



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 1 March 2017** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. Present

2. Council Prayer

3. Apologies - Cr A J Thompson

4. Declaration Required of New Councillor

The Mayor will witness the making and attesting of the declaration required of newly elected Councillor Alison Franklin.

5. Public Forum

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

6. Pongaroa Fuel Installation Proposal

Mark Wheeler will make a presentation to update the Council on the Pongaroa fuel installation proposal.

7. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

8. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

9. Personal Matters

10. Confirmation of Minutes 5

Recommendation

That the minutes of the Council meeting held on 25 January 2017 (as circulated) be confirmed as a true and accurate record of the meeting.

11. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

12. Community Boards and Community Committees Reports

12.1 Dannevirke Community Board 15

Recommendation

That the report of the Dannevirke Community Board meeting held on 7 February 2017 (as circulated) be received.

12.2 Eketahuna Community Board 21

Recommendation

That the report of the Eketahuna Community Board meeting held on 3 February 2017 (as circulated) be received.

12.3 Pahiatua On Track 29

Recommendation

That the report of the Pahiatua On Track meeting held on 1 February 2017 (as circulated) be received.

12.4	Woodville Districts' Vision	219
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 7 February 2017 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
13.	Reports	
13.1	Unformed Paper Road between State Highway 2 and 56 Old Coach Road	35
13.2	Application for Extraordinary Connection to the Council's Water Supply in Woodville	39
13.3	Six Months Performance Report for the 2016/17 Year	45
13.4	Staff Report	143
14.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
15.	Mayoral Matters	
16.	Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 7	
17.	Public Excluded Items of Business	
	Recommendation	
	<i>That the public be excluded from the following parts of the proceedings of this meeting, namely:</i>	
	<i>Metered water charge write-off requests</i>	
	<i>Abandoned land properties</i>	
	<i>Unformed paper road between State Highway 2 and 56 Old Coach Road</i>	
	<i>The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.</i>	

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Metered water charge write-off requests</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>
<i>Abandoned land properties</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>
<i>Unformed paper road between State Highway 2 and 56 Old Coach Road</i>	<i>To protect legal privilege</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***
- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***
- s7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.***

18. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 25 January 2017 commencing at 3.00 pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs A L Benbow (Deputy Mayor), E J Christison, J E Crispin, S A Hull, C J Isaacson, P A Johns and A J Thompson.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer
Mr P Wimsett	- Manager Strategy and District Development
Mr M Thomas	- Strategy and Policy Adviser
Mr C Chapman	- Alliance Network Manager
Mr D Gerrard	- Alliance Operations Manager
Mrs L Simpkin	- Economic Development and Communications Manager

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Project Tararua

4.1.1 Robin Winter (Manager Project Tararua) requests the Council to consider establishing a Tararua Youth Forum in the form of a group of young people chosen to represent all parts of the district to facilitate and strengthen interest and involvement in local government and their community.

4.1.2 This forum would meet monthly to raise issues and seek solutions, and hold regular meetings with the Council. In this way young people could convey their views through establishing a link to local government, thereby providing the Council with the opportunity to receive regular information to help it understand the needs of youth in the district.

4.1.3 As manager of Project Tararua Robin Winter will take on the responsibility for creating the forum structure within which young people can meet.

4.1.4 The Council would then formally recognise the group as a way of receiving representation from that age group, and by agreeing to meet regularly with them such as on a quarterly basis.

4.1.5 The proposal outlined to the Council is noted for consideration by the youth portfolio holders.

4.2 Rating of Small Lifestyle Blocks and Request for Speed Restriction at Weber

4.2.1 Pat Green requests the Council to review the rates charged on small lifestyle blocks ten kilometres or more out of town as they are very high.

4.2.2 Lifestyle blocks pay around \$130 per acre and have doubled in the last eight years, whereas average farms with a house on the main lot pay around \$7 per acre.

4.2.3 Pat Green also seeks the Council to consider implementing a speed restriction in the vicinity of Weber and Lys Roads by the school. This should be done in the interests of safety, particularly due to accidents and incidents with trucks and logging trucks at that location.

4.2.4 The Mayor asked Pat Green to report any such incidents involving dangerous or potentially hazardous driving and near misses to Police for follow up to assist in developing a case to impose a speed restriction within the area of concern.

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Woodville Reservoir Project

6.1.1 Cr Christison declared an interest in this matter due to being a contractor undertaking some of the work involved regarding this project.

7. Personal Matters

7.1 The Council note and congratulate the following on their achievements:

- Gareth Cannon on being selected for the Mountain Bike National Performance Hub.
- Former Mayor Roly Ellis on being named in the New Year's Honours List to receive an Officer of the New Zealand Order of Merit to recognise his services to local government.

- Matt and Caroline Charlton of the Barrelhouse Restaurant and Bar in Dannevirke on winning for the 10th year in a row a Beef and Lamb Excellence Award signifying the highest culinary standard in Beef and Lamb.
- Rebecca Hull on being nominated for the women's rugby world referees squad and her international experience refereeing in Hong Kong.

8. Confirmation of Minutes

- 8.1 *That the minutes of the Council meeting held on 13 December 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Thompson/Benbow

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 Public Excluded Items of Business Confirmed In Open Meeting

- 9.1.1 *That the following decisions made at the Council's meeting held on 13 December 2016 as public excluded items of business be confirmed in open meeting.*

Item 15.2 - Woodville Reservoir Project

That the Council approve the following as the scope and basis to proceed with the construction of this project:

- 1. The funding budget for the project remains at \$2.1 million, and monthly reporting on progress and expenditure incurred shall be presented to the Works Liaison Committee.*
- 2. The construction of the 5,000m³ lined earth dam is removed from the project scope, and replaced with the installation of Kliptanks as follows:*
 - 1 x 2,000m³ Kliptank for storage of treated water installed by Oxford Road.*
 - 1 x 400m³ Kliptank to accommodate the treatment plant backwash, and available to the affected farmer landowners. (Note: The original resolution referred to a 200m³ Kliptank, but this has subsequently been changed to a 400m³ Kliptank).*
- 3. The earthworks for establishing the structural bund are to be negotiated with Downer New Zealand and Hayden Satherley (HES Earthmoving Limited).*
- 4. Tenders shall be invited to undertake the remaining earthworks involved.*
- 5. The project management of the construction returns back to the Council, and through the Tararua Alliance for undertaking the pipework and associated fittings.*

6. *The provision of installing further additional storage capacity will be considered if it can be accommodated within the project's \$2.1 million funding budget.*

And that the Council approve declining the tender for the earthworks component as sought by the sole tenderer in writing on 6 December 2016, and

That the Council issue a specific media release following this meeting outlining how risks regarding the ongoing supply of potable water will be met.

Item 15.3 - Civic Honour Nomination

That Robert Anderson (Bob) Dresser be awarded a Tararua District Civic Honour to acknowledge his service to the community.

Crs Hull/Thompson

Carried

- 9.1.2 Cr Christison abstained from the discussion and voting on the motion regarding the item of business concerning the Woodville reservoir project.

10. Community Boards and Community Committees Reports

10.1 Dannevirke Community Board

- 10.1.1 *That the report of the Dannevirke Community Board meeting held on 5 December 2016 (as circulated) be received.*

Crs Hull/Johns

Carried

10.2 Eketahuna Community Board

- 10.2.1 *That the report of the Eketahuna Community Board meeting held on 2 December 2016 (as circulated) be received.*

Crs Hull/Johns

Carried

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 7 December 2016 (as circulated) be received.*

Crs Hull/Johns

Carried

10.4. Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 6 December 2016 (as circulated) be received.*

Crs Hull/Johns

Carried

11. Reports

11.1 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

11.1.1 *That the report from the Alliance Manager dated 17 January 2017 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following road for the purpose of allowing the Dannevirke Car Club to hold a rally sprint event.

Road name: Tararua Road

Date of closure: Saturday 10 June 2017

Period of closure: 9.00 am to 5.00 pm

Conditions Applied to the Granting of this Road Closure

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2. That if the Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Johns/Benbow

Carried

11.2 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

11.2.1 *That the report from the Alliance Manager dated 17 January 2017 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following road for the purpose of allowing the Ormondville Rail Preservation Group to hold a rail society event.

Road name: *Matamau-Ormondville Road, from Thompson Street to Harry Street*

Date of closure: *Saturday 4 March 2017*

Period of closure: *9.00 am to 4.00 pm*

Conditions Applied to the Granting of this Road Closure

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.*
- 2. That if the Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.*
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Johns/Isaacson

Carried

11.3 Planning Matters Determined Under Delegated Authority

- 11.3.1** *That the report from the Planner dated 17 January 2017 concerning Planning matters determined under delegated authority (as circulated) be received and noted.*

Crs Isaacson/Crispin

Carried

11.4 Approval of a Variation to the Conditions of Tenancy Applying to Tenant Contribution Flats in Dannevirke

- 11.4.1** *That the report from the Strategy and Policy Adviser dated 18 January 2017 concerning approval of a variation to the conditions of tenancy applying to tenant contribution flats in Dannevirke (as circulated) be received, and*

That the Council authorises the Community Assets and Property Manager to approve long-term tenancy agreements with pensioner tenants for the vacant tenant contribution units based on rental fees to be set in conjunction with the work being undertaken by the portfolio holders.

Crs Benbow/Johns

Carried

11.5 **Grant Application of Jeffrey Gatchell to the International Representatives Scheme**

11.5.1 *That the report from the Recreation Officer Sport Tararua dated 18 January 2017 concerning the grant application of Jeffrey Gatchell to the International Representatives Scheme (as circulated) be received, and*

That the Council approve the application made by Jeffrey Gatchell selected to represent New Zealand at the Under 21 Golf Croquet World Championships held in Melbourne from 18 to 22 February 2017, and

That the sum of \$350.00 be granted from the International Representatives Scheme for this purpose.

Crs Isaacson/Johns

Carried

11.6 **Staff Report**

11.6.1 **Tertiary Accreditation Under the ACC Safety Management Programme**

11.6.1.1 The excellent work undertaken by Sandy Lowe, Jackie Hitt, members of the Safety Committee and MW-LASS team is acknowledged to enable the Council to achieve tertiary accreditation under the ACC Safety Management programme.

11.6.2 **Staff Changes**

11.6.2.1 Thanks are conveyed to Lianne Simpkin (Economic Development and Communications Manager) and Kevin Simpkin (Rural Roding Supervisor) for their contribution to the district, and best wishes to them for the future as they move to the Bay of Plenty region.

11.6.3 **Solid Waste**

11.6.3.1 The illegal dumping of waste in Pahiatua over the Christmas and holiday period was a problem relative to the mess it caused.

11.6.4 **Woodville Impounded Supply**

11.6.4.1 The good progress made by the contractors working on this project is noted.

11.6.5 **CRM Dashboard**

11.6.5.1 The details of the CRM dashboard are difficult to read, and in future it is requested that an enlarged copy of this information be circulated to the Council.

11.6.6 **Sport Manawatu**

11.6.6.1 The potential for Sport Manawatu to increase its focus on opportunities to support sport, recreation and physical activity events in the south of the district is noted.

- 11.6.7 *That the report from the Chief Executive dated 18 January 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

Cr Hull/Mayor Collis

Carried

12. Portfolio Reports

12.1 Dannevirke Community Board

- 12.1.1 Cr Isaacson reported that the Dannevirke Community Board supported the very successful Christmas community variety concert held at the Dannevirke Town Hall on 21 December 2016.

- 12.1.2 The proceeds of \$228.30 received from the gold coin admission charges to the event were donated to Dannevirke Salvation Army.

12.2 Woodville Districts' Vision

- 12.2.1 Cr Johns reported that the Woodville Christmas Parade and the Woodville Lions Club Coast to Coast motorcycle ride were both very successful events.

12.3 Akitio

- 12.3.1 The Mayor, Crs Christison and Crispin attended the Akitio Ratepayers Association Annual General Meeting held at the Akitio Boat Club on 2 January 2017.

12.4 Youth

- 12.4.1 Cr Christison reported that he is looking for an appropriate and safe area where youth could drive their vehicles to do burnouts, rather than using the streets for this activity.

- 12.4.2 This would need to comply with health and safety requirements.

12.5 Tararua Alliance

- 12.5.1 Cr Thompson noted there is a need to educate and inform the community about how the Tararua Alliance works, and the benefits this type of arrangement provides to the district.

12.6 Rural Health Alliance Aotearoa New Zealand

- 12.6.1 Cr Hull reported that the Rural Health Alliance Aotearoa New Zealand is providing rural mental wellness initiatives to support the health and wellbeing of rural communities.

- 12.6.2 They include emphasis on rural and social connectivity and mental health to strengthen resilience in these communities, thereby helping to address the incidences of high stress, anxiety, depression and suicide.

13. Mayoral Matters

13.1 Nil

14. Items not on the Agenda

14.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 4.22 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 7 February 2017 commencing at 1.00 pm.

1. Present

Board Members W R Macdonald (Chairperson), P F Walshe (Deputy Chairperson), T J Hynes, K P Spooner and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mrs T H Collis - Her Worship the Mayor
Mr R Taylor - Governance Manager

2. Apologies

2.1 Nil

3. Public Forum

3.1 Nil

4. Personal Matters

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 The following matters are notified as items of general business not on the agenda for discussion at today's meeting:

- Noise control
- Fireworks
- High Street trees

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 5 December 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Hynes/Walshe

Carried

7. Matters Arising from the Minutes

7.1 Victoria Avenue Landscaping (Item 8.3)

- 7.1.1 The option is available to residents to address the Council and/or the Board if they have concerns or views on progressing landscaping in Victoria Avenue where trees were removed.

7.2 Pensioner Housing (Item 18)

- 7.2.1 The Council is to discuss pensioner housing at its Draft Annual Plan workshop briefing session held on 15 February 2017, including a presentation from Project Tararua Manager Robin Winter.
- 7.2.2 At the Council's January meeting the Community Assets and Property Manager was authorised to approve long-term tenancy agreements for renting vacant tenant contribution units based on fees to be set in conjunction with the work being undertaken by the portfolio holders.

8. Tararua District Council Report

- 8.1 *That the reports of the Tararua District Council meetings held on 13 December 2016 and 25 January 2017 (as circulated) be received.*

Spooner/Isaacson

Carried

9. Reports

9.1 Dannevirke Community Board General Assistance Grants Scheme

- 9.1.1 *That the report from the Governance Manager dated 30 January 2017 concerning the Dannevirke Community Board General Assistance Grants Scheme (as circulated) be received, and*

That applications now be called for funding from the Dannevirke Community Board's 2016/2017 General Assistance Grants Scheme, and

That the closing date for applications be Friday 10 March 2017 at 5.00 pm.

Isaacson/Walshe

Carried

- 9.1.2 The Governance Manager is requested to send an application form to Tararua Community Youth Services and Radio Dannevirke to enable them to seek funding from the Board's General Assistance Grants Scheme.

10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

10.1 Tararua Community Youth Services

- 10.1.1 Board Member Hynes reported that Tararua Community Youth Services organised a very successful six-week summer community programme held in the Rakautatahi Marae at Takapau.

- 10.1.2 Tararua Community Youth Services shall be applying for funding to replace two vehicles in Dannevirke and Pahiatua.

10.2 First World War Commemorations Committee

- 10.2.1 The Chairperson is to discuss with the First World War Commemorations Committee their plans for events they intend to arrange this year.

11. Correspondence

11.1 *That the correspondence as listed be received.*

- (a) **Dannevirke Volunteer Fire Brigade** **22 November 2016**
Re: Thanks for financial assistance to support the water tanker shed project and invitation to the opening
- (b) **Dannevirke and Districts A and P Association** **24 November 2016**
Re: Request for financial assistance towards the A and P Show
- (c) **Constable Maxine Walshe, School Community Officer, Tararua** **9 December 2016**
Re: Thanks for financial assistance to provide the school patrol treat at Dannevirke South and Huia Range Schools
- (d) **Dannevirke Salvation Army** **18 January 2017**
Re: Thanks for donation of proceeds from the Christmas community variety concert

Hynes/Spooner

Carried

11.2 Dannevirke Volunteer Fire Brigade

- 11.2.1 The Chairperson and Cr Isaacson will represent the Board at the official opening ceremony of the water tanker shed held on 10 February 2017 commencing at 5.00 pm in the Dannevirke Fire Station.

11.3 **Dannevirke and Districts A and P Association**

- 11.3.1 *That the Dannevirke and Districts A and P Association be granted the sum of \$2,000 from the Board's discretionary funds as assistance towards the costs relating to arranging the annual A and P Show held on 3 to 5 February 2017.*

Hynes/Spooner

Carried

- 11.3.2 *That Board Member Spooner be appointed as the Board's liaison representative with Dannevirke and Districts A and P Association.*

Hynes/Walshe

Carried

12. Community Boards Conference

- 12.1 It is agreed that the Deputy Chairperson and Board Member Hynes will attend the biennial Community Boards Conference held in Methven from 11 to 13 May 2017. The costs of one representative will be funded from the budget available for attending such events and the second representative through the Board's discretionary funds.

13. Chairman's Remarks

- 13.1 Nil

14. Items not on the Agenda

14.1 **Noise Control**

- 14.1.1 At the request of the Deputy Chairperson the Governance Manager explained the CRM system to report after-hours complaints relating to excessively loud and noisy stereos use.

14.2 **Fireworks**

- 14.2.1 The Deputy Chairperson expressed concern regarding instances on the east side of town where fireworks are regularly being let off late at night or in the early hours of the morning, and well after Guy Fawkes Day occurred.

- 14.2.2 The Governance Manager advised that if this situation is causing a potential threat to public safety or nuisance in a manner that is reckless or dangerous then the details should be reported to Police for follow up.

14.3 **High Street Trees**

- 14.3.1 In response to concerns relating to trees in High Street being overgrown the Governance Manager reported that this matter is the subject of a CRM, and the Alliance has arranged for Treesmart to prune them.

- 14.3.2 It is intended that this work will be under way once the New Zealand Transport Agency approve the traffic management plan.

15. Community Cycle/Walkway Project

- 15.1 Board Member Hynes is to submit a CRM to request the Alliance weed spray the community cycle/walkway area.
- 15.2 It is noted that the project committee has funds to complete the Adelaide Road section of the community cycle/walkway.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.42 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 3 February 2017 commencing at 10.00 am.

1. Present

Board Members C C Death (Chairperson), S E Shannon (Deputy Chairperson), D F Eagle and P Wilson.

In Attendance

Mrs T H Collis - Her Worship the Mayor (from item 8.6)
Mr R Taylor - Governance Manager
Others as detailed for specific items of business

2. Apologies

2.1 Nil

3. Personal Matters

3.1 The Board note the passing of local identities Margaret and Cliff Oliver.

3.2 The Board congratulate former Mayor Roly Ellis on being named in the New Year's Honours List to receive an Officer of the New Zealand Order of Merit to recognise his services to local government.

3.3 The Board convey its condolences to Warren Davidson (former councillor and Eketahuna Community Board member) on the passing of his mother.

3.4 Board Member Eagle requested her apology be noted and conveyed for non-attendance at the Board's May meeting.

4. Notification of Items Not on the Agenda

4.1 The following matters are notified as items of general business not on the agenda for discussion at today's meeting:

- Overlay of Spark broadband fibre
- Painting of Eketahuna War Memorial Hall

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 2 December 2016 (as circulated) be confirmed as a true and accurate record of the meeting subject to noting the following amendment:*

Item 9.12 - Concepts for the Chorus Building Project

This paragraph is altered to read “Brent Dickson provided a quote of \$5,500 to line the foyer for painting, with a further quote also sought from another local builder.”

Eagle/Wilson

Carried

6. Matters Arising from the Minutes

6.1 Eketahuna War Memorial Remembrance Site (Item 7.1)

- 6.1.1 The Board previously requested that the road reserve by the Eketahuna War Memorial remembrance site is excluded as a place where election signs could be erected.

- 6.1.2 It is agreed that the Chairperson and Board Member Wilson will identify an alternative location in Eketahuna as a recommended area to be made available for this purpose.

6.2 Chorus Building Project (Item 9)

- 6.2.1 It is noted that painting of the Chorus building is being undertaken.

6.3 Community Newsletter (Item 11.2)

- 6.3.1 The Deputy Chairperson has secured an allocation of space in each community newsletter for the Board to report on matters and topics following its monthly meeting.

- 6.3.2 It is agreed that the Deputy Chairperson will coordinate any items from the Board for inclusion in the community newsletter.

6.4 South Road No. 2 (Item 12.2.1)

- 6.4.1 Some work has been undertaken to repair pot holes on South Road No. 2, with improvements at Bridge E37 still to be programmed.

6.5 Family Violence is not OK Sign (Item 15.1)

- 6.5.1 The Chairperson has followed up this matter with Bridget Percy, and it is proposed that the family violence is not OK sign will be situated in the area of the town cart site.

7. Tararua District Council Report

- 7.1 ***That the reports of the Tararua District Council meetings held on 13 December 2016 and 25 January 2017 (as circulated) be received.***

Wilson/Shannon

Carried

7.2 Economic Development and Communications Manager

- 7.2.1 The Board acknowledge and thank Lianne Simpkin for the contribution she made to the district through the work undertaken in the role of Economic Development and Communications Manager.

8. Eketahuna Swimming Baths Upgrade 2017/2018 (brought forward on the agenda)

- 8.1 Ryan and Lisa Seator attended the meeting for this item of business.
- 8.2 Ryan Seator spoke on the meeting held with Chief Executive Blair King, Community Assets and Property Manager Colin Veale and Building Team Leader Russell Palmer to discuss the Eketahuna Swimming Baths upgrade.
- 8.3 Through that discussion the approach to this project has changed based on the advice received regarding the structure of the facility relative to strengthening for earthquakes and compliance with health and safety requirements.
- 8.4 The plan is now to demolish both the changing rooms building at the west end of the facility and the existing pool, and replace them as follows:
- Develop a new pool constructed with concrete panels.
 - Reline the small pool.
 - Change the entrance to the pool to be located on Wilson Lane.
 - Provide a disabled carpark space.
 - Build a new kiosk for custodian use.
 - Build a new chemical shed and place for siting the existing equipment.
 - Apply for funding to cover additional expenditure, including upgrading the solar heating and providing a sound and public address system.
- 8.5 The Mayor joined the meeting at 10.45 am during the discussion regarding this item of business.
- 8.6 The intention to change the position of the facility's entrance is a matter that the Board would like to be given further consideration.

8.7 This should be viewed from a safety and visual perspective, noting and acknowledging the plans for the new skatepark and playground upgrade.

8.8 To provide the opportunity to discuss this aspect of the project the Chairperson and Deputy Chairperson are invited to attend a meeting of the Eketahuna Swimming Baths Committee held on 28 March 2017 at 7.00 pm.

9. Eketahuna Chorus Building Project (brought forward on the agenda)

9.1 Mark Watson and Warren Chase attended the meeting for this item of business.

9.2 Chorus will consider their contribution to this project when the detailed design is progressed.

9.3 Pukaha Mount Bruce propose to extend their commitment to developing the concept to include the two doors in the Chorus building foyer area.

9.4 The Eketahuna Community Charitable Trust is willing to assist with the costs involved, and is part of the Eketahuna Our Town subcommittee coordinating this project.

9.5 The design incorporates several features including the establishment of a link with Pukaha Mount Bruce National Wildlife Centre, acknowledgement of Tangata Whenua through a carving at the entrance of the foyer, and art in the bush and post office themes recognising the past use of the building.

9.6 Mark Watson presented his concept ideas of the artwork he is preparing as part of developing the design of this project for consultation with the community.

9.7 It is possible that a sculpture may be added to the art in the bush exhibition concept.

9.8 Warren Chase emphasised the importance of consultation with Tangata Whenua for Eketahuna in relation to planning the project, and his involvement regarding this matter.

10. Eketahuna Art Group Donation (brought forward on the agenda)

10.1 Margaret Parsons attended the meeting for this item of business.

10.2 Margaret Parsons spoke on the Eketahuna Art Group proposal to donate funding of \$1,000 for upgrading the sound system in the Eketahuna Community Centre.

10.3 The Board thank the Eketahuna Art Group for their kind offer, and note that the Eketahuna Community Centre is a community facility maintained by the Council.

10.4 Therefore such expenditure should be considered by the Council through its planning and budget process.

10.5 The Chairperson will discuss this matter with the Community Assets and Property Manager next week when he intends to meet him in Eketahuna.

10.6 Options to provide an upgrade should consider the possibility of making appropriate sound system equipment available for community hire.

11. Reports

11.1 Eketahuna Community Board General Assistance Grants Scheme

11.1.1 *That the report from the Governance Manager dated 26 January 2017 concerning the Eketahuna Community Board General Assistance Grants Scheme (as circulated) be received, and*

That applications now be called for funding from the Eketahuna Community Board's 2016/2017 General Assistance Grants Scheme, and

That the closing date for applications be Friday 7 April 2017 at 4.30 pm.

Eagle/Wilson

Carried

11.1.2 The Deputy Chairperson will place an item in the community newsletter to advise the availability of funding through the Board's General Assistance Grants Scheme.

12. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

12.1 Eketahuna Express

12.1.1 The Steam Incorporated Eketahuna Express excursion held on 7 January 2017 was successful, with three busloads of passengers transported from the railway station to Pukaha Mount Bruce and Middleton Model Railway.

12.1.2 There is an opportunity for the town to capitalise on this annual visit, and Board Member Wilson will ask the Eketahuna Our Town Committee to consider this matter.

13. Correspondence

13.1 *That the correspondence as listed be received.*

(a) Kerry and Loreen Cunningham

Re: Eketahuna Camping Ground November and December reports

(b) Eketahuna Our Town Incorporated

1 December 2016

Re: Request for payment of Eketahuna Information Centre funding

Death/Eagle

Carried

13.2 Eketahuna Our Town Incorporated

- 13.2.1** *That the request from Eketahuna Our Town Incorporated to uplift \$4,736.26 of the funding grant for the Eketahuna Information Centre be approved.*

Eagle/Wilson

Carried

14. Booking of Eketahuna Community Centre over the Christmas and Holiday Period

- 14.1** A booking was received for the Eketahuna Community Centre when the Eketahuna Service Centre/Library was closed during the Christmas and holiday period. This was responded to as an after-hours call by the Community Assets and Property Manager in liaison with the Eketahuna Customer Services Librarian.

15. Community Boards Conference

- 15.1** It is agreed that Board Member Wilson will attend the biennial Community Boards Conference held in Methven from 11 to 13 May 2017.
- 15.2** The Mayor offered to submit an application on the Board's behalf to the Community Boards Awards presented at the conference.
- 15.3** This will be based on the Eketahuna town centre upgrade and Eketahuna War Memorial remembrance site projects, and applicable to the enhancing and engaging communities categories.

16. EquiP Training Workshops

- 16.1** The Deputy Chairperson is attending the following EquiP training workshops:
- 28 March 2017 - The engaging presenter - Local Government New Zealand, Wellington
 - 5 April 2017 - Media training for modern leaders - Palmerston North City Council

17. Council By-election for South Tararua Ward Councillor

- 17.1** The Board held a meet the candidates public forum in the Eketahuna Community Centre Supper Room yesterday at 7.00 pm to provide the opportunity to hear from the candidates nominated for this by-election.

18. Eketahuna Town Centre Upgrade

18.1 Matters discussed concerning the Eketahuna town centre upgrade includes reference to the following:

- Lighting of the giant Kiwi is installed.
- The plan for the Bridge Street intersection corner design has been received and is in the process of being finalised.
- Commencement of the above stage of the project is weather dependent in terms of proceeding to undertake the work involved.
- Pricing for seating located in that vicinity is to be obtained.
- There has been no progress made on the big billboard to develop the history site at the Herbert building.
- Construction of the public conveniences signage is to be finalised.
- There is some work to be completed at the Eketahuna War Memorial remembrance site.
- The waka park project and Eketahuna website development needs following up to ascertain the Eketahuna Our Town Committee's intentions, and Board Member Wilson will discuss these matters with them at their next meeting.

19. Chairman's Remarks

19.1 Nil

20. Items not on the Agenda

20.1 Overlay of Spark Broadband Fibre

20.1.1 Connect8 will overlay Spark broadband fibre in Eketahuna from outside Four Square starting at a new pit and to the carriageway to be drilled under the new concrete.

20.1.2 No new upgrade works are affected, and Connect8 has been requested to undertake a letter drop to all shop owners prior to commencing this project.

20.2 Painting of Eketahuna War Memorial Hall

20.2.1 The Deputy Chairperson is to suggest options for colours to paint the Eketahuna War Memorial Hall.

20.2.2 The Chairperson will then discuss this matter with the Community Assets and Property Manager next week when he is meeting him in Eketahuna.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.07 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 1st February 2017 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chair), Michelle Rankin (Secretary), Brett MacDougall (Deputy Chair), J Brock, Rhys Punler, Gerry Parker, Nigel Shaw

Members of the Public

Ann Marie Bengston, Rachel Griggs and Hamish Adie

2. Apologies

John Arends (Treasurer)

3. Notification of Items Not on the Agenda

- 3.1 Rachel Griggs spoke to the committee regarding her robotics grant application. Her application's objective is to provide robotics training and skills to children in the Pahiatua community. Initially the trial has been set at St Anthony's School for years 6, 7 and 8. Nine children have already been accepted to start this programme, and if the funding application is successful she would be able to accept the additional children who are currently on the waiting list. Louise thanked Rachel for coming along to the meeting, and advised she would be informed of the outcome after further discussion.
- 3.2 Hamish Adie spoke to the committee regarding his CACTUS grant application. He is seeking funding to provide and run a programme at Tararua College. The objective is to improve relations between youth and police. Louise thanked Hamish for coming along to the meeting, and advised he would be informed of the outcome after further discussion.

4. Personal Matters

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 7th December 2016 (as circulated) be confirmed as a true and accurate record of the meeting.**

Jared/Michelle

Carried

6. Matters Arising

- 6.1 Nil

7. Tararua District Council Report

7.1 That the report of the Tararua District Council meeting on 25th January 2017 (as circulated) be received.

Louise/Rhys

Carried

Louise will speak to Tracey Collis regarding an update from Council as to where they are with the water storage situation.

8. Correspondence Inwards

- Council December meeting minutes
- Notice of meeting dates
- Discretionary grant application from Hamish Aide - CACTUS
- Discretionary grant application from Rachel Griggs - Robotics
- Email from Colin Veale about works requested at Victory Park and Crewe Street

That the inwards correspondence be received.

Louise/Michelle

Carried

8.1 That Pahiatua On Track approves of the works at Victory Park and Crewe Street as requested in the correspondence from Colin Veale.

Brett/Rhys

Carried

9. Financial Report

Report for January and February prepared by John and read by Louise.

9.1 Accounts to be passed for payment for January and February:

Louise Powick	\$156.00	
MacDougall's	\$585.24	
Managh Electrical	\$505.01	(youth centre)
	\$271.07	(Christmas lights)
New World	\$139.65	
Paper Plus	\$5.99	
Dial a Do It	\$3427.51	
Roselea Gisborne	\$554.88	
Crisp Graphics	\$103.50	
Flagmakers	\$7886.93	
Council	\$100.00	
NZME	\$492.20	
Pahiatua Railcar Society	\$805.00	
E Gleeson	\$410.75	
M Maher	\$1023.50	
Mitre 10	\$266.91	
Smoothedge Decor	\$1686.94	
L Powick	\$434.00	

That the financial report be adopted.

Louise/Michelle

Carried

10. Discretionary Grants

- 10.1 That Pahiatua On Track approve the application made by Rachel Griggs for the St Anthony's after school robotics club, and that the donation of \$470.50 be granted.**

Jared/Nigel

Carried

- 10.2 That Pahiatua On Track approve the application made by Hamish Adie for the CACTUS programme at Tararua College, and that the donation of \$115.00 x 24 students be granted and Pahiatua On Track will pay Selby's account directly.**

Brett/Gerry

Carried

11. Carnival Park

Further discussion is required with Council, Department of Conservation and Carnival Park regarding the memorandum of management for Pahiatua On Track to be the administering body.

12. 2017 Strategic Planning

As a group Pahiatua On Track is working hard to see that some of the current projects like Harvard Plane/Park are completely finished. The Wheel Park will also be completed this year. Projects such as the swimming pool and Carnival Park will be added to its strategic planning for 2017. Community consultation around the town centre upgrade will start this year along with a particular focus on engagement with the retail sector.

13. Portfolio Reports

13.1 Bridge to the Brewery Walkway

Gerry Parker

Firstly I need to contact Hineirangi (Hine) Carberry (Resource Management Act Iwi Appraisals Officer) to check the cultural significance of the proposed track before proceeding any further. Secondly the track crosses leased land, river reserve and Council land, involves resource consent, Horizons Regional Council consent and other hurdles. The assets team at Council has serious concerns about health and safety and security around the treatment ponds. A cultural check will be done first, and then a meeting is to be arranged at Council with all interested parties to nut this thing out.

Art Deco

I received a copy of the art deco book from Terry Moyle, and will bring it to the meeting on Wednesday so all can see the Pahiatua connection.

13.2 Harvard Plane

John Arends

Simon Currie from Wanganui inspected the slide on Friday 27 January, and will report back with options to make it more acceptable.

13.3 **Roading**

Nigel Shaw

I have gained permission from the New Zealand Transport Agency and police to go with the resource consent application to relocate the family violence is not OK sign. However I have now been given a form for them to complete rather than the email confirmation I received, so am back in contact with these groups to have the forms signed. After the approval forms are in I need to complete the resource consent application form and submit it to the Council.

I have been approached by the RSA Chairperson Martin Preece to initiate the traffic control planning for this year's Anzac Day celebrations which would be the same as last year.

The Council has advised the plan needs to be submitted before the end of February, and I am in contact with Don Selby to progress this matter. Is Pahiatua On Track happy to fund them again this year?

13.4 **Wheel Park**

Jared Brock

Work is beginning on stage three, with concrete paths being constructed around the outside of the park. This will also include fencing of the skatepark in the same manner as the rest of the grassland area at the multisport complex. Hopefully the rest of the site will be cleared and temporarily fenced off waiting for further development. Some last minute funding issues are being encountered fuelled by the large cost (\$35k) of concreting over the contaminated area from the old sale yards. A funding application will be submitted to Trust House, and this will need to be noted in the minutes.

That Pahiatua On Track approve the application made by the Wheel Park Committee to Trust House for funding.

Louise/Michelle

Carried

13.5 **Community Vehicle Trust**

John Arends

This is going well, with the community vehicle being used most days. Hours of operation have changed, and are now operating between 10.00am to 1.00pm on work days only. There is a good complement of about 25 drivers, and the fares appear to be covering booking costs.

13.6 **Town Centre Upgrade/Main Street**

Still waiting on Tenix to take down the Christmas lights and put up the remainder of the flags.

13.7 **Explore Pahiatua**

Louise Powick

Photos have been taken, and the website is ready to be started. Publicity via the Bush Telegraph to promote branding and increase awareness is planned in February/March.

13.8 **Business and Retail Report**

Brett MacDougall

There are no new updates for February.

13.9 Swimming Pool

Louise Powick

There are no new updates for February.

14. Items Not on the Agenda

14.1 Golf Tournament

Jason is working with Rotary, and this year the funds raised will be going to Bush Junior Rugby Club. The tournament date is set for 11th March 2017.

14.2 RSA Road Closure

That Pahiatua On Track approve payment of the road closure invoice, and will continue to fund this cost until further notice.

Nigel/Louise

Carried

The meeting closed at 7.35pm.

Chairperson

Report

Date : 22 February 2017

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Unformed Paper Road between State Highway 2 and 56 Old Coach Road**

Item No : **13.1**

1. Purpose

- 1.1 For Council to consider a request on behalf of the property owner for stopping of a section of unformed road due to a building encroachment.

2. Background

- 2.1 As per the attached letter and two plans buildings on the property at 56 Old Coach Road encroach into an unformed road that runs from their household residence down to State Highway 2.
- 2.2 At the State Highway 2 end of the unformed road the Makakahi River goes under a State Highway bridge. Council has a District Plan policy that encourages access to rivers and foreshore is gained or preserved. In this example the applicants have proposed that this unformed road remain reserve by the river, which is accessible from the State Highway.

3. Options

- 3.1 The applicants in their letter have helpfully noted the relevant legal points the Council should consider. This means the Council has three clear options:
1. Decline the road stopping. If this was the resolution the owners would need to remove their house and any other encroachments.

2. Approve the road stopping as per the amended plan submitted by the applicants. This is the recommended option as the Council has no foreseeable use for this unformed road, the applicants are willing to buy it at valuation, and it aligns with the Council's goal to exit any unformed road where economically and legally justifiable. The far end of Old Coach Road is not formed, and is presently used as a stock race. Closure of the unformed road by 56 Old Coach Road does not affect the Council's future ability to connect this present "dead end" through towards Falkner Road as a possible walkway and cycleway.
3. Leave the request on the table pending resolution of a request relating to Bluff Road where a house has also been built within the roading corridor. This is not recommended as the Bluff Road case has significant differences (the encroachment is within the road reserve of a formed road, there is an unresolved interest in securing open public access to the Manawatu River, and the property is not affected by a deceased estate sale).

4. Significance Assessment

- 4.1 If the Council select option 2 as recommended then this can be done within existing policies along with not triggering the Council's Significance and Engagement Policy.

5. Recommendation

- 5.1 *That the report from the Chief Executive dated 22 February 2017 concerning an Unformed Paper Road between State Highway 2 and 56 Old Coach Road (as circulated) be received, and*
- 5.2 *That the Council approve the application on behalf of the property owner of 56 Old Coach Road to stop an unformed road between their property and State Highway 2 as per the proposed plan that enables public access to the Makakahi River, and*
- 5.3 *That the application is processed under the appropriate legislative process with any of the Council's external costs being met by the applicants, and*
- 5.4 *That a pro-rata rate of land area stopped and merged with the parent property be paid to the Council by the applicants at the external valuation sought once confirmed by survey.*

Attachments

1. Proposed Road Stopping Area - 56 Old Coach Road

PROPOSED ROAD STOPPING AREA



Report

Date : 22 February 2017

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Application for Extraordinary Connection to the Council's Water Supply in Woodville**

Item No : **13.2**

1. Reason for the Report

- 1.1 For Council to consider the attached application to connect three houses and one dairy plant to the Woodville water supply on a “restricted usage” basis.

2. Background

- 2.1 One of the goals the Council has in the Chief Executive's performance agreement is to reduce the impacts of high use extraordinary users connected to Council's water mains.
- 2.2 To deliver this goal the users were advised by letter (attached) and invited to meet with us on how their connections will go from “on-demand” to “restricted flow”.

3. Application Being Considered

- 3.1 Following a Works Liaison Committee briefing staff were asked about progress with Woodville water it was agreed that the Chief Executive and Councillor Peter Johns would meet the Compton's who farm multiple titles at 303 Woodlands Road.
- 3.2 On 7 February we met the Compton's, and whilst they had the 2015 letter regarding extraordinary supplies they wanted to know if the township was restricted or on the Kiptank at the racecourse, and would their farm still get water.

- 3.3 It became clear during the discussion that although the sole connection to Council's main was shown for the farmland and house at 318 Oxford Road, additional private reticulation from this single meter also supplied two other farm properties they had, along with their dairy shed platform on Woodlands Road by the Transpower site.
- 3.4 We advised that their main farm property at 303 Woodlands Road and their dairy platform on a separate title don't show as being metered. To receive water they will be using internal farm reticulation, and do not have approval to be on the town supply. If Council restricted the township due to being at the resource consent limit for our water take, our next step will be to shut all farms off, which is why we are encouraging farms to have an alternate supply and storage.
- 3.5 Mr Compton discussed how they have a stream take as of right, but don't use it for the houses or milking platform cleaning due to turbidity. They also have their own bore for the cowshed, but that only works until summer arrives.
- 3.6 They have ordered additional water tanks and are presently disconnecting the town supply from the shed wash-down, with the intent that the town supply only does milking plant washing.

4. Options

- 4.1 The challenge is how to deal with the other farm properties that are jointly owned, but have unauthorised connections to the rear of the meter for 318 Woodlands Road.
- 4.2 I suggested two options at the meeting with the Compton's:
1. They remove the reticulation that interconnects other farm properties to the approved meter for 318 Woodlands Road, which was originally feeding a grazing block and single house, or
 2. They apply to Council for new extraordinary connections serving their properties which will be restricted solely for residential or dairy plant cleaning (not wash-down), and harvest water in off-peak periods. [This is the recommended option subject to conditions as discussed below.](#)
- 4.3 As per the attached letter, the Compton's have requested option 2, and accept it means meters for each house or dairy plant, and quarterly charges per meter.

5. Discussion

- 5.1 Moving the farm extraordinary connection already in place for 318 Woodlands Road, from serving farmland to just the house, is of benefit to the Council. Whilst the house will be restricted to 3000 litres maximum, this volume is ample without need for the householder to install a separate tank and pressure pump system, and aligns with the 100m³/quarter allowed before additional charges are applied for any extraordinary connection.

- 5.2 If option 2 is agreed to by councillors it would be recommended that Council also extend its water main in Woodlands Road, from outside the Transpower Substation, up to 303 Woodlands Road. It is an offence under Council's bylaw for anyone to tap into Council's main without approval, which prevents illegal interconnections being made to service farmland in the future if the property sells and new owners claim ignorance of the rules relating to extraordinary supplies.
- 5.3 Although it might be seen as controversial keeping the dairy platform connected by allowing a new specific extraordinary connection, if used only for plant cleaning, and fed into a backflow prevented storage tank from our connection, this also can fit inside the 3000 litres/day allowed. The Compton's advise they presently have 34 sets of cups, and milk 240-250 cows. We already have other dairy platforms connected as extraordinary supplies, but not subject to the restrictions on usage recommended here.
- 5.4 Obtaining additional revenue for the Woodville water supply via flow-restricted meters, by allowing these new connections, and confining the usage to houses or plant cleaning, is considered prudent against the purpose statement in the Local Government Act 2002.
- 5.5 Depending on ground conditions, the price to extend the water main (420m of 63mm pipe) between Transpower and 303 Woodlands Road (at Council's cost), would range from \$19,000 to \$25,000. That includes a direct connection to the existing 100mm water main complete with 100mm isolation valve, and a standard water connection with one meter (25mm). Installation of new meters and laterals is at the applicant's cost.

6. Significance Assessment

- 6.1 Adding and altering the water connections as proposed in the report would not trigger the Council's Significance and Engagement Policy, and is consistent with its 2015-2025 Long Term Plan.

7. Recommendation

- 7.1 ***That the report from the Chief Executive dated 22 February 2017 concerning an Application for Extraordinary Connection to the Council's Water Supply in Woodville (as circulated) be received, and***
- 7.2 ***That the Council approve the application made by the Compton's to enable separate extraordinary water connections solely for their houses and dairy plant cleaning (not wash-down) within their property titles that form Woodlands Road Farm Limited, and***
- 7.3 ***That these connections are restricted flow that enable a maximum of 3000 litres/day, and***
- 7.4 ***That the Council extend the public water main in Woodlands Road from Transpower's substation site and up to 303 Woodlands Road to enable new meters and laterals to be connected to this main.***

Attachments

1. Letter from Woodlands Farm Limited

Woodlands Road Farm Ltd
303 Woodlands Road
RD3
Woodville 4999

The CEO
Taranua District Council
26 Gordon Street
Dannevirke 4942

Dear Blair,

Following discussions today we would like to apply for permits to supply metered water to the following:

- Cowshed – Supply No. 47035 – water for plant cleaning
- 224 Woodlands Road – residential
- 303 Woodlands Road – residential

We already have a permit for 318 Oxford Road. This permit will only supply the residential house.

We have already increased our number of tanks to help with water storage and are in the process of finding alternative water to supply all livestock and cowshed cleaning and cooling. This supply will not be suitable to enable plant cleaning to the required standard of milk quality.

Thank you

Don Compton
Director



Report

Date : 23 February 2017
To : Mayor and Councillors
Tararua District Council
From : Raj Suppiah
Chief Financial Officer
Subject : **Six Months Performance Report for the 2016/17 Year**
Item No : **13.3**

Contents

1. Executive Summary
2. Summary of Activity Financial Results and Variances
3. Summary of Service Performance Results
4. Capital Expenditure Report
5. Debtors Report
6. Treasury Report
7. Financial Prudence Measures
8. Compliance Report

Appendices

- Appendix 1 : Executive Performance Dashboard
Appendix 2 : Service Performance Measures
Appendix 3 : Capital Expenditure Report and Council Financial Statements

1. Executive Summary

	2015/16 Actual 000's	2nd Quarter Actual 000's	2016/17 Budget 000's	Variance to Budget 000's
Revenue	19,792	17,495	17,237	258
Operating Expenditure	17,997	17,980	18,073	93
Operating Surplus/(Deficit)	1,795	(485)	(836)	351
Other Gains/(Losses)	3	-	-	-
Total Comprehensive Revenue & Expense	1,798	(485)	(836)	351

Table 1 : Summary Income Statement

1.1. Operating Results

Council is in a slightly favourable position for the six months ending December 2016. We had budgeted for a deficit of \$837,000, but currently have a deficit of \$485,000. This is primarily due to timing of NZTA subsidies and it would be expected that by the end of the financial year, we will be tracking very close to budget.

1.2. Operating Revenue

The favourable variance to budget is mainly due to timing for receiving NZTA roading subsidies of \$390,000. This is mainly due to scheduling of the pre-renewal maintenance in the early part of the financial year that was budgeted for over the full 12 months of the year. This is forecast to meet the year end budget.

Support currently has a favourable variance of \$145,000 mainly due to higher rates penalties recognised than budgeted. This is expected to remain favourable at year end.

Significant unfavourable variances are noted in the following activities:

- Animal Control: Overall variance is \$17,000. This relates to uncollected dog registration fees of \$30,000. This is a large improvement from the 1st quarter report where the variance was \$43,000. The additional Animal Control Officer has allowed us to respond to CRM's in a timely manner and improve our level of service by following up with unregistered dog owners. As a result, revenue from Infringements and impounding are higher than budget by \$11,000 and \$3,000 respectively.
- Commercial Investments: \$265,000 variance is due to timing of receipt for forestry harvesting. It has been indicated that harvesting will not be finished by year-end. Therefore, it is likely that some of the expected revenue will not be received until the 2017/18 year. This activity has no rates impact and is self-funding.

- **Health & Safety:** \$46,000 variance is due to the value of building consents being significantly lower than expected. For the same period last financial year the value of building consented work was \$12,000,000 whereas for this year the value of consented work is \$7,900,000. The number of consents issued however is tracking the same as last year. This is due to lower commercial consents, which due to increased complexity, attracts more chargeable time. We have reflected this in the 2017/18 Annual Plan budgets.

Refer to Section 3.1 for variance analysis at an activity level.

1.3. Operating Expenditure

The favourable variance for operating expenditure for the 2nd quarter is \$93,000. The major variations are included below.

The activities below currently have unfavourable variances that are expected to increase (higher unfavourable variances) by year end:

Activity	Current Unfavourable Variance	Reason	Reflected in Annual Plan 2017/18
Water Supplies	\$6,000	This is mainly due to additional costs incurred due to the water quality issue with the Pahiatua Bore. The issue has resulted in the water supply becoming unsecured and therefore ongoing unbudgeted costs for water chlorination and additional testing is being incurred. This variance has improved since the 1 st quarter due to savings in other aspects of the activity, but we are expecting a larger variance at year end.	Yes, increased budget was requested.
Public Conveniences	\$7,000	This is expected to increase to \$25,000 by year end due to new contracts being let in the current year. The increase reflects an increase in frequency of cleaning in response to CRM complaints as well as an increase in costs from the contractors.	Yes, increased budget was requested. Also included an increase for additional cleaning at the Ferry Reserve.
Service Centres	\$9,000	This is expected to increase to \$20,000 as additional resource hours have been temporarily requested to allow the Customer Services Team Leader to increase her focus in CRM management. This will enable her to learn and improve the CRM system.	No, this is not expected to flow on into the Annual Plan year.
Representation	\$69,000	During election year, representation is budgeted to make a loss as Council funds the election from the Election reserve. This reserve will run into deficit as the result of two by-elections.	Yes, additional funding budgeted to replenish the Election Reserve.

Roading and support both have current unfavourable variances of \$406,000 and \$21,000 respectively. This is due to brought forward expenditure such as the pavement maintenance and metaling programmes for Roothing, and timing of software licence renewals for Support. It is expected these activities will be within budget at year end.

The following activities have significant favourable variances:

- Commercial Investments: The variance of \$158,000 relates to timing of forestry operations. It has been indicated that the harvesting will be part complete at year end.
- Health & Safety: The favourable variance of \$58,000 is mainly due to timing of staff costs. \$22,000 of this was to fund staff costs during the planned back-capturing project programmed for the university holidays. However, Council was only able to progress with two students. It is likely that this variance will decrease by year end as Council have approved a records digitisation officer split between Regulatory and the Records team.
- Parks and Reserves: This activity has a favourable variance that relates to 3 items, \$50,000 relating to timing of Domain Board expenditure, \$25,000 rates that relate to Waste Water, the budget has been corrected in the 2017/18 Annual Plan, and the remainder relates to lower extraordinary expenditure to date.
- Solid Waste: The variable variance of \$92,000 is due to lower volumes of refuse and recycling to date. However, volumes historically increase in the January to March period.

Refer to section 3.2 for variance analysis at an activity level.

1.4. Treasury Position

1.4.1. Cash and Cash Investments

Council's average investment interest rate of 2.69% is lower than our budgeted investment rate of 3.6%.

This is due to the Reserve Bank of New Zealand keeping the Official Cash Rate (OCR) at 1.75%. The impact of this is on call investments held for working capital is receiving less interest.

Despite this, Council has been able to achieve through active treasury management high deposit returns on term investments of 6 months maturity. This has resulted in a \$13,000 favourable variance to budget.

1.4.2. External Debt

The core debt as at 31 December is \$10 million, all with the Local Government Funding Agency (LGFA).

Council has also borrowed \$1million commercial paper from LGFA on a 6 month term at a very favourable rate of 2.29%. This has enabled Council to maintain its term deposit investments that are at more favourable interest rates.

With significant capital projects (especially in Water and Wastewater activities) planned this year, we anticipate our core debt to increase close to \$12 million. This is consistent with our planned debt forecast.

LGFA debt is at varying terms ranging from 6months - 7 years

1.4.3. Debt Financing Cost

Interest expense is \$28,000 below budget. Our effective interest rate was 4.44% compared to a budgeted rate of 5.1%.

1.4.4. Cash Flow

Council's cash position compared to budget is higher than budget due to subsidy revenue from NZTA being above budget.

1.5. Capital Expenditure

We are currently 39% through our total capital budget for the year. We are making progress with 20 projects completed and an additional 31 projects moving to the construction stage. It is expected that a large portion of the capital programme will be nearing completion by the end of the 3rd quarter. The following significant projects will not be completed at year end for the following reasons:

- Pahiatua and Woodville Earthquake prone buildings – deferred as awaiting guidance on EQ standards
- District Stormwater Management – Need to get the stormwater modelling correct. Hence, project is deferred as the work to update the data is being carried out.
- Water & Wastewater District generators – work in progress : spent as treatment plants are completed.
- Saddle Road – work in progress : multi-year project continuing with next phase
- Eketahuna Wastewater Treatment plant – work in progress : in discussion with MfE for funding
- Pahiatua Water 7 day storage – work in progress : delays with site and inclusion of Treatment plant delayed project. Initial UV and Kliptank on target.
- Akitio water – work in progress : revisiting the procurement approach.

1.6. Service Performance Measures

Overall results and forecast show that we are tracking to improve from last year's results. Occupancy of commercial buildings continues to be an issue, however, the Dannevirke Depot in Thyra Street is subject to a sale and purchase agreement, and the Woodville Depot will be listed with an agent once subdivision of the property is complete.

2. Activity Financial Results and Significant Variances

The following table summarises the financials at the activity level. Refer to Appendix 1 for details.

	Actual 31 December 2016	Budget 31 December 2016	Variance in Dollar
Activity revenue	17,378,832	17,094,973	283,860
Activity Expenditure	11,909,513	11,902,981	(6,532)
Total	5,469,320	5,191,992	277,328





Table 2 : Summary Activity Financial Results and Significant Variances

Note: The revenue excludes finance income, depreciation and finance charges, other gains/losses but includes support activities' overhead allocations.




In the detailed activity income and expenditure we have also included the "End of Year Forecast Variance".

The legend to explain the traffic lights are :

For the column – End of Year Forecast

	Forecast to be on target at Year End
	Minor Variance to budget expected at year end
	Significant unfavourable variance to budget expected at year end
	Significant favourable variance to budget expected at year end

For the column – Trend from last quarter

	Improved
	No Change
	Worsened

2.1 Revenue

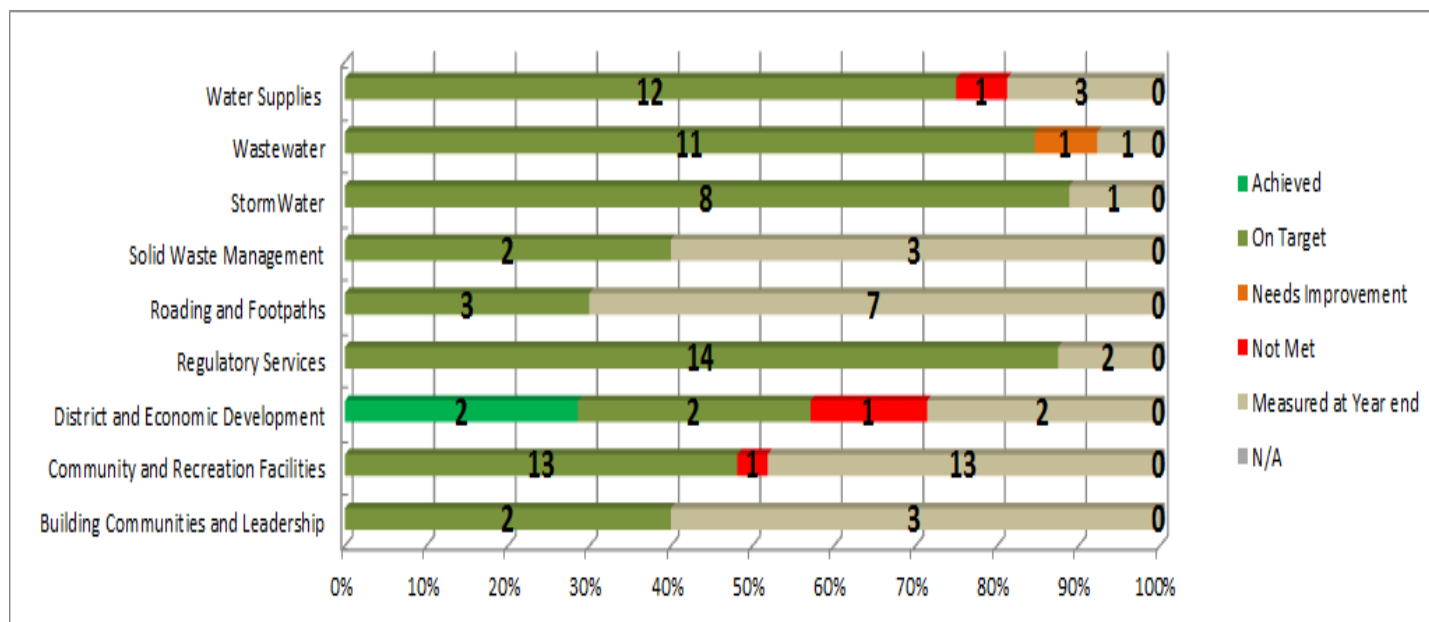
	Budget	Actuals	Variance	Trend from last Quarter	End of Year Forecast Variance	Explanation
Building Communities & Leadership						
Community Support	184,411	187,493	3,083	→	●	
Representation	566,634	545,704	-20,930	→	●	Timing - Once the electoral officer has received all invoiced costs relating to the Election, she will invoice for recoveries from the other agencies
Community & Recreation Facilities						
Cemeteries	175,459	190,329	14,870	↑	●	Higher plot sales than budgeted
Community Buildings	432,120	427,786	-4,334	→	●	
Housing	166,860	165,357	-1,503	→	●	
Libraries	573,246	580,698	7,452	→	●	
Parks and Reserves	682,145	662,737	-19,408	↓	●	Lower revenue received than budgeted of \$50,000 due to timing of processing Domain Board accounts. Note this has no rating impact. However, Council receipted an unbudgeted grant of \$20,000 to go towards the Water Wheel Reserve Playground at Norsewood
Public Conveniences	128,592	128,592	0	→	●	
Service Centres	268,721	268,686	-35	→	●	
Swimming Pools	259,674	259,674	0	→	●	
District Promotions and Development						
Commercial Investments	290,294	24,923	-265,371	↓	●	Variance relates to timing of forestry revenue.
District Promotions and Development	370,809	376,233	5,424	→	●	
Regulatory Services						
Animal Control	268,095	251,043	-17,051	↑	●	Variance relates to uncollected dog registration revenue to date of \$30,000. The Animal Control Officers have increased their focus in this area by seizing dogs where pound capacity allows and issuing infringements where warranted. As a result, infringement revenue is \$11,000 above budget and dog impound fees are \$3,000 higher than budget.
Emergency Management	201,708	194,958	-6,750	→	●	
Health & Safety	514,772	468,573	-46,199	→	●	The unfavourable variance relates to building consent revenue. Although the number of consents issued is similar to last year, the value of the consents are significantly lower (by 35%).
Resource Management	156,688	172,801	16,113	↑	●	The property market is experiencing high demand as the Auckland House price effect moves across the country. Therefore, this has led to higher than expected demand on LIM requests
Roading and Footpath						
Roading	7,629,661	8,019,974	390,313	↑	●	Variance relates to the time of receipt of subsidy. This is mainly due to the early timing of the maintenance programme as explained under the expenditure section.
Footpaths	514,883	515,444	561	→	●	
Solid Waste Management	1,010,038	1,047,604	37,566	↑	●	Council received a final insurance claim for the Pahiatua fire of \$46,000. However, offsetting this is lower refuse label sales as Council has started to exit from refuse collection.
Stormwater Drainage	366,875	367,186	311	→	●	
Waste Water	1,036,452	1,055,681	19,230	↑	●	The favourable variance relates to higher trade waste fees collected to date than expected.
Water Supplies	1,052,631	1,077,580	24,950	↑	●	The favourable variance relates to higher water meter revenue to date.
Support Activities	244,210	389,779	145,569	→	●	Higher revenue mainly due to higher rates penalties recorded than budgeted
Total Year to Date	17,094,973	17,378,832	283,860			

2.2 Expenditure

	Budget	Actuals	Variance	Trend from last Quarter	End of Year Forecast Variance	Explanation
Building Communities & Leadership						
Community Support	170,844	136,545	34,299	↑	●	The favourable variance is made of 2 parts. \$13,000 relates to unspent main street funding. Any savings in this area is carried over at year end. The other savings relate mainly to CCTV cameras as we have not yet purchased any additional cameras at this time.
Representation	353,720	422,733	-69,013	→	●	This variance is due to the cost incurred for the local body elections. This is funded for over a 3 year period and the variance in election year is funded from the election special reserve. However note that the costs of by-elections were unplanned and will have a funding effect in the next financial year
Community & Recreation Facilities						
Cemeteries	145,115	150,939	-5,824	→	●	Internment fees are higher than budget due to increased grave digging costs. After discussion with the Alliance we have been able to find efficiencies to lower this cost.
Community Buildings	202,629	180,104	22,525	→	●	The variance relates to painting of 2 buildings that has yet to start. The tenders for both buildings were awarded late November
Housing	234,264	194,851	39,413	↑	●	The variance relates to painting that has yet to start. The tenders were awarded late November
Libraries	327,533	331,973	-4,440	↑	●	
Parks and Reserves	577,663	479,952	97,711	↑	●	The favourable variance is made of 3 parts. \$50,000 relates to Domain Board expenditure which has an offsetting revenue impact (non-rateable activity). \$25,000 relates to a budgeting error for rates expense that related to Waste Water, and the remaining amount relates to lower extraordinary maintenance to date.
Public Conveniences	91,844	98,810	-6,966	→	●	The cleaning contracts for Public Conveniences was recently tendered. This will result in a cost increase of \$30,000 for the year
Service Centres	151,262	160,029	-8,767	↓	●	The unfavourable variance relates to extra staff costs, particularly in managing the CRM process. It is expected that this variance will be close to \$20,000 at year end. This is to enable the customer services team leader to focus on learning and improving the CRM system.
Swimming Pools	178,878	167,791	11,087	↑	●	The variance relates to extraordinary maintenance currently under budget.
District Promotions and Development						
Commercial Investments	299,418	140,941	158,477	↑	●	The variance relates to timing of forestry operations.
District Promotions and Development	293,550	304,954	-11,404	→	●	The variance is due to Council approving a grant for the Ferry Reserve upgrade (\$17,500). This has been funded from reserves
Regulatory Services						
Animal Control	115,436	129,679	-14,243	↓	●	The unfavourable variance is due to bringing forward the recruitment of a 3rd Animal Control Officer, originally planned for the 2017/18 financial year. This has resulted in improving the level of service in Animal control and is a driver for the increased infringement revenue discussed in the revenue section.
Emergency Management	136,046	126,224	9,822	↑	●	
Health & Safety	394,179	335,945	58,234	↑	●	The favourable variance is mainly due to staff costs. Council had budgeted for a summer back-capturing project with university students. Council was only able to obtain 2 students this year. Note, some of this budget will be consumed with the hiring of a full time digital consent administrator as signalled in the Annual Plan
Resource Management	131,698	142,252	-10,554	→	●	The variance relates to costs incurred to date for the Proposed Plan Change. Forecast budgets indicate that a slight budget over-run of \$10,000 is expected by year end.
Roading and Footpath						
Roading	3,266,944	3,673,321	-406,377	↑	●	This unfavourable variance is mainly due to timing of pavement maintenance works in preparation for the renewals programme, and unsealed road metaling. We are forecasting to be within our full year budget.
Footpaths	57,996	38,140	19,856	↑	●	Favourable variance relates to lower footpath maintenance costs to date
Solid Waste Management	857,781	765,701	92,080	↑	●	The favourable variance is due to lower volumes of refuse and recycling to date. However, based on previous year trend, volumes increase during the January - March period.
Stormwater Drainage	89,553	103,005	-13,452	↓	●	The variance relates to increased maintenance spent to date. The 2017/18 budget has been increased slightly to reflect the increase in maintenance.
Waste Water	393,611	365,225	28,386	↑	●	The favourable variance is mainly due to lower consultant costs than budgeted. This is likely to be consumed before year end.
Water Supplies	468,581	474,411	-5,830	↑	●	The overspend in Water Supplies relates to unexpected costs due to the water quality issue in Pahiatua. This has resulted in additional ongoing testing and chlorinating resulting in an overspend of \$40,000. Savings to date have been made in consultant costs and insurance totalling \$30,000
Support Activities	2,964,436	2,985,988	-21,552	↓	●	The unfavourable variance mainly relates to timing of annual software license renewals. This is \$50,000 over current budget.
Total Year to Date	11,902,981	11,909,513	- 6,532			

3. Summary Cost of Service Performance

The details for the service performance results are attached in Appendix 1. The summary of the results by activity is shown in the graph and table below:



Graph 1: Service performance results

Category	2015/16 Annual Report	1 st Quarter	2 nd Quarter
Achieved/On Target	69	61	69
Needs improvements	N/A	4	1
Measured at Year end	N/A	42	35
Not achieved	18	1	3
Not Applicable	21	0	0
Total	108	108	108

Table 3: Service performance results

The service performance measures that are “Not Achieved” and “Needs Improvement” are:

S/N	Activity	Performance Measure	Last Year's Results	Target 2016/17	Results to 31 Dec 2016	Comments																
1.	Commercial Investments	Occupancy of commercial buildings each year	Not Achieved	100%	Not Achieved	<p>The ex- Infracon yards in Thyra Street, Dannevirke and Vogel Street, Woodville are currently not occupied.</p> <p>The Thyra Street property is subject to sale pending a resource consent.</p>																
2.	Public Conveniences	The number of complaints received per annum about the condition of public toilets	Not Achieved 73	<50	55 Not Achieved	<p>The number of customer requests received relating to public toilets:</p> <table><tr><th>Year</th><th>No of service request</th></tr><tr><td>2016/17</td><td>55</td></tr><tr><td>2015/16</td><td>73</td></tr><tr><td>2014/15</td><td>67</td></tr><tr><td>2013/14</td><td>47</td></tr><tr><td>2012/13</td><td>44</td></tr><tr><td>2011/12</td><td>40</td></tr><tr><td>2010/11</td><td>24</td></tr></table> <p>Of the 55 complaints, 5 related to the cleanliness of the toilets, 33 to the maintenance and 17 to vandalism</p>	Year	No of service request	2016/17	55	2015/16	73	2014/15	67	2013/14	47	2012/13	44	2011/12	40	2010/11	24
Year	No of service request																					
2016/17	55																					
2015/16	73																					
2014/15	67																					
2013/14	47																					
2012/13	44																					
2011/12	40																					
2010/11	24																					
3.	Water	Drinking water clarity	4 Achieved	<5	6.6 Not Achieved	<p>33 complaints were received regarding clarity for the reporting period.</p> <p>Pahiatua & Norsewood – 5 for Pahiatua and 4 for Norsewood due to the addition of chlorine into the systems after the E-Coli scare</p> <p>Woodville – 3 which seem to be caused by the earthquake in November which stirred up the water and caused turbidity issues. These were soon resolved with no action required.</p> <p>Dannevirke – 4 (all totally separate one-off incidents)</p>																

S/N	Activity	Performance Measure	Last Year's Results	Target 2016/17	Results to 31 Dec 2016	Comments
4.	Wastewater	Number of schemes that are current	3 Not achieved	5	4 Needs Improvement	Council has lodged consent applications for Pahiatua and Eketahuna wastewater facilities. Hearing dates are being arranged by horizons for the end of the 3 rd quarter

Table 4: Service performance where results were “Not Achieved”

4. Capital Expenditure

Total capital expenditure completed for the 2nd quarter was \$7.68 million compared to a budget of \$20 million which is 38% (36% last year).

The table and graph below summarises the capital expenditure report.

Note: dollar amounts are in \$'000

	Carry forward Budget to June 2016	Budget 2016/17	Authorised Revision	Total Annual Budget	Year to December 2016	Total Budget Remaining	%
Growth	15	82		97	2	95	2%
Level of Service	4,513	6,307		10,820	3,274	7,546	30%
Renewals	1,517	7,520		9,037	4,404	4,631	49%
Grand Total	6,045	13,909		19,954	7,682	12,272	38%

Table 5: Summary of Capital Expenditure

The following table provides an overview of the budgets and spend at a Group of Activity level.

	Carry forward Budget to June 2016	Budget 2016/17	Authorised Revision	Total Annual Budget	Year to December 2016	Total Budget Remaining / (Overspent)
Communities and Recreational Facilities	722	1,296		2,018	355	1,663
District Promotion and Economic Development	10	20		30	-	30
Regulatory Services	111	6		117	205	(88)
Roading and Footpath	1,498	7,729		9,227	4,110	5,117
Solid Waste Management	73	60		133	36	97
Stormwater Drainage	128	843		971	64	907
Wastewater	1,486	2,067		3,553	948	2,605
Water Supplies	1,432	1,058		2,490	1,282	1,208
Support	585	830		1,415	682	733
Grand Total	6,045	13,909		19,954	7,682	12,272

4.1 Variation to Budgets

There are projects that we have identified that will be carried forward to the 2017/18 year or require a variation to the current budgets.

As such, we seek Council's approval for the following variations to the capital project budgets:

Projects	Total Budget	Variation	Revised Budget	Comments
Levels of Service				
Pahiatua Service Centre Earthquake Work	284,000	(284,000)	-	Planning and design deferred to 2017/18 with construction budgeted for in the 2018/19 year
Woodville Service Centre Earthquake Work	129,000	(129,000)	-	Planning and design deferred to 2017/18 with construction budgeted for in the 2018/19 year
Norsewood Waterwheel Park - Play equipment & flying fox	26,000	20,000	46,000	Grant received from NSWWD Bowling club for additional play equipment
Eketahuna Wastewater Treatment Plant	739,000	(739,000)	-	Project deferred until 2017/18 as subsidy funding from MfE is being sought
Dannevirke Water Treatment Plant	(122,000)	175,000	53,000	Additional Budget Requested
Pahiatua New Bore and Treatment - UV & Klijptank	1,235,000	(1,006,000)	229,000	To split the Pahiatua Water Upgrade project into 2 phases, see project below
Pahiatua New Bore and Treatment - 7 Day storage	-	1,446,000	1,446,000	Scope of the project increased from 2 day water storage, to 6 days storage. Also, \$85,000 was sunk cost for the investigative work for the original project of a 2 nd bore. The result is an additional \$440,000 in total is requested.
Woodville Impounded water supply	-	2,100,000	2,100,000	Bring forward per Council instructions
Renewals				
Pahiatua New Flagpole	9,000	(9,000)	-	Project is to be aligned with the timing of the Main Street upgrade.
GPS Unit Renewal	-	18,000	18,000	To be funded from depreciation reserves
Assetic data validation and quality improvement programme	-	45,000	45,000	Improve quality of asset data to ensure Assetic has robust data. Funded from depreciation reserve.
TOTAL :	2,300,000	1,637,000	3,937,000	

Table 8: Variation to Capital projects

5. Debtors Report

Council continues to manage the rates debtors by classifying them to categories based on risk. This allows staff to take a risk-based approach to managing rates debtors.

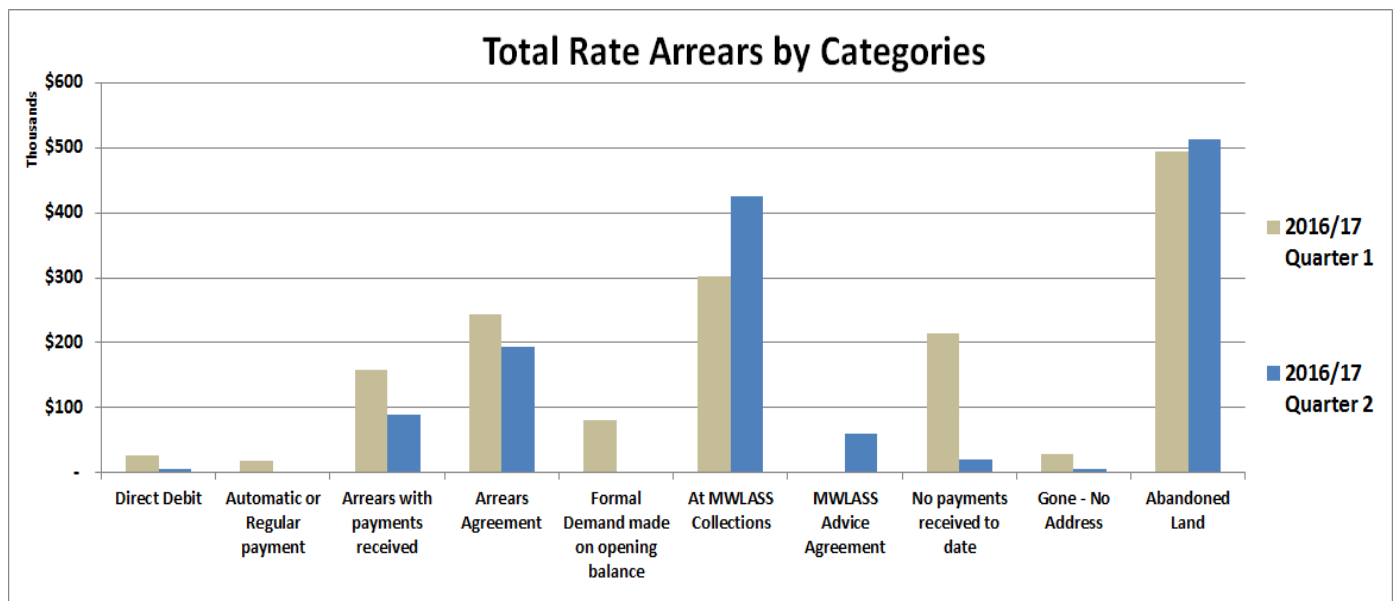
We use internal resource and also the MWLASS debt management services (DMC) to manage/collect rates debtors in arrears.

The following graph summarises the rates debtors arrears as at 31 December 2016. The Bar graph shows the movements in the arrears categories compared to the previous quarter.

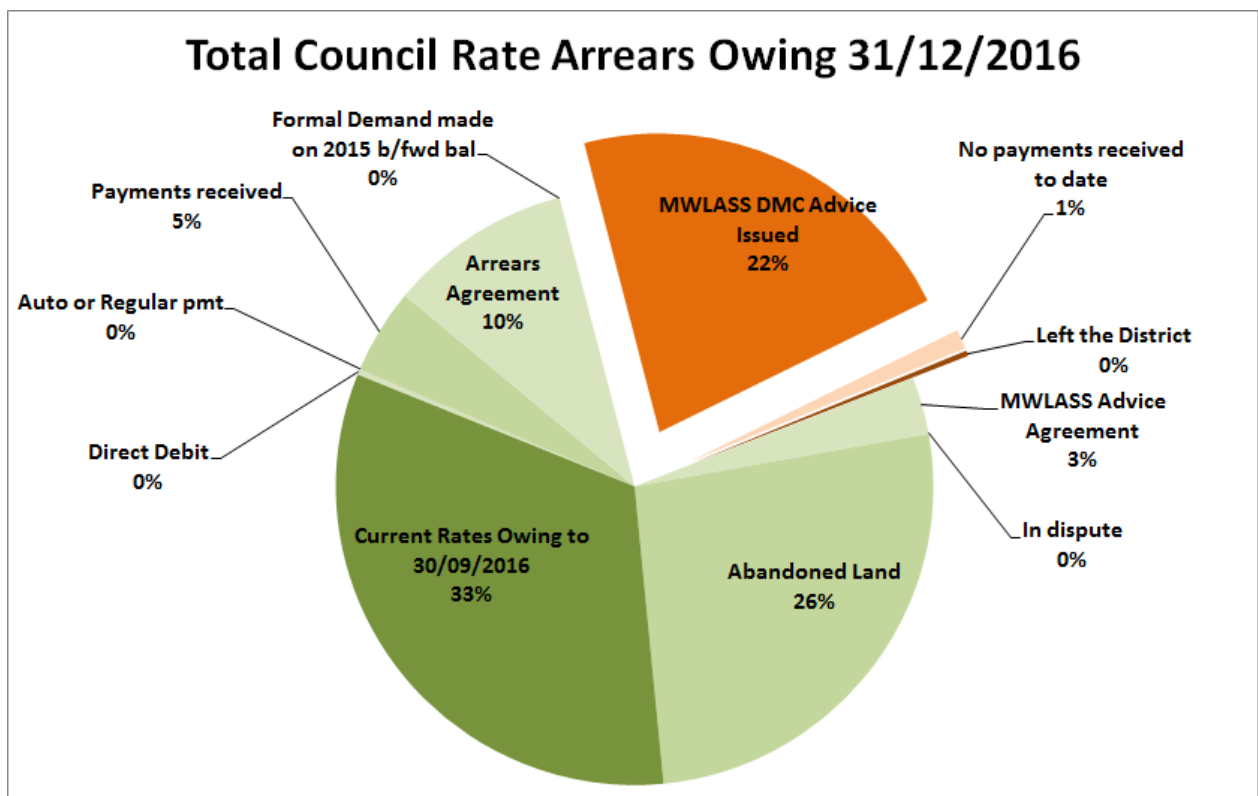
Total arrears owing as at 31 September was \$1,565,146 and reduced to \$1,315,844 as at 31 December 2016. For the six months we had collected \$507,000 of rates arrears.

	Total Rate Arrears Owing 31/12/2016
	\$
Direct Debit	6,034.46
Auto or Regular payment	118.98
Payments received	90,187.11
Arrears Agreement	193,424.52
MWLASS DMC Advice Issued	425,805.72
No payments received to date	20,605.69
Left the District	5,846.87
MWLASS Advice Agreement	60,328.63
Abandoned Land	513,491.76
Sub Total	1,315,843.74
Current Rates Owing to 31/12/2016	638,166.16
TOTAL	\$ 1,954,009.90

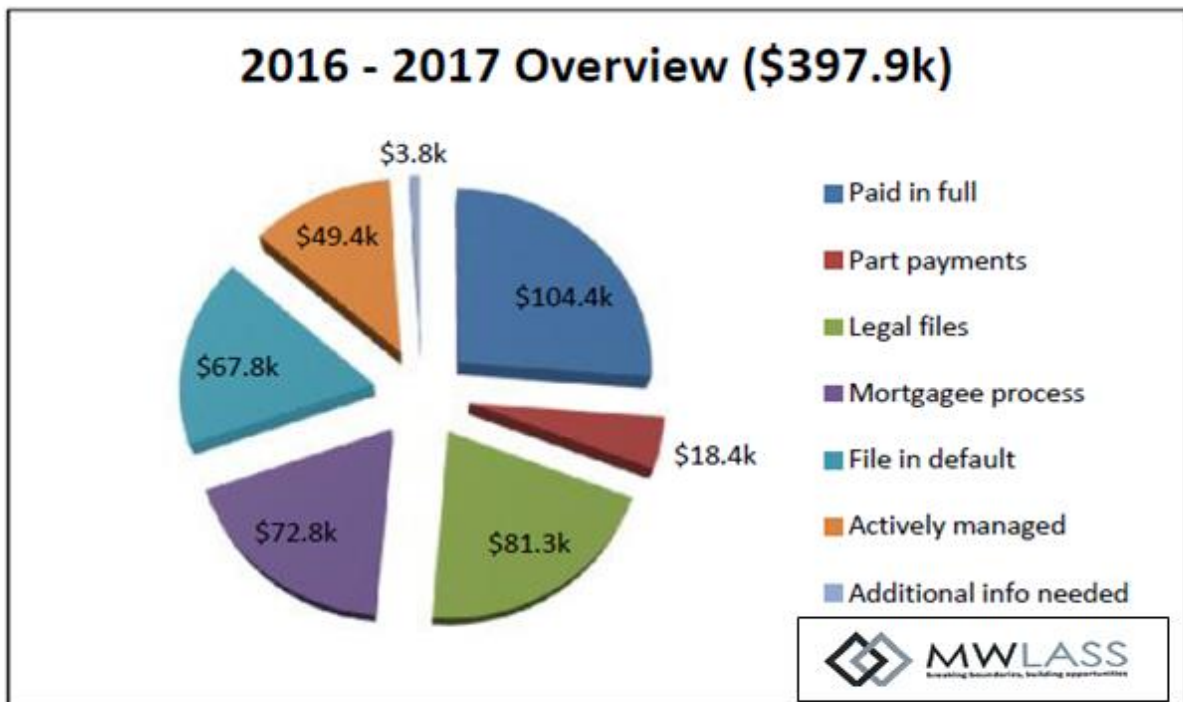
Table 9: Categories of Rates Owing



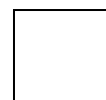
Graph 2: Total rate arrears owing by category



Graph 3: Total Council rates owing as at 31 December 2016



Graph 4: Total rates owing placed with MWLASS as at 31 December 2016



6. Treasury Report

6.1 Compliance with Investment Policy

The following report details the specific requirements of the Investment Policy. No breaches were noted.

6.2 Cashflow Management and Liquidity

Council continues to manage its cash to ensure optimum results for ratepayers. We have an agreement in place with LGFA to enable Council to borrow short-term commercial paper to assist with cashflow management. The interest rates charged on these are currently very favourable. This allows Council to put cash on favourable term deposits, minimising the amount of cash sitting on low interest call savings account.

6.3 Debt Ratios

Debt is to be managed within the following limits subject to the Council continuing to control and maintain its share of the roading network requirements in the event of civil emergencies:

Item	Borrowing Limit	Actual
Net external debt as a percentage of total revenue	<50%	15%
Net Interest on external debt as a percentage of total revenue	<7%	0.6%
Net Interest on external debt as a percentage of annual rates income (debt secured under debenture)	<10%	1%
Liquidity (External term debt+ committed loan facilities +cash and cash equivalents TO existing external debt)	>110%	204%

Table 12: Compliance with Debt Ratios

6.4 Compliance with Investment Policy

The following report details the specific requirements of the Investment Policy. No breaches were noted.

S/N	Policy Statements	Results	Comments						
1	Council may hold financial, property, forestry, and equity investments if there are strategic, economic or other valid reasons.	✓	Council does not have any equity holdings for subsidiaries.						
2	Council will not be involved in investments for purely income earning purposes, except for short-term investment of surplus funds.	✓	Council’s equity investments (Civic Assurance) and in subsidiaries are mainly for strategic reasons as disclosed in the LTP.						
3	Council will keep under review its approach to all major investments and the credit rating of approved financial institutions.	✓	<div>Council banks with the following banks:</div> <table><tr><th>Bank</th><th>Standard & Poor’s</th></tr><tr><td>Bank of New Zealand</td><td>AA-</td></tr><tr><td>Westpac New Zealand Limited</td><td>AA-</td></tr></table> <div>The two banks Council uses for the majority of its treasury management functions are BNZ and Westpac.</div>	Bank	Standard & Poor’s	Bank of New Zealand	AA-	Westpac New Zealand Limited	AA-
Bank	Standard & Poor’s								
Bank of New Zealand	AA-								
Westpac New Zealand Limited	AA-								
4	Council will review its policies on holding investments at least once every three years.	✓	Review was completed as part of the 2015-2025 LTP. The next review is scheduled to occur as part of the 2018-2028 LTP						

Table 9: Compliance with Investment Policy

The following is the report detailing the specific requirements of the Liability Management Policy.

6.5 Compliance with Liability Management Policy

S/N	Policy Statements	Results	Comments
1	Council will manage its debt in accordance to limits set.	✓	Council has complied with all limits above.
2	New borrowings and refinancing existing debt should be evaluated for cost effectiveness and compliance with policies.	✓	Council has entered into external borrowings of \$1,000,000. This is of a short-term nature as the borrowing rates were favourable.
3	Council assets may be pledged as security where it is advantageous and cost effective to do so	✓	Council has not pledged any assets as security. As part of its banking agreements (for borrowing) Council has in place a Deed of Charge over rates with the BNZ and Westpac.
4	Council should retain tax-deductible debt ahead of non-tax deductible debt provided the benefits of doing so continue to exceed the risks.	✓	This will be reviewed in line with Council's review of the group structure.
5	Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts, or business units, when the purposes of the loan are in line with Council's strategic objectives.	✓	Council has not acted as guarantor to any institutions or organisation.
6	Council may authorise use of special funds to reduce the requirement for external debt where there is financial benefit to borrow internally.	✓	Council continues to use special funds (depreciation funds only) for internal borrowings for capital expenditure where it is beneficial to do so.
7	Capital works will be funded through raising new debt or by utilising depreciation reserves when such reserves exist for the classes of assets. The use of long-term loan funds will be restricted to capital items only.	✓ ✓	As above Loans (internal and external) are only used for capital expenditure.

Table 11: Compliance with Liability Management Policy

6.6 Risk Management Compliance with Liability Management Policy

S/N	Policy Statements	Results	Comments															
1	Total amount of debt should be spread across the range of financial institutions and maturity dates	✓	Council term debts are with LGFA, with maturity dates ranging from 0.5 – 7 years. Council has a credit line of \$3 million with Westpac.															
2	Variable debt compared to fixed debt should be no greater than 45% of total external 12 month core debt amount.	✓	Council’s current fixed to floating debt is 77% fixed to 23% floating.															
3	Hedging instruments can be used but they should not increase Council’s overall risk.	✓	Most of Council’s term debt is hedged using the swaps. The overall all-up fixed rate cost of borrowing is approximately the weighted average swap rate of 4.33%															
4	Council’s portfolio shall be arranged to provide, at all times, sufficient funds for planned expenditure and to allow for payment of its obligations as they fall due	✓	Council has placed investment in deposits of varying maturities with none greater than 6 months providing sufficient funds for planned and unplanned expenditure.															
5	The risk of default in respect to any individual investment will be minimised by the selection of quality investments spread across different entities.	✓	<div>Council’s investment spread is as follows:</div> <table><tr><th>Institution</th><th>Amount (\$m)</th><th>%</th></tr><tr><td>BNZ</td><td>7.43</td><td>71</td></tr><tr><td>Westpac</td><td>2.70</td><td>26</td></tr><tr><td>Domain Boards</td><td>0.39</td><td>3</td></tr><tr><td>TOTAL</td><td>10.52</td><td></td></tr></table> <div>Domain Board investments are either with Westpac or BNZ.</div>	Institution	Amount (\$m)	%	BNZ	7.43	71	Westpac	2.70	26	Domain Boards	0.39	3	TOTAL	10.52	
Institution	Amount (\$m)	%																
BNZ	7.43	71																
Westpac	2.70	26																
Domain Boards	0.39	3																
TOTAL	10.52																	
6	Council may invest in equity instruments where they meet Council’s strategic goals.	✓	No new equity investment.															

Table 12: Compliance with Risk Management Policy

7. Financial Prudence Benchmarks and Indicators

As part of the Local Government reforms, a set of financial prudence measures and indicators were introduced and Council is required to report against these in the 2015/16 Annual Report.

A total of seven measures were introduced. The seven benchmarks were organised around the three elements and financial prudence – affordability, sustainability and predictability. The desired outcome of this reform is to:

- Encourage and provide local government an opportunity to showcase excellence and to share best practice.
- Lift the local authority performance and avoid the need for central government intervention in individual authorities

The following table details the measures and Council's results:

S/ N	Elements	Benchmark Name	Measure	Results		Comments
				Annual Plan	2 nd Qtr results	
1.	Affordability Benchmarks	Rates Benchmark	Rates income complies with the limits set in the Financial Strategy	✓	✓	3.9% was the limit set with the planned rates increase being at 1.71%
2.		Debt Benchmark	Debt complies with the limits set in the Council's Financial Strategy	✓	✓	Refer to <i>Table 7: Compliance with Debt ratios</i> of this report
3.	Sustainability Benchmarks	Balanced Budget Benchmark	Revenue equals or exceeds operation	✓	X	Expenditure is currently higher than Revenue. This is due to timing of operating expenditure e.g upfront pre-renewal roading maintenance.
4.		Essential Services Benchmark	Capital expenditure on five core network infrastructure equals or exceeds depreciation on those five services	✓	✓	Capital expenditure on the five core network assets exceeds depreciation
5.		Debt Servicing Benchmark	Borrowing cost less than 10% of operating revenue	✓ 1.7%	✓ 1.1%	
6.	Predictability Benchmarks	Operations Control Benchmark	Net cashflows from operations equals or exceeds budget	N/A	✓	

S/ N	Elements	Benchmark Name	Measure	Results		Comments
				Annual Plan	2 nd Qtr results	
7.		Debt Control Benchmark	Net debt is less than or equal to net debt in LTP	N/A	✓	In the LTP net debt was \$3.2M but actual in 2 nd quarter was \$2.6M net debt.

Table 13: Financial Prudence benchmarks and indicators

8. Compliance Exception Report

8.1 Investment Policy

No non-compliance noted.

8.2 Liability Management Policy

No non-compliance noted.

8.3 Accounting Standards

No non-compliance noted.

8.4 Rating Remissions Policy

All remissions provided were compliant with policy.

8.5 Revenue and Financing Policy

No non-compliance noted.

8.6 Specific Policy on Giving of Securities

Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts or business units, when the purposes of the loans are in line with Council's strategic objectives. Council has not provided any guarantees as of 31 December 2016.

8.7 Local Government Act (LGA)

The 2017/18 Annual Plan is progressing well. Council will consult/engage/inform the community in April 2017 and adopt the final Plan on 28 June 2017 prior to the statutory deadline of 30 June 2017.

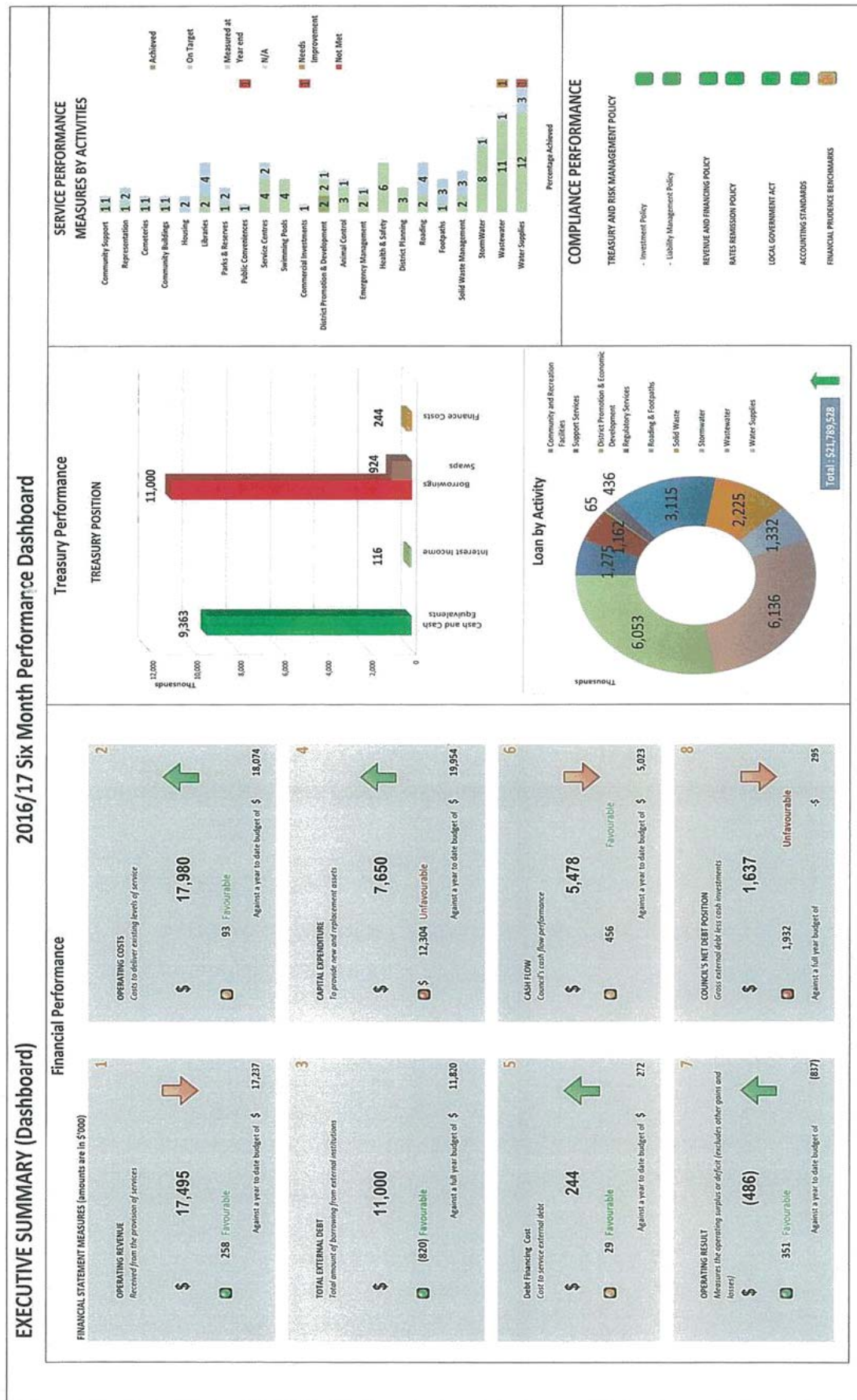
1. Recommendation

1.1 *That the report from the Chief Financial Officer dated 23 February 2017 concerning the Six Months Performance Report for the 2016/17 Year (as circulated) be received and noted, and*

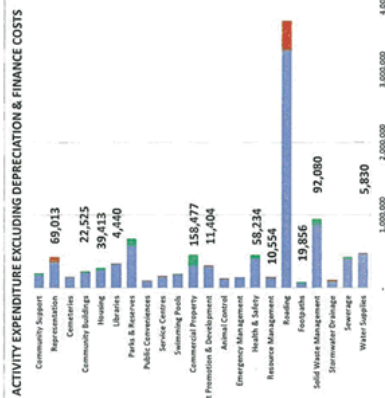
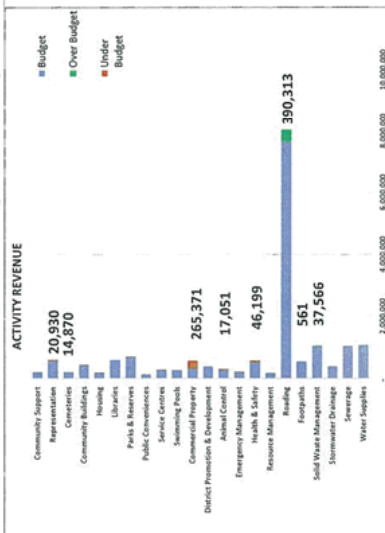
1.2 *That the Council note and approves- the variations in paragraph 4.1 to the capital project budgets as outlined in this report.*

Attachments

1. Executive Performance Dashboard
2. Service Performance Measures
3. Capital Expenditure - Council Financial Statements



EXECUTIVE SUMMARY (Dashboard)



Budget amount includes Annual Plan Budget and Carry Forwards from previous year. Authorised budget revisions are not included in the 1st quarter

Capital Project Status

Number of projects at each stage



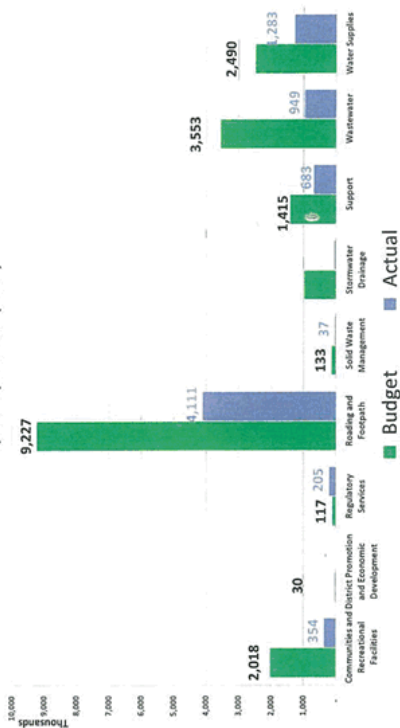
Started projects - Budget vs Actual

Whole of year Budget and Actual of started projects



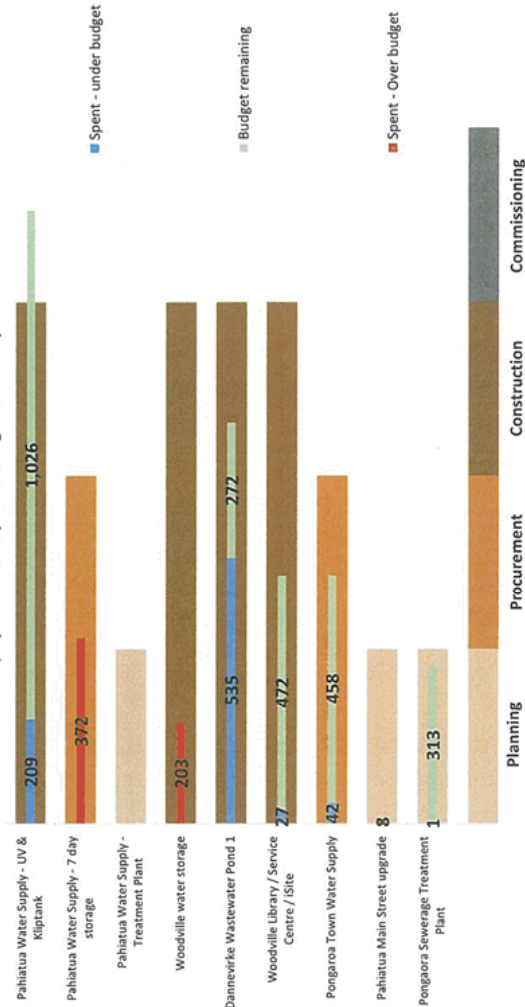
Projects are deemed started when in Planning, Procurement, Construction, Commissioning or Completed phase.

Capital expenditure (000's)



Key Capital Projects progress

Phase project is currently in and budget vs actual spent



Appendix 2

Group – Building Communities and Leadership

Community Support

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Council funds and supports key community organisations in order to build district community capability	Percentage of residents rating Council's involvement in community support as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year's survey results: <table><tr><td>Category</td><td>2011</td><td>2014</td></tr><tr><td>Very/Fairly Satisfied</td><td>67%</td><td>65%</td></tr><tr><td>Not very satisfied</td><td>4%</td><td>4%</td></tr><tr><td>Don't know/ Unable to say @</td><td>30%</td><td>32%</td></tr><tr><td>Percentage satisfied</td><td>67%</td><td>65%</td></tr><tr><td>Percentage satisfied excluding @</td><td>94%</td><td>94%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	67%	65%	Not very satisfied	4%	4%	Don't know/ Unable to say @	30%	32%	Percentage satisfied	67%	65%	Percentage satisfied excluding @	94%	94%
Category	2011	2014																							
Very/Fairly Satisfied	67%	65%																							
Not very satisfied	4%	4%																							
Don't know/ Unable to say @	30%	32%																							
Percentage satisfied	67%	65%																							
Percentage satisfied excluding @	94%	94%																							
2		All organisations receiving grants meet accountability requirements of Council	Achieved	100%	On Target	On Target	No issues identified with grants and their use for the purpose intended																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Representation

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																					
1	Providing leadership to contribute towards maintaining and improving their social, cultural, economic and environmental wellbeing	Percentage of residents rating the overall performance of the Mayor and Councillors as “fairly satisfactory” or “very satisfactory” in the community survey	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>55</td><td>66</td></tr><tr><td>Just acceptable</td><td>28</td><td>20</td></tr><tr><td>Not very satisfied</td><td>5</td><td>5</td></tr><tr><td>Don’t know/ Unable to say @</td><td>12</td><td>9</td></tr><tr><td>Percentage satisfied</td><td>55%</td><td>66%</td></tr><tr><td>Percentage satisfied excluding @</td><td>63%</td><td>73%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	55	66	Just acceptable	28	20	Not very satisfied	5	5	Don’t know/ Unable to say @	12	9	Percentage satisfied	55%	66%	Percentage satisfied excluding @	63%	73%
Category	2011	2014																										
Very/Fairly Satisfied	55	66																										
Just acceptable	28	20																										
Not very satisfied	5	5																										
Don’t know/ Unable to say @	12	9																										
Percentage satisfied	55%	66%																										
Percentage satisfied excluding @	63%	73%																										
2		Percentage of residents rating the overall performance of the Community Boards and Community Committees as “fairly satisfactory” or “very satisfactory” in the community survey	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>N/A</td><td>54</td></tr><tr><td>Not very satisfied</td><td>N/A</td><td>13</td></tr><tr><td>Don’t know/ Unable to say @</td><td>N/A</td><td>4</td></tr><tr><td>Percentage satisfied</td><td>N/A</td><td>54</td></tr><tr><td>Percentage satisfied excluding @</td><td>N/A</td><td>75%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	N/A	54	Not very satisfied	N/A	13	Don’t know/ Unable to say @	N/A	4	Percentage satisfied	N/A	54	Percentage satisfied excluding @	N/A	75%			
Category	2011	2014																										
Very/Fairly Satisfied	N/A	54																										
Not very satisfied	N/A	13																										
Don’t know/ Unable to say @	N/A	4																										
Percentage satisfied	N/A	54																										
Percentage satisfied excluding @	N/A	75%																										
3	Provide processes and local community boards / committees through which the community can have its views heard	Percentage of Council committee meetings that meet the requirements of the Local Government Official Information and Meetings Act	Achieved 100%	100%	On Target	On Target	Meetings were publicly notified by newspaper, generally through the Bush Telegraph.																					

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Group - Community and Recreation Facilities

Cemeteries

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	The cemetery grounds are presented to a high standard.	Percentage residents satisfied with cemeteries in the community surveys	N/A	N/A	Will be measured at year end	Will be measured at year end	<p>Previous year's survey results:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td><td>77</td></tr><tr><td>Not very satisfied</td><td>1</td><td>3</td></tr><tr><td>Don't know/ Unable to say @</td><td>22</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>77%</td><td>77%</td></tr><tr><td>Percentage satisfied excluding @</td><td>99%</td><td>96%</td></tr></table> <p>Council continues to commit funding in each Annual Plan to progressively upgrade the cemeteries in the district. This year, Council has budgeted \$129,000 of capital expenditure to enhance the service levels.</p>	Category	2011	2014	Very/Fairly Satisfied	77	77	Not very satisfied	1	3	Don't know/ Unable to say @	22	20	Percentage satisfied	77%	77%	Percentage satisfied excluding @	99%	96%
Category	2011	2014																							
Very/Fairly Satisfied	77	77																							
Not very satisfied	1	3																							
Don't know/ Unable to say @	22	20																							
Percentage satisfied	77%	77%																							
Percentage satisfied excluding @	99%	96%																							
2	Plots are available in all local cemeteries	Percentage of cemeteries in District with plots available for next 12 months- based on historical burial data.	Achieved 100%	100%	100% On Target	100% On Target	All cemeteries in the district have more than adequate number of plots available.																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Community Buildings

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Council provides community buildings which are fit for purpose	Percentage residents satisfied with community buildings in the community survey.	N/A	90%	Will be measured at year end	Will be measured at year end	<p>Previous year's survey results:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>93</td><td>91</td></tr><tr><td>Not very satisfied</td><td>2</td><td>4</td></tr><tr><td>Don't know/ Unable to say @</td><td>5</td><td>5</td></tr><tr><td>Percentage satisfied</td><td>93%</td><td>91%</td></tr><tr><td>Percentage satisfied excluding @</td><td>98%</td><td>96%</td></tr></table> <p>Council has committed a limited budget in each Annual Plan to progressively upgrade the Halls and sport facilities in the district. This ensures that Community facilities are being maintained to current requirements, hence ensuring service levels expectation are being met. Worked planned for the year include:</p> <ol style="list-style-type: none">1. Woodville sports stadium – heating and upgrade toilets2. Pahiatia Town Hall – windows3. Dannevirke Sports Centre – Floor refurb4. Pongaroa Hall – Floor refurb5. District carparks reseals	Category	2011	2014	Very/Fairly Satisfied	93	91	Not very satisfied	2	4	Don't know/ Unable to say @	5	5	Percentage satisfied	93%	91%	Percentage satisfied excluding @	98%	96%
Category	2011	2014																							
Very/Fairly Satisfied	93	91																							
Not very satisfied	2	4																							
Don't know/ Unable to say @	5	5																							
Percentage satisfied	93%	91%																							
Percentage satisfied excluding @	98%	96%																							
2	Facilities are well-utilised	The total number of hours per annum facilities are booked through Council	3,632 hours Achieved	>3100 hrs	947 On Target	2228 On Target	<p>Higher than last year where we had 1758 hrs booked. Bookings are expected to further increase in summer months (functions) and over April to June 2017 for indoor sports. Results to-date have exceeded target.</p>																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Housing

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
1	Housing units are maintained to a suitable standard.	Percentage of housing units which, when inspected, are found to have maintenance issues which are more than minor	0 Achieved	<10%	Measured later in the year	Measured later in the year	The annual housing maintenance inspection is undertaken in February each year
2	Council acts as a good caring landlord.	Tenants' satisfaction with the landlord service received from Council	95% Achieved	90%	Measured later in the year	Measured later in the year	The tenant satisfaction survey is undertaken in March each year

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Libraries

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																																
1	Access to information	Library facilities are clean, welcoming and open at times suited to the community based on annual survey carried out internally by the library	100% Achieved	90%	Measured at year end	Measured at year end	<p>Last year results:</p> <table><thead><tr><th>Category</th><th>Responses</th></tr></thead><tbody><tr><td>Completely Satisfied</td><td>74</td></tr><tr><td>Very Satisfied</td><td>21</td></tr><tr><td>Moderately Satisfied</td><td>4</td></tr><tr><td>Not very Satisfied</td><td>0</td></tr><tr><td>Not at all Satisfied</td><td>0</td></tr><tr><td>Not Applicable</td><td>1</td></tr></tbody></table> <p>A total of 136 users responded to the survey with 130 completely or very satisfied and 5 moderately satisfied.</p> <p>Previous year's survey results:</p> <table><thead><tr><th>Category</th><th>2011</th><th>2014</th></tr></thead><tbody><tr><td>Very/Fairly Satisfied</td><td>87</td><td>80</td></tr><tr><td>Not very satisfied</td><td>1</td><td>4</td></tr><tr><td>Don't know/ Unable to say @</td><td>12</td><td>16</td></tr><tr><td>Percentage satisfied</td><td>87%</td><td>80%</td></tr><tr><td>Percentage satisfied excluding @</td><td>99%</td><td>96%</td></tr></tbody></table> <p>The library ran a survey in-house (see performance measure above) for all four branches : Dannevirke 22; Woodville 31; Pahiatua 65; Eketahuna 18</p> <p>We are looking to run this survey monthly in the next financial year.</p>	Category	Responses	Completely Satisfied	74	Very Satisfied	21	Moderately Satisfied	4	Not very Satisfied	0	Not at all Satisfied	0	Not Applicable	1	Category	2011	2014	Very/Fairly Satisfied	87	80	Not very satisfied	1	4	Don't know/ Unable to say @	12	16	Percentage satisfied	87%	80%	Percentage satisfied excluding @	99%	96%
Category	Responses																																						
Completely Satisfied	74																																						
Very Satisfied	21																																						
Moderately Satisfied	4																																						
Not very Satisfied	0																																						
Not at all Satisfied	0																																						
Not Applicable	1																																						
Category	2011	2014																																					
Very/Fairly Satisfied	87	80																																					
Not very satisfied	1	4																																					
Don't know/ Unable to say @	12	16																																					
Percentage satisfied	87%	80%																																					
Percentage satisfied excluding @	99%	96%																																					
2	Access to information	Percentage of residents rating libraries as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	90%	Will be measured at year end	Will be measured at year end																																	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																								
3	Provide residents of the district access to a wide range of information and lifelong learning opportunities	Library collections are current based on weighted average of: <ul style="list-style-type: none">The number of new items added to the collection (60% weighting with zero for 2 items per 1,000 of population and 10% for each 0.1 items above that up to 60% for 2.5 per 1,000 of population) andPercentage of time that online information (e-resources – eBooks, online database) is available to the public (40% weighting with zero for 90% of the time up to 40% for 100% of the time)	99% Achieved 4,327 books Downtime was 211hrs and 12mins out of 35,040 total hours	85%	On Target 2024 Books On Target 0 reported	On Target 2646 Items On Target Downtime – 20 minutes																									
4	Supporting literacy in all its forms	Number of programmes run annually	6 Achieved	>6	On Target	5 On Target	Detailed results : <table><tr><th>Category</th><th>2015/16 Participation</th><th>2016/17 Participation</th></tr><tr><td>Winter Warmers (Literacy)</td><td>1,244</td><td>1,077</td></tr><tr><td>Summer Reading Programme</td><td>294</td><td>298</td></tr><tr><td>iRead</td><td>70</td><td>71</td></tr><tr><td>Maths is Fun (Numeracy)</td><td>140</td><td>113</td></tr><tr><td>GIF Making (Digital Literacy)</td><td>57</td><td></td></tr><tr><td>Little Ears (Preschool programme)</td><td>970</td><td>479</td></tr><tr><td>Total</td><td>2,775</td><td>2,038</td></tr></table>	Category	2015/16 Participation	2016/17 Participation	Winter Warmers (Literacy)	1,244	1,077	Summer Reading Programme	294	298	iRead	70	71	Maths is Fun (Numeracy)	140	113	GIF Making (Digital Literacy)	57		Little Ears (Preschool programme)	970	479	Total	2,775	2,038
Category	2015/16 Participation	2016/17 Participation																													
Winter Warmers (Literacy)	1,244	1,077																													
Summer Reading Programme	294	298																													
iRead	70	71																													
Maths is Fun (Numeracy)	140	113																													
GIF Making (Digital Literacy)	57																														
Little Ears (Preschool programme)	970	479																													
Total	2,775	2,038																													

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments														
5	Improve literacy and knowledge among the district's children	Percentage of customers satisfied with children's programmes (Annual survey)	Achieved 97%	90%	Measured at Year end	Measured at Year end	<p>Last year's results :</p> <table><tr><th>Category</th><th>Responses</th></tr><tr><td>Completely Satisfied</td><td>27</td></tr><tr><td>Very Satisfied</td><td>7</td></tr><tr><td>Moderately Satisfied</td><td>2</td></tr><tr><td>Not very Satisfied</td><td>1</td></tr><tr><td>Not at all Satisfied</td><td>1</td></tr><tr><td>Not Applicable</td><td>32</td></tr></table> <p>70 participants responded with 2 participants not satisfied.</p>	Category	Responses	Completely Satisfied	27	Very Satisfied	7	Moderately Satisfied	2	Not very Satisfied	1	Not at all Satisfied	1	Not Applicable	32
Category	Responses																				
Completely Satisfied	27																				
Very Satisfied	7																				
Moderately Satisfied	2																				
Not very Satisfied	1																				
Not at all Satisfied	1																				
Not Applicable	32																				
6	Staff are knowledgeable, helpful and friendly	Percentage of customers satisfied with staff service (Annual survey)	Achieved 97%	90%	Measured at Year end	Measured at Year end	<p>Last year's results :</p> <table><tr><th>Category</th><th>Responses</th></tr><tr><td>Completely Satisfied</td><td>121</td></tr><tr><td>Very Satisfied</td><td>11</td></tr><tr><td>Moderately Satisfied</td><td>3</td></tr><tr><td>Not very Satisfied</td><td>0</td></tr><tr><td>Not at all Satisfied</td><td>1</td></tr><tr><td>Not Applicable</td><td>0</td></tr></table> <p>136 participants responded with 1 participant not satisfied.</p>	Category	Responses	Completely Satisfied	121	Very Satisfied	11	Moderately Satisfied	3	Not very Satisfied	0	Not at all Satisfied	1	Not Applicable	0
Category	Responses																				
Completely Satisfied	121																				
Very Satisfied	11																				
Moderately Satisfied	3																				
Not very Satisfied	0																				
Not at all Satisfied	1																				
Not Applicable	0																				

Parks and Reserves

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Our parks, and park facilities are well presented.	Percentage of residents rating parks and reserves as “fairly satisfactory” or “very satisfactory” in the community survey.	N/A	90%	Measured at Year end	Measured at Year end	<p>Previous year’s survey results:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>91</td><td>92</td></tr><tr><td>Not very satisfied</td><td>4</td><td>4</td></tr><tr><td>Don’t know/ Unable to say @</td><td>5</td><td>5</td></tr><tr><td>Percentage satisfied</td><td>91%</td><td>92%</td></tr><tr><td>Percentage satisfied excluding @</td><td>96%</td><td>96%</td></tr></table> <p>We continue to progressively upgrade our playgrounds and camping grounds, and have programmed Woodville playground upgrade and district wide walkway development</p>	Category	2011	2014	Very/Fairly Satisfied	91	92	Not very satisfied	4	4	Don’t know/ Unable to say @	5	5	Percentage satisfied	91%	92%	Percentage satisfied excluding @	96%	96%
Category	2011	2014																							
Very/Fairly Satisfied	91	92																							
Not very satisfied	4	4																							
Don’t know/ Unable to say @	5	5																							
Percentage satisfied	91%	92%																							
Percentage satisfied excluding @	96%	96%																							
2	Playing fields and associated facilities are fit for purpose.	Number of recorded incidences where parks and reserves are found to be below the agreed maintenance standard.	Achieved Nil	<5	2	1 On Target	Two incidents were reported for the 1st Quarter, however this should have been 0. One incident has been recorded this quarter based on the maintenance standards of playing fields around the district.																		
3	Playground equipment is safe to use and fit for purpose.	Percentage of playgrounds in the District with all equipment meeting the AUS/NZ playground safety standards	Achieved 85%	90%	Measured at Year end	Measured at Year end	Equipment and safety surface replacement occurred at Fountaine Square, Woodville, before Christmas.																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Public Conveniences

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Public conveniences provided are fit for purpose	Percentage of residents rating public conveniences as “fairly satisfactory” or “very satisfactory” in the community survey	N/A	90%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>76</td><td>71</td></tr><tr><td>Not very satisfied</td><td>6</td><td>9</td></tr><tr><td>Don’t know/ Unable to say @</td><td>18</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>76%</td><td>71%</td></tr><tr><td>Percentage satisfied excluding @</td><td>93%</td><td>89%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	76	71	Not very satisfied	6	9	Don’t know/ Unable to say @	18	20	Percentage satisfied	76%	71%	Percentage satisfied excluding @	93%	89%
Category	2011	2014																							
Very/Fairly Satisfied	76	71																							
Not very satisfied	6	9																							
Don’t know/ Unable to say @	18	20																							
Percentage satisfied	76%	71%																							
Percentage satisfied excluding @	93%	89%																							
2		The number of complaints received per annum about the condition of public toilets	Not Achieved 73	<50	22 Needs Improvement Of the 22 complaints, 0 related to the cleanliness of the toilets, 16 to the maintenance and 6 to vandalism	55 Not Achieved	The number of customer requests received relating to public toilets: <table><tr><th>Year</th><th>No of service request</th></tr><tr><td>2016/17</td><td>55</td></tr><tr><td>2015/16</td><td>73</td></tr><tr><td>2014/15</td><td>67</td></tr><tr><td>2013/14</td><td>47</td></tr><tr><td>2012/13</td><td>44</td></tr><tr><td>2011/12</td><td>40</td></tr><tr><td>2010/11</td><td>24</td></tr></table> Of the 55 complaints, 5 related to the cleanliness of the toilets, 33 to the maintenance and 17 to vandalism	Year	No of service request	2016/17	55	2015/16	73	2014/15	67	2013/14	47	2012/13	44	2011/12	40	2010/11	24		
Year	No of service request																								
2016/17	55																								
2015/16	73																								
2014/15	67																								
2013/14	47																								
2012/13	44																								
2011/12	40																								
2010/11	24																								

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Service Centres

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	The Council provides friendly, professional and knowledgeable service to customers.	Percentage of customers who lodge faults/request are satisfied with service provided.	N/A	94%	Will be measured at year end	Will be measured at year end	Previous year's survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>N/A</td><td>94%</td></tr><tr><td>Not very satisfied</td><td>N/A</td><td>6%</td></tr><tr><td>Don't know/ Unable to say @</td><td>N/A</td><td>-</td></tr><tr><td>Percentage satisfied</td><td>N/A</td><td>94%</td></tr><tr><td>Percentage satisfied excluding @</td><td>N/A</td><td>94%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	N/A	94%	Not very satisfied	N/A	6%	Don't know/ Unable to say @	N/A	-	Percentage satisfied	N/A	94%	Percentage satisfied excluding @	N/A	94%
Category	2011	2014																							
Very/Fairly Satisfied	N/A	94%																							
Not very satisfied	N/A	6%																							
Don't know/ Unable to say @	N/A	-																							
Percentage satisfied	N/A	94%																							
Percentage satisfied excluding @	N/A	94%																							
2	Customer requests are handled effectively and accurately.	Average wait time for incoming calls.	17.6 seconds Achieved	20 seconds	12.6 seconds On Target	14.6 seconds On Target	July 2016 – 13 seconds August 2016 – 12 seconds September 2016 – 13 seconds October 2016 – 12 seconds November 2016 – 14 seconds December 2016 – 18 seconds																		
3	Customer requests are handled effectively and accurately.	Percentage of abandoned calls.	4% Achieved	<10%	2.6% On Target	2.3% On Target	July – 3% (2426 calls received) August – 2% (2911 calls received) September – 3% (2803 calls received) October – 1% (2336 calls received) November – 3% (2579 calls received) December – 3% (1941 calls received)																		
4	Responsive 24/7 phone service.	Percentage of customers who lodge faults/requests are satisfied with the after hours service received.		90%	Will be reported later in the year	Will be reported later in the year																			
5	Responsive 24/7 phone service.	Percentage of abandoned calls by the after hours service	5% Achieved	<10%	5.6% On Target	5% On Target	July – 5% (241 calls received) August – 7% (218 calls received) September – 5% (221 calls received) October – 4% (283 calls received) November – 8% (300calls received) (Kaikoura earthquake) December – 3% (553 calls received)																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
6	Responsive 24/7 phone service.	Average wait time for incoming calls.	14.8 seconds Achieved	20 seconds	16.3 seconds On Target	20 seconds On Target	July 2016 – 17 seconds August 2016 – 15 seconds September 2016 – 17 seconds October 2016 – 15 Seconds November 2016 – 24 seconds (Kaikoura earthquake) December 2016 – 21 seconds

Swimming Pools

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Public swimming pools provide a quality visitor experience	Percentage of residents rating swimming pools as “fairly satisfactory” or “very satisfactory” in the community survey	N/A	80%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>66</td><td>59</td></tr><tr><td>Not very satisfied</td><td>10</td><td>15</td></tr><tr><td>Don't know/ Unable to say @</td><td>24</td><td>26</td></tr><tr><td>Percentage satisfied</td><td>66%</td><td>59%</td></tr><tr><td>Percentage satisfied excluding @</td><td>87%</td><td>80%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	66	59	Not very satisfied	10	15	Don't know/ Unable to say @	24	26	Percentage satisfied	66%	59%	Percentage satisfied excluding @	87%	80%
Category	2011	2014																							
Very/Fairly Satisfied	66	59																							
Not very satisfied	10	15																							
Don't know/ Unable to say @	24	26																							
Percentage satisfied	66%	59%																							
Percentage satisfied excluding @	87%	80%																							
2	Public swimming pools open during summer months	The number of weeks each year Wai Splash is open for public use	52 weeks Achieved	52 Weeks	On Target	On Target																			
3		The number of weeks each year outdoor pools is open for public use	12 weeks (average) Achieved	>10 weeks	On Target	On Target	WDV – yet to open as upgrading the filtration plant is in progress PAH – opened on 27/12/16 Eke – opened on 6/1/17																		
4	Public swimming pools are financially sustainable in the long term.	Percentage of rates spent funding public swimming pools (base-average household rate)	Achieved 2%	<4%	Measured at Year end	Measured at Year end																			

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Group – District and Economic Development

Commercial Investments

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2nd Quarter	Comments
1	Properties maximise returns to Council	Occupancy of commercial buildings each year	0% Not Achieved	100%	Not Achieved	Not Achieved	The yards in Thyra Street in Dannevirke and Vogel Street in Woodville are currently still not occupied. The Dannevirke property is subject to sale pending a resource consent.
2		Net operating surplus each year	-3% Not Achieved	>5%	Will be measured at year end	Will be measured at year end	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

District Promotion and Development

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
1	Assist businesses to apply for Government subsidies and grants	Referrals of Business Applications to Ministry of Science and Innovation Subsidy (while scheme is available)	13 Achieved	Minimum 5 per annum	4 On Target	6 Achieved	
2	Promote the Tararua at large events in and outside the District	Major Events that 'Tararua' is directly involved	9 Achieved	Minimum 5 per annum	2 On Target	2 On Target	<ul style="list-style-type: none"> Woodville – International Moto Cross (done) A&P Show – Dannevirke (done) Five Viaducts Tour and Street Festival – Ormondville: 4 March Central Districts Fielddays – Feilding: 16-18 March COVI Motor Home Show – Auckland: 17-19 March
3	Community Supported Events in Tararua	Community Event that is actively supported	29 Achieved	Minimum 10 per annum	5 On Target	10 Achieved	Achieved
4	Provide professional customer service at the Tararua i-SITE	Percentage of customer surveyed are satisfied with the services received	96% Achieved	85%	100% On Target	100% On Target	On Target First Quarter – 17 surveys 16 very satisfied, 1 satisfied Second Quarter 39 surveys 36 very satisfied, 3 satisfied
5	Council page in Bush Telegraph and website is engaging and informative	Percentage of survey respondents that consider the Bush Telegraph Council page and website content useful or very useful	87% Achieved	60%	Will be measured at year end	Will be measured at year end	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Group – Regulatory Services

Animal Control

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Animal control complaints and issues are resolved in a timely manner	Percentage of residents rate dog control as "quite satisfactory" or "very satisfactory" in community survey.	N/A	75%	Will be measured at year end	Will be measured at year end	<p>Previous year's survey results:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>80</td><td>68</td></tr><tr><td>Not very satisfied</td><td>13</td><td>22</td></tr><tr><td>Don't know/ Unable to say @</td><td>8</td><td>10</td></tr><tr><td>Percentage satisfied</td><td>80%</td><td>68%</td></tr><tr><td>Percentage satisfied excluding @</td><td>86%</td><td>76%</td></tr></table> <p>Council has made the following changes to improve resident satisfaction:</p> <ol style="list-style-type: none">1. Constructing a new dog pound to increase Council's capacity to impound dogs.2. Improved our business processes to ensure we are responding promptly to service requests3. Recruited a third Animal Control Officer to manage the risk associated with dangerous, roaming and unregistered dogs.	Category	2011	2014	Very/Fairly Satisfied	80	68	Not very satisfied	13	22	Don't know/ Unable to say @	8	10	Percentage satisfied	80%	68%	Percentage satisfied excluding @	86%	76%
Category	2011	2014																							
Very/Fairly Satisfied	80	68																							
Not very satisfied	13	22																							
Don't know/ Unable to say @	8	10																							
Percentage satisfied	80%	68%																							
Percentage satisfied excluding @	86%	76%																							
2	Animal control complaints and issues are resolved in a timely manner	Percentage of dog attacks responded to within 2 hours	Not Achieved 89%	100%	100% On Target	100% On Target	There have been 14 reported dog attacks in the year to date, from 922 customer requests.																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
3	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	5 Not Achieved	Minimum of 6 articles per year	3 On Target	5 On Target	
4	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	2 Not Achieved	Minimum of 4 educational presentations per year	2 On Target	2 On Target	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

District Planning

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
1	Advice to customer is of good quality (fit for purpose)	Survey of customers rate advice received was helpful	83% Not Achieved	85%	Will be measured later in the year	100% On Target	Responses received from two of five applicants that had pre-application meetings.
2	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. <ul style="list-style-type: none"> • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days 	98% Not Achieved	100%	100% On Target	100% On Target	
3	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	100% Achieved	95%	100% On Target	100% On Target	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Emergency Management

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
1	Facilitate Community Civil Defence Response Groups in all of our larger communities	Communities are organised and have a current Community Civil Defence Response Group Plan	Achieved	Pongaroa, Ormondvill and smaller Plans completed	On Target	On Target	Pongaroa plan completed awaiting sign off from community
2	Improve our ability to manage and coordinate emergency services during civil defence emergencies	Assessment of residents' readiness and capability to respond to a civil defence emergency	N/A	85%	Will be measured at year end	Will be measured at year end	
3	Improve our ability to prevent and to respond promptly to uncontrolled fires in the rural area	Volunteer Rural Fire Forces respond to all fires within the rural area in accordance with 'NRFA Standard – Achieving timely responses to fires'	Achieved	100%	100% On Target	100% On Target	All responses to date have been within stated time frames

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Health and Safety

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
1	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	100% Achieved	100%	100% On Target	100% On Target	All Pools were inspected in the 2015/16 year.
2	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	93% Achieved	90%	1% On Target	47% On Target	Programmed activity to inspect at certain times of the year
3	Responsive and accurate building control service provided	Percentage of building consents issued within the statutory time frame (20 working days)	100% Achieved	100%	100% On Target	100% On Target	
4	Protect public health by regulating the sale of liquor	Percentage of on and off licence liquor outlets inspected annually	100% Achieved	95%	10% On Target	30% On Target	Programmed activity to inspect at certain times of the year and as renewals of premises are due
5	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within 1 hour	96% Achieved	95%	100% On Target	98% On Target	
6	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	100% Achieved	90%	100% On Target	100% On Target	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

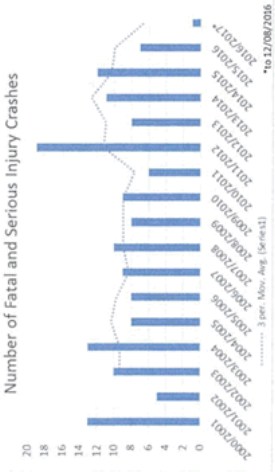
Group – Roading and Footpaths

Footpaths

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Council maintains footpaths to an acceptable level to customers	Percentage of residents rate footpaths as “fairly satisfactory” or “very satisfactory” in the community survey.	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td><td>76</td></tr><tr><td>Not very satisfied</td><td>18</td><td>18</td></tr><tr><td>Don't know/ Unable to say @</td><td>5</td><td>6</td></tr><tr><td>Percentage satisfied</td><td>77%</td><td>76%</td></tr><tr><td>Percentage satisfied excluding @</td><td>81%</td><td>81%</td></tr></table> Footpath condition assessment to be completed in Summer months	Category	2011	2014	Very/Fairly Satisfied	77	76	Not very satisfied	18	18	Don't know/ Unable to say @	5	6	Percentage satisfied	77%	76%	Percentage satisfied excluding @	81%	81%
Category	2011	2014																							
Very/Fairly Satisfied	77	76																							
Not very satisfied	18	18																							
Don't know/ Unable to say @	5	6																							
Percentage satisfied	77%	76%																							
Percentage satisfied excluding @	81%	81%																							
2		The percentage of footpaths within the district fall within the footpath condition standards set out in the Asset Management Plan	99% Achieved	90%	Will be measured at year end	Will be measured at year end																			
3		Complaints regarding unsafe footpaths are rectified within 5 days	97% Achieved	85%	100% On Target	100% On Target	38 Footpath Maintenance Requests were received to the end of the December quarter. Of these, 21 related to safety hazards. All were completed within timeframe.																		
4		Percentage of resident and non-resident ratepayers rate Urban CBD upgrades as “fairly satisfactory” or “very satisfactory” in the community surveys to be conducted in 2014, 2017 and 2020.	N/A	N/A	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td></tr><tr><td>Not very satisfied</td><td>8</td></tr><tr><td>Don't know/ Unable to say @</td><td>15</td></tr><tr><td>Percentage Satisfied</td><td>77%</td></tr><tr><td>Percentage satisfied excluding @</td><td>91%</td></tr></table>	Category	2014	Very/Fairly Satisfied	77	Not very satisfied	8	Don't know/ Unable to say @	15	Percentage Satisfied	77%	Percentage satisfied excluding @	91%						
Category	2014																								
Very/Fairly Satisfied	77																								
Not very satisfied	8																								
Don't know/ Unable to say @	15																								
Percentage Satisfied	77%																								
Percentage satisfied excluding @	91%																								

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Roading

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Council ensures roads are safe for all road users	The change (expressed as a number) from the previous financial year in the number of fatalities and serious injury crashes on the local road network.*	-3 Achieved	0 or less over a 3 year average	Report at year end	Report at year end	 <p>Number of Fatal and Serious Injury Crashes</p> <p>912 CRMs received relating to roading matters. 14 were completed outside timeframes.</p>																		
2	Requests from the public are responded to in a timely manner	Customer requests relating to roads are responded to within 5 working days	99% Achieved	85%	99% On Target	98.4% On Target																			
3		Percentage of Residents rating Urban and Rural roading as "quite satisfactory" or "very satisfactory" in community survey.	N/A	70%	Will be measured at year end	Will be measured at year end	Previous year's survey results: Sealed roads <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>80</td><td>75</td></tr><tr><td>Not very satisfied</td><td>19</td><td>18</td></tr><tr><td>Don't know/ Unable to say @</td><td>1</td><td>6</td></tr><tr><td>Percentage satisfied</td><td>80%</td><td>75%</td></tr><tr><td>Percentage satisfied excluding @</td><td>80%</td><td>80%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	80	75	Not very satisfied	19	18	Don't know/ Unable to say @	1	6	Percentage satisfied	80%	75%	Percentage satisfied excluding @	80%	80%
Category	2011	2014																							
Very/Fairly Satisfied	80	75																							
Not very satisfied	19	18																							
Don't know/ Unable to say @	1	6																							
Percentage satisfied	80%	75%																							
Percentage satisfied excluding @	80%	80%																							

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
							Unsealed roads <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>58</td><td>57</td></tr><tr><td>Not very satisfied</td><td>18</td><td>16</td></tr><tr><td>Don't know/ Unable to say @</td><td>25</td><td>27</td></tr><tr><td>Percentage satisfied</td><td>58%</td><td>57%</td></tr><tr><td>Percentage satisfied excluding @</td><td>76%</td><td>78%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	58	57	Not very satisfied	18	16	Don't know/ Unable to say @	25	27	Percentage satisfied	58%	57%	Percentage satisfied excluding @	76%	78%
Category	2011	2014																							
Very/Fairly Satisfied	58	57																							
Not very satisfied	18	16																							
Don't know/ Unable to say @	25	27																							
Percentage satisfied	58%	57%																							
Percentage satisfied excluding @	76%	78%																							
4	Council ensures that all roads remain available to users	Initial response to impassable roads to be undertaken within 24 hours	99% Achieved	99%	97% On Target	97.5% On Target	159 CRMs were received in Passable Road Workflow categories to the end of December. Of these, five were responded to outside of the timeframe. One of these was due to incorrect information provided by the customer, and on investigation was not a Council matter; this item has been discounted from the calculation.																		
5	Council ensures quality of roads and safety of users	Percentage of sealed roads providing a smooth and comfortable ride as measured by RAMM Roughness Surveys for NAASRA counts lower than 220 for urban and 120 for rural	Not Achieved 85%	95%	Will be measured at year end	Will be measured at year end	Roughness survey to be completed during Summer months																		
6		The percentage of road network that is resurfaced	6% Achieved	>5%	Will be measured at year end	Will be measured at year end	70% of 2016/17 reseals completed. Total result to be approx. 5.5% when complete																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Group - Solid Waste Management

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Refuse and recycling services meet user needs	Percentage of residents rating rubbish collection service as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year's survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>58</td><td>54</td></tr><tr><td>Not very satisfied</td><td>10</td><td>7</td></tr><tr><td>Don't know/ Unable to say @</td><td>32</td><td>40</td></tr><tr><td>Percentage satisfied</td><td>58%</td><td>54%</td></tr><tr><td>Percentage satisfied excluding @</td><td>85%</td><td>89%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	58	54	Not very satisfied	10	7	Don't know/ Unable to say @	32	40	Percentage satisfied	58%	54%	Percentage satisfied excluding @	85%	89%
Category	2011	2014																							
Very/Fairly Satisfied	58	54																							
Not very satisfied	10	7																							
Don't know/ Unable to say @	32	40																							
Percentage satisfied	58%	54%																							
Percentage satisfied excluding @	85%	89%																							
2		Percentage of residents rating recycling as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year's survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>73</td><td>70</td></tr><tr><td>Not very satisfied</td><td>18</td><td>15</td></tr><tr><td>Don't know/ Unable to say @</td><td>9</td><td>15</td></tr><tr><td>Percentage satisfied</td><td>73%</td><td>70%</td></tr><tr><td>Percentage satisfied excluding @</td><td>80%</td><td>82%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	73	70	Not very satisfied	18	15	Don't know/ Unable to say @	9	15	Percentage satisfied	73%	70%	Percentage satisfied excluding @	80%	82%
Category	2011	2014																							
Very/Fairly Satisfied	73	70																							
Not very satisfied	18	15																							
Don't know/ Unable to say @	9	15																							
Percentage satisfied	73%	70%																							
Percentage satisfied excluding @	80%	82%																							
3		Percentage of residents rating landfills/ transfer station management as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	75%	Will be measured at year end	Will be measured at year end	Previous year's survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>47</td><td>62</td></tr><tr><td>Not very satisfied</td><td>22</td><td>10</td></tr><tr><td>Don't know/ Unable to say @</td><td>32</td><td>29</td></tr><tr><td>Percentage satisfied</td><td>47%</td><td>62%</td></tr><tr><td>Percentage satisfied excluding @</td><td>68%</td><td>86%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	47	62	Not very satisfied	22	10	Don't know/ Unable to say @	32	29	Percentage satisfied	47%	62%	Percentage satisfied excluding @	68%	86%
Category	2011	2014																							
Very/Fairly Satisfied	47	62																							
Not very satisfied	22	10																							
Don't know/ Unable to say @	32	29																							
Percentage satisfied	47%	62%																							
Percentage satisfied excluding @	68%	86%																							

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																								
4	Council will promote and encourage recycling and reuse	Tonnage of waste sent to landfills by the District per annum	4,450 Not Achieved	<4400	1094 On Target	2330 On Target	<table><thead><tr><th></th><th colspan="3">Tonnes</th></tr><tr><th></th><th>2014/15</th><th>2015/16</th><th>2016/17</th></tr></thead><tbody><tr><td>Eketahuna Landfill</td><td>689</td><td>542</td><td>132</td></tr><tr><td>Pongaroa Landfill - 36.92 tonnes</td><td>39</td><td>21</td><td>10</td></tr><tr><td>Waipukurau Landfill</td><td>3,534</td><td>3,887</td><td>2,188</td></tr><tr><td>Total</td><td>4,262</td><td>4,450</td><td>2,330</td></tr></tbody></table>		Tonnes				2014/15	2015/16	2016/17	Eketahuna Landfill	689	542	132	Pongaroa Landfill - 36.92 tonnes	39	21	10	Waipukurau Landfill	3,534	3,887	2,188	Total	4,262	4,450	2,330
	Tonnes																														
	2014/15	2015/16	2016/17																												
Eketahuna Landfill	689	542	132																												
Pongaroa Landfill - 36.92 tonnes	39	21	10																												
Waipukurau Landfill	3,534	3,887	2,188																												
Total	4,262	4,450	2,330																												
5	Council open and closed landfills are well managed	All Horizons resource consent conditions are met	50% Not Achieved	100%	Will be measured later in the year	100% On Target	Have established a fill plan to ensure the volume does not exceed the consent conditions																								

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Group - Stormwater Drainage

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	An effective stormwater system that protects people and properties from flooding	The number of flooding events where an overflow of stormwater had entered a habitable floor.	Nil Achieved	<40	Nil On Target	Nil On Target	No reports of flooding affecting habitable floors during the reporting period.																		
2		For each flooding event, the number of habitable floors affected, expressed per 1,000 properties connected to the stormwater system	Nil Achieved	<5	Nil. On Target	Nil On Target																			
3	A reliable stormwater network	Percentage of residents rating stormwater management as “fairly satisfactory” or “very satisfactory” in the community survey.	N/A	70%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>61</td><td>60</td></tr><tr><td>Not very satisfied</td><td>25</td><td>19</td></tr><tr><td>Don’t know/ Unable to say @</td><td>14</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>61%</td><td>60%</td></tr><tr><td>Percentage satisfied excluding @</td><td>71%</td><td>76%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	61	60	Not very satisfied	25	19	Don’t know/ Unable to say @	14	20	Percentage satisfied	61%	60%	Percentage satisfied excluding @	71%	76%
Category	2011	2014																							
Very/Fairly Satisfied	61	60																							
Not very satisfied	25	19																							
Don’t know/ Unable to say @	14	20																							
Percentage satisfied	61%	60%																							
Percentage satisfied excluding @	71%	76%																							
4		Number of complaints received by Council about the performance of its stormwater system, expressed per 1,000 properties connected to the stormwater system	8 Achieved	<9	1.9 On Target	3.3 On Target	16 Stormwater issues were reported during the reporting period.																		
5	A reliable stormwater network	Number of enforcement actions against Council for not meeting resource consent conditions for discharge from the stormwater system relating to: Abatement Notices	0 Achieved	0	NIL On Target	NIL On Target																			
6		Infringement notices	0 Achieved	0	NIL On Target	NIL On Target																			

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
7		Enforcement orders	0 Achieved	0	NIL On Target	NIL On Target	
8		Convictions	0 Achieved	0	NIL On Target	NIL On Target	
9	Council ensures quality and efficiency of the stormwater network	Median time (hours) to attend a flooding event, measured from the time that Council receives a notification that service personnel reach the site	42 minutes Achieved	2 hours	NIL On Target	NIL On Target	No flooding events recorded.

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

Group - Wastewater

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	A reliable waste water service	The number of dry weather sewerage overflows from the wastewater system per 1,000 connections	4 Achieved	<5	0.2 On Target	0.4 On Target	11 CRMs were recorded to the end of December, however further analysis reveals only two were an issue with the Council network, the remainder were on-property issues, and in one case a wet-weather event reported by a customer days later. One was a water leak initially reported as sewerage.																		
2		Percentage of residents rating wastewater management as “fairly satisfactory” or “very satisfactory” in the community survey.	N/A	70%	Will be measured at year end	Will be measured at year end	Previous year’s survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>61</td><td>57</td></tr><tr><td>Not very satisfied</td><td>2</td><td>2</td></tr><tr><td>Don't know/ Unable to say @</td><td>37</td><td>41</td></tr><tr><td>Percentage satisfied</td><td>61%</td><td>57%</td></tr><tr><td>Percentage satisfied excluding @</td><td>97%</td><td>97%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	61	57	Not very satisfied	2	2	Don't know/ Unable to say @	37	41	Percentage satisfied	61%	57%	Percentage satisfied excluding @	97%	97%
Category	2011	2014																							
Very/Fairly Satisfied	61	57																							
Not very satisfied	2	2																							
Don't know/ Unable to say @	37	41																							
Percentage satisfied	61%	57%																							
Percentage satisfied excluding @	97%	97%																							
3	Risks to public health and our natural environment are minimised	Number of schemes that are current	3 Not achieved	5	4 Needs Improvement	4 Needs Improvement	Council has lodged consent applications for Pahiatua and Eketahuna wastewater facilities. Hearing dates are being arranged by horizons for the end of the 3 rd quarter																		
4		Number of enforcement actions against Council for not meeting resource consent conditions for sewage schemes relating to: Abatement Notices	0 Achieved	0	0 On Target	0 On Target																			

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
5		Infringement notices	0 Achieved	0	0 On Target	0 On Target	
6		Enforcement orders	0 Achieved	0	0 On Target	0 On Target	
7		Convictions	0 Achieved	0	0 On Target	0 On Target	
8	Council responds quickly when things go wrong	Median response time to attend a sewage fault, measured from the time Council receives notification to the time that service personnel reach the site	22 Minutes Achieved	1 hour	36 minutes On Target	36 minutes On Target	
9		Median response time to resolve a sewage fault, measured from the time Council receives notification to the time that service personnel confirm resolution of the fault	2 hours 22 minutes Achieved	8 hours	58 minutes On Target	92 minutes On Target	
10	Council services meet customer expectations	Number of complaints received about wastewater per 1,000 connections for: Sewerage odour	1 Achieved	<5	Nil. On Target	2 On Target	
11		Sewerage system faults	2 Achieved	<5	1.2 On Target	2.0 On Target	Of 30 CRMs recorded, the majority were issues on the customer's side, the Council main was checked and found to be clear. One was a gas line in the pipe, for which the gas company accepted responsibility. Only 10 blockages were found. One was the wet-weather flood event reported days later.

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
12		Sewerage system blockages	5 Achieved	<7	1.6 Dry 1.4 Wet On Target	2.2 Dry 2.6 Wet On Target	
13		Councils response to the above issues	0.2 On Target	<10	0 On Target	0 On Target	No complaints were received about Council's responsiveness in the reporting period.

Group - Water

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments																		
1	Council provides a reliable water supply	Percentage of customers rating availability of water as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	Will be measured at year end	Will be measured at year end	Previous year's survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>51</td><td>49</td></tr><tr><td>Not very satisfied</td><td>25</td><td>14</td></tr><tr><td>Don't know/ Unable to say @</td><td>25</td><td>38</td></tr><tr><td>Percentage satisfied</td><td>51%</td><td>49%</td></tr><tr><td>Percentage satisfied excluding @</td><td>67%</td><td>78%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	51	49	Not very satisfied	25	14	Don't know/ Unable to say @	25	38	Percentage satisfied	51%	49%	Percentage satisfied excluding @	67%	78%
Category	2011	2014																							
Very/Fairly Satisfied	51	49																							
Not very satisfied	25	14																							
Don't know/ Unable to say @	25	38																							
Percentage satisfied	51%	49%																							
Percentage satisfied excluding @	67%	78%																							
2	Council provides water at a consistent volume	Number of complaints over 1,000 connections to Council's networked reticulation system for: drinking water pressure or flow	2 Achieved	<5	0.4 On Target	2.0 On Target	10 complaints in total for the reporting period.																		
3	Water looks and tastes good	Drinking water taste	6 Not Achieved	<5	0.4 On Target	1.4 On Target	7 complaints have been received regarding taste for the year to date.																		
4		Drinking water clarity	4 Achieved	<5	3.4 Needs Improvement	6.6 Not Achieved	33 complaints were received regarding clarity for the reporting period. Pahiatua & Norsewood – 5 for Pahiatua and 4 for Norsewood due to the addition of chlorine into the systems after the E-Coli scare Woodville – 3 which seem to be caused by the earthquake in November which stirred up the water and caused turbidity issues. These were soon resolved with no action required. Dannevirke – 4 (all totally separate one-off incidents)																		

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments														
5		Drinking water odour	2 Achieved	<5	0.2 On Target	1 On Target	4 complaints received regarding odour for the 2 nd quarter														
6	Interruptions to supply are minimised	Continuity of supply	3	<5	0.8 On Target	1.6 On Target	There were 8 complaints of loss of supply received to the end of December.														
7	Council is responsive to issues relating to water supply	Council's response to the issues above	0 Achieved	<5	0 On Target	0.6 On Target	3 complaints were received about Council's responsiveness to the above issues.														
8	Water provided is safe to drink	Number of schemes with a Public Health Management Plan in place	8 Achieved	7	Reported in second quarter	7 On Target															
9		Number of schemes that comply with Part 4 (bacteria compliance criteria) of the NZ Drinking Water standards	2 Not Achieved	5	Reported in second quarter	On Target	<div>Last year results:<table><tr><th>Town Supply</th><th>Compliant?</th></tr><tr><td>Akitio</td><td>No</td></tr><tr><td>Dannevirke</td><td>Yes</td></tr><tr><td>Eketahuna</td><td>Yes</td></tr><tr><td>Norsewood</td><td>Yes</td></tr><tr><td>Pahiatua</td><td>No</td></tr><tr><td>Woodville</td><td>Yes</td></tr></table><p>Last year, Council's sampling regime had not been updated to meet the new standards. This resulted in the time between samples being exceeded, and non-compliance even though no bacteria were found to be present in the supplies.</p><p>This year, the sampling regime is compliant and no transgressions were noted.</p><p>Report from Mid-Central Health is due at the end of the financial year.</p></div>	Town Supply	Compliant?	Akitio	No	Dannevirke	Yes	Eketahuna	Yes	Norsewood	Yes	Pahiatua	No	Woodville	Yes
Town Supply	Compliant?																				
Akitio	No																				
Dannevirke	Yes																				
Eketahuna	Yes																				
Norsewood	Yes																				
Pahiatua	No																				
Woodville	Yes																				

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2016/17	Results For 1 st Quarter	Results For 2 nd Quarter	Comments
10		Number of schemes that comply with Part 5 (protocol compliance criteria) of the NZ Drinking Water standards	5 Achieved	5	Reported in second quarter	4 On Target	Norsewood, Woodville, Eketahuna and Dannevirke are compliant. Pahiatua will be compliant by March once the UV plant is installed and operational
11	Council is responsive to issues relating to water supplies	Median response time to attend an urgent call out, measured from the time Council receives notification to the time that service personnel reach the site	44 Minutes Achieved	1 hour	37 minutes On Target	43 minutes On Target	
12		Median time to resolve an urgent callout, measured from the time Council receives notification to the time that service personnel confirm the resolution of the fault	2 hours 15 minutes Achieved	8 hours	1 hour, 22 minutes On Target	2 hours, 6 minutes On Target	
13		Median response time to attend a non-urgent call out, measured from the time Council receives notification to the time that service personnel reach the site	2 hours 4 minutes Achieved	24 hours	2 hours, 24 minutes On Target	3 hours, 42 minutes On Target	
14		Median time to resolve a non-urgent callout, measured from the time Council receives notification to the time that service personnel confirm the resolution of the fault	4 hours 44 minutes Achieved	72 hours	7 hours, 1 minute On Target	5 hours, 58 minutes On Target	
15	Wastage of water is minimised	The percentage of real water loss from the Council's networked reticulation schemes based on the minimum night flow (MNF) analysis	46% Not Achieved	<7%	Measured at year end	Measured at year end	Further work is being done to establish the accuracy of the water loss reported last year. Thereafter, remedial actions/action plan will be developed.
16		Average consumption of drinking water per day per resident connected to a Council scheme	213 litres Achieved	300 litres	Measured at year end	Measured at year end	

Appendix 2 : 6 Monthly Performance Report: Service Performance Measures

SIX MONTH FINANCIAL REPORT

PERIOD ENDING 31 DECEMBER 2016

TARARUA DISTRICT COUNCIL

Contents

Statement of Capital Expenditure	4
Statement of Comprehensive Revenue and Expense.....	25
Statement of Financial Position.....	26
Whole of Council Funding Impact Statement	28
Group Level Funding Impact Statement – Building Communities and Leadership	29
Group Level Funding Impact Statement – Community and Recreation Facilities	30
Group Level Funding Impact Statement – District Promotion and Economic Development	31
Group Level Funding Impact Statement – Regulatory Services.....	32
Group Level Funding Impact Statement – Roading & Footpaths	33
Group Level Funding Impact Statement – Solid Waste Management	34
Group Level Funding Impact Statement – Stormwater	35
Group Level Funding Impact Statement – Wastewater	36
Group Level Funding Impact Statement – Water Supplies	37



Statement of Capital Expenditure

	Carry forward budget to 2016/17	Budget 2016/17	Total budget
COMMUNITY AND RECREATION FACILITIES			
Cemeteries			
Growth			
Mangatera new area	-	20	20
Mangatera new berms	15	58	73
Pahiatua new berms	-	4	4
Growth Total	15	82	97
Level of Service			
Pahiatua stillborn area	15	-	15
Settlers Cemetery fencing - Dannevirke	-	17	17
Level of Service Total	15	17	32
Cemeteries Total	30	99	129
Community Buildings			
Level of Service			
Pahiatua Service Centre earthquake work	-	284	284
Woodville Service Centre earthquake work	29	100	129
Woodville Sport Stadium - install heating	-	20	20
Woodville Alliance building conversion - Library / Service Centre	-	263	263
Level of Service Total	29	667	696
Renewal			
Dannevirke Sport Centre stadium - general	-	12	12
Dannevirke Town Hall renewal - general	-	6	6
District off-road carpark sealing	150	150	300
District renewals - seating	5	3	8
Eketahuna Medical Centre	19	5	24
Pahiatua Stadium		2	2
Pahiatua Town hall		15	15
Pongaroa Community Hall - general	10	12	22
Renewal Total	184	205	389
Community Buildings Total	213	872	1,085



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	20	-	20	In planning phase. Initial design work completed.
2	71	-	71	In planning phase. Initial design work completed.
-	4	-	4	In planning phase.
2	95	-	95	
5	10	-	10	Monument purchased, waiting on installation.
-	17	-	17	In planning phase.
5	27	-	27	
7	122	-	122	
3	281	-	281	Defer project, waiting on new building earthquake standards.
-	129	-	129	Defer project, waiting on new Building Earthquake standards.
-	20	-	20	Planned and invited tenders.
20	243	-	243	Construction underway.
23	673	-	673	
6	6		6	Construction underway. Flooring complete, additional carpeting planned
-	6		6	In planning phase
-	300		300	Underway. Part of Carpark Renewals
-	8		8	Minor renewals as required
-	24		24	In procurement phase. Additional air conditioning and removal of old fireplace
-	2		2	Minor renewals as required
-	15		15	In planning phase. Will proceed with initial window replacements
4	18		18	Under construction. Floor refurbishment underway
10	379		379	
33	1,052		1,052	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
Housing			
Level of Service			
Mobility garaging	-	-	-
Level of Service Total	-	-	-
Renewals			
Aften Court refurbishment	-	-	-
Pahiatua refurbishment	11	-	11
Sale of Hovding Court stock - stock renewals	-	-	-
Woodville refurbishment - drainage	4	-	4
Renewals Total	15	-	15
Housing Total	15	-	15
Libraries			
Level of Service			
RFID Software	-	83	83
Level of Service Total	-	83	83
Renewals			
Books	32	100	132
Furniture and fittings	42	10	52
Renewals Total	74	110	184
Libraries Total	74	193	267
Parks and Reserves			
Level of Service			
Dannevirke Camping Ground - footpath and security gate	-	-	-
District-wide drainage	11	5	16
District-wide walkway development	-	10	10
Norsewood Waterwheel Park - play equipment and flying fox	26	-	26
Woodville Camping Ground upgrade	105	-	105
Woodville play equipment	42	60	102
Level of Service Total	184	75	259



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
2	(2)	-	(2)	Spent as requested.
2	(2)	-	(2)	
3	(3)	-	(3)	Watermain repairs to property. Currently under construction, expecting additional 5k spend
3	8	-	8	Underway
5	(5)	-	(5)	Completed - units sold. Funded from sales proceeds
-	4	-	4	In procurement phase
11	4	-	4	
13	2	-	2	
-	83	-	83	Planning complete, final procurement steps underway.
-	83	-	83	
56	76	-	76	Underway.
-	52	-	52	Construction underway. Part of Woodville Library/i-SITE project.
56	128	-	128	
56	211	-	211	
10	(10)		(10)	Completed
-	16		16	In procurement phase
6	4		4	Near completion
30	(4)		(4)	Near completion. Additional \$20k grant received from Norsewood Bowling Club
80	25		25	Near completion. Some additional work to be done with remaining budget
65	37		37	Under construction
191	68	-	68	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
Renewals			
Dannevirke Camping Ground - General	2	-	2
Dannevirke Domain - footpath repairs	15	-	15
Dannevirke Domain grandstand	5	2	7
Dannevirke Domain playground	7	-	7
Dannevirke Domain shed	2	-	2
Eketahuna Camping Ground	-	2	2
Eketahuna Domain	7	-	7
Eketahuna playground matting	10	-	10
Pahiatua Camping Ground renewal	27	2	29
Pahiatua new flagpole	9	-	9
Woodville Camping Ground renewals	5	-	5
Woodville Fountaine Square - furniture replacement	18	-	18
Renewals Total	107	6	113
Parks and Reserves Total	291	81	372
Public Conveniences			
Level of Service			
Woodville New toilets	100	-	100
Level of Service Total	100	-	100
Renewals			
Dannevirke Barraud Street	-	2	2
District-wide general renewals	-	10	10
Resurface toilet floors - Woodville	-	2	2
Woodville toilets - Fountaine Square	-	30	30
Renewals Total	-	44	44
Public Conveniences Total	100	44	144



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	2	-	2	Minor renewals as required
-	15	-	15	In planning phase, based on campground manager input
-	7	-	7	Minor renewals as required
-	7	-	7	Minor renewals as required
-	2	-	2	Minor renewals as required
-	2	-	2	Minor renewals as required
13	(6)	-	(6)	Near completion. Part of Eketahuna Playground Matting. Remaining budget may be used for additional play equipment
-	10	-	10	Near completion. Part of Eketahuna Domain project. Remaining budget may be used for additional play equipment
23	6	-	6	Near completion. Some additional play equipment to be installed.
-	9	-	9	On hold. Will continue with Pahiatua Main st upgrade
-	5	-	5	Near completion. Some additional work to be done with remaining budget
4	14	-	14	Under construction
40	73	-	73	
231	141	-	141	
-	100	-	100	Construction underway. Part of Woodville Library/i-SITE project.
-	100	-	100	
-	2	-	2	Minor renewals as required
-	10	-	10	Minor renewals as required
-	2	-	2	Completed. Poor finish remedied by contractor.
-	30	-	30	Construction underway. Part of Woodville Library/iSite project
-	44	-	44	
-	144	-	144	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
Swimming Pools			
Level of Service			
Eketahuna outdoor pool	4	-	4
Pahiatua outdoor pool development	(5)	-	(5)
Level of Service Total	(1)	-	(1)
Renewals			
Eketahuna outdoor pool renewal	-	2	2
Pahiatua pool renewal	-	2	2
Woodville pool - new filter	-	-	-
Woodville pool renewal	-	3	3
Renewals Total	-	7	7
Swimming Pools Total	(1)	7	6
DISTRICT PROMOTION & ECONOMIC DEVELOPMENT			
District Promotion and Development			
Level of Service			
Computer hardware	-	10	10
District-wide fibre project	10	10	20
Level of Service Total	10	20	30
District Promotion & Development Total	10	20	30
REGULATORY SERVICES			
Animal Control			
Level of Service			
Dannevirke pound	66	-	66
Level of Service Total	66	-	66
Renewals			
Dannevirke pound upgrade/renewal	38	-	38
Animal control equipment renewals	-	-	-
Renewals Total	38	-	38
Animal Control Total	104	-	104
Emergency Management			
Renewals			
Civil Defence - radio renewals	-	6	6
Renewals Total	-	6	6
Emergency Management Total	-	6	6



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	4	-	4	Minor renewals as required.
-	(5)	-	(5)	Feasibility and planning proceeding ahead of schedule.
-	(1)	-	(1)	
-	2	-	2	Minor renewals as required.
4	(2)	-	(2)	Minor renewals as required.
9	(9)	-	(9)	Completed. Part of Woodville pool renewals.
2	1	-	1	Minor renewals as required.
15	(8)	-	(8)	
15	(9)	-	(9)	
-	10	-	10	Spent as required.
-	20	-	20	In planning phase.
-	30	-	30	
-	30	-	30	
199	(133)	-	(133)	Pound operational. Minor additions underway.
199	(133)	-	(133)	
3	35	-	35	Pound operational. Minor additions underway.
2	(2)	-	(2)	New dog cages for Animal Control vehicles.
5	33	-	33	
204	(100)	-	(100)	
-	6	-	6	In procurement phase.
-	6	-	6	
-	6	-	6	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
Health and Safety			
Renewals			
Sound level meter	7	-	7
Inspection equipment renewal	-	-	-
Renewals Total	7	-	7
Health and Safety Total	7	-	7
ROADING AND FOOTPATHS			
Footpaths			
Level of Service			
District-wide footpath development	81	30	111
Eketahuna town centre upgrade	143	120	263
Eketahuna town centre upgrade - Bridge Street	-	-	-
Pahiatua footpath renewal - kerb and channel	-	-	-
Level of Service Total	224	150	374
Renewals			
Footpath renewals	-	150	150
Renewals Total	-	150	150
Footpaths Total	224	300	524
Roading			
Level of Service			
Manawatu/Hawkes Bay alternate route (Saddle Road)	1,360	1,455	2,815
Minor improvements	(86)	601	515
Level of Service Total	1,274	2,056	3,330
Renewals			
Carpark renewals	-	20	20
Drainage renewals	-	511	511
Emergency reinstatements	-	-	-
Pavement rehabilitation	-	1,704	1,704
Sealed road resurfacing	-	2,375	2,375
Structures component replacement	-	95	95
Traffic services renewal	-	93	93
Unsealed road metalling	-	575	575
Renewals Total	-	5,373	5,373
Roading Total	1,274	7,429	8,703



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	7	-	7	In planning phase.
1	(1)	-	(1)	Completed.
1	6	-	6	
1	6	-	6	
-	111	-	111	In planning phase.
243	20	-	20	Phase 1 complete, continuing with Bridge Street phase.
-	-	-	-	Additional part underway.
8	(8)	-	(8)	In planning phase - working ahead of schedule and consuming portion of 2017/18 budget.
251	123	-	123	
20	130	-	130	Underway.
20	130	-	130	
271	253	-	253	
709	2,106	-	2,106	Underway.
217	298	-	298	Underway.
926	2,404	-	2,404	
83	(63)	-	(63)	Underway. Part of District Off-Street parking renewals.
204	307	-	307	Underway.
501	(501)	-	(501)	Underway. Originally treated as Operational expense, changed to reflect nature of work.
924	780	-	780	Underway.
1,061	1,314	-	1,314	Underway.
12	83	-	83	Underway.
93	-	-	-	Underway.
35	540	-	540	Underway.
2,913	2,460	-	2,460	
3,839	4,864	-	4,864	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
SOLID WASTE MANAGEMENT			
Level of Service			
Dannevirke transfer station - road improvements	-	30	30
Eketahuna capping	53	20	73
Pongaroa capping	20	-	20
Level of Service Total	73	50	123
Renewals			
Eketahuna landfill closure	-	-	-
Pahiatua recycling centre fire replacement	-	-	-
Recycling centres - minor capital	-	10	10
Renewals Total	-	10	10
Solid Waste Management Total	73	60	133
STORMWATER			
Level of Service			
Dannevirke stormwater development	-	-	-
District stormwater management	128	800	928
Woodville stormwater development	-	-	-
Level of Service Total	128	800	928
Renewals			
District-wide mains replacement - stormwater	-	43	43
Renewals Total	-	43	43
Stormwater Total	128	843	971



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	30	-	30	Completed.
1	72	-	72	Planning underway for capping and transfer station.
-	20	-	20	On hold. Additional capacity remaining.
1	122	-	122	
35	(35)	-	(35)	Underway with additional cell - Initial work for project budgeted in 2017/18. Part of Eketahuna capping project.
-	-	-	-	Completed.
-	10	-	10	Spent as required
35	(25)	-	(25)	
36	97	-	97	
4	(4)	-	(4)	Underway. Part of district stormwater management.
43	885	-	885	In planning phase.
1	(1)	-	(1)	Initial design and procurement. Portion spent on Wai Splash carpark completed. Part of district stormwater management.
48	880	-	880	
16	27	-	27	Underway.
16	27	-	27	
64	907	-	907	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
WASTEWATER			
Level of Service			
Akitio sewer option report	-	15	15
Dannevirke sewer network - Adelaide Road investigation	-	10	10
District generators	-	150	150
Eketahuna treatment plant	(71)	810	739
Heavy mains cleaning	20	-	20
Manhole rehabilitation	-	-	-
MfE Project - Dannevirke pond leakage investigation	507	-	507
MfE Project - Woodville sewerage treatment plant	190	-	190
Norsewood treatment Plant	(36)	50	14
Pongaroa treatment plant	155	159	314
Septic tank treatment/dewatering	198	-	198
Sewerage treatment plant membrane cassettes	-	500	500
Telemetry sewerage renewals	-	10	10
Level of Service Total	963	1,704	2,667
Renewals			
Aerators renewal	37	-	37
Dannevirke sewage treatment plant renewals	65	-	65
District-wide consent upgrades	-	-	-
District-wide mains replacements	-	280	280
District-wide manhole replacements	-	10	10
District-wide preventative maintenance	-	70	70
District-wide pump replacements	-	3	3
Eketahuna earthquake sewer replacements	400	-	400
Infiltration renewals - Pahiatua and Eketahuna	21	-	21
Renewals Total	523	363	886
Wastewater Total	1,486	2,067	3,553



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	15	-	15	Postponed to 2017/18
-	10	-	10	In planning phase
-	150	-	150	In procurement phase. Some generators purchased, progressing with designing installation
-	739	-	739	Postponed to 2017/18. In discussion with MFE for additional funding
-	20	-	20	Planning phase. Mains cleaning too large for Jetting unit
-	-	-	-	Construction underway
515	(8)	-	(8)	Work recommenced.
154	36	-	36	Nearing completion. Only Tephra remaining
-	14	-	14	Tephra in commissioning phase, nearing completion
1	313	-	313	In planning phase
1	197	-	197	Under construction, nearing completion. Remainder allocated to Dannevirke Pond Leakage Investigation
-	500	-	500	In planning phase
-	10	-	10	Minor development as required
671	1,996	-	1,996	
-	37	-	37	Underway - part of Dannevirke Pond Leakage investigation
19	46	-	46	Underway
52	(52)	-	(52)	Underway. Consuming portion of 2017/18 budget
161	119	-	119	Underway
7	3	-	3	Underway
34	36	-	36	Underway. Spent as required
2	1	-	1	Underway. Spent as required
2	398	-	398	Continuing with manhole and lateral renewals
-	21	-	21	In planning phase. Investigating different testing options
277	609	-	609	
948	2,605	-	2,605	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
WATER SUPPLIES			
Level of Service			
Akitio upgrade	-	150	150
Dannevirke impounded supply	-	10	10
Dannevirke soda ash conversion	30	-	30
Dannevirke treatment plant	(122)	-	(122)
Dannevirke water storage - lift level	-	-	-
Demand management and zone metering	13	-	13
District wide generators	150	-	150
Eketahuna water storage	-	-	-
Large users, metering and management	10	-	10
Leak detection - Pahiatua and Norsewood	53	25	78
Pahiatua new bore and treatment - 7 day storage	-	-	-
Pahiatua new bore and treatment - treatment plant	-	-	-
Pahiatua new bore and treatment - UV & Kiptank	1,235	-	1,235
Pongaroa town water supply	-	500	500
Purchase of 67 Wakeman Street	-	-	-
Woodville water storage	(30)	-	(30)
Level of Service Total	1,339	685	2,024



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
-	150	-	150	ROI for design and build put out - awaiting response. Planned to start before June 2017.
2	8	-	8	Completed.
-	30	-	30	Completed.
101	(223)	-	(223)	Completed.
1	(1)	-	(1)	Completed.
-	13	-	13	In planning phase. Some difficulty due to ring-feed design of network. In discussion with engineers to design best solution.
-	150	-	150	In procurement phase. Some generators purchased, progressing with designing installation.
-	-	-	-	Completed.
-	10	-	10	In planning phase. Some difficulty due to ring-feed design of network. In discussion with engineers to design best solution.
21	57	-	57	Underway.
334	(334)	-	(334)	In procurement phase.
-	-	-	-	In preliminary scoping and design phase.
209	1,026	-	1,026	Underway - scope being revised. Tank installed, waiting on UV unit installation. Includes sunk cost for Bore drilling and geotech testing. Project split into further phases.
42	458	-	458	In procurement phase. Design being peer-reviewed. Signal portion carry over to 2017/18.
38	(38)	-	(38)	Part of Pahiatua Water Supply. Property to place storage tank. Purchase complete, total cost \$378,000.
173	(203)	-	(203)	Underway, progressing well. Awaiting consent approval.
921	1,103	-	1,103	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
Renewals			
Dannevirke treatment plant - water supplies	-	-	-
District wide mains replacement - water supplies	-	315	315
District wide treatment plant upgrades	57	-	57
Preventative renewals	-	50	50
Telemetry renewal	10	-	10
Water pump replacement	4	-	4
Meter reading devices renewals	-	8	8
Chlorinator replacement - Dannevirke No.1 Reservoir	22	-	22
District-wide resource consent renewals	-	-	-
Renewals Total	93	373	466
Water Supplies Total	1,432	1,058	2,490
SUPPORT ACTIVITIES			
Level of Service			
Information Services developments hardware	109	-	109
Information Services - building fit out	-	-	-
Information Services - plant and equipment	-	-	-
Level of Service Total	109	-	109



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
3	(3)	-	(3)	Completed.
290	25	-	25	Underway.
29	28	-	28	Underway.
39	11	-	11	Underway. Spent as required.
-	10	-	10	Underway.
-	4	-	4	Underway.
-	8	-	8	Application designed, testing planned for next waterbilling cycle.
-	22	-	22	Completed.
-	-	-	-	
361	105	-	105	
1,282	1,208	-	1,208	
6	103	-	103	Underway as planned.
10	(10)	-	(10)	Underway as planned. Part of Info Services developments hardware.
20	(20)	-	(20)	Underway as planned. Part of Info Services developments hardware.
36	73	-	73	



	Carry forward budget to 2016/17	Budget 2016/17	Total budget
Renewals			
Asset data quality improvement project	-	-	-
Asset management system	-	-	-
Business continuity - generator and UPS	4	8	12
Dannevirke admin buildings	87	-	87
District administration information services renewals	70	-	70
Dannevirke Civic Centre	6	5	11
Dannevirke Library refurbishment	-	5	5
Engineering Services kitchen and bathroom	20	-	20
Information Services hardware renewals	234	306	540
Information Services software renewals	32	84	116
Miscellaneous renewals	3	5	8
Pahiatua Service Centre	1	5	6
Photocopier replacement	3	33	36
Telephone replacement	-	100	100
Vehicle renewals	-	239	239
Woodville Library renewal	-	1	1
Eketahuna Library refurbishment	-	31	31
Woodville Service Centre	16	5	21
Fibre cabling renewals	-	3	3
GPS unit renewal	-	-	-
Financial planning software	-	-	-
IBIS financial suite	-	-	-
Renewals Total	476	830	1,306
Support Activities Total	585	830	1,415
Capital Expenditure Grand Total	6,045	13,909	19,954
SUMMARY OF CAPITAL PROJECTS			
Growth	15	82	97
Level of Service	4,513	6,307	10,820
Renewals	1,517	7,520	9,037
Total	6,045	13,909	19,954



Year to December 2016	Balance	Authorised revision	Total budget remaining / (overspent)	Notes
8	(8)	-	(8)	Underway. Programme to improve data quality of asset registers.
15	(15)	-	(15)	3 water module complete, implementing Parks and Property module.
6	6	-	6	Construction underway. Part of Woodville Library/i-SITE project.
-	87	-	87	In planning phase.
-	70	-	70	Underway as planned.
3	8	-	8	Spent as required.
-	5	-	5	Minor renewals as required.
-	20	-	20	Construction underway. Part of Woodville Library/i-Site project.
167	373	-	373	Underway as planned.
74	42	-	42	Underway as planned.
5	3	-	3	Underway. Spent as required.
-	6	-	6	Underway with planning and procurement.
9	27	-	27	Underway as planned.
1	99	-	99	Underway. Spent as required.
301	(62)	-	(62)	Complete. Overspend offset by \$62,000 revenue from sold vehicles.
1	-	-	-	Construction underway. Part of Woodville Library/i-SITE project.
-	31	-	31	In planning phase. Recarpeting.
-	21	-	21	Construction underway. Part of Woodville Library/i-SITE project.
10	(7)	-	(7)	Completed.
18	(18)	-	(18)	Completed.
2	(2)	-	(2)	Underway. Part of Information Services software renewals.
26	(26)	-	(26)	Underway. Part of Information Services software renewals.
646	660	-	660	
682	733	-	733	
7,682	12,272	-	12,272	
2	95	-	95	
3,276	7,546	-	7,546	
4,404	4,631	-	4,631	
7,682	12,272	-	12,272	



Statement of Comprehensive Revenue and Expense

For the Period Ending 31 December 2016

	2015/16 Council Actual Year to Date \$000s	2016/17 Council Actual Year to Date \$000s	2016/17 Council Plan Year to Date \$000s
Revenue			
Rates*	10,335	10,527	10,501
Grants and Subsidies	7,350	5,035	4,606
Fees and Charges	1,607	1,694	1,621
Finance Revenue	162	116	103
Dividends and Subvention	-	-	-
Other Revenue	320	123	134
Forestry Sales	18	-	272
Development and Financial Contribution	-	-	-
Total operating revenue	19,792	17,495	17,237
Expenditure			
Other Operating Expenses	9,794	9,421	9,299
Depreciation and amortisation	5,696	5,827	5,898
Personnel Costs	2,252	2,488	2,604
Finance Costs	255	244	272
Total operating expenditure before asset gains/losses	17,997	17,980	18,073
Operating surplus/(deficit) before asset gains/losses	1,795	(485)	(836)
Other asset gains/(losses)	3	-	-
Operating surplus/(deficit) before tax	1,798	(485)	(836)
Less Taxation Expense/Plus Refund	-	-	-
Surplus/(deficit) after tax	1,798	(485)	(836)
Surplus/(deficit) attributable to:			
Parent Interest (Taranui District Council)	1,798	(485)	(836)
Non-controlling Interest	-	-	-
Surplus/(deficit) for the period	1,798	(485)	(836)
Other Comprehensive Revenue and Expense			
Gains/(losses) on assets revaluation	-	-	7,027
Financial assets at fair value through other comprehensive revenue & expense	-	-	-
Tax on Equity Items	-	-	-
Other Comprehensive Revenue and Expense Subtotal	-	-	7,027
Total Comprehensive Revenue and Expense	1,798	(485)	6,191

* Rates revenue excludes targeted water rates.



Statement of Financial Position

For the Period Ending 31 December 2015

	2015/16 Council Actual Year to Date \$000s	2016/17 Council Actual Year to Date \$000s	2016/17 Council Plan Year to Date \$000s
Assets			
Current Assets			
Cash and cash equivalent	8,193	9,363	2,763
Debtors and other receivables	5,018	5,350	4,305
Other financial assets	-	-	6,144
Non-current assets held for sale	-	-	-
Inventories	307	143	261
Total Current Assets	13,518	14,856	13,473
Non-Current Assets			
Other financial assets	270	161	263
Investment held in New Zealand Local Government Insurance Corporation Ltd	-	118	-
Debtors and other receivables	-	46	-
Investment Property	1,737	2,945	1,808
Forestry assets	1,414	-	1,137
Intangible assets	791	1,078	1,176
Property, plant & equipment – operational	33,289	32,838	37,438
Property, plant & equipment – infrastructure	843,936	838,561	852,021
Property, plant & equipment – restricted	4,770	4,770	4,770
Total Non-Current Assets	886,207	880,517	898,613
Total Assets	899,725	895,373	912,086
Liabilities			
Current Liabilities			
Payables and deferred revenues	5,830	6,080	4,189
Borrowings – current	-	1,000	-
Employee entitlements	367	400	429
Total Current Liabilities	6,197	7,480	4,618
Non-Current Liabilities			
Borrowings – non-current	9,482	10,924	9,924
Employee entitlements	-	-	27
Tenant contributions	636	392	477
Provision for landfill aftercare	692	639	639
Total Non-Current Liabilities	10,810	11,955	11,067
Total Liabilities	17,007	19,435	15,685



	2015/16 Council Actual Year to Date \$000s	2016/17 Council Actual Year to Date \$000s	2016/17 Council Plan Year to Date \$000s
Equity			
Accumulated Funds	346,252	346,876	371,594
Asset Revaluation Reserves	504,974	497,343	497,343
Special Funded Reserves	31,445	31,676	27,420
Trust Funds	47	43	44
Total Equity	882,718	875,938	896,401
Total Liabilities and Equity	899,725	895,373	912,086



Whole of Council Funding Impact Statement

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	3,309	3,381	3,355
Targeted rates (other than a targeted rate for water supply)	7,026	7,146	7,146
Subsidies and grants for operating purposes	3,000	2,547	1,803
Fees, charges, and targeted rates for water supply	1,607	1,694	1,621
Interest and dividends from investments	162	239	470
Local authorities fuel tax, fines, infringement fees, and other receipts	338	3,679	5,831
Total Operating Funding	15,442	18,686	20,226
Applications of Operating Funding			
Payment to staff and suppliers	12,047	11,910	11,903
Finance costs	255	244	272
Internal charges and overheads applied	-	3,679	5,831
Other operating funding applications	-	-	-
Total Applications of Operating Funding	12,302	15,832	18,006
Surplus/(Deficit) of Operating Funding	3,140	2,854	2,220
Sources of Capital Funding			
Subsidies and grants for capital expenditure	4,350	2,487	2,803
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	-	137	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	4,350	2,624	2,803
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	2,654	3,338	11,085
- to replace existing assets	5,192	4,312	8,896
Increase (decrease) in reserves	(355)	(2,171)	(14,958)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	7,531	5,478	5,023
Surplus/(Deficit) of Capital Funding	(3,181)	(2,854)	(2,220)
Funding Balance	-	-	-



Group Level Funding Impact Statement – Building Communities and Leadership

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	811	879	869
Targeted rates (other than a targeted rate for water supply)	-	-	-
Grants and subsidies for operating purposes	8	-	-
Fees, charges, and targeted rates for water supply	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	1	3	33
Internal charges and overheads recovered	-	-	-
Total Operating Funding	821	882	902
Applications of Operating Funding			
Payment to staff and suppliers	579	705	674
Finance costs	-	-	-
Internal charges and overheads applied	160	224	567
Other operating funding applications	-	-	-
Total Applications of Operating Funding	739	929	1,242
Surplus/(Deficit) of Operating Funding	81	(47)	(340)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	3
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	-	-	3
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	-	-	3
- to replace existing assets	-	-	-
Increase (decrease) in reserves	81	(47)	(340)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	81	(47)	(337)
Surplus/(Deficit) of Capital Funding	(81)	47	340
Funding Balance	-	-	-



Group Level Funding Impact Statement – Community and Recreation Facilities

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	1,496	1,551	1,551
Targeted rates (other than a targeted rate for water supply)	790	813	813
Grants and subsidies for operating purposes	5	5	3
Fees, charges, and targeted rates for water supply	268	282	269
Local authorities fuel tax, fines, infringement fees, and other receipts	1	13	167
Internal charges and overheads recovered	-	-	-
Total Operating Funding	2,560	2,664	2,802
Applications of Operating Funding			
Payment to staff and suppliers	1,728	1,764	1,909
Finance costs	-	-	35
Internal charges and overheads applied	584	599	1,228
Other operating funding applications	-	-	-
Total Applications of Operating Funding	2,312	2,363	3,172
Surplus/(Deficit) of Operating Funding	248	300	(369)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	20	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	181	(88)	1,242
Gross proceeds from sale of assets	-	137	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	181	69	1,242
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	93	218	1,242
- to replace existing assets	245	137	774
Increase (decrease) in reserves	90	14	(1,143)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	429	369	872
Surplus/(Deficit) of Capital Funding	(248)	(300)	369
Funding Balance	-	-	-



Group Level Funding Impact Statement – District Promotion and Economic Development

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	133	131	131
Targeted rates (other than a targeted rate for water supply)	213	224	224
Grants and subsidies for operating purposes	-	8	-
Fees, charges, and targeted rates for water supply	33	28	31
Local authorities fuel tax, fines, infringement fees, and other receipts	31	10	297
Internal charges and overheads recovered	-	-	-
Total Operating Funding	410	401	683
Applications of Operating Funding			
Payment to staff and suppliers	491	446	593
Finance costs	-	-	1
Internal charges and overheads applied	103	103	172
Other operating funding applications	-	-	-
Total Applications of Operating Funding	593	549	767
Surplus/(Deficit) of Operating Funding	(183)	(148)	(84)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	2	(0)	30
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	2	(0)	30
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	-	-	30
- to replace existing assets	-	-	-
Increase (decrease) in reserves	(181)	(148)	(84)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	(181)	(148)	(54)
Surplus/(Deficit) of Capital Funding	183	148	84
Funding Balance	-	-	-



Group Level Funding Impact Statement – Regulatory Services

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	503	466	466
Targeted rates (other than a targeted rate for water supply)	110	120	120
Grants and subsidies for operating purposes	8	-	4
Fees, charges, and targeted rates for water supply	523	495	548
Local authorities fuel tax, fines, infringement fees, and other receipts	4	7	12
Internal charges and overheads recovered	-	-	-
Total Operating Funding	1,149	1,087	1,149
Applications of Operating Funding			
Payment to staff and suppliers	718	734	777
Finance costs	-	-	3
Internal charges and overheads applied	193	191	468
Other operating funding applications	-	-	-
Total Applications of Operating Funding	911	925	1,249
Surplus/(Deficit) of Operating Funding	238	162	(99)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	20	134	66
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	20	134	66
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	-	199	66
- to replace existing assets	29	6	51
Increase (decrease) in reserves	229	91	(150)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	258	296	(33)
Surplus/(Deficit) of Capital Funding	(238)	(162)	99
Funding Balance	-	-	-



Group Level Funding Impact Statement – Roading & Footpaths

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	47	61	61
Targeted rates (other than a targeted rate for water supply)	3,397	3,429	3,429
Grants and subsidies for operating purposes	2,948	2,500	1,971
Fees, charges, and targeted rates for water supply	77	78	80
Local authorities fuel tax, fines, infringement fees, and other receipts	6	-	145
Internal charges and overheads recovered	-	-	-
Total Operating Funding	6,475	6,068	5,686
Applications of Operating Funding			
Payment to staff and suppliers	4,183	3,711	3,325
Finance costs	-	-	59
Internal charges and overheads applied	656	620	1,742
Other operating funding applications	-	-	-
Total Applications of Operating Funding	4,839	4,331	5,126
Surplus/(Deficit) of Operating Funding	1,636	1,737	561
Sources of Capital Funding			
Subsidies and grants for capital expenditure	4,212	2,467	2,603
Development and financial contributions	-	-	-
Increase (decrease) in debt	(252)	148	2,787
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	3,961	2,615	5,390
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	1,618	1,178	3,704
- to replace existing assets	2,987	2,933	5,523
Increase (decrease) in reserves	991	242	(3,276)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	5,596	4,352	5,951
Surplus/(Deficit) of Capital Funding	(1,636)	(1,737)	(561)
Funding Balance	-	-	-



Group Level Funding Impact Statement – Solid Waste Management

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	272	265	265
Targeted rates (other than a targeted rate for water supply)	432	450	450
Grants and subsidies for operating purposes	31	34	25
Fees, charges, and targeted rates for water supply	245	251	270
Local authorities fuel tax, fines, infringement fees, and other receipts	281	48	12
Internal charges and overheads recovered	-	-	-
Total Operating Funding	1,260	1,048	1,022
Applications of Operating Funding			
Payment to staff and suppliers	728	766	858
Finance costs	-	-	43
Internal charges and overheads applied	72	76	142
Other operating funding applications	-	-	-
Total Applications of Operating Funding	800	842	1,043
Surplus/(Deficit) of Operating Funding	460	206	(21)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(9)	(114)	93
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	(9)	(114)	93
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	3	37	93
- to replace existing assets	465	-	40
Increase (decrease) in reserves	(16)	55	(61)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	451	92	72
Surplus/(Deficit) of Capital Funding	(460)	(206)	21
Funding Balance	-	-	-



Group Level Funding Impact Statement – Stormwater

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates (other than a targeted rate for water supply)	329	367	367
Grants and subsidies for operating purposes	-	-	-
Fees, charges, and targeted rates for water supply	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	10
Internal charges and overheads recovered	-	-	-
Total Operating Funding	329	367	376
Applications of Operating Funding			
Payment to staff and suppliers	78	103	90
Finance costs	-	-	38
Internal charges and overheads applied	138	134	337
Other operating funding applications	-	-	-
Total Applications of Operating Funding	216	237	464
Surplus/(Deficit) of Operating Funding	113	130	(88)
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	(15)	(126)	928
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	(15)	(126)	928
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	-	47	928
- to replace existing assets	-	18	43
Increase (decrease) in reserves	98	(60)	(131)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	98	4	840
Surplus/(Deficit) of Capital Funding	(113)	(130)	88
Funding Balance	-	-	-

TARANAKI DISTRICT COUNCIL



Group Level Funding Impact Statement – Wastewater

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	53	51	51
Targeted rates (other than a targeted rate for water supply)	971	937	937
Grants and subsidies for operating purposes	-	-	-
Fees, charges, and targeted rates for water supply	26	64	45
Local authorities fuel tax, fines, infringement fees, and other receipts	8	4	4
Internal charges and overheads recovered	-	-	-
Total Operating Funding	1,058	1,056	1,036
Applications of Operating Funding			
Payment to staff and suppliers	446	365	394
Finance costs	-	-	142
Internal charges and overheads applied	155	156	359
Other operating funding applications	-	-	-
Total Applications of Operating Funding	601	521	895
Surplus/(Deficit) of Operating Funding	458	535	142
Sources of Capital Funding			
Subsidies and grants for capital expenditure	137	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	589	(3,214)	2,667
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	726	(3,214)	2,667
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	686	672	2,667
- to replace existing assets	1,185	277	886
Increase (decrease) in reserves	(687)	(3,629)	(744)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	1,184	(2,679)	2,809
Surplus/(Deficit) of Capital Funding	(458)	(535)	(142)
Funding Balance	-	-	-



Group Level Funding Impact Statement – Water Supplies

For the Period Ending 31 December 2015

	2015/16 Actual Year to Date \$000s	2016/17 Actual Year to Date \$000s	2016/17 Budget Year to Date \$000s
Sources of Operating Funding			
General rates, uniform annual general charges, rates penalties	-	-	-
Targeted rates (other than a targeted rate for water supply)	785	807	807
Grants and subsidies for operating purposes	-	-	(200)
Fees, charges, and targeted rates for water supply	234	269	243
Local authorities fuel tax, fines, infringement fees, and other receipts	7	2	51
Internal charges and overheads recovered	-	-	-
Total Operating Funding	1,026	1,078	901
Applications of Operating Funding			
Payment to staff and suppliers	498	474	469
Finance costs	-	-	131
Internal charges and overheads applied	137	139	273
Other operating funding applications	-	-	-
Total Applications of Operating Funding	634	614	873
Surplus/(Deficit) of Operating Funding	392	464	28
Sources of Capital Funding			
Subsidies and grants for capital expenditure	-	-	200
Development and financial contributions	-	-	-
Increase (decrease) in debt	(181)	763	2,066
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total Sources of Capital Funding	(181)	763	2,266
Applications of Capital Funding			
Capital Expenditure:			
- to meet additional demand	-	-	-
- to improve the level of service	237	934	2,066
- to replace existing assets	178	361	458
Increase (decrease) in reserves	(204)	(68)	(230)
Increase (decrease) of investments	-	-	-
Total Applications of Capital Funding	211	1,227	2,294
Surplus/(Deficit) of Capital Funding	(392)	(464)	(28)
Funding Balance	-	-	-

Report

Date : 22 February 2017

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Staff Report - February 2017**

Item No : **13.4**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 18 January to 23 February 2017.

Key Points

2. On-going Focus with Health and Safety

As part of learning from others as part of our commitment to Health and Safety of workers or volunteers (regardless of Employer or PCBU), we are subscribing to a publication called Safety 24. This highlights lessons in post-incident reviews, Court Cases, and changes in regulatory standards.

Lessons noted as example include suitable controls in dealing with the risk of infections from cleaning and maintenance of effluent facilities, managing the safety of remote workers, and similar common risks.

3. Principals Group Meeting, Tararua Alliance

The Principals Group met on 20 February to discuss opportunities for improvements in the Tararua Alliance delivery, along with where Council should consider extra resourcing. Discussions included our slowly increasing confidence level in data condition for underground assets that will affect the Asset Management Plans or Resource Consent Renewals, but more resourcing is needed in the upcoming Annual Plan to complete CCTV inspections of pipes in high use areas, and Asset Management Plans for the Long Term Plan.

The Alliance Manager has noted in his report of the confusion that still exists in some residents as to what the Tararua Alliance is, whether it's a competitor or ally to the Alliance Meat Processing Plant, and how the cost structure works. There is a Workshop on 29 March for Councillors to provide more detail on the background to the Tararua Alliance along with success factors.

4. Annual Plan / Long Term Plan Progress

Further to the two day briefing to Councillors on 14 and 15 February, staff priorities are on modifying the proposed work programme and budgets to reflect feedback from Councillors. Improvements through greater use of drone technology for surveying to help track progress on earthwork projects underway, electronic building consents and processing, and "Right Track Workshops" to document project milestones and risks are all underway, even though the start-up phase is creating resourcing challenges.

Human Resources

5. Staff Movements

Andrea Hamblyn – Tararua Alliance Administrator

We farewell Andrea Hamblyn who left us on 1 February 2017. Andrea had been with us for almost 20 years and decided to take up the challenge of sorting out the accounts and admin for a scales manufacturer. We thank Andrea for her time at both Engineering Services and the Alliance and wish her all the best for the future.

Hayden Feierabend – CCTV Operator & Inspector

Hayden was welcomed to the Alliance on 3 February 2017 as Garth Hewitt's replacement. Hayden had previously worked for the Alliance being recruited as a field staff member by Downer until leaving due to family commitments. His previous work history at Oringi meant he is already getting results in the new role.

6. Recruitment

We have recently advertised 5 vacancies with Council, all of which have now passed the closing date for applications.

- Financial Accountant – 9 applications received
- Economic Development & Communications Manager – 6 applications received
- Digital Consent Administrator – 29 applications received
- Tararua Alliance Administrator – 31 applications received
- Tararua i-SITE Visitor Centre Assistant – 20 applications received

CV's are currently being reviewed and interviews arranged for those who have been short listed by the panel.

Health and Safety

7. Software

The Health and Safety Coordinator is undertaking a needs analysis in order to select a software system that will adequately manage all areas of Health and Safety. Nick Shallish from DataPowder will be presenting to key stakeholders on 6 March to show the functionality of a system called 'Safehold'. We are also looking at software called 'PeopleSafe' to provide a similar presentation. After comparison and the appropriate procurement process has occurred we will make a selection.

8. Training

No formal Health and Safety training has occurred since the last report. Health and Safety Representative Training Stage Two is to be booked for March for all Health and Safety Representatives. Site Audit Training is currently being investigated for all Contract Managers, with a view to holding this in May 2017.

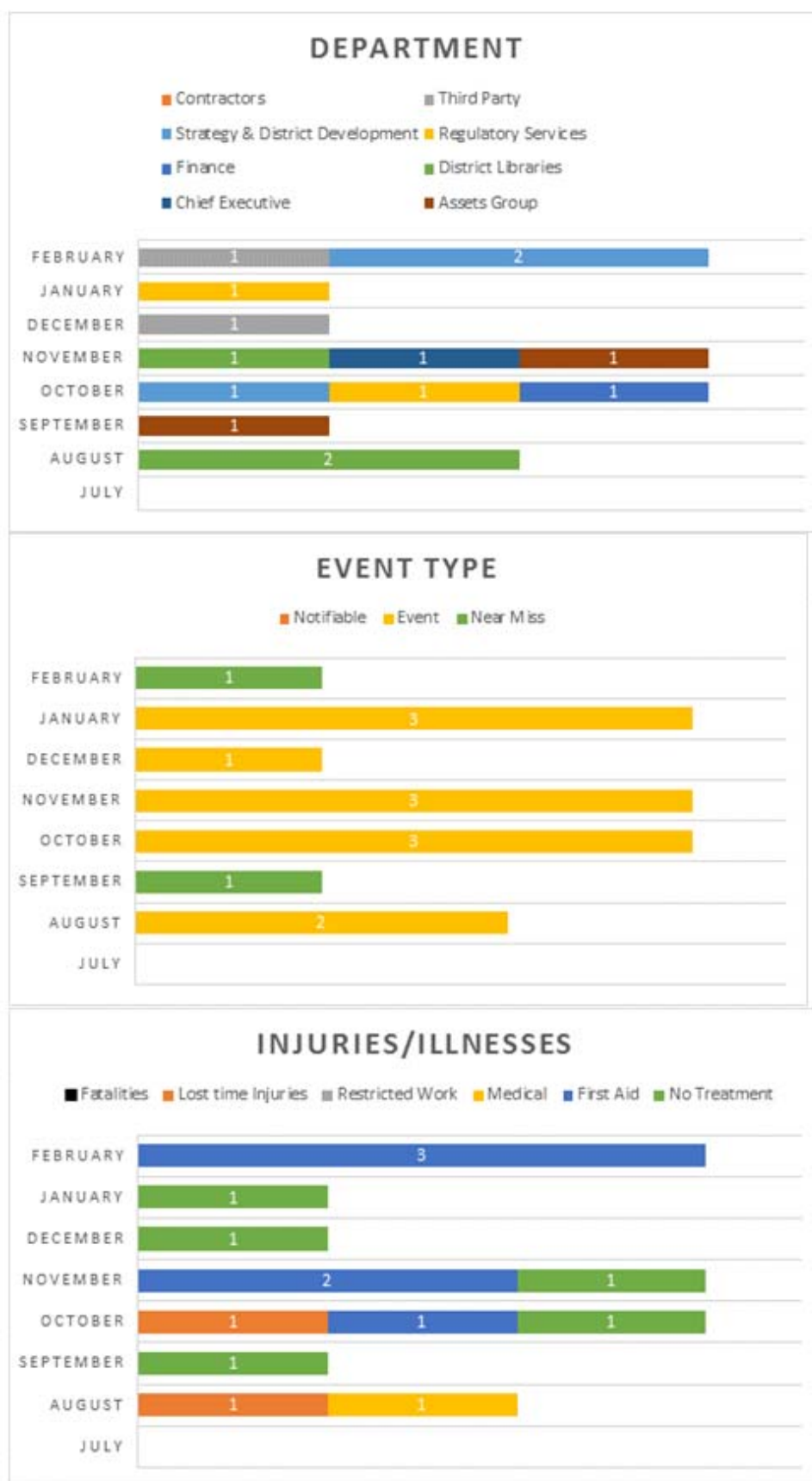
9. Supplier Management

Due to the amount of resource required to consider individual Health and Safety Manuals of our suppliers, this will be an ongoing process with the expectation of contacting and working with up to three contractors per month.

10. Progress Calendar

Task	Month	Traffic Light	Comment
Committee meetings	Monthly		Ongoing
Report to CE	Monthly		Ongoing
Hazard and Control departmental training with staff	October 2016 - ongoing		Completed for; Assets, IT, Regulatory Services Also to be completed at staff induction time.
First Aid Kit Checks	Quarterly		Last completed January 2017. Due April 2017.
Stand in the Gap Presentation	February 2017		2 February 2017 – All Staff Meeting
Health & Safety Representative Training Stage 2	March 2017		
Formalise Work Groups	March 2017		
Site Audit Update	March 2017		Follow up scheduled improvements calendar for improvements to Water & Wastewater and Treatment Facilities
Sam from WorkSafe to attend H&S Committee meeting	April 2017		WorkSafe NZ are invited to present to the Committee on their role and build our relationship
Site Audit Training for Contract Managers	May 2017		
Implement Site Audit Calendar & Processes	May 2017		
Process Review Health monitoring – inoculations	June 2017		
PIN Process & Templates	July 2017		
Contractor Management	November 2017		Ongoing process throughout the year with a goal of assisting 25 contractors through the process
Hazard Register Reviews	December 2017		Ongoing process to be completed for work area by workgroup leader throughout the year

11. Incident Investigation (Including Near Miss) and Reporting



Tararua Alliance

12. Executive Summary

The month of January was a busy start to the year, due to a humid summer. At the same time that crews are dealing with fallen trees from wind and rain in our district, we are sending teams to assist with the State of Emergency fires in Hastings. Despite this, our pavement rehabilitation work is progressing well, with the Pukemiku Road site, by Fonterra in Pahiataua recently completed.

To improve our engagement with the wider community, and their understanding of the Tararua Alliance, we had a trade site at the recent Dannevirke A&P Show. The discussion and feedback received over the day was very positive, both regarding our attendance at the show and the condition of the roading network. It was however quite obvious that many local residents still do not understand what the Tararua Alliance is; what we are, who we are, what we do, etc. Additional focus on engagement with the community is being planned.



Tararua Alliance trade site at A&P Show

Mayor Tracey Collis at the Tararua Alliance trade site



Roads

13. Maintenance

Maintenance for the month of January focussed on cyclic patrols and ensuring a safe level of service for our community. Our crews were also kept busy with activities such as isolated pavement repairs, sign maintenance and replacements, drainage maintenance, unsealed road grading, spot metaling and, due to the unseasonable weather, response to some minor slips, fallen trees/branches and minor dropouts.

The bridge maintenance and footpath maintenance programmes for 2016/17 are close to being confirmed and we expect this work to be completed in coming months.

14. Renewals

Pavement renewals are progressing well, with the programme of sites shown below. Challenges were faced at the Pukemiku Road site in Pahiatua where, during construction, it was found the existing road was effectively built on a swamp. Planning and Design team staff worked together to modify the pavement design and construct a pavement suitable for the area, which was sealed before the Waitangi weekend.

Road Name	Location	Planned Start	Planned Finish	Current Status
Maunga Road	2160-2340m	September 2016	December 2016	Underway
River Road	10071-10743m	September 2016	December 2016	Complete
River Road	8563-9011m	October 2016	December 2016	Complete
Ormondville – Te Uri Rd	12780-14100m	October 2016	December 2016	Complete
Pukemiku Road	0-145m	January 2017	January 2017	Complete
Weber Road	19684-19929m	January 2017	March 2017	Complete
Weber Road	15000-15560	January 2017	March 2017	Start Feb 2017
Weber Road	30255-30884m	January 2017	March 2017	On Hold
Totaramoa Road	2600-4050m	January 2017	March 2017	Underway
Carlson Street	186-300m	March 2017	April 2017	Start Feb 2017



Photos from the Pukemiku Road Pavement Rehabilitation Site

Completion of our resurfacing programme has been delayed slightly due to the unseasonably wet summer. We are expecting to complete the remaining sites by the end of February.

Projects

15. Saddle Road

Wet weather has continued to slow progress on the Saddle Road, although some significant components have been completed. This includes the large retaining wall, constructed to stabilise a batter and protect the high voltage Meridian cable. The design, cost estimate and negotiations with affected landowners have now been completed for Site 4, which is expected to begin in the near future. A report is currently being prepared for Council regarding this site.



Photos from the Saddle Road upgrade, including the large retaining wall (above)

16. Route 52

We continue to regularly monitor the condition of Route 52. Using the draft geology report, a programme of maintenance and renewal treatments has been prepared for the section between Weber and Wimbledon, to be largely carried out in the 2017/18 financial year. Significant drainage maintenance is also currently being completed along Route 52. We await arrival of our subcontractor for harvesting roadside trees in the area and have been assured they will begin within the coming month.

17. Emergency Works

Site survey and geotechnical investigations have been completed at the remaining flood damage sites and designs are currently being progressed. The most significant of the remaining sites is the Akitio rock wall project on Coast Road. Horizons are currently assessing our resource consent submission for this project, which follows liaison with and support from the Department of Conservation and Rangitane. Procurement for the supply of rock supply, estimated to be around 6,500 tonne, is also currently being progressed. Physical works are expected between April and June 2017, following completion of the pavement rehabilitation programme.

3-WATERS

18. Maintenance

December was another busy month responding to customer requests, completing 19 toby replacements, 15 water lateral leaks, 3 full water lateral replacements, 2 flushing requests, 35 minor water related attendances, 3 sewer blockages and 4 minor sewer attendances.

Pictured is the Tararua Alliance's new utilities service vehicle. This truck has capacity to cart metal and remove waste from site. It also has a hiab for the lifting and/or delivery of materials or servicing pumps, etc. This will enable us to be more efficient by having a one-stop vehicle.



19. Renewals

Renewals completed during the month of January include 125m of wastewater pipe in Tennyson Street in Dannevirke and multiple water lateral replacements. New water and wastewater connections were also installed around the district.

We are currently working on the renewal of a wastewater main in King Street, between Wright Street and Cole Street in Dannevirke. This is planned to be completed in February before our team moves on to a wastewater renewal project in London Street.

Our focus now moves to developing future renewals programmes, informed through the improved asset inventory data, ongoing condition assessments using the CCTV inspection unit, and a risk based asset criticality framework.

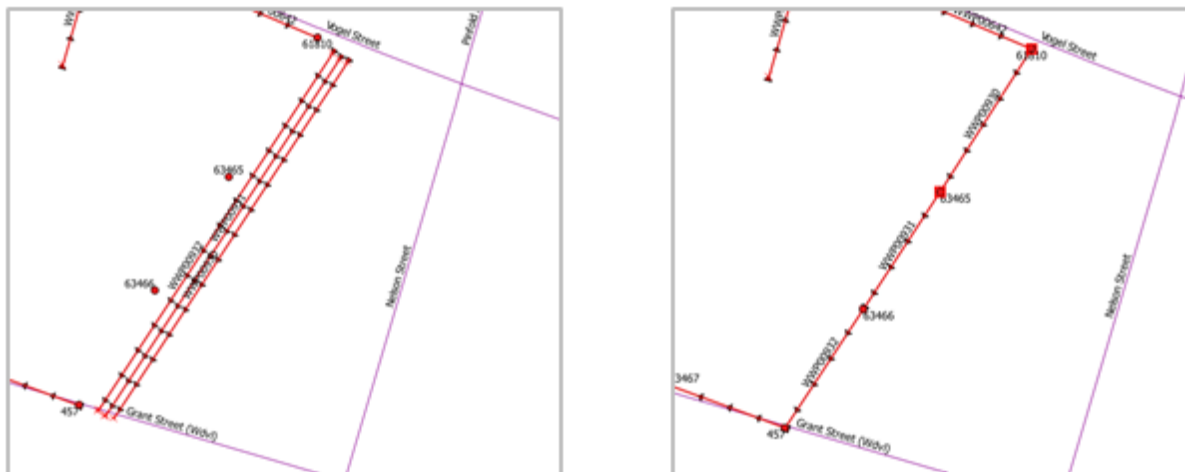


Before and after repair of wastewater manhole in Eketahuna

Projects

20. Asset Inventory Data Improvement

The data improvement project is progressing well and a large number of assets have been updated with accurate and true attribute information, and spatially accurate coordinates. This project is currently focussing on Dannevirke Township where we are approximately 80% complete. It is expected that the project will progress to Woodville sometime in March as it continues south through the district. A large number of assets are still being discovered and added to our inventory, namely fire hydrants and stormwater infrastructure. The images on the next page highlights some of the data improvements on existing infrastructure. Duplication of asset data creates unintended depreciation costs, which in turn, influences ratepayer charges.



21. Stormwater Model

As recommended in the Opus report, further development of the stormwater model has been placed on hold until completion of the asset inventory validation and update. This will enable far greater accuracy in the modelling and the outputs delivered.

Performance

22. Customer Management

Customer request response times during January were up slightly for roading, with road requests responded to in 1.6 days on average. 3Waters average response time for requests was 0.6 days. Both are well within the required five days.

Feedback scores continue to trend well; these were up slightly for January with results of 4.41 out of 5 indicating a high level of satisfaction from those lodging requests.

23. Corridor Access Requests






The year has started with a high number of requests, and over the month of January 42 BeforeUdig requests were lodged. It is pleasing to see that the small contractors are getting on board with the system, which prevents service strikes. During the month of January 20, corridor access requests were received and processed, with one on hold awaiting further information. We continue to also assist contractors in providing the correct documentation to get their work approved.

24. Traffic Management

Two traffic management sites were audited during January, both were compliant with only minor adjustments required at the time of the audit taking place.

25. Performance Framework

The results for January are as follows:

	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	21 SBO's undertaken in January Goal = 58 per month A training session is planned with staff on the importance of completing SBO's.	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 3 Environmental incidents 0	
	2. CUSTOMER RESULTS	Timely Communications	Monthly	99% of all CRMs received were responded to on time during January	
		Effective Communication	Monthly	Average feedback score was 4.4 out of 5 for the months of November	
		Minimise Operational Impacts	3 Monthly	0 Complaints received YTD 7 Compliments have been received over the past three months	
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	
		Zero Harm – Environment	Monthly	Site safety audits results have all been to an acceptable high standard.	

Key Performance Framework Results

26. Non-Financial

Description	Detail	Unit	Jan-17
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	
	Loss Time Injuries (LTI)	No.	
	1st Aid Treatments	No.	
	Near Miss Reports	No.	
	Site Observations	No.	21
TMP Compliance - Alliance Sites	Total Audit Score	No.	35
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	2
	Total No. Sites Audited	No.	2
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	
	Dangerous Sites	No.	
	Sites scoring below 30	No.	
	Total No. Sites Audited	No.	
Overall Standard	Total of All Sites Audited		2
	Total Non-Compliant Sites		0
Effective Communication	Total Number of Customer Surveys	No.	26
	Overall Feedback Score	Index	4.4
	No. Scoring Below 3	No.	0
Timely Communication - 3Waters	Total Number of Three Waters CRM Received	No.	87
	Average Completion Time	Days	0.6
	Total Number of CRM open	No.	0
	Number completed within target	No	87
	% Target	%	100
	%carried to following month	%	0
	% Completed on Time	%	100
Timely Communication - Roading	Total Number of Roading CRM Received	No.	170
	Average Completion Time	Days	1.6
	Total Number of CRM open	No.	0
	Number completed within target	No	168
	% Target	%	99
	%carried to following month	%	0
	% Completed on Time	%	99

Assets Group

Executive Summary

- 27.** The team is making steady progress with the major water and waste water projects and this has been aided by the assistance of Tom Dodd, who is overseeing the site works at the Woodville Impounded Water Supply and Dannevirke Wastewater pond lining.

Ruahine Contractors working at the Dannevirke ponds have made considerable headway and operations are running smoothly with the laying of the liner by Viking Containment Systems underway.

In terms of water supply, the unusual weather pattern has worked in Council's favour in terms of not having to impose full water restrictions/hosing bans around the district during the summer months. This in turn, has relieved some pressure as to the number of water related service requests that have been received, which allows staff to progress other requirements such as compliance and health and safety.

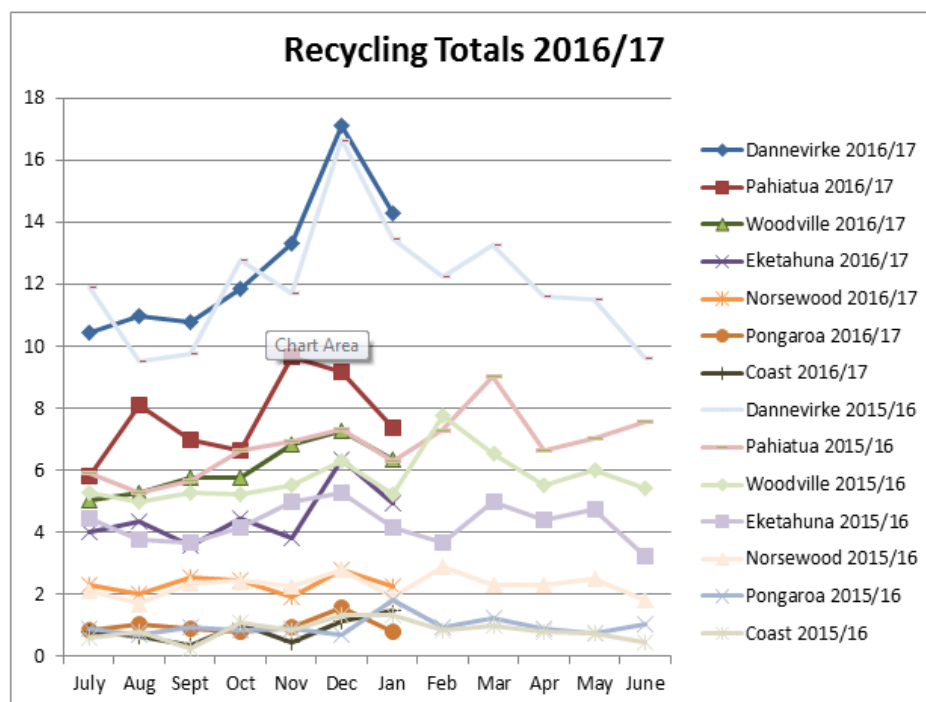
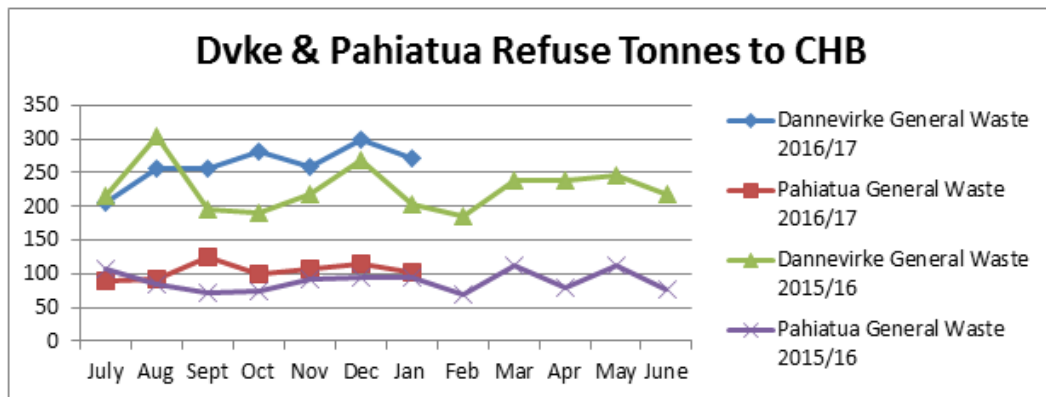
The pump and pipework installation at the Eketahuna Camping Ground for the new toilets, will take place towards the end of this month and it is hoped by then that we will have received multiple quotes for the building of the facilities

There have been no health and safety issues over the last two months. The team is continuing to look at ways of improving health and safety and to meet obligations over a raft of different areas, some being the water treatment plants, camping grounds as well as the vehicle fleet. This will be an ongoing task.

Solid Waste

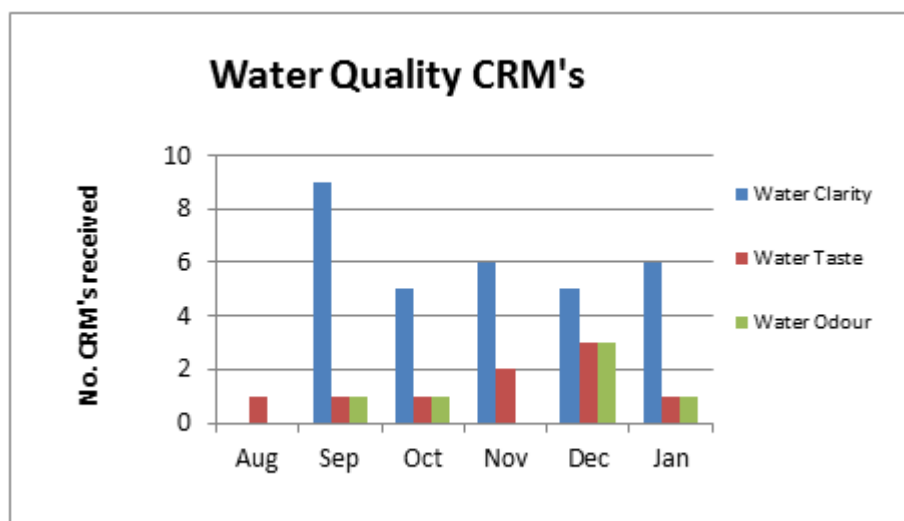
28. Kerbside Refuse Collection

Council officers have been continuing to work towards the exit of the kerbside refuse collection which is due to conclude 30 September 2017. Budget Waste has advised Council that they have contacted retailers in Pongaroa, Akitio and Herbertville about selling Budget Waste yellow bags in these areas. They have advised they hope to have these retailers signed up and selling bags by the end of February. Once this happens, this will allow Council to withdraw Council label sales from these areas and then Dannevirke.



Utilities

29.



30. District River Flows

The weather pattern has been very changeable throughout the district and in Woodville's case, where we are working on the impounded supply and do not have a lot of storage, we have not had to put any water restrictions in place because of regular rainfall.



31. District Rainfall

Rainfall graphs shown below are from the week of 18 January through to 13 February 2017.



32. Compliance

The last Water Safety Plans for approval are Pahiatua and Norsewood and these have been submitted to the Ministry of Health to sign off.

We are working on Cyanobacterial compliance protocols and have engaged Opus Consultants to write these documents and also to recommend our testing regime so we pass Ministry of Health compliance.

Two supply companies who have the capabilities and 24-hour monitoring compliance (that we need for reporting to Ministry of Health) are coming in next week to give us a demonstration on their software and to check that it is compatible with our Scada network and meets the necessary requirements. We can then make an informed decision on the best way forward.

33. District Water Usage

January

Date	Dannevirke Reservoir 2 Export	Pahiatua Bore Intake	Eketahuna Plant Export	Woodville Plant Production
1/01/17	3031	912	569	1044.8
2/01/17	2868	913	596	900.3
3/01/17	2590	831	585	567.1
4/01/17	3371	982	589	761.5
5/01/17	3568	920	603	1233.0
6/01/17	3712	968	582	1170.4
7/01/17	2901	848	652	1093
8/01/17	3112	844	614	1018.8
9/01/17	3658	803	640	1226.2
10/01/17	3742	937	613	1130.0
11/01/17	4142	858	607	1151.2
12/01/17	3922	3	613	1091.2
13/01/17	4312	462	609	1228.7
14/01/17	3481	898	605	1246.3
15/01/17	3080	1137	583	1219.1
16/01/17	4418	1044	608	1107.6
17/01/17	4066	1033	611	965.0
18/01/17	4043	1013	589	1177.2
19/01/17	4365	1021	603	1164.7
20/01/17	3782	1012	588	841.5
21/01/17	2731	1024	611	965.7
22/01/17	2482	1147	607	877.7
23/01/17	3076	870	622	287
24/01/17	3865	853	672	270.5
25/01/17	4024	904	633	1311.3
26/01/17	4406	1229	655	1202.4
27/01/17	4005	1221	609	1362.2
28/01/17	3485	1085	654	1313.1
29/01/17	3649	1163	669	1214.7
30/01/17	4271	1164	640	850.4
31/01/17	4642	997	631	1020.6

34. Pahiatua Treatment Plant

The Alliance has been engaged to connect up the necessary pipework that the engineer is fabricating at present.

At the time of writing this report, the container holding the new UV unit should have arrived in the country and is due to leave Auckland via Mainfreight Friday the 17 February.

35. Woodville Water

The 400m³ Kliptank tank at the treatment plant has been built and is now ready to be plumbed into the pipework and filled.



The 2,000m³ Kliptank on McLean Street opposite the racecourse is currently filling using water from the fire hydrant. The Alliance will be doing the necessary pipework to connect the mains to the Kliptank and pipework from the pump back to the main. There will be a filling point for any time we need to truck in any water with a water tanker. The pumps have been ordered and the delivery is due around the end of this month. These pumps are identical to the ones at the Pahiatua Kliptank as we are trying to keep everything standard. Once the impounded supply is completed, these pumps will replace the old existing pump at the site.

36. Woodville Impounded Supply

Horizons met on site with staff to discuss the consent and they granted us permission to continue work at the site while the consent is being processed.



The bottom of the dig in the above photo is the finished floor and the inner point is the bottom of 3.5 to 1 slope.

Wastewater

37. Resource Consents

Green Infrastructure Services, Opus and Council staff are working through preparations for the Eketahuna and Pahiatua Discharge consents. The hearing dates have been set for 5, 6 and 7 April 2017.

38. MfE - Dannevirke

Staff attended a meeting with Horizons staff and members of Palmerston North City Council, Manawatu District Council and Horowhenua District Council to discuss future projects in the district, envisaging that more money will become available from MfE. Hopefully some announcement from the Government will be made public in the near future.

Ruahine Contractors have made remarkable headway into the excavation of Pond No.1, the internal pond walls and the finishing of the groundworks.



The relining at the No.1 pond has commenced and we envisage major progress in the next few weeks. The concrete work to be done around the valves, equalisers, inflow pipes and outflow pipes is underway. This allows the liner to be securely fastened around all assets.



The contractor is busy excavating the tephra out of the pit at present. The hold-up is in the drying process prior to transporting the tephra from the Central North Island to Dannevirke.

Hopefully this process will be complete in the next couple of weeks.

Property

39. Housing for the Elderly

78 flats are presently occupied; there is currently 1 vacant flat, which is:

Eketahuna Flats

1 flat vacant

40. Camping Grounds

	January 2017	January 2016
Dannevirke	982	780
Pahiatua	Not available	492
Woodville	69	120
Eketahuna	754	689

41. Eketahuna Camping Ground – Additional Toilets

Plans and specifications have been sent out to three local builders. It seems that all the local builders are extremely busy at the moment and as a result we are still waiting for quotes to come back in.

On 27 February, weather permitting, work will commence to install a pump and pipe to allow the sewage from the camping ground septic tank to be pumped up into the existing sewer main in Stanly Street. It is hoped this part of the project will take two weeks.

42. Cemeteries

December	Burials	Ashes
Mangatera	1	
Mangatainoka	2	2
Woodville		
Eketahuna	1	
January		
Norsewood		1
Ormondville	1	
Mangatera	3	4
Woodville	1	2
Mangatainoka	2	
Eketahuna	2	

There have been nine cemetery enquiries by way of email for the month of January.

43. Mangatera Cemetery

Work has now been completed on establishing the new access road at Mangatera, which will allow the hearse to access the back of the Lawn Cemetery during winter.



44. Mangatainoka Cemetery

Work has commenced on the stillborn area.



Administration Buildings

45. Dannevirke Library and Eketahuna Library

The automatic doors at both these facilities have been causing problems. Both doors will have a retrofit to upgrade their running gear. The contractor will be completing the repairs in the near future.

Commercial Buildings

46. Dannevirke Depot

The sale of the depot on the corner of Christian and Thyra Street in Dannevirke has gone unconditional. The settlement date is 22 of February.

Community Buildings

47. Painting Contracts

Unfortunately the inclement weather is still holding up the exterior painting of the six complexes.

48. Pahiatua Town Hall/Library

A quote to replace the existing metal windows in the library has been accepted. This will complete the library renovations and will mean that all the library windows are now aluminium windows.

49. Swimming Pools

Both the Eketahuna and Pahiatua pool attendances are down due to the poor summer weather.

The Woodville pool has not opened as at 17 February. The water has been treated and is all ready to go. The Committee have to do a clean of the facilities to allow the pool to open.

General

50. Assetic – Asset Management

One of the university students who works for Council each summer, Josh Thomson, has been busy visiting all the community asset sites and collating all the information at the sites. He has taken photos of each of the assets and recorded their GPS locations and given each asset an asset number. All assets of a minor value have been condition rated. All of the buildings throughout the district will be condition rated by Quality Inspection Services.

51. Dannevirke Multi Use Venue

The Community driven Committee set up to look at a multi-use facility in Dannevirke met to discuss the feasibility study done by Opus Consultants. The study looked at three possible site options. These were the Dannevirke Domain, the old Hillcrest School/Wai Splash hub and Anderson Park (the present sports centre complex).

The consensus from the committee was that they should look to the development of Anderson Park as a multi-use venue.

Stage one of the development would be to upgrade the turf to cater for all users. Stage two would look to upgrade the stadium facilities.

The next step is for the committee to go back to Opus to finalise the recommendations.

The committee will then go out to public consultation and meet with the key stakeholders and Council.

The university students have completed the following over the last four weeks:

- Thistle scrubbing
- Dug trench for water pipe at Dannevirke Sewerage Treatment Plant
- Continuation and completion of Asset inventory list (inventory that we have of all the council owned facilities around the district)
- Weed-eating around the district, including assisting regulatory department with fire-risk properties
- Cleared main storage shed out behind the Tararua Business Network
- Cleaned out Woodville pool and sprayed surrounding areas
- Removed old furniture and rubbish produced from demolition at the new Library site in Woodville
- Water sampling

Strategy and District Development

52. Proposed Pongaroa Fuel Stop

Tararua District Council has recently provided a letter of support “in principal” for the Proposed Pongaroa Fuel Stop for the health, economy and well-being of Pongaroa. The Pongaroa Fuel Stop Incorporated Society’s plans are nearing completion and a delegation will present an update of their project to Council. Furthermore, the Society has achieved charitable status on the Charities Register and is the land owner at 10823 Route 52 Pongaroa, which is the proposed site for the Fuel Stop. Council staff have been working closely with the Society in its planning of the site and road access.

53. Crown Fibre Holdings

Crown Fibre Holdings has confirmed its intention to extend ultra-fast broadband (UFB) fibre rollout to Woodville, as well as the previously identified towns of Dannevirke and Pahiatua. Excluded from the roll out are Eketahuna and Norsewood, of which both towns have had an Inspire Net fibre backhaul “presence”, along with Council for the past 9 years. The advertised dates for the residential fibre rollout to be undertaken by Chorus is still proposed to be a number of years away: 2021 for Dannevirke, and 2024 for Pahiatua and Woodville. There will be a need to bring the Pahiatua town centre work forward to coincide with the street upgrade. It will also be important to establish a process for laying fibre or duct at the same time as general residential footpath renewals and vehicle crossings.

Crown Fibre Holdings are also asking councils if they want to fund additional areas that aren’t included in their proposed rollout of Rural Broadband 2 initiatives including mobile blackspot areas.

Councils have until 3 April 2017 to decide and respond to the “ICFA”: Invitation to Co-Fund and/or Assist to those already identified by Tararua District Council in our 2015 Government Electronic Tender Service application.

Council staff have initiated a project to identify potential location routes for wireless towers to remote areas to establish what potential additional options may be available to Council. If remote locations can receive wireless signal then the rural users may use WIFI services to deliver cellular and data connectivity.

Millimetre (Gigabit) wireless is a potential future technology that may resolve remote area connectivity issues when combined with expected improvements to solar and batteries for remote unpowered tower sites. A full report will be presented to Council at its 29 March 2017 meeting for decision.

54. Electric Vehicle Charging Stations

Multiple electric vehicle charging stations are being considered for installation in the Tararua District during the 2017 calendar year. This follows the announcement by Government late last year to invest in 64,000 electric vehicles over the next 5 years. Investigations into this field are underway with providers and lines companies who will be asked to supply high voltage service to sites.

55. National UAV (Drone) Industry Conference

Peter Wimsett recently represented Council at the national Unmanned Aerial Vehicle (UAV) conference. This subject is expected to become a major issue for councils to manage drone access to public areas and as an opportunity for improved council operations and management. There is a strong business case for councils to invest in drones for multiple purposes within council with very short payback periods. The burgeoning UAV industry has developed in NZ with a number of manufacturers, research groups and commercial operators now showing the true value that the UAV technology can deliver.

The conference featured presentations from Civil Aviation Authority, Airways Corporation, UAVNZ, Flirtey, Massey University, the NZ Fire Service, the NASA UAS Traffic Management project and the Hon Simon Bridges (Minister of Transport) who gave a key note speech noting the opportunity that the industry represented to New Zealand and our strong current leadership and innovation, including their safe use and management of privacy.

Conference topics included:

- Development of government policy and regulations
- Council public access to drones
- Public perceptions and privacy issues
- Property owner rights and permissions
- Safety and operational best practice
- Commercial impact and economic benefits
- Beyond line of sight operations
- Remote sensing and UAV technology development

56. Tararua Aquatic Community Trust

The Trust has decided to extend opening Hours by several hours a week to better accommodate demand. These hours will apply for School Term One, 1 February 2017 to 13 April 2017.

Monday	8am - 7pm
Tuesday	6am - 7pm
Wednesday	6am - 7pm
Thursday	6am - 7pm
Friday	8am - 5:30pm
Weekends	10am - 5pm
Public Holidays	12pm - 5pm

A new emergency exit door has now been installed on the recommendation of the Council Building team and the two existing emergency doors have also been upgraded. The interior and exterior LED light upgrade is now 85% complete. While the facility electricity account has now leveraged the All of Government Council pricing with Contact Energy.

57. Bush Multisport Contract

A new contract has been revised and delivered to the Bush Multisport Trust.

Key elements include the ongoing partnership relationship and joint ownership of some assets and how these assets are to be managed and maintained.

58. Naenae - Tararua Walkway

Health and safety permission was granted in June 2016 by Council for volunteers to cross and build access over Council paper road at the end of Naenae Road, south-west of Pahiatua. The purpose of the walkway is to connect Manawatu with Tararua for recreational purposes and enhance tourism opportunities for the health and wellbeing of residents and visitors.

A number of concerns from two adjacent land owners have now been received, including concern for lack of parking area. These and other matters have been registered by Council staff, along with reported damage to the track-work undertaken by volunteers and theft of their tools. This situation is less than ideal and Council staff are investigating options with Walking Access Aotearoa, DOC representatives and with the respective interested parties.

59. Bluff Road Woodville

The issues of access to the Manawatu River off Bluff Road and nearby issue of building structures on Council road reserve remain unresolved.

There are a high number of interested parties regarding public access to the Manawatu River.

These include immediate land or vested owners, are Mr P G & Mrs S L Brass, Tararua District Council, Department of Conservation and Land Information New Zealand.

There are also a number of community groups who wish for ongoing access to the River. This is an important consideration of Council – being one to facilitate recreational use of our public places either directly or indirectly.

Options now formally suggested to Mr and Mrs Brass are as follows:

- Council bypasses land that confers access to the River, and create a new access way over Council and LINZ land to the river reserve.
- Pedestrian access way over their land by way of legal easement
- Council could consider “stopping the road” that is affected by the building encroachment with both Parties agreeing to the sale of the 200m² of land sought as a public access way, and use this as part of a land swap against the area required for the encroachment, and subject to valuation.

Allowing public access carries the ongoing risk that all public places encounter – that of anti-social behaviour abusing the right of access. While this is something that has to be managed for all public areas, it is not a reason to deny public access.

Any decision and agreement will only be confirmed through written legal documentation and due process.

60. IT Network

Investigations for renewal of the now almost 8 year-old Gigabit network equipment is now underway. This equipment supports internal IT services and establishes future hardware for data traffic management and security, in conjunction with Council’s firewall equipment. This project is taking consideration of the work completed last year on disaster recovery plans for IT infrastructure. It is also factors in potential future shared services with MW LASS councils. It utilises the Council fibre optic network that has now achieved its original return on investment period. It is likely to be “lit” at new speeds of 10 Gigabit or greater.

61. Civica

Civica has delivered its first beta version of a bank reconciliation module developed for New Zealand councils. While this is exciting news, it has taken over 5 years for Civica to deliver this upgrade.

62. Fibre to Oringi

Scanpower has been working with Chorus to cable fibre to the Oringi Business Park.

63. Mobile Service

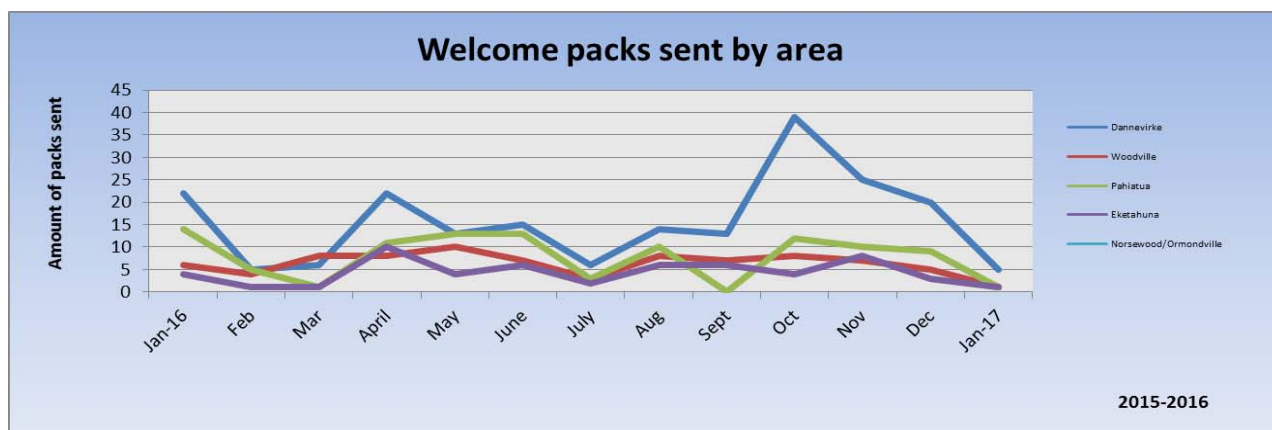
The Ministry of Internal Affairs has completed negotiations for the public sector for new telephony and data services. There are multiple product offerings from the major telecommunication and data companies and these are now being presented and considered by Council staff.

Economic Development and Communications

Tararua I-SITE

64. Welcome Packs

A total of 8 Welcome packs were sent during January 2017; one of these was sent outside of the district.



65. Creative Communities NZ

Applications are now open for the first funding round of 2017. The closing date for applications is 31 March 2017. These will be available in the Service Centres, as well as on the TDC website, and have been sent to relevant clubs and organisations.

66. Tararua.com

Staff have been trained on the new website, and this is going well.

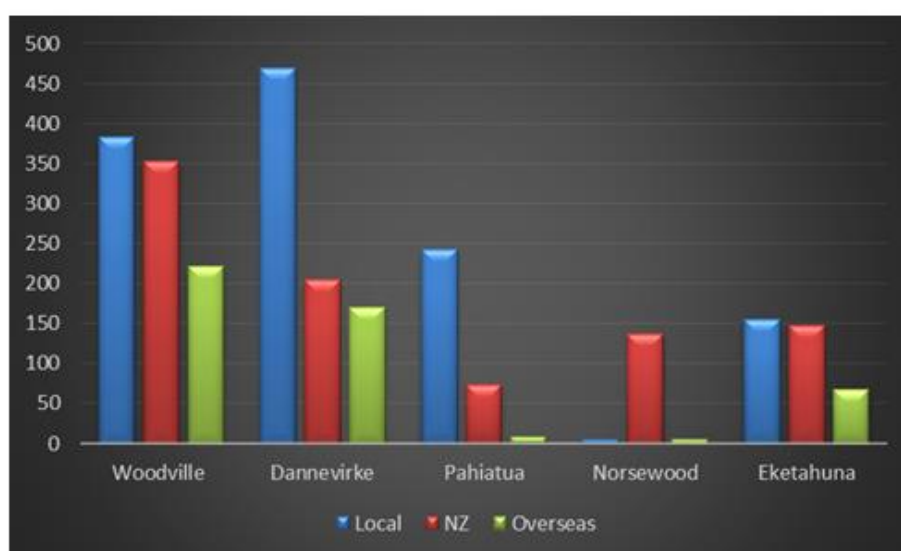
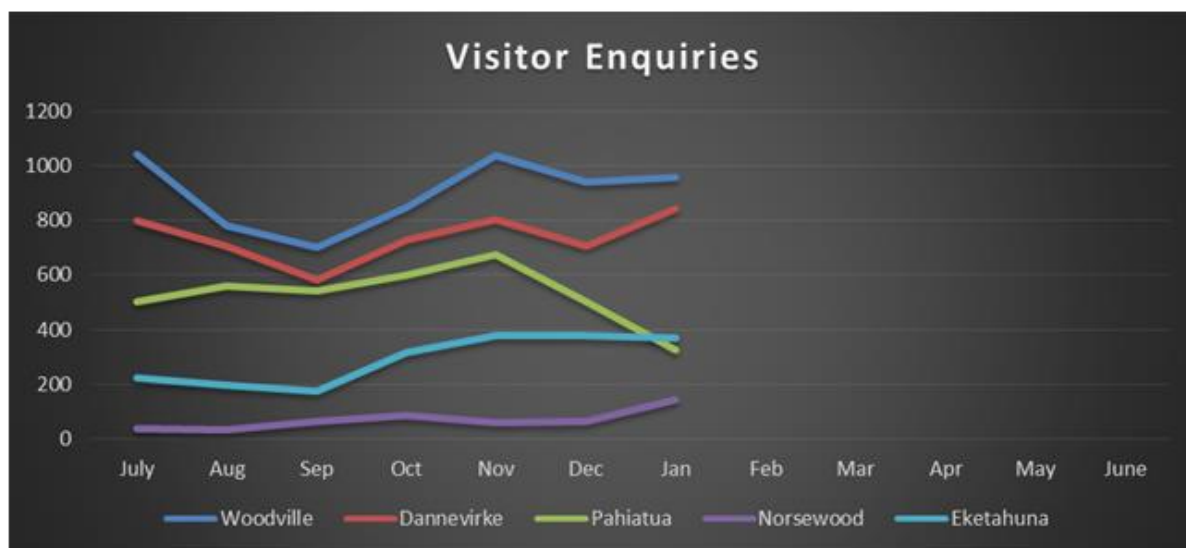
67. Staff Vacancy

Samantha Petersen has resigned and the vacancy has been advertised. Applications close 17 February 2017.

68. Tararua Passport

It has been decided to extend the Tararua passport to 30 June 2017. The Tararua Passport will also be given out at the Covi Motorhome Show and Mystery Creek.

69. Tararua i-SITE and Info Centre Statistics



January 2016	Local	NZ	Overseas
	1,254	915	474
January 2017			
	1,291	1,044	481

70. Accommodation & Travel Sales– Tararua i-SITE

January 2017

Start date: Sunday, 1 January 2017

Note: All amounts in this report include GST

End date: Tuesday, 31 January 2017

Selected by: Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	10	10	\$3458.00	\$345.80	10.0%	\$34.58	3,112.20	\$3458.00
Intercity Coachlines	32	33	\$1118.00	\$111.80	10.0%	\$3.49	1,006.20	\$1118.00
Bookit Online Accommodat	5	5	\$1029.00	\$123.48	12.0%	\$24.70	905.52	\$1029.00
Blue Bridge	3	3	\$452.00	\$45.20	10.0%	\$15.07	406.80	\$452.00
Tranzscenic	1	1	\$278.00	\$27.80	10.0%	\$27.80	250.20	\$278.00
Tranzit Coachlines	10	18	\$220.00	\$22.00	10.0%	\$2.20	198.00	\$220.00
Naked Bus	2	2	\$138.00	\$20.70	15.0%	\$10.35	117.30	\$138.00
Subtotal	63	72	\$6693.00	\$696.78	10.4%	11.06	\$5996.22	\$6693.00
Total	63	72	\$6693.00	\$696.78	10.4%	11.06	5,996.22	\$6693.00

January 2016

Start date: Friday, 1 January 2016

Note: All amounts in this report include GST

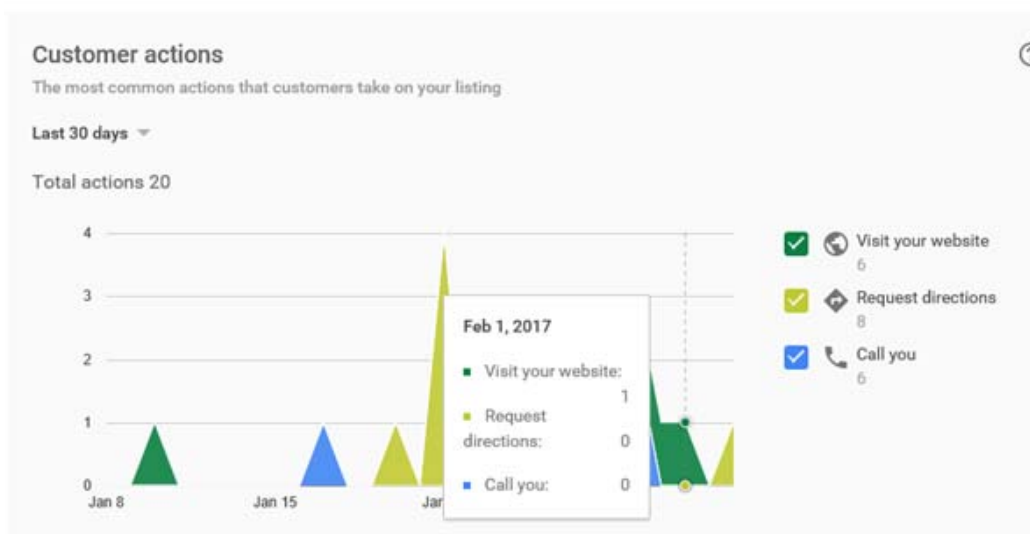
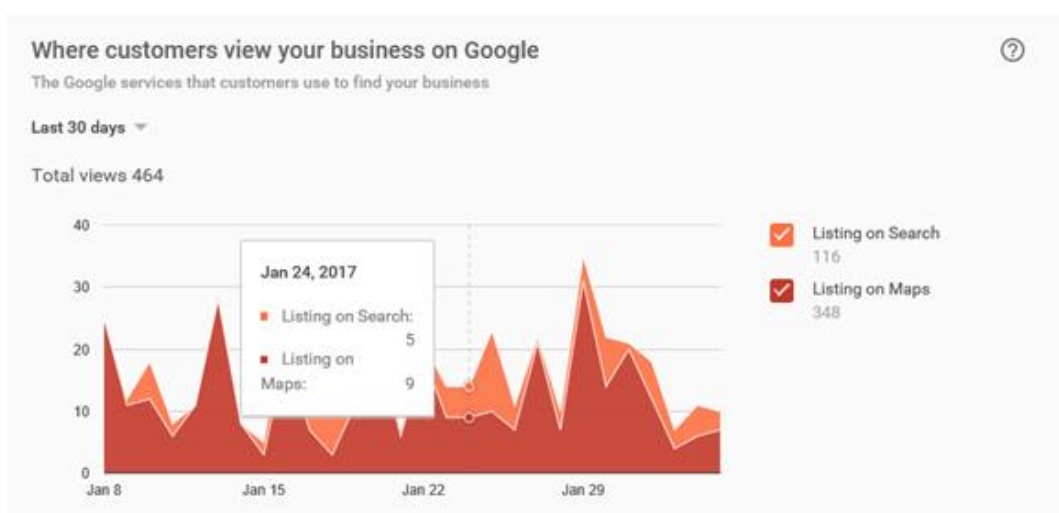
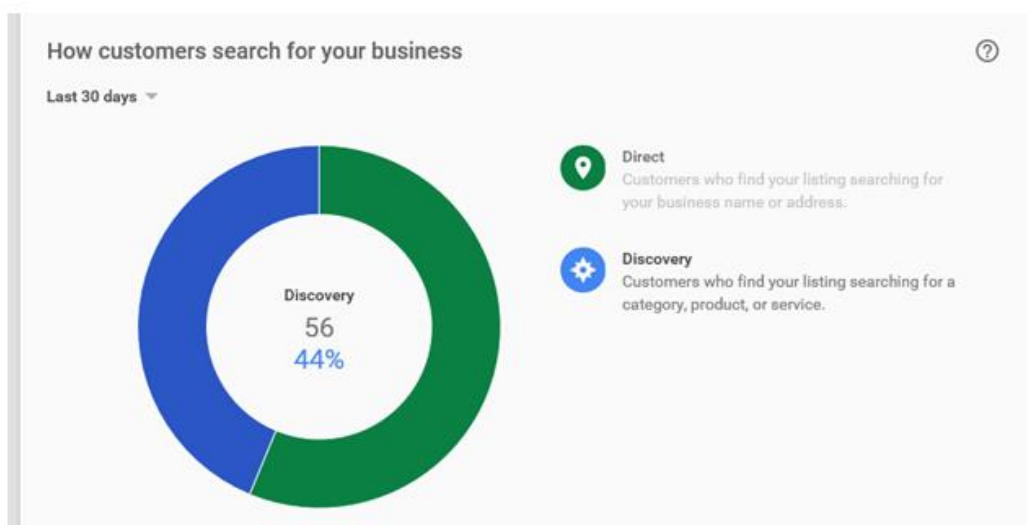
End date: Sunday, 31 January 2016

Selected by: Sale date

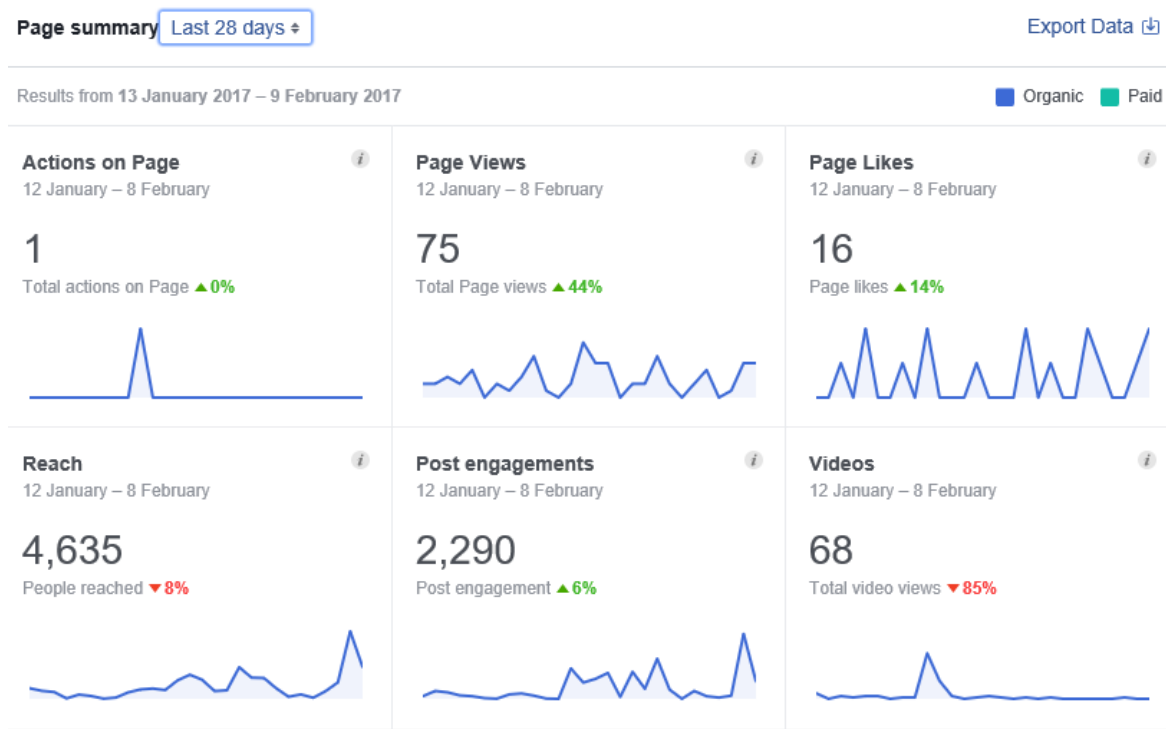
Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	8	8	\$2826.00	\$282.60	10.0%	\$35.33	2,543.40	\$2826.00
Blue Bridge	5	5	\$1572.00	\$157.20	10.0%	\$31.44	1,414.80	\$1572.00
Bookit Online Accommodat	10	10	\$1174.00	\$140.88	12.0%	\$14.09	1,033.12	\$1174.00
Intercity Coachlines	24	24	\$1088.00	\$108.80	10.0%	\$4.53	979.20	\$1088.00
Bridge to Nowhere	1	2	\$310.00	\$31.00	10.0%	\$31.00	279.00	\$310.00
Whale Watch Kaikoura	1	2	\$290.00	\$29.00	10.0%	\$29.00	261.00	\$290.00
Te Puia	1	2	\$232.00	\$23.20	10.0%	\$23.20	208.80	\$232.00
Naked Bus	8	8	\$205.97	\$20.60	10.0%	\$2.58	185.37	\$205.97
Tranzit Coachlines	4	6	\$84.00	\$8.40	10.0%	\$2.10	75.60	\$84.00
Gannet Beach Adventure	1	1	\$44.00	\$4.40	10.0%	\$4.40	39.60	\$44.00
Subtotal	63	68	\$7825.97	\$806.08	10.3%	12.79	\$7019.89	\$7825.97
Total	63	68	\$7825.97	\$806.08	10.3%	12.79	7,019.89	\$7825.97

Interislander and Intercity & Tranzit sales are up on last January, whilst other ticketing agencies have decreased.

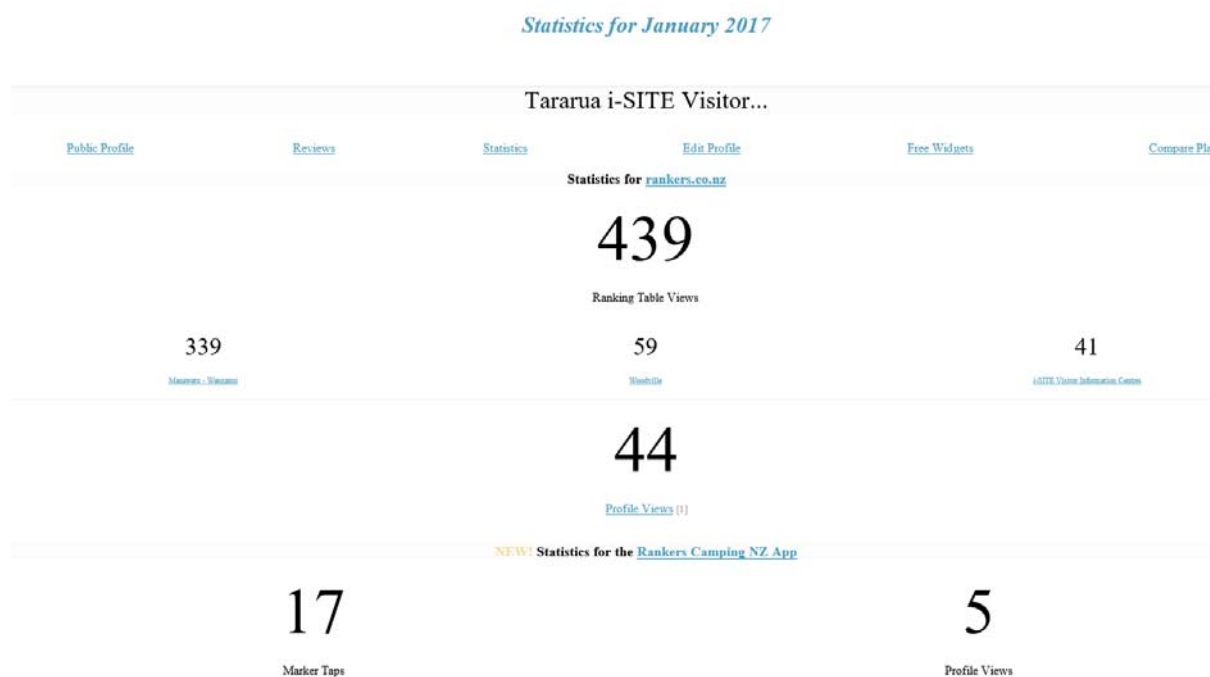
71. Social Media Google my Business



72. Facebook

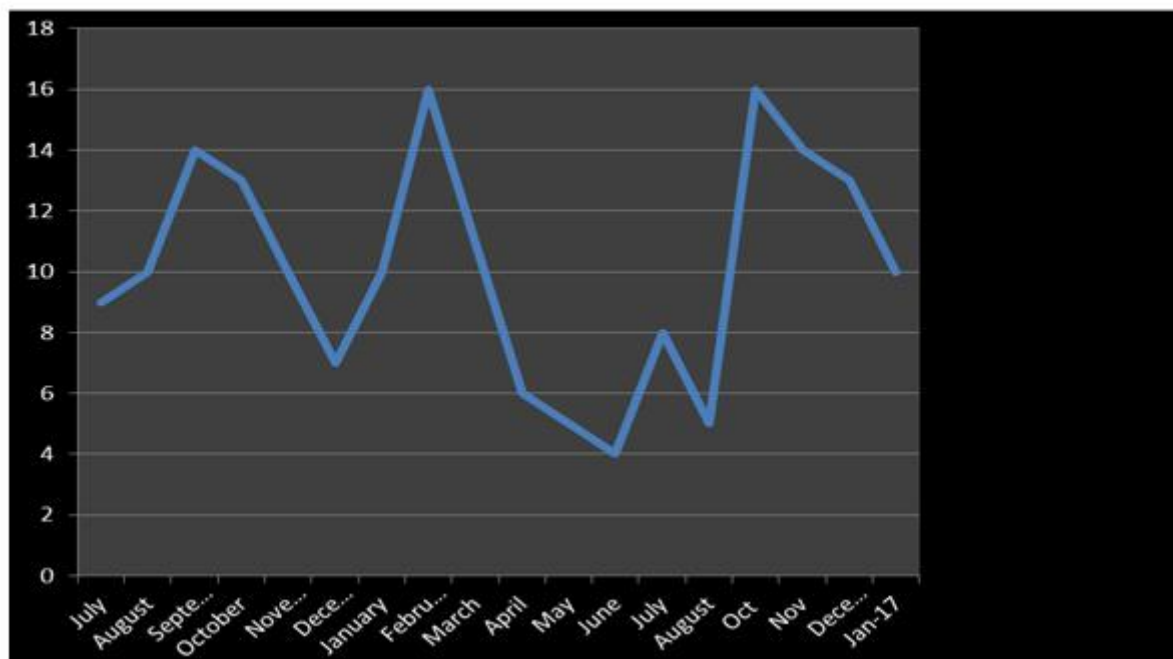


73. Rankers Camping NZ App statistics for Tararua – January 2017

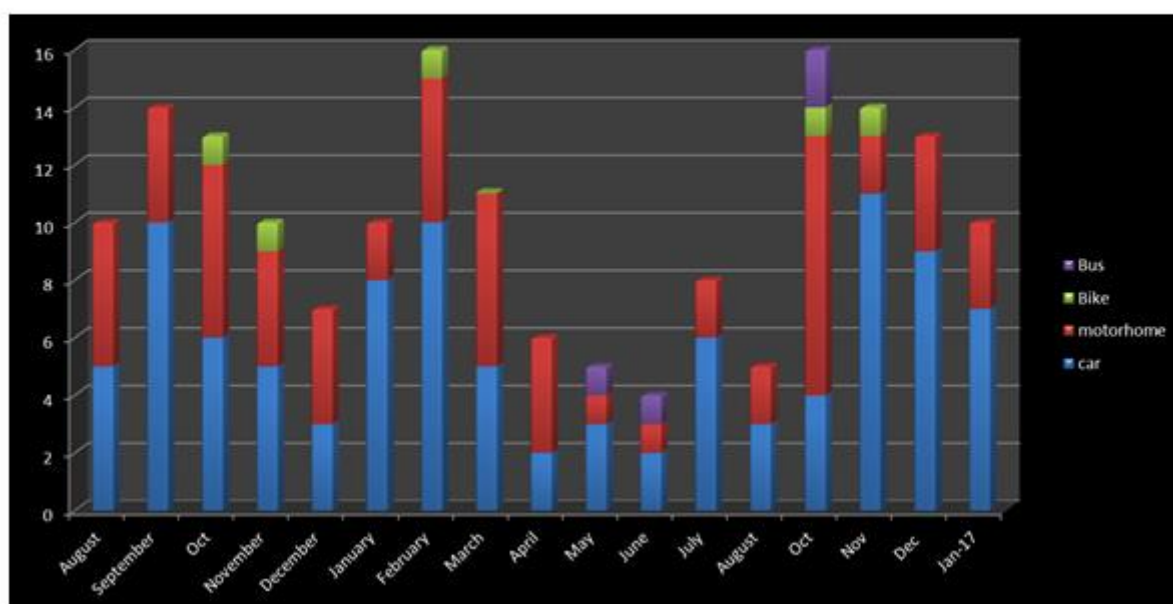


74. Visitor Surveys

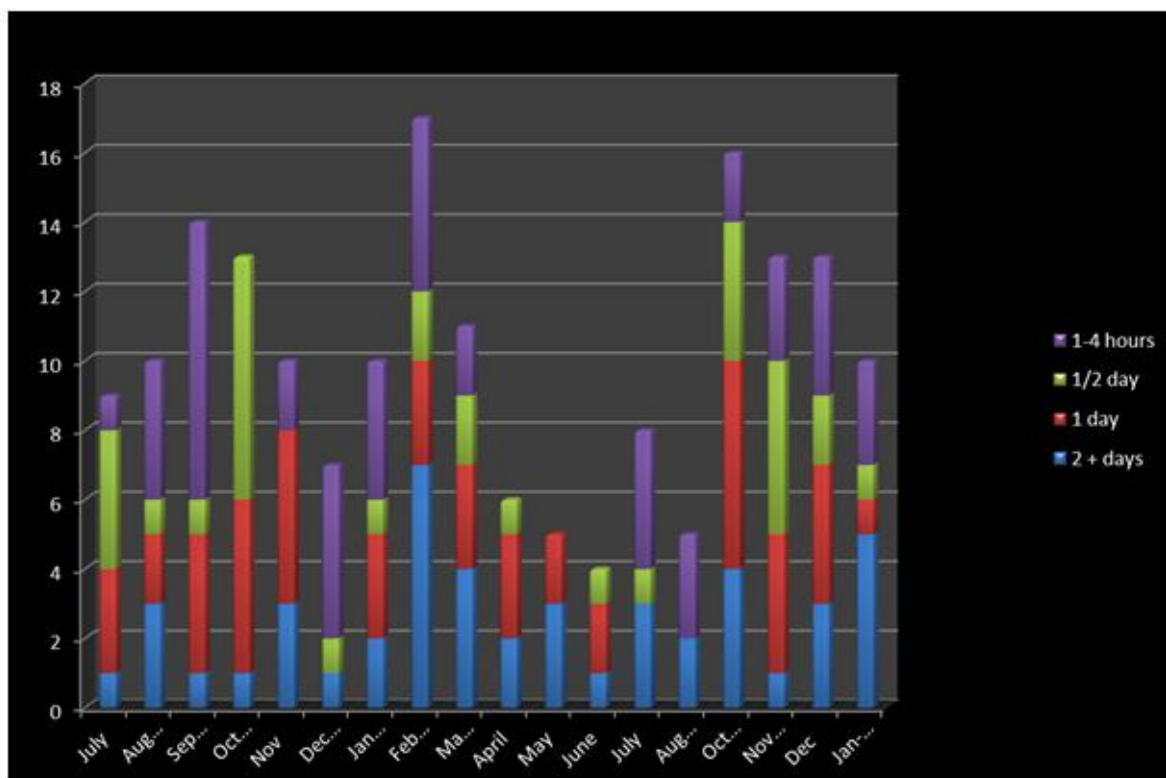
Surveys completed



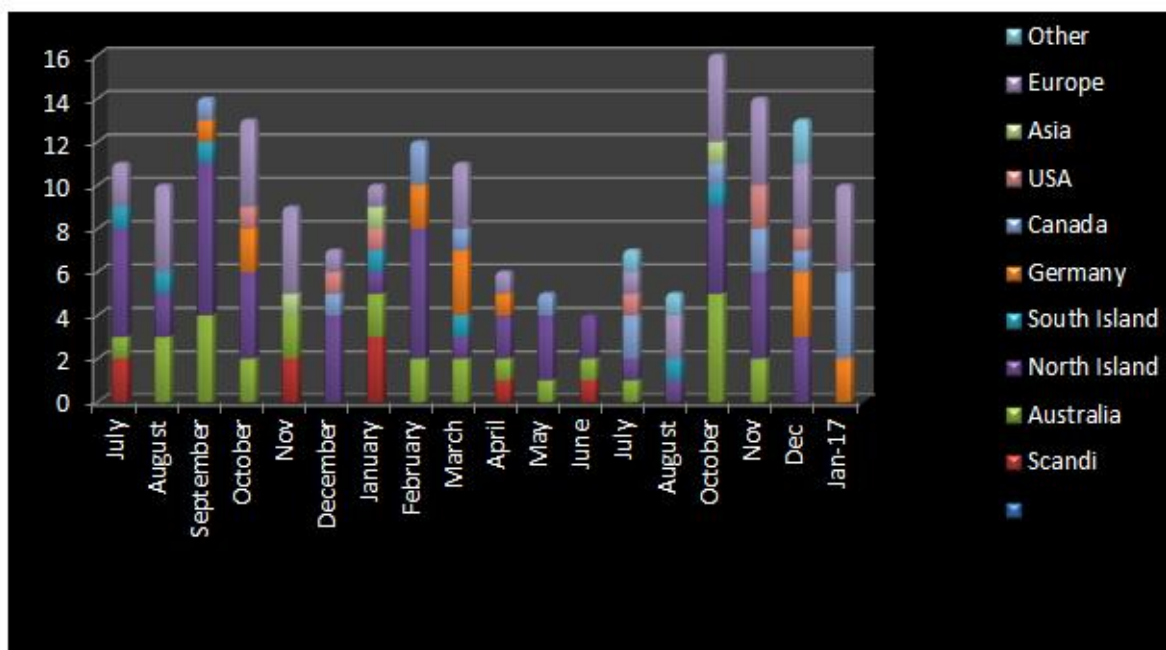
How are they travelling?



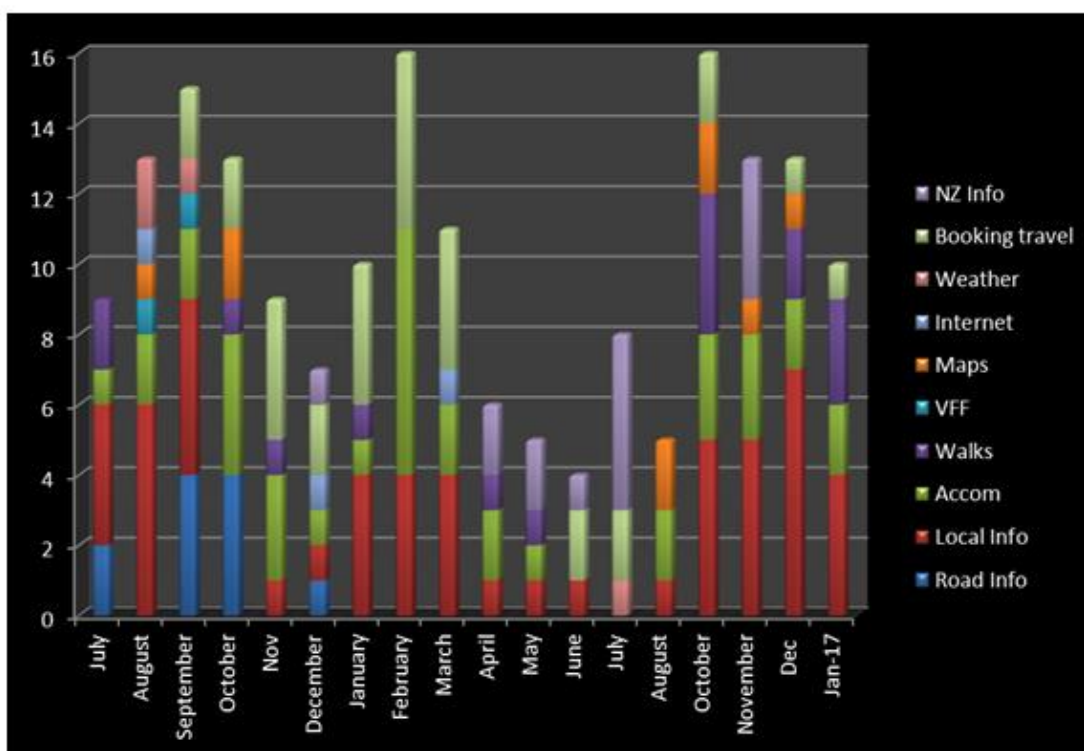
How long did they stay?



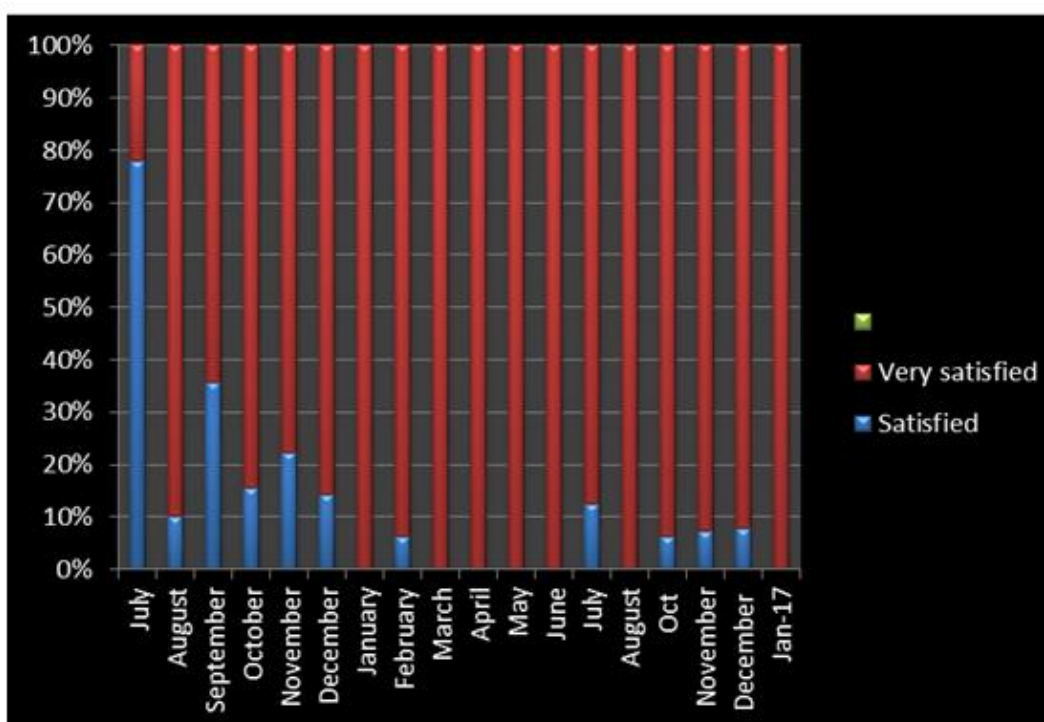
Where do they come from?



What did they ask for?



How satisfied were they?



Regulatory

Alcohol Licensing

75. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New	0	0	0
On Licence - Renewal	0	0	0
Off Licence - New	0	0	0
Off Licence - Renewal	0	0	0
Club Licence - New	0	0	0
Club Licence - Renewal	0	0	0
Manager Certificate - New	0	0	0
Manager Certificate - Renewal	1	0	0
Special Licence	6	2	0
Temporary Authority - On	1	1	0
Temporary Authority - Off	1	1	0
TOTAL	9	4	0

76. Non-Financial Performance Measures For Year (from 1 July)

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	95%	30% On Target

Animal Control

77. General

There seems to be a slight increase in dog rushings and aggression. One dog was reported for biting a child on the face. The dog was impounded and an investigation undertaken. The family refused to give a statement in regards to the attack, so the dog was returned after all fees were paid.

Another incident involved two dogs attacking a tethered goat in Dannevirke, where the goat had to be euthanised because of the injuries sustained. The incident was reported by the media. The dogs were impounded and incident investigated. The dog owners were advised to consider signing the dog over for euthanising. The dogs have since passed their impounded collection date and will be euthanised.

There has been an increase of barking complaints from Makutoku/Ormondville area by the same complainant. An occasional static monitor will be undertaken to ensure a problem is not occurring.

Unregistered dogs are still being seized when the space is available. The pound had a very busy month.

78. Dog Pound Statistics

Reason for Impounding	Total for Month	Total for Year (from 1 July)
Roaming	23	89
Unregistered	7	29
Roaming and known to be unregistered	5	53
Rushing	3	3
Barking	0	3
Failure to comply with classification - Menacing	0	0
Failure to comply with classification -Dangerous	0	0
Failure to comply with Bylaw	0	0
Attacking - Person	2	7
Attacking – Stock	2	3
Attacking - Domestic Animal	2	3
Attacking - Protected Wildlife	0	0
Released to Council	3	8
Welfare	6	14
TOTAL	53	212

Resolution of Impounding	Total for Month	Total for Year (from 1 July)
Returned to Owner	28	118
New Owner/Rehomed	12	57
Destroyed	5	29
TOTAL	45	204

79. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	5	3	8
Preferred Dog Status	350	5	355
Rural Domestic Dog	1750	106	1856
Urban Domestic Dog	900	149	1049
Working Dog	3288	179	3467
TOTAL	6293 (93.4%)	442	6735

80. Infractions Issued under the Dog Control Act 1996

Section	Offence	Total for Month	Total for Year (from 1 July)
18	Wilful obstruction of Dog Control Officer or Ranger	0	1
19(2)	Failure or refusal to supply information or wilfully providing false particulars	0	0
19A(2)	Failure to supply information or wilfully providing false particulars about dog	0	0
20(5)	Failure to comply with any bylaw authorised by the section	0	0
23A(2)	Failure to undertake dog owner education programme or dog obedience course (or both)	0	0
24	Failure to comply with obligations of probationary owner	0	0
28(5)	Failure to comply with effects of disqualification	0	0
32(2)	Failure to comply with effects of classification of dog as dangerous dog	0	0
32(4)	Fraudulent sale or transfer of dangerous dog	0	0
33EC(1)	Failure to comply with effects of classification of dog as menacing dog	0	0
33F(3)	Failure to advise person of muzzle and leashing requirements	0	0
36A(6)	Failure to implant microchip transponder in dog	0	0
41	False statement relating to dog registration	0	0
41A	Falsely notifying death of dog	0	0
42	Failure to register dog	33	76
46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc	0	0
48(3)	Failure to advise change of dog ownership	0	0
49(4)	Failure to advise change of address	0	0
51(1)	Removal, swapping, or counterfeiting of registration label or disc	0	0
52A	Failure to keep dog controlled or confined	1	4
53(1)	Failure to keep dog under control	0	2
54(2)	54(2) Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise	0	0

81. Classified Menacing Dogs

Menacing Classification Type	Total
33A(1)BII - Characteristics typical of Dogs Breed/Type	1
S33C(1) - Dog of Breed / Type in Schedule 4	83
33A(1)(BI) - Observed or Reported Behaviour of Dog	20
TOTAL	104

82. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Total for Year (from 1 July)
Aggressive Dog							1		3	4	16
Barking Dog - First Call - Record Only					4		2	19	7	32	190
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED					1			15	5	21	103
Dead Dog							1		1	2	8
Dog Attack					1		1	3		5	19
Dog Bylaw Breach										0	1
Dog Other		1	1		3	6	24	9	13	57	336
Dog Welfare Concern							3	1	1	5	20
Roaming/ Uncontrolled/ Secured Dog			1		1	2	17	10	8	39	277
Roaming Stock						1	11	1	1	14	118
Rushing Dog							1	2	2	5	18
TOTAL		1	2		10	9	61	60	41	184	1106

83. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2020 and 2023	Not Measured	N/A	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	89% Needs Improvement Target 100%	100%	100% Achieved
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	5 Needs Improvement 2 Needs Improvement	Minimum of 6 articles per year Minimum of 4 educational presentations per year	6 Achieved 2 <i>Note 1</i>

Note 1: Council will continue its efforts to invite and encourage schools to receive a DogSmart Education presentation.

84. Non Financial Performance Measures for Month – Dog Attack

Month	TOTAL CRM's	Responded to within 2 hours
July	1	100%
August	1	100%
September	5	100%
October	4	100%
November	3	100%
December	1	100%
January	5	100%
February		%
March		%
April		%
May		%
June		%

Building

85. General Matters

A building consent has been issued for a large cow barn in Pahiatua, valued at \$878,000. The Council has issued a mixture of building consents with a new dwelling in Pahiatua, a couple of large house renovations and numerous garage/farm sheds being constructed in the Tararua District.

The building team has been receiving a lot of inquiries from people outside the Tararua District about building new dwellings or renovating dwellings or commercial properties.

86. Short Course, Workshop or Conference Attendance

Trevor Burlace attended the Central BOINZ meeting in Palmerston North with guest speakers from CEO Nick Hill from BOINZ and Gavin Edwards from NZ Home Heating Association. TDC has been approached to have a Central BOINZ meeting in Dannevirke, and a date will be confirmed later.

87. Legislation Changes or Legislation Comments

The Building (Earthquake – prone building) Amendment Act 2016 is not in force waiting the methodology to be approved, (possible date 1 July 2017).

88. Non-Compliance Issues and or Breaches of the Act

A building consent was lodged with the Council for a new dwelling that shows the proposed dwelling encroaching on to road reserve.

Action Taken

The owner and building contractor have been informed of the situation and are in discussion with Tararua Alliance. The building consent cannot be issued unless the applicant is the legal land owner.

Resolution

Work in progress

89. Building Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Code Compliance Certificate issued	13	186
10 days or Less	20	91
11 - 15 Days	2	54
16 - 17 Days		24
18 – 19 Days	1	9
20 Days		4
>20 Days		0
TOTAL	23	182
Percentage processed within 20 day limit	100%	100%
Total Value	\$2,310,346	\$10,211,188
Average Value	\$100,449.83	\$56,105.43

Inspection Results Report –	Total for Month	Total for Year (from 1 July)
No of passed inspections	77	686
No of failed inspection	23	92
TOTAL	100	778

90. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	100% Achieved
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	100% Achieved

NOTE 1: Swimming pool inspections are generally undertaken in the summer months.

91. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	2	0	1	1
November	3	1	2	0
December	1	1	0	0
January	1		1	
February				
March				
April				
May				
June				
TOTAL /270				

**-on inspections the pools are not there ie have been removed by owners*

The owners of the Pools that have failed have been sent a letter asking that repairs and/or modifications be made.

General Inspection

92. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.340	45.35
August	0.710	187.06
September	0.980	107.56
October	0.570	100.01
November	1.030	189.96
December	0.540	99.95
January	1.000	122.95
February		
March		
April		
May		
June		
Total for Year (from 1 July)	5.170	852.84

January 2016 - 0.240 was collected.

January 2017 - 1 ton was collected.

93. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Abandoned Vehicle						1	2		1	4	31
Fire Hazards							4	10	5	19	27
Illicit Dumping				1			14	1	2	18	101
Noise -Stereo/ Drums/ Party - First Call - Record Only		1		1			8	7	13	30	143
Noise -Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED		2					11	16	7	36	161
Machinery / Vehicle Noise on Private Property - First Call - Record Only										0	4
Machinery / Vehicle Noise on Private Property - SECOND CALL / ATTENDANCE REQUIRED								1		1	6
Noise Other - First Call - Record Only										0	2
Noise Other - SECOND CALL / ATTENDANCE REQUIRED										0	1
Overhanging Trees or Projections from Private Property								1		1	5
Stock Crossings										0	2
Wasp & other Pests Complaints										0	0
TOTAL	0	3	0	2	0	1	39	36	28	109	483

Comments on CRMs

There have been quite a few abandoned vehicles, which may be due to a lower price for metal. Eleven urban fire hazard letters were issued. One fire hazard will be removed by our contactor within the next two weeks. Another fire hazard was removed manually by Council staff.

94. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	95.9% On Target	95%	97.6% Achieved
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	100% On Target	90%	100% Achieved

95. Non-Financial Performance Measures for Year (from 1 July) - Noise

Month	TOTAL CRM's	Responded to within 1 hour
July	10	100%
August	14	100%
September	6	83.3%
October	31	93.5%
November	33	100%
December	31	100%
January	36	94.4%
February		%
March		%
April		%
May		%
June		%

Health

96 General Matters

Business as usual this month. The Environmental Health Officer has been in the process of planning workloads for scheduling inspections and verifications for the year ending June 2017. Water quality monitoring for school swimming pools commences in February. This is an annual visit to schools with active swimming pools in the Tararua District and is undertaken on behalf of the Ministry of Health. The aim is to provide assistance to the schools and ensure that the water quality is safe for students.

97. Legislation Changes or Legislation Comments

The transition for food businesses with an on licence ends on 31 March 2017. This sector must register a food control plan before this date. The Ministry will be utilising a VADE approach to ensure these businesses meet their obligations under the Food Act 2014. Approximately 80% of these businesses have a registered food control plan to date. A targeted food control plan workshop is scheduled for 27 March 2017. Those yet to register will be invited to attend and those who have previously attended a workshop, but not registered, will be sent a reminder. The Ministry is working through a process for businesses that remain reluctant to register and are developing a National Compliance Strategy.

98. Non-Compliance issues and/or Breaches of the Act

No non-compliances or breaches of the Act were reported for the month of January 2017.

99. CRMs

January	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Dead Animal/s - Private Property							1			1	3
Hazards Environmental Spill										0	3
Health Complaint Miscellaneous							1	1		2	13
Industrial Noise Complaint										0	0
Offensive Odour										0	4
Poultry Noise										0	4
Rodent Infestation								1	1	2	6
Smoke Nuisance							1	2	2	5	14
Total	0	0	0	0	0	0	3	4	3	10	47

100. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	90% Target 93% Achieved	90%	52% On target

	Total for Month	Total for year (from 1 July)
High Risk Food Inspections	4	41
Low Risk Food Inspections	2	9
Food Control Plan Audits	3	24
New Business Enquiry	1	11
New Food Business Registered	1	6
Business Closed	1	6

*Change of ownership for existing Business

Planning

101. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Advertising Signs, Unlawful, Unsightly, Hazardous							1			1	3
Environmental Amenity - Derelict Vehicles, Unsightly Odour/ Storage on Private Land										0	0
Noise Explosion or Vibration										0	1
Windfarm Noise Complaint						6	1			7	41
Total	0	0	0	0	0	6	2	0	0	8	45

102. Monthly Resource Consents Statistics - 2016/17

Application Type	Applications Received	Applications Granted	Applications Refused
Subdivision Consents	2	4	
Land Use Consents	0	2	
TOTAL	2	6	
TOTAL FOR YEAR (FROM 1 JULY)	22	28	

103 Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	83% Agree 85% Target	85% Target	100% NOTE 1
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days	98.11% Achieved 100% Target	100%	100% Achieved
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	100% Achieved 100% Target	100%	100% Achieved

Note 1: Two customers were available to respond to the survey. Both rated the advice received as helpful. Three customers have not responded at the time of this report.

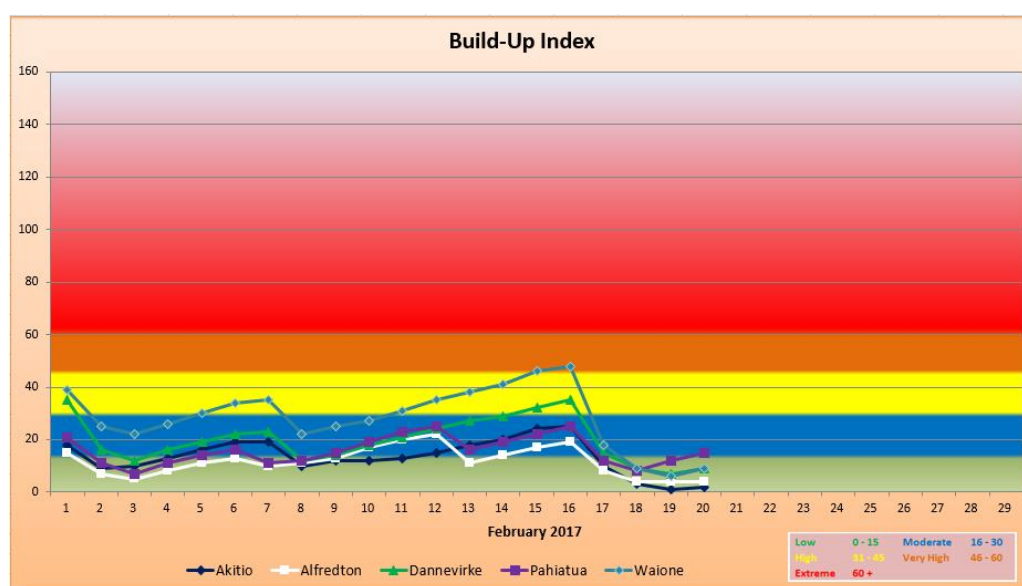
Emergency Management



Rural Fire

104. Fire Danger Level

The current weather patterns have reduced the Fire Danger Level to Moderate. However, there is still a lot of dead dry grass under the green top. Until this rots there is the chance of a fire. So far to date it has been a very quiet fire season for the Tararua District with little work for Rural Fire parties.



105. FENZ Transition

We continue to provide information to the FENZ transition team and should have some idea of where we stand in relation to staffing and dates for discussions on use of assets late March 2017. We are represented at the National Principal Rural Fire Officers meetings by Paddy and the National Chairs meetings by Blair in relation to FENZ.

106. Waimarama Road Fire

TDC provided staff in the form of a combined NZFS/Rural crew with 4wd and trailer on day one along with the PRFO working in the Planning/Intel section. On day two we sent our 4x4 tanker to the fire and it was well used being the only off road tanker available until the Army arrived late on the second day. Two fire crews from the Tararua Alliance worked all day on day two and day three and did an excellent job. 36 drums of Class A foam were sent up from our stocks and will be replaced at a later date. Our people and equipment performed well and many lessons were learned as a result.

107. Incident Reports (to 11 January 2017)

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	0	1	0	0	1	2	1						5
Vehicle - Car, Truck etc.	2	0	0	1	0	0	2						5
Farm/Forest Machinery	0	0	0	0	0	0	1						1
Camp fires/bonfires/rubbish fires	0	0	0	0	1	1	0						2
Smokers	0	0	0	0	0	0	0						0
Land clearing escaped - Open Fire Season	0	0	0	0	0	1	1						2
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0	0	0						0
Structural - House/Shed	2	1	0	1	1	1	4						10
Pyrotechnics Fireworks	0	0	0	0	0	0	0						0
False Alarm	1	3	3	2	3	2	3						17
Medical Assist	0	1	1	0	1	1	2						6
Motor Vehicle Accident	0	0	0	0	0	0	2						2
Miscellaneous	0	0	0	0	2	1	0						3
Total	5	6	4	4	9	9	16						53

Civil Defence



108. Training

A basic training programme is being prepared for our Civil Defence Volunteers and will be rolled out beginning in March/April this year. Paddy is busy preparing the training packages which will include an Introduction to Civil Defence Coordination, Operating a Civil Defence Centre, First Aid, HSE and radio training.

109. Meetings

Paddy attended an East Coast LAB meeting and a Manawatu-Wanganui CDEM Group meeting.

110. Community Resilience

A number of meetings have been planned with our Community CD Groups during February and early March to introduce the new training packages.

111. Data Capture of Volunteer Records

This project is progressing well with all Rural Fire records captured along with training completed records. We are in the process of data validation for Rural Fire records at the moment. A request for Civil Defence volunteer information will be made at the next round of community CD meetings. Data will also be collected during the initial roll out of CD volunteer training.

112. Civil Defence Centre Guide

This guide has been written; however certain graphics were needed to simplify the Guide. Paddy has met with Wellington Regional Emergency Management Office (WREMO) staff and they have kindly donated all of the graphics needed to complete the Guide. Paddy has also been invited to some of their community training programmes which are being held in Masterton. This will speed up the production of our Volunteer Training Package.

Library

113. General Matters

The Mama/Pepe Ropu will be meeting at the Pahiatua Library weekly from January. This group, managed by Pamera Nahtai-Wahlberg (who works from the Rangitane office in Dannevirke), is for mothers and babies. Each session there will be discussion about the babies and healthcare. Included will be the resources in the library for mothers.

114. EC Read’N Summer Reading Programme

This Eastern and Central Community Trust funded programme was the main focus at all the library branches throughout January.

	Dannevirke	Woodville	Pahiatua	Eketahuna
SRP Enrolments/Target	170/170	30/40	71/70	27/30
Completions	134	Not provided	60	Not provided
iRead enrolments (Yr 7/8)	52/60	0/10	14/20	5/5
Completions	35	Not provided	Not provided	Not provided

Both Dannevirke and Pahiatua Libraries reported a good uptake of new children taking part in the Summer Reading Programme. At Pahiatua, thirty-two of the seventy one children enrolled were taking part in the programme for the first time. At Dannevirke, sixty-nine of their 170 enrolments were first time participants. Taking the Winter Warmers reading programme out to the schools has had a flow on effect with children becoming more aware of the Library and the programmes run.

Entertainers provided by the E.C. Read’N committee ran events at Woodville, Pahiatua and Eketahuna during January. Over the holiday period, 533 children attended these events across the district





The extracts below are from the evaluation forms returned from parents whose children participated in the programme. This programme is designed to alleviate the “Summer Slide” in reading ability over this six week long break from school. These two evaluations show that whether the child is a new or confident reader, the programme helps to keep children’s reading and comprehension up over this period.

In what way did you and your child(ren) find the programme rewarding?

Exciting, Welcoming, My Son who is 5 liked it a lot too because he has started school so his reading / comprehension of basic letters & words was helped ~~exponent~~ significantly during this programme.

Please make any further comments / suggestions / ideas you have on the Programme:

Sam has recently been tested on his reading at 12 months ahead of his age and I am sure the reading programmes contributed to this (Sam has A.S.D. and it took a while for reading to take)

Any comments for our funders, the Eastern & Central Community Trust:

THANK YOU!!!

115. Planning

Promotion flyers for the Children’s Book Club (YOLO) and Little Ears have been made and distributed to promote these programmes.

Tararua REAP is promoting Little Ears at Dannevirke and Woodville within their networks.

Ideas are being explored for the Term 1 holidays Digital Literacy programme.

Planning is underway for the Term One holiday programme. This programme has a digital literacy focus, and the children will learn about constructive play with stop motion animation movie-making. The kits teach students the basics of stop-motion animation and allows them to make their own animated movies with Animate It! Express software.

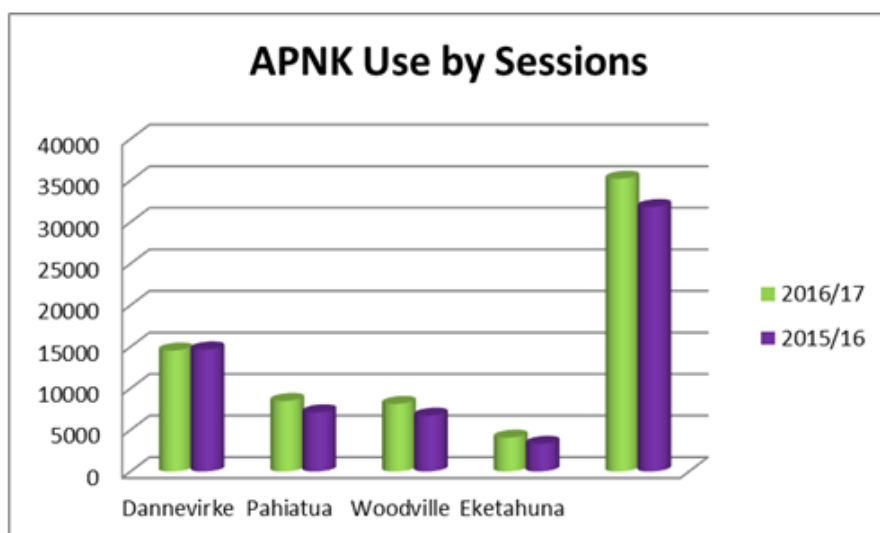
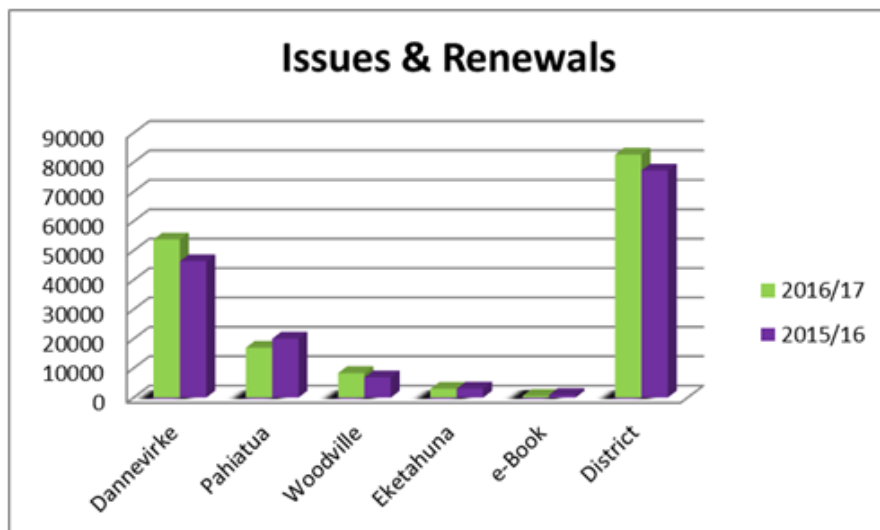
A Teen book club is planned to be piloted at Dannevirke Library.

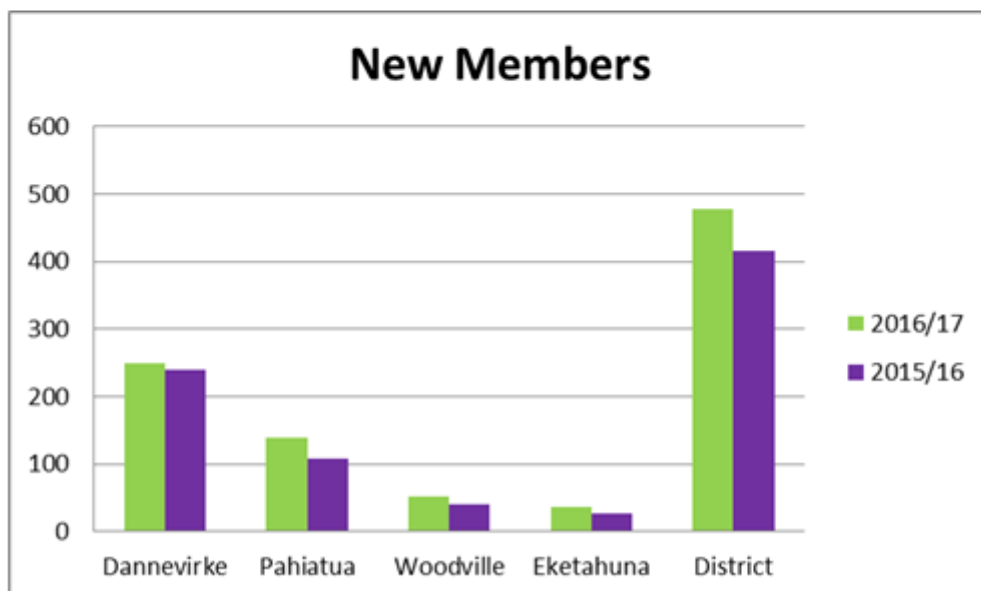
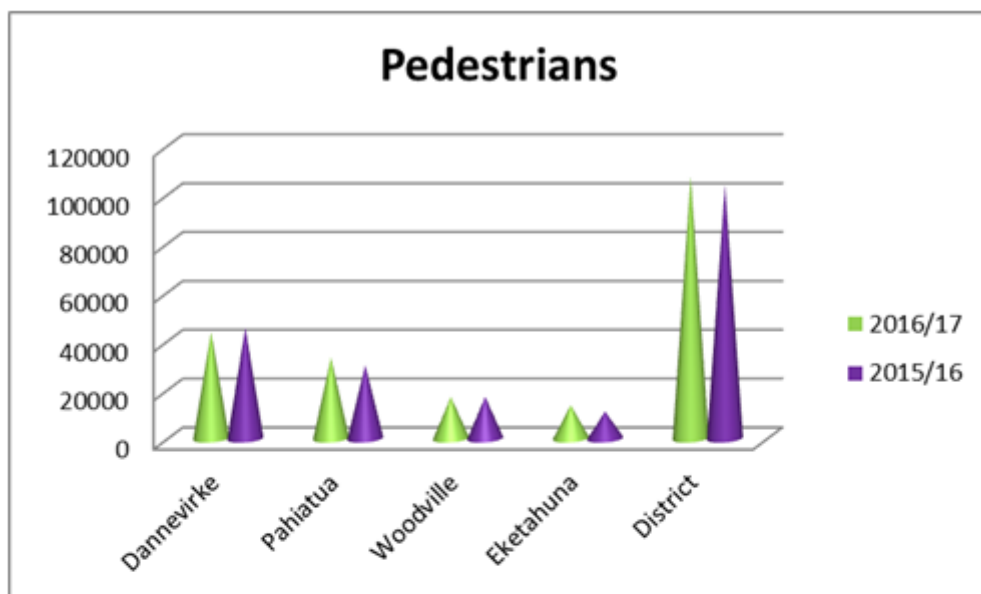
Wairarapa REAP will be holding the Stepping up courses at Pahiatua Library again during Term One.

116. EC Read’N Summer Reading Programme

During early February, staff at each branch will compile the statistics for the programme and send in to the E.C. Read’N committee for evaluation.

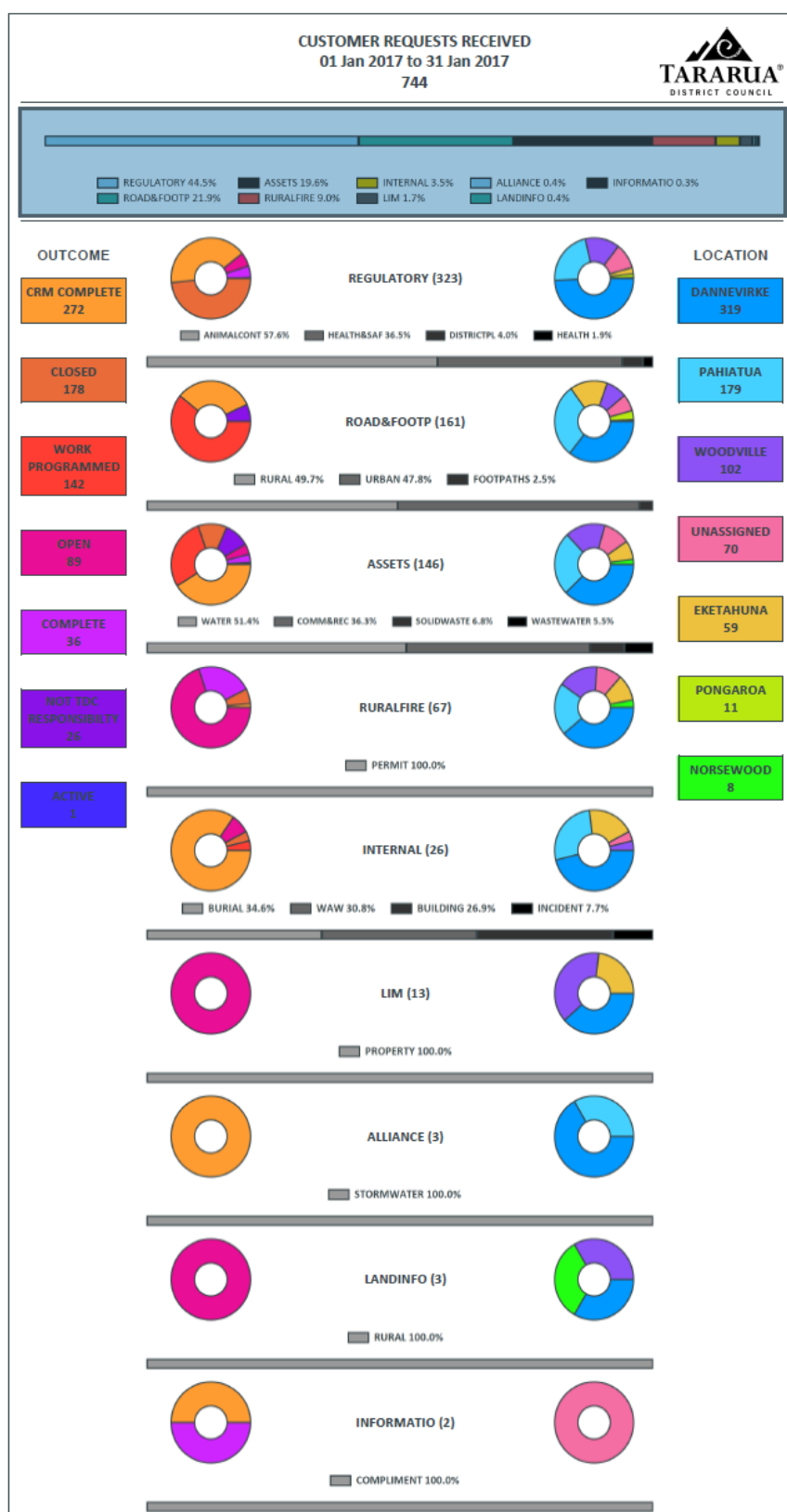
117. Statistics – as at 31 January 2017





Customer Services

118. Customer Service Request – 1-31 January 2017



119. Tararua District

- The Sport Manawatu event project team for the Te Apiti Whānau Challenge met with Meridian staff at Te Apiti Wind Farm on Wednesday 25 January. Staff walked the event site together to get a better understanding of marshal placements and the hazards involved with walking the track. The development of an event safety plan is now underway.
- The Active Ageing brochure is tracking well with the Recreation Advisor continuing to seek content from activity providers.
- The Tararua Recreation Advisor along with the Regional Workforce Development Advisor has scheduled a KiwiSport Workshop to be held in Dannevirke in February to engage our sporting community in the KiwiSport fund application process.
- Applications are now open for the Sport New Zealand Tararua Rural Travel Fund and close on 31 March 2017. Application forms are on the Tararua District Council website and are available from Council service centres.

Rural Travel Fund Eligibility

Applications for the rural travel fund are open to rural sports clubs and rural school teams with young people aged between 5 and 19 years who require subsidies to assist with transport expenses to local sporting competitions. The rural travel fund is managed by the territorial authority and funding should not be provided for the purpose of travel to regional or national events.

Assessment Criteria

The following criteria shall be applied when considering applications for funding. School club teams and sport club teams are defined as:

“A school club team participating in regular local sport competition out of school time, which excludes inter school and intra school competitions played during school time” and/or; “a sports club team participating in organised, regular sport competition through club membership outside of school time.”

- Opus International Consultants Ltd presented the Dannevirke Multisport Complex Incorporated with the final stage of the Draft Consultation Plan.

The committee AGM was held on Tuesday 7 February.

- The Inaugural Anthony Gray & Faith Chase Touch Tournament was held on Saturday 17 December at Coronation Park Dannevirke. Collaboration between Sport Manawatu and Rangitane o Tamaki nui a Rua saw 150 people from 14 teams register for the competition. The competition attracted Touch Manawatu referees and three teams from Palmerston North and one from Otane.
- The Secondary School Advisor met with the sport staff from Tararua College, accompanied by the Active Families Advisor and the Tararua Recreation Advisor to discuss the opportunity of delivering an Active Teens programme at the College. An agreement has been developed between the two parties that will see the programme commence in Term two of the school year.

120. KiwiSport

- Tararua College received \$7,000 from the KiwiSport Secondary School Fund for their participation focussed initiatives at lunchtime and after-school sessions, engaging 68 participants.
- Tararua College received travel assistance to the value of \$6,300 from the KiwiSport Secondary School Fund. The initiative engaged 120 participants, with the funding reducing the cost of travel to competitions for the students.
- Dannevirke High School received \$8,167, engaging 187 participants in Volleyball, Basketball and Touch competitions.

121. Upcoming Events (that we deliver or directly impact on)

- The Tararua Go by Bike Day is scheduled for Wednesday 28 February. The event aims to encourage workplaces, schools and early childcare centres to use active transportation to and from work. In addition, all registered schools and early childcare centres (excluding workplace participants) are eligible to enter the Pimp My Ride photo competition.
 - The Tararua Recreation Advisor is supporting Rangitane o Tamaki nui a Rua Inc with the delivery of their duathlon training programme. The event will be held on Saturday 8 April at the AMP Wai Splash Community Pool.
1. Registrations for the Meridian Te Apiti Whānau Challenge opened on Monday December 12, 2016. Registrations can be made online at www.sportmanawatu.org.nz/event/teapiti.

The following billboard is currently on display in Dannevirke, Woodville and Pahiatua. The billboard will also be on display at Fitzherbert Avenue in Palmerston North from 26 February.



122. Six-Monthly Report

Attached is the six monthly Sport Manawatu report for the Council's information.

123 Recommendation

That the report from the Chief Executive dated 23 February 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

1. Sport Manawatu Six-Monthly Report

EVERYONE ACTIVE EVERYDAY



Photo credit

SPORT MANAWATU
TARARUA DISTRICT COUNCIL

SIX MONTH REPORT

JULY -DECEMBER 2016

Cover photo: Meridian Te Āpiti Whānau Challenge promotional image

SPORTMANAWATU.ORG.NZ

This report presents progress through the past six months against Sport Manawatu's contracted Key Result Areas for the Tararua District, with specific detail supporting the service agreement in place with Tararua District Council.

INTRODUCTION

The Sport Manawatu team has been making a significant impact in a number of outcome areas over the past six months from recognising our regions elite sportspeople and volunteers, providing capability support to local sports clubs including Dannevirke Summer League Basketball and Ruahine Ramblerz Leisure Marching team and developing cycle skills and physical literacy in schools.

HIGHLIGHTS

Dannevirke Basketball Summer League: The competition was a great success with 200 people from 18 teams taking part.

Anthony Gray and Faith Chase Touch Tournament: The inaugural tournament hosted 120 athletes' from 14 teams and attracted experienced referees from Touch Manawatu.

Meridian Te Apiti Whanau Challenge: Collaboration has seen Sport Manawatu form a new partnership with Meridian Energy by way of event support and sponsorship of the Meridian Te Apiti Whanau Challenge event.

Dannevirke Tigers Muster Day: The Muster resulted in the club registering teams in the U7's, U9's, U11's, U13's, U17's and Premier grades.

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Sports House, 50 Queen Street
PO Box 797, Palmerston North 4440

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131 Manchester Street
Feilding 4702

TARARUA OFFICE

40 Denmark Street
PO Box 115, Dannevirke 4930

PROVISION OF SERVICES TO SUPPORT TARARUA DISTRICT SPORTS GROUPS

INCREASE THE NUMBER OF CHILDREN AND ADULTS PARTICIPATING IN SPORT AND RECREATION THROUGH CLUBS AND ORGANISED EVENTS

DANNEVIRKE BASKETBALL SUMMER LEAGUE

Sport Manawatu supported local basketball enthusiast, Eruera Rautahi to administer and manage a new basketball competition. He was confident the competition would attract interest and this became evident when we received 18 team registrations; resulting in the competition having to go from one night a week to two nights a week for a period of eight weeks. The competition was a great success with 200 people from 18 teams taking part.

Sport Manawatu will continue to support the development of this competition with the aim to hand over full responsibility to Eruera Rautahi at the completion of the 2017 season.



Above: Men's grade winners



Above: Women's grade winners

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INAUGURAL ANTHONY GRAY AND FAITH CHASE TOUCH TOURNAMENT

The Inaugural Anthony Gray & Faith Chase Touch Tournament was held on Saturday 17 December at Coronation Park Dannevirke. Collaboration between Sport Manawatu and Rangitane o Tamaki nui a Rua saw 150 people from 14 teams register for the competition. The competition attracted experienced referees from Touch Manawatu and three teams from Palmerston North and a further team from Otane.



DANNEVIRKE TIGERS MUSTER DAY

Sport Manawatu supported the Dannevirke Tigers Rugby League Club with their Muster Day on Saturday 3 December. The muster included skills and drills delivered by coaching staff. Eighty players registered on the day with a further 40 registrations received prior to Christmas.

In the past year, the newly appointed chairperson and committee members have taken the club from recession to thriving with teams in the U7's, U9's, U11's, U13's, U17's and Premier grades. In addition, the committee has secured funding for uniforms, coaches jackets, tournament travel expenses, and a club branded marquee.

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ACTIVE AGEING ACTIVITY BROCHURE

The Active Ageing brochure is tracking well. Sport Manawatu continue to seek content from local clubs and recreation providers.

DANNEVIRKE MULTISPORT COMPLEX INCORPORATED

Sport Manawatu continue to provide logistic and administrative support to the committee. Monthly meetings are held at the Tararua Business Network building.

The committee contracted OPUS International to complete a feasibility study to determine the future development of a multisport complex in Dannevirke. The committee has now reached the final stage of the Draft Consultation Plan. They will now engage council and stakeholders to review the feasibility study.

VOLUNTEER RECOGNITION

In recognition of local sport volunteers, Sport Manawatu hosted two volunteer brunches. 45 guests attended. In addition, over 150 muffins were distributed to coaches, managers and officials of local sports teams in Dannevirke and Pahiatua.

KIWISPORT ASSISTANCE

The Regional Partnership Fund (RPF) is administered by Sport Manawatu. The fund is separated into 3 different funds; the Large Fund, Small Projects Fund and Secondary School Fund

Recipients included:

- Dannevirke Basketball Association received \$1,634 engaging 12 participants in a project focussing on new participants to basketball.
- Tararua College received travel assistance of \$6,300 engaging 120 participants, reducing the cost of travel to competitions for the students
- Tararua College received \$7,000 for participation focussed initiatives at lunchtime and afterschool sessions engaging 68 participants
- Dannevirke High School received \$8,167 engaging 187 participants in Volleyball, Basketball and Touch competitions.
- Dannevirke High School & BAMS Boxing received \$2,806 engaging 50 participants in an afterschool boxing programme.
- Dannevirke High School received travel assistance of \$10,000 engaging 252 participants, reducing the cost of travel to competitions for the students
- Hockey Manawatu received \$20,969 funding to increase participation in hockey across 26 schools; St Anthony's School Pahiatua had 120 participants engaged in this project.

GREEN PRESS **Move heading to next page**

ING WITH THOSE MOST IN NEED OF PHYSICAL ACTIVITY

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The Green Prescription programme is about engaging those most in need of support to access sustainable physical exercise and giving them the skills and education they need to make healthy nutrition and lifestyle choices. There has been an excellent increase in clients registering onto the programme in Dannevirke. Due to this interest and engagement, Green Prescription will commence in Term One, 2017.

GRx in the Tararua:

- 65 Referrals received
- 35 engaged in GRx programmes:
- 27 on GRx Phone Support
- Four attended classes in Palmerston North
- Three took part in our Palmerston North Competitive Edge workplace programme
- One took part in the Palmerston North Workplace Training group
- 14 late-2016 referrals are being invited to Dannevirke Term 1 class
- Of active participants:
- 26 Female
- 9 Male
- Participants range in age from 18 to 78 years

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ASSIST WITH DEVELOPMENT OF COMMUNITY EVENTS

SUPPORT RECREATIONAL ACTIVITIES AND SPORTING EVENTS THAT PROMOTE PARTICIPATION AND CONTRIBUTE TO THE REGION'S ECONOMY

MERIDIAN TE APITI WHANAU CHALLENGE

Sport Manawatu was tasked by Tararua District Council to provide a significant sporting event for the district. Planning for this involved developing an event proposal and a series of consultation meetings with Meridian staff and landowners resulting in a successful outcome.

Sport Manawatu secured naming rights sponsorship and event support from Meridian Energy NZ for the Meridian Te Apiti Whanau Challenge event to be held on Sunday 23 April at Te Apiti Windfarm. Event registrations opened on Monday 12 December and can be made online at www.sportmanawatu.org.nz/event/teapiti.

RUAHINE RAMBLERZ LEISURE MARCHING DISPLAY DAY

Sport Manawatu provided administrative support to the Ruahine Ramblerz Marching team leading up to their Leisure Marching Day event held at the Dannevirke Sports Centre on Saturday 3 December. 22 teams involving over 300 marchers from throughout New Zealand participated in the event.



Dannevirke Ramblerz Marching Team

Ruahine Ramblerz
not Dannevirke

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DELIVER REGIONAL COMMUNITY INITIATIVES THAT SUPPORT AN ACTIVE FRIENDLY ENVIRONMENT

SPORT MANAWATU GRASSROOTS SPORTS AWARDS

The 2016 Sport Manawatu Grassroots Sports Awards were held at the Palmerston North Convention Centre on 18 November 2016. This event recognises the dedication of our hard working sport volunteers and sport organisations throughout the region. An emphasis for the awards this year was working with clubs on receiving quality nominations. We received a total of 101 nominations, comprising of 40 sport organisation nominations and 61 volunteer nominations. 157 guests attended the awards evening. *Mayor Tracey Collis attended the Grassroots Sports Awards presented the Super Volunteers 25+ years awards.*

Does this sentence need to on a lean? And presented or presenting

The following from the Tararua District were recognised.

12 Volunteer nominees from the following Clubs:

- Bush Junior Hockey Club
- Dannevirke Netball Centre
- Bush Junior Hockey Club & Bush Multisport Trust
- Dannevirke Netball Association
- Pahiatua Football Club
- Tararua College

Two Organisations nominees:

- Dannevirke Tiger U11 Rugby League Team – Organisation Event of the Year
- Bush Junior Hockey – Participation Initiative of the Year

MANAWATU STANDARD SECONDARY SCHOOL SPORTS AWARDS

The Manawatu Standard Secondary School Sport Awards took place on 26 October. Over 450 community members gathered to celebrate the achievements of 120 student athletes on the night. The Tararua region had an Official of the Year – Boys finalist, a sporting code finalist/NZ Representative, and a sporting code winner.

These students all represented Tararua College in 2016:

- Ethan Tuhua was the Official of the Year Finalist, officiating Netball.
- Rachel Cannon (Equestrian – Mounted Games) was Tararua College's New Zealand Representative and sporting code finalist.
- Paige Walker won the Rugby Union (Women's) sporting code award, after representing the Manawatu Women's Provincial Championship Team in 2016.

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FURTHER DEVELOPMENT OF PARTICIPATION AND CAPABILITY INITIATIVES

ASSIST THE DEVELOPMENT OF COACHES, OFFICIALS, TEACHERS, AND ADMINISTRATORS IN ORDER TO PROVIDE QUALITY RECREATIONAL AND SPORTING EXPERIENCES

ENSURE THAT RECREATION PROGRAMMES ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES, OLDER PEOPLE, ETHNIC GROUPS INCLUDING MAORI, AND CHILDREN

WATER SAFETY

The Water Skills for Life Initiative has been developed to help decrease the amount of drownings in New Zealand. Sport Manawatu has received funding to pay for 8 lessons worth of swim instruction fees for 468 children at Wai Splash Community Pool and subsidised transport costs to and from the facility.

As an addition to this initiative, Sport Manawatu hosted a Kiwi Swim Safe workshop. Kiwi Swim Safe is a comprehensive professional development programme designed specifically for school teachers. It has been developed to give school teachers the necessary skills, knowledge and confidence to deliver swim and survive to their students. Swim NZ came to Dannevirke and upskilled 10 teachers from surrounding schools.

DIRECT ENGAGEMENT WITH SCHOOL TEACHERS AND CHILDREN

PRIMARY SCHOOLS

Sport Manawatu continues to provide support to local primary schools through the development of physical literacy and cycle safety instruction. Sport Manawatu provided event leadership and support to several school events, including the Tararua Primary Schools Seven-a-Side Tournament and Dannevirke Inter-School Athletics Day. Over 250 children participated in this event. In addition, support was also provided for the Huia Range School Triathlon involving the entire school role of 335 students.

SPORTSTART: DEVELOPMENT OF PHYSICAL LITERACY

SportStart programme delivery at Norsewood and Districts School, Huia Range School and Ballance School continues to be a major focus which contributes to the development of teachers to deliver quality PE in primary schools. The physical literacy development of teachers is a great success with evidence of improvement by both the teachers with delivery and the skill and capability level of students. Alfredton School attended a SportStart Workshop held in Palmerston North; Sport Manawatu will now support further development of teachers through the SportStart programme.

CYCLE SAFETY AND LEARN TO RIDE IN SCHOOLS: GIVING KIDS THE SKILLS TO CYCLE SAFELY IN THE TARARUA

Sport Manawatu continues to successfully partner with the local Police School Community Officer to deliver Cycle Safety and Learn to Ride lessons in schools.

In the past six months, 57 Tararua primary school children received cycle safety instruction, including, helmet fitting, cycling skills, the cycle road code and practical safety when riding on the road. 45 from St Anthony's School which included two children with disabilities who rode 3 wheeler bikes and completed the whole course including the road ride. In addition, 12 senior students from Dannevirke South School took part in a Grade 2 Cycle Instruction workshop; these students regularly cycle to and from school each day.

TARARUA PRIMARY SCHOOLS SEVEN-A-SIDE TOURNAMENT

A review of the event in consultation with the Pahiatua School Principal has resulted in Sport Manawatu taking on the project lead for the 2017 Tararua Primary Schools Seven-a-Side Tournament. The event is scheduled for Wednesday 17 June at Bush Multisport Park Pahiatua.

SECONDARY SCHOOLS

Sport Manawatu continues to collaborate with secondary schools in the Tararua District. District principals form part of the Sport Manawatu Secondary School Principals Group that meets every six weeks to discuss issues and opportunities within secondary school sport. In addition, a forum for sports coordinators is held once a term to encourage knowledge sharing and enable planning throughout the school year. The Secondary School Sport Advisor works with each secondary school to help identify ways to increase sport participation within the school.

ACTIVE TEENS

The Active Teens programme focuses on young people aged between 13 and 17. The programme educates and supports the participants to maintain a healthy and active lifestyle through goal setting and fitness sessions.

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This quarter saw a decline in participant numbers, this was due to senior NCEA examinations, finishing the year with four teens who consistently attending the programme.

Teens got to experience golf lessons at the Dannevirke Golf Club, and learnt how to play lawn bowls at the Dannevirke Bowls Club, in addition, the teens participated in a Cross Fit class at the Dannevirke Sports Centre and completed an Amazing Race activity.

The below table shows the average results from the four students who completed their fitness tests:

Testing Requirements	Start of quarter	End of quarter	Percentage increase/decrease
1minute sit ups	61.5	60.4	1.7% decrease
1 minute press ups	9.75	13.25	35% increase
1 minute Burpees	10.7	11.7	9.3% increase
6 minute Shuttles over 20m	13.8	12.9	6.5% decrease
No time limit prone hold	1.12 minutes	.91 seconds	18.75% decrease
3 minute Down and Ups over 15m	21	22.75	8.3% increase
No time limit wall squat	1.05 minutes	1.65 minutes	57.1% increase

In addition, Sport Manawatu staff met with the Sport Coordinator of Tararua College. We will now be introducing the Active Teens programme at the school in Term 2, 2017

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TARARUA COLLEGE SIDELINE BEHAVIOUR WORKSHOP

Following on from the sideline behaviour work with Bush Multisport Trust, Sport Manawatu staff engaged 18 students for a side-line behaviour workshop at held at Tararua College. Engagement with the students and understanding their point of view was a priority focus. The students were given a scenario to role-play, with their peers and Sport Manawatu staff providing ^{feedback} **provided feedback**

ADMINISTER THE INTERNATIONAL REPRESENTATIVES FUND

SUPPORTING TARARUA'S ELITE ATHLETES

On behalf of Council, Sport Manawatu administers the International Representatives Fund. Over the past six months, we have had five successful applicants. From July 2016 through to December 2016, a total of \$800.00 was allocated to the following athlete:

- Rachel Cannon represented New Zealand at the U17 World Mounted Games Championships in Ireland from July 14-16, 2016.

MEDIA AND PROMOTION

Sport Manawatu continues with the fortnightly slot on the Central FM Radio Sport Show that focuses on sport and recreation relating to the Tararua. This has proved a successful avenue to update the public on the many opportunities available. The Sport Manawatu Get Active Column features monthly in the Tararua District Council page of the Bush Telegraph.

LIAISON WITH COUNCIL ASSET MANAGERS AND DISTRICT MARKETER

The placement of the Tararua Recreation Advisor alongside the Economic Development and Communications team in the Tararua Business Network continues to increase collaboration and networking between both parties.

Sport Manawatu supported the Tararua Business Network Assistant with the Tararua District Council promotion stall at the Ross Shield Tournament. Sport Manawatu provided a variety of physical activities for children, including relay races and ball skills.

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Woodville Districts' Vision

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 7 February 2017 commencing at 7.00pm.

PRESENT

S McLeod, G Murray, P McCool, A Devonshire, K McIntyre, B Hutton, D Pretty, Cr P Johns, Mayor T Collis, M M Oulaghan (Secretary), R Winter (Chair)

APOLOGIES

That the apologies be received from V James and M Reuben for non-attendance at the meeting.

R Winter/ A Devonshire

Carried

PREVIOUS MEETING

That the minutes of the Woodville Districts' Vision meeting held on 6 December 2016 be accepted as a true and accurate record.

R Winter/M M Oulaghan

Carried

MATTERS ARISING

These are covered in general business.

CORRESPONDENCE

Inwards

- Communication from P Wimsett regarding the Lindauer Walkway. Continue to progress a meeting between KiwiRail, New Zealand Transport Agency, the Lindauer Walkway Committee and the Alliance.

Outwards

- Nil

REPORTS

Treasurer's Report (tabled)

Reports for December 2016 and January 2017. There is \$54k held in various accounts.

The amount of \$3,354 has been earmarked for the WoodFest, and this is on term deposit which is due to expire. As it is below \$5k the interest rate is not very good.

That the fund be topped up to \$5k and reinvested for a period of twelve months, and that the Treasurer's report be accepted.

P McCool/P Johns

Carried

Camping Ground

An amount of \$28k remained following the upgrade. The committee (Cr Johns, A Devonshire and G Murray) agreed this money be used to enhance the existing ablution block. A quote has been received for \$9 to \$10k to reroof the existing building, add another toilet, and build a kitchen area which would allow campers to prepare food out of the rain. A consent is required which has been applied for. Remaining money may go towards sealing the drive/pads.

Water

The process for accessing drinking water is progressing well. The original plan was for completion in twelve months, which was then extended, but work to date is several months ahead of schedule. The tank at the racecourse will be situated in the next few weeks. Given the season the tanks at the ex-Infracon building may not be needed.

The water tank for the memorial rose garden is in situ, but yet to be plumbed.

A query was raised about the level of communication to the community regarding the water process. It was advised that communication had been via updates in the Woodvillean, the Council page in the Bush Telegraph and all residents had been sent a letter.

Swimming Pool

The new filtration equipment was not installed until late December. Due to the water processes (regarding Woodville drinking water) and potential shortage the water in the pool was reused. This meant treating the water until it reached an acceptable standard, which took some time. The school offered the use of their pool, however indicative of our summer usage thus far has been minimal. As of today (7 February) the pool committee have advised that once the changing sheds have been cleaned and the water is at the correct level the pool will open, and this is anticipated this week. WDV is to approach the Council regarding the potential for heating the pool so that the older population may also use it.

General

There was discussion regarding benches/seats. G Murray is to move the bench and seat to relevant locations, i.e. one to the camping ground and the other to the cemetery (Pinfold Road). C Veale (Council Community Assets and Property Manager) is to be involved.

Events and PromotionsPicnic in the Park

This event was held on 4 February 2017 and came in under budget. There was a good attendance by children and teenagers.

That next year's event be booked now so that the entertainment can be arranged.

R Winter/B Hutton

Carried

A letter is to be sent to Woodville Lions Club thanking them for their support.

There was discussion about the date of next year's event, and tentatively it is set for 24 February 2018. This will be confirmed at the next meeting.

Christmas Parade

The next parade will be held on 9 December 2018. Potentially the Woodville Museum will continue to organise the parade. With the Coast to Coast having their 25th anniversary next year WDV is to look at more ways of supporting this event. The Woodville Christmas parade is the biggest in the district. It came in under budget. Look at making it bigger and more attractive. We don't have enough manpower to keep the streets around the park clear, and this needs to be addressed.

The handmade decorations in Woodville were again very successful.

It is disappointing that our Police (being an integral part of the community) were not able to take part in the parade. There was no involvement in any town within the district. The Mayor is to escalate this to see if this support can again occur.

Letter of thanks to go to:

- J Kopa (along with a small gift - Nibbly Pig voucher) for her efforts in decorating the town
- P Hartridge for the children's train

Contact Kimberley Stevens at the Council regarding working with all four Christmas parades to share floats etc.

Gottfried Lindauer Arts Trail (Walkway) (report tabled)

Two independent contractors were to look at liming and putting culverts in. However there are some challenges regarding water and bridge piling that meant the contractors wouldn't progress this matter. Progress on the walkway is dependent on a meeting between New Zealand Transport Agency, KiwiRail and other interested parties. The challenge continues to be getting traction with organisations as they (New Zealand Transport Agency, KiwiRail) only want to deal with the Council.

Mayor Tracey Collis advised that the Council engineer does not have time in his current workload to devote solely to this project.

A letter is to go to Waireka Trust updating them on progress. The trust has provisionally given the walkway \$30k.

The walkway painting has been completed but is not yet erected. This could be put on the front wall of the I-Site/Library. R Winter is to discuss this matter with Nichole Gowing.

Lindauer Report

The arts exhibition will potentially be held in the week after Easter. An advertisement/poster will be published to encourage local young people to submit their work to be featured at the exhibition. Each year local artists will be featured at either Woodville or Dannevirke.

Artist in residence revisited contact with Pilsen. Looking at the same timing as when Filip was here for the next candidate. There has been some funding secured to commence the programme, and alternative funding options are being explored.

GENERAL BUSINESS

Ferry Reserve

With the flooding of the Ferry Reserve many of the freedom campers parked too close to the water edge. A letter is to go to the Woodville Domain Board (Ron Mabey) or Horizons Regional Council/biodiversity regarding signage warning people that flood waters can rise high. Also to raise the issue that one toilet is not sufficient. Both these are health and safety issues. This letter is to be cc'd to the Council.

From 14 January to 7 February 1,450 vehicles have stayed overnight. Some stay a number of nights. Continue to monitor numbers using the Ferry Reserve.

Fountaine Square

Dogs defecating in the park are becoming problematic.

That options be explored for shifting the dog toilet across the road and away from the park and providing better signage.

P Johns/B Hutton

Carried

R Winter is to look at signage.

Events Centre

Plans have now been completed and costings are being developed. Cr Johns will bring the plans to the next meeting.

Road Safety

Speed and behaviour of vehicles on the western side of town was raised as an issue. People are overtaking within the town speed limits. A letter is to be sent to the New Zealand Transport Agency, and R Winter is to compile this.

Similar issues are occurring with traffic passed the cemetery on Pinfold Road.

As there is no further business the meeting closed at 8.38pm.

The date of the next meeting is Tuesday 7 March 2017.