



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 24 June 2015** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

- 1. Present**
- 2. Council Prayer**
- 3. Apologies**
- 4. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

- 5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
- 6. Personal Matters**

7.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Council meeting held on 27 May 2015 (as circulated) be confirmed as a true and accurate record of the meeting subject to the following amendment.</i>	
	<u><i>Item 10.7.4.1 is hereby corrected with reference to the details of the second paragraph to read:</i></u>	
	<i>“That the Council invites expressions of interest from respected not for profit social housing providers to purchase its pensioner housing units excluding the property with the ten older units at Hovding Court (Dannevirke), which it has previously agreed are to be sold separately.”</i>	
	<u><i>Explanatory Note</i></u>	
	The original details incorrectly stated six older units, whereas it should have referred to the ten older units at Hovding Court.	
8.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
9.	Community Boards and Community Committees Reports	
9.1	Dannevirke Community Board	19
	<i>Recommendation</i>	
	<i>That the report of the Dannevirke Community Board meeting held on 2 June 2015 (as circulated) be received.</i>	
9.2	Eketahuna Community Board	25
	<i>Recommendation</i>	
	<i>That the report of the Eketahuna Community Board meeting held on 5 June 2015 (as circulated) be received.</i>	
9.3	Pahiatua On Track	33
	<i>Recommendation</i>	
	<i>That the report of the Pahiatua On Track meeting held on 3 June 2015 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	37
	<i>Recommendation</i>	
	<i>That the report of the Woodville Districts' Vision meeting held on 2 June 2015 (as circulated) be received.</i>	

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

10. Reports

10.1	50 MAX Memorandum of Understanding with the New Zealand Transport Agency	41
10.2	Adoption of the 2015-2025 Long Term Plan	45
	Note: Clint Ramoo from Audit New Zealand will attend the meeting for this item of business.	
10.3	Rates Resolution for the 2015/16 Year	57
10.4	Draft Submission to the Fire Services Review	63
10.5	Dog Control Act Appointment	67
10.6	Planning Matters Determined Under Delegated Authority	69
10.7	Liquor Licensing Matters Determined Under Delegated Authority	75
10.8	Staff Report	79

11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

12. Mayoral Matters

13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

14. Public Excluded Item of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Civic nomination

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Civic nomination</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

15. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 27 May 2015 commencing at 1.00 pm.

1. Present

His Worship the Mayor – Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, J E Crispin, W H Davidson, K R Fenemor, S A Hull, C J Isaacson and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group

2. Council Prayer

2.1 The Council Prayer was given by His Worship the Mayor – Mr R A Ellis.

3. Apologies

3.1 Nil

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 The Council's congratulations are to be conveyed to acknowledge the following achievements:

- Eva Wright on receiving a Benemerenti Medal from the Catholic Church to recognise her outstanding service as a Kaumatua to the Maori Apostolate and the Maori Catholic community.
- Mavis Mullins on being named the Business Woman of the Year at the University of Auckland Business School Aotearoa New Zealand Maori Business Leaders Awards.

- 6.2 The heroic actions of Bradley Smith (Eketahuna farmer) and Anna Rodgers (Wellington) have been acknowledged for saving the 17-year old male driver from the burning car that crashed on State Highway 2 north of Eketahuna.

7. Confirmation of Minutes

- 7.1 *That the minutes of the Council meetings held on 29 April 2015 and 19 May 2015 (as circulated) be confirmed as a true and accurate record of these meetings.*

Crs Isaacson/Roberts

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

- 8.1 Nil

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 4 May 2015 (as circulated) be received.*

Crs Fenemor/Hull

Carried

9.2 Eketahuna Community Board

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 1 May 2015 (as circulated) be received.*

Crs Fenemor/Hull

Carried

9.3 Pahiatua On Track

- 9.3.1 *That the report of the Pahiatua On Track meeting held on 6 May 2015 (as circulated) be received.*

Crs Fenemor/Hull

Carried

9.3.2 Illegal Dumping

- 9.3.2.1 It was clarified that Catherine Burns is the officer responsible for the enforcement of the regulations to control illegal dumping.

9.4 Woodville Districts' Vision

- 9.4.1 *That the report of the Woodville Districts' Vision meeting held on 5 May 2015 (as circulated) be received.*

Crs Fenemor/Hull

Carried

10. Reports

10.1 Proposed Name of Wahipai Close

10.1.1 *That the report from the Land Information Officer dated 21 May 2015 concerning the proposed name of Wahipai Close (as circulated) be received, and*

That in accordance with the New Zealand Rural Addressing Standard the Council hereby resolves to name the road entering into the Wahipai Domain to be known as Wahipai Close.

Crs Keltie/Hull

Carried

10.2 Proposed Name of Waipuna Road

10.2.1 *That the report from the Land Information Officer dated 21 May 2015 concerning the proposed name of Waipuna Road (as circulated) be received, and*

That in accordance with the New Zealand Rural Addressing Standard the Council hereby resolves to name the road adjoining State Highway 3, Woodville as set out in the details of the Land Information Officer's report to be known as Waipuna Road.

Crs Keltie/Hull

Carried

10.3 50 Max Memorandum of Understanding with the New Zealand Transport Agency

10.3.1 *That the report from the Performance Manager dated 21 May 2015 concerning a 50 Max Memorandum of Understanding with the New Zealand Transport Agency (as circulated) be received, and*

That the Council agrees to enter into a 50 MAX Memorandum of Understanding with the New Zealand Transport Agency to authorise it to issue permits for such high productivity motor vehicles to use the district's roads subject to the roading portfolio holders in conjunction with the Alliance Manager developing for recommendation to the Council a schedule of restricted roads/structures that such access is excluded.

Crs Keltie/Roberts

Carried

10.3.2 Mayor Ellis and Cr Crispin requested that their dissenting votes be noted concerning this item of business.

10.4 Road Closure Under the Tenth Schedule of the Local Government Act 1974

10.4.1 *That the report from the Alliance Manager dated 21 May 2015 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Dannevirke Car Club to hold a club event.

Road name: Blairgowrie Road
Date of closure: Sunday 1 November 2015
Period of closure: 8.00 am to 5.00 pm

Conditions Applied to the Granting of this Road Closure

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2. That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Isaacson/Roberts

Carried

10.5 Planning Matters Determined Under Delegated Authority

10.5.1 *That the report from the Planning Manager dated 21 May 2015 concerning Planning matters determined under delegated authority (as circulated) be received and the contents are noted.*

Crs Keltie/Fenemor

Carried

10.6 Liquor Licensing Matters Determined Under Delegated Authority

10.6.1 *That the report from the Regulatory Services Manager dated 21 May 2015 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and the contents are noted.*

Crs Keltie/Fenemor

Carried

- 10.7 **Draft Long Term Plan 2015/2025 Submissions**
- 10.7.1 *That the report from the Governance Manager dated 20 May 2015 concerning the Draft Long Term Plan 2015/2025 submissions (as circulated) be received.*
- Crs Davidson/Collis* *Carried*
- 10.7.2 **Woodville Water**
- 10.7.2.1 *That to provide the Woodville community with a more resilient and secure drinking water supply the Council proceeds to undertake the storage upgrade project as proposed in its preferred option.*
- Crs Fenemor/Crispin* *Carried*
- 10.7.3 **Pongaroa Township Water Treatment Upgrade**
- 10.7.3.1 *That to provide the Pongaroa township with a water supply that meets the drinking water standards the Council proceeds to undertake the water treatment upgrade as proposed in its preferred option, and subject to securing a funding subsidy from the Ministry of Health.*
- Crs Hull/Isaacson* *Carried*
- 10.7.4 **Pensioner Housing**
- 10.7.4.1 *That the Council recognises the potential community benefit from government funding entering the district to maintain and build pensioner housing through social housing grants it cannot access if it retains the ownership of its pensioner housing portfolio, and*
- That the Council invites expressions of interest from respected not for profit social housing providers to purchase its pensioner housing units excluding the property with the six older units at Hovding Court (Dannevirke) which it has previously agreed are to be sold separately, and*
- That the Council exit from this service subject to accepting a proposal or proposals from such provider or providers that is in the best interests of ensuring the ongoing operation to enable continued access to pensioner housing within the district.*
- Crs Roberts/Hull* *Carried*
- 10.7.5 **Woodville Service Centre / Library / i-SITE**
- 10.7.5.1 *That with regard to the three buildings that the Council owns on Vogel Street in Woodville, the following be agreed:*

- *The Chief Executive is requested to present to the Council a proposal and costing to strengthen and modify the Woodville Library/Service Centre and i-SITE building at 42 Vogel Street, with this business case to also consider making the area a focal point for the community and to provide public toilets in that vicinity.*
- *As part of this investigation it will consider the feasibility of moving the staff from the Woodville Library/Service Centre to the Tararua Alliance building when it is vacated as a temporary arrangement during the period of undertaking the above work.*
- *The i-Site and the Lindauer Studio shall remain in their present location and buildings, and the rose gardens will continue to be maintained in conjunction with the local community.*
- *The former Infracon building at 49 Vogel Street and the Tararua Alliance building at 45 Vogel Street (when it becomes vacant) are declared surplus to requirements, and will be marketed for sale or long term lease to the Council's best advantage.*

Crs Keltie/Collis

Carried

10.7.6 Kerbside Refuse Collection

- 10.7.6.1 *That the Council exit from the kerbside refuse bag collection subject to ensuring that the private sector will deliver a similar service in Dannevirke, Woodville, Pahiatua and Eketahuna at a competitive price to the cost of purchasing a refuse label.*

Crs Roberts/Hull

Carried

10.7.7 Public Toilets in the Dannevirke Upper Domain

- 10.7.7.1 *That the Council proceed to provide a new public toilet facility at the Dannevirke Upper Domain as included in the budget for undertaking this project.*

Crs Roberts/Crispin

Carried

10.7.8 Economic Development

- 10.7.8.1 *That the Council's commitment to economic development and the funding to deliver the projects in the Economic Development Plan 2013/2018 be confirmed.*

Crs Hull/Collis

Carried

- 10.7.8.2 It was agreed that at a future workshop the Council will discuss with the Economic Development and Communications Manager the performance measures for this activity relative to delivering the outcomes sought from this funding.

10.7.9 Smoke Free Environments

- 10.7.9.1 *That the Council's commitment to smoke free environments be maintained through its existing policy on this matter.***

Cr Fenemor/Mayor Ellis

Carried

- 10.7.9.2 *That a review of the existing smoke free environments policy be undertaken in conjunction with the next Annual Plan to consider the possibility of proposing an extension to include further outdoor public areas.***

Crs Davidson/Roberts

Carried

10.7.10 Bylaw to Control Cats

- 10.7.10.1 *That the Council notes the request for a bylaw to control roaming cats and the number of cats able to be kept on a property, and it will consider this matter as part of the work to prepare for the forthcoming review of its bylaws.***

Crs Roberts/Collis

Carried

10.7.11 Pahiatua Transfer Station

- 10.7.11.1 *That the Council provide a third half-day at the Pahiatua transfer station from the approved solid waste budget.***

Crs Hull/Davidson

Carried

10.7.12 Pukaha Mount Bruce

- 10.7.12.1 *Cr Davidson abstained from the discussions and voting on the motions concerning this item of business.***

- 10.7.12.2 *That the annual grant to the Pukaha Mount Bruce Board to support their forest restoration and predator control programme be continued and increased from \$10,000 to \$15,000.***

Crs Crispin/Isaacson

Motion Lost

- 10.7.12.3 *That the annual grant to the Pukaha Mount Bruce Board to support their forest restoration and predator control programme be continued and maintained at the present amount of \$10,000.***

Crs Fenemor/Roberts

Carried

10.7.13 Swimming Pools

- 10.7.13.1 *That the Council is committed to maintaining the operation of community swimming pools in Dannevirke, Woodville, Pahiatua and Eketahuna, and acknowledges the voluntary support of the community groups that assist with the delivery of this service, and***

That the annual grant to the Tararua Aquatic Community Trust for the management and operation of the Wai Splash community pool in Dannevirke be increased from \$190,000 to \$240,000 per annum to cover increased costs for power, insurance, plant maintenance and wages.

Crs Roberts/Fenemor

Carried

10.7.14 Cycle ways and Walking Tracks

10.7.14.1 *That the Council is committed to developing and implementing a district walkways network plan as part of its Recreation and Reserves Strategy over the next ten years to provide good amenities for lifestyle and recreation, and*

That the Council supports such initiatives and projects it considers appropriate to facilitate the achievement of this objective from existing budgets available for this purpose, and in conjunction with voluntary community groups and the district's community boards and community committees, and

That the Council requests a policy be prepared for its consideration in conjunction with the next Annual Plan to facilitate the development of cycle/walkways within the district.

Mayor Ellis/Cr Isaacson

Carried

10.7.15 Grass Mowing / Street Cleaning Maintenance

10.7.15.1 *That the objective of the grass mowing/street cleaning maintenance contracts maximises the work able to be undertaken within the available budgets and to the agreed levels of service, and*

That where residents have concerns regarding this matter they be invited to report them through contacting the Council and making a service request to outline these details, and

That the level of service for berm mowing and street cleaning be reviewed in conjunction with the Tararua Alliance and further considered through the next Annual Plan.

Crs Fenemor/Hull

Carried

10.7.16 Stormwater / Roading and Footpaths

10.7.16.1 *That the requests concerning stormwater, roading, curb and channel and footpaths be noted for future consideration in conjunction with the Asset Management Plans for these activities, and*

That the items of maintenance be referred for response through the customer request management system.

Crs Keltie/Collis

Carried

10.7.17 Fees and Charges

10.7.17.1 *That the proposed fees and charges be confirmed subject to including the following in the adopted schedule:*

- *That the charge for disposing of domestic waste at the Dannevirke transfer station be increased to \$127 per tonne.*
- *That the rents for all pensioner housing units be increased by \$10.00 per week.*
- *That pursuant to Section 37 of the Dog Control Act 1996, the following dog control fees (including GST) be set for the year of 1 July 2015 to 30 June 2016.*

Dog Registration (on or before 1 August)

<i>Dangerous dogs</i>	<i>\$117.00</i>
<i>Rural domestic dogs</i>	<i>\$35.00</i>
<i>Working dogs</i>	<i>\$30.00</i>
<i>Urban domestic dogs</i>	<i>\$78.00</i>
<i>Dogs (preferred dog status)</i>	<i>\$40.00</i>
<i>Preferred dog status rehoming fee</i>	<i>\$20.00</i>

Dog registration (after 1 August) – owners are required to register their dogs by 1 August of each year. Failing which, an additional penalty fee of 50% of the base fee will apply.*

<i>Dangerous dogs</i>	<i>\$175.50</i>
<i>Rural domestic dogs</i>	<i>\$52.50</i>
<i>Working dogs</i>	<i>\$45.00</i>
<i>Urban domestic dogs</i>	<i>\$117.00</i>
<i>Dogs (preferred dog status)</i>	<i>\$117.00</i>

**Any new dog up to 3 months of age will be charged a pro rata of the base fee.*

**Any new dog from 3 months of age to 6 months of age will be charged the full base fee.*

And that the Regulatory Services Manager be requested to review the process for acquiring preferred owner status to ensure that it is fit for purpose to promote and encourage responsible dog ownership.

Crs Roberts/Isaacson

Original Motion

10.7.17.2 An amendment to the original motion was then proposed.

10.7.17.3 *That the proposed fees and charges be confirmed subject to including the following in the adopted schedule:*

- *That the charge for disposing of domestic waste at the Dannevirke transfer station be increased to \$127 per tonne.*
- *That the rents for all pensioner housing units be increased by \$10.00 per week.*
- *That pursuant to Section 37 of the Dog Control Act 1996, the following dog control fees (including GST) be set for the year of 1 July 2015 to 30 June 2016.*

Dog Registration (on or before 1 August)

<i>Dangerous dogs</i>	<i>\$120.00</i>
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<i>Rural domestic dogs</i>	<i>\$35.00</i>
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<i>Working dogs</i>	<i>\$30.00</i>
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<i>Urban domestic dogs</i>	<i>\$80.00</i>
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<i>Dogs (preferred dog status)</i>	<i>\$40.00</i>
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<i>Preferred dog status rehoming fee</i>	<i>\$20.00</i>
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Dog registration (after 1 August) – owners are required to register their dogs by 1 August of each year. Failing which, an additional penalty fee of 50% of the base fee will apply.*

<i>Dangerous dogs</i>	<i>\$180.00</i>
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<i>Rural domestic dogs</i>	<i>\$52.50</i>
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<i>Working dogs</i>	<i>\$45.00</i>
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<i>Urban domestic dogs</i>	<i>\$120.00</i>
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<i>Dogs (preferred dog status)</i>	<i>\$120.00</i>
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**Any new dog up to 3 months of age will be charged a pro rata of the base fee.*

**Any new dog from 3 months of age to 6 months of age will be charged the full base fee.*

And that the Regulatory Services Manager be requested to review the process for acquiring preferred owner status to ensure that it is fit for purpose to promote and encourage responsible dog ownership.

Crs Davidson/Crispin

Amended Motion

10.7.17.4 The Mayor proceeded to put the amended motion to the vote of the meeting, with the outcome being that the amendment is declared **carried**. This was then put and adopted as the substantive motion.

10.7.18 **Rate Increases**

10.7.18.1 There were no further changes requested to amend the budgets for the 2015/2016 financial year.

10.7.18.2 The Chief Financial Officer will finalise the revised budgets and Long Term Plan for adoption at the Council meeting on 24 June 2015.

10.7.18.3 This will include the decisions made at the meeting along with other alterations and savings, with the increased rate funding requirement not to exceed the 3.19% as proposed in the Draft Long Term Plan.

10.7.19 **Other Matters Noted in Submissions**

10.7.19.1 The Council reviewed the list of other matters raised through the submissions received, and it noted the comments conveyed (with no specific changes being requested to the Draft Long Term Plan 2015/2025).

10.7.19.2 The matter of ratepayers receiving subsequent rate instalment assessments with nil balances when paying the full amount at the first instalment was discussed.

10.7.19.3 It was agreed that an item be included on a future Bush Telegraph Council page to explain the statutory requirement for this practice occurring.

10.7.19.4 The Council acknowledges the matter should be reviewed in terms of changing the legislative provision to follow this approach, and a submission will be made to the Rules Reduction Taskforce seeking support for the necessary amendment to rescind that requirement.

10.7.19.5 The Governance Manager was thanked for his work in managing the submissions consultation process and analysing the responses received for the Council's consideration.

10.8 **Staff Report**

10.8.1 **Pahiatua Water Supply Investigation**

10.8.1.1 The Chief Executive tabled a summary of the findings received concerning the Pahiatua potable water investigation undertaken by David Veale of Wai Waste Environmental Consultants Limited.

10.8.1.2 Of the options presented the following have merit:

- A surface stream that has an unknown untapped volume and quality, but would trigger a treatment plant to supplement the bore.

- Staying with a single bore and adding seven days treated storage to account for the risk of bore failure.
- Adding a second bore into the same aquifer that could reduce the treated storage to two to four days reflecting the need to augment abstraction volumes in peak dry periods.

10.8.1.3 Cr Hull agreed to refer this matter to Pahiatua On Track for its consideration at their next meeting, and report the direction from them to the Council's meeting on 24 June 2015.

10.8.2 **Tararua Alliance**

10.8.2.1 The benefit received through the Tararua Alliance of a \$162,000 rebate on the bitumen price was noted, and this will be reinvested back into the roading network within the resealing budget.

10.8.3 **Camping Grounds**

10.8.3.1 The improved use of the district's camping grounds was acknowledged.

10.8.4 **Membership of the New Zealand Planning Institute**

10.8.4.1 The Council congratulates the Planning Manager, Craig Lunn on attaining full membership with the New Zealand Planning Institute.

10.8.5 ***That the report from the Chief Executive dated 20 May 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Fenemor/Collis

Carried

10.9 **Third Quarter Financial Report for the Period Ended 31 March 2015**

10.9.1 ***That the report from the Chief Financial Officer dated 21 May 2015 concerning the third quarter financial report for the period ended 31 March 2015 (as circulated) be received and the contents are noted, and***

That the Council notes and approves the variations to the capital projects budgets as outlined in this report.

Crs Roberts/Collis

Carried

11. **Portfolio Reports**

11.1 **Waste Management**

11.1.1 Cr Isaacson reported that at the request of a staff member for the contractor she inspected the type of waste being dumped in the town's refuse bins.

- 11.1.2 This revealed the contents include domestic and commercial rubbish that should not be disposed of in that manner.
- 11.1.3 It was noted that the situation is being monitored, and where illegal dumping occurs and the culprits are identified they will be fined.
- 11.1.4 The town centre security cameras monitoring system provides assistance in following up such incidents.

12. Mayoral Matters

12.1 New Zealand Primary Industry Summit

- 12.1.1 The Mayor attended the New Zealand Primary Industry Summit, and this included a debate concerning is New Zealand's primary industry doing enough to protect the environment.
- 12.1.2 Through these discussions the Mayor emphasised the commitment and requirements fulfilled by dairy famers to care for the state of the environment, and he dispelled the impression that this industry is not doing enough to reduce its environmental impact.
- 12.1.3 It was also noted that local authorities have a part to play in protecting the environment through undertaking work to upgrade their wastewater treatment plants, and improve options for the disposal of such waste.
- 12.1.4 There was agreement that consideration should be given to including a presentation at a future rural/provincial sector meeting to outline the subject of what the dairy industry is doing to protect the environment.

13. Items not on the Agenda

- 13.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.26 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 2 June 2015 commencing at 3.00 pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison, T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor	–	Governance Manager
Mr J Steed	–	Alliance Surveillance and Liaison Manager
Mr R Cannon	–	Alliance Planning Manager

2. Apologies

2.1 Nil

3. Public Forum

3.1 Nil

4. Berm Mowing

4.1 The Alliance Surveillance and Liaison Manager and the Alliance Planning Manager invited the Board to consider the level of service for berm mowing in Dannevirke.

4.2 It is intended that the contract for this work shall be tendered to commence in the new financial year, and it is possible to alter the areas included in the schedule to maximise the coverage able to be provided within the available budget.

4.3 The areas of the Smith/Cole Streets and Adelaide Road cycle/walkway being developed were noted for addition to the spraying schedule.

4.4 The popular walking routes at Tipapakuku/Riverdale Roads were also noted as the long term intention is to consider developing formed paths in these areas.

4.5 In terms of berm mowing it was requested to add the area at the Mangatera approach to Dannevirke on State Highway 2, from the end of the 50 kilometre speed restriction to the bridge down the hill in the vicinity of the Adopt A Highway project site.

4.6 The Chairperson requested the Alliance representatives to contact David Pawson (a volunteer working on the Adopt A Highway project) to inform him of their intention concerning the proposed mowing arrangement for that area.

5. Personal Matters

5.1 ***That the Board's congratulations be conveyed to Manahi Paewai on being made a Member of the New Zealand Order of Merit in the 2015 Queen's Birthday Honours List to recognise his services to Maori.***

Delaney/Christison

Carried

6. Notification of Items Not on the Agenda

6.1 Nil

7. Confirmation of Minutes

7.1 ***That the minutes of the Dannevirke Community Board meeting held on 4 May 2015 (as circulated) be confirmed as a true and accurate record of the meeting.***

Macdonald/Dresser

Carried

8. Matters Arising from the Minutes

8.1 **Submission to the Horizons Regional Council Draft Long Term Plan 2015/2025** (Item 9.2)

8.1.1 The Chairperson presented the Board's submission supporting the continuation of the road safety activity to the Horizons Regional Council Draft Long Term Plan hearing held on 19 May 2015.

8.2 **Submission to the Tararua District Council Draft Long Term Plan 2015/2025** (Item 13)

8.2.1 The Deputy Chairperson presented the Board's submission supporting the continuation of the pensioner housing activity as a Council function to the Tararua District Council Draft Long Term Plan hearing held on 19 May 2015.

8.3 **Tararua Community Youth Services** (Item 12.5)

8.3.1 The budget requested from Tararua Community Youth Services for the skate bowl shelter project was received and approved by the Chairperson, and the work has proceeded to be completed.

9. Tararua District Council Report

- 9.1 *That the report of the Tararua District Council meeting held on 27 May 2015 (as circulated) be received.*

Macdonald/Delaney

Carried

9.2 Pensioner Housing

- 9.2.1 Disappointment was expressed at the Council's decision to proceed with the option to exit from the pensioner housing activity subject to accepting a suitable proposal/proposals from a respected not for profit social housing provider/providers.

- 9.2.2 It was emphasised that by taking this direction the Council risks the pensioner housing units later being on-sold to profit orientated private investors, and it should ensure that safeguards are provided to prevent this situation from happening.

- 9.2.3 The Board still considers that the Council should be able to access funds for social housing, and it will lobby our Member of Parliament on this serious matter.

9.3 Dog Registration Fees

- 9.3.1 The revised dog registration fees structure was noted, with Board Member Delaney commending the Council on its decision concerning this matter.

9.4 Wai Splash Community Pool in Dannevirke

- 9.4.1 With regard to concerns raised by Board Member Christison in relation to requests from schools to use this facility, the Governance Manager advised that contact should be directed to the Tararua Aquatic Community Trust Chairman, John Robertson to discuss this matter.

10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

10.1 First World War Commemorations Committee

- 10.1.1 Board Member Delaney reported that the First World War Commemorations Committee is committed to enabling the publication of Rob McDonald's research regarding the First World War and its consequences to the Dannevirke district.

10.2 Dannevirke Christmas Parade

- 10.2.1 Board Member Christison reported that the Dannevirke Chamber of Commerce has formed a subcommittee to consider the arrangements concerning this year's Dannevirke Christmas Parade.

10.3 Cycle/Walkway – Smith/Cole Streets and Adelaide Road

10.3.1 Board Member Christison acknowledged the contributions and assistance of the contractors, Lions and Rotary Clubs, Chris Southgate and the volunteers that helped to undertake this project.

10.3.2 The significant amount of labour and materials provided is greatly appreciated, along with the funding that has been received from various sources.

10.3.3 There is a further working bee intended to be arranged to carry out the remaining work still to be done.

10.4 Dannevirke Information Centre

10.4.1 The Deputy Chairperson reported that the Dannevirke Information Centre continue to operate satisfactorily in providing this service.

10.5 Dannevirke Community Vehicle Trust

10.5.1 The Chairperson reported that the use of the Dannevirke community vehicle is gradually increasing, with thirteen trips made in the first month from April to May and eighteen trips in the last fortnight.

10.5.2 The Chairperson presented a submission to the Horizons Regional Council seeking the inclusion of funding in their Long Term Plan to support the operation of this public transport service.

10.6 New Zealand Community Boards Conference 2015

10.6.1 The Chairperson presented his report on the New Zealand Community Boards Conference held at Waitangi in the Bay of Islands from 14 to 16 May 2015.

10.6.2 The theme of this conference was influencing change within our communities, and it provided a worthwhile experience through excellent speakers and an ideal opportunity to network with other community board colleagues from all over the country.

10.6.3 It emphasised the importance of board members serving the community through making a stand, stepping outside one's comfort zone, obtaining community support by consultation, being positive and getting away from taking the approach of "we have always done it this way" and "it will never work".

10.6.4 Good communication between the Board and the Council is very important, and while this exists the opportunity will be taken to seek to improve it wherever possible.

10.6.5 This Community Board is already doing its best to influence change within the community it represents, and will continue to do so in the future.

- 10.6.6 The Chairperson and the Deputy Chairperson conveyed their thanks to the Board for sending them to attend this conference that was motivating, informative and challenging.

11. Correspondence

- 11.1 *That the correspondence as listed be received.*

(a) *Dannevirke Community Vehicle Trust* **15 May 2015**
Re: Thanks for providing morning tea at the launch of the community vehicle service

(b) *Jamie Hape – Te Kete Hauora o Rangitane* **22 May 2015**
Re: Request for financial assistance to hire the Dannevirke Sports Centre as the venue of an eight week community netball tournament

Delaney/Macdonald

Carried

- 11.2 **Te Kete Hauora o Rangitane**

- 11.2.1 *That Te Kete Hauora o Rangitane be granted the sum of \$100.00 from the Board's discretionary funds as assistance towards the cost of hiring the Dannevirke Sports Centre as the venue for an eight week community netball tournament that promotes healthy activity in winter.*

Macdonald/Isaacson

Carried

12. Chairman's Remarks

- 12.1 Nil

13. Items not on the Agenda

- 13.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 4.08 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 5 June 2015 commencing at 10.00 am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle, S E Shannon and Cr W H Davidson (Council appointed Community Board member).

In Attendance

Cr T H Collis - South Ward District Councillor
Mr R Taylor - Governance Manager
Others as indicated for specific items of business

2. Apologies

2.1 Nil

3. Personal Matters

3.1 The passing of John Spring (a retired Justice of the Peace) was noted.

4. Notification of Items Not on the Agenda

4.1 Nil

5. Confirmation of Minutes

5.1 *That the minutes of the Eketahuna Community Board meeting held on 1 May 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Shannon/Hull

Carried

6. Matters Arising from the Minutes

6.1 Anzac Day (Item 6.5)

- 6.1.1 The Chairperson received an Anzac Day one hundred year commemorative medal presented to acknowledge his contribution to arranging the civic ceremony in Eketahuna.

6.2 Kerbside Berm Mowing (Item 6.1)

- 6.2.1 The Chairperson is to meet with the Alliance Performance Manager today at 1.00 pm to discuss the kerbside berm mowing level of service in Eketahuna.

6.3 Alf Rowden Humanitarian Award (Item 6.6)

- 6.3.1 The presentation of the Alf Rowden Humanitarian Award to Kirsten Waterman will be held on 12 June 2015 at 7.00 pm in the Eketahuna Community Centre Supper Room.
- 6.3.2 The catering has been arranged, and the details of the event were advertised through the Council's Bush Telegraph page.

7. Pukaha Mount Bruce

- 7.1 Board members discussed with Helen Tickner, General Manager of Pukaha Mount Bruce, possible opportunities to establish a link with Eketahuna and the identity of the National Wildlife Centre.

- 7.2 These discussions included reference to the following matters:

- Pukaha Mount Bruce is the focal point for attracting visitors. Working together there is the potential to encourage passing traffic travelling to the National Wildlife Centre to stop in Eketahuna during their journey through making the town more visible as part of the identity associated with Pukaha Mount Bruce.
- To achieve this objective there is a need for Eketahuna and its businesses to provide a reason for promoting the town as a place to visit.
- That is best undertaken by the businesses themselves, and at the present time the connection linking the National Wildlife Centre with Eketahuna is mainly through the operators of the Eketahuna Camping Ground.
- The white Kiwi branding in the town already aligns with the identity of the National Wildlife Centre, and there is scope to build on that theme as part of the town centre upgrade project.

- Promotion through the Eketahuna website coordinated by the Eketahuna Our Town Committee provides an option to consider as a community marketing avenue that could be expanded.
- The National Wildlife Centre could use the community newsletter as a way for it to establish a link with Eketahuna.
- The Board could consider joining Destination Wairarapa in addition to working with the Council's marketing staff to seek advice on ways to develop a plan to establish the functional connection with Eketahuna and the National Wildlife Centre identity.
- To progress these initiatives through the implementation of a strategy there is a need for a local community group structured and focussed on achieving that outcome, and involving the Eketahuna Our Town Committee.

7.3 Helen Tickner indicated a willingness to discuss with any such group potential opportunities to get more people to visit the National Wildlife Centre and stop in Eketahuna as destinations to explore.

7.4 The Board will further discuss this matter in conjunction with considering the Eketahuna town centre upgrade concepts plan.

8. Tararua District Council Report

8.1 *That the report of the Tararua District Council meeting held on 27 May 2015 (as circulated) be received.*

Davidson/Eagle

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Tararua Cycleway Project Proposal

9.1.1 Cr Davidson reported that a meeting of the steering group for this project was held, and the discussion included reference to the following matters:

- The Horowhenua District Council through its Chief Executive is coordinating the planning to progress the project.
- To assist in undertaking this work the Horowhenua District Council has a projects manager and a person for seeking external funding.
- It is considered that the time is opportune to promote the project as the Government is committed to implementing an economic development growth strategy in the Manawatu/Wanganui region.

9.2 **Tararua Emergency Management Committee**

9.2.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held on 7 May 2015, and this included reference to the following matters:

- Two doctors have left the district this year.
- There is a new rescue helicopter based in Palmerston North.
- Following on from the successful national Civil Defence exercise held last year, Thursday 15 October 2015 will be the date for the New Zealand Shake Out Day of Action to educate people about what to do during and after an earthquake.
- This year up to 7 May 2015 there has been a 4% decrease in New Zealand Fire Service call outs at Woodville and Eketahuna.
- On 5 November 2015 a visit will be made to the National Crisis Management Centre known as the Beehive Bunker, with a police security clearance required before any person is permitted to enter that building.
- The locations of defibrillators in Eketahuna are at the fire station, health centre, Four Square, health shuttle, St John and the golf club.

9.3 **New Zealand Community Boards Conference 2015**

9.3.1 The Chairperson reported on the New Zealand Community Boards Conference held at Waitangi in the Bay of Islands from 14 to 16 May 2015, and this included reference to the following matters:

- The theme of this conference was influencing change within our communities, and it provided excellent speakers on thought provoking topics relevant to this subject.
- Community board members from throughout the country attended, with the Tararua district also being represented by the Dannevirke Community Board's Chairperson and Deputy Chairperson.
- While the days were long there was much of interest covered through various sessions and discussions.
- John Carter, the Far North District Council Mayor welcomed delegates, and he spoke on residents expectations for better services without incurring additional costs through increased rates. Ratepayers struggle to fund the cost of maintaining core infrastructure, particularly in sparsely populated rural areas. The role of Community Board members is crucial as they are the eyes and ears of the community, and give critical advice based on local knowledge.

- Tania McInnes, the Far North District Council Deputy Mayor has a passion for empowering communities, and she encouraged board members to step outside the comfort zone in their thinking to provide potential life empowering rewards. Her attributes and skills were described by John Carter as a highly motivated change agent with an impressive record of achievements.
- Hone Mihaka was very motivational in outlining how he changed his life from welfare, leaving school with no qualifications, working in the freezing works, as a truancy officer, Te Reo Maori teacher, and going to jail. During the periods of unemployment and drinking beer he transformed his life, and now operates the successful Taimai Tours that builds on the story of sharing Maori cultural tourism heritage journeys and experiences for visitors to the Bay of Islands.
- Mick Lester, the Chairman of the Community Boards Executive Committee and Zone 3 representative encouraged board members to leave the conference feeling empowered, motivated, informed and challenged.
- A certificate of appreciation was presented to each long-serving Community Board member to acknowledge their service of 18 years (10), 21 years (6), 24 and 27 years (1). This Board's Chairperson received a certificate to recognise his service that commenced as a member of the Eketahuna Community Board in 1998.
- The next New Zealand Community Boards Conference will be held at Methven in 2017.

9.3.2 The Chairperson thanked board members for the opportunity to attend this conference, which was very worthwhile and informative.

9.4 **Tararua District Road Safety Group**

9.4.1 The Chairperson reported on the Tararua District Road Safety Group meeting held on 2 June 2015, and this included reference to the following matters:

- The railway bridge at Ngawapurua is undermined.
- The fatigue stop held on 29 May 2015 involved 600 vehicles, with only 13 tickets resulting for a range of infringements.
- The Mount Bruce section of State Highway 2 is narrow, with three road accident fatalities occurring in this area during the last four years.
- The Newman section of State Highway 2 at the 85 kilometre per hour sign needs guardrail and culvert safety improvements, as in 2011 there was one road accident fatality and one injury accident in that area.

- Bridge E37 on South Road No 2 continues to provide a road safety hazard due to the large pot hole that has not been properly repaired, with motorists dodging this obstacle.
- Road works on the State Highway to the Rimutaka Hill Road caused significant time delays for motorists during the recent Queen's Birthday long weekend holiday period.

9.4.2 The Alliance Planning Manager agreed to bring the State Highway concerns to the attention of the New Zealand Transport Agency, and to follow up the matter regarding the pot hole at Bridge E37 on South Road No 2.

10. Correspondence

10.1 ***That the correspondence as listed be received.***

***(a) Kerry and Loreen Cunningham
Re: Eketahuna Camping Ground April report***

Hull/Davidson

Carried

11. Chairman's Remarks

11.1 Pahiatua Railcar Society

11.1.1 The Pahiatua Railcar Society won a certificate of merit from the Rail Heritage Trust of New Zealand for its work on the Eketahuna Railway Station.

11.2 Eketahuna Community Charitable Trust

11.2.1 The Board will be meeting with the Eketahuna Community Charitable Trust on 15 June 2015 at 5.30 pm in the Eketahuna St John's Hall.

11.3 Eketahuna Skateboard Playground Project

11.3.1 The community group undertaking this project has raised \$31,000 for the first stage of the work involving clearing the area and establishing the new concrete pad. Equipment will be added as further funding is received.

11.3.2 The Board is pleased to note the progress achieved, and it supports the commencement of the project to implement the plan for developing the skateboard facility at the playground.

11.3.3 With regard to the design of the fence, the Board's preference is to use a picket type option.

- 11.3.4 The Community Assets and Property Manager will be requested to follow up these matters with Bridget Percy who is coordinating this project through the community group involved.

12. Eketahuna Town Centre Upgrade

- 12.1 Dave Charnley of Prorata Landscape Architecture circulated some preliminary concepts for the Board's consideration to develop the design of the proposed upgrade plan. Examples of paving material types and colours were also provided.
- 12.2 The Alliance Planning Manager and the Alliance Urban Roading Supervisor attended the meeting for these discussions with regard to undertaking the contract management for this project.
- 12.3 The two concepts outlined for the Board's consideration feature a branding identity to be used in Eketahuna based on the theme of "Real Kiwi Country".
- 12.4 This would appear at the town's gateway entrances and throughout the town centre, thereby reflecting this identity as the image to be promoted and marketed to attract visitors.
- 12.5 Board members commended Dave Charnley on the work and plans he presented, and they will informally meet at 5.30 pm on 12 June 2015 in the Eketahuna Community Centre to discuss their intentions to progress this matter.

13. Items not on the Agenda

- 13.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.03 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 3 June 2015 commencing at 5.30pm.

1. Present

- 1.1 Committee Members: Louise Powick (Chair), John Arends (Treasurer), Ingrid de Graaf, Jared Brock, Gerry Parker, Brett MacDougall, Shirley Hull

Members of the Public: Ann Marie Bengston, Bob Dresser, Allan Wilton, Bill Keltie, Robin Winter, Nigel Shaw, Wayne Wallace, John Bowie

2. Apologies

- 2.1 Michelle Rankin (Secretary), Katrina Windelborn, Glen Ryan, Zelda Keall

3. Notification of Items Not on the Agenda

- 3.1 Allan Wilton would like to address the committee regarding the walkway on Main Street.

4.1 Wayne Wallace (Horizons) and Bob Dresser (Chairperson) – Dannevirke Community Vehicle Trust

Wayne and Bob addressed the committee regarding the Dannevirke Community Vehicle Trust that provides the Dannevirke community with cost effective transport in lieu of a taxi/bus service. They are looking to extend this service into Pahiatua, Woodville and Eketahuna and wished to gauge the committee's interest in this. They are looking for a formal commitment of interest. The committee was keen to explore this idea but felt that a full committee members attendance and more information (set up and ongoing running costs) were needed. The project would also need a driver (preferably from the committee) to see it take off. This matter is to be followed up at the next meeting.

4.2 Wayne Wallace (Horizons) – Palmerston North Commuter Bus

Wayne addressed the committee seeking expressions of interest in setting up a commuter bus service for Pahiatua-Woodville-Ashhurst- Palmerston North and return. Horizons are keen to set up a two-year trial service. Discussion was held about whom the service is specifically targeting and who would actually end up using it.

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 6 May 2015 (as circulated) be confirmed as a true and accurate record of the meeting.**

Brett / John

Carried

6. Matters Arising

- 6.1 **Allan Wilton – Request for an Update on the Demolition of Buildings Surrounding New World**

Allan wishes to see the continuation of the veranda along Main Street even after the buildings were demolished due to health and safety reasons. Shirley confirmed that there will be a footpath, but the Council are waiting on final plans from New World / Foodstuffs. Louise is to write a letter to Foodstuffs and Craig Lunn expressing these concerns.

6.2 Discretionary Grant to the Dannevirke SPCA

A one off grant of \$1,000.00 has been approved (item 10.1 of the May meeting minutes). John and Louise are to communicate with Andrea regarding handing over the cheque.

6.3 Bush Rugby

\$2,698.31 was granted to Pahiatua schoolboy rugby for training gear prior to meeting.

6.4 Poplar Reserve

Louise suggested the pile of dirt is reinstated in the access way whilst the committee waits to hear from the Council regarding the roading changes.

7. Tararua District Council Report

7.1 That the minutes of the Council meeting held on 27 May 2015 (as circulated) be received.

Gerry / Jared

Carried

Shirley Hull's report included reference to the following matters from this meeting:

- The manholes and pipes in Pahiatua are currently being jet blasted.
- Council staff recently met with the Bush Multisport Trust regarding the sale yards.
- Water situation – It was suggested at the Council meeting that perhaps what is needed is more water storage rather than another bore. Shirley is to find out if the committee can meet with the Council's water people to ask questions that the committee feels are pertinent to helping the Council solve the water situation.
- The strengthening project for the Pahiatua Service Centre is up for discussion again, including the use of the building. The last time this was raised the Pahiatua On Track committee agreed on the status quo and providing public toilets in the library.
- Council is to exit from the kerbside refuse bag collection.
- Pensioner housing is intended to be devolved to a social housing provider.

8. Correspondence In

- NZ Historic Places Trust report on the Sedcole flagpole
- A letter from the Tararua District Council regarding rates remissions
- A letter from the Tararua District Council acknowledging receipt of submission to the Council's Draft Long Term Plan 2015/2025
- A letter from MacDougalls regarding sending invoices and statements by email

That the inwards correspondence be received.

Brett / Gerry

Carried

Correspondence Out

- John Arends and Brett MacDougall on behalf of Pahiatua On Track – Letter to Richard Taylor, Governance Manager, TDC regarding Pahiatua urban mowing

That the outwards correspondence be endorsed.

Brett / Gerry

Carried

9. Financial Report

Report given by John.

9.1 Accounts passed for payment:

- Horizons - \$1,207.50 - Anzac Day traffic management costs
- Rotary - \$4,700.00 – Hanging baskets – 50% of golf day profit
- Dannevirke SPCA - \$1,000.00 – discretionary grant

That the financial report be adopted.

John / Louise

Carried

10. Discretionary Grants

10.1 The committee assessed the current criteria (“Guidelines for Applicants”).

The suggestions for changes to the “Guidelines for Applicants” were:

- Add that two quotations are required, at least one local, and both must be detailed.
- Applications need to be received by the first Wednesday of the month at least two (rather than three) calendar months in advance of the funds being required.
- Include a point that funds are not available for rates remissions (see the Council for this).

10.2 That the committee approves the application made by Pahiatua Information Centre Incorporated for moving signage to the new premises, purchasing another cabinet, painting work and public liability insurance, and that the sum of \$1,500.00 be granted.

Brett / Gerry

Carried

11. Mowing Maps

A thorough map and report has been completed by John and Brett. The letter was emailed to Shirley Hull on 2 June 2015.

12. Sedcole Flagpole

That the existing seats and shelter under the Sedcole flagpole not be reconstructed after the maintenance on the flagpole has been completed.

Louise / Ingrid

Carried

Shirley suggested including the new structure design in the Main Street upgrade.

13. Portfolio Reports

13.1 Harvard Plane

The funding for this project is pretty well sorted. It needs to be addressed at the next meeting whether the plane should be sold or at least a token donation is accepted for it.

13.2 Town Centre Upgrade

Louise has spoken with a marketing consultant regarding the branding and Nicole Gowing about the placement of the Pahiatua welcome signs.

14. Items Not on the Agenda

Ann Marie Bengston advised that the radio needs advertisers and sponsorship.

15. Pahiatua Community Service Award – In Committee

The meeting was closed at 8.15pm.

Chairperson

Minutes of a Meeting of Woodville Districts' Vision held in the Woodville Events Centre on Tuesday 2 June 2015 commencing at 7.00pm.

PRESENT

R Winter, P McCool, M M Oulaghan, S McLeod, K McIntyre, Cr T Collis, D Pretty, G Murray, P Johns, C Wilton, N White, Bruce Hutton, D Coutts, D Speer

APOLOGIES

J Coombe, M Taylor, M Souden

MINUTES OF THE PREVIOUS MEETING

That the minutes of the meeting held on 5 May 2015 be accepted as a true and accurate record of that meeting.

R Winter/G Murray

Carried

MATTERS ARISING

Naming of Waipuna Road – A query was raised as to whether the Council takes over the maintenance of this newly named road. Cr Collis is to ask the Council.

CORRESPONDENCE

Inwards: Council meeting minutes

Outwards: Letter to the Council regarding mobile food outlets and the authority to approve sites in Woodville

EXECUTIVE MEETING

The following two recommendations were agreed from the Executive team.

- *That Woodville Districts' Vision expresses its disappointment (via these minutes) to the Council for the statement in the Long Term Plan Consultation Document submission form relating to the Woodville Districts' Vision proposal. The statement being "This will require new debt ..." The cost of the Council's proposal and the Woodville Districts' Vision proposal was comparable and yet this statement was issued against the Woodville Districts' Vision proposal. It was deemed that this had the potential to lead to a degree of bias against the Woodville Districts' Vision proposal; especially given no robust analysis had been undertaken.*

P Johns / G Murray

Carried

- Cr Collis sought a letter of support for her Justice of the Peace application.

That a letter of support be provided to Tracey.

P Johns / K McIntyre

Carried

REPORTS

- **The Treasurer's report** was tabled.

That the Treasurer's report be accepted and the accounts as listed be paid except for Max Tarr.

P McCool / B Hutton

Carried

- **Cr T Collis – Tararua District Council Report**

The Council have agreed to enter into a Memorandum of Understanding with the New Zealand Transport Agency on 50MAX vehicles using the district's roading network. The Memorandum of Understanding will allow the New Zealand Transport Agency to issue 50MAX permits for local roads both through and within the Tararua district and allow transport operators to access maps showing approved routes on the New Zealand Transport Agency website.

The Council through giving one month's notice can terminate the Memorandum of Understanding.

Two hundred and seventeen submissions were received to the Draft Long Term Plan:

- 143 Woodville water supply
- 177 Woodville Service Centre/Library/I-Site
- 3 cats bylaw
- 163 kerbside refuse collection
- 170 pensioner housing

Councillors have asked for a proposal and costing to strengthen and modify the Woodville Library/Service Centre and I-Site building with a business case to consider making the area a focal point for the community and to provide public toilets in the vicinity.

The feasibility of moving the staff from the Woodville Library/Service Centre to the Tararua Alliance building will be considered as a temporary arrangement during the period of undertaking the building alterations work.

The Woodville water supply was supported by 96% of the submissions received for the Council to resolve the water storage and security issues by 30 June 2019. In 2015/16 options are to be explored, 2016/17 to consult with the community and construction to proceed in 2017/18 to 30 June 2019.

Council will invite expressions of interest from respected not for profit social housing providers to purchase the pensioner housing units. The Council will exit from this service subject to a proposal being accepted that is in the best interests of ensuring the ongoing operation and continued access to pensioner housing within the district.

The Council will exit from providing the kerbside refuse collection subject to ensuring a service will be available in all of the district's towns. Kerbside recycling will remain and this was not part of the consultation.

Council has noted the request for a bylaw to control the number of roaming cats able to be kept on a property, and it will consider this matter as part of the work to prepare for the forthcoming review of its bylaws.

The urban domestic dog registration fee was increased by \$2 to \$80.

A series of eight Emergency Operations Centre foundational courses are scheduled over May and June this year. The courses are to be held in the Tararua Business Hub. All Council staff is required to complete the course. It would be useful for councillors and community volunteers to attend. Cr Collis has registered an interest in attending and would be happy to collect anyone from Woodville on the way through. It would be very beneficial to have the training completed before Woodville starts work on its Civil Defence Plan.

- **Events and Promotion**

- Christmas Parade – A workshop regarding the road closures is yet to occur.
- First train through the Woodville Gorge – There is the potential to run this with the WoodFest. To be explored is the possibility of having the steam train from Palmerston North to Woodville, period dress etc.

That Alan Brabender and Warren Jones be invited to participate.

P Johns / G Murray

Carried

- The 'Positively Woodville' evening is to be scheduled for 28 July at the Events Centre. It is intended to revisit what was originally proposed, what has been achieved and what requires support etc. The facilitator will be internal.

- **Lindauer Studio**

- The McIntyre's are due to travel to Pilsen, Czechoslovakia in the second week of June, and returning in mid July.
- The proposed artist in residence programme is on track.

GENERAL BUSINESS

Fountain Square

- An update following the removal of the slide was requested, i.e. what additional play equipment is being installed to replace the slide. At this stage a decision has not been finalised. However, discussions are occurring with a community group regarding a small children secure play area/equipment.
- There is a grant to upgrade nine of the existing picnic tables. Discussions are occurring with a group regarding barbecues.

Town Entry Signage

An update was requested. Woodville Districts' Vision has not progressed this project. This issue will be raised at the 'Positively Woodville' meeting.

Tararua Road Safety Group Meeting

S McLeod reported that unfortunately the New Zealand Transport Agency were not present at the recently held Road Safety Group meeting.

- 70km signs were discussed, with the eastern end not being visible enough. Concerns were raised about speed and increasing visibility.

- The pedestrian crossings will be revisited with the group. It was recommended that a letter be sent to the Council to write to the New Zealand Transport Agency. Woodville Police are particularly concerned about the Woodville School. The original upgrade proposed three crossings, but the New Zealand Transport Agency only approved two.

CCTV

- The recordings from the CCTV will cost more if they are directly to Woodville rather than going to Palmerston North. However there are greater benefits due to time constraints, e.g. it takes two to three days to get information from Palmerston North as it is manned by volunteers.
- There is the potential for CCTV at the recycling area.
- A meeting is to be arranged with Peter Wimsett. The attendees will be R Winter, P McCool and S McLeod.

Recycling

- The recycling area continues to be used as a rubbish dumping spot.
- The area has been upgraded nicely but it still needs to be finished. It is the entrance to Woodville's camping ground.
- Bins are often over full, and they may need to be emptied more regularly.
- It needs signage to say 'no dumping', TVs etc.
- An education programme is required, e.g. do not recycle meat trays etc.
- Explore the feasibility of CCTV.
- Cr Collis is to source educational material from the Council.

Gardens

- Concern was expressed regarding the appearance of the Woodville gardens.
- Previously if it was an issue a service request was submitted and this was acknowledged by a phone call. This no longer occurs and there is often no response (either acknowledgement or resolution) to a service request.
- N White is to arrange a meeting, with the attendees to be from Woodville Districts' Vision, the Council and the contractor. The intended outcome is to be a commitment to resolve the issue of the gardens.
- The Mayor will be in town on 19 June. Cr Collis will take him for a walk-a-round.
- Pride in our town should motivate residents to put in service requests, but they need to get a response from Council staff.
- It was suggested that one Council employee be responsible for Woodville issues, e.g. a liaison person.

The meeting was closed at 8.30 pm.

Report

Date : 15 June 2015

To : Mayor and Councillors
Tararua District Council

From : Tom Dodd
Performance Manager

Subject : **50 MAX Memorandum of Understanding with the New Zealand Transport Agency**

Item No : **10.1**

1. Reason for the Report

- 1.1 To present for the Council's consideration and confirmation a schedule of restricted roads/structures within the district that 50MAX high productivity motor vehicles access is excluded.

2. Background

- 2.1 Currently 50 MAX type overweight permits are issued by this office for travel on the Council's roading network.
- 2.2 Most permits issued to date have been to allow 50 MAX travel on the Saddle Road, and since the Manawatu Gorge route was added to the approved 50 MAX network no such permits have been requested.
- 2.3 At the Council's previous meeting it received a report concerning entering into a Memorandum of Understanding with the New Zealand Transport Agency agreeing to authorise them to issue these permits to use the district's roads.
- 2.4 Through the consideration of that report the Council resolved as follows:

"That the Council agrees to enter into a 50 MAX Memorandum of Understanding with the New Zealand Transport Agency to authorise it to issue permits for such high productivity motor vehicles to use the district's roads subject to the roading portfolio holders in conjunction with the Alliance Manager developing for recommendation to the Council a schedule of restricted roads/structures that such access is excluded".

- 2.5 The attached schedule has been developed in response to that decision with the intention of completing the Memorandum of Understanding as the basis of the above agreement.

3. Description

- 3.1 The Memorandum of Understanding will allow the New Zealand Transport Agency to simply issue 50 MAX permits for local roads both through and within the Tararua district, and allow transport operators to access maps showing approved routes on its website.
- 3.2 The advantage of the New Zealand Transport Agency issuing the permits is that those parts of the Council's roading network that it indicates are suitable for 50 MAX vehicles are also included in their permits.
- 3.3 This is particularly significant when the Manawatu Gorge is closed and vehicles are obliged to use the Saddle Road and Pahiatua Track as no additional permit would be required.
- 3.4 Either party giving the other party one-month's notice in writing can terminate the Memorandum of Understanding, or it can be amended at any time.

4. Significance Assessment

- 4.1 Since the Manawatu Gorge opened to high productivity motor vehicles there has only been two applications received for permits to use the Council's roading network.
- 4.2 Predominantly transport operators of such vehicles are using the Napier to Palmerston North State Highway network.
- 4.3 In the future Fonterra and log-haul operators are expected to use the Council's roads, and the Memorandum of Understanding sets out the agreed criteria to permit these high productivity motor vehicles to use the district's roads where deemed appropriate.
- 4.4 As the road controlling authority for the Tararua district it is at the Council's discretion to exclude specific roads/structures where such use is not suitable.
- 4.5 The decision recommended within this report is not considered significant in terms of the Council's Policy on Significance and Engagement.

5. Options

- 5.1 The Council has agreed to enter into a 50 MAX Memorandum of Understanding with the New Zealand Transport Agency to authorise it to issue permits for high productivity vehicles to use the district's roads.

- 5.2 It can accept either with or without amendments the recommended schedule of roads/structures where such use is specifically excluded.

6. Consultation

- 6.1 The schedule presented with this report has been prepared by the Tararua Alliance using its knowledge of the district's roading network, and it was reviewed through the Council's roading portfolio holders.

7. Conclusion

- 7.1 The inclusion of the Council's roading network in the New Zealand Transport Agency's 50 MAX area permit network assists with the Government's objective of improving economic efficiencies.
- 7.2 Through the Memorandum of Understanding with a schedule of restricted roads/structures provides the Council's agreement to control the use of the district's roads on routes specifically suitable for that purpose.

Recommendation

That the report from the Performance Manager dated 15 June 2015 concerning the 50 MAX Memorandum of Understanding with the New Zealand Transport Agency (as circulated) be received, and

That the Council confirms the schedule of restricted roads/structures within the Tararua district that 50 MAX high productivity motor vehicles access is specifically excluded (subject to any amendments it considers are required), and

That the agreed schedule of exclusions forms part of the Memorandum of Understanding with the New Zealand Transport Agency authorising them to issue 50 MAX permits for high productivity motor vehicles to use the district's roads subject to those restrictions, and

That the Chief Executive proceeds to sign on the Council's behalf the Memorandum of Understanding to formalise the basis of this arrangement.

Attachments

1. Schedule of carriageway sections closed to 50 MAX vehicles

Carriageway Sections closed to 50Max

Current: ie in TDC issued permits

Road	Rp	Reason	Notes
Waihi Falls Road	Rp 74	Bridge A-010	Effectively all of Waihi Falls Rd restricted.
Fairbrother Road	Rp 1610	Bridge W-011	Not on Fairbrother Road but on access to a farm. NB Not on road reserve.
Rakaiatai Road	Rp 49	Bridge N-015	Replacement soon to open. Restriction will be removed. Effectively all of Rakaiatai Rd restricted.
Kohinui Road	Rp 8058 to Rp 8170	Bridges P-037 and P-038	Two similar bridges. Need further investigation.
Pirimau Road	Rp 675	Bridge N-018	Access via Tataramoa Road
Eastern Street	Rp 547	D-021	Access via Makirikiri Road

Possible: for

Range Road / Priest Road: reason – narrow unsuitable carriageway

Oxford Road between Woodlands Road and Pinfold Road: reason – when Gorge closed all traffic desired on Woodlands Road back to SH3

Any sections or all of Route 52

NOTE:

Any roads etc not approved by TDC for 50MAX use will be put on a “NO GO” map by NZTA.

Additions can be made to this at any time.

Report

Date : 18 June 2015

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Chief Financial Officer

Subject : **Adoption of the 2015-2025 Long Term Plan**

Item No : **10.2**

1. Reason for the Report

- 1.1 To adopt the 2015-2025 Long Term Plan, which is also the 2015-2016 Annual Plan. The adoption of a Long Term Plan is a specific requirement of section 93 of the Local Government Act 2002. The process to be followed and/or matters to be taken into account are covered by Part 6 of the Act, which encompasses the Council's decision-making (sections 76 to 81), consultation processes (sections 82 to 90) and planning (sections 93 and 94).

2. Background

- 2.1 The purpose of this report is to provide background on the revisions made to the Draft Long Term Plan and present the finalised 2015-2025 Long Term Plan.
- 2.2 Council is required to have a Long Term Plan and must use the special consultative procedure in adopting the Long Term Plan. The Consultation Document was released to the public for comment on 7 April 2015, a submissions hearing held on 19 May 2015 and Council determinations on 27 May 2015.

3. Significance Assessment

- 3.1 The adoption of a Long Term Plan triggers the Significance and Engagement Policy. Council has followed the necessary Special Consultative Procedure prescribed by the Local Government Act and the Significance and Engagement Policy to enable it to adopt the policies as proposed.
- 3.2 Officers recognise that the matters referenced in this report may have a high degree of importance to affected or interested parties. Council has followed the correct legislative process and complied with Council's relevant Policies and Strategies to adopt the Long Term Plan and Policies within this report.

4. Key Changes

4.1 The Key changes from the 2012-2022 Long Term Plan are detailed in pages 12 to 16 of the 2015-2025 LTP.

4.2 The key changes from the Draft Long Term Plan arising from consultation, submissions and Council determinations are:

4.3 Woodville Buildings

4.3.1 Council agreed that a business case is prepared to strengthen and modify the Woodville Library/Service Centre building (42 Vogel Street), including making the area a focal point for the community and to provide public toilets in that vicinity. The investigation will also consider the feasibility of moving the staff from that building to the Tararua Alliance building when it becomes vacant as a temporary measure while this work proceeds.

4.3.2 The i-SITE and Lindauer Studio is to remain in their present location and buildings, with the rose gardens to continue being maintained in conjunction with the local community.

4.3.3 The former Infracon building at 49 Vogel Street and the Tararua Alliance building at 45 Vogel Street (when it becomes vacant) are declared surplus to requirements, and will be marketed for sale or long term lease to the Council's best advantage. Any lease or sale of the Tararua Alliance Building must reflect the current backup servers and high speed broadband hub currently housed within the building.

4.3.4 The assumption made in the 2015-2025 Long Term Plan is that long-term rental and/or sales proceeds from both the former Infracon and Tararua Alliance buildings will pay for the upgrading and all costs associated with this i-SITE/Library/Service Centre project.

4.3.5 **IMPACT:** Rates requirement for the capital and operational cost will be NIL. However, there is a depreciation impact from year 3 onwards of on average \$5,000 for the additional improvements made.

4.4 Pahiatua Transfer Station Extended Hours

4.4.1 Council resolved that the Pahiatua transfer station opening hours will be increased through providing a third half-day. To ensure this is cost neutral, the operational costs are to be met from the fees and charges revenue, which includes adjusting the fee for disposing of domestic waste at the Dannevirke transfer station to \$127 per tonne.

4.4.2 **IMPACT:** Rates requirement is NIL as additional cost is funded from increase in Fees and Charges.

4.5 **Animal Control Activity Fees and Charges**

4.5.1 Council decided to modify the proposed changes to the Fees and Charges for dog registration fees, which resulted in a reduction in dog registration revenue of \$45,000 from the draft budgets. Most of this decrease is offset by changes from the restructure in the Regulatory Department. The net increase in rates funding required is \$19,000.

4.5.2 **IMPACT:** An additional rates requirement of an average \$19,000 for each year of the ten-year Plan.

4.6 **Tararua Aquatic Community Trust Funding**

4.6.1 Council resolved to increase the funding for the Tararua Aquatic Community Trust to address Health and Safety staffing levels at the Wai Splash swimming pool in Dannevirke from \$190,000 to \$240,000.

4.6.2 **IMPACT:** An additional rates requirement of \$50,000 in each year of the Long Term Plan.

4.7 **Policy Reviews**

4.7.1 Council resolved that Management look to:

- a review of the existing smoke free environments policy in conjunction with the next Annual Plan to consider the possibility of proposing an extension to include further outdoor public areas.
- include in the bylaws review a consideration of the request for a bylaw to control roaming cats and the number of cats able to be kept on a property
- prepare for consideration in conjunction with the next Annual Plan a policy on cycle/walkways to facilitate the development of cycle/walkways within the district.

4.7.2 Council also has to start developing Reserve Management Plans (Reserves Act 1977 requirement) and Service Delivery Reviews over the next few years.

Review of Service Delivery – Section 17A of the Local Government Act 2002

4.7.3 The Better Local Government process and specifically the Local Government Act 2002 Amendment Act 2014 brought in a suite of changes aimed to encourage councils to improve the efficiency and effectiveness of their operations. Section 17A is just one part of this and encourages councils to explore alternative methods of service delivery and consider how shared services, joint contracting or other arrangements may benefit them.

- 4.7.4 The Council is required to carry out a review of its service delivery (with some exceptions) in three circumstances:
- when there is a decision to significantly change a service level;
 - prior to a significant contract expiring; or
 - within 3 years of enactment (and thereafter every 6 years).
- 4.7.5 There is a provision that the potential benefits of the review should outweigh the costs of carrying it out. The review must consider specific methods of delivery, and methods of funding and governance.
- 4.7.6 Staff will prepare a business case and project plan for this mandatory requirement outlining the review, scope, issues and timeline.
- 4.7.7 **IMPACT:** Rates impact is NIL. Operational cost savings from various operational projects, example the Woodville building projects (e.g. demolition of the Library/Service Centre), was used to fund the development/review of these policies.
- 4.8 **Pensioner Housing**
- 4.8.1 Council resolved to increase rents for all pensioner housing units by \$10.00 per week, and confirmed the intention to sell the majority of units to a reputable not for profit social housing provider (ten Hovding Court units to be sold separately).
- 4.8.2 **IMPACT:** Rates impact is NIL as this activity is self-funding.
- 4.9 **New Fee for No Spray Zones**
- 4.9.1 To help prevent accidental spraying, Council staff request introducing a new fee for marking out “No Spray Zones”. This will involve Council clearly defining the extent of the No Spray Zone by installing markers.
- 4.9.2 Staff have proposed introducing a charge of \$150 (inclusive of GST) to cover the cost of purchasing and installing these pegs. No Spray permits will be valid for 24 months from the date of issue. The permit holder is required to re-submit an application biannually.
- 4.9.3 The property (No Spray Zone) will then be entered into Council’s No Spray Register. However, Council can only provide a goodwill agreement with the property owner and not be prepared to repair any damage caused from accidental spraying.
- 4.9.4 An aerial photograph of the property can be provided to the applicant to indicate exact areas of No Spray. Council will then instruct our contractor to install the official No Spray Boundary Marker Pegs. It is essential that these markers remain clearly visible at all times.

4.9.5 In joining the No Spray Register, the property owner agrees to take over the responsibility for:

- Maintaining this area in a tidy state.
- Keeping the property frontage free of all pest plants between the property boundary and formed road, and up to 10m from the road reserve into the property boundary.
- Maintaining all hedges at least two metres clear of the road.
- Keeping property frontages in a tidy condition free of excess roadside vegetation. This includes a minimum of 500mm around any roadside signs, marker pegs, the road edge and drainage channel inverts. The vegetation height should not exceed 300mm above the berm around these areas.
- Maintaining any stormwater drainage ditches and keeping them clear of pest plants and excess vegetation such that stormwater flow is not impeded.
- In the instance of the no spray zone property failing to comply with this agreement, the applicant shall be notified and given one month to bring the property frontage up to standard. If the work is not completed within the allowed timeframe, Council will take action to bring the zone back up to standard at a cost to the applicant. This may result in exclusion from the 'No Spray Register' and the area added back into the spraying programme to control pest plants and/or excess vegetation.

4.9.6 **IMPACT:** Additional revenue is estimated to be from \$5,000 to \$10,000 each year.

4.10 **Other Changes**

4.10.1 Interest rates for finance costs were revised from 5.5% to 5.3% and interest income from 4.5% to 4% in year one of the Long Term Plan. All subsequent years were adjusted to reflect the change in market outlook for the ten years of the Plan.

4.10.2 Savings were made in employee benefits cost mainly due to restructure and timing of replacing staff.

4.10.3 Changes to Solid Waste activity budgets meant a savings of \$35,000. This was mainly in the operating cost for Transfer Stations and transportation cost.

4.10.4 Training budgets were increased to bring the overall training budget for Council (staff and Councillors) and including the Leadership Development programme, to 1% of total operating cost. Training and development are critical to Council ensuring it can deliver on its Long Term Plan objectives and continue to attract good staff to the district.

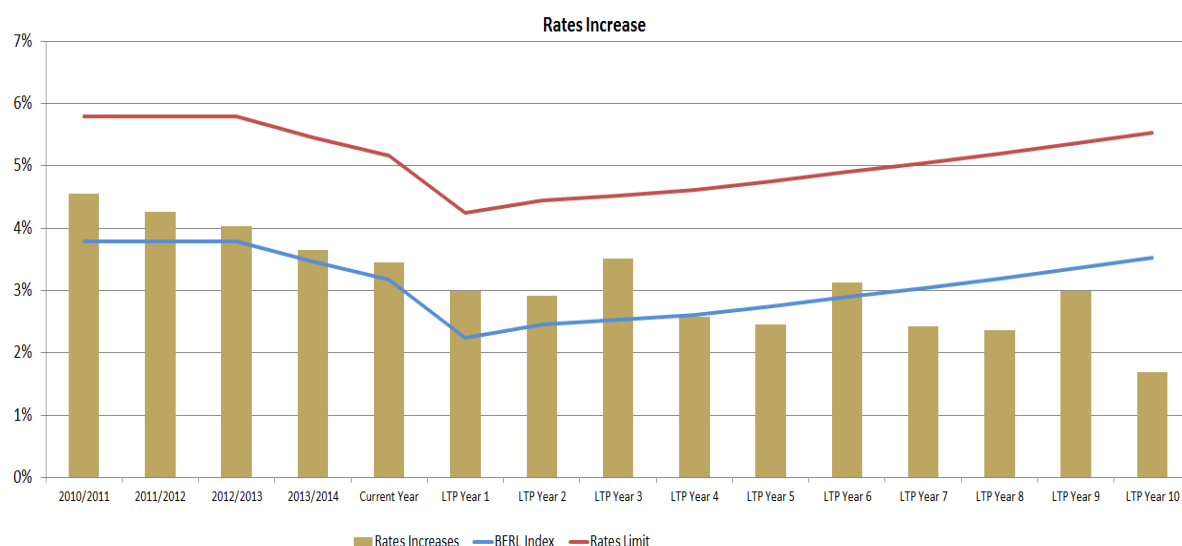
4.10.5 **IMPACT: Overall, these changes have offset each other with minimal impact on the rates requirement.**

5. Changes to Rates

5.1 Rates Increase

- 5.1.1 Resulting from the changes noted above, the final overall rates increase is on average 2.7% (3.8% in the 2012-2022 LTP) for the ten years of the Plan with the first year being 2.98%. That is lower than the rates increase of 3.41% in the current year.

	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	2010/2011	2011/2012	2012/2013	2013/2014	Current Year	LTP Year 1	LTP Year 2	LTP Year 3	LTP Year 4	LTP Year 5	LTP Year 6	LTP Year 7	LTP Year 8	LTP Year 9	LTP Year 10	
Rates Revenue (000's)					20,070	20,669	21,270	22,018	22,587	23,141	23,865	24,444	25,023	25,773	26,210	
Rates Increases		4.56%	4.26%	4.04%	3.65%	3.45%	2.98%	2.91%	3.52%	2.58%	2.45%	3.13%	2.43%	2.37%	3.00%	1.70%
BERL Index		3.79%	3.79%	3.79%	3.46%	3.17%	2.24%	2.45%	2.53%	2.61%	2.75%	2.90%	3.04%	3.19%	3.36%	3.53%
Rates Limit	2.00%	5.79%	5.79%	5.79%	5.46%	5.17%	4.24%	4.45%	4.53%	4.61%	4.75%	4.90%	5.04%	5.19%	5.36%	5.53%
Proposed Rates Increases		4.56%	4.26%	4.04%	3.65%	3.45%	3.19%	2.95%	2.82%	2.17%	2.13%	2.62%	2.91%	2.01%	3.30%	3.10%



5.2 Sector Rates

- 5.2.1 The burden of rates on the sectors was reviewed, taking into consideration Council's Financial Strategy and the Uniform Annual General Charge rates cap.
- 5.2.2 In the Financial Strategy (page 25 of the 2015-2025 Long Term Plan), affordability is a key focus for the next ten years. Council takes a long-term view of the issue of affordability – *"...is not just for the current year but for future years as well. The decisions we make have to address the affordability concerns in providing services to the community now and in the future"*.
- 5.2.3 Council applies the Uniform Annual General Charge (UAGC) as a specific rate of an equal amount on each rating unit within the district and does not vary with the value of the rating unit.

5.2.4 The UAGC is used as a mechanism to ensure each rating unit contributes a minimum amount of the general rate. Individuals benefit from many Council services as each has an equal opportunity to access and use the assets and services, and to an extent, many within the community make similar use of the assets and services.

5.2.5 Hence, the Council considers a range from 27.5% to 29% of the rates requirement should be recovered by way of a UAGC charged to every rating unit in the district, which reflects the equal opportunity to access and use the assets and services.

5.2.6 For the 2015-2025 Long Term Plan, Council has included metered water rates in the calculation of the UAGC cap, which means that the fixed amount charged as a UAGC can be higher than in previous years and is also higher than that proposed in the Draft Long Term Plan for consultation.

5.2.7 The resulting final rates increases by sector and UAGC are:

FINAL UAGC and Rates by Sector

LTP Year 1- UAGC at \$522.19

Rates cap current is at 28.80%

Rates Cap excluding Metered Water : 29.44%

LTP Year 2- UAGC at \$506.45

Rates cap is at 27.88%

Rates Cap excluding Metered Water : 28.5%

LTP Year 3- UAGC at \$518

Rates cap is at 28.17%

Rates Cap excluding Metered Water : 29.63%

2014/15 Rating Year		LTP Year 1 - 2015/16			LTP Year 2- 2016/17			LTP Year 3 - 2017/18		
Sector	Rates by Sector	Rates by Sector	\$ change from current year	% Change from Current year	Rates by Sector	\$ change from current year	% Change from Current year	Rates by Sector	\$ change from current year	% Change from Current year
Rural	12,599,176	12,854,059	-254,883	2.02%	13,002,931	-148,872	1.16%	13,274,263	-271,332	2.09%
Urban	8,915,834	9,184,121	-268,287	3.01%	9,655,751	-471,630	5.14%	10,169,434	-513,683	5.32%
Industrial/Commercial	1,498,815	1,550,083	-51,268	3.42%	1,615,148	-65,065	4.20%	1,688,250	-73,102	4.53%
Windfarms	66,825	181,532	-114,707	171.65%	185,699	-4,167	2.30%	189,215	-3,516	1.89%
TOTAL RATES	23,080,650	23,769,795	-689,145	2.98%	24,459,529	-689,734	2.91%	25,321,162	-861,633	3.52%

Draft as per Consultation

LTP Year 1- UAGC at \$498.06

Rates cap current is at 27.80%

LTP Year 2- UAGC at \$479.41

Rates cap is at 28.00%

LTP Year 3- UAGC at \$452.31

Rates cap is at 27.1%

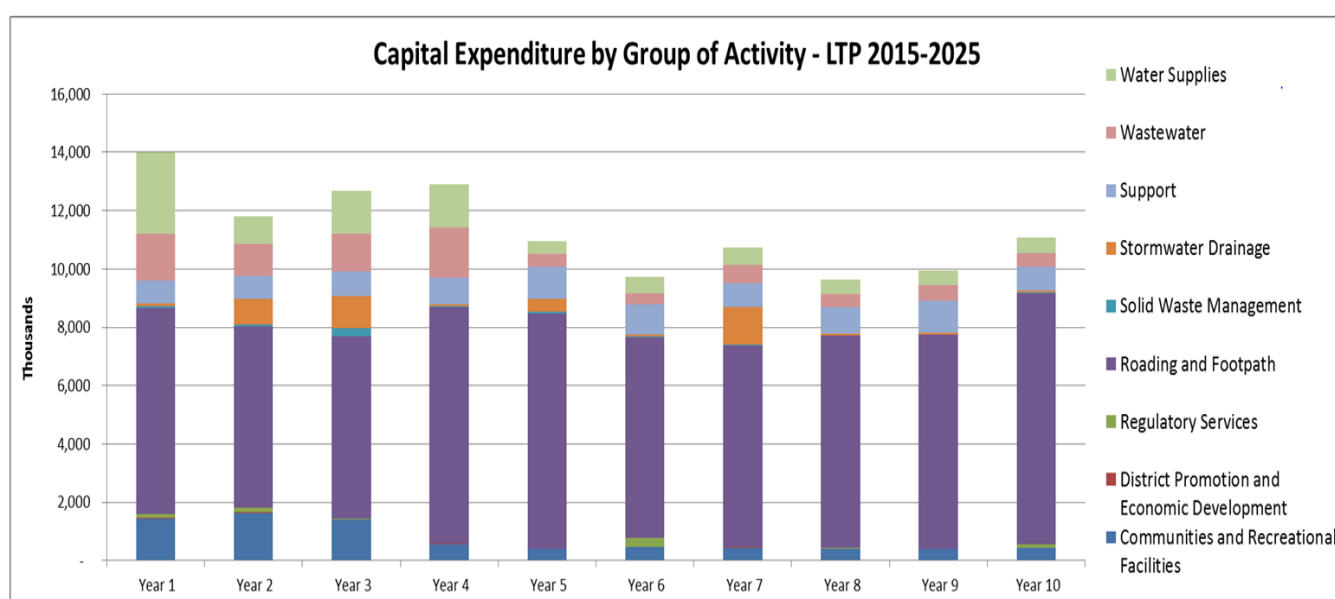
2014/15		LTP Year 1 - 2015/16			LTP Year 2 -2016/17			LTP Year 3 - 2017/18		
Sector	Rates by Sector	Rates by Sector	\$ change from current year	% Change from Current year	Rates by Sector	\$ change from current year	% Change from Current year	Rates by Sector	\$ change from current year	% Change from Current year
Rural	12,599,176	12,942,295	-343,119	2.72%	13,273,291	-330,996	2.56%	13,488,294	-215,003	1.62%
Urban	8,915,834	9,145,256	-229,422	2.57%	9,456,130	-310,874	3.40%	9,863,132	-407,002	4.30%
Industrial/Commercial	1,498,815	1,547,243	-48,428	3.23%	1,601,417	-54,174	3.50%	1,663,247	-61,830	3.86%
Windfarms	66,825	181,975	-115,150	172.31%	187,369	-5,394	2.96%	191,451	-4,082	2.18%
TOTAL	23,080,650	23,816,769	-736,119	3.19%	24,518,207	-701,438	2.95%	25,206,124	-687,917	2.81%

5.2.8 Appendix 1 details the rates increases for the sample ratepayers for the first three years of the 2015-2025 Long Term Plan. For the three years, the Urban and Industrial/Commercial sector has had the higher average increases and this is due to the significant investment in the Council's urban wastewater, water and stormwater infrastructure, and solid waste management activities.

6. Capital Programme

6.1.1 The capital programme for the ten years is detailed on pages 248 to 261 of the Long Term Plan and summarised below.

Year	District									Grand Total
	Communities and Recreational Facilities	District Promotion and Economic Development	Regulatory Services	Roading and Footpath	Solid Waste Management	Stormwater Drainage	Support	Wastewater	Water Supplies	
Year 1	1,426,000	40,000	138,000	7,058,755	70,000	101,000	781,700	1,598,000	2,771,000	13,984,455
Year 2	1,630,654	15,375	156,825	6,239,969	61,440	875,034	765,357	1,124,154	934,200	11,803,008
Year 3	1,409,832	15,776	3,155	6,263,322	269,747	1,116,140	839,541	1,291,473	1,476,427	12,685,413
Year 4	563,241	16,202	3,240	8,117,213	21,538	50,752	912,925	1,734,388	1,470,699	12,890,197
Year 5	390,836	16,671	3,334	8,058,010	55,355	451,321	1,092,516	460,439	433,086	10,961,568
Year 6	465,971	17,171	291,899	6,875,268	45,568	54,262	1,028,709	393,986	543,796	9,716,629
Year 7	448,286	17,703	3,541	6,901,754	35,202	1,279,467	810,638	653,189	568,788	10,718,568
Year 8	419,029	-	3,657	7,292,884	12,109	58,406	901,990	449,474	486,295	9,623,844
Year 9	406,610	-	3,782	7,342,826	12,509	60,743	1,079,891	533,482	501,790	9,941,632
Year 10	445,017	-	104,472	8,625,723	12,934	63,296	833,411	467,840	531,136	11,083,829



6.1.2 From the Third Quarter Financial Report, managers have identified projects that would need to be carried forward to Year 1 of the Long Term Plan – Renewal is \$142,000, Growth project is \$3,000 and Level of Service (LOS) projects are \$2,307,000. The renewal projects have no rates impact as they are funded by depreciation reserves. The LOS projects will have an impact on loan balances and interest expense, but are minimal.

6.1.3 Appendix 2 details the projects that are carried forward from the current year to Year 1 of the Long Term Plan.

7. Key Projects

7.1 Council has confirmed a number of key improvements to services that were proposed in the consultation document and draft budgets. The following are the key projects in the final 2015-2025 Long Term Plan.

- Pongaroa village urban water upgrade
- Exit from Kerbside refuse collection
- Woodville water supply – storage upgrade
- Pahiatua and Eketahuna Main street upgrades
- Funding for Pahiatua and Eketahuna swimming pool renewals
- Economic Development initiatives
- Public toilets at the Dannevirke Domain

8. Financial Overview

8.1 Our Financial Strategy and Financial Prudence Benchmarks remain mainly unchanged from the Draft Long Term Plan. The following key policies can be found in the Long Term Plan.

1. Financial Strategy – Pages 22 to 36
2. Balance Budget requirements – Page 29
3. Treasury and Risk Management Policy compliance – Pages 30 and 31
4. Financial Prudence Benchmarks – Pages 37 to 43

9. Recommendation

- 9.1 *That the report from the Chief Financial Officer dated 18 June 2015 concerning the Adoption of the 2015-2025 Long Term Plan (as circulated) be received, and*
- 9.2 *That having undertaken the Special Consultative Procedure in accordance with Sections 82, 82A and 102 of the Local Government Act 2002, the Council adopts the following policies (as included in the Long Term Plan 2015-2025):*
- a. *Revenue and Financing Policy*
 - b. *Rating Remission Policies*
 - c. *Financial Contributions Policy*
- 9.3 *That in accordance with the requirements of Sections 101A and 101B of the Local Government Act 2002, the Council adopts the Financial Strategy and Infrastructure Strategy as contained in the final Long Term Plan 2015–2025.*
- 9.4 *That the introduction of a “No Spray Fee” of \$150 per application as detailed in paragraph 5.8 to the Fees and Charges 2015–2016 be approved and adopted, to take effect from 1 July 2015.*
- 9.5 *That pursuant to Section 93 of the Local Government Act 2002, the Council adopts the final Long Term Plan 2015–2025 (separately attached).*
- 9.6 *That the Chief Executive be given delegated authority to approve any minor accuracy, grammatical or formatting amendments prior to the Long Term Plan 2015-2025 going to print.*

Attachments

1. Appendix 1: Rates Increases for Sample Ratepayers
2. Appendix 2: Capital Projects Carried Forward to Year 1 of the LTP

Sample of District Rates - LTP Year 1 to Year 3

Property Type	LTP Draft - Year 1					Year 1 Final				Year 2 Final				Year 3 Final				Total Increase over 3 years	Average Annual Increase	
	Old Land Value	Old capital Value	New Land Value	New capital Value	Actual 2014/15	Year 1 2015/16	Difference \$ Increase (Decrease)	Percentage Increase (Decrease)	Year 1 2015/16	Difference \$ Increase (Decrease)	Percentage Increase (Decrease)	Year 2 2016/17	Difference \$ Increase (Decrease)	Percentage Increase (Decrease)	Year 3 2017/18	Difference \$ Increase (Decrease)	Percentage Increase (Decrease)			
Urban properties	16,000	126,000	16,000	126,000	1,703	1,857	154	9.0%	1,813	111	6.5%	1,905	92	5.1%	1,998	93	4.9%	17.3%	5.5%	
	8,000	66,000	8,000	66,000	1,483	1,638	155	10.5%	1,595	112	7.5%	1,626	31	2.0%	1,696	70	4.3%	14.4%	4.6%	
	28,000	100,000	17,000	100,000	1,960	2,022	61	3.1%	1,977	17	0.9%	2,074	97	4.9%	2,185	110	5.3%	11.4%	4.6%	
	26,000	139,000	21,000	120,000	1,948	2,047	99	5.1%	2,001	53	2.7%	2,099	98	4.9%	2,209	111	5.1%	13.4%	4.3%	
	40,000	200,000	38,000	200,000	2,020	2,131	111	5.5%	2,084	64	3.2%	2,186	102	4.9%	2,298	112	5.1%	13.8%	4.4%	
	41,000	90,000	20,000	75,000	2,043	2,039	(4)	(0.2%)	1,995	(49)	(2.4%)	2,093	98	4.9%	2,203	110	5.3%	7.8%	2.5%	
	68,000	360,000	68,000	385,000	2,215	2,329	114	5.1%	2,280	65	2.9%	2,388	108	4.7%	2,502	114	4.8%	12.9%	4.1%	
	56,000	220,000	50,000	180,000	1,724	1,757	33	1.9%	1,758	34	2.0%	1,827	69	3.9%	1,902	75	4.1%	10.3%	3.3%	
	90,000	399,000	90,000	399,000	2,356	2,462	106	4.5%	2,411	55	2.3%	2,523	112	4.7%	2,638	115	4.6%	12.0%	3.8%	
	170,000	380,000	150,000	340,000	2,346	2,346	(86)	(3.5%)	2,335	(98)	(4.0%)	2,425	90	3.9%	2,507	82	3.4%	3.1%	1.0%	
	185,000	305,000	185,000	600,000	2,362	2,305	74	2.5%	2,295	14	0.5%	2,307	132	4.4%	2,320	122	3.9%	9.0%	2.9%	
	Sample Total - Urban properties					22,846	23,663	663	2.9%	23,223	266	1.2%	24,253	939	4.0%	25,369	1,023	4.2%	11.0%	3.6%
Rural Properties	53,000	190,000	50,000	175,000	1,245	1,281	36	2.9%	1,308	63	5.1%	1,301	(7)	(0.5%)	1,330	29	2.2%	6.8%	2.2%	
	350,000	360,000	315,000	325,000	2,069	1,972	(97)	(4.7%)	1,981	(88)	(4.2%)	1,990	9	0.5%	2,031	41	2.0%	(1.8%)	(0.6%)	
	170,000	335,000	170,000	335,000	1,523	1,549	26	1.7%	1,569	46	3.0%	1,569	0	(0.0%)	1,603	34	2.2%	5.3%	1.7%	
	1,325,000	1,875,000	1,460,000	2,070,000	5,023	5,312	290	5.8%	5,234	211	4.2%	5,314	80	1.5%	5,408	94	1.8%	7.7%	2.5%	
	2,200,000	2,425,000	2,200,000	2,430,000	7,674	7,471	(203)	(2.6%)	7,336	(338)	(4.4%)	7,462	126	1.7%	7,590	128	1.7%	(1.1%)	(0.4%)	
	2,000,000	2,250,000	2,000,000	2,480,000	6,060	6,417	357	5.9%	6,249	189	3.1%	6,386	137	2.2%	6,488	101	1.6%	7.1%	2.3%	
	3,775,000	4,500,000	4,150,000	4,950,000	12,430	13,141	711	5.7%	12,858	428	3.4%	13,106	248	1.9%	13,323	217	1.7%	7.2%	2.3%	
	4,937,000	5,677,000	5,431,000	6,222,000	16,881	16,881	928	5.8%	16,500	546	3.4%	16,828	328	2.0%	17,104	277	1.6%	7.2%	2.3%	
	5,500,000	5,800,000	5,500,000	5,800,000	17,673	17,097	(576)	(3.3%)	16,710	(964)	(5.5%)	17,042	332	2.0%	17,321	280	1.6%	(2.0%)	(0.7%)	
	6,800,000	8,190,000	6,800,000	8,200,000	21,612	20,889	(723)	(3.3%)	20,402	(1,210)	(5.6%)	20,815	413	2.0%	21,155	340	1.6%	(2.1%)	(0.7%)	
	Sample Total - Rural Properties					91,263	92,012	749	0.8%	90,147	(1,115)	(1.2%)	91,814	1,666	1.8%	93,354	1,540	1.7%	2.3%	0.8%
	Industrial/Commercial Properties	8,500	13,500	8,500	14,000	1,921	1,894	(26)	(1.4%)	1,902	(19)	(1.0%)	2,003	102	5.4%	2,112	108	5.4%	9.9%	3.2%
9,500		54,000	8,500	52,000	2,161	2,119	(42)	(1.9%)	2,120	(41)	(1.9%)	2,229	109	5.2%	2,356	127	5.7%	9.0%	2.9%	
25,000		115,000	25,000	116,000	1,298	1,198	(100)	(7.7%)	1,249	(49)	(3.8%)	1,260	12	0.9%	1,311	51	4.0%	1.0%	0.3%	
20,000		295,000	20,000	265,000	3,174	3,251	78	2.4%	3,165	(9)	(0.3%)	3,350	185	5.8%	3,541	191	5.7%	11.6%	3.7%	
195,000		790,000	175,000	810,000	3,703	3,774	71	1.9%	3,933	159	4.2%	4,090	158	4.0%	4,290	158	4.4%	10.5%	3.4%	
76,000		550,000	76,000	590,000	2,704	2,823	119	4.4%	2,819	115	4.2%	2,901	82	2.9%	3,025	124	4.3%	11.9%	3.8%	
175,000		2,075,000	160,000	1,860,000	4,689	4,641	(48)	(1.0%)	4,666	(23)	(0.5%)	4,784	118	2.5%	4,913	129	2.7%	4.8%	1.6%	
450,000		2,975,000	405,000	3,630,000	7,825	9,384	1,559	19.9%	9,261	1,436	18.4%	9,579	318	3.4%	9,874	295	3.1%	26.2%	8.1%	
-		13,100,000	-	9,790,000	18,897	16,510	(2,387)	(12.6%)	16,474	(2,423)	(12.8%)	16,974	499	3.0%	17,301	328	1.9%	(8.4%)	(2.9%)	
600,000		30,100,000	600,000	30,100,000	32,861	28,840	(4,021)	(12.2%)	29,016	(3,845)	(11.7%)	29,771	756	2.6%	30,358	587	2.0%	(7.6%)	(2.6%)	
850,000		7,650,000	850,000	7,650,000	11,385	10,225	(1,161)	(10.2%)	10,253	(1,132)	(9.9%)	10,499	245	2.4%	10,732	233	2.2%	(5.7%)	(2.0%)	
355,000		5,750,000	355,000	5,750,000	7,887	7,033	(854)	(10.8%)	7,090	(797)	(10.1%)	7,255	165	2.3%	7,416	161	2.2%	(6.0%)	(2.0%)	
300,000	1,800,000	750,000	6,710,000	2,667	8,731	6,064	227.4%	8,745	6,079	228.0%	8,942	197	2.3%	9,116	174	1.9%	241.9%	50.6%		
400,000	4,400,000	1,300,000	8,890,000	5,548	12,180	6,632	119.5%	12,165	6,617	119.3%	12,447	282	2.3%	12,682	235	1.9%	128.6%	31.7%		
Sample Total - Industrial/Commercial Properties					106,720	112,619	5,990	5.6%	112,697	6,096	5.7%	115,927	2,821	2.5%	118,827	2,424	2.1%	11.3%	3.6%	
Sample Total					220,829	228,293	7,402	3.4%	226,068	5,247	2.3%	231,994	5,426	2.4%	237,550	4,986	2.1%	7.6%	2.5%	

Carry forwards for 2015/25 LTP		Applied in		
Row Labels	Total Carried Forward	Year 1	Year 2	Year 3
Cemeteries				
Growth				
Woodville New Berms	3	3	-	-
Level of Service				
Pahiatua Carpark Sealing	10	10	-	-
Woodville Carpark Sealing	6	6	-	-
Pahiatua Stillborn Area	15	15	-	-
Cemeteries Total	34	34	-	-
Community Buildings				
Level of Service				
Pahiatua Service Centre Earthquake Strengthening Upgrade	300	100	200	-
Community Buildings Total	300	100	200	-
Parks & Reserves				
Level of Service				
Woodville Camping Ground Upgrade	5	5	-	-
Renewal				
Eketahuna Playground Matting	10	10	-	-
Pahiatua New Flagpole	25	25	-	-
Eketahuna Domain General Renewals	7	7	-	-
Parks & Reserves Total	47	47	-	-
Public Conveniences				
Level of Service				
Dannevirke Sport Centre Toilet upgrade - Mens toilet	40	40	-	-
Public Conveniences Total	40	40	-	-
Animal Control				
Renewal				
Dannevirke Pound Renewal	70	70	-	-
Animal Control Total	70	70	-	-
Swimming Pools				
Level of Service				
Eketahuna Pool Replacement	6	6	-	-
Swimming Pools Total	6	6	-	-
Water Supply				
Level of Service				
Demand Management & Zone Metering	20	20	-	-
Pahiatua Bore & Storage	1,423	1,423	-	-
Dannevirke Treatment Plant	482	482	-	-
Water Supply Total	1,925	1,925	-	-
Support				
Renewal				
Pahiatua Service Centre - General & Carpeting	30	1	1	28
Support Total	30	1	1	28
Grand Total	2,452	2,223	201	28

Note amounts are uninflated



Report

Date : 18 June 2015
To : Mayor and Councillors
Tararua District Council
From : Eleanor Roberts
Revenue Manager
Subject : **Rates Resolution for the 2015/16 Year**
Item No : **10.3**

1. Reason for Report

This report places before the Council the necessary resolution to enable it to set the rates, due dates for payment and authorise the addition of penalties for the 2015/16 financial year.

2. Setting the Rates for the 2015/2016 Financial Year

That the Tararua District Council resolves to set the rates under Section 23 of the Local Government (Rating) Act 2002, the due dates for payment under Section 24 of the Local Government (Rating) Act 2002 and authorise the addition of penalties for unpaid rates under Section 57 of the Local Government (Rating) Act 2002 for the year commencing on 1 July 2015 and ending on 30 June 2016 as follows:

Please note:

- All references to sections are to sections of the Local Government (Rating) Act 2002.
- All amounts stated are GST inclusive.

2.1 General Rate

Pursuant to Section 13(2)(a), a general rate in the dollar of \$0.0009489 of land value per rating unit in the district.

2.2 Uniform Annual General Charge

Pursuant to Section 15(1)(a), a uniform annual general charge as a fixed amount of \$522.19 per rating unit in the district.

2.3 Libraries and Swimming Pools

Pursuant to Sections 16(3)(a) and 16(4)(a), a targeted rate as a fixed amount of \$200.99 per rating unit in the district.

2.4 Specified Services Targeted Differential Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a rate in the dollar of land value for Rural and Urban properties, and capital value for Industrial/Commercial properties as follows:

Rural properties	\$0.0000825
Urban properties	\$0.0031837
Industrial/Commercial properties Urban	\$0.0015989
Industrial/Commercial properties Rural	\$0.0008727

2.5 Targeted Roothing Rate

Pursuant to Sections 16(3)(a) and 16(4)(a), a uniform rate in the dollar of \$0.0018092 on the land value per rating unit in the district.

2.6 Targeted Differential Uniform Roothing Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of rateable land as follows:

Rural properties	\$285.60
Urban properties	\$ 45.35
Industrial/Commercial	\$ 97.74

2.7 Refuse and Recycling Targeted Differential Uniform Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of land as follows:

Rural properties	\$ 46.53
Urban properties	\$155.39
Industrial/Commercial	\$240.44

2.8 Urban Water Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set differently, as an amount of \$347.82 per separately used or inhabited part of a rating unit which receives an ordinary supply of water from an urban water supply, and an amount of \$173.91 on every rating unit where an ordinary supply is available but is not connected, being a property situated within 100 metres from the water network and could be effectively connected to the water network, except for rateable properties on metered supply and the Pongaroa Water Supply.

2.9 Water by Meter Rates

Rating units on metered supply that are assessed rates under Sections 16(3)(b) and Sections 16(4)(b), 19(2)(a) and 19(2)(b) as follows:

All extraordinary users

- A targeted rate as an amount of \$86.95 per rating unit.
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$1.27 per m3

All large industrial and intake line users

- A targeted rate as an amount of \$86.95 per rating unit.
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$0.64 per m3

2.10 Pongaroa Water Supply

Pursuant to Section 19(2)(a) a targeted rate as an amount of \$97.11 per unit of water supplied from the Pongaroa Water Supply.

2.11 Urban Wastewater Rate (excluding educational establishments, multiple unit residential properties and properties charged trade waste fees)

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis for urban wastewater as follows:

- a) An amount of \$415.22 per separately used or inhabited part of a rating unit connected to the wastewater system, and
- b) On every connected rating unit with 4 or more water closets/urinals, an amount of \$138.39 for each water closet or urinal excluding the first 3, and excluding any in addition to 12; and
- c) An amount of \$207.61 on every rating unit where wastewater is available but is not connected, being a property situated within 100 metres from the wastewater network and it could be effectively connected to the wastewater system.

Note: A rating unit used primarily as a residence for one household will be treated as having only one water closet/urinal.

2.12 Urban Wastewater Rate – educational establishments and multi unit residential properties

Pursuant to Sections 16(3)(b) and 16(4)(b), for educational establishments and multi unit residential properties a targeted uniform rate of \$415.22 on each water closet/urinal connected to the urban wastewater system.

Each household within a multi unit residential property will be treated as having only one water closet/urinal.

Educational establishments are as defined under Schedule 1, Clause 6 of the Local Government (Rating) Act 2002.

2.13 Urban Stormwater Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted uniform rate of \$157.64 on every serviceable rating unit in the Tararua District stormwater drainage area.

2.14 Footpaths Special Development Loan Rate - Dannevirke

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis of \$17.38 on every rateable rating unit in the North Ward and of \$14.15 on every rateable rating unit in the South Ward where a Lump Sum Contribution has not been elected under Part 4A comprising Sections 117A to 117N and Schedule 3A.

2.15 Footpaths Special Development Loan Rate - Woodville

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$12.03 on every rateable rating unit in the North Ward and of \$14.91 on every rateable rating unit in the South Ward.

2.16 Footpaths Special Development Loan Rate - Eketahuna

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$1.88 on every rateable rating unit in the North Ward and of \$2.33 on every rateable rating unit in the South Ward.

3. Due Date for Payment of Rates

Rates and charges for the year ending on 30 June 2016 will be assessed in four instalments, which will become due and payable on the following dates:

Instalment 1	31 August 2015
Instalment 2	30 November 2015
Instalment 3	28 February 2016
Instalment 4	31 May 2016

Charges for water by meter rates for the year ending on 30 June 2016 will be assessed in four instalments, which will become due and payable on the following dates:

Instalment 1	20 July 2015
Instalment 2	20 October 2015
Instalment 3	20 January 2016
Instalment 4	20 April 2016

4. Penalties

That the Council resolves pursuant to Section 57(1) to authorise the following penalties to be added on unpaid rates:

For all rates other than water by meter rates

- a) A penalty under Section 58(1) (a) of 10 percent on so much of any instalment that has been assessed after 1 July 2015 and which is unpaid by due date for payment, to be applied on the day after the due date. (Instalment penalty)
- b) A penalty under Section 58(1)(b) of 10 percent on so much of any rates assessed before 1 July 2015 which remain unpaid on 8 July 2015. (Arrears penalty)
- c) A charge under Section 58(1)(c) of 10 percent on so much of any rates to which a penalty has been added under (b) above which remain unpaid on 8 January 2016. (Arrears penalty)

The scheduled dates to add the penalties to the unpaid rates are as at the following dates:

8 July 2015	(Arrears penalty)
1 September 2015	(Instalment penalty)
1 December 2015	(Instalment penalty)
8 January 2016	(Arrears penalty)
1 March 2016	(Instalment penalty)
1 June 2016	(Instalment penalty)

For water by meter rates

- d) A charge under Section 58(1)(a) of 10 percent on so much of any water by meter rates if the rates remain unpaid by the end of the following month after the invoice was issued. The penalty will be applied a day after the due date.

5. Discount

Pursuant to Section 55 a 3 percent % discount will be provided where a ratepayer makes full payment of the 2015/2016 rates on or before 31 August 2015.

6. Recommendation

6.1 *That the report from the Revenue Manager dated 18 June 2015 concerning the Rates Resolution for the 2015/16 Year (as circulated) be received, and*

That the Council, as proposed in this report, resolves to -

- 1) Set the rates for 2015/2016;*
- 2) Add rates penalties to unpaid rates on the dates specified in paragraph 4; and*
- 3) Provide a 3% discount where a ratepayer makes full payment of the 2015/2016 rates on or before 31 August 2015.*

Attachments

Nil.

Report

Date : 18 June 2015

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Draft Submission to the Fire Services Review**

Item No : **10.4**

1. Reason for the Report

- 1.1 For the Council to endorse a submission from the Mayor and Chief Executive to the Department of Internal Affairs on their discussion document “Fire Services Review” of May 2015.

2. Background

- 2.1 The Department of Internal Affairs is responsible for the New Zealand Fire Service Commission. The Commission is the governance entity for both the New Zealand Fire Service and the National Rural Fire Authority. On behalf of the Minister for Internal Affairs they are seeking thoughts and views on what support and funding we think is needed to improve the Fire Services, what is the right accountability, and how these services could be delivered.
- 2.2 The discussion document issued in May 2015 outlines three key issues:
1. **Changing expectations of the Fire Services:** This relates to types of incidents both rural and NZFS crews attend, relative to the legal mandate and funding provided.
 2. **Lack of coordination and variable leadership:** This is targeted at seeking more expanded rural fire districts, on the premise that this would create better rural fire governance and integration with other emergency services.
 3. **Inconsistent investment for community needs:** This cites underinvestment in people including training, equipment and uniforms in the rural sector and support in the urban and volunteer rural sector along with underinvestment in capital expenditure.

3. Options for Consideration

3.1 The potential solutions are:

- Option 1 – Enhanced Status Quo
- Option 2 - Coordinated service delivery, which is predominantly moving to compulsory expanded rural fire districts and an enhanced NZ Fire Service
- Option 3 – One national service

4. Discussion

4.1 Overall, the document is well below the standard expected of Councils for their “consultation documents”. It is heavily focused on justifying expanded rural fire districts, yet uses contradictory statements.

4.2 For example, in the section “Funding the Options”, it states:

“For each of the options to be implemented successfully it may cost more than it does currently. The Commission’s expenditure for the 2013/14 financial year was \$350 million. The cost of rural fire is unknown although estimates from a 2009 study place it at \$45 million per annum”. The 2009 study cited was “The economic cost of wildfires” which looked at the external costs of wildfires, not the expenditure by the Rural Fire Authorities.

4.3 Similarly, under why expanded rural fire districts are better, it cites on page 48, common factors from nine operational reviews going back to 2004. Yet the cases cited include those that are already Expanded Rural Fire Districts, with staff that are on the National Incident Management Team register. Conversely, a quick overview of non-cited cases for the NZ Fire Service, relating to career fire fighters, identifies the same opportunities for improvement, for example the fatal cool store fire at Tamehere, a chicken broiler farm fire near New Plymouth, and a factory fire in Upper Hutt.

5. Proposed Submission

5.1 Tararua District Council as a Rural Fire Authority, employer of volunteers for the NZ Fire Service, and Territorial Authority for Civil Defence and Emergency Management appreciates the opportunity to submit on the May 2015 Discussion Document “Fire Services Review”.

5.2 Which Governance and Support Option is Preferred

5.3 After considering the often contradictory evidence supplied for Options 1-3, and noting that the Government appears to have already declined to fund this similar to Police, Health, or Education, Council recommends Option 1, Enhanced Status Quo is adopted.

5.4 Our rationale is:

- The service delivery partnership between the NZ Fire Service, our Council as a Rural Fire Authority, and other agencies including Horizons Regional Council, police, health and ambulance is exceptionally resilient and robust. Whilst Council has been involved in three separate opportunities to form an Expanded Rural Fire District that is the clear intent of Option 2, (being Hawke's Bay, Manawatu-Wanganui, Wairarapa), each of these options delivered a lower level of integrated service delivery for higher costs.
- Council has invested heavily into staff training, plant and equipment to support community fundraising for equipment tailored to community needs that reflects a goal of district resilience. The last expanded Rural Fire District proposal sought this investment being "gifted" to the new authority, whilst Council was expected to continue rating for the depreciation and operational expenditure.
- Available, but not cited, operational reviews on New Zealand Fire Service managed events show a similar theme to the cases cited for why rural fire should be delivered under expanded rural fire districts. Even the cases cited on page 48 of the document, include those from already expanded Rural Fire Districts, such as Auckland and Marlborough-Kaikoura.
- The claim made in the discussion document such as on page 24 that only Option 3 of a National Fire Service would have the improved resources to support Rural Fire volunteers, so they can focus on training and responding to incidents, appears anecdotal at best. Council treats the health and safety of our fire volunteers as a priority, which includes ensuring an experienced and Warranted Rural Fire Officer responds to calls, separate to crews to ensure better incident management and liaison with other services.
- Reviews of the fire incident reporting system is already possible and does occur, contrary to the claim on page 47 there is no national incident reporting system for rural fires. The operational reviews cited on page 48 include which appliances attended, which include NZ Fire Service appliances under specific agreements between the Rural Fire Authority and New Zealand Fire Service, along with external resources and communications logs.

5.5 Overall, we believe ensuring a clear legal mandate and equitable funding is more likely to deliver the Government's goal of an integrated Fire and Rescue Service than changing the governance structures.

5.6 Which Funding Option do you Prefer

5.7 A mixed funding model would be preferable on the basis that the property rating exemption for Crown Land was reviewed, and legitimate loopholes to minimise insurance levies were removed.

- 5.8 Presently, relying on property rates collected by Councils, and income from insurance levies is not fairly reflecting the level of benefit provided, where one sector such as the Crown can minimise insurance levies on nationally owned properties relative to the rural sector.

6. Recommendation

- 6.1 *That the report from the Chief Executive dated 18 June 2015 concerning a Draft Submission to the Fire Services Review (as circulated) be received, and*
- 6.2 *That the Council approves the draft submission for forwarding to the Department of Internal Affairs as the basis of its response to their Fire Services Review discussion document (subject to any changes requested by the Council).*

Attachments

Nil.

Report

Date : 18 June 2015
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Dog Control Act Appointment**
Item No : **10.5**

1. Reason for the Report

- 1.1 The Council is requested to consider and approve the issue of a warrant of appointment under the Dog Control Act 1996.

2. Background

- 2.1 Section 11 of the Dog Control Act 1996 states:

11 Dog control officers

- (1) *Every territorial authority shall appoint 1 or more dog control officers or enter into an agreement under [section 16\(2\)](#) for the provision of the services of a dog control officer in its district, and may appoint such other staff as it considers necessary for the purposes of this Act.*
- (2) *No person shall be appointed as a dog control officer unless the territorial authority or the person making the appointment on behalf of the territorial authority is satisfied, having regard to the education and experience of the person to be appointed, that that person is competent to perform the duties and exercise the powers of a dog control officer under this Act.*

- 2.2 With recent resignations being received the Council needs to ensure it has staff with the appropriate warrants to deliver these functions. Whilst the Manager Regulatory Services will be recruiting new staff, and we have been offered the services of experienced staff from a neighbouring district, this ensures we have a local presence for immediate attention if required.

- 2.3 The intended appointee is Craig Brown, who was appointed by the Council in March 2015 as a warranted Rural Fire Officer. He holds a NZ Firearms Licence, and is suitably experienced with stock and good people management.

3. Significance Assessment

- 3.1 The recommendation contained within this report supports the Council in performing its responsibilities and statutory requirements concerning this legislation.
- 3.2 The appointment of a warranted officer for this purpose is a decision that the Council has jurisdiction to determine regarding providing the necessary powers of enforcement, and therefore does not require consultation with other parties.

4. Conclusion

- 4.1 The following recommendation is made to formally approve the proposed appointment as outlined within this report.

Recommendation

That the report from the Chief Executive dated 18 June 2015 concerning a Dog Control Act Appointment (as circulated) be received, and

That Craig Brown be appointed as a warranted Dog Control Officer pursuant to the provisions of the Dog Control Act 1996.

Attachments

Nil.



Report

Date : 17 June 2015
To : Mayor and Councillors
Tararua District Council
From : Craig Lunn
Planning Manager
Subject : **Planning Matters Determined Under Delegated Authority**
Item No : **10.6**

1. Resource Management

1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision application

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

2.1 **201.2015.11.1 G & B Boyden, 49927 State Highway 3, Woodville**

Consent to subdivide Part Lot 1 DP 3330 (CFR 27378) into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by the Council on 1 April 2015, including the subdivision plan drawn by Kevin O'Connor and Associates dated "3/11/2015" project no "214372" and held on Council file 201-2015-11-1, except as required by the following conditions.
2. That proposed Lot 1 existing vehicle crossing be upgraded and sealed in accordance with Diagram C Standard of the New Zealand Transport Agency. Please see advice note b.
3. That Lot 2 hereon and Lot 1 DP 11259 (CFR 273378) be held in one Computer Freehold Register. See LINZ reference: 1289097
4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Regarding condition (2) – Please contact the Area Supervisor at Tararua Alliance (06 376 0200) and the New Zealand Transport Agency for any queries regarding construction standards.

2.2 201.2015.13.1 APL Property Queenstown Ltd, 15-17 Main Street and 2 Paterson Street, Pahiatua

Consent to subdivide Lot 36A DP 338 SBDN H, Lot 36A DP 338 SBDN K and Lot 36A DP 338 SBDN F, into three allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 13 April 2015, including the subdivision plans drawn by P Pirie dated "January 2015" 'Job No. 3258', and held on Council file 201.2015.13.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

3. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

- | | | |
|-----|----------------------|--|
| 3.1 | 201.2014.41.1 | G & B Massie, Maunga Road and Ormondville-
Te Uri Road, Whetukura |
|-----|----------------------|--|

4. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

- | | | |
|-----|----------------------|--|
| 4.1 | 202.2015.15.1 | J & S Barnett, 212 Seaview Road, Herbertville |
|-----|----------------------|--|

Consent to modification and extension of a heritage building known as the Burnview homestead. The proposal involves removing the lean-to roof over the existing single garage and extending the homestead by adding a 7m x 7.4m double garage to match the existing homestead.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

General

1. The development shall proceed in general accordance with the plans, appendices and information submitted with the application on 21 April 2015, except where another condition of this consent must be complied with. This information is held on Council file 202.2015.15.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall ensure that the garage door is a 'Dominator Steel Sectional Valero Flat Panel Smooth' and shall be the same colour as the homestead as per the application submitted on 21 April 2015.
4. Construction noise shall be measured and assessed in accordance with New Zealand Standard NZS6803:1999 Acoustics - Construction Noise or any successor and shall not exceed the noise limits recommended therein.
5. If any archaeological site, taonga or koiwi is discovered during the works authorised by this consent, the consent holder shall immediately cease work at the affected site. The consent holder shall notify Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua, Heritage New Zealand, the Tararua District Council Planning Manager, and in the case of koiwi, the Police, and shall not recommence works in the area of the discovery until the relevant Historic Places Trust and Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua approvals to damage, destroy or modify such sites have been obtained, and the Tararua District Council's Planning Manager has given authorisation to recommence the activities. Please refer to advice note b. for additional comments.
6. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. This objection must be received within 15 working days of the receipt of this written decision.

- b. The Historic Places Act 1993 (HPA) provides for the identification, protection, preservation and conservation of the historic and cultural heritage of New Zealand. Under Section 2 of the HPA, an archaeological site is defined as a place associated with pre-1900 human activity where there may be evidence relating to the history of New Zealand.

Section 10 directs that an authority is required from Heritage New Zealand if there is "reasonable cause" to suspect an archaeological site (recorded or unrecorded) may be modified, damaged or destroyed in the course of any activity. An authority is required for such work whether or not the land on which an archaeological site may be designated, or a resource or building consent has been granted, or the activity is permitted in a regional or district plan. Evidence of archaeological sites may include oven stones, charcoal, shells, ditches, banks, pits, terraces, stonewalls, building foundations, artefacts of Maori and European origin, or burials.

5. Recommendation

- 5.1** *That the report from the Planning Manager dated 17 June 2015 concerning Panning matters determined under delegated authority (as circulated) be received and the contents are noted.*

Attachments

Nil.



Report

Date : 17 June 2015

To : Mayor and Councillors
Tararua District Council

From : Bob Dunn
Regulatory Services Manager

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **10.7**

1. Reason for the Report

- 1.1 To advise the Council of decisions made under delegated authority regarding liquor-licensing applications.

2. Renewal of Manager's Certificates

- 2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their Manager's Certificate.
- 2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.
- 2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Managers Certificate - Renewal of Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2013.00005105.001	Culinary Vista	Mr P M Cleghorn	21 May 2015	04 Jun 2015
401.2009.00003937.001	Eketahuna Community Store	Ms K Brewer	08 May 2015	11 Apr 2018
401.2009.00002940.001	Dannevirke Services and Citizens Club	Mrs J M Jones	21 May 2015	12 Apr 2018
401.2014.00005123.001	Bush Multisport Trust	Mrs L M Roberts	18 May 2015	16 Apr 2018
401.2013.00005108.001	Tararua Squash Club	Mr R W Dinnan	08 May 2015	17 Apr 2018
401.2013.00005113.001	Pongaroa Hotel and Akitio Boat Club	Ms L Cutter	05 May 2015	02 May 2018
401.2015.00005154.001	New World Pahiatua	Mr S B Pandya	21 May 2015	26 May 2018
401.2014.00005127.001	Akitio Boating Club	Miss W Campbell	21 May 2015	10 Jun 2018
401.2009.00003956.001	Merrylees Hotel	Miss A Paterson	25 May 2015	25 Jun 2018
401.2014.00005126.001	Akitio Boating Club	Mr W E Sorensen	25 May 2015	26 Jun 2018

3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.
- 3.2 The Act requires the applicant to publicly notify the application twice.
- 3.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and Mid Central Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 3.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of three years on the conditions presently attached to it.
- 3.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

On Licence - Renewal On Licence

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2010.00005042.001	The Black Stump Cafe in Dannevirke	Wei Xin Investment Ltd	21 Feb 2011	21 Feb 2018

4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.
- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

Managers Certificate - New Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2015.00005151.001	Bridge Cafe	Ms Y R Larsen	05 May 2015	05 May 2016

5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.

No New Renewal Applications have been received

6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for Special Licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 6.3 In considering each application, the agency must have regard to the following matters:
- The nature of the particular occasion
 - The suitability of the applicant
 - The days on which and the hours during which the applicant proposes to sell liquor
 - The steps proposed to be taken to ensure that prohibited persons are not served
 - The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
 - The reports from the Police and the Liquor Licensing Inspector

- 6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2015.00005431.001	Tararua Club	Tararua Club Inc.	07 May 2015	30 May 2015
400.2015.00005440.001	Bush Sports Park	St Anthony's School	21 May 2015	20 Jun 2015
400.2015.00005438.001	Regent Downstairs Theatre	Pahiatua Repertory Society Inc.	29 May 2015	05 Dec 2015

- 6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for Special Licences are approved subject to the following conditions:

- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments is to be available, and food is to be available for consumption on the premises at all times while liquor is being sold.

7. Temporary Authority

- 7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Agency may hear and determine orders ex parte, or hold a public hearing.

No Temporary Authority Applications have been received

8. Recommendation

- 8.1 *That the report from the Regulatory Services Manager dated 17 June 2015 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.*

Attachments

Nil.



Report

Date : 18 June 2015
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report for June 2015 Council Meeting**
Item No : **10.8**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 20 May 2015 to 18 June 2015.

Key Points

2. Meeting with Council's Auditors on Risk Management and Long Term Plan

The Mayor, Chief Financial Officer, Manager Strategy and District Development and I met with our Audit Director and audit team on 10 June. They were very happy again with the assistance received during their audit of the Consultation Document and the proposed Long Term Plan that resulted from Council's deliberations. This LTP is on track for adoption by Council on 24 June.

Risks they were seeking assurances on included how we ensure ratepayer funding is correctly rated for, then used prudently, and demonstrating a culture of accountability.

Overall, the meeting was very worthwhile, as the questions raised could be responded to through showing how the draft budgets aligned with resourcing and policy decisions made as part of the submission deliberations.

3. Rural and Provincial Meeting, Wellington

The Mayor and I attended the quarterly meeting of rural and provincial councils over May. The Minister of Local Government was the keynote speaker, and she highlighted her vision for Councils working in partnership with Government on community priorities. Nationally, better project delivery of infrastructure, data driven asset management planning decisions, and showing prudent fiduciary duty on how rates have been expended are all areas targeted for improvement.

Local Government NZ has created a new Chief Executives panel to assist the National Council deliver the work programme, which includes assisting in improving policy development with central government. Following a nomination by the Mayor, I have been selected as one of the Chief Executives to be on this panel.

The Fire Service Review document was discussed at length, and a draft submission is included on the Agenda.

4. Woodville i-SITE and Library/Service Centre

Staff are seeking a brief of work and quote from Arrow International for the strengthening and redevelopment of this site. Jackie Hitt and Heather Taylor met their representatives on site on 16 June, and have supplied them with previous drawings created as part of the Main Street Upgrade, and potential strengthening options.

The Regional Manager for Arrow is Darren Mason, who has an excellent understanding of Woodville having been the Infracon Chief Executive, and successful in building very good relationships with staff and local businesses.

5. Sealing of Documents

The Council's common seal was affixed to the following document, under signature of the Mayor and the Chief Executive.

- Deed of Lease for Plunket Rooms at the Eketahuna War Memorial Hall – Radio Eketahuna

6. 2015/2016 Remuneration Setting for Elected Members

The Remuneration Authority has confirmed its review of elected members remuneration to be gazetted for inclusion in the 2015/2016 determination effective from 1 July 2015.

With regard to this Council, it maintains the current remuneration payments for the Deputy Mayor and Councillors. The Mayor's salary increases to \$84,700 after the deduction of the provision for his vehicle (previously this amount was \$81,650).

The remuneration for the Dannevirke Community Board Chair increases to \$10,800 (previously \$9,200) and the Dannevirke Community Board Members remuneration increases to \$5,400 (previously \$4,600). It maintains the current remuneration payments for the Eketahuna Community Board Chair and Board Members.

7. Human Resources

We have received resignations from Cameron Tait and Meggyn Bamford, who are members of the Regulatory Services team responsible for the Animal Control activity. It would be appropriate for Council to note their appreciation for the service provided by these two staff, as Animal Control is an extremely thankless service we are required to deliver.

Recruiting will commence in July, and the service will be provided through a combination of a fixed term employment agreement, and co-operation from another council. We are presently reviewing the Afterhours Service contract for this activity, to see whether it is more cost-effective to outsource this function entirely, or in-house entirely, that will address the high level of customer service requests being received monthly.

Activity Reports

Alliance – Contract CT32-14 Management Report

8. Executive Summary

The main focus in May and leading into June has been the completion of the current projects before the adverse weather settles in. Large amounts of pavement repair work and maintenance has been undertaken in preparation for next year's reseal season. The majority of this work has been on Route 52 to improve safety and ride quality.

In addition to the sealed road maintenance, the crews have also been undertaking heavy metal overlays in preparation for the wetter months, which has placed a strain on the remaining budget for this financial year.

Work has continued on designing and delivering the emergency works projects such as Castlehill and Coast Roads as well as the Akitio sea wall that was recently damaged during Cyclone Pam. This work has been designed and work is expected to start later in June.

The Alliance Utilities team is working closely with Dave Watson and the Assets group to undertake renewal work as well as the Eketahuna earthquake damage repairs. This collaboration is very pleasing and will continue to go from strength to strength as the relationship builds.

The most immediate priority heading into June is the completion of the current projects before the end of the financial year. The remaining budgets are very tight and the Alliance is expected to over spend these budgets this financial year. As this is the last year of the 3-year block funding allocation, any over expenditure will need to be deducted from the next 3-year block allocation from NZTA.

The Alliance is now moving to a more planned approach with its forward works programmes and the team is starting to measure the non-financial KRAs and KPIs. The target cost estimate for 2015/2016 is nearing completion and once the Alliance gets through the large bow wave of physical works in June, the focus will switch to embedding the remainder of the performance framework.

Construction work is progressing well at the Oringi site and is on schedule to be completed in late June. Once sign-off for the alterations has been obtained, staff will move to the new offices during July or August.

9. Planning

Work has continued with preparing documentation and meeting with Community Boards and Community Committees for the Urban Mowing Contract. This work is currently being tendered as an Alliance subcontract agreement, Urban Mowing areas, and following up with producing schedules to be repriced.

The Alliance is also in the process of re-tendering the pavement marking activity and this will go out to invited tender in late July inclusive of the reseal pavement marking.

Work is underway designing the rock protection wall at Akitio beach because of recent storm damage, and work is expected to begin in mid June. The onsite blessing of the site was undertaken with local Iwi and the Alliance prior to the commencement of physical works.

9.1 2014/2015 Reseals

Work has been completed on the 2014/2015 reseal sites with a large portion of the identified sites being carried forward into 2015/2016.

9.2 2015/2016 Reseals

Pavement crews have been working on the pre-reseal repairs for the 2015/2016 reseal sites. The strategy is to complete these prior to the end of the financial year to have these completed one year in advance of resealing. The majority of the work involves digout repairs, high shoulder removal and positive drainage work.

9.3 Data Collection and Asset Information Management

Work has continued on transferring the asset databases from SPNAM/RAMM to the new Assetic software. The plan is to duplicate the RAMM database in Assetic, which will then be backfilled with the financial data from SPNAM in time for the asset valuation at the end of this financial year.

9.4 2014/2015 Pavement Rehabilitation

Progress has slowed due to unfavourable weather conditions, but we aim to finish the remaining overlays by the end of the month.

9.4.1 2014/15 Northern Pavement Rehabilitation Sites (Group 1)

Road	RP	% complete
Umutaoroa Rd	518 – 1956	100%
Umutaoroa Rd	3608 – 4071	100%
Totaramahonga Rd	29 – 338	100%
Ruahine St	544 – 872	100%
Norsewood –Ormondville Rd	5030 – 5138	100%

9.4.2 2014/15 Southern Area Sites (Group 1)

Road	RP	% complete
Kohinui Rd	4230 – 4397	100%
Kohinui Rd	4414 – 4476	100%
Kohinui Rd	6199 – 6357	50%
Mangaone Valley Rd	10600 – 11070	100%
Upper Mclean Rd	152 – 336	100%

9.4.3 2014/15 Northern Area Proposed Sites (Group 2)

Road	RP	% complete
052 - 0109	3781 – 4328	Deferred to 2016
052 - 0109	4984 - 5140	100%
052 - 0109	6549 - 6647	100%
052 - 0109	6675 - 6705	100%
052 - 0109	8252 - 8412	Deferred to 2016

9.4.4 2014/15 Southern Area Proposed Sites (Group 2)

Road	RP	% complete
Valley Rd	2480 – 2610	Deferred to 2016
Valley Rd	6326 - 6851	60%

9.4.5 Valley Road (6326 – 6851) – 150mm Pavement Overlay



Figure 1 - Valley Road digouts



Figure 2 - Valley Road digouts

The Alliance is currently completing the drainage works, and the pavement overlay is programmed to start in mid June. Additional depth digouts and undercuts have been required due to the poor subgrade material, and to remove large logs that were discovered less than 150mm under the existing seal.

9.4.6 Kohinui Road (6199 – 6357) - 100mm Pavement Overlay

Drainage works are nearing completion, with some water tables left to re-grade and culvert crossings still to install. Basecourse construction is programmed for mid June.



Figure 3 - Kohinui Road overlay

9.5 2015/16 Pavement Rehabilitation

The Planning and Delivery team has prioritised approximately 7.6 kms of potential rehabilitation sites for the 2015/2016 financial year. Individual sites will be prioritised using traffic counts, heavy traffic percentages, potential logging routes and the amount of pavement repairs etc. Surveying and design of these sites is programmed to begin in June with a targeted completion date of end August in preparation for the construction season.

9.5.1 2015/16 Proposed Rehabilitation Sites

Road	RP
Route 052-0109	3781 – 4328 & 8252 - 8412
Carlson Street	200 – 309
Coast Road	3607 - 4214
Ormondville – Te Uri Road	11323 – 11653 & 12780 - 14020
Otanga Road	0 - 460
Pahiatua–Pongaroa Road	36932 - 37820
River Road	5574 – 6083, 8563 – 9011 & 10071 - 10743
Tourere Road	2633 - 2853
Valley Road	2500 - 2630
Weber Road	28173 - 28500
Denmark Street	15 - 360
Waterloo Street	0 - 315
Swinburn Street	256 - 583

9.6 Assets & Utility Design

9.6.1 Eketahuna Sewer

Work is continuing on the design for the various sewer replacement projects in Eketahuna because of the earthquake damage. The Alliance currently has crews working on these projects.

9.6.2 Dannevirke – Transfer Station Access Road

Survey and design work has been completed for the Dannevirke Transfer Station access road. The pavement design consisted of a 300mm pavement overlay and associated drainage works.

9.6.3 Sedcole Street - Pahiatua Sewer and Water Renewal (From Kiwi Street to Tiraumea Road)

Work has commenced on the design of the Sedcole Street sewer and watermain renewal project. Work is expected to begin in June.

10. Delivery

10.1 General Maintenance

During May the general maintenance crews have been undertaking the routine maintenance throughout the district including 18 signs and poles upgraded, repaired or replaced across the network. Work is also underway replacing and painting several of the district's sight rails.

Pothole repairs are being completed as required on the sealed pavement. There has been a minor increase in unsealed potholes due to recent rain and we have noticed an increase in CRMs for unsealed road maintenance.

Programmed routine drainage work and high shoulder removal has been completed on Mangaruapiu Road.

10.2 Sealed Pavement Maintenance

Pre-reseal pavement repairs have been completed, with the crews focusing on priority four repairs that require attention as these are deemed as a safety risk to the road user. These repairs are predominately on Route 52 – 44 sections. The 2015/16 pre-reseal repairs have been identified and programmed for completion in preparation for next season's resealing programme. The pavement crews have started on this work with a targeted completion date of end June 2015.

10.3 Unsealed Pavement Maintenance

Work has continued with grading and maintenance of the unsealed roads throughout the district. The strategy applied to the unsealed roads is to put some positive shape back into the pavement and is expected to reduce future grading frequencies. Some of the roads completed in June include the following:

- Weber Hall Rd
- Waituna Rd
- Glenora Rd
- Hinemoa Valley Rd
- Hallblock Rd
- West Rd
- Franklin Rd
- Maunga Rd.
- Sugar Loaf Rd
- Seaview Rd
- Garners Rd
- Putara Rd
- Tamaki East Rd
- Soldiers Rd

10.4 Vegetation Control

All programmed rural mowing has finished for the year due to slowing of the grass growth and budget constraints.

Urban mowing is continuing as per contract requirements. The level of service is currently being reviewed and the contract management of this activity is under review. Subcontract prices are being sought to complete this work for the next financial year.

10.5 Emergency Works

NZTA has approved all emergency work funding and work is underway on reviewing the design for these sites. In addition, the Alliance has completed 10 out of the 13 flood damage sites. The three sites that remain for completion are on Castlehill Road and Coast Road and these are in the final stages of design.



10.6 Urban Construction / Maintenance

Crews have been continuing regular clearance of litterbins in Dannevirke and Eketahuna as well as the routine cleaning of all main streets. Where possible the use of mechanical street sweepers are being used to both clean kerb and channel as well as regular sump cleaning. The litterbins in Woodville and Pahiatua are being emptied by our subcontractor, Bree's Property Maintenance and Wilson Garden Services are clearing the litterbins in Eketahuna.

Crews are currently working on footpath and kerb and channel replacement programmes and work is nearing completion of the footpath rehabilitation work in Pongaroa.

The urban crews are currently very busy with heavy leaf fall throughout the district and this is causing some flooding issues in certain hotspots. The urban crews are continuing to work with the assets crews in prepping and undertaking pavement reinstatements for reactive utilities issues.

10.7 Pavement Rehabilitations

The majority of the rehabilitation projects for the 2014/2015 are now complete. Work is continuing on Valley Road and Kohinui Road and these are expected to be completed in mid June. This work has drifted into the wrong time of the year and it will be a priority for the Alliance to programme and complete the 2015/2016 rehabilitation projects prior to April 2016.

11. Water & Drainage

11.1 Victoria Street – Dannevirke Wastewater

The first section is complete from the roundabout to first manhole, including the lateral connections. The second section from the intersection of King Street and approximately number 18 Victoria Street is now 95% complete. The 150mm water main has been laid with only two laterals left to renew. A permanent repair is also to be completed on the upstream manhole (currently leaking around manhole stub).

11.2 Herbert Street – Eketahuna

New connection has been laid to service relocated property at 34 Herbert Street, including a new manhole and associated pipe work. The hotmix reinstatement is still to be completed.

11.3 Victoria Street Sewer Renewal – Section 2



Alliance crews working in Trench Shields in Victoria Street due to the depth of the trench.

11.4 Burgoyne Street Woodville

This project includes the renewal of approximately 420 metres of 100mm diameter watermain including hydrants, valves and lateral pipes. This project is 98% complete and all pipework has been completed, tested, disinfected and live. A small amount of top-soiling is still to be completed along with the replacement of a concrete vehicle crossing. The majority of the driveway sections were completed using underground thrusting equipment to save on concrete reinstatement costs.

11.5 Adele Street Woodville

Work involved the installation of approximately 160 metres of 100mm diameter water main and installation of two hydrants and sluice valves. The pipe laying is complete and the line has been tested and disinfected. The cut in and hook up to the existing mains is programmed for 9 June.

Work still to be completed includes the final cut in at Ross Street/SH 2 intersection for the Vogel Street water main renewal, which is programmed from 10 to 12 June.

The focus will be on wastewater renewals in Eketahuna, including Church St, Wilson St, Anderson St, Haswell St and Alfredton Road.



12. Minor Improvements

12.1 Minor Improvement – Mangaroa Road

Mangaroa Road realignment is progressing as programmed. This work commenced at the start of June and spans the financial years. Hayden Satherly Earthmoving is the subcontractor for this project.



13. Saddle Road Upgrade

Winter weather has generally halted earthworks on the Saddle Road with Site 3 and 5 now shut down for the next couple of months until the weather improves. The decision was made not to proceed with the temporary road on Site 5 until next season due to the poor soil conditions combined with high risk if the Gorge was to close again.

Stringfellow's have been concentrating on Site 7 and have begun excavating the final block cut between the new and existing road alignment. A temporary road is currently in place to allow this work to progress. Once the traffic is down on the new alignment, the old road will be lifted and used as a subgrade improvement layer where needed. New sumps and stormwater culverts are being installed.



Site 7 - looking towards Woodville



Site 7 - looking towards Woodville



Site 3 – tree work now completed

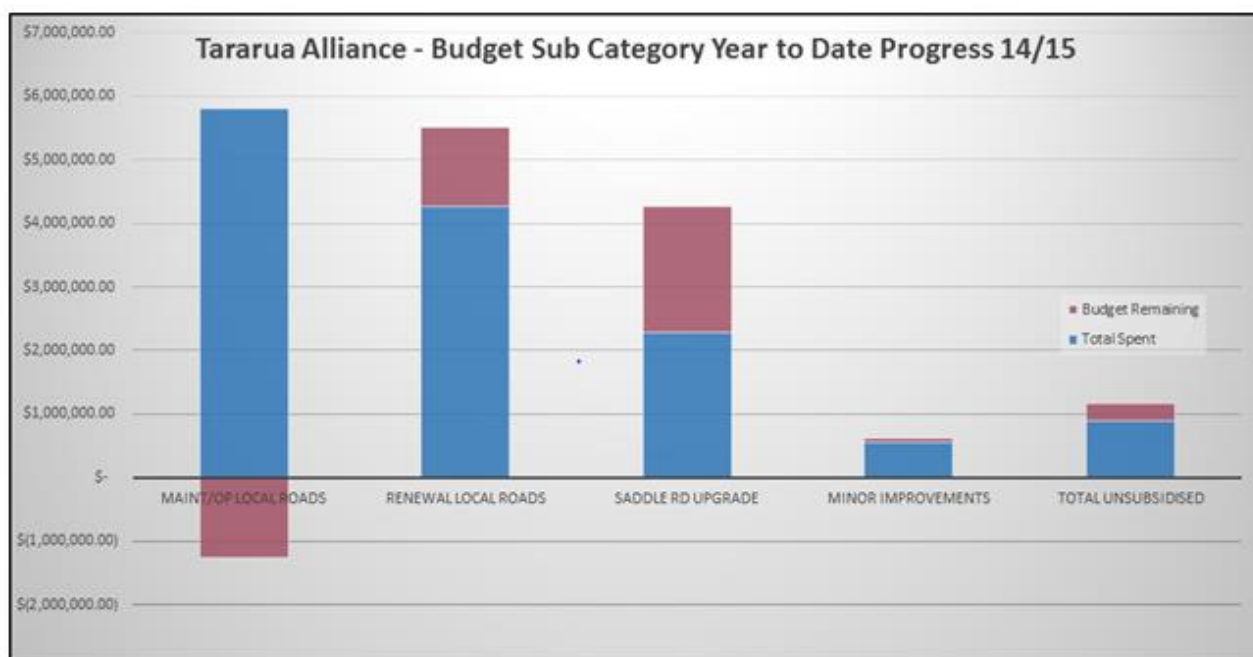
14. Performance

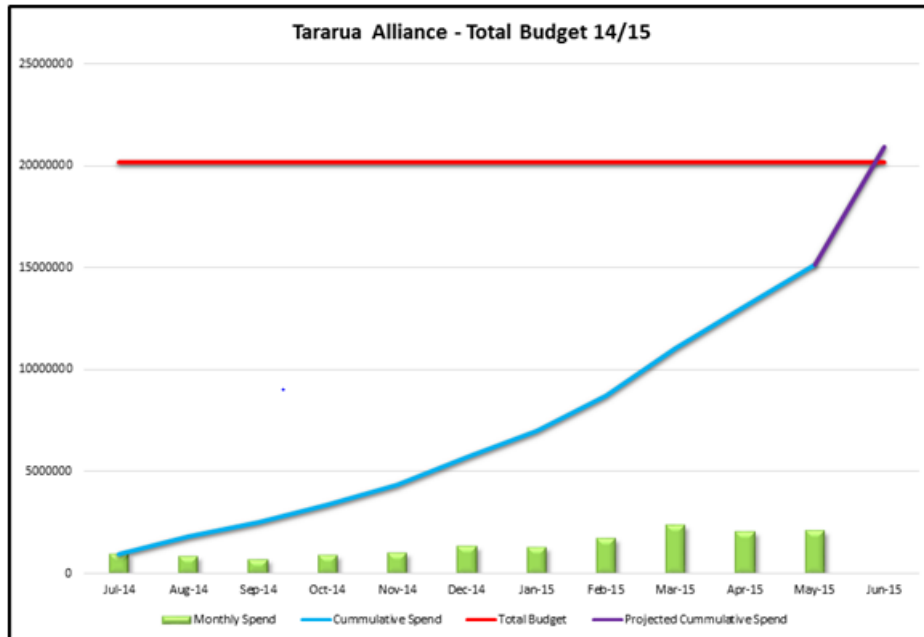
14.1 Performance Framework KRAs & KPIs

The Alliance Performance framework has been completed and measures are currently being put into place as part of the Alliance set up. The Alliance will begin reporting on each of its KRAs and KPIs in June 2015.

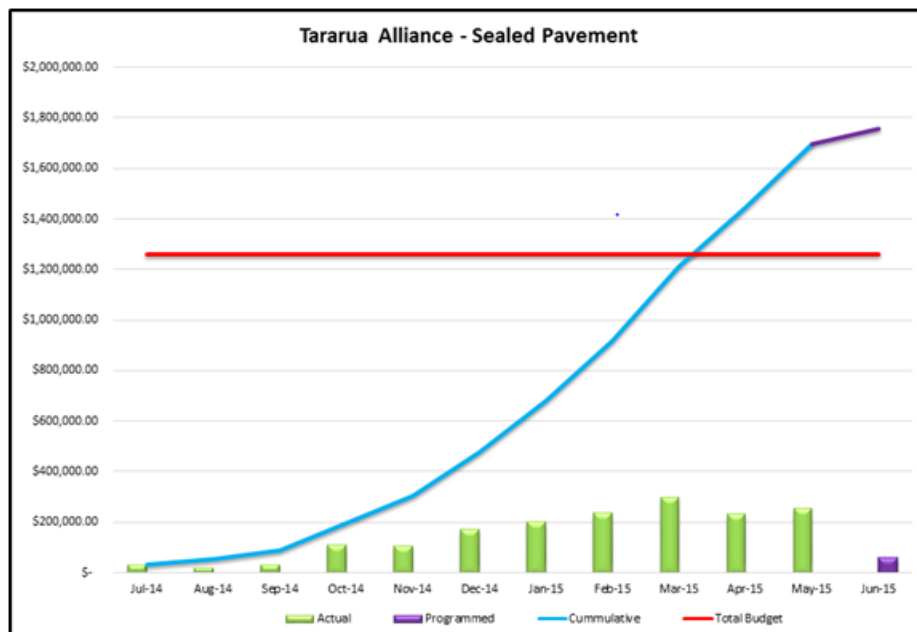
14.2 Financial Performance

The majority of the budgets for 2014/2015 have now been expended. The decision to move funds from renewals to operations and maintenance has allowed the Alliance to complete pre-reseal repairs one year in advance and sets us up well for the 2015/2016 reseal programme.

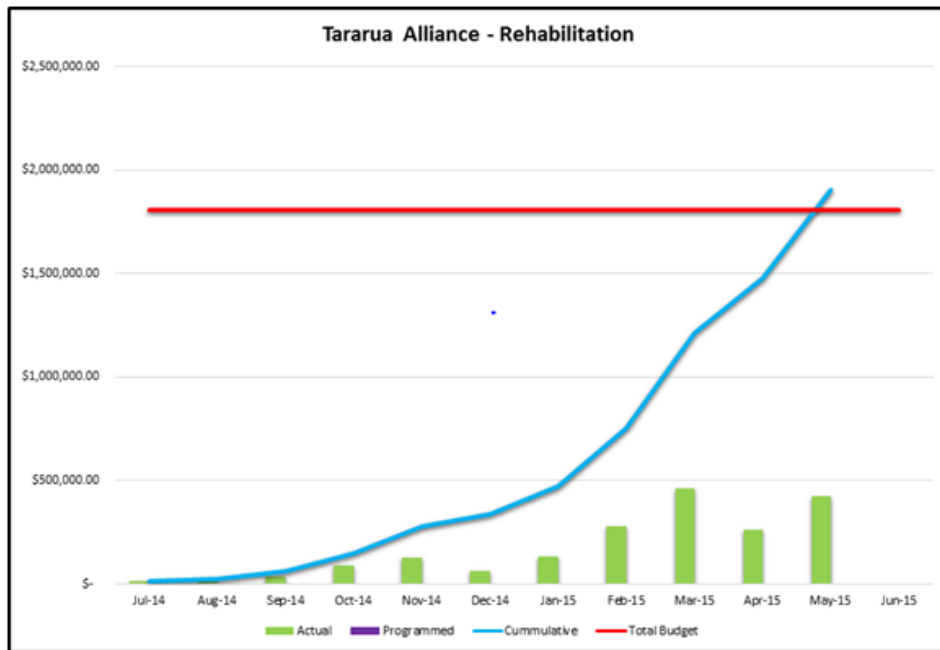




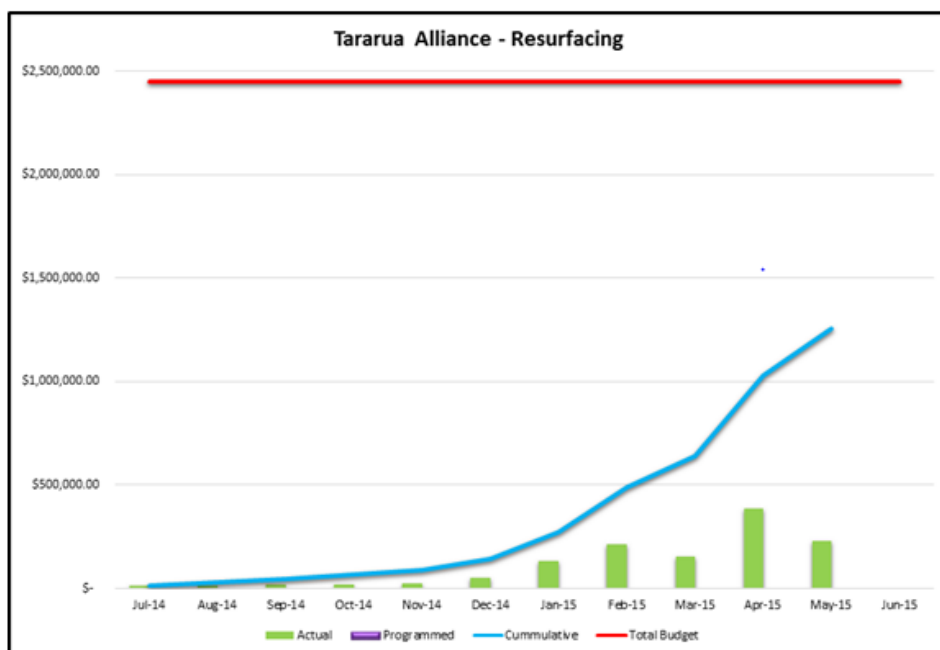
The total budget for roading is expected to be over spent for the 2014/2015 financial year. This is due to the additional work needed to be undertaken for unfinished sites as a result of the Infracon liquidation. Also contributing to this over spend is the pavement work required on Route 52.



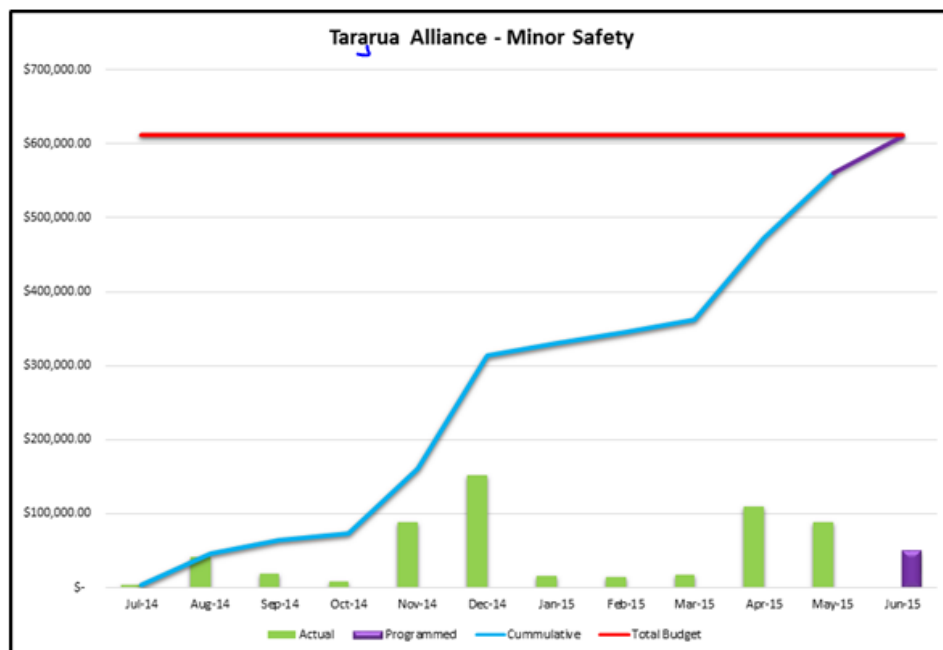
Sealed pavement maintenance budget over spent as a result of pre-reseal repairs and additional work required on Route 52. Funding from renewals shifted to pavement maintenance to offset this over spend.



Pavement rehabilitation budget slightly over spent due to additional work required undertaking rework on the Infracon sites from 2013/2014.



Resealing budget under spent through shifting funding to operations and maintenance to allow 2015/2016 pre-reseal repair to be undertaken one year in advance of reseals. Remaining reseal sites have been added to the 2015/2016 programme and sites will be prioritised as required.



Minor safety budget on track to be expended before end of the financial year. Mangaroa Road re-alignment project will be expended over the 2014/2015 and the 2015/2016 financial years due to budget constraints.

14.3 Non-Financial Performance Framework

14.3.1 Traffic Management Plan (TMP) and Corridor Access Requests (CAR)

Four work sites were audited during May with only minor issues that needed adjustments. TMPs and CARs are coming in on a regular basis with some local contractors needing to lift their traffic management levels to meet the national acceptable standards (COPTTM). This is a work in progress and Jack Steed is working with those contractors to improve standards and understanding.

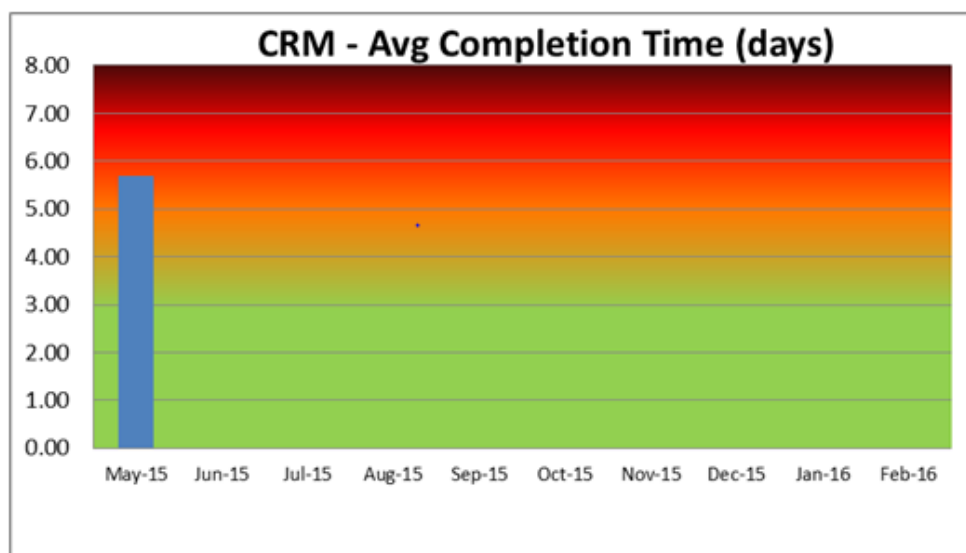
CARs requested and approved = 8

TMPs requested and approved = 7

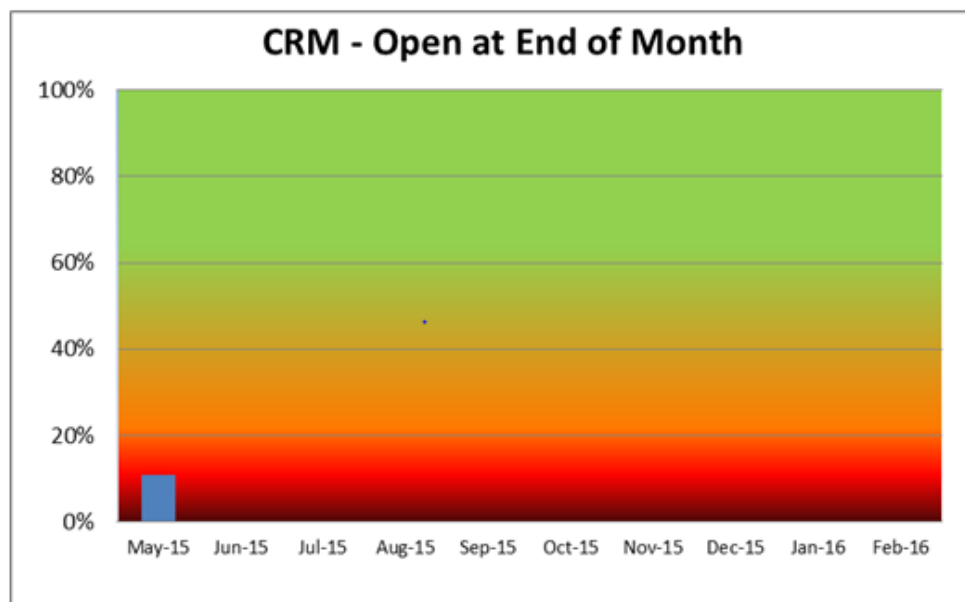
There is a big focus on inspecting the reinstatements from the carriageway access requests (CAR) throughout the network.

14.4 CRMs

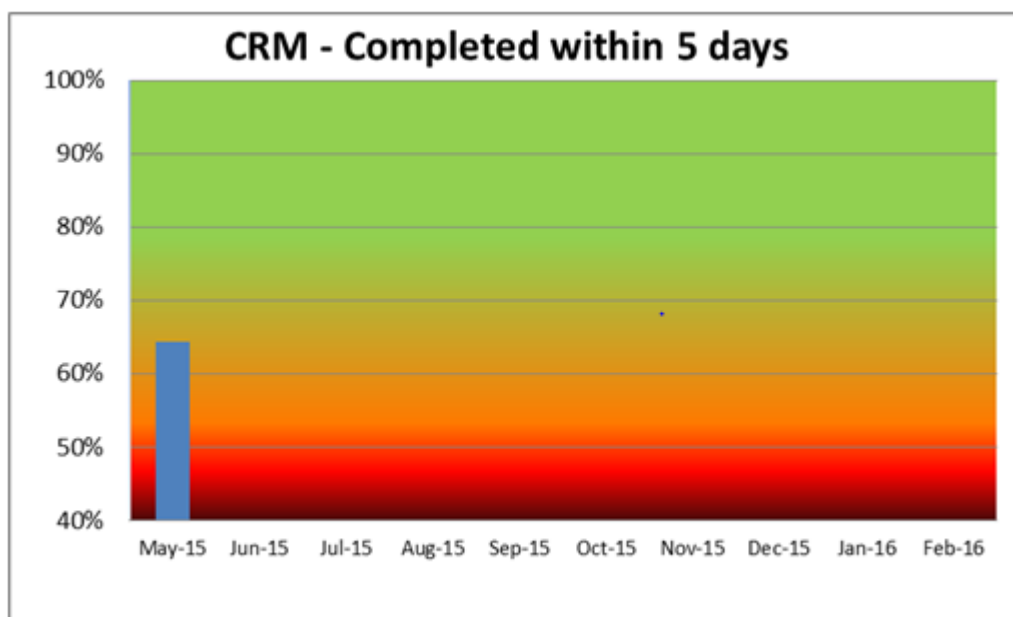
The Alliance received 101 CRMs for the month of May; from these 65 were completed within the 5 day period according to the CRM system. There have been issues with the CRM system, which the Alliance is working through with TDC staff. Although the physical work for the remaining 36 CRMs were completed within the 5 day time frame, the CRM system is not showing this and this will be fixed with the new upgrade.



Average CRM completion time for May currently outside the required target of 5-day completion timeframe. This is partly due to issues with the CRM system and a lack of understanding from the operational staff. Improvement expected.



Majority of the CRMs were closed off within the month. We are currently reviewing open CRMs with operational staff.



Poor result for percentage of CRMs completed within 5 days. As above, this is partly due to operational staff not understanding the CRM system and changes to software. This is an area the Alliance needs to improve upon and will be a focus going forward.

15. Depots, Plant & Equipment

15.1 Plant & Equipment

15.1.1 Communication

The RT repeater hut, pole and fencing are now complete on Mt Butters. The technician is waiting on favourable weather for the last stage to install the equipment, which is planned to be completed by the end of June.

15.1.2 Plant

Plant movements have settled down with only two more trucks to be delivered over the next few months. These include one new patrol truck with rotary broom and a new crew cab truck, which will be added to the fleet to replace older vehicles.

Assets Group

16. General

In line with comments from Council's Auditors, we will be adding a further project management resource into delivery of the capital programme. Rather than recruit a fixed term employee, the skills we seek will be contracted via the wider Downer NZ team using the Tararua Alliance.

Their role will be to manage specific major projects, primarily within the water and wastewater activities. This cost will be incorporated into the project cost and capitalised. The balance of the Assets group capital works programme will be managed by the existing staff.

This action reflects that the team's resource levels are already stretched and the risk of day-to-day business and other assets projects, including the updating of the asset data and forward works programming, falling behind. The team is reviewing back office processes and task allocations to see where these can be further streamlined to reduce "transaction costs".

17. Solid Waste

17.1 Pahiatua Recycling Centre

The designers Kevin O'Connor and Associates are managing the tender process for Council. Tender documents were sent out to five building firms for pricing, two from Pahiatua, two from Dannevirke, and one from Palmerston North. The firm from Palmerston North and one from Dannevirke were two of the firms that the insurers used to price the original drawings.

The tenders closed on 10 June and Council Officers are currently waiting for the tender recommendation to come back from Kevin O'Connor and Associates.

Illegal dumping at the site is an ongoing issue and is being monitored. Council staff are making every effort to identify culprits and issue fines to deter the behaviour.

17.2 Norsewood Recycling Drop-Off Centre

Council officers have not been successful in reaching an agreement with the owner of the land on which the bins are sited. The conditions proposed by the landowner, and the expected rental did not provide Council with a good long term solution, and so other options were considered. Council staff are now proposing to move the bins to a vacant area in behind the Crown Hotel. The Hotel is in agreement with this proposal and as it makes it easier for them to recycle their bottles, there is no rental proposed. The neighbours in the vicinity are currently being consulted.

18. Utilities

18.1. Water

18.1.1 District

There are no major issues at present. Staff will be programming an extensive reticulation flush in each town in the near future. We are also looking at reservoir cleaning over the winter period prior to the dry summer period. Programming this type of work will minimise the impact the reticulation has on the quality of water delivered to properties.

18.1.2 Eketahuna Water

A new 450m³ reservoir has been ordered and its expected arrival is mid July ready for installation. This will increase the water storage in Eketahuna township by 50%.

18.2 Wastewater

18.2.1 District

We are experiencing numerous sewer main blockages at present in the reticulation. Fat deposits, rags, newspaper, utensils (knives and forks) are causing problems. Clearing these blockages has required a jet cleaner and sucker truck to clear sewer mains and manholes. These pipes have had the CCTV camera through them to check for any anomalies.

Going forward, we plan to record these blockages in our data system, and manage hot spots through regular camera assessment.



18.2.2 MfE Projects - Woodville

Woodville treatment upgrade is in the testing phase at present. Testing results are positive and we are working on the sludge removal process. We are experimenting with sludge bags - geotextile bags in which the sludge is encased and stockpiled to dewater under gravitational forces, before disposal.

18.2.3 Pahiatua

The weather is playing havoc with the final welding work. The plant is not far from bringing online.

18.2.4 Dannevirke

The pipe has finally been relined between No.1 and No.2 pond manhole and under the road to No.3 manhole. No.2 pond manhole has been re-haunched. Concrete structures have been poured around the manhole and inlet pipe from No.1 pond ready for relining the pond. This work has caused delays with the relining part of the project. The lining contractor is starting on Monday 22 June.

The drum filters have been ordered for the Dannevirke Treatment Plant. The arrival date from overseas is mid September.

Rangitane Iwi have site visits this Friday 19 June at Woodville and Pahiatua Treatment Plants.



18.2.5 Infiltration

The Woodville infiltration survey started on Tuesday 16 June. This survey is in response to the high volumes of wastewater arriving at the treatment facilities during rainfall events. On the first day, 11 properties were found to be illegally connected. Many of these were picked up in the 2003 smoke detection testing and Council had been advised that the issues had been fixed by the property owners.

Staff are visiting each property to check on any pipework or gullies going directly into the sewer. While on property, they will be checking for swimming pools and dogs for the Regulatory Services Department.

18.2.6 District Capital Renewals

The Assets group, in conjunction with the Alliance, has a number of pipe renewal projects underway.

- Victoria Avenue, Dannevirke – sewer main renewal – from King Street corner towards town – 90% completed, a couple of laterals to be finished and reinstatement required
- Burgoyne Street, Woodville – water main – 420m pipe renewal – completed
- Adele Street, Woodville – water main renewal – completed

18.2.7 New Projects - Eketahuna Wastewater

- The contractor, Interflow, is due to start work the first week in July on the sewer reticulation relining.
- Church Street – sewer main renewal – starting 25 June 2015

19. Property

19.1 Housing for the Elderly

19.1.1 Occupancy

87 flats are presently occupied - there are currently five vacant flats, which are:

Hovding Court, Dannevirke	2 flats vacant	305, 452 days
Elsinore Court, Dannevirke	2 flats vacant	226, 182 days (left vacant in case Hovding Court tenants need to relocate)
Bengston St, Eketahuna	1 flat vacant	64 days

19.2 Commercial Buildings

19.2.1 Thyra Street Depot – Dannevirke

There have been several different people look through the depot. Although some are interested, to date no one has come back with a proposal to lease or purchase the depot. As the underlying zoning is different to the usage of the site, the question of whether existing use rights apply to any future activity, will become critical.

As an aside, we have been fortunate to have been supplied a comprehensive site review by a well-known geotechnical firm on behalf of a previous potential buyer for our records. That generosity is appreciated as such reports can be well over \$10,000 to commission.

19.3. Community Buildings

19.3.1 Dannevirke Town Hall

The remaining old wooden lighting bars on the stage are now a safety issue. These will be replaced with new aluminium bars.

19.3.2 Pahiatua Library

A meeting was held with the builder (Tony Lozell) and the Head Librarian to look at gaining access to the toilets from the Library. Tony is to produce plans that will allow access to the toilets from the Library but will not allow access to the rest of the Town Hall. Conversely, it will allow access from the Town Hall when it is used, but not give access to the Library when it is closed.

The reorganisation of the two staff offices into an open plan area is also going to be completed at the same time. The staff will use the present office as the reading room.

The replacement of the front windows and the re-carpeting is also to be progressed at this time, budget permitting.

19.3.3 Woodville Sports Stadium

The toilets and supper room are presently being painted. The doors will all be re-varnished.

19.3.4 Eketahuna War Memorial Hall

Radio Eketahuna has signed a lease to use the old Plunket Rooms in the Hall. The commencement date of the lease was 30 May 2015.

19.4 Camping Grounds

Bookings for the district camping grounds in May 2015 were:

Dannevirke	285
Pahiatua	573
Woodville	53
Eketahuna	307

19.5 Parks and Reserves

19.5.1 Eketahuna Cliff Walk

A meeting is being organised with the Community Corrections supervisor on the 19 June 2015 to look at finishing the lining of the cliff walk and having a good tidy up of the walk-way.

19.5.2 Pahiatua Flagpole Restoration

The quote to do the restoration is being worked through with the engineers. It involves removing the structure under the flagpole and then getting a crane to lower the flagpole to the ground. The flagpole will then be restored on the ground and then lifted back into place. Pahiatua On Track do not want the seating and covered structure around the flagpole replaced.

19.5.3 Woodville Recreation Ground

An old power pole blew over on 13 June. Scanpower inspected the rest of the poles that serviced the old floodlights but which have not been used for years. All the poles are unsafe and Scanpower will remove them.

19.5.4 Pahiatua Grounds Maintenance Contract

Since Anzac Day, the Pahiatua mowing has improved considerably and is now at an acceptable standard. Council has received positive comments about the improvement from both the public and Councillors. The contractor has been advised of this and has been informed the standard now needs to be maintained.

19.6 Cemeteries

19.6.1 Mangatera

A quote has been received to install two new ashes berms. These will proceed immediately.

Strategy and District Development

20. Pongaroa Rural Water Supply

At time of writing this staff report, a public meeting was about to be held on the proposed Pongaroa town water supply upgrade. The purpose of the meeting was to further explain the details of the proposal to people in the town and answer any questions they may have.

21. MW LASS

21.1 CCTV

Work is nearing completion on generic documents on access for the New Zealand Police to CCTV. In the next few months the Police Command Centre in Palmerston North is likely to get access to footage with the sponsorship and assistance of Inspire Net.

Councils are able to enter into an agreement to share access to their CCTV systems and records using a memorandum of understanding.

Properly drafted, a memorandum of understanding will adequately address privacy responsibilities.

21.2 Insurance of Infrastructural Assets

This year a group of 25 councils, primarily from MW LASS, BOP LASS and the Outer Wellington Shared Services Group came together to present to Lloyds of London through their insurance underwriters as a single entity. This group also included a small number of individual councils that border the Manawatu-Wanganui region, including Northern Wairarapa and Southern Hawke's Bay. The day before negotiations commenced, three additional councils from the West Coast asked if they could join this consortium.

The total savings across the six MW LASS members was \$141,012. The percentage decreases in premiums for 2015/16 are for Tararua 15%.

21.3 Contaminated Site

Work of member council representatives, including Sandy Lowe, has commenced on the requirements of the National Environmental Standard for Assessing and Managing Contamination in Soil to Protect Human Health 2011. This is to achieve a robust, regionally consistent, cost effective way for everyone.

The purpose is to develop a common process to identify, classify and record information in the region complemented by a single, reliable, accessible source of HAIL land information covering the whole region with GIS mapping presentation;

21.4 Aerial Photography

A contract for rural aerial photography is about to be issued for the councils in the region. Land Information New Zealand is now also a party to the acquisition of the imagery at a ground resolution of 0.3 m – this is an improvement from the current 0.4 m accuracy. The photography is usually completed during the summer months on clear days.

22 Records Management

We are continuing with the back-scanning project but we have been largely focussing on archiving and proper disposal of Infracon records now that the liquidator has passed those onto us. There were close to four rooms of records to assess.

We are also undertaking an audit of the processes of our records software, HP TRIM, to optimise its use.

23. CCTV

Stage one of the Dannevirke CCTV system has been completed with all cameras now installed. Two previously damaged cameras will be replaced soon. A review of some street lighting will now be considered. Cameras for Woodville have arrived but installation has been held up while we assess cabling requirements.

24. Contract Reviews

We are currently working on contracts with Bush Multisports Trust, Sport Tararua and Forest Owners Marketing Limited. The Tararua Aquatic Community Trust contract is also being reviewed. The Master Business Systems annual review has been completed with no changes required.

25. Pacific Technical Assistance Assignment – Cyclone Pam Assessment

Peter Wimsett is in a three person team that has been asked to assess the options for New Zealand support to local government in Vanuatu, post Cyclone Pam. This work is being undertaken by Local Government New Zealand and Ministry of Foreign Affairs and Trade under the Pacific Technical Assistance Programme.

Tropical Cyclone Pam left an estimated 75,000 in need of emergency shelter and destroyed over 90% of the food crops in Vanuatu.

It is a week-long assignment commencing Sunday 21 June 2015, involving the councils at the capital, Port Vila and Sheefa Province. The recovery needs to build resilience into infrastructure and services provided by the Councils. The assessment will cover the planning and prioritising of rehabilitation and reconstruction of assets damaged in the cyclone along with financial implications and funding options.

This furthers Peter's studies on disaster recovery for his recently completed Massey University, Civil Defence Controllers' Development Programme.

Economic Development, Marketing and Communications

26. Economic Development

26.1 Mystery Creek Promotion

We have developed and produced new marketing material to promote Tararua Country at the National Fielddays at Mystery Creek. We will be promoting affordable housing, easy commuting, retirement and investment opportunities, along with rolling out new brochures for visitor experience 'packages'.

We have taken some of the best bits of Tararua and packaged up the following visitor experiences:

- Golfing Tararua;
- Ladies Weekend;
- High Street Antique Trail;
- Men's Weekend (great outdoors); and
- 'Your Next Trip' for motorhome visitors.

The package brochures include suggested itineraries, locations, attractions and vouchers, plus connecting to Palmerston North Airport for easy access to our district.

See these examples of the flyers for Golfing Tararua, Ladies Weekend, Antiques Trail and Men's Weekend:



26.2 Tararua Business Hub - Conference/Seminar Room Facility

The utilisation of this Conference/Seminar Room continues to support economic development in the district:

- DMG – Business Training
- IRD – Business Training
- BCC – Business Support and development
- Community Project Meetings
- AA Tourism – District Development
- Collaborative Training – Ministry of Education
- Dannevirke Community Board
- Civil Defence Training
- Dannevirke Chamber of Commerce

27. business | potential

27.1 Business Support

- A full range of business support provided for four new business ideas in Dannevirke. They have been linked to digital marketing, graphic design, Vision Manawatu and the BCC. There may also be an opportunity for one of these ideas to be developed in conjunction with Work and Income.
- Continued support for a new business in Dannevirke – project management, idea generation and marketing support.
- Support provided for an existing retail business in Woodville – linked to digital marketing, training resources, Vision Manawatu and BCC.
- Continued support for a new business in Woodville – linking to existing businesses in our district, which may generate contract work, as well as advertising opportunities and promotion.

27.2 Training Programme

The following programme of training will be held at the Tararua Business Hub:

- DMG – help small businesses develop, manage and grow by providing training workshops every month at our Business Hub. The last workshop focusing on Accounting Basics was held on Tuesday 26 May and the next workshop will be Enhanced Customer Service to be held on Tuesday 23 June.
- IRD – their second interactive ‘GST workshop’ was held on Wednesday 27 May – this was well attended and the IRD are delighted with the take up and Business Hub facility. Their next workshop will be held in July.

These training programmes are advertised in the Bush Telegraph, on our website/Facebook page, www.ird.govt.nz and www.dmgzn.co.nz, as well as details provided to all residents and businesses who approach the Tararua Business Hub for support.

27.3 Vision Manawatu: Regional Business Partner Programme

On 8 June 2015, we received a letter outlining the new Regional Business Partner Programme, which operates across New Zealand and the appointment of 14 'Regional Partners'. The Regional Partners provide resources that deliver the NZTE Capability Development Programme and the Callaghan Innovation suite of R & D related grants.

Vision Manawatu has been selected as the Regional Business Partner for both of these programmes - for the Location Authority areas of Wanganui, Rangitikei, Ruapehu, Manawatu, Palmerston North City, Tararua and Horowhenua. Our new appointed specialist R & D Business Advisor will be Peter Ellingham. We look forward to developing relationships with this new sector.

We will continue to work with the BCC and will direct businesses towards their expertise as appropriate. Not all businesses qualify for the NZTE programmes and we are keen to continue developing our relationship with them.

27.4 Business Mentors

We are also working with Vision Manawatu on a new initiative to develop a network of business mentors within our district, to link in with their volunteer programme. We are starting to meet with potential mentors.

27.5 BCC – Building Clever Companies

BCC is an organisation that specialises in business development for start-ups in agriculture, agritech and agrifood, however they are not limited to these industries. They are also experts in tech transfer, start-ups and investment to help entrepreneurs and innovators to take products to market.

The BCC is now bringing their services to Tararua and will be available by appointment every two weeks. Anyone who is looking to develop their current business or develop a new idea is encouraged to contact the Tararua Business Hub for an appointment.

Since the initiative started at the beginning of May, nine businesses and new ventures have taken the opportunity to meet with the BCC at the Tararua Business Hub to discuss business development, growth and opportunities.

27.6 Innovate 2015 Competition

Entries for this competition closed on 13 May 2015. Overall, 75 entries were short-listed for the 'Start Up' weekend on 22-24 May. We were involved in assisting at the Start-up Weekend held at UCOL, hosted by BCC. It was great to see some of our local entrants who had reached this stage in the competition!

Start-up is a global sensation where developers, designers, marketers, product managers and start-up enthusiasts come together to share ideas, form teams, build products, and launch start-ups. Over Saturday and Sunday, teams focussed on customer development, validating their ideas, practising LEAN start-up methodologies and building a minimal viable product. We had three competitors from Tararua involved in this weekend and Lianne Simpkin assisted as a mentor.

Following this weekend, the Top 30 were selected by the judging panel and were invited to take part in the next stage, a two minute pitch to the judges for the chance to reach the finals. Lianne was one of five mentors for the Pitch evenings; the practice, where they were helped to hone their skills, and the 'live' event held on 5 June. We will be attending the semi-final on 11 June where the Top 10 will be announced – watch this space! These 10 competitors will then spend the next 10 weeks completing a market validation course that has an estimated value of \$3,000 - \$4,000 (commitment required from them of 5-10 hours per week).

Final presentations are made to a judging panel and a supreme winner is chosen. The final is being held on 27 August at Massey University. Each of the 10 finalists receives \$500 cash and a goody bag filled with helpful resources for growing a business. The overall winning entry receives \$10,000 cash.

28. marketing | potential

28.1 TRENZ (Tuesday, 19 May 2015)

This was an opportunity to network informally with TRENZ delegates and identify new business opportunities.

There was a fantastic range of visitor experiences on offer during the TRENZ Activity Afternoon. Everything from tandem skydiving and mountain biking, to helicopter flights and wine and food tastings. This was helpful in identifying how tourism operators are presenting their visitor experiences to market.

28.2 Tararua Visitor Guide

We have developed a 'new look' visitor guide to distribute at the trade shows and Field Days. This will also be distributed to all i-SITE Centres in the Lower North Island and our local Information Centres.

We have changed the format from a DLE that is in booklet form to one that folds out with useful maps and features of the district.



28.3 GO! Project: Mānuka Intellectual Property

We have developed a ‘Growing Mānuka’ booklet, which offers information and highlights opportunities to landowners to utilise lifestyle blocks and marginal land in the Tararua District. The booklet provides a pathway to commercialisation for Mānuka – linking to information about growing, harvesting and marketing with industry experts, and forms part of our initiative to develop a grower led network in the district, alongside Hazelnut, Saffron, Flax and Feijoa.



The colours in the brochure are based on a pixelated image of a Mānuka flower.

29. Communications

29.1 Facebook



What does this mean?

 **765**

people 'Like' our page
as at 31 May 2015

 **16**

people have 'Liked' our page
between 1 May – 31 May 2015



What does this mean?

 **3**

posts from our page have had the 'Hide' option
selected between 1 May – 31 May 2015

*choosing to 'Hide' a post means that post
will no longer appear on your 'News Feed'



What does this mean?

 **773**

Highest total organic reach in one day (for the month of May)

 **10**

Lowest total organic reach in one day (for the month of May)

 **185**

Average total organic reach for the month of May

 **441**

Average total organic reach for the month of April

***total** means any activity on our page

***organic** means we have not paid anything to 'Boost' the reach

***reach** is the number of people who have/may have seen this (this does not indicate engagement levels)

29.2 Website

Some may recognise this page, and some may not. The below image is a screenshot of the previous Rubbish & Recycling Services page on our website.



This page has had a total revamp/restructure; the information has been reviewed and the page now has interactive elements such as maps depicting locations, as well as new high-quality imagery to highlight important bits of information.

The top of the page now features buttons and 'quick links' to make navigation a breeze for the end-user.

Here is a sneak peak... If you're really curious – this new improved page is now live on our website (www.tararua.govt.nz/Our_Services/Rubbish_Recycling).

The screenshot shows the Tararua District Council website. The header features the council's logo and navigation links: Business, Living Here, Our Council, Publications, Our Services, Visiting Here, and Contact Us. A search bar is located in the top right corner. The main content area is titled "Rubbish & Recycling" and includes a sub-header "Looking for information on rubbish and recycling?" with the text "You're in the right place! Click the option below that relates to your query." Below this are three large colored boxes: "Transfer Stations & Landfills" (blue), "Refuse Collection & Recycling Services" (green), and "FAQ" (orange). A section titled "Alternatively, pick one of the quick links below..." provides further navigation options. The left sidebar contains "Our Services" (Animal Control, Building, Planning & LIMs, Emergency Management, Roading & Transportation, Rubbish & Recycling, Reduce - Reuse - Recycle, Water & Wastewater), "Hotlinks" (Pay your rates, Have your say, Report it, Online maps, Contact us), and "Popular Searches" (Cemeteries, Property & Rates, Forms & Information, Libraries). The "Transfer Stations and Landfills" section includes links for "Locations and Hours", "General Information", and "Fees and Charges". It also features a "Facility Locations and Hours of Operation" section with a table of hours for Dannevirke Transfer Station and Eketahuna Landfill, and a map showing their locations.

TARARUA
DISTRICT COUNCIL

Home > Our Services > Rubbish & Recycling

Our Services

- Animal Control
- Building, Planning & LIMs
- Emergency Management
- Roading & Transportation
- Rubbish & Recycling**
- Reduce - Reuse - Recycle
- Water & Wastewater

Hotlinks

- Pay your rates
- Have your say
- Report it
- Online maps
- Contact us

Popular Searches

- Cemeteries
- Property & Rates
- Forms & Information
- Libraries

Rubbish & Recycling

Looking for information on rubbish and recycling?
You're in the right place! Click the option below that relates to your query.

Transfer Stations & Landfills

Refuse Collection & Recycling Services

FAQ

Alternatively, pick one of the quick links below...

Transfer Stations and Landfills
| [Hours & Locations](#) | [Fees and Charges](#) |

Refuse Collection & Recycling Services
| [Collection Days](#) | [Recycling Centre Locations](#) | [What can I recycle?](#) |

Transfer Stations and Landfills

| [Locations and Hours](#) | [General Information](#) | [Fees and Charges](#) |

Facility Locations and Hours of Operation

All transfer stations and landfills are closed on Christmas Day, Good Friday, and on the morning of ANZAC Day. On all other public holidays all transfer stations are open for their normal hours of operation.

Dannevirke Transfer Station Easton Street	
Hours	
Monday to Friday	9:00am - 4:00pm
Saturday	10:30am - 4:00pm
Sunday	12:00pm - 4:00pm

Eketahuna Landfill
Marchant Street

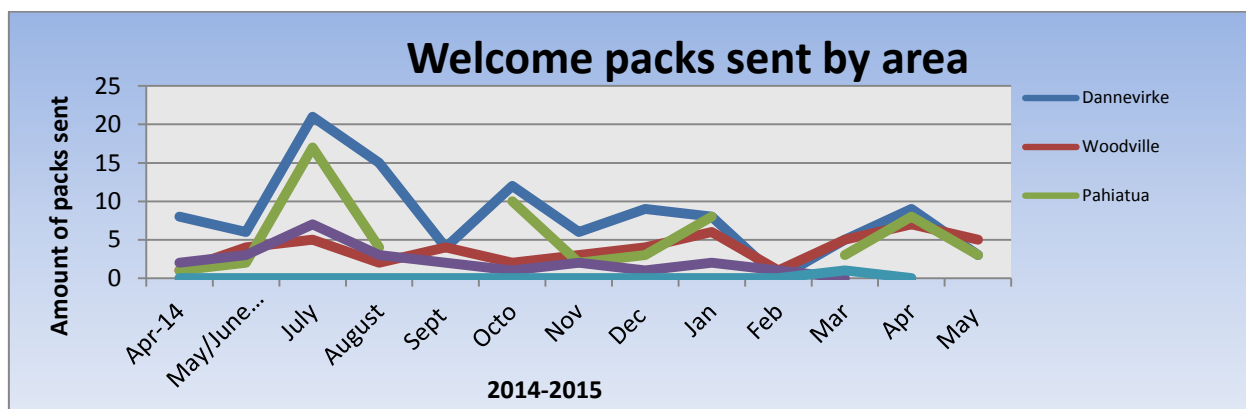
Easton St
[View larger map](#)

Marchant St
[View larger map](#)

30. i-SITE

30.1 Welcome Packs

There were 13 packs sent out during May, all within the district.



30.2 Pahiatua Information Centre

Pahiatua Info Centre will close on 15 June to have a training day for their volunteers.

30.3 Wairarapa Operator Forum

Staff attended the evening held at the Copthorne in Masterton. Various operators were set up and i-SITE staff spent 10 minutes with each of them learning about their business. It was very worthwhile and a lot of knowledge gained on attractions and activities in Wairarapa. This would be a useful evening to have in Tararua.

30.4 i-SITE Regional Meeting

Tararua hosted the Wellington Region i-SITE Regional meeting at Pukaha Mount Bruce. After the meeting, i-SITE staff were treated to watch a health check on a kiwi and view Manukura in the Nocturnal house.

30.5 EzyRider Bike Hire

The bikes are no longer located at the i-SITE, although they are still for hire and can be brought over - hireage is minimal in the winter months.

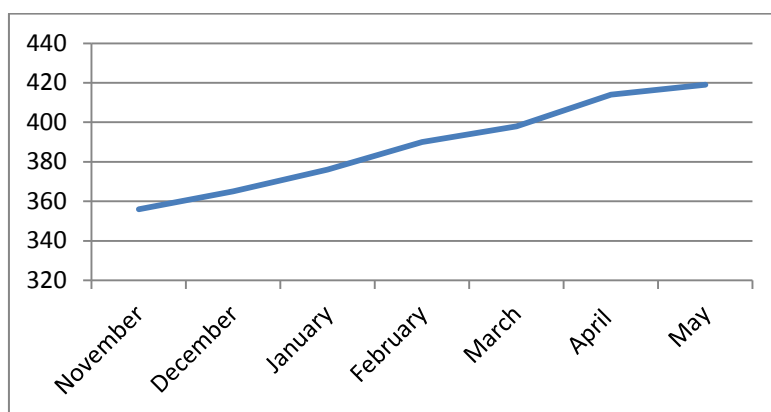
30.6 Bookit – Accommodation

Bookit are increasing the commission rate and from 1 July the i-SITE will be making a minimum of 12% net for all bookings.

30.7 'Untamed'

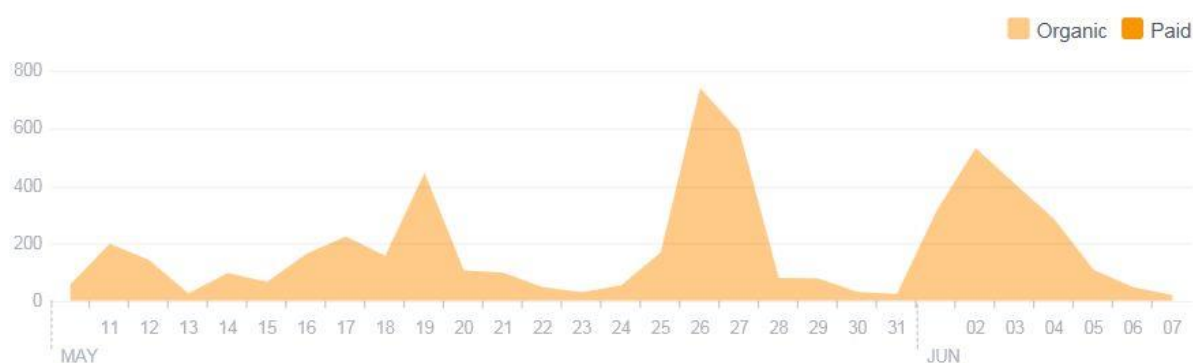
Attended the opening of 'Untamed', a new business in Woodville selling high-end possum fur and leather products.

30.8 Facebook 'Likes'

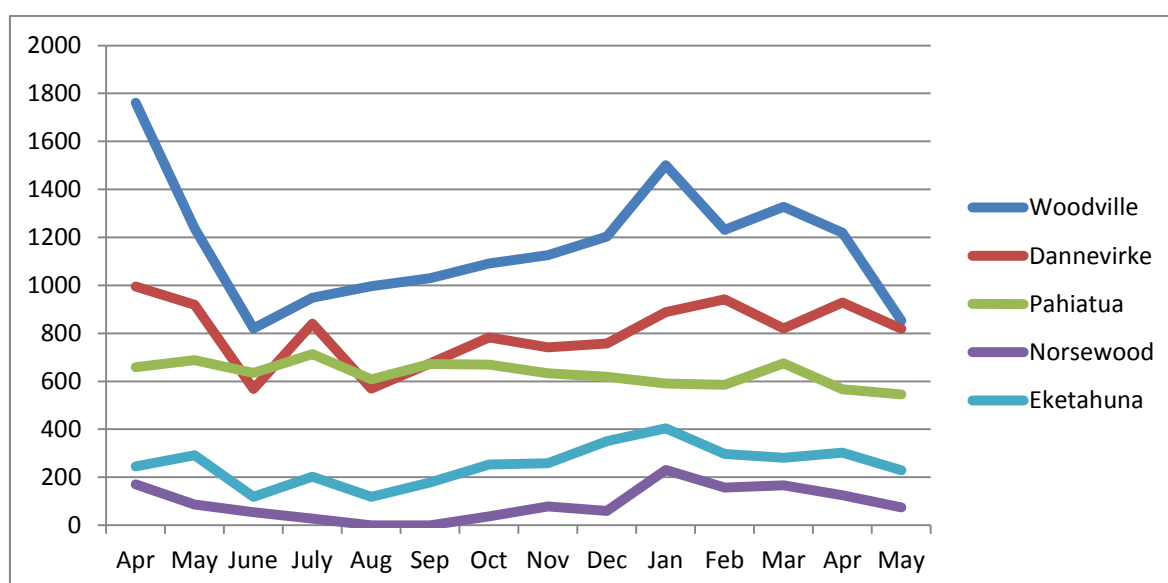


Total Reach

The number of people who were served any activity from your Page, including your posts, posts to your Page by other people, Page like adverts, mentions and check-ins.



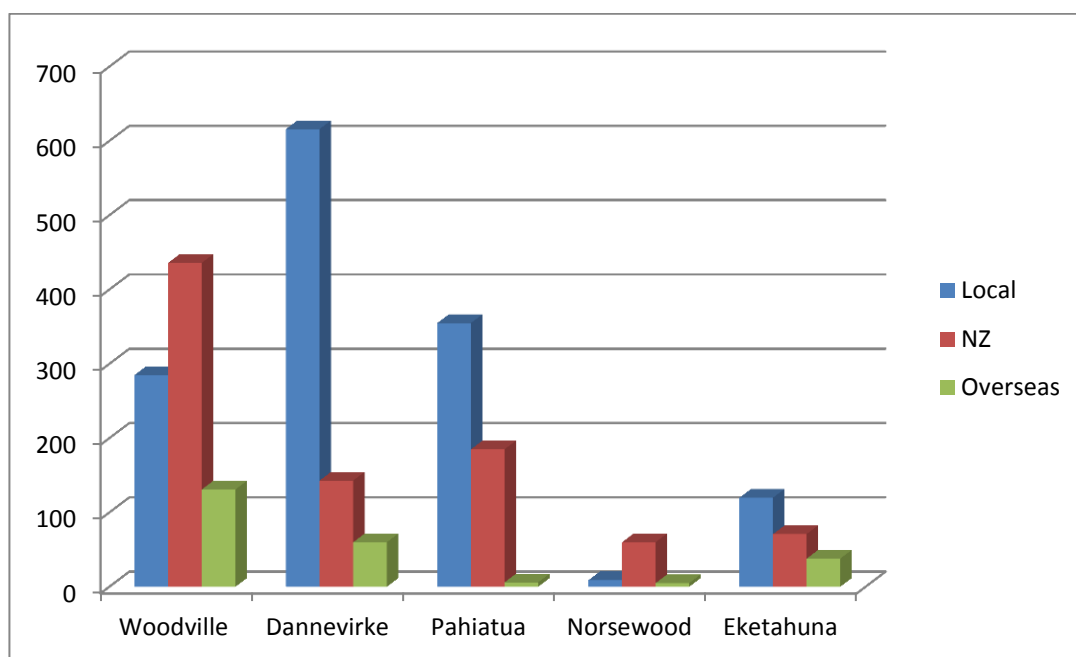
30.9 Tararua Information Centres statistics



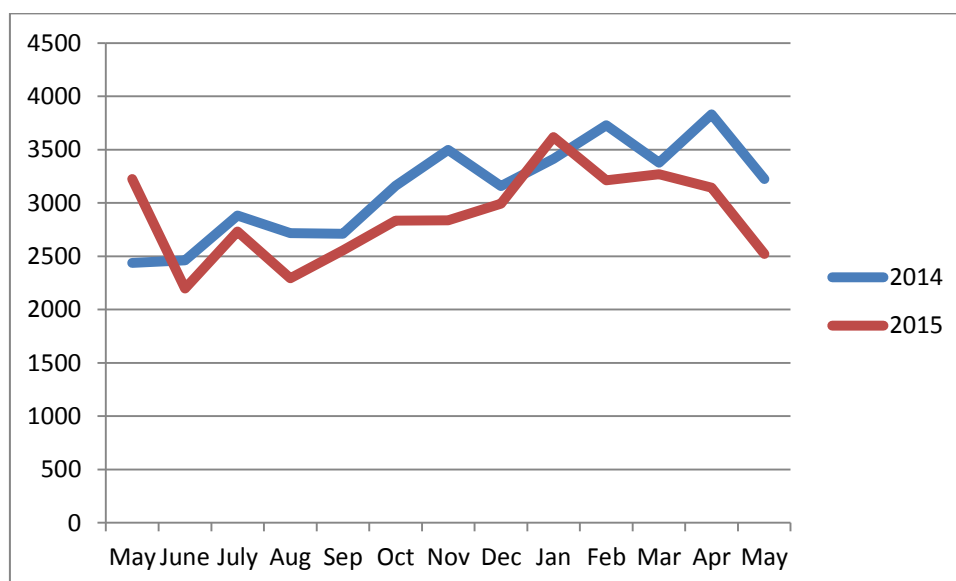
30.9.1 May 2015

	May 2015	May 2014
Local	1,385	1,385
NZ	895	1043
Overseas	240	296

Numbers have decreased for the same period as last year

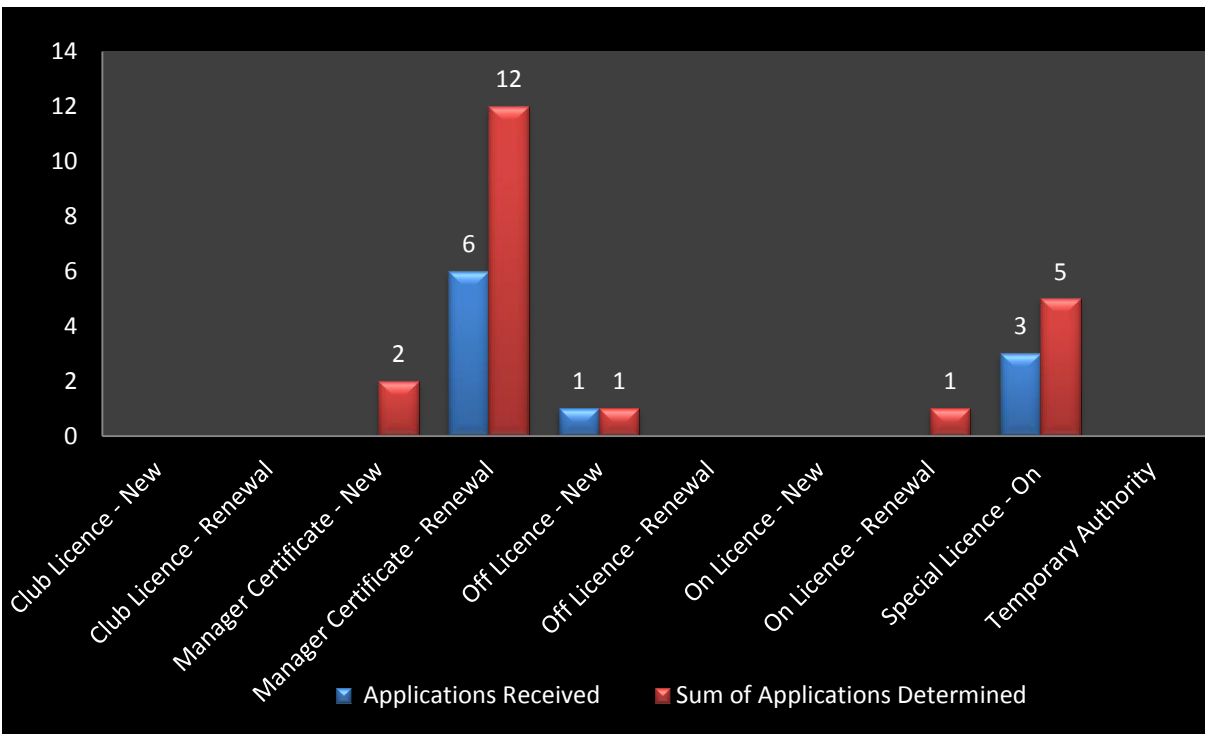


30.9.2 Total Visitors to Information Centres



Regulatory

31. Alcohol Licensing



31.1 Commercial Hotel, Eketahuna

On 27 May, an article appeared in the Wairarapa News in regard to the Commercial Hotel in Eketahuna. Some background to this is the licensee took over the hotel business in December 2014 and there were two successive Temporary Authorities (TA's) issued, which allowed them to trade under the previous licensee's On Licence to allow the premises to trade while an application for their own On licence was made. During the period of the TA's, there were concerns reported to the Police about the way the premises was being run. Two meetings were held with the licensee, the Police and the Inspector attending both, with the area manager for Hospitality New Zealand (HNZ) being present at the second. At the first meeting the concerns of the Police were tabled and there was a discussion around the issues raised. The Police asked for the licensee to simply abide by the conditions of the licence and the Sale and Supply of Alcohol Act 2012. The second meeting was at the request of the HNZ area manager as directed by his HNZ member, and the meeting was chaired by the HNZ area manager. The Police were asked to present their concerns. The licensee felt aggrieved that any licence was not going to be issued due to the Police indicating that they would put in an opposition to any application made. At this point, the licensee left the meeting.

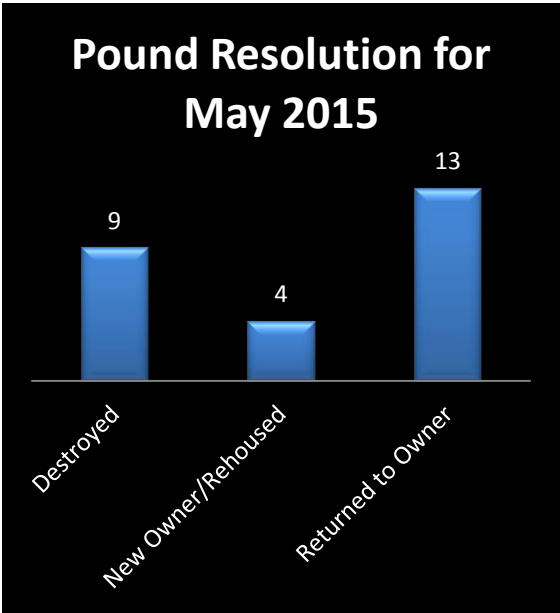
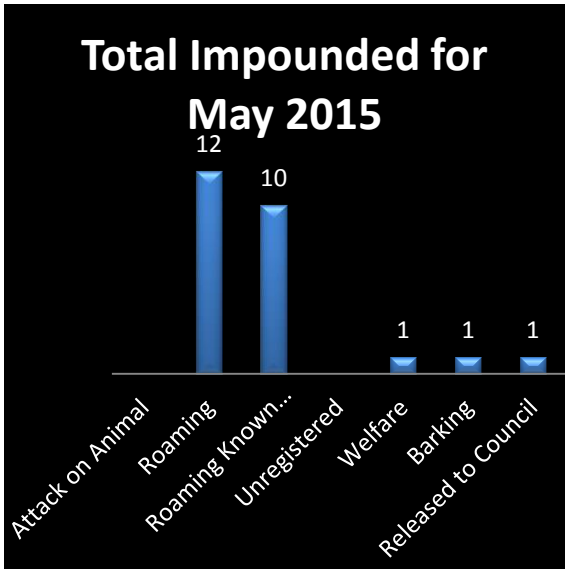
The licensee had been provided with reminder letters one month before each TA was due to expire along with the application forms for the On licence, plus on two other occasions the Inspector handed On licence application forms to the licensee.

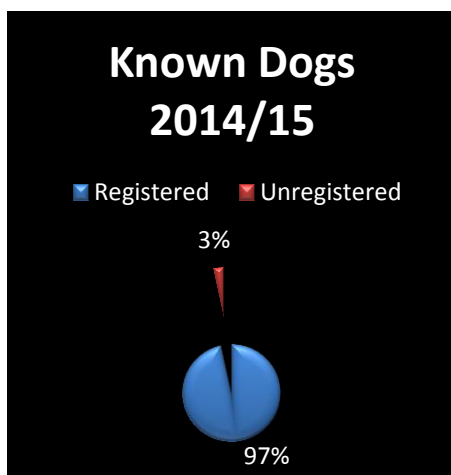
31.2 CRM Data

IT has been approached to load all CRM data on to the IntraMaps system as a “Heat Map”. This will enable the Inspector to better report on the amenity and good order of the locality in relation to premises applications and to some extent Special Licence applications. Part of the Inspector’s reporting under the Act is to investigate and report on any issues in relation to the area around the existing premises or any new premises. These include, noise, vandalism and other nuisances over a certain period of time. The DLA will consider if the amenity and good order of the locality would or would not be likely to be reduced by more than a minor extent, by the effects of the issue of the licence.

The “heat map” will have a wider benefit to Council, as the data produced will be able to be evaluated by all council teams to see where the problem areas for the wider district are and be able to better allocate resources accordingly.

32. Animal Control





		Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward
Barking Dog	30	0	0	4	0	7	13	6
Cows	14	0	0	1	0	12	0	1
Dog Attack	6	0	1	0	1	4	0	0
Dog Bylaw Breach / Enquiry	1	0	0	0	0	1	0	0
Horses	1	0	0	0	1	0	0	0
Roaming, Uncontrolled, Secured Dog	43	1	1	4	3	21	10	3
Rushing Dog	3	0	0	0	0	1	0	2
Sheep	3	0	0	0	0	3	0	0
Total	101	1	2	9	5	49	23	12

33. Building

45 building consents were issued in the month of May 2015. The largest of these was for \$380,000 in Pahiatua for Q Commercial Ltd.

All of these were issued within the 20 day statutory timeframe.

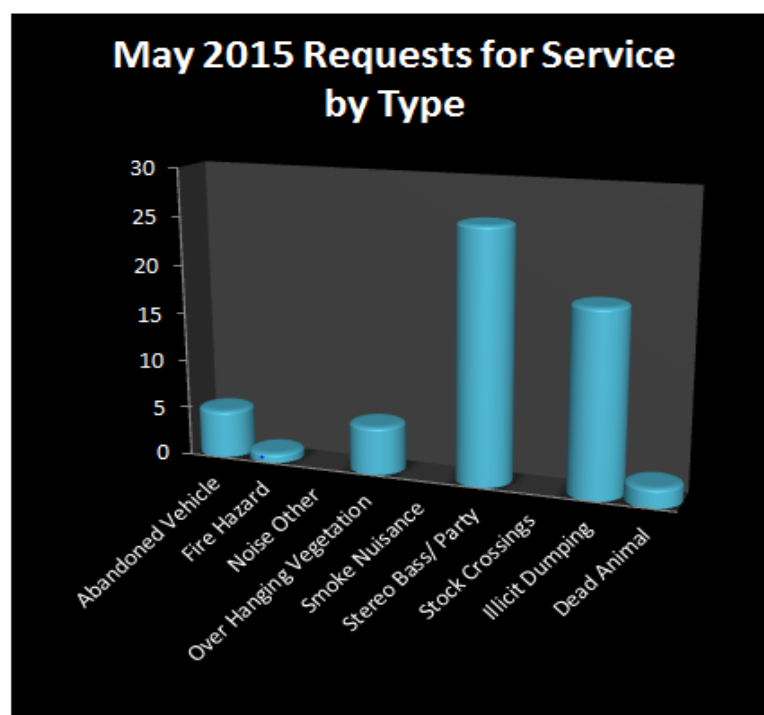
54 Code Compliance Certificates were issued.

34. General Inspection

In the month of May there were 19 illegal dumping CRMs attended, of which five invoices were sent out. Two reminders have been sent to people about the collection days for rubbish and the requirement to put stickers on bags.

In total, 1.22 ton of refuse from illicit dumping has been removed this month from around the district, at a total landfill cost of \$110.82 including GST.

Overgrown vegetation letters have been sent to five property owners, three in Pahiatua and two in Dannevirke. Two of these were brought to our attention by the Roothing team as they are gearing up to do work along footpaths. There were five abandoned vehicles of which four have been removed by the owners and one owner has been sent a reminder letter. Over the course of the month, 220kg of rubbish from our shed in the car park has been removed and a further 90kg of E waste from IT.



35. Health

35.1 Food

- 19 high risk food inspections
- 1 food control plan audit
- 1 food illness complaint

35.2 Other

- 3 new health registrations
- 1 health complaint Investigation
- 1 insanitary dwelling investigation
- 1 industrial noise complaint

Assistance has been given to stall holders for the Country Carnival Market to ensure product labelling is being undertaken, and they understand the reasons why this is being requested. Labelling of food items for sale becomes compulsory from 1 March 2016 under the Food Act 2014.

35.3 Food Act News

At this stage, no new information has been provided by the Ministry for Primary Industries (MPI) regarding the Food Act 2014.

Territorial Authorities were thanked for their submissions on the proposal for regulations for the Food Act 2014. MPI is currently assessing submissions and will make any necessary changes to the proposals before Cabinet makes final decisions on the policy. The regulations can then be drafted.

Auckland Council has proposed a national grading scheme for food businesses going forward into the Food Act 2014. In support of this proposal, a submission was put forward by the Manawatu /Wanganui Environmental Health Cluster Group.

Emergency Management

36. Rural Fire

36.1 Fire Season



This season has seen a significant drop in rural fires and in particular vegetation fires in the district. There were no campaign fires this season and in general the fire prevention measures are working. These include more contact with farmers, more advice and passing of costs on to those causing fires through poor practices.

36.2 Incident Reports

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	0	0	0	0	1	0	0	1	0	0	0	0	2
Vehicle - Car, Truck etc.	1	0	3	1	1	1	1	0	0	0	0	0	8
Farm/Forest Machinery	0	0	0	1	0	0	0	0	0	0	0	0	1
Camp fires/bonfires/rubbish fires	1	0	0	0	0	0	1	1	1	2	4	2	12
Smokers	0	0	0	0	0	0	0	0	0	0	0	0	0
Land clearing escaped - Open Fire Season	0	0	1	2	4	1	1	4	3	0	3	0	19
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0	0	2	1	0	0	0	0	3
Structural - House/Shed	3	1	1	1	1	0	1	2	0	1	0	3	14
Pyrotechnics Fireworks	0	0	0	0	0	0	0	0	0	0	0	0	0
False Alarm	0	0	0	2	0	2	4	4	4	0	2	0	18
Medical Assist	0	0	0	0	0	0	0	0	0	1	0	0	1
Motor Vehicle Accident	1	0	0	0	0	0	0	0	0	0	0	0	1
Miscellaneous	1	0	0	1	0	0	0	0	0	1	0	0	3
Total	7	1	5	8	7	4	10	13	8	5	9	5	82

36.3 Fire Service Review

Paddy attended a meeting at the Palmerston North City Council Library where the Minister of Internal Affairs Peter Dunn, National Rural Fire Officer, Deputy National Fire Commander and other key figures presented the proposed options for the Fire Service Review. The options in short are as follow:

- Option 1: Enhanced status quo - retain Rural Fire Authorities and responsibilities with more support
- Option 2: Coordinated Service Delivery with enlarged rural fire districts enforced and more support
- Option 3: One National Fire Service for delivery of both urban, rural and emergency services

The general feeling expressed at this meeting was acceptance of Option 2 for a set number of years then moving into option 3.

The various options and possible funding sources were discussed with the project coordinator and the Minister, however total Government funding for Option 3 has not been approved by Cabinet and other options for stakeholder funding need to be addressed.

The review is seeking submissions from all parties affected including the public. The Fire Service Review information and Discussion Document can be found at <http://www.dia.govt.nz/Fire-Services-Review>

36.4 Equipment

Currently assessing Tiraumea Volunteer Rural Fire Force area of responsibility for pager coverage.

36.5 Meetings

Paddy attended a Lower North Island Enlarged Rural Fire Districts meeting in Palmerston North on 20 May 2015.

37. Civil Defence

37.1 Incidents

Nil

37.2 Meetings

Nil

37.3 Civil Defence Plans/Standard Operating Procedures/Manuals

We have received a summary of the contents of the new National Welfare Plan. It is a large document and indications are at this stage that more resources are expected to be provided at both Regional and Local level. Paddy has started to change our current draft Local Welfare Plan to incorporate some of the changes indicated. This will take another two months.

37.4 Seminars/Workshops/Courses/Forums/Training

The first three of our eight Emergency Operations Centre Foundational Courses have been completed with a total of 36 staff and volunteers trained to date. The course has been received favourably by those who attended. The course is open to Councillors and our Mayor attended the first course. If you wish to do one then contact Paddy.



Paddy provided radio training to 10 students at the Alfredton School on 2 May 2015 and gave a Civil Defence presentation to over 36 junior students. Further training sessions were provided to the Anglican Home Care Services providers on 4 May 2015 and the Ngati Kahungungu Kohanga Reo providers at Woodville on 8 June 2015.

Paddy represented Tararua at Exercise Rauroa in Palmerston North on 29 June 2015. Exercise Rauroa was a Police exercise relating to mass evacuation and both Land and Marine Search and Rescue. It was a great opportunity to meet key police staff and receive some great learnings in relation to mass evacuation, land and marine SAR as well as being able to update Police plans with local contacts etc.

37.5 Radio Network and Audit

Our new repeaters have been purchased and a site visit is planned with Downer staff next week to all repeater sites. Our target is to have the repeaters installed and operational by 1 July 2015.

Library

38. General

In late May a newsletter from the EC Read'n Committee to the library branches informed us that due to funding constraints the Summer Reading Programme would be altered from this year. There will no longer be a Teen Programme, and there would be more reporting, including the financial reporting being more stringent. The entertainers and incentives will also be less this year and councils will be asked to pay for the ECRead'n Conference, as this will no longer be free to East Coast Library staff. Libraries were offered the choice to fund and run their own Teen Programme if they wanted to continue. The timing of this information was such that there was no opportunity for the East Coast Libraries to either assist the Committee with their funding bid to the Eastern and Central Community Trust or to programme. The libraries of Gisborne, Wairoa, Hastings, Napier and ourselves have asked to attend a committee meeting to discuss these matters. Our letter has been received and will be tabled at their next meeting at the end of July. The Winter Warmers programme is also to be reviewed, although this now will come into effect from next year.

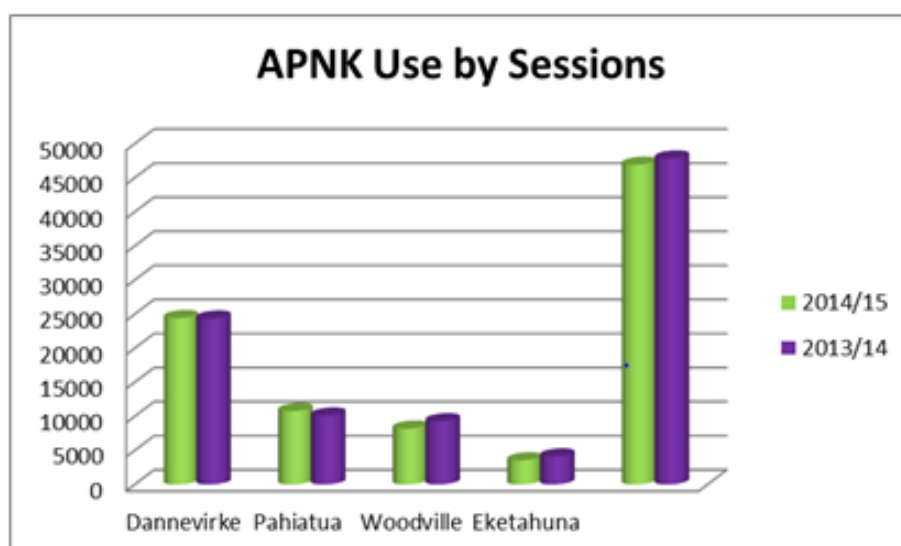
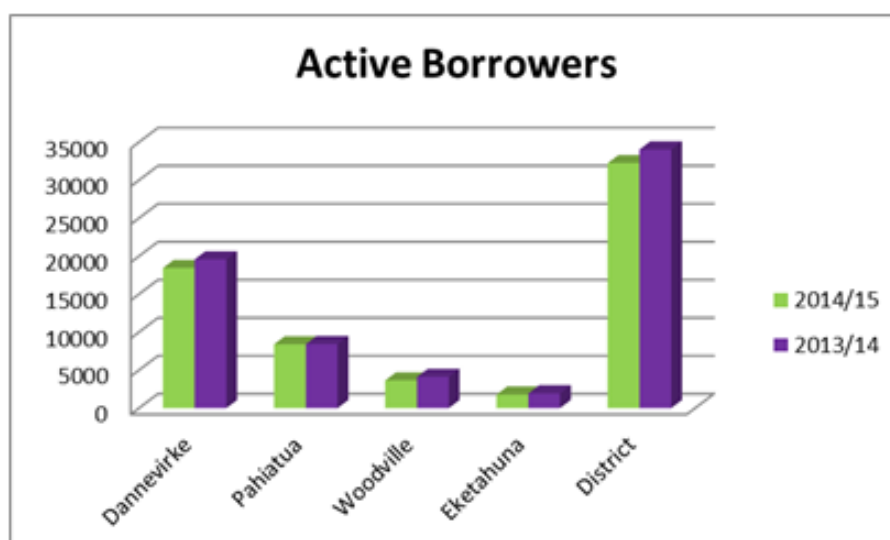
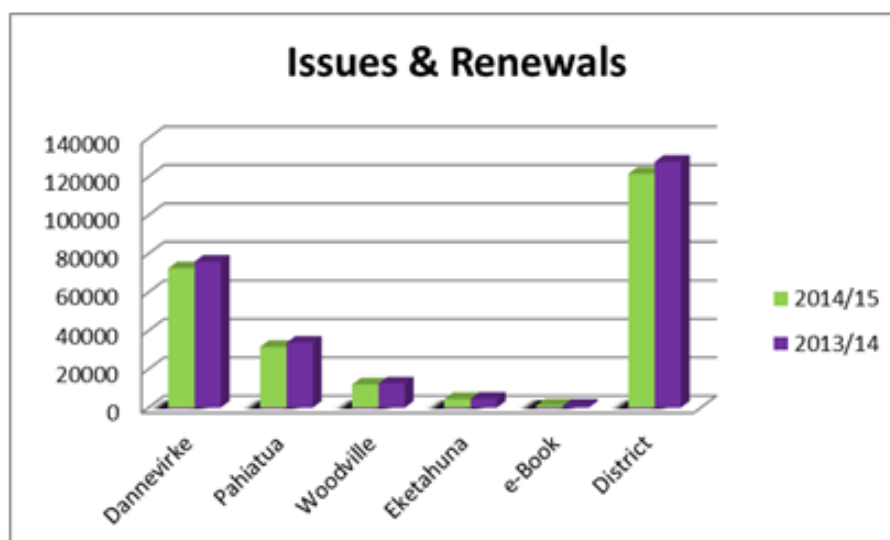
New mobile shelving was installed in the children's area of the Dannevirke Library. This is part of the ongoing replacement of the older static shelving. Mobile shelving allows for greater safety in the event of an earthquake and allows for greater flexibility of the floor space in each library. Dannevirke Library is the last remaining library with static shelving.

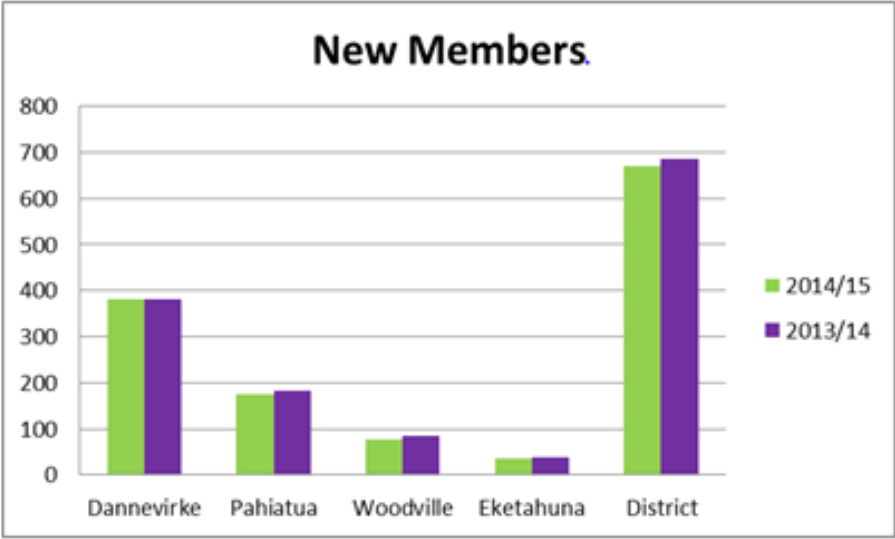
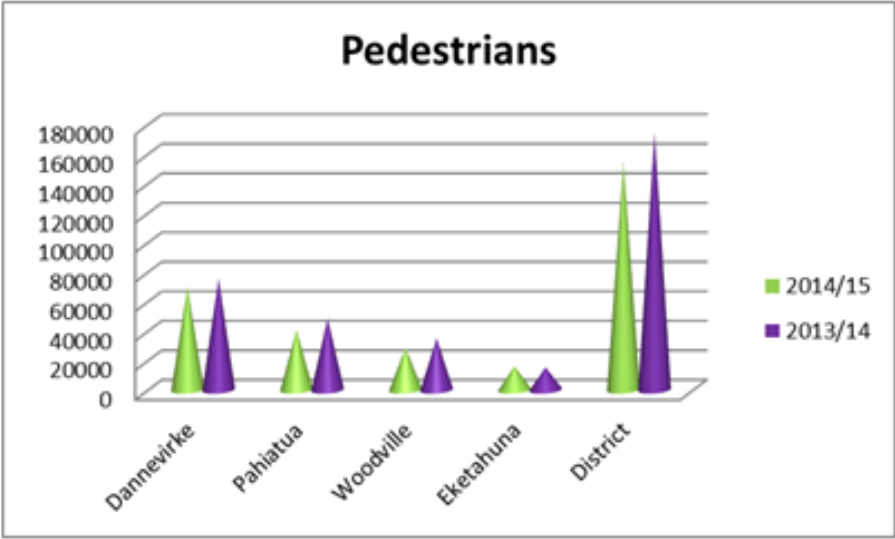
39. Children's Services

A puppet show was held in the Dannevirke Library on 29 May. Funded by the Tararua REAP, Toro Pikopiko Karetao Puppets performed to 68 excited pre-schoolers and their parents.

Preparation for the Eastern and Central funded Winter Warmers programme commenced in May. This programme is being run through eleven schools in the district as well as being open to individual children whose school is not participating.

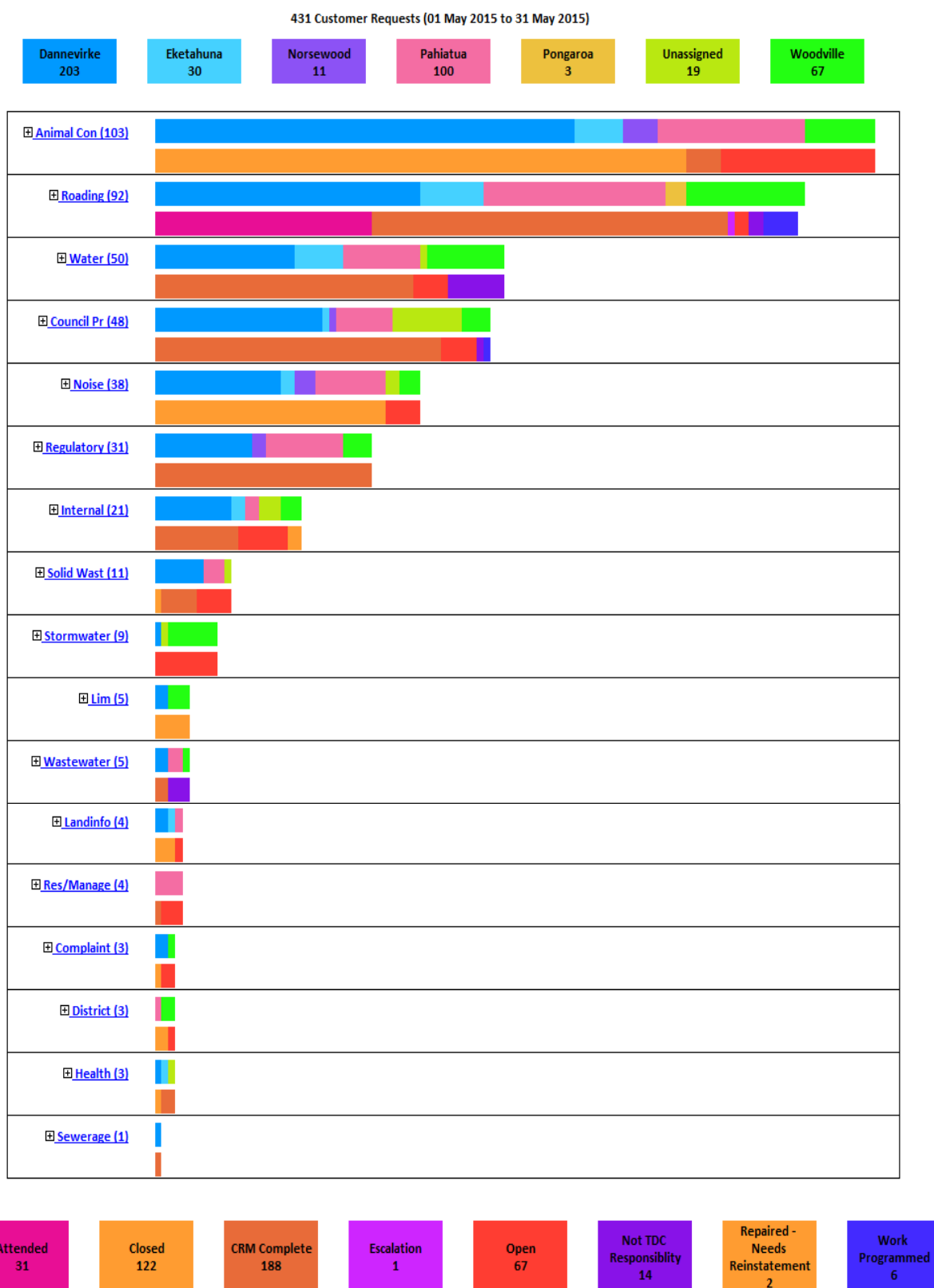
40. Statistics – as at 31 May 2015





Customer Services

41. Customer Service Requests: 1– 31 May 2015



Sport and Recreation



42. Tararua District

- One Huia Range School and two Norsewood School teachers attended a Full-day **SportStart Teacher Workshop** held at Vautier Park in Palmerston North. Norsewood School will now have the programme running throughout the entire school.
- Alongside Police Educator Constable Lynda Kendrick, Sport Manawatu staff delivered a series of **Cycle Safety Lessons** at Woodville, Dannevirke South, Pahiatua and Hillcrest Schools. The lessons built on each individual's knowledge and confidence to cycle, enabling those that were old enough to complete a supervised road ride. 252 children benefited from the lessons.
- Planning is underway for the **Tararua Primary School Seven-a-side Tournament**. The event is a highlight of primary school sport here in the Tararua and is the only event of its kind that brings the district together as one and what better way to do so than through the medium of sport.
- Support has been provided to link the Dannevirke Basketball Association with the Manawatu Jets Basketball team as part of their upcoming **Basketball Holiday Programme** and end of season prize giving.
- A meeting was held with past members of the **Dannevirke Tigers Rugby League** committee as a follow up to the **Club WoF** that was undertaken in 2014. Currently the club is struggling with compliance, which will be a major focus as we support them going forward.
- After discussions with Bush Netball, a senior game of netball will be played in Pahiatua between **Bush A1 and Kia Toa Masters**. The game will be part of the competition, and will be played at the Bush Multi Sport facility. The new **Future Ferns junior programme** will also run alongside the game in order to deliver the programme to children in Pahiatua.
- Community Sport Advisor and the Tararua Recreational Advisor are planning **Grassroots coaching courses** in the district. They will include some coaching resource giveaways to attract local coaches to attend the courses. They will be held at the Dannevirke Sports Centre and the Bush Multisport Park Stadium on 7 June.
- A Community Sport Advisor assisted Kelly Christensen from the Bush Multi Sport Stadium in the organisation of the upcoming **Pahiatua Social Indoor Football** in May 2015. The tournament is an 11 week 4-a-side adult indoor competition and in 2014 had 12 teams competing.

- The second **Secondary Schools Principals Group** meeting was held on Tuesday 26 May. The principal of Dannevirke High School was in attendance. The meeting covered the following topics: lack of communication from Central Football; potential changes to MISSA dates; queries over events adopting NZSSC regulations without being a sanctioned event; review of Manawatu Inter-Sec Cross Country; and player eligibility criteria for events.
- Sport Manawatu staff met with Karlene Thomson at Pahiatua School to discuss arrangements for the upcoming **Tararua Primary Schools 7-a-Side Tournament**, scheduled for Wednesday 24 June.
- **SportStart programme** delivery continues at Norsewood and Districts School, St Joseph's School, Weber School, and Huia Range School.
- Regional sporting organisations have been asked for nominations for **key volunteers** to receive a \$20 movie voucher. These vouchers will be sent out to 150 volunteers throughout all four districts and will thank volunteers for all the hard work they put into sport.

43. Upcoming events (that we deliver or directly impact on)

- **Volunteer Muffin Drive** to be held 27 June. The muffin drive recognises volunteers (coaches, managers etc) at various sporting venues within our region.
- **Pahiatua Social Indoor Football** begins on 25 June. The 11 week 4-a-side adult tournament in 2014 had 12 teams competing.
- The **Annual Tararua Primary Schools Seven-a-side Tournament** scheduled for Wednesday 24 June at Bush Multisport Park with the postponement date of Friday 26 June.
- **Bush Multisport Trust AGM** is scheduled 7pm, Tuesday 23 June in the BMST conference lounge.
- The **Dannevirke Multisport Complex Committee (DMC)** has scheduled a community consultation meeting at 7pm, Monday 15 June at the Tararua Business Hub to seek community feedback and update the community on the committee's progress to date.

44. Recommendation

That the report from the Chief Executive dated 18 June 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.

