



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 25 October 2017** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies** Crs E J Christison, C J Isaacson and Chief Executive B King
4. **Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

5. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
7.	Personal Matters	
8.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Council meeting held on 27 September 2017 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
9.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
10.	Community Boards and Community Committees Reports	
10.1	Dannevirke Community Board	15
	<i>Recommendation</i>	
	<i>That the report of the Dannevirke Community Board meeting held on 2 October 2017 (as circulated) be received.</i>	
10.2	Eketahuna Community Board	21
	<i>Recommendation</i>	
	<i>That the report of the Eketahuna Community Board meeting held on 6 October 2017 (as circulated) be received.</i>	
10.3	Pahiatua On Track	29
	<i>Recommendation</i>	
	<i>That the reports of the Pahiatua On Track meetings held on 4 October 2017 (as circulated) be received.</i>	
10.4	Woodville Districts' Vision	35
	<i>Recommendation</i>	
	<i>That the report of the Woodville Districts' Vision meeting held on 3 October 2017 (as circulated) be received.</i>	

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

11.	Reports	
11.1	Audit and Risk Committee	39
	Recommendation	
	<i>That the report of the Audit and Risk Committee meeting held on 16 October 2017 (as circulated) be received.</i>	
11.2	Adoption of the 2016 -2017 Annual Report	47
	Note: John Whittal (Associate Director) and James Toh (Audit Manager) from Audit New Zealand will attend the meeting for this item of business.	
11.3	Assignment of the Warehouse Building Carpark Licence	53
11.4	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	59
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11.10	Liquor Licensing Matters Determined Under Delegated Authority	71
11.11	Planning Matters Determined Under Delegated Authority	77
11.12	Staff Report	107
12.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	

13. Mayoral Matters

13.1 Council Appointed Eketahuna Community Board Member

Recommendation

That Cr P A Johns be the Council's appointed representative on the Eketahuna Community Board, thereby replacing Cr A J Thompson as the member to fulfil this role.

14. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 5

15. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 27 September 2017 commencing at 1.00 pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs A L Benbow (Deputy Mayor), E J Christison, J E Crispin, A K Franklin, S A Hull, C J Isaacson, P A Johns and A J Thompson.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr C Chapman	- Alliance Network Manager
Mr R Sharp	- Alliance Asset Engineer
Mr D Watson	- Water and Wastewater Manager
Mr M Thomas	- Strategy and Policy Adviser
Mr P Sinclair	- Asset Group Contracts Supervisor
Mr W R Macdonald	- Dannevirke Community Board Chairperson (for item 10.1)

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

- 7.1 Cr Christison advised he had received an abatement notice from the Council for undertaking earthworks in breach of the District Plan.

8. Confirmation of Minutes

- 8.1 *That the minutes of the Council meeting held on 30 August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Johns/Thompson

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

- 9.1 **New Zealand Transport Agency Response to Woodville Districts' Vision Rooding Issues** (Item 10.4.2)

- 9.1.1 Cr Johns will provide a copy of the Woodville Districts' Vision letter and response from the New Zealand Transport Agency to enable the Mayor to follow up this matter.

- 9.2 **Welcome Signs at Entrances to Woodville** (Item 10.4.3)

- 9.2.1 The Planner has spoken with Woodville Districts' Vision Chairperson regarding the process to seek consent for this project, but as yet no application and payment of the fee involved has been received by Council.

10. Community Boards and Community Committees Reports

- 10.1 **Dannevirke Community Board**

- 10.1.1 *That the report of the Dannevirke Community Board meeting held on 4 September 2017 (as circulated) be received.*

Crs Hull/Isaacson

Carried

- 10.1.2 **Streetscape of Dannevirke Urban Streets (Victoria Avenue, King, Edward and Cole Streets)**

- 10.1.2.1 The Dannevirke Community Board Chairperson expressed concern this issue has not been resolved by Council since the trees were removed in June 2013, and it has still to respond to the recommendations from the residents survey previously presented for consideration.

10.1.2.2 Cr Isaacson spoke on the door-to-door survey she had undertaken of what residents would like in the way of trees within Victoria Avenue, and the outcome of this consultation is as follows:

- 28 properties would like a simple evergreen tree that is not too big, does not make a mess, is easy care and spaced well apart
- 10 properties do not want anything
- 17 properties there was nobody at home

10.1.2.3 The Governance Manager explained the background to this matter, and the need for Council to consider the approach to take which provides an outcome that fulfils the majority of residents expectations.

10.1.2.4 ***That the background information presented by the Board regarding streetscape of Dannevirke urban streets following the removal of London Plane trees in June 2013 be noted by the Council, and***

That to restore the character and ambience of Victoria Avenue (and the other streets affected through removing the London Plane trees, being King, Edward and Cole Streets), the Council request a report is presented by staff to provide an estimate of the cost to undertake such work, including an indication of the ongoing maintenance costs involved.

Crs Johns/Benbow

Carried

10.2 Eketahuna Community Board

10.2.1 ***That the report of the Eketahuna Community Board meeting held on 1 September 2017 (as circulated) be received.***

Crs Hull/Isaacson

Carried

10.3 Pahiatua On Track

10.3.1 ***That the report of the Pahiatua On Track meeting held on 6 September 2017 (as circulated) be received.***

Crs Hull/Isaacson

Carried

10.3.2 Explore Pahiatua Bush Telegraph Feature

10.3.2.1 Congratulations are conveyed to Pahiatua On Track for their outstanding Explore Pahiatua feature page included in the Bush Telegraph.

10.4 Woodville Districts' Vision

10.4.1 ***That the reports of the Woodville Districts' Vision meetings held on 5 September 2017 (as circulated) be received.***

Crs Hull/Isaacson

Carried

10.4.2 **Thanks**

- 10.4.2.1 Thanks are conveyed to outgoing committee members Sue McLeod, Bruce Hutton, Kevin McIntyre, Gerard Murray, Peter Johns and Alec Devonshire for their contributions and service to Woodville Districts' Vision and their community over many years.

11. **Reports**

11.1 **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

- 11.1.1 *That the report from the Alliance Network Manager dated 18 September 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing Dannevirke Chamber of Commerce to hold the Dannevirke Christmas Parade community event.

Road names: Stanley Street, High Street and Burns Street

Date of closures: Saturday 2 December 2017

Period of closures: 12.00 pm to 1.30 pm

Conditions Applied to the Granting of these Road Closures

1. *That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.*
2. *That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.*
3. *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Hull/Crispin

Carried

11.2 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

11.2.1 *That the report from the Alliance Network Manager dated 18 September 2017 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That the Council note the objection forwarded by Peter Harris (and supported by others) has been satisfactorily resolved through explaining the basis of the conditions imposed on applicants regarding the liability they incur for all costs associated with any damage caused through using the road closed for their event, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following road for the purpose of allowing the Dannevirke Car Club to hold a motorsport event.

***Road name: Whariti Road
Date of closure: Saturday 10 February 2018
Period of closure: 9.00 am to 5.00 pm***

Conditions Applied to the Granting of this Road Closure

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2. That if the Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***
- 4. That the applicant provide an updated insurance certificate to verify they have public liability insurance cover for the period of their event (as its current policy ceases on 31 December 2017).***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Christison/Benbow

Carried

11.3 Pongaroa Rural Water Supply Water Treatment Project Filtration Scope Change

11.3.1 *That the report from the Manager Strategy and District Development dated 21 September 2017 concerning Pongaroa Rural Water Supply water treatment project filtration scope change (as circulated) be received, and*

That the Council approve a scope extension to the project for an improved filtration system and variation to support compliance to the conditions of the Ministry of Health requirement for treated water to be supplied as mains pressure as the sole source of water to households and connected users within the town, and

That further funding of up to \$75,000 is made available to the project if required for this purpose, to be funded from the Pongaroa Depreciation Reserve.

Crs Crispin/Hull

Carried

11.4 Draft Waste Management and Minimisation Plan 2017-2023

11.4.1 *That the report from the Strategy and Policy Adviser dated 21 September 2017 concerning the draft Waste Management and Minimisation Plan 2017-2023 (as circulated) be received, and*

That the Council adopts the draft Waste Management and Minimisation Plan 2017-2023 for consultation subject to including additional clarification on the intended approach to encouraging household composting.

Crs Johns/Benbow

Carried

11.5 Staff Report

11.5.1 Route 52 Washout Site

11.5.1.1 It is intended to complete repairs at the Route 52 washout site between Tiraumea and Alfredton by 22 December 2017.

11.5.2 Akitio Rock Wall Site Planting

11.5.2.1 Tararua Alliance is commended on the good work undertaken to plant native trees and shrubs in the area of the River Road Akitio rock wall site.

11.5.2.2 In future there is a need to provide some protective fencing within the vicinity of the planted area.

11.5.3 Rural Kerbside Collections

11.5.3.1 Alternative arrangements are to be implemented to collect refuse in Pongaroa, Herbertville, Makuri and Alfredton when the contract with EnviroWaste (Budget Waste) ends on 30 September 2017.

11.5.3.2 Options are under consideration to make private arrangements in Akitio to provide a refuse service within that area.

11.5.4 Pahiatua Water Supply New Reservoir

11.5.4.1 Anticipated timelines are requested for the Pahiatua water supply new reservoir project, acknowledging that this work is weather dependent.

11.5.5 Tararua Aquatic Community Trust

11.5.5.1 The Manager Strategy and District Development is thanked for his work as a member of the Tararua Aquatic Community Trust to ensure the operation of the heated indoor pool complex in Dannevirke is financially sustainable.

11.5.6 Steam Cleaner

11.5.6.1 The outstanding results being achieved by the new steam cleaner used in Dannevirke has much improved the appearance of the town centre pavers.

11.5.7 ***That the report from the Chief Executive dated 20 September 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Johns/Christison

Carried

12. Portfolio Reports

12.1 Horizons Regional Council One Plan

12.1.1 The Deputy Mayor reported discussion is occurring with Dairy New Zealand, Federated Farmers and Fonterra regarding the One Plan and the way forward in respect of its implementation.

12.1.2 The public meeting proposed to be arranged for mid-October in the district is not proceeding, and the intention is to hold smaller meetings with farmers.

12.1.3 The Deputy Mayor tabled for the Council's information an article from Hawke's Bay Today written by Bruce Johnson, Fish and Game New Zealand Chief Executive concerning leadership needed, not scary tales.

12.2 New Zealand Transport Agency Working Group Business Case on a Long Term Solution for the Manawatu Gorge Route

12.2.1 The Deputy Mayor reported the New Zealand Transport Agency is progressing discussion on options for a long term resilient solution for the Manawatu Gorge route.

12.3 **Economic Development/Marketing**

- 12.3.1 The Deputy Mayor reported the economic development/marketing portfolio holders are intending to meet on a regular basis, generally in the third week of each month.

12.4 **Norsewood/Ormondville**

- 12.4.1 The Deputy Mayor thanked the Economic Development and Communications Manager and Chief Financial Officer for facilitating a meeting in Norsewood to discuss ideas regarding considering a small community upgrade project.
- 12.4.2 The Deputy Mayor attended the 25 year gold star medals presentation held in Ormondville to acknowledge local volunteer fire brigade members service and commitment to their community.

12.5 **Events**

- 12.5.1 Cr Isaacson reported on the following events she had attended:
- Strengthening families forum
 - St John's youth camp
 - Creative Communities Scheme meeting to assess applications for funding

12.6 **Akitio**

- 12.6.1 Cr Christison reported the Akitio community is concerned about ensuring arrangements are made to continue the refuse and recycling service within that area.
- 12.6.2 A further issue for their community is maintaining access to the river mouth.

12.7 **Works Liaison Committee**

- 12.7.1 Cr Crispin reported a number of tourists in buses are visiting the commemorative cairn at Herbertville, and there is a need to provide parking for this purpose.
- 12.7.2 The state of Route 52 continues to be a concern to residents in terms of the need to improve this road.
- 12.7.3 Cr Thompson reported on local residents attitudes regarding roads in their area being used as alternative routes due to the closure of the Manawatu Gorge.
- 12.7.4 The work done to maintain and improve Ballance Valley Road has been the subject of many positive comments, and the installation of delineation road marking is appreciated.

12.8 Community Relations

- 12.8.1 Cr Hull reported Pahiatua Community Services Trust is seeking funding to maintain its social and support services in Pahiatua.

12.9 Pahiatua Town Centre Upgrade

- 12.9.1 Cr Hull reported a meeting was held to progress planning for the Pahiatua town centre upgrade project.

12.10 Civil Defence

- 12.10.1 Cr Hull reported the Alfredton community is progressing its intention to implement a Civil Defence Response Group Plan for their area.

13. Mayoral Matters

- 13.1 Nil

14. Items not on the Agenda

- 14.1 Nil

15. Public Excluded Item of Business

- 15.1 The item of business concerning the Chief Executive's Performance Appraisal Committee report is withdrawn from the agenda as the committee is still considering this matter.

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.00 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 2 October 2017 commencing at 1.00 pm.

1. Present

Board Members W R Macdonald (Chairperson), P F Walshe (Deputy Chairperson), T J Hynes and K P Spooner.

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

- 2.1 *That an apology be sustained from Cr C J Isaacson for non-attendance at the meeting.*

Spooner/Walshe

Carried

3. Public Forum

- 3.1 Nil

4. Personal Matters

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 The following matter is notified as an item of general business not on the agenda for discussion at today's meeting:

- 2018 Outward Bound scholarships

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 4 September 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Hynes/Spooner

Carried

7. Matters Arising from the Minutes

7.1 Nil

8. Tararua District Council Report

8.1 *That the report of the Tararua District Council meeting held on 27 September 2017 (as tabled) be received.*

Walshe/Hynes

Carried

8.2 Streetscape of Dannevirke Urban Streets (Victoria Avenue, King, Edward and Cole Streets)

8.2.1 The Board note the Council's decision to request information on the cost to restore the character and ambience of Victoria Avenue (and the other streets affected through removing the London Plane trees, being King, Edward and Cole Streets).

8.3 Draft Waste Management and Minimisation Plan 2017-2023

8.3.1 Council has adopted its draft Waste Management and Minimisation Plan 2017-2023 for consultation, and submissions can be made closing on 10 November 2017.

8.3.2 A copy of this plan will be circulated to the Board for consideration at its next meeting.

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Dannevirke and Districts A and P Association

9.1.1 Board Member Spooner reported Dannevirke and Districts A and P Association is progressing the arrangements for next year's show.

9.2 Dannevirke Brass Band

9.2.1 Board Member Spooner reported Nick Hill has retired from the position of Dannevirke Brass Band President after giving eighteen years service in this role.

9.2.2 The Board will consider acknowledging Nick Hill's commitment and contribution to the Dannevirke Brass Band to recognise the work he has undertaken.

9.3 Dannevirke Chamber of Commerce

9.3.1 Board Member Hynes reported Dannevirke Chamber of Commerce is progressing the arrangements for market day (held on 20 October 2017) and the Dannevirke Christmas Parade (held on 2 December 2017).

9.3.2 An after five's meeting is to be held on 11 October 2017 at Mitre 10 to promote local businesses.

9.4 **Tararua Community Youth Services**

9.4.1 Board Member Hynes reported on the success and achievements of the following support services and activities coordinated through Tararua Community Youth Services:

- The Annual General Meeting was held last Wednesday, and there are a number of prospective new members interested in giving their time to serve on the governance board.
- There are sixty-seven young people enrolled on programmes and initiatives, being forty-four in Dannevirke and twenty-three in Pahiatua.
- Young people with links to Tararua Community Youth Services finished first (Boronia Lilo) and third (Malachi Boyd) in the Wackrow Memorial Youth Award.
- The programme for young people to help pass their driver licence test is providing good results and positive outcomes.
- The Eastern Institute of Technology building and carpentry training course is nearing completion, with twelve students involved.
- One of the students on that course has been offered an apprenticeship in Pahiatua.
- Consideration is being given to providing a home-based learning programme.

9.5 **Dannevirke Gallery of History**

9.5.1 Board Member Hynes reported Dannevirke Gallery of History has received approval from the New Zealand Transport Agency to erect their promotional signage on the Stanley Street road reserve.

9.5.2 A resource consent application has been made to Council, and the assistance given by the Economic Development and Communications Manager in helping with this process is appreciated.

9.6 **Dannevirke Information Centre Management Committee**

9.6.1 The Chairperson reported Dannevirke Information Centre Management Committee held their Annual General Meeting last month, and they are in a sound financial position with the current chairperson continuing in this role.

9.6.2 They are considering the possibility of approaching Council to make improvements to upgrade and refurbish the appearance of their facility.

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) *Dannevirke Floral Art Group* *29 August 2017*

Re: Invitation to Happy Days floral theatre production

(b) *Constable Maxine Walshe* *11 September 2017*

School Community Officer, Tararua

Re: Request for funding to support road safety school patrols and wardens

(c) *Rangatira Croquet Club* *15 September 2017*

Re: Thanks for financial assistance towards croquet lawns maintenance costs

Hynes/Spooner

Carried

10.2 Dannevirke Floral Art Group

10.2.1 The Deputy Chairperson will attend and represent the Board at the Dannevirke Floral Art Group Happy Days floral theatre production held in the Dannevirke Town Hall on 15 October 2017 at 1.30 pm.

10.3 Road Safety School Patrols and Wardens

10.3.1 *That the sum of up to \$265.60 be granted from the Board's discretionary funds to pay for swims at AMP Wai Splash and purchase ice blocks to thank children of Dannevirke South and Huia Range Schools for operating their school patrols and acting as road safety wardens.*

Hynes/Spooner

Carried

11. Dannevirke Spring Festival

11.1 Dannevirke Rotary Club has decided not to arrange the Dannevirke Spring Festival this year, and Totara College's garden expo is not proceeding as usual in October.

11.2 The Board will consider early next year the possibility of future arrangements to coordinate a programme of events to provide such a festival in Dannevirke.

12. First World War Commemorations Committee

12.1 *That the Board cover from its discretionary funds the costs of arranging the Battle of Passchendaele commemoration remembrance centennial evening held in the Fountain Theatre on 11 October 2017, with Charlotte Descamps as guest speaker.*

Walshe/Spooner

Carried

13. Combined Churches Christmas in the Park Community Event

- 13.1 Combined Churches are arranging a Christmas in the Park community event held in the upper domain near the grandstand on 2 December 2017 commencing at 1.30 pm.
- 13.2 This event will start with a carnival afternoon, and followed by carols from the Combined Churches.
- 13.3 A further meeting is to be held to finalise the arrangements, and funding from the Board will be requested to support this event as has occurred previously.

14. Chairman's Remarks

14.1 Events and Community Activities

- 14.1.1 The Chairperson spoke on the following events and community activities that have occurred within the Board's area:
- Puppet theatre at the Fountain Theatre
 - Totara College Zany Zoo production at the Hub
 - Dannevirke Kapa Haka festival at the Hub
 - Ross Shield rugby tournament capping ceremony at the Dannevirke Services and Citizens Club
 - Ormondville Church of Epiphany project to construct toilet facilities available to the public

15. Items not on the Agenda

15.1 2018 Outward Bound Scholarships

- 15.1.1 Information is to be requested on the Mayors Taskforce for Jobs 2018 Outward Bound scholarships.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.50 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 6 October 2017 commencing at 10.03 am.

1. Present

Board Members C C Death (Chairperson), S E Shannon (Deputy Chairperson), D F Eagle and P Wilson.

In Attendance

Cr P A Johns - Council Member (from item 5)
Mr R Taylor - Governance Manager

- 1.1 The Chairperson welcomed Beckie Wilson (the Wairarapa Times Age new reporter) to the meeting.

2. Apologies

- 2.1 *That an apology be sustained from Cr A J Thompson for non-attendance at the meeting.*

Wilson/Eagle

Carried

3. Personal Matters

- 3.1 The Board note the passing of local identity Russell Gaskin, and acknowledge his service to the community.
- 3.2 The Chairperson attended a lunch to celebrate the 97th birthday of Eketahuna's oldest resident Monica Sutherland.
- 3.3 The Board note the achievement of Board Member Eagle's daughter on being the recipient of a doctorate.

4. Notification of Items Not on the Agenda

- 4.1 Board Member Wilson tabled information on the rural mental health 101 learning programme course held at Hotel Coachman in Palmerston North on 9 November 2017.
- 4.2 This course developed and delivered by Blueprint for Learning is funded by Ministry of Health, and it gives confidence to recognise, relate and respond to people experiencing stress and difficult times.
- 4.3 Unfortunately this course is full, and Board Member Wilson is intending to attend the next such course when it is arranged.
- 4.4 Board members agree rural communities are facing many pressures on their health and wellbeing, and the need to build resilience and connectivity is important to deal with such situations to take care of people and each other.
- 4.5 An item is to be included in the community newsletter regarding this matter to raise awareness of support links to strengthen and support rural mental health wellbeing.

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 1 September 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Wilson/Eagle

Carried

6. Matters Arising from the Minutes

6.1 Electric Car Charging Station in Eketahuna (Item 6.1)

- 6.1.1 Board members strongly object to the site of the electric car charging station in Eketahuna being located behind the Service Centre/Library building.
- 6.1.2 They consider this area is not suitable for this purpose due to safety concerns, particularly as it is adjacent to the swimming baths, playground, recycling bins and loading bay for the Four Square shop, and the skate park to be developed.
- 6.1.3 The Board seek an on-site meeting with a representative of Charge Net New Zealand and the Manager Strategy and District Development to discuss this matter prior to work proceeding to establish this facility.

6.2 Nireaha Reserve Board (Item 8.2)

- 6.2.1 Work has commenced to update the toilet facilities at Nireaha Reserve.

6.3 **What Do Visitors Want Survey** (Item 9.2)

- 6.3.1 Board members intend to arrange a meeting with Kerry and Loreen Cunningham to consider the ideas noted from the survey of visitors staying at the Eketahuna Camping Ground, with a new date to be determined for this purpose.

6.4 **Community Boards Supreme Award Winner's Prize** (Item 6.4)

- 6.4.1 The complaints and constructive conversations workshop will be held in the Eketahuna War Memorial Hall on 26 October 2017, and Sue Wells (Equip workshop facilitator) has contacted the Chairperson to finalise the arrangements for this day.
- 6.4.2 It is agreed that representatives of Woodville Districts' Vision, Pahiatua On Track, Dannevirke Community Board, Eketahuna Our Town and Eketahuna Community Charitable Trust be invited to attend this event.

7. Tararua District Council Report

- 7.1 ***That the report of the Tararua District Council meeting held on 27 September 2017 (as circulated) be received.***

Wilson/Eagle

Carried

7.2 **Draft Waste Management and Minimisation Plan 2017-2023**

- 7.2.1 Council has adopted its draft Waste Management and Minimisation Plan 2017-2023 for consultation, and submissions can be made closing on 10 November 2017.
- 7.2.2 A copy of this plan will be circulated to the Board for consideration at its next meeting.

7.3 **Route 52 Washout Site**

- 7.3.1 It is intended to complete repairs at the Route 52 washout site between Tiraumea and Alfredton by 22 December 2017.
- 7.3.2 In the meantime Council has supported a proposal from Tararua Alliance to upgrade the temporary road to allow for truck and trailer units.

7.4 **Horizons Regional Council One Plan**

- 7.4.1 The public meeting proposed to be arranged for mid-October in the district is not proceeding, and the intention is to hold smaller meetings with farmers.

7.4.2 Such requests can be directed through contacting the Tararua constituency Horizons Regional Council elected representative John Barrow, and an item is to be included in the community newsletter regarding this matter.

7.4.3 A copy of the article from Hawke's Bay Today written by Bruce Johnson, Fish and Game New Zealand Chief Executive concerning "leadership needed, not scary tales" is to be circulated to board members for their information.

7.5 **Pahiatua Community Services Trust**

7.5.1 It is noted that Eketahuna is part of the Pahiatua Community Services Trust area, and they are seeking funding to maintain their social and support services in the district.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 **2017 Trustpower Tararua District Community Awards**

8.1.1 The Trustpower Community Awards are a very good way to celebrate and recognise volunteers for dedicating many hours of time and energy every year to make their community a better place to live.

8.1.2 Pahiatua Railcar Society is congratulated on winning the Supreme Award at this year's Tararua District Trustpower Community Awards.

8.1.3 Pahiatua Railcar Society will represent the district at the Trustpower National Community Awards held in the Queenstown Lakes area next April.

8.1.4 It is pleasing to note the success of the Eketahuna Our Town Information Centre as the winner of the Arts and Culture category, and the achievements of the following local groups:

- Pukaha Mount Bruce as runner up in the Heritage and Environment category.
- Eketahuna Health Centre Executive Committee as runner up in the Health and Wellbeing category.

8.2 **Great Eketahuna Cheese Festival**

8.2.1 The Board note the proposed intention of Biddy Fraser-Davies to arrange another great Eketahuna cheese festival held in the Eketahuna Community Centre on 14 May 2018, and wishes her every success with this event.

8.2.2 Assistance to support the planned event could be considered by the Board as previously occurred through an application to offset the cost of the venue hire charges.

8.3 **Wairarapa Garden Tour**

- 8.3.1 Volunteers are needed to assist with the Wairarapa garden tour fundraiser for Pukaha Mount Bruce held on 11 and 12 November 2017, and in particular the Eketahuna gardens that feature this year.

9. **Correspondence**

- 9.1 ***That the correspondence as listed be received.***

(a) Kerry and Loreen Cunningham

Re: Eketahuna Camping Ground August report

(b) Constable Maxine Walshe

11 September 2017

School Community Officer, Tararua

***Re: Request for funding to support Eketahuna
School road safety patrol wardens***

(c) Eketahuna Our Town Incorporated

Re: 14 September 2017 committee meeting minutes

Death/Wilson

Carried

9.2 **Eketahuna School Road Safety Patrol Wardens**

- 9.2.1 ***That the sum of up to \$112.00 be granted from the Board's discretionary funds to pay for attending a movie at Pahiatua Regent Theatre to thank children of Eketahuna School for operating their school patrols and acting as road safety wardens.***

Death/Wilson

Carried

9.3 **Eketahuna Our Town Incorporated**

- 9.3.1 Board Member Wilson offered to act as a community champion to pursue and progress the proposal to develop a walkway/cycleway from Old Coach Road to Pukaha Mount Bruce.
- 9.3.2 The Tiwai waka is now installed at Queen Mother Elizabeth Garden opposite Ryli's Kiwi Kai in Eketahuna, and a ceremony attended by forty people was held on 1 October 2017 at 6.30 am to celebrate this occasion.
- 9.3.3 There has been some planting with kowhai and kaka beak already done, and upcoming work on the site will include murals, a seat, landscaping and a legend explaining the history.

10. Eketahuna Swimming Baths Upgrade 2017-2018

- 10.1 The Annual General Meeting of the Eketahuna Swimming Baths Committee will be held on 10 October 2017 at 7.00 pm.
- 10.2 Board members are welcome to attend, and the meeting will include a progress report on the Eketahuna Swimming Baths upgrade project.

11. Chorus Building Project

- 11.1 Board Member Eagle reported this project is progressing with completing the 3D artwork design using UV light, and receiving quotes to make the carving as stage three to be undertaken next year.

12. Eketahuna Town Centre Upgrade Project

- 12.1 The Deputy Chairperson reported the Eketahuna town centre upgrade project is in the final stages of being completed.
- 12.2 Work still to be done (which is weather dependent) includes installing the directional signage post, public conveniences signage, seats and rubbish bins.
- 12.3 Once this project is finished the Board will discuss early next year other concepts to consider possible further stages to build on the upgrade and further enhance the town centre.
- 12.4 The Chairperson is requested to expedite installing the totara seat on Cliff Walk.

13. Chairman's Remarks

13.1 Board Meeting at Alfredton

- 13.1.1 The Board will consider next year the possibility of holding a meeting at Alfredton.

13.2 Eketahuna/Mellemskov Museum Makeover

- 13.2.1 The Heritage Rescue programme on the Eketahuna/Mellemskov Museum makeover recently screened on Choice TV.

14. Items not on the Agenda

14.1 London Plane Trees in Alfredton Road

- 14.1.1 Board Member Eagle spoke on the Board's previous request for the London Plane trees to be maintained in Alfredton Road, and the lack of action to ensure this happens regularly.

- 14.1.2 This is rather disappointing given she had submitted three CRM's on this subject, and each time the response received indicated the work is programmed but nothing has occurred.
- 14.1.3 The Governance Manager will follow up this matter with the Alliance Network Manager.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.20 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated Annual General Meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 4th October 2017 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chairperson), Michelle Rankin (Secretary), Jared Brock, Nigel Shaw, Rhys Punler and Alison Franklin (Councillor)

Members of the Public: Ann Marie Bengston, Sheryl Davy, Fiona Stokes and Tracey Collis (Mayor)

2. Apologies

- 2.1 Brett MacDougall (Deputy Chairperson), John Arends (Treasurer) and Gerry Parker

3. Confirmation of the Last Annual General Meeting Minutes

- 3.1 That the minutes of the Pahiatua On Track Annual General Meeting held on 5th October 2016 be confirmed as a true and accurate record of the meeting.

Nigel/Jared

Carried

4. Matters Arising

- 4.1 Nil

5. Chairperson's Report

- 5.1 That the Chairperson's report as read by Louise Powick be accepted.

Louise/Michelle

Carried

6. Reports from Umbrella Organisations

- 6.1 **Pahiatua Swimming Pool** - Report including financial statements prepared by Carolyn Donald.

- 6.2 **Carnival Park** - Report including financial statements prepared by Carolyn Donald.

- 6.3 **Pahiatua Information Centre** - Report including financial statements prepared by Eleanor Bridge.

That the umbrella organisations reports be accepted.

Jared/Nigel

Carried

7. Financial Report

- 7.1 Report prepared by John Arends along with the audit of the financial statements for the year ended 30 June 2017.

- 7.2 **That the financial statements and auditor's report be accepted.**

Rhys/Louise **Carried**

- 7.3 **That Jared Brock investigates other options for an auditor for the Pahiatua On Track financial accounts for next year.**

Rhys/Louise **Carried**

8. Election of Executive Committee

Gerry Parker
Jared Brock
Brett MacDougall
Nigel Shaw
Rhys Punler
Fiona Stokes

- 8.1 **That the above persons be appointed to the executive committee.**

Louise/Michelle **Carried**

9. Election of Officers

- 9.1 **That Brett MacDougall be appointed to the position of Deputy Chairperson.**

Louise/Nigel **Carried**

- 9.2 **That Gerry Parker be appointed to the position of Treasurer.**

Louise/Jared **Carried**

10. Meeting Fees (discussion around the current structure of the criteria)

- 10.1 **That the committee agrees to keep the current structure of the meeting fees for Pahiatua On Track members including a two apologies per year policy to be reviewed annually.**

Louise/Michelle **Carried**

The meeting closed at 6.00pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 4th October 2017 commencing at 6.30pm.

1. Present

Committee Members: L Powick (Chair), Michelle Rankin (Secretary), Jared Brock, Cr Alison Franklin, Rhys Punler, Nigel Shaw and Fiona Stokes

Members of the Public

Ann Marie Bengston and Tracey Collis (Mayor)

2. Apologies

- 2.1 Brett MacDougall (Deputy Chair), John Arends and Gerry Parker (Treasurer)

3. Notification of Items not on the Agenda

- 3.1 73rd Polish reunion celebration - 3rd November

4. Personal Matters

- 4.1 The Pahiatua On Track committee acknowledge and congratulate the successful nominees to the Trustpower Tararua District Community Awards, with special reference to Don Selby from the Pahiatua Railcar Society and the wheel park committee for their contributions to community projects.

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 6th September 2017 (as circulated) be confirmed as a true and accurate record of the meeting.**

Jared/Nigel

Carried

6. Matters Arising

- 6.1 Alison followed up with Peter Wimsett regarding the Information Centre software update. Every six months Council completes a replacement programme. This has just been undertaken with the next cycle likely to be after Christmas. Alison will diary this and follow up with the Information Centre in the New Year.
- 6.2 Alison has followed up on the speed limit signs at Pahiatua School with the chairperson of Council's Works Liaison Committee. A request for 40km/hr flashing signs will be tabled at the next Council meeting.

7. Tararua District Council Report

- 7.1 That the report of the Tararua District Council meeting held on 27th September 2017 (as circulated) be received.**

Nigel/Rhys

Carried

8. Correspondence Inwards

- Discretionary grant application from New Zealand Police
- Letter from Phil Wilson regarding the speed limit along Halls Road
- Email from Peter Wimsett from Peter Field regarding cameras on Halls Road
- Statement from MacDougall's
- Accountability report from the Community Vehicle Trust

That the inwards correspondence be received.

Louise/Michelle

Carried

9. Financial Report

- 9.1 Nil**

10. Discretionary Grants

- 10.1 That Pahiatua On Track approve the application made by New Zealand Police, and that a donation of \$413.00 be granted.**

Michelle/Jared

Carried

11. Portfolio Reports

11.1 Skate Park

Jared Brock

Wheel park progress has been busy with all of the concrete finalised yesterday.

11.2 Town Centre Upgrade/Main Street

Louise Powick

Expressions of interest have closed for a landscape designer. Community consultation will kick off with a promo video to engage the public and seek feedback. Production of this is in process, and the video should be ready in two to three weeks.

11.3 Explore Pahiatua

The process for the first double page advertisement in the Bush Telegraph was a lot easier than the prior additions of the newsletter. Moving forward there will be less writing and more photos to make the page more attractive. This is a work in progress. The greater circulation will market Pahiatua to people outside of the district.

The flags are a major concern. With the associated difficulty and extraordinary costs to maintain the flags this is proving too hard to manage. Many flags are now ripped and the Christmas lights will soon need to be erected. Legislation is making it near impossible to continue with putting anything on the light poles.

11.4 Harvard Plane

John Arends

MacDougall's are now going to look at fixing the slide.

11.5 Carnival Park

John Arends

Louise from Council has a contact at Department of Conservation that is keen to oversee/handover the project. I am planning to meet with them in the next few weeks.

11.6 Roothing

Nigel Shaw

Nigel attended the New Zealand Transport Agency Manawatu Gorge workshop yesterday to review the list of options, which was a very good session. With a lot of discussion and some clear objectives matching well with a few options the New Zealand Transport Agency can now move forward with further detailed analysis.

Nigel has been in contact again with Don Selby to ensure the traffic management plan is all under control for Christmas activities on 2 December as it wasn't in the Council minutes yet.

11.7 Swimming Pool

Brett MacDougall

A business plan is being prepared currently to show two possible options for a pool at the Bush Multisport complex or Tararua College. This will be available when community consultation is undertaken by Pahiatua On Track.

11.8 Bridge to the Brewery Walking Track

Gerry Parker

Gerry recently had a good talk to Martha, and this may be the impetus to start on this project again.

11.9 Business and Retail Report

Rhys Punler

Rhys has started contacting businesses and put in place plans for Christmas market day. He will also deliver the window competition flyers to Main Street businesses.

12. Items not on the Agenda

- 12.1 Request from Peter Field for Pahiatua On Track to apply for funding for a wireless mobile camera to be situated down Halls Road. Jared will speak with Shane Brown and Peter Field and report back to the committee.
- 12.2 Alison has been asked by Tira Matthews if some of her students could paint a mural on the walkway fence in Wilson Street. A discussion was held and Fiona Stokes will speak with Tira Matthews and other interested parties and report back to the committee.
- 12.3 The committee thank Council for repairing the under-verandah lights on Main Street.

13. 73rd Polish Reunion Celebration

- 13.1 On 3rd November the Polish community along with the Polish Ambassador is coming to Pahiatua for a ceremony. The day will include lunch and the unveiling of a plaque in Main Street.

The meeting closed at 7.21pm.

Chairperson - Louise Powick

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 3 October 2017 commencing at 7.00 pm.

PRESENT

S McLeod, A Devonshire, P McCool, C Wilton, K McIntyre, D Pretty, Cr P Johns, T Brackenbury, M Stuart, C Archer, R Karena, R Winter (Chair) and M M Oulaghan (Secretary)

APOLOGIES

B Hutton, S Ashton, D Speer and S Brass

PREVIOUS MEETING

That the minutes of the Woodville Districts' Vision meeting held on 5 September 2017 be accepted as a true and accurate record.

P Johns/S McLeod

Carried

MATTERS ARISING

- Woodville Business Group Enterprise will operate under the umbrella of Woodville Districts' Vision. The offer was for Woodville Districts' Vision to undertake the administrative functions on behalf of them, which releases this group from needing to form its own rules etc. There is no time limit to this arrangement.
- Reminder that the business people of the town and district need to be involved in Woodville Districts' Vision.

CORRESPONDENCE

Inwards

- Council minutes
- Communication from Radio Woodville advising they appreciate the opportunity to manage the LED sign, however it is time consuming. There was a query whether the sign could be wired to the radio station. Discussion ensued on this matter.
 - The life of the sign is limited so wiring is not an option.
 - To retain Radio Woodville continuing to manage the sign a small donation is appropriate, e.g. \$20 per week.

That Radio Woodville receives an annual donation of \$1,000.00 for managing the LED sign while this arrangement is in place.

R Winter/C Wilton

Carried

Outwards

Nil

REPORTS

Treasurer's Report (Tabled)

That the financials be accepted and the budget is approved.

P McCool/K McIntyre

Carried

C Archer entered the meeting at 7.26 pm.

Council Report

Cr P Johns

- As per the draft Waste Management and Minimisation Plan 2017-2023 it is proposed to reduce the urban kerbside recycling collection from weekly to fortnightly. Council is also exploring the option of providing compost bins or similar to try and minimise the amount of food waste that goes into the rubbish.

A query regarding derelict property; this will be progressed next year.

A query regarding the water reservoir project; there will be no further progress until the ground becomes drier.

A query regarding any advancement of the plans for the camping ground ablution block. Consent is required, therefore plans must be developed. Glen Higginson will draw up the plans. There is approximately \$28k set aside for this work.

Events and Promotions

Mad Hatters Day

This event is on track for a great day held on 19 November. Advertising posters were tabled. Activities have been planned for the day. Transport from the train station is still being finalised, and is possibly to be provided through using local school buses. Some options cannot be used, e.g. horse and carriage rides due to health and safety.

There will be welcome signs for visitors on this day as well as for the motorhome visitors on Labour Day weekend. The Chair is to discuss this matter with the events group.

Christmas Parade

This event is on track. An advertisement is to be placed in the Bush Telegraph early November. It is requested to pass this by Carole at the i-SITE prior to submitting to ensure contact details etc are correct. The i-SITE is getting enquiries already regarding market stalls.

Walkway

Chris Bone has been contracted by Council to do surveying and produce plans on the altered walkway. This is still to be done.

Lindauer Studio

The studio is alarmed, but this was disconnected when the corridor to the i-SITE was built. A request is to be made to Council to reactivate the alarm. A list of volunteers to open the building has been developed.

Artist in Residence

Confirmation from the Czech Consular for Australia and New Zealand, they will be in Woodville for the opening of the art exhibition on 6 March 2018 and will stay in the Tararua district for approximately a week.

APPLICATIONS

Nil

An application was made by Woodville Districts' Vision to the Waireka Community Trust for a pool cover and additional equipment.

GENERAL BUSINESS

- C Archer removed the graffiti from the Salvation Army building.
- Woodville Districts' Vision portfolios for new committee members were tabled.
- Discussion ensued on support for the town regarding the Manawatu Gorge closure. Signs encouraging people into Woodville still haven't been erected despite being advised this would be progressed months ago by both the New Zealand Transport Agency (electronic signage) and Council.
- We can't affect the Manawatu Gorge closure, but we can affect the spirit of the Woodville community.

As there is no further business the meeting closed at 8.19 pm.

Date of the next meeting is Tuesday 7 November 2017.



Audit and Risk Committee

Minutes of a meeting of the Audit and Risk Committee held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 16 October 2017 commencing at 1.05 pm.

1. Present

Mr K Ross (Chairperson), Her Worship the Mayor - Mrs T H Collis (from item 6.1.2), Crs A L Benbow (Deputy Mayor), J E Crispin and S A Hull.

In Attendance

Mr B King	- Chief Executive (from item 6.2.5)
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer
Mr C McKay	- Senior Financial Manager
Mr W Labuschagne	- Project/Management Accountant
Mr D Watson	- Manager Plant and Property (for item 6.1)
Mr C Lunn	- Manager Regulatory Services
Mrs S Stephenson	- Financial Accountant
Mr J Whittall	- Audit New Zealand Associate Director (for item 6.2)

2. Apologies

- 2.1 *That the apologies for lateness to the meeting be received from Her Worship the Mayor - Mrs T H Collis and the Chief Executive - Mr B King.*

Crispin/Hull

Carried

3. Notification of Items Not on the Agenda

- 3.1 Nil

4. Confirmation of Minutes

- 4.1 *That the minutes of the Audit and Risk Committee meeting held on 17 August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crispin/Benbow

Carried

5. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

5.1 Nil

6. Reports

6.1 Annual Drinking Water Survey and Compliance Reporting

6.1.1 Her Worship the Mayor - Mrs T H Collis entered the meeting at 1.13 pm during the presentation of this report from the Manager Plant and Property.

6.1.2 *That the report from the Manager Plant and Property dated 10 October 2017 concerning the annual Drinking Water Survey and compliance reporting (as circulated) be received, and the actions implemented by staff to fulfil the requirements of the New Zealand Drinking Water Standards are noted.*

Hull/Ross

Carried

6.2 Adoption of the 2016-2017 Annual Report

6.2.1 Audit New Zealand Associate Director John Whittal spoke on key issues from the audit, and this included reference to the following matters:

- Clearance of the Annual Report will be issued on completing the audit work, with some items to be noted in the Audit Management Report.
- Details regarding the revaluation of assets were reviewed and verified they are reasonable and the optimisation of assets is appropriate.
- The focus on the revaluation of assets considered the application of unit costs and their impact on depreciation.
- The level of capital expenditure projects carry forward is reducing with 75% completion achieved. This still needs further emphasis to ensure work is undertaken as planned, rather than projects being funded and the budgets remain unspent due to the intended programme not being delivered.
- The level of independent reporting to Council on the activities of the Alliance and its control environment should be further strengthened through extending the scope of the external audit to add further emphasis on the performance framework and specific measures for roading, water and asset management.
- This will enable Council to assess performance of the Alliance across the different services delivered and value for money is being obtained.
- The procurement process for the Woodville reservoir project was reviewed regarding compliance around planning and conflict of interest management, and the need to ensure this is done in accordance with best practice.

- Council's Procurement Policy is due for review to ensure it remains fit for purpose.
- There has been an improvement in Council's readiness for the audit, and the cooperation and assistance of staff is acknowledged.

6.2.2 Committee members discussed the points made by the Audit New Zealand Associate Director, including reference to the following matters:

- The very wet weather events had made it difficult to undertake some capital expenditure projects. Given these circumstances it is pleasing to see further improvement was achieved to complete the majority of projects in the programme for the 2016-2017 financial year.
- There is value in extending the independent peer review of the Alliance to provide confidence to ratepayers regarding its performance and to address the issues raised by Audit New Zealand. This needs to be considered relative to the additional associated costs, noting that significant time and effort is already directed to this matter.
- Council's Procurement Policy is to be discussed at this meeting to consider a recommended draft prepared independently for the local government sector.

6.2.3 The Project/Management Accountant elaborated on the significant changes made to the pre-audit draft submitted to the Audit and Risk Committee's previous meeting.

6.2.4 The Chief Executive entered the meeting at 1.50 pm.

6.2.5 The Senior Financial Manager tabled details from the Annual Report relating to the results of the community survey and the summarised information on the Council's achievements for various activities.

6.2.6 The Chairperson acknowledged the performance of Council in delivering the results achieved, and commended staff on their work to ensure the completion of the audit.

6.2.7 Thanks are also conveyed to the Audit New Zealand Associate Director and his team for the good relationship with Council in carrying out their work to complete the audit.

6.2.8 ***That the report from the Project/Management Accountant dated 9 October 2017 concerning the adoption of the 2016-2017 Annual Report (as circulated) be received, and***

That subject to receiving clearance from Audit New Zealand, the Audit and Risk Committee recommend to the Council the 2016-2017 Annual Report is adopted in accordance with Section 98 of the Local Government Act 2002.

Ross/Collis

Carried

6.3 Health and Safety

6.3.1 *That the report from the Health and Safety Coordinator dated 10 October 2017 concerning Health and Safety (as circulated) be received and noted.*

Ross/Benbow

Carried

6.4 Control Environment Review of the New Zealand Transport Agency Investment Audit

6.4.1 *That the report from the Chief Financial Officer dated 9 October 2017 concerning the Control Environment Review of the New Zealand Transport Agency Investment Audit (as circulated) be received, and*

That the findings and recommendations from this audit be noted, with the conclusions being:

- The Tararua Alliance is seen to work by all parties for the provision of road maintenance and renewals work undertaken for the Council, and no issues were identified.*
- The operation and management of the control environment structure in Council and the Tararua Alliance is appropriate to manage the associated risks, and effectively and efficiently delivers value for money from the New Zealand Transport Agency investment in the Council's land transport programme.*

Crispin/Benbow

Carried

6.5 Long Term Plan 2018-2028 Health Check Checklists for Quality Assurance

6.5.1 *That the report from the Chief Financial Officer dated 9 October 2017 concerning the Long Term Plan 2018-2028 health check checklists for quality assurance (as circulated) be received, and progress made to date along with the issues highlighted are noted.*

Collis/Ross

Carried

6.6 Treasury Risk Management Policy

6.6.1 *That the report from the Senior Financial Manager dated 9 October 2017 concerning the Treasury Risk Management Policy (as circulated) be received, and*

That the key changes to update and align the policy to the strategic objectives of the 2018-2028 Long Term Plan as outlined in sections 3 and 4 of this report be noted, and

That the Audit and Risk Committee recommend to the Council the Treasury Risk Management Policy attached to this report be adopted.

Crispin/Benbow

Carried

6.7 **Draft Risk Management Framework, Policy and Procedures**

6.7.1 *That the Audit and Risk Committee recommend to the Council the risk management framework, policy and procedures (as circulated) be adopted subject to including the following amendments from the Long Term Plan workshop and those proposed at this meeting.*

- *Reference 19 - rural disease pandemic - add a new bullet point in the mitigation/controls column "recognition of/and cooperation with the relevant lead agencies".*
- *Reference 20 - contamination of drinking water supply causing public health illness/death - add a new bullet point in the mitigation/controls column "active management of the water safety plans".*
- *Add a further risk description and section regarding human disease pandemics.*
- *Add a further risk description and section regarding compliance with legislation.*
- *Reference 1 - natural disasters resulting in Council being unable to provide essential services - add to the mitigation/controls column "risks are identified and plans established for such events".*
- *Reference 1 - natural disasters resulting in Council being unable to provide essential services - clarify the intent of the wording in the mitigation/controls column "work around identified in some departments".*

Ross/Hull

Carried

6.8 **Review of the Council Procurement Policy**

6.8.1 *That the report from the Chief Financial Officer dated 12 October 2017 concerning a review of the Council Procurement Policy (as circulated) be received, and*

That the Audit and Risk Committee recommend to the Council the Procurement Policy be adopted subject to including the following amendments proposed at this meeting.

- *Section 6 in the considerations section on relationships - include further clarification to better explain the intention to make it clear to suppliers the preference is not to receive gifts of any sort.*
- *Section 7 in the policies section on best value for money whole of life - include further clarification to better define what constitutes a proven track record.*

- *Section 7 in the policies section on buy local - delete the last sentence “It is not the Council’s job through a procurement process to save or create jobs.”*
- *Section 7 in the policies section on buy local - add wording to clarify “all things being equal the Council should favour local suppliers that provide best value for money when procuring goods and services”.*
- *Section 7 in the policies section on supplier management - amend the sentence in the first bullet point regarding collaborative relationships to read “This is opposed to traditional master/servant relationships” and delete the words “where the Council beats up or bullies the supplier, or suppliers take advantage of the Council.”*
- *Section 4 in the high level procurement objectives - add a new bullet point on procurement should “be able to be understood by all parties”.*
- *Section 7 in the policies section on best value approach - add a further part to clarify the intent when a best value approach applies with joint procurement involving other councils.*

Benbow/Collis

Carried

7. Items not on the Agenda

7.1 Nil

8. Public Excluded Items of Business

8.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Control Environment Review of the Alliance overhead cost recovery

Management Review - Regulatory

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Control Environment Review of the Alliance overhead cost recovery</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>
<i>Management Review - Regulatory</i>	<i>To protect improper gain or advantage</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

s7(2)(j) The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.

Ross/Collis *Carried*

8.4 *That open meeting be resumed.*

Ross/Hull *Carried*

8.5 *That the following decision taken with the public excluded be confirmed in open meeting.*

Item 8.2 - Control Environment Review of the Alliance Overhead Cost Recovery

That the efforts of the Alliance management and Principals Group to ensure the cost recovery allocated is fair and reasonable and consistent with the principles of collaboration be noted and acknowledged.

Ross/Hull *Carried*

9. Date of Next Audit and Risk Committee Meeting

9.1 *That the next meeting of the Audit and Risk Committee be held in the Council Chamber on 20 March 2018 commencing at 1.00 pm.*

Ross/Crispin *Carried*

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.45 pm.

Chairperson



Report

Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Wiehan Labuschagne
Project/Management Accountant

Subject : **Adoption of the 2016 -2017 Annual Report**

Item No : **11.2**

Executive Summary

In accordance with Section 98 of the Local Government Act 2002 and as recommended at the Audit and Risk Committee meeting held on 16 October 2017, the audited Annual Report for the year ended 30 June 2017 is adopted by Council.

1. Reason for the Report

- 1.1 The reason for this report is for the Council to receive and adopt the 2016-2017 Annual Report in accordance with Section 98 of the Local Government Act 2002.

2. Background

- 2.1 The Annual Report aims to achieve the following:
- To compare the actual activities and the actual performance of the local authority in the year with the intended activities and the intended level of performance as set out in respect of the year in the long term plan and the annual plan; and
 - To promote the local authority's accountability to the community for the decisions made throughout the year by the local authority.
- 2.2 Each Annual Report must be completed and adopted by resolution within four months after the end of the financial year to which it relates.
- 2.3 The information contained in the Annual Report must include an auditor's report on the matters required by Section 99 of the Local Government Act 2002.

3. Significance Assessment

- 3.1 The decisions recommended in this report are not considered significant in terms of the Council's policy on significance and engagement.
- 3.2 This is a procedural matter required to be undertaken in accordance with statutory requirements.

4. Significant Changes to the Pre-audit Draft Submitted in August 2017

4.1 Statement of Comprehensive Revenue and Expense Variances

	2016/17 Actual Draft 000's	2016/17 Actual Audited 000's	Variance 000's
Total Operating Revenue	33,446	33,533	87
Other Revenue	250	338	88
Total Operating Expenditure	32,882	33,068	186
Other Operating Expenses	15,989	16,175	186
Operating Surplus/(Deficit)	564	465	(99)
Other Asset Gain/(Losses)	557	557	
Surplus/(Deficit) for the period	1,121	1,022	(99)
Other Comprehensive Revenue and Expense			
Gain/(loss) on asset revaluation	(290)	25	315
Total Comprehensive Revenue and Expense	831	1,047	216

Table 1: Statement of Comprehensive Revenue and Expense

4.2 Statement of Financial Position Variances

	2016/17 Actual Draft 000's	2016/17 Actual Audited 000's	Variance 000's
Total Current assets	10,431	10,425	(6)
Cash & Cash Equivalents	288	277	(11)
Debtors and Other Receivables	4,602	4,648	46
Inventories	157	116	(41)
Total Non-Current assets	883,804	884,376	572
Intangible Assets	839	1,119	280
PPE - Operational	35,141	33,130	(2,011)
PPE - Infrastructure	839,517	841,820	2,303
Total Current Liabilities	7,244	7,764	520
Payables & Deferred Revenues	3,796	4,140	344
Provision for landfill aftercare	-	176	176
Total Non-Current Liabilities	9,742	9,566	(176)
Provision for landfill aftercare	645	469	(176)
Equity	877,250	877,467	217
Accumulated Funds	349,939	349,852	(87)
Asset Revaluation Reserve	497,053	497,368	315
Special Funded Reserves	30,216	30,204	(12)

Table 2: Statement of Financial Position

4.3 Capital Expenditure Variances

	Year to June 2017 Draft 000's	Year to June 2017 Audited 000's	Variance 000's
Growth	63	63	-
Level of Service	7,736	7,992	256
Renewals	8,866	8,908	42
Grand Total	16,666	16,965	299

Table 3: Capital Expenditure Summary

4.4 Council Wide Funding Impact Statement Variances

	2016/17 Actual Draft 000's	2016/17 Actual Audited 000's	Variance 000's
Sources of Operating Funding	29,924	30,012	88
General rates, uniform annual general charges, rates penalties	6,744	7,034	290
Fees & Charges	2,638	2,347	(291)
Local authorities fuel tax, fines, infringement fees, and other receipts	438	527	89
Applications of Operating Funding	22,110	22,297	187
Payment to staff and suppliers	21,939	22,126	187
Sources of Capital Funding	4,491	6,387	1,896
Increase (decrease) in debt	-	1,665	1,665
Gross proceeds from sale of assets	137	368	231
Applications of Capital Funding	12,305	14,102	1,797
CapEx - to meet additional demand	-	63	63
CapEx - to improve the level of service	7,844	7,992	148
CapEx - to replace existing assets	8,832	8,908	76
Increase (decrease) in reserves	(4,371)	(2,861)	1,510

Table 4: Council Wide Funding Impact Statement

4.5 Service Performance Measures

	2016/17 Draft		2016/17 Audited	
	Council	Mandatory	Council	Mandatory
Achieved	49	34	49	34
Not achieved	21	5	21	5
Not applicable	-	1	-	1
Not applicable	70	40	70	40

Table 5: Summary of Service Performance Measures

- 4.6 For explanations of the movements refer to the minutes of the Audit and Risk Committee meeting on 16 October 2017.

5. Conclusion

- 5.1 In accordance with Section 98 of the Local Government Act 2002, the audited Annual Report for the year ended 30 June 2017 is adopted subject to the correction of any typographical errors.

6. Recommendation

- 6.1 *That the report from the Project/Management Accountant dated 18 October 2017 concerning the Adoption of the 2016 -2017 Annual Report (as circulated) be received, and*
- 6.2 *That in accordance with Section 98 of the Local Government Act 2002, the audited Annual Report for the year ended 30 June 2017 be adopted subject to the correction of any typographical errors.*

Attachments

Nil.

Report

Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Colin Veale
Community Assets and Property Manager

Subject : **Assignment of the Warehouse Building Carpark Licence**

Item No : **11.3**

1. Reason for the Report

- 1.1 To request the Council to assign the Warehouse building carpark licence from the existing licence holder to the purchaser of this property.

2. Background

- 2.1 The Council in May 2004 granted a licence over the Holden Place carpark to DPG Holdings Limited (assigned by Scanpower Limited), the owners of the Warehouse building.
- 2.2 The terms and conditions of that licence preserve and acknowledge the public's right to use the carpark facility along with those shopping at the Warehouse.
- 2.3 The Council in September 2014 granted a licence over the Holden Place carpark to Serli NZ Limited (assigned by DPG Holdings Limited) the owners of the Warehouse building.
- 2.4 A request has been received from the Solicitors acting for Serli NZ Limited seeking the assignment of the licence as it is selling the property.
- 2.5 Serli NZ Limited has entered into a conditional contract, and when the contract becomes unconditional, the purchasers will require an assignment of the carpark licence.
- 2.6 Any such assignment would acknowledge the existing terms and conditions, and be for the duration of the current licence expiring 18 July 2023.

3. Significance Assessment

- 3.1 The decision sought from the Council is not considered significant as it relates to an existing licence, and authorising its transfer to the purchaser of the Warehouse property (where such rights are provided).
- 3.2 This represents a commercial business transaction, and the Council's authority is necessary to assign the licence and execute the associated documents.
- 3.3 Any legal costs relating to this transaction will be the responsibility of the new owners.

4. Conclusion

- 4.1 To enable the Deed of Assignment to be signed the Council is requested to resolve as follows.

5. Recommendation

- 5.1 *That the report from the Community Assets and Property Manager dated 18 October 2017 concerning the Assignment of the Warehouse Building Carpark Licence (as circulated) be received, and*
- 5.2 *That the Council consents to the transfer of the current licence for the Holden Place carpark from the present holder of the Warehouse building to the new purchaser, and*
- 5.3 *That this assignment be subject to acknowledging and maintaining the existing terms, conditions and period of the licence, and any legal expenses regarding this matter are the responsibility of the new owners, and*
- 5.4 *That the Mayor and Chief Executive be authorised to execute under the Council's Common Seal the Deed of Assignment to formalise this agreement.*

Attachments

- 1. Deed of Assignment Car Park Licence

SERLI NZ LIMITED (Licensee)

and

EGLEY PROPERTIES LIMITED (Assignee)

and

TARARUA DISTRICT COUNCIL (Licensor)

DEED OF ASSIGNMENT OF CARPARK LICENCE



This deed dated the day of October 2017

Licensee: Serli NZ Limited
Assignee: Egley Properties Limited
Licensor: Tararua District Council

1. The Licensee hereby assigns too the Assignee all the Licensee's rights pursuant to the Carpark Licence as set out in the Frist Schedule.
2. The Licensee and the Assignee covenant as set out in the Second Schedule.
3. The Licensee, the Assignee and the Licensor all acknowledge that the current term under the Carpark Licence expires on the date set out in the First schedule.
4. The Licensor consents to the assignment but without prejudice to the Licensor's rights powers and remedies under the Carpark Licence.
5. The Licensor acknowledges that to the best of its knowledge and belief as at the date of execution of this Deed the provisions of the Carpark Licence have been properly observed and performed.
6. This Deed may be executed in any number of counterparts (including facsimile or scanned PDF counterpart), each of which shall be deemed an original, but all of which together shall constitute the same instrument. No counterpart shall be effective until each Party has executed at least one counterpart.

Whenever words or phrases appear in this Deed and in the Second Schedule that also appear in the First Schedule then those words or phrases shall also mean and include the details supplied after them in the First Schedule.

Signed for and on behalf of
the Licensee by its Directors:

First Schedule:

Carparks: Holden Place, Dannevirke, being the land comprised in Certificate of Titles HBH1/191, HB66/42 and HBA3/1266 being more particularly defined in the attached plan to the Carpark Licence.

Licence dated: 17 May 2004

Licence fee and use of

Carparks: In consideration of a land exchange that took place between the Licensee and the Licensor at the time the carpark was constructed, the Licensor granted to the Licensee the unrestricted right to use, but in conjunction with the general public's right to also use the carparking facility, the carparks specified in items 1 and 2 of Schedule 1 of the Carpark licence. The Licensor shall ensure that the Licensee has access to, and egress from the land and the Licensee has the use of the carparks.

Expiry of current
Licence: 18 July 2023

Date of Assignment: 19 October 2017

Second Schedule:

1. The Assignee covenants with the Licensor from the Date of Assignment to observe and perform all and singular the covenants, conditions and provisions in the Carpark Licence contained or implied and on the part of the licensee thereunder to be observed or performed.
2. The Assignee indemnifies the Licensor from and against all actions, costs, claims, demands, damages or losses whatsoever arising out of any default being made by the Assignee in the observance or performance of the covenants, conditions and provisions in the carpark Licence as from the Date of Assignment.
3. The Licensor warrants that all the covenants under the Carpark Licence have been observed and performed to the Date of Assignment.
4. The Assignee covenants with the Licensor that from the Date of Assignment and during the remainder of the term of the Carpark Licence the Assignee will observe and perform all provisions of the Carpark Licence.

Signed for and on behalf of the
Assignee by its directors:

Mary Caroline Egley

David Akehurst Egley

Signed by the Licensor
in the presence of:

The Common Seal of the
Tararua District Council
was affixed hereto in the presence
of:

_____ Mayor

_____ Chief Executive

Report

Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.4**

1. Reason for the Report

- 1.1 Pahiatua Railcar Society has made application for road closures on Saturday 25 November 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 16 October 2017.

2. Recommendation

That the report from the Alliance Network Manager dated 18 October 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Railcar Society to hold the Eketahuna Christmas Parade event.

Road name: Newman Road/ State Highway 2
Date of closure: Saturday 25 November 2017
Period of closure: 11.30 am to 1.30 pm

Road name: Haswell Street
Date of closure: Saturday 25 November 2017
Period of closure: 11.30 am to 1.30 pm

Road name: Bengston and Bridge Streets
Date of closure: Saturday 25 November 2017
Period of closure: 11.30 am to 1.30 pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Separately Circulated

- 1. Eketahuna Christmas Parade Application

Report

Date : 16 October 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.5**

1. Reason for the Report

- 1.1 Pahiatua Railcar Society has made application for road closures on Saturday 9 December 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 16 October 2017.

2. Recommendation

That the report from the Alliance Network Manager dated 16 October 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Railcar Society to hold the Woodville Christmas Parade event.

<i>Road name:</i>	<i>Vogel and McLean Streets</i>
<i>Date of closure</i>	<i>Saturday 9 December 2017</i>
<i>Period of closure:</i>	<i>11.00 am to 1.00 pm</i>

Road name: Ormond and Grey Streets
Date of closure: Saturday 9 December 2017
Period of closure 11.00 am to 1.00 pm

Road name: Ferguson Street
Date of closure: Saturday 9 December 2017
Period of closure: 11.00 am to 1.00 pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Separately Circulated

1. Woodville Christmas Parade - 9 December 2017 - Application



Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.6**

1. Reason for the Report

- 1.1 Pahiatua Railcar Society has made application for road closures on Saturday 2 December 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 16 October 2017.

2. Recommendation

That the report from the Alliance Network Manager dated 18 October 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Railcar Society to hold the Pahiatua Christmas Parade event.

<i>Road name:</i>	<i>Main Street/ State Highway 2</i>
<i>Date of closure:</i>	<i>Saturday 2 December 2017</i>
<i>Period of closure:</i>	<i>11.00 am to 1.00 pm</i>

Road name: Centre, Wakeman, Princess, Kiwi and King Streets
Date of closure: Saturday 2 December 2017
Period of closure: 11.00 am to 1.00 pm

Road name: George, Duke, Huia, Mangahao, Tui and Tararua Streets
Date of closure: Saturday 2 December 2017
Period of closure: 11.00 am to 1.00 pm

Conditions Applied to the Granting of these Road Closures

- 2.1** That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.
- 2.2** That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.
- 2.3** That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Separately Circulated

1. Pahiatua Christmas Parade - 2 December 2017 - Application

Report

Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.7**

1. Reason for the Report

- 1.1 Pahiatua Railcar Society has made application for road closures on Saturday 2 December 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 16 October 2017.

2. Recommendation

That the report from the Alliance Network Manager dated 18 October 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Railcar Society to hold the Pahiatua Christmas Festival event.

Road name: Main Street/ State Highway 2 - from Wakeman Street to Princess Street

Date of closure: Saturday 2 December 2017

Period of closure: 8.00 am to 3.00 pm

Road name: Main Street/ State Highway 2 - from Mangahao Road to Tui Street

Date of closure: Saturday 2 December 2017

Period of closure: 8.00 am to 3.00 pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Separately Circulated

- 1. Pahiatua Christmas Festival - 2 December 2017 - Application

Report

Date : 16 October 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.8**

1. Reason for the Report

- 1.1 Pahiatua Railcar Society has made application for road closures on Saturday 9 December 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 16 October 2017.

2. Recommendation

That the report from the Alliance Network Manager dated 16 October 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Railcar Society to hold the Woodville Christmas Fountaine Square event.

<i>Road name:</i>	<i>Ross and Amelia Streets</i>
<i>Date of closure</i>	<i>Saturday 9 December 2017</i>
<i>Period of closure:</i>	<i>7.00 am to 2.00 pm</i>

Road name: Ormond and Bowen Streets
Date of closure Saturday 9 December 2017
Period of closure: 7.00 am to 2.00 pm

Road name: Pollen Street
Date of closure: Saturday 9 December 2017
Period of closure 7.00 am to 2.00 pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Separately Circulated

1. Woodville Christmas Fountaine Square Event - Application

Report

Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Manager Regulatory Services

Subject : **Delegated Authority to Council Officers for Regulatory Services Functions**

Item No : **11.9**

1. Reason for the Report

- 1.1 To obtain the Council's approval of the updated delegations necessary to perform its regulatory functions.

2. Background

- 2.1 The Council grants delegations with regard to enabling staff to deliver its statutory responsibilities under legislation.
- 2.2 From time to time a review occurs as required to ensure they remain appropriate relative to the legislation that they relate, and the staff appointed to the associated responsibilities.
- 2.3 Attached to this report is a revised schedule setting out the recommended delegations for approval.

3. Significance Assessment

- 3.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

4. Conclusion

- 4.1 The Council considers this report and grants the proposed delegations recommended to enable the delivery of the regulatory functions specified.

5. Recommendation

- 5.1** *That the report from the Manager Regulatory Services dated 18 October 2017 concerning Delegated Authority to Council Officers for Regulatory Services Functions (as circulated) be received, and*
- 5.2** *That the Council approve the delegations in the schedule attached to this report to enable staff to deliver and fulfil the statutory responsibilities of the following legislation:*
- *Building Act 2004*
 - *Resource Management Act 1991*
 - *Sale and Supply of Alcohol Act 2012*
 - *Dog Control Act 1996*
 - *Impounding Act 1955*

Separately Circulated

1. Building Act Delegations
2. Resource Management Act Delegations
3. Sale and Supply of Alcohol Act Delegations
4. Dog Control Act Delegations
5. Impounding Act Delegations

Report

Date : 18 October 2017

To : Mayor and Councillors
Tararua District Council

From : Graham Howse
Licensing and Compliance Officer

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **11.10**

1. Reason for the Report

1.1 To advise the Council of decisions made under delegated authority regarding liquor licensing applications.

2. Renewal of Manager's Certificates

2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their manager's certificate.

2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.

2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.

2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Managers Certificate - Renewal of Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2016.00005184.001	Merrylees Hotel	Miss K S Johnston	04 Aug 2017	15 Jul 2020
401.2010.00004079.001	Pongaroa Hotel	Mrs P D Raleigh	29 Jul 2017	06 Mar 2019
401.2017.00005214.001	Red Chillies Restaurant and Bar	Mr S VK	05 Jul 2017	07 Jul 2020

401.2016.00005185.001	Dannevirke New World	Foodstuffs Properties Wgtn Ltd	04 Aug 2017	08 Aug 2020
401.2016.00005185.001	Dannevirke New World	Mr A P Brown	04 Aug 2017	08 Aug 2020
401.2016.00005186.001	Mangatera Hotel	Miss M MacDonald	04 Aug 2017	08 Aug 2020
401.2016.00005183.001	Woodville Four Sqaure	Miss C V Pratt	04 Aug 2017	08 Aug 2020
401.2008.00003490.001	The Club Hotel	Mrs V N Smith	04 Aug 2017	27 Aug 2020
401.2016.00005188.001	Eketahuna Inn	Mr J J Armstrong	04 Aug 2017	01 Sep 2020
401.2013.00005099.001	Dannevirke Golf Club	Mr S D Paewai	17 Aug 2017	17 Sep 2020
401.2007.00003821.001	Tararua Squash Club Inc.	Miss A M Herbert	21 Aug 2017	24 Sep 2020
401.2008.00003818.001	Tui HQ	Sharlene Kathleen Epiha	16 Aug 2017	24 Sep 2020
401.2016.00005192.001	Woodville Bowling Club	Mr L H Webster	10 Sep 2017	29 Sep 2020
401.2010.00005018.001	Ruahine Wines	Ms A Phelps	04 Aug 2017	08 Dec 2020

3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.
- 3.2 The Act requires the applicant to publicly notify the application twice.
- 3.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 3.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of 3 years on the conditions presently attached to it.
- 3.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Off Licence - Renewal of Off Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2013.00005292.001	Akitio Beach Store	Mrs C Whitta	10 Jul 2017	17 May 2020
400.2013.00005295.001	Eketahuna Bottle Store	Dipen Trading Limited	15 Jul 2017	17 Jun 2020

4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager's Certificate.

- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

Managers Certificate - New Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2017.00005213.001	Dannevirke Services and Citizens Club	Ms L J Painter	04 Aug 2017	04 Aug 2018
401.2016.00005182.001	Pahiatua New World	Ms J C Falkner	04 Aug 2017	04 Aug 2018
401.2017.00005216.001	Dannevirke New World	Mrs L J White	04 Aug 2017	04 Aug 2018
401.2017.00005215.001	Eketahuna Inn	Mr D Havea	12 Sep 2017	12 Sep 2018

5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.
- 5.2 The Act requires the applicant to publicly notify the application twice.
- 5.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 5.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of three years on the conditions presently attached to it.
- 5.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

On Licence - New On Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2017.00005588.001	Tui HQ / Tui Breweries	The Experience Collective Ltd	14 Aug 2017	14 Aug 2018
Off Licence - New Off Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2017.00005587.001	Big Barrel Pahiatua	Padda Enterprises Ltd	16 Aug 2017	16 Aug 2018
400.2017.00005589.001	Tui HQ / Tui Breweries	The Experience Collective Ltd	14 Aug 2017	14 Aug 2018

6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for special licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 6.3 In considering each application, the Licensing Agency must have regard to the following matters:
- The nature of the particular occasion
 - The suitability of the applicant
 - The days on which and the hours during which the applicant proposes to sell liquor
 - The steps proposed to be taken to ensure that prohibited persons are not served
 - The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
 - The reports from the Police and the Liquor Licensing Inspector
- 6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2017.00005591.001	Weber Community Hall	Ms F H Prouting	04 Aug 2017	13 Aug 2017
400.2017.00005593.001	Tararua Club Inc	Tararua Club Inc	04 Aug 2017	27 Aug 2017
400.2017.00005600.001	Woodville Pahiatua Racing Club	Woodville Pahiatua Racing Club	29 Aug 2017	31 Aug 2017
400.2017.00005595.001	Ormondville Fire Brigade	Ormondville Fire Brigade	13 Sep 2017	24 Sep 2017
400.2017.00005596.001	Dannevirke Services and Citizens Club	Dannevirke Services and Citizens Club Inc	16 Aug 2017	24 Sep 2017
400.2017.00005598.001	Dannevirke Theatre Company Inc.	Dannevirke Theatre Company Inc	13 Sep 2017	08 Oct 2017
400.2017.00005597.001	Pahiatua Club Incorporated	Pahiatua Club	13 Sep 2017	30 Jan 2018
400.2017.00005594.001	Woodville / Pahiatua Racing Club	Woodville Pahiatua Racing Club	04 Aug 2017	11 May 2018
400.2017.00005590.001	Woodville Clay Target Club	Woodville Clay Target Club Inc	10 Jul 2017	01 Jul 2018
400.2017.00005592.001	Pahiatua School Board of Trustees	Pahiatua School	04 Aug 2017	25 Aug 2018

6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for special licences are approved subject to the following condition:

- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments and food is to be available for consumption on the premises at all times while liquor is being sold.

7. Temporary Authority

7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which there are existing licences. The Agency may hear and determine orders ex parte, or hold a public hearing

No Temporary Authority Applications have been received

8. Recommendation

8.1 *That the report from the Licensing and Compliance Officer dated 18 October 2017 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and noted.*

Attachments

Nil.

Report

Date : 13 October 2017

To : Mayor and Councillors
Tararua District Council

From : Nicole McPeak
Planner

Subject : **Planning Matters Determined Under Delegated Authority**

Item No : **11.11**

1. Resource Management

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision application

Pursuant to sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

- 2.1 **201.2017.12.1** **S & J Kittow and N C Grant – 425 Daggs Road, Ihurua**

Consent to subdivide land at Daggs Road, Ihurua legally described Section 95 Rangitumau District (CFR WN223/202) into two lots.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 16 March 2017 including the subdivision scheme plan drawn by The Surveying Company dated "30/01/2017" Job/Drawing Number "32118" and held on Council file 201.2017.12.1, except as required by the following conditions.
2. That Lot 1 hereon and Part 2 Section 96 Block IV Kopuaranga Survey District be held in one computer freehold register. See LINZ ref: 1441838
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision

2.2 201.2017.8.1 L A Redward – 79 Fergusson Street, Woodville

Consent to subdivide Lot 1 DP 16129 (CFR HBH4/635) at Fergusson Street, Woodville into two lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 7 March 2017, including the subdivision scheme plan drawn by C G Bone dated "February 2017" and held on Council file 201.2017.8.1, except as required by the following conditions.
2. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Consent to subdivide land at Oxford Road, Woodville legally described as Part Section 1 SO 10045 (HBM3/145), Part Section 32 Block XII Woodville S.D. (CFR HB66/245) and Section 1 SO 10184 (CFR HBM3/146) into two lots.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 16 March 2017 and 20 March 2017, including the subdivision scheme plan drawn by C G Bone dated “16/3/2017” and held on Council file 201.2017.13.1, except as required by the following conditions.
2. That Lot 2 hereon and Part Section 1 SO 10045 (residue CFR HBM3/145) be held in one certificate freehold register.

LINZ ref: 1440232

3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Please note that the extent of the designated area listed as “D6” under the Tararua District Plan Schedule of Designations will not change at the result of this subdivision. Please contact the Planning Officer at Tararua District Council to discuss an alteration to this designation.

1.2.2 201.2017.14.1 G & B Massie – 1389 Maunga Road,
Whetukura

1.2.2 201.2017.14.1 G & B Massie – 1389 Maunga Road,
Whetukura

Consent to subdivide of land at Maunga Road, Whetukura, legally described as Section 25 SO 8518 (CFR HBP2/885) and into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. 201.20173. That the proposed subdivision shall proceed in general accordance with the application received by Council on 22 March 2017, including the subdivision scheme plan drawn by C G Bone dated "March 2017", and held on Council file 201.2017.14.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.15.1 K C & J F Rushton and M P & L J Wheeler – 322
Mangahei Road, Mangahei

1.2.2 201.2017.15.1 K C & J F Rushton and M P & L J Wheeler – 322
Mangahei Road, Mangahei

Consent to subdivide land at Mangahei Road, Mangahei legally described as Part Section 2 SO 882A (CFR HBM2/301) and Lot 1 DP 20811 (CFR HBM3/1198) into two lots.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.

- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 22 March 2017, including the subdivision scheme plan drawn by C G Bone dated “March 2017” and held on Council file 201.2017.15.1, except as required by the following conditions.
2. That Lot 1 hereon and Lot 3 DP 25544 (residue CFR HBM3/1168) be held in one certificate freehold register.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.16.1 E R Oliver & J F Oliver – 357 Millers Road, Pahiatua

Consent to subdivide land at Millers Road, Pahiatua legally described as Section 11 Block V Makuri (CFR WN84/203) into one allotment.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 23 March 2017 including the subdivision plan drawn by C G Bone dated “March 2017” and held on Council file 201-2017-16-1, except as required by the following conditions.

2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision

**1.2.2 201.2017.4.1 AA & L G Schaffer and R S McClung – 1344
Ngapaeruru Road, Mangahei**

Consent to subdivide land at 1344 Ngapaeruru Road, Mangahei, legally described as Part Section 12 Survey Office 884 (CFR HBM2/366) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 15 February 2017, including the subdivision scheme plan drawn by C G Bone dated “October 2016”, information received on the 2 May 2017, and held on Council file 201.2017.4.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

Consent to subdivide land at Tiraumea Road, Pahiatua legally described as Lot 1 DP 509765 (CFR 778658) into three lots.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 3 May 2017, including the subdivision scheme plan drawn by C G Bone dated “May 2017” and held on Council file 201.2017.20.1, except as required by the following conditions.
2. That proposed Lot 1 vehicle crossing be upgraded and sealed in accordance with standards within Section 5.3.3.2(e), Appendix 12 of the Operative Tararua District Plan.
3. That proposed Lot 2 vehicle crossing be located, formed and sealed in accordance with standards within Sections 5.3.3.2(e), Appendix 12 of the Operative Tararua District Plan.
4. That proposed Lot 3 vehicle crossing be located, formed and sealed in accordance with standards within Sections 5.3.3.2(e), Appendix 12 of the Operative Tararua District Plan.
5. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

- b. Regarding conditions (2)-(4) – Please contact the Tararua Alliance (06 374 5341) for any queries regarding construction standards.

1.2.2 **201.2017.22.1** **J F Cook & P J Cook – 104A McConaghty Road, Woodville**

Consent to subdivide land at McConaghty Road, Woodville legally described as Lot 2 DP 400046 (CFR 398957) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 12 May 2017 including the subdivision plan drawn by J P Wells dated “27/02/2017” and held on Council file 201-2017-22-1, except as required by the following conditions.
2. That the proposed Right of Way easement marked “A” on the Subdivision Plan dated “27/02/2017” for the purposes of access of Lot 1 over Lot 2 be duly granted or reserved.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

Consent to subdivide land at 1208 Alfredton Road, Alfredton, legally described as Section 77 Block XI Mangaone Survey District (CFR WN25A/284), Section 83, Pt Section 25 and Section 84 Block XI Mangaone Survey District (CFR WN25B/279), Sections 85-88 and Pt Section 26 Block XI Mangaone Survey District (CFR WN25B/280), Pt Section 78 and Section 96-97 Block XI Mangaone Survey District (CFR WN26A/538), Section 9-10 Block XI Mangaone Survey District (CFR WN63/99), Section 27 Block XI Mangaone Survey District (CFR WN69/130), Section 45 Block XI Mangaone Survey District (CFR WN110/43), Section 44 Block XI Mangaone Survey District (CFR WN127/62), Section 36 Block XI Mangaone Survey District (CFR WN246/256), Section 35 Block XI Mangaone Survey District (CFR WN407/188), Pt Section 46 Block XI Mangaone Survey District (CFR WN687/48) into eight allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 25 May 2017, including the subdivision scheme plan drawn by AdamsonShaw dated "13/2/2017" "Project No 1758", and held on Council file 201.2017.24.1, except as required by the following conditions.
2. That Section 87 and Parts Section 26 Block XI Mangaone SD (CFR WN25B/280) and Section 10 Block XI Mangaone SD (CFR WN63/99) be held in on computer freehold register.

LINZ reference: 1451518

3. That Part Sections 27 & 45 (CFR WN69/130 and CFR WN110/43) and Part Section 77 Block XI Mangaone SD (CFR WN25A/284) be held in one computer freehold register.

LINZ reference: 1451518

4. That Lot 6 hereon and Lot 8 hereon be held in one computer freehold register.

LINZ reference: 1451518

5. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.26.1 J J Beatson – Ridge Road North, Pahiatua

Consent to subdivide land at Ridge Road North, Pahiatua legally described as Lot 2 DP 490194 (CFR 707302) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 15 June 2017 including the subdivision scheme plan drawn by C G Bone dated “May 2017” and held on Council file 201.2017.26.1, except as required by the following conditions.
2. That the proposed vehicle crossing to serve access to Lots 2 be located, formed and sealed in accordance with the application and standards within Section 5.3.3.2(e), Appendix 12 of the Operative District Plan.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.201.2017.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.27.1 Glen Avon Farms Limited – Castle Hill Road, Alfredton

Consent to subdivide and 603 Castle Hill Road, Alfredton, legally described as Part Lot 1 DP 2896 and Section 1 SO 25189 (CFRWN46B/300) into two (2) allotments (boundary adjustment by amalgamation).

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 21 June 2017, including the subdivision scheme plan drawn by Tomlinson & Carruthers Surveyors Limited dated “June 2017” “Job No T17-060 SC”, and held on Council file 201.2017.27.1, except as required by the following conditions.
2. That Lot 1 hereon and Part Lot 2 DP 2896 (CFR WN46C/616) be held in on computer freehold register.

LINZ reference: 1461951
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision

Consent to subdivide land at Maunga Road, Dannevirke, legally described as Part Waikopiro B16 Block (CFR HBD1/1288) and Part Section 12 Block I Mangatoro S.D. (CFR HBD3/991) and into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 10 July 2017, including the subdivision scheme plan drawn by C G Bone dated "February 2017", and held on Council file 201.2017.28.1, except as required by the following conditions.
2. That Lot 1 hereon be transferred to the owners of Part Waikopiro B16 Block (Residue CFR HBD1/1288).

LINZ Ref: 1461613

3. That Lot 2 hereon be transferred to the owners of Part Section 12 Block I Mangatoro S.D. (Residue CFR HBD3991).

LINZ Ref: 1461613

4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 **201.2017.29.1**

**B J Arends & M K Palmer with MCI Trustees
2013 Limited – 101 Millers Road, Dannevirke**

Consent to subdivide land at Millers Street, Dannevirke legally described Part Lot 1 DP 4294 (CFR HBG87/32), Suburban Sections 53 & 54 Dannevirke (CFR's HBF1/30 & HBF1/31) into three allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 11 July 2017, including the subdivision scheme plans drawn by C G Bone dated "June 2017" and held on Council file 201.2017.29.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 **201.2017.30.1**

**K A & J I Forbes & SHB Trust Management
Limited - 18 & 20A George Street, Dannevirke**

Consent to subdivide land at George Street, Dannevirke legally described Lot 7 DP 8540 (CFR HB142/297) and Lot 1 DP 331101 (CFR 127960) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.

- 1.2.2 **201.2017.31.1** **M E Evans, A L Evans and Mount Marsh LP – 82
Castle Hill Road, Alfredton**

Consent to subdivide land at 82 Castle Hill Road, legally described as Section 78 Rangitumau District, Alfredton (CFR WN47A/509), Part Section 205 Block XII Mangaone (CFR WN41D/867) and Lot 1 DP 74376 (CFR WN41D/864) into three allotments.

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 26 July 2017, including the subdivision scheme plan drawn by Adamsonshaw dated “27-06-2017” Project No “1816”, and held on Council file 201.2017.31.1, except as required by the following conditions.

2. That Lot 1 hereon and Lot 1 DP 74376 (WN41D/864) be held in the same computer freehold register.

LINZ Ref: 1464850

3. That Lot 2 hereon and Part Section 77 Alfredton Suburban (WN47A/509 (LTD)) be held in the same computer freehold register (to remain limited parcels).

LINZ Ref: 1469300

4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.34.1

S J Chester & K M Swenson and The Waiapu Board of Diocesan – 172 & 174 High Street, Dannevirke

Consent to subdivide land at High Street, Dannevirke legally described Part Lot 1 DP 386 (HBK2/828), Lot 3 DP 20966 and Part Lot 1 DP 1244 (CFR HBM2/596) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 11 August 2017, including the subdivision scheme plans drawn by C G Bone dated “June 2017” and held on Council file 201.2017.34.1, except as required by the following conditions.

2. That prior to requesting approval under Section 224 of the Resource Management Act 1991 the existing single storey dwelling located at 172 High Street, Dannevirke shown on the proposed subdivision plan dated "June 2017", be removed or demolished.
3. That prior to requesting approval under Section 224 of the Resource Management Act 1991 the consent holder shall provide a written statement to Council detailing how the conditions of the consent have been met.
4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Regarding condition (2) – Please contact Tararua District Council Building Officers on (06) 374 4080 for building consent requirements.

1.2.2 201.2017.32.1 S M Wolland & D I M Wolland - Scarborough Road, Mangamutu

Consent to subdivide land at Scarborough Road, Mangamutu legally described Sections 4, 6, 11, 16, 17, 18, 19 Block IV Township of Scarborough and Sections 1 & 7 Block V Township of Scarborough (CFR WN532/292) into one lot with balance land.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 23 August 2017 including the subdivision scheme plan drawn by C G Bone dated "July 2017" and held on Council file 201.2017.32.1, except as required by the following conditions.

2. That Lot 1 hereon, Lot 1 DP 71791 (CFR WN39D/632) and Section 7 Block IV Town Scarborough (CFR WN162/284) all be held in one computer freehold register.

See LINZ ref: 1465468

3. That Sections 4, 17, 18 & 19 Block IV Town Scarborough (Residue CFR WN532/292) and Sections 5 & 16 Block IV Town of Scarborough (CFR WN834/14) all be held in one Computer Freehold Register.

See LINZ ref: 1465468

4. That Section 11 Block IV Town of Scarborough (Residue CFR WN532/292), Section 12 Block IV of Scarborough (CFR WN270/62), Section 13 Block IV Town of Scarborough (CFR WN373/90), Section 14 Block IV Town of Scarborough (CFR WN188/256) and Section 15 Block IV Town of Scarborough (CFR WN161/294) all be held in one Computer Freehold Register.

See LINZ ref: 1465468

5. That Sections 1 & 7 Block V Town of Scarborough (Residue CFR WN532/292), Section 2 Block V Town of Scarborough (CFR WN151/259), Section 3 Block V Town of Scarborough (CFR WN186/283), Section 4 Block V Town of Scarborough (CFR WN113/217) and Sections 5 & 6 Block V Town of Scarborough (CFR WN31B/126) all be held in one Computer Freehold Register.

See LINZ ref: 1465468

6. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 **201.2017.33.1**

**B J R Davey and N F & D A Nelson - 14970
Route 52, Alfredton**

Consent to undertake a Four Lot subdivision at Route 52, Alfredton

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 4 August 2017, including the subdivision scheme plan drawn by Kevin O'Connor and Associates Limited dated "28/6/2017" and held on Council file 201.2017.33.1, except as required by the following conditions.
2. That Lots 3 and 4 hereon be transferred to the owner of Part Lot 1 Application Plan 1602 (CFR WN8A/324) and that one computer freehold register be issued to include both parcels.

See LINZ reference 1451339

3. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

ADVICE NOTE:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.36.1 Otanga Land Company Limited - 122 Maunga Road, Dannevirke

Consent to subdivide land at Maunga Road, Te Uri, Dannevirke, legally described as Section 16 Block XVI Norsewood S.D (CFR HB143/195) and Part Section 17 Block XVI Norsewood S.D (CFR HKB1/970) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 22 August 2017, including the subdivision scheme plan drawn by Land Surveyor Christopher Bone dated “August 2017” and held on Council file 201.2017.36.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

1.2.2 201.2017.35.1 Obsideo House Limited - 7 Tiraumea Road, Pahiatua

Consent to subdivide land at 7 Tiraumea Road, Pahiatua legally described as Lot 99 DP 303 and Lot 100 DP 303 (CRF WN654/83), to create one allotment and residue land.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 22 August 2017 including the subdivision plan drawn by C G Bone – Land Surveyor dated “August 2017” and held on Council file 201-2017-35-1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note(s):

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. On applying for building consent for the development of Lot 1 a vehicle crossing will be required. At this time, please contact Tararua Alliance (06) 374 5341 for information regarding the location, formation and sealing of a vehicle crossing

1.2.2

201.2017.37.1

R M How - 35 Bevan Street, Woodville

Consent to subdivide land at 35 Bevan Street, Woodville, legally described as Suburban Sections 16 & 17 Woodville (CFR HBE4/110 and HBJ3/37) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the RMA 1991.

Pursuant to Section 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 6 September 2017, including the subdivision scheme plan drawn by Land Surveyor Christopher Bone dated "September 2017" and held on Council file 201.2017.36.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.1 Subdivision plans approval

Pursuant to section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

1.3.1	201.2016.35.1	A R & DA Alabaster – 4074 Pahiatua-Pongaroa Road, Mangatiti
	201.2017.5.1	N J Last, TM Last & SHB Trust Management Limited – 36 Hospital Street, Dannevirke
	201.2017.16.1	E R Oliver & J F Oliver – 357 Millers Road, Pahiatua
	201.2017.15.1	K C & J F Rushton & M P & L J Wheeler – 322 Mangahei Road, Mangahei
	201.2017.12.1	Kittow - 425 Daggs Road Ihuraua
	201.2017.20.1	Cox – Tiraumea Road, Pahiatua
	201.2016.26.1	Glencoe Trust – State Highway 2, Pahiatua
	201.2017.10.1	River & M & B Trustees Limited – Druce Road, Kumeroa
	201.2017.28.1	C G Bary & J C Poulton with Cullinane Steele Trustees (2003) Limited – Maunga Road, Dannevirke
	201.2017.33.1	Nelson – Route 52, Alfredton
	201.2017.29.1	B J Arends & M K Plamer & MCI Trustees 2013 Limited – 101 Millers Road Dannevirke
	201.2017.35.1	Obsideo House Limited – 7 Tiraumea Road, Pahiatua
	201.2016.46.1	Last & Mackrell – Jackson Road, Hopelands Road Kumeroa

2.2 Land use applications

Pursuant to sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

1.4.1 202.2017.8.1 L A Redward – 79 Fergusson Street Woodville

Consent for Recession Plane Breach due to proposed boundaries at 79 Fergusson Street, Woodville

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

3. That the development shall proceed in general accordance with the plans and information submitted with the application on 7 March 2017, except where another condition of consent must be complied with. This information is held on Council file 202.2017.8.1.
4. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

1.4.2 202.2017.33.1 B J R Davey and N F & D A Nelson - 14970 Route 52, Alfredton

Consent for modification (subdivision) of a Category B item known as Ihurua River EWED RAP No.4 Kahikatea – Matai/Kowhai – Rohutu Forest and Kowhai Forest (for Indigenous Vegetation) which is listed under the schedule of significant indigenous vegetation and significant habitats of indigenous fauna as id no.170. of the District Plan.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.

- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

4. That the development shall proceed in general accordance with the plans and information submitted with the application on 4 August 2017, except where another condition of consent must be complied with. This information is held on Council file 202.2017.33.1.
5. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

1.4.2 202.2017.17.1 Allied Petroleum Limited - 10823 Route 52 Pongaroa

Consent for earthworks, signage and storage of hazardous substances associated with the instalment of a Fuel Stop under the District Plan at the site located at Route 52, Pongaroa.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 4 April 2017 and on the 26 April 2017, except where another condition of this consent must be complied with. This information is held on Council file 202.2017.17.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. Construction noise shall be measured, assessed, managed and controlled using New Zealand Standard NZS6803:1999 Acoustics - Construction Noise.

4. The Consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
 - 7.00 am - 7.00 pm daily 55 dBLAeq(15 min)
 - 7.00 pm - 7.00 am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

5. The Consent holder shall ensure that any dust generated through the exercise of this consent does not cause nuisance beyond the boundary of the site.
6. Prior to the commencement of the removal of material from site, information on the proposed location(s) of where the 1,060m³ excavated material is to be deposited, and evidence that the location(s) is lawfully authorised to have material deposited, be submitted to the Tararua District Council, Attention: Planning Officer and that deposition of excavated material shall not start until Council has determined in writing to the consent holder, or it is deemed under Condition (7), that the proposed deposit(s) is lawful.
7. If the Tararua District Council does not respond in writing within 10 working days of receipt of all of the submitted information required in Condition (6), the proposed method of disposal shall be deemed lawful.
8. Prior to the commencement of depositing material onsite, information on the proposed location(s) of where the 690m³ excavated material is to be sourced from, and evidence that the location(s) is lawfully authorised to have material cut and removed, be submitted to the Tararua District Council, Attention: Planning Officer and that deposition of excavated material shall not start until Council has determined in writing to the consent holder, or it is deemed under Condition (9), that the proposed method of cut and removal is lawful.
9. If the Tararua District Council does not respond in writing within 10 working days of receipt of all of the submitted information required in Condition (8), the proposed method of disposal shall be deemed lawful.
10. If any archaeological site, taonga or koiwi is discovered during the works authorised by this consent, the consent holder shall immediately cease work at the affected site. The Consent Holder shall notify Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua, Heritage New Zealand, the Tararua District Council Regulatory Services Manager, and in the case of koiwi, the Police, and shall not recommence works in the area of the discovery until the relevant Historic Places Trust and Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua, approvals to damage, destroy or modify such sites have been obtained, and Tararua District Council Planning Manager has given authorisation to recommence the activities. Please refer to advice note b. for additional comments.

11. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice(s):

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. The Historic Places Act 1993 (HPA) provides for the identification, protection, preservation and conservation of the historic and cultural heritage of New Zealand. Under Section 2 of the HPA, an archaeological site is defined as a place associated with pre-1900 human activity where there may be evidence relating to the history of New Zealand. Section 10 directs that an authority is required from the Heritage New Zealand if there is "reasonable cause" to suspect an archaeological site (recorded or unrecorded) may be modified, damaged or destroyed in the course of any activity. An authority is required for such work whether or not the land on which an archaeological site may be designated, or a resource or building consent has been granted, or the activity is permitted in a regional or district plan. Evidence of archaeological sites may include oven stones, charcoal, shells, ditches, banks, pits, terraces, stone walls, building foundations, artefacts of Maori and European origin, or burials

1.4.2 202.2017.21.1 Pahiatua OnTrack - Road Reserve State Highway 2 Pahiatua

Consent to relocate the existing New Zealand Police family violence campaign sign.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 4 May 2017, except where another condition of this consent must be complied with. This information is held on Council file 202.2017.21.1.

2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

ADVICE NOTE(S):

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.3 Variation to consent conditions

Pursuant to section 127 of the Resource Management Act 1991, the following consent conditions have been changed:

1.5.1 201.2012.2.3 A M Arts & SHB Trustees Limited - 104 Cowper Road, Dannevirke

To cancel conditions 4 – 14 and change conditions 1, 3, 15, 18 & 19 of resource consent no. 201-2015-2-1, granted on 23 February 2015, be approved pursuant to section 127 of the Resource Management Act 1991.

That the amended conditions are to read as follows:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 23 January 2015, amendments received on 5 February 2015 including the updated subdivision plan drawn by Colin Fink – Land Surveyor dated 24/2/2015 job no. 214068, and the section 127 variation received on 24 July 2017, held on Council file 201-2017-2-1 and 201.2015.2.3, except as required by the following conditions.
2. The consent holder shall provide a copy of this consent any relevant documents that relate to this consent to each operator or contractor undertaking works authorised by this consent, before that operator or contractor starts any work.
3. That staging occur in any order provided that all balance land identified under Stage 1 is shown as Lot 10, that all the balance land under Stage 2 is shown as Lot 9, with the following amalgamation conditions:
 - a. That Lot 1 & 10 hereon be held in the same Computer Freehold Register; and

See LINZ ref: 1467620

- b. That Lot 1 DP 572488 and Lot 9 heron be held in the same Computer Freehold Register

See LINZ ref: 1467620

- ~~4. That Stage 1 shall proceed in general accordance with the application received by Council on 23 January 2015 and amendments received on the 5 February 2015 and 24 February 2015 including the updated subdivision plan drawn by Colin Fink – Land Surveyor dated “24/2/2015” job no “214068” and held on Council file 201-2015-2-1, except as required by the following conditions.~~
- ~~5. That proposed Lot 5 vehicle crossing be located, formed and sealed in accordance with standards within Section 5.3.3.2 (e), Appendix 12 of the Operative District Plan. Please see advice note b.~~
- ~~6. Prior to requesting approval under Section 224 of the Resource Management Act 1991 the consent holder shall provide a written statement to Council detailing how the general conditions above and conditions of Stage 1 of this consent have been met.~~
- ~~7. That Stage 2 subdivision shall proceed in general accordance with the application received by Council on 23 January 2015 and amendments received on the 5 February 2015 and 24 February 2015 including the updated subdivision plan drawn by Colin Fink – Land Surveyor dated “24/2/2015” job no “214068” and held on Council file 201-2015-2-1, except as required by the following conditions.~~
- ~~8. That proposed Lot 3 vehicle crossing be located, formed and sealed in accordance with standards within Section 5.3.3.2 (e), Appendix 12 of the Operative District Plan. Please see advice note b.~~
- ~~9. Prior to requesting approval under Section 224 of the Resource Management Act 1991 the consent holder shall provide a written statement to Council detailing how the general conditions above and conditions of Stage 2 of this consent have been met.~~
- ~~10. That Stage 3 shall proceed in general accordance with the application received by Council on 23 January 2015 and amendments received on the 5 February 2015 and 24 February 2015 including the updated subdivision plan drawn by Colin Fink – Land Surveyor dated “24/2/2015” job no “214068” and held on Council file 201-2015-2-1, except as required by the following conditions.~~
- ~~11. That proposed Lot 1 vehicle crossing be located, formed and sealed in accordance with standards within Section 5.3.3.2 (e), Appendix 12 of the Operative District Plan. Please see advice note b.~~

- ~~12. Prior to requesting approval under Section 224 of the Resource Management Act 1991 the consent holder shall provide a written statement to Council detailing how the general conditions above and conditions of Stage 3 of this consent have been met.~~
- ~~13. That Stage 4 shall proceed in general accordance with the application received by Council on 23 January 2015 and amendments received on the 5 February 2015 and 24 February 2015 including the updated subdivision plan drawn by Colin Fink – Land Surveyor dated “24/2/2015” job no “214068” and held on Council file 201-2015-2-1, except as required by the following conditions.~~
- ~~14. That Stage 5 shall proceed in general accordance with the application received by Council on 23 January 2015 and amendments received on the 5 February 2015 and 24 February 2015 including the updated subdivision plan drawn by Colin Fink – Land Surveyor dated “24/2/2015” job no “214068” and held on Council file 201-2015-2-1, except as required by the following conditions.~~
15. That a Right of Way easement of no less than 6 metres as marked on the Subdivision Plan dated “29/6/17” and “Job no. 214068” for the purposes of access of Lots 4, 6 & 7 be duly granted or reserved.
16. The consent holder shall upgrade and seal the existing vehicle crossing to proposed Lot 4 and the right of way to Lots 6 & 7 in compliance with the standards set out in Appendix 12 of the Tararua District Plan.
17. That the Rights of Way Access must be formed, sealed and designed in accordance with New Zealand Standard 4404: 2010 Land Development and Subdivision Infrastructure Rural All other situations Figure E8.
18. Prior to requesting approval under Section 224 Resource Management Act 1991 for Lots 4, 6, & 7, the consent holder shall provide a certificate from an experienced and qualified Chartered Professional Engineer or Professional Surveyor to the Planning Manager of Tararua District Council that:
 - a. The physical works have been carried out in accordance with the conditions of consent approved by Council.
 - b. The physical works meet the relevant NZS 4404:2010 standards.
19. Prior to requesting approval under Section 224 of the Resource Management Act 1991 for any stage, the consent holder shall provide a written statement to Council detailing how the relevant conditions above have been met.

Advice Note:

- All other conditions of the resource consent shall remain unchanged and in force.
- On applying for building consent or for the development of any of the proposed allotments please contact the Area Supervisor of Tararua Alliance on 06 374 5341 regarding the location, formation and sealing of the vehicle crossings.

1.5.1	201.2014.38.2	A M Arts & SHB Trustees Limited - 104 Cowper Road, Dannevirke
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Replacement of condition 1 with the following condition:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 21 November 2014 and 28 September 2017 including the subdivision plan drawn by C G Bone – Land Surveyor dated ~~“November 2014”~~ “November 2014 Amended September 2017” and held on Council file 201-2014-38-1 and 201-2014-38-2, except as required by the following conditions.

2.4 Title separations

Pursuant to section 226 of the Resource Management Act 1991, the following certificates have been issued to certify that the allotments are in accordance with the District Plan:

1.6.1 **209.2017.9.1** **L Y & S Wong and Tararua Trustees (2010)**
Limited - 51A-E Mangahao Road, Pahiatua

Tararua District Council provide a certificate to the effect that Lots 1- 5 DP 434371 held in CFR 627481 have previously been deposited in accordance with section 224 with no changes since this time therefore meet the requirements..

3. Recommendation

3.1 That the report from the Planner dated 13 October 2017 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the approvals granted are noted.

Attachments

Nil.



Report

Date : 19 October 2017

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Staff Report - October 2017**

Item No : **11.12**

Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 20 September to 18 October 2017.

Key Points

LGNZ National Visit

The new President of LGNZ, Mayor Dave Cull of Dunedin, and the Deputy CE – Engagement Helen Mexted, met with senior staff and some elected members at the start of the month. The goal was to improve engagement between Councils and members of the National Council of LGNZ. They have advised they appreciated the opportunity to discuss the key issues facing our council and the wider local government sector. National Council will use this information to shape LGNZ's priorities for the year ahead.

They were encouraging our Council to look into the Council Mark excellence programme, which is an external audit of delivery on goals and objectives. Once the new Council Mark prospectus comes out, we will present a paper to Council on the merits of this for their consideration.

Revised Procurement Policy

Following the two-day procurement workshop for staff from both the Tararua Alliance and Council at the end of September, we engaged Frank Aldridge to rewrite our procurement policy. This new Policy provides consistency across those other Councils who are using Frank's specialist procurement skills, reflects the recommendations from Audit NZ, and enhances the controls on robust supplier relationship management. Council's Audit and Risk Committee considered and recommended the adoption of this Policy at their October 2017 meeting.

Tararua Alliance Sealing Team

Reviews of residents' concerns on how long patches were left unsealed in the urban area, highlighted the need to avoid reliance on specialist subcontractors. The Alliance assessed if the hurdles on plant, people, training, health and safety, and environmental aspects could be overcome in order to create a sealing team within the district. This has now been delivered, with the ability to do first coat sealing capabilities. Whilst it has generated five new job opportunities that have all been filled by locals, it reflects the "best for network" objectives for the Alliance.

Sealing of Document

The Mayor and Chief Executive signed the following document under the Council's common seal:

- Deed of licence for grazing Raumati Hall land - Bentley Matthews

Tararua Alliance

Executive Summary

Although the wet weather continues, solid progress was made across most activities. With daylight saving starting, crews are increasing their hours to take advantage of those days where weather is suitable for construction. To avoid an increase of the number of health and safety and/or plant damage incidents, our Delivery Team arranged an All Staff Toolbox to get everyone thinking about health and safety, and to mitigate the risk of accidents.

The health and safety (H&S) of our subcontractors is a priority also. This includes ensuring they have the required policies and processes in place, or helping them to develop these to an appropriate standard. Recent WorkSafe investigations, enforcing the latest H&S legislation and the resulting implications, mean a consistent H&S standard for all Council contractors and subcontractors is increasingly important. We are also working with wider Council staff on this.

The Tararua now has a surfacing unit! It has taken a lot of hard work to establish this, with plant, people, training, health and safety, and environmental aspects all to be covered. It creates first coat sealing capabilities in Tararua, which is work that previously had to be done by sub-contractors from outside the district. In due course, this will save time and money as well as generating five new job opportunities that have all been filled by locals.



The recently established Tararua surfacing team

We have received the final report from the NZ Transport Agency's Investment Audit, something they do periodically with all councils. It was a great result, with the top rating ('Effective') awarded for all categories. As described in NZTA's report, a rating of 'Effective' indicates that effective systems, processes and management practices used for investment management, Transport Agency and legislative requirements have been met, and no deficiencies have been identified, although opportunities for improvement may be identified for consideration. A great result!

	Issue	Rating Assessment*
Q.1	Previous audit issues	Effective
Q.2	Financial management	Effective
Q.3	Procurement	Effective
Q.4	Contract Management	Effective
Q.5	Professional Services	Effective

NZTA Audit Assessment Summary

The impact of the Manawatu Gorge closure is still being felt on our local roads, with increased traffic volumes and vehicle speeds creating additional hazards. We have received great feedback regarding the centreline and raised reflective pavement markers (or cats-eyes) installed on Gorge Road and Ballance Valley Roads. We are looking to complete further safety improvements on routes such as this, with technical road safety assessments planned to be completed soon. We have been made aware that some truck drivers are ignoring the weight restricted bridge on Oxford Road, near Woodville, despite the numerous signs and have raised this with the Police CVIU team.

As we creep (or sprint!) closer to Christmas and the summer season, there will be an increase in the amount of work being carried out across the district. 3Waters, pavement and surfacing renewals will be ongoing, as well as construction of the remaining flood damage repairs.

Planning

Roads

Network & Asset Management

Validation of the pavement and surfacing renewals forward works programme for next financial year and beyond has begun. This will enable early survey and investigation to be completed, as well as the full pavement designs.

The valuation of the road network and associated assets has been completed, utilising the latest asset inventory data and providing greater clarity of our network. With the increased confidence in our asset data and the data collection of structures, retaining walls and culverts, we are expecting some increases to the network value, however the full extent and implications are still unknown. We are working with Council's Finance Team to understand the changes, the implications, and to better align asset management and financial management.

We are yet to receive formal feedback regarding the Transportation Activity Management Plan submitted last month as part of the 2018/21 National Land Transport Programme, but have had brief, informal discussions suggesting it is OK.

Pahiatua Main Street Upgrade

The Registration of Interest (ROI) for landscape and 3Waters designers closed last week. We had a good number of responses with submissions from very reputable companies. A draft Request for Proposal (RFP) has now been sent out to the short listed tenderers, which will be finalised after the pre-RFP workshops.

GPR (Ground Penetrating Rader) investigations are planned to be completed shortly, confirming the extent of underground infrastructure in the area – both Council's and other utility operators. The work has taken longer than expected due to the quantity of underground services that was found to be much more extensive than originally estimated. The quantum of known assets that were previously unknown has proven the investigations to be very worthwhile, and will save both time and costs when construction begins.

With Council's Economic Development Team, we are also currently working with a videographer to put together a short video to assist with community consultation.

Saddle Road Upgrade

We continue to assist the NZ Transport Agency progress the Saddle Road Upgrade project. Land agreements are almost in place for Site 4 at the summit, with construction planned to start after Labour weekend. To reduce disruption to motorists the majority of the works will be carried out at night, between 6pm and 6am.

Designs are currently being finalised for the dropout on the Woodville side of the Saddle Road, with construction planned to begin within the next month. The site is being monitored in the meantime and is currently stable with no recent changes.

Route 52 Washout

We have engaged consultants to assist with the design of a permanent solution to the Route 52 washout, between Tiraumea and Alfredton. When weather allows, excavations continue to locate the existing culvert - which is more than twelve metres below the original road level. Council's new drones have proven valuable at this site, with birds eye view images (such as the one adjacent) and basic 3D models able to be created following a quick fly.



3Waters

Network & Asset Management

Preparation of the Water, Wastewater and Stormwater Asset Management Plans has been a key area of focus this month, as part of Council's Long Term Plan development. Additional effort has been placed in progressing network criticality assessments, forward works forecasting and updating our strategic documents.

CCTV assessments of underground wastewater and stormwater pipes continues and is currently focussed in Pahiatua.

Stormwater Modelling

Stormwater modelling, including developments, is progressing with the draft report recently received. The report expands on Council's proposed concepts, with further development and engineering by stormwater subject matter experts. Analysis and review of this report will assist us to develop the next capital project programme, and indicate which projects will provide the greatest value for money.

Vogel Street Stormwater Development

We have engaged The Property Group to assist with landowner communications and legal processes, including easements, for this project. Engagement with the landowners is the next key step for this project, and a key risk to its success in removing rainwater entering the wastewater network.

Delivery

Roads

Maintenance

Our sealed road pavement maintenance programme is progressing well, with repairs being completed in preparation for the resurfacing season, as well as addressing some of the key faults around the district. The stabilising unit will be seen on many roads, and currently is around Dannevirke before heading east.

The graders continue to travel the network restoring the surface and shape to our unsealed roads. Maintenance metal has recently been applied to Daggs Road, Flat Bush Road, Castle Hill Road, Bartons Line, Foughys Road and Dews Road. More significant work has been carried out on Franklin Road and Birch Road to address the increasing damage caused by forestry activities. This has also included renewal of the pavement and drainage assets.



Work completed on Birch Road

Our drainage crew is also busy removing high shoulder and clearing surface water channels. Work has recently been completed on Route 52 (section 121), Castle Hill Road, Mangahei Road and Okarae Road.

The heavy vegetation cutting has been completed, with zones 7, 8 and 4 all travelled over the past three months. Vegetation control will now focus on roadside berm mowing, starting shortly in the north of the district with a full network mow planned to be completed before Christmas.

Renewals

Pavement rehabilitation construction has begun with a site on Weber Road near the 30km mark, now underway. Upon completion of this site, the crew will move west to carry out work on Top Grass Road, Smith Road and Te Rehunga North Road.

Our resurfacing programme is planned to begin in mid-late November.

Other Projects

Emergency Works

Good progress has been made addressing the damage from July's floods, with only 34 of the 565 identified sites left to be completed. Eighteen of these require engineered repairs, which the Planning team are working on.

The temporary road on Route 52, between Tiraumea and Alfredton, is now open to heavy traffic. This follows ongoing rain resulting in delays to construction of a permanent repair at what is already a complex site.



Tuturewa Road Retreat, to address a dropout

Huxley Street Footpath Construction

Construction here is in the final stages, with the footpath constructed and the traffic calming devices completed. Line marking and some minor asphaltic concrete work will be finished in the near future.

3Waters

Maintenance

Reactive maintenance has been relatively quiet during September, with 58 customer requests responded to during the month. This consisted of 13 toby replacements, 12 water lateral leaks, 25 minor water related attendances and 7 minor sewer attendances.

Exercising of sluice valves on the water reticulation network is currently being completed. This is carried out annually to ensure the valves are functional, and to identify any required maintenance.



Repairs being carried out on the Laws Road watermain



Fat in the Station Street Sewermain

We have also dealt with a tomo that formed in Station Street, Dannevirke, near KFC. Due to the close proximity of fibre optic cables, including the main east coast fibre cable, a hydro-excavation unit was utilised to excavate the area. During initial investigations it became clear there is a lot of fat within this section of sewermain promoting a rat infestation, subsequently contributing to the failure of the sewermain. We are working with the Regulatory Team to try and reduce the amount of fat being discharged to the wastewater network, and will also begin a baiting programme around this area.

Renewals

We have carried out pressure testing and disinfection testing on the new watermain in Sedcole Street, Pahiatua, with both tests passing. We are awaiting microbe and bacteria results from the laboratory prior to cutting in and livening up this new asset.

Installation of the new watermain in Neptune Street, Dannevirke, is also largely complete. Surfacing of the road is going to be carried out in the very near future.

Programmed to be completed next is the sewermain in London Street, between Denmark and McCullum Streets in Dannevirke.

We have also been busy further developing the three year renewals programme for 3Waters reticulation assets, to enable budgeting and planning.

Other Projects

Two new service connectives have recently been installed for newly constructed homes in Woodville and Dannevirke.

With the Council Plant & Property Team, our crew assisted with the clearing of waste material from the sewermain stone trap in Easton Street in Dannevirke . A large amount of material needed to be removed, highlighting the importance of having this activity in our routine maintenance programme, to ensure the Dannevirke wastewater network functions effectively.



Material from sewermain stone trap

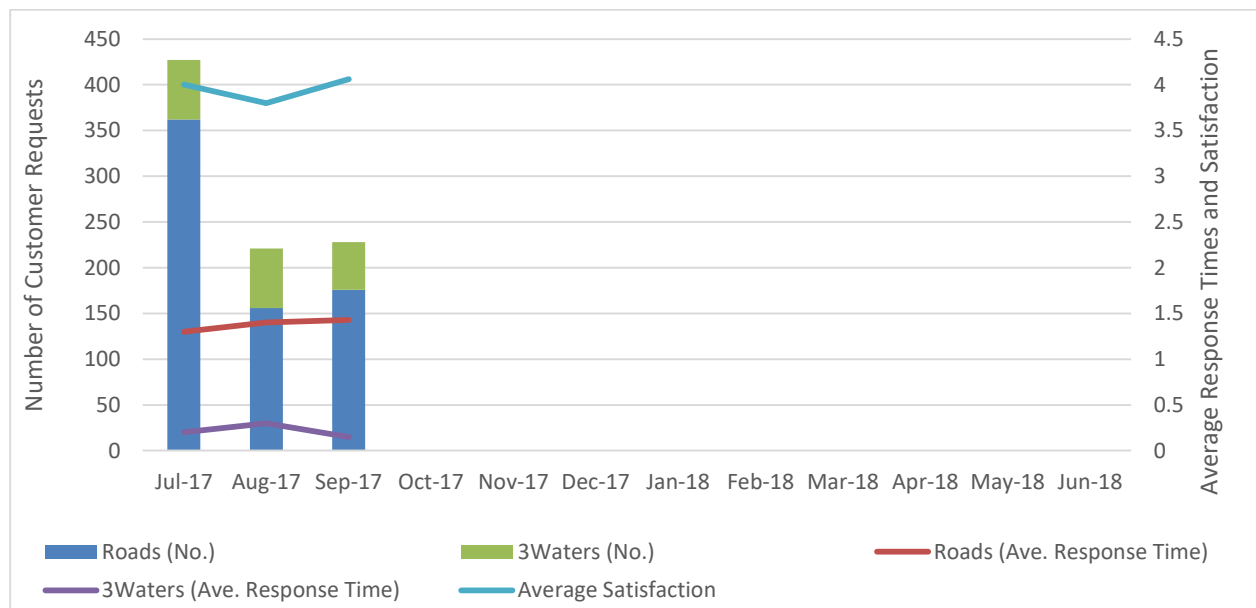
We continue to have problems with household rubbish and green waste being disposed of in open drains, especially around Dannevirke. This rubbish catches on the inlet structures behind Mitre10 and Alma Street, causing blockages and surface water flooding. We have identified these as hot spots and regularly monitor these sites prior to and during forecast rain events. An article regarding this is also going in the Bush Telegraph.

Performance

Customer Management

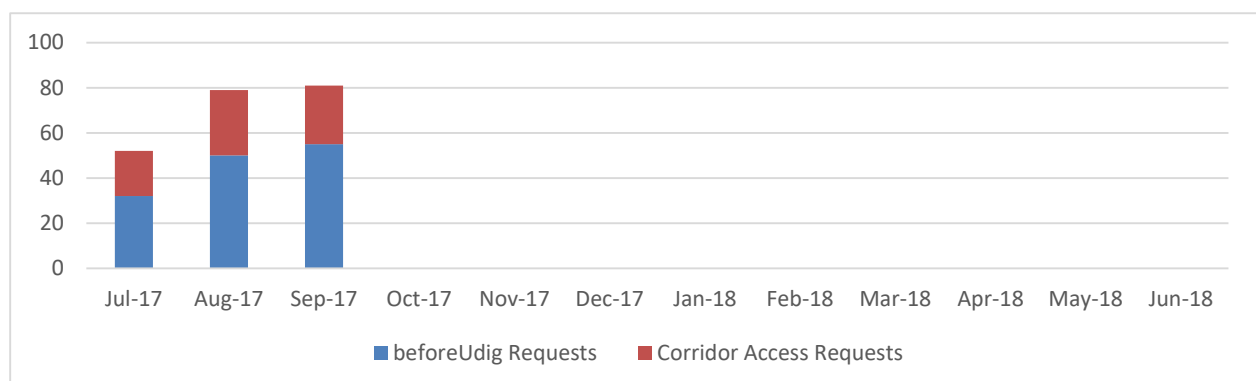
Over the month of September, 176 customer requests were received for roads and 52 for 3Waters. Customer request response times continue to be well within the five day requirement, with a month average of 1.4 days for Roading and 0.2 days for 3Waters.

Feedback scores also continue to trend well, with an average satisfaction level of 4.0 out of 5 for September.



Corridor Access Requests

26 Corridor Access Requests and 55 BeforeUdig requests were submitted during the month of September. We continue to find that many people do not fully understand requirements in the nationally set CoPTTM (Code of Practice for Temporary Traffic Management) and the NZUAG (New Zealand Utilities Advisory Group) Code of Practice and we continue to assist people with the application and approval process.



Traffic Management

Six temporary traffic management sites were audited during September, with four Tararua Alliance and two other sites completed. All sites achieved above average scoring, with a contractor being given an exemplary assessment due, in part, to staff providing a safety induction. In particular an external contractor scored an above average score (-5) due to an onsite safety induction. It is positive to see non-Council contractors are also recognising the importance of health and safety, through well managed traffic management.

Performance Dashboard

	KRA	Name	Frequency	Comments	
RESULTS	PEOPLE RESULTS	Alliance Team Safety	Monthly	Only 36 Safe Behaviour Observations (SBO) were undertaken in September against a target of 40	!
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0	✓
	CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were responded to on time during September	✓
		Effective Communication	Monthly	Average feedback score was 4.0 out of 5	✓
		Minimise Operational Impacts	3 Monthly	3 compliments and 1 complaint have been received over the past three months	✓
	SOCIETY RESULTS	Compliance with TMP	Monthly	6 traffic management audits were carried out and all sites achieved good scoring. In particular an external contractor scored an above average score (-5) due to a site induction given to our staff prior to entering the site	✓
		Zero Harm – Environment	Monthly	Site safety audits results have all been to an acceptable high standard.	✓

Non-Financial Performance

Description	Detail	Unit	Sep-2017
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	0
	Loss Time Injuries (LTI)	No.	0
	1st Aid Treatments	No.	0
	Near Miss Reports	No.	0
	Site Observations	No.	36
TMP Compliance - Alliance Sites	Total Audit Score	No.	16
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	4
	Total No. Sites Audited	No.	4
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	-5
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	2
	Total No. Sites Audited	No.	2
Overall Standard	Total of All Sites Audited	No.	6
	Total Non-Compliant Sites	No.	0
Effective Communication	Total Number of Customer Surveys	No.	22
	Overall Feedback Score	Index	4.1
	No. Scoring Below 3	No.	1
Timely Communication - 3Waters	Total Number of Three Waters CRM Received	No.	52
	Average Completion Time	Days	0.2
	Total Number of CRM open	No.	0
	Number completed within target	No	52
	% Target	%	100%
	% Carried to following month	%	0%
	% Completed on Time	%	100%
Timely Communication -Roading	Total Number of Roading CRM Received	No.	176
	Average Completion Time	Days	1.40
	Total Number of CRM open	No.	0
	Number completed within target	No	176
	% Target	%	100%
	% Carried to following month	%	0%
	% Completed on Time	%	100%

Plant and Property Group

General

Staff have been busy with attending water conferences, meetings and procurement workshops over the last few weeks. Eric Bonny attended the Asia Pacific Conference on membrane treatment plants held in Australia and delivered a power point presentation on the Dannevirke Treatment Plant. Craig Brown has completed his second Block Course for his Certificate in Water Treatment in Wellington. The team has managed to ensure all 'business as usual' has been covered and dealt with over this period.

Our staff attended The Way Forward after Havelock North – Drinking Water Workshop was held in Hamilton the day before the annual Water NZ Conference & Expo late last month. Discussions were held around what happened in Havelock North and that contamination of the water supply was the most likely cause. Ministry of Health presented how the health events unfolded from the first confirmed case of Campylobacteriosis received from the Havelock North rest home through to the 5,500 people affected and how the systems coped with the event. Water Safety Plans (WSP's) were very high on the agenda, not only in New Zealand but globally.

There is a Local Authority Property Association Conference (LAPA) in Rotorua coming up early next month which staff will be attending. The programme for the conference includes updates of the Reserves Act, Leases, Seismic Assessments and earthquake prone buildings, projects and Asset Management prioritisation.

Ngati Kahungunu Iwi has drafted a scoping report with approximate costings for consideration in regards to the Woodville wastewater consent.

Rangitane Iwi has advised that progress on the Cultural Values Assessment (CVA) is not going well, as all the historian/researchers they have used in the past are currently unavailable, and they are still looking for someone to undertake the work.

Our new wastewater treatment team leader, Terry Lamb, started last week. Terry spent the last week visiting the different treatment plants and getting an overview as to how each plant operates.

Solid Waste

Exit of Kerbside Refuse Collection

Council's contract in relation to kerbside refuse collection with Budget Waste ended 30 September 2017. The transition has gone reasonably well, although our customer services team are fielding calls in regards to missed collections of yellow bags.

Wilson Gardens Services in Eketahuna now have their own refuse stickers and have done a mail drop covering the Eketahuna, Alfredton and surrounding areas stating they have a refuse collection service available. They have advised that they have had a lot of interest so far.

Adam Appleton now has his own refuse stickers and will provide a mailbox drop in the Herbertville area offering his collection service.

Dave and Heather Monk will also be selling their own stickers within the Pongaroa Township and providing a kerbside collection service within the town boundary.

The Pahiatua-Pongaroa Mail Contractor has been in touch with the residents at Makuri offering a private arrangement to take their refuse to the Pahiatua Transfer Station.

Council officers have been trying to find someone to offer a collection service to properties at Akitio beach but so far have been unsuccessful.

Woodville Transfer Station

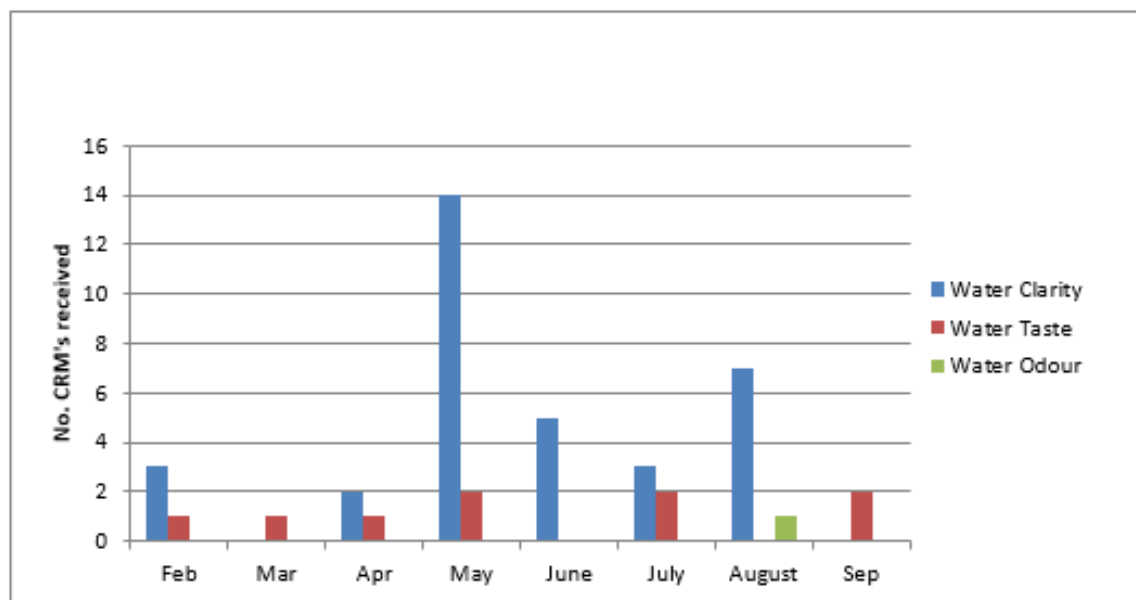
Council officers have recently met with Gerard and Raewyn Murray over the purchase of the Woodville Transfer Station and presented them with the recent valuation that Council had arranged for this property. The Murrays are now going to get their own independent valuation, and after this Council will meet with the Murrays to start price negotiations.

Eketahuna Transfer Station

The concrete pre-cast slabs have been installed and all metalling and drainage for leachate have been completed. A clean up around the exiting kiosk and landfill entrance will be done in the very near future.

Utilities

Water Quality CRM's



Two taste related CRM's were reported for the month of September, one was regarding the Dannevirke water supply and the other was regarding the Pahiatua supply.

District Water Usage

September	Dannevirke Reservoir 2 Export	Pahiatua Bore Intake	Eketahuna Plant Import	Woodville Plant Production
1/09/17	3334	498.57	517.8	1043.1
2/09/17	3214	567.04	405.6	1027.3
3/09/17	3151	19.94	445.1	1046.8
4/09/17	3625	614.81	442.5	1060.1
5/09/17	3681	512.11	359.5	1044.5
6/09/17	3428	504.79	434.2	1044.4
7/09/17	3515	464.75	446.4	1034.6
8/09/17	3432	634.06	406.9	956.7
9/09/17	3085	653.11	534.8	1021.8
10/09/17	3201	61.77	666.9	1058.7
11/09/17	3325	70.99	679.2	1038.2
12/09/17	3336	63.93	444.9	1033.8
13/09/17	3289	163.08	346.7	1058.3
14/09/17	3426	72.87	325.8	1044.6
15/09/17	3510	443.95	366	1080.4
16/09/17	3109	22.44	295.1	1028.6
17/09/17	3275	458.1	331.2	1035.7
18/09/17	3108	544.88	368.6	1032.2
19/09/17	3280	23.17	306	987.5
20/09/17	3361	575.77	368.9	1094.7
21/09/17	3374	564.67	300.9	1056.1
22/09/17	3427	91.62	306.9	1010.8
23/09/17	3368	545.28	379	1034.6
24/09/17	3400	474.82	352.3	985.2
25/09/17	3697	591.97	358.6	1062.9
26/09/17	3496	523.7	330.1	1061.8
27/09/17	3507	503.48	391.5	1108.8
28/09/17	3437	606.8	335.8	1062.2
29/09/17	3494	100.55	296.3	1102.7
30/09/17	3398	46.69	392.5	1079.2

District

All treatment plants throughout the district are operating well with no major issues.

Dannevirke

The concrete pad for the chlorine facility at the treatment plant has been poured.

Pahiatua

The vertical alignment and metalling of the track up to the new reservoir site is approximately 60% complete. 150mm of topsoil has been removed from the reservoir site and we are awaiting the final design from Tasman Tanks for the new tank so that Morris & Bailey can price the concrete foundations.



Woodville

The contractor is ready to start excavation again in early November, subject to weather and suitable ground compaction.

Norsewood

The survey relating to water tank and infiltration has now been completed. The analysis is to be done.

Akitio

The containerised treatment plant will be leaving Filtec's Auckland factory on 15 November.

Water Safety Plans

The summary of discussions regarding Water Safety Plans at the Drinking Water Workshop included:

- Identify, quantify and manage risk
- Communication between organisations
- Compliance requirement rather than a risk management tool
- Sampling should be more thorough
- Critical control points, ie chlorine point
- System Assessment – Can the water supply chain deliver safe water
- Monitoring is a control measure
- Management of Communication – Response Plan
- What is the risk?
- How we manage risk?
- Knowing your systems
- Understanding the WSP – use it as a living document

Some of the expected changes that may come out following the second Havelock North Inquiry are:

- Changes to Drinking Water Standards
- Compulsory treatment
- Compulsory chlorination
- Changes to sampling – qualifications / certificates
- Certification of operators / managers (mandatory)
- Drinking water assessors – more power
- Changes to the Act
- National body
- Widespread district reform

Community Drinking Water Supply Risk Assessment

Horizons Regional Council, in conjunction with the CEs of the region's territorial authorities, discussed setting up a group of water managers to develop a collaborative approach between themselves, territorial authorities and health board personnel to achieve the best management systems for drinking supplies in the region. The approach recognises that each organisation holds information and is responsible for managing different aspects of a safe drinking water system, but that information is not readily shared between the organisations at present. The development of a database will enable an ongoing evaluation of contamination risks to the water supplies and thereby identify high risk supplies so that appropriate action can be initiated to address the contamination threats that exist.

Wastewater

Dannevirke Wastewater Ponds

The last baffle is waiting to be installed along with the aerators.

Eketahuna Wetlands

Opus Hydro staff have been on site checking the ground water system to identify if there could be any interference from the wetlands to the upstream and downstream monitoring points. We have taken some soil samples for analysis.

Dannevirke Membrane Replacement

The engineer is continuing to work on the membrane frames. We will start replacing the membranes in the next couple of weeks. This is on track to be finished by the end of November.

Property

Housing for the elderly

78 flats are presently occupied; there is currently 1 vacant flat that is waiting renovation, which is:

Ruahine Flats, Woodville

We are looking to redo this unit.

Reconfigure Ruahine Flats, Woodville

We have been in contact with an architect and have sent him plans to look at the feasibility of modifying the layout of the flats.

Eketahuna Flats

The repairs at flat 2 have been completed and the tenant has moved back in.

We are waiting for the vinyl to be laid in the bathroom of flat 3. This will be done the week starting 16 October 2017.

Camping Grounds

Statistics

	September 2017	September 2016
Dannevirke	321	316
Pahiatua	338	184
Woodville	49	
Eketahuna	165	188

Eketahuna Camping Ground Additional Toilets

The concrete block walls for the Eketahuna Camping Ground additional toilets have been completed. With the saturating weather, progress on the toilets has unfortunately slowed down. It is envisaged that these will be completed before the busy camping season starts.

Cemeteries

Statistics

September	Burials	Ashes
Mangatera	2	0
Mangatainoka	2	1
Old Gorge, Woodville	0	1
Pongaroa	1	0

Cemetery Enquiries

Enquiries have been busy over the last couple months with approximately 15 received just for the month of September. This includes people wanting to reserve plots and/or obtain information for family trees dating back to the late 1800s as well as more recent enquiries regarding burials throughout the district.

Stillborn Section – Mangatera Cemetery

During the high winds in September a gum tree fell over the fence in the Mangatera Cemetery Stillborn section. Luckily no headstones were affected and the fence has since been repaired.



Leases

Ormondville Grazing Permit

Council is in the process of organising the new Grazing Permit.

Parks and Reserves

General

The entire district has experienced heavy rainfall over the last month and the ground is sodden, thus stormwater is struggling to drain away. This has caused issues with trying to keep on top of the mowing.

Ferry Reserve

The holding tank for the old toilet is being emptied on 13 October 2017. The tank as well as the toilet are being water blasted and it will then be removed on 16 October 2017. The old toilet will initially be stored in the old Infracon yard before being installed in the Ballance Domain later in the year.

The three new toilets replacing the old toilet will be installed mid-late October 2017. The new toilets are made by Perma-loo from Gisborne. They are part of the Government initiative to assist with facilities for freedom camping with significant subsidy towards the new units.

Administration and Community Buildings

Exterior Painting

We are in the process of procuring the exterior preparation and painting of the following buildings:

- Dannevirke Civic Centre
- Dannevirke Civil Defence Complex
- Dannevirke Domain Grandstand & Sheds
- Dannevirke Gordon Street Flats
- Eketahuna Domain Grandstand
- Remainder of Pahiatua Town Hall
- Pongaroa-Akitio War Memorial Hall
- Woodville Centennial Flats

We received two registrations of interest and both registrants have been invited through to the RFP stage that will commence on 16 October 2017. It is intended that the process will be completed and a contract awarded by mid-November.

Strategy and District Development

Tararua Aquatic Community Trust

The pool facility has been very busy over the school holidays and staff have been pleased to see it being used and supported by families and schools. It is essential for the facility to be well used. The Trust has already found it necessary to increase the fees on 1 October 2017 to recognize the higher costs associated with operating the facility, so spreading the costs amongst more people does improve its viability.

Both the Aquatics Manager and the Assistant Aquatics Manager have completed the third and final module of the NZ Standards for Water Treatment of Pool Operations. The Trust was successful in receiving a contribution towards operational costs for October. Staff hours are adjusting to better reflect low use times. New Trustee, Jesse Hobart, has found it necessary to formally withdraw from the Trust for reasons related to being a US citizen, while Matt Augustine has also tendered his resignation due to many other commitments.

It is only two months from the 20th anniversary of the pool opening, and the Trust is now seeking sponsor(s) for the planned celebration.

Drone Project

The lowest cost drone has already paid for its initial capital cost in the work it has performed in its first month of use. 3-D rendering software is now being used with the video footage for analysis and as a visual tool. We are already receiving requests for promotional drone work and can see opportunities to help identify suitable sites for the mobile black-spots. We have also received a request from the company we work with to harvest honey on Council land who wish to use their own drone to review the area on or near Birch North forest to identify Manuka stands.

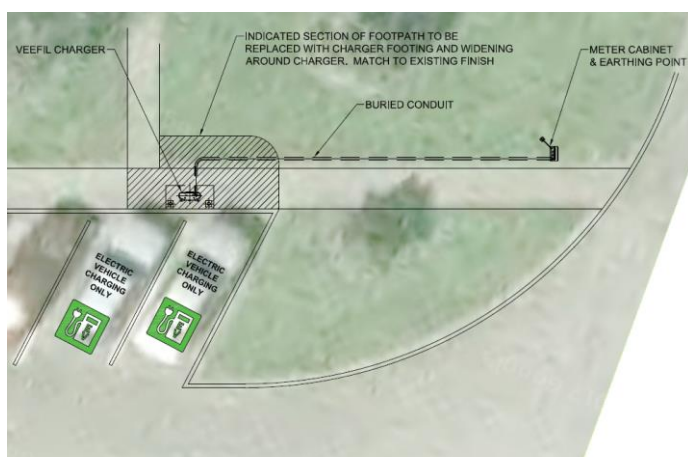
Bush Multisport

Bush Multisport Trust is developing their detailed plan for implementing stage one of their park floodlight LED replacement project. This project has Council funding support. The preliminary assessment is that some of the light poles may need to be upgraded and an engineer's report is being sought to confirm the requirements and current status of pole loadings, as the intention has been to re-use the existing poles.

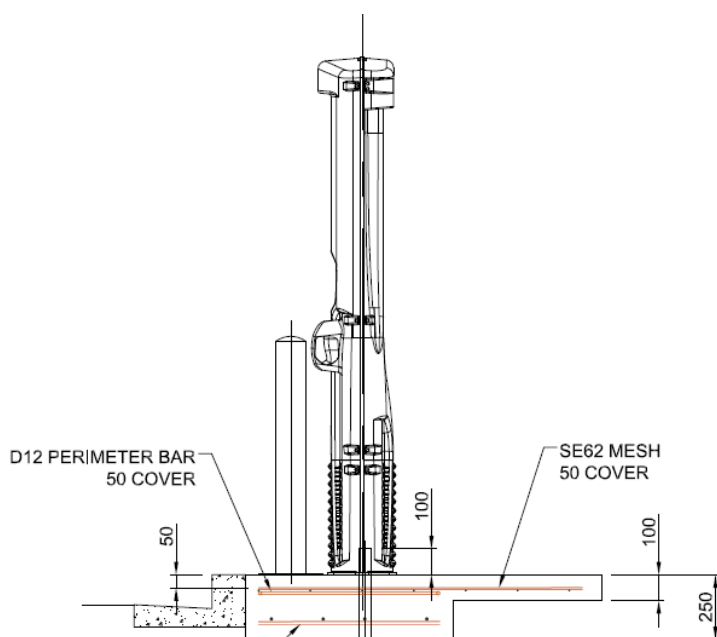
Electric Vehicle Charging Stations

Charge Net NZ is in the final stages of authorizing Scanpower to install charging stations in Dannevirke and Woodville. The two charging stations have already been delivered to Scanpower for installation. The Eketahuna plans have not been finalized and this process has been complicated by the need to upgrade the likely transformer at its power source. Further discussion on the site options has also been requested by the Eketahuna Community Board.

Image below: 22 Gordon Street, Dannevirke



Site Plan (overview)



CCTV Update

The Upper Domain has had ducting laid around the Cenotaph memorial and playground to enhance the camera coverage already in place in the Domain. The Cenotaph has been vandalised in the past. Duct for power to be installed to the back of the Cenotaph has also been laid for ANZAC day events. An additional light is being planned for a darker area of the Domain for safety purposes, while a pole has been placed close to the road footpath that will pick-up movement in and out of the park, and that of SH2 traffic flows.

Picture below: New Poles installed in Dannevirke Upper Domain for CCTV Cameras



In other matters, minor vandalism has damaged two cameras in the Dannevirke CBD with good footage of the crime being provided to the Police. License Plate recognition cameras and software is also on target to be installed before Christmas on High Street for the Dannevirke Promotion and Development Inc. Society.

Economic Development and Communications

Economic Development

Business

Social Enterprise World Forum

Mark Maxwell, Economic Development Manager, attended the Social Enterprise World Forum in Christchurch. Over 1,500 people attended, with 40% international. Rangitane Iwi were also represented at the Forum.

Key takeaways from the Forum were:

- Social enterprise is relatively new to New Zealand and people are struggling to settle on a definition. The spectrum flows from charities that operate a business activity to businesses with a social message.
- Social enterprise is very attractive to young people, particularly millennials, who want a clear purpose in their business or job.
- Funders, including Central Government, are taking a keen interest in social enterprise as they see it as an opportunity to reduce demand on current resources.

Social enterprise provides Tararua with job creation opportunities and three potential projects are being considered for further investigation at present. These are in the areas of pest control, horticulture and hospitality.

Opportunities for Job Creation

Mark and Deputy Mayor Allan Benbow attended a meeting with a local businesses seeking to expand current operations. There are approximately 10 short term job creation opportunities and potentially another 20+ to follow.

Infometrics

Mark arranged a meeting with Infometrics, who currently provide economic data available on the Tararua District Council website. Raj Suppiah and Malcolm Thomas also attended. The current information is very detailed but only updated annually so becomes quickly out of date. A new contract has been arranged for Infometrics to provide a reduced data set but quarterly. All felt this would be much more relevant for Council. We will shortly arrange for the website to be updated with the new link.

Innovate Competition 2017: Top 6 Announced

We're very excited to announce the top 6 finalists for the Innovate competition:

- **Stephanie Buckeridge**
- **Rachael Farrell**
- Paul Simpson
- Mitch Williams
- Dion and Matt Lynch
- Arthur Chin

We are extremely proud of the two finalists from the Tararua District:

- **Stephanie Buckeridge**
Mentor | Peter Ellingham
The Scrub Collab - handmade, chemical-and-nasty-stuff-free body scrubs. Stephanie is a young entrepreneur, local Massey graduate and will really benefit from Innovate.
- **Rachael Farrell**
Mentors | Lyn McCurdy & Ian Harvey
A web based directory and information service providing practical guidance and care ideas for those coping in the first days after a death. Rachael is from Dannevirke and after experiencing this first hand, she decided to do something about it - to help those in need and her community.

For information on the other four finalists, please visit <http://innovate2017.co.nz/top-6-1>

Business Support

- Mark took an enquiry from a property owner in Pahiatua and discussed the options for the property's use.
- A couple who have moved to Dannevirke recently were referred to the Tararua Business Network by a past client. After a face-to-face conversation with the couple it was clear they were well equipped to operate a successful business. They are on our register to receive information.
- A young lady who has been training in her field for a few years, and who is now ready to launch her service and product sought information about "how to do it right". Angela discussed with the client the time she has to spend on her business, what processes, supports and plans she already had in place, and what other business management aspects she needed to consider.

Workshops and Training Opportunities

▪ Understanding GST Workshop (Inland Revenue)

This free seminar was presented by Inland Revenue on 27 September in Dannevirke. The workshop focused on what is GST; GST registration; record keeping - cash book; basic adjustments; GST filing (online and manual) and payment; Inland Revenue's online services including how to use their interactive "Tool for business".

The next Inland Revenue workshop, "Introduction to Business", is scheduled for 22 November in Pahiatua.

This set of two Inland Revenue workshops is alternated between Pahiatua and Dannevirke over the course of the year.

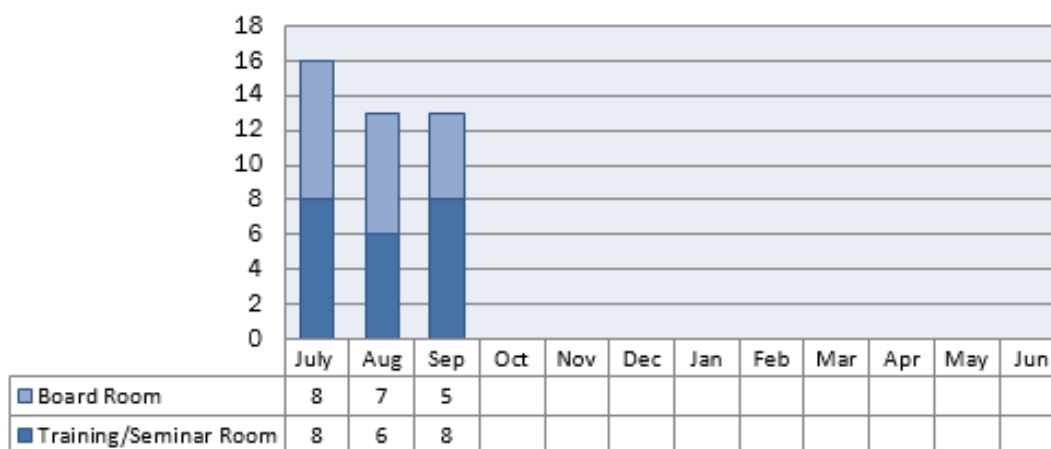
Geographic Statistics (1 July 2017 – 30 June 2018)

Business assistance provided by the Tararua Business Network in the 2017/2018 financial year.



Use of Facilities (1 July 2017 – 30 June 2018)

NB: These results do not include use of the rooms by internal council members and staff.



Marketing

NZ Events Association

Mark and Kimberley Stevens, Marketing and Communications Administrator, met with Lyn Cheyne from the NZ Events Association to explore opportunities to work together. Lyn provided useful information for consideration when developing an events strategy. She is also seeking to develop a regional meeting of event organisers in due course.

Community

2017 Trustpower Tararua District Community Awards

Voluntary groups from around the district gathered with representatives from Trustpower, the Tararua District Council, and the community at the Dannevirke Sports Club on 19 September to hear how 15 groups and two students are making an impact in their community.

Winners and runners up of the 2017 Trustpower Tararua District Community Awards were:

Youth Community Spirit

Joint Winner – William Menzies

Joint Winner – Mycah Keall

Heritage and Environment

Commendation – Dannevirke Volunteer Fire Brigade

Runner up – Pukaha Mount Bruce

Winner – Norsewood Promotions

Health and Wellbeing

Commendation – Elske Day Centre for over 65's

Commendation – The Woodville Pantry

Runner up – Executive Committee Eketahuna Health
Committee

Winner – Pongaroa Fuels Stop INC

Arts and Culture

Commendation – Radio Dannevirke

Runner up – Pahiatua Repertory Society INC

Winner – Eketahuna Our Town Information Centre

Sport and Leisure

Runner up – Dannevirke Tigers Rugby League Club

Winner – Pahiatua Wheel Park

Education and Child/Youth Development

Runner up – Te Wananga O Tamaki Nui a Rua

Winner – Bush Blue Light

Supreme Winner Pahiatua Railcar Society

Pahiatua Railcar Society will go on to represent the Tararua District at the 2017 Trustpower National Community Awards, which will take place in the Queenstown Lakes area next April.

HEART of the Community

This project is a Farmlands initiative to promote community pride in rural towns throughout New Zealand. The large scale art project will see locally inspired murals painted on 15 Farmlands stores, sharing stories of what makes their town and the land surrounding it unique.

The locally inspired heart of the community murals will be painted by world famous, Bay of Plenty based Kiwi artist Graham Hoete, known as "Mr G".



One of the 15 stores chosen was Dannevirke Farmlands, and the community unveiling took place on 30 September with a huge turnout.



Community-to-Community Networks

Mark introduced two parties interested in developing environmental sustainability opportunities in the district. They are collaborating on potential initiatives and will likely submit on the Waste Management Minimisation Plan (WMMP).

Gallery of History Signage Application

Mark and Kimberley assisted the Gallery of History with their Resource Consent application for proposed new signage in Dannevirke.

Community Event Assistance

Independent, Community Group or Organisation	Event	Assistance Provided
Tararua REAP	Adult Learners Week	Prize pack
Tararua REAP	Whanau Ora Day	Spot prizes
Farmlands / Lily & Louis	Heart of the Community	Promotional assistance and event organisation assistance
Dannevirke St John Youth	The Viking Challenge	Design of posters and new logo
Dannevirke Wheels Club	Wheels with Attitude	Alteration to existing design and printing of DLE handouts

Communications

Pahiatua Town Upgrade - Community Consultation

Mark began a project to produce a video to assist with community consultation on the Pahiatua Town Upgrade. Louise Powick and Councillor Shirley Hull will be involved in filming.

Regional Communications Meeting

Mark attended a regional Communications meeting at Horizons Regional Council. Attendance was limited by a number of apologies, however a presentation by Civil Defence was interesting.

Long Term Plan 2018-2028 (LTP)

Community Stakeholder Workshops (28 & 31 August)

The results of the two community stakeholder workshops have been compiled into a report and distributed to the attendees of both workshops.

Websites

Council Operated Websites

- Tararua Country (www.tararua.com)
See Tararua i-SITE report for statistics.
- Tararua District Council (www.tararua.govt.nz)

Page summary from the last 30 days:

Sessions	6,450
A session is the period time a user is actively engaged with your website, app, etc.	
Users	4,325
Users who have initiated at least one session during the date range.	
Pageviews	25,012
Pageviews is the total number of pages viewed. Repeated views of a single page are counted.	
Pages / Session	3.88
Pages/Session (Average Page Depth) is the average number of pages viewed during a session. Repeated views of a single page are counted.	
Average Session Duration	00:02:24
The average length of a Session.	
Bounce Rate	46.40%
The percentage of single-page sessions in which there was no interaction with the page. A bounced session has a duration of 0 seconds.	
% of New Sessions	47.04
An estimate of the percentage of first time visits.	

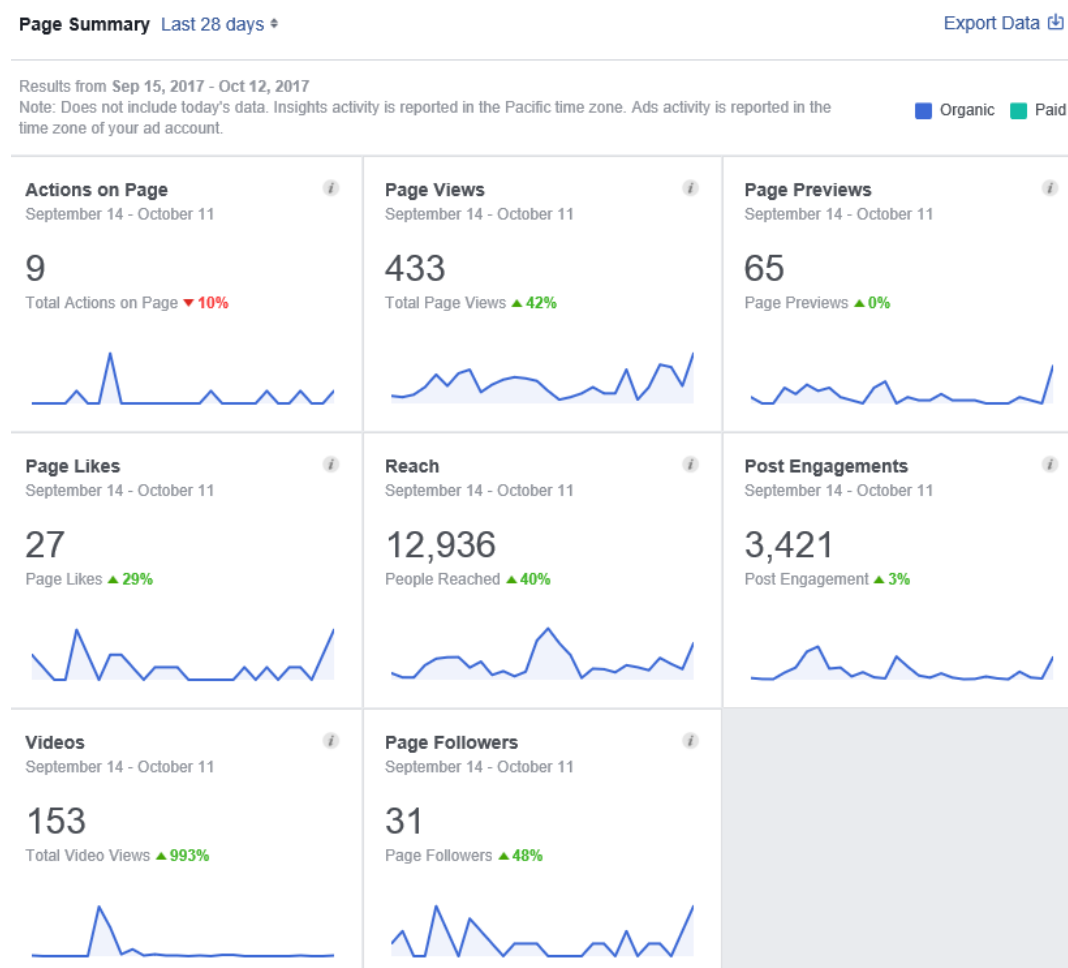
Social Media

- **Tararua i-SITE Visitor Information Centre Facebook**

See Tararua i-SITE report for statistics.

- **Tararua District Council Facebook** (www.facebook.com/tararuadc)

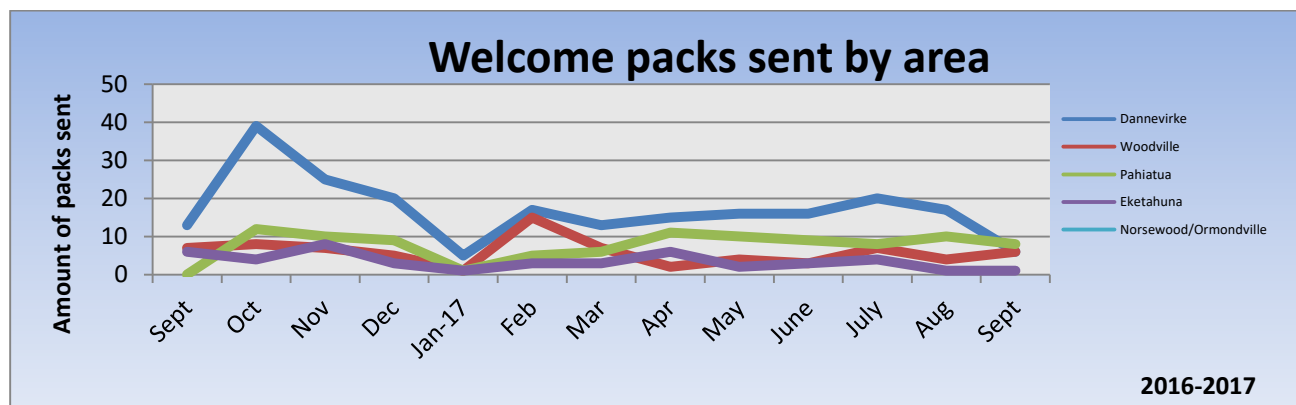
Page summary from the last 28 days:



TARARUA I-SITE

Welcome Packs

A total of 21 Welcome packs were sent during September 2017, 3 of these were sent outside of the district.



Creative Communities

Tararua Creative Communities NZ Grants

The committee met recently to allocate funds for the September 2017 round of Creative Communities NZ funding for arts based projects.

Applications received totalled \$13,465.00. A total of \$8619.58 was allocated to Tararua Arts projects.

Grants were given to:

The Phil Lamason Heritage Centre	Book Launch advertising	\$1075.00
Dannevirke Theatre Co	Pantomine	\$1732.00
Dannevirke Art Society	Tutor for painting workshop	\$500.00
Tararua REAP	Visual Arts professional development for Early Childhood Teachers	\$300.00
Dannevirke A & P Assn	Annual Exhibition	\$700.00
Kath Miller	Mural at Tararua College	\$2200.00
Jekyll & Hyde Production	Jekyll & Hyde Production	\$2112.58

The next funding round will be held in March 2018.

i-SITE Conference 2017

Inspiration (& snowballs) abound at i-SITE conference - by Tourism New Zealand

Innovation, enterprise, and conviviality were celebrated last week at the 2017 i-SITE Visitor Information Network Conference in Ruapehu.

More than 140 i-SITE staff from around New Zealand enjoyed a winter wonderland experience at the Chateau Tongariro Hotel in Whakapapa Village, after a spring snowfall blanketed the area ahead of the five-day annual conference.

As well as workshops, delegates enjoyed a two-day 'famil' where they got to experience first-hand many of the activities that they promote to visitors (including skiing and Forgotten World Adventures) before celebrating the success of their peers at the i-SITE Awards.

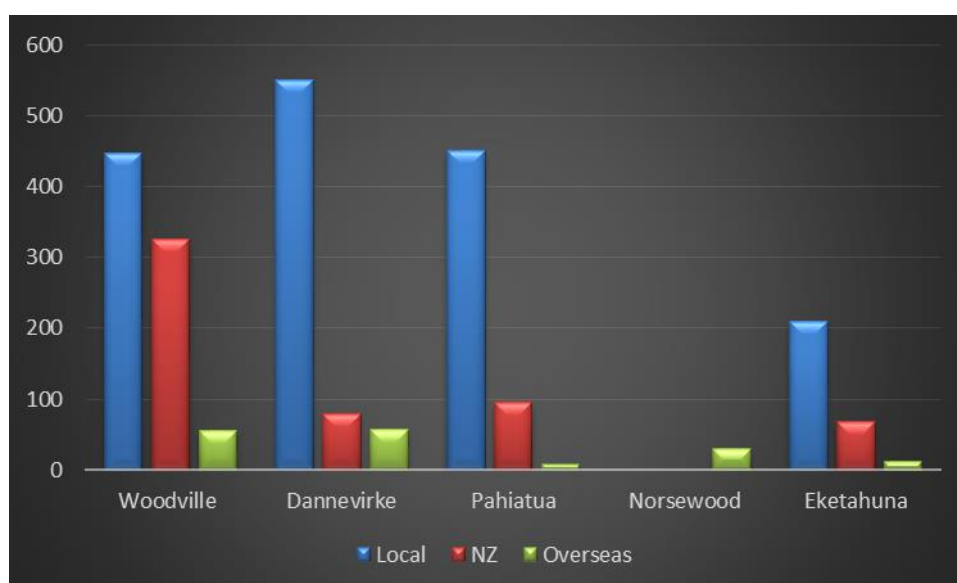
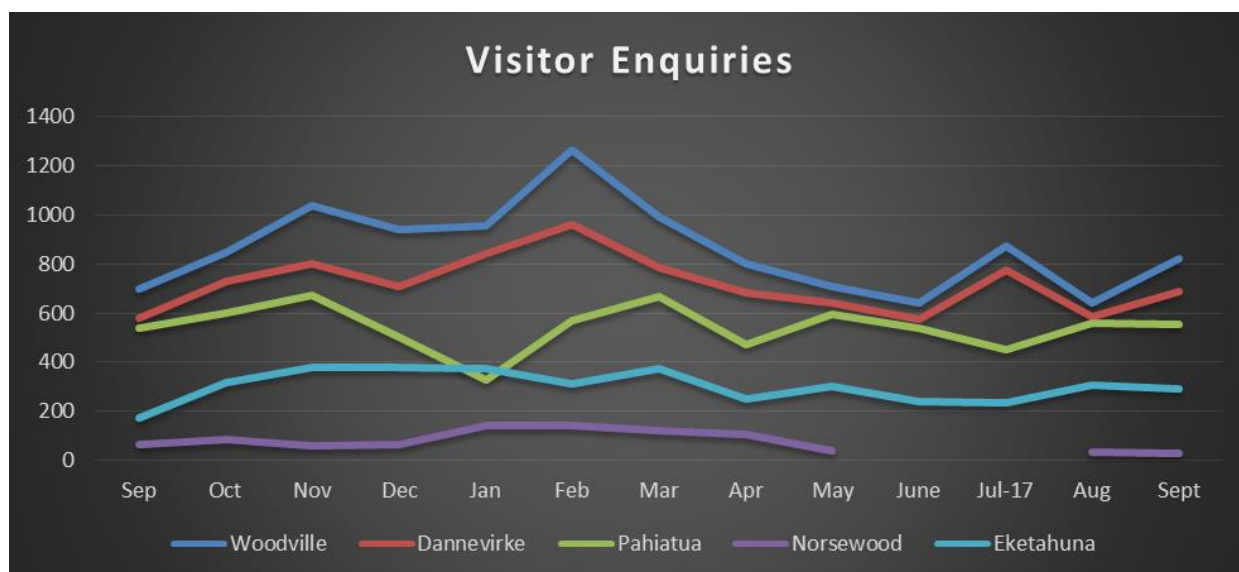
Four i-SITE staff, including Carole Wilton, Tararua i-SITE (March 1995) were also presented with the i-SITE Contribution Award recognising their dedicated service to the i-SITE Network over 20 years.

"The i-SITE conference is always a fantastic opportunity for our team to get together, celebrate successes, share insights, and inspire each other. i-SITE is dedicated to matching visitors with quality experiences and helping them see and do more – and this year's conference and awards certainly provided our nationwide team with a memorable experience," says Paul Yeo, Executive Manager of i-SITE New Zealand.

There are more than 80 i-SITE Visitor Information Centres throughout New Zealand, each of which are individually owned and operated. Each year i-SITEs receive around 8 million visits from travellers seeking independent advice about where to go and what to do in a region, and handle \$64 million worth of activity and accommodation bookings for the tourism sector.

The 2018 i-SITE Visitor Information Network Conference will be held in Greymouth.

Tararua i-SITE and Info Centre Statistics



	Local	NZ	Overseas
September 2017	1659	568	164
September 2016	1440	485	135
	15% increase	17% increase	21% increase

Accommodation & Travel Sales– Tararua i-SITE

Company sales

Start date: Friday, 1 September 2017
End date: Saturday, 30 September 2017
Selected by: Sale date

Note: All amounts in this report include GST

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	3	3	\$659.00	\$65.90	10.0%	\$21.97	593.10	\$659.00
Bookit Online	3	3	\$564.00	\$52.08	9.2%	\$17.36	511.92	\$564.00
Tranzscenic	1	1	\$476.00	\$47.60	10.0%	\$47.60	428.40	\$476.00
Intercity Coachlines	16	16	\$471.00	\$47.10	10.0%	\$2.94	423.90	\$471.00
Tranzit Coachlines	15	19	\$268.00	\$26.80	10.0%	\$1.79	241.20	\$268.00
Naked Bus	1	1	\$67.00	\$10.05	15.0%	\$10.05	56.95	\$67.00
Subtotal	39	43	\$2505.00	\$249.53	10.0%	6.40	\$2255.47	\$2505.00
Total	39	43	\$2505.00	\$249.53	10.0%	6.40	2,255.47	\$2505.00

Company sales

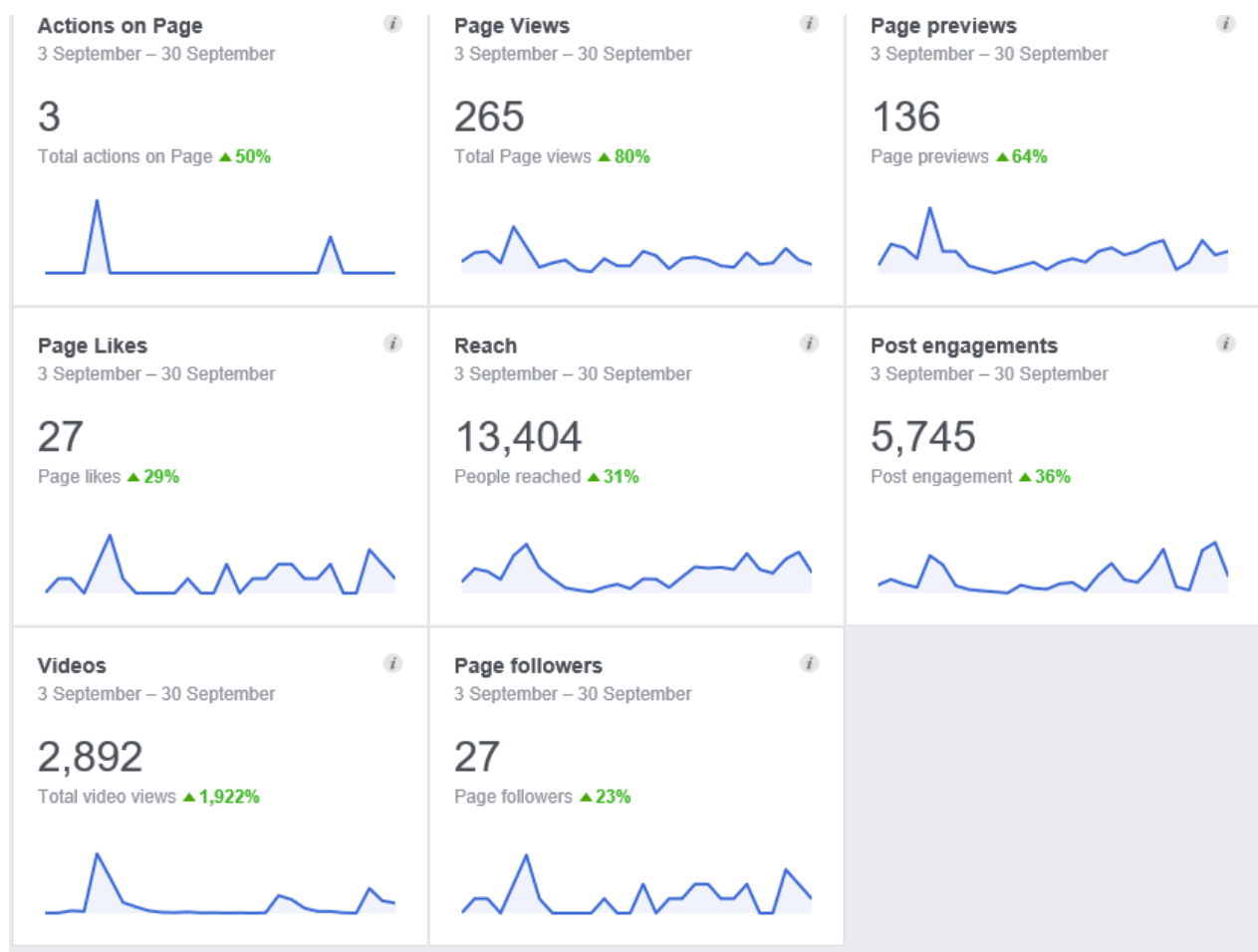
Start date: Thursday, 1 September 2016
End date: Friday, 30 September 2016
Selected by: Sale date

Note: All amounts in this report include GST

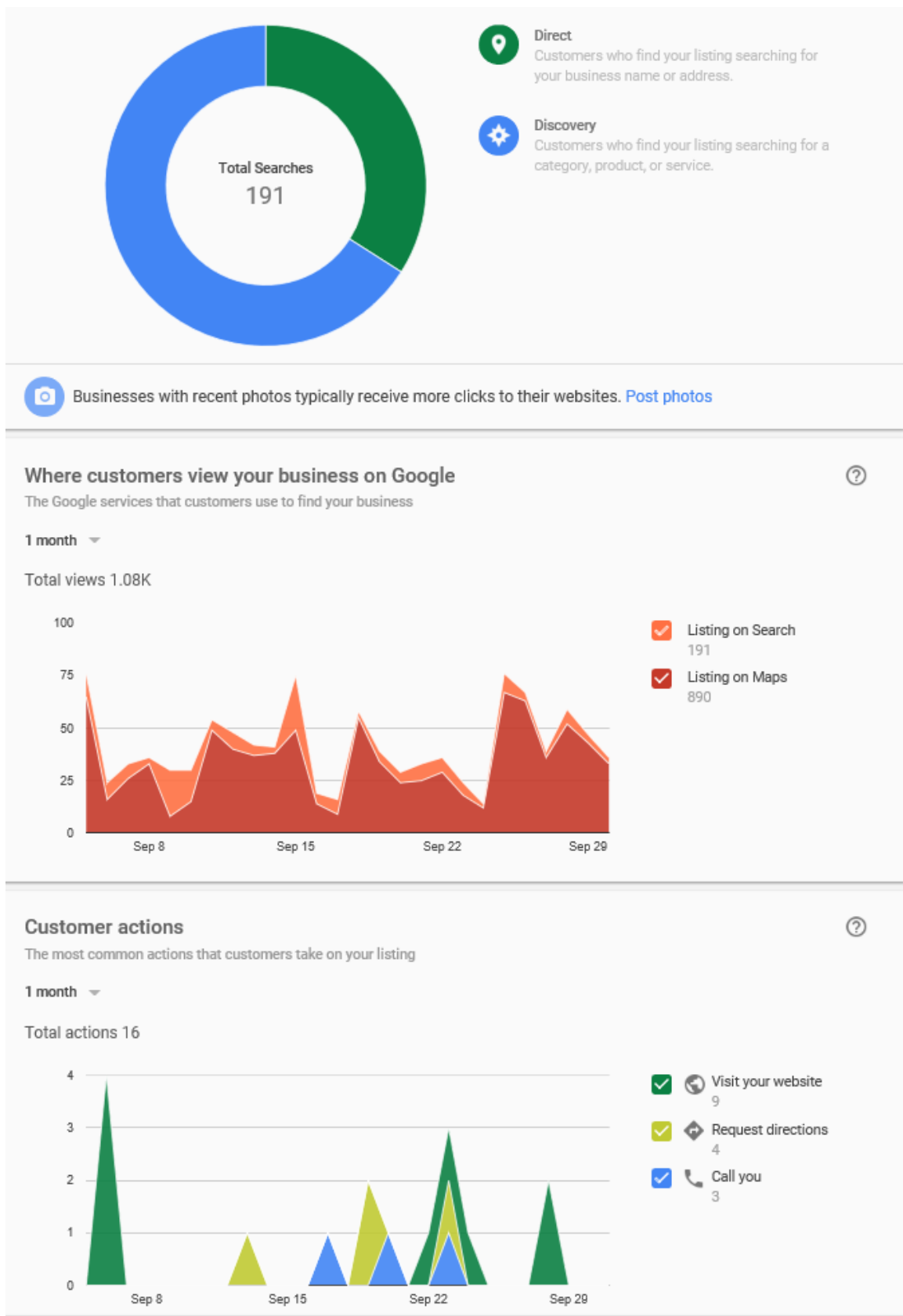
Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Intercity Coachlines	31	31	\$1103.00	\$110.30	10.0%	\$3.56	992.70	\$1103.00
Blue Bridge	3	3	\$492.00	\$49.20	10.0%	\$16.40	442.80	\$492.00
Interislander	1	1	\$466.00	\$46.60	10.0%	\$46.60	419.40	\$466.00
Tranzit Coachlines	18	25	\$330.00	\$33.00	10.0%	\$1.83	297.00	\$330.00
Bookit Online	1	1	\$115.00	\$13.80	12.0%	\$13.80	101.20	\$115.00
Naked Bus	6	6	\$111.99	\$16.80	15.0%	\$2.80	95.19	\$111.99
Tranzscenic	1	1	\$89.50	\$0.00	0.0%	\$0.00	89.50	\$89.50
Subtotal	61	68	\$2707.49	\$269.70	10.0%	4.42	\$2437.79	\$2707.49
Total	61	68	\$2707.49	\$269.70	10.0%	4.42	2,437.79	\$2707.49

Slightly down on sales from the same period last year

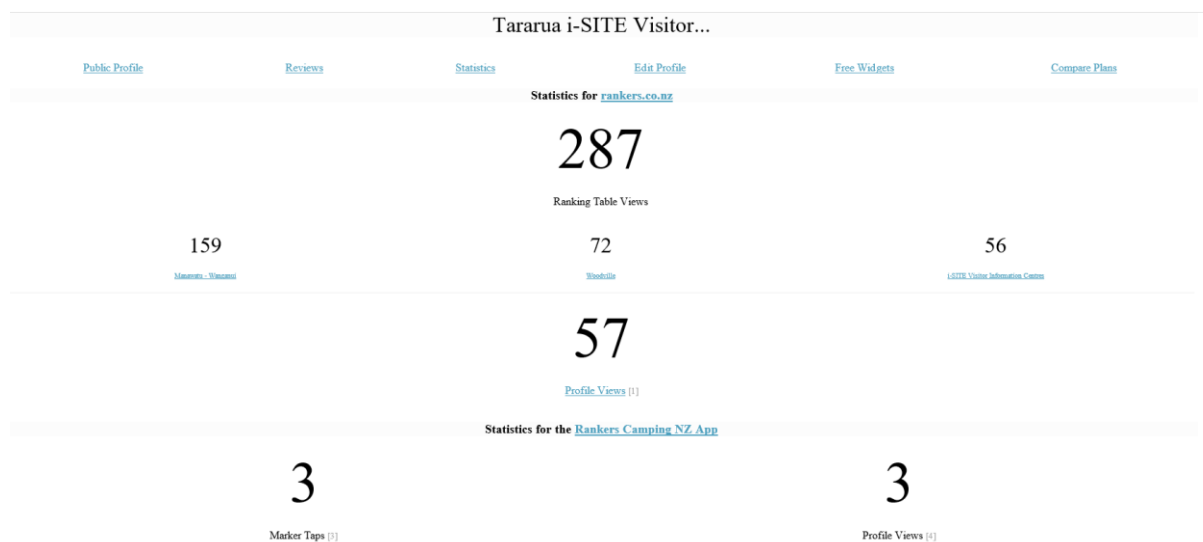
September Facebook Statistics



Google Plus



Rankers Camping APP – September 2017



Regulatory

Alcohol Licensing

District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New			
On Licence - Renewal	1		
Off Licence - New			
Off Licence - Renewal	1		
Club Licence - New			
Club Licence - Renewal			
Manager Certificate - New	1	1	
Manager Certificate - Renewal	5		
Special Licence	2	3	
Temporary Authority - On			
Temporary Authority - Off			
TOTAL FOR MONTH	10	4	
TOTAL FOR YEAR (from 1 July)	38	27	

Inspections of Licensed Premises

	Total Inspections	Total Premises	% Inspected
July	3	3	3%
August	2	2	7%
September	9	9	14%
October			
November			
December			
January			
February			
March			
April			
May			
June			
TOTAL FOR YEAR (from 1 July)	14	14	22%

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Result 92% Target 95%	95%	22%

Animal Control

General Matters

The new overdue dog registration process is progressing well with around 300 outstanding registrations.

Short Course, Workshop or Conference Attendance

Two officers attended the NZ Institute of Animal Management conference in Wellington.

One officer attended a Situational Safety and Tactical Communications course in Feilding.

Key Learnings

The NZIAM course improved officer knowledge of entering properties safely, legislation, and identification of dog breeds.

The SSTC course improved officer knowledge of body language, interviewing techniques, and how to manage insults and abuse.

Monthly Dog Pound Statistics

Reason for Impounding	Total for Month	Total for Year (from 1 July)
Roaming	15	41
Unregistered	3	3
Roaming and known to be unregistered	3	15
Rushing		
Barking		3
Failure to comply with classification - Menacing		
Failure to comply with classification -Dangerous		
Failure to comply with Bylaw		
Attacking - Person	2	3
Attacking – Stock		1
Attacking - Domestic Animal	1	3
Attacking - Protected Wildlife		
Released to Council	2	7
Welfare	3	10
TOTAL	29	86

Resolution of Impounding	Total for Month	Total for Year (from 1 July)
Returned to Owner	15	50
New Owner/Rehomed	9	19
Destroyed	2	11
TOTAL	26	80

Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	9	1	10
Preferred Dog Status	358	0	358
Rural Domestic Dog	1827	70	1897
Urban Domestic Dog	898	137	1035
Working Dog	3198	137	3335
TOTAL	6290	345	6635

Menacing Dogs in the District

Menacing Classification Type	Total
33A(1)BII - Characteristics typical of Dogs Breed/Type	
S33C(1) - Dog of Breed / Type in Schedule 4	80
33A(1)(BI) - Observed or Reported Behaviour of Dog	14
TOTAL	94

Infringements Issued under the Dog Control Act 1996

Section	Offence	Total for Month	Total for Year (from 1 July)
18	Wilful obstruction of Dog Control Officer or Ranger		
19(2)	Failure or refusal to supply information or wilfully providing false particulars		
19A(2)	Failure to supply information or wilfully providing false particulars about dog		
20(5)	Failure to comply with any bylaw authorised by the section		
23A(2)	Failure to undertake dog owner education programme or dog obedience course (or both)		
24	Failure to comply with obligations of probationary owner		
28(5)	Failure to comply with effects of disqualification		
32(2)	Failure to comply with effects of classification of dog as dangerous dog		
32(4)	Fraudulent sale or transfer of dangerous dog		
33EC(1)	Failure to comply with effects of classification of dog as menacing dog		
33F(3)	Failure to advise person of muzzle and leashing requirements		
36A(6)	Failure to implant microchip transponder in dog		
41	False statement relating to dog registration		
41A	Falsely notifying death of dog		
42	Failure to register dog	5	7
46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc		
48(3)	Failure to advise change of dog ownership		
49(4)	Failure to advise change of address		
51(1)	Removal, swapping, or counterfeiting of registration label or disc		
52A	Failure to keep dog controlled or confined		5
53(1)	Failure to keep dog under control		
54(2)	54(2) Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise		
54A	Failure to carry leash in public		
55(7)	Failure to comply with barking dog abatement notice		
TOTAL		5	12

CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Aggressive Dog								1		1	7
Barking Dog - First Call - Record Only					13	1	2	5	4	25	77
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED					2		3		2	7	24
Dead Dog							3		1	4	7
Dog Attack							1	1		2	11
Dog Bylaw Breach								1		1	1
Dog Other	1	1			4	8	19	18	11	62	169
Dog Welfare Concern									2	2	8
Roaming Stock					1	2	19	2	4	28	76
Roaming/ Uncontrolled/ Secured Dog		2	1		3	4	13	8	7	38	110
Rushing Dog											4
TOTAL	1	3	1		32	15	60	36	31	170	494

Comments on CRMS

Barking dogs – Barking complaints have risen in the Makutoku area. Letters have been sent to the second barking complaint dog owners.

Dog attacks – A prosecution has commenced against the owner of a dog that killed a domestic pet in Dannevirke. The owner of a dog that attacked another dog in Pahiatua has been put on notice, because the incident did not result in an injury.

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2020 and 2023	Result Not measured Target Not measured	Not measured	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	Result 100% Target 100%	100%	100%
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	Result 8 Target 6	Minimum of 6 articles per year	3
			Result 2 Target 4	Minimum of 4 educational presentations per year	0 <i>Note 1</i>

Note 1: Presentations are provided on an ‘as requested’ basis. Council can encourage schools to receive presentations, but has no power to require this.

Non Financial Performance Measures for Month – Dog Attack

Month	TOTAL CRM's	Responded to within 2 hours (%)
July	5	100%
August	4	100%
September	2	100%
October		
November		
December		
January		
February		
March		
April		
May		
June		

Building

General Matters

Generally at this time of the year applications for building consents are low due to the calving and lambing season. The wet weather has contributed to the low number of inspections completed and building consents. The building team has been receiving a high volume of enquiries from people outside the district and locals by email, phone and over the counter for new building work and renovation of dwellings. Building consents issued for the month were for outbuildings, fires and renovations to dwellings, both minor and major work.

Short Course, Workshop or Conference Attendance

Two Building Officers attended a BRANZ region seminar in Palmerston North for bracing and ventilation.

Key Learnings

Questions and answers from the BRANZ experts and from Territorial Authorities on issues with bracing and ventilation

Monthly Building Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Code Compliance Certificate issued	24	80
10 days or Less	6	43
11 - 15 Days	8	29
16 - 17 Days	3	11
18 – 19 Days	3	7
20 Days	2	2
>20 Days		2
TOTAL	22	94
Percentage processed within 20 day limit	100%	98%
Total Value	\$698,100	\$3,381,906
Average Value	\$31,731	\$35,977

Inspection Results Report –	Month	Year to date
No of passed inspections	94	416
No of failed inspection	13	53
TOTAL	107	469

CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Unlawful Building Works							1			1	1
Dangerous Buildings											
Insanitary Buildings											1
Earthquake-Prone Buildings											
TOTAL							1			1	2

Swimming Pool Inspections

	Total Inspections <i>Note 1</i>	Total Passed	Total Failed <i>Note 2</i>	Total Removed <i>Note 3</i>	Total Pools	% Inspected
July	10	4	1	5	194	19.4%
August	0	0	0	0	0	0
September	0	0	0	0	0	0
October						
November						
December						
January						
February						
March						
April						
May						
June						
TOTAL FOR YEAR (from 1 July)	10	4	1	5	194	19.4%

Note 1: Swimming pool inspections are generally undertaken in the summer months.

Note 2: The owners of the Pools that have failed have been sent a letter asking that repairs and/or modifications be made.

Note 3: On inspections the recorded pools are no longer present i.e. removed by owners.

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	Result 100% Target 100%	100%	19.4%
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Result 99% Target 100%	100%	98%

General Inspection

Non-Compliance Issues

We have received more complaints from Norsewood regarding polystyrene blowing around. We have permission from the complainants to enter their property and collect up the polystyrene to alleviate the problem, however the owner of the polystyrene has not been cooperative.

Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.52	102.00
August	0.610	146.01
September	0.910	205.59
October		
November		
December		
January		
February		
March		
April		
May		
June		
TOTAL FOR YEAR (from 1 July)	2.04	453.60

Cost of illegally dumped TV's for July 2016 – July 2017

\$320.01

CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Abandoned Vehicle							1	3		4	15
Fire Hazards											
Illicit Dumping				2	2	3	9	1	1	18	58
Noise - Stereo/ Drums/ Party - First Call - Record Only						1	3	5	1	10	29
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED							1	7	1	9	33
Machinery / Vehicle Noise on Private Property - First Call - Record Only			1							1	3
Machinery / Vehicle Noise on Private Property - SECOND CALL / ATTENDANCE REQUIRED			1							1	1
Noise Other - First Call - Record Only									1	1	2
Noise Other - SECOND CALL / ATTENDANCE REQUIRED											
Overhanging Trees or Projections from Private Property								1	1	2	6
Stock Crossings					1		1			2	6
Wasp & other Pests Complaints											
TOTAL			2	2	3	4	15	17	5	48	151

Non Financial Performance Measures year to Date (from 1 July)

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	Result 95.9% Target 95%	95%	90.9%
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	Result 98.1% Target 90%	100%	97.5%

Non Financial Performance Measures for Month (from 1 July) – Noise

Month	TOTAL CRM's	Responded to within 1 hour
July	5	100%
August	19	84.2%
September	9	100%
October		
November		
December		
January		
February		
March		
April		
May		
June		

Non Financial Performance Measures for Month (from 1 July)

Abandoned Vehicles, Fire Hazards, Illicit Rubbish, Overhanging Vegetation

Month	TOTAL CRM's	Responded to within 48 hours
July	22	95.5%
August	33	97%
September	24	100%
October		
November		
December		
January		
February		
March		
April		
May		
June		

Health

General Matters

Annual renewal processes for food businesses registered under the Food Hygiene Regulations is underway. 80% of registered food businesses have re-registered prior to the 30 September 2017.

CRMs

September	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Dead Animal/s - Private Property											3
Hazards Environmental Spill											
Health Complaint Miscellaneous		1								1	2
Industrial Noise Complaint											1
Offensive Odour											
Poultry Noise							1	4	1	6	7
Rodent Infestation									1	1	2
Smoke Nuisance								1	1	2	4
TOTAL		1					1	5	3	10	19

Poultry noise complaints for September originated from two properties in the District.

Inspections of Registered Premises

	Total Inspections	Total High Risk Food Inspections	Total Low Risk Food Inspections	Total Food Control Plan Audits	Total New Business Enquiry	Total New Business Registered	Total Business Closed	Total Registered Premises	% Inspected
July	9	0	0	9	1	2	1	146	6%
August	6	3	1	2	0	1	0	147	10.2%
September	8	5	0	3	1	1	0	148	5.4%
October									
November									
December									
January									
February									
March									
April									
May									
June									
TOTAL FOR YEAR (from 1 July)	23	8	1	14	2	4	1	148	15.5%

Non Financial Performance Measures year to Date (from 1 July)

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	Result 92.5% Target 90%	90%	15.5%

Planning

General Matters

The Proposed Plan Change No.1 (PPC1) Section 42A Planners Report was completed by the Consultant Planner, David Forrest of Good Earth Matters and circulated by the Planning Officer, Nicole McPeak to the three Commissioners and six submitters. The PPC1 hearing was held on 9 October in the Dannevirke Council Chamber

The Planning Officer has been busy with processing consents, meetings with the New Zealand Transport Agency regarding the Gorge road replacement, information requirements and property enquiries.

Legislation Changes or Legislation Comments

The Resource Management Amendments come in to effect on 18 October 2017. Technical guidance was circulated by the Ministry for the Environment regarding the Resource Consent notification and deemed permitted activities.

Non-Compliance issues and or Breaches of the Act

Council issued two abatement notices this month regarding non-compliance matters at a property in Dannevirke.

CRM's

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Advertising Signs, Unlawful, Unightly, Hazardous											
Environmental Amenity - Derelict Vehicles, Unightly Odour/ Storage on Private Land											
Noise Explosion or Vibration											
Unlawful land use activity			2							2	3
Windfarm Noise Complaint											
TOTAL			2							2	3

Monthly Resource Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Subdivision Consents	4	13
Land Use Consents	1	1
Publicly notified	0	0
Limited notified	0	0
Non-notified	5	13
Number processed within statutory limits (see Note 1)	5	13
Number in excess of statutory limits	0	0
Percentage processed within statutory limits	100%	100%
Average of days taken – Non-Notified Consents	19.2	18
Number declined	0	0
Number approved	5	13
Percentage approved	100%	100%

Note 1: Statutory limits are:

- 20 working days for non-notified consents without a hearing.
- 100 working days for limited notified consents with a hearing.
- 130 working days for publicly notified consents with a hearing.

Non-Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	Result 90% Target 85%	85%	N/A <i>NOTE 1</i>
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days	Result 100% Target 100%	100%	100%
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	Result 100% Target 100%	95%	95%

Note 1: *Surveyed customers are those who request a formal pre-consultation meeting with the planning team.*

Emergency Management



Get Ready Week

Get Ready Week is held every year to mark the International Day for Natural Disaster Reduction (13 October). This year's theme was Stay Safe, Stay Informed. Emergency Management along with the Tararua Communications Team went all out to get the message across.

During the week, we promoted the different ways people can stay informed during an emergency – which radio stations to listen to, which website and social media to follow, the importance of getting to know your neighbours and checking to see if you can receive Emergency Mobile Alerts when implemented.

In addition, we sent emails to local businesses, placed a feature in the Bush Telegraph, sent scripts to local radio stations and provided a series of social media posts including a competition to win a “Survive-it Grab and Go Bag” worth over \$200.

We designed and ordered 5,000 fridge magnets with information on how to Stay Safe and Stay Informed in an emergency. These magnets were distributed throughout the district to supermarkets, Four Squares, Council Service Centres and District Libraries.

A great effort from the Tararua District Council Communications Team and their involvement in this project was really appreciated.



Fridge magnet



Grab and Go Kit Prize

Hikurangi Subduction Zone Short Course

Paddy attended a GNS “Hikurangi Subduction Zone Hazards Short Course 2017” on 5/6 October 2017 held at the National Aquarium in Napier. The course was presented by GNS, Massey University and other Scientists. This course was of particular use to Tararua as the Hikurangi Subduction zone is in our area and is likely to be the source of a major earthquake and subsequent tsunami on the coast. Modelling of a potential 8.4 earthquake centred at Waipukurau shows that this will have a significant impact on the whole of the lower North Island including Palmerston North and Wellington. We will use this as the scenario for our next full civil defence local exercise. The model can be viewed at [Waipukurau Earthquake](#) .

ITF Intermediate Training

Mark Maxwell, Peter Sinclair, Mercedes Waitere, Michelle Thompson and Paddy Driver all completed the ITF Intermediate Course in Whanganui on 11/12 October 2017. This course is required prior to doing any role specific training. It was a well run course and of great benefit to those who are required to work within an Emergency Operations Centre.

It is intended to run the course in Dannevirke before Christmas for the remaining EOC staff prior to us conducting an exercise. This will ensure that we are capable of carrying out our duties as required during an emergency.

Branding of the Emergency Management Vehicle

Now that we are no longer responsible for Rural Fire we decided to spread the Civil Defence “Never Happens? Happens” message.

The design work was done locally and produced by Blasted Signs.

We have received great feedback about the design from both the public and emergency managers from other councils.



Local Community Civil Defence Response Groups

A second meeting was held at Alfredton last month. There was a poor turnout to this meeting and probably due to a wet and stormy night. Those present decided that the way forward was to use the School Board as the mechanism to promote local civil defence.

Members of the Makuri community have requested a meeting to set up a community Civil Defence team. Paddy will set up a meeting with them as soon as possible.

Regional EMO Meeting at Marton

Paddy attended the Regional Emergency Management Officers meeting at Marton this month. Main issue discussed was the upcoming audit by the Group of our individual Council Emergency Operations Centres.

Regional Welfare Managers Spring Fling

Pennie Smith attended this workshop and presented our new Community Civil Defence Centre Guide. This was well received by all present including the National Welfare Manager and MCDEM regional coordinator, Ian Wilson. It was a great opportunity for all Councils to discuss best practice etc. in the Welfare field.

Library

General Matters

Woodville and Eketahuna are gearing up for Rates Rebates. There have been a steady stream of these already in the beginning of October.

Student, Elizabeth Laws is volunteering at Dannevirke Library as part of her St John cadetship.

Pahiatua Library was closed unexpectedly for several hours in mid-September after a transformer replacement by the lines company went wrong and the building had no power for a time. The lines company provided a back-up generator for the businesses effected to allow business as usual to continue.

Maths is Fun

The Term 3 holidays saw the library run Maths is Fun at all four branches. In the first week of the holiday the programme ran out of Eketahuna and Woodville. The second week was the turn for children at Dannevirke and Pahiatua. This programme is funded by the Eastern & Central Community Trust and co-ordinated by Wairarapa REAP.

This year's theme was "Take a Chance" based around possibility and probability.

Level	Dannevirke	Pahiatua	Eketahuna	Woodville
1	10	12	6	10
2	11	6	8	6
3	11	6	11	5
4	4	6	5	0
TOTAL	36	27	30	21

Te Wiki O Te Reo Maori / Maori Language week 11-17 September

As part of Maori language week, Te Kura Kaupapa Maori O Tamaki Nui A Rua visited Dannevirke Library on 13 September and read some of our Te Reo collection. They also sang waiatas to interested and very supportive library users and staff.

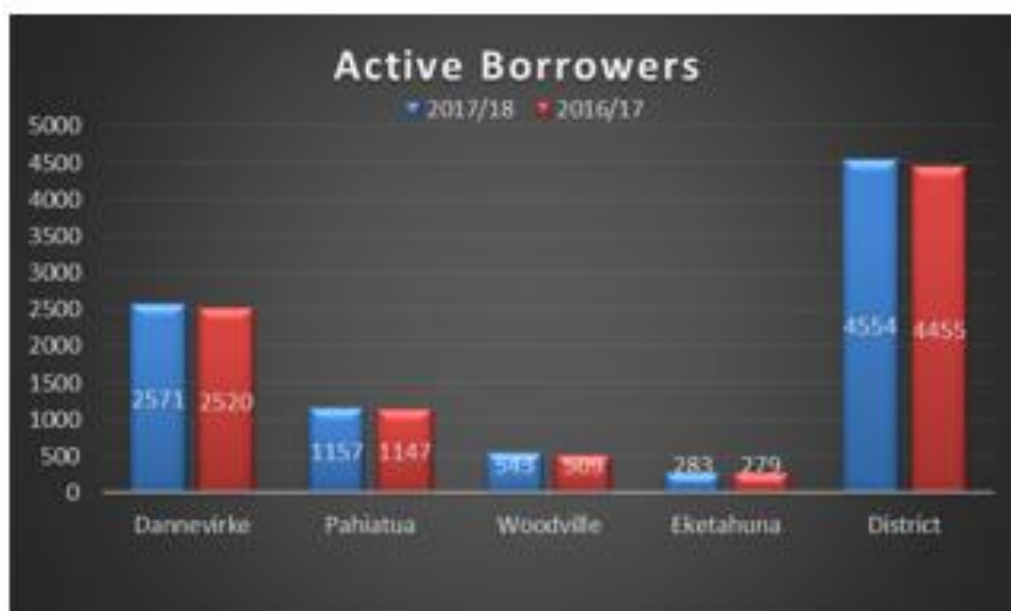
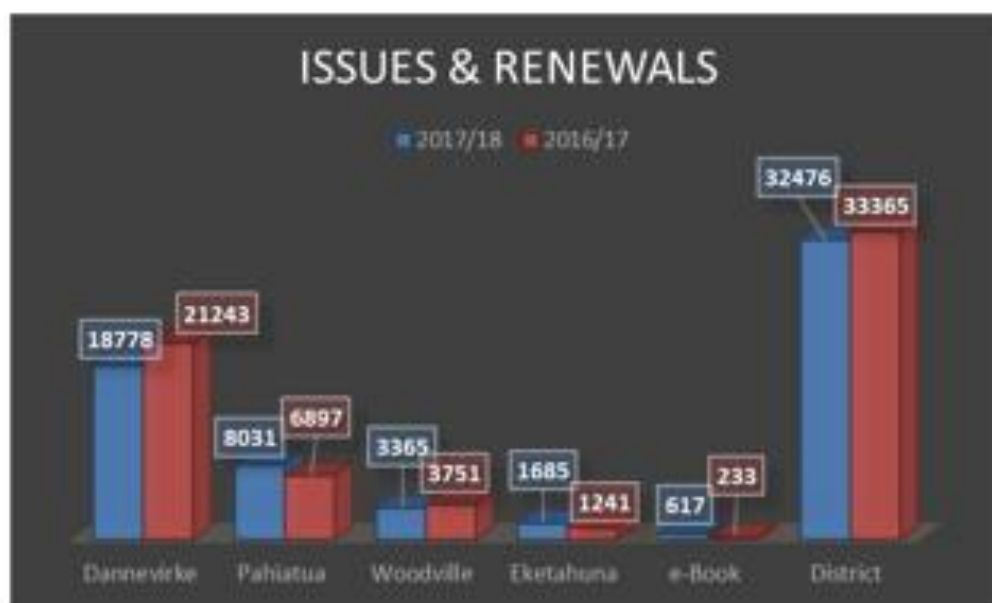


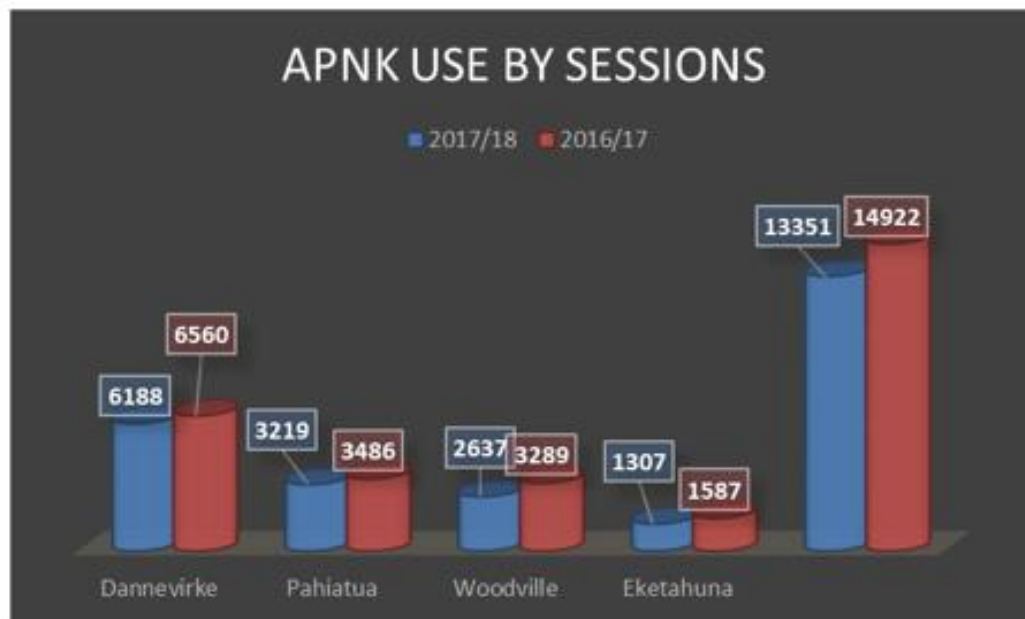
Planning

Summer Reading Programme

Early planning for the popular EC ReadN Summer Reading Programme has begun. The theme for the programme this year is Wild About Reading.

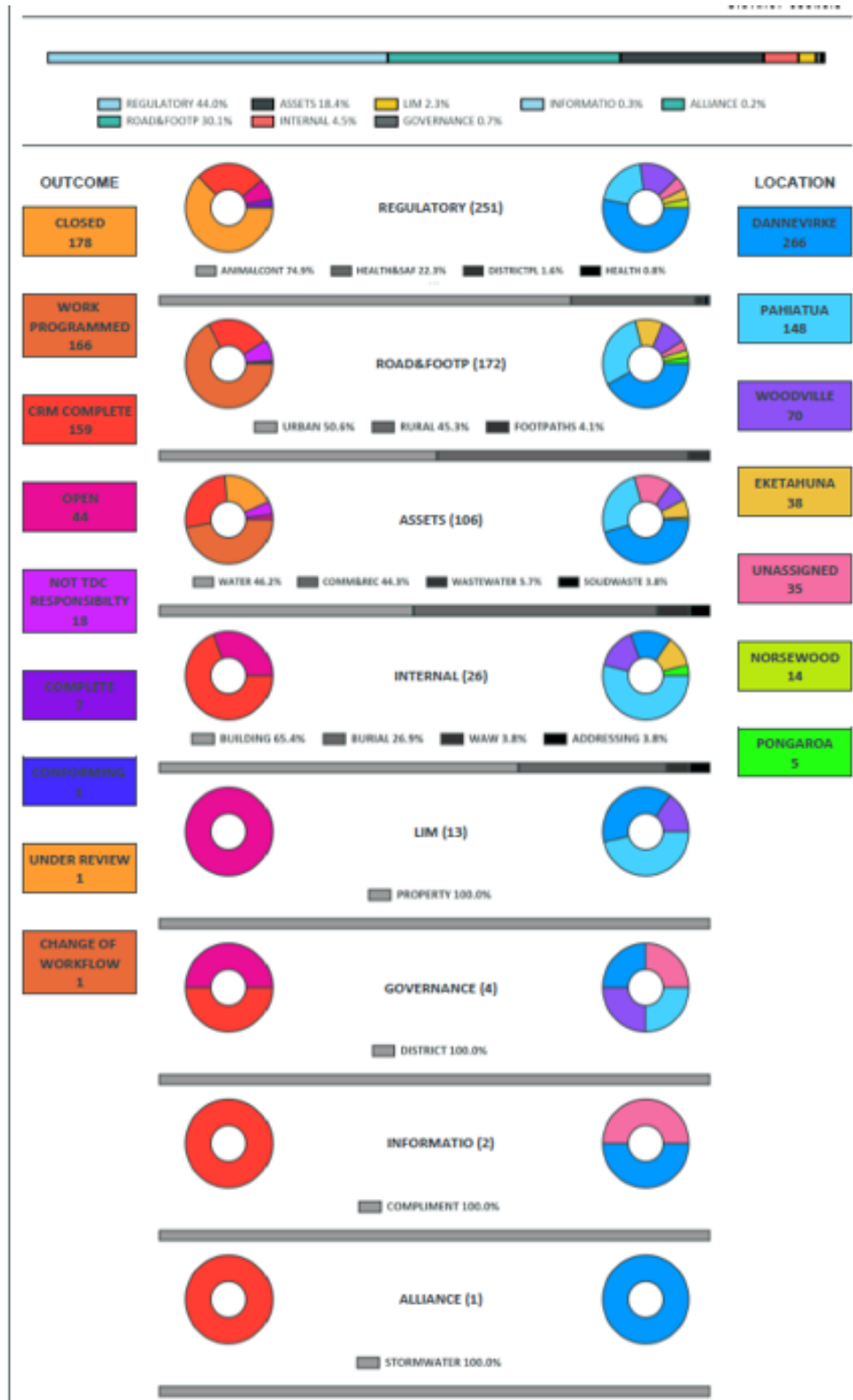
Statistics – as at 30 September 2017





Customer Services

Customer Services Requests – 1 – 30 September 2017



Recreation and Sports Report



Tararua District

- A Physical Literacy Conference was hosted by Sport Manawatu's Physical Literacy advisor Shaun Whenuaroa. This was an internal conference and enabled Sport Manawatu staff to get a better grasp on how we interpret and deliver programmes through physical literacy.
- A SportStart Workshop was delivered by Sport Manawatu's Physical Literacy Advisor. The Tararua Recreation coordinator attended along with five other school teachers from the Manawatu area.
- Te Wiki o Te Reo Māori. The Tararua Recreation coordinator marshalled a group of students from Te Kura Kaupapa o Tamaki Nui a Rua and celebrated our Māori language with a hikoi through High Street, where we finished up at the domain to discuss some of the barriers around speaking te reo Māori freely and confidently.
- Dannevirke Basketball Spring League Competition Registrations are now closed. We have officially 14 teams registered with a total of 140 individuals from the Tararua area. Our one-day tournament was held on the 30 September and we had eight teams participate, with an average of 10 participants per team.
- The Active Transport advisor and the Tararua Recreation Coordinator delivered the Grade 2 Cycle Skills to 45 Yr 5/6 students, and 71 Yr 7/8 students at Huia Range School in Dannevirke.
- Planning is well underway for the 2018 Tararua Sport Awards. Venue and date has yet to be confirmed. The Tararua Recreation coordinator has made contact with previous Sponsors, and is hoping we have their support for the upcoming event.

The Sport Manawatu Health Team alongside the Tararua Recreation coordinator have completed the following:

- The Green Prescription (GRx) healthy lifestyle 10-week course ran in Dannevirke from July to September. Activities included:
 - + Aqua exercise at WaiSplash pool.
 - + Gym circuits at Activate gym, home exercises, and walking.
 - + A Have a Go day was hosted by the Rangatira Croquet Club.
- Five participants graduated and there was an average of six in attendance.
- The new Tararua Active Ageing brochure was well received by the GRx participants.
- During this quarter, fifteen Tararua clients, who were unable to attend classes, were supported by our Phone Support service; nine graduated.

- Our Active Teens programme at Dannevirke High School has continued this term with a regular number of teens attending each week. The Active Communities Advisor has also started running fortnightly Active Families programmes in Eketahuna at the Eketahuna Community Centre.

The Secondary School Sport advisor delivered on the following:

- Visited Tararua College to speak with Leah Powick and Sophie Oswald who are going to speak about the group at the Secondary School Sport Awards in October, they are the two Tararua College Student Leadership Council representatives.
- Organised an event called 'Celebrating Secondary School Sport' where Regional Sport Organisation staff, school Principals, and sport staff were invited to celebrate sport successes achieved in the Manawatu, Tararua, and Horowhenua districts. Bridget Bailey sport coordinator at Tararua College attended the event.

KiwiSport

- Dannevirke Smallbore Rifle Club received \$2,992 for their 'updating equipment' project. The club aim to engage more non engaged young people to their club.
- KiwiSport Large Fund application work held with Dannevirke High School, Dannevirke Swimming Club, Stronghold Brazilian Ju Jitsu.

Upcoming events (that we deliver or directly impact on)

The Anthony Gray and Faith Chase Touch Tournament is scheduled for Saturday 16 November at Coronation Park, Dannevirke and registrations are now open. This year's event will be hosted by Sport Manawatu and Dannevirke Tigers Rugby League Club. We have gauged interest from teams as far as Hamilton, and hope to have those from Otane and Palmerston North who entered last year to be part of this year's tournament.

The intention moving forward is to hand the project leadership over to the Dannevirke Tigers Rugby League Club

Recommendation

That the report from the Chief Executive dated 18 October 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

Nil.