



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 26 August 2015** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. Present

2. Council Prayer

3. Apologies

An apology for this meeting has been received from Cr K R Fenemor

4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6. Personal Matters

7.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Council meeting held on 29 July 2015 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
8.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
9.	Community Boards and Community Committees Reports	
9.1	Eketahuna Community Board	19
	<i>Recommendation</i>	
	<i>That the report of the Eketahuna Community Board meeting held on 7 August 2015 (as circulated) be received.</i>	
9.2	Dannevirke Community Board	25
	<i>Recommendation</i>	
	<i>That the report of the Dannevirke Community Board meeting held on 3 August 2015 (as circulated) be received.</i>	
9.3	Pahiatua On Track	29
	<i>Recommendation</i>	
	<i>That the report of the Pahiatua On Track meeting held on 5 August 2015 (as circulated) be received.</i>	
9.4	Woodville Districts' Vision	33
	<i>Recommendation</i>	
	<i>That the report of the Woodville Districts' Vision meeting held on 4 August 2015 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
10.	Reports	
10.1	Sport Manawatu	37
	<i>Recommendation</i>	
	<i>That the reports from Sport Manawatu concerning the 2014/2015 Annual Reports for Sport Tararua and the Bush Multisport Trust (as circulated) be received.</i>	
	Note: Representatives of Sport Manawatu will attend the meeting for this item of business.	

10.2	Grant Application of Luke Jones to the International Representatives Scheme	69
10.3	Grant Application of Geoff Bendall to the International Representatives Scheme	81
10.4	International Representatives Scheme Review	97
10.5	Report on the Administration of Dog Control Policy and Practices for the Year ended 30 June 2015	107
10.6	Tararua District Council 2015 Annual Report to the Alcohol Regulatory and Licensing Authority	113
10.7	Liquor Licensing Matters Determined Under Delegated Authority	119
10.8	Planning Matters Determined Under Delegated Authority	123
10.9	Mangatainoka Domain	131
10.10	Financial Report for the Year Ended 30 June 2015	137
10.11	Staff Report	169

11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

12. Mayoral Matters

12.1 Appointment of Replacement Representatives to Positions Previously Held by Warren Davidson

Recommendation

That the following appointments be confirmed by the Council to fill the various positions vacated through the resignation of Warren Davidson as a district councillor:

Pukaha Mount Bruce

Cr S A Hull

Eketahuna Community Board

Cr T H Collis

Waste Management Portfolio

Cr S A Hull

Water and Sewerage Portfolio

Cr T H Collis

Resource Management Act/Planning

Cr S A Hull

Advisory Note

The Mayor may review these appointments pending the outcome of the by-election to fill the extraordinary vacancy for the position of South Tararua ward district councillor.

12.2 Any Other Matters

13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

14. Public Excluded Item of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Ownership of Trees on the Mill Hill woodlot

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Ownership of Trees on the Mill Hill woodlot</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(h) *The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

15. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 29 July 2015 commencing at 1.00 pm.

1. Present

His Worship the Mayor – Mr R A Ellis, Crs T H Collis, J E Crispin, W H Davidson (until item 6.3), K R Fenemor, S A Hull, C J Isaacson and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group

2. Council Prayer

2.1 The Mayor opened the meeting with the Lord's Prayer.

3. Apologies

3.1 *That an apology be sustained from Cr W H Keltie for non-attendance at the meeting.*

Crs Fenemor/Hull

Carried

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 Cr Davidson tabled and read a letter conveying his resignation with immediate effect from the position of district councillor for the South Tararua ward.

6.2 The Mayor thanked Cr Davidson for his service to the community, and he adjourned the proceedings to enable councillors to farewell him.

6.3 Cr Davidson then departed from the meeting, and business was resumed with regard to the items on the agenda.

7. Confirmation of Minutes

- 7.1 *That the minutes of the Council meetings held on 24 June 2015 and 6 July 2015 (as circulated) be confirmed as a true and accurate record of these meetings.*

Crs Hull/Isaacson

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

8.1 Alliance Emergency Works Project (Item 10.6.2)

- 8.1.1 Good progress is being made with work on the Akitio sea wall, and the drainage in this vicinity has been cleaned out.

8.2 Pahiatua Water Supply Investigation (Item 9.3.3)

- 8.2.1 The Chief Executive will attend the next meeting of Pahiatua On Track to discuss this matter.

8.3 Emptying of Recycling and Refuse Bins in Woodville (Item 9.4.2)

- 8.3.1 The contractors have markedly improved the emptying of the bins in Woodville and monitoring them to ensure they do not become over full.

8.4 Confirmation of Resolutions Passed as Public Excluded Items of Business

8.4.1 Award of a Civic Honour

That the following decision made at the Council's meeting held on 24 June 2015 as a public excluded item of business be confirmed in open meeting.

Item 14.2 – Civic Honour

That Cynthia Cass be awarded a Tararua District civic honour to acknowledge her service to the community.

Appointment of a Chief Executive

That the following decision made at the Council's meeting held on 6 July 2015 as a public excluded item of business be confirmed in open meeting.

Item 3.2 – Appointment of a Chief Executive

That following the completion of the necessary process and the subsequent conduct of negotiations to appoint the Council's Chief Executive, an employment agreement was signed with Blair King to fill this position for a further five year period to take effect from 3 November 2015.

Crs Fenemor/Hull

Carried

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 6 July 2015 (as circulated) be received.*

Crs Roberts/Isaacson

Carried

9.2 Eketahuna Community Board

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 3 July 2015 (as circulated) be received.*

Crs Roberts/Isaacson

Carried

9.2.2 Eketahuna Town Centre Upgrade

- 9.2.2.1 The public meeting to consult the Eketahuna community on the town centre upgrade concept plan was not held, and another date is to be determined.

9.3 Pahiatua On Track

- 9.3.1 *That the report of the Pahiatua On Track meeting held on 1 July 2015 (as circulated) be received.*

Crs Roberts/Isaacson

Carried

9.3.2 Departure of a Pahiatua On Track Committee Member

- 9.3.2.1 It was noted that Glenn Ryan is no longer on the Pahiatua On Track Committee as he has left Pahiatua and his position with the police.

9.4 Woodville Districts' Vision

- 9.4.1 *That the report of the Woodville Districts' Vision meeting held on 7 July 2015 (as circulated) be received.*

Crs Roberts/Isaacson

Carried

10. Reports

10.1 Grant Application of Mohammed Riwayat Hussain to the International Representatives Scheme

- 10.1.1 *That the report from the Recreation Officer Sport Tararua dated 17 July 2015 concerning the grant application of Mohammed Riwayat Hussain to the International Representatives Scheme (as circulated) be received, and*

That the Council approves the application made by Mohammed Riwayat Hussain for assistance towards his costs to represent New Zealand at the IFMA Royal World Muay Thai Competition held in Bangkok, Thailand from 12 to 22 August 2015, and

That the sum of \$500.00 be granted from the International Representatives Scheme for this purpose.

Crs Roberts/Hull

Carried

10.2 Change to the Annual Infrastructure, Land and Building Asset Revaluation Date

10.2.1 *That the report from the Chief Financial Officer dated 17 July 2015 concerning a change to the annual infrastructure, land and building asset revaluation date (as circulated) be received, and*

That the Council amends its Accounting Policy and approves the change to the annual infrastructure, land and building asset revaluation effective date from 30 June to 1 July.

Cr Roberts/Mayor Ellis

Carried

10.3 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

10.3.1 *That the report from the Alliance Manager dated 20 July 2015 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing Rally Wairarapa Incorporated to hold the Rally Wairarapa event.

Road name: Mangaoranga Road

Date of closure: Saturday 3 October 2015

Period of closure: 11.45am to 5.15pm

Conditions Applied to the Granting of this Road Closure

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2. That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Fenemor/Hull

Carried

10.3.2 Cr Roberts requested that his dissenting vote be noted concerning this item of business.

10.4 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

10.4.1 *That the report from the Alliance Manager dated 20 July 2015 concerning road closure applications under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Dannevirke Car Club to hold rally sprint events as follows:

Road name: Millstream Road
Date of closure: Saturday 16 January 2016
Period of closure: 8.00am to 5.00pm

Road name: Pahaheke Road
Date of closure: Saturday 13 February 2016
Period of closure: 8.00am to 5.00pm

Road name: Otaria Road
Date of closure: Saturday 19 March 2016
Period of closure: 8.00am to 5.00pm

Road name: Tararua Road
Date of closure: Saturday 16 April 2016
Period of closure: 8.00am to 5.00pm

Road name: Naenae Road
Date of closure: Saturday 21 May 2016
Period of closure: 9.00am to 5.00pm

Conditions Applied to the Granting of these Road Closures

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to the event the condition of the roads involved to determine their suitability for this purpose.*
- 2. That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.*

3. *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Mayor Ellis/Cr Isaacson

Carried

10.5 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

- 10.5.1 *That the report from the Alliance Manager dated 20 July 2015 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads on Saturday 31 October 2015 for the purpose of allowing Club Targa Incorporated to hold the Targa Rally event:

Road name: Route 52, from the intersection of Weber Road, to the intersection of Piwakawaka Road, including the intersections of Falls Road, River Road, Waione-Horoeka Road, Kaituna Road, Manuhara Road, Akaroa Road and Huia-Iti North Road

Period of closure: 1.05pm to 7.05pm

Road name: Pahiatua-Pongaroa Road, from a point near to (but not blocking) the entrance to the Pongaroa Golf Course, to the intersection of Mangaramarama Road, including the intersections of Huia Iti South Road, Waihi Valley Road, Range Road, Rimu Road, Old Ford Road, Titoki Street, Woodville-Aohanga Road, Coonoor Road, Pori Road, Eglinton Road, Ngaturi Road, Millers Road and Dews Road

Period of closure: 1.35pm to 7.35pm

Road name: Carisbrook Road, from the intersection of Middle Road to the intersection of Barrells Road

Road name: Barrells Road, from the intersection of Carisbrook Road to the intersection of Kohinui Road

Road name: Kohinui Road, from the intersection of Barrells Road to the intersection of Thompsons Road, including the intersections of Oparatai Road and Murphys Road

Road name: Thompsons Road, from the intersection of Kohinui Road to the intersection of River Road, including the intersection of Oete Road

Road name: *River Road, from the intersection of Thompsons Road to the intersection of Hopelands Road, including the intersections of Piert Road, Pahaheke Road and Kumeroa Road*

Road name: *Hopelands Road, from the intersection of River Road to the intersection of Bluff Road, including the intersection of Jackson Road*

Road name: *Bluff Road, from the intersection of Hopelands Road to the intersection of Range Road*

Road name: *Range Road, from the intersection of Bluff Road to the intersection of Troup Road, including the intersection of Harris Road*

Period of closure: *2.45pm to 6.45pm*

Conditions Applied to the Granting of these Road Closures

- 1.** *That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.*
- 2.** *That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.*
- 3.** *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Crispin/Isaacson

Carried

10.6 Manawatu-Wanganui Regional Disaster Relief Fund Trust

10.6.1 *That the report from the Governance Manager dated 14 July 2015 concerning the Manawatu-Wanganui Regional Disaster Relief Fund Trust (as circulated) be received, and*

That the exemption granted to the Manawatu-Wanganui Regional Disaster Relief Fund Trust from being a council-controlled organisation be confirmed, the Council noting that the Trust is a small organisation, that the nature and scope of its activities is limited and does, in the main, take place only after significant adverse events, and that there would be significant additional costs if the Trust were to be required to meet all the obligations of a council-controlled organisation.

Mayor Ellis/Cr Fenemor

Carried

10.7 Review of Representation Arrangements

10.7.1 *That the report from the Governance Manager dated 21 July 2015 concerning the review of representation arrangements (as circulated) be received, and*

That for the 2016 local authority elections of the Tararua District Council and the district's two community boards the existing arrangements be retained as follows:

Council Representation

- *Two wards (North and South) with four members each and a Mayor elected at large*
- *The two wards reflect the following identified communities of interest:*

North Tararua Ward

Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio

South Tararua Ward

Woodville, Pahiatua, Eketahuna and the surrounding rural areas, including Mangatainoka, Makuri, Tiraumea and Alfredton

The population that each member will represent is as follows:

Ward	(2014 estimate) Population	Members	Population Per Member
North Tararua	9,550	4	2,388
South Tararua	<u>7,820</u>	<u>4</u>	<u>1,955</u>
	17,370	8	2,171

These population ratios fall within the range of 2,171 (1,954 to 2,388) in respect of the +/- 10% rule of the Local Electoral Act 2001.

The Council considers that the existing ward arrangement for its representation based on the above should be retained for the following reasons:

- *That the two ward, eight councillors system provides a fair system of representation for the Tararua district.*
- *That the communities of interest in the context of the Tararua district are effectively represented through the existing ward boundaries, and take into account the distinct outlying rural areas that are isolated.*
- *That the ward boundaries coincide with boundaries of mesh blocks and community boundaries so far as is practicable.*
- *That any alterations to change ward boundaries also has the potential to move voters into areas which they have no affinity.*

Community Board Representation

- *Two community boards (Dannevirke and Eketahuna) each with four elected members and one Council appointed member*
- *The two community boards reflect the following identified communities of interest, and will not be subdivided for electoral purposes:*

Dannevirke Community Board

Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio

Eketahuna Community Board

Eketahuna and the surrounding rural areas, including Tiraumea, Alfredton, Hamua, Hukanui, Nireaha, Rongomai, Putara, Rongokako, Kaiparoro and Newman

And that the following timetable be confirmed for the purpose of undertaking the representation review:

- *Determine initial representation arrangements proposal on Wednesday 29 July 2015*
- *Notify initial representation arrangements proposal in Bush Telegraph on Monday 10 August 2015*
- *Submissions close on Tuesday 22 September 2015 at 12 noon*
- *Submissions heard on Wednesday 30 September 2015*
- *Submissions considered and final representation arrangements proposal is determined on Wednesday 28 October 2015*
- *Notify final representation arrangements proposal in Bush Telegraph on Monday 2 November 2015*
- *Appeals and objections close on Thursday 3 December 2015 at 12 noon*

Crs Roberts/Fenemor

Carried

10.8 Building Act 2004 Delegations

10.8.1 *That the report from the Governance Manager dated 23 July 2015 concerning the Building Act 2004 delegations (as circulated) be received, and*

That pursuant to Section 232 of the Building Act 2004, the Council approves the delegations as detailed in the schedule attached to this report.

Crs Fenemor/Hull

Carried

10.9 **Planning Matters Determined Under Delegated Authority**

- 10.9.1 *That the report from the Planning Manager dated 22 July 2015 concerning Planning matters determined under delegated authority (as circulated) be received and the contents are noted.*

Crs Collis/Crispin

Carried

10.10 **Liquor Licensing Matters Determined Under Delegated Authority**

- 10.10.1 *That the report from the Liquor Licensing Officer dated 22 July 2015 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and the contents are noted.*

Crs Collis/Hull

Carried

10.11 **Staff Report**

10.11.1 **Works Site Signage**

- 10.11.1.1 The need to monitor the placement and removal of contractors works site signage was noted, particularly where there are instances of it lying on the roadside.

10.11.2 **Pahiatua Recycling Centre**

- 10.11.2.1 Construction has started on the Pahiatua Recycling Centre building, and to allow this work to proceed the bins are moving to the former sale yards site as a temporary arrangement.

10.11.3 **Woodville Water Intake**

- 10.11.3.1 The Manager Assets Group was requested to follow up on the removal of the trees and flood washed branches from the bridge at Bushmill Road on Challies property.

10.11.4 **Torrential Rain and Flooding Event**

- 10.11.4.1 The priority for the contractor's work in respect of this emergency event was to pump water away where flooding had the potential to impact on houses.

- 10.11.4.2 In the case of concerns expressed regarding properties at Woodville, the issue relates to the need for the owners to negotiate an easement with their neighbours to dispose of the water that occurs in such circumstances.

10.11.5 **Wastewater Infiltration**

- 10.11.5.1 Letters are being sent to Woodville residents that have problems on their properties relating to infiltration.

- 10.11.5.2 This continues the inspection work undertaken throughout the district's towns to rectify this matter.

10.11.6 **Pahiatua Wastewater**

10.11.6.1 Further CCTV camera work at Pahiatua has identified several root intrusion problems into property laterals and the sewer main in the centre berm where the palm trees are situated.

10.11.6.2 Consideration will be given about how to manage this problem as part of the town centre upgrade planning through realigning the sewer main down either side of the road.

10.11.6.3 This will eliminate the length of property laterals across the centre of the road and away from the trees.

10.11.7 **Mystery Creek Field Days**

10.11.7.1 The need for follow up with those people that are given full relocation packs at such events was emphasised.

10.11.8 ***That the report from the Chief Executive dated 22 July 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Fenemor/Isaacson

Carried

11. Correspondence

11.1 ***That the correspondence as listed be received.***

(a) The Manawatu Wanganui Regional Disaster Relief Fund Trust

8 July 2015

Re: Acknowledgement of the Council's donation

(b) Horizons Regional Council

10 July 2015

Re: Submission to the 2015-25 Long Term Plan

Crs Isaacson/Hull

Carried

12. Portfolio Reports

12.1 **Local Government New Zealand Conference**

12.1.1 Crs Collis, Crispin, Isaacson and the Mayor spoke on the speakers and subjects discussed at the Local Government New Zealand conference held in Rotorua from 19 to 21 July 2015.

12.1.2 The conference focused on leading the charge for communities, and it had a strong focus on leadership and raising the value provided by local government for all communities in New Zealand.

12.1.3 Local Government New Zealand is working with its members to raise the value of what the sector can deliver to communities, and the conference was a chance to showcase ideas and discuss new initiatives to make this happen.

12.1.4 The conference programme included highly regarded speakers sharing best practice and take home messages that will allow councils to make tangible changes to build stronger more vibrant communities.

12.2 **Forestry**

12.2.1 Cr Fenemor gave a verbal report on forestry, and this included reference to the following matters:

- The management contract with Forest Owners Marketing Limited has been reviewed, and the proposed period is for three years to 30 June 2018.
- Harvesting is continuing at a reduced rate.
- Some logs have been sold to Korea in addition to the Chinese market.
- Some replanting is to be undertaken.

12.3 **Community Relations**

12.3.1 Cr Hull gave a verbal report on various matters concerning the community relations portfolio, including reference to the following:

- A meeting was held with Work and Income Service Centre Manager, Aroha Peakman-Walker to discuss the continued absence of their services in Pahiatua.
- The Pahiatua Community Services Trust has held their Annual General Meeting.
- The Rural Health Alliance Aotearoa New Zealand has funding available for training people to prevent suicide and provide such assistance through Rural Support Trusts.
- The episode of the Makirikiri Marae DIY makeover appeared on TV3.
- Cr Hull has been recruited as the Women in Politics regional coordinator to broaden their reach to host events across the country, and connect with both aspiring and current politically involved women.

12.4 **Resource Management Act/Planning**

12.4.1 The members of the Tribunal and Hearings Committee had a meeting with the Planning Manager to provide an update on Resource Management Act and planning matters.

13. Mayoral Matters

13.1 Function for Manahi Paewai

- 13.1.1 The Mayor attended a function at the Makirikiri Marae to acknowledge the occasion of Manahi Paewai being made a Member of the New Zealand Order of Merit in the 2015 Queen's Birthday Honours List.

13.2 Eastern Institute of Technology Construction Foundation Training

- 13.2.1 The Eastern Institute of Technology Level 2 Certificate in Construction Foundation training course is nearing completion.
- 13.2.2 The Eastern Institute of Technology intend to provide another similar course next year, and they are also considering other options for training opportunities within the district.

13.3 Education

- 13.3.1 The Mayor, Crs Hull and Isaacson attended a meeting in Hastings regarding the future direction of education and its implications for the district.

13.4 Manawatu-Wanganui Regional Disaster Relief Fund Trust

- 13.4.1 *That Cr S A Hull be appointed as the Council's replacement representative on the Manawatu-Wanganui Regional Disaster Relief Fund Trust.*

Crs Fenemor/Roberts

Carried

14. Items not on the Agenda

- 14.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.26 pm.

Mayor



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 7 August 2015 commencing at 11.00 am.

1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle and S E Shannon.

In Attendance

Mr R Taylor – Governance Manager

2. Apologies

- 2.1 *That an apology be sustained from Cr T H Collis for non-attendance at the meeting.*

Shannon/Hull

Carried

3. Personal Matters

- 3.1 Thanks have been conveyed to the Board from Pat Wozencraft for acknowledging the 100th birthday of her mother Isobel Windsor.

4. Notification of Items Not on the Agenda

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 3 July 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Hull/Shannon

Carried

6. Matters Arising from the Minutes

6.1 Kerbside Berm Mowing (Item 6.2)

- 6.1.1 The Chairperson was requested to circulate for board members reference a copy of the map agreed with the Alliance Performance Manager detailing the kerbside berm mowing level of service in Eketahuna.

6.2 Roothing (Item 6.5.4)

- 6.2.1 A section of road at Bridge E37 on South Road No 2 is to be dug out to rectify the safety concern regarding the surface condition within that vicinity.
- 6.2.2 Repairs will be undertaken to overcome the lifting of seal on Nireaha Road.
- 6.2.3 The work at both of these locations is programmed to occur in the summer.

6.3 Tararua Cycleway Project Proposal (Item 6.4)

- 6.3.1 The Board will need to consider appointing a replacement representative on the Tararua cycleway project steering group.

6.4 Eketahuna Christmas Parade (Item 12.1)

- 6.4.1 The Eketahuna Christmas Parade will be held on 28 November 2015 at 12 noon, and the arrangements are progressing for this event.
- 6.4.2 The Pahiatua Railcar Society will be coordinating the traffic management plan and the road closures.
- 6.4.3 As part of the attractions planned on the day of the parade the army will be visiting the domain, and a railcar excursion is intended to Eketahuna.

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 29 July 2015 (as circulated) be received.*

Death/Hull

Carried

- 7.2 **Resignation of Warren Davidson as South Tararua Ward District Councillor**

- 7.2.1 *That the Board conveys its thanks to Warren Davidson for his many years of service to the Tararua district and the Eketahuna community, and*

That some flowers be sent to Warren and Wyn Davidson as appreciation and acknowledgement from the Board to recognise this contribution, and extending its best wishes for the future.

Death/Hull

Carried

- 7.2.2 The flowers and card will be arranged by Board Member Eagle.
- 7.2.3 Board members are concerned about the serious allegations referred to within the letter of resignation from Warren Davidson, and they questioned what action is the Council taking in respect of these matters?
- 7.2.4 Disappointment was also expressed that there has been no comment made by the Mayor or Councillors in relation to the issues raised, and this situation creates a perception of the Council having something it is attempting to hide from the public.
- 7.2.5 The Board would appreciate receiving a response to the concerns it has outlined, and considers that the Council should provide answers to explain the circumstances leading to this situation.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Nireaha Reserve Board

- 8.1.1 Board Member Shannon reported that the Nireaha Reserve Board has elected some new committee members at its Annual General Meeting, and the reserve board is in a good financial position.

8.2 Tararua Alliance Sport Awards

- 8.2.1 The Chairperson encouraged nominations from Eketahuna for the Tararua Alliance Sport Awards.

8.3 Seat Outside the Chorus Building

- 8.3.1 The Chairperson reported that the seat outside the Chorus building has been removed as it was in a poor condition.

8.4 Trustpower Community Awards 2015 Community Barbecues

- 8.4.1 The Chairperson noted that the team responsible for organising the Trustpower Community Awards provided a community barbecue in Dannevirke and Pahiatua to promote the opening of nominations for this year's awards.
- 8.4.2 While some nomination forms were received by the Chairperson he questioned why this promotion was not undertaken in Woodville and Eketahuna, and is there any intention to do so in the future?

8.5 Eketahuna Community Civil Defence Response Group

- 8.5.1 The Chairperson reported that the annual meeting of the Eketahuna Community Civil Defence Response Group has been held, and their plan was reviewed and updated.

8.6 **Tile Town Painting**

- 8.6.1 The Chairperson reported that the sale of the tiles is progressing, with about \$4,500 raised so far from the proceeds generated from this project.

9. Correspondence

- 9.1 *That the correspondence as listed be received.*

(a) *Kerry and Loreen Cunningham*
Re: Eketahuna Camping Ground June report

Eagle/Hull

Carried

10. Chairman's Remarks

10.1 **Time of Next Month's Board Meeting**

- 10.1.1 It was agreed that the time of next month's Board meeting held on 4 September 2015 be changed to again commence at 11.00 am (one hour later than usual).

11. Eketahuna Town Centre Upgrade

- 11.1 Meetings have been held with representatives from the Eketahuna Our Town Committee and the Eketahuna Community Charitable Trust to present the proposed design concepts of the Eketahuna town centre upgrade plan.

- 11.2 In both cases they did not raise any specific issues regarding the "Real Kiwi Country" branding and concepts to develop the design, and appeared generally satisfied with the proposal presented to them.

- 11.3 The public meeting to consult with the community on the Board's preferred concepts for this project will be held on 26 August 2015 at 7.00 pm in the Eketahuna Community Centre Supper Room.

- 11.4 The details of this meeting will be promoted through the community newsletter and the Bush Telegraph, with board members to meet informally prior to that date to determine the basis of the presentation.

- 11.5 Board Member Shannon will contact Dave Charnley (Prorata Landscape Architecture) to invite him to attend the public meeting and assist with introducing the design concepts to the community.

12. Project Tararua

- 12.1 The Chairperson welcomed Robin Winter to the meeting, and invited her to address the Board.

- 12.2 Robin Winter gave an overview of Project Tararua that is intended to provide the people of the district with better access to social, education and health services as one of its key goals.
- 12.3 Project Tararua, a group of social service providers within the district, has published its community needs assessment for 2015 that found five specific areas requiring attention.
- 12.4 The report's author Dr Chrissy Severinsen identified healthy and affordable housing, access to education and employment, family violence, mental health (including alcohol and drugs addiction), and access to social services as the main areas of concern.
- 12.5 This is a three year project funded by a \$240,000 grant from the Ministry of Internal Affairs, and it received 150 responses from a cross section of service providers.
- 12.6 The provider-focused assessment is being presented to the community, and the objective is to make improvements through developing action plans that will achieve the desired outcomes.
- 12.7 Robin Winter is managing the project for the steering group that involves Tararua REAP, and she has two years to deliver what is required to address the needs of the community.
- 12.8 The project was discussed with regard to Eketahuna, and board members provided details of various connections in its community for Robin Winter to contact and obtain a local perspective on what is ideally needed and identify ways to make this happen.
- 12.9 The Chairperson thanked Robin Winter for attending the meeting to outline this project, and providing an understanding of its purpose and the potential benefits to the community.

13. Items not on the Agenda

- 13.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.55 pm.

Chairperson



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 3 August 2015 commencing at 3.00 pm.

1. Present

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison (from item 8) and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor – Governance Manager

2. Apologies

- 2.1 *That an apology be sustained from Board Member T J Delaney for non-attendance at the meeting, and an apology for lateness be received from Board Member E J Christison.*

Dresser/Isaacson

Carried

3. Public Forum

- 3.1 Nil

4. Personal Matters

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 The following matters were notified as items of general business not on the agenda for discussion at today's meeting:

- Neil Vincent Williams Community Service Award
- Project Tararua Community Needs Assessment 2015

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 6 July 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Isaacson/Macdonald

Carried

7. Matters Arising from the Minutes

7.1 Printing of Rob MacDonald's First World War Research (Item 9.1)

- 7.1.1 Rob MacDonald's First World War research publication is selling well, with seventeen books remaining available and orders still open to purchase a copy.

7.2 Wackrow Memorial Youth Award (Item 11)

- 7.2.1 The Deputy Chairperson will report at the end of the meeting on the arrangements for the Wackrow Memorial Youth Award and the Battle for Chunuk Bair commemorative concert and display.

- 7.2.2 Board Member Christison entered the meeting at 3.05 pm.

8. Tararua District Council Report

- 8.1 *That the report of the Tararua District Council meeting held on 29 July 2015 (as circulated) be received.*

Isaacson/Macdonald

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Dannevirke Information Centre Management Committee

- 9.1.1 The Deputy Chairperson reported that the Dannevirke Information Centre Management Committee met recently, and their financial position is good with the operation of this service proceeding smoothly.

- 9.1.2 Consideration is to be given to the booking service support arrangement provided to the Dannevirke Community Vehicle Trust relative to funding this cost.

9.2 Dannevirke Chamber of Commerce

- 9.2.1 Board Member Christison reported that the Dannevirke Chamber of Commerce subcommittee is progressing the arrangements for this year's Dannevirke Christmas Parade.

- 9.2.2 The Chamber of Commerce is concerned at the number of empty shops in the town's main street, but this is largely outside of its control to change the situation.

9.3 Cycle/Walkway – Smith/Cole Streets and Adelaide Road

- 9.3.1 Board Member Christison reported that the project is currently in abeyance, with the intention to commence work later this year when the weather is better.

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) *Horizons Regional Council*
Re: Submission to the 2015-25 Long Term Plan

10 July 2015

Christison/Macdonald

Carried

11. Chairman's Remarks

11.1 Nil

12. Items not on the Agenda

12.1 Neil Vincent Williams Community Service Award

12.1.1 The Chairperson presented a certificate from the Board to Neil Williams at a farewell function to thank him for his outstanding service to the Dannevirke Brass Band and the community.

12.1.2 Neil Williams has been involved with the band since 1970 (45 years service), and his departure ends an association between the Williams family and the Dannevirke Brass Band that extends over a period of 86 years.

12.1.3 Neil Williams and his wife Michelle will leave Dannevirke this month for Australia where their three daughters live.

12.1.4 The Dannevirke Host Lions Club also presented a certificate to Neil Williams to acknowledge his community service.

12.1.5 *That the community service award certificate of appreciation presented from the Board to Neil Vincent Williams to acknowledge his voluntary service to the Dannevirke Brass Band and the Dannevirke community be ratified.*

Dresser/Macdonald

Carried

12.2 Project Tararua Community Needs Assessment 2015

12.2.1 The Chairperson will arrange for Robin Winter to meet with board members on a suitable date and time during a morning to make a presentation regarding the Project Tararua community development initiative.

13. Wackrow Memorial Youth Award

13.1 Nominations close this Friday for the Wackrow Memorial Youth Award, and at this time two nominations have been received.

13.2 The Deputy Chairperson will be the Board's representative on the judging panel, and he is arranging a guest speaker for the award function.

14. A Time to Remember Concert and Display

- 14.1 The Gallipoli Campaign and the Battle for Chunuk Bair commemorative concert and display will be held in the Dannevirke Town Hall on 8 August 2015 opening at 2.00 pm, with the concert at 3.00 pm.
- 14.2 This event commemorates 100 years since the Battle for Chunuk Bair began, and the cost of admission is a gold coin donation.
- 14.3 The display involves 32 soldier cut outs representing the people from the Dannevirke area that fought in this battle, with 16 of them being killed, 14 injured and 2 survived unscathed.
- 14.4 Rob MacDonald's research publication "A small community and a Great War" (The Dannevirke District and World War One) will also be on sale at this event.
- 14.5 The Deputy Chairperson requested the assistance of board members to help set up and prepare the Town Hall on the day of this event.
- 14.6 The Dannevirke and Districts RSA is planting some two-year old seedlings from the Turkish red pine (a descendant of the Gallipoli Peninsula's Lone Pine) on the day of the commemorative concert at 10.00 am at the Dannevirke Cenotaph.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.25 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 5th August 2015 commencing at 5.30pm.

1. Present

- 1.1 Committee Members: L Powick (Chair), Michelle Rankin (Secretary), John Arends (Treasurer), J Brock

Members of the Public: Shirley Hull, Ann Marie Bengston, Elizabeth Fay O'Reilly

2. Apologies

- 2.1 B MacDougall, Ingrid de Graaf, Gerry Parker, Z Keall

3. Notification of Items Not on the Agenda

- Annual General Meeting date
- By-election

4. Blair King – Tararua District Council

Blair King gave a presentation to the committee regarding the summary of findings relating to the Pahiatua potable water investigations.

- 4.1 **That the Pahiatua On Track committee endorses the proposal to maintain the single bore and to construct two storage tanks as outlined by Blair King at this meeting.**

Louise/Michelle

Carried

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 1 July 2015 (as circulated) be confirmed as a true and accurate record of the meeting.**

John/Jared

Carried

6. Matters Arising

- 6.1 Nil

7. Tararua District Council Report

- 7.1 **That the minutes of the Council meeting held on 29th July 2015 (as circulated) be received.**

Michelle/John

Carried

7.1.1 Shirley Hull's report included reference to the following matters from this meeting:

- They are extending the Business Hub to the Council office in Pahiatua.
- The Sedcole flagpole will be reinstated without the seating.
- The Pahiatua wastewater is to be upgraded. Inspection work is to be undertaken throughout the district to rectify this matter.
- Construction has started on the recycling centre building. The bins have been moved to behind the library on King Street.
- Cr Hull has been recruited as the Women in Politics regional coordinator.

8. Correspondence In

- Trustpower community awards
- Trust House – Grant application
- Eastern and Central Community Trust letter
- The Lion Foundation grant information sent back
- Grant application from the Bush Rock N Roll Club
- Grant application from Geoff Bendall

That the inwards correspondence be received.

Louise/ Michelle

Carried

9. Financial Report

Report given by John

9.1 Accounts to be passed for payment:

Auditors confirmation report fee \$40.00

That the financial report be adopted.

John/Michelle

Carried

10. Discretionary Grants

10.1 **That the committee approves the application made by Geoff Bendall for assistance towards the costs of representing New Zealand at the Duathlon 2015 World Champs in Adelaide, Australia, and that the sum of \$500.00 be granted.**

John/Michelle

Carried

10.2 **That the committee approves the application made by the Bush Rock N Roll Club for assistance towards the cost of purchasing a sound system, and that the sum of \$500.00 be granted.**

Louise/Michelle

Carried

11. Portfolio Reports

11.1 Harvard Plane

The committee are waiting now on the finished plane.

11.2 Cycle Ways

Gerry is waiting to hear from Pete Militch regarding a price and is applying to the Waireka Trust for funding.

11.3 Town Upgrade

Louise spoke to the committee about using a marketing consultant to help drive the Pahiatua branding. Trudy from Tag4 Consulting will be asked to attend the 30th September meeting to provide a detailed timeline and associated costs for this project. Peter Wimsett is currently investigating copyright of SPARC Push Play to ascertain whether Press Play would infringe copyright.

12. Items Not on the Agenda

12.1 The Pahiatua On Track Annual General Meeting date is set for Wednesday 30 September. Louise will organise advertising in the local paper.

12.2 The committee and Councillor Hull held a general discussion concerning the by-election and resignation of Warren Davidson.

The meeting was closed at 7.25pm.

Chairperson

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Village Hall on Tuesday 4 August 2015 commencing at 7.00pm.

PRESENT

P McCool (Acting Secretary), G Murray, P Johns, B Hutton, M Souden, S McLeod (Acting Chair), S Ashton, A Devonshire, M Taylor, D Pretty, K McIntyre, Shannon Anderson, Jessicca Iasona, Stephen Armstrong, Cr S Hull

APOLOGIES

Cr T Collis, R Winter, J Coombe, M Oulaghan

That the apologies be received.

S McLeod/P Johns

Carried

MINUTES OF THE PREVIOUS MEETING

That the minutes of the meeting held on 7 July 2015 be accepted as a true and correct record of the meeting.

P Johns/B Hutton

Carried

MATTERS ARISING

- Picnic Tables in Fountaine Square

That a further \$958.40 be expended on the purchase of new picnic tables in addition to the \$9,000 already allocated (\$5,000 of this is from the Waireka Community Trust).

B Hutton/ K McIntyre

Carried

It was noted that all eight tables could now be replaced. Woodville Lions and the Council are to carry out the installation.

- Woodville Lions is to provide an electric barbecue for Fountaine Square (value \$8,000). It will be located halfway between the toilet block and the band rotunda. Money is needed to provide a covering structure for it. The Council is to be asked if they could contribute.

That Woodville Districts' Vision accepts in principle the gift of the barbecue.

B Hutton/G Murray

Carried

A Devonshire said he hoped the new structure would be in keeping with the look of the square and P Johns said he would speak to J Goldsworthy and provide a design at the next meeting. A Devonshire also raised the issue of a play area. B Hutton responded that a fenced off play area for the under sixes was under discussion and plans would be provided later. A replacement slide was also being discussed.

At this point Peter Wimsett from the Council joined the meeting to outline progress on CCTV cameras.

In essence:

- Seven cameras had been purchased.
- A map of camera locations was circulated.
- Permission from building owners is being sought.
- Stage 1 with seven cameras should be complete by Christmas.
- Stage 2 (three cameras) to the park, with appropriate funding could be done in a further six months.

Peter Wimsett also spoke on the walkway project. KiwiRail are still working out the value of the land that needs to be used for the walkway, but have given agreement for the walkway in principle. The Council is to finalise agreement with KiwiRail. In the meantime quotes have been obtained by Woodville Districts' Vision for the walkway bridge, and an application will be made to the Meridian fund at the end of August for funding (cost \$45,000 to \$60,000).

Bruce Hutton thanked Peter Wimsett for pursuing the lease agreement.

At this point P Wimsett and M Taylor left the meeting.

CORRESPONDENCE

Inwards

- Council minutes
- Letter from Bodell's regarding the flooding of their property
- Horizons regarding a grant for the community garden

Outwards

- Letter to Blair King regarding the pedestrian crossings in Woodville

It was noted that there was strong opinion about the dangers of the crossings outside the school and the Four Square/Nibbley Pig. S Hull said that letters of support, particularly from the school and shops should be provided to make a case to move/alter the crossings. P McCool said there had been lots of feedback on Facebook all acknowledging the danger of the crossing outside Nibbley Pig.

That the correspondence be accepted.

P McCool/ P Johns

Carried

REPORTS

- Treasurer's report tabled
- Invoices for payment: Vet bill for \$10 and domain name Woodyou \$132.25

That the Woodyou domain name is not necessary and the account not be paid.

S Ashton/G Murray

Carried

That the Treasurer's report be accepted and the other account as listed be paid.

P McCool / P Johns

Carried

- Cr T Collis – No Council report as Cr Collis is on leave.
- Events and Promotion
 - Nil
- Lindauer Studio
 - K McIntyre reported on his trip to Pilsen/Czech Republic and provided a written report. He said that a master's art student would be selected as the artist in residence to arrive in Woodville early next year.
 - The Mayor of Bieleski would be arriving in Woodville in December and a mayoral reception by the Council should be held.

That the Tararua District Council Mayor be asked to invite the Bieleski Mayor for an official visit to the district.

B Hutton/P Johns

Carried

S McLeod thanked K McIntyre for his promotion of Woodville in the Czech Republic.

GENERAL BUSINESS

Positively Woodville Priorities

S McLeod presented a grid of possibilities as ongoing projects for Woodville Districts' Vision in five categories. The following were decided as priorities:

Infrastructure

- Water supply
- Flooding areas on the south side of town

Promotion

- Artist in residence
- Tararua Exhibition Centre

Economic Development

- Container mall/specialty shops
- Car parking

Social

- Lions play area at Fountaine Square
- Men's/boys shed

Other

- Finish walkway
- Trout fishing promotion

The Christmas parade is to be discussed at the next meeting.

The meeting was closed at 9.00pm.

.....
R Winter
Chair

.....
M M Oulaghan
Secretary





This report presents progress through the past 12 months against Sport Manawatu's contracted Key Result Areas for the Tararua district, with specific detail supporting the service agreement in place with Tararua District Council.

INTRODUCTION

The Sport Manawatu team has been making a significant impact in a number of areas over the last 12 months included providing support to grow membership of the Dannevirke Athletics Club, helping coordinate the 'swim for life' programme and building physical literacy in local schools.

HIGHLIGHTS



421 Tararua primary school children received cycle safety training from Sport Manawatu in collaboration with local Police.



13 Tararua Primary School teachers received physical literacy professional development through the SportStart programme reaching an estimated **325** children.



404 children from **11** Tararua education providers took part in Tararua Go by Bike Day.



765 children from **17** local primary schools competed in the 5th Annual Tararua Primary Schools Seven-a-Side Tournament at Bush Multisport Park.



PROVISION OF SERVICES TO SUPPORT TARARUA DISTRICT SPORTS GROUPS

REGULAR LIAISON WITH CLUBS AND SCHOOLS; PROVIDING ADVICE, GUIDANCE AND MENTORING TO KEY VOLUNTEERS

The Tararua Recreation Advisor has continued to develop key stakeholder relationships, having over **100** meetings with members from local clubs, associations and schools. The stakeholder liaison process continues to strengthen relationships and enhance the capability of key volunteers that "make sport happen" in our community and help to reinforce Sport Manawatu's place as the knowledge hub for sport and active recreation in the region. On average, the Recreation Advisor makes contact with at least two sport providers every week and attempts to maintain contact even with those who do not require ongoing assistance of advice.

DANNEVIRKE MULTISPORT COMPLEX INCORPORATED

The Tararua Recreation Advisor is an active member of the Dannevirke Multisport Complex Incorporated (DMC), providing logistic and administrative support.

The DMC is a group of local residents who recognise a need to improve Dannevirke sport facilities. Their vision is to raise public awareness about building a new multisport complex that will increase sport and recreation opportunities across our district, with outcomes that support, improve, and grow sporting capabilities for our community.

The group has sought professional advice for potential construction sites and developed site plans for the Dannevirke Domain and Millars Road property.

Approximately 30 representatives from a variety of sport codes including other recreational organisations attended a community consultation forum, held at the Tararua Business Hub. The forum was a platform for the committee to provide information on recent developments whilst also allowing guests to share their thoughts and ideas. Those present look forward to the project's future developments.

The committee hopes to obtain support to coordinate a community needs analysis. The analysis will help determine if building a new facility or updating existing infrastructure is the best option for the future of housing sport in Dannevirke.



CLUB LIASION

The Tararua Recreation Advisor continues to support community initiatives that make a positive impact in the district. Advice was given to local man, Adam Jones, who was looking to establish a Boxing Club in Dannevirke. Sport Manawatu linked Adam with Billy Meehan from the Manawatu Boxing Association. Adam was able to gain further insight into the processes involved with starting a club. He has since registered the Boxing Club with the Manawatu Boxing Association, and hopes to expand the club through provision of a fundamental boxing skills class for kids and their parents.

TARARUA SOCIAL SEVENS RUGBY TOURNAMENT

Consultation with local sports clubs was top of the agenda throughout the Tararua Social Sevens registration process. However, the initial enthusiasm from clubs diminished as it became apparent there was a clash with trainings for pre-season games. Travel and hard grounds also created barriers for participation.

DANNEVIRKE JUNIOR TOUCH

Sport Manawatu staff, including NZ High Performance touch coach Shaun Whenuaroa, supported Rangitane o Tamaki nui a Rua to develop their junior touch module. The organisation, a successful recipient of the Sport Manawatu KiwiSport Fast Fund, was able to deliver "Have a go touch" sessions in six primary schools. Growing the competition by **six** new teams and **60 new participants**.

CREATING QUALITY COACHES – GRASSROOTS COACHING COURSES

Sport Manawatu has rebranded the Generic Entry Level Coaching course as the "Grassroots Coaching Course". The aim was to form a stronger brand, and increase participation among new and current coaches.

Sport Manawatu delivered five Grassroots Coaching courses that were attended by 55 volunteers from codes and organisations including Dannevirke Touch, Norsewood School, Tararua College, Netball and Rugby.



CAPABILITY WORK WITH CLUBS AND SPORT PROVIDERS

Advice and guidance is offered to sports clubs in the region. Sport Manawatu encourages clubs to undertake a Club Warrant of Fitness (WoF) to assess their strengths and weaknesses. The community sport team then provide recommendations for the club to increase their capability and guide the club through implementing these recommended changes.

Sport Manawatu supported staff from Dannevirke Athletics by inviting members from the Manawatu Athletic Club to assist with a participation initiative. Results from the visit led Dannevirke Athletics to complete a club WoF. Sport Manawatu are now in the process of assisting the club develop athletic coaches, policies and procedures and a communication plan that will see improved governance, increased participation and a sustainable club.

KIWI SPORT ASSISTANCE

Sport Manawatu continues to administer the KiwiSport Regional Partnership Fund, which has assisted regional sport organisations to provide opportunities for thousands of school aged children.

The KiwiSport Fast Fund administered by Sport Manawatu is available for junior based programmes (of up to six to eight weeks duration) up to a total of \$5000. Dannevirke Junior netball applied and successfully received Fast Funding for a future ferns programme, which allowed them to pay for outside coach assistance. Three new projects were completed with the help of KiwiSport Fast funding. Projects have included:

- Dannevirke Athletics Junior Athletics programme – Engaging **865** participants and increasing club membership by **69** new members.
- Rangitane o Tamaki Nui a Rua Inc Have a go Touch Sessions in Schools – Engaging **80** participants.
- Woodville District Football in Schools – Engaging **180** participants and increasing club membership by **30** new members.





Other Kiwisport funded initiatives during the past 12 months have included:

- Financial assistance for a six-week aerobics unit supporting **94** St Joseph's School students, culminating with participation in the Dannevirke Inter-School Aerobics competition in August 2014.
- Dannevirke High School received funding from the Secondary School Non-contestable Fund towards travel costs.
- Tararua College received funding towards Sports Coordinator hours enabling students to engage in their chosen sport.

In addition to these new projects, **hundreds of young people** in the district have been able to participate in a variety of sport and recreation activities including:

- Water Safety NZ Learn to Swim programme – engaging **314** children.
- Bike NZ Cycle Skills programme – engaging **421** school children.

GREEN PRESCRIPTION (GRX): WORKING WITH THOSE MOST IN NEED OF PHYSICAL ACTIVITY

The Green Prescription programme is about engaging those most in need of support to access sustainable physical exercise and giving them the skills and education they need to make healthy nutrition and lifestyle choices.

GRx in the Tararua:

- **70** participants were referred to the GRx programme over the past 12 months.
- **25** participants living in the Tararua District attended GRx programmes in the past year.
- Tararua District participants continue to benefit from health education and nutritional guidance via GRx Phone-support.
- Sport Manawatu continues to collaborate with the Central Public Health Organisation to deliver the GRx programme.

One component of Green Prescription is to support sustained positive health outcomes for participants upon graduation from the programme. Education on the opportunities available in the community is the key to supporting this outcome and is achieved through collaboration with local health agencies, sports clubs and recreation providers. Over the year, we have worked collaboratively with Te Kete Hauora o Rangitane, Central PHO, Activate Gym, Wai Splash Pool and Bush Multisport Trust. Promotion of local sports clubs and local parks and reserves including walking, tramping and cycle tracks throughout the district is a continued focus.



RECOGNITION OF SUCCESS

SPORT MANAWATU GRASSROOTS SPORTS AWARDS

The annual 2014 Sport Manawatu Grassroots Sports Awards were held at the Manawatu Golf Club to recognise our region's hard working volunteers. **349** volunteers (the largest number ever) and 36 clubs were nominated for the awards. The evening saw **190** attendees and the following people from the Tararua District were recognised:

Kay Davenport from Bush Harriers was inducted into the Super Volunteers Hall of Fame for 25+ years volunteering in sport.

- *Kay Davenport has been a club member and volunteer for more than 40 years. During that time, he was presented with a life membership with the club. He has driven all over the country to transport his six children to athletic and running events so harriers are definitely in his blood. At 75 year's old he is active and still walking in event relays and marathons. He organises the monthly club meetings and AGM's. Everyone involved appreciates the long hours he puts in to make these events happen*

Christine Tootell from Pahiatua Junior Football Club was a finalist in the "all Rounder" Award category

- *Christine has been vital in the survival of the Pahiatua Football Club. She contributes so much to the club not only as a coach, but also as a committee member. Christine has coordinated coaching of the Fun Football grade for the Pahiatua JFC for the past two years. With her footballing background, she has valuable knowledge, which is scarce in this rural club. Christine is extremely passionate about introducing football skills to children, and sharing her love of the game with the kids she coaches!*



TARARUA SPORTSPERSON OF THE YEAR AWARDS

Held annually the awards aim to recognise those athletes, sports teams and volunteers that have achieved a high level of success in their chosen sport. The 2014 awards was another great success with **30** nominations received over the six categories and a record number of **433** on line votes for the Visique Optometrists Personality People's Choice Award.

2014 Winners were:

- Sport Manawatu Tararua Sportsperson of the Year – Ashleigh Ahipene (Muay Thai kickboxing)
- Sport Manawatu Tararua Sportsperson of the Year Merit Award – Ashley Exeter (Athletics-shot put)
- Tararua District Council Junior Sportsperson of the Year – Edwin Laver (rowing)
- Tararua District Council Junior Sportsperson of the Year Merit Award – Mitchell Dean (clay target shooting)
- Property Brokers Team of the Year – Eketahuna Senior A Rugby
- Hawkes Bay Today Administrator/Volunteer of the Year – Dennis Dougherty (rugby)
- Sport Manawatu Official of the Year – Sue Hobson (dressage)
- Tui Coach of the Year – Wayne Roache (rugby)
- Visique Optometrists Personality of the Year Peoples Choice Award – Ashleigh Ahipene (Muay Thai kickboxing)

A highlight of the awards night was having Super Rugby Championship winning coach Dave Rennie present, impressing the audience with his humble approach and his interactive presentation. As an added bonus, Dave generously supported Sport Manawatu by facilitating a skills development session with local high school students involving over **30** participants. This year we chose to hold the awards in October to better align with a majority of sporting codes seasons and other Sport Manawatu awards. The new format of interviewing winners was another success as it gave category winners the opportunity to engage with the audience and share their personal experiences.





ASSIST WITH DEVELOPMENT OF COMMUNITY EVENTS

TARARUA PRIMARY SCHOOLS SEVEN-A-SIDE TOURNAMENT; ENCOURAGING PARTICIPATION AND COMPETITION THROUGH THE MEDIUM OF SPORT

10 Sport Manawatu staff supported the 2015 Tararua Primary School Seven-a-Side Tournament, held at Bush Multisport Park on June 24. The annual event is a sporting highlight of Tararua District primary schools. Approximately **765** children from **17** schools took part.

TARARUA GO BY BIKE DAY: ENGAGING CHILDREN AND THEIR FAMILIES INTO CYCLING

As part of the regional 33-Days of Cycling campaign, Sport Manawatu coordinated the Tararua Go by Bike Day in February, targeting Early Childcare Centres and Schools. The event was a great success with **404** students from seven schools and four Early Childcare Centres taking part. This was a 400% increase on the 2014 event.

WORKPLACE CHALLENGE: ENGAGING ADULTS INTO SPORT EACH NOVEMBER

The Sport Manawatu Workplace Challenge took place during the month of November and attracted over **600** participants (comprising of **128** teams) across the region.

COMMUNITY SPORT AND RECREATION

The Tararua based, Sport Manawatu Whanau Tri Training Programme would not have been possible without the assistance of our partner organisation, Rangitane o Tamaki nui a Rua Incorporated. Sport Manawatu collaborated with Rangitane to enhance both organisations triathlon events and increase participation numbers. Although only **25** participants registered under the collaborative initiative, the quality of training received by those that took part was influential in their decision to complete the Whanau Tri and Rangitane Tri events. For some this was their very first triathlon event.

The Wai Splash Community Pool was the ideal venue for the 2015 Whanau Tri Training programme with Activate Gym owner/manager, Erana Peeti-Webber appointed the role of Whānau Tri district coach. Erana was extremely supportive of our programme participants, providing guidance on nutrition, training and making healthy lifestyle improvements.

321 participants engaged in the Whanau Tri programme throughout the Manawatu region, with **654** participants completing the Whanau Tri event in March 2015.



Following on from the collaborative Whānau Tri Training Programme with Rangitane of Tamaki nui a Rua, event support was given to Rangitane o Tamaki nui a Rua for the **Rangitane Tryathlon** held in Dannevirke. **30** participants completed the event that targets sedentary Maori men and women.

FURTHER DEVELOPMENT OF PARTICIPATION AND CAPABILITY INITIATIVES

PAHIATUA INDOOR FOOTBALL COMPETITION

The inaugural **Pahiatua Indoor Football competition**, introduced by Sport Manawatu, finished on September 4, 2014. **12** teams competed over 11 weeks in four-a-side social football with competitors between 15 years of age and 65 years. All participants have shown an interest in continuing in this competition and the possibility of beginning a summer football competition.

WATER SAFETY: 314 STUDENTS TAKING PART

An agreement was signed with Water Safety NZ to facilitate delivery of the Sealord Swim for Life Project to 2000 primary school students across the region. **314** students took part in the programme in the Tararua. **Norsewood and Districts School** have completed their Swim for Life Programme at **AMP Wai Splash Pool**.

St Joseph's Dannevirke, Huia Range, and Dannevirke South Schools have started their Swim for Life Programme. Sport Manawatu oversee the delivery of this programme in the region and collect the data for Water Safety NZ.





PRIMARY SCHOOL DEVELOPMENT: DIRECT ENGAGEMENT WITH PRIMARY SCHOOL TEACHERS AND CHILDREN

SportStart teacher professional development has continued in St Joseph's, Norsewood, Weber and Huia Range schools. Progress has been very pleasing, with each teacher demonstrating the SportStart philosophy in their delivery. Sport Manawatu will continue to support these schools with the primary goal of encouraging the school to implement the programme into the curriculum. Sport Manawatu will continue to evaluate the long-term benefits of SportStart into schools in the Tararua District.

Norsewood School is the first school in the Manawatu region to have successfully implemented SportStart into the school curriculum (across all year levels). A significant number of teachers in the district have successfully completed professional development courses as part of the SportStart programme. **13** Tararua Primary School teachers received physical literacy professional development through the SportStart programme; reaching an estimated **325** students.

In addition, Sport Manawatu staff assisted local primary and inter-school athletics days, engaging over 200 children in these events.

LEARN TO RIDE: GIVING KIDS THE SKILLS TO CYCLE SAFELY IN THE TARARUA

In an effort to ensure that Tararua kids grow up with the skills to enjoy safe cycling, Sport Manawatu collaborates with Cycling NZ and local Police to deliver Learn to Ride skill sessions in Tararua schools. Recreation Advisor Natarsha Nikora is now a registered Learn to Ride instructor, and partners with Sport Manawatu's Active Transport Co-ordinator and Police Community Officer, Senior Constable Lynda Kendrick to deliver these sessions.

In the past year, **421** Tararua primary school children received cycle safety instruction, including; helmet fitting, cycling skills, the cycle road code and practical safety when riding on the road. Schools worked with in the six months include; Mangamaire, Pongaroa, St Josephs, Dannevirke South, St Joseph's, Huia Range, Papatawa, Woodville, Pahiatua and Hillcrest.

SECONDARY SCHOOLS



Sport Manawatu continues to collaborate with secondary schools in the Tararua District. District principals form part of the Secondary School Principals Group that meets every six weeks to discuss issues and opportunities within secondary school sport. In addition, a forum for sports coordinators is held once a term to encourage knowledge sharing and enable planning throughout the school year. The Secondary School Sport Advisor works with each secondary school to look at how to increase participation within the school.

The Tararua Recreation Advisor supported the Dannevirke High School Netball Advisory Board as secretary throughout the 2014 season. This gave her an opportunity to see firsthand how to best support school sport committees. Generally, volunteer parents with little or no experience manage these committees. Sport Manawatu has put in place opportunities to upskill committee members and provided job description templates to help give a better understanding of each person's role within the committee.

The Tararua Recreation Advisor sought volunteer support from Dannevirke High School for the 2015 Tararua Primary School Seven-a-Side Tournament. **13** Dannevirke High School students and **16** Tararua College students gained event volunteer experience as umpires, referees and scorekeepers at the tournament.

Advice and support was also given to Tararua College students who ran the **Tararua Community Duathlon in October**. Guidance was given on the layout of the course, as well as resources that could be utilised on the day.

INTERNATIONAL REPRESENTATIVES FUND: SUPPORTING TARARUA'S FINEST ATHLETES.

On behalf of Council, Sport Manawatu administers the International Representatives Fund. This year, for the first time, saw the entire funding pool exhausted. It is exciting to see so many of Tararua's elite athletes develop and go on to represent not only our district but our country. From July 2014 through to June 30 2015, at total of \$5,000.00 was allocated to the following athletes:

- Rachel Stephenson represented New Zealand as a member of the New Zealand open mixed touch team at the 2015 Touch World Cup Campaign in Coffs Harbour, Australia from April 26 – May 4, 2015. Rachel received \$500.00 towards her costs.
- Georgia Massie represented New Zealand as a member of the Napier Girls High School senior orienteering team at the World Schools Orienteering Championships in Antalya, Turkey from April 18 to April 25, 2015. Georgia received \$500.00 towards her costs.
- Brad Monaghan represented New Zealand as a team member of the New Zealand Junior Men's Volleyball team at the south east Asian Volleyball Championships in Naypyidaw, Myanmar from July 30 – August 8, 2014. Brad received \$800.00 towards his costs.



- Luke Jones represented New Zealand as a member of the New Zealand Junior Squash team at the Junior World Squash Championships in Namibia, from 10 - 21 August 2014. Luke received \$800.00 towards his costs.
- Chris Arbutnot represented New Zealand as a member of the New Zealand Paralympic Swimming team at the Pan Pacific Para-Swimming Championships in Pasadena, USA from 27 July to August 13, 2014. Chris received \$800.00 towards his costs.
- Gareth Cannon represented New Zealand as a team member of the NZ Cross Country Team for the 2014 Mountain Bike World Championships in Hafjell and Lillehammer, Norway from 2-7 September 2014. Gareth received \$800.00 towards his costs.
- Lara Pritchard represented New Zealand as a team member of the NZ U21 Womens Canoe Polo team to compete at the 2014 International Canoe Federation's Canoe Polo World Championships held in Thury-Harcourt, France from September 24-28th, 2014. Lara received \$800.00 toward her costs.

It is exciting to see the growth of Tararua athletes competing on the world stage in a variety of sporting codes. In comparison to other districts in the region, Tararua is relatively small, and to have such a significant number of local athletes representing New Zealand is extraordinary.

These athletes are extremely appreciative of the support given by council through the International Representatives Fund.





ADMINISTRATOR FOR THE CREATIVE COMMUNITIES FUNDING SCHEME

Through the Creative Communities New Zealand Fund, the Tararua Arts Council awarded a total of \$11,633.15 to 10 community art projects. The aim of this scheme is to increase participation in the arts at a local level and increase the range and diversity of arts available to our community. This money was used to fund a wide variety of 'arts' activities, listed below.

- Te Wananga o Tamaki nui a Rua received \$2,052.49 towards tutor fees, sample boards and venue hire for a Whakairo Woodcarving Workshop.
- Artefact Arcade received \$1,963.00 towards a series of Matariki Winter Arts workshops, including weaving, waiata and heketipi.
- Pahiatua Repertory Society Inc received \$723.04 towards Theatre in the Bush, a series of one-act plays.
- Pahiatua Repertory Society Inc received \$1,833.32 towards Disney's Peter Pan, a children musical production.
- Dannevirke Art Society received \$1,255.30 towards the Dannevirke Art Society Pain Exhibition.
- Te Wananga o Tamaki nui a Rua received \$600.00 towards venue hire for a Whakairo woodcarving workshop.
- Makirikiri Marae Komiti received \$1,730.00 towards venue hire, advertising and tutor costs for a traditional Maori stone carving workshop.
- Dannevirke Art Society received \$225.00 towards tutor costs for a portraiture paint workshop.
- Dannevirke A&P Association received \$719.00 towards advertising for a photography exhibition.
- Cynthia Cass received \$562.00 towards venue and advertising costs for an art exhibition.



ARTS COUNCIL ANNUAL GENERAL MEETING.

The Tararua Arts Council AGM held at the Tararua District Council office in Dannevirke on October 1, 2014 welcomed the return of current members Ataneta Paewai, Judy Swenson, Carole Isaacson, Peter Lea, Judy Lea, Claudia Nicholson, Tracey Dawson and Angela Williams.

Appointments to committee positions were:

Chairperson: Judy Swenson

Secretary: Ataneta Paewai

Creative Communities Scheme Administrator and Treasurer: Natarsha Nikora

Sport Manawatu's Tararua Recreation Advisor was a point of contact for information about the funding rounds.

MEDIA AND PROMOTION

Sport Manawatu has a fortnightly slot on the Central FM Radio Sport Show that focuses on sport and recreation relating to the Tararua. This has proved a successful avenue to update the public on the many opportunities available to them within the Tararua. The Sport Manawatu Get Active Column will now feature in the Tararua District Council page of the Bush Telegraph.

LIAISON WITH COUNCIL ASSET MANAGERS AND DISTRICT MARKETER

The placement of the Tararua Recreation Advisor alongside the Economic Development and Communications team in the Tararua Business Hub has not only seen a noticeable increase in collaboration and networking between both parties, but has provided the opportunity to work on projects that will directly benefit the district.



COMMUNITY FACILITY STRATEGY

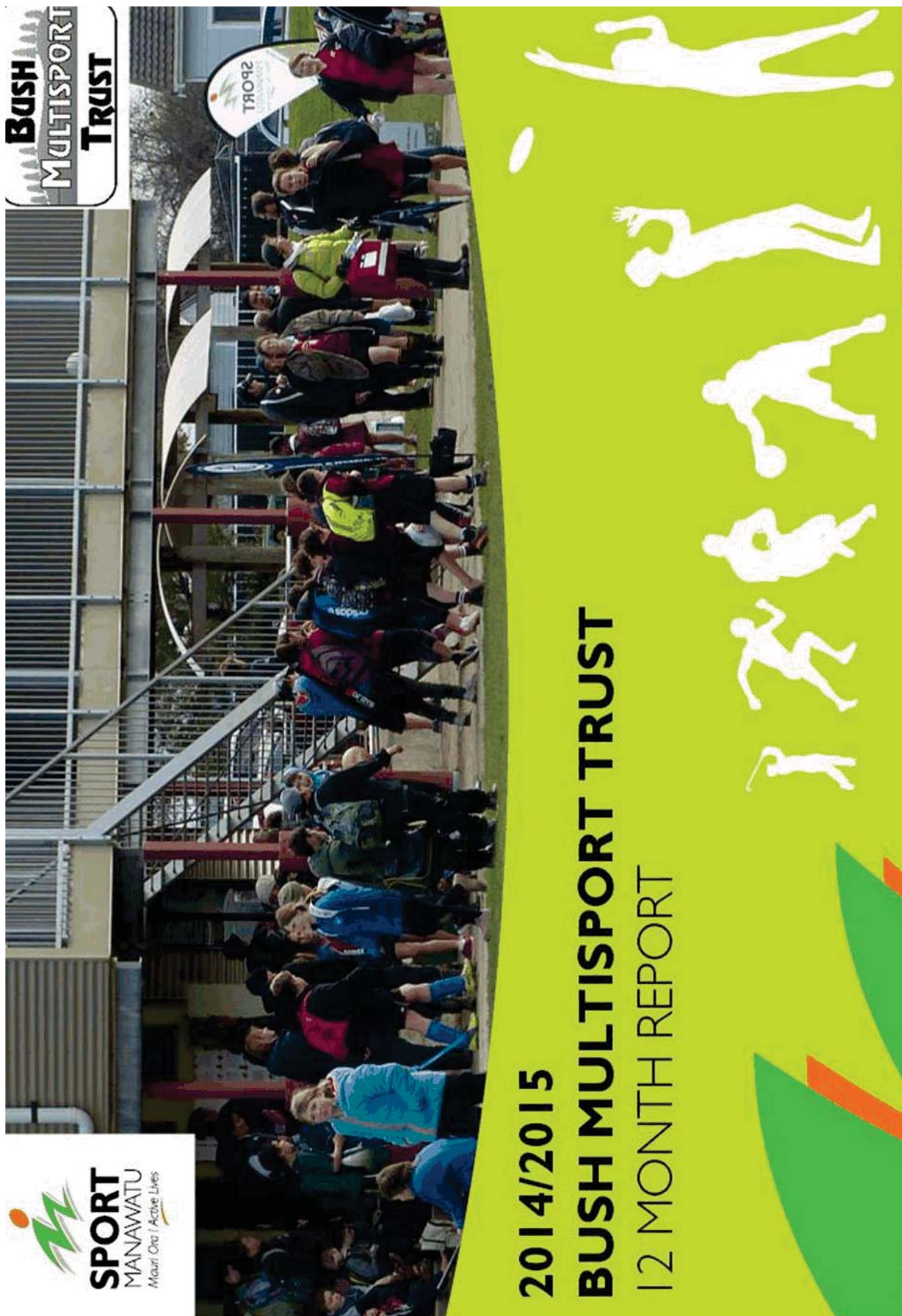
Sport Manawatu proposed by way of submission to the Councils Long Term Plan to lead and coordinate the development of a Regional Sports Facilities Plan and wish to partner with our respective local authorities, including Tararua District Council.

The Regional Sport Facility Plan is intended to provide a framework for Council, as well as local sporting organisations. During a forum held earlier in the year involving presidents and CEOs from Regional Sporting Organisations the general consensus was that there is a real need for work to be done in this area to provide sound rationale for decision making.

The purpose of a regional plan is to:

- Enable better decision making about sport facilities, spaces and places.
- Provide rationale for investment into priority facility projects to renew, replace and replenish facilities so they are future proofed, fit for purpose and well used.
- Foster local collaboration between private providers, community and schools to ensure planning and development is coordinated and aligned.
- Support better use of facilities, spaces and places through the provision of great sporting opportunities.

Sport Manawatu would look forward to developing this strategic project in collaboration with Tararua District Council with the intention of future proofing sport and active recreation opportunities for community members in the district.



EVERYONE ACTIVE EVERYDAY

MAJOR HIGHLIGHTS

- Bush Multisport Trust hosted a successful Ford Road Show promotion in June, which raised funds of \$3000.00.
- Bush Hockey Club has increased its membership base to 46 club members, while its local school based indoor competition exceeded 300 participants.
- Pahiatua Junior Football Club growth – from 50 children in 2014 to 83 children in 2015.





EVERYONE ACTIVE EVERYDAY

- Work has been completed on the rear Turf Pavilion car park and stadium car park fence projects.



EVERYONE ACTIVE EVERYDAY

FACILITY UTILISATION

Corporate Services.

The significant increase in Fonterra's use of BMS facilities is due to the Pahiatua Site Expansion. Operational monthly meetings, and team building exercises have been held at BMS facilities. P 3 On-Boarding training (40 new staff) was held (end of May through to early July) in both the stadium lounge and Turf Pavilion, amounting to approximately **248** hours of facility hire.

Taratahi AG ITO, Dairy NZ, REAP Wairarapa and Tararua Vets Services return regularly to host training and seminars. ASB Rural, and Central District Health Board were new users during the year.

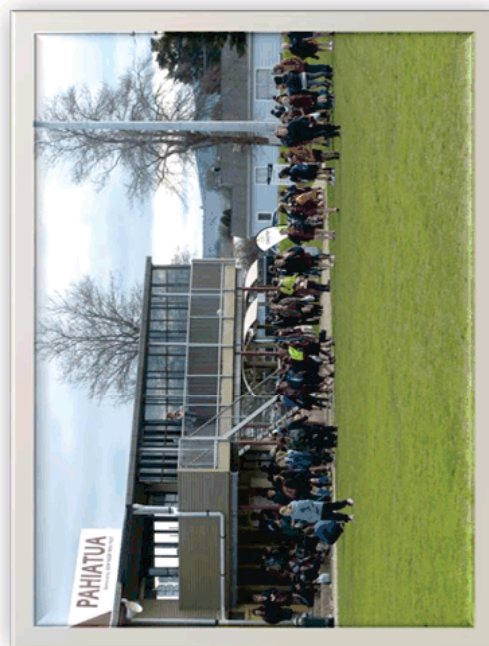
Ford and local dealer Hoffman Ford utilised the stadium's car park to host its Road Show events and generously made BMST the chosen charity to donate to. 60 test drives were required to reach maximum \$3000 target, and this was easily reached with 75. Funds will go towards development projects at the Pahiatua Sale-yards site.

School Competitions.

Primary Schools Tararua Seven A-Side Tournament is in its 5th year, and remains a firm favourite on the school calendar. 17 schools attended with 765 children competing over four different winter sports. This event is perfect for the Trust to showcase the Bush Multisport Park to our Tararua neighbours with all facilities in use. Tararua Seven A-Side continues to thrive thanks to Pahiatua School and Sport Manawatu.

Sports Clubs and Recreation Groups.

Grass roots Gym continues to thrive with an average of 30 children attending per session. Over 100 different under five year olds have attended within this 12 month period. The Trust is thankful to have the continued support from Fonterra Grass roots Fund this year with new funding obtained for inter-locking mats to cushion falls and a climbing corner pad set.





EVERYONE ACTIVE EVERYDAY

'2 Meke Kidz' continues to support facilities during the school holiday periods.

Pahiatua Shears unfortunately has ceased to be held within Stadium Pahiatua, due to rising organisational costs for the group. It was decided to move the event back to larger wool sheds where the event originally originated.

St Anthony's 'Stars in Your Eyes' remains a firm favourite on the Pahiatua social calendar, with 400 tickets sold.

Establishment of the Tararua Football Hub has seen further coaching clinics, meetings and holiday programmes held at BMS Park.

Bush Multisport Park for Private Functions.

Private functions have increased this year with children's birthday parties in Stadium Pahiatua being the main contributing factor. Facebook has proven a useful tool in promoting this community based facility option.





EVERYONE ACTIVE EVERYDAY

Bush Multisport Major Events 2014/15			
Month	Event	BMST Facility	Attendance
July	Fonterra Intersite Sport Day	Stadium & Function Lounge.	100+
	Tararua College Sports Exchange v Kuranui	Turf, Stadium & Function Lounge	100+
August	Fonterra Transport Training Days x 3	Function Lounge	150+
	Manawatu Junior Rep team v Central Hawkes Bay & various curtain raiser games	Grounds & Function Lounge.	200
	Super 4 Primary School Tournament	Turf, Pavilion, Grounds & Stadium	200+
September	Super 7 Primary School Tournament	Grounds & Function Lounge.	200+
	Bush Schools Volleyball Tournament	Stadium	150
	Super 7 Primary School Tournament	Stadium	200+
	St Anthony's Dance Night	Stadium	200+
	REAP Bush Cultural Primary School Festival	Stadium & Function Lounge	300+
	Bush Cluster Dance Senior Dance Night	Stadium	150
	Pahiatua Primary School Dance Demo Day	Stadium	300
October	Tararua College Community Duathlon	Grounds & Function Lounge.	100+
November	Small Schools Athletics Day	Grounds	200
	St Anthony's School Athletics Day	Grounds	150
	ASB Bank Rural Client Function	Lounge	100+
	Fonterra Community Information Day	Stadium, Function Lounge & Grounds	200+
January	Wedding	Function Lounge	100
	Wedding	Function Lounge	150
February	BDO Wellington to Auckland Cycle Challenge	Stadium, Function Lounge & Grounds	200
March	Bush Harriers 5km Series	Grounds	406
	Bush Harriers Half Marathon & 10km	Stadium, Function Lounge & Grounds	100+
	Bush Primary Schools Softball/Tball tournament	Grounds	100+
	St Ants Disco Fundraiser	Turf Pavilion	100+




EVERYONE ACTIVE EVERYDAY

April	Private Function - 21st Party	Function Lounge	95
	Private Function - 60th Party	Function Lounge	90
May	Mid Central District Health Board Meeting	Function Lounge	50+
June	Fonterra P 3 Training (multiple days)	Function Lounge & Turf Pavilion	20 - 50 groups
	Bush Rugby Club Day	Function Lounge & Grounds	300+
	13th Stars in Your Eyes	Stadium & Function Lounge	400+
	5th Tararua Primary Schools 7 A-side Tournament	Function Lounge, Stadium, Grounds, Turf & Turf Pavilion	765+
	Ford Road Show Fundraiser	Stadium car-park	200



PARTICIPANT STATISTICS

Junior Participation at Bush Multisport Park.

Participant numbers overall remained the same over the past six months, however this can be attributed to cold weather at the end of spring (school term 4) which led to the Tball/Softball competition being cancelled.

There has been a positive surge in participant numbers for local based competitions including basketball, indoor hockey, summer hockey and touch rugby throughout the reporting period. Junior indoor hockey is the first local based competition to achieve more than 300 competitors.



Bush Multisport Trust - Participation Statistics				
JUNIOR ACTIVITY	2011/2012	2012/2013	2013/2014	2014/2015
ATHLETICS - Junior	0	118	119	60
BADMINTON - Junior			27	0
BASKETBALL - Junior	135	145	121	135
CRICKET - Junior	25	72	66	23
FOOTBALL/SOCCER - Bush Junior	46	54	50	83
GRASS ROOTS GYM - Pre School			110	100
GUIDES - Pippins/Brownies/Guides		30	38	31
HARRIERS - Junior	12	12	21	15
HOCKEY - Bush Junior	32	31	31	46
HOCKEY - Dannevirke High	29	16	37	42
HOCKEY - Taranua College	26	30	29	31
HOCKEY - Junior (Friday)	272	245	285	303
HOCKEY - Junior (Summer)		130	198	276
NETBALL - Taranua College	17	10	8	18
NETBALL - Bush Primary	186	190	231	202
RUGBY - Bush Junior	107	125	110	86
TENNIS - Junior	16	34	15	12
TOUCH - Junior	272	220	267	289
SOFTBALL - Junior	0	163	212	0
Totals	1191	1699	1975	1752



EVERYONE ACTIVE EVERYDAY

Junior club based sports including outdoor hockey and football has obtained positive growth over the past 12-months. Pahiatua Junior Football clubs increased numbers can be attributed to the clubs work on promotion, NZ Football's "Whole of Football Plan", and the move to compete in the Tararua Football Hub competition (minimising travel for parents to either Woodville or Dannevirke).



Junior Athletics and Cricket have moved to a have-a-go format, due to a lack of volunteers. Rather than retire these sports, one coordinator is facilitating and concentrating on an introduction and fun format to these sports. Manawatu Cricket have committed to facilitating the have-a-go cricket programme in liaison with the local district coordinator.



Senior Participation at Bush Multisport Park.

The decrease in overall senior participant figures can be attributed to the social volleyball competition being rescheduled outside of the current reporting period. The reason for the move was to increase the number of team entries and facilitate the competition over an appropriate seasonal period to avoid competing with basketball and indoor Friday night netball.

The Pahiatua Indoor Football competition is about to enter its second year at the end of this reporting period. Pahiatua Junior Football Club will be taking over the administration of the competition and is thankful to Sport Manawatu for assisting with funding two sets of larger goals.

Bush Multisport Trust - Participation Statistics					
SENIOR ACTIVITY	2011/2012	2012/2013	2013/2014	2014/2015	
BADMINTON - Social	8	12	28	15	
BASKETBALL - Social			170	99	
CRICKET - Bush Senior	12	12	12	0	
CRICKET - Twilight	175	150	180	210	
FOOTBALL - Social Indoor			70	70	
GYM - Pahiatua Training & Fitness Club		159	124	150	
HARRIERS	51	58	46	36	
HOCKEY - Social	92	0	96	80	
NETBALL - Bush Senior	24	27	28	28	
NETBALL - Eketahuna Senior	11	10	10	0	
NETBALL - Social	121	120	118	105	
RUGBY - Bush Senior	65	65	25	50	
TENNIS - Senior	10	14	10	10	
TOUCH - Social			96	120	
VOLLEYBALL - Social		90	77	0	
Totals	599	717	1090	973	





EVERYONE ACTIVE EVERYDAY

FUNDING

Project Funding.

Bush Multisport Grant Applications 2014/15						
Month	Project	Funder	Date	Applied For	Response	Outcome
May	New chiller for bar	Central Energy Trust	7/12/2014	3938.75	9/6/2014	Approved
August	Stadium storage locker & pedestrian gate	Waireka Community Trust	15/8/2014	6150.00	7/10/2014	Approved
March	Stadium car park fence	Pahiatua on Track	4/3/2014	5217.40	1/4/2014	Approved
	Lounge/hallway carpet & roller shades	Waireka Community Trust	13/3/2015	18,729.00	22/4/2015	Partial
	BMS GR Gym Pads & Interlocking mats	Fonterra Grass Roots Fund	19/3/2015	2160.00	23/4/2014	Approved
April	Donation	Pahiatua Training & Fitness	17/4/2015			
June	Ford Road Show	Ford & Hoffman Motors	27/6/2015			
						3,200.00

Sponsorship/Additional Revenue.

- Income received during reporting period from local advertisers totalled \$3,716.07 at the Turf and \$3,000.00 inside Stadium Pahiatua.
- Bush Rugby Park Trust continues to annually contribute \$7,500.00.
- Pahiatua Training & Fitness Club donated \$5,000 to the Trust in April 2015 (this follows their initial \$10,000 donation in 2014).
- BMST Annual Quiz Night in November raised \$1240.00.
- PGG Wrightsons Calf Sales held in the spring generated \$4142.02.



EVERYONE ACTIVE EVERYDAY



The Stadium Lounge have new Roller-shades fitted to increase privacy for groups utilising the facility. They have also made a considerable improvement to the view from the lounge. A professional look has been achieved whilst simultaneously becoming functional to increase shade when the projector is in use. Unfortunately funding for the lounge carpet/hallway lino was unsuccessful due to the increased funding requests over the previous period. The BMST board will be reapplying for this grant through the Waireka Community Trust in the August funding round.

FACILITY DEVELOPMENT

An annual maintenance plan has been implemented to ensure the facilities remain of a high marketable standard. This includes things such as regular spraying of fields, turf, and fitness track, drain checking and cleaning. The Trust now employs two caretakers who work when required and offer valuable insights and suggestions to the Complex Administrator.

Bush Multisport Park Grounds.

New signs have been erected around the BMS grounds including turf area that include rules stating no dogs, no glass, no golf and no unauthorised vehicles.

The open drain is still to be filled, and a recent submission was organised through TDC in regards to this. The Trust has organised a submission to support the closure of the Huxley Street drain which is included in the TDC LTP.

Several minor incidents of vandalism have occurred in the past 12 months including damage to the old Cricket Grandstand stair door, damage to hockey dugouts and the most disappointing was obscenities written in the newly poured concrete. This is the handy work of groups of children and local schools including other community have been asked to keep an eye out.



EVERYONE ACTIVE EVERYDAY

During March, work to the middle grounds drain was organised by Colin Veale with Mike De Malmanche contracted for the job. The main issue centred on several concrete drain pipes that were cracked by tree roots which had caused sediment in the drain to compile blocking wastewater flow. Following the work, significant improvements to the areas drainage has been seen, especially following the heavy rainfall throughout the district in June and the foot traffic from participants during the recent Tararua Primary School Seven A-side Tournament.

In May the stadium car-park section with the low fence was replaced after receiving funding. Additional pedestrian gaps have been installed in the BBQ area, and a larger concrete strip has been added. It is a relief to have this project completed, as the previous fence had become rotten and was potentially dangerous to facility users.

Two grounds light towers had faulty ballasters, and these were replaced promptly before daylight saving ended in March.

The Trust purchased a smaller used Kubota Ride-on mower in May. This is looking ahead to the eventual development of the Pahiatua Saleyards and handling the more intricate areas (around trees and the popular picnic/BBQ area), that the larger tractor cannot manage.

Rotten floorboards in the old Cricket Grandstand were fixed in May. Seating is now accessible for the general public including wet weather seating for school based events.

Bush Multisport Park Buildings.

The Trust switched its electricity and gas contract to Nova Energy.

Annual Building WOF passed in both facilities with no issues.

Manual fire call point is to have a tamper cover fitted in the external disabled toilet at the Turf Pavilion. The tamper cover is an inexpensive option and will provide an effective security option to minimise future false activations.

Several external doors at the Turf Pavilion have had aluminium plates added for further security as suggested by local police when they investigated a disturbance.

Due to damage, a set of stadium front wooden doors weren replaced with an aluminium set in February. One set still needs to be replaced.



EVERYONE ACTIVE EVERYDAY

The upstairs commercial standard kitchen has had a trolley table replaced as recommended during the annual environmental health inspection.

Bush Multisport Park Turf and Pavillion.

Work on the rear car park of Turf Pavillion was completed by Infracon (CHB) in October 2014. The marking of parking spaces is in the planning phase.

A shipping container has been organised by junior hockey due to lack of storage. This has been painted in appropriate building colours and will house hockey and netball equipment. It is located in the new rear section of the car park.

FURTHER NOTES**Bush Multisport Park Visits.**

BMS Park has had several recent contacts from groups within Taihape and Waipukurau seeking information on the Trust's facilities and operation. These groups are planning a site visits some time in the next six months. It is a nice compliment for BMS Park to be recognised as a significant community asset and successful facility model.

Two staff members from Sport Northland visited BMS Park in June. The site visit happened to co-inside with the Taranua Seven A-Side Tournament which showcased the facility and its positive impact on sport participation in the district. The two visitors viewed BMS Park as a great community asset that supported a variety of community needs.



EVERYONE ACTIVE EVERYDAY

Bush Multisport Trust Stage 4 Development (Pahiatua Sale-yards).

Site clearance work was completed by Tender in early February 2015.



Trust representatives met with Council Assets and Tararua Alliance in mid-May 2015 to formulate direction on potential development for the site. It was communicated that the Trust was to organise a site plan detailing all potential projects that may occur on the site, incorporating parking and including a potential community pool.

The Trust has engaged Square One Design (Dvke) to produce a detailed site plan and the subcommittee presented this conceptual plan at the AGM held in June. This plan has since been forwarded to the Council Planner for consideration.

BMST look forward to working in collaboration with Pahiatua on Track and Tararua District Council on some exciting and significant community projects.



Report

Date : 19 August 2015

To : Mayor and Councillors
Tararua District Council

From : Natarsha Nikora
Recreation Officer Sport Tararua

Subject : **Grant Application of Luke Jones to the International Representatives Scheme**

Item No : **10.2**

1. Reason for the Report

- 1.1 This report has been prepared for the Council's consideration of an application received from Luke Jones requesting funding from the International Representatives Scheme.

2. Background

- 2.1 The Council has funding available to support the district's elite athletes selected to represent New Zealand at international events.
- 2.2 Presently, the balance available in this account is \$4,500.00
- 2.3 Funding awarded from this Scheme is based on the applicant's budget and the distance of travel to the international event.
- 2.4 Grants can be made up to a maximum amount of \$500.00 if competing within the Pacific/Oceania region and up to a maximum of \$800.00 if competing within the rest of the world. Discretion is available to alter this provision in exceptional circumstances.

3. Details of Application Received

- 3.1 An application has been received from Luke Jones who has been selected to represent New Zealand at the Youth Commonwealth Games in Apia, Samoa from 5 to 12 September 2015.

- 3.2 International athletes and teams from within the Commonwealth will participate in this event.
- 3.3 The NZ Olympic Committee can only select 27 athletes to represent New Zealand at the Games. Squash NZ were successful in their nomination of Luke, due to his performances at the NZ Junior Open and the Trans-Tasman Test Series.
- 3.4 In January 2014, Luke represented New Zealand at the Junior Test Series against Australia in the Gold Coast.
- 3.5 Luke was a member of the 2013 NZ Secondary Schools Squash Team competing at the Trans Tasman Series vs Australian Secondary School Teams in Palmerston North.
- 3.6 This is the third application Luke has submitted to the International Representatives Scheme.
- 3.7 The application submitted by Luke seeks to raise funding towards the costs that he will incur, with evidence of costs of \$3,000.00.

4. Significance Assessment

- 4.1 The proposed actions recommended to the Council are not considered significant in terms of the Council's policy on significance and engagement.

5. Conclusion

- 5.1 The request meets the criteria for eligibility set down in the guidelines for an application.
- 5.2 In accordance with the Scheme's guidelines, the following recommendation is made for the Council's consideration.

6. Recommendation

- 6.1 ***That the report from the Recreation Officer Sport Tararua dated 19 August 2015 concerning the Grant Application of Luke Jones to the International Representatives Scheme (as circulated) be received, and***
- 6.2 ***That the Council approves the application made by Luke Jones for assistance towards his costs to represent New Zealand as a competitor at the Youth Commonwealth Games in Apia, Samoa from 5 to 12 September 2015, and***
- 6.3 ***That the sum of \$500.00 be granted from the International Representatives Scheme for this purpose.***

Attachments

- 1. Grant Application - Luke Jones

- Page 3



INTERNATIONAL REPRESENTATIVES SCHEME APPLICATION FORM

In what sport will you be representing New Zealand? Squash

Date Travelling: 3 Sept 2015

Date Application Complete: 22 July 2015

The Administrator must receive completed applications one month prior to travel. Applications received within a month of travel will not be eligible unless you are applying as a Replacement Applicant.

A Replacement Applicant is an applicant selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?

☐

YES

☒

NO

If yes, please outline the exceptional circumstances surrounding your application:

- Page 4 -

1. Name of National Sporting Body: Squash New Zealand
Contact person: Sam Crawford (President/Secretary/Other) Director

Address:

Number: _____

Street/Road: P.O. Box 44039

Town/City: Pont Chevalier, Auckland

Post Code: 1246

Phone Number: (09) 815 6775 (day)

Phone Number: _____ (night)

2. Name of International Representative: Luke Jones

Residential Address: 201 Pahiataua, Pongaroa Road
RD2 Pahiataua

Phone Number: (06) 376 8263 (day)

Phone Number: (06) 376 8263 (night)

4. The Event:

(a) Description of the event:

The Youth Commonwealth Games, held in Apia, Samoa during September 2015.

The N.Z. Olympic Committee could only select 27 Athletes across 8 sports to participate in the Games.

Luke was nominated from Squash NZ, and was successful due to his performances at NZ Junior Open and the Trans Tasman Test Series Against Australia in April 2015.

(b) Date of event: 5-12th Sept 2015

(b) Venue for event: Apia, Samoa

- Page 5

(d) State the importance of the event in the eyes of the individual:

Participating at the Youth Commonwealth Games will give me valuable International experience on the world stage, as I will be competing against some of the best players in the Commonwealth. I would like to pursue a career on the P.S.A in 2016 so this is fantastic grounding.

(e) Please list other countries involved in this event:

All Commonwealth countries

5. Are there any other team members representing New Zealand at the same event who have been selected from within the Tararua District? If yes, please give details:

N/A

6. Have you received funding for this event from:

	Yes	No	Value
National Sports Organisations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
SPARC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

- Page 6 -

7. Other Sources of Funds

(a) Other sources of funding applied for. State source and amount:

(b) Other sources of funding received. State source and amount:

(c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes

☒

No

☐

(d) Will you still attend the event if the application for a grant is unsuccessful?

Yes

☒

No

☐

- Page 7

8. HAVE YOU ATTACHED THE FOLLOWING APPROPRIATE INFORMATION?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check:

- ☒ (a) Confirmation from the National Body of selection to represent New Zealand
- ☐ (b) A detailed **budget of income and expenses**, including:
- Subsidy from any source, including national sports organisations, SPARC, New Zealand Olympic and Commonwealth Games Association.
 - Other sources of funding received and/or applied for.
- ☒ (c) A **sporting CV** of achievements to date, specific to this application.

9. If your application is successful, how will you give back to the Tararua community?

Visit local schools and speak to students about my experiences in Samoa. Tell them what it is like to represent your country. Hopefully encourage other young people to strive to be your best you can.
Play in exhibition matches around the district and promote the Tararua Region on my travel.

Any questions unanswered on this form will result in an incomplete application.

10. Information from this form is passed on to the media and Sport Tararua. Do you object to this information being used by these groups?

Yes

☐

No

☒

- Page 8 -

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles which acknowledge the support of Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua District to overseas competitors participating in their event.
- The International Representative is to give back to the sport and the Tararua district in such ways as role model visits to schools or coaching services/workshops. This will be discussed with the recipient when notification is received that their grant is successful.
- In the event of non-attendance the grant will be repaid within 90 days.

Signed: _____

Dated: _____

Return to:

Natarsha Nikora
Tararua District Coordinator
Sport Manawatu
PO Box 115
Dannevirke 4942

From: Sam Crawford <sam@squashnz.co.nz>
Date: 15 May 2015 1:58:27 pm NZST
To: "Luke Jones (andrea.ross@ihug.co.nz)" <andrea.ross@ihug.co.nz>
Subject: Samoa 2015 Youth Commonwealth Games Team Selection

Dear Luke

This morning Squash New Zealand received notification of the players who have been successfully nominated to attend the 2015 Youth Commonwealth games in Samoa. We are pleased to inform you that your selection has been successful.

On behalf of Squash New Zealand and the NZOC we would like to extend our congratulations to you for this successful nomination. With so many talented young athletes but such a small number of quota spots available to New Zealand athletes, selecting a Team of just 27 athletes has obviously been a very tough decision for the NZOC Selection Committee and this is an achievement you should be proud of.

We will receive more information in the coming weeks regarding the logistical arrangements for the Games and as this becomes available we will inform you of this. Please note we are still waiting confirmation of our support staff so at this stage we cannot inform you of the arrangements for further training.

Once again we would like to congratulate you and should you have any further questions please do not hesitate to contact me.

	Sam Crawford Squash Director PO Box 44039, Point Chevalier, Auckland 1246, New Zealand Email: sam@squashnz.co.nz Tel: (64) 9 815 6775 www.squashnz.co.nz	 
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This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission.

SQUASH NEW ZEALAND

PO BOX 44039
Point Chevalier
Auckland

Phone (09) 815 0970
Fax (09) 815 0971
GST Number 13-074-372

TAX INVOICE

LUKE JONES
201 Makuri Road
RD 2
Mangatainoka
Pahiatua

Invoice Number: 10619

Date	Customer			Page
27/05/2015	JONESL		0000	1
Code	Description	Quantity	Price	Amount

Samoa Commonwealth Youth Games	1	3,000.00	3,000.00
--------------------------------	---	----------	----------

Please Ensure Payment is Received by 15/062015

This account can be paid by direct credit to New Zealand Squash
Inc, Westpac Henderson, 03-0155-0304279-00

Total Net	3,000.00
GST	0.00
Invoice Total Including GST	3,000.00



Personal Information

FIRST NAME / SURNAME

ADDRESS

TEL

MOB

EMAIL

NATIONALITY

DATE OF BIRTH

GENDER

SPORT

COACH

CLUB

Luke Jones

201 Pahiatua-Pongaroa Rd, RD2, Pahiatua

06 3768263

027 8536138

andrea.ross@ihug.co.nz

New Zealander

18.01.1997

Male

Squash

Kashif Shuja

SquashGym Palmerston North

National Achievements

2013

*New Zealand National Champion of Champion B Grade Champion

*New Zealand Under 17 Boys 2nd Place

*Selected in the New Zealand Secondary Schools Squash Team to compete against the Australian Secondary Schools Team in the Trans Tasman Test Series

2014

*Selected to Represent New Zealand for the Junior Team test Series in Oceania Games for Under 17 Boys

*Selected in New Zealand World Junior Boys Squash Team to compete in the World Junior Squash Championships held in Namibia, August 2014

*North Island Under 19 Boys Squash Champion 2014

*New Zealand Under 19 Boys National Champion 2014

*Named New Zealand Most Improved Junior Boy 2014

2015

*Selected to Represent New Zealand for the Junior Team Test Series in Oceania Games for Under 19 Boys

Future Goals

2015	*Win Australian Junior Squash Open Title - Sydney April 2015
	*Win New Zealand Junior Open Title - Timaru April 2015
	*Win Oceania Under 19 Boys Age Group Title - Invercargill
	*Win World Junior Boys Title - Cairo Egypt August 2015
	*Be selected in the New Zealand Youth Commonwealth Team to compete in Apia, Samoa in September 2015
2016	*Pursue a Professional Squash Career and travel PSA Circuit
2018	*To Represent New Zealand in the Commonwealth Games 2018

Luke is the current New Zealand Under 19 Boys Junior Boys Squash Champion, a National Title he has held at the age of 17.

2015 is a huge year on the International Stage for Luke. His competitive calendar starts in April with 4 major tournaments: Australian Junior Open, New Zealand Junior Open, Represent New Zealand in the Oceania Test Series held in Invercargill, then the Oceania Junior Individual Events directly after the Test Series. Next on Luke's calendar will be the build up to competing at the World Junior Boys Championships in Cairo, Egypt in August 2015. This event will be the pinnacle of Luke's Squash Junior Career, as he competed in the event in 2014 when it was held in Namibia.

Another major tournament and focus for 2015 involves being selected in the New Zealand Youth Commonwealth Team to compete at Apia, Samoa in September 2015, as well as defending his New Zealand Under 19 Boys Title in October.

Luke will complete his Junior Squash journey at the British Junior Open and Scottish Junior Open held in January 2016.

This will set up a fantastic grounding for Luke as he is about to pursue a career in Squash on the PSA Circuit in 2016.

Luke's ultimate goal is to Represent New Zealand for the Commonwealth Games in 2018.

Report

Date : 20 August 2015

To : Mayor and Councillors
Tararua District Council

From : Natarsha Nikora
Recreation Officer Sport Tararua

Subject : **Grant Application of Geoff Bendall to the International Representatives Scheme**

Item No : **10.3**

1. Reason for the Report

- 1.1 This report has been prepared for the Council's consideration of an application received from Geoff Bendall requesting funding from the International Representatives Scheme.

2. Background

- 2.1 The Council has funding available to support the district's elite athletes selected to represent New Zealand at international events.
- 2.2 Presently, the balance available in this account is \$4,500.00
- 2.3 Funding awarded from this Scheme is based on the applicant's budget and the distance of travel to the international event.
- 2.4 Grants can be made up to a maximum amount of \$500.00 if competing within the Pacific/Oceania region and up to a maximum of \$800.00 if competing within the rest of the world. Discretion is available to alter this provision in exceptional circumstances.

3. Details of Application Received

- 3.1 An application has been received from Geoff Bendall who has been selected to represent New Zealand as a triathlete at the Standard Duathlon ITU World Championships held in Adelaide, Australia from 17 to 18 October 2015.

- 3.2 The championship hosts the world's top age group triathletes.
- 3.3 The championship will host competitors from all over the world, including Australia, France, Sweden, Spain and America.
- 3.4 Geoff has been competing in triathlons since 2009; he has a very good competitive record in long distance triathlon events around New Zealand.
- 3.5 Geoff has previously represented New Zealand as a triathlete at the Long Course World Triathlon Championships held in Belfort, France from 1 to 2 June 2013.
- 3.6 Geoff is a member of the Manawatu Triathlon Club, and is an active coach in his community.
- 3.7 The application submitted by Geoff seeks to raise funding towards the costs that he will incur, with evidence of expenditure totalling \$3,397.65.
- 3.8 This is the second application Geoff has submitted to the International Representatives Scheme.
- 3.9 It is noted that since the application was received the Pahiatua On Track community committee has granted him \$500.00 towards these costs.

4. Significance Assessment

- 4.1 The proposed actions recommended are not considered significant in terms of the Council's policy on significance and engagement.

5. Conclusion

- 5.1 The request meets the criteria for eligibility set down in the guidelines at the time of making this application.
- 5.2 In accordance with those guidelines, the following recommendation is made for the Council's consideration.

6. Recommendation

That the report from the Recreation Officer Sport Tararua dated 20 August 2015 concerning the Grant Application of Geoff Bendall to the International Representatives Scheme (as circulated) be received, and

That the Council approves the application made by Geoff Bendall for assistance towards his costs to represent New Zealand at the Standard Duathlon ITU World Championships held in Adelaide, Australia from 17 to 18 October 2015, and

That the sum of \$500.00 be granted from the International Representatives Scheme for this purpose.

Attachments

- 1. Application Form - Geoff Bendall



GUIDELINES AND APPLICATION FORM

TARARUA INTERNATIONAL REPRESENTATIVES SCHEME

Individuals may apply for funds from this scheme for the following purposes:

ELIGIBILITY

1. Criteria
Athletes who are not professional athletes, qualify for funding when selected to represent New Zealand, through the national body and/or international body's qualifying criteria, for an international event where two or more countries are participating. The term professional is interpreted in the following manner: "Professional - the person earns a living from participating in a sport. Sport is their main source of income and if asked they would say that being a sportsperson was their profession."
2. International Representatives must reside within the Tararua District.
3. Funding must be applied for prior to the event.
4. Applicants may submit more than one application per year, but applicants can only be granted funding once every financial year ending 30 June for a maximum of five consecutive years.
5. Applications are available on an ongoing basis during the financial year 1 July to 30 June.
6. Coaches and officials are not eligible to receive this grant.
7. Complete applications must be received by the Administrator one month prior to travel. Incomplete applications will not qualify.

NB: Replacement applications will be considered at short notice in exceptional circumstances, i.e. in event of unexpectedly being accepted into a team due to injury, illness etc.

APPLICATIONS

8. You must complete the application form and attach the following information:
 - i) Applicants must be formally recognised by the national body. Applications must have formal independent notification of selection into a New Zealand team.
 - ii) Whether there are other team members representing New Zealand at the same event who have been selected from within the Tararua District.
 - iii) A detailed budget of income and expenses to attend the event including:
 - ♦ subsidy from any source, including National Sports Organisation, SPARC, New Zealand Olympic and Commonwealth Games Association.
 - ♦ other sources of funding received and/or applied for.
 - iv) A brief sporting CV of the achievements of the applicant to date, specific to this application.

- Page 2 -

9. The Council expects International Representative grant recipients to give back to their sport and district by such ways as making role model visits to schools or presentation of coaching workshops.
10. International Representatives are to report back in writing to the Council on the experience of participating at the international event.

GRANTS GUIDELINES

11. The amount awarded is based on the applicant's **budget** and the **distance of travel** to an international event.
12. Funding grants available are up to a maximum of \$500 if competing within the Pacific/Oceania Region and up to a maximum of \$800 if competing within the rest of the world.
13. The Committee reserves the right to alter allocation criteria under exceptional circumstances.
14. The grant is paid on receipt of confirmation from the National Body of selection to the event. In the event of non attendance, the grant must be repaid within 90 days.
15. Grant applications are subject to available funds.

If you have any queries, please contact:

Natarsha Nikora
Tararua Recreation Advisor
Phone (06) 374 4136
E-mail: natarsha.nikora@sportmanawatu.org.nz

- Page 3



GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT ARE YOU REPRESENTING NEW ZEALAND IN?

2015 ITU Duathlon World Champs

Date Travelling: 13/10/2015
19/10/2015

Date Application Complete: 30/7/2015

Completed applications must be received by the Administrator one month prior to travel. Applications received within a month of travel will not be eligible unless you are applying as a Replacement Applicant.

A Replacement Applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?



YES



NO

If yes, please outline the exceptional circumstances surrounding your application:

- Page 4 -

1. Name of National Sporting Body: Triathlon New Zealand
Contact person: Jen Gregory
(President/Secretary/Other)
Address: Team admin & AG Experience
Manager (Tri NZ)
E-mail: jen.gregory@triathlon.kiwi
Phone Number: _____ (Home)
Phone Number: 027 626 2335 (Mobile)

2. Name of International Representative: Geoff Bendall
Residential Address: 835 Manganui Valley Rd
P.O. Box 4 Eketahuna 4993
E-mail: wairimaa@farmside.co.nz
Phone Number: 06 375 8450 (Home)
Phone Number: _____ (Mobile)

4. The Event:
 - (a) Description of the event: Standard Duathlon
World Champs 1st Run 10 km bike
40 km and Run 5 km.

 - (b) Date of event: 17/10/2015 - 18/10/2015

 - (c) Venue for event: Adelaide, Australia

 - (d) State the importance of the event in the eyes of the individual:
Being Picked to represent NZ for
this is a huge honour and privilege

 - (e) Please list other countries involved in this event:
All "A" Nations, France, Sweden, Spain.
European & Australian & American

- Page 5

5. Are there any other team members representing New Zealand at the same event who have been selected from within the Tararua District? If yes, please give details:

NO

6. Have you received funding for this event from:

	Yes	No	Value
National Sports Organisations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
SPARC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

7. Other Sources of Funds

- (a) Other sources of funding applied for. State source and amount:

Pahiatua on track

- (b) Other sources of funding received. State source and amount:

N/A

- (c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes

☐

No

☒

- (d) Will you still attend the event if the application for a grant is unsuccessful?

Yes

☒

No

☐

- Page 6 -

8. HAVE YOU ATTACHED THE FOLLOWING APPROPRIATE INFORMATION?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check:

- ☒ (a) Confirmation from the National Body of selection to represent New Zealand
- ☒ (b) A detailed **budget of income and expenses**, including:
- Subsidy from any source, including national sports organisations, SPARC, New Zealand Olympic and Commonwealth Games Association.
 - Other sources of funding received and/or applied for.
- ☒ (c) A **sporting CV** of achievements of to date, specific to this application.

9. If your application is successful, how will you give back to the Tararua community?

Away Possible

Any questions unanswered on this form will result in an incomplete application.

10. Information from this form is passed on to the media and Sport Tararua. Do you object to this information being used by these groups?

Yes

☐

No

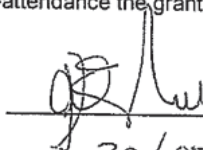
☒

- Page 7

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles which acknowledge the support of Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua District to overseas competitors participating in their event.
- The International Representative is to give back to the sport and the Tararua district in such ways as role model visits to schools or coaching services/workshops. This will be discussed with the recipient when notification is received that their grant is successful.
- In the event of non-attendance the grant will be repaid within 90 days.

Signed:



Dated:

30/07/2015

Return to:

Natarsha Nikora
Sport Manawatu
Tararua Recreation Advisor
C/- PO Box 115
Dannevirke 4942



Wednesday August 19th 2015

To Natarsha Nikora and/or whom it may concern

Re: Geoff Bendall

Geoff is a member of Triathlon New Zealand and will compete and represent New Zealand at the ITU 2015 World Duathlon Championships in Adelaide, Australia which will be held 17 - 18 October 2015. Geoff was selected for the New Zealand Age Group team by competing in one of the designated selection events. This event happens annually, with the location of the World Championships changing accordingly. It provides our athlete's with the opportunity to compete on the world stage against competitors within their age category. Geoff is in the 40-44 age group.

Geoff will be responsible for paying the full costs involved in attending and competing at this event including entry fees, uniform, travel & accommodation and usual training costs in his build up to this event.

If you have any questions regarding Geoff's membership with Triathlon New Zealand or his participation at this event, please feel free to contact the writer.

Yours sincerely

Jen Gregory

Age Group Experience Manager
Triathlon New Zealand

Triathlon New Zealand Inc.

A: Sport Central, Ground Floor, Eden 4, 14 Normanby Road, Mount Eden, Auckland 1024

PO Box 128-509, Remuera, Auckland 1541

T: +64 9 524 6959 F: +64 9 524 6957 E: info@triathlon.kiwi W: www.triathlon.kiwi

Join TRIBE, NZ's triathlon community – www.triathlon.kiwi/tribe



HOT EVENTS

Mr Geoffrey Bendall
835 Mangaone Valley Road
RD4
Eketahuna

On Victoria
122 Victoria St
P O Box 25-157
Christchurch 8013
NEW ZEALAND
Tel: +64-3-365-7687
Fax: +64-3-366-1133
Email: onvictoria@hot.co.nz

GST No: 67-532-635

Receipt No: CS14143

Receipt Date: 04 May 2015

Booking No:	CS13499	Destination:	Adelaide, SA	Departure Date:	13-Oct-15
Printed Date:	11-May-15	Consultant:	Chris Fifield	Consultant Email:	chrisf@hotevents.co.nz

Total for Services inc GST	5,004.00
Total GST Content	0.00

Amount Already Paid	0.00
Receipt Amount	2,000.00
Payer:	Mr Geoffrey Bendall
Paid By:	Bank Draft
Payment Type:	Deposit

Passenger(s): Mr Geoffrey Bendall, Mrs Cathie Bendall, Miss Tori Bendall, Miss Jade Bendall

Online Payment

If you wish to pay online our account details are:

Account Name: House of Travel Christchurch City Ltd
Account Number: 06-0801-0422473-02

To allow us to correctly identify and allocate your payment please enter the following:

1. Your Surname Name & Initial or Company Name in the Particulars field - Mr Geoffrey Bendall
2. Your Folder number in the Code field - CS13499

Page 1 of 1

houseoftravel.co.nz

House of Travel Christchurch City Ltd (HOT Events)



MRS CATHERINE ANN BENDALL

Current time 30 July 2015 08:46 NZT

Account fees and interest are processed on the last business day of the month. They will be displayed the next day. View a full list of account fees charged.

CashBack Visa

4367-****-****-8874

\$3,762.47

Available funds

\$2,237.53

Account balance

Closing balance of last statement: **\$2,227.53**

Minimum payment due: ¹ **\$67.00** by **10 Aug 2015**

Credit limit: **\$6,000.00**

Statement: **Paper Statement**

Transactions					
Transactions Between: 15/05/2015 and 14/06/2015					
Date	Processed	Card	Details	Payments (Credits)	Purchases (Debits)
14 Jun 2015	14 Jun 2015	8874	Autocashbacks Reward Credit	\$107.00	
08 Jun 2015	08 Jun 2015	8874	Direct Debit Payment - Thank You	\$806.99	
08 Jun 2015	09 Jun 2015	8890	Greenpeace 0800 22 334 Mt Eden Nz		\$25.00
05 Jun 2015	05 Jun 2015	8890	Spark Prepaid 0800323232 NzI		\$20.00
02 Jun 2015	03 Jun 2015	8882	Torpedo 7 Hamilton Nz	\$647.98	
25 May 2015	25 May 2015	8882	Spark Prepaid 0800323232 NzI		\$10.00
25 May 2015	25 May 2015	8882	Spark Prepaid 0800323232 NzI		\$20.00
23 May 2015	25 May 2015	8890	Paypal *Tehc 4029357733 Sg		\$52.50
22 May 2015	25 May 2015	8882	2 Xu Teamwear Hawtho Au 2		\$577.90
21 May 2015	22 May 2015	8882	Torpedo 7 Hamilton Nz		\$647.98
19 May 2015	21 May 2015	8890	Paypal *Injinji Per 4029357733 Sg		\$30.56
16 May 2015	19 May 2015	8890	Paypal *Fuelmesport 4029357733 Sg		\$202.00
				Totals for period	
				Payments:	\$1,561.97
				Purchases:	\$1,585.94
				Difference:	-\$23.97

Notes for this page

1. 'Payment due' means the date by which you must pay at least the Minimum Payment Due for your Credit Card account. Please refer to the ANZ Credit Card Conditions of Use for further information.

Transaction details can be sorted into either ascending or descending order. To do this, simply click on a column heading. By clicking on the heading a second time the details are sorted in the opposite order.

Please check your transaction history on a regular basis. For any enquiries, please send us a Bank Mail message or call us on 0800 269 296 (personal customers), or 0800 269 249 (business/rural customers).

Overseas ATM fees may apply and be included. When you use an ATM overseas, the Bank or other financial institution who owns the ATM may charge for using it.

INVOICE



To	Geoffrey Neil Bendall	From	Triathlon New Zealand Incorporated
Invoice Number	INV-0236		PO Box 67088,
GST Number	55-249-792		Mt Eden,
Issued	15 July 2015		Auckland 1349
Due	20 July 2015		NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
AON Travel Insurance	6.00	35.00	210.00
		Subtotal	210.00
		Total NZD	210.00
		Less Amount Paid	210.00
		Amount Due NZD	0.00

Please pay into our bank account Triathlon New Zealand Incorporated 12-3053-0385171-01

Please quote the invoice number as a reference

Receipt

Receipt Number: 1720880-83195570
Registration ID: 83195570
Registration Date: 30/06/2015
Receipt Date: 30/06/2015
Issued By: Triathlon New Zealand
Event: 2015 ITU Duathlon World Champs Entry Fee Payment - Adelaide, Australia

Registrants

Name	Registration ID	Registrant Type
Geoff Bendall	83195570	Standard Duathlon

Billing Information

Geoff Bendall
 835 Mangaone Valley Rd
 RD 4
 Eketahuna, 4993
 New Zealand
 063758450
 wairima@farmside.co.nz

Fees

Fee	Quantity	Unit Price	Amount
Standard_Active Event_Fee	1	\$389.00	\$389.00
Subtotal:			\$389.00
Total:			\$389.00

Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount	30/06/2015	\$389.00	\$389.00
Online Credit Card Payment (*****8882) Details	30/06/2015	-\$389.00	\$0.00
Current Balance:			\$0.00

Payment Method

Payment Method: Credit Card (Visa)

The online credit card payment for this event will be listed on your credit card statement with the name Tri NZ.

Refund Information

Transfer Policy and Refund Policy

Transfer Policy:
We do not allow the transfer of entries to other athletes within the ITU race.



International Race License 2014/15
Saturday, 1 November 2014 - Saturday, 31 October 2015

Level 3, Eden 4
14 Normanby Road
Mt Eden, Auckland 1024
New Zealand
Phone: 09 520 8944
Email: triworlds@triathlon.kiwi Email US

Triathlon New Zealand Incorporated
Price inclusive of GST
GST #: 55-249-792

Personal Information

Registration ID: 81280962
Registrant: Mr GEOFF BENDALL
835 Mangaone Valley Rd
RD 4
Eketahuna, 4993
New Zealand
Registration Date: 30/04/2015 12:17 p.m.
Type: Amateur (Age Group Racing Only)
Status: Confirmed
Home Phone: 06 3758450
Email: wairima@farmside.co.nz
Date of Birth: 22/09/1972

Club: Manawatu Triathlon Club
Club Membership Expiry: 31st aug 2015
Where are you based?: NZ

Fees

Fee	Quantity	Unit Price	Amount
International Race License (includes 15% GST)	1	\$195.00	\$195.00
Subtotal:			\$195.00
Service Fee:			\$9.75 \$9.75
Total:			\$204.75

Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount	30/04/2015	\$195.00	\$195.00
Service Fee	30/04/2015	\$9.75	\$204.75
Online Credit Card Payment (*****8882) Details	30/04/2015	-\$204.75	\$0.00
Current Balance:			\$0.00

Payment Method

Payment Method: Credit Card (Visa)

The online credit card payment for this event will be listed on your credit card statement with the name Tri NZ.



Sporting CV

4 x NZ Ironman

3 x NZ 1/2 Ironman Taupo

2 x Port of Tauranga 1/2 Ironman

(1 getting selected for the world long Distance champs
belfort ~~for~~ France)

X club races with the Manawatu tri club

Sovereign tri series race christchurch

(getting selected for the world Duo team)
Adelaide , Australia

Report

Date : 19 August 2015

To : Mayor and Councillors
Tararua District Council

From : Richard Taylor
Governance Manager

Subject : **International Representatives Scheme Review**

Item No : **10.4**

1. Reason for the Report

- 1.1 The Council has requested a review of the criteria for funding from the International Representatives Scheme to consider proposed amendments.

2. Background

- 2.1 The Council provides in each financial year a budget of \$5,000.00 to support international representatives from the district selected through a national body to represent New Zealand at overseas sport events.
- 2.2 This funding is available to individuals that reside within the Tararua district, and must be applied for prior to the event.
- 2.3 Funding grants may be allocated up to a maximum of \$500 if competing within the Pacific/Oceania region and up to a maximum of \$800 if competing within the rest of the world.
- 2.4 In January 2015, the Council requested that the criteria for the International Representatives Scheme be reviewed through discussion at a workshop.
- 2.5 The Council subsequently discussed that matter following the completion of the Long Term Plan, with the outcome being the identification of some amendments to change the scheme's criteria for the allocation of this funding.
- 2.6 These discussions involved Natarsha Nikora and Brad Cassidy of Sport Manawatu who assist with the administrative support of operating this scheme.

3. Proposed Amendments to the Criteria

3.1 The matters proposed through the workshop as amendments to the criteria related to the following:

- The number of years that an applicant may be granted funding, noting that presently it is once every financial year for a maximum of five consecutive years. It is considered that the period applicable to this funding be revised to three consecutive years, thereby increasing the opportunity for new applicants to seek such assistance.
- There have been instances where applicants obtained grants from both the Council and the district's community boards/community committees. While an individual may apply to such sources for financial assistance the equity of continuing the practice of receiving funding through both options is not appropriate.
- Widen the scheme's purpose to include scope within the guidelines to consider applications from other international representatives worthy of assistance outside of sport. This will extend the availability of funding to all international representatives, and it may result in the need to review the budget provision for this purpose.

4. Significance Assessment

4.1 This matter is not considered significant with regard to the Council's policy on significance and engagement, and it relates to an existing community support scheme already included in the budget.

5. Conclusion

5.1 To proceed with amending the guidelines and criteria for applications to the International Representatives Scheme the following recommendation is made to consider this matter.

6. Recommendation

6.1 *That the report from the Governance Manager dated 19 August 2015 concerning the International Representatives Scheme Review (as circulated) be received, and*

6.2 *That through the review of the guidelines for applications to the International Representatives Scheme the Council makes the following amendments to apply from the date of this meeting:*

- *Add the following to the eligibility criteria –*

Other international representatives worthy of assistance outside of sport are eligible to apply for funding through this scheme. The Council will exercise its discretion in considering any such grant in line with the requirements attached to completing applications and the guidelines applicable to this purpose.

- *Amend the number of years that an applicant may be granted funding to read; “Applicants may submit more than one application per year, but applicants can only be granted funding once every financial year ending 30 June for a maximum of three consecutive years.”*
- *Add a new provision to the grants guidelines to read; “Where funding is granted from the district’s community boards/community committees the applicant will not be eligible to receive financial assistance through the Council’s International Representatives Scheme.”*

And that in conjunction with the next Annual Plan the Council consider the budget provision for the International Representatives Scheme.

Attachments

1. Draft application form and guidelines



GUIDELINES AND APPLICATION FORM

TARARUA INTERNATIONAL REPRESENTATIVES SCHEME

Individuals may apply for funds from this scheme for the following purposes:

ELIGIBILITY

1. Criteria
Athletes who are not professional athletes, qualify for funding when selected to represent New Zealand, through the national body and/or international body's qualifying criteria, for an international event where two or more countries are participating. The term professional is interpreted in the following manner: "Professional - the person earns a living from participating in a sport. Sport is their main source of income and if asked they would say that being a sportsperson was their profession".

Other international representatives worthy of assistance outside of sport are eligible to apply for funding through this scheme. The Council will exercise its discretion in considering any such grant in line with the requirements attached to completing applications and the guidelines applicable to this purpose.

2. International representatives must reside within the Tararua District.
3. Funding must be applied for prior to the event.
4. Applicants may submit more than one application per year, but applicants can only be granted funding once every financial year ending 30 June for a maximum of three consecutive years.
5. Applications are available on an ongoing basis during the financial year 1 July to 30 June.
6. Coaches and officials are not eligible to receive this grant.
7. The administrator must receive completed applications one month prior to travel. Incomplete applications will not qualify.

NB: Replacement applications will be considered at short notice in exceptional circumstances, i.e. in the event of unexpectedly being accepted into a team due to injury, illness etc.

APPLICATIONS

8. You must complete the application form and attach the following information:
 - i) Provide details of formal recognition by the national body through independent notification of selection into a New Zealand team
 - ii) Other team members representing New Zealand at the same event selected from within the Tararua District.
 - iii) A detailed budget of income and expenses to attend the event including:

- ♦ subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
 - ♦ other sources of funding received and/or applied for including community boards and community committees within the district
- iv) A brief CV of the achievements of the applicant to date, specific to this application.
9. The Council expects international representative grant recipients to give back to their district by such ways as making role model/mentoring visits to schools or presentation of such workshops.
10. International representatives are to report back in writing to the Council on the experience of participating at the international event.

GRANTS GUIDELINES

11. The amount awarded is based on the applicant's **budget** and the **distance of travel** to an international event.
12. Funding grants available are up to a maximum of \$500 if competing within the Pacific/Oceania Region and up to a maximum of \$800 if competing within the rest of the world.
13. Where funding is granted from the district's community boards/community committees the applicant will not be eligible to receive financial assistance through the Council's International Representatives Scheme.
14. The Council reserves the right to alter allocation criteria under exceptional circumstances.
15. The grant is paid on receipt of confirmation from the National Body of selection to the event. In the event of non-attendance, the grant must be repaid within 90 days.
16. Grant applications are subject to available funds.

If you have any queries, please contact:

Natarsha Nikora
Tararua Recreation Advisor
Phone (06) 374 4136
E-mail: natarsha.nikora@sportmanawatu.org.nz



GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT/ACTIVITY ARE YOU REPRESENTING NEW ZEALAND IN?

Date Travelling: _____ Date Application Complete: _____

The administrator must receive completed applications one month prior to travel. Applications received within a month of travel will not be eligible unless applying as a replacement applicant.

A replacement applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?

☐ YES ☐ NO

If yes, please outline the exceptional circumstances surrounding your application:

1. Name of National Body: _____

Contact person: _____
(President/Secretary/Other)

Address: _____

Phone Number: _____ (day)

Phone Number: _____ (night)

2. Name of International Representative:

Residential Address: _____

Phone Number: _____ (day)

Phone Number: _____ (night)

3. The Event:

(a) Description of the event: _____

(b) Date of event: _____

(c) Venue for event: _____

(d) State the importance of the event in the eyes of the individual:

(e) Please list other countries involved in this event:

4. Are there any other team members representing New Zealand at the same event that have been selected from within the Tararua District? If yes, please give details:

5. Have you received funding for this event from:

	Yes	No	Value
National Organisations	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sport New Zealand	<input type="checkbox"/>	<input type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input type="checkbox"/>	_____

Note: If you have been granted funding from the districts' community boards/community committees you are not eligible to receive financial assistance through this scheme

6. Other Sources of Funds

- (a) Other sources of funding applied for. State source and amount:

- (b) Other sources of funding received. State source and amount:

- (c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes ☐ No ☐

- (d) Will you still attend the event if the application for a grant is unsuccessful?

Yes ☐ No ☐

7. HAVE YOU ATTACHED THE FOLLOWING APPROPRIATE INFORMATION?

IF THE FOLLOWING INFORMATION IS NOT INCLUDED, YOUR APPLICATION WILL NOT BE ELIGIBLE FOR FUNDING.

Check:

- ☐ (a) Confirmation from the national body of selection to represent New Zealand
- ☐ (b) A detailed **budget of income and expenses**, including:
- Subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
 - Other sources of funding received and/or applied for including community boards and community committees within the district.
- ☐ (c) **A CV** of achievements to date specific to this application

8. If your application is successful, how will you give back to the Tararua community?

Any questions unanswered on this form will result in an incomplete application.

9. Information from this form is passed on to the media and Sport Tararua. Do you object to this information being used by these groups?

Yes

☐

No

☐

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles that acknowledge the support of the Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua District to overseas competitors participating in their event.
- The international representative is to give back to the Tararua District in such ways as being a role model/mentor to visit schools or supporting coaching services/workshops. The applicant shall outline the details of their intentions regarding that matter within the information provided in this application.
- In the event of non-attendance, the grant will be repaid within 90 days.

Signed:

Dated:

Return to:

***Natarsha Nikora
Sport Manawatu
Tararua Recreation Advisor
C/- PO Box 115
Dannevirke 4942***

Report

Date : 19 August 2015

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Acting Regulatory Manager

Subject : **Report on the Administration of Dog Control Policy and Practices
for the Year ended 30 June 2015**

Item No : **10.5**

1. Reason for the Report

- 1.1 Reporting to the Council on the administration of the dog control policy and practices for the year ending 30 June 2015.

2. Background

- 2.1 Section 10A of the Dog Control Act 1996 requires the Council to publicly report each financial year on:
- The administration of the dog control policy and dog control practices; and
 - A variety of dog control related statistics.
- 2.2 The Council's dog control policy came into effect on 1 September 2004.

3. Overview and Resources

- 3.1 The Council employs two Animal Control Officers (ACO). The ACO's duties also include roaming stock. A 24-hour dog ranging service is provided using a contracted security firm outside normal working hours. The Council operates two dog pounds, one in Dannevirke and one in Woodville. The Dannevirke dog pound is managed by the Dannevirke based ACO who feeds the dogs and keeps the pound clean during working hours. Outside working hours, the dogs are fed and the security firm cleans both pounds.
- 3.2 One ACO resigned in November 2014 and was replaced in March 2015. Since then, the replacement ACO and the current ACO have both resigned.

- 3.3 Council is investigating options for the continuity of services going forward, whether it should be delivered through full time staff, out-sourced to other councils as a shared service or to a contractor, or a combination of the two, i.e. in-house and outsourced.
- 3.4 Currently we are managing the Animal Control activity by contracting services with Horowhenua and Rangitikei District Councils, and external contractors. Both District Councils have been supportive and provided staff to cover responsibilities whilst we recruit new ACOs. With the support from the two councils and contracted resources, we are currently adequately resourced to ensure service levels are maintained and are within the current overall budget for the regulatory activity.

4. Part 1 – Dog Control Policy and Practices

4.1 Dog Numbers

- 4.1.1 In the Tararua District, on 30 June 2014, there were 3,028 known owners with 6,740 dogs, of which 226 were not re-registered. Of the known dogs, 5,413 are classified as rural dogs and 1,327 as urban dogs. Of the urban dogs, 358 have the “preferred dog” status. Preferred dog status is applied to the owners whose properties are adequately fenced to confine their dogs, who provide good accommodation for their dogs and who demonstrate good dog management practices. Anyone who wishes to keep more than two dogs, over the age of three months, in an urban area, must first obtain a licence from the Council.

4.2 Dog Registration

- 4.2.1 The Council’s Revenue and Financing Policy requires the activity to be 95% funded by dog registration and pound fees with the balance funded from general rates.

	2014/15	2013/14
Rural dogs	\$25.00	\$23.00
Urban dogs	\$78.00	\$73.00
Preferred owner status	\$38.00	\$38.00

- 4.2.2 All dogs are required to be registered by 1st August, after which a 50% penalty is applied to the registration fee. After three months, the owners of any unregistered dogs are served with an infringement notice, which if unpaid ultimately is referred to the district court for collection.

4.3 Ranging

- 4.3.1 Officers regularly patrol public areas, particularly where wandering dogs are an on-going problem. Patrolling covers all the towns and settlements, although more emphasis is given to the four main towns.

- 4.3.2 There were 280 dogs impounded in this period compared to 229 in the last period. 102 of the impounded dogs were destroyed, 32 rehomed and 150 returned to their owners.
- 4.3.3 1,178 dog-related complaints were lodged with the Council, the majority being for barking and wandering dogs. This is an increase of 627 complaints from the last report.
- 4.3.4 There were 89 reported complaints about people or animals being bitten or rushed by dogs during the year. Last year there were 78 complaints. On these occasions, the dogs are either destroyed, owners given a warning letter, the dogs classified as menacing or dangerous or an infringement notice issued and their owners pay compensation to those affected.

4.4 Exercise Areas

- 4.4.1 The dog exercise area established at Mangatera in Dannevirke is well used by dog owners. At this stage, we have not been able to identify any suitable sites for exercise areas in the other towns within the district.

4.5 Menacing Dogs and Dangerous Dogs

- 4.5.1 All owners of menacing and dangerous dogs are recorded on Council's dog database. Owners are written to at the time of the dangerous or menacing classification being applied, advising them of their legal responsibilities as the owner.
- 4.5.2 Ten dogs were classified as dangerous and 66 dogs are classified as menacing under Sections 33A and 33C of the Dog Control Act. All of these dogs were classified because of observed or reported behaviour of the dog. These breeds or types were mainly American Pit Bull Terriers.
- 4.5.3 There were no appeals against the classifications.

Location Breakdown of Dangerous/Menacing Dogs in the District		
Location	Dangerous	Menacing
Dannevirke	6	37
Woodville	2	10
Pahiatua	2	13
Eketahuna		3
Norsewood	-	2

4.6 Education

- 4.6.1 Officers have published two articles dealing with dog-related matters in the Council's Bush Telegraph page during the year. No schools chose to take up the opportunity to take part in dog education this year.

5. Part 2 – Statistical information

Category	2014/15	2013/14
No of registered dogs	6,740	6,626
No of probationary owners	0	0
No of disqualified owners	0	0
No of dogs classified as dangerous	15	13
No of dogs classified as menacing under S33A:		
• S33A 1(b)(i) observed or reported behaviour	20	17
• S33A 1(b)(ii) characteristics associated with breed	2	3
No of dogs classified as menacing under S33C	26	26
Number of infringement notices issued:		
• Failing to register a dog	22	132
• Failing to control a dog	11	5
No of prosecutions taken	0	1

Dog Related Complaints 2014/15	
Aggressive Dog	17
Barking Dog	522
Dead Dog	5
Dog Attack	41
Dog Bylaw Breach / Enquiry	9
Dog Other	13
Dog Welfare Concern	17
Roaming, Uncontrolled, Secured Dog	523
Rushing Dog	31
Total	1,178

The way Council captured complaints and allocated them to categories was changed during the last year. Various categories have been combined, for example, “dog fouling” has been merged with “Dog Bylaw breach”.

5.1 Infringements

Infringement Offence Type	Number Issued
Failed to register dog	22
Failed to keep dog controlled/confined	8
Failed to keep dog under control	3
Failed to comply with any authorised bylaw	1
Fail Comply Barking Dog Notice	4
TOTAL	38

Council had issues with the software and was not able to get the module working properly during the year. Coupled with the resignations of the Animal Control Officers, Council was not able to confidently get the infringement module operating in time to recommence the issuing of infringements.

5.2 Prosecutions

No prosecutions were initiated or taken by the Council in this period.

5.3 Disqualified and Probationary Owners

5.3.1 Disqualified:

The district has no disqualified owners.

5.3.2 Probationary:

The district has no probationary owners.

6. Significance Assessment

6.1 The preparation of this report is a statutory requirement, and the information it provides is available to any person interested in obtaining the details that will be advertised following the adoption by the Council.

7. Recommendation

- 7.1** *That the report from the Acting Regulatory Manager dated 19 August 2015 concerning the Report on the Administration of Dog Control Policy and Practices for the Year ended 30 June 2015 (as circulated) be received, noted and adopted by the Council.*

Attachments

Nil.

Report

Date : 19 August 2015

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Acting Regulatory Manager

Subject : **Tararua District Council 2015 Annual Report to the Alcohol
Regulatory and Licensing Authority**

Item No : **10.6**

1. Reason for the Report

- 1.1 Within three months after the end of every financial year, every territorial authority must prepare and send to the licensing authority a report of the proceedings and operations of its licensing committee during the year. Section 199 of the Sale and Supply of Alcohol Act 2012 requires reports to be submitted prior to 30 September 2015.

2. Overview of District Licensing Committee Workload

2.1 District Licensing Committee's Structure and Personnel

Commissioner	- David Lea
Secretary	- Raj Suppiah
Members	- Maureen Reynolds, Kerry Sutherland and Nick Perry
Committee Advisor	- Joan Spencer

2.2 Any staff training undertaken relating to the Sale and Supply of Alcohol Act 2012

The Committee Advisor attended a SOLGM workshop

2.3 District Licensing Committee Meetings or Hearings

The Committee meet on the first Friday of each month to determine any applications. 173 applications were determined by the Committee in the 2014/15 year.

Two hearings were held to determine opposed applications:

Date of Hearing	Applicant	Application Type	Decision
19 December 2014	Helen Upson	Special Licence	Granted
5 June 2015	Ruahine Ports Limited	Off Licence	Refused

- 2.4 Any noticeable trends or issues faced by the District Licensing Committee
Nil

3. District Licensing Committee Initiatives

- 3.1 New initiatives adopted or tried by the District Licensing Committee
Nil

4. Local Alcohol Policy

- 4.1 The Tararua District Council has not developed a Local Alcohol Policy at this stage.

5. Current Legislation

- 5.1 Any comment on the Sale and Supply of Alcohol Act 2012
Nil

6. Any other matters the Territorial Authority might wish to draw to the attention of the Authority

6.1 Statistical Information

Annual Return

Appendix 1 Return for the period 1 July 2014 to 30 June 2015

6.2 Current listing of Licensed Premises

Appendix 2

7. Significance Assessment

- 7.1 The presentation of this report is a statutory requirement, and the details it provides are circulated to the Council prior to being sent to the Alcohol Regulatory and Licensing Authority for inclusion in their annual report to Parliament.

8. Recommendation

- 8.1 *That the report from the Acting Regulatory Manager dated 19 August 2015 concerning the Tararua District Council 2015 Annual Report to the Alcohol Regulatory and Licensing Authority (as circulated) be received and the contents are noted.*

Attachments

1. Appendix 1: Licensing Statistics 2014-2015
2. Appendix 2: Licensed Premises Register 2014-2015

Licensing Stats

Date range from 01-Jul-2014 to 30-Jun-2015



Category	Doc Type	License Code	License Type	Applications Received	Applications Determined	New Licensed Premises
1 - On Licence				9	8	5
	400	LL	New On Licence	5	5	5
	400	LREN	Renewal On Licence	4	3	
2 - Off Licence				9	8	3
	400	LLOF	New Off Licence	3	3	3
	400	LLTP	Tempoorary Authority	1	1	
	400	LROF	Renewal of Off Licence	5	4	
3 - Club Licence				6	6	0
	400	LRCB	Renewal of Club Licence	6	6	
6 - General Managers Certificate						0
	401	LLNM	New Manager Certificate			
	401	LLRM	Renewal of Manager Certificate			
7 - Club Managers Certificate						0
	401	LLRM	Renewal of Manager Certificate			
8 - Managers Certificate				82	83	23
	401	LLNM	New Manager Certificate	23	23	23
	401	LLRM	Renewal of Manager Certificate	59	60	
Subtotal				106	105	31
4 - Special Licence				63	64	0
	400					
	400	LLSP	Special Licence	63	64	
5 - Temporary Authority				3	4	0
	400					
	400	LLTP	Tempoorary Authority	3	4	
Subtotal				66	68	0
TOTAL				172	173	31

Licensed Premises Register(LICP,LICA) as at 11-Aug-2015



otal Premises:66

Expiry Date: > 11 Aug 2013

Doc No	Premises Name	Type	Site Address	Licensee Name	Expiry Date	Month	Status
5437	Red Chillies	ON	84 Main St Pahiatua	Nepnz Ltd			In Progres
5452	Sai Gon Restaurant and Bar	ON	2 Barraud St Dannevirke	Vietnew Corporation Limited			In Progres
3374	The Black Stump Cafe and Harrows Restaurant	ON	106 Main St Pahiatua	Mr G G Franklin	16 Feb 2015	2	In Progres
3940	New World Pahiatua	OFF	Main St Pahiatua	McGriggs Ltd	28 Mar 2015	3	In Progres
5426	Dannevirke Four Square	OFF	247 High St Dannevirke	Mr R J Williams	23 Jun 2015	6	Active Licenc
2191	Eketahuna Club Inc	CLUB	Herbert St Eketahuna	Eketahuna Club Inc	23 Jul 2015	7	In Progres
2204	Makuri Country Club	CLUB	Coonor Rd Pahiatua	Makuri Country Club	23 Jul 2015	7	In Progres
2242	Tararua Club	CLUB	15 Tararua St Pahiatua	Tararua Club Inc	23 Jul 2015	7	In Progres
3782	Dannevirke Services & Citizens Club	CLUB	Princess St Dannevirke	Dannevirke Services and Citizens Club Inc	23 Jul 2015	7	In Progres
2222	Pongaroa Golf Club	CLUB	Pahiatua Pongaroa Rd Pahiatua	Pongaroa Golf Club	25 Jul 2015	7	In Progres
2182	Dannevirke Bowling Club Inc.	CLUB	19 Waterloo St Dannevirke	Dannevirke Bowling Club Inc	25 Jul 2015	7	In Progres
2218	Pahiatua Golf Club	CLUB	State Highway 2 Pahiatua	Pahiatua Golf Club	25 Jul 2015	7	In Progres
5168	Tararua Squash Club	CLUB	Huxley St Pahiatua	Tararua Squash Club	02 Aug 2015	8	In Progres
5365	Beach Haven Inn	ON	12 Seaview Rd Dannevirke	Mrs L J Bloom	06 Aug 2015	8	In Progres
2192	Eketahuna Golf Club	CLUB	Macara St Eketahuna	Eketahuna Golf Club	08 Aug 2015	8	In Progres
2193	Eketahuna Rugby Football Club	CLUB	Alfredton Rd Eketahuna	Eketahuna Rugby Football Club	08 Aug 2015	8	In Progres
2172	Akitio Boating Club	CLUB	53 Akitio Esp Dannevirke	Akitio Boating Club Inc	14 Aug 2015	8	In Progres
5121	Dannevirke New World	OFF	8 Barraud St Dannevirke	Hasler G and B Ltd	24 Aug 2015	8	In Progres
5111	Bridge Cafe	ON	91 Gorge Rd Pahiatua	Ms R J Algie	29 Aug 2015	8	Active Licenc
5117	Pongaroa Hotel	ON	10810 Route 52 Pongaroa	Pongaroa Hotel 2014	02 Sep 2015	9	Active Licenc

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<http://iscrapy/ReportServer/LIVE/Licensing/Licensed Premises Register>

Page 1 of 3

5118	Pongaroa Hotel	OFF	10810 Route 52 Pongaroa	Pongaroa Hotel 2014	02 Sep 2015	9	Active Licenc
2257	Dannevirke Sports Club	CLUB	High St Dannevirke	Dannevirke Sports Club	05 Nov 2015	11	Active Licenc
2226	Post Office Hotel	OFF	164 Main St Pahiatua	Bourke K P and A J Family Trust	17 Nov 2015	11	Active Licenc
5173	Post Office Hotel	ON	164 Main St Pahiatua	Bourke K P and A J Family Trust	17 Nov 2015	11	Active Licenc
5390	Central Motor Inn	ON	61 Vogel St Woodville	KFT Ltd	01 Dec 2015	12	Active Licenc
5391	Central Motor Inn	OFF	61 Vogel St Woodville	KFT Ltd	01 Dec 2015	12	Active Licenc
5389	The Lindauer Cafe and Restaurant	ON	50 Vogel St Woodville	Lindowner Ltd	04 Dec 2015	12	Active Licenc
2253	Woodville Four Square	OFF	90 Vogel St Woodville	Mr J A van Tuyl	17 Dec 2015	12	Active Licenc
3522	The Woodville Hotel	ON	51 Vogel St Woodville	Talisman Developments Ltd	22 Dec 2015	12	Active Licenc
3523	The Woodville Hotel	OFF	51 Vogel St Woodville	Talisman Developments Ltd	22 Dec 2015	12	Active Licenc
2214	Pahiatua Bowling Club	CLUB	Paterson St Pahiatua	Pahiatua Bowling Club	12 Apr 2016	4	Active Licenc
5402	Cafe Norsewood	ON	14 Coronation St Norsewood	Ms K Leang	26 May 2016	5	Active Licenc
5436	The Vault Cafe	ON	113 High St Dannevirke	Jadalta Ltd	11 Jun 2016	6	Active Licenc
3130	Cape Turnagain Golf Club	CLUB	Seaview Rd Dannevirke	Cape Turnagain Golf Club Inc	20 Jun 2016	6	Active Licenc
5442	Four Square Dannevirke	OFF	247 High St Dannevirke	RTST Ltd	22 Jun 2016	6	Active Licenc
2249	Woodville Bowling Club	CLUB	30 Vogel St Woodville	Woodville Bowling Club	25 Jul 2016	7	Active Licenc
3192	Merrylees Hotel	OFF	Hall St Dannevirke	Merrylees Hotel 2002 Ltd	28 Jul 2016	7	Active Licenc
4353	Merrylees Hotel	ON	Hall St Dannevirke	Merrylees Hotel 2002 Ltd	16 Aug 2016	8	Active Licenc
2194	The Barrelhouse	OFF	10 Ward St Dannevirke	Brighton Co Ltd	28 Sep 2016	9	Active Licenc
4098	The Barrelhouse	ON	10 Ward St Dannevirke	Brighton Co Ltd	28 Sep 2016	9	Active Licenc
5220	Dannevirke Golf Club	CLUB	Tararua District	Dannevirke Golf Club Inc	08 Oct 2016	10	Active Licenc
3648	Cafe Norsewood	ON	14 Coronation St Norsewood	Mr G S Yearbury	16 Nov 2016	11	Active Licenc
4199	Wimbledon Tavern	OFF	6353 Route 52 Dannevirke	De Visser R H J and L M	02 Dec 2016	12	Active Licenc
5033	Wimbledon Tavern	ON	6353 Route 52 Dannevirke	De Visser R H J and L M	02 Dec 2016	12	Active Licenc
3593	Settlers Arms Tavern	ON	Matamau Ormondville Rd Dannevirke	Mr R A Boyce	17 Dec 2016	12	Active Licenc

3594	Settlers Arms Tavern	OFF	Matamau Ormondville Rd Dannevirke	Mr R A Boyce	17 Dec 2016	12	Active Licenc
3663	Purple Haze Lavender & Cafe	ON	State Highway 2 Pahiatua	S M Engi	17 Dec 2016	12	Active Licenc
5036	Tui HQ	ON	Kohinui Rd Pahiatua	DB Breweries Ltd	17 Dec 2016	12	Active Licenc
5077	Tui HQ	OFF	Kohinui Rd Pahiatua	DB Breweries Ltd	14 Mar 2017	3	Active Licenc
4286	Norsewood Crown Hotel	ON	21 Coronation St Dannevirke	Ms A G Freimann	17 Mar 2017	3	Active Licenc
4287	Norsewood Crown Hotel	OFF	21 Coronation St Dannevirke	Ms A G Freimann	17 Mar 2017	3	Active Licenc
5059	The Shed	CLUB	4 Edward St Pahiatua	Tui Point Pool and Darts Club	23 Mar 2017	3	Active Licenc
2585	The Bottle - O Pahiatua	OFF	163 Main St Pahiatua	Trust House Ltd	30 Mar 2017	3	Active Licenc
4304	Norsewood Golf Club	CLUB	Kopua Rd Dannevirke	Norsewood Golf Club Inc	30 Apr 2017	4	Active Licenc
5292	Akitio Beach Store	OFF	55 Akitio Esp Pongaroa	Mrs C Whitta	17 May 2017	5	Active Licenc
3302	Bush Sports Park and Stadium Pahiatua	CLUB	Huxley St Pahiatua	Bush Multisports Trust	19 May 2017	5	Active Licenc
2832	Aotea Sports Club	CLUB	Makirikiri Rd Dannevirke	Aotea Sports Club Inc	29 May 2017	5	Active Licenc
5295	Eketahuna Bottle Store	OFF	25 Main St Eketahuna	Dipen Trading Limited	17 Jun 2017	6	Active Licenc
2842	Dannevirke Services & Citizens Club	OFF	Princess St Dannevirke	Dannevirke Services and Citizens Club Inc	28 Aug 2017	8	Active Licenc
2205	Mangatera Hotel	ON	391 High St Dannevirke	Speedy D P and D E	12 Nov 2017	11	Active Licenc
2206	Mangatera Hotel	OFF	391 High St Dannevirke	Speedy D P and D E	12 Nov 2017	11	Active Licenc
5316	Culinary Vista	OFF	74 Vogel St Woodville	Culinary Vista Limited	11 Dec 2017	12	Active Licenc
5293	Big Barrel Dannevirke	OFF	145 High St Dannevirke	Big Barrel Enterprises Ltd	22 Jan 2018	1	Active Licenc
5042	The Black Stump Cafe in Dannevirke	ON	21 High St Dannevirke	Wei Xin Investment Ltd	21 Feb 2018	2	Active Licenc
3443	Club Hotel	OFF	81 Main St Pahiatua	Mr B F Smith	20 May 2018	5	Active Licenc
5198	Club Hotel	ON	81 Main St Pahiatua	Mr B F Smith	20 May 2018	5	Active Licenc

Report

Date : 19 August 2015

To : Mayor and Councillors
Tararua District Council

From : Clayton Locke
Licensing Officer

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **10.7**

1. Reason for the Report

1.1 To advise the Council of decisions made under delegated authority regarding liquor-licensing applications.

2. Renewal of Manager's Certificates

2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their Manager's Certificate.

2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.

2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.

2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Managers Certificate - Renewal of Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2009.00003388.001	The Bottle 'O - Pahiatua	Mrs D F Shanahan	06 Jul 2015	27 May 2018
401.2011.00005032.001	Woodville Four Square	Miss T K La Dette	06 Jul 2015	20 June 2018

3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.
- 3.2 The Act requires the applicant to publicly notify the application twice.
- 3.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 3.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of three years on the conditions presently attached to it.
- 3.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

On Licence - Renewal On Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2012.00005198.001	Club Hotel	Mr B F Smith	09 Jul 2012	20 May 2018
Off Licence - Renewal of Off Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2009.00003443.001	Club Hotel	Mr B F Smith	20 May 2005	20 May 2018

4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.
- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

Managers Certificate - New Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2015.00005155.001	Dannevirke Services and Citizens Club	Miss E R Katene-Wright	23 Jun 2015	23 Jun 2016
401.2015.00005153.001	Dannevirke Four Square	Mrs T Nicholson	06 Jul 2015	06 Jul 2016

5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.

No New Renewal Applications have been received

6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for Special Licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 6.3 In considering each application, the Licensing Agency must have regard to the following matters:
- The nature of the particular occasion
 - The suitability of the applicant
 - The days on which and the hours during which the applicant proposes to sell liquor
 - The steps proposed to be taken to ensure that prohibited persons are not served
 - The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
 - The reports from the Police and the Liquor Licensing Inspector
- 6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2015.00005447.001	Dannevirke Golf Club	Dannevirke Golf Club Inc.	17 Jul 2015	19 Jul 2015
400.2015.00005446.001	Woodville Clay target Club	Mr J M Wilkey	22 Jul 2015	22 Jul 2015
400.2015.00005445.001	Fountain Theatre	Dannevirke Theatre Company Inc.	20 Jul 2015	25 Apr 2016

- 6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for Special Licences are approved subject to the following conditions:
- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments and food is to be available for consumption on the premises at all times while liquor is being sold.

7. Temporary Authority

- 7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Licensing Agency may hear and determine orders ex parte, or hold a public hearing.

No Temporary Authority Applications have been received

8. Recommendation

- 8.1 *That the report from the Liquor Licensing Officer dated 19 August 2015 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.*

Attachments

Nil.

Report

Date : 19 August 2015
To : Mayor and Councillors
Tararua District Council
From : Craig Lunn
Planning Manager
Subject : **Planning Matters Determined Under Delegated Authority**
Item No : **10.8**

1. Resource Management

1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Application

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

2.1 **201.2015.12.1 A. & D. Bengston, 305 High Street, Dannevirke**

Consent to subdivide Lot 3 DP 20352 (CFR HBM1/738) into two lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have no more than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application and held on Council files 201.2014.12.1 and 202.2015.12.1 (Ref: "Proposed Subdivision of Lot 3 DP 1015 – April 2015", except where superseded by further information received June 2015).
2. If a conflict arises between any conditions of this consent and the application, the conditions of this consent shall prevail.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement, it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

2.2 201.2015.23.1 M. & P. Croad, 800m south 1450 Hinemoa Valley Road, Pahiatua

Consent to subdivide Section 12 Block I Puketoi Survey District (CFR WN30A/167) and Section 8 Block V Puketoi Survey District (CFR WN510/120), into two lots

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 5 June 2015 including the subdivision plan drawn by C G Bone dated "May 2015" and held on Council file 201-2015-23-1, except as required by the following conditions.
2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Prior to any building works or activities within the indicate flood zone area or near the Tiraumea River please contact the Manawatu Wanganui Regional Council (Horizons) on 0508 800 800 for any requirements and for information regarding the proposal.

2.3 201.2015.26.1 Hilly View Land Company Ltd, Nireaha-Hukanui & North Road, Eketahuna

Consent to subdivide Section 37 Block V Mangaone SD (CFR WN73/203), Section 43 Block V Mangaone SD (CFR WNA/3/1212) and 44 Block V Mangaone SD (CFR WN94/104), into four lots.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 10 June 2015 including the subdivision plan drawn by Tomlinson and Carruthers Surveyors Limited dated "May 2015", and held on Council file 201-2015-26-1, except as required by the following conditions.
2. That the Right of Way Easement marked on the Subdivision Plan dated "May 2015" for the purposes of access of Lot 2 over Lot 1 be duly granted or reserved.
3. That proposed Lots 1 & 4 vehicle crossings be formed and sealed in accordance with standards within Section 5.3.3.2 (e), Appendix 12 of the Operative District Plan. Please see advice note b.
4. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. On the development of Lots 1 & 4 Vehicle crossings, please contact the Area Supervisor at Tararua Alliance (06 376 0200) regarding vehicle crossing construction standards.

2.4 **201.2015.27.1** **V. Larsen & H. Goodall, 119 Norsewood-Ormondville Road, Norsewood**

Consent to subdivide Lot 2 DP 26555 (CFR: HBW2/215), into two lots

Pursuant to Section 13 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 22 June 2015 and amendments received on the 23 July 2015 including the subdivision plan drawn by C G Bone dated "June 2015" and held on Council file 201-2015-27-1, except as required by the following conditions.
2. That proposed Rights of Way for the purposes of access of Lot 2 over Lot 1 as marked as 'A' on the subdivision plan drawn by C G Bone dated "June 2015" be duly reserved or granted.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

3. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

- | | | |
|-----|----------------------|---|
| 3.1 | 201.2015.3.1 | C. Hull & F. Mason, 62 Mangatainoka Valley Road, Eketahuna |
| 3.2 | 201.2015.13.1 | APL Property Queenstown Limited, 15 & 17 Main Street & 2 Paterson Street, Pahiatua |

4. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

- | | | |
|-----|----------------------|---|
| 4.1 | 202.2015.24.1 | Matt Charlton Contracting, 115 Adelaide Road, Dannevirke |
|-----|----------------------|---|

Consent to establish and operate an agricultural contracting business. The activity involves a yard and buildings for storing vehicles and equipment used in the production and transport of agricultural products. Other activities include the storage of surplus production, washing of equipment, and vehicle maintenance. The site will operate from 7am to 7pm, seven days per week.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 20 January 2015, except where another condition of this consent must be complied with. This information is held on Council file 202.2015.24.1.

2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. Within 6 months of the date that this consent is granted, the existing vehicle crossing to the yard be upgraded and sealed to the following specifications; at the road seal edge 1.5 metres wide, extending 14 metres in length and 200 millimetres thick. Please see advice note b.
4. The Consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
 - 7.00 am - 7.00 pm daily 55 dBLAeq(15 min)
 - 7.00 pm - 7.00 am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

5. Within 6 months of the date that this consent is granted, all outside storage facilities for liquid and solid hazardous substances shall be sealed and bunded so that the volume of the largest container can be contained and excluded from the stormwater system. In the event of a spill or stormwater event, containment from the stormwater system shall be achieved with a retention sump and/or a stormwater valve. See advice note c.
6. The Consent holder shall ensure that any dust generated through the exercise of this consent does not cause nuisance beyond the boundary of the site.
7. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. Please contact the Area Supervisor at Tararua Alliance (06 376 0200) regarding your vehicle crossing application and construction requirements.
- c. A 'bund' is where the floor is raised to form an impervious kerbed pond that would retain the flow of any liquid.

Consent to erect a free standing sign to advertise the Beef + Lamb within the district. The sign will sit 1.8 metres above ground level, and will have a maximum display area of 2 metres wide by 2.5 metres high (5m²). The sign will display the message: "Beef + Lamb New Zealand Working Here".

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 5 June 2015 and amendment received 17 June 2015 except where another condition of this consent must be complied with. This information is held on Council file 202.2015.25.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

5. Recommendation

That the report from the Planning Manager dated 19 August 2015 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.

Attachments

Nil.

Report

Date : 19 August 2015
To : Mayor and Councillors
Tararua District Council
From : Tom Dodd
Performance Manager
Subject : **Mangatainoka Domain**
Item No : **10.9**

1. Reason for the Report

- 1.1 This report is presented to the Council to consider the possible exchange of land adjacent to the Mangatainoka Domain.

2. Background

- 2.1 There is a spur of road reserve directly opposite the Tui Brewery at Mangatainoka which functions as access to the Mangatainoka Domain as well as to two houses. The house directly facing the State Highway has a considerable proportion of the building on the road reserve and the rear house has an area of front yard that is in fact road reserve.
- 2.2 The owners of the property have earlier made enquiries regarding the possible purchase of this land and now, with the possible sale of the land taking place, they wish to investigate their options for the acquisition of this land.
- 2.3 The property described above backs on to Cemetery Road opposite the gates of the Mangatainoka Cemetery.

3. Mangatainoka Cemetery

- 3.1 With the opening of the Soldiers Cemetery section and the use of this for Anzac observations, the need for parking for both cars and buses at the Mangatainoka Cemetery is increasing. The roadside on Cemetery Road provides this parking. This year on Anzac Day there was insufficient parking for the number of vehicles attending the ceremony with some being obliged to park on the edge of the State Highway.

- 3.2 Additional parking could be provided closer to the cemetery gates in the future and, as mentioned above, the property described in point one is adjacent to the road opposite the cemetery gates.

4. Assessment of Options

- 4.1 The Council can continue with the status quo in terms of the land at this location or proceed with the proposal that has potential benefits for both the Council and the property owners concerned.

5. Significance Assessment

- 5.1 This matter is not considered significant with regard to the Council's policy on significance and engagement, and does not require consultation in terms of the proposal presented for consideration.

6. Conclusion

- 6.1 The following recommendation is made to proceed with the option of exchanging land adjacent to the Mangatainoka Cemetery in the interests of the potential value this provides for the enhancement of that area.

7. Recommendation

- 7.1 *That the report from the Performance Manager dated 19 August 2015 concerning the Mangatainoka Domain (as circulated) be received, and*
- 7.2 *That the opportunity to exchange land to suit the future needs of both the Hemopo's and the Tararua District Council be authorised with similar areas to be exchanged.*

Advisory Note

This matter has been discussed with the Hemopo's and agreement was reached that if possible this shall be done. The Hemopo's will meet all of the costs involved. Option "B" in the attachment to this report is the preferred option, with Option "A" being a possible alternative. Neither of these options will have a negative effect on access to the Mangatainoka Domain.

Attachments

1. Maps - Mangatainoka Domain - Options A and B

Print Date: 29/07/2015
Print Time: 12:26 PM



Scale: 1:1105
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1842667.99042328, 5521089.94920115
1842871.70038152, 5521343.05224825

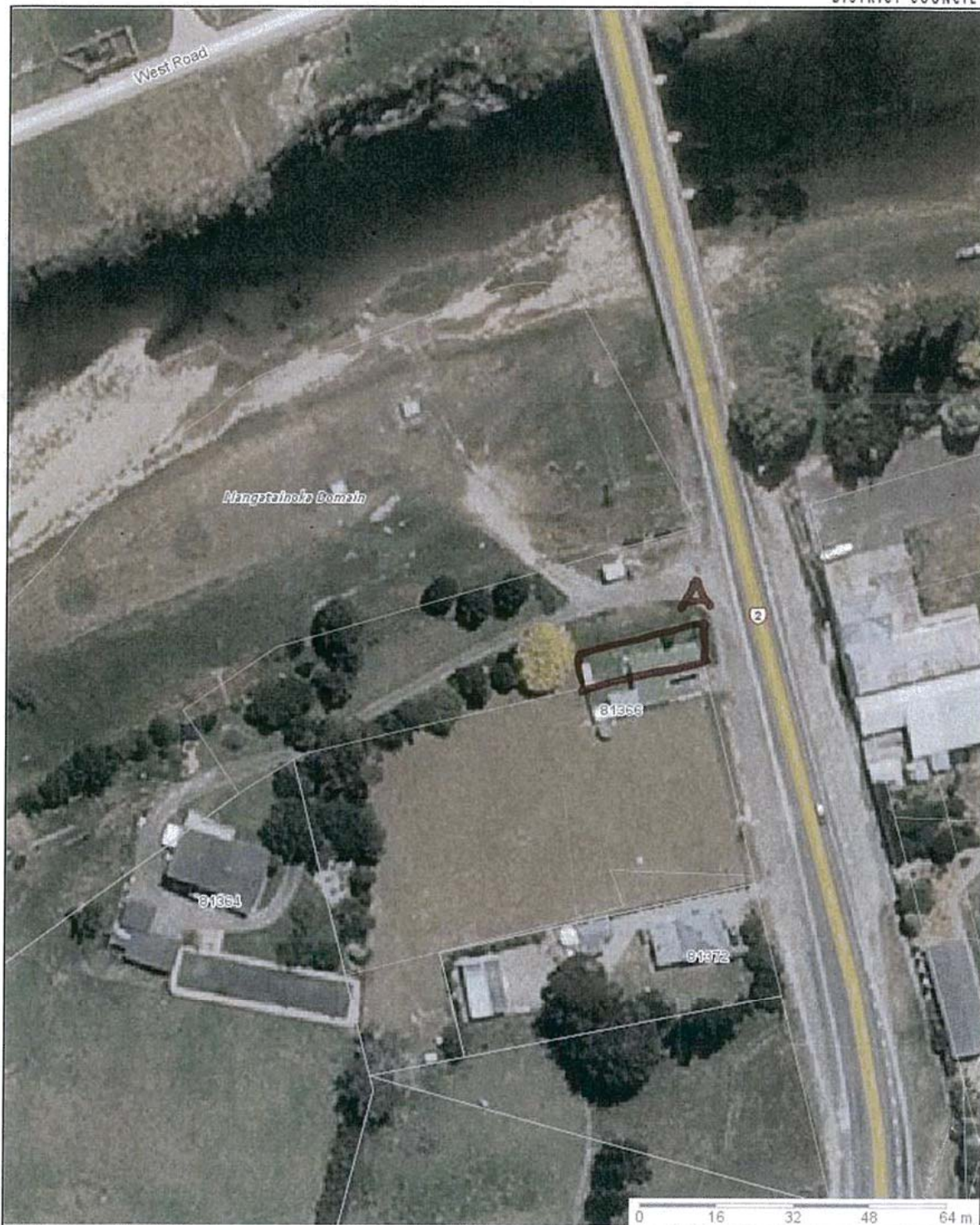
Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Tararua District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
If the information is relied on in support of a resource consent it should be verified independently.

FRONTAGE TO ROAD
APPROX 210m

OPTION A WIDTH 1m

Print Date: 29/07/2015
Print Time: 12:24 PM

OPTION "A"



Scale: 1:1105
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1842813.57812508, 5521330.73820645
1843017.28808332, 5521583.84125355

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
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Area A

Approx 200m²

Print Date: 29/07/2015
Print Time: 12:24 PM

OPTION "B"



Scale: 1:1105
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1842813.57812508, 5521330.73820645, 1843017.28808332, 5521583.84125355

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in this GIS has been taken from Tararua District Council's databases and maps.
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AREA B
(WIDTH DEPENDANT)
AT 10 M WIDE
AREA APPROX 1000M



Report

Date : 20 August 2015
To : Mayor and Councillors
Tararua District Council
From : Raj Suppiah
Chief Financial Officer
Subject : **Financial Report for the Year Ended 30 June 2015**
Item No : **10.10**

1. Dashboard
2. Executive Summary
3. Summary of Activity Financial Results and Variances
4. Summary of Service Performance Results
5. Capital Expenditure Report
6. Debtors Management Progress Report
7. Treasury Report
8. Compliance Report

Appendix 1 : Revenue and expenditure by Council Activity
Appendix 2 : Financial Prudence Benchmarks Disclosures
Enclosed : Draft 2014/15 Annual Report

EXECUTIVE SUMMARY (Dashboard)

FINANCIAL STATEMENT MEASURES (amounts are in \$'000)

OPERATING REVENUE

Received from the provision of services

\$ 35,455

-\$ 419 Unfavourable

Against a year to date budget of \$ 35,874

OPERATING COSTS

Costs to deliver existing levels of service
(Excluding Depreciation)

\$ 33,502

\$ 548 Favourable

Against a year to date budget of \$ 34,050

TOTAL EXTERNAL DEBT

Total amount of borrowing from
external institutions

\$ 10,482

(1,237) Favourable

Against a full year budget of \$ 11,719

CAPITAL EXPENDITURE

To provide new and replacement
assets

\$ 14,464

\$ 5,017 Unfavourable

Against a year to date budget of \$ 19,481

Debt Financing Cost

Cost to service external debt

\$ 680

(54) Unfavourable

Against a year to date budget of \$ 626

CASH FLOW

Council's cash flow performance

\$ 13,380

(1,167) Unfavourable

Against a year to date budget of \$ 14,546

OPERATING RESULT

Measures the operating surplus or deficit (excludes
other gains and losses)

\$ 1,954

\$ 129 Favourable

Against a year to date budget of 1,825

COUNCIL'S NET DEBT POSITION

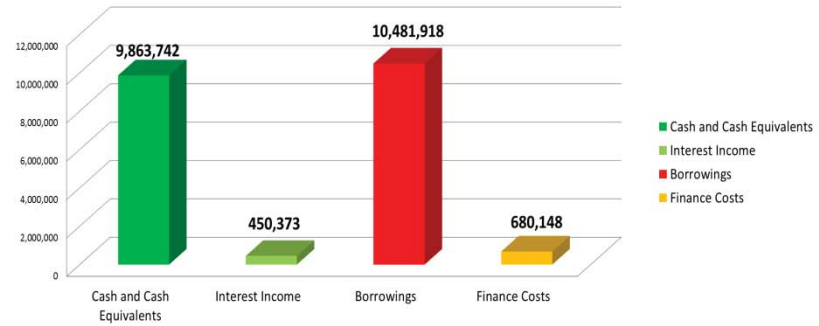
Gross external debt less cash investments

618

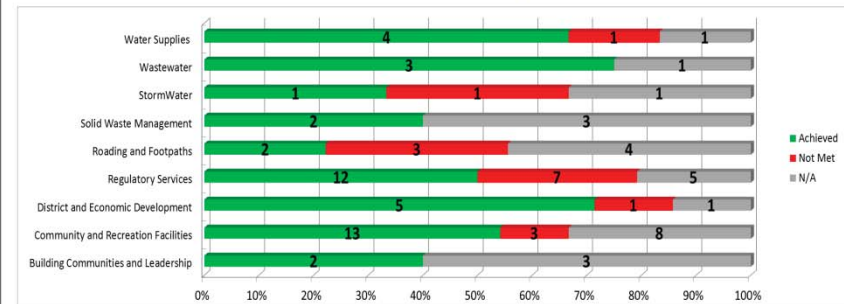
(3,517) Favourable

Against a full year budget of \$ 4,135

TREASURY POSITION



SERVICE PERFORMANCE MEASURES BY ACTIVITIES



COMPLIANCE REPORT

TREASURY AND RISK MANAGEMENT POLICY

- Investment Policy



LOCAL GOVERNMENT ACT



- Liability Management Policy



ACCOUNTING STANDARDS



REVENUE AND FINANCING POLICY



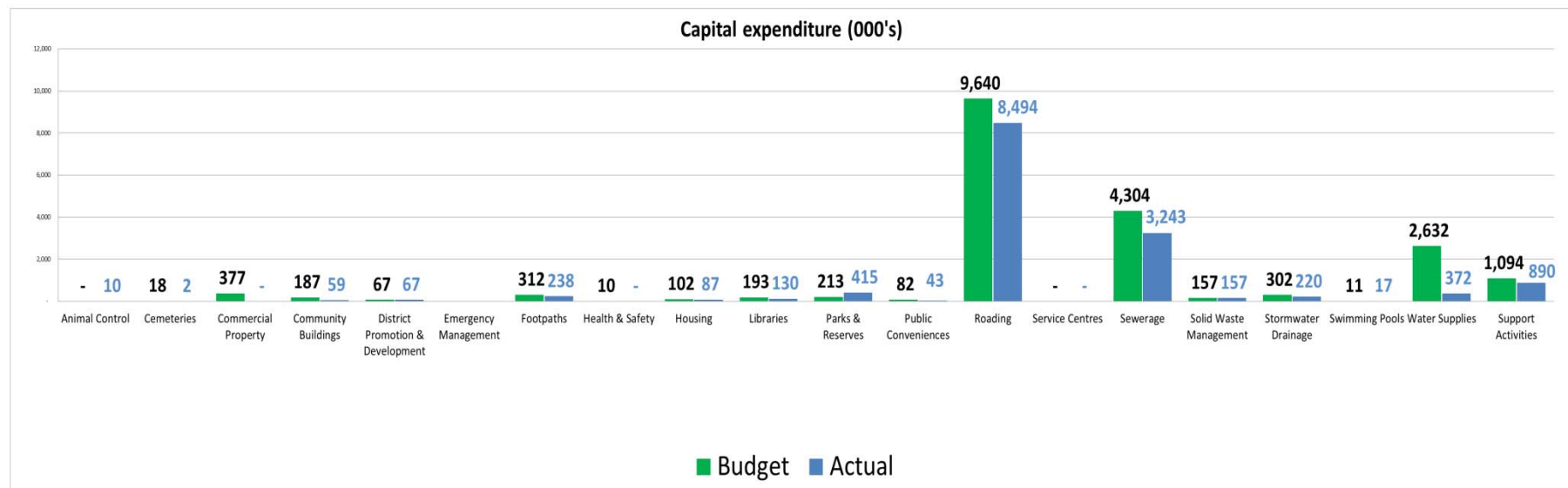
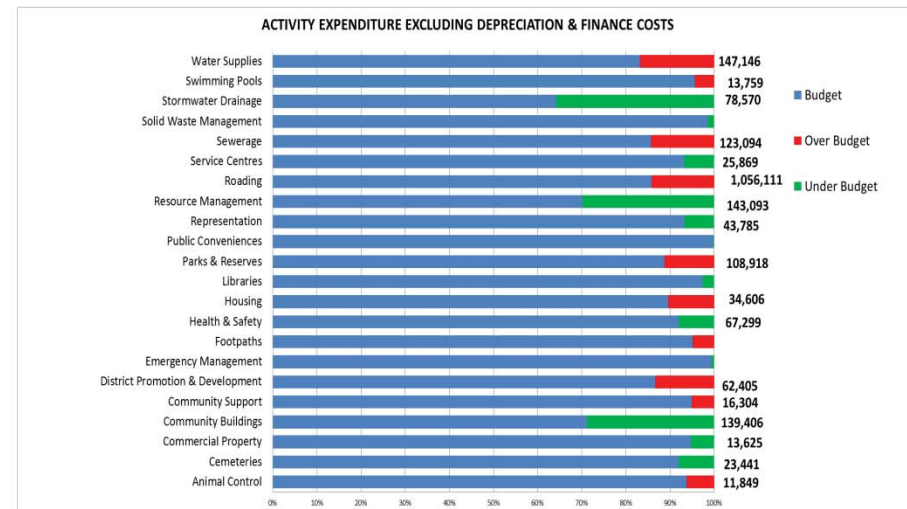
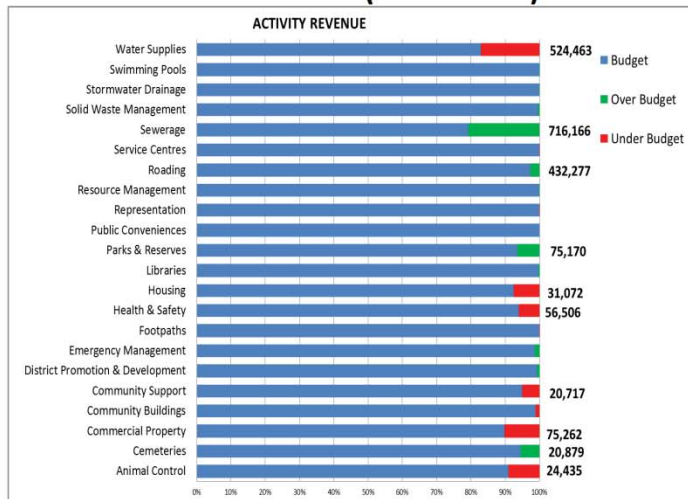
Financial Prudence benchmarks



RATES REMISSION POLICY



EXECUTIVE SUMMARY (Dashboard)



2. Executive Summary

	2013/14 Actual 000's	2014/15 Actual 000's	2014/15 Budget 000's	Variance to Budget 000's
Revenue	33,151	35,454	35,874	(420)
Operating Expenditure	31,529	33,502	34,050	548
Operating Surplus/(Deficit)	1,622	1,954	1,824	128

Table 1 : Summary Income Statement

2.1. Operating Revenue

For variance at an activity level, refer to section 3 and Appendix 1 of this report.

Rates and Subsidies received for the year matched closely to the Annual Plan budget.

Subsidies for water were below budget by \$400,000. We are working with the Ministry of Health on the subsidised Pahiatua water upgrade project. A resource consent for the second bore was obtained and the test bore drilled. Unfortunately, the test bore did not strike ground water. This led to the expected capital expenditure being halted, and the consequent delay in receiving the approved subsidy. Council is now in the process of reviewing options for both the water sources and storage in the town. The aim is to reduce the risks in supply during dry periods as well as reduce the risk of relying on a single bore. The strategy must also meet the mandatory water standards.

This reduction in subsidies received was offset by higher subsidies received from MfE for wastewater projects (\$150,000), and Roding NZTA subsidies (\$400,000).

Fees and Charges are below budget for the year by \$1.8 million. This mainly relates to budget classification issues of \$550,000 for forestry sales with actuals of \$520,000 reported on a separate line, and \$1.29 million of budgeted internal charges and revenue for the previous engineering services department. These charges are internal charges and have been excluded from the income statement.

Other Revenue is higher than budget by \$764,000 mainly due to the receipt of insurance payments for the Eketahuna wastewater pipes damaged in the January 2014 earthquake, and initial insurance payments for the replacement of the Pahiatua Recycling Centre.

We received higher than budgeted interest revenue of \$97,000 – a result of the favourable interest rates, compared to those assumed in the budget, and higher cash balances due to delay/deferring of capital projects.

2.2. Operating Expenditure

For variance at an activity level, refer to section 3 and Appendix 1 of this report.

Overall, total operating expenditure was under budget by \$548,000.

In summary, significant variance (higher than budget) was noted in the following activities:

- Housing (\$35,000) for higher maintenance costs
- Parks and Reserves (\$109,000) of which \$50,000 relates to Domain Board expenditure (offset by increased revenue of \$50,000) with the remainder due to the increase in contract costs for parks maintenance
- Water Supplies (\$147,000) and wastewater (\$123,000) are over budget due to the unbudgeted initial costs of bringing in-house the new Water and Wastewater Team. These cost increases relate mainly to hireage of equipment and salary cos.
- Roothing operating expenditure was higher than budget by \$1,056,000 mainly due to:
 - Roothing staff cost now include in operating expenditure
 - Additional flood damage work
 - Increase in pre-seal work in preparation for the 2015/16 reseals
- District Promotion & Development (\$62,000) due to the unbudgeted cost of operating the new Business Hub

These were offset by savings in operating costs in other activities, reduction in staff costs mainly due to restructuring and resignations, and depreciation expense. However, some of the savings in depreciation are likely to be reduced when capitalisation of new assets is completed.

2.3. Debt Financing Cost

Interest expense is higher than budget (\$54,000) due to a significant decrease in book valuation of our fixed rate swaps. However, our interest expense was lower than budget due to a lower effective interest rate and lower debt than expected. Our effective interest rate was 4.86% compared to a budgeted rate of 5.6%.

2.4. Cash Flow

Council cash position is less than budgeted. This is due to Council using surplus funds to internally borrow for capital development and keeping external debt low.

2.5. External Debt

Our core debt is \$9 million and is all placed with the Local Government Funding Agency (LGFA). As of 30 June, Council borrowed an additional \$1 million from its WestPac credit facility, which has since been repaid. Overall core debt is below budget by \$1.7 million due to delays in capital development work.

2.6. Operating Results

We are in a favourable position by \$129,000. This is mainly due to lower overall operational expenditure of \$548,000.

2.7. Treasury Position

Our cash position at year-end was \$9.8 million, giving us a net debt position of \$618,000 against a planned net debt position of \$4.135 million.

Council's average investment interest rate of 4.17% is higher than our budgeted investment rate of 3.9%.

2.8. Capital Expenditure

We are significantly under budget. There are five significant projects that were not completed in the current financial year :

- housing upgrade project
- Pahiatua second bore and storage
- two wastewater projects (Dannevirke disposal to land and Eketahuna treatment plant upgrade)
- Dannevirke dog pound

These projects were approved as variations and have been transferred to the 2015/16 budget.

Renewal projects in the water, wastewater and roading areas were also significantly under budget. This reflects problems in obtaining available contractors (wastewater), pressure on available staff resources (water), and a change to more pre-seal preparation for roading.

2.9. Service Performance Measures

Overall, Council achievement against its service performance measures reduced from 2013/14. This year we achieved 73% of service performance measures compared to 83% in prior year and 76% in 2012/13.

3. Activity Financial Results and Significant Variances

The following table summarises the financials at the activity level. Refer to Appendix 1 for details.

	Actual 30 June 2015 000's	Budget 30 June 2015 000's	Variance in Dollar
Activity revenue	35,005	35,551	(546)
Activity Expenditure	21,356	21,704	348
Net Position	13,649	13,847	(198)

Table 2 : Summary Activity Financial Results and Significant Variances

Note: The revenue excludes finance income and expenditure, excludes depreciation and finance charges, but includes overhead allocations.

3.1 Revenue – Major Variations from Budget

Water Supplies

Variance is due to the non-receipt of subsidies for the Pahiatua bore project (\$400,000).

Solid Waste

Transfer station fees (for dumping) are below budget by \$70,000. Overall revenue for this activity is over budget by \$10,000 mainly due to receiving the first instalment of insurance claim (\$59,000) relating to the Pahiatua Recycling Centre fire.

Roading

Favourable variance of \$432,000 - mainly due to the progress on the Saddle Road upgrade with additional revenue from NZTA.

Animal Control

Dog registration fees are under budget by \$25,000. This mainly relates to the number of unregistered dogs and lower infringement fees.

Commercial Investments

The variance of \$75,000 relates to lower forestry revenue than budgeted (\$30,000) and lower lease income, as the sites vacated by Infracon have not attracted any permanent tenants.

Wastewater

The favourable variance of \$716,000 mainly relates to the receipt of insurance payment from our insurers for the replacement of earthquake damaged wastewater pipes in Eketahuna.

Health & Safety

This activity is under budget by \$56,000 due to lower consent revenue received.

Parks and Reserves

The \$75,000 favourable variance relates to \$40,000 of unbudgeted camping ground revenue from the Dannevirke Camping Ground, with the remainder due to higher Domain Board revenue than budgeted.

3.2 Expenditure

Roading

Roading operating expenditure was higher than budget by \$1,056,000 mainly due to:

- Roothing staff cost is now included in operating expenditure
- Additional flood damage work
- Increase in pre-seal work in preparation for the 2015/16 reseals

Resource Management

The favourable variance of \$143,000 is due to deferring projects totalling \$35,000 (to minimise the risk of unnecessary expenses in expectation of impending legislative changes) and no legal fees (\$60,000 budgeted). Engagement of consultants has been lower than budgeted by \$50,000.

Community Buildings

The favourable variance of \$140,000 is due to deferring of painting (\$40,000), and deferred building maintenance.

Housing

There is a variance of \$34,000 related to higher maintenance costs on the housing stock than budgeted.

District Promotion and Development

The higher variance is due to higher employee cost from an increase in staffing levels.

Water and Wastewater

Variance in Water Supplies (\$147,000) and Wastewater (\$123,000) due to bringing in-house the Water and Wastewater team. This also includes costs of hiring a truck and digger until suitable machinery was sourced for purchase (\$60,000). \$57,000 of the above cost for wastewater is due to unbudgeted costs for resource consent renewals.

Health & Safety

Savings of \$70,000 relate to lower employee related costs than expected due to staff resignations during the year and other staffing changes.

Parks & Reserves

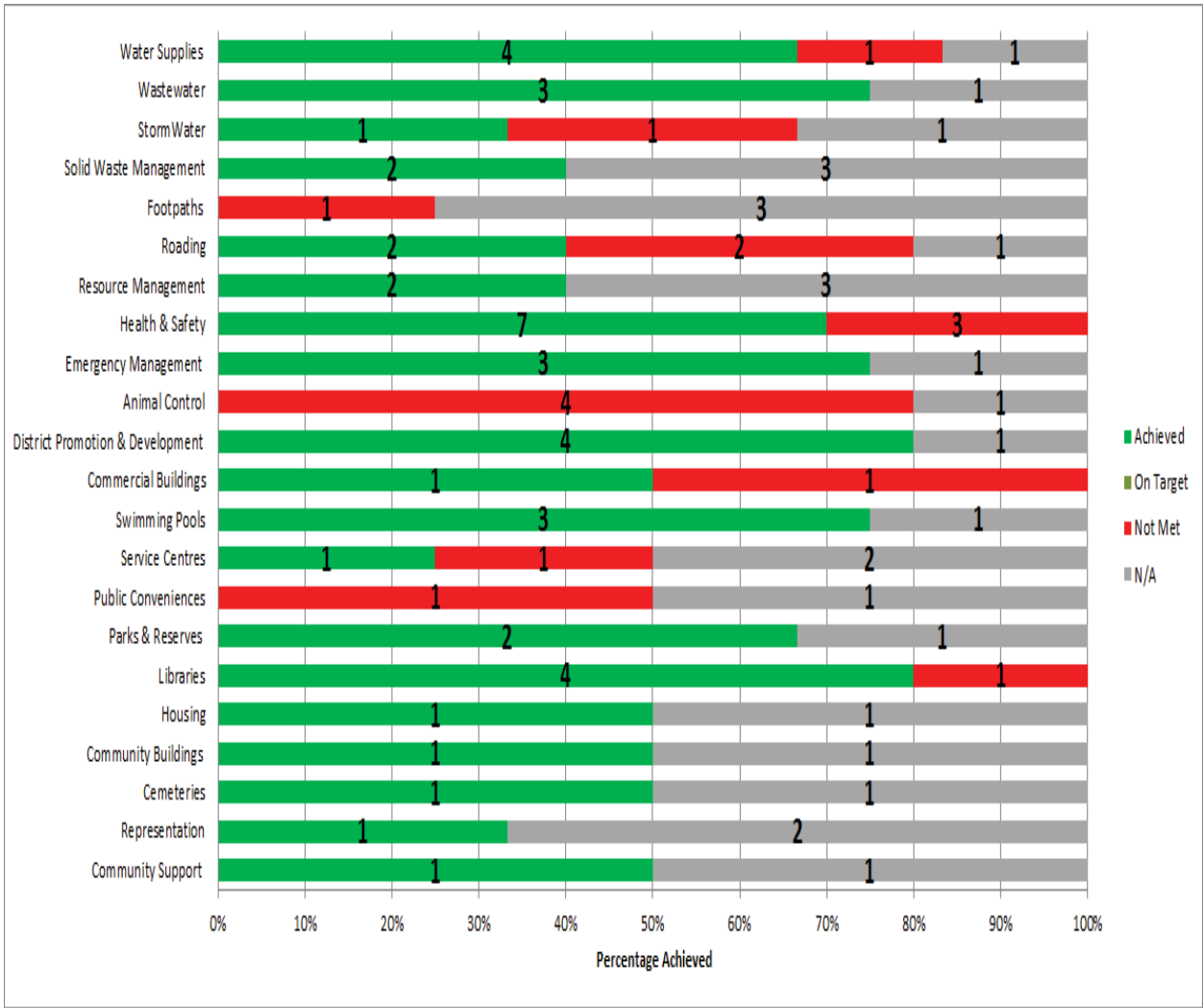
Increase in maintenance costs due to new contracts being let after the liquidation of Infracon. Also, \$50,000 relates to Domain Board expenditure, matched by additional revenue.

4. Summary Cost of Service Performance

The details for the service performance results are shown in the activities and service performance section in the 2014/15 draft Annual Report. The summary of the results by activity is shown in the graph below:

	2013	2014	2015
Achieved	46	69	44
Not achieved	15	14	16
Not applicable / deferred	25	4	27

Table 3: Service performance results



Graph 1: Service performance results

The service performance measures that are “Not Achieved” and “Needs Improvement” are:



S/N	Activity	Performance Measure	Last Year Results	Target 2014/15	Actual Results	Comments
1.	Water Supplies	Upgrade the water schemes to comply with NZ Drinking Water Standards and Public Health Act	Achieved 3	5	Not Achieved 3	Delays in securing a second bore supply in Pahiatua, means delays in removing river source. Delays in Dannevirke treatment upgrade due to other projects. These projects are a priority in 2015-2016
2.	Storm Water	Number of surface flooding incidences on urban roads that persist for longer than 2 hours	Achieved 5% 1 out of 19	7%	Not Achieved 24% 6 out of 25	The large flooding event in June 2015 was the main contributor to these results. Significant rainfall hit Tararua resulting in large scale flooding throughout the district. Funding has been provided in the 2015-2025 Long Term Plan for storm water modelling. This will help Council to identify the best actions to ensure that the overall urban storm water systems can operate effectively during rainfall events
3.	Footpath	Complaints regarding unsafe footpaths are rectified within 7 days	Not Achieved 92%	100%	Not Achieved 89%	57 footpath complaints were received in the 2014/15 year, with 6 complaints relating to safety issues completed outside specified timeframes. Many of the footpath complaints relating to safety are a result of the reinstatements relating to underground assets and unresolved vehicle crossing issues that fall outside the 7 day period. These defects were made safe through barrier protection until the fault could be addressed which has affected the target results.
4.	Roading	Percentage of requests to fix road surface faults are completed within the timeframe specified in contracts	Not Achieved 78%	85%	Not Achieved 80%	356 road surface issues were reported in 2014/15, with 72 recorded complete outside of the required timeframes. The liquidation of Infracon and the change over to the Alliance resulted in a period of disruption to operations. There was a 2 month period of change in contractor during which some faults were not completed within the required timeframe.

S/N	Activity	Performance Measure	Last Year Results	Target 2014/15	Actual Results	Comments
						<p>Internal changes to the Customer Request Module (CRM) and associated training caused a lag in CRM updates. The actual faults were investigated and programmed, however system issues resulted in several CRM's <u>not being closed off</u> within the required timeframe.</p> <p>The higher number of road surface faults recorded in 2014/2015 was largely due to the deterioration of sections on Route 52.</p> <p>The Alliance now has a robust All Faults system in place for addressing road surface faults through identifying faults, prioritising, programming repairs and undertaking physical works. The Alliance is also implementing a new CRM and network management system that will further improve identification and response to CRM.</p>
5.	<u>Roading</u>	Percentage of sealed roads providing a smooth and comfortable ride as measured by RAMM Roughness Surveys for NAASRA counts lower than 220 for urban and 120 for rural	N/A	95%	Not Achieved Rural : 92% Urban : 83%	<p>Survey was undertaken in January 2015 during construction season while some sites were open and does not include <u>pavement smoothing</u> projects such as Route 52. This combined with the Eketahuna earthquake damage has affected the Smooth Travel Exposure (STE) results and improved STE <u>is expected</u> once the next survey is undertaken in 2015/2016.</p>
6.	Health and Safety	Percentage of properties with swimming pool and/or spa fencing inspected	Achieved 22%	20%	Not Achieved 17%	Of the 255 pools/Spas on our <u>register</u> we have inspected 44 pools for the year.
7.	Health and Safety	Percentage of building consents issued within the statutory time frame (20 working days)	98% Not Achieved	100%	Not Achieved 99%	<p>A total of 363 (394 last year) building consents were received with one exceeding the 20 days statutory timeframe. The one consent that did not meet the statutory deadline <u>was processed</u> in 22 days in April 2015.</p>

S/N	Activity	Performance Measure	Last Year Results	Target 2014/15	Actual Results	Comments
8.	Health and Safety	Percentage of noise complaints responded to within 30 minutes in Dannevirke and Pahiatua, and 1 hour in Woodville and Eketahuna	Not Achieved 97%	100%	Not achieved 84%	<p>The after-hour's service providers also respond to business and residential alarms, as they are a Security firm.</p> <p>We are reviewing the <u>afte-</u> hours contract to ensure Service Level Agreements <u>are met</u>.</p> <p>As part of the 2015-25 LTP, we have reviewed this measure and changed the response time to 1hr and target to 95%.</p>
9.	Animal Control	Percentage of dog attacks responded to within 2 hours	Achieved 100%	99%	Not Achieved 83%	Council had insufficient staff resources due to staff resignations from December 2014 to the beginning of March 2015 and for the months of May and June 2015.
10.	Animal Control	Percentage of other complaints responded to within 1 day	94 % Not Achieved	95%	Not Achieved 94%	Council had one Animal Control Officer (ACO) for the district from December 2014 to the beginning of March 2015 and for the month of May and June. The lower service levels were around minor public safety issues as available resources <u>were focused on the significant increase for reported Dog Attacks</u> .
11.	Animal Control	Number of animal related complaints received by Council	516 Not Achieved	<510	Not Achieved 656	Roaming Dogs – 523 Dog Attacks – 41 Others – 92
12.	Animal Control	Percentage of known dogs registered each year.	98% Not Achieved	100%	Not Achieved 96%	<p>With a redundancy for the administration role this quarter and three resignations in the ACO roles in the last half of the year, this target <u>was not achieved</u>.</p> <p>Due to the high number of Dog Attacks, registration follow-ups <u>have been given lessor priority</u> during time where we only had 1 animal control officer.</p>

S/N	Activity	Performance Measure	Last Year Results	Target 2014/15	Actual Results	Comments												
13.	Commercial Investment	Occupancy of commercial buildings each year	Achieved 100%	95%	Not Achieved	The old <u>Infracon</u> yards in <u>Thyra Street</u> , <u>Dannevirke</u> and <u>Vogel Street</u> , <u>Woodville</u> are currently not occupied. This is as a result of the liquidation of <u>Infracon</u> . Both properties are on the market for lease or sale.												
14.	Service Centre	Percentage of calls answered where the average wait time is equal to or less than 20 seconds	Not Achieved 84%	95%	Not Achieved 80%	Council's phone system failed to properly record data from phone calls made for the entire month of October and there is no information on <u>Woodville</u> or <u>Eketahuna</u> prior to 23/12/2014. It is therefore not known if this measure was achieved.												
15.	Public Conveniences	The number of complaints received per annum about the condition of public toilets	Achieved 47	<51	Not Achieved 67	number of customer requests received for public toilets: <table><tr><th>Year</th><th>No of service request</th></tr><tr><td>2014/15</td><td>67*</td></tr><tr><td>2013/14</td><td>47</td></tr><tr><td>2012/13</td><td>44</td></tr><tr><td>2011/12</td><td>40</td></tr><tr><td>2010/11</td><td>24</td></tr></table> <p>* 45 service request Complaints for Cleanliness/Maintenance; 22 service request for Graffiti/Vandalism</p> <p>A large number of the cleanliness/maintenance complaints relate to maintenance items (e.g. blockages) as opposed to cleanliness. Nine complaints relate to the closure of the <u>Dannevirke Domain</u> toilets due to vandalism. A <u>portaloo</u> is now in place and planning is underway for a new toilet.</p>	Year	No of service request	2014/15	67*	2013/14	47	2012/13	44	2011/12	40	2010/11	24
Year	No of service request																	
2014/15	67*																	
2013/14	47																	
2012/13	44																	
2011/12	40																	
2010/11	24																	
16.	Libraries	Percentage of residents that are active* members of the library (*used library in last 3 years)	Not achieved 29%	35%	Not achieved 5,315 (31%)	This is an increase from last year where active borrowers were 4,894; an increase of 4% on previous year. The number of people actively borrowing a physical item has declined across all the branches except <u>Pahiatua</u> this year, with the biggest drop at the <u>Woodville</u> branch (down 11% or 469 active borrowers).												

S/N	Activity	Performance Measure	Last Year Results	Target 2014/15	Actual Results	Comments
					.	<p>Changing use of the library services from what has been traditional continues to be evident:</p> <p>We have developed strategies to address the challenges and changing expectations of users in the 2015-2025 Long Term Plan.</p>

Table 4: Service performance where results were “Not Achieved” or “Needs Improvement”

5, Capital Expenditure

Total capital expenditure completed for the was \$14.2 million compared to a budget of \$20.6 million.

The table below summarises the capital expenditure report.

	Carry forwards	Budget for 2014/15	Approved variations	Total Budget	Actual spend (B)	Percentage (B)/(A)
Renewal	2,433,000	8,638,000	(1,438,000)	9,643,000	7,326,909	76%
Development	5,219,000	6,756,000	(2,149,440)	9,825,560	7,137,370	73%
Total	7,652,000	15,394,000	(3,587,440)	19,458,560	14,464,279	74%

Table 5: Summary of Capital Expenditure

Refer to the Capital Expenditure Report in the Report Section of the 2014/15 Draft Annual Report for details of the capital projects.

6. Debtors Management Progress Report

We have made significant progress in reducing our rates debtors. For the year 2014/15 we managed to collect \$905,712 owing and reduced the overall rates debtors from \$1.65 million to \$745,766 as at 30 June 2015.

The significant work has been around reducing debtors in the categories – No Payments received, Gone no address and In dispute from 31% to 11%.

	No of Rating units 1/07/2014	total b/fwd 1/07/2014		No of Rating units 30/06/2015	Total owing 30/06/2015	No of Rating units bal b/fwd 1/07/2013	
Arrears Paid	276	\$ 113,727	45%	1578	-\$ 49,403	360	43%
Direct Debit	979	\$ 27,373		46	\$ 112,336	1473	
Auto or Regular pmt	51	\$ 80,424		7	\$ 22,597	35	
Payments received	105	\$ 201,829		32	\$ 84,856	192	
Arrears Agreement	85	\$ 211,445		22	\$ 46,742	33	
Formal Demand made on 2014 b/fwd bal	22	\$ 112,872		5	\$ 8,754	46	
MWLASS DMC Advice Issued	0	\$ -		15	\$ 77,029	0	
Advice Agreement	0	\$ -		5	\$ 16,329	0	
No payments rec'd to date	218	\$ 469,454	31%	27	\$ 47,981	232	11%
In dispute	1	\$ 29,749		1	\$ 17,819	1	
Gone no Address	6	\$ 8,804		7	\$ 13,462	1	
Abandoned Land	27	\$ 395,802	24%	25	\$ 347,264	27	47%
	1770	\$ 1,651,478		1770	\$745,765.93	2400	
Amount collected for the year 30 June 2015					\$905,712.28		

Table 6: Rates Debtors outstanding as at 30 June 2015

7. Treasury Report

7.1. Compliance with Investment Policy

The following report details the specific requirements of the Investment Policy. No breaches were noted.

S/N	Policy Statements	Results	Comments								
1	Council may hold financial, property, forestry, and equity investments if there are strategic, economic or other valid reasons.	✓	With the changes to the group structure, liquidation of TDC Holdings and Tararua Forests and sale of Infracon as a going concern to Higgins by the Appointed Liquidator, Council from 1 July 2015 does not have any equity holdings for subsidiaries.								
2	Council will not be involved in investments for purely income earning purposes, except for short-term investment of surplus funds.	✓	Council's equity investment in Civic Assurance is mainly for strategic reasons as disclosed in the LTP.								
3	Council will keep under review its approach to all major investments and the credit rating of approved financial institutions.	✓	<p>Council has started the review of its group structure, which is expected to be completed by the end of the year.</p> <p>Council banks with the following:</p> <table><tr><th>Bank</th><th>Standard & Poor's</th></tr><tr><td>ANZ National Bank Limited</td><td>AA-</td></tr><tr><td>Bank of New Zealand</td><td>AA-</td></tr><tr><td>Westpac New Zealand Limited</td><td>AA-</td></tr></table> <p>The two banks Council uses for the majority of its treasury management functions are BNZ and Westpac.</p>	Bank	Standard & Poor's	ANZ National Bank Limited	AA-	Bank of New Zealand	AA-	Westpac New Zealand Limited	AA-
Bank	Standard & Poor's										
ANZ National Bank Limited	AA-										
Bank of New Zealand	AA-										
Westpac New Zealand Limited	AA-										
4	Council will review its policies on holding investments at least once every three years.	✓	Review <u>was completed</u> as part of the 2015-2025 LTP.								

Table 7: Compliance with Investment Policy

7.2. Compliance with Liability Management Policy

The following is the report detailing the specific requirements of the Liability Management Policy.

7.2.1. Debt Ratios

Debt is to be managed within the following limits subject to the Council continuing to control and maintain its share of the roading network requirements in the event of civil emergencies:

Item	Borrowing Limit	Actual
Net debt as a percentage of equity	<10%	0.07%
Net debt as a percentage of total revenue	<100%	1.74%
Net Interest as a percentage of total revenue	<15%	0.6%
Net Interest as a percentage of annual rates income (debt secured under debenture)	<20%	1.15%
Liquidity (External debt + committed loan facilities + available liquid funds to existing external debt)	>110%	232%

Table 8: Compliance with Debt ratios

7.2.2. Policy Statements

S/N	Policy Statements	Results	Comments
1	Council will manage its debt in accordance to limits set.	✓	Council has complied with all limits above.
2	New borrowings and refinancing existing debt should be evaluated for cost effectiveness and compliance with policies.	✓	Debt levels have remained consistent with last year.
3	Council assets may be pledged as security where it is advantageous and cost effective to do so	✓	Council has not pledged any assets as security. As part of its banking agreements (for borrowing) Council has in place a Deed of Charge over rates with the BNZ and Westpac.

S/N	Policy Statements	Results	Comments
4	Council should retain <u>tax deductible</u> debt ahead of non-tax deductible debt provided the benefits of doing so continue to exceed the risks.	✓	This <u>will be reviewed</u> in line with Council's review of the group structure.
5	Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts, or business units, when the purposes of the loan are in line with Council's strategic objectives.	✓	Council has not acted as guarantor to any institutions or organisation.
6	Council may authorise use of special funds to reduce the requirement for external debt where there is financial benefit to borrow internally.	✓	Council continues to use special funds (depreciation funds only) for internal borrowings for capital expenditure where it is beneficial to do so.
7	Capital works <u>will be funded</u> through raising new debt or by utilising depreciation reserves when such reserves exist for the classes of assets. The use of long-term loan funds will be restricted to capital items only.	✓ ✓	As above Loans (internal and external) <u>are only used</u> for capital expenditure.

Table 9: Compliance with Liability Management Policy

7.2.3. Risk Management Compliance with Liability Management Policy

S/N	Policy Statements	Results	Comments
1	Total amount of debt should be spread across the range of financial institutions and maturity dates	✓	Council's term debts are with LGFA. Council has a credit line of \$5million with Westpac
2	Variable debt compared to fixed debt should be no greater than 50% of total external debt	✓	Council's current fixed to floating debt is 82% fixed to 18% floating.
3	Hedging instruments can be used but they should not increase Council's overall risk and cost of hedging is justified.	✓	Council's weighted average swap rate is 3.85%. As all of Council's term debts <u>are hedged</u> using the swaps, the overall all-up fixed rate cost of borrowing is approximately the weighted average Swap rate of 3.85%. In February 2015, we did swap extensions and the pricing we achieved would deliver an annual saving of \$11,000 per annum to Council.

S/N	Policy Statements	Results	Comments																		
4	Council's portfolio shall be arranged to provide, at all times, sufficient funds for planned expenditure and to allow for payment of its obligations as they fall due	✓	Council has placed investments in deposits of varying maturities with none greater than 6 months, providing sufficient funds for planned and unplanned expenditure.																		
5	The risk of default in respect to any individual investment will be minimised by the selection of quality investments spread across different entities.	✓	<p>Council's investment spread is as follows:</p> <table><tr><th>Institution</th><th>Amount (\$m)</th><th>%</th></tr><tr><td>ANZ</td><td>0.04</td><td>0.4</td></tr><tr><td>BNZ</td><td>5.4</td><td>55.5</td></tr><tr><td>Westpac</td><td>3.9</td><td>40.0</td></tr><tr><td>Domain Boards</td><td>0.40</td><td>4.1</td></tr><tr><td>TOTAL</td><td>9.74</td><td>100%</td></tr></table> <p>Domain Board investments are either with Westpac or BNZ.</p>	Institution	Amount (\$m)	%	ANZ	0.04	0.4	BNZ	5.4	55.5	Westpac	3.9	40.0	Domain Boards	0.40	4.1	TOTAL	9.74	100%
Institution	Amount (\$m)	%																			
ANZ	0.04	0.4																			
BNZ	5.4	55.5																			
Westpac	3.9	40.0																			
Domain Boards	0.40	4.1																			
TOTAL	9.74	100%																			
6	Council may invest in equity instruments where they meet Council's strategic goals.	✓	No new equity investment.																		

Table 10: Compliance with Risk Management Policy

8. Financial Prudence Benchmarks and Indicators

As part of the Local Government reforms, a set of financial prudence measures and indicators were introduced and Council is required to report against these in the 2014/15 Annual Report.

A total of seven measures were introduced. The seven benchmarks were organised around the three elements of financial prudence – affordability, sustainability and predictability. The desired outcome of this reform is to:

- encourage and provide local government an opportunity to showcase excellence and to share best practice.
- Lift the local authority performance and avoid the need for central government intervention in individual authorities

The following table details the measures and Council's results:

S/N	Elements	Benchmark Name	Measure	Results
1.	Affordability Benchmarks	Rates Benchmark	Rates income complies with the limits set in the Financial Strategy	✓
2.		Debt Benchmark	Debt complies with the limits set in the Council's Financial Strategy	✓
3.	Sustainability Benchmarks	Balanced Budget Benchmark	Revenue* exceeds operation	✓
4.		Essential Services Benchmark	Capital expenditure on five core network infrastructure equals or exceeds depreciation on those five services	✓
5.		Debt Servicing Benchmark	Borrowing cost less than 10% of operating revenue	✓
6.	Predictability Benchmarks	Operations Control Benchmark	Net cashflows from operations equals or exceeds budget	✓
7.		Debt Control Benchmark	Net debt is less than or equal to net debt in LTP	✓

Table 11: Financial Prudence benchmarks and indicators

Refer to Appendix 2 for the full report.

Compliance Exception Report

8.1 Investment Policy

No non compliance noted.

8.2 Liability Management Policy

No non compliance noted.

8.3 Accounting Standards

Council has not complied with the NZ GAAP. See 8.6 below.

8.4 Rating Remissions Policy

All remissions provided were compliant with policy.

8.5 Specific Policy on Giving of Securities

Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts or business units, when the purposes of the loans are in line with Council's strategic objectives. Council has not provided any guarantees as of 31 December 2014.

8.6 Local Government Act (LGA)

The 2015/25 Long Term Plan was adopted 30 June 2015 and received a clean audit opinion.

For the 2013/14 Annual Report, the Council resolved not to prepare consolidated financial statements because of the liquidation on Infracon Limited. The 2014/15 Annual Report will, similar to the 2013/14 Annual Report, received a modified audit report as Council still will not comply with requirements of the Local Government Act 2002: Part 6, Section 98 and part 3 of Schedule 10, and New Zealand Generally Accepted Accounting Practice (NZ GAAP). Council has not presented prior year consolidated financials.

9. Recommendation

9.1 ***That the report from the Chief Financial Officer dated 20 August 2015 concerning the Financial Report for the Year Ended 30 June 2015 (as circulated) be received and the contents noted, and***

Approves the 2014/15 Annual Report, subject to changes arising from the quality review, to be provided to Audit New Zealand for their audit of the Report.

Attachments

1. Annual Report 2014/15 - Financial Report for the Year ended 30 June 2015 : Appendix 2 - Prudent Financial Benchmarks wording

Revenue and Expenditure by Council Activity

Revenue

	Budget	Actual	Variance	Explanation
Building Communities and Leadership				
Community Support	387,327	366,610	-20,717	No funds from the Trust received to date
Representation	1,107,163	1,107,113	-50	-
Community and Recreational Facilities				
Cemeteries	355,229	376,108	20,879	Higher Internment fees and plot sales
Community Buildings	784,143	774,781	-9,362	Lower hall hireage than expected
Housing	382,800	351,728	-31,072	Lower rental income than budgeted – partly due to keeping some flats vacant for residents upon the proposed sale of <u>Hovding Court</u>
Libraries	1,021,511	1,025,280	3,769	
Parks and Reserves	1,087,523	1,162,693	75,170	Dannevirke Camping Ground revenue (\$40,000) and Domain Board Revenue (\$35,000)
Public Conveniences	250,163	250,163	0	-
Service Centres	563,578	563,459	-119	-
Swimming Pools	402,047	402,146	99	-
District Promotion and Economic Development				
Commercial Property	662,695	587,433	-75,262	Lower log sales of \$30,000, and lower rental income from leased sites of \$45,000 due to the liquidation of <u>Infracon</u> .
District Promotions and Development	491,159	494,786	3,627	-
Regulatory Services				
Animal Control	246,782	222,347	-24,435	Lower dog registration income
Emergency Management	429,270	435,327	6,057	-
Health & Safety	891,481	834,975	-56,506	Lower building consent revenue
Resource Management	385,926	386,376	450	-
Roading and Footpath				
Roading	15,857,192	16,289,469	432,277	Higher subsidy received than budgeted mainly related to the Saddle Road project.
Footpaths	889,319	888,907	-412	-
Solid Waste Management	1,746,967	1,756,966	9,999	Lower dumping fees revenue than budget but offset by insurance proceeds to date of \$60,000 for the Pahiatua Recycling Centre
Stormwater Drainage	754,692	755,544	852	-
Wastewater	2,718,204	3,434,370	716,166	Higher due to timing of receipt of <u>MfE</u> subsidy
Water Supplies	2,552,572	2,028,109	-524,463	Subsidy not received for Pahiatua Bore project
Support Activities	1,583,745	510,307	-1,073,438	Higher Rates Penalty Revenue than budgeted (\$180,000), however includes \$1.3 million of incorrectly budgeted internal revenue as explained para 2.1 above
TOTAL	35,551,488	35,004,998	-546,490	

1

Expenditure

	Budget	Actual	Variance	Explanation
Building Communities and Leadership				
Community Support	307,450	323,754	-16,304	Additional recreation grant of \$20,000 paid in relation to Pahiatua Pool feasibility study – funded from the recreation reserve
Representation	608,699	564,914	43,785	Lower Remuneration Costs than Budget
Community and Recreational Facilities				
Cemeteries	266,872	243,431	23,441	Lower extraordinary maintenance
Community Buildings	345,336	205,930	139,406	\$40,000 of painting not commenced and lower maintenance spend than budgeted.
Housing	297,057	331,663	-34,606	Higher maintenance costs
Libraries	572,578	557,376	15,202	Lower Staff costs
Parks and Reserves	857,692	966,610	-108,918	Increase in contract cost post <u>infracon</u> and \$50,000 Domain Board expenditure higher than budget
Public Conveniences	174,927	174,543	384	
Service Centres	351,641	325,772	25,869	Lower Staff Costs
Swimming Pools	302,575	316,334	-13,759	Depreciation funded purchases for TACT
District Promotion and Economic Development				
Commercial Property	244,476	230,851	13,625	Lower Harvesting Costs
District Promotions and Development	405,287	467,692	-62,405	Higher employee costs
Regulatory Services				
Animal Control	178,815	190,664	-11,849	
Emergency Management	278,987	277,431	1,556	
Health & Safety	765,198	697,899	67,299	Lower Staff Costs
Resource Management	336,498	193,405	143,093	Lower legal and consultant costs
Roading and Footpath				
Roading	6,359,209	7,415,320	1,056,111	As detailed in para 2.2 in the report
Footpaths	61,480	64,654	-3,174	
Solid Waste Management	1,487,930	1,466,531	21,399	Lower collection costs, refuse disposal costs and transfer station operation costs due to the closure of the Pahiatua Transfer Station. However, these savings are offset by \$146,000 of unbudgeted public street bin clearing
Stormwater Drainage	140,830	62,260	78,570	Lower maintenance costs due to transition to the Alliance
Wastewater	735,808	858,902	-123,094	Due bringing in house of the Water and wastewater team, and \$57,000 due to renewal of resource consents
Water Supplies	726,138	873,284	-147,146	Due bringing in house of the Water and wastewater team and <u>hire</u> of machinery until suitable equipment is found for purchase
Support Activities	5,898,078	4,546,597	1,351,481	Internal revenue to offset costs transferred to the alliance – see explanation under Revenue.
TOTAL	11,009,748	10,818,524		

Note : the expenditure excludes depreciation and allocation of support cost. These are the activities {controllable cost".

Appendix 2

Financial Prudence Benchmarks Disclosures

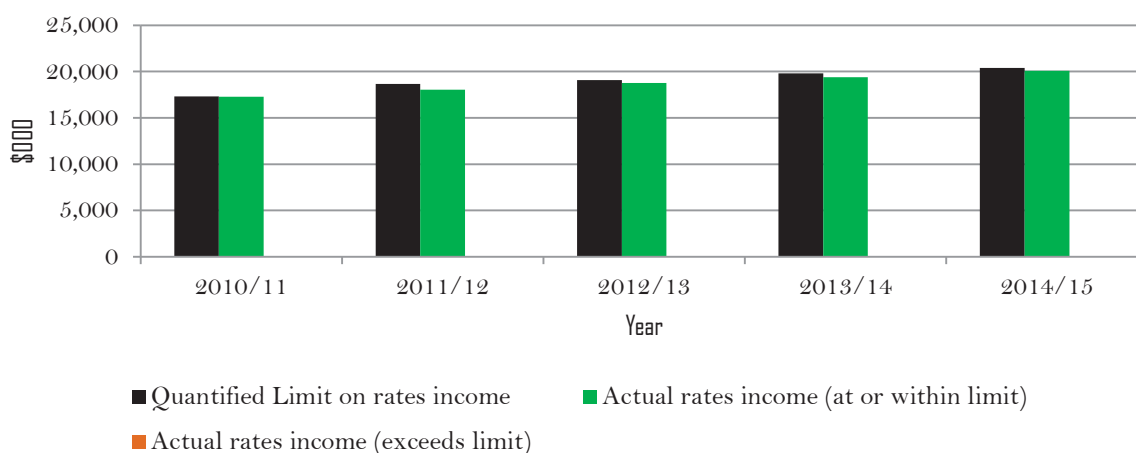
Rates (income) affordability

The following graph compares the Council's actual rates income with a quantified limit on rates contained in the Financial Strategy included in the Council's 2012-2022 Long Term Plan.

For the years 2010/11 and 2011/12, the quantified limits were not spelled out in the 2009-2019 Long Term Council Community Plan nor the Annual Plans for the respective years. We have applied the same limits in the 2012-2022 Long Term Plan.

The quantified limit we have used is Berl Local Government Cost Index plus 2%.

Rates (income) affordability



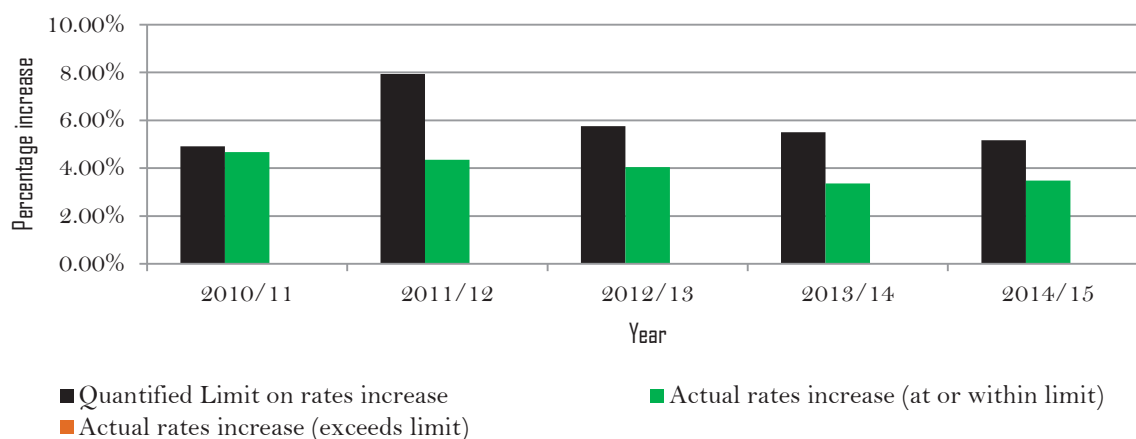
Rates (increases) affordability

The following graph compares the Council's actual rates increases with a quantified limit on rates increases contained in the Financial Strategy included in the Council's 2012-2022 Long Term Plan.

For the years 2010/11, and 2011/12, the quantified limits were not spelled out in the Long Term Plan nor the Annual Plans for the respective years. We have applied the same limits in the 2012-2022 Long Term Plan.

The quantified limit we have used is Berl Local Government Cost Index plus 2%.

Rates (increases) affordability



Overall, Council's rates increases over 5 years show a declining trend:

	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15
Quantified Limits	4.91%	7.94%	5.75%	5.50%	5.17%
Rates Increase	4.67%	4.35%	4.04%	3.37%	3.48%
Available Headroom *	\$39,000	\$621,000	\$309,000	\$401,000	\$327,000

* denotes difference between quantified limit and actual rates increases

In 2008/09, we commenced the programme to upgrade our urban water and wastewater systems, and establish a new solid waste transfer station. The overall total rates income forecast for the year 2009/10 and the following year was for increases resulting from these investments. Cost savings from operations helped offset these increases.

We continued to find efficiencies and cost savings, which meant our actual rates increases were much lower than our limits.

Affordability will continue to play a major role as we continue to balance the desire to keep rate increases low, while at the same time investing in our infrastructure and enabling the district to thrive by attracting more business and people.

Debt affordability benchmark

We meet the debt affordability benchmark if our actual borrowing is within each quantified limit on borrowing.

We have five quantified limits on borrowing in the Financial Strategy included in the 2012-2022 Long Term Plan. The 2009-2019 Long Term Council Community Plan had different policy limits and definition.

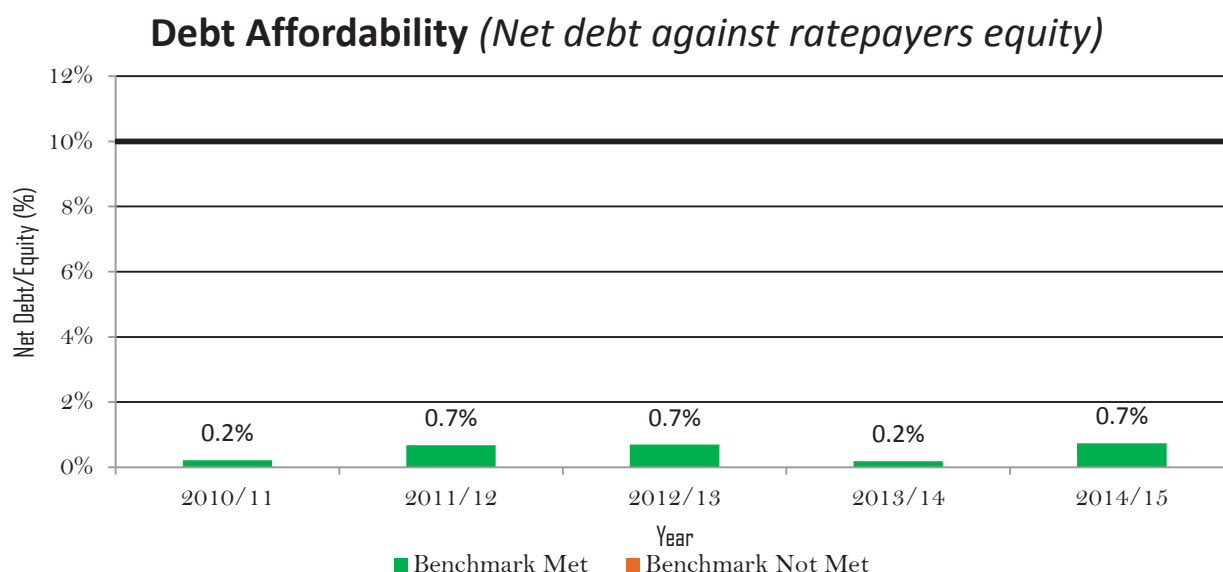
For simplicity and comparability of reporting against the debt affordability benchmark, we will use the policy and quantified policy limits on borrowing in the Financial Strategy included in the 2012-2022 Long Term Plan.

Council has met all of its debt limits and has sufficient capacity to borrow if required for capital investment in the future.

The quantified limits are as follows:

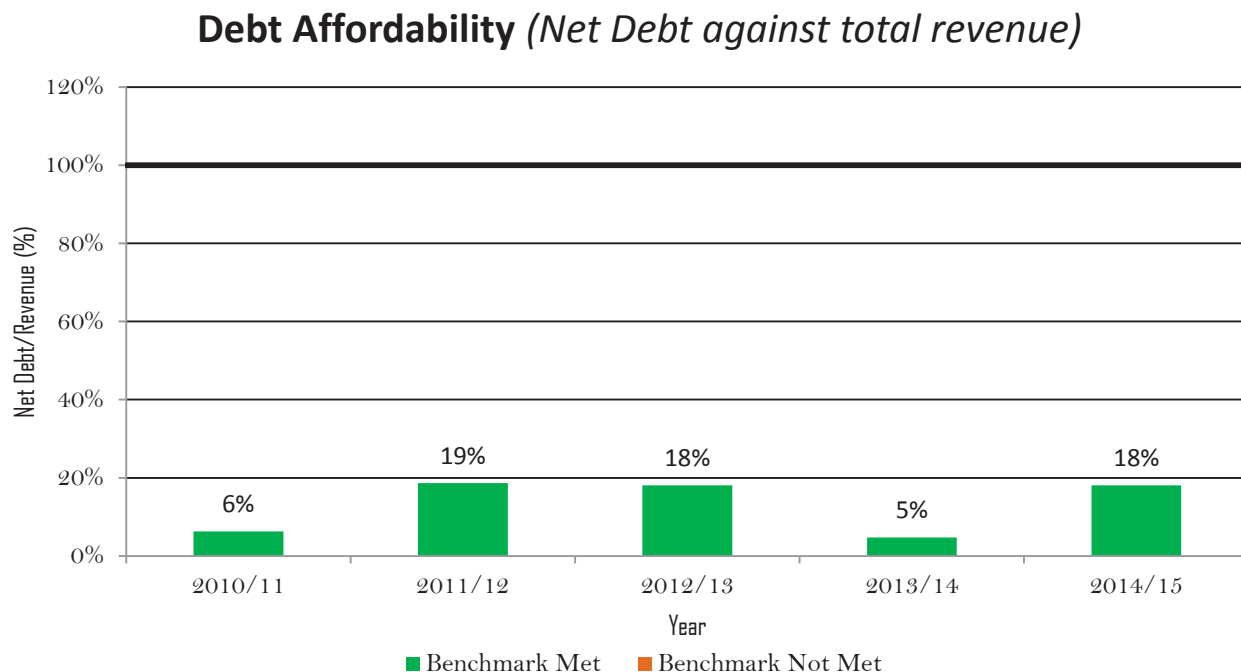
1. Net debt as a percentage of equity will not exceed 10%.

The following graph compares the Council's actual net debt as a proportion of ratepayers equity.



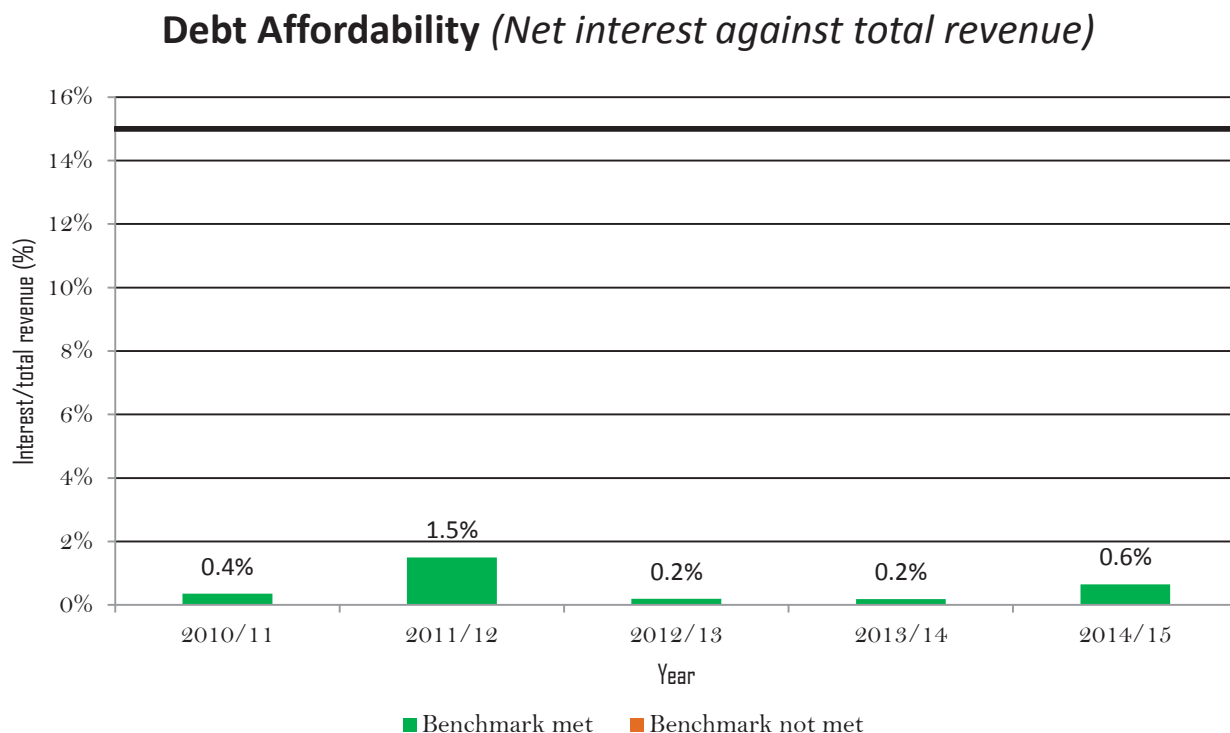
2. Net debt as a percentage of total revenue will not exceed 100%.

The following graph compares the Council's actual net debt as a proportion of the total revenue.



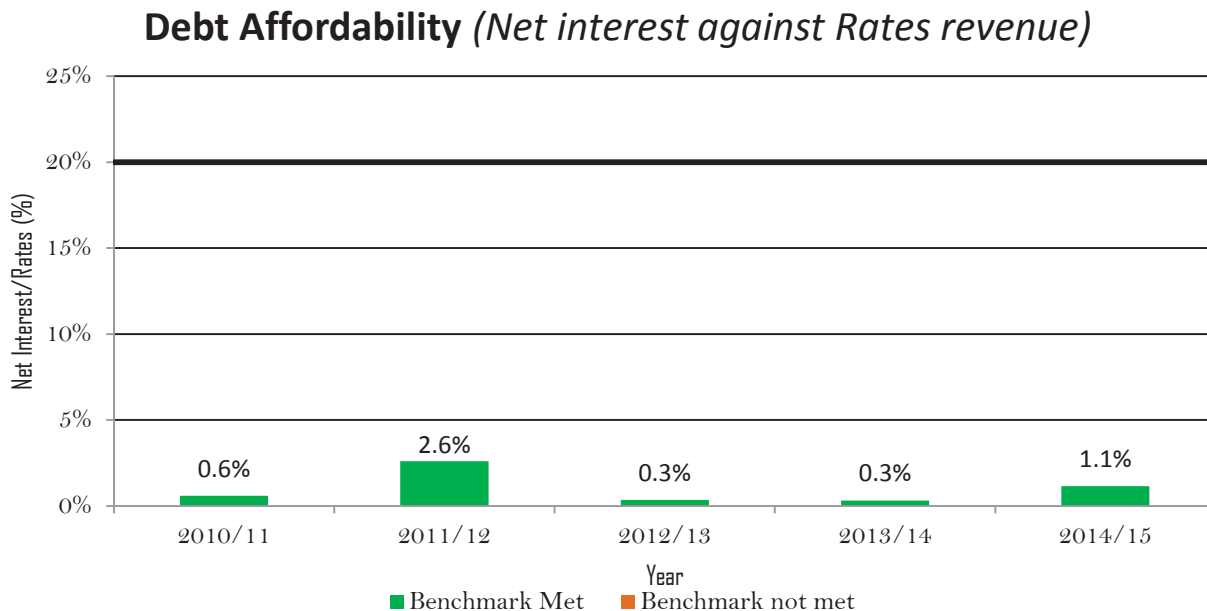
3. Net interest as a percentage of total revenue will not exceed 15%.

The following graph compares the Council's net interest as a proportion of total revenue.



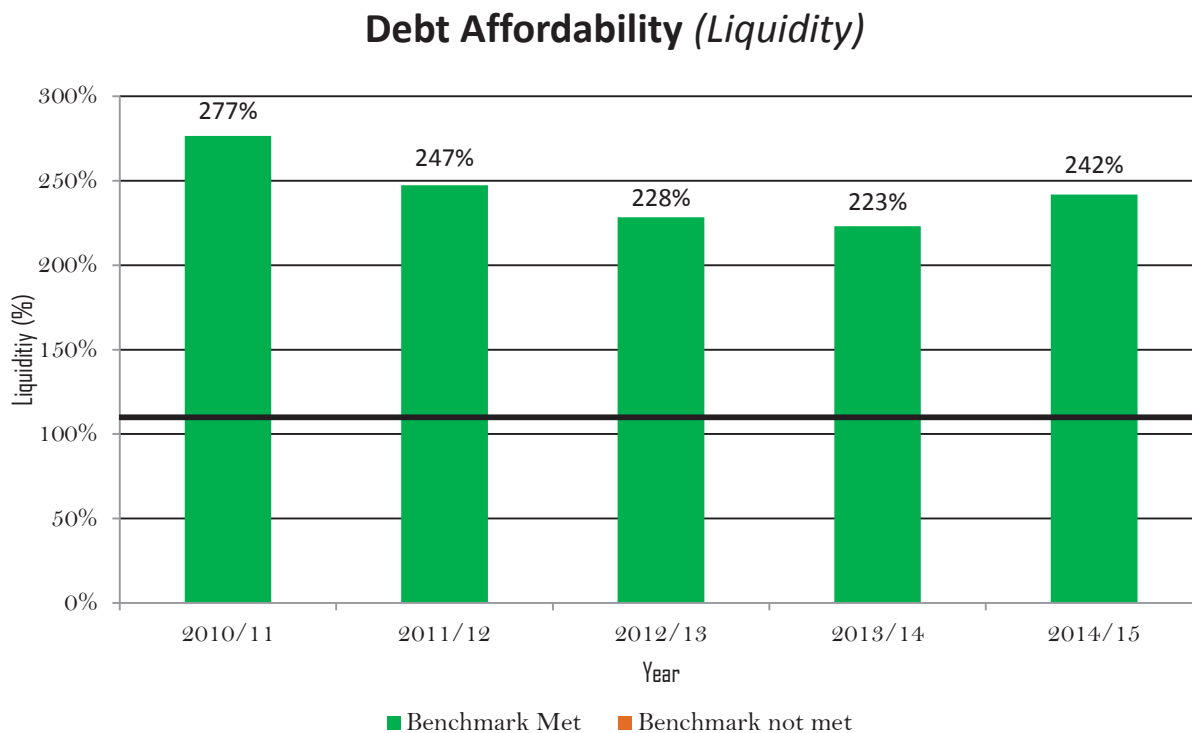
4. Net interest as a percentage of annual rates income will not exceed 20%.

The following graph compares the Council's net interest as a proportion of rates revenue.



5. Liquidity (current assets over current liabilities) is greater than 110%.

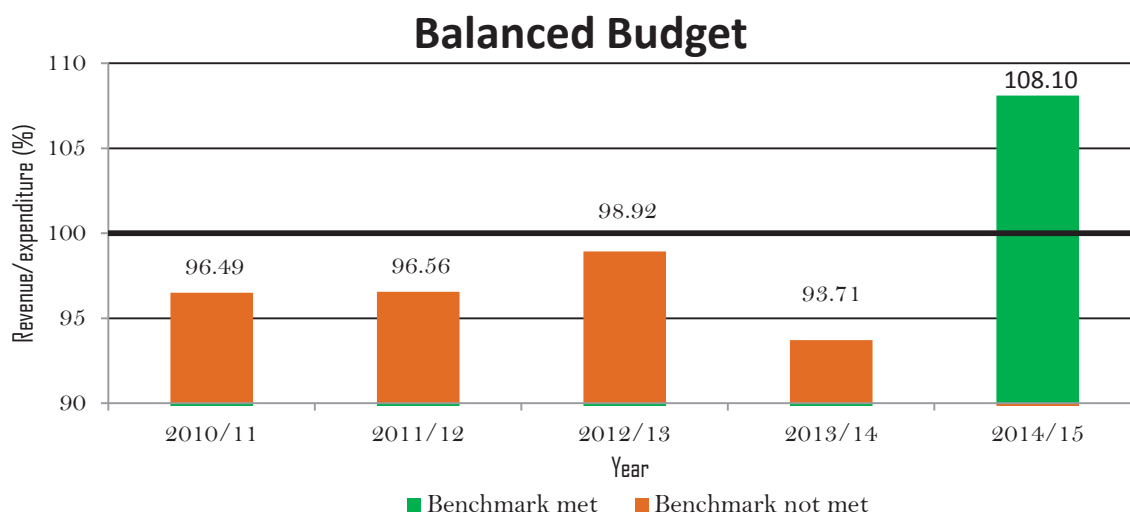
The following graph details the Council's liquidity ratio.



Balanced budget benchmark

The following graph displays the Council's revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment) as a proportion of operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).

The Council meets this benchmark if its revenue equals or is greater than its operating expenses.



The following table analyses the key reason for Council not meeting this benchmark:

2010/11

Depreciation expenses were higher due to higher than expected increases in valuation of infrastructure assets and the significant additions resulting from the capital investment in the district.

Budgeted interest rates varied from actual, with lower interest rates than expected due to slow economic conditions.

Council does not budget for flood damage works. Council budgets for emergency works but relies on NZ Transport Agency subsidies for works related to flood damages. However, the extent of damage to our network varies from year to year depending on the event.

2011/12

Valuation increases continue to be higher. Together with the significant additions resulting from the capital investment in the district, depreciation expenses were higher than budgeted.

Actual interest rates rose significantly higher than budgeted. In 2012/13, Council implemented strategies (disclosed in the Debt Servicing benchmark below) to manage this risk and reduce the impact on rates due to the fluctuations in the interest rates.

In 2011/12, the Dannevirke Transfer station was operational. The budgets were based on the Transfer Station opening sooner but delays meant we had to incur additional cost for contractors to provide waste collection and disposal services.

Interest rates started to decline but rates remained higher than budgeted. Council strategies to manage interest rate risk were starting to take effect: net finance costs were favourable compared to budgets, reduced the impact on rates fluctuations due to increases in interest rates.

Council received part subsidies from NZ Transport Agency for works related to flood damages. The remaining cost, that is unbudgeted, is funded by Council from its reserves.

2012/13

Valuation increases continue to be higher. Together with the significant additions resulting from the capital investment in the district, depreciation expenses were higher than budgeted.

In 2012/13, Council extended the refuse and recycling services to the smaller towns in the district. Additional cost for providing this service (unbudgeted cost), and increase in transportation and recycling cost, resulted in the overruns. These issues were resolved in 2013/14.

Council received part subsidies from NZ Transport Agency for works related to flood damages. Council funds the remaining cost, which is unbudgeted, from its reserves.

2013/14

Council's investment in Infracon Limited (in Liquidation) was \$3.609 million. In August 2014, the company was placed in liquidation. As a result, Council had to impair (write down) its investment in the company to the Income Statement, resulting in Council not meeting the balanced budget benchmark.

Council received part subsidies from NZ Transport Agency for works related to flood damages. The remaining cost, that is unbudgeted, is funded by Council from its reserves.

2014/15

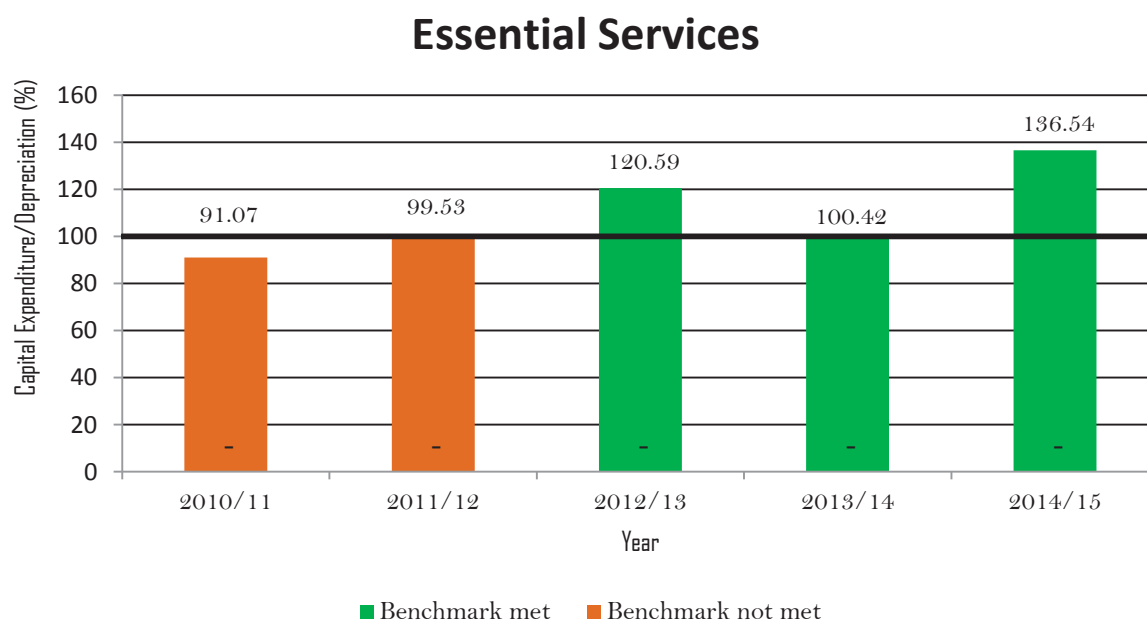
Council revenue is higher than its operating expenses mainly due to NZTA subsidies received for the Saddle Rd and flood damage work totalling \$ 320,000.

Essential services benchmark

The following graph displays the Council's capital expenditure on network services as a proportion of depreciation on network services. (Capital work includes both renewals of existing infrastructure as well as new capital work undertaken.)

The Council meets this benchmark if its capital expenditure on network services equals or is greater than depreciation on network services.

Network services is defined in the regulations as infrastructure related to water supply, sewerage and the treatment and disposal of sewage, storm water drainage, flood protection and control works, and the provision of roads and footpaths. The Council owns no infrastructure related to flood protection and control work.



The actual variance for 2010/11 and 2011/12 was \$793,000 and \$45,000 respectively.

For 2010/11 the activities where the benchmark was not met was in Wastewater and Roothing:

Wastewater

- The Pahiatua and Eketahuna Effluent Improvement projects, totalling \$2.6 million, were delayed as Council sought external funding to assist with these projects. Design phase for these projects was completed but deferred as Council looked to see funding for these projects. In 2011/12, Council was successful in obtaining a Ministry for the Environment subsidy, totalling \$2.04 million, to improve the discharge for the various wastewater schemes.

Roothing

- The Pahiatua Track Improvement project totalling \$3 million did not proceed due to lack of funding from NZ Transport Agency. This project was moved to Years 7 & 8 of the 2012-2022 Long Term plan.
- The Roothing activity underspent \$1.02 million (both renewals and new capital work) which was carried forward to the 2011/12 and completed.
- Valuation increases was \$34 million, which was the highest for the five years. This meant depreciation expense was \$290,000 higher than previous years and \$400,000 higher than budgeted

For 2011/12 the activities where the benchmark was not met was in Footpaths, Wastewater and Roothing:

Roothing

- For bridge renewals, \$250,000 was not spent due to prioritisation. Focus for the roading activity was on completing the targeted NZ Transport Agency three year funding. The 2011/12 year was year 3 (last year) of the block funding and Council will forfeit the funding if not spent.

Footpath

- The delay in completing the Woodville town centre upgrade resulted in \$209,000 carried forward and completed in the following year.

Wastewater

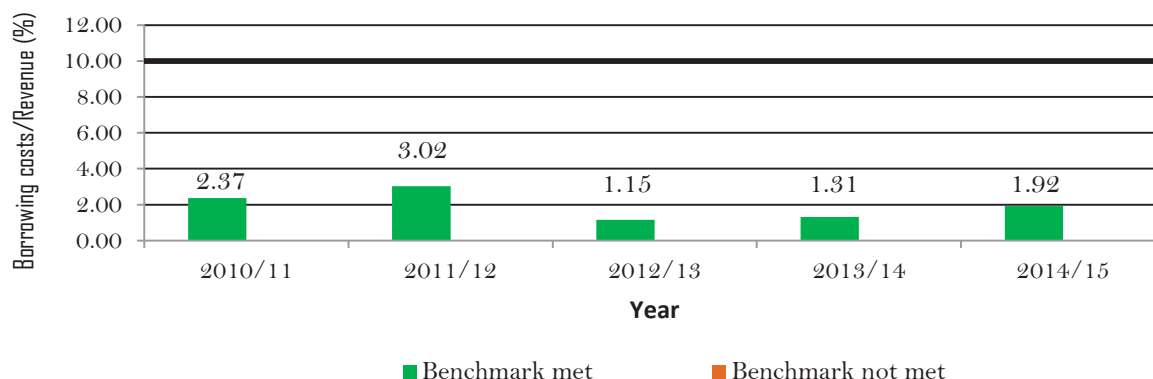
- The Pahiatua and Eketahuna Effluent Improvement projects totalling \$2.6 million were delayed as Council sought external funding to assist with these projects. Design phase for these projects were completed but deferred as Council looked to see funding for these projects. Council was successful in this year in obtaining Ministry of Environment subsidy totalling \$2.04 million to improve the discharge for the various wastewater schemes.
- Mains replacement was under budget by \$580,000, as Council was looking to ascertain condition information of the network to prioritise the replacements. The cctv camera, that was purchased in 2012/13, was used to assist in the condition assessments of pipes and inform the renewal programme.

Debt servicing benchmark

The following graph displays the Council's borrowing costs as a proportion of revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).

Because Statistics New Zealand projects the district's population will grow more slowly than the national population growth rate, Council meets the debt servicing benchmark if its borrowing costs equal or are less than 10% of its revenue.

Debt Servicing



Debt service cost declined from \$948,000 in 2011/12 to \$434,000 in 2013/14 mainly due to:

- Lower external lending interest rates.
- Council in the 2012-2022 Long Term Plan removed policy limits for borrowings with any one financial institution and term of loan. These limits though appropriate at that time, were inhibiting and enabling us to take advantage of the competitive lending market and was not strategically focused.
- In 2012/13 we restructured our banking arrangements and set up flexible lending and investing arrangements enabling us to take advantage of the new lending options and competitive rates among banks.
- In 2012/13, Council used interest rate swaps as another tool to manage interest rate risk. With interest rates expected to increase, we managed to maintain an overall interest rate lower than the banks' lending rate.
- In 2013/14, we started using the Local Government Funding Agency as another lending agency and secured interest rates that were, on average, 50 basis points below banks' lending rates.

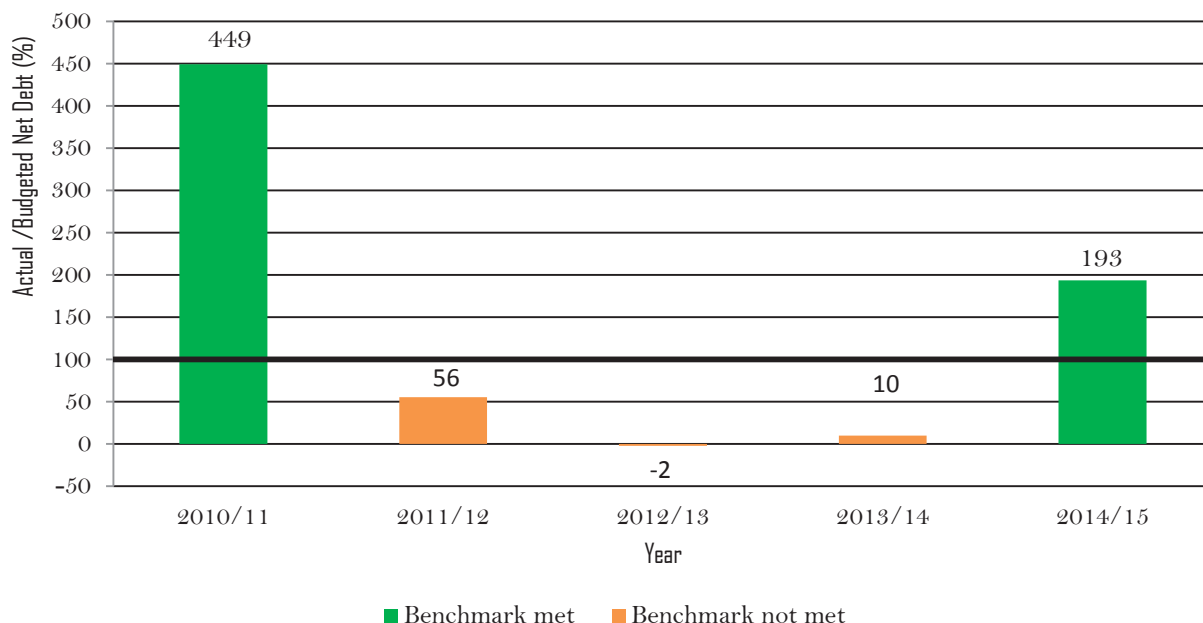
Debt control benchmark

The following graph displays the Council's actual net debt as a proportion of planned net debt. In this statement, net debt means financial liabilities less financial assets (excluding trade and other receivables). (The graph shows negative values when financial liabilities are less than financial assets, excluding rate and other receivables.) Where Council has budgeted for a net investment position and has greater net investments than budgeted, this will show Council exceeding the 100% benchmark, as in 2010/11. However, this is a favourable position and, therefore, the benchmark is shown as met.

In 2011/12, Council budgeted for a higher net investment position than it achieved. This results in the benchmark not being met in this year.

Council meets the debt control benchmark if its actual net debt equals or is less than its planned net debt.

Debt Control



Our debt levels have remained constant over the years due to the following:

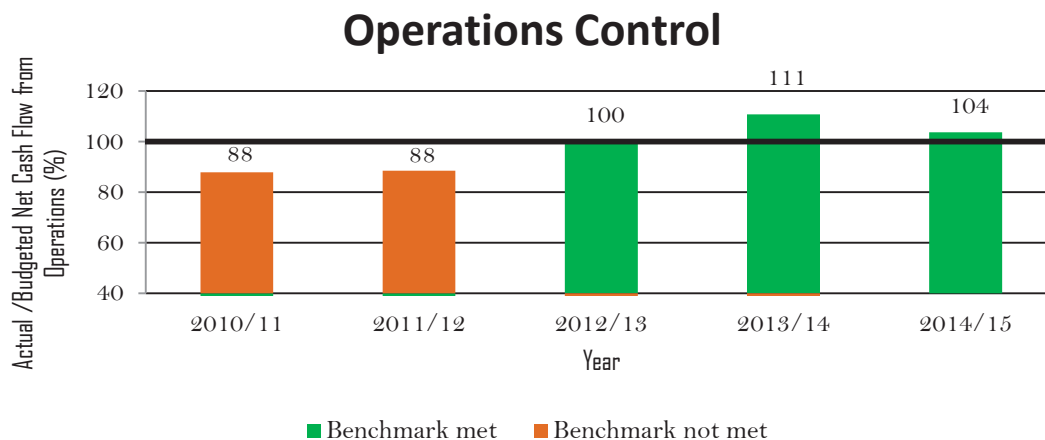
- We borrowed internally to fund capital projects where possible.
- We have debt instruments that allow us to repay and drawdown loans without incurring break fees and penalties from the banks.

These arrangements have given us more flexibility in managing our debt levels and interest rates risk.

Operations control benchmark

This graph displays the Council's actual net cash flow from operations as a proportion of its planned net cash flow from operations.

The Council meets the operations control benchmark if its actual net cash flow from operations equals or is greater than its planned net cash flow from operations.



The reasons for not meeting this bench for the relevant years are as follows:

2010/11

Overall shortfall in cash flow from operations was \$1.4 million and was due to:

- Council incurred \$860,000 additional unbudgeted cost for emergency repairs to our roading network due to flood damage.
- The Government declined support for the broadband network project, and funding of \$688,000 was denied. This project was cancelled.

2011/12

Overall shortfall in cash flow from operations was \$1.3 million and was due to:

- Emergency repairs to our roading network due to flood damage was \$400,000 higher than budget.
- Higher road maintenance expenditure of \$894,000 to take advantage of the NZ Transport Subsidy higher subsidy.

Report

Date : 18 August 2015
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report**
Item No : **10.11**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 22 July 2015 to 19 August 2015.

Key Points

2. Meeting with Rural Landowners who have Historical Easements and/or High Usage Extra-ordinary Connections

On 28 July, the Mayor, Councillors Fenemor and Collis, and I outlined Council's policies versus current practices for farmers who had received letters explaining supply changes that will be occurring during 2015-16.

The first meeting on moving from "On-Demand" to "Restricted Flow" for extra-ordinary supplies generated questions around what threshold would be used for setting the daily limit. The key concern of some farmers and intensive land users was how do they get a high daily limit, to reflect their variable need for water, and the risk to their operations if they needed more water than Council would supply? This reflected the water cost (per cubic metre) in their opinion being very reasonable compared to seeking another source on their property. Another concern was whether the fitting of restrictors to their supply lines was an attempt to remove the need for a bulk storage upgrade at Woodville.

We explained that the daily flow had been calculated using the average of 12 months of their actual water usage. The goal remained to ensure the urban water users had a secure supply, and that upstream rural users had installed at least two full days on-site storage to supplement their peak demands rather than deplete the feeder mains. Similar work on the Pongaroa network had achieved significant improvements in effective use of water within the daily Resource Consent Limits.

A question that we need to update them on is whether Council will act as the bulk purchaser of suitable 25,000 litre tanks, which farmers can then install and pay back Council for the capital cost. The next milestone for this project is to assess and fit restrictors to supply lines later in 2015, early 2016, as part of the walk-over and assessment of each watermain affected.

The second meeting was over compliance with the original easement agreements relating to the Eketahuna raw water main. Cases included 12 connections where the Easement Agreement cited two connections. This was a very positive meeting. Calls after the meeting requested that rationalising of connections occur in October, once calving and other intensive farm activities have eased. A similar request to the “extra-ordinary users above, on how farms could purchase tanks through Council as a bulk purchase, was discussed. We will invite pricing from suppliers in September. The majority of farms requested additional connections above those permitted by the easements, which would be treated as extra-ordinary and charged, unlike the easement connection or connections specified in the original agreements.

3. MW LASS

The key highlight from the Manawatu-Wanganui Local Authority Shared Services (MW LASS) meeting was the improved insurance premiums achieved through collaboration with other LASS companies, and formal discussions with providers under Lloyds of England. Savings across the 25 Councils involved were approximately \$750,000. For Tararua, the drop in premium, was offset significantly by increases in the sum insured.

Another initiative of the LASS, Debt Management Central, exceeded its targets to recover outstanding rates or other invoices owed to the partner Councils. As at the end of the April 2015, Debt Management Central had recovered \$670,082, and that has grown to \$1,009,053 by the end of July.

With upcoming changes in Health and Safety, it has been agreed that we will regionally contribute to having one expert hired to create consistency and appropriateness in the relevant staff policies or training programmes.

4. Update on Extraordinary Vacancy for the Position of Councillor for the South Tararua Ward

The written resignation of Warren Davidson from Council received at last month’s meeting, created an extraordinary vacancy for the position of Councillor for the South Tararua ward. As the timing of the resignation is over twelve months away from the next local authority election, a by-election is required.

Council's Electoral Officer Sandy Lowe is working with Electionz in undertaking the by-election, with the following timetable:

- 3 August - Public notice given of by-election and nominations open
- 1 September – Nominations close (12noon) and preliminary electoral roll closes (4.00pm)
- As soon as practicable after 1 September further notice of election is given
- If an election is required the delivery of voting documents commences on 6 October
- 28 October at 12noon - Election day voting closes and provisional result is available as soon as practicable
- 2 November – Official declaration of the election result is expected to be notified

The by-election is by postal voting under the First Past the Post electoral system, with the unbudgeted cost funded from the electoral reserve and the budget adjusted in the next financial year to ensure it covers the cost of the 2016 local authority election. An estimate of the cost for the by-election is \$2,000 if an election is not required (only one valid nomination received) and \$20,000 if an election is necessary, where the number of valid nominations exceeds the available vacancy to be filled.

With regard to appointments to the roles previously carried out by Warren Davidson, the Mayor has considered this matter and presented his recommendations to this meeting for confirmation. These appointments may be reviewed by the Mayor once the results of the election are known.

5. Sealing of Documents

The Council's common seal was affixed to the following document, under signature of the Mayor and the Chief Executive.

- Deed between the Council and M J Clarke concerning an encumbrance for a stormwater and drainage easement and right of way

6. Human Resources

A high level of interest in the recently advertised Senior Animal Control Officer (ACO) and Animal Control Officer roles, resulted in 42 applications. Interviews have been held for the senior ACO role, with the ACO to be interviewed once that person is selected.

Activity Reports

Tararua Alliance

7. Executive Summary

The focus in July has been the completion of the current projects as well as additional projects and repairs created by the flooding event in late June. This has put a strain on the existing resources and combined with the completion of several specific projects, led to a very busy month in July.

The majority of the work on the emergency event centred on getting access on all roads for the community. The Alliance has visited all sites that require major work and put together an estimate that has been submitted to NZTA for approval. All of these projects have been approved and have been scheduled and placed into the programme for completion.

Work has continued on the unsealed roads programme and heavy metal overlays in preparation for the winter months. This includes positive drainage, aggregate supply, delivery, and construction of the heavy metal overlays.

Work has continued on designing and delivering the emergency works projects such as Castlehill and Coast Roads as well as the Akitio sea wall that was recently damaged during cyclone Pam. Work on the Akitio sea wall is now complete and the Alliance has received very good feedback from the Akitio community.

The Alliance Utilities team is continuing to work closely with Dave Watson and the Assets group to undertake renewal work on the water and wastewater assets as well as the Eketahuna earthquake damage repairs. This work is progressing well and the Alliance is in the process of putting a second utilities crew together to undertake this work.

Construction work is now complete at the Oringi site and the Alliance has moved into this building. The new building is expected to bring further benefits to the Alliance with having the entire team operating in one site, under one management team and a single overhead structure.

8. Planning

The Planning team has been working on building target cost estimates for the 2015-2016 financial year. Meetings have been held to discuss achievements and efficiencies that can be gained in each activity. This will assist to build estimates for each work category.

Additionally, completing NZTA and TDC financial reports for year-end 2014-15 have also been undertaken. Our Assets Engineer, Hamish Featonby, has also been heavily involved with transferring data from RAMM to the Assetic Database in preparation for transferring our Asset Management tool to utilise Assetic followed on by the implementation of Fuse.

8.1 2015/2016 Reseals

The Hawkeye 1000 has just arrived in the district to undertake data analysis of the 2015-16 reseat sites. This equipment is mounted on a van to undertake video and laser analysis to determine the pavement texture. This information will determine the seal design for each site. Previously this would have been undertaken manually using sand circle tests and then calculations to determine the type of seal chip and bitumen to be used.

8.2 Data Collection and Asset Information Management

This month has seen a focus on capitalising of the 2014/15 road renewal works and continued preparations for the implementation of both Fuse and Assetic into the maintenance and asset register space for Roading. We have also had our second network inspector begin work in the area, with a continued focus for both inspectors to get the All Fault database up to scratch to help provide an accurate current condition of the road network.

The Asset Management team also attended the Downer Asset Management Group workshop in Palmerston North during July. During the three-day workshop we had exposure to new national initiatives and technologies, while sharing learnings between localised teams as well as a number of training sessions. Tararua was well represented with presentations from Kathy Dever-Tod about the IIMM, ISO55000 standard and the NAMS group, and Hamish Featonby talked about road deterioration modelling and the Powermap excel add-on.

Upcoming work will revolve around the implementation of Fuse and the balancing of roading in Assetic against the financial values in SPNAM.

8.3 2014/2015 Pavement Rehabilitation

8.3.1 2014/15 Sites to Complete

Road	RP	% complete
Valley Rd	6326 – 6851	60%
Kohinui Rd	6199 - 6357	90%

Valley Road (6326 – 6851) – 150mm overlay

A new 900mm Ø concrete culvert has been installed, replacing an old steel pipe that has rusted through. Locals are commenting on how effective the new subsoil drains have been since they were installed at the start of winter.



Figure 1 Valley Rd -

New culvert

Kohinui Road (6199 – 6357) – 100mm Overlay

Kohinui Road has been prepped for sealing. The site has held up very well in the last two months with only minor potholes forming. This will be sealed when the weather becomes suitable.

8.4 2015/2016 Pavement Rehabilitation

8.4.1 2015/16 Proposed Sites

Road	RP	Priority
052-0109	3781 - 4328	1
052-0109	8252 - 8412	1
Carlson St	200 – 309	1
Coast Rd	3607 - 4214	2
Ormondville – Te Uri Rd	11323 - 11653	1
Ormondville – Te Uri Rd	12780 - 14020	1
Otanga Rd	0 - 460	1
Pahiatua – Pongaroa Rd	36932 - 37820	1
River Rd	5574 - 6083	1
River Rd	8563 - 9011	2
River Rd	10071 - 10743	2
Tourere Rd	2633 - 2853	1
Weber Rd	28173 - 28500	1
Denmark St	15 - 360	2
Waterloo St	0 - 315	2

We are in the process of testing existing pavements on the proposed pavement rehabilitation sites for this year. Some of the results are shown below.

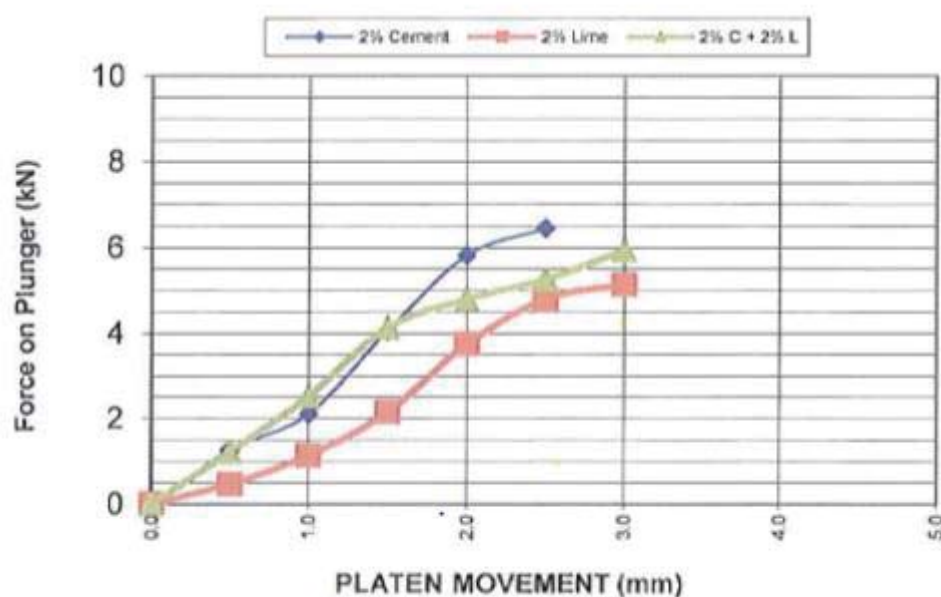


Figure 2 UCS testing results - Tourere Rd (2633 – 2853)

The graph above shows the force required to break samples that have been cured for 7 days with cement/lime, or a combination of both. The load at failure, which is shown above, is used in an equation to determine the Unconfined Compressive Strength of the sample. For this particular sample, the highest UCS reading was obtained using 2% cement (0.82MPa).

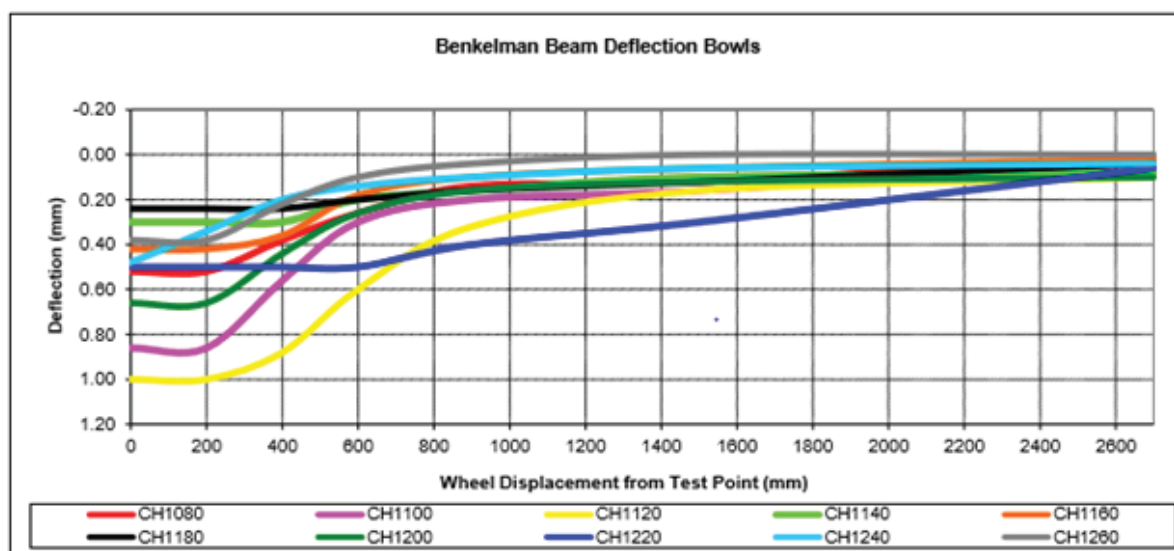


Figure 3 Benkleman Beam results - Weber Rd (28173 - 28500)

The Benkelman Beam results show the deflection of the pavement under an axle load of 8.2 tonnes (plus other criteria) at determined measurements from the start point.

A high deflection (+1.5mm) can suggest either that the subgrade layer is very soft, the quality of the basecourse is poor, or the existing pavement layer is too thin. Undertaking test pitting and scala penetrometer testing helps to identify which layer may be causing the issue. In this case, the deflections are low due to the test pits showing a good quality existing pavement layer of +500mm.

Initial results show that stabilising may be the preferred option for a majority of sites due to the existing pavement thickness being above recommended levels, but this will depend on whether the quality of the aggregate and its properties are suitable for stabilising.

The existing pavement samples collected vary from traditional basecourse material, to limestone/quartz pit metal aggregates (Coast, River Road areas) to aggregates with a high percentage of fines.

The draft pavement design document is underway, and will be updated as the results from the pavement samples we have collected are received.

8.4.2 Bridge Replacements

Replacement of Rail Bridge N-015 by Morris and Bailey on Rakaiatai Road is 99% complete and the bridge is in use. Guardrails will be installed on 15 August, and sealing will take place in October/November. The existing wooden bridge will currently be left in position and occupied by Telecom.

Replacement of Rail Bridge N-059 by Morris and Bailey on Edgecombe Road is 99% complete. Road sealing will take place in October/November



8.4.3 N-059 Edgecombe Road at Rp30

Bridge D-001 on Tamaki East Road - Design has been completed for a replacement and prices are being sought from contractors for the construction.

8.4.4 Inspections

Annual bridge inspections are completed for 2015 (as of 13 August 2015) and works programmes are being finalised for bridge maintenance.

8.4.5 Trees/Woodlots on Road Reserve

A review of agreements held with farmers for roadside trees is being undertaken. Locations are being verified and defined in terms of route position, whether the trees are included within Councils forestry assets, and noting what harvesting of trees to date has occurred. Hindsight is showing these agreements were very loosely written, with no term set and no agreement regarding replanting etc specified. There are about 100 of these agreements in place.

9. Assets & Utility Design

9.1 Church Street - Eketahuna – Job completed and road has been sealed, 1 x vehicle crossing reinstatement to complete

9.2 Wilson Lane Eketahuna – Job approximately 75% complete - Sewermain completed, 5 x laterals still to replace. We have been prioritising work under the direction of Dave Watson to facilitate the relining team from Auckland. This has meant we have had to stop and start the Wilson Lane job accordingly. We have installed manholes on the main line heading to the oxidation pond, and Bridge Street to allow interflow access to the sewer mains.

9.3 Over depth - Manhole Installed in Bridge Street, Eketahuna

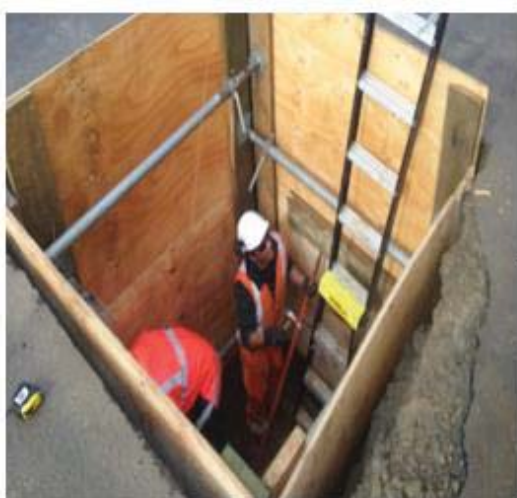


Photo showing Installation of timber Shoring and Bracing - M/H depth approx 2.8M

9.4 Potable Water

No water work completed

9.5 Future Work

The main focus for August will be the construction of the manholes in Eketahuna and keeping ahead of interflow as discussed with Dave Watson.

We have identified a possible issue with the existing watermain being in the same trench as the wastewater main in Stanley Street. This challenges the conventional construction of a manhole and we may have to either off set the manhole or kick the watermain. Extent of works will be unknown until we excavate and confirm the line of the existing assets.

9.6 Pahiatua Recycling Centre - Eddie to meet with Peter Greatbach (Building Contractor) confirming exact service locations on site and extent of works – price to be provided from the Alliance Utilities team for internal services to the building line.

10. Delivery

10.1 General Maintenance

10 signs and poles have been upgraded, repaired or replaced, and 100 roadside marker pegs have been installed across the network. This is part of our general ongoing maintenance programme, and sight rails are also being repaired and replaced.

Potholes are being attended to as and when required on the sealed pavement. There has been a minor increase in unsealed potholes due to recent rain and these are being attended to as and when required.

Programmed routine drainage work and high shoulder removal has been undertaken on the following roads:

- Tutaekara Road
- Surreydale Road
- Kopikopiko Road

10.2 Sealed Pavement Maintenance

The 2015/16 pre-reseal repairs have been identified and programmed for completion. Our crew has started these repairs, but are on hold at the moment due to current workload from the recent heavy rain event.

10.3 Unsealed Pavement Maintenance

Work has continued with grading and maintenance metalling crews throughout the district. Effort has been applied when grading to put some positive shape back into the unsealed roads, which will help reduce grading frequencies. Some of the roads completed in June include the following.

- Tiratu Road
- Knights Road
- Castle Hill Road
- Central east Road
- Tawataia Road
- Te Awe Awe Road
- Coach Road
- Maunga Road
- Rimu Road
- Ridge Road
- Putara Road
- Haunui Road
- Morgans Road
- Kakariki Road

10.4 Emergency Works

Due to recent heavy rain, we have identified numerous sites across the district that have been affected from slips, dropouts, heavy scour, loss of metal on unsealed roads, blocked culverts and drainage reinstatements, and all work is being identified and programmed. The majority of the operations work done throughout the last month has been repairing flood damage sites.

All of the flood damage sites have now been identified and scheduled. Work has begun on Rock Road where a dropout had occurred.

All sites below require further work; they are signed, coned and safe.

3.73	Hall block Road	Dropout/Culvert extension
2.83	Hall block Road	Retreat/ Culvert install
4.35	Range Road	Re-instate wall
3.78	Kaitawa Ridge Road	Retreat
3.522	Kaitawa Ridge Road	Retreat/Tree removal
3.024	Kaitawa Ridge Road	Large retreat, bench and fill
2.923	Kaitawa Ridge Road	Retreat/Bench and fill
5.001	Rock Road	Retreat
3.800	Paihiatua - Mangahao Road	Large retreat
2.77	Carisbrook Road	Re-instate shoulders 3x culvert



10.4.1 Akitio seawall

The Akitio seawall has now been complete. After working on the original site it was brought to our attention that the wall needed to be extended an extra 40m to stabilise the shoulder.

The crew had a great time staying in the community hall and enjoyed the hospitality and support from the community. We received a lot of good feedback from the locals and built some good relationships with them.



10.5 Urban Construction / Maintenance

Crews have been continuing regular clearance of litter bins in Dannevirke as well as routine cleaning of all main streets. Where possible the use of mechanical street cleaners is being used to both clean kerb and channel as well as regular sump cleaning. The litter bins in Woodville, Pahiatua and Eketahuna are being emptied by our subcontractor, Brees Property Maintenance and Wilsons.

Urban crews are at present working on pre-reseal areas lifting fire hydrants and manholes. Crews continue to undertake reinstatement work as and when required for the Assets team. A local subcontractor has been engaged to water blast the pavers in Woodville and Dannevirke, and new subcontracts recently awarded, for urban mowing, have commenced and underway.

10.6 Pavement Rehabilitations

We are 95% of the way through our rehabilitation sites with only Valley Road and Kohinui Road left to complete. Valley Road is programmed for seal late next week and Kohinui will be sealed and completed by the end of this week.

10.7 Minor Improvement – Mangaroa Road (subcontract)

Mangaroa Road re-alignment is now almost complete. The Chorus communications cables attached to the existing bridge will be relocated to the new alignment next week. This will then allow the old concrete bridge to be removed and the downstream end of the culvert to be shaped to provide better flow.



11. Performance

11.1 Communications

Over the last month the Central Hawke's Bay and Hasting RT repeater sites have been installed and are now operating. With these two sites operating, all Tararua and Hawke's Bay staff can communicate between each other, and if there was to be an event in either district, the operations can be run out of either Central Hawke's Bay depot, Hasting office or the Tararua Alliance office.

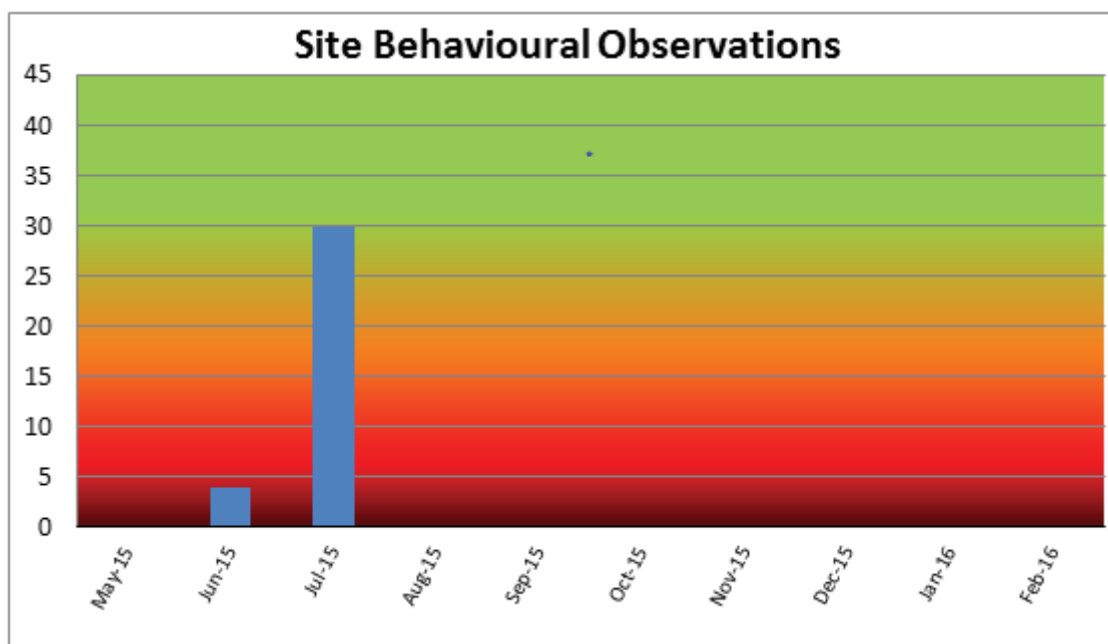
11.2 Traffic Management Plans & Carriageway Access Requests

Four work sites were audited over the month. There is a strong focus on having the correct paper work on site and the condition of the delineation devices.

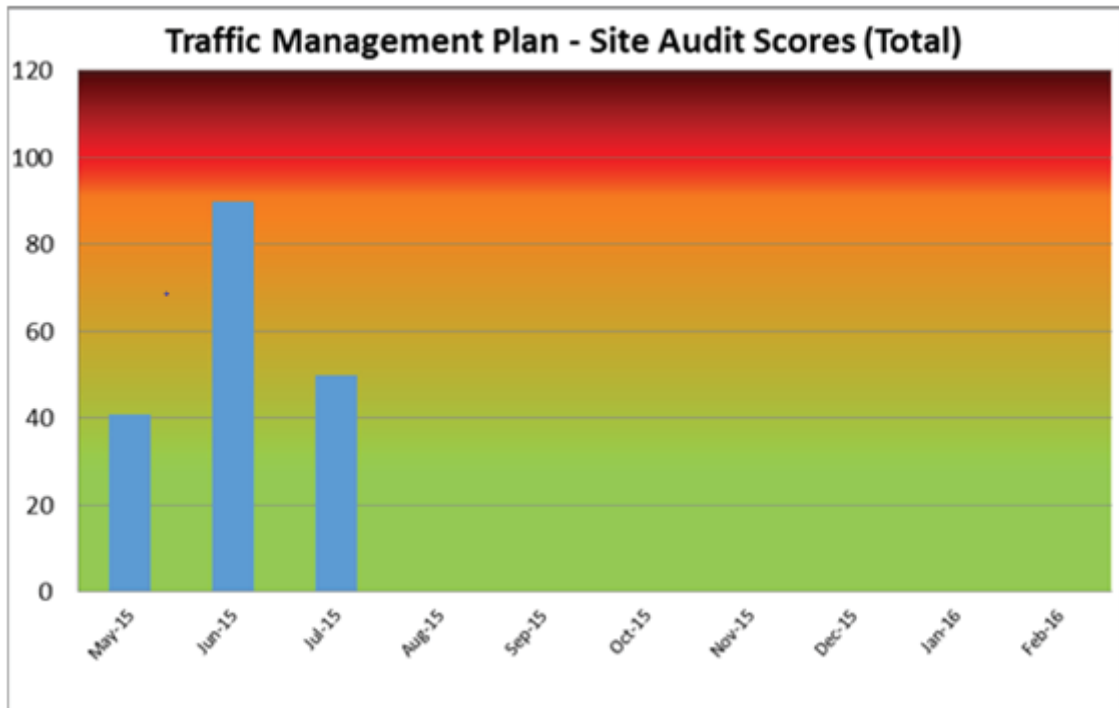
Nine TMP applications were received and approved over the month of July.

Twenty six CAR applications were received and approved during the month.

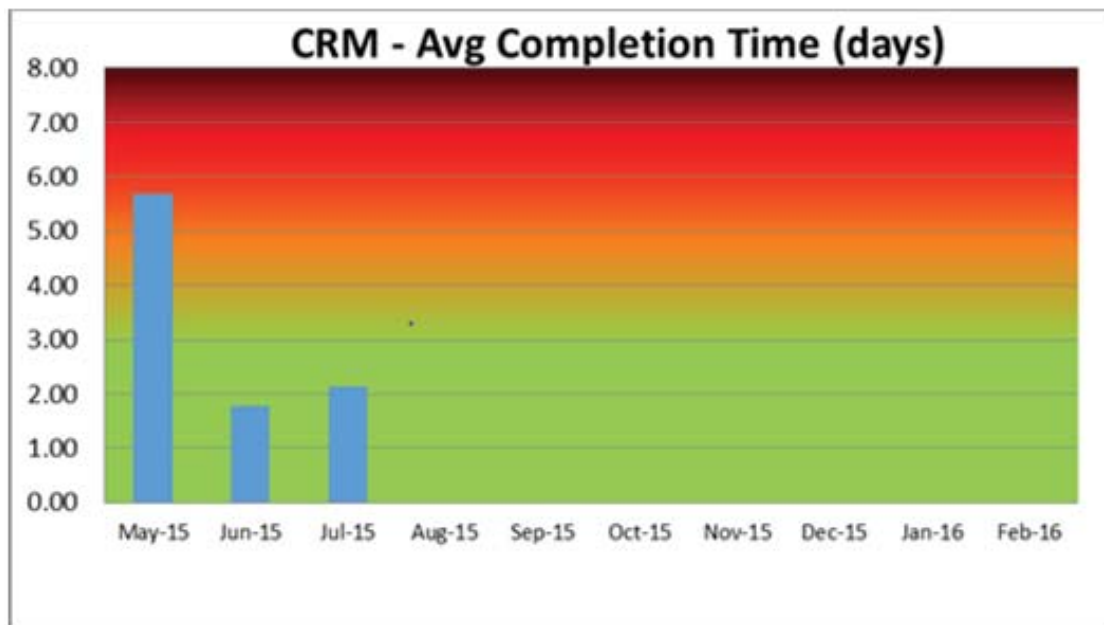
Tararua Alliance received 117 CRMs with 94.87% completed within the required level of service of five days. Out of the total received, 114 were roading related and 3 were storm water related.



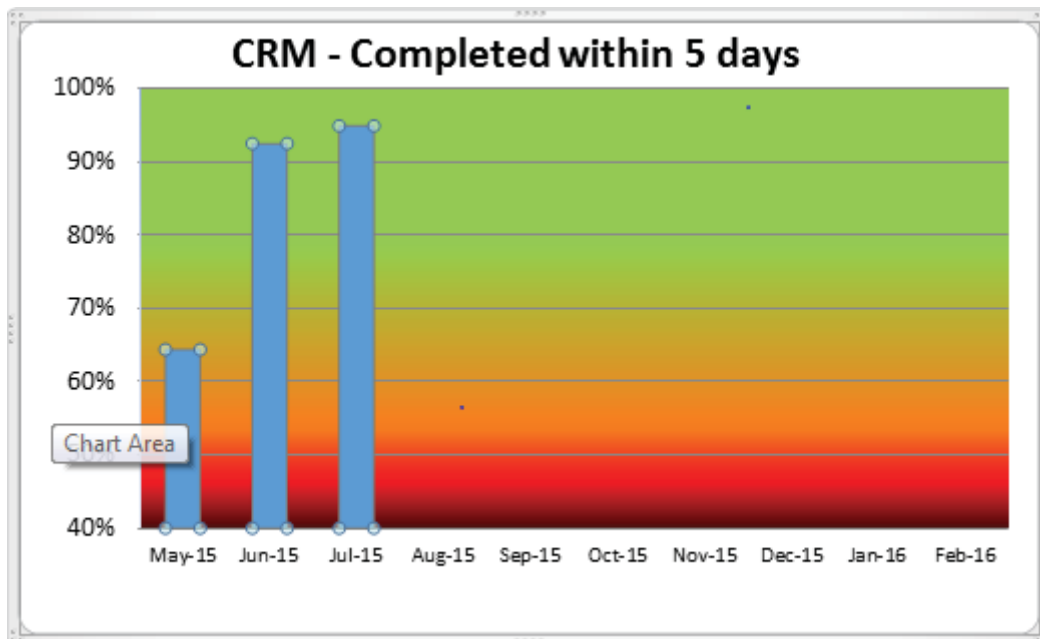
Safety behaviour observations are continually being monitored and introduced in the Alliance. There has been a marked improvement in this area over the month.



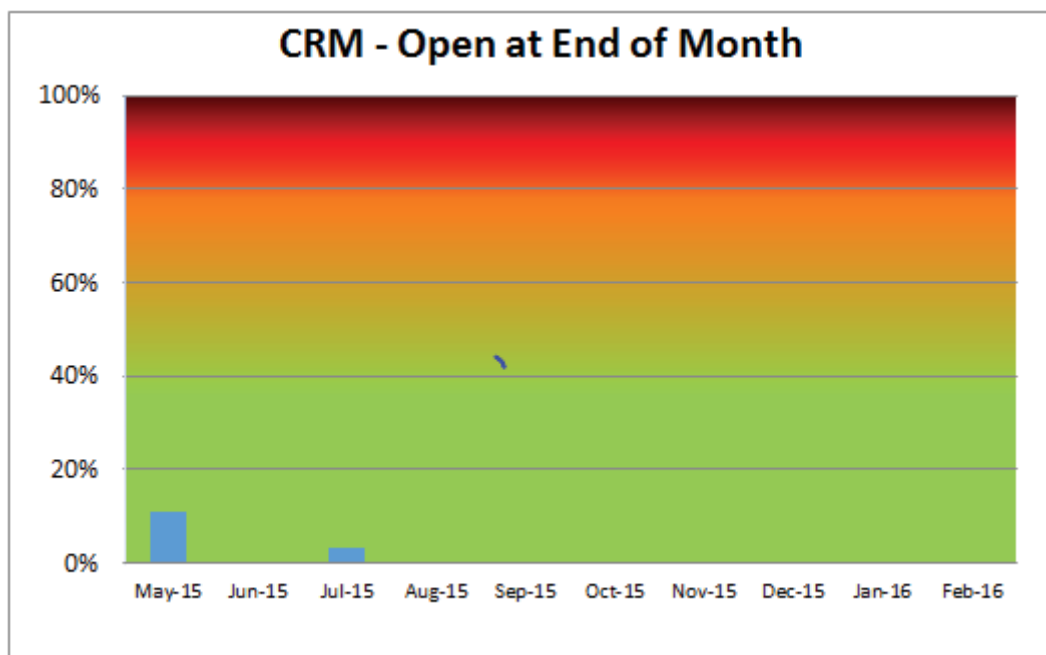
Formal traffic management audits are being undertaken to measure the level and improve the level throughout the Alliance.



CRM completion times are continually being monitored on a weekly basis to improve the completion time to meet the completion time of five days. This includes programming of the work where necessary.



CRMs completed to meet the target five days is improving with this being actively monitored.



The Alliance is continually monitoring the open CRMs to meet the goal of having all CRMs closed by the end of each month.

The Alliance is focused on calling all customers where a contact number is provided to update them on progress with the CRM's.

Assets Group

12. Executive Summary

The focus over the past month has been ensuring that the large list of capital projects are in the planning stage or have commenced. This has included developing plans, applying for building consents, letting contracts and project management. The Dannevirke water treatment upgrade project is in the investigation phase, downstream survey work programmed for the potential lifting of the Dannevirke impounded supply level, the Dannevirke public toilets are in the tendering and consenting phase, the Eketahuna public toilets upgrade is underway and the Woodville recycling station fencing has recently been completed.

The relining of the number two pond in Dannevirke is almost complete, and when completed, it will enable Council to begin to lower pond one for desludging and relining this summer. The Pahiatua wastewater treatment plant upgrade is currently in the commissioning phase.

Eketahuna waste water pipe renewal programme has commenced, with both relining and pipe replacement work teams currently in the town. Daily audits of traffic management are being undertaken as contractors move from street to street. The district-wide three year pipe renewal programme has been completed and is attached to this report.

The Pahiatua recycling centre rebuild project is well underway, albeit that clearing the site is taking a lot longer than expected due to the discovery of diesel contaminated material and large pockets of unstable ground. This has resulted in additional removal and disposal costs and a two-week slippage in the programme. It will also necessitate sourcing longer poles for the shed for those areas where the ground has been disturbed. The public recycling bins have moved off site, to behind the town hall, to give the contractor unimpeded access to the full site. A critical milestone approaching requires co-ordination between the Alliance and the contractor to ensure that the associated drainage and kerb and channel work, which is not part of the main contract and will be undertaken by the Alliance, is programmed to occur when needed by the contractor to prevent any further delays to the project.

Council has begun the process of the disposal of the 10 older Hovding Court flats, by engaging a local surveyor to prepare a consent application to adjust the boundary with the land containing the three newer flats. This is to ensure that there is sufficient separation between the three flats and the boundary to provide ongoing access right around the site. Once the consent has been lodged, the property will be offered for sale by public tender.

For the 2015/2016 year, there will be a greater focus in the parks and reserves area on renovation of a number of our parks turf and garden areas through weed spraying, fertilising, plant replacement and tree planting. The weed spraying and fertilising should help reduce the incidence of flowering weeds and an overall improvement in the aesthetics of our turf areas.

13. Solid Waste

13.1 Woodville Recycling Bin

The fence surrounding the Woodville Recycling area has now been completed. Planting on the outside of the fence will occur in spring.



13.2 Norsewood Recycling Drop-Off Centre

We have had some very good comments in regards to the relocation of the bins. The amount of recycling dropped off here has increased since the move, therefore further reducing the amount of refuse going into the landfill.

13.3 Education

Council have two contractors delivering education in the district's schools, being Zero Waste Education and the Enviroschools programme run by Horizons.

In the last financial year, we had six schools participate in the Zero Waste Education programme with eight different units being presented dealing with refuse, recycling and also a unit on water conservation. We have received some very positive feedback from this stating the students have gained a good understanding of what is refuse and what is recycling.

We have four schools who we sponsor in the Enviroschools programme. This programme involves refuse recycling and self-sustainability.

14. Utilities

14.1. Water

Woodville Water Mains

The flushing of the Woodville mains has been completed.

Eketahuna Reservoir

Rowden Contractors have almost completed the site works ready for the reservoir to be installed.

Dannevirke Treatment Plant

The seconded Engineer, Chris Langdale, is busy working on the water flows, levels and town water usage to determine treatment plant specifications.

14.2 Wastewater

Woodville

The CCTV camera work has identified several streets which are causing us high infiltration flows. We are looking at bringing these reticulation pipes forward into the relining programme. These streets are McLean, Fergusson, Gladstone and Grant Streets.

Eketahuna

The relining work is continuing. Bridge Street has been completed (303 metres) and High Street is 90% completed (475 metres). The discharge pipe from Bridge Street to the ponds (257 metres) has been completed also. Downers have been busy putting in new manholes in several places in the town. This is because distances between manholes in some streets are too great for a single length of lining material to be pulled through the pipe. The renewal of Church Street is complete. Wilson Lane is approximately 80% completed.

MfE Projects - Pahiatua

The plant has been commissioned this week with no issues. The testing regime for resource consent information is being carried out (three tests a week).

MfE - Dannevirke

The No.2 pond lining is complete. Over the next five days testing of the welding will take place. The gas venting around the edges of the pond and the baffles also need to be installed. Once this pond is completed, we will begin diverting wastewater from the screen directly into pond 2, cutting pond 1 out of the inflow circuit. At the same time we will begin to pump partially treated wastewater from pond 1 into pond 2. These are the first steps in emptying pond 1 and exposing the sludge in preparation for removal.

Infiltration

There will be letters sent out to the Eketahuna residents who have problems on property with infiltration. There were only two properties with direct connections to the sewer. The infiltration survey in Pahiatua started the week of the 10th of August.

The Bush Telegraph has been printing some articles on district infiltration, Pahiatua and Woodville Wastewater upgrades and the Dannevirke No.2 pond relining.

Attachment:

PROGRAMMED PIPE RENEWALS - 2015/16

WATER

Dannevirke

Carlson St from Ruahine St to Alliance 500 metres

London St from Denmark to McCallum St 172 metres

Dublin St from Denmark St to McCallum St 170 metres

Pahiatua

Crewe St from Tararua St to Tui St 155m

Eketahuna

Newman Rd from Macara St to Carters Rd 205 metres

WASTEWATER

Dannevirke

London St from Denmark St 171m - 150mm Concrete 1920 pipe

Dublin St from Denmark St to McCallum St 171m - 150mm Concrete 1920 pipe

Hospital St reline under railway line 30m - 150mm Concrete 1930 pipe

Denmark St 182m - 2 sections 150mm Concrete 1920 pipe

Pahiatua

Queen St from boundary of No16 to boundary of No20 81m - 150mm

Woodville

McLean St (part of 25m)

Gladstone St across property to Tay St /Vogel St 324m - 150mm 1910 Earthenware pipe & 88m - 225 Earthenware

Woodville

Fergusson St from MH 498 to Vogel St 337m - 150mm Earthenware 1910 pipe

McLean St from Sowry Rd to outside No 87 430m - 150mm Earthenware 1915 pipe

Gladstone St to end of line outside of No 39 282m - 150mm Earthenware 1910 pipe

Grant St from Vogel St manhole across the paddock to Grant and along to end to Tay St 717m - 225mm 1910 Earthenware pipe

2016/17

WATER

Dannevirke

SH2 Makirikiri Bridge crossing

Victoria Ave Bridge crossing

Pahiatua

Sedcole St from George St to Tiraumea Rd 472 metres

Albert St From Cambridge to Dawson St 183 metres - replace 80mm steel with 100mm pvc

Eketahuna

Bengston St from Haswell St to Herbert St - 182 metres

Wastewater

Pahiatua

Arthur St from outside Tararua College to Mangaheo Rd 519m - 150mm Earthenware

Dannevirke

Tennyson St from Allardice intersection to first manhole 123m - 150mm Earthenware 1920 pipe

Renewals 2017/18

WATER

Dannevirke

Queen St from Grant St to Victoria Ave - 100mm cast & - 200mm steel 450m

Pahiatua

Albert St from Mangaheo Rd to Dawson St- replace 80mm 458m with 100mm Pvc

Wastewater

Pahiatua

Tui St from No1 to Albert St intersection 157m – Earthenware 1935 pipe

Dannevirke

Queen St from Grant St to Albert St 115m - 150mm Concrete 1920

Queen St from Albert St to Chamberlain St 125m - 150mm Concrete/steel 1920

15. Property

15.1. Housing for the Elderly

Occupancy

81 flats are presently occupied, there are currently 11 vacant flats, which are:

Ballarat Court, Dannevirke	1 flat vacant	46 days
Hovding Court, Dannevirke	4 flats vacant	10, 46, 376, 513 days
Elsinore Court, Dannevirke	2 flats vacant	287, 243 days (left vacant in case Hovding Court tenants need to relocate)
Bengston St, Eketahuna	1 flat vacant	125 days
Ruahine Flats, Woodville	2 flats vacant	39, 61 days
Lyndon Flats, Pahiatua	1 flat vacant	44 days

The three modern flats at Hovding are tenanted. The four vacant flats at Hovding Court are in the old complex. The vacant flats at Ballarat and Elsinore Courts remain untenanted at this time, in case they are needed to relocate any tenants from the old Hovding Court flats, once the result of the public tender process is known.

Heating of Units

This year we have received a number of complaints throughout the district on the electricity costs to heat the units. This has caused some pensioners to look at alternative heating options.

15.2 Community Buildings

Pahiatua Library

Plans have been circulated to Pahiatua On Track for their input. They are happy with the proposal and an application for a building permit has been lodged.

15.3 Camping Grounds

Bookings for the district camping grounds in July 2015 were:

Dannevirke	103
Pahiatua	406
Woodville	8
Eketahuna	250

15.4 Parks and Reserves

Eketahuna Domain

The rugby fields have stood up well to this season's rugby games. Next season we will mole-plough the fields to enhance the new drainage.



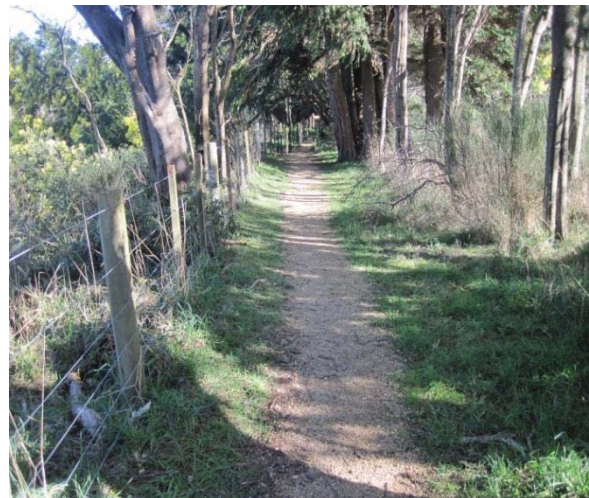
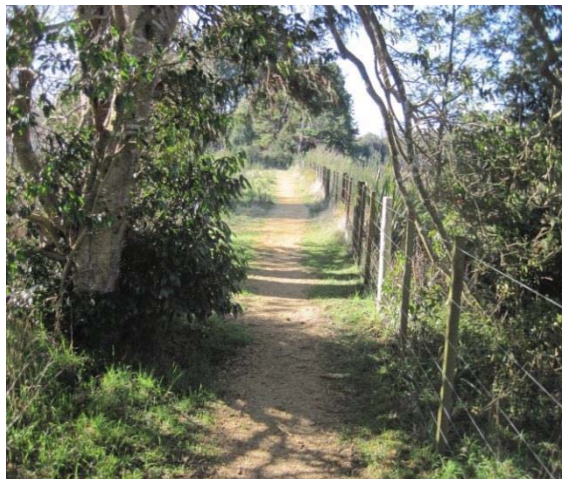
Bush Multisport Fields

The replacement storm water drain across the fields has made a substantial difference with the fields coming through the winter in a much better state.



Cliff Walk, Eketahuna

The Community Corrections Department have been busy tidying up and relining the walkway. They have taken this on as an ongoing project and they will continue to maintain the walkway throughout the year.



15.5 Cemeteries

Settlers, Dannevirke

A meeting was held with the Dannevirke Town and Country Garden Club to discuss possible plantings at the cemetery. This meeting was well attended and very positive.

The Club were happy with the state of the Mangatera Cemetery and with the recent alterations to the Domain gardens.

One area of concern they had was the condition of the roadway to the Mangatera Cemetery. Kathy is to approach the Alliance to look at a general tidy up of the verges with the removal of old stumps and weeds. The area will then be re-sown and the banks tidied up and replanted.

Mangatera Cemetery

The self-seeded pine trees in the plantation area beside the stillborn area have been felled.

The damaged rewarewa has been removed ready for the installation of the monument of the stillborn area.

The trees in the north-eastern side of the cemetery have been trimmed back off the graves.

Pinfold Road Cemetery

The cemetery land adjacent to the Pinfold Road Cemetery has been advertised for lease. The closing date for the tender is 14 August 2015.

15.6 Public Toilets

Eketahuna

Work has commenced on the toilets. They have been stripped out, re-plumbed and ceilings installed. The lining with the special Resco board will commence on the 14th of August 2015. It is hoped the toilets will be finished by the end of August.



Dannevirke Domain

Three builders have been invited to submit a price to build the new toilets. These are programmed to be completed by Christmas.

Strategy and District Development

16. El Nino - Potential Dry Summer

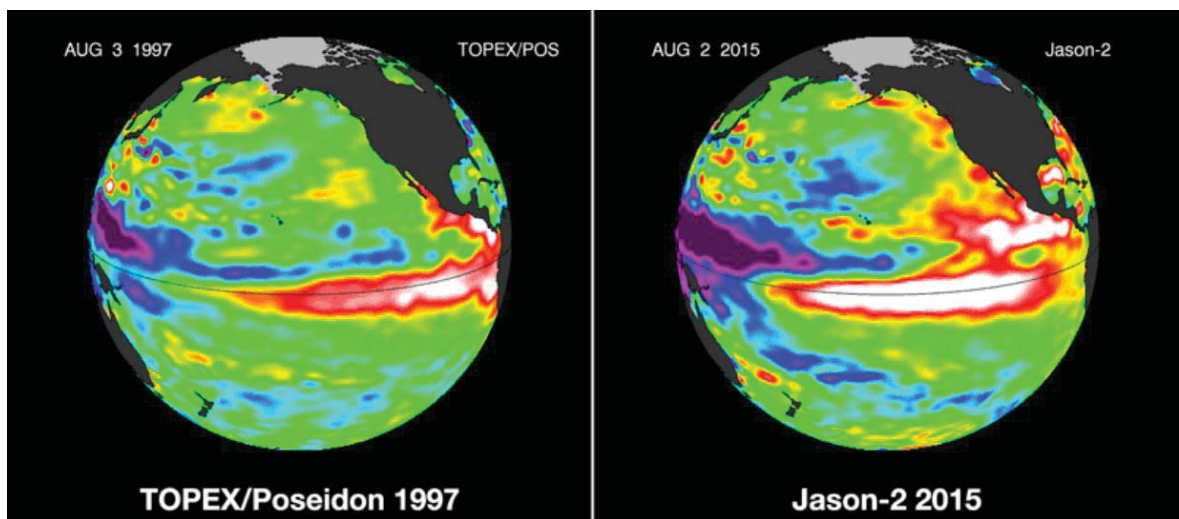
We should note with some concern that a strong El Nino formed several months ago across the Pacific. It is fuelled from the difference in ocean temperatures (East to West) across the mid Pacific. The mass of warm water in the Pacific Ocean is also bigger and deeper than it was at the same point in 1997.

The available energy for the event is potentially high when compared to the worst recorded event since records began in 1950, in 1997/98.

The impact on the East Coast of New Zealand and potential for a dry summer are greater in an El Nino event. Much may depend on whether the trade winds reduce or strengthen over the coming few months:- less wind allows the Ocean heat to rise and heat the air temperature.

Official updates are available from NIWA, the Australian Met Service and NOAA.

NASA Jet Propulsion Laboratory – Jason 2 Satellite of Sea Surface Temperatures in early August 2015



17. MW LASS Strategy

MW LASS is positioning itself to achieve the effectiveness and efficiencies Paula Bennett recently identified as important to the New Zealand Government and her as Minister of Local Government.

For well over 18 months the IT Managers in the Region have been meeting regularly to determine to set the ground rules and principles to work collaboratively on future IT projects. This work has been completed and we have now begun work on a joint strategy for the councils.

18. Pongaroa Water Supply

The Ministry of Health has confirmed that the Council has secured the full funding requested for the Pongaroa township water treatment system with a subsidy of up to \$393,125.

This amounts to 85% of the costs that are permitted to be included, which is above the threshold for the project signalled in the 2015-25 Long Term Plan. There are additional costs that will need to be incurred that are not eligible for subsidy (e.g. those relating to easements, land purchases etc).

The applications to the Ministry Health fund totalled over \$30m but there was only \$10m available to allocate. Mid Central Health considered that our application was persuasive .

I note three factors that we believe assisted our case:

- 1 **All qualification criteria met for subsidies:-**
Including an existing approved water safety plan, demographic and deprivation index challenges and reduced cost estimates.
- 2 **Track record of Tararua District Council:-**
For low cost, effective and on-time MoH subsidised projects for Pahiatua and Eketahuna, including innovative design by suppliers Filtek and recently extended to Tokomaru.
- 3 **Council and general community support for the project:-**
Council's district wide rating policy that cross-subsidises is considered supportive of small communities ongoing operations and depreciation funding; and evidenced consultation (ongoing) with the full Council and management team directly involved.

This is the official announcement:

<https://www.beehive.govt.nz/release/10-million-drinking-water-subsidies-small-communities>

What next?:

- Within the next two months Council needs to sign a contract with the Ministry of Health
- We will then have two years to complete the project
- Our Assets team will manage the project and further personalised and group consultation will be useful
- We are presently negotiating with Scanpower and Power Co on options to power the hill site above the town, initial quotes have been above budgets
- In the short term we need to get a flow meter on the pipe into the town so we can better define the requirements of the plant

We are very appreciative of the support we have received from Pongaroa Rural Water Supply Inc., Mid Central Health, The Ministry of Health and Opus International Ltd who prepared the documentation.

Strategically, it means the Council is doing its job to ensure that our small towns have continued core services to the required 21st century, first world standards.

19. Bluff Road River Access and Land Issues

Peter Wimsett recently met with Te Kāuru, to explore how the Crown Land at 264 Bluff Road managed by LINZ might be able to be returned to the public for recreational purposes and is proposing a planting/beautification project. This has been a matter of dispute between locals and a neighbouring farmer who controls and owns part of the current road accessway to the river.

LINZ have made an offer to the farmer for sheep grazing after a previous lease expired, but the area is being used close to the river for cattle grazing. The river area is also used for metal excavation by private sector companies under consent from the Horizons Regional Council. There is a ten metre strip that the Department of Conservation owns adjacent to the river and Council road reserve and an unformed road that could provide indirect access to the river. To complicate matters, the neighbouring farmer appears to be occupying road reserve with a house on-site.

Te Kāuru is a collective of 10 hapū based in the Tararua. It is a signatory to the Manawatū River Leaders' Accord and has a memorandum of partnership with Horizons Regional Council. Te Kāuru continue to undertake a number of community projects including planting at the source of the Manawatū River, Parahaki Island restoration and Kaitoki River restoration."

Council as a member of the Accord, in general

- Supports Te Kāuru in their efforts to replant and beautify the area, so that it can be used by the public
- Enables freedom camping in public places under its Policy
- Seeks to improve water quality in the Manawatu River

Use of land and pending lease agreement offered to the Brass Family

- TDC in general supports freedom camping as a way to attract people to the region. LINZ would prefer not to see camping on the site.
- TDC is aligned with LINZ in the view that the land concerned (which is classified as riverbed) is less suitable for cattle grazing because of its proximity to the River.

Council staff have met with the farmer and introduced the issues for discussion and in particular the interest to support public access to the river and identify the property deficiencies. This matter is progressing.

20. Forestry Operations – Birch North Forest

The Council forestry committee continued to harvest forests through the financial year under the management of Forest Owners Marketing Limited. As at 30 June 2015, harvesting operations in Birch North Forest for June have resulted in a total log production of 54,236 tonnes 750,039 or \$13.83 net per tonne and include estimated returns for unsold stock on the wharf and a large road cost have been incurred in preparation of harvest in the new year.

21. Woodville Walkway/Cycleway

We are working through easement arrangements with Kiwi Rail for Woodville Districts' Vision Woodville to Gorge walkway/ cycleway. This is stage one of the project that once funding is secured, would see a walkway from Woodville to the Gorge Cemetery. A significant initial cost would be the construction of a pedestrian bridge over a stream just below the cemetery reserve.

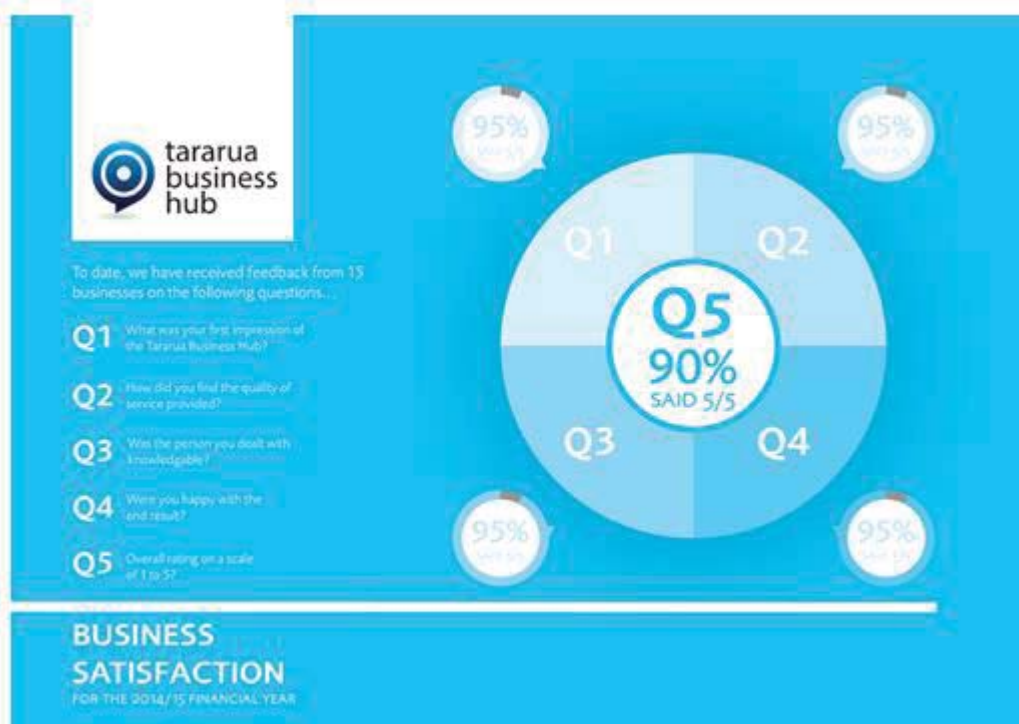
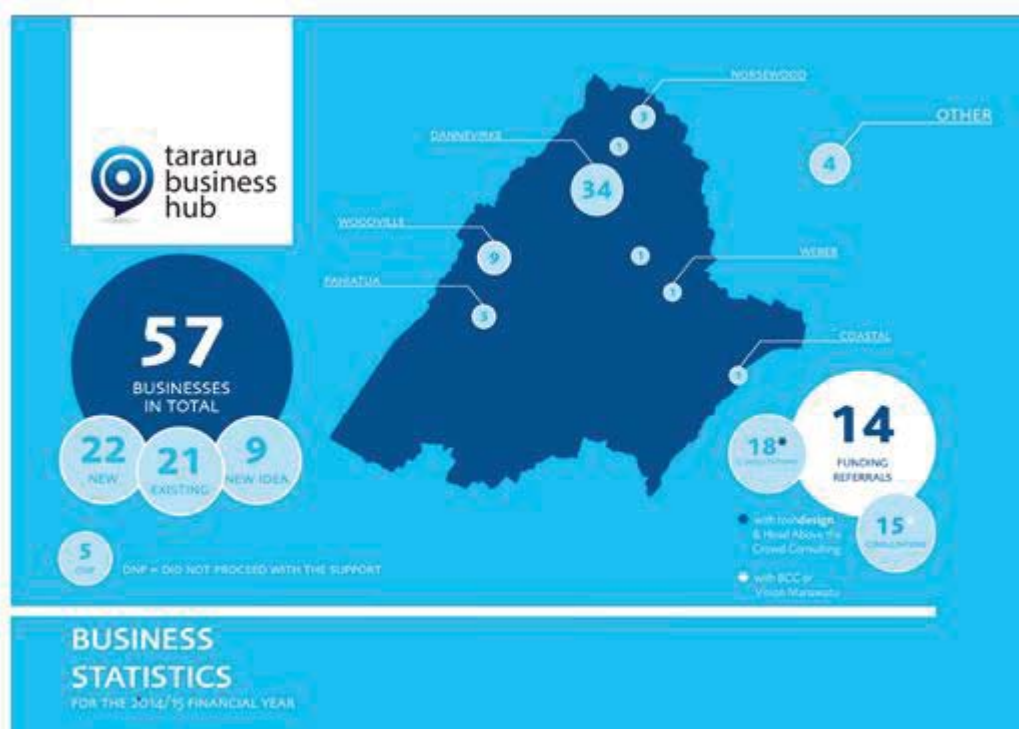
22. ICMA

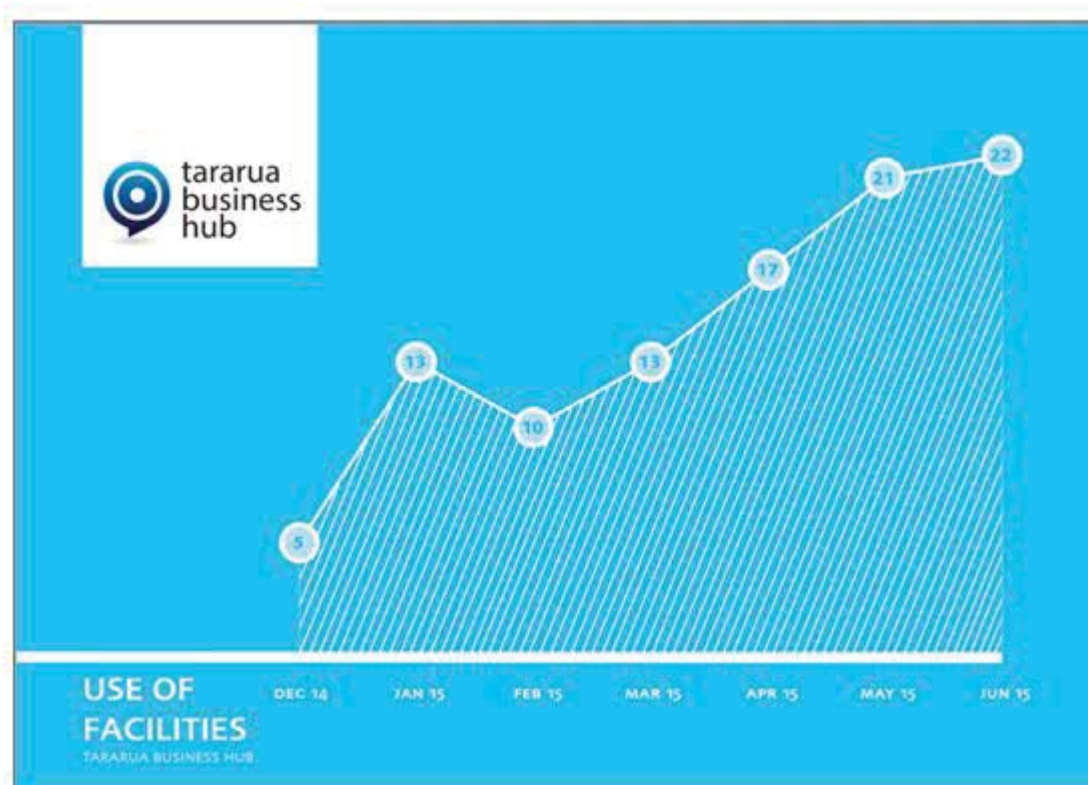
The International organisation for local government, ICMA, has asked Peter Wimsett to be a speaker at the upcoming 2015 ICMA conference in Seattle. Peter is able to attend because he is on leave in the area of Vancouver, Canada. He will be presenting on the New Zealand experience of broadband and our Council in the session entitled "Surf's Up: Delivering Broadband Technology to Everyone"

Economic Development, Marketing and Communications

23. Economic Development

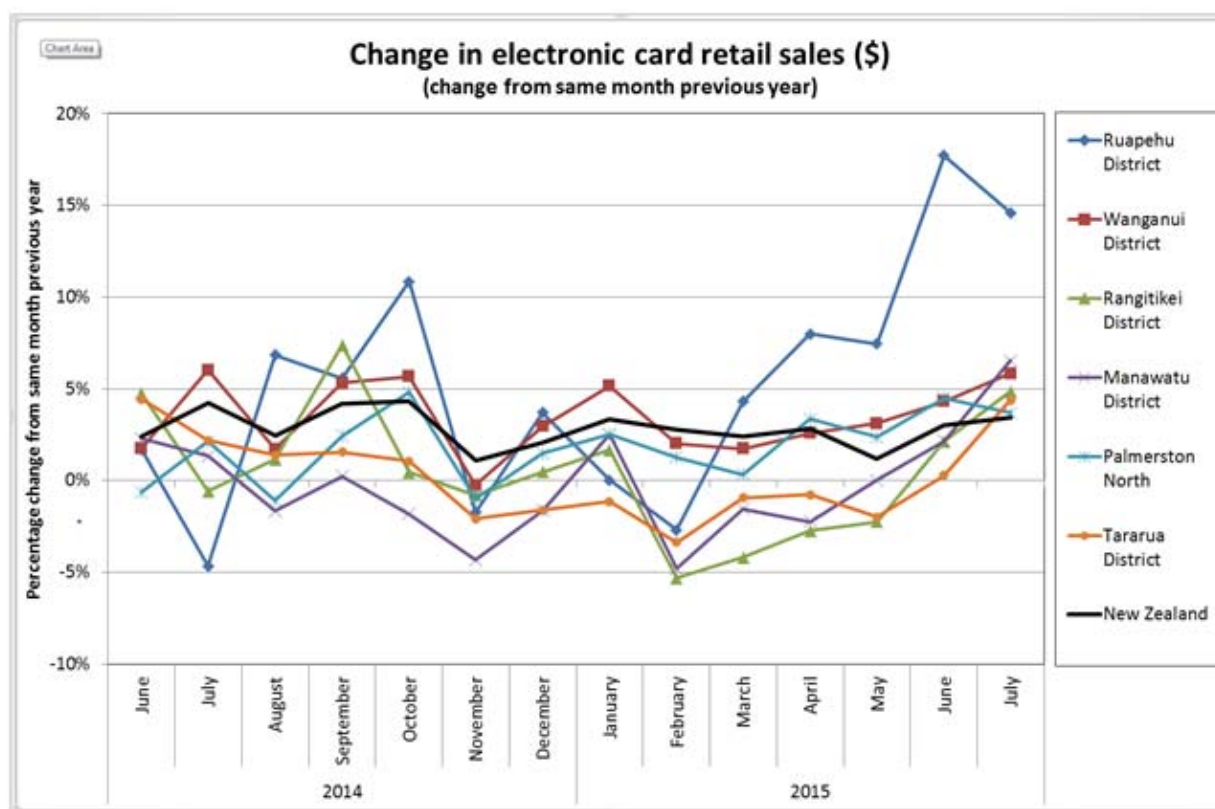
Recently we presented to a Council Workshop – here are some statistics since establishment in December 2014. We will look to report on these monthly.





24. Retail Statistics in Taranua

There was a strong month for the district. Every other Council recorded above the growth rate for New Zealand, and the strong growth in visitor spending seems to be a factor in most areas. Ruapehu is showing the huge impact of winter tourism in their District



Year ended	Estimated Electronic Card Retail Spending (\$)													
	2014 June	July	August	September	October	November	December	2015 January	February	March	April	May	June	July
Taranua District														
Accommodation	3,804,668	3,787,383	3,743,990	3,699,039	3,678,501	3,635,553	3,584,918	3,545,245	3,525,060	3,482,044	3,463,089	3,470,250	3,481,500	3,512,147
Apparel	2,876,639	2,851,883	2,823,067	2,800,773	2,801,792	2,737,841	2,732,168	2,736,717	2,731,471	2,745,260	2,722,397	2,686,484	2,508,940	2,528,649
Bars/Cafes/Restaurants	6,202,973	6,193,462	6,210,411	6,192,896	6,135,771	6,115,545	6,105,004	6,075,651	6,071,388	6,085,316	6,085,708	6,103,087	6,079,217	6,117,104
Food Retailing	46,883,362	47,140,518	47,329,852	47,546,905	47,741,784	47,893,589	48,150,173	48,472,802	48,704,617	49,031,204	49,322,680	49,564,537	49,915,293	50,242,912
Gift	29,925,979	29,780,399	29,646,301	29,550,476	29,413,036	29,184,881	28,778,986	28,237,754	27,701,903	27,164,020	26,738,190	26,399,531	26,208,004	26,165,983
Hardware/Homeware	3,570,893	3,618,368	3,627,362	3,624,183	3,638,601	3,598,642	3,629,132	3,613,897	3,621,910	3,599,438	3,584,757	3,599,566	3,575,174	3,542,204
Majors	7,990,296	7,968,826	7,932,245	7,927,225	7,919,071	7,937,225	7,837,981	7,880,810	7,879,102	7,912,116	7,899,316	7,877,376	7,913,543	7,919,596
Other Retail	16,304,305	16,411,395	16,548,156	16,640,002	16,738,366	16,742,164	16,808,506	16,871,442	16,826,870	16,899,305	16,973,757	16,892,716	16,867,716	16,905,492
Takeaways	3,824,130	3,843,695	3,864,116	3,886,180	3,907,846	3,915,597	3,934,138	3,964,902	4,033,762	4,083,540	4,135,941	4,187,827	4,199,379	4,250,355
TOTAL	121,383,245	121,595,929	121,725,490	121,867,779	121,974,769	121,761,136	121,561,006	121,419,220	121,096,095	121,002,242	120,925,835	120,721,374	120,748,766	121,184,642

25. Vocational Pathway Community Partnership Workshop

'Developing relevant learning opportunities for students; connecting school, tertiary and future employment'

We hosted the first meeting of Vocational Pathways (a Youth Guarantee Initiative) at the Tararua Business Hub. Malcolm Bell from the Ministry of Education is leading this project in Tararua. The workshop focus was on how Vocational Pathways programmes can contribute towards helping school leavers become work ready, and able to meet the needs of employers throughout Tararua.

What will success look like? Employers, schools and tertiary providers will have committed to work together to ensure opportunities are available for school leavers to fill the pipeline of labour needed for expansion and to replace an ageing workforce. There will be actions taken to make this happen.

26. Wellington Communication Forum

Louise and Lianne attended this meeting in Wellington and whilst some of the Local Government National Communication Campaign would not suit our community, there are advantages in advising the community of the services we provide with our branding alongside Local Government.

Example: **Roading Campaign for Queenstown**



We maintain.

- Roothing is a major cost for communities – in the 2012/13 year councils invested \$1.23 billion in new roading infrastructure, maintenance, renewal and operations.
- 45% of the general public rate 'roads' to be the most important local government service; yet....

40% of the general public do not know that local government manages the roads.

27. Motor Caravan Association

We met with Bruce Lochore, General Manager, NZMCA to discuss the Motor Caravan Growth Strategy. Bruce has indicated that he would like us to be involved in the Regional and New Zealand Motor Caravan strategy for the future.

28. Staff Project Meeting

We held a staff meeting on 17 July to plan and prioritise the projects for the new financial year.

29. Tararua Tourism Group

Carole Wilton organised a tourism meeting at Red Chillies Restaurant in Pahiatua on Tuesday 21 July for an opportunity to network and present the new promotional tools available to them.

30. PIM Assistance - Wanganui District Council PIM Debrief

We joined the Public Information Managers in the region on Friday 24 July to debrief on our response to the 20 June flooding event. The main objective was to get together, meet new PIM staff, and reflect on communications around the flood event.

31. Regional Growth Study

We attended the Regional Growth Study release. This report outlined the sectors and commercial opportunities with the potential to sustainably grow incomes, jobs and investment in the Manawatu Whanganui region.

There were eight opportunities identified:

- 1 Tourism and Visitor Services
- 2 Sheep and Beef Farming and Processing
- 3 Land Use Intensification
- 4 Manuka Honey
- 5 Vegetables
- 6 Poultry Meat Production and Grain Growing Processing
- 7 Affordable Care and Lifestyle for Older People
- 8 Business Process Outsourcing and Food Innovation Outsourcing

32. Manawatu Gorge Restoration Project Group/Manawatu Gorge Governance Group

As requested by the Governance Group we met with Meridian (a partner of the Manawatu Gorge Restoration Project) to progress discussions on the proposed walkway from Te Apiti Windfarm to Toi Toi Point.

We met the site manager at the Te Apiti Windfarm and were given a tour of the farm and shown the possible access points and exit points. The next stage is a meeting with the Meridian Team in Wellington.

33. GO! Project – Industrial Hemp (NZHIA)

We have had discussions with a representative from the Hemp Industry of New Zealand regarding Industrial Hemp as a crop option and the commercial capabilities. We discussed a wide range of topics and highlighted some areas which require further investigations.

The NZHIA are keen to support (invest) in the development of the local hemp industry in conjunction with the GO! Project and other locals.

34. The Tararua Business Hub Facility continues to be utilised by the following:

- BCC – Business Training – a consultant continues to come every fortnight and meet with business clients
- IRD – Business Training
- Community Projects
- Ministry of Education – Vocational Pathways
- Dannevirke Community Board
- Motor Caravan Association
- PGG Wrightson/ Ag ITO training
- Civil Defence Training
- Local businesses
- Dannevirke Chamber of Commerce
- Skype meetings
- Council training
- A new business is being supported in the Incubation Room

35. Business | Potential

We continue to provide support to new and existing businesses and ideas through links to the BCC, Vision Manawatu, Graphic Design and Digital Marketing services available in our district:

- 1 new idea/business – co-ordinating support from Council services; Environmental Health, Planning and Assets Teams
- 1 new idea – providing a full range of business support to assist in the development of the concept
- 1 retail/manufacturing business – digital marketing support and connections within our district
- 1 existing business – coordinating support from Council services; Planning, Assets, Building, Environmental Health and the Tararua Alliance
- Assist in developing a concept for a resident with connections to the Philippines

36. Development Strategies:

We have continued the discussion started in July with a company who can provide translation services for our digital assets for business and the GO! Project literature to the Asian market. As well as using their commercial expertise in these markets to develop business connections for the GO! Project initiative, this has led to us exploring opportunities for manuka oil and ginseng.

As part of our focus on providing support to develop business capability we have invited 'The Business Group' to host an evening seminar, which will be held on 19 August at the Tararua Business Hub and they will deliver their '9 Steps to Ensure Business Success'.

We have assisted with the creation of a new business women's networking group 'petticoat', with the inaugural meeting arranged for 13 August at the Mangatera Hotel. The guest speaker will be Pauline Meredith-King of The Business Group, which will be her first introduction to our district.

37. Training/support Programme:

The following programme of training was held at the Tararua Business Hub:

- The Innovate Competition - we hosted a Market Validation evening for the Top 11 competitors, which was attended by the Mayor and Councillors
- IRD – Introduction to Business workshop was well attended and IRD continue to be delighted with the response and our facility
- New training opportunities are being looked into to support business development
 - Fire Regulations – Met with Mike Finucane – Fire Risk Management Officer for our district who can provide assistance when looking at buildings
 - Health and Safety – arranging a seminar with a consultant in September

Training Programmes are advertised in the Bush Telegraph, on our Council website and on our Facebook page, as well as the service providers websites.

38. Facebook - Key Statistics



What does this mean?



Chart Area



What does this mean?



33

posts from our page have had the 'Hide' option selected between 1 July – 31 July 2015

**choosing to 'Hide' a post means that post will no longer appear on a persons 'News Feed'*

Total Reach

The number of people who were served any activity from your Page including your posts, posts to your Page by other people, Page like ads, mentions and checkins.



What does this mean?



Highest total organic reach in one day (for the month of July)

4,795



Lowest total organic reach in one day (for the month of July)

28



Average total organic reach (for the month of June)

728



Average total organic reach (for the month of June)

4,244

*total means any activity on our page

*organic means we have not paid anything to 'Boost' the reach

*reach is the number of people who have/may have seen this (this does not indicate 'Engagement' levels)

39. Trustpower Community Awards 2015 Judging Date Set

The date has been set for the judging of the Trustpower Tararua District Community Awards. This year, we had a total of 43 nominations – of these, we currently have 27 official entrants.

The judging will take place on Thursday, 27 August at the Tararua Business Hub; the Awards Function is being held in the Pahiatua Town Hall on Wednesday, 16 September 2015.

40. Community Assistance

We have provided the following community assistance throughout the month of June:

<i>Independent, Community Group or Organisation</i>	<i>Event</i>	<i>Assistance Provided</i>
Dannevirke Community Board / WW1 Committee	Commemorative Concert and Display	Designed and Printed Posters
School Sports Team	Netball Representatives	20x Spot Prizes
Independent - Ronny Boblea	Hot Rod Show	200x Lollies to put towards Gift Bags

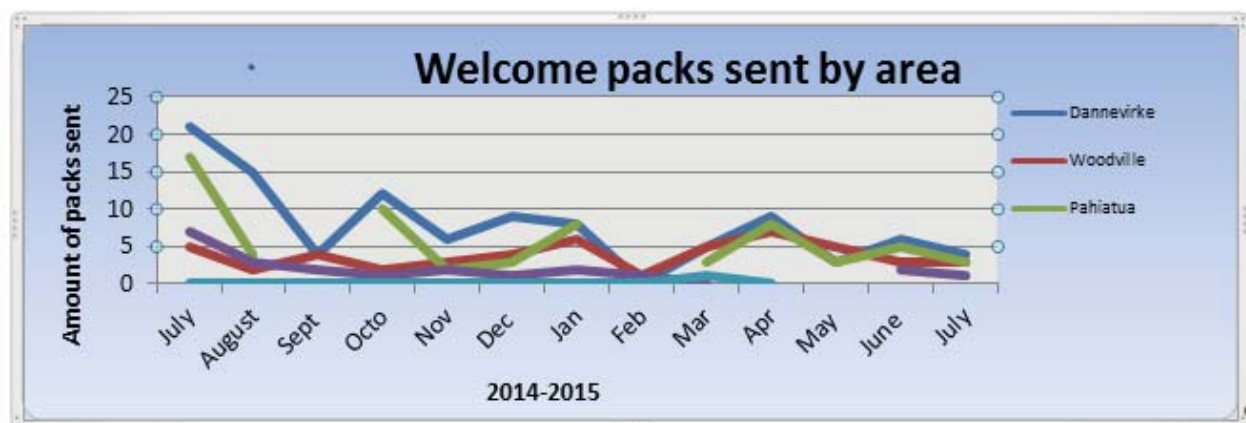
We also assisted with the promotion for a short documentary of the Fantasy Cave in Dannevirke that was one of five short documentaries shown at the NZ International Film Festival.



Tararua i-SITE

41. Welcome Packs


11 Welcome packs were sent out in July, 10 within the district and one outside Tararua.



42. Promotion

42.1 Google My Business

What is Google My Business? Google My Business puts your business info on Search, Maps and Google+ so that customers can find you, no matter what device they are using. The Tararua i-SITE Google site is being added to daily with stories of events, attractions and activities, and accommodation, and these are then also linked on Facebook



Taranui i-SITE Visitor Informatio...


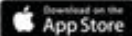
Information on attractions, activities, and events in Taranui and New Zealand. Ferry, coach, train and accommodation bookings


6 followers
06-376 0217
http://www.taranui.com/

Travel Agency
8:00 AM - 5:00 PM
42 Vogel St Woodville 4920

Manage photos
Add virtual tour

Manage your business on the go with the free app.




Share

Share what's new...

Text
Photos
Link
Video
Event
Post

Share update

Posts you share here will appear on Google+ and Google+ communities. [Learn More](#)




Insights

Insights for your business, last 30 days

1.93K	19	2
15% ↑	0%	100% ↑
Views	Clicks	New followers


[View insights](#)

Attractions & Activities




Taranui i-SITE Visitor Information Centre
Shared publicly · 8/26/2015

Woodville Reed Organ Museum
Woodville Reed Organ Museum is a unique collection of old reed organs, mostly the pedal type but several multi-manual with pedals and blowers. Age goes back as far as the 1860s. At present, there are over 100 reed organs in their collection.
[Read more](#)




+1
+
-
...
Add a comment...




+1
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Add a comment...

Attractions & Activities



Taranui i-SITE Visitor Information Centre
Shared publicly · 8/27/2015


The award winning Fantasy Cave is unique in New Zealand and built and operated entirely by volunteers. It features animated puppets and scenes of fairy tales and nursery rhymes which are enjoyed by young and the 'young at heart'. An amazing experience for the whole family. Built for the enjoyment of all ages and reasonably.
[Read more](#)



Your Business Dashboard


See how your business is doing on Google and connect with customers from your Google My Business dashboard.

Attractions & Activities




Taranui i-SITE Visitor Information Centre
Shared publicly · 8/26/2015

The Darnley Golf Club offers 18 holes of golf in this very well maintained and picturesque course. Did you know they even have a computer available so bring your tent, camper or caravan, its only \$10.00 per person per night and there are toilet and bathroom facilities, why not make it a weekend of golf?




+1
+
-
...
Add a comment...

Attractions & Activities




Taranui i-SITE Visitor Information Centre
Shared publicly · 8/26/2015

Looking for a new activity? not just for the guys... women love it too! Clay Target Shooting is available at Ruffs Lodge, just out of Woodville for groups of four or more. Prices start from \$35.00 per person.




Attractions & Activities



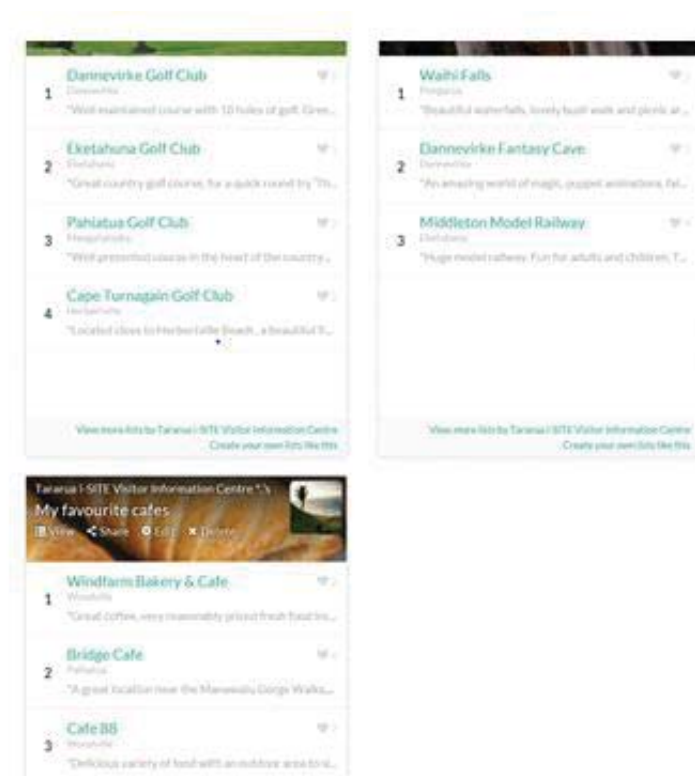
Taranui i-SITE Visitor Information Centre
Shared publicly · 8/25/2015

Something for everyone at this awesome Country Carnival Market. For further details contact Dayline 06 374 7662. Free entry



43. Localist

www.localist.co.nz is all about the power of word of mouth. It contains a listing of businesses in Tararua, as well as in New Zealand. Those who have signed up can go in and add comments or reviews on places they have visited, much like Trip Advisor although Localist relies on local with the 'inside knowledge'. The i-SITE is adding to the comments as well as listing businesses and attractions that are not currently on there.



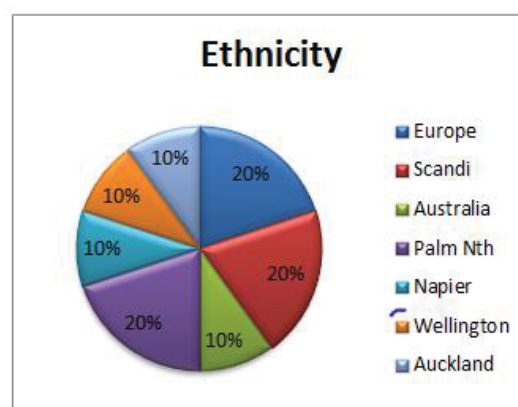
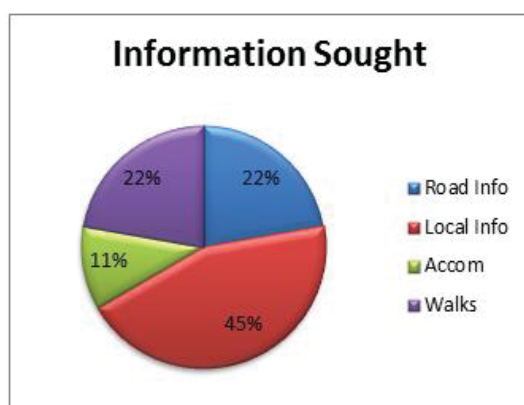
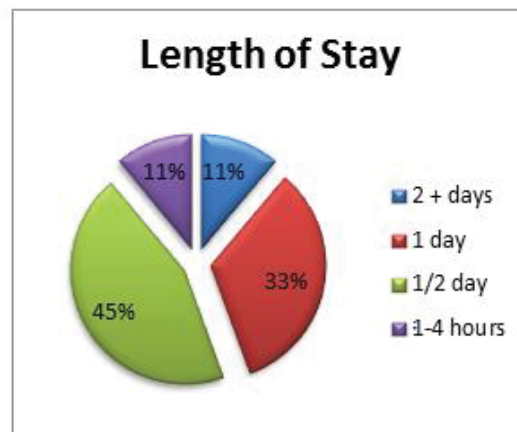
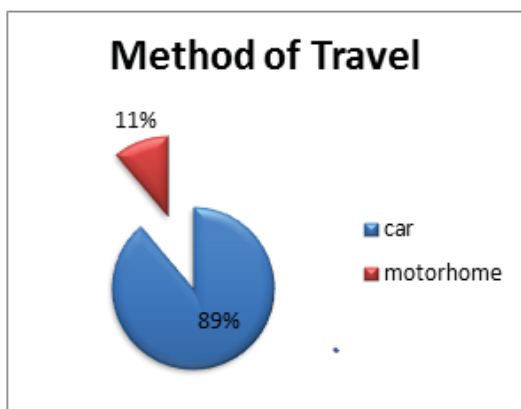
44. Trip Advisor

TripAdvisor® is the world's largest travel site*, enabling travellers to plan and book the perfect trip. TripAdvisor offers advice from millions of travellers and a wide variety of travel choices and planning features with seamless links to booking tools that check hundreds of websites to find the best hotel prices. TripAdvisor branded sites make up the largest travel community in the world, reaching 375 million unique monthly visitors, and more than 250 million reviews and opinions covering more than 5.2 million accommodations, restaurants and attractions. The sites operate in 45 countries worldwide.

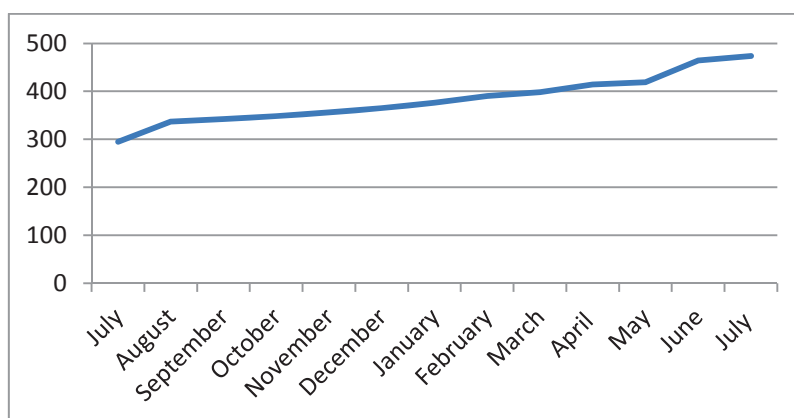
A list has been made of all tourism businesses that have not listed on Trip Advisor, and these businesses are being contacted and encouraged to list their business on the website

45. Customer Surveys

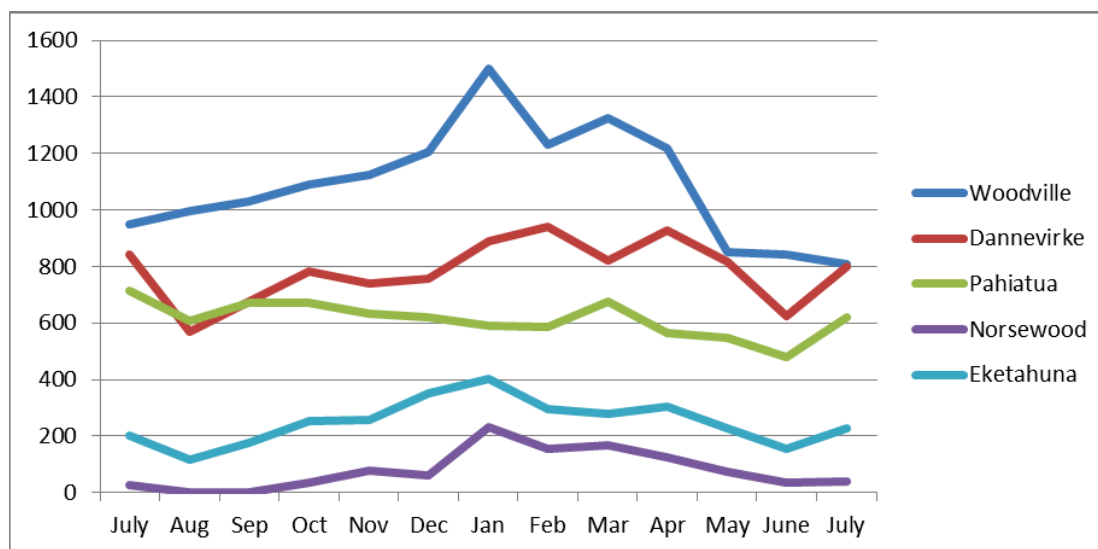
July – nine surveys completed



46. Facebook



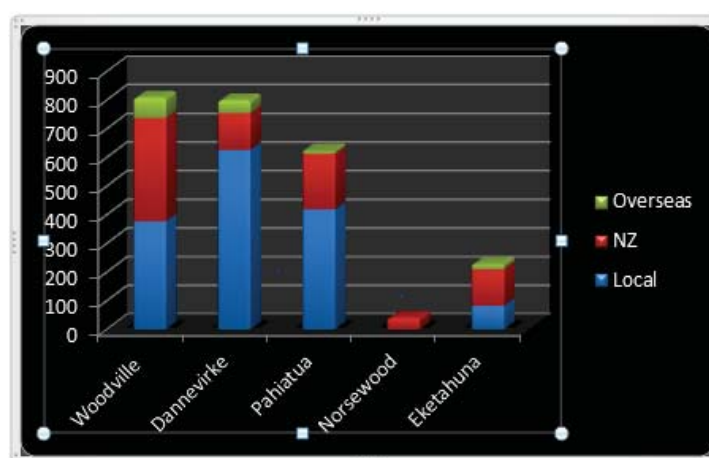
47. Tararua Information Centres statistics – July 2015



July2015

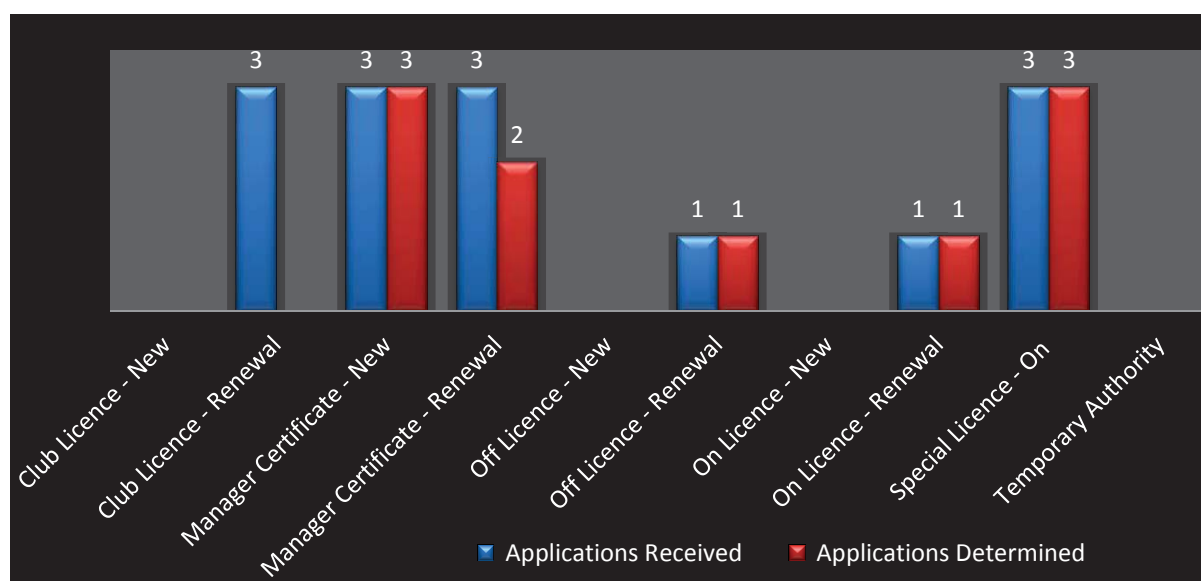
47.1 Visitor Location Origin

	July 2015	July 2014
Local	1,501	1,652
NZ	852	878
Overseas	142	207



Regulatory

48. Alcohol Licensing



July saw the start of the three yearly blip of Club licence renewals. 13 of the 21 clubs in the district will renew in this half of the calendar year.

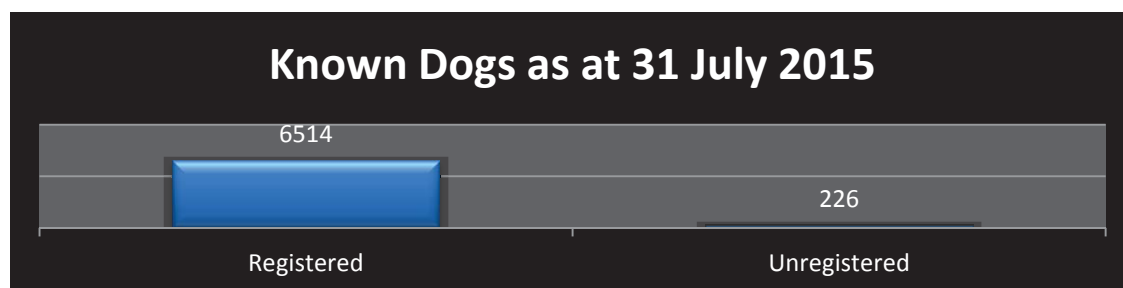
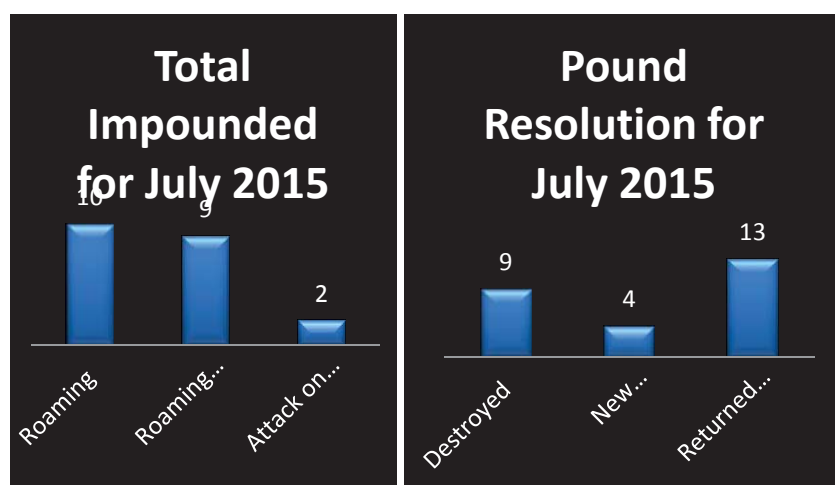
A clean out of records, the first since the new Act came in to force, resulted in 63 managers and six premises files deactivated. The managers have either not renewed their certificate as they are no longer employed in the industry, the cost of an application or have renewed in another district. The premises have either closed or adjusted their business models due to the higher compliance costs to obtain a licence for their premises. Some of the smaller Clubs, who only operate for a short period of time a year, have applied for a special licence.

Ten out of 65 premises have been inspected for compliance with the conditions of the Act this year.

Aotea Sports Club has had their Club Licence suspended due to the non-payment of the Annual Fee. The payment of the Annual Fee is a requirement of the Act. The Act requires that licensees who do not pay the fee have their licences suspended until the fee is paid.

49. Animal Control

01 Jul 2105 to 31 Jul 2015		Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward
Aggressive Dog	2	0	0	0	0	0	0	1	1
Barking Dog - First Call - Record Only	29	0	0	0	8	0	0	9	12
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED	15	0	0	0	5	0	1	2	7
Dead Dog	1	0	0	0	0	0	1	0	0
Dog Attack	6	0	0	0	1	0	0	5	0
Dog Other	10	1	0	0	0	2	2	3	2
Roaming Stock	15	0	0	0	1	0	13	0	1
Roaming/ Uncontrolled/ Secured Dog	45	0	1	3	0	3	26	8	4
Rushing Dog	3	0	0	0	0	1	0	2	0
Total	126	1	1	3	15	6	43	30	27



The end of year total for registered dogs was 6,740 dogs on our database, 6,514 (97%) being registered and 226 (3%) were still required to be registered. In comparison, the end of year 2014 finished with 6,628 dogs on our database with 6,506 (98.2%) being registered and 122 (1.2%) outstanding.

We are currently in the process of interviewing applications for the Animal Control Officers' roles.

50. Building

Building officers are progressing well towards obtaining their National Diploma in Building Control Surveying. Skills assessments were completed and relevant courses identified.

The pre-audit in preparing for the Accreditation was completed. The BCA team is working through the recommendation in the report.

Details and statistics of the Building Consents processed for the month of July are as follows:

Consent Processing Time Frames	
Total days	423
Average of Days Taken (/31)	13.64516
Rounded Average	13.6
Consent Breakdown	
10 days or Less	17
11 - 15 Days	12
16 - 17 Days	2
18 – 19 Days	2
20 Days	4
>20 Days	0
TOTAL	37
Number processed within 20 day limit	37
Number in excess of 20 day limit	0
Percentage processed within 20 day limit	100.00%
Consent Values	
Total Value	\$468,880.00
Average Value	\$12,672.43

51. General Inspection

01 Jul 2015 to 31 July 2015		Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward
Abandoned Vehicle	1	0	0	0	0	0	1	0	0
Animal Carcass	1	0	0	0	0	0	1	0	0
Illicit Dumping	22	1	0	1	3	1	12	3	1
Noise - Stereo/ Drums/ Party - First Call - Record Only	12	0	0	0	2	0	2	5	3
Noise - Stereo/ Drums/ Party - SECOND CALL /ATTENDANCE REQUIRED	8	0	0	0	2	0	1	2	3
Stock Crossing	1	0	0	0	0	0	1	0	0
Total	45	1	0	1	7	1	18	10	7

In the month of July, twenty incidents of illegal dumping were reported, five of which were at the Pahiatua Recycling Centre. 230kg of rubbish was removed from the centre alone, with a total of 1,330kg removed district wide.



One abandoned vehicle was reported and subsequently removed by the owner after receiving a letter. One complaint was received about stock being free grazed on a public road. The owner of the stock had placed a temporary electric fence across the road to graze cattle, and was contacted and the fence was removed.

A total of forty two private swimming pools were inspected.

52. Health

52.1 Food

- 1 Food Control Plan Audit
- 1 New business - existing premises
- 2 New business enquiries
- 2 Mobile food business enquiry (Oringi site)
- 1 Food guidance visit – local church providing community meals
- 2 General enquiries regarding medium –large scale business ventures that would be registered with the Ministry for Primary Industries under the Animal Products Act 1999.

52.2 Other

- 1 Follow up visit - Health complaint

52.3 Food Act 2014

The Food Compliance Team structure implemented by the Ministry for Primary Industries (MPI) has now been forwarded to all councils. The biggest change is in the way serious complaints are being reported to the MPI Food Compliance Team, with food related illness complaints still reported to MidCentral DHB. Serious complaints regarding food premises and premises not registered with Council are emailed through to MPI, then followed up by the area food compliance officer, Tui Shadbolt.

The changes to the Food Act 2014 have been discussed with all businesses requiring to operate a Food Control Plan. The Tararua District currently has 26% of affected businesses signed up, and the goal is to have 50% by the end of 2015, and 75% by July 2016. However, this is dependent on food businesses take-up before the 30 June 2017, the proposed compulsory roll in date for this food sector.

No new information has been provided by MPI for the sector that will operate under a National Programme. Businesses likely to operate under this are service stations and dairies that only reheat and sell pre-packaged foods.

The date of commencement for the Food Act 2014 is 1 March 2017.

Planning

53. Government Publication – ‘A Way Forward for National Direction’

The government has recently released a publication called ‘A Way Forward for National Direction’ that lists priorities for national direction over the next three years. National direction is set under the Resource Management Act (RMA) through instruments including national policy statements (NPSs), national environmental standards (NESs) and regulations.

NPSs state objectives and policies for matters of national significance. NESs prescribe standards, methods or other requirements for environmental matters that all councils must observe. Regulations are generally used to address administrative matters under the RMA.

The work programme (list of priorities) includes the following topics and indicative dates:

- Telecommunications facilities (amendments) 2016
- Plantation forestry 2016
- Urban development 2016
- Freshwater management (amendments) 2016
- Biodiversity 2016/17
- Pest control/eradication 2016
- Air (amendments) 2016
- Aquaculture 2016
- Contaminants in soil (amendments) 2017
- Natural hazards 2018

It is not clear at this point which instruments will be proposed or what the scope of their intervention will be. It will be possible to determine the impacts on Council once specific proposals have been drafted and developed by the government.

Emergency Management

Rural Fire



54. Fire Season

All quiet with the current spate of wet weather. El Nino conditions in the Pacific Ocean typically mean an increased likelihood of stormy southerlies over New Zealand for the rest of winter and colder than usual weather for spring. What is of concern is the dry, drought conditions predicted for late December and January. The current state of the Southern Oscillation Index indicates that we may get a drought similar to that experienced in 1997/1998. This will mean a volatile fire season.

55. Incident Reports

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	1	0											
Vehicle - Car, Truck etc.	0	0											
Farm/Forest Machinery	0	0											
Camp fires/bonfires/rubbish fires	1	1											
Smokers	0	0											
Land clearing escaped - Open Fire Season	0	0											
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0											
Structural - House/Shed	4	0											
Pyrotechnics Fireworks	0	0											
False Alarm	4	6											
Medical Assist	1	0											
Motor Vehicle Accident	0	1											
Miscellaneous	0	0											
Total	11	8											

56. FRFANZ Conference

The PRFO and a volunteer from each VRFF attended the Forest and Rural Fire Conference in Blenheim on 4-7 August 2015. There was a great variety of speakers both local and international and the theme of the Conference was "Community Engagement". The cost of attendance by our volunteers is fully subsidised by the National Rural Fire Authority. The following personnel attended: Harvie Beetham, Weber VRFF; Mike Harvey, Akitio VRFF; Gordon Hart, Tiraumea VRFF; Anita Scott, Herbertville VRFF; Noel Percy, Te Uri VRFF and Paddy Driver, PRFO.

57. Meetings

Paddy attended meetings with the Tiraumea Fire Force Controller to discuss training and equipment issues and with the Akitio Fire Force Controller to discuss equipment and radio issues on Friday, 13 August 2015. All issues were resolved.

Civil Defence



58. Incidents

The Dannevirke EOC was set up for 4 days in anticipation of a predicted major snow event which was not as bad as predicted. All gear worked well.

59. Meetings

Advertising has been carried out for the inaugural meeting of the Woodville Community CD Response Group to be held on 17 August 2015. Advertisements were put in two consecutive Bush Telegraph newspapers, posters were put in shop windows and a pamphlet was dropped into household mail boxes. Thanks to Councillor Collis who led the campaign.

A Tararua Emergency Management Committee Meeting was held in Dannevirke Council Chambers on Thursday, 13 August 2015. It was well attended and it was pleasing to see an increased number of local representatives in attendance. Guest speakers included Simon Ward (DHB) who spoke on contamination issues experienced at the Wanganui Hospital during the Wanganui Tannery incident and Dick Thornton-Grimes, NZ Fire Service National Advisor - Hazardous Substances who spoke on new hazardous substance policy etc.

60. Civil Defence Plans/Standard Operating Procedures/Manuals

Work continues on production of the new Tararua District Council Civil Defence Plan. Part of this task involves reviewing the hazards in our district and some interesting discussions have been had with Horizons about their existing hazard priority list and what we see as our priorities. The plan is starting to take shape and will be a useful document that will give us better direction on where we should be concentrating our efforts in CD for the future.

61. Seminars/Workshops/Courses/Forums/Training

Paddy provided a Civil Defence presentation to the "Our Place" home based care group on 28 July 2015

Paddy attended an Operational User EMIS session at Horizons on 30 June 2015.

Library

62. General

The Pahiatua Library was approached to supply a venue to display *Kotahitanga* : a Harapaki (Tukutuku) panel as the Tararua Learning Centre no longer had a venue in Pahiatua. The group who worked on the panel thought it would be appropriate for it to stay in the Pahiatua Community and we were very happy to provide that location so that its story would be visible in the community. *Kotahitanga* tells the learning journey of a group of adults over two years. It talks about their dreams and aspirations, the struggles and challenges they faced, the commitment to pass on the knowledge and care for the environment, and how they learnt perseverance through to completion. The Harapaki is a wonderful addition to the Pahiatua Library.



During Te Wiki o Te Reo Māori (Māori Language Week), Dannevirke Library were thrilled when Tamai Nicholson offered to tell his original story *Te Moemoe Noa Iho* at the Library. Tamai ran two sessions, one during the day for pre-schoolers and parents and another after school for primary school children. Twenty-nine children attended these two sessions. Tamai took the opportunity to teach some te reo also.

July is dog registration month, so in addition to the school holidays and the Winter Warmers programme, staff at Eketahuna and Woodville were very busy. One mother and child went to Woodville Library to pay their dog registration and were so taken by the library they joined up and borrowed some books. As they were leaving, the mother suddenly remembered why she had gone in the first place and rushed back to pay her dog registration.

Staff have been helping each other out over the month, with Corinna Carew (Eketahuna) and Leilani Gundry (Woodville) filling in at Pahiatua Service Centre. Hayley Pocock (Pahiatua Service Centre) worked out of Eketahuna on the last day of dogs.

Janice Percy (Eketahuna) has had some time off this month, as her husband has been unwell. We wish Michael a speedy recovery.

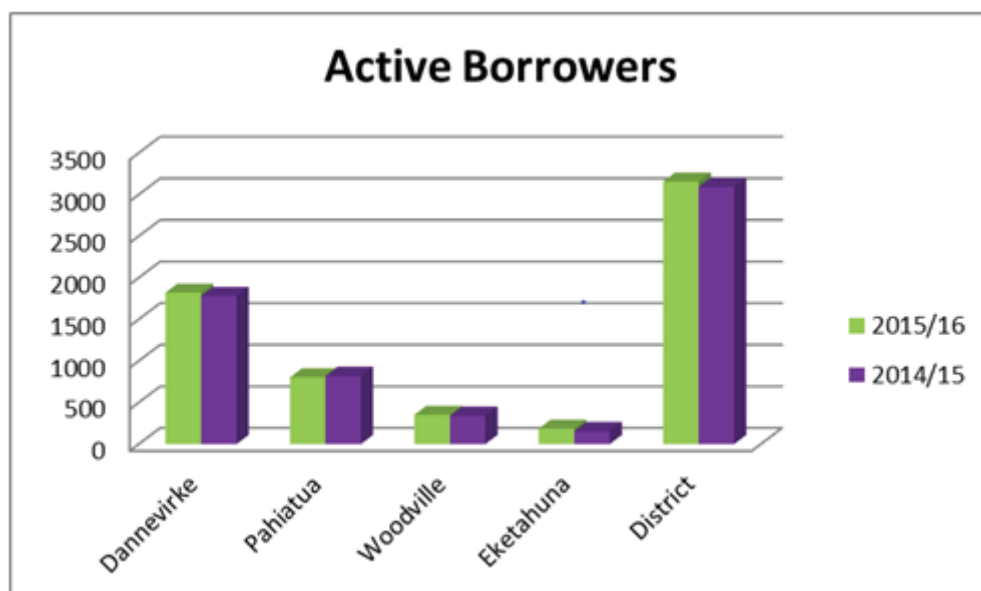
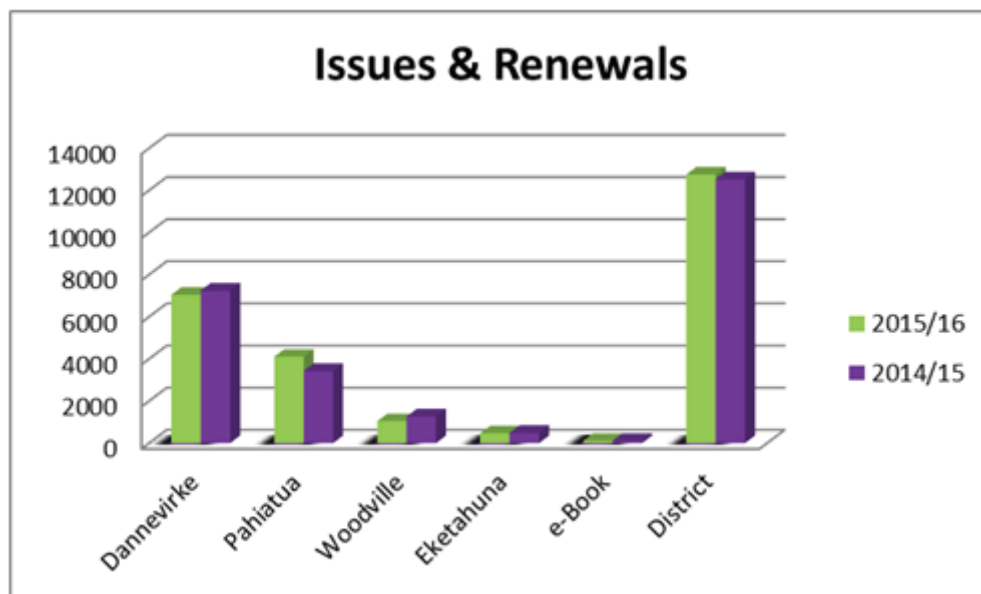
63. Children's Services

The Eastern and Central Community Trust funded Winter Warmers programme continued throughout July. Library staff across the district have been visiting their local schools weekly to receive each child's reviews. The feedback from parents and teachers so far has been very positive.

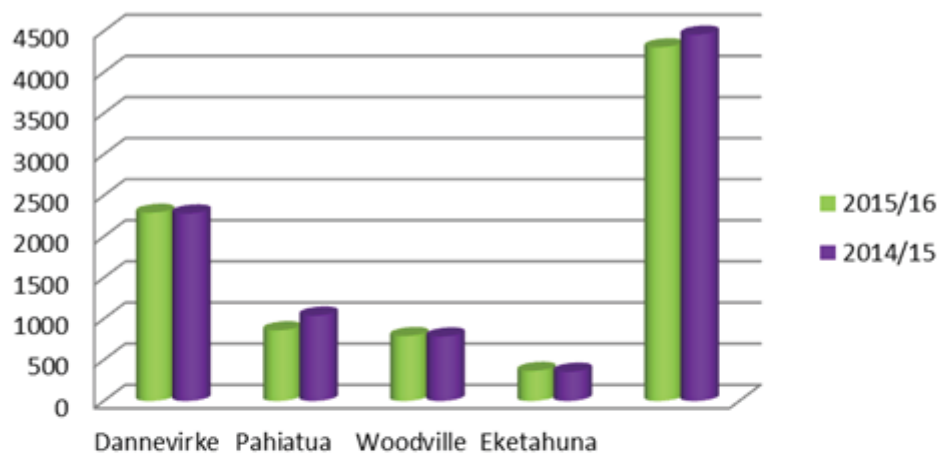
Entertainer Anna Bailey (String Bean Puppets) enthralled children at each branch over the school holidays. Dannevirke and Eketahuna attracted larger crowds to this entertainer than Pahiatua and Woodville, however the children who came were entranced by the show.

A children's Book Club has been initiated at Dannevirke Library. The inaugural meeting saw nine children attend and we look forward to seeing this grow.

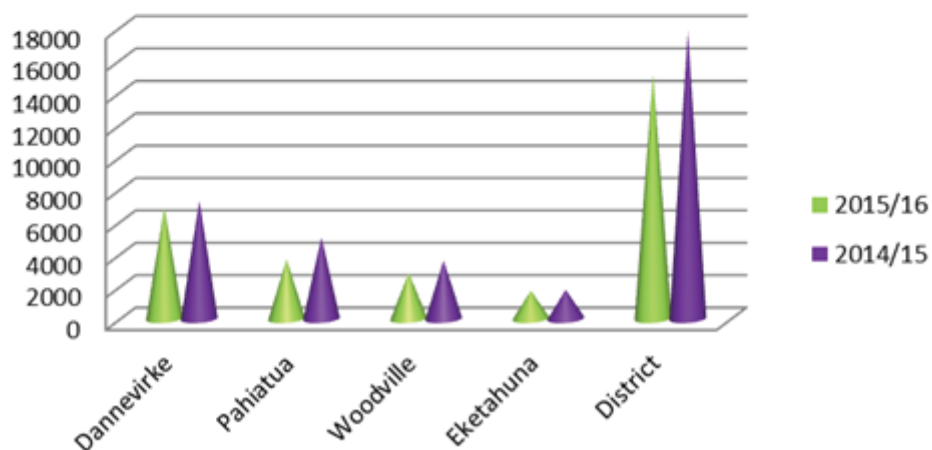
64. Statistics



APNK Use by Sessions

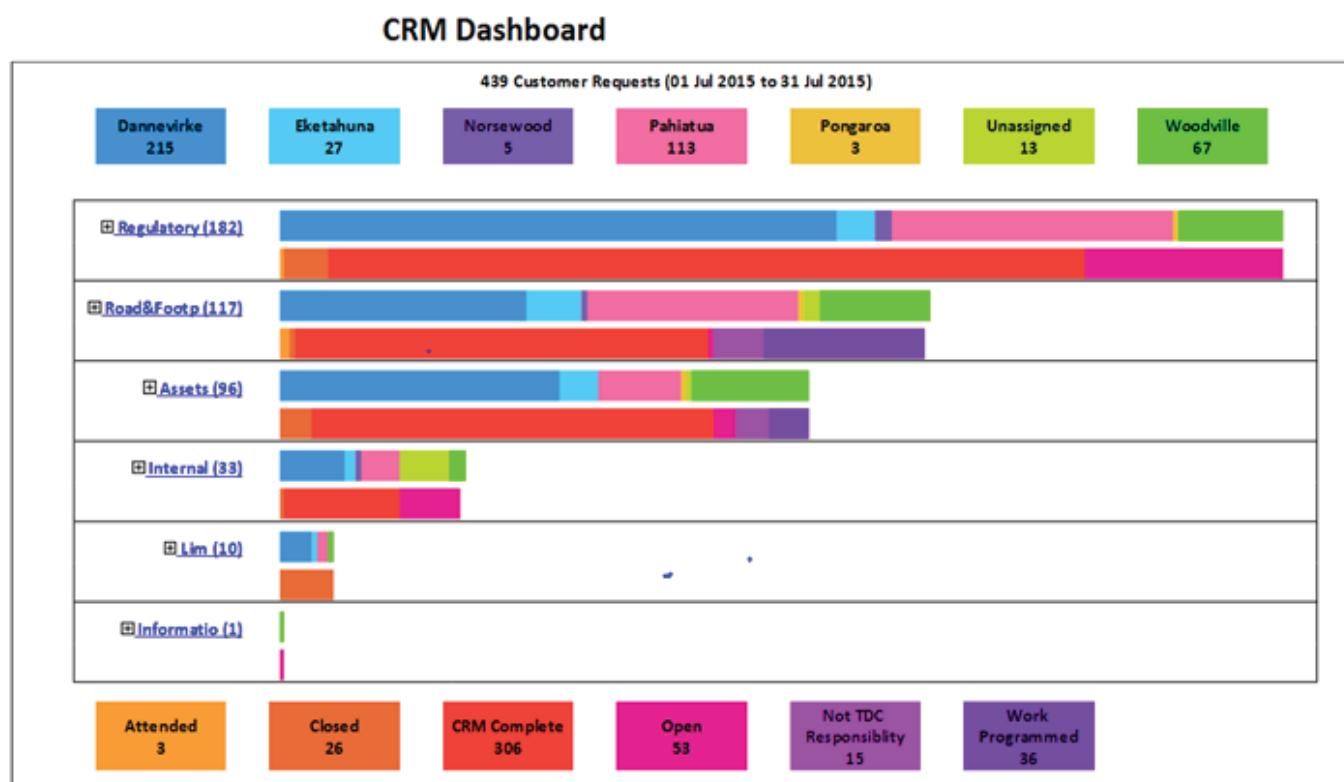


Pedestrians



Customer Services

65. Customer Requests – 1 July to 31 July 2015



Sport and Recreation



67. General

- **Dannevirke Athletics** will be supported by Sport Manawatu through **capability development work** to ensure sustainability. A Club WoF (Sport NZ development tool) has been undertaken and a successful participation initiative has taken place. Work will be done on procedures and policies, update of constitution, strategic planning, and funding.
- Sport Manawatu staff met with Karlene Thomson at Pahiatua School to debrief the recent **Tararua Primary Schools Seven-a-Side Tournament**. Improvements to next year's event were discussed and agreed. A Memorandum of Understanding developed by Sport Manawatu is currently being considered by Pahiatua School.
- The Primary School Sport Advisor met with the Principal of Ballance School to discuss the implementation of **SportStart in Term four**. Two classes encompassing approximately 32 students will receive the programme.
- The third **Secondary Schools Principals meeting** was held on Tuesday 21 July. The principals from the Tararua District were unable to attend and were sent out the information from the meeting via email. The meeting covered the following topics: Dawson Tamatea's passing was acknowledged; an update on the progress of the new KiwiSport investment plan; feedback on the proposed MISSA changes; the nomination and 'thank you' process for the Grassroots Sports Awards.
- The third **Sports Coordinator Meeting** for the year was held on Thursday 23 July. The Sports Coordinator from Tararua College was in attendance. The meeting covered the following topics: the opening of the position as RSD; a plan for an in-school basketball initiative; Ocean Sports Wellington gave a presentation about their safe boating programme; a plan for a regional secondary schools mountain bike competition.
- **Pahiatua Indoor Football tournament** continued. This 11 week four-a-side competition had high school aged kids and above competing weekly at the Bush Multisport Complex. There are 16 teams playing in the competition (compared to 10 teams in 2014).
- A meeting was held with **Squash NZ and Central Squash** to discuss how the organisation can work together best to support Squash Clubs in the region.
- A new Facebook page has been started called **Sport Manawatu Coach Connect**. The aim is to get local coaches discussing coaching, sharing Best Practice coaching information and building a coaching community.

- A **Grassroots coaching course** was held at Dannevirke Sports Centre. It was attended by seven people and the feedback has been excellent.
- The **2015 Grassroots Sports Awards** will be held at Manawatu Golf Club on **18 September 2015**. Nominations are currently open and will close on Wednesday 19 August 2015. This event recognises local clubs and the dedication of our hard working sport volunteers.
- Sport Manawatu's Tararua Recreation Advisor and Active Transport Coordinator, alongside local Police, supported **Kumeroa-Hopelands School** Principal and senior students with their 10km road ride. This was a great opportunity for Sport Manawatu staff to observe the students retention of cycle safety knowledge gained from earlier lessons.
- The Tararua Recreation Advisor delivered the SportStart Invasion Games after-school workshop to the Principal and senior teachers at **Norsewood School**. We will now move on to modelling and observation of the Invasion Games topic.
- The Tararua Recreation Advisor attended the Economic Development and Communications team staff meeting. The Recreation Advisor will now work more collaboratively with the team on key Council and community projects that relate to Sport and Recreation. A site visit to the Te Apiti Wind Farm lookout has been scheduled to progress further discussions on the Te Apiti Turbine Walk project.
- The Creative Communities fund is now open and closes on Monday 7 September.

Upcoming events (that we deliver or directly impact on)

- Continued **SportStart programme delivery** at Norsewood and Districts School, St Joseph's School, Weber School, and Huia Range School.
- **Secondary School Squash Nationals** (7-9 August).
- The **Dannevirke Multisport Complex Inc Society AGM** will be held on Wednesday 9 September, 7pm at the Tararua Business Hub.
- The Tararua Recreation Advisor and Sport Manawatu Community Sport Advisor will host a **Sports Club Information Evening** at the Tararua Business Hub on Wednesday 26 August. We will cover the following topics: Grassroots Coaching Course and Funding, Tararua Alliance Sport Awards, and Club Warrant of Fitness.
- **Nominations** are now open for the **2015 Tararua Alliance Sport Awards**. Clubs, organisations, and individuals can make more than one nomination in any of the following categories:

- **Visique Dannevirke and Pahiatua Optometrists Senior Sportsperson of the Year**

The Senior Sportsperson of the Year must have achieved at a national level in their sport. Must be over 19 years old.

- **Tararua District Council Junior Female Sportsperson of the Year**

The Junior Female Sportsperson of the Year must have achieved at a senior regional level, or national secondary level. Applicants must be 18 years old or under as per New Zealand Secondary Schools Sports Council guidelines.

- **Tararua District Council Junior Male Sportsperson of the Year**

The Junior Male Sportsperson of the Year must have achieved at a senior regional level or national secondary level. Applicants must be 18 years old or under as per New Zealand Secondary Schools Sport Council guidelines.

- **Dannevirke New World Coach of the Year**

Outstanding performance/contribution by a coach within the nomination period.

- **Pahiatua New World Official of the Year**

Significant contribution by a club/association official (umpire, referee, time-keeper, judge, etc) within the nomination period.

- **Property Brokers Sport Team of the Year**

The Team of the Year must have won a regional competition within the nomination period.

- **Hawke's Bay Today Administrator/Volunteer of the Year**

Generous contribution of time and support by a club administrator/volunteer

Nominations must be received by 5pm Monday 7 September 2015.

The qualifying period for year of performance is 1 August 2014 - 31 July 2015.

68. Recommendation

That the report from the Chief Executive dated 19 August 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

Nil.