



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 28 September 2016** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. Present

2. Council Prayer

3. Apologies

4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6. Personal Matters

7. Confirmation of Minutes

5

Recommendation

That the minutes of the Council meeting held on 31 August 2016 (as circulated) be confirmed as a true and accurate record of the meeting.

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.	Community Boards and Community Committees Reports	
9.1	Dannevirke Community Board	15
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 5 September 2016 (as circulated) be received.</i>	
9.2	Eketahuna Community Board	23
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 2 September 2016 (as circulated) be received.</i>	
9.3	Pahiatua On Track	29
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 7 September 2016 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	35
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 6 September 2016 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
10.	Reports	
10.1	Proposed Change No.1 to the Operative District Plan (Review No.1)	37
10.2	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	133
10.3	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	211
10.4	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	221
10.5	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	243
10.6	Staff Report	267

10.7 Forestry Committee

Recommendation

That the report of the Forestry Committee meeting held on 21 September 2016 (as tabled) be received.

11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

12. Mayoral Matters

13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

14. Public Excluded Items of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Chief Executive's Performance Appraisal Committee Report

Tudor Road Property

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Chief Executive's Performance Appraisal Committee Report</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>
<i>Tudor Road Property</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.*
- s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

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15. Closure



Minutes of a meeting of the Tararua District Council held in the Tararua Business Network Training/Seminar Room, 40 Denmark Street, Dannevirke on Wednesday 31 August 2016 commencing at 1.00 pm.

1. Present

His Worship the Mayor - Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, J E Crispin, S A Hull, C J Isaacson, P A Johns and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group
Mr C Edsall	- Alliance Manager
Mr C Chapman	- Alliance Network Manager
Mrs L Simpkin	- Economic Development and Communications Manager
Ms K Stevens	- Marketing Coordinator

Others as detailed for specific items of business

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 Nil

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 The Council's condolences have been conveyed on the passing of Cecil (Ces) Edwards (a long-serving President of the Dannevirke Fantasy Cave).

7. Confirmation of Minutes

- 7.1 *That the minutes of the Council meeting held on 3 August 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Roberts/Crispin

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

8.1 Civic Honour Nomination (Item 14.3)

- 8.1.1 *That the Council confirm in open meeting the decision made as a public excluded item of business at its meeting of 3 August 2016 to award Betty Goldsworthy a Tararua District Civic Honour to acknowledge her service to the community.*

Crs Hull/Collis

Carried

- 8.1.2 The presentation of the Tararua District Civic Honour to Betty Goldsworthy will be held in the Woodville Old Folks Hall on 9 September 2016 at 10.30 am.

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 1 August 2016 (as circulated) be received.*

Crs Keltie/Collis

Carried

9.2 Eketahuna Community Board

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 5 August 2016 (as circulated) be received.*

Crs Keltie/Collis

Carried

9.3 Pahiatua On Track

- 9.3.1 *That the report of the Pahiatua On Track meeting held on 3 August 2016 (as circulated) be received.*

Crs Keltie/Collis

Carried

9.4 Woodville Districts' Vision

- 9.4.1 *That the report of the Woodville Districts' Vision meeting held on 2 August 2016 (as circulated) be received.*

Crs Keltie/Collis

Carried

10. Reports

10.1 Sport Manawatu

- 10.1.1 The Mayor welcomed Stuart Robinson (Corporate Services Manager), Natarsha Nikora (Taranua Recreation Adviser) and Kelly Christensen (Bush Multisport Administrator) from Sport Manawatu to the meeting.
- 10.1.2 The Sport Manawatu Corporate Services Manager thanked the Council for its ongoing support and commitment to providing programmes to increase participation in sport, recreation and physical activity.
- 10.1.3 The Taranua Recreation Adviser gave a visual presentation regarding the activities and events held in the Taranua District through Sport Manawatu during the period of 1 July 2015 to 30 June 2016.
- 10.1.4 The Bush Multisport Administrator gave a visual presentation concerning highlights relating to the multisport complex and the utilisation of the facility, and she spoke on the focus of the Trust's development plans for the wheel park on the former Pahiatua sale yards site.
- 10.1.5 The Mayor commended the team from Sport Manawatu on the work they undertake within the district, and he thanked its representatives for attending the meeting to present their Annual Reports.
- 10.1.6 *That the reports from Sport Manawatu concerning the 2015/2016 Annual Reports for Sport Taranua and the Bush Multisport Trust (as circulated) be received.*

Crs Collis/Isaacson

Carried

10.2 Reducing Stormwater Ponding to Properties Between Ormond and Ross Streets in Woodville

- 10.2.1 *That the report from the Chief Executive dated 24 August 2016 concerning reducing stormwater ponding to properties between Ormond and Ross Streets in Woodville (as circulated) be received, and*

That the Council agree to facilitate the development of easements on the affected properties to enable a drainage pipe to be installed, and

That the Council contribute \$3,000 towards the development of such easements conditional upon the property owners involved agreeing to commit to pay their share of the costs, and they proceed with completing the work required to be undertaken to remedy this situation.

Crs Johns/Crispin

Carried

10.3 **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

10.3.1 *That the report from the Alliance Manager dated 24 August 2016 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following roads for the purpose of holding a military charter parade event.

*Road name: Allardice Street
Date of closure: Friday 7 October 2016
Period of closure: 11.45 am to 1.30 pm*

*Road name: High Street (State Highway 2)
Date of closure: Friday 7 October 2016
Period of closure: 11.45 am to 1.30 pm*

*Road name: Station Street
Date of closure: Friday 7 October 2016
Period of closure: 11.45 am to 1.30 pm*

*Road name: Hall Street
Date of closure: Friday 7 October 2016
Period of closure: 11.45 am to 1.30 pm*

Condition Applied to the Granting of these Road Closures

- 1. That the Tararua Alliance and the New Zealand Transport Agency or their designated representative must approve an appropriate traffic management plan for the military charter parade, and it must be in place before the event occurs.*

Crs Crispin/Collis

Carried

10.4 **Liquor Licensing Matters Determined Under Delegated Authority**

10.4.1 *That the report from the Liquor Licensing Officer dated 16 August 2016 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and noted.*

Crs Keltie/Collis

Carried

10.5 **Planning Matters Determined Under Delegated Authority**

10.5.1 *That the report from the Manager Regulatory Services dated 24 August 2016 concerning Planning matters determined under delegated authority (as circulated) be received and the Council note the approvals granted.*

Crs Keltie/Collis

Carried

10.6 **Submission on the Fire and Emergency New Zealand Bill to the Government Administration Select Committee**

10.6.1 *That the submission forwarded to the Government Administration Select Committee on the Council's behalf regarding the Fire and Emergency New Zealand Bill (as circulated) be received and noted.*

Crs Roberts/Isaacson

Carried

10.7 **Staff Report**

10.7.1 **Water Treatment**

10.7.1.1 Options are being considered to chlorinate the two water supplies in the district (Pahiatua and Norsewood bores) where currently this treatment is not used, thereby providing an additional barrier to waterborne risks.

10.7.1.2 In the other new plants commissioned within the district they have ultraviolet light to deal with 99.99% of microorganisms.

10.7.1.3 It is requested that the community is informed about this matter given the recent water contamination issues in Havelock North impacting on the health and wellbeing of their residents.

10.7.2 **Tararua Alliance Site Audits Statistics**

10.7.2.1 The Alliance Manager is requested to review the format for presenting this information as the present details are difficult to understand, or they should be deleted from future staff reports.

10.7.3 **Formal Public Survey**

10.7.3.1 There were no objections expressed to commencing this survey prior to the election.

10.7.4 **Pahiatua Community Civil Defence Response Group Plan**

10.7.4.1 It is noted that the Pahiatua Community Civil Defence Response Group Plan is nearing completion, and a promotion will be undertaken in the Pahiatua area regarding this matter.

10.7.5 *That the report from the Chief Executive dated 24 August 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

Crs Hull/Johns

Carried

10.8 Financial Report for the Year Ended 30 June 2016 and Annual Report 2015/2016

10.8.1 The Chief Financial Officer spoke on the Council's end of financial year performance and results, including significant variances from budget and the service performance measures.

10.8.2 Overall the results are generally favourable, with emphasis placed on improving performance to complete capital expenditure projects in line with expectations.

10.8.3 The total capital expenditure for the financial year was significantly higher than last year, being \$16.7 million this year compared to \$13.6 million last year.

10.8.4 A report on the financial position regarding the forestry activity as at 30 June 2016 will be presented to the Council's September meeting.

10.8.5 The Council is performing well relative to the results achieved regarding the various benchmarks included in the Annual Report to assess the prudent management of its revenues, expenses, assets, liabilities and general financial dealings.

10.8.6 ***That the report from the Chief Financial Officer dated 25 August 2016 concerning the financial report for the year ended 30 June 2016 and the Annual Report 2015/2016 (as circulated) be received and the content is noted, and***

That the Council note and approve the capital budgets to be carried forward to the 2016/2017 financial year as set out in paragraph 5.1 of this report, and

That the Council approve the 2015/2016 Annual Report, subject to changes arising from the quality review, to be provided to Audit New Zealand for their audit of the Annual Report.

Crs Keltie/Roberts

Carried

11. Portfolio Reports

11.1 Creative Communities Scheme Funding

11.1.1 Cr Isaacson reported that applications to the Creative Communities scheme funding round close on 5 September 2016.

11.2 One Plan

11.2.1 Cr Collis and the Mayor attended a One Plan presentation with the Horizons Regional Council.

11.3 **Eketahuna Town Centre Upgrade**

- 11.3.1 Cr Collis reported that the Eketahuna town centre upgrade project is nearing completion, and the results achieved have been commended and generally well received.

11.4 **Water and Sewerage**

- 11.4.1 Cr Collis reported on the prehearing meetings to discuss issues with submitters and establish any common ground regarding the wastewater resource consent renewal for the Eketahuna wastewater treatment plant.

- 11.4.2 In presenting her report Cr Collis made a recommendation for the Council to consider through its possible inclusion as part of the proposed draft conditions.

- 11.4.3 ***That the Council agree to the following draft terms of reference proposed for the formation of a structure known as the Eketahuna Wastewater Treatment Plant Working Group.***

The purpose of the Working Group shall provide the Council with community input prior to Council research in to best practical options for preventing or minimising the adverse effects on the environment from the Eketahuna wastewater treatment plant discharge.

The Council shall ensure that any scoping shall include having regard to the following:

- ***The nature of the discharge or emission and the sensitivity of the receiving environment to adverse effects; and***
- ***The financial implications, and the effects on the environment of that option when compared with other options; and***
- ***The current state of technical knowledge and the likelihood that the option can be successfully applied.***

The Council shall call for registrations of interest for members of the Working Group to be appointed.

The community Working Group shall consist of a maximum of 10 appointed members.

Representatives of the Working Group shall be appointed from:

- ***Tararua District Council Councillor (1)***
- ***Iwi representatives (2)***
- ***Tararua District residential ratepayers (2)***
- ***Tararua District business ratepayer (1)***
- ***Other interested parties (4)***

The community Working Group shall always have a member of Tararua District Council staff in attendance.

Tararua District Council shall provide administration support to the community Working Group. Minutes from the meetings shall be posted on the Tararua District Council website within 10 working days of the meeting.

The Working Group will meet up to four times a year.

Notification of meeting times for the community Working Group shall be circulated 28 days prior to the meeting date, appointed members of the Working Group will be directly notified and notice of the meeting will be published in the Bush Telegraph and on the Council website.

Meetings of the community Working Group will be public meetings. Meetings shall be held in Woodville, and shall be scheduled for a maximum of two hours.

Tararua District Council shall appoint a facilitator to run the meetings of the community Working Group. The facilitator shall be independent of the Working Group. At the convening of the first meeting the facilitator shall establish rules of the meeting with the Working Group.

The Working Group is not a decision-making body.

The Working Group members have respective decision-making processes (including statutory requirements) which are not over-ridden by being part of the Working Group.

And that Cr T H Collis has the authority to discuss this matter on the Council's behalf as required, and

That the Council shall not be providing any payment of a meeting allowance to members of this Working Group.

Crs Roberts/Johns

Carried

11.5 Honouring Woodville's Fallen Soldiers

11.5.1 Cr Johns reported that on 2 September 2016 81 Rata trees will be planted at Ferry Reserve as a Returned Services Association memorial to each soldier who lost their life during the First World War.

11.5.2 The trees will be planted by children from Woodville Primary School, with help through those attending this event.

11.5.3 Official proceedings will begin at 1.30 pm, and public attendance is welcome.

11.6 **Community Facilities/Pahiatua Town Centre Upgrade**

- 11.6.1 Cr Hull reported that progress is occurring with the restoration of Carnival Park, and planning to consider the Pahiatua Main Street upgrade design has commenced.

12. Mayoral Matters

12.1 **Youth Training and Employment**

- 12.1.1 The Mayor reported that Malcolm Bell, principal adviser of the youth guarantee scheme with the Ministry of Education is working towards securing funding for employing a coordinator in the district.

12.2 **Military Charter Parade**

- 12.2.1 The Mayor confirmed that the military charter parade arrangements are proceeding for this event to be held in Dannevirke on 7 October 2016.

13. Items not on the Agenda

- 13.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.45 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 5 September 2016 commencing at 3.00 pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison, T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

2.1 Nil

3. Public Forum

3.1 Nil

4. Adopt A Highway Project

4.1 The Chairperson welcomed David Mulinder, Dave Pawson and Jake Todd to the meeting, and invited them to speak on their involvement with the Adopt A Highway project at Mangatera, Dannevirke.

4.2 Dave Pawson spoke on the background to the project instigated by former Dannevirke Community Board Chairperson Colin Thew to tidy up the appearance of the Mangatera entrance to town on State Highway 2.

4.3 Dave Pawson was one of the original volunteers associated with this project, and David Mulinder and Jake Todd have for many years also given their time to undertake work to enhance that area.

4.4 This task has been helped through the following providing their support and assistance, and the Board convey its thanks to them:

- Liz Gunson for supplying mulch
- Kildrummie Nursery (Bernard Erskine) for supplying plants
- Totara College of Accelerated Learning (Cath Cameron) for supplying shrubs

- 4.5 Jake Todd spoke on the walking tracks established in the vicinity of the mountain bike track area, and their attractive scenery that features big Redwoods, trees and a river setting.
- 4.6 Plans for the future include installing three seats and erecting location direction signs.
- 4.7 The Chairperson commended the volunteers on their work, and he referred to the attractive environment they have created for people to walk and enjoy this area.
- 4.8 A certificate of appreciation from the Board is presented to each volunteer to acknowledge and thank them for their service and commitment to developing and maintaining this project.
- 4.9 The Chairperson extended an invitation to the volunteers and their partners to join with board members for afternoon tea at the end of the meeting.
- 4.10 Dave Pawson thanked the Board for its ongoing support, and invited board members to a future on-site inspection of the project and indicated their assistance is always welcome.

5. Personal Matters

- 5.1 Nil

6. Notification of Items Not on the Agenda

- 6.1 Nil

7. Confirmation of Minutes

- 7.1 *That the minutes of the Dannevirke Community Board meeting held on 1 August 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Isaacson/Delaney

Carried

8. Matters Arising from the Minutes

- 8.1 Nil

9. Tararua District Council Report

- 9.1 *That the reports of the Tararua District Council meetings held on 3 August 2016 and 31 August 2016 (as circulated) be received.*

Macdonald/Christison

Carried

9.2 **Report on the Administration of Dog Control Policies and Practices for the Year Ended 30 June 2016**

9.2.1 It is noted that the application form for seeking preferred dog status is complex and lengthy, and a review of the process involved is required.

10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

10.1 **Dannevirke Community Vehicle Trust**

10.1.1 The Chairperson reported that the Annual General Meeting of the Dannevirke Community Vehicle Trust has been held.

10.1.2 The Trust has twenty-one volunteer drivers, and this year the service regularly reached the twenties in trips for the three days it operates (Tuesday, Thursday and Friday between the hours of 9.30 am and 4.30 pm).

10.1.3 Over the year the Trust car has travelled nearly five thousand kilometres and transported approximately six hundred and fifty clients, the majority being retired.

10.1.4 Many of them are frequent users of this transport, and they tell their friends who then use it, and consequently usage by the community is increasing through advertising and word of mouth.

10.2 **Tararua District Road Safety Group**

10.2.1 The Chairperson reported on the Tararua District Road Safety Group meeting held on 30 August 2016, and this includes reference to the following matters:

- The Regional Road Safety Coordinator continues to provide and implement a programme of community road safety education initiatives and projects.
- More strengthening work is being undertaken under the road of the Manawatu Gorge.
- The condition of the Saddle Road has greatly improved as a result of the upgrade work done.

10.3 **First World War Commemorations Committee**

10.3.1 Board Member Delaney reported on the following matters relating to the First World War Commemorations Committee:

- A brief ceremony was held to mark placing poppies on three “Places of Remembrance” in the North Tararua Ward, being Soldiers Road (Weber), Peace Hall (Ormondville) and Anzac Park (Norsewood).
- The annual animal blessing is to be held at St John’s Anglican Church to commemorate the animals (horses, dogs and birds) involved in conflict during the First World War.

10.4 **Covered Bus Stop Shelters**

10.4.1 Board Member Delaney reported on the following matters regarding the covered bus stop shelters project:

- An on-site meeting was held with Grant Stevenson (Tararua Alliance) and Chris Abraham (New Zealand Shelters) and Board Member Delaney.
- Three proposals were presented by New Zealand Shelters, the prices being \$5,850, \$5,300 and \$5,900 GST exclusive. Proposals one and three are under consideration.
- Tararua Alliance has agreed to cover the cost of traffic management and the concrete pavement required for installing the shelters.
- Consequently there is now an opportunity to acquire two shelters, one for the northbound stop and another for the southbound stop.
- Dannevirke Rotary Club has agreed to fund the cost of one of the shelters.
- Monty Fairbrother Charitable Trust has already committed to providing a grant of \$3,000 towards the shelters, and they have been approached for a further grant of \$3,000.
- The Board is requested to consider making up to \$3,000 available towards the cost of the second shelter, noting that the expenditure previously agreed to for installation is no longer required.

10.4.2 ***That the Board contribute up to \$3,000 from its discretionary funds towards the cost of a bus shelter to be installed at one of the bus stops in High Street.***

Delaney/Christison

Carried

10.5 **Bee Friendly Wild Flower Seeds Planting**

10.5.1 Board Member Delaney reported on the following matters regarding continuing the bee friendly wild flower seeds planting in Dannevirke:

- Seeds have been received from the Beekeepers Association.
- Currently there are power poles yet to be erected by Scanpower lying on the site proposed for planting.
- When the power poles are removed and erected Board Members Christison and Delaney will prepare the plot and invite the Cub Scouts to plant the seeds (as they did last year).

10.6 **Dannevirke Brass Band**

10.6.1 Board Member Delaney attended the Annual General Meeting of the Dannevirke Brass Band, and he noted they are well setup for their forthcoming performances and community events.

- 10.7 **Dannevirke Information Centre**
- 10.7.1 Cr Isaacson will represent the Board at the Annual General Meeting of the Dannevirke Information Centre in the absence of the Deputy Chairperson.
- 10.8 **Dannevirke Chamber of Commerce**
- 10.8.1 Board Member Christison reported that planning of this year's Dannevirke Christmas Parade is being progressed by a committee of the Dannevirke Chamber of Commerce.
- 10.8.2 The road closures application has been forwarded to the Council for this event to be held on 3 December 2016.
- 10.9 **Cycle/Walkway**
- 10.9.1 Board Member Christison reported that Cadman Road is the next section of the cycle/walkway to be undertaken as funding is available to complete this work.
- 10.10 **Economic Development/Marketing**
- 10.10.1 Board Member Christison commended the Tararua Business Network on their stand at Mystery Creek Fieldays, and its initiatives and work to promote the district.

11. Correspondence

- 11.1 *That the correspondence as listed be received.*
- Dannevirke Combined Indoor Bowling Clubs* **23 August 2016**
- Re: Thanks for funding to support the IDEA Services indoor bowls tournament*
- Macdonald/Isaacson* **Carried**

12. Wackrow Memorial Youth Award

- 12.1 Eight high calibre nominations were received for this year's Wackrow Memorial Youth Award, and the presentation function was an enjoyable and successful event.
- 12.2 The Board thank Lee Bettles, Chief Executive of Scanpower for his inspirational words of encouragement to the nominees as guest speaker.
- 12.3 *That for this year's Wackrow Memorial Youth Award the Board confirm the payment of \$50.00 to each nominee outside of the first three places to acknowledge their participation in this event.*
- Christison/Macdonald* **Carried**

13. Riverdale Road Walkway Proposed Project

13.1 As requested by the Board at its previous meeting existing traffic counter information for Riverdale Road is provided for reference from Tararua Alliance.

13.2 The traffic counter is currently placed on this road, and that updated data will be available when completed.

14. Meet the Candidates Public Forum

14.1 A meet the candidates public forum arranged by St John's Anglican Church in association with the Board will be held in the St John's Anglican Church on 15 September 2016 commencing at 7.00 pm.

14.2 This forum provides the opportunity for members of the public to hear from candidates nominated for the following:

- Mayor of the Tararua District Council
- District Councillors for the North Tararua Ward of the Tararua District Council
- Members of the Dannevirke Community Board
- Tararua Constituency Regional Councillor for the Horizons Regional Council
- Members of the MidCentral District Health Board

14.3 The Deputy Chairperson conveyed his apology for the meet the candidates public forum as he will be absent when this event is held.

15. Chairman's Remarks

15.1 Report on the Board's Term of Office

15.1.1 The Chairperson tabled a report on the Board's term of office for the three years from October 2013 to October 2016.

15.1.2 In presenting this report to the meeting the Chairperson referred to some of many community issues, events and projects the Board has supported, funded or been involved.

15.1.3 As an advocate for the community the Board promotes other community organisations input to getting problems solved and/or projects up and running and completed.

15.1.4 It has been a busy term, and the Board through its team effort is able to make a difference to its community.

15.1.5 This is both satisfying and rewarding through being involved, and board members are thanked for their commitment and support to making these achievements happen.

- 15.1.6 The Chairperson thanked the Governance Manager for the work he does to assist and support the Board.
- 15.1.7 In concluding his remarks the Chairperson conveyed his best wishes for the future, and to those members standing as candidates at the election.
- 15.1.8 Board members acknowledged the Chairperson's work and service to the Board and the community, and conveyed their thanks and best wishes to him as he retires from office at the end of this term.

16. Items not on the Agenda

- 16.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.58 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 2 September 2016 commencing at 11.00 am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle, S E Shannon and Cr T H Collis (Council appointed Community Board member).

In Attendance

Mr R A Ellis - His Worship the Mayor
Mr R Taylor - Governance Manager

2. Apologies

2.1 Nil

3. Personal Matters

3.1 The Board acknowledge and convey its congratulations to Vincent Capes on winning the New Zealand sub-junior power lifting title in the 83 kg class at the national championships held at Christchurch.

3.2 The Board note the Peter Hillary team and their Massey Ferguson tractors are to stopover in the Eketahuna Camping Ground tomorrow at 3.30 pm, and they will be welcomed when they arrive.

3.3 Peter Hillary will not be coming, but his expedition group is visiting Eketahuna as part of its month-long journey major fundraising drive to restore Sir Edmund Hillary's Hut at Scott Base (the launching pad for the famous Trans-Atlantic expedition of 1957/1958).

4. Notification of Items Not on the Agenda

4.1 Nil

5. Confirmation of Minutes

5.1 *That the minutes of the Eketahuna Community Board meeting held on 5 August 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Eagle/Collis

Carried

6. Matters Arising from the Minutes

6.1 Alf Rowden Humanitarian Award (Item 6.1)

- 6.1.1 Board Member Eagle will collect the Alf Rowden Humanitarian Award presentation tray from Olive Stevenson to enable the engraving to be redone.

6.2 Eketahuna Our Town Committee Rainbow Fence Project (Item 6.2)

- 6.2.1 The Eketahuna Our Town Committee has undertaken community consultation on its rainbow fence project at the playground.
- 6.2.2 It is noted that this project is likely to proceed through them implementing the concept, albeit there is still some concern in the community regarding the process they followed to consider the proposed design options.

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 31 August 2016 (as tabled) be received.*

Hull/Death

Carried

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Tararua Emergency Management Committee

- 8.1.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held in Dannevirke on 11 August 2016, and this includes reference to the following matters:

- The Council's Emergency Operations Centre participated in the national Civil Defence Exercise Tangaroa on 31 August 2016 that involved a tsunami scenario caused by a 9.2 earthquake near the Kermadec Islands.
- Scanpower is set up to respond to an emergency event.
- A school bus with fourteen children on board collided with a power pole on Top Grass Road as a result of strong winds in the area. Four children suffered minor injuries in the crash and were checked over by medical staff. The rest were taken to school, and the driver was not injured. Details of this accident were quickly available through use of the social media network.
- The Eketahuna Civil Defence radio check was undertaken on 29 August 2016.

8.2 Tararua District Road Safety Group

8.2.1 The Chairperson reported on the Tararua District Road Safety Group meeting held in Dannevirke on 30 August 2016, and this includes reference to the following matters:

- Work is planned to be undertaken to rectify major erosion around the pillars of the Ngawapurua Railway Bridge.
- The condition of the Saddle Road has greatly improved as a result of the upgrade work done.
- The heavy rain that occurred last month resulted in a large failure on site 3 of the Saddle Road, and the Alliance is currently working on a repair option in the form of a 3 metre high retaining wall at the toe of the batter.
- More strengthening work is being undertaken under the road of the Manawatu Gorge.
- Improvements to a section of road at Bridge E37 on South Road No 2 may be programmed this financial year.
- The safety of the area on State Highway 2 at Konini 400 metres north of the bridge on the left beside the Makakahi River is a significant risk and potential hazard. There is no fencing or guardrail, and other than the odd tree there is nothing between the road and the river. This issue was first raised with the New Zealand Transport Agency over two years ago, and the Chairperson is continuing to pursue the matter.

8.3 Eketahuna Swimming Pool Management Committee

8.3.1 Board Member Eagle reported on the following matters regarding the management of the Eketahuna Swimming Pool:

- The Council has arranged for an audit to be undertaken of the Eketahuna Swimming Pool to ensure it complies with the required health and safety standards for such community facilities.
- Concepts are to be considered for the future refurbishment of the pool.
- Options for fencing are being investigated.

8.4 St John Ambulance Area Committee

8.4.1 Board Member Eagle reported that she is continuing to emphasise to the community the need for more St John Ambulance volunteers in Eketahuna.

8.4.2 Ideally four further volunteers are required to support this vital service, and Board Member Eagle will pursue the matter through placing items in the community newsletter to encourage interest from residents.

9. Correspondence

9.1 *That the correspondence as listed be received.*

(a) *Kerry and Loreen Cunningham
Re: Eketahuna Camping Ground July report*

Collis/Hull

Carried

10. Meet the Candidates Public Forum

10.1 A meet the candidates public forum arranged by the Board will be held in the Eketahuna Community Centre Supper Room on 8 September 2016 commencing at 7.00 pm.

10.2 This forum provides the opportunity for members of the public to hear from the candidates nominated for the following:

- Mayor of the Tararua District Council
- Tararua Constituency Regional Councillor for the Horizons Regional Council
- Members of the MidCentral District Health Board

10.3 Invitations to attend the public forum have also been extended to Peter Johns and Andy Thompson (councillors elected unopposed for the South Tararua Ward), and Pauline Wilson (new Eketahuna Community Board member elected unopposed).

10.4 The Chairperson has arranged for the Lazy Graze Café to provide supper at the end of the forum.

11. Illegal Dumping at the Miller Reserve

11.1 The problem of illegal dumping at the Miller Reserve has been an issue, and it was the subject of an item in the Wairarapa Times Age following concerns raised by Cr Collis.

11.2 The area is controlled by the New Zealand Transport Agency as it is on State Highway 2, but Council staff often pick up the rubbish and look for evidence to prosecute illegal dumpers and fine them.

11.3 Cr Collis is monitoring the site every week, and she intends to communicate with the New Zealand Transport Agency to find a solution and ensure the appearance of the area is maintained.

11.4 At this time the situation has improved and is much better, and it shall be kept under review to follow up any reported incidents of illegal dumping in this scenic reserve.

12. Eketahuna Town Centre Upgrade

12.1 Matters discussed concerning the Eketahuna town centre upgrade includes reference to the following:

- Many complimentary comments are being received through Facebook commending how good the town looks.
- Seating is to be installed.
- The development of the War Memorial site is to be completed.
- The design of the rubbish bins with an Eketahuna theme is being done locally.
- The plastering of the steps at the Chorus building is proceeding.
- The Real Kiwi Country lettering is being made for placing on the Eketahuna signs.
- The planting plan of trees and shrubs for the town gardens has been finished.
- The public conveniences signage has been delayed due to issues with considering options to attach them to the building.
- The specifications for the billboards with an Eketahuna context to develop the history site are to be finalised.
- Expenditure to budget is tracking well within available funds, and if costs continue in this manner it may be possible to consider programming additional work through undertaking projects previously deferred.
- The election hoarding signs erected by the site of the Eketahuna War Memorial should in future years not be allowed by the Council.
- Chorus are agreeable for concepts to be considered to enhance the appearance of its building's porch, and they are willing to provide some paint to assist with this project.
- Pukaha Mount Bruce is looking at using the area to advertise and promote the National Wildlife Centre.
- Other possibilities may be creating an image of when this building was a post office, or providing space to place local artwork/photography and establishing an art gallery theme.
- An item will be included in the community newsletter inviting ideas and discussion on this matter, and the new Board when it commences its term could consider proposals for long-term projects to utilise the available area.

13. Chairman's Remarks

13.1 Eketahuna Christmas Parade

- 13.1.1 The Eketahuna Christmas Parade is to be held on 26 November 2016, and the road closures application has been forwarded to the Council for this event.

13.2 Acknowledgement and Thanks

- 13.2.1 The Mayor thanked members of the Eketahuna Community Board for their work undertaken in its term of office, and the many hours they devoted to progressing the planning and implementation of the town centre upgrade.
- 13.2.2 In acknowledging board members service to representing the Eketahuna community the Mayor commended them on their commitment to getting things done.
- 13.2.3 The Mayor and the Chairperson thanked the Governance Manager for the support and assistance he provides to the Board, and keeping the minutes of its meetings.
- 13.2.4 The Mayor presented a bunch of flowers to the Deputy Chairperson to thank her for the service given to the Board and the community.
- 13.2.5 This is the last meeting of the Board that the Deputy Chairperson will attend as she did not seek re-election, and the Chairperson and board members acknowledged her contribution to the Board and the community.
- 13.2.6 Board members conveyed their best wishes to Cr Collis for the election to fill the position of the district's Mayor.

14. Items not on the Agenda

- 14.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.20 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 7th September 2016 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chair), Michelle Rankin (Secretary), Brett MacDougall (Deputy Chair), John Arends (Treasurer), Shirley Hull (Cr), Gerry Parker, Nigel Shaw, Z Keall

Members of the Public

Colleen Daysh, Johnny Daysh, Ann Marie Bengston, Ralph Keall, Tracey Collis and Blair King

2. Apologies

J Brock

3. Notification of Items Not on the Agenda

- 3.1 The Council's Chief Executive, Blair King will address the committee on the Pahiatua water supply situation.

4. Personal Matters

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 3rd August 2016 (as circulated) be confirmed as a true and accurate record of the meeting.**

Zelda/Nigel

Carried

6. Matters Arising

- 6.1 Nil

7. Tararua District Council Report Cr Shirley Hull

The CCTV is to remain in Pahiatua On Track's hands as this will enable it to apply for funding for expansion. Maintenance is in the Council's hands.

The earthquake strengthening of the Pahiatua Service Centre is now in the planning stage. By the end of this month a draft timeline and price should be available that reflects the new earthquake-prone buildings legislation.

For health and safety compliance an audit is to be carried out of all the Council community run swimming pools in the south of the district.

A boil water notice was issued in Pahiatua at midday on Friday 2nd September after a higher than permitted E.coli reading registered at the town bore. Staff contacted MidCentral District Health Board and they agreed the town should be notified. No positive readings were found through the town supply, but it was felt the Council should be prudent.

Council staff and I personally door knocked and delivered the boil water notices. Council staff rang all medical facilities, schools, cafes and businesses. The message was out so quickly, and I am pleased to report there have been no notifications of illness.

The Council had already decided to put a chlorinator in prior to this, and it was to be up and running almost the same day. This is now operational and though the town readings are good, the issue is the unpredictable bore sample readings, which are variable.

Three clear tests are needed to take the boil water notice off. As of today, 7th September, the town is still on boil water notice. I want to thank everyone for their help, support and mainly patience.

7.1 That the minutes of the Council meeting held on 31st August 2016 (as circulated) be received.

Gerry/Nigel

Carried

8. Correspondence Inwards

- Inland Revenue Department refund notice
- Tararua District Council rates assessment
- Account for payment from Laskey's
- Account for payment from Horizons Regional Council
- Account for payment from MacDougall's
- Direct credit notice for the Community Vehicle Trust

That the inwards correspondence be received.

Zelda/Gerry

Carried

9. Financial Report

John reported on two months worth of financial activity.

10. Discretionary Grants

10.1 That Pahiatua On Track approve the application made by Tararua College, and that a donation of \$500.00 be granted towards the Kapa Haka Festival hangi cost.

Michelle/Louise

Carried

11. Portfolio Reports

11.1 Bridge to the Brewery Walkway Gerry Parker

Tracey Collis and I had a meeting with Craig Lunn, the Council's Manager Regulatory Services. He is going to look at the proposed walkway with other Council departments and report back. The problems seem to be that it is intended to cross reserve land, Council land and private land. The track also loops back beside the Pahiatua settling ponds that has health and safety implications. A report from him is awaited before proceeding with the walkway.

11.2 Business and Retail Report Brett MacDougall

There are no new updates for September.

11.3 Harvard Plane John Arends

There are no new updates for September.

11.4 Roothing Nigel Shaw

I attended the Tararua District Road Safety Group meeting held this month, however, there was nothing coming from this meeting to report.

I have discussed options to create generic traffic management plans with Tararua Alliance and the New Zealand Transport Agency that has been unsuccessful. Every time a road closure is requested a new application is required regardless of the traffic management plan detour route being the same. This thereby leaves the current application process and costs unfortunately. However, the good news is that the current system works well, and as long as events are sufficiently planned in advance of the approval process then there should be no issues.

Approval is granted from the New Zealand Transport Agency to apply for resource consent for alternate locations for the family violence billboards. Louise and I need to find a time to meet on-site to discuss further the options before applying for a new or amended resource consent.

Civil Defence

Shirley showed us a pamphlet that is ready to go to press once the local resources information has been completed and added to the pamphlet.

11.5 Wheel Park Jared Brock

A frustrating delay at the moment with the contractor being on extended leave with sickness.

11.6 Swimming Pool Jared Brock

Currently working through the processes, and there is not much to report.

11.7 Main Street Portfolio

Zelda Keall

Keep New Zealand Beautiful

There has been a good response from the schools to participate in collecting rubbish this year, with Pahiatua School, St Anthony's, Hillcrest and Tararua College being designated areas of town to do their clean up along with Guides, Brownies and Pippins. Fonterra will do from the town bridge to the factory and from the factory to the water treatment plant on Scarborough Road. Property Brokers will do the Huxley Street drain, and Steve Glasgow said he would do the station hill.

Bags and gloves are going out this week. The town signs are booked, as is an editorial for the Bush Telegraph and the Council page.

Christmas Lights

The Christmas lights are all fixed and ready to go back to Powerco. Joel is going to organise this for us.

Main Street Trees

Zelda advised that Kevin Nicholson would be starting to prune these trees next week.

11.8 Community Vehicle Trust

John Arends

There are no new updates for September.

11.9 Main Street Upgrade

Louise, Shirley and Gerry met on Monday 5th September with Ray Cannon and Chris (from Tararua Alliance) in an informal meeting to plan for any potential conflicts that may occur as planning begins for the Main Street upgrade.

- Funding will come through in the 2017/18 financial year. Construction will begin in the 2018/19 financial year and continue in to 2019/20.
- Plans for the upgrade will need to be finalised by the beginning of 2018 so construction can commence in September 2018.
- Pahiatua sewerage lines are a concern. Investigation has begun. The options are to:
 - a. Leave the pipes as they are.
 - b. Apply an internal liner to the pipes to prolong their life.
 - c. Renew the lines and relocate them to the Main Street footpath.

If the option that is accepted is to move and renew the sewerage pipelines then this will require further talks with Spark, Inspire Net etc. to future proof the upgrade. (Ray had a cautionary tale of work carried out by Spark after the Woodville upgrade).

- The flagpole reinstatement does not come out of the upgrade budget.
- If Pahiatua On Track wish to look at upgrading the footpaths down Main Street this upgrade can be extended off Main Street (to include for example the footpath from Waireka Home to facilitate mobility scooters).

12. Christmas Parade/Christmas in the Square

Louise and Zelda have had a meeting with Jason Griggs and Pahiatua Rotary Club with a very positive outcome. The date has been set for Saturday 3rd December. The plans around this event are to hold the Christmas Parade, Market Day and Christmas in the Square on the same day. Brett MacDougall visited the business groups on Main Street, and he is still in the process of discussing options with them.

13. Pahiatua On Track Annual General Meeting

The Annual General Meeting is held on Wednesday 5th October at 5.30pm. Michelle will email the nomination form to the committee, and all completed forms are to be returned to Michelle by 23rd September. Notice of the Annual General Meeting will be advertised in the Bush Telegraph.

14. Local Government Elections

A meet the candidates evening has been set for Monday 19th September at 7.00pm in the Bush Community Centre. Light refreshments will be available.

15. Items Not on the Agenda

15.1 Pahiatua Water Supply

The Council's Chief Executive, Blair King addressed the committee regarding the water storage tanks. There will be a smaller Kliptank installed at the current site. Work on this will start on 3rd October. The larger storage tank will be situated at the top of Wakeman Street.

However, the Council are also looking at a site at the end of Patterson Street. This is not a confirmed site as approval and resource consent still needs to be applied for. Blair also advised that the boil water notice had been lifted late that afternoon.

16. Item of Business Discussed In Committee

That open meeting be resumed.

Louise/John

Carried

The meeting closed at 7.00pm.

Chairperson

Woodville Districts' Vision

Minutes of the Woodville Districts' Vision Annual General Meeting held in the Woodville Old Folks Hall on Tuesday 6 September 2016 commencing at 7.00pm.

PRESENT

P Johns, T Collis, P McCool, J McIntyre, R Murray, V James, M Reuben, J Hawes, R McMillan, A M Bengston, D Coutts, S Barber, P Goldsworthy, T Payne, A Benbow, Joan McIntyre, S McLeod, G Murray, A Wilkins, K McIntyre, B Hutton, D Pretty, S Ashton, A Day, A Thompson, R Ellis, S Hull, L Stephenson, J Worboys, D Murdoch, E Bodell, K McKenzie, J Goldsworthy, N Goldsworthy, J Timmins, R Winter, M M Oulaghan

APOLOGIES

M Taylor, A Devonshire, M Souden

MINUTES OF THE PREVIOUS MEETING

That the minutes of the previous Annual General Meeting held on 1 September 2015 be taken as read and confirmed as a true and correct record of the meeting.

B Hutton/P Johns

Carried

MATTERS ARISING

Nil

REPORTS

- The Chair's annual report was tabled and read.

That the Chair's annual report be accepted.

R Winter/B Hutton

Carried

- The reviewed financial report was tabled.

That the reviewed financial accounts be accepted.

P McCool/P Johns

Carried

ELECTION OF OFFICERS

The positions of Vice Chair (Sue McLeod) and Secretary (Maggie Oulaghan) remain in post.

R Winter vacated chairing the meeting.

Nominations were called for the Chair.

Robin Winter

B Hutton/K McIntyre R

Winter was declared appointed as the Chair.

R Winter resumed chairing the meeting.

Nominations were called for the Treasurer.

Paula McCool

G Murray/S Ashton

P McCool was declared appointed as the Treasurer.

Nominations were called for committee members.

Gerard Murray

Kevin McIntyre

Peter Johns

Alex Devonshire

Doug Coutts

B Hutton/K McIntyre

G Murray/B Hutton

S McLeod/G Murray

P Johns/M Reuben

P Johns/B Hutton

B Hutton and M Souden stood down as committee members. Thanks are conveyed for their support during the time they served on the committee. Congratulations to all members appointed to the committee.

SUBSCRIPTIONS

That subscriptions remain at \$5 per annum.

B Hutton/J Hawes

Carried

APPOINTMENT OF REVIEWER

That MCI and Associates are retained as the official reviewer for the 2016/17 financial year.

R Winter/G Murray

Carried

MEETINGS DATE AND TIME

That meetings continue to be held on the first Tuesday of each month at 7.00pm with the exception of there being no meeting held in January.

R Winter/K McIntyre

Carried

With there being no further business the meeting was declared closed at 7.20pm.

Report

Date : 21 September 2016

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Manager Regulatory Services

Subject : **Proposed Change No.1 to the Operative District Plan (Review No.1)**

Item No : **10.1**

1. Reason for the Report

- 1.1 The purpose of this report is to seek Council's approval to adopt Proposed Plan Change No.1 for public notification, in accordance with Schedule 1 of the Resource Management Act 1991.

2. Background

- 2.1 The District Plan is required to be changed in accordance with any relevant regulations and to give effect to 'higher order' planning instruments.
- 2.2 As the Manawatu-Wanganui Regional Council's (MWRC) One Plan became operative on 19 December 2014, it is also necessary to make changes to the District Plan to avoid inconsistencies.
- 2.3 The District Plan also requires updating to correct minor errors and ambiguities identified by the Council's planning staff.

3. Description of Proposed Changes

- 3.1 Attached is a report that contains a full and detailed description of the background to the plan change, reasons for changes, current provisions and proposed changes.
- 3.2 Attached is a report that contains an evaluation of the rationale behind the proposed changes.

4. Significance Assessment

- 4.1 The matters in this report involve engagement and consultation in accordance with the statutory provisions applicable to District Plan changes.

5. Options

- 5.1 Adopt Proposed Plan Change No. 1 for public notification; or
- 5.2 Council staff does further work on the plan change before bringing the plan change back to Council for adoption at a later Council meeting.

6. Assessment of Options

- 6.1 After undertaking statutory consultation and consulting with the Council and reviewing the draft provisions, the plan change is ready to proceed for adoption.

7. Conclusion

- 7.1 The District Plan requires updating due to 'higher order' planning instruments; the Manawatu-Wanganui Regional Council's One Plan and to address minor errors and ambiguities.

8. Recommendation

- 8.1 ***That the report from the Manager Regulatory Services dated 21 September 2016 concerning Proposed Change No.1 to the Operative District Plan (Review No.1) (as circulated) be received, and***
- 8.2 ***That the documents listed below relating to Proposed Change No.1 to the Operative District Plan (Review No.1) be adopted by the Council:***
- ***The plan change report (which includes the background to the plan change, reasons for changes, current provisions and proposed changes)***
 - ***The Section 32 evaluation report***
- 8.3 ***And that Proposed Change No.1 to the Operative District Plan (Review No.1) be publicly notified, inviting submissions in accordance with Schedule 1 of the Resource Management Act 1991.***

Attachments

1. Plan Change No. 1 Provisions Report
2. Plan Change No. 1 Section 32 Evaluation Report
3. Manawatu-Wanganui Regional Council Consultation Response



Proposed Change No.1 to the Operative District Plan (Review No.1)

Subject: Post Operative “Tidy-Up” of
Plan Provisions

Publicly Notified: _____

26 Gordon Street
PO Box 115
DANNEVIRKE 5491

Telephone: 06 374 4080

Email: info@tararua.govt.nz

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1 INTRODUCTION

1.1 Purpose of the Change

Review No.1 of the District Plan became operative on the 1st of September 2012. Since the Plan became operative a number of 'higher order' planning instruments have been introduced or become operative. The District Plan is required to be changed in accordance with any relevant regulations and to give effect to the policies and directions of 'higher order' instruments such as national and regional policy statements.

Also, the District Plan must not be inconsistent with the relevant provisions of a regional plan in relation to any of the land use control matters specified in Section 30 (functions of Regional Councils) of the RMA where these overlap with district functions. As the Manawatu-Wanganui Regional Council's (MWRC's) regional One Plan became operative on the 19th December 2014, it is now necessary to consider its provisions and make such changes as are necessary to the District Plan to avoid any inconsistencies.

Finally, there are a number of provisions identified by those persons using and administering the plan that require updating and minor errors or ambiguities corrected. In most instances where updating or correction of provisions is required, there is no real change to their content or context or their interpretation and application.

Where new or substantially altered provisions are proposed, these are made explicit in the change and their purpose explained.

1.2 Statutory (RMA) Requirements

The Environment Court in *Colonial Vineyards Ltd v Marlborough DC [2014] NZEnvC55* has provided a comprehensive summary of the matters which must be considered and/or provided when preparing and proposing a District Plan change. These are provided as follows (with the relevant RMA sections in brackets):

"A. General requirements

- "1. A district plan (change) should be designed to accord with [s 74(1)] - and assist the territorial authority to carry out- its functions [s 31] so as to achieve the purpose of the Act [s 72 and 74(1)].
- "2. The district plan (change) must also be prepared in accordance with any regulation [s 74(1)] (there are none at present) and any direction given by the Minister for the Environment [s 74(1)].
- "3. When preparing its district plan (change) the territorial authority must give effect to [s 75(3)] any national policy statement or New Zealand Coastal Policy Statement.
- "4. When preparing its district plan (change) the territorial authority shall:
 - "(a) have regard to any proposed regional policy statement [s 74(2)(a)(i)];
 - "(b) give effect to any operative regional policy statement [s 75(3)(c)].
- "5. In relation to regional plans:
 - "(a) the district plan (change) must not be inconsistent with an operative regional plan for any matter specified in section 30(1) or a water conservation order [s 75(4)]; and

- "(b) must have regard to any proposed regional plan on any matter of regional significance etc [s 74(2)(a)(ii)].
- "6. When preparing its district plan (change) the territorial authority must also:
have regard to any relevant management plans and strategies under other Acts, and to any relevant entry in the Historic Places Register and to various fisheries regulations [s 74(2)(b)] to the extent that their content has a bearing on resource management issues of the district; and to consistency with plans and proposed plans of adjacent territorial authorities [s 74(2)(c)];
take into account any relevant planning document recognised by an iwi authority [s 74(2A)]; and
not have regard to trade competition [s 74(3)] or the effects of trade competition;
- "7. The formal requirement that a district plan (change) must [s 75(1)] also state its objectives, policies and the rules (if any) and may [s 75(2)] state other matters.
- "B. Objectives [the section 32 test for objectives]**
- "8. Each proposed objective in a district plan (change) is to be evaluated by the extent to which it is the most appropriate way to achieve the purpose of the Act [ss 74(1) and 32(3)(a)].
- "C. Policies and methods (including rules) [the section 32 test for policies and rules]**
- "9. The policies are to implement the objectives, and the rules (if any) are to implement the policies [s 75(1)(b) and (c), also s 76(1)];
- "10. Each proposed policy or method (including each rule) is to be examined, having regard to its efficiency and effectiveness, as to whether it is the most appropriate method for achieving the objectives [s 32(3)(b)] of the district plan taking into account:
- "(i) the benefits and costs of the proposed policies and methods (including rules); and
- "(ii) the risk of acting or not acting if there is uncertain or insufficient information about the subject matter of the policies, rules, or other methods [s 32(4)]; and
- "(iii) if a national environmental standard applies and the proposed rule imposes a greater prohibition or restriction than that, then whether that greater prohibition or restriction is justified in the circumstances [s 32(3A)].
- "D. Rules**
- "11. In making a rule the territorial authority must have regard to the actual or potential effect of activities on the environment [s 76(3)].
- "12. Rules have the force of regulations [s 76(2)].
- "13. Rules may be made for the protection of property from the effects of surface water, and these may be more restrictive [s 76(2A)] than those under the Building Act 2004.
- "14. There are special provisions for rules about contaminated land [s 76(5)].
- "15. There must be no blanket rules about felling of trees [s 76(4A)] in any urban environment [s 76(4B)].

"E. Other statutes

"16. Finally territorial authorities may be required to comply with other statutes.

"F. (On Appeal)

"17. On appeal [s 290 and clause 14 of the First Schedule] the Environment Court must have regard to one additional matter - the decision of the territorial authority [s 290A]."

2 SECTION 32 EVALUATION

Amongst other things, S74 of the RMA requires that the Council must prepare and change its District Plan in accordance with its obligation (if any) to have particular regard to an evaluation report prepared in accordance with S32 RMA.

An evaluation report prepared under this section [refer S32(1)(c)] must contain a level of detail that corresponds to the scale and significance of the environmental, economic, social and cultural effects that are anticipated from the implementation of the proposal (in this case a plan change). An evaluation report, which does this, is appended to this proposed plan change. As the majority of the proposed plan change is concerned with relatively minor matters of updating or clarifying existing rules, the evaluation report is necessarily succinct and to the point. Where new matters are proposed to be introduced to the District Plan (eg in respect of Screening Standards and Derelict Vehicles, Buildings and Sites) they are evaluated in greater detail.

3 PROPOSED CHANGES TO THE DISTRICT PLAN

All matters proposed to be changed in the District Plan are described in the following sections. For each matter, the reason for the change is described, the current operative District Plan provisions stated, and details of the proposed change provided.

Four generic categories of matters requiring change are described, as follows:

- **National Policy Statements and Standards** where changes to the District Plan's provisions are required to acknowledge or give effect to a higher order national planning instrument.
- **Regional Policy Statement and Plan** provisions which necessitate changes to the District Plan as a consequence of the MWRC's One Plan becoming operative.
- **District Plan content changes** required as a consequence of problems or concerns identified in the course of administering the provisions of the Operative District Plan or Councillor acknowledged concerns raised by the citizens of the District.
- **District Plan changes of a minor updating or technical nature** which do not involve substantive content changes.

NATIONAL MATTERS

3.1 NES for Telecommunication Facilities (2008)

3.1.1 Reason(s) for Change(s)

The Resource Management (National Environmental Standards for Telecommunication Facilities) Regulations 2008 apply (amongst other things) to the planning and operation of a telecommunication facility that generates radiofrequency fields and/or is located in a road reserve (ie legal road). Where specified permitted or controlled activity conditions are not met, the installation becomes a non-complying activity.

The District Plan's Network Utilities Provisions (refer Section 5.3.6) also cover telecommunications facilities.

Equipment for broadcasting and telecommunications purposes is provided for as a permitted activity under the District Plan [refer Rule 5.3.6.2(a)(iv)] provided any radio frequency emissions from the equipment complies with NZS2772.1:1999 Radio Frequency Fields. If it doesn't comply with this rule, it is deemed to be a discretionary activity.

The NES is more stringent in this regard. Regulation 4(6) of the NES provides that a telecommunication facility generating radiofrequency fields which is not able to meet the stated conditions (one of which involves compliance with NZS2772.1:1999) becomes a non-complying activity in respect of radiofrequency fields. These regulations take precedence over the District Plan's provisions.

This being the case, the only changes required to the provisions of the District Plan are the addition of an explanatory statement regarding the role of the NES for Telecommunication Facilities in Section 5.3.6.1 'Introduction', of the Network Utilities section of the Plan and a reference to the NES should also be added to the notes introducing the network utilities permitted activities in Rule 5.3.6.2.

An update is also required to Rule 5.3.6.2(a)(v) which makes reference to the definition of "lines" in the Telecommunications Act 1987. The 1987 Act has been replaced by the 2001 Act, therefore reference should be made to the definition in the 2001 Act. The definition of "line" remains the same except for the addition of the two words highlighted below:

"line-

- (a) *means a wire or a conductor of any other kind (including a fibre optic cable) used or intended to be used for the transmission or reception of signs, signals, impulses, writing, images, sounds, instruction, information, or intelligence of any nature by means of any electromagnetic system; and..."*

3.1.2 Current Plan Provision(s)

- .1 Section 5.3.6.1 Introduction (to Network Utilities Section 5.3.6; page 5-60)
- .2 Standard (rule) 5.3.6.2(a)(iv), pages 5-61 and 5-62
- .3 Standard (rule) 5.3.6.2(a)(v), page 5-62.

3.1.3 Proposed Change(s)¹

- .1 THAT the following paragraph be added to the 'Introduction' section on page 5-61;

"The Resource Management (National Environmental Standards for Telecommunication Facilities) Regulations 2008 apply to telecommunication facilities generating radiofrequency fields and to those located in road reserves. They also place controls on antennae, utility structures, cabinets and noise emissions and conditions designed to protect trees, vegetation, historic heritage values, amenity values and the coastal marine area. These regulations take precedence over the District Plan's provisions and must be considered if the activity involves or affects any of the abovementioned matters."

- .2 THAT the following words be added to the introductory note following the heading '5.3.6.2 Standards' on page 5-61:

"... network utilities, and to the Resource Management (National Environmental Standards for Telecommunication Facilities) Regulations 2008 or successor."

- .3 THAT rule 5.3.6.2(a)(v) on page 5-62 be amended to read as follows:

"(v) Line(s) as defined in section 5 of the Telecommunications Act 2001."

3.2 NPS for Renewable Electricity Generation 2011 (NPSREG)

3.2.1 Reason(s) for Change(s)

The National Policy Statement for Renewable Electricity Generation 2011 (NPSREG) requires, amongst other things, that the District Plan include objectives, policies, and methods (including rules) to provide for the development, operation, maintenance, and upgrading of new and existing renewable electricity generation activities using solar, biomass, tidal, wave and ocean current energy resources to the extent applicable to the district (refer Policy E1).

Policy E2 concerns hydro-electricity resources, E2 Wind resources and E4 Geothermal resources. The same requirements, as apply to Policy E1, also apply to Policies E2, E3 and E4.

The District Plan currently provides policies (see 2.8.4, pp 2-77 and 2-88) and rules (see 5.3.7 pp 5-66 to 5-68) in relation to electricity generation from renewable energy sources, in particular wind farms, to the extent applicable to the district.

What the District Plan has not yet given effect to is Policy F, which states as follows:

"Policy F

As part of giving effect to Policies E1 to E4, regional policy statements and regional and district plans shall include objectives, policies, and methods (including rules within plans) to provide for the development, operation, maintenance and upgrading of small and community-scale distributed renewable electricity generation from any renewable energy source to the extent applicable to the region or district."

The NPSREG defines 'small and community-scale distributed electricity generation' as follows:

"Small and community-scale distributed electricity generation means renewable electricity generation for the purpose of using electricity on a particular site, or supplying an immediate community, or connecting into the distribution network."

¹ Proposed new text is shown underlined; text to be deleted is shown as strikethrough

Commercial, large scale, windfarms are already provided for in the District Plan to the extent that they give effect to the NPSREG. However, there is a need to make provision for small and community-scale Renewable Electricity Generation Activities as required by NPSREG.

Making such provision has necessitated the development and consideration of a number of plan change options, ranging from "do nothing" (i.e. the status quo remains), to making all small and community-scale distributed electricity generators a permitted (or controlled) activity, to making community-scale generators full discretionary activities under Rule 5.3.7.2(b), as at present, but making small scale generators permitted activities when permitted activity criteria are met. This latter option requires a distinction to be made between "small" and "community scale" distributed electricity generators, in the District Plan.

The Council considers that wind energy provides significant potential for electricity generation at a community scale given the nature and size of the District and the costs and losses associated with the transmission of electricity over long distances. Wind, solar photovoltaics and biomass may provide opportunities for community scale electricity generation in the future. Likewise, there is a range of renewable energy technologies which can be utilised at a domestic/household scale, including solar (photovoltaics and thermal water heating), wind generators and micro hydro. These technologies are typically located on or near buildings and could be utilised throughout the District provided that any adverse effects on the environment arising from their use can be avoided, remedied or mitigated such that the effects are no more than minor.

Following consideration of the options, the Council considered that it ought to provide for small scale electricity generators as a permitted activity in the District Plan, subject to meeting specified permitted activity criteria, and community scale generators as full discretionary activities.

Such provision requires the addition of policies, rules and definitions to various sections of the Plan as detailed in section 3.2.3 below.

3.2.2 Current Plan Provision(s)

- .1 Section 5.3.7 Renewable Electricity Generation Facilities, pages 5-66 to 5-68.

3.2.3 Proposed Change(s)

- .1 THAT Standard 5.3.7.2(a), on page 5-66, be amended to read as follows:

"(a) Permitted activities in all Management Areas
- The operation and maintenance of ~~renewable electricity~~ facilities generating electricity from renewable energy sources including wind farms, in existence as at the date this Plan became operative."

- .2 THAT the following permitted activity be added to Standard 5.3.7.2(a) following the 'Note' on page 5 - 66, as follows:

"- Domestic scale electricity generation from renewable energy sources subject to meeting the following performance criteria:
(i) the facility generating the electricity meets all the applicable amenity standards for permitted activities in section 5.4 of this Plan;
(ii) the facility generating the electricity is not located on land identified as a scheduled heritage feature including its curtilage."

- .3 THAT the following definitions be added to Part 6 Interpretation, 6.1 Definitions, in alphabetical order, as follows:

“- ***Renewable energy*** has the same meaning as defined in Section 2 of the RMA.”

“- ***Domestic scale electricity generation from renewable energy sources*** means generating electricity on a site to meet the needs of the users of that site and includes the export from the site of any surplus electricity to a local electricity distribution network.”

3.3 Hazardous Substances

3.3.1 Reason(s) for Change(s)

Section ‘5.1.8 Hazardous Substances’ of the District Plan (page 5-22) deals with the function identified in the RMA section 31(1)(b)(ii), namely ... “the prevention or mitigation of any adverse effects of the storage, use, disposal, or transportation of hazardous substances; ...”. The introduction to this section of the District Plan (5.1.8.1) acknowledges the fact that a number of agencies share overlapping responsibilities for carrying out this function and makes reference to the Hazardous Substances and New Organisms Act 1996 (HSNO). It also states (page 5-23) that:

“Whilst the HSNO Act sets out the bottom line for minimum standards of compliance, it may be necessary in some instances for the District Council to impose additional and more specific controls in the District Plan, particularly in relation to hazardous facilities. In particular, these include standards relating to site design, fire safety, waste management, signage and labelling and emergency and evacuation plans.”

The introduction of new statutes and regulations dealing with hazardous substances since the District Plan became operative, necessitates a change to the Plan in order to bring it up to date. The proposed change also recognises that additional and more specific controls in the District Plan are no longer necessary in light of the changed statutory environment applying to hazardous substances. This environment includes the:

- Hazardous Substances and New Organisms Act 1996 and related Regulations (HSNO).
- Health and Safety at Work Act 2015 and Regulations relating to hazardous substances (HSWA).
- Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 (NES Soils).

In terms of the latter (the NES Soils), these regulations are administered by the Council and relate directly to the Council’s S31(1)(b)(iia) RMA function, namely “... the prevention or mitigation of any adverse effects of the development, subdivision, or use of contaminated land.”

The NES Soil regulations apply when a person wants to carry out an activity specified in the regulations, on land as described in the regulations which is contaminated or potentially contaminated.

The activities covered in the regulations include removing or replacing a fuel storage system, soil sampling (to determine if the soil is contaminated or not), soil disturbance for a particular purpose, subdividing land or changing the use of the land where such change of use could be harmful to human health, on land that is described in the Ministry for the Environment’s Hazardous Activities and Industries List (commonly referred to as HAIL).

In terms of the former statutes (the HSNO and HSWA Acts), the HSNO Act will continue to be the primary legislation for the regulation of hazardous substances. Administered by the Environmental Protection Authority (EPA) the HSNO regulatory regime is responsible for:

- assessment and approval of all hazardous substances;
- classifying all hazardous substances;

- setting controls (EPA controls) that apply to all hazardous substances, including controls for labelling, material safety data sheets (MSDS), and disposal;
- setting content controls (i.e. allowable levels of hazardous substances) for substances that affect human health and safety and the environment (e.g. cosmetics, domestic cleaning products, and pesticides);
- setting controls for hazardous substances that adversely affect the environment;
- setting controls for hazardous substances that affect human health and safety used outside the workplace.

Worksafe New Zealand, through the Health and Safety at Work Act's regulatory regime, is primarily responsible for regulating substances that affect human health and safety within the workplace, including:

- incorporating or referring to EPA controls, where appropriate;
- setting controls on the use, handling, generation, and storage of hazardous substances at the workplace;
- quality assurance mechanisms, e.g. test certification; and
- generally regulating such substances within the legislative framework for work health and safety.

Section 212 of the HSWA Act enables regulations relating to hazardous substances to be implemented for one or more of the following purposes:

- "(a) *prescribing duties, obligations, or restrictions imposed on any hazardous substance, or on any person in relation to any hazardous substances—*
- (i) *for substances with explosive properties,—*
- (A) *to reduce the likelihood of an unintended explosion:*
- (B) *to control the adverse effects likely to be caused by an explosion:*
- (ii) *for substances with flammable properties,—*
- (A) *to reduce the likelihood of an unintended fire or explosion:*
- (B) *to control the adverse effects of any fire or explosion:*
- (iii) *for substances with oxidising properties,—*
- (A) *to reduce the likelihood of any unintended release of chemical energy as an explosion or fire:*
- (B) *to control the adverse effects of any release of chemical energy as an explosion or fire:*
- (iv) *for substances with corrosive properties,—*
- (A) *to reduce the likelihood of any unintended corrosion:*
- (B) *to control the adverse effects of any corrosion:*
- (v) *for substances with toxic properties,—*
- (A) *to reduce the likelihood of any unintended exposure to any such substances:*
- (B) *to control the adverse effects of any exposure to such substances:*
- (b) *prescribing or providing for controls on gases under pressure, whether intrinsically hazardous or not:*
- (c) *prescribing controls to avoid or mitigate illness or injury to people or damage to the environment or chattels from any hazardous substance:*
- (d) *prescribing requirements to be met by a laboratory:*

- (e) *prescribing controls for by-products with hazardous properties, which result from the manufacture or use of any hazardous substance:*
- (f) *prescribing requirements to manage any emergency involving a hazardous substance:*
- (g) *prescribing systems for tracking hazardous substances, including requirements that—*
 - (i) *the whereabouts of the substances be recorded at all times or from time to time:*
 - (ii) *the quantity of the substances be recorded:*
 - (iii) *a person be identified as being in charge of the substances:*
 - (iv) *any person handling the substances hold prescribed qualifications:*
- (h) *in relation to any hazardous substances under the control of the Minister of Defence or the Chief of Defence Force, applying (with or without modifications) for the purposes of the regulations any provisions of a Defence Force Order issued under section 27 of the Defence Act 1990 that may be in addition to, or in place of, the provisions of the regulations:*
- (i) *prescribing qualifications, including competency, character, or other relevant requirements (for example, that a person be a member of any specified professional body or organisation) for any person handling a hazardous substance:*
- (j) *providing for any matters contemplated by this Act, necessary for its administration, or necessary for giving it full effect."*

Given the responsibilities of the Regional Council to control the discharges of contaminants into or onto land, air or water [RMA S30(1)(f)] and to control the use of land for the purpose of the prevention or mitigation of any adverse effects of the storage, use, disposal or transportation of hazardous substances [RMA S30(1)(c)(v)] and the EPA and WorkSafe New Zealand's responsibilities in respect of hazardous substances as outlined above, it is the Council's view that the standards (rules) applying to hazardous facilities as set out in rule 5.1.8.2 of the District Plan are no longer necessary. That being the case, it is proposed to delete rules 5.1.8.2, 5.1.8.3 and 5.1.8.4 of the District Plan and amend the 'Introduction' section to reflect the current statutory environment in which hazardous substances are being managed.

Section 5.1.8 of the District Plan deals with the Council's functions identified in RMA S31(1)(b)(ii), but not the function described in S31(1)(b)(iia) of the RMA. This latter function is "the prevention or mitigation of any adverse effects of the development subdivision, or use of contaminated land". The Council's 'contaminated land' function 31(1)(b)(iia) is primarily managed through the NES Soils regulations and covers the activities as previously described.

Given the nature and scope of these regulations, the Council has determined that there is no need for any further District Plan rules (ie regulations) to be implemented in order to exercise this function. Acknowledgement of this determination is, however, required in the District Plan. Thus what is being proposed is the addition of an explanatory statement in Section 5.1.8.1 of the District Plan relating the Council's exercise of its S31(1)(b)(iia) function to the NES Soils regulations.

3.3.2 Current Plan Provision(s)

- Method 2.9.4.4(a), page 2-84
- Reason 2.9.4.5, on pages 2-84 and 2-85
- Section 5.1.8 HAZARDOUS SUBSTANCES, pages 5-22 to 5-25.

3.3.3 Proposed Change(s)

- .1 THAT section 5.1.8.1 Introduction text (pages 5 - 22 and 5 - 23) be deleted and replaced with the following:

"5.1.8.1 Introduction

Numerous agencies share overlapping responsibilities for controlling the use storage, transportation and disposal of hazardous substances and managing contaminants in the environment. Their statutory functions and responsibilities are derived from the following statutes and regulations:

- Hazardous Substances and New Organisms Act 1996 and related Regulations (HSNO).
- Health and Safety at Work Act 2015 and Regulations relating to hazardous substances (HSWA).
- Resource Management Act 1991 (RMA).
- Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 (NES Soils).

In terms of the latter (the NES Soils), these regulations are administered by the Council and relate directly to the Council's S31(1)(b)(iia) RMA function, namely "... the prevention or mitigation of any adverse effects of the development, subdivision, or use of contaminated land:"

The NES Soil regulations apply when a person wants to carry out an activity specified in the regulations, on land as described in the regulations which is contaminated or potentially contaminated.

The activities covered in the regulations include removing or replacing a fuel storage system, soil sampling (to determine if the soil is contaminated or not), soil disturbance for a particular purpose, subdividing land or changing the use of the land where such change of use could be harmful to human health, on land that is described in the Ministry for the Environment's Hazardous Activities and Industries List (commonly referred to as HAIL).

In terms of the former statutes (the HSNO and HSWA Acts), the HSNO Act will continue to be the primary legislation for the regulation of hazardous substances. Administered by the Environmental Protection Authority (EPA) the HSNO regulatory regime is responsible for:

- assessment and approval of all hazardous substances;
- classifying all hazardous substances;
- setting controls (EPA controls) that apply to all hazardous substances, including controls for labelling, material safety data sheets (MSDS), and disposal;
- setting content controls (i.e. allowable levels of hazardous substances) for substances that affect human health and safety and the environment (e.g. cosmetics, domestic cleaning products, and pesticides);
- setting controls for hazardous substances that adversely affect the environment;
- setting controls for hazardous substances that affect human health and safety used outside the workplace; and

Worksafe New Zealand, through the HSWA's regulatory regime, is primarily responsible for regulating substances that affect human health and safety within the workplace, including:

- incorporating or referring to EPA controls, where appropriate;
- setting controls on the use, handling, generation, and storage of hazardous substances at the workplace;

- quality assurance mechanisms, e.g. test certification; and
- generally regulating such substances within the legislative framework for work health and safety.

The HSWA (S212) enables regulations relating to hazardous substances to be implemented for a number of purposes, including (inter alia):

- prescribing controls to avoid or mitigate illness or injury to people or damage to the environment or chattels from any hazardous substance:
- prescribing requirements to manage any emergency involving a hazardous substance:
- prescribing systems for tracking hazardous substances, including requirements that—
 - (i) the whereabouts of the substances be recorded at all times or from time to time:
 - (ii) the quantity of the substances be recorded:
 - (iii) a person be identified as being in charge of the substances:

When these HSNO and HSWA responsibilities are combined with the responsibilities of the Regional Council to manage hazardous substances and the discharge of contaminants into the environment, the Council considers there is no need or justification to provide any further regulations (rules) or other provisions in the District Plan in order to exercise its RMA S31(1)(b) functions."

- .2 THAT standards (rules) 5.1.8.2, 5.1.8.3 and 5.1.8.4 (pages 5-23 to 5-25) be deleted.
- .3 THAT Method 2.9.4.4(a) on page 2-84 be deleted and replaced with the following:
"(a) District Plan Rules – None."
- .4 THAT the Reasons section 2.9.4.5 of Policy 2.9.4 Hazardous Substances (pages 2-84 and 2-85) be amended, as follows:

"Numerous agencies share overlapping responsibilities for controlling the use, storage, transportation and disposal of hazardous substances. ~~The Hazardous Substances and New Organisms Act 1996 (HSNO) is the primary legislation controlling hazardous substances. The Environmental Risk Management Authority (ERMA) is responsible for implementing, administering and monitoring the enforcement of the HSNO Act. Both the HSNO Act and the RMA are designed to protect human health and the environment from the effects of hazardous substances and to work in conjunction with one another. The HSNO Act aims to manage the intrinsic risks of hazardous substances and the end use, export or disposal of such substances and applies to all hazardous substances. In other words, the HSNO Act sets "the bottom line" in terms of the standards that must be met in relation to hazardous substances. It is the responsibility of Regional and District Councils, under the RMA, to determine whether more stringent controls are also necessary (in addition to the provisions of the HSNO Act) in terms of the control of the use of the land in the region for the use, transport, storage and disposal of hazardous substances. Pursuant to section 62(1)(i) of the RMA, the MWRC's Regional Policy Statement and Proposed One Plan stipulate that the Regional Council will have responsibility for controlling the use of land for the disposal of hazardous substances and the District Council will have responsibility for the control of land for the use, storage and transport of hazardous substances.~~

Their statutory functions and responsibilities are derived from a number of statutes and regulations. [These agencies and their responsibilities are described in the Introduction (5.1.8.1) of Section 5.1.8 Hazardous Substances of this Plan].

When the responsibilities of these statutory bodies are combined with the responsibilities of the Regional Council to manage hazardous substances and the discharge of contaminants into the environment, the Council considers there is no need or justification to provide any further regulations (rules) or other provisions in the District Plan in order to exercise its RMA S31(1)(b) functions."

4 REGIONAL MATTERS

4.1 Indigenous Vegetation Provisions

4.1.1 Reason(s) for Change(s)

The District Plan currently has a set of rules (5.5.4, page 5 – 110) which apply to the protection or conservation of areas of vegetation not otherwise scheduled as reserves, heritage features or significant trees.

The MWRC'S Operative One Plan contains a Policy (6-1) which directs the territorial authorities in the region as to their responsibilities for maintaining indigenous biological diversity. It states as follows:

"Policy 6-1: Responsibilities for maintaining indigenous biological diversity"

In accordance with s62(1)(i) RMA, local authority responsibilities for controlling land use activities for the purpose of managing indigenous biological diversity in the Region are apportioned as follows:

- (a) The Regional Council must be responsible for:*
 - (i) developing objectives, policies and methods for the purpose of establishing a Region-wide approach for maintaining indigenous biological diversity, including enhancement where appropriate*
 - (ii) developing rules controlling the use of land to protect areas of significant indigenous vegetation and significant habitats of indigenous fauna and to maintain indigenous biological diversity, including enhancement where appropriate.*
- (b) Territorial Authorities must be responsible for:*
 - (i) retaining schedules of notable trees and amenity trees in their district plans or such other measures as they see fit for the purpose of recognising amenity, intrinsic and cultural values associated with indigenous biological diversity, but not for the purpose of protecting significant indigenous vegetation and significant habitats of indigenous fauna as described in (a)(ii) above.*
- (c) Both the Regional Council and Territorial Authorities must be responsible for:*
 - (i) recognising and providing for matters described in s6(c) RMA and having particular regard to matters identified in s7(d) RMA when exercising functions and powers under the RMA, outside the specific responsibilities allocated above, including when making decisions on resource consent applications."*

The District Plan must give effect to the relevant provisions of a regional policy statement. Currently the District Plan does not give effect to Policy 6-1(b)(i) which directs that provisions not be for the purpose of protecting significant indigenous vegetation and significant habitats of indigenous fauna. The set of District Plan rules contained in section 5.5.4 (pages 5 - 110 to 5 - 114) and the schedule of significant indigenous vegetation and significant habitats of indigenous fauna contained in Schedule 3.2 of Appendix 3 are designed to protect significant indigenous vegetation and significant habitats of indigenous fauna. This being the case the Council proposes to remove these provisions from the District Plan in order to comply with the One Plan's Policy 6-1(b)(i) and give effect to its directives. The Schedule of Significant Trees (Appendix 3.1) and its attendant provisions in Rule 5.5.3.2 will remain in the District Plan for amenity value reasons.

4.1.2 Current Plan Provision(s)

- Policy sections 2.6.4.3 and 2.6.4.4, pages 2-53 and 2-54
- Section 5.5.4, pages 5-110 to 5-114
- Appendix 3, Schedule 3.2, pages A-25 to A-32

4.1.3 Proposed Change(s)

- .1 THAT Policy Sections 2.6.4.3 Explanation and 2.6.4.4 Methods, on pages 2-53 and 2-54, be amended as follows:

"Additionally, significant trees of the District have been scheduled in Appendix 3 of this Plan. The MWRC's ~~Proposed~~ One Plan states that the District Council shall, in addition to implementing the stated objectives and policies in respect of biodiversity management in the ~~Proposed~~ One Plan, "retain schedules of notable trees and amenity trees" in the District Plan. This is necessary because the ~~Proposed~~ One Plan uses a region wide approach and includes a schedule of regionally outstanding landscapes and identifies at risk and threatened species and habitats, but does not include specific provisions for significant trees in each District within the Region. Similarly, specific landscapes within the Region warrant specific management, and where appropriate, protection in the District Plan, in addition to the provisions of the ~~Proposed~~ One Plan."

The MWRC, in its ~~Proposed~~ One Plan, has stated that it will take the lead role in managing indigenous biodiversity in the Region. The ~~Proposed~~ One Plan includes rules that control activities in rare and threatened habitats and at risk habitats. It ~~will~~ is therefore ~~be~~ unnecessary for the District Plan to include these rules as well. The ~~Proposed~~ One Plan also states that the Regional Council will work with landowners to maintain or protect and enhance these the [rare and threatened and at risk] habitats.-. It is therefore important that the District Plan not be inconsistent with the objectives and policies of the ~~Proposed~~ One Plan and that the Council give effect to the Regional Council's policy (RPS) in respect of the management of biodiversity once this has been determined by due process. However, given the time necessary for the provisions of the ~~Proposed~~ One Plan to be considered and determined, it will be necessary to retain the current provisions in the District Plan relating to biodiversity, particularly Rule 5.5.4.

Policies 2.6.4.2(d) and (e) aim to assist landowners in the management of indigenous biodiversity on private land and to support the efforts of the Regional Council, landowners, and other agencies (such as the QEII Trust) in the management of indigenous biodiversity.

2.6.4.4 Methods:

The Council shall implement policies 2.6.4.2 (a), (b) and (c) by the following methods:

- (a) *District Plan and resource consents - The Council has included in this District Plan, in Appendix 3, a Schedule of Significant Trees, ~~a Schedule of Significant Indigenous Vegetation and Significant Habitats of Indigenous Fauna~~, and a Schedule of Natural Features and Landscapes, and has adopted rules which aim to control the adverse effects of activities at, or in close proximity to these listed items. The Schedules classify the items as Category A or B according to their significance and the level of protection required. The scheduled significant trees, ~~significant indigenous vegetation and significant habitats of indigenous fauna~~ and natural features and landscapes are identified on the District Plan maps. [Refer to Part 9 of the Plan].*

~~The Council has also included a set of provisions for the protection of unscheduled areas of significant indigenous vegetation. These provisions will enable an activity in an unscheduled area to be assessed on a case by case basis in order to establish whether the vegetation concerned is "significant" and, if it is significant, whether or not it should be protected.~~

- (b) *Public consultation and the provision of information and promotion of voluntary protection - The Council shall consult with relevant groups and organisations in the community to identify natural features of value to the community. With respect to the majority of the District which lies within the Manawatu-Wanganui Region, the ~~Proposed One Plan's~~ Regional Policy Statement states that the Regional Council will act as lead agency in preparing inventories of areas of significant indigenous flora and habitats of indigenous fauna."*

.2 THAT Section 5.5.1 Introduction (pages 5 – 100 to 5 – 102) be amended as follows:

- amend the third bullet point on page 5 – 100 as follows:

"- ~~significant vegetation and habitats (including individual trees and groups of trees; areas of significant indigenous vegetation and habitats of indigenous fauna);~~"

- Delete all the text from and including the heading "INDIGENOUS VEGETATION PROVISIONS" on page 5 – 101 to before the heading '5.5.2 CLASSIFICATION OF SCHEDULED FEATURES' on page 5-102 and replace it with the following:

"In accordance with Policy 6-1 of the MWRC's One Plan, the Regional Council is responsible for developing objectives, policies and methods (including rules) for maintaining and protecting areas of significant indigenous vegetation and significant habitats of indigenous fauna throughout the Region, including the Tararua District."

.3 THAT the heading for Rule 5.5.3.2 (page 5 – 103) be amended as follows:

"5.5.3.2 Significant Trees, ~~Significant Indigenous Vegetation and Significant Habitats of Indigenous Fauna~~ (as listed in Schedules 3.1 and 3.2 in Appendix 3)"

.4 THAT Table One in Rule 5.5.3.4 (page 5 – 105) be amended as follows:

"

SIGNIFICANT TREES,	Permitted	Permitted
SIGNIFICANT	Maintenance	Maintenance
INDIGENOUS		
VEGETATION, OR SIGNIFICANT	Discretionary	Discretionary
HABITAT OF INDIGENOUS	Modification	Modification, damage or
FAUNA		destruction
(Schedules 3.1 and 3.2 in	Non-complying	
Appendix 3)	Damage or destruction	

"

.5 THAT Rule 5.5.4, pages 5 – 110 to 5 – 114 inclusive, be deleted from the District Plan.

.6 THAT Schedule 3.2 in Appendix 3 (pages A-25 to A-32 inclusive) be deleted from the District Plan.

4.2 Minimum Lot Sizes for Wastewater Disposal

4.2.1 Reason(s) for Change(s)

The MWRC's One Plan contains minimum lot sizes for wastewater disposal within its Chapter 14 rules. Rule 14-14 provides for new and upgraded discharges of domestic wastewater as a permitted activity provided that certain conditions are met. A number of these conditions depend on the land area of the subject property and require a higher level of treatment and different application systems and rates for smaller land areas. The smallest land area permitted is 5,000m² for properties created by subdivision after 31 August, 2012. There are a number of other requirements as well, including that the activity cannot take place in a rare, threatened or at risk habitat or on land containing any historic heritage identified in a district plan or regional plan. If the discharge activity cannot comply with the standards in Rule 14-14 it becomes a restricted discretionary activity under Rule 14-15.

With the exception of the land within the urban buffer areas identified on the District Plan maps, the District Plan does not specify minimum lot sizes for subdivision. Instead it requires that each lot is created so that it is of sufficient size and shape to contain the intended activity/development in a manner that complies with all relevant environmental standards in the District Plan, including sewage disposal requirements. This approach is not considered to be inconsistent with the Regional Plan. However, it is considered appropriate that reference continue to be made to the One Plan's requirements by means of an advisory note following within Rule 5.2.3.2.

With respect to the urban buffer areas, the 8,000m² minimum lot size has been established as a density control to encourage activities which do not require a rural location but which desire to be close to towns, to locate within towns rather than the urban-rural fringe areas. It is noted that there is also a comment in the Plan relating to the 8,000m² size as being a means of avoiding groundwater contamination from effluent disposal (under Section 2.2.3.5 Reasons). This reference is to be removed, as it is not consistent with the rules in Chapter 14 of the Regional Plan which refer, amongst other things, to a minimum lot size of 5,000m².

An advisory note also requires to be added to standard 5.1.2.2(c)(i) which makes it clear to prospective applicants that for any allotment of less than 5,000m² in land area the Council will require sufficient information to demonstrate that the One Plan's Rule 14-14 permitted activity conditions are able to be met or, if not, that a Regional Council resource consent has been obtained to permit the wastewater discharge.

A further inconsistency with the One Plan's domestic wastewater rules appears to be the statement in Rule 5.1.2.2(c)(i) [page 5-3] of the District Plan that says:

"A drainage easement over adjacent land shall be an acceptable means of compliance with this standard where there is insufficient area of land within the Certificate of Title concerned".

Rule 14-14(e)(i) of the One Plan refers to "the property" in which a wastewater discharge is to occur and sets conditions on the minimum area of this 'property' that must be met for the activity to be deemed a permitted activity. 'Property' in the One Plan is defined as "one or more adjacent allotments that are in the same ownership" and includes a legal road.

The key words are "in the same ownership". Rule 5.1.2.2(c)(i) of the District Plan enables a drainage easement to be registered over adjacent land, irrespective of ownership, as an acceptable means of compliance with the rule. As there does not appear to be any flexibility within the regional rules to allow drainage easements to be registered on adjacent land in different ownership, it is necessary to remove this ability to do so from the District Plan's rules so as not to be inconsistent with the regional rules.

4.2.2 Current Plan Provision(s)

Rule 5.1.2.2(c), page 5-3.

4.2.3 Proposed Change(s)

- .1 THAT the following sentence be deleted from the first paragraph of Rule 5.1.2.2(c)(i) on page 5-3:

"A drainage easement over adjacent land shall be an acceptable means of compliance with this standard where there is insufficient area of land within the Certificate of Title concerned."

- .2 THAT the following advisory note be added to Rule 5.1.2.2(c)(i), following the second paragraph:

"[Note: Where an area of land of less than 5,000m² is to be used for wastewater disposal, the Council will require sufficient information to be presented to it to demonstrate that the MWRC's One Plan's Rule 14-14 permitted activity conditions are able to be met or alternatively that a MWRC resource consent has been obtained to permit the wastewater discharge]."

4.3 Natural (Flood) Hazards

4.3.1 Reason(s) for Change(s)

Policy 9-1 of the One Plan (RPS) sets out the responsibilities for hazard management within the Region and states:

Policy 9-1: Responsibilities for natural hazard management

In accordance with s62(1)(i) RMA, local authority responsibilities for natural hazard management in the Region are as follows:

- (a) The Regional Council and Territorial Authorities must be jointly responsible for:*
 - (i) raising public awareness of the risks of natural hazards through education, including information about what natural hazards exist in the Region, what people can do to minimise their own level of risk, and what help is available.*
- (b) The Regional Council must be responsible for:*
 - (i) developing objectives and policies for Region-wide management of activities for the purpose of avoiding or mitigating natural hazards,*
 - (ii) developing specific objectives, policies and methods (including rules) for the control of:*
 - (A) all land use activities in the coastal marine area,*
 - (B) erosion protection works that cross or adjoin mean high water springs,*
 - (C) all land use activities in the beds of rivers and lakes, for the purpose of avoiding or mitigating natural hazards, and*
 - (iii) taking the lead role in collecting, analysing and storing regional natural hazard information and communicating this information to Territorial Authorities.*
- (c) Territorial Authorities must be responsible for:*
 - (i) developing objectives, policies and methods (including rules) for the control of the use of land to avoid or mitigate natural hazards in all areas and for all activities except those areas and activities described in (b)(ii) above, and*
 - (ii) identifying floodways (as shown in Schedule J1) and other areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event on planning maps in district plans, and controlling land use activities in these areas in accordance with Policies 9-2 and 9-3.*

None of the floodways as shown in Schedule J1 of the One Plan are within the Tararua District. That notwithstanding, the One Plan's Policy 9-2(b) 'Development in areas prone to flooding' states that:

- “(b) Outside of a floodway mapped in Schedule J the Regional Council and Territorial Authorities must not allow the establishment of any new structure or activity, or an increase in the scale of any existing structure or activity, within an area which would be inundated in a 0.5% AEP (1 in 200 year) flood event² unless:*
- (i) flood hazard avoidance is achieved or the 0.5% AEP (1 in 200 year) flood hazard is mitigated, or*
 - (ii) the non-habitable structure or activity is on production land, or*
 - (iii) there is a functional necessity to locate the structure or activity within such an area,*
- in any of which cases the structure or activity may be allowed.”*

The District Plan contains rules that limit (in order to avoid) development in such flood prone areas (Standard 5.1.7.2) but they only apply to activities on land identified (on the planning maps) as a 'natural hazard area'. There are no 'natural hazard areas' currently shown on the planning maps.

The District Plan does, however, contain flood maps which show areas of land which could potentially be adversely affected by flooding and ponding. It is not clear whether these depict the areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event or not.

The reason for this is that the flood maps only show areas potentially adversely affected by flooding or poor drainage resulting in surface ponding. They have been prepared using a variety of sources, such as photographs of and reports about flood events, anecdotal information and field visits. Whilst considerable care has been taken in their preparation, it is important to note that these maps are indicative only. They have been compiled for the sole purpose of showing the areas in which further investigation of the risk of flooding may be necessary prior to subdivision or new land use activities being undertaken.

The District Plan currently has an advisory note attached to the District Plan's Flood Maps which directs those persons planning to develop or purchase a property within an area identified on the maps as being floodable, to contact the MWRC for assistance in obtaining more detailed, site specific information on the flood hazard identified. The Council will continue to use the District Plan's current flood maps as a trigger for further investigation and response prior to making any subdivision or development decisions under the RMA or issuing building permits under the Building Act 2004.

Apart from updating the Introduction (5.1.7.1) to the Natural Hazards section of the District Plan to reflect the current One Plan flood hazard policies, the Council does not consider it feasible to make any changes at this time in the absence of any flood modelling and mapping of areas in the Tararua District likely to be inundated in a 0.5% AEP flood event. The MWRC's Long Term Plan makes provision for LiDAR mapping and the review and updating of flood information in the District over the next six to seven years. Specific reports that are scheduled for the Tararua District include:

- 0.5% AEP flood modelling of the Upper Manawatu/Awapikopiki Stream confluence in year 4 (2018-19)
- Seismic study for Pahiatua in year 5 (2019-20)
- Additional flood mapping for Woodville in year 6 (2020-21)
- 0.5% AEP flood modelling for Wainui Stream (near Herbertville) in year 7 (2021-22).

Until this work is done and more accurate 0.5% AEP flood modelling is completed, the Council is not in a position to make any sensible and effective changes to the relevant District Plan provisions, other than to the Introduction to the Natural Hazards section.

4.3.2 Current Plan Provision(s)

Section 5.1.7, Natural Hazards, pages 5-20 to 5-22.

4.3.3 Proposed Change(s)

.1 THAT Section 5.1.7.1 Introduction be deleted and replaced with the following:

"5.1.7.1 Introduction

In order to achieve the objectives and policies contained within Section 2.5 of this District Plan, a number of rules have been developed to control the use of land to avoid, remedy or mitigate the adverse effects of natural hazards.

Policy 9-1 of the Manawatu-Wanganui Regional Council's One Plan sets out the responsibilities for hazard management within the Region. For the Tararua District Council, these responsibilities include:

(i) developing objectives, policies and methods (including rules) for the control of the use of land to avoid or mitigate natural hazards in all areas and for all activities except the following (which are Regional Council responsibilities):

- all land use activities in the coastal marine area,
- erosion protection works that cross or adjoin mean high water springs,
- all land use activities in the beds of rivers and lakes, for the purpose of avoiding or mitigating natural hazards.

(ii) identifying floodways (as shown in Schedule J1 of the One Plan) and other areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event on planning maps in district plans, and controlling land use activities in these areas in accordance with Policies 9-2 and 9-3 of the One Plan.

None of the floodways as shown in Schedule J1 of the One Plan are within the Tararua District.

Policy 9-2(b) of the One Plan states that TA's must not allow the establishment of any new structure or activity, or an increase in the scale of any existing structure or activity, within an area which would be inundated in a 0.5% AEP flood event unless:

- (i) flood hazard avoidance is achieved or the 0.5% AEP (1 in 200 year) flood hazard is mitigated, or
- (ii) the non-habitable structure or activity is on production land, or
- (iii) there is a functional necessity to locate the structure or activity within such an area

The District Plan contains provisions that limit development in recognised natural hazard areas in order to reduce risk to risk to human life, property and infrastructure. Rule 5.1.7.2 applies to the Natural Hazard Areas that are identified on the planning maps. No areas are currently identified on the maps.

The District Plan does however contain a series of maps at a scale of 1:50,000 which identify areas of land that could potentially be adversely affected by flooding or surface flooding. Areas affected by poor drainage are also shown as floodable areas. These maps have been prepared using a variety of sources such as photographs of and reports about flood events, anecdotal information and field visits. They have not been prepared using data modelling to identify areas of land likely to be inundated by a 0.5% annual exceedance probability (AEP) flood event. They are indicative only and have been prepared solely for the purpose of showing areas in which the nature, extent and risk of flooding requires further investigation prior to any subdivision, development or change in land use occurring. Persons

intending to develop or purchase a property within an area identified as being floodable, are advised to contact the Manawatu-Wanganui Regional Council (Horizons) for assistance in obtaining more detailed, site-specific information.

The Regional Council's Long Term Plan makes provision for a number of hazards information projects to be carried out in the Tararua District, over a period of 6 years, including 0.5% AEP flood modelling. Once these information gathering projects have been completed it ought to be possible to identify the areas at risk of inundation in a 0.5% AEP event on the District Planning maps and therefore become subject to Rule 5.1.7.2".

5 DISTRICT PLAN (CONTENT CHANGES)

Signs

5.1 Council Advisory/Warning Signs

5.1.1 Reason(s) for Change(s)

From time to time, the Council is required to erect advisory or warning signs in or around the urban areas of the District. For example, in times of drought, it may be necessary for the Council to put up 'Water Restrictions On' signs in strategic locations to advise and warn people that such restrictions are in place. Such signs could be located in the road (reserve) or on land in various management areas under the District Plan. The Council considers that such signs ought to be provided for as a permitted activity. It is therefore proposed that such signs be added, as permitted activities, to Rule 5.4.3.2(b) of the District Plan. Neither this rule [i.e. the 'permitted activities (signs) in all Management Areas' rule] nor Rule (iv) "Temporary Signs for Statutory Notice...", appear to permit such signs, as of right, therefore a change to the permitted signs rules is deemed necessary.

5.1.2 Current Plan Provision(s)

Rule 5.4.3.2(b) Permitted Activities (signs) in all Management Areas.

5.1.3 Proposed Change(s)

.1 THAT a further permitted activity category be added to Rule 5.4.3.2(b) on page 5-78, as follows:

"viii) advisory or warning signs erected by, or on behalf of, the Council"

5.2 Off-Site Signs Rules

5.2.1 Reason(s) for Change(s)

Off-site signs in the Rural Management Area of the District are subject to a 1km separation distance permitted activity rule [5.4.3.2(d)(iv)].

Signs not located on the site to which they relate are a permitted activity provided they meet a number of specified performance standards concerning size, content and location.

In situations where two signs are erected within 1km of each other, it is difficult for Council officers to determine which of the two signs has been erected lawfully and which hasn't, unless a building consent or other Council regulatory mechanism is triggered which requires a construction or completion date to be provided to the Council. This being the case, and to resolve this problem, the Council proposes to add a further performance standard to Rule 5.4.3.2(d)(iv) requiring written notice to be provided to the Council in respect of a sign's location, planned date of construction and date of completion.

5.2.2 Current Plan Provision(s)

Rule 5.4.3.2(d)(iv) on page 5-80.

5.2.3 Proposed Change(s)

THAT a further performance standard be added to Rule 5.4.3.2(d)(iv) on page 5-80, as follows:

"• Written notice has been provided to the Council, advising details of the size, location and content of the sign, its planned date of construction and expected date of completion."

5.3 Earthworks

5.3.1 Reason(s) for Change(s)

The specific standards applying to the Rural Management Area [see 5.1.5.2(b)] permit earthworks associated with farm tracks, fence lines, forestry operations and tracks to network utilities but require resource consent for any other earthworks or fill over 200m³, in any one calendar year, on land held in the same certificate of title.

This 200m³ limit is considered low for a rural area, especially when there are no limits on the permitted earthworks for activities such as farm tracks or fence lines. It is conceivable that a farmer may want to carry out excavations for building foundations, or to establish a pond that would exceed this limit, with little adverse effect, and no more than tracks and fence lines could produce. Some Councils have no limit for general rural zones, and only control earthworks in Outstanding Natural Features or Landscapes (ONFLs) or coastal areas (see Wairarapa District Plan, Central Hawkes Bay District Plan, Rangitikei District Plan). Where there is a limit for earthworks in a rural zone, it is often set at 1000m³, as for example in the Palmerston North City Council's District Plan.

The provisions (especially the rules) relating to earthworks in Part 2 (the Regional Plan section) of the One Plan appear to give effect to Part 1 (the RPS) of that Plan. It is duplicative to have the District Plan including similar rules. The current earthworks rules in the District Plan are, for the most part, complementary to the regional rules and are in place to address other issues (primarily amenity related) that can arise from earthworks. However, the Council considers that some of the Rural Management Area standards appear to be unreasonably restrictive particularly as they apply to a number of rural activities from which few adverse effects on the environment would actually arise.

That being the case, the Council has considered a number of possible options to relax these restrictions, including further exemptions from the 200m³ limit (e.g. for building foundations), increasing the limit to say, 1,000m³, or removing the restriction on earthworks in the Rural Management Area entirely. It resolved that increasing the limit to 1,000m³ would be appropriate and reasonable, particularly since it would (from a cross-boundary perspective) be the same limit as applies in the Council's neighbouring authority of Palmerston North City.

5.3.2 Current Plan Provision(s)

Rule 5.1.5.2(b), on pages 5-9 and 5-10.

5.3.3 Proposed Change(s)

THAT the references to "200m³" in Rule 5.1.5.2(b)(i) and 5.1.5.2(b)(ii) be replaced with "1,000m³".

5.4 Outdoor Living Courts

5.4.1 Reason(s) for the Change(s)

Existing Rule 5.4.5.2(c) allows structures in an outdoor living court that are designed to provide for the use and enjoyment of the space (e.g. pergolas). The intent of the outdoor living court is to provide for sunlight and privacy in an outdoor space close to a dwelling house. However, the rules are silent on deck structures. Such structures are increasingly popular and could potentially be the major component of an outdoor living court. This being the case, the Council proposes to make it explicit in the District Plan that a ground level deck is a structure that is designed to enhance the use and enjoyment of an outdoor living court.

Deck structures in an outdoor living court on sloping land or at a significant height, have the potential to cause adverse (visual intrusion) effects beyond the site.

Therefore decks will only be permitted where they are at ground level or on a living court site which slopes down and away from the associated dwelling house and where the deck is at the same level or lower than the ground floor of the dwelling house.

5.4.2 Current Plan Provision(s)

Rule 5.4.5.2(c) on page 5-87.

5.4.3 Proposed Change(s)

THAT Rule 5.4.5.2(c) be amended as follows:

“(c) the outdoor living court shall be unoccupied and unobstructed from the ground upwards, ~~provided except~~ that structures designed to enhance the use and enjoyment of the outdoor living court (e.g. garden structures, garden furniture, pergolas), ~~and~~ eaves and upper storey projections not exceeding 0.6 metres, and decks at ground level or on a downwards sloping outdoor living court site where the deck is at the same level or lower than the ground floor of the dwelling house are permitted;”

5.5 Screening Standards and Derelict Vehicles, Buildings and Sites

5.5.1 Reason(s) for the Change(s)

Derelict sites, buildings and vehicles can be unsightly and are widely considered by the community to be "eyesores". In District Plan terms, they are considered to detract from "amenity values".

The policy section of the District Plan, has a section (2.6.2) concerning "Maintenance and Enhancement of Environmental Quality and Amenity". This section applies to derelict buildings, sites and vehicles, amongst other things.

One of the Plan's stated methods for implementing Objective 2.6.2.1 and Policy 2.6.2.2 is method 2.6.2.4(b), 'abatement and enforcement procedures', which states that *"The Council shall, where appropriate, take action in respect of activities which contravene the District Plan rules. Where appropriate, it shall also use the provisions of the RMA in respect of other nuisances or environmental quality problems."*

The 'Reasons' section of this policy (2.6.2.5) goes on to state that:

"In this Plan, the Council has defined environmental standards which aim to control the adverse effects of activities, having regard to the differing levels of amenity and environmental quality in different areas. Mitigation measures which reduce adverse effects are encouraged. The Plan attempts to achieve a balance between maintaining and enhancing the amenity of an area as a public good, and not unduly constraining individual property rights.

The Council shall ensure that public confidence in the District Plan is maintained by enforcing the provisions of the Plan and the conditions of all resource consents. On occasions, nuisances or problems may arise which do not strictly contravene the provisions of the District Plan or a resource consent. In such cases, the Council shall attempt to negotiate with those concerned in an effort to achieve a satisfactory outcome. In addition, sections 16 and 17 of the RMA place a general duty on all persons to avoid unreasonable noise and a duty to avoid, remedy or mitigate adverse effects. Section 322 of the RMA provides for abatement notices to be issued by enforcement officers (Council Officers) in respect of noise and other nuisances."

The Council has considered a number of regulatory instruments which Council officers could use to remove any “detractions from amenities” (i.e. ‘eyesores’). These instruments have included bylaws and rules in the District Plan. The Council now seeks to strengthen and enable the District Plan’s provisions to become a more effective means of managing identified community ‘eyesores’.

To increase the chances of successfully seeking an Enforcement Order, a specific set of District Plan provisions, designed to cover all of these eyesores either individually or collectively, is being proposed. Such provisions would involve an addition to the Policy section (2.6.2) of the District Plan, a new 'Amenity' rule (in 5.4) in Part 5 (Environmental Standards) of the Plan and new definitions in section 6.1 Definitions.

5.5.2 Current Plan Provision(s)

- Policy section 2.6.2 Maintenance and Enhancement of Environmental Quality and Amenity, pages 2-45 and 2-46.
- Environmental Standards (Rules) Section 5.4 Amenity, pages 5-69 to 5-99.
- Definitions (Interpretation Part 6), page 6-2.

5.5.3 Proposed Change(s)

- .1 THAT section 2.6.2.5 Reasons, on page 2-45, be amended as follows:

"Potential effects include, amongst other things, noise, dust, smoke, vibration, glare, odour and visual effects (including, for example, those arising from the presence of derelict vehicles, buildings and sites)."

- .2 THAT a new section 5.4.12 be added, on page 5-99 following 5.4.11.4(a), as follows:

5.4.12 LOCAL EYESORES (DETRIMENTS TO AMENITY VALUES)

5.4.12.1 Introduction

Throughout the District, derelict buildings, vehicles and sites which are unsightly and widely considered to be community eyesores can be deemed to be detracting from "amenity values". One of the primary objectives of the District Plan is "to ensure a high level of environmental quality and amenity" in both the urban and rural areas of the district (see objectives 2.2.4.1 and 2.3.4.1). The provisions of the Plan seek to achieve a balance between maintaining the amenity values of an area in the public interest and not unduly constraining the property rights of individuals to develop their own sites in an environmentally acceptable manner. This is a fine balance and a qualitative one, in the sense that one person's eyesore may be another person's 'thing of beauty'. That being the case, the following standards are designed to give effect to Objectives 2.2.4.1 and 2.3.4.1 and limit the extent to which derelict buildings, vehicles and sites may become community eyesores.

5.4.12.2 Standard

Any activity permitted by this Plan, in any Management Area, is only permitted provided the activity is not carried out on a derelict site.

[Note: see the definition of 'derelict site' in this Plan]

5.4.12.3 Non-Compliance with Standard

Where an activity cannot meet the standard specified in 5.4.12.2 above, the activity shall be deemed to be a discretionary activity, requiring resource consent. An application for such a consent shall be publicly notified.

5.4.12.4 Criteria for Assessment

In addition to the criteria specified in section 7.3.10(a) of this Plan, the Council shall have regard to the following in respect of any application under 5.4.12.3 above for a discretionary activity:

- (a) the degree and significance of any adverse effect on the amenity values of the locality;
- (c) the existence of any proposed screening and/or landscape treatment plan (including suitability of materials/plants, screening potential, timeframe for implementation, maintenance programme);
- (d) any other avoidance or mitigation measures proposed.

- .3 THAT a definition of 'derelict site' and 'derelict vehicle' be added to Section 6.1 Definitions on page 6-2 after 'Crossing Place', as follows:

"Derelict site" means any land which detracts, or is likely to detract, to an observable, significant degree from the amenity, character or appearance of land in the neighbourhood of the subject site because of-

- (a) the existence on the subject site of buildings or structures which are in a ruinous, derelict or dangerous condition, or
- (b) the neglected, unsightly or objectionable condition of the land or any structures on that land, or
- (c) the presence, deposit or collection on the land in question of any litter, rubbish, debris, waste, or more than one derelict vehicle visible beyond the site, except where the presence, deposit or collection of such litter, rubbish, debris, waste or derelict vehicles results from the exercise of a right conferred by the District Plan or a resource consent.

"Derelict vehicle" means any car, truck, bus, tractor or other vehicle which is not currently registered or warranted as required by law and which is unable to be driven under its own power."

6 DISTRICT PLAN (UPDATING AND MINOR CORRECTIONS OF EXISTING PLAN PROVISIONS – NO SUBSTANTIVE CONTENT CHANGES)

For completeness, the following matters are included in the proposed plan changes, notwithstanding that many of them could be made under the Act without having to go through the 1st Schedule RMA processes.

6.1 Parking and Manoeuvring, Vehicle Access and Crossing Standards

6.1.1 Reason(s) for Change(s)

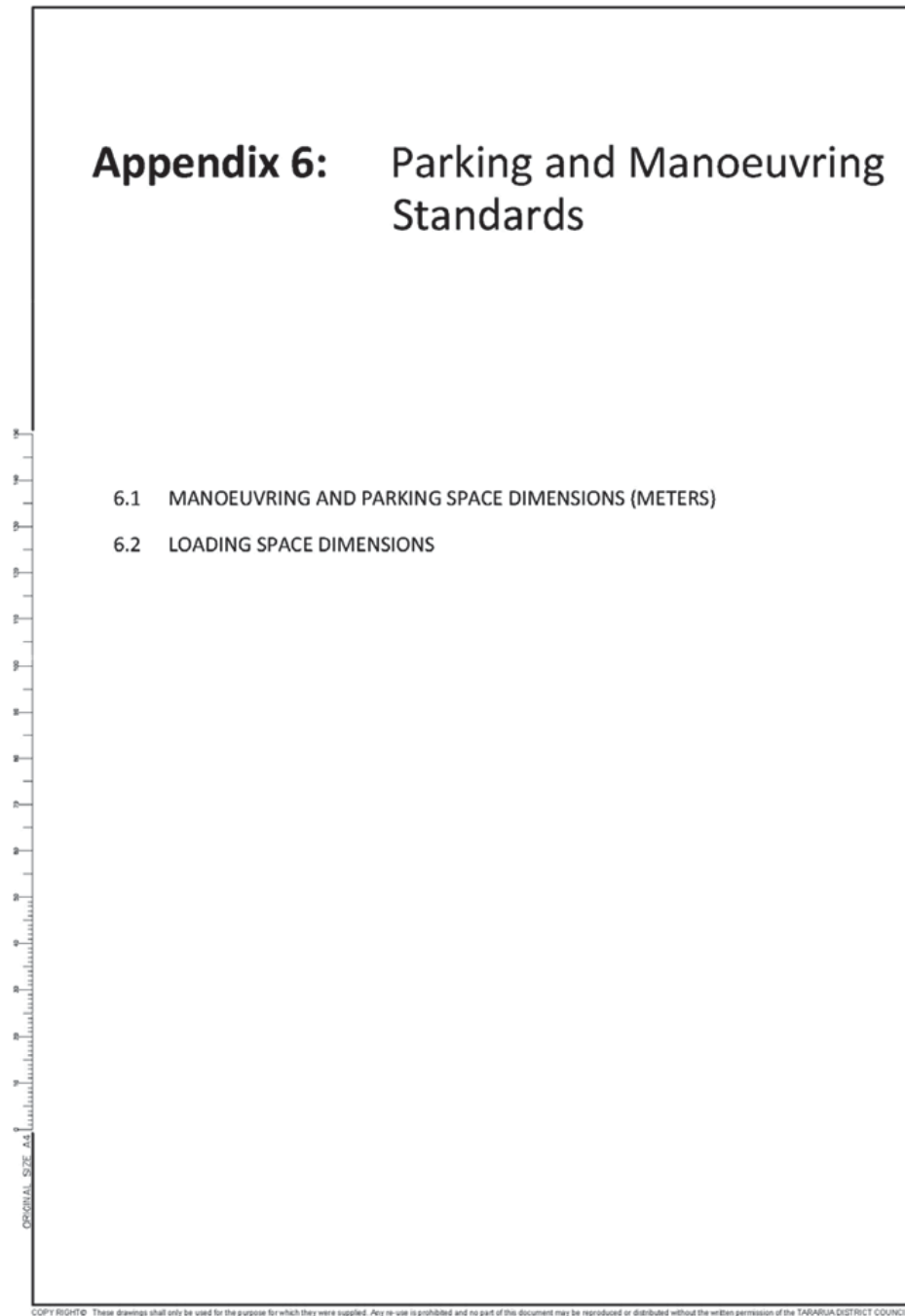
The existing parking, manoeuvring, vehicle access and crossing standards in the District Plan require updating by means of clearer and easier to understand illustrations.

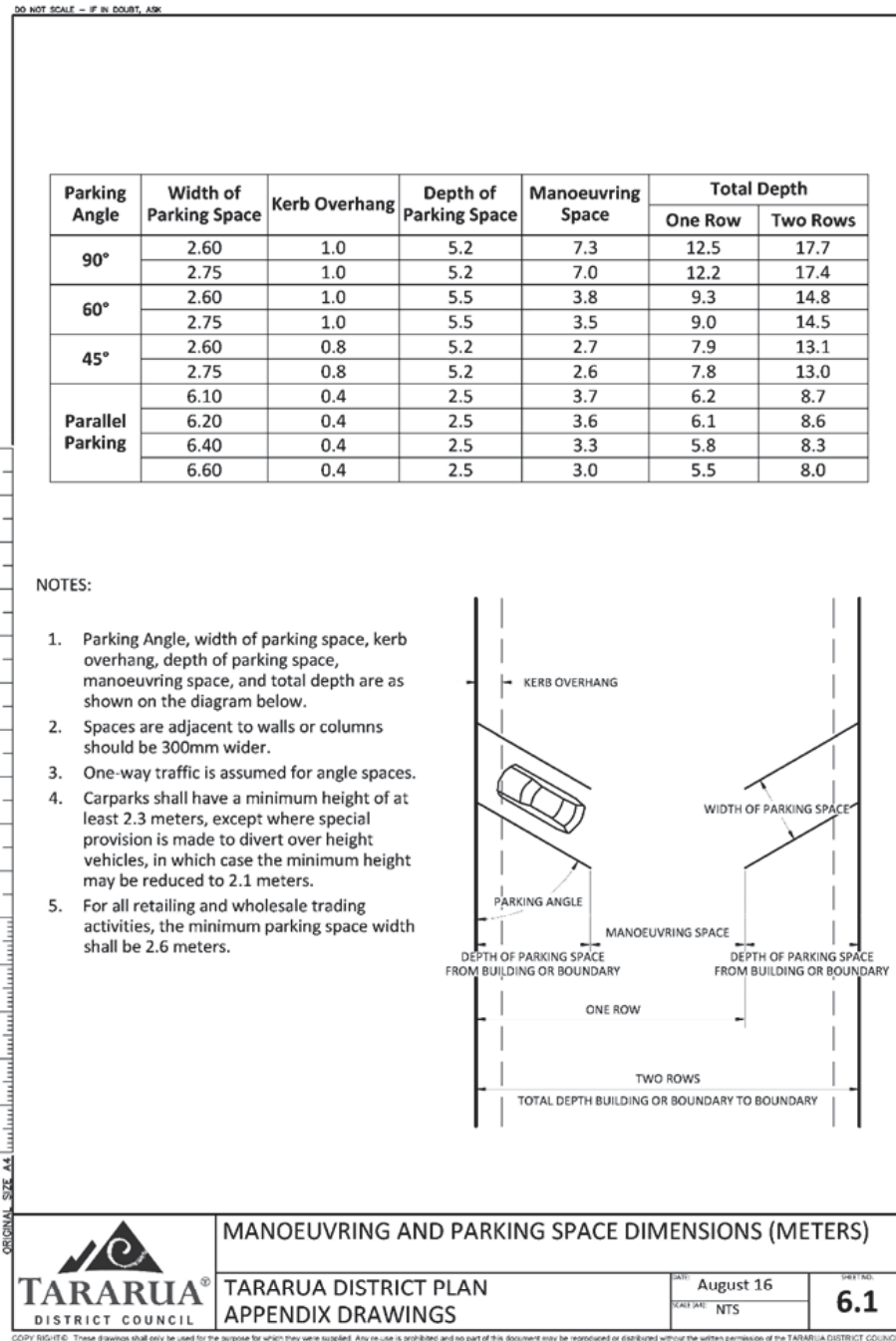
6.1.2 Current Plan Provision(s)

- Appendix 6 Parking and Manoeuvring Standards, pages A63 to A65
- Appendix 7 Tracking Curves, pages A67 to A69
- Appendix 8 Design of Road Access, pages A71 to A75
- Appendix 9 Design of Access to Primary Arterial Roads, pages A77 to A78
- Appendix 10 Performance Standards Relating to Access Spacing and Sight Distances, pages A79 to A81
- Appendix 11 Construction Standards for Access to Roads Other than Primary Arterial Roads in the Residential, Commercial and Industrial Management Areas, pages A83 to A89
- Appendix 12 Construction Standards for Access to Roads other than Primary Arterial Roads in the Rural and Settlement Management Areas, pages A91 to A95.

6.1.3 Proposed Change(s)

.1 THAT Appendix 6 be replaced with the following:






DO NOT SCALE – IF IN DOUBT, ASK

Any loading space provided in accordance with standard (rule) 5.3.2.3(a) shall be of such dimensions and design as to accommodate the type of vehicle regularly using the site, taking in to account the area and shape of the land available, the purpose of the loading space and the functioning of the building and/or site.

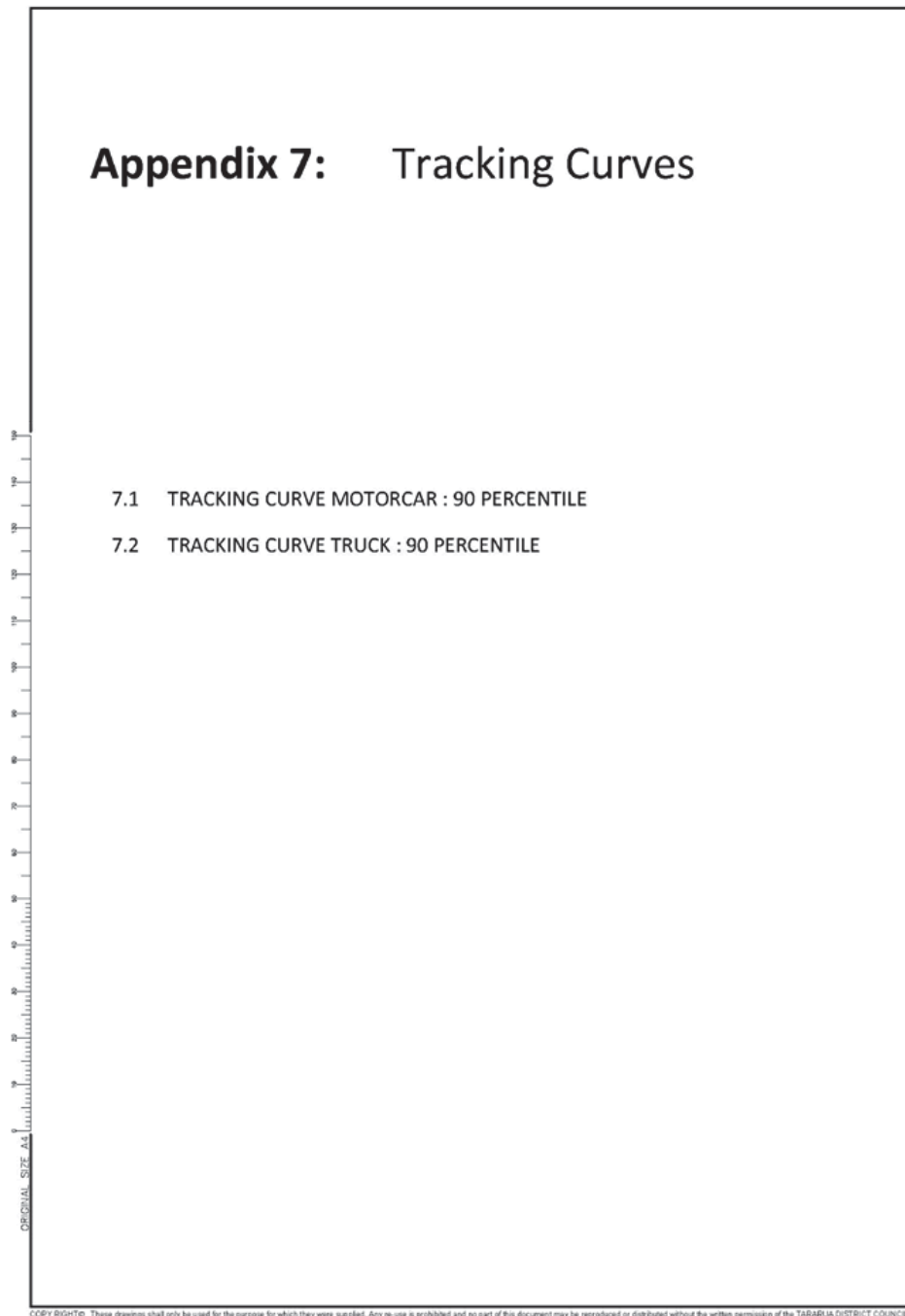
ORIGINAL SIZE A4

 TARARUA DISTRICT COUNCIL	LOADING SPACE DIMENSIONS				
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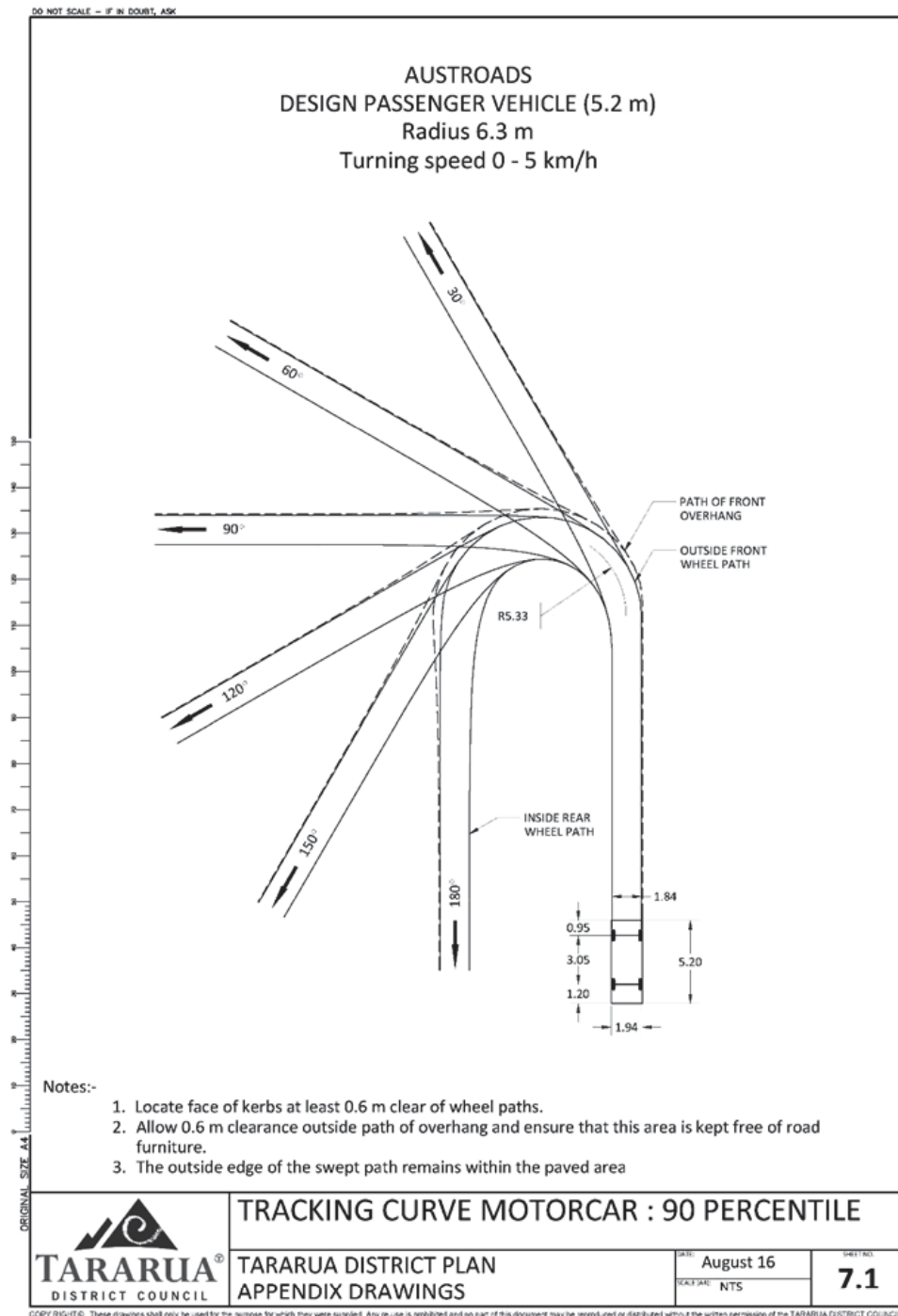
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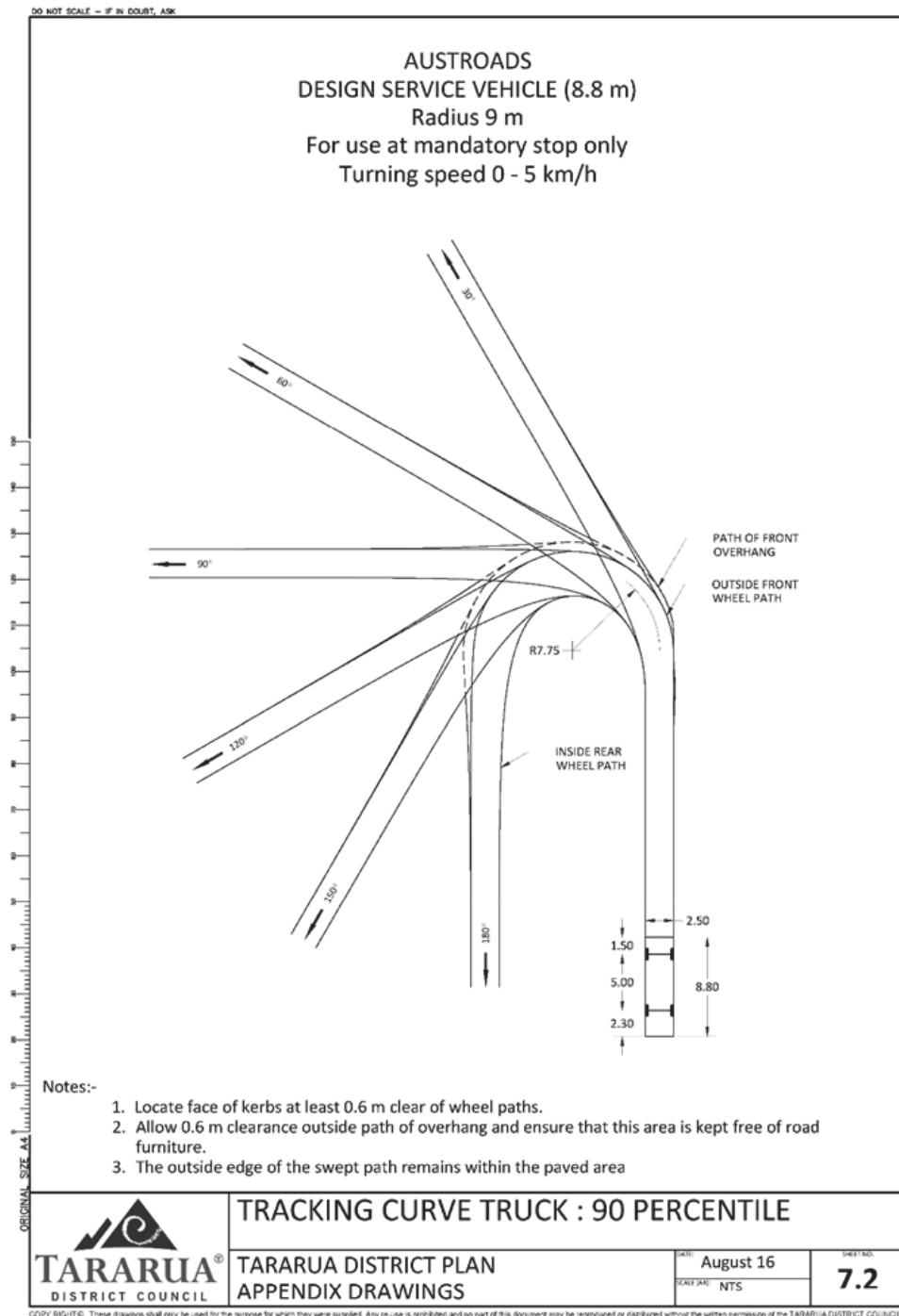
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.2 THAT Appendix 7 be replaced with the following:



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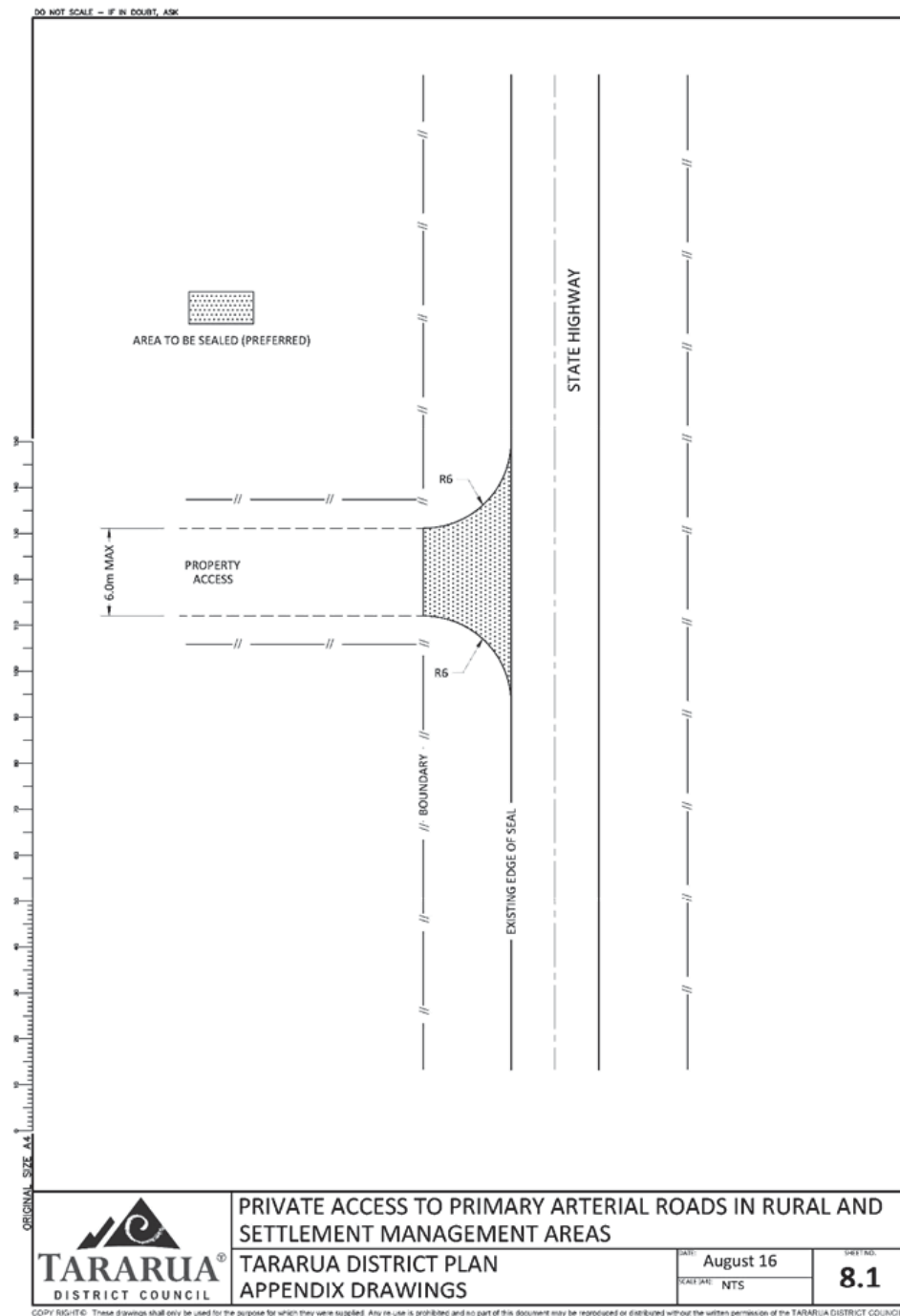


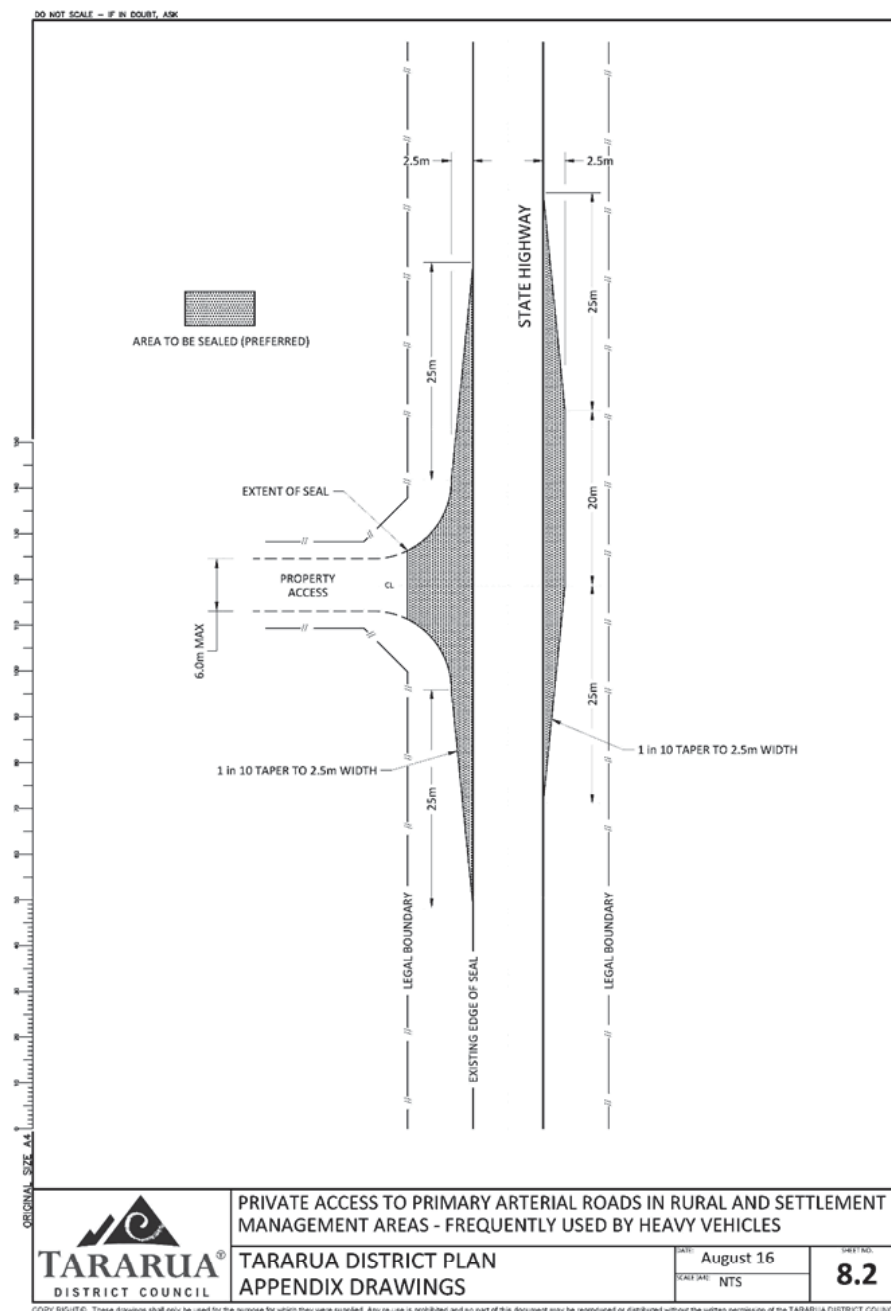
.3 THAT Appendix 8 be replaced with the following:

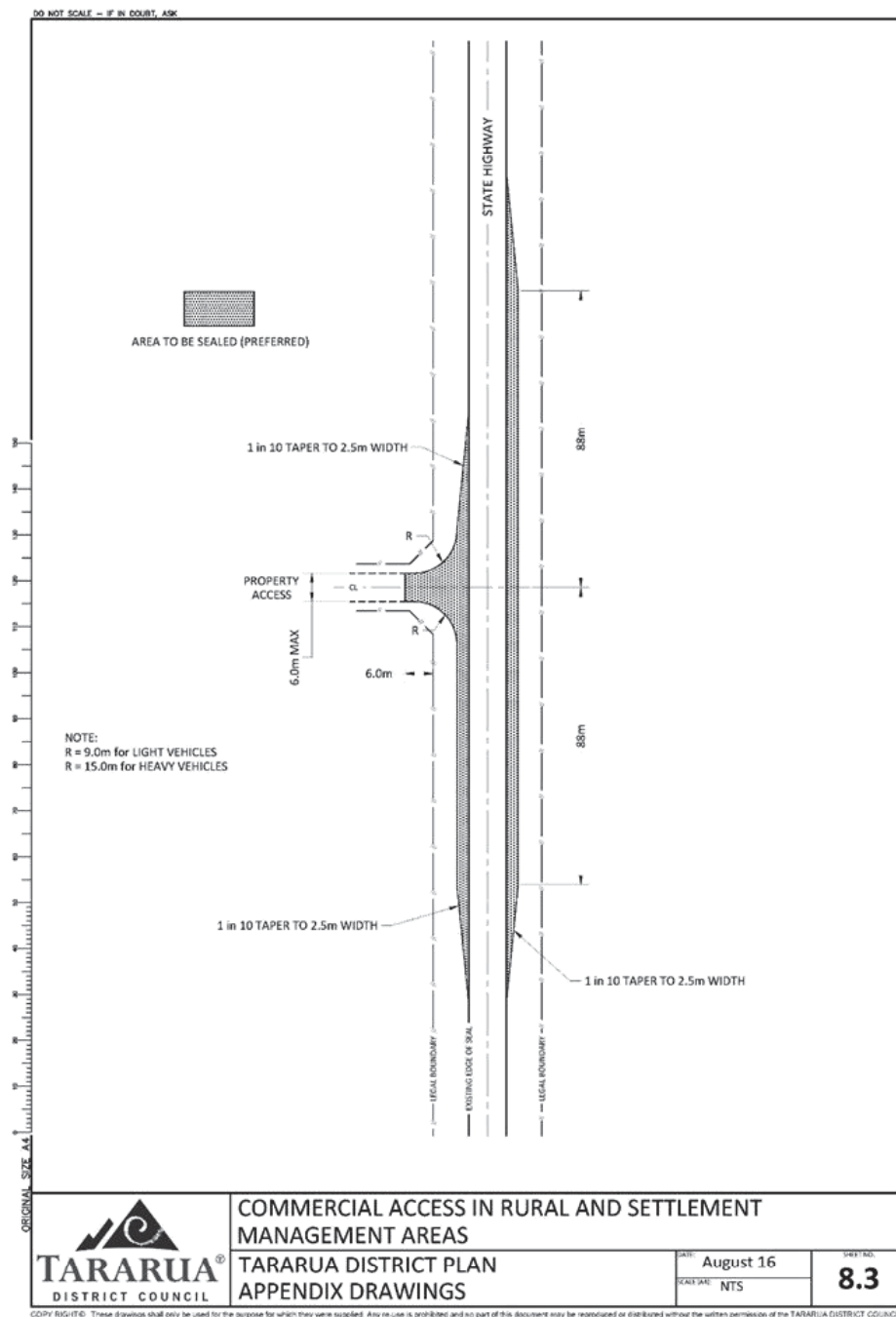
Appendix 8: Design of Road Access

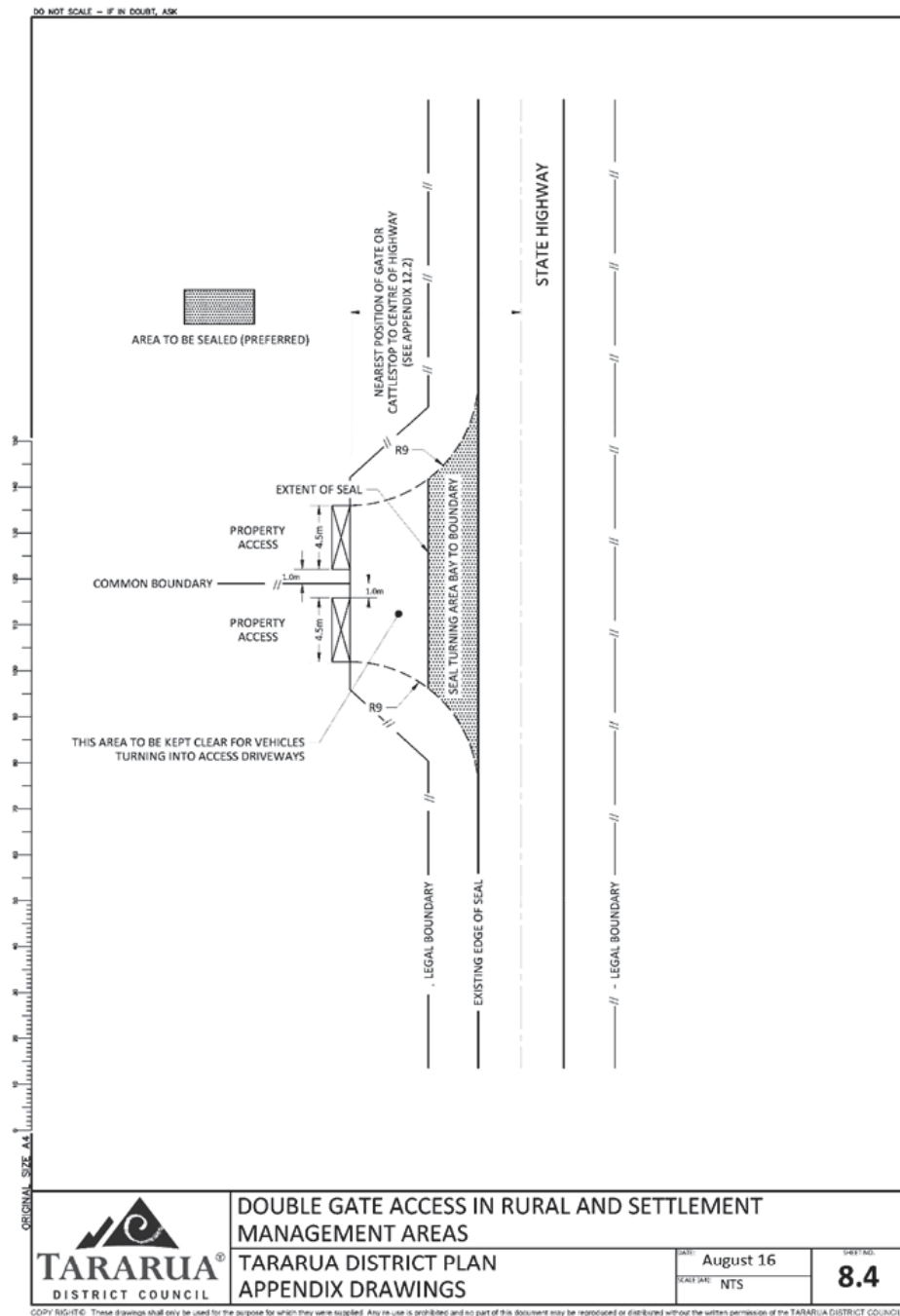
- 8.1 PRIVATE ACCESS TO PRIMARY ARTERIAL ROADS IN RURAL AND SETTLEMENT MANAGEMENT AREAS
- 8.2 PRIVATE ACCESS TO PRIMARY ARTERIAL ROADS IN RURAL AND SETTLEMENT MANAGEMENT AREAS - FREQUENT USE BY HEAVY VEHICLES
- 8.3 COMMERCIAL ACCESS IN RURAL AND SETTLEMENT MANAGEMENT AREAS
- 8.4 DOUBLE GATE ACCESS IN RURAL AND SETTLEMENT MANAGEMENT AREAS

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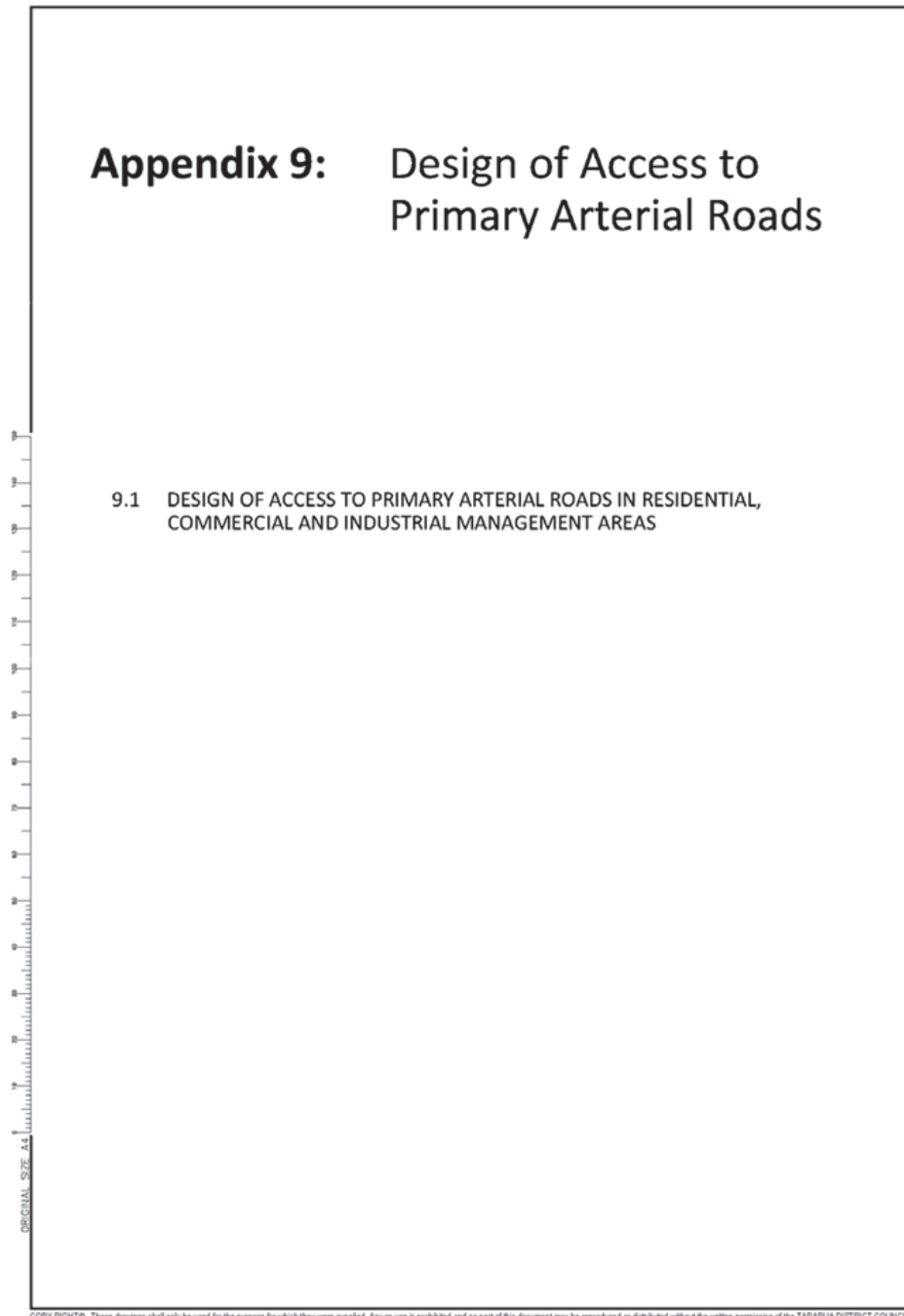




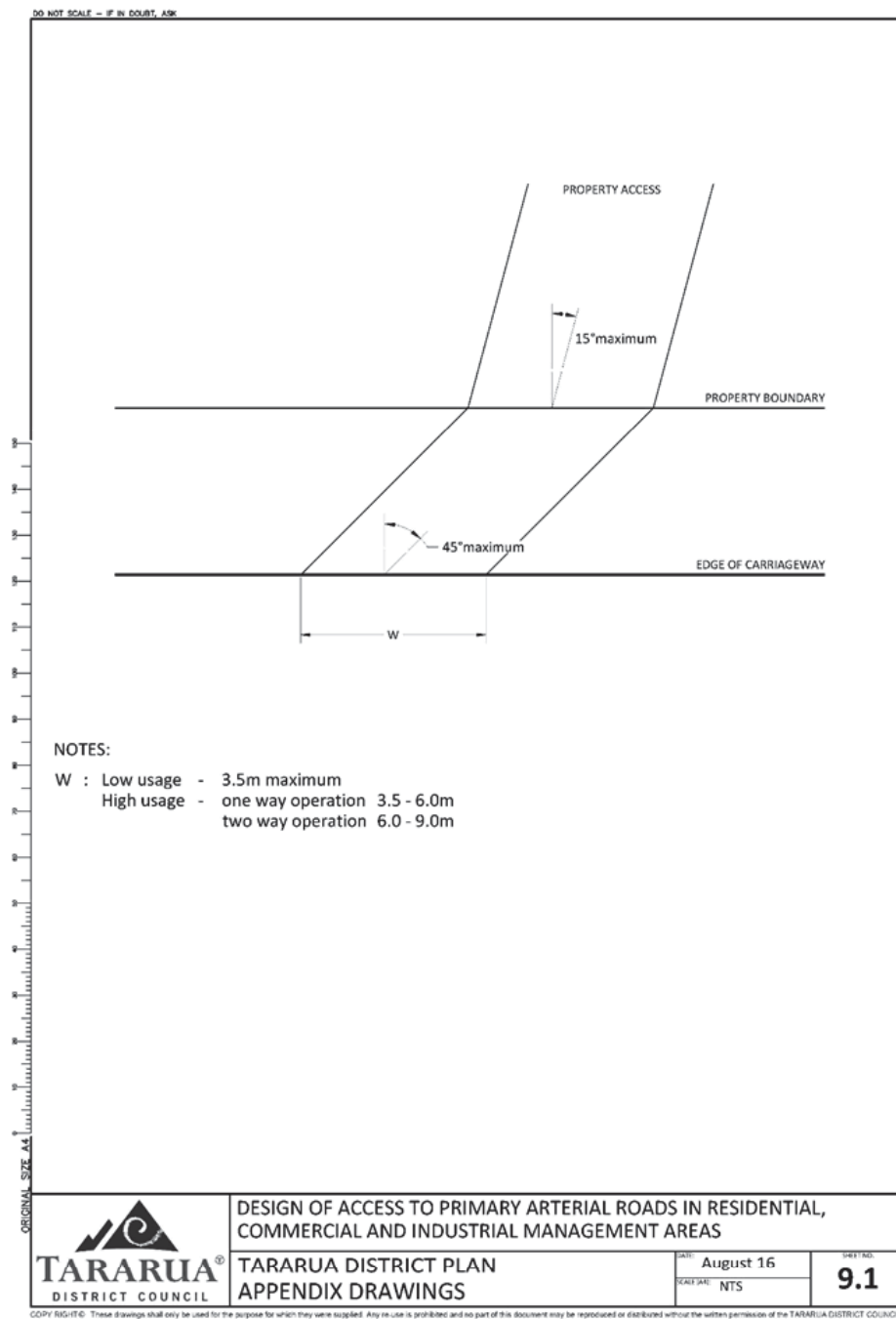




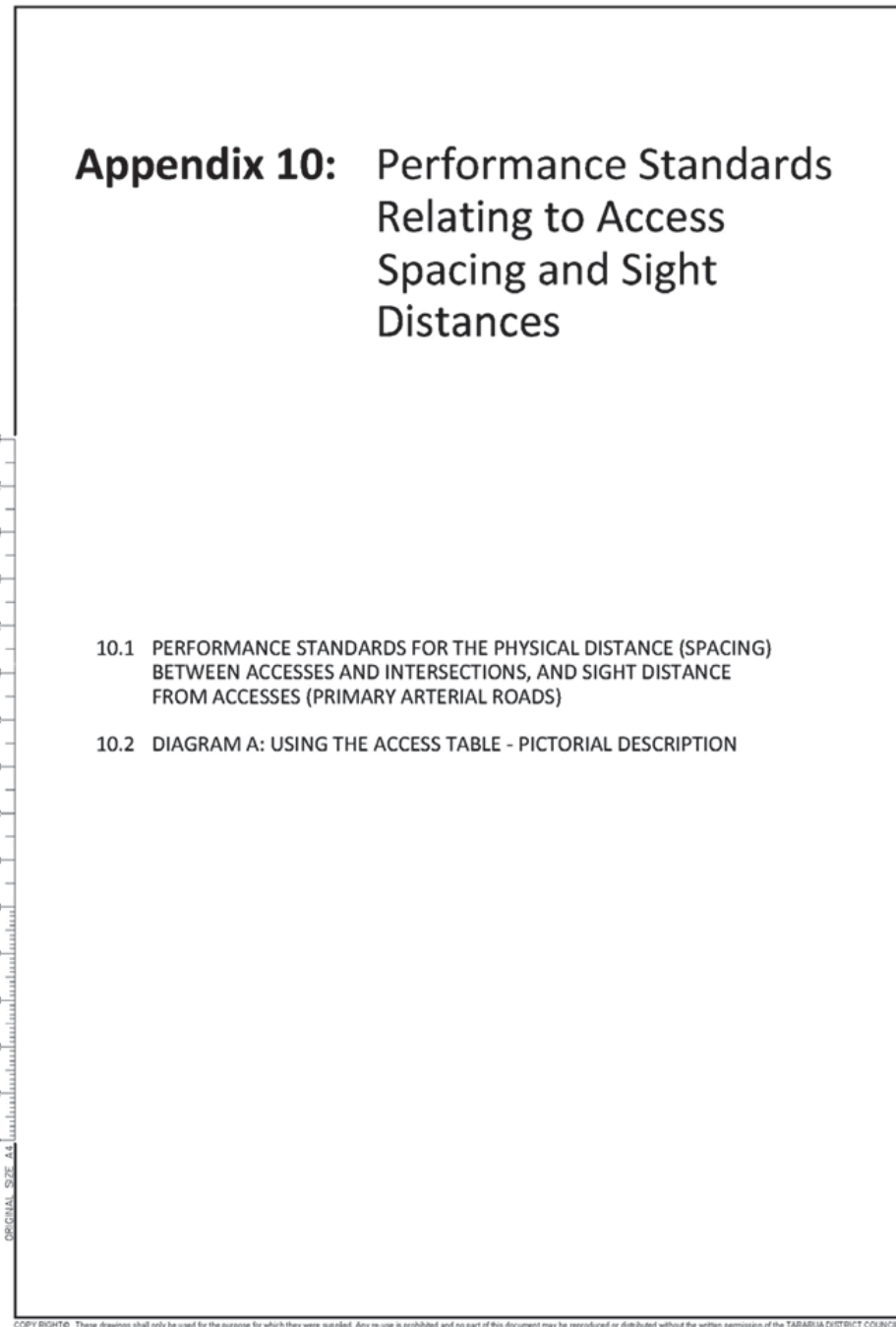
.4 THAT Appendix 9 be replaced with the following:



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.5 THAT Appendix 10 be replaced with the following:




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Posted Speed (km/hr)	Minimum sight distance to and from access and intersection (meters) (1)	Minimum crossing to side road distances (meters)						Minimum distances between (meters)	
		Approach to intersection (2)		Departure from intersection (3)		Side Road (4)		Crossings (5)	Intersections (6)
100	250	200*	150**	200*	200**	60*	30**	200	800
80	175	120*	90**	120*	120**	60*	30**	100	550
70	130	100*	60**	100*	100**	45*	30**	40	220
60	105	50*	30**	50*	40**	30*	20**	20	160
50	80	20*	15**	30*	20**	20*	15**	15 or 7.5 (refer to note 2 below)	125

NOTES:

- * More than 30 car equivalent movements per day using access
- ** Up to 30 car equivalent movements per day using access

1. Refer to Diagram A (Sheet 10.2) for a description of how to use the above table.
2. The minimum distance between crossings shall be as stated in the table above, regardless of the side road on which the crossings are located, except that within a 50 km/hr area, the minimum distance between vehicle crossings (either single or combined) on the same side of a primary arterial road shall be not less than 7.5 meters for residential activities, and not less than 15 meters for all other activities.
3. The measurement of the off-set distance from intersections shall be taken from the nearest corner junction point of the road reserve boundaries at the intersection, or, in the case of a 'T' intersection, their prolongation, and shall extend to the near side of the vehicle crossing where it intersects the property boundary.
4. For the purpose of the above standards, 'intersection' means the physical intersection inclusive of any accelerating, deceleration or turning lanes and any road widening associated with the intersection.



TARARUA
DISTRICT COUNCIL

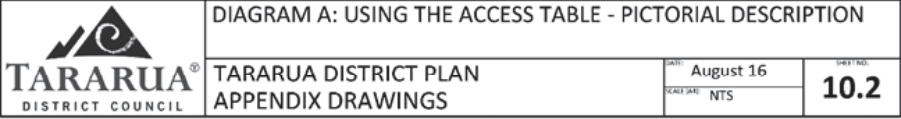
PERFORMANCE STANDARDS FOR THE PHYSICAL DISTANCE (SPACING) BETWEEN ACCESSES AND INTERSECTIONS, AND SIGHT DISTANCE FROM ACCESSES (PRIMARY ARTERIAL ROADS)

TARARUA DISTRICT PLAN
APPENDIX DRAWINGS

DATE: August 16
SCALE: NTS

10.1

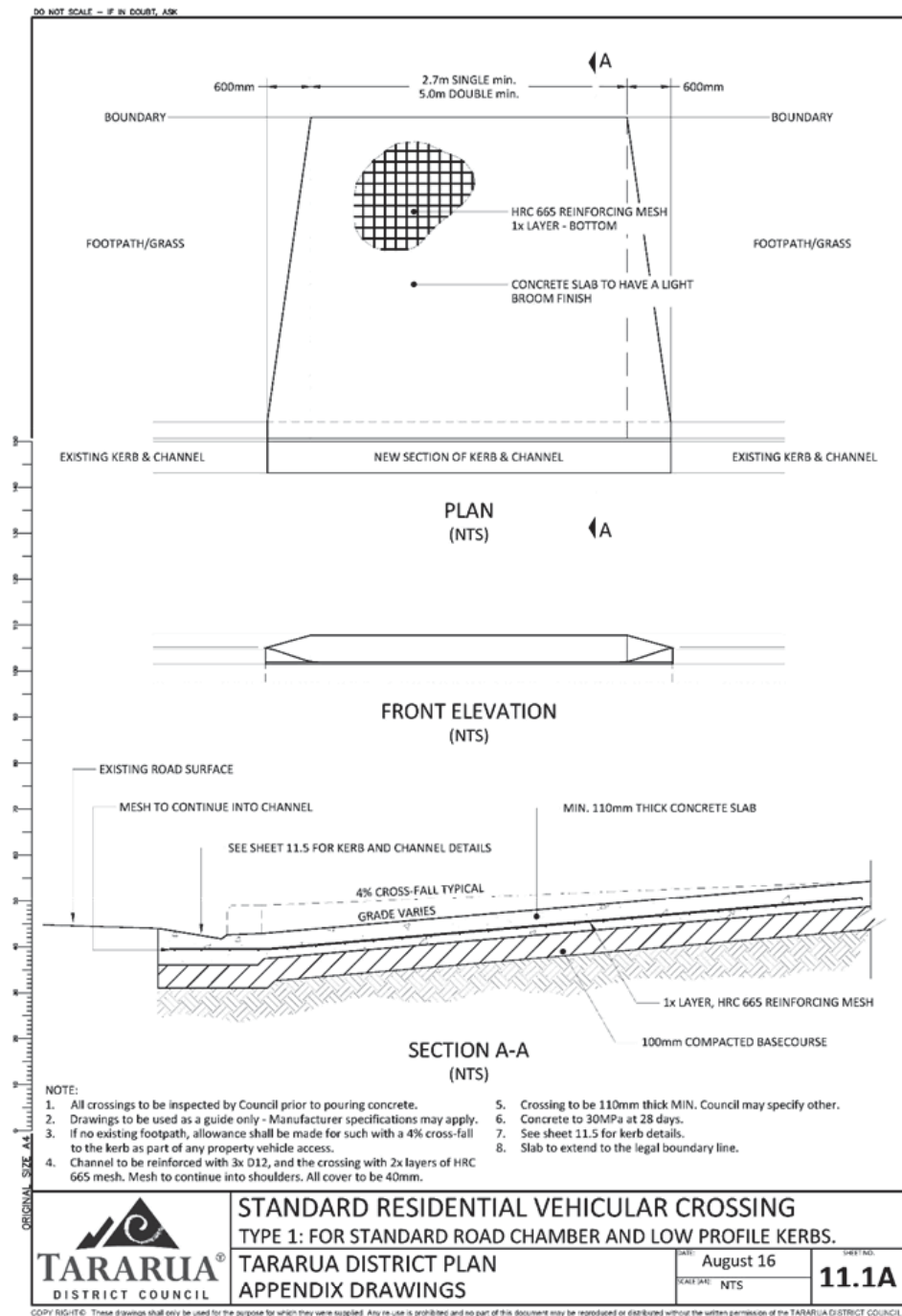
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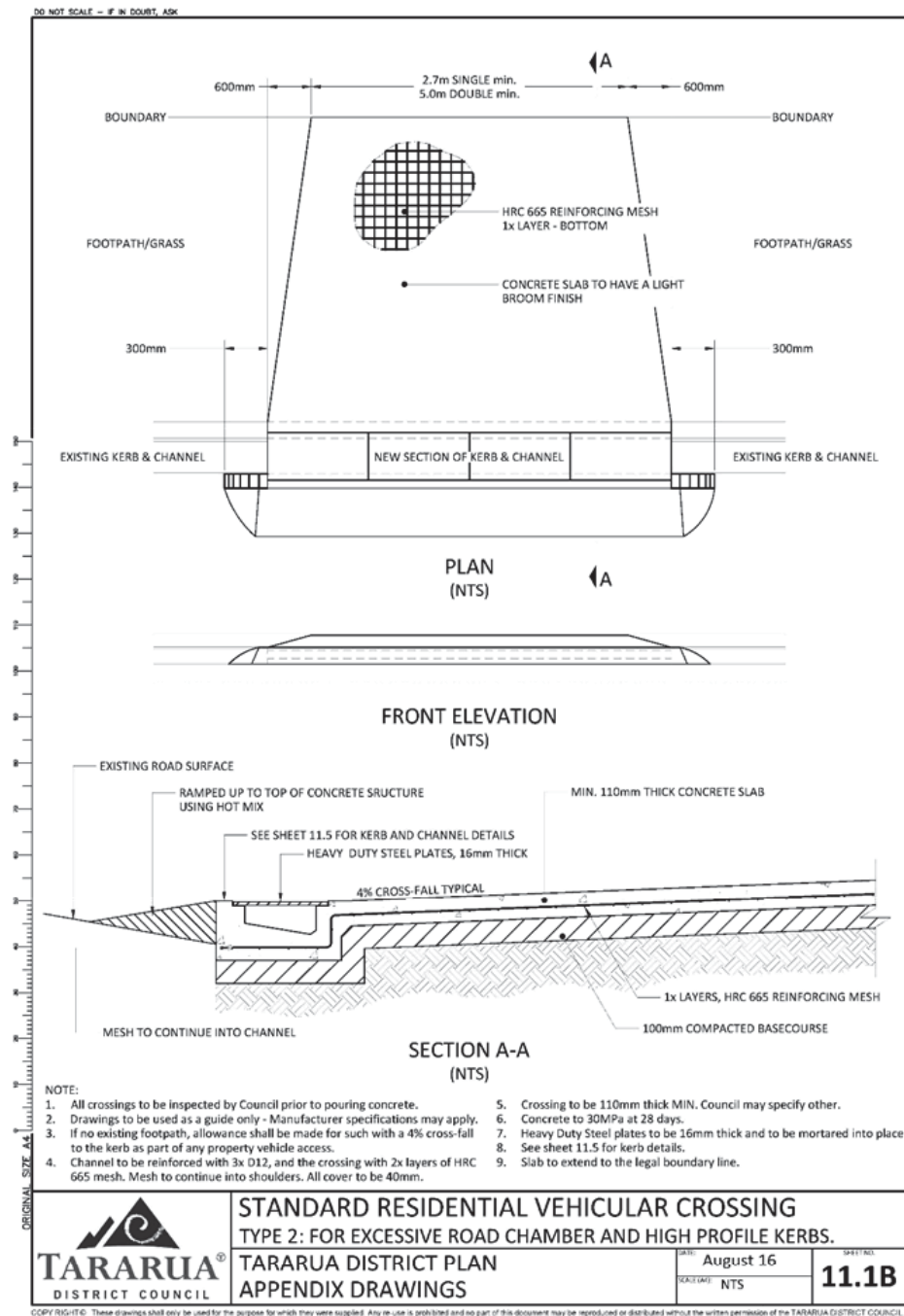


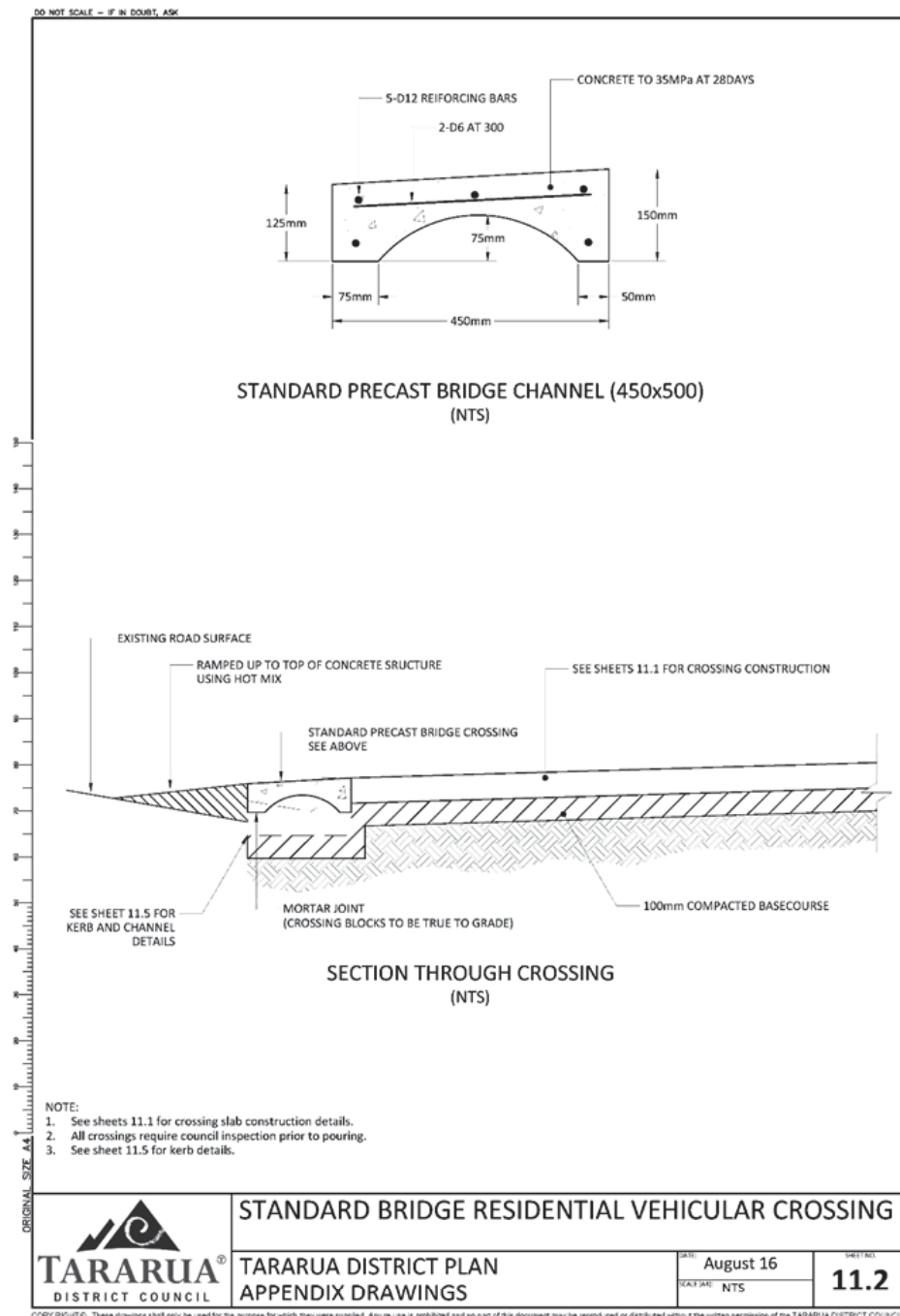
.6 THAT Appendix 11 be replaced with the following:

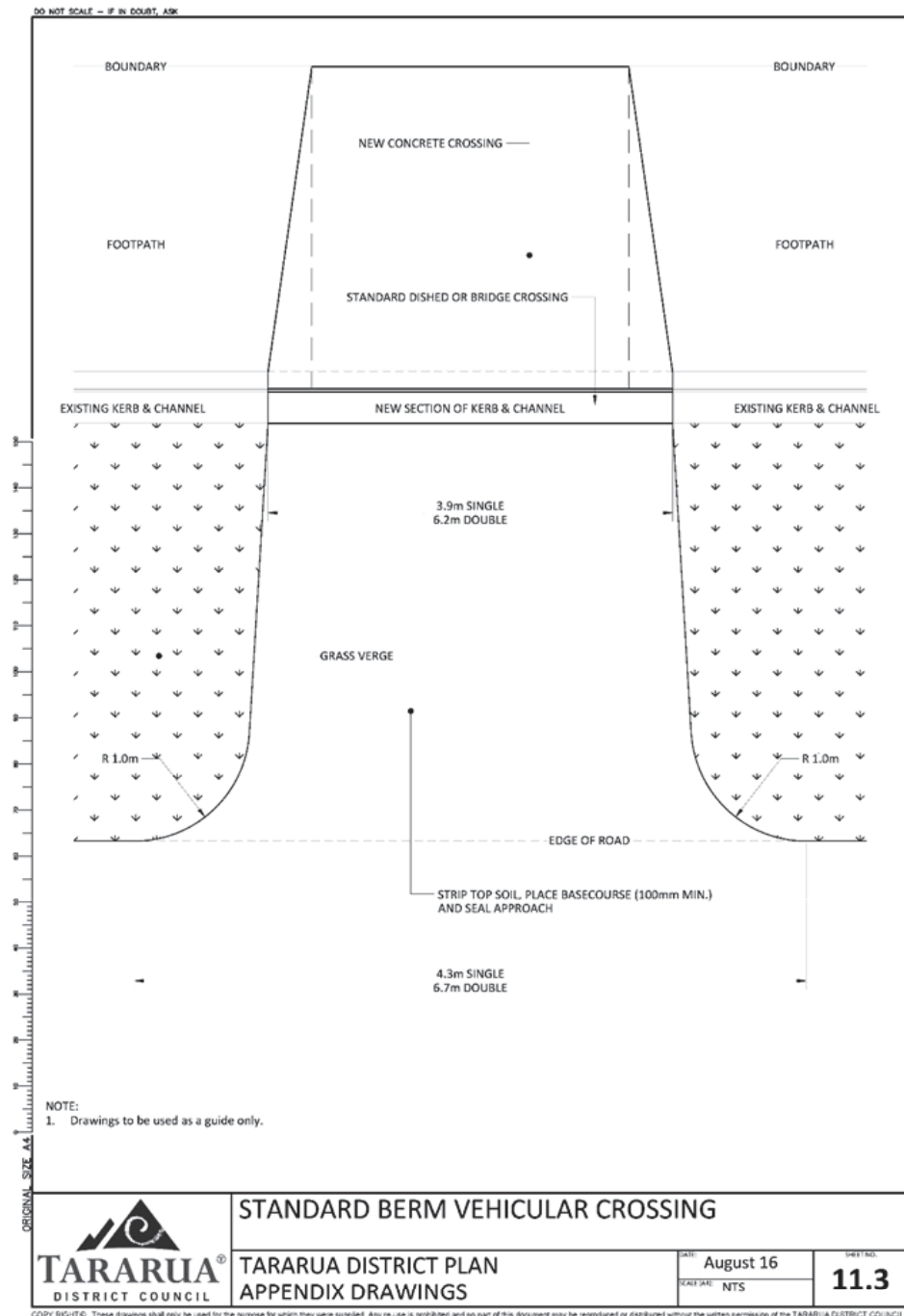
	Appendix 11: Construction Standards for Access to Roads other than Primary Arterial Roads in the Residential, Commercial and Industrial Management Areas
11.1A	STANDARD RESIDENTIAL VEHICULAR CROSSING TYPE 1: FOR STANDARD ROAD CHAMBER AND LOW PROFILE KERBS
11.1B	STANDARD RESIDENTIAL VEHICULAR CROSSING TYPE 2: FOR EXCESSIVE ROAD CHAMBER AND HIGH PROFILE KERBS
11.2	STANDARD BRIDGE RESIDENTIAL VEHICULAR CROSSING
11.3	STANDARD BERM VEHICULAR CROSSING
11.4A	COMMERCIAL AND INDUSTRIAL VEHICULAR CROSSING TYPE 1: FOR STANDARD ROAD CHAMBER AND LOW PROFILE KERBS
11.4B	COMMERCIAL AND INDUSTRIAL VEHICULAR CROSSING TYPE 2: FOR EXCESSIVE ROAD CHAMBER AND HIGH PROFILE KERBS
11.5	VEHICULAR CROSSING KERB AND CHANNEL DETAILS
11.6	EXAMPLES OF TYPE 1 AND TYPE 2 VEHICULAR CROSSINGS

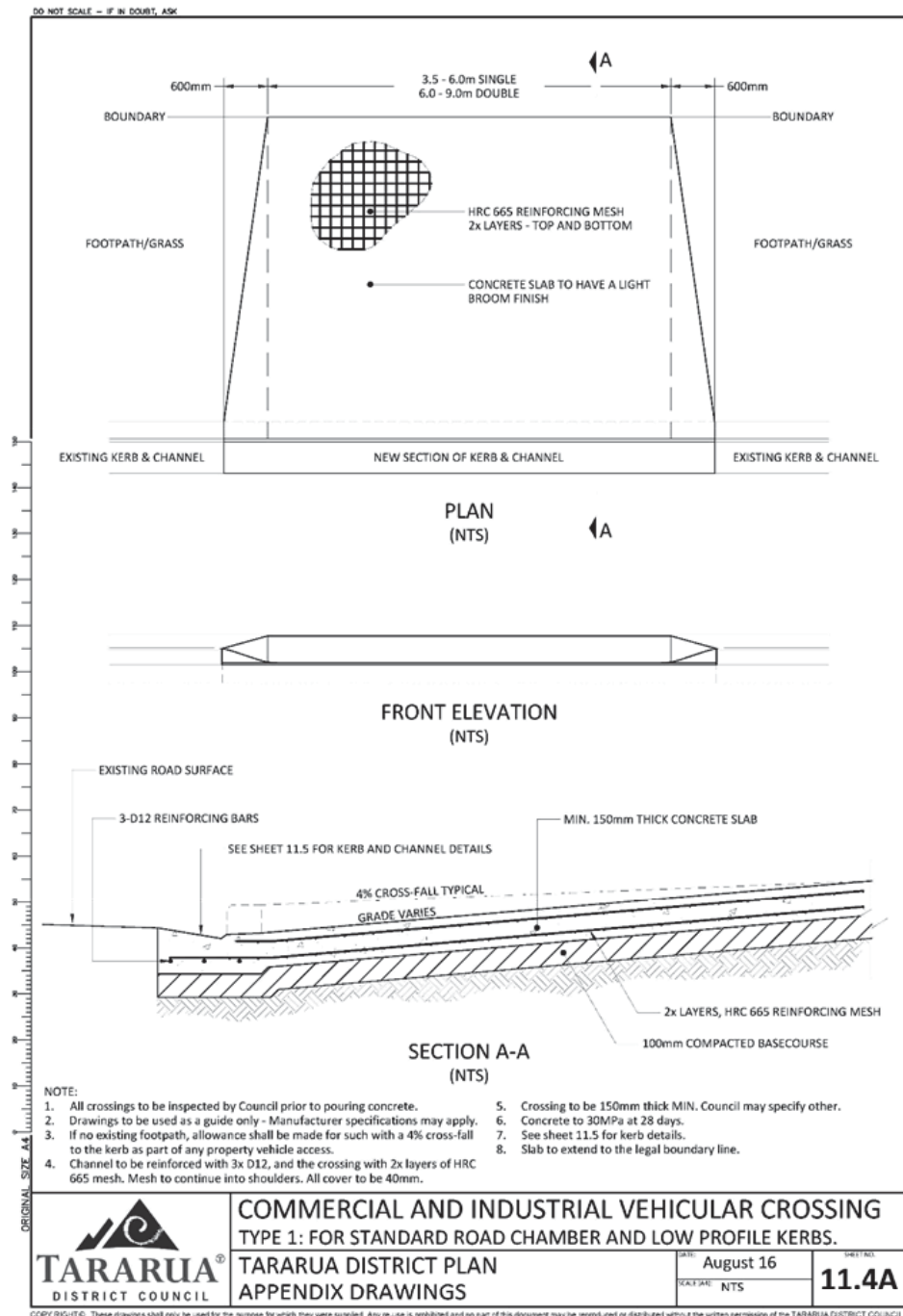
COPY RIGHT: These drawings shall only be used for the purpose for which they were supplied. Any re-use is prohibited and no part of this document may be reproduced or distributed without the written permission of the TARARUA DISTRICT COUNCIL.

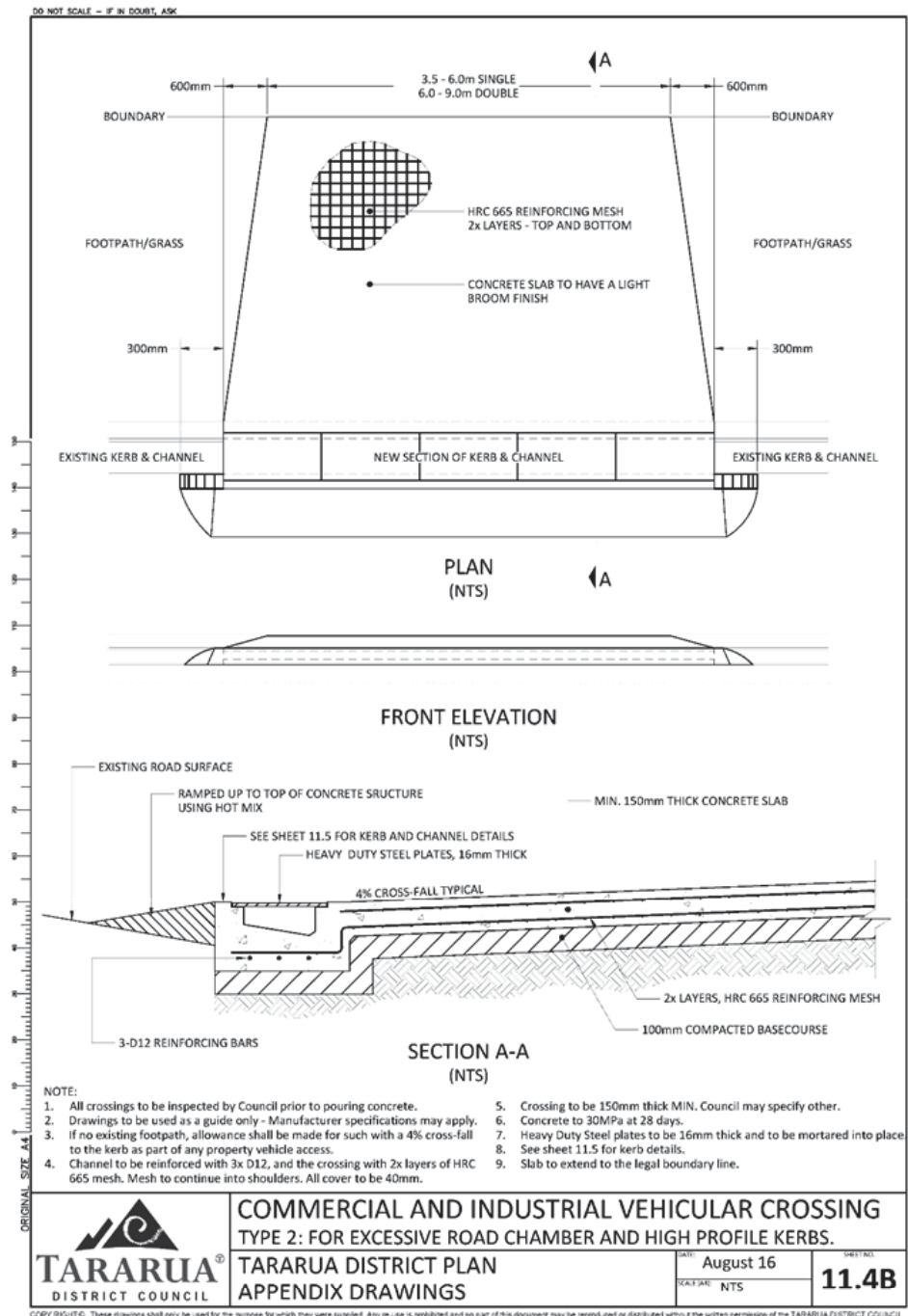


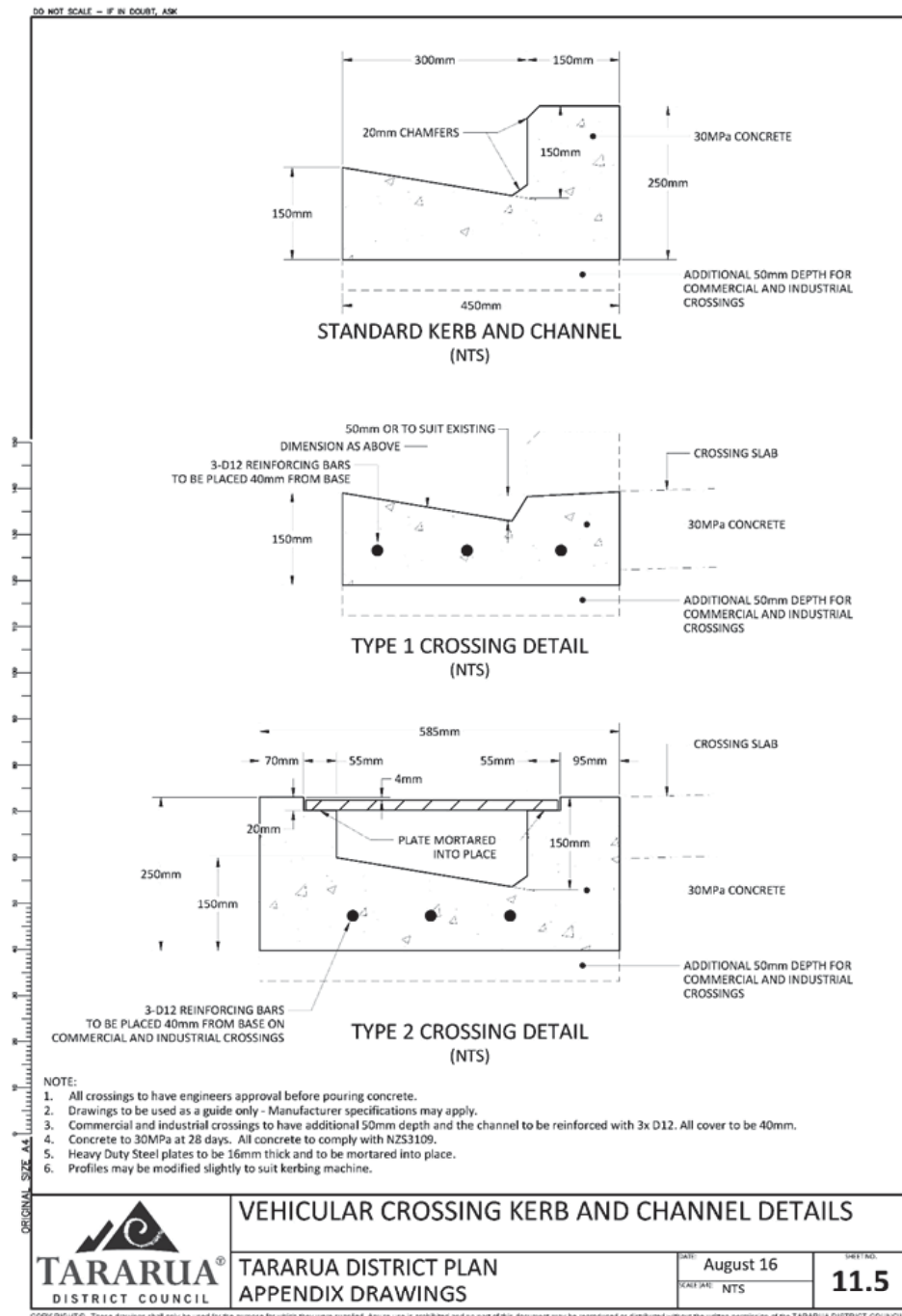














DO NOT SCALE – IF IN DOUBT, ASK




TYPE 1 CROSSING



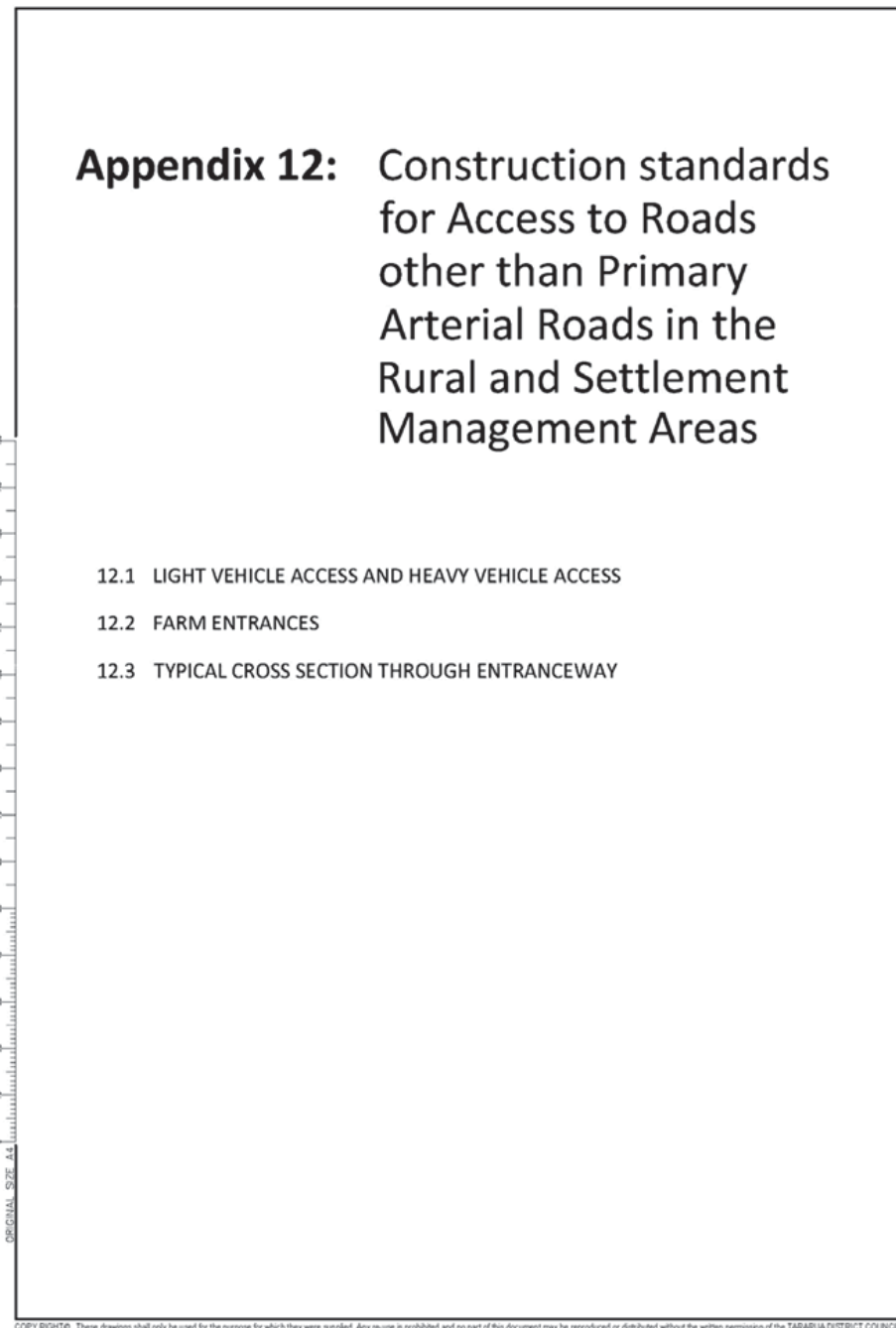
TYPE 2 CROSSING

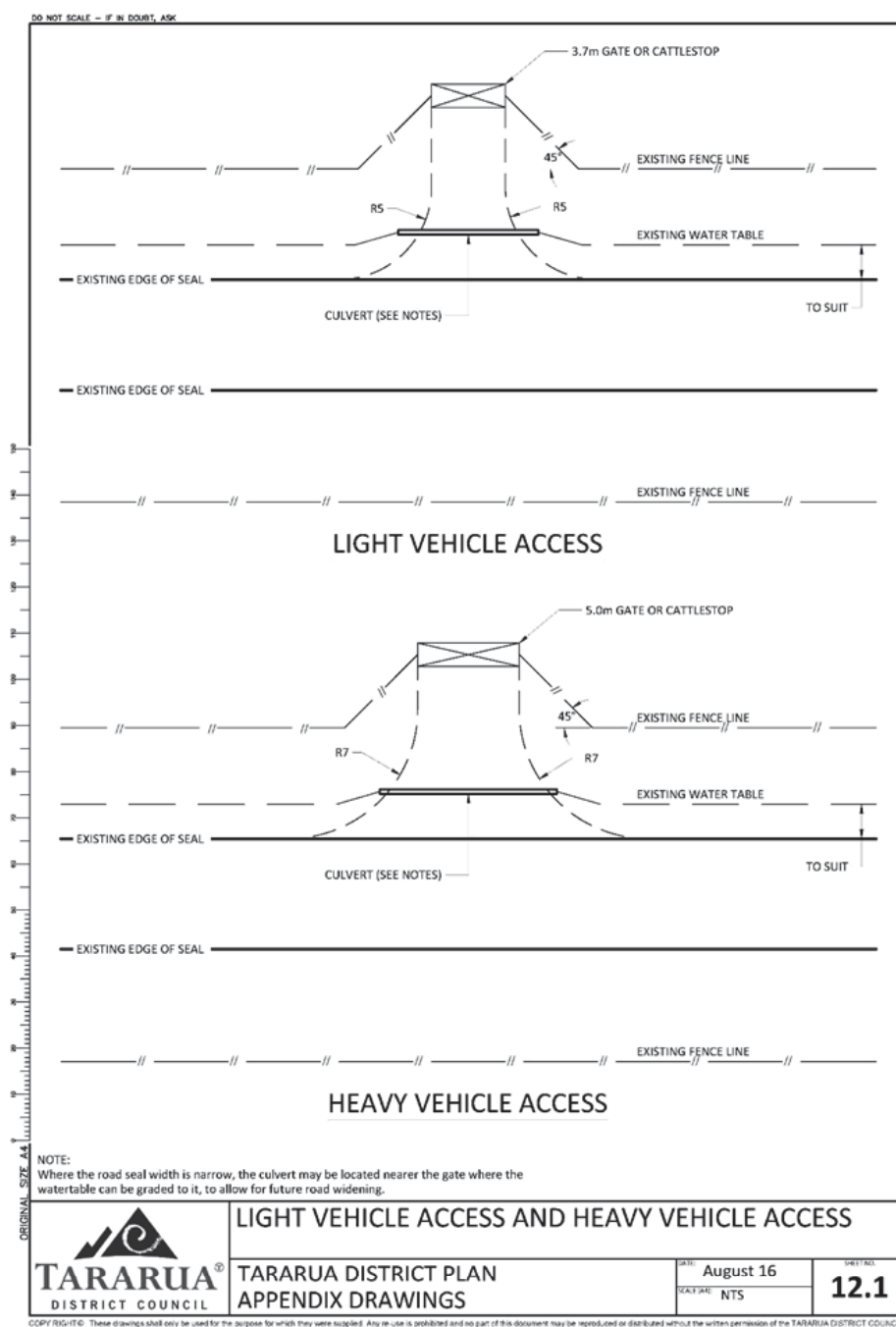
ORIGINAL SIZE A4

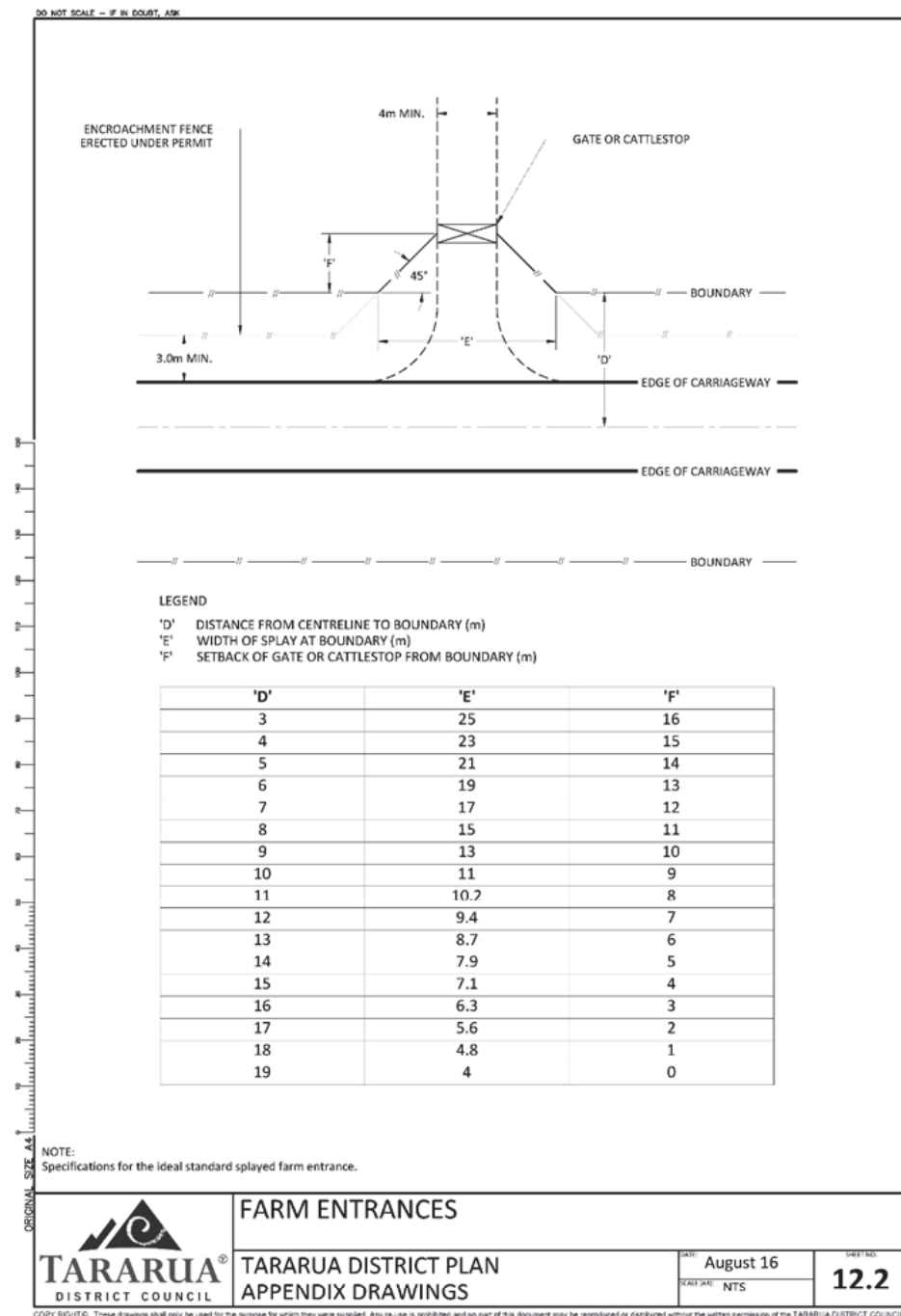
	EXAMPLES OF TYPE 1 AND TYPE 2 VEHICULAR CROSSINGS					
TARARUA [®] DISTRICT COUNCIL	TARARUA DISTRICT PLAN APPENDIX DRAWINGS	<table border="1"> <tr> <td data-bbox="1129 1576 1267 1606">DATE: August 16</td> <td data-bbox="1273 1576 1347 1606">SHEET NO. 11.6</td> </tr> <tr> <td data-bbox="1129 1606 1267 1635">SCALE: NTS</td> <td data-bbox="1273 1606 1347 1635"></td> </tr> </table>	DATE: August 16	SHEET NO. 11.6	SCALE: NTS	
DATE: August 16	SHEET NO. 11.6					
SCALE: NTS						

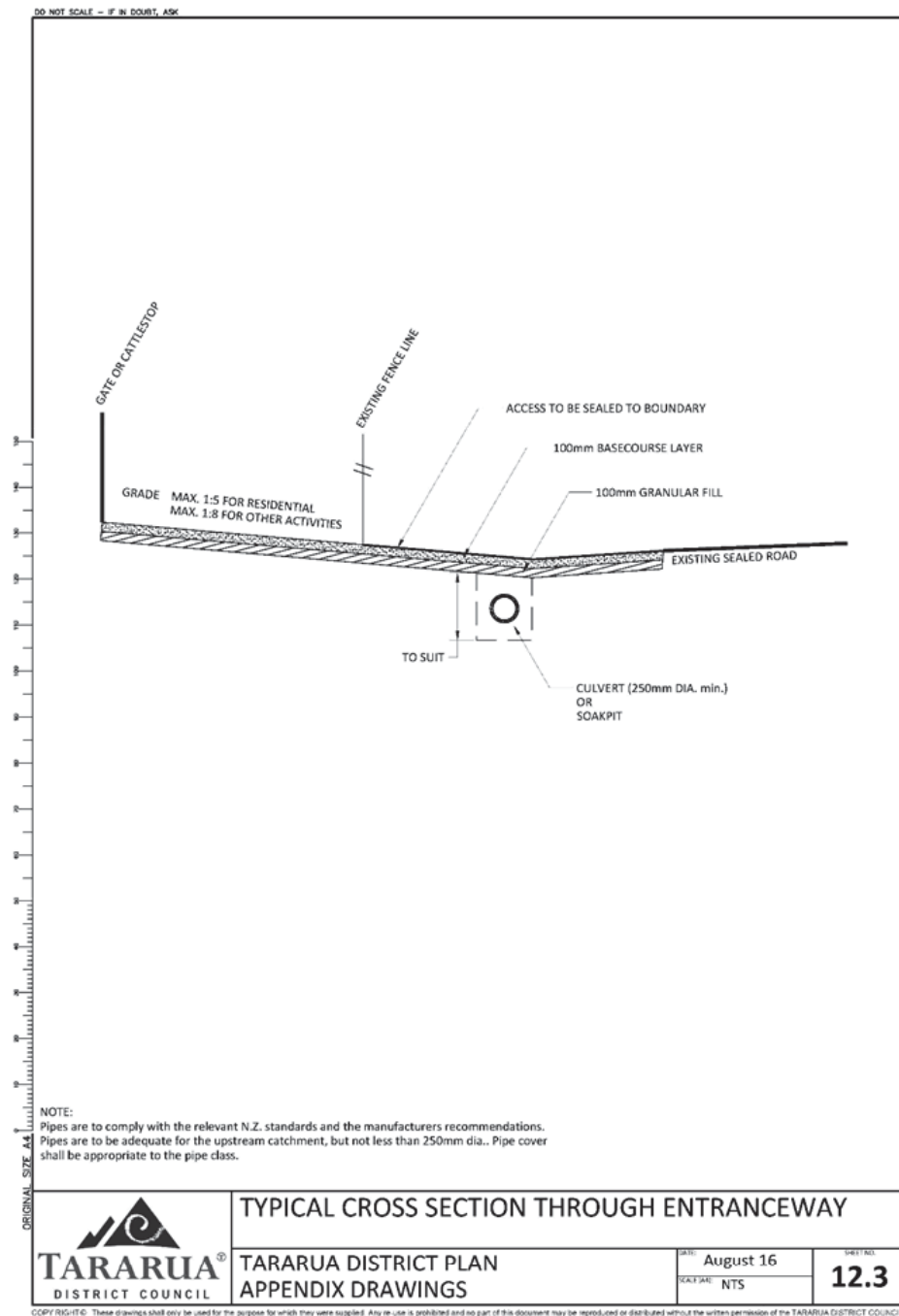
COPYRIGHT: These drawings shall only be used for the purpose for which they were supplied. Any re-use is prohibited and no part of this document may be reproduced or distributed without the written permission of the TARARUA DISTRICT COUNCIL.

.7 THAT Appendix 12 be replaced with the following:









6.2 Verandahs

6.2.1 Reason(s) for Change(s)

Rule 5.4.9.2 of the District Plan requires, for pedestrian amenity reasons, that any new building located along a section of road (street) within a Commercial Management Area specified in Appendix 16 (Schedule 16.1) provide a verandah along its street frontage.

Schedule 16.1 specifies the streets to which the rule applies but these streets are not linked to or specifically identified on the District Plan maps. For ease of administration, it is proposed that the streets specified in Schedule 16.1 be linked to the specific maps in which the streets are located.

6.2.2 Current Plan Provisions(s)

Appendix 16 Schedule of Retail Frontages Where Verandahs Required, Schedule 16.1, page A-128.

6.2.3 Proposed Change(s)

- .1 THAT Schedule 16.1 of Appendix 16 be amended by inserting a column linking the specified street to the relevant District Plan map(s) as follows:

16.1 SCHEDULE OF RETAIL FRONTAGES WHERE VERANDAHS REQUIRED

NOTE: Refer to Section 5.4.9 - applies only to those sections of the specified streets that are in Commercial Management Areas.

Street	Town	<u>District Plan Map Number</u>
High Street	Dannevirke	<u>36</u>
McPhee Street (between High St and service lane)	Dannevirke	<u>36</u>
Allardice Street (between High Street and service lane - both sides of High Street)	Dannevirke	<u>36</u>
Gordon Street (between High Street and service lane - both sides of High Street)	Dannevirke	<u>36</u>
Ward Street (between High St and service lane)	Dannevirke	<u>36</u>
Barraud Street (between High St and service lane)	Dannevirke	<u>36</u>
Station Street (between High St and service lane)	Dannevirke	<u>36</u>
Miller Street (between High St and service lane)	Dannevirke	<u>36</u>

Street	Town	<u>District Plan Map Number</u>
Vogel Street	Woodville	<u>41 and 42</u>
Main Street	Pahiatua	<u>43 and 44</u>
Main Street	Eketahuna	<u>46 and 48</u>

6.3 Resource Consent Application Formats

6.3.1 Reason(s) for Change(s)

The District Plan requires [refer Rule 7.3.3(i)] multiple copies of subdivision application plans in hard copy form. With a universal movement towards electronic 'e' processing of applications in both central and local government, the Council now considers it timely and appropriate to propose that all resource consent applications, including applications for subdivision consent, be able to be lodged with the Council in electronic form. This being the case Rule 7.3.3(i) requires amendment to reflect this change.

A further amendment is also necessary in respect of Rule 7.3.2, which reproduces the Fourth Schedule of the RMA. This reproduction is out of date as a consequence of legislative changes. Given the frequency of changes to the RMA and ready access to the RMA and its Fourth Schedule by electronic means, it is now considered no longer necessary to include a reproduction of the Fourth Schedule in the District Plan.

6.3.2 Current Plan Provisions(s)

- Rule 7.3.2 Information Requirements for Resource Consent Applications, page 7-5
- Rule 7.3.3(i) Additional Information for Subdivision Consent Applications, page 7-9.

6.3.3 Proposed Change(s)

.1 THAT Rule 7.3.3(i) on page 7-9 be amended as follows:

“(i) *Three copies of the subdivision report and three full scale copies of the plan along with a good quality A4 reduction shall be supplied when lodging an application in hard copy form.*

A further full scale copy is required in the following situations:

- *Amalgamation of Lots;*
- *Waiver of Esplanade Reserve;*
- *Land abutting a Railway or State Highway;*
- *Land abutting land, that is, or will be, the subject of a Heritage Protection Order.*

An application may be lodged with the Council in electronic form, provided it is secure and of a size and in a format able to be accepted by the Council”.

- .2 THAT the first sentence in Rule 7.3.2, page 7-5, be amended as follows:

"Information ~~requirements for all consents are~~ required to be submitted with all resource consent applications is outlined in Section 88 and the Fourth Schedule to the RMA (~~reproduced below~~)."

and that the reproduction of the RMA's Fourth Schedule (in italics) on pages 7-6 and 7-7 be deleted from the District Plan.

6.4 Updating of Outdated or Incomplete References and Minor Wording or Map Changes

6.4.1 Reason(s) for Change(s)

The Council is permitted to correct any minor errors in the District Plan without going through the First Schedule RMA process. However, in order to avoid any doubt as to what is minor and what is not, the Council has chosen to identify and make these minor changes as part of Proposed Plan Change 1. It also proposes to update text which is now out of date (e.g. the Population section 1.4.5 of Section 1.4 'Introduction to the Tararua District') and update outdated references to legal names, legislation and official statistics.

6.4.2 Current Plan Provision(s)

Various – see details in 6.5.3 below.

6.4.3 Proposed Changes

- .1 The second to last paragraph on page 1-5, is out of date given that the NPSREG has now been reconsidered in light of the provisions of the Operative One Plan and in light of the changes proposed to the District Plan by means of this plan change. Assuming that the changes (or similar) proposed in this Proposed Plan Change 1 become part of the District Plan, the paragraph in question requires amendment as follows:

"It is considered that this Plan gives effect to the NPSREG, ~~as notified in September 2008. The extent to which the Plan gives effect to the NPSREG will be reconsidered in light of any changes to the provisions of the Plan that become necessary once the MWRC's Proposed One Plan becomes Operative.~~"

- .2 The paragraph concerning the New Zealand Coastal Policy Statement on the bottom of page 1-5 and the top of page 1-6 requires amendment as follows:

"The first New Zealand Coastal Policy Statement, prepared by the Minister of Conservation, came into force in 1994. An independent review of the NZCPS was conducted between 2002 - 2004 and subsequently, the Minister ~~has~~ notified the Proposed New Zealand Coastal Policy Statement in 2008. It became operative in 2010. The objectives, policies and methods set out in this Plan relating to the coastal environment ~~aim are designed~~ to give effect to the NZCPS. ~~Any amendments to the District Plan that become necessary when the Proposed NZCPS comes into force will be implemented by way of a plan change or plan variation.~~"

- .3 Sections '1.3.2 Regional Policy Statements and Plans' and '1.3.3 Proposed One Plan' on pages 1-6 and 1-7 are now outdated as a consequence of the One Plan becoming operative in December 2014, and require amendment as follows:

"1.3.2 REGIONAL POLICY STATEMENTS AND PLANS

Under the RMA, Regional Councils are required to prepare a Regional Policy Statement (RPS) for their region. The District Plan must give effect to any Regional Policy Statement and not be inconsistent with a regional plan for any matter specified in Section 30(1) of the RMA. The purpose of a RPS is to provide an overview of the significant resource management issues of the Region, and to achieve the integrated management of natural and physical resources between district and regional councils. Most of the Tararua District lies within the Manawatu-Wanganui Region and, therefore, the objectives, policies and methods of the Regional Policy Statement section of the One Plan (made operative in 1998 2014) are applicable. In the south east of the District, a small area of land (south of the Owahanga River) lies within the Wellington Region and, in this area, the objectives, rules, and methods of the Regional Policy Statement (made operative in May 1995) for the Wellington Region are applicable. The RPS for each region is a key document in the framework for resource management, and provides policy guidance for the content and scope of the Tararua District Plan.

In addition to Regional Policy Statements, Regional Councils are required to prepare a Regional Coastal Plan and may prepare other Regional Plans relating to any of their functions under the RMA."

Regional Plans provide detailed provisions relating to specific issues. They are necessary where there are resource use conflicts, a high demand for the use of a resource, or for any other significant resource issues.

Regional Plans may be "region wide", e.g. the Manawatu-Wanganui Regional Council's (MWRC's) Regional Air Quality Plan, or they may relate to a specific geographical area or resource, e.g. MWRC's Manawatu Catchment Water Quality Plan.

"1.3.3 Proposed One Plan [Operative as of 19 December, 2014]

The MWRC notified its Proposed One Plan on 31 May 2007. The Proposed One Plan combines the MWRC's operative Regional Policy Statement and Plans into one document. Decisions on submissions to the Proposed One Plan are currently subject to appeals to the Environment Court. As detailed in 1.3 above, the RMA requires that a District Plan must not be inconsistent with a Regional Plan and must give effect to a Regional Policy Statement. Regard has been had to the Proposed One Plan in the District Plan but as the Proposed One Plan is not yet 'past the point of challenge' greater weight has been given to the provisions of the MWRC's Operative Regional Policy Statement and Plans in the preparation of the District Plan. Once the MWRC's One Plan becomes operative, however, changes to the provisions of the District Plan may be necessary in order to ensure that it gives effect to the Regional Policy Statement provisions in the One Plan and is not inconsistent with the Regional Plan provisions of the One Plan, in the interest of integrated management."

- .4 Sections 1.4.5 Population (page 1-14), 1.4.6 Servicing and Infrastructure (page 1-15) and 1.4.7 Economic Base (pages 1-16 and 1-17) are out of date and require to be updated as follows:

1.4.5 Population

The Tararua District, at the time of the March 2013~~2006~~ Census, had a "usually resident" population of 17,631~~16,854~~ (Statistics NZ 2013~~2006~~). ~~While the District as a whole experienced~~ This was a decline in population of 41.43% during the period between 2006~~1~~ and 2013~~06~~, the change in with the population in the main urban centres varying ~~ied~~ from 0-27% to +2.78.6%. Table One shows the populations of the four main towns and the rural areas in the District and the percentage change in population between 2001-2006 and 2013~~06~~.

Table One: Population within the Urban Centres of Tararua District ("usually resident")					
Urban Centre	1996	2001	2006	2013	Population change between 2001 and 2006 as a %
Dannevirke	5511	5376	5517	5,043	2.78.6 gain/loss
Woodville	1567	1476	1398	1,401	5.3 loss/no change
Pahiatua	2721	2610	2562	2,412	1.85.9 loss
Eketahuna	642	579	456	441	21.03.3 loss
Rural Areas	8,598	7,815	7,698	7,557	1.8 loss

Within the Tararua District the population is older than the New Zealand average, with those aged over 65 years increasing rapidly. There is an average proportion of young people aged up to 19 years old, but a low proportion of residents aged 20 – 45 years (compared to New Zealand). ~~relatively evenly spread over different age groups.~~ This indicates that an increasing range full range of amenities and facilities need to be provided throughout the District for older people, but facilities for families are also still required.

The 2013 Census population estimates from Statistics New Zealand show a modest increase, driven by positive international migration trends. These recent statistics point to more positive long term projections than those released after the 2013 Census.

The projected resident population of the District for the year 2038, using June 2013 figures (updated in 2010) as a base (17,450 which includes adjustments for those not covered in the Census), varies from a 5.83.2% increase (if a the high growth period scenario were to occur from 2013 to 2038) to a loss of 6.38.8% loss for a medium growth period scenario and a 23.16.0% loss for a low growth scenario (Statistics NZ, 2015). This Plan is consistent with the 2015 LTP and assumes the population of the District as a whole will remain static show a modest growth of 3% over the next decade. However, some townships may continue to experience slow growth in population but necessitate increased development as a consequence of decreasing occupancy rates. The number of occupied households is forecast to increase at a faster rate than overall population due to this trend.

1.4.7 ECONOMIC BASE

Tararua District is a rural district with the economy based largely on primary production. Agriculture is the predominant land use. In the eastern rolling to steep hill country, sheep meat and beef production are the main sources of income, while on the better classes of land in the central valley dairy farming is increasing.

Data from Statistics NZ's Agricultural Census 2012 shows that between 1996 and 2012 there was a significant swing to dairy cattle at the expense of sheep, and beef and deer numbers, following a national trend. Numbers of dairy cows increased by 3826% while sheep numbers dropped by 2516%. This trend changed. Livestock numbers change from 2002 to 2007 in response to droughts and export prices. For example, in the period 2012 to 2015, regional survey data shows that stock numbers in the Manawatu-Wanganui Region fell 5.1% for dairy cattle, 2.1% for beef cattle and 1.7% for sheep, as overall stock numbers fell. In terms of stock units, sheep farming remains the predominant land use. Since 2007, dairy cattle numbers have grown by 4% (2007 – 2011). The number of farms has dropped by 15% since 1996 as farms are becoming larger in order to gain economies of scale. This has impacted adversely on rural population numbers.

Forestry is a viable land use, but after a busy planting period in the early 1990s very little expansion has taken place. There are many small plantings on farms and few large forestry plantings. In 2012~~07~~ there was 162,994~~442~~ hectares of exotic forest in the District. ~~The area harvested continues to be larger than the area planted, so the total area in forestry plantations continues to decline.~~

The four main towns of Dannevirke, Woodville, Pahiatua and Eketahuna are service centres for the agricultural sector. In addition they service other categories of economic activity such as ~~industry~~ manufacturing and tourism.

A small number of larger industries include meat processing and steel fabrication, and small scale industries including cottage industries and home occupation are common. Tourism currently makes a small but growing contribution to the District's economy. Tourist attractions include Pukaha Mount Bruce, the Tararua and Ruahine State Forest Parks and an increasing number of owner-operated ventures.

District employment is currently at a moderate level. In recent years there has been growth in manufacturing and servicing and health sector employment. After a long period of stagnation in the agricultural sector, commodity prices recovered from 1999 with the downstream benefits accruing to the wider community. Record prices for milkfat over the last decade have stimulated expansion in the dairy farming sector. More recent declines in the milkfat prices is likely to slow or halt the number of dairy conversions, while beef prices are strong.

The value of Tararua properties, both residential and farming, has risen with the largest increases in value being on dairy farms.

Wind farms have also arisen as an important land use in Tararua that has added value to the District's economic base.

- .5 Amend outdated references to the MWRC's Regional Policy Statement and Plans and the Proposed One Plan, as follows:

- Page 2-13 (first sentence)

"MWRC's ~~Land Management One Plan~~ addresses soil conservation issues in the Region, using a land suite classification approach focussed on 'accelerated erosion' areas."

- Page 2-17 (first sentence)

"Plan does not contain specific rules regulating vegetation clearance or soil disturbance in vulnerable areas (such as steep hill country), as such rules are contained in the MWRC's ~~Regional Land Management One Plan~~. It is unnecessary and inappropriate to duplicate the rules in this District Plan. Instead, this Plan is intended to complement and reinforce the Regional One Plan."

- Page 2-18 (first sentence)

"~~The MWRC's Regional Policy Statement states~~ Council considers that Class I and II land (i.e. elite soils) should be managed to minimise loss of versatility for productive use. ~~and that District Councils should provide the means to achieve this.~~"

- Page 2-19, 2.3.3.3 Explanation, last sentence of the first paragraph

"Each case will, therefore, be considered on its merits having regard to the relevant standards in Part 5 of this Plan (including effluent disposal and water supply standards). ~~This approach to minimum lot sizes may need to be modified pending the final outcome of the MWRC's One Plan process, as the Proposed One Plan includes rules for minimum land requirements in relation to on-site effluent disposal.~~"

- Page 2-37, 2.5.2.3 Explanation, second sentence

"Policy 2.5.2.2(a) recognises that, in order for the Council, the community and private individuals to make decisions about the use, development and protection of the District's natural and physical resources, it is important that there is a database of information about the natural hazards risk in the

~~District. Both the MWRC's Regional Policy Statement and the Regional Policy Statement section of the MWRC's Proposed One Plan (Part 1, Chapter 9) envisages~~ that the District Council will provide measures to avoid or mitigate natural hazards, including controls on land use and subdivision aimed at avoiding or mitigating the effects of natural hazards. This is the reason for adopting Policy 2.5.2.2(b) above."

- Page 2-38, 2.5.2.5 Reasons: , third sentence

"Legislative responsibilities for natural hazards under the RMA are shared between Regional and District Councils. The division of responsibility is not entirely clear in the RMA and it is intended that Regional Councils' will provide guidance as to the division of responsibilities for matters relating to natural hazards via the Regional Policy Statement. Policy ~~109~~-1 of the Regional Policy Statement section of the MWRC's ~~Proposed~~ One Plan sets out the responsibilities of the Regional Council and District Council's within the Region in relation to natural hazards."

- Page 2-41, last paragraph, third sentence

"The Tararua District contains a variety of different landscapes which have been modified to varying degrees by human activities and which together make up the character of the District. In managing the District's natural and physical resources, it is important that consideration be given to the impacts of activities on the District's natural features and landscapes. The Regional Policy Statement (RPS) ~~section of the One Plan for the Manawatu-Wanganui Region identifies (in Policies 8-1-8-3 6-6 and 6-7)~~ several outstanding natural features and landscapes as being "regionally significant" for reasons including visual prominence, scenic characteristics, ecological, cultural or spiritual significance, or other amenity values. The features and landscapes included in the RPS that are within the Tararua District are scheduled in Appendix 3 of this District Plan."

- Page 2-43, first sentence

"MWRC has a Regional Coastal Plan ~~section in its and the Proposed One Plan in place~~, with which this District Plan shall not be inconsistent."

- Page 2-53 and 2-54, section 2.6.4.3 Explanation

- Page 5-2, first two paragraphs

~~"The MWRC's Manawatu Catchment Water Quality Regional Plan and Proposed One Plan also contains rules relating to discharges to land from septic tanks and other effluent disposal standards. The rules aim to ensure that field soakage areas are of sufficient size (having regard to soil types) to ensure that suitable treatment can take place in the field soakage area and in the soil immediately surrounding that area, prior to entering groundwater systems. Developers need to have regard to the requirements of the relevant Regional Council in relation to effluent disposal matters.~~

~~It is the MWRC's intention to take primary responsibility for the management of on-site effluent disposal, including minimum allotment sizes, through administration of its 'Manual for On-Site Wastewater Systems Design and Management (Horizons Regional Council, 2010). once the Proposed One Plan becomes operative. In the interim, the relevant District Plan requirements remain applicable."~~

- .6 Amend all outdated references to the New Zealand Historic Places Trust and the Historic Places Act 1993 and replace them with Heritage New Zealand and the Heritage New Zealand Pouhere Toanga Act 2004 respectively.

- .7 Amend Policy Section 2.6.5 THE COASTAL ENVIRONMENT, 2.6.5.3 Explanation, on page 2-57, to reflect the wording of the One Plan, as follows:

~~"Policies 2.6.5.2(a) and (c) aim to provide guidance as to what subdivision, use and development is considered appropriate in the coastal environment. The term "coastal environment" is used in this Plan in the same context as described in the Regional Policy Statement Chapter 8 of for the Manawatu-Wanganui Region's One Plan where it is defined as: "the coastal environment incorporates the environment in which the coast is a significant part, including the coastal marine area, all tidal waters, and foreshore above and below mean high water springs, dunes, beaches, areas of coastal vegetation,~~

~~areas subject to coastal erosion and flooding, salt marshes, sea cliffs and estuaries."~~ The intention of the policy is not to achieve preservation at all costs. Whether a subdivision, use or development is appropriate, or the location is appropriate, will in part be determined by the extent to which that location still has a natural character, and the extent to which the natural character will be affected by the subdivision, use or development. The use of off-road vehicles such as dune buggies and trail bikes on sensitive coastal sand dune areas (areas where sand is completely or partially exposed) can cause significant damage to the structure and stability of the dune systems and the habitats they support. This is an example of an activity which is generally inappropriate in terms of policy 2.6.5.2(a)."

- .8 Amend Policy 2.6.5.5 Reasons, on pages 2-58 and 2-89, as follows:

~~"The District Plan seeks to complement the MWRC's One Plan's Coastal Provisions Regional Coastal Plan for the Manawatu-Wanganui Region and the MWRC's Proposed One Plan. This The One Plan~~ contains policies and rules in relation to the coastal marine area which is the "wet" part of the coastal area, below the mean high water springs (high tide) mark. ~~Both these plans~~ It also contains provisions designed to control the discharge of contaminants; taking, use, damming or diversion of coastal waters; activities which disturb the foreshore and sea bed; structures in the coastal marine area; and public access to the coastal marine area."

~~"Almost all of Tararua's coastline is within the "General Coastal Area" as defined in the MWRC's Regional Coastal One Plan, as well as the Proposed One Plan. Only one part is classified in the One Plan's Regional Coastal Section Plan as a "Protected Protection Activity Management Area", and that is the Cape Turnagain. Fur Seal Hauling Ground. This area is deemed to be an area of significant conservation value. Cape Turnagain is identified in this Plan as an important natural feature to be protected."~~

- .9 Page 5-7. The District Plan's stormwater drainage provisions were intended to apply to all urban zones in the District, including the Settlement Management Area. Rule 5.1.4.2 does not include reference to the Settlement Management Area as intended. It therefore needs to be added to Rule 5.1.4.2(b) as follows:

"(b) In Residential, Settlement, Commercial or Industrial Management Areas, all stormwater shall be disposed of in accordance with Part 4 of (NZS 4404:2010) Land Development and Subdivision Infrastructure."

- .10 Page 5-7 Section 5.1.5.1 'Introduction' of the Land Disturbance and Excavation rules in the Plan, makes reference to Section 9(4) and "uses" of land. Section 9 was replaced in October 2009 and is no longer applicable in the form in which it was referenced. Section 5.1.5.1 (page 5-7) is therefore to be amended by deleting the following words:

"5.1.5.1 Introduction

~~Section 9(4) of the RMA includes the following "uses" in relation to land:~~

~~(b) any excavation, drilling, tunnelling or other disturbance of the land.~~

~~(d) and deposit of any substance in, on or under the land."~~

- .11 Page 5-8. The introductory section of Rule 5.1.5 Land Disturbance and Excavation makes reference to prospecting being a discretionary activity. This is not correct as Rule 4.1.2.1(u) makes provision for 'Prospecting for minerals' as a permitted activity in the Rural Management Area. To correct this error it is proposed to amend the introductory statement on page 5-8 as follows:

~~"Mining and quarrying (including prospecting, exploration, excavation and processing) are not permitted activities in any Management Area and are, therefore, deemed to be discretionary activities. This enables the Council to assess the proposed work programme and the potential adverse effects of the works, and to set appropriate conditions to protect the amenities of the area."~~

- .12 Page 5-20. The Introduction to Section 5.1.7 Natural Hazards requires updating to reflect the provisions of MWRC's Operative One Plan. Section 5.1.7.1 is to be amended as follows:

~~"The Regional Policy Statement for the Manawatu-Wanganui Region has defined the respective responsibilities of District Councils and the Regional Council in relation to natural hazards. The Regional Policy Statement states that District Councils are responsible for developing rules for the control of the use of land to avoid, remedy or mitigate the adverse effects of:~~

- ~~• seismic hazards;~~
- ~~• volcanic hazards;~~
- ~~• tsunami hazards;~~
- ~~• subsidence hazards (except as a result of soil disturbance and vegetation clearance which is a Regional Council responsibility); and~~
- ~~• flood hazards (except within floodplains)."~~

~~"Policy 9-1 of the One Plan identifies the respective responsibilities of the Regional Council and territorial authorities. As a territorial authority the Council is required to be responsible for:~~

- ~~• developing objectives, policies and methods (including rules) for the control of the use of land to avoid or mitigate natural hazards in all areas and for all activities except those areas and activities described in 9-1(b)(ii) of the One Plan; and~~
- ~~• identifying floodways (as shown in Schedule J of the One Plan) and other areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event on planning maps in district plans, and controlling land use activities in these areas in accordance with Policies 9-2 and 9-3 of the One Plan.~~

- .13 Page 5-30. The District Plan's subdivision rules [5.2.3.2(d)] make reference to "Urban Buffer Areas". These areas are shown on the District Plan maps but are difficult to distinguish for two reasons. The first is that the line delineating the buffer areas is dark green and difficult to see and secondly the notation on the Legend to the Planning Maps identifies these areas as 'Special Rural Area'. To rectify this problem, it is proposed to make the following amendments:

- .1 Amend the 'Special Rural Area' notation on the Planning Map Legend to read 'Urban Buffer Area' [see Rule 5.2.3.2(d)].
- .2 Change the colour of the lines on the District Plan maps which delineate the Urban Buffer Area to a colour which is less difficult to identify.

- .14 Page 5-73. Amend Section 5.4.2.1 as follows, to make reference to the provisions of the Operative One Plan:

~~"With respect to that part of the District that is within the Manawatu-Wanganui Region, the MWRC's Regional Air One Plan contains policies, methods and rules for controlling discharges to air, including smoke, dust and odour. It is recognised that the Regional Council is the lead authority in respect of these "air" discharges and, therefore, this Plan seeks only to complement the Regional Council's requirements, not to duplicate or supplant them."~~

- .15 Page 5-74. Delete the following 'Note': from Standard 5.4.2.2(b) in relation to intensive pig farms as the reference no longer applies under the MWRC's One Plan:

~~"Note: The Manawatu-Wanganui Regional Council's Manawatu Catchment Water Quality Regional Plan also contains requirements relating to the separation distance between any piggery waste disposal area and any dwelling or public gathering place."~~

6.5 Uplifted Designations

6.5.1 Reason(s) for Change(s)

Since becoming operative, the District Plan has not been updated to reflect a number of designation uplift notices received from Requiring Authorities under RMA Section 182. Changes arising from receipt of these notices will be undertaken in conjunction with this proposed plan change (i.e schedules and maps are to be updated) notwithstanding that such changes can be made without undue formality. That is, the RMA Schedule 1 provisions do not apply to the removal of a designation or part of a designation and can be done as soon as reasonably practicable after receipt of a notice from a requiring authority. For reasons of efficiency and completeness, the designation schedules and maps are to be updated in conjunction with PPC1.

6.5.2 Current Plan Provision(s)

- Appendix 4 Schedule of Designations, pages A-37, A-43, A-55.
- District Planning Maps 24, 36, 41 and 49.

6.5.3 Proposed Change(s)

- .1 THAT Appendix 4: Schedule of Designations, 4.1 Public Works of the Crown (on pages A-37 and A-43) be changed as follows to recognise the uplifting of the Aikitio and Tiraumea Primary School designations:

"21 <u>Deleted</u>	49	Aikitio Primary School	Coast Road Aikitio Lot 1 DP 14161 situated in Blk VII Waimata SD No Gazette Notice reference U25: 988 602	Rural	Minister of Education	School Purposes	Designation uplifted by the Minister of Education by notice to the Tararua District Council dated 1 July, 2015"
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"48 <u>Deleted</u>	24	Tiraumea Primary	State Highway 52, Tiraumea Sec 25 & 26 Tiraumea settlement contained in Gaz notice 1919 p1490 T25: 678 595	Rural	Minister of Education	School Purposes	Designation uplifted by the Minister of Education by notice to the Tararua District Council dated 13 May 2013"
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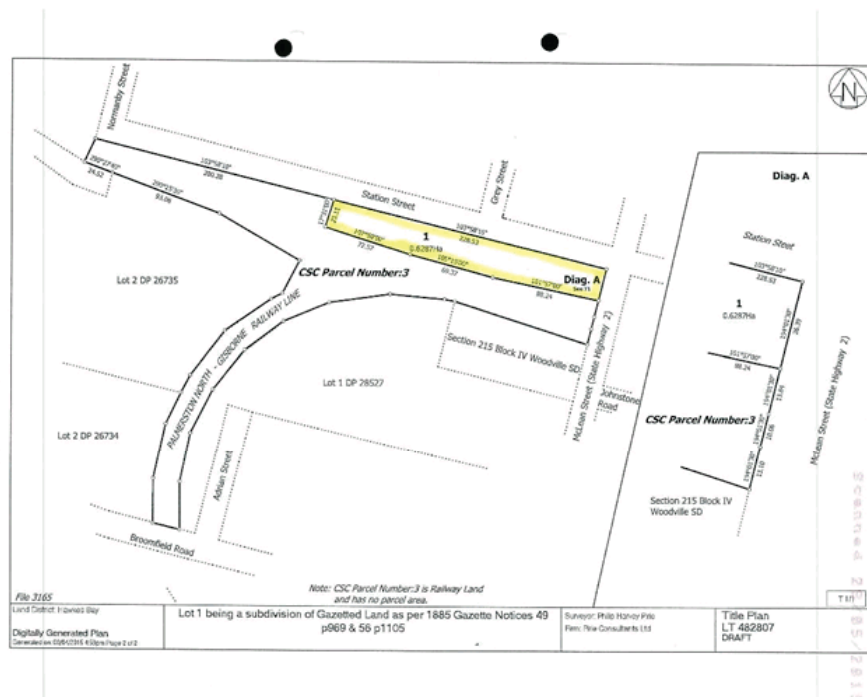
- .2 THAT Appendix 4: Schedule of Designations, 4.3 Works of Network Utility Operators Approved As Requiring Authorities (on page A-55) be changed as follows to recognise the request by Powerco Limited, as the requiring authority, for a minor change to the Pongaroa Substation Designation (No. 226):

"226	18, 45	Pongaroa Substation	Route 52, Pongaroa Lot 1 DP 89223 and Lot 1 DP 484187	Rural	Powerco Limited	Electricity Substation	S168 Notice of Requirement request 5/10/2009 existing work and 17/04/2015 to extend designation"
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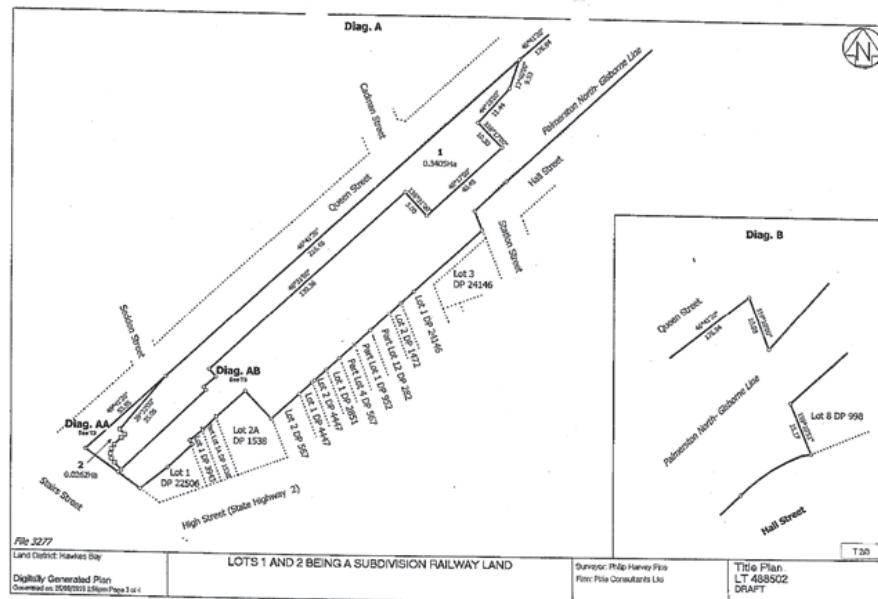
- .3 That alterations to Schedule 4.3 and to the following District Plan maps be made to recognise the requests by the New Zealand Railways Corporation, as the requiring authority, to uplift parts of the designation (No. 201) in respect of land at Station Street in Woodville and Queen Street in Dannevirke:

"201	Various	Railway	Various	Various	New Zealand Railways Corporation	Railway Purposes	<u>S168 Notice of Requirement Requests to uplift the designation in part at Station Street Woodville (by notice dated 21/05/2015) and Queen Street Dannevirke (by notice dated 06/11/2015)"</u>
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- Amend District Plan Map 41 by removing the land identified as Lot 1 on the following Title Plan LT 482807 from Designation D201 and showing the land as being zoned 'Rural Management Area'.



- Amend District Plan Map 36 by removing the land identified as Lots 1 and 2 LT 488502 (see below) from Designation D201 and showing the land contained in Lot 1 LT488502 as being zoned Industrial Management Area and the land contained in Lot 2 LT 488502 as legal road.





PPC1: Section 32 RMA Evaluation Report

September 2016

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1 INTRODUCTION

This report provides a summary of the evaluation undertaken by the Council in accordance with S32 of the Resource Management Act 1991 (RMA or the Act), in relation to Proposed Plan Change No.1 (PPC1) to the Operative Tararua District Plan. It is to be read in conjunction with the detail of the changes proposed to the District Plan through PPC1, as publicly notified.

An iterative process of consideration, evaluation and decision-making has been undertaken by the Council which meets the requirements of S32 of the RMA.

2 PURPOSE AND SCOPE OF THE PROPOSED PLAN CHANGE

Review No.1 of the District Plan became operative on the 1st of September 2012. Since the Plan became operative a number of 'higher order' planning instruments have been introduced or become operative. The District Plan is required to be changed in accordance with any relevant regulations and to give effect to the policies and directions of 'higher order' instruments such as national and regional policy statements.

Also, the District Plan must not be inconsistent with the relevant provisions of a regional plan in relation to any of the land use control matters specified in Section 30 (functions of Regional Councils) of the RMA where these overlap with district functions. As the Manawatu-Wanganui Regional Council's (MWRC's) regional One Plan became operative on the 19th December 2014, it is now necessary to consider its provisions and make such changes as are necessary to the District Plan to avoid any inconsistencies and give effect to any regional policies.

Finally, there are a number of provisions identified by those persons using and administering the plan that require updating and minor errors or ambiguities corrected. In most instances where updating or correction of provisions is required, there is no real change to their content or context or their application.

Where new or substantially altered provisions are proposed, these are made explicit in the change and their purpose explained.

3 STATUTORY FRAMEWORK

Section 32 of the RMA sets out the requirements for preparing and publishing evaluation reports. An evaluation report must:

- “(a) examine the extent to which the objectives of the proposal being evaluated are the most appropriate way to achieve the purpose of this Act; and*
- (b) examine whether the provisions in the proposal are the most appropriate way to achieve the objectives by-*
 - (i) identifying other reasonably practicable options for achieving the objectives; and*
 - (ii) assessing the efficiency and effectiveness of the provisions in achieving the objectives; and*
 - (iii) summarising the reasons for deciding on the provisions; and*
- (c) contain a level of detail that corresponds to the scale and significance of the environmental, economic, social, and cultural effects that are anticipated from the implementation of the proposal.” [cl.32(1)].*

Section 32 also requires (inter alia) that any assessment under subsection (1)(b)(ii) must:

- “(a) identify and assess the benefits and costs of the environmental, economic, social, and cultural effects that are anticipated from the implementation of the provisions, including the opportunities for-*

- (i) *economic growth that are anticipated to be provided or reduced; and*
 - (ii) *employment that are anticipated to be provided or reduced; and*
- (b) *if practicable, quantify the benefits and costs referred to in paragraph (a); and*
- (c) *assess the risk of acting or not acting if there is uncertain or insufficient information about the subject matter of the provisions.” [cl.32(2)].*

An evaluation report prepared under this section [refer S32(1)(c)] must contain a level of detail that corresponds to the scale and significance of the environmental, economic, social and cultural effects that are anticipated from the implementation of the proposal (in this case a plan change). This evaluation report does this. As the majority of the proposed plan change is concerned with relatively minor matters of updating or clarifying existing rules, the evaluation report is necessarily and appropriately succinct and to the point.

Where new matters are proposed to be introduced to the District Plan (eg in respect of Screening Standards and Derelict Vehicles, Buildings and Sites) they are evaluated in greater detail.

4 POLICY DEVELOPMENT

4.1 Issue Identification

Various National Policy Statements, National Environmental Standards and the MWRC’s Operative One Plan were analysed by the Council’s planners and a list of issues for detailed consideration was prepared. Matters pertaining to the administration and application of the provisions of the District Plan were identified and clarified by discussion between Council staff and advisers. Having applied the RMA section 32 evaluation tests, to each of the matters raised, it was determined that District Plan provisions were not necessarily the most appropriate way to achieve many of the outcomes being sought. These matters were considered no further. The matters which could be considered as appropriate to manage by means of the District Plan were described and reported to the Council in an Issues Review Report.

There are six main phases involved in the plan change process, as follows:

1. Issue Review (Identification, Reporting and Confirmation)
2. Policy Development and Proposed Plan Change Preparation
3. Public Notification and Submissions
4. Hearing(s)
5. Appeal(s)
6. Making the Plan Change Operative.

Within each phase there are a number of steps and tasks which must be completed in order to justify the proposed change and satisfy the requirements of the RMA’s 1st Schedule. This evaluation report covers Phases 1 and 2 of the process and the following iterative steps:

Phase 1 - Issue Review (Identification, Reporting and Confirmation)

- Step 1. Consultation with Council staff re: issues or concerns relating to the interpretation, application or administration of the District Plan’s provision.
- 2. Analysis of the Manawatu-Wanganui Regional Council’s (MWRC’s) Operative One Plan to determine matters to be given effect to by the District Plan or matters to amend to avoid any inconsistencies between plans.
- 3. Analysis of central government legislation, policy statements and standards to determine which matters must be given effect to by the District Plan and what changes are required to the existing Plan provisions to avoid any inconsistencies or ambiguities with the central government instruments.

4. Consultation with RMA 1st Schedule (clause 2) parties as necessary and appropriate.
5. Preparation of a detailed list of significant issues/matters to be considered as necessary changes to the District Plan. This list was prepared in the form of an Issues Review Report to the Council.
6. Councillors and staff workshop held to consider the list of issues/matters and confirm, as appropriate, this list following discussion.
7. Revise list of issues/matters and analyse new matters for consideration as requested by Councillors.
8. Prepare a second, revised, Issues Review Report for Council consideration.
9. Councillors and staff workshop held to consider the revised list of issues/matters and to confirm the matters that are to be included in the Proposed Plan Change.

Phase 2 - Policy Development

- Step
1. Drafting of the Proposed Plan Change documents.
 2. Councillor and staff workshop to consider and confirm the draft documents.
 3. Consultation with RMA 1st Schedule (clause 3) parties whom the Council considers may be affected by the Proposed Plan Change.
 4. Preparation and presentation of the final proposed plan change documents to the Council for resolution to adopt and publicly notify them.

4.2 Evaluation

This report contains a level of detail that corresponds to the scale and significance of the environmental, economic, social and cultural effects that are anticipated from the implementation of the proposal [see RMA S32(1)(c)]. With the exception of changes proposed to the Screening Standards in respect of 'Derelict Vehicles, Buildings and Sites', there are no changes proposed to the objectives and policies of the District Plan. For the most part, therefore, PPC1 does not propose to change current objectives. That being the case, this report deliberately does not examine the extent to which the objectives identified in the Proposed Plan Change under evaluation are the most appropriate way to achieve the purpose of the Act [see RMA S32(1)(a)]. Its focus is on whether the provisions (mainly rules) are the most appropriate way to achieve current objectives. Examination of the need for and appropriateness of the provision, encompasses consideration of reasonably practicable alternatives for achieving the objectives, their likely efficiency and effectiveness in achieving the objectives, the likely benefits and costs arising from their implementation and the risk of acting or not acting (i.e. making changes), particularly if information about the subject matter is lacking.

An evaluation of each of the substantive changes proposed to the District Plan's provisions is as follows:

NES FOR TELECOMMUNICATION FACILITIES (2008)

A comprehensive evaluation under Section 32 of the RMA has not been undertaken in respect of this matter as the proposed change to the provisions of the District Plan involves only updates to make reference the 2008 Telecommunication Facilities Act not the Telecommunications Act 1987.

NPS FOR RENEWABLE ELECTRICITY GENERATION 2011 (NPSREG)

Proposed Change

As detailed in Section 3.2.1 (page 5) of PPC1, changes are required to the provisions of the District Plan in order to give effect to the National Policy Statement for Renewable Electricity Generation 2011 (NPSREG).

The District Plan currently provides policies and rules in respect of electricity generation from renewable energy sources, in particular wind farms, to the extent applicable to the district.

What the District Plan has not yet given effect to is Policy F of the NPSREG, which states as follows:

"Policy F

As part of giving effect to Policies E1 to E4, regional policy statements and regional and district plans shall include objectives, policies, and methods (including rules within plans) to provide for the development, operation, maintenance and upgrading of small and community-scale distributed renewable electricity generation from any renewable energy source to the extent applicable to the region or district."

The NPSREG defines 'small and community-scale distributed electricity generation' as follows:

"Small and community-scale distributed electricity generation means renewable electricity generation for the purpose of using electricity on a particular site, or supplying an immediate community, or connecting into the distribution network."

Appropriateness

- *Reasonably Practicable Alternatives*

Making provision for small and community-scale renewable electricity generation activities necessitated the development and consideration of a number of reasonably practicable District Plan change alternatives, ranging from "do nothing" (i.e. retain the status quo) to making all small and community-scale distributed electricity generation activities permitted as-of-right.

Doing nothing is not a viable option, given that the Council has a mandatory statutory obligation ("...district plans shall include..." – refer Policy F of the NPSREG) to provide for the development, operation, maintenance and upgrading of small and community-scale distributed renewable electricity generation from any renewable energy source. At the other end of the spectrum of practicable possibilities is the option to make all small and community-scale generation activities permitted as-of-right.

Renewable electricity generation activities can create adverse effects on the environment, depending on the nature, scale and location of the generating activities. These adverse effects can range from nuisance noise to electromagnetic interference to blade glint and shadow flicker, to (solar) panel reflections and adverse visual impact. The District Plan contains provisions designed to avoid, remedy, or mitigate such effects in-order to maintain or enhance amenity values. Within the District, five broad categories of land type (i.e. Rural, Residential, Settlement, Commercial and Industrial) have been identified, described and delineated. The acceptability of the environmental effects of different land use activities varies with the type of area in which it is located. Accordingly, the need to assess the nature and degree of environmental effect from area to area in relation to amenity values and the anticipated environmental results (or outcomes) being sought for a particular area necessitates a case by case, area by area, assessment. This approach is recognised in the objective, policies and methods outlined in section 2.8.4 of the District Plan. Hence, providing for all small scale and community scale distributed electricity generation activities as permitted activities would be contrary to the whole management approach adopted by the Plan and would not, therefore, be a viable means of enabling such activities.

The Council considers that wind energy provides significant potential for electricity generation at a community (settlement) scale given the nature and size of the District and the costs and losses associated with the transmission of electricity over long distances. Solar photovoltaics and biomass may also provide opportunities for community scale electricity generation in the future. Community scale generation activities have the potential to generate adverse effects on the environment which are typically felt at a local level. Such effects can create conflict at the local level between those advocating for renewable electricity generation by and for the local community and those who consider the location and scale of effect of such generation activities would be contrary to community amenity values. The generation of adverse biophysical effects on the environment may also be a possibility when generation is to occur at a community scale. This being the case, the Council considers that community-scale renewable electricity generation activities ought to be provided for as a full discretionary activity under existing Rule 5.3.7.2(b).

This status would enable any community conflicts to be made explicit and determined by means of due process and decision-making under the RMA.

Likewise, there is a range of renewable energy technologies which can be utilised at a domestic/household scale, including solar (photovoltaics and thermal water heating), wind generators and micro hydro. These technologies are typically located on or near buildings and could be utilised throughout the District provided that any adverse effects on the environment arising from their use can be avoided, remedied or mitigated such that the effects are no more than minor.

Following consideration of the options, the Council considered that it ought to provide for small scale electricity generators as a permitted activity in the District Plan, subject to meeting specified permitted activity criteria, and community scale generators as full discretionary activities. Such provision requires a distinction to be made between "small" and "community scale" distributed electricity generators, in the District Plan. It also necessitates the addition of policies, rules and definitions to various sections of the Plan as detailed in section 3.2.3 of the Proposed Plan Change.

- *Efficiency and Effectiveness*

In terms of the efficiency and effectiveness of the proposed provisions, the provisions are designed to enable renewable electricity generation activities subject to any adverse effects on the environment of such activities being able to be avoided, remedied or mitigated. The provisions applying to commercial scale windfarms, for example, have proven to be an efficient and effective way of providing for this scale of renewable electricity generation and there is no apparent reason why this should also not be the case for community (i.e. smaller) scale generation activities.

Providing for domestic scale generation activities as a permitted activity subject to meeting specified performance criteria is the most effective and efficient way of enabling domestic scale distributed electricity generation on the one hand whilst also recognising that such generation activities can have an adverse effect on the environment. Providing for domestic scale generation activities puts the onus on the generator to assess the offsite effects of their proposed activity early in the planning stages of the project rather than as an afterthought. If the permitted activity amenity standards in Part 5.4 of the District Plan are not able to be met, the generator is then able to incorporate this fact into the business case for the activity and decisions can be made as to whether to proceed to lodge a discretionary activity resource consent application or not. In most instances, such a process is the most efficient and effective way of reconciling the benefits of the renewable electricity generated with the adverse environmental (in particular amenity value) effects arising from the generation activities.

- *Costs and Benefits*

The relative costs and benefits of providing for small and community scale renewable electricity generation in the manner proposed is set out in Table 1 below.

Table 1: Costs and Benefits

Benefits	Costs
Environmental	
<ul style="list-style-type: none"> The provisions proposed recognise that adverse effects on the environment can occur and require assessment and management thereby avoiding the risk of adverse effects being generated. Enabling the generation of renewable electricity will reduce the need to consume electricity generated from fossil fuels, thereby reducing the environmentally harmful effects of the use of fossil fuels. 	<ul style="list-style-type: none"> Providing for community scale renewable electricity generation as a discretionary activity could be construed as not making it easy to give effect to the NPSREG.
Economic	
<ul style="list-style-type: none"> Enabling renewable, distributed electricity generation activities can lead to energy cost savings for individuals and communities, particularly if feed-in tariffs reward the producers and users of electricity generated locally by renewable means. Rules provide a level of certainty to all parties such that a business case for establishing a domestic scale renewable electricity generation activity is able to be developed with a reasonable degree of certainty. 	<ul style="list-style-type: none"> The time and costs involved in applying for resource consent(s) for community scale generators could be significant and make the investment payback term too long to be economic, particularly if an application were to be publicly notified. The Council could incur costs associated with the processing of resource consent applications and the monitoring and enforcement of consent conditions and District Plan rules.
Socio-Cultural	
<ul style="list-style-type: none"> Providing for community scale renewable electricity generation has the potential to bring a community closer together and to make it more resilient. 	<ul style="list-style-type: none"> Providing for community scale renewable electricity generation activities as a discretionary activity requiring a resource consent application could cause conflict in the community in circumstances where the majority of the community are advocating for the generation and a small minority are opposed to it and prepared to advocate to prevent consent being granted.

- Risk* (of acting or not acting where there is uncertain or insufficient information)

To a certain degree, information about renewable electricity generation activities is uncertain. The transition from large scale fossil fuel based electricity generation to small and community scale distributed electricity generation is occurring rapidly. There will be electricity generating, storing and distributing technologies available to use at the local and domestic scale, which are yet to be invented or see the commercial light of day, which will be subject to the proposed provisions. As we don't know what these technologies are, or what effects on the environment they may generate, it is not possible to manage these effects in a direct and certain way. As the NPSREG requires small and community scale distributed electricity generation to be provided for, it follows that not acting is not an option. It also follows that a precautionary, generic, approach to managing the adverse effects (of whatever generation may occur) is required and this is what is being proposed in PPC1.

HAZARDOUS SUBSTANCES

Since the District Plan became operative a number of new statutes and regulations dealing specifically with hazardous substances have been implemented. Specific District Plan controls (rules) regarding hazardous substances are no longer necessary in light of the changed statutory environment applying to such substances. The changes proposed to the District Plan involve removing all the rules applying to the control of hazardous substances and amending the introduction to Section 5.1.8 of the Plan to recognise and explain how hazardous substances are being managed in the District. A summary of the reasons for the change is set out in Section 3.3.1 of the Proposed Plan Change.

INDIGENOUS VEGETATION PROVISIONS

The District Plan must give effect to the relevant policy provisions of the Regional Policy Section of the One Plan. Currently the District Plan is inconsistent with Policy 6-1(b)(i) which directs that provisions not be for the purpose of protecting significant indigenous vegetation and significant habitats of indigenous fauna. The set of District Plan rules contained in section 5.5.4 (pages 5 - 110 to 5 - 114) and the schedule of significant indigenous vegetation and significant habitats of indigenous fauna contained in Schedule 3.2 of Appendix 3, are designed to protect significant indigenous vegetation and significant habitats of indigenous fauna. This being the case the Council proposes to remove these provisions from the District Plan in order to comply with the One Plan's Policy 6-1(b)(i) directive. The Schedule of Significant Trees (Appendix 3.1) and its attendant provisions in Rule 5.5.3.2 will remain in the District Plan for amenity value reasons.

As these changes are required as a consequence of a Regional Policy Statement directive, no evaluation of alternatives is necessary.

MINIMUM LOT SIZES FOR WASTEWATER DISPOSAL

With the exception of the land within the urban buffer areas identified on the District Plan maps, the District Plan does not specify minimum lot sizes for subdivision. Instead it requires that each lot is created so that it is of sufficient size and shape to contain the intended activity/development in a manner that complies with all relevant environmental standards in the District Plan, including sewage disposal requirements. This approach is not considered to be inconsistent with the Regional Plan.

The MWRC's One Plan contains minimum lot sizes for wastewater disposal within its Chapter 14 rules. Rule 14-14 provides for new and upgraded discharges of domestic wastewater as a permitted activity provided that certain conditions are met. A number of these conditions depend on the land area of the subject property and require a higher level of treatment and different application systems and rates for smaller land areas. The smallest land area permitted is 5,000m² for properties created by subdivision after 31 August 2012. There are a number of other requirements as well, including that the activity cannot take place in a rare, threatened or at risk habitat or on land containing any historic heritage identified in a district plan or regional plan. If the discharge activity cannot comply with the standards in Rule 14-14 it becomes a restricted discretionary activity under Rule 14-15.

To avoid any inconsistency between Regional and District provisions, it is proposed that an advisory note be added to standard 5.1.2.2(c)(i) which makes it clear to prospective subdivision applicants that for any allotment of less than 5,000m² in land area the Council will require sufficient information to be supplied to it to demonstrate that the One Plan's Rule 14-14 permitted activity conditions are able to be met or, if not, that a Regional Council resource consent has been obtained to permit any wastewater discharge.

This is considered to be the most appropriate and practicable way of avoiding any inconsistency between plan provisions.

A further inconsistency with the One Plan's domestic wastewater rules appears to be the statement in Rule 5.1.2.2(c)(i) [page 5-3] of the District Plan that says:

"A drainage easement over adjacent land shall be an acceptable means of compliance with this standard where there is insufficient area of land within the Certificate of Title concerned".

Rule 14-14(e)(i) of the One Plan refers to “the property” in which a wastewater discharge is to occur and sets conditions on the minimum area of this ‘property’ that must be met for the activity to be deemed a permitted activity. ‘Property’ in the One Plan is defined as “one or more adjacent allotments that are in the same ownership” and includes a legal road.

The key words are “in the same ownership”. Rule 5.1.2.2(c)(i) of the District Plan enables a drainage easement to be registered over adjacent land, irrespective of ownership, as an acceptable means of compliance with the rule. As there does not appear to be any flexibility within the regional rules to allow drainage easements to be registered on adjacent land in different ownership, it is necessary to remove this ability to do so from the District Plan’s rules so as not to be inconsistent with the regional rules. This appears to be the only way that the inconsistency can be removed from the District Plan.

NATURAL (FLOOD) HAZARDS

Proposed Changes

As detailed in Section 4.3.1 of the Proposed Plan Change, Policy 9-1 of the One Plan (Regional Policy Statement Section) sets out the responsibilities for hazard management within the Region. Amongst other things, this Policy directs that Territorial Authorities must be responsible for:

“(c) (ii) identifying floodways (as shown in Schedule J1) and other areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event on planning maps in district plans, and controlling land use activities in these areas in accordance with Policies 9-2 and 9-3.”

None of the floodways as shown in Schedule J1 of the One Plan are within the Tararua District. That notwithstanding, the One Plan’s Policy 9-2(b) ‘Development in areas prone to flooding’ states that:

“(b) Outside of a floodway mapped in Schedule J the Regional Council and Territorial Authorities must not allow the establishment of any new structure or activity, or an increase in the scale of any existing structure or activity, within an area which would be inundated in a 0.5% AEP (1 in 200 year) flood event² unless:

- (i) flood hazard avoidance is achieved or the 0.5% AEP (1 in 200 year) flood hazard is mitigated, or*
- (ii) the non-habitable structure or activity is on production land, or*
- (iii) there is a functional necessity to locate the structure or activity within such an area,*

in any of which cases the structure or activity may be allowed.”

The District Plan contains rules that limit (in order to avoid) development in such flood prone areas (Standard 5.1.7.2) but they only apply to activities on land identified (on the planning maps) as a ‘natural hazard area’. There are no ‘natural hazard areas’ currently shown on the planning maps.

The District Plan does, however, contain flood maps which show areas of land which could potentially be adversely affected by flooding and ponding. It is not clear whether these depict the areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event or not.

The reason for this is that the flood maps only show areas potentially adversely affected by flooding or poor drainage resulting in surface ponding. They have been prepared using a variety of sources, such as photographs of and reports about flood events, anecdotal information and field visits. Whilst considerable care has been taken in the preparation of these maps it is important to note that they are indicative only. They have been compiled for the sole purpose of showing the areas in which further investigation of the risk of flooding may be necessary prior to subdivision or new land use activities being undertaken.

The District Plan currently has an advisory note attached to the District Plan's Flood Maps which directs those persons planning to develop or purchase a property within an area identified on the maps as being floodable, to contact the MWRC for assistance in obtaining more detailed, site specific information on the flood hazard identified.

Appropriateness

- *Reasonably Practicable Alternatives*

In the absence of any definitive 0.5% AEP flood event modelling and mapping for the District, it is considered that an updating of the Introduction (5.1.7.1) to the Natural Hazards section of the District Plan is the most appropriate response to the Policy 9-1 directives, at this time. The Council does not consider it feasible to make any changes in the absence of any flood modelling and mapping of areas in the Tararua District likely to be inundated in a 0.5% AEP flood event.

The Council considers it appropriate to continue to use the District Plan's current flood maps as a trigger for further investigation and response prior to making any subdivision or development decisions under the RMA or issuing building permits under the Building Act 2004. This process enables a thorough analysis of the risk of inundation and allows a case to be made for the establishment of a new structure or activity, or an increase in the scale of an existing structure or activity, based on the exclusions specified in (b)(i) to (iii) of Policy 9-2(b) of the One Plan.

- *Risk (of acting or not acting where there is uncertain or insufficient information)*

Acting now to include the flood maps in the Plan, thereby linking them to the rules (e.g. 5.1.7.2), would pose an unacceptable risk if the veracity of the 0.5% AEP flood mapping were to be called into question. The MWRC's Long Term Plan makes provision for LiDAR mapping and the review and updating of flood information in the Tararua District over the next six to seven years. Specific reports that are scheduled for the Tararua District include:

- 0.5% AEP flood modelling of the Upper Manawatu/Awapikopiki Stream confluence in year 4 (2018-19)
- Seismic study for Pahiatua in year 5 (2019-20)
- Additional flood mapping for Woodville in year 6 (2020-21)
- 0.5% AEP flood modelling for Wainui Stream (near Herbertville) in year 7 (2021-22).

Once this work is complete, the Council will review the District Plan's provisions and the District's Flood Maps in light of MWRC's updated flood information and determine whether District Plan map changes are required to give effect to Policy 9-1(c)(ii).

SIGNS

Council Advisory/Warning Signs

From time to time, the Council is required to erect advisory or warning signs in or around the urban areas of the District. Rule 5.4.3.2(b) of the District Plan provides for a range of directional and advisory signs as permitted activities. Neither this rule [i.e. the 'permitted activities (signs) in all Management Areas' rule] generally, nor Rule 5.4.3.2(b)(iv) "Temporary Signs for Statutory Notice..." specifically, appear to permit such signs, as-of-right. Therefore, as the rules presently apply, Council officers have only two options if they wish to erect an advisory/warning sign which is not a traffic or directional sign. The first is to make a resource consent application (under rule 5.4.3.3) to seek consent to erect the sign(s). As the application would be considered as a discretionary activity, it would necessitate the preparation of a full S88 application including an assessment of effects on the environment prepared in accordance with the requirements of the 4th Schedule of the RMA. It would also require the commitment of not insignificant resources to prepare the application and pay the costs associated with the consent authority's processing of the application and the subsequent monitoring of any terms and conditions of consent. It would also

take time to prepare a RCA and have it processed. This time may not be available, if the advisory or warning sign is required to be erected within a limited timeframe (e.g. within, say, 24 hours).

The second option is to just go ahead and erect the sign in contravention of the rules. Clearly, this option would not be acceptable. For the Council to contravene the rules in its own District Plan would not only be unlawful but it would also mean that the District Plan could no longer be deemed 'an honest document'.

Given that the District Plan provides for the erection of Council road signs [5.4.3.2(b)(i)], other temporary signs [5.4.3.2(b)(iv)] and signs on public open space land, reserves and recreational facilities [5.4.3.2(b)(v)], it would not be contrary to the Council's objectives and policies to enable a further category of signs (Council advisory/warning) to be included in the permitted activities (signs) category in all management areas of the District. Providing for Council advisory or warning signs, as a permitted activity throughout the District, is therefore considered to be the most efficient and effective way of enabling the erection of warning or advisory signs, as and when necessary, in the exercise of Council's statutory functions.

Off-Site Signs Rules

This proposed change is required to assist in the monitoring and enforcement of the off-site signs rules in the District Plan. As stated in Section 5.2.1 of the Proposed Plan Change, off-site signs in the Rural Management Area of the District are subject to a 1km separation distance permitted activity rule [5.4.3.2(d)(iv)].

Signs not located on the site to which they relate are a permitted activity provided they meet a number of specified performance standards concerning size, content and location.

In situations where two signs are erected within 1km of each other, it is difficult for Council officers to determine which of the two signs has been erected lawfully and which hasn't, unless a building consent or other Council regulatory mechanism is triggered which requires a construction or completion date to be provided to the Council. This being the case, and to resolve this problem, the Council proposes to add a further performance standard to Rule 5.4.3.2(d)(iv) requiring written notice to be provided to the Council in respect of a sign's location, planned date of construction and date of completion.

EARTHWORKS

Management of the effects on the environment of earthworks is one of these matters where there is a jurisdictional overlap between the respective functions of regional and district (territorial) authorities. As outlined in Section 5.3.1 of the Proposed Plan Change, the provisions (especially the rules) relating to earthworks in Part 2 (the Regional Plan section) of the Operative One Plan appear to give effect to Part 1 (the RPS) of that Plan. It is duplicative to have the District Plan including similar rules. The current earthworks rules in the District Plan are, for the most part, complementary to the regional rules and are in place to address other issues (primarily amenity related) that can arise from earthworks. However, the Council considers that some of the Rural Management Area standards (rules) appear to be unreasonably restrictive particularly as they apply to a number of rural activities from which few adverse effects on the environment would actually arise.

That being the case, the Council has considered a number of possible options to relax these restrictions. These options include providing further exemptions from the 200m³ limit (e.g. for building foundations), increasing the limit to say, 1,000m³, or removing the restriction on earthworks in the Rural Management Area entirely.

It resolved that increasing the earthworks limit to 1,000m³ would be appropriate and reasonable, particularly since it would (from a cross-boundary consistency perspective) be the same limit as applies in the Council's neighbouring authority of Palmerston North City. No other changes to the provisions are proposed.

OUTDOOR LIVING COURTS

This proposed change is a simple one that provides greater certainty as to what structures are allowed in an outdoor living court.

Existing Rule 5.4.5.2(c) of the District Plan allows structures in an outdoor living court that are designed to provide for the use and enjoyment of the space (e.g. pergolas). The intent of the outdoor living court is to provide for sunlight and privacy in an outdoor space close to a dwelling house. However, the rules are silent on deck structures. Such structures are increasingly popular and could potentially be the major component of an outdoor living court. This being the case, the Council proposes to make it explicit in the District Plan that a ground level deck is a structure that is designed to enhance the use and enjoyment of an outdoor living court.

SCREENING STANDARDS AND DERELICT VEHICLES, BUILDINGS AND SITES

Proposed Change

As detailed in Section 5.5.1 of the Proposed Plan Change, Derelict sites, buildings and vehicles can be unsightly and are widely considered by the community to be "eyesores". In District Plan terms, they are considered to detract from "amenity values".

The policy section of the District Plan, has a section (2.6.2) concerning "Maintenance and Enhancement of Environmental Quality and Amenity". This section applies to derelict buildings, sites and vehicles, amongst other things.

One of the Plan's stated methods for implementing Objective 2.6.2.1 and Policy 2.6.2.2 is method 2.6.2.4(b), 'abatement and enforcement procedures', which states that *"The Council shall, where appropriate, take action in respect of activities which contravene the District Plan rules. Where appropriate, it shall also use the provisions of the RMA in respect of other nuisances or environmental quality problems."*

The Council has considered a number of regulatory instruments which Council officers could use to remove any "detractions from amenities" (i.e. 'eyesores'). These instruments have included bylaws and rules in the District Plan. The Council now seeks to strengthen and enable the District Plan's provisions to become a more effective means of managing identified community 'eyesores'.

To increase the chances of successfully seeking an Enforcement Order, a specific set of District Plan provisions, designed to cover all of these eyesores either individually or collectively, is being proposed. Such provisions would involve an addition to the Policy section (2.6.2) of the District Plan, a new 'Amenity' rule (in 5.4) in Part 5 (Environmental Standards) of the Plan and new definitions in section 6.1 Definitions.

Appropriateness

• Reasonably Practicable Alternatives

Three areas of investigation and analysis were pursued as reasonably practicable alternatives available to address the detraction from amenity values created by derelict sites, buildings and vehicles in the District, namely:

- Applying the existing District Plan provisions
- Developing and applying bylaws promulgated under the Local Government Act 2002, the Building Act 2004 and the Health Act 1956
- Developing and applying a new set of District Plan provisions directed specifically at avoiding or remedying the adverse effects of these eyesores.

Application of Existing Provisions

As stated above, the provisions of Section 2.6.2 of the Operative District Plan can be applied to 'the problem' of derelict sites, buildings and vehicles.

The key to managing (i.e avoiding, mitigating or remedying) the problem, is the availability of a dedicated Council Compliance Officer. This person requires a combination of "people skills", statutory knowledge and perseverance in order to achieve the outcome the community is seeking (i.e an absence of eyesores).

Determining the root cause of the problem, which led to the existence of an eyesore, is the key to identifying possible solutions. As solutions will vary significantly, it is essential that the problem be clearly defined. Problem and solution identification requires someone with the 'right' personality and knowledge to effect change. The District Plan already anticipates such an approach (in Section 2.6.2.5) where it states that "... the Council shall attempt to negotiate with those concerned in an effort to achieve a satisfactory outcome."

Appointing such a person is the singular most effective means of maintaining amenity values, irrespective of the regulatory mechanism that is being used (e.g rules in a District Plan, RMA enforcement provisions or a Council Bylaw) to manage adverse effects on amenity values.

However, the Council also considers that, even with the 'right' person in the job, enforcement action may still be necessary and that such action necessitates a strengthening of the rules under which enforcement action could be pursued. Thus relying on existing provisions to manage the problem is not the Council's preferred option.

Bylaws

For derelict buildings, in particular, it would seem (based on a representative sample survey of 12 territorial authorities throughout New Zealand in August – September, 2015) that the use of bylaws is the preferred approach of many territorial authorities. However, as evidenced by the investigations carried out by the Rotorua¹ and South Wairarapa District² Councils (in particular), there is a need for territorial authorities to have a mechanism for defining and then dealing with buildings and/or sites that are in a derelict condition but are not substandard enough to be dealt with currently under the Building Act 2004 or the Health Act 1956. Under this current legislation, territorial authorities are limited in the actions they can take to compel owners to clean up their properties and deal with (upgrade or demolish) derelict buildings. Both the Rotorua and South Wairarapa District Council's investigations concluded that the current law would need to be changed by central government, in order to widen the enforcement scope (via the use of bylaws) of the provisions in the Building and Health Acts to encompass the amenity value aspects of derelict sites and buildings (compared with dangerous or insanitary ones). The Council supports initiatives taken by the Rotorua District Council and other Councils in this regard. Council officers recommended that bylaws be the primary means of enforcement by the Council but only if changes were to be made to the relevant statutes by central government to enable derelict buildings and sites to be dealt with effectively.

Given that it could be some considerable time, if ever, that such changes would occur, the Council considered that pursuing the use of bylaws as the most effective and efficient way of managing the problem at this time, was not its preferred option.

¹ 'Defining and Dealing with Derelict Properties', Rotorua District Council 1st April, 2014, Doc No. RDC-442870 (by Debbie Cossar, Research Analyst).

² 'Consideration of Unoccupied Commercial Buildings Bylaw', Report to South Wairarapa District Council (Agenda Item C3), 23 April, 2014.

New District Plan Provisions

As the Council's preferred option, a new set of District Plan provisions was drafted and presented to the Council for its consideration. The Council recognised and accepted that whilst these provisions may have a strong degree of community support, it is doubtful whether they could be totally relied upon (either legally or practicably) to "fix the problem" in its entirety. As with bylaws, 'laying an information' in respect of enforcement action under the RMA requires a high standard of proof which is typically difficult to meet. That being the case, an unsuccessful enforcement proceeding could expose the Council to substantial costs, if not further legal challenge to the process and/or the Plan provisions themselves.

That is not to say it cannot be successfully done. The Council is aware that the Dunedin City Council (DCC) recently took a case to the Environment Court³ seeking an Enforcement Order to have 16 derelict vehicles removed from a residential property in the hill suburb of Mornington in Dunedin. The Court determined that the visual effects of the vehicles were offensive and objectionable to such an extent that they were considered to be having an adverse effect on the local environment contrary to section 17 of the RMA. The Court ordered the landowner to remove 11 vehicles by November 10, 2015 and a further 6 by March 14, 2016. If he failed to comply he would be faced with paying the costs of the DCC removing the vehicles from the site on his behalf.

To increase the chances of successfully taking a prosecution or seeking an Enforcement Order, a specific set of District Plan provisions, designed to cover all of these 'eyesores' either individually or collectively, is now proposed. Such provisions will include an addition to the Policy section (2.6.2) of the District Plan, a new 'Amenity' rule (in 5.4) in Part 5 (Environmental Standards) of the Plan and new definitions in section 6.1 Definitions.

- *Efficiency and Effectiveness*

As described in the abovementioned options considered by the Council, only the introduction and application of new District Plan provisions is considered to be an efficient and effective means of managing the problem. Whilst it is evident that it is possible to successfully seek an Enforcement Order from the Environment Court (refer DCC v Osborne [2015] NZEnvC 175), it is apparent from the Court's decision in this case that specific activity status provisions in a District Plan would make prosecution or enforcement procedures easier to pursue and increase the likelihood of them being effective.

- *Costs and Benefits*

All three options considered by the Council necessitate a competent and experienced Monitoring and Enforcement Officer being able to negotiate with any landowner not compiling with the requirements of the District Plan, the RMA or a bylaw. The costs are likely to be similar in all cases. However, the primary benefit of pursuing the preferred option of introducing new District Plan provisions, is that it affords the Council an opportunity to pursue either the laying of an information (i.e. prosecution for breaching the rules) or seeking an abatement notice or enforcement order based on a specific breach of the District Plan's rules rather than a failure to comply with the RMA's more general (Section 17) duty to avoid, remedy, or mitigate adverse effects.

- *Risk*

From the Council's perspective, by acting in the manner proposed the risk of not achieving a successful outcome is decreased (i.e. when the District Plan's provisions are specific to the management of the problem, the identification and management of the problem is more certain).

UPDATING AND MINOR CORRECTIONS OF EXISTING PLAN PROVISIONS

As these are minor changes or corrections resulting in no changes to the content, such as to warrant a consideration of alternatives or their appropriateness, no S32 evaluation has been undertaken on these matters.

³ Dunedin City Council v Osborne [2015] NZEnvC 175 (13 October 2015).

5 COUNCIL CONSIDERATION AND DECISIONS: A SUMMARY

Section 4.1 of this evaluation report sets out the policy development process, the issue identification process and the clarification and confirmation process applied to the issues identified. Evaluation of the proposed plan change matters involved the Council's elected representatives at four stages in the process.

Stage One involved a workshop held in July 2015 to consider the list of issues/matters to be investigated in detail based on an Issues Review Discussion Report. In addition to the matters confirmed as necessary matters for inclusion in the proposed plan change, it was requested that a number of other matters be included on the list. These matters included derelict buildings, vehicles and properties, cattle underpasses, urban stormwater channels, the use of drones and a contestable RMA fund. It was considered that the latter two matters were not ones which would fall within the ambit of the District Plan.

Stage Two involved a workshop in December 2015 to consider and evaluate the additional matters raised at the July workshop. The management of Derelict Sites Buildings and Vehicles was confirmed as being a key matter for the proposed plan change but Stock Crossings and Underpasses was not. It was determined in the latter case that this was best managed by way of a by-law. A further matter considered in some detail was the requirement in the MWRC's One Plan (RPS Policy 6-6) that the outstanding natural features and landscapes (ONFLs) listed in Schedule G (Table G.1) of the One Plan be spatially defined on the District Plan's Planning Maps. It was considered that to delineate the ONFLs on the District Plan Maps is not just a simple matter of drawing a line on a planning map. Policy 6-7 of the One Plan requires that the Council must carry out a process of identification and assessment which takes into account a range of criteria, as set out in Table 6.1 'Natural Feature and Landscape Assessment Factors', as follows:

Assessment factor	Scope
(a) Natural science factors	<p>These factors relate to the geological, ecological, topographical and natural process components of the natural feature or landscape:</p> <ul style="list-style-type: none"> (i) Representative: the combination of natural components that form the feature or landscape strongly typifies the character of an area. (ii) Research and education: all or parts of the feature or landscape are important for natural science research and education. (iii) Rarity: the feature or landscape is unique or rare within the district or Region, and few comparable examples exist. (iv) Ecosystem functioning: the presence of healthy ecosystems is clearly evident in the feature or landscape.
(b) Aesthetic values	<p>The aesthetic values of a feature or landscape may be associated with:</p> <ul style="list-style-type: none"> (i) Coherence: the patterns of <i>land</i>^a cover and <i>land</i>^a use are largely in harmony with the underlying natural pattern of landform and there are no, or few, discordant elements of <i>land</i>^a cover or <i>land</i>^a use. (ii) Vividness: the feature or landscape is visually striking, widely recognised within the local and wider community, and may be regarded as iconic. (iii) Naturalness: the feature or landscape appears largely unmodified by human activity and the patterns of landform and <i>land</i>^a cover are an expression of natural processes and intact healthy ecosystems. (iv) Memorability: the natural feature or landscape makes such an impact on the senses that it becomes unforgettable.
(c) Expressiveness (legibility)	<p>The feature or landscape clearly shows the formative natural processes or historic influences that led to its existing character.</p>

(d) Transient values	The consistent and noticeable occurrence of transient natural events, such as daily or seasonal changes in weather, vegetation or wildlife movement, contributes to the character of the feature or landscape.
(e) Shared and recognised values	The feature or landscape is widely known and is highly valued for its contribution to local identity within its immediate and wider community.
(f) Cultural and spiritual values for <i>tangata whenua</i> ^A	Māori values inherent in the feature or landscape add to the feature or landscape being recognised as a special place.
(g) Historic Heritage values	Knowledge of historic events that occurred in and around the feature or landscape is widely held and substantially influences and adds to the value the community attaches to the natural feature or landscape. Heritage features, <i>sites</i> [*] or structures that are present and add to the enjoyment and understanding of the feature or landscape.

Such an assessment requires the expertise of a landscape architect experienced in carrying out such assessments. Expressions of interest are to be sought to carry out a landscape assessment of ONFLs which would clearly indicate the scope of work required, its cost and the time required to complete the work. Confirmation will then be sought from Councillors that the delineation of ONFLs is a significant resource management issue for the District and that formal proposals be sought to carry out the required (One Plan Policy 6-6 and 6-7) landscape assessment.

As it was considered that this process would take several months (from the drafting of a brief, to the issuing of a RFP, evaluation and acceptance of a preferred landscape architect, to completion of the task) it was determined that this matter ought to be the subject of a separate plan change.

Stage Three involved a third and final workshop in July 2016 to consider and confirm a draft of Proposed Plan Change No.1, prior to it being sent to RMA 1st Schedule parties for comment. Minor changes were made to draft PPC1 as a consequence of its consideration at this workshop.

Stage Four involved final consideration and confirmation of PPC1 by the Council at its meeting in September, 2016.

Development of PPC1 was an iterative process, involving Councillors and senior Tararua District Council staff in decision-making at regular intervals. The requirements of RMA S32 were an integral part of the decision-making process. A detailed outline of the consideration and evaluation involved in the substantive policy changes are outlined in this report. All changes proposed by way of PPC1 have been made for the purpose of enabling more efficient and effective management of the effects of land use activities within the District and to meet the purpose of the RMA.

9 September 2016



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2016
LT:PT

Dear Craig

HORIZONS FEEDBACK ON DRAFT PLAN CHANGE NO. 1 (PC1)

Thank you for the opportunity to provide feedback on Draft Plan Change No 1. to the Tararua District Council's (TDC) District Plan. The following feedback letter focuses principally on the relationship between Horizons' One Plan (combined regional policy statement and regional plans), and the need for the District Plan to give effect to the regional policy statement components and not be inconsistent with regional plan provisions, as set out in section 75 of the Resource Management Act 1991 (RMA).

I am happy to meet with you to discuss the matters raised in this feedback letter if that would be useful. However, please note that I will not be available during the week of the 12th to the 16th of September 2016. If you wish to discuss any matters raised in this feedback letter during this period please contact Pen Tucker, Horizons Policy Analyst, in the first instance.

Renewable Energy Generation

Horizons supports the suggested changes to Standard 5.3.7.2(a), including the additional standard relating to domestic scale electricity generation from renewable energy sources. These provisions are consistent with Policy 3-6(b) of the One Plan which says that the Regional Council and Territorial Authorities must "generally not restrict the use of small domestic-scale renewable energy production for individual domestic use." We recommend that these provisions be retained as drafted in PC1.

Hazardous Substances

Clause (ii) of Objective 3-5 of the One Plan makes Regional Council and Territorial Authorities responsible for working together in a regionally consistent way to:

- (ii) *manage adverse effects from the use, storage, disposal and transportation of hazardous substances.*

Clause (b) of Policy 3-12 makes Territorial Authorities responsible for developing objectives, policies and methods to control the use of land for the purpose of preventing or mitigating the adverse effects of the storage, use or transportation of hazardous substances.

Kairanga

Marton

Palmerston North

Teitape

Taumarunui

Wanganui

Woodville



While Horizons generally supports the proposed introduction text in Section 5.1.8.1, we do have some concerns around TDC's conclusion that there is "*no need or justification to provide any further regulations (rules) or other provisions in the District Plan in order to exercise its RMA S31(1)(b) functions.*" We acknowledge that the legislative framework around hazardous substances, including the proposed repeal of s30(1)(c)(v) and s31(b)(ii) RMA which give regional and territorial authorities functions around controlling land use for the purpose of avoiding adverse effects from storage, use, disposal and transportation of hazardous substances.

Further, while TDC is correct that the RMA provides for regional councils to have a function in relation to hazardous substances, the One Plan policy framework clearly allocates responsibility for controlling land use in relation to storage, use and transportation of hazardous substances to territorial authorities; Horizons has responsibility for controlling land use in relation to disposal. This allocation of responsibility through the Regional Policy Statement is required by s62(1)(i)(ii) RMA (and we acknowledge that the Resource Legislation Amendment Bill also proposes the repeal of this provision).

While we can appreciate that TDC may wish to use the opportunity afforded by the current plan change process to address the changes that will be required if these amendments to the RMA are passed, it is by no means certain that this will happen, and removing rules from the District Plan may be premature. We would be very happy to discuss this matter further to ensure we fully understand TDC's rationale for the proposed changes to the hazardous substances provisions, and to work with you to look at whether there is a way forward that will achieve the desired efficiencies while giving effect to the RPS.

Indigenous Vegetation Provisions

Horizons agrees with the assessment on page 12 of the Proposed Plan Change No. 1 document that the Tararua District Plan is inconsistent with One Plan Policy 6-1(b)(i). We note that this policy is part of the Regional Policy Statement component of the One Plan rather than the Regional Plan, so the District Plan must give effect to it rather than just not be inconsistent. Regardless, we support the proposed deletion of the District Plan rules in Section 5.5.4 and Schedule 3.2. Horizons also supports the retention of the Schedule of Significant Trees (Appendix 3.1) and Rule 5.5.3.2 where these provisions are for the purpose of recognising amenity, intrinsic and cultural values.

Horizons also supports the proposed changes to the Section 2.6.4.3 explanation and 2.6.4.4 methods, as the suggested changes are consistent with One Plan Policy 6-1, the proposed changes to the rules in Section 5.5.4 and the Schedules in Appendix 3. We also note and support TDC's intention to retain Policy 2.6.4.2, which supports these rules and Rule 5.2.3.2(c) (Subdivision dimension and design). Rule 5.2.3.2(c) requires that design take into account "*environmental features identified as requiring protection from development and/or land use activities, including heritage items and archaeological sites*"; this will enable TDC to consider effects of subdivision on indigenous biodiversity.



We note that Proposed Plan Change No. 1 does not include any amendments to the natural features and landscapes provisions. We acknowledge that the operative Plan includes a policy and regulatory framework to protect these areas, including Policy 2.6.4.2 (which largely reflects the criteria for assessing outstanding natural features and landscapes in One Plan Policy 6-7) and Schedule 3.3. However, One Plan Policy 6-6 states *"the natural features and landscapes listed in Schedule G Table G.1 must be recognised as regionally outstanding and must be spatially defined in the review and development of district plans."* Horizons therefore encourages TDC to consider mapping the outstanding natural features and landscapes as part of this plan review. If mapping is not to be done at present, we would be interested to know when TDC expects to give effect to One Plan Policy 6-6 (which may also involve a re-examination of the District Plan policy framework).

Minimum Lot Sizes for Wastewater Disposal

Horizons supports the acknowledgement of the minimum lot size requirements set out in One Plan Rule 14-14 for new and upgraded discharges of domestic wastewater. However, the first paragraph in Section 4.2.1 incorrectly states that this rule applies to properties created by subdivision after 19 December 2014. While this is the date that the One Plan was made operative, Rule 14-14 has legal effect from 31 August 2012. To avoid confusion, we ask that this be corrected prior to notification of the Plan Change.

We support the retention of the advisory note following clause (b) of Subdivision Standard 5.2.3.2, subject to removal of the word 'Proposed' that precedes the 'One Plan.'

We do not support the proposal to delete the 8,000 m² minimum lot size standard that applies to subdivisions in urban buffer areas. While we acknowledge that the Tararua District Council is seeking to reduce barriers to development, we cannot in principle support a regime that does not give TDC the ability to decline a subdivision application that involves lots of less than 5,000 m². Horizons does not support controlled activity subdivision to lot sizes smaller than 5,000 m² because it creates an expectation that development of that lot can occur when there is no guarantee that Horizons will grant a wastewater permit. New parcels must have an area of at least 5,000 m² if a new or upgraded domestic wastewater system is to be installed as a permitted activity (One Plan Rule 14-14). Proposals that cannot meet this minimum lot size condition require a restricted discretionary resource consent for the installation as well as any future upgrades or replacement of the on-site wastewater disposal system.

We consider the inclusion of an advisory note beneath standard 5.1.2.2(c)(i) to be useful for plan users. However, we do not support the current wording of this note. It is misleading as by virtue of having a parcel area of less than 5,000 m², it will be unable to meet the permitted activity conditions of One plan Rule 14-14. It is also not possible to obtain a wastewater discharge permit from Horizons at the time of subdivision consent. As the design of the wastewater system is dependent on the site specific soil and drainage conditions and the number of habitable rooms that the new house or extension is to contain, the design cannot be confirmed until the time of building consent. In addition, as One Plan Rule 14-



14 refers to 'the property' the requirement for a wastewater permit will not be triggered until the new certificates of title have been issued.

To reduce the risk that new lots created by subdivision will prove unsuitable for residential development, it can be useful to require a site report or wastewater design report (prepared by a suitably qualified person) to be submitted as part of the subdivision application. However, the final design for the wastewater system will need to be confirmed at the time of building consent. The requirement to obtain a resource consent from Horizons should be made explicit so that future owners are aware of these requirements at the time they purchase a property.

We suggest that the advisory note beneath standard 5.1.2.2(c)(i) be amended as follows (additions underlined):

"Note: Where an area of land of less than 5,000m² is to be used for to build a dwelling with associated domestic wastewater disposal, a resource consent will be required from MWRC prior to the installation of the wastewater disposal system and for any future upgrades to that system. The Council will require sufficient information to be presented to it to demonstrate that the site will be able to properly dispose of effluent within its boundaries in compliance with the requirements of One Plan Rule 14-14 and the Manual for Onsite Wastewater Systems Design and Management (Horizons Regional Council, 2010). the MWRC's One Plan's Rule 14-14 permitted activity conditions are able to be met or alternatively that a MWRC resource consent has been obtained to permit the wastewater discharge."

Horizons supports the deletion of the statement in Rule 5.1.2.2(c)(i) that allows for drainage easements as a means of achieving compliance with the domestic wastewater standards where there is insufficient land area within the boundaries of the property. As outlined in the draft plan change document, One Plan Rule 14-14 requires that the wastewater be discharged within the same property as the dwelling.

Flood Hazard

TDC has a responsibility under One Plan Policy 9-1(c) to *"develop objectives, policies and methods (including rules) for the control of the use of land to avoid or mitigate natural hazards"...*and for *"identifying areas known to be inundated by a 0.5% annual exceedance probability (AEP) flood event on planning maps in district plans and controlling land use activities in these areas in accordance with Policy 9-2 and 9-3."*

While Horizons does not currently hold 0.5% AEP modelled flood information for the entire District, we do not consider that this provides justification for not including any provisions within the District Plan to control the use of land to avoid or mitigate flood hazard. Based on a discussion with the TDC's Manager Regulatory Services on 6 September 2016, we understand that there are currently no 'natural hazard areas' shown on the District Plan maps and therefore no provisions that apply in flood prone areas. The District Plan therefore does not currently give effect to One Plan Policy 9-2.



The District Plan flood maps show “Flooding Potential Areas” which are consistent with Horizons ‘indicative’ flood information. However, as the standard in Rule 5.1.7.2 refers to new buildings and structure or extensions to existing buildings and structures in “natural hazard areas” it is not clear whether they apply to those areas identified on the flood maps. We recommend that the Flood Maps be amended to clarify that the “Flooding Potential Areas” are “natural hazard areas” and therefore subject to the natural hazard provisions in Section 5.1.7 of the District Plan.

Section 5.1.7.5 gives TDC the ability to “have regard to” the “views of the relevant Regional Council.” However, it is not clear what weight can be given to the information and recommendations of the Regional Council, particularly as the Regional Council has no decision-making authority in relation to subdivision and building consent applications.

In the absence of rules controlling development in floodable areas, the hazard provisions of the Building Act 2004 will apply. However, the Building Act only requires avoidance or mitigation of the 1 in 50 year flood. This is a lower standard than that advocated in the One Plan.

Horizons currently holds 0.5% AEP (1 in 200 year) flood modelling for the Upper Gorge (including Woodville), Mangatainoka, Pahiatua and Herbertville. We recommend that this modelled flood information replace the older ‘indicative’ flood information shown on the planning maps as “Flooding Potential Areas” for these townships prior to the notification of this plan change. The planning maps will then reflect the best flood hazard information that we currently have available in these locations. The older indicative flood information should be retained for those areas where we do not currently have 0.5% AEP modelled flood information. While the indicative information is not sufficiently accurate to be relied upon for land use decisions, it is useful in identifying areas where further assessment of flood risk is warranted. Horizons’ current approach to managing flood hazard from waterways that have not yet been modelled is to do a site-specific flood assessment at the time of building consent.

As noted in the draft plan change document, there are additional areas within the Tararua District that will be modelled for a 0.5% AEP flood event as part of the hazards upgrade project set out in Horizons’ Long Term Plan 2015-25. This additional modelling includes the Upper Manawatu/Awapikopiki Stream (2018-19), additional modelling for Woodville (2020-21) and the Wainui Stream near Herbertville (2021-22). The outcomes of this modelling will be shared with TDC as soon as it is available. New flood information could be incorporated onto Planning Maps as part of a future plan change. However, we strongly disagree with the proposal to delay inclusion of any provisions for managing flood hazard until this additional modelling is complete. Even following the completion of the hazards upgrade project there will still be areas within the District that may be inundated during a 0.5% AEP flood event that Horizons does not hold information for.

The natural hazard provisions in Section 5.1.7 of the District Plan currently rely on the mapping of natural hazard areas. While this provides some certainty for developers around when the provisions will apply, it is also inflexible should a



property be found through site-specific assessment to not be at risk of natural hazards (particularly within those areas that we currently only hold indicative flood information for). An alternative approach would be to define the flood hazard zone based on whether or not the land is at risk of inundation in a 0.5% AEP flood event. We then suggest that rather than a standard that captures all buildings or structures (except for temporary structures associated with temporary activities), new rules be included that require new habitable buildings and extensions to avoid or mitigate this flood hazard. The Rangitikei District Council's District Plan is a good example of this type of approach to avoiding or mitigating flood hazard.

Suggested wording for a definition of areas subject to natural hazard (flooding) is as follows:

Natural Hazard Area (Flooding) means Land at risk of inundation during a 0.5% Annual Exceedence Probability (1 in 200 year) flood event.

Horizons also has mapped coastal erosion hazard zones for Akitio and Herbertville out to 2110 and inundation modelling for Akitio that identifies areas at risk of inundation to 2110. Consideration should be given to including these coastal hazards on the planning maps and including provisions within the District Plan to manage development in these hazard areas.

Updating of Outdated References

Horizons supports the proposed changes in Section 6.4.3 of the Plan Change that relate to Horizons' Regional Policy Statement and Plans and the Proposed one Plan and recommends that they be retained as drafted.

Thank you again for the opportunity to provide feedback on the draft version of the Tararua District Council's Proposed "tidy-up" Plan Change.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Lisa Thomas".

Lisa Thomas
COORDINATOR DISTRICT ADVICE

Report

Date : 21 September 2016

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.2**

1. Reason for the Report

- 1.1 The Dannevirke Chamber of Commerce, Woodville Districts' Vision, Pahiatua On Track and Eketahuna Our Town Committee have made applications for road closures on various dates in November and December, detailed below, for the purpose of holding annual Christmas events. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have not indicated they have any concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 5 September 2016.
- 1.3 As the closures include State Highways, approval is also being sought for these from the New Zealand Transport Agency. There is no reason to expect such approval will be withheld.

2. Recommendation

That the report from the Alliance Manager dated 21 September 2016 concerning road closure applications under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following roads for the purpose of allowing the Dannevirke Chamber of Commerce, Woodville Districts' Vision, Pahiatua On Track and the Eketahuna Our Town Committee to hold annual Christmas events as follows.

Dannevirke Christmas Parade

Road name: Stanley Street, from London Street to Miller Street

Date of closure: Saturday 3 December 2016

Period of closure: 12.00pm to 1.30pm

Road name: High Street, from Miller Street to Swinburn Street

Date of closure: Saturday 3 December 2016

Period of closure: 12.00pm to 1.30pm

Woodville Christmas Parade

Road name: Vogel Street, from Fergusson Street to Ross Street

Date of closure: Saturday 10 December 2016

Period of closure: 11.30am to 1.00pm

Road name: Fergusson Street, from Vogel Street to Pollen Street

Date of closure: Saturday 10 December 2016

Period of closure: 11.30am to 1.00pm

Road name: Grey Street, from Pollen Street to Atkinson Street

Date of closure: Saturday 10 December 2016

Period of closure: 11.30am to 1.00pm

Road name: McLean Street, from Vogel Street to Atkinson Street

Date of closure: Saturday 10 December 2016

Period of closure: 11.30am to 1.00pm

Road name: Ormond Street, from Pollen Street to Atkinson Street

Date of closure: Saturday 10 December 2016

Period of closure: 11.30am to 1.00pm

Road name: Ormond Street, from Vogel Street to Bowen Street

Date of closure: Saturday 10 December 2016

Period of closure: 7.00am to 2.00pm

Road name: Pollen Street, from McLean Street to Ross Street

Date of closure: Saturday 10 December 2016

Period of closure: 7.00am to 2.00pm

Road name: Bowen Street, from McLean Street to Ross Street

Date of closure: Saturday 10 December 2016

Period of closure: 7.00am to 2.00pm

Pahiatua Christmas Parade and Festival

Road name: Main Street, from Dawson and Edward Streets to Churchill and George Streets

Date of closure: Saturday 3 December 2016

Period of closure: 9.00am to 2.30pm

Eketahuna Christmas Parade

Road name: Main Street, from Bengston Street to Church Street

Date of closure: Saturday 26 November 2016

Period of closure: 11.30am to 2.30pm

Road name: Haswell Street, from Main Street to Bengston Street

Date of closure: Saturday 26 November 2016

Period of closure: 11.30am to 2.30pm

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of these events then those expenses shall be recoverable from the event organisers.

Attachments

1. Dannevirke Christmas Parade Application 2016
2. Dannevirke Xmas Parade Traffic Management Plan 2016
3. Woodville Christmas Parade Application 2016
4. Pahiatua Christmas Parade Application 2016
5. Eketahuna Christmas Parade Application 2016

RECEIVED 11 AUG 2016



Tararua Alliance
P O Box 7
Dannevirke 4942

APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received 9 AUG 2016

Application Fee: \$100.00

Receipt No: 779795

NAR: 28422

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

Dannevirke Chamber of Commerce

Contact Person:

Ros Watson

Mailing Address:

P.O. Box 238 Dannevirke

Contact:

Daytime: 06 374 6737 Mobile: 027 4055962
After Hours: " " Fax:

Email Address:

dvRechamber@gmail.com

OR Terry Hynes
06 374 5761
027 2415113

DETAILS OF REQUESTED CLOSURE(S)	
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[illegible]

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: (tick all enclosed)

- ☒ Map/s of locations where road closure is requested
- ☐ Traffic Management Plan (including safety plan and emergency access arrangements)
- ☐ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

Horizons Hold
to arrange.

(specify)

The Christmas Parade is an annual community event - free of charge to bring people to town and recognise the occasion of Christmas and its associated festivities

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

Letters of support have been sent to;

- NZ Transport Agency
- Dannevirke Police
- Dannevirke Volunteer Fire Service
- Dannevirke St John Ambulance
- Automobile Association
- Road Transport Association

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure **apply to motor sport events** within the Tararua District:

- ☐ Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$100 still applies.
- ☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are **excluded from use for motorsport events**:

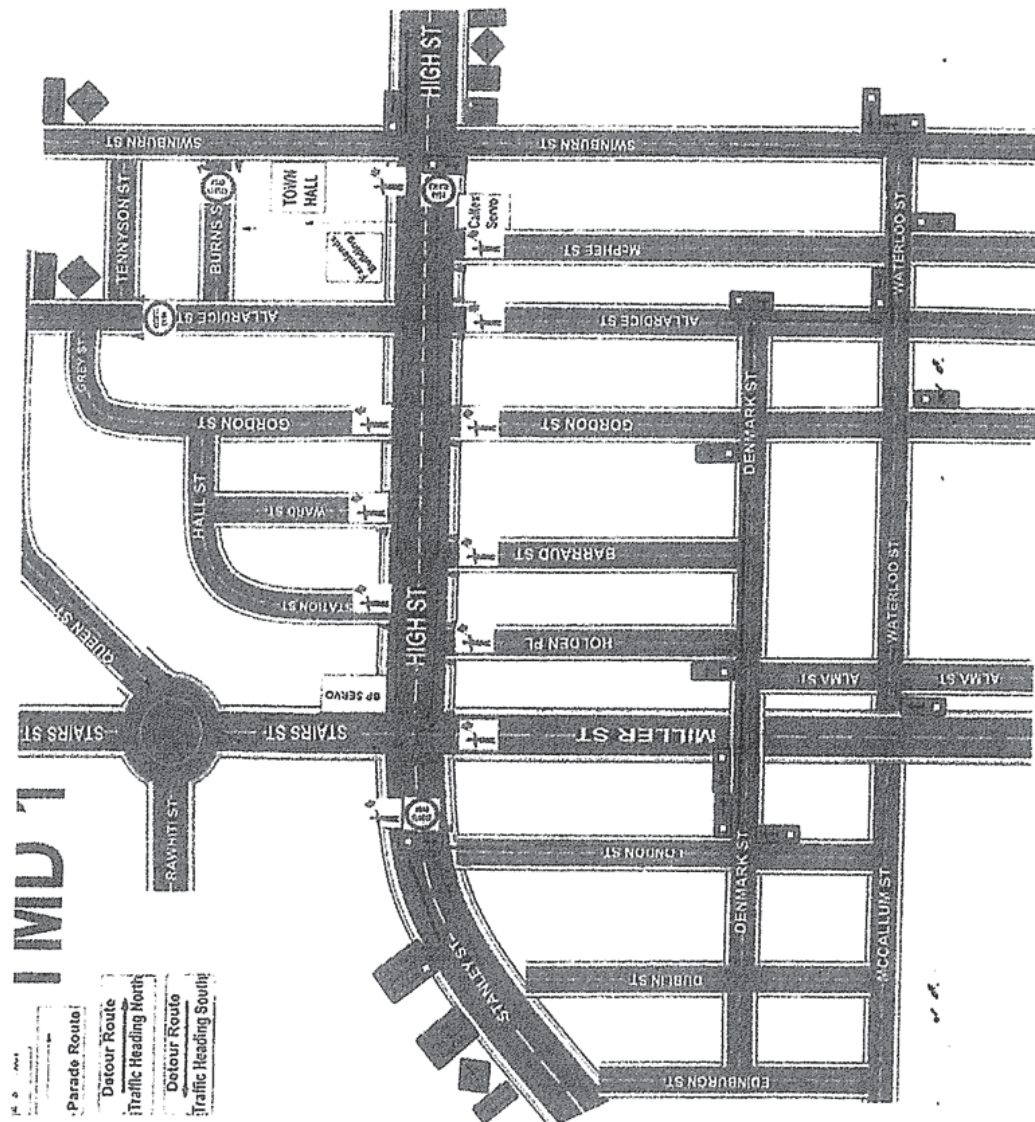
- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

- ☐ The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- ☐ **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- ☐ Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- ☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.
- ☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.







Dannevirke Christmas Parade

General Background

Thank you for entering the Dannevirke Christmas parade. This annual community event is organised by the Dannevirke Chamber of Commerce with support of the Community Board and the Dannevirke Lions Club.

The entry form details this year's parade theme, and the Board encourages all entrants to use their imagination in reflecting this theme to help make the parade a vibrant and interesting event.

There will be acknowledgement for entries to the following:

- Best Children's Float
- Best Business Float
- Best Christmas Themed Float
- Champion of Champion Float

Information for Entrants

Registration Number

All entries receive a registration number that will aid the judges in the identification of entrants. This number indicates your placement in the parade, as issued when you arrive at the marshalling area. You need to have space on both sides of your float for this purpose to place a sheet of A4 size.

On the Day

All entrants are required to report to the marshals in Queen Street by no later than 11.15am. There will be a checkpoint south of the Services and Citizens Club to provide your registration number and give instructions on where to assemble. Please securely attach your registration number to your float prior to the parade.

Parade Route

At 12noon the parade proceeds across the railway crossing and heads north down High Street to Allardice Street – turn left into Allardice Street then turn right into Burns Street – into and through Farmlands and proceed back up the High Street – the parade will disperse at the BP garage.



Dannevirke Christmas Parade

Saturday 3 December 2016 at 12noon

Registration Form

All entrants to the parade must register for the event through completing this form, and note the arrangements as outlined below:

- Read the attached information sheet.
- The Dannevirke Information Centre will receive all registrations that close at 12noon on Friday 2 December at 12 noon.
- Complete all of the details on this form, then read and sign the agreement at the bottom.
- Prizes will be given for –
 - i) Best Children's Float
 - ii) Best Business Float
 - iii) Best Christmas themed Float
 - iv) Champion of Champion Float

Name of Entrant _____

Contact Person _____

Phone No _____ Home _____ Mobile _____

Our general theme will be _____

Approximate length of entry _____

Specify whether you will have your own music: Yes No (Circle as appropriate)

As a requirement of entry to the parade, you accept the following conditions:

- You will not have a Santa on your entry, as there is to be only one Santa in the parade.
- You will not throw sweets, other giveaways or water from your float at any time.
- You will ensure the safety of all people who are part of your float, with provision for safety, rails/handgrips, sunscreen etc. where necessary.
- You will have the utmost regard to road and public safety in the construction and operation of your float.
- You acknowledge that the organisers, sponsors and marshals are not liable for any injury or damage caused to or by parade participants.
- You will be at the assembly point in Queen Street by 11.15am for the marshalling of entries.

Signed _____

Dated _____

Come and join the Dannevirke Christmas Parade!

Dear members,

The Dannevirke Christmas Parade comes to town on Saturday 3rd December 2016

As you know this event provides a great day out for the family, young and old, who always get such a lot of enjoyment from the day's entertainment.

But it needs your involvement and a bit of effort to make it a great event and bring colour and vitality to our High Street!

We'd like you to consider having a float in the parade. As with anything of value, the more detail and planning for such an event, the more pleasure it will provide for all. And what better way to promote your organisation or business.

So, we would like to see as many businesses, schools, pre-schools, church groups, and charitable organisations consider putting in an entry – and there is no charge.

The parade will start at 12 noon, travel up High Street and then come back down the street, and there will be plenty of market day stalls, with great Christmas shopping bargains.

There are four categories of floats to be judged:

- Best Children's Float
- Best Business Float
- Best Christmas themed Float
- Champion of Champions' Float

Entry forms are available from the Information Centre or contact a Chamber of Commerce committee member for further information.

Kind regards from your Chamber committee.

Help us make a good event a great event!

CHAMBER OF COMMERCE
DANNEVIRKE
trade • growth • opportunity

RCA consent (eg CAR/WAP) and/or RCA contract reference		Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.					
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM							
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.							
Organisations /TMP reference	TMP reference:	Contractor (Working space):		Principal:			
	0835	Dannevirke Christmas Parade		Taranaki Alliance/Chamber of Commerce			
		Contractor (TTM):		RCA: Taranaki District Council & NZTA			
		Horizon Signs TTM Ltd					
Location details and road characteristics	Road names and suburb			House no./RPs (from and to)	Road level	Permanent speed	
	SH2 cross roads formed by SH2 Queen St & High St Dannevirke			RP 772/2.818 to 772/3.680	Level 1	50km	
Traffic details (main route)	AADT 8189 (10 % Heavy)			Peak flows 511VPH			
Description of work activity							
<p>3rd December 2016 Christmas parade</p> <p>The operation of the road closure of SH 2 through Dannevirke will start with</p> <p>TTM setup start 11.00am</p> <p>Road Closure from 12.00pm</p> <p>Parade start 12.30pm</p> <p>Road reopens 1.30pm</p> <p>TTM pack down 1.30pm</p>							
Planned work programme							
Start date	3rd December 2016	Time	11.00am	End date	3rd December 2016	Time	1.30pm
Consider significant stages, for example:	<p>Yes - As per TMD 1</p> <p>Yes - As per TMD 1</p> <p>Not required</p>						
Alternative dates if activity delayed	<p>Weather</p> <ul style="list-style-type: none"> If the work is to be adversely affected by weather conditions it maybe postponed to the following day. The contractor is to notify the RCA of postponed work dates 						

RCA consent (eg CAR/WAP) and/or RCA contract reference		<i>Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.</i>			
Road aspects affected (delete either Yes or No to show which aspects are affected)					
Pedestrians affected?	No	Property access affected?	No	Traffic lanes affected?	Yes
Cyclists affected?	No	Restricted parking affected?	No	Delays or queuing likely?	No
Proposed traffic management methods					
Installation (includes parking of plant and materials storage)	<p>On single direction carriageways signs must be deployed on the left side of the Road first, and then on the right hand side of the road, if required. On bi directional carriageways, signs should be erected by travelling around the Road network in a clockwise direction taking in each side road as they are passed. In this way all turns in and out will be to the left which is easier and safer:</p> <ol style="list-style-type: none"> 1. The first sign erected must be the advance warning sign. 2. Remaining signs are placed in order from the advance warning sign until the Works end sign is reached. The vehicle then makes a loop on a single direction carriageway or simply turns around on a bidirectional carriageway to make the Next run. This process is continued until the sign network is complete. 3. Tapers and delineation devices must only be placed once all signs have been installed. 4. Before any construction equipment or materials are brought onto the worksite a drive through check of the worksite must be made in all directions including all side roads. <p>This check must confirm that the worksite is:</p> <ol style="list-style-type: none"> 1) safe 2) to the minimum standard shown in the TMP and that: 3) the restriction to traffic flow is reasonable 4) the signs and delineation devices give clear messages to road users, and 5) the signs and delineation devices are securely erected and will remain in their correct position under the 6) Expected traffic volumes and weather conditions. 				
Attended (day)	<p>Public Event & Road Closure as per TMD 1 Marshalls at every Road Closure point to assist anyone needing assistance & to ensure no one enters road closure while event is running.</p>				
Attended (night)	No night work				
Unattended (day)	No night work				
Unattended (night)	Not Required				

RCA consent (eg CAR/WAP) and/or RCA contract reference		<i>Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.</i>		
Detour route	No detour			
	Does detour route go into another RCA's roading network? Yes – Still Waiting If Yes, has confirmation of acceptance been requested from that RCA? No – Still Waiting Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site. <i>If the detour transfers road users to another RCA's roading network, request confirmation of acceptance from that RCA. The confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</i>			
Removal	The removal of TTM measures must be in the reverse order of establishment, i.e. reverse order for removal as per (c), (b), (a). As per NZTA COPTM Section C/11			
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	Not Required	Not Required	Not Required	Not Required
Unattended day/night	Not Required	Not Required	Not Required	Not Required
Positive traffic management measures				
<ul style="list-style-type: none"> Marshalls at every Road Closure point to assist anyone needing assistance & to ensure no one enters road closure while event is running. 				

RCA consent (eg CAR/WAP) and/or RCA contract reference		Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.	
Contingency plans			
Generic contingencies for: <ul style="list-style-type: none">major incidentsincidentsPre planned detours. <p><i>Remove any options which do not apply to your job</i></p>	<i>Record the contingencies for the worksite. Consider the items listed and add or amend as required. Also add additional contingencies appropriate to the worksite</i>		
	Major Incident <p>A major incident is described as:</p> <ul style="list-style-type: none">Fatality or notifiable injury - real or potentialSignificant property damage, orEmergency services (police, fire, etc) require access or control of the site.	Actions <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none">stop all activity and traffic movementsecure the site to prevent (further) injury or damagecontact the appropriate emergency authoritiesrender first aid if competent and able to do sonotify the RCA representative and / or the engineerunder the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do sore-establish TTM and traffic movements when advised by emergency authorities that it is safe to do soComply with any obligation to notify WorkSafe.	
	Incident <p>An incident is described as:</p> <ul style="list-style-type: none">excessive delays - real or potentialminor or non-inquiry accident that has the potential to affect traffic flowStructural failure of the road.	Actions <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none">stop all activity and traffic movement if requiredsecure the site to prevent the prospect of injury or further damagenotify the RCA representative and / or the engineerSTMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do soRe-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.	
	Detour <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none">excessive delays when using an alternating flow design for TTMredirecting one direction of flow and / ortotal road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none">pre- approval form the RCA's whose roads will be used or affected by the detour routeEnsure that TTM equipment for the detour - signs etc are on site an pre-installed.	Actions <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none">Notify the RCA and / or the engineer when the detour is to be establishedDrive through the detour in both directions to check that it is stable and safeRemove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have clearedNotify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.	

RCA consent (eg CAR/WAP) and/or RCA contract reference		<i>Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.</i>		
	<p>Note also the requirements for no interference at an accident scene: In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <ul style="list-style-type: none"> • save a life of, prevent harm to or relieve the suffering of any person, or • make the site safe or to minimise the risk of a further accident; or • maintain the access of the general public to an essential service or utility, or • prevent serious damage to or serious loss of property, or • Follow the direction of a constable acting in his or her duties or act with the permission of an inspector. 			
Other contingencies to be identified by the applicant <i>(i.e. steel plates to quickly cover excavations)</i>	<p>Weather</p> <ul style="list-style-type: none"> • If the work is to be adversely affected by weather conditions it maybe postponed to the following day. • The contractor is to notify the RCA of postponed work dates 			
Authorisations				
Parking restriction(s) alteration authority	Will controlled street parking be affected?	No	Has approval been granted?	No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	No	Has approval been granted?	No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	No	Has approval been granted?	No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	No	Has approval been granted?	No
Authorisation to use portable traffic signals	Make, model and description/number			
	NZTA compliant?	No		
EED				
Is an EED applicable?	No	EED attached?	No	
Delay calculations/trial plan to determine potential extent of delays				
Not required				
Public notification plan				

RCA consent (eg CAR/WAP) and/or RCA contract reference		Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.
Not Required		
Public notification plan attached?	No (delete either Yes or No)	
On-site monitoring plan		
Attended (day and/or night)	This site will be attended during the day whilst works are in progress. Site monitored on a 2 hourly basis • As per NZTA COPTTM Section A5.8.3	
Unattended (day and/or night)	Not Required	
Method for recording daily site TTM activity (eg CoPTTM on-site record)		
The CoPTTM site record will be used to record site TTM Activity		
Site safety measures		

RCA consent (eg CAR/WAP) and/or RCA contract reference	<i>Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.</i>				
<p>The STMS is to ensure all site staff and visitors have been made aware of site hazards within the work site excluding the immediate work area. The contractor is to ensure at minimum the STMS is aware of all work area hazards.</p> <p>The STMS should ensure staff and visitors are made aware of</p> <ul style="list-style-type: none"> • Evacuation assembly point. • Safe zone • Onsite first aider • Onsite fire extinguisher • See Attachment regarding PPE to be worn on NZTA Rooding Network. 					
Other information					
Not required					
Site specific layout diagrams					
Number	Title				
TMD 1	Dannevirke Christmas Parade - December 2016				
TMD14	Mobile Operation – September 2016				
Contact details					
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date

RCA consent (eg CAR/WAP) and/or RCA contract reference		Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.				
Principal	Tararua DC Richard Taylor	06 3744080		Governance Manager		
TMC	Rik Morris (for NZTA) E – Mail - Rik.morris@higgins.co.nz Jack Steed (for Tararua DC) E – Mail - Jack.Steed@tararuaalliance.co.nz	027 4420139 0277426192	36611	L2/3NP	24/5/16	
Engineers' representative						
Contractor	Tararua DC Richard Taylor	06 3744080		Governance Manager		
STMS	<u>HORIZON SIGNS TTM LTD</u> Daniel Browne Vaughan Kimura Nigel Burkin Brendon Boyer Brendon Blank-Retter George Takarangi Trevor Heale Vaughan Allardice Noel Jones	0274460084 0274460009 0274460859 0274460007 0274460012 0274466124 0274460095 02040163510 0276215277	43280 60495 75040 48169 88854 69937 89419 37504 58575	STMS STMS STMS STMS STMS STMS STMS STMS STMS	22/04/2017 21/05/2018 21/11/2017 01/05/2017 21/10/2018 18/06/2017 18/11/2018 2019 2019	
TC	Kitty Rangihuna	0218435538	77576	TC	19/06/2017	
Others as required						
Preparation	Daniel Browne (Ph 0274460084)	28/7/2016	D. Browne	43280	STMS	22/4/2017
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements				Number of diagrams attached		2
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer						

RCA consent (eg CAR/WAP) and/or RCA contract reference		<i>Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.</i>				
<i>(delete one)</i>	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Acceptance by TMC <i>(only required if TMP approved by engineer)</i>						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>

RCA consent (eg CAR/WAP) and/or RCA contract reference	<i>Add RCA consent reference, for example the corridor access request (CAR) or work access permit (WAP) and/or any RCA contract reference.</i>
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Qualifier for engineer or TMC approval			
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system. 4. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 			
Notification to TMC prior to occupying worksite/Notification completed			
Type of notification to TMC required		Notification completed	Date <input type="text"/>
			Time <input type="text"/>

TMP or generic plan reference

ON-SITE RECORD			Today's date
On-site record must be retained with TMP for 12 months.			
Location details	Road names(s):	House number/RPs:	Suburb:

Person in charge of TTM					
STMS in charge of worksite					
	Name	TTM ID Number	Warrant expiry date	Signature	Time
Worksite handover accepted by replacement STMS					
	Name	ID Number	Warrant expiry date	Signature	Time
Tick to confirm briefing completed					

Delegation					
Worksite control accepted by TC/STMS-NP					
	Name	ID Number	Warrant expiry date	Signature	Time
Tick to confirm briefing completed					

Temporary speed limit						
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):	
From: To:	TSL installed					
	TSL remains in place					
	TSL removed					

TM or generic plan reference

Worksite monitoring

Site to be monitored 2 hourly and inspection documented below.

If worksite control delegated to a TC/STMS-NP the STMS must inspect the site once each day.

Items to be inspected	TTM set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TMP?							
Conflicting signs covered?							
Correct delineation as per TMP?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
Add others as required							
Time inspection completed:							
Signature:							
Comments:							
Time	Adjustment made						

C2.4 Level 1 worksite layout distances

Permanent speed limit or RCA-designated operating speed (km/h)		≤50	60	70	80	90	100		
Traffic signs									
A	Sign visibility distance (m)	50	60	70	80	90	100		
B	Warning distance (m)	50 or 30*	80	105	120	135	150		
C	Sign spacing (m)	25 or 15*	40	50	60	70	75		
Safety zones									
D	Longitudinal (m)	10 or 5*	15	30	45	55	60		
E	Lateral (m)	1	1	1	1	1	1		
Tapers									
G	Taper length (m) [#]	30	50	70	80	90	100		
K	Distance between tapers (m)	40	50	70	80	90	100		
Delineation devices									
Cone spacing in taper (m)		2.5	2.5	5	5	5	5		
Cone spacing: Working space (m)		5	5	10	10	10	10		
<p>* Larger minimum distances apply on all state highways and also on all multi-lane roads. The smaller minimum distances may be applied on other roads to accommodate road environment constraints.</p> <p># On non-state highways with speeds 50km/h or less, a 10m taper (with cones at 1m centres) may be used when there are road environment constraints (eg intersections and commercial accesses).</p> <p>On all roads where shoulder width is less than 2.5m and the activity does not affect the live lane, a 10m shoulder taper is permitted (with at least 5 cones at no greater than 2.5m centres).</p> <p>A taper of 30m (with cones at 2.5m centres) must be used where manual traffic control (stop/go), portable traffic signals or priority give way are employed.</p>									
Lane widths									
Speed (km/h)		30	40	50	60	70	80	90	100
F	Lane width (m)	2.75	2.75	3.0	3.0	3.25	3.25	3.5	3.5

Except for delineation device spacings, which are maximum values, the distances specified in the above tables are minimum values.

NZ Transport Agency
Minimum Requirements - Workplace Personal Protective Equipment

Work done to investigate, construct and maintain the State Highway network carries inherent risks. All practical steps should be taken to ensure that all NZTA employees, all suppliers (consultants, contractors, subcontractors) and all visitors are protected from hazards (through the use of controls that eliminate, isolate or minimise their exposure). Regardless Personal Protection Equipment (PPE) remains a necessary mitigation measure in most work types, and is designed to complement other controls.

This table sets out the main situations, by exposure type, where the NZTA requires PPE to be provided by employers and used by employees, suppliers and visitors.

Exposure Type	Activity/ Place of Work	Safety Eyewear	Safety Footwear	High Visibility Clothing	Long Sleeves & Long Pants	Safety Helmet	Sunhat	Gloves	Hearing Protection	Comments
1	On a construction / repair site on a State Highway	✓	✓	✓	✓	✓	-	Carried and worn when manual handling	Available and used when working in close proximity to noisy equipment and in all underground environments.	Includes significant repair work that involves plant use eg re-sealing, rehabilitation, major drainage activities.
2	Simple maintenance activities on a State Highway	Carried	✓	✓	✓	R/A	✓	Carried and worn when handling cutting / grinding power tools and hazardous materials	Available and used when working in close proximity to noisy equipment.	Activities such as mowing, marker post cleaning, litter collection, etc.
3	In a vehicle or plant on a construction / repair site on a State Highway	Carried	✓	✓	✓	Carried	-	Carried	Carried	
4	Working outside a vehicle on the State Highway Network	-	✓	✓	✓	R/A	✓	R/A	R/A	This is for inspection work only, not on a Construction or maintenance site. Includes private property and Crown land where construction of SH infrastructure is planned. For example during design of a new Greenfield site, if mobile plant (eg excavator) is present or if personnel are within 20m of fixed plant (eg drilling rig), then treat as a construction site (exposure type 1).
5	Visitors to a construction site / community open days / Sod Turnings, Ribbon Cuttings, Site Blessings	R/A	R/A	R/A	R/A	R/A	R/A	R/A	R/A	Risks to be assessed depending on number of visitors and where they will be on site. In general small groups to be treated as exposure type 1, 2 or 3 but large groups (for example 50 visitors on a bus), could be treated based on a risk assessment. ie. it is not likely to be practical to require large numbers of people to wear PPE so all risks are mitigated by only allowing visitors access to areas where there are no hazards.
6	In a vehicle on the State Highway Network. In an office environment	-	-	-	-	-	-	-	-	This includes being outside vehicle for routine stops whilst travelling. Any inspection / physical work undertaken is covered by exposure types 3 & 4. Includes in the site office, public meeting venues, private (landowners) residence etc.

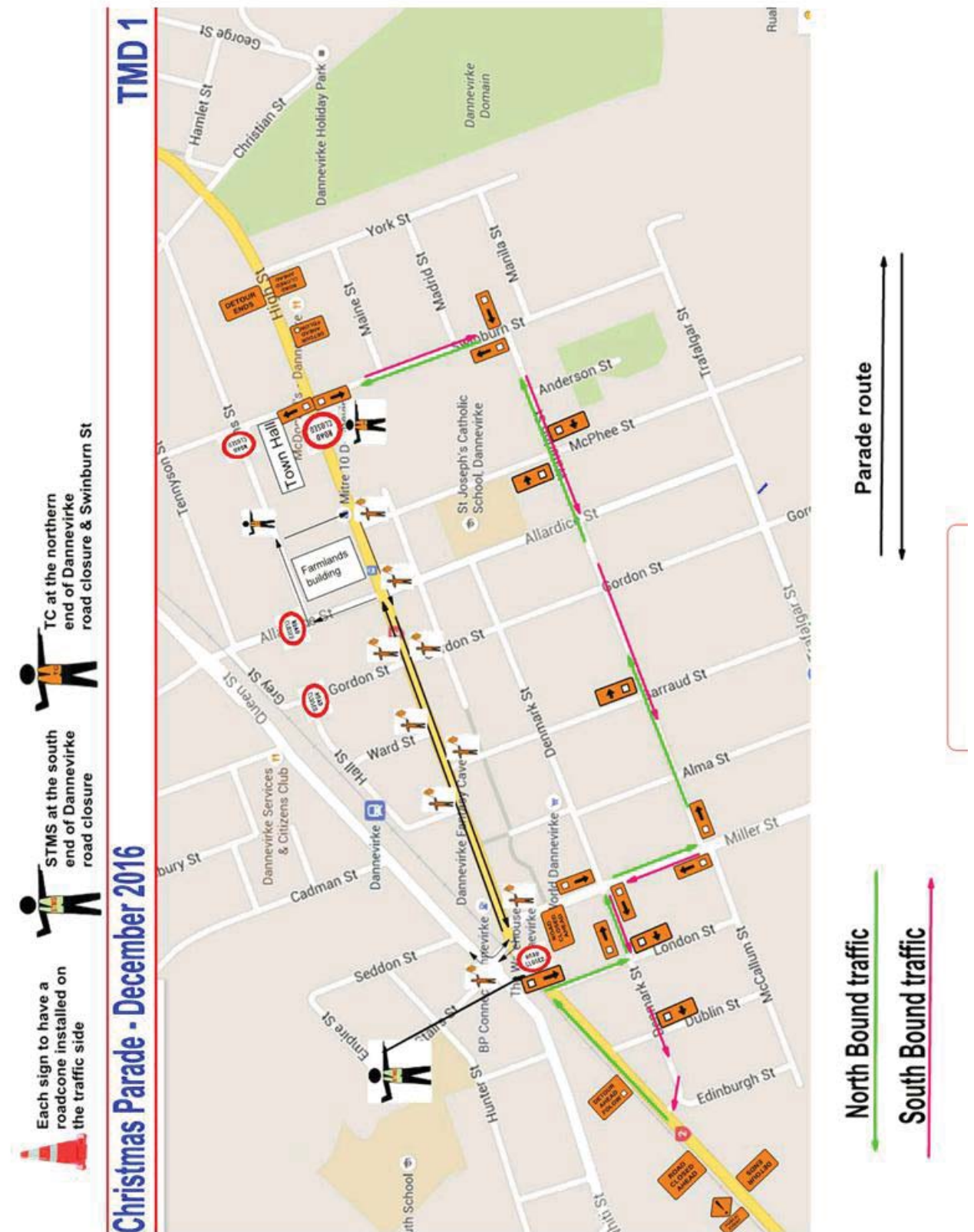
Key:

- ✓ = PPE Requirement.
- = No PPE requirement.
- Carried = PPE required to be readily available at all times and used where appropriate.
- R/A = Risk Assessment to be completed.

Note:

1. These minimum requirements apply to all NZTA staff, suppliers and visitors when they are on official work related duties.
2. Any departure from these minimum requirements will need a documented, task specific, Risk Assessment justifying the exemption and approved by a nominated individual within that employer's organisation.
3. Other types of PPE may be required in certain circumstances in addition e.g. waterproofs, restraint harnesses, safety gumboots, sun shade cover for Safety helmet, dust masks, respirators etc.
4. These minimum requirements may be exceeded by the requirements of a particular company, place of work or activity.

	Safety Eyewear	Safety Footwear	High Visibility Clothing	Long Sleeves & Long Pants	Safety Helmet	Sunhat	Gloves	Hearing Protection
Definition of particular PPE requirement	Impact resistance eyewear, tinted if required. Not required when operating plant with closed operator enclosure. Full face shields to be considered for certain activities.	Ankle length lace-up with steel toe, sole and heel, to comply with appropriate standard. Plant operators may use slip on boots to allow ankle flexibility.	Complying with COPTTM. Consideration should be given to use of 3 part pull apart vests to reduce snagging hazard	Suitable for operation, cognisance taken of any extreme hot / cold environments. Flame proof overalls to be worn as appropriate	Complying to appropriate standard, with provision for sun protection as necessary	Any suitable hat that provides sun protection. Outside in summer on sunny days. Not when driving vehicles, trucks and plant with covered cabs.	Suitable for specific operation	Earplugs or ear muffs in accordance with industry standards
Risks that PPE will partially or wholly mitigate	Physical injury to eye; dust; dazzle causing internal eye injury or failure to see hazards.	Physical Injury through slips, trips, falls; falling materials.	Injury from moving Plant / vehicles.	Some physical injuries, cuts & scrapes. Minimisation of health risks from excessive sun exposure.	Injury from falling objects /moving plant /protruding hazards	Minimisation of health risks from excessive sun exposure	Physical injury from sharp or heavy objects. Loss of grip causing fall.	Long term hearing loss



NOTIFICATION OF ROAD CLOSURE/LANE CLOSURE OF STATE HIGHWAYS/LOCAL AUTHORITY ROADS					
RCA	NZTA & TARARUA DC		Road/State highway	SH 2	
Locality	HIGH ST DANNEVIRKE		RP	772/2.818 772/3.680	
Closed at	12:00pm <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	Date	3 RD DECEMBER 2016		
Reason (tick those that apply)					
Snow	<input type="checkbox"/>	Drop out	<input type="checkbox"/>	Vehicle blockage/crash	<input type="checkbox"/>
Ice	<input type="checkbox"/>	Wash out	<input type="checkbox"/>	Toxic spill	<input type="checkbox"/>
Slip	<input type="checkbox"/>	Flooding	<input type="checkbox"/>	Fatal crash	<input type="checkbox"/>
Planned closure <input type="checkbox"/>					
Other: CHRISTMAS PARADE					
Estimated duration closure					
<2 hours	<input checked="" type="checkbox"/>	<12 hours	<input type="checkbox"/>		
<6 hours	<input type="checkbox"/>	>12 hours (see below)	<input type="checkbox"/>		
Closed by					
Police	<input type="checkbox"/>	Fire Service	<input type="checkbox"/>		
RCA	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/> HORIZON SIGNS		
Alternative routes available and conditions that apply					
YES - AS PER TMD 1					
Reporting officer					
DANIEL BROWNE (HORIZON SIGNS TTM LTD)					
For closures >12 hours AND crashes/spills					
Open at:	1:30pm <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	Date:			
Remaining restrictions:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (specify):				
Work outstanding:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (specify):				
Reporting officer:	Lane km closed: (divided carriageways only)				
Head Office use only: cc					
HCM	<input type="checkbox"/>	CE	<input type="checkbox"/>	File	<input type="checkbox"/>

Mobile Operation

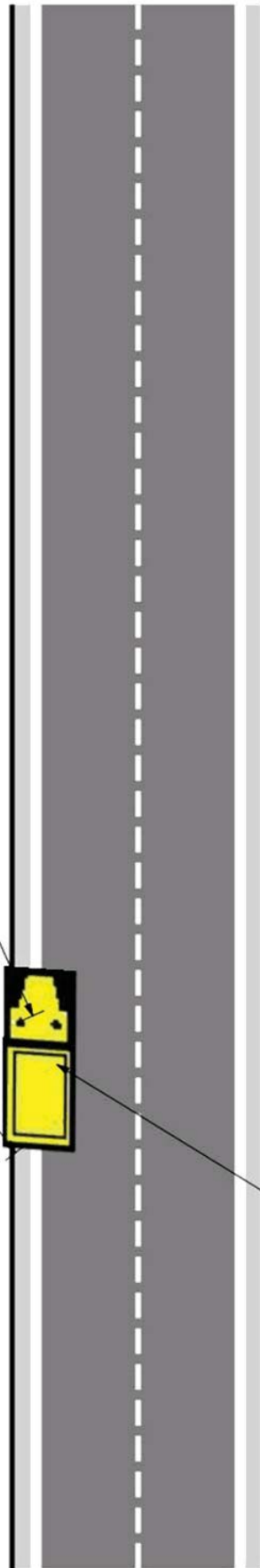
Requirements for TTM setup/pack down.

IMD 14



Sign to be on the rear of vehicle installing TTM equipment

Flashing beacon to be on throughout the TTM setup/pack down



In the event that your TTM vehicle has an arrowboard then the RD6L/R will not be required

Please note that section; C11 of Copttm recommends the minimum requirement as follows

- 1) Signs to be deployed on the left hand side of the road first, then on the right hand side if required.
- 2) The first sign erected must be the advance warning sign.
- 3) Signage needs to be removed from the TTM vehicle from the off traffic side.
- 4) Site removal needs to be in the reverse order of establishment.



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararua.govt.nz
Website www.tararua.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received

Application Fee: \$100.00

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

WOODVILLE DISTRICT VISION (TARARUA DISTRICT COUNCIL)

Contact Person:

BRUCE HUTTON

Mailing Address:

Contact:

Daytime: 063764862

Mobile: 0272484665

After Hours: 063764862

Fax:

Email Address:

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s:	10th DECEMBER 2016			
Road Name	Start Point:	End Point:	Affected Intersection/s	Time of Closure
ORMOND STREET	VOGEL STREET	BOWEN STREET	VOGEL STREET	7:00am-2:00pm.
			POLLER STREET	
			BOWEN STREET	7:00pm-2:00pm
POLLER STREET	M'LEAN STREET	ROSS STREET	M'LEAN STREET	7:00am-2:00pm
			ORMOND STREET	7:00am-2:00pm.
			ROSS STREET	7:00am-2:00pm.
BOWEN STREET	M'LEAN STREET	ROSS STREET	M'LEAN STREET	7:00am-2:00pm
			ORMOND STREET	7:00am-2:00pm.
			ROSS STREET	7:00am-2:00pm.

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- (1) ☐ Copies of relevant insurance documentation
- (2) ☐ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☐ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

(1) Ref Tararua District Council

(2) Notification in Bush Telegraph

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.





WOODVILLE CHRISTMAS PARADE
10th DECEMBER 2016
11.30AM - 1.00PM.
TEMPORARY TRAFFIC MANAGEMENT PLAN



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
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Date Received

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Receipt No:

THE APPLICANT

All contact details must be in New Zealand

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Applicant:
*e.g. Club or
Organisation*

WOODVILLE DISTRICT VISION (TARARUA DISTRICT COUNCIL)

Contact Person:

BRUCE HUTTON

Mailing Address:

Contact:

Daytime: 06 376 4862

Mobile: 0272 484665

After Hours: 06 376 4862

Fax:

Email Address:

DETAILS OF REQUESTED CLOSURE(S)

[illegible]

(Attach a separate sheet if required)

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- ☐ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

(1)	Refe Tararua District Council
(2)	Notification in Bush Telegraph

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

RCA consent (eg CAR/WAP) and/or RCA contract reference							
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM							
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.							
Organisations /TMP reference	TMP reference:	Contractor: PANIATUA RAILCAR SOCIETY INC	Principal (Client): Woodville District Vision TARARUA DISTRICT COUNCIL.				
			RCA: NZ TRANSPORT AUTHORITY				
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed		
	<u>STATE HIGHWAY 2</u>		<u>788/13.75 and</u>	<u>1</u>	<u>50</u>		
	<u>STATE HIGHWAY 3</u>		<u>802/0.25</u>	<u>1</u>	<u>50</u>		
			<u>491/9.10</u>				
Traffic details (main route)	AADT <u>5320 and 4266</u> <u>6782</u>		Peak flows <u>NOT KNOWN TO APPLICANT</u>				
Description of work activity							
<u>Annual Christmas Parade</u>							
Planned work programme							
Start date		<u>10th December 2016</u>	Time	<u>11:30am</u>	End date	<u>10th December 2016</u>	Time
							<u>1:00pm</u>
Consider significant stages, for example:		<u>Road closure see attached Traffic Management Plan.</u>					
<ul style="list-style-type: none"> road closures detours no activity periods. 							
Alternative dates if activity delayed		<u>NONE</u>					
Road aspects affected (delete either Yes or No to show which aspects are affected)							
Pedestrians affected?	<u>Yes</u> No	Property access affected?	<u>Yes</u> No	Traffic lanes affected?	Yes <u>No</u>		
Cyclists affected?	Yes <u>No</u>	Restricted parking affected?	Yes <u>No</u>	Delays or queuing likely?	<u>Yes</u> No		

RCA consent (eg CARWAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation (includes parking of plant and materials storage)	<u>Signs (with Trailer from Manawatu Events Equipment Trust) will be placed near their locations one hour prior to the event and erected by two teams of traffic controllers (east and West) 15 minutes prior to the start</u>
Attended (day)	<u>YES</u>
Attended (night)	<u>N/A</u>
Unattended (day)	<u>NO</u>
Unattended (night)	<u>N/A</u>
Detour route	<u>See attached Traffic Management Plan</u>
	<p>Does detour route go into another RCA's roading network? Yes No (delete either Yes or No)</p> <p>If Yes, has confirmation of acceptance been requested from that RCA? Yes No (delete either Yes or No)</p> <p>Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p> <p><u>RCA is the Principal</u></p>
Removal	<u>Immediately after the event is completed</u>

RCA consent (eg CARWAP) and/or RCA contract reference		
	<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> • excessive delays - real or potential • minor or non-inquiry accident that has the potential to affect traffic flow • structural failure of the road. 	<p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> • stop all activity and traffic movement if required • secure the site to prevent the prospect of injury or further damage • notify the RCA representative and / or the engineer • STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so • re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.
	<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> • excessive delays when using an alternating flow design for TTM • redirecting one direction of flow and / or • total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none"> • pre- approval from the RCA's whose roads will be used or affected by the detour route • ensure that TTM equipment for the detour - signs etc are on site and pre-installed. 	<p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none"> • Notify the RCA and / or the engineer when the detour is to be established • Drive through the detour in both directions to check that it is stable and safe • Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared • Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.
<p>Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)</p>	<p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <ul style="list-style-type: none"> • save a life of, prevent harm to or relieve the suffering of any person, or • to maintain the access of the general public to an essential service or utility, or • to prevent serious damage to or serious loss of property. <p style="text-align: center; font-size: 1.2em;"><u>None Identified</u></p>	

RCA consent (eg CARMAP) and/or RCA contract reference			
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes No	Has approval been granted? Yes No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	Yes No	Has approval been granted? Yes No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number	<u>NOT APPLICABLE</u>	
	NZTA compliant?	Yes No	(delete either Yes or No)
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	Yes NO
Delay calculations/trial plan to determine potential extent of delays			
<u>NONE</u>			
Public notification plan			
<u>ADVERTISING BY TARARUA DISTRICT COUNCIL.</u>			
Public notification plan attached?	Yes No (delete either Yes or No)		
On-site monitoring plan			
Attended (day and/or night)	<u>Yes Day</u>		
Unattended (day and/or night)	No		

RCA consent (eg CARWAP) and/or RCA contract reference	
Method for recording daily site TTM activity (eg CoPTTM on-site record)	
<p style="text-align: center;"><u>SHORT TERM EVENT</u></p>	
Site safety measures	
<p style="text-align: center;"><u>Traffic controllers will be on site</u> <u>during the entire event</u></p>	
Other information	
Site specific layout diagrams	
Number	Title
	<u>REFER ATTACHED TMP.</u>

RCA consent (eg CARWAP) and/or RCA contract reference						
Contact details						
	Name	24/7 contact number	CoPTM ID	Qualification	Expiry date	
Principal	<u>WOODVILLE DISTRICT VISION</u> <u>TARARUA DISTRICT COUNCIL</u>	0637440800				
TMC						
Engineers' representative	<u>NONE</u>					
Contractor	<u>PAHIATUA RAILCAR SOCIETY INC</u>					
STMS	<u>T.D. SELBY</u>	0274888 472	28413	STMS L1	15-10-18	
TC	<u>G.L. PARKER</u>	0276 0273768 881	15143	STMS L1	15-10-18	
Others as required						
TMP preparation						
Preparation	<u>T.D. SELBY</u>	<u>31-8-16</u>	<u>[Signature]</u>	<u>28413</u>	<u>STMS L1</u>	<u>15-10-18</u>
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTM requirements				Number of diagrams attached		
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date

RCA consent (eg CAR/WAP) and/or RCA contract reference						
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Acceptance by TMC (only required if TMP approved by engineer)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/>		
			Time	<input type="text"/>		



WOODVILLE CHRISTMAS PARADE
10th DECEMBER 2016
11.30AM - 1.00PM.
TEMPORARY TRAFFIC MANAGEMENT PLAN



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuaadc.govt.nz
Website www.tararuaadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received

Application Fee: **\$100.00**

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

PAHIATUA ON TRACK (TARARUA DISTRICT COUNCIL)

Contact Person: _____

Mailing Address: _____

PO. Box 64 PAHIATUA 4941

Contact: _____

Daytime: _____

Mobile: _____

After Hours: _____

Fax: _____

Email Address: _____

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- (i) ☐ Copies of relevant insurance documentation
- (a) ☐ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☐ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

(1) REFER TARARUA DISTRICT COUNCIL

(2) NOTIFICATION IN BUSH TELEGRAPH

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

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- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
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- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

RCA consent (eg CAR/WAP) and/or RCA contract reference						
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM						
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.						
Organisations /TMP reference	TMP reference:	Contractor:	Principal (Client):			
		Pahiata Railcar Society Inc	Pahiata On Track Taranaki District Council			
			RCA: N.Z. Transport Authority			
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed	
	STATE HIGHWAY 2		RP 806/8.74 to RP 806/9.73	1	50	
Traffic details (main route)	AADT 4398 (2010)		Peak flows UNKNOWN			
Description of work activity						
ANNUAL CHRISTMAS FESTIVAL CHRISTMAS PARADE						
Planned work programme						
Start date		3rd DECEMBER 2016	Time	9:00am	End date	3rd DECEMBER 2016
					Time	2:30pm
Consider significant stages, for example:		ROAD CLOSURE See Attached Traffic Management Plan				
<ul style="list-style-type: none"> road closures detours no activity periods. 						
Alternative dates if activity delayed		NONE				
Road aspects affected (delete either Yes or No to show which aspects are affected)						
Pedestrians affected?	Yes No	Property access affected?	Yes No	Traffic lanes affected?	Yes No	
Cyclists affected?	Yes No	Restricted parking affected?	Yes No	Delays or queuing likely?	Yes No	

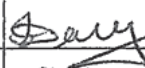
RCA consent (eg CAR/WAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation (includes parking of plant and materials storage)	Sigos (with trailer from Manawatu Events Equipment Trust) will be placed near their locations one hour prior to the event and erected by two teams of Traffic Controllers (east and west) 15 minutes prior to start
Attended (day)	YES
Attended (night)	N/A.
Unattended (day)	NO
Unattended (night)	N/A.
Detour route	SEE ATTACHED TRAFFIC MANAGEMENT PLAN
	<p>Does detour route go into another RCA's roading network? Yes NO (delete either Yes or No)</p> <p>If Yes, has confirmation of acceptance been requested from that RCA? Yes NO (delete either Yes or No)</p> <p>Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p> <p>RCA. is the Principal</p>
Removal	Immediately following the event

RCA consent (eg CARWAP) and/or RCA contract reference				
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003; Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)			<u>NOT</u> <u>REQUIRED</u>
Unattended day/night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)			<u>NOT</u> <u>REQUIRED</u>
Positive traffic management measures				
<u>See attached Traffic Management Plan.</u>				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <i>Remove any options which do not apply to your job</i>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or serious injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so. 		

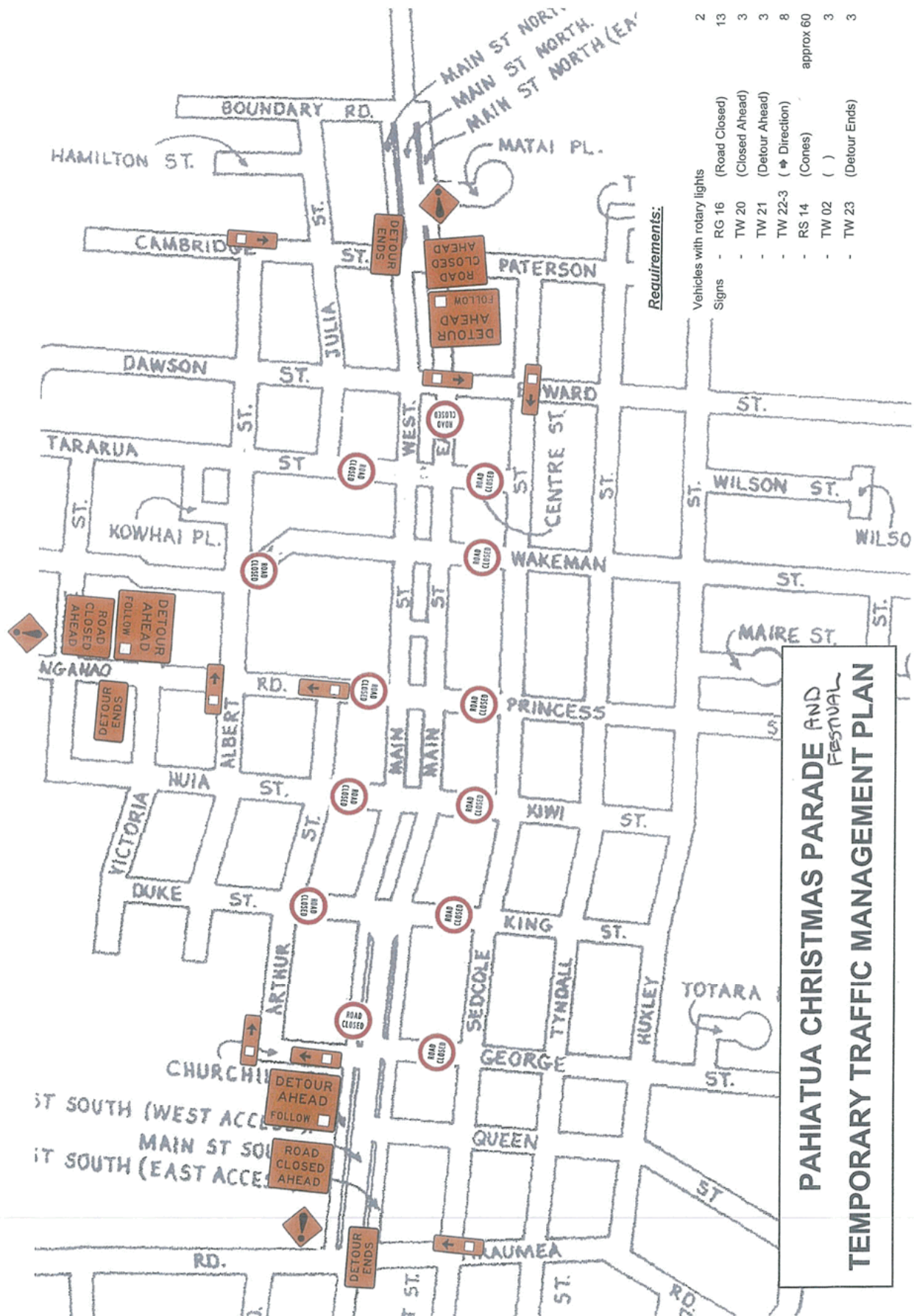
RCA consent (eg CAR/WAP) and/or RCA contract reference		
	<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> • excessive delays - real or potential • minor or non-inquiry accident that has the potential to affect traffic flow • structural failure of the road. 	<p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> • stop all activity and traffic movement if required • secure the site to prevent the prospect of injury or further damage • notify the RCA representative and / or the engineer • STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so • re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.
	<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> • excessive delays when using an alternating flow design for TTM • redirecting one direction of flow and / or • total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none"> • pre-approval from the RCA's whose roads will be used or affected by the detour route • ensure that TTM equipment for the detour - signs etc are on site and pre-installed. 	<p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none"> • Notify the RCA and / or the engineer when the detour is to be established • Drive through the detour in both directions to check that it is stable and safe • Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared • Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.
	<p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <ul style="list-style-type: none"> • save a life of, prevent harm to or relieve the suffering of any person, or • to maintain the access of the general public to an essential service or utility, or • to prevent serious damage to or serious loss of property. 	
<p>Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)</p>	<p><u>NONE</u> <u>IDENTIFIED</u></p>	

RCA consent (eg CARMAP) and/or RCA contract reference			
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes No	Has approval been granted? Yes No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	Yes No	Has approval been granted? Yes No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number	NOT APPLICABLE	
	NZTA compliant?	Yes No (delete either Yes or No)	
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	Yes No
Delay calculations/trial plan to determine potential extent of delays			
NONE			
Public notification plan			
TARARUA DISTRICT COUNCIL			
Public notification plan attached?	Yes No (delete either Yes or No)		
On-site monitoring plan			
Attended (day and/or night)	YES DAY EVENT ONLY		
Unattended (day and/or night)	No		

RCA consent (eg CAR/WAP) and/or RCA contract reference	
Method for recording daily site TTM activity (eg CoPTTM on-site record)	
<p style="text-align: center;"><u>SHORT TERM EVENT</u></p>	
Site safety measures	
<p style="text-align: center;"><u>TRAFFIC CONTROLLERS WILL BE ON SITE</u> <u>FOR ENTIRE EVENT</u></p>	
Other information	
Site specific layout diagrams	
Number	Title
	<u>REFER ATTACHED TMP</u>

RCA consent (eg CAR/WAP) and/or RCA contract reference						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	<u>PAHIATUA ON TRACK</u> <u>TARARUA DISTRICT</u> <u>COUNCIL</u>					
TMC						
Engineers' representative	<u>NONE</u>					
Contractor	<u>PAHIATUA PAWKAH SOCIETY</u> <u>INCORPORATED</u>					
STMS	TD. SELBY	0274 388 472.	28413.	STMS LI	15-10-18	
TC	G L. PARKER	0273 768 881	15143	STMS LI	15-10-18	
Others as required						
TMP preparation						
Preparation	TD. SELBY	31-8-16		28413	STMS LI	15-10-18
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements			Number of diagrams attached			
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date

RCA consent (eg GAR/WAP) and/or RCA contract reference						
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/> <input type="text"/>		





APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararua.govt.nz
Website www.tararua.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received

Application Fee: **\$100.00**

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

EKETAHUNA OUR TOWN (TARARUA DISTRICT COUNCIL)

Contact Person:

MAS EMMA ELLIOTT

Mailing Address:

Contact:

Daytime:

06 375 8009

Mobile:

After Hours:

06 375 8009

Fax:

Email Address:

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- (1) ☐ Copies of relevant insurance documentation
- (2) ☐ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☐ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

(1) REFER TARARUA DISTRICT COUNCIL
(2) NOTIFICATION IN BUSH TELEGRAPH

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

RCA consent (eg CAR/WAP) and/or RCA contract reference					
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM					
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.					
Organisations /TMP reference	TMP reference:	Contractor: <u>PANIATUA RAILCAR SOCIETY INC</u>	Principal (Client): <u>EKETAHUNA OUR TOWN TARARUA DISTRICT COUNCIL</u> RCA: <u>TARARUA DISTRICT COUNCIL</u>		
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed
	<u>STATE HIGHWAY 2</u>		<u>842/1.04</u> <u>842/1.44</u>	<u>1</u>	<u>50</u>
Traffic details (main route)	AADT <u>3840</u>		Peak flows <u>UNKNOWN</u>		
Description of work activity					
<u>ANNUAL CHRISTMAS PARADE</u> <u>AND FESTIVAL</u>					
Planned work programme					
Start date	<u>26-11-16</u>	Time	<u>11.30am</u>	End date	<u>26-11-16</u>
		Time	<u>2.30pm</u>		
Consider significant stages, for example:	<ul style="list-style-type: none"> road closures detours no activity periods. 				
	<u>ROAD CLOSURE</u> <u>SEE ATTACHED TRAFFIC MANAGEMENT PLAN</u>				
Alternative dates if activity delayed	<u>NONE</u>				
Road aspects affected (delete either Yes or No to show which aspects are affected)					
Pedestrians affected?	<u>Yes</u> No	Property access affected?	<u>Yes</u> No	Traffic lanes affected?	Yes <u>No</u>
Cyclists affected?	Yes <u>No</u>	Restricted parking affected?	<u>Yes</u> No	Delays or queuing likely?	<u>Yes</u> No

RCA consent (eg CAR/MAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation (includes parking of plant and materials storage)	<u>Signs (with trailer from Manawatu Events Equipment Trust)</u> <u>will be placed near their locations one hour prior to</u> <u>the event and erected 15 minutes prior to the start.</u>
Attended (day)	<u>YES</u>
Attended (night)	<u>N/A</u>
Unattended (day)	<u>NO</u>
Unattended (night)	<u>N/A</u>
Detour route	<u>Refer to attached Traffic Management Plan</u>
	<p>Does detour route go into another RCA's roading network? Yes no (delete either Yes or No)</p> <p>If Yes, has confirmation of acceptance been requested from that RCA? Yes no (delete either Yes or No)</p> <p>Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p> <p><u>RCA. is the Principal</u></p>
Removal	<u>Immediately following the event.</u>

RCA consent (eg CARMAP) and/or RCA contract reference				
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003; Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)		<u>N/A</u>	<u>NOT</u> <u>Required</u>
Unattended day/night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)		<u>N/A</u>	<u>NOT</u> <u>Required</u>
Positive traffic management measures				
<p style="text-align: center;"><u>See Attached Traffic Management Plan</u></p>				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <p><i>Remove any options which do not apply to your job</i></p>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or serious injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so. 		

RCA consent (eg CARWAP) and/or RCA contract reference		
	<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> • excessive delays - real or potential • minor or non-inquiry accident that has the potential to affect traffic flow • structural failure of the road. 	<p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> • stop all activity and traffic movement if required • secure the site to prevent the prospect of injury or further damage • notify the RCA representative and / or the engineer • STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so • re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.
	<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> • excessive delays when using an alternating flow design for TTM • redirecting one direction of flow and / or • total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none"> • pre- approval from the RCA's whose roads will be used or affected by the detour route • ensure that TTM equipment for the detour - signs etc are on site and pre-installed. 	<p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none"> • Notify the RCA and / or the engineer when the detour is to be established • Drive through the detour in both directions to check that it is stable and safe • Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared • Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.
<p>Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)</p>	<p><u>Emergency Vehicles must have access</u> <u>at all times when required</u></p>	

RCA consent (eg CAR/WAP) and/or RCA contract reference			
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes No	Has approval been granted? Yes No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	Yes No	Has approval been granted? Yes No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number	N/A.	
	NZTA compliant?	Yes No (delete either Yes or No)	N/A.
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	Yes No.
Delay calculations/trial plan to determine potential extent of delays			
NONE.			
Public notification plan			
<u>TARARUA DISTRICT COUNCIL</u>			
Public notification plan attached?	Yes No (delete either Yes or No)		
On-site monitoring plan			
Attended (day and/or night)	DAY		
Unattended (day and/or night)	NO		

RCA consent (eg CARWAP) and/or RCA contract reference	
Method for recording daily site TTM activity (eg CoPTTM on-site record)	
<p style="text-align: center;"><u>Short Term Event</u> <u>3:00 hours</u></p>	
Site safety measures	
<p style="text-align: center;"><u>Traffic Controllers will be on site</u> <u>during the entire event</u></p>	
Other information	
Site specific layout diagrams	
Number	Title
	REFER ATTACHED PLAN

RCA consent (eg CARWAP) and/or RCA contract reference						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	<u>EKETAHUNA OUR TOWN</u> <u>TARARUA DISTRICT COUNCIL</u>					
TMC						
Engineers' representative	<u>None</u>					
Contractor	<u>Pahiatua Railcar Society Inc.</u>					
STMS	<u>T.D. SELBY</u>	<u>0274 388472</u>	<u>28413</u>			
TC						
Others as required						
TMP preparation						
Preparation	<u>T.D. SELBY</u>	<u>30-08-16</u>	<u>T.D. Selby</u>	<u>28413</u>	<u>STMS^{L1}</u>	<u>15-10-18</u>
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements			Number of diagrams attached		0	
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date

RCA consent (eg CAR/WAP) and/or RCA contract reference						
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/>		
			Time	<input type="text"/>		

ketahuna - Main Street

nt Date: 16/09/2015
nt Time: 3:10 PM

TEMPORARY TRAFFIC MANAGEMENT PLAN
EKETAHUNA CHRISTMAS PARADE
26th NOVEMBER 2016 11:30am - 2:30pm



Scale: 1:3000
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1828322.32773015, 5496818.41180201
1828942.26816765, 5497588.66778319

Report

Date : 21 September 2016

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.3**

1. Reason for the Report

- 1.1 Dannevirke Car Club has made application for a road closure for Otaria Road on Saturday 18 March 2017. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 5 September 2016.

2. Recommendation

That the report from the Alliance Manager dated 21 September 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following road for the purpose of allowing the Dannevirke Car Club to hold a rally sprint event.

Road name: Otaria Road

Date of closure: Saturday 18 March 2017

Period of closure: 8.00am to 5.00pm

Conditions Applied to the Granting of this Road Closure

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

- 1. Dannevirke Car Club Road Closure Application, Otaria Road



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received 22/8/16

Application Fee: **\$100.00**

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
e.g. Club or
Organisation

DANNEVIRKE CAR CLUB INC

Contact Person:

DANIEL FELIX

Mailing Address:

PO Box 74, DANNEVIRKE

Contact:

Daytime: 021 374 268 Mobile: 021 374 268

After Hours: 021 374 268 Fax:

Email Address:

dannevirkecarclub@gmail.com

RECEIVED
22 AUG 2016
DANNEVIRKE

RECEIVED 25 AUG 2016
Tararua Alliance

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: (tick all enclosed)

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements) *EMAILED NIA JEFF WELLS.*
- ☒ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☒ Other documentation in support of your application
(specify) ** RESIDENTS VISIT SHEET + LETTER*

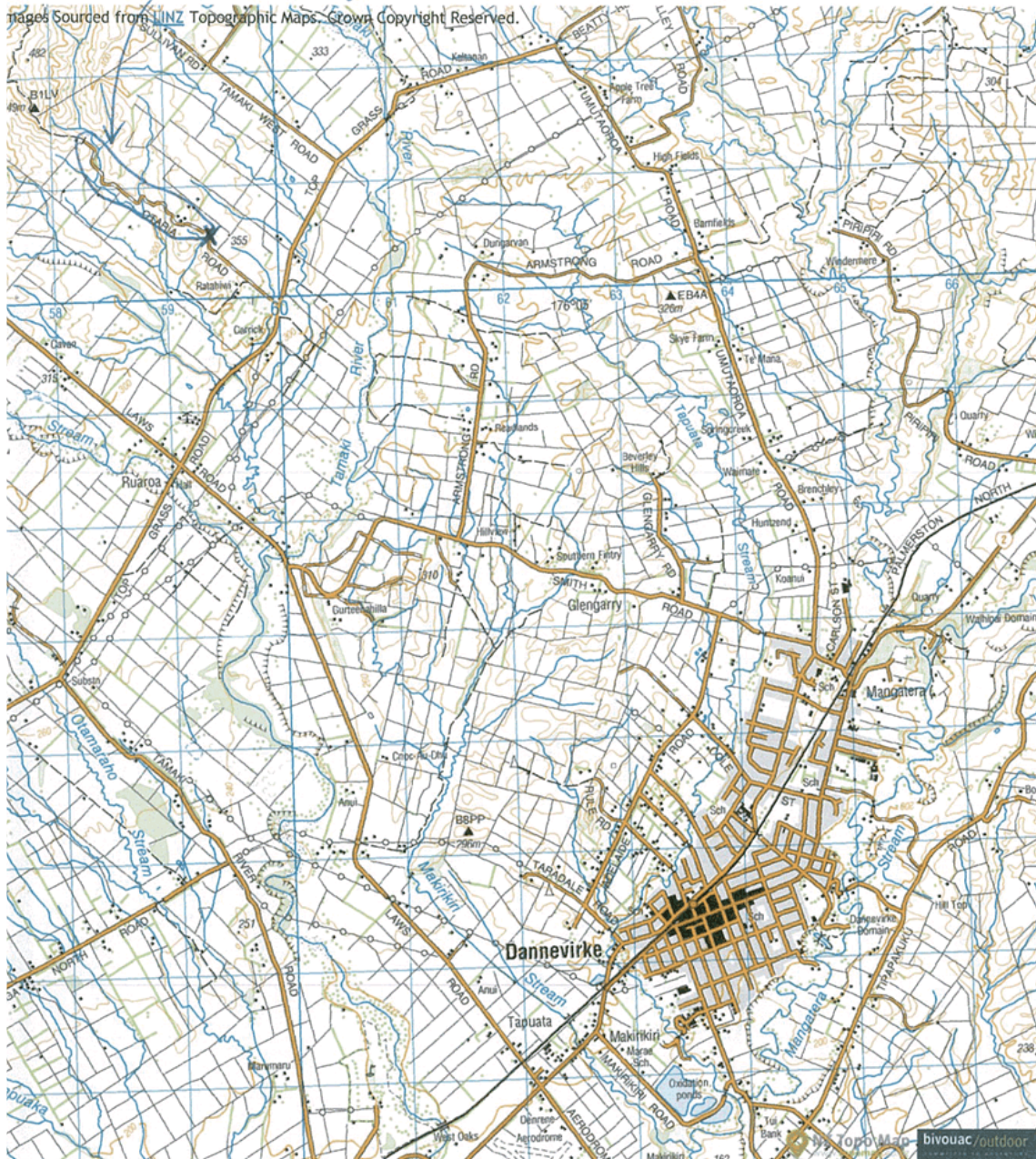
Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

10.3 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974
Attachment 1 Dannevirke Car Club Road Closure Application, Otaria Road

Images Sourced from LINZ Topographic Maps. Crown Copyright Reserved.





Vero Liability Insurance Limited
Level 32 ANZ Centre
23-29 Albert Street
Private Bag 92055
Auckland
New Zealand
Telephone 09 306 0350
Facsimile 09 306 0351

INSURANCE CERTIFICATE		
Public & Products Liability	Client No 6001271	Underwriter JCS

We, the Insurers, Vero Liability Insurance Limited confirm that Public & Products Liability insurance has been effected on the following basis:

POLICY NUMBER	HO-LPL-6003042		
THE INSURED	Motorsport New Zealand Inc., members clubs and others as per policy		
BUSINESS DESCRIPTION	Administration and Promotion of Motor Sport		
POLICY PERIOD	From:	31 December 2015	at 4:00pm
	To:	31 December 2016	at 4:00pm
LIMIT OF INDEMNITY	\$ 10,000,000	any one occurrence/Products aggregate	
EXCESS	\$ 3,500	per occurrence	
POLICY WORDING	VL POL CGL-0805		
EXTENSION	Forest & Rural Fires Act Limit of Indemnity \$2,000,000		

Signed for and on behalf of Vero Liability Insurance Limited

23 February 2016

17 August 2016



**Re: Proposal to close Otaria Rd for motorsport event
March 18, 2017.**

Landowner/Resident contact

- Contact has been made with the residents and landowners affected by our application for road closure. Please find attached sheet they were asked to initial to show we had been in contact. Some landowners were only able to be contacted by phone. We have left the attached letter with those we saw, and posted it to those who were phoned.
- A sign will be erected at the base of the road in February with details of the proposed road closure.
- Another letter will be delivered to all residents and landowners during February 2017 to remind them of the upcoming event, and will contain contact details for the person who will be able to help with any questions or requests leading up to, during, or after the event.
- Residents will be visited in the week preceding the event.

Benefits to the Tararua District

- Attract out of district visitors to the Tararua
 - Competitors, crew and helpers regularly come from as far as Wellington and Auckland.
 - Event spans whole day so those involved will need to make use of local businesses – accommodation, food, etc.
 - Opportunity for TDC to target tourism advertising.
- Fundraising opportunity for a local group to supply on-site catering.
- Dannevirke Car Club keeps active and gives local motorsport enthusiasts a safe, appropriately organised event to participate in.



**Re: Proposal to close Otaria Rd for motorsport event
March 18, 2017.**

Dannevirke Car Club Inc. propose to close Otaria Rd on Saturday March 18, 2017. The event will only be run between the permitted road closure times.

To support our application for road closure and show we have been in contact and supplied you with all necessary information, we would appreciate it if you complete your details on the page below. Also please note down any suggestions you might have to help make the event benefit the community (eg BBQ ,fundraiser Rides in the cars etc).

Resident / Landowner	Contact Details	Signature
John Dwyer	0272471929	
Mike & Diane Maloney	0274988462	
BERNARD DUNCEP	0210581102	Phoned 9/8/16 POSTED LETTER RF.
BARRY HUGHES	0274709090	Phoned 9/8/16 POSTED LETTER RF.
S+T BROAD	374 5613	Phoned 9/8/16 POSTED LETTER RF.



Dear Resident

Following our visit regarding the application to close Otaria Road on the 18/03/17 we would like to supply you with as much information as possible.

Being that the Tararua District has some of the best driving roads, we take pride in hosting events which draw people in from all over New Zealand. This isn't just great for Dannevirke Car Club but it showcases our district and supportive community. So please let us help you! Whether it be fundraising for a local school or community group we can provide BBQ, hot seat rides, great spectating or even volunteering opportunities for you to capitalise on. We look forward to hearing from you.

Please find below some useful contacts if you have any queries or concerns.

Thank you

Dannevirke Car Club Organising Committee

Dannevirke Car Club

Event Organiser: Daniel Feck 021 374 268

Club President: Peter Weir 021 176 6306

Email: dannevirkecarclub@gmail.com

Website: www.dannevirkecarclub.co.nz

Tararua District Council

Tararua Alliance: (06) 374-5431

E-Mail: info@tararoadc.govt.nz

P.O. Box 7

DANNEVIRKE 4942

Website: www.tararoadc.govt.nz

Report

Date : 21 September 2016

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.4**

1. Reason for the Report

- 1.1 Pahiatua Lions and Rotary Clubs have made application for road closures on Saturday 29 October 2016. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 5 September 2016.

2. Recommendation

That the report from the Alliance Manager dated 21 September 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following roads for the purpose of allowing the Pahiatua Lions and Rotary Clubs to hold the Pahiatua Trolley Derby event.

Road name: Tiraumea Road, from Riccarton Road to the intersection of Kaitawa Road

Date of closure: Saturday 29 October 2016

Period of closure: 9.00am to 3.00pm

Road name: Kaitawa Road, from Tiraumea Road to the intersection of Mangaramarama Road

Date of closure: Saturday 29 October 2016

Period of closure: 9.00am to 3.00pm

Road name: Tudor Road, from Tiraumea Road to Queen Street

Date of closure: Saturday 29 October 2016

Period of closure: 9.00am to 3.00pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

1. Pahiatua Trolley Derby Application 2016



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received

Application Fee: **\$100.00**

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

THE ROTARY CLUB OF PAHIATUA
and THE LIONS CLUB OF PAHIATUA

Contact Person:

RHYS PUNLER

Mailing Address:

Contact:

Daytime: 06 3766639

Mobile: 022 351 1063

After Hours: 06 3766639

Fax:

Email Address:

trolleyderby@inspire.net.nz

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s:	29th OCTOBER 2016			
Road Name	Start Point:	End Point:	Affected Intersection/s	Time of Closure
TIRAPUKEA ROAD	FROM RICCARTON ROAD	TO RUNNING JUNCTION WITH KAITAWA ROAD		9am to 3pm
KAITAWA ROAD	FROM RUNNING JUNCTION WITH TIRAPUKEA ROAD	TO INTERSECTION WITH MANGARAMARAMA ROAD		9am to 3pm
TUDOR ROAD	FROM TIRAPUKEA ROAD	TO QUEEN STREET		9am to 3pm

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- (1) ☐ Copies of relevant insurance documentation
- (2) ☐ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☐ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

- (1) REFER TARARUA DISTRICT COUNCIL.
- (2) ADVERTISING IN 'BOUSH TELEGRAPH'
INDIVIDUAL ADVICE TO AFFECTED RESIDENTS

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

RCA consent (eg CAR/WAP) and/or RCA contract reference		TARARUA DISTRICT COUNCIL.						
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM								
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.								
Organisations / TMP reference	TMP reference:	Contractor: PAHIATUA RAILCAR SOCIETY INC	Principal (Client): THE ROTARY CLUBS OF PAHIATUA AND THE HONGS CLUB OF PAHIATUA RCA: TARARUA DISTRICT COUNCIL.					
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed			
	TIRAUMEA ROAD		FROM RICKARDEN ROAD TO RUNNING JUNCTION WITH KATAWA ROAD		50			
	KATAWA ROAD		FROM RUNNING JUNCTION WITH TIRAUMEA ROAD TO INTERSECTION WITH MANGAPAMARAMA ROAD					
Traffic details (main route)	AADT 480 - 500		Peak flows UNKNOWN					
Description of work activity								
SPORT / FUN EVENT – TROLLEY DERBY								
Planned work programme								
Start date		29 OCTOBER 2016	Time	9:00 AM	End date	29 OCTOBER 2016	Time	3:00 PM
Consider significant stages, for example:		ROAD CLOSURES WITH DETOURS PLEASE SEE ATTACHED DIAGRAMS TMD 1 TMD 2 DTR 1-4						
Alternative dates if activity delayed		NO ALTERNATIVE DATE(S) PLANNED						
Road aspects affected (delete either Yes or No to show which aspects are affected)								
Pedestrians affected?	Yes No	Property access affected?	Yes No	Traffic lanes affected?	Yes No			
Cyclists affected?	Yes No	Restricted parking affected?	Yes No	Delays or queuing likely?	Yes No			

RCA consent (eg CAR/WAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation (includes parking of plant and materials storage)	CONTRACTOR WILL LAY OUT SIGNAGE / CONES ETC FROM 8:00AM. CONTRACTOR WILL SET UP SIGNAGE IMMEDIATELY PRIOR TO START TIME AND ACTIVATE CLOSURE AT BOTH ENDS 9:00AM.
Attended (day)	<u>YES - DAY ONLY EVENT</u>
Attended (night)	<u>NOT APPLICABLE</u>
Unattended (day)	<u>N/A</u>
Unattended (night)	<u>NOT APPLICABLE</u>
Detour route	<u>SEE TMP DIAGRAMS ATTACHED</u> Does detour route go into another RCA's roading network? <input checked="" type="checkbox"/> Yes No (delete either Yes or No) If Yes, has confirmation of acceptance been requested from that RCA? Yes No (delete either Yes or No) Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.
Removal	<u>IMMEDIATE AFTER EVENT FINISHES</u>

RCA consent (eg CARMAP) and/or RCA contract reference				
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003; Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)		<u>N/A</u>	<u>NOT REQUIRED</u>
Unattended day/night	A temporary maximum speed limit of km/h is hereby fixed for motor vehicles travelling over the length of m situated between (House no./RP) and (House no./RP) on (street or road name)		<u>N/A</u>	<u>NOT REQUIRED</u>
Positive traffic management measures				
<u>N/A.</u>				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <i>Remove any options which do not apply to your job</i>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or serious injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so. 		

RCA consent (eg CARNAP) and/or RCA contract reference	
	<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> • excessive delays - real or potential • minor or non-inquiry accident that has the potential to affect traffic flow • structural failure of the road. <p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> • stop all activity and traffic movement if required • secure the site to prevent the prospect of injury or further damage • notify the RCA representative and / or the engineer • STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so • re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced. <p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> • excessive delays when using an alternating flow design for TTM • redirecting one direction of flow and / or • total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none"> • pre- approval from the RCA's whose roads will be used or affected by the detour route • ensure that TTM equipment for the detour - signs etc are on site and pre-installed. <p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none"> • Notify the RCA and / or the engineer when the detour is to be established • Drive through the detour in both directions to check that it is stable and safe • Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared • Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed. <p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <ul style="list-style-type: none"> • save a life of, prevent harm to or relieve the suffering of any person, or • to maintain the access of the general public to an essential service or utility, or • to prevent serious damage to or serious loss of property.
<p>Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)</p>	<p><u>EMERGENCY SERVICES</u></p> <p><u>MUST HAVE ACCESS</u></p> <p><u>AT ALL TIMES</u></p> <p><u>WHEN REQUIRED</u></p>

RCA consent (eg CARMAP) and/or RCA contract reference			
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes No	Has approval been granted? Yes No
	<div style="display: flex; justify-content: space-between;"> WITHIN CLOSED ROAD AREA NO PARKING. </div>		
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	Yes No	Has approval been granted? Yes No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number	N/A	
	NZTA compliant?	Yes No (delete either Yes or No)	
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	Yes
Delay calculations/trial plan to determine potential extent of delays			
<p style="text-align: center;">WILL BE MINIMAL EFFECTUALLY N/A</p>			
Public notification plan			
<p style="text-align: center;">BUSH TELEGRAPH VIA TPC</p>			
Public notification plan attached?	Yes No (delete either Yes or No)		
On-site monitoring plan			
Attended (day and/or night)	DAY EVENT - YES		
Unattended (day and/or night)			

RCA consent (eg CARWAP) and/or RCA contract reference	
Method for recording daily site TTM activity (eg CoPTTM on-site record)	
<p style="text-align: center;"><u>SHORT TERM EVENT</u></p> <p style="text-align: center;"><u>NOT APPLICABLE</u></p>	
Site safety measures	
<p style="text-align: center;"><u>TRAFFIC CONTROLLERS WILL BE ON SITE</u></p> <p style="text-align: center;"><u>DURING THE ENTIRE EVENT</u></p>	
Other information	
<p>Road Traffic - Low usage adequate diversion in place</p> <p>Pedestrian Access - Available at discretion of Event Marshalls.</p> <p>Cyclists - can use diversions</p> <p>Property Access - All properties will be personally visited prior to event day.</p> <p style="padding-left: 40px;">- Rotary/Lions will organise a mail drop to residents.</p>	
Site specific layout diagrams	
Number	Title
TMD 1	PAHIATUA TROLLEY DERBY EVENT - WORKS OCTOBER 2016
TMD 2	PAHIATUA TROLLEY DERBY EVENT - WORKS OCTOBER 2016
DTR 1	PAHIATUA TROLLEY DERBY EVENT DETOUR ROUTE 1 OCTOBER 2016
DTR 2	PAHIATUA TROLLEY DERBY EVENT - DETOUR ROUTE 2 OCTOBER 2016
DTR 3	PAHIATUA TROLLEY DERBY EVENT - DETOUR ROUTE 3 OCTOBER 2016
DTR 4	PAHIATUA TROLLEY DERBY EVENT - DETOUR ROUTE 4 OCTOBER 2016
OU 1	STARTING AREA 16 KAITAWA ROAD OVERVIEW OCTOBER 2016

RCA content (eg CAR/WAP) and/or RCA contract reference						
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	THE ROTARY CLUB OF PAHIATUA THE LIONS CLUB OF PAHIATUA	RHYS PUNLER 0273511063				
TMC						
Engineers' representative						
Contractor	PAHIATUA RAILCAR SOCIETY INC T.D. SELBY GENERAL MANAGER	0274388472				
STMS	T.D. SELBY	0274388472	28413	STMS L1	15/10/18	
TC	G.L. PARKER	0273768881	15143	STMS L1	15/10/18	
Others as required						
TMP preparation						
Preparation	T.D. SELBY	31-8-16	<i>[Signature]</i>	28413	STMS L1	15/10/18
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements				Number of diagrams attached		
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date

RCA consent (eg CARWAP) and/or RCA contract reference						
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Acceptance by TMC (only required if TMP approved by engineer)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/>		
			Time	<input type="text"/>		

29th OCTOBER 2016

TMD 1





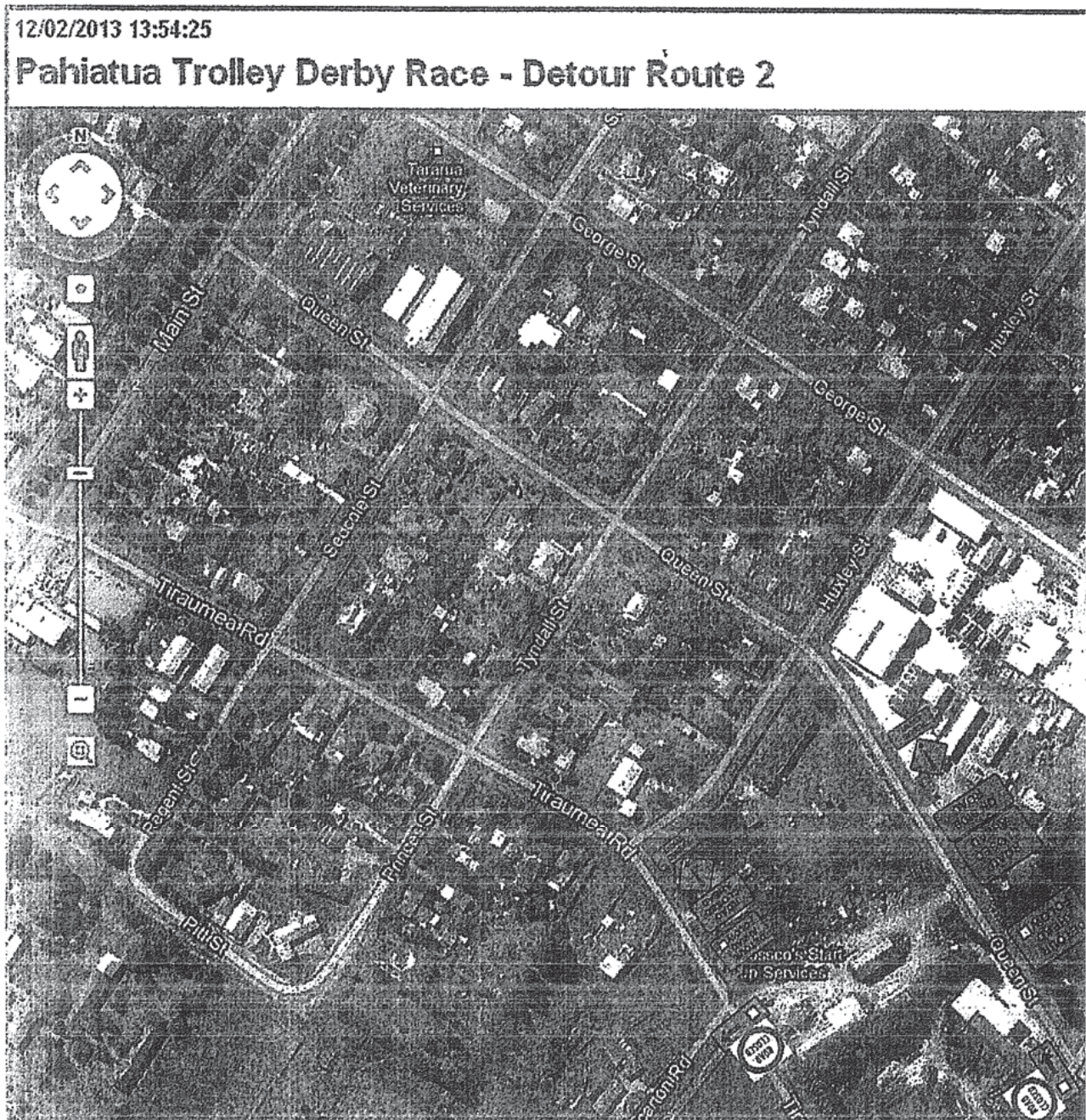
DTA 1

12/02/2013 13:51:33

Pahiatua Trolley Derby Race - Detour Route 1



DTR 2



DTR 3

12/02/2013 13:58:01

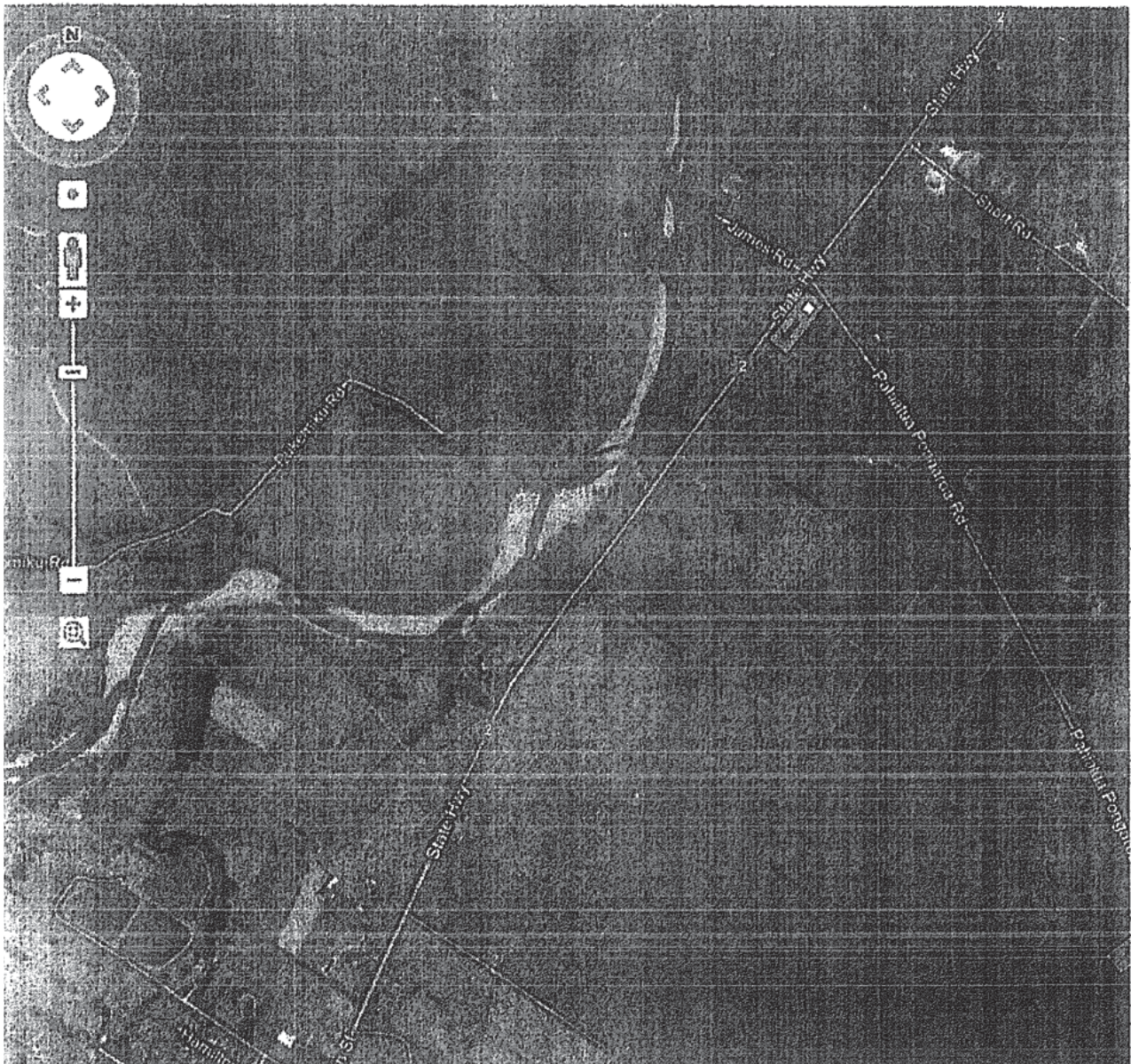
Pahiatua Trolley Derby Race - Detour Route 3



DTR 4

12/02/2013 13:59:33

Pahiatua Trolley Derby Race - Detour Route 4



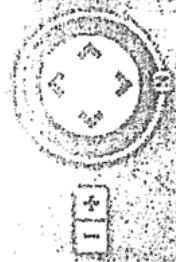
001

12/02/2013 12:47:20

Workings
Starting

Area - Trolley Derby - 16 Kaitawa Rd - Overview

16 Kaitawa Road, Pahiatua, Manawatu-Wanganui, New Zealand
Address is approximate



Assembly Point for Tr

Starting Line

Just Before Starting Area it will be cone off with a Road Closed Sign to ensure the safety of the Trolley Derby Entrants

Report

Date : 20 September 2016

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.5**

1. Reason for the Report

- 1.1 Dannevirke Car Club has made application for a road closure for Millstream Road on Saturday 11 February 2017. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 22 August 2016.

2. Recommendation

That the report from the Alliance Manager dated 20 September 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following road for the purpose of allowing the Dannevirke Car Club to hold a rally sprint event.

Road name: Millstream Road

Date of closure: Saturday 11 February 2017

Period of closure: 9.00am to 5.00pm

Conditions Applied to the Granting of this Road Closure

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

1. Dannevirke Car Club Road Closure Application, Millstream Road 2017
2. Dannevirke Car Club - Traffic Management Plan, Millstream 2017



RECEIVED 3 AUG 2016

APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received

Application Fee: \$100.00

Receipt No: To Invoice

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
e.g. Club or
Organisation

Dannevirke Car Club

Contact Person:

Michael McLean

Mailing Address:

6 Windsor St Dannevirke

Contact:

Daytime: 0272471369

Mobile: 0272471369

After Hours: 063747209

Fax:

Email Address:

Michaelmrx383@gmail.com

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- ☐ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

Traffic management plan to follow this week coming from
Jeff Wells

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure **apply to motor sport events** within the Tararua District:

- ☐ Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$100 still applies.
- ☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are **excluded from use for motorsport events**:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

- ☐ The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- ☐ **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- ☐ Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- ☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.
- ☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

2 August 2016



**Re: Proposal to close Millstream Rd for motorsport event
February 11, 2017.**

Landowner/Resident contact

- Contact has been made with the residents and landowners affected by our application for road closure. Please find attached sheet they were asked to initial to show we had been in contact. Some landowners were only able to be contacted by phone.
- A sign will be erected at the start of the road three months before the event with details of the proposed road closure.
- A letter will be delivered to all residents and landowners during October 2015 to remind them of the upcoming event, and will contain contact details for the person who will be able to help with any questions or requests leading up to, during, or after the event.
- Residents will be visited in the week preceding the event.

Benefits to the Tararua District

- Attract out of district visitors to the Tararua
 - Competitors, crew and helpers regularly come from as far as Wellington and Auckland.
 - Event spans whole day so those involved will need to make use of local businesses – accommodation, food, etc.
 - Opportunity for TDC to target tourism advertising.
- Fundraising opportunity for a local group to supply on-site catering, raffle hot seat rides etc.
- Dannevirke Car Club keeps active and gives local motorsport enthusiasts a safe, appropriately organised event to participate in.

**MILLSTREAM ROAD GRAVELSPRINT 11
February 2017**



Dear Resident,

In line with our policy of keeping the public informed on the **Millstream Road Gravelsprint** Event, we have pleasure in personally delivering this newsletter to your mailbox to inform you of the timing of the event. **Saturday 11th February 2017, 7am to 5pm.**

The road is legally closed to the public for this time, the competitors will be driving as fast as their vehicles and driver ability allows them to. The event Clerk of Course and his team of marshals will control the use of the road.

Please do not stand or park vehicles on intersections, gateways or driveways that competitors may have to use as an escape road if they are unable to stop. Also **do not** stand on the outside of corners as you may be in the way if a competition vehicle leaves the road or skids up loose objects off the road surface.

Our event personnel, prior to the event starting will be travelling through the closed road, to close all gates and place tape across all roads and driveways without a gate. This is a MotorSport New Zealand requirement. The tape will be removed by our personnel after the conclusion of the event.

The Clerk of Course (Daniel Feck) and marshals will use a radio network to control the whole event and we bring to your attention that in the event of an

Emergency phone 021 374 268

or contact the nearest marshal and they will be in radio control with the rally base.

In the event of an emergency always travel in the same direction as the competition traffic and **never** against it.

We thank you sincerely for your co-operation and hope you and your family have already picked out a good viewing position.

If any damage occurs to your property as a result of our event, that you feel should be reported, would you please contact the undersigned.

Yours faithfully

Michael McLean

Event Organising Committee
DANNEVIRKE CAR CLUB
027 247 1369



Dear Resident

Following our visit regarding the application to close Millstream Road on the 11/2/17 we would like to supply you with as much information as possible. Being that the Tararua District has some of the best driving roads, we take pride in hosting events which draw people in from all over New Zealand. This isn't just great for Dannevirke Car Club but it showcases our district and supportive community. So please let us help you! Whether it be fundraising for a local school or community group we can provide BBQ, Hot seat rides, great spectating or even volunteering opportunities for you to capitalise on. We look forward to hearing from you.

Please find below some useful contacts if you have any queries or concerns.

Thank you

Dannevirke Car Club Organising Committee

Dannevirke Car Club

Event Organiser: Michael McLean 027 247 1369

Club President: Peter Weir 021 176 6306

Email: dannevirkecarclub@gmail.com

Website: www.dannevirkecarclub.co.nz

Tararua District Council

Tararua Alliance: (06) 374-5431

E-Mail: info@tararuadc.govt.nz

P.O. Box 7

DANNEVIRKE 4942

Website: www.tararuadc.govt.nz

**MILLSTREAM ROAD GRAVEL SPRINT
SAFETY PLAN
For SATURDAY 11th February 2017**



1. INTRODUCTION

- **Authority:** In accordance with the current New Zealand Motorsport Manual, Appendix Two, Schedule H, this plan sets out the systems that are in place and specifies the processes to use in the event of any injury accident for competitors, officials and the public.
- **Event Control Headquarters:** At start Line
- Event secretary who also assumes the role of results officer will man the control through the day.
- **Safety Services Contact Details**
 - (a) Police Phone 111
 - (b) Hospital Phone 111
 - (c) Fire Service Phone 111
 - (d) Medical Services Dannevirke Car Club volunteers on site for emergency first aid before any further medical aid is called for.
- **Event Intervention:** - There will be a 4WD vehicle with a tow rope available to recover vehicles from the course.
- **Communication Network: Radios at Points**
 - (a) Start Line
 - (b) 1.0 km
 - (c) 1.5km
 - (d) Finish Line

2. VENUE

- Millstream Road
- **Location:**
Millstream Road, Weber, approx 25km east of SH2 via Weber Rd
- **Course – Length and Surface:**
Gravel surface approx 2.0kms long, exact length of course to be decided on the day.
- **Vehicle Access & Egress to Venue:**
.Start line - Millstream Rd (Weber Rd end)
Finish line – Millstream Rd (no exit)
- **Venue Security:**



<https://www.google.com/maps/place/Millstream+Rd,+Weber+4970,+New+Zealand/@-40.3962946,176.3224772,6425a,20y,90h/data=!3m1!1e3!4m2!3m1!1s0x6d42813fdab10210xd752d12c74fa666f>



Did you mean:


Millstream Road, Weber 4970



**Re: Proposal to close Millstream Rd for motorsport event
February 11, 2017.**

Dannevirke Car Club Inc. propose to close Millstream Rd on Saturday February 11, 2017.
The event will only be run between the permitted road closure times.

To support our application for road closure and show we have been in contact and supplied you with all necessary information, we would appreciate it if you complete your details on the page below. Also please note down any suggestions you might have to help make the event benefit the community (eg BBQ ,fundraiser Rides in the cars etc).

Resident / Landowner	Contact Details	Signature
leipst	3743824	
Hales	3743860	

RCA consent (eg CAR/WAP) and/or RCA contract reference					
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM					
<i>Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.</i>					
Organisations /TMP reference	TMP reference:	n/a	Principal (Client): Dannevirke Car Club.		
	TMP No 3.		RCA: Tararua District Council		
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed
	Millstream Road.		Full Length	1	100
Traffic details (main route)	AADT		Peak flows		
Description of work activity					
The Dannevirke Car Club is planning to run a gravel sprint on Millstream Road. The proposed date is the 11 th of Feb 2017. This application is to the for the Traffic management for the road closure.					
Planned work programme					
Start date	11 th Feb 2017	Time	0800	End date	11 th Feb 2017
				Time	1700
Consider significant stages, for example: • road closures • detours • no activity periods.	Road to be closed at 0800 and reopened at 1700.				
Alternative dates if activity delayed	There are no plans to reschedule the event should it be postponed or cancelled.				
Road aspects affected (delete either Yes or No to show which aspects are affected)					
Pedestrians affected?	Yes	Property access affected?	Yes	Traffic lanes affected?	Yes
Cyclists affected?	Yes	Restricted parking affected?	Yes	Delays or queuing likely?	No

Dannevirke Car Club – TMP No 3 - Rev 2

Page 1

RCA consent (eg CAR/WAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation <i>(includes parking of plant and materials storage)</i>	Traffic management will be set up as described in sec C11.2.1 of CoPTTM.
Attended (day)	Site specific Traffic management will be set up on the morning of the event as required.
Attended (night)	n/a
Unattended (day)	n/a
Unattended (night)	n/a
Detour route	No detours available. Any vehicles that need access through the road will be escorted through as required.
	Does detour route go into another RCA's roading network? Yes No <i>(delete either Yes or No)</i> If Yes, has confirmation of acceptance been requested from that RCA? Yes No <i>(delete either Yes or No)</i> <i>Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</i>
Removal	Signs and cones to be removed in the reverse of installation.


Dannevirke Car Club – TMP No 3 - Rev 2

Page 2

RCA consent (eg CAR/WAP) and/or RCA contract reference				
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	Not required.			
Unattended day/night				
Positive traffic management measures				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <i>Remove any options which do not apply to your job</i>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or notifiable injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so Comply with any obligation to notify WorkSafe. 		

RCA consent (eg CAR/WAP) and/or RCA contract reference							
	<table><tr><td>Incident An incident is described as:<ul style="list-style-type: none">excessive delays - real or potentialminor or non-inquiry accident that has the potential to affect traffic flowstructural failure of the road.</td><td>Actions The STMS must immediately conduct the following:<ul style="list-style-type: none">stop all activity and traffic movement if requiredsecure the site to prevent the prospect of injury or further damagenotify the RCA representative and / or the engineerSTMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do sore-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.</td></tr><tr><td>Detour If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. 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Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)							

RCA consent (eg CAR/WAP) and/or RCA contract reference			
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes No	Has approval been granted? Yes No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	Yes No	Has approval been granted? Yes No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number		
	NZTA compliant?	Yes No (delete either Yes or No)	
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	Yes
Delay calculations/trial plan to determine potential extent of delays			
No delays for this operation.			
Public notification plan			
<p>The road closure has been applied for with the Tararua District Council.</p> <p>Residents of the road have been spoken to and will be reminded 1 month prior to the event and 1 week prior to the event. There will be a letter drop and verbal communications at these two occasions. Public notifications will be placed in the local Newspapers as required.</p> <p>A pre event advisory sign will be placed at the start of the road 1 month prior to the event.</p>			
Public notification plan attached?	No		
On-site monitoring plan			
Attended (day and/or night)	Two hourly during the event		
Unattended (day and/or night)	n/a		

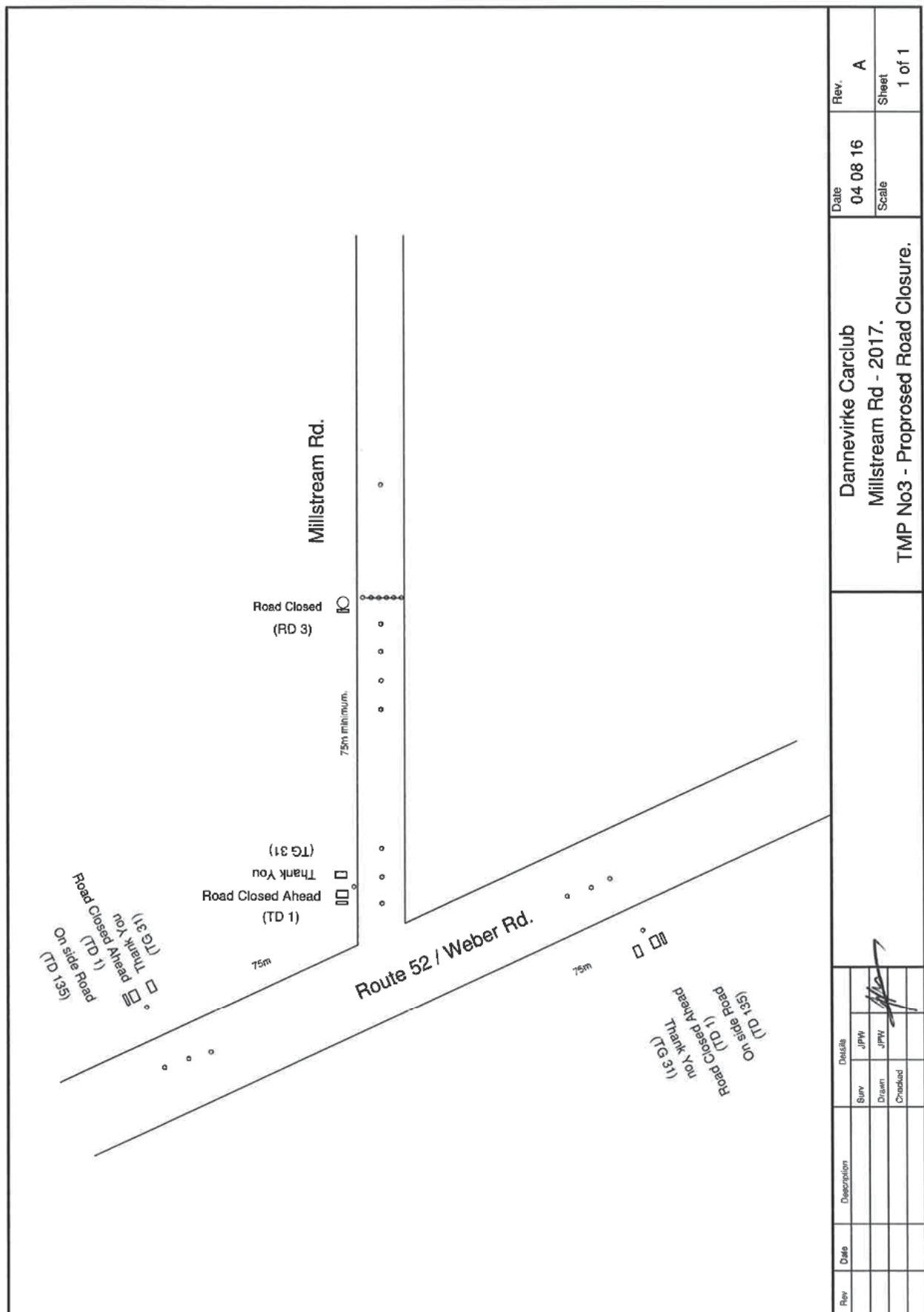
RCA consent (eg CAR/WAP) and/or RCA contract reference						
Method for recording daily site TTM activity (eg CoPTTM on-site record)						
See Daily sheet attached.						
Site safety measures						
The site will be operated as per this TMP.						
Other information						
Not applicable.						
Site specific layout diagrams						
Number	Title					
1 of 1.	Dannevirke Car Club. Millstream Rd – 2017, TMP No 3 – Proposed Road Closure.					
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	Mike McLean Dannevirke Car Club.	027 247 1369				
TMC						
Engineers' representative						
Contractor	Jeff Wells	0274 405 222	4461	STMS L1	Sept 17	
STMS	Jeff Wells	0274 405 222	4461	STMS L1	Sept 17	
TC						
Others as required						
TMP preparation						
Preparation	Jeff Wells	03 08 18		4461	STMS L1	Sept 2107
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements			Number of diagrams attached		1	

Dannevirke Car Club – TMP No 3 - Rev 2

RCA consent (eg CAR/WAP) and/or RCA contract reference						
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system. 4. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/>		
			Time	<input type="text"/>		

TMP or generic plan reference						
ON-SITE RECORD On-site record must be retained with TMP for 12 months.					Today's date	11 th Feb 2017
Location details	Road name(s): Millstream Road.	House number/RPs: Full Length	Suburb:			
Working space						
Person responsible for working space	Jeff Wells					
	Name		Signature			
Where the STMS/TC is responsible for both the working space and TTM they sign above and in the appropriate TTM box below						
TTM						
STMS in charge of TTM	Jeff Wells	4461	Sept 2017			
	Name	TTM ID Number	Warrant expiry date	Signature		
Worksite handover accepted by replacement STMS						
	Name	ID Number	Warrant expiry date	Signature		
	Tick to confirm handover briefing completed					
Delegation						
Worksite control accepted by TC/STMS-NP						
	Name	ID Number	Warrant expiry date	Signature		
	Tick to confirm briefing completed					
Temporary speed limit						
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				

TMP or generic plan reference							
Worksite monitoring							
TTM to be monitored and 2 hourly inspections documented below.							
Items to be inspected	TTM set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TMP?							
Conflicting signs covered?							
Correct delineation as per TMP?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
Add others as required							
Time inspection completed:							
Signature:							
Comments:							
Time	Adjustment made and reason for change						





Report

Date : 21 September 2016
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report**
Item No : **10.6**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 24 August to 21 September 2016.

Key Points

2. Fire and Emergency NZ (FENZ) Bill Submission

On Thursday 15 September, the Mayor, Principal Rural Fire Officer and I had a teleconference with the Select Committee hearing submissions on the above Bill. Members understood our key concerns that we wish to ensure:

- The level of fire and emergency services relative to costs to ratepayers, particularly in the rural sector, remains positive.
- Our Civil Defence and Emergency Management (CDEM) responsibilities are not negatively impacted by the new Organisation having a mandatory first call on response assets they do not own.
- Our volunteers and contractors and staff are supported throughout the change, and communication on how and whether they fit into the new structure is communicated to them in a timely manner.
- That Council's and the communities investment in Rural Fire and CDEM assets will be fairly reflected in any transfer of ownership.

Since our submission, two senior members of the Fire and Emergency NZ Transition team wish to meet with us again on 10 October. We have also met with other members of the FENZ team on 21 September who are interested in a pilot project to examine our combined CDEM and Rural Fire assets relative to the concerns above.

3. Health and Safety / Water Bylaw Breach

Recent “meet the candidate” election events have highlighted a risk where a candidate has sought information by going onto private land to verify the condition status of Council’s water headworks. Whilst the candidate has been verbally advised prior to this event that such action is not permitted, and Council has a service request system, it does flag a safety and security issue. At each induction, the successful elected members are briefed on legislation that covers their individual’s role, collective power, and responsibilities. We will make this part of the “wishing to stand” information evening that occurs prior to the election.

As part of the debrief work in how we deal with transgressions of the water quality standards, we are process-mapping the steps used for future emergency response events.

4. Thank you to Councillors and Mayor for 2013-16

On behalf of staff, we wish to thank the Councillors and Mayor for enabling staff to progress Council’s three planks of economic development and communications, resilient core infrastructure, and sustainable relationships with funding agencies helping minimise debt. These three planks are the theme in the draft Annual Report being considered by Council’s recently formed Risk and Audit Committee. The willingness of Portfolio Holders to discuss areas of improvements, potential construction programmes, and representing Council at events, has led to the better project management framework in place, and improved delivery of our capital and renewals programmes.

Human Resources

5. Elaine Vermeer – Animal Control Cadet

After sifting through 35 CV's and conducting five gruelling interviews, we are happy to welcome to the TDC family our new Animal Control Officer Cadet, Elaine Vermeer. Elaine started with us on 19 September 2016.

6. Malia Hema – Congratulations

Malia Hema - Records & Information Administrator, commenced parental leave on 8 August 2016. Congratulations to Malia and her family on the birth of their very healthy baby boy, Reuben Hema, born 17 September 2016.

7. Carrie Newell – Parental Leave

Carrie Newell - Assets Administrator, commences parental leave on 30 September 2016. We look forward to hearing of the new arrival in the near future, all the best to Carrie and her family.

8. Grant Stevenson - Resignation

Grant Stevenson recently tendered his resignation with his official last day being Wednesday 21 September 2016. Grant has been with TDC since 2011 and has been involved with high profile successful projects such as Eketahuna Main Street and Woodville Business District upgrades, as well as responding to the day to day needs of the community. We thank Grant for his humour, commitment and hard work over the past 5 years and wish him well for the future.

9. Wellness in the Workplace

August saw the first part of the Healthier Lifestyle toolkit, Let's Get Healthier Eyes commence. A health insurance provider that we work with, provided staff (including non-members) free vision screening in August with positive feedback received from staff. The next faze of the toolkit is; Let's Live Healthier Lives – focuses on exercise and health eating.

Health and Safety

10. General

Councils staff representatives on our mandatory Health and Safety Committee will attend specialised training in the next month. This course will provide these representatives with foundation skills, knowledge and initial support for their role. Those who successfully complete the assessment will also gain the NZQA Unit Standards US 20198.

After concern that the Workplace Safety Management Programme (WSMP) Auditors are booking up, we have tentatively booked in our ACC Accreditation Audit for the 3 November 2016. The review of the required Health and Safety manual is nearing completion.

11. Incident Investigation (Including Near Miss) and Reporting

The results of the investigation into the assault at the Dannevirke Library on Saturday 20 August 2016 has been considered by the Management Team on 20 September. It has highlighted there is a conflict between the goals of Council in making the library inclusive and welcoming, and that of the recent Worksafe Prosecution of WINZ Ashburton where the Judge determined if records show such hazards are predictable, a “staged progression” to staff is required. We are seeking further guidance across Councils on how to implement the Judge’s findings in the Ashburton case for these libraries, which also provide Service Centre or cash handling functions.

On Tuesday 13 September 2016, a near miss occurred during water quality sampling. Whilst there were no injuries, the event highlighted our need to document what training was provided to field staff, both on ensuring they correctly use the Personal Protective Equipment issued, and in getting consistency between staff in doing the sampling. An ex-OSH inspector has been recommended to us as a suitable subject matter expert, to hire on a short-term contract to review and complete this documentation.

Tararua Alliance

12. Executive Summary

August has seen a lot of progression in planning towards the rapidly approaching construction season. Pavement and surfacing renewal sites have been confirmed and both the planning and delivery teams have been busy with designs and programming pre-reseal repairs, and completing the required programmes respectively.

Also keeping the team busy was the follow up work from the wet weather throughout July and early August. Consistent rain and strong winds resulted in slips, fallen trees and minor dropouts, as well as increasing the number of pavement and surfacing faults across the network. While the delivery team was busy cleaning up, the planning team submitted an additional funding request to the NZ Transport Agency, which has now been approved, and have begun designs on sites requiring engineering input.

Work is also underway on developing the Forward Works Programme for water, waste water and stormwater for 2016/17. With the Alliance only recently taking over these activities, the focus is on building up a Forward Works Programme based on a combination of historical information and condition rating priorities, and aligning this to the roading programme to get best value with the limited information available. The challenge over the coming months will be on developing an annual, 3-year and 10-year Forward Works Programme based on actual network needs and demand.

The Target Cost Estimate is being finalised and reviews are being carried out on the estimated unit costs (including a review of plant, labour and productivity) and the estimated quantities of work to be completed during the 2016/17 financial year.

The Alliance is committed to creating a centre of excellence in Network/Asset Management within Tararua. Recent staff additions - Rob Sharp (Asset Engineer) and Chris Chapman (Network Manager) are settling into the team well, quickly finding their feet and bringing fresh ideas to encourage continuous improvements to be made.

Safety continues to be the key focus within the Alliance and the results to date have been very pleasing. The delivery team has led the way in developing a Zero Harm culture within the group and the changes to the Health & Safety legislation have been well received and seamless. While there is still work to do on improving some of our subcontractors Health & Safety practices, the overall results have been very good.

Planning

13. General

Planning for this season's pavement and surfacing renewal activities has been a key focus for August, as well as continuing to improve Council's asset data across a variety of activities. The Alliance is also in the early stages of planning for the 2017/18 renewals programme, with desktop analysis and validation in progress.

14. Resurfacing

The 2016/17 resurfacing programme is confirmed with 66km of resealing scheduled. Seal designs are being finalised and sealing chip is being sourced. Pre-seal repairs for all sites have been identified and programmed, with approximately 95% completed to date and the remaining 5% on target to be completed by the end of October.

We are now also looking to future long term programmes and are using asset information, which is continuously being improved, deterioration modelling and field validation to develop an optimised Forward Works Programme for renewals. This will identify proposed resurfacing sites for the next 10+ years and will be validated and updated annually. Decisions on the location, timing and type of treatment are now based on a combination of factors including condition, texture, road classification, traffic volumes, and current and future demand. This will result in more effective and efficient long term decisions to be made, maximising the value returned from investment in pavement and surfacing and enabling improved budgeting.

15. Pavement Rehabilitations

The pavement rehabilitation programme for 2016/17 is confirmed, with 5.7km to be completed during the 2016/17 season. Our Renewals Design Engineer, Anthony Mason, is currently designing the pavement treatments and testing is underway. Initial testing indicates a combination of pavement stabilising and overlay treatments will be required, with the majority of sites located in rural areas. Work will commence in October.

Again, we are developing the programme for future years, aiming to have a 10+ year programme for pavement rehabilitation activities by the end of June 2017.

Road	Location (m)
Carlson Street	186 – 300
Pukemiku Road	10 – 130
Tataramoa Road	2600 – 4050
Maunga Road	2220 – 2370
Ormondville – Te Uri Road	12780 – 14100
Weber Road	15000 – 15560
Weber Road	19684 – 19929
Weber Road	30225 – 30884
River Road	8563 – 9011
River Road	10071 - 10743

16. 3 Waters Renewals

The 2016/17 water and wastewater renewals programme is being developed and will be aligned to the approved budgets. This will also be aligned to the roading renewals programmes to ensure a 'dig once' policy, reducing cost and disruption to motorists.

A stormwater renewals and improvements programme is also being developed. This will be based on the modelling completed by Opus International Consultants, highlighting areas within the townships at risk of flooding.

17. Data Collection and Asset Information Management

The key to good asset management is to have a good understanding on the quantity, type and condition of assets, and improving Council's asset inventory database is a big focus for the team. This will enable effective and efficient investment decision making, that is informed and justified by quality asset information. This will ensure that money is spent appropriately and where the value, or the return on investment, is maximised.

To date, approximately 1,500 retaining walls and over 2,000 culverts, which were previously missing, have been collected and added to the asset inventory database. This was identified as one of the significant gaps in the data and recommended for improvement during development of the Alliance's Data Improvement Plan. Our Network Inspectors continue to update the asset inventory as they travel the network, as well as maintaining the network All Faults information in FUSE. The All Faults data is a hugely beneficial source of information, allowing the Alliance to track the overall condition of the network at any point in time, as well as being used to identify network 'hot-spots' and used in pavement deterioration modelling.

Gap analysis has been completed on the 3 waters asset database. This identified significant discrepancies in both the asset inventory and condition information. The findings from the analysis will form the beginnings of the 3 Waters Data Improvement Plan and will drive efforts on improving the current data. This will link in well with Council's move to Assetic as the key asset database for 3 waters. The Assetic database is close to going live, with only minor updates required before the Alliance begins using the software.

The Office of the Auditor General (OAG) has selected Tararua District Council to be part of a case study for asset data management. The Alliance is working closely with the TDC to provide all the information they require and which will showcase Tararua District Council as a leader in improving their asset data and asset management practices.

18. One Network Road Classification (ONRC)

The Alliance has recently undertaken a Right Track Workshop for the ONRC initiative with the aim of aligning the Tararua and Whanganui Alliance teams towards a standardized strategy and approach for implementation. The goal is for the Councils to be recognised as leaders in early adoption of the ONRC and Business Case approach.

The Road Efficiency Group has an ONRC implementation regional workshop planned in Palmerston North for 19 September and representatives from the Alliance team will be attending to ensure we are kept up to date and are involved with ongoing developments. An additional workshop is also planned between the Tararua and Whanganui Alliance teams to review ONRC implementation progress to date and to structure key actions moving forward, as well as review the outputs from the performance monitoring tool.

19. Emergency Works

The NZ Transport Agency has approved the recent \$1.03m emergency works funding application following significant rain and high winds during July and August.

\$941,000 will be subsidised at 63%, with the remaining \$89,000 funded at 83%. The adjacent table shows the approved sites for repair.

Road	RP	Description
Route 52-121 section	12.1	Dropout / bench and fill
Route 52-93 section	6.3	Gabion basket install
Waitahora Rd	23.4	Dropout / Rock , bench and fill
Pahaheke Rd	2.4	Dropout
Kaitawa Rd	4.5	Dropout. Bench and fill
Coast Rd	31190	Akitio seawall No.2
Whariti Rd	1.24	Small retre at
Putara Rd	7.2	Ford replace ment/Repair
Millers Rd	2.9	Dropout. Bench and fill
Dittmer Rd	0.720	Large slip clearing
Ormondville Te Uri Rd	13.7	Dropout / Bench and fill
Marainanga Rd	2.5	Dropout / Bench and fill
Kopikopiko Rd	3.5	Dropout / Bench and fill

The Alliance team has met with local Iwi to discuss proposed work at Akitio, the renewal of a 400m rock wall protecting Coast Road. A resource consent application is being prepared, and this includes agreement from the local Iwi. Provided there are no issues with consent approval, work is intended to start early March 2017.

Work on several sites has already been completed due to urgency and investigation. Design work is underway for the remaining sites with the intention to have all repairs completed by the end of March 2017.



View of Akitio Seawall Site on Coast Road

20. Route 52

Recent increases in heavy vehicle movements, combined with the challenging geological conditions has resulted in significant deterioration of several sections of Route 52, especially between Weber and Wimbledon. The Alliance understands how important this road is to our local coastal communities and the economy. The road is subject to a range of issues and the Alliance is currently initiating a geological study and developing a business case to NZTA with the aim of trying to secure additional funding for Route 52.

In the meantime, Alliance pavement and drainage maintenance crews will be on site undertaking remedial work on the worst areas during September and October. Our planning team is also identifying the key issues and actively developing a strategy to ensure the road is maintained to a 'fit for purpose' level of service, using a holistic and cost effective approach with the intention of finding long term solutions.

21. Minor Safety Improvements

The minor improvements at the Makirikiri Road intersection with Weber Road are progressing, with the tree removal completed, and removal of the sight rail and excess earth planned for September. This will improve sight distance at the intersections, addressing concerns raised by motorists.

Delivery

22. General

Work is programmed for the month of August around the district to complete sign maintenance installation, minor pavement repairs and drainage repairs. The change in weather conditions has increased the demand on our crew to deal with issues such as slips, fallen trees and minor dropouts. The increased rainfall also resulted in a larger number of potholes on the network.

23. Sealed Pavement Maintenance

The pavement maintenance crew continue to complete the pre-reseal pavement repairs in preparation for the 2016/17 reseal programme. Pre-reseal repairs have also been identified for the sites to be resurfaced in 2017/18, and a comprehensive programme of works has been developed for the upcoming season.

24. Unsealed Pavement Maintenance

Maintenance metal has been applied to the unsealed roads based on feedback from the Alliance Patrolmen, Network Inspectors, Grader Operators, and from customers via the CRM process. Some of the roads completed during the month of August include:

- Castle Road
- Korora Road
- Ngamoko Road
- Flat Bush Road
- Waihi Road
- Bartons Line Road

The maintenance graders have a programme of work ahead of them. Some of the roads completed during the month of August include:

- West Road
- Ridge Road
- Central Road
- Fouhys Road
- Omata Road
- Gardners Road
- Inglis Road
- Kopikopiko Road

25. Pavement Rehabilitation

Pavement rehabilitation physical work is planned to commence in late September, with pavement designs currently being finalised and resource planning now well underway. A project programme has been created to monitor key outputs, timeframes and progress for the rehabilitation projects.

26. Resurfacing

The team is gearing up for another busy sealing season, with pre-seal repairs almost completed and seal designs being finalised. Stockpiling of chip will commence by the end of September, ready for reseals to commence on 1 November 2016.

27. Urban Maintenance

Our urban maintenance team has been raising manholes and other service lids in preparation for the upcoming reseal season. The sweeper truck has been cleaning streets in line with the cyclic cleaning program. In addition, the urban patrolman have been undertaking other general maintenance activities completed as required, and responding to CRM's.

28. Eketahuna Main Street Upgrade

The majority of the larger project work has now been completed. The teams are focussed on completing work at the Memorial Hall, with concrete preparation completed. The next stage includes installation of lighting and sculptures, and final concrete work.

Construction designs for the Bridge Street upgrade are being finalised and will be presented to the community board for review before physical work commences.

29. Saddle Road Construction

Work is continuing on rehabilitation Site 3, which is located at the bottom of the hill nearest the Woodville end. The shoulders have been widened and new culverts pipes have been installed. Construction of the pavement will begin as the weather improves. Heavy rain has resulted in a slip in one of the cut batters near Cook Road. This is threatening a high voltage Meridian cable at the top of the batter and we are currently working on a repair option.



Designs for a 3.0m high retaining wall have been completed to address the unstable batter and protect the cable. Alternative options were assessed, such as relocation of the Meridian cables, however these options were discounted due to cost and effectiveness. Construction of the wall is due to begin over the next few weeks, once materials arrive.

Surveying at Sites 4 and 5 is planned for September and designs will commence as soon as this has been completed.

Keeping ahead of the contractor to ensure there are no delays is a key focus and design work for the retaining wall at Site 4 has been completed. Construction of the retaining wall at site 4 will follow completion of works at Site 3.

Water, Wastewater & Stormwater

30. General

Tararua District Council has invested in a jetting unit that will be used for emergency drain clearing (blockages) and programmed cleaning of pipes. This unit produces 155 litres per minute at 2600 psi. The unit has two different sized hose reels, allowing us to clear large mains, smaller laterals, as well as everything in between.

The Alliance has also purchased a new PB30 pipe-bursting machine. This machine is capable of bursting and renewing 100mm and 150mm diameter pipes without the need for excavation and pavement restoration. The pipe-burster will be utilised across both the maintenance and renewal programmes and will enable us to undertake trenchless installations, which will result in significantly lower construction costs.



New TDC Jetting Unit



31. Maintenance

57 CRMs were responded to in August, with 47 submitted for water and 10 for wastewater activities.

We have just received a new socket - bell clamp ordered from Australia. This clamp is to repair the leaking concrete watermain in Wakeman Street, Pahiatua, where the caulking has failed at one of the joints.

32. Completed Work

The new watermain in Sedcole Street, between Kiwi Steet and King Street in Pahiatua, has been completed. This included 125 metres of 100mm O-PVC watermain construction and 7 new standard 20mm service connections. The new main is now ready for testing and disinfection, prior to connecting to the reticulation network. The Alliance has not undertaken the cut-ins of either Albert Street or Sedcole Street renewals, due to the temporary boil water notice being in place. We will programme to liven up these mains in September.



New 100mm PVC O Watermain being laid in Sedcole Street from Kiwi to George Streets

33. Forward Works Programme

Work programmed to be completed includes:

- Replacement of 80mm diameter cast iron watermain in Sedcole Street, Pahiatua, between Kiwi Street and George Street: This follows on from the work already completed, between Kiwi Street and King Street, and includes approximately 210 metres of new watermain and replacement of 15 service laterals.
- Maire Street - Pahiatua Wastewater pump station upgrade: We have completed the install of the lid and guiderails. We still have to complete some minor works within the chamber.

34. CCTV Camera

Unfortunately the CCTV camera was out of action during August, with the screen being sent to Auckland for repairs. The issue has been identified, repaired and the following sites were CCTV surveyed during August:

Edward Street	Dannevirke Sewer
King Street (to Victoria Street)	Dannevirke Sewer
McPhee Street	Dannevirke Sewer
Stanly Street	Eketahuna Sewer
High Street	Eketahuna Sewer
Bridge Street	Eketahuna Sewer
2 Stanly Street Lateral	Eketahuna Sewer
Alfredton Road	Eketahuna Sewer
Anderson Street	Eketahuna Sewer
Vogel Street	Woodville behind Shops
Weber School	Lateral
Gordon Street	Stormwater
Ruahine Street	Stormwater Dannevirke
Pongoroa	Stormwater

Performance

35. Corridor Access Requests

51 BeforeUDig requests were lodged during August. It is encouraging to see that both contractors and the public are making good use of this service to avoid striking utilities and other underground services. In addition, 17 corridor access requests were also received and actioned during August.

36. Customer Feedback

The CRM completion rate and feedback scores continue to trend well. Results from August are consistent with last month, with a customer feedback score of 4.08 out of 5.

37. Response Times







CRM response times are also trending well. Results for August are sitting at an average of 1.03 days for response to roading CRM's and 0.41 days for three waters CRM's. The target completion is within five days.

38. Traffic Management

During the month of August, 4 temporary traffic management sites were audited. A site managed by a separate non-Alliance contractor was identified as non-compliant with the contractor not having an approved Traffic Management Plan. The contractor was advised that a traffic management plan was required, which was subsequently submitted and approved.

39. Performance Framework

The Alliance performance framework is now embedded into the Alliance and the majority of the Key Result Areas (KRA) and Key Performance Indicators (KPI) are now being measured. Performance to date is shown in the table below.

	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	30 SBO's undertaken in August. Goal = 52 per month	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 1 Environmental incidents 0	
	2. CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were completed on time for August.	
		Effective Communication	Monthly	Average feedback score was 4.08/5 for the month of August 2016.	
		Minimise Operational Impacts	3 Monthly	0 Complaints received YTD. 2 Compliments received during August.	
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	
		Zero Harm – Environment	Monthly	Site safety audits results have all been to an acceptable high standard. Work to be carried out in getting more staff to undertake site safety audits.	

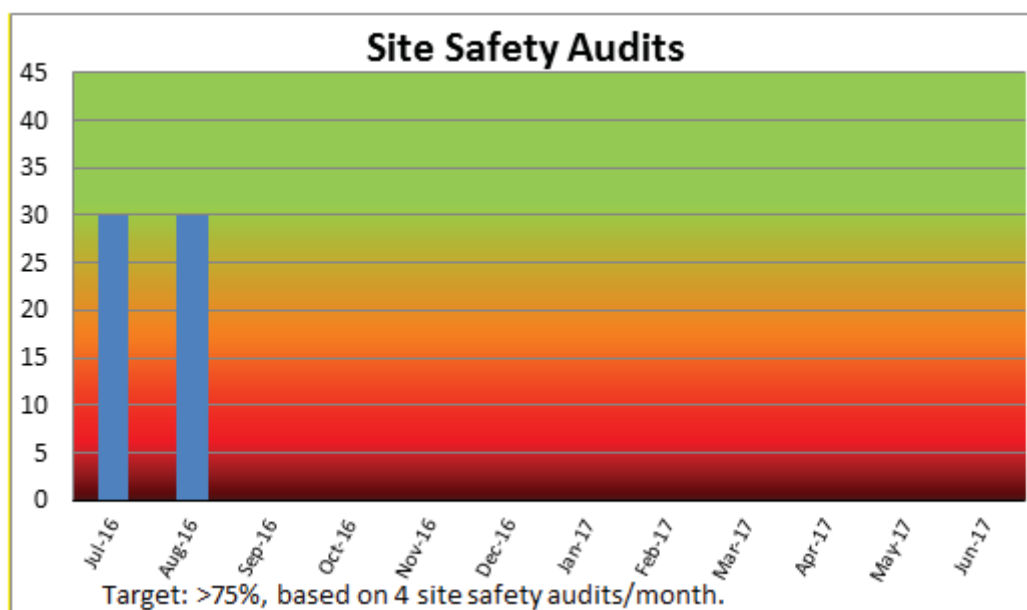
40. Key Performance Framework Results

Detail	Unit	Aug-16
Medical Treated Injuries (MTI)	No.	1
Loss Time Injuries (LTI)	No.	
1st Aid Treatments	No.	
Near Miss Reports	No.	
Site Observations	No.	30
Detail	Unit	Aug-16
Total Audit Score	No.	10
Dangerous Sites	No.	0
Sites scoring below 30	No.	1
Total No.Sites Audited	No.	1
Detail	Unit	Aug-16
Total Audit Score	No.	93
Dangerous Sites	No.	1
Sites scoring below 30	No.	1
Total No.Sites Audited	No.	3
Total of All Sites Audited		4
Total Non-Compliant Sites		0
Detail	Unit	Aug-16
Total Number of Customer Surveys	No.	24
Overall Feedback Score	Index	4.08
No. Scoring Below 3	No.	0
Detail	Unit	Aug-16
Total Number of Three Waters CRM Received	No.	49
Average Completion Time	Days	0.41
Total Number of CRM open	No.	0.00
Number completed within target	No	49
% Target	%	100%
%carried to following month		0%
% Completed on Time	%	100%

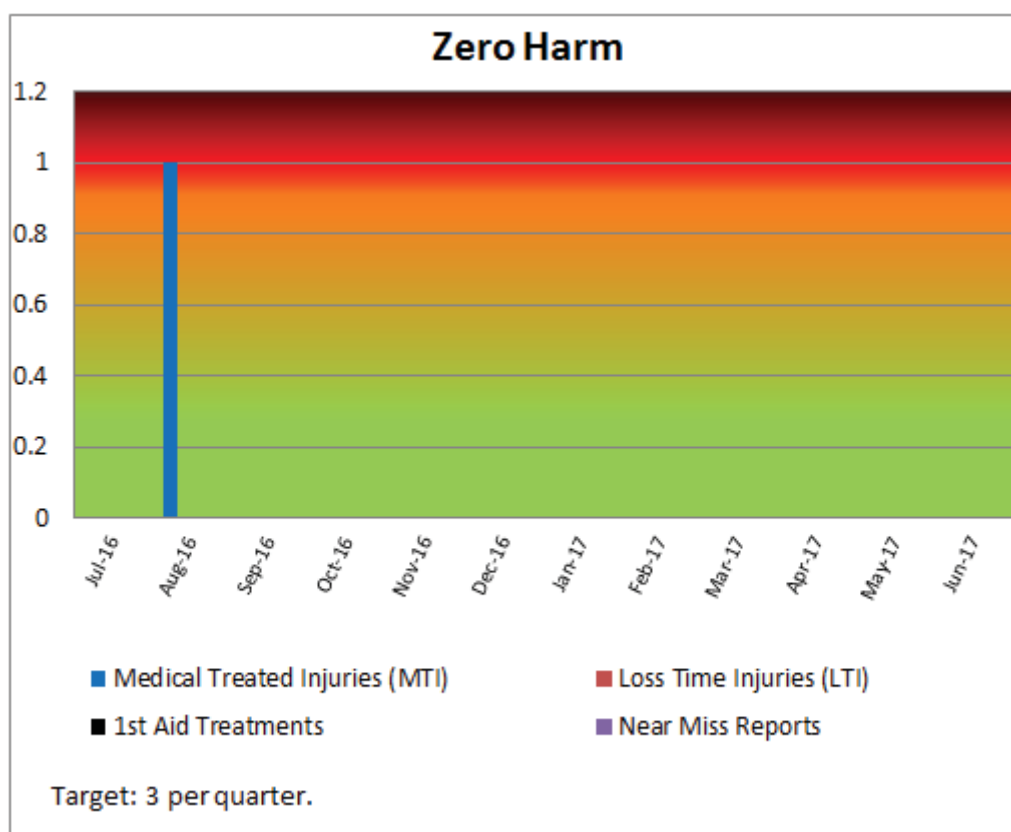
Detail	Unit	Aug-16
Total Number of Roading CRM Received	No.	190
Average Completion Time	Days	1.03
Total Number of CRM open	No.	0.00
Number completed within target	No	190
% Target	%	100%
%carried to following month		0%
% Completed on Time	%	100%
Detail	Unit	Aug-16
Monthly Measured Items TCE	\$	\$TBC
Monthly Measured Items Actual	\$	\$628,411.73
Monthly Measured Items TCE vs Actual	%	
Monthly Total TCE	\$	\$TBC
Monthly Total Actual	\$	\$ 1,081,091.49
Monthly TCE vs Actual	%	-160%
Cumulative YTD Measured Items TCE	\$	\$TBC
Cumulative YTD Measured Items Actual	\$	\$ 1,067,396.54
Cumulative YTD Measured Items TCE vs Actual	%	
Cumulative YTD TCE	\$	\$TBC
Cumulative YTD Actual	\$	\$ 1,919,600.56
Cumulative YTD vs Actual	%	%TBC
Cumulative CTD Measured Items TCE	\$	\$TBC
Cumulative CTD Measured Items Actual	\$	\$8,033,339.95
Cumulative CTD Measured Items Difference	\$	\$TBC
Cumulative CTD Measured Items TCE vs Actual	%	
Cumulative CTD TCE	\$	\$TBC
Cumulative CTD Actual	\$	\$15,474,812.31
Cumulative CTD Difference	\$	\$TBC
Cumulative CTD vs Actual	%	

Detail	Unit	Aug-16
Drainage - Programmed	\$	\$34,523.00
Drainage - Total	\$	\$15,466.84
Drainage - % Programmed	%	44.80%
Drainage - Backlog	\$	\$19,056.16
Footpath - Programmed	\$	\$0.00
Footpath - Total	\$	\$0.00
Footpath - % Programmed	%	-
Footpath - Backlog	\$	-
Pavement (Sealed Mtce) - Programmed	\$	\$138,573.88
Programmed Work Completed	\$	\$32,943.33
Safety Related Work Completed	\$	\$75,132.47
Pavement (Sealed Mtce) - Total	\$	\$108,075.80
Pavement (Sealed Mtce) - % Programmed	%	23.77%
Pavement (Sealed Mtce) - Backlog	\$	\$105,630.55
Pavement (Unsealed Mtce) - Programmed	\$	\$2,350.00
Pavement (Unsealed Mtce) - Total	\$	\$212,815.51
Pavement (Unsealed Mtce) - % Programmed	%	1.10%
Pavement (Unsealed Mtce) - Backlog	\$	-

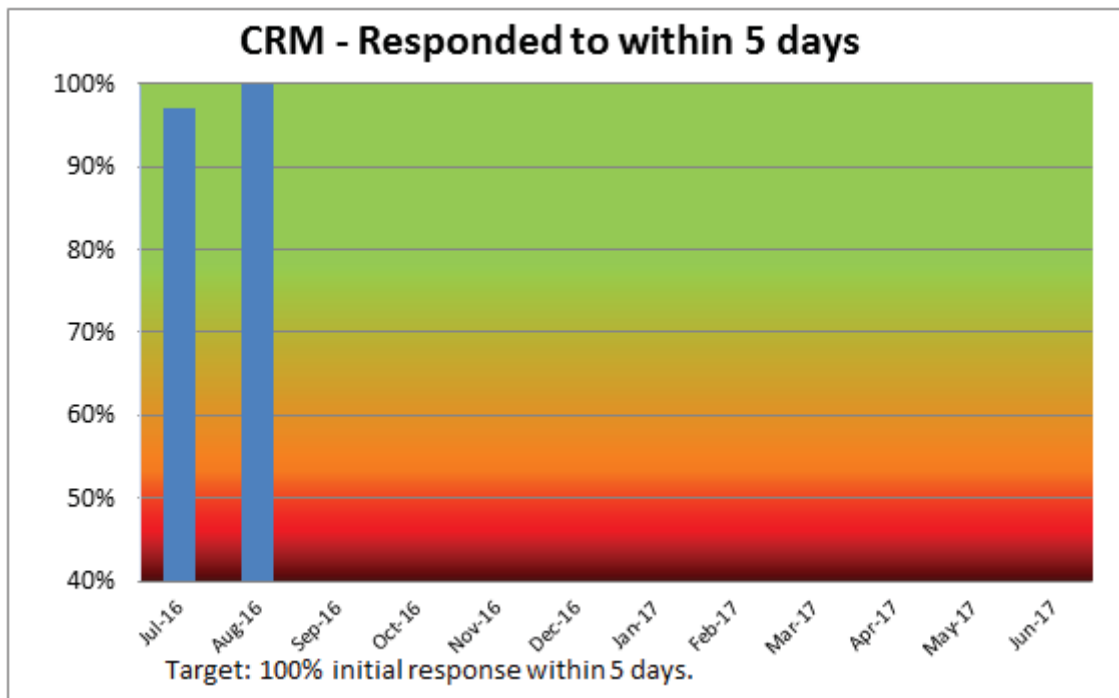
Please note that the reason the above financial information does not have the Target Cost Versus Actual cost information included, is that the Alliance is currently confirming the TCE and budgets for the 2016/17 financial year. Once finalised, this information will be updated and added. To include this now would give a false impression on performance.



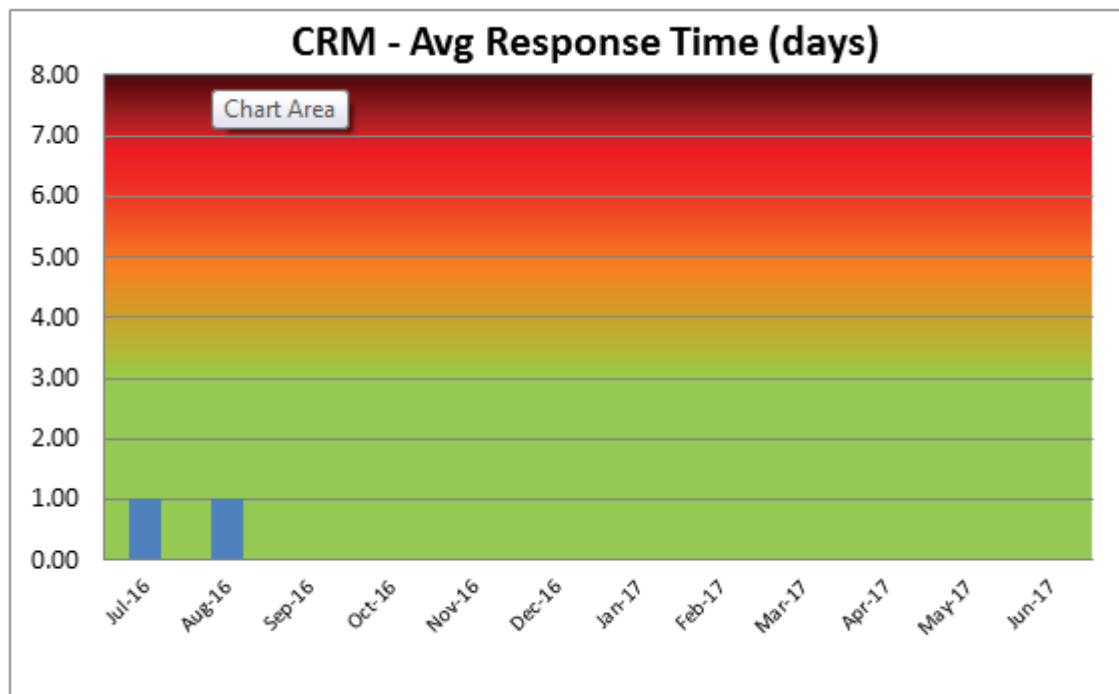
The number of site safety audits completed during August was down and is an area of additional focus for the Alliance team.



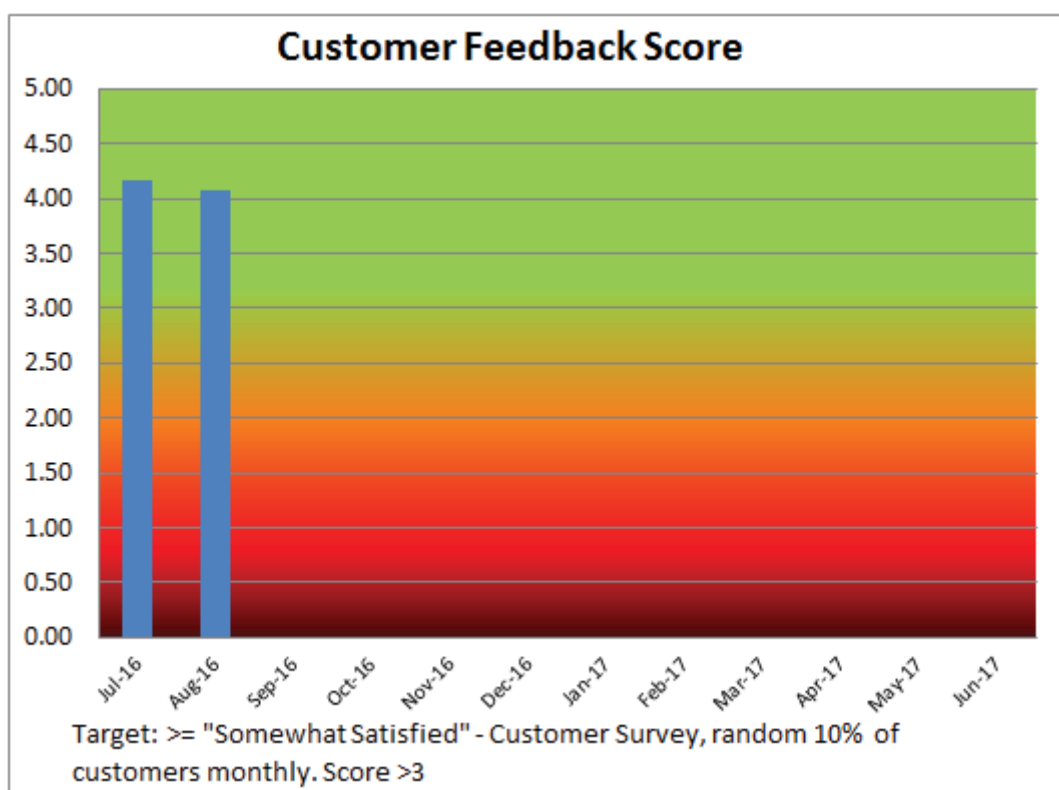
The Alliance had one medically treated incident during August. This was due to a staff member receiving a cut to a hand that required medical treatment.



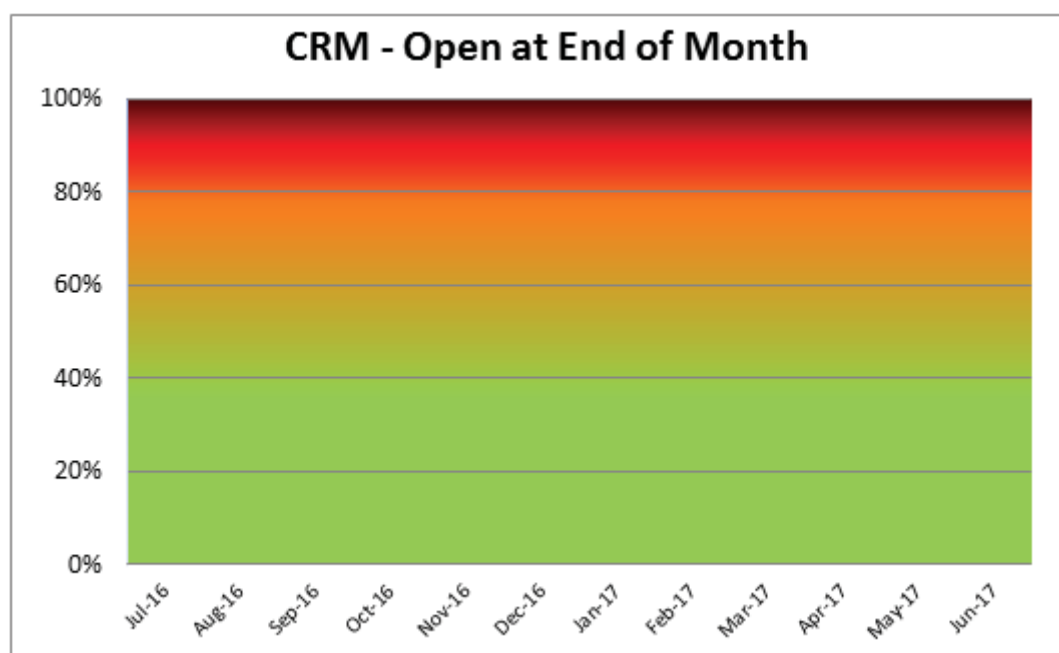
100% of CRM's were responded to within the required time frame for the month of August.



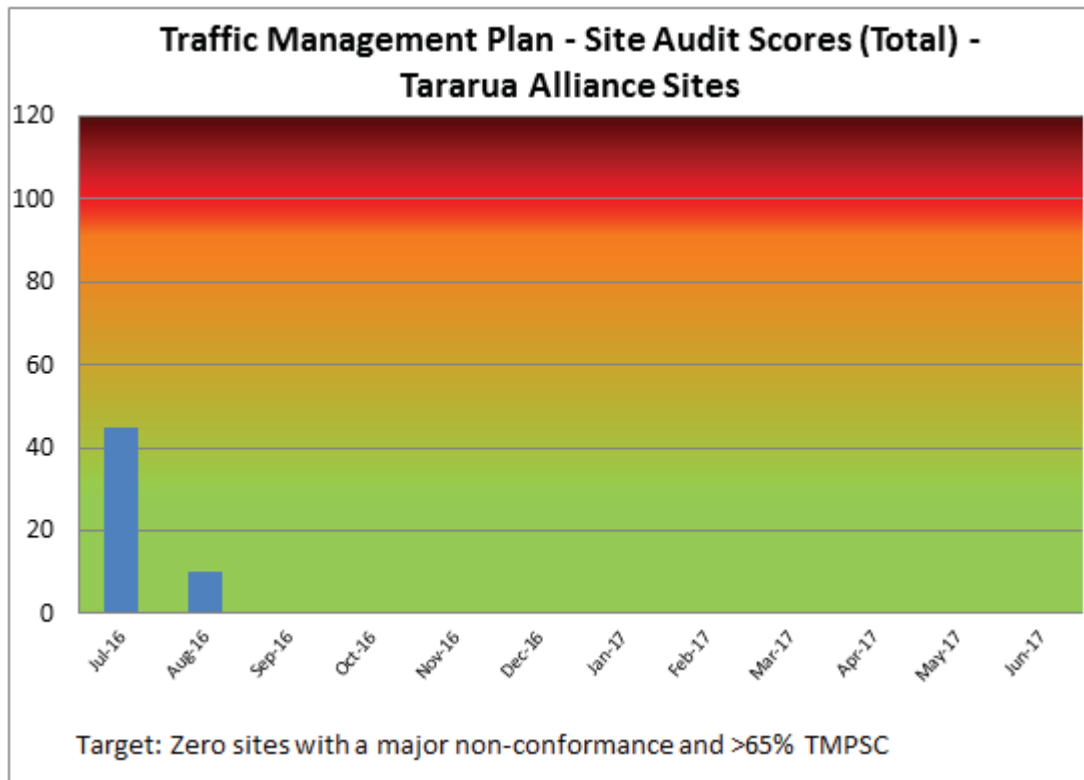
CRM's response times continue to trend well and is an area of real focus within the Alliance.



During August a 10% CRM survey was undertaken, and from these results the Alliance is continually averaging above 4.0, with this month being 4.08.



All CRM's were completed within the month.



Only one Alliance site was officially audited in August and was judged to be compliant. The focus during September is to audit at least four Alliance sites.

Assets Group

41. Executive Summary

The transfer of oversight of complex water and wastewater projects from Manager Assets Group into the Tararua Alliance, requires the disestablishment of the Manager Asset Group's role, which takes effect on 29 November 2016. Further business case and right track work is being mentored by Frank Aldridge to ensure the Assets Group is well prepared to deliver the residual projects and maintenance functions in collaboration with the Alliance resources and other project teams.

The feedback received regarding how efficiently Council dealt with the positive E-Coli readings in Pahiatua proved to be satisfying. The water team is continuing to sample the water from the bore daily and by the end of this week we should have had further discussions with the Ministry of Health regarding what the next step will be. We have received an early indication that due to the two consecutive positive tests on the bore sampling point, it is possible the bore may never achieve secure water status again. We will be evaluating options for Protozoa Compliance – such as UV treatment – in parallel with the new storage project.

Tenders for the cleaning contracts closed on 30 August. Ten conforming tenders were received and evaluated. The successful tenderer for the Dannevirke Public Convenience cleaning was One Complete Solution (OCS) and Archer's Handyman Services Ltd (the incumbent) for both the Woodville and Pahiatua Building Cleaning. The signing of the contracts will be completed over the next week and the new contractors will begin on 1 October 2016.

Solid Waste

42. Eketahuna Landfill

With Eketahuna Landfill closing in June 2018, Council engaged Wai Waste Consultants to work out the remaining volumes allowed to be left to deposit and the area needed. Council's landfill contractor is currently preparing the new cell and will be using this within the next week. A landfill closure plan will be written and submitted to Horizons, that will determine the limits to which the contractor will fill to.

43. Kerbside Refuse

As part of maintaining a smooth transition for the exit of kerbside refuse collection, it is planned that Council will stop selling stickers in Woodville towards the end of October. A letter will be sent to the Woodville retailers and an article will be put in the paper informing the public before this happens. Council's kerbside contractor, EnviroWaste, performed a bag count in Woodville in August. The result of this showed there were 97 yellow bags compared to 77 stickered bags, so it seems the majority of Woodville have already converted to alternative collection sources.

Utilities

Water Supplies

44. Pahiatua

The quality of water from the bore, since receiving the initial positive results (which resulted in Council issuing a precautionary boiled water notice on the reticulation network) has since provided different results. We have been receiving varying positive and negative test results for E-coli at the bore test point. There has been no E-coli present in the reticulation since we have been chlorinating the water. We are aware of seven complaints over the last two weeks regarding water quality but, upon investigation, there was some dead end flushing that needed to be done and the others were on-property issues ie, hot water clarity caused by a wetback that hadn't been used for some time.

Testing Procedures have been challenged and staff are following documented techniques.

Whilst staff have been spraying a disinfectant to the tap at the test point, it has not been "flamed" - as recommended in the MoH Bore Water Quality guidelines. We are now following this procedure.

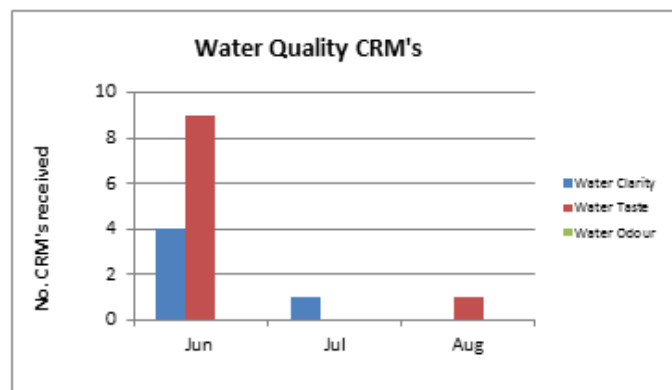
The sample bottles from the lab, occasionally have residual moisture, prior to the test, but we are assured they are sterile by the lab supplying them.

Replicate A and B samples have been taken recently, in separate lab supplied bottles, to send to separate labs (Eurofins in Wellington and CEL in Palmerston North).

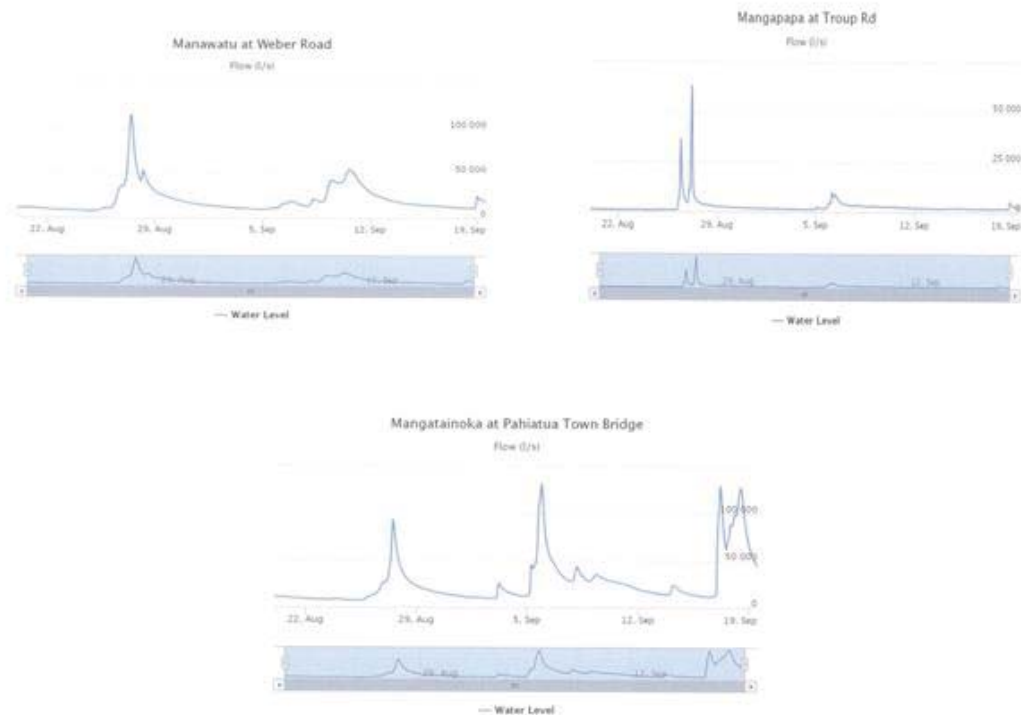
The low and inconsistent positive/negative readings (e.g. 1 E-Coli) indicates it is more likely a failure in testing method, than a failure in the constrained bore, which is operating between 65m and 95m.

The Pahiatua water has and will continue to be chlorinated for the foreseeable future.

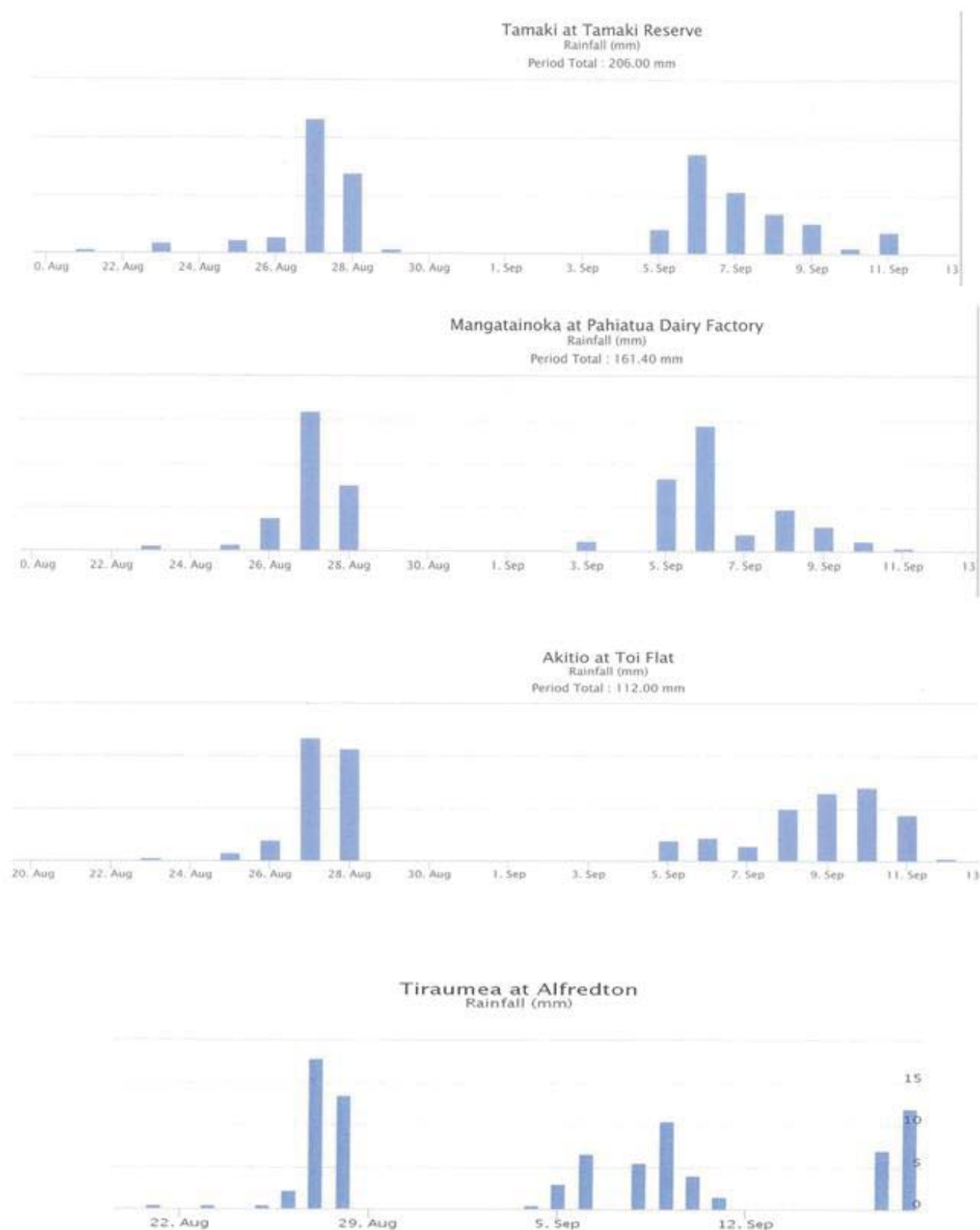
With having had two bore tests positive inside twelve months, MoH guidelines treat the bore as non-secure. Council is working with MoH and Mid-Central Health Drinking Water Assessors on this aspect, as the preference to use the additional water quality testing to seek to regain secure status rather than the option of having to design and build a treatment plant, although we recognise over the next 12 months, we will still require UV treatment to be compliant.



45. District River Flows – Last 30 Days



46. District Rainfall



47. District Water Usage

August				
Month	Dannevirke Res2 Export	Pah Bore Intake	Eke Plant Export	Woodville Plant Production
1/08/16	4059	967	470	937.5
2/08/16	3723	1052	468	655.8
3/08/16	4040	1141	434	772.3
4/08/16	4351	961	439	888.9
5/08/16	4181	992	438	1158.2
6/08/16	3400	988	439	989.2
7/08/16	3584	1010	455	1031.1
8/08/16	4645	1163	446	920.2
9/08/16	4086	991	449	1196.5
10/08/16	4498	1169	454	877.1
11/08/16	4738	1180	505	1112.5
12/08/16	4650	1154	384	739.4
13/08/16	3628	1003	383	1149.3
14/08/16	3467	969	384	643.2
15/08/16	4354	980	371	973.4
16/08/16	3754	1157	379	889.8
17/08/16	4337	945	368	822.6
18/08/16	4674	970	358	1060
19/08/16	4430	1055	398	681.5
20/08/16	3386	996	462	963.4
21/08/16	3340	1032	476	767.9
22/08/16	4080	1069	465	1288.3
23/08/16	3666	973	470	895.9
24/08/16	3963	1021	459	698.8
25/08/16	4304	938	458	779
26/08/16	4047	935	463	449.3
27/08/16	3283	935	476	355.7
28/08/16	3419	924	476	1251.5
29/08/16	4252	909	468	1282.6
30/08/16	4583	960	467	1195.3
31/08/16	4593	1032	472	1189.6

48. Dannevirke Treatment Plant

After a delay caused by the contractors, it is hoped that the new transformer will be installed this week so that we can get Filtec to commission the new pumps and UV unit.

49. Pongaroa Water

We have completed a door-to-door survey of water connections and tank inspections in anticipation of the Pongaroa Water Upgrade. This has given us an insight as to what condition the property reticulation tanks and connections are currently in.

Filtec are going to check the condition of the sand filter at the head works of the Pongaroa water scheme and ensure that the operation of the filter is working at its full capacity.

50. Pahiatua Reservoir

A new Kliptank has been ordered which has a 2,000m³ capacity. This will be installed in October, which will give the Pahiatua township some extra storage over the summer months while we organise the construction of the 6,000m³ reservoir.

The two alternative sites have been investigated with the preferred site to be in Wakeman Street - behind the existing reservoir. We are endeavouring to carry out a Geo-tech report on the site before we can move forward with any land negotiations. The immediate limitations are with site access including a constrained sealed entrance through private property and the existing access track requiring upgrading to facilitate all weather access to the site. A reasonable volume of earthworks are required to improve a flat stable building platform for the reservoir. At this stage, resource consent issues are considered to be straight forward for this site.



Wastewater

51. Resource Consents

Draft terms of reference for the working group are with submitters for comment. A third pre-hearing meeting will be held on 19 October 2016.

52. MfE - Dannevirke

Four contractors have been invited to tender for the first stage of earthworks of the No.1 Pond. The tender documents are in the final stages of preparation and will be sent out to the parties in the next day or so. The tenderers will have two weeks to submit their tender. It is anticipated that the earthworks will commence from early October through until February 2017.

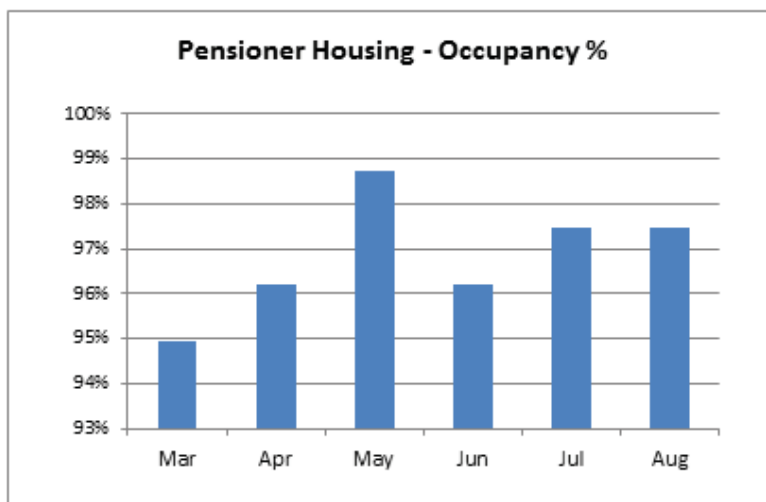
53. MfE Projects – Woodville

The fencing around the screen has been completed.



Property

54. Housing for the Elderly



Camping Grounds

55. Statistics

	August 2016	August 2015	% Change
Dannevirke	184	89	107% increase
Pahiatua	185	306	40% drop
Woodville	0	63	Closed
Eketahuna	124	242	49% drop

56. Woodville

The Woodville Camping Ground hardstand area was opened on 6 of September. The grassed area remains fenced off until it has been rolled and the grass is established. The planting of all the fenced areas have now been completed.

57. Council Building Cleaning Contracts

Three tenders were received for the Dannevirke Public Convenience Cleaning, four for the Woodville Building Cleaning and three for the Pahiatua Building Cleaning.

Contract documents are being finalised for signing and it is anticipated the new contractors will be ready to start on 1 October.

Administration Buildings

58. Pahiatua Service Centre Earthquake Strengthening

A report is being presented to Council's workshop on 28 September to seek direction on funding to complete the project. Beca's current estimate of costs has risen since their initial estimate in 2013.

Cemeteries

59. General

August	Burials	Ashes
Mangatera	7	
Mangatainoka	3	
Ormondville	1	
Eketahuna	1	
Norsewood	1	
September		
Mangatera	2	1
Mangatainoka	1	
Ormondville	1	
Eketahuna	1	
Norsewood	1	

There have been 24 cemetery enquiries by way of email or phone over the past month.

60. Mangatainoka Cemetery

Following requests from the public, a new concrete walkway from the carpark into the cemetery has been installed.



The stillborn memorial has been erected. We are waiting for the Alliance to complete drainage work and reseal the driveway.

61. Woodville Gorge Cemetery

A group of Friends of the Gorge Cemetery met on site to discuss some maintenance issues. Some of the wooden edging on the tracks and steps need to be re-attached or replaced. The agapanthus need to be trimmed back off the tracks. Some of the tracks and roadway has been scoured out and needs relining. The lime has been ordered to repair this. The community services team has been approached to carry out the work needed.

A system of supplying water to wash hands is being investigated. The old tank has been removed off site.

62. Mangatera Cemetery

Veteran Affairs have agreed to install two new ashes berms in the RSA section of the cemetery. A local contractor will be laying these in the near future.

63. Cemetery Brochure and Website

The cemetery brochure and website page are in the final draft stages. We are working with the marketing team to finalise both of these and hope to have the final version published by the end of September.

Community Buildings

64. Woodville Museum

A meeting was held with representatives of the Woodville Museum. They are seeking assistance from Council for funding the replacement of the front fence and extension of the side fence. They also require the floor in one of the display rooms to be sanded and re-oiled. The representatives from the Museum will be submitting a quote for the fencing. A quote is being obtained for the sanding of the floor.

65. Painting Tenders

Tender documents are currently being drawn up for the exterior painting of the Eketahuna Community Centre and the Eketahuna War Memorial Hall. It is intended that these will be advertised next month.

Parks and Reserves

66. Woodville Playground – Fountaine Square

The re-development of the Woodville Playground is underway. Quotes have been accepted for the installation of an 'Eagles Nest' which is a high climbing apparatus and the matting that goes underneath it.

A meeting with the local community representatives is being held to finalise the location of the other equipment that is to be installed. Once we know this, the installation can begin.



67. General

Grass has started to bolt throughout the district. Our contractors have been advised that they will need to ensure they keep on top of their mowing to avoid any complaints.

A programme for flat weed spraying throughout the district is being drawn up.

Strategy and District Development

68. Infracon Struck-Off

Infracon Limited (In Liquidation) has been struck off the companies register giving finality to the Company and its history. The remaining follow up work is the potential collection of outstanding debtors distributed to Council to collect on behalf of both Shareholders.

69. Pongaroa Rural Water Supply

A presentation was recently made by Peter Wimsett, Manager Strategy and District Development, to the Pongaroa Rural Water Supply Committee on the draft service level agreement. The key aspect is the separation of management of the Pongaroa Township from the rural supply to ensure compliance with Ministry of Health regulations under the approved Town Water Safety Plan.

A review of household connections in the Town has also been completed. This has been done to review potential costs of the change to mains pressure through the town and to ensure that the treated supply will not become contaminated with any roof water.

70. Tararua Aquatic Community Trust

Pool usage numbers over winter have not been sustained and new programmes designed to attract customers back to the pool are underway. The carpark reseal completion makes access to the pool more attractive but, while under works, this has almost certainly contributed to the drop in patronage. There remains significant deferred maintenance at the facility including the changing rooms, which once completed will boost the aesthetics and comfort for users of the pool. Inspire Net free Wifi is now available at the pool. A lot of work is also underway to complete the pool safe documentation.

Funding of \$5,000 has been granted by Infinity Foundation for the stage 2 LED lighting upgrade. The total stage cost is likely to be close to \$18,000 with the remaining \$13,000 being funded from the depreciation reserve. Other recent funding from reserves are \$5,000 for the Stage 1 LED lighting and \$5,300 for replacement matting.

71. MW LASS

Significant work is being put into an Information Services strategy and plan for the Region's councils. A strategic plan has already been prepared and the second stage is to develop proposals for centralised project management and business cases for two areas where councils working together may achieve better service delivery and/or lower costs. The first business case is the "foundation", being the hardware and software platform and processes. The second business case is for "business integration, intelligence and collaboration", being the way to use It to deliver improved services. This review will be the basis for the requirement Tararua has identified to complete Section 17A LGA 2002 review of IT services.

72. Public Survey

The independent survey conducted by Key Research Group has commenced and will continue over the financial year of Council, covering key questions that will help determine Council's performance from the perspective of our customers and stakeholders. A final management report will be completed after 12 months.

Economic Development and Communications

73. Retail Spending

Breakdown of SPENDING Activity - By Retail Category - August 2016

Data on this page is sourced from Paymark and BNZ MarketView

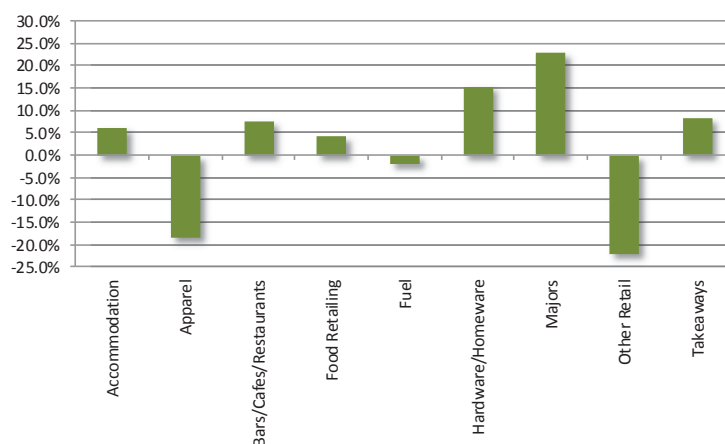
1.1 VALUE OF SPENDING at merchants based in Tararua District

					<i>Total NZ</i>	
	August	Distribution	Last 12 months	Distribution	August	Last 12 months
Accommodation	\$0.3 m	2.8%	\$3.6 m	2.9%	\$137.3 m	\$1.9 b
Apparel	\$0.1 m	1.5%	\$2.5 m	2.0%	\$180.7 m	\$2.6 b
Bars/Cafes/Restaurants	\$0.5 m	5.1%	\$6.2 m	5.1%	\$396.1 m	\$4.8 b
Food Retailing	\$4.3 m	45.5%	\$52.0 m	42.7%	\$1,460.9 m	\$17.7 b
Fuel	\$2.0 m	21.0%	\$25.9 m	21.3%	\$507.1 m	\$6.2 b
Hardware/Homeware	\$0.3 m	2.7%	\$3.4 m	2.8%	\$225.0 m	\$3.0 b
Majors	\$0.6 m	6.7%	\$8.3 m	6.8%	\$442.2 m	\$6.1 b
Other Retail	\$1.0 m	10.6%	\$14.9 m	12.3%	\$864.0 m	\$11.4 b
Takeaways	\$0.4 m	4.0%	\$4.8 m	3.9%	\$204.9 m	\$2.3 b
TOTAL	\$9.5 m	100.0%	\$121.5 m	100.0%	\$4.4 b	\$55.9 b

1.2 - PERCENTAGE CHANGE over the same time periods last year

	August	Distribution	Last 12 months	Distribution	August	Last 12 months
Accommodation	6.2%	0.2%	2.1%	0.0%	10.6%	9.6%
Apparel	-18.3%	-0.3%	-2.5%	-0.1%	-1.0%	-0.9%
Bars/Cafes/Restaurants	7.7%	0.3%	2.8%	0.1%	9.2%	8.6%
Food Retailing	4.3%	1.6%	3.1%	1.1%	0.4%	2.5%
Fuel	-2.0%	-0.6%	-0.5%	-0.2%	-4.9%	-4.3%
Hardware/Homeware	15.5%	0.4%	-1.7%	-0.1%	6.0%	6.9%
Majors	22.9%	1.2%	5.5%	0.3%	-1.8%	1.9%
Other Retail	-21.9%	-3.1%	-11.9%	-1.7%	0.5%	2.0%
Takeaways	8.4%	0.3%	11.3%	0.4%	14.0%	17.3%
TOTAL	0.6%		0.4%		1.3%	2.8%

1.2.1 Change in Spending over same month last year



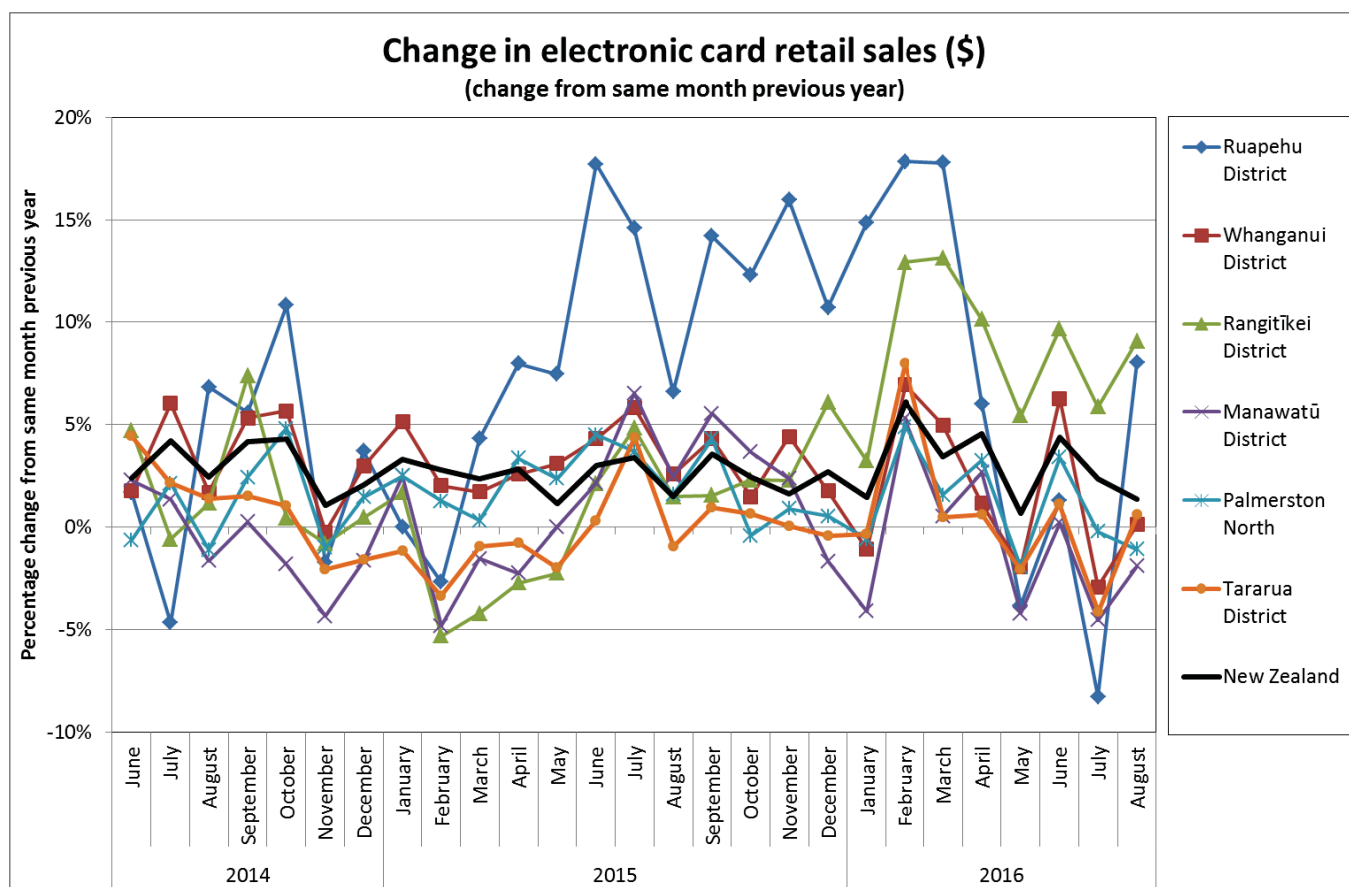
Top three categories

- 1 Majors
- 2 Hardware/Homeware
- 3 Takeaways

Lowest three categories

- 7 Fuel
- 8 Apparel
- 9 Other Retail

* Majors includes merchants within the Appliances, Departments Stores and Furniture/Flooring Categories



74. Te Apiti - Manawatū Gorge Toilet Facilities Project

We are party to an application for the first round of funding (August 2016) for the Regional Mid-sized Tourism Facilities Grant Fund . The application has been made to assist a bid to upgrade toilet facilities at the Te Apiti Manawatu Gorge location, which includes Ferry Reserve and Te Apiti Wind Farm.

75. GO! Project and Youth Initiatives

We visited Te Wananga o Tamaki Nui A Rua to meet the horticulture tutor and address the students regarding opportunities inherent in the GO! Project. This was appreciated and they have invited the Business Network to keep in contact regarding the development of cropping initiatives.

76. Tararua Youth Guarantee Community Partnership – Administration Role

We have agreed to be the host organisation in support of the Tararua Youth Guarantee Community Partnership (TYGCP) with the availability of our incubation office for their new TYGCP Administration Support person.

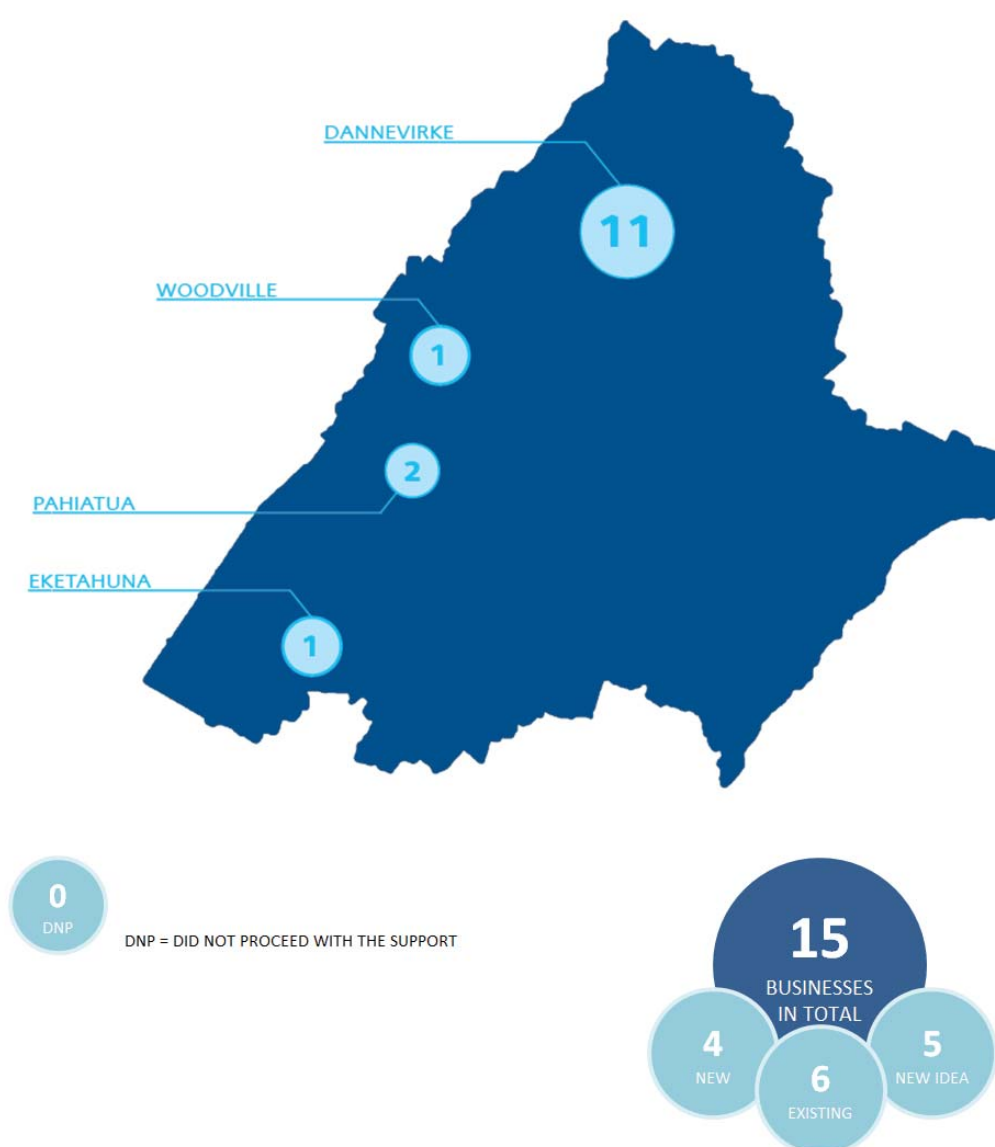
The role has been developed to make progress on the TYGCP project. The administration role will be fully subsidised for up to 6 months by Work and Income.

This will assist to bridge the gap between youth seeking employment and Tararua employment opportunities.

Business

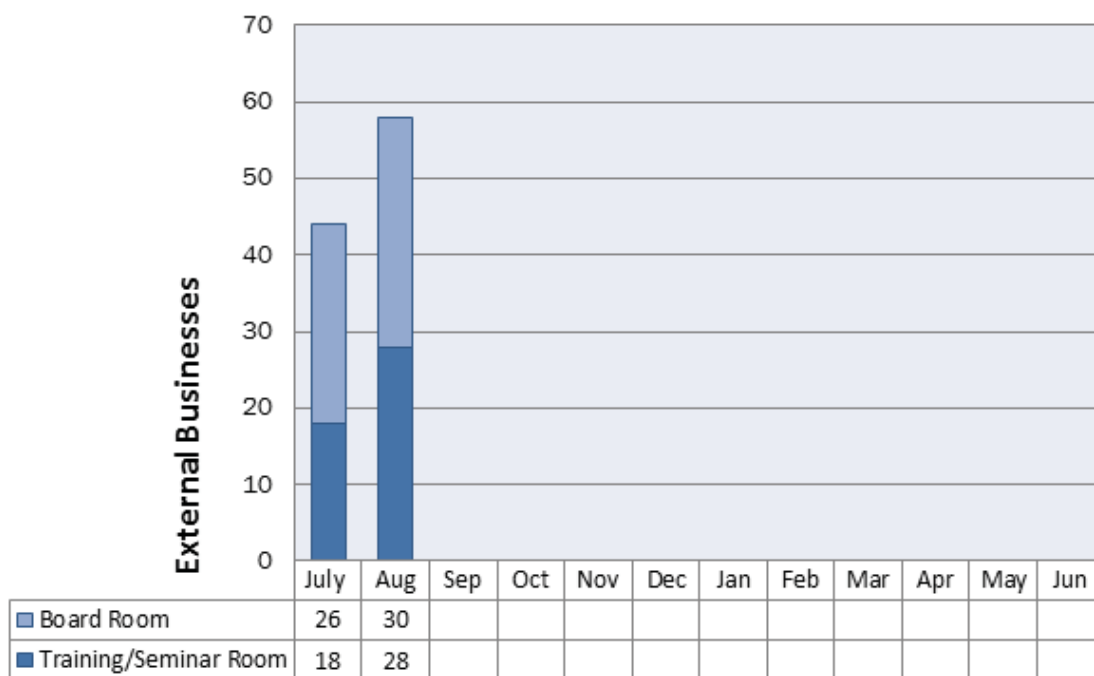
77. Geographic Statistics (1 July 2016 – 30 June 2017)

Business assistance provided by the Tararua Business Network to date.



78. Use of Facilities (1 July 2016 – 30 June 2017)

The Tararua Business Network Training Seminar and Boardroom figures for August are below.



The Tararua Business Network Training Seminar and Boardroom were utilised for the following purposes:

Board Room

Sport Manawatu
Economic Development Meeting
Naenae Walkway
Business Consultations
Local Business Meeting
Sport Manawatu
Tararua Youth Guarantee Community Partnership
Pahiatua Chamber
Dannevirke Chamber of Commerce
Health and Safety Meeting
NZ Driving Defence
Staff Training
Industrial Hemp Meeting
Vision Manawatu and Local Business Meeting

Training/Seminar Room

Business Employment Interview
Dannevirke Community Vehicle Trust AGM
Dannevirke Toastmasters
IRD Intro to Business Seminar
Tararua Youth Guarantee Community Partnership
Budget Services

79. Innovate 2016 – Building Clever Companies (BCC)

Entries for the competition closed at the beginning of 2016 and we had two residents from our district in the Top 19, Jared Mullinder of Native Woodcraft and Renee Floyd of Tosh Creative. We also introduced Nick Rogers of DB Breweries (Tui HQ) to the Innovate Team and he is one of the business mentors for the competition. Over the past few days, the competitors have pitched their ideas to the judges, and the Top 5 will be selected and be given the expertise of a mentor to take their idea to the next stage. For those not selected they will still have the opportunity to be part of the Innovate U programme, which the BCC deliver every year.

Business | Potential

80. Support

We continue to support a whole range of businesses, at various stages of development. This has included people exploring their business ideas and looking for assistance with validation, as well as those looking at the viability of purchasing commercial property.

Support has been given to businesses and individuals who have recently started out and are looking to develop their business skills to grow their businesses, by introducing them to local services and training opportunities. Established businesses needing assistance with Council Services have also been given advice and support.

We have referred an established business to Vision Manawatu and they are eligible for NZ Trade & Enterprise (NZTE) funding through the Capability Development Voucher Scheme for the strategic development of their business.

81. Pahiatua Business Expo (October 2016)

Pahiatua Chamber of Commerce is holding a Business Expo at Bush Multisport in mid-October, which we plan to attend to profile the services and support available through the Tararua Business Network.

82. Business Workshops held in August:

- Do I need an accountant?

Presented by Esther McHardy of MCI & Associates.

- Introduction to Social Media

Presented by Grass Roots Media; an introduction to the world of social media. Chelsea Millar has recently relocated her business to Pahiatua and is sharing her expertise with our local businesses throughout the district.

- Introduction to Business

Presented by the Inland Revenue Department (IRD); recurring workshop.

- Hot Topics for the Tourism Sector

Presented by WorkSafe and Venessa Smart Digital; covering Health and Safety, as well as social media focused on the tourism sector.

Upcoming Workshops:

15 September : 'W#at the Social?' – Social Media Workshop

Presented by Chelsea Millar, Grass Roots Media
Pahiatua Service Centre, 136 Main Street, Pahiatua

20 September : 'W#at the Social?' – Social Media Workshop

Presented by Chelsea Millar, Grass Roots Media
Tararua Business Network, 40 Denmark Street, Dannevirke

28 September : GST Workshop

Presented by IRD.
Tararua Business Network, 40 Denmark Street, Dannevirke

District Development and Tourism

83. Tu Te Manawa Project – Te Mana o te Wai Funding, Ministry for the Environment (MfE)

Oriana Paewai, Rangitane o Tamaki nui a Rua, has advised that MfE have signed off this project. The first whare being built is Te Waha o Te Kuri (Ferry Reserve).

84. Waihi Falls

As part of our plan to grow visitor economy and accelerate the growth of the tourism industry in the district, we are exploring options for upgrading reserves, e.g. like we have with Ferry Reserve.

We hosted an initial meeting to discuss the possibility of improving Waihi Falls as a destination location. We are now investigating options that will be presented to the local community for discussion.

85. Carnival Park Development

We are providing project support to a community group in Pahiatua who would like to restore the bush walk and pond at Carnival Park. The group includes the Carnival Park Committee (Campground), Pahiatua on Track, and local schools.

The bush area is public conservation land owned by the Department of Conservation (DOC) and the campground is owned by Tararua District Council, and managed by Karolyn Donald and the Carnival Park Committee.

A group meeting was held to develop a high-level plan regarding the opportunities and hopes for the park. This will assist with discussions with DOC and we are now linked to two DOC rangers who will liaise with the project to bring the restoration, development of the area and ongoing maintenance back to the community.

Marketing and Events

86. 2016 Trustpower Tararua District Community Awards

Ormondville Rail Preservation Group Incorporated has won the Supreme Award at the 2016 Trustpower Tararua District Community Awards. The Awards were announced and presented on Monday 12 September at a function held in the Woodville Old Folks Hall.

For winning the Supreme Award, Ormondville Rail Preservation Group Incorporated received a framed certificate, a trophy and \$1,500 prize money. Ormondville Rail Preservation Group Incorporated now has the opportunity to represent the district at the 2016 Trustpower National Community Awards, which are being held in Rotorua in March 2017.



Category winner's for the Trustpower Tararua District Community Awards were:

Heritage and Environment:

Winner: Dannevirke Promotion and Development Society Inc.

Runner up: Pukaha Mount Bruce Restoration Volunteers

Commendation: Friends of the Early Settlers Cemetery Dannevirke

Health and Wellbeing:

Winner: Eketahuna Opportunity Shop

Runner up: Waireka Care Home

Commendation: Pahiatua Community Services Trust

Arts and Culture:

Winner: Dannevirke Floral Art Group

Runner up: Woodville Districts' Vision

Commendation: Gottfried Lindauer Replica Studio

Sports and Leisure:

Winner: Pahiatua Cycle Group

Runner up: Bush Junior Hockey Club

Commendation: Bush Netball Club

Education and Child Youth Development:

Winner: Ruahine School PFK

Runner up: Dannevirke and Districts Home Budgeting Service

Supreme Winner:

Ormondville Rail Preservation Group Inc.

Youth Spirit Award

Winner: Hannah Bailey

Runner Up: Laura Dawson

87. Auckland Home Show



Footnote: It was a great opportunity for Mercedes (currently on our work scheme) – who took up the challenge well – to work with our team to promote the district.

This year we again had a stall at the iconic Auckland Home Show. Five days, 7-11 September ,10:00am-9:00pm.

Goals for the Show:

- To promote the Tararua District as an excellent place to relocate and invest. To champion the affordable housing available in Tararua, business investment, land utilisation and the recreational activities on our doorstep.
- Over the five-day period, we spoke to 300 visitors during the week and over the weekend approximately 825 visitors equating to 1125 conversations promoting our district. Although the weekdays were slower than experienced last year, there were more opportunities to have extended conversations.
- The key subjects involved investment opportunities (enquiry came from Fiji), Auckland residents seeking investment properties as well as relocation to our district. Building on our presence at the Motorhome Show, there was a definite increase in motor home visitors who had visited, or were contemplating visiting Tararua, with a particular interest from Motorhome owners interested in our coastline.

It was notable from our team that there was increased recognition of the location of Tararua and many Auckland residents were already researching property on-line in our district.

Feedback from a visitor to our site:

'My husband and I visited the Auckland Home Show and picked up the Tararua Country Visitor's Guide. We want to congratulate you on a very informative guide. We had a motor home and did a tour thru SH2 from Napier to Eketahuna. Having since studied the guide, we realize how much we missed. We now have a caravan and intend coming back to your lovely part of the world to tour thru the country from SH2 to the east coast so the guide will be very useful. May I add that one of the nicest domains that we stayed at was the Eketahuna Camping Ground. Great facilities and as we have a little dog, plenty of room for her walks.'

Thanks again for a great guide that we intend to make use of later.'

Community Support

88. Event Support - Spring Festival

We supported the Spring Festival again this year. Our sponsorship includes the design and publication of their brochure.



The image shows a colorful brochure for the 'Spring Festival Calendar October 2016'. The title is in a large, stylized font with a flower icon. The brochure is divided into sections for 'Weekly Attractions' and 'October Attractions'. The 'Weekly Attractions' section lists events from Sunday 2nd to Saturday 15th October. The 'October Attractions' section lists events for Saturday 1st, Friday 7th, Friday 14th, and Saturday 15th October. The brochure features a decorative border of colorful flowers at the bottom.

Spring Festival Calendar 🌸 **October 2016**

Weekly Attractions

DAVE'S DEN 363 High Street
Open daily from 10am to 5pm. Model vehicle display (8,000) and art gallery. Adults \$3, primary school children \$1. Enquiries 374 8432.

DANNEVIRKE FANTASY CAVE 60 High Street
Open 10am to 2pm on 24, 27 & 29 September; and 1, 4, 6, & 8 October. Story readings available.
Open 10am to 12:30pm on 15, 22 & 29 October.
Adults \$7 and children \$3.

GALLERY OF HISTORY 14 Gordon Street
Open Mon-Fri from 10am to 3pm. Adults \$2, children 50c. Enquiries 374 6300.

INTERNATIONAL POLICE MUSEUM and MUSEUM LODGE 133-137 High Street
Open Sun from 10am to 3pm, other days by arrangement. Phone 374 6455, or 021 897 880.

RANGATIRA CROQUET CLUB 13a McPhee Street
1pm every Saturday in October. Try your hand at golf croquet, a fun game for all the family. Open to everyone aged 8 years and over. Free for those new to the game. Please wear flat soled shoes and we will provide the rest. For more information, contact Bethia 374 5382, Graham 374 7583, or Ian 374 8844.

October Attractions

Saturday 1st October
SILENT MOVIE SPECTACULAR
Fountain Theatre, Ward Street
4pm. Dannevirke Host Lions presents this blast from the past. Mr David Beattie of Wellington will present two films, one of which is the hilariously funny movie 'Young Sherlock' starring Buster Keaton. David will accompany these films with his excellent piano playing using original music scores for the films. For more information, contact Alan Holmes 374 6090.

Sunday 2nd October
EXOTIC SHEEP SHEARING DAY AND TASTING
Hales family woodshed, Wimbledon (600m east of Dannevirke)
10am to 2pm. Entry and hospitality free of charge. Enquiries 374 3584.

ANIMAL AND PET BLESSING
The Parish of Southern Hawkes Bay, St John's Anglican Church, 176 High Street
2pm. The service will include a commemoration of war animals, particularly from WW1. All welcome, especially pets and animals or a favourite animal toy. Enquiries 374 7407.

Tuesday 4th October
KNOX CHURCH FASHION PARADE courtesy of Ballentynes
Knox Church, Swinburn Street
2pm. Entry \$5 (donation to missions). Afternoon tea provided.

Friday 7th October
TARARUA DISTRICT COUNCIL CHARTER PARADE
High Street
Parade leaves from The Hub carpark 12:00pm. Presentation of Charter to 1st Battalion Royal New Zealand Infantry Regiment. Enquiries 374 4080.

Friday 7th October to Sunday 16th October
DANNEVIRKE ART SOCIETY ANNUAL EXHIBITION
Home Industries Hall, Dannevirke A & P Showgrounds, High Street
Grand Opening 5:30pm to 7:30pm, 7 October. \$5 entry fee, door sales available. Social drinks and nibbles, and award presentations.
Open 10am to 4pm, 8-16 October. Free admission. Special features for 2016 include a wide range of quality, original paintings by local artists in different mediums for enjoyment and for sale at price ranges to match all budgets. Dannevirke Woodturners Group display and sales, and Dannevirke Photography Group display.

Friday 14th October & Saturday 15th October
SHB FEDERATION OF WOMEN'S INSTITUTES 66TH HANDCRAFT COMPETITION AND DISPLAY Dannevirke Sports Club, A & P Showgrounds, High Street
Hall will be open from 10am to 12pm to accept entries – the public and other organisations are very welcome to compete. Hall closed for judging from 1pm to 3pm.
Friday, 3pm to 5pm. Open for public viewing.
Saturday, 10am to 4pm. Open for public viewing. Prizegiving 3:45pm.

Saturday 15th October
DANNEVIRKE GARDEN AND CRAFT EXPO – 22ND ANNIVERSARY
Tatara College, 3 Rushmore Street
10am to 3pm. Adults \$4, students/children free. For more information, contact Cath Cameron 374 6165, or Paula Olsen 374 7783.

DANNEVIRKE SPINNERS AND WEAVERS CLUB OPEN DAY
The Craft Cottage, 30 McPhee Street
10am to 4pm. A display of work and craft related items on show. For more information, contact Jean McFarland 374 7560, or Heather Ridge 374 7691.

Saturday 15th October & Sunday 16th October
DANNEVIRKE FLORAL ART GROUP EXHIBITION – "STARS"
Rawiri Lodge Hall, 191 High Street
9:30am to 4pm. \$2 entry. Enquiries, contact Linda Barnett 374 8185.

"DOG DAYZ" Rushmore Kennel Association
Dannevirke A & P Showgrounds, High Street
Both days, judging begins at 8:30am. All Breeds Dog Show. Free entry to public. Saturday, 12pm. Kidz and K-9s fun afternoon. Bring your pet dog along and experience the world of dog shows for yourself. For more information, contact Tim Delaney 374 5200.

DANNEVIRKE COTTAGE QUILTERS 30TH ANNUAL QUILT EXHIBITION
Huaia Range School Hall, Cole Street
9am to 4pm. Exhibition of quilts and crafts. \$2 entry. Enquiries, contact Pam Smith 374 6346.

Friday 21st October
Dannevirke Chamber of Commerce presents DANNEVIRKE MARKET DAY
9am to 3pm. Enquiries 374 5482 or 027 226 8670, or email sueberry@xtra.co.nz

Sunday 23rd October
NEW ZEALAND MEN'S CHOIR
Dannevirke Town Hall, corner High and McPhee Streets
2pm.

Saturday 29th October
COUNTRY CARNIVAL MARKET
Home Industries Hall, A & P Showgrounds, High Street
10am to 1pm. Free admission. Stalls available, \$20. Enquiries, contact Daphne 374 7492.

89. Event Support – Ross Shield Tournament

We are working with the Ross Shield Tournament organising committee to provide support to this widely respected tournament. We provided materials for information/welcome packs and continue to work alongside the group to assist where we can.

Communications

90. Local Elections 2016

The communications team has been assisting the Electoral Officer with the implementation of the Local Government New Zealand (LGNZ) ten-month campaign Vote2016 (or #Vote16NZ) which aims to lift voter numbers above 50 per cent nationally for the first time since 1998. The campaign also encourages citizens with strong leadership qualities and a passion for their community to consider standing as candidates themselves.

We have developed a communications schedule and we are disseminating information for both voters and candidates.

Between 24 August and 21 September, the following communications and publications have been published/released:

- **Local Communication**
Further Notice of Election and Declaration of Elected Candidates
- **Local Communication**
Voting opens in 2016 local council elections

91. Media and News

On the following page there is a breakdown of media releases from the Tararua District Council, as well as an overview of local, regional and national news stories relating to the Tararua District Council:

92. Internal

This list includes all media releases (not public notices) sent out from the Tararua District Council between 18 August and 21 September 2016:

Date	Title	Topic
22/08/2016	Further Notice of Election and Declaration of Elected Candidates	Local Elections 2016
29/08/2016	Honouring Woodville's Fallen Soldiers	Community Events
2/09/2016	Boil Water Notice for Pahiatua Water Supply	Water and Wastewater
2/09/2016	UPDATE: Boil Water Notice for Pahiatua Water Supply	Water and Wastewater
3/09/2016	UPDATE 2: Boil Water Notice for Pahiatua Water Supply	Water and Wastewater
4/09/2016	UPDATE 3: Boil Water Notice for Pahiatua Water Supply	Water and Wastewater
5/09/2016	UPDATE 4: Boil Water Notice for Pahiatua Water Supply	Water and Wastewater
5/09/2016	"Working Here is Awesome" says Young Apprentice Article no. 1 of the Keep Employing Youth (KEY) Series	KEY Series (Youth Employment)
6/09/2016	UPDATE 5: Boil Water Notice for Pahiatua Water Supply	Water and Wastewater
7/09/2016	UPDATE 6: Boil Water Notice LIFTED for Pahiatua Water Supply	Water and Wastewater
8/09/2016	FINAL UPDATE: Boil Water Notice Lifted for Pahiatua Water Supply	Water and Wastewater
15/09/2016	Voting opens in 2016 local elections	Local Elections 2016
19/09/2016	Ormondville Rail Preservation Group Inc. Scoops Top Award	Community Events
19/09/2016	Dog Microchipping	Animal Control

93. External

The breakdown of external media articles and stories between 18 August and 21 September will be included with next month's breakdown.

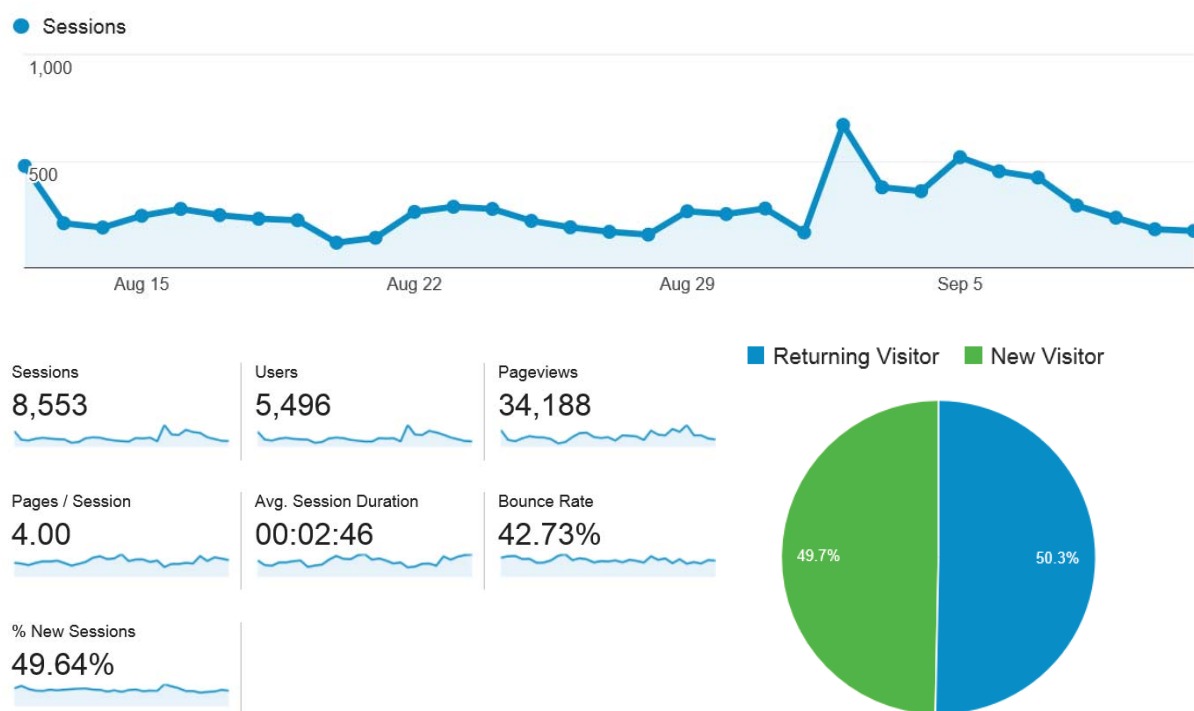
Websites

94. Internal

▪ Tararua District Council (www.tararua.govt.nz)

The project to implement changes identified in an external audit of our website is now complete, with major changes included in re-organising the homepage.

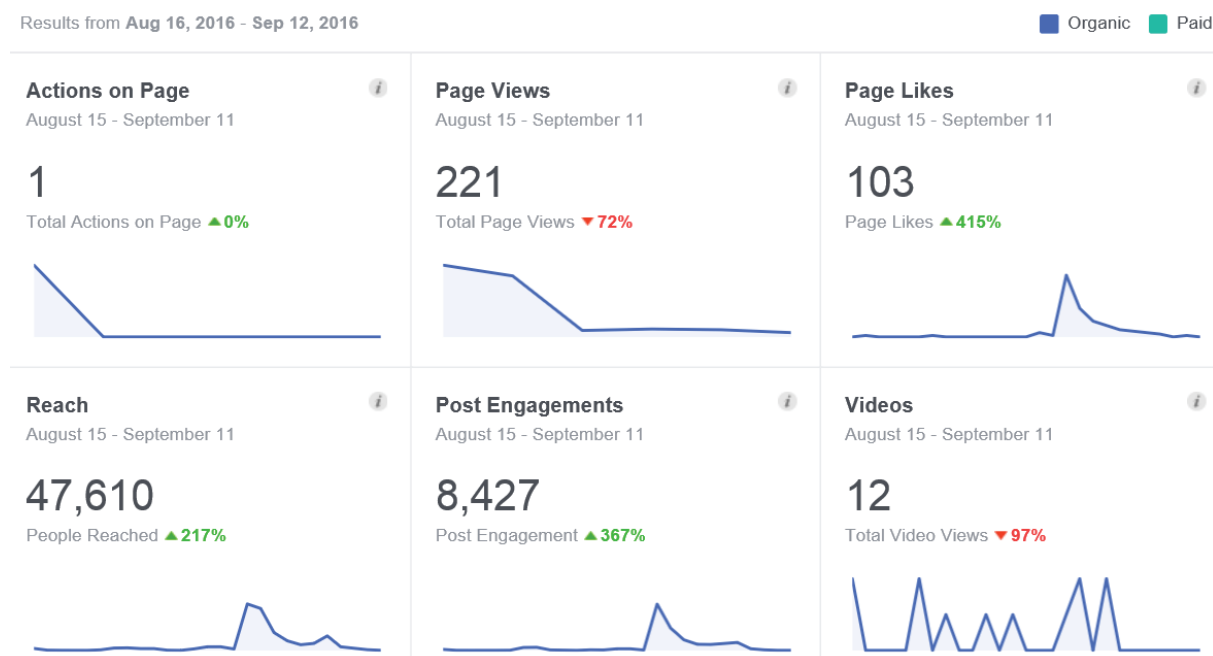
Page summary from the last 30 days:



Social Media

95. Facebook (www.facebook.com/tararuadc)

Page summary from 15 August to 12 September:



Actions on Page

The number of clicks on your Page's contact info and call-to-action button.

Page Views

The number of times people viewed your page and its sections.

Page Likes

The number of times people liked your page.

Reach

The number of people your posts have reached plus likes, comments, shares and more.

Post Engagements

The number of times people have engaged with your posts through likes, comments, shares and more.

Videos

The number of times the videos on your Page have been viewed, for at least 3 seconds.

96. Google+ (www.tararuabusinessnetwork.co.nz)

The Tararua Business Networks "website" was developed in the form of a Google+ business page – this is proving to be a good platform for the Business Network to share training opportunities, business case studies, latest news and more.

Page summary from the last 30 days:



Insights for your business, last 30 days

2.16K

20% ↓

Views

4

42% ↓

Actions

How customers search for your business ?

Last 30 days ▾



Direct

Customers who find your listing searching for your business name or address.



Discovery

Customers who find your listing searching for a category, product, or service.

Customer actions ?

Last 30 days ▾

The most common actions that customers take on your listing

Total actions 1.9K



Visit your website

4



Request directions



Call you



View photos

1.9K

Customer actions ?

Last 30 days ▾

The most common actions that customers take on your listing

Total actions 1.9K



Visit your website

4



Request directions



Call you



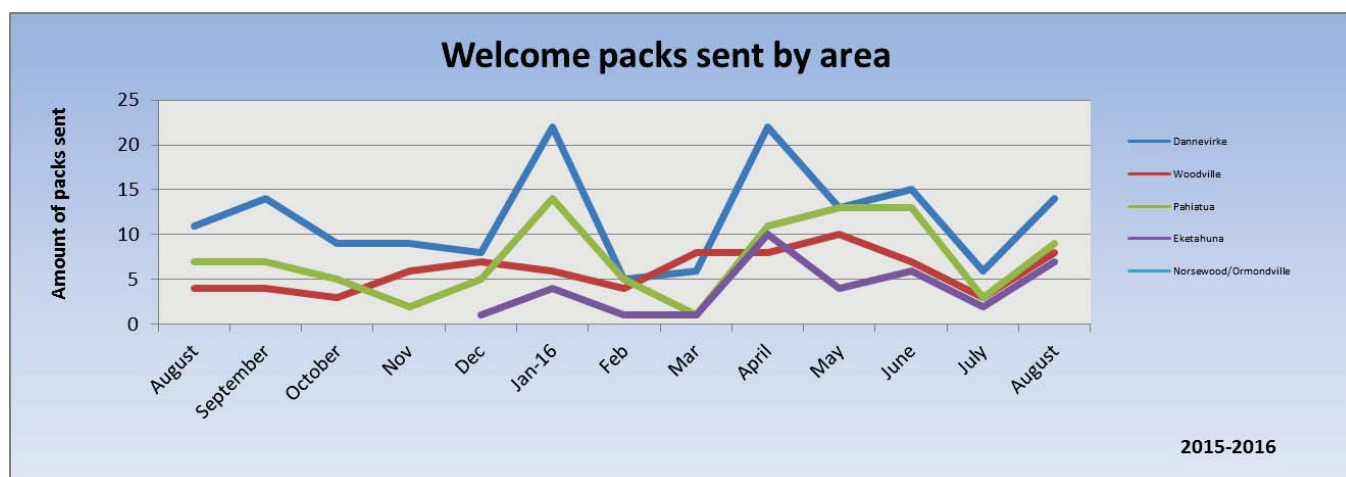
View photos

1.9K

Tararua i-SITE Visitor Information Centre

97. Welcome Packs

A total of 38 Welcome packs were sent in August, three of these were sent outside of the district. Numbers were up in all towns.



98. i-SITE Training and Education

Joanne attended a famil in Rotorua in order to increase her knowledge of booking opportunities.

99. Famil of Dannevirke/Woodville Accommodation

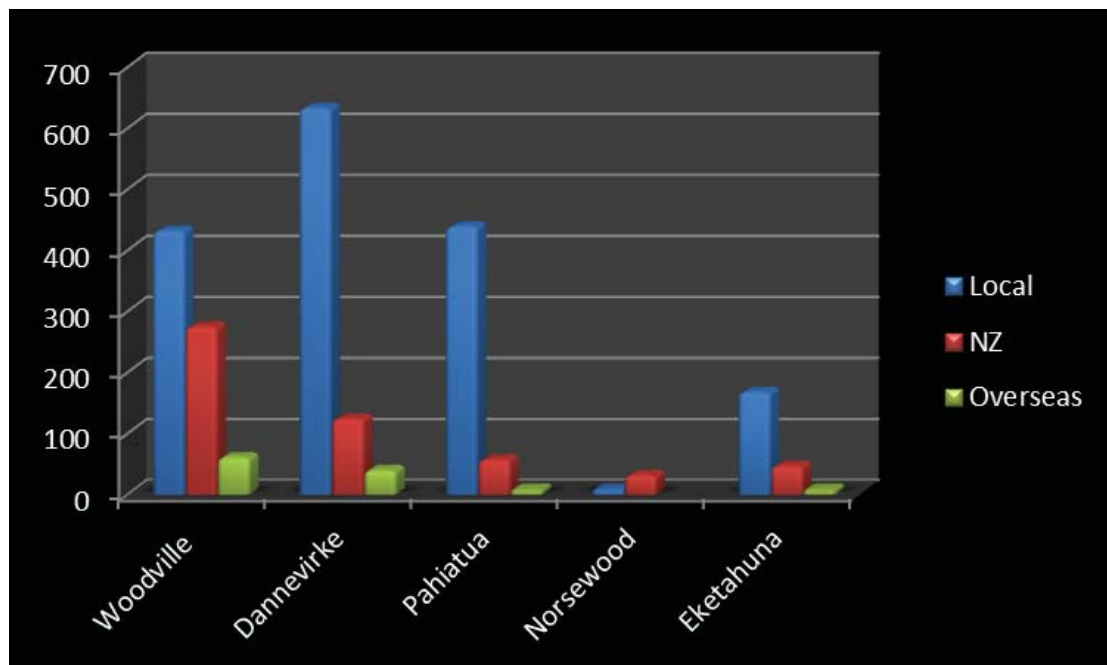
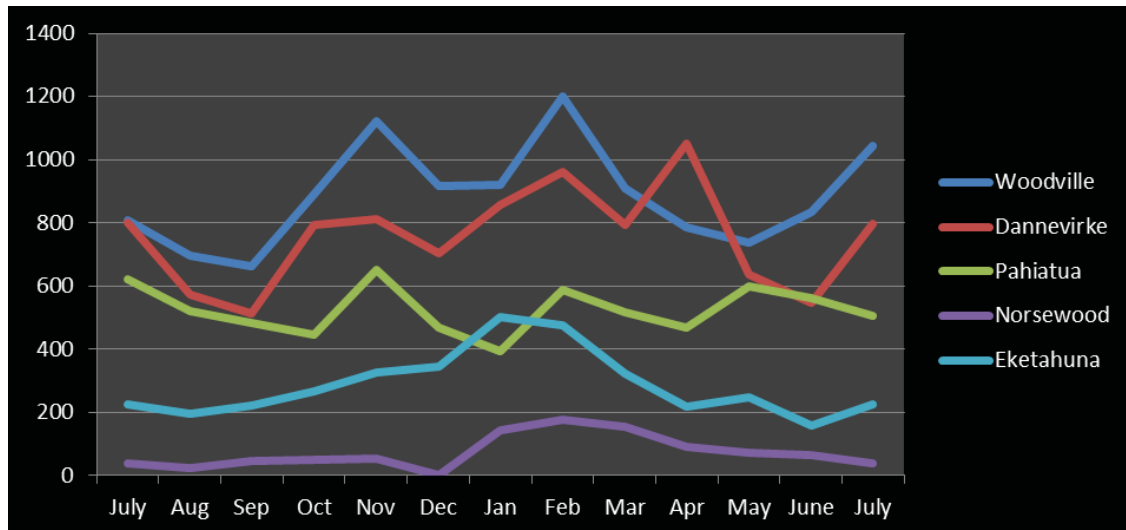
Pahiatua Information Centre volunteers and Tararua i-SITE staff visited accommodation suppliers in Dannevirke and Woodville, as well as some attractions to increase their knowledge.

100. Creative Communities Funding Scheme

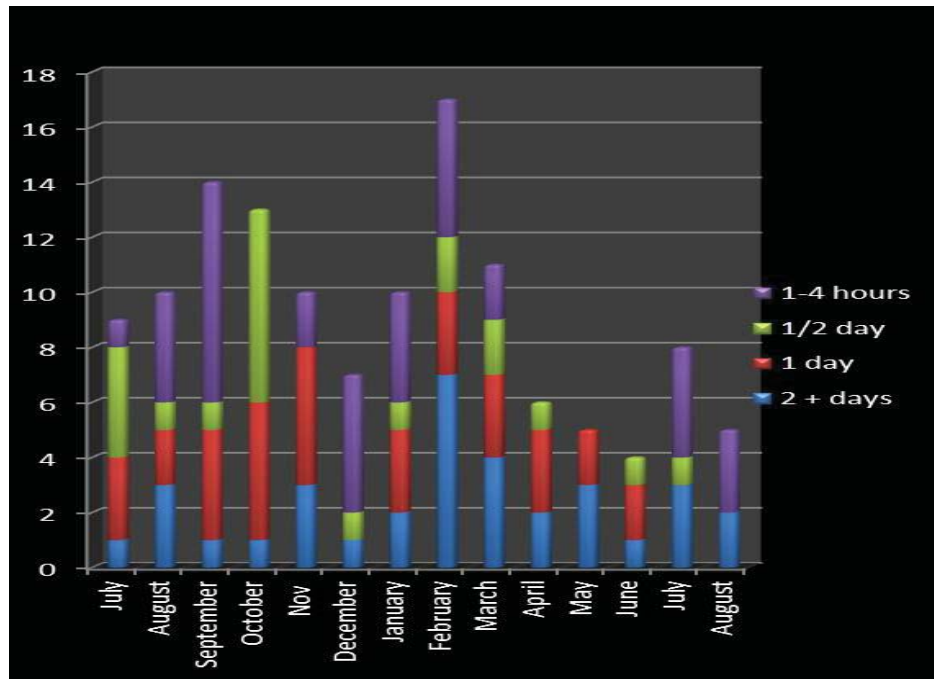
The second funding round closed on Monday 5 September and has been advertised in the Bush Telegraph and on the Council's website.

101. Enquiries

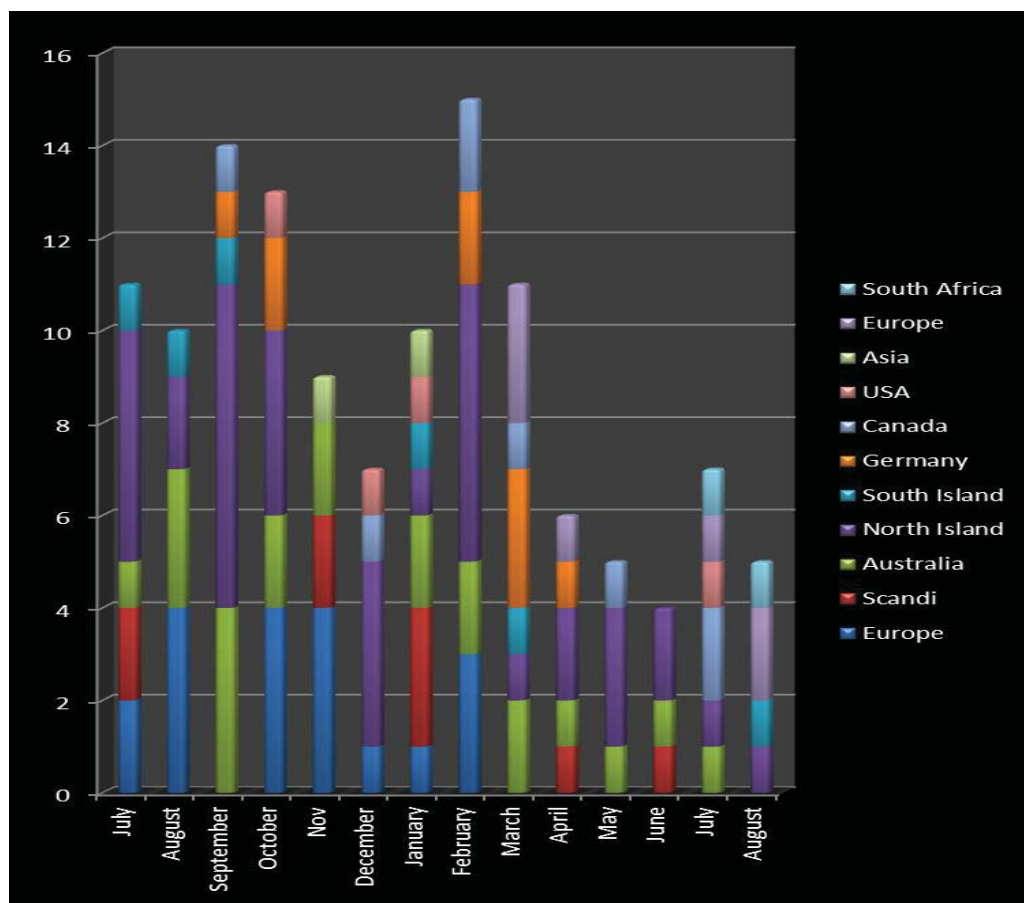
Enquiries to i-SITE and Information Centres



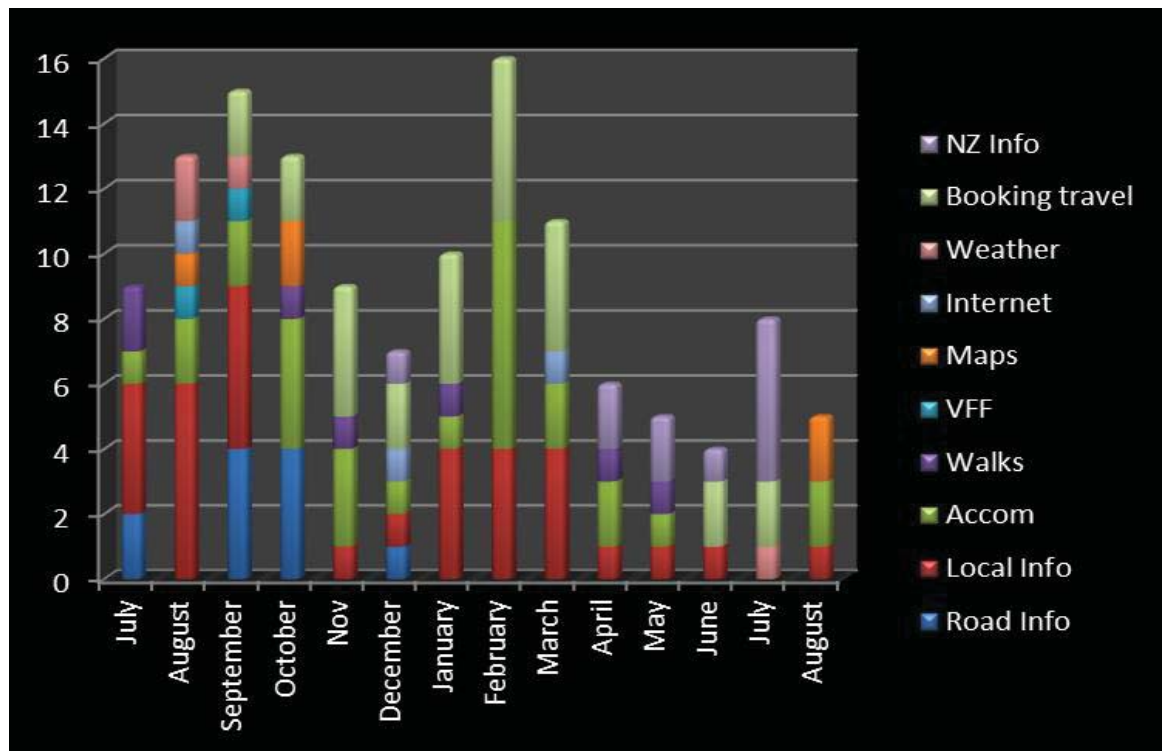
Length of stay in Tararua



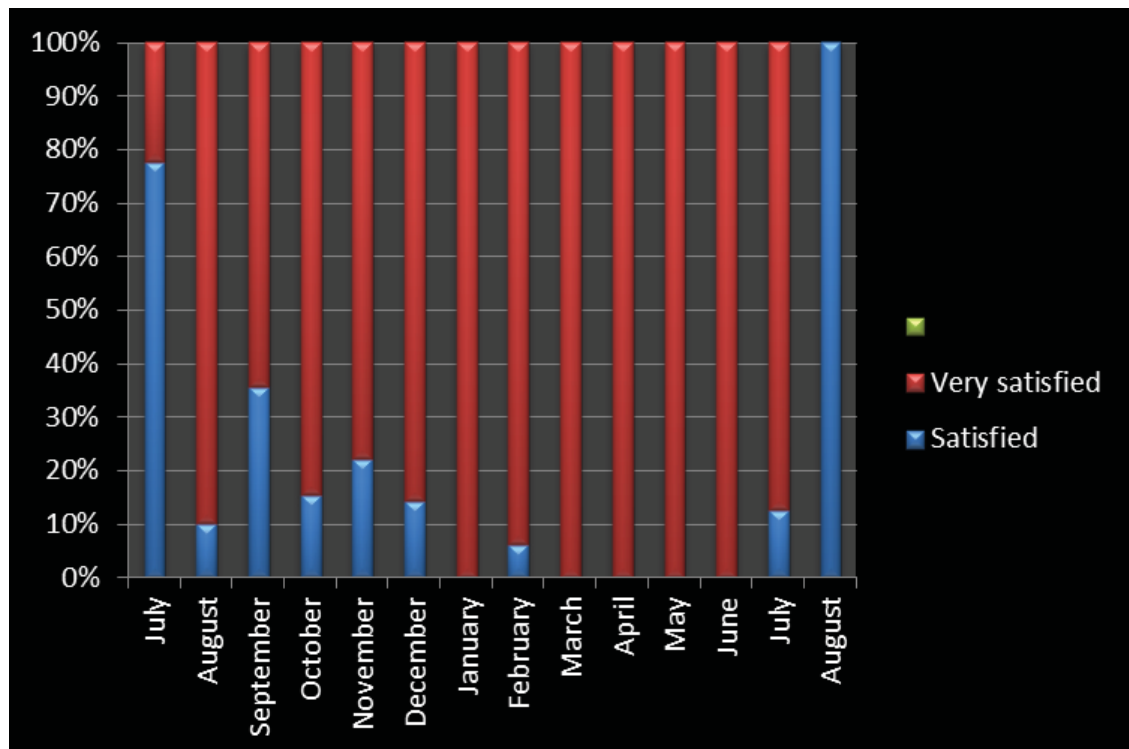
Origin



Type of enquiry



Visitor Satisfaction



102. Accommodation and Travel Sales– Tararua i-SITE

August 2016

A decrease in commissionable bookings from the same period last year

Start date: Monday, 1 August 2016
End date: Wednesday, 31 August 2016
Selected by: Sale date

Note: All amounts in this report include GST

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Intercity Coachlines	34	34	\$970.00	\$97.00	10.0%	\$2.85	873.00	\$970.00
Blue Bridge	2	2	\$527.00	\$52.70	10.0%	\$26.35	474.30	\$527.00
Naked Bus	12	12	\$274.99	\$41.25	15.0%	\$3.44	233.74	\$274.99
Bookit Online Accommodat	2	2	\$226.00	\$27.12	12.0%	\$13.56	198.88	\$226.00
Interislander	2	2	\$206.00	\$20.60	10.0%	\$10.30	185.40	\$206.00
Tranzit Coachlines	9	10	\$136.00	\$13.60	10.0%	\$1.51	122.40	\$136.00
Subtotal	61	62	\$2339.99	\$252.27	10.8%	4.14	\$2087.72	\$2339.99
Total	61	62	\$2339.99	\$252.27	10.8%	4.14	2,087.72	\$2339.99

August 2015

Start date: Saturday, 1 August 2015
End date: Monday, 31 August 2015
Selected by: Sale date

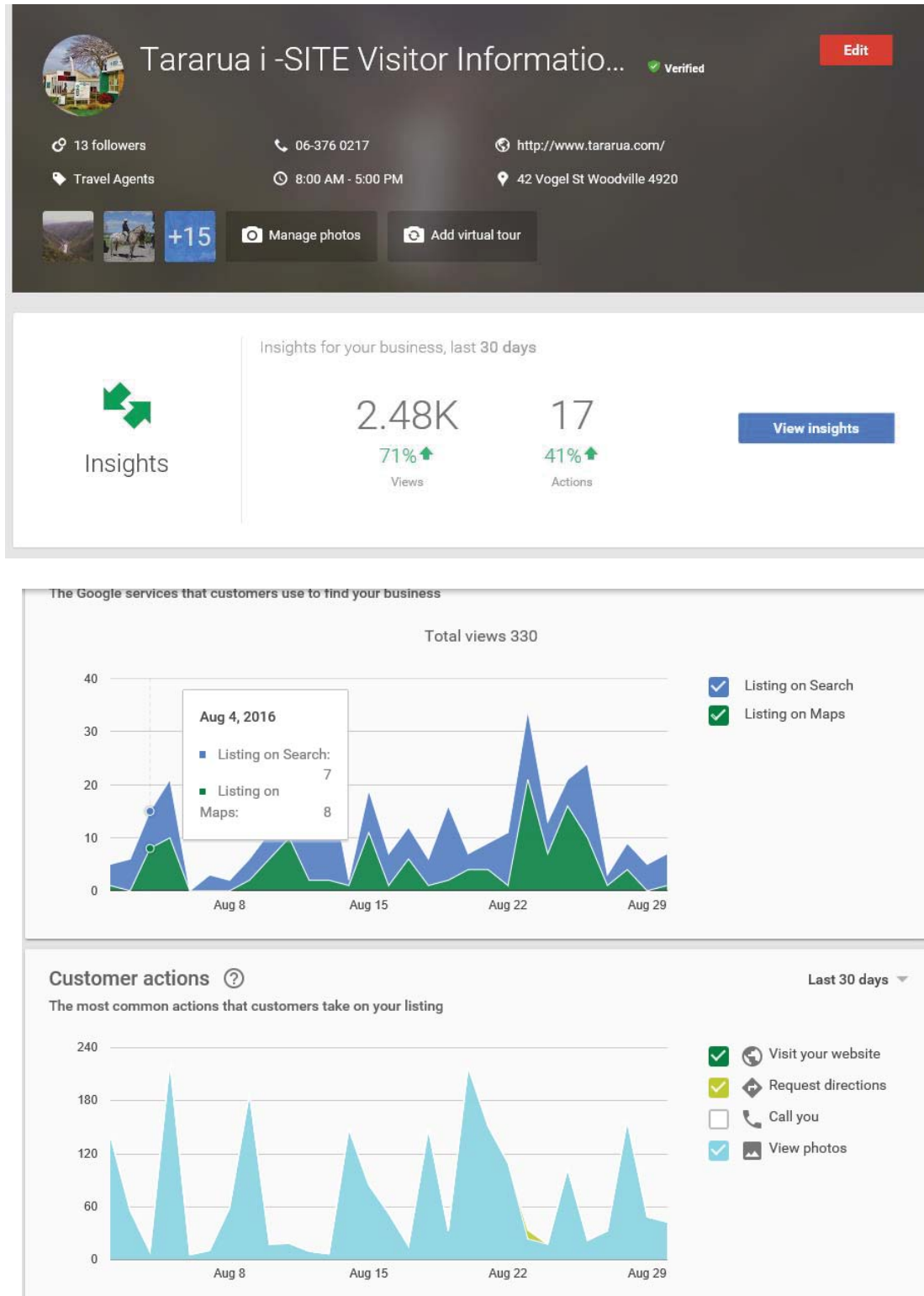
Note: All amounts in this report include GST

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Intercity Coachlines	21	21	\$888.00	\$88.80	10.0%	\$4.23	799.20	\$888.00
Interislander	5	5	\$647.00	\$64.70	10.0%	\$12.94	582.30	\$647.00
Blue Bridge	2	2	\$645.00	\$64.50	10.0%	\$32.25	580.50	\$645.00
Bookit Online Accommodat	4	4	\$458.00	\$54.06	11.8%	\$13.52	403.94	\$458.00
Tranzit Coachlines	14	18	\$237.00	\$23.70	10.0%	\$1.69	213.30	\$237.00
Naked Bus	6	6	\$150.00	\$15.00	10.0%	\$2.50	135.00	\$150.00
Subtotal	52	56	\$3025.00	\$310.76	10.3%	5.98	\$2714.24	\$3025.00
Total	52	56	\$3025.00	\$310.76	10.3%	5.98	2,714.24	\$3025.00

Social Media

103. Google+ (myBusiness)

Views on Google+ are up



Tararua i -SITE Visitor Information Centre

Your summary for August*

346 | people saw your business on Google

15 | people asked for directions to your business

5 | people found your phone number on Google and called your business

104. Facebook

Likes and views on the Facebook page are increasing. We ran a competition to upload a video featuring somewhere in the district and then comment 'Tararua Rocks', but unfortunately it was the wrong time of year with bad weather so we need to run this again.

Page summary [Last 28 days](#)

[Export Data](#)

Results from 6 August 2016 – 2 September 2016

Organic Paid

Actions on Page

5 August – 1 September



We don't have data to show you this week.

Page Views

5 August – 1 September

15

Total Page views ▼17%



Page Likes

5 August – 1 September

18

Page likes ▲6%



Reach

5 August – 1 September

11,475

People reached ▲15%



Post engagements

5 August – 1 September

1,726

Post engagement ▲7%



Videos

5 August – 1 September

759

Total video views ▲6,225%



Regulatory and Planning

Alcohol Licensing

105. General Matters

The Alcohol Regulatory Licensing Authority has ratified two of the three suspension applications that the Police and the Inspector submitted for the premises that failed the Combined Purchase Operations in December 2015. One of the premise has been suspended for 24 hours and the other for 72 hours. One Manager has been suspended for 28 days. All suspension periods start in the last week of September. One of the premises and a manager are still awaiting a decision from the Authority.

106. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New	1	0	0
On Licence - Renewal	2	0	0
Off Licence - New	0	1	0
Off Licence - Renewal	1	0	0
Club Licence - New	0	0	0
Club Licence - Renewal	0	0	0
Manager Certificate - New	4	3	0
Manager Certificate - Renewal	4	0	0
Special Licence	4	7	0
Temporary Authority - On	0	0	0
Temporary Authority - Off	0	0	1
TOTAL	16	11	1

107. Non Financial Performance Measures Year to Date

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	100%	8% On Target

Animal Control

108. Monthly Dog Pound Statistics

Reason for Impounding	Number of Dogs	Year to Date
Roaming	10	19
Unregistered	2	7
Roaming and known to be unregistered	10	16
Rushing	0	0
Barking	0	0
Failure to comply with classification - Menacing	0	0
Failure to comply with classification -Dangerous	0	0
Failure to comply with Bylaw	0	0
Attacking - Person	0	0
Attacking – Stock	1	1
Attacking - Domestic Animal	0	0
Attacking - Protected Wildlife	0	0
Released to Council	0	0
Welfare	2	3
TOTAL	25	46

Resolution of Impounding	Number of Dogs	Year to Date
Returned to Owner	17	23
New Owner/Rehomed	7	13
Destroyed	1	10
TOTAL	25	46

109. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	3	3	6
Preferred Dog Status	342	8	350
Rural Domestic Dog	1662	179	1841
Urban Domestic Dog	738	279	1017
Working Dog	3237	249	3486
TOTAL	5982 (89%)	718	6700

110. Menacing Dogs in the District

Menacing Classification Type	Total
33A(1)BII - Characteristics typical of Dogs Breed/Type	1
S33C(1) - Dog of Breed / Type in Schedule 4	59
33A(1)(BI) - Observed or Reported Behaviour of Dog	17
TOTAL	75

111. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Aggressive Dog	0	0	0	0	0	0	0	1	1	2	5
Barking Dog - First Call - Record Only	0	0	0	0	9	4	0	5	4	22	59
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED	0	0	0	0	1	4	0	0	0	5	27
Dead Dog	0	0	0	0	0	0	0	1	0	1	5
Dog Attack	0	0	0	0	0	0	0	0	1	1	2
Dog Bylaw Breach	0	0	0	0	0	0	1	0	0	1	0
Dog Other	0	1	1	0	2	5	16	12	15	52	95
Dog Welfare Concern	0	0	0	0	0	0	1	2	1	4	4
Roaming/ Uncontrolled/ Secured Dog	0	1	1	0	5	0	15	12	9	43	77
Roaming Stock	0	0	0	1	1	0	18	0	3	23	34
Rushing Dog	0	0	0	0	0	0	1	0	0	1	1
TOTAL	0	2	2	1	18	13	52	33	34	155	314

112. Non Financial Performance Measures Year to Date

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2010 and 2023	Not Measured	75%	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	89% Needs Improvement Target 100%	100%	100%
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	5 Needs Improvement 2 Needs Improvement	Minimum of 6 articles per year Minimum of 4 educational presentations per year	2 2

113. Non Financial Performance Measures for Month

Month	TOTAL CRM's	Responded to within 2 hours
July	1	100%
August	1	100%
September		%
October		%
November		%
December		%
January		%
February		%
March		%
April		%
May		%
June		%

Building

114. General Matters

A total of 29 building consents were issued including 1 new dwelling in Pahiatua within the 20 day statutory timeframe.

46 Code Compliance Certificates were issued within the 20-day statutory timeframe.

The Building Officers also continue to assist Horowhenua District Council in processing building consents due to the large volume of building consents that have been lodged in their district.

115. Short Course, Workshop or Conference Attendance

Colin Pickering from Building Control Consultant has conducted the yearly competency assessments for the three Building Officers as required under the Building Act. This is to ensure that the Building Officers are maintaining and operating under the required competency levels for processing and conducting inspection for building consents.

Key Learnings

Building Officers are to maintain their competency by appropriate training, attendance at the relevant courses and peer review

116. Legislation Changes or Legislation Comments

No changes

117. Non-Compliance Issues and or Breaches of the Act

The owner has applied for Certificate of Acceptance for a building constructed on his property without a building consent.

Action Taken

The owner has engaged a surveyor to confirm to the Council that the building is located on his property, which is close to a river.

118. Monthly Building Consents Statistics

2. Consent Time Frames	Month	Year to Date
Code Compliance Certificate issued	46	81
Consent Breakdown		
10 days or Less	15	40
11 - 15 Days	4	10
16 - 17 Days	6	8
18 – 19 Days	3	3
20 Days	1	2
>20 Days		0
TOTAL	29	63
Percentage processed within 20 day limit	100%	100%
Total Value	\$883,632.00	\$1,641,180.00
Average Value	\$30,470.07	\$26,050.48

Inspection Results Report –	Month	Year to date
No of passed inspections	120	239
No of failed inspection	10	27
TOTAL	130	266

119. Non Financial Performance Measures Year to Date

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	0% <i>NOTE 1</i>
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	100% On Target

NOTE 1: Swimming pool inspections are generally undertaken in the summer months.

120. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	0	0	0	0
August	0	0	0	0
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
TOTAL /269	0	0	0	0

**-on inspections the pools are not there ie have been removed by owners*

General Inspection

121. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.340	45.35
August	0.710	187.06
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		
Year to Date	1.05	232.41

122. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Abandoned Vehicle	0	0	0	0	0	1	4	0	0	5	11
Fire Hazards	0	0	0	0	0	0	0	0	0	0	0
Illicit Dumping	0	0	0	0	0	4	11	0	0	15	27
Noise - Stereo/ Drums/ Party - First Call - Record Only	0	0	0	0	0	0	3	3	9	15	25
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	0	1	0	0	0	0	2	7	4	14	24
Noise Other - First Call - Record Only	0	0	0	0	0	0	0	0	0	0	0
Noise Other - SECOND CALL / ATTENDANCE REQUIRED	0	0	0	0	0	0	0	0	0	0	0
Overhanging Trees or Projections from Private Property	0	0	0	0	0	0	0	0	0	0	2
Stock Crossings	0	0	0	0	0	0	0	0	0	0	0
Wasp & other Pests Complaints	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	1	0	0	0	5	20	10	13	49	89

123. Courses

Four Wheel Drive Course completed with unit standards on 18 August 2016

124. Comments on CRMs

Abandoned vehicles totalled five for August with two of these vehicles belonging to the same person. For the same period last year there was one abandoned vehicle.

125. Non Financial Performance Measures year to Date

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	95.9% On Target	95%	100% On Target
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	100% On Target	90%	100% On Target

126. Non Financial Performance Measures for Month

Month	TOTAL CRM's	Responded to within 1 hour
July	10	100%
August	14	100%
September		%
October		%
November		%
December		%
January		%
February		%
March		%
April		%
May		%
June		%

Health

127. General Matters

Invoices for the annual renewal of Health Licences were issued to businesses at the beginning of August with the exception of those operating a deemed Food Control Plan who are exempt from renewal fees and will be invoiced the verification fees after completing the activity with the business.

128. Short Course, Workshop or Conference Attendance

No short courses attended for the month of August 2016

129. Legislation Changes or Legislation Comments

New Regulations have been introduced by the Ministry for Primary Industries (MPI) regarding the sale of raw milk, this does not significantly impact on the Tararua District Council. At this stage education, guidance and enforcement will be undertaken by MPI.

130. Non-Compliance issues and or Breaches of the Act

No non compliances or breaches have occurred for the month of August 2016

131. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Dead Animal/s - Private Property	0	0	0	0	0	0	0	1	0	1	1
Hazards Environmental Spill	0	0	0	0	0	0	0	0	0	0	0
Health Complaint Miscellaneous	0	0	0	0	0	0	0	1	1	2	4
Industrial Noise Complaint	0	0	0	0	0	0	0	0	0	0	0
Offensive Odour	0	0	0	0	0	0	0	0	0	0	0
Poultry Noise	0	0	0	0	0	0	0	0	0	0	0
Rodent Infestation	0	0	0	0	0	0	0	1	0	1	1
Smoke Nuisance	0	0	0	0	0	0	0	1	2	3	4
Total	0	0	0	0	0	0	0	4	3	7	10

132. Comments on CRMs

A variety of complaints have been received. One was in relation to the keeping of pigs in a residential area and required guidance from Planning. We are following up with the property concerned to ensure that the guidance is followed and the pigs are relocated to a rural management area.

133. Non Financial Performance Measures year to Date

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	90% Target 93% Achieved	90%	1%

	Month	Year to Date
High Risk Food Inspections	10	11
Low Risk Food Inspections	0	0
Food Control Plan Audits	0	2
New Business Enquiry	1	3
New Food Business Registered	2	4
Business Closed	1	1

*New business in this instance were new operators taking over an existing premises – Transitioned to the Food Act 2014

Planning

134. General Matters

Regulatory Services will be hosting a Massey University Planning student on 20 September. The student will learn the Planning Officer's role and function of local government during their placement.

135. Short Course, Workshop or Conference Attendance

The Planning Officer attended a Four Wheel Drive Course completed with unit standards on 18 August 2016. The Planning Officer did not attend any other short courses, workshops or conferences in the past month regarding Planning or RMA Matters.

136. Legislation Changes or Legislation Comments

Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 Review.

The MfE review has led to amendment of the NESCS & HAIL. The consultation document will cover whole NESCS framework in September/October 2016 with potential updated amendments to cabinet early 2017.

137. Non-Compliance issues and or Breaches of the Act

No non compliances or breaches have occurred for the month of August 2016

138. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Advertising Signs, Unlawful, Unightly, Hazardous	0	0	0	0	0	0	1	0	0	1	1
Environmental Amenity - Derelict Vehicles, Unightly Odour/Storage on Private Land	0	0	0	0	0	0	0	0	0	0	0
Noise Explosion or Vibration	0	0	0	0	0	0	0	0	0	0	1
Windfarm Noise Complaint	0	0	0	0	0	0	0	0	0	0	4
Total	0	0	0	0	0	0	1	0	0	1	6

139. Monthly Resource Consents Statistics - 2016/17

Application Type	Applications Received	Applications Granted	Applications Refused
Subdivision Consents	5	3	0
Land Use Consents	1	0	0
TOTAL	6	3	0
YEAR TO DATE TOTAL	7	5	0

140. Non Financial Performance Measures Year to Date

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	83% Agree 85% Target	85% Target	N/A
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days	98.11% Achieved 100% Target	100%	100%
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	100% Achieved 100% Target	100%	100%

Emergency Management

Rural Fire



141. Fire Season

Fire danger level is LOW, and there were no major issues re wild fires.

142. Incident Reports

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	0	1	0										1
Vehicle - Car, Truck etc.	2	0	0										2
Farm/Forest Machinery	0	0	0										0
Camp fires/bonfires/rubbish fires	0	0	0										0
Smokers	0	0	0										0
Land clearing escaped - Open Fire Season	0	0	0										0
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0										0
Structural - House/Shed	2	1	0										3
Pyrotechnics Fireworks	0	0	0										0
False Alarm	1	3	3										7
Medical Assist	0	1	1										2
Motor Vehicle Accident	0	0	0										0
Miscellaneous	0	0	0										0
Total	5	6	4										15

143. Meetings

Paddy attended the Eastern Regional Rural Fire Committee Annual General Meeting in Gisborne on 15 September 2016. This was the last formal AGM for this group prior to the commencement of FENZ.

144. FENZ Briefing Volunteer Rural Fire Forces

Paddy attended the Annual General Meetings of Akitio Volunteer Rural Fire Force on 28 August 2016 and Weber Volunteer Rural Fire Force on 31 August 2016. As part of the meeting the VRFF was updated on the FENZ transition process and how it may affect volunteers. Main areas of concern expressed at the meetings were; the retention of gear that they already have, which in some cases was supplied by the community; they did not want the rigorous training system that the NZ Fire Service currently use imposed on their volunteers; and they wanted someone at a district level that they could discuss local issues etc. once FENZ comes into being. Paddy will meet with the Tiraumea VRFF on Wednesday, 21 September 2016 to carry out pump training and discuss any FENZ issues they may have.

145. FENZ Submission

The Mayor, CE and PRFO took part in a telephone conference call with the Department of Internal Affairs relating to Council's submission to the FENZ Bill. Our concerns relating to the possible loss of access under FENZ to fire equipment for civil defence events, search and rescue and other non fire events, was made quite clear. A typical example is the use of the Weber Tanker for potable water delivery to communities during a boil water notice, or the use of portable radios for coastal search and rescue. It was made clear to DIA that our rural fire forces were the only response unit within their rural communities and were relied on for all emergencies including Civil Defence events. The hearing committee noted our points and have indicated that they wish to have further discussion about this in a later conference call.

146. Rural Assistance

The Te Uri VRFF, PRFO and Rural Fire Officers assisted a farmer with a dangerous slash burn on the weekend of 17/18 September 2016. Gear was provided in the form of our smoke chaser, the Te Uri appliance and volunteers. The end result was a successful burn and a very happy farmer. If he had attempted the burn without our advice and equipment he would have lost a shed and possibly his house. A great example of fire prevention education and cooperation. It was also a great training experience for our younger Rural Fire Officers and the Te Uri Volunteers.

Civil Defence



147. Incidents

A real time Tsunami warning was received resulting from a 7.1 magnitude earthquake in the Kermadec Trench off the coast of Gisborne. Coastal response units at Herbertville and Akitio were warned and put on standby. Fortunately the resulting wave was minor and there was no need to evacuate the coastal villages.

The Weber Rural Tanker was called into use to deliver potable water to Pahiatua after a boil water notice was issued. The tanker performed well and the tanker water tested clear during its time there.

148. Meetings

Nil

149. Training

Radio training was provided to senior students of the Tararua College on 25 August 2016. Those students who attended attained NZQA Qualification Unit Standard 4573 - Use of portable radios in the outdoors. The College now joins the Wednesday Civil Defence radio check and those students will be capable of acting as radio operators during a CDEM event.

Radio training was provided to the Eketahuna Community Civil Defence Response Group volunteers on 29 August 2016. The same course was rolled out to Totara College volunteers on 12 September 2016.

150. Exercise Tangaroa

This was a Ministry of Civil Defence and Emergency Management National exercise. The scenario was a large earthquake situated in the Kermadec Trench and subsequent tsunami. We opened our Emergency Operations Centre (EOC) and injects were received via a new trial communications centre. The communications centre involved a Tararua District Council team taking calls via VHF Radio and telephone and loading them into EMIS for action by the EOC staff. The team was put under pressure and it highlighted the need for more communications volunteers. Injects were then sent by the message coordinator to the various sections of the EOC for action and this proved to work efficiently. The exercise was a big learning curve for all staff who participated and highlighted a number of areas that we should concentrate on for future training. For a change we had a Police presence in the EOC and positive feedback was received from them on how the EOC operated. It is hoped to have a local exercise next year to further test the EOC after specialist training.

151. Civil Defence Plans/Standard Operating Procedures/Manuals

Work is ongoing on the CD Centre Guide and the District Welfare Plan update.

Library

152. General Matters

It is with regret that we have accepted a notice of retirement from Eketahuna Customer Services Librarian, Janice Percy. Janice has worked for the Council since 1996, and her huge amount of community knowledge will be sorely missed. Her last date will be 7 October 2016 and we extend our thanks and best wishes to her. The position will be advertised during September.

The Pahiatua Library workroom has been wired up for data/phones to allow this area to be used as the temporary home for the Pahiatua Service Centre when the earthquake strengthening is undertaken. Utilising the library workroom will allow the services to be kept as uninterrupted to their normal levels of service as possible during this time.

153. National Poetry Day

The Library Poetry competition had two winners – Ann Chapman from Otaki, with her poem *Who is that woman in the mirror* and Tony Chapelle from Palmerston North with his poem *A sunset at the beach*. Local judge, Muriel Cowen read over two hundred entries to make her selection.

The Open Mic night at Woodville Library attracted twenty poetry-inspired souls who enjoyed an evening celebrating their favourite poems.

154. Children's Programmes

The first week in August was Awards Week for the New Zealand Children's Book Awards. Author Sophie Siers, whose book 'Allis the Little Tractor' was a finalist in the picture book category, visited Dannevirke Library. She was a great hit and the 115 children who attended were delighted to have a real author talk and read with them.



As a direct result of Sophie's visit, Totara College brought their junior class to the library twice. The children were read a story and watched a book processing demonstration by staff. They also toured the library and were intrigued by never before seen areas, like the staff workroom and the library stack room.

155. Winter Warmers Programme

This Eastern and Central Community Trust funded programme has again proven to be very popular this year. The library took this programme out to fourteen schools around the district. 1,077 children enrolled in the programme and read library books that were selected and delivered to the schools by library staff. 787 completed the programme (which meant they completed a minimum of five reviews) with many completing all ten reviews. The programme finished on 12 August. At this time, library staff selected a book for the child to keep. Library staff across the four branches attended school assemblies or classes to present the books and certificates to those children who completed. One child from each school who successfully completed the programme had their name drawn to win a major prize. This ranged from board games at Eketahuna, MP4 players at Pahiatua to Android Tablets at Dannevirke.

Planning

156. Math is Fun

Dates have been set for this programme at each library. Tutors and aides have now been selected and the bins of equipment have arrived at each library. Displays are up, flyers have been distributed and enrolments for this programme have begun. The programme runs for a week at each library during the school holidays. It is split into levels by age, with each level being run as separate sessions.

157. Adult Learner's Week – 5 – 11 September

Entries have closed for the Adult Trivia Quiz. All up, twenty-one teams have entered - three at Pahiatua, four at Woodville and fourteen at Dannevirke. The quiz trophy is contested throughout the district each year, run simultaneously at each branch, and teams vie to be the Trivia Champions.

Dannevirke Library will be sending a staff member to the Norsewood Promotion Day to promote our online services.

The Outstanding Adult Learners Awards night will be held at Dannevirke on Thursday 8 September.

Shirley Jones from Wairarapa REAP will be holding an Adult Literacy activity at Eketahuna Library on Friday 9 September.

158. New Zealand Book Awards for Children and Young Adults - Quiz

The awards books are being well borrowed by school children across the district. The quiz will be held on the evening of 21 September.

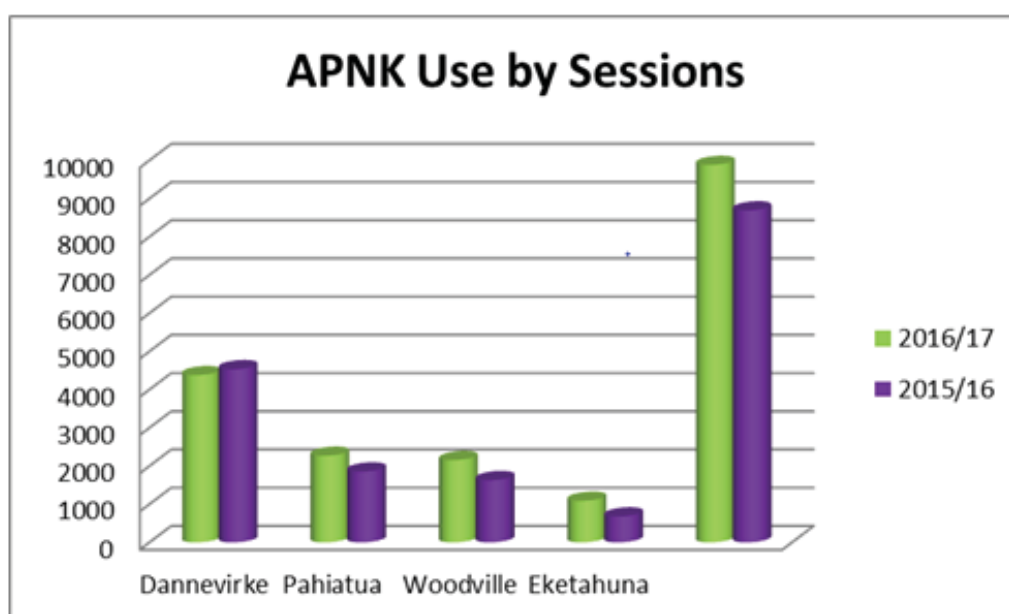
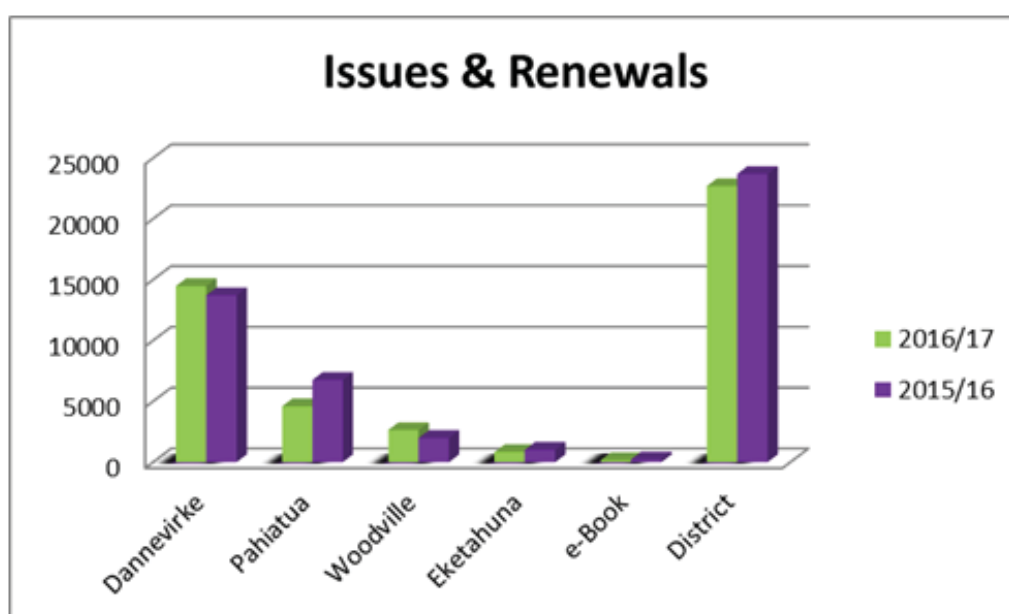
159. Roald Dahl 100th Anniversary Party

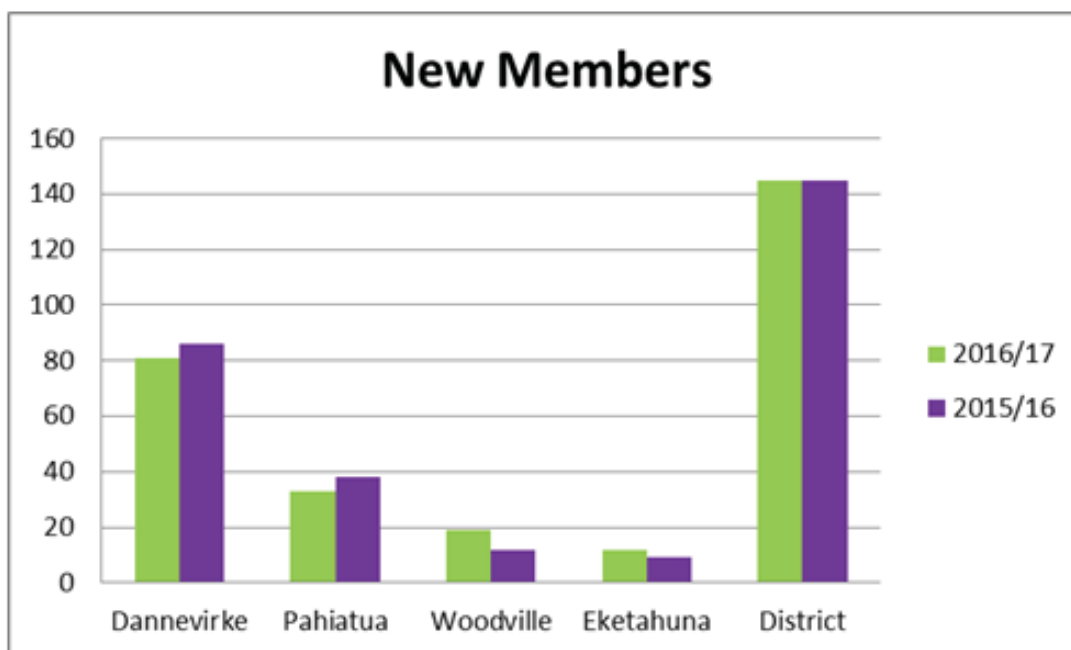
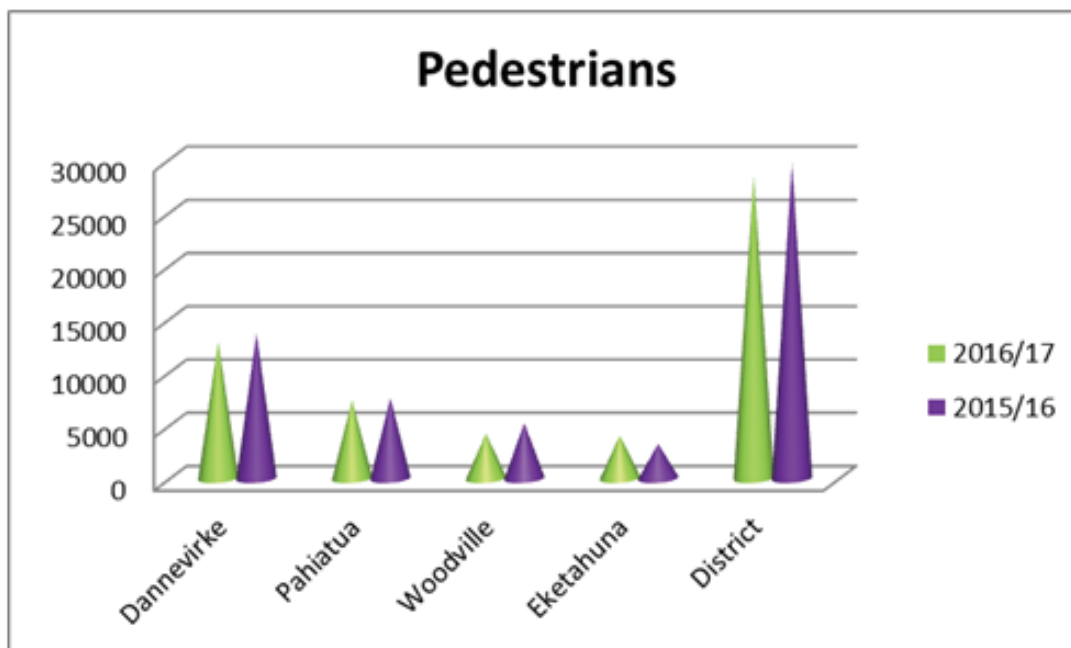
Places for this celebration have filled quickly. Golden tickets have been snatched up at each branch. This promises to be a fun-filled activity for children across the district.

160. Radio Frequency Identification (RFID)

One of the two companies who provide RFID to libraries has been met. The other will visit here in early September. Information from libraries who have recently introduced RFID at their libraries is being compiled also to allow us to take advantage of others learnings.

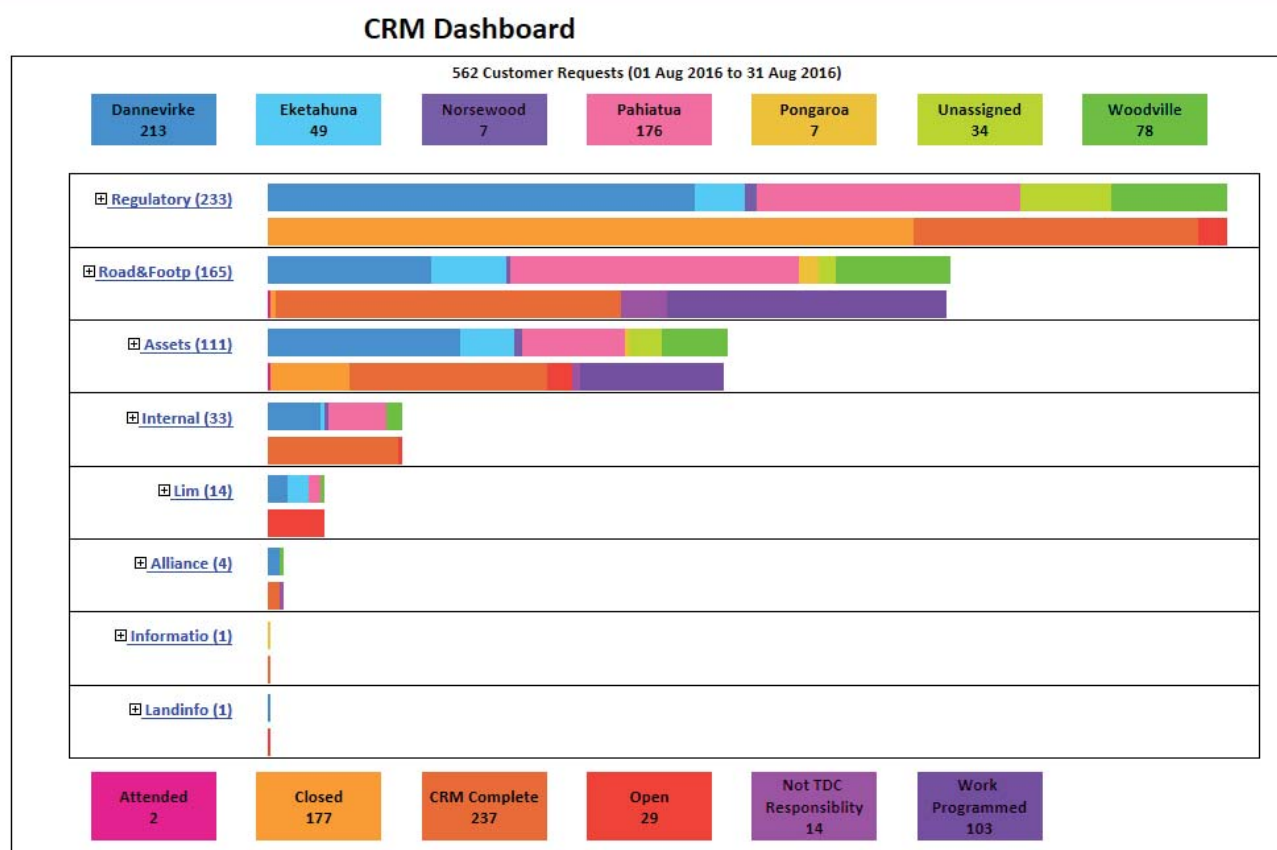
161. Statistics – as at 31 August 2016





Customer Services

162. CRM Requests – 1 August 2016 to 31 August 2016



163. Tararua District

- The Tararua Recreation Advisor and Events Advisor met with Gerry le Roux, organiser of the Northern Range Traverse and Hall Block Humdinger. Gerry has a wealth of knowledge involving walk/run events; and has offered to provide advice with the planning of the Te Apiti Windfarm event scheduled in April 2017.
- The Tararua Recreation Advisor and Events Advisor met with Graeme Bolton, Te Apiti Windfarm landowner. Consultation with Graeme went well, and he is happy for the significant event to be held on his land.
- Cycle instruction planning has started for Tararua schools. The programme will be delivered to students from St Anthony's School, Huia Range School and Eketahuna School.
- The Tararua Recreation Advisor and Active Transport Advisor met with Kevin Laskey, organiser of the Bush Cycle Tour. Sport Manawatu has offered to deliver a Cycling Uncovered programme in Pahiatua, to encourage new participants into the Bush Cycle Tour event. The four-week programme will be delivered prior to the tour event scheduled in March 2017. Cycling Uncovered is designed to teach participants everything they need to know, such as bike maintenance and bike etiquette, safety on streets and roads, gear transitions and hill climbing, helmet safety and bike handling skills.
- SportStart observations have commenced with teachers from Huia Range School. Observation and modelling sessions have also been booked with Norsewood School and St Joseph's School.
- Sport Manawatu staff attended the BAMS Boxing and Fitness Club in Dannevirke for Friday Sport on 29 July. Friday Sport occurs fortnightly and provides Sport Manawatu staff with an opportunity to engage with sport and recreation providers, network, and participate in local club activities.
- The Tararua Recreation Advisor facilitated a cycle session for Active Teens participants. In addition, 12 teenagers took part in a circuit class held at Habit HQ.
- The Secondary School Sport Advisor facilitated a Principals Group Meeting where 10 principals and delegates gathered to discuss the Secondary School Strategic Plan and the upcoming School Sport Awards. The Secondary Strategic Plan was approved.

- The Secondary School Sport Advisor facilitated a Sport Coordinators Meeting, in which 11 schools attended the meeting held at the Northern Bowls Club. Best practice was shared by Awatapu College and the Secondary School Sport Awards were discussed. Dannevirke High School and Tararua College Sport Coordinators attended. A KAMAR Student Management System Training will be held at Tararua College for sports coordinators whose schools have adopted the software in early September.
- Dannevirke High School received \$2,806 of KiwiSport funding to deliver lunchtime boxing classes. This project came about through a survey of the students who indicated that boxing was a sought after activity. BAMS Boxing and Fitness Club will deliver the sessions in school.
- The Dannevirke Basketball Association received a \$1,634 grant to deliver a workshop aimed at increasing the skill level of primary school aged children.
- Dannevirke High School have applied for a Large Fund project around growing sport participation as part of the Kiwisport fund.
- Sport Manawatu staff met with principals from Pahiatua and Eketahuna schools to discuss KiwiSport options, and debrief the Tararua Seven-a-side tournament, including future options for the event.
- The Regional Sport Community Advisor met with staff at the Wai Splash Community Pool to discuss the upcoming Water Safety NZ programme. Sport Manawatu is overseeing the Water Safety NZ programme (Water Skills for Life), which aims to decrease the rate of drowning in New Zealand by developing children's knowledge, skills and experience to be able to be prepared, well equipped, and safe in aquatic environments. Wai Splash Community Pool has been allocated funding to pay for 200 children to complete this programme. Sport Manawatu is currently in the selection process to decide which schools will go through the programme.

164. Upcoming events (that we deliver or directly impact on)

- The Dannevirke Basketball Summer League starts with a grading tournament on 1 October; the weekly Monday night competition starts on 10 October. Registrations are open.
- Grassroots Sports Awards date and venue have been set. The event will now be held on 18 November 2016 in the Elwood Room of the Palmerston North Convention Centre. Nominations will open on 5 September 2016.
- Secondary School Sports Awards nominations will open on 15 September, with the event set for 26 October 2016.

Recommendation

That the report from the Chief Executive dated 21 September 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.