



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 30 March 2016** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**
7. **Confirmation of Minutes**

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Recommendation

That the minutes of the Council meeting held on 24 February 2016 (as circulated) be confirmed as a true and accurate record of the meeting.

8.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
9.	Community Boards, Community Committees and Tribunal and Hearings Committee Reports	
9.1	Dannevirke Community Board	15
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 7 March 2016 (as circulated) be received.</i>	
9.2	Eketahuna Community Board	19
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 4 March 2016 (as circulated) be received.</i>	
9.3	Pahiatua On Track	25
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 9 March 2016 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	31
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 1 March 2016 (as circulated) be received.</i>	
9.5	Tribunal and Hearings Committee	35
	Recommendation	
	<i>That the report of the Tribunal and Hearings Committee meeting held on 15 February 2016 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
10.	Reports	
10.1	Food Act 2014 Fees and Charges Statement of Proposal	39
10.2	Review of the Class 4 Gambling and Racing Board Venue Policy	57

10.3	Adoption of the Draft Annual Plan 2016/17	75
10.4	Planning Matters Determined Under Delegated Authority	81
10.5	Grant Application of Louise Powick to the International Representatives Scheme	85
10.6	Liquor Licensing Matters Determined Under Delegated Authority	97
10.7	Staff Report	101
11.	2016 Local Government New Zealand Conference	
	Determine the Council's delegates to attend the 2016 Local Government New Zealand Conference to be held in Dunedin from 24 to 26 July 2016. A copy of the conference programme is circulated separately from the agenda for the Council's information and reference.	
12.	Local Government New Zealand Annual General Meeting	
	Determine the Council's delegates to vote on its behalf at the Local Government New Zealand Annual General Meeting to be held on 24 July 2016.	
13.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
14.	Mayoral Matters	
14.1	Maori Liaison Working Party	
	Recommendation	
	<i>That Cr K R Fenemor be appointed as a member of the Maori Liaison Working Party.</i>	
	Note: The current members are Crs T H Collis (Chair), D A Roberts and Mayor R A Ellis (ex-officio)	
14.2	Any Other Matters	
15.	Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4	
16.	Closure	



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 24 February 2016 commencing at 1.00 pm.

1. Present

His Worship the Mayor - Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, K R Fenemor, S A Hull, C J Isaacson, P A Johns and D A Roberts.

In Attendance

Mr B King	-	Chief Executive
Mr R Taylor	-	Governance Manager
Mr P Wimsett	-	Manager Strategy and District Development (from item 11)
Mr R Suppiah	-	Chief Financial Officer and Acting Regulatory Manager
Mrs K Dever-Tod	-	Manager Assets Group
Mr W Labuschagne	-	Financial Accountant

2. Council Prayer

2.1 The Mayor opened the meeting with the Lord's Prayer.

3. Apologies

3.1 *That an apology be sustained from Cr J E Crispin for non-attendance at the meeting.*

Crs Isaacson/Fenemor

Carried

4. Notification of Items Not on the Agenda

4.1 *That the Council add to the agenda for today's meeting as a public excluded item of business the purchase of a section of land, on the grounds that action is required to expedite this matter in a timely manner to enable the Council, without prejudice or disadvantage, to conduct negotiations and acquire the property involved.*

Crs Fenemor/Collis

Carried

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 Nil

7. Confirmation of Minutes

7.1 *That the minutes of the Council meeting held on 27 January 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Hull/Keltie

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

8.1 Pahiatua Track (Item 10.4.6)

8.1.1 High productivity motor vehicle Fonterra tankers will not be coming to Pahiatua as they are based in Whareroa, and shall be travelling between Longburn and Whareroa.

8.1.2 With regard to the plant at Fonterra Pahiatua, the milk from Hawke's Bay and Wairarapa will be going to Longburn and Whareroa, so some increased volume of loaded trucks shall be heading over the Pahiatua Track and through the Manawatu Gorge.

8.2 Dannevirke Domain Public Toilets (Item 10.4.8)

8.2.1 The new public toilets facility built at the Dannevirke Domain has been completed and opened.

8.3 Events (Item 11.3)

8.3.1 Cr Collis attended the Manawatu River Leaders Accord event held in late December (noting that the minutes incorrectly refer to Cr Hull in the portfolio report on this matter).

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

9.1.1 *That the report of the Dannevirke Community Board meeting held on 1 February 2016 (as circulated) be received.*

Crs Hull/Keltie

Carried

9.2 **Eketahuna Community Board**

9.2.1 ***That the report of the Eketahuna Community Board meeting held on 5 February 2016 (as circulated) be received.***

Crs Hull/Keltie

Carried

9.2.2 **Eketahuna Public Conveniences Upgrade**

9.2.2.1 Several positive compliments are being received about the upgraded Eketahuna public conveniences and the Radio Eketahuna music and unique signage installed in these facilities.

9.3 **Pahiatua On Track**

9.3.1 ***That the report of the Pahiatua On Track meeting held on 3 February 2016 (as circulated) be received.***

Crs Hull/Keltie

Carried

9.3.1.1 It is noted that Cr Collis was present at the February Pahiatua On Track meeting, but the minutes omitted to include her name in the details of those attending this meeting.

9.3.2 **Sedcole Flagpole**

9.3.2.1 The Sedcole flagpole will be reinstated through a replacement replica as part of the Pahiatua town centre upgrade project scheduled for the 2018/2019 financial year.

9.3.2.2 In the meantime the plaques attached to the existing flagpole will be removed and given to Jean Eddie for storing at the Pahiatua Museum.

9.4 **Woodville Districts' Vision**

9.4.1 ***That the report of the Woodville Districts' Vision meeting held on 2 February 2016 (as circulated) be received.***

Crs Hull/Keltie

Carried

9.4.2 **Transfer of Funding from the Woodville Swimming Pool to the Walkway Project**

9.4.2.1 Woodville Districts' Vision is to send a letter to the Council setting out the details of their request for approval concerning the transfer of this funding.

9.4.3 **Sale of the Village Hall**

9.4.3.1 The proceeds from the sale of the Village Hall are to generate funding for the Woodville Recreation Trust to upgrade their facilities in the former rugby clubrooms building.

10. Reports

10.1 Local Civil Defence and Emergency Management Plan

10.1.1 *That the report from the District Resilience Manager dated 15 February 2016 concerning the Local Civil Defence and Emergency Management Plan (as circulated) be received, and*

That the Council approves the Local Civil Defence and Emergency Management Plan applicable to the district prepared on the timescale of the next two years.

Crs Keltie/Collis

Carried

10.2 Delegation of Authority to the Manager of the Combined Planning and Regulatory Teams and Council Officers

10.2.1 *That the report from the Planning Manager dated 17 February 2016 concerning the delegation of authority to the Manager of the Combined Planning and Regulatory Teams and Council Officers (as circulated) be received, and*

That the Council approves the delegations detailed in the schedule attached to this report.

Crs Fenemor/Johns

Carried

10.3 Planning Matters Determined Under Delegated Authority

10.3.1 *That the report from the Planning Manager dated 18 February 2016 concerning Planning matters determined under delegated authority (as circulated) be received and the Council note the approvals granted.*

Crs Roberts/Johns

Carried

10.4 Review of the Council's Governance Process

10.4.1 It is noted that the review of the Council's governance process undertaken by Local Government New Zealand concludes they are both fit for purpose and consistent with the practice of well-performing rural councils.

10.4.2 There are recommendations made for lifting performance to some areas through improvements that represent excellence in governance practice.

10.4.3 In the absence of video and voice recordings of events associated with the allegations made by former Cr Davidson it is difficult to find any justification for his views and perceptions about the Mayor and the Chief Executive, and whether the reasons behind his resignation were valid.

10.4.4 Consequently the review focussed on whether the Council's governance procedures are such as to allow for differences of view and disagreements to be resolved constructively and fairly within a political context.

10.4.5 This applies particularly if an elected member believes he/she may have been treated unfairly, and their resignation should be the option of last resort.

10.4.6 ***That the report from Local Government New Zealand dated February 2016 concerning the fit for purpose review of the Council's governance process (as circulated) be received, and***

- 1. That the Council establishes a process to enable elected members to review their operating style as the governing body and its culture, and include the results of any assessment on the agenda of mid-term or more frequent Council facilitated workshops; and***
- 2. That the Council investigates providing elected members with access to a counselling service for use in situations where they may be experiencing significant stress related to their position. Such a service would be similar to the services that are frequently provided to staff; and***
- 3. That the Council review its Code of Conduct to incorporate recent best practice;¹ and***
- 4. That the Council continues, as a priority, to enable all elected members to have the opportunity to participate in a full induction programme as soon as practicable after each election, and that the induction programme include specific times for members to debate and agree the following:***
 - a. their collective vision, including goals and objectives and expectations in a form that is capable of regular review;***
 - b. the manner in which they will work together, including matters such as collective responsibility and operating style; and***
- 5. That councillors elected at a by-election are provided with the opportunity to undertake an induction process; and***
- 6. That the Council provides elected members with a "members' charter" containing key information for councillors, for example:***
 - a. A succinct description of the Council's vision, goals and objectives;***
 - b. A copy of any agreements made about the manner in which the governing body will operate; and***
 - c. Information on services that councillors can use should they need personal advice or assistance; and***
- 7. That the Council re-establishes its Audit and Risk Committee in a manner consistent with sector best practice.***

Advisory Note

- 1. Local Government New Zealand will be publishing a new Code of Conduct template that addresses many of the issues raised above. This will be available for the Council's consideration prior to the 2016 elections.***

Crs Collis/Hull

Carried

10.5 **Staff Report**

10.5.1 **Earthquake Prone Wall, Pahiatua**

10.5.1.1 The wall in question is being removed by a specialist contractor in late February, rather than using Section 129 of the Building Act.

10.5.1.2 This will rectify the risk to the public, and it is to be followed up with civil action on the other owner to recover the Council's portion of the costs involved.

10.5.2 **Tararua Alliance**

10.5.2.1 The improvements made to Castlehill Road are much appreciated by the bus drivers that travel on this route.

10.5.3 **Water Restrictions**

10.5.3.1 Due to the dry weather and low water flows water restrictions are now in place for the entire district effective from today.

10.5.3.2 The use of sprinklers, soak hoses and other unattended watering devices is banned across the entire district.

10.5.3.3 The use of hoses is banned in the town of Eketahuna. Hoses may be used on alternate days in all other towns by households with even numbers on even days, and houses with odd numbers on odd numbered days.

10.5.3.4 All residents are urged to increase their efforts to conserve water, with the demand being monitored daily. Unless demand begins to drop further restrictions will need to be imposed.

10.5.4 **Social Media Facebook**

10.5.4.1 A 'Summer in Tararua' photo competition has been launched on Facebook to encourage residents and visitors to share their photos of experiences in the district over the summer period.

10.5.4.2 There will be a draw to win a Tararua Country picnic blanket at the end of February and March to acknowledge the best photos of locations in the district.

10.5.5 **Alcohol Licensing**

10.5.5.1 This Council is providing the Carterton District Council with a resource for Alcohol Licensing cover over a period of four weeks starting from 15 February 2016.

10.5.5.2 This arrangement is an example of collaboration between the councils through a shared service approach to maintain and deliver that function.

10.5.6 Rural Fire

- 10.5.6.1 It is likely that unless there is significant rainfall by this weekend a prohibited fire season (total fire ban) will be declared throughout the district.

10.5.7 Sport Manawatu

- 10.5.7.1 The Tararua Recreation Advisor is to be asked to outline the focus of Sport Manawatu to promote and encourage participation in sport, fitness and recreational initiatives for older people and such events coordinated outside of Dannevirke.

- 10.5.8 ***That the report from the Chief Executive dated 17 February 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Collis/Roberts

Carried

10.6 Half Yearly Financial Report for the 2015/2016 Year

- 10.6.1 The Chief Financial Officer elaborated on the Council's financial position and performance as at the midway point of this financial year, and the variances to the revenue and expenditure budgets.

- 10.6.2 Overall the outcome is favourable, with room for improvement in undertaking the projects included as part of the capital expenditure budgets.

- 10.6.3 It is requested that an up to date rates arrears report be presented to the Council's next meeting.

- 10.6.4 The Chief Financial Officer and his team is thanked for the many long hours of work dedicated to producing the six-monthly report and the financial information to assist in developing the Draft Annual Plan 2016/2017.

- 10.6.5 ***That the report from the Chief Financial Officer dated 18 February 2016 concerning the half yearly financial report for the 2015/2016 year (as circulated) be received and the contents is noted, and***

That the Council notes and approves the variations in paragraph 5.3 to the capital project budgets as outlined in this report.

Crs Johns/Hull

Carried

11. Portfolio Reports

11.1 Community Relations

- 11.1.1 Cr Isaacson attended the strengthening families meeting and workshop.

11.2 Forestry

11.2.1 Cr Fenemor reported that cutting continues at the Birch North forest, with the intention of moving to the Kaiparoro block in the future.

11.2.2 The Manager Strategy and District Development advised that the net amount generated from forestry activities since the Council assumed the direct oversight of its management is one million dollars, with plans to be considered for the reinvestment required in future years.

11.3 One Plan

11.3.1 Cr Collis attended the Upper Manawatu catchment meeting held in Woodville regarding working towards fulfilling the requirements of the One Plan.

11.3.2 It is acknowledged that through the Council's projects to progress the wastewater upgrades and the farmers' commitment to enhanced nutrient management, this is achieving improvements to the health of the district's waterways.

11.4 Zone 3 Meeting

11.4.1 Cr Collis and the Mayor attended the Zone 3 meeting hosted by the Central Hawke's Bay District Council, and this included some very good presentations on various subjects and a visit to the Ruataniwha dam site.

11.5 Tararua Cycleway Project Steering Group

11.5.1 Cr Johns reported that a walk was arranged of the proposed Tararua cycleway route to scope the work relating to the project, but unfortunately he was not able to attend this event.

11.6 Economic Development

11.6.1 Cr Hull reported that over sixty nominations have already been received to the Jackson Enterprises Southern Tararua Business Awards, and she encouraged councillors to submit further nominations that close this Friday.

12. Mayoral Matters

12.1 Zone 3 Meeting

12.1.1 The Mayor acknowledged the very good Zone 3 meeting hosted by the Central Hawke's Bay District Council, with the presentations including the following:

- Marine Reserve and Trusts working with local government - Rod Hansen, Department of Conservation
- Immigration and its contribution to economic development - Philip Hastings, Relationship Manager, Migrant Skills Retention, Immigration New Zealand

- Mayor's Taskforce for Jobs presentation from the Tuia team - introduction by Mayor Don Cameron with Haimona Waititi and Marcus Akuhata-Brown of the Tuia programme
- Greening New Zealand project - Joris de Bres, Chair of Project Crimson

12.1.2 The Mayor is sponsoring Ethan Tuhua, the head boy at Tararua College in Pahiatua to participate in this year's Tuia 2016 Mayoral/Rangatahi mentoring programme.

12.1.3 He will be attending the event held at the Te Kotahitanga Marae in Otorohanga from 11 to 13 March 2016.

12.2 EIT Building and Carpentry Course Level 3

12.2.1 This is progressing, and it appears that the floor plan has now been built.

13. Items not on the Agenda - Public Excluded Item of Business

13.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely the purchase of a section of land.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Purchase of a section of land</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Crs Johns/Isaacson

Carried

That open meeting be resumed.

13.3

Crs Keltie/Collis

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.08 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 7 March 2016 commencing at 3.00pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison, T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

2.1 Nil

3. Public Forum

3.1 Nil

4. Personal Matters

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 *That the Board add to the agenda of today's meeting an item of business to consider facilitating an Anzac Day community concert, on the grounds that action is required to expedite this matter in a timely manner to progress the arrangements for this event.*

Dresser/Christison

Carried

6. Confirmation of Minutes

6.1 *That the minutes of the Dannevirke Community Board meeting held on 1 February 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Delaney/Christison

Carried

7. Matters Arising from the Minutes

7.1 Project Tararua (Item 3.1)

7.1.1 Some names have been identified by board members to contact for the purpose of sending invitations to the Project Tararua community get-togethers to be arranged in the Board's area.

7.1.2 The Board waits to receive from Robin Winter the confirmed details of when and where these meetings will be held.

7.2 Fencing at the Dannevirke Railway Station (Item 7.1)

7.2.1 Little progress is being made in getting a response from KiwiRail to the request for them to rectify the poor condition of the Dannevirke Railway Station fencing.

7.2.2 Board Member Christison offered to ask an appropriate representative for KiwiRail to contact the Governance Manager and discuss possible actions to attend to this matter.

7.3 Dannevirke Community Board General Assistance Grants Scheme (Item 9.1)

7.3.1 The applications received for funding from the Board's 2015/2016 General Assistance Grants Scheme will be included as an item of business on the agenda for next month's meeting.

8. Tararua District Council Report

8.1 *That the report of the Tararua District Council meeting held on 24 February 2016 (as circulated) be received.*

Macdonald/Delaney

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 First World War Commemorations Committee

9.1.1 Board Member Delaney reported on the First World War Commemorations Committee meeting held on 2 March 2016, and this includes reference to the following matters:

- Three new members were welcomed to the committee, being Monique Ashworth and Denis Tatere (RSA) and Sean Newell (High School).
- The Mayor is in communication with an army unit regarding a possible Charter of Freedom which would enhance the proposed horse parade on 6 August 2016. If this happens it makes issues like road closures much easier to accomplish.

- Gift packs for the armed forces were discussed, with two concepts considered. These are a competition at next year's A & P Show for a World War One version, and contemporary versions to be distributed to current serving members of the forces. Discussion was enthusiastic, but any decisions on this proposal are a long way off.
- Alex Lewis reported on progress with the Places of Remembrance project, and suggestions were made to him for more possibilities.
- All copies of the Rob McDonald World War One book are sold, and he is looking at publishing an addendum publication in the future.
- The proposed horse parade commemoration event is the main project planned for this year.

9.2 **Cycle/Walkway - Smith/Cole Streets and Adelaide Road**

- 9.2.1 Board Member Christison reported that the development of the cycle/walkway has been reviewed following its completion to identify any tidy up work required to be undertaken.
- 9.2.2 The spraying of the cycle/walkway is to be followed up with the Alliance to request that this work is programmed as previously agreed.
- 9.2.3 It is disappointing to note that horses were galloped on the cycle/walkway as the surface is not designed for that purpose, and they caused damage and defecated in the area.
- 9.2.4 Signage may be required in the future to state that the riding of horses is prohibited on the cycle/walkway.

9.3 **Dannevirke Chamber of Commerce**

- 9.3.1 Board Member Christison reported that there have been some changes to the members of the Dannevirke Chamber of Commerce executive.

9.4 **Tararua District Road Safety Group**

- 9.4.1 The Chairperson reported on the Tararua District Road Safety Group meeting held on 16 February 2016, and this includes reference to the following matters:
- Work on the Saddle Road upgrade is progressing well, and the New Zealand Transport Agency funding has increased from \$4.5 million to \$8.34 million to undertake this project.
 - The Regional Road Safety Coordinator continues to provide and implement a programme of community road safety education initiatives and projects.

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) **Robin Malley, Palmerston North City Council**
Re: Covered bus stop shelters

23 February 2016

Christison/Delaney

Carried

10.2 Covered Bus Stop Shelters

10.2.1 It is disappointing to note that the Palmerston North City Council does not have any surplus covered bus stop shelters to offer at this time, and their next planned replacements are in the 2017/2018 financial year.

10.2.2 As a result of this situation Board Member Delaney contacted Goldpine Dannevirke, and they intend to look at other avenues to obtain the two bus stop shelters required for installing in High Street.

10.2.3 Hopefully their proposal will be received shortly to enable the presentation of these details at the Board's next meeting.

11. Chairman's Remarks

11.1 Nil

12. Items not on the Agenda

12.1 Anzac Day Community Concert

12.1.1 *That the Board facilitate arranging an Anzac Day community concert held in the Dannevirke Town Hall on the afternoon of 25 April 2016.*

Dresser/Christison

Carried

12.1.2 It is intended that the community concert will be a matinee event commencing at 2.00pm, and acknowledging this year is the centenary of Anzac Day.

12.1.3 This community concert is additional to the Dannevirke Rotary Club life and music of Vera Lynn community concert at the Town Hall on 3 April 2016.

12.1.4 The Deputy Chairperson will coordinate the arrangements for the Anzac Day community concert in liaison with the First World War Commemorations Committee and the Dannevirke Theatre Company.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.37pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 4 March 2016 commencing at 10.03am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle, S E Shannon and Cr T H Collis (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

2.1 Nil

3. Personal Matters

3.1 Nil

4. Notification of Items Not on the Agenda

4.1 The following matter was notified as an item of general business not on the agenda for discussion at today's meeting:

- Rubbish bins for Cliff Walk

5. Confirmation of Minutes

5.1 *That the minutes of the Eketahuna Community Board meeting held on 5 February 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Collis/Death

Carried

6. Matters Arising from the Minutes

6.1 **Eketahuna Public Conveniences Upgrade** (Item 6.1)

6.1.1 The Eketahuna public conveniences unique signage features and Radio Eketahuna music provides good publicity that is generating complimentary remarks from visitors stopping in the town.

- 6.2 **Old Fred West Building** (Item 6.2)
- 6.2.1 The Council's Team Leader Building Services has indicated that the property owner completed the work to repair the water leaking issues relating to this building.
- 6.2.2 The condition of the verandah shall continue to be monitored in terms of its potential risk to cause a hazard that creates danger to public safety.
- 6.3 **Jackson Enterprises Southern Tararua Business Awards** (Item 8.4.2)
- 6.3.1 It is pleasing to note that a good number of businesses from Eketahuna are nominated for these awards.
- 6.4 **Rongokokako Hall Funds** (Item 11.1)
- 6.4.1 Consideration is being given to apply some of this funding to support the history site at the Eketahuna War Memorial through contributing to providing a commemorative pole for the Rongokokako area.
- 6.5 **Eketahuna Super Rugby Pre-season Game Between the Hurricanes and the Blues** (Item 15)
- 6.5.1 This event held at the Eketahuna Rugby Club grounds was a great success, and it attracted many visitors to the town.
- 6.5.2 The Eketahuna tourist T-shirts signed by the retiring All Blacks Captain Richie McCaw are still to be raffled or auctioned for future fundraising.
- 6.6 **Eketahuna Town Centre Upgrade** (Item 16)
- 6.6.1 The Facebook page has been created to provide information and publicity about this project.
- 6.6.2 The ceremony held to acknowledge the start of the upgrade was good and well attended by the community.
- 6.7 **Eketahuna Community Barbecue** (Item 17.1)
- 6.7.1 The Eketahuna Health Centre is hosting the Eketahuna community barbecue tomorrow from 11.00am to 3.00pm to bring the rural community together for a celebration to acknowledge and value their contribution.
- 6.8 **Presentation to Linda (Lindy) Nelson** (Item 19)
- 6.8.1 The presentation held following the Board's previous meeting to acknowledge Linda (Lindy) Nelson becoming a Member of the New Zealand Order of Merit was well received.

7. Tararua District Council Report

- 7.1 ***That the report of the Tararua District Council meeting held on 24 February 2016 (as circulated) be received.***

Death/Shannon

Carried

7.2 Review of the Council's Governance Process

- 7.2.1 The Board notes the outcome of the Local Government New Zealand review of the Council's governance process and the decisions made regarding this matter.

7.3 Social Media Facebook

- 7.3.1 Photos promoting locations of Eketahuna over the summer period are encouraged for entry to the Tararua photo competition launched on Facebook.

7.4 Tararua Cycleway Project Steering Group

- 7.4.1 It is noted that a walk was held of the proposed Tararua cycleway route to scope the work relating to this project.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Tararua District Road Safety Group

- 8.1.1 The Chairperson reported on the Tararua District Road Safety Group meeting held in Dannevirke on 16 February 2016, and this includes reference to the following matters:
- No representatives from the New Zealand Transport Agency and the Police attended this meeting.
 - The New Zealand Transport Agency funding for the Saddle Road upgrade increased from \$4.5 million to \$8.34 million to undertake this project.
 - The reseal work on Nireaha Road is programmed to occur this month.
 - The wearing rate of high visibility safety vests at the Woodville Lions Coast to Coast Motorcycle Ride was 50% of the participants involved.
 - The Regional Road Safety Coordinator was concerned when attending the Dannevirke A & P Show to see many instances of children not wearing restraints when travelling by vehicle to this event.
 - Warren Forbes from AA Wairarapa outlined the work to be undertaken on State Highway 2 at Miki Miki and the installation of a roundabout by the Norwood Farm Machinery Centre in Masterton.
 - The next meeting of the Tararua District Road Safety Group will be held on 31 May 2016.

8.2 Tararua Emergency Management Committee

8.2.1 The Chairman reported on the Tararua Emergency Management Committee meeting held in Dannevirke on 11 February 2016, and this includes reference to the following matters:

- There is still a need for more doctors to support the district's health service.
- The number of call outs received by the district's fire brigades was up 4% in 2015 and is down 24% so far in 2016.
- A Civil Defence Response Group is being set up by the Woodville community.
- The New Zealand Fire Service is looking at a review plan for the delivery and operation of its functions and activities.

8.3 Newman Reserve Board

8.3.1 The Chairperson reported on the Newman Reserve Board Annual General Meeting held in Eketahuna on 16 February 2016, and this includes reference to the following matters:

- Twelve people attended the Annual General Meeting.
- Support was made available to various local community organisations, and the history site at the Eketahuna War Memorial through contributing to providing a commemorative pole for the Newman area.
- John Duffy and Bruce MacKisack have each given thirty-one years service as members of the committee for this reserve.
- The next Annual General Meeting is to be held this year in October.
- The Community Assets and Property Manager has been requested to spray the grave sites at Newman for lichen.
- Consideration is being given to preparing a time capsule for siting at the reserve.

8.4 Eketahuna St John Ambulance Service

8.4.1 Board Member Eagle spoke on the need to discuss with the community the future plan for the Eketahuna St John ambulance garage facility in town and ensuring there is ongoing support to maintain this essential community service.

8.4.2 It is agreed that this subject be discussed through the Project Tararua community get-together held in the Eketahuna Community Centre on 8 May 2016.

8.4.3 Through that discussion consideration may be given to forming a group of community representatives to liaise regarding the planning focused on the provision of a sustainable long-term ambulance service based in Eketahuna.

9. Correspondence

9.1 *That the correspondence as listed be received.*

(a) Kerry and Loreen Cunningham

Re: Eketahuna Camping Ground January report

(b) Robin Winter

15 February 2016

Re: Project Tararua community get-together in the Eketahuna Community Centre on 8 May 2016

Shannon/Collis

Carried

9.2 Eketahuna Camping Ground

9.2.1 It is noted that the operators of the Eketahuna Camping Ground management contract would prefer extra toilets and shower facilities rather than constructing an additional two cabins as previously intended.

9.2.2 The Board support the changed priority relating to this development work through reallocating the project budget included in the 2017/2018 financial year to provide funding for this purpose.

9.2.3 The Eketahuna Camping Ground operators are to be asked whether they consider rubbish bins are required at both ends of Cliff Walk.

9.2.4 The seat made for Cliff Walk is ready to be installed, and the Chairperson is to follow up this matter.

10. Anzac Day

10.1 The Chairperson outlined the arrangements for the Anzac Day civic ceremony held in Eketahuna.

11. Alf Rowden Humanitarian Award

11.1 An item is to be placed in the community newsletter inviting written nominations for the presentation of the Alf Rowden Humanitarian Award this year.

11.2 All nominations are to be addressed to the Board's Chairperson, and can be submitted through the Eketahuna Service Centre/Library closing on 22 April 2016 at 4.00pm.

12. Eketahuna Town Centre Upgrade

12.1 Matters discussed concerning the Eketahuna town centre upgrade includes reference to the following:

- The establishment of the history site at the Eketahuna War Memorial through developing the remembrance place will not be rushed to complete the work for this Anzac Day, and options to fund the commemorative poles are being pursued.
- An agreement is to be entered into with Chorus to document their consent to relocate the giant Kiwi to the area of their building.

- It is proposed that work on the upgrade will start on the Four Square business side of the road, with details of the programme timescale to be received by the project team.
- The town signs are being prepared for installation.
- The Council will consider funding the Bridge Street intersection stage of the project through including a budget in the Draft Annual Plan 2016/2017.
- Discussion needs to occur with the community to determine the project they would like to do from the proceeds of the town painting tiles sold.
- A flier was sent to residents to inform the community about the upgrade launch.

12.2 The Eketahuna Our Town Committee is reviewing its goals and objectives, and submissions can be made to them regarding this matter.

12.3 Cr Collis will circulate her comments on the above subject to board members and initiate discussion to identify any items that the Board may wish to convey to the Eketahuna Our Town Committee review.

13. Chairman's Remarks

13.1 Nil

14. Items not on the Agenda

14.1 **Rubbish Bins for Cliff Walk**

14.1.1 This matter was discussed earlier at the meeting as set out in item 9.2.3 of these minutes.

15. Closure

15.1 **Horizon Signs**

15.1.1 The Chairperson agreed to allow Brian Barnes the opportunity to speak on the services that Horizon Signs can provide to prepare road closures applications and implement traffic management plans for community events.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.30am.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 9th March 2016 commencing at 5.30pm.

1. Present

- 1.1 Committee Members: L Powick (Chair), Michelle Rankin (Secretary), Brett MacDougall (Deputy Chair), John Arends (Treasurer), Shirley Hull (Cr), J Brock, Gerry Parker, Nigel Shaw, Z Keall.

Members of the Public: Ann Marie Bengston

2. Apologies

- 2.1 Nil

3. Notification of Items Not on the Agenda

- 3.1 Nil

4. Personal Matters

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 3rd February 2016 (as circulated) be confirmed as a true and accurate record of the meeting.**

Louise/Gerry

Carried

6. Matters Arising

- 6.1 It has been noted that Tracey Collis did attend the February meeting but her name was missed from the minutes.
- 6.2 The plaques have been removed from the Sedcole flagpole and were given to Jean Eddie to store at the museum.

7. Tararua District Council Report

- **Pahiatua Water Storage:** In November an idea was raised by Deputy Mayor Keltie asking staff to look at an alternative water supply take from the Tui Brewery site. It was deemed prudent to check out the viability of this option. The Council, after analysis, have decided not to advance that project and the storage tank project is now underway.

- During discussions around the Draft Annual Plan, an increase is proposed to the footpaths cleaning budget including Pahiatua Main Street.
- The highlight of the six monthly sport report is that sixteen teams competed in the second annual Pahiatua football competition.
- In light of ex Councillor Warren Davidson's resignation and allegations, the Council asked Local Government New Zealand to review its governance process.

The report by Dr Reid states 'the governance processes in place at the Tararua District Council are both fit for purpose and consistent with the practice of well-performing rural councils'. Of course, the Council can always do better, and there were some recommendations made.

7.1 That the minutes of the Council meeting held on 24th February 2016 (as circulated) be received.

Gerry/Zelda

Carried

8. Correspondence In

- NZ Post advising of an increase to the rental fees for the P O Box
- Letter from BDO regarding the application for the edible walkway
- Letter from Jean Eddie

That the inwards correspondence be received.

Louise/ Zelda

Carried

9. Financial Report

Report given by John.

9.1 Accounts to be passed for payment:

Pahiatua Rotary	\$117.50	
Z Keall	\$121.36	Reimbursement for Christmas lights
NZ Post	\$175.00	P O Box rental
Gilda McKnight	\$2890.63	Reimbursement for Polish exhibition
TDC	\$287.21	Rates
Sedco Engineering	\$183.00	Harvard upgrade
Pahiatua Golf Club	\$800.00	Wheel park fundraiser
Pahiatua New World	\$450.00	Wheel park meat raffle

That the financial report be adopted.

John/Jared

Carried

10. Discretionary Grants

- 10.1 That Pahiatua On Track approve the application made by the Pahiatua Football Club, and that a donation of \$2000.00 be granted.**

Louise/Gerry

Carried

11. Portfolio Reports

11.1 Bridge to the Brewery Walkway Gerry Parker

I have had a conversation with Martin Beech concerning the application for funding from Waireka Trust (February meeting). They will back the proposal but do require more information on the following points:

- a) Who takes on the responsibility for repairs and maintenance.
- b) Is there a covenant over the track which means future property owners can't deny the public access to use the track.

These are good points and he has requested a meeting with Pahiatua On Track to clarify them, but unfortunately he will be away on the next meeting date. Martin will be contacting Louise in the meantime to initiate discussion.

I will contact Lianne Simpkin at the Council before the next meeting to discuss the Woodville and Dannevirke tracks.

11.2 Wheel Park Jared Brock

The wheel park planning is continuing, with construction due to start in April as long as the consents have been approved. Supporting information will be going in the Information Centre for public viewing along with the model completed by Mitchell Boyce (a student from Pahiatua School organised with Lynne Huddleston). The return the keg to the brewery race is in two weeks with some advertising in the Bush Telegraph. It is hoped that there will be a good turnout to achieve \$4K in raised funds. I will become a trustee with the Bush Multisport Trust so I can be more involved in community sporting projects.

That Pahiatua On Track grant the amount of \$660.00 to pay the Tararua District Council consent fee for the wheel park project.

Jared/John

Carried

11.3 Harvard Plane John Arends

There has been a few issues with the slide so the actual slide will be taken off and amended along with some extra handholds etc. that are to be installed. This is due to be done this week so the plane will be out of action for three to four weeks, all at the cost of the slide builder.

11.4 Community Vehicle Trust (PCVT) John Arends

The paperwork is ready for the application to form the trust. We are waiting to hear if funding is granted from the Lotteries Commission and are looking at other funding ideas as there is still about \$5K of funds to raise.

11.5 Roading Nigel Shaw

I went to the Road Safety Group meeting on 16th February. There was interest around the following topics:

Fonterra activities with heavy H units thought to be coming to Pahiatua: I confirmed this was not the case.

Tanker movements as it relates to Pahiatua production plans: The site has been on a reduced milk intake in February with the business making higher value products at other sites. This has meant more milk going through the gorge and over the track to Longburn destined for Whareroa on tankers and trains.

I raised concern over some of the resurfacing work undertaken prior to Christmas not holding up well in the heat of January and requested that these sites be visited to check the condition. I have advised the Tararua Alliance of some other locations where the seal condition has become poor due to the heat.

The Horizons Regional Council has been investigating the feasibility of a bus service within the Tararua district. A survey has been carried out, and it seems the majority would support the establishment of an off-peak service from the area to Palmerston North. An issue is the potential for harm to local businesses, either by competing directly, or in taking customers away from rural towns. Investigations are ongoing. Mayor Roly Ellis observed that when the prospect of a local bus service was raised its primary focus is intended as a means to take young people to training facilities such as UCOL, not as a convenience for shoppers.

11.6 Civil Defence Nigel Shaw

There is a final meeting regarding the Pahiatua Civil Defence Plan (PCDP). The meeting date is Thursday 7th April at 5.30pm to 6.30pm in the Pahiatua Service Centre Chamber.

11.7 Main Street Zelda Keall

I met with Joel from Managh Electrical yesterday to assess the Christmas lights that are faulty. Joel felt Flexilight owed it to us to put it right given their short amount of running time and the large amount of money spent with them. Joel phoned the area sales representative at Flexilight to see if he could put a little more pressure on Mark the owner after he had said the lights were out of warranty (only by a few months) in an email. Joel is hopeful and he will keep us updated. It may be that Pahiatua On Track have to pay for the repairs done, but Joel felt this is worth a try.

Robin Whiteman took down the hanging baskets on 7th February. I rang to see if Louise could sit down with Robin and Jude to discuss this and help find a satisfactory resolution. This has not happened yet.

11.8 Business and Retail Brett MacDougall

A very good response from the Southern Tararua Business Awards with one hundred nominations received from the community.

The Chamber of Commerce have not met again since last month.

11.9 Town Upgrade Louise Powick

I met with Trudy from Tag4 Consulting on Friday 26th February. She talked me through the draft strategy that was very comprehensive and an alternative branding concept. The basis of the proposal is to create uniqueness with a journey through Pahiatua utilising the middle garden strip and the footpaths to bring people into the shops. The draft should be finalised within the next couple of weeks for review by the committee.

12. Public Excluded Item of Business

12.1 Pahiatua Marketing Strategy

That open meeting be resumed.

John/Zelda

Carried

The meeting closed at 8.00pm.

Chairperson

Minutes of a meeting of Woodville Districts' Vision held in the Stadium Supper Room on Tuesday 1 March 2016 commencing at 7.00pm.

PRESENT

M Souden, A Devonport, S McLeod, K McIntyre, Cr P Johns, Cr T Collis, M Taylor, P McCool, B Hutton, A Snowsill, I Daley, M M Oulaghan (Secretary), R Winter (Chair)

APOLOGIES

G Murray

R Winter was congratulated on her marriage.

PREVIOUS MEETING

Correction to the previous minutes:

- Attendee should read B Hutton

That subject to including the above amendment, the minutes of the Woodville Districts' Vision meeting held on 2 February 2016 be accepted as a true and accurate record of the meeting.

R Winter /P McCool

Carried

MATTERS ARISING

- There has still been no communication received from the pool group.
- R Winter has agreed a date with the school (22 May) for the Project Tararua community conversation in Woodville.

CORRESPONDENCE

Inwards:

- NZTA – Dan Tate regarding the pedestrian crossing: NZTA reconfirmed the need to remove the single car parking space outside the Salvation Army Family Store to ensure the current crossing is as safe as possible. Despite several suggestions to move the crossing, NZTA continue to believe the current position is the best one.

Should the crossing be removed or take out the car parks? This is a health and safety issue. It is suggested that Cr Johns take this back to the Council to resolve. WDV would still like to make a change, e.g. move it closer to Ross Street. This will need costings.

Outwards:

- Thank you cards re the rose gardens to:
 - Bev Armistead
 - Dee Hibberd
 - Carron Perry
- Letter to the Council re the use of funding for the walkway

That the correspondence be accepted.

M M Oulaghan /P Johns

Carried

REPORTS

Treasurer's Report

Tabled

- Money is coming in for Woodfest - \$1700 for sponsorship and stalls.
- Discussion on the Signmakers invoice:
 - P McCool proposed that the invoice be paid less the 10% discount offered. The Council will provide \$500 in repair costs but will not take any ownership.
 - A letter was sent to the Council expressing disappointment in the overall process.
 - Also a letter to Signmakers saying that no repairs are to be done without official approval notification.
- The sign is not working properly despite the recent repairs, e.g. there is no longer any temperature or date capacity.
- Letter advising that WDV need its financials audited as stated in the rules. P McCool is to take this to MCI for advice and will notify at the next meeting.

That the Treasurer's report be accepted.

P McCool /B Hutton

Carried

TDC Report - Cr P Johns

- At the Council workshop last week there was a proposal put forward by Council staff re the Ferry Reserve that Council contribute \$20k for a platform/barbecue and commit to a 20-year maintenance programme. Members of the Woodville Domain Board were present as well as the Horizons Regional Council. The Council is becoming increasingly more aware of the importance of the Woodville end of the gorge. Over the last three to four years, the Council has indicated tacit interest but has been reluctant to put money into it. This is a positive proposal with potential to bring dollars into the district.
- Water is now being drawn from the impounded supply. While taste and odour is apparent, the quality of the water is OK and meets all Health Department requirements.
- Cats draft New Zealand national cat management strategy is currently looking to give councils the portfolio for regional and territorial local authority involvement. The purpose is to manage proactively the cat issue. The Council has input into this matter, and it will consider possible options through the next bylaws review. The cat issue continues to be a hot topic, and despite the action taken to try to control the numbers, they are as high as ever.
- The traffic lay-by is badly littered. People are overnighing in tents etc. Could the Council assist? WDV shall send a letter supporting this area be kept clean.
- Fountaine Square is getting a little dark and some trees need to be trimmed. This should be included in the master plan. Cr Johns is to discuss this matter with Kathy Dever-Tod. Curb and channelling has commenced in the Square.

Events and Promotion

- Lindauer Studio

- Report tabled by K McIntyre.
- Many of the events scheduled for Filip have already occurred throughout the Tararua district and the lower North Island. Filip is now producing work to take back to his university and to exhibit here in Woodville.

That WDV write to the Council regarding the information that Kevin has tabled, e.g. a group of people originally from the Czech Republic came to visit Filip and were told by staff at the I-Site they knew nothing about Filip or the artist in residence.

R Winter /M Souden

Carried

- Walkway

- Report tabled by B Hutton.
- There are delays in the process with KiwiRail as they are only dealing with the Council. Kiwi Rail is still to walk the trail, and then applications for funding can be made.
- A meeting is to be arranged with the Council to discuss public awareness of the project.

Kevin McIntyre left the meeting at 8.00pm.

- WoodFest

M Souden reported:

- There are market stalls, woodchoppers, country music and a great young entertainer coming this year as well as a young person from Tararua College. All arrangements are on track. It will be a great day that is bigger and better than last year.

Mark Taylor left the meeting at 8.14pm.

FUNDING APPLICATIONS

An application was received for the artist in residence to fund the art exhibition at the racecourse on 19/20 March. Funding of \$1,500 is requested.

That the funding for the artist in residence art exhibition held at the racecourse be approved.

R Winter /S McLeod

Carried

B Hutton and P McCool abstained from the discussion on this matter and voting on the motion.

GENERAL BUSINESS

- Following A Snowsill's introduction at the beginning of the meeting, April spoke of her concerns, which are also shared by other parents, that there is not enough for youth in the town. April reported discussions with other parents, including:
 - Children are bored; tired of going to the pool, opening hours are not long enough, and not many children go to the pool. There is no signage for the pool.
 - Skate ramps are in bad repair.
 - Fountaine Square is not good for small children. There is concern about abductions with the public toilets and people stopping.
 - Playground equipment is now dated, and there is no new fun stuff.
 - Acknowledged there is the Salvation Army youth group, but not everyone wants the religious input.
 - Suggestion of an area at the rugby grounds close to the pool; this could be shaded and gated.

Cr Johns advised of the master plan for Fountaine Square. There will be a barbecue, new benches and a gated area for the smaller children. This is in the Annual Plan. Cr Collis advised that there was consultation with children from the school, and they were keen for a climbing tower, or a tree hut that could be worked in with the existing trees.

- I Daly spoke re the RSA:
 - Ninety men from this district did not come back from the war. RSA want to plant ninety trees as a memorial. The trees will be planted by schoolchildren, with records kept of both the person who is planting them and the one who is remembered through providing a time capsule.
 - Trees could be along the walkway. Ian is invited to return at the next meeting to further discuss this matter. RSA will pay for the trees. Council support for the proposal may be required. B Hutton is to show Ian the map of the walkway. Further, he is to think about a space and place for the commemoration.
- Upgrade to the Library/I-Site

This is still on the table, and it is hoped to see the plans in the next two to three weeks. Still waiting for the costings to be received.

There being no further business, the meeting closed at 8.50pm.

The next meeting is held on 5 April 2016 in the Stadium Supper Room.



Tribunal and Hearings Committee

Minutes of a meeting of the Tribunal and Hearings Committee held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 15 February 2016 commencing at 1.00 pm.

1. Present

His Worship the Mayor - Mr R A Ellis (Chairperson), Crs T H Collis and S A Hull.

In Attendance

Mr R Taylor	-	Governance Manager
Mr C Lunn	-	Planning Manager (for the Acting Regulatory Manager)
Mr K Jensen	-	Senior Animal Control Officer
Mr N Stephens	-	Animal Control Officer
Mr C Locke	-	Licensing Inspector
Miss H Charmley	-	Regulatory Support Administrator
Mrs S Wallace	-	Regulatory Support Administrator
Mrs G Losch	-	Objector

2. Classification of Dogs as Menacing Dogs

2.1 The Chairperson opened the hearing by introducing the committee members and staff in attendance at the meeting.

2.2 Mrs G Losch verbally presented the objection to the menacing dog classification applied to her dogs Neyo-Potter and Becky, and this includes reference to the following matters:

- The dogs have never been a threat to anybody, and when they stay in her shop people come in and pat them.
- The training of the dogs has been undertaken through a trainer to educate them and ensure their behaviour is good.
- The officer's report is biased, and the investigation of the complaint was undertaken when Mrs Losch was sick and upset by the allegations.
- The way that the investigation was conducted displayed a lack of consideration and courtesy, and it questioned her character and integrity.
- The requirement to muzzle the dogs when in any public place or private way is unreasonable, and the reliability of the affidavit is questioned.

- The alleged incident regarding the dogs aggressive behaviour is questioned as to how they are considered to be menacing.
- There are many dogs unregistered/wandering and uncontrolled in Woodville that are not classified by the Council as menacing, and they go largely ignored and their owners are not penalised.
- Dogs should be appreciated and valued for the contribution they make to the community and people, and this is worthy of acknowledgment rather than punishment.
- This situation has adversely impacted on the health and welfare of Mrs Losch, and she is intending to leave Woodville in the future.

2.3 The Planning Manager read a statement to support the Acting Regulatory Manager's report circulated to the committee, and this includes emphasis on the following points:

- The complaint was investigated by Council staff professionally, neutrally and without bias, and they conclude that the complaint is justified.
- The recommendation to retain the menacing dog classification is made in the interests of community safety and compliance with the Dog Control Act 1996.
- The affidavit clearly establishes that the complainant was rushed at and menaced by the dogs in question.
- The menacing dog classification provides an appropriate option to take action to prevent an aggressive incident from happening again, and it applies precaution to minimise a continued threat to community safety.
- Past behaviour can be seen as a predictor of the future behaviour in dogs, and these dogs did rush at and behave in a menacing manner towards the complainant.
- The committee should now focus on the potential danger to the community, and consider the intention for the action initiated by staff is to ensure a lasting resolution is provided to this matter.
- The committee need to decide whether the menacing dog classification is appropriate or unreasonable based on the evidence presented.
- The committee cannot modify the requirement relating to the muzzling of the dogs unless the classification is rescinded.

- If the committee decide to revoke the classification there is a risk to the community that this display of menacing behaviour will occur again.

2.4 The Chairperson closed the hearing by acknowledging the potential for situations to occur with dogs when their owner is not there, and the dogs may then behave in a different manner.

2.5 The meeting adjourned to enable the committee to make its decision, and the staff departed from the Council Chamber whilst this occurred.

2.6 ***That the Tribunal and Hearings Committee, after considering the objection and the information presented to it, rescind the classification of menacing dog applied to the dogs Neyo-Potter and Becky owned by Mrs G Losch, and***

That in making this decision, the committee considers the exceptional circumstances of the alleged incident do not warrant the imposition of the menacing dog classification, and

That Mrs G Losch is given notice and warned that if another complaint is received by the Council involving the control and behaviour of her dogs, and it is found to be justified in the Animal Control Officer's professional opinion following investigation in accordance with the requirements of the Dog Control Act, then the classification of menacing dog will be imposed, and

That the obligations to be fulfilled by dog owners be emphasised to Mrs Losch in respect of taking all reasonable steps to ensure that her dogs do not injure, endanger or cause distress to any person, and they are kept under control at all times.

Crs Hull/Collis

Carried

There being no further business the meeting closed at 1.55pm.

Chairperson



Report

Date : 15 March 2016

To : Mayor and Councillors
Tararua District Council

From : Malcolm Thomas
Strategy and Policy Adviser

Subject : **Food Act 2014 Fees and Charges Statement of Proposal**

Item No : **10.1**

1. Reason for Report

- 1.1 The new Food Act 2014 (the Act) requires food premises to operate under a Food Control Plan or National Programme and has associated new fee setting requirements for food premises registration, verification and monitoring and compliance activities. Tararua District Council's (Council) functions in relation to the Act's Food Control Plans commence on 1 March 2016.
- 1.2 The Act provides the Council with the ability to fix fees to recover the direct and indirect costs of the Council's functions under the Act. The Council is proposing to set fixed fees to recover some (but not all) of these costs in a similar proportion to the fees currently charged.
- 1.3 Prior to fixing fees under the Act, the Council is required to consult on the proposed fees using the special consultative procedure of the Local Government Act 2002.

2. Introduction

- 2.1 The Food Act 2014 (the Act), which received royal assent in June 2014, is coming into force over a transitional period, with the majority of sections not yet in force coming into effect on 1 March 2019. The sections that are scheduled to come into force on that date change the framework within which the Council can set fees to recover the costs of registration, verification, compliance and monitoring activities for food premises.

- 2.2 Currently, the Council's fees for licensing and related activities for food service business are set in accordance with the requirements of the Food Hygiene Regulations 1974. The Council has to date set these fees annually by resolution with the fees being incorporated into the annual fees and charges document. The Food Act 2014 however requires that fees must be set using the special consultative procedure of the Local Government Act 2002.
- 2.3 The new Act requires food business to operate under a risk-based measure and has associated new fee setting requirements for food business registration, verification and monitoring and compliance activities.
- 2.4 Existing food premises operating under the Food Hygiene Regulations 1974 have a three year transitional period (March 2016 – March 2019) in which to move to Food Control Plans or National Programme, but new operations must operate under one of the risk-based measures from 1 March 2016. The Council has been proactive in assisting food operators to transfer to Food Control Plans under a voluntary implementation programme made available under the Food Act 1981. The Food Act 1981 will be repealed once the Food Act 2014 comes into full force on 1 March 2019.

3. Issues

3.1 Council's Functions under the Food Act 2014

- 3.1.1 The commencement provisions in the Act require the Council to be ready to perform the following functions under the Act from 1 March 2016:
- **Registration**
Receiving and processing of applications for registration of food businesses
 - **Verification**
Undertake verification activities for those premises operating under a Food Control Plan
 - **Compliance and Monitoring Activities**
Undertake compliance and monitoring activities across the district
- 3.1.2 Section 205(1) of the Act enables the Council, by resolution, to fix fees to recover the direct and indirect costs of any registration, verification, compliance and monitoring functions performed under the Act after consulting using the special consultative procedure of the Local Government Act 2002.
- 3.1.3 Section 205(5)(c) of the Act requires that fixed fees must comply with any regulations made under Section 206 of the Act. To date no regulations have been made under this Section of the Act that relate to the setting of fees by territorial authorities. The Council may have to review its fees in light of any future regulations.

3.2 Setting of Fees

- 3.2.1 The Council has decided to set fees to recover a portion of the direct and indirect costs of its functions performed under the Act.
- 3.2.2 Recovering costs in this manner recognises the benefit to the direct user of the service while also recognising the public benefit for the community in relation to the functions performed. This aligns with the Council's Revenue and Financing Policy, which identifies that in funding regulatory services functions, the majority of funds should be sourced through fees with a minority funded through general rates.
- 3.2.3 The Council currently charges fees under the Food Hygiene Regulations 1974 to recover environmental health functions for food premises. Food premises subject to the requirements of the Act have up to three years to transition to the requirements of the Act. Until they transition to the new Act, such premises will be subject to the Council's current fees. Fees under the Act will eventually replace the Council's current fees under the Food Hygiene Regulations 1974 after the transitional period ends in 2019.
- 3.2.4 The Council has decided to set fees to recover some costs of performing its functions from the 2016/17 year. This is to enable the Council to charge any new food premise or any food premise already operating under or wanting to transition over to the requirements of the Food Act 2014, from 1 July 2016.
- 3.2.5 The Council is required to take into account the criteria in Section 198(2) of the Act when fixing fees. The following information details the Council's consideration of the criteria in relation to its proposal to fix fees:
- (a) EQUITY, in that funding for a particular function, power, or service, or a particular class of function, power, or service, should generally, and to the extent practicable, be sourced from the users or beneficiaries of the relevant functions, powers, or services at a level commensurate with their use or benefit from the function, power, or service.
 - (b) EFFICIENCY, in that cost should generally be allocated and recovered in order to ensure that maximum benefits are delivered at minimum cost.
 - (c) JUSTIFIABILITY, in that cost should be collected only to meet the actual and reasonable costs (including indirect costs) of the provision or exercise of the relevant function, power, or ~~service~~.
 - (d) TRANSPARENCY, in that cost should be identified and allocated as closely as practicable in relation to tangible service provision for the recovery period in which the service is provided.

3.3 Method and Scale of Fees

3.3.1 The Council proposes the following fee structure to ensure the recovery of a proportion of the direct and indirect costs incurred by the Council in performing their functions. The new fees will come into effect on 1 July 2016. From the 2016/2017 year onwards, it is anticipated fees and charges for food business related activities under the Act will be included in the Council's fees and charges consultation process. These proposed fees are estimated to recover 35% of the direct and indirect costs. The balance of costs will be funded through general rates.

3.3.2 The Act provides the Council with various options for fixing fees. The following information explains the option applied to the proposed fee structure:

- The options used in the proposed fees are a combination of fixed fees or charges and fees or charges based on an hourly rate. This method is in accordance with the options under Sections 199 (a) and (b) of the Act.
- The options used are consistent with the methodology used by the Ministry of Primary Industries to set fees for their functions under the Act.
- Recognising the varied nature of food operations subject to the Act, the methodology is deemed the most reasonable option as it gives customers certainty on how much a service would cost on average through a fixed fee and at the same time provides the ability to recover additional costs as required through an hourly additional rate.

3.3.3 Proposed Fees

Function	Fees (inclusive of GST)	Timing of Payment
Registration Application for registration of Food Control Plan based upon a template or model issued by MPI or a business subject to a national programme	\$200 (includes up to 3 hours of processing time) \$140 per hour for every extra hour of process time	\$140 payable by the applicant on application for registration Any remainder payable within 20 working days of issue of invoice
Renewal of Registration Application for renewal of registration	\$100 fixed fee (includes up to 2 hours of processing time) \$140 per hour for every extra hour of processing time	\$140 payable by the applicant on application for registration Any remainder payable within 20 working days of issue of invoice

Amendment to Registration Amendment to registered Food Control Plan based on a template or model issued by MPI or to registration of a business subject to a national programme	\$100 fixed fee (includes up to 1 hour of processing the application) \$140 per hour for every extra hour of processing the application	\$140 payable by applicant on application Any remainder payable within 20 working days of issue of invoice
Verification Verification including site visits and compliance checks with Food Plans, and covers any follow up verification site visits to check remedial actions and to undertake verification checks	\$245 fixed fee (includes up to 2 hours of verification activity) \$140 for every additional hour of verification activity	Payable within 20 days of issue of invoice
Compliance and Monitoring <ul style="list-style-type: none"> Complaint driven investigation resulting in the issue of improvement notice by Food Safety Officer Application for review of issue of improvement notice Monitoring of food safety and suitability 	\$140 per hour \$140 per hour \$140 per hour	Payable within 20 days of issue of invoice
Premises Transitioning to Food Act 2014	Food hygiene registration payment will be transferred to the Food Act registration on a pro rata basis	Payable by the applicant on application for registration

3.4 Options for Consultation

3.4.1 In determining the proposal the following options can be considered:

Option 1

Adopt the statement of proposal to fix fees to recover up to 35% of the full direct and indirect costs of the Council's functions under the Food Act 2014.

This is the preferred option.

This is considered as the most equitable option ensuring that funding for the Council's functions under the Act will be sourced primarily from the users or beneficiaries of those functions, but also to a lesser extent from rates and other general funding sources due to the public benefit of providing the service. This reflects the current policy and fee charges set under the old legislation.

Option 2

Adopt an amended statement of proposal to fix fees to recover 70% of the direct and indirect costs of the Council's functions under the Food Act 2014.

This is not the preferred option.

The fixed fee for verification would need to be set at \$490, renewals at \$200, and a registration fee of \$400 introduced.

This option does not align with the Council's existing fee structures (contained in the 2015/2025 Long Term Plan) for food functions under the Food Hygiene Regulations 1974 or the Council's Revenue and Financing Policy.

Option 3

Decide not to fix fees to recover the direct and indirect costs of the Council's functions under the Food Act 2014.

This is not the preferred option.

This option would mean that the full cost of the Council's functions under the Food Act 2014 would have to be recovered from rates or another funding source. This would add an estimated \$57,000 (0.27%) onto the general rates.

4. Consultation

- 4.1 The Council is seeking to set new fees from the start of the 2016/17 financial year. Submissions received will be reported back to the Council for a final decision on the proposal. The proposed fees would come into effect on 1 July 2016.
- 4.2 The Council is required to consult through a special consultative procedure as set out in the Local Government Act 2002.
- 4.3 The process for adopting the new fees and charges is:
 - Council adopts draft Food Act 2014 fees and charges 30 March
 - Council undertakes a special consultative procedure
 - Opens 4 April
 - Closes 9 May at 12noon
 - Hearings (if required) 17 May
 - Council deliberations 25 May
 - New fees and charges adopted 29 June

5. Recommendations

- 5.1** *That the report from the Strategy and Policy Adviser dated 15 March 2016 concerning the Food Act 2014 Fees and Charges Statement of Proposal (as circulated) be received, and*
- 5.2** *That the Council notes the new requirements and fees structure applicable to the Food Act 2014, and*
- 5.3** *That the Council adopts the Food Act 2014 Fees and Charges Statement of Proposal as set out in appendix 1 of the attachment to this report, and*
- 5.4** *That the Council in undertaking the required special consultative procedure approves the following process and timelines for this purpose:*
- *Notification of Statement of Proposal and commence consultation - 4 April*
 - *Closing date for submissions - 9 May at 12noon*
 - *Hearings (if required) 17 May*
 - *Council deliberations 25 May*
 - *New fees and charges adopted 29 June*

Attachments

1. Statement of Proposal - Food Act 2014 Fees and Charges



Statement of Proposal **Food Act 2014 Fees and Charges**



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1

INTRODUCTION

This statement of proposal sets out how Council will set fees to recover the costs of administering the new Food Act 2014 (the Act)¹. The new Act requires food premises to operate under a Food Control Plan or National Programme and has associated new fee setting requirements for food premises registration, verification and monitoring and compliance activities.

Tararua District Council's (Council) functions, in relation to the Act's Food Control Plans, commence on 1 March 2016.

The Act provides the Council with the ability to fix fees to recover the direct and indirect costs of Council's functions under the Act.

Council is proposing to set fixed fees to recover the majority (but not all) of these costs.

Prior to fixing fees under the Act, the Council is required to consult on the proposed fees using the special consultative procedure of the Local Government Act.

¹ Under section 205(2) of the Food Act 2014 and section 83 of the Local Government Act 2002 (LGA).



2

BACKGROUND

The Food Act 2014 (the Act), which received royal assent in June 2014, is coming into force over a transitional period, with the majority of sections not yet in force coming into effect on 1 March 2019. The sections that are scheduled to come into force on that date change the framework within which council can set fees to recover the costs of registration, verification, compliance and monitoring activities for food premises.

Currently, Council's fees for licensing and related activities for food service business are set in accordance with the requirements of the Food Hygiene Regulations 1974. Council has to date set these fees annually by resolution with the fees being incorporated into the annual fees and charges document. The Food Act 2014 however requires that fees must be set using the special consultative procedure of the Local Government Act 2002.

The new Act requires food business to operate under a risk based measure and has associated new fee setting requirements for food business registration, verification and monitoring and compliance activities.

Existing food premises operating under the Food Hygiene Regulations 1974 have a three year transitional period (March 2016 – March 2019) in which to move to Food Control Plans or National Programme, but new operations must operate under one of the risk based measures from 1 March 2016. Council has been proactive in assisting food operators to transfer to Food Control Plans under a voluntary implementation programme made available under the Food Act 1981. The Food Act 1981 will be repealed once the Food Act 2014 comes into full force on 1 March 2019.

Council's functions under the Food Act 2014

The commencement provisions in the Act require Council to be ready to perform the following functions under the Act from 1 March 2016:

- **Registration**
Receiving and processing of applications for registration of food businesses.
- **Verification**
Undertake verification activities for those premises operating under a Food Control Plan
- **Compliance and monitoring activities**
Undertake compliance and monitoring activities across the district.

The Council's ability to set fees

Section 205(1) of the Act enables the Council, by resolution, to fix fees to recover the direct and indirect costs of any registration, verification, compliance and monitoring functions performed under the Act after consulting using the special consultative procedure of the Local Government Act.



3

REASON FOR PROPOSAL

Council has decided to set fees to recover a portion of the direct and indirect costs of its functions performed under the Act.

Recovering costs in this manner recognises the benefit to the direct user of the service while also recognising the public benefit for the community in relation to the functions performed. This aligns with Council's Revenue and Financing Policy, which identifies that in funding regulatory services functions, the majority of funds should be sourced through fees with a minority funded through general rates.

Council currently charges fees under the Food Hygiene Regulations 1974 to recover environmental health functions for food premises. Food premises subject to the requirements of the Act have up to three years to transition to the requirements of the Act. Until they transition to the new Act, such premises will be subject to the Council's current fees. Fees under the Act will eventually replace the Council's current fees under the Food Hygiene Regulations 1974 after the transitional period ends in 2019.

Council has decided to set fees to recover the costs of performing its functions from the 2016/17 year. This is to enable Council to charge any new food premise or any food premise already operating under or wanting to transition over to the requirements of the Food Act 2014, from 1 July 2016.



4

CONSIDERATIONS

Council is required to take into account the criteria in section 198(2) of the Act when fixing fees. The following information details the Council's consideration of the criteria in relation to its proposal to fix fees:

- (a) **Equity**, in that funding for a particular function, power, or service, or a particular class of function, power, or service, should generally, and to the extent practicable, be sourced from the users or beneficiaries of the relevant functions, powers, or services at a level commensurate with their use or benefit from the function, power, or service.

The fees proposed recover the cost of renewal and verification services from small business in a consistent manner which provides some certainty of compliance costs for the industry while at the same time ensuring that those operators who do not perform well and require registration and compliance follow up, pay directly for those services through hourly rate charging.

These proposed fees are estimated to recover 35% of the direct and indirect costs. The balance of costs will be funded through general rates. This is consistent with the current Revenue and Financing Policy in the 2015–2025 Long Term Plan. Council considers that there is a public good from ensuring safe and health food premises in the District.

- (b) **Efficiency**, in that cost should generally be allocated and recovered in order to ensure that maximum benefits are delivered at minimum cost.

Resources needed to recover cost using fixed fees are simplified and minimised because of the minimal use of invoicing. Invoicing requires extensive administration processes, which add cost to the food compliance function, a cost which is invariably recovered from operators. Staff however will still record time spent on the function as good business practice.

- (c) **Justifiability**, in that cost should be collected only to meet the actual and reasonable costs (including indirect costs) of the provision or exercise of the relevant function, power, or service.

The fees proposed will recover from operators through fees and charges a portion of the actual and reasonable costs associated with the function.

- (d) **Transparency**, in that cost should be identified and allocated as closely as practicable in relation to tangible service provision for the recovery period in which the service is provided.

The fees proposed are a proportion of the actual cost imposed as the result of a statutory requirement on Council by central government to undertake registration, verification and renewal services in the food industry and an estimated 70% of that cost is recovered directly from that industry.



Methodology

The Act provides Council with various options for fixing fees. The following information explains the option applied to the proposed fee structure:

- The options used in the proposed fees are a combination of fixed fees or charges and fees or charges based on an hourly rate. This method is in accordance with the options under section 199 (a) and (b) of the Act.
- The options used are consistent with the methodology used by the Ministry of Primary Industries to set fees for their functions under the Act.
- Recognising the varied nature of food operations subject to the Act, the methodology is deemed to be the most reasonable option as it gives customers certainty on how much a service would cost on average through a fixed fee and at the same time provides the ability to recover additional costs as required through an hourly additional rate.

Compliance with Regulations

Section 205(5)(c) of the Act requires that fixed fees must comply with any regulations made under section 206 of the Act. To date no regulations have been made under this section of the Act that relate to the setting of fees by territorial authorities. Council may have to review its fees in light of any future regulations.

Timing of Setting Fees

The Council is seeking to set new fees from the start of the 2016/17 financial year. Submissions received will be reported back to the Council for a final decision on the proposal. The proposed fees would come into effect on 1 July 2016.



5

OPTIONS

In determining the proposal the following options can be considered:

- Option 1** Adopt the statement of proposal to fix fees to recover up to 35% of the full direct and indirect costs of the Council's functions under the Food Act 2014.
- This is the preferred option.
- The fixed fee for Verification would need to be set at \$245, renewals at \$100, and a registration fee of \$200 introduced.
- This is considered to be the most equitable option ensuring that funding for the Council's functions under the Act will be sourced primarily from the users or beneficiaries of those functions but also to a lesser extent from rates and other general funding sources due to the public benefit of providing the service. This reflects the current policy and fee charges set under the old legislation.
- Option 2** Adopt an amended statement of proposal to fix fees to recover 70% of the direct and indirect costs of the Council's functions under the Food Act 2014.
- This is not the preferred option.
- The fixed fee for Verification would need to be set at \$490, renewals at \$200, and a registration fee of \$400 introduced.
- This option does not align with Council existing fee structures (contained in the 2015–2025 Long term Plan) for food functions under the Food Hygiene Regulations 1974 or Council's Revenue and Financing Policy.
- Option 3** Decide not to fix fees to recover the direct and indirect costs of the Council's functions under the Food Act 2014.
- This is not the preferred option.
- This option would mean that the full cost of the Council's functions under the Food Act 2014 would have to be recovered from rates or another funding source. This would add an estimated \$57,000 (0.27%) onto the general rates.



6

PROPOSAL TO SET FEES

Council proposes the following fee structure to ensure the recovery of a proportion of the direct and indirect costs incurred by Council in performing their functions. The new fees will come into effect on 1 July 2016. From the 2016/2017 year onwards, it is anticipated fees and charges for food business related activities under the Act will be included in council's fees and charges consultation process.

These proposed fees are estimated to recover 35% of the direct and indirect costs. The balance of costs will be funded through general rates.

Proposed fees based on preferred option

Function	Fees (inclusive of GST)	Timing of payment
Registration		
Application for registration of food control plan based upon a template or model issued by the Ministry for Primary Industries or a business subject to a national programme.	\$200 (includes up to 3 hours of processing time) \$140 per hour for every extra hour of process time	\$200 payable by the applicant on application for registration. Any remainder payable within 20 working days of issue of invoice
Renewal of registration		
Application for renewal of registration.	\$100 fixed fee (includes up to 2 hours of processing time). \$140 per hour for every extra hour of processing time.	\$100 payable within 20 days of issue of invoice. Any remainder payable within 20 working days of issue of invoice.
Amendment to registration		
Amendment to registered food control plan based on a template or model issued by the Ministry for Primary Industries or to registration of a business subject to a national programme.	\$100 fixed fee (includes up to 1 hour of process of application) \$140 per hour for every extra hour of processing the application	\$100 payable by applicant on application. Any remainder payable within 20 working days of issue of invoice.



Function	Fees (inclusive of GST)	Timing of payment
Verification		
Verification including site visits and compliance checks with food plans. Also covers any follow up verification site visits to check remedial actions. Verification checks.	\$245 fixed fee (includes up to 2 hours of verification activity) \$140 for every additional hour of verification activity	Payable within 20 days of issue of invoice
• Complaint driven investigation resulting in issue of improvement notice by food safety officer.	\$140 per hour	Payable within 20 days of issue of invoice
• Application for review of issue of improvement notice.	\$140 per hour	
• Monitoring of food safety and suitability.	\$140 per hour	
Premises transitioning to Food Act 2014		
	Food Hygiene registration payment will be transferred to the Food Act registration on a pro rata basis	Payable by the applicant on application for registration.



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HAVE YOUR SAY

There are several ways you can have your say. A submission form is provided with this document or you can fill in your submission online.

How to get your submission to us

Mail to: Food Act 2014 Fees and Charges Submission
Taranua District Council
PO Box 115
Dannevirke 4942

Fax to: 06 376 1025

Email to: info@tararua-dc.govt.nz

Deliver to: Council offices in Eketahuna, Pahiatua, Woodville or
Dannevirke

Online: www.tararua-dc.govt.nz

Be sure to get your submission to the Council by
midday on 9 May 2016.

Points to remember when making a submission

- Please print clearly. The form should be easy to read and be understood, and may need to be photocopied.
- We will respond in writing to every submission received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- Indicate if you wish to speak in person on this submission at the Council hearing on Tuesday, 17 May 2016.
- All submissions are considered public under the Local Government Official Information and Meetings Act, and may be published and made available to elected members and the public.
- Your submission will not be returned to you once it is lodged with Council. Please keep a copy for your reference.



Report

Date : 16 March 2016

To : Mayor and Councillors
Tararua District Council

From : Malcolm Thomas
Strategy and Policy Adviser

Subject : **Review of the Class 4 Gambling and Racing Board Venue Policy**

Item No : **10.2**

1. Reason for Report

- 1.1** The Council is required by Section 102(5) of the Gambling Act 2003 and Section 65E(6) of the Racing Act 2003 to complete a review of its Venue Policy within three years of the previous review being completed. The current policy, attached as Appendix 1, was adopted on 31 July 2013.
- 1.2** The policy may be amended or replaced only in accordance with the special consultative procedure set out in the Local Government Act 2002.

2. Introduction

- 2.1** The Gambling Act 2003 requires the Tararua District Council to have a policy on Class 4 venues. (Gambling Venue Policy) for its district, and the Racing Act 2003 also requires the Council to have a policy on Board venues (Board Venue Policy).
- 2.2** The Council adopted its current policy on 31 July 2013 and this must be reviewed every three years. This reviewed policy (appendix 1) forms the Statement of Proposal as required by the Gambling Act 2003 and the Local Government Act 2002.
- 2.3** The Gambling Act 2003 also amended the Racing Act 2003. The Council's Board Venue Policy established under Section 65D of the Racing Act 2003 must specify whether or not new Board venues may be established in the district and, if so, where they may be located.

- 2.4** Class 4 gambling involves the use of an electronic gaming machine outside a casino. It may only be conducted by a corporate society and the net proceeds can only be used for authorised purposes. The Council is required to have a Class 4 venue policy which:
- Must specify whether or not Class 4 venues may be established in the district and if so, where they may be located; and
 - May specify any restrictions on the maximum number of machines that may be operated at a Class 4 venue.
- 2.5** A society must apply for the Council's consent before it:
- Establishes new gaming machine venues; or
 - Increases the number of machines that may be operated from existing venues.
- 2.6** The purpose of the Gambling Act 2003 is to:
- a) control the growth of gambling; and
 - b) prevent and minimise the harm caused by gambling, including problem gambling; and
 - c) authorise some gambling and prohibit the rest; and
 - d) facilitate responsible gambling; and
 - e) ensure the integrity and fairness of games; and
 - f) limit opportunities for crime or dishonesty associated with gambling; and
 - g) ensure that money from gambling benefits the community; and
 - h) facilitate community involvement in decisions about the provision of gambling.
- 2.7** The Tararua District Council Gambling Venue and Board Venue Policy covers Class 4 venues operated by societies and clubs, and New Zealand Racing Board venues. All current licensed Class 4 venues that have not ceased operations for more than six months, do not require consent from the Council to continue their operations.

3. Issues

3.1 Number of Venues and Machines

- 3.1.1** Council had permissive policies with no restrictions on the number of venues or the overall number of machines in 2004 and 2007. The policy then did not include a sinking lid target for machines. The 2010 review included a policy that aimed to reduce the number of Class 4 gambling machine numbers to under 100 via a continuous sinking lid policy. The review of the policy in 2013 confirmed this sinking lid policy. This review proposes to continue with the current policy.
- 3.1.2** Since the adoption of the original policy in 2004, the number of Class 4 venues operating in the district has decreased from 15 to 11, and the number of Class 4 gambling machines has fallen from 127 to 118 (with a peak of 134 in 2012).

- 3.1.3 The reduction in venues and machines has taken place by a process of natural attrition as venues cease operating over time.

3.1.4 Class 4 gambling venues and machines in the Tararua District

Year ended December	Number of Venues	Number of Machines	% of all Machines in New Zealand	% of New Zealand Population (June)
2015	11	118	0.72	0.38
2014	12	128	0.77	0.38
2013	13	134	0.78	0.39
2012	13	134	0.76	0.40
2011	13	132	0.73	0.40
2010	13	134	0.72	0.41
2009	12	126	0.65	0.41
2008	12	122	0.61	0.42
2007	12	122	0.60	0.42
2006	13	120	0.58	0.43
2005	14	122	0.57	0.44
2004	15	127	0.57	0.44

- 3.1.5 The proportion of gaming machines in the Tararua district has decreased since 2013, after steadily increasing from 2004 to 2013. Relatively the Tararua share of these machines is much higher than it was in 2004 despite recent reductions in numbers. This reflects the extensive efforts by many communities around New Zealand to reduce the number of Class 4 gambling machines.

- 3.1.6 The proportion of gaming machines in the Tararua district is now declining after increasing from 2004 to 2013. Numbers of gaming machines have also reduced significantly across New Zealand (from 22,231 in 2004 to 16,393) reflecting the extensive efforts by many communities to reduce the number of gaming machines. The number of gaming machines in Tararua has not fallen by a similar proportion (it would be <100), leading to a higher share of the national total.

3.2 Gambling Proceeds and Impacts

- 3.2.1 Gambling proceeds from Class 4 gaming machines in Tararua has been declining over the last decade, but closely matches the proportion of New Zealand population.

Gross Gaming Machine Proceeds	\$	% of NZ Proceeds
September Quarter 2015	790,771	0.37%
September Quarter 2012	860,939	0.4%
September Quarter 2007	1,033,433	0.42%

- 3.2.2 While the proceeds will flow on to benefit many community groups in the district, it is probably having a significant detrimental impact on a number of lower income households. Declining proceeds will result in fewer grants available to local community groups and events.
- 3.2.3 Only a very small number of residents are using the problem gambling health support services. Research suggests that access to machines (number of venues) is more relevant to problem gambling than the number of machines.
- 3.2.4 There are small numbers of residents in Tararua receiving problem gambling support services. Numbers vary over time but there is no evidence of a growing problem (more than it has been since 2005). The % of problem gamblers seeking help in Tararua as a proportion of the NZ total is much lower than the population would suggest (0.06% in 2015)

	Service User Data - Problem Gambling	
June Year	New Clients*	Total Clients#
2015	4	8
2014	10	12
2013	4	5
2012	1	5
2011	8	11
2010	3	8
2009	4	8
2008	8	10
2007	7	8
2006	1	1
2005	1	1

* New Clients – The number of clients that have contacted an intervention service for the first time in the period for psychosocial support either by phone or face-to-face in this territorial authority

Total number of clients assisted in that year in this territorial authority (includes new clients and clients who first contacted a service in a previous year)

3.3 Peer Councils Policies

- 3.3.1 The trends around New Zealand are for councils at least to cap the number of gaming machines. Peer councils were researched in 2013 to see what their Class 4 Gambling Venue Policies were. Only one Council with a similar population, Central Otago District, had a permissive policy with no caps in place.
- 3.3.2 Looking at the results of the 2013 research, Tararua had a relatively high number of machines, and a high amount of gross proceeds per resident. Of the 13 councils assessed, only South Waikato had fewer residents per machine, and only Horowhenua and South Waikato had a higher amount of gross proceeds per resident. Clearly, there were more than sufficient gaming machines in Tararua. These numbers have not been updated as it is considered that relative differences have not changed.
- 3.3.3 While the proceeds will flow on to benefit many community groups in the district, it is probably having a significant detrimental impact on a number of lower income households.

3.4 Statutory Considerations – Review of Existing Policy

- 3.4.1 When reviewing a policy the Council must have regard to the social impact of gambling in the district.
- 3.4.2 In determining its policy on whether Class 4 venues may be established, where any venue may be located and any restrictions on the maximum number of gaming machines that may be operated at venues, the Council may have regard to any relevant matters, including:
- a) The characteristics of the district and parts of the district;
 - b) The location of kindergartens, early childhood centres, places of worship and other community facilities;
 - c) The number of gaming machines that should be permitted to operate at any venue or class of venue;
 - d) The cumulative effects of additional opportunities for gambling in the district;
 - e) How close any venue should be permitted to be to any other venue;
 - f) What the primary activity at any venue should be.

3.5 Does the Policy Need to Change?

- 3.5.1 It is generally acknowledged that gambling is harmful to a section of the Tararua community and often those who participate are those who can least afford it. The contrary argument is that the activity assists with providing employment, including venue payments; it is enjoyed by many and provides funding for community organisations.

- 3.5.2 The Council has reviewed the Gambling Venue Policy with regard to the social impact of gambling within its district as required by the Gambling Act 2003, and the Racing Act 2003. Research by Ministry of Health and the Department of Internal Affairs clearly shows the adverse social impact to parts of the community caused by gambling. Tararua district has a high, but declining, proportion of gaming machines relative to the New Zealand average. Since 2004, the total number of approved gaming machines in New Zealand has declined by over 26%.
- 3.5.3 Overall, the assessment is that the sinking lid policy is justified, is working, and that there is a continuing need over time for a significant reduction in the number of machines. The current policy allows for a new venue only as a replacement for one that has closed, and only by the same society. The Council could introduce a venue sinking lid policy, with no new venues and when a venue closes it cannot be replaced. This is considered harsh on the existing operators, but would potentially speed up the reduction in gaming machine numbers. Most peer councils have a cap on venue numbers and a cap of a sinking lid on machine numbers.
- 3.5.4 The recommendation is to make no changes to the proposed policy as it is achieving the desired reduction in numbers of venues and machines.

4. Consultation

4.1 The draft Class 4 Gambling and Racing Board Venue Policy is required to go through a special consultative procedure as set out in the Local Government Act 2002. Existing operators and societies will be notified by letter.

4.2 Process for adopting the Gambling Policy:

- Council adopts draft Gambling Policy 30 March
- Council notifies each society that holds a Class 4 gambling license and organisations representing Maori in the district of the proposed policy
- Council undertakes a special consultative procedure
 - Opens 4 April
 - Closes 9 May at 12noon
- Hearings (if required) 17 May
- Council deliberations 25 May
- Policy adopted 29 June

5. Recommendations

- 5.1** *That the report from the Strategy and Policy Adviser dated 16 March 2016 concerning the Review of the Class 4 Gambling and Racing Board Venue Policy (as circulated) be received, and*
- 5.2** *That the Council notes the trends and policy direction from the review of the Class 4 Gambling and Racing Board Venue Policy, and*
- 5.3** *That the Council confirms the current policy, including:*
- *the 'sinking lid' target number of 100 machines, and*
 - *that the Council will not consent to an increase in the number of gaming machines in an existing Class 4 gambling venue, and*
 - *that no new Class 4 Gambling Venue or TAB (New Zealand Racing Board) venue may be closer than 100 metres pedestrian distance of any school, early childhood centre, kindergarten or place of worship.*
- 5.4** *And that the Council approves the draft Class 4 Gambling and Racing Board Venue Policy as set out in appendix 1 of this report to form the basis of the Statement of Proposal for consultation, and*
- 5.5** *That as required using the special consultative procedure, the following process and timelines be approved by the Council for this purpose:*
- *Notification of Statement of Proposal and consultation opens - 4 April*
 - *Submissions close - 9 May at 12noon*
 - *Hearings (if required) - 17 May*
 - *Council deliberations - 25 May*
 - *Policy adopted - 29 June*

Attachments

1. Statement of Proposal - Review of Class 4 Gambling and Racing Board Venue Policy



Statement of Proposal
**Draft Class 4 Gambling and
Racing Board Venue Policy**



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1

INTRODUCTION

The Gambling Act 2003 requires Taranua District Council to have a policy on Class 4 venues (Gambling Venue Policy) for its district, and the Racing Act 2003 also requires the Council to have a policy on Board venues (Board Venue Policy).

Council adopted its current policy on 31 July 2013 and this must be reviewed every three years. This reviewed policy forms the Statement of Proposal as required by the Gambling Act 2003 and the Local Government Act 2002.

Council had permissive policies with no restrictions on the number of venues or the overall number of machines in 2004 and 2007. The Policy then did not include a sinking lid target for machines. The 2010 review included a policy that aimed to reduce the number of Class 4 gambling machine numbers to under 100 via a continuous sinking lid policy. The review of the policy in 2013 confirmed this sinking lid policy. This review proposes to continue with the current policy.

Since the adoption of the original policy in 2004, the number of Class 4 venues operating in the district has decreased from 15 to 11, and the number of gaming machines has fallen from 127 to 118 (with a peak of 134). The reduction in venues and machines will take place by a process of natural attrition as venues cease operating over time.

After reviewing the current policy, the Council remains committed to retaining the sinking lid policy on the number of class 4 venues and gaming machines within the district. This reaffirms that the Council will not approve the establishment of any more venues or further gaming machines until achieving the target to reduce the number of machines to fall below 100. That objective acknowledges the social impact of gambling and the harm caused to its communities.

The Gambling Act 2003 also amended the Racing Act 2003. Council's Board Venue Policy established under Section 65D of the Racing Act 2003 must specify whether or not new Board venues may be established in the district and, if so, where they may be located.

The purpose of the Gambling Act 2003 is to:

- a) control the growth of gambling; and
- b) prevent and minimise the harm caused by gambling, including problem gambling; and
- c) authorise some gambling and prohibit the rest; and
- d) facilitate responsible gambling; and
- e) ensure the integrity and fairness of games; and
- f) limit opportunities for crime or dishonesty associated with gambling; and
- g) ensure that money from gambling benefits the community; and
- h) facilitate community involvement in decisions about the provision of gambling.

The Taranua District Council Gambling and Racing Board Venue Policy covers Class 4 venues operated by societies and clubs, and also New Zealand Racing Board venue.



All current licensed class 4 venues that have not ceased operations for more than six months, do not require consent from the Council to continue their operations.

Council has developed the Gambling and Racing Board Venue Policy with regard for the social impact of gambling within its district as required by the Gambling Act 2003, and the Racing Act 2003. Research by Ministry of Health and the Department of Internal Affairs shows that there is an adverse social impact to parts of the community caused by gambling. The Taranaki district has a high, but declining, proportion of gaming machines relative to the New Zealand average. Since 2004, the total number of approved gaming machines in New Zealand has declined by over 26%.

Class 4 Gambling

Class 4 gambling involves the use of an electronic gaming machine outside a casino. It may only be conducted by a corporate society and the net proceeds can only be used for authorised purposes.

Section 101(3) of the Gambling Act 2003 requires that the gambling venue policy:

- must specify whether or not class 4 venues may be established in the district and, if so, where they may be located;
- may specify any restrictions on the maximum number of gambling machines that may be operated at a class 4 venue.

A society must apply for Council's consent before it:

- establishes new gaming machine venues; or
- increases the number of machines that may be operated from existing venues.

New Zealand Racing Board (NZRB) Venues

The Racing Act 2003 also requires the Council to adopt a NZRB venue policy for the district. The policy must specify whether new NZRB venues may be established in the district and, if so, where they may be located. This policy only applies to standalone venues and not other venues such as clubs and bars where TAB betting services are provided.



2

OBJECTIVES AND SCOPE OF THE POLICY

Objectives

The objectives of the policy are to:

- manage the number and location of venues and gaming machines within the district;
- allow those who wish to participate in this form of gambling, to do so within the district; and
- have regard to the social impact of gambling within the district.

Scope

This policy only applies to class 4 and NZRB venues within the Taranaki district that require Council's consent to operate.

For class 4 venues, consent is required:

- if a corporate society wants to increase the number of gaming machines that it operates at a class 4 venue from the number currently licensed;
- if a corporate society wants to apply for a class 4 venue licence for a new venue that has not previously been licensed;
- if a corporate society wants to apply for a class 4 venue licence for a venue that has been previously licensed, but not within the last six months.

Council consent is not required where a class 4 venue;

- was licensed prior to 17 October 2001; and
- has not ceased operations for any period longer than six months; and
- does not increase the number of machines on the premises.

For NZRB venues, Council consent is required if a new NZRB venue is proposed.



3

CLASS 4 VENUE POLICY

This policy is adopted by the Tararua District Council in accordance with sections 101 and 102 of the Gambling Act 2003.

Description

The Tararua District Council adopts a sinking lid approach to the number of class 4 venues and gaming machines. Subject to the consent conditions below, it will not approve the establishment of any more venues or gaming machines in the district until the number of gaming machines falls below 100.

The sinking lid target refers to the number of class 4 gaming machines that have been approved to operate.

Consent Conditions

The Council will not consent to an increase in the number of gaming machines in an existing class 4 gambling venue.

The Council will consider granting a consent to the establishment of a new class 4 venue only where there is a corresponding disestablishment of an existing class 4 gambling venue within the district.

The following conditions must be met for a consent to be considered:

- The applicant corporate society is disestablishing an existing class 4 venue;
- The new class 4 venue will have no more than nine machines;
- The new class 4 venue will be located on premises licensed under the Sale of Liquor Act 1989 (until 18 December 2013), or the Sale and Supply of Alcohol Act 2012 (either an on-licence or a club licence), or be a NZRB venue;
- All new venues must comply with district plan provisions;
- No new Class 4 Gambling Venue or TAB (NZRB) Venue may be closer than 100 metres pedestrian distance of any school, early childhood centre, kindergarten or place of worship.



4

NEW ZEALAND RACING BOARD POLICY

This policy is adopted by the Tararua District Council in accordance with sections 65D and 65E of the Racing Act 2003.

The Council will approve standalone NZRB venues established anywhere within the Tararua district, subject to the provisions of the Tararua District Plan and meeting application and fee requirements.



5

ADMINISTRATION

Applications

Applications for Council consent must be made on the approved form and must provide:

- name and contact details for the application;
- street address of the premises proposed for the venue;
- the names of management staff;
- evidence of police approval for the owners and the managers of the venue;
- a 12 month business plan or budget for the establishment, covering both gambling and other activities proposed for the venue;
- a site plan covering both gambling and other activities proposed for the venue, including details of each floor of the venue;
- details of liquor licence(s) applying to the premises, if required.

Fees

These will be set by the Council from time to time in the Long Term Plan and as specified in appropriate legislation and regulations, and shall include consideration of:

- the cost of processing the application, including any consultation and hearings involved;
- the cost of triennially reviewing the Class 4 gambling venue and NZRB venue policy;
- the cost of inspecting Class 4 gambling venues on a regular basis to ensure compliance with consent or license conditions;
- a contribution towards the cost of triennial assessments of the economic and social impact of gambling in the district.



6

COMMENCE-
MENT OF
POLICY AND
REVIEW

This draft policy was adopted on 30 March 2016. The final policy will be adopted on 29 June 2016 and come into effect from the date of adoption.

The Council will complete a review of this policy within three years of its adoption.



7

HAVE YOUR SAY

There are several ways you can have your say. A submission form is provided with this document or you can fill in your submission online.

How to get your submission to us

Mail to: Draft Gambling Venue Policy Submission
Taranua District Council
PO Box 115
Dannevirke 4942

Fax to: 06 376 1025

Email to: info@tararua.govt.nz

Deliver to: Council offices in Eketahuna, Pahiatua, Woodville or
Dannevirke

Online: www.tararua.govt.nz

Be sure to get your submission to the Council by
midday on 9 May 2016.

Points to remember when making a submission

- Please print clearly. The form should be easy to read and be understood, and may need to be photocopied.
- We will respond in writing to every submission received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- Indicate if you wish to speak in person on this submission at the Council hearing on Tuesday, 17 May 2016.
- All submissions are considered public under the Local Government Official Information and Meetings Act, and may be published and made available to elected members and the public.
- Your submission will not be returned to you once it is lodged with Council. Please keep a copy for your reference.

Report

Date : 23 March 2016
To : Mayor and Councillors
Tararua District Council
From : Raj Suppiah
Chief Financial Officer
Subject : **Adoption of the Draft Annual Plan 2016/17**
Item No : **10.3**

1. Reason for the Report

- 1.1 To adopt the Draft Annual Plan 2016/17, being year two of the Long Term Plan.

2. Background

- 2.1 The Council adopted a new 10-year Plan for Tararua in June 2015. Council reaffirmed the focus on core infrastructure, economic development and financial prudence, as well as responding to challenges and opportunities for the Tararua District.
- 2.2 Council must prepare an Annual Plan for each financial year as required by Section 95 of the Local Government Act 2002.
- 2.3 Council held a series of workshops to determine the service levels, capital programme, fees and charges, activity expenditure and rates requirement for the Draft Annual Plan 2016/17.
- 2.4 This Annual Plan marks a departure from previous processes for adopting Annual Plans, reflecting changes to the Local Government Act in 2014. Without any significant changes to the Long Term Plan, the Council is no longer required to consult on this Annual Plan.
- 2.5 The Council hence needs to decide whether to undertake a formal submission process and hearings on the draft 2016/17 Annual Plan.

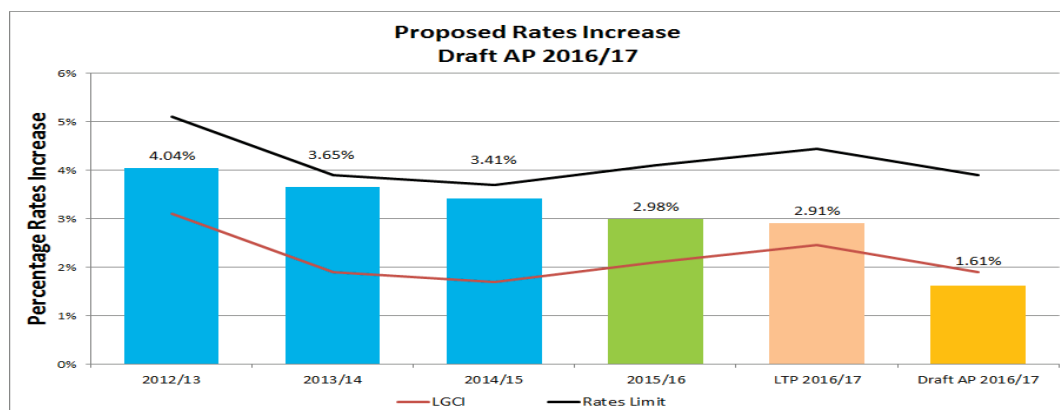
3. Significance Assessment

- 3.1 The Draft Annual Plan 2016/17 continues the priorities of efficient local infrastructure, public services and regulatory functions as consulted on through the Long Term Plan.
- 3.2 The proposed changes recommended are not considered significant in terms of the Council's Significance and Engagement Policy.

4. Highlights and Key changes between the Annual Plan and Long Term Plan

4.1 Rates Increase

- 4.1.1 The overall proposed rates increase for 2016/17 is 1.6%. This is significantly less than the 2.9% increase forecast in the Long Term Plan. This is consistent with the key outcomes in our Financial Strategy – 'affordability' and "financial sustainability".



4.2 Rates Incidence

- 4.2.1 Refer to Appendix 1 for the detailed rates in the dollar for each rate type. The significant changes are in :
- The Uniform Annual General Charge is reduced from \$506.45 (LTP Year 2) to \$505.62 mainly due to the significant increase in Stormwater rates (increased maintenance cost) and increase in Library rates (reallocation of cost from Service Centres to Libraries resulting from combining these services).
 - Increase in general rates mainly due to increase in solid waste, economic development and building maintenance cost.
 - Lower district roading rates due to increase in New Zealand Transport Agency subsidies.

- Sector targeted rates – reallocation of cost from general rates to targeted rates. For example, equal efforts in Rural Fire and Civil Defence, and increase in footpath cost and economic development.
- Significant increase to district water as a result of the rates impact from capital investment and ongoing operational impact of new treatment plants.

4.3 Uniform Annual General Charge and Rates by Sector

- 4.3.1 The Uniform Annual General Charge (UAGC) set at 28.96% of total rates. The resulting draft rates by sector and the UAGC for the 2016/17 year are as follows:

MODEL - Consultation Final

Final Draft Annual 2016/17 : 24 Feb Council Workshop
UAGC at \$505.65

Rates cap is at 28.96%

Draft AP 2016/17				
Sector	Year 1 LTP	Rates by Sector	\$ change from current year	% Change from Current year
Rural	12,854,059	12,967,054	-112,995	0.88%
Urban	9,184,121	9,404,342	-220,221	2.40%
Industrial/Commercial	1,731,615	1,780,972	-49,357	2.85%
TOTAL RATES	23,769,795	24,152,368	-382,573	1.61%

MODEL 6b - Workshop final

Final Draft Annual 2016/17 : 24 Feb Council Workshop
UAGC at \$502.27

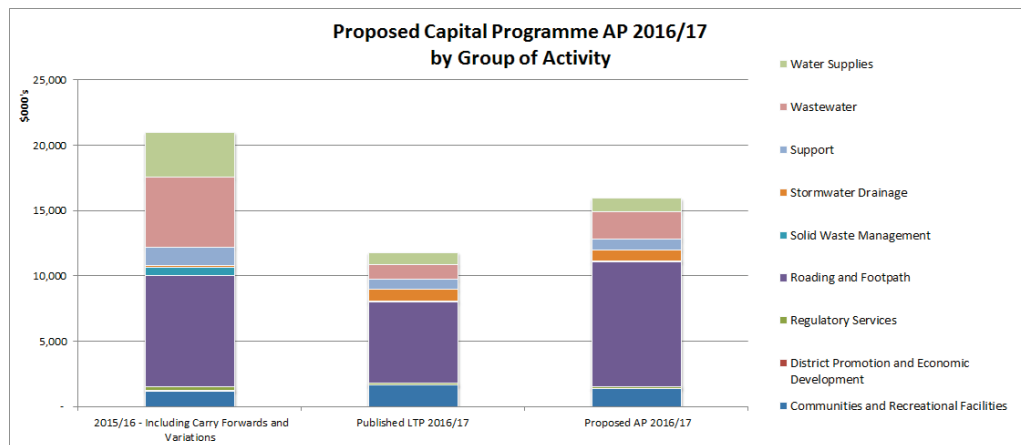
Rates cap is at 28.94%

Draft AP 2016/17				
Sector	Year 1 LTP	Rates by Sector	\$ change from current year	% Change from Current year
Rural	12,854,059	12,961,108	-107,049	0.83%
Urban	9,184,121	9,408,103	-223,982	2.44%
Industrial/Commercial	1,731,615	1,780,491	-48,876	2.82%
TOTAL RATES	23,769,795	24,149,702	-379,907	1.60%

- 4.3.2 The rates increases for the Urban and Industrial/Commercial sectors reflect the upgrades of the urban water and wastewater networks, as well as further investment in economic development and increased costs for solid waste.

4.4 Capital Programme

- 4.4.1 The total capital works programme for 2016/17 is estimated to be \$16.1 million compared to the \$11.8 million for year 2 of the Long Term Plan. This is largely the result of a \$3.4 million expansion of the Saddle Road project that is 100% funded by the New Zealand Transport Agency.
- 4.4.2 The balance of additional capital costs are from the deferred 2015/16 projects. There have been some reductions in estimated capital costs due to lower inflation impacts than originally forecast.



5. Conclusion

- 5.1 The Draft Annual Plan and Fees and Charges Schedule 2016/17 is presented to the Council for adoption (refer to copies circulated for the Council's reference)

6. Recommendation

- 6.1 *That the report from the Chief Financial Officer dated 23 March 2016 concerning the Adoption of the Draft Annual Plan 2016/17 (as circulated) be received, and*

- 6.2 *That the Council adopts the Draft Annual Plan 2016/17 and the proposed schedule of fees and charges, and*

- 6.3 *That the Draft Annual Plan be distributed as follows:*

- *Copies available for reading/viewing at all of the Council's Service Centres and its Libraries throughout the District*
- *Through the Council's website www.tararua.govt.nz*

And that each ratepayer be sent a mock invoice detailing the proposed rates for their property and a Draft Annual Plan pamphlet, and

- 5.4 *That the Council consider any written submissions or suggestions it receives by 9 May 2016 in a workshop prior to the adoption of the 2016/17 Annual Plan.*

Attachments

1. Appendix 1: Rates Incidence - Draft Annual Plan 2016-17

Rate Type	Consultation Final			Current year 2015/16		Variance	
	Annual Plan 2016/17			\$ RatesReq incGST	Rate in a \$	Rates Required	Rate in a \$
	\$ RatesReq incGST	Rate in a \$					
(02.01) Uniform Annual General Charge	4,576,170	505.65	●	4,717,996	522.00	141,826	16.35
(02.02) Uniform Annual General Charge 50%	3,034	252.83	●	3,133	261.00	99	8.17
(05.01) District General Rate	3,103,607	0.0010215	●	2,882,870	0.0009489	(220,737)	(0.00007)
(05.02) District General Rate 50%	1,008	0.0005107	●	936	0.0004744	(72)	(0.00004)
TOTAL :	7,683,818			7,604,935		(78,883)	
(02.01) Uniform Annual General Charge	4,576,170	505.65	●	4,717,996	522.00	141,826	16.3
(02.02) Uniform Annual General Charge 50%	3,034	252.83	●	3,133	261.00	99	8.17
(04.01) Swimming Pool/Library	1,868,520	206.47	●	1,815,932	200.99	(52,588)	(5.48)
(04.02) Swimming Pool/Library 50%	1,239	103.23	●	1,206	100.49	(33)	(2.74)
(40.01) District Stormwater	842,913	175.83	●	754,940	157.64	(87,974)	(18.19)
(40.02) District Stormwater 50%	791	87.91	●	709	78.82	(82)	(9.09)
	7,292,667			7,293,916		1,249	
(03.01) District Wide Roading Rate	5,425,022	0.0017855	●	5,496,947	0.0018092	71,925	0.00002
(03.02) District Wide Roading 50%	1,761	0.0008928	●	1,785	0.0009046	23	0.00001
(70.01) Rural Roading Targ Rate	1,200,745	281.47	●	1,216,663	285.60	15,919	4.13
(70.02) Urban Roading Targ Rate	190,124	44.69	●	192,645	45.35	2,520	0.66
(70.03) Ind/Com Roading Targ Rate	50,833	95.91	●	51,507	97.74	674	1.82
(70.04) Rural Roading Targ Rate 50%	704	140.73	●	714	142.80	10	2.07
(70.05) Urban Roading Targ Rate 50%	156	22.35	●	159	22.67	2	0.32
	6,869,346			6,960,420		91,074	
(06.01) Ind/Com Urban & Utilities Targ Diff	442,813	0.0016541	●	426,434	0.0015989	(16,379)	(0.0000553)
(06.04) Ind/Com Rural Targ Diff	169,689	0.0007559	●	165,451	0.0008727	(4,238)	0.0001168
(07.02) Rural Targeted Rate	253,034	0.0000898	●	232,308	0.0000825	(20,725)	(0.0000073)
(07.03) Urban Targeted Rate	570,751	0.0034465	●	526,886	0.0031837	(43,865)	(0.0002628)
(07.05) Rural Targeted Rate 50%	63	0.0000449	●	58	0.0000412	(5)	(0.0000037)
(07.06) Urban Targeted Rate 50%	972	0.0017233	●	898	0.0015919	(74)	(0.0001314)
(10.01) Loan Footpath Dvk Nth	51,515	16.33	●	54,726	17.38	3,211	1.05
(10.02) Loan Footpath Dvk Nth 50%	65	8.17	●	70	8.69	4	0.52
(10.03) Loan Footpath Dvk Sth	44,147	13.30	●	46,966	14.15	2,820	0.85
(10.04) Loan Footpath Dvk Sth 50%	27	6.65	●	28	7.08	2	0.43
(10.13) Loan Footpath Wdv Nth	48,938	10.10	●	58,114	12.03	9,176	1.93
(10.14) Loan Footpath Wdv Nth 50%	40	5.05	●	48	6.01	8	0.96
(10.15) Loan Footpath Wdv Sth	52,326	12.53	●	62,211	14.91	9,884	2.38
(10.16) Loan Footpath Wdv Sth 50%	25	6.27	●	30	7.46	5	1.19
(10.23) Loan Footpath Eke Nth	22,061	4.56	●	9,082	1.88	(12,980)	(2.68)
(10.24) Loan Footpath Eke Nth 50%	18	2.28	●	8	0.94	(11)	(1.34)
(10.25) Loan Footpath Eke Sth	23,589	5.65	●	9,731	2.33	(13,858)	(3.32)
(10.26) Loan Footpath Eke Sth 50%	11	2.82	●	5	1.16	(7)	(1.66)
(30.01) District Wastewater Charge	2,021,914	414.41	●	2,020,878	415.22	(1,036)	0.81
(31.01) Wastewater Scaled	41,990	138.12	●	42,487	138.39	497	0.27
(32.01) School Wastewater Charge	147,531	414.41	●	151,140	415.22	3,610	0.81
(35.01) District Wastewater Charge 50%	25,072	207.21	●	24,706	207.61	(366)	0.40
	2,236,506			2,239,211		2,705	
(50.01) District Water Charge	1,831,010	372.61	●	1,705,351	347.82	(125,659)	(24.79)
(50.02) Pongaroa Water Charge	77,188	98.58	●	76,038	97.11	(1,150)	(1.47)
(60.01) District Water Charge (50%)	26,269	186.31	●	24,173	173.91	(2,096)	(12.40)
	1,934,467			1,805,562		(128,905)	
(65.01) Rural Refuse/Recycling Targ Rate	206,937	48.37	●	198,766	46.53	(8,171)	(1.84)
(65.02) Urban Refuse/Recycling Targ Rate	695,205	160.41	●	672,697	155.39	(22,508)	(5.02)
(65.03) Ind/Com Refuse/Recycling Targ Rate	129,336	259.19	●	119,260	240.44	(10,076)	(18.75)
(66.02) Urban Refuse/Recycling Targ Rate Schools	3,208	160.41	●	3,108	155.39	(100)	(5.02)
	1,034,686			993,830		(40,856)	

Report

Date : 23 March 2016
To : Mayor and Councillors
Tararua District Council
From : Craig Lunn
Planning and Regulatory Manager
Subject : **Planning Matters Determined Under Delegated Authority**
Item No : **10.4**

1. Resource Management

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

- | | | |
|-----|----------------------|--|
| 2.1 | 201.2014.36.1 | Tararua District Council – 29 George Street, Dannevirke |
| 2.2 | 201.2015.49.1 | T. & P. Kent, BDI Trustees Ltd – 405 Rakaiatai Road, Dannevirke |
| 2.3 | 201.2015.51.1 | B. & C. McNeil – 262 Condoit Road, Papatawa |

3. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consent has been granted:

- | | | |
|-----|---------------------|---|
| 3.1 | 202.2016.2.1 | K. Silvester & D. Chapman – 52-60 Burgoyne Street, Woodville |
|-----|---------------------|---|

Consent to develop a sheep cheese making and milking shed facility: The applicants propose to milk up to 50 sheep per season to produce approximately 150kg of cheese per week in peak season. Milking and cheese making will take place within existing refurbished buildings.

The milking shed platform has a floor area of 10m² and the cheese making facility is 25m². Sheep will be milked twice a day at 7.00am and 7.00pm. Cheese manufacturing will occur once or twice weekly between 7.00am and 7.00pm. During the off-season, the applicants propose to run a cheese making course for groups of 4 to 6 people. Courses will operate between 9.00am to 4.00pm on Saturday or Sunday once a month. The facility will be owner operated.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 23 January 2016, except where another condition of this consent must be complied with. This information is held on Council file 202.2016.2.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
 - 7.00am - 7.00pm daily 55 dBLAeq(15 min)
 - 7.00pm - 7.00am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

4. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council.
- b. The objection must be received within 15 working days of the receipt of this written decision.

4. Recommendation

- 4.1** *That the report from the Planning and Regulatory Manager dated 23 March 2016 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the Council note the approvals granted.*

Attachments

Nil.



Report

Date : 16 March 2016

To : Mayor and Councillors
Tararua District Council

From : Natarsha Nikora
Recreation Officer Sport Tararua

Subject : **Grant Application of Louise Powick to the International Representatives Scheme**

Item No : **10.5**

1. Reason for the Report

- 1.1 This report has been prepared for the Council's consideration of an application received from Louise Powick requesting funding from the International Representatives Scheme.

2. Background

- 2.1 The Council has funding available to support the district's elite athletes selected to represent New Zealand at international events.
- 2.2 Presently, the balance available in this account is \$2,450.00.
- 2.3 Funding awarded from this Scheme is based on the applicant's budget and the distance of travel to the international event.
- 2.4 Grants can be made up to a maximum amount of \$500.00 if competing within the Pacific/Oceania region and up to a maximum of \$800.00 if competing within the rest of the world. Discretion is available to alter this provision in exceptional circumstances.

3. Details of Application Received

- 3.1 An application has been received from Louise Powick who has been selected as a New Zealand representative in the New Zealand Masters Women's Hockey 45+ team to compete in the Women's 45+ World Cup Tournament in Canberra, Australia on 29 March to 6 April 2016.

- 3.2 The World Cup Tournament involves several countries including Australia, England, Malaysia, USA, South Africa, Ireland, Scotland, Wales, Hong Kong and Ghana.
- 3.3 The event held every two years is the pinnacle of Masters Hockey, and will further increase Louise's international playing experience.
- 3.4 Louise's other representative achievements include the Manawatu Senior Hockey Women's team and Manawatu Women's Masters team.
- 3.5 Louise is a valued member of the Tararua community and is the current Chairperson of Pahiatua On Track. Louise will provide upskilling to the Tararua College boys' hockey team and has been asked to assess Bush Junior hockey players.
- 3.6 This is the first application Louise has submitted to the International Representatives Scheme.
- 3.7 The application submitted by Mrs Powick seeks to raise funds towards the costs she will incur travelling to the World Cup in Australia. An estimated cost from Hockey New Zealand is \$1,500.00 plus travel.

4. Significance Assessment

- 4.1 The proposed actions recommended to the Council are not considered significant in terms of the Council's policy on significance and engagement.

5. Conclusion

- 5.1 The request meets the criteria for eligibility set down in the guidelines for an application.
- 5.2 In accordance with the Scheme's guidelines the following recommendation is made for the Council's consideration.

6. Recommendation

- 6.1 ***That the report from the Recreation Officer Sport Tararua dated 16 March 2016 concerning the Grant Application of Louise Powick to the International Representatives Scheme (as circulated) be received, and***
- 6.2 ***That the Council approves the application made by Louise Powick for assistance towards her costs to represent New Zealand at the Women's 45+ World Cup Tournament held in Canberra, Australia on 29 March to 6 April 2016, and***
- 6.3 ***That the sum of \$500.00 be granted from the International Representatives Scheme for this purpose.***

Attachments

- 1. Application to International Representatives Scheme

- Page 3



GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT ARE YOU REPRESENTING NEW ZEALAND IN?

Hockey

Date Travelling: 26/3/16 Date Application Complete: 18/2/16

The administrator must receive completed applications one month prior to travel. Applications received within a month of travel will not be eligible unless applying as a replacement applicant.

A replacement applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?

☐

YES

☒

NO

If yes, please outline the exceptional circumstances surrounding your application:

- Page 4 -

1. Name of National Sporting Body: Hockey NZ
Contact person: Aidan O'Connor
(President/Secretary/Other)
Address: email: aidan.oconnor@hockeynz.co.nz

Phone Number: 022 098 2425 (day)
Phone Number: _____ (night)
2. Name of International Representative: Louise Powick
Residential Address: 410 Makomako road
RD3, Pakiatua
Phone Number: 06 376 6969 (day)
Phone Number: 06 376 6969 (night)
3. The Event:
- (a) Description of the event: Masters World Cup
- (b) Date of event: 29/3/16 - 6/4/16
- (c) Venue for event: Canberra
- (d) State the importance of the event in the eyes of the individual:
An opportunity to be involved
in the pinnacle tournament
of Masters Hockey and
further my international playing
experience
- (e) Please list other countries involved in this event:
Australia, USA, South Africa,
England, Ireland, Scotland, Wales,
Canada, Germany, Hong Kong,
Malaysia, Ghana.

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4. Are there any other team members representing New Zealand at the same event that have been selected from within the Tararua District? If yes, please give details:

No.

5. Have you received funding for this event from:

	Yes	No	Value
National Organisations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Sport New Zealand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Note: If you have been granted funding from the districts' community boards/community committees you are not eligible to receive financial assistance through this scheme

6. Other Sources of Funds

- (a) Other sources of funding applied for. State source and amount:

None.

- (b) Other sources of funding received. State source and amount:

None.

- (c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes ☐ No ☒

- (d) Will you still attend the event if the application for a grant is unsuccessful?

Yes ☒ No ☐

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7. HAVE YOU ATTACHED THE FOLLOWING APPROPRIATE INFORMATION?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check:

- ☒ (a) Confirmation from the national body of selection to represent New Zealand
- ☒ (b) A detailed budget of income and expenses, including:
- Subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
 - Other sources of funding received and/or applied for including community boards and community committees within the district.
- ☒ (c) A sporting CV of achievements to date specific to this application

8. If your application is successful, how will you give back to the Taranua community?

I continually give back to Taranua through my role as chair of POT. Specific to hockey I have been approached to help with skills for the TC boys team and to assess Bush Junior hockey players.

Any questions unanswered on this form will result in an incomplete application.

9. Information from this form is passed on to the media and Sport Taranua. Do you object to this information being used by these groups?

Yes

☐

No

☒

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IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles that acknowledge the support of the Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua district to overseas competitors participating in their event.
- The international representative is to give back to the sport and the Tararua district in such ways as being a role model/mentor to visit schools or supporting coaching services/workshops. The applicant shall outline the details of their intentions regarding that matter within the information provided in this application.
- In the event of non-attendance, the grant will be repaid within 90 days.

Signed:

Louise Powick

Dated:

18/2/16

Return to:

Natarsha Nikora
Sport Manawatu
Tararua Recreation Advisor
C/- PO Box 115
Dannevirke 4942



15 February 2016

To whom it may concern

Hockey New Zealand Masters, Women's 45+ Team: L Powick

This is to confirm that Louise Powick has been selected as a player in the New Zealand Masters Women's 45+ Hockey team.

The selection process necessitated individuals travelling to Auckland to take part in a selection trial, where nationally appointed selectors picked players to represent New Zealand in international competition.

The team is entered to play in the Womens 45+ World Cup Tournament, where National age group teams from around the world will compete to become World Champions. This tournament is played every two years. The tournament is being played in Canberra, Australia.

The tournament runs from 29 March – 6 April 2016. All New Zealand team personnel are required to be in Melbourne by 27 March.

The New Zealand Hockey Federation requires players to fund the trip themselves. A budget has been produced, some of it based on known costs, other parts based on usual/accepted budgetary parameters, and it suggests players should expect costs in the order of \$1200 - \$1500 plus travel from New Zealand to Australia and back plus food/entertainment/spending money.

Regards,

A handwritten signature in black ink, appearing to read "Aidan O'Connor".

Aidan O'Connor
Domestic Tournaments Administrator
Hockey New Zealand
P 022 098 2425
E aidan.oconnor@hockeynz.co.nz

Commercial Partners



Funding Partners



BUDGET
Masters Hockey World Cup
Canberra

EXPENSES

Airfares/Insurance	\$730.41
Rental car for team travel	\$180
Accommodation (Incl Wgtn on departure)	\$1500
Training gear	\$30
NZ stick bag	\$80
Playing top	\$43
TOTAL	\$2563.41

SPORTING CV

After a 13 year break from representative hockey which included Manawatu Senior Women's team and the New Zealand Hockey Academy, I returned to play for the Manawatu Women's Masters team four years ago. Two years out of those four Manawatu have been crowned National champions.

My goal on returning to hockey was to be selected for the NZ Masters. An achievement that had eluded me in earlier days. The challenge was to adapt to new rules, learn new skills and conquer fatigue that had plagued me for 10 years.

Last year in May I travelled to Melbourne with the NZ45 Women to play Australia in a tri series. We were the only NZ team to win all three games and it was a great experience to be part of. This April I travel to Canberra for the World Cup, again with the NZ45 Women.

Playing hockey helps me to manage stress, focus my fitness and provides a role model for my children. I thoroughly enjoy the friendships and camaraderie and hope to play for many years to come.

Louise Powick

AIR NEW ZEALAND

e-Ticket

BOOKING REF. WSZ4WH



IMPORTANT:
Customers require this document for check in, customs, airport security, immigration, and duty free purchases.

RS LOUISE POWICK Tkt No. 0862164554087

Check In	Depart	Arrive	Flight Details
<p>Check in 90 minutes before departure</p> <p>CHECKED BAGGAGE:</p> <p> 1 Piece</p> <p>Maximum 23kg</p>	<p>Depart SAT 26 MAR 2016 WELLINGTON</p> <p>6:40 AM</p>	<p>Arrive SAT 26 MAR 2016 SYDNEY</p> <p>8:25 AM</p>	<p>NZ845 theworks</p> <p>Operated by: AIR NEW ZEALAND Economy • Tasman Smart Saver Fare Booking Class: S</p> <p>STATUS: Confirmed Not valid before 26MAR16 Not valid after 26MAR16</p>

Product and Flight Add-ons

THE WORKS 1 carry-on bag (7kg) and 1 checked bag (23kg), In-flight entertainment including Movies, TV, music and games, a meal and drinks.

Information

CHECK IN

Please ensure you have completed check in before the time indicated above. Failure to check in prior to the final check in time stated above may result in you being unable to travel as planned. A passport is required for international travel, please check that your passport and any visas are valid. Air New Zealand does not require reconfirmation for our services, but on the day please check arrival and departure times online or call our flight arrivals/departures number.

BAGGAGE

Your checked baggage allowance is shown in the itinerary above and shows any free allowance and any pre-paid extra baggage purchased. Where checked baggage is permitted, each piece may weigh up to 23kg. Each piece of baggage may weigh up to a maximum of 23kgs (50lbs) with linear dimensions of (length + width + height) of 158cm (62"). Heavier bags up to 32kgs (70lbs) may be accepted for carriage at Air New Zealand's discretion, but will be subject to additional charges. See airnewzealand.co.nz. Excess baggage beyond your free and pre-paid allowance will be subject to space availability on the day of travel and will incur additional charges.

Carry-on Baggage

You may take one bag on board per person weighing up to 7kgs (15lbs). Business, Premium Economy, Star Alliance Gold & Airpoints™ Gold / Elite customers travelling on Air New Zealand operated services are permitted to carry two pieces weighing a maximum combined total of 14kg (30lbs), with one of those items weighing up to 10kgs. Each piece is limited to 118cm (46.5") (height + width + length). In addition, each passenger may carry one small personal item, such as a handbag, slimline laptop or duty free goods (where permitted).

Security Restrictions

Security restrictions apply to liquids, aerosols, gels and dangerous articles carried on board the aircraft. Any liquids, aerosols or gels must be in containers of 100ml volume or less and must fit in one re-sealable transparent plastic bag of 1 litre volume (approx 20cm (8") by 20cm (8")). Non-essential liquids should be packed in your checked baggage.

Additional Information

Checked and carry-on baggage allowances apply to Air New Zealand operated flights only. Refer to the operating carriers' websites for flights on codeshare partners or other airlines. For specific details visit airnewzealand.co.nz or operating airline website.

Airpoints Elite, Gold, Star Alliance Gold and Koru Club with checked baggage are entitled to one additional piece without charge when travelling in Economy or Premium Economy on Air New Zealand ticketed and operated.

Thanks! Have a great flight

airnewzealand.co.nz

0800 737 000 (within New Zealand) +64 9 357 3000 (outside New Zealand)

A STAR ALLIANCE MEMBER

AIR NEW ZEALAND

Receipt

BOOKING REF. WSZ4WH

MRS LOUISE POWICK Tkt No. 0862164554087

PAYMENT

Fare		NZD	134.20
Taxes, surcharges, government and airport costs	(3.37F1 13.48IA 15.85KK 32.10WY)	NZD	64.80
Card payment fee and/or other fees	(6.00YR)	NZD	6.00
GST		NZD	0.00
TOTAL		NZD	205.00

NZD 205.00 has been charged to LOUISE POWICK's VISA card

Trip Add-on Payment

		Receipt Number	
Travel Insurance	Policy: 85676657	0864556270352	NZD 66.00
TOTAL PAYMENT			NZD 66.00




NZD 66.00 has been charged to LOUISE POWICK's VISA card

TRAVEL INSURANCE

	Policy Number	Policy Effective Date
LOUISE POWICK	85676657	26-Mar-16 to 09-Apr-16

For important information regarding your travel insurance policy please refer to the travel insurance Policy Wording delivered in a separate email.
Air New Zealand Travel Insurance includes Emergency Assistance available 24 hours a day, 365 days a year on 0800 167 011 (within New Zealand) or +61 2 8907 5597 (outside of New Zealand).

TASMAN SMART SAVER FARE RULES

-  **AIRPOINTS**
Eligible for Airpoints Dollars, for flights booked and ticketed from 1 February 2012, and Status Points except when purchased with Airpoints Dollars. Grabaseat fares are not eligible to earn Airpoints Dollars. No Smart Saver fares are eligible for Confirmed Upgrades or Companion Tickets.
-  **CHANGES/RESTRICTIONS**
Changes permitted until day before departure with payment of a change fee per passenger. You may also have to pay the difference between the original fare and the new fare (per passenger) if higher. On day of departure you will have to purchase a higher fare (per passenger). Service fee applies.
-  **CANCELLATION**
No refund.

FARE RULES

-  Tickets are not transferable to another person
NONEND/NONREF/VLD NZ

Thanks! Have a great flight

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A STAR ALLIANCE MEMBER 

QANTAS
E-Ticket Itinerary & Receipt



Your Booking Reference

ZRRAWQ

Important Information

- This is your E-Ticket Itinerary & Receipt. You must bring it with you to the airport for check-in, and it is recommended you retain a copy for your records.
- Each passenger travelling needs a printed copy of this document for immigration, customs, airport security checks and duty free purchases.
- Please familiarise yourself with the key Conditions of Carriage, Dangerous Goods guide and other information attached.

Passenger Ticket Information

Passenger Name	Frequent Flyer No.	Ticket No.	Issued	Ticket Total*
Mrs Louise Powick		081-2457131319	18 Feb 16	406.27
Ticket Total for all passengers*				406.27
*Amounts are displayed in Australian Dollars (AUD)				

Your Itinerary

Date	Flight Number	Departing	Arriving	Status	Flight Information
07 Apr 16	QF1464 Operated By Subsidiary/Franchise	Canberra 0715, 7:15AM	Sydney 0810, 8:10AM 07 Apr 16 Terminal 3	Economy Confirmed	Est journey Time: 00:55 Non-Stop Aircraft Type: De Havilland Dhc-8 Dash 8-400 Dash 8q
07 Apr 16	QF161 Operated By Subsidiary/Franchise	Sydney 0930, 9:30AM Terminal 1	Wellington 1440, 2:40PM 07 Apr 16	Economy Confirmed	Est journey Time: 03:10 Non-Stop Aircraft Type: Boeing 737

Payment Details

Date	Payment Type	Reference	Amount*
18 Feb 16	Visa	xxxx-xxxx-xxxx-0489	406.27
This may appear as multiple transactions on your credit card statement			

Your Receipt Details

Ticket Charges	Charges	GST	Total*
Total*	399.27		
Card Payment Fee	7.00		
Total Amount Payable*	406.27	0.00	406.27

*Includes Taxes/Fees/carrier Charges

Tax Information

GST does not apply to international travel.
No tax invoice will be issued.

Issued by
Qantas Airways

Flying With Us



Before Check-in

- Ensure that each passenger carries a printed copy of this document when travelling.
- Have necessary visas and the minimum passport validity required for the countries you are visiting.
- Label your bags inside and out with your name, address and contact number at your destination.
- Check Carry-on baggage and checked baggage allowances as restrictions apply.



Getting Away On Time

- Ensure you are at the airport with enough time to complete necessary check-in, security screening and, for international flights, customs and immigration.
- Familiarise yourself with the check-in and boarding times. Information for Qantas and QantasLink flights is in the Travel Information section attached.



Check-in

- Proceed to the airport service counter to collect your boarding pass.

Fare Restrictions - Refer to the applicable fare rules as special conditions may apply

Additional Fees: Fees may apply to some booking changes, ticket reissues and consultant-assisted services. Details are available at qantas.com.

Qantas Airways Limited ABN 16 009 661 901, 10 Bourke Road, Mascot NSW 2020, Australia

qantas.com



Report

Date : 23 March 2016

To : Mayor and Councillors
Tararua District Council

From : Clayton Locke
Liquor Licensing Officer

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **10.6**

1. Reason for the Report

- 1.1 To advise the Council of decisions made under delegated authority regarding liquor licensing applications.

2. Renewal of Manager's Certificates

- 2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their manager's certificate.
- 2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.
- 2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Managers Certificate - Renewal of Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2011.00005046.001	Pahiatua New World	Mrs E W Sargent	09 Feb 2016	25 Jan 2019

3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.
- 3.2 The Act requires the applicant to publicly notify the application twice.
- 3.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 3.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of three years on the conditions presently attached to it.
- 3.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Club Licence - Renewal of Club Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2009.00002193.001	Eketahuna Rugby Football Club	Eketahuna Rugby Football Club	08 Aug 1990	08 Aug 2018
400.2009.00002172.001	Akitio Boating Club	Akitio Boating Club Inc.	13 Oct 2000	14 Aug 2018
On Licence - Renewal On Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2009.00003374.001	The Black Stump Cafe and Harrows Restaurant	Mr G G Franklin	19 Feb 2009	16 Feb 2018
400.2012.00005173.001	Post Office Hotel	Bourke K P and A J Family Trust	09 Feb 2012	17 Nov 2018
400.2014.00005389.001	The Lindauer Cafe and Restaurant	Lindowner Ltd	04 Dec 2014	04 Dec 2018
Off Licence - Renewal of Off Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2009.00002226.001	Post Office Hotel	Bourke K P and A J Family Trust	19 Apr 2010	17 Nov 2018

4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.
- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

Managers Certificate - New Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2015.00005171.001	The Bottle - O Pahiataua	Mrs H R Elms	09 Feb 2016	09 Feb 2017
401.2015.00005172.001	The Bottle-O Pahiataua	Mr K I Newman	09 Feb 2016	09 Feb 2017

5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.

No new renewal applications have been received

6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for special licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 6.3 In considering each application, the Licensing Agency must have regard to the following matters:
- The nature of the particular occasion
 - The suitability of the applicant
 - The days on which and the hours during which the applicant proposes to sell liquor
 - The steps proposed to be taken to ensure that prohibited persons are not served
 - The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
 - The reports from the Police and the Liquor Licensing Inspector

- 6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2015.00005475.001	Tautane Station	Wainui Dog Trail Club	04 Feb 2016	06 Feb 2016
400.2015.00005466.001	Eketahuna Rugby Football Club	Eketahuna Rugby Football Club	09 Feb 2016	13 Feb 2016
400.2015.00005474.001	Dannevirke Dog Trial Club Rooms	Dannevirke District Dog Trial Club	09 Feb 2016	13 Feb 2016
400.2016.00005477.001	Pahiatua Makuri Sheep Dog Trial Club Rooms	Pahiatua Makuri Dog Trial Club	09 Feb 2016	20 Feb 2016
400.2016.00005476.001	Pukaha Mount Bruce	Pukaha Mount Bruce Board	09 Feb 2016	26 Feb 2016
400.2016.00005481.001	Atholbrae Gardens	Junction Wines	26 Feb 2016	28 Feb 2016
400.2016.00005479.001	Dannevirke Services and Citizens Club	Dannevirke Services and Citizens Club Inc.	10 Feb 2016	01 Mar 2016
400.2016.00005480.001	Akitio Sheep Dog Trial Club	Akitio Sheep Dog Trial Club	26 Feb 2016	05 Mar 2016

- 6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for special licences are approved subject to the following condition:

- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments and food is to be available for consumption on the premises at all times while liquor is being sold.

7. Temporary Authority

- 7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Licensing Agency may hear and determine orders ex parte, or hold a public hearing.

No temporary authority applications have been received

8. Recommendation

- 8.1 *That the report from the Liquor Licensing Officer dated 23 March 2016 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.*

Report

Date : 23 March 2016
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report - March 2016**
Item No : **10.7**

Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 17 February to 23 March 2016.

Key Points

2. Update on Earthquake Prone Buildings (EQB) under Building Act

Craig and I attended a comprehensive briefing by a team from the Ministry for Building, Innovation and Employment (MBIE), where they detailed the proposed new framework for managing EQP buildings

- Significant changes take effect in about two years' time, if not sooner (via amendment to the Building Act and supporting regulations)
- More effective, nationally consistent framework
- Better targeting of most vulnerable buildings/parts of buildings
- Aiming for right balance between life safety, cost, heritage concerns and practicality.

Based on the briefing, it appears the legislative intent is more pragmatic and cost-effective. The key item that is still being worked through is what is known as "profiling of buildings". Rather than specify a rigid but possibly contradictory list of exemptions (eg a rural woolshed is exempt, yet could be used for a function), the team is working on what are the characteristics of buildings that have low risk. A further meeting of the working group, which includes Engineering, Building and executive staff from councils, will occur in April to help finalise this profiling.

3. Eketahuna Mainstreet upgrade

Chorus have kindly granted the license to occupy needed for the relocation of the Kiwi sculpture. This was a significant step as it now enables the accepted upgrade plans to be constructed.

4. Health and Safety Update under 4 April Legislation

Sandy Lowe has been appointed as the internal staff representative for Health and Safety. Whilst we also have a formal Committee (across staff and including the Alliance), this representative provides a single point of contact for providing feedback, suggestions and improvements needed in my role as an Officer under the new Act. Sandy and our HR advisor, Jackie, are presently working with the MW-LASS Health and Safety project manager in reviewing our compliance with record keeping and policies, which would be needed to achieve ACC safety accreditation.

5. Project Control Sheet

The sheet has been revised to enable Councillors to focus on the projects at risk, created through -

- Exceeding expected time for completion
- Significantly increased forecast cost to complete phase or overall project
- Deliverable being significantly scaled back or scope creep

This means projects shown as amber or red are now listed first, rather than by project category. This aligns with the risk and audit framework noted in the last staff report to Council.

6. Review of the Council's Governance Process

The Council at its meeting held on 24 February 2016 received the report from Local Government New Zealand concerning the fit for purpose review of the Council's governance process, and resolved to adopt the recommendations regarding actions that represent excellence in governance practice.

This includes the Council investigate providing elected members with access to a counselling service for use in situations where they may be experiencing significant stress related to their position. Such a service would be similar to the services frequently provided to staff.

The resource used by the Council in such situations is EAP Services Limited that provides assistance programmes to deliver professional strategies and interventions for personal and workplace support. These focus on practical strategies and access to information that deliver emotional and physical wellbeing to individuals, and increased productivity and positive outcomes for the organisation.

The assistance available can relate to personal or work issues that may affect someone's ability to do their job or impact on their wellbeing, such as:

- Stress and pressure – personal or work
- Depression and anxiety
- Workplace issues and changes
- Bullying and harassment support
- Anger and conflict issues
- Relationship and family matters
- Grief and loss
- Addictions
- Life transition and personal development
- Health and wellbeing
- Career planning
- Budgeting and financial assistance
- Personal and legal advice

This programme further helps provide support to assist employers, managers, supervisors and team leaders in situations where an employee has work problems but has not responded to normal supervision, and ensures consistency in the procedures for dealing with employees that their personal problems are affecting their work performance. Any contact made with EAP is in confidence, with no disclosure of the individual's identity to the Council.

EAP Services have placed a note on their customer file to extend the existing Council assistance programme to the mayor, councillors and community board members. These additions do not incur any extra cost for providing the increased cover, with the Council invoiced only if their services are used.

Any elected member may contact EAP Services through phoning 0800 327 669, with further details regarding them available through their website www.eapservices.co.nz

7. Sealing of Documents

The Mayor and the Chief Executive signed the following documents under the Council's common seal:

- Local Government Act 2002 certificate for the subdivision title and sale of the Dannevirke Camping Ground house
- Local Government Act 2002 certificate for the subdivision title and sale of the Dannevirke Hovding Court flats

Human Resources

8. Finance Division

Glenda Kernaghan has submitted her resignation with her final day being Thursday 17 March 2016. Glenda has been with the TDC Family for 11 years joining as the Dannevirke Telephonist in 2005 and then moving on to the Assistant Accountant position in 2012.

Recruitment for the two Financial Accountants is complete. Nineteen applications were received in total with two successful applicants, Sarah Stephenson who commences on Monday 11 April and Hayden Dyer who commences on Tuesday 29 March.

With the knowledge of Glenda's pending departure we also took the opportunity to fill a gap by employing Andy Sargent on a fixed term contract for six months. Andy commenced on Monday 29 February and has been working closely with Glenda to ensure a smooth handover.

Activity Reports

Tararua Alliance

9. Executive Summary

February has been a busy month for the Alliance and the good weather has enabled our physical works teams to accelerate the Forward Works Programmes.

The Alliance is currently tracking ahead of schedule and early planning is now paying dividends. The team are beginning to use the processes and data to drive decision making and there is an increasing awareness of best for network decision making.

The initial reseal programme was completed in December and the drop in bitumen rates has resulted in savings that have been put back into physical works. As a result, the Alliance has identified an additional 12 km of reseals from the 2016/2017 programme that have been brought forward into the 2015/2016 financial year. These additional sites will be completed by early April. Any additional budget from the reseals will be transferred into the rehabilitation budget.

Work has been completed on Weber Road, Ormondville Te Uri and Tourere Roads rehabilitation projects and the majority of this programme is now complete. The last project, Pahiatua Track is also now underway and is scheduled for completion by the end of April.

The maintenance teams are now 80% through the pre-reseal repairs for the 2016/2017 reseal programme. This includes drainage work, high shoulder removal and pavement repairs. The team expects to have 100% completion by June 2016.

Work has commenced on the Eketahuna Main Street Upgrade. The Alliance is still awaiting final signoff from Chorus, however have had assurances that there are no issues, and sign off will occur on 21 March. The team has commenced footpath and kerb and channel work outside the Four Square building and from there will move into the Chorus building site. Work is also underway on fabricating the entry signs for the northern and southern entranceways into the town. The team is in constant communication with the Community Board representatives, Sharon Shannon and Tracey Collis and weekly programmes are delivered to the residents via the town library.

The Saddle Road project is progressing well and work continues on site 5. Earthworks are now 80% complete, however this site will be held over the winter months with the pavement scheduled for completion next season. Survey and design work has begun on the remainder of the sites for stage 2 of the project. The Alliance recently held a stakeholders meeting with PNCC, MDC and NZ Transport Agency to talk them through work completed and work planned for stage 2. This was very well received from all involved and they are very happy with progress.

The Alliance is now responsible for the water and wastewater reticulation activity and as a result both John Francis and Garth Hewitt have now been posted to the Alliance. The challenge over the next 12 months will be understanding the current condition of the assets, building up Forward Works Programmes and aligning budgets. The real benefits of including the water and waste water activity into the Alliance is being able to align the Forward Works Programmes to drive a 'dig once' strategy and reduce the Health & Safety risk to Council.

We have recently completed an independent financial audit of the Alliance. This was carried out by Brian Smith Auditing and included a full review of the Alliance financial systems, processes and procedures. The results were very good and there were only minor recommendations for improvement.

Zero Harm continues to be the key focus for the Alliance. Year to date there have been no serious incidents or accidents and no lost time injuries. The operational team are undertaking weekly toolbox meetings where they review their commitment to "Standing in the Gap". The focus is on critical risks and supporting all staff to step up as safety leaders.

Planning

- 10.** The Alliance is currently planning the 2016-17 Forward Works Renewal programme for both Pavement Rehabilitation and Surfacing. Work has commenced on the network drive over to validate the 2016/2017 Forward Works Programme. This follows the desktop development of next year's programme using our asset management systems and information. The purpose of the network drive over is to validate what the data is telling us and to apply network experience and strategy to the Alliance decision making.

11. Surfacing/Resealing

The 2016/2017 reseal programme has been confirmed with 60km of resealing identified, validated, and programmed. The pre-reseal repairs on these sites are 70% complete and the remaining repairs will be completed before June.

Efficiency gains in this year's original reseal programme, largely due to lower bitumen costs has resulted in a surplus in the 2015/2016 resealing budget. This has enabled several of the 2016/2017 programmed sites to be brought forward into the 2015/16 season. This will result in a total of 68.8km or 6% of the network to be sealed this financial year.

12. Pavement Rehabilitation

Desktop identification of the 2016/17 Renewals programme has been completed and the team is now validating these proposed sites in the field. The Alliance has currently identified 1.8km of rehabilitation sites for the 2016/17 season with 1.1km of these located in urban areas. The next step is to highlight any other potential sites as part of the Network Drive Over and to ensure that the prioritisation of the sites is robust and matched to our proposed budgets. Once finalised the team will begin pavement design and developing target cost estimates for individual sites. The target is to have these completed by September 2016.

The Pavement design for the Pahiatua Track Rehabilitation programme has been confirmed and work is due to commence in late March.

13. Emergency Works

Discussions have been held with the Regional Council around rock being used for the Flood Damage repairs for both River Road and Route 52. With the current conditions set by Regional Council, sourcing rock may not allow construction to proceed due to the excessive cost. At this stage meetings are being held to consider alternative designs such as retaining walls. The urgency is to get the designs confirmed and work completed by 30 June 2016.

14. Data Collection and Asset Information Management

One of the key requirements of the Alliance Data Improvement Plan is that the inspectors continue their focus on updating the Culvert asset register. This is a large project and there are some significant gaps in the asset register. The focus is on keeping the All Faults data up to date and on completing our traffic count programme.

Implementation of JunoViewer Web is in progress and will provide an analytic tool for use in the field to supplement the Network Drive Over process and help with making the right decisions based on both data and engineering judgement. JunoViewer benefits from the most recent data sets and as such the asset team is working to ensure the most current data is available when this tool is ready for use.

The high speed data collection was completed in December 2015 using the Hawkeye 2000. This survey was undertaken to obtain current network condition data for use in future modelling. Data from the survey is expected to be uploaded into RAMM prior to the end of April 2016 once it has gone through a quality assurance process being performed by the Downer Asset Information team.

15. ONRC Update

The first stage of the roll-out of the ONRC Performance Measures reporting tool has begun. This tool will eventually provide the capability to run reports across the range of proposed ONRC Performance Measures. The first 15 performance measures have been released including; Safety (6 measures), Amenity (4 measures) and Efficiency (5 measures). Further measures will be released over the next few months, including methodologies on calculating items that sit outside the RAMM dataset.

The NZ Transport Agency is currently undertaking workshops with Local Authorities with the aim of getting all participants up to speed with the new ONRC requirements in time for the next Land Transport Programme submission and Asset Management Plan reviews in 2018.

16. Water & Waste Water

With the inclusion of the water and waste water reticulation activity into the Alliance the team are currently assessing the 2016/2017 budgets and developing a Target Cost Estimate. Once the budgets have been confirmed the team will begin developing the 2016/2017 Forward Works Programme. It is the Alliance's intention to adopt a data driven approach to the water and waste water activity and align both the roading and utilities forward works programmes. This will assist with the 'dig once' philosophy and ultimately result in improved efficiencies.

Delivery

17. General Maintenance

Work is programmed around the district to complete sign maintenance installation, minor maintenance pavement and drainage repairs. High vegetation work is programmed next month on roads around the district, concentrating on the main routes.

18. Sealed Pavement Maintenance

The Alliance is currently 80% through the 2016/2017 pre-reseal repairs and is on track to have these 100% complete by the end of the financial year.

A further inspection on Route 52 has highlighted that the pavement repairs undertaken last year have had mixed results. Further work is underway at present to develop a strategy to improve several slumped sections through the use of retaining walls. Although this is an expensive method of repair it appears to be the best long term option. A multi-year programme will be developed to target specific sections as the budget allows.

Pre-reseal repairs programmed and due for completion over the next 6 weeks include Tourere Road, Ormondville Te Uri Road, Weber Road and Route 52 section 44.

19. 2014/2015 Reseals

The 2014/2015 reseals were completed in December 2015. This is the first year that the reseals have been completed early and is an excellent result for the team. Undertaking this work early in the season is a direct result of the Alliance completing the pre-reseal repairs a year in advance, and changing the way we have been investing funding in pre-reseal maintenance repairs. The benefits of undertaking the pre-reseal repairs 12 months in advance are improved quality in the work, and a reduced risk of issues with the resealed sections of the network. The quality of the reseals has also been very good with only minor issues encountered.

The reduction in bitumen prices this year has resulted in an under expenditure in the resealing budget. This has enabled the Alliance to bring forward an additional 12km of reseals from next year's programme. These additional sites will be completed in early April.

20. Pavement Rehabilitations

Work is progressing well ahead of schedule on the 2015/2016 rehabilitation projects. The Alliance has completed 8 of the 9 planned sites of this year's programme. This equates to a total of 3.4km of pavement rehabilitation for this financial year. The final project on the Pahiatua Track is also underway, and is scheduled to be completed by mid-April.

The predominant treatment methodology has been stabilising the existing pavement (6 sites) with the remaining two sites having had pavement overlay treatments.

The Alliance has made considerable improvements in ensuring the projects are identified early and pavement designs have been undertaken well in advance of construction, which has enabled the delivery team to complete the rehabilitation projects at the right time of the year.

21. Saddle Road

Work is progressing very well on the Saddle Road Project. Site 3 near Cook Road and Site 7 at the bottom of the hill on the Ashhurst side have been recently completed. Both of these sites were held over the winter period due to the weather event in June 2015 and subsequent Gorge closures. The improvements made to date will allow motorists traveling the by-pass route to have the ability to pass heavy vehicles with the addition of two new slow vehicle bays.

Stringfellow's are currently working on Site 5, near the TDC/MDC boundary corner, and this section is scheduled to be completed within the next 8 weeks. Work is also continuing on the survey and design of Site 4, which is another realignment/widening project near the summit, as well as the four additional pavement rehabilitation sites that are part of the additional \$3.8m of funding allocated to the project earlier this year.

Physical works on the additional stages will commence next financial year and the entire project is planned to be completed by June 2017.

22. Unsealed Pavement Maintenance

The maintenance graders have a full programme of work ahead of them. Some of the roads programmed for the following month are below:

- Tiratu Road
- Birch North Road
- Mangatuna Road
- Tautane Road
- Millers Road
- Waipatiki Road
- Speedy Road
- Range Road South

23. Emergency Works

We have engaged and programmed an approved sub-contractor to undertake a number of the flood damage sites across the district. These sites were caused in the July and September 2015 rain events. Work already completed includes Range Road, Carisbrook Road, Hall Block Road and Pahiatua Mangahao Road. Work planned over the next month includes work on Kopikopiko Road and Tararua Road. The River Road and Route 52 sites are still in the planning phase, with work scheduled to start at the end of April.

24. Wastewater

Work is underway on the Woodville manhole relining programme. The Alliance has installed the final manhole on private property behind 11a Gladstone Street to enable Interflo to undertake relining of this section of pipe.

Work is also underway on open cutting a section of sewer pipe in Herbert St, heading down to the old railway station. This pipeline has collapsed and is unsuitable for relining so requires a new waste water pipe to be installed.

The Alliance has been working on several new water and wastewater connections. These include:

- Sewer and water connections to new property at 27 Bowen Street, Woodville.
- New sewer and water laterals to service 4 London Street, Dannevirke.
- New caravan dump station at New Street – Dannevirke; also a new manhole on New Street / Miller Street Corner.
- New sewer Connection to service 61 Wakeman Street, Pahiatua.
- New sewer connection in Riccarton Road, Pahiatua.



Sewer Connection, 61 Wakeman Street



Motor Caravan facility, New Street

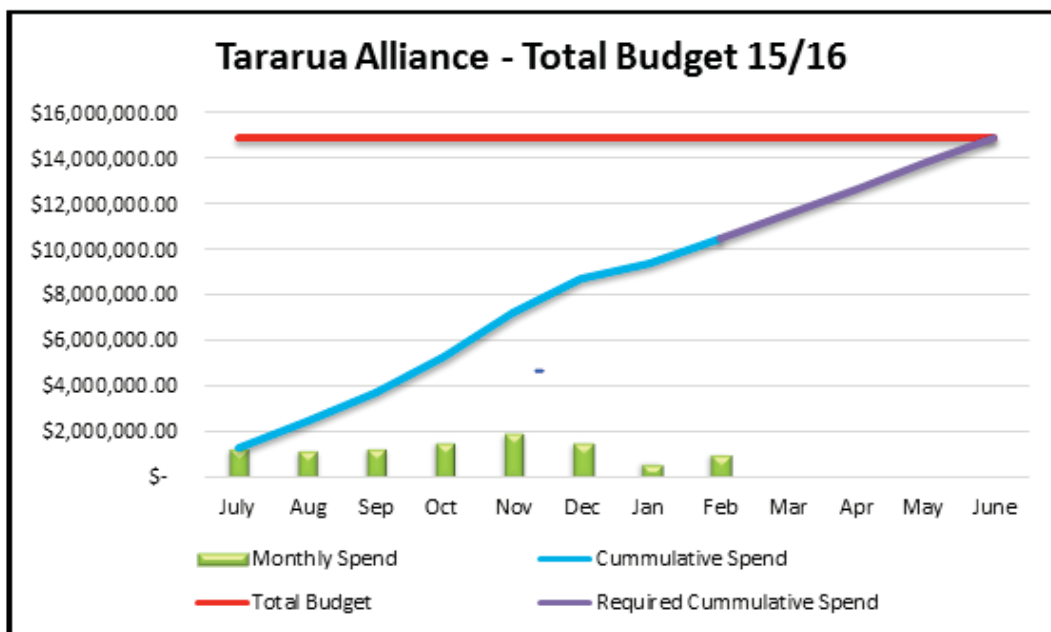
Work programmed for March and April includes:

- Carry on with the Herbert Street sewer renewal.
- Cut in Dublin Street Watermain.
- Remove ball hydrant Fountaine Square - Woodville.
- Sewer Renewal, Princess Street, Dannevirke - Garth has identified the section from the Queen Street intersection to approximately number 28 Princess Street that requires replacement due to collapsed sections.

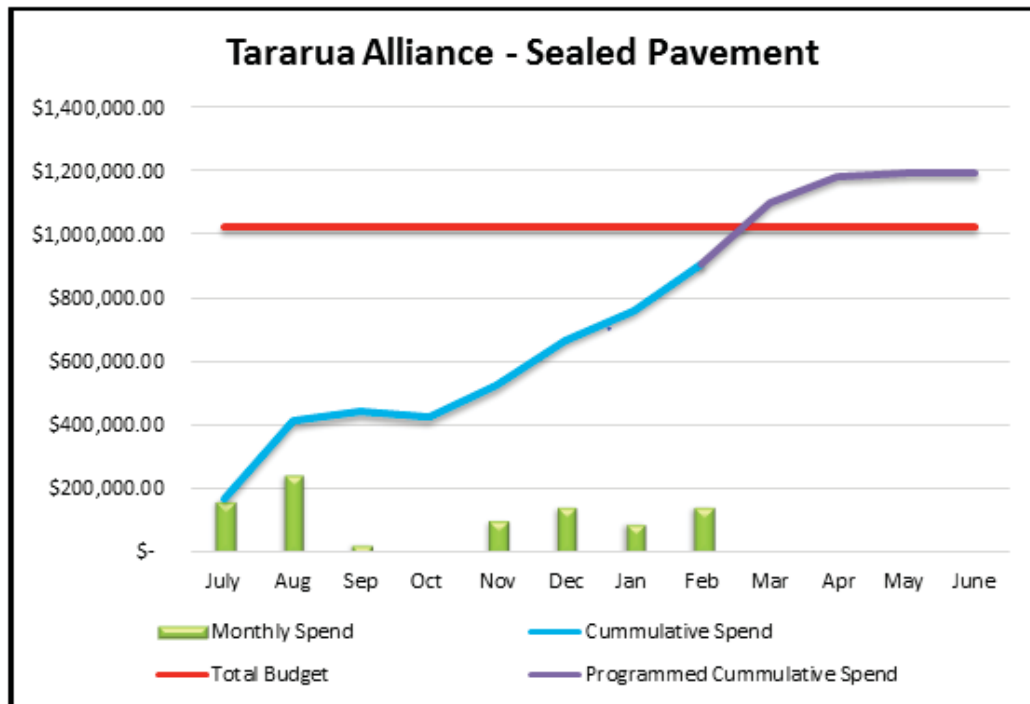
Performance

25. Financial Performance

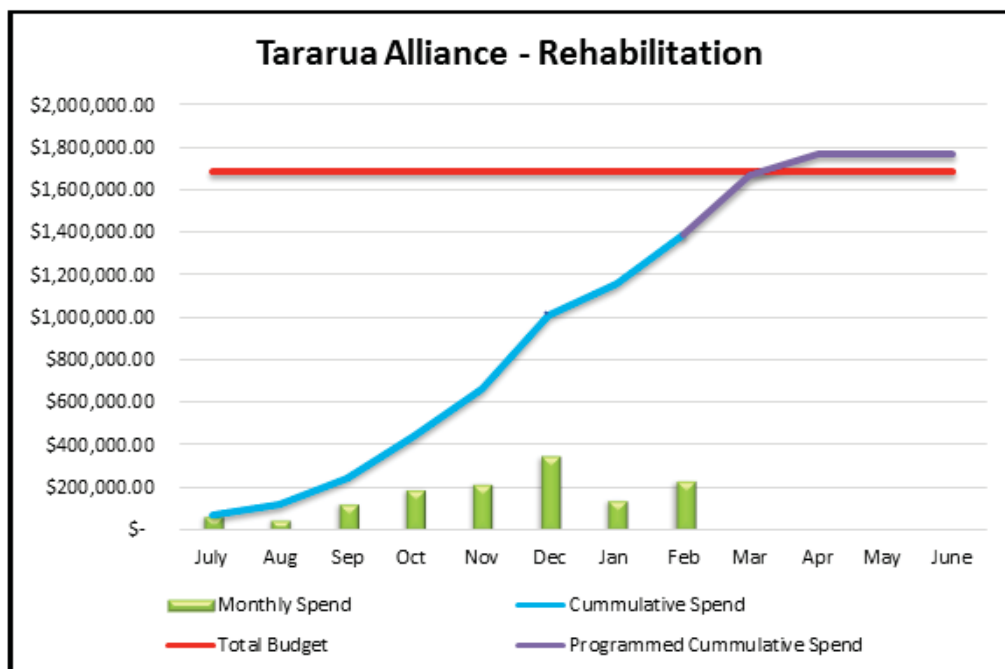
The following is the Budget Spend Year to Date for the key activities:



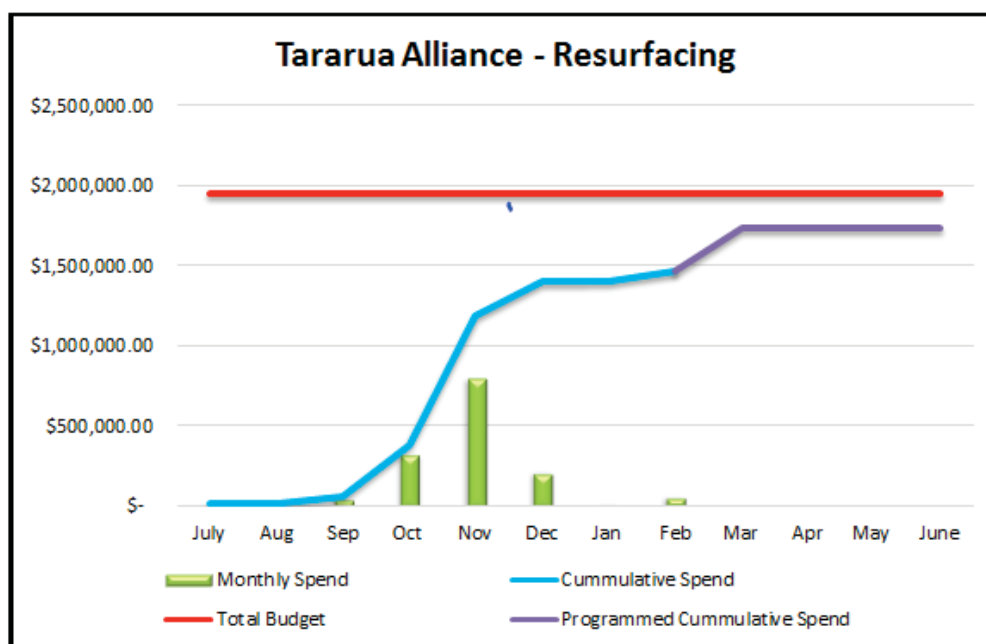
The Alliance is currently on track to complete the total operational and renewal budgets for the 2015/2016 financial year.



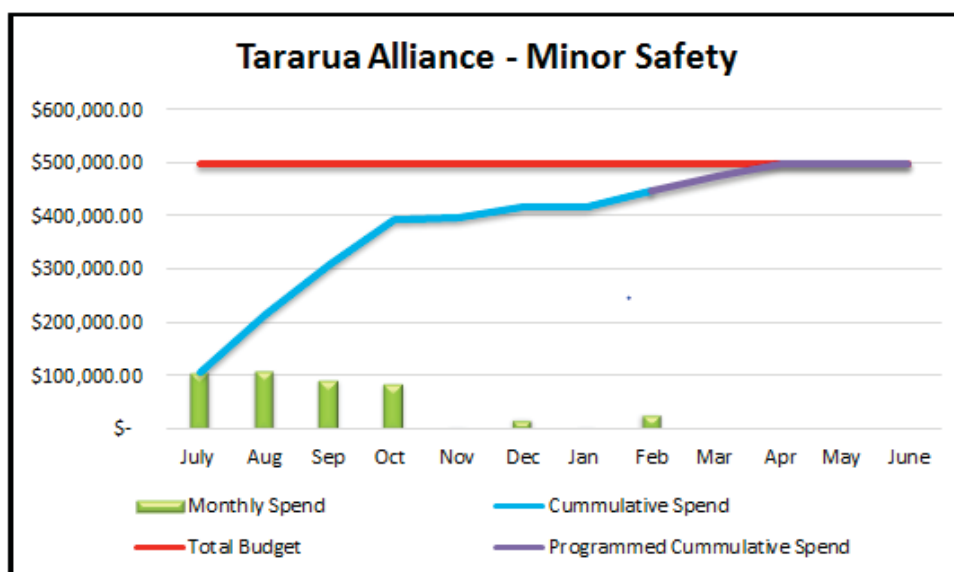
Funding will be shifted within operational budgets from drainage maintenance into pavement maintenance to offset additional programmed works. These are a result of pre-reseal repairs for next year's reseal programme.



Funding will be shifted from renewals (reseals) budgets to offset overspend in rehabilitation projects.



Reseals underspent for 2015/2016 due to reduction in bitumen costs per tonne. Budget will be transferred into rehabilitations for remainder of financial year to address over expenditure.



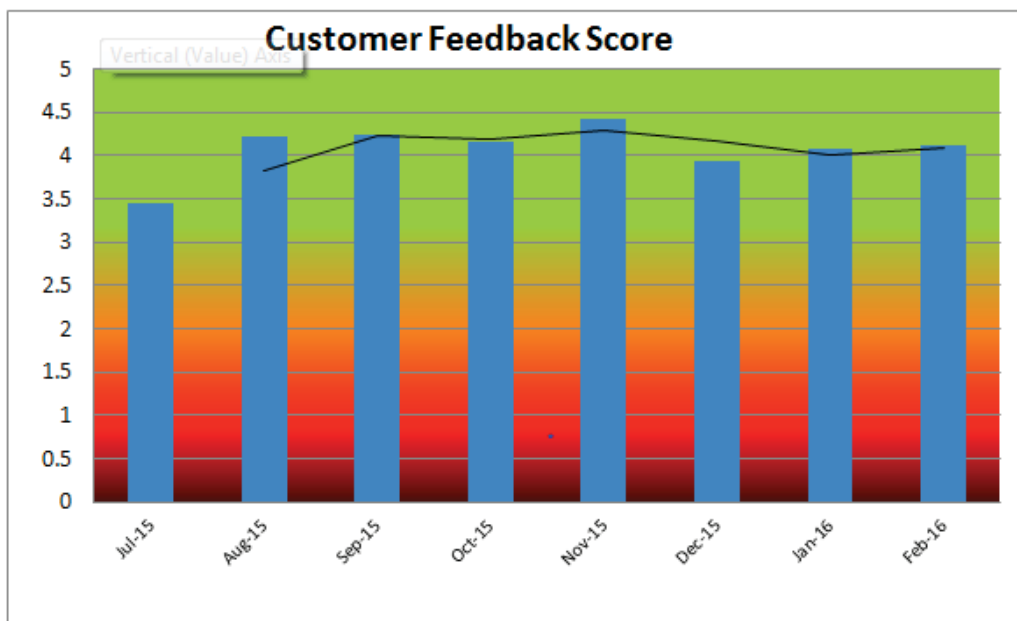
Minor safety budget on target for this financial year.

26. Rework

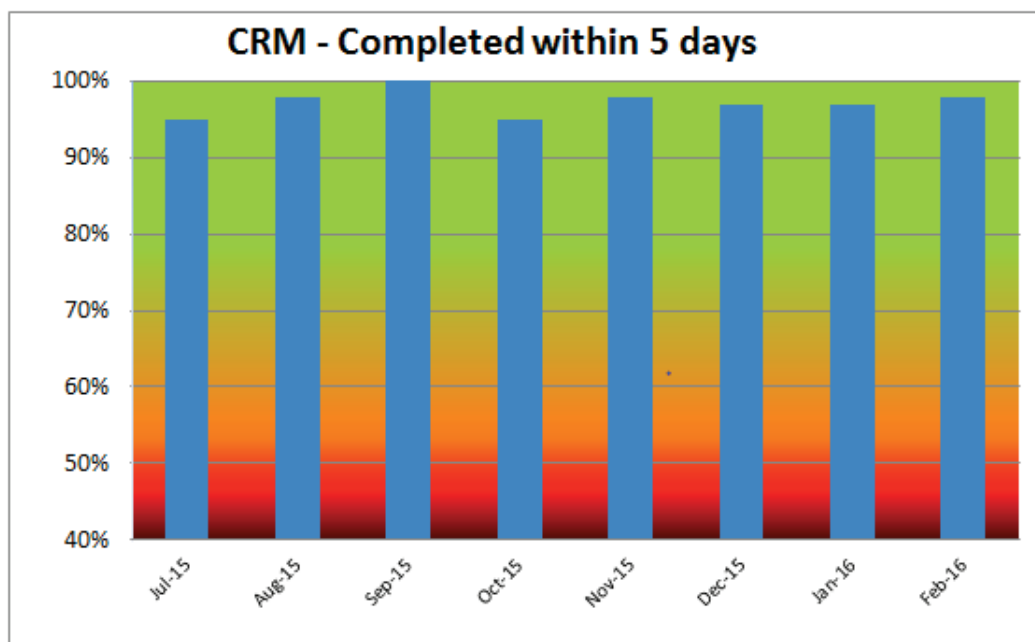
Very minimal rework identified year to date. During February one of the reinstatement sites was identified as not up to standard. This site was one of the first utilities projects that took place early in 2015 and as a result the area was re-prepped and resealed in February 2016.

27. Customer Feedback

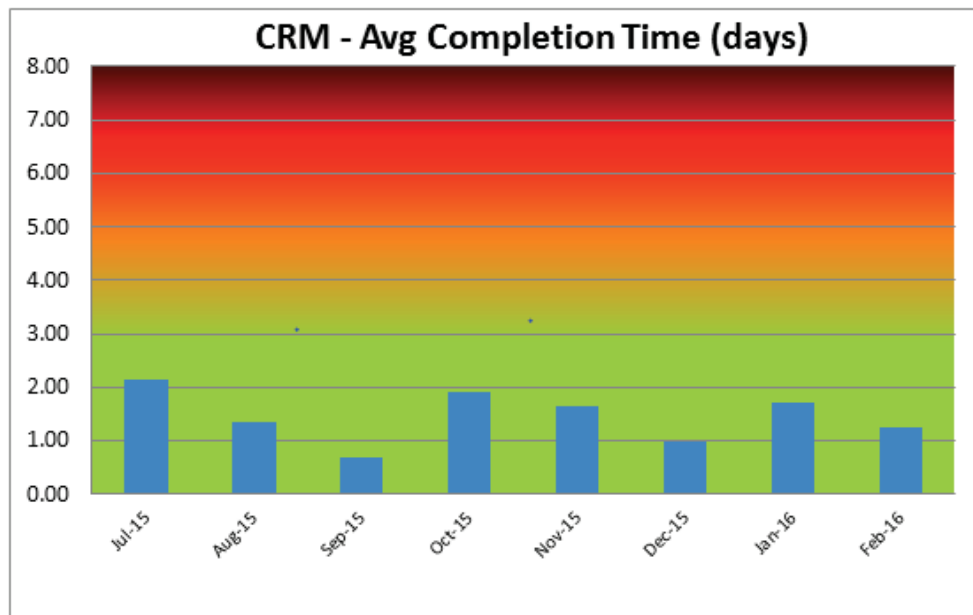
The CRM completion rate and feedback scores continues to trend well. Good results for February (4 out of 5).



28. CRM Response Times

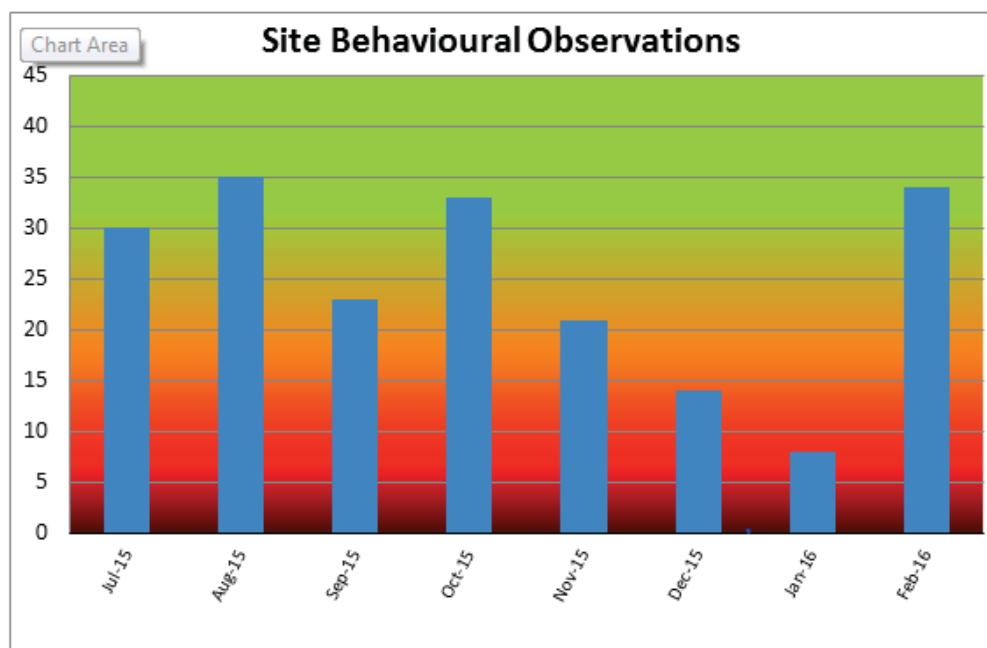


CRM response times are trending well. Results for February (1.25 days) with the target response time of five days.

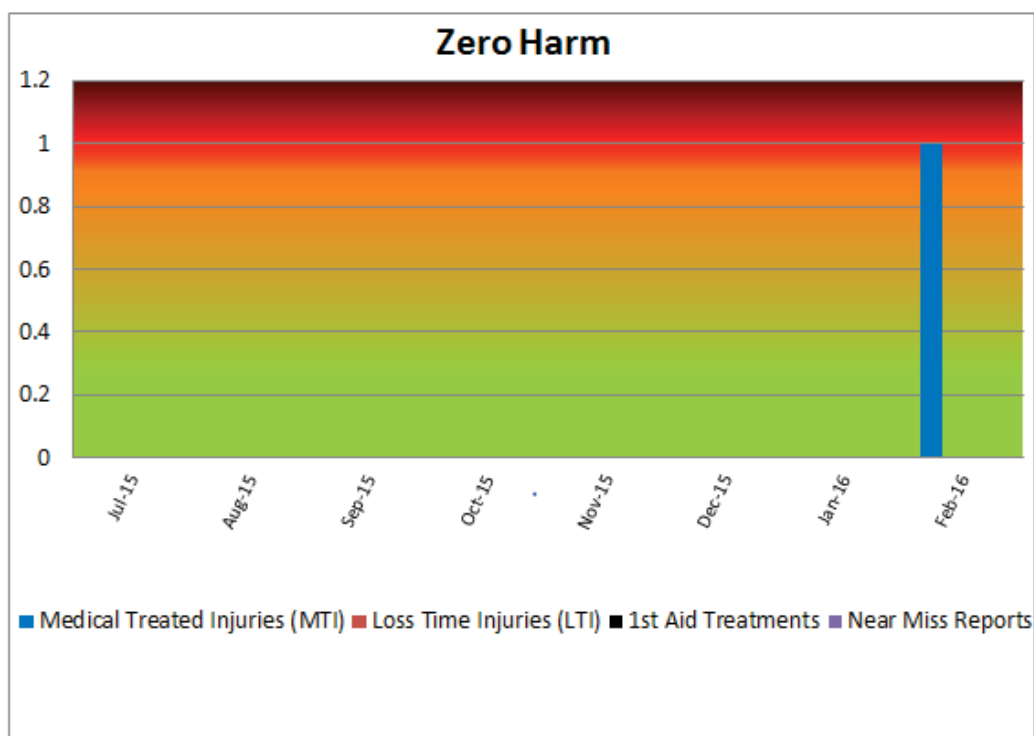


Average completion times are trending well. Results for February (1.25 days) with an overall target for completion of five days.

Note that this does not include actually undertaking the physical works, but rather response, identification, programming, closing the CRM and communication back to the person who lodged the CRM request.



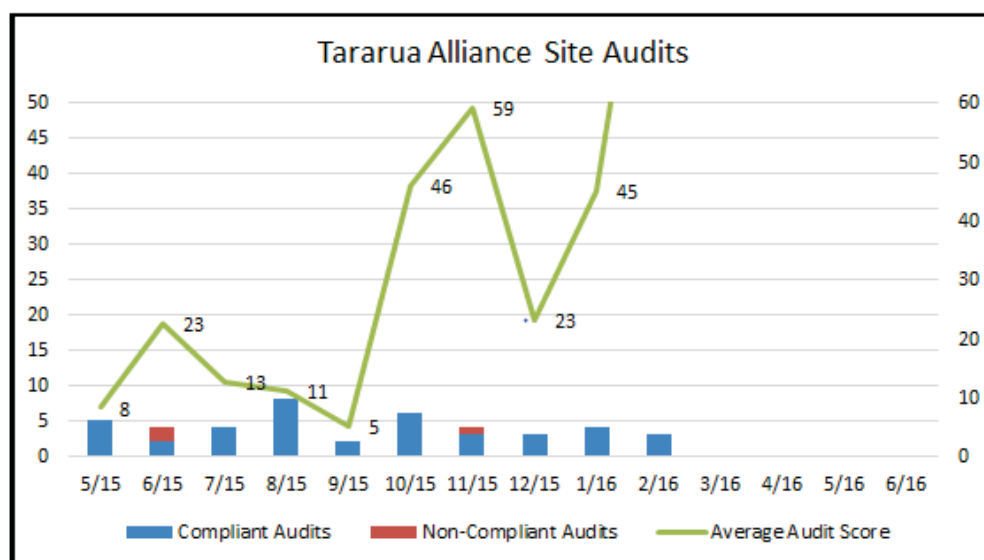
Good number of safe behaviour observations undertaken in the month of February. This is a key initiative with the changes to the Health & Safety legislation coming into force in April. The key is to eliminate safety risks from within the Alliance.

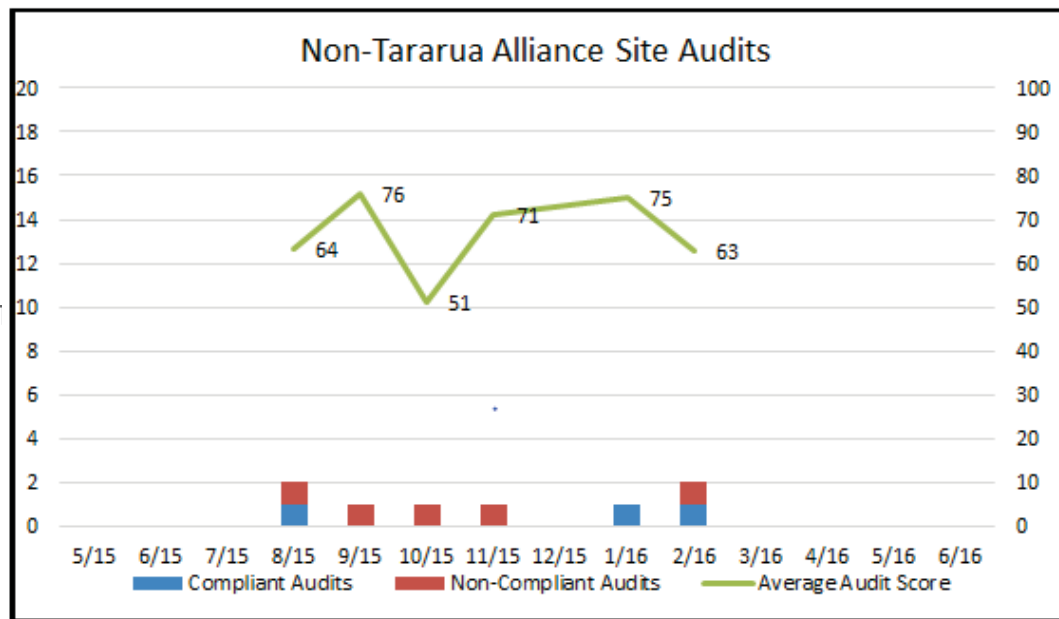


The Alliance had one medical treated injury in February, this resulted in the staff member visiting the doctor for further treatment. There have been no Lost Time Injuries year to date.

29. Traffic Management

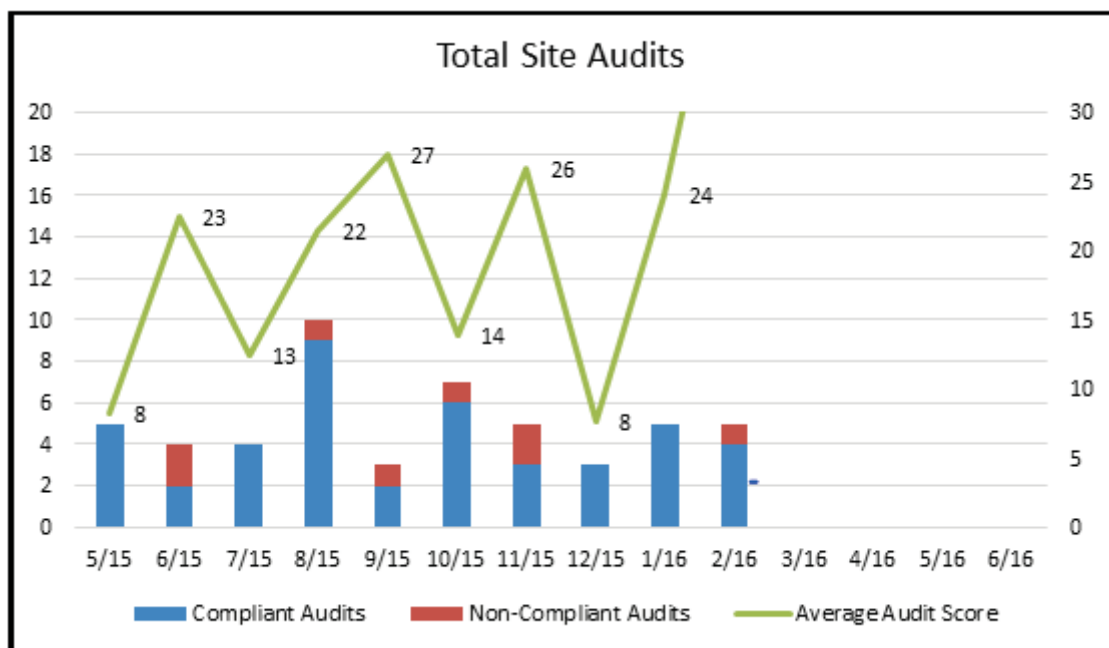
A total of five safety audits were undertaken throughout the district in February, with the majority classed as acceptable to excellent. One site being operated by a contractor, working on the waste water network from outside the district was considered dangerous and was temporarily shut down while the site was made safe.













advised that the







Two non-Alliance sites were audited during February, and as a result this site was non-compliant.







30. Performance Framework KRA's & KPI's

The Alliance Performance framework is now being embedded into the Alliance and the majority of the KRAs and KPIs are now being measured. Below is a small extract of some of the Alliance Performance measures and progress to date.

	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	34 SBO's undertaken in Feb. Goal = 52 per month, 198 carried out this FY.	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 1 Environmental incidents 0	
	2. CUSTOMER RESULTS	Timely Communications	Monthly	97% of all CRMs received were completed on time YTD.	
		Effective Communication	Monthly	Average feedback score was 4.08/5 for the period ending February 2016.	
		Minimise Operational Impacts	3 Monthly	Complaints received YTD. 0 Compliments received YTD. 9	
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	
		Zero Harm – Environment	Monthly	No environmental issues raised year to date. Quality of SBO's indicated good environmental awareness.	
		Asset Condition	Annually	Asset condition indicators will be collated and reported in the Tararua Alliance Comparison Report 2015/16.	

		Road Safety	Annually	Road surface faults are attended to within 5 working days. Alliance currently achieving 100% within the 5 day threshold.	
		Open Road – Initial Response	Annually	Target > 99% Initial response (inspection) to impassable roads is within 24 hours. Alliance currently on track to achieve this measure.	
		Road Bypass - Faults	Annually	Target > 95% Initial response (inspection) to any fault on a Road bypass is within 24 hours. Stringfellows currently maintaining Saddle Road as part of their contract. No issues to date.	
		Footpaths - Condition rating survey	Annually	Alliance has undertaken All Faults and Condition Survey on the Taranaki network. Results show that the footpath network is in good condition with only a minor amount of faults identified. All footpath faults identified have been completed within the 7 day timeframe YTD.	
		Smooth Travel Exposure (Roughness)	Annually	The Hawkeye 2000 has recently completed High speed data collection of the sealed roading network. NAASRA readings of surface roughness is undertaken with the survey. The data is being collated and will be uploaded in RAMM and used for reporting purposes.	
4. KEY RESULTS		Stakeholder Confidence	Annually	Questionnaire will be distributed in June 2016 following ALT approval of selected stakeholders and questions.	
		Commercial Tension	Monthly	TCE vs. Actual results now being measured. TCE will be monitored for the remainder of the financial year with a focus on accuracy of data.	

		Programme Delivery		Programme vs. Actual to be developed for key activities to measure programme efficiency and quality	
		Pavement	Monthly	Needs development	
		Drainage	Monthly	Needs development	
		Footpath	Monthly	Needs development	

Assets Group

31. Executive Summary

The Assets Group continues to manage a very large capital works programme. Changes to scope and/or the need to consider other options has put considerable pressure on delivering the projects within the original timelines. The Project Control Sheet signals via amber or red colours, those projects at risk for completion within the financial year.

By the end of the month repair of the damage to pipes in Eketahuna, as a result of the 2014 earthquake, will have been completed. This has been a lengthy process, largely as a result of the limited availability of the relining contractor.

Given the improvements seen through the Alliance on data-driven maintenance (rather than CRM driven) for roading programmes, maintenance and operation of the water and wastewater reticulation moved across the Tararua Alliance on 29 February. CRMs relating to water and wastewater network maintenance are now being managed by the Alliance, with CRMs relating to the supply and treatment of water, managed by the Assets Group. The operation of the CCTV camera moved to the Alliance on 14 March. Grave preparation and backfilling is also now with the Alliance. The Assets Group is still managing all cemetery enquiries.

During the month of February ensuring we proactively manage our water reserves water has been the hot topic for the team. Water restrictions remain in place and the ability to replenish supplies through harvesting of river water, has been very limited due to consent conditions. As a result there has been an increase in complaints about water taste as we start blending water sources.

The need to issue a boil water notice for the Pongaroa scheme highlights risks with leaving operations to a volunteer rural scheme committee. As a result of the incident, staff are working closely with the scheme treatment operator to increase the number of automated processes such as Chlorine injection.

The new water treatment team leader is reviewing each of our treatment plants, and what improvements would be justified now they have been operational for a number of years. We will be working with the company who designed them to see their viw on whether the components and processes remain fit for purpose.

The old camping ground house and section were sold by public auction on 18 March. The Professionals kindly waived their auction fees and commission in support of the ratepayers of the Tararua.

Council made a provision of \$52,000 in 2017/2018 for building two additional cabins at the Eketahuna Camping ground. The custodians have requested that Council look at installing more toilets rather than providing extra cabins. The challenge for Council is that the budget provision was made on the basis of two un-serviced cabins. The budget provision will not be sufficient for additional toilets, particularly when it is unclear whether the septic tank system is capable of handling the extra volumes.

Council Officers recently met with three of our larger maintenance contractors to discuss Health and Safety along with other contract requirements. The three contractors submitted health and safety plans as part of the tender process, and are prepared for the legislative changes that come into affect on 4 April 2016. Peter Sinclair is working as part of the Council's health and safety team that will support smaller contractors to get up to speed with the requirements and to have safety plans in place.

Utilities

32. Water Supplies

District Wide Water Restrictions

Full water restrictions remain in place in Eketahuna, Pahiatua, Woodville and Norsewood. Alternate day restrictions are in place in Dannevirke. We had good rain through the district last week but it did cause some turbid water problems. More rain is needed to relieve the current water situation. Staff will continue to monitor the river levels and endeavour to lift the restrictions as soon as possible.

Woodville

River flows have been below extraction consents through the month. The impounded supply has subsequently been used, resulting in taste and odour issues, and operational challenges. When possible, a blend of river and impounded waters have been utilised, that are dosed with activated carbon for taste and odour control. Trials on improving coagulation are being carried out on a regular basis with suppliers to look at ways to improve processes.

Pongaroa

The chlorine dosing system failed and a positive e-coli result was recorded at the school. A boiled water notice was put in place for the whole town and was lifted on 22 March following 3 consecutive compliant days of testing.

Staff have been working with the rural scheme to address the issue. The chlorine dosing system pipe work has been replaced with new pipe and the operator has been issued with a new chlorine monitor. The water treatment team leader has provided training to the operator on the use of the meter to enable accurate monitoring of chlorine levels through the system.

Norsewood

The existing treatment processes are being looked at to achieve an improvement of the water quality extracted from the bore. The present equipment is operator dependent and other options are being sought. A positive e-coli result has been recorded at the plant. MidCentral Health was notified and compliant sampling has been put in place.

33. Wastewater

Eketahuna

The Herbert Street sewer main replacement is approximately 50% completed. Interflow have completed the Eketahuna earthquake damage relining programme.

Staff are looking into identifying the poorest property laterals with infiltration problems in Newman Road. We are also looking into the option of a separate main to remove the long property laterals across the State Highway. This may be the most effective and long-term solution.

Woodville – Reticulation

The sewer main relining programme is well underway. 632 metres have been completed to date in McLean, Gladstone, Grant, and Fergusson Streets.

MfE Projects – Woodville

The drainage work in the No.2 pond is well underway. A manhole has been installed and approximately two-thirds of the drainage pipe. This should be completed within the next two weeks for Viking to re-weld the liner.

MfE - Dannevirke

The installation of the drum screen filters and pipe work is almost complete and ready for commissioning.



Continuation of the sludge removal from the pond is ongoing. The depth of the sludge in pond no.1 is at varying heights across the pond. Two more sludge cells are being constructed and membrane lined. The contractor is working hard at removing all the sludge out of the pond as soon as possible prior to any sustained wet weather.



Property

34. Housing for the Elderly

Occupancy

75 flats are presently occupied, there are currently 7 vacant flats, which are:

Aften Court, Dannevirke	1 flat vacant	60 days
Ballarat Court, Dannevirke	2 flats vacant	112, 171 days
Elsinore Court, Dannevirke	1 flat vacant	91 days
Gordon Street, Dannevirke	1 flat vacant	60 days
Lyndon Flats, Pahiatua	1 flat vacant	11 days
Ruahine Flats, Woodville	1 flat vacant	29 days

We have recently filled three flats and are negotiating to fill two other vacant flats in Dannevirke, and one in Woodville.

Inspections

All inspections of pensioner flats have been completed. The next step is to collect the maintenance items together and organise the work. We received 45 customer satisfaction surveys back, which is just over half of what were sent out. A report will be completed on this survey and the results reported as part of the annual report.

Painting Tenders

Three tenders were received for the painting of the Burns Street complex and the Ruahine Flats Complex. Staff will need to assure that the preferred tenderer is able to meet all the new health and safety requirements before the tender is let.

35. Commercial Property

Thyra Street

Council staff recently met with the purchaser of the Thyra Street Depot. Agreement has been reached for Council to provide assistance with the land use consent application, to ensure that the sale is able to be completed.

Pahiatua

The tender for the sale of the two industrial sections in Pahiatua closed with the Solicitor on the 18th of March. Only one complying tender was received, which will be declined due to the value offered.

36. Camping Grounds

Bookings for the district camping grounds in February 2016 were:

	February 2016	February 2015	% Change
Dannevirke	736	400	84% increase
Pahiatua	363	454	20% drop
Woodville	90	85	6% increase
Eketahuna	720	404	78% increase

Numbers continue to rise in Dannevirke from the previous year. The cabins have been particularly popular. The sharp increase in Eketahuna corresponds with the Hurricanes game and other events in town. The decrease in Pahiatua is largely because in 2015 cabins were occupied by contractors working on the Fonterra site.

Sale of old Custodian House and New Section – Dannevirke

The auction on 18 March resulted in the sale of both the house and the section. The house sold for \$150,000 and the section for \$32,000.

Woodville

The Tararua Alliance have prepared a drainage and site layout for the camping ground, based on the topographical survey. Assets staff have reviewed the plan, and are requesting a few changes. This plan will be shared with the camping ground consultative group. The next step will be for the Alliance to prepare a cost estimate for the work, and commence work on site as soon after Easter as is practicable.

Eketahuna

Council made a provision of \$52,000 in 2017/2018 for building two additional cabins. This was in response to a submission from the Eketahuna Community Board. The custodians have requested that Council look at installing more toilets rather than providing extra cabins. The Community Board support this request. The challenge for Council is that the budget provision was made on the basis of two unserviced cabins. Based on the recent toilets at the Dannevirke Domain, the budget provision will not be sufficient for additional toilets, particularly when it is unclear whether the septic tank system is capable of handling the extra volumes.

37. Parks and Reserves

Eketahuna Playground

Council Officers met with Tararua Alliance staff on site to discuss drainage for the site and also the laying of new matting under the play equipment. Council is now gathering matting specifications and putting together a proposed layout of equipment and park furniture so the Alliance can prepare a cost estimate for the job.

Eketahuna Skate Park

The Eketahuna Youth Trust have been working with Council to amend the MoU and resubmit an application to Eastern and Central for funding towards their project. The Mayor has written a letter in support of the application. The Trust also intends to make an application to the Council's recreation fund.

Kaitawa Domain

Lease documents have now been sent to the successful tenderer. We are waiting for the documents to return for signing.

38. Cemeteries

General

March has been another quiet month with burials and ashes interments. We have had two ashes interments and one burial so far. The Tararua Alliance have now taken over the grave digging and the first burial occurred on 19 March.

There seems to be more and more enquires regarding cemeteries, with people wanting to know where their loved ones are or any information we have on them and this involves considerable time. Whilst we do not mind providing this service, this suggests people are not accessing our records online. We are investigating ways to make the information we have more accessible through a refresh of our cemeteries page on the website.

Council Officers attended the Cemeteries and Crematoria Conference in Nelson on the 14-16 March and found it very beneficial. There was a lot of discussion around where things are going in regards to "Councils running out of room" and also with the new Health and Safety regulations coming in on 4 April - what does this mean for grave digging? Unfortunately, WorkSafe could not be there so they will be holding a webinar at a later date instead.

The growing trend seems to be in DIY funerals where the family does everything themselves with the guidance of independent embalmers if required. Natural/green burials are on the rise with a lot of questions around how natural is natural? There was a discussion around natural/green burials and how they are considerably more expensive than the norm and therefore only for the wealthy but this was challenged by others who advised they don't have to be.

Pinfold Road Cemetery, Woodville

Council Officers met on site with Fulton Hogan to discuss the planting of trees and hedging within the cemetery. It is proposed that there will be a new hedge planted along the current boundaries along with a trellis and climbers in behind the stillborn area.

Pongaroa Cemetery

We have received the recommendation from Pongaroa the Way to Go regarding the quotes for the removal of the old macrocarpa trees at the cemetery. This work will be undertaken whilst the ground is dry.

39. Public Toilets

Dannevirke Sports Centre Toilet Upgrade

Work has commenced on the upgrade of these facilities. The builders have started in the women's toilets and will complete these before moving to the men's. In the men's, the old urinal will be removed and replaced with two urinettes.

A regular user has raised their concerns about the lack of disabled toilets within the building. Rather than replicate disabled toilets inside, which would reduce the number of pans available to other users, and may raise a consent issue, staff are looking to provide better access for people in wheelchairs to the disabled facilities in the outdoor block.

40. Swimming Pools

The Woodville swimming pool closed on 6 March and the Pahiatua swimming pool closed on 19 March.

Finance

41. Rates Debtors Report

Council's manages the rates debtors by classifying them to categories based on risk. This allows staff to take a risk-based approach to managing rates debtors.

The following tables and graph summarises the rates debtors as at 14 March 2016.

Details of current rates debtors by category:

Debtors Category	Arrears and penalty owing	Current and penalty owing	Number of debtors
Arrears Paid	-2,710	40,912	9
Direct Debit	10,505	9,298	5
Auto or Regular payment	6,862	9,740	25
Payments received	95,747	61,954	41
Arrears Agreement	155,192	126,029	112
Formal Demand made on 2015 balance	96,345	52,637	27
MWLASS DMC Advice Issued	135,234	45,365	21
Yet to enter into an Agreement	44,322	30,021	22
No payments received to date	114,028	89,856	75
Left the District	40,551	15,340	10
Abandoned Land	401,285	34,191	26
Current Rates Owing 15/16		69,014	136
TOTAL	1,097,362	584,355	509
TOTAL OWING	1,681,716		

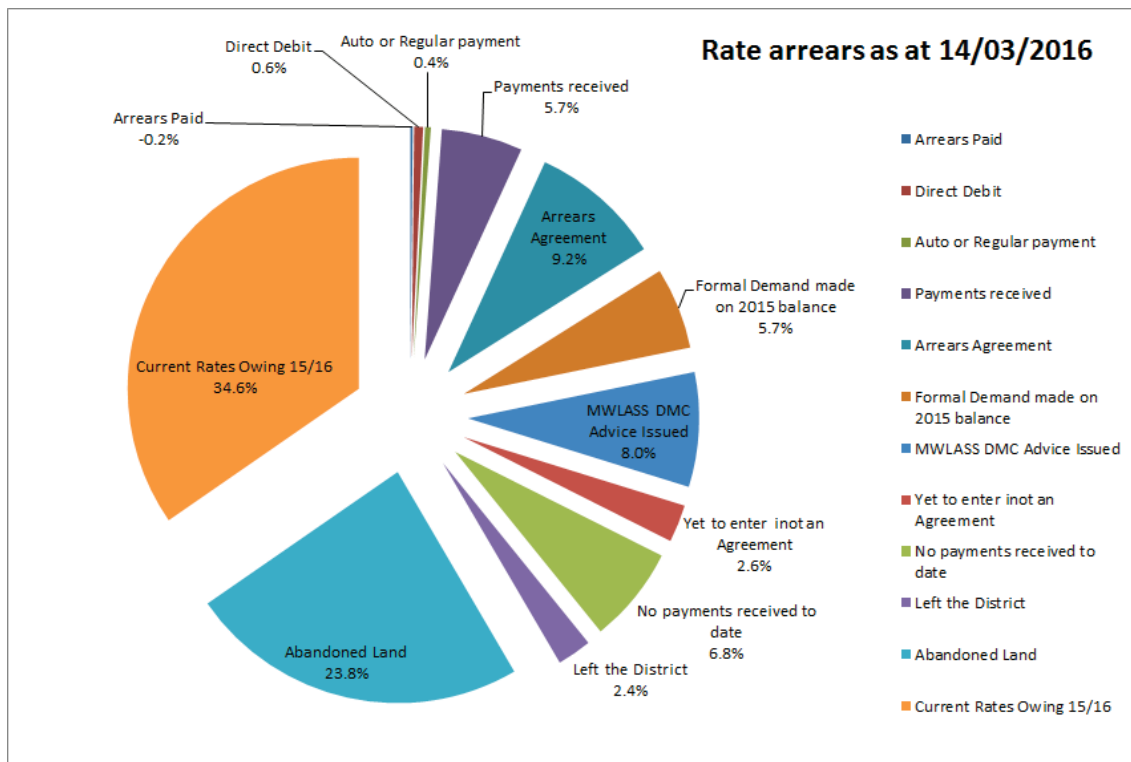
Overview of current rates debtors:

	Rates Owing	Penalties Owing	Total
Arrears	823,742	273,620	1,097,362
Current	347,889	236,466	584,355

amount owing

Progress made to Reduce Arrears			
Opening balance as at 1 July 2015		Balance as at 14 March 2016	
Amount due	No of debtors	Amount due	No of debtors
1,658,859	1,402	823,742	355

The above table shows the significant progress we have made to reduce the arrears amount owing.











Staff will focus on the abandon land debtors this year and work with MWLASS Debt Management Central (DMC) to manage the better debtors in the categories highlighted in yellow.

Economic Development and Communications

42. Regional Growth Study: Accelerate25 Update



Opportunities	Current Position	Success Target / Desired Outcome	Options for Action
1. Tourism and visitor services 	Reliant on domestic tourism. Strongly seasonal – sluggish shoulder season. 13% of Ruapehu District jobs; 6.2% of GDP; significant outdoor-nature based tourism asset; adjacent to high flow state highways; strong cultural dimension.	Match number domestic and international visitors; achieve 0.5m visitor nights by 2025; increase tourism employment and visitor spend by 10%; boost regional GDP by \$63m; grow tourism enterprise (companies) by 20% by 2025.	Convene workshop (3 Dec). Develop asset - complete mountain-bike trails; add depth to Tongariro crossing walk; align with partner RTOs; combine attractions into multi-day family packages; market -target selected internationals.
2. Sheep and beef farming 	One million hectares of hill country in the region. Latent additional production potential of up \$50 million pa.	Shift bell curve of production toward leading-edge performers (who currently achieve 4 x average); contribute toward 2025 primary sector double exports from the primary sector goal.	Convene workshops (Feb 2016). Design, pilot and refine an extension / adoption model and clarify, add to, and prioritise intervention options suited to increasing productivity/prosperity of hill country farmers.
3. Land use optimisation 	Extensive area on flood plains with underutilized land use capability and un-allocated water. One Plan provides regulatory certainty. Dairy and arable crop expansion potential.	New investors recognize comparative value of MW land. Higher percent of land used to limit of capability. New medium scale irrigation-reticulation established in Rangitikei and Orua.	Convene mini-conference with 50 leading farmers, researchers, real estate, primary sector and regional council stakeholders. Commission research on: deep ground water; moderate scale water storage; nutrient headroom; comparative land value / production potential etc.
4. Mānuka honey 	100,000 hectares in region with Mānuka honey production potential. Adds diversity and employment opportunities to hill country farming. Market continues to grow. UMF measurement now available. PGP progresses well	All potential Mānuka honey land is fully used for honey production. MW region is lead user of new cultivar. Information about potential benefit cost is widely available. New employment generated in region through whole honey supply chain.	Identify gap between land owners with honey potential and land currently used. Promote PGP cultivar potential widely. Horizons consider One Plan cultivar land clearance amendment. Supply chain employment opportunities identified.
5. Fresh vegetables 	Excellent vegetable growing soils on western flood plains. Domestic market saturated but large premium international market opportunity (TPP etc.) Large employment generator. Iwi involvement potential.	Tightly organized production-to-market structure, focused on a limited range of markets with dedicated leadership, is established. Market partners established – strategic investment in place.	Partner with Horowhenua / Massey to convene workshop (26 Nov) to identify constraints and path to unlock potential. Work with NZTE and exporters to secure market partners and products. Establish supply chain logistics from existing channels.
6. Poultry meat production and grain growing / processing 	Poultry consumption market in some Asian countries is 50% of Australasia. NZ disease-free 'provenance' status provides an opportunity for top end of market Rangitikei plains good for grain growing. Coastal land for chicken farms.	Market secured. Market partner(s) in place with strategic investment. New national scale grain storage-distribution center established with Poultry meat farms developed centrally.	Attain market access. Secure market partners with cross investment. Develop central processing facility and grain mill etc. Build farms.
7. Affordable care and lifestyle for older people 	Proportion of elderly in population increasing. 700,000 market within one hour drive of Levin with road improvement. Affordability of aged care growing issue – new community based models required.	Levin and possible Whanganui become centers for a new model for community-based aged-care service. Training, employment and prosperity benefits accrue.	Describe the model and compare it to more traditional approaches. Have a conversation with lead players and convene workshop to test the appetite for the model and confirm steps toward implementation.
8. Business process and food innovation outsourcing 	Contact centers offer employment to a wide range of people in areas suffering under-employment. Spearhead have marketing initiatives in place already. FoodHQ has capability but lacking optimum cohesion. Needs resource	Food HQ develops multi-national Food R&D. Becomes global and domestic sought-after science/tech-based value-add provider. MW becomes hub of contact-center service provision 1200 new jobs created in next 3 years.	Accelerate current initiatives including call center Pilot set up. Unite and drive Lower Nth Island initiative with HB and Wgtn. Resource Massey Food HQ. to focus for contract R&D.

Agri Investment Week took place from 14-19 March and coincided with the Central District Field Days. Its objectives were to achieve greater investment in capital raising, innovation and talent in line with the Accelerate25 programme and a land optimisation workshop - which was held as part of this series of events. Lianne Simpkin was one of the speakers and on the panel for discussion regarding land optimisation 'good ideas shared about using the soils and climate of the region better' (GO! Project).

A communications team has been set up to increase public, community and media awareness and understanding of the Accelerate25 (A25) Programme. We are a member of communication professionals from councils and key organisations within the region. Each member will look for opportunities relating to A25 activities, or actively generate them.

The new communications team will keep in touch with regular meetings and weekly updates and they have set up an information sharing drop-box.

Council communications team will identify engagement opportunities, media opportunities and online opportunities.

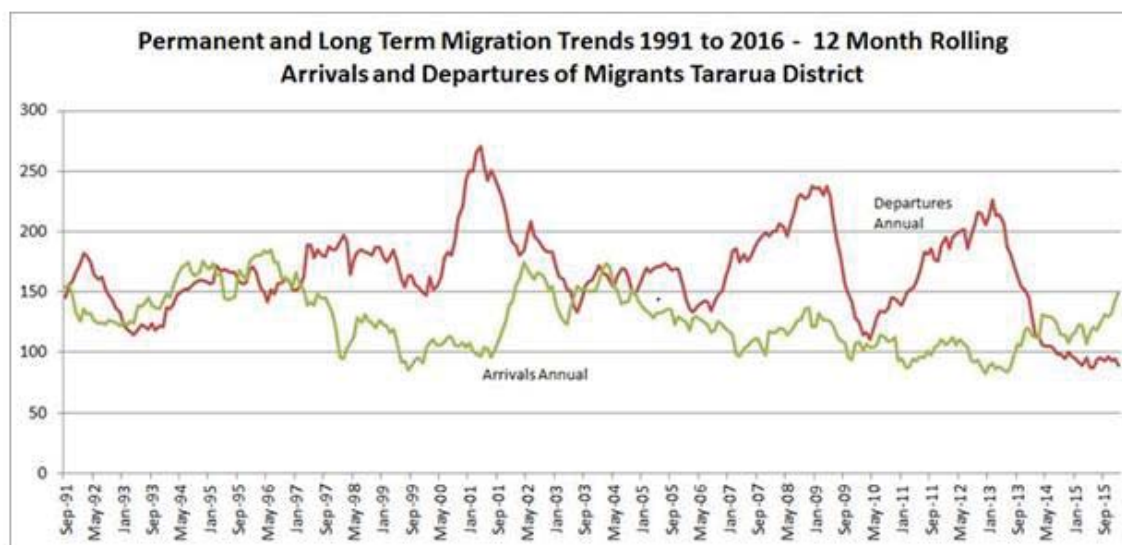
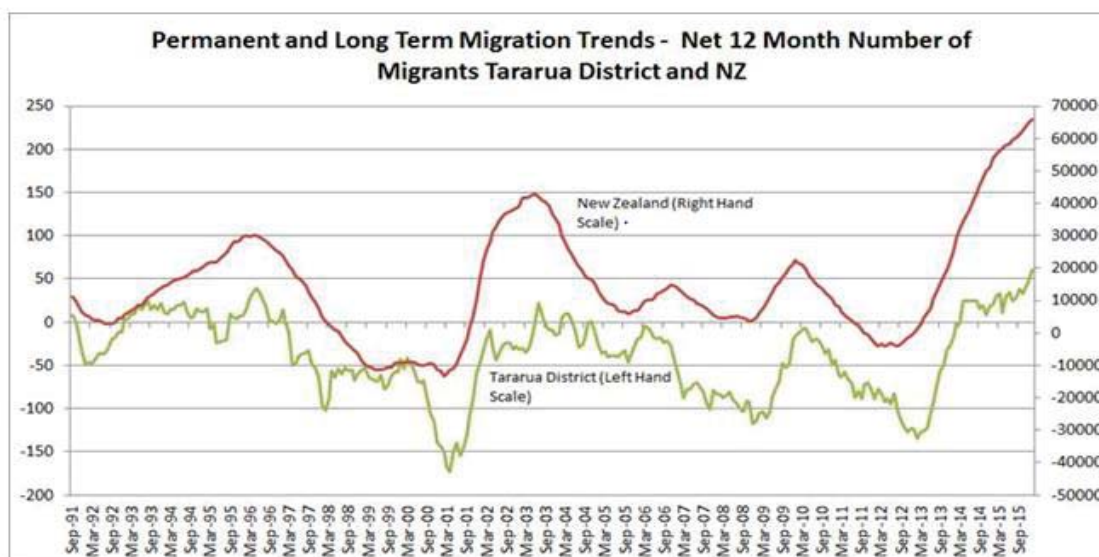
43. Tararua Statistics

Migration Statistics

Migration continues to exceed records, with a net gain for the year to January of +22 from Australia. The net migration overall is +60, which is the highest annual gain since records began in 1991. The story here is there are declining departures, mostly driven by fewer prospects in Australia. In between (2006-2013), over the period of the last census, Tararua had a net loss of 552 people in the district.

All data collected is showing we have gone past the turning point and showing modest increases, a +60 migration is the equivalent of about 20 households, which could be significant for Tararua. The exciting news is that these are working age people and there has been a rise in the primary school age group; a flow on effect has been an increase in tenancy bonds.

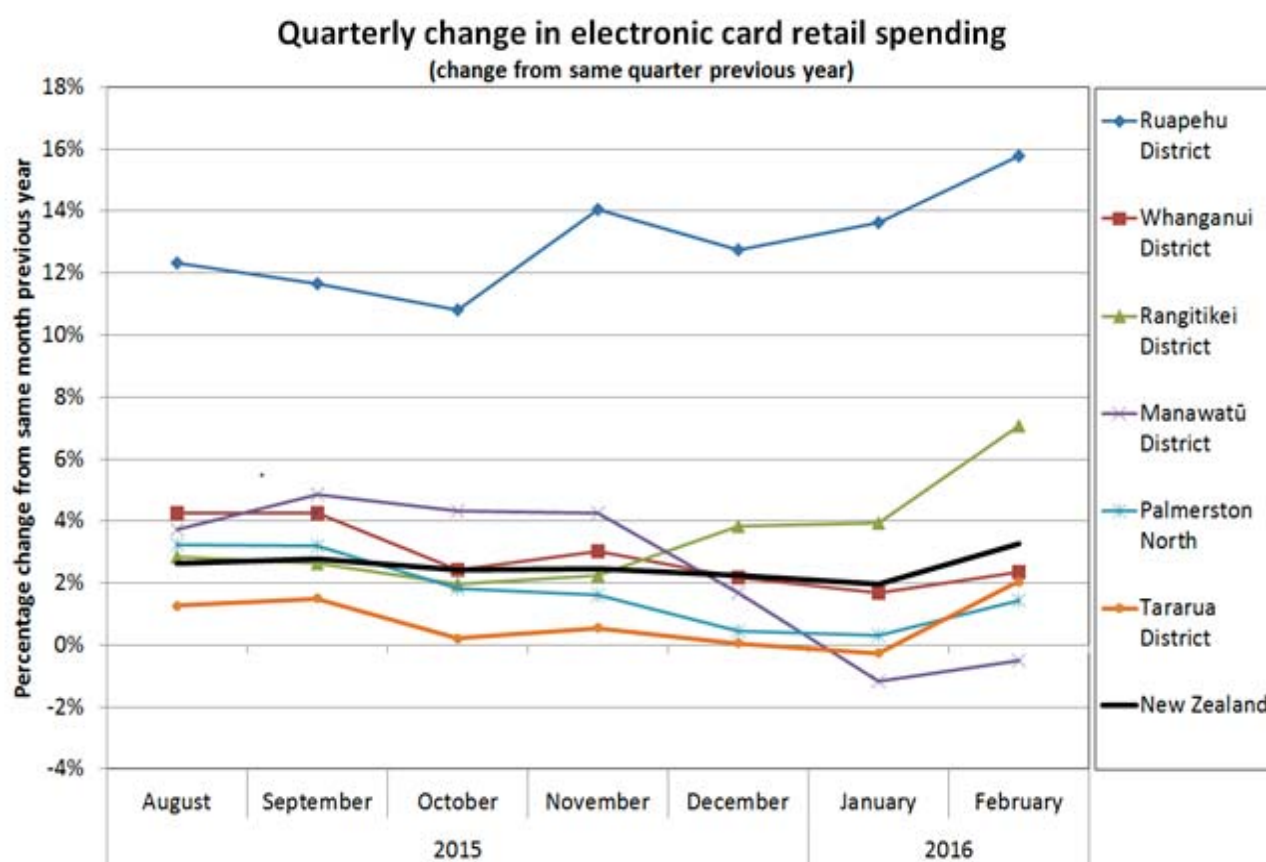
This information is extracted from the departure arrival information at the international airports and does not include any internal migration statistics.



Paymark Statistics

The leap day every four years distorts the annual change comparison, adding around 3.5% to the monthly growth rate for February and around 0.3% to the growth rate for the 12-month period.

Statistics from Infometrics (data loaded from various Stats NZ free date). Includes GDP numbers we cannot normally access.



economy

Gross domestic product

\$707

million in 2010 prices

0.3%

of national total

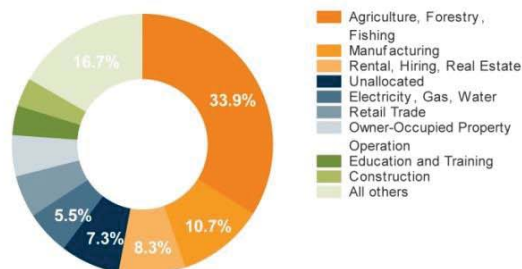
Economic growth Annual average % change

	2015	Last 10 years
TARARUA DISTRICT	3.7%	0.7%
NEW ZEALAND	3.6%	1.9%

Economic growth



Industry proportion of GDP



Biggest contributors to economic growth 2005-2015

Rental, Hiring and Real Estate Services	\$28
Agriculture, Forestry and Fishing	\$10
Retail Trade	\$8
Electricity, Gas, Water and Waste Services	\$6
Health Care and Social Assistance	\$6
All other industries	(\$10)
Total increase in GDP (\$m)	\$48

labour market

Total employment

7,639

Filled Jobs

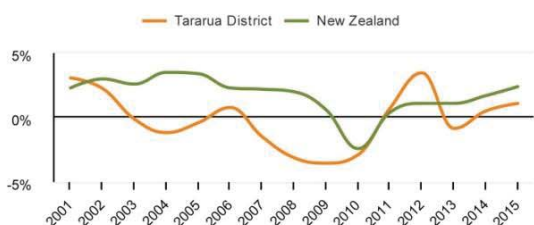
0.3%

of national total

Employment growth Annual average % change

	2015	Last 10 years
TARARUA DISTRICT	1.1%	-0.5%
NEW ZEALAND	2.4%	1.1%

Employment growth



Industries which created most jobs 2005-2015

Health Care and Social Assistance	95
Rental, Hiring and Real Estate Services	69
Other Services	30
Accommodation and Food Services	29
Electricity, Gas, Water and Waste Services	20
All other industries	-675
Total increase in employment	-432

Self employment rate, 2015



productivity

GDP per employed person

\$92,598

GDP per employee

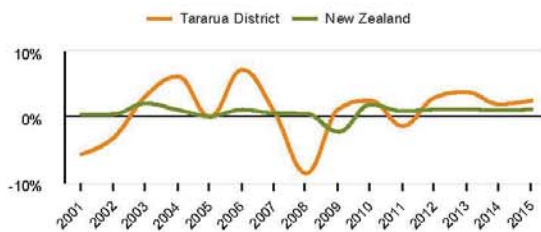
\$95,991

New Zealand

Productivity growth Annual average % change

	2015	Last 10 years
TARARUA DISTRICT	2.5%	1.3%
NEW ZEALAND	1.2%	0.8%

Productivity growth



business units

No. of business units

2,934

Business units

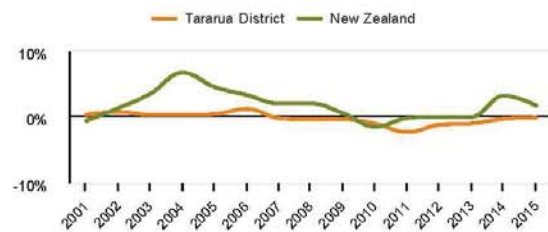
0.5%

of national total

Growth in business units Annual average % change

	2015	Last 10 years
TARARUA DISTRICT	0.0%	-0.5%
NEW ZEALAND	1.8%	1.2%

Growth in business units:



population

Total population

17,400

Usually resident persons

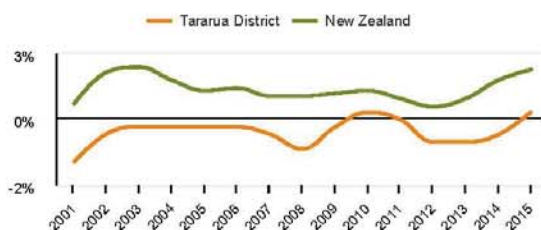
0.4%

of national total

Population growth Annual average % change

	2015	Last 10 years
TARARUA DISTRICT	0.3%	-0.4%
NEW ZEALAND	1.9%	1.1%

Population growth:



standard of living

Mean annual earnings 2014

\$43,230

Tararua District

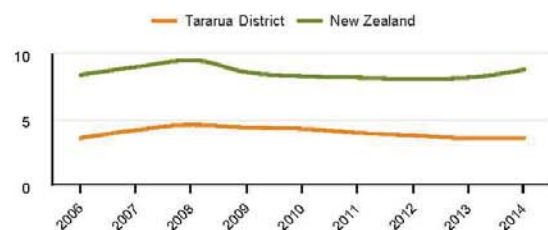
\$54,230

New Zealand

Annual earnings growth Annual average % change

	2014	Last 10 years
TARARUA DISTRICT	3.0%	3.8%
NEW ZEALAND	2.2%	3.7%

Housing affordability (higher is less affordable)



44. Manawatu River Leaders' Accord – River Action Plan

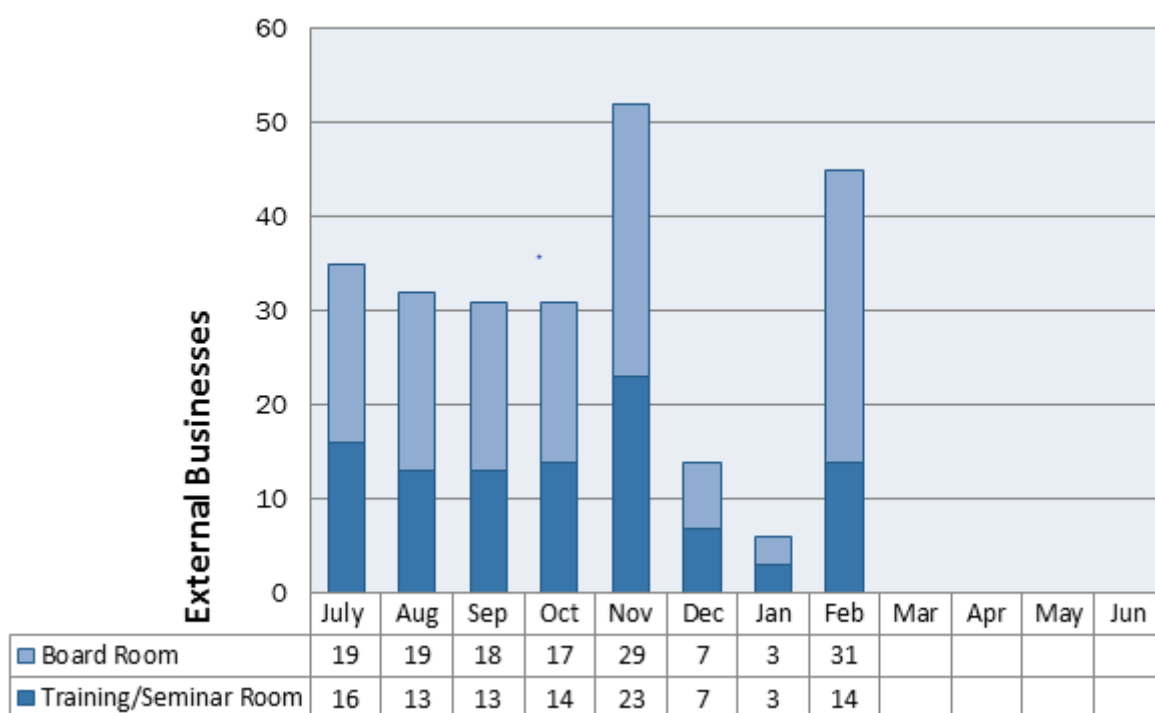
A series of community events were held across the Manawātū River Catchment from 4 -16 March to coincide with the launch of the Manawātū River Leaders' Forum Action Plan for the next five years.

The marketing team supported Te Kauru to host a community celebration at the river in Tararua at the new Kaitoki Walkway on Friday 11 March to coincide with the Action Plan launch.

The weather was not that pleasant but it was pleasing to see the community taking the new walk along the river and one person brave enough to take a swim.

Business Potential

45. Use of Facilities (2015/16)



We have met with a few businesses in the Pahiatua Office and are making appointments for the second and fourth Wednesday of every month. Starting in March, we will be joined by Karen Blair, our consultant from Vision Manawatu, who will be available for appointments on the fourth Wednesday of every month. Our Consultant from Vision Manawatu will also be available at the Pahiatua Office to meet with these businesses.

46. Support for Southern Tararua Business Awards

All nominations have closed for the awards and we have provided assistance to the organisers, providing business packs for all the nominees. We have negotiated a free workshop for these businesses, delivered by:

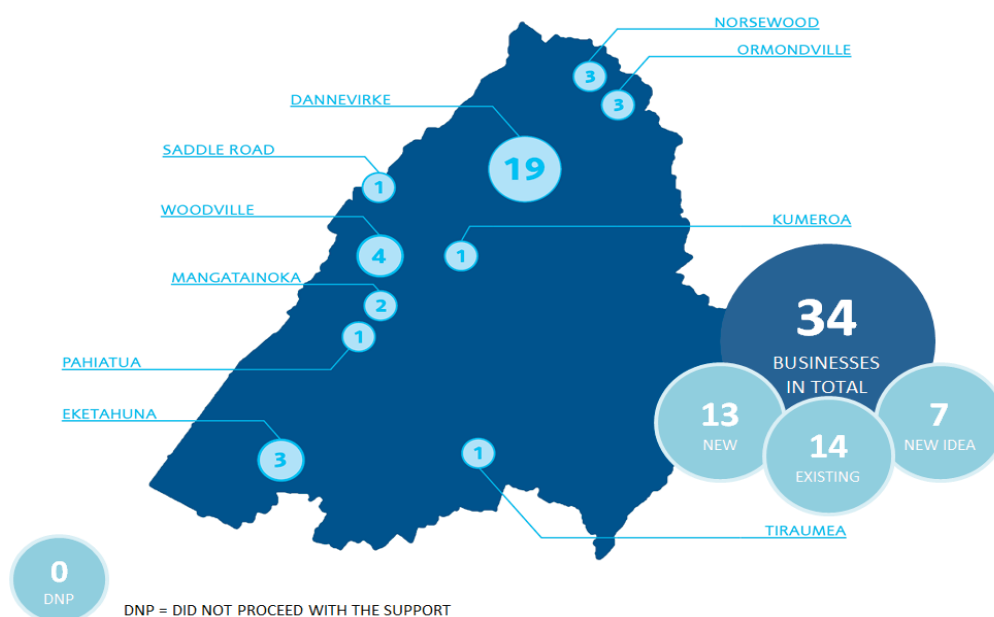
- Steve van der Splinter – the business coach, offering a workshop: 'Build A Better Business - Is your business operating to its full potential?' and;
- Renee Floyd – Tosh Creative, offering a workshop: 'Build A Better Brand - Do you want your brand to stand-out in the market?'



47. Tararua Business Network - Businesses Receiving Support

Geographic Statistics (July 2015 - Current)

Business assistance provided by the Tararua Business Network to date in the 2015/16 financial year



48. New Business Support

There has been a strong focus on tourism accommodation/opportunities this month, all outside of the main town centres. These have been linked to a range of council services to ensure they are fully aware of all regulations, as well as the i-Site for specific tourism support. The Tararua Business Network team have also held sessions with these potential businesses to run through our DOSAC (DESCRIPTION, OBJECTIVES, STRATEGY, ACTIONS, CONTROLS) process, to facilitate the development of their ideas.

The Regional Manager at MBIE has continued to assist with an enquiry from a business around Immigration policy.

49. Growing Existing Business Potential

A number of property enquiries have been received and information provided, with the assistance of the Building and Planning Teams.

50. Training/Consultancy

The Introduction to Business workshop delivered by the IRD and held in Dannevirke continues to be well attended. The GST workshop being held at the end of March is almost full and we are looking into the possibility of holding workshops in both Pahiatua and Dannevirke over the coming months.

Marketing Potential

51. Event Sessions

Motorhome Supershow

We have added an additional event to our schedule – the Motorhome Show allowed us the opportunity to promote Tararua Country and support our motorhome strategy. We were very proud to report that this was a very successful event and we were presented ‘Stand of the Show’. Congratulations go to Renee Floyd who is our new Contract Event Coordinator. Carole Wilton supported Renee and with over 20 years experience in Tararua Tourism assisted to maximize the opportunities.



Central District Field days

We had a very slow Thursday afternoon with adverse weather and fewer visitors to our stand – however, Friday and Saturday provided great opportunities to profile the district and encourage locals to consider the GO! Project opportunities. Thank you to the team – especially the new staff at the i-SITE and Mayor Roly Ellis, Councillor Hull and Councillor Isaacson. It was very beneficial for locals and our neighbours to see how passionate we all are about Tararua Country.



52. Facebook Key Statistics



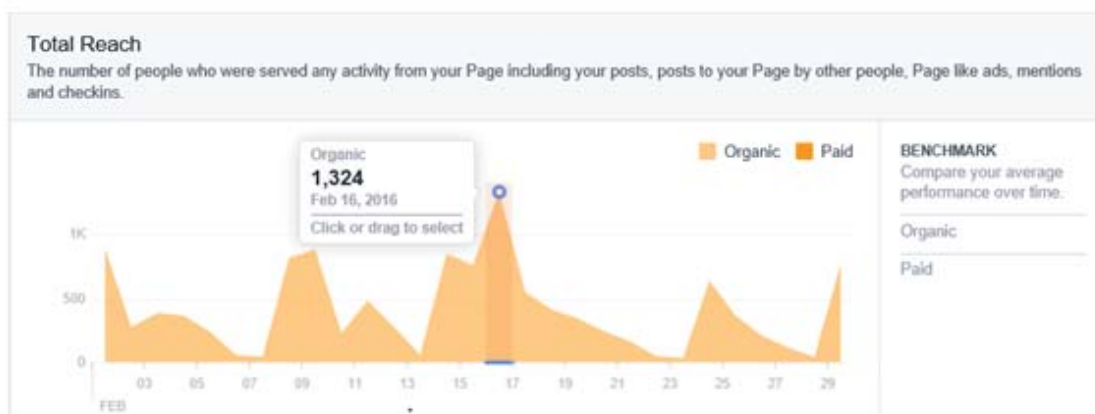
What does this mean?

1,162

people 'Like' our page
as at 28 February 2016

↑10

people have 'Liked' our page
between 1 Feb – 28 Feb 2016



What does this mean?

1,324

Highest total organic reach in one day
(within the month of February)

31

Lowest total organic reach in one day
(within the month of February)

404

Average total organic reach
for the month of February 2016

264

Average total organic reach
for the month of January 2016

*total means any activity on our page

*organic means we have not paid anything to 'Boost' the reach

*reach is the number of people who have/may have seen this (this does not indicate engagement levels)

53. Community Potential

Assistance provided to community groups/events in the district (in February):

<i>Independent, Community Group or Organisation</i>	<i>Event</i>	<i>Assistance Provided</i>
Eketahuna Community Board	Eketahuna Town Upgrade	Design flyers and print
<u>Herbertville</u> Rural Fire Force	<u>Danne-vegas</u> to Herby 4x4 Trek	Print posters and <u>rego</u> forms
Andy Chatham	Rafting the Gorge 2016	<u>Portaloos</u> and project management
Cancer Society	<u>ShitBox</u> Rally	<u>Portaloos</u> and bottled water
Pahiatua Shears	Pahiatua Shears	Poster designed
<u>Kumeroa</u> Sheep Dog Trials	<u>Kumeroa</u> Sheep Dog Trials	programme designed and printed
Pahiatua Shears	Pahiatua Shears 2016	programme designed and printed



54. Talking Tararua – Digital Newsletter

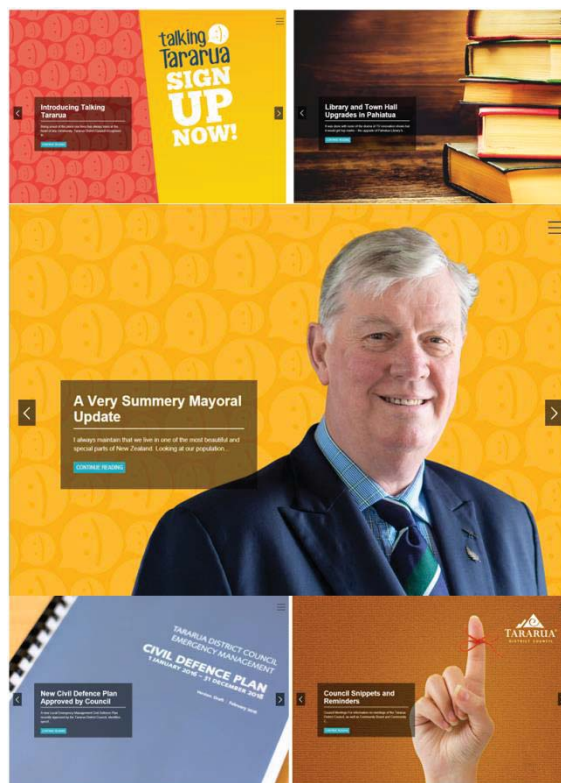
Our department is excited to announce that the first edition of our Council's new digital newsletter – [Talking Tararua](http://talkingtararua.buzzit.co.nz/) – launched on 14 March 2016.

Council staff are invited to subscribe or submit content. You can view the March issue at the following link (whether you have subscribed or not):
<http://talkingtararua.buzzit.co.nz/>

To book space in the new digital newsletter, the contact is Lianne or Kimberley. To subscribe to the newsletter, click here:
<http://talkingtararua.buzzit.co.nz/subscribe/>

Comments so far:

"I have just finished reading Talking Tararua and what a fabulous form of communication you all have created. Informative, newsy, colourful, interesting. Love it!"



RV Travel Lifestyle

We continue to link to opportunities to promote Tararua as a traveller destination.

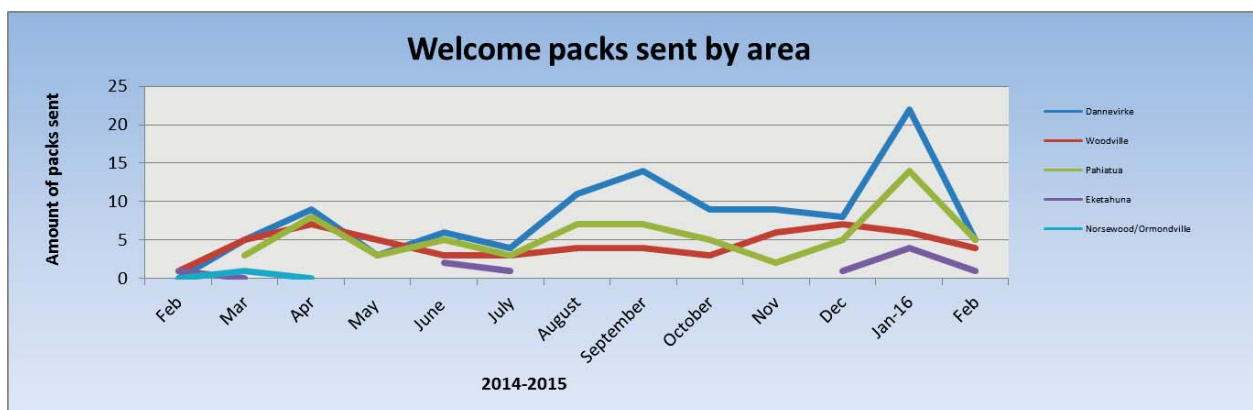




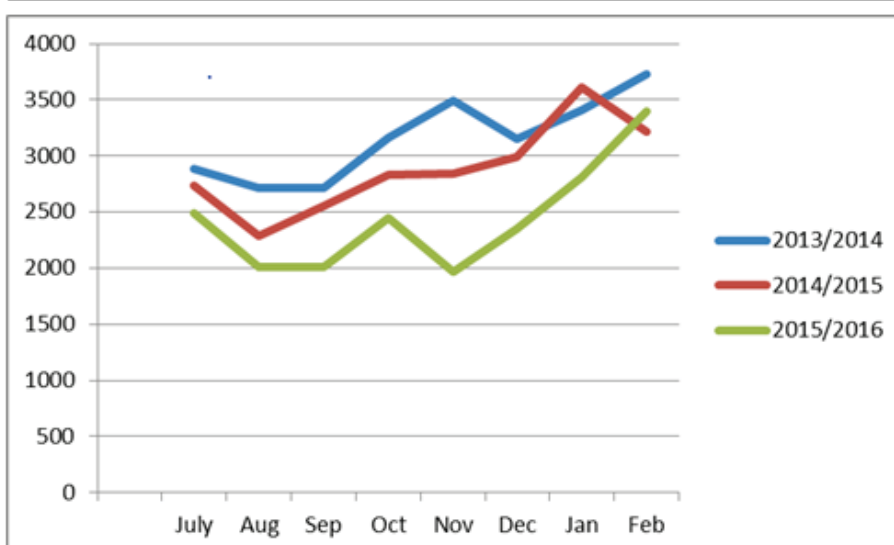
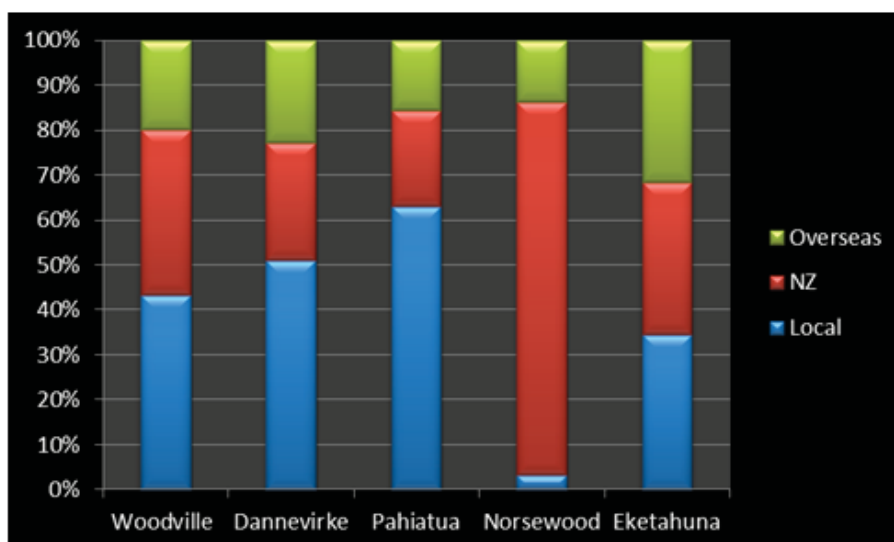
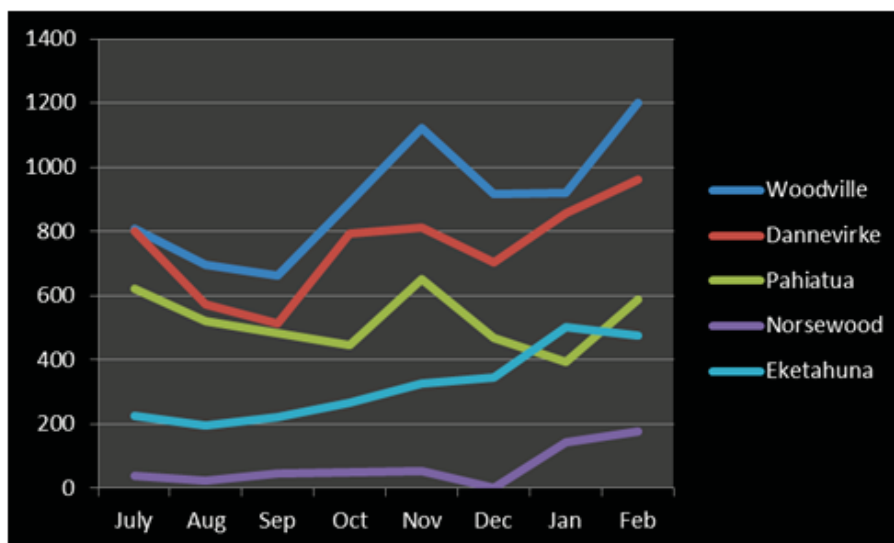
Tararua i-SITE Visitor Information Centre

55. Welcome Packs

A total of 15 Welcome packs were sent in February, two of these were sent outside of the district.

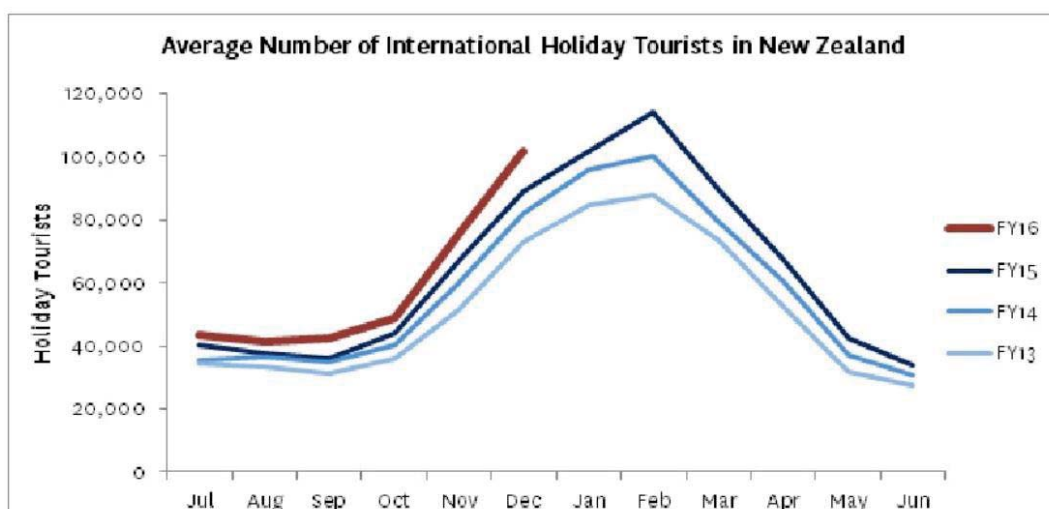


56. Enquiries



International Holiday Visitor statistics

Seasonality is becoming more pronounced



4 Source: Statistics New Zealand – International Travel and Migration – YE Dec15



**100% PURE
NEW ZEALAND**

57. Creative Communities NZ

The funding round has been advertised and over 50 application forms sent out to various groups.

58. A & P Show

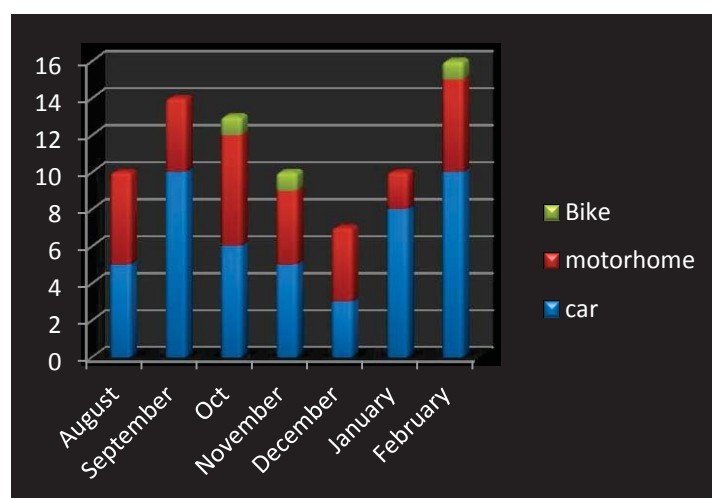
i-SITE staff assisted at the promotion at the A & P Showgrounds

59. Woodville Lions Track & Tunnel Walk

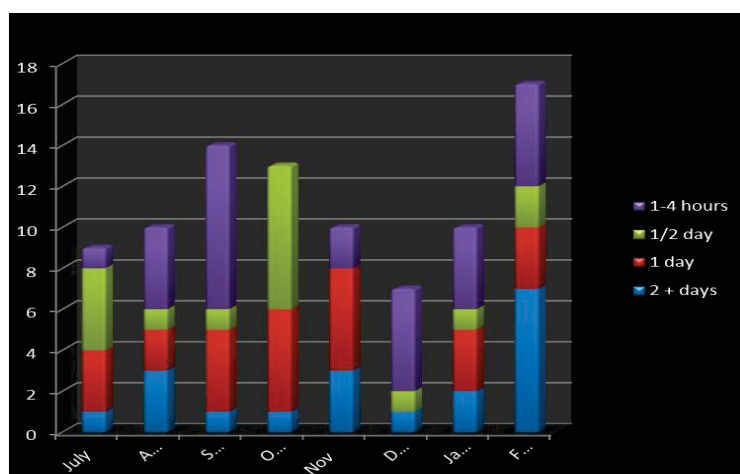
Due to new Health & Safety regulations, Kiwi Rail have not given permission for this iconic event to be held in the future. This is very disappointing for both the Lions Club as a major fundraising event, as well as our district as this has been a popular iconic event over the last 22 years. We will work with the Woodville Lions Club to brainstorm and assist them with another iconic fundraising event in the future.

60. Customer Surveys

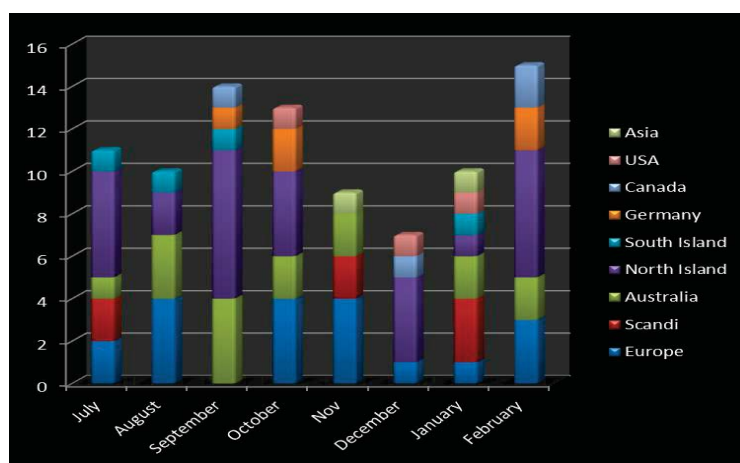
Method of travel



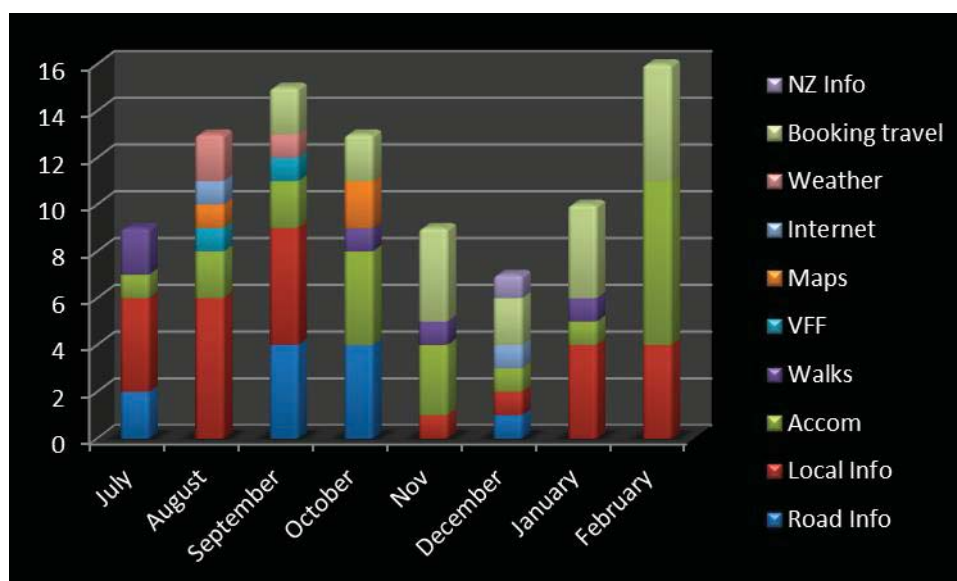
Length of stay in Taranui



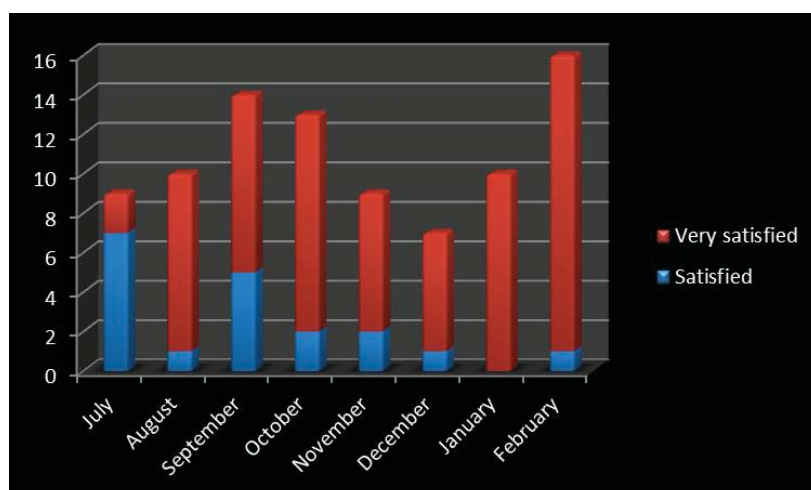
Origin



Type of enquiry



Visitor Satisfaction



Accommodation & Travel Sales– Tararua i-SITE

February 2016

An 7.1% increase of travel sales from the same period in 2015.

- These sales do not include souvenirs, photocopying/fax, fishing licences, Hut tickets and other miscellaneous sales

61. Social Media

Facebook

Summer in Tararua' photo competition

Results for February

SUMMER IN TARARUA PHOTO COMPETITION

FEBRUARY WINNERS (get your entries in for March)

WINNER

HAMISH BRADLEY

Waiki Falls
Tararua District



HIGHLY COMMENDED

KELLY COLEY

Akitio Beach
Tararua District



HONORABLE MENTIONS



DEBBIE POOLE



MEL GRAY



MEL GRAY

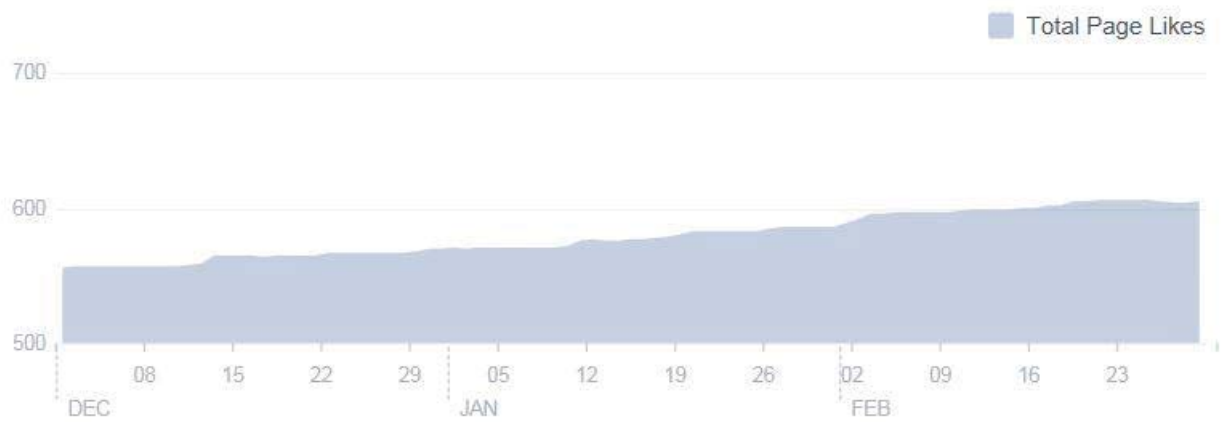


NIKI LAMBERT



KELLY COLEY

Total Page likes as of today: 605

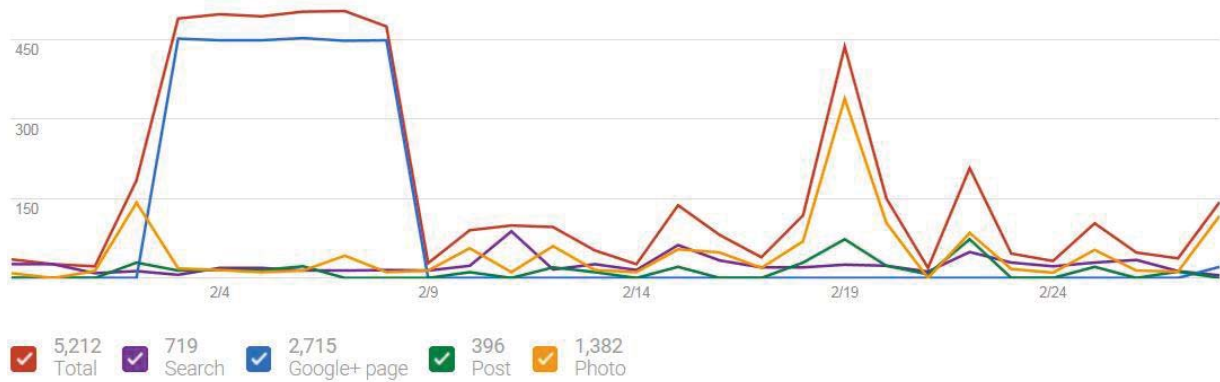


62. Google+ my Business

February 2016

Views ⓘ 40,440 All-time total

Last 30 days ▾



Regulatory

Alcohol Licensing

63. General Matters

A hearing was held on Thursday 4 February 2016, to determine the application for an On-Licence for a premises known as "Black Dog". The application attracted two public objections and a Police opposition. The Police withdrew their opposition and of the public objections one was withdrawn just before the hearing and the other objector did not attend the hearing. Subsequently the On licence was granted. The full decision is available on the DLC portion of the council's website.

The licensing cover that is being provided to Carterton District Council is going well with the additional workload being absorbed in to the day-to-day work of the inspector.

An application for a new Off-Licence was received for a proposed independent stand alone bottle store in Woodville. The application has attracted a significant number of public objections and petitions, opposition from the Police and Medical Officer of Health. The application will go before the DLC for determination in April.

64. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New			
On Licence - Renewal		3	
Off Licence - New	1	1	
Off Licence - Renewal	.	1	
Club Licence - New			
Club Licence - Renewal		2	
Manager Certificate - New	3	5	
Manager Certificate - Renewal	4	6	
Special Licence	16	21	
Temporary Authority - On			
Temporary Authority - Off			
TOTAL	24	3	

65. Non Financial Performance Measures Year to Date

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	95%	78% On Target

Animal Control

66. General Matters

Another two dog traps have been made, to keep up with the demand of streetwise dogs that are still wandering at large during the night and weekends.

Two Officers attended a branch meeting of the Animal Control Officers Institute at Martinborough and attended a Fire Arm practice day at the range out from Masterton sharpening up our accuracy skills.

We are re still waiting for a Court Hearing date for the offender involved in a ramming of an Animal Control vehicle in Woodville.

We have been busy with customer requests and yet to make progress to action the unregistered dog list. But we intend to send out a final letter of warning to the dog owners, then follow up with visits and seizures if required.

We are in discussions to explore options in regards to councils strategy to reduce Feral and Stray cats in NZ.

67. Monthly Dog Pound Statistics

Reason for Impounding	Number of Dogs	Year to Date
Roaming	10	102
Unregistered	6	27
Roaming and known to be unregistered	3	39
Rushing	0	2
Barking	0	0
Failure to comply with classification - Menacing	0	0
Failure to comply with classification -Dangerous	0	0
Failure to comply with Bylaw	0	0
Attacking - Person	1	8
Attacking – Stock	0	4
Attacking - Domestic Animal	0	3
Attacking - Protected Wildlife	0	0
Released to Council	0	3
Welfare	0	3
TOTAL	20	191

Resolution of Impounding	Number of Dogs	Year to Date
Returned to Owner	17	94
New Owner/Rehomed	1	20
Destroyed	3	74
TOTAL	21	188

68. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	3	2	5
Preferred Dog Status	345	0	345
Rural Domestic Dog	1814	71	1885
Urban Domestic Dog	902	121	1023
Working Dog	3438	137	3575
TOTAL	6502 (95.1%)	331	6833

69. CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Aggressive Dog							3		3	23
Barking Dog - First Call - Record Only				4		14	6	15	39	197
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED				1		8	2	6	17	94
Dead Dog						1			1	5
Dog Attack						2	3		5	37
Dog Bylaw Breach				1					1	12
Dog Other	1			1	1	13	13	6	35	80
Dog Welfare Concern					1	1	2		4	8
Roaming/ Uncontrolled/ Secured Dog			1	4		19	10	5	39	359
Roaming Stock				1	1	9			11	114
Rushing Dog				2					2	10
TOTAL	1	0	1	14	3	67	39	32	157	939

70. Non Financial Performance Measures Year to Date

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2010 and 2020	Achieved 76% Target 70%	Not Measured	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	Achieved 100% Target 100%	100%	69.4% Needs Improvement NOTE 1
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	New Measure	Minimum of 6 articles per year Minimum of 4 educational presentations per year	Nil NOTE 2 Nil NOTE 3

Note 1: This was due to the availability of ACO in the first quarter. On most days, we only had one Officer available hence, response times have exceeded. We are investigating opportunities to improve processes with afterhours, which will address response times for dog attacks outside business hours.

Note 2: The new Senior ACO is working on the publishing the educational articles.

Note 3: We will be working with Elayne Hand who is a dog trainer and behaviourist to implement the “DogSmart Educational program for schools, in conjunction with the “ZeroBites Dog Training” developed by Christchurch City Council.

Non Financial Performance Measures for Month

CATEGORY	TOTAL	Responded to within 2 hours
Percentage of calls that involve dog attacks responded to within 2 hours	5	80%

Total number of calls received for dog attacked was five and four were responded to within 2 hours. One call was in relation to an attack that occurred several days before the incident was reported, an ACO responded to the complaint 2 hours and 51 minutes after the report was made.

Building

71. General Matters

LIM's and Building Packet requests are remaining high in volume.

18 Building Consents were issued for the month of February, 94 inspections were carried out with 88.3 passing inspections.

16 Code Compliance certificates were also issued within the month of February 2016.

The largest of these consents was for a new drystore being built for Kiwi Lumber to the value of \$350,000.

Building officers are still receiving a large amount of queries from customers as to whether they require a building consent for work. Some of the queries come from customers who have already done the work and are now trying to sell their property and want to ensure everything is done correctly. If customers have queries it is better that they contact us to see if a building consent is required **before** any work is carried out.

72. Monthly Building Consents Statistics

Consent Processing Time Frames	Month	Year to Date
Total days	186	2102
Average of Days Taken (/31)	6.41	
Consent Breakdown		
10 days or Less	9	76
11 - 15 Days	6	66
16 - 17 Days	2	15
18 – 19 Days	1	17
20 Days	0	10
>20 Days	0	0
TOTAL	18	184
Percentage processed within 20 day limit	100%	100%
Consent Values		
Total Value	\$1,302,421	~
Average Value	\$72,356.73	

Inspection Results Report –	Month	Year to date
No of passed inspections	83	796
No of failed inspection	11	112
TOTAL	94	908

73. Non Financial Performance Measures Year to Date

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	On Target
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	On Target

74. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	42	36	2	4
August	29	10	4	15
September	42	22	8	12
October	31	15	4	12
November	6	4	0	2
December	1	1	0	0
January	0	0	0	0
February	0	0	0	0
March				
April				
May				
June				
TOTAL /269	151	88	18	45

**-on inspections the pools are not there ie have been removed by owners*

The owners of the Pools that have failed have been sent a letter asking that repairs and or modifications be made.

General Inspection

75. General Matters

The pedestrian walkway between Edward Street and Wilson Street Pahiatua is being used by local residents as a dumping area. Nappies, broken bottles, food scraps, general household waste, bones and dog faeces have been removed on three occasions in 2016.

76. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	1.300	155.05
August	0.870	173.14
September	0.980	107.56
October	0.390	57.03
November	0.920	124.60
December	0.170	26.70
January	0.240	41.94
February	0.560	42.76
March		
April		
May		
June		
Year to Date	5.43	728.78

77. CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Abandoned Vehicle						2	2		4	20
Fire Hazards				1			8		9	23
Illicit Dumping	2		2			9			13	97
Noise - Stereo/ Drums/ Party - First Call - Record Only						3	23	15	41	197
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED						6	26	18	50	203
Noise Other - First Call - Record Only							2		2	10
Noise Other - SECOND CALL / ATTENDANCE REQUIRED							1	1	2	5
Overhanging Trees or Projections from Private Property						1	1	1	3	13
Stock Crossings				1		1			2	6
TOTAL	2	0	2	2	0	22	63	35	126	574

Comments on CRMs

Two of the abandoned vehicles were removed by council and disposed of after 10 days. The last registered owners have been sent invoices.

78. Non Financial Performance Measures Year to Date

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	New Measure	95%	96% On Target
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	New Measure	90%	100% On Target

Non Financial Performance Measures for Month

CATEGORY	TOTAL	Responded to within 1 hour
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	50	90%

Staff are waiting on outstanding paperwork from the Afterhours service provider.
The actual response statistics may not be actual reflection of response times

Health

79. General Matters

Have been working with IT and Publications to develop the new register in Authority for managing the new data required to be captured under the Food Act 2014, including updating letter templates and application forms.

Completed the monitoring of School swimming pool water quality. There has been a marked improvement since the previous year however, there were still some issues with chemical balancing at the time of visiting.

80. Short Course

Attended a 2-day Hazard Analysis Critical Control Point (HACCP) course in Auckland run by AsureQuality.

Key Learnings

Learnt how to identify hazards relating to food manufacturing and write HACCP processes in accordance with Codex Alimentarius (internationally recognised standard).

81. Legislation Changes or Legislation Comments

The Food Act 2014 commences on 1 March 2016. Some of the key information that has been advised by the Ministry for Primary Industries (MPI) follows:

- Registration Authorities under the Food Act 2014 will be the enforcement for matters relating to non-compliance with food business.
- TA's will be required to apply to MPI for recognition to verify National Programmes. This will be as a limited class due to some of the competencies required for recognition.
- A quality management system is required to verify all classes of National Programmes. This does not have to be accredited, but must meet the standard for recognition.
- Business that fit into this risk based measure will be required to find a Third Party verifier if the Tararua District Council does not apply for recognition to verify National Programmes.
- There is a fee to apply for recognition, and there maybe additional costs to have the quality management system evaluated before application.

82. CRMs

November	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Dead Animal/s - Private Property				1		1	1		3	8
Hazards Environmental Spill									0	1
Health Complaint Miscellaneous				1		1	1		3	17
Industrial Noise Complaint									0	5
Offensive Odour		1					3		4	6
Poultry Noise				1			2	1	4	6
Rodent Infestation							1		1	8
Smoke Nuisance			1				2	2	5	34
Total		1	1	3		2	10	3	20	85

Comments on CRMs

Have noticed a spike in complaints regarding Roosters in Urban areas, these have mainly occurred in Eketahuna and Norsewood.

The offensive odour complaints involved one business, Health Protection Palmerston North and myself have been working with the business concerned to manage and reduce the effects of the nuisance.

83. Non Financial Performance Measures Year to Date

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	New Measure	90%	76% On Target

	Month	Year to Date	Total
High Risk Food Inspections	16	76	92
Low Risk Inspections	1	16	17
Food Control Plan Audits	2	6	8
New Business Enquiry	2	13	15
New Food Business Registered	0	5	n/c
Business Closed	0	3	n/c

Emergency Management

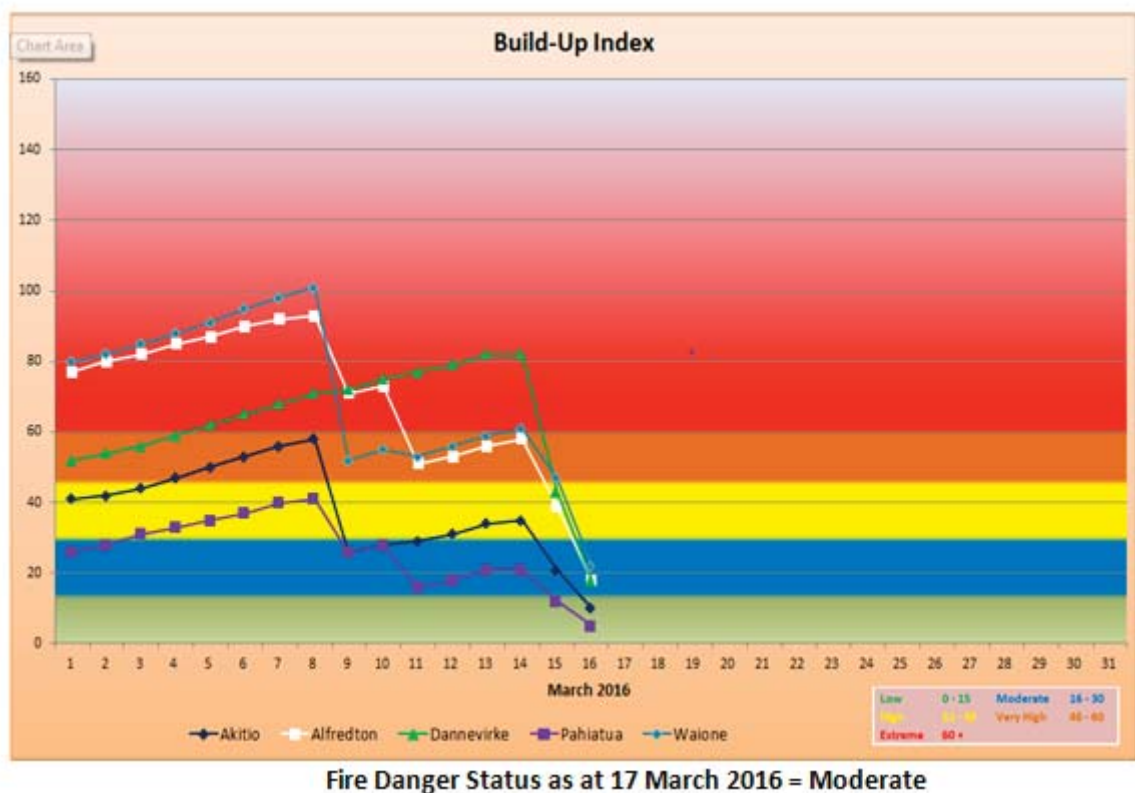


84, Fire Season

The recent rain has brought the Fire Danger Index down considerably. This coupled with cooler temperatures, higher moisture rates and the onset of Autumn have seen the end of the fire season for 2015/2016 with effect 8.00am, Saturday, 19 March 2016.

A total of 142 fire permits were issued this season with a high number of controlled burns. 98% of permits were issued on the same day of application. There were no uncontrolled burns from permitted fires and two accounts were sent to persons responsible for fires that were lit without a permit and required fire brigade assistance to extinguish. Most permits were for slash pile burns, farm rubbish pits and a small number for rubbish fires in the urban areas.

A total of 49 Restricted fire signs were erected throughout the District and 8 half grapefruit signs changed to notify the public of the Restricted Fire Season.



85. Field Days

The Tararua Rural Fire tents and displays were again used for the regional Field Day rural fire display this year. The PRFO attended the show and worked on both the Regional Rural Fire Committee and CDEM Group displays on 17 March 2016.

86. Incident Reports

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	1	0	0	0	0	0	0	1					2
Vehicle - Car, Truck etc.	0	0	0	1	1	3	0	0					5
Farm/Forest Machinery	0	0	0	0	0	0	0	0					0
Camp fires/bonfires/rubbish fires	1	1	0	2	0	3	1	2					10
Smokers	0	0	0	1	0	3	0	0					4
Land clearing escaped - Open Fire Season	0	0	0	2	0	3	1	0					6
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0	0	2	1					3
Structural - House/Shed	4	0	3	2	3	2	1	1					16
Pyrotechnics Fireworks	0	0	0	0	0	0	0						0
False Alarm	4	6	2	2	6	2	1	2					25
Medical Assist	1	0	0	0	1	2	0						4
Motor Vehicle Accident	0	1	0	0	0	1	3						5
Miscellaneous	0	0	1	1	0	0	1	1					4
Total	11	8	6	11	11	19	10						76

87. Radio Training Course

The PRFO ran a radio user course at the Tiraumea VRFF training night on 18 February 2016. A total of 10 students from the Tiraumea VRFF attained unit standard 4573.

88. Aircraft Course

The PRFO ran an aircraft course at Tiraumea on 10 March 2016. The theory and part of the practical were carried out on the day however there was no flying due to high wind conditions. The course covers safety around helicopters and bucket filling for rural fire fighting and was attended by 12 volunteers from Weber VRFF and Tiraumea VRFF. The flying will be conducted on 30 March 2016, weather permitting.

89. Meetings

The PRFO attended the Manawatu-Wanganui Regional Rural Fire Committee meeting held in Palmerston North on 24 February 2016.

90. Rural Fire Training Records

The PRFO visited the Taranaki CD Group to evaluate a training records system currently in use for recording volunteer training and equipment. The system appears to be suitable for use by Rural Fire however during the visit it was discovered that the Wellington Enlarged Rural Fire District have just commenced using it for Rural Fire Training records in their region. Paddy will assess the Wellington system and recommend a solution for Tararua mid May 2016.

Civil Defence



91. Local Welfare Plan

Now that the Local CDEM Plan has been completed work has started on the Local Welfare Plan. As the Manawatu-Wanganui CDEM Group have not yet compiled a new plan based on the National Plan we will be using the draft Christchurch CDEM Group plan as a guide. It complies with the new format recommended in the MCDEM Directors Welfare Guideline. Once our plan has been produced we will use this as a base for training our volunteers in our Civil Defence Centres. The plan should be completed by the end of June 2016.

92. Community Civil Defence Meetings

Meetings have been held with the Woodville, Pahiatua, and Pongaroa groups. All are progressing well toward completion of Community CD Plans.

93. Woodfest

The Woodville Community CD Response Group ran a civil defence tent at Woodfest on 6 March 2016. This was an opportunity to start distributing their new local CD pamphlet along with the MCDEM booklet "Get Ready Get Through" An excellent effort by that group and a great example of Community CD in Action.

94. Meetings

Paddy attended the CDEM Group Welfare Coordination Group meeting in Palmerston North on 3 March 2016.

Paddy attended the CDEM Group Coordinating Executives Group meeting in Waiohuru on 17 February 2016.

Paddy attended the CDEM Group Emergency Management Officers meeting in Palmerston North on 8 March 2016.

Library

95. Pahiatua Library – Alterations

The replacement front window has been installed and we are looking at options for carpeting.

96. Replacement Library Management System

The initial data extraction is complete. At this stage, there is only approximately 1000 borrower cards and item records requiring renumbering. These are duplicates with other items on the national system. The data itself appears quite clean, so no major problems are expected. Heather Taylor and Natalie Raynel will be attending the initial training in Christchurch mid-March. After this training, a clearer picture of how the new system works will allow library staff to look at current processes and refine these where necessary to make the most of the new system.

The rest of the library staff will be trained by Natalie and Heather starting in April. Kotui trainers will come up to Tararua for the specialised training around system admin, serials and cataloguing during this time also.

97. Children's Holiday Programmes

The first term holidays this year will be a Digital Literacy programme. Library staff have been receiving training prior to the programme. GIF making is the first of the new skills they have been learning in anticipation of this programme.

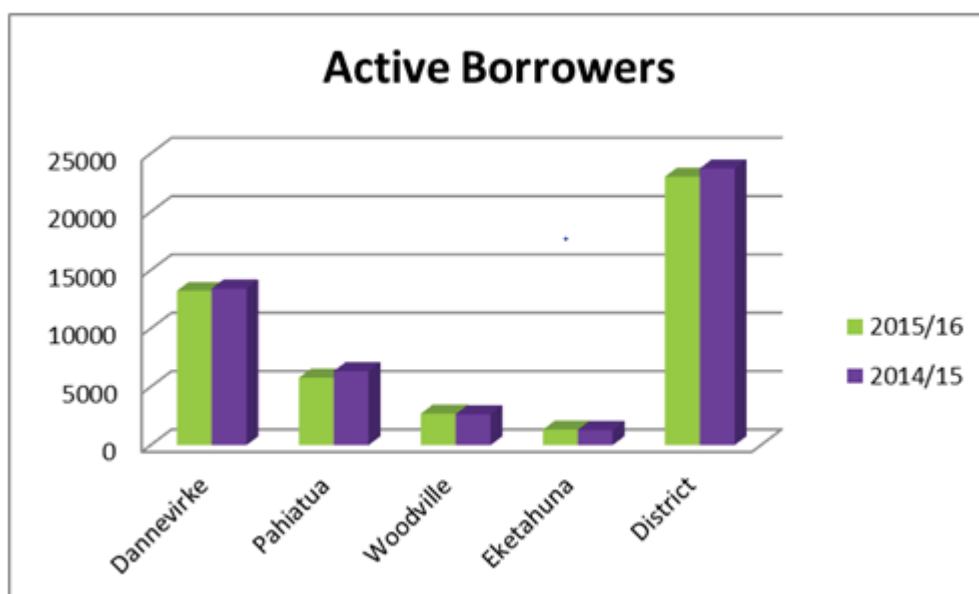
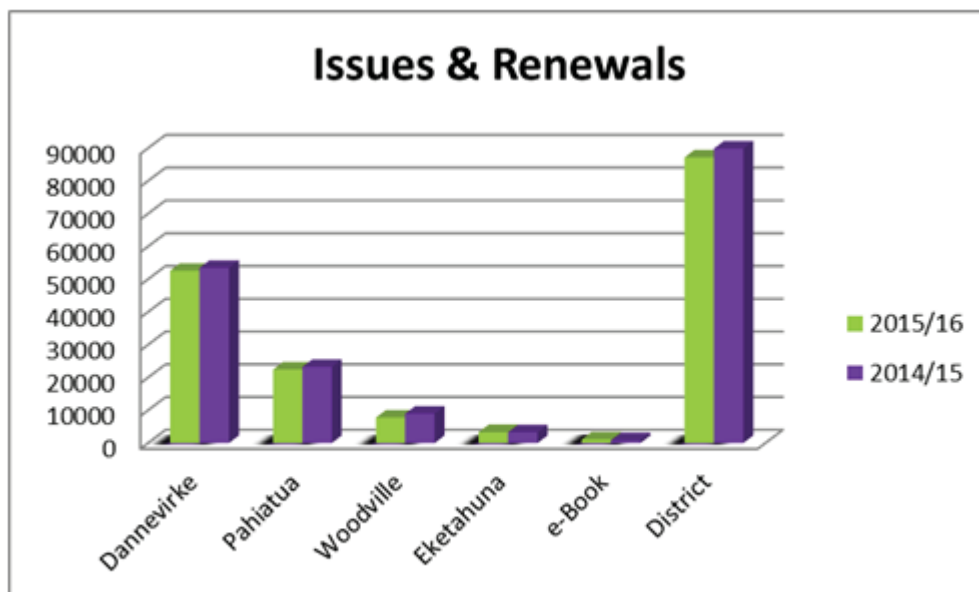
98. Stepping Up Computer Classes

In partnership with Wairarapa REAP, the Pahiatua and Eketahuna Libraries are hosting the Stepping Up programme. Both libraries have reported the programme is going well and is well supported at both sites.

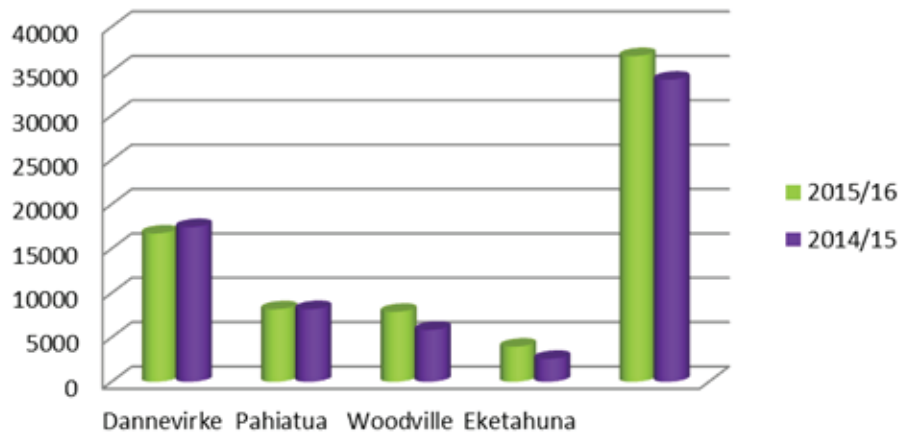
99. Collection Management – Children's and Young Adult

The weeding team has been to all branches and removed those items in these collections that are not circulating. Nikki Price is assessing these items either for relocation to a different branch, or deletion from the collection if appropriate. Due to the natural disasters at both Vanawatu and Fiji, the library will donate some of the weeded stock to these countries. Joy Kopu is organising the books being delivered to Vanawatu and there is a public library initiative in place to get the books to Fiji. Wheelers Books in Auckland will store these items until it is appropriate to send them over and Mainfreight provide the transport as a charity initiative.

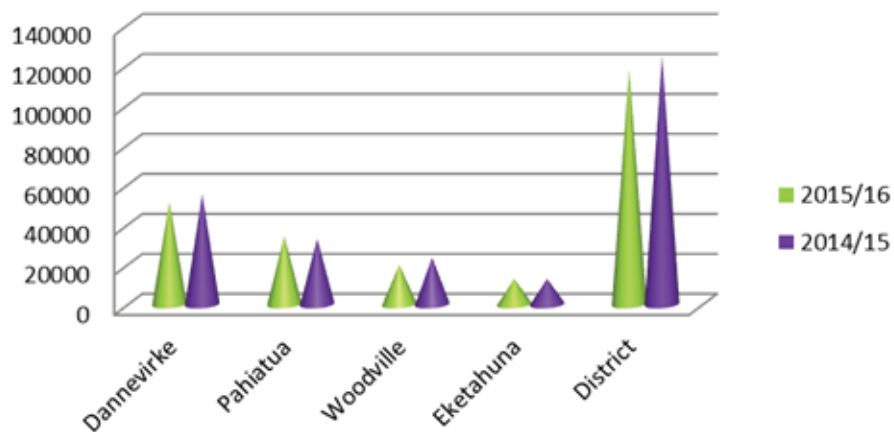
100. Statistics – as at 29 February 2016



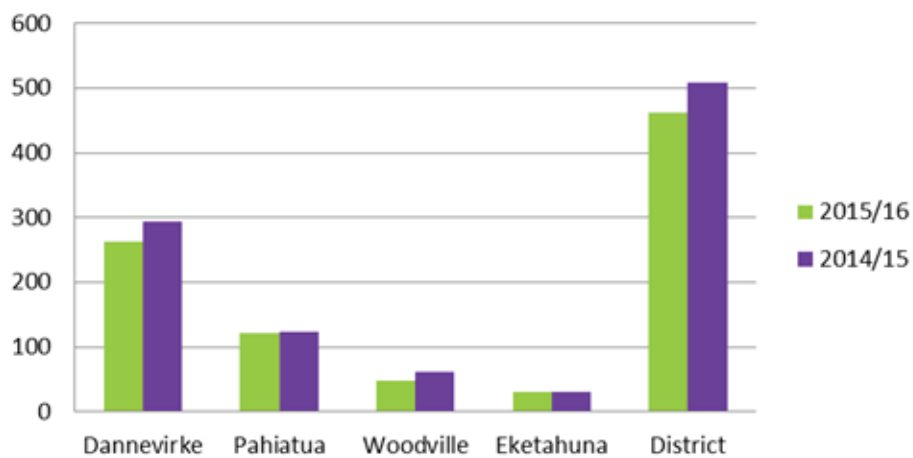
APNK Use by Sessions



Pedestrians



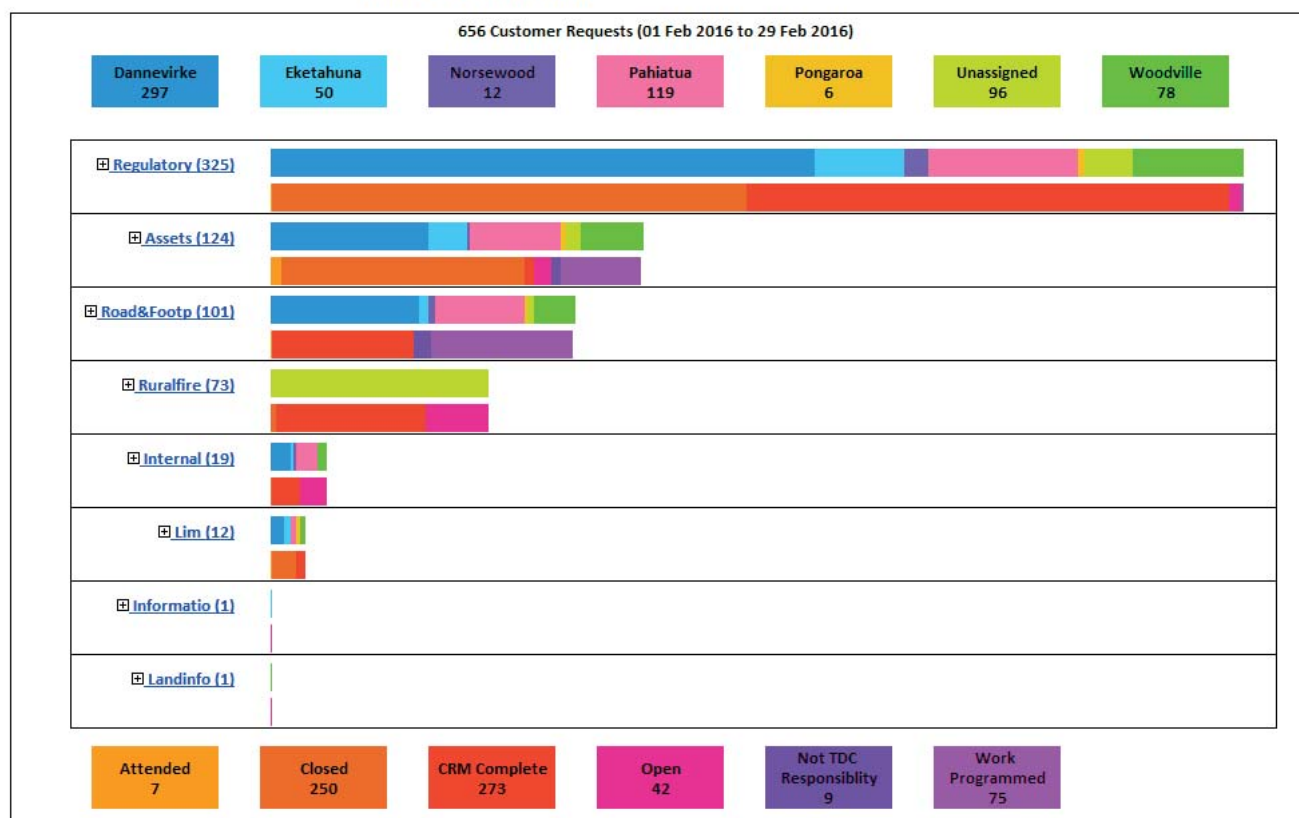
New Members



Customer Services

101. Customer Requests – 1 – 29 February 2016

CRM Dashboard



102. Tararua District General

- The Tararua Recreation Advisor presented a SportStart Gymnastics topic to Ballance School staff, reinforcing the SportStart Philosophy and teaching techniques. Following this, she modelled a SportStart Gymnastics lesson. The lesson requires teachers to observe delivery by the Recreation Advisor to their students. The next lesson will involve the Tararua Recreation Advisor observing the teachers delivery, offering guidance where required.
- The Tararua Recreation Advisor attended the Dannevirke Netball Centre AGM. The centre is looking at ways to grow participation numbers in both the junior and senior grades. In order to accomplish this they will look at returning to school based teams (alternative to centre based teams) and running both junior and senior competitions on a week day. The centre has also seen a decline in committee members; returning to school-based teams will ensure growth of the committee, as each school is required to provide a representative.

The committee will hold a general meeting inviting all stakeholders to discuss their wants and needs. This will provide an opportunity for people to share their suggestions and give the centre an idea on how to adapt their product to suit the majority.

- The Tararua Recreation Advisor is back on air with Central FM on Saturday's (on a fortnightly basis). The Sport Show with the Coach and Principal is a great avenue to further promote upcoming events and sport in the district.
- The Active Teens Programme got underway in Dannevirke being held at Dannevirke High School; activities have seen the teens do a spin class at Activate Gym and also fitness testing at the High School gym. This programme is being assisted by the Tararua Recreation Advisor.
- The Māori Community Sport Advisor attended a meeting with Jacqui Thompson, Clinical Manager for the MHT Diabetes Trust engaging with people in the Tararua area (Dannevirke). The aim was to provide information to those who have diabetes and need help managing their condition. The Māori Community Sport Advisor presented information on the programmes and initiatives that Sport Manawatu have running, in addition to demonstrating simple but effective elastic band exercises that could be useful for those who do not have access to exercise equipment.

- The Māori Community Sport Advisor supported the Tararua Recreation Advisor during Wero A Marae, an initiative to get Māori from different Marae to compete in games such as Netball, Basketball, Touch, and Volleyball as well as traditional Māori games including a Kapa Haka competition. The Māori Community Sport Advisor managed to promote Sport Manawatu events including the Whānau Tri event on Sunday, 20 March at Ongley Park in Palmerston North.

The Whānau Tri Training Programme is a 10 week supported training programme providing coaching towards completing the Whānau Triathlon (Palmerston North) and Rangitane Tryathlon (Dannevirke) events. The programme is a family inclusive programme that encourages all ages to give it a go.

- The Active Transport Advisor delivered a Grade 2 Cycle Skills programme to 26 Whānau Tri participants in Dannevirke.
- The first Secondary School Sports Coordinator meeting of the year was held. 12 schools were present including Tararua College and Dannevirke High School. The purpose of the meeting was around creating a helpful learning community.
- The Secondary School Sport Advisor helped organise a Sports Coordinator Goalnet (football registration) seminar which the sports coordinator from Tararua College attended to assist with registering her 40+ footballers.
- A Club WoF (Sport NZ capability resource) was undertaken with Dannevirke Football, with the findings suggesting that promotion and workforce management are their main priorities. Capability Advisor is currently supporting them through the process and will endeavour to transition the club into the very successful 'Quality Club Mark', a Football NZ capability resource.
- The Sport Manawatu Coach Connect Facebook page has been regularly updated. The aim is to get local coaches discussing coaching, sharing Best Practice coaching information and building a coaching community. The page now has 173 people (13 more than last month) following it and the articles posted have reached more than 1,509 people to date.
- The Coach Development Advisor has distributed a comprehensive coaches' survey. The survey was designed with the help of Sport NZ and will assist in giving Sport Manawatu insight into the wants and needs of coaches, as well as the development of future coach development programmes. So far over 90 people have completed the survey with the results currently being collated.

- As part of Bike Wise Month (February), the Tararua Recreation Advisor organised Tararua Workplaces Go by Bike Day on Wednesday 16 February. Forty participants from four local workplaces, including Tararua District Council, took part on the day by using active transport to get to work.
- Exactly 400 schoolchildren and pre-schoolers participated in Tararua Schools Go by Bike Day on Wednesday 25 February. This popular event encourages children and their families to use active transport (cycle, scooter, and skate) to and from school.
- It is great to see schools support the event. Many have added their own activities, including obstacle courses, games, and practical cycle sessions at the school.
- The Tararua Recreation Advisor supported Rangitane o Tamaki nui a Rua staff with planning and event delivery of Wero a Marae (annual inter-marae sports tournament). This year's event took place on Saturday 27 February at Huia Range School.
- The event provides a platform for the young and old to be involved in sport and recreation and encourages hapu members to reconnect to their marae and whanau through the medium of sport. Many family members return home from out of the district or overseas to participate in the event.
- Almost 170 people were involved in one or more of the activities available on the day. The activities included netball, basketball, touch, Ki o Rahi, 100m relay sprint, tug o war, chess and Kapa Haka.
- Sport Manawatu continues to look at initiatives that encourage retirees to remain physically active. Planning for and implementing physical activity programmes is ongoing, with Sport Manawatu to consult with the Positive Ageing Forum members and other local community groups. The Green Prescription (GRx) 'Have a Go' days have been an effective medium in other districts to engage older members in the community into sustained physical activity. This initiative allows clubs to host activities including Lawn Bowls, Petanque, Bocce, and Badminton. Participants then link directly back to the club should they develop an interest in that specific activity.
- **KiwiSport Regional Partnership Fund**

Dannevirke High School and Tararua College have both signed their contracts for KiwiSport Funding.

103. Upcoming events (that we deliver or directly impact on)

- The Tararua Recreation Advisor and Primary School Sports Advisor will work with Pahiatua School Principal and staff to plan and deliver the Tararua Primary School Seven a Side Tournament. The event will be held at Bush Multisport Park on Wednesday 15 June (postponement Friday 17 June).
- The Tararua Recreation Advisor and Active Transport Advisor will be delivering Cycle Instruction lessons at Ballance School. The lessons will include helmet and bike checks with learn to ride instruction for the junior class and cycle instruction for the senior class in preparation for a road ride.

Strategy and District Development

104. MW LASS

A major strategy document has been completed for the Region's information systems. This establishes the principles and framework for alignment of technology and software services. This encompasses both internal and external customers over the medium to long-term. A business case is now being developed on establishing a business unit to resource the delivery of the strategy. There will be multiple stop/go points that will allow member councils to opt in or out of participating in projects.

105. Bylaws Work

Initial work to review Council's bylaws has been completed for staff review. This is a status update:

Action	Notes	Timeline
Preliminary work and research Investigate effectiveness of existing bylaws, engage with staff and stakeholders, Councillors, Community Boards & Committees. First draft	Must review policies on Alcohol and dog control when bylaws are reviewed or introduced	Nov 2015 – March 2016
Discuss changes based on best practice, confirm changes or identify Council direction with bylaws review group		April 2016
Finalise draft bylaws for reviews		May 2016

106. Section 17A

The initial Library s17A review has been completed for staff review. Further work is continuing on the Regulatory activities. The Chief Executive forum is also keen to pursue joint development of S17A reviews.

107. Tararua Aquatic Community Trust

The Trust will take over operations of the Wai Splash Community Pool on Friday 1st April 2016. Kendyl Paget commenced full time work on 21 March and the Trust is presently completing the job offers to staff. The Trust is making improvements for Pool Safe requirements, with a chemical shed being installed and further staff training.

108. Mayoral and Chief Executive Forum

The honourable Peter Dunn, as Associate Minister of Health, is reviewing options to introduce the fluoridation of drinking water. Further details are expected over the next few months as to who might be responsible for this service should it proceed.

IT Major Projects

109. Records Management

Hewlett Packard Enterprise (HPE) – Document Management System Upgrade

A major upgrade to Council's electronic database records management system is underway. HP Enterprise released its new system in 2014. This is now well settled as a product and we are proceeding with an upgrade of TRIM to "RM 8" Records Management version 8.3.

This is now the core system for all major information flows at Council, other than email. It is a key system for the efficient delivery of Local Government Official Information and Meetings Act requests.

Back Scan Project

Once again the student workforce was highly productive. Projects/Tasks undertaken during this last round of students included:

- Approximately 4 linear metres of Building packets have been prepared ready to be entered into the register – (this is work required before scanning can commence).
- Eight boxes of historic Resource Consents have been reviewed. This process includes a quality check and finalisation of the digital image, error correction as required, and linking each consent so the information is available through Intramaps. Once this task was completed these hardcopy files were moved to Archives Central – (approximately 3 linear metres).
- Creation of a draft pamphlet outlining all repositories of historic information within the Tararua region which are accessible to the public.
- Digital remedial work on approximately 3,000 building permits to bring them in line with the standards of the back-scanning project.
- Completion of a spreadsheet database outlining details of each culvert under the maintenance regime of TDC – a project completed for the Alliance.
- Preparation work on all historic Notices of Sale from 2002 to 2008 to enable digitisation. These files have now been scanned and moved to Archives Central, and the profiling of the digital images has commenced. (Approximately 2.5 linear metres of records).
- Disposal of 2007/08 financial records – (both from TDC and Infracon).

- Preliminary work on a spreadsheet database of all LIM reports provided by TDC since 1995.
- Data-cleansing of records held in our old digital repository – (Alchemy). This included date-tagging of almost 18,000 old rates records. This date tagging has enabled the Records Manager to appraise and delete almost 5,000 digital records that were up to 13 years past their destruction date. It also means at the next annual appraisal it is a five minute process to delete the next year of obsolete records – (another 2500).

While there was not a 100% focus on building and property records during this last intake, there was a substantial amount of preparatory and remedial work completed by the students. This work means that the next student intake can commence immediately with the back-scanning project and the production-line processes we have developed will be fully utilised with no delay waiting for records to be prepared.

110. Civica

Planning for implementation of a major release upgrade is underway from Civica. This will reflect the new development programme from Civica to improve their Authority enterprise suit of council software. A Business Analyst recently visited Tararua to complete design work for a new bank reconciliation module for New Zealand.

The upgrade is due to go live in May 2016.

111. Purchase of Land Woodville

Council were successful in purchasing the property in Woodville, 40 Vogel Street, that was formerly used as a car sales yard immediately next to the Engineering Services building. This was purchased at a cost of \$135,000 (The asking price was \$149,000 and rateable value was \$142,000).

112. Climate Change

The recent El Nino has been in the top three events since the 1960's, yet was moderated in New Zealand by other conditions, possibly associated with the high recorded temperatures ever recorded in the Indian Ocean.

A recent report noted "We find that recent warming during summer in arid and semi-arid subtropical regions such as the Mediterranean and Middle East is at least two standard deviations, far exceeding natural variability." J Hansen

113. Infracon

The third Liquidators report is now available for review on the Companies Office website. One further minor payment is expected in April 2016 before the liquidation is complete.

Recommendation

That the report from the Chief Executive dated 23 March 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

Nil.

