

WOODVILLE DISTRICTS' VISION INC.

Minutes of a Special Meeting held at the Woodville Community Centre on 2nd December 2009 commencing at 7.00pm.

1. Present

A Broom, C Wilton, D Creel, N Galloway, J & J Cumming, S & B McLeod, S Quinn, I Bailey, P & S Bonser, H & B Hirschberg, G Hale, P Morris, J Reid, R Evans, P White, A Devonshire, N White, G Murray, C Matthews, P Cleghorn, A Powell, E Natrass, B McCulloch.

2. Apologies

T Gillam

3. Election of Chairperson

Nominations were called.

Graeme Hale Nominated by I Bailey, seconded by S Quinn

Allan Broom Nominated by P Morris, seconded by G Murray

3.1 That C Matthews be declared the official scrutineer.

P Morris / P Bonser

Carried

The nominators explained why they had put the nominees names forward and the nominees then had the opportunity to speak.

Votes were then taken by ballot.

A Broom was declared Chairperson.

3.2 That the ballot papers be destroyed.

A Broom / N White

Carried

Meeting closed at 7.20pm.

Minutes of the General Meeting of Woodville Districts' Vision Inc. held at the Woodville Community Centre on 2nd December 2009 commencing at 7.30 pm.

1. Present

A Broom, C Wilton, D Creel, N Galloway, J & J Cumming, S & B McLeod, S Quinn, I Bailey, P & S Bonser, H & B Hirschberg, G Hale, P Morris, J Reid, R Evans, P White, A Devonshire, N White, C Matthews, P Cleghorn, A Powell, E Natrass.

2. Apologies

T Gillam, G Murray, B McCulloch

2.1 ***That the apologies be accepted.***

A Broom / P Cleghorn

Carried

3. Executive Committee Report

Minutes of the WDV Executive Meeting held on Friday 9th October 2009 at 5.30pm at Digbys

Present: C Wilton, N White, P Bonser, A Powell, D Creel, T Gillam. In Attendance: Mayor M Reynolds, TDC Chief Executive B King.

An apology was received from I Johanson.

Peter explained the 2008/09 financial situation of WDV to the meeting. Peter informed them that the WBA was undertaking a thorough audit and so far had found that GST penalties had been put through as PAYE. The final report is yet to be received.

Blair commented that it was important to have the proper control and support in place for the treasurer's position.

Suggestion of the MYOB software.

The meeting decided that as there may be a possible conflict of interest Ivan would be invited to consider voluntarily standing down until the matter is concluded. Peter is to action this.

Maureen is to send Peter a copy of the Council's Code of Conduct.

Looking at reducing the amount of bank accounts held.

Minutes of the WDV Executive Meeting held on Thursday 12 November 2009 at 7.05 pm at the Tararua i-SITE

Present: C Wilton, A Broom, D Creel, A Powell, T Pratt, N White.

1. *Peter Bonser has resigned as Chairperson. A special general meeting will be held at 7.00 pm prior to the general meeting for the election of a Chairperson. The agenda will be sent out advertising this position with the names of those who are standing for the Chair.*
2. ***That the Chairperson of any WDV subcommittee be co-opted onto the Executive until the termination of that project unless they are a voted member of the Executive Committee.***
T Pratt / C Wilton ***Carried***

P Bonser joined the meeting.

3. Swimming Pool Contract

This is to be sent to Colin Veale. Allan is to speak to Blair King. Lifeguard training is to start next week. The pump is not ready.

4. WDV Correspondence

Request for correspondence from J Reid. Allan is to reply to this letter. All correspondence should be going to one place.

4.1 That WDV open a PO Box for correspondence with the approval of the Companies Office.

C Wilton / N White

Carried

5. Camping Ground Fence

Two quotes received: S Bolton \$4282, J Goldsworthy \$4455.

5.1 That the quote from S Bolton be accepted.

A Powell / N White

Carried

6. Skate Park /BMX Track

Allan is to contact the PNCC design team to organise some basic plans and costings.

7. Contract of Services – MCI & Associates

Debbie is given approval to go ahead with the services contract for the accountant.

8. Recommendation that Executive meetings be held only when the need arises and that everything is discussed and decided at general meetings.

9. Recommendation that in the best interests of the Society that all members are invited to join one of the WDV's subcommittee's of their choice. This will be sent out with the agenda for the general meeting.

10. Recommendation that when the constitution is changed we think of a new name.

3.1 Matters Arising from the Executive Minutes 9th October 2009

G Hale has asked for a copy of TDC's Code of Conduct. Cr Matthews will chase up the Mayor.

3.2 Matters Arising from the Executive Minutes 12th November 2009

8.0 The recommendation was withdrawn.

3.3 That 24 hours notice be given to the i-SITE for requests for specific information relating to Woodville Districts' Vision Inc.

C Wilton / N White

Carried

4. Other General Business

Substation upgrade

Blue Light

Constitution

Consultation with the public

Hot mixing footpaths

Appointment of Deputy Chair

Secretary and Treasurer

5. That the minutes of the previous meeting held in November 2009 be taken as read and confirmed as a true and accurate record of the meeting.

N White / C Wilton

Carried

5.1 Matters Arising

Band Rotunda: Undercoating has been done but repairs have not. Allan is to speak to Colin Veale. A handrail is also needed. Colin has said that TDC will pay for materials.

6. Correspondence

Inwards

P Bonser

MacDougall's

IRD

MCI and Associates

BNZ

J Reid

N White

ACC

Quotes

Resignation as Chair

Account for swimming pool

PAYE forms

Agreement for services and statement of accounts

Term investment certificate

Request for information

Account for Christmas parade

Levies

Camping ground fence

BNZ	Bank statements
TSCC	Minutes and agenda
TDC	Notice of meeting 25 th November and agenda
Tracey Spicer, resident	Letter of complaint (since resolved)
TDC	Annual Report
TSCC	Minutes and agenda
TDC Librarian	Hours of Woodville Public Library

Outwards

I Johanson	Reply to letter
J Reid	Reply

6.1 That the inwards correspondence be accepted and the outwards be approved.

E Natrass / P Morris

Carried

6.2 Woodville Library Hours

The Librarian is considering changing the hours of the Woodville Library and closing on Wednesday nights. There was some discussion on this including a suggestion of opening Saturday mornings instead. Steps have been put in place to help with these issues but these are not being used.

6.2.1 That Paul Cleghorn speak to the District Librarian and convey the strong feelings of the meeting that the Woodville Library should not close because of a group of youth who are causing problems.

A Broom / S Bonser

Carried

7. Treasurer's Report

7.1 That the report be accepted and that the Executive approve the payments.

D Creel / N White

Carried

7.2 That all purchases be made with the signature of an officer on a purchase order which will be held at the i-SITE.

G Hale / P Cleghorn

Carried

7.3 Debbie read out the letter from MCI regarding the financial review.

7.4 That a vote of thanks be given to Debbie for her work in sorting out the financial accounts.

S Bonser / S Quinn

Carried

7.5 That a WDV general meeting be held on Wednesday 13th January 2010.

S Quinn / N White

Carried

8. Recreation Report

1. Fence at camping ground is completed.
2. Training for staff has commenced.
3. Pipe work and other jobs is nearly finished.
4. New pump is going in.
5. Work on skate ramps is completed. Work has started on the BMX track. M Skinner will assist with digger.
6. PNCC has been contacted for a basic plan and costs.
7. Graffiti on skate ramps – have a PD worker cleaning it.

9. Upgrade Report

Copies of initial 'thumbnail' sketches for upgrade just received. Will be comparing the sketches with the concept guidelines given to PNCC by the committee as a result of the community consultation. Some intensive work required with issues and revisions to be passed to TDC before Christmas. Detailed diagrams and artists impressions will be prepared by PNCC in the next phase and it is

these which will form the basis of the public consultation process. This should occur early next year.

10. Promotion and Events Report
Xmas Parade

Work is continuing. Xmas trees may have to be purchased due to the weather conditions and access to the property. Stallholder numbers are growing and a plan has been done for Fountaine Square.

Radio Woodville will do a live broadcast.

Does anyone know where the Santa costume is- unable to get hold of Jim Bain.

Xmas Lights

These are with Scanpower and awaiting installation. Waiting for two more lights from Flexilight.

Woodville Independence Anniversary Pioneer Weekend

Has been renamed.

Flyers have been done to hand out at Christmas parades for stallholders and exhibitors. Still wanting more people to help with this project.

Message Board Sign/Clock/Temperature

Investigation into a clock that features the temperature and the ability to promote Woodville events to passers by. Quote received from Signmakers.

If this is agreeable we would appreciate it if someone would offer to do the funding application.

Carols In the Park

Approximately 100 adults and 25 children were present, some problems with youth.

10.1 That WDV approach the Lions Club and Meridian to fund the project of the clock/message board.

C Wilton / P Cleghorn

Carried

Peter Bonser has offered to do the funding applications.

11. TDC Report

Tararua Outdoors has been cancelled and the grants and sponsorship funding is reinstated.

12. Tararua Safer Community Council Report

Increase in domestic violence in the last two months.

Issue with children riding bikes on footpaths – they have also been told they cannot ride them on the main roads.

There is an issue with Police cars speeding through town when on their way to a call out.

13. That all the reports except for treasurer's be received.

S Bonser / P Morris

Carried

14. General Business

14.1 Substation Upgrade at Woodlands Road

Will be done in the next 12 – 15 months, two transformers are to be installed.

14.2 Blue Light

Stephanie commented on the funding that was put towards a Constable that worked with youth. Hamish Adie is to be invited to attend a meeting to give a report.

14.3 Constitution

Graeme gave an update on the draft constitution that he is preparing.

14.4 Public Consultation

14.4.1 That the Woodville public be surveyed to see if they require a Community Board or a Community Committee.

This will be discussed at the February meeting.

14.5 Hot mixing of Footpaths

WDV has not been consulted for a few years about the footpaths. Kerb and channelling/hot mixing are not being done together (Ormond Street/Atkinson Street). This would save costs. Cr Matthews will bring this up with the appropriate Council staff.

14.6 Appointment of Deputy Chair

Graeme Hale: Nominated by D Creel, seconded by S Bonser

No other nominations. G Hale was declared Deputy Chair with one vote against.

14.7 Secretary and Treasurer

Carole and Debbie offered to stand down from their positions if it is perceived as an issue with them being Council employees as reported in the latest Woodville Bulletin.

14.7.1 That a vote of utmost confidence and support be given to Council employees who go beyond their duties in representing and assisting their communities.

E Natrass/S Bonser

Carried

14.8 A vote of thanks was given to Carole for her work to WDV.

The meeting closed at 9.50 pm.