



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 25 November 2015** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**
7. **Confirmation of Minutes**

5

Recommendation

That the minutes of the Council meeting held on 28 October 2015 (as circulated) be confirmed as a true and accurate record of the meeting.

8.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
9.	Community Boards and Community Committees Reports	
9.1	Dannevirke Community Board	17
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 2 November 2015 (as circulated) be received.</i>	
9.2	Eketahuna Community Board	21
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 6 November 2015 (as circulated) be received.</i>	
9.3	Pahiatua On Track	27
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 4 November 2015 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	31
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 3 November 2015 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
10.	Reports	
10.1	Grant Application of Rebecca Aplin to the International Representatives Scheme	35
10.2	Water Charge Write-off Request of Mike Diamond	49
10.3	Planning Matters Determined Under Delegated Authority	53
10.4	Building Act 2004 Delegations	61
10.5	Adoption of the 2014/15 Summary Annual Report	67
10.6	First Quarter Financial Report for the Period ended 30 September 2015	89
10.7	Proposed Boat Launch Pad at Akitio	141

11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

12. Mayoral Matters

13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

14. Public Excluded Items of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Proposed Boat Launch Pad at Akitio

Sale of the Hovding Court Flats

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Proposed Boat Launch Pad at Akitio</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>
<i>Sale of the Hovding Court Flats</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

15. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 28 October 2015 commencing at 1.05 pm.

1. Present

His Worship the Mayor – Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis (from item 10.1.6), J E Crispin, K R Fenemor, S A Hull, C J Isaacson and D A Roberts.

In Attendance

Mr B King - Chief Executive
Mr R Taylor - Governance Manager
Mr P Wimsett - Manager Strategy and District Development
Mr R Suppiah - Chief Financial Officer and Acting Regulatory Manager
Mrs L Simpkin - Economic Development and Communications Manager
Mr C Edsall - Alliance Manager
Others as detailed for specific items

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 *That an apology be received from Cr T H Collis for lateness to the meeting.*

Mayor Ellis/Cr Crispin

Carried

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 World War Two veteran Jack Martin was honoured with a military ceremony at Waireka Home in Pahiatua to celebrate his 100th birthday.

- 6.2 Peter Johns is the successful candidate in the by-election to fill the extraordinary vacancy of district councillor for the South Tararua ward.

7. Confirmation of Minutes

- 7.1 *That the minutes of the Council meeting held on 30 September 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Roberts/Fenemor

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

- 8.1 Nil

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 5 October 2015 (as circulated) be received.*

Crs Hull/Isaacson

Carried

9.1.2 New Zealand Pony Club Dressage Championships

- 9.1.2.1 The Board's decision to support the New Zealand Pony Club Dressage Championships was noted relative to the holding of this event in the district.

9.1.3 Fencing at the Dannevirke Railway Station

- 9.1.3.1 The poor condition of the Dannevirke Railway Station fencing is a concern, particularly in Grey Street where it is extremely dangerous.

9.1.4 Cleanliness of the Dannevirke Central Business District

- 9.1.4.1 The emphasis placed on working with the Dannevirke Chamber of Commerce to encourage shop and business owners in the Dannevirke central business district to keep the appearance of the paving outside their premises clean and tidy was commended.

9.2 Eketahuna Community Board

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 2 October 2015 (as circulated) be received.*

Crs Hull/Isaacson

Carried

9.3 **Pahiatua On Track**

9.3.1 *That the reports of the Pahiatua On Track meetings held on 30 September 2015 (as circulated) be received.*

Crs Hull/Isaacson

Carried

9.3.2 **Bruce Lea Community Service Award**

9.3.2.1 The presentation of the community service award to Bruce Lea was a wonderful and enjoyable occasion to recognise his significant contribution as the Cinema Manager of the Regent Theatre in Pahiatua.

9.4 **Woodville Districts' Vision**

9.4.1 *That the report of the Woodville Districts' Vision meeting held on 6 October 2015 (as circulated) be received.*

Crs Hull/Isaacson

Carried

9.4.2 **Christmas Decorations**

9.4.2.1 Woodville Districts' Vision are still considering appropriate options for replacing the existing lights and flags in Woodville.

10. Reports

10.1 **Adoption of the 2014/15 Annual Report**

10.1.1 The Mayor welcomed Megan Wassilieff and Amy Soper from Audit New Zealand to the meeting, and invited them to address the Council.

10.1.2 Megan Wassilieff spoke on the outcome of the audit, and her comments included reference to the following matters:

- The Council needs to ensure its readiness for the audit through having the necessary systems and resources in place.
- The level of the capital expenditure budgets carry forwards needs reducing by the end of next year.
- Project and contract management monitoring is to be kept under review.
- An unmodified audit opinion will be issued in respect of the audit report.

10.1.3 The Chief Financial Officer elaborated on the Council's end of financial year position and the variances reflected in the results achieved as at 30 June 2015.

- 10.1.4 It was noted that the Council is not required to prepare consolidated financial statements relative to Infracon Limited (in liquidation), and therefore an unmodified audit opinion will be issued.
- 10.1.5 Cr Collis entered the meeting at 1.25 pm.
- 10.1.6 The Mayor conveyed his thanks to the Chief Financial Officer and all staff involved in completing the Annual Report, and he acknowledged the assistance given by portfolio holders.
- 10.1.7 The Chief Executive spoke on the emphasis given to implementing the Council's processes and procedures to prevent fraud and strengthening its internal control system for undertaking project management.
- 10.1.8 As noted from the audit the Council needs adequate staffing resources to deliver the work concerning the financial management of its activities and performance. Therefore, an additional staff member is required for this purpose, with a budget proposal to be presented for the Council's consideration through the 2016/2017 Draft Annual Plan process.
- 10.1.9 ***That the report from the Chief Financial Officer dated 20 October 2015 concerning the adoption of the 2014/15 Annual Report (as circulated) be received, and***
- That the Council confirms and approves the carry over of \$4,111,000 for capital budgets to be spent in the 2015/16 financial year, and***
- That the audited Annual Report for the year ended 30 June 2015 be adopted subject to the correction of any typographical errors.***
- Crs Hull/Crispin*** ***Carried***
- 10.1.10 The Mayor thanked the representatives from Audit New Zealand for attending the meeting to present the audit report.
- 10.2 **Grant Application of Rachel Cannon to the International Representatives Scheme**
- 10.2.1 ***That the report from the Recreation Officer Sport Tararua dated 21 October 2015 concerning the grant application of Rachel Cannon to the International Representatives Scheme (as circulated) be received, and***
- That the Council approves the application made by Rachel Cannon for assistance towards her costs to represent New Zealand at the International Mounted Games Under 17 World Team Championships held in Ocala, Florida, United States of America from 23 to 29 November 2015, and***
- That the sum of \$800.00 be granted from the International Representatives Scheme for this purpose.***
- Crs Isaacson/Collis*** ***Carried***

10.3 Review of Representation Arrangements

10.3.1 *That the report from the Governance Manager dated 20 October 2015 concerning the review of representation arrangements (as circulated) be received, and*

That the Council notes the outcome of the consultation on the initial representation arrangements proposal for the district resulted in no changes being requested to the existing basis, with the one submission forwarded favouring the continuation of the status quo, and

That the Council, having considered this submission and the matters required in undertaking the review of the representation arrangements for the district, adopts its initial proposal as the final proposal set out hereunder:

That for the 2016 local authority elections of the Tararua District Council and the district's two community boards the existing arrangements be retained as follows:

Council Representation

- *Two wards (North and South) with four members each and a Mayor elected at large*
- *The two wards reflect the following identified communities of interest:*

North Tararua Ward

Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio

South Tararua Ward

Woodville, Pahiatua, Eketahuna and the surrounding rural areas, including Mangatainoka, Makuri, Tiraumea and Alfredton

The population that each member will represent is as follows:

Ward	(2014 estimate) Population	Members	Population Per Member
North Tararua	9,550	4	2,388
South Tararua	<u>7,820</u>	<u>4</u>	<u>1,955</u>
	17,370	8	2,171

These population ratios fall within the range of 2,171 (1,954 to 2,388) in respect of the +/- 10% rule of the Local Electoral Act 2001.

The Council considers that this ward arrangement for its representation based on the above is appropriate for the following reasons:

- That the two ward, eight councillors system provides a fair system of representation for the Tararua district.*
- That the communities of interest in the context of the Tararua district are effectively represented through the existing ward boundaries, and take into account the distinct outlying rural areas that are isolated.*
- That the ward boundaries coincide with boundaries of mesh blocks and community boundaries so far as is practicable.*
- That any alterations to change ward boundaries have not been requested by the community through submissions to the initial proposal, thereby indicating general satisfaction with the basis of these arrangements.*

Community Board Representation

- Two community boards (Dannevirke and Eketahuna) each with four elected members and one Council appointed member*
- The two community boards reflect the following identified communities of interest, and will not be subdivided for electoral purposes:*

Dannevirke Community Board

Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio

Eketahuna Community Board

Eketahuna and the surrounding rural areas, including Tiraumea, Alfredton, Hamua, Hukanui, Nireaha, Rongomai, Putara, Rongokako, Kaiparoro and Newman

Crs Fenemor/Collis

Carried

10.4 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

10.4.1 *That the report from the Alliance Manager dated 21 October 2015 concerning road closures applications under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Dannevirke Chamber of Commerce, Woodville Districts' Vision, Pahiatua On Track and the Eketahuna Our Town Committee to hold community Christmas events as follows:

Dannevirke Christmas Parade

Road name: Stanley Street, from London Street to Miller Street (State Highway 2)
Road name: High Street, from Miller Street to Swinburn Street (State Highway 2)
Date of closure: Saturday 5 December 2015
Period of closure: 12.00pm to 1.30pm

Woodville Christmas Parade

Road name: Vogel Street, from Fergusson Street to Ross Street (State Highways 2 and 3)
Road name: Fergusson Street, from Vogel Street to Pollen Street
Road name: Grey Street, from Pollen Street to Atkinson Street
Road name: McLean Street, from Vogel Street to Atkinson Street
Road name: Ormond Street, from Pollen Street to Atkinson Street
Date of closure: Saturday 12 December 2015
Period of closure: 11.30am to 1.00pm

Road name: Ormond Street, from Vogel Street to Bowen Street
Road name: Pollen Street, from McLean Street to Ross Street
Road name: Bowen Street, from McLean Street to Ross Street
Date of closure: Saturday 12 December 2015
Period of closure: 7.00am to 2.00pm

Pahiatua Christmas Parade

Road name: Main Street, from Dawson and Edward Streets to Churchill and George Streets respectively (State Highway 2)
Date of closure: Saturday 5 December 2015
Period of closure: 11.30am to 1.00pm

Pahiatua Christmas Festival

Road name: Main Street, from Wakeman and Tui Streets to Princess Street and Mangahao Road respectively (State Highway 2)
Date of closure: Sunday 13 December 2015
Period of closure: 1.00pm to 4.00pm

Eketahuna Christmas Parade

Road name: Main Street, from Bengston Street to Church Street (State Highway 2)
Date of closure: Saturday 28 November 2015
Period of closure: 11.00am to 1.00pm

Crs Hull/Keltie

Carried

- 10.5 **Eketahuna Town Centre Upgrade**
- 10.5.1 *That the report of the Eketahuna town centre upgrade project team meeting held on 15 October 2015 (as circulated) be received.*
- Crs Collis/Hull* **Carried**
- 10.6 **Request to Waive Resource Consent Fees**
- 10.6.1 *That the report from the Planning Manager dated 20 October 2015 concerning a request to waive resource consent fees (as circulated) be received, and*
- That the Council waives the resource consent application and associated fees for Norsewood Heritage Limited to build a proposed retaining wall located at 79 Hovding Street, Norsewood, thereby acknowledging the historic, artistic, ecological and educational benefits of the project it is associated with.*
- Crs Collis/Crispin* **Carried**
- 10.7 **Planning Matters Determined Under Delegated Authority**
- 10.7.1 *That the report from the Planning Manager dated 22 October 2015 concerning Planning matters determined under delegated authority (as circulated) be received and the contents are noted.*
- Crs Isaacson/Collis* **Carried**
- 10.8 **Liquor Licensing Matters Determined Under Delegated Authority**
- 10.8.1 *That the report from the Liquor Licensing Officer dated 22 October 2015 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and the contents are noted.*
- Crs Isaacson/Collis* **Carried**
- 10.9 **Staff Report**
- 10.9.1 **Woodville Wastewater Pond**
- 10.9.1.1 The treatment of the whales that have appeared in the liner of the Woodville pond is likely to cause additional costs to be incurred by the Council to fix the problem.
- 10.9.1.2 The reason for this situation is that the ground water level underneath the pond is forcing the methane gas up, resulting in these whales appearing above the water.
- 10.9.1.3 As a consequence the gas cannot disperse out of the vents on the outer edge of the pond lining.

10.9.2 **Pahiatua Recycling Centre**

- 10.9.2.1 The Pahiatua Recycling Centre is nearing completion, and the new facility is looking really good.

10.9.3 **Dannevirke Dog Pound**

- 10.9.3.1 General support was expressed that the contract for building the new dog pound at Dannevirke is determined through a registration of interest process as provided in the Council's Procurement Strategy.

10.9.4 **International Local Government ICMA Conference**

- 10.9.4.1 The Manager Strategy and District Development was congratulated on being asked to make a presentation regarding rural broadband at the Local Government ICMA Conference.

10.9.5 **Animal Control**

- 10.9.5.1 The Cadet Animal Control Officer, Nisan Stephens was introduced to the Council.

10.9.6 **Marketing**

- 10.9.6.1 The attendance at the Auckland Home Show appears to be creating interest in attracting people to the district.

10.9.7 **Manawatu-Whanganui Regional Growth Strategy**

- 10.9.7.1 The Manawatu-Whanganui Regional Growth Strategy will be presented to the Council's workshop briefing session held on 25 November 2015.

10.9.8 **Developing New Business Potential**

- 10.9.8.1 The Tararua Business Hub is changing its name to Tararua Business Network, with signage and all communication connections being updated to reflect the name change.
- 10.9.8.2 This will overcome the confusion that is occurring with the identity of the Tararua Business Hub and the Dannevirke Christian Fellowship the Hub.

10.9.9 **Rubbish Dumped in State Highway Rest Areas**

- 10.9.9.1 The dumping of rubbish in state highway rest areas and their refuse bins is an ongoing problem for the New Zealand Transport Agency contractors to pursue.

10.9.10 **Pahiatua Community Civil Defence Response Group**

- 10.9.10.1 It is anticipated that the Pahiatua Community Civil Defence Response Group Plan will be completed for signing off by January/February next year.

10.9.11 **2015 Tararua Alliance Sport Awards**

10.9.11.1 Thanks have been conveyed to the Sport Manawatu Chief Executive and the Recreation Officer Sport Tararua for organising the very successful and enjoyable 2015 Tararua Alliance Sport Awards.

10.9.12 **Creative Communities Fund**

10.9.12.1 It is requested that the Creative Communities Fund be actively promoted to ensure the availability of this funding is maximised for the benefit of the district.

10.9.13 ***That the report from the Chief Executive dated 22 October 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Hull/Isaacson

Carried

11. Portfolio Reports

11.1 **Project Tararua**

11.1.1 Cr Isaacson reported on the Project Tararua meetings that she attended to discuss the upgrading of rental housing standards in the district.

11.2 **Regional Territorial Authorities Forum 2015**

11.2.1 Cr Collis reported on the Regional Territorial Authorities Forum concerning changing the perception of the Manawatu-Wanganui Region.

11.2.2 The matters that were the subject of presentations at this forum included the following:

- Update on the Regional Growth Strategy by Geoff Henley and John Hutchings
- Lead for tribal economies Te Runanga o Ngai Tahu by Che Wilson

11.2.3 The forum focused on the region's potential for economic development and the implementation of the Regional Growth Strategy to unlock the opportunities.

11.3 **One Plan**

11.3.1 Cr Collis attended a meeting this morning at the Horizons Regional Council regarding the implementation of the One Plan.

11.4 **Manawatu-Wanganui Regional Disaster Relief Fund Trust**

11.4.1 Cr Hull attended a meeting of the Manawatu-Wanganui Regional Disaster Relief Fund Trust that continues to grant the funding available to assist areas recovering from the flooding event.

12. Mayoral Matters

12.1 Eastern Institute of Technology Building and Carpentry Construction Foundation Training Programme

- 12.1.1 The Mayor reported that the Eastern Institute of Technology is again providing to students in the district a further building and carpentry construction foundation training programme.

13. Items not on the Agenda

- 13.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.30 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 2 November 2015 commencing at 3.03 pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor – Governance Manager

2. Apologies

- 2.1 *That an apology be sustained from Board Member T J Delaney for non-attendance at the meeting.*

Macdonald/Christison

Carried

3. Public Forum

- 3.1 Nil

4. Personal Matters

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 The following matters were notified as items of general business not on the agenda for discussion at today's meeting:

- Restoration of the Scott memorial fountain
- Project Tararua family violence workshop

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 5 October 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Christison/Isaacson

Carried

7. Matters Arising from the Minutes

7.1 Fencing at the Dannevirke Railway Station (Item 12.1)

- 7.1.1 Some photographs have been sent to KiwiRail to show them the poor condition of the Dannevirke Railway Station fencing on Grey, Hall and Queen Streets.

8. Tararua District Council Report

- 8.1 *That the report of the Tararua District Council meeting held on 28 October 2015 (as circulated) be received.*

Isaacson/Macdonald

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Cycle/Walkway – Smith/Cole Streets and Adelaide Road

- 9.1.1 Board Member Christison reported that the project coordinator Chris Southgate had invited Downer New Zealand, Bruce Hunt Contracting and Ernie Christison Contracting to submit a price to undertake the second stage of this project.
- 9.1.2 Both Downer New Zealand and Bruce Hunt Contracting declined the invitation as they decided not to seek the work involved.
- 9.1.3 Board Member Christison advised that he would be pricing the job, and declared his conflict of interest regarding the project and the associated expenditure.
- 9.1.4 It is intended to complete the work prior to Christmas, and the lime has been carted to the railway station in readiness to commence the next section of the cycle/walkway.

9.2 Bee Aware Month

- 9.2.1 Board Members Christison and Delaney have undertaken work on Riverdale Road to prepare the area for planting the wildflower seeds.

9.3 First World War Commemorations Committee

- 9.3.1 The official launch of Rob McDonald's book "A Small Community, A Great War: Dannevirke District and World War One" will be held on 17 November 2015 at 7.00 pm in the Dannevirke Library.
- 9.3.2 A commemoration parade is also being planned to recognise the rifle unit.

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) *Daphne Miller* **22 October 2015**
*Re: Financial report to support her request for funding
towards the monthly Country Carnival Market costs*

(b) *KiwiRail* **23 October 2015**
*Re: Acknowledgement of request to repair fencing
at the Dannevirke Railway Station*

Christison/Macdonald **Carried**

10.2 Country Carnival Market

10.2.1 *That the request of Daphne Miller for funding to support the monthly Country Carnival Market as previously received be uplifted from the table and further discussed at this meeting, and*

That Daphne Miller be granted the sum of \$560.00 from the Board's discretionary funds as a one-off payment towards the advertising and venue hire expenses attributable to organising this community event.

Macdonald/Christison **Carried**

11. Chairman's Remarks

11.1 Nil

12. Items not on the Agenda

12.1 Restoration of the Scott Memorial Fountain

12.1.1 The Chairperson and Cr Isaacson attended the ceremony held to recommission the Scott memorial fountain located beside the Fountain Theatre building in Ward Street.

12.1.2 The fountain has been restored to working order with the assistance of local tradespeople renovating and preserving it as part of the town's history.

12.1.3 This fountain was made by Collett and Son Limited, Dannevirke in 1914, and it is named after Captain Robert Falcon Scott, the South Pole explorer.

12.2 Project Tararua Family Violence Workshop

12.2.1 The Chairperson attended the Project Tararua family violence workshop held in Pahiatua on 20 October 2015.

12.2.2 The workshop was not completed on that day, with the discussions adjourned and to be concluded tomorrow morning.

13. Dannevirke Community Vehicle Trust

- 13.1 In response to a request from Board Member Christison for an update on the Dannevirke Community Vehicle Trust the Chairperson indicated that the service is running well.
- 13.2 There is scope to grow the utilisation of the car, with demand gradually increasing and catering for the needs of some residents that regularly use the vehicle.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.38 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 6 November 2015 commencing at 10.05 am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle, S E Shannon and Cr T H Collis (Council appointed Community Board Member).

In Attendance

Mr R Taylor – Governance Manager

2. Apologies

2.1 Nil

3. Personal Matters

3.1 Congratulations to the All Blacks on winning the Rugby World Cup.

3.2 Maureen Tewake finishes working for the Council at the end of December after forty years, and the Board will invite her to lunch and present some flowers to acknowledge the contribution she has made during this period of service as the Eketahuna buildings cleaning contractor.

3.3 Cr Collis requested that her apology be noted and conveyed for absence at the Board's December meeting due to another commitment.

3.4 The Board will arrange to have lunch in the Pukaha Mount Bruce National Wildlife Centre café at 12 noon on the day of its December meeting.

3.5 Debbie Paterson is to receive the Member of the Order of St John honour to recognise her St John Ambulance service.

4. Notification of Items Not on the Agenda

- 4.1 Loreen and Kerry Cunningham will attend the meeting at 10.30 am to acknowledge their success as the Eketahuna Camping Ground is named the Supreme Winner of the Camping Grounds category in the 2015 Top Ranked Awards New Zealand.

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 2 October 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Collis/Eagle

Carried

6. Matters Arising from the Minutes

6.1 Community Newsletter Items (Item 6.5)

- 6.1.1 There may be a need to ask the Eketahuna Our Town Committee to review the closing date for including items in the community newsletter.

- 6.1.2 This will enable residents to be regularly updated with current details concerning the Eketahuna town centre upgrade project.

6.2 Eketahuna Public Conveniences Upgrade (Item 6.6)

- 6.2.1 Some of the interior colours in the Eketahuna public conveniences are quite dark, and these may need to be changed when the exterior painting is completed as part of the town centre upgrade.

6.3 Pop-up Cheese Seminar/Fest in Eketahuna (Item 9.2)

- 6.3.1 The Pop-up Cheese Seminar/Fest organised by Biddy Fraser-Davies was a huge success in promoting Eketahuna.

6.4 Old Fred West Building (Item 10)

- 6.4.1 There has been no response yet to the request for the Council to take action regarding the poor condition of the old Fred West building.

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 28 October 2015 (as circulated) be received.*

Death/Eagle

Carried

7.2 Cr Collis gave a verbal report to elaborate on various Council matters and items from its October meeting, with the following being the subject of some discussion.

7.3 **Creative Communities Fund**

7.3.1 The need to actively promote the Creative Communities Fund to ensure the availability of this funding is maximised for the benefit of the district was emphasised.

7.4 **One Plan**

7.4.1 Cr Collis spoke on the meeting that she attended at the Horizons Regional Council regarding the implementation of the One Plan.

8. **Eketahuna Camping Ground**

8.1 The Chairperson welcomed Loreen and Kerry Cunningham to the meeting, and he congratulated both of them on the Eketahuna Camping Ground being the Supreme Winner of the Camping Grounds category in the 2015 Top Ranked Awards New Zealand.

8.2 Loreen and Kerry Cunningham displayed the certificate they received, and spoke on the many visitors from New Zealand and overseas that enjoy the Eketahuna Camping Ground facilities and its lovely bush walks.

8.3 The Eketahuna Camping Ground is the highest ranked facility for camping in the country because of its best review standard on the website Rankers NZ, with most guests giving them a rating of 10 out of 10.

8.4 Board members congratulated Loreen and Kerry Cunningham on their achievement, and commended them for the friendly and homely environment they provide at the Eketahuna Camping Ground to welcome visitors to Eketahuna and the district.

9. **Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

9.1 **St John Ambulance Area Committee**

9.1.1 Board Member Eagle spoke on the plans of the St John Area Committee regarding the ambulance facility in Eketahuna that is to be replaced as it is an earthquake-prone building.

9.1.2 There is a need to ensure ongoing voluntary support is available for Eketahuna to maintain this service, and to raise community awareness that if more volunteers are not found then it may not be able to continue in the future.

- 9.1.3 It was agreed that Board Member Eagle would include an item on this matter in the community newsletter.

10. Correspondence

- 10.1 *That the correspondence as listed be received.*

(a) **Kerry and Loreen Cunningham**
Re: Eketahuna Camping Ground September report

(b) **Biddy Fraser-Davies** **12 and 16 October 2015**
Re: Pop-up Cheese Seminar/Fest in Eketahuna

Shannon/Hull

Carried

10.2 Pop-up Cheese Seminar/Fest in Eketahuna

- 10.2.1 The proceeds of \$500.00 from the Pop-up Cheese Seminar/Fest were given to the Eketahuna Our Town Committee for the town centre upgrade project.

11. Eketahuna Town Centre Upgrade

- 11.1 Board Member Shannon and Cr Collis spoke on the planning phase of the Eketahuna town centre upgrade discussed at the first project team meeting, and various matters for follow up at a local level.
- 11.2 At that meeting the project timeline and priorities were considered along with determining the actions to be taken before their next meeting.
- 11.3 It is intended that the rough order of costs will be available for presentation to the Board's meeting in December, and to ensure that work can be progressed to utilise the 2015/2016 construction season.
- 11.4 The Board needs to consider options to seek funding for its projects identified as part of the upgrade, and board members will meet informally to discuss this matter.
- 11.5 The log retrieved from the river is suitable to make the waka for the town centre.
- 11.6 The future of the cart needs to be decided as the New Zealand Transport Agency has road safety concerns about its location, and an item will be placed in the community newsletter to consider its retention as part of the upgrade.
- 11.7 An update will be requested from the Manager Assets Group regarding the Eketahuna skateboard playground project, as this should be completed to coincide with the town centre upgrade.

- 11.8 The use of the Wairarapa Times Age is supported to publicise the town centre upgrade, with the plans to relocate the kiwi and the theme for the Chorus building site to be made available in that newspaper.
- 11.9 Representatives from the Eketahuna Our Town Committee and the Eketahuna Community Charitable Trust will be invited to attend the Board's next meeting at 11.00 am to update them on progress with the planning of the town centre upgrade.
- 11.10 The Eketahuna town centre upgrade project team is to meet again on 24 November 2015.

12. Chairman's Remarks

12.1 Events

- 12.1.1 The Chairperson reported on the following events:

Eketahuna Christmas Parade

- This will be held on 28 November 2015, and a Pahiatua railcar excursion is likely to visit Eketahuna on that day.

Visit to the National Crisis Management Centre Known as the Beehive Bunker

- Six members from the Eketahuna Community Civil Defence Response Group went on the bus trip to Wellington for this visit held on 4 November 2015.

Tararua College Senior Prize-giving Presentation

- The Deputy Chairperson attended the prize-giving presentation held on 4 November 2015, and Jesse Miller was this year's school dux.

Tararua Alliance Sport Awards Presentation

- Joseph Parker was the guest speaker at this very enjoyable evening held on 16 October 2015.
- Dennis Dougherty from the Eketahuna Rugby Club was the winner of the Administrator/Volunteer of the Year Award for the second consecutive year.
- Next year's awards function is possibly to be held in Eketahuna.

12.2 Family Violence It's Not OK Campaign

- 12.2.1 The Board acknowledges the family violence it's not ok campaign as a very worthy initiative in Eketahuna, and it wishes those involved every success with their endeavours.

13. Items not on the Agenda

- 13.1 Refer to the item set out in section 8 of these minutes.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.35 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 4th November 2015 commencing at 5.30pm.

1. Present

- 1.1 Committee Members: L Powick (Chair), Michelle Rankin (Secretary), John Arends (Treasurer), Nigel Shaw, Shirley Hull (Cr)

Members of the Public: Ann Marie Bengston, Tracey Collis, Peter Wimsett, Spike Jones

2. Apologies

- 2.1 Brett MacDougall (Deputy Chair), J Brock, Z Keall

3. Notification of Items Not on the Agenda

Publicity - Spike Jones

Main Street upgrade - Peter Wimsett

4. Publicity - Spike Jones / Main Street Upgrade - Peter Wimsett

- 4.1 Louise welcomed Spike Jones to the meeting and invited him to address the committee. Spike spoke to committee members about concerns around the community not being kept up to date with local news. The community feel that they do not know what is going on in their local area. He encouraged POT to keep the public aware on what is happening in its community. He also mentioned a concern regarding services being shifted to Dannevirke and how this has affected the elderly who may not have the ability to travel.
- 4.2 Peter Wimsett addressed the meeting regarding the town centre upgrade and for POT to think about a direction to start and finish, with scope to focus on the quality of build, look and feel, colour, trees and lighting. POT needs to start on the scope of work now to have a good plan before June 2018 for work to start in June 2019.

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 30th September 2015 (as circulated) be confirmed as a true and accurate record of the meeting.**

Nigel/Michelle

Carried

6. Matters Arising

- 6.1 Point 4 - Tag4 Consulting: The committee have agreed to a brainstorming discussion with Trudy Ashford-Hobson at the December meeting
- 6.2 Point 6.3: The presentation of the community service award to Bruce Lea was a wonderful and enjoyable occasion to recognise his contributions.

7. Tararua District Council Report

7.1 That the minutes of the Council meeting held on 28th October 2015 (as circulated) be received.

Louise/John

Carried

7.2 Shirley Hull made reference to the following matters in her report from this meeting:

- The recycling centre is nearly complete.
- The Tararua Business Hub is changing its name to Tararua Business Network.
- The dumping of household rubbish at the Polish memorial on the state highway is an ongoing problem that is being addressed.
- The Pahiatua Community Civil Defence Response Group Plan will be completed for signing off by January/February 2016.
- The El Nino weather pattern is still being monitored closely.

8. Correspondence In

- Pahiatua Information Centre Annual General Meeting reports
- Letter from Cynthia Cass and a \$200.00 donation to the Harvard plane
- Confirmation letter from Trust House for the grant of \$2000 to the skate park
- Youth health clinic letter

That the inwards correspondence be received.

Louise/ Nigel

Carried

9. Financial Report

Report given by John

9.1 Accounts to be passed for payment:

Angove Engineering	\$673.19	
TDC	\$200.00	Road closures application fees
MCI	\$2185.00	
Louise	\$445.00	Reimbursement for skip bin (KNZB week)

That the financial report be adopted.

John/Nigel

Carried

10. Discretionary Grants

10.1 That Pahiatua On Track approves the application made by the Pahiatua Repertory Society, and that the sum of \$2249.00 be granted.

Louise/Michelle

Carried

11. Portfolio Reports

11.1 Cycle ways – Gerry Parker

Town centre upgrade – Louise Powick
Community vehicle trust – John Arends
Main Street – Zelda Keall
Sports/wheel park – Jared Brock
Town promotions – Brett MacDougall
Roading – Nigel Shaw
Civil Defence – Nigel Shaw
Publicity – Michelle Rankin

11.2 Harvard Plane

The plane is nearly complete and will be installed in the next couple of weeks.

12. Youth Health Clinic

Louise has a meeting with Tony Lozell to discuss alteration plans at the youth centre for the youth health clinic.

13. Christmas Parade

The committee had a discussion and have decided not to hold a stall this year, but will have further discussions to plan how to promote Pahiatua On Track going forward.

14. Christmas Festival

That Pahiatua On Track pay the costs of the road closures and two half page advertisements in the local paper to help assist with this town event.

Louise/Michelle

Carried

15. Polish Photo Exhibition

This display of photos is now showing at the community centre. The committee agreed to pay the costs of the freight and insurance.

16. Community Vehicle Trust

Louise and John attended a Probus meeting to discuss the idea of setting up a community vehicle trust in Pahiatua that generated good expressions of interest to ascertain there is a need for this vehicle in the community.

17. Annual POT Dinner

Because the December meeting is being combined with the brainstorming discussions involving Trudy next month the annual POT dinner will be held at the Service Centre, and the Black Stump will cater finger food. Louise is to contact Alison Franklin regarding these arrangements.

18. Items Not on the Agenda

18.1 Publicity

The committee spoke about setting up a monthly publication on the Council page with an update on what is happening with Pahiatua On Track including any town projects. Moving forward it would like to set up a quarterly newsletter.

The meeting was closed at 8.27pm.

Chairperson

Minutes of a meeting of Woodville Districts' Vision held in the Village Hall on Tuesday 3 November 2015 commencing at 7.00 pm.

PRESENT

M Souden, S McLeod, C Wilton, B Hutton, J Iasona, S Anderson, D Pretty, G Murray, K McIntyre, Cr T Collis, Cr S Hull, M Oulaghan (Secretary), R Winter (Chair)

APOLOGIES

P McCool (Treasurer), P Johns, M Taylor

MINUTES OF THE PREVIOUS MEETING

Amendments to minutes:

- B Hutton tabled a report on the walkway.
- Walkway is to be added to the agenda.
- The first bullet point under 'Lindauer Studio' is to read:
 - Selection of candidates **is** progressing.
- Missed from the previous minutes, but discussed at the meeting was the transfer of what is known as the swimming pool money. A motion was carried to transfer the monies currently allocated to the swimming pool to the walkway project; moved by B Hutton and seconded by P Johns, with a dissenting vote from R Winter noted.

That subject to including the above changes, the minutes of the meeting held on 6 October 2015 be accepted as a true and correct record of the meeting.

R Winter/G Murray

Carried

MATTERS ARISING

A survey on transport is going into the Bush Telegraph.

CORRESPONDENCE

Inwards:

- I King
 - not wanting mini golf in the town so please leave the tennis court alone
 - Nay to the 'gorgeous' branding
- P Bonser, Lions - Fountaine Square (email)
- C Veale, Tararua District Council - Quote for picnic tables and Fountaine Square (email)
- Meridian - Thanks for the signed funding agreement and invoice

Outwards:

- Woodville Playcentre - Declining its funding application
- Meridian - Deposit form for funding

M Oulaghan/S McLeod

Carried

REPORTS

Treasurers Report

This report was tabled in P McCool's absence.

That the Treasurer has a discretionary allowance of up to \$500 without Woodville Districts' Vision approval to enable smaller requests to be funded in a timelier manner without having to wait for the formal meeting.

R Winter/No Seconder

Not Accepted

The Bush Schools Principals Association sought funding for transporting children from Woodville School to the conference day 'Moving Forward' to help with the costs for speakers and workshop presenters. The day is to be held on Wednesday 11 November.

It was agreed that the accounts be held until agreement is given to payment at the December meeting, including the amount paid to the Bush Schools Principals Association.

Cr T Collis – TDC Report

Cr Collis tabled her report. Topics addressed included:

- Congratulations to Rachel Cannon on being selected to represent New Zealand at the international mounted games
- Civil Defence Response Group
- Woodville impounded supply
- Woodville I-Site and library upgrade
- Woodville campground
- Ex Infracon site and potential decontamination
- Whales in the Woodville pond
- Replanting of bare spots in the town centre gardens

C Wilton advised that she and N White would like to be involved in the campground process.

J Kopa joined the meeting.

Events and Promotion

Woodfest

- R Winter thanked WDV for the discretionary grant funding.
- A full report will be tabled for WDV in December.

Christmas Parade

- B Hutton reported that arrangements for the Christmas parade were on track.

Town decorations

- A sample of decorations that Bettina could supply was shown.
- It was reiterated that anything to do with the power poles has to have the owner's permission, and the owner is not the Council.

J Kopa was invited to address the meeting regarding potential decoration ideas:

- Wreaths that can be put on the existing hooks in town with the shop owners taking them in at night.
- A picture was shown of a Christmas tree made out of recycled green bottles; this takes time to gather and needs the involvement of the community. It has potential for next year.
- Placing bows on power poles.

J Kopa will be decorating the two trees outside the ex engineering office and having a Santa box.

That J Kopa be given the lead role in the town's Christmas decorations.

B Hutton / K McIntyre

Carried

J Kopa is to send an advertisement to B Hutton regarding donating old Christmas decorations.

That J Kopa be given a ceiling budget of \$1,000.00 for materials associated with making and installing the decorations.

R Winter / C Wilton

Carried

There are some existing decorations that can be used. R Winter, P McCool and J Kopa are to meet to discuss this matter further.

- Self-raising flags: Encourage the Council to explore using these in future. Promotional - The Council could install them throughout the Tararua district. Previous flags have had high impact. This concept is to be raised with the Council via these minutes and the Annual Plan for budgeting purposes consideration.
- Christmas decorations: This has potential to be a REAP project.

J Kopa left the meeting.

- Lindauer
 - Minutes of a recent meeting were tabled to which K McIntyre spoke on. This was a more formal meeting, with the date, time and venue at the museum. S McLeod was elected as the chair.
 - Funding for tinting film for the studio windows has been sought for the protection of the display and to cut down heat.
 - Artist in residence: A short list of applicants from Pilsen has been received, with two identified and waiting for further information on these candidates. A decision is imminent.
- Walkway

A report was tabled.

 - Continue to encourage the Council regarding the leasing of land process.
 - A discussion was held on the name of the walkway.

That Woodville Districts' Vision formally adopts the name 'Lindauer Arts Trail'.
B Hutton/K McIntyre ***Carried***

 - K McIntyre advised that it is envisaged the trail will begin at the original house in Pinfold Road.
 - There is a need to brand this nationally, however it is not yet in a position to launch until KiwiRail have agreed to the lease.

GENERAL BUSINESS

- Barbecue in Fountaine Square: It was decided to hold off on this project until after Christmas at which time K Dever-Tod will have put her plan to the Council.
- R Winter is to write to the Council affirming the barbecue upgrade. While Lions have purchased the barbecue this remains a Woodville Districts' Vision project.
- New Zealand Transport Agency: R Winter has been in discussion with the New Zealand Transport Agency regarding the damage to the gardens following changes to the three signs at the entrances of the town. They apologised for the mess and offered to help in any way. R Winter suggested that they do two traffic plans for replanting, and is waiting to hear from the New Zealand Transport Agency regarding this proposal.
- C Wilton asked where the models for the town sculpture are. R Winter replied that they are both at her residence. The one with the balls is in good condition, but the tree is starting to show signs of wear as it is made of materials not designed for longevity.
- Rose Garden: S McLeod advised that Hayden Forbes might be available to help with pruning etc.

There being no further business the meeting was closed at 8.30pm.

Report

Date : 18 November 2015

To : Mayor and Councillors
Tararua District Council

From : Natarsha Nikora
Recreation Officer Sport Tararua

Subject : **Grant Application of Rebecca Aplin to the International Representatives Scheme**

Item No : **10.1**

1. Reason for the Report

- 1.1 This report has been prepared for the Council's consideration of an application received from Rebecca Aplin requesting funding from the International Representatives Scheme.

2. Background

- 2.1 The Council has funding available to support the district's elite athletes selected to represent New Zealand at international events.
- 2.2 Presently, the balance available in this account is \$2,950.00.
- 2.3 Funding awarded from this scheme is based on the applicant's budget and the distance of travel to the international event.
- 2.4 Grants can be made up to a maximum amount of \$500.00 if competing within the Pacific/Oceania region and up to a maximum of \$800.00 if competing within the rest of the world. Discretion is available to alter this provision in exceptional circumstances.

3. Details of Application Received

- 3.1 An application has been received from Rebecca Aplin who has been selected to represent New Zealand by the Royal A & P Society New Zealand at the Australasian Showing Championships in Werribee, Australia from 4 to 5 December 2015.

- 3.2 The application was submitted outside the required timeframe of a month prior to travel as there was a delay in receiving the letter of confirmation from the Royal A & P Association.
- 3.3 The championship involves competitors from Australia and New Zealand.
- 3.4 The championship event is the pinnacle of showing in Australasia. Athletes must hold a national title in their state or New Zealand to be eligible to compete.
- 3.5 This is the first application Rebecca has submitted to the International Representatives Scheme.
- 3.6 The application submitted by Rebecca Aplin seeks to raise funds towards the costs she will incur travelling to the Australasian Showing Championships. An estimated amount of these costs is \$13,497.00.

4. Significance Assessment

- 4.1 The proposed actions recommended to the Council are not considered significant in terms of the Council's policy on significance and engagement.

5. Conclusion

- 5.1 The request meets the eligibility criteria set down in the guidelines for an application, noting the genuine circumstances for the delay in submitting the details.
- 5.2 Acknowledging the reasons outlined in accepting the application, the following recommendation is made for the Council's consideration relative to the Scheme's guidelines.

6. Recommendation

- 6.1 ***That the report from the Recreation Officer Sport Tararua dated 18 November 2015 concerning the Grant Application of Rebecca Aplin to the International Representatives Scheme (as circulated) be received, and***
- 6.2 ***That the Council approves the application made by Rebecca Aplin for assistance towards her costs to represent New Zealand at the Australasian Showing Championships held in Werribee, Australia from 4 to 5 December 2015, and***
- 6.3 ***That the sum of \$500.00 be granted from the International Representatives Scheme for this purpose.***

Attachments

- 1. Application to International Representatives Fund - Rebecca Aplin



GUIDELINES AND APPLICATION FORM

TARARUA INTERNATIONAL REPRESENTATIVES SCHEME

Individuals may apply for funds from this scheme for the following purposes:

ELIGIBILITY

1. **Criteria**
Athletes who are not professional athletes qualify for funding when selected to represent New Zealand through the national body and/or international body's qualifying criteria for an international event where two or more countries are participating. The term professional is interpreted in the following manner: "Professional - the person earns a living from participating in a sport. Sport is their main source of income and if asked they would say that being a sports person was their profession".
2. International representatives must reside within the Tararua district.
3. Funding must be applied for prior to the event.
4. Applicants may submit more than one application per year, but applicants can only be granted funding once every financial year ending 30 June for a maximum of three consecutive years.
5. Applications are available on an ongoing basis during the financial year 1 July to 30 June.
6. Coaches and officials are not eligible to receive this grant.
7. The administrator must receive completed applications one month prior to travel. Incomplete applications will not qualify.

NB: Replacement applications will be considered at short notice in exceptional circumstances, i.e. in the event of unexpectedly being accepted into a team due to injury, illness etc.

APPLICATIONS

8. You must complete the application form and attach the following information:
 - i) Provide details of formal recognition by the national body through independent notification of selection into a New Zealand team
 - ii) Other team members representing New Zealand at the same event selected from within the Tararua district.
 - iii) A detailed budget of income and expenses to attend the event including:
 - ♦ subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
 - ♦ other sources of funding received and/or applied for including community boards and community committees within the district
 - iv) A brief sporting CV of the achievements of the applicant to date, specific to this application.



GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT ARE YOU REPRESENTING NEW ZEALAND IN?

Date Travelling: 29TH Nov 2015 Date Application Complete: 5TH Dec 2015

The administrator must receive completed applications one month prior to travel. Applications received within a month of travel will not be eligible unless applying as a replacement applicant.

A replacement applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?

☐ YES ☒ NO

If yes, please outline the exceptional circumstances surrounding your application:

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1. Name of National Sporting Body: ROYAL AG SOCIETY

Contact person: DEBBIE CAMERON
(President/Secretary/Other)

Address: _____

E-mail: _____

Phone Number: _____ (day)

Phone Number: _____ (night)

2. Name of International Representative:

REBECCA APLIN
Residential Address: 234 GARFIELD ROAD
DANNEVIKLE

Phone Number: 06 374 1860 (day)

Phone Number: " " " (night)
02777 19172

3. The Event:

(a) Description of the event: AUSTRALASIAN
SHOWING CHAMPIONSHIPS
WERRIBEE AUSTRALIA

(b) Date of event: 4TH DECEMBER 2015

(c) Venue for event: WERRIBEE

(d) State the importance of the event in the eyes of the individual:

THIS IS THE TOP SHOWING
EVENT IN AUSTRALASIA.

COMPET. MUST QUALIFY BY
WINNING NATIONAL TITLE IN THEIR
STATE OR IN THE CASE OF NZ IN N.Z.

(e) Please list other countries involved in this event:
NEW ZEALAND AND AUSTRALIA.

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4. Are there any other team members representing New Zealand at the same event that have been selected from within the Tararua District? If yes, please give details:

NO

5. Have you received funding for this event from:

	Yes	No	Value
National Organisations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Sport New Zealand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Note: If you have been granted funding from the districts' community boards/community committees you are not eligible to receive financial assistance through this scheme

6. Other Sources of Funds

- (a) Other sources of funding applied for. State source and amount:

N/A

- (b) Other sources of funding received. State source and amount:

N/A

- (c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes ☐ No ☒

- (d) Will you still attend the event if the application for a grant is unsuccessful?

Yes ☒ No ☐

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7. HAVE YOU ATTACHED THE FOLLOWING APPROPRIATE INFORMATION?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check:

- ☐ (a) Confirmation from the national body of selection to represent New Zealand
- ☐ (b) A detailed **budget of income and expenses**, including:
- Subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
 - Other sources of funding received and/or applied for including community boards and community committees within the district.
- ☐ (c) A **sporting CV** of achievements to date specific to this application

8. If your application is successful, how will you give back to the Tararua community?

I ALWAYS REPRESENT MY DISTRICT
WITH PRIDE AND ADVISE PEOPLE
OF THE ADVANTAGES OF LIVING
IN THE TARARUA

Any questions unanswered on this form will result in an incomplete application.

9. Information from this form is passed on to the media and Sport Tararua. Do you object to this information being used by these groups?

Yes

☒

No

☐

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IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles that acknowledge the support of the Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua district to overseas competitors participating in their event.
- The international representative is to give back to the sport and the Tararua district in such ways as being a role model/mentor to visit schools or supporting coaching services/workshops. The applicant shall outline the details of their intentions regarding that matter within the information provided in this application.
- In the event of non-attendance, the grant will be repaid within 90 days.

Signed:



Dated:

29 10 2015

Return to:

**Natarsha Nikora
Sport Manawatu
Tararua Recreation Advisor
C/- PO Box 115
Dannevirke 4942**



30 October 2015

To Whom It May Concern

Re: Funding Assistance

I wish to advise that Rebecca Aplin is due to compete overseas at Werribee, Australia. This is as a result of winning the following titles at the 2015 Horse of the Year –

- Large Show Pony of the Year
- Supreme Show Pony of the Year
- Child Rider of the Year

As a member of the Royal Agricultural Society of New Zealand, we wish Rebecca every success while competing at Werribee and would support her application for funding assistance.

Thank you.

Yours sincerely

Debbie Cameron
RAS CEO



Budget for Rebecca Aplin's trip to the Australasian Showing Championships in Werribee Australia.

Pony airfare	\$10500.00	
Rider airfare	\$627.00	
Accommodation	\$1280.00	(1 week)
Entry fee	\$1090.00	
Unknown costs		
feed, internal transport		
Total known	\$13497.00	

To Whom it may concern,

Our Application is a little late as we have been waiting for a letter of conformation from the RAS or NZEF. Both were a little unsure of our position in Australia. Horse of the Year in NZ is Run by Equestrian Sport New Zealand but they sub lease the Showing Section to the NZ RAS. This is very confusing for all concerned. But I am pleased to say Rebecca will be wearing the Silver Fern for the NZ RAS.

Regards Viv Aplin

Rebecca Aplin
234 Garfield Road
R D 7
Dannevirke

SUMMARY

My name is Rebecca Aplin I am 14 years old and attend Dannevirke High School. I have lived in the Tararua District all my life with my family. I am asking the Tararua District Council to assist me with my planned trip to Werribee Australia to compete in the Australasian Show Horse and Rider Championships as a New Zealand representative. They are held on the 4th and 5th of December 2015. I have qualified to go for the last 3 years at Horse of the Year but have only this year decided the time is right for me. I think now I am mentally and physically fit enough to compete internationally. My pony Woodlands Park Light o Day is now working better than he ever has and I am sure will stand in very good stead amongst the top ponies in Australasia. I have won 7 National Titles over the last 3 years at HOY. I train twice a week with my trainer Rachel Bird who has herself enjoyed success Internationally. I also train at home most other days, attend shows in the weekends and go to Dannevirke Pony Club when I am able.

EDUCATION

2006 - 2011
2011 - 2013
2014 - 2015

Ruahine Primary School
Norsewood and Districts Primary School
Dannevirke High School

SPORTING TEAMS

Ruahine School:

Netball team
Athletics team
Cross Country team
Athletics team

Norsewood and Districts School

Netball team
Athletics team
Cross Country team
Equestrian team

Dannevirke High School

Hockey team
Cross Country team
Athletics team
School Equestrian team

Dannevirke and Districts Pony Club

Show jumping team
Eventing team
Show hunter team

Hawkes Bay Area Pony Club

National Dressage team

The Future

I hope to complete level 36 NCEA the study to become an Accountant or to study Law. Then go on to work for The New Zealand Police in an investigative role. Ideally I would love to continue to ride but this may not be possible while I study.

Report

Date : 18 November 2015

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Water Charge Write-off Request of Mike Diamond**

Item No : **10.2**

1. Reason for the Report

- 1.1 For the Council to consider the attached request from a ratepayer to have the charged water rates remitted, where the request has previously been declined by staff.

2. Background

- 2.1 On 14 July 2015, Mike Diamond wrote to the Council (letter attached) seeking help with a water account of \$807.84.
- 2.2 In this letter, Mr Diamond outlines that the leak was caused by a water coupling on his property coming apart, which was not obvious at ground level. He had searched for the leak after receiving a high water usage of 708 m³ for the quarter.
- 2.3 Staff in considering Mr Diamond's request, noted the previous notices sent to property owners encouraging them to make frequent and regular checks of their meter readings to help identify leaks within their property early. In this case, the work to identify the leak appears to have taken place after the Council invoiced for the high water usage. Mr Diamond's request was declined in writing on 19 July, advising that he did have a final right of review of this decision by the full Council.
- 2.4 Mr Diamond has since approached one of the northern ward councillors seeking this right of review. In this request, he has offered to pay half of the high water use if the Council will waive the other half. The actual invoice total was \$955.21 minus the quarterly charge of \$84.37, leaving a disputed invoice of \$870.84. Half of the actual excessive water use would be $\$955.21 - 1/2 = \477.61

3. Options

- 3.1 The Council has the discretion to waive any water rates imposed if a reason or reasons exist that are defensible and transparent. Previous decisions of the Council on similar requests have waived all or part of the charges in specific cases where the applicant's have taken practicable steps to avoid the high usage. In this case, Mr Diamond notes he spent \$303 on external expertise to find the leak (Davidsons Engineering), except that this was after the invoice was received.
- 3.2 If the Council was going to waive half of the charge as requested, it has the option of either half the disputed high water reading, or half of the invoice once the \$84.37 minimum quarterly charge has been take off. In this case, it is helped with the high water usage being sought due to a failed coupling on his land, so half of the \$955.21 is in the recommendation below.

4. Significance Assessment

- 4.1 The matter referred to the Council is not considered to be significant with regard to the policy on significance and engagement, and any decision made in respect of the request is within the Council's discretion to determine as it deems may be appropriate.

5. Recommendation

- 5.1 ***That the report from the Chief Executive dated 18 November 2015 concerning the Water Charge Write-off Request of Mike Diamond (as circulated) be received, and***
- 5.2 ***That the Council after considering the history and the letter from the applicant, determines if appropriate to waive 50% of the actual water use charged being \$477.61.***

Attachments

- 1. Letter re: Water Usage Account from Mike Diamond
- 2. Letter High Water Usage J M Diamond 22376 WB

20 JUL 2015
TARANUIA DISTRICT
COUNCIL

Dannevirke
14th July 15

Taranui Council,
Dear people,

We were notified we had used 708 cubes of water over our quota. I checked all our troughs & water lines but couldn't find any leaks, so I engaged Davidson Engineering to help me. After digging several holes of 2 feet deep we found a joint had come apart. There was no sign of any moisture on top of the mound. We concluded this may have been caused by an earthquake. I am prepared to pay the \$303 bill from Davidson, but I would be grateful if Council could please be fit to help me out on the water account. \$807 - 84

Yours sincerely
Mike Diamond

19 August 2015

Mr J M Diamond
45 Adelaide Road
RD 8
Dannevirke 4978

Dear Mr Diamond

High Water Usage

In reply to your letter dated 14 July 2015 regarding the high water reading in June 2015, firstly I apologise for the delay in replying.

The water line from the meter is the property owners responsibility and the cost for all water that flows through the meter is the responsibility of the property owner regardless of whether it is used or runs to waste.

Council has sent out several notices reminding property owners of the above and suggesting that regular checks of your water meter be made so that leaks can be detected at an early stage and repaired.

We do sympathise with your situation but it is with regret that your application for help with account balance of \$955.21 less the minimum charge of \$84.37 equalling \$870.84 is declined.

It is only through a Council resolution that we can write off metered water rates, you could speak to your Councillor on this matter, to determine if their support for this exists.

Yours sincerely

Glenda Kernaghan
Assistant Accountant

Report

Date : 19 November 2015

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Planning Manager

Subject : **Planning Matters Determined Under Delegated Authority**

Item No : **10.3**

1. Resource Management

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Application

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consent has been granted:

- 2.1 **201.2015.33.1** **B. & S. Hobson – State Highway 2 and Ranfurly Road, Pahiatua**

Consent to subdivide Lot 2 DP 437512 (CFR 538813) into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by the Council on 30 July 2015, including the subdivision plan drawn by Kevin O'Connor and Associates dated "7/2/2015" project no "215057" and held on Council file 201-2015-33-1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. On the development of Lot 2 please contact the Area Supervisor at Tararua Alliance (06 374 5341) for any queries regarding construction standards of the vehicle crossing.

3. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

- | | | |
|-----|----------------------|--|
| 3.1 | 201.2014.32.1 | W. & P. Wallace – 836 Ridge Road North, Pahiatua |
| 3.2 | 201.2015.23.1 | M. & P. Croad – Hinemoa Valley Road, Hinemoa |
| 3.3 | 201.2015.31.1 | N. Jacobsen, L. Koeck, & M. Pringle – 72A Cole Street, Dannevirke |

4. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

- | | | |
|-----|----------------------|--|
| 4.1 | 202.2015.32.1 | C. Candy – 82 Hovding Street, Norsewood |
|-----|----------------------|--|

Consent to develop an existing building into a café. The café will seat up to 20 customers and will operate seven days a week from 6:00am to 5:00pm. The café will sell cabinet food, coffee, ice creams and locally produced crafts and gifts. Signage will include a one-foot path sign, one entrance sign attached to the fence, and three flag type signs attached to the fence.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 24 July 2015 and further information received on 7 August 2015 and 14 September 2015, except where another condition of this consent must be complied with. This information is held on Council file 202.2015.32.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
 - 7.00 am - 7.00 pm daily 55 dBLAeq(15 min)
 - 7.00 pm - 7.00 am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

4. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

Consent to replace one existing transmission line pole structure (B0263) on the Fernhill to Woodville B Transmission Line (FHL-WDV-B). The proposal involves replacing the existing 14.8 metre high hardwood pole with a new 18.5 metre high concrete pole. The new pole will be located within 5 metres of the existing pole. Removal of the existing pole and construction of foundations for the new pole will involve excavation up to 6m³.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The actual and potential adverse effects of the proposed activity on the environment are considered to be not more than minor.
- The proposal is in accordance with the relevant objectives and policies of the National Policy Standard on Electricity Transmission.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 8 September 2015, except where another condition of this consent must be complied with. This information is held on Council file 202.2015.38.1.
2. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.
3. Exposed areas of earthworks must be reinstated as each area of earthworks is completed. The reinstatement shall be done as soon as is practical but must occur no more than three months after each area of earthworks is completed. The consent holder must ensure that the grass becomes well established and that it adequately covers the ground such that a strike rate of 75% is achieved within six months of the reinstatement occurring.
4. That construction noise shall not exceed the relevant limits contained within NZS6803:1999 Acoustics-Construction Noise. Construction noise shall be measured, assessed, managed and controlled using NZS6803:1999 Acoustics-Construction Noise.
5. That the consent holder shall ensure any dust generated through the exercising of the consent does not cause a nuisance beyond the boundaries of the site or causes a visibility hazard for road users.

If any archaeological site, taonga or koiwi is discovered during the works authorised by this consent the consent holder shall immediately cease work at the affected site. The consent holder shall notify Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua, Heritage New Zealand, the Tararua District Council Planning Manager, and in the case of koiwi the Police, and shall not recommence works in the area of the discovery until the relevant Heritage New Zealand, Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua approvals to damage, destroy or modify such sites have been obtained, and the Tararua District Council Planning Manager has given authorisation to recommence the activities.

Refer to advice note c for comments in relation to this condition.

6. The consent holder must pay to the Council the actual and reasonable costs associated with the monitoring of any of the above conditions (or review of consent conditions), or supervision of the resource consent as set in accordance with Section 36 of the Act. These costs may include site visits, correspondence and other activities, the actual costs of materials or services, including the costs of consultants or other reports or investigations that may have to be obtained.

Advice Notes:

- a. No buildings, vehicles, materials or debris associated with construction may be kept on Council land, including the road, without prior approval of the Council.
- b. The Historic Places Act 1993 (HPA) provides for the identification, protection, preservation and conservation of the historic and cultural heritage of New Zealand. Under Section 2 of the HPA, an archaeological site is defined as a place associated with pre-1900 human activity where there may be evidence relating to the history of New Zealand. Section 10 directs that an authority is required from Heritage New Zealand if there is "reasonable cause" to suspect an archaeological site (recorded or unrecorded) may be modified, damaged or destroyed in the course of any activity. An authority is required for such work whether or not the land on which an archaeological site may be designated, or a resource or building consent has been granted, or the activity is permitted in a regional or district plan. Evidence of archaeological sites may include oven stones, charcoal, shells, ditches, banks, pits, terraces, stonewalls, building foundations, artefacts of Maori and European origin, or burials.
- c. Note to condition 6: This condition is to allow Iwi representatives and/or other advisors to inspect the site and then arrange with the consent holder appropriate steps to recover the artefacts and/or safeguard them so that work can resume.

- d. The consent holder is reminded that under Section 23 of the Electricity Act, they must give landowners at least 10 days notice of the proposed works.
- e. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

4.3

202.2015.39.1

**H. Upson – 835 Matamau-Ormondville Road,
Mokotuku**

Consent to develop an existing building into an entertainment premise (tavern), referred to as the 'Black Dog Bistro'. The tavern will operate seven days a week, from 10:00am to 11:00pm Monday to Thursday and from 10:00am to 1:00am Friday to Sunday. The tavern will provide a place for socialising, drinking, darts, pool and kitchen facilities for food. The tavern will also provide an outdoor area for patrons within the dwelling curtilage.

The day-to-day operation of the tavern will accommodate up to 20 customers. This will involve music, which will generally be provided via a radio/stereo in both indoor and outdoor areas. In some cases, amplified music will be played indoors. During weekends, non-amplified music may be played outdoors with a guitar or similar. Four times per calendar year, the tavern will accommodate up to 99 customers for 'special events'. This will involve amplified live music in the outdoor or indoor area.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 25 September 2015 except where another condition of this consent must be complied with. This information is held on Council file 202.2015.39.1.

2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall ensure that noise from activities authorised by this consent except special events described in condition 4, do not exceed the following noise limits at any point within the notional boundary of any dwelling house on land held in a separate certificate of title:

- 7.00 am - 7.00 pm daily 55 dBLAeq(15 min)
- 7.00 pm - 7.00 am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

4. The consent holder shall ensure that noise from the four annual special events with outdoor amplified music authorised by this consent do not exceed 50 dBLAeq(15 min) within the notional boundary of any dwelling house on land held in a separate certificate of title.

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

5. Prior to commencement of activities authorised by this consent, written notice shall be submitted to the Planning Manager for certification that the 2-metre high solid wooden fence and 2-metre high iron fence has been erected in accordance with the application and as shown in figure 2 in the appendix of the Jepsen Acoustics & Electronics report.
6. That if the fencing specified in condition 5 fails or is destroyed it shall be subsequently replaced by the consent holder to meet the conditions of this consent, on an ongoing basis for the duration of the activity.
7. Prior to the commencement of activities authorised by this consent, a Noise Management Plan shall be submitted to the Tararua District Council, Attention: Planning Manager for certification. The consent shall be exercised in accordance with a Noise Management Plan prepared by the applicant and shall include, but is not limited to the following:
 - a. all measures that will be undertaken to reduce and mitigate noise effects to achieve compliance with conditions 3 & 4 of this consent;
 - b. management procedures and responsibility; and
 - c. communication, complaints, reports and review handling.

8. The consent holder shall not commence activities authorised by this consent until the Tararua District Council has certified in writing that the fencing fulfils the requirements of condition 5 and the Noise Management Plan fulfils the requirements of condition 7.
9. The consent holder shall ensure that a copy of the certified Noise Management Plan specified in condition 7 is held on the premises at all times.
10. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. If alcohol is to be sold or supplied at these premises, licencing may be required under the Sale and Supply of Alcohol Act 2012. Please contact the Tararua District Council Licencing Inspector for further information.

5. Recommendation

- 5.1** *That the report from the Planning Manager dated 19 November 2015 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.*

Attachments

Nil.

Report

Date : 18 November 2015
To : Mayor and Councillors
Tararua District Council
From : Raj Suppiah
Chief Financial Officer
Subject : **Building Act 2004 Delegations**
Item No : **10.4**

1. Reason for the Report

- 1.1 To obtain approval of the updated delegations necessary regarding undertaking the functions and requirements of the Building Act 2004.

2. Background

- 2.1 The Council grants delegations with regard to enabling staff to deliver its statutory responsibilities under legislation such as the Building Act, Resource Management Act and the Dog Control Act.
- 2.2 From time to time, a review occurs as required to ensure they remain appropriate relative to the legislation that they relate, and the staff appointed to the associated responsibilities.
- 2.3 Such a review of the Building Act 2004 delegations proceeded the changes of staff within the Regulatory Services team in July 2014 where delegations were provided to the Acting Regulatory Manager for a period of six months.
- 2.4 Attached to this report is a revised schedule setting out the recommended delegations for approval resulting from further changes of staff within the Regulatory Services team.

3. Authority to Provide the Delegation of Power

- 3.1 Section 232 of the Building Act 2004 provides the authority for the delegation of the powers requested within the proposed schedule (in conjunction with Clause 32 of Schedule 7 of the Local Government Act 2002).

3.2 These delegations were previously the subject of review and adoption by the Council at its meeting held on 30 July 2015.

3.3 It is necessary for the Council to approve the revised schedule, thereby authorising the changes that result through formally updating the delegations register.

4. Significance Assessment

4.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

5. Conclusion

5.1 The Council considers and grants the proposed delegations attached to this report.

6. Recommendation

6.1 *That the report from the Chief Financial Officer dated 18 November 2015 concerning the Building Act 2004 Delegations (as circulated) be received, and*

6.2 *That pursuant to Section 232 of the Building Act 2004, the Council approves the delegations as detailed in the schedule attached to this report.*

Attachments

1. Building Act 2004 - Delegation Provisions November 2015

Building Act 2004 - Delegation Provisions

Council deems it necessary to record where appropriate, the requirements under the Building Act 2004 delegations and to further record the delegations to Council officers.

The required sections of the Building Act 2004 to be delegated are set out in the following schedule:

S/N	Description	Reference to Building Act 2004	Delegation to:
1.	Section 12	Functions incidental and related to or consequential upon the functions in section 12(a) to (k)	BO, TLBS, RSM
2.	Section 34	Issue Project Information Memorandum	BO, TLBS, RSM
3.	Section 48(2)	Suspend a building consent because of lack of information	BO, TLBS, RSM
4.	Section 49	Grant building consent	BO, TLBS, RSM
5.	Section 50	Refuse building consent	BO, TLBS, RSM
6.	Section 51	Issue building consent	BO, TLBS, RSM
7.	Section 52	Authority to extent the term of a building consent	TLBS, RSM
8.	Section 62	Recover unpaid levies from building consent applicant	BO, TLBS, RSM
9.	Section 67	Grant building consent subject to waivers or modifications of Building Code	BO, TLBS, RSM
10.	Section 71	Refuse to grant consent on land subject to natural hazards	BO, TLBS, RSM
11.	Sections 72 and 73	Grant building consent on land subject to natural hazards	BO, TLBS, RSM
12.	Section 74	Removing Section 71 Notices	BO, TLBS, RSM
13.	Sections 75 and 77	Permit construction of building on two or more allotments	BO, TLBS, RSM
14.	Section 83	Grant authority to remove entry under section 78	TLBS, RSM
15.	Section 90	Inspect building work	BO, TLBS, RSM
16.	Sections 91 - 95	Issue Code Compliance Certificate	BO, TLBS, RSM
17.	Section 95A	Refuse to issue Code Compliance Certificate	BO, TLBS, RSM

18.	Sections 96,98 and 99	Issue Certificate of Acceptance	BO, TLBS, RSM
19.	Sections 102 and 106	Issuing and Amending of Code Compliance Certificate	BO, TLBS, RSM
20.	Section 108	Administering Annual Building Warrant of Fitness	BO, TLBS, RSM, EHO
21.	Section 109	Consider recommendation to amend Compliance Schedule	BO, TLBS, RSM
22.	Section 111	Inspections in relation to Building Warrant of Fitness	BO, TLBS, RSM, EHO
23.	Section 112	Approve or Waive requirement for building alterations to comply with Building Code	BO, TLBS, RSM
24.	Sections 113, 115 and 116	Make decisions relating to building consents for alterations to building with Specified Intended Life	BO, TLBS, RSM
25.	Section 116A	Grant of Certificate under section 224(f) of Resource Management Act 1991	BO, TLBS, RSM
26.	Sections 121 and 124	Seek advice and perform functions in relation to Dangerous, Earthquake Prone or Insanitary Buildings	BO, TLBS, RSM, EHO
27.	Section 123	Determine that a building is insanitary	BO, TLBS, RSM, EHO
28.	Section 126	Apply for Order to carry out building work	RSM
29.	Sections 129 and 130	Take measures to avoid immediate danger or to fix insanitary conditions	BO, TLBS, RSM
30.	Section 164	Issue Notice to Fix	BO, TLBS, RSM, EHO
31.	Section 167	Inspect building work under Notice to Fix	BO, TLBS, RSM,
32.	Section 177(a)	Make application to Department of Building and Housing for Determination	BO, TLBS, RSM
33.	Section 212	Act as Building Consent Authority	Chief Executive
34.	Section 220(2)	Make application to District Court for order to carry out building work	RSM
35.	Section 221(2)	Recovery of costs for carrying out work	TLBS, RSM
36.	Section 222	Carry out Inspections	BO, TLBS, RSM
37.	Section 363A	Issue of Certificate for Public Use of Premises	BO, TLBS, RSM
38.	Section 372	Issue Infringement Notices	BO, TLBS, RSM

39.	Section 377	Lay information for prosecution	TLBS, RSM, EHO
40.	Section 381	Apply to District Court for Injunction	RSM
41.	Schedule 1	Exempting work from need to obtain building consent	BO, TLBS, RSM

Definitions Used:

BO - Building Officer
TLBS - Team Leader Building Services
PPM - Planning Manager
RM - Regulatory Manager
EHO - Environmental Health Officer

AND THAT the following Officers be authorised as enforcement officers under section 229 of the Building Act 2004:

Trevor Burlace
Russell Palmer
Chris Wood
Pennie Smith
Blair King - (This delegation is to apply for a maximum period of six months)
Raj Suppiah - (This delegation is to apply for a maximum period of six months)



Report

Date : 19 November 2015
To : Mayor and Councillors
Tararua District Council
From : Raj Suppiah
Chief Financial Officer
Subject : **Adoption of the 2014/15 Summary Annual Report**
Item No : **10.5**

1. Reason for the Report

- 1.1 The reason for this report is to present to the Council the 2014/15 Summary Annual Report for adoption in accordance with Section 98 of the Local Government Act 2002.

2. Background

- 2.1 The Annual Report aims to achieve the following:
- To compare the actual activities and the actual performance of the local authority in the year with the intended activities and the intended level of performance as set out in respect of the year in the long term plan and the annual plan; and
 - To promote the local authority's accountability to the community for the decisions made throughout the year by the local authority.
- 2.2 Each Annual Report must be completed and adopted by resolution within four months after the end of the financial year to which it relates.
- 2.3 A summary of the information contained in the Council's Annual Report must be made publicly available within one month after it has been adopted.
- 2.4 The information contained in the Annual Report and Summary must include an auditor's report on the matters required by Section 99 of the Local Government Act 2002.

3. Significance Assessment

- 3.1 The decision recommended in this report is not considered significant in terms of the Council's policy on significance and engagement.
- 3.2 This is a procedural matter required to be undertaken in accordance with statutory requirements.

4. Conclusion

- 4.1 The auditors have completed the audit, given the Council the audit clearance, and will have issued the Audit Opinion (Unmodified) prior to 25 November 2015; being the adoption date.
- 4.2 It is recommended that the Council adopt the audited Summary Annual Report for the year ended 30 June 2015.

5. Recommendation

- 5.1 ***That the report from the Chief Financial Officer dated 19 November 2015 concerning the Adoption of the 2014/15 Summary Annual Report (as circulated) be received, and***
- 5.2 ***That the audited Summary Annual Report for the year ended 30 June 2015 be adopted.***

Attachments

- 1. 2014/15 Summary Annual Report

TARARUA DISTRICT COUNCIL
SUMMARY
OF THE **ANNUAL REPORT**
2014/15



FROM YOUR MAYOR AND CHIEF EXECUTIVE

2014/15 was the third year of your 2012–2022 Long Term Plan, focused on improved core infrastructure, prudent financial management, and more emphasis on economic development.

We have made good progress to achieve the strategies set out in our 2012–2022 Long Term Plan. This could not have happened without the efforts from staff, the leadership of councillors and support from the community. This report proudly reflects their efforts.

Key results achieved this year against the agreed targets were:

- Creating a new roading maintenance alliance with endorsement from our major funding agency, the NZ Transport Agency (NZTA). This collaborative agreement brought together members of the existing Council Engineering Services Team and Downer New Zealand Ltd to form a single delivery team to undertake all facets of the transportation infrastructure – including asset management, regulatory functions, design, physical works and performance management.
- We advocated on behalf of the community on the Rooding Funding Assistance Rate and have secured a higher subsidy for all approved renewal and maintenance work on our roading infrastructure (increased from 58% to 62% in 2014/15, increasing to 65% in three years). This a great outcome given our very large roading network.
- The Forestry Committee contracted a new forest manager and, with better management of the forestry operations, Council was able to create a reserve of \$836,000 at year-end.

... a new roading maintenance alliance with endorsement from our major funding agency, the NZTA.

- Setting up the Tararua Business Network (previously known as Tararua Business Hub) as a stand-alone operational unit to link, support, facilitate and enable small to medium business growth within the district. Additionally, the business incubation service within the Business Network was

developed in order to help fledging businesses to grow and establish themselves.

- Desludging and placing plastic liners into our wastewater ponds, plus adding new treatment processes to minimise environmental impacts from the urban wastewater treatment plants. This was significantly subsidised by a Ministry for the Environment grant, administered by Horizons Regional Council.

Setting up the Tararua Business Network ... as a stand-alone operational unit ...

- Submitting on many of the multitude of new Central Government legislation changes and policies that often incrementally add overhead costs to services we deliver.
- Optimising options for shared services with other Councils. This included an assessment of outsourcing our staffing resources, along with better project management and contract management disciplines, to rein in rate increases whilst still delivering on strategies in our Long Term Plan.
- Providing cost effective services focused on the core services ratepayers should expect of a rural Council.
- Consulting with ratepayers and residents on what they believe are the priorities for the 2015–2025 Long Term Plan, which also received a clean audit opinion.

The use of a remotely controlled underground pipe-camera inspection system continues to pay significant dividends to Council. The evidence obtained from the camera system highlighted the significant damage to the Eketahuna wastewater piped network in the February 2014 earthquake. This helped Council process the insurance claim, receiving the full insurance payout of \$760,000 covering Council's 40% contribution to costs, and secured a 60% subsidy from Central Government for the remainder of the damages.

We made a commitment to do things better and went through several changes to staffing and organisational structure to improve the way we deliver our services. For example, establishing the Tararua Alliance, restructuring the Regulatory Department and bringing the Water and Wastewater maintenance team in-house.

“
We made a commitment to do things better ... to improve the way we deliver our services.
”

During the transition phase of these changes, there have been challenges in delivering against the formal performance targets in some activities. As a result, Council's achievement against its service performance measures reduced from 2013/14. This year we achieved 73% of service performance measures compared to 83% in prior year. The number of measures not achieved was 16, compared to 14 last year.

Infracon Limited (the Company), owned by Tararua District Council and Central Hawkes Bay District Council, was placed into liquidation on 25 August 2014, with PricewaterhouseCoopers appointed as liquidators of the Company. The liquidators closed parts of the business that were not financially viable and the remaining parts and assets of the business were put up for sale as a going concern. There were conditional offers from four interested parties. After due diligence an offer from Higgins Aggregates Limited that was accepted by the liquidators on 16 October 2014 for an amount of \$7.35 million.

The liquidators six monthly progress report for the period ending 24 August 2015 indicated that there are still outstanding creditors' claims, a small amount of residual stock to be sold and unpaid receivables to finalise before the liquidation is completed. The report showed that the liquidators anticipate making a distribution to the shareholders. However, no distributions can be made until all creditor claims have been determined and paid. Council's will receive 66% of any cash balance remaining on finalisation of the liquidation.

We thank staff and Councillors for their commitment to delivering services within the financial constraints placed upon them and for the continued support from the community and other agencies.



Roly Ellis
Mayor



Blair King
Chief Executive

ABOUT THIS ANNUAL REPORT SUMMARY

This Annual Report Summary is the year end snapshot of the Council's activities and the group's finances for the financial year ended 30 June 2015.

The information this Summary contains is taken from the Annual Report 2014/15 itself, which was finalised on 28 October 2015. The Annual Report 2014/15 provides detailed information on the Council's service and financial performance at year end.

This summary report cannot be expected to provide as complete an understanding as provided by the Annual Report of the full financial statements and service performance of the Council. Both this summary and the full Annual Report can be viewed on the Council's website: www.tararua.govt.nz

This summary has been audited by the Council's independent auditors to ensure consistency with the full Annual Report for 2014/15. The Council received an "unmodified" opinion on the 2014/15 full Annual Report and Summary.

OUR YEAR AT A GLANCE

This is a quick summary of what we have been doing for the year, and how we have performed against what we said we would do.

What We Said We Would Do

● Achieved ● Almost achieved ● Not achieved

- **Decreasing rates increases**
- **Continued investment in our core infrastructure**
We carried over \$8.8 million* to be completed in the next three years.
- **Continue to address the water supply and quality issues**
- **Delivery on service level performance targets**
We did not achieve 16 out of 87 of our service performance measures.
- **Reduce environmental impact from our waste management practices**
- **Increase levels of service for Solid Waste Management in an efficient and cost effective way**
- **Debt managed within Long Term Plan forecast**
- **Operating cost does not exceed budget**
Operating expenses for Roading exceeded budget due to flood and earthquake damage repairs.
- **Branding of each town and promotion of Tararua**
- **Promote economic development**
- **Improve relationships and collaboration with other organisations**
We continue to work on new projects with MW LASS, and collaborative work with several MW LASS Councils in Building Control and Information Technology. We have established a working party to review and strengthen iwi relationships and consider establishing memorandums with both iwi.

Financial Overview

Overall Operating Result	\$1.7 million UNFAVOURABLE
Operating Revenue	\$657,000 UNFAVOURABLE
Operating cost	\$745,000 UNFAVOURABLE
Total External Debt	\$1.2 million FAVOURABLE
Capital Expenditure	\$8.8 million* UNFAVOURABLE
Net Debt	\$3.5 million FAVOURABLE
Net Interest	\$200,000 FAVOURABLE

* \$8.8 million is made up of \$4.1 million carry forward and \$4.7 million of authorised revision from the Capital Expenditure Report.

External Core Debt

Our core external debt at year-end was \$10 million, which was \$1.2 million under budget. The average cost of debt for Council was 4.9% (5.5% in last year) as at 30 June 2015.

Infrastructure Investments

We are significantly under budget. Our total investment during the year to maintain, and in some activities increase the service levels, was \$13.5 million, which was 59% of the budgeted \$22.9 million. The delays were due to reprioritising projects, changes in some of the major assumptions, and insufficient staff resources to deliver all the projects.

Big-Ticket Items of Capital Investment

Roading and Footpath – total was \$7.7 million

- Saddle Road – \$1.9 million*
- Pavement rehabilitation – \$2.2 million
- Road reseal – \$1.3 million
- Minor safety improvements – \$715,000
- Sub-structures components replacement – \$416,000
- Unsealed road metaling – \$355,000
- Drainage renewals – \$318,000

* Total work completed was \$2.8 million, but \$1 million related to work on the Palmerston North City and Manawatu District Councils' roading network and not included.

Wastewater – total was \$3.2 million

- Dannevirke oxidation pond remedial work – \$1.2 million
- Woodville treatment plant upgrade and oxidation pond remedial work – \$513,000
- Pahiatua treatment plant upgrade and oxidation pond remedial work – \$816,000
- District-wide mains replacements – \$379,000

Water – total was \$373,000

- District-wide mains replacements – \$212,000

Parks and Reserves – total was \$415,000

- Dannevirke camping ground new house – \$263,000

Support activities – total was \$838,000

- Information systems renewals – \$386,000
- Vehicle replacements – \$187,000
- Information systems development – \$99,000

Service Performance

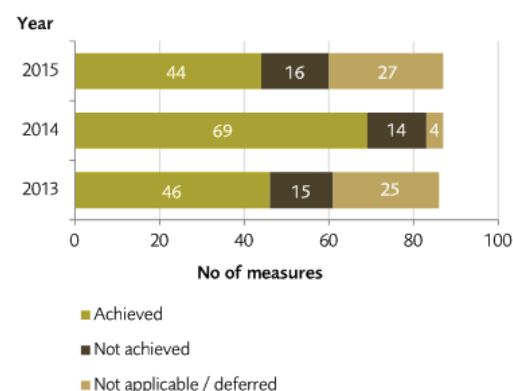
We use a range of service performance measures to monitor the service levels we deliver to our customers.

Overall, Council's performance has declined. This year, we achieved 73% of the service performance measures compared to 83% in the prior year and 76% in 2012/13. Twelve out of our 22 activities met all of their service performance measures. The number of measures not achieved was 16, compared to 14 last year.

It should be noted that 29 measures were not applicable, this year, and not included in the calculation.

Of these, 22 measures relate to the community survey, which is done once every three years. The next survey will be conducted in 2016/17.

OVERALL SERVICE PERFORMANCE MEASURES



This table shows what each resident owns, owes and spent for the last three years.

	2012/13	2013/14	2014/15
Number of residents	17,450	17,350	17,350
Assets	\$50,689	\$51,712	\$51,728
Liabilities	\$855	\$953	\$955
Equity	\$49,834	\$50,759	\$50,773
Debt per rate payer	\$586	\$639	\$604
Operating cost	\$1,909	\$1,986	\$2,020
Capital expenditure	\$720	\$640	\$782
Interest cost	\$31	\$33	\$30
Cash investments	\$466	\$729	\$569

PROGRESS TOWARDS OUR STRATEGIES

In the 2012-2022 Long Term Plan, Council developed a vision for the district:

A growing and prosperous district providing a wide range of employment opportunities that is underpinned by highly efficient, capable and affordable infrastructure.

Underpinning this vision was a Future State and Strategic Focus for Council.

The Future State: Tararua in 10 Years – 2022

By 2022, the Council wanted to achieve the following key strategic goals and be in a sound financial position:

The Future State	Progress 2014/15
Water and waste water infrastructure upgraded – to meet legislative requirements, businesses and ratepayers needs.	●
Maintain the district's infrastructure – to facilitate, encourage and attract businesses to grow and invest in the district.	●
Provide good amenities and recreational assets – so that people can have a great lifestyle in our rural townships and rural areas, and give residents a sense of pride and belonging.	●
Keep costs affordable – operating expenditure (and rates) increases will be limited to inflation plus the impacts of growth and enhanced levels of service.	●
Decreasing debt – by the end of 2022 debt levels are declining and are at a comfortable level.	●
Adequate investments levels – cash reserves for future asset replacements are adequate through prudent financial management.	●

Strategic Focus

The strategy we adopted had three limbs – core network infrastructure, financial prudence, and economic development.



Council, in the 2012–2022 Long Term Plan, proposed to slowly reduce some roading levels of service to concentrate on urban water supply upgrades and improved wastewater treatment, with the additional emphasis to provide more focussed efforts on economic development and promotion to attract and retain residents and businesses. These strategic goals were together seen as critical to the future prosperity of the district.

A highlight of the year was the signing of the new Alliance agreement, between Downer New Zealand Limited and Council, for the management and delivery of the Roothing, Footpath and Stormwater activities. Council is already seeing improvements in asset management, and expects to be able to improve the service levels and performance in these activities in the medium term.

The 2014/15 Annual Report is Year 3 of the 2012–2022 Long Term Plan. The following table summarises our progress, and the details of our achievements are explained further in the 'Highlights of the Year' section of the full 2014/15 Annual Report on pages 19 to 29.

Strategy 1: Core Infrastructure

Legend: ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Comments
Maintain current infrastructure to a good standard			
<i>To facilitate, encourage and attract businesses to grow and invest in the district.</i>	●	●	<ul style="list-style-type: none"> Dannevirke impounded supply has provided security of water supply to residents and businesses. Established the Tararua Business Network (formerly the Tararua Business Hub). Road network is maintained to the agreed standard to facilitate commerce and travel. Upgrades to footpath and town centre mainstreets are progressing as planned for Eketahuna and Pahiatua. Over the past three years the Dannevirke, Woodville and Eketahuna camping grounds have progressively been upgraded. Visitor numbers have improved significantly.
<i>Water and Wastewater infrastructure upgraded</i>	●	●	<ul style="list-style-type: none"> Upgrades to urban water treatment in Eketahuna, Woodville, and Dannevirke completed. A preferred upgrade option has been developed for Pongaroa Water and Ministry of Health subsidy of 85% was applied for during the year. The subsidy was approved in August 2015. Delay in ensuring resilience to supply and storage for Pahiatua, Woodville, and Eketahuna. But these projects are planned for completion over the next three years. Three out of five water schemes fully comply with New Zealand Drinking Water Standards and Health Act 1956. Progress on wastewater upgrades to improve discharge into rivers and increase treatment capacity has been hampered by weather, sludge disposal and staff resource issues. Council has spent \$6.1 million, and received subsidies of \$1.7 million.
<i>Provide Good Amenities and Recreational Assets</i>	●	●	<ul style="list-style-type: none"> Upgrades to community buildings, camping grounds and playgrounds are being completed as planned. A total of \$1.9 million has been spent over the last three years.
Prioritise new infrastructure investment in assets			
<i>Major public safety issues</i>	●	●	<ul style="list-style-type: none"> No fatal accidents on roads due to road factors. Playground equipment meet standards and are regularly maintained. Trees in parks and reserves that were hazards have been pruned. Identified Council's buildings that are classified as being earthquake prone buildings and programmed their upgrade. A total of \$168,000 has been spent on the upgrade and maintenance of urban footpaths this year. Traffic Management Plans and work safety training, practices and culture are enforced.
<i>Resource consent requirements</i>	●	●	<ul style="list-style-type: none"> Except for a minor non-compliance for increasing the extraction from the Tamaki River during the March 2015 water issue in Dannevirke, we met all resource consents for urban water supplies. Even though four of the eight wastewater schemes do not have renewed consents, they meet the conditions of the expired resource consents.
<i>Other legislation requirements</i>	●	●	<ul style="list-style-type: none"> Several performance measures relating to legislated requirements in the Water and Wastewater activities (as noted above), Health and Safety activity (for example, processing of building consents and swimming pools/spas inspection) and in the Animal Control activity were not met.
<i>Discretionary upgrades, building resilience, and managing water demand and supply</i>	●	●	<ul style="list-style-type: none"> The second bore and storage in Pahiatua was pushed out to 2015/16 by agreement with our funding partner, the Ministry of Health. Upgrades to improve water storage were delayed. Discussions on historic agreements for water has commenced.

TARARUA DISTRICT COUNCIL SUMMARY OF THE ANNUAL REPORT 2014/2015

Progress Towards Our Strategies

Strategy 2: Financial Prudence

Legend: ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Comments
Maintain a strong balance sheet and low operating costs to allow future financial flexibility and affordability of rates.	●	●	<ul style="list-style-type: none"> Overall operating expenditure excluding depreciation was \$21 million in Year 1, \$20 million in Year 2, and \$23 million in Year 3 (2014/15). This equated to an increase of 9.3% over the three years. Rates increases for the last three years have reduced from 4% in Year 1 to 3.5% in Year 3. Council has the capacity within its prudent borrowing limits to increase borrowing to \$30 million if required to fund capital development.
Maintain modest debt levels within financial strategy limits allowing capacity for future developments.	●	●	<ul style="list-style-type: none"> Debts level has remained well within limits in the Long Term Plan. Council's core external debt at year end was \$10 million.
Adequate Investments Levels – cash reserves for future asset replacements are adequate through prudent financial management.	●	●	<ul style="list-style-type: none"> Council is in a net cash position – i.e. cash investments are higher than core external debt. Depreciation reserves for future asset replacements have increased by \$3.5 million. Adequate insurance policies are in place to mitigate risk of unplanned asset replacements due to natural disasters.
Subsidiary ownership decisions results in maximising value of our investments.	●	●	<ul style="list-style-type: none"> Forestry activity generated positive net returns to Council. Council continues to rationalise its commercial investment portfolio to maximise returns.

Strategy 3: Economic Development

Support and facilitate growth in local business.	●	●	<ul style="list-style-type: none"> In 2014 Council established the Tararua Business Network (as a stand-alone operational unit) to link, support, facilitate and enable small to medium business growth within the district. The business incubation service within the Tararua Business Network was set up, in order to help fledgling businesses to grow and establish themselves. Facilitated seven (total of 17 over the three years) business applications to the Ministry of Science and Innovation Subsidy scheme. The GO! Project – with help from NIWA, HortResearch, and Crop and Food Research – has identified opportunities for land owners to diversify into crops that are best suited for the Tararua district.
Build district identity and promote the district by telling our story.	●	●	<ul style="list-style-type: none"> Working with the four major towns on branding and developing an identity. For example the Woodville "Wood You" and in Dannevirke the "Viking Country". Promoting Tararua Country through videos, website, local newspaper, Facebook, and advertising. New Zealand Motor Caravan Association (NZMCA) has accredited Dannevirke and Woodville as "Motor Home Friendly" towns. Developed and successfully organised the national Provincial Conference in April 2015 to profile issues within the rural sector of New Zealand.
Develop a clear economic development plan.	●	●	<ul style="list-style-type: none"> Economic Development Plan 2013–2018 adopted by Council.
Provide business friendly and welcoming support for new residents.	●	●	<ul style="list-style-type: none"> Welcome wagon for new residents to the district is operational. Welcome packs sent out to 227 new residents. Working closely with Fonterra in Pahiatua for accommodation, housing and recreation for the new staff employed in the Fonterra factory expansion.

TARARUA DISTRICT COUNCIL SUMMARY OF THE ANNUAL REPORT 2014/2015

SERVICE PERFORMANCE

We use a range of service performance measures to monitor the service levels we deliver to our customers.

Overall, Council achievement against its service performance measures reduced from 2013/14. This year we achieved 73% of service performance measures compared to 83% in prior year and 76% in 2012/13.

- Delays in capital projects resulted in the Pahiatua and Dannevirke water supplies not complying with NZ Drinking Water Standards and Health Act 1956. These two projects are priority for 2015/16.

Achievements

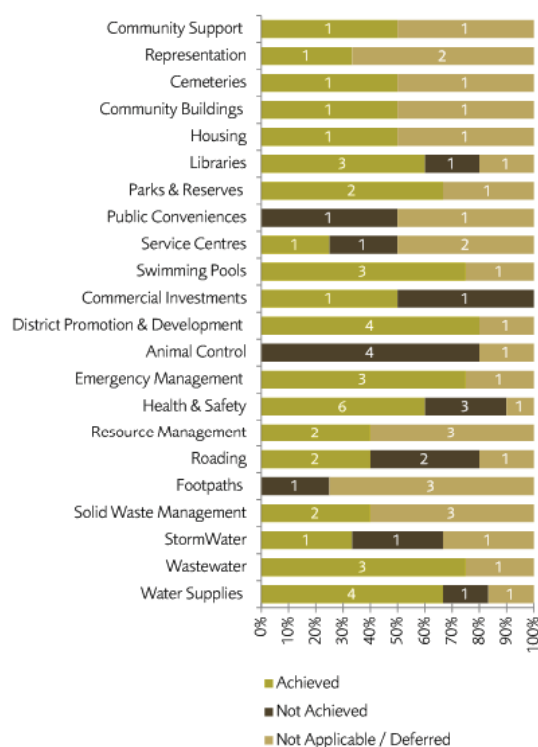
- The number of incidents of unplanned loss and overflows of our wastewater systems continue to be well below our targets. The education programme for the public addressing the infiltration issue, and installing overload switches in the pump station is paying dividends.
- All wastewater schemes meet resource consent conditions, as opposed to 4 out of 7 in 2013/14.
- Water flows, taste, and clarity measures were all met as a result of the upgrades to our water treatment plants.
- The utilisation of our community buildings continue to improve. This is the third year in a row the total number of hours per annum community buildings are booked through Council has increased.
- The earthquake repairs on the Eketahuna swimming pool were completed in time for the summer, meaning all outdoor pools were able to be open to the public for longer than 10 weeks.
- We facilitated another five applications from businesses in the district this year, to the Ministry of Science and Innovation Subsidy.

Areas for Improvements

- Due to staff resignations in the animal control officer roles in the last half of the year, Council had insufficient resources to achieve its targets.
- The targets not achieved in Health and Safety were; the issuing of building consents, inspection of swimming and spa pool fencing, and responding to noise complaints within agreed timeframes.
- The percentage of requests to fix road surface faults and unsafe footpaths were not completed within the specified timeframes, and the targets of the road roughness survey were not met. The liquidation of Infracon, and the change over to the Alliance resulted in a period of disruption to operations.

SUMMARY OF SERVICE PERFORMANCE RESULTS FOR THE YEAR

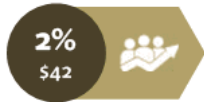
This graph shows a summary of our service performance results for each of our activities.



HOW WE SPENT YOUR RATES

We provide a variety of services to the district ranging from animal control, consenting authority, libraries, service centres, public conveniences, sports and recreation facilities, emergency management, and maintaining our infrastructure like roading, footpaths, water and stormwater.

This page presents the significant projects we delivered to our community this year, and the amount spent providing Council services to the community, based on average yearly rates for a ratepayer in the district.



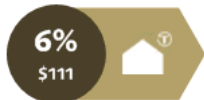
DISTRICT PROMOTION AND ECONOMIC DEVELOPMENT

Significant projects: Establishing the Taranaki Business Network; Return the forestry activity to profit.



COMMUNITY AND RECREATION FACILITIES

Significant projects: Upgraded facilities; Upgrade of camping facilities and playgrounds.



REGULATORY SERVICES

Significant projects: Streamline business processes; Engaging early with businesses for consents and working with "cluster groups" to better deliver services.



ROADING AND FOOTPATHS

Significant projects: Saddle Road; Flood damage repairs across the district; Reseals and culverts across the district.



BUILDING COMMUNITIES AND LEADERSHIP

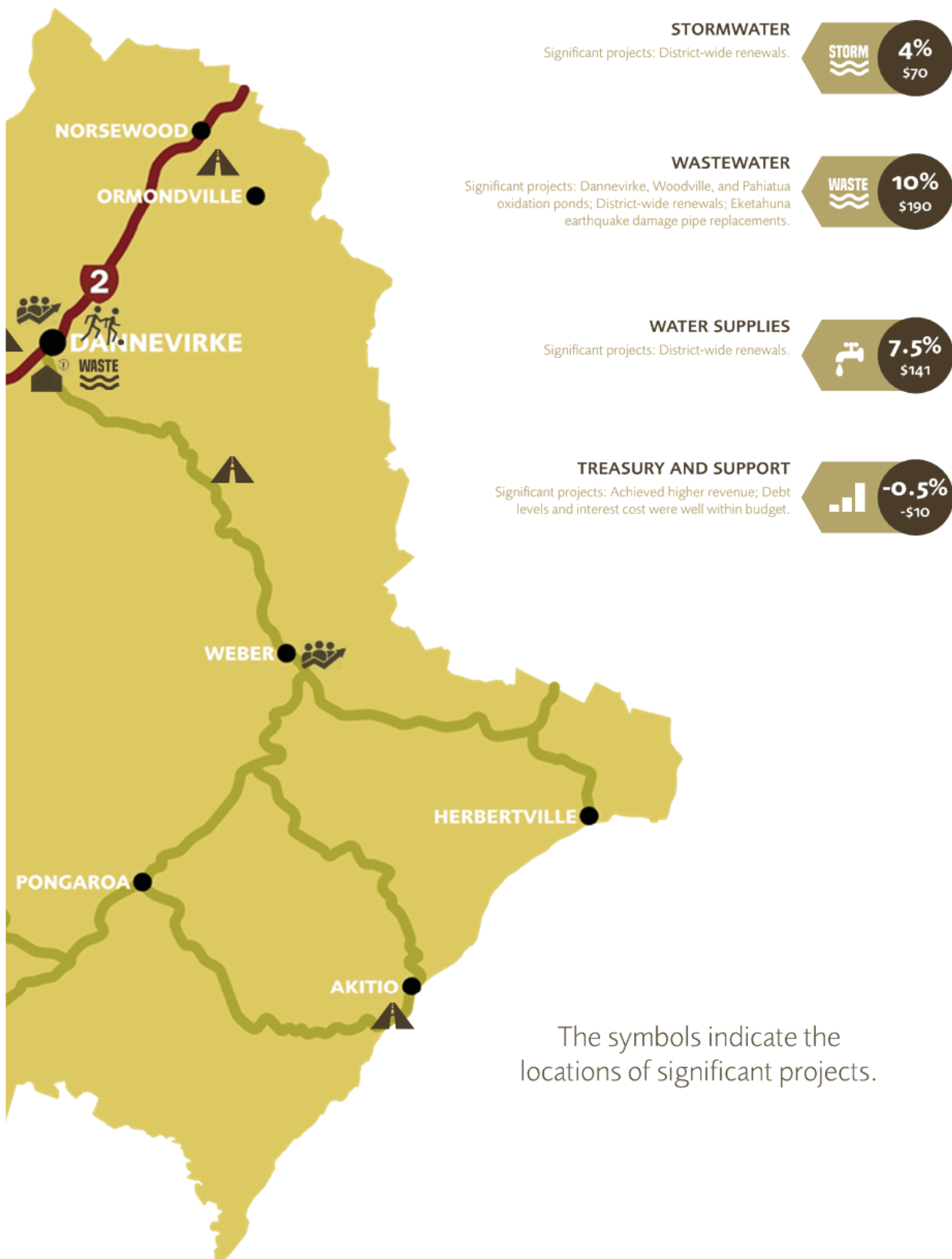
Significant projects: Community grants; CCTV for main streets.



SOLID WASTE MANAGEMENT

Significant projects: Capping of cells in the Eketahuna landfill.





FINANCIAL OVERVIEW AND MAJOR VARIANCES

Statement of Comprehensive Revenue and Expense – Revenue

Rates Revenue

Due to the transition to PBE IPSAS, rates revenue is showing as \$440,000 under budget.

Rates revenue is now presented less internal rates, remissions and discounts, and inclusive of rates penalties.

Grants and Subsidies

Grants and subsidies are lower than budget by \$1.052 million.

Subsidies for water projects were below budget, by \$530,000, for the subsidised Pahiatua second bore water upgrade project. The test bore did not strike the required volume of ground water. That led to the expected capital expenditure being halted, and the consequent delay in receiving the approved subsidy.

We budgeted for \$2 million subsidy from the NZ Transport Agency for the Saddle Road upgrade. However, we were only able to recognise \$1.5 million, as part of the upgrade relates to sections of road belonging to Manawatu District Council and Palmerston North City Council. We also deferred a significant portion of our road resealing programme, resulting in a further \$600,000 under budget.

This reduction in subsidies received is offset by higher subsidies received from Ministry for the Environment for wastewater projects (\$150,000), and additional NZ Transport Agency subsidies relating to flood damages (\$400,000).

Fees & Charges

Fees and Charges are below budget for the year by \$1.5 million. This mainly relates to \$1.29 million of budgeted internal charges and revenue for the previous Engineering Services department. These charges are internal charges and have been excluded from the comprehensive revenue and expense.

We received unbudgeted revenue from the new Water and Wastewater team of \$44,000, and additional revenue of \$30,000 from the Dannevirke Camping Ground.

Due to the transition to the new PBE standards, \$301,000 of rates penalties have been reclassified to rates revenue.

Other Revenue Sources

Revenue from interest, forestry and other revenue is higher than budget by \$2.36 million due to:

- Revenue from forestry sales of \$1.95 million was over budget by \$1.4 million. This is budgeted for in other revenue net of expenses but is now reported on a separate line as gross revenue.
- Unbudgeted insurance payments for the Eketahuna wastewater pipes (\$760,000) damaged in the January 2014 earthquake, and initial insurance payments for the replacement of the Pahiatua Recycling Centre (\$69,000).
- Higher than budgeted interest revenue of \$97,000 – a result of the favourable interest rates, compared to those assumed in the budget, and higher cash balances due to delay/deferring of capital projects.

Statement of Comprehensive Revenue and Expense – Expenses

Operating Expenses

Overall, total operating expenditure was over budget by \$745,000.

Significant variance (higher than budget) was noted in the following activities:

- Forestry (\$1.74 million) due to harvesting costs. These were budgeted for as net forestry revenue.
- Housing (\$35,000) for higher maintenance costs.
- Parks and Reserves (\$109,000) of which \$50,000 relates to Domain Board expenditure (offset by increased revenue of \$50,000) with the remainder due to the increase in contract costs for parks maintenance.
- Water Supplies (\$147,000) due to the unbudgeted initial costs of bringing in-house the new Water and Wastewater Team. These cost increases relate mainly to hireage of equipment and contracted staff cost.
- Wastewater (\$123,000) are over budget due to the unbudgeted initial costs of bringing in-house the new Water and Wastewater Team and unexpected costs of \$57,000 related to resource consent renewals.
- Roading operating expenditure was higher than budget by \$490,000 mainly due to:
 - Additional flood damage work.
 - Increase in pre-seal work in preparation for the 2015/16 reseals.
- District Promotion & Development (\$62,000) due to the unbudgeted cost of operating the new Business Network.

These were offset by savings in operating costs in other activities, reduction in staff costs mainly due to restructuring and resignations (\$363,000), and depreciation expense (\$188,000).

Also, due to the transition to the new PBE IPSAS standards, Council has removed rates remissions and discounts, as well as internal rates revenue and reported these with rates revenue. \$850,000 was budgeted for as an operational expense.

Finance Costs

Finance costs are higher than budget by \$297,000. Due to unrealised loss from the fair value movement of interest rate swaps of \$395,000, with interest cost from term debt of \$522,000 being \$104,000 lower than budget due to lower external debt and lower than planned market interest rates.

Statement of Financial Position

Cash and Cash Equivalent

Cash and Cash Equivalent including Other Financial Assets (current) is higher than budget due to delay and/or deferring of capital renewal projects.

Non-Current Other Financial Assets

Non-current other financial assets are lower than budget due to the liquidation of Infracon Limited. Council's investment of \$3.65 million was written down to NIL in 2013/14 due to Company's ability to pay all its liabilities.

Debtors and Other Receivables

Debtors and other receivables are higher than budget by \$168,000 mainly due to higher NZ Transport Agency subsidies accruals and higher rate debtors at year end.

Payables and Deferred Revenue

Payables are higher than budget by \$1.4 million due to higher than expected contract payments at year end. The increase in payables is mainly due to completing large capital and operational projects in the last two months prior to year end.

Property, Plant and Equipment

Property, plant & equipment was \$1.8 million higher than last year and \$40.5 million lower than budget at year end. An analysis of the variances between the budget value and the actual year end value of property, plant and equipment is outlined below:

- Asset additions were lower than budget by \$8.2 million due to delay in the completion and capitalisation of capital projects.
- Infrastructure assets are being valued on 1 July. Previously this was completed 30 June and was budgeted for as such.

Therefore the planned increase in asset values due to revaluation are lower than budget by \$21 million.

- The budget also assumed that capital projects in 2013/14 would also be completed.

Borrowings (Current and Non-Current)

Total borrowings were lower than budget by \$1.2 million due to delay and/or deferring of capital renewal projects. The classification of current and non-current is different to budget due to short term borrowing from Westpac of \$1 million.

Accumulated Funds

Accumulated funds are \$12 million lower than budget. This is mainly due to:

- Opening accumulated funds being lower than forecast for the budget.
- Transfer from accumulated funds to special Reserves higher due to delay/deferring in renewal expenditure.

Asset Revaluation Reserves

The asset revaluation reserve is lower than budget by \$35 million due to a change in revaluation date from 30 June to 1 July and the opening balance being lower than forecast by \$14 million.

Special Funded Reserves

Special Funds are \$4.9 million above budget at year end. This is due to the actual opening balance for special funds being higher than forecast, and transfers to special funds of \$3.7 million were higher than budget by \$1.5 million.

Statement of Cash Flows

Overall net increase in cash balances held were lower than budget by \$154,000.

Significant variances are:

Operating Activities

- Overall cash flow was \$2 million lower than budget due to lower Council's portion of the NZ Transport Agency subsidy for the Saddle Road, higher flood damage expenditure, and increased cost for roading pre-seals.

Investing Activities

- Overall cash flow is \$1.3 million over budget
- This is mainly due to a higher cash outflow due to more investing in term deposits.

Financing Activity

- Cash outflow of \$1 million as opposed to budgeted cash inflow of \$1 million is due to lower external debt required. This is due to lower capital expenditure than budgeted.

SUMMARY FINANCIAL STATEMENTS

Summary Statement of Comprehensive Revenue and Expense

	2013/14 Council Actual \$000's	2014/15 Council Actual \$000's	2014/15 Council Plan \$000's
Operating Revenue			
Rates	18,926	19,630	20,070
Grants and subsidies	8,964	9,504	10,556
Interest and dividends	372	450	353
Other revenue	4,207	5,633	4,895
Total operating revenue	32,469	35,217	35,874
Expenditure			
Other operating expenses	14,064	17,528	16,529
Depreciation and amortisation	11,300	11,532	11,720
Employee benefit costs	4,933	4,812	5,175
Finance cost	498	923	626
Total operating expenditure	30,795	34,795	34,050
Other asset gains/(losses)	(3,663)	(251)	30
Surplus/(deficit) before tax	(1,990)	172	1,854
Taxation expense	-	-	-
Net surplus/(deficit)	(1,990)	172	1,854
Other Comprehensive Revenue and Expense			
Gains on Infrastructure assets revaluation	13,052	73	21,323
Fair value through equity	-	-	-
Tax on Equity Items	-	-	-
Total Comprehensive Revenue and Expense	11,062	244	23,177

Summary Statement of Financial Position

	2013/14 Council Actual	2014/15 Council Actual	2014/15 Council Plan
	\$000's	\$000's	\$000's
Current assets	16,941	15,349	13,287
Non-current assets	880,260	882,132	926,155
Total assets	897,203	897,481	939,442
Current liabilities	10,015	5,694	3,403
Non-current liabilities	6,521	10,878	13,123
Total liabilities	16,537	16,572	16,526
Equity	880,666	880,910	922,916
Total equity	880,666	880,910	922,916
Total liabilities and equity	897,203	897,481	939,442

Summary Statement of Changes in Equity

	2013/14 Council Actual	2014/15 Council Actual	2014/15 Council Plan
	\$000's	\$000's	\$000's
Balance at 1 July	869,604	880,666	899,739
Total comprehensive revenue and expense previously reported	11,062	244	23,177
Total Balance at 30 June	880,666	880,910	922,916
Comprising of:			
Accumulated Funds	350,455	346,912	358,816
Asset Revaluation Reserves	504,901	504,973	539,980
Special Funded Reserves	25,260	28,976	24,072
Trust Funds	50	49	48
Total Equity	880,666	880,910	922,916

Summary Financial Statements

Summary Statement of Cash Flows

	2013/14 Council Actual \$000's	2014/15 Council Actual \$000's	2014/15 Council Plan \$000's
Net cash flow from operating activities	14,653	11,635	13,544
Net cash flow from investing activities	(10,233)	(15,812)	(14,516)
Net cash flow from financing activities	856	(1,000)	1,034
Net increase/(decrease) in cash held	5,276	(5,177)	62
Opening balance	4,242	9,518	4,433
Total cash resources at 30 June 2010	9,518	4,341	4,495

ACCOUNTING DISCLOSURES

These summary financial statements are a summary of the 2014/15 Annual Report and cover the period from 1 July 2014 to 30 June 2015. These summary financial statements do not provide as complete an understanding as provided by the full 2014/15 Annual Report. A full copy is available on the Council website at www.tararua.govt.nz. The information included in this report has been prepared in accordance with PBE FRS 43; Summary Financial Statements.

The Summary reports were authorised for issue on 25 November 2015.

Reporting Entity

Tararua District Council is a New Zealand territorial local authority governed by the Local Government Act 2002 and is domiciled in New Zealand.

The Council and group provides local infrastructure, local public services, and performs regulatory functions to the community. The Council does not operate to make a financial return. Accordingly, Council has designated itself and the group as public benefit entities for financial reporting purposes.

The group consists of Tararua District Council, its subsidiaries. They are domiciled and incorporated in New Zealand.

The group consists of:

- Infracon Limited (in Liquidation), a 66% owned subsidiary – profit orientated entity.
- Manawatu-Wanganui LASS Limited, a 14% owned associate – public benefit entity.

Infracon Limited (the Company) was placed into liquidation effective 25 August 2014 by the Company's Shareholders, Tararua District Council and Central Hawkes Bay District Council, and PricewaterhouseCoopers was appointed as liquidators of the Company.

At 30 June 2015, Council no longer had control over Infracon Limited and had no subsidiaries. Therefore, Council is not required to prepare consolidated financial statements.

The financial statements of Council are for the year ended 30 June 2015. The financial statements were authorised for issue by Council on 28 October 2015.

Basis of Preparation

The financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period.

Statement of Compliance

The financial statements of Tararua District Council in the full Annual Report have been prepared in accordance with the requirements of the Local Government Act 2002, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP). These financial statements in the full Annual Report have been prepared in accordance with NZ GAAP. They comply with NZ Public Benefit Entity International Public Sector Accounting Standards, and are prepared in accordance with Tier 1 PBE Standards.

Measurement Base

The financial statements have been prepared on an historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment property, forestry assets, and financial instruments (including derivative instruments).

Functional and Presentation Currency

The financial statements are presented in the functional currency, which is New Zealand dollars, and all values are rounded to the nearest thousand dollars (\$'000).

Commitments

Council's commitments on projects where contracts have been entered into but goods or services have not been received are:

	2014 Council	2015 Council
	\$000's	\$000's
Capital Commitments	4,566	1,892
Operating Leases as Lessor	63	100
Operating Leases as Lessee	-	1,175

Contingent Liabilities

Council has the following significant contingent liabilities:

- Council has a contingent liability for a claim relating to Weathertightness under the Funding Assistance Package. Under this programme, Council agrees to fund 25% of the cost to remedy the weathertightness defect.

Council has one claim for a potential cost of \$125,000.

Council is working with the Ministry of Business, Innovation and Employment and the owners to confirm the design and cost to remedy the weathertightness defect. As Council

Accounting Disclosures

is not able to reliably quantify the potential liability given the complexity of the claims, a contingent liability has been recognised for the value of \$50,000 to also account for any further increases in cost.

Contingent Asset

Infracon Limited (the Company) was placed into liquidation effective Monday 25 August 2014 by the Company's Shareholders, Tararua District Council and Central Hawkes Bay District Council. The Shareholders also resolved to appoint PricewaterhouseCoopers as liquidators of the Company.

The Liquidator's second six-monthly report showed that the Liquidators anticipate making a distribution to the shareholders. However, no distributions can be made until all creditor claims have been determined and paid. Council will receive 66% of any cash balance remaining on finalisation of the liquidation. The liquidators six monthly progress report for the period ending 24 August 2015 indicated that there are still outstanding creditors' claims, a small amount of residual stock to be sold and unpaid receivables to finalise before the liquidation is completed.

Council is only able to reliably quantify the shareholder distribution once the liquidation is completed given the complexity of some of the claims and the potential further cost that will be incurred by the liquidators in resolving the claims.

Related Party Disclosure

Council has entered into related party transactions during the year but they were within "a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the Council would have adopted in dealing with the party at arm's length in the same circumstances".

Adjustments to the Comparative Year Financial Statements

The Council has adjusted its comparative year financial statements for the year ended 30 June 2014 due to reclassification, adjustments and transition to the new PBE accounting standards. The adjustments are shown in Note 38 of the full Annual Report.

Events After Balance Date

There are no post balance date events.

INDEPENDENT AUDITOR'S REPORT

AUDIT NEW ZEALAND
Mana Arotake Aotearoa

TARARUA DISTRICT COUNCIL SUMMARY OF THE ANNUAL REPORT 2014/2015

Independant Auditor's Report

OUR DISTRICT

Resident population (2015)	17,350
Number of rateable properties	10,763
Area (ha)	427,000
Net capital value (\$m)	\$4,570
Total roading network (km).....	1,957
Elected representatives (Council and Community Boards)	17



26 Gordon Street
Dannevirke

Phone 06 374 4080

www.tararua.govt.nz

Report

Date : 19 November 2015

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Chief Financial Officer

Subject : **First Quarter Financial Report for the Period ended
30 September 2015**

Item No : **10.6**

Contents

1. Dashboard
2. Executive Summary
3. Summary of Activity Financial Results and Variances
4. Summary of Service Performance Results
5. Capital Expenditure
6. Treasury Report
7. Compliance Report

Appendix 1 – Service Performance Results for first quarter

EXECUTIVE SUMMARY (Dashboard)

FINANCIAL STATEMENT MEASURES (amounts are in \$'000)

OPERATING REVENUE
Received from the provision of services

\$

8,669

🔴

3,355 Unfavourable

Against a year to date budget of \$ 12,023

OPERATING COSTS
Costs to deliver existing levels of service

\$

9,991

🔴

(881) Unfavourable

Against a year to date budget of \$ 9,110

TOTAL EXTERNAL DEBT
Total amount of borrowing from external institutions

\$

9,482

🟢

(3,660) Favourable

Against a full year budget of \$ 13,142

CAPITAL EXPENDITURE
To provide new and replacement assets

\$

2,757

🔴

15,339 Unfavourable

Against a year to date budget of \$ 18,096

Debt Financing Cost
Cost to service external debt

\$

130

🟡

17 Favourable

Against a year to date budget of \$ 147

CASH FLOW
Council's cash flow performance

\$

1,451

🔴

(4,224) Unfavourable

Against a year to date budget of \$ 5,675

OPERATING RESULT
Measures the operating surplus or deficit (excludes other gains and losses)

\$

(1,322)

🔴

(3,147) Unfavourable

Against a year to date budget of 1,825

COUNCIL'S NET DEBT POSITION
Gross external debt less cash investments

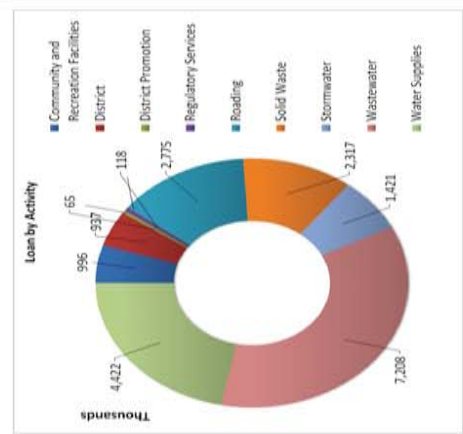
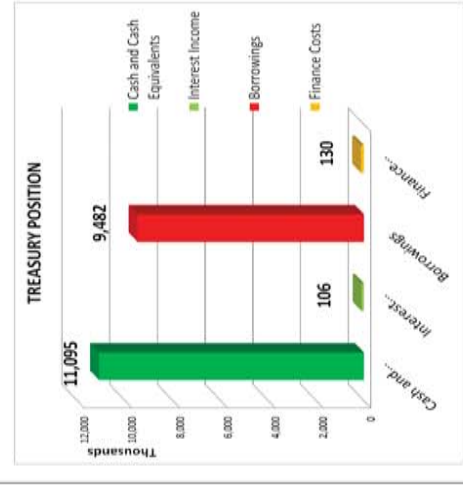
\$

(1,613)

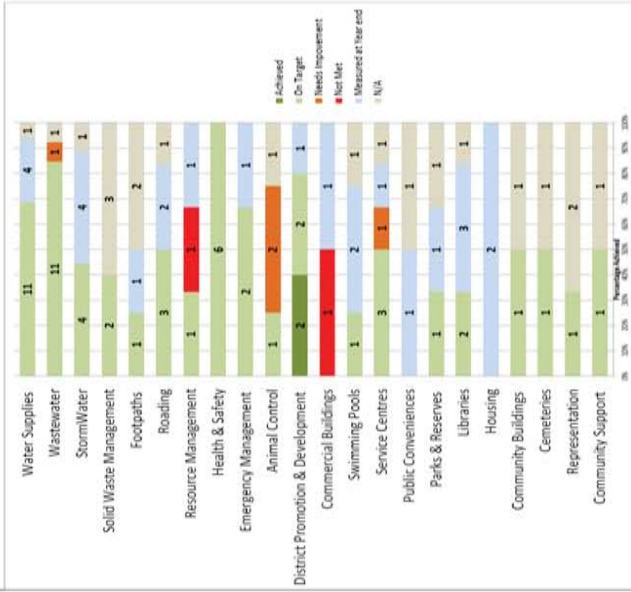
🟢

(4,225) Favourable

Against a full year budget of \$ 2,612



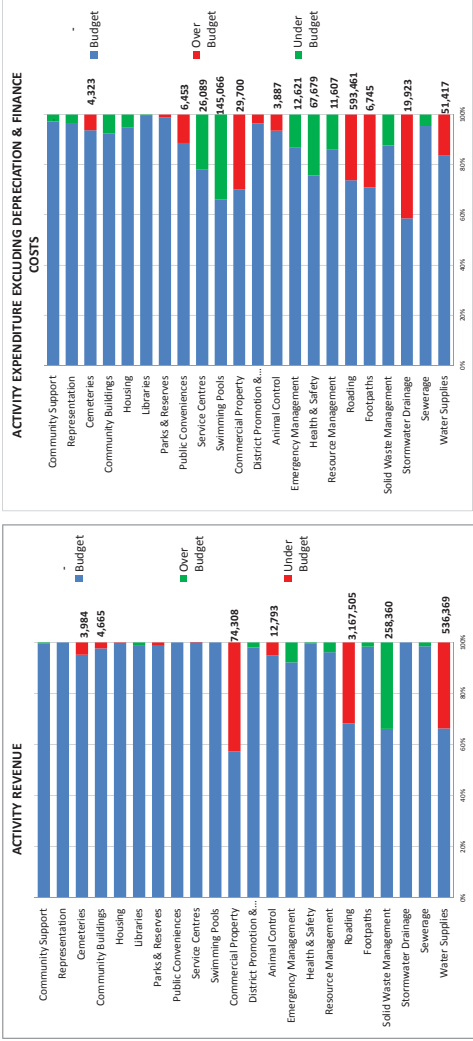
SERVICE PERFORMANCE MEASURES BY ACTIVITIES



COMPLIANCE REPORT

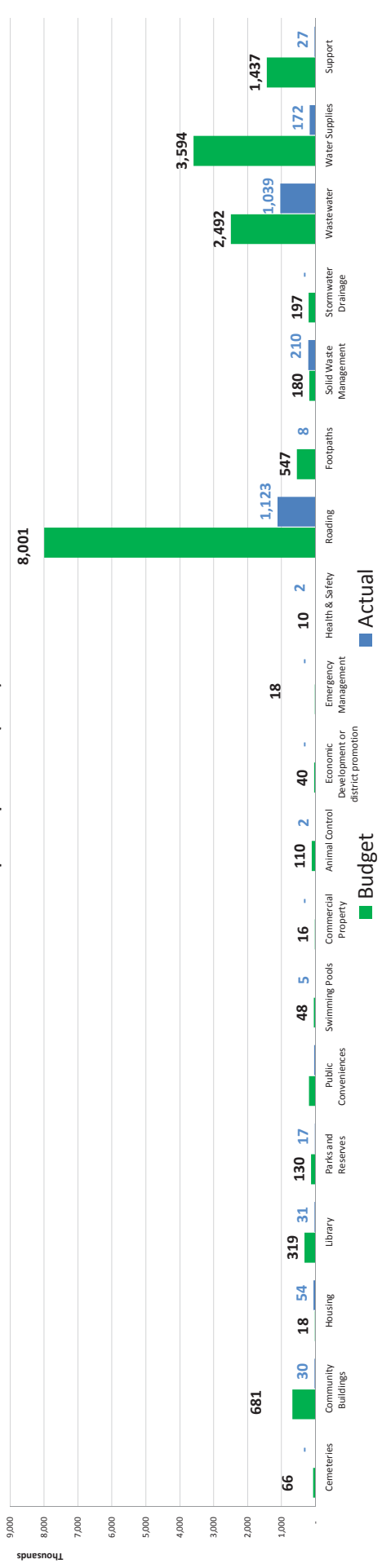
- TREASURY AND RISK MANAGEMENT POLICY
 - Investment Policy
 - Liability Management Policy
- REVENUE AND FINANCING POLICY
- RATES REMISSION POLICY
- LOCAL GOVERNMENT ACT
- ACCOUNTING STANDARDS
- FINANCIAL PRUDENCE BENCHMARKS

EXECUTIVE SUMMARY (Dashboard)

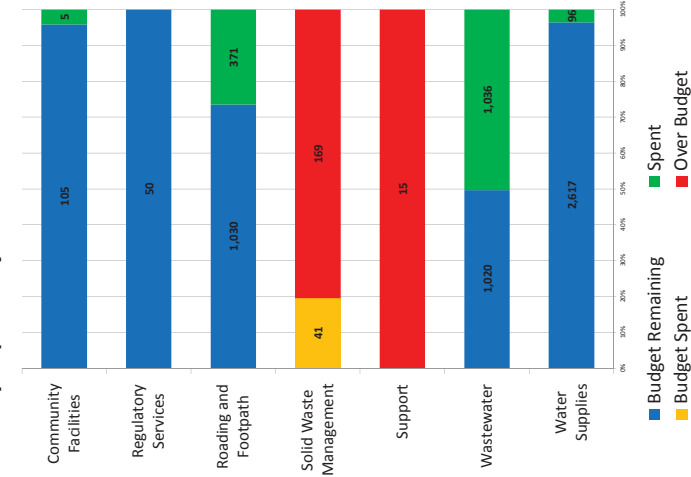


Group Activity	Operating Revenue		Status	Operating Expense		Status	Capital Expenditure		Spent
	Actuals	Budget YTD		Actuals	Budget YTD		Actuals	Total Budget	
Buliding Communities & Leadership	350,241	349,893	●	272,575	282,376	●	-	-	-
Community & Recreation Facilities	1,275,613	1,285,257	●	1,080,367	1,257,107	●	173,721	1,454,000	12%
District Promotion & Economic Development	209,281	279,910	●	250,785	215,572	●	-	56,000	0%
Regulatory Services	668,773	669,219	●	335,919	423,939	●	4,208	138,000	3%
Roading & Footpaths	3,852,061	7,015,919	●	2,288,178	1,687,972	●	1,131,128	8,548,000	13%
Solid Waste Management	764,510	506,150	●	371,634	432,756	●	210,011	180,000	117%
Stormwater Drainage	164,272	164,272	●	48,170	28,247	●	1,039,216	197,000	0%
Water Supply	540,766	532,406	●	236,228	248,013	●	1,039,216	2,492,000	42%
Water Supplies	514,970	1,051,340	●	312,274	260,857	●	172,042	3,394,000	5%
Support	222,640	119,635	●	1,891,357	1,353,057	●	26,553	1,437,000	2%
Council Total	8,563,128	11,973,999		7,087,489	6,189,896		2,756,878	18,096,000	

Capital expenditure (000's)



Key Capital Projects - Whole of Year



Key Projects

Communities and Recreational Facilities
Pahiatua pool future options – recommendations to Council
Upgrade Woodville Camping Ground
Regulatory Services
Dog Pound
Roading and Footpath
Eketahuna Main Street Upgrade
Pahiatua Main Street Upgrade
Saddle Road Construction Project
Solid Waste Management
Pahiatua Recycling centre rebuild
Support
Assetic – Asset Management Project
Wastewater
District wide waste water upgrades, non MfE funded
MfE waste water upgrades
Renewal of Waste Water Consents
Water and waste water pipe renewal programme including
Eketahuna earthquake
Water Supplies
Akito Water
Bulk water meter installation, water loss and usage calculations
Dannevirke Impounded Supply – raise level by up to 1.0m
Dannevirke water treatment upgrade
Eketahuna Water Easements and High use Extra-ordinary connections
Pongoroa Water scheme upgrade

2. Executive Summary

	1 st Quarter Actual 000's	1 st Quarter Budget 000's	Variance to Budget 000's
Revenue	8,669	12,023	(3,354)
Operating Expenditure	9,990	9,110	(880)
Operating Surplus/(Deficit)	(1,348)	2,913	(4,234)

Table 1 : Summary Income Statement

2.1. Operating Revenue

Variance is mainly due to timing of receipt of NZTA and Ministry of Health (Pahiatua second bore and storage) subsidies.

Subsidies received from NZTA are below budget by \$3.17 million as less work was carried out in the first quarter of the year. This work includes the Saddle Road upgrade for which Council is to receive \$1 million in subsidy this year (100% subsidy, not including the proposed \$3.4 million variation). The majority of the roading works and expenditure are programmed to occur over the next six months.

We have yet to commence the Pahiatua new bore and treatment project, therefore we have not received any of the \$530,000 budgeted subsidy. This project is expected to be completed this financial year.

2.2. Operating Expenditure

Expenditure to date is higher than budget by \$880,000. Major budget variations are noted in the following activities:

Roading has incurred an additional \$487,000 of expense compared to budget to date in relation to emergency works.

Support activities are over budget by \$580,000. However, the majority of this variance is due to timing - \$290,000 relates to expenditure to be on-charged to the Alliance; \$350,000 relates to rates remissions that were remitted early in the year, with the budget apportioned evenly over the year.

2.3. Debt Financing Cost

Interest expense is lower than budget due to lower external borrowing. Our effective interest rate was 4.49% compared to a budgeted rate of 5.3%.

2.4. Cash Flow

Council's cash position compared to budget is lower than budget due to delay in receipt of subsidies (Saddle Road, NZTA and the Pahiatua Bore projects) and the repayment of the \$1 million MOCL loan using some cash reserves.

2.5. External Debt

The core debt as at 30 September is \$9 million all with the Local Government Funding Agency (LGFA). With significant capital projects (especially in Water and Wastewater activities) planned this year, we anticipate our core debt to increase close to \$13 million, which is still consistent with our forecast.

LGFA debt is at varying terms ranging from 2-7 years.

2.6. Operating Results

We are in an unfavourable position mainly due to the timing of receipt of subsidy revenue.

2.7. Treasury Position

Council's average investment interest rate of 3.57% is lower than our budgeted investment rate of 4.0%.

This is due to the Reserve Bank of New Zealand lowering the Official Cash Rate (OCR) from 3.25% in June to the current level of 2.75%. The outlook for the rest of the year is the OCR will remain at low levels. This in turn has a direct effect on investment rates offered by the bank.

However, the Council having higher investment funds than budgeted offsets this, resulting in year to date favourable interest income of \$68,000.

2.8. Capital Expenditure

We are under budget, as significant work will be carried out in the next six months given the favourable weather conditions.

2.9. Service Performance Measures

Overall results and forecast show that we are tracking to improve from last year's results, especially in the Health & Safety activity as we now have improved systems and processes in place.

3. Activity Financial Results and Significant Variances

The following table summarises the financials at the activity level.

	Actual 30 September 2015 \$	Budget 30 September 2015 \$	Variance in Dollar \$
Activity revenue	8,563,128	11,973,999	(3,410,871)
Activity expenditure	7,087,489	6,189,896	(897,594)
Total	1,475,639	5,784,103	

Table 2 : Summary Activity Financial Results and Significant Variances

3.1. Revenue

The following table summarises the revenue variances at the activity level.

	Budget	Actuals	Variance	Explanation
Building Communities & Leadership				
Community Support	96,456	96,803	347	
Representation	253,437	253,437	0	
Community & Recreation Facilities				
Cemeteries	77,635	73,651	-3,984	
Community Buildings	191,560	186,895	-4,665	
Housing	92,931	92,801	-130	
Libraries	274,839	278,446	3,607	
Parks and Reserves	307,380	303,022	-4,358	
Public Conveniences	63,030	63,030	0	
Service Centres	148,452	148,339	-113	
Swimming Pools	129,430	129,430	0	
District Promotions and Development				
Commercial Property	100,192	25,884	-74,308	Under budget due toTiming of Forestry Revenue received
District Promotions and Development	179,718	183,398	3,680	
Regulatory Services				
Animal Control	237,463	224,670	-12,793	Dog registration fees are under budget by \$13,000.
Emergency Management	99,449	107,939	8,490	
Health & Safety	253,377	254,144	767	
Resource Management	78,930	82,020	3,091	
Roading and Footpath				
				Variance is due to timing of receipt of subsidy. We are forecasting to receive higher subsidy by year end than originally budgeted by around \$3.8 million due to additional funding approved by NZTA for the Saddle Road upgrade
Roading	6,811,430	3,643,924	-3,167,505	
Footpaths	204,489	208,137	3,648	
	506,150	764,510		Favourable variance is due to receiving \$280,000 from insurance claims to rebuild the Pahiatua Recycling Centre
Solid Waste Management			258,360	
Stormwater Drainage	164,272	164,272	0	
Sewerage	532,406	540,766	8,360	
	1,051,340	514,970		Variance is due to subsidy not yet received from Ministry of Health for the Pahiatua Water project as the project has not yet commenced.
Water Supplies			-536,369	
	119,635	222,640		
				Variance is due to collecting higher rates penalty revenue
Support Activities			103,005	
Total Year to Date	11,973,999	8,563,128	-3,410,871	

3.2 Expenditure

The following table summarises the expenditure variances at the activity level.

Note: the expenditure excludes depreciation and finance charges but includes overhead allocations.

	Budget	Actuals	Variance	Explanation
Building Communities & Leadership				
Community Support	91,818	89,333	2,485	
Representation	190,558	183,242	7,316	
Community & Recreation Facilities				
Cemeteries	64,886	69,209	-4,323	
				Slight variance mainly due to minimal spend
Community Buildings	117,294	107,662	9,632	on minor capital to date
				Favourable variance due to lower insurance
Housing	177,797	167,954	9,843	premiums allocated
Libraries	158,533	157,782	751	
Parks and Reserves	309,356	313,221	-3,865	
Public Conveniences	50,810	57,263	-6,453	
				Variance is mainly due to lower staff costs
Service Centres	93,756	67,667	26,089	to date, due to a staff resignation
				Variance due to timing of payment of
Swimming Pools	284,675	139,609	145,066	management fee to TACT
District Promotions and Development			0	
				Higher actuals compared to budget due to
				timing of planting of tree seedlings in
Commercial Property	69,517	99,217	-29,700	Forestry.
District Promotions and Development	146,055	151,568	-5,513	
Regulatory Services			0	
Animal Control	+ 57,273	61,160	-3,887	
Emergency Management	84,440	71,819	12,621	
				Lower staff costs to date of \$45,000, and
				lower expenditure in Building due to timing
				of building accreditation expense (\$5,000
				variance) and timing of costs in relation to a
				potential weathertightness claim (\$12,000
Health & Safety	211,327	143,648	67,679	variance)
Resource Management	70,899	59,292	11,607	Mainly due to lower employee costs to date
Roading and Footpath			0	
				Variance relates mainly to Emergency
Roading	1,671,472	2,264,933	-593,461	Works
Footpaths	16,500	23,245	-6,745	
			0	
				Lower costs to date mainly relate to lower
				refuse disposal and transport costs of
				\$40,000 and lower costs due to the current
				closure of the Pahiatua Recycling Centre
Solid Waste Management	432,756	371,634	61,122	(\$16,000)
Stormwater Drainage	28,247	48,170	-19,923	
				Variance due to and lower rates expense
Sewerage	248,013	236,228	11,785	than budgeted
				Higher variance due to higher maintenance
Water Supplies	260,857	312,274	-51,417	costs incurred to date
				Higher cost to budget due to: Alliance
				oncharging to downer not yet occurred
				(\$250,000), timing of budget for rates
				remissions (\$350,000). This has been
				partially offset by savings in staff costs in
				Finance (\$40,000) and unspent CE
Support Activities	1,353,057	1,891,357	-538,301	contingency budget of \$35,000
Total Year to Date	6,189,896	7,087,489	- 897,594	

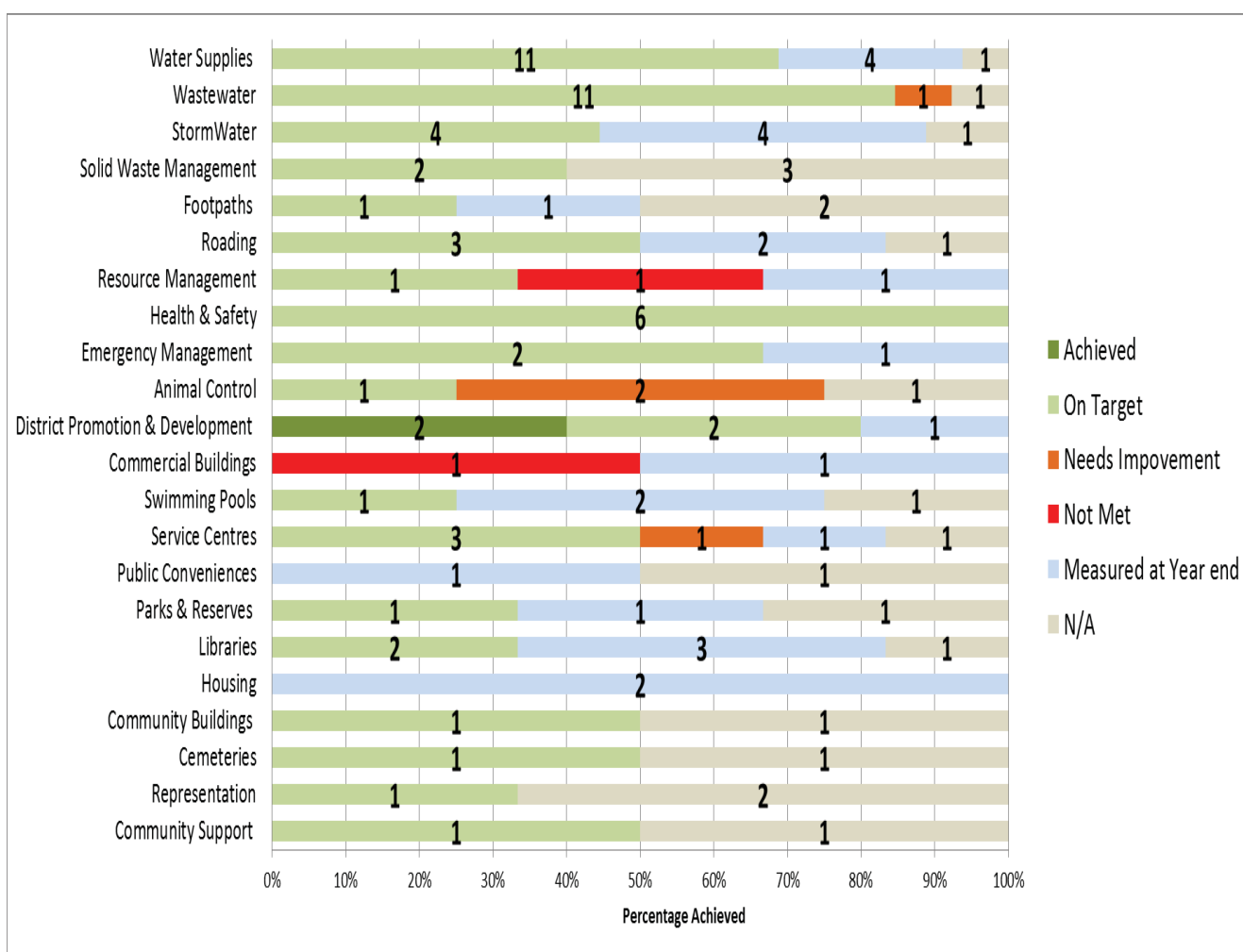
4. Summary Cost of Service Performance

As this is the first quarter report, the key emphasis for us was:

- To ensure systems/processes are in-place for reporting against these measures.
- Looking at last year's results – ensure action plans are in place if targets were not met.
- For some measures, targets have increased – again to ensure we are on track to achieve them.
- Some measures will only be measured at year-end so we need to ensure we have planned or are planning for them.
- Review customer requests regularly and ensure they are in the right category, followed up and closed promptly upon resolution of issues.

The important thing here is the no surprises approach.

The summary of the results by activity is shown in the graph and table below:



Graph 1: Service performance results

Category	1 st Quarter	2014/15 Annual Report
On Target/Achieved	57	42
Needs improvements	4	N/A
Not achieved	2	16
Measured at Year end	25	N/A
Not Applicable	20	29
Total	108	87

Table 3: Service performance results

The service performance measures that are “Not Achieved” and “Needs Improvement” are:

S/N	Activity	Performance Measure	Last Year's Results	Target 2014/15	Results to 30 Sept 2014	Comments
1.	Commercial Investments	Occupancy of commercial buildings each year	Not Achieved	100%	Not Achieved	The old Infracon yards in Thyra Street, Dannevirke and Vogel Street, Woodville are currently not occupied. This is as a result of the liquidation of Infracon. Both properties are on the market for lease or sale.
2.	District Planning	Percentage of resource consents processed within the statutory time frame. <ul style="list-style-type: none"> Non-notified 20 working days Notified 70 working days Notified and Limited Notified not requiring a hearing -50 working days 	Achieved 100%	100%	93% Not Achieved	14 resource consent applications processed to a decision were decided within the statutory timeframe. 1 resource consent application took an additional 16 working days. Statistics for applications by notification type as follows: Non-notified – 15 Limited notified – 0 Publicly notified - 0
3.	Health and Safety	Percentage of noise complaints responded to within 1 hour	New Measure	95%	86% Needs Improvement	Most of the issues have been with afterhours responding within 1 hrs. all calls have been responded within 2 hrs.

S/N	Activity	Performance Measure	Last Year's Results	Target 2014/15	Results to 30 Sept 2014	Comments
4.	Wastewater	Number of schemes that are current	Achieved	5	4 Needs Improvement	4 out of the 7 schemes do not have renewed consents. They do however meet the conditions of the expired consents. The consent for Norsewood is expected to be issued shortly. Council has lodged new consent application for Woodville, however this is on hold due to the issues with the pond liner. Applications for Eketahuna and Pahiatua have been lodged and horizons has sought further information.
5.	Animal Control	Percentage of dog attacks responded to within 2 hours	Not Achieved 83%	100%	74% Need Improvements	This was due to the availability of an ACO during the July/August period. On most days, we only had one Officer available hence, response times have exceeded.
6.	Service Centre	Average wait time for incoming calls.	New Measure	20 seconds	26 seconds Need Improvements	July 2015 – 25 seconds August 2015 – 25 seconds September 2015 - 27 seconds The Customer Services Team have been short staffed, we have at times only had 1 – 2 staff answering phones. Also appears to be a trend where calls are averaging 3,000 per month, an increase of approx. 300-500 calls. We expect the service level to improve from November where we have a full compliment of staff.

Table 4: Service performance where results were “Not Achieved”

Full Performance Measure results attached as Appendix 1.

5. Capital Expenditure

Total capital expenditure completed for the 1st quarter was \$2.8 million compared to a budget of \$18.1 million.

The table below summarises the capital expenditure report.

	Carry Forwards \$'000	Budget 2015/16	Total Budget \$'000	Actual to Sept 2015 \$'000	Percentage
Renewals	3,059	8,327	11,386	1,709	16%
Development & Growth	1,052	5,658	6,710	1,049	15%
Total:	4,111	13,985	18,096	2,758	15%

Table 5: Summary of Capital Expenditure

The following table provides an overview of the budgets and spend at a Group of Activity level.

	Carry forward Budget to June 2014	Budget 2015/16	Authorised Revision	Total Annual Budget	Year to June 2015	Total Budget Remaining / (Overspent)
Communities and Recreational Facilities	28	1,426	-	1,454	175	1,279
District Promotion and Economic Development	16	40	-	56	-	56
Regulatory Services	-	138	-	138	4	134
Roading and Footpath	1,489	7,059	-	8,548	1,130	7,418
Solid Waste Management	110	70	-	180	210	(30)
Stormwater Drainage	96	101	-	197	-	197
Wastewater	894	1,598	-	2,492	1,040	1,452
Water Supplies	823	2,771	-	3,594	171	3,423
Support	655	782	-	1,437	28	1,409
Total	4,111	13,985	-	18,096	2,758	15,338

Table 6: Summary of Capital Expenditure by Group of Activity

5.1 Variation to Budgets

There are projects that we have identified with variations to budgets. We seek the Council's approval for the following variations to the capital project budgets:

Projects	Total Budget	Variation	Remaining budget	Comments
GROWTH AND LEVEL OF SERVICE PROJECTS				
Saddle Road	935,000	3,395,000	4,330,000	Additional funding for the Saddle upgrade approved by NZTA. This project is 100% funding subsidies from NZTA.
RENEWALS				
Project Management Software	NIL	30,000	30,000	This is the project for the upgrade/renewal of the asset management and valuation software. This is funded from the depreciation reserves.
Pahiatua Recycling Centre	41,000	287,000	Nil	The total project cost is estimated at \$357,000. This is funded from insurance (310,000) and depreciations reserves (47,000). The variation to the budget is to reflect the full project cost.

Table 7: Variation to Capital Expenditure budget

6. Treasury Report

6.1. Compliance with Investment Policy

The following report details the specific requirements of the Investment Policy. No breaches were noted.

S/N	Policy Statements	Results	Comments						
1	Council may hold financial, property, forestry, and equity investments if there are strategic, economic or other valid reasons.	✓	Council does not have any equity holdings for subsidiaries.						
2	Council will not be involved in investments for purely income earning purposes, except for short-term investment of surplus funds.	✓	Council’s equity investments (Civic Assurance) and in subsidiaries are mainly for strategic reasons as disclosed in the LTP.						
3	Council will keep under review its approach to all major investments and the credit rating of approved financial institutions.	✓	<div>Council banks with the following banks:</div> <table><tr><th>Bank</th><th>Standard & Poor’s</th></tr><tr><td>Bank of New Zealand</td><td>AA-</td></tr><tr><td>Westpac New Zealand Limited</td><td>AA-</td></tr></table> <div>The two banks Council uses for the majority of its treasury management functions are BNZ and Westpac.</div>	Bank	Standard & Poor’s	Bank of New Zealand	AA-	Westpac New Zealand Limited	AA-
Bank	Standard & Poor’s								
Bank of New Zealand	AA-								
Westpac New Zealand Limited	AA-								
4	Council will review its policies on holding investments at least once every three years.	✓	Review was completed as part of the 2015-2025 LTP.						

Table 8: Compliance with Investment Policy

6.2. Compliance with Liability Management Policy

The following is the report detailing the specific requirements of the Liability Management Policy.

6.2.1. Debt Ratios

Debt is to be managed within the following limits subject to the Council continuing to control and maintain its share of the roading network requirements in the event of civil emergencies:

Item	Borrowing Limit	Actual
Net external debt as a percentage of total revenue	<50%	-18.69%
Net Interest on external debt as a percentage of total revenue	<7%	0.28%
Net Interest on external debt as a percentage of annual rates income (debt secured under debenture)	<10%	0.31%
Liquidity (External term debt+ committed loan facilities +cash and cash equivalents TO existing external debt)	>110%	270%

Table 9: Compliance with Debt Ratios

6.2.2. Policy Statements

S/N	Policy Statements	Results	Comments
1	Council will manage its debt in accordance to limits set.	✓	Council has complied with all limits above.
2	New borrowings and refinancing existing debt should be evaluated for cost effectiveness and compliance with policies.	✓	Debt levels have remained consistent with last year.
3	Council assets may be pledged as security where it is advantageous and cost effective to do so	✓	Council has not pledged any assets as security. As part of its banking agreements (for borrowing) Council has in place a Deed of Charge over rates with the BNZ and Westpac.
4	Council should retain tax-deductible debt ahead of non-tax deductible debt provided the benefits of doing so continue to exceed the risks.	✓	This will be reviewed in line with Council's review of the group structure.

S/N	Policy Statements	Results	Comments
5	Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts, or business units, when the purposes of the loan are in line with Council's strategic objectives.	✓	Council has not acted as guarantor to any institutions or organisation.
6	Council may authorise use of special funds to reduce the requirement for external debt where there is financial benefit to borrow internally.	✓	Council continues to use special funds (depreciation funds only) for internal borrowings for capital expenditure where it is beneficial to do so.
7	Capital works will be funded through raising new debt or by utilising depreciation reserves when such reserves exist for the classes of assets. The use of long-term loan funds will be restricted to capital items only.	✓ ✓	As above Loans (internal and external) are only used for capital expenditure.

Table 10: Compliance with Liability Management Policy

6.2.3. Risk Management Compliance with Liability Management Policy

S/N	Policy Statements	Results	Comments
1	Total amount of debt should be spread across the range of financial institutions and maturity dates	✓	Council term debts are with LGFA, with maturity dates ranging from 2 – 7 years. Council has a credit line of \$5 million with Westpac.
2	Variable debt compared to fixed debt should be no greater than 45% of total external 12 month core debt amount.	✓	Council's current fixed to floating debt is 77% fixed to 37% floating.
3	Hedging instruments can be used but they should not increase Council's overall risk.	✓	Council's weighted average Swap rate is 4.59%. As all of Council's term debt are hedged using the swaps, the overall all-up fixed rate cost of borrowing approximately the weighted average Swap rate of 4.59%
4	Council's portfolio shall be arranged to provide, at all times, sufficient funds for planned expenditure and to allow for payment of its obligations as they fall due	✓	Council has placed investment in deposits of varying maturities with none greater than 6 months providing sufficient funds for planned and unplanned expenditure.

S/N	Policy Statements	Results	Comments															
5	The risk of default in respect to any individual investment will be minimised by the selection of quality investments spread across different entities.	✓	<p>Council’s investment spread is as follows:</p> <table><tr><th>Institution</th><th>Amount (\$m)</th><th>%</th></tr><tr><td>BNZ</td><td>9.88</td><td>89.5</td></tr><tr><td>Westpac</td><td>0.77</td><td>7.0</td></tr><tr><td>Domain Boards</td><td>0.39</td><td>3.5</td></tr><tr><td>TOTAL</td><td>11.04</td><td></td></tr></table> <p>Domain Board investments are either with Westpac or BNZ.</p>	Institution	Amount (\$m)	%	BNZ	9.88	89.5	Westpac	0.77	7.0	Domain Boards	0.39	3.5	TOTAL	11.04	
Institution	Amount (\$m)	%																
BNZ	9.88	89.5																
Westpac	0.77	7.0																
Domain Boards	0.39	3.5																
TOTAL	11.04																	
6	Council may invest in equity instruments where they meet Council’s strategic goals.	✓	No new equity investment.															

Table 11: Compliance with Risk Management Policy

7. Compliance Exception Report

7.1 Investment Policy

No non-compliance noted.

7.2 Liability Management Policy

No non-compliance noted.

7.3 Accounting Standards

No non-compliance noted.

7.4 Rating Remissions Policy

All remissions provided were compliant with policy.

7.5 Specific Policy on Giving of Securities

Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts or business units, when the purposes of the loans are in line with Council's strategic objectives. Council has not provided any guarantees as of 30 September 2015.

7.6 Local Government Act (LGA)

No non-compliance noted.

Council adopted the 2015-25 Long Term Plan on 24 June 2015.

The 2014/15 Annual Report was adopted on 28 October 2015.

8. Recommendation

8.1 *That the report from the Chief Financial Officer dated 19 November 2015 concerning the First Quarter Financial Report for the Period ended 30 September 2015 (as circulated) be received and the contents noted, and.*

8.2 *That the Council notes and approves the variations to the capital project budgets as outlined in this report.*

Attachments

1. Appendix One - Performance Measures

Group – Building Communities and Leadership

Community Support

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Council funds and supports key community organisations in order to build district community capability	Percentage of residents rating Council's involvement in community support as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	Survey results: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>67%</td><td>65%</td></tr><tr><td>Not very satisfied</td><td>4%</td><td>4%</td></tr><tr><td>Don't know/ Unable to say @</td><td>30%</td><td>32%</td></tr><tr><td>Percentage satisfied</td><td>67%</td><td>65%</td></tr><tr><td>Percentage satisfied excluding @</td><td>94%</td><td>94%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	67%	65%	Not very satisfied	4%	4%	Don't know/ Unable to say @	30%	32%	Percentage satisfied	67%	65%	Percentage satisfied excluding @	94%	94%
Category	2011	2014																						
Very/Fairly Satisfied	67%	65%																						
Not very satisfied	4%	4%																						
Don't know/ Unable to say @	30%	32%																						
Percentage satisfied	67%	65%																						
Percentage satisfied excluding @	94%	94%																						
2		All organisations receiving grants meet accountability requirements of Council	Achieved	100%	100% On Target	No issues identified with grants and their use for the purpose intended																		

Representation

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																					
1	Providing leadership to contribute towards maintaining and improving their social, cultural, economic and environmental wellbeing	Percentage of residents rating the overall performance of the Mayor and Councillors as "fairly satisfactory" or "very satisfactory" in the community survey	N/A	N/A	N/A	<p>Survey results</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>55</td><td>66</td></tr><tr><td>Just acceptable</td><td>28</td><td>20</td></tr><tr><td>Not very satisfied</td><td>5</td><td>5</td></tr><tr><td>Don't know/ Unable to say @</td><td>12</td><td>9</td></tr><tr><td>Percentage satisfied</td><td>55%</td><td>66%</td></tr><tr><td>Percentage satisfied excluding @</td><td>63%</td><td>73%</td></tr></table> <p>The increase in percentage satisfied was a result of Council's continued efforts in engaging with key stakeholders and the wider community in the district through consultation on planning documents and communicating on our results in the Annual Report and Council publications (via Bush Telegraph, website, flyers/brochures).</p> <p>This year the consultation for the Long Term Plan included the Road Show, Stakeholder meetings, videos of staff and Stakeholder presentations, on-line polls and use of Facebook. The feedback we for from the community was positive.</p>	Category	2011	2014	Very/Fairly Satisfied	55	66	Just acceptable	28	20	Not very satisfied	5	5	Don't know/ Unable to say @	12	9	Percentage satisfied	55%	66%	Percentage satisfied excluding @	63%	73%
Category	2011	2014																									
Very/Fairly Satisfied	55	66																									
Just acceptable	28	20																									
Not very satisfied	5	5																									
Don't know/ Unable to say @	12	9																									
Percentage satisfied	55%	66%																									
Percentage satisfied excluding @	63%	73%																									

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
2		Percentage of residents rating the overall performance of the Community Boards and Community Committees as “fairly satisfactory” or “very satisfactory” in the community survey	N/A	N/A	N/A	<table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>N/A</td><td>54</td></tr><tr><td>Not very satisfied</td><td>N/A</td><td>13</td></tr><tr><td>Don't know/ Unable to say @</td><td>N/A</td><td>4</td></tr><tr><td>Percentage satisfied</td><td>N/A</td><td>54</td></tr><tr><td>Percentage satisfied excluding @</td><td>N/A</td><td>75%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	N/A	54	Not very satisfied	N/A	13	Don't know/ Unable to say @	N/A	4	Percentage satisfied	N/A	54	Percentage satisfied excluding @	N/A	75%
Category	2011	2014																						
Very/Fairly Satisfied	N/A	54																						
Not very satisfied	N/A	13																						
Don't know/ Unable to say @	N/A	4																						
Percentage satisfied	N/A	54																						
Percentage satisfied excluding @	N/A	75%																						
3	Provide processes and local community boards / committees through which the community can have its views heard	Percentage of Council committee meetings that meet the requirements the Local Government Official Information and Meetings Act	Achieved 100%	100%	100% On Target	Meetings were publicly notified by newspaper, generally through the Bush Telegraph.																		

Group - Community and Recreation Facilities

Cemeteries

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	The cemetery grounds are presented to a high standard.	Percentage residents satisfied with cemeteries in the community surveys	N/A	N/A	N/A	<div>Survey results</div> <table><thead><tr><th>Category</th><th>2011</th><th>2014</th></tr></thead><tbody><tr><td>Very/Fairly Satisfied</td><td>77</td><td>77</td></tr><tr><td>Not very satisfied</td><td>1</td><td>3</td></tr><tr><td>Don't know/ Unable to say @</td><td>22</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>77%</td><td>77%</td></tr><tr><td>Percentage satisfied excluding @</td><td>99%</td><td>96%</td></tr></tbody></table> <div>Council continues to commit a limited budget in each Annual Plan to progressively upgrade the cemeteries in the district. This ensures that service levels expectation will continue to be met.</div>	Category	2011	2014	Very/Fairly Satisfied	77	77	Not very satisfied	1	3	Don't know/ Unable to say @	22	20	Percentage satisfied	77%	77%	Percentage satisfied excluding @	99%	96%
Category	2011	2014																						
Very/Fairly Satisfied	77	77																						
Not very satisfied	1	3																						
Don't know/ Unable to say @	22	20																						
Percentage satisfied	77%	77%																						
Percentage satisfied excluding @	99%	96%																						
2	Plots are available in all local cemeteries	Percentage of cemeteries in District with plots available for next 12 months- based on historical burial data.	Achieved 100%	100%	100% On Target	All cemeteries have more than adequate number of plots available.																		

Community Buildings

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Council provides community buildings which are fit for purpose	Percentage residents satisfied with community buildings in the community survey.	N/A	N/A	N/A	<div>Survey results</div> <table><thead><tr><th>Category</th><th>2011</th><th>2014</th></tr></thead><tbody><tr><td>Very/Fairly Satisfied</td><td>93</td><td>91</td></tr><tr><td>Not very satisfied</td><td>2</td><td>4</td></tr><tr><td>Don't know/ Unable to say @</td><td>5</td><td>5</td></tr><tr><td>Percentage satisfied</td><td>93%</td><td>91%</td></tr><tr><td>Percentage satisfied excluding @</td><td>98%</td><td>96%</td></tr></tbody></table> <p>Council has committed a limited budget in each Annual Plan to progressively upgrade the Halls and sport facilities in the district. This ensures that Community facilities are being maintained to current requirements, hence ensuring service levels expectation are being met.</p>	Category	2011	2014	Very/Fairly Satisfied	93	91	Not very satisfied	2	4	Don't know/ Unable to say @	5	5	Percentage satisfied	93%	91%	Percentage satisfied excluding @	98%	96%
Category	2011	2014																						
Very/Fairly Satisfied	93	91																						
Not very satisfied	2	4																						
Don't know/ Unable to say @	5	5																						
Percentage satisfied	93%	91%																						
Percentage satisfied excluding @	98%	96%																						
2	Facilities are well-utilised	The total number of hours per annum facilities are booked through Council	3,465 hours Achieved	>3100 hrs	999 On Target	<p>Consistent with last year where we had 1,018 hrs. Booking are expected to increase over summer months (functions) and over April to June 2016 for indoor sports. Results are on target.</p>																		

Housing

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Housing units are maintained to a suitable standard.	Percentage of housing units which, when inspected, are found to have maintenance issues which are more than minor	New Measure	<10%	Measured at Year end	Year 1 (2015/16) results will be used as a baseline for future years showing a decrease in maintenance issues.
2	Council acts as a good caring landlord.	Tenants' satisfaction with the landlord service received from Council	N/A	90%	Measured at Year end	Customer satisfaction for the last 2 years have been at 99% and 100%. Given the continued maintenance programme and reduced number of request for fixes and repairs, the customer satisfaction survey for all Housing tenants will be completed next year. Current service levels are being maintained.

Libraries

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Access to information	Library facilities are clean, welcoming and open at times suited to the community based on annual survey carried out internally by the library	New Measure	90%	Measured at Year end	Results will be compiled from the Annual Survey in May / June
2	Access to information	Percentage of residents rating libraries as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	
3	Provide residents of the district access to a wide range of information and lifelong learning opportunities	<p>Library collections are current based on weighted average of:</p> <ul style="list-style-type: none"> The number of new items added to the collection (60% weighting with zero for 2 items per 1,000 of population and 10% for each 0.1 items above that up to 60% for 2.5 per 1,000 of population) and Percentage of time of time that online information (e-resources – eBooks, online database) is available to the public (40% weighting with zero for 90% of the time up to 40% for 	New Measure	85%	<p>100% On Target</p> <p>1644 books</p> <p>Online info – no downtime to date</p>	

Appendix 1 : Year End Financial Report : Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
		100% of the time)				
4	Supporting literacy in all it's forms	Number of programmes run annually	New Measure	>5	2 On Target	Have run Winter Warmers (Literacy) and Maths is Fun (Numeracy) at all four branches during the first two school holidays.
5	Improve literacy and knowledge among the district's children	Percentage of customers satisfied with children's programmes (Annual survey)	Achieved 93%	90%	Measured at Year end	Results will be compiled from the Annual Survey in May / June
6	Staff are knowledgeable, helpful and friendly	Percentage of customers satisfied with staff service (Annual survey)	96%	90%	Measured at Year end	Results will be compiled from the Annual Survey in May / June

Appendix 1 : Year End Financial Report : Service Performance Measures

Parks and Reserves

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Our parks, and park facilities are well presented.	Percentage of residents rating parks and reserves as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<p>Survey results :</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>91</td><td>92</td></tr><tr><td>Not very satisfied</td><td>4</td><td>4</td></tr><tr><td>Don't know/ Unable to say @</td><td>5</td><td>5</td></tr><tr><td>Percentage satisfied</td><td>91%</td><td>92%</td></tr><tr><td>Percentage satisfied excluding @</td><td>96%</td><td>96%</td></tr></table> <p>We continue to progressively upgrade our playgrounds and camping grounds, and have stepped up maintenance of trees and gardens.</p>	Category	2011	2014	Very/Fairly Satisfied	91	92	Not very satisfied	4	4	Don't know/ Unable to say @	5	5	Percentage satisfied	91%	92%	Percentage satisfied excluding @	96%	96%
Category	2011	2014																						
Very/Fairly Satisfied	91	92																						
Not very satisfied	4	4																						
Don't know/ Unable to say @	5	5																						
Percentage satisfied	91%	92%																						
Percentage satisfied excluding @	96%	96%																						
2	Playing fields and associated facilities are fit for purpose.	Number of reported incidences of sports facilities not being suitable for their intended use	Achieved Nil	<5	0 On Target	We did not receive any requests or complaints from residents/users throughout the year with respect to sports facilities not being suitable for their intended use.																		
3	Playground equipment is safe to use and fit for purpose.	Percentage of playgrounds in the District with all equipment meeting the AUS/NZ playground safety standards	Achieved 85%	85%	Measured at Year end	<p>We continue to progressively upgrade/repair/replace pieces of equipment that did not meet the Australia/New Zealand playground safety standards as part of our yearly capital and maintenance programme.</p> <p>Refer to "What we Achieved" for significant projects completed during the year to ensure the playgrounds equipment meet the relevant Safety standards.</p>																		

Public Conveniences

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Public conveniences provided are fit for purpose	Percentage of residents rating public conveniences as "fairly satisfactory" or "very satisfactory" in the community survey	N/A	N/A	N/A	<p>Survey results :</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>76</td><td>71</td></tr><tr><td>Not very satisfied</td><td>6</td><td>9</td></tr><tr><td>Don't know/ Unable to say @</td><td>18</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>76%</td><td>71%</td></tr><tr><td>Percentage satisfied excluding @</td><td>93%</td><td>89%</td></tr></table> <p>The cleanliness of the public toilets continues to be an issue. We will continue with the upgrade and maintenance programme as budgeted in the 2015-2025 Long Term Plan, and install CCTV where possible to deter vandalism.</p>	Category	2011	2014	Very/Fairly Satisfied	76	71	Not very satisfied	6	9	Don't know/ Unable to say @	18	20	Percentage satisfied	76%	71%	Percentage satisfied excluding @	93%	89%
Category	2011	2014																						
Very/Fairly Satisfied	76	71																						
Not very satisfied	6	9																						
Don't know/ Unable to say @	18	20																						
Percentage satisfied	76%	71%																						
Percentage satisfied excluding @	93%	89%																						
2		The number of complaints received per annum about the condition of public toilets	Not Achieved 67	<50	0 On Target	<p>The number of customer requests received for public toilets:</p> <table><tr><th>Year</th><th>No of service request</th></tr><tr><td>2015/16</td><td></td></tr><tr><td>2014/15</td><td>67*</td></tr><tr><td>2013/14</td><td>47</td></tr><tr><td>2012/13</td><td>44</td></tr><tr><td>2011/12</td><td>40</td></tr><tr><td>2010/11</td><td>24</td></tr></table> <p>* 45 service request Complaints for Cleanliness/Maintenance; 22 service request for</p>	Year	No of service request	2015/16		2014/15	67*	2013/14	47	2012/13	44	2011/12	40	2010/11	24				
Year	No of service request																							
2015/16																								
2014/15	67*																							
2013/14	47																							
2012/13	44																							
2011/12	40																							
2010/11	24																							

Appendix 1 : Year End Financial Report : Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
						<p>Graffiti/Vandalism</p> <p>A large number of the cleanliness/maintenance complaints relate to maintenance items (e.g. blockages) as opposed to cleanliness per se. Nine complaints relate to the closure of the Dannevirke Domain toilets due to vandalism. A portaloo is now in place and planning is underway for a new toilet.</p>

Service Centres

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	The Council provides friendly, professional and knowledgeable service to customers.	Percentage of customers who lodge faults/request are satisfied with service provided.	N/A	92%	N/A	Survey Results : <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>N/A</td><td>94%</td></tr><tr><td>Not very satisfied</td><td>N/A</td><td>6%</td></tr><tr><td>Don't know/ Unable to say @</td><td>N/A</td><td>-</td></tr><tr><td>Percentage satisfied</td><td>N/A</td><td>94%</td></tr><tr><td>Percentage satisfied excluding @</td><td>N/A</td><td>94%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	N/A	94%	Not very satisfied	N/A	6%	Don't know/ Unable to say @	N/A	-	Percentage satisfied	N/A	94%	Percentage satisfied excluding @	N/A	94%
Category	2011	2014																						
Very/Fairly Satisfied	N/A	94%																						
Not very satisfied	N/A	6%																						
Don't know/ Unable to say @	N/A	-																						
Percentage satisfied	N/A	94%																						
Percentage satisfied excluding @	N/A	94%																						
2	Customer requests are handled effectively and accurately.	Average wait time for incoming calls.	New Measure	20 seconds	26 seconds Need Improvements	July 2015 – 25 seconds August 2015 – 25 seconds September 2015 - 27 seconds The Customer Services Team have been short staffed, we have at times only had 1 – 2 staff answering phones. Also appears to be a trend where calls are averaging 3,000 per month, an increase of approx. 300-500 calls. We expect the service level to improve from November where we have a full compliment of staff.																		
3	Customer requests are handled effectively and accurately.	Percentage of abandoned calls.	New Measure	<10%	5.97% On Target	July – 6.09% (3,071 calls received) August – 5.13% (3039 calls received) September – 6.7% (3238 calls received)																		
4	Responsive 24/7 phone service.	Percentage of customers who lodge faults/requests are satisfied with the after hours service received.	N/A	90%	Measured at Year end																			
5	Responsive 24/7 phone service.	Percentage of abandoned calls by the after hours service	New Measure	<10%	2.67% On Target	July – 2% (288 calls received) August – 5% (443 calls received) September – 3% (264 calls received)																		
6	Responsive 24/7 phone service.	Average wait time for incoming calls.	New Measure	20 seconds	13 seconds On Target	July 2015 – 13 seconds August 2015 – 11 seconds September 2015 – 14 seconds																		

Appendix 1 : Year End Financial Report : Service Performance Measures

Swimming Pools

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Public swimming pools provide a quality visitor experience	Percentage of residents rating swimming pools as "fairly satisfactory" or "very satisfactory" in the community survey	N/A	N/A	N/A	Survey results : <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>66</td><td>59</td></tr><tr><td>Not very satisfied</td><td>10</td><td>15</td></tr><tr><td>Don't know/ Unable to say @</td><td>24</td><td>26</td></tr><tr><td>Percentage satisfied</td><td>66%</td><td>59%</td></tr><tr><td>Percentage satisfied excluding @</td><td>87%</td><td>80%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	66	59	Not very satisfied	10	15	Don't know/ Unable to say @	24	26	Percentage satisfied	66%	59%	Percentage satisfied excluding @	87%	80%
Category	2011	2014																						
Very/Fairly Satisfied	66	59																						
Not very satisfied	10	15																						
Don't know/ Unable to say @	24	26																						
Percentage satisfied	66%	59%																						
Percentage satisfied excluding @	87%	80%																						
2	Public swimming pools open during summer months	The number of weeks each year Wai Splash is open for public use	Achieved	52 Weeks	On Target	The Wai Splash pool remained open since 1 July 2015																		
3		The number of weeks each year outdoor pools is open for public use	Achieved	>10 weeks	Measured at Year end																			
4	Public swimming pools are financially sustainable in the long term.	Percentage of rates spent funding public swimming pools (base-average household rate)	Achieved 2%	<4%	Measured at Year end																			

Group – District and Economic Development

Commercial Investments

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Properties maximise returns to Council	Occupancy of commercial buildings each year	Not Achieved 65%	100%	Not Achieved	The old Infracon yards in Thyra Street, Dannevirke and Vogel Street, Woodville are currently not occupied. This is as a result of the liquidation of Infracon. Both properties are on the market for lease or sale.
2		Net operating surplus each year	Achieved 59%	>5%	Measured at Year end	Total profit (excluding depreciation and contribution to rates) was \$XXX. This is due to the forestry revenue now included in this activity.

District Promotion and Development

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Assist businesses to apply for Government subsidies and grants	Referrals of Business Applications to Ministry of Science and Innovation Subsidy (while scheme is available)	Achieved 5	Minimum 5 per annum	6 Achieved	
2	Promote the Tararua at large events in and outside the District	Major Events that 'Tararua' is directly involved	Achieved 7 events	Minimum 5 per annum	2 On Target	Innovate 2015-2016 Auckland Home Show - Sept Motorhome Show (Auckland) - March Central Districts Field Days - March Mystery Creek - Woodville Motocross A & P Show Wheels with Attitude
3	Community Supported Events in Tararua	Community Event that is actively supported	New Measure	Minimum 10 per annum	17 Achieved	
4	Provide professional customer service at the Tararua i-SITE	Percentage of customer surveyed are satisfied with the services received	New Measure	80%	100% to date On Target	Not satisfied 0 Satisfied 13 Very Satisfied 20
5	Council page in Bush Telegraph and website is engaging and informative	Percentage of survey respondents that consider the Bush Telegraph Council page and website content useful or very useful	New Measure	60%	Measured at Year end	Not surveyed yet – will use Public Voice for survey

Appendix 1 : Year End Financial Report : Service Performance Measures

Group – Regulatory Services

Animal Control

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Animal control complaints and issues are resolved in a timely manner	Percentage of residents rate dog control as "quite satisfactory" or "very satisfactory" in community survey.	N/A	N/A	N/A	<p>Survey results :</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>80</td><td>68</td></tr><tr><td>Not very satisfied</td><td>13</td><td>22</td></tr><tr><td>Don't know/ Unable to say @</td><td>8</td><td>10</td></tr><tr><td>Percentage satisfied</td><td>80%</td><td>68%</td></tr><tr><td>Percentage satisfied excluding @</td><td>86%</td><td>76%</td></tr></table> <p>We made the following changes to improve resident satisfaction:</p> <ol style="list-style-type: none">1. Increased the Animal Control fees and charges to enable Council to commit more resources to this activity2. Budgeted to built a new dog pound to increase Council' capacity to impound dogs3. Looking at staffing levels whether Council should deliver this service in house, out sourced or a combination of the two. <p>More proactive approach to managing risk associated with dangerous, roaming and unregistered dogs.</p>	Category	2011	2014	Very/Fairly Satisfied	80	68	Not very satisfied	13	22	Don't know/ Unable to say @	8	10	Percentage satisfied	80%	68%	Percentage satisfied excluding @	86%	76%
Category	2011	2014																						
Very/Fairly Satisfied	80	68																						
Not very satisfied	13	22																						
Don't know/ Unable to say @	8	10																						
Percentage satisfied	80%	68%																						
Percentage satisfied excluding @	86%	76%																						
2	Animal control complaints and issues are resolved in a timely manner	Percentage of dog attacks responded to within 2 hours	Not Achieved 83%	100%	74% Needs Improvement	<p>This was due to the availability of an ACO during the July/August period. On most days, we only had one Officer available hence, response times have exceeded.</p>																		

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
3	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	New Measure	Minimum of 6 articles per year	1 On Target	
4	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	New Measure	Minimum of 4 educational presentations per year	On Target	We will be working with Elayne Hand who is a dog trainer and behaviourist to implement the "DogSmart Educational program for schools, in conjunction with the "ZeroBites Dog Training" developed by Christchurch City Council.

Emergency Management

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Facilitate Community Civil Defence Response Groups in all of our larger community's	Community's are organised and have a current Community Civil Defence Response Group Plan	New Measure	4 Plans completed: Herbertville, Pahiatua, Woodville Dannevirke	3 plans completed On Target	Pahiatua, Woodville and Dannevirke completed. Pahiatua Community CD Group formed and plan underway. Woodville Community CD Group formed and plan underway. Totara College and the Tararua Business Network CD Centres formed and training has been planned.
2	Improve our ability to manage and coordinate emergency services during civil defence emergencies	Assessment of residents readiness and capability to respond to a civil defence emergency	New Measure	80%	Measured at year end	Awaiting results of Manawatu-Wanganui CDEM Group Survey
3	Improve our ability to prevent and to respond promptly to uncontrolled fires in the rural area	Volunteer Rural Fire Forces respond to all fires within the rural area in accordance with 'NRFA Standard – Achieving timely responses to fires'	New Measure	100%	100% On Target	

Health and Safety

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected every 5 years	New Measure	100%	54% On Target	Of the 255 pools/Spas on our register we have inspected 44 pools for the year.
2	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	New Measure	90%	40% On Target	
3	Responsive and accurate building control service provided	Percentage of building consents issued within the statutory time frame (20 working days)	Not Achieved 99%	100%	100% On Target	
4	Protect public health by regulating the sale of liquor	Percentage of on and off licence liquor outlets inspected annually	Achieved 100%	95%	37% On Target	
5	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within 1 hour	New Measure	95%	86% Needs Improvement	
6	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	New Measure	90%	97% On Target	

Resource Management

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	New Measure	85% agree	Measured at year end	Customer survey will be undertaken at second quarter.
2	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. <ul style="list-style-type: none"> • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days 	Achieved 100%	100%	93% Not Achieved	14 resource consent applications processed to a decision were decided within the statutory timeframe. 1 resource consent application took an additional 16 working days. Statistics for applications by notification type as follows: Non-notified – 15 Limited notified – 0 Publicly notified – 0
3	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	Achieved 100%	95%	100% On Target	45 complaints received and resolved.

Group – Roading and Footpaths

Footpaths

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Council maintains footpath to an acceptable level to customers	Percentage of residents rate footpaths as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<p>Survey results:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td><td>76</td></tr><tr><td>Not very satisfied</td><td>18</td><td>18</td></tr><tr><td>Don't know/ Unable to say @</td><td>5</td><td>6</td></tr><tr><td>Percentage satisfied</td><td>77%</td><td>76%</td></tr><tr><td>Percentage satisfied excluding @</td><td>81%</td><td>81%</td></tr></table> <p>The footpath condition survey was not undertaken in 2014/2015. The Alliance has developed the All Faults programme that includes identifying faults across all roading and footpath infrastructure. This will incorporate the Footpath Condition survey for the 2015/2016 financial year.</p>	Category	2011	2014	Very/Fairly Satisfied	77	76	Not very satisfied	18	18	Don't know/ Unable to say @	5	6	Percentage satisfied	77%	76%	Percentage satisfied excluding @	81%	81%
Category	2011	2014																						
Very/Fairly Satisfied	77	76																						
Not very satisfied	18	18																						
Don't know/ Unable to say @	5	6																						
Percentage satisfied	77%	76%																						
Percentage satisfied excluding @	81%	81%																						
2		The percentage of footpaths within the district fall within the footpath condition set out in the Asset Management Plan	N/A	90%	Measured at Year end																			
3		Complaints regarding unsafe footpaths are rectified within 5 days	New Measure	85%	100% On Target	<p>22 footpath complaints relating to footpath cleanliness and maintenance were received in the first quarter of 2015/16, of those 11 represented safety hazards. All were responded to inside the specified timeframes.</p> <p>A further 21 internal requests were received during the quarter for reinstatement of the footpath or road as a result of the work relating to underground assets. Three are recorded as being completed outside of the timeframe required, however none of those overdue items relate to footpath reinstatement.</p>																		

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments												
4		Percentage of resident and non-resident ratepayers rate Urban CBD upgrades as “fairly satisfactory” or “very satisfactory” in the community surveys to be conducted in 2014, 2017 and 2020.	N/A	N/A	N/A	<table><tr><th>Category</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td></tr><tr><td>Not very satisfied</td><td>8</td></tr><tr><td>Don't know/ Unable to say @</td><td>15</td></tr><tr><td>Percentage Satisfied</td><td>77%</td></tr><tr><td>Percentage satisfied excluding @</td><td>91%</td></tr></table> <p>This is a new measure and the results show that the community is satisfied with Council town centre programme. Highest satisfaction was in Woodville (89%) and the lowest was in Eketahuna (41%). The next town planned for the town centre upgrade is Eketahuna and the upgrade is planned to begin in 2014/15.</p>	Category	2014	Very/Fairly Satisfied	77	Not very satisfied	8	Don't know/ Unable to say @	15	Percentage Satisfied	77%	Percentage satisfied excluding @	91%
Category	2014																	
Very/Fairly Satisfied	77																	
Not very satisfied	8																	
Don't know/ Unable to say @	15																	
Percentage Satisfied	77%																	
Percentage satisfied excluding @	91%																	

Roading

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
1	Council ensures roads are safe for all road users	Number of fatal accidents due to road factors	Achieved	0 over a 3 year average	0 On Target	No fatal accidents due to road factors. During the 2014/2015 financial year there were 2 fatal crashes on the Tararua Network. One on Grant Street and one on Mangamaire Road. Neither were deemed due to road factors. Initiatives in next year to improve road safety include a Crash Reduction Study that will be used to build a 3 year Minor Safety Programme.
2	Requests from the public are responded to in a timely manner	Customer requests relating to roads are responded to within 5 working days	Not Achieved 80%	85%	100% On Target	136 road surface issues were reported during the quarter, driven in large part by weather events that happened close together during August/September. All of the reported items were followed up inside the required timeframe. Close monitoring of the CRMs on a daily and weekly basis has seen the updating of completed work achieved in a timely fashion, eliminating the issue of CRMs not being closed off even though work is completed. The Alliance now has a robust All Faults system in place for addressing road surface faults through identifying faults, prioritising, programming repairs and undertaking physical works. The Alliance is also implementing a new CRM and network management system that will further improve identification and response to CRM.

Appendix 1 : Year End Financial Report : Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																																				
3		Percentage of Residents rating Urban and Rural roading as "quite satisfactory" or "very satisfactory" in community survey.	N/A	N/A	N/A	Sealed roads <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>80</td><td>75</td></tr><tr><td>Not very satisfied</td><td>19</td><td>18</td></tr><tr><td>Don't know/ Unable to say @</td><td>1</td><td>6</td></tr><tr><td>Percentage satisfied</td><td>80%</td><td>75%</td></tr><tr><td>Percentage satisfied excluding @</td><td>80%</td><td>80%</td></tr></table> Unsealed roads <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>58</td><td>57</td></tr><tr><td>Not very satisfied</td><td>18</td><td>16</td></tr><tr><td>Don't know/ Unable to say @</td><td>25</td><td>27</td></tr><tr><td>Percentage satisfied</td><td>58%</td><td>57%</td></tr><tr><td>Percentage satisfied excluding @</td><td>76%</td><td>78%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	80	75	Not very satisfied	19	18	Don't know/ Unable to say @	1	6	Percentage satisfied	80%	75%	Percentage satisfied excluding @	80%	80%	Category	2011	2014	Very/Fairly Satisfied	58	57	Not very satisfied	18	16	Don't know/ Unable to say @	25	27	Percentage satisfied	58%	57%	Percentage satisfied excluding @	76%	78%
Category	2011	2014																																								
Very/Fairly Satisfied	80	75																																								
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Percentage satisfied excluding @	76%	78%																																								
4	Council ensures that all roads remain available to users	Initial response to impassable roads to be undertaken within 24 hours	Achieved 100%	99%	100% On Target	Flood events occurred during August and September, and once again Alliance staff responded to all CRMs within 30-60 minutes of receiving the information, with crews working throughout the district. All CRMs were completed within target.																																				
5	Council ensures quality of roads and safety of users	Percentage of sealed roads providing a smooth and comfortable ride as measured by RAMM Roughness Surveys for NAASRA counts lower than 220 for urban and 120 for rural	Not Achieved Rural : 92% Urban : 83%	95%	Measured at Year end	Results from the latest roughness summary: On the rural roads 92% have an average NAASRA less than 120 and in the urban 83% have a NAASRA less than 220. Survey was undertaken in January 2015 during construction season while some sites were open and does not include pavement smoothing projects such																																				

Appendix 1 : Year End Financial Report : Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
6		The percentage of road network that is resurfaced	New Measure	>5%	Measured at Year end	as Route 52. This combined with the Eketahuna earthquake damage has affected the STE results and improved STE is expected once the survey is completed in 2015/2016.

Group - Solid Waste Management

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Refuse and recycling services meet user needs	Percentage of residents rating rubbish collection service as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>58</td><td>54</td></tr><tr><td>Not very satisfied</td><td>10</td><td>7</td></tr><tr><td>Don't know/ Unable to say @</td><td>32</td><td>40</td></tr><tr><td>Percentage satisfied</td><td>58%</td><td>54%</td></tr><tr><td>Percentage satisfied excluding @</td><td>85%</td><td>89%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	58	54	Not very satisfied	10	7	Don't know/ Unable to say @	32	40	Percentage satisfied	58%	54%	Percentage satisfied excluding @	85%	89%
Category	2011	2014																						
Very/Fairly Satisfied	58	54																						
Not very satisfied	10	7																						
Don't know/ Unable to say @	32	40																						
Percentage satisfied	58%	54%																						
Percentage satisfied excluding @	85%	89%																						
2		Percentage of residents rating recycling as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>73</td><td>70</td></tr><tr><td>Not very satisfied</td><td>18</td><td>15</td></tr><tr><td>Don't know/ Unable to say @</td><td>9</td><td>15</td></tr><tr><td>Percentage satisfied</td><td>73%</td><td>70%</td></tr><tr><td>Percentage satisfied excluding @</td><td>80%</td><td>82%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	73	70	Not very satisfied	18	15	Don't know/ Unable to say @	9	15	Percentage satisfied	73%	70%	Percentage satisfied excluding @	80%	82%
Category	2011	2014																						
Very/Fairly Satisfied	73	70																						
Not very satisfied	18	15																						
Don't know/ Unable to say @	9	15																						
Percentage satisfied	73%	70%																						
Percentage satisfied excluding @	80%	82%																						
3		Percentage of residents rating landfills/ transfer station management as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>47</td><td>62</td></tr><tr><td>Not very satisfied</td><td>22</td><td>10</td></tr><tr><td>Don't know/ Unable to say @</td><td>32</td><td>29</td></tr><tr><td>Percentage satisfied</td><td>47%</td><td>62%</td></tr><tr><td>Percentage satisfied excluding @</td><td>68%</td><td>86%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	47	62	Not very satisfied	22	10	Don't know/ Unable to say @	32	29	Percentage satisfied	47%	62%	Percentage satisfied excluding @	68%	86%
Category	2011	2014																						
Very/Fairly Satisfied	47	62																						
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Percentage satisfied	47%	62%																						
Percentage satisfied excluding @	68%	86%																						

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																								
4	Council will promote and encourage recycling and reuse	Tonnage of waste sent to landfills by the District per annum	Achieved 4,262	<4400	1138.77 On Target	<table><thead><tr><th></th><th colspan="3">Tonnes</th></tr><tr><th></th><th>2013/14</th><th>2014/15</th><th>2015/16</th></tr></thead><tbody><tr><td>Eketahuna Landfill</td><td>1,777</td><td>689</td><td></td></tr><tr><td>Pongaroa Landfill - 36.92 tonnes</td><td>37</td><td>39</td><td></td></tr><tr><td>Waipukurau Landfill</td><td>2,427</td><td>3,534</td><td></td></tr><tr><td>Total</td><td>4,241</td><td>4,262</td><td>1,139</td></tr></tbody></table> <p>The tonnage is on target for a similar result to last year</p>		Tonnes				2013/14	2014/15	2015/16	Eketahuna Landfill	1,777	689		Pongaroa Landfill - 36.92 tonnes	37	39		Waipukurau Landfill	2,427	3,534		Total	4,241	4,262	1,139
	Tonnes																													
	2013/14	2014/15	2015/16																											
Eketahuna Landfill	1,777	689																												
Pongaroa Landfill - 36.92 tonnes	37	39																												
Waipukurau Landfill	2,427	3,534																												
Total	4,241	4,262	1,139																											
5	Council open and closed landfills are well managed	All Horizons resource consent conditions are met	Achieved 100%	100%	100% On Target	All Landfills are compliant. Issues early in the year with poor coverage of refuse at Eketahuna was resolved.																								

Group - Stormwater Drainage

S/ N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	An effective stormwater system that protects people and properties from flooding	The number of flooding events	New Measure	<40	Measured at next quarter																			
2		For each flooding event, the number of habitable floors affected, expressed per 1,000 properties connected to the stormwater system	New Measure	<5	Measured at next quarter																			
3	A reliable stormwater network	Percentage of residents rating stormwater management as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>61</td><td>60</td></tr><tr><td>Not very satisfied</td><td>25</td><td>19</td></tr><tr><td>Don't know/ Unable to say @</td><td>14</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>61%</td><td>60%</td></tr><tr><td>Percentage satisfied excluding @</td><td>71%</td><td>76%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	61	60	Not very satisfied	25	19	Don't know/ Unable to say @	14	20	Percentage satisfied	61%	60%	Percentage satisfied excluding @	71%	76%
Category	2011	2014																						
Very/Fairly Satisfied	61	60																						
Not very satisfied	25	19																						
Don't know/ Unable to say @	14	20																						
Percentage satisfied	61%	60%																						
Percentage satisfied excluding @	71%	76%																						
4		Number of complaints received by Council about the performance of its stormwater system, expressed per 1,000 properties connected to the stormwater system	New Measure	<10	Measured at next quarter																			
5	A reliable stormwater network	Numbe of enforcement actions against Council for not meeting resource consent conditions for discharge from the stormwater system relating to: Abatement Notices	New Measure	0	0 On Target																			

Appendix 1 : Year End Financial Report : Service Performance Measures

S/ N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
6		Infringement notices	New Measure	0	0 On Target	
7		Enforcement orders	New Measure	0	0 On Target	
8		Convictions	New Measure	0	0 On Target	
9	Council ensures quality and efficiency of the stormwater network	Median time (hours) to attend a flooding event, measured from the time that Council receives a notification that service personnel reach the site	New Measure	2 hours	Measured at next quarter	

Group - Wastewater

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	A reliable waste water service	The number of dry weather sewerage overflows from the wastewater system per 1,000 connections	New Measure	<5	0 On Target	No sewage overflows occurred in the District during dry weather																		
2		Percentage of residents rating wastewater management as “fairly satisfactory” or “very satisfactory” in the community survey.	N/A	N/A	N/A	<table><thead><tr><th>Category</th><th>2011</th><th>2014</th></tr></thead><tbody><tr><td>Very/Fairly Satisfied</td><td>61</td><td>57</td></tr><tr><td>Not very satisfied</td><td>2</td><td>2</td></tr><tr><td>Don't know/ Unable to say @</td><td>37</td><td>41</td></tr><tr><td>Percentage satisfied</td><td>61%</td><td>57%</td></tr><tr><td>Percentage satisfied excluding @</td><td>97%</td><td>97%</td></tr></tbody></table>	Category	2011	2014	Very/Fairly Satisfied	61	57	Not very satisfied	2	2	Don't know/ Unable to say @	37	41	Percentage satisfied	61%	57%	Percentage satisfied excluding @	97%	97%
Category	2011	2014																						
Very/Fairly Satisfied	61	57																						
Not very satisfied	2	2																						
Don't know/ Unable to say @	37	41																						
Percentage satisfied	61%	57%																						
Percentage satisfied excluding @	97%	97%																						
3	Risks to public health and our natural environment are minimised	Number of schemes that are current	Achieved	5	4 Needs Improvement	4 out of the 7 schemes do not have renewed consents. They do however meet the conditions of the expired consents. The consent for Norsewood is expected to be issued shortly. Council has lodged new consent application for Woodville, however this is on hold due to the issues with the pond liner. Applications for Eketahuna and Pahiatua have been lodged and horizons has sought further information.																		
4		Number of enforcement actions against Council for not meeting resource consent conditions for sewage schemes relating to: Abatement Notices	New Measure	0	0 On Target	No conditions breached																		

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
5		Infringement notices	New Measure	0	0 On Target	
6		Enforcement orders	New Measure	0	0 On Target	
7		Convictions	New Measure	0	0 On Target	
8	Council responds quickly when things go wrong	Median response time to attend a sewage fault, measured from the time Council receives notification to the time that service personnel reach the site	New Measure	1 hour	28 minutes On Target	Council is providing a rapid response time through the in-house waters team
9		Median response time to resolve a sewage fault, measured from the time Council receives notification to the time that service personnel confirm resolution of the fault	New Measure	8 hours	3 hours On Target	Most sewage faults can be resolved by our waters team
10	Council services meet customer expectations	Number of complaint received about wastewater per 1,000 connections for: sewerage odour	New Measure	<5	0 On Target	No odour issues have arisen during the quarter
11		Sewerage system faults	New Measure	<5	1.64 On Target	There were 8 complaints received during the period
12		Sewerage system blockages	New Measure	<7	1 On Target	There were 5 complaints received during the period
13		Councils response to the above issues	New Measure	<10	0.2 On Target	Council only received one complaint regarding its waste water response service

Appendix 1 : Year End Financial Report : Service Performance Measures

Group - Water

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments																		
1	Council provides a reliable water supply	Percentage of customers rating availability of water as "fairly satisfactory" or "very satisfactory" in the community survey.	N/A	N/A	N/A	<table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>51</td><td>49</td></tr><tr><td>Not very satisfied</td><td>25</td><td>14</td></tr><tr><td>Don't know/ Unable to say @</td><td>25</td><td>38</td></tr><tr><td>Percentage satisfied</td><td>51%</td><td>49%</td></tr><tr><td>Percentage satisfied excluding @</td><td>67%</td><td>78%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	51	49	Not very satisfied	25	14	Don't know/ Unable to say @	25	38	Percentage satisfied	51%	49%	Percentage satisfied excluding @	67%	78%
Category	2011	2014																						
Very/Fairly Satisfied	51	49																						
Not very satisfied	25	14																						
Don't know/ Unable to say @	25	38																						
Percentage satisfied	51%	49%																						
Percentage satisfied excluding @	67%	78%																						
2	Council provides water at a consistent volume	Number of complaints over 1,000 connections to Council's networked reticulation system for: drinking water pressure or flow	New Measure	<5	0 On Target	There were no complaints received during the period																		
3	Water looks and tastes good	Drinking water taste	New Measure	<5	0 On Target	There were no complaints received during the period																		
4		Drinking water clarity	New Measure	<5	1.2 On Target	There were 6 complaints received during the period																		
5		Drinking water odour	New Measure	<5	0 On Target	There were no complaints received during the period																		
6	Interruptions to supply are minimised	Continuity of supply	New Measure	<5	0.6 On Target	There were 3 supply disruptions during the period																		
7	Council is responsive to issues relating	Council's response to the issues above	New Measure	<5	0 On Target	There were no complaints during the period about Council's response																		

Appendix 1 : Year End Financial Report : Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
	to water supply					
8	Water provided is safe to drink	Number of schemes with a Public Health Management Plan in place	8	7	8 On Target	
9		Number of schemes that comply with Part 4 (bacteria compliance criteria) of the NZ Drinking Water standards	New Measure	5	Year end measure	
10		Number of schemes that comply with Part 5 (protozoal compliance criteria) of the NZ Drinking Water standards	New Measure	5	Year end measure	
11	Council is responsive to issues relating to water supplies	Median response time to attend an urgent call out, measured from the time Council receives notification to the time that service personnel reach the site	New Measure	1 hour	46 minutes On Target	Council is providing a rapid response time through the in-house waters team
12		Median time to resolve an urgent callout, measured from the time Council receives notification to the time that service personnel confirm the resolution of the fault	New Measure	8 hours	2 hours 41 minutes On Target	Most water faults can be resolved by our waters team
13		Median response time to attend a non-urgent call out, measured from the time Council receives notification to the time that service personnel reach the site	New Measure	24 hours	66 minutes On Target	Most water faults can be resolved by our waters team
14		Median time to resolve a non-urgent callout, measured from the time Council receives notification to the time that service personnel confirm the	New Measure	72 hours	3 hours 10 minutes On Target	Most water faults can be resolved by our waters team

Appendix 1 : Year End Financial Report : Service Performance Measures

S/N	Level of Service	Performance Measure	Last Year Results	Target 2015/16	Results for 1st Qtr	Comments
		resolution of the fault				
15	Wastage of water is minimised	The percentage of real water loss from the Council's networked reticulation schemes based on the minimum night flow (MNF) analysis	New Measure	<7%	Year end measure	
16		Average consumption of drinking water per day per resident connected to a Council scheme	New Measure	300 litres	Year end measure	

Report

Date : 19 November 2015

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Proposed Boat Launch Pad at Akitio**

Item No : **10.7**

1. Purpose

- 1.1 For the Council to consider funding towards building a concrete boat launching ramp at Akitio sought by locals due to severe erosion of the foreshore.

2. Background

- 2.1 When the Horizons Regional Council and the Tararua District Council jointly funded a Coastal Hazards Assessment covering Akitio and Herbertville, the purpose was to assess the risk of sea level rise, accretion and erosion over the next 50-100 years. As part of their report, the experts engaged (Tonkin and Taylor) noted that the beachfront between the boating club and the toilet block might gradually erode, and accrete in parts, in cycles throughout the 100 years forecast.
- 2.2 Since that report, the area in front of the boating club has eroded severely, through removal of sand over time, leaving an unsafe angle for vehicles to launch or recover boats. The community at a meeting held on 30 October 2015 at Akitio, attended by Regional Councillor John Barrow, Councillor Fenemor and myself, sought urgent action to enable boats to be launched safely. They were very keen to proceed, as a collective, and through their Chairman Mr Peter Greatbatch, had already discussed options with the regional council. As part of those discussions, they also stated Iwi approval had been obtained, and were looking to both councils for support. The regional council noted their support would be around assisting with the resource consent. Although a discussion between their Group Manager responsible for resource consents and me on 17 November noted a consent would still be required.

- 2.3 This area in the past has had one drowning, and regular rescues (informal and formal) undertaken by local fisherman after boats had been in trouble due to the narrow channel through the rocks present, or challenging wave action. If the locals familiar with the area were unwilling to launch boats, due to the risk they may also need rescuing, this will have a dramatic impact on the attraction of this key coastal area.
- 2.4 It is not intended to seek a cost recovery on use of this ramp. The alternative to launching boats is further away from the boating club where historically smaller boats were used at a wharf to transport wool and other primary produce to ships anchored offshore. If this area was reused it is likely that the foreshore at this point would erode quicker, creating more pressure on the Council to build hard retaining structures.

3. Options

- 3.1 There are three clear options

1. **Do Nothing**

This is not recommended. Whilst the locals could proceed with obtaining resource consent for the boat ramp they seek, then constructing it, it is a lost opportunity for the Council to show they also value the contribution of this area to our general economy.

2. **Fund \$30,000 towards the Boat Ramp and Resource Consent**

This is the recommended option. The builder of the Pahiatua Recycling Centre is the current Chairman of the Akitio Ratepayers Association, and has indicated he is willing to project manage this for the Council and the community, if we funded the bulk of the required work. The Council has a practice of assisting community groups achieve what they value, and in this case, ensuring boats can be launched and retrieved safely is critical to the attraction and economy of this settlement. It meets the Council's community outcomes stated in the 2015-25 Long Term Plan, but if approved, would require a reprioritisation of capital projects to be achieved. The structure they are seeking would be 25-30m long by 8m wide, and "keyed" into the base material at the toe of the ramp. The top of the ramp would be level with the existing roadway. If the sand returns, this ramp would end up partially buried, yet still functional.

3. **Fund only the Resource Consent for the Boat Ramp**

It is likely that this will not be viewed as the Council supporting, and may end up costing closer to \$15,000 by the time the Council supervises and signs off the work due to a difference in project management compared to option 2.

4. Significance Assessment

- 4.1 Under the adopted Long Term Plan, adding or removing a project of \$30,000 is not significant. At a local community level such as at Akitio though, the value they place on the Council supporting and providing funding is much higher than how it would be regarded within the legislation we operate under.
- 4.2 The more pressing issue is delivery of the Council's capital works programme. Audit New Zealand and councillors have raised this as being of prime importance, so the question is whether adding a project like this will enhance or degrade our delivery. It is feasible to reprioritise funding shown for stormwater improvements, to free up the \$30,000 being sought in this report, which would be delivered this financial year. If approved, that change would be adopted formally in the next Annual Plan.

5. Risk assessment on what \$30,000 would deliver

- 5.1 Peter Greatbatch has provided the following assessment of costs for building the boat ramp. It is likely based on this estimate that the costs to complete the project will exceed \$30,000, which will fall onto the community affected to fund directly, as part of any agreement.
- 5.2 Risks that must be addressed include:
- Where steel reinforcing is used, the ramp must be thicker to ensure the marine environment does not attack the steel. Peter is proposing a fibre material to bind the concrete in place of steel for the upper part of the ramp.
 - Ensure the base is anchored to prevent undermining.
 - Ensure Iwi approvals are formally obtained by the Ratepayers Association prior to the Council submitting any application for construction and maintenance of the boat ramp sought.
 - Seek approval for both construction and maintenance consents for the boat ramp sought.
 - That the wider Tararua community consider this work in a similar light to the toilets being installed in the Pahiatua Library, or the improvement work to the Dannevirke Domain, or upgrades to the Eketahuna Campground.
 - Funding agreements in place for any costs over the \$30,000 proposed.

6. Recommendation

- 6.1 *That the report from the Chief Executive dated 19 November 2015 concerning the Proposed Boat Launch Pad at Akitio (as circulated) be received, and*
- 6.2 *That the Council reprioritise the stormwater capital programme in the 2015-2025 Long Term Plan to enable \$30,000 to be allocated towards the construction of a boat ramp at Akitio for the safe launching and retrieval of boats required due to severe erosion, and*
- 6.3 *That the Council seek from the Horizons Regional Council the necessary resource consent for the construction and maintenance of this facility.*

Attachments

Nil.

