



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 27 September 2017** commencing at **1.00pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

5. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
7. **Personal Matters**
8. **Confirmation of Minutes** **5**

 Recommendation

 That the minutes of the Council meeting held on 30 August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.
9. **Any Matters Arising from the Minutes not otherwise dealt with in the Agenda**
10. **Community Boards and Community Committees Reports**
- 10.1 **Dannevirke Community Board** **13**

 Recommendation

 That the report of the Dannevirke Community Board meeting held on 4 September 2017 (as circulated) be received.
- Streetscape of Dannevirke Urban Streets (Victoria Avenue, King, Edward and Cole Streets)** **19**

 Included in the agenda is the background information concerning this matter referred to in item 11 of the Dannevirke Community Board's September meeting minutes.

 The Board is seeking the Council's agreement to progress an outcome to this long-standing issue so that residents are aware of the direction intended to be taken, and it makes the following recommendation for consideration.

 Recommendation

 That the background information presented by the Board regarding streetscape of Dannevirke urban streets following the removal of London Plane trees in June 2013 be noted by the Council, and

 That to restore the character and ambience of Victoria Avenue (and the other streets affected through removing the London Plane trees, being King, Edward and Cole Streets), the Council agree to provide a budget in the 2018/2028 Draft Long Term Plan to undertake such work.

10.2	Eketahuna Community Board	49
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 1 September 2017 (as circulated) be received.</i>	
10.3	Pahiatua On Track	55
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 6 September 2017 (as circulated) be received.</i>	
10.4	Woodville Districts' Vision	59
	Recommendation	
	<i>That the reports of the Woodville Districts' Vision meetings held on 5 September 2017 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
11.	Reports	
11.1	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	65
11.2	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	95
11.3	Pongaroa Rural Water Supply Water Treatment Project Filtration Scope Change	125
11.4	Draft Waste Management and Minimisation Plan 2017-2023	131
11.5	Staff Report	171
12.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
13.	Mayoral Matters	
14.	Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 5	

15. Public Excluded Item of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Chief Executive's Performance Appraisal Committee report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Chief Executive's Performance Appraisal Committee report</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

16. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 30 August 2017 commencing at 1.07 pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs A L Benbow (Deputy Mayor), E J Christison, J E Crispin, A K Franklin, C J Isaacson, P A Johns and A J Thompson.

In Attendance

Mr B King	-	Chief Executive
Mr R Taylor	-	Governance Manager
Mr P Wimsett	-	Manager Strategy and District Development
Mr R Suppiah	-	Chief Financial Officer
Mr M Maxwell	-	Economic Development and Communications Manager
Mr C Chapman	-	Alliance Network Manager
Mr C McKay	-	Finance Manager
Mr W Labuschagne	-	Management Project Accountant
Ms E Roberts	-	Revenue Manager
Mr C Lunn	-	Manager Regulatory Services
Mr D Watson	-	Water and Wastewater Manager

Representatives from Sport Manawatu and Bush Multisport Trust for items of business 11.1 and 11.2

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 *That an apology be sustained from Cr S A Hull for non-attendance at the meeting.*

Crs Crispin/Thompson

Carried

4. Public Forum

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 The Council note and congratulate the following on their achievements:

- Jim Kernaghan on receiving a Lions Club Melvin Jones Fellowship Award.
- Gael Worboys for her Woodville Women's Institute poem.
- Rebecca Aplin on her selection in the Royal Agricultural Society Equestrian Youth Squad.
- Glenn Broughton on the Fonterra factory plant in Pahiatua receiving the company's Top Medium Sized Milk Processing Site Award and their Top People Award.
- Boronia Lilo on winning the Wackrow Memorial Youth Award.
- Eimhin O'Shea (second place) and Malachi Boyd (third place) in the Wackrow Memorial Youth Award.

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 2 August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Christison/Johns

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 Nil

10. Community Boards and Community Committees Reports

10.1 **Dannevirke Community Board**

10.1.1 *That the report of the Dannevirke Community Board meeting held on 7 August 2017 (as circulated) be received.*

Crs Christison/Isaacson

Carried

10.2 **Eketahuna Community Board**

10.2.1 *That the report of the Eketahuna Community Board meeting held on 4 August 2017 (as circulated) be received.*

Crs Christison/Isaacson

Carried

10.2.2 Speed Limit on State Highway 2 South of Eketahuna

- 10.2.2.1 It is unlikely that any change will be considered to the speed limit on State Highway 2 at the southern entrance approaching Eketahuna as it does not fit the criteria for imposing a reduced speed restriction within that area.

10.2.3 Chorus Building Project

- 10.2.3.1 It is pleasing to note the funding required to complete the first stage of this project has been raised.

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 2 August 2017 (as circulated) be received.*

Crs Christison/Isaacson

Carried

10.4 Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 1 August 2017 (as circulated) be received.*

Crs Christison/Isaacson

Carried

10.4.2 New Zealand Transport Agency Response to Woodville Districts' Vision Roading Issues

- 10.4.2.1 The Mayor asked Cr Johns to forward a copy of the Woodville Districts' Vision letter and response from New Zealand Transport Agency to enable her to follow up this matter.

10.4.3 Welcome Signs at Entrances to Woodville

- 10.4.3.1 The Council is yet to receive the resource consent application from Woodville Districts' Vision for their project to erect new welcome signs at entrances to Woodville, and it would be processed when the information required is provided.

10.4.4 Proposed District Plan Provisions Regarding Derelict Properties and Vehicles

- 10.4.4.1 It is noted that proposed new provisions in the District Plan are applicable to managing and controlling derelict properties and vehicles from an environmental amenity perspective.
- 10.4.4.2 The scope of these powers does not relate to closed shops that detract from the appearance of Woodville.

10.4.5 **Manawatu Gorge Closure**

- 10.4.5.1 It is clarified that Council could assist businesses affected by the Manawatu Gorge closure through the Tararua Business Network providing them with advice and mentoring support.

10.4.6 **Cyclists Using the Saddle Road**

- 10.4.6.1 The increased use of other alternative routes due to the Manawatu Gorge closure does not enable cyclists to be banned from the Saddle Road (or any other road).

10.4.7 **Swimming Pool**

- 10.4.7.1 It is noted that the cost for every swim at the Wai Splash community swimming pool facility is around \$10, and not \$17 as referred to in the Woodville Districts' Vision minutes.

11. Reports

11.1 **Sport Manawatu**

- 11.1.1 The Mayor welcomed Brad Cassidy (Regional Leadership General Manager), Sanjay Patel (Community Sport and Recreation Team Leader), Kelly Christensen (Bush Multisport Facility Manager) and Ailsa Castles (Tararua Recreation Coordinator) from Sport Manawatu to the meeting.
- 11.1.2 Duncan Elliott (Bush Multisport Trust Chairman) also attended the meeting for this item of business.
- 11.1.3 The Regional Leadership General Manager and the Community Sport and Recreation Team Leader gave a visual presentation regarding activities and events held within the district through Sport Manawatu, and their intentions for the future.
- 11.1.4 A presentation was also made on highlights relating to the multisport complex and utilisation of this facility, and the wheel park development on the former Pahiatua sale yards site.
- 11.1.5 The excellent facilities managed and operated by Bush Multisport Trust are commended, and the work undertaken by the trustees is acknowledged.
- 11.1.6 The Mayor thanked the team from Sport Manawatu for the programmes they provide within the district to increase participation in sport, recreation and physical activity, and attending the meeting to present their Annual Reports.
- 11.1.7 ***That the reports from Sport Manawatu concerning the 2016/17 Annual Reports for Sport Tararua and the Bush Multisport Trust (as circulated) be received.***

Crs Thompson/Christison

Carried

- 11.2 **Timing of the Tararua Sports Awards**
- 11.2.1 *That the report from the Chief Executive dated 24 August 2017 concerning the timing of the Tararua Sports Awards (as circulated) be received, and*
- That the Council request Sport Manawatu and Council staff to stage the next Tararua Sports Awards event in April 2018 and if necessary, defer or cancel other conflicting project work.*
- Mayor Collis/Cr Christison* *Carried*
- 11.3 **Electoral System for the 2019 Election**
- 11.3.1 *That the report from the Electoral Officer dated 2 August 2017 concerning the electoral system for the 2019 election (as circulated) be received, and*
- That the First Past the Post electoral system be used for the 2019 triennial local election of the Tararua District Council and its Community Boards.*
- Crs Johns/Franklin* *Carried*
- 11.4 **Earthquake-Prone, Dangerous and Insanitary Buildings Policy Review**
- 11.4.1 *That the report from the Manager Regulatory Services dated 23 August 2017 concerning the Earthquake-Prone, Dangerous and Insanitary Buildings Policy review (as circulated) be received, and*
- That the Council endorses the draft changes to the existing policy, and*
- That the Council approves and adopts the amended Dangerous and Insanitary Buildings Policy 2017.*
- Crs Christison/Thompson* *Carried*
- 11.5 **Tararua District Council 2016/17 Annual Report to the Alcohol Regulatory and Licensing Authority**
- 11.5.1 *That the report from the Secretary of the Tararua District Licensing Committee dated 24 August 2017 concerning the Tararua District Council 2016/17 Annual Report to the Alcohol Regulatory and Licensing Authority (as circulated) be received and adopted.*
- Crs Christison/Thompson* *Carried*
- 11.6 **Audit and Risk Committee**
- 11.6.1 *That the report of the Audit and Risk Committee meeting held on 17 August 2017 (as circulated) be received.*
- Crs Benbow/Isaacson* *Carried*

11.7 Annual Report and Council Performance for the 2016/17 Financial Year Ending on 30 June 2017

11.7.1 The Chief Financial Officer spoke on the Council's end of financial year performance and results, including benchmarks for financial viability and prudence, emphasis on economic development, service performance measures and debtors management.

11.7.2 Overall the outcome is favourable, and it was achieved within the parameters of the low 1.71% rates increase in the 2016/17 financial year.

11.7.3 The Chief Financial Officer and his team are congratulated on the good performance achieved and the Council's very strong financial position with low debt and low rates increases.

11.7.4 *That the report from the Chief Financial Officer dated 23 August 2017 concerning the Annual Report and Council performance for the 2016/17 financial year ending on 30 June 2017 (as circulated) be received and the contents are noted, and*

That the Council approve the capital budgets as set out in paragraph 8.1 of this report to be carried forward to the 2017/18 financial year, and

That the Council approve the Draft Annual Report 2016/17 subject to the inclusion of items as stated in section 2.3 of this report to be provided to Audit New Zealand for their audit of the 2016/17 Annual Report.

Crs Benbow/Crispin

Carried

11.8 Staff Report

11.8.1 Local Government Elected Members Remuneration

11.8.1.1 The basis of elected members annual salary remuneration payments included in the Remuneration Authority Local Government Elected Members Determination for the 2017/18 financial year relative to the Audit and Risk Committee is noted.

11.8.2 2017 Trustpower Tararua District Community Awards

11.8.2.1 The presentation of the 2017 Trustpower Tararua District Community Awards will be held in Dannevirke on 19 September 2017 (and not 18 September 2017 as stated in the staff report).

11.8.3 *That the report from the Chief Executive dated 23 August 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

Crs Isaacson/Thompson

Carried

12. Correspondence

12.1 That the correspondence as listed be received:

- (a) Alan Mark, Emeritus Professor, Otago University**
Re: Coalition Plan for Stronger Climate Change Action

And that the Council support the Local Government Leaders Climate Change Declaration and the Local Government Position Statement on Climate Change as released by Local Government New Zealand.

Crs Thompson/Christison

Carried

13. Portfolio Reports

13.1 Events

13.1.1 The following councillors reported on various events they had attended:

- | | |
|-------------|--|
| Cr Benbow | <ul style="list-style-type: none">• District connectivity group meeting• Accelerate 25 visit to Scanpower at Oringi Business Park |
| Cr Franklin | <ul style="list-style-type: none">• Connect Tararua Telecommunications Infrastructure Group |
| Cr Isaacson | <ul style="list-style-type: none">• Dannevirke Multisport Complex Incorporated Annual General Meeting |
| Cr Johns | <ul style="list-style-type: none">• Long Term Plan community pre-consultation stakeholder strategy workshop at Mangatainoka |

13.2 One Plan

13.2.1 The Deputy Mayor reported endeavours were made to facilitate a collaborative approach to initiating a proposed change to the One Plan through the Horizons Regional Council being requested to consider this option.

13.3 Works Liaison Committee

13.3.1 Cr Crispin conveyed his appreciation for the work undertaken by Tararua Alliance to remove a large rock situated above the Weber Hotel property.

13.3.2 Cr Thompson acknowledged the positive compliments being made regarding the maintenance of Ballance Valley Road that is now frequently used as an alternative route due to the closure of the Manawatu Gorge.

13.3.3 The installation of delineation road marking has been well received along with prompt repairs to edge breaks.

14. Mayoral Matters

14.1 New Zealand Transport Agency Groups Regarding Alternative Routes to the Manawatu Gorge

14.1.1 *That the following representatives be appointed with a mandate to speak on the Council's behalf as part of the New Zealand Transport Agency groups established for the above purpose:*

- ***Mayor Tracey Collis - governance group***
- ***Deputy Mayor Cr Allan Benbow - workshop group to consider the detailed business case***

Crs Johns/Thompson

Carried

14.2 Local Government New Zealand Roadshow

14.2.1 The Local Government New Zealand Roadshow will meet with the Council on 4 October 2017 at 2.00 pm in the Council Chamber.

14.2.2 The purpose of the meeting is to introduce the new President, Vice President and National Council members, and discuss key issues for this Council and the wider local government sector.

15. Items not on the Agenda

15.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.13 pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 4 September 2017 commencing at 1.00 pm.

1. Present

Board Members P F Walshe (Deputy Chairperson), T J Hynes, K P Spooner and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mrs T H Collis - Her Worship the Mayor
Mr R Taylor - Governance Manager

2. Apologies

- 2.1 *That the apologies be sustained from the Chairperson - Board Member W R Macdonald and Mr A Frith (Dannevirke High School Community Prefect) for non-attendance at the meeting.*

Hynes/Spooner

Carried

3. Public Forum

3.1 Recognition of Maori Heritage in Dannevirke

- 3.1.1 This item of business is withdrawn from the agenda as Cherry Peeti-Taupurau decided not to speak at the meeting as the agreement and support of both iwi to proceed with the proposed concept is not forthcoming at this time.

4. Personal Matters

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 Nil

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 7 August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Hynes/Spooner

Carried

7. Matters Arising from the Minutes

- 7.1 **Wackrow Memorial Youth Award (Item 7.2)**

- 7.1.1 *That the Board review the process relating to the Wackrow Memorial Youth Award arrangements.*

Hynes/Spooner

Carried

- 7.2 **Dannevirke Gallery of History Signage (Item 7.4)**

- 7.2.1 Planning is under way to progress the Dannevirke Gallery of History promotional signage to be erected on the Stanley Street road reserve.

- 7.2.2 Liaison has occurred with the New Zealand Transport Agency, and a resource consent application is to be submitted.

- 7.2.3 It is hoped the signage will be erected by the end of this year.

8. Tararua District Council Report

- 8.1 *That the report of the Tararua District Council meeting held on 30 August 2017 (as tabled) be received.*

Isaacson/Spooner

Carried

- 8.2 **Horizons Regional Council One Plan**

- 8.2.1 A public meeting is to be arranged in mid-October within the district to discuss the One Plan and its implementation relative to the Environment Court decision.

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

- 9.1 **Dannevirke Chamber of Commerce**

- 9.1.1 Board Member Hynes reported Dannevirke Chamber of Commerce is progressing the arrangements for market day held on 20 October 2017 (being the Friday prior to Labour Day weekend).

- 9.1.2 It is also intending to organise further after five's meetings.

9.2 **Tararua Community Youth Services**

- 9.2.1 Board Member Hynes reported Tararua Community Youth Services Annual General Meeting will be held on 27 September 2017 at 12 noon.

9.3 **Dannevirke Brass Band**

- 9.3.1 Board Member Spooner reported Dannevirke Brass Band held their Annual General Meeting on 16 August 2017.
- 9.3.2 Dannevirke Brass Band is 130 years old, and is in good trim to continue servicing the community well through supporting and attending public events.

9.4 **Tararua District Road Safety Group**

- 9.4.1 The Deputy Chairperson and the Mayor reported on the Tararua District Road Safety Group meeting held on 1 August 2017, and this includes reference to the following matters:
- With the closure of the Manawatu Gorge there are more vehicles travelling on the Saddle Road and Pahiatua Track, and the risks to cyclists using these routes has increased.
 - Saddle Road and Pahiatua Track routes are now being managed by the New Zealand Transport Agency, and they have placed greater emphasis on maintaining these roads and providing more signage.
 - The section of State Highway 2 in the area north of Norsewood known as Butchers Creek remains on the New Zealand Transport Agency list for improvements, but proceeding with this work in the National Land Transport Programme as a priority for funding must compete against other projects.

10. **Correspondence**

10.1 ***That the correspondence as listed be received.***

(a) ***Dannevirke Host Lions Club*** ***9 August 2017***
Re: Request for financial assistance towards venue hire charges relating to the annual book sale fundraising event

(b) ***Te Wananga o Tamaki Nui a Rua*** ***16 August 2017***
Re: Request for financial assistance towards the costs of the annual Dannevirke Kapa Haka festival

(c) ***Dannevirke Combined Indoor Bowling Clubs*** ***24 August 2017***
Re: Thanks for supporting IDEA Services indoor bowling tournament

Walshe/Isaacson

Carried

10.2 Dannevirke Host Lions Club

10.2.1 Board Member Hynes declared a conflict of interest regarding the request received from Dannevirke Host Lions Club, and abstained from the discussion and voting on the motion concerning that matter.

10.2.2 ***That the Board, after considering the letter from the Dannevirke Host Lions Club Secretary, agrees to provide a contribution of \$300 from its discretionary funds as an ex-gratia payment to partly offset charges incurred to hire the Dannevirke Town Hall for their annual book sale fundraising event.***

Walshe/Isaacson

Carried

10.3 Te Wananga o Tamaki Nui a Rua

10.3.1 ***That Te Wananga o Tamaki Nui a Rua be granted the sum of \$800 from the Board's discretionary funds as assistance towards the costs of the annual Dannevirke Kapa Haka festival held in the Hub on 15 September 2017.***

Hynes/Walshe

Carried

11. Streetscape of Victoria Avenue

11.1 In December 2013 board members delivered a letter and survey to residents and ratepayers of Victoria Avenue, King, Edward and Cole Streets to consult on options for streetscapes to replace the trees removed from these areas.

11.2 Following undertaking that consultation the Board considered the responses received, and developed a submission forwarded to the Council's 2014/2015 Draft Annual Plan process.

11.3 Within that submission it sets out the Board's recommendations for the future planning of streetscapes in these areas.

11.4 Council resolved to note the proposal for the replacement of London Plane trees removed from Dannevirke urban streets, and the direction outlined in the submission be referred to the Manager Assets Group to consider an indicative programme to undertake this work for consultation with the community through the forthcoming Long Term Plan. Residents responding to the Board's survey were advised of this intention.

11.5 With regard to implementing that decision priority was directed to addressing safety issues relating to parking in the vicinity of Dannevirke High School (November 2016), and no further budget was provided for landscaping in these streets.

11.6 The intention was for the Tararua Alliance to consider planning from a long term perspective the berms, kerb and channel, carriageways and footpaths relating to the areas where the trees were removed.

- 11.7 Their focus needs to take into account reseals and underground infrastructure programmes of the Council and that of others.
- 11.8 At the Board's meeting of 3 April 2017 in its public forum Debbie Webster spoke on the subject of Victoria Avenue landscaping, along with three other residents.
- 11.9 They were concerned no progress had been made to landscape the street to recreate its character and ambience when the trees were in full health.
- 11.10 In response to the concern raised through the public forum the Board at its meeting of 6 June 2017 resolved to consider options for landscaping in Victoria Avenue through consultation with residents of this street.
- 11.11 As Debbie Webster had already canvassed residents on this subject the Board invited her to provide thoughts and suggestions on this matter. This further information in addition to the previous survey would assist the Board to consider the approach to take in identifying preferred options to develop a possible plan to landscape these streets.
- 11.12 The Board also signalled to the Council through the Draft Annual Plan 2017/2018 it is considering the landscaping of Victoria Avenue following the removal of London Plane trees in June 2013, and requests a streetscape budget in the 2018/2028 Draft Long Term Plan to undertake such work.
- 11.13 Through the Council's Draft Annual Plan feedback process the Board's request was supported through written comments/suggestions from six individuals seeking streetscape in Victoria Avenue, and including three requests for this to also occur in King and Edward Streets. These were noted by the Council for consideration in developing the Draft Long Term Plan.
- 11.14 At the Board's meeting of 7 August 2017 in its public forum Debbie Webster outlined the outcome of consultation with residents in Victoria Avenue regarding their views on streetscape and replanting trees in that area.
- 11.15 The Board notes the background to this matter, and considers there is a need to progress an outcome to this long-standing issue so that residents are aware of the direction intended to be taken to resolve this unsatisfactory situation.
- 11.16 ***That the background information presented to the Board regarding streetscape of Dannevirke urban streets following the removal of London Plane trees in June 2013 be referred to the Council for its consideration, and***
- That to restore the character and ambience of Victoria Avenue (and the other streets affected through removing the London Plane trees, being King, Edward and Cole Streets), the Board recommend the Council provide a budget in the 2018/2028 Draft Long Term Plan to undertake such work.***

Hynes/Spooner

Carried

- 11.17 Cr Isaacson abstained from the discussion concerning this item of business and voting on the motion regarding that matter.

12. Dannevirke Spring Festival

- 12.1 This item of business is withdrawn from the agenda due to the absence of the Chairperson, and will be referred to next month's meeting for discussion.

13. Chairman's Remarks

- 13.1 Nil

14. Items not on the Agenda

14.1 Long Term Plan Community Pre-consultation Stakeholder Strategy Workshop

- 14.1.1 Council is commended on the value and opportunity to attend the Long Term Plan community pre-consultation stakeholder strategy workshop held at the Hub.

14.2 Empty Shops in High Street

- 14.2.1 It is concerning to note there are currently fourteen empty shops in High Street, and this is a community issue with no easy solutions.

- 14.2.2 Dannevirke Chamber of Commerce is considering this matter, and the possibility of pop-up shops and painting empty shop windows to enhance the town's image are options that may be pursued.

14.3 Glass Recycling

- 14.3.1 It is pleasing to note there are new options identified by Council to use the glass collected through the community recycling service.

There being no further business the Deputy Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 2.13 pm.

Chairperson



Report

Date : 24 February 2014

To : Chairperson and Board Members
Dannevirke Community Board

From : Bob Dressser
Chair, Dannevirke Community Board

Subject : **Survey Options to Replace London Plane Trees Removed from
Dannevirke Urban Streets**

Item No : **9.1**

1. Introduction

- 1.1 The Dannevirke Community Board has consulted with the Dannevirke community by letter and survey.

2. Consultation

- 2.1 Approximately 120 letters and survey papers were delivered in a letterbox drop to residents and ratepayers in Victoria Avenue, King Street, Edward Street and Cole Street on Thursday 5 December 2013 by board members. The availability of the survey to the wider community was advertised through the Council's Bush Telegraph page. Copies of the survey being available from the Dannevirke Service Centre with a closing date for its completion and return being Friday 20 December 2013 with late returns being accepted.
- 2.2 There were 39 responses received to the questionnaire forming the basis of the consultation, one covering both King and Cole Streets.

2.3 They were as follows:

Victoria Avenue - 21 responses
House No's 1 to 44b (to bridge)

1. All power lines underground
2. New footpaths required
3. Trees on roads are a traffic hazard
4. Replace trees in suitable locations 15 for - 6 against
5. Trees should be native 13 for - 3 for deciduous
6. Planters as alternative 11 for - 9 against
7. Retain grass berms 8 for - 4 against
(Overall picture - there are no grass berms in the Avenue)

King Street - 11 responses
House No's 1 to 37

1. All power lines underground
2. Footpaths resealed as necessary
3. Trees on road a traffic hazard
4. No further plantings of trees on road
5. Plant new trees in suitable locations 7 for - 4 against
6. Trees should be native 3 for - 2 for deciduous
7. Planters as alternative 8 for - 3 against
8. Retain grass berms 8 for - 3 against
(Grass berms are a problem re High School parking)
9. The High School request footpaths stay as wide as possible

Edward Street - 6 responses
House No's 1 to 15

1. Plant new trees in suitable locations 5 for - 1 against
2. Trees should be native 3 for - 2 for deciduous
3. Planters as alternative 3 for - 3 against
4. Retain grass berms 3 for - 3 against

Option of trees and structures similar to High Street upgrade (with steel grating to allow for growth and no damage to surrounding pathway)

Cole Street - 2 responses
House No's 34 to 48 on north side between Guy and King Streets

1 response from resident bounding King and Cole Streets

1. Plant new trees 1 for - 1 against
 2. Trees should be native 1 for
 3. Planters as alternative 2 for
 4. Retain grass berms 2 for
- Dannevirke High School is concerned for pupils' safety due to bus and car traffic to and from the High School - parking is also a problem. The removal of trees from King Street has improved traffic safety around the school.
 - Grass berms are a problem from Chamberlain to Grant Streets.
 - Suggest diagonal parking in King and Grant Streets.
 - Many buses using the streets around the High School - especially heavy during weekdays - turning space for the buses should be taken into consideration.
 - If planters are put down within the vicinity of the school an agreement may be arranged for maintenance through the school's Horticultural Department.

3. Conclusion

- 3.1 It is now time to take a proactive approach for streets involved in the survey in order to make a difference and further develop a "new model" that can be used to attract and retain residents.
- 3.2 This survey and a copy of the original survey submissions are now for the information of the Manager Assets Group, Kathy Dever-Tod.

4. Recommendation

- 4.1 *That the report from the Chair, Dannevirke Community Board dated 24 February 2014 concerning the Survey Options to Replace London Plane Trees Removed from Dannevirke Urban Streets (as circulated) be received.*

3 December 2013

Dear Resident and Ratepayer

Re: Streetscapes Victoria Avenue, King Street, Edward Street and Cole Street

The Dannevirke Community Board would like to liaise with you in order to obtain your views on what you would like considered for your street in order to provide character and ambiance within your residential area.

To be taken into consideration by the Tararua District Council is the damage to facilities, streets and footpaths that tree roots may cause. In addition, trees can cause an obstruction to traffic and pedestrians, along with branches interfering with power lines. Planters (Flower Beds) may be an alternative in places where trees cannot be planted.

In order to give the Council information on what you would like for your street could you please consider completing the attached questionnaire and **returning it to me through the Council's Dannevirke Service Centre by Friday 20 December 2013**. If you are unable to deliver your reply, please contact one of the Community Board members on the telephone numbers as listed below and they will arrange with you to collect it. Thank you.

Yours faithfully

Bob Dresser

Chair - Dannevirke Community Board – Phone 374-6270

Ross Macdonald - Phone 374-7996

Ernie Christison - Phone 027-442-8099

Tim Delaney - Phone 374-5200

Carole Isaacson - Phone 374-5577

QUESTIONNAIRE Regarding Streetscapes in Victoria Avenue, King Street, Edward Street and Cole Street

Please circle your response:

1. As a resident of Do you wish the new planting of trees in suitable positions?

YES

NO

2. If YES, would you prefer native or deciduous?

NATIVE

DECIDUOUS

3. Would you consider Planters (Flower Beds) where trees cannot be planted and/or elsewhere?

YES

NO

4. Do you wish to retain the grass berms?

YES

NO

Comments: Please use a separate page.

Signed.....

Date.....

Print Name.....

Address.....

PLEASE RETURN BY: Friday 20 December 2013

TO: Bob Dresser - Chair

Dannevirke Community Board

Tararua District Council

26 Gordon Street

DANNEVIRKE 4930

Dannevirke Community Board

Options to Replace London Plane Trees Removed from Dannevirke Urban Streets

The Dannevirke Community Board has delivered a letter and survey to residents and ratepayers in Victoria Avenue, King Street, Edward Street and Cole Street to consult on options for streetscapes to replace the trees removed from these areas.

Anyone interested from the community outside of the specific streets concerned may also participate in this survey, and copies are available from the Dannevirke Service Centre situated at 26 Gordon Street. This survey closes on Friday 20 December 2013, with all completed surveys to be returned through the Service Centre or posted to Dannevirke Community Board Survey, P O Box 115, Dannevirke 4942.

SUBMISSION FROM DANNEVIRKE COMMUNITY BOARD

Result of Survey Options to Replace London Plane Trees Removed from Dannevirke Urban Streets

The Dannevirke Community Board consulted with the Dannevirke community by means of press publicity, letters and survey papers.

Approximately 120 letters and survey papers were delivered by Board members in a letterbox drop to residents and ratepayers in Victoria Avenue, King Street, Edward Street and Cole Street on Thursday 5 December 2013.

There were 39 responses (just over one third) to the Questionnaire forming the basis of the consultation, one covering both King and Cole Streets ie

Victoria Avenue	= 21
King Street	= 11
Edward Street	= 06
Cole Street	= 02

As a result, the Dannevirke Community Board reports that the residents and ratepayers request that the following actions be considered by Council in the long term.

VICTORIA AVENUE

- 1 Power Lines to go underground;
- 2 Replace trees on footpath in suitable locations;
- 3 Replacement trees should be natives;
- 4 Planters in suitable locations if trees not feasible;
- 5 Reseal footpaths;
- 6 Reseal road as necessary:

KING STREET

- 1 Power Lines to go underground;
- 2 Replace trees on footpath in suitable locations;
(Taking into consideration student pedestrians in vicinity of the High School - The removal of trees from King Street has already improved traffic safety around the Dannevirke High School);
- 3 Replacement trees should be natives;
- 4 Planters in suitable locations if trees not feasible;
- 5 Reseal footpaths;
- 6 Retain grass berms in an improved structure;
(Grass berms are a problem from Chamberlain to Grant Streets).
- 7 Reseal road as necessary:

EDWARD STREET

- 1 Replace trees on footpath in suitable locations;
- 2 Replacement trees should be natives;
- 3 Planters in suitable locations if trees not feasible;
- 4 Reseal footpaths;
- 5 Retain grass berms in an improved structure;
- 6 Reseal road as necessary:

COLE STREET

- 1 Power Lines to go underground;
- 2 Retain grass footpath on south side;
- 3 Replace trees on grass footpath in suitable locations if feasible;
- 4 Replacement trees should be natives;
- 5 Planters in suitable locations if trees not suitable if feasible;
- 6 Reseal road as necessary:

This information from the community should make a difference, in order to once again provide character and ambiance in the development of a “new model” that can be used to attract and retain residents.

Debbie Webster
16 Victoria Avenue, Dannevirke 4930
Ph: 06 374 7378 or 027 432 4574

30 March 2017

Dannevirke Community Board
C/- Tararua District Council
26 Gordon Street
DANNEVIRKE

Dear Community Board Members

RE: VICTORIA AVENUE, DANNEVIRKE

I have recently canvassed the residents of Victoria Avenue for their thoughts regarding the current streetscape of Victoria Avenue and the lack of follow-up from the Community Board and Tararua District Council in regards to the re-development of the street after the London Plane trees were removed in June 2013. A number of residents have responded and are happy to support me raising the matter with the Community Board and Council on their behalf.

When the trees were removed in 2013, residents were assured at the time, that the Avenue would be replanted, recreating the character and ambience of the street as it was when these trees were in full health. However four years on, the appearance of the street is now one of a boring, wide open asphalt area with no green space. One could hardly call it an Avenue anymore.

The speed vehicles are now travelling on the street is of concern and when I discussed this with residents, many agreed they had noticed an increase since the trees were removed. This is confirmed with speed data collected in September 2007 before the removal of the trees and in October 2013, four months after the trees were removed.

As you will see from the table attached, there has been an average speed increase of approximately 20km/h after the trees were removed (Tararua Alliance – Victoria Ave Speed Matrix 2007 and 2013). This may also have a contributing factor to some of the crashes occurring at the Victoria Ave, Queen St, Allardice St roundabout.

A survey carried out in December 2013 asked for views on what residents would like considered for the street. I am not aware that there has ever been any feedback to residents on the survey outcomes.

I would therefore like to ask the Community Board on behalf of the residents of Victoria Avenue, to pursue the matter with Council and ensure the re-development of the street is included in the next Draft Long Term Plan. We would also ask that there be a formal consultation process around the re-development as well as follow-up communication.

Yours truly



Debbie Webster

Speed Data for Victoria Avenue September 2007 and October 2013 (before and after London Plane trees were removed)

September 2007

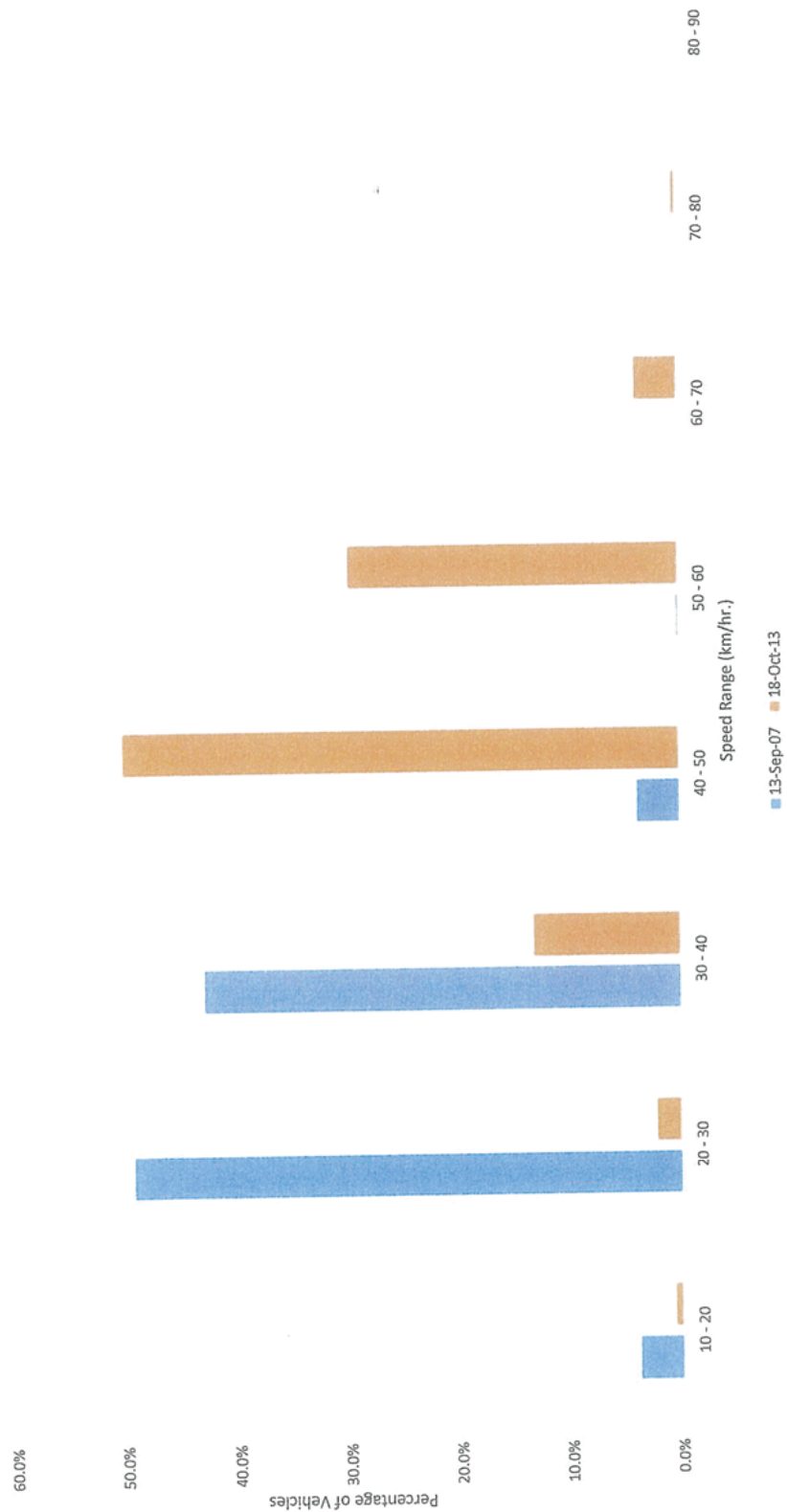
Speed Range	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Total Vehicles
10-20km/h	260	3	23	1	1	1	1	1	291
20-30km/h	3495	58	165	7	-	2	6	1	3735
30-40km/h	3126	27	101	1	1	-	1	-	3257
40-50km/h	283	2	3	-	-	-	-	-	288
50-60km/h	8	-	-	-	-	-	-	-	8
60-70km/h	1	-	-	-	-	-	-	-	1
70-80km/h	-	-	-	-	-	-	-	-	-

October 2013 (Note: Trees were removed in June 2013)

Speed Range	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Total Vehicles
10-20km/h	50	3	1	1	-	-	-	-	-	55
20-30km/h	167	8	6	2	-	1	1	1	-	187
30-40km/h	1057	41	36	7	-	1	4	-	1	1147
40-50km/h	4198	78	67	7	-	1	1	-	-	4357
50-60km/h	2541	33	11	1	-	-	-	-	-	2586
60-70km/h	325	2	4	-	-	-	-	-	-	331
70-80km/h	26	1	-	-	-	-	-	-	-	27
80-90km/h	4	-	-	-	-	-	-	-	-	4

Class 1-2: Car and Light Commercial Vehicle, i.e. utes
Class 3: Medium Commercial Vehicle, i.e. small trucks
Class 4-7: Heavy Commercial Vehicle 1
Class 8-9: Heavy Commercial Vehicle 2

**Comparison of Victoria Ave Vehicle Speeds
(All Classes)**



Victoria Av Speed Matrix - 13 September 2007.txt

MetroCount Traffic Executive Class Speed Matrix

ClassMatrix-63 -- English (ENZ)

Datasets:

Site: [2124] victoria Ave @ 150 Queen-King

Direction: 5 - South bound A>B, North bound B>A. Lane: 2

Survey Duration: 11:00 Thursday, 13 September 2007 => 16:53 Wednesday, 19 September 2007

Zone:

File: 212419SEP2007.EC2 (Plus)

Identifizier: M2670Y5Z MC56-6 [MC55] (c)Microcom 02/03/01

Algorithm: Factory default (v3.21 - 15275)

Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Filter time: 11:00 Thursday, 13 September 2007 => 16:53 Wednesday, 19

September 2007

Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13

Speed range: 10 - 160 km/h.

Direction: North, East, South, West (bound)

Separation: All - (Headway)

Name: Default Profile

Scheme: Vehicle classification (TNZ 1999)

Units: Metric (meter, kilometer, m/s, km/h, kg, tonne)

In profile: Vehicles = 7580 / 7590 (99.87%)

♀

Class Speed Matrix

ClassMatrix-63

Site: 2124.2.0SN

Description: Victoria Ave @ 150 Queen-King

Filter time: 11:00 Thursday, 13 September 2007 => 16:53 Wednesday, 19

September 2007

Scheme: vehicle classification (TNZ 1999)

```
Filter: Cls(1 2 3 4 5 6 7 8 9 10 11 12 13 ) Dir(NESW) Sp(10,160) Headway(>0)
```

Speed (km/h)

Speed Totals

class										
10	11	12	13	14	15	16	17	18	19	20
10 - 11	260	3	291	3.8%	1	1	1	1	1	.
12 - 13	495	58	3735	49.3%	7	.	2	6	1	.
14 - 15	126	27	3257	43.0%	1	1	.	1	.	.

Victoria Av Speed Matrix - 13 September 2007.txt											
40 - 50	283	2	288	3	3.8%	
50 - 60	8	.	8	.	0.1%	
60 - 70	1	.	1	.	0.0%	
70 - 80	.	.	0	.	0.0%	
80 - 90	.	.	0	.	0.0%	
90 - 100	.	.	0	.	0.0%	
100 - 110	.	.	0	.	0.0%	
110 - 120	.	.	0	.	0.0%	
120 - 130	.	.	0	.	0.0%	
130 - 140	.	.	0	.	0.0%	
140 - 150	.	.	0	.	0.0%	
150 - 160	.	.	0	.	0.0%	
<hr/>											
1	0		7173	90	292	9	2	3	8	2	0
			0	0	7580						
0.0%	0.0%		94.6%	1.2%	3.9%	0.1%	0.0%	0.0%	0.1%	0.0%	0.0%
			0.0%	0.0%							
Class Totals											

Victoria Av Speed Matrix - 18th October 2013.txt

MetroCount Traffic Executive
Class Speed Matrix

ClassMatrix-62 -- English (ENZ)

Datasets:

Site: [2124] 2124 Victoria Av at 150m
Direction: 3 - South bound, A hit first. Lane: 2
Survey Duration: 14:47 Friday, 18 October 2013 => 13:42 Friday, 25 October 2013
Zone:
File: 25Oct2013 2124 - Victoria Av at 150m.EC2 (Plus)
Identifier: M28371D6 MC56-6 [MC55] (c)Microcom 02/03/01
Algorithm: Factory default (v3.21 - 15275)
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Filter time: 14:48 Friday, 18 October 2013 => 13:42 Friday, 25 October 2013
Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 10 - 160 km/h.
Direction: North, East, South, West (bound)
Separation: All - (Headway)
Name: Default Profile
Scheme: Vehicle classification (TNZ 1999)
Units: Metric (meter, kilometer, m/s, km/h, kg, tonne)
In profile: Vehicles = 8694 / 8698 (99.95%)

♀
Class Speed Matrix

ClassMatrix-62

Site: 2124.2.0s

Description: 2124 Victoria Av at 150m

Filter time: 14:48 Friday, 18 October 2013 => 13:42 Friday, 25 October 2013

Scheme: Vehicle classification (TNZ 1999)

Filter: Cls(1 2 3 4 5 6 7 8 9 10 11 12 13) Dir(NESW) Sp(10,160) Headway(>0)

Speed (km/h)

Speed Totals

Class												
10	11	12	1	13	2	3	4	5	6	7	8	9
10 - 20	20 - 30	30 - 40	40 - 50	50 - 60	60 - 70	70 - 80	80 - 90	90 - 100	100 - 110	110 - 120	120 - 130	130 - 140
50	167	1057	4198	3	3	78	67	7	3	1	.	.
.
55	187	1147	4357	55	187	1147	4357	55	187	1147	4357	55
0.6%	2.2%	13.2%	50.1%	0.6%	2.2%	13.2%	50.1%	0.6%	2.2%	13.2%	50.1%	0.6%

Page 1

Victoria Av Speed Matrix - 18th October 2013.txt

50 - 60	2541	33	11	1
.	.	.	2586	29.7%
60 - 70	325	2	4
.	.	.	331	3.8%
70 - 80	26	1
.	.	.	27	0.3%
80 - 90	4	.	4	0.0%
.
90 - 100	.	.	0	0.0%
.
100 - 110	.	.	0	0.0%
.
110 - 120	.	.	0	0.0%
.
120 - 130	.	.	0	0.0%
.
130 - 140	.	.	0	0.0%
.
140 - 150	.	.	0	0.0%
.
150 - 160	.	.	0	0.0%
.

0	0	8368	166	125	18	0	5	6	1
		4	0	8694					1
0.0%	0.0%	96.3%	1.9%	1.4%	0.2%	0.0%	0.1%	0.1%	0.0%
		0.0%	0.0%						0.0%

Class Totals

FEEDBACK FORM



Council adopted its 2015-2025 Long Term Plan (LTP) in June 2015. This sets out Council's 10-year plans for the Council and was extensively consulted on. The next Long Term Plan will be adopted in 2018.

In the intervening years, Council prepares an Annual Plan to set out any changes to what was proposed in the Long Term Plan, and to update the budgets in order to set the rates.

This year's Annual Plan (year 3 of the Long Term Plan) contains no significant changes to the Long Term Plan. Council is therefore not carrying out a formal submission process as there are no significant decisions required or changes made to alter the Long Term Plan programme.

Feedback on the Annual Plan 2017/18 is still welcome before it is considered for

adoption by Council. Council may not be able to address comments relating to significant issues as part of the 2017/18 Annual Plan process, but feedback will help Council identify these issues for the 2018 Long Term Plan.

► Feedback should reach Council by 12 noon, 11 May 2017.

Feedback Details

The issue(s) that Council should consider:

Issue 1	Restoring Victoria to its old beauty
Comments:	and making an avenue again when Victoria trees were removed much to the displeasure of many residents we were promised they would be replanted a promise you have ignored Please do not make us wait another four years
Issue 2:	Keeping residents better informed on progress
Comments:	

If you have further issues that you wish Council to consider then please fill out an additional feedback form (online), or staple additional pages to this form.

Copies of the Draft Annual Plan are available in Council's service centres and libraries, or it can be viewed on Council's website.

Please send your comments to:

Freepost 69367
Draft Annual Plan 2017/18 Feedback
Tararua District Council
PO Box 115
Dannevirke 4942

Email: info@tararua.govt.nz

Online: www.tararua.govt.nz

Fax: 06 374 4137

Personal Details

To enable Council to acknowledge receipt of your feedback and clarify any points, please fill in your details (print clearly).

First name: Ian	Surname: Pedersen	<input checked="" type="radio"/> Mr	<input type="radio"/> Mrs	<input type="radio"/> Ms
Organisation (if applicable):				
Postal address: 35 Victoria Avenue				
Post code: 4942		Daytime phone number: 3746451		
Email address:				

Signature: I H Pedersen

Date: 26 / 4 / 2017

02376 1023762200 00018

FEEDBACK FORM

Council adopted its 2015-2025 Long Term Plan (LTP) in June 2015. This sets out Council's 10-year plans for the Council and was extensively consulted on. The next Long Term Plan will be adopted in 2018.

In the intervening years, Council prepares an Annual Plan to set out any changes to what was proposed in the Long Term Plan, and to update the budgets in order to set the rates.

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adoption by Council. Council may not be able to address comments relating to significant issues as part of the 2017/18 Annual Plan process, but feedback will help Council identify these issues for the 2018 Long Term Plan.

► Feedback should reach



Feedback Details

The issue(s) that Council should consider:

Issue 1: RETURNING VICTORIA AVENUE INTO AN AVENUE

Comments: PLEASE CAN THE COMMUNITY BOARD TAKE TO COUNCIL THE RESIDENTS WERE ASURED THE AVENUE WOULD BE REPLANTED. BRINGING BACK CHARACTER AND AMBIENCE AGAIN. PLEASE ENSURE THIS REDEVELOPMENT OF OUR STREET IS INCLUDED IN NEXT DRAFT LONG TERM PLAN.

Issue 2:

Comments:

If you have further issues that you wish Council to consider then please fill out an additional feedback form (online), or staple additional pages to this form.

Copies of the Draft Annual Plan are available in Council's service centres and libraries, or it can be viewed on Council's website.

Please send your comments to:

Freepost 69367
Draft Annual Plan 2016/17 Feedback
Taranua District Council
PO Box 115
Dannevirke 4942

Email: info@tararua.govt.nz

Online: www.tararua.govt.nz

Fax: 06 374 4137

Personal Details

To enable Council to acknowledge receipt of your feedback and clarify any points, please fill in your details (print clearly).

First name: NONA	Surname: TIMMINS	Mr	<input checked="" type="radio"/> Mrs	Ms
Organisation (if applicable):				
Postal address: 8 VICTORIA AVENUE		0273433859		
Post code: 4930	Daytime phone number: 06 3745972		0273433859	
Email address: nona.timmis@icloud.com				

Signature: N M Timmins

Date: 25/04/2017

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DRAFT ANNUAL PLAN 2017/18

FEEDBACK FORM

Council adopted its 2015-2025 Long Term Plan (LTP) in June 2015. This sets out Council's 10-year plans for the Council and was extensively consulted on. The next Long Term Plan will be adopted in 2018.

In the intervening years, Council prepares an Annual Plan to set out any changes to what was proposed in the Long Term Plan, and to update the budgets in order to set the rates.

This year's Annual Plan (year 3 of the Long Term Plan) contains no significant changes to the Long Term Plan. Council is therefore not carrying out a formal submission process as there are no significant decisions required or changes made to alter the Long Term Plan programme.

Feedback on the Annual Plan 2017/18 is still welcome before it is considered for

adoption by Council. Council may not be able to address comments relating to significant issues as part of the 2017/18 Annual Plan process, but feedback will help Council identify these issues for the 2018 Long Term Plan.

► Feedback should reach Council by 12 noon 11 May 2017

Feedback Details

The issue(s) that Council should consider:

Issue 1: The restoration of Victoria Ave, King St & Edward St.

Comments: 71 Plane trees cut down - 14 Rotten.

Council could do worse than emulate the attractive High St. boxes containing ornamental Pear trees.

Issue 2:

Comments: Cole, Edward, King & Victoria Ave. all left in an unattractive, unsightly state. The few tree lined streets we had - ruined.

Please will new councillors press for restoration.

If you have further issues that you wish Council to consider then please fill out an additional feedback form (online), or staple additional pages to this form.

Copies of the Draft Annual Plan are available in Council's service centres and libraries, or it can be viewed on Council's website.

Please send your comments to:

Freeport 69367
Draft Annual Plan 2016/17 Feedback
Taranaki District Council
PO Box 115
Dannevirke 4942

Email: info@tararua.govt.nz

Online: www.tararua.govt.nz

Fax: 06 374 4137

Personal Details

To enable Council to acknowledge receipt of your feedback and clarify any points, please fill in your details (print clearly).

First name: Barbara	Surname: Ferguson	Mr	Mrs	Ms
Organisation (if applicable):				
Postal address: P. O. Box 254 Dannevirke.				
Post code: 4942		Daytime phone number: 374 5063		
Email address:				

Signature: *B. Ferguson*

Date: 05/05/2017

Richard Taylor

From: seamless@tararua.govt.nz
Sent: Tuesday, 9 May 2017 7:06 a.m.
To: Richard Taylor; Info - Tararua District Council
Subject: Annual Plan 2017/18 Submitted

Issue 1: Victoria Avenue, Dannevirke

Comments: I would like Council to allocate funding in the next Long Term Plan towards the landscaping of Victoria Ave. The street is a busy urban street (very wide with no road markings) and since the London Plane trees were removed there has been a definite increase in the speed of vehicles using the street. I would like to see some form of tree planting again in the street, i.e. Woodville's - Ormond St is a great example.

Issue 2:

Comments: 16 Victoria Avenue

First name: Debbie

Surname: Webster

Organisation (if applicable):

Postal address: 16 Victoria Avenue Dannevirke 4930

Daytime phone number: 0274324574

Email address: debweb@xtra.co.nz

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Feedback details

The issue council should consider is :

Issue 1

Allocating sufficient funding to address landscaping and safety issues in King Street following the removal of plane trees.

Comments

* The road surface where trees have been removed on Cole Street, and King Street between Cole Street and Grant Street, is very patchy and potentially dangerous to cyclists and pedestrians. [This is relevant as there is no footpath on this side of the road, and it is used by many DHS students in particular.]

*The remaining plane trees on King Street, between Cole and Wright Street, including the grass verges, have been poorly maintained by council, and present safety issues for road users and pedestrians alike. It is a busy section of road, with increased traffic including a number of school buses, due to the locality of two nearby schools, Huia Range and Dannevirke High School .

L. R. Asher.

10.05.2017

Debbie Webster
16 Victoria Avenue, Dannevirke 4930
Ph: 06 374 7378 or 027 432 4574

4 August 2017

Dannevirke Community Board
C/- Tararua District Council
26 Gordon Street
DANNEVIRKE

Dear Community Board Members,

STREETSCAPE OF VICTORIA AVENUE, DANNEVIRKE

As the Board requested, I have consulted further with residents in Victoria Avenue asking for feedback in regards to the streetscape and replanting of trees.

As some properties have several people residing at that property, the survey numbers are based on one survey per property number.

Residents from twenty-five properties responded to my survey, with twenty-one in favour of replacing the trees and four against replacement of trees. A breakdown of the survey data is attached.

Residents at properties past the bridge on Victoria Avenue were not surveyed. I would suggest that feedback from these residents is sought as part of wider community consultation when it is undertaken.

For many people, when discussing options, they remarked that it is hard to picture something without seeing an example. For this reason I included in the survey, a photo of what has been done in Ormond Street, Woodville where trees have been planted within kerbside protrusions. This example of streetscape appealed to 18 residents while 3 residents were undecided.

Fourteen residents felt that vehicle speeds had increased since the Plane trees were removed while five weren't sure. Two of the five were new residents (since 2013) so felt they could not comment. Four residents said they had not noticed an increase in speed. It is interesting to note that those who said they had not noticed an increase in speeds, lived closest to the Queen St/Victoria Ave roundabout which would indicate that drivers were probably going at slower speeds in order to negotiate the roundabout. However, there were other residents in that vicinity who definitely felt the speeds had increased.

One resident completing the survey suggested that Council extend the 50km/h zone to the end of Victoria Avenue due to the increased traffic volume coming off Adelaide Road and the speed at which some are travelling as they head into town. Comments from residents are included at the end of the survey data.

It is evident from the survey feedback as well as face-to-face engagement with the wider community that there is support for trees to be replanted on the Avenue.

My suggestion is that the Community Board continues discussion with Council in regards to a budget being allocated in the 2018/2028 Draft Long Term Plan and that a working group with residents is formed to investigate the streetscape design and the type of species that will best fit the Avenue.

The Community Board may also wish to address the streetscape of King Street, Edward Street and Cole Street as these streets were also affected by the removal of Plane trees in 2013. At the time, there was a commitment from Council to recreate the character and ambience of these streets as well.

Yours truly



Debbie Webster

Encl
Letter to residents
Survey results

Survey results – Victoria Avenue residents

Note: Results are based on the actual house number and do not include the numbers of people living at the dwelling. No residents past the bridge on Victoria Ave were surveyed.

As a resident do you wish for trees to be replanted in suitable positions?	Yes 21	No 4	Undecided -
If yes, is that on the footpath or on the road?	Footpath 3	Road 18	Undecided -
If yes, would you prefer native or deciduous trees?	Native 6	Deciduous 10	Undecided 5
Do you have a preference? (species name) 1. Same species as in Ormond St, Woodville (2) 2. Deciduous with small leaves (1) 3. English Oaks (1) 4. Ornamental Pear Tree (i.e. same as in High St, Dannevirke) (3) 5. Strong Autumn colours (1) 6. Prunus Campanulata (1) 7. Alectryon Excelsa (Titoki tree) (1) 8. No preference (10) <i>Note: Number of residents favouring that preference is in brackets.</i>			
An example of a streetscape idea is Ormond Street, Woodville (as per photos below). Would you support streetscaping similar to this?	Yes 18	No 4 Do not want trees at all in street	Undecided 3
As a resident did you notice the speed of vehicles using Victoria Avenue increased since the Plane trees were removed in 2013?	Yes 14	No 4	Not sure 5 2 of these are new residents to the street
Would you like to make any other comments: 1. We only purchased this house a month ago so cannot comment. However, I have been appalled at the speed of some vehicles coming into town from the country. They do not even slow down as they cross the bridge into the 50km/h zone and only start to slow as they reach the top of the hill. There is also a significant number of vehicles leaving town who are speeding up as they come over the brow of the hill and are gaining speed before they reach the bridge. I wonder if extending the 50km/h to the end of Victoria Ave would help. However I think trees planted on the road would have more effect on slowing the traffic and reminding traffic this is a residential area, not a motorway. 2. I would like to see the trees grow to a reasonable height and not pollarded down to toadstool size as in High St. There is greatly increased volume of through traffic from the housing development on Adelaide Rd and Smith. This same traffic impacts cyclists on Adelaide. 3. Would like something flowering. 4. I have spoken to many people – men quite different from women. 5. If we see a vehicle coming into town at the Victoria Ave bridge site, it is very unsafe to cross the road to the surgery as they are travelling at excessive speed and would undoubtedly result in an accident if we attempted to walk across the road.			

6. The Council should honor the promise to replant/beautify the Avenue after removal of the Plane trees.
7. Would rather see rates dollars spent on more important things in the District. High St trees are a traffic hazard and think these would be no different. Once planted who is going to maintain them. Would be happy for name change to street.
8. Very definitely no trees.
9. The roots of the trees ruin the footpaths. Obstacles for rubbish trucks/street cleaners.

House numbers of those who have submitted to the survey are as follows:

Yes in favour of Streetscape (21 in total): 1C, 4, 8, 10, 12A, 12C, 12D, 16, 17, 20, 23D, 25, 26, 27, 28, 32, 33, 34, 35, 36, 37

Not in favour (4 in total): 2, 6, 6A, and (1 resident who wouldn't give details.)

22 June 2017

Dear Resident of Victoria Avenue,

You may be aware that recently I approached the Dannevirke Community Board about the current streetscape of Victoria Avenue. In 2013 when the Plane Trees were removed there was a commitment from Council to replant trees in the street. A number of residents have contacted me (after my initial letter-box drop) in support of approaching the Community Board to request that they engage further with Council on this issue.

One of the main reasons I would like to see trees back in the street is the effect they can have on slowing traffic down. There has been a marked increase in the speed of vehicles using Victoria Avenue as can be seen by the speed data tables below.

Speed Data for Victoria Avenue (before and after London Plane trees were removed)

September 2007 – over 1 week (before trees were removed)

Speed Range	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Total Vehicles
10-20km/h	260	3	23	1	1	1	1	1	291
20-30km/h	3495	58	165	7	-	2	6	1	3735
30-40km/h	3126	27	101	1	1	-	1	-	3257
40-50km/h	283	2	3	-	-	-	-	-	288
50-60km/h	8	-	-	-	-	-	-	-	8
60-70km/h	1	-	-	-	-	-	-	-	1
70-80km/h	-	-	-	-	-	-	-	-	-

You can see in the table above, that most vehicles were travelling 20-30km/h and 30-40km/h in 2007, but after the trees were removed the speeds increased and the majority travelled at 40-50km/h, 50-60km/h and higher as noted in the table below.

October 2013 – over 1 week (after trees were removed. Note - trees were removed in June 2013)

Speed Range	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Total Vehicles
10-20km/h	50	3	1	1	-	-	-	-	-	55
20-30km/h	167	8	6	2	-	1	1	1	-	187
30-40km/h	1057	41	36	7	-	1	4	-	1	1147
40-50km/h	4198	78	67	7	-	3	1	-	-	4357
50-60km/h	2541	33	11	1	-	-	-	-	-	2586
60-70km/h	325	2	4	-	-	-	-	-	-	331
70-80km/h	26	1	-	-	-	-	-	-	-	27
80-90km/h	4	-	-	-	-	-	-	-	-	4

Class 1-2: Car and Light Commercial Vehicles, i.e. utes
Class 4-7: Heavy Commercial Vehicles 1

Class 3: Medium Commercial Vehicles, i.e. small trucks
Class 8-9: Heavy Commercial Vehicles 2

I have been asked to submit a proposal to the Community Board and am happy to take feedback from residents before I proceed.

I have attached a survey which you are welcome to complete and drop into my letterbox otherwise you are welcome to phone me to discuss your views. I would need your feedback **by Friday 30th June**.

Kind regards

Debbie Webster

16 Victoria Avenue

Dannevirke

Ph: 374 7378 (evenings are best)

If you would like to provide feedback, please complete the survey below and return to me at 16 Victoria Avenue or phone me to discuss your views. Ph 374 7378 – Debbie Webster (evenings)
Feedback is required by Friday 30th June 2017

Survey of residents of Victoria Avenue

As a resident do you wish for trees to be replanted in suitable positions?	Yes	No
If yes, is that on the footpath or on the road?	Footpath	Road
If yes, would you prefer native or deciduous trees?	Native	Deciduous
Do you have a preference? (species name)		
An example of a streetscape idea is Ormond Street, Woodville (as per photos below). Would you support streetscaping similar to this?	Yes	No
As a resident did you notice the speed of vehicles using Victoria Avenue increased since the Plane trees were removed in 2013?	Not sure	Yes
Would you like to make any other comments:		
Name: Address: Phone: (optional)		



Streetscape - Ormond Street, Woodville

Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 1 September 2017 commencing at 11.05 am.

1. Present

Board Members C C Death (Chairperson), S E Shannon (Deputy Chairperson), D F Eagle and P Wilson.

In Attendance

Cr P A Johns - Council Member
Mr R Taylor - Governance Manager

The Chairperson welcomed Cr Johns to the meeting (as the acting Council liaison representative in the absence of Cr Thompson).

2. Apologies

- 2.1 ***That an apology be sustained from Cr A J Thompson for non-attendance at the meeting.***

Wilson/Death

Carried

3. Personal Matters

- 3.1 The Board note and congratulate the following on their achievements:

- Dalefield women's hockey team (that includes several players from Eketahuna) on winning the Wellington premier division competition.
- Eketahuna Tuis hockey team on winning the division two local competition.

- 3.2 The Board note the passing of local identity Joyce Anderson.

4. Notification of Items Not on the Agenda

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 ***That the minutes of the Eketahuna Community Board meeting held on 4 August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.***

Wilson/Eagle

Carried

6. Matters Arising from the Minutes

6.1 Electric Car Charging Station in Eketahuna (Item 6.1)

- 6.1.1 Charge Net New Zealand Limited intends by Christmas to install electric car charging stations in Dannevirke, Woodville and Eketahuna.

- 6.1.2 The Board would appreciate being informed of the site where this facility is to be situated in Eketahuna prior to the project proceeding to be undertaken.

6.2 Traffic Island Repairs (Item 6.3)

- 6.2.1 Tararua Alliance is working with the New Zealand Transport Agency to arrange its contractor to concrete the traffic island in the Eketahuna town centre.

- 6.2.2 This will rectify the situation of the current grass surface being damaged by vehicles, and the area would no longer require mowing to maintain its appearance.

- 6.2.3 Signage has been reinstated on the traffic island, but this will need reviewing when the concreting work is undertaken.

6.3 2017 Trustpower Tararua District Community Awards (Item 6.5)

- 6.3.1 The presentation of the 2017 Trustpower Tararua District Community Awards will be held in the Dannevirke Sports Centre on 19 September 2017 at 5.30 pm.

6.4 Community Boards Supreme Award Winner's Prize (Item 6.4)

- 6.4.1 The Board note the proposed content of the complaints and constructive conversations workshop it has selected as the Supreme Award winner's prize.

- 6.4.2 Its preference is to schedule this workshop for board members facilitated through Local Government New Zealand Equip on either 19 or 26 October 2017 in Eketahuna.

6.5 2017 General Election (Item 14)

- 6.5.1 It is noted that two election hoardings have been erected obscuring the welcome to Eketahuna Kiwi sign at the southern entrance to town.

6.5.2 The Board previously recommended the area to be available for this purpose at that location is north of the Kiwi directly left of the driveway, and not within 20 metres of the welcome to Eketahuna Kiwi sign.

6.5.3 This request is reiterated in terms of placement of these hoardings that should be moved to the area identified by the Board, thereby ensuring they do not obscure the welcome to Eketahuna Kiwi sign.

6.6 Speed Limit on State Highway 2 South of Eketahuna (Item 8.2.1)

6.6.1 It is unlikely any change will be considered to the speed limit on State Highway 2 at the southern entrance approaching Eketahuna as it does not fit the criteria for imposing a reduced speed restriction in that area.

6.6.2 In the interests of improving road safety within that vicinity the Board support the erection of advance warning signage to emphasise the need for vehicles to slow down as a 50 km/h speed limit is approaching.

6.6.3 The Chairperson will raise this request with the New Zealand Transport Agency at the next meeting of the Tararua District Road Safety Group.

6.7 Horizons Regional Council One Plan (Item 9.1)

6.7.1 A public meeting is to be arranged in mid-October within the district to discuss the One Plan and its implementation relative to the Environment Court decision.

7. Tararua District Council Report

7.1 *That the report of the Tararua District Council meeting held on 30 August 2017 (as tabled) be received.*

Shannon/Wilson

Carried

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Tararua Emergency Management Committee

8.1.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held in Dannevirke on 10 August 2017, and this includes reference to the following matters:

- Health services have been dealing with increased cases of influenza that are up 60% from last year.
- There is a shortage of general practitioners (doctors) within the district.

- Fire and Emergency New Zealand has experienced an 11% increase in the number of call-outs within the district.
- Rural post people could provide a valuable source of support to the Eketahuna Civil Defence Response Group in the event of an emergency.
- A bus trip has been arranged to visit the East Coast LAB (Life at the Boundary) on 9 November 2017 to learn about natural hazards and how they affect communities.

8.2 **Nireaha Reserve Board**

8.2.1 The Chairperson reported on the Nireaha Reserve Board Annual General Meeting held on 18 August 2017, and this includes reference to the following matters:

- Eight members attended the meeting and two apologies were conveyed.
- There were no changes to the members of the committee.
- Support was made available to various local community organisations.
- Work is to be undertaken to update the men's toilets.
- Bark is to be obtained for the playground.

8.3 **Alfredton Community Civil Defence Meeting**

8.3.1 The Chairperson reported on the Alfredton community Civil Defence meeting held on 22 August 2017, and this includes reference to the following matters:

- The Chairperson and Board Member Wilson attended the meeting coordinated by the District Resilience Manager in conjunction with Cr Hull.
- There were a small number of residents at the meeting, and in future it is intended to phone a person on each road to invite their attendance prior to arranging another meeting.
- The Eketahuna Community Civil Defence Response Group Plan was outlined, and there is interest in considering implementing a similar arrangement for Alfredton.

8.4 **Eketahuna Our Town Incorporated**

8.4.1 Board Member Wilson reported on the opening of the Eketahuna Information Centre new premises held on 15 August 2017, and acknowledged the assistance willingly given by members of the community that helped with the move.

8.4.2 The waka cradle has been attached at Eketahuna Engineering, and is ready to be uplifted to enable the next stage of this project to proceed regarding preparing the site and completing the installation.

8.4.3 To add local flavour to the welcome to Tararua packs information and content from Eketahuna is being included and personally delivered to new residents within the Board's area.

8.5 **Project Tararua**

8.5.1 Board Member Eagle attended the Project Tararua community presentation held on 30 August 2017, and circulated a copy of the report for board members information.

8.5.2 It is agreed the Board will include an item in its February 2018 meeting agenda to revisit and review progress on the matters and issues identified through the Eketahuna and districts community conversation.

9. **Correspondence**

9.1 *That the correspondence as listed be received.*

*(a) Kerry and Loreen Cunningham
Re: Eketahuna Camping Ground July report and survey*

Wilson/Death

Carried

9.2 **What Do Visitors Want Survey**

9.2.1 Board members will meet with Kerry and Loreen Cunningham to consider the ideas noted from the survey of visitors staying at the Eketahuna Camping Ground.

9.2.2 The Deputy Chairperson is to extend an invitation to Kerry and Loreen to meet the Board to discuss this matter, and it is proposed this meeting be held on 7 September 2017 at 1.00 pm.

10. **Eketahuna Swimming Baths Upgrade 2017/18**

10.1 Nil

11. **Chorus Building Project**

11.1 Board Member Eagle reported the funding required to complete the first stage of this project has been raised, and options to cover the costs of stage two are being pursued.

- 11.2 It is intended that fundraising for stage three will be undertaken next year, and quotes to make the carving are presently being obtained.
- 11.3 The Pukaha Mount Bruce National Wildlife Centre images shall be ready for installing by mid-October.
- 11.4 ***That the Chorus building project be granted the sum of \$600 from the funding donations held by the Board for Eketahuna town centre upgrade community projects.***

Eagle/Shannon

Carried

12. Eketahuna Town Centre Upgrade Project

- 12.1 The Deputy Chairperson presented an update on the Eketahuna town centre upgrade project, and this report includes reference to the following matters:
- The final stages of the project are in the process of being completed.
 - The directional signage post is ready to be installed.
 - Public conveniences signage has been completed, and is waiting to be affixed in conjunction with painting the exterior of the building.
 - The seats have been aged and finished ready for installation.
 - New rubbish bins will be installed.
 - A location needs to be finalised to place the sculpture from Mark Dimock.

13. Chairman's Remarks

13.1 Cancer Society Daffodil Day

- 13.1.1 The Chairperson acknowledged the success of the Cancer Society annual fundraiser Daffodil Day held in Eketahuna.

14. Items not on the Agenda

- 14.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.12 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 6th September 2017 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chair), Brett MacDougall (Deputy Chair), Michelle Rankin (Secretary), John Arends (Treasurer), Jared Brock, Cr Alison Franklin, Gerry Parker, Rhys Punler and Nigel Shaw

Members of the Public

John Barrow, Fiona Stokes and Sheril Davy

2. Apologies

Ann Marie Bengston

3. Notification of Items Not on the Agenda

3.1 Nil

4. Festival for the Future - Fiona Stokes

4.1 Fiona Stokes addressed the committee regarding her recent trip to the Festival for the Future seminar held in Auckland. Fiona found the programme of presentations to be very informative and has plans to put what she learnt into practice here for the youth of Pahiatua.

5. John Barrow - Horizons Regional Council

5.1 John Barrow addressed the committee and made special reference to the following topics: Pest Management Plan, One Plan, Community Vehicle Trust and Manawatu Gorge.

6. Confirmation of Minutes

6.1 **That the minutes of the Pahiatua On Track meeting held on 2nd August 2017 (as circulated) be confirmed as a true and accurate record of the meeting.**

Brett/Louise

Carried

7. Matters Arising

- 7.1 Louise made reference to point 3.1 regarding speaking to Martha at the Information Centre about getting the town signs free of charge for the Cancer Society. It was decided they couldn't offer usage of the signs free for one organisation.
- 7.2 Louise also made reference to the upgrade of the word programme at the Information Centre. Martha is going to look into completing an application to register as a charity, and Alison Franklin will follow up with Peter Wimsett regarding a hardware upgrade for the Information Centre.

8. Tararua District Council Report

- 8.1 **That the report of the Tararua District Council meeting held on 30th August 2017 (as circulated) be received.**

Gerry/Jared

Carried

9. Correspondence Inwards

- Tararua District Council minutes
- Discretionary grant - Pahiatua Fishing Carnival
- Notice of a refund from Inland Revenue Department
- Email from Waireka Daymond
- Letter of thanks from Tararua Community Youth Centre for the grant
- Thank you card from the Crafty Pear, winners of the travel voucher for the Christmas window display
- Account from MacDougall's
- Account from Paper Plus
- Account from Laskey's
- Account from Tararua College

10. Financial Report

John Arends

10.1 Accounts to be passed for payment:

Prenter's \$209.30

NZME \$96.60

Tararua College \$592.00

Paper Plus \$44.10

MCI \$2081.50

John is to check with NZME to get clarification on the \$96.60 account.

10.2 That the financial report be adopted.

John/Nigel

Carried

11. Discretionary Grants

- 11.1 That Pahiatua On Track approve the application made by the Pahiatua Fishing Carnival Committee, and that a donation of \$375 be granted.**

Rhys/Gerry

Carried

12. Portfolio Reports

12.1 Skate Park

Jared Brock

Good progress has been made on the skate park with new kerbing and a storm water drain installed. A thank you to sponsors signage has been ordered, including Pahiatua On Track.

12.2 Town Centre Upgrade/Main Street

Louise Powick

Community consultation has been delayed due to the decision to engage a landscape designer first, and is now probably looking at November.

Colin Veale has been contacted regarding the annual prune of the garden strip. He is waiting on a health and safety plan from the arborist.

An enquiry has been made to the Bush Telegraph about printing the newsletter in the paper rather than it being an inserted supplement. The cost will be similar and the circulation far wider.

12.3 Business and Retail Report

Rhys Punler

No updates for this month.

12.4 Harvard Plane

John Arends

MacDougalls are now going to look at fixing the slide.

12.5 Carnival Park

John Arends

John applied for a grant from the Department of Conservation but it was declined. He is still in the process of going through the legal authority so Pahiatua On Track can make a start working with other organisations to commence any work.

12.6 Roothing

Nigel Shaw

Nigel has been speaking to Don Selby about the Christmas events traffic management plans.

12.7 Swimming Pool

Brett MacDougall

Plans for a swimming pool on the sale yards site have been drawn. Jon Ward, the new Tararua College principal would like the college pool to be considered as a possible site for the community pool. He has been asked to submit a business case for the committee to consider all options before community consultation.

12.8 Bridge to the Brewery Walking Track

Gerry Parker

Gerry attended the Trustpower Tararua District Community Awards judging last week. Once again there are plenty of amazing volunteers in the community and plenty of awards will be given out.

13. Annual General Meeting

13.1 The Annual General Meeting date is Wednesday 4th October 2017 at 5.30pm.

14. Items Not on the Agenda

14.1 Rhys mentioned that the Rotary Club is holding a suicide prevention dinner to be held on 18th November 2017.

The meeting closed at 7.27pm.

Chairperson

Woodville Districts' Vision

Minutes of the Annual General Meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 5 September 2017 commencing at 7.00pm.

Present

R Winter, S McLeod, A Devonshire, J Challies, D Challies, S Brass, P McCool, C Wilton, R Fry, K McIntyre, D Pretty, G Murray, Cr P Johns, P Mitchell - Manawatu Standard, Mayor - T Collis, D Coutts, D Speer, T Brackenbury, M Stuart, N White, Kirsty Silvester, C Evans, C Archer and E Natrass

Apologies

M Taylor, C Hunt, B Hutton, S Ashton, V James, K Ward and R Karena

Minutes of the Previous Annual General Meeting

That the minutes of the Woodville Districts' Vision Annual General Meeting held on 6 September 2016 be accepted as a true and correct record.

P Johns/S McLeod

Carried

Matters Arising

Nil

Reports

- The Chair's Annual Report was tabled and read.

That the Chair's Annual Report be accepted.

R Winter/C Archer

Carried

- The reviewed financial report was tabled.

That the reviewed financial accounts be accepted.

P McCool/S McLeod

Carried

MCI and Associates is acknowledged for its continued support to Woodville Districts' Vision.

Election of Officers

The positions of Vice Chair (S McLeod) and Secretary (M M Oulaghan) are up for re-election. The positions of Chair (R Winter) and Treasurer (P McCool) remain in post.

Nominations are called for the position of Secretary.

M M Oulaghan

P Johns/C Archer

M M Oulaghan is declared appointed as Secretary.

Nominations are called for the position of Vice Chair.

T Brackenbury

C Wilton/M Stuart

T Brackenbury is declared appointed as Vice Chair.

Nominations are called for committee members.

Rosie Karena

K McIntyre/P Johns

Charlotte Evans

C Wilton/R Fry

Debbie Speer

D Coutts/T Brackenbury

Malcolm Stuart

C Wilton/D Speer

Sharon Brass

P McCool/P Johns

Karen Ward

D Speer/C Wilton

Chris Archer

P Johns/A Devonshire

That the above be appointed as executive committee members.

R Winter/A Devonshire

Carried

Congratulations to all members appointed to the committee.

Thanks are given to those members who did not stand for re-election this year for their time, energy and support while serving on the committee.

Subscriptions

That subscriptions remain at \$5 per annum.

P McCool/N White

Carried

Appointment of Reviewer

That MCI and Associates be retained as the official reviewer for the 2017/18 financial year.

R Winter/C Archer

Carried

Meetings Date and Time

That meetings continue to be held on the first Tuesday of each month at 7.00pm, and there be no meeting held in January.

R Winter/M Stuart

Carried

There being no further business the meeting is declared closed at 7.33pm.

Chairperson

Woodville Districts' Vision

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 5 September 2017 commencing at 7.40 pm (following the Annual General Meeting).

Present

S McLeod, A Devonshire, J Challies, D Challies, S Brass, P McCool, C Wilton, R Fry, K McIntyre, D Pretty, G Murray, Cr P Johns, P Mitchell - Manawatu Standard, Mayor T Collis, D Coutts, D Speer, T Brackenbury, M Stuart, N White, K Silvester, C Evans, C Archer, E Nattrass, R Winter (Chair) and M M Oulaghan (Secretary)

Apologies

M Taylor, C Hunt, B Hutton, S Ashton, V James, K Ward and R Karena

Previous Meeting

That the minutes of the Woodville Districts' Vision meeting held on 1 August 2017 be accepted as a true and accurate record.

M M Oulaghan/S McLeod

Carried

Matters Arising

- No progress to report on the skate park. Pahiatua and Eketahuna skate park plans are available if required.

Correspondence

Inwards

- Council minutes
- Council Chief Executive email outlining the Council's position regarding the old i-SITE/Library building, which is to either sell the building or demolish it. The Chief Executive talked of 'bookend buildings' and that the existing building does not have 'visual appeal'. This is disappointing as Woodville Districts' Vision believe this building to be integral to the Lindauer Studio and the overall betterment of the town.

Outwards

Nil

That the correspondence be accepted.

M M Oulaghan/P Johns

Carried

Reports

Treasurer's Report **(Tabled)**

There is a total of \$77k in the accounts, with most of this already tagged for projects such as the walkway, Woodfest etc.

That the financials be accepted and the budget is approved.

P McCool/C Archer

Carried

Council Report **Cr P Johns**

- The bylaws review is imminent, which will include the control of cats from a health perspective.
- Proposed derelict properties provisions in the District Plan relate to unsafe and unhygienic structures.
- Manawatu Gorge closure - The Mayor has been appointed to a governance level committee, including other councils in the region, New Zealand Transport Agency etc.

A query regarding the former Infracon building; this will be put up for sale, but that may need to wait until the uncertainty of the Manawatu Gorge route passes.

Events and Promotions

Woodville Business United (WBU)

C Wilton reported that the 'Win in Woodville' promotion has commenced and will continue for thirty-five weeks. Thirty-five businesses are involved, i.e. one business will give a prize each week.

On 19 November a train with eleven carriages is planned (not yet confirmed) to come to Woodville. This has the potential to bring some five hundred people to town. A number of ideas regarding the theme have been discussed, with the preference at this stage being a 'Mad Hatters Day'. Everyone is encouraged to wear a hat. Businesses are involved, with hanging baskets, banners, balloons etc. Options are being explored for bringing people from the train station to town. Approaching Horizons Regional Council and considering other options for funding the buses.

Other Events

Labour weekend - One hundred and fifty motorhomes are coming to the Woodville racecourse. A bus is to bring them into town. Motorhomes are also coming in the first weekend in November, approximately one hundred people. Explore options for a poster/banner saying 'Welcome to the train/campervan visitors'.

Query - Does market day conflict with the businesses? Market day is every third Sunday. This is being vamped up to include all cottage industry. There are mechanisms in place, i.e. a coordinator to ensure there is no conflict.

Walkway

A report is tabled, in summary:

- The major hurdle has been the difficulty in communicating with KiwiRail.
- Council is committed to walkways in the Tararua district, and to the Gottfried Lindauer arts trail shared walkway.
- Council has agreed to employ Chris Bone from Dannevirke to produce plans on the altered walkway and clearly establish land ownership boundaries.
- It is important to progress the walkway in light of the Manawatu Gorge closure, and to support and increase economic growth in Woodville and the greater Tararua area.

Lindauer Studio

A report is tabled, in summary:

- It remains a concern that the studio is closed.
- It is difficult to source the required volunteers to keep the studio open.
- The screens for the paintings have been costed at an estimated \$15k to \$22k.
- This is an ongoing issue.

Artist in Residence

- Jana Hylmarova, a Czech master's student working in mixed media has been selected.
- Estimated date of arrival is 20 January 2018.
- In discussion with the Czech Consular for Australia and New Zealand, and is to be here at the time of the art exhibition (6 March 2018) and may be staying in the Tararua district.

Applications

Nil

General Business

Woodville Businesses

- In the short term Woodville Districts' Vision will provide business functionality, e.g. bank accounts etc.
- It is suggested that support is sought from Council to assist with the one-off extraordinary event.

That Woodville Districts' Vision seed fund Woodville Enterprise to the amount of \$2k.

R Winter/K McIntyre

Carried

Woodville Website

The 'This is Woodville' website, which is Woodville Districts' Vision website needs reviewing. The chair will report back at the next meeting.

Community Conversation

At the end of the Chair's Annual Report was the Woodville and Districts' community conversation. Please consider the:

- Projects discussed
- What's needed in Woodville
- Additional notes

Thanks

A huge thank you to the people who have been on the committee for a very long time and are now standing down; their time, energy, support and passion for improving Woodville for all of the community while serving on the committee is acknowledged.

Sue McLeod
Gerard Murray

Bruce Hutton
Peter Johns

Kevin McIntyre
Alec Devonshire

There being no further business the meeting is declared closed at 8.38pm.

The date of the next meeting is Tuesday 3 October 2017.

Chairperson

Report

Date : 18 September 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.1**

1. Reason for the Report

- 1.1 Dannevirke Chamber of Commerce has made application for road closures on Saturday 2 December 2017. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 31 July 2017.

2. Recommendation

That the report from the Alliance Network Manager dated 18 September 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing Dannevirke Chamber of Commerce to hold the Dannevirke Christmas Parade community event.

<i>Road names:</i>	<i>Stanley Street, High Street and Burns Street</i>
<i>Date of closures:</i>	<i>Saturday 2 December 2017</i>
<i>Period of closures:</i>	<i>12.00 pm to 1.30 pm</i>

Conditions Applied to the Granting of these Road Closures

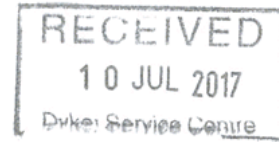
- 2.1 That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2.2 That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 2.3 That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

- 1. Dannevirke Chamber of Commerce, High Street 2 December 2017



APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received 10.07.2017

Application Fee: \$100.00

Receipt No: 908002 - Paid

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
e.g. Club or
Organisation

Dannevirke Chamber of Commerce

Contact Person:

Suresh Patel

Mailing Address:

P.O. Box 238, Dannevirke

Contact:

Daytime: 06 374 8649 Mobile: 027 4503714
After Hours: Fax:

Email Address:

dvkechamber@gmail.com

or Ros Watson (secretary)
027 4055962.

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s:	Saturday 2nd December 2017.			
Road Name	Start Point:	End Point:	Affected Intersection/s	Time of Closure
Stanley St	London St	Millers Rd	Streets as stated	12 noon to 1.30pm.
High St	Millers Rd	Swinburn St.	Barraud St	12 noon to 1.30pm.
			Gordon St	
			Allardice St	
			McPhee St	
			Stairs St	
			Station St	
			Ward St.	
Burns St	Burns St	Allardice St	Streets as stated	
	(at Farmlands Exit)			

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☐ Map/s of locations where road closure is requested
- ☐ Traffic Management Plan (including safety plan and emergency access arrangements)
- ☒ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☐ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify) The Dannevirke Christmas Parade is an
annual free community event, which brings
together all our diverse communities to celebrate
Christmas and its associated festivities.

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

* Letters will be sent to: Dannevirke Police
Dannevirke Fire Service
Dannevirke St. John Ambulance
Dannevirke Community Board
N.Z. Land Transport Association
Automobile Association

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure **apply to motor sport events** within the Tararua District:

- ☐ Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$100 still applies.
- ☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are **excluded from use for motorsport events**:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

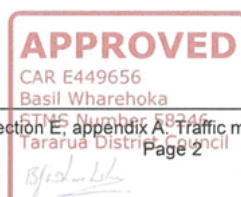
- Mangahei Road
- Blairgowrie Road

- ☐ The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- ☐ **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- ☐ Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- ☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.
- ☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.

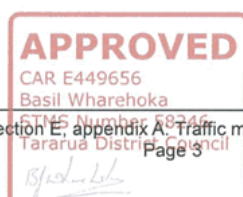
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM							
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.							
Organisations /TMP reference	TMP reference: TMNZ-PLM-1700025	Contractor:		Principal (Client):			
		CHAMBER OF COMMERCE DANNEVIRKE <small>trade • growth • opportunity</small>		CHAMBER OF COMMERCE DANNEVIRKE <small>trade • growth • opportunity</small>			
		Contractor (TTM): Traffic Management NZ <small>What you see is what you get. No more. No less. No compromise.</small>		RCA: New Zealand Transport Agency Tararua District Council			
Location details and road characteristics	Road names and suburb			House no./RPs (from and to)	Road level	Permanent speed	
	State Highway 2			002-0772-B/2.635 to 002-0772-B/4.115	L1	50kph	
	Local Roads in Dannevirke Town Ship			Various	L1,LV	50kph	
Traffic details (main route)	AADT SH 2 – 8661, 9% Heavy Vehicles			Peak flows 0700-0900 and 1600-1800 Monday to Friday			
Description of work activity							
This TMP is for the yearly Christmas parade held in Dannevirke. Event Expected to be held on the 2 nd of Dec 2017							
Planned work programme							
Start date	2 nd December 2017	Time	1000	End date	2 nd December 2017	Time	1430
Consider significant stages	Road Closure to be in place. TC's to man SH closures. Marshalls to man effected side St's. Mobile Operation required to install/remove the TTM. No Parking to be installed night prior to event start.						
Alternative dates if activity delayed	Nil						
Road aspects affected (delete either Yes or No to show which aspects are affected)							
Pedestrians affected?	No	Property access affected?	Yes	Traffic lanes affected?	Yes		
Cyclists affected?	No	Restricted parking affected?	No	Delays or queuing likely?	No		

APPROVED
 CAR E449656
 Basil Wharehoka
 STMS Number 58246
 Tararua District Council

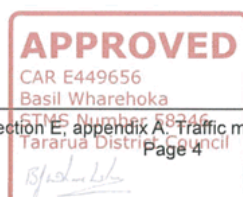

RCA consent (eg CAR/WAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation (includes parking of plant and materials storage)	<p>Plant and equipment Plant and equipment is to be positioned off the live lanes as far as possible within the work area. Hazard light and flashing beacons to be used on all vehicles within the work area. All non- plant vehicles to be park off site.</p> <p>Layout Procedure</p> <ul style="list-style-type: none"> • Signs are to be placed on the left hand side of the road first, then the right hand side of the road as required. The first sign erected must be an 'advanced warning' sign. • Once the 'advanced warning' signs are in place, the 'direction and protection' signs shall be erected, followed by the 'works end' to show the end of the worksite. • Cones are to be laid to control traffic flow and direction through the worksite. • On completion of the site set up, the STMS shall undertake a drive-over inspection to check that the site is safe, legal and complies with the TMP. The STMS then may give the okay for the work crew to enter the worksite and carry out the work.
Attended (day)	<p>The selection and implementation of the required traffic management will be in accordance with COPTTM (4th Edition, April 2017) requirements.</p> <p>The site plan selected for the job is to fit the site requirements while providing a safe and clear work zone and allowing the best possible traffic flow through the site.</p> <p>The site will be attended during the day by a minimum of a Level 1 STMS.</p> <p>All staff on the site shall be briefed on the traffic management requirements before starting any work on site</p> <p>A site meeting is to be held at the start of each day and all hazards, the control measure implemented to control the hazards are to be noted on the tailgate form. The tailgate form is to be signed by all staff and sub-contractors on the work site.</p>
Attended (night)	No night works planned.
Unattended (day)	Site not to be left unattended.
Unattended (night)	N/A
Detour route	<p>Northbound Traffic: Northbound Traffic to turn right onto London Street, then turn left onto Denmark Street, then turn right onto Miller Street, turn left onto Waterloo Street then at the T-Intersection turn left onto Swinburn Street then turn right onto SH 2 where detour ends.</p> <p>Southbound Traffic: Southbound Traffic to turn left onto Swinburn Street, then right onto Waterloo Street, then turn right onto Miller Street, then turn left onto Denmark Street, at T intersection turn left onto SH 2 where the detour ends.</p> <p>Does detour route go into another RCA's roading network? Yes If Yes, has confirmation of acceptance been requested from that RCA? Yes Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p>
Removal	<p>Breakdown Procedure Removal of the site will commence as soon as the client has finished with their work in the reverse order of the layout order. The STMS will carry out the final check and sign off before leaving the site. Breakdown and installation shall be done with an appropriate vehicles and crew.</p>



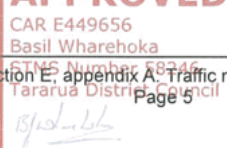
RCA consent (eg CAR/WAP) and/or RCA contract reference				
Proposed TSLs (see TSL decision matrix for guidance)				
TSL/ Diagram	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day / night	Nil			
Unattended day / night	Nil			
TSL duration	Will the TSL be required for longer than six months?— <i>If yes, attach the completed checklist from section 1 18: Guidance on TMP Monitoring Processes for TSLs to this TMP.</i>			N/A
Positive traffic management measures				
<p>Active</p> <p>Once on site, the TMP will be implemented as follows;</p> <ul style="list-style-type: none"> Review the TMP check form Identify public safety and site safety hazards and how they will be addressed and place on the hazard document for 'toolbox' briefing All cones to be 900mm and comply with COPTTM requirement section All side roads within work site to be signed and coned to COPTTM standards All vehicles are to have correct signage and flashing beacons. They also need to have continuous and appropriate communication with the STMS and each other on an agreed channel at all times <p>Safety Zones</p> <p>All safety zones are to be the COPTTM standards for the speed limit of the area and all staff, contractors, plant and equipment are to keep out of this area at all times.</p> <p>Signs, Barricades and Cones (If Required)</p> <ul style="list-style-type: none"> All signs are to be up to the COPTTM standards, clean and undamaged All stands are to be up to COPTMM standards, collapsible and no driven stands are to be used All cones are to be up to COPTTM standards, 900mm high with 2 reflectors, clean and undamaged All barricades are to be up to the COPTTM standards, clean and undamaged <p>Additional Requirement</p> <p>Continuous monitoring of the site to determine if there are any additional requirements, all signs and cones remain upright, that the site requirements have not changed (increased traffic flow, change in visibility, weather, etc).</p> <p>If the site requirements change the STMS is to be notified, work is to be stopped, the requirements evaluated, and possible changes are made, the site is to be cleared until assistance has arrived and the site is safe to continue.</p>				



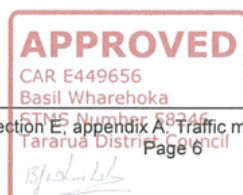
RCA consent (eg CAR/WAP) and/or RCA contract reference		
Contingency plans		
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre-planned detours. 	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or notifiable injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> Stop all activity and traffic movement Secure the site to prevent (further) injury or damage Contact the appropriate emergency authorities Render first aid if competent and able to do so Notify the RCA representative and / or the engineer Under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so Re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so Comply with any obligation to notify Work Safe.
	Incident An incident is described as: <ul style="list-style-type: none"> Excessive delays - real or potential Minor or non-inquiry accident that has the potential to affect traffic flow Structural failure of the road 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> Stop all activity and traffic movement if required Secure the site to prevent the prospect of injury or further damage Notify the RCA representative and / or the engineer STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so Re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced



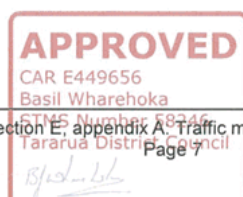
RCA consent (eg CAR/WAP) and/or RCA contract reference			
	<table><tr><td><p>Detour</p><p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p><ul style="list-style-type: none">Excessive delays when using an alternating flow design for TTMRedirecting one direction of flow and / orTotal road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared.<p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p><p>The detour and route must be designed including:</p><ul style="list-style-type: none">Pre-approval from the RCA's whose roads will be used or affected by the detour routeEnsure that TTM equipment for the detour signs etc are on site a pre-installed.</td><td><p>Actions</p><p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p><ul style="list-style-type: none">Notify the RCA and / or the engineer when the detour is to be establishedDrive through the detour in both directions to check that it is stable and safeRemove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have clearedNotify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed</td></tr></table>	<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none">Excessive delays when using an alternating flow design for TTMRedirecting one direction of flow and / orTotal road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none">Pre-approval from the RCA's whose roads will be used or affected by the detour routeEnsure that TTM equipment for the detour signs etc are on site a pre-installed.	<p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none">Notify the RCA and / or the engineer when the detour is to be establishedDrive through the detour in both directions to check that it is stable and safeRemove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have clearedNotify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed
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	<p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <p>Save a life of, prevent harm to or relieve the suffering of any person, or make the site safe or to minimise the risk of a further accident; or maintain the access of the general public to an essential service or utility, or prevent serious damage to or serious loss of property, or follow the direction of a constable acting in his or her duties or act with the permission of an inspector.</p>		
Other contingencies to be identified by the applicant	<p>Weather</p>	The STMS will suspend or re-evaluate the methodology of the works if weather conditions will adversely affect quality or safety. Work can recommence only after the all clear has been given by the STMS.	
	<p>Traffic Delays exceeding 5 minutes</p>	Should delays exceed 5 minutes, the site will be suspended or reduced by the STMS until traffic has cleared.	
	<p>Work running late</p>	Where the work runs over permitted hours, the STMS will endeavour to: <ul style="list-style-type: none">Contact TMC on page 7	
	<p>Passage of emergency vehicles</p>	The STMS will suspend or re-evaluate the methodology of the works to allow passage of emergency service vehicles.	



RCA consent (eg CAR/WAP) and/or RCA contract reference			
	Traversing Vehicles	If work vehicle(s) need to traverse carriageway, TC's will stop vehicles temporarily, with a Stop/Go paddle so that the work vehicle(s) is in a safe working position.	
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes	Has approval been granted? Yes
	No Parking to be installed on High St where event is running.		
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	No	Has approval been granted? N/A
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes	Has approval been granted? Yes
	Contact TMC on page 7		
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes	Has approval been granted? Yes
	Contact Local Council		
Authorisation to use portable traffic signals	Make, model and description/number	Not Required	
	NZTA compliant?	N/A	
EED			
Is an EED applicable?	No	EED attached?	N/A
Delay calculations/trial plan to determine potential extent of delays			
Nil			
Public notification plan			
Dannevirke Chamber of Commerce to organise and deliver Public notification plan to effected residents and businesses.			
Public notification plan attached?	No		



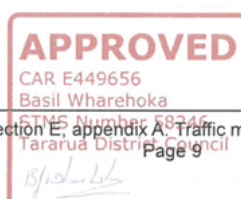
RCA consent (eg CAR/WAP) and/or RCA contract reference	
On-site monitoring plan	
Attended (day and/or night)	STMS to check the site prior to the start of work and document times that the site lay out was started and completed. They are to continuously monitor the site during the work and do 2 hourly site checks. Level 1 - The STMS (if not remaining on site) is to be within 30min of the site at all times, the site may be delegated to a qualified TC. The STMS is to check the site after completion and document this noting the times.
Unattended (day and/or night)	Not required.
Method for recording daily site TTM activity (eg CoPTTM on-site record)	
STMS to complete on-site record form attached to TMP.	
Site safety measures	
<p>Personal Safety</p> <p>Hard Hats, High Visibility Clothing, Long Sleeves and Long Pants, Safety Footwear per CoPTTM standards and New Zealand Transport Agency requirements. Minimum requirements for working on State Highways is outlined at the end of this document</p> <p>All vehicles to have flashing lights and hazard lights.</p> <p>STMS to wear a yellow high visibility vest compliant with CoPTTM specifications.</p> <p>All other TMNZ personnel to wear orange/blue reflective overalls.</p> <p>Visitors to site are to report to the STMS who will advise of site specific safety procedures and any hazards.</p>	
Other information	
<p>All TMP changes are to be recorded and the TMC informed immediately of any significant modifications (eg change of detour, TSL) to TTM measures not included in the approved TMP. All other changes are to be noted on TMP and TMC to be advised as soon as possible or no later than the following working day.</p> <p>TMC to be notified of works by way of either email confirmation or via emailing notification through via the Daily Activity Report Spreadsheet.</p>	
Site specific layout diagrams	
Number	Title
TMNZ-PLM-1700025-1	Road Closure
TMNZ-PLM-1700025-1A	Road Closure
TMNZ-PLM-1700025-1B	Road Closure
TMNZ-PLM-1700025-1C	Road Closure
TMNZ-PLM-1700025-2	Mobile Closure
TMNZ-PLM-1700025-3	No Parking



RCA consent (eg CAR/WAP) and/or RCA contract reference						
Contact details						
	Name	24/7 contact number	CoPTT M ID	Qualification	Expiry date	
Principal	Dannevirke Chamber of Commerce – Ros Watson	027 405 5962				
TMC	Tararua District Council – Jack Steed	027 742 6192				
	New Zealand Transport Agency - Rick Morris	027 4420139	36611			
Contractor TTM Provider	Dannevirke Chamber of Commerce – Ros Watson Traffic Management NZ	027 405 5962 06355 3675				
STMS	Daniel Browne	027 446 0084	43280	STMS 1	22/04/2020	
	Vaughan Kimura	027 446 0009	60495	STMS 1	21/05/2018	
	Brendan Boyer	027 446 0007	48169	STMS 1	28/04/2020	
	Edward Jetson	63708475	9493	STMS 1	04/05/2019	
	Brendan Retter	027 446 0112	88854	STMS 1	21/10/2018	
	Trevor Heale	027 446 0095	89419	STMS 1	18/07/2019	
	Noel Jones	027 621 5277	58575	STMS 1	20/03/2019	
	Sameera Arachchilage	022 193 0226	92237	STMS 1	30/04/2019	
	Vaughan Allardice	027 478 1210	37504	STMS 1	15/06/2019	
	Aaron Frickleton	027 446 0095	85251	STMS 1	15/07/2018	
	Kathy Retter	027 478 1216	13102	STMS 1	2/12/2018	
	Zach Cook	027 768 6993	75089	STMS 1	22/10/2019	
	Eric Stovel Scoggins	027 370 6736	99689	STMS 1	30/11/2019	
	TC					
Others as required						
TMP preparation						
Preparation	Amanvir Singh	07/08/2017	<i>Amanvir Singh</i>	90793	STMS 2/3NP	04/04/20
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements				Number of		2
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date



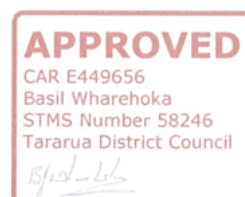
RCA consent (eg CAR/WAP) and/or RCA contract reference						
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system. 4. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date			
			Time			



ON-SITE RECORD				Today's date		
On-site record must be retained with TMP for 12 months.						
Location details	Road names(s):	House number/RPs:	Suburb:			
Working space						
Person responsible for working space	Name		Signature			
Where the STMS/TC is responsible for both the working space and TTM they sign above and in the appropriate TTM box below						
TTM						
STMS in charge of TTM	Name	TTM ID Number	Warrant expiry date	Signature	Time	
Worksite handover accepted by replacement STMS	Name	ID Number	Warrant expiry date	Signature	Time	
	Tick to confirm handover briefing completed					
Delegation						
Worksite control accepted by TC/STMS-NP	Name	ID Number	Warrant expiry date	Signature	Time	
	Tick to confirm briefing completed					
Temporary speed limit						
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
		TSL installed				

11.1 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974
Attachment 1 Dannevirke Chamber of Commerce, High Street 2 December 2017

From: To:	TSL remains in place				
	TSL removed				
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:	TSL installed				
	TSL remains in place				
	TSL removed				



Worksite monitoring							
TTM to be monitored and 2 hourly inspections documented below.							
Items to be inspected	TTM set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TMP?							
Conflicting signs covered?							
Correct delineation as per TMP?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
Add others as required							
Time inspection completed:							
Signature:							
Comments:							
Time	Adjustment made and reason for change						

APPROVED
 CAR E449656
 Basil Wharehoka
 STMS Number 58246
 Tararua District Council

11.1 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974 Attachment 1 Dannevirke Chamber of Commerce, High Street 2 December 2017

NZ Transport Agency Minimum Requirements - Workplace Personal Protective Equipment

Work done to investigate, construct and maintain the State Highway network carries inherent risks. All practical steps should be taken to ensure that all NZTA employees, all suppliers (consultants, contractors, subcontractors) and all visitors are protected from hazards (through the use of controls that eliminate, isolate or minimise their exposure). Regardless Personal Protection Equipment (PPE) remains a necessary mitigation measure in most work types, and is designed to compliment other controls.

This table sets out the main situations, by exposure type, where the NZTA requires PPE to be provided by employers and used by employees, suppliers and visitors.

Exposure Type	Activity/ Place of Work	Safety Eyewear	Safety Footwear	High Visibility Clothing	Long Sleeves & Long Pants	Safety Helmet	Sunhat	Gloves	Hearing Protection	Comments
1	On a construction / repair site on a State Highway	✓	✓	✓	✓	✓	-	Carried and worn when manual handling	Available and used when working in close proximity to noisy equipment and in all underground environments	Includes significant repair work that involves plant use eg re-sealing, rehabilitation, major drainage activities.
2	Simple maintenance activities on a State Highway	Carried	✓	✓	✓	R/A	✓	Carried and worn when handling cutting / grinding power tools and hazardous materials	Available and used when working in close proximity to noisy equipment.	Activities such as mowing, marker post cleaning, litter collection, etc.
3	In a vehicle or plant on a construction / repair site on a State Highway	Carried	✓	✓	✓	Carried	-	Carried	Carried	
4	Working outside a vehicle on the State Highway Network	-	✓	✓	✓	R/A	✓	R/A	R/A	This is for inspection work only, not on a Construction or maintenance site. Includes private property and Crown land where construction of SH infrastructure is planned. For example during design of a new Greenfield site, if mobile plant (eg excavator) is present or if personnel are within 20m of fixed plant (eg drilling rig), then treat as a construction site (exposure type 1).
5	Visitors to a construction site / community open days / Sod Turnings, Ribbon Cuttings, Site Blessings	R/A	R/A	R/A	R/A	R/A	R/A	R/A	R/A	Risks to be assessed depending on number of visitors and where they will be on site. In general small groups to be treated as exposure type 1, 2 or 3 but large groups (for example 50 visitors on a bus), could be treated based on a risk assessment. ie. it is not likely to be practical to require large numbers of people to wear PPE so all risks are mitigated by only allowing visitors access to areas where there are no hazards.
6	In a vehicle on the State Highway Network. In an office environment	-	-	-	-	-	-	-	-	This includes being outside vehicle for routine stops whilst travelling. Any inspection / physical work undertaken is covered by exposure types 3 & 4. Includes in the site office, public meeting venues, private (landowners) residence etc.

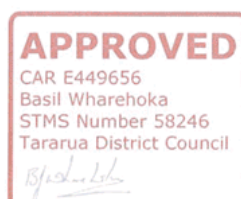
Key:

- ✓ = PPE Requirement.
- = No PPE requirement.
- Carried = PPE required to be readily available at all times and used where appropriate.
- R/A = Risk Assessment to be completed.

Note:

- These minimum requirements apply to all NZTA staff, suppliers and visitors when they are on official work related duties.
- Any departure from these minimum requirements will need a documented, task specific, Risk Assessment justifying the exemption and approved by a nominated individual within that employer's organisation.
- Other types of PPE may be required in certain circumstances in addition e.g. waterproofs, restraint harnesses, safety gumboots, sun shade cover for Safety helmet, dust masks, respirators etc.
- These minimum requirements may be exceeded by the requirements of a particular company, place of work or activity.

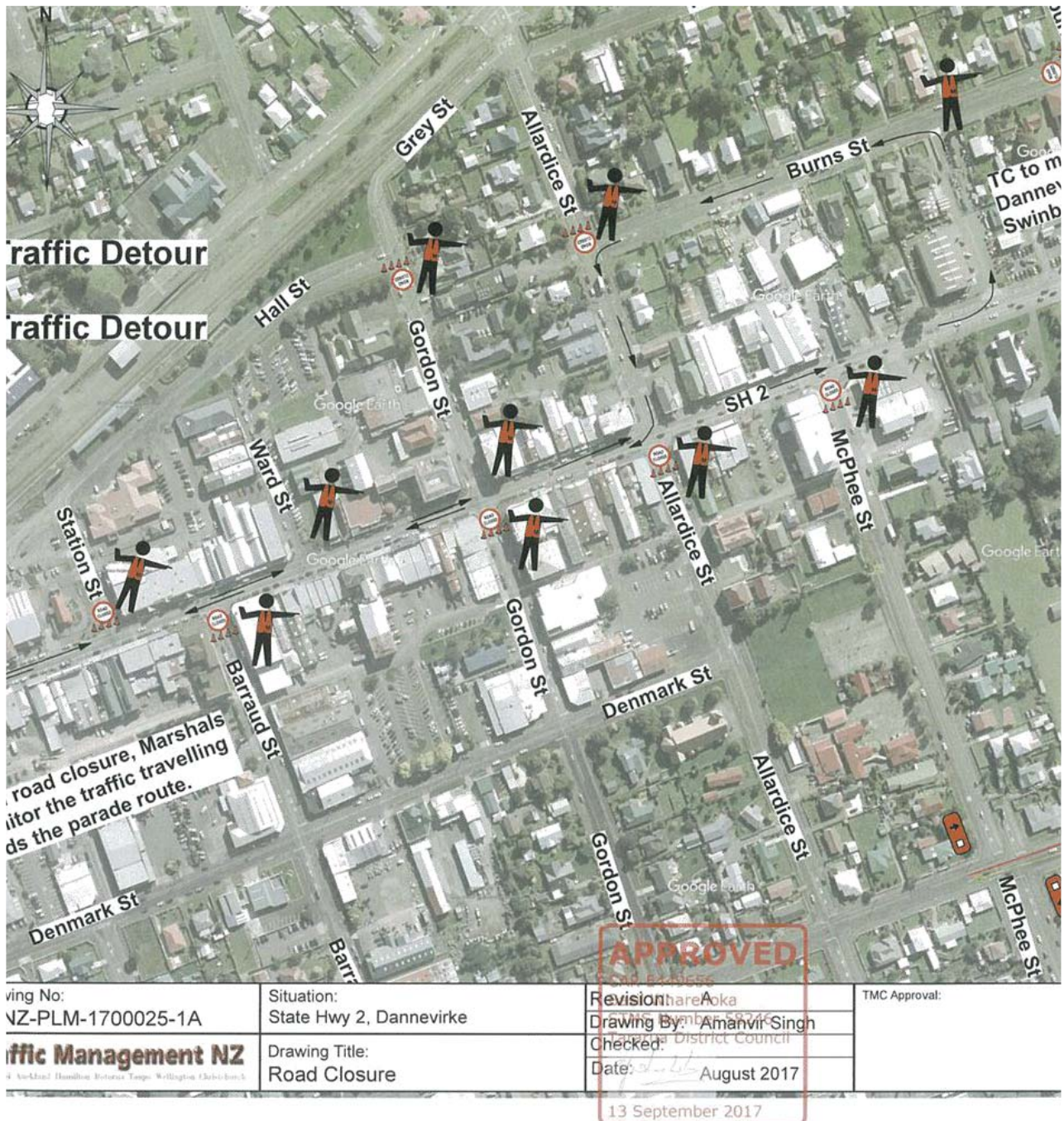
	Safety Eyewear	Safety Footwear	High Visibility Clothing	Long Sleeves & Long Pants	Safety Helmet	Sunhat	Gloves	Hearing Protection
Definition of particular PPE requirement	Impact resistance eyewear, tinted if required. Not required when operating plant with closed operator enclosure. Full face shields to be considered for certain activities.	Ankle length lace-up with steel toe, sole and heel, to comply with appropriate standard. Plant operators may use slip on boots to allow ankle flexibility.	Complying with COPTM. Consideration should be given to use of 3 part pull apart vests to reduce snagging hazard	Suitable for operation, cognisance taken of any extreme hot / cold environments. Flame proof overalls to be worn as appropriate	Complying to appropriate standard, with provision for sun protection as necessary	Any suitable hat that provides sun protection. Outside in summer on sunny days. Not when driving vehicles, trucks and plant with covered cabs.	Suitable for specific operation	Earplugs or ear muffs in accordance with industry standards
Risks that PPE will partially or wholly mitigate	Physical injury to eye; dust; dazzle causing internal eye injury or failure to see hazards.	Physical injury through slips, trips, falls; falling materials.	Injury from moving Plant / vehicles.	Some physical injuries, cuts & scrapes. Minimisation of health risks from excessive sun exposure.	Injury from falling objects / moving plant / protruding hazards	Minimisation of health risks from excessive sun exposure	Physical injury from sharp or heavy objects. Loss of grip causing fall.	Long term hearing loss

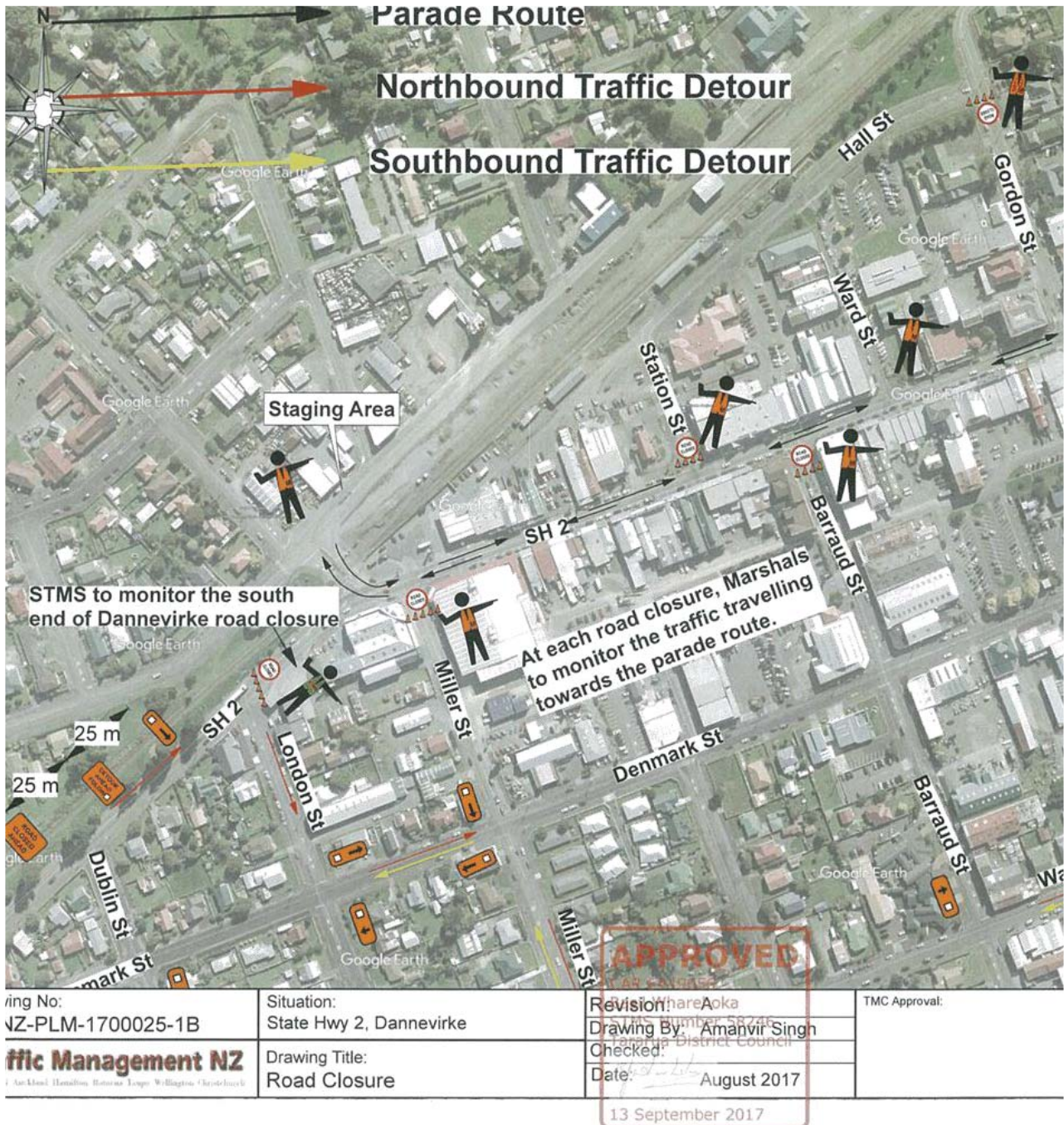


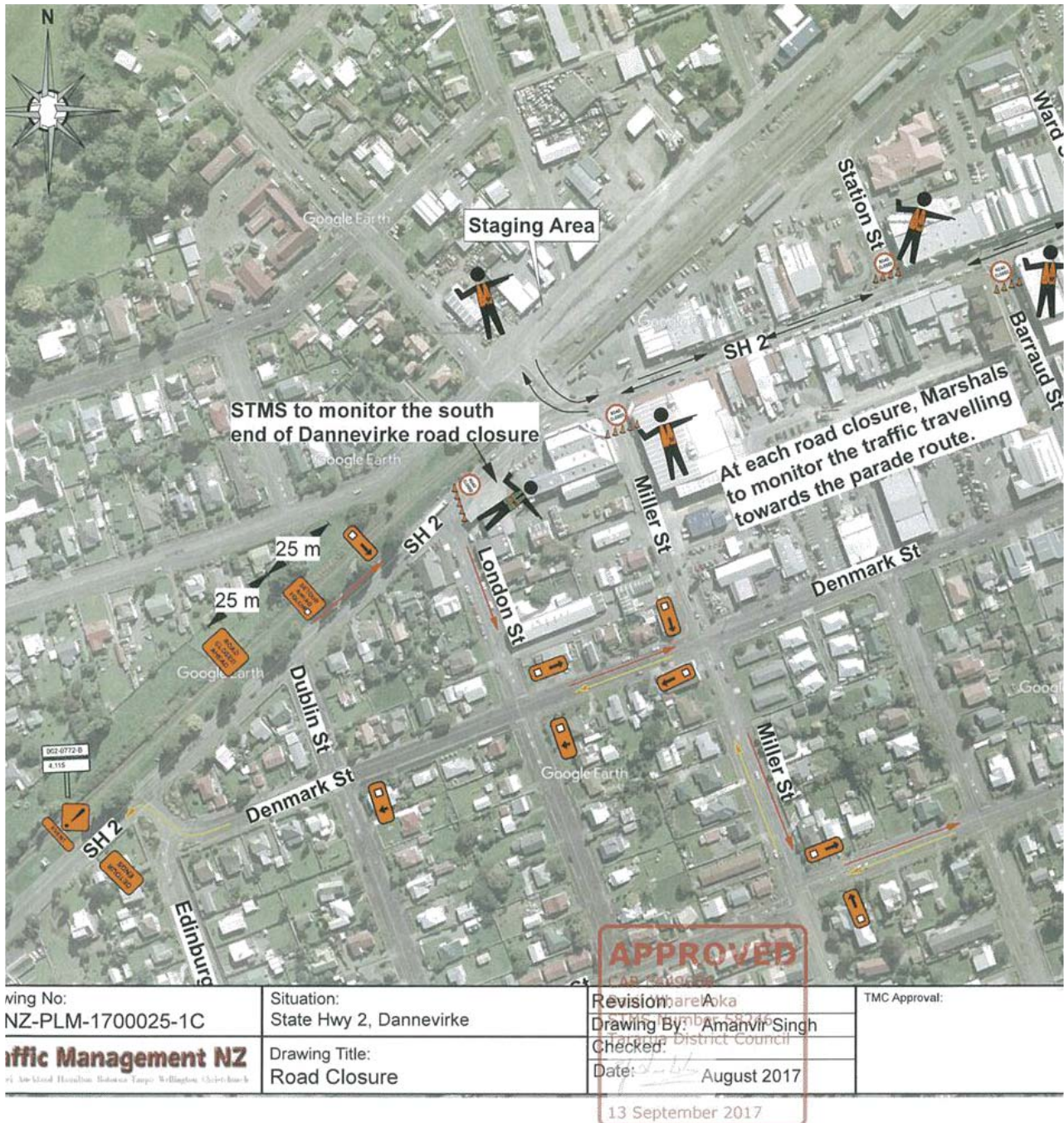


Drawing No: NZ-PLM-1700025-1	Situation: State Hwy 2, Dannevirke	Revision: A	TMC Approval:
ffic Management NZ	Drawing Title: Road Closure	Drawing By: Amanvir Singh	
		Checked:	
		Date: August 2017	

13 September 2017



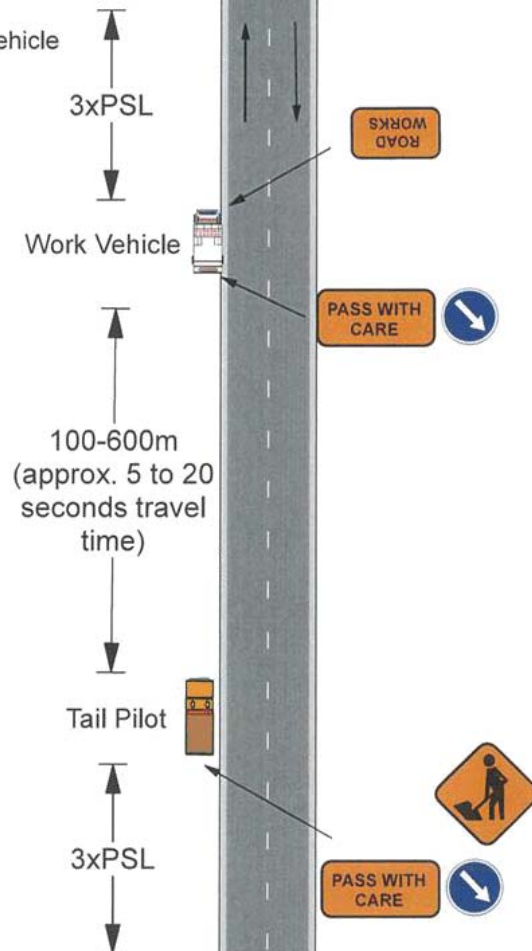




Mobile Operation layout using Level 1 back truck and a work vehicle. May not stay in location for more than 10 minutes

Note: all vehicles to have amber flashing lights in operation whilst they are entering and leaving the sites TM and whilst it is being established, or removed.

Tail Pilot not required if there is CSD to the Work Vehicle



APPROVED

Situation:	Drawing No:	Revision:
SH 2, Dannevirke	TMNZ-PLM-17000252	A
Drawing Title:	Drawing By:	Checked:
Mobile Closure	Amanvir Singh	
	Date:	TMC Approval:
	August 2017	
	13 September 2017	

Traffic Management NZ
Whangarei Auckland Hamilton Rotorua Taupo Wellington Christchurch

CHAMBER OF COMMERCE
DANNEVIRKE
trade • growth • opportunity



CONDITIONS

Special Conditions

(1) This application is subject to TDC Road Closure approval.

General Conditions

1. The Utility Operator must:

(a) carry out all Work in Transport Corridors in accordance with the Specifications for Working in Railway Corridors;

(b) undertake all Works in compliance with the Acts of Parliament and practice that relate to their industry and the type of Work described in the methodology submitted;

(c) install assets more or less in the location shown on the attached drawings at the exact location and position with the Road Corridor Manager before the Works;

(d) locate any Utility Structures in the Road Corridor in the agreed locations on the drawings and clear of the Carriageway, Road Corridor furniture and other structures etc. Utility Structures agreed to be within the trafficable part of the Road Corridor surface and designed to withstand full heavy Traffic loading (100kN axle loading);

(e) provide a full description of the construction methodology, reinforcement and compaction and agree this with the Road Corridor Manager prior to the Works;

(f) make the Works available at all times for inspection by any person authorised by the Road Corridor Manager;

(g) if requested, pay the reasonable costs of the Road Corridor Manager for the processing of this notice and for the monitoring and auditing of the Works;

(h) keep a full copy of the Works Access Permit/ Permit to Enter a Road Corridor on the Work Site at all times during the Works;

(i) undertake remedial action on non-conforming Work within the Road Corridor Manager, where reasonable and practicable;

(j) gain all the necessary consents, approvals and permits from the relevant regulatory authorities at its own cost;

(k) keep plans of the installed Work and make them available to the Road Corridor Manager on request;

within the two-year Warranty period;

(r) have in place an approved TMP for Roads and Motorways at the time commencing on the Work Site;

(s) provide the Road Corridor Manager with two Working Days' notice of Work on the Work Site;

(t) ensure that the Work is carried out under the control of a warrant required by the Code of Practice for Temporary Traffic Management and that there are sufficient people on site specifically to control the flow of Traffic in accordance with the TMP;

(u) comply with instructions from an officer of the NZ Police Traffic Unit or an authorised agent of the Road Corridor Manager in respect of Traffic;

(v) complete Works in the Road Corridor in one continuous operation over five continuous days requires the prior written permission of the Road Corridor Manager);

(w) protect and maintain all Road Corridor signs, markers, signals and markings and replace them to the appropriate industry standard when damaged by the Works;

(x) complete and submit a Works Completion Notice form when the Works are complete;

(y) stop Work as necessary to meet the requirements of section 4 of the Resource Management Act 1991 and the Resource Management (Conservation of the Environment) Act 2014.

2. Work must not take place on or near a State highway during and public holiday or public holiday weekend.
3. Where otherwise required due to Traffic volumes or specific residential District requirements, the hours of Work must be as specified in the Special Conditions.
4. The Warranty period starts from the date the Road Corridor Manager accepts that the Work is complete.
5. Unless the Works stated in the WAP have started on the Work Site, the Works will only remain valid for six months from the date of the Access Permit.
6. The Road Corridor Manager must manage all applications relating

8. In granting this WAP, no vested right is created.
9. This WAP is not transferable without the written permission of the



CERTIFICATE OF CURRENCY

The Insured: Tararua District Council and/or subsidiary and/or controlled entities or companies
In respect of Council:
Any Council Controlled organisation and/or Subsidiary Companies unless excluded, any committee or any community board lawfully established by such Local Authority or Council Controlled Organisation, any pension fund, social club or sports club or similar entity formed and undertaken with the consent of such Local Authority or Council Controlled Organisation

Broker: C/- AON New Zealand Limited – Hamilton

Policy Number: TBA

Business: Territorial Local Authority, Council Controlled organisations, Ownership and/or occupation of premises

Period of Insurance: 1 November 2016 to 1 November 2017 4pm

CLASS OF POLICY: GENERAL LIABILITY

Policy Wording: General Liability for Councils

Limit of Indemnity: \$50,000,000 any one Occurrence and in the aggregate for Products

Territorial Limits: Public Liability: Worldwide
Products Liability: New Zealand

Special Note: **Automatic Extension 2 – Forest and Rural Fires Act**
\$1,000,000 effective 01 November 2016



Authorised By: Ryan Clark, Liability, National Manager
Issued By: Jo-anne Nicholson

NZI Liability

Dated: 07 December 2016

Note: Certificates of Currency will only be deemed valid when the premium is received in full.
This is only a summary of your insurance cover, please refer to your policy schedule and wording for full details.

Report

Date : 18 September 2017

To : Mayor and Councillors
Tararua District Council

From : Chris Chapman
Tararua Alliance: Network Manager

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.2**

1. Reason for the Report

- 1.1 Dannevirke Car Club has made application for a road closure of Whariti Road on Saturday 10 February 2018. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. One public objection has been received in response to advertising placed in the Bush Telegraph on Monday 7 August 2017.
- 1.3 Contact has been made with Peter Harris regarding the objection to the proposed road closure for the Dannevirke Car Club's event.
- 1.4 His objection (supported by others) relates to the potential for damage caused to the road through the event and their perception that Council/ratepayers are left with the repair cost.
- 1.5 It has been explained the applicant is liable for all costs associated with any damage their event may cause to the road and restoring it to the condition prior the event being held.
- 1.6 To assess the condition of the road (both prior to and after the event) a joint driver-over will be undertaken involving the applicant and a Tararua Alliance staff member.
- 1.7 This clarification provided a satisfactory response to alleviate the concerns raised, and as such the objector indicated his agreement for the event to proceed on the understanding that no costs would be incurred by the Council if any damage occurs to the road.

- 1.8 This is a standard condition of any approval granted by the Council (as the road controlling authority) to temporarily close a road for a motorsport event.

2. Recommendation

That the report from the Alliance Network Manager dated 18 September 2017 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That the Council note the objection forwarded by Peter Harris (and supported by others) has been satisfactorily resolved through explaining the basis of the conditions imposed on applicants regarding the liability they incur for all costs associated with any damage caused through using the road closed for their event, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following road for the purpose of allowing the Dannevirke Car Club to hold a motorsport event.

Road name: Whariti Road

Date of closure: Saturday 10 February 2018

Period of closure: 9.00 am to 5.00 pm

Conditions Applied to the Granting of this Road Closure

2.1 *That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.*

2.2 *That if the Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.*

2.3 *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

1. Dannevirke Car Club, Whariti Road 10 February 2018

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APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received

Application Fee: \$100.00

Receipt No:

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
e.g. Club or
Organisation

Dannevirke Car Club

Contact Person:

Rod Bracegirdle

Mailing Address:

P O Box 74 Dannevirke

Contact:

Daytime: 06 374 4458 wk Mobile: 027 206 9268

After Hours: 027 206 9268 Fax:

Email Address:

[illegible]

Page 2 of 5

Scanned 15/07/2017

ATTACHMENTS

The following documents are attached to this application: (tick all enclosed)

- ☒ Map/s of locations where road closure is requested
- ☐ Traffic Management Plan (including safety plan and emergency access arrangements) *already receive*
- ☒ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

(specify)

Residents Notices x 2

Safety Plan

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received not less than 16 weeks prior to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure apply to motor sport events within the Tararua District:

- ☐ Applications must be received not less than 26 weeks prior to the date of the proposed closure for motor sport events. The application fee of \$100 still applies.
- ☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are excluded from use for motorsport events:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

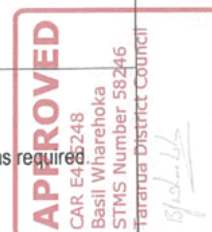
- ☐ The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- ☐ No motor sport road closures will be considered over the months of July, August, September and October inclusive.
- ☐ Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- ☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.
- ☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.

RCA consent (eg CAR/WAP) and/or RCA contract reference					
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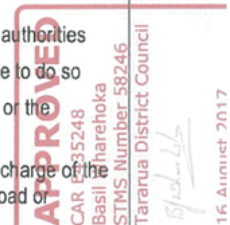
TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM					
Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.					
Organisations /TMP reference	TMP reference:	n/a	Principal (Client): Dannevirke Car Club.		
	TMP No 5		RCA: Tararua District Council		
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed
	Whariti Road from Bushmill Road intersection.		Full Length	1	100
Traffic details (main route)	AADT		Peak flows		
Description of work activity					
<p>The Dannevirke Car Club is planning to run a gravel sprint on Whariti Road. The proposed date is the 10th of February 2018.</p> <p>This application is to the for the Traffic management for the road closure.</p>					
Planned work programme					
Start date	10 th Feb 2018	Time	0800	End date	10 th Feb 2018
Time					
Consider significant stages, for example:	Road to be closed at 0800 and reopened at 1700.				
<ul style="list-style-type: none"> road closures detours no activity periods. 					
Alternative dates if activity delayed	There are no plans to reschedule the event should it be postponed or cancelled.				
Road aspects affected (delete either Yes or No to show which aspects are affected)					
Pedestrians affected?	Yes	Property access affected?	Yes	Traffic lanes affected?	Yes
Cyclists affected?	Yes	Restricted parking affected?	Yes	Delays or queuing likely?	No



RCA consent (eg CAR/WAP) and/or RCA contract reference	
Proposed traffic management methods	
Installation (includes parking of plant and materials storage)	Traffic management will be set up as described in sec C11.2.1 of CoPTTM.
Attended (day)	Site specific Traffic management will be set up on the morning of the event as required.
Attended (night)	n/a
Unattended (day)	n/a
Unattended (night)	n/a
Detour route	<p>No detours available. Any vehicles that need access through the road will be escorted through as required.</p> <p>Does detour route go into another RCA's roading network? Yes No (delete either Yes or No)</p> <p>If Yes, has confirmation of acceptance been requested from that RCA? Yes No (delete either Yes or No)</p> <p>Note: Confirmation of acceptance from affected RCA must be submitted prior to occupying the site.</p>
Removal	Signs and cones to be removed in the reverse of installation.



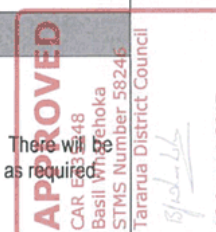
RCA consent (eg CAR/WAP) and/or RCA contract reference				
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 (List speed, length and location)	Times (From and to)	Dates (Start and finish)	Diagram ref. no.s (Layout drawings or traffic management diagrams)
Attended day/night	Not required.			
Unattended day/night				
Positive traffic management measures				
Contingency plans				
Generic contingencies for: <ul style="list-style-type: none"> major incidents incidents pre planned detours. <i>Remove any options which do not apply to your job</i>	Major Incident A major incident is described as: <ul style="list-style-type: none"> Fatality or notifiable injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	Actions The STMS must immediately conduct the following: <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so Comply with any obligation to notify WorkSafe. 		




RCA consent (eg CAR/WAP) and/or RCA contract reference	
	<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> excessive delays - real or potential minor or non-inquiry accident that has the potential to affect traffic flow structural failure of the road. <p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> stop all activity and traffic movement if required secure the site to prevent the prospect of injury or further damage notify the RCA representative and / or the engineer STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.
	<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> excessive delays when using an alternating flow design for TTM redirecting one direction of flow and / or total road closure and redirection of traffic until such time that traffic volumes reduce and tailbacks have been cleared. <p>The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered.</p> <p>The detour and route must be designed including:</p> <ul style="list-style-type: none"> pre- approval from the RCA's whose roads will be used or affected by the detour route ensure that TTM equipment for the detour - signs etc are on site and pre-installed. <p>Actions</p> <p>When it is necessary to implement the pre-planned detour the STMS must immediately undertake the following:</p> <ul style="list-style-type: none"> Notify the RCA and / or the engineer when the detour is to be established Drive through the detour in both directions to check that it is stable and safe Remove the detour as soon as it practicable and safe to do so and the traffic volumes have reduced and tailbacks have cleared Notify the RCA and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.
	<p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with except to:</p> <ul style="list-style-type: none"> save a life of, prevent harm to or relieve the suffering of any person, or make the site safe or to minimise the risk of a further accident; or maintain the access of the general public to an essential service or utility, or prevent serious damage to or serious loss of property, or follow the direction of a constable acting in his or her duties or act with the permission of an inspector.
<p>Other contingencies to be identified by the applicant (i.e. steel plates to quickly cover excavations)</p>	



RCA consent (eg CAR/WAP) and/or RCA contract reference			
Authorisations			
Parking restriction(s) alteration authority	Will controlled street parking be affected?	Yes No	Has approval been granted? Yes No
Authorisation to work at permanent traffic signal sites	Will portable traffic signals be used or permanent traffic signals be changed?	Yes No	Has approval been granted? Yes No
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number		
	NZTA compliant?	Yes No (delete either Yes or No)	
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	Yes
Delay calculations/trial plan to determine potential extent of delays			
No delays for this operation.			
Public notification plan			
<p>The road closure has been applied for with the Tararua District Council.</p> <p>Residents of the road have been spoken to and will be reminded 1 month prior to the event and 1 week prior to the event. There will be a letter drop and verbal communications at these two occasions. Public notifications will be placed in the local Newspapers as required.</p> <p>A pre event advisory sign will be placed at the start of the road 1 month prior to the event.</p>			
Public notification plan attached?	No		
On-site monitoring plan			
Attended (day and/or night)	Two hourly during the event		
Unattended (day and/or night)	n/a		



RCA consent (eg CAR/WAP) and/or RCA contract reference						
Method for recording daily site TTM activity (eg CoPTTM on-site record)						
See Daily sheet attached.						
Site safety measures						
The site will be operated as per this TMP.						
Other information						
Not applicable.						
Site specific layout diagrams						
Number	Title					
1 of 1.	Dannevirke Car Club TMP No 5 . Whariti Rd Gravel Sprint – 2018, Proposed Road Closure.					
Contact details						
	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date	
Principal	Mike McLean Dannevirke Car Club.	027 247 1369				
TMC						
Engineers' representative						
Contractor	Jeff Wells	0274 405 222	4461	STMS L1	<div style="border: 2px solid red; padding: 5px; display: inline-block;"> APPROVED Sept 17 CAR 435248 Bash Wharehoka STMS Number 58246 Taranaki District Council </div>	
STMS	Jeff Wells	0274 405 222	4461	STMS L1	<div style="border: 2px solid red; padding: 5px; display: inline-block;"> APPROVED Sept 17 CAR 435248 Bash Wharehoka STMS Number 58246 Taranaki District Council </div>	
TC						
Others as required						
TMP preparation						
Preparation	Jeff Wells	02 07 17		4461	STMS L1	Sept 2017
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date
This TMP meets CoPTTM requirements				Number of diagrams attached		1

RCA consent (eg CAR/WAP) and/or RCA contract reference						
TMP returned for correction (if required)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Engineer/TMC to complete following section when approval or acceptance required						
Approved by TMC/engineer (delete one)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by engineer)						
	Name	Date	Signature	ID no.	Qualification	Expiry date
Qualifier for engineer or TMC approval						
<p>Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams.</p> <p>This TMP is approved on the following basis:</p> <ol style="list-style-type: none"> 1. To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM. 2. This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant. 3. The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system. 4. The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site. 						
Notification to TMC prior to occupying worksite/Notification completed						
Type of notification to TMC required		Notification completed	Date	<input type="text"/> <input type="text"/>		
			Time	<input type="text"/> <input type="text"/>		

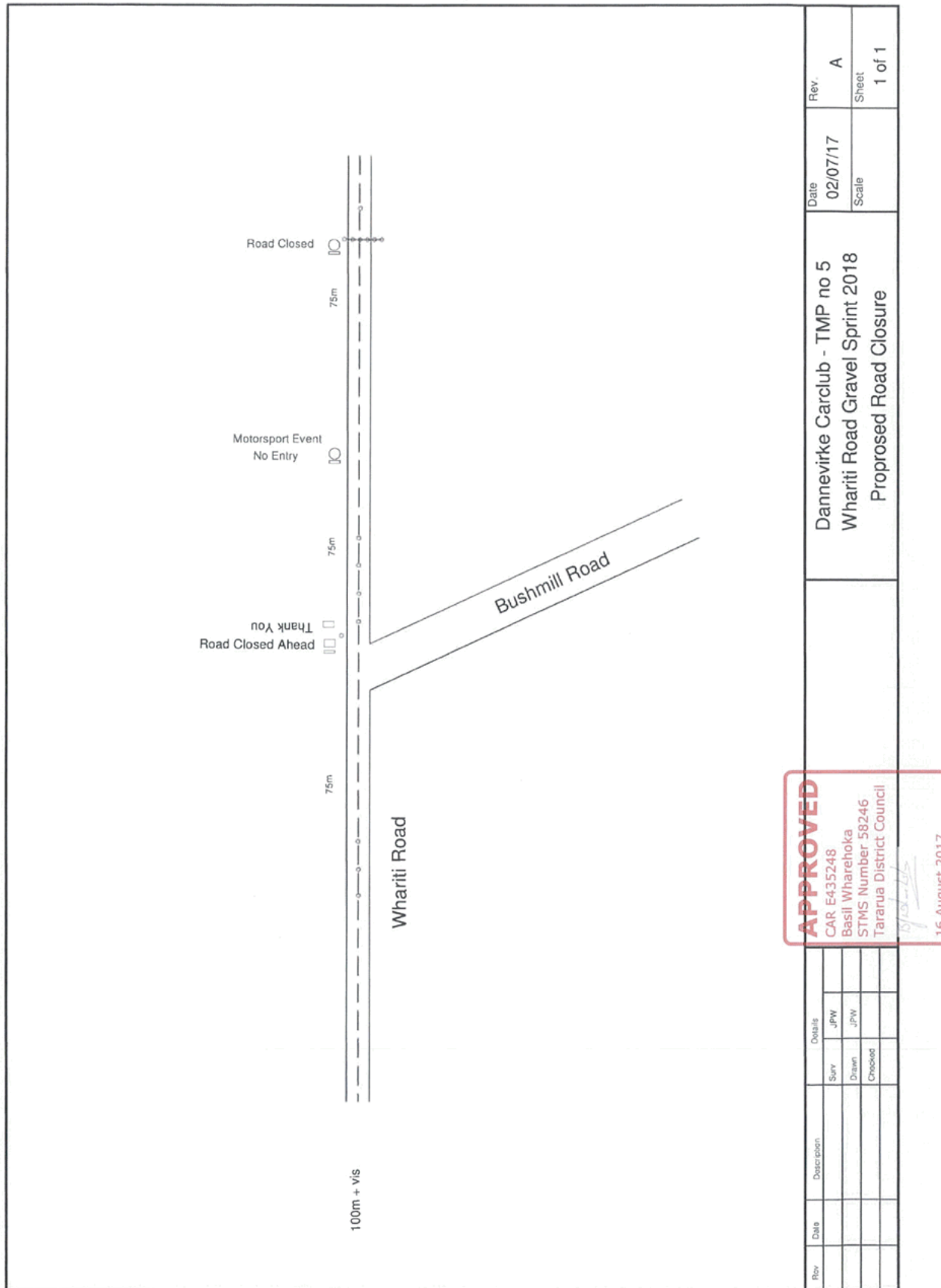


TMP or generic plan reference						
ON-SITE RECORD On-site record must be retained with TMP for 12 months.					Today's date 10 th Feb 2018	
Location details	Road name(s): Whariti Road	House number/RPs: Full Length	Suburb:			
Working space						
Person responsible for working space	Jeff Wells					
	Name		Signature			
Where the STMS/TC is responsible for both the working space and TTM they sign above and in the appropriate TTM box below						
TTM						
STMS in charge of TTM	Jeff Wells	4461	Sept 2017			
	Name	TTM ID Number	Warrant expiry date	Signature	Time	
Worksite handover accepted by replacement STMS						
	Name	ID Number	Warrant expiry date	Signature	Time	
	Tick to confirm handover briefing completed					
Delegation						
Worksite control accepted by TC/STMS-NP						
	Name	ID Number	Warrant expiry date	Signature	Time	
	Tick to confirm briefing completed					
Temporary speed limit						
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				
Street/road name (RPs or street numbers):		TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:		TSL installed				
		TSL remains in place				
		TSL removed				

APPROVED
CCT 435248
Basil Wharehoka
STMS Number 5824
Taranaki District Council
16 August 2017

TMP or generic plan reference							
Worksite monitoring							
TTM to be monitored and 2 hourly inspections documented below.							
Items to be inspected	TTM set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TMP?							
Conflicting signs covered?							
Correct delineation as per TMP?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
Add others as required							
Time inspection completed:							
Signature:							
Comments:							
Time	Adjustment made and reason for change						

APPROVED
CAR E435248
Basil Wharehoka
STMS Number 58246
Taranaki District Council
16 August 2017



CONDITIONS

Special Conditions

(1) Approval is subject to Council Approval on the 27-09-2017.

General Conditions

1. The Utility Operator must:

- (a) carry out all Work in Transport Corridors in accordance with the Code and KiwiRail's Specifications for Working in Railway Corridors;
- (b) undertake all Works in compliance with the Acts of Parliament and mandated codes of practice that relate to their industry and the type of Work described within the plans and methodology submitted;
- (c) install assets more or less in the location shown on the attached plans, and agree the exact location and position with the Road Corridor Manager before Work commences;
- (d) locate any Utility Structures in the Road Corridor in the agreed position shown on the drawings and clear of the Carriageway, Road Corridor furniture and kerbs, drains, manholes, etc. Utility Structures agreed to be within the trafficable part of the Road are to be flush with the surface and designed to withstand full heavy Traffic loading (NZTA's HN-HO-72 Traffic Loading);
- (e) provide a full description of the construction methodology, reinstatement, resurfacing and compaction and agree this with the Road Corridor Manager prior to Work commencing;
- (f) make the Works available at all times for inspection by any person representing the Road Corridor Manager;
- (g) if requested, pay the reasonable costs of the Road Corridor Manager in connection with the processing of this notice and for the monitoring and auditing of the Works;
- (h) keep a full copy of the Works Access Permit/ Permit to Enter and Reasonable Conditions on the Work Site at all times during the Works;
- (i) undertake remedial action on non-conforming Work within the timeframe set by the Road Corridor Manager, where reasonable and practicable;
- (j) gain all the necessary consents, approvals and permits from the relevant statutory and regulatory authorities at its own cost;
- (k) keep plans of the installed Work and make them available to the Railway Corridor Manager (in all cases) and Road Corridor Manager (on request);
- (l) compensate the Road Corridor Manager for any damage or costs incurred to the Road Corridor due to the Work or for costs resulting from the removal of abandoned installations, Utility Structures, components and equipment that belong to the Utility Operator;
- (m) repair all Road Corridor assets damaged as a result of the Works, should the Road Corridor Manager determine these are necessary prior to the end of the Warranty period;
- (n) restore to their original condition any surface or Utility Structure that was damaged or removed as a result of the Works;
- (o) control the surface water channels so as to cause minimal interference to existing flows;
- (p) fully restore the surface water channels at the completion of the Works;
- (q) notify the Road Corridor Manager of any maintenance Work it proposes to undertake

CAR Number: E435248



within the two-year Warranty period;

(r) have in place an approved TMP for Roads and Motorways at least two days prior to Work commencing on the Work Site;

(s) provide the Road Corridor Manager with two Working Days' notice before commencement of Work on the Work Site;

(t) ensure that the Work is carried out under the control of a warranted supervisor as required by the Code of Practice for Temporary Traffic Management and ensure that there are sufficient people on site specifically to control the flow of Traffic through the site in accordance with the TMP;

(u) comply with instructions from an officer of the NZ Police Traffic Safety Branch or a duly authorised agent of the Road Corridor Manager in respect of Traffic management and safety;

(v) complete Works in the Road Corridor in one continuous operation (suspension of Works over five continuous days requires the prior written permission of the Road Corridor Manager);

(w) protect and maintain all Road Corridor signs, markers, signals, barriers and associated marking and replace them to the appropriate industry standard where they have been damaged by the Works;

(x) complete and submit a Works Completion Notice form when the Works are complete; and

(y) stop Work as necessary to meet the requirements of section 42 of the Heritage New Zealand Pouhere Taonga Act 2014.

2. Work must not take place on or near a State highway during and one day either side of a public holiday or public holiday weekend.
3. Where otherwise required due to Traffic volumes or specific residential or Central Business District requirements, the hours of Work must be as specified in the Local Conditions and Special Conditions.
4. The Warranty period starts from the date the Road Corridor Manager has given signed acceptance that the Work is complete.
5. Unless the Works stated in the WAP have started on the Work Site, the agreement relating to the Works will only remain valid for six months from the date of approval on the Works Access Permit.
6. The Road Corridor Manager must manage all applications relating to Road Corridor access in accordance with the timeframes and processes in the Code.
7. The Corridor Manager may:
 - (a) assess the suitability of any action proposed by the Utility Operator during the Warranty period and impose Reasonable Conditions that will maintain the integrity of the Road assets;
 - (b) arrange for remedial Work to be done and recover the costs incurred from the Utility Operator, if the Utility Operator fails to take action within the agreed timeframe; and
 - (c) instruct the Utility Operator to stop Work and leave the Work Site (having made the site safe) if the Works are not complying with the relevant Reasonable Conditions including any plans, relevant conditions or specifications contained in the Code, or permission requirements.

CAR Number: E435248



8. In granting this WAP, no vested right is created.
9. This WAP is not transferable without the written permission of the Road Corridor Manager.

CAR Number: E435248





Vero Liability Insurance Limited
Level 32 ANZ Centre
23-29 Albert Street
Private Bag 92055
Auckland
New Zealand
Telephone 09 306 0350
Facsimile 09 306 0351

INSURANCE CERTIFICATE

Public & Products Liability

Client No

6001271

Agent No

8000063

We, the Insurers, Vero Liability Insurance Limited confirm that Public & Products Liability insurance has been effected on the following basis:

POLICY NUMBER	HO-LPL-6003042		
THE INSURED	Motorsport New Zealand Inc and Member Clubs in respect of Permitted Events Only		
BUSINESS DESCRIPTION	Administration, Governance and Regulation of Motor Sport in New Zealand		
POLICY PERIOD	From	31 December 2016	at 4.00pm
	To	31 December 2017	at 4.00pm
LIMIT OF INDEMNITY	\$ 10,000,000	any one Occurrence and for any one Period of Insurance in respect of Products Hazard	
EXCESS	\$ 3,500	per Occurrence	
POLICY WORDING	VL POL PL-052016		

Signed for and on behalf of Vero Liability Insurance Limited

Authorised Officer

JCS



23 December 2016

Wairarapa District Council



**Re: Proposal to close Whariti Rd for motorsport event
February 10th 2018.**

Landowner/Resident contact

- Contact has been made with the residents and landowners affected by our application for road closure. Please find attached sheet they were asked to initial to show we had been in contact. Some landowners were only able to be contacted by phone/mail..
- A sign will be erected at the base of the road very soon with details of the proposed road closure.
- A letter will be delivered to all residents and landowners the week before the event to remind them of the upcoming event, and will contain contact details for the person who will be able to help with any questions or requests leading up to, during, or after the event.
- Benefits to the Tararua District
- Attract out of district visitors to the Tararua
 - Competitors, crew and helpers regularly come from as far as Wellington and Auckland.
 - Event spans whole day so those involved will need to make use of local businesses – accommodation, food, etc.
 - Opportunity for TDC to target tourism advertising.
- Opportunity to show off Whariti Peak, one of the Tararua's recognised landmarks, as part of the event media.
- Fundraising opportunity for a local group to supply on-site catering.
- Dannevirke Car Club keeps active and gives local motorsport enthusiasts a safe, appropriately organised event to participate in.

~~SECRETED 22/07/2017~~



20th July 2018

The Roading Manager
Taranua District Council
P O Box 115
Dannevirke 4942

Dear Sir,

The Dannevirke Car Club would like to apply for the road closure of Whariti Road on Saturday 10th February 2018 under the Tenth Schedule of the Local Government Act 1974.

This event has always been a popular event bringing in many people from out of the area to allow us to showcase Taranua Country. They will need accommodation, food, fuel etc bring revenue into the area.

We enclose all the relevant information you may need to support this application.

Yours faithfully, 

Rod Bracegirdle
Organiser
Dannevirke Car Club
P O Box 74
Dannevirke

Ph 027 2069268



Dear Resident,

**Re: Proposal to close Whariti Rd for a motorsport event
Saturday February 10th, 2018.**

Dannevirke Car Club Inc. propose to close Whariti Rd on Saturday February 10, 2018.
The event will only be run between the permitted road closure times.

To support our application for road closure and show we have been in contact and supplied you with all necessary information, we would appreciate it if you complete your details on the page below. Also please note down any suggestions you might have to help make the event benefit the community (eg BBQ ,fundraiser Rides in the cars etc).

Resident / Landowner	Contact Details	Signature
DON COMPTON	06 376 4523	D.A. Compton
D. Challis	Bushmill Rd	left in letterbox
K Holland	06 376 7734	K. Holland Banded!
M. Kepura	0272381579	Ratahiu Farm
G. Cresswell	DCC Club Secretary	
Damon Husband	Foley Rd Woodville	Posted Farm Manager
Je G Harding	Leith Rd Wdville	absentee handover - Post
Shore Robinson	Farm Manager	(Posted)
Mr P Harris	1092 McKeen St	(Phone & Posted) absentee handover
	Woodville	

scanned 29/07/2017



1st July 2017

Dear Resident,

Our purpose for calling is to inform you of the proposed temporary closure of your road. The reason being is our club is planning to run a Metal Sprint on Whariti Road on Saturday 10th February 2018 between the hours of 9am and 5pm.

Drivers will be racing against the clock on the road, where we will have radio contact with marshalls up the hill and with the start and finish lines. Safety personnel will be on the start line and the event will be controlled by the Clerk of the Course on the day.

The organisers will deliver to you another letter approximately one week prior to the event, as a reminder, containing the exact time of the road closure, and an emergency contact phone number if any resident has an emergency, in which case the event will be stopped immediately and the necessary action taken.

Motorsport New Zealand Inc. has taken out a public liability insurance cover of \$10,000,000 to cover any damages etc.

Thank you,

Rod Bracegirdle

Dannevirke Car Club Organising Committee

0272069268

Dannevirke Car Club

Tararua District Council

Tararua Alliance: (06) 374-5431

E-Mail: info@tararuadc.govt.nz

P.O. Box 7

DANNEVIRKE 4942

Website: www.tararuadc.govt.nz

received 12/01/2018

**WHARITI ROAD GRAVEL SPRINT
10 FEBRUARY 2018**



Dear Resident,

In line with our policy of keeping the public informed on the **Whariti Road Gravel Sprint** event, we have pleasure in personally delivering this newsletter to your mailbox to inform you of the timing of the event.
Saturday 10th February 2018, 9am to 5pm.

The road is legally closed to the public for this time, the competitors will be driving as fast as their vehicles and driver ability allows them to. The event Clerk of Course and his team of marshals will control the use of the road.

Please do not stand or park vehicles on intersections, gateways or driveways that competitors may have to use as an escape road if they are unable to stop. Also **do not** stand on the outside of corners as you may be in the way if a competition vehicle leaves the road or skids up loose objects off the road surface.

Our event personnel, prior to the event starting will be travelling through the closed road, to close all gates and place tape across all roads and driveways without a gate. This is a MotorSport New Zealand requirement. The tape will be removed by our personnel after the conclusion of the event.

The Clerk of Course and marshals will use a radio network to control the whole event and we bring to your attention that in the event of an

Emergency phone 027 2069268

(Event Clerk of Course, Rod Bracegirdle)

or contact the nearest marshal and they will be in radio control with the rally base.

In the event of an emergency always travel in the same direction as the competition traffic and **never** against it.

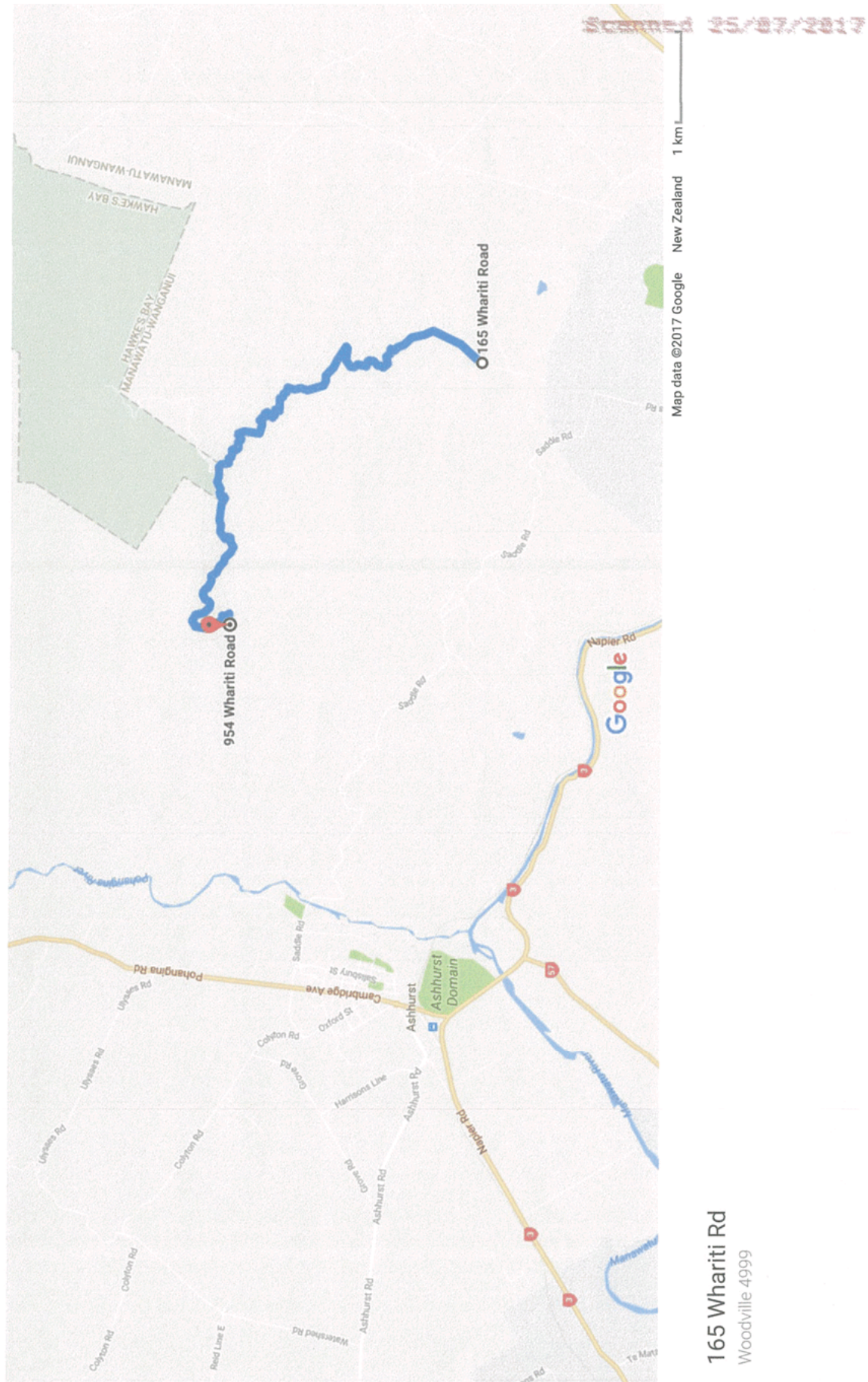
We thank you sincerely for your co-operation and hope you and your family have already picked out a good viewing position.

If any damage occurs to your property as a result of our event, that you feel should be reported, would you please contact the undersigned.

Yours faithfully,

Rod Bracegirdle (Organiser)
Event Organising Committee
DANNEVIRKE CAR CLUB
027 2069268

Google Maps 165 Whariti Rd, Woodville 4999 to 954 Whariti Rd, Woodville 4999 Drive 9.8 km, 27 min



Open with DocHub - View, Edit & ...



25/07/2017

Chris Chapman,
Alliance Manager,
Taranaki District Council.

G.P. Harris & M.M. Hartstone
1092 McLean St.
Woodville.

7-8-2017,
06-3765428

Re Proposal to close Road.

Sport Event,
Whariti Road.

10th February 2018.

To Whom it may concern,

As daily users of the road, we strongly object to the event and road closure.

The destruction of the road after the event is devastating, and costs to repair road is high.

As ratepayers we are concerned about this event going ahead and strongly oppose it.

Other road users

Yours faithfully,

G.P. Harris

Margaret Hartstone

J. Harding - Farmer

J.O. Harding

S. Robinson - " Manager

Chau Robinson

J. Hartstone - Farmer

J. Hartstone

D. Challis - Farmer

D. Challis

D Fitzgerald - Truck Driver

D Fitzgerald

A HENSON Contractor

A Henson

Report

Date : 21 September 2017

To : Mayor and Councillors
Tararua District Council

From : Peter Wimsett
Manager Strategy & District Development

Subject : **Pongaroa Rural Water Supply Water Treatment Project Filtration Scope Change**

Item No : **11.3**

1. Reason for the Report

- 1.1 To seek approval and funding for a change in scope to the Pongaroa Water township treatment project. In particular, provision for additional filtration to better manage the risk of infiltration of turbid water prior to the plant. It will also allow for financial uncertainty regarding a Ministry of Health requirement to separate any existing private roof water system from the new treated mains water system.

2. Background

- 2.1 The Ministry of Health (MoH) has approved a Pongaroa Town water supply treatment project. This has a project cost estimate of \$505,500, Council debt funding provided of \$112,375 and an approved MoH subsidy of \$393,125. It was planned for completion by 30 November 2017. However, complications with the land purchase, poor weather from March 2017 and more detailed analysis of tenders have made progress difficult.
- 2.2 The Pongaroa scheme supplies water to Pongaroa Township. This water is currently treated with chlorine close to the primary surface source located in the Puketoi mountain range. It also has an AVG (tank) sand filter nearby that is at a remote site. This is difficult to access safely due to exposure to high winds and poor weather. The AVG filter improves water quality for all users in the system, reducing the amount of chlorination and reducing potential internal pipe scouring. A second surface source “the summer line” does not connect to the town line, servicing a different geographic area and has no treatment system.

- 2.3 The AVG filter fell into disrepair and had been bypassed. The issue was identified during planning stages of the project following a full chemical analysis. Prior analysis had not indicated this problem. The analysis had been undertaken to establish the plant operating parameters for the detailed design by GHD Consultants. The current test results indicated much higher turbidity in the water than expected. Upon investigation the AVG filter failure was identified and the matter was then reported to Pongaroa Rural Water Supply Incorporated Society, who manages the scheme under contract to Council.

Council, in collaboration with the Society, reviewed options to replace or re-instate the AVG filtration system. Options varied widely with cost estimates from \$65,000 to \$250,000. This matter was reported to Council in 2016. Staff subsequently determined the most effective option was to re-instate the system using local engineers with funding from the Pongaroa depreciation reserve. This work is now nearing completion at a cost of less than \$20,000.

- 2.4 Reliance for budget estimates was made on the pre-existing chemical analysis and the comparable project costs of the Eketahuna treatment plant, albeit scaled down in size for the smaller population in Pongaroa when compared with Eketahuna.

3. Description

- 3.1 A full tender process for the supply and construction of the plant (excluding site works, building and power line modifications) was undertaken. The tender has been awarded, under delegation, to Masons Mechanical and Environmental Engineers, subject to the project scope change described in this report being confirmed.
- 3.2 The amount tendered and agreed variations for the tender to meet Council specifications, was \$366,276, including a 10% contingency against a budget of \$335,500, or \$30,776 above budget, or +9.1%.
- 3.3 While professional services were not contemplated, so to keep costs down, a procurement review indicated that Council should test the market for suppliers. It was determined to trial the separation of the design contract from the build contract. This resulted in a process to determine a suitable engineer and additional Tararua Alliance scoping work and projected unbudgeted cost of close to \$46,000.
- 3.4 A plumber was engaged to review property by property, matters that may affect the implementation of the change to mains pressure and any roof water supplying households. Of the 76 properties assessed, at least 59 had roof water systems, with the majority connected to the household water. There is significant uncertainty in the extent of work required and the Pongaroa Rural Water Supply Committee are prepared to work on ways to ensure that this process goes smoothly. It is suggested that a greater allowance, from \$20,000 to \$55,000 be made to enable this to take place.

4. Costs

4.1 The full estimates against tendered amounts or revised estimates “Forecasts” are currently as follows:

Pongaroa Town Water Upgrade	Budget	Forecast Cost	-Under/Over
Main Works			
Main Plant Contract, including 10% Contingency	335,500	366,276	30,776
Water Storage	22,380	16,380	- 6,000
Site Works	22,125	20,812	- 1,313
Power	52,950	35,012	- 17,938
Building Contract	18,000	21,000	3,000
	450,955	459,480	8,525
Remaining Contingency – allocated to “Other Works”	11,545	0	- 11,545
	462,500	459,480	- 3,020
Other Works:			
GHD Design	-	33,150	33,150
Tararua Alliance Design	-	12,957	12,957
Plumbing to mains pressure+ Separated from roof water	20,000	55,000	35,000
Plumbing Assessment	3,500	2,800	- 700
Land Purchase and Easement	10,000	10,000	0
Survey, consent	4,500	4,500	0
Legal	5,000	2,800	- 2,200
	43,000	121,207	78,207
Total Project Costs	505,500	580,687	75,187

5. Significance Assessment

- 5.1 The matter is not considered to be a matter of significance as the variation is to enhance the existing consulted and approved project, while it has no effect on rate requirement as it is proposed to fund it from special fund reserves. A large portion of the variance is to bolster the provision for contingency.

6. Options

- 6.1 Options for an improved filtration system include not proceeding, proceeding later or providing for the plant.
- 6.2 A similar set of options are available for the sole connection to users of mains pressure.

7. Assessment of Options

- 7.1 The option to not install the recommended filtration system may result in occasional close down of the plant for periods of times and disruption of the supply.
- 7.2 The plant will be designed so that installation of better filtration could occur at a later date when funding allows. However, this places the operation at risk and may not meet MoH requirements. It may therefore put subsidy funding in jeopardy.
- 7.3 The cost variation for a more robust filter system from the one planned is commercially sensitive, but is in the order of \$50,000 more. Having the additional treatment system achieves an additional layer of protection to allow the plant to operate in a wider range of conditions. The proposed change in scope will ensure that should the AVG filter become inundated during a storm event or needs to be taken down for maintenance, then the new town treatment system would be able to manage a higher level of turbid water.
- 7.4 The town system will also treat water to a higher standard of filtration compared to a sand filter. This is important because the UV system needs a relatively low level of turbidity to operate effectively.
- 7.5 By having the second filter close to town, this is better able to be maintained and accessed in most conditions.
- 7.6 There remains uncertainty regarding the extent and cost of household/connected user change-over. This remains a risk to the project, hence the need to consider a more conservative approach to the potential extent of works. However, ensuring that households and users disconnect any current roof water from the treated mains pressure supply is a requirement of the subsidy funding.

7.7 A funding pool does already exist, for which funding may be considered an appropriate use, given lateral replacement and a complimentary filtration system to the existing system and relocation of chlorination to the town only.

7.8 In respect of the connection of users to mains pressure and disconnection from direct roof water, this is a requirement of the Ministry of Health. It is therefore an obligation of the subsidy funding, for which Council may lose this funding source if we are not compliant.

8. Consultation

8.1 This matter will be conveyed to the Committee of the Pongaroa Rural Water Supply Incorporated Society. No further consultation is required or considered necessary.

9. Conclusion

9.1 Overall, a variation project of \$75,000 is recommended and if required, may be funded from the Pongaroa Depreciation Special Fund Reserve. The Reserve has a balance of close to \$200,000 and will also contribute to the replacement of laterals within the town as part of the plumbing cost. As the MoH funding has closed no further funding can be expected from this source by way of grant.

10. Recommendation

10.1 ***That the report from the Manager Strategy & District Development dated 21 September 2017 concerning the Pongaroa Rural Water Supply Water Treatment Project Filtration Scope Change (as circulated) be received, and***

10.2 ***That the Council approve a scope extension to the project for an improved filtration system and variation to support compliance to the conditions of the Ministry of Health requirement for treated water to be supplied as mains pressure as the sole source of water to households and connected users within the town, and***

10.3 ***That further funding of up to \$75,000 is made available to the project if required for this purpose, to be funded from the Pongaroa Depreciation Reserve.***

Attachments

Nil.



Report

Date : 21 September 2017

To : Mayor and Councillors
Tararua District Council

From : Malcolm Thomas
Strategy and Policy Adviser

Subject : **Draft Waste Management and Minimisation Plan 2017-2023**

Item No : **11.4**

1. Reason for the Report

- 1.1 To seek Council approval to adopt the draft Waste Management and Minimisation Plan 2017-2023 for consultation.

2. Background

- 2.1 Council is required to prepare a Waste Management and Minimisation Plan (WMMP) under the Waste Management Act 2008 every six years. Its purpose is to set out a strategic direction which will guide the management and minimisation of waste in the Tararua District over the next six years. This plan provides the vision, strategies and targets to achieve progress on waste minimisation.
- 2.2 The current WMMP expires in December 2017.
- 2.3 This Plan is a requirement under the Waste Minimisation Act 2008 which seeks to encourage waste minimisation and reduce waste disposal in order to:
- Protect the environment from harm; and
 - Provide environmental, social, economic, and cultural benefits.

3. Options and Discussion

- 3.1 Council has made a number of investments and changes to solid waste operations over the last six years. Infrastructure and facilities are now largely in place and this allows Council to focus on waste reduction initiatives and cost efficiencies.

- 3.2 Council has made progress on increasing recycling volumes, but is now seeing increased refuse volumes as a result of population growth and increased economic activity. Overall the targets set in the 2011-17 WMMP have not been achieved. The vision and targets were more aspirational in nature. The draft 2017-23 WMMP proposes more realistic vision and targets.

The Tararua District will make effective progress towards reducing waste through addressing waste management needs in a sustainable, innovative and affordable manner.

1. *Reduce total waste tonnes being transported to landfill compared to 2016/17 measured on a per capita basis by 10% by 2024.*
2. *Increase the tonnage of recycled materials by 20% by 2024 from 2016/17 baseline levels.*

- 3.3 The draft WMMP 2017-23 proposes the following initiatives:

- Planned closure of the Pongaroa landfill by August 2021 and building of a small transfer station,
- Glass recycling (currently over 600 tonnes a year used as capping for Eketahuna landfill) to be sorted in Dannevirke and made available to local business for re-use into another product, or transported to Auckland from 2018 for glass recycling into new bottles and jars,
- Expanded education programmes to reduce waste, and to encourage general reuse and recycling now that urban refuse collection is entirely carried out by the private sector,
- Provide fully subsidised composting bins to households, and associated education on how to use, to increase organic composting in urban areas (to reduce significant volumes of waste to landfill),
- Change existing urban kerbside recycling collection to fortnightly.

- 3.4 Overall impact on rates funding from these initiatives is expected to be minimal. Funding for the new recycling and waste reduction initiatives will come from the Waste Minimisation Levy (reserves and ongoing income from the Ministry for the Environment).

- 3.5 Council discussed the issues and proposed initiatives for the draft WMMP at a Council workshop in August 2017. A working group consisting of Mayor Tracey Collis, Deputy Mayor Allan Benbow and Cr Peter Johns met with Council staff on 8 September 2017 to further discuss the Council's vision, targets and the use of the waste minimisation levy funding.

4. Legal Requirements and Consultation

- 4.1 Council is required to prepare a new WMMP, including a waste assessment and how the waste levy funding will be spent.
- 4.2 The draft WMMP requires consultation as set out in the WMA 2008. This requires a one month consultation process, with submissions and a hearing if required. There are a few other specific requirements such as input from the Public Health Officer of MidCentral District Health Board.
- 4.3 The consultation timeline as proposed is the following:
- Council adopt the draft WMMP 2017/2023 on 27 September 2017
 - Draft WMMP advertised for public consultation Monday 9 October 2017
 - Closing date for receiving submissions Friday 10 November 2017
 - Submissions hearing TBA
 - Adoption of Waste Management and Minimisation Plan 2017 – 2023
December Council meeting

5. Recommendation

- 5.1 *That the report from the Strategy and Policy Adviser dated 21 September 2017 concerning the Draft Waste Management and Minimisation Plan 2017-2023 (as circulated) be received, and*
- 5.2 *That the Council adopts the draft Waste Management and Minimisation Plan 2017-2023 for consultation.*

Attachments

1. Draft Waste Management and Minimisation Plan 2017-2023



Draft Waste Management and Minimisation Plan 2017 – 2023

Draft for Consultation

Tararua District Council

September 2017

Summary

This draft Waste Management and Minimisation Plan (WMMP) is Tararua District Council's second iteration. The first WMMP was adopted by Council in December 2011. The review of the Plan is a requirement (every six years) under the Waste Minimisation Act 2008 which seeks to encourage waste minimisation and a decrease in waste disposal in order to –

- (a) Protect the environment from harm; and
- (b) Provide environmental, social, economic, and cultural benefits.

The Waste Minimisation Act 2008 (WMA) requires councils to assess their waste services with the goal of minimising waste to landfill. Council has identified a range of issues and options around collection, recycling and disposal of waste for our district. This proposed WMMP aims to ensure the Council's waste related activities are effective, efficient, affordable, reduce waste to landfill and are accessible to our communities. As required by the WMA, a Waste Assessment was carried out. This important background information has guided the development of this draft WMMP.

The Council funds and provides a number of transfer stations and recycling facilities centres in Eketahuna, Pahiatua and Dannevirke. In Woodville, a private transfer station operates on contract for Council. In smaller townships Council provides drop-off bins for recycling, including glass.

Vision for this Plan

The Tararua District will make effective progress towards reducing waste through addressing waste management needs in a sustainable, innovative and affordable manner.

Council is committed to reducing waste disposal to landfill for both environmental and financial reasons. The Vision was adopted for the WMMP 2011 and Council continues to support it.

Targets and Resources

Historical tonnages were estimates due to the lack of a weighbridge. Baseline data for recycling is difficult to establish prior to the opening of the Dannevirke Transfer Station in 2011.

As such it is not possible to determine progress on the WMMP 2011 targets. From available data, it appears that the targets for reduction in waste to landfill and increased recycling have not been met. From 2018 all refuse and recycling through transfer stations and kerbside collections will be weighed at Dannevirke or at the landfill in Waipukurau (except for a small volume of waste at Pongaroa Landfill).

Proposed new Targets for WMMP 2018

1. Reduce total waste tonnes being transported to landfill compared to 2016/17 measured on a per capita basis by 10% by 2024.
2. Increase the tonnage of recycled materials by 20% by 2024 from 2016/17 baseline levels.

The Council has made considerable progress since the adoption of the current WMMP in 2011. Council has driven major changes in the way solid waste is managed in the district over the last six years. Many of the goals of the current WMMP 2011 have been achieved, while significant reductions of waste to landfill have been achieved since Council closed the main landfills in Dannevirke and Pahiatua in 2009 - 2011. Key changes have been:

- Construction of a transfer station, weighbridge and recycling sorting centre in Dannevirke,
- New transfer station and separate recycling drop off facilities in Pahiatua,
- Separation and reuse of greenwaste and cleanfill that was previously being sent to landfill,
- Kerbside recycling of paper, cardboard, plastics and tins in all larger urban areas,
- Glass used as cover for Eketahuna landfill,
- In response to changing demands and several private sector alternatives, Council is exiting from the kerbside refuse collection service in 2016/17 and 2017/18.

Recycling tonnages are increasing steadily, but usage of kerbside recycling services has reduced significantly. Residents are increasingly using the recycling drop off facilities at transfer stations. Council is proposing to change the kerbside recycling collection period to fortnightly to reduce costs. Council has proposed not to upgrade this service to wheelie bins, or to go 'full service' and provide a glass kerbside urban collection. Council does not favour these options, due to the significant setup and operating cost implications. Given recycling volumes are rising, Council sees the additional cost as having a poor return compared to support for household composting and more education services.

Refuse tonnages to landfill have increased since 2013/14. This reflects increases in the estimated population and the economic activity in the District. After many years of decline the district has seen a return to moderate growth, including significant increases in net international migration, numbers of school aged children, and older people.

Council controlled Waste Stream	Tonnes				
	2010/11	2013/14	2014/15	2015/16	2016/17
Recycling Kerbside			169	146	127
Recycling Drop off centres			361	396	424
Recycling Total			530	542	551
Glass drop off bins				573	623
Total Recycling				1,115	1,174
Dannevirke and Pahiatua Refuse to Waipukurau		2,313	3,542	3,783	4,363
Eketahuna Landfill refuse		1,777	689	542	270
Pongaroa Landfill refus		37	39	21	21
Refuse to Landfill Total	4,921 (estimate)	4,241	4,292	4,440	4,653
Tonnes per resident	0.277	0.238	0.245	0.248	0.261

Further initiatives and changes are either underway or proposed:

- Planned closure of the Pongaroa landfill by August 2021 and building of small transfer station
- Glass recycling (currently over 600 tonnes a year used as capping for Eketahuna Landfill) to be sorted in Dannevirke and made available to local business for re-use into another product, or transported to Auckland from 2018 for glass recycling into new bottles and jars,
- Expanded education programmes to reduce waste, and to encourage general reuse and recycling now that urban refuse collection is entirely carried out by the private sector.
- Provide fully subsidised composting bins to households, and associated education on how to use, to increase organic composting in urban areas (to reduce significant volumes of waste to landfill),
- Change existing urban kerbside recycling collection to fortnightly.

Proposed Initiative	Cost Implications (compared to 2016/17 budget)	Change in Annual Cost per ratepayer of initiative
Closure of Ponagroa Landfill and new small transfer station 2021/22	\$142,000 Capital	\$1.30
Glass sorting and supply to local business for re-use, or transport to Auckland for recycling into new glass bottles	\$120,000 capital set up costs. \$10,000 annual costs Small reduction in overall operating costs	\$nil or minor saving Waste Minimisation Levy Funding
Expanded education programmes – business, households (urban and rural)	Additional \$20,000 per year	Waste minimisation levy funded
Encourage household composting from 2018 with 2,000 free composting bins	\$100,000 setup costs over 6 years. \$5,000 a year promotion.	Waste minimisation levy funded
Change kerbside recycling collection to fortnightly	Saving of \$30,000 a year	Saving of \$6.20
e-waste amnesty drop-off day each year	\$7,000 a year -	Waste minimisation levy funded

Overall Council expects to continue the level of rates funding at current levels, allowing for inflation. Additional costs from education programmes, e-waste amnesty days, household composting initiatives and waste surveys will be met initially from waste levy funding (currently \$57,000 a year from Ministry for the Environment). Funding for glass recycling to local business / Auckland comes from the Levy (capital setup costs), modest revenue for the glass (for the Auckland recycling option) plus the existing operational rates funded budget for glass collection and reuse. Refuse dumping fees will reflect costs of transport and disposal.

The Plan reflects the Council's commitment to waste management and minimisation in the district that not only meets legislative requirements, but also the community's demand for services and infrastructure in an affordable way. Recycling services are expensive, and Tararua does not have the population size to offer full kerbside services without significant cost implications. Services have to be affordable and match the small scale and high community input common in coastal and rural villages.

This draft WMMP is subject to public consultation to provide you with an opportunity to comment. Council invites you to consider the information provided, look at the proposed initiatives, targets and provide the Council with your preference.

Council will take account of your preference before Tararua District Council adopts the final plan in December 2017.

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1. Introduction

1.1 Purpose

The purpose of the Plan is to:

- describe Council's vision for solid waste management and minimisation for the District and how it will meet its long-term strategic goals for these;
- identify objectives that will establish the strategies and policies to support the achievement of the goals as well as targets so that Council can measure how well it is progressing towards achieving its waste management and minimisation goals; and
- provide information on how Council intends to fund the activities of this WMMP over the next 6 years to 2017.

1.2 Background

The preparation and development of this Plan is a requirement under section 43 of the Waste Minimisation Act 2008 (the WMA).

The Government considers that in spite of significant progress in areas of waste reduction and recycling in New Zealand, our waste problem in New Zealand remains. Further effort in minimising the amount of waste generated (and thereby minimising the economic, energy, social, and environmental costs associated with the wasteful consumption of resources) is needed.

Some waste, with careful management (e.g. through recycling or re-use) has economic value. The recovery of waste is a fundamental component of waste management. The costs and difficulties of doing this (e.g. variable quality, high collection and transportation costs, uncertain markets, and poor economic returns) mean that waste minimisation may offer the most direct and immediate economic and environmental benefits.

Finally, and often as a last resort, there is a need to ensure that waste can be safely disposed of. The Plan is intended to be the guiding document for the Tararua District Council when directing its efforts towards achieving effective and efficient waste management and minimisation within the district.

1.3 Scope of the Plan

The Plan has effect over the whole Tararua District. This does not mean the Council is going to have a direct involvement in the management of all waste – but there is a responsibility for Council to consider all waste in the area, and to identify and or advocate areas where other groups, such as businesses or householders, could take action themselves.

1.4 Status of the Plan

This document is the *Draft Waste Management and Minimisation Plan 2017 - 23*, the second iteration of the WMMP for Tararua. This Plan is a six-year strategy and action plan. Council adopted the first WMMP on 14 December 2011. This draft Plan will incorporate public feedback after consultation in October / November 2017. The final adopted WMMP will be reviewed at the latest after six years.

2 Context and Legislation

2.1 Waste Minimisation Act 2008 (WMA)

The purpose of the WMA is to encourage waste minimisation and a decrease in waste disposal in order to—

- (a) Protect the environment from harm; and
- (b) Provide environmental, social, economic, and cultural benefits.

A key aspect of the Act was the establishment of a \$10 per tonne levy on all waste disposed of in landfills. This levy is used to help fund waste minimisation initiatives while also creating a financial disincentive for waste disposal.

Under section 42 of the Act a territorial authority must promote effective and efficient waste management and minimisation within its district. To give effect to this responsibility, section 43 requires the Council to prepare a waste minimisation and management plan.

Under the WMA, the Medical Officer of Health and Health Protection Officer are responsible and have statutory powers for managing public health risks around waste and have a mandate to protect public health. Accordingly, as part of this plan's Waste Assessment, the Council has consulted with the Medical Officer of Health. A statement of the outcome of that consultation is provided in the Waste Assessment.

2.2 The Draft WMMP

This draft WMMP contains a summary of objectives, strategies and methods for achieving efficient and effective waste minimisation and management. Methods must provide for waste reduction, collection, recovery, recycling, treatment and disposal services, the provision of waste minimisation and management facilities, and any other waste minimisation and management activities provided by the Council.

The Plan also identifies how it is to be funded and the framework for the Council to make grants or advances of money in accordance with section 47 of the Act.

In preparing, amending or revoking this Plan, the Council must, amongst other things, consider the following methods of waste management and minimisation (which are listed in descending order of importance):

1. Reduction
2. Reuse
3. Recycling
4. Recovery
5. Treatment
6. Disposal.

2.3 Other Strategies and Plans

2.3.1 New Zealand Waste Strategy

In October 2010, the Ministry for the Environment released a revised New Zealand Waste Strategy entitled *New Zealand Waste Strategy – Reducing Harm, Improving Efficiency* (NZWS).

The revised NZWS has two core goals:

- Reducing the harmful effects of waste
- Improving the efficiency of resource use.

Council WMMP needs to have regard to the NZWS, with a focus on reducing waste and the reuse and recycling of waste resources.

2.3.2 Waste Assessments

Under section 51 of the Act, the Council must undertake a waste assessment that:

- Describes collection, recycling, recovery, treatment and disposal services provided by the Council
- Contains a forecast of future demand on these services
- Contains a statement of the options available to meet the forecast demands, with an assessment of the suitability of each option
- Contains statements of the Council's intended role plus proposals for meeting forecast demands, including proposals for new or replacement infrastructure
- Contains a statement to the extent to which proposals will ensure public health is adequately protected and promote effective and efficient waste management and minimisation.

2.3.3 Other Relevant Legislation or Policies

Resource Management Act 1991

The Resource Management Act 1991 places obligations on local authorities to promote sustainable use of resources, as well as the sustainable disposal of residual waste.

Council holds resource consents for closed and open landfills, and transfer stations. These resource consents are issued by Horizons regional council.

Health Act 1956

The Health Act 1956 places a duty on local authorities to promote and conserve public health, including providing for solid waste collection and disposal.

The Health Act specifically identifies certain waste management practices as nuisances (section 29 of that Act) and offensive trades (third schedule of that Act). The Medical Officer of Health has statutory powers for managing public health risks around waste and can impose conditions on offensive trades.

Climate Change Response Act 2002

The Climate Change Response Act 2002 (including various amendments in 2006, 2008 & 2009), amongst other things, sets out the framework for the New Zealand Emissions Trading Scheme.

Council also has two small landfills still operating. Under current government regulations these are exempt from gas emission reporting requirements. Council is closing Eketahuna Landfill and plans to close the Pongaroa landfill. As such, apart from closed landfill monitoring and reporting requirements under the RMA, Council does not have any liabilities under this legislation.

Local Government Act 2002

Under the Local Government Act 2002, regional and district councils must prepare a Long Term Plan (LTP) once every three years. These plans describe:

- what and how the council is to deliver activities,
- how these will help to meet the community outcomes set by the Council,
- the level of rates expected for the 10 years of the Plan and
- strategies and policies so the community can understand the decisions made by the Council.

The Local Government Act requires summary information on this Plan to be included in the district's LTP. Not only does this Plan influence and 'inform' the content of the LTP, but any changes to waste activity resulting from a significant change in the LTP may result in a requirement to amend this Plan, and *vice versa*.

Community Outcomes

The LGA also requires all local authorities to have council outcomes for the 10 year period of the LTP. The purpose of this process is to enable the council to be clear as to what it is trying to achieve, and allow the community as a whole to decide what is important to it.

At the time of adopting this Plan the Council had yet to adopt final council outcomes. A vision for the District has been worked on and growing businesses, increased wealth and a stable to increasing population has been added to the existing Council strategic direction. Any final council outcomes are likely to focus on these concepts. The existing community outcomes for the Tararua District prepared under the previous LGA were adopted in 2005.

District community outcomes that relate to waste management include:

- **Connected** – a district that delivers accessible and integrated infrastructure, transport and communications systems which meet the needs of residents, business and visitors.
- **Prosperous** – a district that boasts a sustainable, resilient and innovative economy that prospers within the natural and social environment.
- **Secure and healthy** – a district that provides a safe, healthy and friendly place to live, work or visit.
- **Sustainable** – a district that appreciates its natural environment and its physical and human resources in planning, delivery and protection.

Solid Waste Asset Management Plan

The existing Solid Waste AMP contains much of the data used for the waste assessment carried out as part of this Plan. The current Solid Waste AMP was prepared in 2011/12 and reflects the current adopted WMMP.

Council is in the process of developing a 2017 Solid Waste AMP, and this will reflect this draft and final 2017 WMMP.

Council bylaws

The current Bylaw, (Chapter 6): Solid Waste ensures refuse is collected and disposed of in the interests of public health in an efficient and cost effective manner and at the same time ensuring that any obstruction of streets is kept to a minimum.

3 Vision, Strategies, Methods and Targets

3.1 Vision for the Future

The vision for waste management in the Tararua District is based on Community Outcomes contained in the 2015 LTP. It also is consistent with the current New Zealand Waste Strategy (2010). Council proposes to retain the vision adopted in the 2011 WMMP. After closing the main landfills and investing in transfer station and recycling infrastructure, Council considers that considerable gains can still be made with education and diversion schemes. The proposed vision is:

The Tararua District will make effective progress towards reducing waste through addressing waste management needs in a sustainable, innovative and affordable

The Council role –

1. The Council will identify, educate and promote methods for reducing waste and improving resource efficiency.
2. To facilitate local solutions to local waste management issues.
3. To ensure that waste management practices do not adversely affect human health, animal and plant health, amenity values and cultural values.

The following principles have been developed to provide a framework for this Plan.

1. Act in the long term interests of the community
2. Exercise leadership to achieve our vision
3. Current generations have a responsibility to maintain the life sustaining capacity of the environment for present and future generations.
4. The principle of stewardship - acknowledges the responsibility we each have in managing the environment for the good of all.
5. Collaborate with all those who want to work in the best interests of the community
6. View the waste stream as a resource
7. Continue with the principle “polluters pay”
8. Communicate to the community so that the strategies, aims, objectives and actions are transparent, understood and accepted
9. Favour local utilisation of materials to support the local economy
10. Implement systems that are:
 - a. User friendly
 - b. Affordable
 - c. Cost effective
 - d. Fair
 - e. Resilient

3.2 Strategies

Strategies to implement the objectives are as follows:

Waste Minimisation

- 1: *Encourage minimisation of waste at source through reduction and the separation of recyclable, recoverable and reusable material from waste.*
- 2: *Encourage waste minimisation through a system of user charges and education.* 3: *Encourage waste minimisation by (in descending order of importance):*
 - *reduction,*
 - *reuse,*
 - *recycling,*
 - *recovery,*
 - *treatment, and*
 - *disposal.*

Waste disposal services and facilities

- 4: *Provide for the collection, transport and disposal of waste in a manner that:*
 - *meets current and future management and minimisation needs of the district,*
 - *affordable to residents but reflects the true cost of waste management, and*
 - *does not, or is not likely to, cause adverse environmental effects, including nuisance.*

Integrated waste management

- 5: *As appropriate, enter partnership arrangements with the private sector and / or other local government organisations to ensure the most effective management of waste issues.*

3.3 Methods of Implementation

The Council will use the following methods to implement the objectives and policies and thereby achieving efficient and effective waste minimisation and management.

- 1: Provide **facilities** to collect, recover, recycle and dispose (Pongaroa only until 2021) of waste. **Almost all Council controlled waste will be disposed of outside the District.**
- 2: Provide **education** to reduce the waste to landfill and encourage recycling
- 3: Apply **economic instruments** that create incentives or disincentives to advance waste minimisation. Will include the use of national waste levy funding for Council grants to promote or support waste minimisation activities.
- 4: **Advocate** to relevant agencies on waste reduction policies, strategies or programmes.
- 5: **Manage and maintain** infrastructural assets through asset management planning to drive optimal operational efficiencies.
- 6: Assess rates **affordability** when considering the services provided.
- 7: Liaise, as appropriate, with Central Hawkes Bay District Council other local government organisations to support **integrated planning** and management for waste management issues.
- 8: **Monitor** and gather information.

Specific activities and actions, including indicative timeframe for implementation and funding source, are set out in section 6 of this Plan.

3.4 Targets

The targets for waste reduction set in WMMP 2011 were either tonnes or volume based. The lack of weighbridges at the time meant that all tonnages were estimates. Accurate data for waste to landfills from the southern area (Pahiatua, Woodville and Eketahuna) is unavailable as there is no weighbridge at the Eketahuna landfill. Baseline data for recycling is difficult to establish prior to the opening of the Dannevirke Transfer Station in 2011.

As such it is not possible to determine accurate progress on the WMMP 2011 targets. From available data, it appears that the targets for reduction in waste to landfill and increased recycling have not been met. From 2018 all refuse and recycling through transfer stations and kerbside collections will be weighed at Dannevirke (except a small volume of waste at Pongaroa Landfill).

Through the implementation of the objectives, strategies and methods listed above, the Council anticipates meeting the following targets over the life of the Plan:

Proposed new Targets for WMMP 2018

1. Reduce total waste tonnes being transported to landfill compared to 2016/17 measured on a per capita basis by 10% by 2024;
2. Increase the tonnage of recycled materials by 20% by 2024 from 2016/17 baseline levels.

3.5 Public Health Protection

The wide range of waste services available to Tararua District, provided by Council or by private enterprise, will ensure future adequate protection of public health. Although there will be no public landfill disposal facilities in the District after 2021, Tararua will continue to have access to local authority owned (Central Hawkes Bay District Council) or privately owned sanitary landfills that meet legislative requirements. Services for achieving waste minimisation will continue where proved economically viable. Council will also continue to promote access to hazardous waste disposal services and continue to manage illegal dumping (flytipping).

4. Assessment of Waste in the Tararua District

Tararua District Council completed a Waste Assessment in August 2017. The assessment is a stock-take of waste and diverted material services provided throughout the district. This includes an estimate of demand for future services, and includes proposed new initiatives for increasing diversion from landfill, reduced household refuse volumes and facilitation of off farm disposal of waste.

It must be noted that Council does not transport all of Tararua's waste to landfill. An unknown portion of the waste and diverted materials is currently recycled or disposed to landfill by private sector companies. These businesses make economic decisions as to whether their waste is dropped off at Council transfer stations. Council role is to provide education and recycling services so that all residents and businesses can reduce waste if they choose.

Data sourced from Council only provided and funded transfer stations, landfills and the recycling services are shown below. This information is collated from data provided by Council's contractors operating the collection services and transfer station facilities.

4.1 The Waste Stream in Tararua

For most people, the term 'waste' describes materials or substances that are no longer needed or useable, or have lost their economic value and therefore require disposal. Waste however can be much more than useless items that are discarded. Some waste represents a resource that, with careful management (e.g. recycling), may have economic value and can contribute to the sustainable management of our environment.

As the Council is now transporting the majority of the Council collected waste to Waipukurau, there is considerable economic incentive for the whole community to reduce the refuse to landfill. Working with all households and businesses in waste minimisation, reuse and recycling could reduce the waste stream handled by private companies. This will reduce costs to all residents in the District as well as work on reducing the wider adverse impacts on the environment.

Council has driven major changes in the way solid waste is managed in the district over the last six years. Many of the goals of the current WMMP 2011 have been achieved, while significant reductions of waste to landfill have been achieved since Council closed the main landfills in Dannevirke and Pahiatua. Key changes have been:

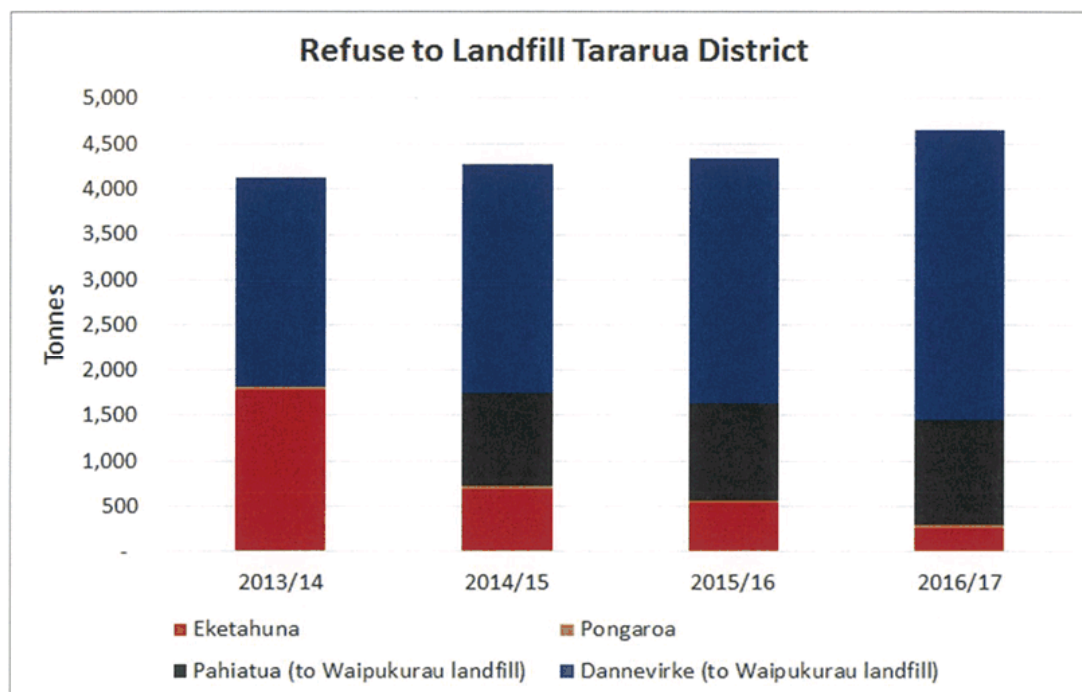
- Construction of a major transfer station, weighbridge and recycling sorting centre in Dannevirke,
- New transfer station and separate recycling drop off facilities in Pahiatua,
- Separation and reuse of greenwaste and cleanfill that was previously being sent to landfill,
- Kerbside recycling of paper, cardboard, plastics and tins in all urban areas,
- In response to changing demands and several private sector alternatives, Council is exiting from the kerbside refuse collection service in 2016/17 and 2017/18.

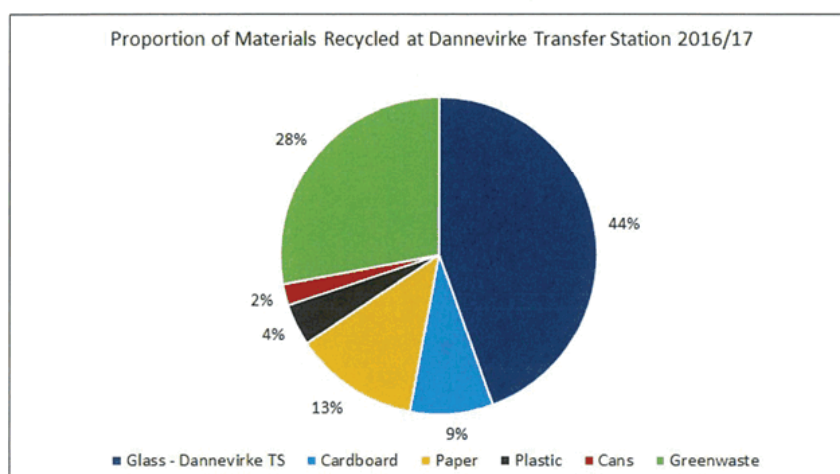
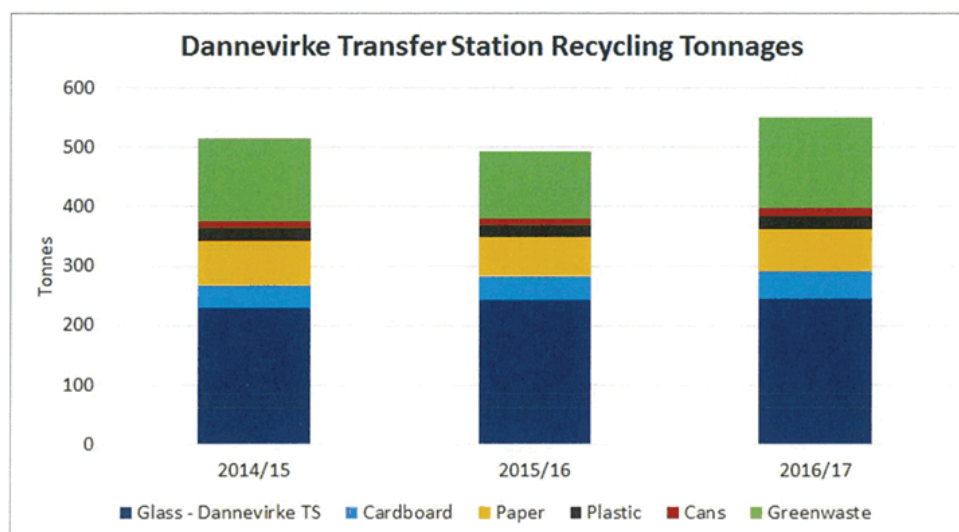
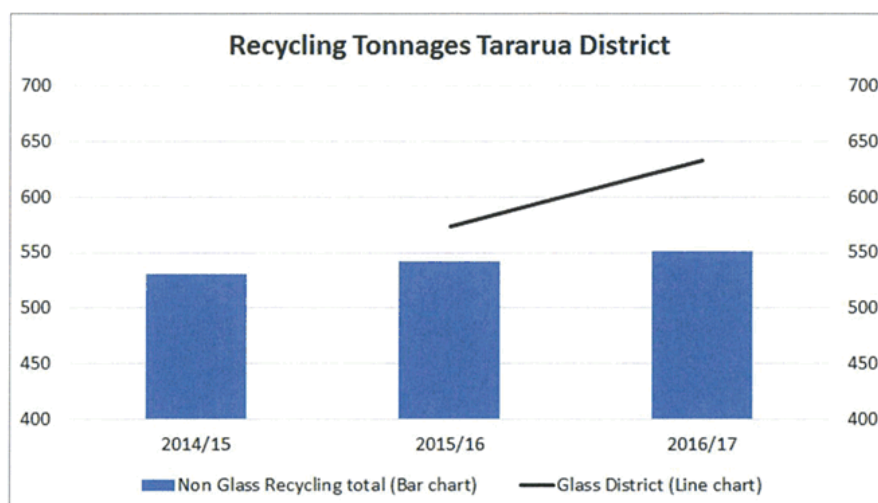
Recycling tonnages are increasing steadily, but usage of kerbside recycling services has reduced significantly. Residents are increasingly using the recycling drop off facilities at transfer stations. Council is proposing to change the collection period to fortnightly to reduce costs. Options not proposed are to upgrade this service to wheelie bins, or to go 'full service' and provide a glass kerbside urban collection. Council does not favour these options due to the significant setup and operating cost implications. Given recycling volumes are rising Council sees the additional cost as having a poor return compared to support for household composting and more education services.

Refuse tonnages to landfill have increased since 2013/14. This reflects increases in the estimated population and the economic activity in the District. After many years of decline the district has seen a return to moderate growth, including significant increases in net international migration, numbers of school aged children, and older people.

Council controlled Waste Stream	Tonnes				
	2010/11	2013/14	2014/15	2015/16	2016/17
Recycling Kerbside			169	146	127
Recycling Drop off centres			361	396	424
Recycling Total ex Glass			530	542	551
Glass drop off bins				573	623
Total Recycling				1,115	1,174
Dannevirke and Pahiatua Refuse to Waipukurau		2,313	3,542	3,783	4,363
Eketahuna Landfill refuse		1,777	689	542	270
Pongaroa Landfill refus		37	39	21	21
Refuse to Landfill Total	4,921 (estimate)	4,241	4,292	4,440	4,653
Tonnes per resident	0.277	0.238	0.245	0.248	0.261

Council has had difficulty in comparing tonnages to earlier years as the only weighbridge is at Dannevirke, and this was only built in 2011. Some comparisons are made to the data used for the 2011 WMMP, but these were generally estimates only.



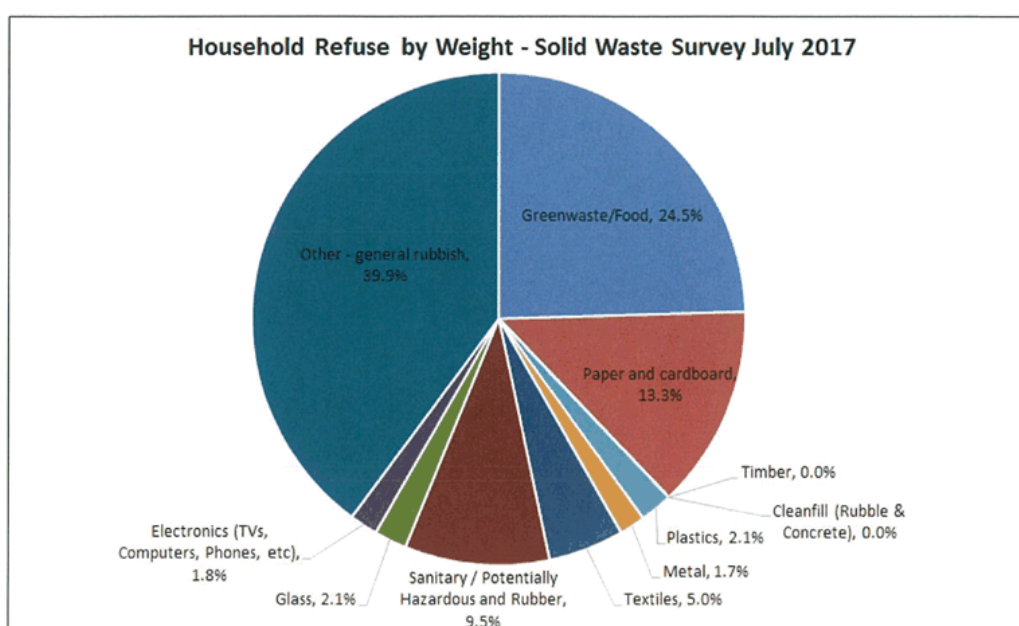


4.2 Solid Waste Analysis Protocol (SWAP) Audit

The composition of the Council managed kerbside refuse collection in Dannevirke and Pahiatua was measured using an industry based Solid Waste Analysis Protocol (SWAP) audit in July and August 2017. This was made up of different sources of waste and was surveyed at the Dannevirke and Pahitua transfer stations:

- Council managed kerbside bag refuse collection in Dannevirke and Pahiatua
- Refuse dropped directly to the transfer station
- From private vehicles (household)
- From commercial operators

The surveyed volumes were small, but give a good reflection of the makeup of the waste stream. The chart below shows Tararua District's waste composition (SWAP) results for 2017.



General rubbish makes up the largest portion (39.9%) of waste in our household refuse. This is followed by greenwaste / food at 24.5%, and paper and cardboard at 13.3% of waste in our household refuse. The results indicate that considerable gains can be made in diverting waste to landfill with initiatives aimed at:

- Education and support for composting food waste in households
- Further efforts to separate paper and cardboard for recycling.

It is good to see the small proportions of plastics and glass in the surveyed waste. The proportions from the 2017 audit compare favourably with the last national indicator sites survey data provided by MfE in 2007/08. In that data organics was 28%, plastics 8%, paper 7% and glass 4%.

Compared to the 2009/10 survey of household waste, Council and the community has diverted significant proportions of greenwaste, cleanfill and plastics / paper / glass away from landfill. In 2009 Greenwaste / food made up 44% by weight of refuse to landfill, with 38% recyclables (glass, paper and plastics). Gains have been made with a network of modern transfer stations, kerbside recycling services and efforts to separate greenwaste and cleanfill.

For 2016/17 Council controlled refuse disposal to landfill (refuse received at transfer stations and landfills) totaled 261 kg per resident. In addition, there is an unknown amount that could have been transported privately out of the district. This number has increased since 2013/14 when it was 238kg per resident. This reflects an increase in economic activity in the district, with more construction, alterations of houses and purchases of appliances etc.

Waste streams with the most potential for diversion and reduction in tonnage to landfill from this analysis included:

- Compostable material (24.5% of household refuse), most of which is green (plant) waste.
- Recyclable material (17.5% of household refuse), mostly paper and cardboard.

The Council is proposing the following key actions to achieve the vision:

1. Undertake annual public education programmes with schools, households and commercial businesses which focuses on waste minimisation, organic composting and recycling;
2. Reduce operational costs for urban kerbside recycling by moving to a fortnightly collection;
3. Establish a central glass collection sorting facility to process glass dropped off at transfer stations / recycling points for re-use with local business, or transport to Auckland for recycling into new glass bottles;
4. Support home composting by providing free composting bins and education of their use;
5. 3-yearly survey of waste stream materials at Dannevirke and Pahiatua transfer stations;
6. Investigate ownership options for Woodville transfer station;
7. Support drop-off amnesty day service for e-waste.

4.3 Forecast of Future Demand for Waste Services

4.3.1 Current Trends

A continued awareness by local residents of the need to reduce the volume of waste, along with rising prices to dispose of waste, has resulted in reductions in the volume of waste being disposed over time. The price impact appears to be reducing as people become used to the cost of disposal. A move to more private wheelie bins for urban refuse has resulted in a higher potential volume of refuse for each household. The importance of education and awareness is increasing as many people are prepared to pay for the convenience of a wheelie bin service.

In the past, the Council has been faced with conflicting objectives of trying to maximise user pays revenue to the landfills against increasing recycling and reducing waste volumes. Increasing the former resulted in increased costs and less revenue. With the closure of the Dannevirke and Pahiatua Landfills Council has been more focused on minimising waste to landfill. Council is closing the Eketahuna Landfill this year, and expects to close the Pongaroa Landfill by August 2021. Reducing volumes of waste to be disposed now results in directly reduced transport and landfill costs (at Waipukurau).

With population growing modestly and limited property developments the volume of waste is now increasing after a number of years of reduction. Many of the easy options to reduce waste have been done - transfer stations now have areas to separate green waste and cleanfill. This alone was instrumental in reducing volumes being disposed of by up to a half of 2009 volumes when the old landfills were operating.

Recycling volumes have been steady for a few years. From recent surveys 52% of households use the recycling services every fortnight, with another 27% using the services monthly. Council is proposing to reflect this usage pattern and reduce operating costs by shifting the recycling kerbside service to a fortnightly pickup.

On current policies and services, it is likely that future waste flows will contain more e-waste and less mixed green waste. General household waste is forecast to gradually decline with recycled volumes continuing to rise and more organic waste is removed. This trend will reduce in impact over the next six years as households will have separated out these materials. In the medium to long term it will become increasingly expensive to increase recycling as this will involve less valuable materials or materials that are expensive to recycle.

The private sector will continue to collect the majority of District waste, with an increasing percentage being disposed of through Council transfer stations or Council partners co-located with the transfer stations. With intense competition, particularly in the wheelie bin refuse and bag services, Council has decided not to be involved in this type of service.

Overall there is pressure on the Council to ensure that e-waste disposal services are affordable. This is a New Zealand wide problem as it costs Council to dispose of each item. Council will run an annual e-waste free amnesty day if costs can be kept to an acceptable level.

Overall the forecast (on current service levels) is for a modest increase in volumes of general household and commercial waste and an increase in the volume of recycled materials. Additional Council initiatives will focus on reducing this waste by 10% over the next six years.

4.3.2 Changes in Future Demand through Council Actions or Policies

In order to achieve the goal of a 10% reduction in the tonnage of waste being disposed of through transfer stations, Council will need to provide additional services. Currently little education of waste issues is carried out directly by Council, with no education programmes in the rural areas.

Increasing these education programmes through schools and households will aim to:

- increase the amount of greenwaste and organic waste separated from general waste
- promote the use of glass collection services
- encourage the composting at home of food and other biodegradable materials
- encourage residents to increase paper recycling and educate them on the costs of disposing paper to landfills
- educate on what to do with hazardous materials.

Commercial businesses will be encouraged to:

- reduce packaging by sourcing products that has minimised packaging
- dispose of hazardous materials safely

Households will be encouraged to:

- compost and separate food waste from refuse.
- Separate paper and cardboard from refuse disposal.
- Recycle e-waste through subsidised drop off days.

Government policy and regulations are expected to continue to increase the costs of waste disposal. Council is expecting an increase in the waste minimization levy in the future (currently \$10 a tonne on waste disposed to landfill). This may result in additional funds available to Council for waste reduction initiatives. Changes to the ETS and increased taxes on fuel could result in higher costs to operate landfills, as well as increase transport costs.

Overall policy and regulation changes are expected to decrease general waste through higher costs and more education, and increase the volume and scope of recycling.

4.3.3 Economic and Population growth

Projections of future demand for waste are based on the following economic and population forecasts prepared in March 2017 for the 2018 Long Term Plan process. Waste tonnages can be expected to increase as economic activity and population increases, unless offset by waste reduction measures. Overall the forecast is for modest increases in population and households that will have a minor impact on waste volumes (assuming increased education services).

Assumptions

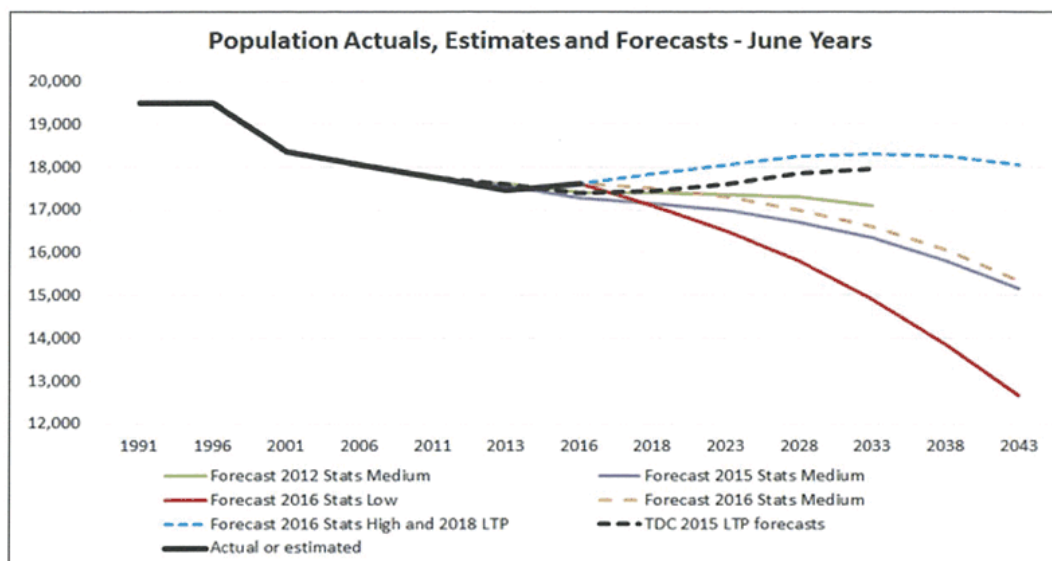
- Population growth scenario high growth scenarios as per Statistics NZ by Area Unit
- NZ to have average to above average economic growth
- Continued strong net NZ migration patterns until 2020, then continued net gains higher than previous trends
 - NZ continues to be seen as safe and stable location
- Tararua net migration over long term significantly higher than historical average (less departures the major driver)
 - This reduces the impact of an ageing population
- Continued strong growth in international and domestic visitors
- No large manufacturing closures and continued growth in local businesses and local spending
- Moderate Palmerston North City and Manawatu growth
- Modest population growth in Central Hawkes Bay and Masterton District
- Relative strength of NZ economy relative to Australia
- Moderate commodity price levels (dairy, wool, beef and lamb).

Population to 2043

The population of the Tararua District declined over the last 12 years at around 0.5% a year. The decline was bigger from 2006 to 2013, although Council has a view that most of this decline was in the 2006 to 2011 period. This decline is estimated to have reversed with modest growth from 2015, with continued modest growth forecast over the next 20 years to 2038 as a result of:

- A reversal of outward net migration as less residents leave to seek employment in Australia and more people choose to live in the Tararua,
- Solid commodity prices result in increased disposable incomes in the rural sector (once debt levels are reduced) flowing through to increased retail and servicing profitability,
- Countered by an ageing population and a continuing shift of services to the regional centres,
- Improved infrastructure (including water, wastewater and broadband fibre) and recreational facilities,
- Employment growth in manufacturing and food retailing builds on the positive initiatives currently underway, new windfarm and oil exploration investments and more promotion by the Council.

Population change is the result of natural increase (births less deaths), plus or minus the results of residents moving between different areas (in and out movements to / from New Zealand and overseas). Tararua has a net gain from natural increase, and until 2013/14 had a significant loss from long term immigration and a domestic drift to Palmerston North, Manawatu, Hastings and other NZ areas. With migration numbers improving the natural increase will start to have a positive impact.



The major change in the makeup of the 2013 Census and forecast population is the decline in younger people and the increase in older people. While the increase in the aging population is forecast to occur across the country the decline in younger people is not. The median age of residents in the Tararua District is forecast to increase from 41 years old in 2013 to 45 years old in 2028 and 48 years old in 2043 (high growth Statistics NZ series). Under the Medium series these ages are even higher.

This is a major shift towards older people that may have impacts on the solid waste services demanded from Council, and the ability to pay for those services. Increasing numbers of older people that have no access to transport to the transfer stations will result in increasing demand for kerbside services such as glass recycling.

Modest growth in the last two years that has been higher than previously forecast will hopefully result in an increase in the numbers of working people with families. This appears to be the case based on international migration data.

Population growth from 2018 is forecast to be concentrated in rural areas near urban towns.

5. Current waste management issues, infrastructure and services

This section summaries current services and waste management issues in the Tararua District.

5.1 Waste Management Infrastructure and Services

The Tararua District, given its small urban centres, is very well serviced for transfer stations, landfills and access to recycling facilities and services.

Locality	Landfills (operating)	Transfer Stations	Greenwaste and cleanfill facilities	Kerbside waste collection	Kerbside recycling collection (not glass)	Recycling at landfill, or public Bin	Glass Service (Container)
Dannevirke		✓	✓	Council decided to exit service in 2015 LTP with final service in 2017	✓	✓	✓
Pahiatua		✓	✓		✓	✓	✓
Woodville		✓ (on contract)			✓	✓	✓
Eketahuna	✓	planned			✓	✓	✓
Ormondville		✓			✓		✓
Norsewood					✓	✓	✓
Pongaroa	✓	planned				✓	✓
Herbertville						✓ (summer)	✓
Akitio						✓	✓
Weber						✓	✓
Makuri	bagged refuse transfer facility only						
Alfredton	bagged refuse transfer facility only						

All services are delivered through contracts, while Council owns and maintains the transfer stations, open and closed landfills, and bins / containers for glass and other recyclables. Contractors provide labour, collection, transport and sorting services.

Dannevirke acts as a hub for the smaller areas such as Ormondville, Makuri, Akitio and Herbertville. Recycling and transfer station materials are picked up and transported to Dannevirke as required. Waste for disposal is consolidated before being transported to Waipukurau from Dannevirke and Pahiatua. Recycling (excluding glass and greenwaste) is processed by Solid Waste Services, a private company operating at the Dannevirke transfer station.

Green waste is stockpiled at Pahiatua and Dannevirke. Every few months (as required) a private contractor shreds the material and transports it to Palmerston North City Awapuni Landfill to be processed and used as compost.

Glass is currently transported to the Eketahuna Landfill and used as cover. With the closure of the landfill in 2017/18 Council will need to find a new use for glass recycling. There are currently two options being considered as this draft WMMP is being finalized.

1. Sort the glass at the dropoff sites using new container type bins (by residents) and consolidate glass at Dannevirke before transporting to Auckland for recycling by O-I NZ into new bottles.
2. Consolidate glass at Dannevirke to be crushed and used by local business in a product for sale.

Both these options will provide a suitable solution to glass recycling with operating costs expected to be lower than current costs. The Council favours option 2 for economic development and sustainability reasons (less transport), and is working with a possible business to achieve this.

5.2 Tararua District Current Waste Infrastructure and Services

Infrastructure and services		Scale of services available public and private
Reduction	Community and industry education programmes	Limited Through EERST (Environmental for Education Resource Sustainability Trust), Council sponsors the Paper4trees programme Advice as requested by commercial / schools
	Internet services	Information on facilities and hours of operation.
Reuse	Second hand trading	second hand traders (books, clothing, furniture)
	Kerbside collection	Weekly collection of recyclable material (plastics 1, 2 and 3, paper, cardboard, aluminium and steel cans) in plastic shopping bags from Dannevirke, Pahiatua, Woodville, Eketahuna Norsewood, Ormondville, Pongaroa. Collection of 127 tonnes of recycling (2016/2017).
Recycle	Transfer stations	Woodville (privately owned), Dannevirke, Ormondville. Pahiatua. Eketahuna to be built 2017/18. Dannevirke is a full service facility.
	Resource recovery centres	No resource recovery centres.
	Private collectors	At least 5 private collectors of general waste (2 based in the District); 3 scrap metal dealers (source: yellow pages). Paper4trees programme for local schools co-sponsored by Council
	Special wastes	Drop off option (charges apply) at transfer stations.
	Green waste collection	Drop-off service at Dannevirke and Pahiatua transfer stations.
Recover	Composting Facilities	None
	Biosolids	None – to Palmerston North
Treatment	Trade waste (solids waste only)	7 private collectors of trade waste; one private waste dewatering facility.
	Hazardous waste	None – to Waipukurau.
Disposal	Landfill	Two small landfills at Eketahuna (Resource consent expires June 2018 – Council to close 2017/18) and Pongaroa (Resource consent expires August 2021 – estimated capacity 10 years) for local waste only.
	Transfer stations	4 currently - Woodville (privately owned), Dannevirke, Ormondville. Pahiatua. Dannevirke and Pahiatua are full service transfer stations.
	Cleanfills	Storage areas at Dannevirke and Pahiatua transfer stations, and Eketahuna landfill.
	Kerbside collection	Weekly pick up of labelled plastic bags from households in Dannevirke, Pahiatua, Woodville, Eketahuna, Norsewood, Ormondville.

5.3 Issues and Challenges

A number of other issues and challenges face the Community in waste management. These issues and challenges have been identified by Council staff through preparing the Waste Assessment, dealing with legislation changes and the impacts of closing Dannevirke and Pahiatua landfills. The assessment has identified the following waste management and minimisation issues in the Tararua District:

- A need to review the contracts to manage refuse transfer stations in the southern areas in order to increase efficiency;
- The need to change the levels of service for the urban Kerbside recycling collection in order to reflect current kerbside recycling usage and control costs;
- Find lower cost ways to reuse green waste in order to reduce the impact on rates and increase tonnages diverted;
- Find an affordable solution to the recycling of glass;
- Further expansion of an environmental waste minimisation education programme to include households, businesses and rural areas, and composting in urban areas;
- Rationalise arrangements and location of the transfer station at Woodville;
- The limited amount of data on waste volumes particularly from private industry as Council withdraws from kerbside refuse collection;
- Establishing small transfer stations at Eketahuna and Pongaroa as the landfills are closed.

5.4 Customer Satisfaction

Council measures customer satisfaction for Solid Waste services as part of the overall Council resident satisfaction survey. This is now an annual survey carried out by Key Research. The 2016/17 survey provided some interesting responses that have influenced this draft WMMP. Customer satisfaction is high and is summarised below.

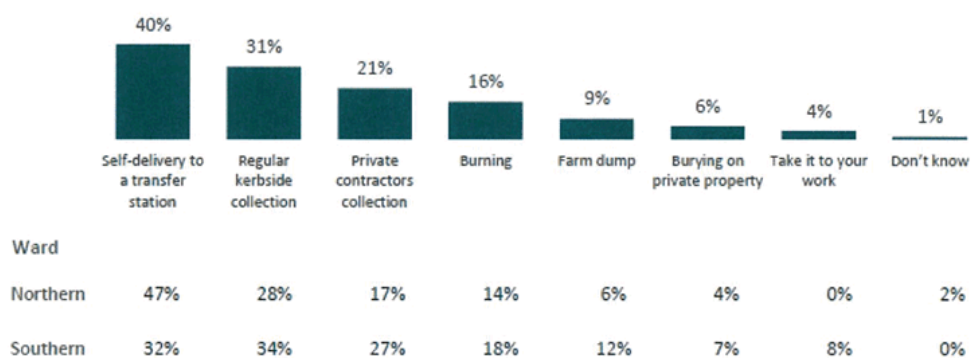
Service – September 2016	Satisfied	Dissatisfied
Landfills and transfer stations	85%	15%
Recycling Services	86%	14%

Residents were also asked how often they used the recycling services. This can mean kerbside or transfer stations. While usage is high on a monthly basis only 27% use services weekly.

Frequency	Percentage	Count
Weekly	27%	181
Fortnightly	25%	172
Monthly	27%	180
1-6 months	8%	52
Yearly	2%	13
Never	12%	79

Another question asked highlighted the volume of refuse still being disposed of on-site in the rural area.

Disposal of non-recyclable waste: Method used ⁽¹⁾⁽²⁾



6. Action plans

This section identifies the specific actions or programmes proposed by the Council to achieve Plan strategies. For each strategy, the action plan outlines:

- Specific actions to achieve the strategy, including whether it is a new or existing action;
- An indicative timeframe for implementation of that action;

These actions are derived from priority options identified in the Waste Assessment and current issues summarised in sections 4 and 5.

6.1 Action Plan for Waste Management

The Council will focus on providing efficient and affordable disposal facilities for waste disposal that encourages waste reduction, recycling and re-use. The following are a summary of the proposed new initiatives. These are in addition to the existing services provided by Council.

Proposed Initiative	Cost Implications (compared to 2016/17 budget)	Change in Annual Cost per ratepayer of initiative
Closure of Ponagroa Landfill and new small transfer station 2021/22	\$142,000 Capital	\$1.30
Glass sorting and supply to local business for re-use, or transport to Auckland for recycling into new glass bottles	\$120,000 capital set up costs. \$10,000 annual costs Small reduction in overall operating costs	\$nil or minor saving Waste Minimisation Levy Funding
Expanded education programmes – business, households (urban and rural)	Additional \$20,000 per year	Waste minimisation levy funded
Encourage household composting from 2018 with 2,000 free composting bins	\$100,000 setup costs over 6 years. \$5,000 a year promotion.	Waste minimisation levy funded
Change kerbside recycling collection to fortnightly	Saving of \$30,000 a year	Saving of \$6.20
e-waste amnesty drop-off day each year	\$7,000 a year -	Waste minimisation levy funded

Existing services will be maintained or enhanced ensuring public health is maintained. Private sector options are available in all four major urban areas if additional services are desired by individuals. Increasing education programmes, encouraging household composting, providing a more focused recycling service with glass being reused / recycled, and having regular data surveys, will promote effective and efficient waste management and minimisation. Investigation of an annual e-waste amnesty day recognises this increasing issue.

Demand for the collection and disposal of waste is forecast to decrease over time with more education and targeted waste reduction projects. Recycling volumes are expected to increase with more education, targeting paper, cardboard and glass.

6.2 What We Propose To Do

The Council considered a number of options to meet the vision and proposed targets. Shaded options in the tables are the preferred options by Council.

Strategy 1 - Waste Minimisation Options – Reduction, re-use and recycle

Method	Options	Economic, environmental, social and cultural costs and benefits	Does this contribute to the Goals of NZWS	Council Outcomes supported	Impact on Future refuse to landfill	Councils role
Education	School programmes expanded to fund additional existing material	Change behaviour in future adults and introduce new ideas to families. Reduced environmental impact and reduces costs of disposing waste.	Yes	2, 5, 6	Minor reduction in short term	Funding and managing contracts. Partnerships with Schools
	Expanded household and business education programmes also covering rural areas. Some advertising.	Expand changes throughout the community including commercial operations. Still have relatively low costs as tapping into existing programmes.	Yes	2, 4, 5, 6	Moderate reduction	Funding and managing contracts. Partnerships with Schools and business groups
	Programmes plus Advertising through media	Expanded benefits but significant costs. Education material can largely be distributed through existing channels.	Yes	2, 4, 5, 6	Moderate reduction	As above
Subsidise and promote	Household Composting project to reduce refuse	Change refuse practices by providing simple and subsidised products that encourage households to compost food and greenwaste	Yes	2, 4, 5, 6	Substantial reduction	Funder of composting bins, providing information and advice
Recycling services	Plastic Wheelie bins for urban kerbside recycling (not glass) Fortnightly collection	Social benefits from a cleaner and tidier community. Environmental gains through increased recycling as higher profile and greater volume. Setup costs high (\$300,000) partly funded through waste levy fund and loans. Residents still need to take glass to transfer stations.	Yes	2, 4, 5, 6	Possible reduction in waste to landfill Unknown increase in recycling volumes	Owner of recycling facility (building) Provider of bins and funding collection by contract. Contract for private processor.

Method	Options	Economic, environmental, social and cultural costs and benefits	Does this contribute to the Goals of NZWS	Council Outcomes supported	Impact on Future refuse to landfill	Councils role
Recovery Centres	Investigate the introduction of urban glass kerbside recycling services.	Builds resource and promotes more recycling. Costs are significant (at least \$100,000 a year) as bins and separate pickup is required. Sorting costs are also higher.	Yes	2, 5	small reduction	Provider of bins and funding collection
	Continue existing 'drop-off' type glass services at villages and towns	Gives people the option to recycle based in all urban areas. Costs are relatively high for the volume.	Yes (compared to no service)	2, 5, 6	Stable	Funding collection and bins, plus transport to Dannevirke
	Ensure the residents of major urban areas have access to cost effective co-mingle recycling services through kerbside collections (but shift to fortnightly service), dropoff points and other facilities	Gives people the option to recycle based in all urban areas. Reduces costs for the same service. Allows more community input. Shifting to fortnightly co-mingle plastic bag kerbside collection will save \$30,000. Usage has dropped significantly with access to new transfer stations.	Yes	2, 5	Reduction	Funding collection service.
	Prepare a business case for a resource recovery facility at Dannevirke	Residents have more access to re-use of products. Less dumping in environment. Items from Pahiatua etc could be left at transfer stations. Costs and possible income unknown at this stage. But expect high net cost for small population.	Yes	2, 4, 5	Reduction	Either funder to outside organisation or owner
	Prepare a business case for resource recovery facilities at Dannevirke and Pahiatua	Residents have more access to re-use of products. Less dumping in environment. High costs of operation for small population.	Yes	2, 4, 5	Reduction	Either funder to outside organisation or owner
	Status Quo no service	Resources are not fully utilised, but costs are lower as well. Residents have less access to re-use of products.	No	5	Stable	No impact

Method	Options	Economic, environmental, social and cultural costs and benefits	Does this contribute to the Goals of NZWS	Council Outcomes supported	Impact on Future refuse to landfill	Councils role
Pricing of landfills and transfer stations	Higher prices to dispose waste	Pricing too high will result in more fly-tipping and environmental damage. Less volume at transfer station results in less revenue	Yes (mostly)	5	Reduction	Rating policy and user charges
	Status quo strategy – lower than competitors but still increasing	Prices too low will result in out of District waste being disposed through transfer stations and significantly increase costs. Prices need to be balanced between affordability, price levels in other nearby areas and the rising cost of disposal.	Yes	1, 5	Reduction	Rating policy and user charges
	Ensure cost of greenwaste is low	Pricing greenwaste at a significantly lower level than general waste encourages its separation at collection and the transfer station. This reduces waste volumes to be transported and results in a useable resource.	Yes	2, 4, 5, 6	Reduction	User charges
	Annual pickup, investigate with recovery park	Provides convenient service and avoids furniture / appliances being disposed to landfills. Can result in people dumping waste on kerbside. Demand not proven. May encourage more waste. Consider at next WMMP.	Partially	2, 5	Probably increase	Funder through higher rates
Bulky inorganic kerbside collection	Status Quo no service	Not identified as an issue and would keep costs affordable. These items can still be taken to transfer stations but at a cost to individuals.	Yes	2, 5	stable	No impact
Waste Monitoring	3-yearly survey of waste stream materials	Important to understand the waste flow so tailored programmes can be developed. This should be done prior to each LTP process.	Yes	5	None	Funder

Method	Options	Economic, environmental, social and cultural costs and benefits	Does this contribute to the Goals of NZWS	Council Outcomes supported	Impact on Future refuse to landfill	Councils role
E-waste	Provide for an annual subsidised e-waste drop-off day	Rapidly increasing volumes of e-waste (TVs, phones, computers etc) is an identified problem across New Zealand, but it is expensive for Council to recycling these items. Funding would come from the waste minimization levy	Yes	2, 4, 5	reduction	Coordination and funding

Strategy 2 - Waste disposal services and facilities – disposal of residual waste

Method	Options	Economic, environmental, social and cultural costs and benefits	Does this contribute to the Goals of NZWS	Impact on Council Outcomes	Impact on Future demand	Councils role
Collection	Exit refuse kerbside collections	There are many private options for this service. Demand has shifted to favour wheelie bin collections. Competition has resulted in the private sector being able to offer these services cheaper than Council.	Yes	2, 5, 6	Possible increase	Council resolved to exit these services as part of the 2015 LTP process. Council refuse bag collection service ceases September 2017.
Disposal	Provide options for waste disposal across the district by having transfer stations at the major urban towns.	Social and economic benefits from access to alternative disposal facilities. Greater control over levels of service.	Yes	2, 5, 6	Reduction	Owner or contract manager
Re-use of Cleanfill and greenwaste	Set up local greenwaste processing facility and sell compost	Currently contracted out. Mulched Greenwaste is trucked to Palmerston North for further processing and sale. These facilities are expensive to establish and require high volumes to cover costs.	Yes	4, 5, 6	Reduction	Owner of resource.

e-waste	Investigate options for the siting of an e-waste disposal centre in the Tararua District	Rapidly increasing volumes of e-waste (TVs, phones, computers etc) is an identified problem by the government.	Yes	2, 5	Reduction	Coordination, funding and landowner
Landfill disposal	Close Eketahuna in 2017/18, and plan to close Pongaroa landfill in 2020/21	These two small landfills provide a convenient and cost effective waste disposal solution for Eketahuna and Pongaroa under the existing consents. The cost of renewing resource consents is prohibitive and the volumes of local waste very small.	Yes	2, 4, 5	Stable or reduction	Landowner and funder
Central glass sorting and transport facility	Build large sorting bins for all recycled glass and loading facilities to transport glass to Auckland, or supply to local business.	Council has new opportunities to send sorted glass to the OI glass factory in Auckland, or to supply local business for recycling into new glass products. Revenue will help to reduce costs, while overall the costs of transport and sorting are the same or slightly less than current costs.	Yes	1, 5, 6	Reduce	Owner and commercial contract

Strategy 3 - Integrated waste management

Method	Options	Economic, environmental, social and cultural costs and benefits	Does this contribute to the Goals of NZWS	Impact on Council Outcomes	Impact on Future demand	Councils role
Regional cooperation, collaboration	Investigate the value of aligning the timing of solid waste contracts with other Councils in order to minimise costs through joint tenders.	Sharing resources and economies of scale may reduce costs as well as make resource levels reach economic levels.	Yes	2, 4, 5, 6	Significant	Funding and managing contracts

7. Funding provisions

This section sets out the indicative costs of the Plan and how its implementation will be funded, along with information on any grants made and expenditure of levy funds.

7.1 Plan costs and Funding Sources

Overall this Plan will increase the resources available for recycling, greenwaste and food diversion, and waste reduction through education and monitoring. The majority of these resources will be funded through the waste levy revenue. The major costs are to operate and maintain the transfer stations and recycling services.

The total Council budgets to implement the WMMP are:

	2016/17 AP Budget	2017/18 AP Budget
Operational costs Landfill / transfer stations	\$983,000	\$871,000
Operational costs Recycling	\$758,000	\$759,000
Operational costs Refuse	\$185,000	\$185,000
Total operating Costs	\$1,932,000	\$1,821,000
Rates - targeted	\$900,000	\$899,000
Rates - general	\$529,000	\$532,000
Fees and Charges	\$541,000	\$460,000
Waste Management Levy	\$64,000	\$57,000
Total Operating Revenue	\$2,044,000	\$1,948,000
Waste Minimisation levy reserve (accumulated funds)		\$291,000

More details of the rates impact on residential, commercial and rural ratepayers can be found in the 2015 Long Term Plan and the 2017/18 Annual Plan on the Council website.

The Council expects that the relative cost of waste management will be similar, or increase slightly for the duration of the Plan. The costs of waste disposal are likely to fall gradually, and the costs of monitoring, kerbside waste collection, recycling and transfer station operations will increase.

The impact on rates is driven by the costs of recycling and part of the transfer stations. Transfer station, collection and disposal costs are largely funded through fees and charges. If disposal volumes to landfills fall, fees and charges revenue may also fall (despite increasing fees and charges). The result is that while overall costs are likely to be fairly stable in real terms, the amount of rates needed to fund increasing volumes of recycled materials is likely to increase.

Additional costs from education programmes, e-waste, waste surveys and new encouragement of composting will be met from waste levy funding (currently \$57,000 a year). Additional funds for further projects would be reliant on additional funding from the Waste Minimisation Fund run by MfE.

The Eketahuna transfer station and closure of the landfill already has funding allocated in the 2017/18 budget. This includes the costs associated with the capping of the landfill. There is currently no funding for purchasing the privately owned Woodville transfer station. This will be the focus of an investigation over the 2017/18 year.

Detailed budgets for projects that require rates funding will be identified in the 2018 – 28 LTP. The cost of delivering waste management has stabilised since 2015/16 after years of significant cost increases.

7.2 Proposed Funding Sources

Funding sources are identified as:

- **Rates:** Funds collected by the Council from levies on properties in the District for services provided. Council will set the type of rates and the level of rates through the Long Term Plan and Annual Plan processes. Currently recycling services are partly funded through a District wide general rate based on land value.
- **User fees:** Income to the Council through fees paid by those who use specific services provided by the Council. The term 'user fees' includes gate fees associated with council landfills, transfer stations and sticker sales for rubbish bags for collection.
- **Waste levy:**⁶ Money raised via this levy (\$10 per tonne of waste disposed to landfill) goes to a national waste account – half of which is distributed quarterly to territorial authorities on a population basis. Under the Act, waste levy funding received by the Council must be spent on waste minimisation activities and only in accordance with this Plan.
- **Waste Minimisation Fund:** This is a contestable fund administered by the Ministry for the Environment. Councils and others can apply for additional funds for waste minimisation activities on a case-by-case basis in accordance with nationally set criteria and priorities. This funding is sourced from half of the waste levy paid through landfill disposal.
- **Other:** As appropriate, other funding sources may be appropriate, including community and industry funding and other private or government sources (not part of the waste levy).

7.3 Waste Minimisation Levies

All waste levy funding received by the Council will be spent on waste minimisation activities in accordance with section 6 [Action plans] of this Plan. Section 4 explains how these funds are to be spent, including whether actions are an existing or new service, or a combination of both. Waste levy funding can also be used to provide grants, to support contract costs or as infrastructure capital.

The Council has flexibility in the timing and manner in which waste levy funds are utilised. Funds can be pooled with other councils, or pooled for several years to use for infrastructure development, as long as this use is provided for and explained in the Plan.

⁶ A national waste levy is funded via the establishment of a \$10 per tonne levy on all waste disposed of in landfill. Half of the money raised is distributed quarterly to territorial authorities on a population basis for waste minimisation initiatives in their district. The remaining half is in a contestable fund.

8. Monitoring, Reporting and Review

This section outlines how the Plan will be monitored and progress reported.

8.1 Monitoring and Reporting

The Council will monitor implementation of the Plan, including the effectiveness of policies and targets set out in the Plan.

Monitoring of the Plan will include:

- Maintaining a monthly record of the weight of refuse being collected and disposed of at the landfills (including cleanfill and greenwaste material diverted);
- Maintaining a monthly record on volumes and weight of material recycled by type of material (recovered/recycled etc), at transfer stations and from kerbside collections;
- Reporting annually on meeting resource consent conditions at Pongaroa;
- In conjunction with the annual planning process, reporting on:
 - other waste minimisation and management activities undertaken on a yearly basis,
 - the provision of recycling services, education programmes and other services,
 - the volumes of waste being disposed of to, or diverted from, landfills and or transfer stations,
 - progress against plan targets;
- Reviewing the asset management plan (Solid Waste), resource consent conditions, as well as bylaws as required;
- Undertaking, every three years at least, a survey of the waste stream at transfer stations.

Monitoring required to report on the specific targets in the action plan include:

Target	2016/17 baseline	Information source
Waste minimisation - general		
Reduce total waste volume being transported to landfill compared to 2016/17 measured on a per resident basis by 20%	261 kgs	Transfer station weighbridge data, returns to MfE and Invoices from CHB
Increase total tonnage of recycled materials by 20% compared to 2016/17	1,174 tonnes	Council contractors
By 2021 Council will repeat a landfill SWAP analysis (including a sort and weigh of domestic kerbside rubbish)	2017 survey	Survey
By 2024, overall customer satisfaction with Transfer station services increases to 90%	85% very to somewhat satisfied	Key Research survey
By 2024, customer satisfaction for recycling increases to 90%	86% very to somewhat satisfied	Key Research survey
Waste services and facilities		
Open and closed Landfills achieve 100% compliance with resource consents	100%	TDC annual reports

8.2 Review of the Plan

A full review of the Plan will be commenced by the Council at intervals of not more than 6 years after adopting the Plan or the last review.

Any review of the plan will be preceded by a waste assessment under section 51 of the Act. If, after the review, the Council considers that the Plan:

- (a) Should be amended or revoked and a new Plan substituted, it will act under section 44 [Requirements when preparing, amending or revoking plans] of the Act, which includes using the special consultative procedure set out in section 83 of the Local Government Act
- (b) Should continue without amendment, it will use the special consultative procedure set out in section 83 of the Local Government Act and, in doing so, notify the assessment with the statement of proposal.

9 Glossary

Key Definitions

Recover - Process to produce new substances, products, or components that can be used.

Recycle - Process so the material can be used again in the same cycle, including composting.

Recyclables - Used to describe the inorganic materials that are commonly diverted from household refuse for recycling: paper, cardboard, glass, plastics 1-6, steel cans, aluminium cans, glass bottles and jars.

Recycling - Often used interchangeably with recyclables; also used to describe all inorganic materials being diverted and recycled, such as: scrap metal, whiteware, tyres, e-waste, plastics, bottle glass, paint and organic material such as paper and cardboard.

Reduce - To use less material, use more efficiently, and use products that generate less waste.

Reuse - Further use of material in its existing form.

Dispose - The final (or more than short-term) deposit of waste into or onto land set apart for that purpose, or incineration of waste.

Diverted material - Any material that is reused, recycled or recovered, instead of disposed of or discarded. A term used to distinguish between diverted material and residual waste.

Treatment - Process to ensure no harm to environment.

Waste - Anything that has no further use and is disposed of or discarded. Types can be defined by composition or source e.g. organic waste, electronic waste, construction and demolition waste. Includes any component or element of diverted material that is disposed of or discarded.

Waste hierarchy - Internationally accepted waste reductions in descending order of importance.

Waste minimisation - Reduction of waste for disposal. Reuse, recycling and recovery of waste and diverted material. Waste minimisation activities may affect both the waste and diverted materials streams.

Other Definitions and Abbreviations

Landfill - Tip or dump.

LTP - Long Term Plan.

New Zealand Waste Strategy - A document produced by the Ministry for the Environment that sets out the Government's long term priorities for waste management and minimisation.

Organic waste - Waste largely from the garden - hedge clippings, tree/bush pruning, lawn clippings and/or food waste comprising of any food scraps - from preparing meals, leftovers, scraps, tea bags, coffee grounds.

Refuse - Waste or rubbish that currently has little other management options other than disposal to landfill.

Transfer Station - Where waste can be sorted for recycling or reprocessing, or is deposited and then put into vehicles for transportation to landfill.

Solid Waste Analysis Protocol (SWAP) - Audit of the composition and volume of waste and /or diverted materials.

Tonne - (metric) - one thousand kilograms.

Waste - Anything we no longer want - can be 'diverted material' through recycling or composting, or able to be reused by someone else, or is 'refuse'.

Waste Assessment - A document summarising the current situation of waste management in the Manawatu District, with facts and figures, as required under the Waste Minimisation Act 2008.

WMA - Waste Minimisation Act 2008.

WMMP - Waste Management and Minimisation Plan, also sometimes referred to as the "Plan."



Report

Date : 20 September 2017
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report**
Item No : **11.5**

Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 23 August to 20 September 2017.

Key Points

Water Safety Plans

Part of the Havelock North Drinking Water Inquiry looked at how Councils deal with emergencies around Drinking Water. To test our Water Safety Plans, I have asked our District Resilience Manager to run a Civil Defence and Emergency Management scenario where a water treatment plant is out of commission after a fire in the plant room.

We have added another IT resource to ensure Council can meet the 24 hour continuous water data monitoring requirements that the Ministry of Health need.

At a Regional Level, all of the Councils and Mid-Central Health (who employ the Drinking Water Assessors), are creating a “Regional Action Plan” that highlights the status of each treatment plant, the status of operational and water safety plans, and actions needed to gain full credits under the Drinking Water Standards NZ. A similar task as this was undertaken for the now discontinued ACC Employer Scheme, to get all Councils successfully accredited to tertiary status.

Reflecting the project workload on what is now known as the Plant and Property Team (previously Assets Group), they will focus on projects relating to water and waste-water Headworks, whilst maintenance and Asset Management of piped systems between consumers and these headworks, is under the Tararua Alliance.

Procurement Training

We have engaged Frank Aldridge to run a two day procurement workshop for staff from both the Tararua Alliance and Council at the end of September reflecting the recommendations within the Annual Report considered by Council last month.

Drone Capability

Council has now obtained the second hand main drone, with new cameras that enable us to deliver improved survey capability. Until now, we have been using a consulting firm. The first key example of usage has been at the Route 52 drop-out where 15 minutes of flying time has captured similar data to what 11 hours of survey would have been required. The footage is converted into a 3-D model that allows for easier explanation of risks and options.

Tararua Alliance

Executive Summary

The Tararua Alliance team continues to be fully committed on business as usual activities, response to the weather events, and other key projects such as the Long Term Plan and Pahiatua Main Street Upgrade planning all keeping staff occupied.

463 of the 565 flood damage sites from July's storm event have now been rectified and the core Tararua Alliance crews are transitioning back to business as usual activities. We still have other crews, including subcontractors, working on remaining sites and investigation, survey and design work continues on sites requiring engineered repairs.

With spring arriving and the summer construction season already close, preparation for the pavement resurfacing and rehabilitation programmes is a high priority. This includes investigation and design of the rehabilitation sites, design of the surfacing sites, and completion of the pre-reseal repairs.

Council's draft programme, funding request and Transportation Activity Management Plan was submitted to the NZ Transport Agency for the 2018-21 Land Transport Programme in August. As was discussed with Councillors in the Long Term Plan workshops, increased levels of service for drainage, unsealed roads and vegetation control are sought, to mitigate the road networks vulnerability to weather events, the predicted heavy vehicle increase due to logging, and improve motorist safety.

Recently the Tararua Alliance were awarded the Innovative Provider Award at the Tararua REAP Adult Learning Awards ceremony. Continued education and development of staff, regardless of age, is something we are passionate about and we have a culture where personal and professional development is not only encouraged, but expected. Through Downer, and some specifically for the Tararua Alliance, we have access to a range of well-established programmes for Inspiring Leaders, Maori Leadership, Technical and Project Management development, and Foreman and Supervisor development. We also enjoy working with the local schools and have recently begun a pilot initiative with Tararua College and Ucol, enabling school students to achieve their Level 2 Certificate in Infrastructure Works and gain practical experience whilst still at High School. Whilst rewarding, recognition received through the award is very much a bonus.

Also recently, we held a planting day at the Akitio rockwall site on River Road. We had a number of Tararua Alliance staff and their families volunteer their time, as well as some members of the public, spend a few hours on Saturday 16 September to plant more than 1,000 native trees and shrubs in the area. Despite the changeable spring weather, the planting went well and we managed to get the BBQ fired up for lunch.

Photos from the Akitio Rockwall planting



Roads

Maintenance

Pre-reseal maintenance activities are well underway, with final pavement, surfacing and drainage repairs being completed on sites planned to be resurfaced this construction season. Carrying out these repairs will ensure a sound base for the new seal and maximise its expected life, as well as minimising ongoing maintenance needs and costs.

Changes are being made with regards to our cyclic patrol activities. This includes a review of the cyclic programme and additional training for our Patrolman. It is being done with the objective of moving more towards proactive, rather than reactive minor repairs and will be based on the roads classification – with more frequent patrols on our higher classification roads to reduce the number of customer requests.

With the spring wind arriving and consistent rainfall, small slips and fallen trees are a common occurrence around the rural network. Ensuring road accessibility is restored and roads are safe is the key priority for us.

The warmer weather also means vegetation growth starts to increase and the vegetation 'high-cut' is well underway in parts of the district.

Renewals

Investigations and design of this year's pavement renewals sites are progressing well, with physical works on the first site (Weber Road) planned to begin in October followed by two sites on Smith Road. Site specific pavement test pits and pavement deflection testing required for pavement designs are nearly complete for all sites. Our pavement design process will continue into next year's sites once this year is completed, with a view to planning at least one year ahead.

Pre reseal repairs are programmed for the coming months to align with physical works of resealing road surfaces and ensuring long life solutions for new surfaces. Investigation and design of Council car park pavements will be commencing soon and will be based on our current forward works programme.

A key project recently completed was the dismantlement and removal of the old Rakaiata rail overbridge, between Dannevirke and Norsewood, which was replaced by a new structure two years ago. Although the physical works only took three days to complete, it required significant liaison with KiwiRail and prior approval of multiple plans. The team worked around four train movements per day, with a Rail Protection Office (RPO) onsite. Overall the project ran seamlessly through having a well thought out and documented plan in place, and robust health and safety systems to keep the team safe.



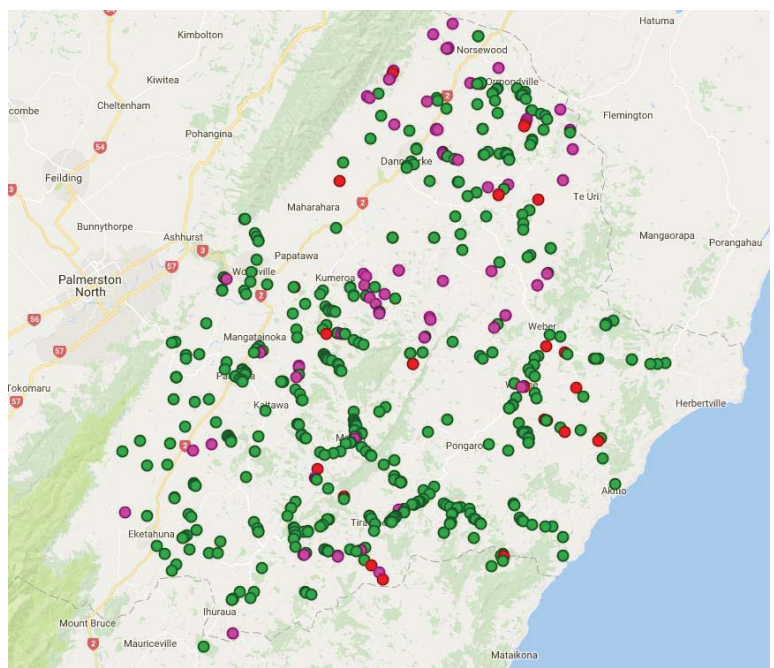
Rakaiatai rail overbridge, following removal of old structure

Projects

Emergency Works

463 of the 565 identified flood damage sites have now been completed. 18 of these sites have been assessed as requiring engineered design repairs (i.e. retaining walls) and further investigation and design are currently underway. Multiple crews continue with clean-up and basic repair type work.

The adjacent map shows completed sites (in green), sites underway or programmed (in purple) and sites requiring engineered repairs (in red).



We have recently received the detailed designs for the remedial work on Riverdale Road, which are being reviewed and work being planned.

The Akitio rockwall project is 99% complete, with only minor clean-up work and pavement reinstatement required. A planting day was held on 16 September, with more than 1,000 native trees and shrubs planted between the wall and road. Despite the weather, there was a good volunteer turnout, by both Tararua Alliance staff and members of the community.

Investigations continue at the Route 52 washout site between Tiraumea and Alfredton. Council's new drone was recently utilised at the site to assist with surveying and the assessment of possible long term solutions (drone output below). 15 minutes of flying time avoided over 11 hours of traditional survey input time. Due to the on-going disruption this is causing the farmers, the Works Liaison Committee will look at whether Council should increase the budget to accelerate repairs rather than wait for drier construction conditions. Unfortunately there is no simple solution, with the existing 1.2 meter diameter culvert approximately 12 meters below the road level and needing to be removed.



Huxley Street Footpath Construction

Our urban construction team is working in Huxley Street, Pahiatua, building 140m of new footpath and kerb and channel. This is being completed in conjunction with development of the new skate park and is progressing well, with only the speed humps and the drinking fountain left to install.



Huxley Street footpath construction

3Waters

Maintenance

August was another busy month, with 72 requests responded to. This included; 24 toby replacements, nine water lateral leaks, two water meter installations, 28 minor water related attendances, one wastewater main blockage, four minor sewer attendances and two stormwater minor attendances. New water connections were also installed during August, at Grey Street in Woodville and Tiraumea Road in Pahiatua, as well as a stormwater connection in Sedcole Street Pahiatua.

A current concern is the number of issues with aluminium tapping band failures. These have historically been installed across the network, and are now failing due to corrosion (photos below).



Renewals

Physical work has been completed at the Sedcole Street water renewal, between George Street and Tiraumea Road in Pahiatua. Pressure testing and disinfection of the line is arranged and planned to be undertaken the week starting 18 September, prior to the line being cut-in and made live plus decommissioning of the existing infrastructure.

We have also finished laying 75 metres of new watermain in Neptune Street, Dannevirke. After investigating the existing infrastructure we are now programming to replace the last hydrant on this line due to the poor condition of this asset.



Neptune Street Watermain Renewal

Programmed to be completed next is the London Street sewermain replacement, between Denmark Street and McCullum Street in Dannevirke.

Projects

Storm Water Modelling

A report on network performance was received from Opus in September. We are reviewing this to identify critical locations in our networks and provide potential replacement or renewal options. This report identified the historically known poor performance of our networks in relatively small events, but now allows us to quantify the needs based on evidence. A report was also received analysing our initial capital concept projects and tangible measures on both efficiency/performance and value for money. These concepts, and others developed by the consultant, will now be scrutinised and developed in detail to produce more justifiable concepts we can use for future capital planning of each network.

Performance

Customer Management

Over the month of August, 156 customer requests were received for roading and 65 for 3Waters. Customer request response times continue to be well within the five day requirement, with an average of 1.4 days for roading and 0.3 days for 3Waters during August.

Feedback scores also continue to trend well, with an average satisfaction level of 3.8 out of 5 for the month. The majority of concerns were regarding timeliness to complete routine maintenance, although most acknowledged the situation relating to the weather event.

Corridor Access Requests






18 Corridor Access Requests and 56 beforeUdig requests were submitted during the month of August.

Traffic Management

Fourteen traffic management sites were formally audited during August, a mixture of Tararua Alliance, subcontractor and third party sites. No sites were assessed as 'Dangerous'.

Performance Framework

The results for July are as follows:

	KRA	Name	Frequency	Comments	
RESULTS	PEOPLE RESULTS	Alliance Team Safety	Monthly	66 Safe Behaviour Observations (SBO) were undertaken in July. A great result highlighting the ongoing commitment to Safety and Zero Harm.	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0	
	CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were responded to on time during July.	
		Effective Communication	Monthly	Average feedback score was 4.0 out of 5.	
		Minimise Operational Impacts	3 Monthly	One complaint and two compliments have been received during the last three months.	
	SOCIETY RESULTS	Compliance with TMP	Monthly	14 traffic management audits carried out in August; there were no dangerous sites.	
		Zero Harm – Environment	Monthly	Site safety audits results have all been to an acceptable high standard.	

Key Performance Framework Results – Non Financial Performance Measures

Description	Detail	Unit	August-17
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	0
	Loss Time Injuries (LTI)	No.	0
	1st Aid Treatments	No.	0
	Near Miss Reports	No.	0
	Site Observations	No.	45
TMP Compliance - Alliance Sites	Total Audit Score	No.	138
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	4
	Total No. Sites Audited	No.	6
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	22
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	2
	Total No. Sites Audited	No.	2
Overall Standard	Total of All Sites Audited	No.	8
	Total Non-Compliant Sites	No.	0
Effective Communication	Total Number of Customer Surveys	No.	21
	Overall Feedback Score	Index	3.8
	No. Scoring Below 3	No.	5
Timely Communication - 3Waters	Total Number of Three Waters CRM Received	No.	65
	Average Completion Time	Days	0.3
	Total Number of CRM open	No.	0.00
	Number completed within target	No	65
	% Target	%	100%
	% Carried to following month	%	0%
	% Completed on Time	%	100%
Timely Communication - Roading	Total Number of Roading CRMs Received	No.	156
	Average Completion Time	Days	1.4
	Total Number of CRMs open	No.	0.00
	Number completed within target	No	156
	% Target	%	100%
	% Carried to following month	%	0%
	% Completed on Time	%	100%

Plant and Property Group

General

The team has been heavily involved in developing the Long Term Plan with both capital and operational budgets, as well as Asset Management Plans and reporting requirements for the Annual Report.

We are endeavouring to get on top of the yearly wastewater consent reports, water compliance report, and water safety plan reports as well as the water demand and conservation strategy. It is an extremely busy time, however the team is continuing to make steady progress.

Staff were asked by Ngati Kahungunu to visit Tararua College and talk to the students about the district water and wastewater projects. The engagement with the students seemed to be well received.

Ngati Kahungunu and Rangitane have been asked to complete Cultural Values Assessments (CVA) for Woodville, Pahiatua and Eketahuna Wastewater. These need to be completed by February 2018.

Terry Lamb will be starting with Council on 10 October. Terry will be our Wastewater Treatment Operator and hales from Tauranga. We are looking forward to Terry's commencement with Council and adding his valuable skill set to the team.

Thomas Kuggeleijn has been offered a wastewater cadetship and we are in the process of signing the relevant documentation. It will be a great benefit to Assets and the wider Council to have Thomas on board.

Solid Waste

Eketahuna Landfill and Transfer Station

The pre-cast concrete floor and wall for the new transfer station have been put in place. Work will continue to compact metal around the surrounding area and build the ramp up to the edge of the pit.



Rural Kerbside Collections

Council had indicated in the Long Term Plan that it will exit from kerbside collection this year and let the private sector provide this service. This being the case, Council's refuse collection contract with EnviroWaste (Budget Waste) ends on 30 September 2017.

EnviroWaste has now stated to Council that it is not financially viable for them to continue to sell and collect their yellow bags in Pongaroa, Akitio, Herbertville, Makuri and Alfredton due to the small number of bags being sold and collected in these areas. EnviroWaste is going to inform the residents in these areas through the Bush Telegraph and individual letters.

Council's contractors that currently collect in Pongaroa, Herbertville and Alfredton have stated that they are purchasing their own refuse stickers to sell and continue to provide a refuse service within these three areas.

There is no contractor in Makuri or Akitio that is willing to sell and collect their own stickers. The refuse service in Makuri will cease as it is not economical to provide the service (12 - 15 bags per month). Council's current contractor at Akitio has come to a private arrangement with the Akitio Camping Ground and local residents to collect and transport their refuse to Pongaroa Landfill.

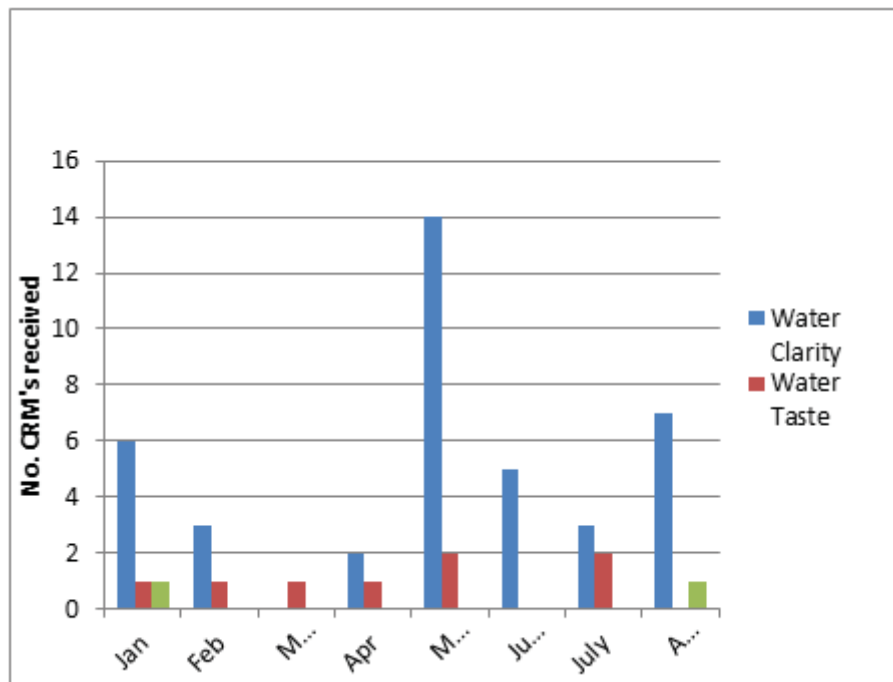
Given these issues, Council will extend the collection of refuse in these rural areas (Pongaroa, Akitio, Herbertville, Makuri and Alfredton) until 30 November or until the private sticker sales start. This is consistent with our arrangement with EnviroWaste to continue to pick up any Council stickered bags that may still be placed out for collection in Dannevirke, Woodville, Pahiatua and Eketahuna after 30 September.

Woodville Transfer Station

Chris Southgate has completed the valuation for the land that the Woodville Transfer station is on. Council will now consider this valuation for the possibility of purchasing this land off Mr Murray.

Utilities

Water Quality CRMs



Seven clarity related CRMs were reported for the month of August; one was regarding the Pahiatua water supply, which had rectified itself once water treatment staff contacted the customer. The remaining six were related to flushing incidents in and around the Queen Street area in Dannevirke and also Christian Street, where regular flushing is continuing to take place.

One odour related CRM was also reported in Christian Street, Dannevirke.

District Water Usage

August	Dannevirke Reservoir 2 Export	Pahiatua Bore Intake	Eketahuna Plant Import	Woodville Plant Production
1/08/17	4093	485.61	468.2	1035.2
2/08/17	4068	128.36	418.5	1014.2
3/08/17	4293	503.47	435.2	1017.4
4/08/17	2134	6.71	388.0	1005.3
5/08/17	3423	54.64	506.2	1053.2
6/08/17	3379	655.21	375.6	1054.9
7/08/17	4226	652.21	464.7	1224.5
8/08/17	4055	4.06	349.8	1235.8
9/08/17	4129	600.18	475.6	1196.6
10/08/17	4165	542.12	419.4	1184.2
11/08/17	3875	580.58	421.7	1131.7
12/08/17	3240	271.2	437.2	1082.5
13/08/17	3472	574.76	498.2	1056.0
14/08/17	4093	581.78	441.2	1071.7
15/08/17	4047	575.15	464.0	1053.2
16/08/17	3985	562.29	452.2	1018.4
17/08/17	4122	488.48	495.5	1025.7
18/08/17	4054	146.90	454	1034.4
19/08/17	3297	639.86	517.8	1045.9
20/08/17	3140	420.92	476.7	1041.4
21/08/17	3802	21.46	512.3	1065.3
22/08/17	3641	529.44	478.8	1060.8
23/08/17	3541	542.57	465.7	1045.8
24/08/17	3560	625.76	458.0	942.8
25/08/17	3560	5.79	505.3	1022
26/08/17	3365	599.29	484.6	1056.3
27/08/17	3334	638.53	469.7	1076.0
28/08/17	3483	556.32	447.5	1051.8
29/08/17	3668	578.06	491.1	1047.8
30/08/17	3446	19.61	429.0	920.7
31/08/17	3484	647.22	430.4	1018.6

Dannevirke

The new secured site for chlorine is underway at the treatment plant site.

Pahiatua

Water usage has been high for a while. Detection Services are to be engaged to check the old line from the Balfour pipeline for any water leaks.

A new chlorinator pump is being fitted at the treatment plant. The pumps need to be hooked up to the switch board.

The reconstruction of the weir at the intake has been completed.

Turbidity levels in the river have hindered the pipe installation as we have been struggling to maintain the reservoir level due to the town demand. We have only been able to take minimal water from the river to supplement the system.

The contractor has started to re-shape the track and the alignment up to the new reservoir site. Over hanging trees in the driveway are to be trimmed. Tasman Tanks are to provide site requirements for the new reservoir so that the earthworks can commence. The design is to be provided to Morris and Bailey for pricing. We are waiting on Scanpower to supply a quote for the installation of the power.

Eketahuna

We are investigating adding a coagulant to the treatment process as from time to time we are having a colour issue with the water. This may hinder our UV monitoring, which is a compliance measure.

Wet weather has hindered any chance of fitting the new restrictors on the farmers' properties. Once the weather improves, we will get this underway.

Woodville

Although weather dependent, the work will commence again at the impounded supply in early October. There is approximately 8,250m³ of cut to fill still required.

Waugh Consultants have been engaged to start the 24 hour continuous monitoring process to meet Ministry of Health reporting requirements. The Woodville plant will be the first one to initiate this process followed by Dannevirke and Eketahuna.

Water restrictions and ratepayer education through the Bush Telegraph leading up to the warmer months will be organised. Restrictions may need to be enforced a lot earlier than normal depending on stream flow levels.

Norsewood

We are looking to purchase a UV unit at the water softener process to help with compliance.

The contractor who was engaged to carry out a water tank and infiltration survey has advised that the survey has nearly been completed.

Akitio

The new treatment plant container and components have arrived at Filtec's workshop ready to be fitted out and assembled. This will take 6-8 weeks to assemble. Tentative date for completion is 23 October ready to be transported to Dannevirke for testing prior to sending to Akitio.

Wastewater

Resource Consents

The consultation strategy for the Woodville Wastewater consent has been developed. Horizons has been provided with the strategy and timelines to meet the April 2018 draft document deadline.

Dannevirke Wastewater Ponds

No.1 inflow has nearly reached the necessary depth to float the baffles into place. The manhole over the final outlet valve is to be installed. The valve has been installed and is operational. Smith Engineering are making the adjustments to the arms of the aerators ready for positioning of aerators on the pond.

Dannevirke Membrane replacement

The shipment of membranes has arrived and are being stored ready for the installation once the construction of the cassette cages is completed. Preliminary measuring and purchase of pipework and tank covers is underway. WorkSafe has been engaged to ensure the safety factor of the membrane cassette removal meets their requirements around any confined space issues they may have envisaged.



These photos are of the existing membranes and the existing outside frames will be re-used with the new cassettes sliding inside the framing.

Pahiatua Wetlands

Consultation with Iwi and recommendations from the draft document have been received.

The property valuation has now been completed.

Property

Housing for the Elderly

78 flats are presently occupied; there is currently 1 vacant flat that is waiting renovation, which is:

- Ruahine Flats, Woodville - We are looking to redo this unit

Ruahine Flats, Woodville

Staff members visited the Manawatu District Council's pensioner units in Feilding to look at their newly renovated flats. These flats are run by a trust and some of the flats are of the same vintage and style as the Ruahine ones, so ideas were discussed regarding the proposed options available for the renovations.

Eketahuna Flats

Renovations in Flat 2 have been completed. The flat is ready for the tenant to move back in.

Renovations continue in Flat 3. New flooring has been laid in the bedroom, lounge and kitchen. The flooring in the bathroom and toilet area has been laid around the existing wet shower area. The vinyl layer is to visit the flat to see if new vinyl can be laid around the wet area or whether the floor of the wet area needs to be lifted and replaced. The ceiling also has black mould on it and will require replacing.

Throughout the flat, several of the wall linings have been removed and replaced. It is hoped the stopper will begin stopping the bedroom and lounge next week ready for the painter to come in.



Camping Grounds

Statistics

	August 2017	August 2016
Dannevirke	311	184
Pahiatua	292	185
Woodville	47	Closed
Eketahuna	182	124

Eketahuna Camping Ground Additional Toilets

The Eketahuna Camping Ground additional toilets have been started with half the concrete block walls completed. The weather in Eketahuna has been very wet slowing the progress down. It is envisaged that these will be completed before the busy camping season starts.



Cemeteries

Statistics

August	Burials	Ashes
Mangatera	3	1
Mangatainoka	4	0
Pinfold Road, Woodville	1	0
RSA, Woodville	2	0

Ormondville Cemetery

We are still experiencing problems with the big Macrocarpa trees that have been dropping large branches in the cemetery. This has been causing damage to the fences and some headstones. It is planned to remove all these trees and this has been budgeted for in the next financial year.



Leases

A Deed of Licence for the Raumati Hall land has been signed for 1 year expiring on 31 July 2018.

The Ormondville Grazing Permit closes on the 21 September 2017.

Parks & Reserves

Heavy rainfall has been experienced in the Southern area and the ground is sodden. This has stopped the Contractors from being able to mow in some instances.

Plantings have been completed in some of the Dannevirke and Woodville gardens.

Community Buildings

Ormondville Hall

The Fire Evacuation Scheme has been approved for the Hall. To keep this current a Trial Fire Evacuation will need to be completed every 6 months.

Trial Fire Evacuations

An evacuation has been carried out in the Pongaroa Hall.

Strategy and District Development

Information Technology

Council's large IT project to complete our eight-yearly replacement of network equipment is nearing completion. Rollout of the equipment will take place to all Council sites over the next few weeks.

Implementation of the Drone project is now well underway with resourcing coming into place and equipment now operational. The initial focus will be to establish processes and policy on their use and application. However, they are already being trialled in the field with our initial target weekly use of 1 hour flying time for each of the three drones.

CCTV

Work on installing cameras at the Dannevirke Community Hospital by the Dannevirke Promotion and Development Incorporated Society is nearing completion. Inspire Net has been undertaking the installation. They allow use of their fibre network for this public community service at no ongoing cost.

Tararua Aquatic Community Trust

Pool patronage has leapt for July and August, with people returning to the Swim School programme.

The overall monthly numbers for the past three years suggest that improvements made at the facility are starting to be strongly reflected in patronage. With spring and warmer weather, people are returning to the pool. A lot more promotion of the pool and its programmes can be expected in the next few months.

	2015	2016	2017
July	1,543	1,539	1,838
August	N/A	1,120	2,405

At peak in February 2017, attendance is 4,602, indicating how seasons affect operations.

However, the operating costs have continued to exceed budget, particularly in the salaries, training and maintenance areas during the low use period. This is putting the Trust under financial strain and the Trust has been working on a plan to remedy and reverse this situation to put into effect over the next two months. The Trust Chairperson, Brian Beale, is in close contact with Council on progressing this plan.

Steam Cleaner

The new town steam cleaner has commenced operations in Dannevirke. The results are remarkable and one area was re-done as a test to establish whether grouting and the area would improve further. The area on the corner of Barraud and High Streets showed yet another improvement suggesting that incremental quality gains might be expected to continue with each clean. This work is exposing areas of grouting failure that will assist with the planned sand and reseat work in a few years' time.

Ward Street, Dannevirke

Cleaned



To Do



Bluff Road

A proposal for a land swap at Bluff Road corner between private land and Council road reserve will be presented to the land owner in the next few weeks. Survey work will then be lodged with LINZ and the legal transfer process will commence. This has already been agreed to in principle between the parties and the Chief Executive. The value of land area based on adjacent land value is very small, and less than the legal and valuation work to complete the transaction. There is now some urgency for this to be completed for the land owner. Progress will be advised to Council next month.

Earthquake Prone Buildings – Lotteries Commission Funding Eligibility

A representative of the Department of Internal Affairs recently visited Council and Tararua Community Youth Services. At the meeting a number of options to establish funding from the Lotteries Commission for the Carnegie building on Allardice Street, Dannevirke were discussed. The conclusion is that the building and its purpose may meet the main criteria for a 66%, 1 for 2 subsidy, including the value of any building gifted to a formal entity for this purpose.

To support an application, a full detailed project budget is required and at least two letters of support from community organisations that will use the facility when it is finished. This process appears promising to investigate further.

Lottery Community Facilities provides grants:

- *to improve or build new community facilities, or*
- *for studies to work out if plans to improve or build community facilities can be achieved and will benefit the community.*

The aim is to get more people involved in community and social activities, and to strengthen communities and bring people together by helping to develop their community facilities.

Funding for outcomes

Organisations receiving grants are expected to show how their community facility will help the community and:

- *increase the community's strength and its ability to look after its own needs and achieve more*
- *provide opportunities for people to join in social, recreational, civil or cultural activities*
- *reduce or overcome barriers that prevent people taking part in those activities.*

New or improved community facilities should help communities to achieve their outcomes, including:

- *providing more or better access to existing community services*
- *creating more services, or making a bigger range of services available*
- *improving the ability to respond to community needs*
- *improving community links and networks.*

Economic Development and Communications

Economic Development

Business

Enterprise Woodville

The Woodville Business Email Group has become Enterprise Woodville under the umbrella of Woodville Districts' Vision. The new group is focused on events and activities that will bring people to Woodville over the next few months. The first event is a train excursion through the Gorge on 19 November. Carole Wilton at the i-SITE has agreed to be secretary for the group.

Central Economic Development Agency (CEDA)

Mark Maxwell, Economic Development Manager, met with CEDA CEO Linda Stewart and Karen Blair, Regional Business Advisor, to discuss how both organisations can work more closely together.

Innovate Competition 2017: Top 22 Announced

We're very excited to announce our finalists for Innovate this year. These 22 lucky individuals will pitch to the mentors on 18 - 19 September for their shot at glory!

Please, put your hands together for -

- Rachael Farrell
- Paul Charmley
- Stephanie Buckeridge
- Gerald Parker
- Sophie Shrimpton
- Norbert Reiser
- William Waitere
- Adele Sauer
- Dion Lynch
- Paul Simpson
- Melinda Little
- Kylie Love
- Graham Lavin
- Turora King
- Mitchell Williams
- Dwayne Hotereni
- Arthur Chin
- Alan McGee
- Robyn Young
- Chanelle O'Sullivan
- Andrew Tripe
- Jayson Herewini



Business Support

Angela Rule, Business Support, cold-called into a new retail outlet, which had attracted attention on Facebook, and let the owner know who and what the Tararua Business Network is and does. A time was arranged for Angela to go back to the shop to discuss terms of trade for selling items on behalf of homecrafters, a business plan, a contact for Inland Revenue, and information about keeping a cashbook.

A young man came for advice for setting himself up in self-employment in relief milking and fencing. Angela provided contacts to Inland Revenue, ACC and Worksafe, and demonstrated the Inland Revenue Tools for Business.

Angela visited a wooden toy maker, who had recently moved to the district and had advertised in the Bush Telegraph, to let him know who and what the Tararua Business Network is and does, and ask if there was anything he wanted assistance with. As a result of the conversation, he was given contacts for the Chambers of Commerce and Community Boards, and a connection to the retailer mentioned above as a potential outlet for his toys.

Workshops and Training Opportunities

Introduction to Business Seminar (Inland Revenue)

This free seminar was presented by Inland Revenue on 23 August with seven attendees. The workshop focused on income tax; expenses you can claim; good bookkeeping tips; business structures; GST and more.

The next Inland Revenue workshop, “Understanding GST”, is scheduled for 27 September in Dannevirke.

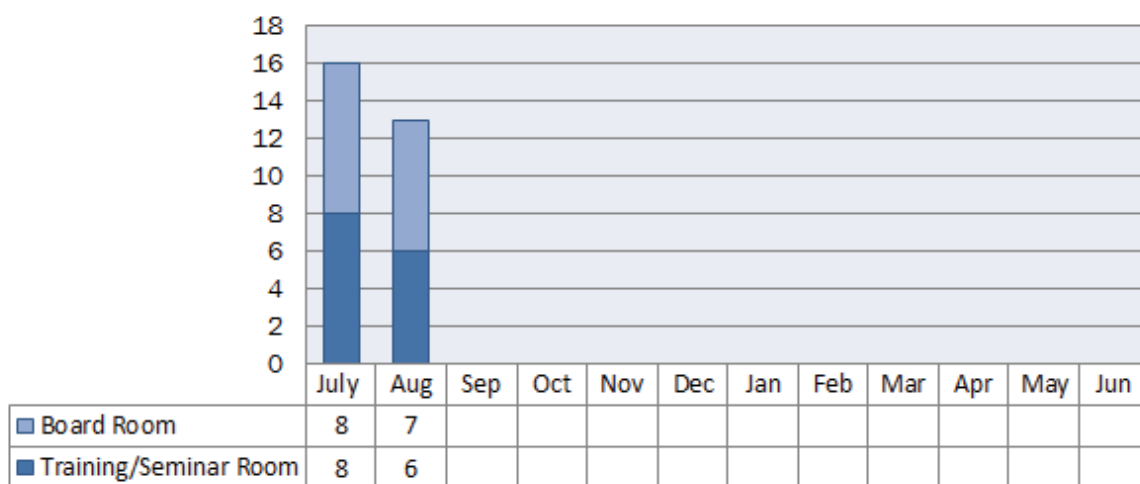
This set of two Inland Revenue workshops is alternated between Pahiatua and Dannevirke over the course of the year.

Geographic Statistics (1 July 2017 – 30 June 2018)

Business assistance provided by the Tararua Business Network in the 2017/2018 financial year.



Use of Facilities (1 July 2017 – 30 June 2018)



Marketing

Eastern Bridge

A draft Asia Strategy has been provided to members of the economic development portfolio group for initial consideration. Feedback will be obtained at the next meeting in October.

Tui Brewery Tour

The Tararua Business Network team accepted an invitation to tour the Tui Brewery to become familiar with the venue.

Pukaha Mount Bruce

Mark met with the Acting General Manager of Pukaha Mt Bruce, Todd Jenkinson, to understand what is on offer. Discussion centred around the potential marketing opportunities at Pukaha.

Community

Dannevirke Multisport

Mark attended the Dannevirke Multisport AGM along with the Deputy Mayor and Councillor Isaacson.

Gallery of History

The Gallery of History in Dannevirke is currently working through the consent process to erect signage at the entrance to the town to promote the museum to visitors.

Marketing and Communications Administrator, Kimberley Stevens, has been assisting the group with the design of their sign.



Community Event Assistance

Independent, Community Group or Organisation	Event	Assistance Provided
Gallery of History (Terry Hynes)	None	Graphic design for new roadside signage
Tararua REAP	Adult learners week	Prize pack
TDC - Animal Control	Raffle	Prizes, for raffle
Tararua REAP	Whanau Day	Spot prizes

Communications

Long Term Plan 2018-2028 (LTP)

LTP Community Workshops

The Tararua Business Network team delivered two very successful community workshops during the period. The Tui Brewery workshop was facilitated by Frank Aldridge and The Hub workshop by Mark Raffills. Well over 1,000 Post-Its were generated between the two workshops and these are being compiled into a report for distribution. Feedback from attendees and Council attendees has been extremely positive.



LTP - Tararua College

Mark and Louise attended the Tararua College Student Forum to begin an LTP consultation process with youth.

Bush Telegraph

The team, in conjunction with the Mayor, has developed a new page design structure and process for publishing the Council Bush Telegraph page each week. Feedback to date has been very positive.

Pahiatua Town Upgrade

Mark has joined the Pahiataua Town Upgrade Project Team and is liaising with Louise Powick (Pahiataua On Track Chair) regarding community consultation for the project.

Civil Defence

Most of the team attended at least one of the Civil Defence training offerings during the period.

Get Ready Week 2017

Get Ready Week is held every year to mark the International Day for Natural Disaster Reduction (13 October).

The week that starts on 9 October this year, is an opportunity for the Ministry of Civil Defence & Emergency Management (MCDEM), Civil Defence Emergency Management (CDEM) Groups, partner agencies and other organisations, to focus on public education and preparedness activities.

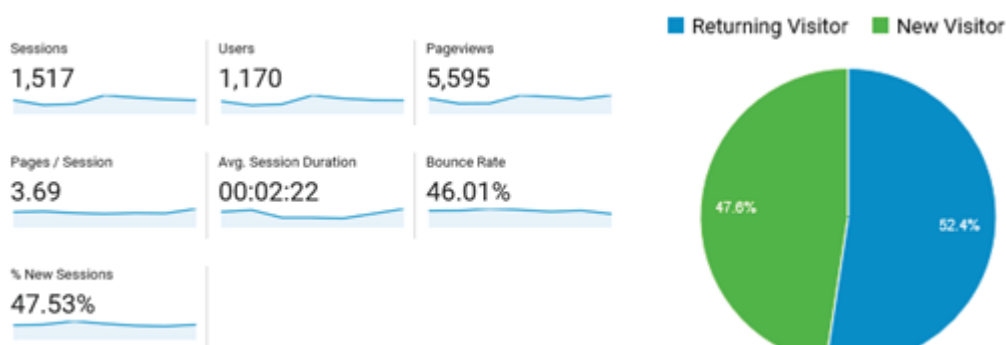
This year's theme is "Stay Safe, Stay Informed".

We will be promoting the different ways people can stay informed during an emergency – which radio stations to listen to, which website and social media to follow, the importance of getting to know your neighbours and knowing what to have in an emergency kit.

Websites

Council Operated Websites

- **Tararua Country** (www.tararua.com)
See Tararua i-SITE report for statistics.
- **Tararua District Council** (www.tararua.govt.nz)
Page summary from the last 30 days:



Social Media

- **Tararua i-SITE Visitor Information Centre Facebook**

See Tararua i-SITE report for statistics.

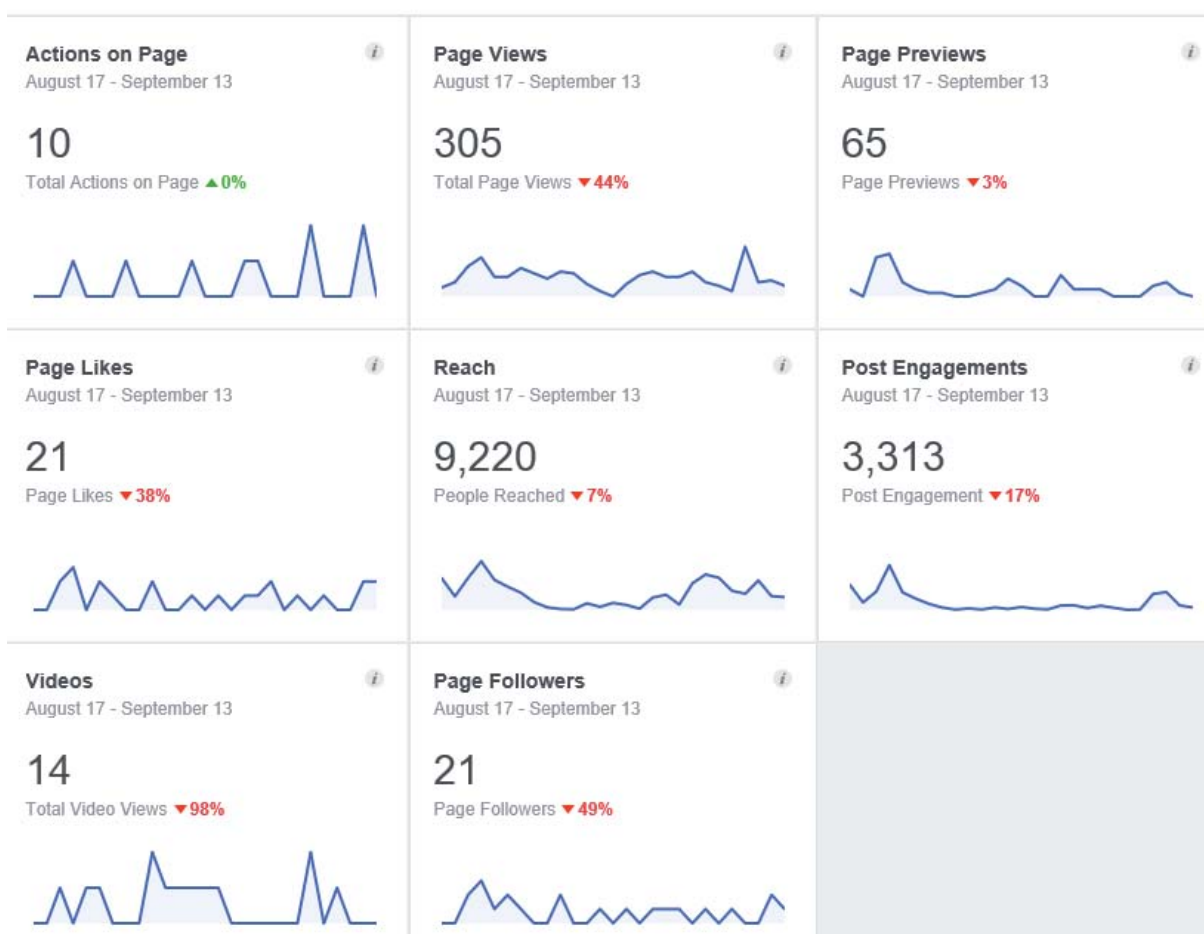
- **Tararua District Council Facebook** (www.facebook.com/tararuadc)

Page summary from the last 28 days:

Results from Aug 18, 2017 - Sep 14, 2017

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

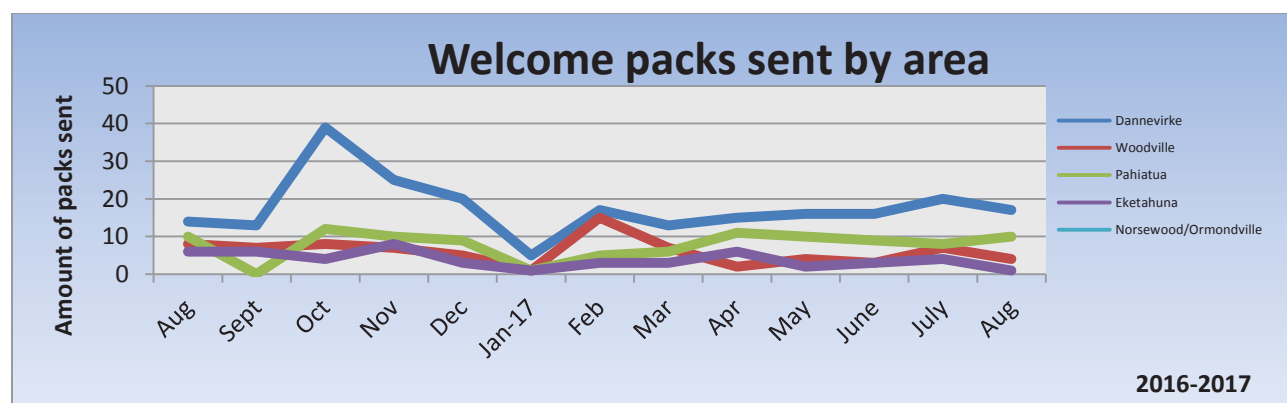
■ Organic ■ Paid



Tararua i-SITE

Welcome Packs

A total of 32 welcome packs were sent during August 2017, 10 of these were sent outside of the district.



Creative Communities

Applications have closed with 7 applications received for the first half of the financial year. The committee will meet on 19 September to consider the applications.

Mural

Quotes are being sought to replace the mural behind the desk in the i-SITE with three images in the district that can be removed easily and taken to trade shows.

Tararua.com

The team is working their way through the website to update business listings.

Qualmark Assessment

The i-SITE has achieved the Qualmark quality assurance that is done by Qualmark (owned by Tourism NZ) and ensures standards are met and a quality and comprehensive service is given.

Training

Famils in Tararua

The team have completed two local famils during August. A further famil of the coastal area will be held in October.

Pongaroa Area

The Sheds accommodation at Track N Trail Adventures, Glenross Lodge, Old School Lodge, Pongaroa Town, Mangatoto Reserve, Waihi Falls, Otapawa Backpackers and Otapawa Farmstay. Lunch was enjoyed at Pongaroa Hotel where the owner gave us an informative talk on the history of the Hotel and town.

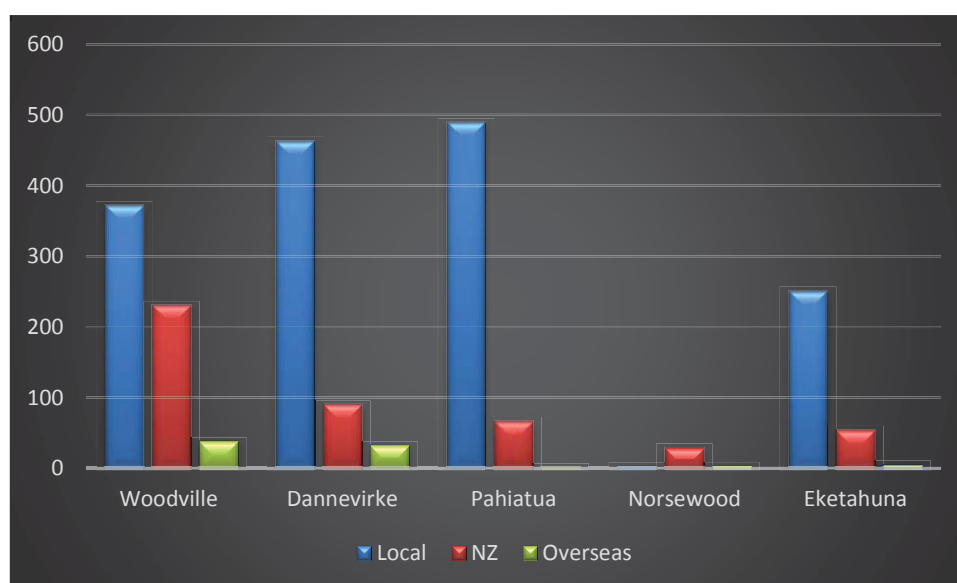
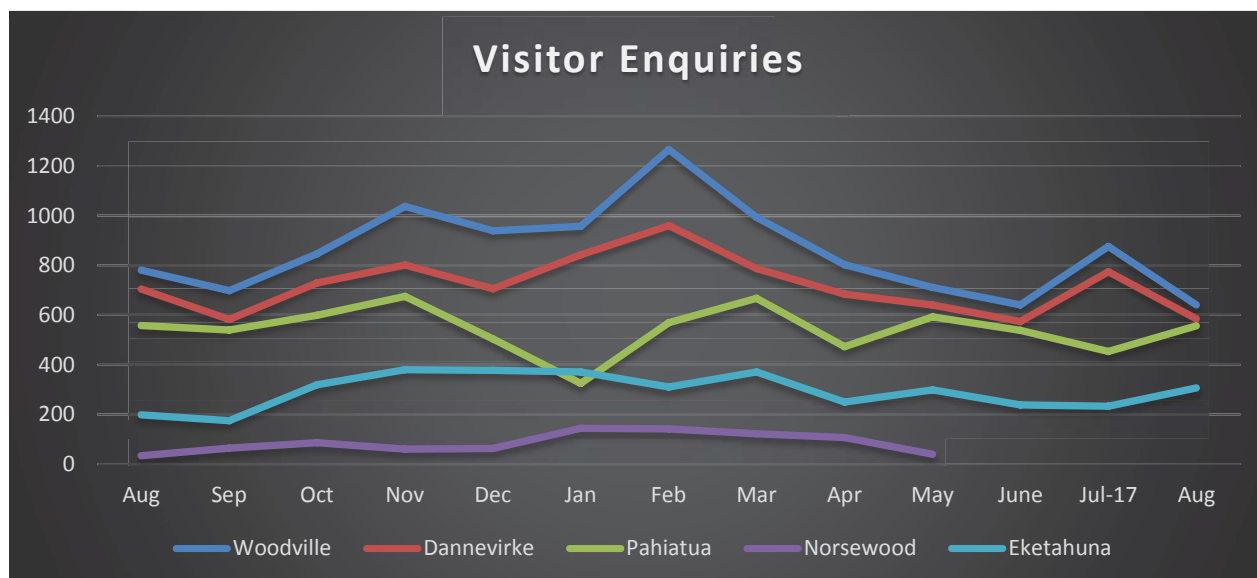


Woodville area

Visited: Digbys B & B, Reed Organ Museum, Bettina's B & B, Ruffit Lodge, Manawatu Gorge Walk, Ferry Reserve, Coppermine Track, Awapikopiko Reserve and Historic Gorge Cemetery.



Tararua i-SITE and Information Centre Statistics



The Norsewood Information Centre was closed during July

	Local	NZ	Overseas
August 2017	1577	471	79
August 2016	1633	515	128

Local, NZ and overseas visitors are down on last year

Accommodation & Travel Sales– Tararua i-SITE

Company sales

Start date: Tuesday, 1 August 2017
End date: Thursday, 31 August 2017
Selected by: Sale date

Note: All amounts in this report include GST

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Blue Bridge	4	4	\$1138.00	\$113.80	10.0%	\$28.45	1,024.20	\$1138.00
Interislander	3	3	\$700.00	\$70.00	10.0%	\$23.33	630.00	\$700.00
Intercity Coachlines	23	23	\$681.00	\$65.90	9.7%	\$2.87	615.10	\$681.00
Tranzit Coachlines	7	14	\$176.00	\$17.60	10.0%	\$2.51	158.40	\$176.00
Bookit Online Accommodat	2	2	\$161.00	\$19.32	12.0%	\$9.66	141.68	\$161.00
Naked Bus	1	1	\$67.00	\$10.05	15.0%	\$10.05	56.95	\$67.00
Subtotal	40	47	\$2923.00	\$296.67	10.1%	7.42	\$2626.33	\$2923.00
Total	40	47	\$2923.00	\$296.67	10.1%	7.42	2,626.33	\$2923.00

Company sales

Start date: Monday, 1 August 2016
End date: Wednesday, 31 August 2016
Selected by: Sale date

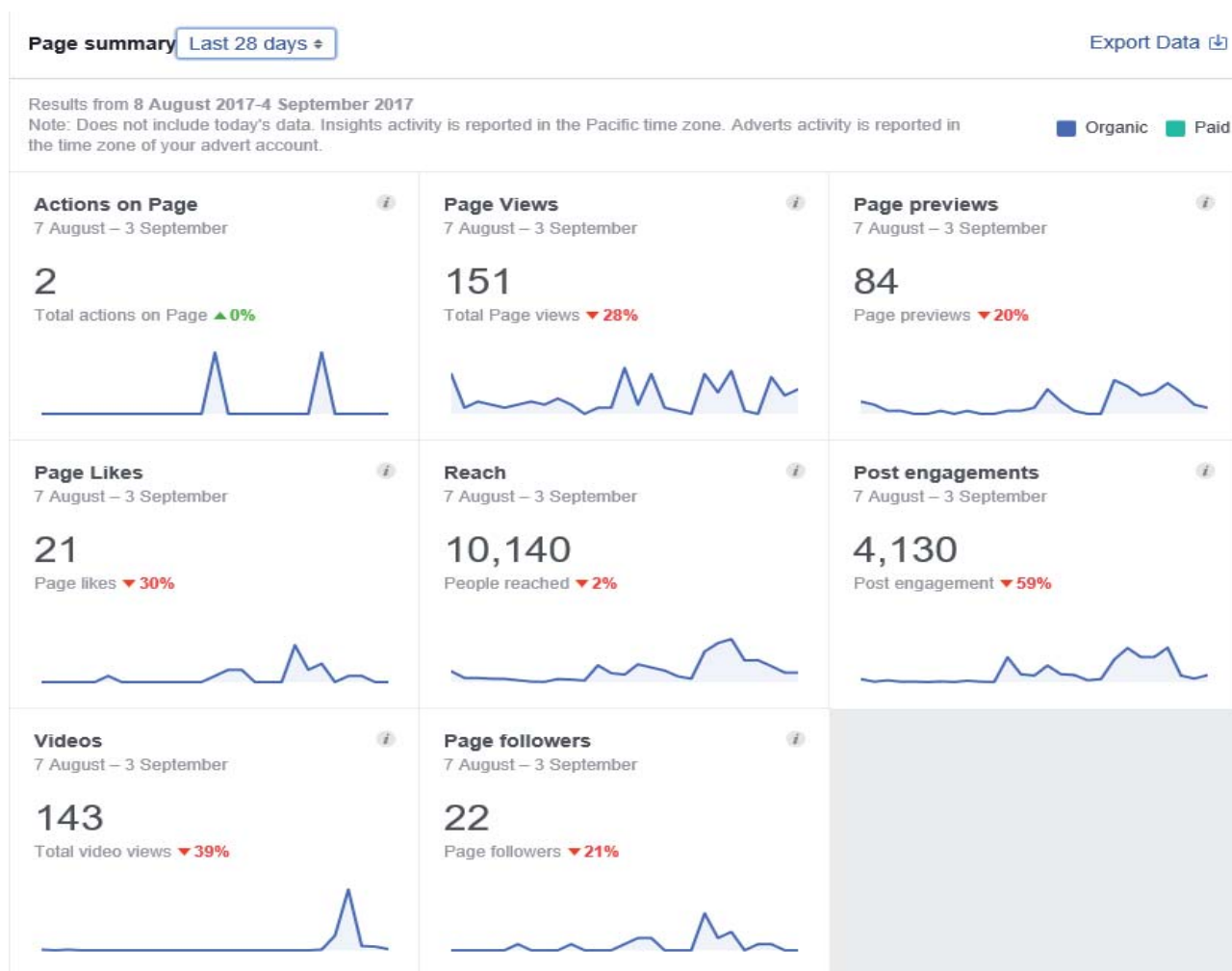
Note: All amounts in this report include GST

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Intercity Coachlines	34	34	\$970.00	\$97.00	10.0%	\$2.85	873.00	\$970.00
Blue Bridge	2	2	\$527.00	\$52.70	10.0%	\$26.35	474.30	\$527.00
Naked Bus	12	12	\$274.99	\$41.25	15.0%	\$3.44	233.74	\$274.99
Bookit Online Accommodat	2	2	\$226.00	\$27.12	12.0%	\$13.56	198.88	\$226.00
Interislander	2	2	\$206.00	\$20.60	10.0%	\$10.30	185.40	\$206.00
Tranzit Coachlines	9	10	\$136.00	\$13.60	10.0%	\$1.51	122.40	\$136.00
Subtotal	61	62	\$2339.99	\$252.27	10.8%	4.14	\$2087.72	\$2339.99
Total	61	62	\$2339.99	\$252.27	10.8%	4.14	2,087.72	\$2339.99

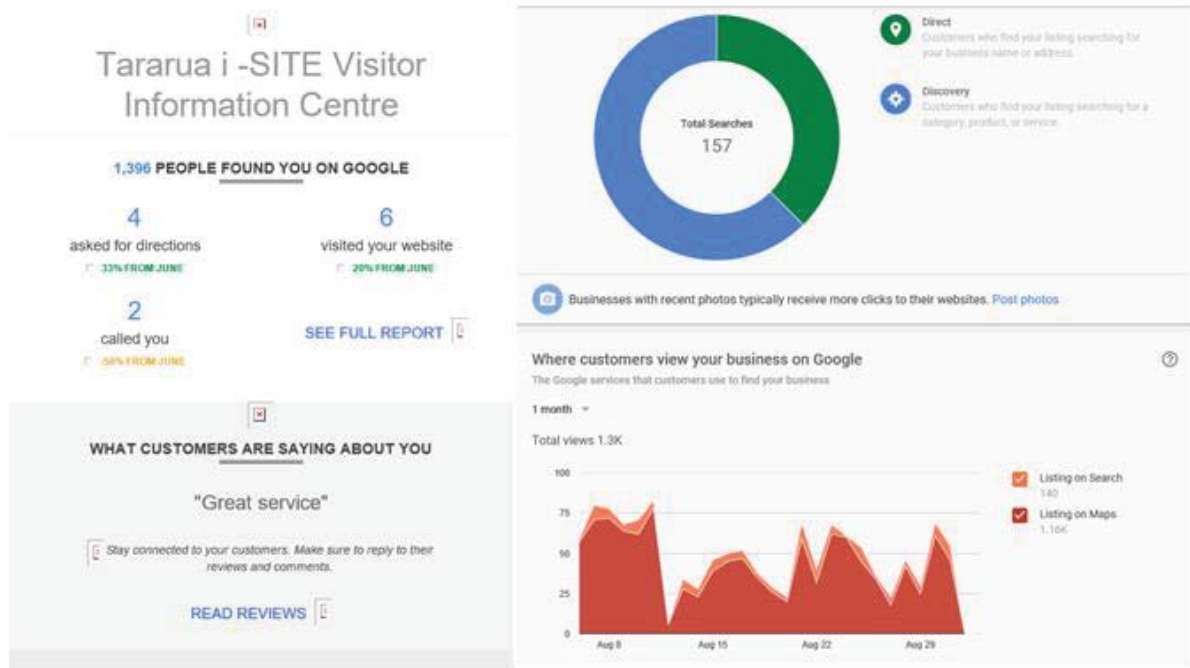
Interislander and Bluebridge sales are up, and accommodation bookings and Intercity bookings down this month.

Facebook

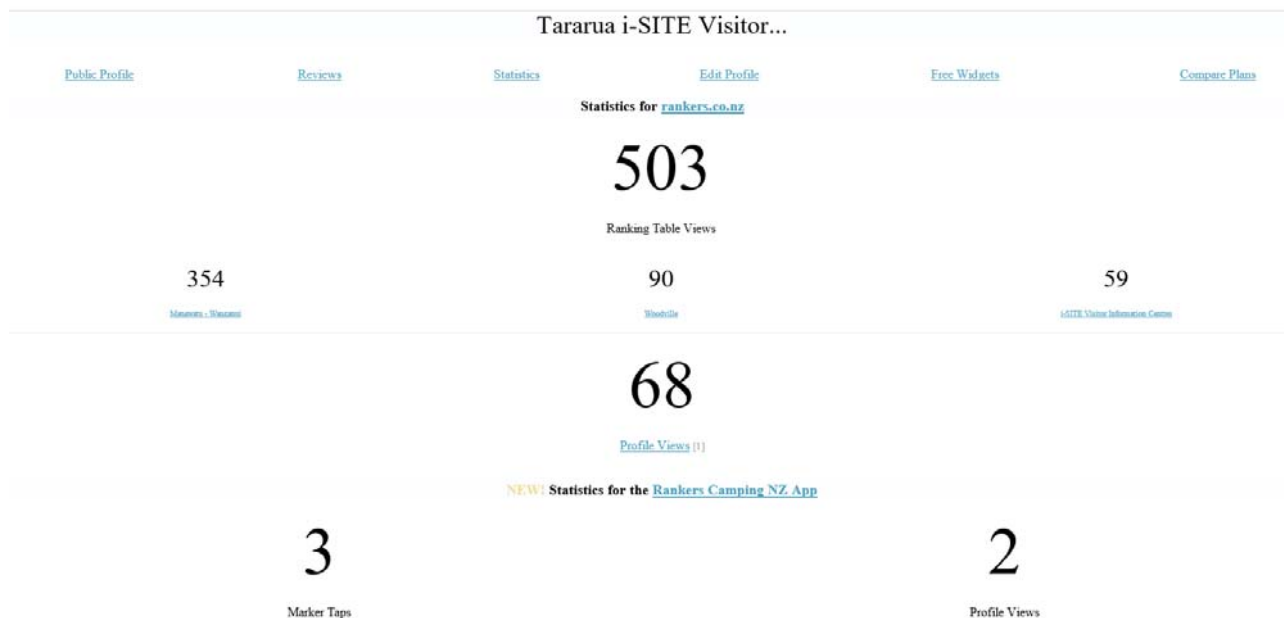
During this period, the i-SITE facebook posts reached 10,140 people and engaged with 4,130. There were 21 more likes of the i-SITE page in the last month. Team use of Facebook to share information and stories is increasing as they become more confident in doing this.



Google Plus



Rankers Camping APP



Regulatory

Alcohol Licensing

District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New		1	
On Licence - Renewal			
Off Licence - New	1	1	
Off Licence - Renewal	1		
Club Licence - New			
Club Licence - Renewal	1		
Manager Certificate - New	1	3	
Manager Certificate - Renewal	4		
Special Licence	5	6	
Temporary Authority - On			
Temporary Authority - Off			
TOTAL FOR MONTH	13	11	
TOTAL FOR YEAR (from 1 July)	28	23	

Inspections of Licensed Premises

	Total Inspections	Total Premises	% Inspected
July	3	3	3%
August	2	2	7%
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
TOTAL FOR YEAR (from 1 July)	5	5	7%

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Result 92% Target 95%	95%	7%

Animal Control

General Matters

The new pound is operating smoothly and running at close to capacity as the team follow up unregistered dogs. A booster is being installed to address cell phone coverage in the area.

Short Course, Workshop or Conference Attendance

Nisan and Elaine obtained a Level 1 Basic Traffic Controller (TC) qualification. The one-day course is essential to maintaining health and safety practices when managing uncontrolled animals on the road.

Monthly Dog Pound Statistics

Reason for Impounding	Total for Month	Total for Year (from 1 July)
Roaming	13	26
Unregistered		
Roaming and known to be unregistered	4	12
Rushing		
Barking	3	3
Failure to comply with classification - Menacing		
Failure to comply with classification -Dangerous		
Failure to comply with Bylaw		
Attacking - Person	1	1
Attacking – Stock		1
Attacking - Domestic Animal	1	2
Attacking - Protected Wildlife		
Released to Council	4	5
Welfare		7
TOTAL	26	57

Resolution of Impounding	Total for Month	Total for Year (from 1 July)
Returned to Owner	19	35
New Owner/Rehomed	5	10
Destroyed	4	9
TOTAL	28	54

Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	9	1	10
Preferred Dog Status	362		362
Rural Domestic Dog	1175	128	1903
Urban Domestic Dog	854	190	1044
Working Dog	3147	234	3381
TOTAL	6147	533	6700

Menacing Dogs in the District

Menacing Classification Type	Total
33A(1)BII - Characteristics typical of Dogs Breed/Type	
S33C(1) - Dog of Breed / Type in Schedule 4	71
33A(1)(BI) - Observed or Reported Behaviour of Dog	12
TOTAL	83

Infringements Issued under the Dog Control Act 1996

Section	Offence	Total for Month	Total for Year (from 1 July)
18	Wilful obstruction of Dog Control Officer or Ranger		
19(2)	Failure or refusal to supply information or wilfully providing false particulars		
19A(2)	Failure to supply information or wilfully providing false particulars about dog		
20(5)	Failure to comply with any bylaw authorised by the section		
23A(2)	Failure to undertake dog owner education programme or dog obedience course (or both)		
24	Failure to comply with obligations of probationary owner		
28(5)	Failure to comply with effects of disqualification		
32(2)	Failure to comply with effects of classification of dog as dangerous dog		
32(4)	Fraudulent sale or transfer of dangerous dog		
33EC(1)	Failure to comply with effects of classification of dog as menacing dog		
33F(3)	Failure to advise person of muzzle and leashing requirements		
36A(6)	Failure to implant microchip transponder in dog		
41	False statement relating to dog registration		
41A	Falsely notifying death of dog		
42	Failure to register dog	2	2
46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc		
48(3)	Failure to advise change of dog ownership		
49(4)	Failure to advise change of address		
51(1)	Removal, swapping, or counterfeiting of registration label or disc		
52A	Failure to keep dog controlled or confined	3	5
53(1)	Failure to keep dog under control		
54(2)	54(2) Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise		
54A	Failure to carry leash in public		
55(7)	Failure to comply with barking dog abatement notice		
TOTAL		5	7

CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Aggressive Dog				1	1		3		5	6
Barking Dog - First Call - Record Only				10	2	1	11	4	28	52
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED				2		1	6	1	10	17
Dead Dog		1				1			2	3
Dog Attack						2		2	4	9
Dog Bylaw Breach										
Dog Other			1	5	2	13	17	9	46	107
Dog Welfare Concern							1		1	6
Roaming Stock	1		1	1	1	19		2	25	48
Roaming/ Uncontrolled/ Secured Dog	2		2	2		16	4	4	30	72
Rushing Dog							1		1	4
TOTAL	3	1	4	21	6	53	43	22	152	324

Comments on CRMS

There were two incidents where dogs had left their property rushing up to and grabbing the passing dogs by their fur. There were no injuries or visible marks and the circumstances were exceptional. The dogs' owners were put on notice.

Sheep were mauled below the showgrounds. A property owner has secured but then shot the dog, which was contrary to the Dog Control Act. This investigation is continuing.

A dog in Pahiatua escaped its property and grabbed a member of the public on the leg. There were no injuries, other than a hole in their clothing. The dog's owner was put on notice. The dog owner is installing additional gates to prevent a recurrence.

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2020 and 2023	Result Not measured Target Not measured	Not measured	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	Result 100% Target 100%	100%	100%
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	Result 8 Target 6	Minimum of 6 articles per year	2
			Result 2 Target 4	Minimum of 4 educational presentations per year	0 <i>Note 1</i>

Note 1: Presentations are provided on an ‘as requested’ basis. Council can encourage schools to receive presentations, but has no power to require this.

Non Financial Performance Measures for Month – Dog Attack

Month	TOTAL CRM's	Responded to within 2 hours (%)
July	5	100%
August	4	100%
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

Building

General Matters

August was generally a quiet month with 24 building consents issued. Consents were mainly for fires, dwelling alterations and one new dwelling in Dannevirke. A number of enquiries are from people outside the district.

Short Course, Workshop or Conference Attendance

Trevor Burlace attended the Senior Building Officers Conference in Wellington.

Key Learnings

Networking with other councils on current trends and how other councils are dealing with unconsented building work, and new building products.

Non-Compliance Issues and or Breaches of the Act

Construction of garage with no building consent.

Resolution

Certificate of Acceptance will be issued for the garage.

Monthly Building Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Code Compliance Certificate issued	24	56
10 days or Less	11	37
11 - 15 Days	11	21
16 - 17 Days	1	8
18 – 19 Days		4
20 Days		
>20 Days	1	2
TOTAL	24	72
Percentage processed within 20 day limit	96% <i>Note 1</i>	97%
Total Value	\$981,041	\$2,683,806
Average Value	\$40,876	\$37,275

Inspection Results Report –	Month	Year to date
No of passed inspections	203	322
No of failed inspection	24	40
TOTAL	227	362

Note 1: We have drafted a contract for processing overflow building consents, to ensure timeframes are met. We expect to finalise the contract within the next two weeks.

CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Unlawful Building Works										
Dangerous Buildings										
Insanitary Buildings				1					1	1
Earthquake- Prone Buildings										
TOTAL				1					1	1

Swimming Pool Inspections

	Total Inspections <i>Note 1</i>	Total Passed	Total Failed <i>Note 2</i>	Total Removed <i>Note 3</i>	Total Pools	% Inspected
July	10	4	1	5	194	19.4%
August	0	0	0	0	0	0
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
TOTAL FOR YEAR (from 1 July)	10	4	1	5	194	19.4%

Note 1: Swimming pool inspections are generally undertaken in the summer months.

Note 2: The owners of the Pools that have failed have been sent a letter asking that repairs and/or modifications be made.

Note 3: On inspections the recorded pools are no longer present i.e. removed by owners.

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	Result 100% Target 100%	100%	19.4%
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Result 99% Target 100%	100%	97%

General Inspection

General Matters

The Infringement Module and processes are running smoothly. Processes have been updated in Promapp. A software upgrade at the Ministry of Justice will require us to update our MOU for infringements.

Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.52	102.00
August	0.610	146.01
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		
TOTAL FOR YEAR (from 1 July)	1.13	248.01

CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Abandoned Vehicle						1	1		2	11
Fire Hazards										
Illicit Dumping			1	4		20		2	27	40
Noise - Stereo/ Drums/ Party - First Call - Record Only						4	3	4	11	19
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	1					4	4	10	19	24
Machinery / Vehicle Noise on Private Property - First Call - Record Only										2
Machinery / Vehicle Noise on Private Property - SECOND CALL / ATTENDANCE REQUIRED										
Noise Other - First Call - Record Only						1			1	1
Noise Other - SECOND CALL / ATTENDANCE REQUIRED										
Overhanging Trees or Projections from Private Property						4			4	4
Stock Crossings						2			2	4
Wasp & other Pests Complaints										
TOTAL	1		1	4		36	8	16	66	103

Non Financial Performance Measures year to Date (from 1 July)

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	Result 95.9% Target 95%	95%	87.5%
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	Result 98.1% Target 90%	100%	96.4%

Non Financial Performance Measures for Month (from 1 July) – Noise

Month	TOTAL CRM's	Responded to within 1 hour
July	5	100%
August	19	84.2%
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

Non Financial Performance Measures for Month (from 1 July)

– Abandoned Vehicles, Fire Hazards, Illicit Rubbish, Overhanging Vegetation

Month	TOTAL CRM's	Responded to within 48 hours
July	22	95.5%
August	33	97%
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

Health

General Matters

The Environmental Health Officer has been covering Liquor licensing during the month of August.

Short Course, Workshop or Conference Attendance

The Regional cluster group for environmental health was held at Palmerston North City Council and was attended by representatives from the Ministry for Primary Industries.

Key Learnings

The ministry expressed their commitment to work together as co regulators under the Food Act. It has been recognised by the Ministry that TA's play an important role during transition and expect that this role will also be needed post transition ending in March 2019.

CRMs

August	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Dead Animal/s - Private Property										3
Hazards Environmental Spill										
Health Complaint Miscellaneous			1						1	1
Industrial Noise Complaint						1			1	1
Offensive Odour										
Poultry Noise					1				1	1
Rodent Infestation										1
Smoke Nuisance						2			2	2
TOTAL			1		1	3			5	9

Inspections of Registered Premises

	Total Inspections	Total High Risk Food Inspections	Total Low Risk Food Inspections	Total Food Control Plan Audits	Total New Business Enquiry	Total New Business Registered	Total Business Closed	Total Registered Premises	% Inspected
July	9	0	0	9	1	2	1	146	6%
August	6	3	1	2	0	1	0	147	10.2
September									
October									
November									
December									
January									
February									
March									
April									
May									
June									
TOTAL FOR YEAR (from 1 July)	15	3	1	11	1	3	1	147	10.25%

Non Financial Performance Measures year to Date (from 1 July)

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	Result 92.5% Target 90%	90%	10.2%

Planning

General Matters

Reasonably busy month with consents and enquiries for subdivision and property information, otherwise business as usual.

Legislation Changes or Legislation Comments

The second stage of amendments to the Resource Management Act become operational from 18 October 2017. We have scoped the changes required to our processes and reporting.

CRM's

	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Advertising Signs, Unlawful, Unsightly, Hazardous										
Environmental Amenity - Derelict Vehicles, Unsightly Odour/Storage on Private Land										
Noise Explosion or Vibration										
Unlawful land use activity	1								1	1
Windfarm Noise Complaint										
TOTAL										1

Monthly Resource Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Subdivision Consents	5	9
Land Use Consents	0	0
Public notified	0	0
Limited notified	0	0
Non-notified	9	9
Number processed within statutory limits (Note 1)	8	8
Number in excess of statutory limits	0	0
Percentage processed within statutory limits	100%	100%
Average of days taken – Non-Notified Consents	13	14.8
Number declined	0	0
Number returned as incomplete	0	1
Number approved	5	8
Percentage approved	100%	100%

Note 1: Statutory limits are:

- 20 working days for non-notified consents without a hearing.
- 100 working days for limited notified consents with a hearing.
- 130 working days for public notified consents with a hearing.

Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2016/17 Results	2017/18 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	Result 90% Target 85%	85%	N/A Surveys have not been undertaken at this time. <i>NOTE 1</i>
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days	Result 100% Target 100%	100%	100%
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	Result 100% Target 100%	95%	100%

Note 1: Surveyed customers are those who request a formal pre-consultation meeting with the planning team.

- The Alfredton community held a Civil Defence meeting at the Alfredton Hall on 22 August to discuss civil defence readiness. Paddy gave a presentation on hazards within the area and described how other communities have set up community civil defence response groups and produced appropriate plans. It was great to see Charlie Death and members of the Eketahuna Community Civil Defence Response Group attend to provide support along with Councillor Shirley Hull. The meeting agreed that a plan should be done for Alfredton and a further meeting is scheduled for 18 September to progress this.
- A series of Emergency Management Information System (EMIS) courses were held over 24/25 August 2017. We were fortunate to obtain the services of the National EMIS trainer, Meghan Gallen to provide the training. Three EMIS for Beginners courses were held on 24 August and a series of EOC role specific courses were run on 25 August 2017. Improvements were made to our portal to simplify things and overall, attendees gained an improved knowledge of EMIS.
- Paddy provided Civil Defence radio training to the senior students of Pongaroa School.
- On 30 August 2017, Paddy met with Horizons river management staff to discuss assistance with creating flood response plans for the District. They were most helpful and will assist with the production of the plans. This includes trigger points for alerts etc, sample flood response action plans and historic information about some of our problematic rivers. This work is ongoing.
- A meeting was held with our Civil Defence Public Information staff, Mark Maxwell, Kimberley Stevens, Mercedes Waitere and Paddy to set up a plan for the Get Ready Week campaign. A comprehensive plan was formulated with a number of actions identified in relation to “getting the message out there”. Get Ready week starts on 9 October 2017 and the theme is “Stay Safe, Stay Informed”. The team has plans to distribute posters, provide an email signature for TDC staff, put the campaign on facebook and web page, provide information to local media including papers and radio, an eNewsletter to businesses, posters in the libraries etc.
- The Manawatu-Wanganui Lifelines Advisory Group meeting was attended by Paddy and Peter Wimsett. An update was provided on the National Fuel Plan and a great presentation was provided by GNS on the region’s hazardscape.
- Paddy met with Palmerston North City Council staff who are keen to use our Community Civil Defence Response Group Plans as an example for their communities. They have also expressed an interest in using our Civil Defence Centre Guide as well.

- The AGM of the Cape Turnagain Marine Repeater Trust was held on 12 September 2017. Paddy represents the Council at this meeting as one of the trustees. The Trust provided and maintains a marine radio repeater site at Cape Turnagain, which increases coverage for those using the marine channels and includes recreational and commercial fishermen and marine search and rescue.
- Work on the local Welfare Plan is progressing .

Library

General Matters

Woodville and Eketahuna had a busy month with many events on in the library, late registrations and rates payments. Woodville noted that there had not been as many over the counter payments for rates as previously. This may be due to more ratepayers taking up direct debit options.

Four newer staff members attended the EMIS training held at Dannevirke.

Display Boards were added to the walls of the Woodville site and the window replacements at Pahiatua Library were completed in August. The interior painting touch-ups were also finished and the wall shelving reinstated. The result is a much lighter cleaner looking space.



Radio Frequency Identification Project

The RFID self-check and self-return machines are now operational at the Dannevirke Library. The take up from members of the public to the new machines has been very positive to date.

Winter Warmers

Staff at Dannevirke, Woodville and Pahiatua were busy visiting their participating schools up until the end of the programme on 18 August. Each site was also checking in those children taking part in the programme through their local library.

Once the programme was complete, library staff visited each school at least once to run a finale with the children. As some schools had large numbers participating, the decision was made to split finales at these schools into more manageable numbers. At the finale, those children who had completed the programme were presented their book and certificate. Due to the large number of schools taking part, some of the finales were held in early September.

The number of children taking part was marginally up on 2016, but more importantly, the number of children completing the programme rose significantly up from 787 (73%) in 2016 to 954 (85%) this year.

	Dannevirke	Woodville	Pahiatua	Eketahuna	Total
Enrolled	714	147	239	18	1118
Completed	602	141	197	14	954
	84%	96%	82%	78%	85%

This amazing programme could not be run without funding from the Eastern and Central Community Trust and the hard work of the EC ReadN committee.

Little Ears Preschool Programme

Pahiatua Library has had great success with their Little Ears programme. The team there have turned this programme around with 43 children attending the programme during the month. One of the local child care centres is now taking part most weeks.



NZ Books Awards for Children and Young Adults

The Annual Kids Lit Quiz was held on the 16th August. Woodville had three teams, Dannevirke seven teams and Pahiatua one. The District winners for 2017 was Pahiatua School. Pahiatua Community Librarian, Wyn Davidson attended the school assembly on the first of September to present the trophy, certificates and books for their school library. This quiz is sponsored by HarperCollins, Scholastic and Wheelers Books who provide books for each town's winning team and books for the winning school library.



Poetry Day – 25 August

Woodville Library held a successful Open night on 24 August. Fourteen keen poetry buffs attended. Dannevirke Library held a Poetry and Pikelets event on Friday morning 25 August. A small but keen group attended. This group hope to start a monthly Poetry Club.

The annual Poetry competition was well supported with forty entries received. The winner was *Forest Fungi* by Hayden MacDonald and People's Choice was *For the love of music* by Amy Phillips.

The poems are available to read via the Library Blog.



Adult Learners Week 4 - 9 September

Outstanding Adult Learners Award nights were held at Dannevirke, Pahiatua and Eketahuna Libraries this year. These awards run by ACE Education in Dannevirke/Woodville and Wairarapa REAP in Pahiatua/Eketahuna acknowledge Outstanding Adult Learners and Learning Providers.

Twenty-four teams contested for the Annual Trivia Quiz held at all branches simultaneously. The winning team was the 2016 winners, The Four Horsemen of the Potato Chip. However it took a tie-breaker round to confirm a winner with two teams tied for first place at the end of the evening. The theme this year was Bad Family Photos, and there were some amazing costumes on display - check out the Tararua Library Facebook page to see them.



Te Wiki O Te Reo Maori / Maori Language week 11-17 September

Rangitane o Tamaki nui a Rua organised for Te Kura Kaupapa Maori O Tamaki Nui A Rua to read children's stories in Te Reo in the Library as an event during this week.

Planning

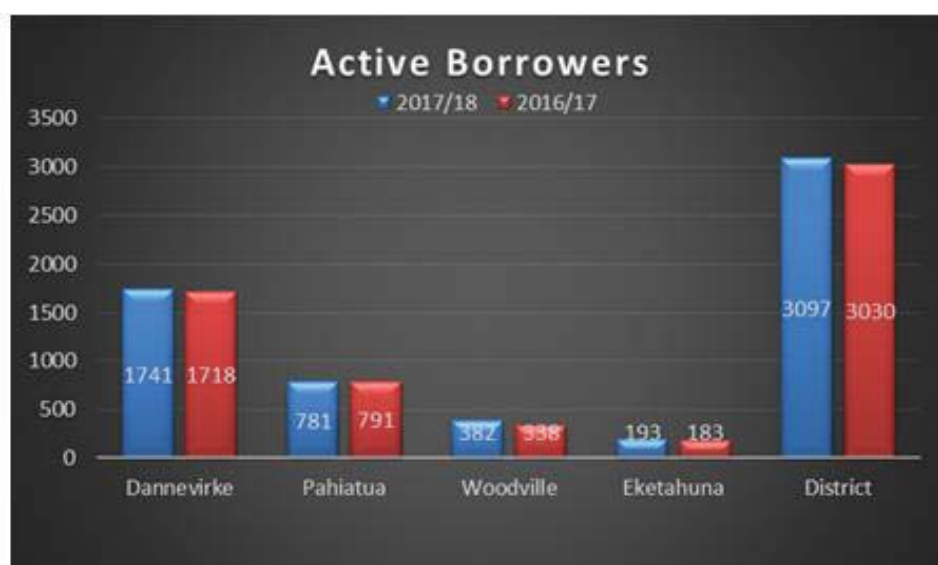
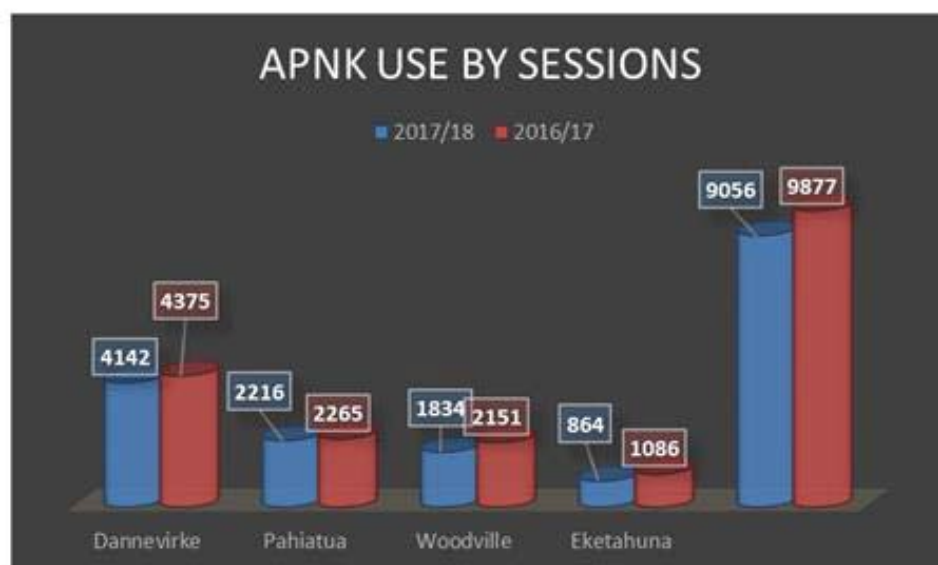
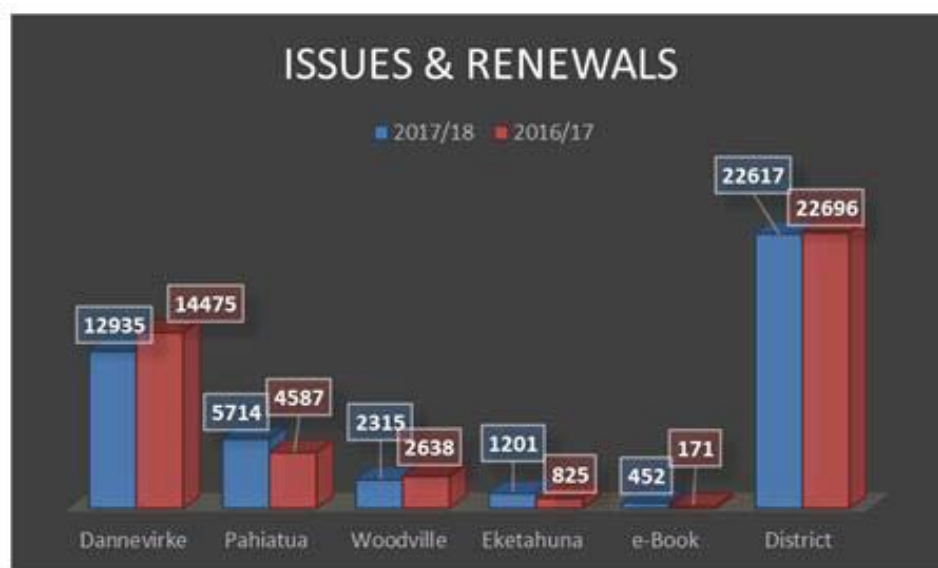
Maths is Fun

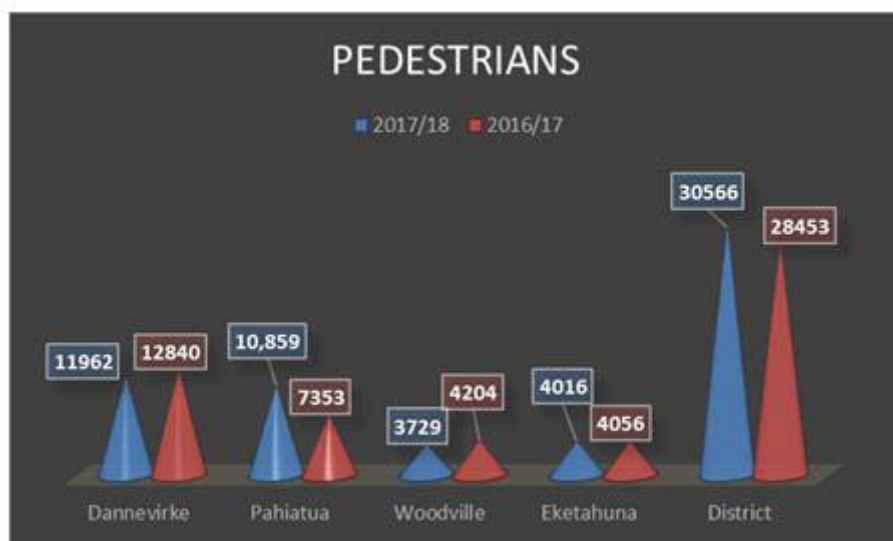
Planning is underway for this programme that will be run at all four branches during the Term 3 holidays.

Summer Reading Programme

Early planning for the popular EC ReadN Summer Reading Programme started in September.

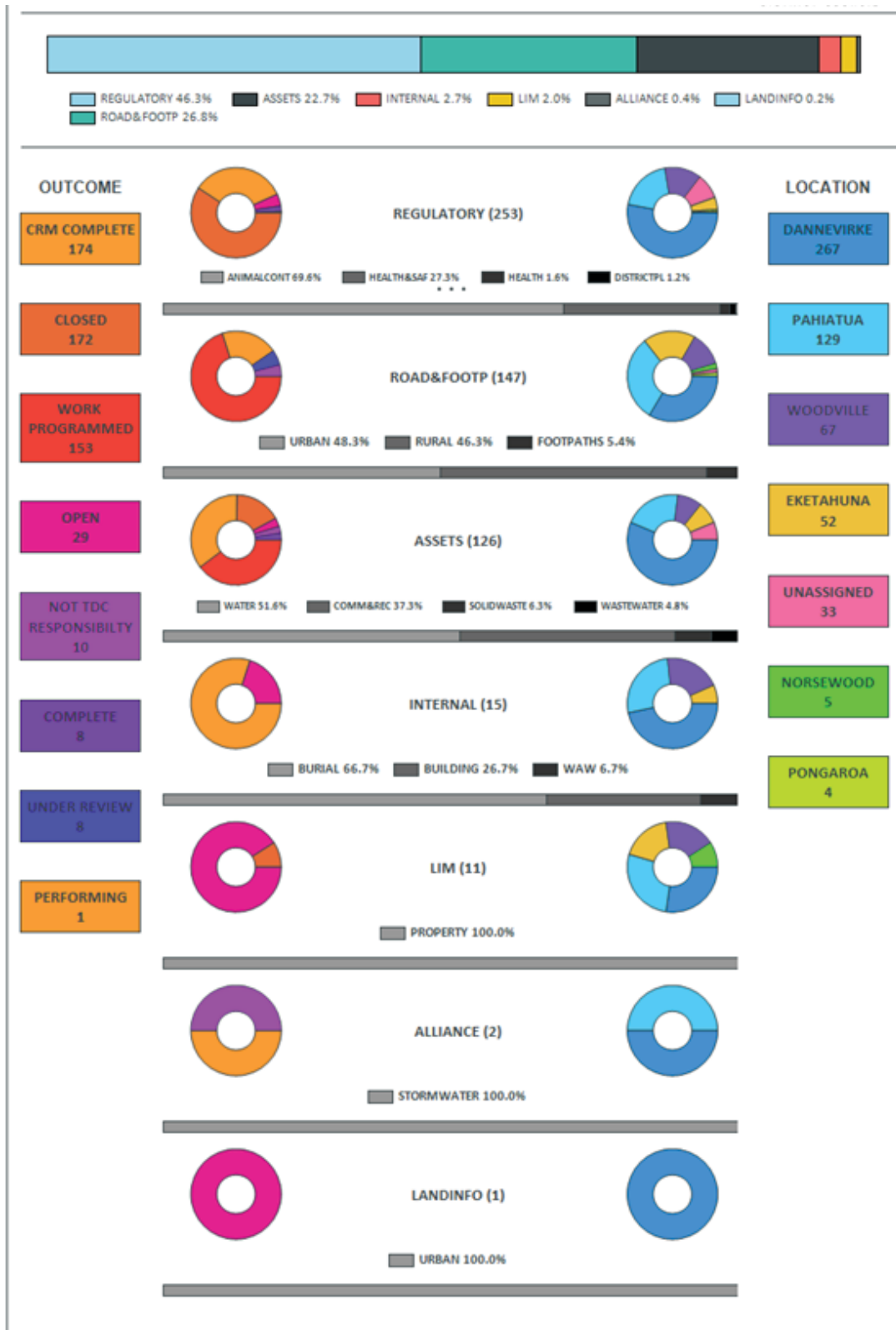
Statistics – as at 31 August 2017





Customer Services

Customer Requests – 1 August 2017 to 30 August 2017



Recreation and Sports Report



Tararua District

- Sport Manawatu has contracted Ailsa Castles as the Tararua Recreation Coordinator to cover Natarsha Nikora (Tararua Recreation Advisor) while she is on maternity leave. Ailsa has met with stakeholders, TDC and the Mayor, and is thoroughly enjoying the role.
- Central FM focus on Tararua interview. The interview was a great opportunity to broadcast Sport Manawatu's involvement and what is happening in the area. Brief explanations on Active Teens, Green Prescription, Sport Manawatu Tararua Active Ageing Brochure, and two events coming up in the year, which are the Dannevirke Basketball Spring League and the Anthony Gray and Faith Chase Touch Tournament.
- The DMC (Dannevirke Multisport Complex) had their AGM on 21 August. It was a fantastic turnout with 14 in attendance. Bruce Donald was appointed as the new Chairperson, while Lina Castles will be stepping in as Deputy Chairperson. It is hoped that the first stages of the complex will be underway within the next 18 months. The feasibility study was the highlight of the meeting, and councillors that attended were impressed with how far the committee had come.
- The Community Sport & Recreation Team Leader and the Tararua Recreation Coordinator met with Dannevirke primary school principals to discuss any improvements going forward with the Tararua Seven Aside tournament. Small changes were discussed such as starting later, and finishing earlier. All in all, everyone has been impressed with the tournament, and we endeavour to make this another successful event, for the Tararua district.
- Tararua Recreation Coordinator assisted the Green Prescription Coordinator at the Elske Centre in Dannevirke, working with a group of 12 elderly, aged between 65-90. We had a range of activities suitable for the group and promoted GRx and the Active Ageing pamphlet.
- The Green Prescription programme is in its 7th week for the term. We have 10 registered into the programme. The Green Prescription classes continue to be well received in Dannevirke. The programme utilises local facilities such as Activate gym and the Wai Splash Aquatic centre. This month there were 16 new referrals.
 - Ages of participants range 20 to 74 years
 - 8 Female – 8 MaleEthnicities:
 - 4 Maori
 - 12 NZ European

- Sport Manawatu held a Kiwi Sport Workshop in Dannevirke at the Business Network Hub. This was presented by the Regional Workforce Development officer, and had 9 attendees from various schools, and clubs. Each organisation has a good understanding of how to apply for KiwiSport funding and the Sport NZ criteria around low participating groups.
- Dannevirke Basketball Spring League registrations are about to close. We have expressed interest from 16 teams from the previous season, and have 14 registered so far.
- BAMS Boxing and Fitness received \$2,048 for their girl's boxing/self-defence sessions engaging 20 new 13-17 year old girls in an 8 week project.
- The Active Families programme has now reached the Eketahuna community. The Active Families advisor travels over every second Wednesday to meet referred children/whānau. Meetings are held at the Community Centre Hall.
- The Community Sport & Recreation Team Leader met with Colin Veale and Blair King regarding the Regional Sport Facility Plan.
- Sport Manawatu presented our annual report to the Tararua District Council.
- Sport Manawatu management and staff attended the Tararua District Council's stakeholders Long Term Plan Workshop.

Upcoming events (that we deliver or directly impact on)

- Registrations for the Dannevirke Basketball Spring league are now open with 15 teams expressing an interest in registering within the first opening week of registrations.
- The Anthony Gray & Faith Chase Touch Tournament is scheduled for Saturday 16 December at Coronation Park, Dannevirke. This year's event will be hosted by Sport Manawatu and Dannevirke Tigers Rugby League Club. The intention moving forward is to hand the project leadership over to the Dannevirke Tigers Rugby League Club.
- Tararua Sport Awards planning for 2018 is underway. Securing sponsorship is a priority and we are hoping to have previous sponsors get on board for our next awards night.

Recommendation

That the report from the Chief Executive dated 20 September 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.