



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 25 May 2016** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**
7. **Confirmation of Minutes**

5

Recommendation

That the minutes of the Council meetings held on 27 April 2016 and 17 May 2016 (as circulated) be confirmed as a true and accurate record of these meetings.

8.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
9.	Community Boards and Community Committees Reports	
9.1	Dannevirke Community Board	17
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 2 May 2016 (as circulated) be received.</i>	
9.2	Eketahuna Community Board	23
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 6 May 2016 (as circulated) be received.</i>	
9.3	Pahiatua On Track	29
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 4 May 2016 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	33
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 3 May 2016 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
10.	Reports	
10.1	Feedback on the Draft Annual Plan 2016/17	37
10.2	Planning Matters Determined Under Delegated Authority	49
10.3	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	63
10.4	Staff Report	93
10.5	Financial Report for the Period ended 31 March 2016	169

11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

12. Mayoral Matters

12.1 Change of July Council Meeting Date

Recommendation

That due to the scheduled day of the July Council meeting being in close proximity to when the Local Government New Zealand conference is held the date of that meeting be changed to 3 August 2016 (one week later than usual).

12.2 Any Other Matters

13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

14. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 27 April 2016 commencing at 1.00 pm.

1. Present

Crs W H Keltie (Deputy Mayor), T H Collis, J E Crispin, K R Fenemor, S A Hull, C J Isaacson, P A Johns and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group
Mr M Thomas	- Strategy and Policy Adviser
Ms S Lowe	- Electoral Officer (for item 10.1)
Mrs K Kerr	- Deputy Electoral Officer (for item 10.1)
Mr C Lunn	- Planning and Regulatory Manager (for item 14.2)

2. Council Prayer

2.1 The Deputy Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 *That an apology be sustained from His Worship the Mayor - Mr R A Ellis for non-attendance at the meeting.*

Crs Roberts/Crispin

Carried

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 A card from Rachel Cannon is tabled thanking the Council for the grant she received from the International Representatives Scheme when representing New Zealand at the International Mounted Games World Team Championships held in the United States.

7. Confirmation of Minutes

- 7.1 *That the minutes of the Council meeting held on 30 March 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Collis/Hull

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

8.1 Woodville Lions Track and Tunnel Walk (Item 10.7.6)

- 8.1.1 The situation regarding the future of this event was raised with the Minister of Local Government when he attended a meeting of the region's Mayors, Councillors and Chief Executives held in Palmerston North.

- 8.1.2 Through this discussion the Minister indicated that WorkSafe New Zealand shall be requested to update its guidance relating to such events.

- 8.1.3 The Member of Parliament for Wairarapa, Alistair Scott has contacted Cr Johns in respect of this matter, and his suggestion is for the Woodville Lions Club to contact KiwiRail next year for further direct in person dialogue to review their position and reconsider the future of this fundraising event.

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 4 April 2016 (as circulated) be received.*

Crs Isaacson/Collis

Carried

9.2 Eketahuna Community Board

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 1 April 2016 (as circulated) be received.*

Crs Isaacson/Collis

Carried

9.3 Pahiatua On Track

- 9.3.1 *That the report of the Pahiatua On Track meeting held on 6 April 2016 (as circulated) be received.*

Crs Isaacson/Collis

Carried

9.3.2 **Tararua District Council Report**

9.3.2.1 The reference in the Pahiatua On Track meeting minutes under the heading of Tararua District Council report states that the Pahiatua water storage tanks have been ordered.

9.3.2.2 This detail is incorrect, as the water storage tanks were not ordered when that meeting was held.

9.4 **Woodville Districts' Vision**

9.4.1 *That the report of the Woodville Districts' Vision meeting held on 5 April 2016 (as circulated) be received.*

Crs Isaacson/Collis

Carried

9.4.2 **RSA Planting of Trees**

9.4.2.1 It has been suggested to the RSA that they consider the Ferry Reserve as the possible location to plant trees for a memorial to the ninety men from the district that did not come back from the war.

10. Reports

10.1 **2016 Triennial Local Authority Elections**

10.1.1 *That the report from the Electoral Officer dated 21 April 2016 concerning the 2016 Triennial Local Authority Elections (as circulated) be received, and*

That the Council note the timetable for the 2016 Triennial Local Authority Elections, and agree that the names of the Tararua District Council candidates for the 2016 Local Authority Elections be arranged on the voting paper in random order.

Crs Johns/Roberts

Carried

10.2 **Pahiatua Water Supply Upgrade**

10.2.1 *That the report from the Manager Assets Group dated 21 April 2016 concerning the Pahiatua Water Supply upgrade (as circulated) be received, and*

That the Council confirm option 3 as its preferred option, being the installation of 4.5 days of water storage in the form of a 6,000m³ reservoir, and

That the Chief Executive be delegated authority to enter into a contract with Tasman Tanks for the supply of a 6,000m³ reservoir on mutually agreed terms and conditions and in line with the proposal outlined in this report.

Crs Johns/Fenemor

Carried

10.3 **Section 17A Service Review Process and Criteria**

10.3.1 *That the report from the Strategy and Policy Adviser dated 20 April 2016 concerning Section 17A service review process and criteria (as circulated) be received, and*

That the Council note the new requirements to review services contained in the Local Government Act 2002, and

That the Council approve the financial threshold of \$250,000 a year for operational costs as a guideline for services and contracts to be considered significant, and

That the proposed process to meet the Local Government Act 2002 Section 17A requirements and the indicative timetable set out in section 3.2 of this report be approved.

Crs Hull/Roberts

Carried

10.4 **Application to the Community Recreation Fund**

10.4.1 *That the report from the Governance Manager dated 20 April 2016 concerning an application to the Community Recreation Fund (as circulated) be received, and*

That the application of the Eketahuna Youth Trust for financial assistance to develop a skate park facility in Bridge Street adjacent to the playground and swimming pool be approved, and

That the sum of \$38,000 be granted from the Community Recreation Fund as a Council contribution of funding towards the cost of this project, subject to the skate park development plan being presented for the Eketahuna Community Board's endorsement and approval by the Council prior to commencing the construction work.

Crs Collis/Hull

Carried

10.5 **Grant Application of Brodie Smith to the International Representatives Scheme**

10.5.1 *That the report from the Recreation Officer Sport Tararua dated 20 April 2016 concerning the grant application of Brodie Smith to the International Representatives Scheme (as circulated) be received, and*

That the Council approve the application made by Brodie Smith selected to represent New Zealand in the triathlon team competing at the ITU World Championships held at Cozumel, Mexico on 11 to 18 September 2016, and

That the sum of \$800.00 be granted from the International Representatives Scheme for this purpose.

Crs Collis/Isaacson

Carried

10.6 **Liquor Licensing Matters Determined Under Delegated Authority**

10.6.1 *That the report from the Liquor Licensing Officer dated 21 April 2016 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and the content is noted.*

Crs Collis/Fenemor

Carried

10.7 **Staff Report**

10.7.1 **Update on New Zealand Fire Service Merger**

10.7.1.1 The transfer of ownership of the assets owned by councils or volunteer rural fire forces to the new merged Fire and Rescue Service is to be discussed at a briefing arranged by the new Commission.

10.7.1.2 In terms of this Council the depreciated value of these assets is just under one million dollars.

10.7.2 **Pahiatua Track Rehabilitation Project**

10.7.2.1 The Alliance is commended on the rehabilitation work undertaken to improve the Pahiatua Track.

10.7.3 **Human Resources**

10.7.3.1 The two new Financial Accountants, Sarah Stephenson and Hayden Dyer were introduced to the Council.

10.7.4 **Use of Acronyms**

10.7.4.1 The frequent use of acronyms particularly in the Alliance report is noted.

10.7.4.2 In future reports it would be helpful to councillors if an explanation is included at least once of what the acronym represents regarding the actual reference they apply to.

10.7.5 **Woodville Water Supply**

10.7.5.1 As a result of severe pressure on the Woodville water supply due to dry weather and the resulting extreme algae conditions within the impounded supply a tanker is to be placed in town for residents to access drinking water.

10.7.5.2 The speedy response by staff to make that facility available is appreciated, and a letterbox drop shall be undertaken tomorrow to inform the community about this matter.

10.7.6 **Bluff Road**

10.7.6.1 The Chief Executive and the Manager Strategy and District Development are investigating a roading access option relative to providing full public access to the Manawatu River from Bluff Road.

10.7.6.2 It is intended that a report concerning this matter along with a cost estimate shall be presented next month to the Council.

10.7.7 **Cell Tower**

10.7.7.1 The Tararua Business Network is assisting Kay McKenzie to petition for a cell tower at the top of Oporae Range.

10.7.8 **Training/Consultancy**

10.7.8.1 Together with the Dannevirke Chamber of Commerce, and in conjunction with WorkSafe New Zealand, the Tararua Business Network are exploring the possibility of holding health and safety training courses in Pahiatua and Dannevirke for local businesses.

10.7.9 **Customer Requests**

10.7.9.1 The number of customer requests regarding regulatory activities, and in particular dog control related matters, continue to be exceptionally high compared to other significant functions such as roading.

10.7.9.2 This situation is placing pressure on the two Animal Control Officers ability to adequately service the district, and the capacity required to provide that response is to be reviewed in discussion with the Council.

10.7.10 ***That the report from the Chief Executive dated 20 April 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Fenemor/Hull

Carried

11. Portfolio Reports

11.1 Events

11.1.1 Cr Isaacson spoke on the following events that she had attended:

- Tararua REAP Annual General Meeting
- Tararua District Creative New Zealand Grants Assessment Committee funding applications meeting
- Vocational pathways at the Dannevirke High School

11.2 **Forestry**

- 11.2.1 Cr Fenemor reported that work on the last of the remnants is to be undertaken at Birch North forest.

11.3 **One Plan**

- 11.3.1 Cr Collis reported that progress continues to be made in the Upper Manawatu catchment with working towards fulfilling the requirements of the One Plan.

11.4 **Maori Liaison Working Party**

- 11.4.1 Cr Collis reported that the Maori Liaison Working Party held a meeting with Ngati Kahungunu Tamaki Nui a Rua iwi, and they intend to sign their Treaty of Waitangi Crown settlement agreement in principle on 7 May 2016.

11.5 **Water**

- 11.5.1 *That in light of the presentation made by Murrays Nurseries of Woodville at this morning's workshop briefing session the Council request the installation of a water restrictor to their property be deferred.*

Crs Collis/Johns

Carried

11.6 **Tararua Cycleway Project Steering Group**

- 11.6.1 Cr Johns reported that the Tararua Cycleway Project Steering Group held a meeting, and there was discussion on the proposed route of the project being established to Putara.

- 11.6.2 At this time the implementation of developing the cycleway will not proceed as funding has not been secured for this purpose.

- 11.6.3 It was previously suggested that the New Zealand Army with assistance through the Department of Corrections may be able to create the track, and this option could provide a possibility to progress the project in the future.

11.7 **Woodville**

- 11.7.1 *That the Council request a report be presented to its next meeting to consider options to implement an animal control strategy for cats.*

Crs Johns/Collis

Carried

11.8 **Civil Defence**

- 11.8.1 Cr Hull reported that the final meeting was held regarding the completion of the Pahiatua Community Civil Defence Response Group Plan.

11.9 Economic Development

- 11.9.1 Cr Hull acknowledged the very good standard of the finalists for the Jackson Enterprises Southern Tararua Business Awards.

12. Mayoral Matters

- 12.1 Nil

13. Items not on the Agenda

- 13.1 Nil

14. Public Excluded Items of Business

- 14.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Establishment of the Audit and Risk Committee

Water charge write-off request

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Establishment of the Audit and Risk Committee</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>
<i>Water charge write-off request</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Crs Fenemor/Collis

Carried

14.2 **Establishment of the Audit and Risk Committee**

14.2.1 *That the report from the Planning and Regulatory Manager dated 20 April 2016 concerning the establishment of the Audit and Risk Committee (as circulated) be received, and*

That the draft terms of reference for the Council's Audit and Risk Committee be adopted, and

That the appointment of Kevin Ross as the external chairperson of the Audit and Risk Committee be approved, with the payment of \$20,000 (plus GST) annual remuneration attached to this position, and

That the Council appoint two members to the Audit and Risk Committee, being Cr T H Collis (infrastructure related portfolio holder) and Cr S A Hull (finance portfolio holder), with the Mayor also being a member through their position of office.

Crs Fenemor/Johns

Carried

14.3 **Water Charge Write-off Request**

14.3.1 *That the report from the Chief Executive dated 21 April 2016 concerning a water charge write-off request (as circulated) be received, and*

That the Council, after considering the history and the letter from the applicant, determines it appropriate to waive 50% of the actual water use charged, being half the amount (\$695.00) of the water account total of \$1,389.97.

Crs Johns/Crispin

Carried

14.4 *That open meeting be resumed.*

Crs Roberts/Isaacson

Carried

14.5 *That the decisions taken with the public excluded be confirmed in open meeting.*

Crs Roberts/Isaacson

Carried

There being no further business the Deputy Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.35 pm.

Mayor



Minutes of an extraordinary meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 17 May 2016 commencing at 2.00pm.

1. Present

His Worship the Mayor - Mr R A Ellis, Crs T H Collis, J E Crispin, S A Hull, C J Isaacson and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer
Mr M Thomas	- Strategy and Policy Adviser
Mr C Lunn	- Planning and Regulatory Manager
Mr C Locke	- Licensing Inspector
Ms P Smith	- Environmental Health Officer

2. Apologies

- 2.1 *That the apologies be sustained from Crs W H Keltie, K R Fenemor and P A Johns for non-attendance at the meeting.*

Crs Isaacson/Hull

Carried

3. Hearing of Submission on Draft Class 4 Gambling and Racing Board Venue Policy Statement of Proposal

- 3.1 The Council proceeded to hear the following submitter speak in support of their written submission on the Draft Class 4 Gambling and Racing Board Venue Policy Statement of Proposal.

Submission No.

Name

- | | |
|---|---|
| 1 | Jarrold True for the New Zealand Racing Board |
|---|---|
- Supports the current TAB Board Venue Policy
 - Opposes the gaming machine sinking lid policy and suggests that the cap be set at current numbers (118 machines)
 - Suggests that a formal relocation provision be included

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.25pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 2 May 2016 commencing at 3.00 pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison, T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager
Others as detailed for the public forum

2. Apologies

- 2.1 *That an apology be sustained from Board Member T J Delaney for non-attendance at the meeting.*

Isaacson/Macdonald

Carried

3. Public Forum

3.1 Dannevirke SPCA

- 3.1.1 Laura Phillips (Animal Shelter Manager of the Dannevirke SPCA) spoke on the Dannevirke cat de-sexing campaign 2016, including reference to the following matters:

- This year the kitten season has been a major problem as huge numbers of animals suffer and stray animals cause community concerns and issues.
- The Dannevirke SPCA is a small member society, and they are in a position to help only a handful of the unwanted animals in the Tararua district.
- Its capacity has been stretched to more than double for many months now, creating huge pressure on it financially and their only part-time paid employee.
- As a result of this situation the Dannevirke SPCA recognise they need to be more effective, and have determined to make a long-term difference to put more resources into de-sexing cats in the district.

- This year amazing deals have been brokered with the local community vet clinics to roll out a subsidised programme for two weeks.
- That will then be followed up a few weeks later with a RNZSPCA specialised de-sexing caravan located in Woodville and then Dannevirke for a further two-week period.
- The throughput of de-sexed cats with local vets is planned to be around 75 to 100 cats per week at a cost of \$40 per animal to the public and approximately \$2,000 to the SPCA.
- The de-sexing caravan will cost the SPCA \$1,500 per week plus accommodation costs, and it has a throughput capacity of 100 cats per week.
- The anticipated costs for the 2016 de-sexing campaign in Dannevirke and Norsewood will be about \$5,000, with a successful outcome being a total of 300 to 400 cats de-sexed for that area.
- Last year a total of 78 cats were de-sexed in Dannevirke and Norsewood, with the Board granting up to \$2,500 towards these costs.
- The SPCA unfortunately missed making an application to this year's General Assistance Grants Scheme, and it request the opportunity for the Board to consider financially supporting its intended 2016 de-sexing campaign.
- This year the SPCA hope to do better by targeting and providing transport and coordination for the people who are at a higher risk of making the stray cat problem worse, whilst making the campaign more cost effective to undertake.

3.1.2 The Board acknowledge that this is a huge community issue, and agree to refer the request from the Dannevirke SPCA to its next meeting for consideration.

3.2 **Project Tararua**

3.2.1 Robin Winter tabled a report regarding the Dannevirke and districts community conversation meeting held in the Hub on 9 April 2016, and she referred to the following matters that were identified and discussed:

- What really works in Dannevirke, and its community strengths.
- What has changed, and why do some things not work any more?
- What could be added now to strengthen the community?

3.2.2 Robin Winter will continue to liaise with the Board on Project Tararua, and keep it informed of progress relating to the various proposals being considered to strengthen the community.

4. Personal Matters

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 The Board agree that a late item of correspondence from the Dannevirke Rotary Club on a covered bus stop shelter proposal be received for consideration at this meeting.

6. Confirmation of Minutes

6.1 *That the minutes of the Dannevirke Community Board meeting held on 4 April 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Macdonald/Isaacson

Carried

7. Matters Arising from the Minutes

7.1 Nil

8. Tararua District Council Report

8.1 *That the report of the Tararua District Council meeting held on 27 April 2016 (as circulated) be received.*

Christison/Dresser

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Nil

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) *Makotuku Progressive Association* *1 April 2016*
Re: Request to carry forward funding granted for painting the hall interior

(b) *Tararua Family Services* *8 April 2016*
Re: Decision not to uplift funding for project to install heaters and heat pumps

(c) *Dannevirke Combined Indoor Bowling Clubs* *11 April 2016*
Re: Request for funding to support the IDEA Services indoor bowling tournament held in the Dannevirke Sports Centre

(d) Mick Lester - Community Board Executive Committee/Zone 3 22 April 2016
Re: Agenda for Zone 3 meeting in Whanganui on
20/21 May 2016

(e) Dannevirke Rotary Club 28 April 2016
Re: Covered bus stop shelter proposal

Christison/Macdonald Carried

10.2 Makotuku Progressive Association

10.2.1 The Board note the request from the Makotuku Progressive Association to carry forward the grant made available to paint the hall interior, and agree to the extension of time as outlined in their letter.

10.3 Dannevirke Combined Indoor Bowling Clubs

10.3.1 ***That the Dannevirke Combined Indoor Bowling Clubs be granted the sum of up to \$100.00 from the Board's discretionary funds to pay the cost of hiring the Sports Centre Main Hall and Supper Room for the IDEA Services indoor bowling tournament held on 24 July 2016.***

Macdonald/Christison Carried

10.4 Covered Bus Stop Shelter Proposal

10.4.1 This matter is discussed at the end of the meeting.

11. Statements of Proposal - Food Act 2014 Fees and Charges, Gambling and Racing Board Venue Policy Review / Draft Annual Plan 2016/17

11.1 The Board note these items for its information, and has no specific comments on these matters.

12. Anzac Day Community Concert

12.1 The Deputy Chairperson reported on the very successful Anzac Day community concert held in the Dannevirke Town Hall, with about 400 people attending this event.

12.2 ***That the Board donate the proceeds of \$632.00 received from the Anzac Day Community Concert to the Dannevirke and District Returned Services Association.***

Macdonald/Christison Carried

12.3 ***That the Board pay from its discretionary funds any incidental costs attributable to arranging the Anzac Day Community Concert.***

Macdonald/Isaacson Carried

- 12.4 The Chairperson thanked the Deputy Chairperson and his wife for their work and time willingly given to coordinating the programme and arrangements of the Anzac Day Community Concert.

13. Chairman's Remarks

- 13.1 Nil

14. Covered Bus Stop Shelter Proposal

- 14.1 *That the Board agree in principle to accept the generous proposal from the Dannevirke Rotary Club to donate a bus shelter for installation adjacent to the bus stop outside 145 High Street, and to consider providing a second bus shelter on the opposite side of the road.*

Christison/Macdonald

Carried

15. Items not on the Agenda

- 15.1 Refer to the above additional item of correspondence received.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 4.00 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 6 May 2016 commencing at 10.04am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), S E Shannon and Cr T H Collis (Council appointed Community Board member).

In Attendance

Mr R Taylor	-	Governance Manager
Mrs K Dever-Tod	-	Manager Assets Group (for items 12 and 13)
Ms R Winter	-	Project Tararua (for item 10)

2. Apologies

- 2.1 *That an apology be sustained from Board Member D F Eagle for non-attendance at the meeting.*

Hull/Collis

Carried

3. Personal Matters

- 3.1 The Board note the graduation achievements of local students Rose Collis and Rennie de Jong.

4. Notification of Items Not on the Agenda

- 4.1 The Chairperson advised that an email from the Recreation Officer Sport Tararua would be received as a late item of correspondence for discussion at this meeting.

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 1 April 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

Shannon/Hull

Carried

6. Matters Arising from the Minutes

6.1 Alf Rowden Humanitarian Award (Item 6.5)

- 6.1.1 The nominations received for this year's Alf Rowden Humanitarian Award will be considered as a public excluded item of business on the agenda of the Board's next meeting.

6.2 Anzac Day (Item 9)

- 6.2.1 The civic ceremony held in Eketahuna was well attended and successful, including some very good speakers.
- 6.2.2 The Friends of the Anzac Bridge 10th anniversary luncheon held on 24 April was a special occasion to acknowledge the preservation of this unique monument.
- 6.2.3 This function was attended by descendants of the fallen named on the bridge as well as local dignitaries.
- 6.2.4 Many people also attended the service at the bridge on Anzac Day held in good weather.

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 27 April 2016 (as circulated) be received.*

Death/Collis

Carried

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

- 8.1 Nil

9. Correspondence

- 9.1 *That the correspondence as listed be received.*

(a) Kerry and Loreen Cunningham

Re: Eketahuna Camping Ground March report

(b) Friends of the Anzac Bridge

Re: Request for funding to offset the cost of hiring the Eketahuna Community Centre for their 10th anniversary luncheon

(c) Recreation Officer Sport Tararua

Re: Maintaining the health and wellbeing of an ageing population

Collis/Hull

Carried

9.2 **Friends of the Anzac Bridge**

- 9.2.1 *That the Board grant from its discretionary funds the sum of \$91.00 to pay the cost of hiring the Eketahuna Community Centre for the Friends of the Anzac Bridge 10th anniversary luncheon.*

Collis/Hull

Carried

9.3 **Recreation Officer - Sport Tararua**

- 9.3.1 An item of business will be included on the agenda of the Board's next meeting for the Recreation Officer Sport Tararua to attend at 10.30am to discuss ways that Sport Manawatu can support an ageing population to maintain health and wellbeing through physical activity.

10. **Project Tararua**

- 10.1 Robin Winter outlined the arrangements for the Project Tararua community conversation public meeting held in the Eketahuna Community Centre from 2.00pm to 4.00pm on 8 May 2016.
- 10.2 The Project Tararua Steering Group is making a submission to the Council's Draft Annual Plan 2016/17 on the poor quality of rental housing in the district, and it is seeking support to take action to improve this situation.

11. **General Assistance Grants Scheme**

- 11.1 *That the following grants be approved for disbursement from the Eketahuna Community Board's General Assistance Grants Scheme for the 2015/16 annual funding allocation.*

<i>Number</i>	<i>Name</i>	<i>Project</i>	<i>Amount Granted</i>
<i>1.</i>	<i>Eketahuna Bowling Club</i>	<i>Rates remission</i>	<i>\$ 522.00</i>
<i>2.</i>	<i>Eketahuna Club</i>	<i>Purchase desktop computer</i>	<i>\$ 392.00</i>
<i>3.</i>	<i>Eketahuna Community Radio Society</i>	<i>Purchase upgraded broadcast console</i>	<i>\$ 552.00</i>
<i>4.</i>	<i>Eketahuna Golf Club</i>	<i>Water rates relief</i>	<i>\$ 500.00</i>
<i>5.</i>	<i>Eketahuna Tennis Club</i>	<i>Insurance of the courts and pavilion</i>	<i>\$ 363.00</i>
<i>6.</i>	<i>Eketahuna Youth Trust</i>	<i>Develop a skate park facility</i>	<i>\$1,500.00</i>
<i>7.</i>	<i>Friends of the Anzac Bridge</i>	<i>Maintenance of the walkway and Anzac Bridge surrounds</i>	<i>\$ 400.00</i>
<i>Total amount granted</i>			<i>\$4,229.00</i>

Collis/Shannon

Carried

12. Eketahuna Playground Renovations Project

12.1 The Manager Assets Group provided an update on the Eketahuna playground renovations project, including reference to the following matters:

- The objective of the project is to upgrade the playground to the relevant safety standards.
- Drainage is to be installed in the area followed by the laying of matting.
- The layout of the playground equipment is detailed in the project plan as tabled for the Board's information.

13. Eketahuna Town Centre Upgrade

13.1 Matters discussed concerning the Eketahuna town centre upgrade includes reference to the following:

- The concrete work and the kerb and channel on the Four Square side of the road is complete.
- The drainage and timber bollards are to be installed.
- Work on preparing the Chorus building site is progressing to enable the relocation of the giant Kiwi.
- Emphasis continues to be placed by the contractor on minimising disruption to businesses.
- Sponsorship to provide a seat has been donated.
- The relocation of the giant Kiwi is intended as the next stage.
- Costs incurred so far on undertaking the project are under budget.
- The totara battens required for the design of the rubbish bins have been obtained.
- The unique identity signage and features at the public conveniences shall be commenced.
- The Board need to finalise the plan for the War Memorial site.
- The Bridge Street intersection stage is intended to be programmed on completing the other stages of the project.

- Good communication and relationships are being maintained with the contractor and the Board's representatives on the project team.
- A funding application has been made to purchase an interactive board.
- The visual impact of the back of the giant Kiwi is not aesthetically pleasing from the southern direction, and Cr Collis and Board Member Shannon are to consider options to address this matter.
- There was majority support expressed at the public meeting to continue with the animal names theme as part of the public conveniences signage features.
- There was no clear preference established for the colour of the giant Kiwi, and this decision will be made following its relocation to the Chorus building site.
- The concept of the Bridge Street intersection stage was well received by the community.
- The majority preference of the community is to direct the proceeds from the town painting tiles sold to install an interactive board.
- A 1920's theme and sheep droving image have been proposed as the options with an Eketahuna context to develop the history site, and a decision is to be made on which design to use for this purpose.
- The seat removed from outside the Information Centre is to be provided on an as is condition for locating at the Eketahuna Camping Ground.

14. Statements of Proposal - Food Act 2014 Fees and Charges, Gambling and Racing Board Venue Policy Review/Draft Annual Plan 2016/17

- 14.1 The Board note for its information the Statements of Proposal on the Food Act 2014 Fees and Charges and the Gambling and Racing Board Venue Policy review, and has no specific comments on these matters.
- 14.2 The Board thank the Council for including a budget in the Draft Annual Plan 2016/17 to programme the Bridge Street intersection stage of the town centre upgrade.
- 14.3 The community support this work proceeding as part of the upgrade, and are pleased that the concept design can be undertaken through implementing the project plan.

15. Chairman's Remarks

15.1 Feilding and District Steam Rail Society Incorporated

- 15.1.1 The Feilding and District Steam Rail Society Incorporated has arranged a midwinter Christmas dinner express excursion to Masterton on 19 June 2016.

16. Items not on the Agenda

- 16.1 Refer to the item set out in section 9.3 of these minutes.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.10pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 4th May 2016 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chair), Brett MacDougall (Deputy Chair), Michelle Rankin (Secretary), John Arends (Treasurer), J Brock, Gerry Parker, Nigel Shaw

Members of the Public: Ann Marie Bengston, Robin Winter

2. Apologies: Z Keall, Shirley Hull (Cr)

3. Notification of Items Not on the Agenda

- 3.1 Robin Winter addressed the committee with some feedback from the community discussion held on Sunday 1st May. A good attendance that generated some issues and ideas they wanted addressed.
- 3.2 Discuss email from Natarsha Nikora on Green Prescription (GRX) self-referral programme.
- 3.3 Closed meeting to discuss the Pahiatua marketing strategy.

4. Personal Matters

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 6th April 2016 (as circulated) be confirmed as a true and accurate record of the meeting.**

Brett/Jared

Carried

6. Matters Arising

- 6.1 Anzac Parade: Nigel Shaw is to talk with Don Selby to discuss setting up a traffic management plan to be used every year for the Anzac parade.

7. Tararua District Council Report

Amendment to the minutes in point 7: The final paragraph should read the water tanks will be ordered in May.

The Council has approved a 6,000m³ tank that will provide 4.5 days of water. It is hoped that in the future this water will support the river water intake needed when conditions are dry. Thus, there will not be bad smelling/looking water. The project is to be in place well before next summer.

Pahiatua Camping Ground has seen a 20% drop in bookings. This is probably because of the Fonterra build effect.

Tararua Business Network continues to work in Pahiatua with Pahiatua clients meeting with business consultant Karen Blair from Vision Manawatu. It will shortly offer business courses from IRD and on health and safety.

Work on the Pahiatua Track is completed.

The Council are conducting a Section 17A service review as required by the Local Government Act 2002. This will assess the cost effectiveness of current arrangements for meeting the needs of communities within its district or region for good quality local infrastructure, local public services and performance of regulatory functions. There are criteria around the review, and the detail is on the website.

7.1 That the minutes of the Council meeting held on 27th April 2016 (as circulated) be received.

John/Brett

Carried

8. Correspondence Inwards

- Eastern and Central Community Trust conditions of client agreement to donate money \$50,000
- The Gambling and Racing Board Venue Policy
- TDC - rates statement
- Account from New World
- Letter of thanks from the Dannevirke SPCA for the donation towards the de-sexing campaign in 2015
- Pahiatua Community Vehicle Trust certificate of incorporation
- Letter of thanks from the wheel park committee for a donation
- Letter from the Dannevirke SPCA asking for funding for the 2016 de-sexing campaign
- Email from Natarsha Nikora regarding the Green Prescription (GRX) self-referral programme

That the inwards correspondence be received.

Louise/Gerry

Carried

9. Financial Report John Arends

9.1 Accounts to be passed for payment:

NZME	\$592.25	Bush Telegraph
New World	\$494.50	Christmas in the square

That the financial report be adopted.

John/Louise

Carried

10. Discretionary Grants

- 10.1 That Pahiatua On Track approve the application made by the Pahiatua Community Response Group, and that the donation of \$360.00 be granted.**

Nigel/Michelle

Carried

- 10.2 That Pahiatua On Track approve the application made by the Pahiatua Community Vehicle Trust, and that the donation of \$10,000.00 be granted.**

Gerry/Jared

Carried

- 10.3 That Pahiatua On Track require the Dannevirke SPCA to complete the discretionary grant form and submit it to the committee for further discussion.**

Nigel/Brett

Carried

11. Portfolio Reports

- 11.1 Bridge to the Brewery Walkway Gerry Parker**

No new updates to report on in May.

- 11.2 Business and Retail Report Brett MacDougall**

The Dannevirke and Pahiatua Chamber of Commerce in association with Tararua Youth Guarantee Community Partnership and Tararua Business Network are holding a business breakfast on Thursday 19th May from 7.30am to 9.00am at the Dannevirke Services and Citizens Club. The cost is \$10.00 per person.

- 11.3 Southern Tararua Business Awards Brett MacDougall**

No new updates were given at the May meeting.

- 11.4 Vehicle Trust John Arends**

An application to form the charitable trust has been forwarded to the society's office. Twelve drivers are available. \$10,000 from the Lotteries Commission is in hand. \$5000 has been applied for from the Horizons Regional Council. Applying to Pahiatua On Track for \$10,000 seed funding. Will start arranging rosters, open the bank account and secure a vehicle after forming the trust.

- 11.5 Harvard John Arends**

The slide will soon be removed for the modifications.

- 11.6 Roothing Nigel Shaw**

Nothing to report.

- 11.7 Wheel Park Jared Brock**

Work has begun today on the park with Tom Smithers onsite for the next ten days. Work will progress over the next two months until completion.

11.8 Main Street Portfolio Zelda Keall

Christmas Lights: There is still no action with the repairs to the lights.

Hanging Baskets: Louise and I have an appointment to meet with Jill Woods from Rotary next week to discuss where to from here. I will report to the next meeting on this matter.

11.9 Town Upgrade

Trudy has completed the Pahiatua marketing strategy, which has been circulated to the committee and Councillors Shirley Hull and Tracey Collis. This document outlines an overall concept and vision for Pahiatua which will form the basis of the Main Street upgrade. A town brand has been presented to encompass all aspects of the marketing strategy. Logo design is currently in progress. Further discussion on how to present this to the community is required.

12. Items Not on the Agenda

12.1 Green Prescription

A discussion was held regarding the email received from Natarsha Nikora, Tararua Recreation Advisor. Louise will reply to Natarsha.

12.2 Pahiatua Footpaths

Ann Marie addressed the committee regarding the state of some of the footpaths and the difficulty around not being able to use a mobility scooter. Grant Stevenson went with Ann Marie around the streets to identify the footpaths that are in need of repairs. Ann Marie will complete a service request.

12.3 Pahiatua Art Deco

Gerry has been in contact with Terry Moyle from Contour Creative Studio regarding Pahiatua's unique collection of 1930s and 1940s architecture. Gerry will keep in contact with Terry and photograph the Main Street buildings for him. It would be beneficial to get him down here to discuss further options and maybe incorporating this around the Main Street upgrade.

12.4 Public Excluded Item of Business

12.5 Pahiatua Marketing Strategy

That open meeting be resumed.

Louise/Michelle

Carried

The meeting closed at 7.30pm.

.....
Chairperson

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 3 May 2016 commencing at 7.00pm.

PRESENT

A Devonport, S McLeod, K McIntyre, Cr P Johns, Cr T Collis, P McCool, B Hutton, G Murray, D Pretty, M Reuben, V James, R McMillan, J Hawes, M M Oulaghan (Secretary), R Winter (Chair)

APOLOGIES

M Souden, M Taylor

PREVIOUS MEETING

That the minutes of the Woodville Districts' Vision meeting held on 5 April 2016 be accepted as a true and correct record of the meeting.

R Winter/ P Johns

Carried

MATTERS ARISING

- The tables and barbecue in Fountaine Square are progressing.

CORRESPONDENCE

Inwards:

- TDC minutes - 27 April 2016
- TDC - Allocation of swimming pool funding - 22 March 2016
- TDC - Appearance of the state highway rest area at the approach to Woodville from Dannevirke - 7 April 2016
- SPCA - Letter of thanks - 21 April 2016
- SPCA - De-sexing campaign 2016 - 2 May 2016

Outwards:

- E-mail of thanks to R McMillan for organising the Anzac civic ceremony

That the correspondence be accepted.

M M Oulaghan / A Devonport

Carried

REPORTS

Treasurer's Report Tabled

The Treasurer reported there was no income during April. Expenses left over from Woodfest, the arts exhibition and the newsletter overall total for April \$4,638. There is \$21k remaining in the cheque account to take us through to June.

That the Treasurer's report be accepted.

P McCool / K McIntyre

Carried

TDC Report - Cr P Johns

- Water - A public visit to the water treatment plant to view the problems has been arranged for Wednesday 11 May - 9.00am at the Sports Stadium.
- Cats - Council staff have been tasked to create a cat bylaw and present it to Council. This will strengthen the ability for appropriate groups to progress this issue.
- Camping Ground - Work is about to commence on draining prior to putting in the new pads for the camper vans etc.
- Sport Manawatu - Cr Johns has previously raised with Sport Manawatu the limited exercise options available to the older population with options mostly directed to the younger age group. TDC provide funding to Sport Manawatu for this. Sport Manawatu are now exploring alternative options for the older person.
- Fountaine Square: The electrics cable has been installed for the barbecue. Currently waiting for the Lions Club to put in the barbecue that will be done at the same time as the new tables.
- Request from a ratepayer: Trees at the back of the i-Site prevent sunlight getting into the flats. Colin Veale has been approached about what should be done and will be advised following discussion at tonight's meeting. In addition the replica studio has had a leak from a blocked gutter in the i-Site due to leaf build up.
- No decision has been made about the selling of the flats but this is unlikely to occur.
- Subcommittee needs to meet re the library business case.
- Draft Annual Plan does not come out for consultation this year. WDV members to email R Winter on anything the Council should know about going into the new financial year.
- Cr Johns is to keep WDV closely advised on the water works and the proposed schedule and milestones.

Events and Promotion

- Lindauer
 - Filip has been accepted well back into his university, talking about Woodville and being told to use his New Zealand work.
 - TDC are still to provide copies of Filip's portrait work. K McIntyre has four of the material pieces of work.
 - Czech Republic TV has already been to Woodville. They were expected on 22 April, however arrived on 11 April. This is disappointing as they were not here for long, took some photos and then left, a missed opportunity.
 - The Lindauer website is developed. Thanks to P McCool for her help.
 - NZ Pacific Studio is having an open day on 15 May.

- **Walkway**

There is nothing further to report.

- **WoodFest**

- A financial summary on the WoodFest will be made available for the next meeting.

- **Christmas Decorations**

- Joy Kopa is willing to have a workshop to make Christmas decorations in late June.
- Reiterated that WDV cannot afford to maintain and erect the Christmas lights. Unable to put the lights up on most of the poles as they are not designed to hold the lights. Handmade decorations in the town were used for the first time last Christmas with a lot of positive feedback from locals and those passing through. Supported by the decorated letterboxes, which was a great initiative.

- **Farewell Function for the van Tuyl's**

- Support for a farewell function for John and Robyn van Tuyl, pending their agreement. Suggested venues are either the Supper Room or the Old Folks Hall. Bring a plate.

FUNDING APPLICATIONS

There were no applications received.

GENERAL BUSINESS

Newsletter

P McCool sought a review of the newsletter regarding the financials and value to the community. WDV endorsed that the publication was worth continuing as it did add value to the community. It continues to generate positive feedback from locals and people passing through contributing articles. It is suggested that the newsletter change its name to 'Woodvillian' or 'Woodvillean' - and this is supported.

Purchase of Art Equipment

P McCool is seeking funding to purchase the Eketahuna art equipment used at the art exhibition, the asking price is \$1k. An application was made to Creative Communities but they do not fund equipment.

That the Woodville Lions Club be written to seeking \$1k to purchase the art equipment, and in the interim the Eketahuna Art Group be paid for the equipment.

P Johns / S McLeod

Carried

B Hutton abstained from voting on the motion concerning this matter.

P McCool left the meeting at 8.05pm.

Pedestrian Crossing

The general consensus is that WDV need to be steered by TDC's stance on this matter. It will mean the reduction of one car park as advised by the New Zealand Transport Agency. The trees are to remain.

Bruce Hutton left the meeting at 8.09pm.

Submission to the Draft Annual Plan

- Cats - Many homeowners in town want to rid their properties of unwanted/stray/feral cats.
- Flooding in town - Horizons Regional Council have advised this is not their problem. There is no one organisation taking any responsibility for this. The Horizons Regional Council Chief Executive said he would talk to TDC.
- TDC Draft Annual Plan - Any comments/matters please advise R Winter.

Horizons Regional Council

- Tanks - WDV have purchased these tanks and it will put them up when the decision has been made as to where they are best situated.
- Public Transport - Additional transport to and from Palmerston North as a trial, as yet there is no progress.

Project Tararua

A meeting will be held on 22 May for a community discussion on how to make the town stronger, e.g. happy and supported residents. The meeting will be at the Woodville School from 2.00pm to 4.00pm.

As there was no further business the meeting closed at 8.22pm.

Report

Date : 18 May 2016
To : Mayor and Councillors
Tararua District Council
From : Richard Taylor
Governance Manager
Subject : **Feedback on the Draft Annual Plan 2016/17**
Item No : **10.1**

1. Reason for the Report

- 1.1 The details of the feedback received on the Draft Annual Plan 2016/17 are presented to the Council for discussion.

2. Background

- 2.1 The Council adopted the Draft Annual Plan 2016/17 at its meeting held on 30 March 2016 along with the schedule of the proposed fees and charges.
- 2.2 The Draft Annual Plan was distributed as follows:
- Copies available for reading/viewing at all of the Council's Service Centres and its Libraries throughout the district
 - Through the Council's website www.tararua.govt.nz
 - Each ratepayer received a Draft Annual Plan pamphlet along with a mock invoice setting out the proposed rates for their property
- 2.3 This Draft Annual Plan was not the subject of consultation, as the Council did not propose any significant changes from its ten-year Long Term Plan.
- 2.4 The direction and intention for the 2016/17 financial year is based on delivering the levels of service and capital projects in year 2 of the Long Term Plan.
- 2.5 It reflects the Council's awareness of the affordability issues that a large number of residents are facing, and minimises costs where possible.
- 2.6 The Draft Annual Plan proposes a 1.61% overall rates increase, which is significantly less than the forecast 2.9% included in the Long Term Plan.

3. Summary of Feedback Received

3.1 The following provides a summary of the feedback received in the sixteen submissions forwarded to the Council:

- Acknowledgement of the Council's involvement in the Enviroschools programme and encouraging its ongoing participation
- Outline of the Accelerate25 programme for regional growth and the opportunity for regional collaboration
- Accounting of the New Zealand Transport Agency roading funding and emphasis on economic development to promote growth
- Request to develop a strategy to improve the poor quality of rental housing in the district and provide part-funded insulation
- Request to extend the smoke free environment policy to include further public places and outdoor facilities
- Request to adopt a sun smart policy and implement a strategy to promote awareness of harmful exposure to ultra-violet radiation and reduce skin cancer
- Congratulates the Council on its financial prudence and encourages keeping rates increases and spending to a minimum with efficiencies maximised wherever possible
- Reduce reliance on the general rate, and maintain the use of targeted rates and targeted uniform charges other than the current approach to funding swimming pools and libraries (a rural/urban differential is preferred)
- Keep the Uniform Annual General Charge as close to the 30% statutory limit as possible
- Supports the key changes from the 2015/2025 Long Term Plan
- Proposes a review to include a fee for honey extractors in the food licencing fees
- Acknowledgement of the Council's support for pest control at Pukaha Mount Bruce, and seeks the creation of a bylaw to require mandatory micro chipping and registration of all owned cats to enable the effective removal of stray and feral cats, and the safe return of owned animals to their homes
- Supports the Council's wastewater treatment systems and discharges upgrades, and recommends moving completely to land based wastewater discharges if at all practicable in the future
- Supports the development and upgrade of the district's water supplies

- Recommends funding for the ongoing professional development of elected members
- Supports the development of a Local Alcohol Policy
- Supports the collaborative approach to working with the community through consultation to plan the future of the Woodville Library / Service Centre / i-SITE and Lindauer Studio buildings
- Seeks the Council's continued support to maintain the memorial rose garden in Woodville
- Seeks flooding issues in Woodville be addressed
- Notes requests for footpaths/kerb and channel upgrades in Woodville
- Supports the upgrading of the Woodville water supply to address taste and odour issues
- Seeks a collaborative approach with the Pahiatua community to determine a recommended approach to the issue of the Pahiatua swimming pool and its possible future replacement
- Requests the Council to phase out the use of glyphosate and similar based herbicides from its streets, playgrounds and parks

3.2 The majority of these issues were previously raised and considered in developing the Long Term Plan, and as such the submitters have reiterated their views on some matters to keep them before the Council.

4. Matters for Decision

4.1 Dog Control Fees

4.1.1 The Council has adopted a draft schedule of fees and charges for the 2016/17 financial year, and this will be confirmed at the time of the Annual Plan being presented next month.

4.1.2 Section 37 of the Dog Control Act 1996 requires the Council to set its dog control fees by resolution, and publicly notify them in a district newspaper at least once during the month preceding the start of every registration year.

4.1.3 To enable compliance with this requirement a recommendation is made for this purpose.

4.2 Pensioner Housing

4.2.1 The Council's involvement in providing housing accommodation within the district is directed to pensioner housing units in Dannevirke, Woodville, Pahiatua and Eketahuna.

- 4.2.2 The issue of their ongoing management and operation was the subject of consultation through the Long Term Plan relative to them remaining self-funding and sustainable.
- 4.2.3 At that time the Council resolved to exit from this service subject to accepting a proposal/s from not for profit social housing providers that is in the best interests of ensuring their ongoing operation.
- 4.2.4 In following up on actioning the Council's intention, it has become apparent that the resolution requires amendment to achieve the above objectives.
- 4.2.5 The reasons for this are detailed in the briefing from the Strategy and Policy Adviser as attached to this report.
- 4.2.6 To enable the previous decision of the Council to be pursued a recommendation is made for this purpose.
- 4.2.7 With regard to the issues raised in the submissions, they relate to rental housing owned in the private sector, and implementing standards and assistance to encourage insulation.
- 4.2.8 The Council has previously taken the approach that such issues are more appropriately regulated and funded at a central government level, rather than by ratepayers through rates and charges.

4.3 Pahiatua Swimming Pool Renewal/Replacement

- 4.3.1 Pahiatua On Track is in the process of consulting with their community on options for the above, and considering the feasibility study commissioned by the Bush Multisport Trust.
- 4.3.2 Their feedback will assist the Council to consider this significant issue prior to the next Draft Long Term Plan process being undertaken.
- 4.3.3 A recommendation is made to confirm the invitation to Pahiatua On Track to engage with their community on this subject.

5. Significance Assessment

- 5.1 The recommendations set out in this report follow on from the feedback received to the Draft Annual Plan, and do not involve significant issues where the special consultative procedure is required.
- 5.2 This reflects the Council's intention to deliver the year 2 Annual Plan for the 2016/17 financial year, with no significant changes proposed to service levels and capital projects as set out in the adopted Long Term Plan.

6. Consultation

- 6.1 This Annual Plan did not involve the need for consultation given the above, reflecting changes made to the Local Government Act in 2014.

7. Conclusion

- 7.1 The Annual Plan will be finalised and presented to the Council for adoption at its meeting held on 29 June 2016.
- 7.2 At that meeting, the Council shall also confirm the remaining fees and charges and set the rates for the 2016/17 financial year.
- 7.3 The following recommendations are made in respect of matters noted above prior to the completion of the Annual Plan process.

8. Recommendations

- 8.1 *That the report from the Governance Manager dated 18 May 2016 concerning Feedback on the Draft Annual Plan 2016/17 (as circulated) be received, and*
- 8.2 *That the Council note the feedback forwarded by way of comments and matters to the Draft Annual Plan, and*
- 8.3 *That pursuant to Section 37 of the Dog Control Act 1996, the following dog control fees (including GST) be set for the year of 1 July 2016 to 30 June 2017:*

Dog Registration (on or before 1 August)

<i>Dangerous Dogs</i>	\$123.00
<i>Rural domestic dogs</i>	\$36.00
<i>Working dogs</i>	\$30.00
<i>Urban domestic dogs</i>	\$82.00
<i>Dogs (preferred dog status)</i>	\$45.00
<i>Preferred dog status property reinspection (moved to new property)</i>	\$20.00

Dog Registration (after 1 August*) – owners are required to register their dogs by 1 August of each year. Failing which, an additional penalty fee of 50% of the base fee will apply.

<i>Dangerous dogs</i>	\$184.50
<i>Rural domestic dogs</i>	\$54.00
<i>Working dogs</i>	\$45.00
<i>Urban domestic dogs</i>	\$123.00
<i>Dogs (preferred dog status)</i>	\$67.50

** Any new dog up to 3 months of age will be charged a pro rata of the base fee.*

** Any new dog from 3 months of age to 6 months of age will be charged the full base fee.*

8.4 *And that the Council note the information from the Strategy and Policy Adviser on the reassessment of its options for pensioner housing, and*

That acknowledging the updated information on Community Housing Providers not being able to access funding from Government for such housing in the Tararua district, and recognising the Council requires its pensioner housing to be self-funding and sustainable, the previous decision is hereby amended as follows:

- *The Council continue with the process of exiting from the pensioner housing service through inviting expressions of interest to purchase its properties.*
- *It accepts as previously resolved that implementing this process directed to Registered Community Housing Providers is not an option available for social housing in the district.*
- *A reputable social housing organisation/s is likely to meet the social and service outcomes sought by the Council should it decide to accept any such proposal/s, and proceed with exiting from this activity.*
- *The Council therefore revisits its original resolution to provide the ability to consider selling the pensioner housing to a reputable social housing organisation/s.*
- *In so doing it emphasises any such proposal/s submitted to the expressions of interest process must ensure the ongoing availability of access to pensioner housing within the district at the current level of service or better, and takes into account the affordability of rental levels from a not for profit social perspective.*

8.5 *That the Council invite Pahiatua On Track in liaison with the Bush Multisport Trust to consult their community on its recommendation for providing and maintaining a public swimming pool facility in Pahiatua, and*

That this discussion include the information available in the feasibility report on the options assessed by Opus with regard to the existing pool and its replacement, and

That Pahiatua On Track be requested to report their recommendation to the Council for its consideration by early next year prior to the development of the 2017/18 Draft Annual Plan.

Attachments

1. Housing - reassessment of options briefing from the Strategy and Policy Adviser

Housing – Reassessment of Options Briefing

Reason for the Briefing

Council has previously resolved to exit the Housing activity through an expression of interest process with respected not for profit social housing providers to purchase its pensioner housing units.

One of the key reasons for this decision was the understanding that registered Community Housing Providers (CHPs) would be able to receive subsidy funding from the Ministry of Social Development (MSD), and that new tenants would pay rent limited to around 25% of income in the same way that Housing New Zealand tenants are treated.

It is now becoming clear that only tenants that are on the MSD Social Housing Register in each specific local area are eligible for income related rent subsidy (IRRS) contracts from MSD. Currently there are no MSD approved people on the Social Housing Register for Tararua.

There is therefore currently no government assistance for any organisation owning and / or managing the Council pensioner housing units to be an approved CHP. This situation also exists for Central Hawkes Bay and Masterton Districts.

Council may therefore wish to reassess the conditions of the expressions of interest process, and potentially the decision to exit the Housing activity.

1. Background

- 1.1 The Council owns and manages a housing portfolio of 82 units, with tenancy limited to elderly residents with limited assets.
- 1.2 The Council initially delivered this service as part of government policy from the late 1950's. Government offered subsidised capital funding for local government to address a severe shortage of social housing for older people.
- 1.3 Rentals are below market rates, and the policy is to ensure that the annual costs of ownership are covered and do not require additional rates input. The Council resolved that rental levels for the housing activity would increase by \$10 a week from 1 July 2015. This recognised that the service was struggling to be self-funding.
- 1.4 The design of many of these old units does not now meet modern standards or tenant needs. Considerable investment is required over the next 10 years to renew these assets. The Council has insufficient pensioner housing reserves to fund the modernisation of the portfolio of units.
- 1.5 Council consulted on three options through the LTP Consultation Document. The Council was conscious of the desirability to limit stress and protect the rights of existing tenants, therefore the Council stated that its preferred option was to sell the housing assets to a respected social housing provider.

- 1.6 After considering community feedback the Council confirmed that exiting the service was the preferred option. This is subject to a number of key conditions:
- The buyer (or buyers) must be a reputable social housing provider
 - The existing tenants must continue to receive at least the existing levels of service
- 1.7 In the 10-year plan, the Council has assumed it will divest itself of its housing stock in 2017/18.
- 1.8 Council resolved the following on 23 September 2015:
- That the Council invites expressions of interest from Registered Community Housing Providers, including organisations currently in the process of registration, to purchase its pensioner housing units, and*
- That the Council notes that following the expressions of interest process the Council will then seek formal proposals from those parties shortlisted, and*
- That the community facilities portfolio holders be authorised to work with Council officers to determine the criteria for the evaluation of proposals.*
- 1.9 Rents were \$86-\$93 a week in 2015/16 compared to around \$110 a week market rates. Unless rents are increased to close to market rates, the activity will need a large funding injection over the next ten years. A rates subsidy will also be required to meet future operating costs.
- 1.10 Council resolved to sell 10 of the oldest units at Hovding Court in September 2015. The sale was confirmed in December 2015. Units were also sold in Norsewood and Ormondville in 2011/12.
- 1.11 The Government changed social housing funding policies over the last decade with the Accommodation Supplement. In 2014 the Social Housing Assistance Reform Programme was introduced and introduced the Social Housing Provider scheme. The Government has an existing registration process for social housing providers; the Community Housing Regulatory Authority (CHRA) is the regulatory body for Community Housing Providers.
- 1.12 To become a provider of social housing, and receive the IRRS from MSD, organisations need to be eligible and achieve registration with the Community Housing Regulatory Authority (CHRA) first. To know if a community housing provider is able to be registered as a Class 1 Social landlord, the Authority looks at organisational performance and capability in the following areas:
- governance;
 - management;
 - financial viability and sustainability;
 - tenancy management; and,
 - asset management.

- 1.13 Community organisations who are an approved CHP can now enter into a contract with MSD for the provision of social housing and receive rental subsidies for qualifying tenants. The Community Housing Regulatory Authority assesses and monitors CHPs. The applicant must not be a local authority; or a council-controlled organisation; or a subsidiary of a local authority or council-controlled organisation unless the subsidiary is operating at arm's length from the local authority or council-controlled organisation. The current Council activity is not eligible to be a CHP, therefore cannot obtain MSD social housing contracts.

As of March 2016 there were only 36 CHAs registered in New Zealand covering just 5,100 properties. A large number of these units are in the Auckland area.

MSD Role:

- Contract community housing providers (for properties and services)
- Purchase social housing tenancies (through IRRS)
- Inform the market of purchasing intentions
- Determine eligibility of applicants – if eligible rent set as 25% of income
- Social housing providers get a subsidy to match market rent
 - Only available to CHPs and Housing NZ
 - Performance standards: Residential Tenancy Act and Class 1 Regulations

- 1.14 In order for MSD to agree to an IRRS contract with a CHP:

1. The CHP must be offering social housing in area that has people on the social housing register
2. The market rent in that area is resulting in an inability for people to adequately live after taking into account the accommodation supplement.
3. It is expected that social housing properties will be in the lower quartile of type, size and location. In Tararua 1 bed flats at the lower quartile are \$110 week (1 Oct to 31 March 2016). This is already at 25% of Super (\$443.43 single) which is why there are no listings on the social housing register.
4. For working age residents you can be eligible for Social Housing if your income is <\$577 a week and cash assets < \$42 – but only if market rents less accommodation supplement leave you with insufficient income to adequately live. Complex formulas are based on individual circumstances – but unlikely that Tararua residents will be eligible for the Social Housing Register.

- 1.15 The Ministry's system will generate a shortlist of applications from the social housing register following approval of a vacancy notification. So even if you are an approved CHP if there is no one on the register for your area then there will be no IRRS contract possible.

- 1.16 Currently (to Dec 2015) there are no approved applicants on the Social Housing Register for Tararua. MSD forward purchasing intentions indicate that this is unlikely to change. Tararua is listed as having a low unmet need, with no plans to purchase additional housing places. Tararua is one of five Council areas in this lowest need bracket. There is therefore no financial benefit to any organisation operating the current Council housing units to become a CHP.
- 1.17 Council had understood that after selling to a registered CHP that new tenants would be eligible for IRRS. This is clearly not the case. Other rural Councils going through an expressions of interest process have also struck this issue. The requirements around the IRRS contracts with MSD have been difficult to clarify, but were presented at a forum organised by LGNZ in March.
- 1.18 The underlying issues have not changed:
- The Housing activity does not have sufficient income to renew and modernise the housing assets,
 - The small size of the Housing activity means that Council does not employ property management professionals specifically for this portfolio,
 - Council does not provide the range of add-on services for the tenants that a social housing organisation provides, such as budgeting advice, mental health and social work services, and
 - The Tararua area has relatively low market rentals.

2. Options for Council

- 2.1 Exiting the Housing activity was a significant decision in the 2015 LTP, and that assumption has been included in the LTP 10 year financials. If Council wishes to change that decision then the process required will depend on the extent of the change.
- Altering the conditions of the sale around the requirement for a CHP may not be significant and would be relatively straight forward. As long as the outcomes are similar for the tenants and financially for Council.
 - Setting up a different governance structure to own / manage the housing assets would likely require an amendment to the 2015 LTP.
 - Retaining the Housing activity would require an amendment to the 2015 LTP as part of the 2017/18 Annual Plan process.

Council may need to revisit the s17A service review assessment that was approved in September 2015 as part of any process to make significant changes.

2.2 Council has the following options in light of the updated information on the CHP funding from government:



The options with the 'Stop' graphic are those that would require an amendment to the 2015 LTP. Selling on the open market may also require community consultation as the outcomes for the existing service could be substantially different.

- 2.3 Council officers have not yet called for expressions of interest from Registered CHPs for the purchase of the pensioner housing units. Officers have been working with Portfolio Councillors on the impacts of the MSD funding criteria. It was felt that Council needed an opportunity to consider the new information and give a direction as to how it wishes to proceed.
- 2.4 The lack of MSD funding is likely to reduce the value that social housing providers will be prepared to offer for the Housing assets.
- 2.5 Council needs to be mindful that the reality of operating and renewal costs against rental income will not be altered by changing the governance structure within Council. Other organisations may be able to source additional funding to upgrade the assets, but securing alternative operating funding is likely to remain difficult.
- 2.6 Officers are seeking direction from Council as to whether the current option should be pursued, or whether one or more of the options available should be further explored. Officers are mindful of the impact on the tenants from continued uncertainty on future ownership options.
- 2.7 The impact of the different options on Council finances and LGA processes varies considerably. Council needs to be clear when giving direction on this issue as to the resulting impacts on Council processes and the financial position.

- 2.8 Council needs to be comfortable with the selected option as changing mid-stream will create considerable issues and delays. When calling for expressions of interest, the Council must make it very clear how the Council will determine which organisations it will then seek proposals from, and the criteria that will be used to assess any bids. After a formal evaluation of the proposals Council will determine which provider(s) it wished to enter into negotiations with.
- 2.9 While there is unlikely to be any direct government funding available to a CHP for the Tararua housing units, a registered community housing provider is likely to meet the social and service outcomes sought by the Council. However a number of other organisations may also meet these outcome requirements.

3. Conclusion

- 3.1 It is now clear that there is currently no government social housing funding available for social housing in Tararua. Whether an organisation is a registered CHP makes no difference to this. The relatively low cost rental market in Tararua limits the extent of assessed social housing needs, and reduces the funding from the accommodation supplement to very low levels (or nil for current Council rents).
- 3.2 The ability of a CHP to access the MSD funding of IRRS was a key assumption that underpinned the Council 2015 LTP decision to sell the Housing units to a registered CHP.
- 3.3 The current option limits expressions of interest to registered CHPs. There are a number of regional social housing organisations that have not gone through the process to be registered as this is only one factor in receiving IRRS funding from MSD. Before initiating the expressions of interest process for the purchase of pensioner housing, Council needs to consider whether this condition of sale is still appropriate.
- 3.4 Social housing providers can access grant funding for capital upgrades. They do not need to be a CHP to do this (but usually are a Trust or registered charity).
- 3.5 Given the additional funding for social housing was a key part of the decision to exit the activity, Council may wish to reconsider the options available to it. Any changes to the resolved process will require a Council resolution.
- 3.6 Council has increased rental levels substantially in 2015/16. The ongoing funding through rentals is still insufficient to fund major improvements that are needed to make the units fit for purpose. Retaining the Housing activity in-house is not a sustainable option without additional rates and debt input.
- 3.7 Council property management of the rentals is not overly efficient and service responses are limited to business hours. This is a result of a small portfolio and a lack of dedicated property staff. Options exist to contract out this part of the service.
- 3.8 Council may need to reassess the s17A report adopted in September 2015.

Report

Date : 18 May 2016

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Planning and Regulatory Manager

Subject : **Planning Matters Determined Under Delegated Authority**

Item No : **10.2**

1. Management

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

2.1 **201.2016.3.1 J Meurk – 28 Tui Street, Pahiatua**

Consent to subdivide Lot 239 DP 377 (CFR WN70/197) into two lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application and held on Council files 201.2016.3.1 and 202.2016.3.1 and Referenced: "Proposed Subdivision – 28 Tui Street, Pahiatua Scheme 29/01/2016 – Job No. 209015".
2. If a conflict arises between any conditions of this consent and the application, the conditions of this consent shall prevail.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement, it shall lapse under Section 125 of the Resource Management Act 1991.

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

Consent to subdivide Lot 2 DP 432744 (CFR 525448) into three lots

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 29 February 2016 and amended application dated 12 April 2016, including the subdivision scheme plan drawn by C G Bone dated "April 2016" and held on Council file 201.2016.5.1, except as required by the following conditions.
2. That right of way easement marked "A" on the Subdivision Plan dated "February 2016" for the purposes of Lots 2 & 3 access over Lot 1 be duly reserved or granted.

3. That the proposed vehicle crossing to serve access to Lots 1 – 3 be located, formed and sealed in accordance with the application and standards within Section 5.3.3.2(e), Appendix 12 of the Operative District Plan.
4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.

2.3 201.2016.7.1 HCL Farm Ltd – Miller Street, Dannevirke

Consent to subdivide Part Lot 3 DP 6727 held within two half share fee simple titles, CFR HB130/132 & HB130/133, into four allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on March 2016, including the subdivision plan drawn by C G Bone dated "February 2016" and held on Council file 201-2016-7-1, except as required by the following conditions.
2. That proposed Lot 1 existing vehicle crossing be upgraded and sealed in accordance with standards within Section 5.3.3.2(d), Appendix 11 of the Operative District Plan. Please see advice note b.
3. That Lot 4 hereon and Lot 1 hereon be held in one Computer Freehold Register. See LINZ reference: 1356583.
4. That right of way easement marked "A" on the Subdivision Plan dated "February 2016" for the purposes of Lots 2 & 3 access over Lot 1 be duly reserved or granted.

5. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.
- b. Regarding condition (2) – Please contact the Area Supervisor at Tararua Alliance (06 376 5341) for any queries regarding construction standards.
- c. Prior to any building works or activities within the indicate flood zone area or near the Tapuata Stream please contact the Manawatu Wanganui Regional Council (Horizons) on 0508 800 800 for any requirements and for information regarding the proposal.

2.4 201.2016.9.1 B & D Bryant – 14 Armstrong Road, Umutaoroa

Consent to subdivide Lot 2 DP 359343 (CFR 241776) into three lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 8 March 2016 including the subdivision plan drawn by C G Bone dated “February 2016” and held on Council file 201-2016-9-1, except as required by the following conditions.
2. That proposed Lot 2 existing vehicle crossing be upgraded and sealed in accordance with standards within Section 5.3.3.2(e), Appendix 12 of the Operative District Plan. Please see advice note b.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.
- b. Regarding condition (2) – Please contact the Area Supervisor at Tararua Alliance (06 376 0200) for any queries regarding construction standards.

2.5 201.2016.11.1 P. & J. Brown – West Road, Mangatainoka

Consent to subdivide Lot 2 DP 90795 (CFR WN58C/559) into two lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 23 March 2016, including the subdivision scheme plan drawn by Kevin O'Connor and Associates Limited dated "29/02/2016" "Job No. 215300", and held on Council file 201.2016.11.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.6 201.2016.14.1 E. Percy - 525 Mangaoranga Road, Eketahuna

Consent to subdivide Section 54 Block X Mangaone SD (CFR WN94/230) & Section 56 Block X Mangaone SD (CFR WN51B/727) into three lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 5 April 2016, including the subdivision scheme plan drawn by AdamsonShaw dated "19-2-2016" "Project No. 1612", and held on Council file 201.2016.14.1, except as required by the following conditions.
2. That prior to the lodgement of the Section 223 subdivision plan, the consent holder shall provide:
 - a. Written confirmation and a survey plan, to the Planning Manager confirming that the effluent system and field is wholly located within the surveyed boundaries of Lot 1 OR;
 - b. That a sewage easement containing existing effluent system and drainage field over Lot 2 shall be duly reserved or granted for the purpose of Lot 1 to drain sewage.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.7 201.2016.15.1 P. Dandy - 524 Putara Road, Eketahuna

Consent to subdivide Section 3 Block IX Tararua SD (CFR WN227/13) into four lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 24 March 2016, including the subdivision scheme plan drawn by Tomlinson & Carruthers Surveyors Limited dated "January 2016" "Ref 16-008", and held on Council file 201.2016.15.1, except as required by the following conditions.
2. That Lots 3 and 4 hereon and Section 9 Block IX Tararua SD (WN157/152) be held in one Computer Freehold Register. See LINZ Ref: 1362073
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

3. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

3.1	201.2012.9.1	R & R Delaney – 35 Alma Street, Dannevirke
3.2	201.2015.41.1	Kinarua Farm Ltd – 40 Denmark Street, Dannevirke
3.3	201.2015.50.1	Ernslaw One Ltd – Otawhao Road, Kumeroa
3.4	201.2016.3.1	J.Meurk – 28 Tui Street, Pahiatua

4. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

4.1 202.2016.3.1 J. Meurk – 28 Tui Street, Pahiatua

Consent for the existing dwelling on proposed Lot 1 to breach the recession plane by 0.6 metres on the western boundary.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application and held on Council files 201.2016.3.1 and 202.2016.3.1 and Referenced: "Proposed Subdivision – 28 Tui Street, Pahiatua Scheme 29/01/2016 – Job No. 209015".
2. If a conflict arises between any conditions of this consent and the application, the conditions of this consent shall prevail.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.

4.2 202.2016.6.1 Tararua District Council – Easton Street, Dannevirke

Consent to establish and operate a proposed dog pound facility consisting of a new 215m² building, animal exercise yards, dog kennels to house up to 23 dogs, and an office to accommodate up to three staff

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The actual and potential adverse effects of the proposed activity beyond the site are considered to be less than minor.
- The proposed activity is consistent with the relevant Industrial Management Area objectives and policies of the Operative Tararua District Plan.
- The proposed activity is consistent with the purpose and principles of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The consent holder shall ensure that the dog pound facility is constructed and used in general accordance with the information provided with the application (including the response to the request for further information) and held on Council file 202.2016.6.1.
2. The consent holder shall pay to the Tararua District Council any reasonable administrative charge fixed in accordance with Section 36 of the Resource Management Act 1991, or any charge prescribed in accordance with the regulations made under Section 360 of the Act.

4.3 **202.2016.8.1** **Transpower New Zealand Ltd - 450m North West of 292 Pahiatua-Mangahao Road, Pahiatua**

Consent to replace and relocate Pole A0085 of the MGM - WDVA Transmission Line: The proposed works include the replacement pole to increase in height by 2.7m, located 60 metres to the south of its current position, and earthworks to remove the existing pole and form foundations for the new pole.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The actual and potential adverse effects of the proposed activity on the environment are considered to be no more than minor.
- The proposal is in accordance with the relevant objectives and policies of the National Policy Standard on Electricity Transmission.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 7 March 2016, except where another condition of this consent must be complied with. This information is held on Council file 202.2016.8.1.
2. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.
3. Exposed areas of earthworks must be reinstated as each area of earthworks is completed. The reinstatement shall be done as soon as is practical but must occur no more than three months after each area of earthworks is completed. The consent holder must ensure that the grass becomes well established and that it adequately covers the ground such that a strike rate of 75% is achieved within six months of the reinstatement occurring.
4. That construction noise shall not exceed the relevant limits contained within NZS6803:1999 Acoustics-Construction Noise. Construction noise shall be measured, assessed, managed and controlled using NZS6803:1999 Acoustics-Construction Noise.
5. That the consent holder shall ensure that any dust generated through exercising of the consent does not cause a nuisance beyond the boundaries of the site or causes a visibility hazard for road users.
6. If any archaeological site, taonga or koiwi is discovered during the works authorised by this consent, the consent holder shall immediately cease work at the affected site. The consent holder shall notify Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua, Heritage New Zealand, the Tararua District Council Planning and Regulatory Manager, and in the case of koiwi, the Police, and shall not recommence works in the area of the discovery until the relevant Heritage New Zealand, Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua approvals to damage, destroy or modify such sites have been obtained, and the Tararua District Council Planning Manager has given authorisation to recommence the activities.

Refer to advice note c. for comments in relation to this condition.

7. The consent holder must pay to the Council the actual and reasonable costs associated with the monitoring of any of the above conditions (or review of consent conditions), or supervision of the resource consent as set in accordance with Section 36 of the Act. These costs may include site visits, correspondence and other activities, the actual costs of materials or services, including the costs of consultants or other reports or investigations that may have to be obtained.

Advice Notes:

- a. No buildings, vehicles, materials or debris associated with construction may be kept on Council land, including the road, without prior approval of the Council.
- b. The Historic Places Act 1993 (HPA) provides for the identification, protection, preservation and conservation of the historic and cultural heritage of New Zealand. Under Section 2 of the HPA, an archaeological site is defined as a place associated with pre-1900 human activity where there may be evidence relating to the history of New Zealand. Section 10 directs that an authority is required from Heritage New Zealand if there is "reasonable cause" to suspect an archaeological site (recorded or unrecorded) may be modified, damaged or destroyed in the course of any activity. An authority is required for such work whether or not the land on which an archaeological site may be designated, or a resource or building consent has been granted, or the activity is permitted in a regional or district plan. Evidence of archaeological sites may include oven stones, charcoal, shells, ditches, banks, pits, terraces, stone walls, building foundations, artefacts of Maori and European origin, or burials.
- c. Note to condition 6: This condition is to allow Iwi representatives and/or other advisors to inspect the site and then arrange with the consent holder appropriate steps to recover the artefacts and/or safeguard them so that work can resume.
- d. The consent holder is reminded that under Section 23 of the Electricity Act, they must give landowners at least 10 days notice of the proposed works.
- e. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

4.4

202.2016.10.1**Bush Multisport Trust – 6 Kauri Place and
Huxley Street Multisport Park, Pahiatua**

Consent to undertake bulk earthworks related to the formation of a wheel park. The applicant proposes to remove 300m³ of material from sites located at 6 Kauri Place, and Huxley Street in Pahiatua. The application proposes to deposit 1800m³ of material (1300m³ of topsoil and 500m³ of crusher dust) on the site at Huxley Street.

The bulk earthworks will be undertaken in four stages as the wheel park is developed.

Stages 1 and 2 involve the formation of a concrete pad, jumps and bowl. Stages 1 and 2 will require 200m³ of topsoil and 500m³ of crusher dust to be brought onto the site and used immediately for site preparation. Stages 1 and 2 will take 6 weeks.

Stage 3 will involve the construction of a concrete path around the site. Stage 3 will require 100m³ to be brought on site, at the same time as the 200m³ for Stages 1 and 2. Therefore, the 100m³ will be stockpiled onsite for 6 weeks. Stage 3 will be completed by the end of 2016.

Stage 4 will involve preparation of the green field site. Stage 4 will require no greater than 1000m³ of material to be deposited on the site. Stage 4 will be undertaken at the completion of Stage 3 and no stockpiled material is proposed for this stage.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 11 March 2016, except where another condition of this consent must be complied with. This information is held on Council file 202.2016.10.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall restrict all activities authorised by this consent at the subject site to 8:00am to 5:00pm, Monday to Saturday.
4. The consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
 - 7.00am - 7.00pm daily 55 dBLAeq(15 min)
 - 7.00pm - 7.00am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

5. The consent holder shall ensure that any dust generated through the exercise of this consent does not cause nuisance beyond the boundary of the site.
6. Prior to the commencement of Stage 4, information on the proposed location(s) of where the 1000m³ excavated material is to be sourced from, and evidence that the location(s) is lawfully authorised to have material cut and removed, be submitted to the Tararua District Council, attention: Planning Manager and that deposition of excavated material shall not start until the Council has determined in writing to the consent holder, or it is deemed under condition (7), that the proposed method of cut and removal is lawful.
7. If the Tararua District Council does not respond in writing within 10 working days of receipt of all of the submitted information required in condition (6), the proposed method of disposal shall be deemed lawful.
8. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.
- b. As per condition 6, the cut and removal of the 1000m³ may require resource consent, as it does not form part of this proposal.

5. Amalgamation Condition Cancellations

Pursuant to Section 241 of the Resource Management Act 1991, the following certificates have been issued to cancel amalgamation conditions in whole or part:

- 5.1 **201.2016.12.1** **M & T Frame, and J O’Sullivan – Smith Road, Dannevirke**

That pursuant to Section 241(3) of the Resource Management Act 1991, the Tararua District Council cancel the existing amalgamation condition on computer freehold register 451289 affecting Lots 12 DP 412946 and Lot 1 & 7 DP 357033.

- 5.2 **201.2016.13.1** **M & J Joho, R England and C Schurr – Laws Road, Dannevirke**

That pursuant to Section 241(3) of the Resource Management Act 1991, the Tararua District Council cancel the existing amalgamation condition on computer freehold register HBM3/1058 affecting Lot 2 DP 21451 and Section 16 SO 1796.

6. Recommendation

- 6.1 *That the report from the Planning and Regulatory Manager dated 18 May 2016 concerning Planning matters determined under delegated authority (as circulated) be received and the Council note the approvals granted.*

Attachments

Nil.

Report

Date : 18 May 2016

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.3**

1. Reason for the Report

- 1.1 Dannevirke Car Club has made application for a road closure for Blairgowrie Road on Saturday 12 November 2016. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have not indicated they have any concerns. One public objection has been received in response to the applicant's publicity surrounding the proposal. A copy of that objection is attached to this report. No objections were received in direct response to advertising placed in the Bush Telegraph on Monday 18 April 2016.

2. Recommendation

That the report from the Alliance Manager dated 18 May 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following road for the purpose of allowing the Dannevirke Car Club to hold a rally sprint event.

Road name: Blairgowrie Road

Date of closure: Saturday 12 November 2016

Period of closure: 9.00am to 5.00pm

Conditions Applied to the Granting of this Road Closure

- 2.1** *That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.*
- 2.2** *That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.*
- 2.3** *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

1. Dannevirke Car Club, Road Closure Application, Blairgowrie Road, November 2016
2. Dannevirke Car Club, Approved Traffic Management Plan, Blairgowrie Road, November 2016
3. Objection Received to Dannevirke Car Club Application for Road Closure, Blairgowrie Rd, November 2016



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Engineering Services
Tararua District Council
P O Box 115
DANNEVIRKE 4942

Phone (06) 374-4080
Fax (06) 374-4137
E-Mail Info@TararuaDC.Govt.NZ
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received 6/4/16
Application Fee: \$100.00
Receipt No: 733669

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

Dannevirke Car Club

Contact Person:

Rod Bracegirdle

Mailing Address:

10 To at PO Box 14 Dannevirke

Contact:

Daytime: 06 374 6458

Mobile: ~~027 777 776~~

After Hours:

Fax: 027 206 9268

Email Address:

rod.jayb@gmail.com

*Could you please ring or email
confirmation of receipt of this
application.*

*Email sent
7/4/16*

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☐ Traffic Management Plan (including safety plan and emergency access arrangements)
- ☒ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☐ Details of how your application will benefit the Tararua District
- ☒ Other documentation in support of your application

(specify) _____

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

4TH April 2016



The Roothing Manager
Tararua District Council
P O Box 115
DANNEVIRKE 4942

Dear Sir,

RE: APPLICATION FOR ROAD CLOSURE OF BLAIRGOWRIE ROAD – SATURDAY 12TH NOVEMBER 2016

The Dannevirke Car Club Inc. would like to hold a bent sprint on Blairgowrie Road on Saturday the 12th November 2016.

In order to allow for this event, we hereby formally apply for closure of the above road for the period indicated.

The road is Blairgowrie Road and the period of closure required is from 9am to 5pm on Saturday 12th November 2016.

Officers from the Dannevirke Car Club have personally visited residents on the route to advise them of this application. All residents will be reminded of the closure again during the week before the event with a letter drop. This final letter will give residents details of the arrangements for emergency situations that may arise during the closure period. It will also advise of the Clubs commitment to repairing any property damage that may occur.

The competition takes the form of a timed run with cars leaving at one or two minute intervals. They are timed from the start to the finish. The closed section will be under the control of competent officials at the start and finish venue. All side roads and driveways will be blocked and marshalled to avoid any non-competitive vehicles straying onto the route.

The safety measures that will be in place include:

- Full radio communications between the start, finish and block marshals.
- An ambulance type vehicle with a first aid officer will be located at the start.

Should you require any further information on our proposal, please contact the undersigned by phone.

Yours faithfully,

Rod Bracegirdle
Organising Committee
Ph 027 2069268 M
3746458 W



DEAR RESIDENT,

Our purpose for calling is to inform you of the proposed temporary closure of your road. The reason being our club is running the Blairgowrie Road Sealed Sprint. **The date proposed for this will be Saturday 12th November 2016.**

All competing drivers and crews have to abide by the New Zealand Road Code when travelling to and from the event (e.g. roads not closed off to the public). On the competition section where Tararua District Council will be approached for permission for the temporary road closure so that timed runs can be done. Once they reach the end of the closure, competitors have to abide by the Road Code again.

On the competition section our club will have officials at the start and finish of each stage, also block marshals at driveways and intersections on the road. Additionally there will be medical personnel at the start. Radio control is maintained between the start and finish, Clerk of the Course and official cars throughout the course.

The organisers will deliver to you another letter approximately one week prior to the event, as a reminder, containing the exact time of the road closure, the direction the cars will be travelling and emergency contact procedures to be used if you have an emergency, in which case the event will be stopped immediately and the necessary action taken. If you are out and wish to come back to your residence, please talk to the Clerk of the Course at the Garfield Road end of Blairgowrie Road and we will let you in only when it is safe to do so.

Motorsport New Zealand Inc has a public liability insurance cover of \$10,000.000 to cover any damages etc.

Yours faithfully,

Rod Bracegirdle

ORGANISING COMMITTEE

A handwritten signature in blue ink, appearing to be 'R. Bracegirdle', is written over the printed name and title.

**BLAIRGOWRIE ROAD SPRINT
SATURDAY 12th NOVEMBER 2016**



Dear Resident,

In line with our policy of keeping the public informed on the **Blairgowrie Road Sprint** Event, we have pleasure in personally delivering this newsletter to your mailbox to inform you of the timing of the event. **Saturday 12th November 201, 8am to 5pm.**

The road is legally closed to the public for this time, the competitors will be driving as fast as their vehicles and driver ability allows them to. The event Clerk of Course and his team of marshals will control the use of the road.

Please do not stand or park vehicles on intersections, gateways or driveways that competitors may have to use as an escape road if they are unable to stop. Also **do not** stand on the outside of corners as you may be in the way if a competition vehicle leaves the road or skids up loose objects off the road surface.

Our event personnel, prior to the event starting will be travelling through the closed road, to close all gates and place tape across all roads and driveways without a gate. This is a MotorSport New Zealand requirement. The tape will be removed by our personnel after the conclusion of the event.

The Clerk of Course (Rod Bracegirdle) and marshals will use a radio network to control the whole event and we bring to your attention that in the event of an

Emergency phone 027 206 9268

or contact the nearest marshal and they will be in radio control with the rally base.

In the event of an emergency always travel in the same direction as the competition traffic and **never** against it.

We thank you sincerely for your co-operation and hope you and your family have already picked out a good viewing position.

If any damage occurs to your property as a result of our event, that you feel should be reported, would you please contact the undersigned.

Yours faithfully,


Rod Bracegirdle
Chairman, Event Organising Committee
DANNEVIRKE CAR CLUB
027 206 9268



ORGANISER'S USE ONLY	
Group	Class
Date Received	Allocated Comp. No



DANNEVIRKE CAR CLUB BLAIRGOWRIE ROAD SPRINT

CLUBSPORT ENTRY FORM

EVENT : BLAIRGOWRIE ROAD SPRINT

DATE 12TH NOVEMBER 2016 CLASS ENTERED

A Driver / Entrant Details:	
Driver's Name:	
Address:	
Email Address:	
Telephone – Home:	Telephone – Business: Telephone – Mobile:
MALE / FEMALE	Competition Licence No: Licence Exp Date: / /
	Civil Drivers Licence No: Licence Exp Date: / /
Financial Member of the following MotorSport NZ Member Club: Club Membership Exp Date: / /	
Required for statistical purposes Date of Birth: / /	
Age Group (please circle appropriate): Under 19 19-25 26-35 36-60 61 plus	
Emergency Name:	Relationship:
Contact:	Contact Telephone Number:
Entrant: <i>(to be completed in all cases if Entrant is other than the driver. Licence must be purchased from MotorSport NZ Inc prior to the event in question and presented at documentation)</i>	
Entrant's Name:	
Address:	
Entrants Licence Number: Licence Expiry Date: / /	
B 1 Vehicle Details	
Vehicle Make:	Vehicle Model:
Colour:	Preferred Competition No:
Capacity in cc:	Log Book No: (all vehicles) Certificate of Description: (Schedule K or T&C where applicable)
B 2 ----FOR HISTORIC OR CLASSIC VEHICLES - PLEASE COMPLETE THE FOLLOWING	
1. Tick appropriate box below to confirm which Appendix Six Schedule the vehicle complies with. 2. In the appropriate box below to confirm the applicable period classification or group from the Schedule.	
Schedule K	Schedule K Period Classification
Schedule T & C	Schedule T & C Group
Schedule CR	Schedule CR period grouping
NOTE: Refer to the current Motorsport Manual Appendix Six Section Three vehicle Classification Part Two for assistance in completing this section of the entry form	
C: Complete if GST Registered:	
GST Registration No:	
Name of Person / Company / Team Registered:	

Form: Entry Form Blairgowrie Rd 2016

CONTINUED OVERLEAF ⇨⇨⇨

1. Indemnity:
I have received the Supplementary Regulations and all other regulations or Articles as determined in the Appendices and Schedules of the current New Zealand Motorsport Manual for the event I am entering and agree to be bound by them and by the National Sporting Code of MotorSport New Zealand Inc.
In consideration of the acceptance of this entry and of my being permitted to take part in the Meeting or Events detailed, I agree not to pursue claims against and (severally) to hold harmless, indemnify and keep indemnified MotorSport New Zealand Inc, its members, associated or affiliated clubs and entities, ClubSport and/or event organisers and promoters, the inviting club and entity (or entities), race circuit owners, providers and operators, owners and tenants of private property (including land, buildings and/or fixtures, fittings and chattels) traversed, or proximate to events, officials, fellow competitors, and the directors, officers, servants, representatives and agents of those entities (all together "the Indemnified Parties") in relation to all losses, actions, expenses, costs, liabilities, claims and demands in respect of death, injury, loss or damage to persons or property of myself, and/or my team (including drivers, co-drivers, passengers, management and/or mechanics) whatsoever, caused or arising out of or in connection with this entry or taking part in the events to which this entry relates, notwithstanding that such death, injury, loss or damage may have been contributed to or caused by the negligence of any of the Indemnified Parties and/or by any other person. This provision confers a benefit on, and is intended to be enforceable by, each of the Indemnified Parties (in accordance with the Contracts (Privity) Act 1982).

2. Ability to Control a Vehicle Declaration by Driver:
I declare that should I at the time of any event this entry form relates to be suffering from any disability of any kind whether permanent or temporary which is likely to detrimentally affect my control of my automobile or my fitness to drive, I will not participate.

3. Vehicle Conformance with Schedule A/AA Declaration by Driver:
I declare the vehicle detailed on this entry form complies with the vehicle safety items set out below (as applicable) and will be presented on request to an appointed scrutineer or Technical Officer complying at all times with the safety and eligibility requirements detailed in the National Sporting Code and its Appendices and Schedules.

Critical Safety	Non-Critical Safety		Non Safety
<ul style="list-style-type: none"> • Helmet • Head & Neck Restraint • Protective Clothing • Safety Harness • Window Net(s) • Roll Bar / Safety Cage • Seat(s) and Mounts • Fire Extinguisher • Wheels and Tyres • Brake System • Steering & Suspension Systems • Fuel Tank(s) / Fillers / Lines 	<ul style="list-style-type: none"> • Engine & Transmission Mounts • Flexible Fluid Lines & Hoses • Throttle Return (Failsafe) • Engine Starter Operation • Reverse Gear Operation • Exhaust System • Oil Catch Tank(s) • Electrical Wiring • Ignition / Circuit Breaker • Battery • Lighting Systems • Brake Lights 	<ul style="list-style-type: none"> • Rear Lights / Rain Lights • Bodyshell / Chassis Condition • Exterior Appearance • Panels / Covers • Doors • Windows • Wipers & Demisting • Rear Vision Mirrors • Aerofoils & Spoilers • Cockpit Construction / Fittings • Bulkheads • Tow Eyes 	<ul style="list-style-type: none"> • Ballast (Security) • Competition Numbers • Registration & WOF Labels • LVV / MSNZ Authority Card • LVV Plate • Optional Equipment

I acknowledge that where any breach of the Safety Schedule is found during a Safety Audit I will be subject to penalties under the National Sporting Code and my signature below indicates my acceptance of this undertaking.

4. Consent:
I consent to the details contained on this form being held by MotorSport New Zealand Inc and/or the Inviting Clubs for the purpose of the promotion and benefit of the Meeting or Events concerned, and Motorsport in general. I acknowledge my right to access and correction of this information. This consent is given in accordance with the Privacy Act 1993.
I also authorise the medical providers of the event to disclose medical information relevant to illness or injury sustained during the above mentioned event to MotorSport NZ and it's officials.

Signature of Driver:.....Date:

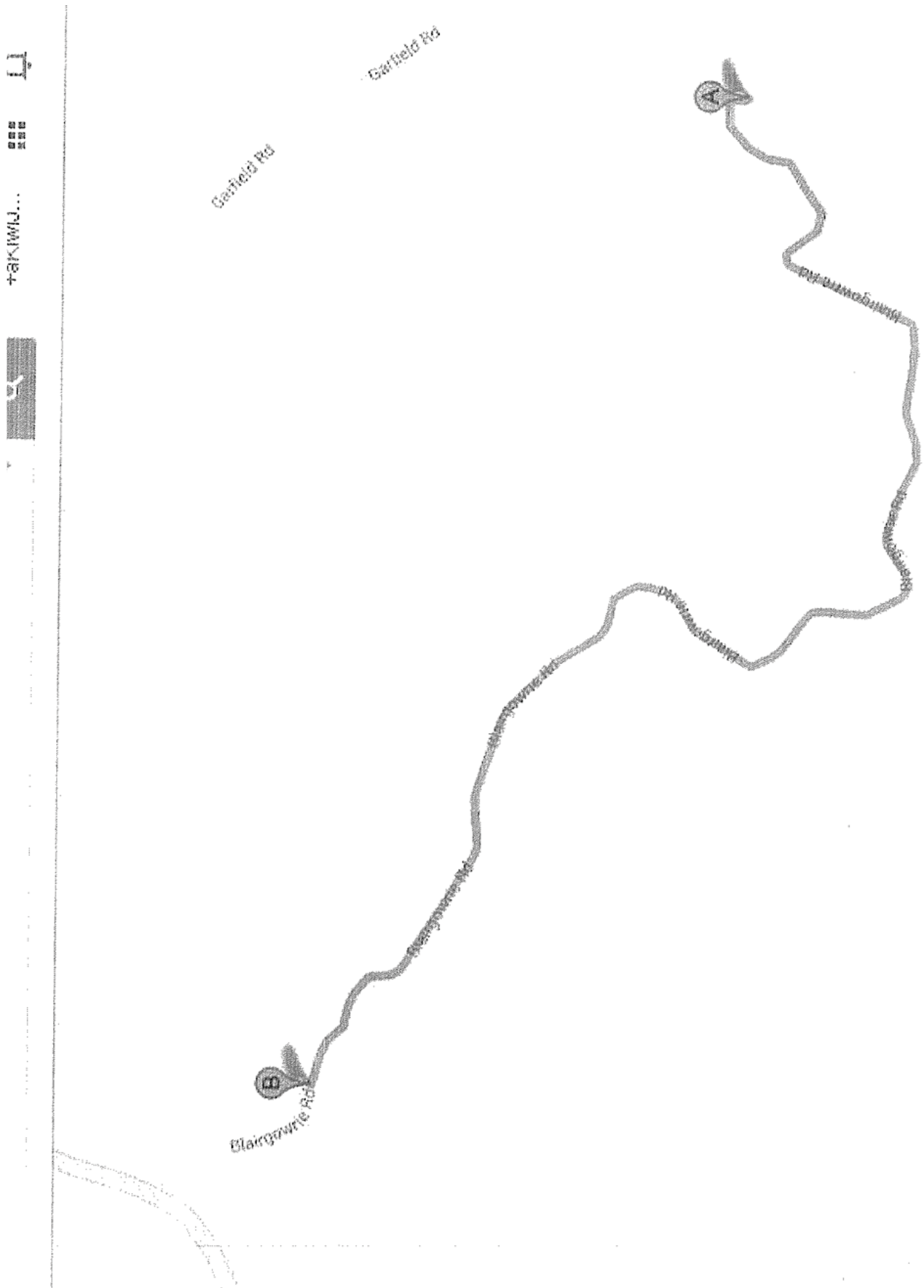
Signature of Entrant:.....Date:

IMPORTANT NOTE

If any of the above signatories are under the age of 16 years then they must produce a Junior Competition licence or have the following completed by an authorised person:

I, of
(full name) (address)
being the parent/ guardian of
..... do hereby consent to his/her participation in the event.
(full name of underage competitor)

Signed: Date:



**BLAIRGOWRIE ROAD SPRINT
SAFETY PLAN
SATURDAY 12th NOVEMBER 2016**



1. INTRODUCTION

- **Authority:** In accordance with the current New Zealand Motorsport Manual, Appendix Two, Schedule H, this plan sets out the systems that are in place and specifies the processes to use in the event of any injury accident for competitors, officials and the public.
- **Event Control Headquarters:** At start Line
- Event secretary who also assumes the role of results officer will man the control through the day.
- **Safety Services Contact Details**
 - (a) Police Phone 111
 - (b) Hospital Phone 111
 - (c) Fire Service Phone 111
 - (d) Medical Services Dannevirke Car Club volunteers on site for emergency first aid before any further medical aid is called for.
- **Event Intervention:** - There will be a 4WD vehicle with a tow rope available to recover vehicles from the course.
- **Communication Network: Radios at Points**
 - (a) Start Line
 - (b) 1.0 km
 - (c) 2.0 km
 - (d) Finish Line

2. VENUE

- Blairgowrie Road
- **Location:**
Blairgowrie Road, SH2 Matamau
- **Course – Length and Surface:**
Tarmac surface approx 3.5kms long, exact length of course to be decided on the day.
- **Vehicle Access & Egress to Venue:**
.Start line - Blairgowrie Rd , Garfield Rd end
Finish line – Blairgowrie Rd , SH2 end

- **Venue Security:**
- **Road Closure – Tararua District Council ()**
- Road Closure Schedule and Conditions
Sunday 1st November 2015 – 0900 to 1700 hours
10th Schedule of the Local Government Act
- **Road Closure Marshall Requirements**
Officials of the day
- **Competition Manning Levels:**
Start Line : 2
Intermediate Marshal Posts : 1 Point with two Marshals (TBC)
Other Marshals (if applicable) : 1 Marshal per point
Flying Finish : 2
- **Course Clearance:** Clerk of Course
- 3. **SPECTATOR AREAS:**
Spectator Area Plans – Spectators at Start Only.
- 4. **SAFETY OF OFFICIALS AND COMPETITORS**
 - **Officials and Marshal Training / Briefings:**
A Marshal Briefing will be held at the Venue before Drivers Briefing on Saturday 12th November 2016 to ensure that all Officials controlling the event are fully aware of the Safety Requirements.
 - **Competitor Safety:**
The event will be conducted in accordance with the requirements of the current New Zealand Motorsport Manual Appendix Four, Schedule C, Part 1. Competitors will receive a verbal briefing outlining the event procedures with emphasis on all safety aspects.

MAJOR OFFICIALS

Clerk of Course : Rod Bracegirdle
First Aid : TBA
Organiser : Rod Bracegirdle
Communications : DCC Radio Systems
Secretary of Event : Joy Bracegirdle
Chief Scrutineer : Peter Weir
Chief Marshall : N/A
Steward : TBA
Safety Officer : TBA

Motorsport New Zealand Permit No: TBA

EVENT EMERGENCY NUMBER – PHONE NO: 027 2069268 (COC)

BLAIRGOWRIE RD SPRINT SATURDAY 12TH November 2016



SUPPLEMENTARY REGULATIONS

1. JURISDICTION

The event is a ClubSport Advanced Sprint and is promoted by the Dannevirke Car Club (Inc) and will take place on Saturday 12th November 2016 in the Matamau area.

The Meeting will be held under the Motorsport NZ National Sporting Code, the current NZ Motorsport Manual and its Appendices and Schedules particularly the Clubsport Standing Regulations, Appendix Five, Schedule C Clubsport and Appendix 2.2 (1).

MotorSport New Zealand ClubSport Advanced Permit No: TBA

2. MAJOR OFFICIALS

MotorSport NZ Steward :	TBA
Clerk of the Course	: Rod Bracegirdle
Organiser	: Rod Bracegirdle
Event Secretary	: Joy Bracegirdle
Chief Scrutineer	: Peter Weir
First Aid	: Craig Brown
Timing	: Dannevirke Car Club
Communications	: Dannevirke Car Club

3. THE EVENT

Blairgowrie Rd, off SH2, Matamau

Distance : 3.5 km

Surface : 100% Tarmac

The event will use the road in one direction. Competitors will be started at one minute intervals. After finishing the run competitors will be held at the end until the course has been cleared by the sweep vehicle. Competitors will then convoy back to the start line at touring speed

Cars will start at one minute intervals using Rally Timing. Officials will be in radio contact and will stop you if necessary – they will be wearing Hiviz vests.

At intervention points officials will have a red flag and regulations as in the latest Motorsport Manual must be observed.

4. ENTRIES

Entries will open with the publication of these Regulations and close on Tuesday 8th November 2016 at 8.00pm. Entries that are received after the normal closing date and up until 8.30am on the day of the event will be at the discretion of the Clerk of Course and subject to the late entry fee.

Dual Entries will be accepted. However, due to the nature of the event it may be difficult to give both entries a full number of runs. Discuss with the organisers if you want to share drive and are happy to forfeit some runs. A discount may be arranged.

Event completely on closed road. WOF and Rego not required.

4.1 Number of Starters –The maximum total number of entries will be 30.

The organisers reserve the right to abandon the event if less than 15 entries, are received by the normal closing date.

4.2 Letter of Acceptance - No letter of Acceptance will be sent out unless requested.

5. FEES - The Entry fee will be \$ 120.00 Late entry fee (if entry is accepted) will be \$150.00

6. CLASSES

As per Central Region Rally Series: Click the following link for full descriptions.
<http://www.crrs.org.nz/files/news/2014%20CRRS%20Articles.pdf>

Class A - 2WD 0-1400cc (Original engine and gearbox)

Class B - 2WD 0-1850cc

Class C - 2WD 1851cc and over
Class D - 4WD - All 4WD not eligible for Class E
Class E - 4WD - Pre 1996

7. ACCIDENT DAMAGE

The excess from the MotorSport NZ insurance policy is probably higher than the cost of the damage that you are likely to do. If you do cause damage to fences or other property you must advise an Official at the HQ caravan. **You will be charged for this at the cost charged to the Club, up to the MSNZ insurance excess.**

8. DOCUMENTATION & SCRUTINEERING AUDIT

Documentation and Scrutineering Audit will be held at the event HQ on Blairgowrie Road, Dannevirke between 8.30am and 9.30am.

Competitors must present the following at Documentation:

- Current MotorSport New Zealand Inc ClubSport licence or higher
- Current MotorSport New Zealand Inc affiliated Club membership Card
- Vehicle Log Book
- Current New Zealand Driver Licence
- A protective helmet conforming to MotorSport New Zealand Inc specifications
- Clean protective overalls and footwear conforming to MotorSport New Zealand Inc specifications (refer Appendix Two, Schedule A)

9. CAR NUMBERS

You will be issued with your car numbers at Documentation. Please return them to the HQ caravan after the last run. There will be a charge of \$15.00 (replacement cost) for any number not returned.

10. DRIVER BRIEFING

Driver briefing will be held adjacent to the HQ trailer at the Start Line at 10.00am. Attendance is compulsory – a rollcall will be held.

11. RESULTS

There will be one Observation Run (untimed and in a convoy) followed by three (3) timed official runs. If road damage and time are favourable there may be unofficial runs at the discretion of the Clerk of Course. **Overall and class placings will be decided by their quickest official run.**

12. PASSENGERS

Passengers may be changed between runs, but must sign the Passenger Indemnity & Declaration form at the Start Line.

13. PRIZE GIVING

Final results and after-event function will be at the Bracegirdles home (10 Tower St Makotuku) after the event has finished.

GENERAL

EMERGENCY PHONE NUMBER: 027 206 9268 (COC)

No rubbish is to be left in the area. There will be rubbish bins available.

Blairgowrie Rd is between Dannevirke and Norsewood, directly off SH2

Remember – your early entry will assist the Organisers to put on a great event for you.

Entry forms and fees should be posted to:

Joy Bracegirdle
10 Tower Street
Makotuku
Dannevirke 4977

Or email to: rodjoyb@gmail.com

Please make your cheques made payable to: DANNEVIRKE CAR CLUB INC

Payment may be made to our bank account no: Westpac Dannevirke: 03 0614 0580089 00
Please ensure you use your name as a reference when making payment.

For any further information on the Event – please contact the Organiser, Rod Bracegirdle on:

Phone: 027 206 9268

To support our application for road closure and show we have been in contact, we would appreciate it if you initial the page below. Also please note down any suggestions you might have to help make the event benefit the community (eg BBQ fundraiser, Rides in the cars etc).

Signature	Suggestions?
Judy Swenson	Not home - left letter
Kathleen Burlace	KB. No. 47
S. J. Cordell	Cordell
S. D. Hensen	SDH
Tony Heward	Not home - left letter
Paul Chadwick	Not home - left letter <i>Paul Chadwick</i>
Nathan Gough	Not home Not home - Left letter
Absentee Landowners	
Castles	Oringi
Ben Mathew's	Orangi Rd
(Letter delivered)	

RCA consent (eg CAR/WAP) and/or RCA contract reference		TDC/TMP/...183			
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM					
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.					
Organisations /TMP reference	TMP reference: Tnp No 2	Contractor: n/a		Principal (Client): Dannevirke Car Club.	
				RCA: Tararua District Council.	
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed
	Blairgowrie Road.		Full Length.		
Traffic details (main route)	AADT		Peak flows		
Description of work activity					
Dannevirke Car club is running a Seal Sprint on Blairgowrie Road the 12 th November 2016					
Planned work programme					
Start date	12 th November 2016	Time	8.00	End date	12 th November 2016.
		Time	1700		
Consider significant stages, for example:	Road to be closed at 0800 and re opened by 1700.				
<ul style="list-style-type: none"> road closures detours no activity periods. 					
Alternative dates if activity delayed	At this stage there are no plans to reschedule any event that is postponed or cancelled.				
Road aspects affected (delete either Yes or No to show which aspects are affected)					
Pedestrians affected?	Yes	Property access affected?	Yes	Traffic lanes affected?	Yes
Cyclists affected?	Yes	Restricted parking affected?	Yes	Delays or queuing likely?	Yes

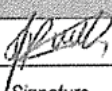
RCA consent (eg CARWAP) and/or RCA contract reference		TDC/TMP/.....183.....
Proposed traffic management methods		
Installation <i>(includes parking of plant and materials storage)</i>	Traffic management will be set up as described in sec C11.2.1 of CoPTTM.	
Attended (day)	on the morning of each event as required.	
Attended (night)	n/a	
Unattended (day)	n/a	
Unattended (night)	n/a	
Detour route	<p>No Detours planned. Any vehicles that need access through the road will be escorted through as required.</p> <p>Does detour route go into another RCA's roading network? No <i>(delete either Yes or No)</i> If Yes, has confirmation of acceptance been requested from that RCA? Yes No <i>(delete either Yes or No)</i> Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p>	
Removal	Signs and cones to be removed in the reverse of installation.	

RCA consent (eg CARWAP) and/or RCA contract reference		TDC/TMP/.....183.....		
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	Not Required.			
Positive traffic management measures				
Signs and cones will be placed and monitored during the day and as required. (see attached Layout plan.)				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <i>Remove any options which do not apply to your job</i>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or serious injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so. 		

RCA consent (eg CAR/WAP) and/or RCA contract reference	TDC/TMP/.....183.....	
	Incident An incident is described as: <ul style="list-style-type: none"> excessive delays - real or potential minor or non-inquiry accident that has the potential to affect traffic flow structural failure of the road. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement if required secure the site to prevent the prospect of injury or further damage notify the RCA representative and / or the engineer STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.
	Detour If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for: <ul style="list-style-type: none"> excessive delays when using an alternating flow design for TTM redirecting one direction of flow and / or total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered. The detour and route must be designed including: <ul style="list-style-type: none"> pre- approval form the RCA's whose roads will be used or affected by the detour route ensure that TTM equipment for the detour - signs etc are on site an pre-installed. 	Actions When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following: <ul style="list-style-type: none"> Notify the RCA and / or the engineer when the detour is to be established Drive through the detour in both directions to check that it is stable and safe Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.
	Note also the requirements for no interference at an accident scene: In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to: <ul style="list-style-type: none"> save a life of, prevent harm to or relieve the suffering of any person, or to maintain the access of the general public to an essential service or utility, or to prevent serious damage to or serious loss of property. 	
Other contingencies to be identified by the applicant <i>(i.e. steel plates to quickly cover excavations)</i>		

RCA consent (eg CAR/WAP) and/or RCA contract reference		TDC/TMP/.....(83).....	
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	No	Has approval been granted? n/a
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	No	Has approval been granted? n/a
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes	Has approval been granted? Yes
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	No	Has approval been granted? n/a
Authorisation to use portable traffic signals	Make, model and description/number		
	NZTA compliant?	Yes No (delete either Yes or No)	
EED			
Is an EED applicable?	Yes— No (delete either Yes or No)	EED attached?	Yes
Delay calculations/trial plan to determine potential extent of delays			
No delays for this operation.			
Public notification plan			
<p>Road closures have been applied for and approved by Tararua District Council.</p> <p>Residents of the road have been notified of the event dates. Residents will be reminded of the upcoming event 1 month prior to the event and 1 week prior to the event. There will be a letter drop and or verbal communications at these two times. A public notice will be placed in the local newspaper as required prior to the event.</p> <p>A pre event advisory sign will be placed at the start / end of the road 1 month prior to the event.</p>			
Public notification plan attached?		Yes No (delete either Yes or No)	
On-site monitoring plan			
Attended (day and/or night)	Two hourly during the event.		
Unattended (day and/or night)	n/a		

RCA consent (eg CAR/WAP) and/or RCA contract reference	TDC/TMP/.....183.....
Method for recording daily site TTM activity (eg CoPTTM on-site record)	
Site safety measures	
The site will be operated as per this TMP.	
Other information	
Not applicable.	
Site specific layout diagrams	
Number	Title
1 of 1	Dannevirke Car Club, Blairgowrie Road 2016, TMP No 2 - Proposed Road Closure.

RCA consent (eg CAR/WAP) and/or RCA contract reference		TDC/TMP/.....183.....				
Contact details						
	Name	24/7 contact number	CoPTM ID	Qualification	Expiry date	
Principal	Peter Weir (Dannevirke Car Club.)	021 176 6306.				
TMC						
Engineers' representative	Jeff Wells	0274 405 222	4461	STMS L1	Sept 17	
Contractor	Jeff Wells	0274 405 222	4461	STMS L1	Sept 17.	
STMS	Jeff Wells	0274 405 222	4461	STMS L1	Sept 17	
TC						
Others as required						
TMP preparation						
Preparation	Jeff Wells	07 04 16				Sept 2017
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTM requirements				Number of diagrams attached		1
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date

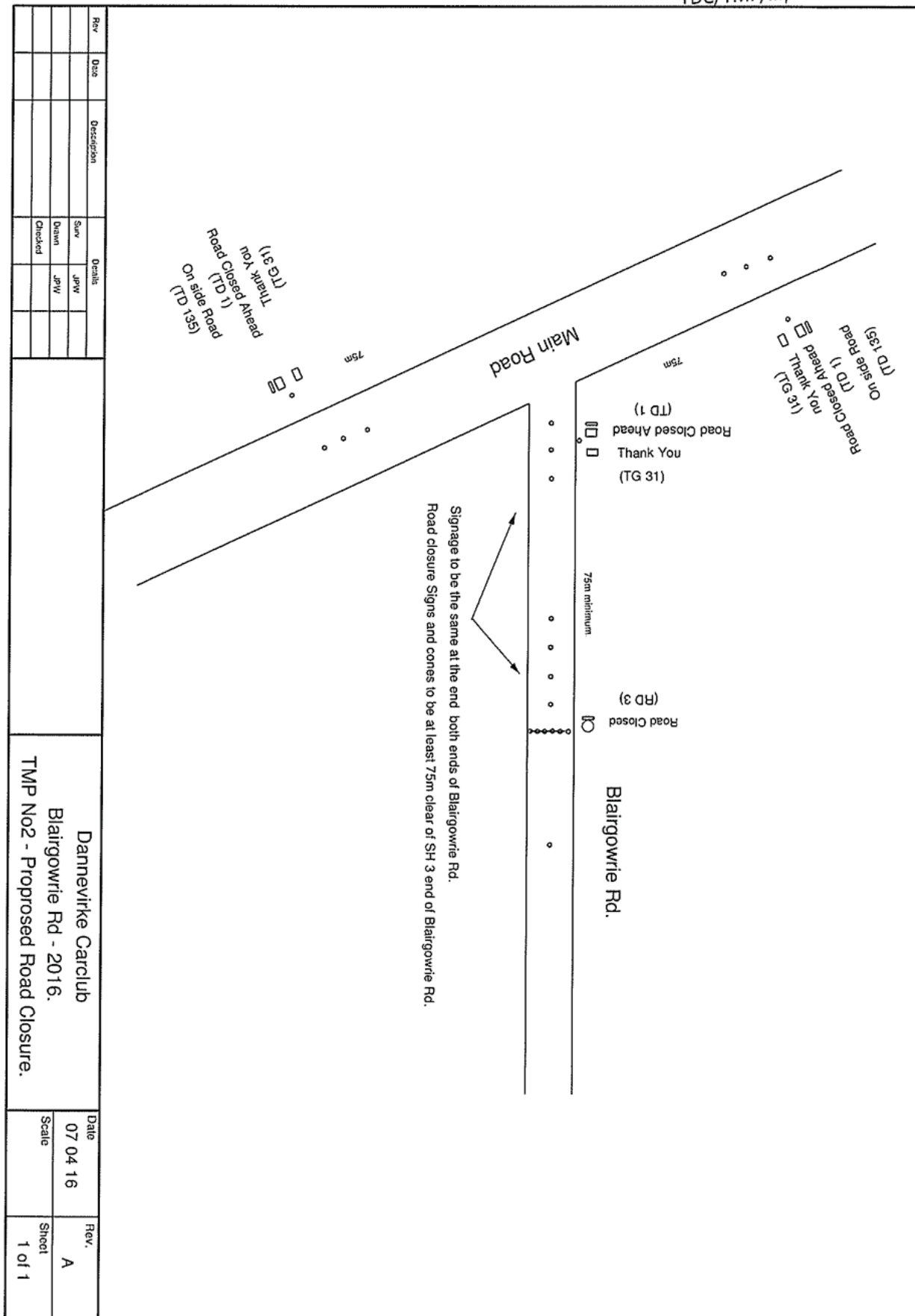
RCA consent (eg CAR/WAP) and/or RCA contract reference		TDC/TMP/...183				
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)	APPROVED					
	Jack Steed					
	Name	STMS No 28407	Date	Signature	ID no.	Qualification
	Expiry:	15/10/16				
Acceptance by TMC (if required)	Taranua Alliance					
	Name		Date	Signature	ID no.	Qualification
	Signed:	1/10/16				
Qualifier for engineer or TMC approval						
Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.						
This TMP is approved on the following basis:						
<ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/>		
			Time	<input type="text"/>		

TMP or generic plan reference		TDC/TMP/.....183.....												
On-site record must be retained with TMP for 12 months.														
ON-SITE RECORD														
<i>To be used if information below not covered in company documentation.</i>														
Location details	Road names(s): Blairgowrie Rd.		House number/RPs: Full Road Closure.		Suburb:									
STMS (in charge)	Jeff Wells		4461	Sept 17										
	Name	ID Number	Expiry date	Signature	Date and time									
TC/STMS-NP (delegation)														
	Name	ID Number	Expiry date	Signature	Date and time									
Site monitoring														
Site to be monitored 2 hourly and inspection documented below. If site control delegated to a TC/STMS-NP the STMS must inspect the site once each day.														
Monitoring	High-visibility garment worn by	Signs positioned OK?	Conflicting signs covered?	Correct delineation?	Minimum lane widths met?	Positive TTM?	Footpath standards met?	Cycle lane standards met?	Traffic flows OK?	Adequate property access?	Comment	Date	Time	Signed by
Site set up														
2 hourly														
2 hourly														
2 hourly														
2 hourly														
2 hourly														
2 hourly														
2 hourly														
Site removal														
Temporary speed limit – It is a legal requirement to record the placement and location of TSLs.														
Date installed:		TSL speed:		Placement (RPs or street numbers):				Length of TSL (m):		Date removed:				
Time:				From: To:						Time:				
Date installed:		TSL speed:		Placement (RPs or street numbers):				Length of TSL (m):		Date removed:				
Time:				From: To:						Time:				
Date installed:		TSL speed:		Placement (RPs or street numbers):				Length of TSL (m):		Date removed:				
Time:				From: To:						Time:				
Date installed:		TSL speed:		Placement (RPs or street numbers):				Length of TSL (m):		Date removed:				
Time:				From: To:						Time:				

TMP or generic plan reference

TDC/TMP/.....102

TDC/TMP/.../.../.../...



From: Nicole Herries [<mailto:ninniherries@xtra.co.nz>]

Sent: Friday, 8 April 2016 9:24 a.m.

To: Info - Tararua District Council

Subject: Blairgowrie road closure

Good Morning

As per our conversation yesterday I am emailing you the concern we have as major land owners on blairgowrie road. We are sick and tired of the dannevirke car club going through and wrecking our fences and not repairing to a quality standard. Also all our gates are locked and we have had people drive through neighbouring property to get to ours to watch. We have had nothing but problems for the last four years.

We have recieved a letter proposing the date of Saturday the 12th of November 2016 be closed.

From a Rod Bracegirdle. Ph 0272069268.

Please can you inform us on your decision. We think someone else may like the hassle this year.

Many thanks Nickie Matthews

our rates valuation numbers of this road are 1160/286.00 and 1160/285.01 Name Bentley Collett
Matthews Ph 06 3748959.. Otanga Land Company Ltd.

Report

Date : 19 May 2016
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report**
Item No : **10.4**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 20 April 2016 to 18 May 2016.

Key Points

2. 2015-16 Capital Programme and Significant Projects

The three high priority projects (Desludging and lining Dannevirke Wastewater Pond No 1, Woodville Impounded Water Supply Dam design, and Secure Storage Pahiatua Water upgrade), align with agreed milestones. However, the staff resources being used to monitor physical works on the remaining 2015-16 construction projects whilst completing design work for the multi-year projects, is creating risks in ensuring project documentation is complete. Council's project disciplines and Procurement Policy (in line with Frank Aldridge's techniques), require evidence of risk mitigation, progress against proposed timelines, procurement process, and identified report-back points.

These form part of the Internal Control system that staff are responsible for, which the recently formed Audit and Risk Committee is likely to seek assurance on. We have engaged Frank Aldridge on a set number of hours each month, to assist in this documentation for the 2016-17 key projects.

3. Woodville Impounded Water Supply

A bus trip for interested residents to the Impounded Supply in May was a success. Those present supported the option of maximising the volume when lined, rather than just lining the existing shape, even where this required total hosing bans. They also sought a floating cover, and requested more details on this to understand how stormwater run-off would not affect water quality inside the dam. Photos will be supplied to the Community Newsletter of the Dannevirke cover in operation.

4. Health and Safety Update under 4 April Legislation

Contractors we use (small and large), are being invited to attend one of two meet-and-greet sessions with staff so we can discuss and coordinate our respective Workplace safety policies. The new legislation requires “near misses” to also be reported, rather than just notifiable injuries, to help identify potential improvements. Since this requirement came in, we have noted one near miss. Staff are being encouraged to report these, on the basis that the identity of the parties involved will remain in-confidence to management and Worksafe.

Sealing of Documents

The Mayor and the Chief Executive signed the following document under the Council’s common seal:

- Memorandum of grazing permit for Kaitawa Domain - Glenbervie Farms Limited

Elected Members Expenses and Allowances from 1 July 2016

The Remuneration Authority is in the process of considering the policies of each council regarding the reimbursement of costs incurred by elected members for the forthcoming financial year commencing from 1 July 2016, and it corresponded with the Mayor and Chief Executive on this subject.

It undertakes that role in two parts, being the provisions within its determination for mileage, travel times and communications, and the approval of each council’s policy on expenses and allowances.

For the 2016/17 year, the Remuneration Authority has decided to implement the following two changes to the mileage allowance:

- In line with the Inland Revenue Department’s decision last year, the first five thousand kilometres claimed will now be reimbursed at .74 cents per kilometre, instead of .77 cents as at present. The rate for travel in excess of 5,000 kilometres remains at .37 cents.
- In response to issues raised by elected members, the 30 kilometres threshold will now only apply to visits to the council or community board office. For other travel by members, no threshold distance will apply.

The reduction to the mileage allowance acknowledge reduced costs for fuel, and takes into account independent data published by the Automobile Association concerning average annual running costs for a car.

An increase is provided to the travel time allowance (the first since 2013) that is currently set at \$35.00, and the new amount is \$37.50. The communications allowance is unchanged.

The Council’s reimbursement and expenses policy will be updated to reflect the amendments made by the Remuneration Authority, and forwarded to them for review and approval.

Activity Reports

Tararua Alliance

Executive Summary

5. The Alliance is focussing on completing the remaining programmes and budgets for the 2015/2016 financial year. The reseal and rehabilitation projects have all been completed for this season and the results have been good. The main focus for the next two months is completing the remainder of the emergency works projects and preparing the unsealed roads within the network for the winter months.

Pahiatua Track was the final rehabilitation project for the year and the team has received good feedback on this project. The rehabilitation results have been very pleasing and the team has made significant improvements on previous years in regards to planning, delivery and performance. Work is now underway on identifying the 2016/2017 rehabilitation projects and prioritising these for design.

The network driver-over is approximately 90% complete and the information collected will be overlaid with the All Faults data to develop the 2016/2017 Forward Works Programme. To date the team has identified 26km of roads requiring potential pavement rehabilitation. This far exceeds our pavement budget and work will now begin on prioritising this work and looking for alternative solutions.

The Alliance is nearing completion of the pre-reseal repairs for the 2016/2017 reseal season, and this is expected to be complete by the end of June. Work will now begin on developing the seal designs and stockpiling sealing chip for the upcoming season. The 2016/2017 reseal programme is scheduled to begin in October 2016, weather permitting.

Work is now underway on the miscellaneous work for the Assets team including the Wai Splash Car Park and the Woodville Camping Ground work. This work will be completed by the end of June.

The Saddle Road project continues to progress well and the focus is on preparing the site for the winter months. The team has had several setbacks due to the recent heavy rain in April. Work continues on site 2 and 5 and the focus is on completing the pavement on site 5 prior to the end of June.

The Eketahuna upgrade is also well underway and the team are progressing as planned. Work is nearing completion on the Chorus building site retaining wall and the relocation of the Kiwi is programmed for the end of May. Work will then commence on the toilet and war memorial sites. Providing the Annual Plan is adopted the Bridge Street Intersection may also begin this financial year.

A specialist programme known as FUSE is now operational for data collection and development of Forward Works Programmes for the roading discipline. The Alliance has switched the service request system (CRM) management into FUSE and this is working well. The team now have excellent visual management of the CRMs throughout the network. The team is currently planning for the development of the 3 waters module for FUSE. This is expected to be operational in the 4th quarter of 2016.

Planning

6. The network drive-over is still in progress, to determine the Forward Works Programme for 2016-17. Initial investigations show a possible 26km of potential Pavement Rehabilitation work. 12km of this is on Route 52. The Alliance has had initial discussions with NZTA regarding funding levels and a business case will be developed for presentation. The Alliance will undertake a project review study to determine the scope, timing and funding options for the NZTA review.

The current state of the Route 52 section from Weber to Wimbledon will be prioritised for pavement repairs and rehabilitation work for next season. As an immediate road safety work practice, crews will undertake remedial road repairs, along with signage, to ensure the safety of the travelling public. Several sections on this road will be placed under temporary speed restrictions (50 km/h) until more permanent repairs can be undertaken.

Work is continuing on the Eketahuna CBD upgrade design work for the area outside the toilets and the War Memorial site. Once designs are finalised and confirmed, the Bridge Street intersection will also have a detailed design developed.

Design work has been finalised for Route 52 near Hasler's Bridge and physical work has commenced. The River Road section has had design work undertaken and is currently under review. There are delays with supplying material for construction and this project is likely to be constructed in the new financial year.

Design and pre-construction work has been completed for the Wai Splash car park. Work is now underway on this project and includes pre-reseal stabilising work, utilities relocations and new fibre ducting trenches.

Design work has also been completed for the Woodville Campground hardstand area, including drainage. Physical work will commence work on Monday 9 May 2016.

7. Asset Management

Work is continuing on the culvert inventory update, with inspectors validating the quality of the data. Work is also continuing on regular road inspections and traffic count data collection. The Alliance is continuing to focus on capturing all physical maintenance work completed on the network to enable accurate reporting of achievement.

A large amount of preparation work has been undertaken for the upcoming FUSE rollout in September for the water and waste water platform. Tararua will be the first network to receive FUSE for this asset type and as such will become the example across the country for this type of implementation. The ONRC continues to be an on-going project with work beginning to focus on how our current Asset Management Plan fits into the requirements of the new Business Case approach.

8. Pavement Rehabilitation

The Pavement Rehabilitation projects have been completed for the 2015/16 financial year. Work is now underway on prioritising the programme for 2016/2017 season and design work will commence in June.

Resealing

The resealing programme has been completed for the 2015/16 financial year. Work is now underway on prioritising the programme for 2016/2017 season. Seal designs will be completed in June and work will begin on stockpiling the sealing chip for next season. The Alliance is currently investigating the possibility of crushing sealing chip within the district. This is a result of issues with existing suppliers.

Delivery

9. General Maintenance

Work is programmed throughout the district to complete sign maintenance, installation and general maintenance activities. The Alliance has employed a new Area Duties staff member to concentrate on general maintenance within the urban area. Their time will be split between Dannevirke, Pahiatua, Woodville and Eketahuna on a weekly basis.

High vegetation mowing work is also programmed for May and June on the arterial routes within the district.

With the change in season the teams are well aware of the potential for increase in potholes around the district. Our patrolmen are responding to CRMs and a focus will be placed on keeping the network safe.

An approved culvert jetting programme has been developed and the Alliance will be using the jetting unit from Whanganui to undertake this programme over the winter months.

10. Sealed Pavement Maintenance

2016/17 pavement pre-reseal repairs are underway and these are programmed to be completed over the next 3 weeks. These roads include Weber Road and Route 52 section 44. The team will have 100% of the pre-reseal repairs completed by the end of June, which will allow early season resealing for 2016/2017.

11. Unsealed Pavement Maintenance

The Alliance is focussing on the unsealed road network in preparation for the winter months. Maintenance metalling is underway in response to CRMs, feedback from network inspectors, patrolmen and the grader operators. Roads programmed for May include:

Coast Road	Speedy Road
Rakautatahi Road	Ngapaeruru Road
Tautane Road	Range Road (A)

Maintenance grading programmed for May include:

Range Road	Manuhara Road
Tawera Road	Waitahora Road
Swinburn St	Tamaki East Road
Surrydale Road	Towai Road

12. Emergency Works

Work is continuing on the emergency work reinstatements throughout the district. The Alliance has engaged approved sub-contractors to complete a number of flood damage sites across the district.

Work on R52-0093 (Hasler's Dropout) is in progress. Test anchor holes were drilled adjacent to the proposed retaining wall. The material encountered was harder than originally planned, and there have been issues with getting the Manta Ray earth anchors to lock into position. The next stage is to bench down and remove the existing wall that has failed, prior to installing the piles for the new 4.5m retaining wall.



Several designs have been produced for the River Road site, with the emphasis on producing the most cost effective solution. This site was the location of a previous bench and fill carried out in 2004. The June 2015 flood event has led to the toe of the embankment giving way, resulting in the embankment/shoulder dropping approximately 1m. The Alliance is currently assessing the designs, however physical work is unlikely to commence until the new financial year.



Sub-contractors are due to start on the Castle Hill project in May. The plan is to lengthen the existing wall by installing another tie-back wall at the downhill end.

The majority of the flood damage reinstatement, with the exception of River Road, is on schedule to be completed before the end of the financial year.

13. Pavement Rehabilitations

The final rehabilitation project for the 2015/16 season has been completed. We have received a lot of great feedback from members of the public for the work that has been completed on the Pahiatua Track.

We have now completed our full review for the season and work is now commencing on planning the 2016/2017 rehabilitation sites.

14. Pahiatua Track Road (2265 – 2534)



Figure 1. Pahiatua Track Rd - Complete



Figure 2. Pahiatua Track Rd - Complete



Figure 3. Pahiatua Track Rd - Complete

The Pahiatua Track Rd site was completed in late April. During the planning stage of this project, several issues were identified. They included:

- Existing horizontal curve radius was very tight, causing truck and trailer units to cross the centre line or mount the existing kerb on the inside of the corner.
- Existing chip seal surface was failing due to the horizontal stresses of turning vehicles relating to the tight bend and steep gradient.
- Existing signage was inadequate according to MOTSAM guidelines.

These issues were addressed by:

- Re-aligning and widening the existing bend to allow for large truck and trailer units.
- Overlaying corner section with asphalt to assist with the stresses due to turning and accelerating vehicles.
- Installing new chevron boards and warning signs.

15. Wai Splash Car Park



Work achieved to date includes the installation of a new stormwater overflow pipe to eliminate flooding of the car park near the building entrance and re-grading of existing storm water pipe to improve drainage capabilities. The team has also installed new ducting for future cables, water meter and pavement stabilisation repairs.

Work programmed for completion includes the installation of a new plate crossing for the main entrance, the removal of trees and stumps to increase number of available car parks and repairing the pavement around existing sumps and manholes to allow for the new AC overlay.

16. Saddle Road

Work has commenced on the earthworks fill on site 2 and completion of the pavement works on site 5. This work will continue as weather permits.

Site 2 works included:

- Hydroseeding of cut batter

Site 5 works included:

- Sealing of top section of site
- Installing remaining sumps and culverts
- Removal of remaining old pavement
- Placing of AP65
- Placing of topsoil
- Fencing
- Placing of Enkamat scour protection
- Preparing of lower section kerb and channel

17. Programmed work for May and June includes:

- Pouring of remaining kerb and channel on site 5
- Preparation of basecourse on lower portion of site 5
- Sealing of lower section on site 5
- Completing site 5 landscaping and grassing
- Completing site 5 fencing

A site inspection with Horizons was undertaken on 21 April, with no issues noted. It was agreed with Horizons that the fill on site 2 would be stabilized using a co-polymer product for the winter period.



Photo 1: Site 5 – Kerb Preparation



Photo 2: Sealed section of site 5 looking down toward B-track Entrance

18. Pavement Reseals

The 2015/16 pavement reseals are now 100% completed on-time and under budget. Planning is now underway for next year's reseals.

19. Urban Maintenance/Construction

The sweeper truck has a cyclic programme for the month of May. The focus will be on areas with increased leaf fall.

General maintenance activities are completed as and when required, and the work teams respond to any CRMs.

Our new urban maintenance general hand has started and will continue to focus on all maintenance activities in the urban environment.

20. Eketahuna Main Street Upgrade

Work is progressing well on the Chorus site and the team are preparing for the relocation of the Kiwi. This is expected to be completed towards the end of May.

All concrete footpaths and ramps have been poured, cut and sealed. Planting of all the town's new gardens will commence in May.

Work will commence outside the public toilet and the town memorial hall once the Chorus site is complete.

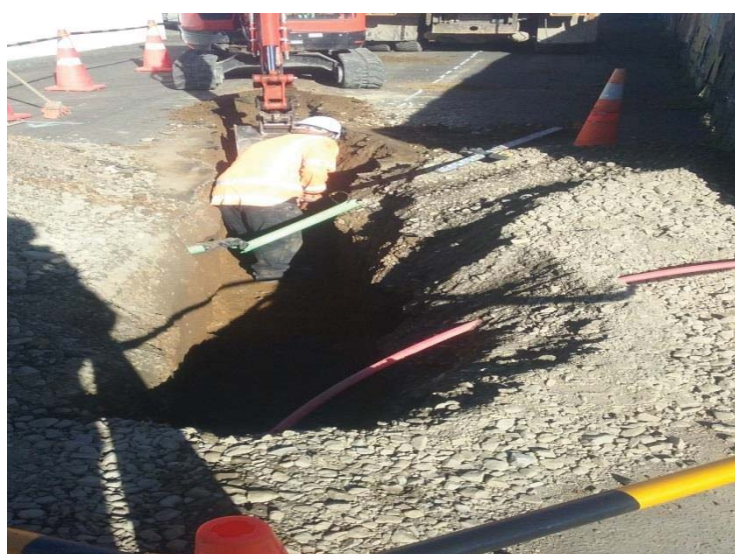
21. Water & Waste Water

New connections have been installed at 29 Herbert Street and the teams are continuing to respond to CRMs and general maintenance. During April, the teams have responded to the following:

- Water faults attended – 53
- Wastewater faults attended – 3

22. Water and Waste Water Forward Work Programme for May

- Cut in Dublin St water main.
- Cut in Tyndall St water main
- Sewer Renewal - Princess St, Dannevirke. The main has been laid and we are working on replacing the 20 laterals
- Install pre-cast chamber on main pond inlet for new screen at the Woodville wastewater treatment plant (programmed for 3 May)
- Cut out delaminating pipework at Woodville water treatment plant
- London St water main renewal
- Carlson St water main renewal
- Two lateral cut-ins, one in Woodville and one in Eketahuna, that Interflo are unable to seal
- Wai Splash: new water meter and backflow protection, plus removal of old meter and concrete chamber within carpark



Wai Splash storm-water renewal

23. CCTV Camera Work

Pipework in the following streets were CCTV surveyed during March:

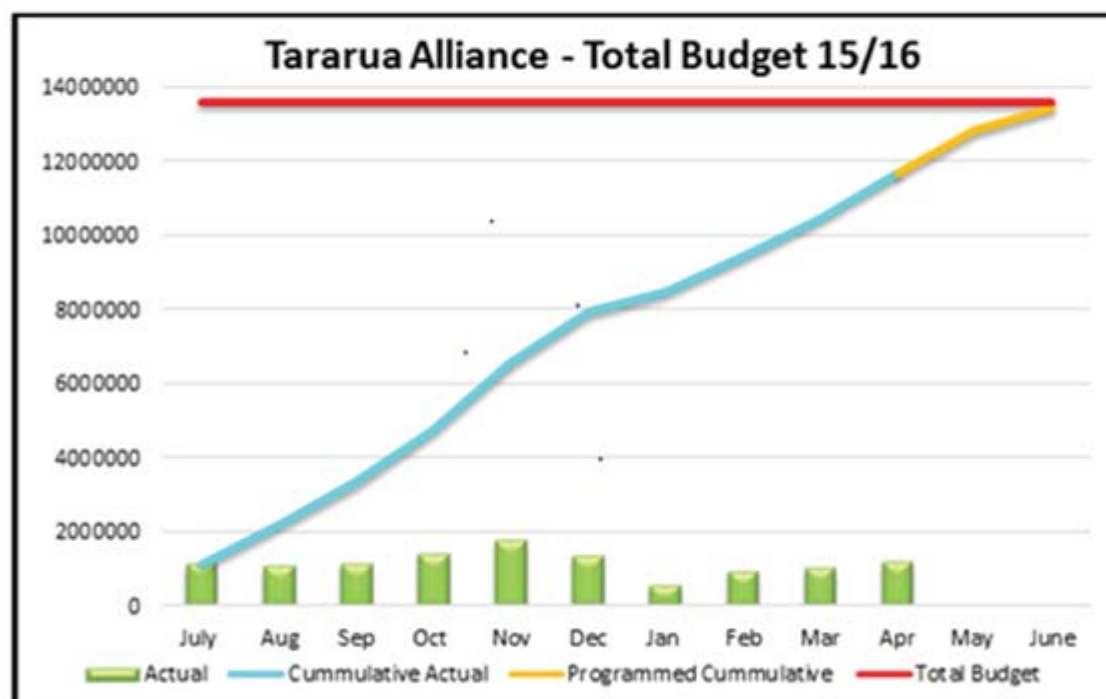
Taradale Rd	Stormwater drains
Alexander St	
Dagmar St	Only got 48mm down, needs roots removed
York St	Bolt identified in line, partial blockage – cleared
Wai Splash	Sewer infrastructure
Ransom St	Holes in line need spot repairs
Hamlet St	Root intrusion

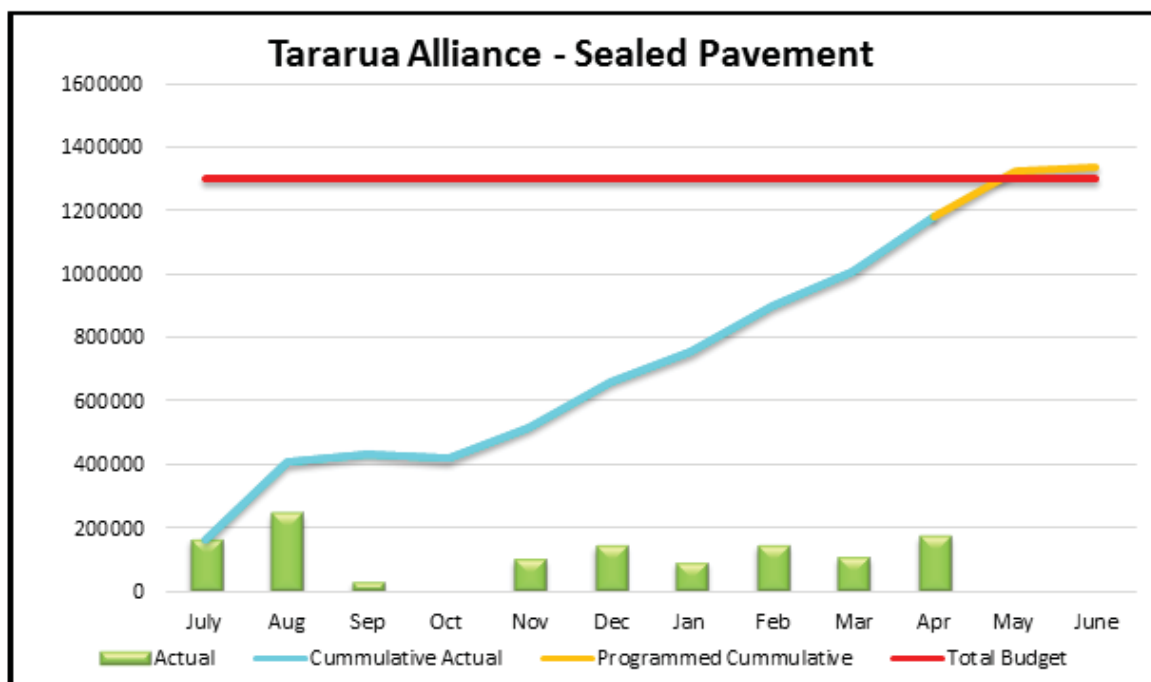
The camera has been away for repairs and maintenance and work will recommence on the forward works programme in May.

Performance

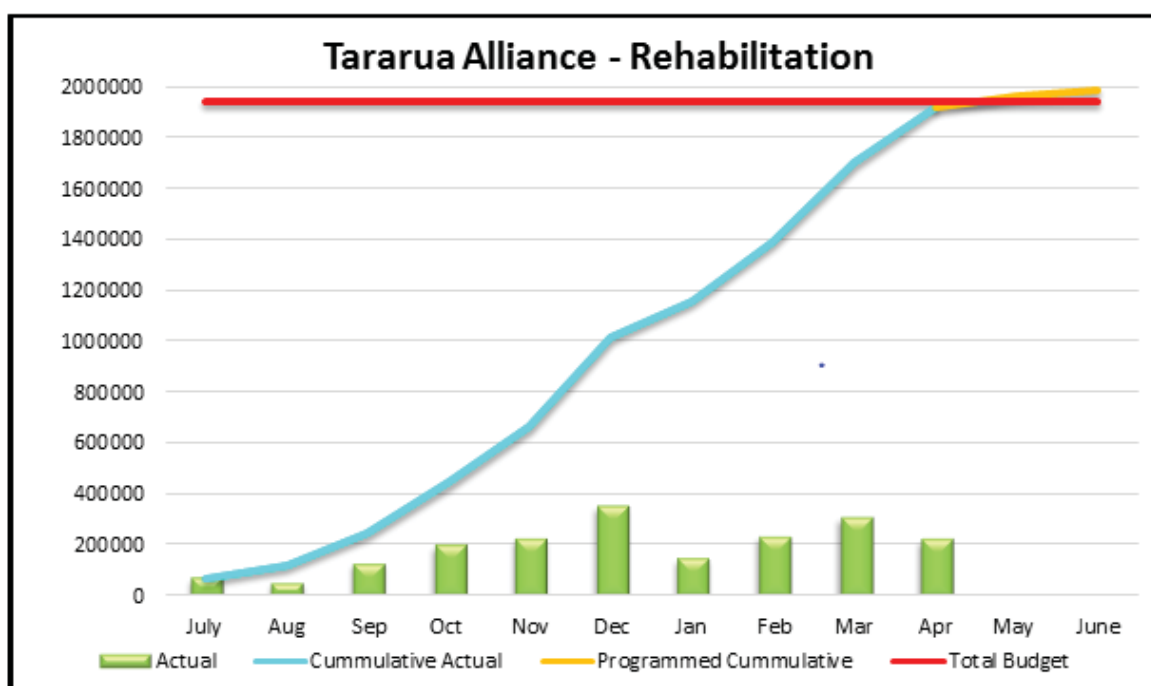
24. Financial Performance

The Alliance is currently on track to complete each activity budget for the 2015/2016 financial year.

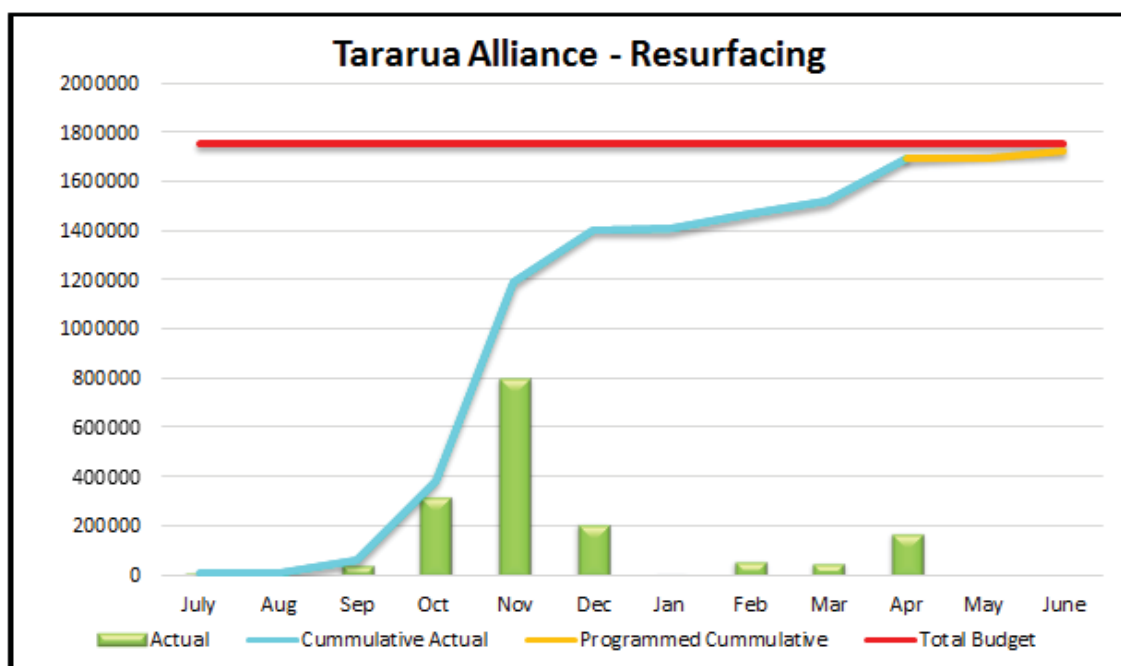




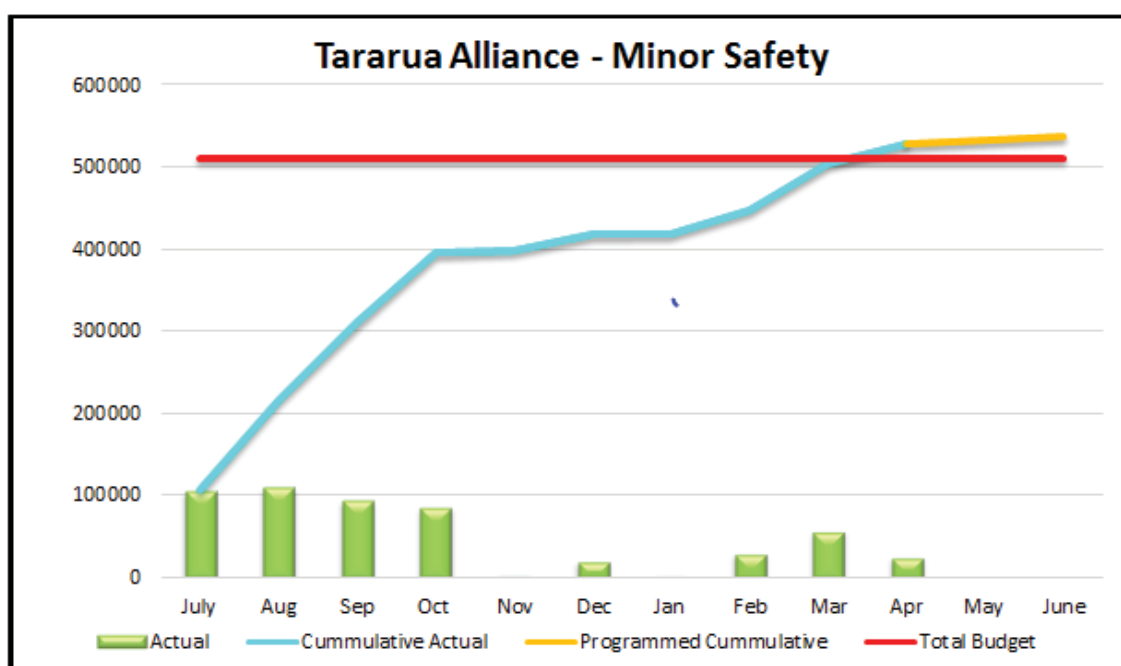
The sealed pavement budget is on track for the remaining few months of the financial year. Pavement repairs on Route 52 may result in a slight overspend, however any additional budget will be brought forward from next year's allocated budget.



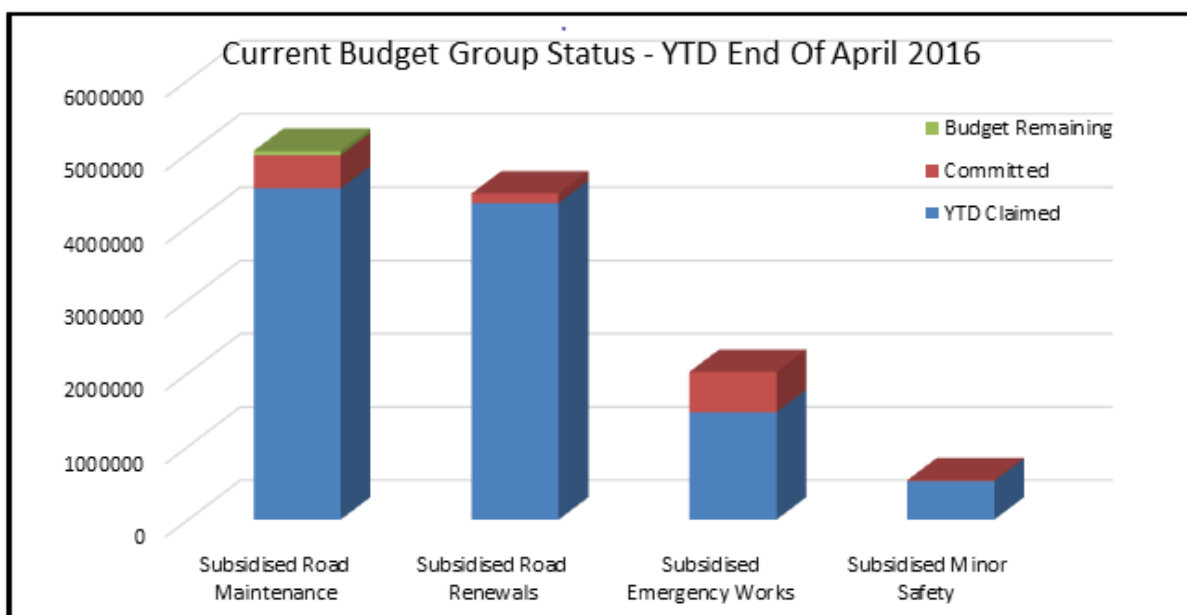
The rehabilitation projects are now complete. Slight overspend has been offset by the surplus in the reseal budget.



The resealing projects are now complete. Underspend is a result of reduced costs in bitumen for the 2015/2016 season. An additional 12km of reseals were completed as a result of these savings.



Minor safety projects are also now complete. Overspend has also been offset by reduction in resealing budget.



25. Corridor Access Request Management System

On 1 April, the new carriageway access system went live, making the processing of the Carriageway Access Requests and Traffic Management Plans much more streamlined. During April, the Alliance received 76 Before U Dig applications. Before the new system was implemented we were getting only half the applications. The Alliance now has a much better picture of who is operating within the road corridor in order to capture these excavations and monitor the reinstatements.

The new Traffic Management processing system (Submitica) is also working well, with 25 applications received. Of these twenty five applications, only one was declined.

26. CRM Customer Feedback

The CRM completion rate and feedback scores continue to trend well. Results from April are slightly down on the previous month (3.83).

27. CRM Response Times








CRM response times are trending well. Results for April are (1.59) with the target of five days.

28. Traffic Management

During the month of April five sites were audited with all being compliant. All sites had minor improvements needed, which were addressed on the day.

29. Performance Framework KRAs & KPIs

The Alliance Performance framework is now being embedded into the Alliance and the majority of the KRAs and KPIs are now being measured.

	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	27 SBO's undertaken in April. Goal = 52 per month	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0	
	2. CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were responded to on time for April.	
		Effective Communication	Monthly	Average feedback score was 8.83/5 for the month of April 2016.	
		Minimise Operational Impacts	3 Monthly	0 Complaints received YTD. 4 Compliments received during April.	
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	
		Zero Harm – Environment	Monthly	SBOs and audit results have all been to an acceptable high standard. Work to be carried out in getting more staff to undertake SBO's	

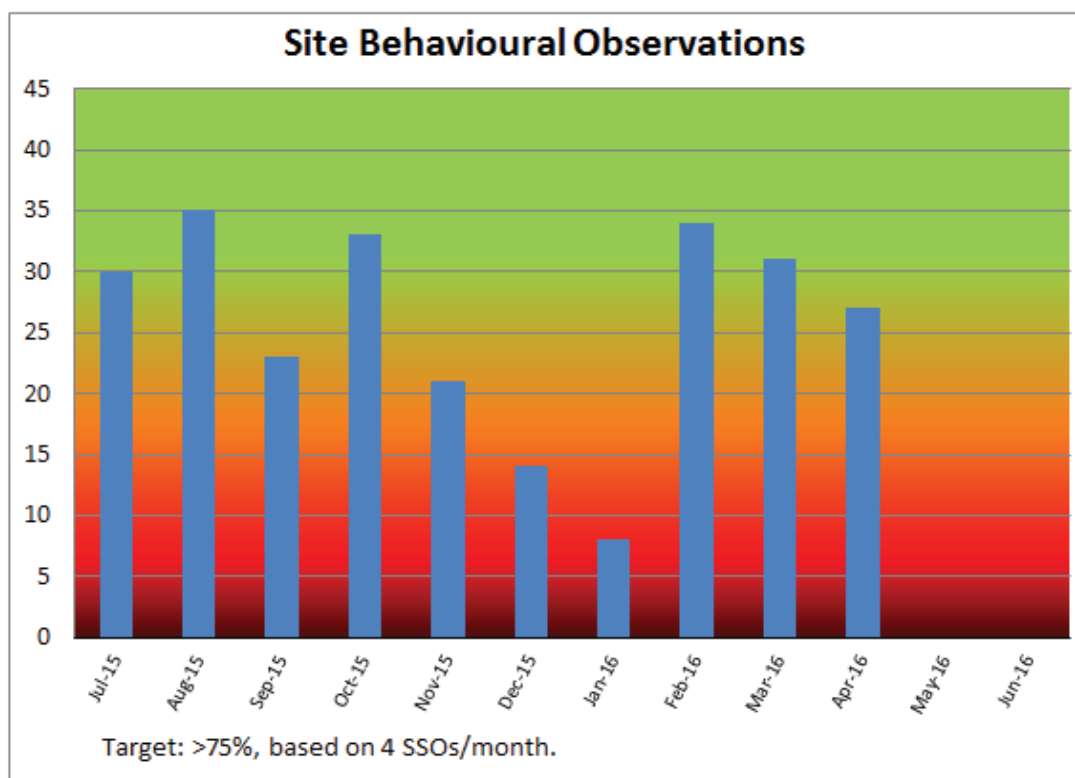
30. Key Performance Framework Results

KPI Description	Detail	Unit	Apr-16
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	
	Loss Time Injuries (LTI)	No.	
	1st Aid Treatments	No.	
	Near Miss Reports	No.	
	Site Observations	No.	27
KPI Description	Detail	Unit	Apr-16
TMP Compliance - Alliance Sites	Total Audit Score	No.	69
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	3
	Total No. Sites Audited	No.	4
KPI Description	Detail	Unit	Apr-16
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	40
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	0
	Total No. Sites Audited	No.	1
Overall Standard	Total of All Sites Audited		5
	Total Non-Compliant Sites		0
KPI Description	Detail	Unit	Apr-16
Effective Communication	Total Number of Customer Surveys	No.	14
	Overall Feedback Score	Index	3.83
	No. Scoring Below 3	No.	2

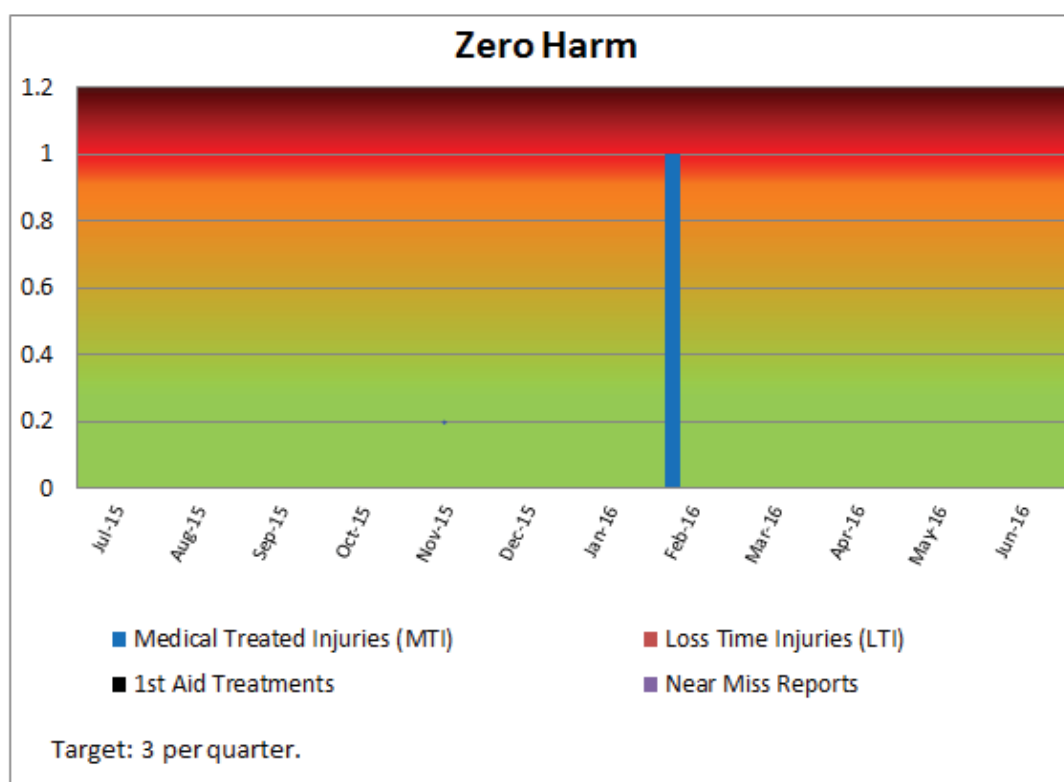
KPI Description	Detail	Unit	Apr-16
Timely Communication	Total Number of Three Waters CRM Received	No.	52
Three Waters	Average Completion Time	Days	0.57
	Total Number of CRM open	No.	0.00
	Number completed within target	No	51
	% Target	%	98%
	%carried to following month		0%
	% Completed on Time	%	98%

PI Description	Detail	Unit	Apr-16
Timely Communication	Total Number of Roding CRM Received	No.	87
Roding	Average Completion Time	Days	1.59
	Total Number of CRM open	No.	0.00
	Number completed within target	No	81
	% Target	%	93%
	%carried to following month		0%
	% Completed on Time	%	93%

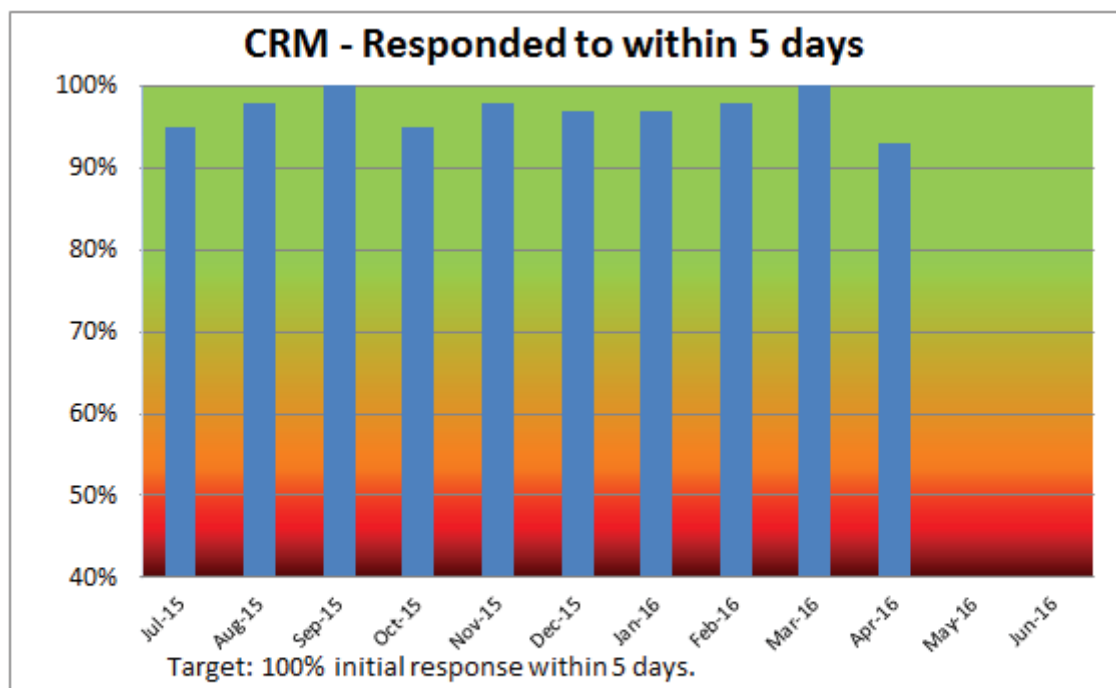
KPI Description	Detail	Unit	Apr-16
True Cost of Service Delivery - TCE vs Actual	Monthly Measured Items TCE	\$	\$ 356,730.58
	Monthly Measured Items Actual	\$	\$ 417,943.18
	Monthly Measured Items TCE vs Actual	%	17%
	Monthly Total TCE	\$	\$ 777,590.98
	Monthly Total Actual	\$	\$ 1,004,675.68
	Monthly TCE vs Actual	%	29%
	Cumulative YTD Measured Items TCE	\$	\$4,036,665.04
	Cumulative YTD Measured Items Actual	\$	\$3,664,263.74
	Cumulative YTD Measured Items TCE vs Actual	%	-9%
	Cumulative YTD TCE	\$	\$11,017,371.49
	Cumulative YTD Actual	\$	\$11,265,105.06
	Cumulative YTD vs Actual	%	2%
	Cumulative CTD Measured Items TCE	\$	\$4,036,665.04
	Cumulative CTD Measured Items Actual	\$	\$3,664,263.74
	Cumulative CTD Measured Items Difference	\$	-\$ 372,401.30
	Cumulative CTD Measured Items TCE vs Actual	%	-9%
	Cumulative CTD TCE	\$	\$11,017,371.49
	Cumulative CTD Actual	\$	\$11,265,105.06
	Cumulative CTD Difference	\$	\$ 247,733.57
	Cumulative CTD vs Actual	%	2%



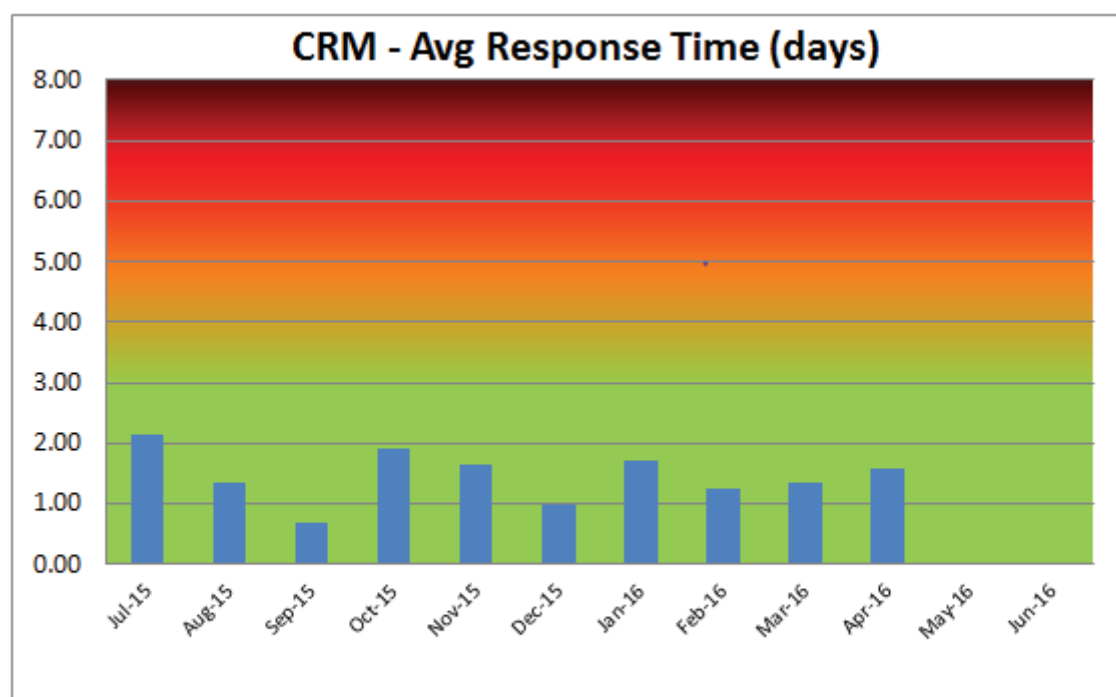
SBOs were down slightly for the month of April.



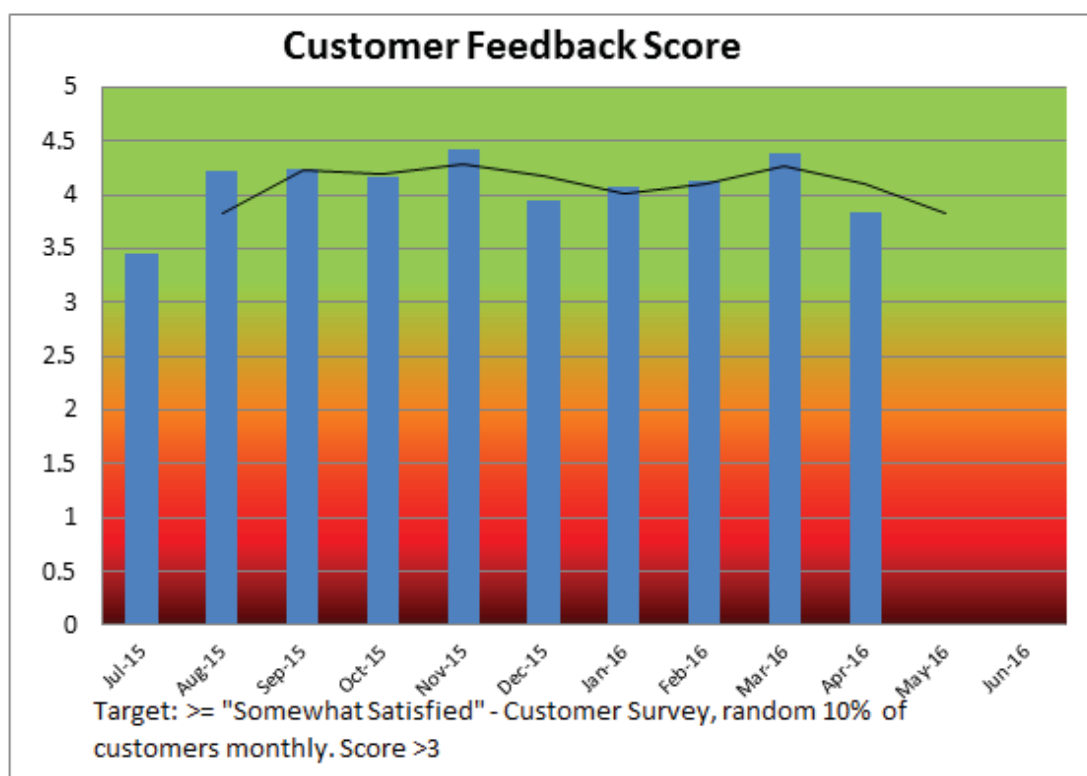
The Alliance had no Lost Time Injuries or Medically Treated Injuries for April.



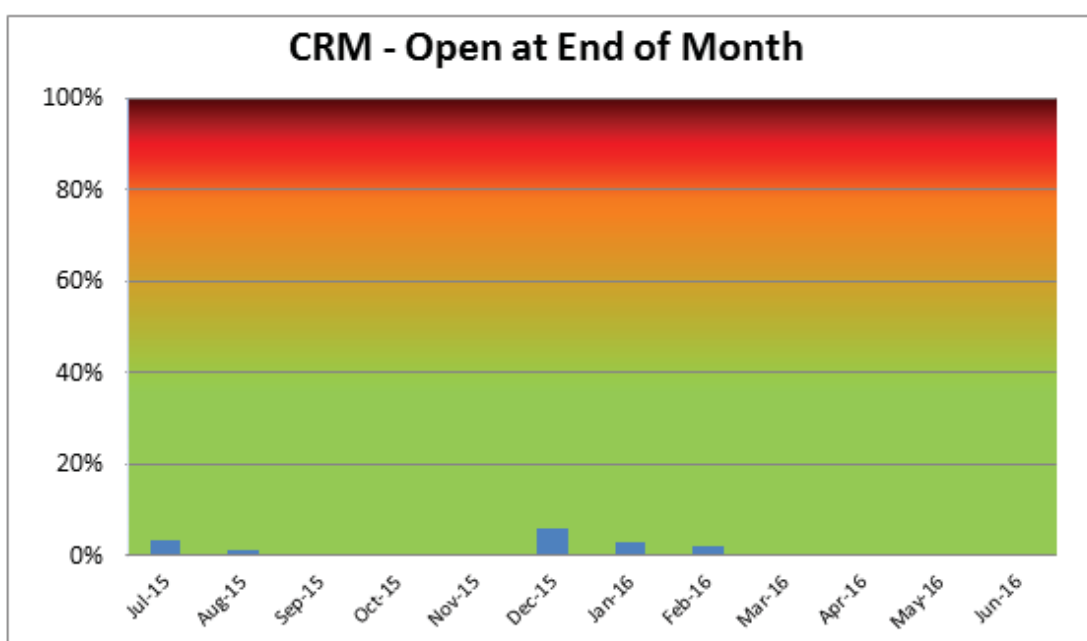
100% of CRMs were responded to in the required time frame for the month of April.



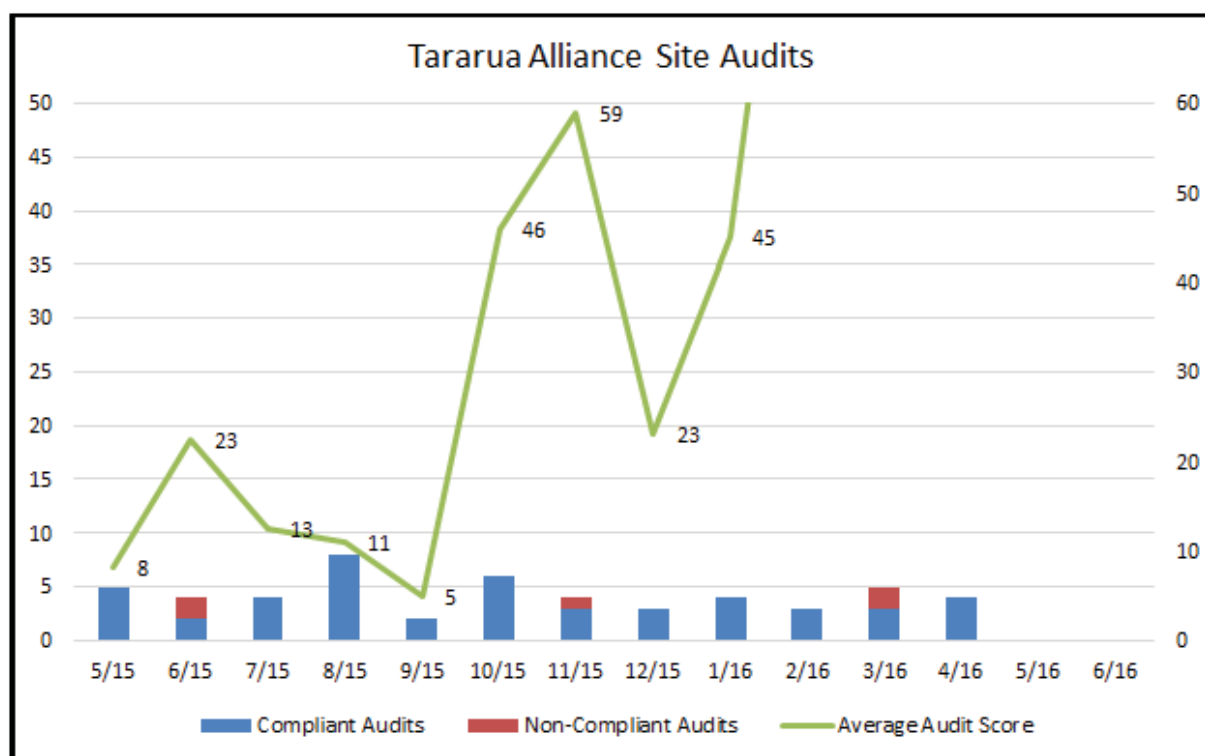
The completion time continues to trend well to stay within the five-day time frame.



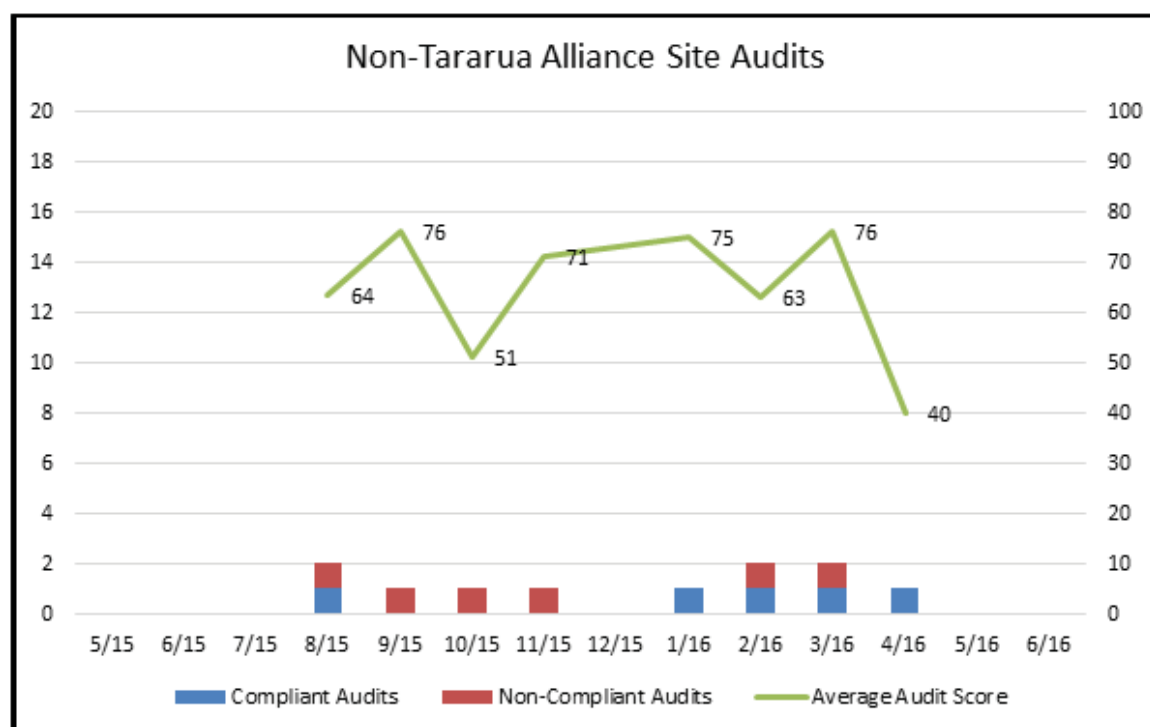
During April, a 10% CRM survey was undertaken. From the results there still needs to be a focus on communication back to the informant in a timely manner.



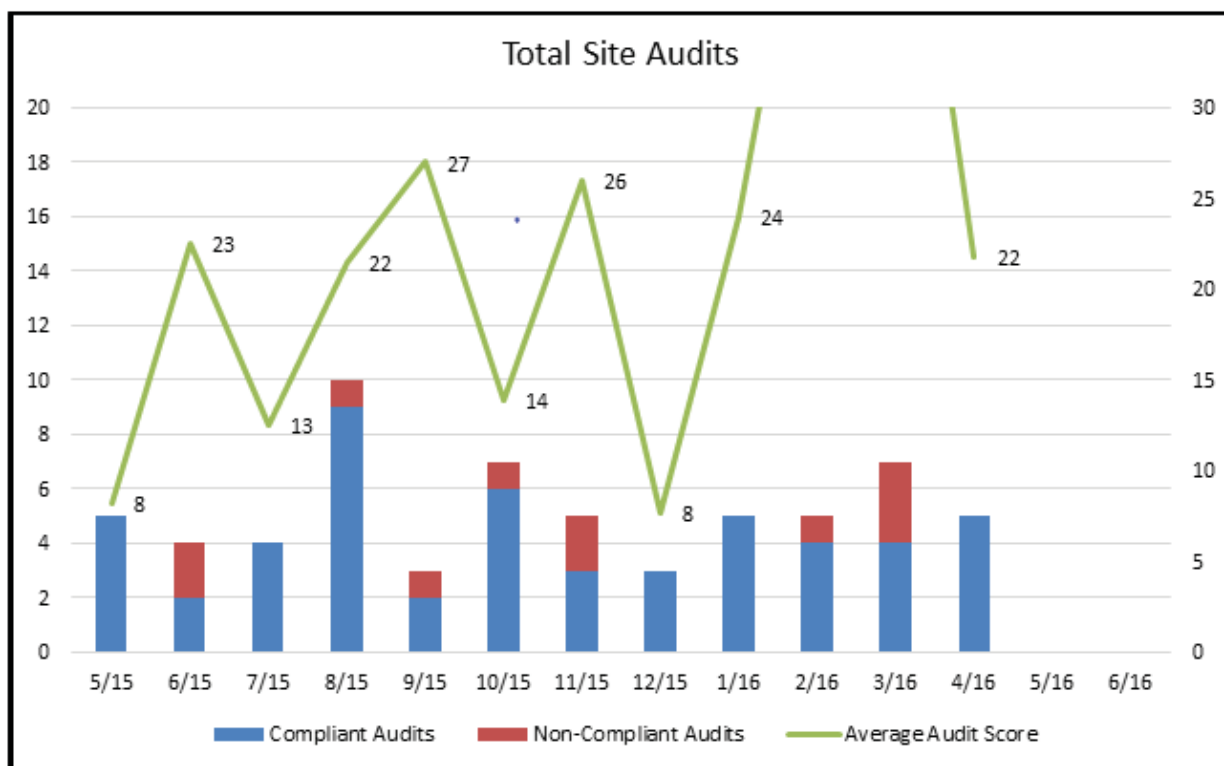
At the end of April, all CRMs were closed and completed.



Four Alliance sites were audited over the month of April, with all sites being compliant, and only minor adjustments were needed on the day.



One non-Alliance site was audited during April, this site needed minor sign adjustments to meet a high standard.



Assets Group

Executive Summary

- 31.** Of the yet-to-be complete projects in Councils Project Control Sheet, progress with the three most significant remains on target within June.

The reservoir for Pahiatua has been ordered and the ground work for the foundation is due to commence this week. Larger Ministry for Environment (MfE) subsidised upgrade projects are in their final stages, with only a few small aspects left to complete in Woodville and Pahiatua, and the Dannevirke number 1 pond formation is well underway. The Dannevirke water treatment plant upgrade is about to commence with construction of the building.

A number of community assets projects are nearing completion, including the renovation of the sportsground toilets, the furniture at Fountaine Square, and the second stage of planting at Woodville cemetery. Work has also begun on site at the Woodville camping ground with the drainage well underway.

Submissions have now closed with Horizons for the Council's applications for consent to discharge treated wastewater in Pahiatua and Eketahuna. There were 10 submissions received for Pahiatua and 11 for Eketahuna, most in opposition to the applications, particularly the duration of the consent being applied. Staff are working through the submissions with our external planners prior to the hearing dates being set. These are the first of a series of applications as Council renews its consents. The Woodville application has been lodged, but is on hold until the lining "whales have been fixed and the wastewater plant is fully operational again.

With poor quality water in the Woodville reservoir, a decision was taken at the last Councillor workshop to place a tanker in Woodville as an alternate drinking water supply for residents. With cooler weather and the Mangapapa stream rising, the reservoir supply is no longer needed, and the quality of the town water has improved. The water mains have been flushed and last week the tanker was removed from the town.

The Group has recently appointed Craig Brown as a water treatment cadet. Craig will be working towards a National Certificate in Water Treatment. As more water treatment plants come on line, there is a resultant need to increase the capacity of the team. Training our own operator, is a good way to ensure that they have the skills and resilience for the job.

Solid Waste

32. Pahiatua Transfer Station

The current Contractor has indicated that they wish to roll over their contract for another year, under the same terms and conditions as provided for in the contract. This is good news as the contractor has performed well since the site was redeveloped in 2013.

33. Kerbside Refuse and Recycling

Kerbside recycling is going well with very little complaints. A bag audit was recently conducted in Eketahuna and Woodville to assess the use of Council stickered bags and Budget Waste Bags (yellow bags). Of the addresses in Eketahuna 91% were using Budget Waste bags and in Woodville 58%.

The contractor that collects kerbside refuse in the Norsewood/Ormondville area is now selling their own bags in the Norsewood store. He is also going to approach the Dannevirke New World to sell them as well. These bags will only be valid in the Norsewood/Ormondville collection areas.

Utilities

Water Supplies

34. Woodville

The water tanker has been removed from the Woodville township as the water quality is back to normal. Water is being accessed directly from the Mangapapa Stream.

The public were invited to visit the impounded water supply on Wednesday 11 May. Approximately 20 members of the public, several Councillors and TDC staff were present. The public meeting was very positive and the proposed upgrade was discussed. Lining and covering the dam, rather than just lining was supported, along with acceptance of the need to increase the capacity, even if this meant total water restrictions for three months.

35. Pahiatua

The new reservoir has been ordered. Staff have had a site visit with the Tasman Tanks general manager (Aust.) and NZ based staff to discuss the layout and position the tank will occupy. The groundworks will start the week beginning 16 May 2016. WaiWaste Consultants will manage the ground clearing, geo-technical reporting and construction of the concrete foundations.

36. Norsewood

The zone meters have been fitted on the outlets to lower and upper Norsewood. This will enable an assessment of water loss from the scheme.

37. Dannevirke Treatment Plant

The resource consent has been granted for the new treatment plant.

The track up to the plant has been reshaped and metalled for good access by trucks. The site is being cleared ready for the builder to start. The building will be completed mid-June and Filtec will be on site to fit the electrical, UV equipment, pipework and pumps.

Wastewater

38. Resource Consents

The submissions for the Eketahuna and Pahiatua resource consents have now closed. We received 11 submissions for Eketahuna and 10 for Pahiatua. We are working on dates for a pre-hearing, which is still to be ascertained.

39. MfE Projects – Woodville

Due to poor weather, Viking were held up in Wellington with another job and work will start on Monday 16 May.

40. MfE - Dannevirke

The sludge removal has been completed and removal of the contaminated metal is continuing. In November 2013, a change in the definition of a Large Dam through the Building Act 2004 occurred. There is no transitional provisions, between the old definition of an artificial barrier holding 3m or more of water, to the new one of 4m from the crest to the lowest point of the sloped dam wall. As the pond was intended to buffer the inflows of wastewater and avoid discharge during low stream flows, it had been built to meet the 3m depth requirement. This pond is now being separated into three distinct ponds that comply with this new requirement.



Tephra Filter

The drain flow and drainage stone has been installed and the tephra has now been spread on top.

41. MfE – Pahiatua

The safety walkway and kick plates around the clarifier have now been installed.

42. BioSolids

TDC has committed as a partner to the proposed Collective Biosolids Strategy Project in the rural lower North Island. The discussions have been around the potential to provide a coordinated approach to the management of solids that will overcome some of the challenges we face due to lesser economies of scale, which ultimately lead to the landfilling of sludge. This group has submitted a proposal to MfE on the Collective BioSolids Strategy for the lower North Island. Dave Watson is TDC's representative on this committee.

Property

Housing for the Elderly

43. Occupancy

78 flats are presently occupied, there are currently 4 vacant flats, which are:

Aften Court, Dannevirke	2 flats vacant	3, 121 days
Ballarat Court, Dannevirke	2 flats vacant	173, 232 days

Camping Grounds

44. Bookings

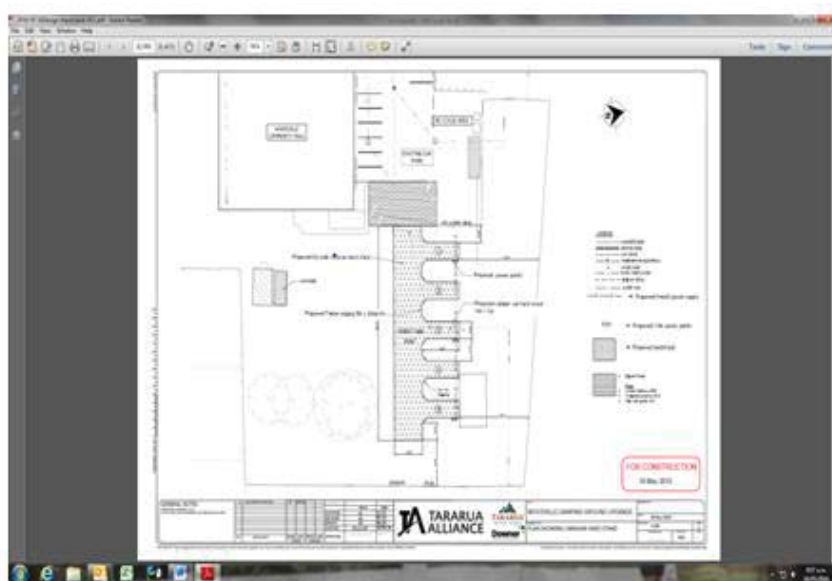
Bookings for the district camping grounds in April 2016 were:

	April 2016	April 2015	% Change
Dannevirke	342	235	45% increase
Pahiatua	279	510	55% drop *
Woodville	96	72	25% increase
Eketahuna	536	444	20% increase

* Result due to the unusually high bookings last year by contractors working at the Fonterra site

45. Woodville

The upgrade to the Woodville camping ground started on 9 May. This upgrade includes site drainage, metalled access road, five campervan powered hardstands, and levelling and re-grassing of the site. It is hoped this will be completed by the end of May. The facility will remain closed until the new grass has had time to establish.



Parks and Reserves

46. Pahiatua Old Sale Yard Site

Work has commenced on the installation of the new skate park.

47. Pahiatua Town Hall

The internal building work has been completed. New carpet will be laid in the near future. The bricks on the outside of the building have been sealed and painted.

48. Mangatainoka Domain

The grazing tender for the Mangatainoka Domain Board land has been advertised. The successful tenderer will be required to complete a Deed of Licence. A grazing licence, as opposed to a lease, enables the Domain Board to utilise the site for an organised recreation event, such as a pre-season Hurricanes Game, if the need arises.

Cemeteries

49. Dannevirke

Because of the run on the sale of reserved plots, new berms will need to be installed in the near future. Council may need to consider a policy on how many plots a family can reserve and purchase at one time.

50. Pahiatua

A concept plan to redevelop the stillborn area has been completed. A copy has been sent to Sands New Zealand for their consideration and a copy will also be presented to the next meeting of Pahiatua On Track.



Public Toilets

51. Dannevirke Sports Centre Toilet Upgrade

The upgrade of the Dannevirke Sports Centre toilets is progressing well. The men's is now complete as shown below. The vinyl is to be installed in the ladies' next week which will complete the project.



Strategy and District Development

52. Risk Management Agency

The Business case to establish a Risk Management Agency for Local Government will be provided to the Local Government National Council meeting on 27 May for endorsement and then to Ministers before 30 June 2016.

This work completes Peter Wimsett input as one of the members of the Local Government Risk Management Agency Group that was formed to advise and review the possible establishment of a Local Government risk agency. This group consisted of about 14 members representing large, medium and small territorial and regional council risk managers, LGNZ staff and Crown agencies.

The Crown's concern is that it does not have the information and ability to manage council owed assets and risk. Local risks are therefore a local responsibility. However presently, the Crown has an unfunded contingent liability for some council assets. At the time the 60% Crown funding was set for council asset re-instatement/recovery post-civil defence emergency, there were few ways for council to mitigate their financial risks. Currently there are a number of ways to mitigate or insure for the maximum probable losses to these assets in emergency events.

The objective of the reform options is to balance the role of the Crown in supporting community welfare with the responsibility of local councils to manage local risks. The principles have been identified as:

- Local risks are a local responsibility
- Financial assistance policies should incentivise effective council risk management
- Risk management costs should be borne by those who benefit
- Risk should be mitigated and managed where possible
- The Crown has a role in supporting welfare of communities post disaster

These matters are complex and many issues have been identified as the group has met. These ideas have been captured and will now form part of a sector consultation response to a paper proposed by the Treasury/Department of Prime Minister Civil Defence and Emergency Management and Internal Affairs.

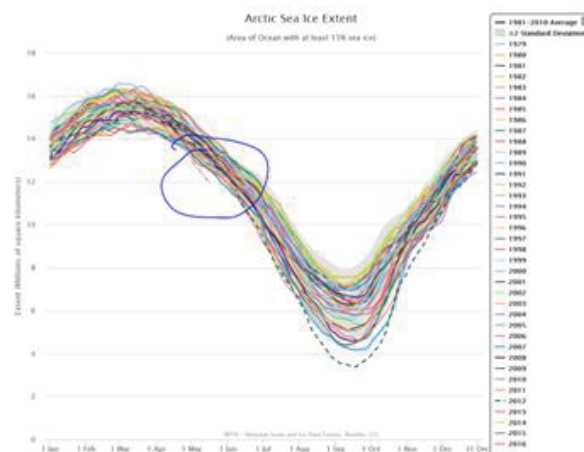
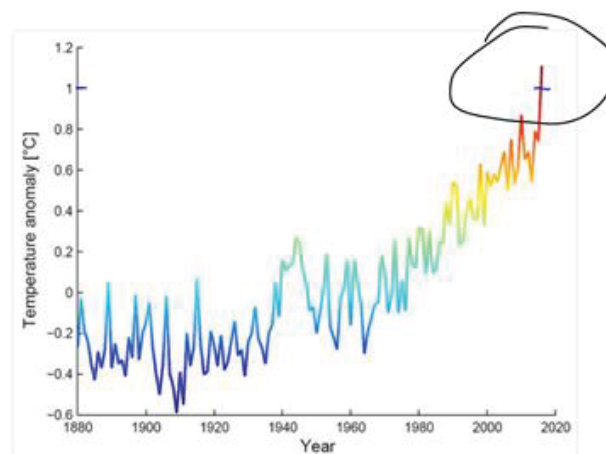
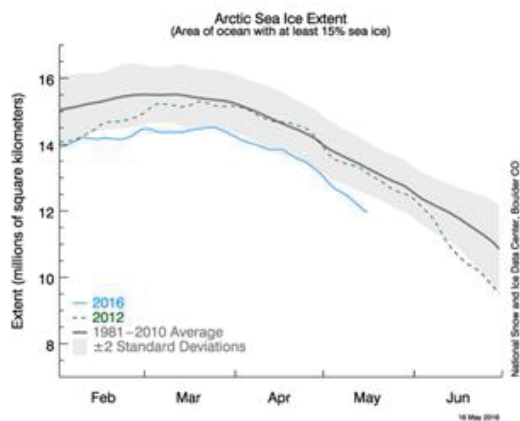
53. CCTV Systems

Council is now operating two new CCTV systems and has integrated another two into our own network. They seek to address security concerns under new Health and Safety reforms and following increased national attacks of councils and Government departments. Upgraded security CCTV systems are now operational at Eketahuna, Pahiatua recycling centre, Pahiatua Service Centre and the Dannevirke transfer station. At these sites, cameras may be performing a blend of public (NZ Police accessible) CCTV and Council staff/asset protection.

54. El Nino Weather Pattern

NIWA have noted in their 29 April Outlook that the El Niño conditions in the tropical Pacific weakened further during April 2016, with sea surface temperatures now typically only about +1°C warmer than normal. The Bureau of Meteorology in Australia notes on 10 May 2016 that a potential flip in patterns is underway and the “outlook remains at La Niña WATCH. This means the likelihood of La Niña forming later in 2016 is around 50%”.

However, World temperatures have spiked as shown below from NASA , while at the same time the Arctic ice extent is presently in collapse. Both of these events are of concern in respect of their potential impact on general world weather patterns.



55. Tararua Aquatic Community Trust

The changes being made at the Dannevirke Wai Splash facility are accelerating. Lighting installation is being planned for installation in June and pricing is being sought for changing room upgrades. Two cleaners have arrived one for each of the Pools. A full complement of staff have now been employed and operations are returning to normal, but with many improvements underway.

A chemical storage room has now been built for Hazardous Substances and New Organisms safety compliance.

The carpark and vehicle crossing work from the Tararua Alliance are well underway, with new storm water and water metering underway.

The duct and fibre connection to the facility will also shortly see York Street residential areas being able to purchase Internet Services as “fibre to the home” FTTH – with ultrafast broadband being provided from Inspire Net. This will be a test of residential fibre demand in the Tararua and is without Government RBI 1 or 2 funding. It will be the first such offering in the District outside of the CBD areas and was planned for about 8 years ago.

56. Software Upgrades

Two of three new systems have now been successfully implemented.

- Over 700,000 records have been transferred to HPE (Hewitt Packard Enterprise) Records Management (HPE RM) with completion of change management processes. This project required 45 days external support plus MBS and Council staff input of a similar level. Change Management has been well executed with very good staff engagement and few follow up issues, which is a credit to the IT staff and NZ Company, Infocentrik.
- The implementation of the new National Library system, Kotui has also gone very smoothly. Again with excellent change management procedures and staff engagement.
- The Civica Authority Update has been held up until a fix is received for bank loading software. A revised go-live date of 30 May 2016 has been tentatively set.

The next month will see all the new systems bedded down into staff processes and confidence will increase quickly as the new systems are displaying improved functionality and ease of use.

Economic Development and Communications

57. Accelerate25

GHA Maori Economic Study

We have been working with Matiu Taurau and Dr Jason Mika in helping to develop a strategy to maximize opportunities from the Regional Growth Study (RGS).

Manawatu Gorge

Work is also underway to explore recreational options for the Manawatu Gorge.

Growing Business

The programme directors of Accelerate25 (RGS), Geoff Henley and Craig Nash, have asked if Vision Manawatu could host a regional meeting to agree actions for the work stream enabler identified in the RGS 'Growing Business' section.

Under the 'Growing Business' section, the RGS identified that the small-medium enterprises (SME) sector in the region is significant and very important to enable regional growth. There are a number of recommendations in the report to consider. The Regional Business Partner Network is meeting next week to discuss further actions.

58. Pahiatua Motorhome Friendly

Motorhome tourism is one of the largest forms of alternative tourism and we are very excited to report that Pahiatua will now be included in the official listings of Motorhome Friendly Towns. This recognition reinforces the overall commitment to tourists to the region.

We are now working on the marketing data for Pahiatua, which will be loaded to the NZ Motor Caravan Association website and magazine article – to be released in July.

A ceremony will be held at the Pahiatua Chamber on Wednesday 1 June at 10:00 am.

59. Eketahuna Motorhome Friendly

We have made early enquiries regarding Eketahuna.

60. Regional Business Partner Network

Vision Manawatu has updated the information regarding funding and grants:

Tararua District Council realises the importance of the role that Council can play in supporting local businesses and initiatives. Council belongs to the Regional Business Partner Network within Horizons Regional boundaries. This allows us the opportunity to link local businesses to funding for Business Capabilities and Research & Development Grants.

Capability Development Vouchers

Businesses may qualify for New Zealand Trade & Enterprise Capability Development Vouchers to help pay for up to 50% of services such as training workshops, courses and coaching. These vouchers are available through our relationship with Vision Manawatu and the Regional Business Partner Network programme. The maximum amount a business can receive in one year is \$5,000 excluding GST.

The Regional Business Partner Network also provides a range of Callaghan Innovation services to help local businesses grow through all stages of research and development. Funding for this research and development can range anywhere from \$1,000 to \$1million plus.

Additional business link for support:

www.nzte.govt.nz/en/how-nzte-can-help/getting-help-to-grow-internationally/our-programmes-and-services/regional-business-partners

61. BCC News

Building Clever Companies (BCC) has been promoting the Tararua Business Network and the partnership with the Tararua Business Network is growing from strength to strength.

COMMUNITY NEWS

Tararua Business Hub

Designed to help start-ups as well as existing businesses, BCC's partner, the new Tararua Business hub, is all about enabling and encouraging business in the district to succeed.

[Here's the full story](#)



ABOVE: Snippet from BCC's latest email newsletter to their database.

62. Hazelnut Workshop Marketing

We are very proud to be able to realise the next stage of work for Hazelnut Commercialisation - which is the result of a study; enabled by the MPI Sustainable Farming Fund (SFF).

Contribution to sustainability:

- Hazelnuts offer significant potential for providing an alternative low leaching land use in catchments facing nitrogen leaching limits.
- Hazelnuts are not susceptible to root diseases, so are well suited to planting in a wide range of soils.
- Hazelnuts thrive in our warm dry summers.
- Prolonged dry periods at harvest (February/March) are beneficial and significant quantities of water are not required in autumn, when the trees are moving into dormancy.

We invite you to join us on 30 May 2016 for a Hazelnut Workshop with keynote speaker Murray Redpath.



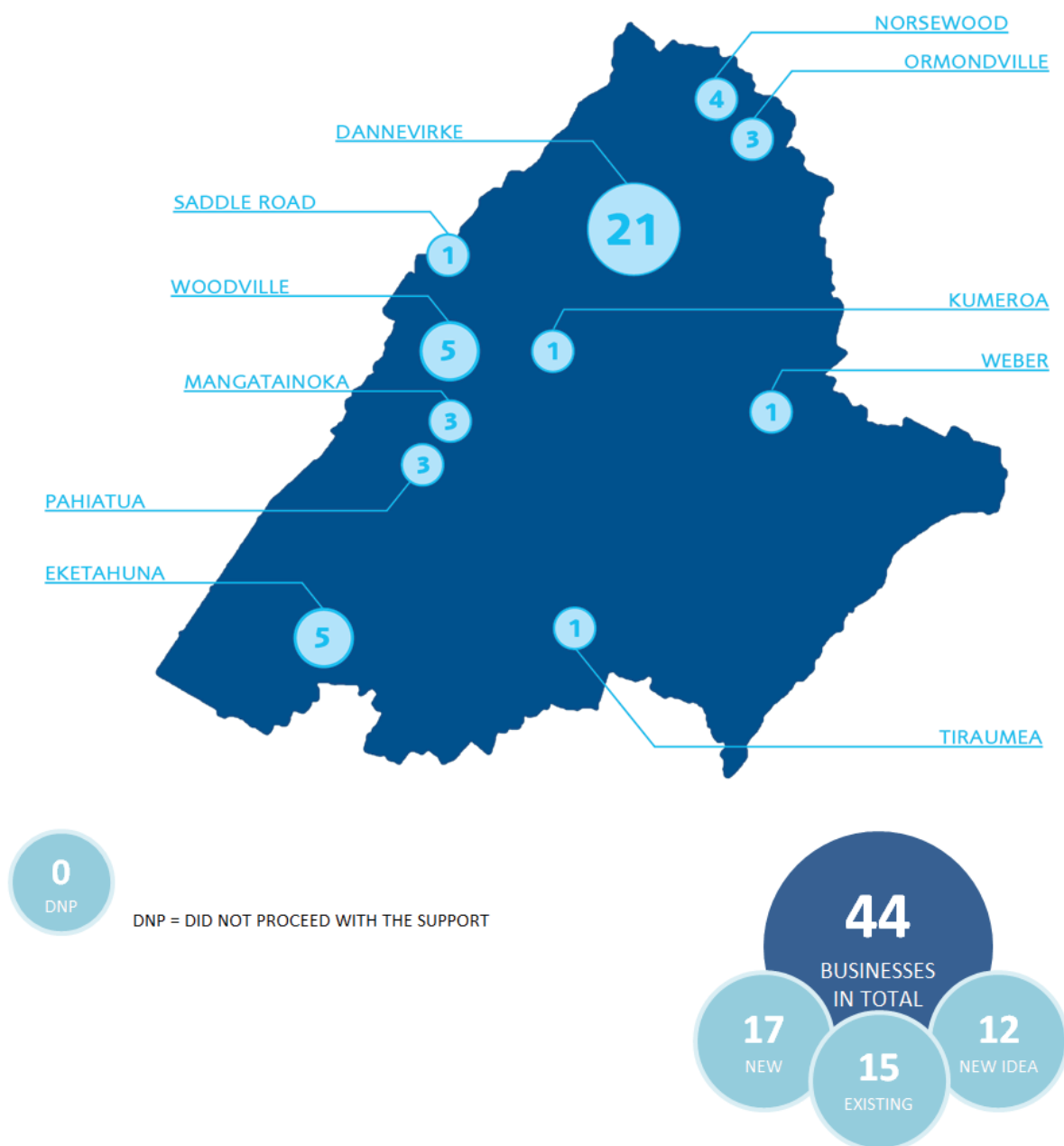
We have designed the invitation for the workshop in-house, as well listed this event on eventfinda.co.nz (which also lists the event on partner websites, such as stuff.co.nz and nzherald.co.nz).

LINK: <http://www.eventfinda.co.nz/search?q=hazelnut>

We have also secured a large article placement in the NZ Farmer magazine, which will be published just over a week before the workshop. This article will also be placed in our next issue of Talking Tararua digital newsletter.

Geographic Statistics (July 2015 - Current)

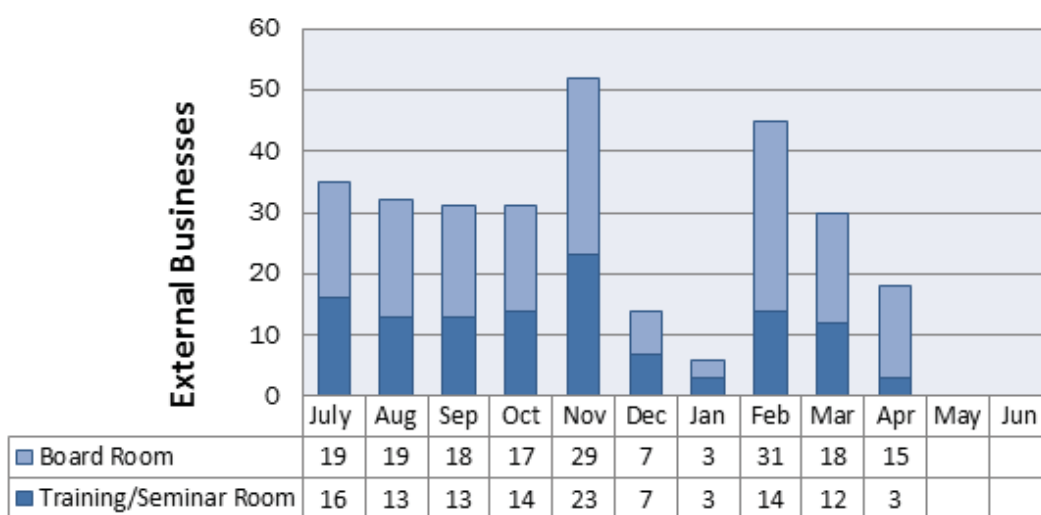
Business assistance provided by the Tararua Business Network
to date in the 2015/16 financial year



64. Facilities Usage

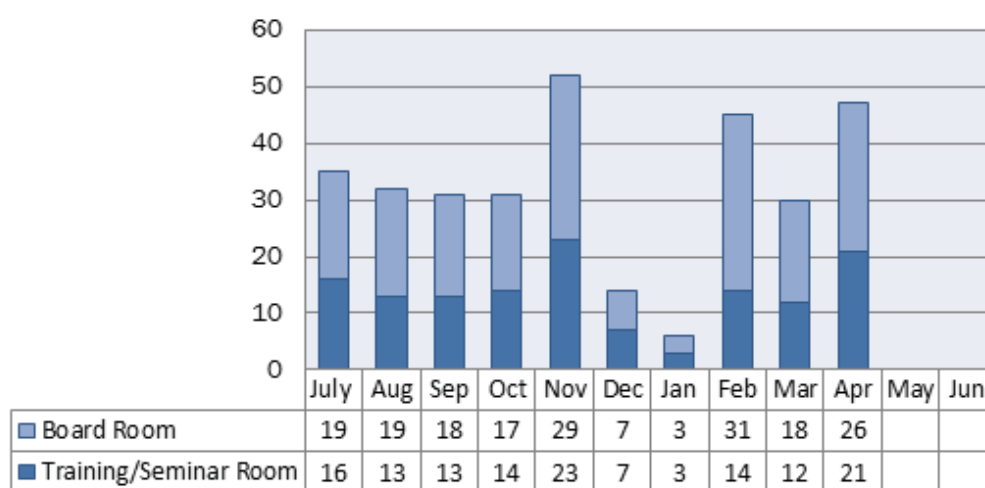
Our Board Room and Training/Seminar Room have been booked out for internal training for the majority of April – we have provided two graphs this month for this reason.

Use of Facilities (2015/16)



Graph One: The above graph shows the usage for external parties only.

Use of Facilities (2015/16)



Graph Two: The above graph shows the usage for external parties, with the exception of April, which includes the internal usage.

65. The Tararua Business Network Training/Seminar and Board Rooms continue to be utilised by the following organisations:

Dannevirke Community Board
 Community Projects x 3
 MCI & Associates
 Business Assistance
 Matiu – GHA Maori Economic Study
 Dannevirke High School
 Dannevirke Chamber of Commerce
 Lifestyle Block Magazine
 Sport Manawatu
 Tararua District Council – staff training
 DLC Workshop
 PGG Wrightson

66. New Business Support

A new business has approached us for support through the Pahiatua Service Centre. Using a SWOT analysis and our Business Profile template, we have identified promotions and marketing as key to his growth. We have researched helpful connections to business support.

We coordinated and hosted a meeting between a rural client with an eco-tourism idea, and TDC's regulatory team. After prior meetings with us, the client has decided on a focus for their short-term plan. An action plan has been created to inform the client of the ideal sequence of actions to take and we have linked this client to the appropriate organisations and contacts.

An enquiry was sent to us from our Regulatory Services Team regarding an idea for the use of a property up for tender in Woodville. Our initial discussion with this client revealed they were suitably experienced to establish and operate the business idea, which would have been a great asset to Tararua. Information was gathered in readiness to place enquiries with our regulatory services; however, the client did not win the tender on the property. Not all is lost as this professional couple, looking to relocate to Tararua, now know what support TDC can offer businesses in our district.

67. Existing Business Support

Vision Manawatu continue to work with local businesses, through Business Mentors NZ and the NZTE capability voucher scheme. Two existing businesses, in Pahiatua and Eketahuna, have been offered vouchers to assist with training and their business development goals.

68. Incubation Room

Alan Williams is now working from our Incubation Office and we have been working alongside him to develop a programme of support and development opportunities through our networks at Vision Manawatu and BCC. Alan is in the formative stages of starting his software development business.

69. Business Training

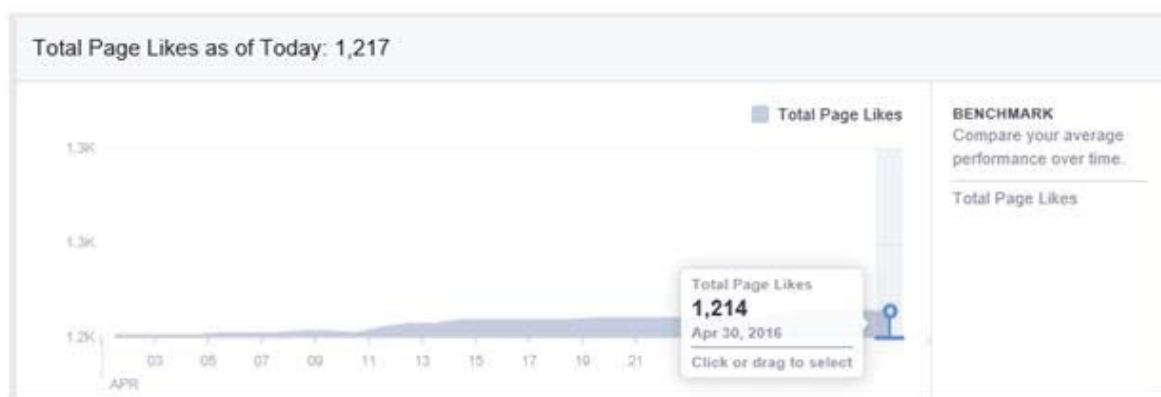
A free 'Introduction to Business Seminar' - delivered by IRD - will be held in Pahiatua on 25 May 2016, followed by their GST workshop on 22 June 2016.

70. District Family Budget Services

We have reaffirmed our working relationship with Dannevirke and Districts Family Budget Service (DDFBS). Louise and Angela attended a meeting where a representative of He Tangata Microfinance explained small, interest free debt reduction and small business start-up loans. The potential recipient needs to have had a relationship with DDFBS (or affiliate) for at least 6 months. Some of these 6 months can be made up of a relationship with one or two other social services creating a relationship history. A "record" of the potential recipient having sound financial practices needs to be established. The Business Network can refer small business clients to DDFBS to get help with personal finances as a step toward sound general financial practices in the lead up to operating a business. It may be beneficial for our client to reduce debt then seek bank finance for their business venture. Alternatively, our client may apply for the small loan to start their business under the terms of He Tangata Microfinance.

The Business Network are also thinking outside the square regarding workshops (relating to the above) that we can host.

71. Facebook Key Statistics



 **1,214**

people 'Like' our page
as at 30 April 2016

 **14**

people have 'Liked' our page
between 1 April – 30 April 2016



 **773**

Highest total organic reach in one day
(within the month of April)

 **9**

Lowest total organic reach in one day
(within the month of April)

 **126**

Average total organic reach
for the month of April 2016

 **533**

Average total organic reach
for the month of March 2016

*total means any activity on our page

*organic means we have not paid anything to 'Boost' the reach

*reach is the number of people who have/may have seen this (this does not indicate engagement levels)

Independent, Community Group or Organisation	Event	Assistance Provided
Dannevirke Community Board / WW1 Committee	ANZAC Centennial Concert	Design poster and community signboard
Mangatainoka School	Quiz Night	4 Spot Prizes

72. Palmerston North Advertising

We recently had a meeting with Alan Nixon, Director of E-ology. Alan is working on a substantial project at the Palmerston North Airport – installing digital screen advertising. Due to unforeseen circumstances, there will not be a wall available at the Palmerston North Airport to accommodate our display (Taranui Country) following the upgrade.

Alan has offered us an opportunity to accommodate our advertising in a digital format. Palmerston North Airport has agreed to financially support this transition to subsidise the move from wall banner to digital display.

We are working with the PN Airport to promote Taranui on their website ‘Fly Palmy’ and maximising opportunities working with Jetstar’s NZ Marketing Manager.

73. Talking Taranui

The next issue of Talking Taranui is due to go live on 23 May. For anyone wanting to subscribe, go to: <http://talkingtaranui.buzzit.co.nz/subscribe>

74. Crowdfunding in the Taranui District

About the Million Metres Streams Project: The Sustainable Business Network (SBN) now has more than 500 members, including major businesses like Wespac, Kiwibank, BNZ, Z Energy and NZ Post.

Last year, the SBN teamed up with Creative Collective - the aim is to collectively crowdfund the replanting of 1,000 kilometres of the nation’s streams and riverbanks.

Each project is community based, and an expert partner provides best practice stream planting advice for each site to get the best results.

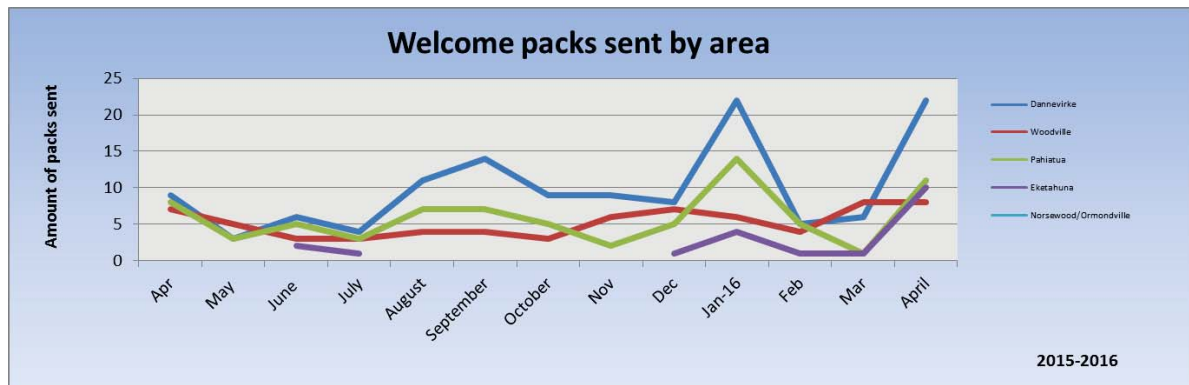
Local resident John Poulton and his family are working with the Trust and the SBN’s Million Metres project. The plan is to plant about 3,700 native trees along 1250m of stream bank this winter. The work will cost \$44,000. The family is using Million Metre’s unique crowdfunding approach to meet the cost. Supporters can go online at millionmetres.org.nz and fund their own metre of planting for \$35.

The Taranui Business Network is supporting million metres and local John Poulton by promoting their story.

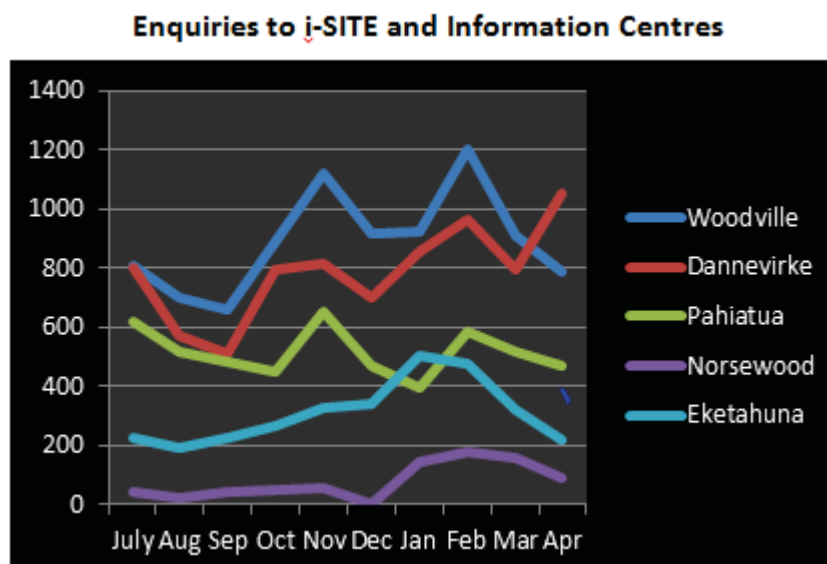
Tararua i-SITE

75. Welcome Packs

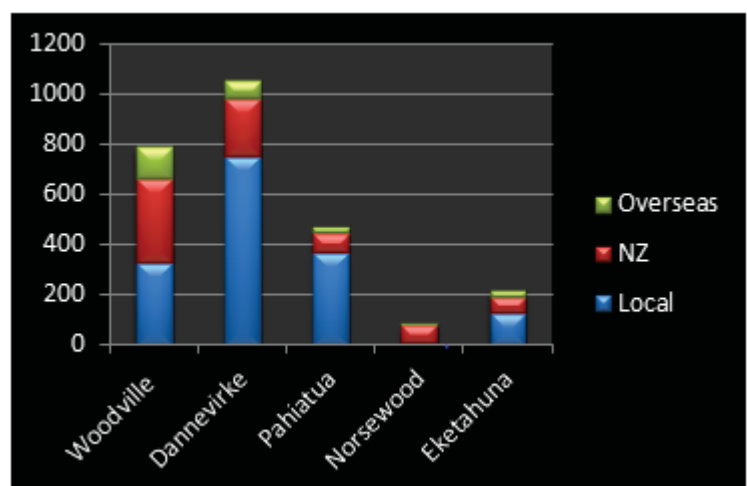
A total of 51 Welcome packs were sent in April, 11 of these were sent outside of the district.



76. Enquiries



Dannevirke Info Centre had a large increase in local visits as they were selling tickets to 'Chess – the Musical'

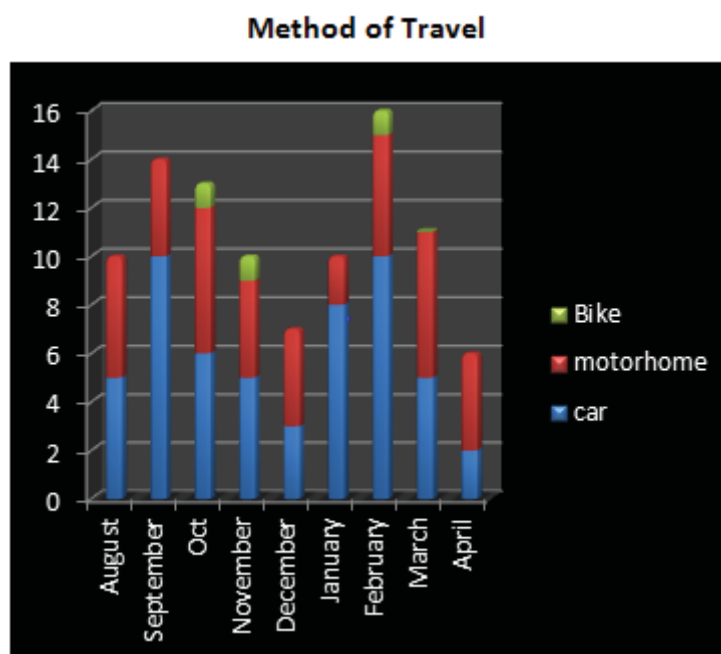


77. Creative Communities NZ

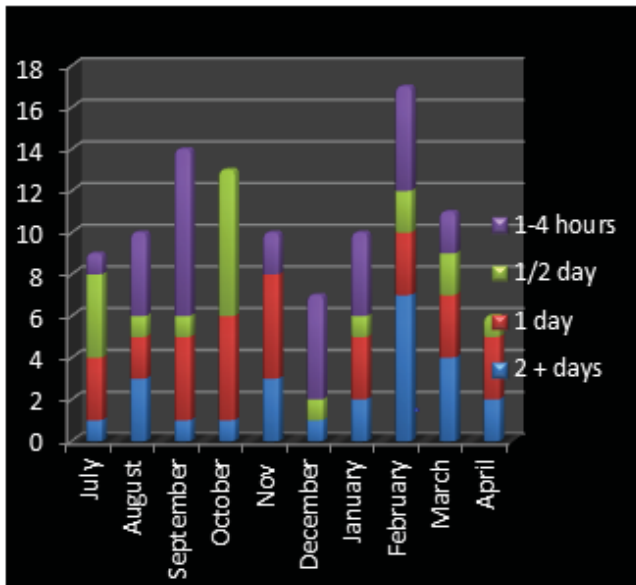
Applications to the fund have now been considered. A total of \$12,531.06 was allocated to the following applicants

Woodville Pioneer Museum	\$900.00	Textile Exhibition
Dannevirke Art Society	\$695.75	Photographic Exhibition
Dannevirke Art Society	\$500.00	Painting workshop
Tararua College	\$400.00	School Production
Dannevirke South School	\$1,072.00	School Musical production
Ruahine School	\$400.00	School production
Dannevirke Theatre Co	\$2,000.00	'Chess – the Musical'
Pahiatua Repertory Society	\$1,106.31	production of 'Funny Business'
Eketahuna Our Town	\$2000.00	Waka Park Project
Morepork Mountain Trust	\$750.00	Te Wananga writing event
Kahungunu Ki Tamaki nui a Rua	\$707.00	Matariki celebration
Te Wananga O Tamaki nui a Rua	\$1000.00	Kapa Haka Festival
Makirikiri Marae	\$1000.00	Aotea Tuatoru history research

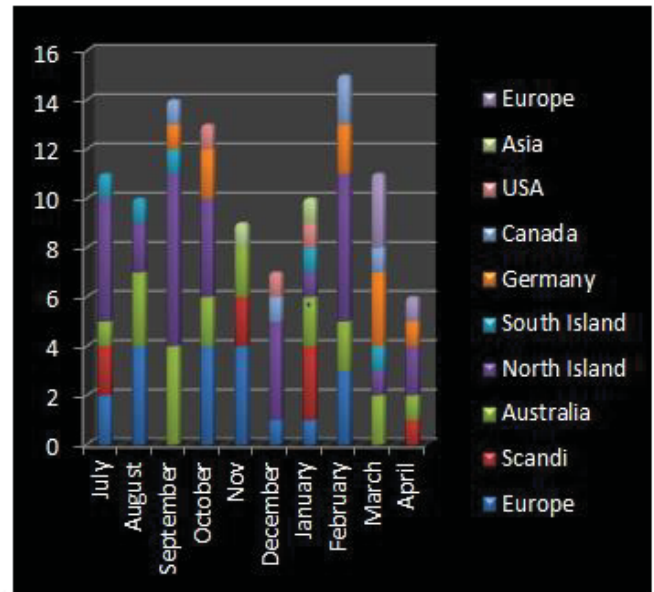
78. Customer Surveys



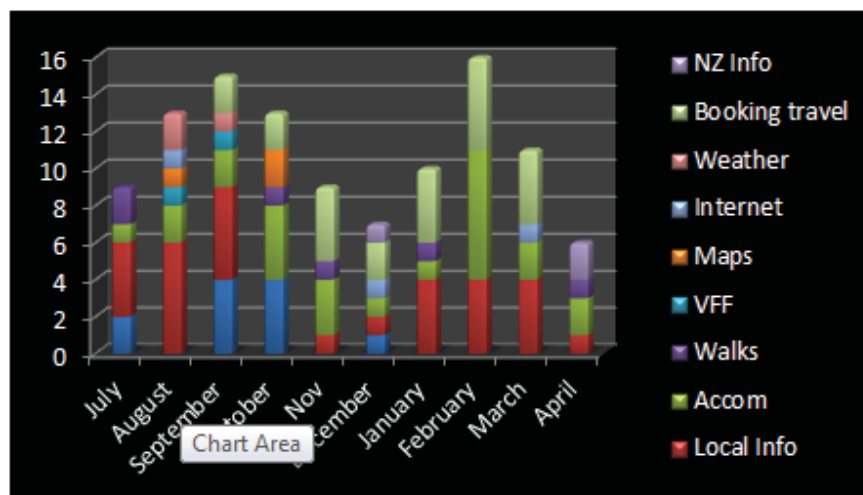
Length of stay in Taranua



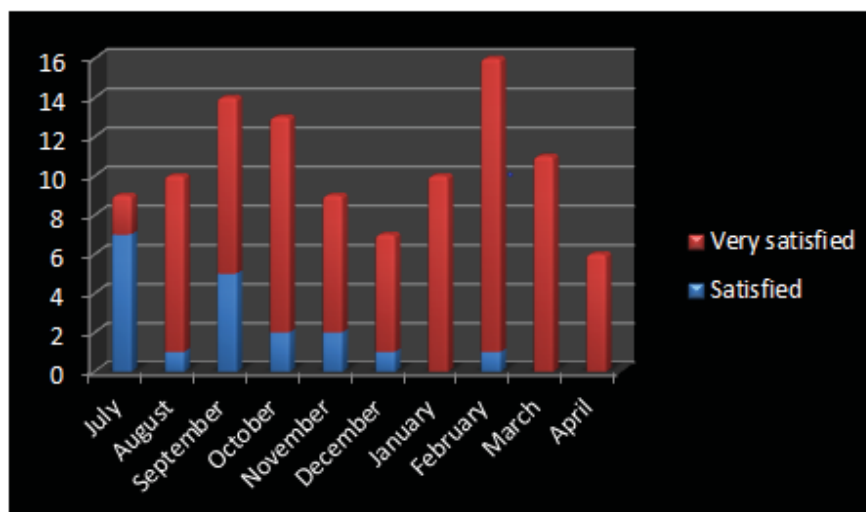
Origin



Type of Enquiry



Visitor Satisfaction



79. Accommodation & Travel Sales– Tararua i-SITE

April 2016

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	6	6	\$1635.00	\$163.50	10.0%	\$27.25	1,471.50	\$1635.00
Intercity Coachlines	19	19	\$582.00	\$58.20	10.0%	\$3.06	523.80	\$582.00
Blue Bridge	3	3	\$556.00	\$55.60	10.0%	\$18.53	500.40	\$556.00
Bookit Online Accommodat	3	3	\$303.00	\$36.36	12.0%	\$12.12	266.64	\$303.00
Naked Bus	6	6	\$134.00	\$13.40	10.0%	\$2.23	120.60	\$134.00
Tranzit Coachlines	2	2	\$24.00	\$2.40	10.0%	\$1.20	21.60	\$24.00
Subtotal	39	39	\$3234.00	\$329.46	10.2%	8.45	\$2904.54	\$3234.00
Total	39	39	\$3234.00	\$329.46	10.2%	8.45	2,904.54	\$3234.00

April 2015

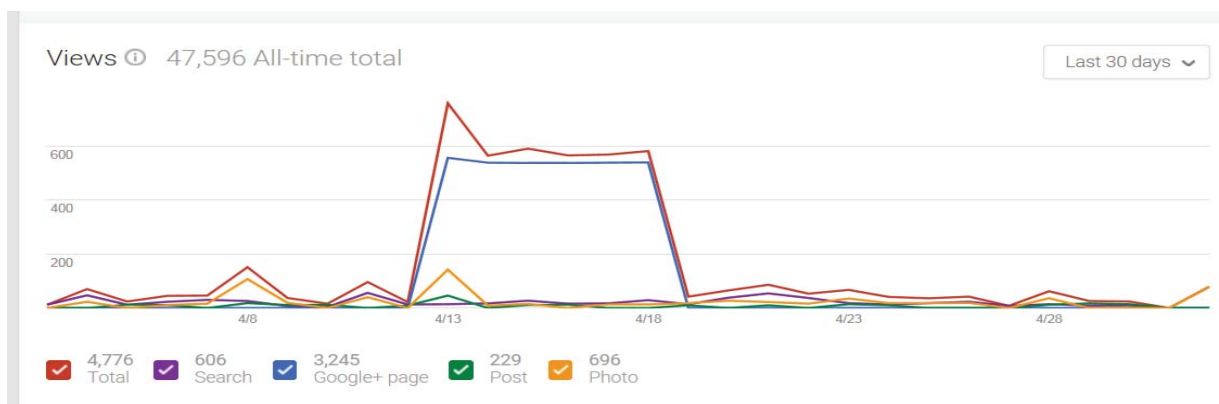
Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Woodville Lions Track & Tl	144	703	\$9450.00	\$0.00	0.0%	\$0.00	9,450.00	\$9450.00
Intercity Coachlines	38	38	\$1382.00	\$138.20	10.0%	\$3.64	1,243.80	\$1382.00
Interislander	5	5	\$1355.00	\$135.50	10.0%	\$27.10	1,219.50	\$1355.00
Bookit Online Accommodat	8	8	\$1100.00	\$110.00	10.0%	\$13.75	990.00	\$1100.00
Blue Bridge	3	3	\$811.00	\$81.10	10.0%	\$27.03	729.90	\$811.00
Naked Bus	13	13	\$532.00	\$53.20	10.0%	\$4.09	478.80	\$532.00
Destinations Motor Lodge	1	1	\$150.00	\$15.00	10.0%	\$15.00	135.00	\$150.00
Tranzit Coachlines	6	8	\$108.00	\$10.80	10.0%	\$1.80	97.20	\$108.00
Ezy Rider Bikes	1	2	\$60.00	\$6.00	10.0%	\$6.00	54.00	\$60.00
Tararua Tiki Tours	1	1	\$20.00	\$2.00	10.0%	\$2.00	18.00	\$20.00
Subtotal	220	782	\$14968.00	\$551.80	3.7%	2.51	\$14416.20	\$14968.00
Total	220	782	\$14968.00	\$551.80	3.7%	2.51	14,416.20	\$14968.00

There was an increase in Interislander sales, but decreases in other agency sales. This is a national trend with more travellers using their mobile devices to book their own travel. No sales for the Track & Tunnel this year.

80. Social Media

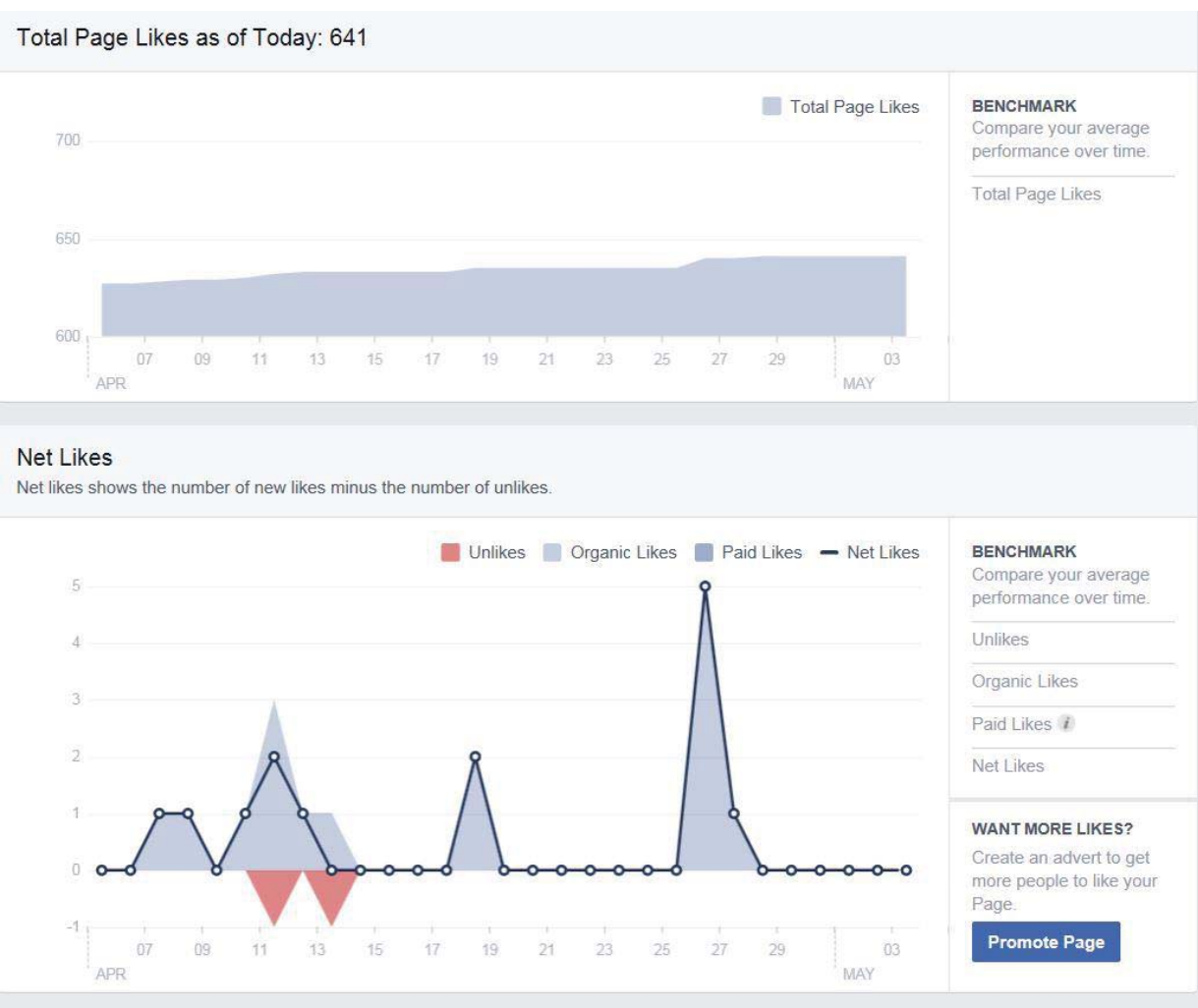
Google my Business

An increase of 4435 views over last month



81. Facebook

An increase of 14 likes over the last month.



Regulatory and Planning

Alcohol Licensing

82. General Matters

A public hearing was held on Friday 8 April at the Dannevirke District Court to determine an application from Shiv Enterprises 2016 Limited for a grant of a new Off Licence in Woodville. The application attracted opposition from the Police and Medical Officer of Health and around 170 objections from Woodville residents.

The Licensing Inspector held a meeting for all the objectors prior to the hearing to collate the objectors into groups of like-minded objections, in order to reduce any repetition of submissions at the hearing. The objectors learnt about the hearing process and managed to organise five representatives to present the submissions.

The DLC declined the application based upon that granting the license would lower the amenity and good order of the locality. A full copy of the decision is available on the Council website.

83. Short Course, Workshop or Conference Attendance

A Practical Guide to the Sale and Supply of Alcohol Act 2012 Workshop was held in Dannevirke on Monday 4 April 2016 for District Licensing Committees/Licensing Inspectors and in Palmerston North on Tuesday 5 April 2016 for Licensees and Duty Managers.

Murray Clearwater, Commissioner of Wellington, Taupo and Tauranga DLCs was the main presenter for both workshops, concentrating on his subject "A Practical Guide to SSAA 2012".

Giselle Bareta represented the Health Promotion Agency and spoke about the "Who, What and Why of the HPA".

The aim of the DLC workshop was to have DLCs in the wider Central Region, who are comparable in terms of being rural or provincial territorial authorities or small to moderate population size into one venue to learn, share experiences and create amongst themselves a network for information sharing.

The aim of the Licensee workshop was to gather as many licensees and duty managers in one place and provide them with a plain English guide from a DLC Commissioner who is not from their area. The workshop was to provide them with what is expected of licensees and duty managers from a DLC point of view and clear up any misconceptions they might have of the Act and its implementation.

The workshop was attended by 22 DLC members/support staff and 10 Inspectors from eight territorial authorities.

155 licensees and managers attended their workshop in Palmerston North, with eight from the Taranaki attending, mainly from clubs.

84. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
Manager Certificate - New	5	5	
Manager Certificate - Renewal	2	3	
On Licence - New			
On Licence - Renewal		1	
Off Licence - New			1
Off Licence - Renewal		2	
Club Licence - New			
Club Licence - Renewal			
Special Licence	5	6	
Temporary Authority - On			
Temporary Authority - Off			
TOTAL	12	17	1

85. Non Financial Performance Measures

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	95%	73% On Target

Animal Control

86. General Matters

The new pound project has started, which will assist in non dog registrations, allowing staff to seize and impound larger numbers of dogs for non-compliance.

87. Short Course, Workshop or Conference Attendance

Nisan has started his level 2 National certificate and is proceeding well.

88. Legislation Changes or Legislation Comments

Nil to report.

89. Monthly Dog Pound Statistics

Reason for Impounding	Number of Dogs	Year to Date
Roaming	13	126
Unregistered	15	46
Roaming and known to be unregistered	3	43
Rushing	1	3
Barking	0	0
Failure to comply with classification - Menacing	1	1
Failure to comply with classification -Dangerous	0	0
Failure to comply with Bylaw	0	0
Attacking - Person	0	9
Attacking – Stock	0	5
Attacking - Domestic Animal	0	5
Attacking - Protected Wildlife	0	0
Released to Council	3	7
Welfare	1	5
TOTAL	37	250

Resolution of Impounding	Number of Dogs	Year to Date
Returned to Owner	24	131
New Owner/Rehomed	8	31
Destroyed	6	86
TOTAL	38	248

90. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	4	1	5
Rural Domestic Dog	1,826	57	1,883
Preferred Dog Status	348	0	348
Urban Domestic Dog	946	88	1,034
Working Dog	3,442	125	3,567
TOTAL	6,566	271	6,837

91. CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Aggressive Dog						1	2		3	26
Barking Dog - First Call - Record Only				15		9	7	13	44	269
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED				7		5	4	6	22	127
Dead Dog									0	5
Dog Attack				2		1		2	5	48
Dog Bylaw Breach								1	1	13
Dog Other	1				4	14	10	10	39	154
Dog Welfare Concern				1		1		1	3	17
Roaming/ Uncontrolled/ Secured Dog		1	1	1	1	18	7	9	38	442
Roaming Stock	1				1	9			11	138
Rushing Dog						2		2	4	16
TOTAL	2	1	1	26	6	60	30	44	170	1255

92. Comments on CRMS

Aggressive Dogs

One dog was handed over for destruction with no further action being taken, as the dog's owner was at Starship Hospital with a very sick child, and the flat mates were irresponsible in failing to confine the dog.

The other dog was classified as Menacing by Deed.

Barking Dogs

There is still a large amount of unsubstantiated barking complaints coming from the Norsewood area, stemming from a neighbourhood dispute, periodic monitoring unannounced has produced a slight barking problem but from different properties than complained of.

Dog Attacks

There were two incidents of dogs attacking sheep, in both instances the offending dogs, two in each case, were destroyed on site.

The owners for two of the dogs were tracked down, but have since "Gone No Address". The farmers were advised of the dog owners' names to recover costs.

In two of the attacks the dogs were not known, so no further action could be taken.

Rushing Dogs

Two of these rushing complaints involved the same dog. The owner was fined for the first offence and the second time the dog was handed over for destruction.

One complaint was for dogs that would not leave the property and in the other incident the dog was never found.

93. Non Financial Performance Measures Year to Date

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as "Fairly Satisfactory" or "Very Satisfactory" in the Community Survey to be conducted in 2017, 2010 and 2023	Achieved 76% Target 70%	Not Measured	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	Achieved 100% Target 100%	100%	76.6% Needs Improvement NOTE 1
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	New Measure	Minimum of 6 articles per year Minimum of 4 educational presentations per year	3 NOTE 2 Nil NOTE 3

Note 1: Council was operating without full coverage in the first quarter of the current financial year, due to staff resignations and recruitment. Reduced coverage had a short-term impact on service performance. Performance in relation to this indicator continues to improve.

Note 2: Three educational articles are ready for publication in the Bush Telegraph. This performance measure is on track to be achieved by the end of the financial year.

Note 3: Elayne Hand from ZeroBites Dog Training will be implementing the “DogSmart Educational Programme” for schools on behalf of Council. Elayne has invited Tararua District schools to receive a presentation on dog safety. Presentations are provided on an ‘as requested’ basis. Two presentations have been booked for June. Several schools have indicated their interest in receiving a presentation. Further bookings are expected. This performance measure is on track to be achieved by the end of the financial year.

94. Non Financial Performance Measures for Month

CATEGORY	TOTAL	Responded to within 2 hours
Dog Attack	11	100%

Building

95. General Matters

The article in the Bush Telegraph informing the public to get there fire consents in early is working, with 21 fire consents issued in April. Only one building consent for a new dwelling was issued in April with the remaining consents for house renovations and additions. One building consent has been issued for a new cowshed as the previous cowshed was destroyed by fire.

96. Short Course, Workshop or Conference Attendance

One Building Officer attended a 2 day course on concrete masonry blocks systems.

Two Building Officers attended a 1 day seminar on ECO design buildings.

Key Learnings

With earthquake strengthening on the horizon, using a concrete masonry blocks system is an economic way of strengthening buildings.

Larger councils provide ECO Design Advisors for the public. As the building code is performance based, they are providing advice to the public to make the dwellings more economical in heating and insulation.

97. Legislation Changes or Legislation Comments

MBIE is conducting a major review of the Building Consent Authority (BCA) accreditation scheme that will ensure that a territorial authority has the necessary abilities (technical, management, systems and people) to competently perform its statutory functions.

98. Non-Compliance Issues and or Breaches of the Act

A dairy farmer has constructed a building at the back of a property without a building consent.

Action Taken

The owner is applying for a Certificate of Acceptance (COA), which costs more then a building consent.

99. Monthly Building Consents Statistics

Consent Time Frames	Month	Year to Date
Code Compliance Certificate issued	26	243
Consent Breakdown		
10 days or Less	19	114
11 - 15 Days	11	98
16 - 17 Days	1	23
18 – 19 Days	2	19
20 Days	0	10
>20 Days	0	0
TOTAL	33	264
Percentage processed within 20 day limit	100%	100%
Consent Values		
Total Value	\$1,327,746.00	\$17,967,593.00
Average Value	\$40,234.73	\$68059.00

Inspection Results Report –	Month	Year to date
No of passed inspections	141	1005
No of failed inspection	16	148
TOTAL	157	1153

100. Non Financial Performance Measures Year to Date

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	On Target
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	On Target

101. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	42	36	2	4
August	29	10	4	15
September	42	22	8	12
October	31	15	4	12
November	6	4	0	2
December	1	1	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	3	3	0	0
May				
June				
TOTAL /269	151	88	18	45

**-on inspections the pools are not there ie have been removed by owners*

The owners of the pools that have failed have been sent a letter asking that repairs and/or modifications be made.

General Inspection

102. Access way between Wilson and Edward Streets – Pahiatua

In Pahiatua there are two pedestrian access ways that allow people to walk from upper Edward Street to upper Wakeman Street, without having to go along Huxley Street. In particular, the access way between Edward and Wilson Streets is a problem.



A search of the CRM system produced the following:

1/08/2014	In the alleyway between Edward Street and Wilson Street, there is an old bike frame and a pedestal fan underneath the hedge on the left hand side. Could these please be removed.
29/01/2015	There is a shopping trolley containing 1 black rubbish bag and recycling items left in the walkway in Wilson/Edward Streets Pahiatua
9/02/2015	Rubbish has been dumped at the bottom of Wilson Street near number 25. There is a New World trolley packed with 6 bags of rubbish and a broken chair. Could it please be removed.
13/02/2015	X called to report a gentleman who wheels a trolley full of rubbish into an alleyway between Edward & Wilson Streets, Pahiatua. This has happened before on a couple of occasions. X was watching this morning to see if she could see who it was, the gentleman who is a young guy & quite tall spotted her and continued on to Edward Street and has left the trolley there this morning at approx. 8.15am. X does not know who the gentleman is but believes he must live on Wilson Street.
21/05/2015	Rubbish in New World bags has been dumped in the Alleyway between Wilson Street and Edward Street, Pahiatua. Could these be picked up please?
5/10/2015	In the walkway from Wilson Street to Edward Street, there are 2 New World trollies with rubbish that has been left there. Along with a big black bag of rubbish and various rubbish. Could this please be cleaned up?
26/01/2016	The walkway between Wilson Street and Edward Street in Pahiatua has gone back to being a rubbish dump. There are beer cans, a discarded kettle, tyres, dog bones and household rubbish spread along the walkway. Could this please be cleared up?
29/02/2016	The walkway between Edward Street and Wilson Street is in a unacceptable state. Rubbish is everywhere and beer bottle glass has been broken all the way through. It is dangerous to those using the walkway. Could it please be cleaned up?

On Thursday 28 April 2016, a routine inspection of the area was conducted. The following is a sample of what was seen, starting from the Edward Street end.



In the past, we have managed to locate one person who dumped some rubbish and they were issued a fine. This time no identifying information was located. As stated in the CRMs from people, it appears that it is local residents using the access way as a dump site, knowing that Council will clean it up. Alcohol cans and bottles feature heavily, especially RTD cans.

103. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	1.300	155.05
August	0.870	173.14
September	0.980	107.56
October	0.390	57.03
November	0.920	124.60
December	0.170	26.70
January	0.240*	41.94
February	0.560	42.76
March	0.450	77.86
April	0.150	26.05
May		
June		
Year to Date	6.03	832.69

104. CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Abandoned Vehicle				1		2			3	20
Fire Hazards								1	1	23
Illicit Dumping	2			1	1	3			7	97
Noise - Stereo/ Drums/ Party - First Call - Record Only	1			1	3	5	8	9	27	197
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	1			1	1	3	16	15	37	203
Noise Other - First Call - Record Only						1			1	10
Noise Other - SECOND CALL / ATTENDANCE REQUIRED								1	1	5
Overhanging Trees or Projections from Private Property							1	5	6	13
Stock Crossings						1			1	6
TOTAL	4			4	5	15	25	31	74	647

105. Non Financial Performance Measures Year to Date

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	New Measure	95%	96.1% On Target
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	New Measure	90%	100% On Target

106. Non Financial Performance Measures for Month

CATEGORY	TOTAL	Responded to within 1 hour
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	65	93.8%

Health

107. General Matters

The contract to assist Horowhenua District Council with inspection services for food premises has completed. One new business was registered under the Food Act 2014, and three existing businesses transitioned after a change in ownership has occurred. Work with IT on the reporting and register requirements has almost been completed, with the finishing touches completed. The new procedures for the module are being promapped.

108. Short Course, Workshop or Conference Attendance

The Environmental Health Officer attended a presentation at Massey University on Quality Management principles and how they have evolved over the past 20 years from the point of view of the newly appointed professor.

Key Learnings

New Zealand typically has a slower implementation rate of quality systems across all sectors. Discussions were held around how different sectors manage quality within the workplace and how knowledge can be shared among quality practitioners.

109. CRMs

	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Dead Animal/s - Private Property									0	8
Hazards Environmental Spill									0	1
Health Complaint Miscellaneous	2								2	19
Industrial Noise Complaint									0	5
Offensive Odour				1					1	7
Poultry Noise						1			1	7
Rodent Infestation						1			1	9
Smoke Nuisance					1	1	1	1	4	38
Total	2			1	1	3	1	1	9	94

110. Non Financial Performance Measures Year to Date

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	New Measure .	90%	77% On Target

	Month	Year to Date	Total
High Risk Food Inspections	7	107	114
Low Risk Food Inspections	2	17	19
Food Control Plan Audits	6	14	20
New Business Enquiry	1	17	18
New Food Business Registered	1	5	6
Business Closed	1	4	5

Emergency Management



Rural Fire

111. General

Paddy was on leave during April so this report includes events from 23 March to 16 May 2016.

112. Fire Season

We changed from Restricted to Open fire season on 19 March 2016 after wet conditions saw the fire index drop considerably. However unusual weather patterns saw strong winds and generally dry conditions over the last two months resulting in a couple of uncontrolled fires. One at Pongaroa and the other at Te Uri. Both were the result of carelessness on the part of the farmers concerned and they will be invoiced for the total cost of fire control.

113. Pager Units

Approval has been given from the National Rural Fire Authority to fund a pager repeater for the Akitio VRFF. At the moment we have been using the repeater on Cape Turnagain, however this coverage has been poor. We have negotiated a site near the community radio repeater at Akitio and this will improve the service and should reach all of our fire fighters. The new repeater will transmit up to 100kW as opposed to the fire service repeaters, which transmit at 5kW. A further benefit will be achieved by loading our Rural Fire Officer pagers into this repeater and they can receive pagers when they are out and about, due to the increased transmission power.

We have also received word that Telecom will cease to provide the pager service throughout New Zealand. The New Zealand Fire Service has negotiated the provision of a service that will replace the current system by transmitting pager messages via satellite to all NZFS pager repeaters. This is good news for us as we have an extensive pager network in Tararua that we can continue to use.

114. Aircraft Course

We successfully completed the aircraft course at Tiraumea without incident. Ten Rural Fire Fighters from the Tiraumea VRFF have now completed the following unit standards; 3288 - Work safely with aircraft at emergency situations and 20388 - Load water additives for aerial operations.

115. Incident Reports

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	1	0	0	0	0	0	0	1	1	0			3
Vehicle - Car, Truck etc.	0	0	0	1	1	3	0	0	1	1			7
Farm/Forest Machinery	0	0	0	0	0	0	0	0	0	0			0
Camp fires/bonfires/rubbish fires	1	1	0	2	0	3	1	2	0	2			12
Smokers	0	0	0	1	0	3	0	0	0	0			4
Land clearing escaped - Open Fire Season	0	0	0	2	0	3	1	0	3	2			11
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0	0	2	1	0	0			3
Structural - House/Shed	4	0	3	2	3	2	1	1	0	1			17
Pyrotechnics Fireworks	0	0	0	0	0	0	0	0	0	0			0
False Alarm	4	6	2	2	6	2	1	2	4	5			34
Medical Assist	1	0	0	0	1	2	0	0	0	0			4
Motor Vehicle Accident	0	1	0	0	0	1	3	0	0	0			5
Miscellaneous	0	0	1	1	0	0	1	1	0	0			4
Total	11	8	6	11	11	19	10	8	9	11			104

116. Meetings

Nil

117. Rural Fire/Civil Defence Volunteer Training Records

Paddy has completed an assessment of the training records and equipment management system called D4H. This involved assessing the system that is currently used by many emergency management services in New Zealand and included the Taranaki CDEM Group, Wellington Enlarged Rural Fire Authority and the Hastings District Council Rural Fire Authority. The main priority for us is the management of individual training records including personal information for our 80 plus rural fire volunteers and our ever increasing list of civil defence volunteers. This will ensure that our volunteers are adequately trained in accordance with relevant HSE policies and that we note medical conditions, Next of Kin details, First Aid currency, bring-up for retraining etc. Paddy will produce a DOSAC report recommending that we adopt the system.

Civil Defence



118. Local Welfare

Work is ongoing on the Local Welfare Plan. It was also put to the last Tararua Emergency Management Committee that we form a local welfare committee and invite agencies such as WINZ, Salvation Army, SPCA etc. to participate. This will ensure regular contact is made with these agencies pre-event rather than during a civil defence event. This will be completed over the next two months.

119. Community Civil Defence Meetings

Paddy attended a Pongaroa Community Civil Defence meeting at the Pongaroa Community Hall on 9 May 2016. It was well attended with over 30 people present. There is a new enthusiasm within the community and a request was made to put a CD radio in the Pongaroa School, which Paddy will organise this month.

120. Army Field Day at Linton

The Mayor, Paddy Driver and Peter Sinclair attended an Army Field Day at Linton Military Camp on 7 April 2016. This was seen as a great opportunity for the Army to show the various emergency services (including civil defence) their capability during an emergency event and to meet the personnel they were likely to be working with. Overall a great event and very useful.

121. Exercise Tangaroa

This is a National CD exercise and involves a tsunami generated from the Kermadec Trench. It will be held in August 2016 and will involve the Tararua Emergency Operations Centre and the Akitio, Herbertville and Pongaroa Community CD Response Groups. Paddy is meeting with those groups to identify suitable exercise injects.

122. EMIS Training

We have been fortunate in obtaining the services of Meghan Gallen to run Emergency Operations Centre role specific training as well as some refresher training on 21/22 June 2016. It is intended to run Exercise Tangaroa using EMIS so this training will be timely.

123. Meetings

Paddy attended the CDEM Group Welfare Coordination Group meeting in Palmerston North on 5 May 2016.

A Tararua Emergency Management Committee Meeting was held on 12 May 2016 and it was pleasing to see that it was well attended by local Community Civil Defence Response Group representatives.

Library

124. Pahiatua Library – Alterations

Painting of the exterior of the Pahiatua Community Library began at the end of April.

125. Replacement Library Management System

Kotui Circulation training began in April for all library staff. Training is being provided by the Technical Services Librarian and District Librarian. The initial staff training will be completed early May whilst the library branches are closed for the implementation. After the implementation on 12 May, there will be further refresher training for staff.

The project is on track for a successful implementation with the test data coming across to the new system well.

126. Children's Holiday Programmes

During the Term One holidays, the library ran GIF making classes for primary school age children. This programme was enthusiastically received at Dannevirke with forty-eight children taking part. The programme was not well received at any of the other branches. Pahiatua attracted eight participants, Eketahuna one and there were no children at Woodville. We will investigate in future how these programmes are promoted so there is better participation at all the towns.



127. Stepping Up Computer Classes

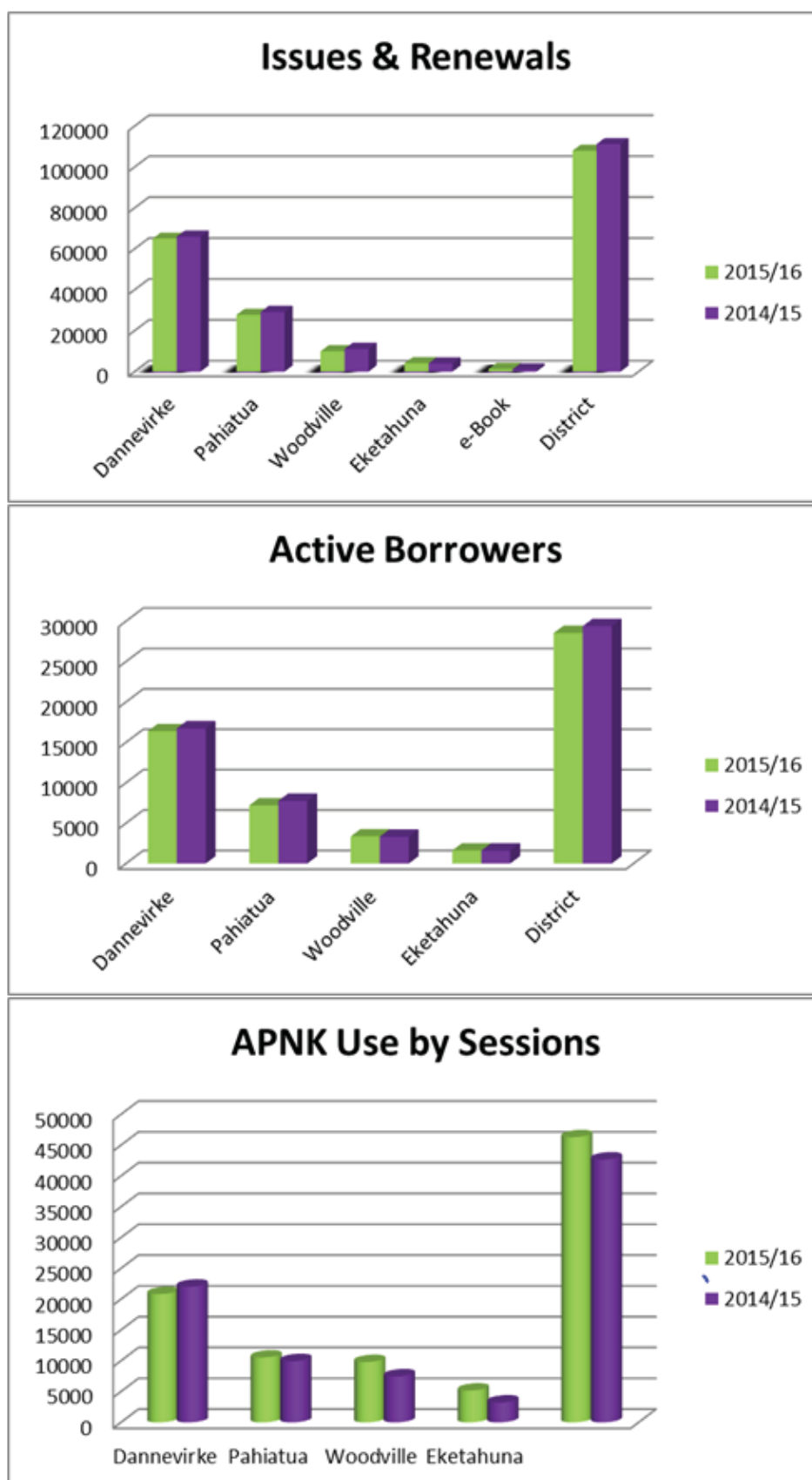
The second Stepping Up class at Eketahuna branch will be starting in early May. This class is full and there are people on the waiting list for the next course.

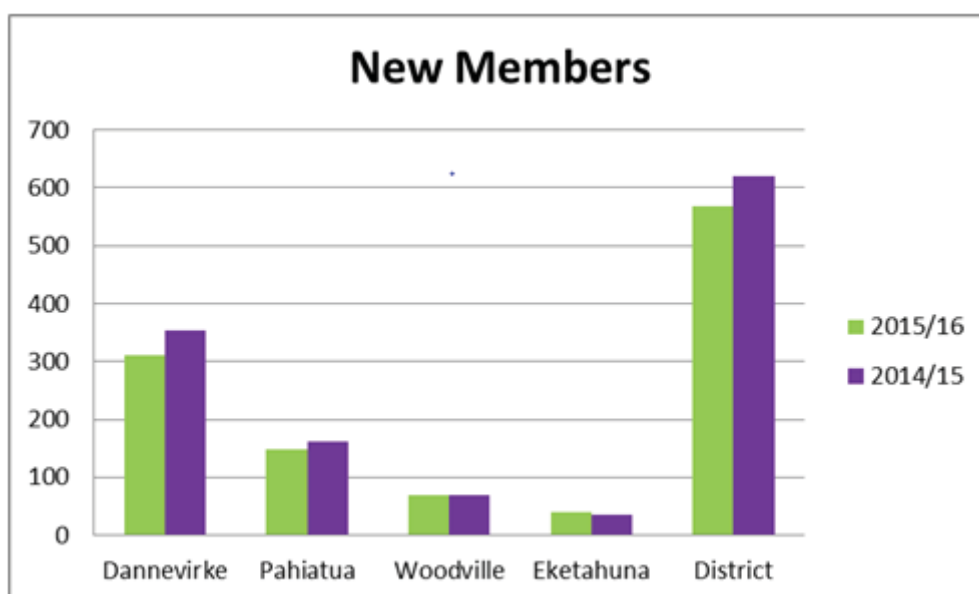
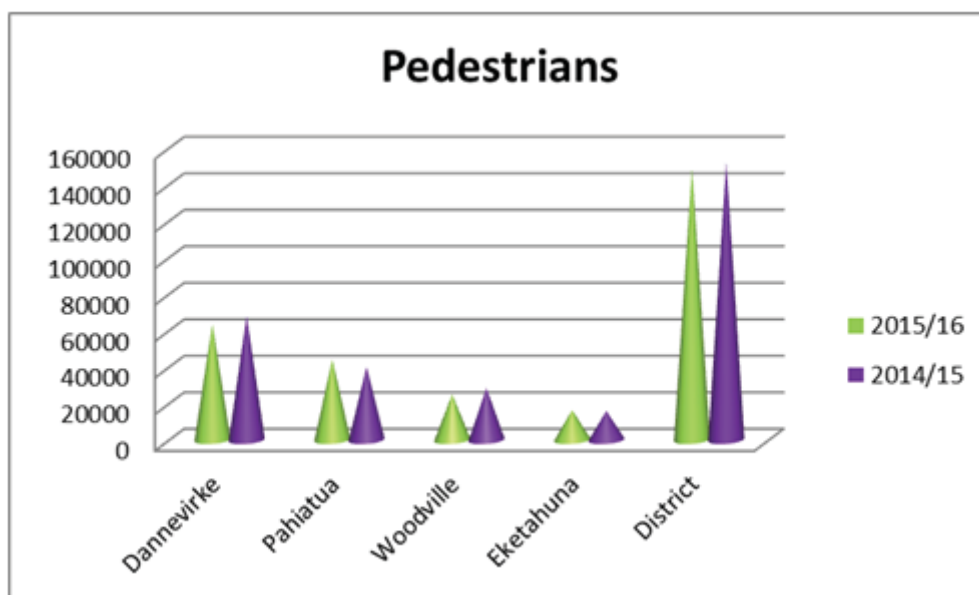


128. Flexibility of Cover Between Branches / Services

Staff at the Woodville Library are being trained to provide Money Exchange services. This will enable greater flexibility of cover at the Eketahuna Branch from now on. Currently one of the Eketahuna staff has been away from work due to personal issues for a number of weeks. Staff from Woodville are providing cover where needed so the remaining staff member at Eketahuna is able to take some time off.

129. Statistics – as at 30 April 2016

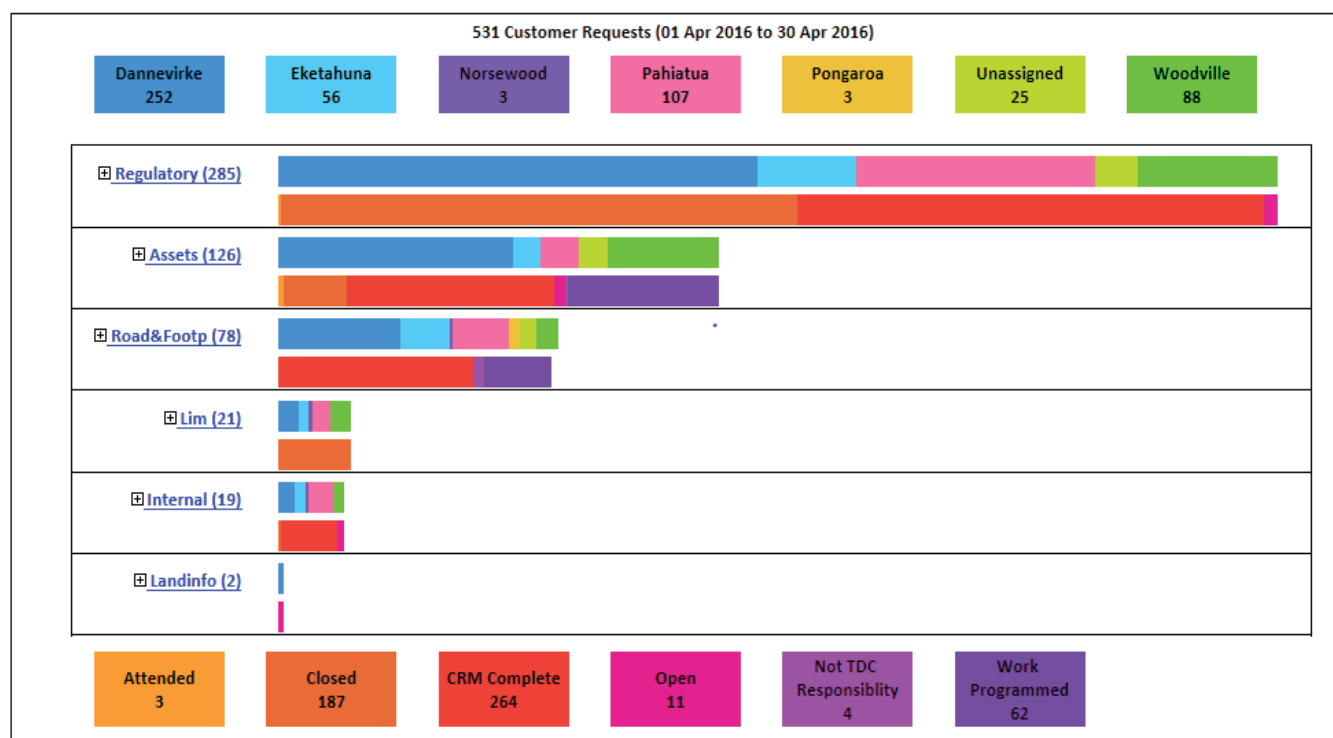




Customer Services

130. Customer Requests – 1-30 April 2016

CRM Dashboard



Recreation and Sports Report



131. Tararua District

- Sport Manawatu continues to liaise with local community groups in an attempt to gather information on the physical activity needs of retirees in the Tararua District. The Tararua Recreation Advisor is currently seeking advice from local community groups including **Community Boards, Positive Ageing Forum, Probus, and Grey Power.**
- The **Active Teens programme** will continue at Dannevirke High School for the remainder of the year. The Tararua Recreation Advisor met with the schools Sport Coordinator to finalise the timetable for term 2. Inclusion of local recreation providers and clubs within the programme ensures provision of pathways for participants to maintain regular physical activity throughout and at the completion of the programme.
- The Tararua Recreation Advisor and Active Families Advisor introduced three **Active Teens** participants to **Bams Boxing Club** for a box fit session.
- The **Tararua Rural Travel Fund** closed on 31 March with 101 successful applications submitted from six schools and five sports clubs. A total of \$9,276 was distributed amongst the teams to assist with the costs they incur to travel to and from sport competitions.
- A **SportStart professional development workshop**, led by Sport Manawatu staff was held at Huia Range School on Friday 22 April. Six teachers from local schools attended.
- The Regional Workforce Development Advisor attended the full day **Sportstart workshop** to develop her understanding of the programme before joining the Sportstart team.
- The Tararua Recreation Advisor has worked alongside Netball Central Community Manager, Stuart Savage to support the growth and development of the **Dannevirke Netball Centre**. Development of the committee's strategy, governance, and administration will be a focus in the near future. At this stage, the focus is on development of the junior **FutureFERNs programme**.
- Netball Manawatu delivered two FutureFERNs taster sessions at Dannevirke South and Huia Range School. Additional sessions will depend on need and availability of staff.

- Sport Manawatu staff met with Dannevirke junior netball FutureFERNs coordinator, Kelly Gillard. Numbers for the programme are good; however, we will assist with further promotion through the Sport Manawatu Facebook pages.
- Central Netball Junior Development Officer Irene van Dyk will deliver a FutureFERNs workshop. The free workshops will include a resource to assist attendees' development.
- The Tararua Recreation Advisor met with Senior Constable Wayne Churchouse who presented an overview of the **CACTUS programme** commencing on Monday 2 May at Dannevirke High School. CACTUS is a physical activity-training programme developed by the Armed Forces for youth. The programme, which will run for eight weeks with three training sessions scheduled each week, is designed to extend a young person's mind and physical capability. Sport Manawatu will assist through provision of resources. In addition, the Tararua Recreation Advisor will speak to participants about sport and recreation opportunities available to them and assist as an activity provider for the final event, "The Longest Day," on Sunday 26 June.
- The Tararua Recreation Advisor assisted Angelique Reweti from the School of Public Health at Massey University with her evaluation of the **Rangatahi Tu Rangatira programme** provided by Rangitane o Tamaki nui a Rua Inc. The aim of the evaluation project is to see how well the programme is working for rangatahi and their whanau, and look at ways whanau are achieving through participation in the programme.
- The Tararua Recreation Advisor will assist local basketball enthusiast, Eruera Rautahi develop an **adult basketball competition** in Dannevirke. Eruera is presently coordinating an informal gathering at the Dannevirke Sports Complex attracting up to 40 people each week.
- Sport Manawatu hosted the **Sport NZ national roadshow** on Thursday 21 April. The roadshow aimed to enlighten regional sports trusts, national sports organisations, and regional sports organisations on Sport NZ's approach to physical literacy. The aim is to bring together organisations working within the young people's space to understand the physical literacy approach at a local level, and inspire the lives of young people through sport and physical activity.
- The Primary School Sport Advisor distributed the monthly **E-newsletter** to all contacts to promote holiday programmes and upcoming sporting opportunities.
- The Secondary School Sport Advisor supported the Regional Coaching Development Advisor and Regional Talent Development Advisor in delivering the **Growing Coaches Course** at Bush Multisport Park. Nine students from Tararua College completed the full day course.

- The Secondary School Sports Advisor supported the Active Families Advisor and Rangatahi Tū Rangatira in their delivery of a **Traditional Māori Games workshop** to sport coordinators and physical education teachers from secondary schools, and primary schools. The sports coordinator from Dannevirke High School attended the workshop along with two students. Overall, there were 27 participants at the workshop.
- The Secondary School Sports Advisor created a 2016 Sport Coordinator Induction Manual to cater for the seven new sports coordinators that have started since mid-2014.

132. Upcoming events (that we deliver or directly impact on)

- The annual **Tararua Primary School Seven-a-Side Tournament** will be held at Bush Multisport Park on Wednesday 15 June (postponement Friday 17 June). Twelve Sport Manawatu staff and six staff from Regional Sport Organisations (Netball Manawatu, Manawatu Rugby Union, and Hockey Manawatu) will assist at the tournament.
- The **Regional Sports Conference** is coming up on 24 June, and planning is well underway. The exciting programme includes presentations and workshops that cover topics across three themes: 1) Sport Capability 2) Coaching 3) Team Management.
- The Senior Events Advisor has begun planning for **the Whanau Tri event**, and the event date has been confirmed for Sunday 2 April 2017. This was decided after consultation with sporting codes that use Ongley Park (the Manawatu Cricket Association, and Manawatu Rugby Union), and the Palmerston North City Council.
- **Volunteer recognition muffin drive** - 25 June.

133. Recommendation

That the report from the Chief Executive dated 18 May 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

Nil.

- : Mayor and Councillors
Tararua District Council
 - : Raj Suppiah
Chief Financial Officer
 - : **Financial Report for the period ended 31 March 2016**
 - : **10.5**
-

Dashboard

Executive Summary

Summary of Activity Financial Results and Variances

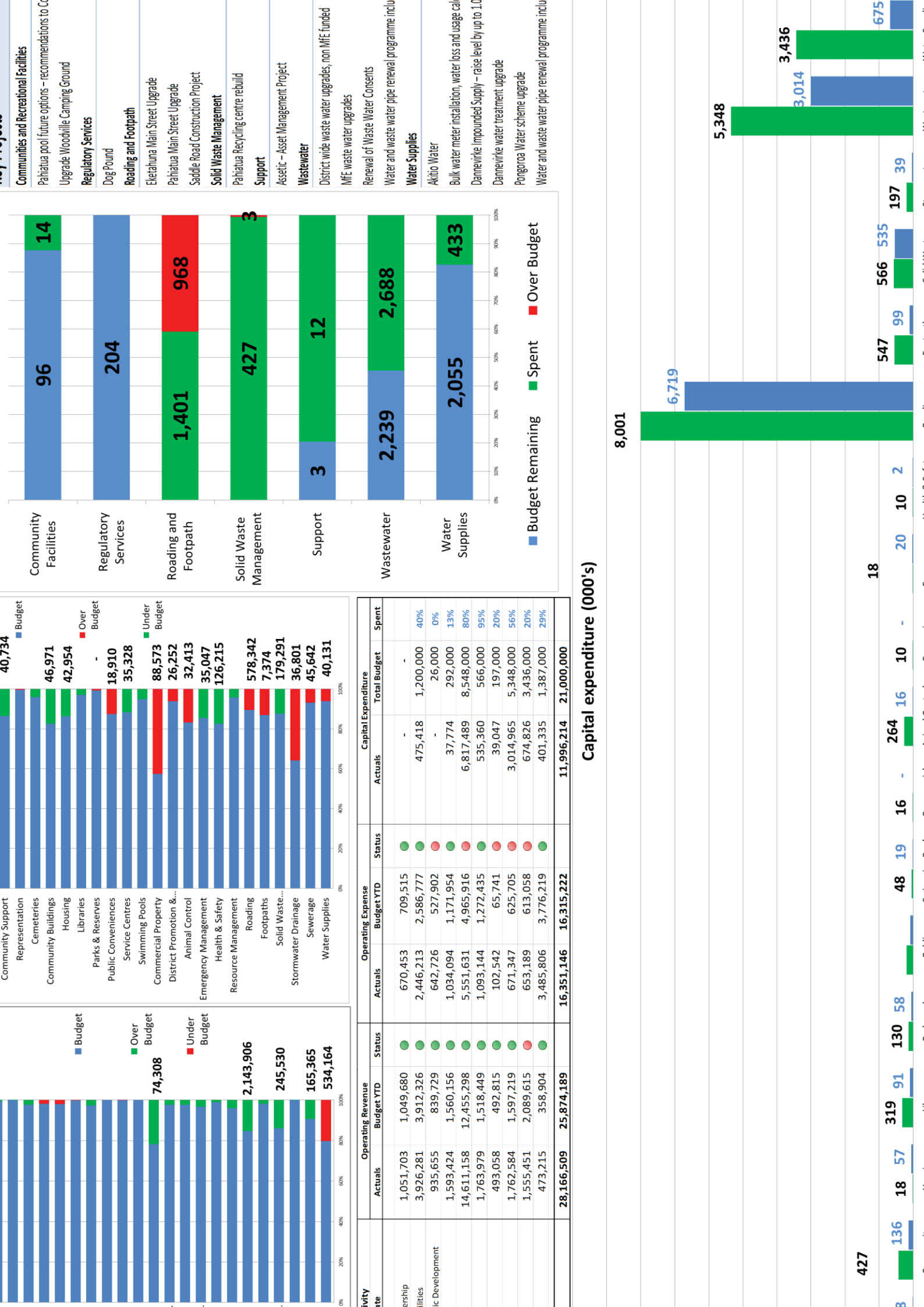
Summary of Service Performance Results

Summary of Capital Expenditure Report

Treasury Report

Financial Prudence Benchmark and Indicators

Compliance Report



2. Executive Summary

	2014/15 Actual 000's	3rd Quarter Actual 000's	2015/16 Budget 000's	Variance to Budget 000's
Revenue	26,610	28,489	26,093	2,397
Operating Expenditure	24,686	25,052	25,074	22
Operating Surplus/(Deficit)	1,924	3,437	1,019	2,419

Table 1 : Summary Income Statement

2.1. Operating Revenue

For variance at an activity level, refer to section 3.1 of this report. Major budget variations are noted in the following activities:

Subsidies received from NZTA are higher than budget by \$2.14 million. This is due to higher subsidies from flood damage and the Saddle Road carried forward from last financial year.

We have yet to commence the Pahiatua new bore and treatment project, therefore we have not received any of the \$530,000 budgeted subsidy. The scope and timelines have significantly changed as the second bore option was not viable. Refer to Section 5 and Appendix 2 of this report for the details.

2.2. Operating Expenditure

For variance at an activity level, refer to section 3.2 of this report. Major budget variations are noted in the following activities:

Commercial Property has incurred significantly higher expenditure of \$88,000 mainly due to contamination costs of \$76,000. The remaining variance is due to forestry replanting. These activities are self-funding.

Roading has incurred an additional \$578,000 of expense compared to budget to date in relation to emergency works. Council's portion will be funded from a combination of the District Roding Reserve and Depreciation Reserve.

Stormwater and Water Supply and Waste Water activities are over budget by \$37,000, \$36,000 and \$44,000 respectively due to higher maintenance cost.

Positive variances have been recorded to date for Support (\$290,000), Solid Waste (\$180,000) and Health and Safety (\$125,000):

- The major savings in support have been for lower consultancy and contract costs of \$140,000 and timing of audit fees to be incurred.
- Solid Waste has incurred lower disposal and transport costs of \$120,000 due to lower refuse tonnage. However, due to capacity issues in the Eketahuna landfill, waste from Woodville is now being transported to Waipukurau. This may reduce some of the surplus at year end.
- Health and Safety's positive variance is due to lower staff costs of \$60,000, and we are still in the process of resolving the potential weather-tightness claim.

2.3. Debt Financing Cost

Interest expense is lower than budget due to lower than budgeted financing costs and external debt being lower than budget. Our effective interest rate is 4.44% compared to a budgeted rate of 5.3%.

2.4. Cash Flow

Council's cash position compared to budget is favourable mainly due to receipt of subsidies from the Saddle Road and flood damages from NZTA.

2.5. External Debt

The core debt as at 31 March is \$9 million all with the Local Government Funding Agency (LGFA). We had budgeted for \$13 million core debt this financial year. With significant capital projects (especially in Water and Wastewater activities) planned this year, we anticipate our core debt to increase to \$11 million.

LGFA debt is at varying terms ranging from 2-7 years.

2.6. Operating Results

We are in a favourable position and this is mainly due to additional subsidies from NZTA (flood damage and Saddle Road) and Ministry of Environment (MfE funded wastewater projects).

2.7. Treasury Position

Council's average investment interest rate of 3.42% is lower than our budgeted investment rate of 4.0%. This is due to the Reserve Bank of New Zealand lowering the Official Cash Rate (OCR) from 3.25% in June to the current level of 2.25%. The outlook for the rest of the year is that the OCR will remain at historically low levels. This in turn has a direct effect on investment rates offered by the bank.

However, due to active cash management we have been able to achieve favourable interest income compared to budget by \$140,000.

2.8. Capital Expenditure

We are under budget with 57% of total budget spent to date. However, we are in a better position as compared to last year where we had spent only 45% of the budget.

We are starting to see results from the processes we have put in place. We will continue to place more emphasis and refine/improve processes where required.

2.9. Service Performance Measures

Overall, results and forecast show that we are tracking to improve from last year's results, as we now have improved systems and processes in place. Notable improvements are in Health & Safety, Customer Services, Roading, Water and Wastewater.

3. Activity Financial Results and Significant Variances

The following table summarises the financials at the activity level. Refer to Appendix 1 for details.





	Actual 31 March 2016	Budget 31 March 2016	Variance in Dollar
Activity revenue	28,166,5095	25,874,189	2,292,320
Activity Expenditure	16,351,146	16,315,222	(35,925)
Total	11,815,363	9,558,968	2,256,395

Table 2 : Summary Activity Financial Results and Significant Variances

Note: The revenue excludes finance income, depreciation and finance charges, but includes support activities' overhead allocations.

In the detailed activity income and expenditure, we have also included the "End of Year Forecast Variance".

The legend to explain the traffic lights is:

	Forecast to be on target at Year End
	Minor Variance to budget expected at year end
	Significant unfavourable variance to budget expected at year end
	Significant favourable variance to budget expected at year end

3.1. Revenue

	Budget	Actuals	Variance	End of Year Forecast Variance	Explanation
Building Communities & Leadership					
Community Support	289,368	291,192	1,824	●	
Representation	760,312	760,512	200	●	
Community & Recreation Facilities					
Cemeteries	236,005	241,540	5,535	●	
Community Buildings	574,679	563,434	-11,245	●	Expect hall hire to pick up during the winter months
Housing	278,793	273,091	-5,702	●	Lower rental income due to a number of flats in Dannevirke being held empty in case of needing to relocate Hovding Court residents due to the sale of these flats
Libraries	827,353	826,075	-1,278	●	
Parks and Reserves	972,761	999,648	26,887	●	
Public Conveniences	189,090	189,090	0	●	
Service Centres	445,356	445,113	-243	●	
Swimming Pools	388,289	388,289	0	●	
District Promotions and Development					
Commercial Investments	300,576	383,963	83,387	●	Currently showing a favourable variance due to timing of Forestry Revenue received. However note, Commercial Rent is \$28,000 under budget due to old Infracon sites untenanted, these sites are unlikely to be tenanted in this financial year
District Promotions and Development	539,153	551,692	12,540	●	
Regulatory Services					
Animal Control	256,390	262,365	5,976	●	Dog registration fees were under budget by \$13,000 in the first Quarter report. This is now \$1,000 over budget with increases in number of dogs registered and impounding fees higher than budget.
Emergency Management	306,847	317,192	10,345	●	
Health & Safety	760,131	767,337	7,206	●	Mainly due to the increase in building consent applications
Resource Management	236,789	246,530	9,742	●	Higher LIM requests to date
Roading and Footpath					
Roading	11,841,831	13,985,737	2,143,906	●	Variance is due to timing of physical works and subsidy received for emergency works. Also, the additional approved work for the Saddle Road is progressing better than planned - see variation in section 5.1
Footpaths	613,466	625,421	11,955	●	
Solid Waste Management	1,518,449	1,763,979	245,530	●	Favourable variance is due to receiving \$280,000 from insurance claims to rebuild the Pahiatua Recycling Centre. However, dumping fees and refuse label sales are currently below budget by \$40,000
Stormwater Drainage	492,815	493,058	243	●	
Waste Water	1,597,219	1,762,584	165,365	●	Variance is due to receiving unbudgeted MfE Subsidy for projects carried forward.
Water Supplies	2,089,615	1,555,451	-534,164	●	Variance is due to subsidy not yet received from Ministry of Health for the Pahiatua Water project as the project has not yet commenced due to change in scope
Support Activities	358,904	473,215	114,311	●	Variance is due to collecting higher rates penalty revenue.
Total Year to Date	25,874,189	28,166,509	2,292,320		

3.2. Expenditure



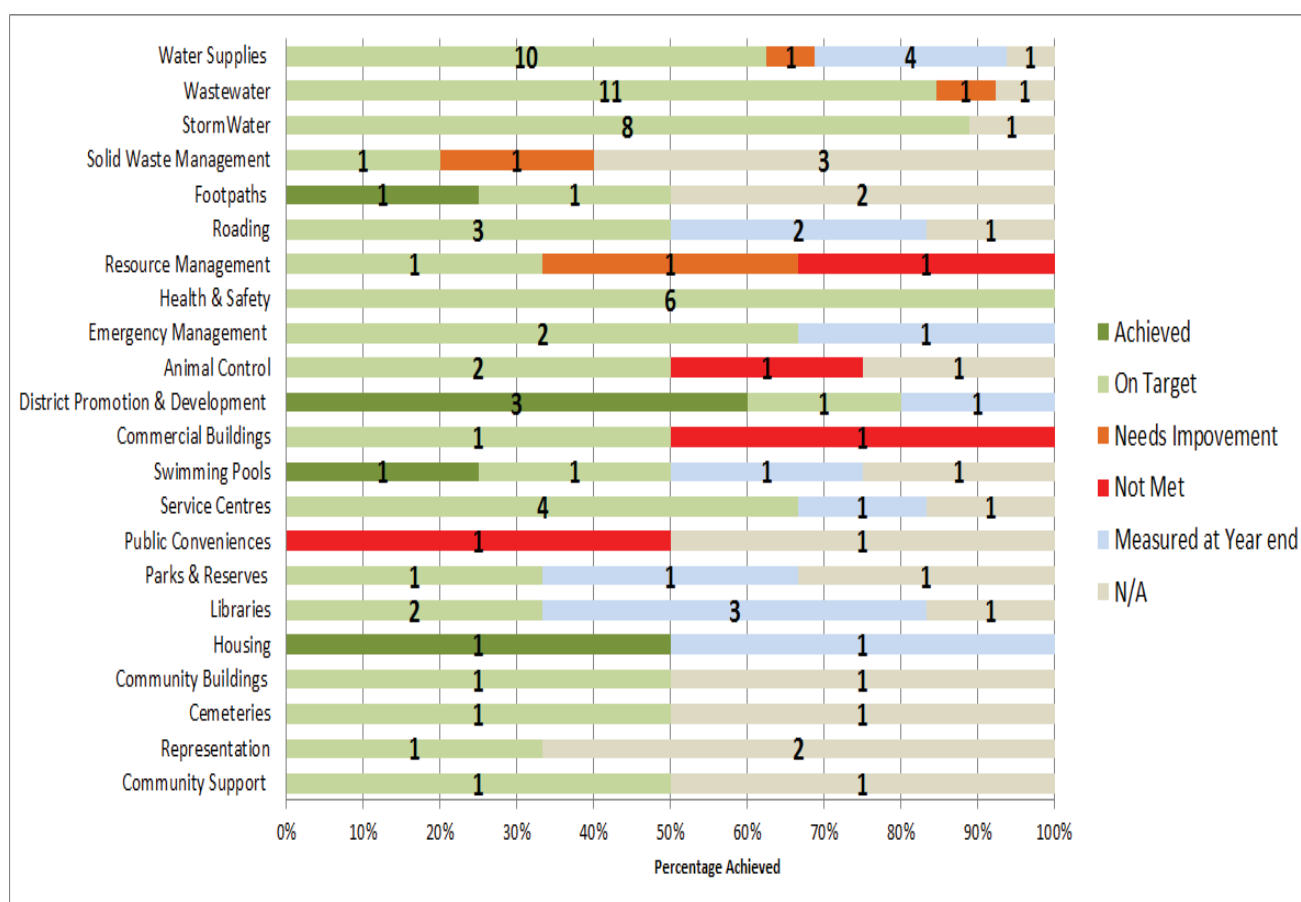
	Budget	Actuals	Variance	End of Year Forecast Variance	Explanation
Building Communities & Leadership					
Community Support	259,254	218,520	40,734		Favourable variance due to unspent main street discretionary funding
Representation	450,261	451,934	-1,673		Cost overrun expected for the year due to the Councillor bi-election. \$20,000 still to be funded to the election reserve for the year
Community & Recreation Facilities					
Cemeteries	186,288	178,445	7,843		
Community Buildings	221,890	174,919	46,971		Favourable variance mainly due to minimal spend on minor capital and lower maintenance to date
Housing	269,399	226,445	42,954		Favourable variance due to lower insurance premiums (\$11,000) and lower maintenance spent to date
Libraries	452,743	438,918	13,825		Variance due to lower staff costs to date
Parks and Reserves	721,176	726,848	-5,672		
Public Conveniences	132,988	151,898	-18,910		Higher cleaning costs
Service Centres	267,160	231,832	35,328		Variance is mainly due to lower staff costs to date, due to a staff resignation
Swimming Pools	335,133	316,908	18,225		Variance due to lower extraordinary maintenance.
District Promotions and Development					
Commercial Investments	119,659	208,232	-88,573		Commercial Property has incurred significantly higher expenditure of \$78,000 due to contamination costs. Forestry has incurred higher costs to date due to timing of planting of tree seedlings.
District Promotions and Development	408,243	434,495	-26,252		Variance is due to consultant costs
Regulatory Services			0		
Animal Control	161,556	193,969	-32,413		Additional costs have been incurred due to the required external support to deliver the service after staff resignations.
Emergency Management	207,092	172,045	35,047		
Health & Safety	599,343	473,128	126,215		Lower staff costs to date of \$60,000, and lower expenditure in Building in relation to a potential weather tightness claim (\$50,000 variance)
Resource Management	203,963	194,953	9,010		
Roading and Footpath					
Roading	4,916,416	5,494,758	-578,342		Variance relates mainly to Emergency Works. Note that Council's portion after NZTA subsidy (\$313,497) will be funded from a combination of the District Roothing Reserve and Depreciation reserve.
Footpaths	49,500	56,874	-7,374		
Solid Waste Management	1,272,435	1,093,144	179,291		Lower costs to date mainly relate to lower refuse tonnage, resulting in lower disposal and transport costs of \$120,000. We will revisit the 2016/17 forecasts for tonnage and adjust the budget accordingly. Also lower costs due to the closure of the Pahiatua Recycling Centre (\$23,000).
Stormwater Drainage	65,741	102,542	-36,801		Higher variance due to higher maintenance costs incurred to date
Waste Water	625,705	671,347	-45,642		Higher variance due to higher maintenance costs incurred to date
Water Supplies	613,058	653,189	-40,131		Higher variance due to higher maintenance costs incurred to date
Support Activities	3,776,219	3,485,806	290,412		Favourable variance due to savings in staff costs in Finance (\$60,000), timing of audit expenditure to be incurred (\$80,000) and underspent Chief Executive (and mayors office) Office budget by \$100,000. Unbudgeted expenditure of \$45,000 for bad debts written off at the beginning of the year
Total Year to Date	16,315,222	16,351,146	- 35,925		

Table 3: Revenue and Expenditure by activities

4. Summary Cost of Service Performance

The details for the service performance results are attached in Appendix 1. The summary of the results by activity is shown in the graph and table below:



Graph 1: Service performance results

Category	2014/15 Annual Report	1 st Quarter	2 nd Quarter	3 rd Quarter
Achieved/On Target	42	57	63	65
Needs improvements	N/A	4	5	4
Measured at Year end	N/A	25	17	15
Not achieved	16	2	3	4
Not Applicable	29	20	20	20
Total	87	108	108	108

Table 4: Service performance results

The service performance measures that are “Not Achieved” and “Needs Improvement” are:

S/N	Activity	Performance Measure	Last Year's Results	Target 2015/16	Results to 31 March 2016	Comments
1.	Commercial Investments	Occupancy of commercial buildings each year	Not Achieved	100%	Not Achieved	The ex- Infracon yards in Thyra Street, Dannevirke and Vogel Street, Woodville are currently not occupied. This is as a result of the liquidation of Infracon. The Thyra Street property is on the market for lease or sale. The other properties in Woodville are waiting on the decision for Service Centre/Library/i-SITE projects.
2.	District Planning	Percentage of resource consents processed within the statutory time frame. <ul style="list-style-type: none"> Non-notified 20 working days Notified 70 working days Notified and Limited Notified not requiring a hearing -50 working days 	Achieved 100%	100%	93% Not Achieved	14 resource consent applications processed to a decision were decided within the statutory timeframe. 1 resource consent application took an additional 16 working days. Statistics for applications by notification type as follows: Non-notified – 15 Limited notified – 0 Publicly notified – 0
3.	Animal Control	Percentage of dog attacks responded to within 2 hours	Not Achieved 83%	100%	69% Not Achieved	This was due to the availability of an ACO during the July/August period. During those months, we only had one Officer available hence, response times have been exceeded.
4.	Public Conveniences	The number of complaints received per annum about the condition of public toilets	Not Achieved 67	<50	56 Not Achieved	The majority of the complaints (47 out of 56) related to maintenance items (e.g. blockages) as opposed to cleanliness. This highlights the importance of continuing to upgrade public toilets.

S/N	Activity	Performance Measure	Last Year's Results	Target 2015/16	Results to 31 March 2016	Comments
5.	District Planning	Survey of customer rate advice was helpful	New Measure	85% agree	83% agree Needs Improvement	6 telephone interviews undertaken with applicants who had pre-application meetings.
6.	Solid Waste	All Horizons resource consent conditions are met	Achieved 100%	100%	50% Needs Improvement	The volume of one of the cells at Eketahuna exceeds the allowances provided within the resource consent. We are working with horizons to resolve this issue, through a variation to the consent conditions. This is the only condition that has not been met at Eketahuna landfill. The Pongaroa landfill is fully compliant.
7.	Wastewater	Number of schemes that are current	Achieved	5	4 Needs Improvement	4 out of the 7 schemes do not have renewed consents. They do however meet the conditions of the expired consents. The consent for Norsewood is expected to be issued. Council has lodged new consent application for Woodville, however this is on hold due to the issues with the pond liner. Applications for Eketahuna and Pahiatua have been lodged and are awaiting public notification by Horizons.
8.	Water Supplies	Drinking water taste	New Measure	<5	4.8 Needs Improvement	There were 24 complaints received during the period- complaints are expected to drop off as the weather cools and the quality of the water sources improves

Table 5: Service performance where results were "Not Achieved"

5. Capital Expenditure

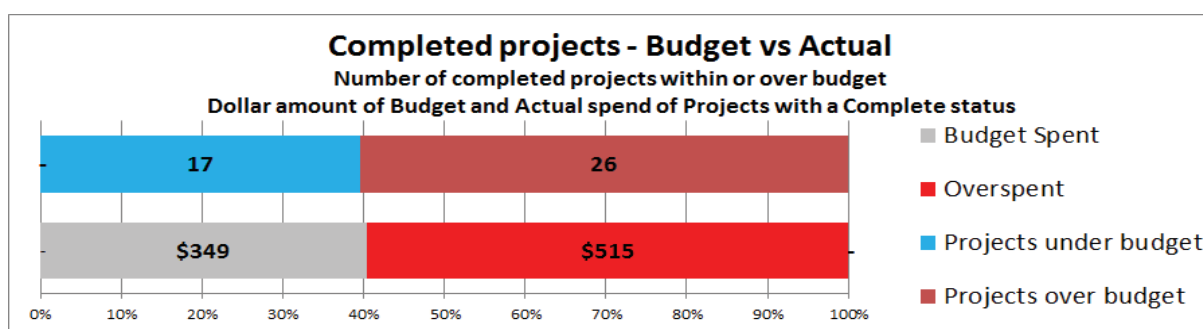
Total capital expenditure completed for the 3rd quarter was \$11.99 million compared to a budget of \$21 million which is 57% (45% last year).

The table and graph below summarises the capital expenditure report.

Note: dollar amounts are in \$'000

	Carry forward Budget to June 2015	Budget 2015/16	Authorised Revision	Total Annual Budget	Year to June 2016	Subsidy in Total budget	Total Budget Remaining	% Completed
Growth	7	23		30	13	-	17	43%
Level of Service	1,045	5,635	1,876	8,556	4,982	6,268	3,574	58%
Renewals	3,059	8,327	1,028	12,414	6,990	4,312	5,424	56%
Grand Total	4,111	13,985	2,904	21,000	11,985	10,580	9,015	57%

Table 6: Summary of Capital Expenditure

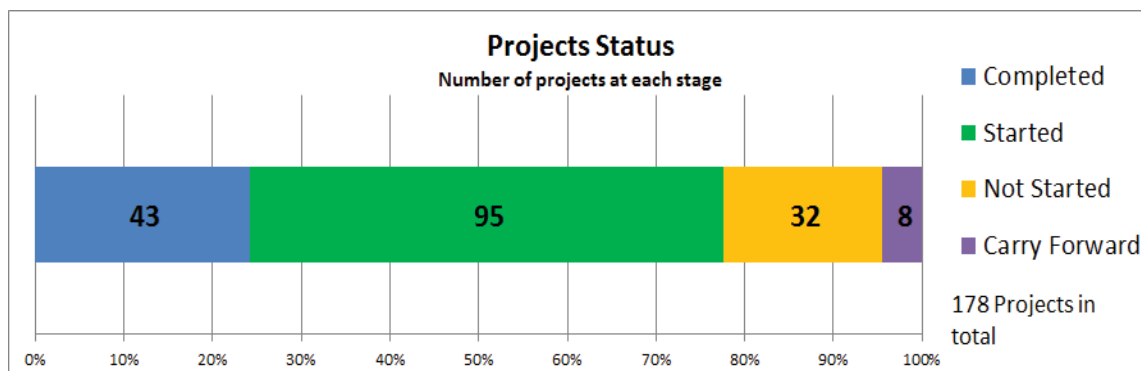


Graph 2: Completed projects showing budgets against actuals

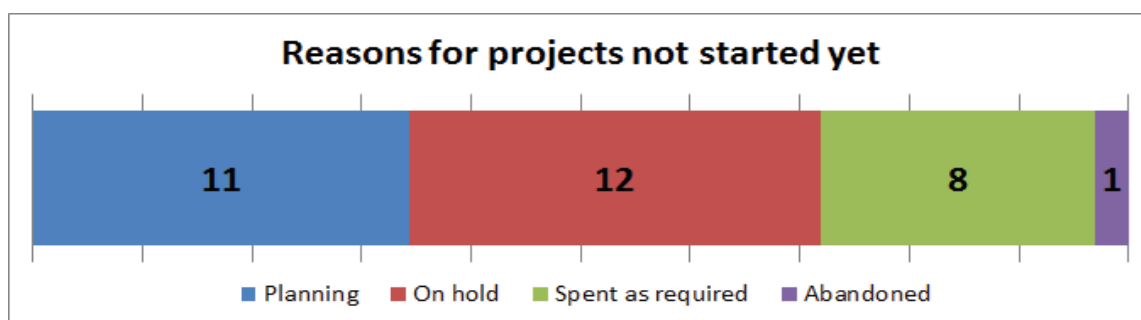
The table below summarises the top 5 completed projects showing as overspent which makes up \$487,000 out of \$515,000

Project	Overspent	Explanation
Dannevirke Camping Ground House	\$153,000	To be funded from the sale proceeds of the old camping ground house. A variation is sought as per paragraph 5.1.
Carpark – 43 Vogel St Woodville	\$137,000	Council approved purchase as part of the decision to move the library / service centre and i-SITE to the building formerly occupied by Tararua Alliance. This will be funded from the sale of the former Infracon Site.
District Housing Window Replacement	\$56,000	This is a carry forward from previous years. A variation has been sought below to close off this project. This will be funded from the Housing Reserve.
Dannevirke Camping Ground – Other Improvements	\$125,000	This relates to installation of power and other services, and a new office and kitchen facility as part of the camping ground upgrade. A variation is sought as per paragraph 5.1 and is to be funded from internal loan.
Emergency Management – Radio network renewal	\$16,000	Unit broke down and required urgent replacement

Table 7: Projects with significant overspend



Graph 3: Projects status



Graph 4: Projects that are yet to start

We are expecting significant capital work to be completed in the final quarter.

The following table provides an overview of the budgets and spend at a Group of Activity level.

	Carry forward Budget to June 2015	Budget 2015/16	Authorised Revision	Total Annual Budget	Year to June 2016	Total Budget Remaining / (Overspent)
Communities and Recreational Facilities	28	1,426	(254)	1,200	463	737
District Promotion and Economic Development	16	40	(30)	26	-	26
Regulatory Services		138	154	292	38	254
Roading and Footpath	1,489	7,059	-	8,548	6,819	1,729
Solid Waste Management	110	70	386	566	536	30
Stormwater Drainage	96	101	-	197	39	158
Wastewater	894	1,598	2,856	5,348	3,016	2,332
Water Supplies	823	2,771	(158)	3,436	675	2,761
Support	655	782	(50)	1,387	399	988
Grand Total	4,111	13,985	2,904	21,000	11,985	9,015

Table 8: Capital budgets and spend by Group of Activities

5.1. Variation to Budgets

Projects	Total Budget	Variation	Revised budget	Comments
Levels of Service				
Pahiatua New bore & Treatment	1,406,000	(1,406,000)	-	Project spilt into 2 phases – Phase 1 is 4 days water storage. Phase 2 is additional water storage and will require a new business case before proceeding.
Pahiatua Water Phase 1 – 4 day storage	-	1,406,000	1,406,000	Phase 1 – 4 days water storage. This project is expected to start this year, with the balance carried forward to 2016/17.
Dannevirke camping ground new house	-	158,107	158,107	Funding is spilt between portion of the sales proceeds (\$61,806) received from the sale of the George St house and section, and depreciation funding (\$96,301).
Manawatu/Hawkes Bay alternative Route (Saddle road)	935,000	1,940,000	2,875,000	Phase 2 proceeding ahead of schedule – bring forward portion of 2016/17 budget. 100% funded from NZTA subsidy.
Renewals				
Dannevirke camping – other improvements	-	116,444	116,444	Funding is from the remaining funds from the sales proceeds received from the sale of the George St house and section.
Dannevirke Water Treatment Plant (Renewal)	482,000	(482,000)	-	Mistakenly carried forward in Annual Report 2014/15. Double up of Dannevirke Water Treatment project above.
Housing - District Wide Window Replacement	(56,000)	56,000	-	Close off project overspend from 2014/15 funded from housing reserve
Radio Network Renewal	-	16,000	16,000	Unit broke down and required urgent replacement.
District Footpath Renewals	-	28,000	28,000	Bring forward portion of 2016/17 budget – based on cost needed to remedy CRMs.
Bridge Renewals	129,000	(129,000)	-	Transfer to Structures Component Replacement – Brought forward from 2014/15, and NZTA category has changed to Structures component replacement.
Structures Component Replacement	95,000	129,000	224,000	Transfer from Bridge Renewals .
Woodville Sewer Mains Relining	-	294,000	294,000	\$100,000 funded from District Sewer Mains Renewal budget below with the remainder to be funded from depreciation reserves.
District Sewer Main Replacement	356,000	(100,000)	254,000	Transfer to Woodville Mains Relining.
Information Services Hardware Renewals	384,000	(80,000)	304,000	Reduce budget as not required – Renewals cheaper than expected.
Information Services Software Renewals	186,000	(52,000)	134,000	Reduce budget as not required – Renewals cheaper than expected.
Photocopier Replacement	57,000	(49,000)	8,000	Reduce budget as not required – Photocopiers cheaper than expected.
TOTAL :	3,974,000	1,845,551	5,817,551	

Table 9: Variation to Capital projects

6. Treasury Report

6.1. Compliance with Policy

Council has complied with all specific requirements of its Investment and Liability Management Policies. No breaches were noted.

6.2. Swap Repricing

Our current swap strategy is identifying existing swaps for repricing. This is done by extending swaps for a longer term, often at a much lower interest rates. The result is a lower interest cost and provides Council with certainty until the maturity of the swap.

We have recently identified two swaps to apply this strategy, which has resulted in reducing our average interest rate from 4.53% to 4.38%.

6.3. Cashflow Management and Liquidity

We have recently extended our Multi Option Credit Line Facility (MOCL) with Westpac until 2020 . In doing so, we have reduced our MOCL limit from \$5 million to \$3 million. This will reduce the monthly line commitment fee for having the facility available.

This has been made possible by improved cash management forecasting, and the Local Government Funding Agency being more easily accessible.

The MOCL facility provides liquidity in the event that short-term funding is required. We will continue to use the Local Government Funding Agency for longer-term borrowing as we are able to access lower interest costs.

6.4. Debt Ratios

Debt is to be managed within the following limits subject to the Council continuing to control and maintain its share of the roading network requirements in the event of civil emergencies:

Table 10: Compliance with Debt ratios

Item	Borrowing Limit	Actual
Net external debt as a percentage of total revenue	<50%	-0.8%
Net Interest on external debt as a percentage of total revenue	<7%	1.34%
Net Interest on external debt as a percentage of annual rates income (debt secured under debenture)	<10%	2.46%
Liquidity (External term debt+ committed loan facilities +cash and cash equivalents TO existing external debt)	>110%	234%

7. Financial Prudence Benchmarks and Indicators

As part of the Local Government reforms, a set of financial prudence measures and indicators were introduced and Council is required to report against these in the 2015/16 Annual Report.

A total of seven measures were introduced. The seven benchmarks were organised around the three elements and financial prudence – affordability, sustainability and predictability. The desired outcome of this reform is to:

- encourage and provide local government an opportunity to showcase excellence and to share best practice.
- Lift the local authority performance and avoid the need for central government intervention in individual authorities

The following table details the measures and Council's results:

Table 11: Financial Prudence benchmarks and indicators

S/N	Elements	Benchmark Name	Measure	Results		Comments
				Annual Plan	3 rd Qtr results	
1.	Affordability Benchmarks	Rates Benchmark	Rates income complies with the limits set in the Financial Strategy	✓	✓	3.9% was the limit set with the planned rates increase being at 2.92%
2.		Debt Benchmark	Debt complies with the limits set in the Council's Financial Strategy	✓	✓	Refer to <i>Table 7: Compliance with Debt ratios</i> of this report
3.	Sustainability Benchmarks	Balanced Budget Benchmark	Revenue equals or exceeds operation	✓	✓	Revenue is currently higher than Expenditure. This is due to additional subsidy for the Saddle Road.
4.		Essential Services Benchmark	Capital expenditure on five core network infrastructure equals or exceeds depreciation on those five services	✓	✓	
5.		Debt Servicing Benchmark	Borrowing cost less than 10% of operating revenue	✓ 1.7%	✓ 1.4%	
6.	Predictability Benchmarks	Operations Control Benchmark	Net cashflows from operations equals or exceeds budget	N/A	✓	
7.		Debt Control Benchmark	Net debt is less than or equal to net debt in LTP	N/A	✓	In the LTP net debt was \$9.5M but actual in 3 rd quarter was \$0.3M net investment.

8. Compliance Exception Report

8.1 Investment and Liability Management Policy

No non compliance noted.

8.2 Accounting Standards

No non-compliance noted.

8.3 Rating Remissions Policy

All remissions provided were compliant with policy.

8.4 Specific Policy on Giving of Securities

Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts or business units, when the purposes of the loans are in line with Council's strategic objectives. Council has not provided any guarantees as of 31 December 2015.

8.5 Local Government Act (LGA)

The 2016/17 Annual Plan is progressing well. Council have engaged/informed the community, consider the feedback received and adopt the final Plan on 29 June 2016 prior to the statutory deadline of 30 June 2016.

The Pre-election report is also due this year, being an election year. Management aims to have the Pre-election report, compliant with the requirements of the Act, available to the public from 1 July 2016.

Planning for the Annual Report has commenced. We have not been able to move the audit date earlier so that we can have the outgoing Council adopt the 2015/16 Annual Report. The 2015/16 Annual Report will be adopted by the new Council at its first meeting on 31 October 2016.

However, we will have the full 2015/16 Annual Report for the August 2016 Council meeting and discuss/highlight any significant changes arising from the audit with the Audit and Risk Committee.

9. Recommendation

That the report from the Chief Financial Officer dated 19 May 2016 concerning Financial Report for the period ended 31st March 2016 (as circulated) be received and the contents noted, and

That the Council notes and approves the variations in Paragraph in 5.1 to the capital project budgets as outlined in this report.

Attachments

Nil.