



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 29 July 2015** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**

An apology for this meeting has been received from Cr W H Keltie.

4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**

7.	Confirmation of Minutes	5
	Recommendation	
	<i>That the minutes of the Council meetings held on 24 June 2015 and 6 July 2015 (as circulated) be confirmed as true and accurate records of those meetings.</i>	
8.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
8.1	Confirmation of Resolutions Passed as Public Excluded Items of Business	
	Recommendations	
1.	Award of a Civic Honour	
	<i>That the following decision made at the Council's meeting held on 24 June 2015 as a public excluded item of business be confirmed in open meeting.</i>	
	<u>Item 14.2 – Civic Honour</u>	
	<i>That Cynthia Cass be awarded a Tararua District civic honour to acknowledge her service to the community.</i>	
2.	Appointment of a Chief Executive	
	<i>That the following decision made at the Council's meeting held on 6 July 2015 as a public excluded item of business be confirmed in open meeting.</i>	
	<u>Item 3.2 – Appointment of a Chief Executive</u>	
	<i>That following the completion of the necessary process and the subsequent conduct of negotiations to appoint the Council's Chief Executive, an employment agreement was signed with Blair King to fill this position for a further five year period to take effect from 3 November 2015.</i>	
9.	Community Boards and Community Committees Reports	
9.1	Dannevirke Community Board	19
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 6 July 2015 (as circulated) be received.</i>	
9.2	Eketahuna Community Board	27
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 3 July 2015 (as circulated) be received.</i>	

9.3	Pahiatua On Track	33
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 1 July 2015 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	To be circulated
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 7 July 2015 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
10.	Reports	
10.1	Grant Application of Mohammed Riuwayat Hussain to the International Representatives Scheme	37
10.2	Change to the Annual Infrastructure, Land and Building Asset Revaluation Date	49
10.3	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	51
10.4	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	53
10.5	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	55
10.6	Manawatu-Wanganui Regional Disaster Relief Fund Trust	59
10.7	Review of Representation Arrangements	61
10.8	Building Act 2004 Delegations	69
10.9	Planning Matters Determined Under Delegated Authority	73
10.10	Liquor Licensing Matters Determined Under Delegated Authority	79
10.11	Staff Report	83

- 11. Correspondence** **145**
- Recommendation
- That the correspondence as listed be received.*
- (a) *The Manawatu Wanganui Regional Disaster Relief Fund Trust* **8 July 2015**
Re: Acknowledgement of the Council's donation
- (b) *Horizons Regional Council* **10 July 2015**
Re: Submission to the 2015-25 Long Term Plan
- 12. Portfolio Reports**
- Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.
- 13. Mayoral Matters**
- 14. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4**
- 15. Closure**



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 24 June 2015 commencing at 1.00 pm.

1. Present

His Worship the Mayor – Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, J E Crispin, W H Davidson, K R Fenemor, S A Hull, C J Isaacson and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group
Mr B Dunn	- Regulatory Services Manager
Mr C Lunn	- Planning Manager

2. Council Prayer

2.1 The Council Prayer was given by His Worship the Mayor – Mr R A Ellis.

3. Apologies

3.1 Nil

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

- 6.1 A letter has been received from Georgia Massie thanking the Council for the \$500.00 grant that she received from the International Representatives Fund when representing New Zealand at the World Orienteering Championships held in Antalya, Turkey from 18 to 25 April 2015.

7. Confirmation of Minutes

- 7.1 *That the minutes of the Council meeting held on 27 May 2015 (as circulated) be confirmed as a true and accurate record of the meeting subject to the following amendment.*

Item 10.7.4.1 is hereby corrected with reference to the details of the second paragraph to read:

“That the Council invites expressions of interest from respected not for profit social housing providers to purchase its pensioner housing units excluding the property with the ten older units at Hovding Court (Dannevirke), which it has previously agreed are to be sold separately.”

Explanatory Note

The original details incorrectly stated six older units, whereas it should have referred to the ten older units at Hovding Court.

Crs Hull/Roberts

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

8.1 Pongaroa Township Water Treatment Upgrade (Item 10.7.3)

- 8.1.1 A public meeting was held in Pongaroa to outline the Council’s decision to proceed with the proposed water supply upgrade subject to securing a funding subsidy from the Ministry of Health.
- 8.1.2 A further meeting will be arranged once it is known whether the financial assistance has been granted for this project.

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 2 June 2015 (as circulated) be received.*

Crs Collis/Crispin

Carried

- 9.2 **Eketahuna Community Board**
- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 5 June 2015 (as circulated) be received.*
- Crs Collis/Crispin* *Carried*
- 9.2.2 **Pukaha Mount Bruce**
- 9.2.2.1 The purpose of the Board discussing with Helen Tickner of Pukaha Mount Bruce linking Eketahuna to the identity of the National Wildlife Centre was noted.
- 9.2.3 **Tararua District Road Safety Group**
- 9.2.3.1 Follow up actions are being taken concerning the railway bridge at Ngawapurua that is undermined.
- 9.3 **Pahiatua On Track**
- 9.3.1 *That the report of the Pahiatua On Track meeting held on 3 June 2015 (as circulated) be received.*
- Crs Collis/Crispin* *Carried*
- 9.3.2 **Palmerston North Commuter Bus**
- 9.3.2.1 It was emphasised that if such a service is established it should not be for the purpose of taking people out of town to do their shopping and other business.
- 9.3.3 **Pahiatua Water Supply Investigation**
- 9.3.3.1 The Chief Executive advised that appropriate representatives from the Council will attend a meeting with the Pahiatua On Track committee to discuss this matter.
- 9.3.3.2 Cr Hull shall follow up confirming the arrangements for this meeting to be scheduled at a suitable date and time.
- 9.4 **Woodville Districts' Vision**
- 9.4.1 *That the report of the Woodville Districts' Vision meeting held on 2 June 2015 (as circulated) be received.*
- Crs Collis/Crispin* *Carried*
- 9.4.2 **Emptying of Recycling and Refuse Bins in Woodville**
- 9.4.2.1 The contractors have been requested to monitor the emptying of the bins in Woodville and ensure they do not become over full.

10. Reports

10.1 50 MAX Memorandum of Understanding with the New Zealand Transport Agency

10.1.1 *That the report from the Performance Manager dated 15 June 2015 concerning the 50 MAX Memorandum of Understanding with the New Zealand Transport Agency (as circulated) be received, and*

That the Council confirms the schedule of restricted roads/structures within the Tararua district that 50 MAX high productivity motor vehicles access is specifically excluded and adds the roads identified for possible inclusion and all of Route 52, and

That the agreed schedule of exclusions forms part of the Memorandum of Understanding with the New Zealand Transport Agency authorising them to issue 50 MAX permits for high productivity motor vehicles to use the district's roads subject to those restrictions, and

That the Chief Executive proceeds to sign on the Council's behalf the Memorandum of Understanding to formalise the basis of this arrangement.

Crs Keltie/Fenemor

Carried

10.2 Draft Submission to the Fire Services Review

10.2.1 *That the report from the Chief Executive dated 18 June 2015 concerning a draft submission to the Fire Services Review (as circulated) be received, and*

That the Council approves the draft submission for forwarding to the Department of Internal Affairs as the basis of its response to their Fire Services Review discussion document.

Crs Fenemor/Isaacson

Carried

10.3 Dog Control Act Appointment

10.3.1 This item of business was withdrawn from the agenda for consideration at this meeting.

10.4 Planning Matters Determined Under Delegated Authority

10.4.1 *That the report from the Planning Manager dated 17 June 2015 concerning Planning matters determined under delegated authority (as circulated) be received and the contents are noted.*

Crs Davidson/Collis

Carried

- 10.5 **Liquor Licensing Matters Determined Under Delegated Authority**
- 10.5.1 *That the report from the Regulatory Services Manager dated 17 June 2015 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and the contents are noted.*
- Crs Davidson/Collis* *Carried*
- 10.6 **Staff Report**
- 10.6.1 **Rural and Provincial Meeting in Wellington**
- 10.6.1.1 The Chief Executive was congratulated on his appointment to the Local Government New Zealand Chief Executives panel to assist the National Council deliver their work programme.
- 10.6.1.2 The focus of this work includes assisting in improving policy development with central government.
- 10.6.2 **Alliance Emergency Works Projects**
- 10.6.2.1 The rock is on site to enable the work to proceed on the Akitio sea wall, and some flax planting has been undertaken.
- 10.6.3 **2014/2015 Reseals**
- 10.6.3.1 The Alliance is to be advised that the stripping of seal on Nireaha Road has occurred, and some work is required to rectify this situation.
- 10.6.4 **Mystery Creek Promotion**
- 10.6.4.1 The Economic Development and Communications Manager was thanked for arranging the very worthwhile stand at Mystery Creek to promote the district.
- 10.6.5 **Innovate 2015 Competition**
- 10.6.5.1 The Deputy Mayor attended the semi-final of the Innovate 2015 competition where there were eleven competitors selected as finalists for this event.
- 10.6.6 **Health**
- 10.6.6.1 The regulations are still to be drafted through the Government and the Ministry for Primary Industries regarding the Food Act 2014.
- 10.6.7 **Emergency Operations Centre Foundational Courses**
- 10.6.7.1 It was requested that the dates of the Emergency Operations Centre Foundational Courses be circulated to councillors to enable them to consider attending this course.
- 10.6.8 *That the report from the Chief Executive dated 18 June 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.*
- Crs Roberts/Collis* *Carried*

10.7 **Adoption of the 2015-2025 Long Term Plan**

10.7.1 The Mayor welcomed Clint Ramoo from Audit New Zealand to the meeting for this item of business.

10.7.2 Clint Ramoo spoke on the outcome of the audit regarding the Long Term Plan, including reference to the following matters:

- The process to develop the Long Term Plan was robust, and the consultation document provided an effective basis for public participation in the Council's deliberations to making decisions regarding its proposals for the district in the next ten years.
- To ensure the Long Term Plan can be delivered emphasis was placed on reviewing the systems and processes established to monitor the performance and the results of the Council's activities.
- The Council needs to ensure it has adequate resourcing to enable this to occur, and there is benefit in obtaining an independent peer review to provide for quality assurance of the document.
- The Long Term Plan presented for adoption is a good decision-making document, and it provides accountability by the Council back to the community, with the information and assumptions supporting the plan.
- A standard unmodified audit opinion will be issued subject to the section from the Chief Executive being amended to add reference to project resourcing, and the demand for regional contract resources diverted to undertaking work in the Manawatu/Wanganui region to restore water and waste networks to support the recovery from the flooding.

10.7.3 The Mayor and the Chief Executive acknowledged the free and frank discussions with Audit New Zealand in developing the Long Term Plan, and thanked them for the good rapport established throughout this process.

10.7.4 The work of all staff involved with the Long Term Plan was commended in completing this significant task.

10.7.5 ***That the report from the Chief Financial Officer dated 18 June 2015 concerning the adoption of the 2015-2025 Long Term Plan (as circulated) be received, and***

That in accordance with Section 100 of the Local Government Act 2002, the Council confirms the Long Term Plan budgets have been prepared based on reasonable judgement and assumptions and it considers the projected financial results, including the projected operating deficit over the ten year period to be financially prudent given its financial position, the cumulative surplus projected over the ten year period and its financial management policies, and

That having undertaken the Special Consultative Procedure in accordance with Sections 82, 82A and 102 of the Local Government Act 2002, the Council adopts the following policies (as included in the Long Term Plan 2015-2025):

- a) Revenue and Financing Policy***
- b) Rating Remission Policies***
- c) Financial Contributions Policy***

And that in accordance with the requirements of Sections 101A and 101B of the Local Government Act 2002, the Council adopts the Financial Strategy and Infrastructure Strategy as contained in the final Long Term Plan 2015–2025, and

That the introduction of a “No Spray Fee” of \$150 per application as detailed in paragraph 5.8 to the Fees and Charges 2015–2016 be approved and adopted to take effect from 1 July 2015, subject to this fee not being applicable to certified organic farms, and

That pursuant to Section 93 of the Local Government Act 2002, the Council adopts the final Long Term Plan 2015–2025, and

That the Chief Executive be given delegated authority to approve any minor accuracy, grammatical or formatting amendments prior to the Long Term Plan 2015-2025 going to print.

Crs Hull/Roberts

Carried

10.7.6 Cr Davidson requested that his dissenting vote be noted concerning this item of business.

10.7.7 The Mayor thanked Clint Ramoo for his attendance at the meeting to present the auditor’s report on the Long Term Plan.

10.8 Rates Resolution for the 2015/16 Year

10.8.1 ***That the Tararua District Council resolves to set the rates under Section 23 of the Local Government (Rating) Act 2002, the due dates for payment under Section 24 of the Local Government (Rating) Act 2002 and authorise the addition of penalties for unpaid rates under Section 57 of the Local Government (Rating) Act 2002 for the year commencing on 1 July 2015 and ending on 30 June 2016 as follows:***

Please note:

- All references to sections are to sections of the Local Government (Rating) Act 2002.***
- All amounts stated are GST inclusive.***

General Rate

Pursuant to Section 13(2)(a), a general rate in the dollar of \$0.0009489 of land value per rating unit in the district.

Uniform Annual General Charge

Pursuant to Section 15(1)(a), a uniform annual general charge as a fixed amount of \$522.19 per rating unit in the district.

Libraries and Swimming Pools

Pursuant to Sections 16(3)(a) and 16(4)(a), a targeted rate as a fixed amount of \$200.99 per rating unit in the district.

Specified Services Targeted Differential Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a rate in the dollar of land value for Rural and Urban properties, and capital value for Industrial/Commercial properties as follows:

<i>Rural properties</i>	<i>\$0.0000825</i>
<i>Urban properties</i>	<i>\$0.0031837</i>
<i>Industrial/Commercial properties Urban</i>	<i>\$0.0015989</i>
<i>Industrial/Commercial properties Rural</i>	<i>\$0.0008727</i>

Targeted Roding Rate

Pursuant to Sections 16(3)(a) and 16(4)(a), a uniform rate in the dollar of \$0.0018092 on the land value per rating unit in the district.

Targeted Differential Uniform Roding Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of rateable land as follows:

<i>Rural properties</i>	<i>\$285.60</i>
<i>Urban properties</i>	<i>\$ 45.35</i>
<i>Industrial/Commercial</i>	<i>\$ 97.74</i>

Refuse and Recycling Targeted Differential Uniform Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of land as follows:

<i>Rural properties</i>	<i>\$ 46.53</i>
<i>Urban properties</i>	<i>\$155.39</i>
<i>Industrial/Commercial</i>	<i>\$240.44</i>

Urban Water Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set differently, as an amount of \$347.82 per separately used or inhabited part of a rating unit which receives an ordinary supply of water from an urban water supply, and an amount of \$173.91 on every rating unit where an ordinary supply is available but is not connected, being a property situated within 100 metres from the water network and could be effectively connected to the water network, except for rateable properties on metered supply and the Pongaroa Water Supply.

Water by Meter Rates

Rating units on metered supply that are assessed rates under Section 16(3)(b) and Sections 16(4)(b), 19(2)(a) and 19(2)(b) as follows:

All extraordinary users

- ***A targeted rate charged quarterly as an amount of \$86.95 per rating unit.***
- ***Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$1.27 per m3.***

All large industrial and intake line users

- ***A targeted rate charged quarterly as an amount of \$86.95 per rating unit.***
- ***Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$0.64 per m3.***

Pongaroa Water Supply

Pursuant to Section 19(2)(a) a targeted rate as an amount of \$97.11 per unit of water supplied from the Pongaroa Water Supply.

Urban Wastewater Rate (excluding educational establishments, multiple unit residential properties and properties charged trade waste fees)

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis for urban wastewater as follows:

- a) An amount of \$415.22 per separately used or inhabited part of a rating unit connected to the wastewater system, and***
- b) On every connected rating unit with 4 or more water closets/urinals, an amount of \$138.39 for each water closet or urinal excluding the first 3, and excluding any in addition to 12; and***
- c) An amount of \$207.61 on every rating unit where wastewater is available but is not connected, being a property situated within 100 metres from the wastewater network and it could be effectively connected to the wastewater system.***

Note: A rating unit used primarily as a residence for one household will be treated as having only one water closet/urinal.

Urban Wastewater Rate – educational establishments and multi unit residential properties

Pursuant to Sections 16(3)(b) and 16(4)(b), for educational establishments and multi unit residential properties a targeted uniform rate of \$415.22 on each water closet/urinal connected to the urban wastewater system.

Each household within a multi unit residential property will be treated as having only one water closet/urinal.

Educational establishments are as defined under Schedule 1, Clause 6 of the Local Government (Rating) Act 2002.

Urban Stormwater Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted uniform rate of \$157.64 on every rating unit in the Tararua District stormwater drainage area as a fixed amount per rating unit.

Footpaths Special Development Loan Rate - Dannevirke

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis of a fixed amount of \$17.38 on every rating unit in the North Ward and a fixed amount of \$14.15 on every rating unit in the South Ward where a Lump Sum Contribution has not been elected under Part 4A comprising Sections 117A to 117N and Schedule 3A.

Footpaths Special Development Loan Rate - Woodville

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$12.03 on every rating unit in the North Ward and of \$14.91 on every rating unit in the South Ward.

Footpaths Special Development Loan Rate - Eketahuna

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$1.88 on every rating unit in the North Ward and of \$2.33 on every rating unit in the South Ward.

Due Date for Payment of Rates

Rates and charges for the year ending on 30 June 2016 will be assessed in four instalments, which will become due and payable on the following dates:

<i>Instalment 1</i>	<i>31 August 2015</i>
<i>Instalment 2</i>	<i>30 November 2015</i>
<i>Instalment 3</i>	<i>29 February 2016</i>
<i>Instalment 4</i>	<i>31 May 2016</i>

Charges for water by meter rates for the year ending on 30 June 2016 will be assessed in four instalments, which will become due and payable on the following dates:

<i>Instalment 1</i>	<i>20 July 2015</i>
<i>Instalment 2</i>	<i>20 October 2015</i>
<i>Instalment 3</i>	<i>20 January 2016</i>
<i>Instalment 4</i>	<i>20 April 2016</i>

Penalties

That the Council resolves pursuant to Section 57(1) to authorise the following penalties to be added on unpaid rates:

For all rates other than water by meter rates

- a) A penalty under Section 58(1) (a) of 10 percent on so much of any instalment that has been assessed after 1 July 2015 and which is unpaid by due date for payment, to be applied on the day after the due date. (Instalment penalty)***
- b) A penalty under Section 58(1)(b) of 10 percent on so much of any rates assessed before 1 July 2015 which remain unpaid on 8 July 2015. (Arrears penalty)***
- c) A charge under Section 58(1)(c) of 10 percent on so much of any rates to which a penalty has been added under (b) above which remain unpaid on 8 January 2016. (Arrears penalty)***

The scheduled dates to add the penalties to the unpaid rates are as at the following dates:

<i>8 July 2015</i>	<i>(Arrears penalty)</i>
<i>1 September 2015</i>	<i>(Instalment penalty)</i>
<i>1 December 2015</i>	<i>(Instalment penalty)</i>
<i>8 January 2016</i>	<i>(Arrears penalty)</i>
<i>1 March 2016</i>	<i>(Instalment penalty)</i>
<i>1 June 2016</i>	<i>(Instalment penalty)</i>

For water by meter rates

- d) A charge under Section 58(1)(a) of 10 percent on so much of any water by meter rates if the rates remain unpaid a day after the due date.***

The scheduled dates to add the penalties to the unpaid water by meter rates are as at the following dates:

<i>21 July 2015</i>	<i>(Instalment penalty)</i>
<i>21 October 2015</i>	<i>(Instalment penalty)</i>
<i>21 January 2016</i>	<i>(Instalment penalty)</i>
<i>21 April 2016</i>	<i>(Instalment penalty)</i>

Discount

Pursuant to Section 55 a 3 percent discount will be provided where a ratepayer makes full payment of the 2015/2016 rates on or before 31 August 2015.

Crs Crispin/Hull

Carried

11. Portfolio Reports

11.1 Roading

- 11.1.1** The Deputy Mayor commended the Tararua Alliance and those Council staff involved with the response to maintaining services and roads in the district during the period of the torrential rain and flooding that occurred over the weekend.

11.2 Community Facilities

11.2.1 Cr Hull reported on the Bush Multisport Trust Annual General Meeting, and she noted that they are planning to undertake projects in the future to further develop this facility.

11.2.2 Cr Hull will be visiting some other areas libraries with the District Librarian to view their set ups and activities.

11.3 Pukaha Mount Bruce

11.3.1 Cr Davidson reported on the following matters concerning the Pukaha Mount Bruce National Wildlife Centre:

- The predator control programme has been successful in assisting to reduce pest numbers of ferrets and feral cats that cause a threat to forest birds.
- The state of the art free flight aviary project will proceed early next year following a significant grant of \$500,000 from the Lottery Grants Board.
- A review document has been prepared of the restoration project to record the successes to date and the future restoration work at Pukaha Mount Bruce.

11.4 Manawatu Wanganui Regional Disaster Relief Fund Trust

11.4.1 Cr Davidson reported that a phone conference of the trustees has been held, and a meeting is scheduled for 1 July 2015 to fully activate the committee.

11.4.2 Each Council within the region will be requested to provide a synopsis of the situation in their district following the recent torrential rain, and the status of any damage and displaced people resulting from the flooding.

11.4.3 Government support is forthcoming, and a nationwide appeal is possible given the extent of this event, particularly in parts of the Wanganui and Rangitikei districts.

11.4.4 ***That the Council provide an initial donation of \$10,000 to the Manawatu Wanganui Regional Disaster Relief Fund.***

Crs Davidson/Hull

Carried

12. Mayoral Matters

12.1 Trade With China

12.1.1 The Mayor reported on a meeting he had attended with the Palmerston North City Council Mayor Grant Smith and Bell Cai (Investment Manager China at New Zealand Trade and Enterprise) to discuss trade opportunities linked to China and the regional agribusiness strategy.

12.1.2 Of particular interest to this district is the potential market for Manuka honey, and this product has been identified as an economic development opportunity to pursue.

12.1.3 There is also a market for poultry as the demand to purchase this product is growing.

13. Items not on the Agenda

13.1 Nil

14. Public Excluded Item of Business

14.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Civic nomination

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Civic nomination</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Crs Keltie/Fenemor

Carried

14.3 *That open meeting be resumed.*

Crs Hull/Collis

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.40 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 6 July 2015 commencing at 3.00 pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison, T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager
Mr R Harrison-Kamura - Tararua Community Youth Services

- 1.1 Richard Harrison-Kamura opened and closed the meeting with a karakia.

2. Apologies

- 2.1 Nil

3. Public Forum

3.1 Dannevirke CACTUS Working Group

- 3.1.1 Senior Constable Wayne Churchouse, Youth Aid Officer for the Dannevirke Police, outlined the Dannevirke CACTUS military type programme at the Dannevirke High School for up to thirty students selected from all secondary schools in the Dannevirke district. It will be held in the second term of 2016.

- 3.1.2 CACTUS (Combined Adolescent Challenge Training Unit and Support) is a youth programme of physical training developed from the Armed Forces. It is designed to extend a young person's mind and physical capability, with the programme running for eight weeks through three training sessions per week on Monday, Wednesday and Friday from 5.50 am to 8.30 am.

- 3.1.3 The objectives of the CACTUS programme are:
- To assist and support local youth
 - Instill mind and body discipline
 - Mentor youth at risk and reduce offending

- 3.1.4 Together, these objectives can help young people to gain a:
- Sense of contributing something of value to society
 - Feeling of connectedness to others and to their community
 - Belief that they have choices about their futures
 - Feeling of being positive and comfortable with their own identity and achievements
- 3.1.5 The CACTUS programme places emphasis on discipline and teamwork, and it was formed by a committee of dedicated and committed community members who each offer their skills. These representatives call upon other agencies, emergency services (Fire, Ambulance, Police and Army), Iwi, schools and community businesses to assist in various areas.
- 3.1.6 The programme is open to anyone from a Dannevirke school for year nine to year thirteen, males or females of any fitness level or body shape. It is not just for youth offenders, and aims to have a mix of high achievers, mid-range and disadvantaged/at risk students. Numbers will be limited to twenty-five to thirty maximum.
- 3.1.7 The programme includes career education, motivational speakers and mentoring with a view to having youth realise their potential. It aims to grow and develop the skills and attitudes young people need to take part in society, now and into the future.
- 3.1.8 The programme concludes after the eighth week with a graduation day named “The Longest Day”. During “The Longest Day” participants will pass physical and psychological goals as an individual and as a team member. Each student is issued with a pair of running shoes, socks, shorts and tee shirt, and they receive a healthy breakfast every session. At the conclusion they get to keep the running shoes and are presented with a CACTUS tee shirt and have a graduation dinner.
- 3.1.9 ***That the Board supports the Dannevirke CACTUS Working Group in providing the CACTUS youth programme at the Dannevirke High School for up to thirty students selected from secondary schools in the Dannevirke district, and***
- That the Board grants from its discretionary funds financial assistance of \$1,160.00 towards the costs of the programme, being \$660.00 to purchase tee shirts and shorts and \$500.00 for breakfasts.***
- Christison/Macdonald*** ***Carried***
- 3.1.10 Board members commended Senior Constable Wayne Churchouse and the working group involved for their commitment to making this youth development initiative available in Dannevirke, and they offered to assist and support the programme.

4. Personal Matters

- 4.1 Nil

5. Notification of Items Not on the Agenda

5.1 The following matters were notified as items of general business not on the agenda for discussion at today's meeting:

- Akitio seafront erosion
- Swimming hole at the Mangatera Stream
- Rua Roa Community Hall Committee invitation

6. Confirmation of Minutes

6.1 *That the minutes of the Dannevirke Community Board meeting held on 2 June 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Delaney/Christison

Carried

7. Matters Arising from the Minutes

7.1 **Submission to the Horizons Regional Council Draft Long Term Plan 2015/2025** (Item 8.1)

7.1.1 It is pleasing to note that following the consultation process on the Horizons Regional Council Draft Long Term Plan the road safety activity and the coordinators for this function will continue to be retained.

7.2 **Tararua Community Youth Services** (Item 8.3)

7.2.1 The skate bowl shelter project has been completed through the Eastern Institute of Technology students labour provided as part of their Level 2 Certificate in Construction Foundation training.

7.2.2 With regard to concerns raised by Board Member Christison in respect of the inappropriate use of the students labour relating to this training programme, the Governance Manager advised that contact should be directed to Jeanne O'Brien at Tararua Community Youth Services to discuss this matter.

7.2.3 The Governance Manager noted that with regard to the financial assistance granted by the Board for the skate bowl shelter project, the necessary accountability regarding that funding has been received.

8. Tararua District Council Report

8.1 *That the report of the Tararua District Council meeting held on 24 June 2015 (as circulated) be received.*

Christison/Macdonald

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Printing of Rob MacDonald's First World War Research

- 9.1.1 *That the Board grants the sum of \$1,444.35 (GST exclusive) from its discretionary funds to cover the cost of enabling the publication of Rob MacDonald's research regarding the First World War and its consequences to the Dannevirke district.*

Delaney/Christison

Carried

9.2 Tararua Youth Offending Team

- 9.2.1 The Deputy Chairperson reported on the Tararua Youth Offending Team's discussions concerning the Dannevirke CACTUS project and the Dannevirke High School programme to deter truancy.

9.3 Dannevirke Community Vehicle Trust

- 9.3.1 The Chairperson reported he had attended two Pahiatua On Track meetings to outline the concept of the Dannevirke Community Vehicle Trust's operation that provides this public transport service.

- 9.3.2 The Deputy Chairperson also attended the second of these meetings for this presentation to Pahiatua On Track.

9.4 Dannevirke and Districts A and P Association

- 9.4.1 Board Member Delaney attended the recent meeting of the Dannevirke and Districts A and P Association, with there being no specific matters to report.

9.5 Cycle/Walkway – Smith/Cole Streets and Adelaide Road

- 9.5.1 Board Member Christison reported that the first stage of this project is almost complete, and work on the next part is intended to commence in October/November of this year.

- 9.5.2 An official opening of the cycle/walkway is to be arranged in the spring when the weather is better.

- 9.5.3 Funding to further progress this project is welcome, and the public are invited to make donations through the Dannevirke Rotary Club.

- 9.5.4 Board Member Christison declared that he had received from the charitable entity associated with this project payment of \$13,017 for work as a contractor.

9.6 Dannevirke Chamber of Commerce

- 9.6.1 Board Member Christison reported that the Dannevirke Chamber of Commerce has made arrangements for the road closures application and the traffic management plan concerning this year's Dannevirke Christmas Parade.

10. Correspondence

10.1 That the correspondence as listed be received.

(a) Senior Constable Lynda Kendrick
Re: Request for funding to support road safety school patrols and wardens

(b) Tararua REAP **25 June 2015**
Re: Request for funding to support adult learners week on 7 to 13 September 2015

(c) Dannevirke Theatre Company **28 June 2015**
Re: Christmas carols at the domain

Delaney/Macdonald **Carried**

10.2 Road Safety School Patrols and Wardens

10.2.1 That the sum of \$242.00 be granted from the Board's discretionary funds to pay for swims at AMP Wai Splash and purchase ice blocks to thank the children of Dannevirke South and Huia Range Schools that operate their school patrols and act as road wardens.

Christison/Isaacson **Carried**

10.3 Adult Learners Week

10.3.1 That the sum of \$550.00 be granted from the Board's discretionary funds to pay for a feature page in the newspaper to promote Adult Learners Week through highlighting successful learning outcomes within the district.

Delaney/Macdonald **Carried**

10.4 Dannevirke Theatre Company

10.4.1 That the Dannevirke Theatre Company be invited to liaise with the Ministers Association of Dannevirke regarding the proposed Carols in the Park event held on a date near to Christmas at the lower domain, and

That it be noted in the reply to the Theatre Company that the Board facilitates the funding of the annual Christmas carols community event through granting financial support towards the costs, with the Ministers Association arranging the format of the programme.

Macdonald/Christison **Carried**

11. Wackrow Memorial Youth Award

11.1 *That as from this year's Wackrow Memorial Youth Award the basis of the arrangements for the event be changed as follows:*

- *The winner receives \$500 and the Wackrow trophy for a year, with a miniature presented and retained by that person. Second place receives \$300 and third place \$200.*
- *If no more than three nominations are received the award will be cancelled for that year.*

And that the Board sets the following dates for the 2015 Wackrow Memorial Youth Award:

Nominations open: Monday 13 July 2015

Nominations close: Friday 7 August 2015

Judging: Tuesday 18 August 2015 at 10.00 am or 5.30 pm

Award Function: Tuesday 25 August 2015 at 7.00 pm in The Hub

Dresser/Macdonald

Carried

12. Covered Bus Stop Shelters

12.1 *That the Board gratefully accepts the offer from Goldpine Dannevirke to purchase, transport and store until ready for installation two ex-Palmerston North City Council bus shelters, and*

That having received the written agreement from those immediately neighbouring properties, the Board requests the Council to erect these two shelters over the benches adjacent to the bus stops on High Street.

Delaney/Macdonald

Carried

13. Chairman's Remarks

13.1 Nil

14. Items not on the Agenda

14.1 Akitio Seafront Erosion

14.1.1 Board Member Christison conveyed concern from the Akitio Beach community that the problem of erosion along the seafront is getting worse, and he questioned what is the Council doing to overcome this situation?

14.1.2 The Governance Manager advised that the Council is working to maintain the roading at this location through the Alliance Emergency Works project, and the rock is on site to proceed with the Akitio sea wall established for this purpose.

- 14.1.3 Some flax planting has been undertaken, but with regard to previous requests from that community for the long-term protection of the area to alleviate the coastal erosion no further work is planned by the Council.

14.2 **Swimming Hole at the Mangatera Stream**

- 14.2.1 It was noted that Board Members Christison and Delaney are working with Tamai Nicholson on a plan to provide a public swimming hole at the Managtera Stream.

- 14.2.2 In terms of access this will be provided through Council land that is rural and currently leased out for grazing, with the intention to establish a suitable area where families can swim at no cost.

- 14.2.3 The project has been discussed with the Manager Assets Group, and she indicated that any such proposal made to the Council would need to satisfactorily address the following matters:

- Safety and security of the users and the site
- Provision of off road parking
- How the development costs would be funded
- Ongoing maintenance
- Evidence of the overall support from the Horizons Regional Council

14.3 **Rua Roa Community Hall Committee Invitation**

- 14.3.1 Board Member Christison conveyed an invitation from the Rua Roa Community Hall Committee for board members to attend an afternoon tea at 2.00 pm on 9 July 2015 in the Rua Roa Community Hall.

- 14.3.2 The purpose of this event is to unveil an acknowledgement of the sponsorship and support received to repair and renovate the hall.

- 14.3.3 The Board previously granted the Rua Roa Community Hall Society \$1,495.00 from its 2013/2014 General Assistance Grants Scheme for repairs to the hall wall and the exterior painting of the building.

15. **Apology for Next Month's Board Meeting**

- 15.1 Board Member Delaney requested that his apology be noted and conveyed for non-attendance at next month's Board meeting held on 3 August 2015 at 3.00 pm.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 4.09 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 3 July 2015 commencing at 10.00 am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), S E Shannon and Cr W H Davidson (Council appointed Community Board member).

In Attendance

Cr T H Collis - South Ward District Councillor
Mr R Taylor - Governance Manager

2. Apologies

- 2.1 *That an apology be sustained from Board Member D F Eagle for non-attendance at the meeting.*

Hull/Shannon

Carried

3. Personal Matters

- 3.1 *That the Board's congratulations be conveyed to Peter Bengston on winning the best super stock driver in New Zealand and the best overall speedway competitor awards.*

Hull/Davidson

Carried

4. Notification of Items Not on the Agenda

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 5 June 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Death/Davidson

Carried

6. Matters Arising from the Minutes

6.1 Alf Rowden Humanitarian Award (Item 6.3)

- 6.1.1 A card was tabled from Kirsten Waterman thanking the Board for the presentation of the Alf Rowden Humanitarian Award to acknowledge her voluntary service to the Eketahuna community.

6.2 Kerbside Berm Mowing (Item 6.2)

- 6.2.1 The Chairperson tabled a copy of the map agreed with the Alliance Performance Manager detailing the kerbside berm mowing level of service in Eketahuna.

6.3 Pukaha Mount Bruce Link with Eketahuna (Item 7)

- 6.3.1 A meeting is to be held with representatives from the Eketahuna Our Town Committee to discuss the link with Eketahuna and the identity of the National Wildlife Centre, and the use of the Eketahuna website as a community marketing avenue.

- 6.3.2 These discussions will focus on the “Real Kiwi Country” branding and concept intended to develop the design of the proposed Eketahuna town centre upgrade plan.

- 6.3.3 This meeting shall be held on 10 July 2015 at 10.00 am in the Lazy Graze Café.

6.4 Tararua Cycleway Project Proposal (Item 9.1)

- 6.4.1 The project manager is endeavouring to arrange meetings with iwi to discuss this project.

6.5 Tararua District Road Safety Group (Item 9.4)

- 6.5.1 It was noted that the cutting of the trees at the Mount Bruce section of State Highway 2 may potentially worsen the situation regarding causing further road accident fatalities in this location.

- 6.5.2 The Chairperson agreed to raise this matter at the next Road Safety Group meeting.

- 6.5.3 The Chairperson has looked at the Newman section of State Highway 2 by the 85 kilometre per hour sign with representatives of the Tararua Alliance regarding the need for safety improvements to be undertaken in that area.

- 6.5.4 It is programmed to remove the loose metal and improve the road camber to Bridge E37 on South Road No 2 to rectify the safety concern regarding the surface condition of this vicinity.

6.6 **Eketahuna Community Charitable Trust** (Item 11.2)

6.6.1 The Board attended a meeting with the Eketahuna Community Charitable Trust to liaise on matters regarding Eketahuna and the town centre upgrade.

6.6.2 The Board will consider appropriate options to liaise with local community groups in the future through arranging a meeting for this purpose.

6.7 **Eketahuna Skateboard Playground Project** (Item 11.3)

6.7.1 The Community Assets and Property Manager will be requested to provide an update on progress made by the community group undertaking this project.

7. Tararua District Council Report

7.1 ***That the report of the Tararua District Council meeting held on 24 June 2015 (as circulated) be received.***

Davidson/Shannon

Carried

7.2 **Mystery Creek Promotion**

7.2.1 The Council was commended on its stand at Mystery Creek to promote the district.

8. Pahiatua Railcar Society (Brought forward on the agenda)

8.1 The Chairperson welcomed Don Selby (Pahiatua Railcar Society President) and six volunteers involved with the Eketahuna Railway Station project to the meeting.

8.2 Don Selby spoke on the background to the Eketahuna Railway Station building, and he acknowledged the support of all those involved from the community in giving their assistance to work on this project.

8.3 After the Waikanae Railway Station was rebuilt in connection with electrification the Greater Wellington Regional Council donated the replaced building to the Pahiatua Railcar Society for use at Eketahuna.

8.4 This now provides a destination for Pahiatua Railcar Society railcar trips, and Steam Incorporated excursions from the Kapiti Coast.

8.5 With support from the Tararua District Council, Eketahuna Community Board and other donors the building was moved to Eketahuna and restored by a dedicated team led jointly by Bridget Wellwood and Spud Langley.

8.6 Pahiatua Railcar Society railcar RM31 “Tokomaru” inaugurated the restored building with an excursion on 10 May 2014.

- 8.7 The Rail Heritage Trust of New Zealand has presented a certificate of merit to the Pahiatua Railcar Society to recognise the achievement of this project.
- 8.8 Don Selby gave a copy of this certificate to Bridget Wellwood, Spud Langley, Charlie Death, the Eketahuna Community Board and the Tararua District Council to thank them for their help in making the project happen.
- 8.9 The Chairperson commended Don Selby on the time and commitment he had dedicated to planning and implementing this initiative, and acknowledged the support from the Pahiatua Railcar Society and the arrangement of railcar and steam train excursions to Eketahuna that are enhanced through this project.
- 8.10 It was agreed that the certificate of merit presented to the Board be framed and displayed in the Eketahuna Information Centre.

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Eketahuna Health Centre Trust

- 9.1.1 The Chairperson reported that some new committee members have been appointed to the Eketahuna Health Centre Trust.

10. Correspondence

10.1 *That the correspondence as listed be received.*

- (a) **Kerry and Loreen Cunningham**
Re: Eketahuna Camping Ground May report
- (b) **Eketahuna Our Town Committee** **1 June 2015**
Re: Request for payment of Eketahuna Information Centre funding
- (c) **Senior Constable Lynda Kendrick** **19 June 2015**
Re: Request for funding to support road safety school patrols and wardens

Shannon/Hull

Carried

10.2 Eketahuna Our Town Committee

- 10.2.1 ***That the request from the Eketahuna Our Town Committee for the funding of costs incurred in relation to the Eketahuna Information Centre totalling \$3,954.85 be approved.***

Shannon/Hull

Carried

10.3 Road Safety School Patrols and Wardens

10.3.1 It was noted that Eketahuna Home and School has funding available to cover the cost of the school patrol treat for the children that operate as school patrollers/road wardens at Eketahuna School.

10.3.2 Senior Constable Lynda Kendrick will be advised to approach Eketahuna Home and School to seek the financial assistance requested to provide this year's acknowledgement to thank those children for undertaking that responsibility.

11. Eketahuna Town Centre Upgrade

11.1 The responses from Dave Charnley (Prorata Landscape Architecture) to the changes requested by the Board to the preliminary concept plans were reviewed, and further work was identified to develop the proposed design of the upgrade.

11.2 To progress the community consultation as part of the planning for this project the following meetings are intended to be arranged by the Board:

- Eketahuna Our Town Committee – 10 July 2015 at 10.00 am in the Lazy Graze Café
- Eketahuna Community Charitable Trust – 13 July 2015 at 7.30 pm in the Eketahuna War Memorial Hall
- Public meeting – 30 July 2015 at 7.00 pm in the Eketahuna Community Centre Supper Room

12. Chairman's Remarks

12.1 Eketahuna Christmas Parade

12.1.1 The Chairperson will contact Ryan and Lisa Seator to progress the road closures application and the traffic management plan for this year's Eketahuna Christmas Parade.

12.2 Rooding

12.2.1 It was pleasing to note that the roads in the rural areas of Eketahuna coped reasonably well during the period of the torrential rain and flooding that occurred in the region.

12.3 Time of Next Month's Board Meeting

12.3.1 It was agreed that the time of next month's Board meeting held on 7 August 2015 be changed to commence at 11.00 am (one hour later than usual).

12.3.2 Cr Collis requested her apology be noted and conveyed for non-attendance at that meeting.

13. Items not on the Agenda

13.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.40 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 1 July 2015 commencing at 5.30pm.

1. Present

- 1.1 Committee Members L Powick (Chair), Michelle Rankin (Secretary), John Arends (Treasurer), G Ryan, Ingrid de Graaf, K Windleborn, J Brock, Gerry Parker, Z Keall

Members of the Public: Shirley Hull, Ralph Keall, Ross Macdonald, Bob Dresser, Nigel Shaw

2. Apologies

- 2.1 B MacDougall, Ann Marie Bengston

3. Notification of Items Not on the Agenda

- 3.1 Nil

4. Community Vehicle Trust

- 4.1 Bob Dresser and Ross Macdonald addressed the committee with a further presentation regarding the Dannevirke Community Vehicle Trust, a successful transport initiative running in the Dannevirke community. They both gave excellent information regarding set up costs and how they run this service which included financial reports. It was agreed to approach other organisations within the Pahiatua community to investigate the need for a community vehicle. John, Shirley and Louise are happy to investigate options.

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 3 June 2015 (as circulated) be confirmed as a true and accurate record of the meeting with the inclusion of the motion below:**

That Pahiatua On Track support fundraising activities and funding applications to appropriate funding organisations for the sale yards wheel park project by the said subcommittee.

Jared/Louise

Carried

6. Matters Arising

- 6.1 Louise had a meeting with Foodstuffs and Jason Griggs today to follow up from a letter she wrote to them regarding the concerns of some residents in respect of the pending demolition of the Foodstuffs owned buildings in Main Street. There will be no veranda reinstated, but the plans for the New World alterations are aesthetically pleasing and improve the functionality of the current facilities. Louise will report to Allan Wilton with the feedback from this meeting.
- 6.2 There has been a good amount of interest with people going into the Information Centre to get de-sexing vouchers for their cats.

7. Tararua District Council Report

7.1 That the minutes of the Council meeting held on 24 June 2015 (as circulated) be received.

Zelda/Katrina

Carried

Shirley Hull included reference to the following matters in her report from this meeting:

- The appropriate representatives from the Council will attend the next Pahiatua On Track meeting to discuss the Pahiatua water supply investigation.
- The Long Term Plan was adopted last Wednesday and the Council are very happy with the results.

8. Correspondence In

Accountability letter from NZ Police for the grant received

Accountability letter from the Bush Multisport Trust for the grant received

Accountability letter from the Carnival Park Management Committee for the grant received

Accountability letter from Bush School Boy Rugby for the grant received

Discretionary grant application from Scott Douglas Burch

That the inwards correspondence be received.

Zelda/Louise

Carried

Correspondence Out

Pahiatua On Track – Letter of support for John Arends application to be a JP

Pahiatua On Track – Letter to Foodstuffs

Pahiatua On Track – Letter to Tararua Training Taskforce

That the outwards correspondence be passed.

Zelda/Louise

Carried

9. Financial Report

Report given by John

9.1 Accounts to be passed for payment:

Pahiatua Take Note	\$106.50
Keep NZ Beautiful	\$57.50
Sirocco	\$5000.00 paid 17/9/14
Sirocco	\$5000.00 paid 1/10/14
Sirocco	\$5000.00 paid 1/11/14
IRD Jan/Jul GST	\$20.45
Advanced Security	\$2300.00

That the financial report be adopted.

John/Glenn

Carried

10. Discretionary Grants

- 10.1 The discretionary grant application received from Scott Douglas Burch was withdrawn after he advised that he had received the funds required to attend the World University Games in South Korea.

11. Palmerston North Commuter Bus

- 11.1 The Horizons Regional Council are keen to set up a commuter bus service. The committee discussed this project, and it decided there was not enough information to warrant proceeding further with this proposal.

12. Portfolio Reports

12.1 Harvard Plane

The committee are waiting now on the finished plane.

12.2 Sports

Jared and Louise attended the Bush Multisport Trust Annual General Meeting. The wheel park committee are currently applying for funding and are working on plans.

12.3 Cycle Ways

Gerry has asked Pete Militch to do a quote for him and will obtain firm figures for this project.

12.4 Law and Order

CCTV has been helpful to some police enquiries. Glenn is still looking at another two cameras for installing on Main Street.

12.5 Main Street

Zelda and Louise met with Peter Sinclair and Colin Veale regarding the trees on Main Street. Zelda will work on a three-year plan for Colin Veale, and Colin will work on getting an updated tree plan.

12.6 Business Group

It is time to start thinking about planning the Christmas promotion, including the giveaway. Ingrid is happy to speak with Katie from the Chamber of Commerce about a direction moving forward, and Louise will speak with Jason Griggs regarding the Christmas festival.

13. Items Not on the Agenda

- 13.1 Keep NZ Beautiful week is held from 14 to 20 September 2015.

14. Pahiatua Community Service Award

- 14.1 Louise requested discussion on how to move forward with organising this event. A discussion took place and Louise will now speak to the recipients and ask them how they would like to be presented with this award. Further discussion on this matter will occur at the next meeting.

The meeting was closed at 7.21pm.

Chairperson

Report

Date : 17 July 2015

To : Mayor and Councillors
Tararua District Council

From : Natarsha Nikora
Recreation Officer Sport Tararua

Subject : **Grant Application of Mohammed Riuwayat Hussain to the International Representatives Scheme**

Item No : **10.1**

1. Reason for the Report

- 1.1 This report has been prepared for the Council to consider an application received from Mohammed Hussain requesting funding from the International Representatives Scheme.

2. Background

- 2.1 The Council has funding available to support the district's elite athletes selected to represent New Zealand at international events.
- 2.2 Presently, the balance available in this account is \$5,000.00.
- 2.3 Funding awarded from this scheme is based on the applicant's budget and the distance of travel to the international event.
- 2.4 Grants are available up to a maximum amount of \$500.00 if competing within the Pacific/Oceania region and up to \$800.00 if competing within the rest of the world. Discretion can be applied to alter this provision in exceptional circumstances.

3. Details of Application Received

- 3.1 An application has been received from Mohammed Riuwayat Hussain who has been selected to represent New Zealand as an athlete of the national team to compete at the IFMA Royal World Muay Thai Competition held in Bangkok, Thailand from 12 to 22 August 2015.

- 3.2 The competition hosts elite Muay Thai boxers from around the world to compete for various world titles.
- 3.3 The competition will host competitors from over 100 countries.
- 3.4 Mohammed currently ranks first in New Zealand holding the World Muay Thai Council NZ (WMCNZ) title in the 95+ heavyweight class.
- 3.5 Mohammed is a member of the Dannevirke Bulldogs Muay Thai Kickboxing Club where he also volunteers time to assist with training of the junior club members.
- 3.6 The application submitted by Mohammed Riuwayat Hussain seeks funding towards the costs that he will incur, with a budget of \$4,165.00 attached.
- 3.7 This is the first application Mohammed has submitted to the International Representatives Scheme. Applicants may submit more than one application per year, but applicants can only receive funding once every financial year ending 30 June for a maximum of five consecutive years.

4. Significance Assessment

- 4.1 The proposed actions recommended to the Council are not considered to be significant in terms of the Council's policy on significance and engagement.

5. Conclusion

- 5.1 The request meets the criteria for eligibility set down in the guidelines for an application.
- 5.2 In accordance with the scheme's guidelines, the following recommendation is made to the Council.

6. Recommendation

- 6.1 ***That the report from the Recreation Officer Sport Tararua dated 17 July 2015 concerning the Grant Application of Mohammed Riuwayat Hussain to the International Representatives Scheme (as circulated) be received, and***
- 6.2 ***That the Council approves the application made by Mohammed Riuwayat Hussain for assistance towards his costs to represent New Zealand at the IFMA Royal World Muay Thai Competition held in Bangkok, Thailand from 12 to 22 August 2015, and***
- 6.3 ***That the sum of \$800.00 be granted from the International Representatives Scheme for this purpose.***

Attachments

- 1. Application for International Representatives Grant - M R Hussain

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GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT ARE YOU REPRESENTING NEW ZEALAND IN?

Muay Thai Kick boxing

Date Travelling: 1st August 2015 Date Application Complete: 11/5/2015

Completed applications must be received by the Administrator one month prior to travel. Applications received within a month of travel will not be eligible unless you are applying as a Replacement Applicant.

A Replacement Applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?



YES



NO

If yes, please outline the exceptional circumstances surrounding your application:

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1. **Name of National Sporting Body:** WMCNZ
- Contact person: Victoria Nansen
(President/Secretary/Other)
- Address: 1-9 purini Rd Manurewa
Auckland 2102
- Phone Number: 02102543707 (day)
- Phone Number: 021511964 (night)
2. **Name of International Representative:**
- Mohammed Riuwayat Hussain
- Residential Address: 6 Mathew Street Dannevirke
4930
- Phone Number: 0221217699 (day)
- Phone Number: 0673748471 (night)
4. **The Event:**
- (a) Description of the event: IFMA Royal world cup
Held in bangkok thailand
- (b) Date of event: 13th August
- (c) Venue for event: Bangkok thailand
- (d) State the importance of the event in the eyes of the individual:
will be the Biggest Single Sporting
event in the history of thailand
Means the world to me
- (e) Please list other countries involved in this event:
over 100 ~~over~~ countries i will
say some of them Algeria Angola
Argentina Austrilla

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5. Are there any other team members representing New Zealand at the same event who have been selected from within the Tararua District? If yes, please give details:

Ash Ahipene

6. Have you received funding for this event from:

	Yes	No	Value
National Sports Organisations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
SPARC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

7. Other Sources of Funds

- (a) Other sources of funding applied for. State source and amount:

- (b) Other sources of funding received. State source and amount:

- (c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes ☒ No ☐

- (d) Will you still attend the event if the application for a grant is unsuccessful?

Yes ☒ No ☐

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8. HAVE YOU ATTACHED THE FOLLOWING APPROPRIATE INFORMATION?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check:

- ☒ (a) Confirmation from the National Body of selection to represent New Zealand
- ☒ (b) A detailed **budget of income and expenses**, including:
- Subsidy from any source, including national sports organisations, SPARC, New Zealand Olympic and Commonwealth Games Association.
 - Other sources of funding received and/or applied for.
- ☒ (c) A **sporting CV** of achievements of to date, specific to this application.

9. If your application is successful, how will you give back to the Taranua community?

I will teach the kids at the local
Kickboxing club for free and
help the youth with reaching
there potential

Any questions unanswered on this form will result in an incomplete application.

10. Information from this form is passed on to the media and Sport Taranua. Do you object to this information being used by these groups?

Yes

☐

No

☒



WMC NZ
C/- 9 Puriri Rd
Manurewa
Auckland 2102
Phone: 02102543707 or 021511 964
wmcnz11@gmail.com
www.wmcmuaythai.org

28/11/2014

To whom it may Concern,

Mohammed Riwayat Hussain has been selected to represent New Zealand as part of the New Zealand team to compete at the IFMA Royal World Cup to be held in Bangkok, Thailand, from the 13th August 2015 till the 22nd August 2015.

It is expected that all team members will be available to travel one week prior to the 13th August 2015 to train as a team, acclimatize and stay until the games finish on the 22nd August 2015.

Yours Sincerely,

Victoria Nansen

President WMCNZ

In Association with IFMA
International Federation of Muaythai Amateur





WMCNZ
C/- 9 Puriri Rd
Manurewa
Auckland 2102
Phone: 02102543707 or 021511 964
wmcnz11@gmail.com
www.wmcmuaythai.org

26/01/2015

To whom this may Concern,

We would like to extend our congratulations to you on making it into the New Zealand Muaythai team competing at the 2015 IFMA Royal World Cup held in Bangkok, Thailand from the 13th-22nd August 2015.

WMCNZ will be applying for funding to assist with costs, but as we are aware this may not come to fruition. As a Non-Profit Organisation we will do our best to assist with any applications should you decide to apply for your own funding.

Cost will vary from now until then, however the following is a basic outline of expected costs:

Flights:	NZD\$ 1590.00
Accommodation: (Training)	NZD\$ 500
Accommodation: (Official Hotel)	NZD\$ 1000.00 (incl. competition fee, health insurance-during tournament)
Training:	NZD\$ 200.00
Food & Water:	NZD\$ 500 (based on a \$50 a day)
Uniforms: NZ Strip	NZD\$ 250.00
Uniforms: IFMA Strip	<u>NZD\$ 125.00</u>
Total:	NZD\$ 4165.00

We hope this doesn't discourage you, instead a small investment towards a greater future.

WMCNZ will be in close contact and keep you updated with all information as time progresses.

We look forward to seeing you at one of the team camps organized by the head trainers, this information will be sent to you shortly (if you don't already know).

All the best,

Victoria Nansen
WMCNZ President

In Association with IFMA
International Federation of Muaythai Amateur



Moe Hussain
05/05/2015

6 Mathew Street

Dannevirke, 4930.

022 121 7699.

To whom it may concern,

My name is Moe Hussain, I am 28 years of age and have lived in Dannevirke for 14 years with my Wife Michaela and we share a 6 year old son, plus we are expecting one on the way.

I have been competing in Muaythai for 2 years with the Dannevirke Bulldogs club under Ben Ahipene.

I have grown extremely well in the last 2 years that I have been competing and have earned an excellent reputation as a Heavy weight Muaythai Fighter.

I have had 10 fights in total, 3 Losses, 6 Wins and 1 K.O Win.

2014 I competed against the Kyokushin Karate champ of the world on my 6th fight, it was split decision towards the other competitor with the home town advantage but shocked the crowd with my performance, to the idea the crowd were all expecting me to loose first round knockout.

My dream and reality is to withhold as many titles and win as many fights as I can and also grow into a better fighter with any opportunities that come my way.

I have a deep passion for the sport not only with competing but teaching Muaythai as well, respecting the art form is a big importance to me and the balance that Muaythai Kickboxing has given to me and my family brings a deep passion inside to make this dream a reality, I love having a drive towards success for my family to have a better lifestyle.

My next step this year is to win the gold medal at the Muaythai Nationals in Thailand, this is one of the many steps I need to further my career in this sport but with a young family and a seasonal job I am looking for some help and support to get over to Thailand in August.

I would love for your company to be one of my sponsors and would like to have your logo printed on my shirt at the Thailand Nationals as well.

Any help or support would be greatly appreciated.

Yours Gratefully,



Moe Hussain.

Article from the New Zealand Herald "River City Rumble 2014"



Wanganui's Pete Parson trades kicks with Dannevirke's Moe Hussain in the main event of the River City Rumble on Saturday night. Photo/Bevan Conley

No fight is over until its over, which Wanganui's karate champion Pete Parson learned in his kickboxing debut after a knock-down, drag-out victory over Dannevirke's Moe Hussain in a thrilling main event of the River City Rumble on Saturday night.

The multiple time national titleholder appeared to have the three round modified Muay Thai rules bout under control after he dropped Hussain with combination punches in the first two rounds at War Memorial Hall.

However, rather than using his height and reach advantage to keep the distance with knees and kicks, Parson tried to leap into close quarters and a game Hussain was able to connect with wild overhand rights and roundhouse swings.

Parson got dropped after three big shots late in Round 2 and rose for the eight-count, then traded heavy blows with Hussain till the bell.

Technique took a back seat to toughness in the final round as both men took turns blasting the other and ended up muscling into the final round.

Parson getting the knockdown in Round 1, with the both men dropping the other in the second, was enough to give him the unanimous points decision.

"I think I might [have another]. A good feeling, I enjoyed it," Parson said afterwards.

"It's quite a different ball game."

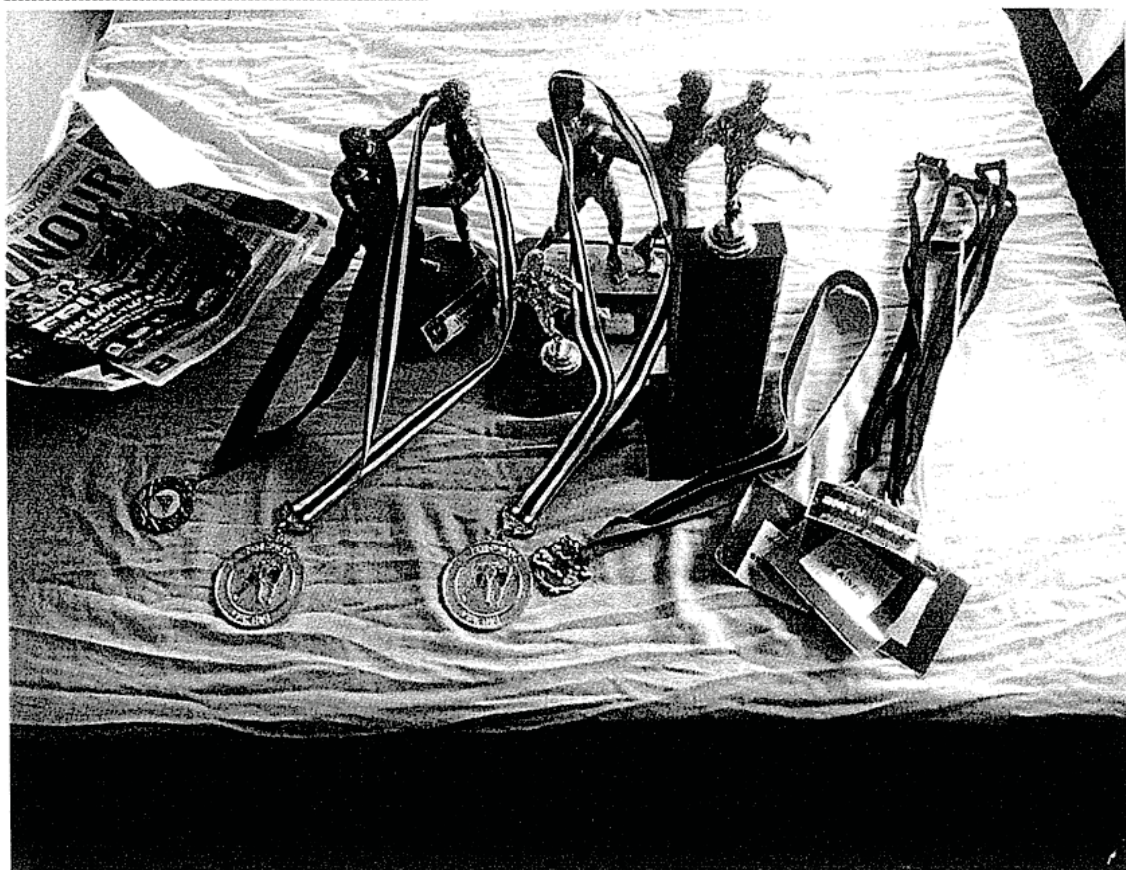
He credited Hussain, who had been forced to cover up under his early barrages, for having a hard head and taking a lot of punishment.

River City Rumble 2014.

New Zealand Herald.



Awards and Recognitions for the
last 2 years.



- Page 7

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles which acknowledge the support of Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua District to overseas competitors participating in their event.
- The International Representative is to give back to the sport and the Tararua district in such ways as role model visits to schools or coaching services/workshops. This will be discussed with the recipient when notification is received that their grant is successful.
- In the event of non-attendance the grant will be repaid within 90 days.

Signed:



Dated:

12 / 5 / 2015

Return to:

**Natarsha Nikora
Sport Manawatu
Tararua Recreation Advisor
C/- PO Box 115
Dannevirke 4942**

Report

Date : 17 July 2015

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Chief Financial Officer

Subject : **Change to the Annual Infrastructure, Land and Building Asset Revaluation Date**

Item No : **10.2**

1. Reason for the Report

- 1.1 To consider a change to the Council's annual infrastructure, land and building asset revaluation effective date from 30 June to 1 July.

2. Background

- 2.1 Currently, the Council revalue infrastructure assets yearly, land and buildings three-yearly as at 30 June, as stated in the Council's Statement of Accounting Policies.
- 2.2 Section 44 of Accounting Standard PBE IPSAS 17 Property, Plant and Equipment states that these assets shall be revalued with sufficient regularity to ensure that the carrying amount does not differ materially from what would be fair value at the reporting date, 30 June.
- 2.3 The primary purpose that Council undertakes regular revaluations, other than as required by PBE IPSAS 17, is to provide relevant and reliable asset values and depreciation information for annual planning purposes.
- 2.4 The Council chooses to revalue its infrastructure assets yearly to smooth the impact of changes in depreciation funded by rates.

3. Description

3.1 Issues with 30 June Revaluation

- 3.1.1 The annual infrastructure revaluation is reliant on an external peer review. This cannot commence until after the processing of the yearly asset additions, usually in the final week of July.
- 3.1.2 The three-yearly land and building revaluation requires the physical inspection of assets by a suitably qualified valuer. There is often high demand for these services throughout the country at this time of year.
- 3.1.3 The above often causes issues with producing a timely Draft Annual Report. Moving to a 1 July revaluation date will alleviate this issue.

3.2 Support for Moving to a 1 July Revaluation Date

- 3.2.1 Audit New Zealand has been consulted and agree in principal to changing to a 1 July revaluation date, provided the reported carrying value is not materially different to fair value as at 30 June.
- 3.3 Finance staff will undertake a materiality assessment for each Annual Report as required by PBE IPSAS 17. In the unlikely event that the fair values assessed are significantly higher than the carrying value at year-end, we will conduct a revaluation as at 30 June.
- 3.4 Changing the revaluation date has no impact on the Annual Plan process as the Annual Plan is adopted and rates set before the revaluation is completed.

4. Significance Assessment

- 4.1 This matter is not significant in terms of Council's policy on significance and engagement.

5. Conclusion

- 5.1 Taking into account the above matters, the Council agrees to amend the accounting policy to change the effective date of the infrastructure, land and building asset revaluation from 30 June to 1 July.

6. Recommendation

- 6.1 ***That the report from the Chief Financial Officer dated 17 July 2015 concerning a Change to the Annual Infrastructure, Land and Building Asset Revaluation Date (as circulated) be received, and***
- 6.2 ***That the Council amends its Accounting Policy and approves the change to the annual infrastructure, land and building revaluation effective date from 30 June to 1 July.***⁷

Attachments

Nil.

Report

Date : 20 July 2015

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.3**

1. Reason for the Report

- 1.1 Rally Wairarapa Inc. has made application for a road closure for Mangaoranga Road on Saturday 3 October 2015. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 29 June 2015.

2. Recommendation

That the report from the Alliance Manager dated 20 July 2015 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing Rally Wairarapa Incorporated to hold the Rally Wairarapa event.

Road name: Mangaoranga Road

Date of closure: Saturday 3 October 2015

Period of closure: 11.45am to 5.15pm

Conditions Applied to the Granting of this Road Closure

- 2.1** *That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.*
- 2.2** *That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.*
- 2.3** *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

Nil

Report

Date : 20 July 2015

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.4**

1. Reason for the Report

- 1.1 Dannevirke Car Club has made application for road closures on various dates from January through to May of 2016. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 29 June 2015.

2. Recommendation

That the report from the Alliance Manager dated 20 July 2015 concerning road closure applications under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Dannevirke Car Club to hold rally sprint events as follows:

Road name: Millstream Road

Date of closure: Saturday 16 January 2016

Period of closure: 8.00am to 5.00pm

Road name: Pahaheke Road

Date of closure: Saturday 13 February 2016

Period of closure: 8.00am to 5.00pm

Road name: Otaria Road

Date of closure: Saturday 19 March 2016

Period of closure: 8.00am to 5.00pm

Road name: Tararua Road

Date of closure: Saturday 16 April 2016

Period of closure: 8.00am to 5.00pm

Road name: Naenae Road

Date of closure: Saturday 21 May 2016

Period of closure: 9.00am to 5.00pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

Nil

Report

Date : 20 July 2015

To : Mayor and Councillors
Tararua District Council

From : Chris Edsall
Alliance Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.5**

1. Reason for the Report

- 1.1 Club Targa Inc. has made application for road closures on Saturday 31 October 2015. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 29 June 2015.

2. Recommendation

That the report from the Alliance Manager dated 20 July 2015 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads on Saturday 31 October 2015 for the purpose of allowing Club Targa Incorporated to hold the Targa Rally event:

Road name: Route 52, from the intersection of Weber Road, to the intersection of Piwakawaka Road, including the intersections of Falls Road, River Road, Waione-Horoeka Road, Kaituna Road, Manuhara Road, Akaroa Road and Huia-Iti North Road

Period of closure: 1.05pm to 7.05pm

Road name: Pahiatua-Pongaroa Road, from a point near to (but not blocking) the entrance to the Pongaroa Golf Course, to the intersection of Mangamarama Road, including the intersections of Huia Iti South Road, Waihi Valley Road, Range Road, Rimu Road, Old Ford Road, Titoki Street, Woodville-Aohanga Road, Coonor Road, Pori Road, Eglinton Road, Ngaturi Road, Millers Road and Dews Road

Period of closure: 1.35pm to 7.35pm

Road name: Carisbrook Road, from the intersection of Middle Road to the intersection of Barrells Road

Road name: Barrells Road, from the intersection of Carisbrook Road to the intersection of Kohinui Road

Road name: Kohinui Road, from the intersection of Barrells Road to the intersection of Thompsons Road, including the intersections of Oparatai Road and Murphys Road

Road name: Thompsons Road, from the intersection of Kohinui Road to the intersection of River Road, including the intersection of Oete Road

Road name: River Road, from the intersection of Thompsons Road to the intersection of Hopelands Road, including the intersections of Piert Road, Pahaheke Road and Kumeroa Road

Road name: Hopelands Road, from the intersection of River Road to the intersection of Bluff Road, including the intersection of Jackson Road

Road name: Bluff Road, from the intersection of Hopelands Road to the intersection of Range Road

Road name: Range Road, from the intersection of Bluff Road to the intersection of Troup Road, including the intersection of Harris Road

Period of closure: 2.45pm to 6.45pm

Conditions Applied to the Granting of these Road Closures

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

Nil

Report

Date : 14 July 2015

To : Mayor and Councillors
Tararua District Council

From : Richard Taylor
Governance Manager

Subject : **Manawatu-Wanganui Regional Disaster Relief Fund Trust**

Item No : **10.6**

1. Reason for the Report

- 1.1 To request the Council to pass a resolution to exempt the Manawatu-Wanganui Regional Disaster Relief Fund Trust from status as a council-controlled organisation.

2. Background

- 2.1 This Trust was established in 2004, and the Council has appointed Cr W H Davidson to represent its interests.
- 2.2 In establishing the Manawatu-Wanganui Regional Disaster Relief Fund Trust, the Trust was exempted from status as a council-controlled organisation because each of the local authorities appointing trustees passed a resolution to that effect.
- 2.3 Under the Local Government Act 2002, any exemption granted must be reviewed within three years of the date of the original grant, and after the first review, at intervals of not less than three years.
- 2.4 This matter was previously considered in August 2012, with each of the local authorities who appointed trustees to the Trust passing the necessary resolution to continue the Trust's exempted status.
- 2.5 Under the Local Government Act, councils have the power to grant such an exemption (and continue an exemption on review) for a small organisation, having regard to:
- a) The nature and scope of the activities provided by the organisation; and
 - b) The cost and benefits, if an exemption is granted, to the local authority, the organisation, and the community.

3. Significance Assessment

- 3.1 This matter is not considered to be significant with regard to the Council's policy on significance and engagement.

4. Conclusion

- 4.1 To enable the exemption to continue the Trust has requested that the Council pass a resolution along the lines of the following recommendation.

5. Recommendation

- 5.1 *That the report from the Governance Manager dated 14 July 2015 concerning the Manawatu-Wanganui Regional Disaster Relief Fund Trust (as circulated) be received, and*
- 5.2 *That the exemption granted to the Manawatu-Wanganui Regional Disaster Relief Fund Trust from being a council-controlled organisation be confirmed, the Council noting that the Trust is a small organisation, that the nature and scope of its activities is limited and does, in the main, take place only after significant adverse events, and that there would be significant additional costs if the Trust were to be required to meet all the obligations of a council-controlled organisation.*

Attachments

Nil.



Report

Date : 21 July 2015
To : Mayor and Councillors
Tararua District Council
From : Richard Taylor
Governance Manager
Subject : **Review of Representation Arrangements**
Item No : **10.7**

1. Reason for the Report

- 1.1 To consider the Council's initial proposal for consultation regarding the representation arrangements of the Tararua district.

2. Background

- 2.1 The Local Electoral Act 2001 requires local authorities to review their representation arrangements at least every six years.
- 2.2 In the case of the Tararua district the previous review was undertaken in 2009, with the following electoral arrangements forming the basis of the initial proposal developed for consultation:

Council

- Two wards (North and South) with four members each and a Mayor elected at large

Community Boards

- Two community boards (Dannevirke and Eketahuna) each with four elected members and one Council appointed member

- 2.3 One submission was received in response to the initial proposal, and that requested a minor mesh block alteration through moving two properties from the South to the North ward on the grounds of community of interest and fair representation.
- 2.4 The Council accepted that submission, with the final proposal retaining the structure of the initial electoral arrangements subject to including the above amendment.
- 2.5 The Council received no appeals or objections concerning its final proposal, thereby resulting in these representation arrangements applying as the basis of the 2010 and 2013 elections.
- 2.6 It is noted that the electoral system used in the Tararua district is First Past the Post, and the Council has resolved that this system shall continue to apply for the 2016 election.

3. Key Factors and Considerations

- 3.1 In reviewing its representation arrangements a local authority is required to provide for effective representation of communities of interest and the fair representation of electors.
- 3.2 There are three key factors that must be carefully considered when undertaking this process and determining representation proposals, with these being:
- Communities of interest
 - Effective representation of communities of interest
 - Fair representation of electors
- 3.3 Any proposals being considered must ensure that ward boundaries coincide with boundaries of mesh blocks and community boundaries so far as is practicable.
- 3.4 The +/- 10% rule must also be considered along with the circumstances where there are (prescribed) reasons to depart from this requirement.
- 3.5 The Council held a workshop briefing session on 24 June 2015 for preliminary discussions regarding this matter and to consider the appropriateness of the current arrangements, with support being expressed to retain the existing arrangements as the basis of the initial proposal developed for consultation.

4. Council Representation

- 4.1 The two communities of interest for the district and the Council representation arrangements are based on the North and South Tararua wards as detailed on the map attached as appendix one of this report.

- 4.2 The population that each member will represent based on the 2014 population estimates of Statistics New Zealand are as follows:

Ward	(2014 estimate) Population	Members	Population Per Member
North Tararua	9,550	4	2,388
South Tararua	7,820	4	1,955
	<hr/> 17,370	<hr/> 8	<hr/> 2,171

- 4.3 The population that each Council member represents falls within the range of 2,171 (1,954 to 2,388) in respect of the +/- 10% rule.

5. Community Boards

- 5.1 The two community boards in the district are based on communities of interest relating to Dannevirke and Eketahuna.
- 5.2 The communities of interest for Woodville and Pahiatua were previously represented through community boards, and in each case they decided to dissolve their board and replace it with a community committee.
- 5.3 The structures of Woodville Districts' Vision and Pahiatua On Track were established for this purpose, and they undertake their activities through formal agreements with the Council.

6. Timetable and Consultation

- 6.1 Attached to this report as appendix two is an outline of the procedural steps and associated timelines relating to the representation review process.
- 6.2 To comply with the statutory requirements concerning this matter the following timetable is proposed:
- Determine initial representation arrangements proposal on Wednesday 29 July 2015
 - Notify initial representation arrangements proposal in Bush Telegraph on Monday 10 August 2015
 - Submissions close on Tuesday 22 September 2015 at 12 noon
 - Submissions heard on Wednesday 30 September 2015
 - Submissions considered and final representation arrangements proposal is determined on Wednesday 28 October 2015
 - Notify final representation arrangements proposal in Bush Telegraph on Monday 2 November 2015
 - Appeals and objections close on Thursday 3 December 2015 at 12 noon

7. Significance Assessment

- 7.1 The matter of the representation arrangements for the district is significant and involves public consultation with the community.
- 7.2 The statutory requirements of the Local Electoral Act 2001 sets out the specific procedures to follow, and the relevant provisions of the Local Government Act 2002 must be taken into account.

8. Conclusion

- 8.1 To progress the representation review to the stage of adopting for consultation the initial representation arrangements proposal, the following recommendations are made for the Council's consideration.

Recommendations

- 1. That the report from the Governance Manager dated 21 July 2015 concerning the review of representation arrangements (as circulated) be received.*
- 2. That for the 2016 local authority elections of the Tararua District Council and the district's two community boards the existing arrangements be retained as follows:*

Council Representation

- Two wards (North and South) with four members each and a Mayor elected at large*
- The two wards reflect the following identified communities of interest:*

North Tararua Ward

Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio

South Tararua Ward

Woodville, Pahiatua, Eketahuna and the surrounding rural areas, including Mangatainoka, Makuri, Tiraumea and Alfredton

The population that each member will represent is as follows:

Ward	(2014 estimate) Population	Members	Population Per Member
<i>North Tararua</i>	<i>9,550</i>	<i>4</i>	<i>2,388</i>
<i>South Tararua</i>	<i>7,820</i>	<i>4</i>	<i>1,955</i>
	-----	--	-----
	<i>17,370</i>	<i>8</i>	<i>2,171</i>

These population ratios fall within the range of 2,171 (1,954 to 2,388) in respect of the +/- 10% rule of the Local Electoral Act 2001.

The Council considers that the existing ward arrangement for its representation based on the above should be retained for the following reasons:

- That the two ward, eight councillors system provides a fair system of representation for the Tararua district.*
- That the communities of interest in the context of the Tararua district are effectively represented through the existing ward boundaries, and take into account the distinct outlying rural areas that are isolated.*
- That the ward boundaries coincide with boundaries of mesh blocks and community boundaries so far as is practicable.*
- That any alterations to change ward boundaries also has the potential to move voters into areas which they have no affinity.*

Community Board Representation

- Two community boards (Dannevirke and Eketahuna) each with four elected members and one Council appointed member*
- The two community boards reflect the following identified communities of interest, and will not be subdivided for electoral purposes:*

Dannevirke Community Board

Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio

Eketahuna Community Board

Eketahuna and the surrounding rural areas, including Tiraumea, Alfredton, Hamua, Hukanui, Nireaha, Rongomai, Putara, Rongokako, Kaiparoro and Newman

3. That the following timetable be confirmed for the purpose of undertaking the representation review:

- Determine initial representation arrangements proposal on Wednesday 29 July 2015*
- Notify initial representation arrangements proposal in Bush Telegraph on Monday 10 August 2015*
- Submissions close on Tuesday 22 September 2015 at 12noon*
- Submissions heard on Wednesday 30 September 2015*

- *Submissions considered and final representation arrangements proposal is determined on Wednesday 28 October 2015*
- *Notify final representation arrangements proposal in Bush Telegraph on Monday 2 November 2015*
- *Appeals and objections close on Thursday 3 December 2015 at 12noon*

Attachments

1. Appendix 1 - Map detailing the North and South wards
2. Appendix 2 - Representation review process and timelines

Appendix 1



**Map detailing the North and South Tararua District
Council boundaries**

Table 1: Representation review timelines

Appendix 2

Procedure	Deadline	Relevant section
Local authority determines proposed representation arrangements	Initial proposals must be made: <ul style="list-style-type: none"> no earlier than 1 March in the year before election year by 31 August in the year before election year, if establishing Māori wards/constituencies in time for the deadline for public notice 	<ul style="list-style-type: none"> 19H (territorial authorities, 19I (regional councils) 19J (community boards) Schedule 1A if establishing Māori wards/constituencies
Local authority gives public notice of "initial" proposal and invites submissions	Within 14 days of resolution, and not later than 8 September in the year before election year	19M(1)
Submissions close	Not less than one month after public notice	19M(2)(d)
If no submissions then proposal becomes final ¹	Public notice to be given when there are no submissions but no date fixed for doing this	19Y(1)
Local authority considers submissions and may amend proposal	Within 6 weeks of closing date for submissions	19N(1)(a)
Local authority gives public notice of its "final" proposal	Within 6 weeks of closing date for submissions	19N(1)(b)
Appeals and objections close	<ul style="list-style-type: none"> not less than 1 month after the date of the public notice issued under section 19N(1)(b) not later than 20 December in the year before election year 	19O 19P
If no appeals or objections then proposal becomes final	Public notice to be given when there are no appeals/objections, but no date fixed	19Y(1)
Local authority forwards appeals, objections and other relevant information to the Commission ²	As soon as practicable, but not later than 15 January in election year	19Q 19V(4)
Commission considers resolutions, submissions, appeals and objections and makes determination	Before 11 April in election year	19R
Determination subject to appeal to High Court on a point of law ³	Appeals to be lodged within 1 month of determination	Clause 2, Schedule 5, <i>Local Government Act 2002</i>

¹Under section 19V(4) proposals that do not comply with the +/-10% fair representation requirement are subject to confirmation by the Commission.

²Includes any proposal that does not comply with the +/-10% fair representation requirement.

³Commission determinations may also be subject to judicial review.

Report

Date : 23 July 2015

To : Mayor and Councillors
Tararua District Council

From : Richard Taylor
Governance Manager

Subject : **Building Act 2004 Delegations**

Item No : **10.8**

1. Reason for the Report

- 1.1 To obtain approval of the updated delegations necessary regarding undertaking the functions and requirements of the Building Act 2004.

2. Background

- 2.1 The Council grants delegations with regard to enabling staff to deliver its statutory responsibilities under legislation such as the Building Act, Resource Management Act and the Dog Control Act.
- 2.2 From time to time, a review occurs as required to ensure they remain appropriate relative to the legislation that they relate, and the staff appointed to the associated responsibilities.
- 2.3 Such a review of the Building Act 2004 delegations proceeded following the recent changes of staff within the Regulatory Services team.
- 2.4 Attached to this report is a revised schedule setting out the recommended delegations for approval.

3. Authority to Provide the Delegation of Power

- 3.1 Section 232 of the Building Act 2004 provides the authority for the delegation of the powers requested within the proposed schedule (in conjunction with Clause 32 of Schedule 7 of the Local Government Act 2002).

3.2 These delegations were previously the subject of review and adoption by the Council at its meeting held on 30 July 2014.

3.3 It is necessary for the Council to approve the revised schedule, thereby authorising the changes that result through formally updating the delegations register.

4. Significance Assessment

4.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

5. Conclusion

5.1 The Council considers and grants the proposed delegations attached to this report.

6. Recommendation

6.1 *That the report from the Governance Manager dated 23 July 2015 concerning the Building Act 2004 Delegations (as circulated) be received, and*

6.2 *That pursuant to Section 232 of the Building Act 2004, the Council approves the delegations as detailed in the schedule attached to this report.*

Attachments

1. Building Act 2001 - Delegation

Building Act 2004 - Delegation Provisions

Council deems it necessary to record where appropriate, the requirements under the Building Act 2004 delegations and to further record the delegations to Council officers.

The required sections of the Building Act 2004 to be delegated are set out in the following schedule:

Reference to Building Act 2004	Description	Delegation to:
Section 12	Functions incidental and related to or consequential upon the functions in section 12(1)-(2)	BO RSM
Section 34	Issue of project information memorandum	BO RSM
Section 48(2)	Suspend a building consent because of lack of information	BO RSM
Section 49	Grant of building consent	BO RSM
Section 50	Refusal of application for building consent	BO RSM
Section 51	Issue a Building Consent	BO RSM
Section 52	Authority to extend the term of a building consent	RSM
Section 62	Recover unpaid levies from building consent applicant	BO RSM
Section 67	Grant building consent subject to waivers or modifications of building code.	RSM BO
Sections 71, 72, 73 & 74	Make decisions about buildings on land subject to natural hazards, approve or decline Section 72	RSM BO
Section 75, 77	Permit construction of a building on two or more allotments	RSM BO
Section 83	Authority to remove entry made under s.78	RSM
Sections 91- 95	Issue code compliance certificate	BO RSM
Sections 96, 98 & 99	Issue certificate of acceptance	BO RSM
Section 102, 106, 107 & 109	Issue and amend compliance schedule and consider recommendation to amend Compliance Schedule	BO RSM
Section 111	Inspections relating to building warrant of fitness	BO EHO RSM
Section 112	Make decisions relating to building consents for alterations to existing buildings.	BO RSM

Sections 113, 115 & 116	Make decisions relating to building consents for alterations to buildings with specified intended life	BO RSM
Sections 121 & 124	Seek appropriate advice and take action in respect to dangerous, earthquake prone or insanitary buildings	BO, EHO & RSM
Section 123	Determine that a building is insanitary	BO, RSM & EHO
Section 126	Apply to District Court for order to allow the council to carry out required work on unsafe buildings	RSM
Section 129, 130	Take measures to avoid immediate danger or to fix insanitary conditions (by way of warrant)	BO RSM
Section 164	Issue notice to fix	BO RSM & EHO
Section 167	Inspect building under notice to fix	BO RSM & EHO
Section 177 (a)	Make application to Department of Building and Housing for determination	BO RSM
Section 212	Act as a Building Consent Authority	Chief Executive
Section 220 (2)	Make application to District Court for order to carry out building work	RSM
Section 221(2)	Recovery of costs for carrying out work.	
Section 222	Carry out inspections	BO RSM & EHO
Section 363A	Issue certificate for public use of premises	BO RSM
Section 372	Issue of infringement Notice	BO, RSM
Section 377	Lay information for prosecution	RSM EHO
Section 381	Apply to District Court for injunction	RSM

Definitions Used;

BO – Building Officer
RSM –Regulatory Services Manager
EHO – Environmental Health Officer;

AND THAT the following Officers be authorised as enforcement officers under Section 372 of the Building Act 2004:

Trevor Burlace
Chris Wood
Russell Palmer
Pennie Smith
Blair King - (This delegation is to apply for a maximum period of six months)
Raj Suppiah - (This delegation is to apply for a maximum period of six months)



Report

Date : 22 July 2015
To : Mayor and Councillors
Tararua District Council
From : Craig Lunn
Planning Manager
Subject : **Planning Matters Determined Under Delegated Authority**
Item No : **10.9**

1. Resource Management

The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

2.1 **201.2015.12.1 A. & D. Bengston, 305 High Street, Dannevirke**

Consent to subdivide Lot 3 DP 1015 (CFR: HB58/294) into two lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application and held on Council files 201.2014.12.1 and 202.2015.12.1 (Ref: "Proposed Subdivision of Lot 3 DP 1015 – April 2015", except where superseded by further information received June 2015).
2. If a conflict arises between any conditions of this consent and the application, the conditions of this consent shall prevail.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement, it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

**2.2 201.2015.17.1 M. & S. Lowe, 340 Te Kakapo Valley Road,
Umutaoroa, Dannevirke**

Consent to subdivide part Section 30 Block XIII Norsewood SD (CFR HBG4/1300) Lot 1 DP 15432 & Section 31 SO 10125 (CFR HGH1/1415), into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 18 May 2015, including the subdivision plans drawn by C G Bone dated "January 2015", and held on Council file 201.2015.17.1, except as required by the following conditions.

2. That pursuant to Section 241(3) of the Resource Management Act 1991, the existing amalgamation condition on computer freehold register HBH1/1415 affecting Section 31 Block XIII Norsewood Survey District and Lot 2 DP 15432 be cancelled and is replaced with the amalgamation condition set out in condition (3).
3. That Lot 2 hereon and Lot 2 DP 15432 (residue CFR HBH1/1415) be held in one Computer Freehold Register. LINZ reference: 1294782
4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.3 201.2015.18.1 M. & M. Schroder, Between 111-113 Umutaoroa Road, Dannevirke

Consent to subdivide Lot 2 DP 438914 (CFR 542876), into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 15 May 2015 including the subdivision plan drawn by C G Bone – Land Surveyor dated “April 2015” and held on Council file 201-2015-18-1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. On the development of Lot 1, please contact the Area Supervisor at Tararua Alliance (06 376 0200) regarding vehicle crossing construction standards.

3. Variation to Consent Conditions

Pursuant to Section 127 of the Resource Management Act 1991, the following consent conditions have been changed:

3.1 202.2003.885.2 Meridian Energy Limited, Saddle Road, Woodville

Consent to change and cancel conditions for the Te Apiti Wind Farm land use resource consent (202.2003.885. 1)

Conditions 1 and 7 and to cancel Condition 8 of land use consent 202.2003.885.1. Meridian propose changes to enable access tracks to the turbines to be maintained permanently at 6 metres in width and the turbine platforms to be maintained in base course so they are suitable for heavy machinery carrying out regular maintenance on the wind farm.

Consent was granted for the following reasons:

- The actual and potential effects of the proposed changes on the environment will be less than minor.
- The proposal is not contrary to the relevant objectives and policies of the Tararua District Plan.
- The proposal is consistent with the purpose and principles of the Resource Management Act 1991.

Consent was granted to the following changes to conditions:

1. That the proposed development proceed in general accordance with the information provided in the Te Apiti wind farm resource consent application, and the application, dated June 2015, for a change of conditions related to changes to revegetation requirements for turbine platforms and the width of access tracks (application number 202.2003.885.2).

7. That all earth worked areas, other than those associated with the carriageway of roads, ~~and access tracks~~ and turbine platforms, be progressively covered with top soil where appropriate and planted, sown or hydro seeded to the satisfaction of the Tararua District Council.
8. ~~That following construction, access tracks be reduced in width to approximately 5m with the remainder of the earth worked area being planted, sown or hydro seeded to the satisfaction of the Tararua District Council.~~

4. Right of Way Approvals

Pursuant to Section 348 of the Local Government Act 1974, the following approvals have been granted:

- 4.1 **201.2015.22.1** **Downers NZ Limited, Pahiatua Pongaroa Road, Makuri**

The granting of an easement for Rights of Way over Section 23 Block XIV Makuri S.D., marked as 'A' on the plan (SO 431456) for access to a Downer telecommunications site.

5. Recommendation

- 5.1 ***That the report from the Planning Manager dated 22 July 2015 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.***

Attachments

Nil.

Report

Date : 22 July 2015
To : Mayor and Councillors
Tararua District Council
From : Clayton Locke
Liquor Licensing Officer
Subject : **Liquor Licensing Matters Determined Under Delegated Authority**
Item No : **10.10**

1. Reason for the Report

- 1.1 To advise the Council of decisions made under delegated authority regarding liquor-licensing applications.

2. Renewal of Manager's Certificates

- 2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their Manager's Certificate.

No Manager Certificate Renewal Applications have been received

3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.

No Renewal Applications have been received

4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.

No New Manager Applications have been received

5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.
- 5.2 The Act requires the applicant to publicly notify the application twice.
- 5.3 Reports on the application are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 5.4 If no objections are filed, and no report filed raises any matter in opposition to the application, the District Licensing Agency is to issue the licence for a period of one year with conditions attached to it.
- 5.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the application been raised in the reports filed.

On Licence - New On Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2015.00005436.001	The Vault Cafe	Jadalta Ltd	11 Jun 2015	11 Jun 2016
Off Licence - New Off Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2015.00005442.001	Four Square Dannevirke	RTST Ltd	22 Jun 2015	22 Jun 2016

6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for Special Licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 6.3 In considering each application, the agency must have regard to the following matters:
- The nature of the particular occasion
 - The suitability of the applicant
 - The days on which and the hours during which the applicant proposes to sell liquor

- The steps proposed to be taken to ensure that prohibited persons are not served
- The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
- The reports from the Police and the Liquor Licensing Inspector

6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2015.00005443.001	Dannevirke Golf Club	Dannevirke Golf Club Inc.	12 Jun 2015	12 Jun 2015
400.2015.00005441.001	Te Rehunga Hall	Ruahine School Parents for Kids Committee	19 Jun 2015	20 Jun 2015

6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for Special Licences are approved subject to the following conditions:

- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments is to be available, and food is to be available for consumption on the premises at all times while liquor is being sold.

7. Temporary Authority

7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Agency may hear and determine orders ex parte, or hold a public hearing.

No Temporary Authority Applications have been received

. Recommendation

8.1 ***That the report from the Liquor Licensing Officer dated 22 July 2015 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.***

Attachments

Nil.

Report

Date : 23 July 2015
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report**
Item No : **10.11**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 18 June 2015 to 22 July 2015.

Key Points

2. Proposed Changes to the Building Act on Earthquake-prone Buildings

The interim Building (Earthquake Prone Buildings) Amendment Act has been released for comment to local authorities, businesses and public. This Bill ensures -

- Clear timeframes for identification and remediation of earthquake prone buildings based on seismic risk
- Reducing the scope of buildings covered, by listing types of structures that shall be excluded, and
- What details shall go into a new national register of Earthquake Risk Buildings
- Clarifying what other upgrading is required, for example, when substantial alterations occur
- Clarifying that it is the property owner who is responsible for ensuring payment of the assessment, and giving powers to Council to require these assessments

This is an excellent result of the working group helping the Ministry balance the costs associated with these risks, with ensuring the protection of the public, and preserving heritage. We have supported the Local Government NZ submission sent to the Minister.

3. LGNZ Conference

The annual conference in Rotorua over 19-21 July highlighted that our Council is well aligned with what is considered best practice. For example, broadband, economic development, town centre revitalisation, creating alliances, and ensuring core infrastructure is an enabler to prosperity, are already key deliverables within our 10 year plan, and 30 year infrastructure strategy. It was also interesting to discover other rural councils taking our lead, such as removing development contributions under the Resource Management Act, altering the rating basis to ensure utility companies are fairly contributing, and developing a higher level of resilience to cater for climate induced extreme events.

The recent media interest has focused on the Minister for Local Government's speech highlights, which noted that whilst governance structural change such as amalgamations would not be forced, creating regional Council Controlled Organisations or similar for roading, waters, economic development and other services may be.

Part of the work that Council has underway on this is what are known as Section 17A reviews, where we must look at the service delivery options for functions delivered by Council. More details on what these reviews require, the threshold at which they apply, and likely costs, will be discussed in an upcoming workshop.

4. Fresh Water Initiatives

Prior to the LGNZ Conference, I along with three other rural Council Chief Executives, were invited to attend a meeting of the Regional Council Chief Executives to discuss fresh water challenges and initiatives. Four work themes are being worked through, Iwi interests in water ownership being discussed with Parliament, central government support for assisting smaller populated councils with upgrading public systems for water and wastewater, progress on the National Policy Statement for Fresh Water and the national reporting system, plus the LGNZ three waters potential regulatory review.

This alignment and awareness of these key themes is valuable for potential renewals of Resource Consents for water takes and wastewater discharges. The work that Peter Wimsett is doing on the Risk Management framework at a national level with LGNZ will assist us in both the reviews of services provided, and highlighting where we can best improve information on our networks, including potential costs for resilience and standards improvements.

5. Sealing of Documents

The Council's common seal was affixed to the following documents, under signature of the Mayor and the Chief Executive.

- Memorandum of Encumbrance – Tiraumea Hall and Amenities Charitable Trust
- Consent for land to be declared as road

6. Human Resources

6.1 Resignations

Bob Dunn – Regulatory Services Manager

We have accepted Bob's wish to step back from his management role with his final day being 31 July 2015. Raj Suppiah has stepped in to lead the Regulatory Services team on a temporary basis.

For the last 2½ years, Bob has led the Regulatory Services team enabling the team to gain successes such as -

- A very successful Building Authority Reaccreditation
- Design of a new dog pound, a legacy issue spanning seven years
- On-line electronic signoff of consents in partnership with MBS, our IT specialists
- Background processes for Trapeze, which is a complete on-line Building Consent process
- Recruitment of new staff, including environmental health and general compliance that have helped us gain better relationships with stakeholders

Natalie Ellison – Customer Services Systems Co-ordinator

Natalie has resigned to return to her hometown in Australia with her final day being 31 July 2015. We appreciate the great work she has done within the Customer Services team including an overhaul of the CRM system, which is helping to lift levels of service across Council.

Raewyn Murray – Woodville Community Librarian

Raewyn advised us of her intention to retire with her final day being Friday 28 August 2015. Raewyn has been the Community Librarian in Woodville since 2003 and has a passion for books like no other. Raewyn stepped up to the challenge when the Woodville Library and Service Centre amalgamated and we commend her for her positive attitude and ability to continue learning.

Raewyn intends to become a volunteer at the Library and Service Centre and has also offered her services should we need another person to step in on a casual basis.

6.2 Recruitment

Regulatory Services

We are currently advertising for two Animal Control Officers, one at a senior level, with applications closing on 7 August 2015.

Customer Services

Over the next few weeks we will be looking to advertise for two frontline staff to replace Natalie. This will be on a part-time basis making up a total of 40 hours per week.

Activity Reports

Tararua Alliance

7. Executive Summary

The focus in June has been the completion of the current projects before the end of the financial year. The recent emergency event that occurred in late June put a strain on the existing resources and this, combined with the completion of several specific projects, led to a very busy end to June.

The majority of the work on the emergency event centred on getting access on all roads for the community. The Alliance has received some negative feedback for not cleaning the roads up completely before moving on to other sites, however it is a clear strategy for the crews to gain access in the first instance (initial response) followed by prioritising the roads for the actual clean up. This includes cleaning watertables, culverts, re-metalling roads and pavement repairs. It is important that the public understands that our aim is to gain access, followed by clean up and finally restoration. This can mean establishing and disestablishing from sites several times, however this is our strategy for responding to this type of event.

Work has continued on the unsealed roads programme and heavy metal overlays in preparation for the winter months. This includes positive drainage, aggregate supply, delivery, and construction of the heavy metal overlays.

Work has continued on designing and delivering the emergency works projects such as Castlehill and Coast Roads as well as the Akitio sea wall that was recently damaged during cyclone Pam. Work on the Akitio sea wall is approximately 60% complete and is expected to be finished in late July.

The Alliance Utilities team is continuing to work closely with Dave Watson and the Assets group to undertake renewal work on the water and wastewater assets as well as the Eketahuna earthquake damage repairs. This work is progressing well and the Alliance is in the process of putting a second utilities crew together to undertake this work.

The most immediate priority heading into July is developing costs, design, programming and budgeting for the emergency event reinstatement. This includes a detailed analysis of each site, including options reports and detailed estimates for NZTA. The cost of the event for the roading network is estimated to be approximately \$1.3m and this initial amount has been lodged with NZTA.

Construction work is now complete at the Oringi site and the Alliance has moved into this building. This new building is expected to bring further benefits to the Alliance having the entire team operating in one site, under one management team and a single overhead structure.

8. Planning

The Urban Mowing Contract has been procured through a subcontract agreement to Fulton Hogan for mowing of the main urban centres, including Dannevirke, Woodville, Pahiatua and Eketahuna. We are currently negotiating with a separate subcontractor to meet all necessary requirements for Health and Safety/Quality Management Plans that will allow them to undertake the urban mowing of both Norsewood and Ormondville.

The Pavement Marking contract has also been awarded as a sub-contract agreement to Road Marking Services from Palmerston North. This work is inclusive of both district-wide pavement remarking as well as reseal pavement marking.

Work has commenced on the construction of the rock protection wall at Akitio beach. However, due to the recent emergency weather event in June 2015, work was delayed to allow crews to assist with flood damage clearance throughout the lower part of the district.

8.1 2014/2015 Reseals

Work has been completed on the 2014/2015 reseal sites with a large portion of the identified sites being carried forward into 2015/2016. The Alliance is currently confirming the 2015/2016 reseal programme and this will be distributed to the wider group in August.

8.2 Data Collection and Asset Information Management

Preparation for migration from RAMM to Assetic and Fuse has continued this month along with a concerted effort to gather the appropriate information for the end-of-year capitalisation and NZTA reports. In preparation for the new financial year, the Alliance has been looking at reporting requirements for KPIs and budgets and continuing to encourage improvements in data capture of the work quantities. We have begun to define some of the upcoming changes in data process using the ProMapp software and will look to expand the scope of this mapping into other areas to help clarify process and responsibilities across the team.

8.3 2014/2015 Pavement Rehabilitation

There is currently no Pavement Rehabilitation work being carried out due to the wet weather. Valley Road and Kohinui Road sites are currently open and these will be completed as weather allows.

8.3.1 2014/15 Northern Pavement Rehabilitation Sites (Group 1)

Road	RP	% complete
Umutaoroa Rd	518 – 1956	100%
Umutaoroa Rd	3608 – 4071	100%
Totaramahonga Rd	29 – 338	100%
Ruahine St	544 – 872	100%
Norsewood –Ormondville Rd	5030 – 5138	100%

8.3.2 2014/15 Southern Area Sites (Group 1)

Road	RP	% complete
Kohinui Rd	4230 – 4397	100%
Kohinui Rd	4414 – 4476	100%
Kohinui Rd	6199 – 6357	90%
Mangaone Valley Rd	10600 – 11070	100%
Upper McLean St	152 – 336	100%

8.3.3 2014/15 Northern Area Proposed Sites (Group 2)

Road	RP	% complete
052 - 0109	3781 – 4328	deferred
052 - 0109	4984 - 5140	100%
052 - 0109	6549 - 6647	100%
052 - 0109	6675 - 6705	100%
052 - 0109	8252 - 8412	deferred

8.3.4 2014/15 Southern Area Proposed Sites (Group 2)

Road	RP	% complete
Valley Rd	2480 – 2610	Deferred
Valley Rd	6326 - 6851	60%

8.3.5 Kohinui Road (6199 – 6357) – 100mm overlay



Kohinui Road overlay

All of the aggregate was placed before the rain event in late June. The surface has held up well so far, with only minor potholes present.

8.4 2015/16 Pavement Rehabilitation

The Alliance is currently undertaking pavement investigation for 2015/16 sites including Benkelman Beam testing and test pits. Ormondville–Te Uri (11323 – 11653), Tourere Road and Otanga Road sites have had test pits completed. Most test pits resulted in a pavement depth of approximately 400mm. The samples will be sent to our accredited laboratory to determine if stabilising with cement or lime is compatible with the existing pavements.



Test Pitting - Ormondville - Te Uri Road



Test pitting - Otanga Road - existing pavement layers

A Downer technician from Wellington will be here on 14-16 July to carry out Benkelman beam testing.

Once the test pitting and Benkelman results are received, we can then start working on the final pavement designs and plans.

8.4.1 2015/16 Proposed Sites

Road	RP
052-0109	3781 - 4328
052-0109	8252 - 8412
Carlson St	200 – 309
Coast Rd	3607 - 4214
Ormondville – Te Uri Rd	11323 - 11653
Ormondville – Te Uri Rd	12780 - 14020
Otanga Rd	0 - 460
Pahiatua – Pongaroa Rd	36932 - 37820
River Rd	5574 - 6083
River Rd	8563 - 9011
River Rd	10071 - 10743
Tourere Rd	2633 - 2853
Valley Rd	2500 - 2630
Weber Rd	28173 - 28500
Denmark St	15 - 360
Waterloo St	0 - 315
Swinburn St	256 - 583

Assets and Utility Design

9. Delivery

9.1 General Maintenance

16 signs and poles have been upgraded, repaired or replaced across the network as part of our general ongoing maintenance programme, and site rails are being repaired and replaced.

Potholes are being attended to as and when required on the sealed pavement. There has been an increase in unsealed potholes due to recent rain and these are being attended to as and when required.

Programmed routine drainage work and high shoulder removal has been undertaken on the following roads:

- Quarry Road
- Surreydale Road

9.2 Sealed Pavement Maintenance

The 2015/16 pre-reseal repairs have been identified and work is now beginning on programming this work for the upcoming season. Crews have started these repairs, but are now on hold due to the current workload from the recent heavy rain event.

9.3 Unsealed Pavement Maintenance

Work has continued with grading and maintenance metalling crews throughout the district. The focus is on grading to put positive shape back into the unsealed roads, and this will help reduce grading frequencies in the future.

- Tiratu Rd
- Knights Rd
- Castle Hill Rd
- Central east Rd
- Tawataia Rd
- Te Awe Awe Rd
- Coach Rd
- Maunga Rd
- Rimu Rd
- Ridge Rd
- Putara Rd
- Haunui Rd
- Morgans Rd
- Kakariki Rd

9.4 Emergency Works

Due to recent heavy rain, we have identified numerous sites across the district that have been affected from slips, dropouts, heavy scour, loss of metal on unsealed roads, blocked culverts and drainage reinstatements. All work is being identified and programmed. The majority of the operations work completed throughout the last month has been repairing flood damage sites.

Pori Road has been closed for a number of days while crews worked to clear approximately 20,000m³ of slip material blocking the road. After discussions with Horizons and the farmer, they allowed us to contain all the material in the gully, meaning we could put the material straight over the side. This substantially reduced the cost and time it took to clear this slip and re-open the road.



Graham Road was reduced to one lane due to a 1200 diameter culvert collapsing under the road creating a sink hole 4m deep in the carriageway. A crew has spent the last 2 weeks installing 15 new 1200 pipes and 2 headwalls.

9.5 Urban Construction / Maintenance

Crews have been continuing regular clearance of litterbins in Dannevirke and Eketahuna as well as routine cleaning of all main streets. Where possible the use of mechanical street cleaners is being used to both clean kerb and channel as well as regular sump cleaning. The litterbins in Woodville and Pahiatua are being emptied by our subcontractor, Brees Property Maintenance, and Wilsons are clearing the litterbins in Eketahuna. Crews are currently working on footpath and kerb and channel replacement programmes.

Eketahuna now has fully LED lighting on the local roads and State highway. This is part of the upgrade to LED lighting throughout the district. Pongaroa, Akitio, and Herbertville were the first in the district to be fully LED. Woodville also is LED on the local roads with Pahiatua not far behind.

Urban crews are at present working on pre-reseal areas lifting fire hydrants and manholes. We have carried out some work around the bridge at Pongaroa with the intention to put on a handrail/barrier this year. We have kerb and channel repairs planned and storm-water work so it should be a busy next couple of months.

9.6 Pavement Rehabilitations

Valley Road and Kohinui Road rehabilitations remain partially completed due to the rain event, and these sites have been placed on hold until we have resources available to complete.

10. Minor Improvements

10.1 Minor Improvement – Mangaroa Road

Mangaroa Road re-alignment is progressing as programmed. This work commenced at the start of June and spans the financial years. Hayden Satherly Earthmoving is the subcontractor for this project.



11. Utilities

11.1 Waste Water Renewal Work

Victoria Street – Dannevirke Wastewater – has now been completed – Sewer main and laterals completed - repairs to manhole on corner of King / Victoria Streets undertaken to stop leakage. There is a high flow within this pipe coming from the King Street catchment area, indicating infiltration of ground water or possible illegal storm water connections. Further investigation is required. The work has now been sealed, however the road still requires sweeping and signs removing.

Church Street - Eketahuna – The new sewer main and two associated manholes have been completed. The last lateral is being laid this week and the Alliance has programmed to prepare trenches on Monday/Tuesday for sealing mid-next week.

79 Fergusson Street - Woodville – Sewer and water lateral have been installed to service the new dwelling and the site still needs topsoiling and grass seeding. Currently we are struggling to get a satisfactory grass strike due to the cold weather and may need to go back over the trenches in spring. This is especially evident in Burgoyne Street, Woodville.

Hospital Street Dannevirke - Sewer manhole has been installed over the main as requested by Dave Watson - still to be hot mixed.

Victoria Street Sewer Renewal – Section 2



11.2 Future Work

The focus will be on wastewater renewals in Eketahuna – Wilson, Anderson, Haswell and Alfredton Roads.

We are programmed to start Wilson Street wastewater renewal mid-July after prepping and sealing the Church Street project.

Eddie, Dave and Eric to meet on site - Wednesday 22 July to discuss Haswell Street sewer main fall as the current fall does meet the NZS 4404 minimum standard.

Church St Eketahuna



12. Saddle Road Upgrade

With several additional Gorge closures since the April event and the constant risk of subsequent closures at any stage, continuing physical work on the Saddle Road Upgrade has proven difficult. At this stage, Stringfellows will continue to monitor the road and carry out maintenance activities as required, including surface repairs and clearing slip sites. Over the next few weeks, we will review the programme and concentrate on the lower risk activities.

Up until the closure at the end of June, Stringfellows had been progressing well with Site 7. The final block cut was completed and work had begun on laying the pavement. At the time of the closure, the pavement was only partly complete and due to a combination of poor weather and the sudden influx of heavy vehicles, we experienced severe pavement failure across a large section of the site.

In an attempt to keep the road from completely falling apart, the decision to close the road to heavy vehicles was made late Saturday afternoon. This allowed light vehicles to continue to use the route, which was a high priority due to the Pahiatua Track also being closed. By Sunday afternoon, Stringfellows had dugout and replaced enough of the pavement/subgrade to reopen the road to heavy vehicles. The site required 24 hour monitoring with a number of inexperienced truck drivers being caught out on the loose surface and needing tow assistance. Further digouts were completed in the following days with the large stabilising machine arriving on the Tuesday evening. With the stabilised pavement, the site now requires very little maintenance. Remaining pavement work will continue once the weather improves.





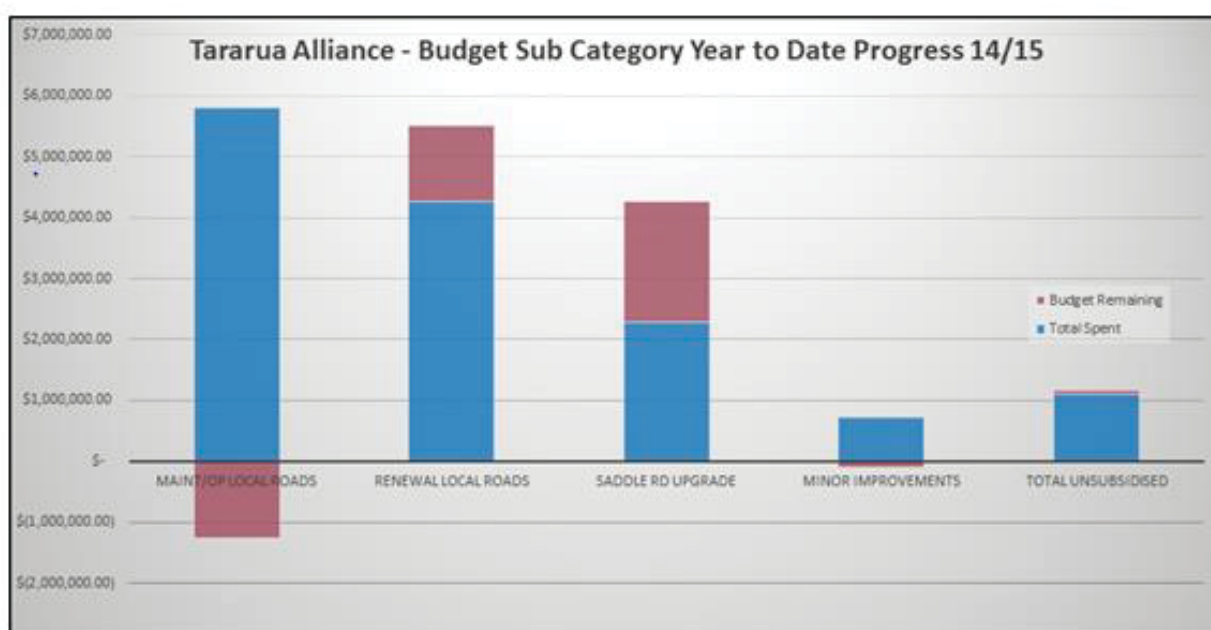
13. Performance

13.1 Financial Performance

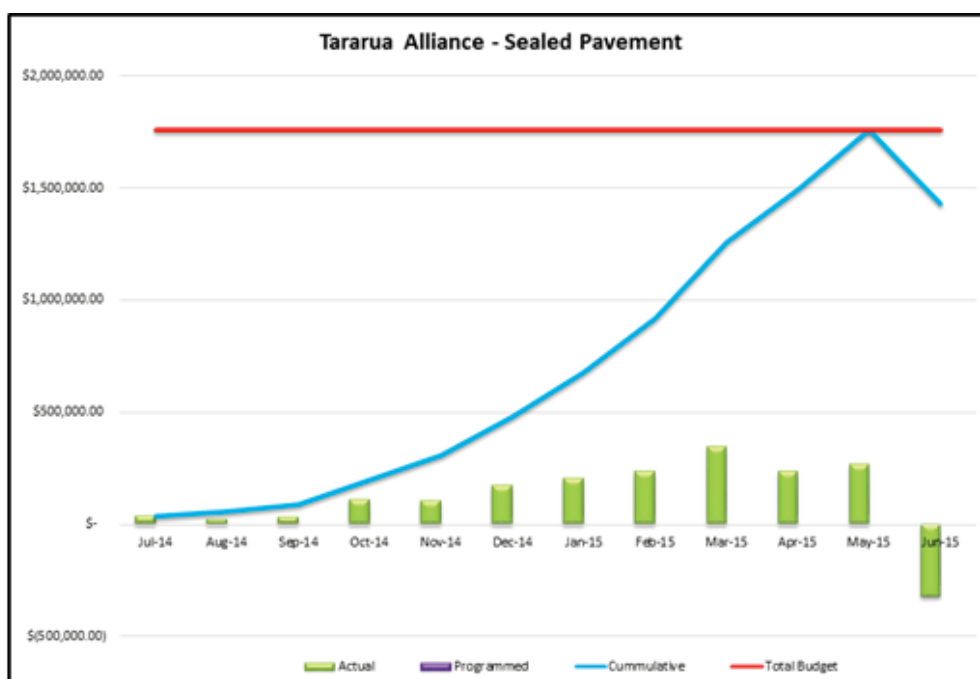
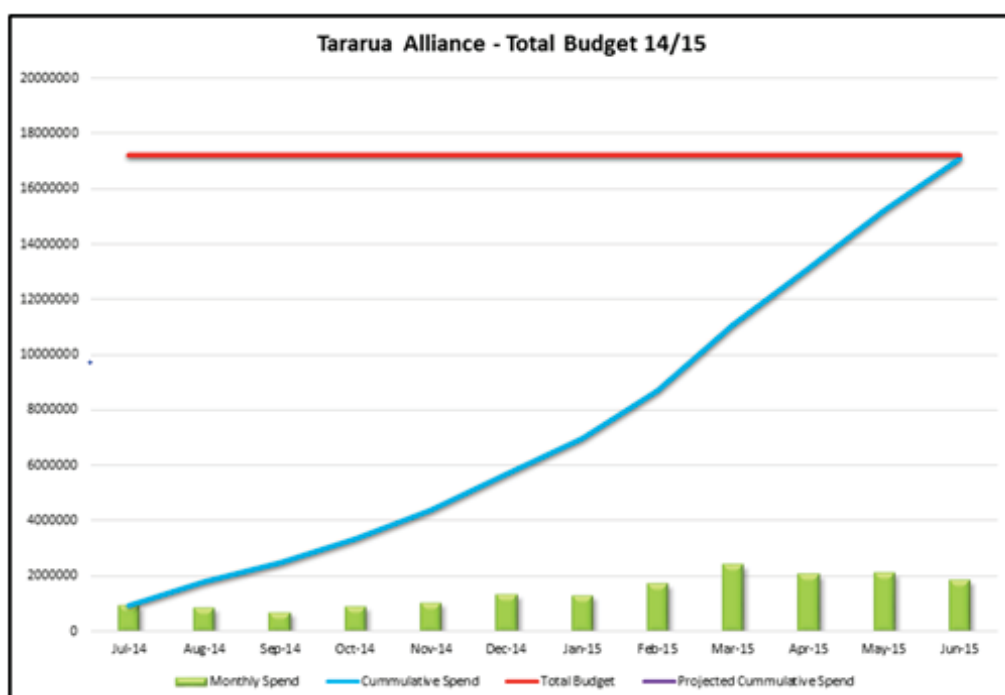
The majority of the budgets for 2014/2015 have now been expended. The decision to move funds from renewals to operations and maintenance has allowed the Alliance to complete pre-reseal repairs one year in advance and sets us up well for the 2015/2016 reseal programme.

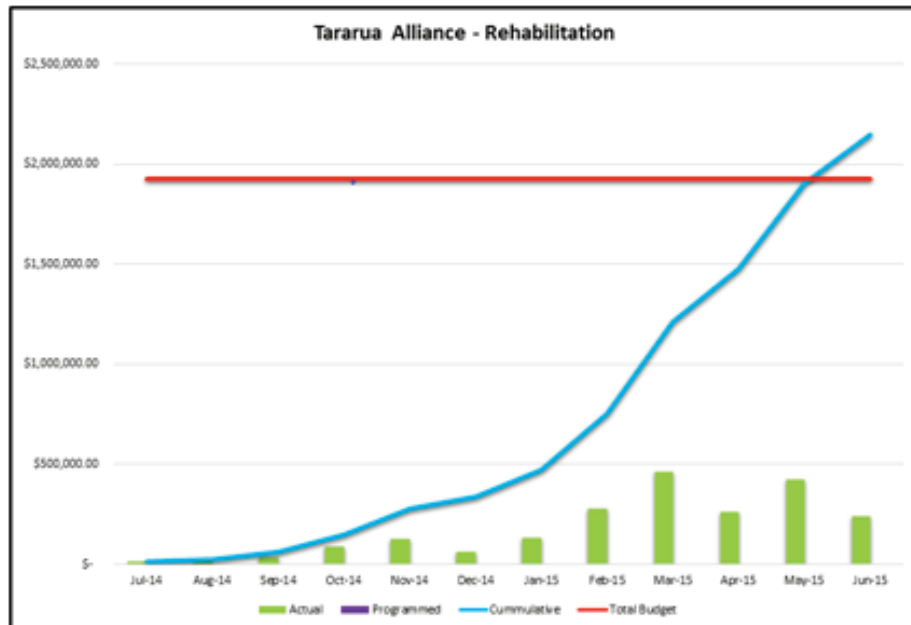
Due to the additional rework undertaken from existing Infracon rehabilitation sites that the Alliance was required to complete and the increase in repairs on Route 52, additional expenditure over the 2014-15 budget occurred within this financial year. This over expenditure will be managed within the next 3-year block funding amount.

The Alliance also made the decision to fast track the pre-reseal repairs for the 2015/2016 season.

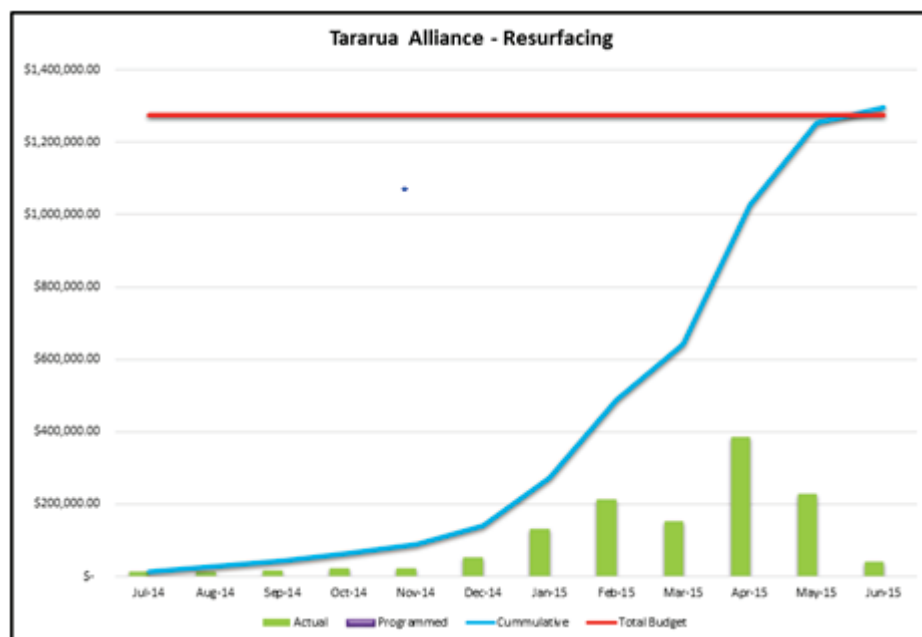


Budget shows the increase in Maintenance and Operations offset by the reduction in renewals. This was a direct result of undertaking pre-reseal repairs in advance.

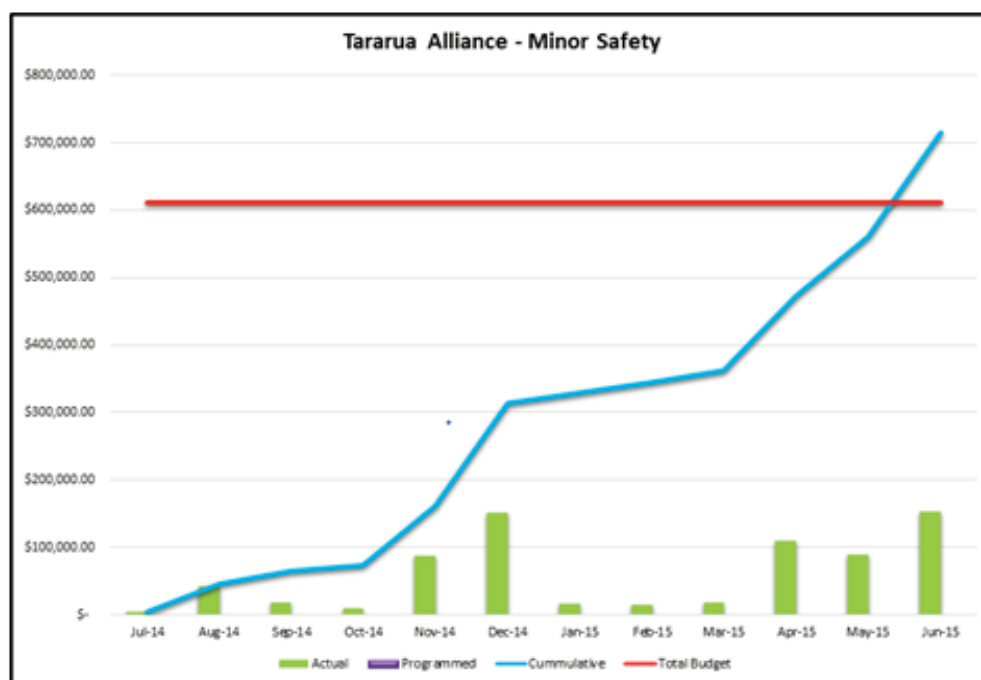




Over spend in budget is a result of the rework required on the Infracon sites from the 2013/2014 season.



Resealing budget was adjusted down to allow pre-reseal repairs to be undertaken in advance.



Minor safety work overspent with the increase in scope of the Mangaroa Road realignment project. This overspend will be deducted off the 2015/2016 budget.

13.2 Non-Financial Performance Framework

Communications

The RT system is now operational; the feedback from the staff is that the system is working well. Downer is working with the District Resilience Manager to improve the Tararua District Council's communications network in conjunction with the Alliance system.

Plant

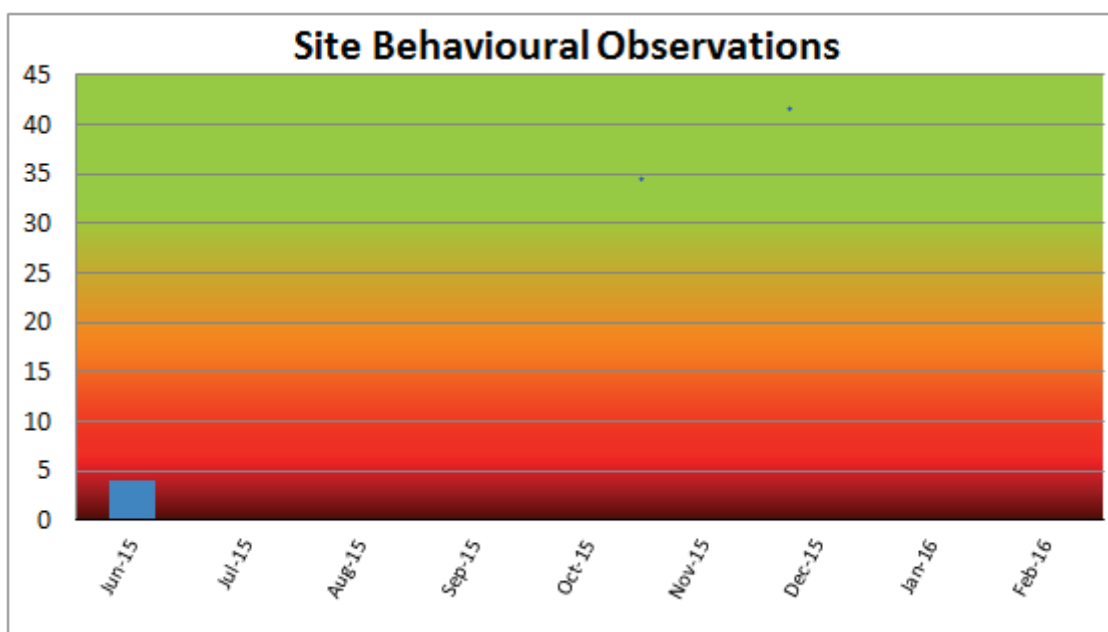
Currently there is a new crew truck being built and fitted out for the Alliance, and this will be delivered next week.

13.3 Traffic Management Plans and Corridor Access Requests

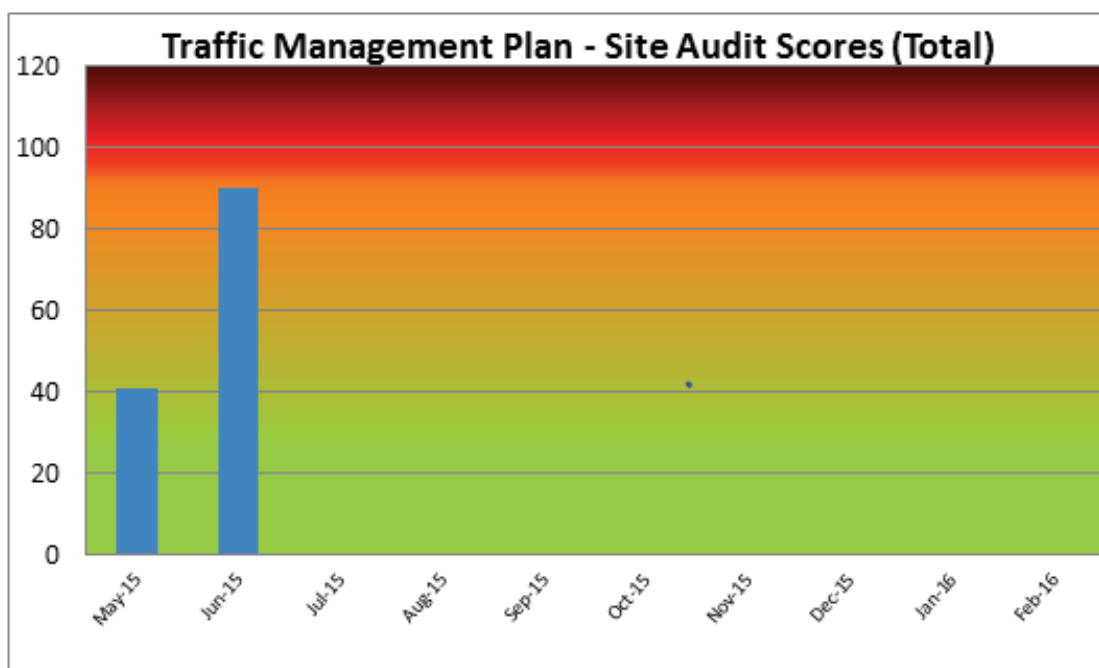
There were several worksites throughout the district with some issues around the appropriate paper work being on site and the safety in which the sites were left unattended. These were all utilities contractors working within the district and outside of the Alliance.

- 13 TMP applications were received and approved during June.
- 19 CAR's were received and approved during June.

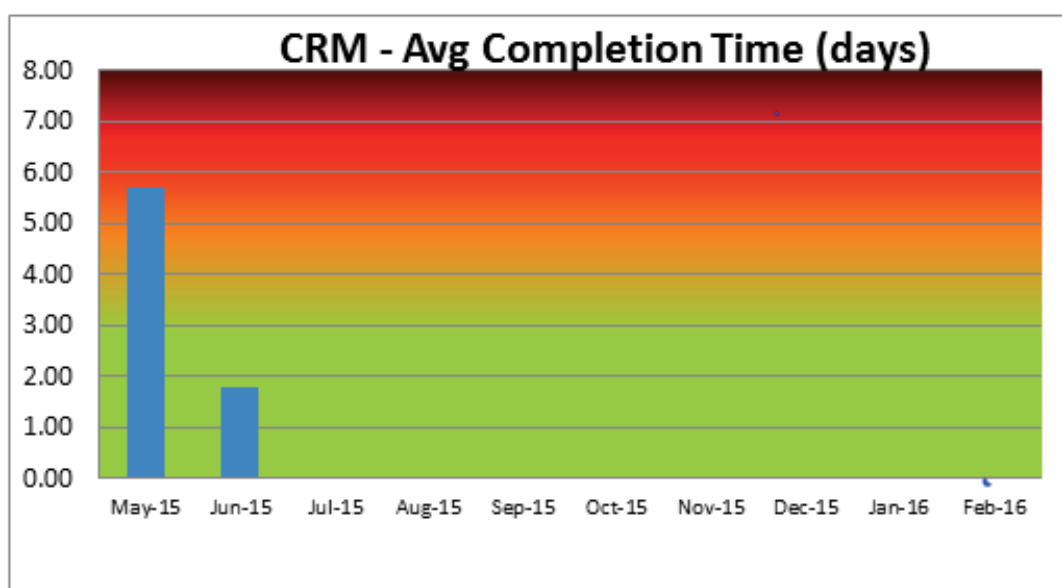
The Alliance received 228 CRM's with 92% completed within five days. Of these, 202 were roading related and 26 were storm water related customer requests.



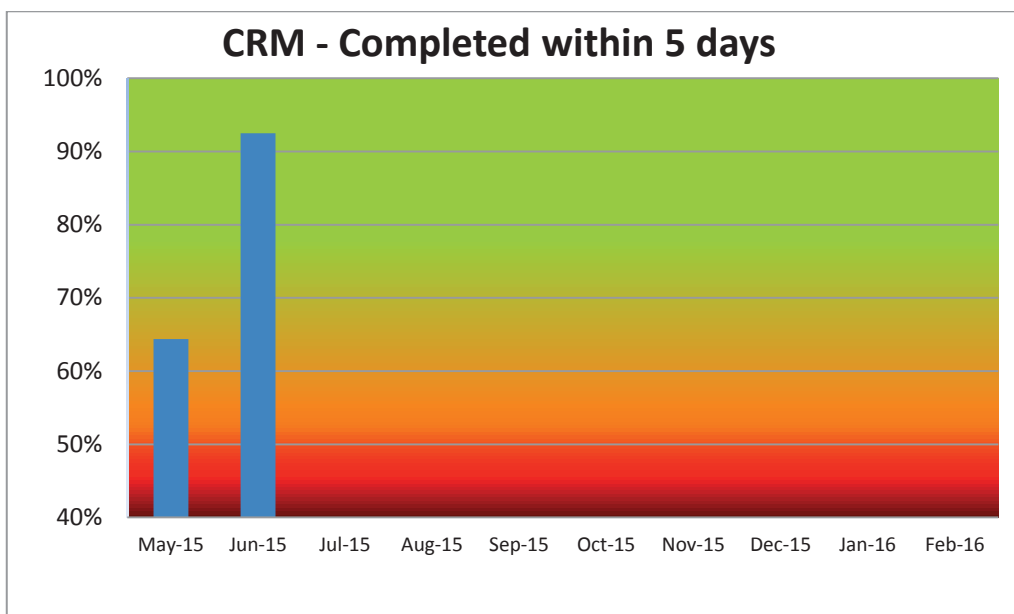
Safe Behaviour Observations (SBO) are now being tracked within the Alliance. The goal is for all Alliance staff members to undertake a minimum of 4 SBO's per month. This measure has been introduced to improve the safety culture within the Alliance, not just in the field but also within the management team.



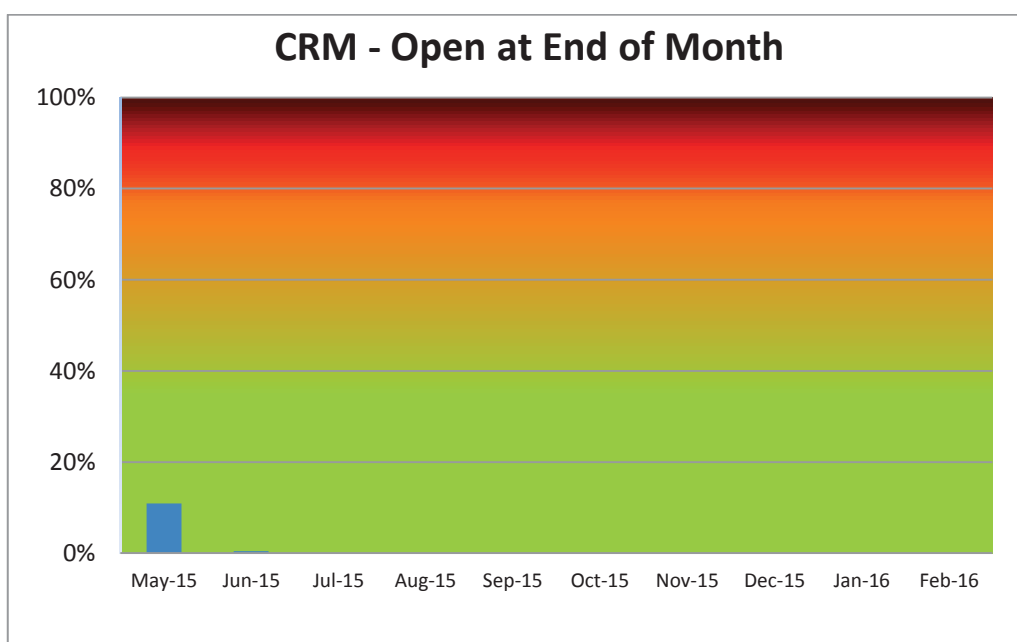
Formal Traffic Management Audits have been introduced within the Alliance to ensure that we have a robust auditing schedule to improve the overall traffic management of the Alliance work sites.



CRM average completion time reporting has been introduced within the Alliance to improve the overall customer experience within the community. The target is to complete all CRM's within five working days. This does not include actually completing the work but rather investigating the issue, finding a solution, programming the repair and contacting the customer back.



Further to the above average completion time for CRMs, the Alliance is also tracking percentage completed within the five working days.



The Alliance is measuring CRMs open at the end of the month with the goal of reducing the backlog and improving efficiency and customer experience.

Assets Group

14. General

The last month has been spent renewing small contracts that expired 30 June, particularly for parks and solid waste, completing year-end payments and reporting. The programming of pipe renewals has been a focus with the development of a three-year forward programme.

The 2015/2016 and remaining 2014/2015 capital works are being programmed. As discussed with Council, an additional engineer - Chris Langdale has been seconded to the assets group from the Alliance and has started preliminary work and gathering information on the Dannevirke impounded supply water treatment plant, with a full project plan expected by mid-August. Chris will also be the project manager for the Woodville water storage and Pahiatua second bore projects.

The Pahiatua recycling centre replacement project has begun with demolition on site. The rebuild project will take several months due to the extensive ground works required. Kerb and channel upgrades in the adjacent road corridor will also be undertaken.

Planning for the replacement toilets in the Dannevirke Domain is underway and planning for the Woodville Camping Ground upgrade is about to commence, with input from representatives of the Woodville community.

15. Solid Waste

15.1 Pahiatua Recycling Centre

The tender for the Pahiatua Recycling Centre building was awarded to Greatbatch Building Limited who started on site in the week beginning 20 July.

The price for associated car parking is currently being reviewed. Previously car parking was an issue when the centre was busy or during heavy rain, and the parking area flooded. The insurance claim money will not be sufficient to cover all the cost of the car park, however other sources of funding are available to make up the difference.

Illegal dumping at the site is an ongoing issue. Rubbish consists of large household objects as well as general refuse. It is hoped that with the presence of a contractor at the site, this illegal dumping will reduce.

15.2 Norsewood Recycling Drop-Off Centre

The recycling bins were relocated to a vacant area behind the Crown Hotel and a Licence to Occupy has been drawn up and sent to the licensor for signing. We received no negative feedback on the new location of the bins and the transition went very smoothly.

15.3 Kerbside Refuse Collection - Pahiatua

Council has been receiving complaints from the contractor that residents in certain areas of Pahiatua are putting their kerbside refuse out once the truck has already been down the street, then ringing Council to say their bag has been missed. A pamphlet drop was completed on 6 July reminding residents that all refuse needs to be kerbside by 7.00 am and Council would be monitoring the situation. Officers then went through the streets on the next rubbish day after the truck had been, stickering bags and advising that the refuse had been left as it was put out late. We will continue to monitor the situation. We have confirmed with our contractor that he is only to visit each street once.

16. Utilities

16.1 Water

16.1.1 Pahiatua Water Mains

The flushing of the Pahiatua mains has been completed.

16.1.2 Dannevirke Water Mains

The flushing of the Dannevirke reticulation has started this week.

16.1.3 Eketahuna Reservoir

The site works for the new Eketahuna reservoir are starting this week. The reservoir was held up a week due to bad weather.

16.1.4 Woodville Water Intake

During the extreme weather event at the end of last month, high river flows at the Mangapapa Stream caused problems at the bridge at Bushmill Road on Challies property – this bridge carries the water main across the stream. The bridge was undermined on both ends of the bridge and all the trees and flood washed branches were caught up against the bridge. There was no damage to the Council main.



16.2 Wastewater

16.2.1 Woodville

Over the weekend of 20 June we had approximately 200mm of rain. This caused several problems at the waste water plant. The stream rose high enough to overflow into the No.1 pond causing silt and watercress to enter the pond. The entire system became overloaded with infiltration and the plant was turned off. The UV shed was entirely flooded.



The sewer reticulation system was under severe pressure causing problems with properties surging back through their sewer gullies within the township.

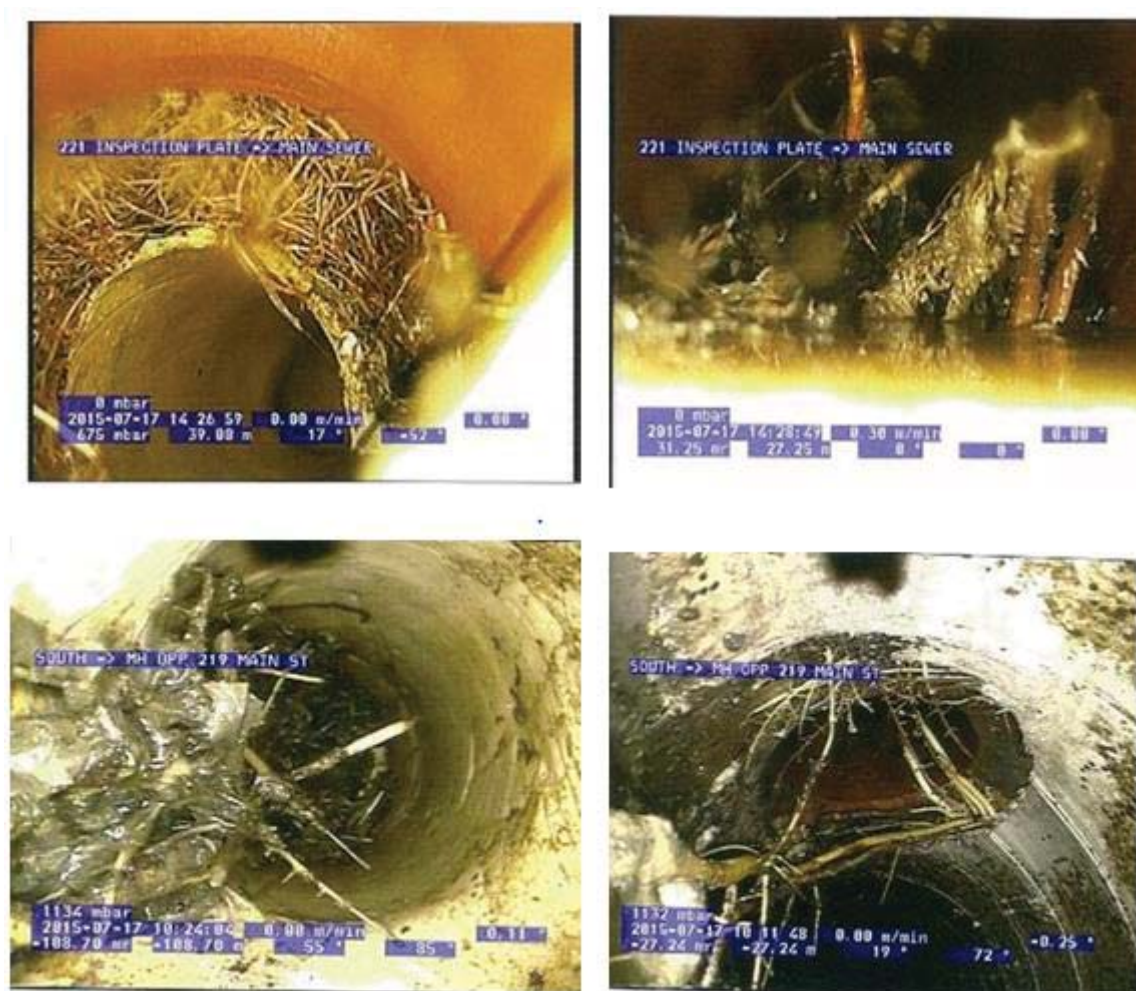
Infiltration was a huge problem with ground water getting into manholes and pipes, some with joint problems and some with cracks. Property roof water going into the system was also extreme. We have just completed our door-to-door infiltration survey and found 37 properties with downpipes etc going into the town reticulation. This does not include the shops on the eastern side of Vogel Street that we are working on at present.

We have spent several days checking manhole flows on the western side of the town to analyse flows in the reticulation to see if we can isolate any major problems. We have found with the camera inspections that we have some serious problems in Gladstone, Fergusson and McLean Streets, which we need to programme for relining.



16.2.2 Pahiatua

Further CCTV camera work has identified several root intrusion problems into property laterals and the sewer main in the centre berm where the palm trees are. The palm trees have very fibrous roots and once cleared are likely to reinvade the pipes. We will have to seriously think about how we are going to manage this problem as it will continue whilst the palms remain in place. When the town upgrade takes place, it may be necessary to think about realigning the sewer main down either side of the road to eliminate the length of property laterals across the centre of the road and away from the trees.



16.2.3 Eketahuna

The sewer main relining starts on Wednesday 28 July.

16.2.4 MfE Projects – Woodville

Woodville treatment upgrade is in the testing phase at present because of the infiltration due from last month's weather event. We are waiting for the system to return to normal.

16.2.5 MfE - Pahiatua

The pre-commissioning of the plant should take place before the end of the week.

16.2.6 MfE - Dannevirke

The No.2 pond is approximately one-third through the relining process. Hopefully we will get a good run with the weather over the next week to ten days so we can complete the entire pond.



16.2.7 Infiltration

There will be letters sent out this week to the Woodville residents who have problems on their properties with infiltration. These issues will need to be rectified and then a re-inspection will be done.

16.2.8 New Projects - Eketahuna Wastewater

- Church Street – sewer main renewal – nearly completed
- Wilson Lane – sewer main renewal – due to be started

17. Property

17.1 Housing for the Elderly

17.1.1 Occupancy

82 flats are presently occupied, there are currently ten vacant flats, which are:

Ballarat Court, Dannevirke	1 flat vacant	15 days
Hovding Court, Dannevirke	3 flats vacant	15, 335, 482 days
Elsinore Court, Dannevirke	2 flats vacant	256, 212 days (left vacant in case Hovding Court tenants need to relocate)
Bengston St, Eketahuna	1 flat vacant	94 days
Ruahine Flats, Woodville	2 flats vacant	8, 30 days
Lyndon Flats, Pahiatua	1 flat vacant	13 days

The vacant flats at Ballarat and Elsinore Courts have not been tenanted pending the decision to sell the ten old Hovding Court flats. The three modern flats at Hovding are tenanted.

17.1.2 Ballarat Court – Re-roofing

The re-roofing of the complex has been completed.



17.2 Community Buildings

17.2.1 Pahiatua Library

A meeting was held with the builder (Tony Lozell) and the Head Librarian to look at gaining access to the toilets from the Library. Tony is to produce plans that will allow access to the toilets from the Library but which do not allow access to the rest of the Town Hall. Conversely, it will allow access from the Town Hall when it is used, but not give access to the Library when it is closed.

Plans have been circulated to Pahiatua On Track for their input. We are awaiting their reply before proceeding.

17.2.2 Woodville Sports Stadium

The Woodville RSA have decided to use the supper room for their meetings and to store their equipment. Honour Boards and other memorabilia will be mounted on a wall in the supper room.

17.3 Camping Grounds

Bookings for the district camping grounds in June 2015 were:

Dannevirke	192	Pahiatua	447
Woodville	42	Eketahuna	246

17.4 Parks and Reserves

17.4.1 Pahiatua Flagpole Restoration

Sedco Engineering of Pahiatua are to arrange the removal and restoration of the flagpole. The shelter under the flagpole will be removed and will not be reinstated.



17.5 Cemeteries

17.5.1 Mangatera

The monument for the stillborn area has been ordered and will be erected once it arrives.

Strategy and District Development

18. Urban and Rural Broadband 2

We completed an application for District fibre to the towns to MBIE. This included the results of two public surveys, demographic and GDP data. It also included how Council can facilitate telecommunication companies projects and our Council funding for small broadband extension and ducting (as set out in our LTP). This information will be made available by MBIE to prospective suppliers as part of the next tender phase, once MBIE determines the areas that they designate as priorities for the next roll out of services. The Government funds are very limited so they will logically prioritise areas that will derive the most benefit. Telecommunication companies already identify blackspots and areas that do not meet the Government's target service level of a minimum of 5Mbps download speeds.

19. Tararua Aquatic Community Trust

Peter Wimsett has been appointed to the Board of the Tararua Aquatic Community Trust. This followed a meeting to set out how any conflicts of interest may be managed and the functions Peter will perform. The Board is excited to have Peter to the Board now that Ian McKenzie is reducing his role on the Board.

20. Joint and Several Liability

The Law Commission is now proposing to modify the functioning of the joint and several liability regime, to address the issues they identified around fairness between defendants. This may involve implementing a hybrid model where (council) liability is capped. This is important to local government because we have stable existence and can be the last entity left when complex problems arise and individuals suffer loss over long periods of time. Examples of these risk events include leaky homes and earthquake prone buildings. Insurance may be a way for individuals to take some responsibility and better manage a portion of this risk.

21. Pacific Technical Assistance Assignment – Cyclone Pam Assessment

Peter Wimsett completed a week-long scoping assignment in Vanuatu in the last week in June. Visits were made to Port Vila Municipal and Sheefa Provincial Councils, along with the Government of Vanuatu Department of Internal Affairs, Office of the Valuer General and New Zealand High Commission. There is substantial capital investment from Australia, New Zealand, Japan and China underway or about to commence in Port Vila.

Following an earlier report by LGNZ, on the visit in November 2013, Port Vila Municipal Council has reviewed its method of operation and restructured from over 160 staff to just 46, and introduced contracting out of services. Our visit identified a number of areas where further technical support will boost the local councils to be able to deliver better services.

22. Pongaroa Rural Water Supply

A public meeting was held on the proposed Pongaroa town water supply upgrade. The requirement for the town supply to be upgraded was discussed. We have been advised by the Ministry of Health that recommendations for allocated funding has now been made to the Minister of Health and that a decision on the proposed Pongaroa Water Supply will be available soon.

23. Infracon Liquidation

The Liquidator of Infracon, PWC, has completed the payment of the last 5% of unsecured creditors, including interest and the payment of all staff redundancies. There remain a few items of debtors and creditors that are in dispute or for which more information is being sought. We have not been advised what the final payment to shareholders or its potential magnitude will be.

However, it is pleasing that all liabilities of the Company have been fully met and that this has minimised any potential flow-on negative economic effects of the liquidation on the community.

24. Tararua Alliance - Oringi Business Park

The Tararua Alliance is now operating out of the Oringi Business Park. The main office building is being shared with Scanpower and the building office fitout has been completed. Scanpower is shortly to install a generator for business continuity, while investigation into getting fibre optics to Oringi is to be considered. Downer has requested that a short term lease continue on an existing outside building through Council by way of lease until 30 June 2016. A collaborative approach to infrastructure projects and forward planning will provide excellent synergy to both businesses.

25. Forestry Contract Review

The Council Forestry Committee has met with Forest Owners Marketing Limited to review the terms of the Management contract. The proposed changes to health and safety legislation have been considered. The proposed period of contract between the parties is three years, to 30 June 2018.

Economic Development, Marketing and Communications

26. Economic Development

26.1 Mystery Creek Fieldays: 10 – 13 June 2015



There were 1001 exhibitors at the Fieldays and over 120,000 visitors through the gates. We received excellent feedback from the people who came to our site and we believe it was a very successful exercise, benefitting the district.

Purpose

The purpose of the site was to promote the Tararua District as a great place to visit or reside in. Strategies implemented included:

- Highlighting the benefits of the rural or urban lifestyle in Tararua
- Actively recognising people who were looking to move to the regions and who might be persuaded to make the Tararua district their new home
- Promoting the outdoor activities available in Tararua – the hunting, fishing, tramping, cycling, camping, beaches, food and shopping experiences that visitors can enjoy

Site Set-up

The site was well located in the “Rural Lifestyle” marquee and close to an entry and exit gate. Council was on a corner site of the crossroads in the middle of the marquee therefore we could be seen from four different directions.

The site was eye-catching. One full wall with a banner that showed two pictures – one of a two-lane traffic jam in a city concrete jungle and the other of a Tararua district road with one car on it. The caption above the pictures said “HOW WAS THE DRIVE?” and below it, a caption said “WE NEED TO TALK”.

We also played videos that backed up the message on the wall – comparing Auckland prices and traffic with the peace, tranquillity and affordable housing prices of Tararua. These videos also informed watchers of the support and enabling approach of the Council and the business opportunities here in Tararua.

Our banner of the map of Tararua was a feature and we worked closely with it to illustrate the area and location of our district.

Tools

We took a variety of marketing packs. We gave one item to people who looked with interest at our site as they walked past. We needed to engage them and the give-aways were a great tool to open conversation.

The new visitor guides “Unfolding the Promise” were extremely popular as were the new brochures aimed at different groups of interest: Girls Weekend/Blokes Weekend/Golfing Tararua/High Street Antiques/Your Next Trip.

Conversations with Fieldday Visitors:

Some people had to be engaged in light banter before they would stop with us and others came of their own accord to share a story about Tararua or ask for information. We were very busy throughout all four days chatting to people who were interested in the district.

We had made the decision to only give the full relocation packs out to people who were genuinely interested in moving to Tararua. We gave out eight packs, double what we had expected.

Lianne and Mayor Roly concentrated on the people who could potentially move their families and/or business interests to the district and Angela focused on making sure that everyone who walked past knew about the excellent visitor attractions and activities in Tararua.

Measuring our Success

There are now hundreds of people from all over the country who have a map and a visitor guide to the Tararua District. Even more, who will be using a branded pen and remembering the site when they do. Our presence and profile is much improved around the country due to the efforts of the Council team.

We had a very thorough conversation with an international accommodation chain who are contemplating a discovery visit to our district next year. Lianne and Mayor Roly will be able to give information on the business opportunities discussed.

Recommendations for Next Year

- Early bookings for accommodation essential
- A trolley for site pack-in and pack-out would save a huge amount of time
- The same site is recommended

To summarise we would recommend presenting the district at Fieldays next year to build on the incredible response we had from people all around the country and to continue to increase our profile.

26.2 Tararua Business Hub

The Tararua Business Hub Facility continues to be utilised for the following events:

- DMG – Business Training
- BCC – Business development support and a consultant continues to be available every fortnight to meet our clients
- IRD – Business Training
- Community Projects
- Collaborative Training with the Ministry of Education
- Dannevirke Community Board
- PGG Wrightson/ Ag ITO training for district residents
- Civil Defence Training
- Dannevirke Chamber of Commerce
- Alliance Meatworks Business Meeting
- A young business is being supported in the Incubation Room

We have continued to provide support to new and existing businesses as well as the development of new ideas, using our links to The BCC, Vision Manawatu, Graphic Design and Digital Marketing services available in our district:

- An existing business moving from Auckland to the district – linked to BCC and Digital Marketing
- Continued support to three new businesses with marketing, media and project management
- Two businesses assisted with design work
- Two potential businesses linked to Council Services; Building & Planning
- A new idea was linked to support through Vision Manawatu and we are looking into an international student network, as well as expanding on this to develop another strategy for potential business opportunities for the district

26.3 Development Strategies

As part of our continued support for Innovate 2015 - a competition for start-ups and entrepreneurs run by Building Clever Companies (or “BCC”) - we attended the Top 10 announcement evening, along with Deputy Mayor, Bill Keltie. From the 29 remaining competitors, we were delighted for our two district residents, Alister Ramsay and Brendan Lockhead, who reached the Top 10 for their innovative ideas and have won \$500 for making it this far.

Alister and Brendan will now be taken through an 11 week validation process, with training and support provided by BCC. As part of our continued support for this initiative, we will be hosting a market validation evening in our Seminar Room on Tuesday, 4 August 2015. The Innovate 2015 final will be held at the end of August, with \$10,000 for the winner.

An experienced businessman, who now resides in the district, has offered his services as a Business Mentor. After our initial meeting, we have introduced him to a recently established business in Woodville, as well as being introduced to the BizMentors scheme through Vision Manawatu.

We have met with a company who has developed a network across the North Island linking opportunities in Asia to the NZ market (translating in Chinese; Mandarin and Cantonese, Korean, Vietnamese and Indonesian). An example of the work they undertake:

- This company supported bringing the Sushi business now in Dannevirke to New Zealand.

Discussions have taken place over the opportunities and strategies we could utilise to strengthen ties to overseas markets, as well as opportunities in our district for potential investors. Another meeting will take place at the end of July.

We attended the Regional Collaboration Meeting at Vision Manawatu, along with our counterparts within the Manawatu-Whanganui Region. This was a very informative meeting, discussing the Regional Growth Study, including the strategy and process, as well as initiatives and opportunities for collaboration in our own districts and the Horizons Region as a whole.

26.4 Business Training Opportunities in July

- DMG – Customer Services Workshop
- IRD – Introduction to Business

New training opportunities for businesses are being explored, including training regarding Fire Regulations and Health and Safety. Details are also provided to all residents/businesses that approach us for support.

Training Programmes are provided to all residents/businesses that approach us for support as well as being advertised through the following channels:

- Bush Telegraph (on the Council page)
- Website (Taranua District Council)
- Facebook (Taranua District Council page)
- Google+ (Taranua Business Hub page)

These opportunities are also being advertised on the provider's websites, e.g. ird.govt.nz and dmg.co.nz

[Future Training Opportunities to Develop Business Capabilities](#)

26.5 Service IQ – NZQA Qualifications

To coincide with Taranua Business Hub gaining certification as assessors, a media release has been circulated to Taranua hospitality businesses. To read more information on this training opportunity in Taranua go to:

www.taranuadc.govt.nz/Latest_News/Is_front-of-house_behind_your_Taranua_business

27. Communication

27.1 PIM Assistance - Wanganui District Council

On 23 and 24 June, as part of the response to the 20 June flooding event, Lianne Simpkin and Kimberley Stevens provided assistance to Wanganui District Council in the form of Public Information Managers (or “PIMs”).

Our key responsibilities included collating and disseminating information to the public from the EOC briefings. This included compiling media releases with information taken from the EOC and SitRep information – updating and monitoring activity on the Council website and the three Facebook pages.

Our key learnings included using positive key messages to redirect on-line traffic to the Council’s Facebook page e.g. using a message from Prince Harry to highlight that this was the most reliable resource with the most current information.

Another learning from this experience is that the digital resources that are common practice during ‘business as usual’ times can fail at any moment, e.g. telecommunications, email and website. This reiterates that social media – such as Facebook – is the primary resource for collating and disseminating information before, during and following a disaster, e.g. the Wanganui Facebook messaging service was used to communicate with isolated residents on their medical requirements, evacuation and supply requirements.



Emergency Operations Centre (EOC). Wanganui District Council

27.2 Facebook Key Statistics



What does this mean?

 **1,026**

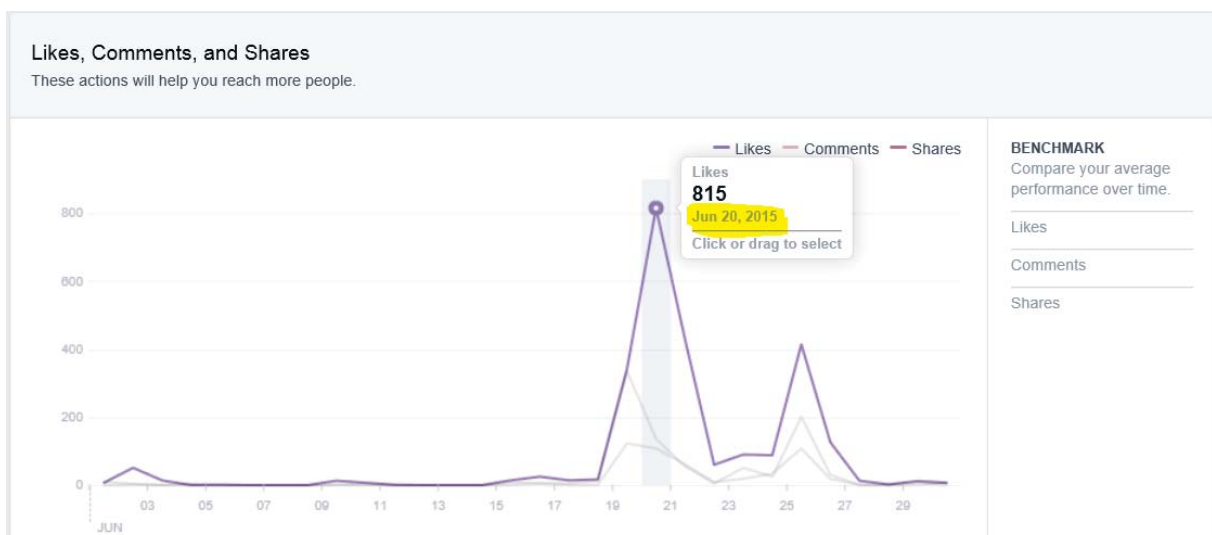
people 'Like' our page
as at 30 May 2015

 **262**

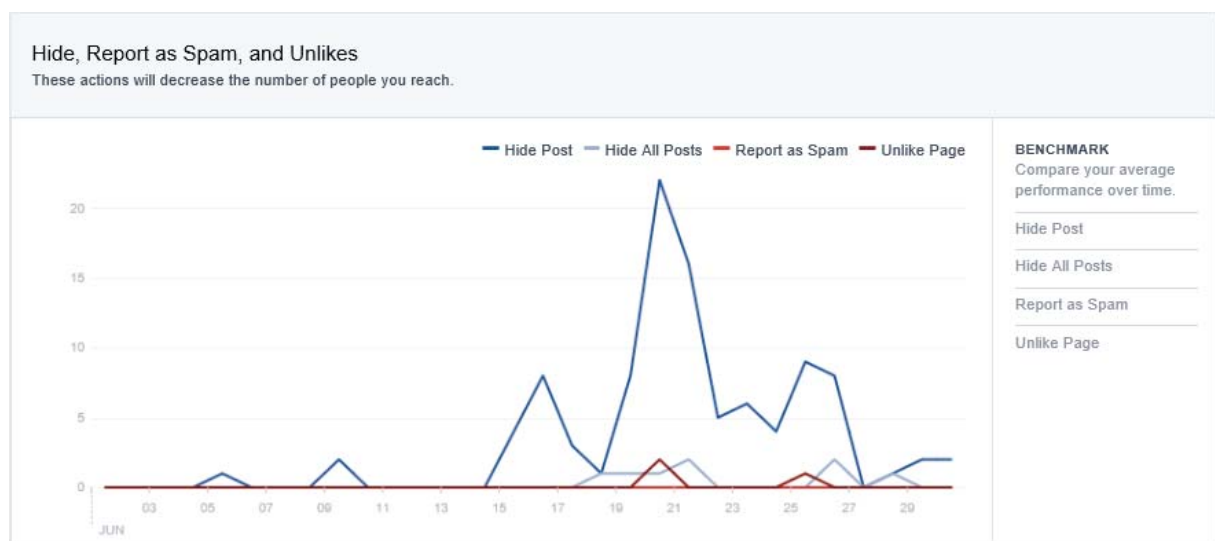
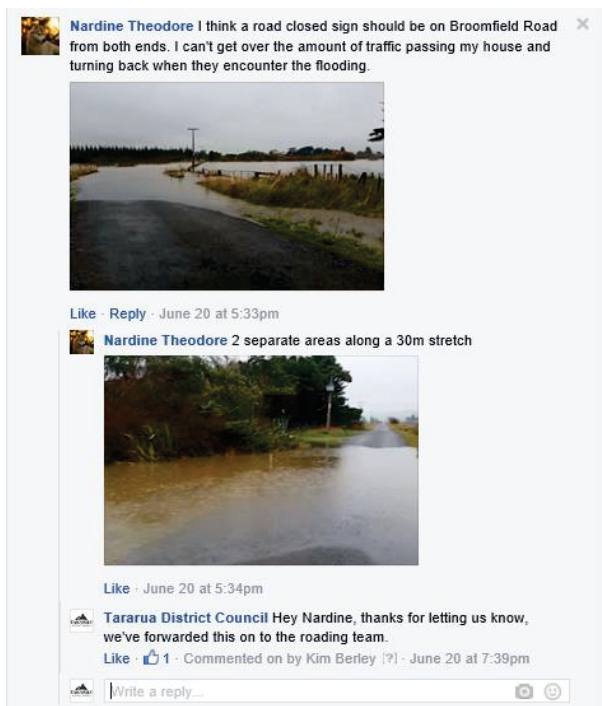
people have 'Liked' our page
between 1 June – 30 May 2015

Why did we so many people 'Like' our page during the month of June?

The graph above illustrates that our 'Likes' began increasing on 19 June, and continued to do so throughout that week. When we incurred heavy rainfall and flooding on 19-20 June, people sought out our page for information on the event, including welfare issues and road status. This caused the mass increase in page 'Likes'.



People also used our Facebook page during the event to notify us of issues they have spotted around the district that our crews may not have.

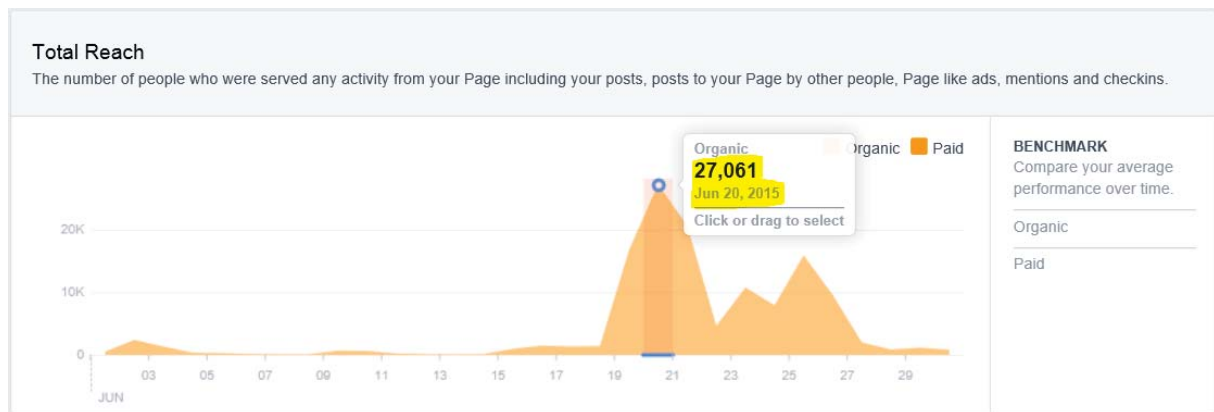


What does this mean?



posts from our page have had the 'Hide' option selected between 1 June – 30 June 2015

*choosing to 'Hide' a post means that post will no longer appear on your 'News Feed'



What does this mean?

 **27,061**

Highest total organic reach in one day (for the month of June)

 **21**

Lowest total organic reach in one day (for the month of June)

 **4,244**

Average total organic reach (for the month of June)

 **185**

Average total organic reach (for the month of May)

***total** means any activity on our page

***organic** means we have not paid anything to '**Boost**' the reach

***reach** is the number of people who have/may have seen this (this does not indicate '**Engagement**' levels)

28. Trustpower Community Awards 2015 Community BBQ's

The team responsible for organising the Trustpower Community Awards hit the streets of Dannevirke and Pahiatua - armed with gloves, aprons and tongs - to promote nominations for the awards.

We received 34 nominations, with a total of 20 community groups being nominated! This was a fantastic kick-off to the nominations opening.

Do you know of a voluntary group in Taranaki deserving of an award?

tararuaadc.govt.nz/trustpowerawards2015



29. Student Placement

During the holiday period, we have been fortunate to have Emily Borrie take on a temporary position with us. Emily is currently studying for a Batchelor of Applied Visual Imaging (BAVI) at UCOL. The learning is experienced unilaterally as Emily has been able to experience the working environment and The Business Hub has had opportunity to utilise the youth perspective and clever new ideas.

30. Manawatu Gorge Biodiversity Project

A governance body has now been agreed and endorsed by the relevant agencies and met for the first time on 29 July 2015.

Manawatu Gorge Restoration Project - Governance Update – Elected members:

- Craig Mitchell (Horizons Regional Council)
- Chris Lester (Department of Conservation)
- Lianne Simpkin (Taranaki District Council)
- John Brenkley (Palmerston North City Council)
- Wiremu Te Awe Awe (Rangitāne o Manawatu)
- Manahi Paewai (Rangitāne o Tamaki nui a Rua)
- Heike Shiele (Community Representative)
- Tom Shannon (Community Representative)

30.1 The Symbiosis between Governance Organisation and Working Group

The purpose of the governance organisation is to enable/fund projects that fulfil the following criteria:

- They have been scoped and put forward by the gorge biodiversity working group in line with the long term vision and strategy for Te Apiti
- They meet DOC and HRC regulatory/partnership requirements
- They contribute to the greater good of the community
- The predominant tasks of the entity are: Supporting the long term vision and strategy for the gorge through active dialogue with the working group
- Providing a legal entity which can take care of matters such as liability insurance/assets/funding
- Fundraising for gorge related projects (could include the setup of 'Friends of the Gorge' or similar regular income sources)
- Allocation and administration of funds
- Act as guardian of the principles that guide the gorge biodiversity group (note – these principles can only be changed in dialogue with the group)
- The relationship between Working Group and Governance Organisation: The governance organisation will work in partnership with the gorge biodiversity stakeholder/working group.

30.2 Track and Trail Count Data to 31 March 2015

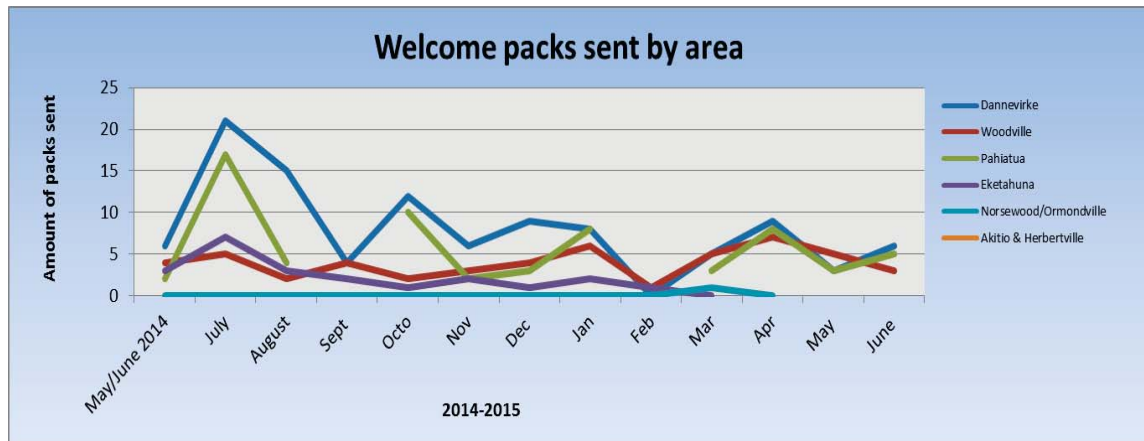
Walk Tracks	31 March 2015	31 March 2014	% change since same period last year
Full Manawatu Gorge Walk	8,827	9,508	8%
Ballance Loop Track	7,811	8,146	4%
Klein Track	4,308	5,652	31%
Short walks, Ashhurst End (e.g. Loop Track)	21,136	31,883	51%
All Walking Track Experiences	42,082	55,189	31%

Te Ara Mahurangi Mountain Bike Trail	
DATES	COUNTS
November 2014	414
December	263
January 2015	1,031
February	680
March	400
Total first five months	2,788

Tararua i-SITE

31. Welcome Packs

There were 13 packs sent out during May, all within the district



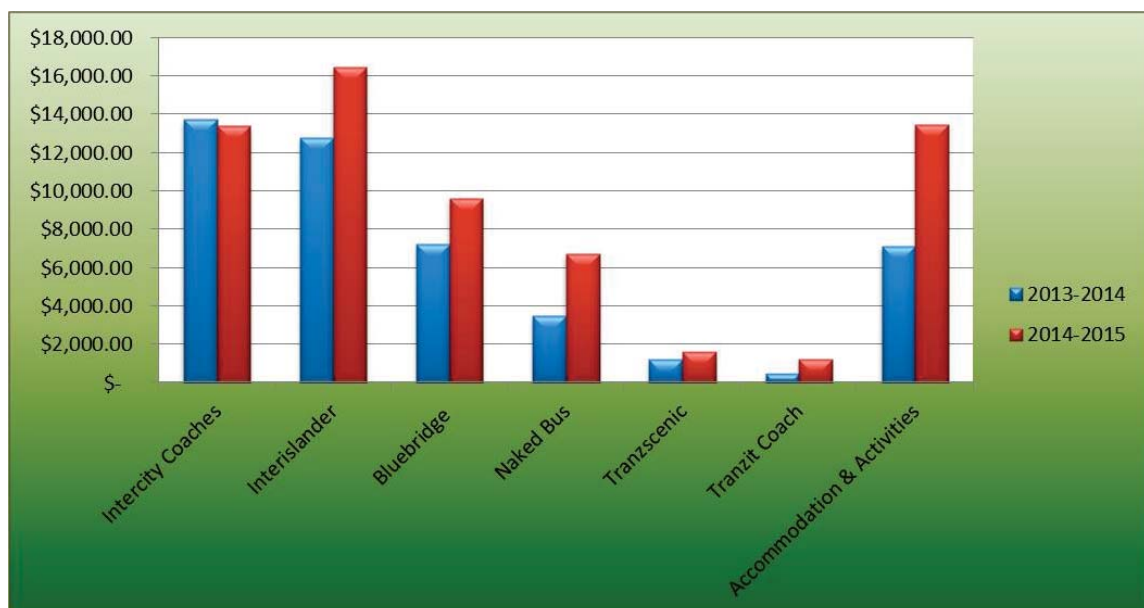
32. Dannevirke SPCA

Assisted with the distribution of cat de-sexing vouchers for Community Service Card holders.

33. Brochure Display

Agreements have been sent to NZ operators for paid brochure display for the 2015/2016 year.

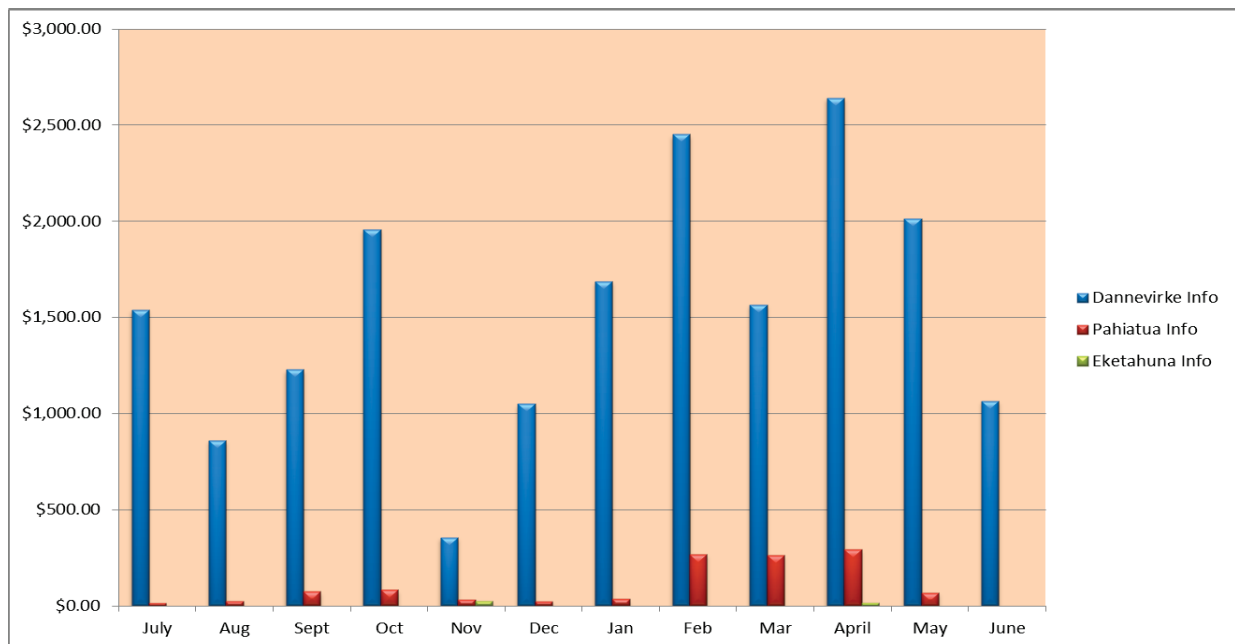
34. Comparison of Ticketing Sales – Tararua i-SITE



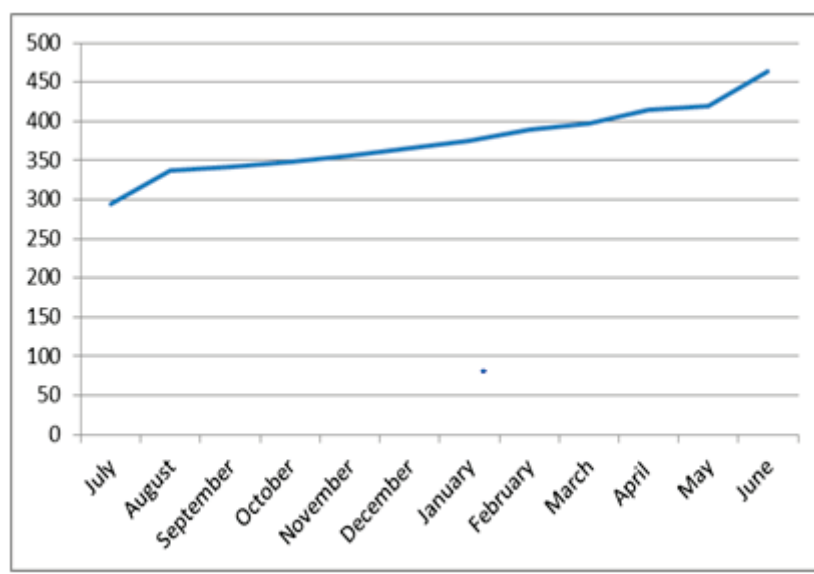
Accommodation bookings have risen with the merge of Bookit (owned by Trademe) with the Ibis vouchers system. It is a much shorter wait time for customers with 'real time' availability and confirmation, which makes things much easier for both staff and customers. Intercity bookings have slightly decreased, which is because of the increase in Naked Bus bookings.

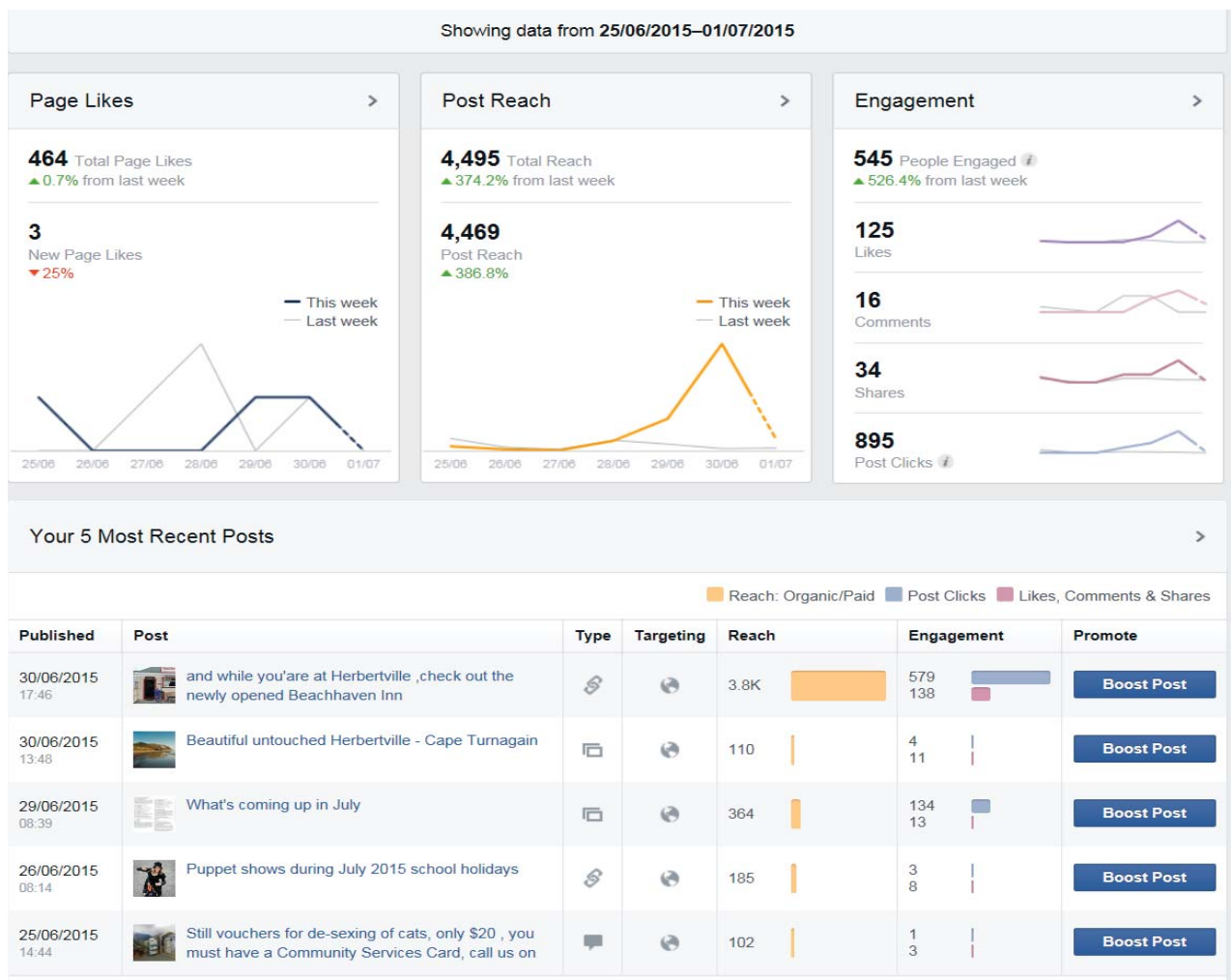
35. Bookings made through Tararua i-SITE by other District Information Centres

The district Information Centres receive a share of the commission received from these bookings.

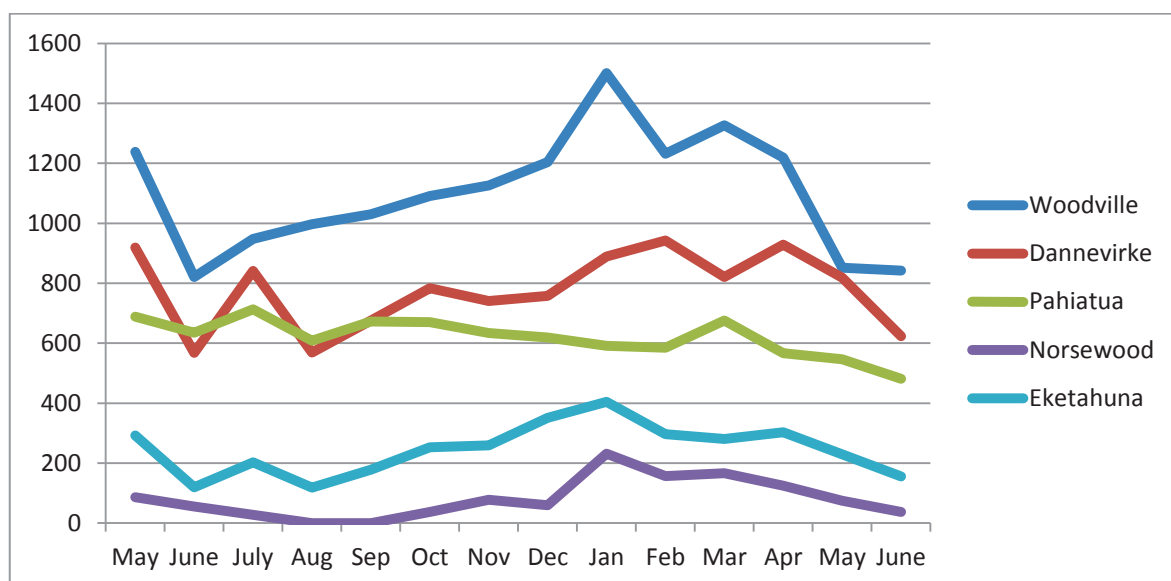


36. Facebook





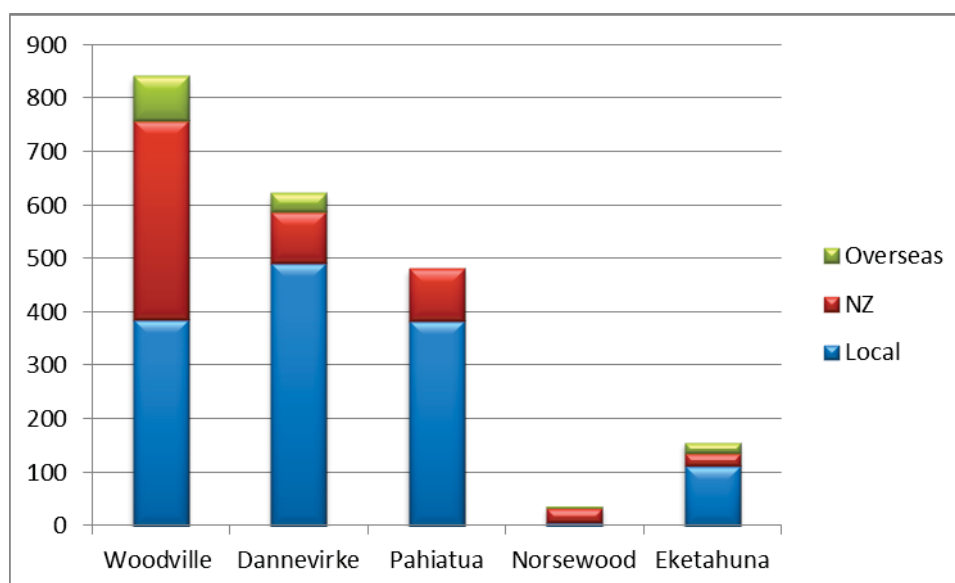
37. Tararua Information Centres Statistics



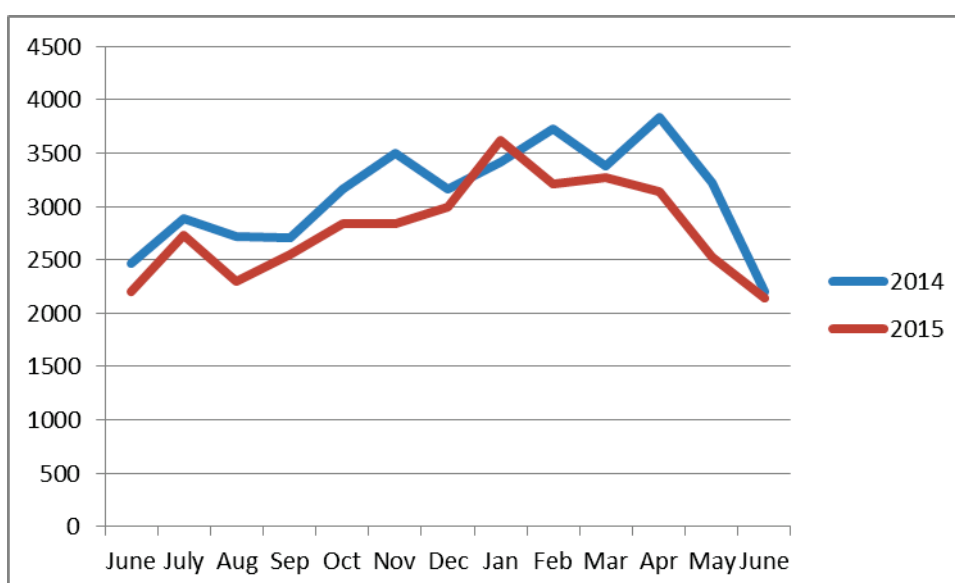
37.1 June 2015 Visitors to all Centres

	June 2015	June 2014
Local	1,381	1,332
NZ	616	675
Overseas	142	191
TOTAL	2,139	2,198

Local enquiry and ticket sales have increased. NZ and Overseas numbers have decreased for the same period as last year.



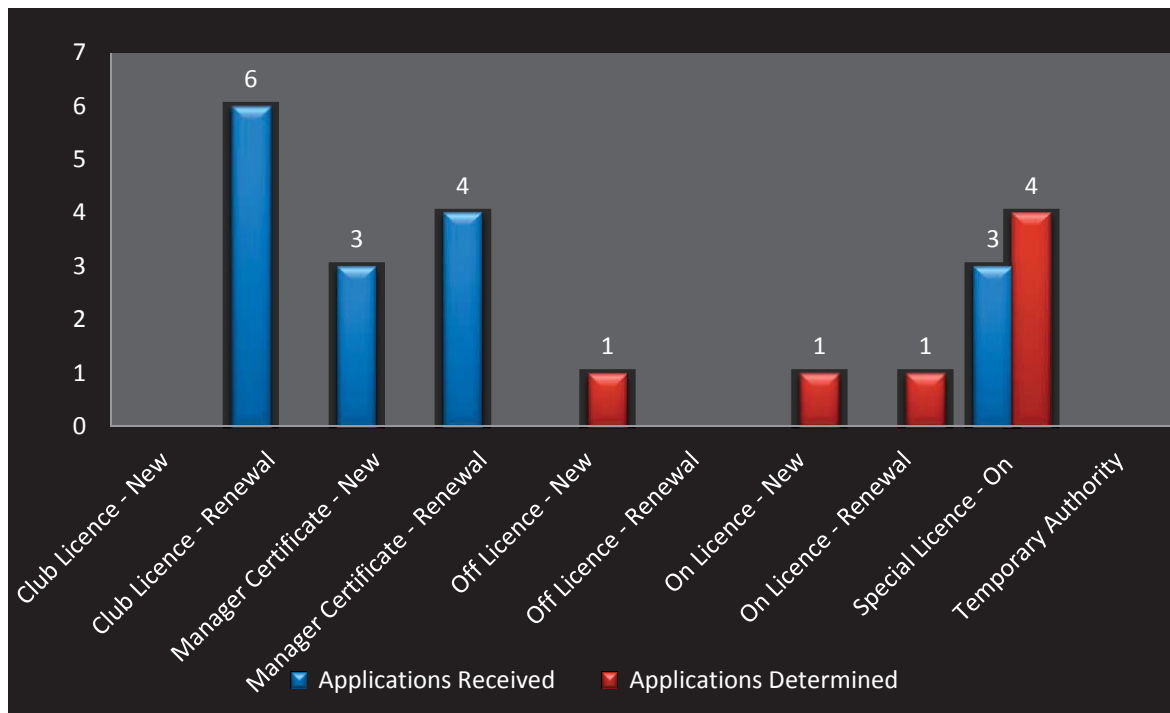
37.2 Total Visitors to Information Centres



Regulatory

38. Alcohol Licensing

On Friday 5 July 2015, the District Licensing Committee met to hear an opposed application from Ruahine Ports Limited for the Grant of an Off Licence. The application was opposed by the Licensing Inspector. This application was refused as it did not meet the criteria of the Act. The applicant was invited to apply again for a different style of Off licence.



39. Animal Control

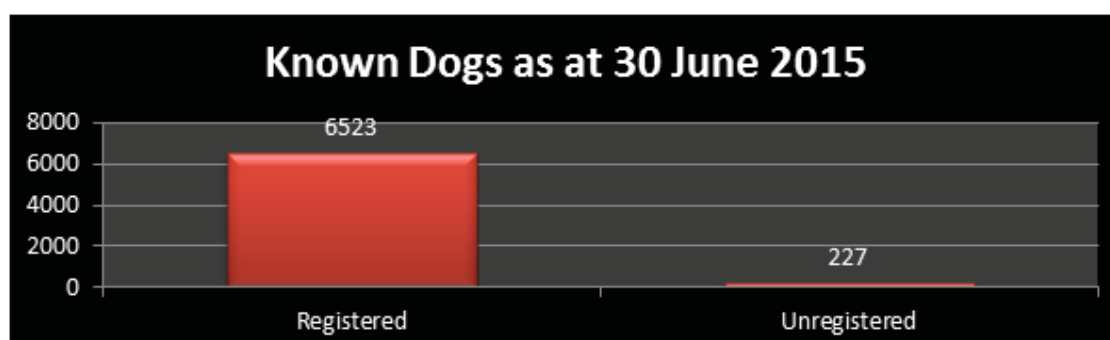
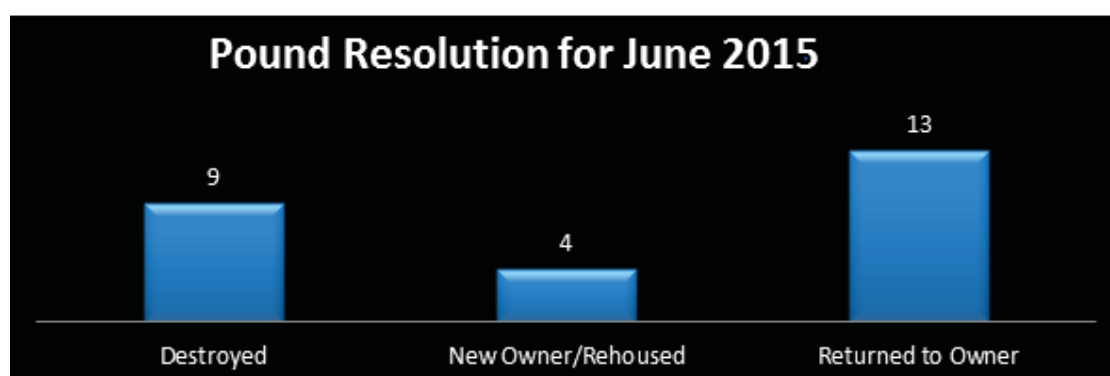
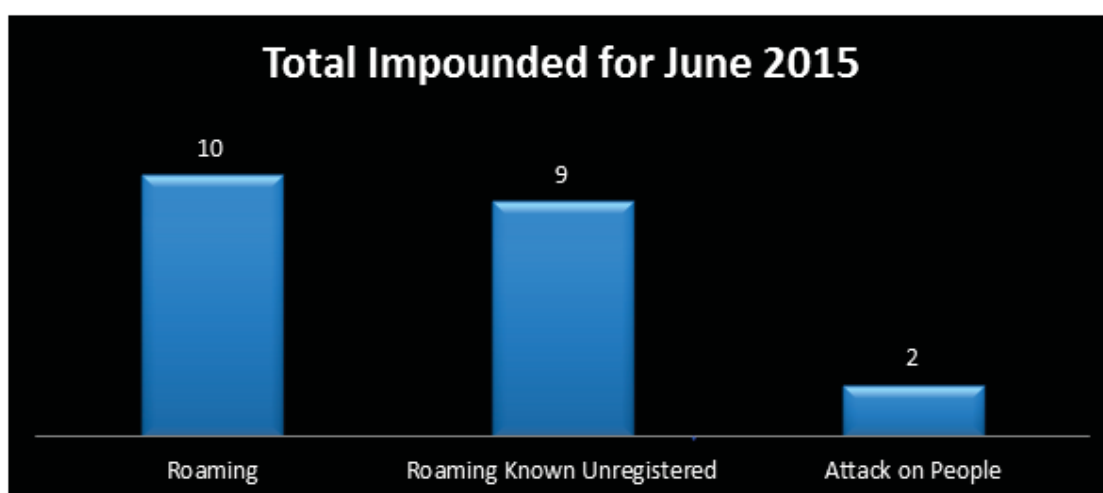
We are presently advertising for two positions; an Animal Control Officer (ACO) and a Senior Animal Control Officer.

We are pleased that both Horowhenua and Rangitikei District Councils have been supportive and provided staff to cover responsibilities whilst we recruit new members. Between that and contracted resources, we are currently adequately resourced to ensure service levels are maintained, and these will be managed within the current overall budget for the Regulatory Activity.

These arrangements will be for a minimum of two months (Horowhenua will provide cover for one month only). We are also considering options for the delivery of the ACO services, whether it should be via full time staff, out-sourced to other councils as a shared service or to a contractor, or a combination of the two, i.e. in-house and outsourced.

Working with other council's will also allow us to use their experience and expertise in the following areas:

1. Review the design of the new dog pound to ensure it complies with the Act and is fit for purpose
2. Review and update our current Animal Control policies and procedures
3. Improve service levels and manage risk associated with dangerous dogs, unregistered dogs and roaming dogs
4. Move towards a more proactive approach to managing risk and service levels



39.1 CRMs

1 Jun 2015 to 30 Jun 2015		Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward
Aggressive Dog	1	-	-	-	-	-	-	1	-
Barking Dog	22	-	-	-	2	-	6	9	5
Cows	15	-	-	-	3	1	11	-	-
Dead Dog	1	-	-	-	-	-	1	-	-
Dog Attack	2	-	-	-	-	-	-	1	1
Dog Other	1	-	-	-	-	-	1	-	-
Dog Welfare Concern	2	-	-	-	-	-	1	-	1
Horses	2	-	-	-	-	-	2	-	-
Roaming, Uncontrolled, Secured Dog	44	2	1	3	1	2	20	1-	5
Rushing Dog	4	-	-	-	1	-	1	2	-
Sheep	3	-	-	-	-	-	3	-	-
Stock Other	3	-	-	-	1	-	2	-	-
Total	100	2	1	3	8	3	48	23	12

40. Building

Building officers are progressing well towards obtaining their National Diploma in Building Control Surveying.

The team has commenced work preparing for the Accreditation. The pre-audit will commence in July, which will give us an assessment of the preparedness for the Accreditation audit scheduled in November 2015.

41. General Inspection

There were 23 illegal dumping incidents reported, with a total of 710 kg of rubbish collected. Six of the 23 CRM's were for the Pahiatua Recycling Centre totalling 170 kg of rubbish. Two invoices were sent out and four letters reminding people to put stickers on their bags.

There were four abandoned vehicles that the owners dealt with themselves after being sent letters. One vehicle was parked by the zebra crossing outside the Central Kindergarten on High Street and we have been in discussions with NZTA regarding yellow lines.

There have been two complaints of dogs dragging rubbish on to a lawn in Cadman Street and six visits have now been made to this address.

There has been one complaint of horse riders leaving horse manure behind on footpaths in Pahiatua. Staff followed up the complaint but did not notice any evidence of horse manure and are waiting on more information before investigating the matter further.

A total of 40 kg of rubbish was removed from the shed in the carpark.

01 Jun 2015 to 30 Jun 2015		Ind/Com Nth Ward	Non Rateable	Unknown	Urban Nth Ward	Total
Abandoned Vehicle	4	1	-	3	-	4
Illicit Dumping	23	1	1	19	2	23
Total	27	2	1	22	2	27

42. Health

42.1 Food

- 7 High risk inspections
- 1 Low risk inspection
- 3 New Business enquiry
- 2 Food Control Plan Audit
- 2 Food Control Plan Summary appointments (introductions)

42.2 Other

- 5 Health (CRM) Complaints

42.3 Food Act 2014

From 1 July 2015 the Ministry for Primary Industries will be taking services in house and have implemented a Food Compliance Team. All non-food borne illness complaints will be reported to the Area Compliance Officer who will liaise with the Territorial Authority. All food borne illness complaints will still be reported to the Public Health Unit. Tui Shadbolt has been appointed the Area Food Compliance Officer for the Manawatu, Wanganui, Taranaki area.

Planning

43. National Environmental Standard for Plantation Forestry (NES-PF)

The government is consulting on the content matter of a National Environmental Standard for Plantation Forestry (NES-PF). If implemented, the NES-PF would change how plantation forestry activities are regulated under the Resource Management Act 1991. The NES-PF would replace individual council's existing plan rules with a single set of planning rules across New Zealand and would determine when a plantation forestry activity is permitted and when a resource consent is required. The reasons for making a change are to remove unwanted variation between councils, improve certainty, and ensure cost-effectiveness.

The NES-PF would contain rules to manage the effects of forestry activities including: mechanical land preparation; afforestation; earthworks; forestry quarrying; river crossings; pruning and thinning-to-waste; harvesting; and replanting. The NES-PF would take a permissive approach to plantation forestry activities, based on the level of environmental risk that needs to be managed. The level of environmental risk is determined by three tools, including an Erosion Susceptibility Classification; Fish Spawning Indicator; and Wilding Spread Risk Calculator.

Further information is available here: <http://www.mpi.govt.nz/news-and-resources/consultations/proposed-national-environmental-standard-for-plantation-forestry/>

Submissions on the NES-PF close at 5 pm on Tuesday 11 August.

The following are the likely district planning impacts on the Council:

- Upskilling of staff required to understand and apply the environmental risk tools to determine the status of the activity.
- Active monitoring of plantation forestry activities is expected by central government, rather than complaint-based monitoring.
- A 'Plan Change' amendment to the District Plan would be required to remove any duplication of rules and to address any plantation forestry issues unique to the district.

It is not considered necessary for Council to make a submission from a district planning point of view, as the NES-PF does not represent a significant departure from the existing regulations in the District Plan.

Emergency Management

Rural Fire



44. Fire Season

All quiet with the current spate of wet weather

45. Incident Reports

NRFA Classification Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Power Lines	1												
Vehicle - Car, Truck etc.	0												
Farm/Forest Machinery	0												
Camp fires/bonfires/rubbish fires	1												
Smokers	0												
Land clearing escaped - Open Fire Season	0												
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0												
Structural - House/Shed	4												
Pyrotechnics Fireworks	0												
False Alarm	4												
Medical Assist	1												
Motor Vehicle Accident	0												
Miscellaneous	0												
Total	11												

46. Equipment

A Tiraumea pager repeater site has been identified and agreed to by the land owner. We are now awaiting equipment from NZ Fire Service so this can be installed and tested.

Major maintenance was carried out at Weber Station this month. The Weber tanker was fitted with a reversing camera, wheel and tyre check completed, fitting of wheel nut indicators, rear light repair, pump repairs and replacement LED yard light was installed at the front of the Station.

47. Meetings

Nil

Civil Defence



48. Incidents

Flood event at Pahiatua/Woodville on Saturday/Sunday, 20/21 June 2015. Minor damage with only one request for financial assistance. Nine persons evacuated from Tiraumea Road/Huxley Street as a precautionary measure. Welfare Centre opened at the Tararua Club however all evacuees found alternative accommodation with relatives. Damage to roading included closure of the Pahiatua Track and the Gorge.

A debrief was held in Dannevirke on 29 June 2015 and a request to start a Woodville Community CD Response Group was noted. Coordination issues between the response services, the Alliance roading staff and the Council EOC were also discussed. Learnings from this event will be incorporated into the local CDEM Plan.

The following persons assisted in the Wanganui EOC during the flood event

- Lianne Simpkin - Public Information
- Kimberley Stevens - Public Information
- Paddy Driver - Planning and EOC Manager
- Peter Sinclair - Planning
- Natalie Ellison - Planning
- Pennie Smith - Welfare Manager

The Dannevirke EOC was set up as a precautionary measure during the small snow event this month. Fortunately it was not required.

49. Meetings

An inaugural meeting with the Woodville response units (Police, Fire and Ambulance) was held on 13 June 2015 at the Woodville Fire Station with Councillor Tracey Collis and Paddy Driver in attendance. Agreement was reached to hold a public meeting and form a Woodville Community Civil Defence Response Group. The first public meeting is to be held in August 2015.

The annual meeting of the Eketahuna Community CD Response Group was held on 13 June 2015 and their plan updated.

50. Civil Defence Plans/Standard Operating Procedures/Manuals

Work has now started on our new Tararua District Council Civil Defence Plan. The National CDEM Management Plan Order 2015 requires production of Civil Defence Plans at Group level, however local authorities may produce a council specific plan. This plan will outline hazards and issues in our district and describe how we are going to address those issues particularly in the areas of the 4R's, Reduction, Readiness, Response and Recovery. It is planned to have a draft copy of the plan for Council review in November 2015. The Plan will align with the Group Plan, which is currently under re-write.

Discussions with Group reveal that there will be subtle changes, however this will not have too much of an effect on our plan.

A draft copy of the CDEM Directors Guidelines for Welfare has been received with some substantial changes. We have started to amend our draft Welfare Plan accordingly. This will take another 6 weeks to complete.

51. Seminars/Workshops/Courses/Forums/Training

Eight Civil Defence foundation courses have been completed over the last three months with a total of 81 staff and volunteers successfully completing the course. It was great to see Mayor Roly Ellis, Councillor Tracey Collis and Eketahuna Community Board Chairperson Charlie Death attend. A number of St John Ambulance staff also attended. A further course will be run in another three months for new staff.

Planning is underway for a local Civil Defence exercise to be held in November 2015. It will involve operating the Dannevirke Emergency Operations Centre for a minimum of 6 hours with a shift change and input from the community response groups and participation from our CD partners.

52. Radio Network and Audit

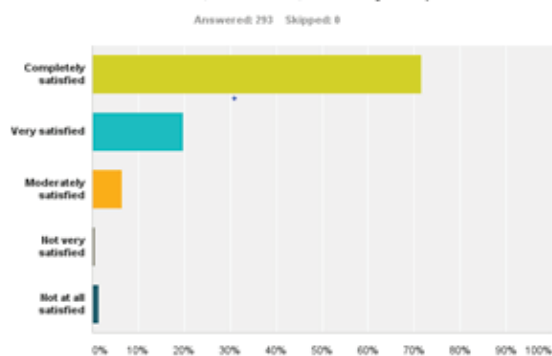
The repeaters have been purchased, however there is a delay as we are still waiting for the correct filters to arrive from the USA. Once they arrive they will be installed in their relative sites and the network will be up and running. This should be completed within the next four weeks and in the meantime we will continue to use our old network.

Library

53. Satisfaction Survey

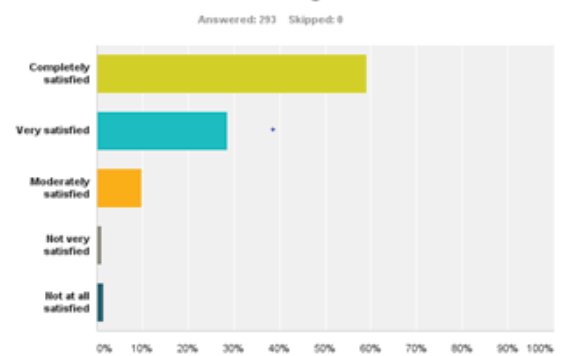
During June, the library ran the annual Satisfaction Survey. The number of completed survey forms was down on the previous survey in 2013 (352) to 293 this year (Dannevirke - 45%, Pahiatua - 32%, Woodville - 20%, Eketahuna - 3%). The same questions asked in 2013 were repeated with the only change being the option of “not applicable” for the two questions regarding Electronic Resources and Children’s Programmes, an option for those who do not use those services.

Q1 The library facilities? (Convenience, cleanliness, locations, usability etc.)



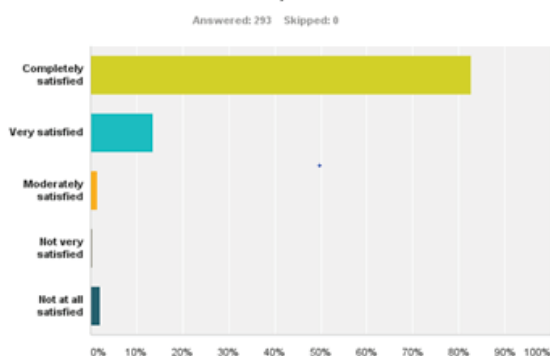
Completely Satisfied or Very Satisfied
2015 - 91.47% (down from 2013 – 93.75%)

Q2 Provision of seating and tables?



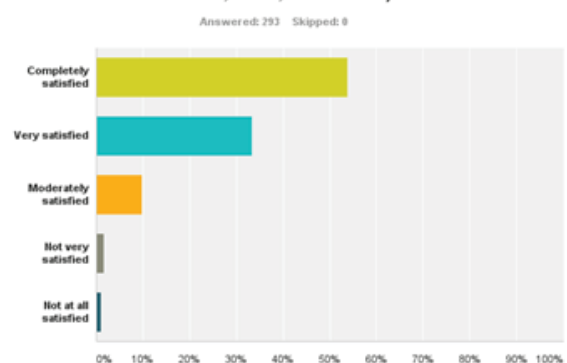
Completely Satisfied or Very Satisfied
2015 - 87.71% (on a par with 2013 – 87.61%)

Q3 Library staff? (Knowledge, helpfulness etc.)



Completely Satisfied or Very Satisfied
2015 – 96.24% (up from 2013 – 94.86%)

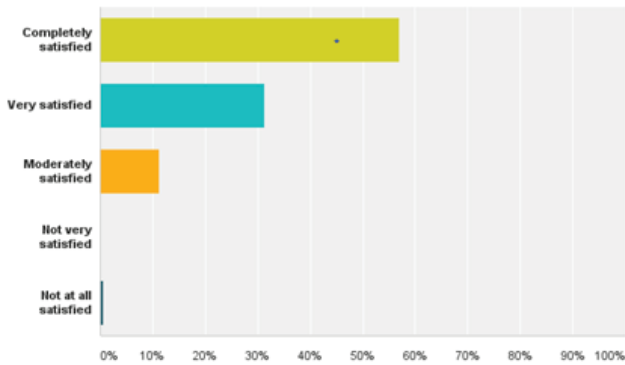
Q4 The collection of library materials? (Books, magazines, newspapers, ebooks, CD's, DVD's etc.)



Completely Satisfied or Very Satisfied
2015 – 87.37% (on a par with 2013 – 87.9%)

**Q5 The library's electronic resources?
(Library Catalogue, Web site, Online
Databases etc.)**

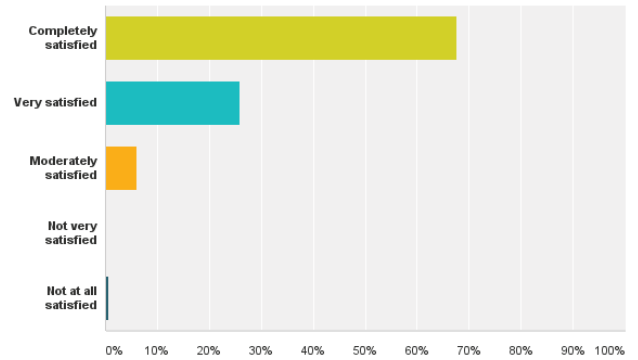
Answered: 293 Skipped: 0



**Completely Satisfied or Very Satisfied
2015 – 88.26% (up from 2013 – 86.78%)**

**Q6 The library programmes (holiday
activities, Little Ears tot time, reading
programmes, etc.)**

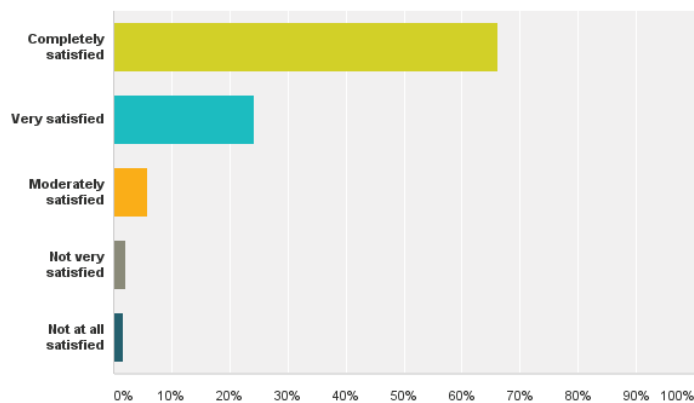
Answered: 292 Skipped: 1



**Completely Satisfied or Very Satisfied
2015 – 93.38% (up from 2013 89.95%)**

**Q7 Taking everything into account, what is
your overall satisfaction with this Library?**

Answered: 293 Skipped: 0



**Completely Satisfied or Very Satisfied
2015 – 90.44% (down from 2013 94.97%)**

It is hard to ascertain from the number of responses why there has been a drop of nearly 5% overall satisfaction over the past two years. The responses to the question asking if there is anything that could be improved garnered 104 responses, the majority regarding people wanting more books, particular magazine titles and the like. Several mentioned the need for toilets at the Pahiataua Library and the cramped area at Woodville was mentioned often.

The question asking if there was anything they particularly liked about the library garnered 213 responses with the majority being the friendliness and helpfulness of staff or the library environment.

54. General

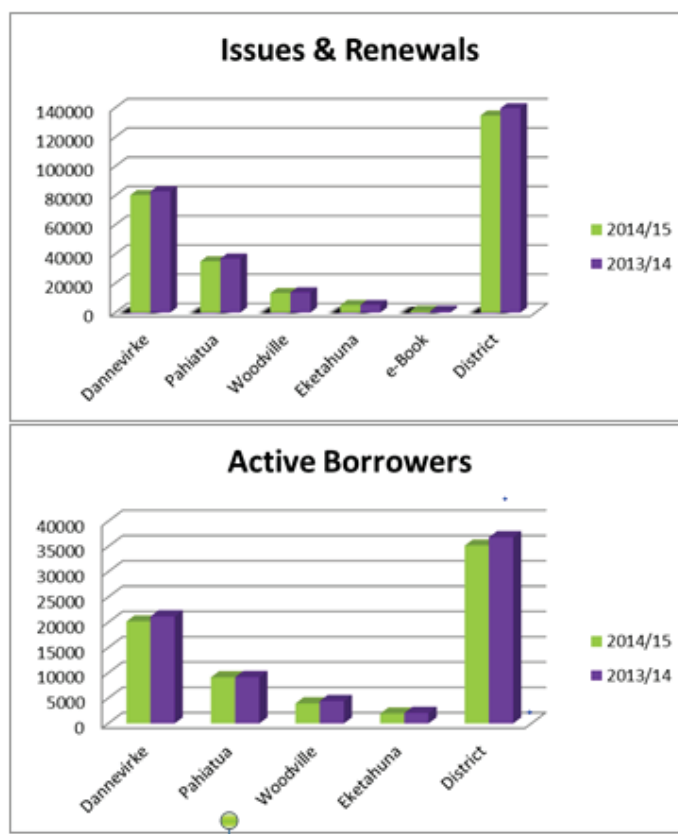
A booking PC for the APNK computers at the Woodville branch was installed during June. This machine was purchased earlier in the year and installation had been delayed until a decision regarding the building was made. The booking PC has proved very popular with both customers and staff.

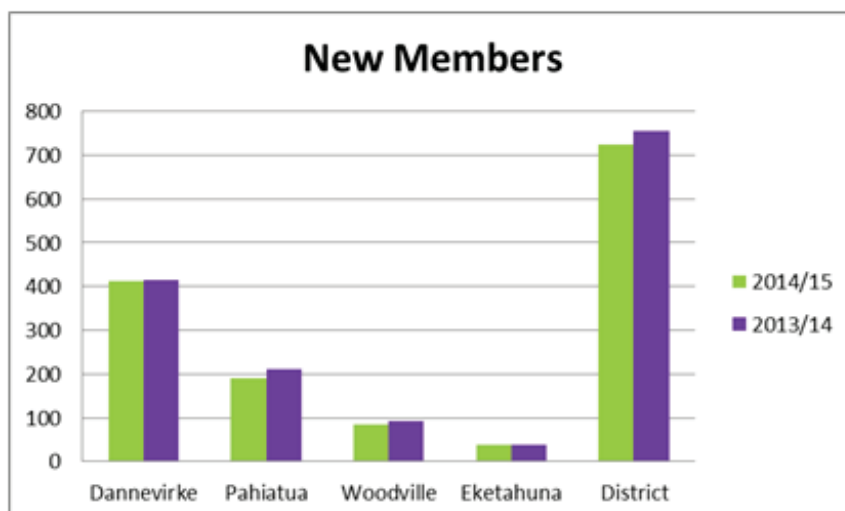
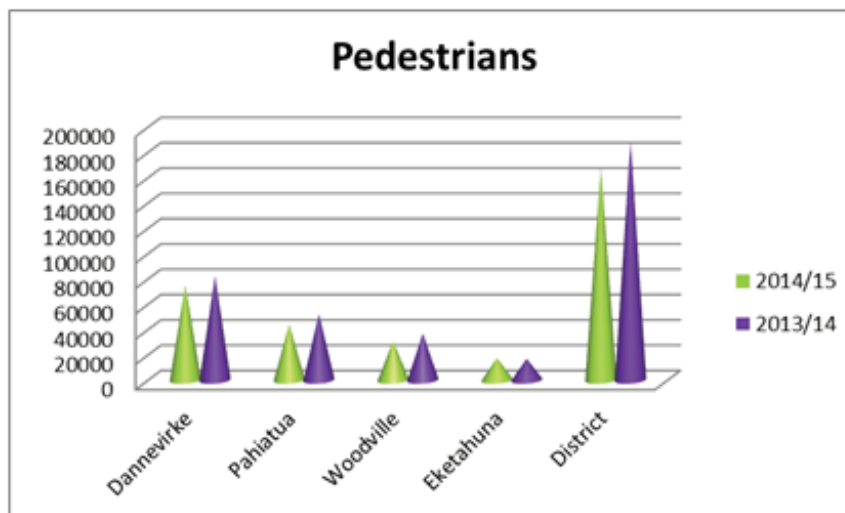
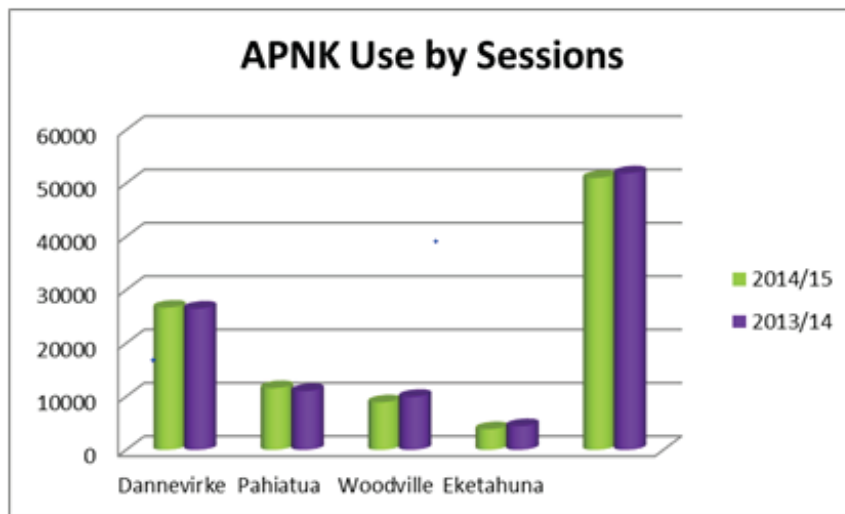
As at the end of June, we are waiting for the plans for the toilets at the Pahiatua Library to come back from the builder prior to work beginning on this project. Five of the 104 comments regarding areas for improvement in the survey were regarding the lack of toilets in this building so it will be pleasing to see this need filled very shortly.

55. Children's Services

The Eastern and Central Community Trust funded Winter Warmers programme started in June. This year has built on from the previous year's success of taking the programme out to the schools. Across the district, 1,248 children have enrolled (last year, 700 children enrolled). Most of these are through their schools; however some children are still participating in the programme directly through their local library. Taking the programme to the schools has seen a growth in the networking between library staff and teachers. The Winter Warmers programme is less staff intensive than the Summer Reading Programme as children write a review of the library book they have read in a booklet supplied by the library staff. Library staff have to check the review has been completed. We are very grateful to the Eastern and Central Community Trust whose continued support of this programme has allowed us to grow it throughout the District.

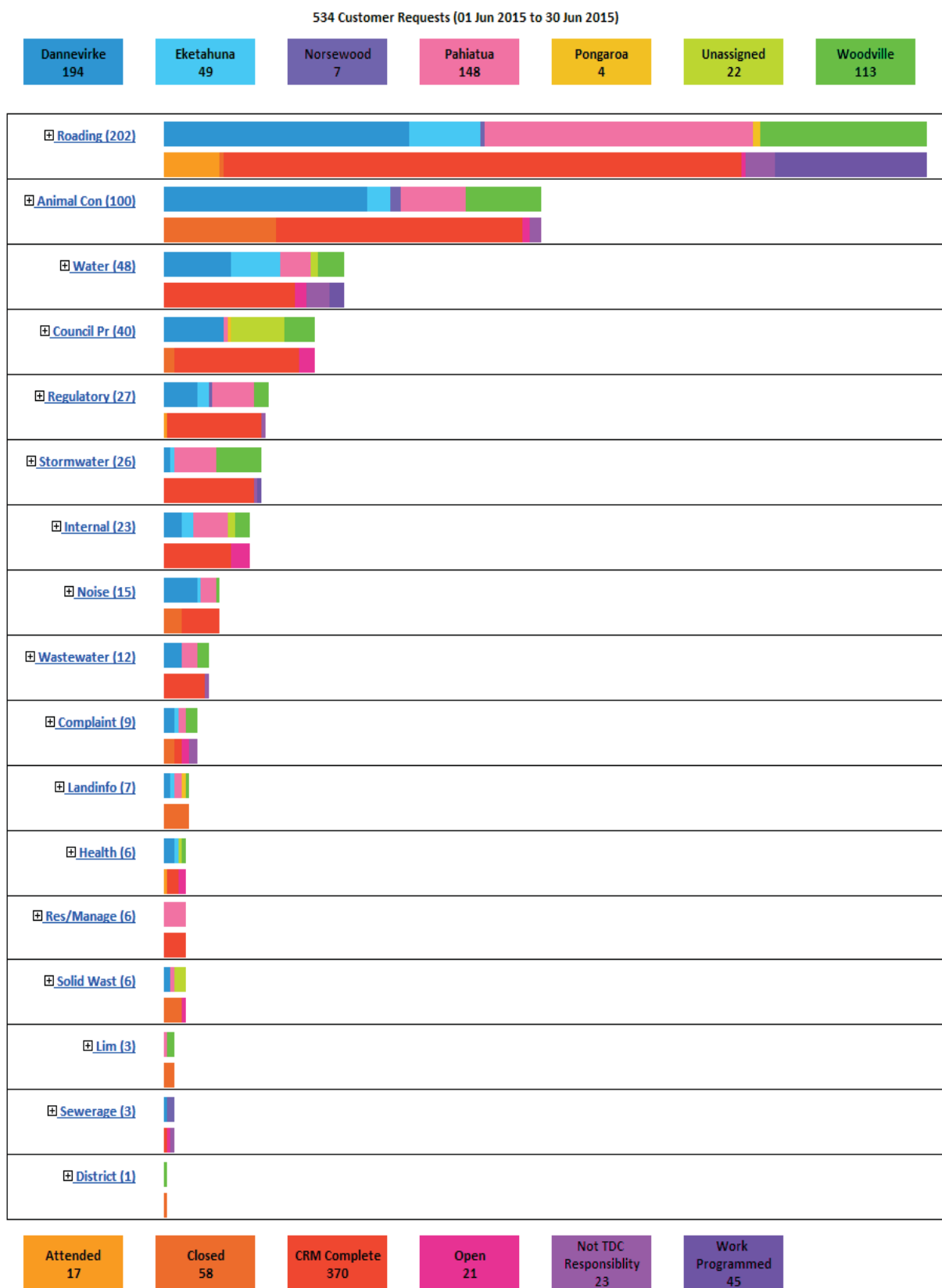
56. Statistics – as at 30 June 2015





Customer Services

57. Customer Services Requests



Sport and Recreation

58. Tararua District



- Sport Manawatu staff co-organised and assisted at the **5th Annual Tararua Primary Schools Seven-a-Side Tournament** on Wednesday 24 June at Bush Multisport Park in Pahiatua. Approximately 765 students from 17 schools competing in 85 teams participated this year.
- Sport Manawatu staff visited Bush Multisport Park in Pahiatua and Dannevirke Sports Grounds to hand out 160 muffins and thank you cards to sport volunteers (i.e. coaches, managers and officials). This was part of Sport Manawatu's **volunteer recognition programme** and coincided with **National Volunteer Week**.
- **Pahiatua Indoor Football tournament** began on 25 June. This 11 week 4-a-side competition invites high school aged kids and adults to compete weekly at the Bush Multisport Park. There are 16 teams registered in the competition (an increase of six teams from 2014).
- An application has been made to WaterSafety NZ to continue the **Swim For Life programme** in the region. Initial feedback has been positive. Wai Splash has been one of the providers for this programme in the past and has indicated they would like to continue to be involved in the future.
- A series of **cycle safety lessons** delivered to Hillcrest School students ensured each child gained the necessary skills required to **cycle on the road**. The final **road cycle**, instructed by Sport Manawatu staff and local Police, saw 15 Hillcrest School students competently complete a supervised road cycle.
- The Tararua Recreation Advisor observed the delivery of **SportStart** with six teachers from Huia Range School. This programme is now imbedded into the school's Physical Education curriculum.
- Approximately 30 representatives from a variety of sports codes and organisations attended the **Dannevirke Multisport Complex Inc Society's Community Consultation** meeting held on Monday 15 June. The meeting provided a platform for the committee to update attendees on recent developments, whilst also allowing attendees to share thoughts and ideas.
- The Tararua Recreation Advisor provided administrative support to the Dannevirke Basketball Association for their **Basketball Holiday Programme**. This programme was held from Monday 6 July to Friday 10 July.
- **The Tararua Alliance Sport Awards** has a new naming rights sponsor for this year's event. The Tararua Alliance, a partnership between Downer NZ and Tararua District Council is proud to support the local community and recognise excellence in sport.

59. Upcoming Events (that we deliver or directly impact on)

- Continued **SportStart programme** delivery at Norsewood School, St Joseph's School, Weber School, and Huia Range School.
- Planning is well underway for the **Tararua Alliance Sport Awards**. The event is a highlight of the sporting calendar and provides the public with an opportunity to give recognition to those Tararua residents that have excelled in sport. Nominations will open on Monday 13 July and close Monday 7 September. The qualifying period for the year of performance is 1 August 2014 – 31 July 2015.

Sport Manawatu has introduced some exciting new changes to the 2015 event, including:

- Tararua Alliance is the new naming rights sponsor of the event and Supreme Sport Award.
- Introduction of the Supreme Sport Award category. All category winners are eligible for selection with the winner decided by the awards judging panel.
- Visique Optometrists is the new naming right sponsor of the Senior Sportsperson of the Year.
- Dannevirke New World is the new naming right sponsor of Coach of the Year.
- Pahiatua New World is the new naming right sponsor of Official of the Year.
- The awards judging panel will now decide the Personality of the Year category winner.
- The Junior Sportsperson of the Year category has been separated into a female and male category.

60. Recommendation

That the report from the Chief Executive dated 22 July 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.

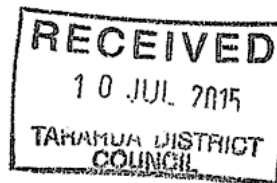
RECEIVED 10 JUL 2015

**THE MANAWATU WANGANUI REGIONAL DISASTER RELIEF
FUND TRUST**

c/- Palmerston North City Council
Private Bag 11 034
PALMERSTON NORTH
06 356 8199, extension 8333
Fax 06 355 4115

8 July 2015

Mayor Roly Elis
Taranua District Council
PO Box 115
Dannevirke 4942



Roly Elis

Dear Roly

The Manawatu-Wanganui Regional Disaster Relief Fund Trust is very appreciative of the donation by Taranua District Council of \$10,000 to assist with the recovery effort following the devastating floods of June this year.

The Trust has asked me to pass on our thanks for your concern and generosity. The response of Local Authorities, organisations and individuals has been outstanding and has given not only material but also emotional support to affected people and communities.

The people in the region affected by the flood will benefit from your generous donation and your contribution will be well used in the Trust's funding round.

Thank you again.

Yours sincerely

A handwritten signature in black ink, appearing to read "Eric Linklater".

Eric Linklater
Chairperson



10 July 2015

Blair King
Chief Executive Officer
Taranaki District Council
PO Box 115
DANNEVIRKE 4942

File ref: OMS 10 06 15
CG:RP

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Dear Blair

SUBMISSION TO 2015-25 LONG-TERM PLAN

Thank you for your submission to Horizons Regional Council's 2015-25 Long-Term Plan.

This year we received 187 submissions, all of which were carefully considered by Council. It is always a challenge to balance the diverse concerns and interests in our Region and the submission process is an important one for councillors to better understand the views of the people they represent.

Your submission to Council related to:

Transport (includes Bus Review & Road Safety)

Road Safety

On receiving 66 submissions on Council's proposal to exit the Road Safety Activity in Year 2, of which 57 were opposed to that proposal, Council resolved to reinstate the Road Safety Activity for Year 2 and onwards.

Palmerston North Bus Network Review

A total of 15 submissions were received, of which 12 submitters supported funding of the Enhanced Status Quo improvements for Palmerston North. Council considered the need for this service and whether at the same time investigations could be undertaken for other services that could feed into the main Palmerston North service. Council also considered the request for additional services to the Summerhill area and resolved to bring these forward to Year 2. Council also considered the request to install bike racks on buses and this has been approved for Year 2.

General Transport Issues

A number of other transport issues were raised in the submissions received, including improvements between Wanganui and Marton, funding the "Day out in Horowhenua" bus service, and bringing forward Feilding improvements to January 2016, as well as correcting an administrative error around Wanganui's Passenger Services. On considering these submissions, Council resolved that staff investigate the inclusion of Marton when implementing the Wanganui to

Kairanga

Marton

Palmerston North

Taihape

Taumarunui

Wanganui

Woodville



Palmerston North bus service; \$10,000 be added each year of the Plan starting in Year 2, via targeted rates, to fund the "Day out in Horowhenua" bus service; \$20,000 be added in Year 1 (\$10,000 each to Palmerston North and Manawatu Passenger Services) to fund the Feilding to Palmerston North bus service enhancements via reserves; and that \$500,000 is added to Year 10 of the Wanganui passenger activity expenses.

Council also considered the request by Wanganui District Council to contribute \$250,000 in the 2017-18 financial year towards the construction of a Wanganui Public Transport Hub. Although there was no formal resolution made, this request was not supported.

Capital Connection

A number of submissions were made in support of retaining the Capital Connection in the face of its proposed termination by KiwiRail on 30 June 2015. Council resolved to contribute \$500,000 of funding for the retention of the service over the next three financial years subject to Greater Wellington Regional Council and Central Government funding.

Land Management (includes SLUI)

Contaminated Land

The Council will work with other councils through its shared service arrangement (MWLASS) to progress the idea of a shared arrangement for the identification of contaminated land sites around the Region.

SLUI

There was strong support for SLUI in general and also for the question posed to the community to accelerate this programme. However, at the time of its release, there were a number of assumptions taken in the proposed Long-term Plan relating to Government funding and the Hill Country Erosion Fund (HCEF). Subsequently, Horizons Regional Council has successfully contested \$4.8 million of funding from the HCEF in support of SLUI. This funding differs however from that proposed in the Long-term Plan and due to this reduced level of support, an approach consistent with that highlighted in the Long-term Plan has been agreed. The UAC for SLUI will increase over three years to \$40.54 consistent with that proposed in the Long-term Plan. The accelerated option where SLUI would increase to a UAC of \$46 by Year 3 has been discounted in favour of this more circumspect approach.

Biosecurity (includes Animal Health Board Funding)

Council signalled in its Long-term Plan its intention to cease funding of OSPRI / TB Free New Zealand (formerly AHB). At the time of writing the proposed Long-term Plan this decision was consistent with a sector view on AHB funding. However, following submissions from the community and OSPRI, Council resolved to increase funding for the TB Free / Vector control activity by \$175,000 for a further year. This funding will allow OSPRI to deliver 92% of the proposed programme for 2015-16.



Strategic Management

A number of changes were made to this activity as a result of submissions. Council agreed to fund up to \$230,000 per annum in Years 1-3 of the Long-term Plan for implementation of the Regional Growth Study. Council resolved to fund this additional work from its Reserves. Council resolved to fund a new policy position focussed on monitoring and evaluation of the One Plan as a fixed-term 18 month contract rather than a full-time position as had been proposed during public consultation.

The 2015-25 Long-Term Plan will soon be available via our website www.horizons.govt.nz. If you would like a hardcopy of the Plan, please contact our Customer Services Team on freephone 0508 800 800.

Yours faithfully

A handwritten signature in black ink, appearing to read "B. Gordon", written in a cursive style.

Bruce Gordon
CHAIRPERSON