



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 26 April 2017** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

- 1. Present**
- 2. Council Prayer**
- 3. Apologies**
- 4. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

5. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
7.	Personal Matters	
8.	Confirmation of Minutes	5
	Recommendation	
	<i>That the minutes of the Council meeting held on 29 March 2017 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
9.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
10.	Community Boards and Community Committees Reports	
10.1	Dannevirke Community Board	21
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 3 April 2017 (as circulated) be received.</i>	
10.2	Eketahuna Community Board	29
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 7 April 2017 (as circulated) be received.</i>	
10.3	Pahiatua On Track	37
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 5 April 2017 (as circulated) be received.</i>	
10.4	Woodville Districts' Vision	41
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 4 April 2017 (as circulated) be received.</i>	

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

11.	Reports	
11.1	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974 - Club Targa Incorporated	45
11.2	Rollover Provision for Contract C01-11- Operation of Dannevirke Transfer Station by Solid Waste Services (Dannevirke) Limited	75
11.3	Planning Matters Determined Under Delegated Authority	77
11.4	Staff Report	89
11.5	Stormwater Inundation to 38 and 40 Victoria Avenue, Dannevirke	157
12.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
13.	Mayoral Matters	
14.	Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 5	
15.	Closure	



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 29 March 2017 commencing at 1.05 pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs A L Benbow (Deputy Mayor), E J Christison, J E Crispin, A K Franklin, S A Hull, C J Isaacson, P A Johns and A J Thompson.

In Attendance

Mr B King	-	Chief Executive
Mr R Taylor	-	Governance Manager
Mr P Wimsett	-	Manager Strategy and District Development
Mr R Suppiah	-	Chief Financial Officer
Mr M Thomas	-	Strategy and Policy Adviser
Mr C Chapman	-	Alliance Network Manager
Mr C McKay	-	Finance Manager
Mr W Labuschagne	-	Management Project Accountant

- 1.1 The Mayor welcomed the Deputy Chairperson of the Eketahuna Community Board, Sharon Shannon to the meeting as an observer in the public gallery.

2. Council Prayer

- 2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

- 3.1 Nil

4. Public Forum

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 Cr Crispin expressed concern from the community regarding the recent aggravated robberies of two businesses in Dannevirke, with it being noted that Police have made an arrest relating to the armed hold-up of the Caltex petrol station.
- 5.2 Cr Johns shall table plans for the Woodville Recreation Trust Events Centre proposal in portfolio reports.

- 5.3 The Mayor shall table an item on Te Apiti Manawatu Gorge project in Mayoral matters.

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

- 6.1 Cr Christison reiterated his previously declared conflicts of interest regarding the Woodville Library/i-SITE/Service Centre/public toilet building work and the Woodville Kiptank project.

7. Personal Matters

- 7.1 The Council convey its condolences to the family of Pete Davies on his recent passing, and acknowledge the significant role he played in the Pahiatua community as a member of the Pahiatua Volunteer Fire Brigade for 57 years.

- 7.2 The Council note and congratulate the following on their achievements:

- Mavis Mullins who will be inducted into the New Zealand Business Hall of Fame.
- Derek and Matthew Ramsay on their success as the New Zealand Speedway Sidecar Champions.
- Shaun and Tracie Baxter on their success as the Horizons Ballance Farm Environment Supreme Award winners.
- Paul and Lisa Charmley on their success as the winners of the LIC Dairy Farm and Massey University Innovation Award at the Horizons Ballance Farm Environment Awards.
- Josie Dean on finishing third at the New Zealand Clay Target Nationals Championship.
- Mitchell Dean on being selected in the MacIntosh team at the New Zealand Clay Target Nationals Championship.
- Dion King on winning the New Zealand Rural Games speed shearing competition.
- Liam Kelly, Daniel Tarbotton and Patrick Crawshaw on making the finals of the East Coast Regional FMG Young Farmer of the Year rural challenge contest.

- 7.3 The Council note the passing of Graham Adam (the last Mayor of the former Eketahuna Borough Council).

8. Confirmation of Minutes

- 8.1 *That the minutes of the Council meeting held on 1 March 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Johns/Christison

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

- 9.1 Nil

10. Community Boards and Community Committees Reports

10.1 Dannevirke Community Board

- 10.1.1 *That the report of the Dannevirke Community Board meeting held on 6 March 2017 (as circulated) be received.*

Crs Christison/Johns

Carried

10.2 Eketahuna Community Board

- 10.2.1 *That the report of the Eketahuna Community Board meeting held on 3 March 2017 (as circulated) be received.*

Crs Christison/Johns

Carried

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 1 March 2017 (as circulated) be received.*

Crs Christison/Johns

Carried

10.3.2 Workshop on Governance and the Treaty of Waitangi

- 10.3.2.1 Community Boards and Community Committees members will be invited to attend the Council workshop regarding governance and the Treaty of Waitangi.

- 10.3.2.2 This workshop shall be held on 19 April 2017, and will provide clarification of the responsibilities between Community Boards/Community Committees and the Council.

10.4 Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 7 March 2017 (as circulated) be received.*

Crs Christison/Johns

Carried

11. Reports

11.1 Pensioner Housing

- 11.1.1** *That the report from the Strategy and Policy Adviser dated 21 March 2017 concerning pensioner housing (as circulated) be received and noted, and*

That the Council defer selling the pensioner housing units as was resolved through part of the 2015 Long Term Plan, and it signal further consultation on this matter shall be undertaken in the 2018 Long Term Plan, and

That the Council change the policy for housing rental levels as set out in the fees and charges schedule by deleting the limit of 80% of market rent, and

That the Council increase rents for pensioner units and tenant contribution flats by \$6 a week for 2017/2018, and signal the intention to increase rents if Council retain ownership by another \$6 a week in 2018/2019 (including tenant contribution flats) and 2019/2020 (for pensioner units), and

That the Council approve the budget of \$150,000 funded from the Housing Reserve in 2017/2018 for the installation of 61 heat pumps for Council pensioner units, and

That the Council approve the provision of \$60,000 funded from the Housing Reserve as a provision to carry out upgrades to the Ruahine flats in Woodville and the Eketahuna flats as tenancies are vacated, and

That the Council approve the provision of a 0.5 FTE temporary position in the 2017/2018 Annual Plan budgets to properly administer the portfolio and support the tenants, with the position becoming permanent if the Council retain ownership, and

That the Council request staff prepare and report back with recommendations on proposed criteria for selecting tenants to rent its pensioner housing accommodation.

Crs Johns/Hull

Carried

- 11.1.2** The Strategy and Policy Adviser and the finance/community facilities portfolio holders are thanked for their work in assisting with the preparation of this report.

11.2 Horizons Regional Council Draft Annual Plan 2017/2018

- 11.2.1** *That the report from the Strategy and Policy Adviser dated 22 March 2017 concerning the Horizons Regional Council Draft Annual Plan 2017/2018 (as circulated) be received, and*

That the Council make a submission on the Horizons Regional Council Draft Annual Plan 2017/2018 covering the following points:

Financials

Support the low average rates increase for the Tararua district.

Water Quality and Quantity

- ***Council is committed to the Manawatu River Accord and continues to budget for significant capital works to improve wastewater point discharges into the tributaries of the Manawatu River. Significant progress has been made but there is still much to be done. Council is conscious of rates affordability, and wishes to work closely with Horizons to deliver infrastructure upgrades that meet required outcomes in the most efficient way. Council aims to meet Horizons requirements and community expectations, and to solve issues through discussion rather than through legal appeal processes.***
- ***Council continue to look forward to working with Horizons to significantly improve the quality of point source discharges through improved treatment and/or discharging to land during low river flow periods.***
- ***Council support the expansion of monitoring and information on freshwater quality. Monitoring changes in water quality will support an evidence based approach to discharge upgrades, and the benefits delivered from public investment.***

Sustainable Land Management

- ***Council support the sustainable land use initiative project and is keen to support any applications for further government funding in the future.***

Biosecurity and Biodiversity

- ***Council support building on the success of the Te Apiti Gorge partnership and the increase in funding. Council sees this will also generate additional opportunities for economic development, with the increase in visitors over the last few years already having a positive impact on Woodville businesses. Council will continue to be an active partner in this key project.***
- ***Council support further investment in plant pest management, and ongoing funding for animal pest management. Invasive pests have the potential to severely impact on native forests and animals, as well as threatening farming viability. Increased capability while keeping rates increases low is welcomed by the community.***
- ***Add a section on Old Man's Beard urging Horizons to undertake more work in the district (particularly Pongaroa) to assist in eradicating this plant pest, and provide further help to support community groups in their endeavours to manage and control this problem impacting on land use.***

Strategic Management

- *Council support regional collaboration and plans to remain an active member of the Accelerate25 programme.*
- *Council recognise the efforts Horizons has made to implement the One Plan in a practical and staged manner. Council urges Horizons to consider the impacts on the financial viability of landowners when setting consent conditions, and the need for phasing in the more challenging conditions over time. Improvements are being made to our waterways and are welcomed by residents.*

Transport

- *Council appreciate the continued support funding for Dannevirke and Pahiatua Health Shuttles to Palmerston North Hospital and other health related destinations, and to the Dannevirke and Pahiatua Community Vehicle Trusts.*

Road Safety

- *Add a section requesting Horizons to consider supporting the National Driver Training Centre Steering Aotearoa courses through providing some funding for that purpose from the road safety budget.*

Crs Hull/Thompson

Carried

11.3 Adoption of the Council's Draft Annual Plan 2017/2018

11.3.1 *That the report from the Chief Financial Officer dated 22 March 2017 concerning the adoption of the Council's Draft Annual Plan 2017/2018 (as circulated) be received, and*

That the Council adopt the Draft Annual Plan 2017/2018 and the proposed schedule of fees and charges, and

That the Draft Annual Plan be distributed as follows:

- *Copies are available for reading/viewing at all of the Council's Service Centres and its Libraries throughout the district*
- *Through the Council's website www.tararua.govt.nz*

And that each ratepayer be sent a mock invoice detailing the proposed rates for their property and a feedback form, and

That the Council consider any written submissions or suggestions it receives by 11 May 2017 in a workshop prior to the adoption of the 2017/2018 Annual Plan, and

That the Council allow the Forestry and Pensioner Reserves (Pensioner Housing and Tenant Contribution Reserves), as with the Depreciation Reserves, to be made available for internal borrowing.

Crs Hull/Benbow

Carried

11.3.2 The Chief Financial Officer and his team and the finance portfolio holders are thanked for their work in assisting with the preparation of the Draft Annual Plan.

11.4 Proposed Lease of Makuri Domain Board Land at Domain Road

11.4.1 *That the report from the Community Assets and Property Manager dated 21 March 2017 concerning the proposed lease of Makuri Domain Board land at Domain Road (as circulated) be received, and*

That a lease agreement for this property is entered into by the Council with Makuri Country Club Incorporated for a further term of thirty-three years.

Crs Johns/Thompson

Carried

11.5 Carnegie Centre Extension of Lease

11.5.1 *That the report from the Manager Strategy and District Development dated 22 March 2017 concerning the Carnegie Centre extension of lease (as circulated) be received, and*

That the Council approve a lease extension of the Carnegie Centre to Tararua Community Youth Services on a casual month-by-month basis with a minimum three months cancellation period, and also subject to any future safety issues or government determinations.

Crs Hull/Johns

Carried

11.6 Woodville Water Supply Pipeline Bridge and Challies Farm Bridge Replacement at Grass Road, Woodville

11.6.1 *That the report from the Chief Executive dated 22 March 2017 concerning the Woodville Water Supply pipeline bridge and Challies Farm bridge replacement at Grass Road, Woodville (as circulated) be received, and*

That the Council decline the request to contribute to a new bridge on the basis it is not the lowest cost long term maintenance option for the Woodville Water Supply headworks, and

That the Council include an option to underground the water pipeline as one of the projects in the upcoming 2018/2028 Long Term Plan.

Crs Christison/Thompson

Carried

11.7 Application for Extraordinary Connections to the Council's Water Supply in Woodville

11.7.1 *That the report from the Chief Executive dated 22 March 2017 concerning an application for extraordinary connections to the Council's Water Supply in Woodville (as circulated) be received, and*

That the Council approve the application made by the Compton's to enable separate extraordinary water connections solely for their houses and dairy plant cleaning (not wash-down) within their property titles that form Woodlands Road Farm Limited, and

That these connections are restricted flow that enable a maximum of 3000 litres/day, and

That the Council do not extend the public water main in Woodlands Road from Transpower's substation site and up to 303 Woodlands Road to enable new meters and laterals to be connected to this main, and instead the additional extraordinary connections and meters are installed by the Transpower Substation site.

Crs Johns/Christison

Carried

11.8 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

11.8.1 *That the report from the Alliance Network Manager dated 21 March 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Railcar Society to hold an Anzac Day parade and ceremony event.

Date of closures: Tuesday 25 April 2017

Time of closures: 5.30 am to 7.00 am

Road name: Main Street

Road name: Tui Street from Albert Street to Main Street

Road name: Tararua Street from Albert Street to Main Street

Road name: Wakeman Street from Sedcole Street to Main Street

Conditions Applied to the Granting of these Road Closures

- 1) That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2) That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 3) That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

- 4) *That should any objections or submissions be received to the proposed road closures within the notification period (closing at 4.00 pm on 30 March 2017) the Alliance is authorised to consider and resolve any such matters relative to the application and the intended event.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Hull/Isaacson

Carried

11.9 Staff Report

11.9.1 Pahiatua Under-verandah Lighting

- 11.9.1.1 The Alliance Network Manager is to follow up reports from CRM's regarding under-verandah lighting in Pahiatua not working.

11.9.2 Woodville Water Supply

- 11.9.2.1 The impounded water supply earthworks have been progressing well, but due to recent wet weather it is likely work will shortly cease on undertaking this project.

11.9.3 Ormondville Five Viaducts Tour and Street Festival

- 11.9.3.1 The outstanding success of the Ormondville Five Viaducts Tour and Street Festival is acknowledged.

11.9.4 Dog Registration Statistics

- 11.9.4.1 The dog registration statistics for unregistered dogs are noted.

11.9.5 Pahiatua Community Civil Defence Meeting

- 11.9.5.1 There was a good turnout at the Pahiatua Community Civil Defence meeting.

11.9.6 Netball Generic Coaching Clinic

- 11.9.6.1 The Tararua Recreation Advisor is requested to consider extending hosting the netball generic coaching clinic in collaboration with Netball Manawatu to link in with Pahiatua.

- 11.9.7 *That the report from the Chief Executive dated 23 March 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

Crs Hull/Johns

Carried

11.10 Audit and Risk Committee

- 11.10.1 *That the report of the Audit and Risk Committee meeting held on 13 March 2017 (as circulated) be received.***

Crs Franklin/Isaacson

Carried

12. 2017 Local Government New Zealand Conference

- 12.1 *That the Mayor - Mrs T H Collis, Deputy Mayor - Cr A L Benbow, Crs A K Franklin and A J Thompson be registered as the Council's delegates to attend the 2017 Local Government New Zealand conference held in Auckland from 23 to 25 July 2017.***

Crs Hull/Crispin

Carried

- 12.2** It is noted that a representative from management will also attend this conference.

13. Local Government New Zealand Annual General Meeting

- 13.1 *That the Council, being a member of Local Government New Zealand, appoint the Mayor - Mrs T H Collis as the presiding delegate to vote on its behalf at the Annual General Meeting of Local Government New Zealand held on the 25th day of July 2017 and at any adjournment thereof, and***

That the Deputy Mayor - Cr A L Benbow be appointed as the alternative delegate to vote on the Council's behalf in the absence of the Mayor.

Crs Christison/Thompson

Carried

14. Change of Council Meeting Date

- 14.1 *That due to its closeness to the dates when the Local Government New Zealand conference is held the scheduled Council meeting day in July be moved to 2 August 2017 (being one week later than usual).***

Crs Crispin/Benbow

Carried

15. Correspondence

- 15.1 *That the correspondence as listed be received.***

(a) *Local Government Commission*

15 March 2017

Re: Draft proposal for the reorganisation of local government in Wairarapa to create a single district and territorial authority

Crs Thompson/Crispin

Carried

16. Portfolio Reports

16.1 Norsewood/Ormondville

16.1.1 The Deputy Mayor reported on the following matters relating to the Norsewood/Ormondville communities:

- The support from the Tararua Business Network staff in assisting the Ormondville Rail Preservation Group to organise and coordinate the very successful Ormondville Five Viaducts Tour and Street Festival is acknowledged.
- Norsewood Promotions Incorporated is working with Mathews Domain Board to upgrade the Mathews Park Domain facilities for freedom camping, including installing a dump station that motorhomes can use.
- Arrangements are progressing for the Norwegian Day celebrations held in Norsewood on 21 May 2017.

16.2 Economic Development/Marketing

16.2.1 The Deputy Mayor reported the economic development/marketing portfolio holders will be meeting tomorrow.

16.3 Events

16.3.1 The following councillors reported on various events they had attended to represent the Council:

- Cr Isaacson UCOL graduation ceremony held in Palmerston North (also attended by Cr Christison)
- Cr Johns Horizons Ballance Farm Environment Awards
- Cr Hull Project Tararua housing forum (also attended by the Deputy Mayor)

Project reveal of the Pahiatua Museum make-over (also attended by Cr Franklin)

Manawatu Sports Awards (also attended by the Mayor)

Central Districts Field Days to support Tararua Business Network stand (also attended by Cr Franklin)

16.4 Woodville Recreation Trust Events Centre Proposal

16.4.1 Cr Johns tabled the plans of the Woodville Recreation Trust Events Centre proposal for the Council's information.

16.5 **Akitio/Pongaroa**

- 16.5.1 Cr Christison is attending the Pongaroa The Way To Go meeting held next Monday.

16.6 **Works Liaison Committee**

- 16.6.1 Cr Crispin reported that residents with properties in the vicinity of Route 52 are keen to see improvements progressed to upgrade the standard of this road.
- 16.6.2 Cr Thompson reported there is an increasing volume of traffic travelling through Ballance Valley area, and the need for road safety is emphasised particularly regarding vigilance for movement of stock and speed of vehicles.

16.7 **Pahiatua Town Centre Upgrade**

- 16.7.1 Cr Hull reported community conversations are under way regarding planning for Pahiatua town centre upgrade.

16.8 **Local Government New Zealand Zone 3 Meeting**

- 16.8.1 The Local Government New Zealand Zone 3 meeting and visits to Linton Army Camp and Ohakea Royal New Zealand Air Force Base were very interesting and worthwhile.

16.9 **Community Relations**

- 16.9.1 Citizenship ceremonies have recently been held in Pahiatua and Dannevirke.

16.10 **Resource Management Act Planning**

- 16.10.1 Cr Hull has been undertaking training to retain her certification as a councillor hearing commissioner.

16.11 **Local Government New Zealand Rural and Provincial Sector Meeting**

- 16.11.1 The Mayor reported that the Local Government New Zealand Rural and Provincial Sector meeting was very informative.
- 16.11.2 There was a good presentation from Wellington City Mayor Justin Lester on Civil Defence and reference to the fires in the Selwyn district. Lawrence Yule also spoke on declaring an emergency.
- 16.11.3 This information and their experiences provided good knowledge and learning that can be applied to the district and its emergency controllers.

16.12 **Tararua REAP Annual General Meeting**

- 16.12.1 Crs Christison, Franklin and Isaacson will attend the Tararua REAP Annual General Meeting held on 12 April 2017.

16.13 **Anzac Day Services**

- 16.13.1 The Mayor finalised the arrangements for councillors to attend the various Anzac Day services held throughout the district.

16.14 **Makuri**

- 16.14.1 The Mayor is following up some roading issues concerning the Makuri community, and is encouraging its residents to use the CRM system to report such matters.

17. Mayoral Matters

17.1 **Te Apiti Manawatu Gorge Project**

- 17.1.1 *That the Council is committed to supporting the Te Apiti Manawatu Gorge regional joint project, acknowledging its potential economic benefits to the district, and*

That the Council make available the sum of \$20,000 from reserves in response to the request from the Horizons Regional Council for a contribution toward the cost of this project, conditional upon the application proceeding for funding from the mid-sized tourism fund.

Crs Johns/Isaacson

Carried

18. Items not on the Agenda

- 18.1 Refer to the items set out in sections 16.4 and 17.1 of these minutes.
- 18.2 The meeting adjourned at 3.10 pm for afternoon tea, and resumed at 3.25 pm.

19. Public Excluded Items of Business

- 19.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Saddle Road upgrade variation to C04/13 stage 3 project works (site 4)

Petrol Station proposal for Pongaroa

Rural Broadband Initiative 2

Audit and Risk Committee meeting report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>

<i>Saddle Road upgrade variation to C04/13 stage 3 project works (site 4)</i>	<i>To protect the commercial position of a third party</i>	<i>Section (1)(a)(i)</i>
<i>Petrol Station proposal for Pongaroa</i>	<i>To protect the commercial position of a third party</i>	<i>Section (1)(a)(i)</i>
<i>Rural Broadband Initiative 2</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>
<i>Audit and Risk Committee meeting report</i>	<i>To protect improper gain or advantage</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.***
- s7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.***
- s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).***
- s7(2)(j) The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.***

That the Alliance Network Manager be permitted to remain at this meeting after the public has been excluded because of his knowledge of the Saddle Road upgrade variation to contract. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of his understanding of the information circulated regarding the status and proposed actions concerning that project.

Crs Crispin/Christison

Carried

19.2 Saddle Road Upgrade Variation to C04/13 Stage 3 Project Works (Site 4)

19.2.1 *That the report from the Alliance Network Manager dated 21 March 2017 concerning Saddle Road upgrade variation to C04/13 stage 3 project works (site 4) (as circulated) be received, and*

That based on the price submitted and a 'best value' contract relationship continues to exist, the Council accept Stringfellow Contracts Limited price of \$915,480.75 to carry out the third stage of works as part of the Saddle Road upgrade undertaken in accordance with the schedule of prices detailed in the attachment to this report.

Crs Christison/Johns

Carried

19.3 Petrol Station Proposal for Pongaroa

19.3.1 *That the report from the Manager Strategy and District Development dated 22 March 2017 concerning a Petrol Station proposal for Pongaroa (as circulated) be received, and*

That the Council agree to the request for financial support provided to Pongaroa Fuel Stop Incorporated Society for a grant of up to \$60,000 excluding GST to construct a fuel stop in the township of Pongaroa, with this funding to be made available from the General Purpose Reserve.

Crs Hull/Isaacson

Carried

19.3.2 Cr Christison requested it be noted he had abstained from voting on the motion regarding this item of business.

19.4 Rural Broadband Initiative 2

19.4.1 *That the report from the Manager Strategy and District Development dated 23 March 2017 concerning Rural Broadband Initiative 2 (as circulated) be received, and*

That the Council agree to indicate by 3 April to Crown Fibre Holdings its interest to enter into discussions post-contract of up to a \$200,000 contribution toward two large and four small cell phone towers in the Tararua district to cover existing mobile black spots, subject to Long Term Plan consultation and completion of appropriate business cases.

Crs Crispin/Thompson

Carried

19.5 Audit and Risk Committee Meeting Report

19.5.1 *That the report of the Audit and Risk Committee meeting held on 13 March 2017 concerning the public excluded items of business (as circulated) be received.*

Crs Franklin/Isaacson

Carried

19.6 ***That open meeting be resumed.***

Crs Hull/Crispin

Carried

19.7 ***That the decisions taken with the public excluded be confirmed in open meeting.***

Crs Hull/Crispin

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 4.07 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 3 April 2017 commencing at 1.00 pm.

1. Present

Board Members W R Macdonald (Chairperson), P F Walshe (Deputy Chairperson), T J Hynes, K P Spooner and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager
Mr A Frith - Dannevirke High School Community Prefect
Others as detailed in the public forum section of the meeting

2. Apologies

2.1 Nil

3. Public Forum

3.1 Victoria Avenue Landscaping

3.1.1 Debbie Webster spoke on the subject of Victoria Avenue landscaping along with three residents that also attended the meeting for this item of business.

3.1.2 The discussion regarding this matter includes reference to the following:

- Debbie Webster recently canvassed residents of Victoria Avenue for their thoughts concerning the current streetscape of that area, and the lack of follow up from the Board and the Council on its redevelopment after the London plane trees were removed in June 2013.
- A number of residents responded, and agreed to support Debbie Webster raising the matter with the Board and Council on their behalf.
- When the trees were removed in 2013 residents were assured at the time that Victoria Avenue would be replanted, thereby recreating the character and ambience of the street as it was when the trees were in full health.

- However, four years on the appearance of the street is now one of a boring, wide open asphalt area with no green space, and could hardly be called an avenue anymore.
- The speed of vehicles travelling on the street is a concern, and when this observation was discussed with residents many agreed they had noticed an increase since the trees were removed.
- This situation is confirmed with speed data collected from September 2007 before the removal of the trees and in October 2013, four months after the trees were gone.
- There has been an average speed increase of approximately twenty kilometres after the trees were removed (as verified from Tararua Alliance Victoria Avenue speed matrix data of 2007 and 2013).
- This may also be a factor contributing to some of the crashes occurring at the Victoria Avenue, Queen Street and Allardice Street roundabout.
- There was a survey carried out by the Board in December 2013 on what residents would like considered for the street, and there appears to have been no feedback given regarding its outcome.
- The Board is requested on behalf of residents to pursue the matter with the Council and ensure the redevelopment of the street is a project in the next Draft Long Term Plan.
- There should also be a formal consultation process regarding the redevelopment as well as follow up communication.

3.1.3 With regard to the issue of vehicles speeding in Victoria Avenue Debbie Webster agreed to bring this concern to the attention of Police at a meeting of the Tararua District Road Safety Group.

3.1.4 Residents also mentioned footpaths in Victoria Avenue need repairing, with the CRM system explained to them to report these details for follow up.

3.1.5 The Board will include an item on its next meeting agenda to review the information previously collated from the consultation undertaken to consider the preferred approach to landscaping in this street.

4. Personal Matters

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 The following matter is notified as an item of general business not on the agenda for discussion at today's meeting:

- Civic awards

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 6 March 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Hynes/Walshe

Carried

7. Matters Arising from the Minutes

7.1 Electric Vehicle Charging Stations (Item 15)

- 7.1.1 An electric vehicle charging station is being considered for installation in the vicinity of the service alleyway off Gordon Street nearby the grass area.

8. Tararua District Council Report

- 8.1 *That the report of the Tararua District Council meeting held on 29 March 2017 (as tabled) be received.*

Isaacson/Spooner

Carried

8.2 Workshop on Governance and the Treaty of Waitangi

- 8.2.1 Board members are invited to attend the Council workshop regarding governance and the Treaty of Waitangi.
- 8.2.2 This full day workshop shall be held on 19 April 2017 at the Bush Multisport Trust complex in Pahiatua, and will provide clarification of the responsibilities between Community Boards/Community Committees and the Council and an understanding of the Treaty of Waitangi in relation to community projects and decision-making.

8.3 Horizons Regional Council Draft Annual Plan 2017/2018

- 8.3.1 *That the Board make a submission on the Horizons Regional Council Draft Annual Plan 2017/2018 to support the proposal to provide a \$30,000 contribution to the Philips Search and Rescue Trust rescue helicopters service.*

Hynes/Walshe

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Tararua Community Youth Services

- 9.1.1 Board Member Hynes reported that New Zealand Lotteries Grants Board has indicated funding will no longer be available from them in the next three years for activities and programmes undertaken by Tararua Community Youth Services.

9.1.2 As a result of that situation alternative options are being pursued to resolve this funding issue to maintain future operational levels of service. In the meantime they continue to function very satisfactorily.

9.1.3 Waireka Trust has granted \$15,000 to purchase a replacement vehicle for use by the youth workers in Pahiatua.

9.1.4 The Eastern Institute of Technology building and carpentry training course has commenced to construct a cottage through Tumu Timbers, with seventeen students involved.

9.2 **Dannevirke Chamber of Commerce**

9.2.1 Board Member Hynes reported that Dannevirke Chamber of Commerce held a very successful business after five meeting at Amalgamated Packaging.

9.2.2 This provided the opportunity to view their newly established Dannevirke business that is thriving through the enterprise and drive of the owners.

9.2.3 Planning is continuing to arrange a programme of events for 2017 that promote business development opportunities to improve the district's prosperity and achieve positive economic outcomes.

9.2.4 The Chamber of Commerce actively welcome new businesses to town, and to join as a member and become part of their business network.

9.3 **Dannevirke Information Centre Management Committee**

9.3.1 The Chairperson reported that Dannevirke Information Centre Management Committee has forwarded its submission to the Manager Strategy and District Development for renewal of their existing contract, and seeking a review of the annual funding grant they receive.

10. **Correspondence**

10.1 ***That the correspondence as listed be received.***

(a) Dannevirke and Districts A and P Association

Re: Thanks for financial assistance to support the 2017 A and P Show

Spooner/Hynes

Carried

11. **Anzac Day Community Concert**

11.1 ***That the Board support the Anzac Day community concert held in the Dannevirke Town Hall on 25 April 2017 at 2.00 pm, and***

That the Board cover from its discretionary funds the venue and sound system hire charges and any other incidental expenditure relating to arranging this event, and

That the proceeds received from gold coin admission charges to the Anzac Day community concert be donated to Dannevirke and District Returned Services Association.

Macdonald/Hynes

Carried

- 11.2 The Chairperson requested board members assistance with the arrangements for the concert on the day of the event.

12. General Assistance Grants Scheme

- 12.1 Board Member Hynes declared an interest in the applications of Dannevirke Promotions and Development Society and Tararua Community Youth Services, and abstained from discussion regarding them and determining the amount of funding granted to those organisations.
- 12.2 The Deputy Chairperson declared an interest in the application of Radio Dannevirke, and abstained from discussion regarding it and determining the amount of funding granted to that organisation.
- 12.3 *That the following grants be approved for disbursement from the Dannevirke Community Board's General Assistance Grants Scheme for the 2016/2017 annual funding allocation.*

Name	Project	Amount Granted \$
Anglican Parish Southern Hawke's Bay	Fit safety glass, lever handles and hand rails as part of church renovations	600.00
Dannevirke Brass Band	Purchase petrol vouchers for band members travel assistance	500.00
Dannevirke Community Toy Library	Attendance at bi-annual toy library federation conference	250.00
Dannevirke Floral Art Group	Floral art theatre production	1,000.00
Dannevirke Gallery of History	Operational grant	2,000.00
Dannevirke Promotions and Development Society	Restoration of cast iron park seats	653.00

<i>Dannevirke Society for the Prevention of Cruelty to Animals</i>	<i>De-sexing and microchipping of cats</i>	<i>500.00</i>
<i>Menzshed Dannevirke</i>	<i>Purchase woodworking planer jointer</i>	<i>665.00</i>
<i>Radio Dannevirke</i>	<i>Replacement C.D. players and radio receivers</i>	<i>420.00</i>
<i>Rangatira Croquet Club</i>	<i>Fertiliser and line marking paint to maintain the croquet lawns</i>	<i>600.00</i>
<i>Ruahine Ramblerz Leisure Marching Team</i>	<i>Hire of Sports Centre for annual Christmas leisure marching display</i>	<i>137.00</i>
<i>Tararua Community Youth Services</i>	<i>Purchase of vehicle for youth workers</i>	<i>2,000.00</i>
<i>Tararua Riding for the Disabled</i>	<i>Build a giant abacus for the riders sensory trail</i>	<i>500.00</i>
<i>Weber Reserve Board</i>	<i>Construct new boundary fence</i>	<i>500.00</i>
<i>Total amount granted</i>		<i>\$10,325.00</i>

And that the application from Raumati Hall Committee be left to lie on the table until the next meeting to enable the Chairperson to contact them and obtain further information regarding their project.

Isaacson/Macdonald

Carried

13. Wish List for New Footpaths

13.1 The Board seek new footpaths for the following areas and request their inclusion on the wish list to be considered and assessed:

- Cole Street on left-hand side from Allan to King Streets
- Christian Street on left-hand side to Dannevirke Domain

13.2 Any further streets identified by board members that may require new footpaths will be noted at the Board's next meeting.

14. Community Boards Best Practice Awards

14.1 *That the Board enter the Community Boards Best Practice Awards through submitting an application for the Dannevirke Community Vehicle Trust project.*

Hynes/Walshe

Carried

- 14.2 The Chairperson is to prepare the application to enter these awards, with it being suggested that the enhancing communities category be considered for that purpose.

15. Chairman's Remarks

- 15.1 Nil

16. Items not on the Agenda

16.1 Civic Awards

- 16.1.1 At the request of the Deputy Chairperson the Governance Manager explained the civic honour awards available to acknowledge exceptional voluntary community service.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 2.10 pm.

Chairperson



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 7 April 2017 commencing at 10.02 am.

1. Present

Board Members C C Death (Chairperson), S E Shannon (Deputy Chairperson), D F Eagle, P Wilson and Cr A J Thompson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager
Mr P Wimsett - Manager Strategy and District Development (for item 10)

2. Apologies

2.1 Nil

3. Personal Matters

- 3.1 The Board note the passing of Graham Adam (the last Mayor of the former Eketahuna Borough Council).
- 3.2 The Board congratulate Derek and Matthew Ramsay on their success as the New Zealand Speedway Sidecar Champions, and their selection for the World Speedway Championships held at Adelaide in April.
- 3.3 Board Member Eagle requested her apology is conveyed for non-attendance at next month's Board meeting.

4. Notification of Items Not on the Agenda

- 4.1 The Chairperson notified the following items for discussion in the reports from board members section of the meeting:
- Eketahuna skate park plans
 - Anzac Day
 - Eketahuna Our Town Committee
- 4.2 The Manager Strategy and District Development will attend the meeting at 11.30 am to discuss possible sites for an electric car charging station in Eketahuna.

5. Confirmation of Minutes

- 5.1 ***That the minutes of the Eketahuna Community Board meeting held on 3 March 2017 (as circulated) be confirmed as a true and accurate record of the meeting.***

Eagle/Wilson

Carried

6. Matters Arising from the Minutes

6.1 Eketahuna Swimming Baths Upgrade 2017/2018 (Item 6.4)

- 6.1.1 The Deputy Chairperson attended the Eketahuna Swimming Baths Committee meeting held on 28 March 2017, with there being some discussion on the proposed position of the entrance to this facility.

- 6.1.2 A preview was given of the presentation for the public meeting to outline the upgrade project concept plans.

6.2 Eketahuna Art Group Donation (Item 6.5)

- 6.2.1 The Chairperson is to contact Margaret Parsons to discuss projects the Eketahuna Art Group may wish to support with the donation of funding.

6.3 Eketahuna Express (Item 6.6)

- 6.3.1 The Eketahuna Our Town Committee intend to consider possible opportunities for the town to capitalise on the annual Eketahuna Express excursion visit.

6.4 Consultation with Tangata Whenua (Item 6.8)

- 6.4.1 The Governance Manager clarified the basis that the Local Government Act requires Council to provide the opportunity and capacity for Maori to contribute to its decision-making processes.

- 6.4.2 This includes recognising and respecting the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi.

- 6.4.3 Council has entered into a partnership agreement with Rangitane o Tamaki nui a Rua Iwi that recognise them as Tangata Whenua of the district.

- 6.4.4 It is also intending to work with Ngati Kahungunu ki Tamaki nui a Rua Iwi to progress preparing a memorandum agreement for consideration by the Council.

- 6.4.5 Community Boards and Community Committees are invited to attend the Council full day workshop regarding governance and the Treaty of Waitangi held on 19 April 2017 at the Bush Multisport Trust complex in Pahiatua.

6.5 **Civic Honour Presentation** (Item 12.3)

- 6.5.1 The Chairperson attended the presentation of a Tararua civic honour to Bob Dresser held on 14 March 2017 in Dannevirke.

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 29 March 2017 (as circulated) be received.*

Shannon/Wilson

Carried

7.2 **Pensioner Housing**

- 7.2.1 The Board note the Council's decision concerning its pensioner housing, and the intention to install heat pumps and upgrade the flats in Eketahuna.

- 7.2.2 Board Member Eagle reported on the Project Tararua housing forum meeting and its focus on the availability of rental housing in the district.

7.3 **Horizons Regional Council**

- 7.3.1 Cr Thompson is reviewing the Environment Court decision concerning the Horizons Regional Council One Plan, and will report to the Board on its potential implications for the district.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 **Tararua Emergency Management Committee**

- 8.1.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held in Dannevirke on 9 March 2017, and this includes reference to the following matters:

- Civil Defence has a three by three metre tent available for appropriate use.
- New Zealand Fire Service Assistant Area Manager Nigel Hall spoke on the state of emergency declared in Hastings rural district when it was hit by large and destructive fires.
- A training programme is to be provided for Civil Defence volunteers over the months of April to July, with there being strong interest to participate in these courses.
- There was an alert this week for the heavy rainfall event that occurred, with the Council's Emergency Operations Centre monitoring the situation relative to its impact on the district.

8.2 **Newman Reserve Board**

8.2.1 The Chairperson reported on the Newman Reserve Board Annual General Meeting held in Eketahuna on 21 March 2017, and this includes reference to the following matters:

- Eight people attended the meeting, and three apologies were received for non-attendance.
- Dean Duffy is their new Chair, and Bruce MacKisack continues as Secretary/Treasurer.
- John Duffy retired after serving thirty-one years on their committee.
- Support was made available to various local community organisations.
- Harvesting of trees is to be undertaken in April.
- It is intended to prepare a time capsule for siting at the reserve.
- The swimming pool was not used as a result of the lack of good weather.

8.3 **Eketahuna Swimming Baths Upgrade 2017/2018 and Chorus Building Project**

8.3.1 The Eketahuna Swimming Baths upgrade project concept plans were well received at the public meeting.

8.3.2 Proceeds from the town painting tiles sold will be used as funding toward the Chorus building project.

8.3.3 Pictures for use on the Chorus building windows were chosen by the community, and the preferences are Kiwi, Takahae, Tuatara, Fern Frond and Parakeets.

8.3.4 The intended arrangements to use the Chorus building as the site of this project need formalising in writing, including covering power costs.

8.3.5 The Forty Mile Bush image and its connection to behind the giant Kiwi need more depth of bush colours, and a gradual increase of foliage in the corners.

8.4 **Eketahuna Skate Park Plans**

8.4.1 The proposed layout plan for the skate park requires further consultation with the project committee regarding the intended location of the entrance relative to the playground and swimming baths facilities.

8.4.2 The Board at its meeting held on 1 July 2016 received and noted the plan for the new skate park and its location at the playground site.

8.4.3 At that meeting the Board agreed the entranceway to the playground should preferably be established off Bridge Street to the right of the seat situated directly in front of the swings.

8.4.4 If that plan has changed there should be further dialogue with the Board prior to commencing work on this project.

8.4.5 It is agreed that the Chairperson will arrange a meeting next Tuesday with representatives of the skate park and swimming baths committees to discuss this matter with board members.

8.5 **Anzac Day**

8.5.1 Board Member Wilson outlined the order of service for the Anzac Day civic ceremony held in Eketahuna, and the march from the Community Centre to the War Memorial Hall.

8.5.2 The type of tree to be ordered for the tree planting ceremony at the War Memorial Hall was considered and the preferred option finalised.

8.6 **Eketahuna Our Town Committee**

8.6.1 Board Member Wilson reported on the Eketahuna Our Town Committee Annual General Meeting held on 6 April 2017, and this includes reference to the following matters:

- Rena Tyler is the new Chair, Corinna Carew is Deputy Chair, Pauline Wilson is Secretary, and Emma Elliot continues as Treasurer.
- In future a copy of Eketahuna Our Town Committee meeting minutes will be circulated to the Board for its information.
- Some emails do not get through to the Eketahuna Information Centre, and as a result items and events are missing from the community newsletter.
- The email address to be used for this purpose is to be publicised in the next community newsletter.
- Work is progressing to complete the Eketahuna website to enable it to be operating as soon as possible.

8.7 **St John Ambulance Area Committee**

8.7.1 Board Member Eagle reported the St John Ambulance Area Committee held its triennial election.

9. Correspondence

9.1 *That the correspondence as listed be received.*

(a) Kerry and Loreen Cunningham

Re: Eketahuna Camping Ground February report

(b) Hamish Adie

Re: Budget details of Tararua College CACTUS programme to support request for a contribution of financial assistance

Eagle/Death

Carried

9.2 Tararua College CACTUS Programme

9.2.1 *That the Board grant the sum of \$500.00 from its discretionary funds towards the costs of the CACTUS programme for youth development in the southern part of the district.*

Thompson/Shannon

Carried

10. Possible Sites for an Electric Car Charging Station in Eketahuna

10.1 The Manager Strategy and District Development requested suggestions of possible sites to provide an electric car charging station in Eketahuna.

10.2 Some preliminary investigation work has been undertaken to consider this matter, and the preferred site recommended is behind the Eketahuna Service Centre/Library building.

10.3 Board members expressed their view they would like the site of any such facility located on Main Street at the northern entrance to town, and invite the Manager Strategy and District Development to email suggested options for that purpose.

11. Wish List for New Footpaths

11.1 The Board seek a new footpath on Stanly Street extending to the Eketahuna Camping Ground.

11.2 Any further streets identified by board members that may require new footpaths will be discussed at the Board's next meeting.

12. Alf Rowden Humanitarian Award

12.1 The Deputy Chairperson will include an item in the community newsletter to invite nominations for this year's Alf Rowden Humanitarian Award.

12.2 The following dates are agreed for that purpose:

- Nominations open 20 April 2017
- Nominations close 20 May 2017
- Nominations considered at the Board's June meeting

13. Pukaha Mount Bruce Annual Fundraising Dinner

13.1 The Chairperson will attend the Pukaha Mount Bruce annual fundraising dinner held at Copthorne Solway Park and Resort in Masterton on 28 April 2017 at 6.00 pm.

14. Project Tararua

14.1 Robin Winter (Project Tararua Manager) is to be advised the Board's preferred date for a public meeting to update the community on Project Tararua is 15 May 2017 from 7.00 pm to 9.00 pm in the Eketahuna Community Centre Supper Room.

15. Eketahuna Town Centre Upgrade

15.1 It is hoped that work will commence this month (dependent on weather) to undertake the Bridge Street intersection corner stage 2 project by the Eketahuna Service Centre/Library building.

15.2 It is disappointing to note the unique Eketahuna theme signage in the public toilets has been defaced and damaged.

16. New Zealand Pacific Studio Exhibition Piece

16.1 The Board thank the Mayor for securing the New Zealand Pacific Studio exhibition pendants by Justine Fletcher that recognise the women of Wairarapa who signed the 1893 petition providing New Zealand women with the right to vote.

16.2 A decision on whether to purchase these pendants for community public display will be made at the Board's next meeting if funds are available following considering applications to the General Assistance Grants Scheme.

17. Chairman's Remarks

17.1 Items for Next Meeting Agenda

17.1.1 Board members are requested to advise the Chairperson of any items for the Board's next meeting agenda prior to 9.00 am on 24 April 2017.

17.2 Eketahuna/Mellemskov Museum Makeover

17.2.1 The Eketahuna/Mellemskov Museum Makeover was an outstanding success, and the great work done by the volunteers involved is acknowledged.

17.2.2 This provided a positive showcase and outcome for Eketahuna and the district, and Heritage Rescue (Choice TV) did a very good job with filming the one hour documentary that will screen in July.

17.2.3 The use of the Eketahuna Community Centre Supper Room during the period of the makeover is greatly appreciated, and the Board is thanked for funding the cost of hiring this facility.

17.2.4 The Mayor was able to attend on one of the days, but the lack of assistance from board members (other than the Chairperson) is disappointing given the work involved to undertake this community project.

18. Items not on the Agenda

18.1 Refer to the items set out in sections 8.4, 8.5, 8.6 and 10 of these minutes.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.00 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 5th April 2017 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chair), Michelle Rankin (Secretary), Brett MacDougall (Deputy Chair), Cr Alison Franklin, Jared Brock, Gerry Parker and Nigel Shaw

Members of the Public

Ken Russell, Jeanne O'Brien and Sheril Davy

2. Apologies

2.1 John Arends (Treasurer), Rhys Punler and Ann Marie Bengston

3. Notification of Items Not on the Agenda

3.1 Friends of the cemetery group

3.2 Ken Russell addressed the committee on behalf of the Rotary Club of Pahiatua regarding setting up a Menzshed in Pahiatua, and is looking for assistance from Pahiatua On Track to help with advertising costs.

3.3 Jeanne O'Brien addressed the committee regarding the grant application from Tararua Community Youth Services seeking urgent assistance from Pahiatua On Track to keep a youth worker position in Pahiatua.

4. Personal Matters

4.1 Nil

5. Confirmation of Minutes

5.1 **That the minutes of the Pahiatua On Track meeting held on 1st March 2017 (as circulated) be confirmed as a true and accurate record of the meeting.**

Louise/Brett

Carried

6. Matters Arising

6.1 Nil

7. Tararua District Council Report

- 7.1 With reference to item 16.7 from the Council report, Pahiatua On Track note that no community consultation has started regarding the town centre upgrade as stated by Councillor Hull. Pahiatua On Track is waiting on contact from the Alliance and the formation of a project management committee to proceed with this.
- 7.2 **That the reports of the Tararua District Council meetings held on 1st March and 29th March 2017 (as circulated) be received.**

Jared/Brett

Carried

The following points were made by Cr Alison Franklin:

Peter Davies

Mayor Tracey Collis acknowledged the passing of Pahiatua Fire Service stalwart Peter Davies, and spoke of his incredible 56 years record of service to the Pahiatua community as a volunteer fireman

2017/18 Draft Annual Plan

Council adopted the Draft Annual Plan with an agreed overall average rates increase of 2.25%. It was noted that this is significantly less than the 3.52% increase forecast in the Long Term Plan.

Pahiatua Under- Verandah Lighting

Cr Hull reported to Council that the under-veranda lighting on the western side of Pahiatua's Main Street has not been working for several weeks. In the past week it was also noted that the eastern side of Main Street is also affected. A CRM has been filed and the Alliance has given an assurance that this will be attended to. The darkness down each of the town's Main Street footpaths was considered a safety concern.

Pahiatua Treatment Plant and Reservoir Site

Site work has commenced. UV installation in a 20 foot container is nearing completion and will soon be ready to send to the Boundary Road site. Council is working with the next door neighbour on some of the implications they see at the new reservoir site.

Electric Vehicle Charging Stations

The Energy Efficiency Conservation Authority will consider funding towards making Pahiatua town centre electric-vehicle friendly with the installation of an EV charging station.

Mama/Pepe Ropu - Pahiatua Library

This initiative is being run at both Pahiatua and Eketahuna libraries. To date the programme has not attracted any participants, however the facilitator of the programme will continue to promote it. Mama/Pepe Ropu provides an opportunity for parents for out-of-the-home experiences and to interact with others within the group. Loosely translated Mama/Pepe Ropu means mother/baby company.

8. Long Term Plan - New Footpaths

Pahiatua On Track request the construction of two new footpaths to be included in the Long Term Plan as follows:

- From Princess Street to the Wheel Park on Huxley Street. Also speed bumps/obstacles to slow traffic past the Wheel Park and Bush Multisport facilities for the safety of children.
- Extension of the footpath on Tiramea Hill to Riccarton Road. This is a popular route for walkers.

9. Correspondence Inwards

- Discretionary grant application from Tararua Community Youth Services
- Discretionary grant application from Rotary Club of Pahiatua
- Discretionary grant application from Gareth Cannon
- Discretionary grant application from Tararua College Parents Association
- Account from Laskey's for Pahiatua Community Vehicle Trust
- Income tax return for Pahiatua Community Vehicle Trust

That the inwards correspondence be received.

Louise/Michelle

Carried

10. Financial Report (report presented by Louise Powick)

10.1 Accounts to be passed for payment:

Crisp Graphics	\$97.75	
Crisp Graphics	\$161.00	
Cash	\$250.00	(waterblast museum)
B Dickson	\$18980.75	
Prenters	\$2000.00	
Downers		

That the financial report be adopted.

Michelle/Jared

Carried

11. Discretionary Grants

- 11.1 That Pahiatua On Track approve the application made by Tararua College Parents Association to help towards costs for their mud run community fundraising event, and that a donation of \$300.00 be granted.**

Brett/Louise

Carried

- 11.2 That Pahiatua On Track approve the application made by Gareth Cannon to represent New Zealand in mountain biking at Europe's MTB World Cup races, and that a donation of \$500.00 be granted.**

Brett/Michelle

Carried

- 11.3 That Pahiatua On Track approve the application made by Tararua Community Youth Services for urgent assistance with youth worker wages, and that a donation of \$10,400.00 be granted.

Brett/Louise

Carried

- 11.4 That Pahiatua On Track approve the application made by the Rotary Club of Pahiatua for advertising costs for the Menzshed, and that the invoice for advertising be sent direct to Pahiatua On Track for payment.

Brett/Louise

Carried

12. Portfolio Reports

12.1 Wheel Park

Jared Brock

Still progressing completion of the outer track as well as beginning working on the main pad. This will include picnic tables kindly donated by the Lions Club.

12.2 Town Centre Upgrade/Main Street

Louise Powick

I attended the Council workshop on the Main Street upgrade project. This involved councillors, staff and the Alliance. It is good to get an understanding on the scope of the project. Next steps will involve the appointment of a project management committee that Pahiatua On Track will be part of.

I met the Polish Ambassador, Zbigniew Gniatkowski at the museum reveal of the Polish room. He pledged his support for the Main Street upgrade concept around the story of the Polish children. My suggestion of a twin town in Poland was well received, and he will be in touch once he has found a suitable match. The Ambassador would like to bring the Polish Prime Minister to Pahiatua in November to lay a plaque to start the Main Street partnership project.

12.3 Explore Pahiatua

Louise Powick

The first edition of Pahiatua News will be distributed next week. The purpose of the newsletter is to promote Explore Pahiatua as well as profiling Pahiatua On Track projects and other community activities. Production and distribution costs will be around \$630 for 1900 copies. Remuneration for the editor needs to be discussed. Pahiatua News will be published four times a year.

13. Items Not on the Agenda

13.1 Friends of the Cemetery Group

Anne Nelson from Masterton has made contact about setting up a friends of the cemetery group.

The meeting closed at 7.20pm.

Chairperson

Woodville Districts' Vision

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 4 April 2017 commencing at 7.00pm.

PRESENT

S McLeod, B Hutton, G Murray, P McCool, A Devonshire, D Pretty, Cr P Johns, M M Oulaghan (Secretary), R Winter (Chair)

APOLOGIES

K McIntyre, M Taylor

PREVIOUS MEETING

That the minutes of the Woodville Districts' Vision meeting held on 7 March 2017 be accepted as a true and accurate record.

R Winter/P Johns

Carried

MATTERS ARISING

- There has been an accident on the road referred to at the last meeting, i.e. the main road at the west end of town.
- A letter is to be sent to the New Zealand Transport Agency supporting the five issues - removing the car park outside the Salvation Army shop, intersection of Vogel and McLean Streets with trucks turning, road west to the gorge and Papatawa School give way sign.
- S McLeod is to raise the issue of the Alliance coordinator for the Tararua District Road Safety Group at its next meeting to ensure all key personnel attend.
- As Woodville Districts' Vision has identified a roading issue and there has been nothing done to date R Winter will write to the New Zealand Transport Agency again as there has been no action. It is reiterated this is not to do with the walkway, it is a roading issue.

CORRESPONDENCE

Inwards

- Ask Away Accounting (Woodville Domain Board) in response to letter written regarding signage at Ferry Reserve concerning flooding and consideration for an additional toilet
- Horizons Regional Council in response to letter written regarding signage at Ferry Reserve concerning flooding

Outwards

- Nil

That the correspondence be accepted.

M M Oulaghan/P Johns

Carried

REPORTS

Treasurer's Report

The March financial report is tabled.

That the Treasurer's report be accepted.

P McCool/A Devonshire

Carried

Tararua District Council Report

Cr P Johns

Water

Work has stopped on the impounded water supply earthworks at the water treatment plant due to wet conditions, and will probably not recommence until the drier months.

Draft Annual Plan 2017/18

There will be no public consultation this year, although submissions will be received. Woodville Districts' Vision should put in a submission and comment, both positive and negative, with submissions or suggestions to be sent to the Council by 11 May 2017.

Discussion ensued. Potential submission topics are as follows:

- Gottfried Lindauer Arts Trail (Walkway)
- Old library/Lindauer building - reiterate Woodville Districts' Vision interest
- Roading issues
- Woodville Districts' Vision to take control of the LED sign
- CCTV - there are two - one looking up the main street, the other looks down Ormond Street. There was a potential burglary at the dairy; has CCTV footage been used?

A submission will be drafted by R Winter and available for discussion at the next Woodville Districts' Vision meeting.

Events and Promotions

Anzac Day

RSA are keen to provide breakfast for their members and the army. However this will challenge providing a community breakfast. The two services will be the dawn service and a civic service at 10.00am. The decision remains that there is no 9.00am cemetery service; this is a RSA decision. Discussion ensued as to who will arrange the civic service. Brenda Marshall from the Union Church will lead the service this year.

That a letter be sent to Brenda and her group thanking them for leading the civic service this year on behalf of Woodville Districts' Vision.

P Johns/P McCool

Carried

That a meeting be arranged with all interested and relevant parties to clarify ongoing matters and responsibilities for the 2018 Anzac Day and Armistice Day and onwards in future years.

B Hutton/P Johns

Carried

Gottfried Lindauer Arts Trail (Walkway)

It is suggested to have a meeting with the Mayor, Chief Executive, Manager Strategy and District Development, B Hutton and P Johns to pave a way forward. P Johns is to speak with the Mayor.

Arts Exhibition

This event is held from 20 to 25 April 2017, and is open each day between 10.00am to 3.00pm. Two emerging artists have been selected to show. One is a wood carver and painter, the other being a photographer in different colours. This is on track to be a successful show.

APPLICATIONS

Nil

GENERAL BUSINESS

Welcome to Woodville Signs

There has been a delay in getting the resource consent. The paperwork has been submitted again. One says Welcome to Woodville, the one behind it is for advertising events etc. There are three sites - one by Woodville Service Centre, one opposite Gladstone Street and one by McIntyre's property.

Gottfried Lindauer Arts Trail - Artist Impression

Neither the New Zealand Transport Agency nor the Council will approve the artist impression as the standalone is too big. However it can be put onto a property wall. It is suggested that it be erected in the centre of town, or could be put up at Ferry Reserve in the interim.

Seating

That the seven wooden chairs in the Supper Room be gifted to the Woodville Museum.

B Hutton/A Devonshire

Carried

As there is no further business the meeting closed at 8.25pm.

Date of next meeting: Tuesday 2 May 2017



Report

Date : 20 April 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974 - Club Targa Incorporated**

Item No : **11.1**

1. Reason for the Report

- 1.1 Club Targa Incorporated has made application for road closures on Sunday 21 May 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. Following advertising placed in Bush Telegraph on Monday 27 March 2017, one public objection from Barry O'Shea has been received (copy attached).
- 1.3 The objection received is made on the grounds that no third party insurance is provided by the organiser, and individual drivers must cover the cost of any potential damage they may cause to roads through competing in this event.

2. Conditions of Application for Road Closures

- 2.1 The Council's adopted special conditions of application for road closures relating to motor sport events state that applications must be received not less than 26 weeks prior to the date of the proposed event. This is to ensure there is adequate time available to consider and resolve any objections received to such events being held on the district's roading network.
- 2.2 When this criteria was emphasised to the applicant they indicated their lack of awareness of this requirement, and requested that the application proceed to be advertised.

- 2.3 It is interesting note the requirements applicable to road closure applications have remained the same for a number of years, and this was the case in 2015 when Club Targa last requested road closures in the district for their event.
- 2.4 Further to the above, Whenuahou Road is specifically included in the list of roads that the Council has determined motorsport events are excluded, but the applicant is seeking the use of this road for a stage of their event.
- 2.5 While no objections have been received from residents or property owners on that road, they may consider this is not necessary given that road is identified as being excluded for that purpose.
- 2.6 Peter Martin and Victoria Main from Club Targa have requested the opportunity to attend the Council meeting when discussion occurs on this application, and they have been given the opportunity for this to occur.

3. Significance Assessment

- 3.1 The Council as the road controlling authority for the district has the authority to determine applications for road closures, and it has developed conditions of application applicable to this purpose.
- 3.2 These are included in the application form to make all applicants aware of them in advance of seeking any road closure.
- 3.3 As such they have been established to ensure the closure of roads is only approved where it does not cause inconvenience to residents and property owners from these types of events occurring, and at the same time protects the interests of ratepayers that fund the cost of maintenance to the road surface.

4. Options Assessment

- 4.1 The Council can consider the following options in respect of determining the application and objection received:
- Decline the application on the grounds it does not comply with the conditions of application for motor sport events, noting it was received outside of the required timeframe and includes a stage on a road that motorsport events are excluded. **This is the preferred option, and represents the Council's position and special conditions of application applicable to such events.**
 - Decline the application in part relating to the excluded road (Whenuahou Road) and the stage to which the objection applies (Carrisbrook Road), and approve the other roads be closed noting that no objections were made with regard to the intended event on those roads. **This option is not recommended as it is inconsistent with the Council's position and special conditions of application applicable to such events.**

- Approve the application in full subject to any conditions attached to granting the road closures, and emphasise to the applicant in future they must adhere to the special conditions of application required when seeking road closures for motor sport events. **This option is not recommended for the same reason outlined above.**

5. Consultation

- 5.1 The proposed road closures were notified in the Bush Telegraph resulting in one objection being received.
- 5.2 Police have also been consulted, and have not raised any concerns regarding the application for the proposed road closures.
- 5.3 The applicant is required to contact all residents/property owners on roads that are the subject of this application to inform them of the proposed event and to obtain their agreement if they are satisfied that the intended closure is approved.

6. Conclusion

The Council needs to consider whether there are circumstances to vary from its agreed conditions of application for motor sport events in respect of Club Targa seeking road closures that do not fulfil that criteria.

Recommendation

That the report from the Alliance Manager dated 20 April 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That the Council decline the application to close various roads for the purpose of allowing Club Targa Incorporated to hold the Targa New Zealand Rally 2017 event due to the application not complying with the Council's special conditions of application applicable to motor sport events.

For the Council's information if it wishes to consider granting the application the following are the roads involved.

Road Name: Whenuahou Road, from the intersection with State Highway 2 to Mangahei Road at the intersection with Weber Road, including the intersections with School Road, right into Takapau Ormondville Road, past Rangitoto Road, past Kopua Road, past Edgcombe Road (no exit), left into Ormondville Te Uri Road, past Donghi Road (no exit), past Tourere Road, past Maunga Road, right into Mangahei Road, past Ngapaeruru Road, past Tuturewa Road, past Okarae Road.

Date of closure: Sunday 21 May 2017

Period of closure: 8.35 am to 12.35 pm

Road Name: *Umutaoroa Road from the intersection with Armstrong Road to Armstrong Road at the intersection with Umutaoroa Road, including right into Te Kakapo Valley Road, right into Takapau Ormondville Road, left into Beatty Road, right into Top Grass Road, past Tamaki West Road (no exit), left into Laws Road, left into Smith Road, left into Armstrong Road.*

Date of closure: *Sunday 21 May 2017*

Period of closure: *9.50 am to 1.50 pm*

Road Name: *Route 52 from the intersection with Weber Road to Route 52 at the intersection with Piwakawaka Road, including the intersections of River Road, Waione-Horoeka Road, Kaituna Road (no exit), Manuhara Road, Akaroa Road (no exit), Huia Iti North Road (no exit).*

Date of closure: *Sunday 21 May 2017*

Period of closure: *11.40 am to 3.40 pm*

Road Name: *Pahiatua-Pongaroa Road, from a point near (but not blocking) the entrance to the Pongaroa Golf Course to the intersection of Mangaramarama Road, including the intersections of Waihi Valley Road, Range Road (no exit), Rimu Road, Old Ford Road (no exit), Titoki Street (no exit), Makuri-Domain Road (no exit), left at Woodville- Aohanga Road (no exit) and Coonoor Road intersections, including the intersections of Pori Road, Ngaturi Road (no exit), Millers Road and Dews Road (no exit).*

Date of closure: *Sunday 21 May 2017*

Period of closure: *12.00 pm to 4.15 pm*

Road Name: *Carisbrook Road, from the intersection of Middle Road to Range Road at the intersection with Priest Road including left into Barrells Road, right into Kohinui Road, past Oparatai Road, past Murphy's Road (no exit), left into Thompsons Road, past Oete Road (no exit), straight into River Road, past Piert Road (no exit), past Pahaheke Road, left into Hopelands Road, past Jackson Road, left into Bluff Road, right into Range Road, past Harris Road (no exit), past Troup Road.*

Date of closure: *Sunday 21 May 2017*

Period of closure: *1.15 pm to 5.15 pm*

Conditions Applied to the Granting of these Road Closures (only required if the Council determines to approve the application)

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2 That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

1. Road Closure Application
2. Objection to Road Closure from Barry O'Shea



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Engineering Services
Tararua District Council
P O Box 115
DANNEVIRKE 4942

Phone (06) 374-4080
Fax (06) 374-4137
E-Mail Info@TararuaDC.Govt.NZ
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received10/3/2017.....

Application Fee: \$100.00

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

Club Targa Inc

Contact Person: Victoria Martin

Mailing Address: PO Box 72502, Papakura 2244

Contact:

Daytime: (09) 298 8322

Mobile: 021 242 9495

After Hours: 021 242 9495

Fax: (09) 298 8266

Email Address:

gm@urg.co.nz

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s: Sunday 21 st May 2017				
Road Name	Start Point:	End Point:	Affected Intersection/s	Time of Closure
Whenuahou Rd	Intersection with SH2	Mangahei Rd at intersection with Weber Rd	School Rd. Right into Takapau Ormondville Rd. Rangitoto Rd. Kopua Rd. Edgecombe Rd (no exit). Left into Ormondville Te Uri Rd. Donghi Rd (no exit). Tourere Rd. Maunga Rd. Right into Mangahei Rd. Ngapaeruru Rd. Tuturewa Rd. Okarae Rd.	8.35am – 12.35pm
Umuraoroa Rd	Intersection with Armstrong Rd	Armstrong Rd at intersection with Umutaoroa Rd	Right into Te kakapo Valley Rd. Right into Takapau Ormondville Rd. Left into Beatty Rd. Right into Top Grass Rd. Tamaki W Rd (no exit). Left into Laws Rd. Left into Smiths Rd. Left into Armstrong Rd.	9.50am – 1.50pm
Route 52	Intersection with Weber Rd	Route 52 at intersection with Piwakawaka Rd	River Rd. Waione-Horoeka Rd. Kaituna Rd (no exit). Manuhara Rd. Akaroa Rd (no exit). Huia Iti Rd (no exit).	11.40am – 3.40pm
Pahiatua Rd	At entrance (but not blocking) to Pongaroa Golf Course	On Pahiatua-Pongaroa Rd at intersection with Mangamarama Rd	Waihi Vally Rd. Range Rd (no exit). Rimu Rd. Old Ford Rd (no exit). Titoki St (no exit). Woodville Aohanga Rd (no exit) and Coonoor Rd intersections. Pori Rd. Ngaturi Rd (no exit). Millers Rd. Dews Rd (no exit).	12.00pm – 4.15pm
Carisbrook Rd	At intersection with Middle Rd	On Range Rd at intersection with Priest Rd.	Left into Barrells Rd. Right into Kohinui Rd. Oparatai Rd. Murphy's Rd (no exit). Left into Thompsons Rd. Oete Rd (no exit). Stright into River Rd. Piert Rd (no exit). Pahaheke Rd. Left into Hopelands Rd. Jackson Rd. Left into Bluff Rd. Right into Range Rd. Harris Rd (no exit). Troup Rd.	1.15pm – 5.15pm

Ashley Clinton Rd	At intersection with Black Rd	On Tukituki Rd at intersection with Eastwood Rd	Left into Mill Rd. Right into Clinton-Makertu Rd. Church Rd (no exit). Severinsen Rd (no exit). Makaretu Rd. Hall Rd (no exit). Pleasant Valley Rd. Right into Tukituki Rd.	3.00pm – 7.00pm
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(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

✓ Map/s of locations where road closure is requested

Traffic Management Plan (including safety plan and emergency access arrangements) – will be sent early next week

✓ Copies of relevant insurance documentation

✓ Details of steps you will take to inform local landowners/residents of your event and access provisions

Details of how your application will benefit the Tararua District – will be sent early next week

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Engineering Services Manager or (nominee) in conjunction with the event organiser assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Engineering Services Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Engineering Services Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure **apply to motor sport events** within the Tararua District:

- ☐ Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$100 still applies.
- ☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are **excluded from use for motorsport events**:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following road is restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road

- ☐ The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Manager Engineering Services (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- ☐ **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- ☐ Organisers of events are advised that a charge for the inspections by Engineering Services will be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- ☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.
- ☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.

V1 – 10/05/17

Targa NZ Traffic Management Plan for Tararua District Council



**Targa
Hawkes
Bay
2017**

TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM


Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.

Organisations /TMP reference	TMP reference: Targa NZ	Contractor: Club Targa Inc.	Principal (Client): Club Targa Inc.			
	RCA:					
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed	
	As per attached Schedule 1		See Schedule 1	LV/L1		
Traffic details (main route)	AADT		Peak flows			
Description of work activity						
The Targa Motorsport Event is a closed road time trial on closed public roads with Motorsport NZ compliant Competition vehicles. These leave at 30sec. or 1 minute intervals.						
Planned work programme						
Start date	See Schedule 1	Time	End date	See Schedule 1	Time	
Consider significant stages, for example:	<ul style="list-style-type: none"> road closures detours no activity periods. 					
Alternative dates if activity delayed	The Event will proceed regardless of weather conditions					
Road aspects affected (delete either Yes or No to show which aspects are affected)						
Pedestrians affected?	Yes	Property access affected?	Yes	Traffic lanes affected?	Yes	
Cyclists affected?	Yes	Restricted parking affected?	Yes	Delays or queuing likely?	No	
Proposed traffic management methods						
Installation (includes parking of plant and materials storage)	Competition / Official Vehicles are staged within the road closure area. All stages have a minimum of 120 Mtrs for staging from the road closure point.					
Attended (day)	During closure times all stages are attended by Marshals and Officials. The STMS checks the stage setup 1 hour prior to competition commencement. STMS will be within 30 minutes of all stages.					
Attended (night)	N/A					

Unattended (day)	N/A			
Unattended (night)	N/A			
Detour route	Road Closure information detailed on website of alternative routes.			
Removal	Take down of all signage will be complete within 60 minutes of end of road closure.			
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	N/A			
Unattended day/night	N/A			
Positive traffic management measures				
As per Targa Traffic Management Plan - including pre-race inspection by a Rally STMS Official who will be inspecting for compliance with this plan and with MotorSport NZ Safety and other requirements for Rallies. It should be noted that the roads will be closed to all other traffic during the event.				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents 	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or serious injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions Targa NZ must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so. 		

	Incident An incident is described as: <ul style="list-style-type: none"> excessive delays - real or potential minor or non-inquiry accident that has the potential to affect traffic flow structural failure of the road. 	Actions Targa NZ must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement if required secure the site to prevent the prospect of injury or further damage notify the RCA representative and / or the engineer STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced. 		
	Note also the requirements for no interference at an accident scene: In the event of an accident involving serious harm Targa NZ must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to: <ul style="list-style-type: none"> save a life of, prevent harm to or relieve the suffering of any person, or to maintain the access of the general public to an essential service or utility, or to prevent serious damage to or serious loss of property. 			
Other contingencies to be identified by the applicant <i>(i.e. steel plates to quickly cover excavations)</i>	Emergency services will be notified and provision will be made for Emergency Vehicles access and personnel at all times Site dismantled and event stopped if safety of competitors, public and officials at risk			
Authorisations				
Parking restriction(s) alteration authority	Will controlled street parking be affected?	na	Has approval been granted?	na
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	No	Has approval been granted?	na
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes	Has approval been granted?	TBA
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	na	Has approval been granted?	na
Authorisation to use portable traffic signals	Make, model and description/number	na		
	NZTA compliant?	na		
EED				
Is an EED applicable?	No	EED attached?	na	

Delay calculations/trial plan to determine potential extent of delays					
na					
Public notification plan					
<p>Public notification: Road closed advertisements in the major and / or minor newspapers at the discretion of the controlling Authorities.</p> <p>Consultation visits to residents with a proposed closure letter 8-12 weeks prior, before objections close.</p> <p>Road closure advice letters to all 'in stage' residents and all side roads, and a second letter 7-14 days prior to the event.</p> <p>Strategic placement of road closed advice signs on all start / finish points and intersections within the closed road 7-14 days prior. Also on intersecting through roads at least 2km before the intersecting road closure.</p> <p>Various media releases and website information.</p>					
Public notification plan attached?		No			
On-site monitoring plan					
Attended (day and/or night)		STMS Checks, Block Marshals, Assistant Clerk of Course, Timing Teams.			
Unattended (day and/or night)		na			
Method for recording daily site TTM activity (eg CoPTTM on-site record)					
on-site record					
Site safety measures					
<p>All Marshals / Officials are required to attend training prior to event start.</p> <p>All CoPTTM approved Hi viz vests and closed footwear to be worn at all times.</p> <p>On the day all driveways / access ways onto the closed roads will be taped with motorsport warning tape. Then removed after event concludes.</p> <p>Safety warning cars traverse the stage at 10 minute intervals 1 hour prior to competition cars to confirm safety measures are in place and spectators are in safe positions.</p> <p>All Official vehicles are fitted with Fleetlink radios with direct contact with Targa Base and all other officials also the Clerk of Course.</p> <p>All vehicles (competitors and officials) are fitted with a GPS tracking device for "real time" tracking and accident notification.</p>					
Other information					
Site specific layout diagrams					
Number		Title			
na		Generic / Specific Layouts included in Traffic Management Plan			
Contact details					
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date
Principal	Warren Watts	0274 304 212	40874	L1 STMS	12/05/17

TMC						
Engineers' representative						
Contractor	Warren Watts	0274 304 212	40874	L1 STMS	12/05/17	
STMS	Warren Watts	0274 304 212	40874	L1 STMS	12/05/17	
TC						
Others as required						
TMP preparation						
Preparation	Keith Williams	17/03/2017		29786	L1 STMS	22/04/18
	<i>Name (STMS qualified)</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
This TMP meets CoPTM requirements			Number of diagrams attached			
TMP returned for correction (if required)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Acceptance by TMC (if required)						
	<i>Name</i>	<i>Date</i>	<i>Signature</i>	<i>ID no.</i>	<i>Qualification</i>	<i>Expiry date</i>
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/>		
			Time	<input type="text"/>		

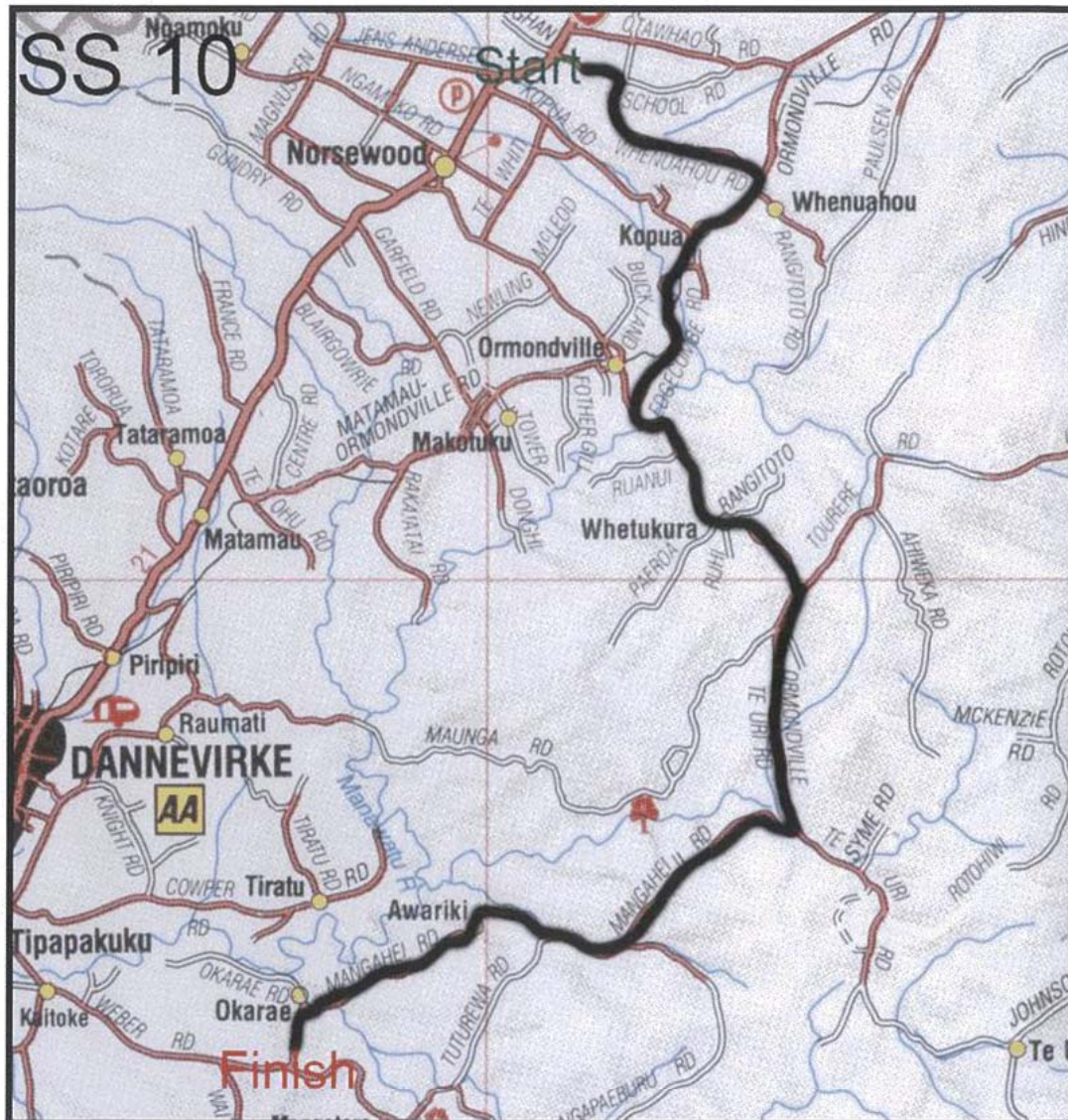
SCHEDULE 1

Mid Stage Intersection Safety Plans (MSISP)

- Listed below are the stage intersections. The set up of the intersections **must conform** to plans in the following order, Specific Plans, Generic Plans, and finally the Safety Pamphlet.
- The MID STAGE INTERSECTION SAFETY PLAN, must be used in conjunction with the **SAFETY PAMPHLET**.
- Note some intersections may be listed as a B (depicted in the MID STAGE INTERSECTION SAFETY PLAN as a crossroads), but are actually a T intersection. Ignore any arms that do not exist, but **ensure the applicable measurements for the straight ahead and side arms are as per the plan**.

Leg 2 – Sunday 21st May 2017

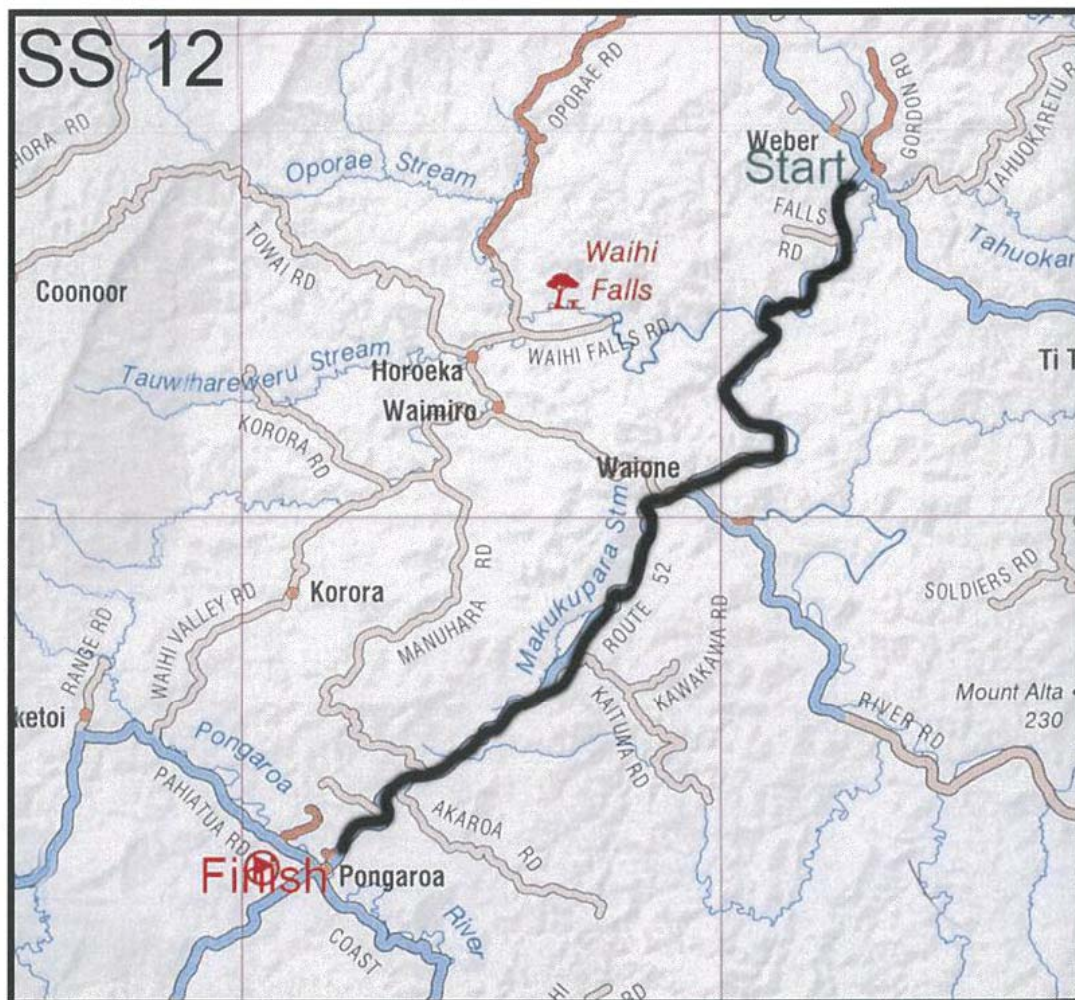
Stage 10: Ormondville – 42.99kms Road Closure Time: 08:35-12:35 (Taranua DC)	Intersection Plans	Arrow	Road Closed Signs	Marshal Numbers
Start: On intersection of Whenuahou Road with SH2	Plan 1		1	2
Past School Road	D		1	2
Right into Takapau Ormondville Road	A	Y	1	2
Past Rangitoto Road	C		1	2
Past Kopua Road	C		1	2
Past Edgecombe Road (no exit)	F			0
Left into Ormondville Te Uri Road	B	Y	1	2
Past Bolton Road (no exit)	F			0
Past Ruanui Road (no exit)	F			0
Past Donghi Road (Paeroa Road) (no exit)	F			0
Past Ruhi Road (no exit)	F			0
Past Rangitoto Road (Whetukura Road) (no exit)	D	Y	1	2
Past Touere Road	C		1	2
Past Maunga Road	D		1	2
Right into Mangahei Road	D	Y	1	2
Past Ngapaeruru Road	A		1	2
Past Tuturewa Road	C		1	2
Past Okarae Road (no exit)	F			0
Finish: On Mangahei Road at intersection with Weber Road	Plan 2		1	2
Total Number of Arrows/Signs & Marshals		4	42 /13	24 /26



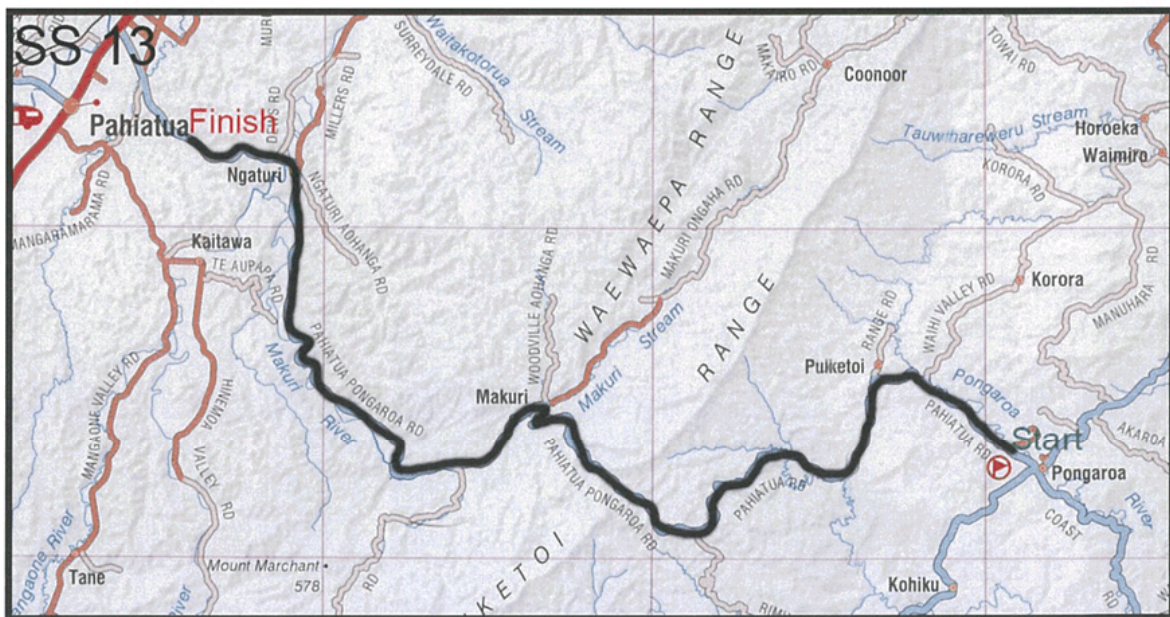
Stage 11: Umutaoroa – 16.77kms Road Closure Time: 09:50-13:50 (Tatarua DC)	Intersection Plans	Arrow	Road Closed Signs	Marshal Numbers
Start: On intersection of Umutaoroa Road and Armstrong Road	Plan 1		1	2
Right into Te Kakapo Valley Road	D	Y	1	2
Left into Beatty Road	D	Y	1	2
Continue into Top Grass Road	A	Y	1	2
Past Tamaki W Road (no exit)	F		1	2
Past Otaria Road	C			2
Left into Laws Road	B	Y	1	2/4
Left into Smiths Road	D	Y	1	2
Left into Armstrong Road	D	Y	1	2
Finish: On Armstrong Road at intersection with Umutaoroa Road	Plan 2		1	2
Total Number of Arrows/Signs & Marshals		7	8/9	46/22



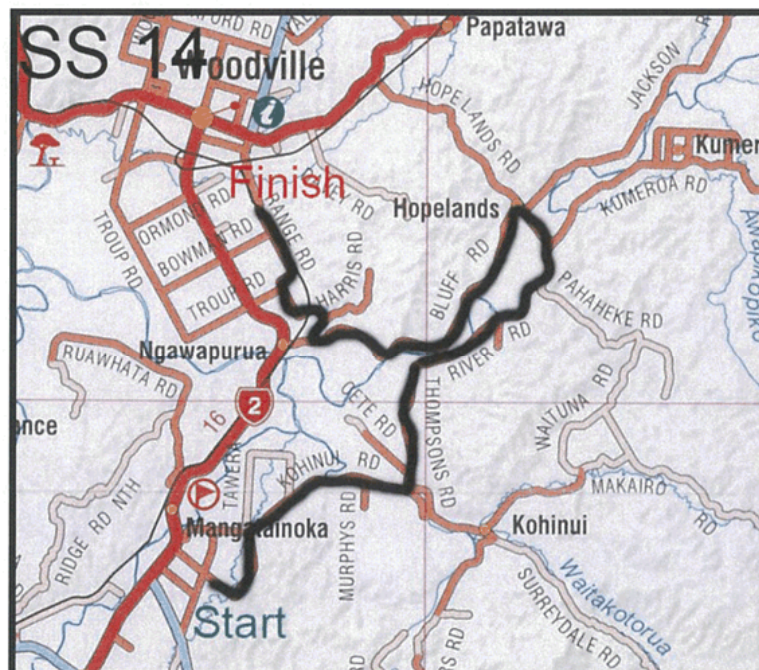
Stage 12: Pongaroa 1 - 21.89kms Road Closure: 11:40-15:40hrs (Taranua DC)	Intersection Plans	Arrow	Road Closed Signs	Marshal Numbers
Start: On Route 52 at intersection with Weber Road	Plan 1		1	2
Past River Road	C		1	2
Past Waione-Horoeka Road	C		1	2
Past Kaituna Road (no exit)	F			0
Past Manuhara Road	C		1	2
Past Akaroa Road (no exit)	F			0
Past Huia Iti Road	C			2
Finish: On Route 52 at intersection with Piwakawaka Road	Plan 2		1	2
Total Number of Arrows/Signs & Marshals			5	12



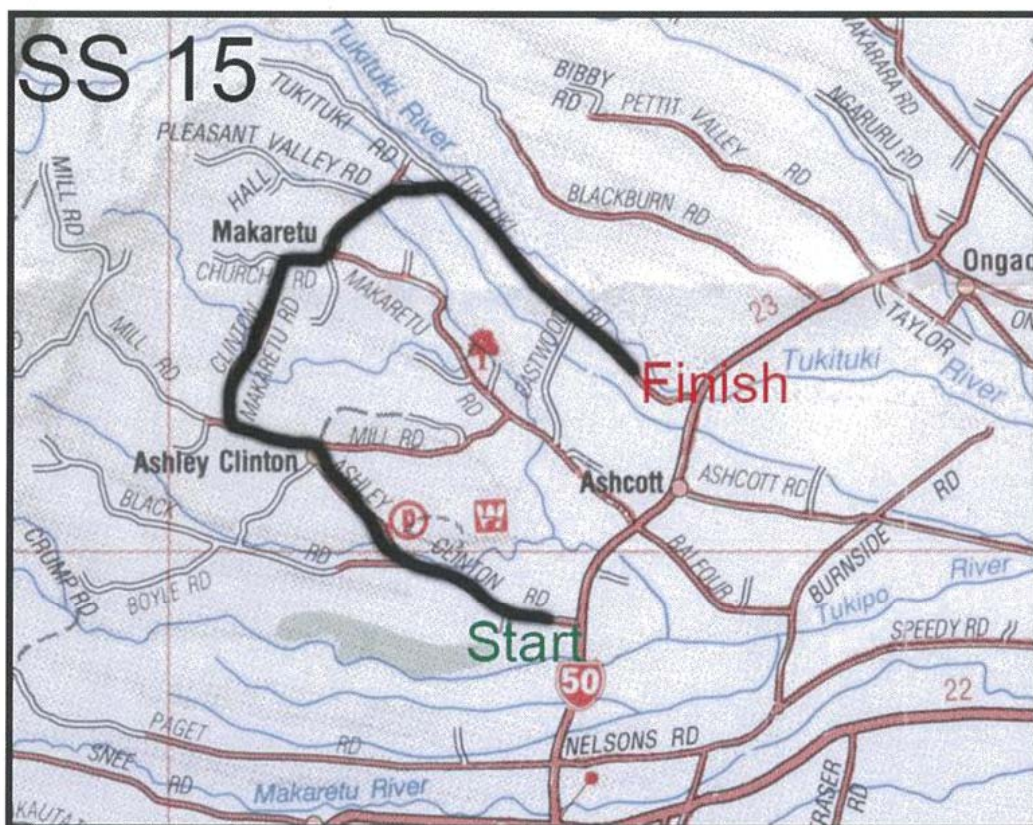
Stage 13: Pongaroa 2 - 44.85kms Road Closure: 12:00-16:15 (Taranua DC)	Intersection Plans	Arrow	Road Closed Signs	Marshal Numbers
Start: On Pahiatua Road at entrance (but not blocking) to Pongaroa Golf Course	Plan 1		1	2
Past Waihi Valley Road	C		1	2
Past Range Road (no exit)	F			0
Past Rimu Road	C		1	2
Past Old Ford Road (no exit)	F			0
Past Titoki Road (no exit)	F			0
Past Domain Road (no exit)	F			0
Left into Pahiatua Pongaroa Road at intersections with Woodville Aohanga Road & Coonoor Road intersections	B	Y	2	4
Past Pori Road	C		1	2
Past Ngaturi Road (no exit)	F			0
Past Millers Road	C		1	2
Past Dews Road (no exit)	F			0
Finish: On Pahiatua-Pongaroa Road at intersection with Mangamarama Road	Plan 2		1	2
Total Number of Arrows/Signs & Marshals		1	6 /8	14 /16



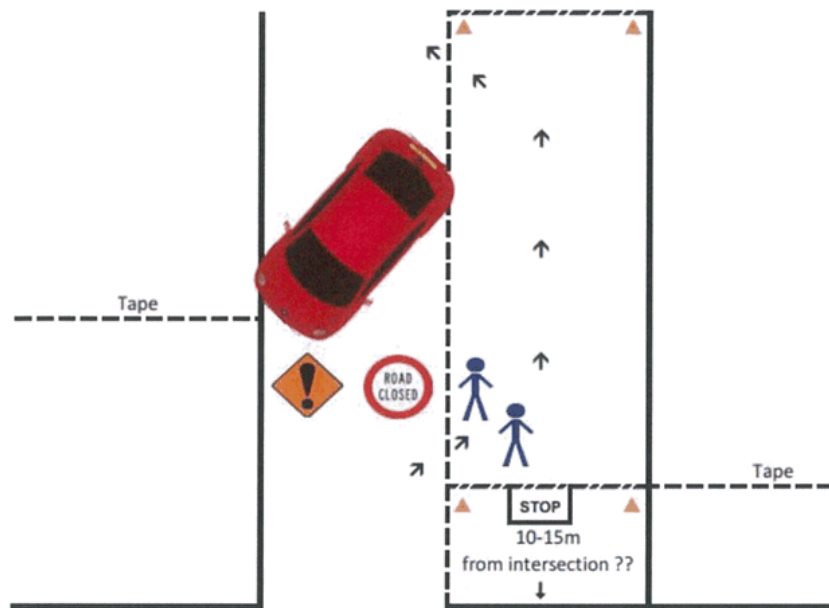
Stage 14: Mangatainoka – 27.46kms Road Closure: 13:15-17:15 (Taranua DC)	Intersection Plans	Arrow	Road Closed Signs	Marshal Numbers
Start: On Carisbrook Road at intersection with Middle Road	Plan 1		1	2
Left into Barrells Road	A	Y	1	2
Right into Kohinui Road	A	Y	1	2
Past Oparatai Road	C		1	2
Past Murphy's Road (no exit)	F			0
Left into Thompsons Road	A	Y	1	2
Past Oete Road (no exit)	F			0
Straight into River Road	N/A			
Past Piert Road (no exit)	F			0
Past Pahaheke Road	C		1	2
Left into Hopelands Road	D	Y	1	2
Past Jackson Road	C		1	2
Left into Bluff Road	D	Y	1	2
Right into Range Road	D	Y	1	2
Past Harris Road (no exit)	F	Y		0
Past Troup Road	C	Y	1	2
Finish: On Range Road at intersection with Priest Road	Plan 2			
Total Number of Arrows/Signs & Marshals		8	11	22



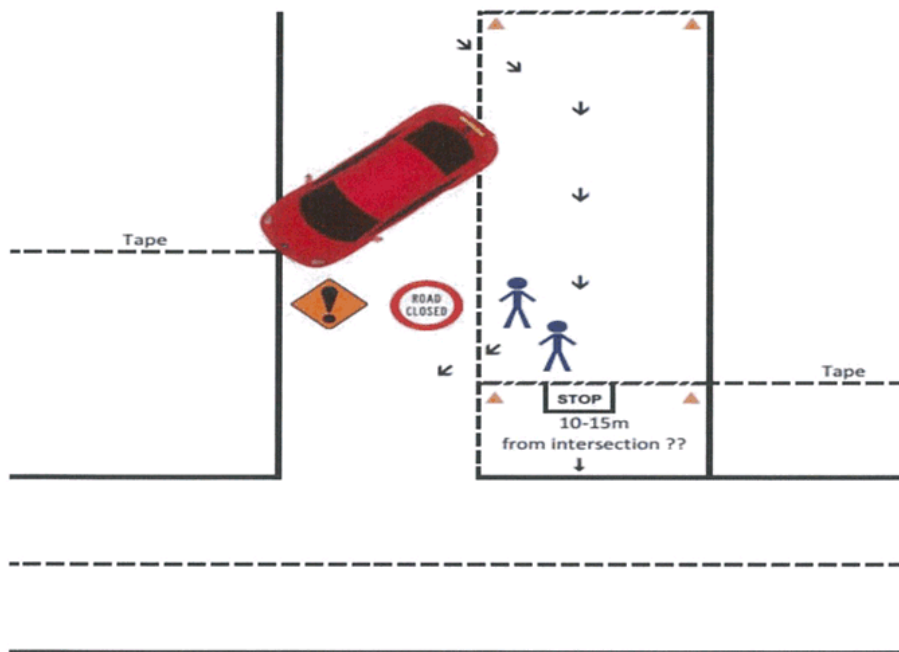
Stage 15: Ashley Clinton – 14.11kms Road Closure Time: 15:00-19:00 (Taranua DC/CHBDC)	Intersection Plans	Arrow	Road Closed Signs	Marshal Numbers
Start: On Ashley Clinton Road at intersection with Black Road	Plan 1		1	2
Past Wilson Cutting Road	A		1	2
Left into Mill Road	B	Y	1	2 4
Right into Clinton Makertu Road	D	Y	1	2
Past Church Road (no exit)	F			0
Past Severinsen Road (no exit)	F			0
Past Makaretu Road	C		1	2
Continue into Tukituki Makaretu Road	n/a		2	0
Past Pleasant Valley Road (no exit)	F			0
Right into TukiTuki Road	A	Y	1	2
Finish: On Tukituki Road at intersection with Eastwood Road	Plan 2			2
Total Number of Arrows/Signs & Marshals		3	8	44/16



Plan 1 – Start

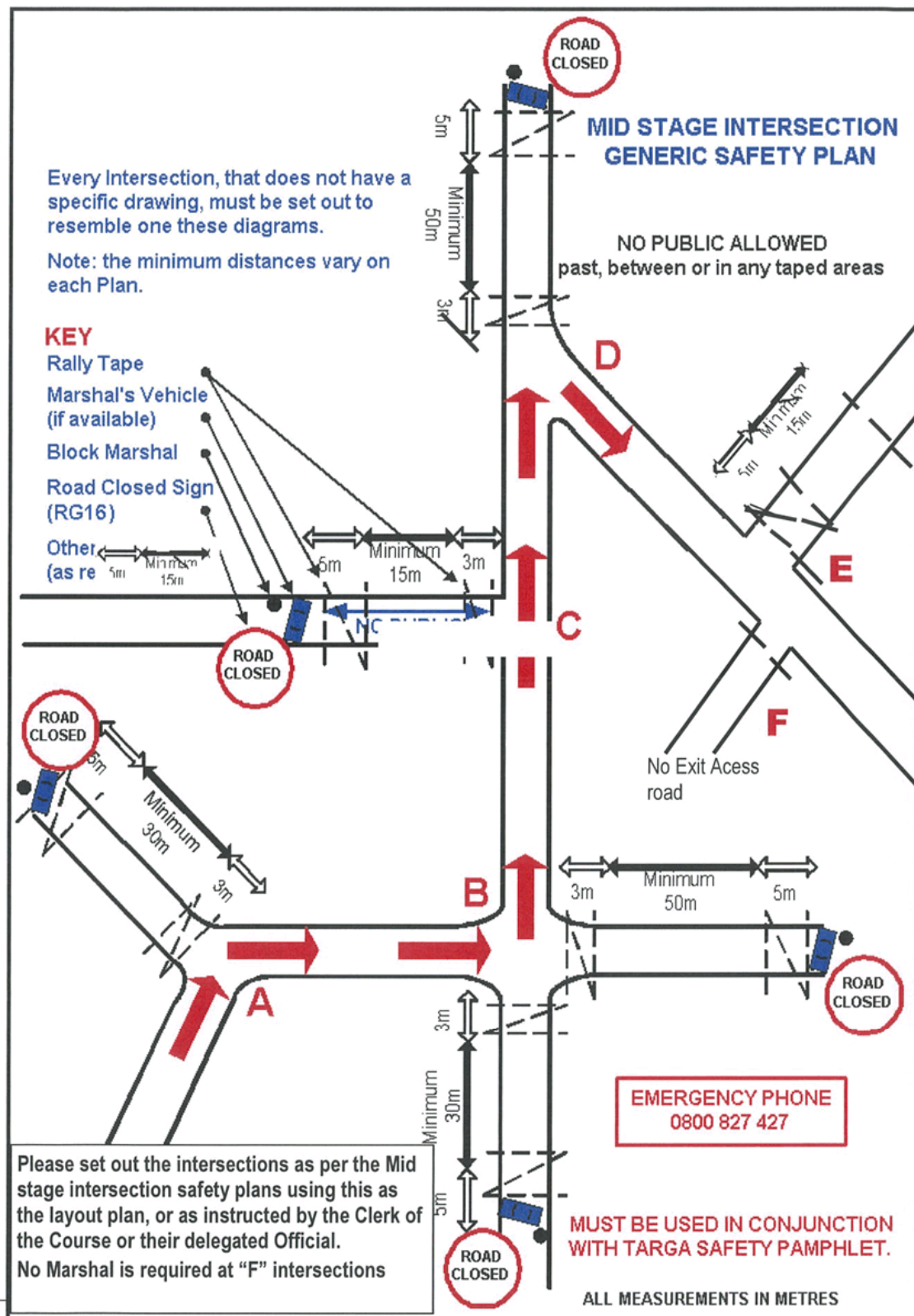


Plan 2 – Finish



SCHEDULE 2

GENERIC MID STAGE INTERSECTION SAFETY PLAN LAYOUT





Vero Liability Insurance Limited
Level 32 ANZ Centre
23-29 Albert Street
Private Bag 92055
Auckland
New Zealand
Telephone 09 306 0350
Facsimile 09 306 0351

INSURANCE CERTIFICATE

Public & Products Liability

Client No

8001271

Agent No

8000063

We, the Insurers, Vero Liability Insurance Limited confirm that Public & Products Liability insurance has been effected on the following basis:

POLICY NUMBER	HO-LPL-6003042		
THE INSURED	Motorsport New Zealand Inc and Member Clubs in respect of Permitted Events Only		
BUSINESS DESCRIPTION	Administration, Governance and Regulation of Motor Sport in New Zealand		
POLICY PERIOD	From	31 December 2016	at 4.00pm
	To	31 December 2017	at 4.00pm
LIMIT OF INDEMNITY	\$ 10,000,000	any one Occurrence and for any one Period of Insurance in respect of Products Hazard	
EXCESS	\$ 3,500	per Occurrence	
POLICY WORDING	VL POL PL-052016		

Signed for and on behalf of Vero Liability Insurance Limited

Authorised Officer

JCS



23 December 2016

Spectator Safety Pamphlet

STAY SAFE

RALLYING CAN BE DANGEROUS
Spectators are there at their own Risk
SHADED AREAS ARE DANGER AREAS

NEVER

- Stand on the Road.
- Endanger the drivers or your Safety.
- Stand or sit on walls, fences or stock piles.
- Stand in front of arrows or signs.
- Stand in Prohibited areas.
- Sit close to the edge of the Road.
- Block escape routes.
- Remove signs or arrows.
- Be the one to stop the Stage.

- Heed the safety tapes
- Expect the Unexpected.
- Listen for approaching Cars.
- Remain Alert.
- Keep Dogs on Leads.
- Leave yourself room to move away Quickly.
- Try to stay behind something Solid.
- Keep Children under Supervision.
- DO AS THE MARSHALLS ASK.**
- Assist the Marshalls to run a Safe Stage.

IN THE EVENT OF AN EMERGENCY PLEASE PHONE

0800 827-427

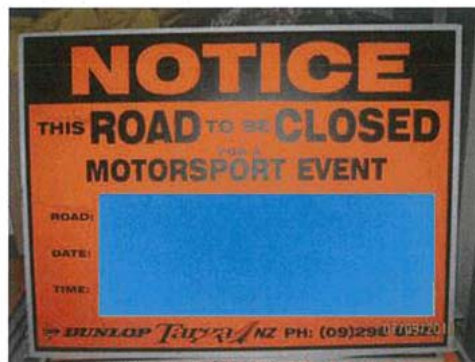
WARNING TO THE PUBLIC - Motorsport can be Dangerous. It is a condition of Admission that all persons having any connection with the promotion and/or organisation and/or conduct of the meeting, including the owners of the vehicles, are absolved from all liability arising out of accidents causing damage or personal injury (whether fatal or otherwise) however caused to spectators or ticket holders.

Signage Schedule:

Static signs to be erected pre event
Removal of all static signs as each stage is completed



Approaching/Start/Finish stage sign - 900mm x 600mm - Writing no less than 50mm



In stage signs - 600mm x 450mm - Writing no less than 50mm

Objection from Barry O'Shea to Targa Hawkes Bay 2017 Event

From: Info - Tararua District Council [<mailto:Info@TararuaDC.Govt.NZ>]
Sent: Wednesday, 5 April 2017 11:19 a.m.
To: Jack Steed
Cc: Ray Cannon
Subject: FW: Targa Hawkes Bay 2017

From: Barry O'Shea [<mailto:barniskey@gmail.com>]
Sent: Tuesday, 4 April 2017 8:47 PM
To: Info - Tararua District Council <Info@TararuaDC.Govt.NZ>
Subject: Targa Hawkes Bay 2017

Hi,

I am a resident on the proposed road closure for stage name: Mangatainoka which URG have applied to you for a temporary road closure. I wish to object to this application on the basis that the organiser is not providing adequate (none) third party insurance for the event. I am concerned that should any damage occur to my property as a result of this event I shall be left out of pocket to carry out the necessary repairs. When this issue was raised with the organisers they confirmed they did not provide insurance and it would be up to the individual driver to make good any damage. I find this completely unacceptable given that the organisers are enabling the public road to be used at excessive speed much greater than the road was designed to handle.

Kind regards,

Barry



Report

Date : 20 April 2017

To : Mayor and Councillors
Tararua District Council

From : Tom Dodd
Site Engineer

Subject : **Rollover Provision for Contract C01-11- Operation of Dannevirke Transfer Station by Solid Waste Services (Dannevirke) Limited**

Item No : **11.2**

Executive Summary

This report reviews the current rollover terms of Solid Waste Services contract for the operation of the Dannevirke Transfer Station and recommends that these terms are varied to give a total term of 8 years with increased contract term security. Currently the total possible term is 7 years. This would be achieved by making the final rollover due in March 2018 for 2 years instead of one.

1. Reason for the Report

- 1.1 This report is to recommend that Council approve a variation to the above contract changing the contract term from 5 years plus two one year rollover provisions giving a total term of 7 years to 5 years plus one 3 year extension giving a total term of 8 years.

2. Background

- 2.1 Contract C01-11 was awarded to Solid Waste Services (Dannevirke) Limited for the operation of the Dannevirke Transfer Station for a period of 5 years from 2/3/2012 with provision for up to 2 one year rollovers. The first of these rollovers has been agreed. The contractor has requested that the Council consider varying the rollover provision to 1 three year rollover to provide more security to him for additional investment he has made to improve operational safety at the site. This could be achieved by agreeing a variation to the term of the current rollover, changing it from one year to 3 years.

- 2.2 Tararua District Council's Procurement Strategy and Guidelines in Clause 5.2.3 includes provision for contracts to be rolled over for a maximum period of 8 years.
- 2.3 Solid Waste Services has performed well in the almost 5 years that they have held this contract and are anticipated to continue performing to this high standard. It is anticipated that the provisions of the Procurement Strategy will be used to engage Solid Waste Services for an eighth year.
- 2.4 Contract C01-11 is for about \$20,000 to \$24,000 per month depending on the number of loads of waste transported to the Central Hawke's Bay landfill. This gives an annual cost of about \$250,000 or \$2 million over an eight year contract term.

3. Significance Assessment

- 3.1 The decision recommended in this report is not considered to be significant with regard to the policy on significance and engagement, and the matter is within the Council's discretion to determine.

4. Conclusion

- 4.1 The proposed variation to rollover this contract in the manner outlined is recommended for the reasons outlined above, and is consistent with the relevant provisions of the Council's Procurement Strategy and Guidelines.

5. Recommendation

- 5.1 ***That the report from the Site Engineer dated 20 April 2017 concerning the Rollover Provision for Contract C01-11- Operation of Dannevirke Transfer Station by Solid Waste Services (Dannevirke) Limited (as circulated) be received, and***
- 5.2 ***That under the Council's Procurement Strategy and Guidelines approval is given to agree a variation to clause 1.3 Contract Term whereby the sentence reading "The Council may, at its discretion, extend this contract for two additional terms of one year each by six months prior notice of each extension in writing to the Contractor" be hereby varied to state "The Council may, at its discretion, extend this contract for one additional term of three years".***

Attachments

Nil.



Report

Date : 20 April 2017
To : Mayor and Councillors
Tararua District Council
From : Nicole McPeak
Planner
Subject : **Planning Matters Determined Under Delegated Authority**
Item No : **11.3**

1. Resource Management

1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

2.1 **201.2016.54.1** **G M Southgate – Grey and Fergusson Streets, Woodville**

Consent to subdivide land at Grey Street and Fergusson Street, Woodville legally described as Lot 22 DP 1207 (CFR HBB4/832) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 20 December 2016, including the subdivision plan drawn by C G Bone dated "November 2016" and held on Council file 201-2016-54-1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. At any point of development of Lot 1 which requires a vehicle crossing to be located and formed please contact the Tararua Alliance on (06) 374 5341

2.2 201.2017.2.1 Temora Holdings Limited – Cemetery Road, Kumeroa

Consent to subdivide land at Cemetery Road, Kumeroa legally described as Part Lot 1 DP 3777 and Part Lot 4 DP 3777 (CFR HBL3/44) into ten lots.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 12 January 2017, including the subdivision scheme plan drawn by Kevin O'Connor and Associates dated "1/9/2017" Job No "216283" and held on Council file 201.2017.2.1, except as required by the following conditions.
2. That Lots 1 & 2 hereon be held in the same computer freehold register.

See LINZ Reference: 1424531

3. That Lot 3, Lot 7, Lot 8 and Part Lot 1 DP 3777 hereon be held in the same computer freehold register.

See LINZ Reference: 1424531

4. That Lot 9 and Lot 10 hereon be held in the same computer freehold register.

See LINZ Reference: 1424531

5. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.3 201.2017.1.1 Beatson & Roebuck – Jackson Road & State Highway 2 Dannevirke

Consent to subdivide land at Jackson Road, Dannevirke, legally described as Lot 2 DP 3515 (CFR HBL4/934) & Section 27 SO 477422 (CFR 702966) and into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 10 January 2017, including the subdivision scheme plan drawn by C G Bone dated “December 2016”, and held on Council file 201.2016.1.1, except as required by the following conditions.
2. That Lot 1 hereon and Sections 15 & 26 SO 477422 (balance CFR 702966) be held in one computer freehold register.

LINZ reference: 1424549

3. That Lot 2 hereon and Part Lot 2 DP 3515 (balance CFR HBL4/934) be held in one computer freehold register.

4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

Consent to subdivide land at Tiraumea Road, Pahiatua legally described as Part Lot 4 DP 722 (WN547/57), Part Lot 4 DP 722 and Lot 7 DP 722 (WN547/58) into two lots

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 10 February 2017, including the subdivision scheme plan drawn by C G Bone dated "November 2016" and held on Council file 201.2017.3.1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision

Consent to subdivide land at Hospital Street, Dannevirke legally described as Lot 24 DP 5234 (CFR HBV3/675) into two allotments.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 21 February 2017, including the subdivision scheme plans drawn by C G Bone dated “February 2017” and held on Council file 201.2017.5.1, except as required by the following conditions.
2. The consent holder shall provide a copy of this consent and any relevant documents that relate to this consent to each operator or contractor undertaking works authorised by this consent, before that operator or contractor starts any work.
3. That proposed Lot 2 vehicle crossing be located, formed and sealed in accordance with standards within Section 5.3.3.2 (d), Appendix 11 of the Operative District Plan. Please see advice note b.
4. That prior to requesting approval under Section 224 of the Resource Management Act 1991 the existing building shown on the proposed subdivision plan dated “February 2017”, be removed or demolished.
5. Prior to requesting approval under Section 224 of the Resource Management Act 1991 the consent holder shall provide a written statement to Council detailing how the conditions of this consent have been met.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Regarding condition (3) – Please contact the Area Supervisor at Tararua Alliance (06 376 0200) for any queries regarding construction standards.

2.6 **201.2017.10.1** **Rivers and M & B Trustees Limited – Druce Road, Kumeroa**

Consent to subdivide of land at Druce Road, Kumeroa, legally described as Lot 4 DP 404510 (CFR 415581) into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be less than minor and the boundary adjustment subdivision meets all relevant environmental standards within the Tararua District Plan.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 10 March 2017, including the subdivision scheme plan drawn by C G Bone dated “February 2017”, and held on Council file 201.2017.10.1, except as required by the following conditions.
2. That Lot 2 hereon and Lot 1 DP 404510 and Lot 1 DP404510 (CFR 415579) be held in one computer freehold register.

LINZ reference: 1436722
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Note:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.7 **201.2017.11.1** **Riverdale Properties (2015) Limited - Denmark Street, Dannevirke**

Consent to subdivide land at Denmark Street, Dannevirke legally described as Lot 68 DP 280 (CFR HBA2/396) into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 13 March 2017, including the subdivision scheme plans drawn by C G Bone dated “February 2017” and held on Council file 201.2017.11.1, except as required by the following conditions.
2. That proposed Lot 1 vehicle crossing be located, formed and sealed in accordance with standards within Section 5.3.3.2 (d), Appendix 11 of the Operative District Plan. Please see advice note b.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Regarding condition (2) – Please contact the Tararua Alliance (06 374 5341) for any queries regarding construction standards.

3. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

3.1	201.2016.51.1	K P & A J Bourke and I D Rowe – 164 Main Street, Pahiatua
	201.2016.48.1	P A Madsen – 188 Waituna Road, Pahiatua
	201.2016.5.1	Powick – 410 Makomako Road, Pahiatua
	201.2016.44.1	Radford - Coast Road, Akitio
	201.2016.54.1	G M Southgate - 112 Fergusson Street, Woodville

201.2016.45.1	Bengston - 396 Mangaraupiu Road Eketahuna
201.2016.46.1	Last & Mackrell - 839 Jacksons Road, Hopelands
201.2016.49.1	Stephenson - Maunga Road, Dannevirke
201.2017.1.1	Beatson & Roebuck - 176 Jackson Road, Dannevirke
201.2017.3.1	L G Cox - 42 Tiraumea Road, Pahiatua

4. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

4.1 202.2016.52.1 A Herbert – Tonic – 81310 State Highway 2, Mangatainoka

Consent to operate an Espresso Coffee and Food Van at the site located at 81310 State Highway 2 Mangatainoka.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 29 November 2016, except where another condition of this consent must be complied with. This information is held on Council file 202.2016.52.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.

3. The consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
 - 7.00 am - 7.00 pm daily 55 dBLAeq(15 min)
 - 7.00 pm - 7.00 am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

4. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Note(s)

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

4.2 **202.2016.37.1** **Firth and Stephenson Limited – Thyra Street, Dannevirke**

Consent to operate a mechanical workshop and machinery sales business and erect signage in the Residential Management Area at the site located at 2 Thyra Street, Dannevirke.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 16 September 2016 and further information dated 11 January 2017 except where another condition of this consent must be complied with. This information is held on Council file 202.2016.37.1.

2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. Construction noise shall be measured and assessed in accordance with New Zealand Standard NZS6803:1999 Acoustics - Construction Noise or any successor and shall not exceed the noise limits recommended therein.
4. That at least one month prior to commencement of construction of the 3-metre walls and acoustic purpose built enclosure, design plans shall be certified in writing by a Qualified Acoustic Engineer and a copy of the certificate shall be submitted to the Tararua District Council, Attention: Planning Officer prior to the commencement of construction of the 3- metre walls and acoustic purpose built enclosure.
5. That as-built plans shall be certified by an Acoustic Engineer as being in accordance with the design plans certified in accordance with Condition 4 of this consent and a copy of the as-built certification shall be submitted to the Tararua District Council, Attention: Planning Officer within 10 working days of completion of the works.
6. Prior to commencement of activities authorised by this consent, written notice shall be submitted to the Tararua District Council, Attention: Planning Officer that the onsite building has been relocated in accordance with the application and as shown in Figure 2 of the application.
7. The consent holder shall not commence activities authorised by this consent until the Tararua District Council has certified in writing that the walls, relocated building and the acoustic built enclosure, fulfil the requirements of conditions (4), (5) & (6) of this consent.
8. That on the relocation of the existing building the areas be gravelled with clean metal to ensure that any dust generated through the exercising of the consent shall not cause nuisance beyond the boundaries of the site or cause a visibility hazard for highway or road users.
9. That if the 3 metre acoustic walls, acoustic designed purpose built enclosure and relocated building specified in conditions (4), (5) & (6) fails or are destroyed, it shall be subsequently replaced by the consent holder to meet the conditions of this consent, on an ongoing basis for the duration of the activity.
10. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice(s)

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. For any building consent information or guidance please contact Tararua District Council's Building Inspectors on 06 374 4080.

5. Variation to Consent Conditions

Pursuant to Section 127 of the Resource Management Act 1991, the following consent conditions have been changed:

5.1 201.2016.44.2 Radford – Coast Road, Akitio

Cancellation of condition 2 of consent number 201.2016.44.1.

1. Phil Pirie of Pirie Consultants on behalf of Cecil Philippa and Matthew William Edward Radford Marainanga Limited, Marainanga Estate Company and A B Henson of Marainanga Station proposed to cancel condition 2, an amalgamation condition.

6. Title Separations

Pursuant to Section 226 of the Resource Management Act 1991, the following certificates have been issued to certify that the allotments are in accordance with the District Plan:

6.1 209.2017.9.1 L & S Wong and Tararua Trustees (2010) Limited – 51 Mangahao Road, Pahiatua

That pursuant to Section 226 of the Resource Management Act 1991, Tararua District Council provided a certificate to the effect that Lots 1- 5 DP 434371 held in CFR 627481 have previously been deposited in accordance with Section 224 with no changes since this time, therefore meet the requirements.

7. Recommendation

- 7.1 *That the report from the Planner dated 20 April 2017 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the Council note the approvals granted.***

Attachmens

Nil.

Report

Date : 20 April 2017
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report - April 2017**
Item No : **11.4**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 22 March 2017 to 20 April 2017.

Key Points

2. Support to Whakatane District Council Post Cyclone Debbie and Cook

Further to the National Crisis Management Centre request for additional Engineering Qualified Managers, I was based at Whakatane's Emergency Operations Centre (EOC) from 10-14 April. The focus for the week was assisting evacuated residents to return to Edgumbe, through coordinating Building Inspections, reinstatement of core services, cordoning off unresolved risks, and linking with other agencies. The experience was very valuable in terms of being involved in their briefings and strategy sessions, and seeing an EOC where the Regional Council Emergency Coordination Centre (ECC) was co-located. One takeaway was having excellent GIS support ensuring all staff had access to up-to-date site information.

The dual demands of providing a well-trained and resourced Emergency Operations Centre, whilst continuing to deliver Business as Usual services to the public, is why councils in lessor affected districts, volunteer trained staff to help. For example, Building Inspectors who are qualified in Rapid Assessments post-disaster, are frequently required from out-of-district, to enable the usual council staff to continue to meet the statutory 20 day turnaround for Building Consents.

Locally, Cyclone Cook did more damage to our roading network in terms of trees down and slips, which was mirrored in the Bay of Plenty once the Edgumbe stopbank breach was dealt with.

3. Resource Legislation Amendment Bill (RLAB)

A new unfunded challenge for councils under the recently passed RLAB legislation is the 'Iwi participation arrangements' or Mana Whakahono a Rohe. More details on the new Act are covered within the Planning Section of this report, however, these Participation Agreements are potentially going to add further steps to parties seeking Resource Consent from Council, and possibly also additional costs. The agreements are required to be negotiated in good faith once an Iwi request this, can only be exited if the Iwi involved agree, and require local authorities to discuss, agree and record ways in which tangata whenua may participate in resource management and decision-making processes under the Resource Management Act.

4. Woodville Water

During Cyclone Debbie, the duration and high rainfall intensity meant Council was unable to source suitable raw water from the stream. This aligns with advice to Council previously that the higher risk to residents on water conservation would be winter, rather than summer. After consuming two days of treated water storage, the decision was made to supplement the supply using the full Kliptank at the racecourse. By using a fire engine, we were able to boost the pressure sufficiently to supply town solely from the Kliptank, and prevent further usage from the reservoirs. The river cleared enough after 2 days of less intense rainfall, to start treating water and replenish the main reservoirs, along with part of the Kliptank prior to Cyclone Cook.

The ongoing wet weather means it is very unlikely we will be able to cost-effectively complete the structural wall inside the old dam this season, and a decision to disestablish this as a construction site will be made by the weekend of 22 April.

5. Progress on Fire and Emergency NZ (FENZ) Transition

The proposed new structure for the first two years of operation is effectively that of Expanded Rural Fire Districts working alongside existing Urban Brigades. Tararua Rural resources are to be part of the Wairarapa Expanded Rural District, and one staff member from Council will transfer into FENZ as a fulltime Deputy Principal Rural Fire Officer.

The Minister concerned recently made media comments that do not appear feasible under the proposed levy structure. In an article on the stuff website, <http://www.stuff.co.nz/business/90992933/insurance-cost-to-increase-to-cover-fire-service>, Internal Affairs Minister Peter Dunne has confirmed a 40 per cent increase in the Fire Service levies applied to insurance policies. In the same article he stated

"Local government will also no longer fund the costs of rural fire services, approximately \$30 million nationally, from local rates. The Government expects local government to return these savings to ratepayers as a consequence."

Our view is that as FENZ is to be funded via a wider scope of insurance that must pay levies (through to removing exemptions from the Levy for items such as wastewater pipes, roads and similar), Councils higher insurance bills are likely to eclipse any savings through the previous delivery model.

6. Local Governance Statement

Section 40 of the Local Government Act requires the Council to prepare and make publicly available a local governance statement which includes information concerning its functions, powers, bylaws, electoral matters, members roles, governance structures, meeting processes, consultation policies, policies in relation to Maori, management and employment policies, key approved planning and policy documents, systems for public access to the Council and its elected members, and processes to request official information.

A local governance statement must be issued within six months after each triennial election. In accordance with this statutory requirement the local governance statement has been completed, and a copy can be accessed through the Council's website on the 'Your Council' page.

Human Resources

7. Recruitment

We have successfully completed the recruitment process for four of the five advertised vacancies.

Financial Accountant applications received	9
Digital Consent Administrator applications received	29
Tararua Alliance Administrator applications received	31
Tararua i-SITE Visitor Centre Assistant applications received	20

The preferred candidate for the Economic Development and Communications Manager has verbally accepted the offer and is now working through notification to their current employer and team

Congratulations and welcome to the TDC Family...

Beth Fowler – Financial Accountant

Beth was previously an Associate with MCI & Associates and decided to opt for a less demanding role so that she can dedicate more time to her family. Beth commenced with TDC on 10 April 2017.

Caitlyn Te Huki – Digital Consent Administrator

Caitlyn is already well versed in the processing of records for TDC having been a records student for a few years. Caitlyn commenced her permanent role with TDC on 3 April 2017.

Katrina Morgans - Tararua Alliance Administrator

Katrina comes to us from Browning Electrical Dannevirke and commenced on 22 March 2017.

Sarah Foster – i-SITE Assistant

Sarah worked at Ballentyne's Dannevirke for a number of years and left at the end of 2016. Sarah commenced with TDC on 27 February 2017.

8. Resignation

Monica Chipp – Library Assistant

With regret that Monica Chipp has handed in her resignation with her final day being 28 April 2017. Monica leaves us to assist her husband with the family business.

Health and Safety

9. MWLASS Health and Safety Business Partner

The MWLASS board has appointed Michelle Hunt as the Health and Safety Business Partner. This role will help us work effectively with our regional partner councils, to share information, resource and expertise. Michelle has arranged to meet with the regional partner councils at a Health and Safety forum to be held on 26 April.

10. Contractor Management

WorkSafe NZ recently issued prohibition and improvement notices on a contractor undertaking work for Council. This has highlighted two process improvements for review;

- Site auditing
- Disciplinary action / removal of contract

11. Notifiable Incident - Wai Splash Aquatic Centre

A notifiable incident has occurred at the Wai Splash Aquatic Centre; under the HSWA;

A notifiable incident is an unplanned or uncontrolled incident in relation to a workplace that exposes the health and safety of workers or others to a serious risk arising from immediate or imminent exposure to any of the following:

- *a substance escaping, spilling, or leaking*
- *gas or steam escaping*

A chlorine leak occurred and we are currently investigating Council's responsibilities in relation to this. WorkSafe NZ has been notified and the leak has been repaired. A full investigation will need to take place, this may include an audit of procedures and corrective actions.

12. Asbestos Regulations (2016)

An update to these regulations has resulted in a requirement for Council to survey all of our buildings for asbestos and have a management plan in place for these buildings prior to April 2018. Colin Veale, Community Assets Manager and the Health and Safety Coordinator will be Councils key contacts for this project.

13. Software

After presentation of three software systems, 'Risk Manager', 'Safehold' and 'PeopleSafe' we have a clear idea of the options available. This will be a main topic of discussion for the regional Health and Safety forum at the end of the month. It will be helpful for us, especially in the contractor space, to work within a system that can easily share information.

14. Training

Training Type	Employees attending
Health and Safety Rep Stage Two Course has built on skills specifically within Risk Management and Incident Investigation. All staff successfully completed the assessment to gain the NZQA Unit Standards US 17601 & US 17602.	7
Internal Hazard Identification Internal training taken by our Health and Safety Coordinator to help staff understand how to identify hazards and implement industry standard controls	4

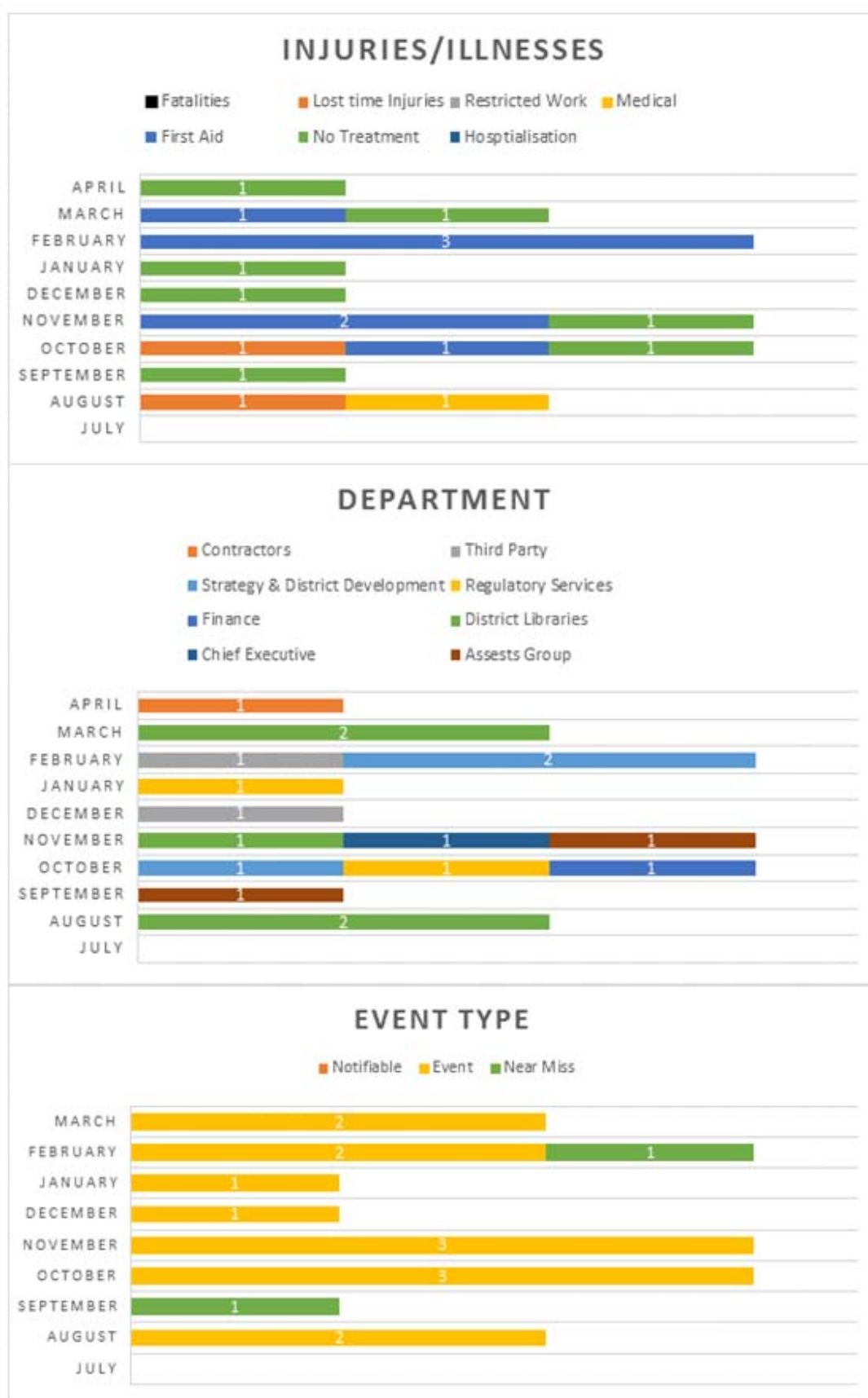
15. Progress Calendar

Sam from WorkSafe NZ was unable to attend the April Health and Safety Committee meeting due to the flood event experienced at this time. We are currently working to reschedule this.

We are still working towards formalising workgroups. The remaining work to do is around determining responsibilities and communicating with staff, which should be achieved by the end of May.

Task	Month	Traffic Light	Comment
Committee meetings	Monthly		Ongoing
Report to CE	Monthly		Ongoing
Hazard and Control departmental training with staff	October 2016 - ongoing		Completed for; Assets, IT, Regulatory Services Also to be completed at staff induction time.
First Aid Kit Checks	Quarterly		Last completed January 2017. Due April 2017.
Stand in the Gap Presentation	February 2017		2 February 2017 – All Staff Meeting
Health and Safety Representative Training Stage 2	March 2017		
Formalise Work Groups	March 2017		
Site Audit Update	March 2017		Follow up scheduled improvements calendar for improvements to Water and Wastewater and Treatment Facilities
Sam from WorkSafe to attend H & S Committee meeting	April 2017		WorkSafe NZ are invited to present to the Committee on their role and build our relationship
Site Audit Training for Contract Managers	May 2017		
Implement Site Audit Calendar and Processes	May 2017		
Process Review Health monitoring – inoculations	June 2017		
PIN Process & Templates	July 2017		
Contractor Management	November 2017		Ongoing process throughout the year with a goal of assisting 25 contractors through the process
Hazard Register Reviews	December 2017		Ongoing process to be completed for work area by workgroup leader throughout the year

16. Incident Investigation (Including Near Miss) and Reporting



Tararua Alliance

17. Executive Summary

The terrible weather for the start of 2017 continues! Whilst March was relatively pleasant, the beginning of April saw the end of Cyclone Debbie bear down on us with a significant amount of rainfall recorded across the Tararua District.

Field crews were coordinated by our Network Supervisors, who worked in shifts so we could respond to the various surface flooding and slips across the network 24 hours a day. Surface flooding was predominantly confined to the low lying areas around Woodville and was due to the extremely high river levels. Isolated slips and fallen trees were scattered around the network and were dealt with as soon as a crew became available.

Our priority was to ensure roads were open and safe for motorists throughout the event. Road closures were kept to a minimum and, except for one, Pirimau Road, where a bridge approach was scoured and a historic crib-wall collapsed, all were open by the end of the week. Whilst the bridge was structurally intact, the risk of further scour into the narrow bridge approach was a concern. Tataramoa Road at the intersection with State Highway 2, previously closed due to the State Highway 2 Whakaruatapu Realignment project, was opened to ensure all residents could get around the area with minimal delay. The road remains closed and remedial work has been designed and is expected to begin in the coming week.



Pirimau Road Bridge scour

A large dropout has also occurred on Riverdale Road, near Dannevirke. The road was quickly closed to one lane, enabling the road to stay open. Temporary traffic lights now control traffic past the site and geotechnical investigations are underway so design options can be assessed. We have also visited the site with a NZ Transport Agency representative to discuss funding.



Riverdale Road dropout

Other small dropouts requiring engineered fixes have been temporarily signed to ensure they are safe. Investigations and designs to permanently repair these are progressing.



Debris build-up behind a Range Road bridge



Slip on the Makairo Track

Roads

18. Maintenance

March was a busy month for the maintenance crews, with pavement repairs completed on Makomako, Ormond, Pahiatua-Pongoroa, Nikau and Hinemoa Valley Roads. The two graders continue to travel the network, covering the following roads; Waitahora, Makiro East, Waitawhiti, Coppermine, Ellison, Ngamoko, Manawatu River, Rakaiatai, West, Teaweawe, Tuturewa, Coast, Coonoor, Birch East, Franklin, Huia, Inglis and Bourkes Roads. Maintenance metalling was also applied where required.

Other maintenance activities include a significant amount of drainage work (high lip removal, water tabling and clearing culvert inlets and outlets) on roads including Route 52, Towai Road and Coonoor Road. There has also been an increase in sign damage and littering across the urban network, which our urban crew respond to as and when required.

Council's forestry manager, FOMS, are still arranging a subcontractor to establish in the district and begin the roadside tree harvesting programme. There have been significant delays to this work and, whilst frustrating, removal of the roadside woodlots around the network at no cost will be hugely beneficial. Route 52 will be focused on first, with adjacent side roads following.

19. Renewals

Pavement renewals are nearly complete with two sites remaining. The site completed on Tataramoa Road has been affected by recent heavy rain downpours and requires some remedial work. Thankfully culverts were replaced as part of the project, improving the site's drainage, and local farmers' alkathene pipes, previously running through the culverts, were relocated elsewhere.

Resurfacing for this season has been completed and a review session has been arranged to capture lessons learnt so we can continuously improve both the quality and cost efficiencies.

Road Name	Location	Planned Start	Planned Finish	Current Status
Maunga Road	2160-2340m	September 2016	December 2016	Complete
River Road	10071-10743m	September 2016	December 2016	Complete
River Road	8563-9011m	October 2016	December 2016	Complete
Ormondville – Te Uri Road	12780-14100m	October 2016	December 2016	Complete
Pukemiku Road	0-145m	January 2017	January 2017	Complete
Weber Road	19684-19929m	January 2017	March 2017	Complete
Weber Road	15000-15560	January 2017	March 2017	Start April 2017
Tataramoa Road	2600-4050m	January 2017	March 2017	Complete
Carlson Street	186-300m	March 2017	April 2017	Start April 2017

Development of the long term pavement and surfacing renewals forward works programme continues, with the network drive-over currently being carried out. Initial feedback indicates the pavement deterioration modelling outputs correlate well with the needs of the network based on the drive-over. This is very encouraging considering Tararua is the first local authority network modelled with the methodology we have used. The model will be validated following completion of the drive-over, incorporating long term road condition predictions and budget scenarios, with the outputs a key component within the Activity Management Plan, Long Term Plan, and 30 Year Infrastructure Strategy.

Projects

20. Emergency Works

March has been another busy month, with repairs to dropouts on Kaitawa Road and Kopikpiko Road completed.

We have had resource consent approval for the Akitio Rock Wall project on Coast Road and one of our local sub-contractors has been successful in the tender process for the supply of rock. Before work begins on site we are working with local Iwi to arrange site blessings, and working with Horizons to confirm site environmental control requirements.

21. Saddle Road

Stringfellow's has made good progress over the past weeks, with the lower half of Rehab Site S1 recently sealed. They will now continue with the top half which they hope to have completed by mid-May.

Site 2 near the Meridian base has now been road marked and the temporary signage has been removed. The pine trees on Site 4 have been removed and work will soon start to remove stumps and vegetation prior to the earthworks being carried out.



Whilst the route performed well during the recent storm events, helped by the Manawatu Gorge remaining open, a potential subsidence area is causing some concerns. The site is located on the Ashhurst side of the hill, within Rehab S1, and a geotechnical engineer has been engaged, through NZTA, to provide some insight and possible solutions.

3 Waters

22. Maintenance

March was another relatively quiet month for customer requests. These consisted of toby replacements, water lateral leaks, sewer blockages, and other minor water and sewer related attendances.

23. Renewals

Various minor renewals were completed during March, including one new water lateral, a new sewer manhole in Mangahao Road, Pahiatua, connections to the Pahiatua Klip tank and meters installed on a wastewater main in Eketahuna.

Planned renewals include five new service connections and a wastewater main in London Street, Dannevirke, between Denmark Street and McCullum Street. We plan to use the pipe bursting unit for this site, reducing reinstatement requirements (and cost) and disruption to residents.

A number of wastewater pipes were inspected during March, with jetting carried out when required. Inspections were focussed predominantly around Pahiatua. This includes Sedcole Street, Tararua Street, Totara Place, Princess Street, Edward Street, Dawson Street and Lawson Street, as well as the Wakeman Street stormwater pipe in Pahiatua and wastewater pipes in Fraser Collin Crescent and York Street in Dannevirke.

CCTV inspection of the wastewater main running through Main Street, Pahiatua, is planned for late April – early May. This will require jet cleaning and then controlling the pipe flow, via the use of a vacuum tanker or by pass pump, to effectively inspect the pipe. Following completion of this work a decision can be made around the scope of pipe renewal work to be carried out in conjunction with the Pahiatua Main Street upgrade.

Projects

24. Asset Inventory Data Improvement

As mentioned in February's report we are focussing our current attention to validating stormwater asset, to enable improved stormwater modelling that will feed into the Long Term Plan. This is progressing well, with Dannevirke and Woodville nearing completion and Pahiatua planned for the near future. Following completion of stormwater assets, we will continue with wastewater and water supply assets in Woodville, Pahiatua, Eketahuna, Pongaroa, and Akitio.



Image showing updated asset information in Dannevirke

Performance

25. Customer Management

Customer request response times during March were up slightly compared with previous months, although still well within the five day requirement, with an average of 1.3 days for roading and 0.8 days for 3waters.

Feedback scores continue to trend well, with results of 4.1 out of 5 highlighting a continued high level of satisfaction from those lodging requests through Council's customer services team.

26. Corridor Access Requests

Over the month of March 40, BeforeUdig requests were lodged. 30 corridor access requests were also received and approved.

27. Traffic Management

During the month of March three traffic management sites were audited, two of these were Alliance sites with one another contractor working within the Tararua road corridor. The two Alliance sites were compliant and the other site was not compliant. The manager was notified and the crew have been spoken to with appropriate action taken.

28. Performance Framework

The results for March are as follows:

	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	35 SBO's undertaken in February Goal = 58 per month	!
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 1 Environmental incidents 0	!
	2. CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were responded to on time during February	✓
		Effective Communication	Monthly	Average feedback score was 4.1 out of 5 for the months of February	✓
		Minimise Operational Impacts	3 Monthly	0 Complaints received YTD 4 Compliments have been received over the past three months	✓
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	✓
		Zero Harm – Environment	Monthly	Site safety audits results have all been to an acceptable high standard.	✓

29. Key Performance Framework Results – Non Financial

Description	Detail	Unit	Feb-17
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	0
	Loss Time Injuries (LTI)	No.	0
	1st Aid Treatments	No.	0
	Near Miss Reports	No.	0
	Site Observations	No.	35
TMP Compliance - Alliance Sites	Total Audit Score	No.	7
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	2
	Total No. Sites Audited	No.	2
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	50
	Dangerous Sites	No.	1
	Sites scoring below 30	No.	0
	Total No. Sites Audited	No.	1
Overall Standard	Total of All Sites Audited		3
	Total Non-Compliant Sites		1
Effective Communication	Total Number of Customer Surveys	No.	24
	Overall Feedback Score	Index	4.1
	No. Scoring Below 3	No.	3
Timely Communication - 3Waters	Total Number of Three Waters CRM Received	No.	37
	Average Completion Time	Days	0.8
	Total Number of CRM open	No.	0
	Number completed within target	No	37
	% Target	%	100
	% Carried to following month	%	0
	% Completed on Time	%	100
Timely Communication - Roding	Total Number of Roding CRM Received	No.	208
	Average Completion Time	Days	1.3
	Total Number of CRM open	No.	0
	Number completed within target	No	208
	% Target	%	100
	% Carried to following month	%	0
	% Completed on Time	%	100

Assets Group

Solid Waste

30. Exit of Kerbside Collection

On 7 April, Council stopped the sale of Refuse Labels to the retailers in Dannevirke, Pongaroa, Akitio and Herbertville. It seems to have been a smooth transition, with no complaints received to date. It is Council's intention to stop the sale of refuse labels in Pahiatua at the beginning of July.

31. New Eketahuna Transfer Station

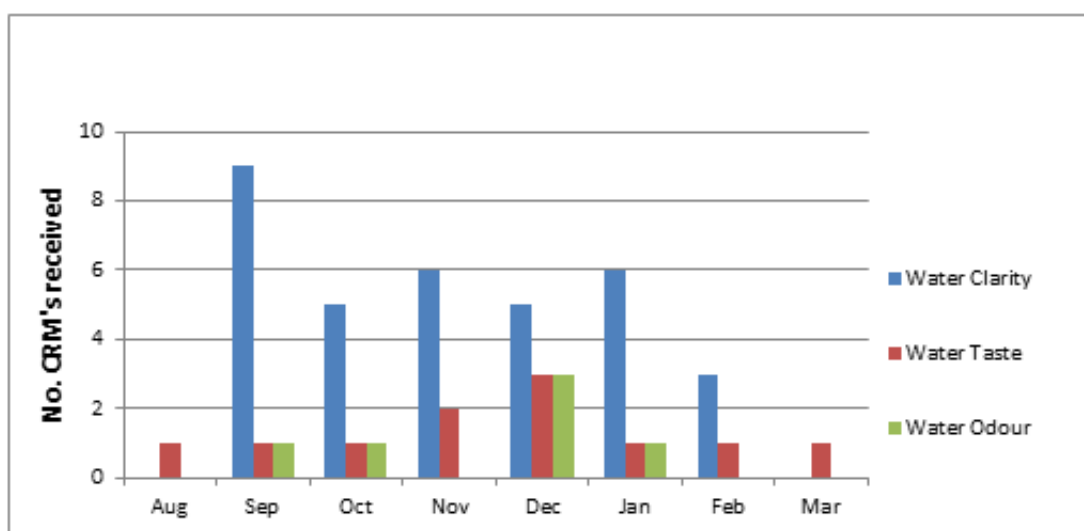
Council officers are in initial discussions on what the best design would be needed to fit the required levels of service as well as taking health and safety and operational needs into consideration at Eketahuna. Tom Dodd has visited the Ashurst Transfer Station to see what they operate and look at potential concepts.

32. Glass Disposal

Council is in the process of looking at options for glass disposal for when the Eketahuna Landfill closes.

Utilities

33. Water Quality CRM's

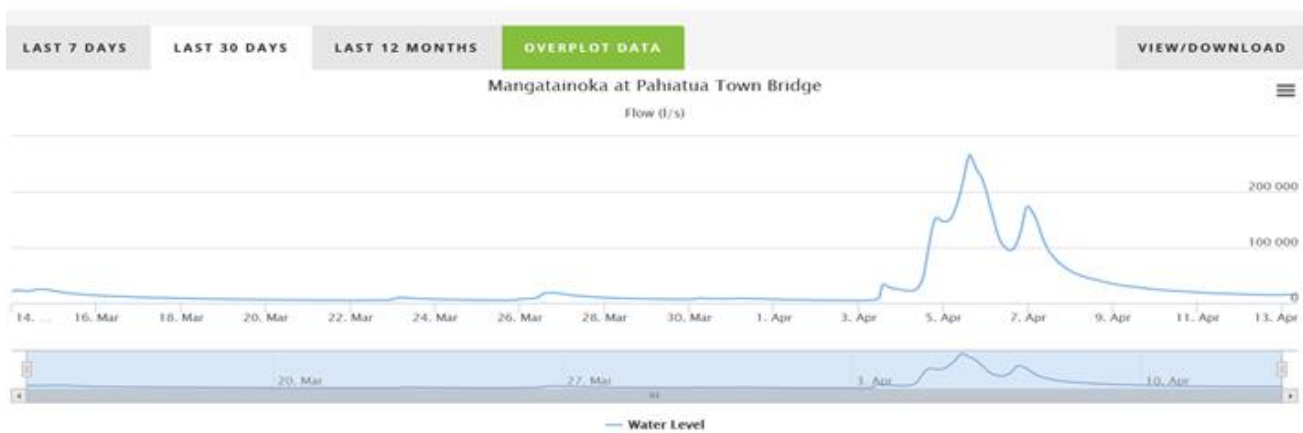
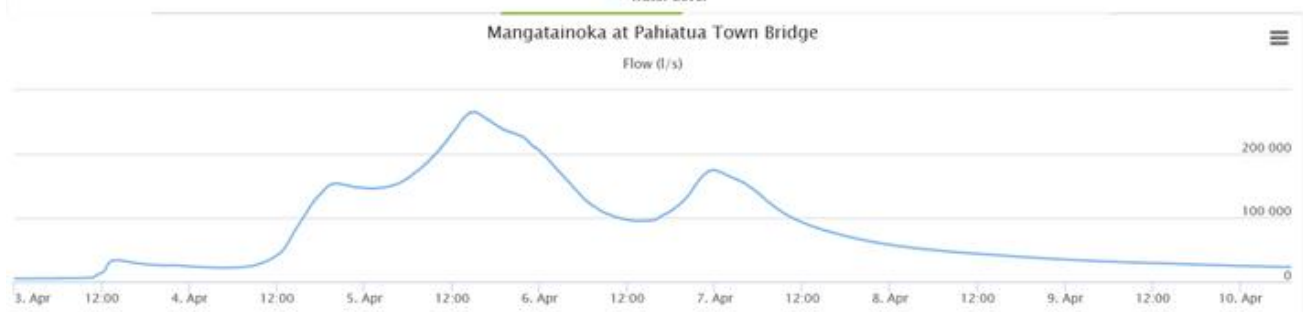
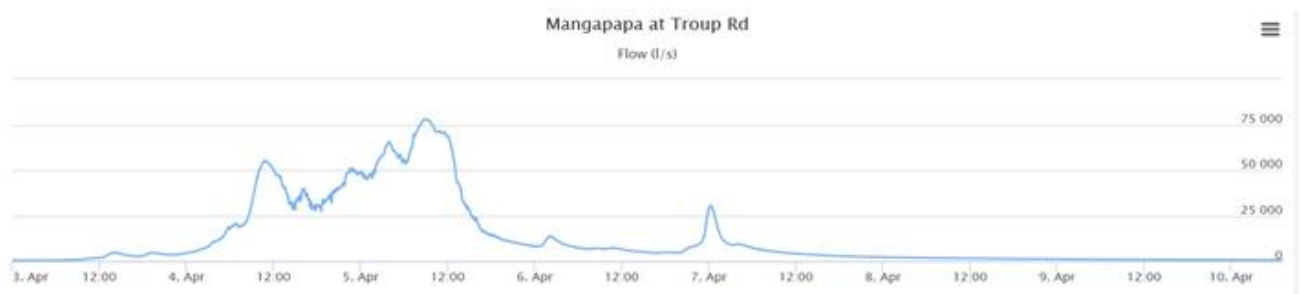


One water quality taste related CRM was received from Pahiatua for the month of March.

34. District River Flows

The last month's weather has been very wet throughout the district.





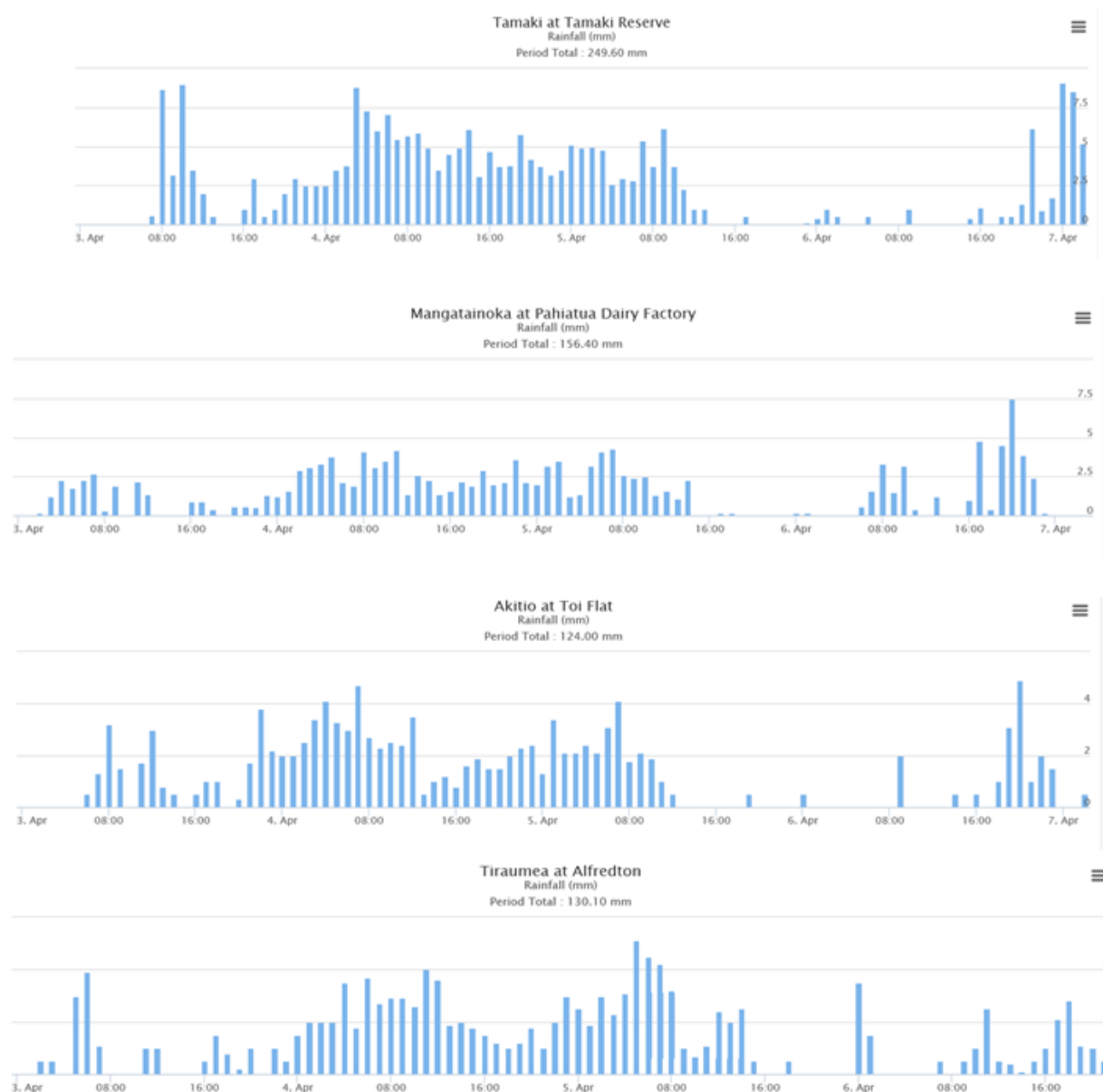


35. District Rainfall

Rainfall graphs shown below are from the week of 3 April through to 7 April during the weather event.

Rainfall for the month as follows:

Akitio	168.5mm
Pahiatua	229.8mm
Dannevirke Tamaki River	397mm
Tiraumea Alfredton	165.5mm



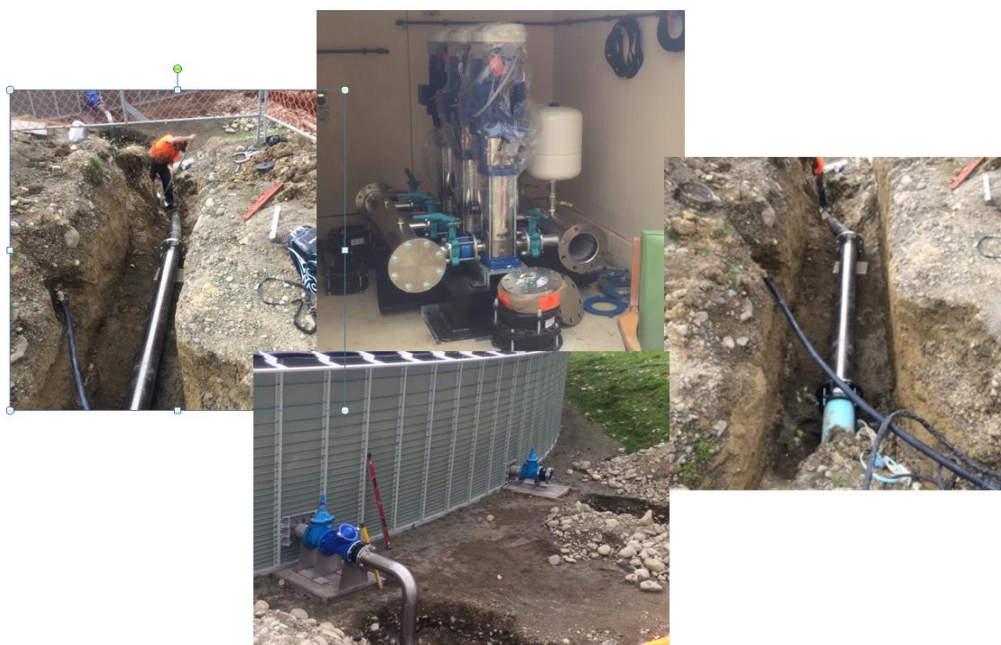
36. District Water Usage

March 2017				
Month	Dannevirke Res2 Export	Pahiatua Bore Intake	Eketahuna Plant Import	Woodville Plant Production
1/03/17	4250		685.9	1320.4
2/03/17	4297		583.3	1280.5
3/03/17	4139		629.2	1288.1
4/03/17	2899		630.2	1154.1
5/03/17	3369		650.8	1048.9
6/03/17	4238		648.8	962.1
7/03/17	3905		657	992.9
8/03/17	3669		633.8	741.3
9/03/17	3990		702.2	1053.2
10/03/17	3205		615.5	788.5
11/03/17	2595	20.04	569.6	1029.6
12/03/17	2613	556.17	564.5	778.3
13/03/17	2853	527.73	523.9	707.9
14/03/17	3452	504.21	511.6	353.9
15/03/17	3640	578.03	506.1	846.4
16/03/17	3873	25.94	486.4	1164.1
17/03/17	3821	437.30	527	1111.1
18/03/17	2889	577.44	576.8	1106.3
19/03/17	2926	644.71	505.6	1152.7
20/03/17	3236	578.32	505	1150.8
21/03/17	4021	137.64	540.6	960.8
22/03/17	3684	541.58	513.6	871.2
23/03/17	3827	454.29	501.4	489.2
24/03/17	3806	532.39	481.3	978.6
25/03/17	2789	532.64	505.2	0
26/03/17	2778	387.38	500.1	587.9
27/03/17	3606	595.88	526.4	1280.6
28/03/17	3787	634.49	492.9	1158.7
29/03/17	3850	549.64	503.0	1067.2
30/03/17	4024	440.97	464.1	714.1
31/03/17	3433	281.09	440.8	1115.6

37. Pahiatua Treatment Plant

The pipe work for the UV unit connection has been put together ready for installation. This is to be positioned in the ground ready for the container with the UV unit already installed to be placed on site. The last of the welding process by the engineer is being completed at present. A small amount of ground work to level the site for the container will be required once it arrives at the site. Then the last of the pipework can be fitted ready for commissioning.

All the components have been installed in the container ready for delivery at the site and then all the pipework can be connected.



38. Woodville Water

The heavy rainfall in the district has caused a few issues. The most severe was the increased water level of the Mangapapa Stream. The turbidity in the water was very high which, prevented us taking any usable water to treat for well over 24 hours. From Friday afternoon, with help of the Woodville and Dannevirke Fire Brigades, we pumped the water from the Kliptank back into the reticulation which gave us some breathing space over the weekend to recover.

The treatment team worked over the weekend to treat the incoming water and refill the reservoirs. By Monday we had three quarters of our storage back. Leading up to the Easter weekend, we have the Kliptank storage tank two-thirds full again.

The outlet valve within the earth impounded supply dam, was also turned off by 80% to contain most of the runoff sediment in the pond area, rather than drain it through the sediment control pond while all the streams are running at such an elevated level.

Work has ceased in the pond area for the last four weeks as weather has been a real deterrent to any excavation work.

Wastewater

39. District Wastewater

The district oxidation ponds were put under severe strain during the storm at the beginning of the month. The infiltration was very prevalent during the heavy rainfall lifting the level of our ponds to maximum capacity. Urgent work is needed to fix what are most likely unpermitted or failed lateral connection issues (from private property into the mains) to reduce stormwater related flows. Part of the work in 2017-18 will include smoke testing where a smoke generator pumps smoke into the reticulation to highlight any illegal stormwater connections.

40. Resource Consent Renewals for Discharge

Eketahuna's three day hearing occurred the first week in April and was adjourned pending further details on proposed wetland, discharge point, Iwi Cultural Values Assessment and legal advice on whether any new consent can be granted where the River has significant cumulative effects from point and non-point discharges. Our consultants are responding to the Commissioners questions in writing.

41. MfE - Eketahuna and Dannevirke wastewater upgrades

An application for the Eketahuna Wastewater upgrade has been submitted through Horizons for consideration under the Ministry for Environment (MfE) funding criteria.

The Viking lining contractors who are relining the Dannevirke Wastewater Pond Number 1 have not been on site for the last four weeks as the weather has been unfavourable. All of the excavation work has been completed in the pond area. The outlet structure in the last 20,000m³ pond has yet to be completed. A concrete pad and walkway needs to be constructed, which will allow staff future access to the valves controlling the flow between ponds. Once the weather improves the water will need to be pumped out to allow the contractors to carry on installation.



Property

42. Housing for the Elderly

77 flats are presently occupied; there is currently 2 vacant flats, which are:

Eketahuna Flats	1 flat vacant
Aften Court, Dannevirke	1 flat – to be tenanted 14/04/17

43. Customer Satisfaction Surveys

Survey forms have been sent out to all the tenants throughout the district. The survey forms are due back by 19 May 2017.

44. Annual Housing Inspection

The Annual Housing Maintenance Inspections will be undertaken in May 2017.

Camping Grounds

45. Visitor Numbers

	March 2017	March 2016
Dannevirke	848	543
Pahiatua	341	392
Woodville	37	132
Eketahuna	496	653

46. Eketahuna Camping Ground – Additional Toilets

Council has received quotes for the building of the additional toilets at Eketahuna. Council officers will evaluate these and then appoint a builder to commence the build.

Cemeteries

47. Statistics

March	Burials	Ashes
Mangatera	4	2
Mangatainoka		1
Woodville	2	
Eketahuna	1	1
Alfredton	1	

48. Mangatainoka Cemetery

The sealing of the pathway is still to be completed to finish off the project.

49. Settlers Cemetery

The quote has been accepted for the erection of the fence around the Settlers Cemetery. This is due to commence early May.

Parks and Reserves

- 50.** Grass growth has increased within the district. However, all our parks and reserves contractors are keeping up with this growth and the weeds in the garden areas.

51. Ferry Reserve, Woodville

The Manawatu Gorge Biodiversity Group has donated and installed a gas barbeque for Ferry Reserve. A meeting was held with representatives of the group plus the Woodville Domain Board at Ferry Reserve on 13 April 2017 for the opening of the barbeque. The Group is also seeking funding to be able to install extra toilets at the Reserve. The addition of extra facilities incurs extra operational costs in the form of cleaning and supplies. This is an area that has to be worked out with the Biodiversity Group, Woodville Domain Board and Council.

52. Pahiatua Bush Multi Sports Complex

The Skate Park Committee is seeking guidance on stormwater drainage for the old saleyard site. The existing stormwater drains, drained into the sewer. The stormwater on the new complex needs to be drained into the yet to be built curb and channel along Huxley Street. The Committee is sending a plan of the proposed use of this complex so the drainage plans can be developed prior to the installation of the curb and channel.

Community Buildings

53. Painting Contracts

Unfortunately the inclement weather is still holding up the exterior painting of the six complexes.

54. Pahiatua Town Hall/Library

The rest of the windows in the Library are being replaced with aluminium windows. This is due to commence on 18 April.

Domain Boards

55. Makuri Domain Board

The renewal of the lease for the Makuri Country Club on the land their clubrooms stand on was approved by Council at its last meeting. This lease is for a 33 year term.

The grazing leases on the other land administered by the Board will be advertised shortly.

56. Raumati Hall Committee

The Hall Committee that administers the old Raumati School complex has approached Council regarding the renewal of the lease on the property. The Committee has advised Council they wish Council to handle the lease advertising and the letting of the Lease and the relevant paperwork.

57. Waione Domain Board

The Waione Domain Board has approached Council enquiring about the procedures to follow should they wish to wind up the Domain Board.

General

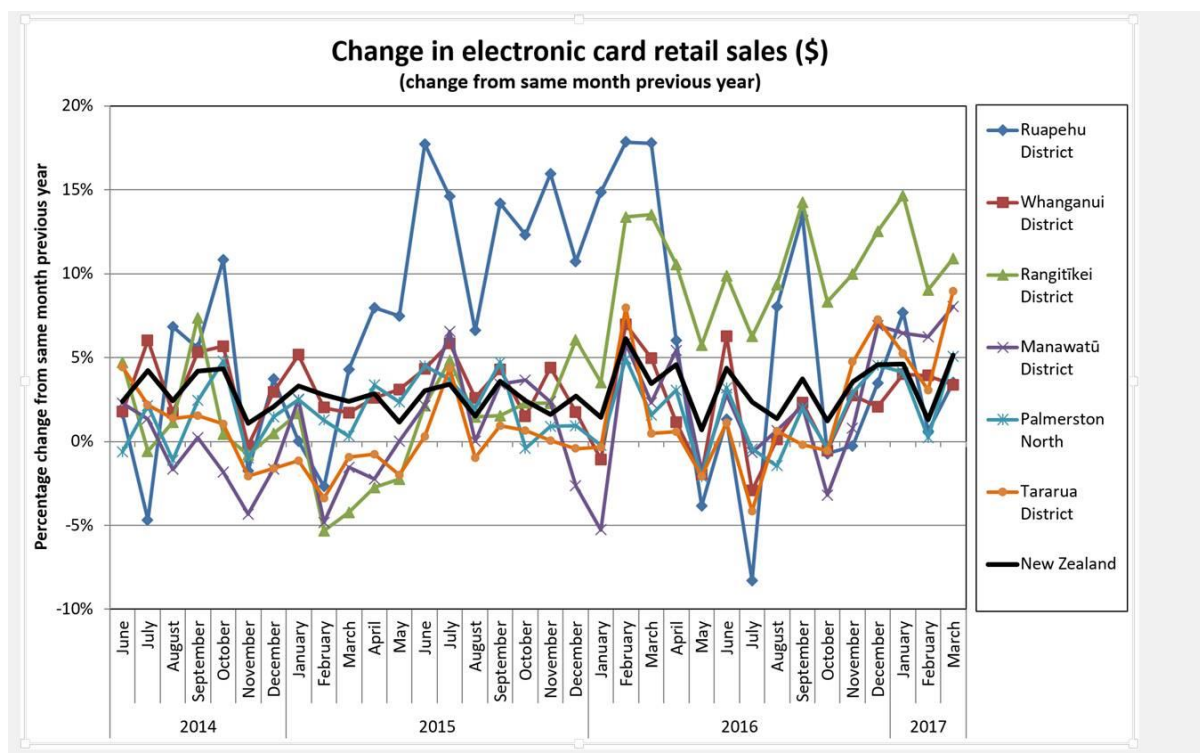
58. Asset Management Plans

Quality Property Inspections Limited has finished condition rating all the Council buildings. The next step is to link all the information into the Assetic Database.

Strategy and District Development

59. Paymark Data

Tararua continues to improve over this time last year. The Region is generally faring better for the first time in a number of years.



60. Tararua Aquatic Community Trust

A review of the Wai Splash facility by Mid Central Health has resulted in their recommendation to the Trust that an upgrade of the water treatment chlorinator be made. While the current chlorination system is operational and effective, this equipment is now close to twenty years old and new equipment now available can reduce management and risk to operations. It is now considered good practice to have upgraded plant for a facility and operation the size of Wai Splash. To support the case, a “low-level” leak of chlorine in late March of relatively low concentrated chlorine liquid and then a pipe blockage highlighted the risks at the facility. Although the facility did not close, these had to be reported to the Work and Safety Council and occurred just prior to the visit by Mid Central Health.

As a consequence the current plant is now considered “old technology”. A cost of \$42,000 to replace the primary system has been identified as the best option and is now being actioned (the cost excludes some installation costs). This is a renewal and is to be funded from the depreciation reserve that was established for this purpose. An update will be reported to the Audit and Risk Committee and the next Council meeting in May 2017.

61. IT

Council's "live" (non-media/tape) back-up system has now been set-up at the Pahiatua Service Centre, inside the Inspire Net back-up data centre site. We are now considering the final network design and internet access design and hardware, including firewalls for data security. The objective date for replacement of existing systems is 30 June 2017. This will complete the establishment of Council's base infrastructure and Disaster Recovery strategy for the next five years.

62. Bluff Road

The Mayor, Chief Executive and Manager of Strategy and District Development recently met with the Brass family, as owners of property on Bluff Road. Of interest is land that Council has been seeking public access to the Manawatu River for which the Brass's own, along with a draft proposal and subject to Council approval and proper process, to exchange at fair value for remedying a defect relating to buildings owned by the Brass's that occupy Council road reserve nearby. These matters are now progressing.

63. New i-SITE / Library/Service Centre and Public Toilets, Woodville



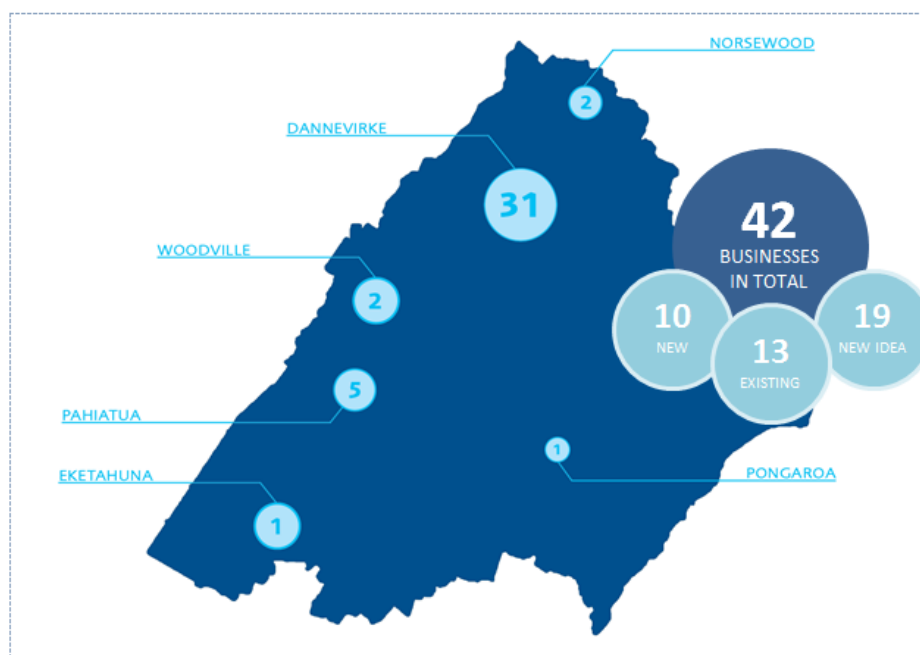
***New i-SITE / Library/Service Centre and Public Toilets, Woodville
Entrance Pergola***

Economic Development and Communications

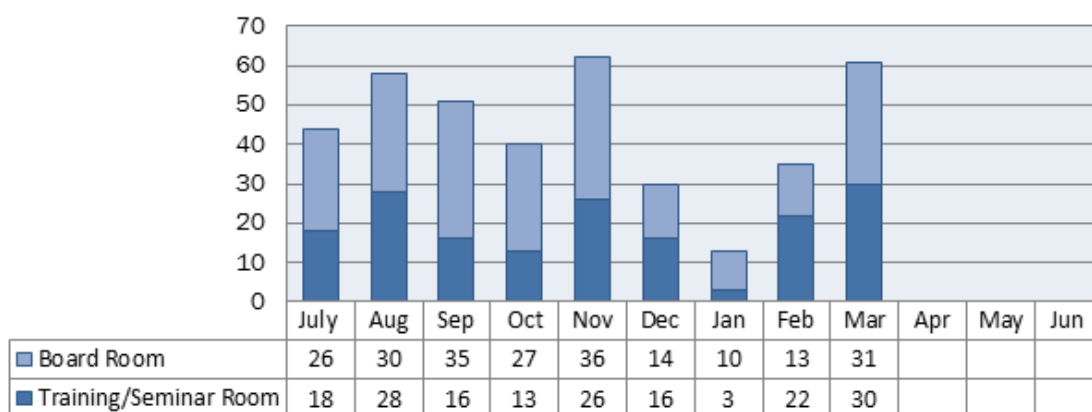
Please see below for a condensed report from the Economic Development, Marketing and Communications team. The team will return to full reporting once the new Manager is on board.

Key statistics from the Tararua Business Network:

64. Geographical Statistics



65. Use of Facilities (1 July 2016 – 30 June 2017)

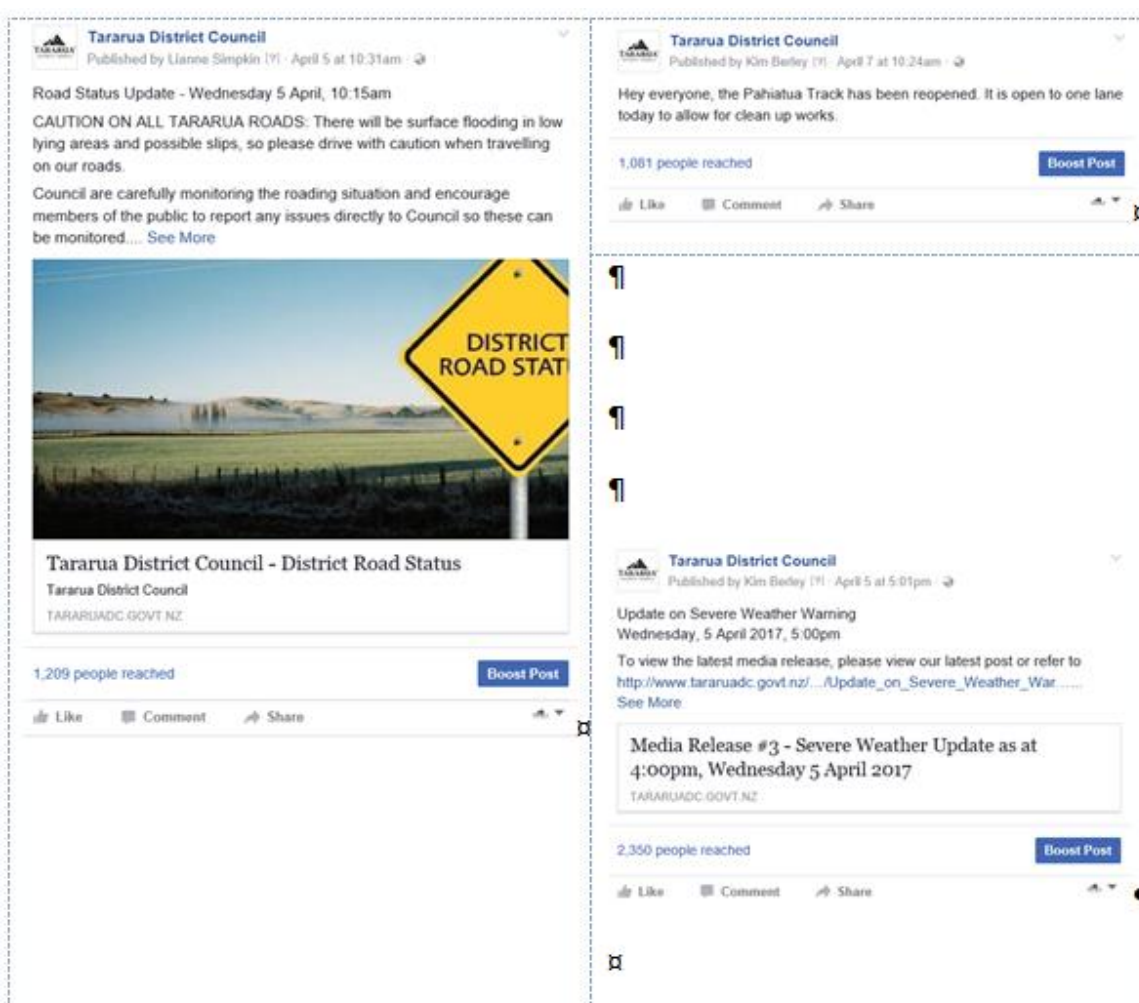


Key messages from Marketing and Communications Administrator

Civil Defence Emergency Management (CDEM)

66. Cyclone Debbie Rain Event (April 2017)

The Communications Team operated as Public Information Managers (PIMs) throughout the recent rain event. This included attending briefing meetings at the Emergency Operations Centre (EOC) in the Council Chamber; writing and releasing media releases; posting on social media; monitoring social media and responding to comments/messages; updating information on the Council website and managing calls/enquiries from the media.



67. Woodville i-SITE / Library/Service Centre and Public Toilets

As building works draw near to completion, it is time to begin highlighting the services that will be available in the incredible new facility that will soon be opening its doors in Woodville.

68. Communications Campaign

On Monday, 17 April 2017, an article was published on the Council's page in the Bush Telegraph outlining the project and the work completed to date. As well as notifying the public about the building and surrounds overall purpose and providing a "mayoral perspective" on the potential benefits of this new facility.

We will continue to provide updates to the public on the progress of the project, as well as advertising the opening date (yet to be confirmed).

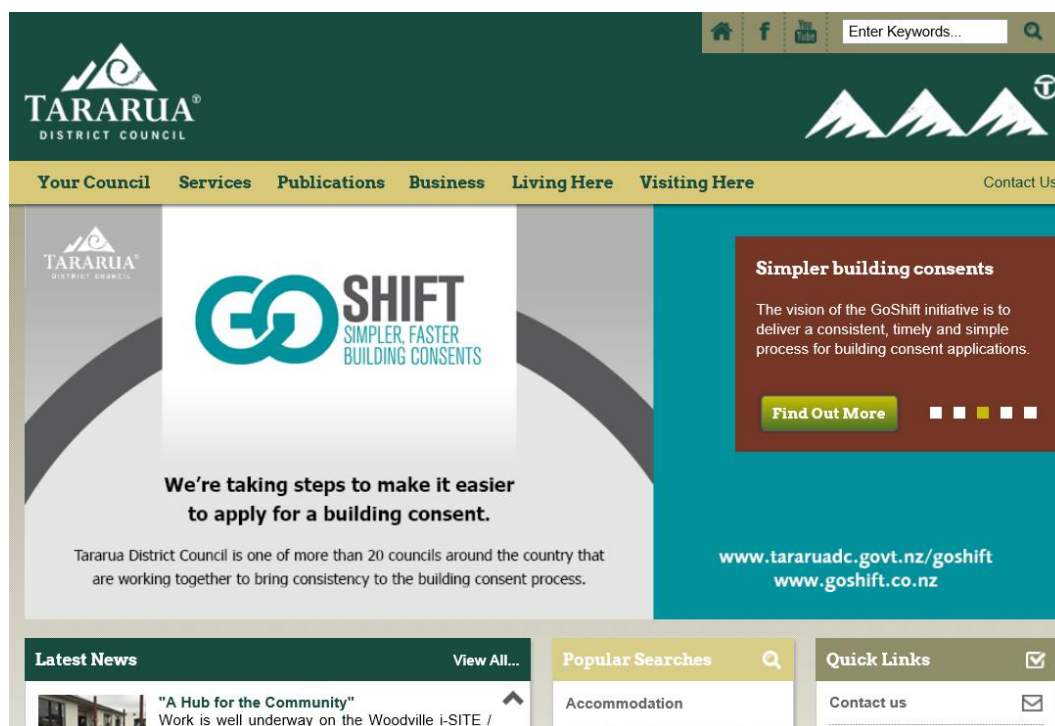
69. Marketing Material

To complement the building upgrades and renovations, the Marketing Team is working alongside the Project Team to design information boards for the i-SITE building. These are being designed in-house and the first draft is underway.

70. GoShift Communications Campaign

Tararua District Council transitioned to the GoShift application forms and guidelines on Monday, 27 March 2017.

Public were informed of the changes to the building consent process via meetings with key stakeholders, letters to key customers, media releases, newspaper articles and social media posts. Additionally, posters are on display in all Council Service Centres and District Libraries to promote the initiative, and information is available on our website.



71. Central District Field Days

It has been another amazing experience, providing the opportunity to promote the “great outdoors” in the Tararua District. We encouraged people from in and around our district to experience the tramps and walks we have to offer, which a lot of people were really interested in. The three-day trade show allowed our staff to truly profile the district. Staff noted that every day between the hours of 11:00am – 2:30pm, there was a rush of people coming through our stand.

Thank you to the team and everyone who assisted at the stall. Special thanks to Councillor Shirley Hull, Councillor Carole Issacson, Roly Ellis and Mayor Tracey Collis for helping at the stand and showing residents/visitors from neighbouring regions how passionate we are about Tararua Country.



Key messages from Business and Communications Administrator

72. Business Support

We continue to provide support to local entrepreneurs, linking them to our business support networks at CEDA (Central Economic Development Agency, formerly Vision Manawatu) and Building Clever Companies (BCC). These agencies are providing assistance with growth and development plans, as well as exploring and validating new ideas.

73. Developing Relationships

Angela has developed relationships with Katie Harris of the Pahiatua Chamber of Commerce and Sue Berry of the Dannevirke Chamber of Commerce, Bill Taylor of MCI, Sarah Heald of Dorrington Poole, Mike Clark of ThinkRight, Wayne Dellow of GoodCommunications, Sue Wells and Tina Rush of Action Personnel, Meg Rose of Outloud and Rachel Shepherd of Shepherd HR Consultancy, most of whom will contribute to our workshop lineup in 2017.

Workshops and Training

74. ACC Workshop (13 March 2017)

The ACC workshop was well attended, mostly by our new business clients. It was great to see them taking up the opportunity to hear Nathan Meo, Relationship Manager for ACC, explain the basics of ACC.

75. Beginning the Employment Relationship (12 April 2017)

During March, our team created the flyers for an upcoming workshop presented by Rachel Shepherd from Shepherd HR Consulting – “Beginning the Employment Relationship”. This has been promoted heavily and will be reported on next month.

76. WorkSafe Questions and Answers Evening for Tradespeople (27 April 2017)

Worksafe approached us to host a questions and answers workshop for tradies and this is scheduled for April. This has been promoted heavily and will be reported on next month.

It has been very encouraging to see companies and training providers now approaching us.

77. Inland Revenue Department Workshops

IRD continue to support our region with their Introduction to Business and GST workshops, alternating the set of two workshops between Pahiatua and Dannevirke. Please see below for upcoming workshops in 2017.

78. Introduction to Business Seminar

- Wednesday 24 May 2017 (Pahiatua)
- Wednesday, 23 August 2017 (Dannevirke)
- Wednesday, 22 November 2017 (Pahiatua)

79. Understanding GST Workshop

- Wednesday, 28 June 2017 (Pahiatua)
- Wednesday, 27 September 2017 (Dannevirke)
- Wednesday, 13 December 2017 (Pahiatua)

All workshops and seminars are advertised in the Bush Telegraph and on our Google+ page (www.tararuabusinessnetwork.co.nz).

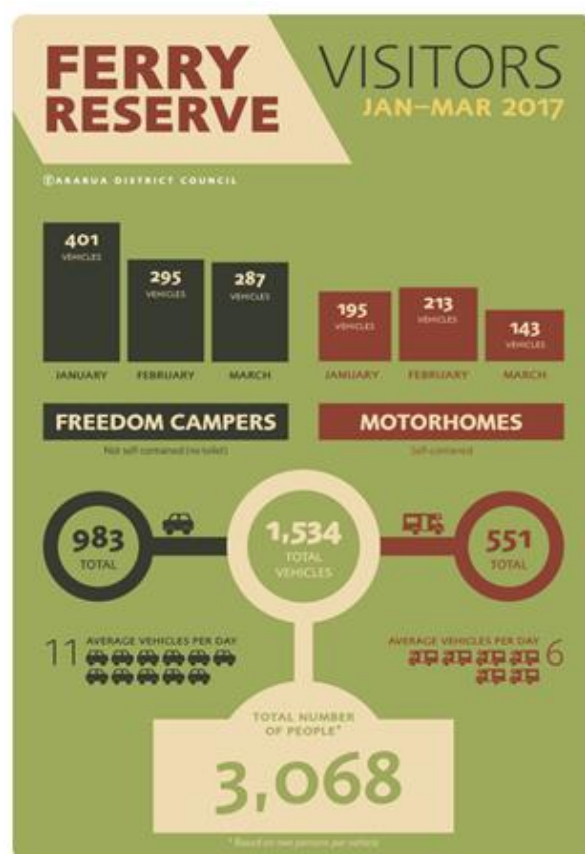
80. Ferry Reserve

The Woodville Domain Board has recently finished erecting the new BBQ shelter at Ferry Reserve.

This is located approximately 20m from the new information whare that is being constructed as part of The Manawatu River Leaders' Accord.

Alongside the new additions to Ferry Reserve, we have worked with Horizons Regional Council to develop an application to the Ministry of Business, Innovation and Employment's (MBIE) 'Regional Mid-sized Tourism Facilities Grant Fund' to secure funding for an additional toilet block. Applications closed on 12 April and we are expecting an announcement on successful applicants to be made mid-year.

Over the summer months, the Woodville Domain Board has been recording their visitor numbers (and noting whether these were motorhomes or freedom campers).



For a full size copy of the above

contact the Tararua Business

please

Network.

We developed an "infographic" in house to demonstrate the growth of Ferry Reserve and this was included in our application to MBIE.



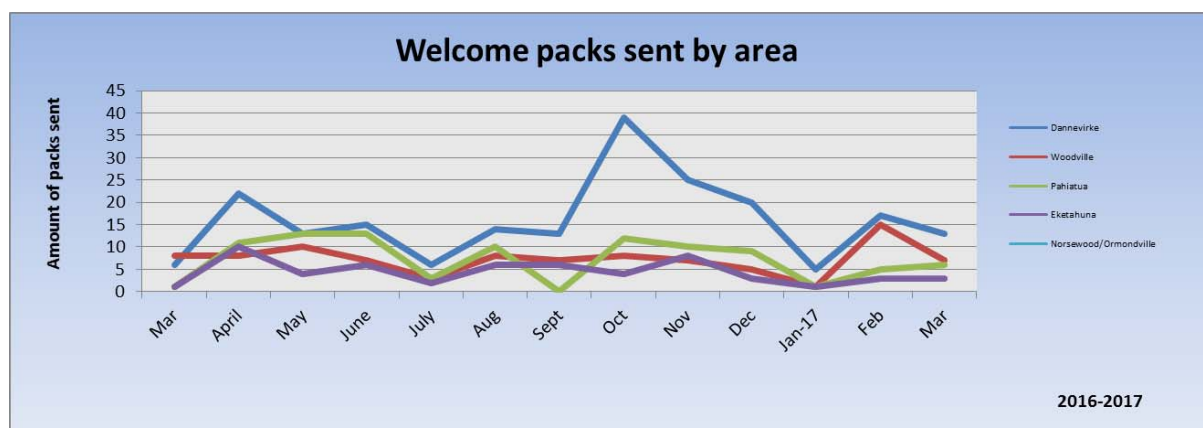
Photo:

Members of the Woodville Domain Board, Horizons Regional Council and Tararua District Council gather under the new BBQ shelter to test out the new facilities.

Tararua i-SITE Visitor Information Centre

81. Welcome Packs

A total of 29 welcome packs were sent during March 2017, 6 of these were sent outside of the district.



82. Creative Communities NZ

Sixteen applications have been received totalling \$34,314.00. With only a third of that amount to be allocated, the committee will meet early April to discuss how each project can be assisted. It is pleasing to see so many arts based projects happening within the district.

83. Tararua Passports

Working alongside the Marketing Team, we have developed a “Tararua Passport” (or coupon book) for visitors to the district. These were predominately designed for the 2017 Covi Motorhome and Caravan Super Show; the remainder being distributed through the i-SITE and local Information Centres to both locals and visitors.

We handed out between 100 and 150 (out of a total 300) passports at the Motorhome Show to people that were coming to Tararua in the near future.



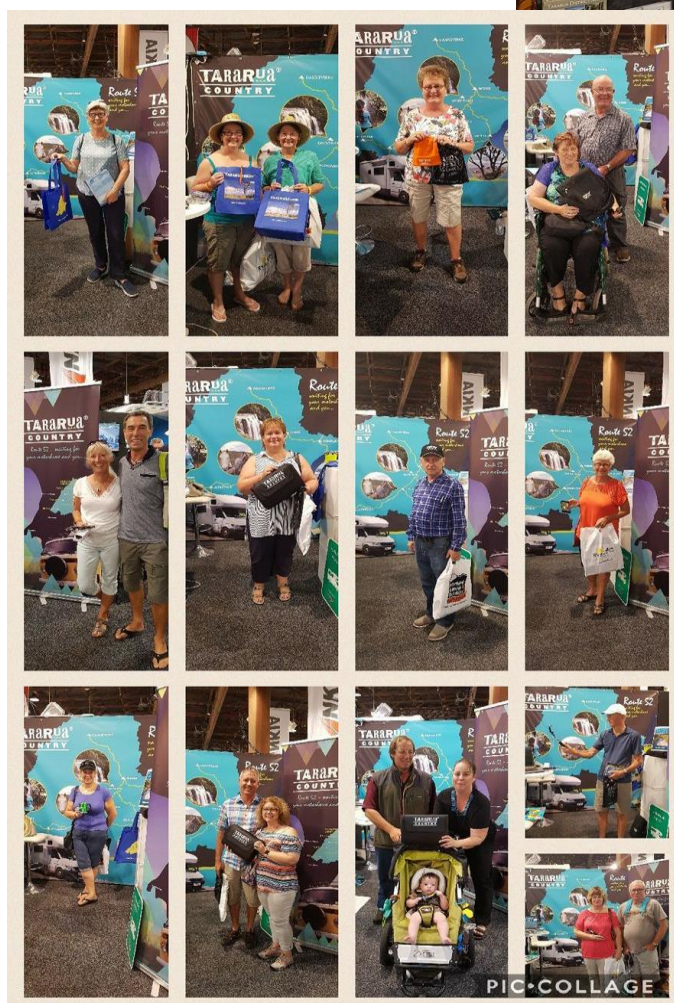
84. Covi Motorhome and Caravan Super Show

Two of the i-SITE staff attended the show to promote Tararua to those who travelled around NZ in their motorhomes and caravans. People who visited the stand were very interested in camping in Tararua and didn't realise how much Tararua had to offer with freedom camping areas and attractions and activities.

Tararua's continued attendance at the show is extremely important in order to capture those who would normally bypass or drive straight through our district.

Competitions were held and winners were thrilled with the Tararua promotional merchandise they had won.

The 'Stop and Stay' area is growing fast as more regions realise the benefit of promoting at the show. It is vital that we book early next year in order to have our stall located together with other districts from the lower North Island region.



Below are some recent comments we have spotted on various motorhome Facebook pages about our camping areas:

Janice Reece
3 April at 08:53 · Ballance

Have just stayed at [woodville](#). The council there have supplied a small camp over with shower toilet and power for a very minimum charge. Why aren't other councils doing the same. Even had a recycling station beside it. Good answer to minimize the freedom camping dilemma I reckon. Congratulations [Woodville](#)

Catherine N Troy, David Willon and 141 others · 13 Comments

Like · Comment

Karen Roberts The smaller towns seems to cater better for freedom camping
Like · Reply · 1 · 3 April at 09:16 · Edited

John Lorraine van Stipriaan One of the biggest hurdles that Councils who would like to do that is they face very strong and loud opposition from the commercial operators. To some extent it's justified as its the same council which imposes all sorts of regulatory fees on them, lic... See more
Like · Reply · 4 · 3 April at 09:16

Kate Middleton Hi Janice Reece how much is it to stay with power per day. And what is the limit for days stayed. We are heading that way shortly.
Like · Reply · 3 April at 09:30

Janice Reece It was \$10 a night and think it was 7 days.
Like · Reply · 2 · 3 April at 09:37

Kate Middleton Thanks Janice Reece.
Like · Reply · 3 April at 10:06

Write a reply...

Lyn Carleton Great ideal! Where is it located?
Like · Reply · 3 April at 10:51

Linda Corbett next to the community hall
Like · Reply · 1 · 3 April at 17:17

Dale Morris Beyond Brilliant ,well done ,
Like · Reply · 3 April at 17:19

Write a reply...

Linda Corbett you can also choose to park on the hard surface or the grass.
Like · Reply · 3 April at 17:16

Michael Pinhey We use to stop over there regularly found really good paid fee and picked up key from the caltex station
Like · Reply · 3 April at 18:57

Murray Fawcett I hope other councils take this on board. It's great! Stayed there a couple of times, and it will be a regular for us.
Like · Reply · 3 April at 23:02

Amanda Pretty One fantastic set up. I absolutely adore that little relaxed town too and the people. Can't complain at \$5 for lovely long hot showers, power to. Charge up, sink bench zone and nice n quiet too.

Motorhome Nomads and Gypsies.
1 hr · 📷

Great little campsite in eketahuna the best hosts warm and friendly fires allowed next to a river with trout great bushwalks clean toilets and showers BBQ ' cabins , kitchen library and very cheap a wonderful little place to chillax 😊




Adrian Kealey
11 December 2016

Parked at Ferry Reserve Manawatu Gorge. Improved access and dry parking despite rain



David Willon and 37 others · 12 Comments

Like · Comment

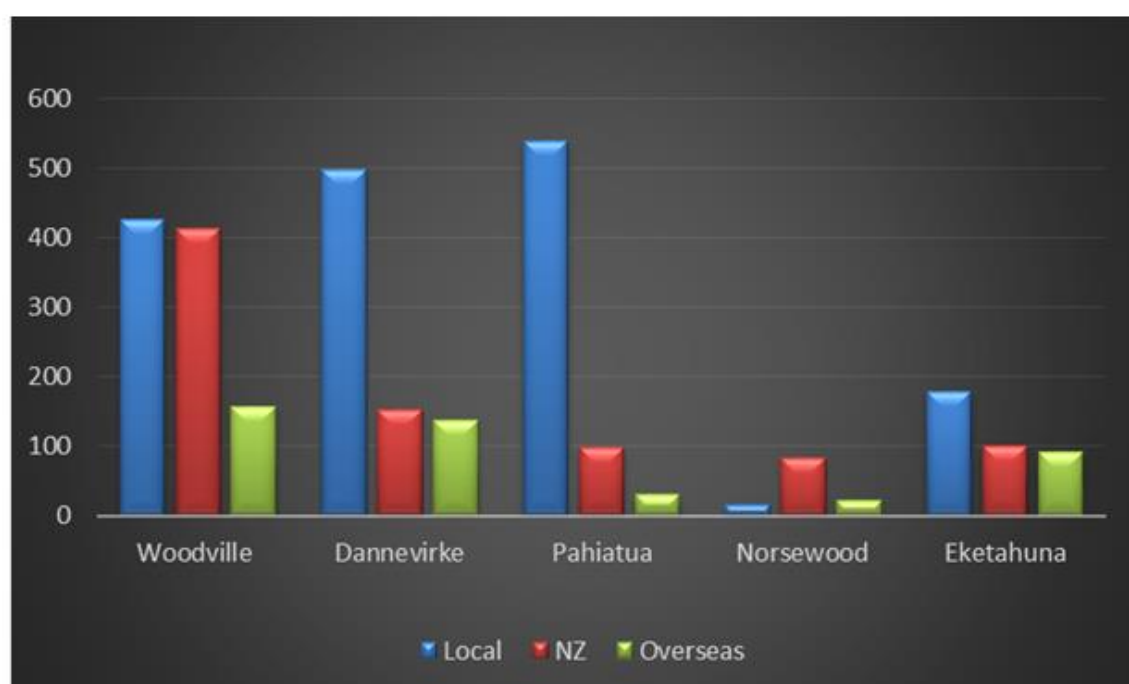
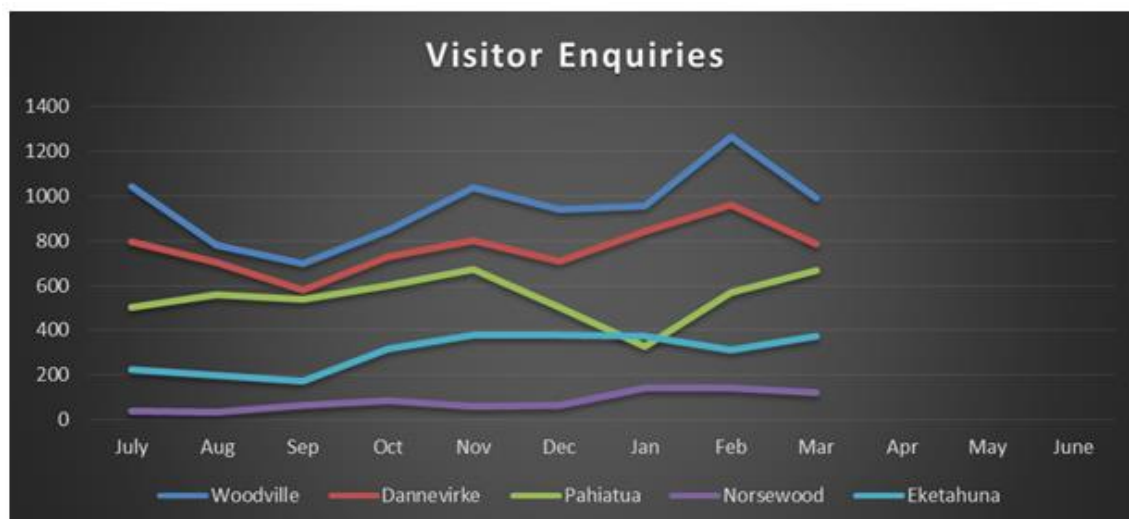
Shellie Evans That's good news about the improved access, this was one of first places we freedom camped on our way south 4 years ago and we were the only ones there- we weren't even sure if we had the right place! The grass was so overgrown too.



Like · Reply · 11 December 2016 at 16:32

Key Statistics

85. Visitor Enquiries



	Local	NZ	Overseas
	1319	939	443
March 2017	1657	846	438

86. Accommodation and Travel Sales

Interislander & Bluebridge sales are up on last March, whilst other ticketing agencies have decreased.

March 2017

Start date: Wednesday, 1 March 2017

Note: All amounts in this report include GST

End date: Friday, 31 March 2017

Selected by: Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	5	5	\$1278.00	\$127.80	10.0%	\$25.56	1,150.20	\$1278.00
Bookit Online Accommodat	6	6	\$1245.00	\$127.80	10.3%	\$21.30	1,117.20	\$1245.00
Blue Bridge	3	3	\$805.00	\$80.50	10.0%	\$26.83	724.50	\$805.00
Intercity Coachlines	22	22	\$567.12	\$56.71	10.0%	\$2.58	510.41	\$567.12
Ormondville Rail	8	22	\$435.00	\$43.50	10.0%	\$5.44	391.50	\$435.00
Mitai Maori Village	1	2	\$232.00	\$23.20	10.0%	\$23.20	208.80	\$232.00
Yaldhurst Hotel	1	1	\$200.00	\$20.00	10.0%	\$20.00	180.00	\$200.00
Tranzit Coachlines	6	8	\$104.00	\$10.40	10.0%	\$1.73	93.60	\$104.00
Gannet Beach Adventure	1	2	\$88.00	\$8.80	10.0%	\$8.80	79.20	\$88.00
Mountain Shuttle	1	2	\$60.00	\$6.00	10.0%	\$6.00	54.00	\$60.00
Naked Bus	1	1	\$41.00	\$6.15	15.0%	\$6.15	34.85	\$41.00
Subtotal	55	74	\$5055.12	\$510.86	10.1%	9.29	\$4544.26	\$5055.12

March 2016

Start date: Tuesday, 1 March 2016

Note: All amounts in this report include GST

End date: Thursday, 31 March 2016

Selected by: Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Bookit Online Accommodat	15	15	\$1987.00	\$238.44	12.0%	\$15.90	1,748.56	\$1987.00
Intercity Coachlines	45	46	\$1469.00	\$146.90	10.0%	\$3.26	1,322.10	\$1469.00
Interislander	4	4	\$1054.00	\$105.40	10.0%	\$26.35	948.60	\$1054.00
Tranzscenic	3	3	\$952.00	\$95.20	10.0%	\$31.73	856.80	\$952.00
Blue Bridge	4	4	\$413.00	\$41.30	10.0%	\$10.33	371.70	\$413.00
Naked Bus	10	10	\$237.00	\$23.70	10.0%	\$2.37	213.30	\$237.00
Opaki Cycle Tour	1	2	\$100.00	\$10.00	10.0%	\$10.00	90.00	\$100.00
Hobbiton Movie Set Farm	1	1	\$79.00	\$7.90	10.0%	\$7.90	71.10	\$79.00
Tranzit Coachlines	1	1	\$14.00	\$1.40	10.0%	\$1.40	12.60	\$14.00
Subtotal	84	86	\$6305.00	\$670.24	10.6%	7.98	\$5634.76	\$6305.00

87. Rankers.co.nz: Camping App - Statistics for Tararua (January 2017)

These show that 40 people clicked on Woodville, 55 on the i-SITE to search for camping areas.

Social Media

88. Google+



89. Facebook

During this period, the i-SITE facebook posts reached 6,794 people and engaged with 2,381. There were 17 more likes of our page.



Regulatory

Alcohol Licensing

90. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New	0	0	0
On Licence - Renewal	0	0	0
Off Licence - New	0	0	0
Off Licence - Renewal	0	0	0
Club Licence - New	0	0	0
Club Licence - Renewal	0	0	0
Manager Certificate - New	1	2	0
Manager Certificate - Renewal	0	0	0
Special Licence	6	7	0
Temporary Authority - On	0	0	0
Temporary Authority - Off	0	0	0
TOTAL	7	9	0

91. Non-Financial Performance Measures For Year (from 1 July)

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	95%	70% On Target

Animal Control

92. General Matters

Animal Control has had a productive month with quite a few more unregistered dogs being seized and/or found during routine checks.

When the new pound outside area has been fully completed with the necessary concrete and road forming this will streamline the operation a lot more safely.

93. Legislation Changes or Legislation Comments

On 16 November 2016, the Cabinet Economic Growth and Infrastructure Committee (EGI) agreed to include a Dog Control Amendment Bill on the 2016 legislation programme. It also invited the Associate Minister of Local Government to issue instructions to the Parliamentary Counsel Office to draft legislation covering the following relevant matters:

- Licensing for owners of high-risk dogs.
- Changes to the infringements and offences regime.
- Detailed annual reporting for aggressive dog incidents.
- Changes to requirements for classified dangerous / menacing dogs.

The amendment bill has not yet been introduced to Parliament. It is assumed that it is currently at the drafting stage.

94. Dog Pound Statistics

Reason for Impounding	Total for Month	Total for Year (from 1 July)
Roaming	15	121
Unregistered	7	36
Roaming and known to be unregistered	6	60
Rushing	1	6
Barking		3
Failure to comply with classification - Menacing		0
Failure to comply with classification - Dangerous		0
Failure to comply with Bylaw		0
Attacking - Person		7
Attacking – Stock		3
Attacking - Domestic Animal		3
Attacking - Protected Wildlife		0
Released to Council	1	11
Welfare		14
TOTAL	30	264

Resolution of Impounding	Total for Month	Total for Year (from 1 July)
Returned to Owner	12	150
New Owner/Rehomed	5	70
Destroyed	5	38
TOTAL	22	258

95. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	6	3	9
Preferred Dog Status	357	3	360
Rural Domestic Dog	1797	80	1877
Urban Domestic Dog	947	113	1060
Working Dog	3305	166	3471
TOTAL	6412(94.6%)	365	6777

96. **Infringements Issued under the Dog Control Act 1996**

Section	Offence	Total for Month	Total for Year (from 1 July)
18	Wilful obstruction of Dog Control Officer or Ranger	0	1
19(2)	Failure or refusal to supply information or wilfully providing false particulars	0	0
19A(2)	Failure to supply information or wilfully providing false particulars about dog	0	0
20(5)	Failure to comply with any bylaw authorised by the section	0	0
23A(2)	Failure to undertake dog owner education programme or dog obedience course (or both)	0	0
24	Failure to comply with obligations of probationary owner	0	0
28(5)	Failure to comply with effects of disqualification	0	0
32(2)	Failure to comply with effects of classification of dog as dangerous dog	0	0
32(4)	Fraudulent sale or transfer of dangerous dog	0	0
33EC(1)	Failure to comply with effects of classification of dog as menacing dog	0	0
33F(3)	Failure to advise person of muzzle and leashing requirements	0	0
36A(6)	Failure to implant microchip transponder in dog	0	0
41	False statement relating to dog registration	0	0
41A	Falsely notifying death of dog	1	1
42	Failure to register dog	2	79
46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc	0	0
48(3)	Failure to advise change of dog ownership	0	0
49(4)	Failure to advise change of address	0	0
51(1)	Removal, swapping, or counterfeiting of registration label or disc	0	0
52A	Failure to keep dog controlled or confined	0	4
53(1)	Failure to keep dog under control	0	2
54(2)	54(2) Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise	0	0
54A	Failure to carry leash in public	0	0
55(7)	Failure to comply with barking dog abatement notice	0	0
TOTAL		3	87

97. **Classified Menacing Dogs**

Menacing Classification Type	Total
33A(1)BII - Characteristics typical of Dogs Breed/Type	1
S33C(1) - Dog of Breed / Type in Schedule 4	85
33A(1)(BI) - Observed or Reported Behaviour of Dog	24
TOTAL	110

98. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Total for Year (from 1 July)
Aggressive Dog						1	1	2		4	20
Barking Dog - First Call - Record Only					8	1	3	8	3	23	250
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED							2	6	1	9	128
Dead Dog							1			1	10
Dog Attack							2			2	26
Dog Bylaw Breach										0	2
Dog Other			1	2		2	7	4	7	23	405
Dog Welfare Concern							1	2		3	28
Roaming Stock							9			9	129
Roaming/ Uncontrolled/ Secured Dog		4	1	1	1	1	13	10	3	34	332
Rushing Dog										0	22
TOTAL	0	4	2	3	9	5	39	32	14	108	1352

99. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2020 and 2023	Not Measured	N/A	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	89% Needs Improvement Target 100%	100%	100% Achieved
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	5 Needs Improvement 2 Needs Improvement	Minimum of 6 articles per year Minimum of 4 educational presentations per year	6 Achieved 2

100. Comments on CRMS

Aggressive dogs – We have had a relatively quiet month regarding aggressive dogs with a few letters and the useful printed pamphlets being sent out for education.

Barking dogs – Just the usual barking complaints from Norsewood and Ormondville, with a habitual roamer being caught from Norsewood that has reduced the barking somewhat.

101. Non Financial Performance Measures for Month – Dog Attack

Month	TOTAL CRM's	Responded to within 2 hours
July	1	100%
August	1	100%
September	5	100%
October	4	100%
November	3	100%
December	1	100%
January	5	100%
February	4	100%
March	2	100%
April		%
May		%
June		%

Building

102. General Matters

March was a very busy month for the building team with 51 building consents issued including 4 new dwellings to be constructed in the district. With the public information advertised in the Bush Telegraph last month there has been an increase in applications for fires which, we hope will reduce the rush of consents before the cold season starts.

We are still receiving requests and talking to people from outside the district about buildings in the Tararua area. The Council is receiving good feedback from people about our customer service which is very encouraging.

103. Short Course, Workshop or Conference Attendance

Craig, Pennie and Russell attended a seminar at the Ministry for Business, Innovation and Employment (MBIE). The purpose of the seminar was to inform Council about changes to the way its building accreditation will be conducted in November.

There have been numerous seminars and workshops on the GoShift online portal with 22 councils involved.

104. Legislation Changes or Legislation Comments

Nil

105. Building Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Code Compliance Certificate issued	18	224
10 days or Less	34	153
11 - 15 Days	14	68
16 - 17 Days	3	27
18 – 19 Days	0	10
20 Days	0	4
>20 Days	0	0
TOTAL	51	262
Percentage processed within 20 day limit	100%	100%
Total Value	\$2,348,533	\$13,696,477
Average Value	\$46,049	\$52,276

Inspection Results Report –	Total for Month	Total for Year (from 1 July)
No of passed inspections	94	877
No of failed inspection	16	117
TOTAL	110	994

106. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	100% Achieved Note 1.
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	100% Achieved

NOTE 1: Swimming pool inspections are generally undertaken in the summer months.

107. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	2	0	1	1
November	3	1	2	0
December	1	1	0	0
January	1	0	1	0
February	0	0	0	0
March	2	1	1	0
April				
May				
June				
TOTAL /270				

**-on inspections the pools are not there ie have been removed by owners*

The owners of the pools that have failed have been sent letters asking that repairs and or modifications be made.

Next pools due are in May 2017 - two in Woodville and eleven in Pahiatua.

General Inspection

108. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.340	45.35
August	0.710	187.06
September	0.980	107.56
October	0.570	100.01
November	1.030	189.96
December	0.540	99.95
January	1.000	122.95
February	0.660	208.27
March	0.410	84.61
April		
May		
June		
Total for Year (from 1 July)	6.240	1145.72

109. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Abandoned Vehicle									1	1	40
Fire Hazards		1						1	1	3	32
Illicit Dumping				1			8			9	122
Noise - Stereo/ Drums/ Party - First Call - Record Only						1	15	12	15	43	228
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED				1			18	9	13	41	246
Machinery / Vehicle Noise on Private Property - First Call - Record Only					1			1		2	8
Machinery / Vehicle Noise on Private Property - SECOND CALL / ATTENDANCE REQUIRED										0	6
Noise Other - First Call - Record Only									1	1	4
Noise Other - SECOND CALL / ATTENDANCE REQUIRED										0	1
Overhanging Trees or Projections from Private Property							4	2	1	7	15
Stock Crossings							3			3	6
Wasp & other Pests Complaints				1				1		2	2
TOTAL		1		3	1	1	48	26	32	112	710

110 Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	95.9% On Target	95%	96.% Achieved
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	100% On Target	90%	100% Achieved

111. Non-Financial Performance Measures for Year (from 1 July) - Noise

Month	TOTAL CRM's	Responded to within 1 hour
July	10	100%
August	14	100%
September	6	83.3%
October	31	93.5%
November	33	100%
December	31	100%
January	36	94.4%
February	44	95.5%
March	41	95.1%
April		%
May		%
June		%

Health

112. General Matters

The Food Act 2014 transition for sector one of the food businesses affected ended on 31 March 2017. There are four food businesses still required to register a plan that fit into this sector. A targeted workshop was held for these, however only one invited business attended and registered a food control plan with the Tararua District Council after the workshop. Reminder letters have been sent and site visits will be scheduled in May 2017 for those still to register prior to 30 June 2017. After this date any businesses in sector one will be in breach of the Food Act 2014.

113. Short Course, Workshop or Conference Attendance

Attended the Accreditation review meeting in Wellington at the Ministry for Business Innovation and Enterprise with other key members of the Building Control Team, which was also attended by other BCA's in New Zealand that are scheduled to have an accreditation review before 2018. This was a very useful workshop to provide additional clarification of the changes to the Building (Accreditation of Building Control Authorities) Regulations 2015.

114. Legislation Changes or Legislation Comments

The Ministry for Primary Industries has contacted all Registration Authorities nationally to advise that they have revoked the March 2015 template. This has been replaced with two additional versions and effects approximately 28 businesses registered in the Tararua. These businesses have been contacted by the Ministry directly to advise operators of the change, a new March 2015 "Simply safe and Suitable" template will be provided to all affected businesses.

The new template is designed to make it clearer to the customer what the verifier is looking for at the verification and what records are required to be kept and maintained.

115. Non-Compliance Issues and / or Breaches of the Act

No non compliances or breaches reported for the month of February 2017.

116. CRMs

March	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Dead Animal/s - Private Property							1			1	5
Hazards Environmental Spill										0	3
Health Complaint Miscellaneous			1						1	2	15
Industrial Noise Complaint										0	0
Offensive Odour							4			4	9
Poultry Noise											4
Rodent Infestation					1			3	1	5	11
Smoke Nuisance					1					1	24
Total			1		2		5	3	2	13	71

117. Comments on CRMs

This month there has been a significant increase in rodent complaints for the northern ward. Monitoring is being undertaken at the properties that have reported activity.

118. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	90% Target 93% Achieved	90%	67% On target

119. Food Health Statistics

	Total for Month	Total for year (from 1 July)
High Risk Food Inspections	5	50
Low Risk Food Inspections	1	17
Food Control Plan Audits	9	28
New Business Enquiry	1	13
New Food Business Registered	1	9
Business Closed	1	7
Total	18	124

Planning

120. General Matters

Reasonably busy month for incoming consents and enquiries.

121. Short Course, Workshop or Conference Attendance

Councils Planning Officer along with Councillor Shirley Hull attended the NZPI Conference 2017 held at the TSB Stadium in Wellington. The focus of the conference, Changing Places, looked at the merging relationship between the built and the natural environment, and how we integrate the multi-purpose design of our urban spaces with the requirements of people. Key speakers were that of Nick Smith and other MfE staff who provided updates regarding the progress of the amendment (RLAB) bill as outlined below. Stephen Yarwood, former Adelaide Mayor who spoke on the need for strategic planning given the increasing use of technology and how this is changing how we build, travel, eat and live. Some key changes that urban areas will face in the next few years, potentially seeing some pressures on provincial areas.

Shamubeel Eagab presented on housing, planning and politics and had an interesting discussion on the impact on entrepreneurial drive, where we are seeing more and more people unable to afford housing, therefore no mortgage to use in starting up a new business, which he sees will place more pressure on our systems in how to assist businesses starting. Tina Porou, spoke on freshwater issues, hoping for more of a holistic approach on the use and takes from our water ways and Professor Dave Frame spoke on climate change. Professor Frame considers that it is likely that there will be an increasing demand on local government to have mitigation in place to manage climate change. Therefore, an emphasis was made on the need of blended institutions, having science and government policies working hand in hand to enable suitable solutions. The conference, identified key changes and challenges facing planning and local government.

122. Legislation Changes or Legislation Comments

On 6 April 2017, Parliament passed a third reading of the Resource Legislation Amendment (RLAB) Bill. The Bill covers the following relevant matters:

- Increased emphasis on natural hazard management through amendment to section 6 matters of national importance.
- A set of “procedural principles” are introduced, which persons exercising powers and performing duties under the RMA must follow.
- Regional councils and territorial authorities have new functions relating to the long-term development capacity of their region or district.

- Provision for a 'National Planning Standard' (the 'National Planning Template' from earlier versions of the bill) is introduced, and will apply to regional policy statements, regional plans and district plans.
- 'Iwi participation arrangements' (Mana Whakahono a Rohe: Iwi participation Arrangements) are introduced, providing an opportunity for local authorities and iwi authorities to discuss, agree and record ways in which tangata whenua may participate in resource management and decision-making processes under the RMA.
- Local authorities are now able to apply to the Minister to use a streamlined planning process, in place of the Schedule 1 process.
- Amendments are made to the processing of resource consent applications, including the introduction of new matters that a consent authority must and must not have regard to; a new 'fast-track' application process; and a new process to determine whether to publicly notify an application.
- Financial contributions are phased out over five years.

Council staff will liaise closely with the district coordinator at the Ministry for the Environment and our partner councils to understand and prepare to implement the new changes.

123. CRM's

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Advertising Signs, Unlawful, Unsightly, Hazardous										0	5
Environmental Amenity - Derelict Vehicles, Unsightly Odour/Storage on Private Land									1	1	1
Noise Explosion or Vibration										0	1
Windfarm Noise Complaint						1	2			3	46
Total						1	2		1	4	53

124. Monthly Resource Consents Statistics - 2016/17

Application Type	Applications Received	Applications Granted	Applications Refused
Subdivision Consents	8	3	0
Land Use Consents	1	0	0
TOTAL FOR MONTH	9	3	0
TOTAL FOR YEAR (FROM 1 JULY)	45	32	0

125. Non-Financial Performance Measures for Year (from 1 July)

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	83% Agree 85% Target	85% Target	100%
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days	98.11% Achieved 100% Target	100%	100% Achieved
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	100% Achieved 100% Target	100%	100% Achieved

Emergency Management

Rural Fire



126. Incidents

Very quiet this period with only one large slash burn that got out of control and had the potential to get into a fairly large forest area. This was dealt to promptly by both urban and rural fire personnel. A house was also gutted on Tamaki River Road.

127. Incident Reports (to 23 March 2017)

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	0	1	0	0	1	2	1	1	0				6
Vehicle - Car, Truck etc.	2	0	0	1	0	0	2	4	0				9
Farm/Forest Machinery	0	0	0	0	0	0	1	0	0				1
Camp fires/bonfires/rubbish fires	0	0	0	0	1	1	0	0	0				2
Smokers	0	0	0	0	0	0	0	0	0				0
Land clearing escaped - Open Fire Season	0	0	0	0	0	1	1	1	2				5
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0	0	0	0	0				0
Structural - House/Shed	2	1	0	1	1	1	4	3	1				14
Pyrotechnics Fireworks	0	0	0	0	0	0	0	0	0				0
False Alarm	1	3	3	2	3	2	3	9	0				26
Medical Assist	0	1	1	0	1	1	2	0	2				8
Motor Vehicle Accident	0	0	0	0	0	0	2	2	1				5
Miscellaneous	0	0	0	0	2	1	0	1	0				4
Total	5	6	4	4	9	9	16	21	6				80

128. FENZ

Paddy and Clayton Locke continue to provide information to FENZ and attend various workshops. The new FENZ structure shows Tararua aligning with the Wairarapa Rural Fire District with a PRFO, various staff, including a Deputy PRFO based in Tararua. We have received confirmation that Clayton Locke will be offered the position as DPRFO in FENZ reporting to the PRFO in Masterton. This structure is temporary and will be reviewed during the first two years of transition.

129. Waimarama Road Fire

Clayton Locke attended the Waimarama Road Fire debrief in Hastings on 3 April 2017. Tararua District Council was acknowledged for assistance provided in the form of our 4x4 tanker, crews and Incident Management Team staff.



130. Training

The first two courses of the new Civil Defence training programme have been rolled out with a total of 24 persons attending the two “Introduction to Civil Defence” courses. Feedback has been very positive with a mixture of staff, the Deputy Mayor and Civil Defence Centre volunteers attending the first course in Dannevirke, and mainly Civil Defence Centre Volunteers from Pahiatua and Woodville on the second course in Pahiatua. The two-day CD Volunteer Skills course has 14 people registered and will be run next month.

Paddy attended a Psychological First Aid Course run by the NZ Red Cross at Palmerston North Hospital. The course was based around providing support to those suffering from stress during a major CD event. This was a train the trainers course and information gained will be incorporated into the “Operate a Civil Defence Centre” courses.

131. Meetings

Paddy attended a regional Emergency Management Officers meeting in Palmerston North on 18 April 2017. The main topic discussed was the new Amendment to the Civil Defence and Emergency Management Act relating to the requirement to have Recovery Managers and new powers under the Act. A draft regional Recovery Plan was also tabled for discussion.

132. Cyclone Debbie

The EOC was activated during the early part of Ex Cyclone Debbie. Fortunately it was not required however staff took the opportunity to learn more about EMIS. We had minimal flooding and no reports of major damage. A similar situation occurred during Cyclone Cook with staff on standby in case the EOC was required.

133. Public Awareness

Paddy gave a talk to over 20 staff at Canterbury Wool Spinners in Dannevirke on 3 April 2017. Civil Defence in general was discussed including actions to be taken during an event. It was a full on 1 hour discussion and staff really appreciated more informed information on local hazards etc.

Library

134. General Matters

All sites will be encouraging customers to fill in our annual Satisfaction Survey. This year we attempted to collect the data month by month randomly selecting customers from each site to phone. This has not been successful, and so we are reverting back to paper form and asking customers as they come to the desk at each site. Consideration is being given to how else we might collect this data in the future.

Our previous manual system for informing the Interloans Librarian of new requests has had an upgrade. The IT team has set up a SharePoint programme for this service. Using SharePoint allows a staff member to input the request into the system. As each step of the process is completed, the database is updated. If a customer enquires as to the status of their request, all library staff can access the information and quickly and easily give the customer the most up-to-date information.

The rear fire exit at Eketahuna has been replaced. The previous door was prone to sticking in damp weather.

135. Resignation

Dannevirke Library Assistant Monica Chipp has tendered her resignation. Monica is leaving to work in her husband's new panel beating business. We wish Monica all the best with her new venture.

136. Mama/Pepe Ropu

The Mama/Pepe Ropu being run at Pahiatua and Eketahuna libraries have had their first participants at each site during March.

137. Tararua REAP Early Childhood

Fifty-five children and parents enjoyed the Tararua REAP puppeteer Gilly Morris at the Dannevirke Library.

138. Collection Management

We are currently working with Kotui to get the CollectionHQ programme operational for Tararua. Kotui needed to be implemented for some time prior to this being added as it required collection use content prior to implementation. The District Librarian is working with the CollectionHQ programmers to customise this to meet our needs. This part of the Kotui suite will allow better use of the collection by identifying items that are no longer actively being used at one site and allow them to be moved to another site.

139. Radio Frequency Identification Project

The tags have arrived at the library for this project. Two tagging trollies will be delivered shortly. One of these will be sited at Dannevirke Library and the other will be sent to each of the other sites for tagging of items. Woodville Library will be the first of the Southern sites to start the tagging in order for it to be completed prior to the move to the new site. It is expected to take six weeks to complete this part of the project. Go Live is planned for the second week of June if all goes without a hitch.

140. Little Ears Preschool Programme

The Little Ears programme is run at the three largest towns. When this successful programme was rolled out to Pahiatua and Woodville, the uptake at Woodville was immediate. Pahiatua however struggled to get children and parents to attend. Attendance over the 2015/16 year was – Dannevirke 669; Woodville 297; Pahiatua 21. The Pahiatua Library team's challenge was to promote this programme in their township and increase the uptake. By the end of March this year, Pahiatua staff have promoted the programme to customers as they come in the library, have sent promotional material to the Holyoake Kindergarten and run one of the programmes from this site (during this week the programme was taken to 16 children), they have also put posters up in shop windows around the township. To date, over the 26 weeks of the programme, Pahiatua have had attendance in the library at seven of these sessions with a total of ten children attending.

The Little Ears programme is based on other very successful programmes held in public libraries countrywide. Preschool literacy programmes are vital in communities as they help with literacy levels and assist children to gain these essential skills prior to their formal education starting. The Pahiatua library team will consider changes to the programme in their town in order to change this trend.

Planning

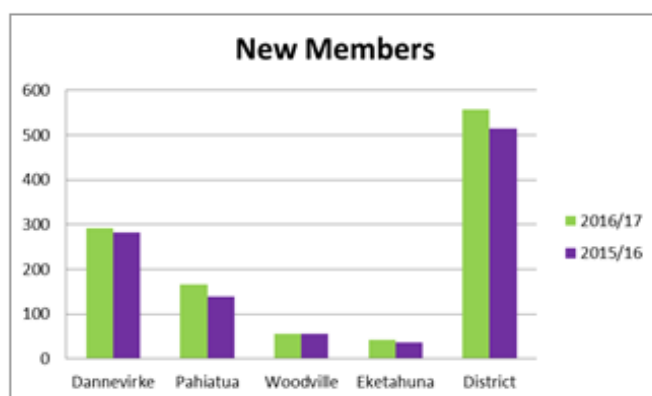
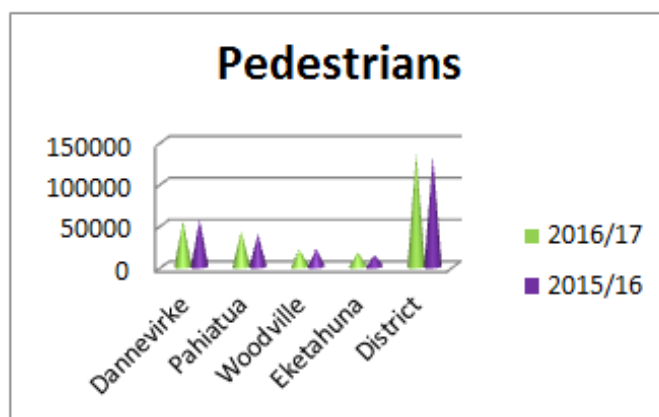
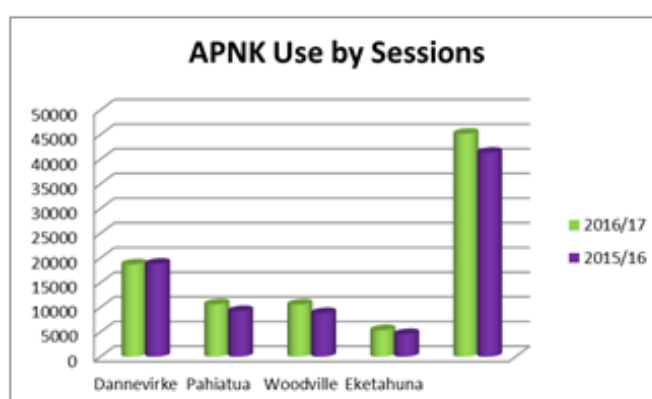
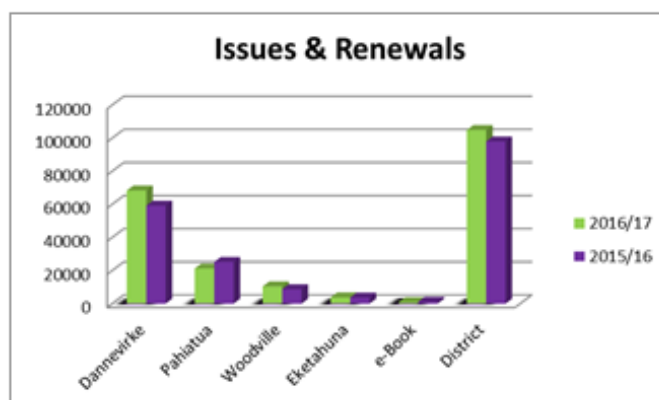
141. School Holiday Programme

Registrations for the Term 1 digital literacy OGOBILD Animation programme has commenced this month. Due to the holidays having two short weeks this year, each branch is holding sessions over two consecutive days to allow the maximum number of children to attend at each town. Anecdotally, there has been positive feedback about the programme received from parents and children.

142. Woodville Project

Furnishing and fittings for the Woodville building have been ordered. The Woodville team have been sorting through their site and packing what they can prior to the move.

143. Statistics - as at 31 March 2017



Customer Services

144. Customer Service Requests – 1 – 31 March 2017

CRM Dashboard



Recreation and Sports Report



145. Tararua District Council

- Sport Manawatu staff delivered cycle lessons to year 5 and 6 students from Eketahuna School. 31 students participated in the three day course. Four students started the course having never cycled. The students now have the basic skills to cycle; however, further supervision is required to ensure they can put theory into practice.
- In collaboration with Netball Manawatu, Sport Manawatu Regional Talent and Coach Development Advisor hosted a Generic Coaching Clinic at Dannevirke High School on Thursday 16 March from 5.30pm-7pm. Five netball coaches attended the course. Sport Manawatu are currently liaising with Bush Junior Netball Coordinator Rita Petaera, to host a clinic in Pahiatua.
- The Sport Manawatu Regional Talent and Coach Development Advisor hosted a League skills and drills coaching clinic at Coronation Park on Thursday 23 March. Six coaches attended the course.
- Since the depletion of the International Representatives Fund, applications were submitted by Madi Hartley Brown for road cycling and Gareth Cannon for mountain biking; both were advised to approach their respective Community Committee for financial support.
- The Sport Manawatu Secondary School Advisor met with the Sport staff at Tararua College, along with the Active Families Advisor and the Tararua Recreation Advisor to discuss the opportunity of starting up Active Teens at the College. As a result, the program will begin in Term 2.
- The Sport Manawatu Secondary School Advisor facilitated the Secondary School Principal Group Meeting, Jon Ward (Tararua College) and Dawid de Villiers (Dannevirke High School) were in attendance. The biggest area of discussion was the decline in volunteerism.
- The Sport Manawatu Secondary School Advisor facilitated the Manawatu Inter-Secondary School Athletics with the assistance of the Waiopahu College Staff. 503 Students were entered into events, however poor conditions on the day saw a lot of scratching from athletes not turning up to their events to which Tararua College sent individuals to this event. Due to Athletic New Zealand's regional territories, Dannevirke is aligned to Hawke's Bay.
- Dannevirke Tigers Rugby League received \$3,000 from the KiwiSport Small Fund to purchase equipment for their junior members to use.

- Tararua College and Dannevirke High School KiwiSport contracts have been developed for the Secondary School Fund.
- Sport Manawatu Regional Workforce Advisor is currently planning opportunities to grow capability through child protection workshops in the Tararua.
- Volunteer Planning- recruiting and retaining; ensuring volunteers at the Volleyball Nationals have a great experience, 27 volunteers assisted throughout the week. A resident from Woodville was one of the many volunteers who assisted with the 1800 secondary school student event.
- Sport Manawatu Youth and Coach Development Advisor delivered a Coach Developer Workshop – Mentoring and contextual development sessions attended by seven coach developers from around the region.
- A SportStart workshop was delivered at Alfredton School by the Sport Manawatu Youth and Coach Development Advisor – four teachers were involved.
- The Active Transport Advisor assisted by NZ Police delivered a Grade Two Cycle Skills programme where 18 senior students learned the skills to cycle safely on the road. The Grade Two Cycle Skills programme was also delivered to 27 Year five and six students from Eketahuna School. Four additional students who couldn't ride bike at the start of our programme are now riding competently.

146. Upcoming events (that we deliver or directly impact on)

- The Meridian Te Apiti Whānau Challenge event is scheduled for **Sunday 23 April 2017**. A postponement date has been set for Sunday 30 April.

The event is a fun run/walk for family and friends that provides an opportunity to experience Tararua Country. Magnificent views of Te Āpiti Windfarm and the Manawatu Gorge are expected to attract people from all over the Manawatu region. The event concludes with a community festival.

Pre-registration check-in opens at 8:30am; the event starts at 10am. Registration costs have been kept to a minimum with the cost being \$25 for two adults and up to six kids or \$5 for an individual.

The event track offers a variety of distances, 4km, 8km and 12km with the option to turn back at any point.

Registrations can be made online at:

<http://www.sportmanawatu.org.nz/event/teapiti/>

- Registrations are now open for the Tararua Primary Schools Seven-a-Side Tournament. The event will be based at Bush Multiport Park in Pahiatua on Wednesday 14 June (postponement date is Friday 16 June).

147. Recommendation

That the report from the Chief Executive dated 20 April 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

Nil.

Report

Date : 20 April 2017

To : Mayor and Councillors
Tararua District Council

From : Blair King
Chief Executive

Subject : **Stormwater Inundation to 38 and 40 Victoria Avenue,
Dannevirke**

Item No : **11.1**

1. Reason for the Report

- 1.1 For Council to consider approving \$15,000 of work for installing a new stormwater drain under Victoria Avenue laid between 38 Victoria Avenue and the stream.

2. Background

- 2.1 As per the attached plan, there is a private stormwater drain laid between 38 Victoria Street and the stream. For more than 8 years the effectiveness of this pipe has been degrading, due to type of pipe, small size relative to catchment, and no maintenance.

Council has received 17 service requests calls over the last 5 years relating to flooding from 38, 40 or 42 Victoria Avenue (details attached). Most of these relate to the properties being below the sealed road, compared to the catchment being served by the kerb and channel along Victoria Avenue. Historically, Council spent significant amounts each year reimbursing Infracon for pumping costs, relating to properties here, Ormond and Ross Streets in Woodville, Tiraumea Road in Pahiatua and similar. Since 2015, we have not provided pumping via the Tararua Alliance to these private properties, where the stormwater affects their place, as there is no public benefit related to the costs incurred. Instead residents have been paying their own pumping costs. At a meeting where the residents affected met the Mayor and me on 20 April, the residents noted they had each spent \$2,000 to date in the last year.

- 2.2 Council's CCTV Camera system has been used to inspect the pipe across the road, and found it is both blocked with tree roots due to the clay pipe construction, and possibly partially collapsed.

3. Residents Request for Urgent Solution

- 3.1 The on-going rain this calendar year has caused frequent flooding, and as of this week, is still evident. Where there is a history of persistent stormwater flooding of residential land, Council usually notes this on any property LIM that is sought. This has a detrimental effect on the potential value of the houses and land affected.
- 3.2 The pipe that is under the road, has never been a Council asset. It is not common for such pipes under the road to be private responsibilities, due to other services or utility companies not being aware of them, and inability to maintain. Compared to the situation recently considered by Council's Works Liaison Committee relating to 91 McLean Street Woodville, the preferred solution involves a new pipe being installed under the road. If such a pipe was installed, it would be better to design the pipe to handle the catchment, and place the new pipe in Council's asset ownership.
- 3.3 Residents of the two most affected properties understand a contribution towards this cost of a new pipe would be required to reflect the private benefit they would get. The larger proportion of cost can be Council's as the pipe would need to be approximately 2m under the road, which adds significantly to the budget required.

4. Proposal

- 4.1 The residents who own the two most affected properties have verbally agreed in a meeting with the Mayor and me on 20 April 2017, to contribute \$3,000 each, towards a maximum project cost of \$15,000. This project cost includes opening the road, laying a new pipe appropriately sized, sump and then reinstatement. Post construction, an easement for this stormwater will be lodged on the property where the sump is to enable maintenance by Council. It is not feasible to lay the sump in Council's road reserve due to the height of this land relative to that flooding.
- 4.2 It is also not feasible to increase the existing Council stormwater pipe further downstream due to the invert of that pipe relative to the land affected owned by these residents
- 4.3 The residents would like the ability if necessary to pay off this lump sum over 12 months in addition to their rating bill.

5. Options

- 5.1 The solution to replace and upsize the existing privately owned pipe will cost between \$10,000 and \$15,000 depending on ground conditions when the pipe is exposed. Council has adequate budget to do this work from within the stormwater budget. The residents would like Council to consider this under urgency, due to on-going flooding, which is why it has not gone before the Works Liaison Committee.

5.2 There are two key options:

- 5.2.1 The first is that Council declines the work, and the residents continue pumping whilst they come up with the budget to do the work required in full. This is not recommended, as Council has consistently stated it will assist residents where they are already contributing. If this pipe was not required to be 2m under the road, their \$6,000 combined contribution would significantly solve the problem.
- 5.2.2 The second is that Council accepts the contribution, and requests the work be completed as soon as practicable by the Tararua Alliance. This is recommended, as another winter of pumping will cost the residents between \$3,000 and \$4,000 in labour and hireage, for no long term benefit. In combining the work within the Alliance, we already have agreed risk margins on the components involved, and the Alliance is able to do this within two weeks of being agreed by Council.

6. Significance Assessment

- 6.1 The proposal does not trigger Council's Significance and Engagement Policy.

7. Impact on other projects

Adding a \$15,000 stormwater pipe renewal project into this year's programme is feasible, and aligns with the stormwater modelling undertaken. There is a risk that ongoing wet-weather will delay the resealing of any reopening, however this is manageable.

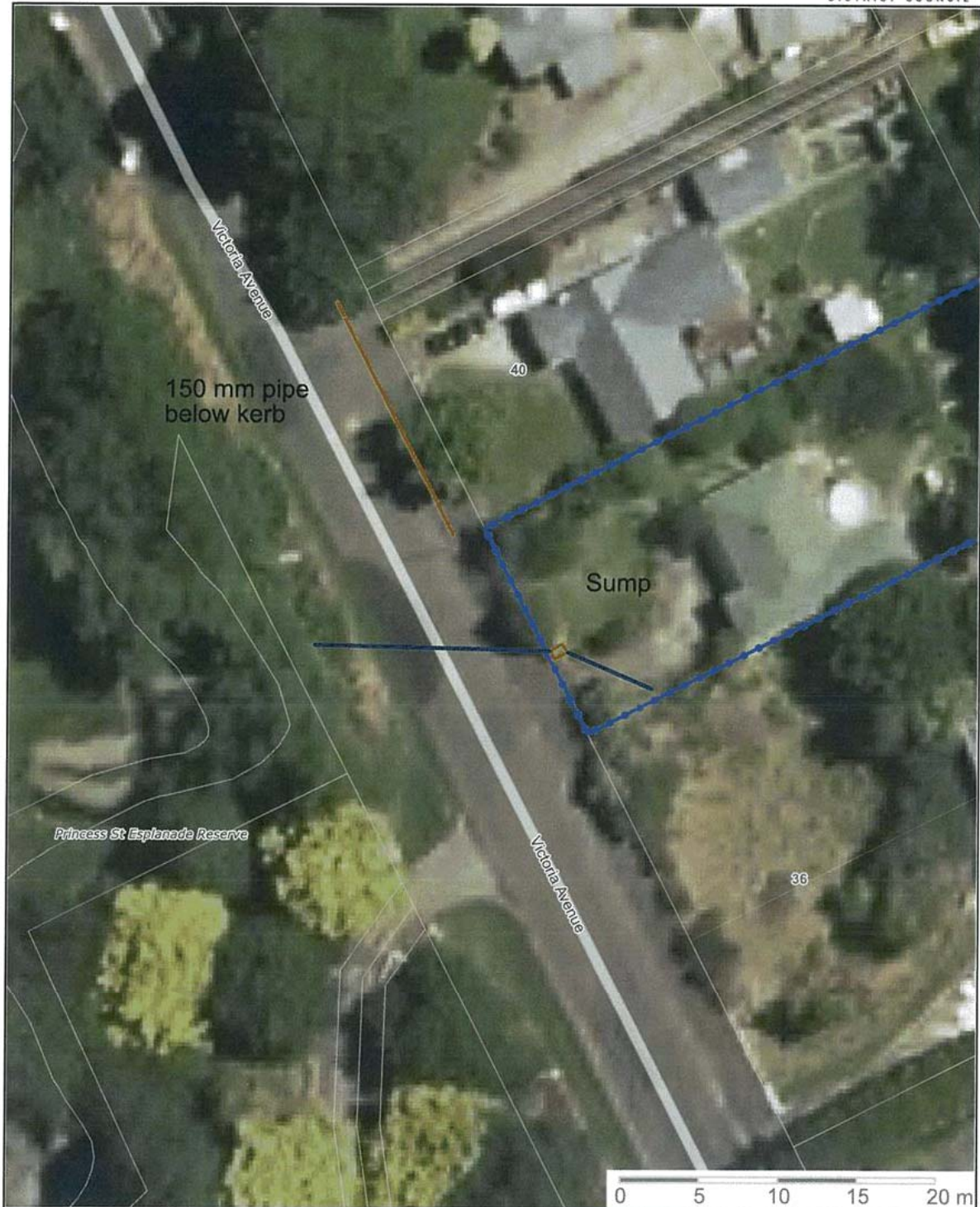
8. Recommendation

- 8.1 *That the report from the Chief Executive dated 20 April 2017 concerning Stormwater Inundation to 38 and 40 Victoria Avenue, Dannevirke (as circulated) be received, and*
- 8.2 *That subject to confirmation in writing that Council will receive a \$3,000 contribution from each of the two properties owned (38 and 40 Victoria Avenue), that Council approve a \$15,000 project to lay a stormwater pipe under Victoria Avenue between number 38 and the stream, and*
- 8.3 *That once constructed, this pipe become a Council asset, with an easement granted by number 38 Victoria Avenue for maintenance of the sump and pipe.*

Attachments

1. Map - Victoria Avenue, Dannevirke
2. CRMs - 38 and 40 Victoria Avenue, Dannevirke

Print Date: 18/04/2017
Print Time: 9:31 AM



Scale: 1:457

Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1863505.43576678, 5545179.65601743
1863589.67587022, 5545284.32162657

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
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It is made available in good faith but its accuracy or completeness is not guaranteed.
If the information is relied on in support of a resource consent it should be verified independently.

Received @ ID	Category	Customer	Street	Suburb	Phone	Asset	Summary	Closed	Outcome
2603/2017	Surface Flooding on Urban Streets	Anonymous	40 Victoria Avenue	Danewerk	06 374 4000	40 Victoria Avenue, Danewerk Details: Flooding outside my address. Due to the storm water drain being blocked by debris, the customer want to clear the drain and has found it's full of dirt. Only a small trickle of water is getting away. This flooding is almost on his property. City Officer contacted. Spoke to Officer NameNumber 06 374 2803/2017 CBMW	2603/2017 CBMW		
2703/2017	Urban Gutter, Drain or Culvert Needs Clearing Out	Anonymous	38 Victoria Avenue	Danewerk	06 374 4000	38 Victoria Ave, Danewerk phn 02 4509 2016 - Jan called to request the drain opposite 38 Victoria ave please be cleaned out. They have flooding issues at this property and have noticed the drain is blocked so water has no where to go. Please call Nature to discuss what can be done. Thanks	2803/2017 CBMW		
12/01/2017	Urban Gutter, Drain or Culvert Needs Clearing Out	Anonymous	40 Victoria Avenue	Danewerk	06 374 4000	40 Victoria Avenue, Danewerk Call Phone: 022 374 4003 RFS 683102 12-Mar-2017 1449 Issue Location: 40 Victoria Avenue, Danewerk Details: Caller has advised that the drain by his property is draining out really slowly which is causing some flooding in his property. Spoke to Officer 06 374 4020, 1452 act message	1203/2017 CBMC		
02/02/2017	Flooding affecting Residential Premises	Anonymous	40 Victoria Avenue	Danewerk	06 374 4000	40 Victoria Avenue, Danewerk needs cleaning out as it is blocked and flooding at the moment. 022 374 4003	02/02/2017 CBMW		
05/06/2016	Surface Flooding on Urban Roads	Anonymous	38 Victoria Avenue	Danewerk	06 378 6666	RFS 532107 5-Aug-2016 18:13 Issue Location: 38 Victoria Avenue, Danewerk Details: Caller has phoned to advise that he rental property is flooding due to overflowing stormwater drain from 36 Victoria Avenue. He has spoken with the owner of the property at 36 Victoria Avenue and is not willing to do anything about the issue. I have spoken with Jack who has taken details back. Spoke to Officer Grant. 027 273 0768 18:50 (no reply). Jack. 027 742 3197 18:50 Please find below more information regarding RFS 532107 at 38 Victoria Avenue, Danewerk Time information Updated 5-Aug-2016 19:09 Details Got hold of Jack and have given him the info.	05/06/2016 CBMC		
05/06/2016	Surface Flooding on Urban Roads	Anonymous	40 Victoria Avenue	Danewerk	06 374 4000	40 Victoria Avenue, Danewerk, 022 374 4003, RFS 632670 5-Aug-2016 17:23 Issue Location: 40 Victoria Avenue, Danewerk Details: Street flooding, caller has advised it isn't too bad at this stage but maybe an issue if the rain continues. Spoke to Officer - Grant. 027 273 0768 - 1723	05/06/2016 CBMC		
24/05/2016	Urban Gutter, Drain or Culvert Needs Clearing Out	Parade District	38 Victoria Avenue	Danewerk	(06) 374 4000	Drainage issue at 38 Victoria Ave. Date Customer is request for investigation hat come via	24/05/2016 CMCR		
18/05/2016	Urban Gutter, Drain or Culvert Needs Clearing Out	Anonymous	38 Victoria Avenue	Danewerk	06 374 4000	Has been asked to call requested the drain/gutter please be checked outside 38 Victoria AVE, DYK. She wants to confirm if the flooding issues outside is a Landlord issue or Council. Could this please be arranged and let them know the outcome please? She can be reached on 06 374 8102. Thanks	18/05/2016 CMCR		
18/05/2015	Urban Stormwater	Anonymous	38 Victoria Avenue	Danewerk	06 374 4000	The stormwater drain outside her property at 38 Victoria Avenue in Danewerk is blocked. The last couple of times it has rained, it flooded their front section. Could this please be cleared. Customer not in HUP	21/05/2015 ATTE		
28/04/2015	Urban Gutter, Drain or Culvert Needs Clearing Out	Anonymous	38 Victoria Avenue	Danewerk	37461102	has been advised by one of her clients at 38 Victoria Ave that there is a blocked drain on the road & it is causing flooding at this property - flooding on her lawn	17/06/2015 ATTE		
11/07/2015	URCENT - Surface Flooding On Urban Roads	Anonymous	40 Victoria Avenue	Danewerk	06 374 4000	Customer not in HUP. If 40 Victoria Street, Danewerk has called to advise that their property is flooded and the neighbours at 38 Victoria Street, Danewerk are under water (the house is ok but the land is completely under water).	11/07/2015 CBMC		
11/07/2015	Urban Gutter, Drain or Culvert Needs Clearing Out	Anonymous	38 Victoria Avenue	Danewerk	37461111	advised that the drain that runs under the road can sometimes get blocked and the council often clear out leaves etc. thinks that this may be contributing to the amount of flooding at 38 & 40 Victoria Street. Danewerk and has asked if someone could please come and clear out the drain Ph. 06 374 6111 or 027 431 061	11/07/2015 CBMC		
20/05/2013	Walter Pads	Danewerk	40 Victoria Avenue	Danewerk	04 964 1081	38 Victoria Ave. Caller phoned to advise of flooding to front of property, believes drain at front of property may be blocked, please attend to check.	20/05/2013 CBMC		
20/04/2013	Urban Gutter, Drain or Culvert Needs Clearing Out	Danewerk	38 Victoria Avenue	Danewerk	37461111	has advised that they are on a pump at 40 Victoria Street, Danewerk and are experiencing problems whereby the waste water is coming back up and out of the drain. Has asked if someone could please have a look and fix the problem please. Ph: 027 431 061	20/05/2013 CBMC		
01/11/2012	Sewerage Syph	Danewerk	40 Victoria Avenue	Danewerk	37461111	RFS 5350574 20-Apr-2012 10:38 Caller advised that the drain outside number 38 Victoria is blocked and is flooding over number 38a property and onto the driveway. It is heading towards the house. He said this happens often when it rains.	22/04/2013 CBMW		
01/11/2012	Sewerage Syph	Danewerk	40 Victoria Avenue	Danewerk	37461111	The pump at 40 Victoria Avenue has stopped working, spreading effluent all over his lawn. Could it please be re-started and the area sanitised and drained up	01/11/2012 CBMC		
24/09/2012	Severe Tank Blockage	Danewerk	40 Victoria Avenue	Danewerk	37461111	RFS 254596 23-Sep-2012 18:29 Location: 40 Victoria Avenue, Danewerk Details: Sewer problem as at 42 Victoria Avenue, problem with pump. advised that electrician has been to site, he will try to get him back on site	24/09/2012 CBMC		
05/03/2012	Urban Flooding	Danewerk	40 Victoria Avenue	Danewerk	37461111	38 Victoria Avenue the front lawn is flooded again. Called in by	05/03/2012 CBMC		