



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 9 December 2015** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**
7. **Confirmation of Minutes**

3

Recommendation

That the minutes of the Council meetings held on 24 and 25 November 2015 (as circulated) be confirmed as a true and accurate record of these meetings.

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda
9. Reports
 - 9.1 Delegation of Authority to the Regulatory Manager and Animal Control Officers 15
 - 9.2 Pongaroa Fuel Stop Committee Request 23
 - 9.3 Planning Matters Determined Under Delegated Authority 31
 - 9.4 Liquor Licensing Matters Determined Under Delegated Authority 37
 - 9.5 Staff Report 41
10. Draft Annual Plan 2016/2017
Recommendation
That the Council confirms the following dates for workshop briefing sessions to be held on the Draft Annual Plan 2016/2017:
 - 27 January 2016
 - 23 February 2016
 - 24 February 2016 (half day)
 - 16 March 2016 (if required)
 - 30 March 2016 (review consultation document prior to its adoption at the afternoon Council meeting)
11. Portfolio Reports
Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.
12. Mayoral Matters
13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4
14. Closure



Minutes of an extraordinary meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 24 November 2015 commencing at 9.45 am.

1. Present

His Worship the Mayor – Mr R A Ellis, Crs W H Keltie (Deputy Mayor), K R Fenemor, S A Hull, C J Isaacson, D A Roberts and Cr Elect P A Johns.

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

- 2.1 *That the apologies be sustained from Crs T H Collis, J E Crispin and the Chief Executive Mr B King for non-attendance at the meeting.*

Crs Keltie/Roberts

Carried

3. Declaration of Peter Johns to the Position of District Councillor

- 3.1 Peter Johns made and attested the declaration required on his election to fill the extraordinary vacancy of South Tararua ward district councillor. The signing of the declaration was witnessed by the Mayor.

There being no further business the Mayor closed the meeting at 9.48 am.

Mayor



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 25 November 2015 commencing at 1.00 pm.

1. Present

His Worship the Mayor – Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, J E Crispin, K R Fenemor, S A Hull, C J Isaacson, P A Johns and D A Roberts.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer and Acting Regulatory Manager
Mrs K Dever-Tod	- Manager Assets Group
Mrs L Simpkin	- Economic Development and Communications Manager

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 Nil

4. Notification of Items Not on the Agenda

4.1 Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

5.1 Nil

6. Personal Matters

6.1 The Council conveys its congratulations to acknowledge the following achievements:

- Peter Wimsett received a Kiwi Bank Local Heroes Medal and Award to recognise his assistance and support to community organisations and projects such as Tararua Community Youth Services, Tararua Aquatic Community Trust, CCTV and broadband etcetera.

- Loreen and Kerry Cunningham (managers of the Eketahuna Camping Ground) are the Supreme Winner of the Camping Grounds category in the 2015 Top Ranked Awards New Zealand.
- Bridget Percy trained sixty people in Eketahuna, Pahiatua, Pongaroa and Alfredton as champions for the family violence it's not ok campaign.

6.2 The Council conveys its thanks to Graeme and Alison Franklin for organising the sharemilkers free dinner and drinks shout at their Black Stump Café and Bar and Harrods Restaurant in Pahiatua.

7. Confirmation of Minutes

7.1 *That the minutes of the Council meeting held on 28 October 2015 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Crispin/Fenemor

Carried

8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

8.1 Fencing at the Dannevirke Railway Station (Item 9.1.3)

8.1.1 The state of the Dannevirke Railway Station fencing is still in a poor condition, with KiwiRail yet to respond to the request that they rectify this situation.

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board

9.1.1 *That the report of the Dannevirke Community Board meeting held on 2 November 2015 (as circulated) be received.*

Crs Crispin/Fenemor

Carried

9.1.2 Official Launch of Rob McDonald's Book

9.1.2.1 Cr Roberts attended the official launch of Rob McDonald's book "A Small Community, A Great War: Dannevirke District and World War One", and he commended this publication as very interesting reading.

9.2 Eketahuna Community Board

9.2.1 *That the report of the Eketahuna Community Board meeting held on 6 November 2015 (as circulated) be received.*

Crs Crispin/Fenemor

Carried

9.2.2 **Old Fred West Building**

- 9.2.2.1 The request for action to be taken by the Council regarding the poor condition of the Old Fred West building in Eketahuna was noted for follow up by the Governance Manager.

9.2.3 **Eketahuna Town Centre Upgrade**

- 9.2.3.1 The log retrieved from the river is not a suitable size to make the waka for the town centre, and other alternative options and sources are being considered.

9.2.4 **Eketahuna Christmas Parade**

- 9.2.4.1 The Pahiatua railcar excursion planned to Eketahuna on the day of the Eketahuna Christmas Parade is not proceeding as originally intended.

9.3 **Pahiatua On Track**

- 9.3.1 ***That the report of the Pahiatua On Track meeting held on 4 November 2015 (as circulated) be received.***

Crs Crispin/Fenemor

Carried

9.3.2 **Services Being Shifted from Pahiatua**

- 9.3.2.1 The concern expressed by Spike Jones at the Pahiatua On Track meeting relate to the allocation of cemetery plots being transferred as a centralised function undertaken in Dannevirke rather than through each town's service centre staff.
- 9.3.2.2 It was requested that access to such information and procedures possibly be made available through the Council's website.

9.4 **Woodville Districts' Vision**

- 9.4.1 ***That the report of the Woodville Districts' Vision meeting held on 3 November 2015 (as circulated) be received.***

Crs Crispin/Fenemor

Carried

9.4.2 **Transfer of Funding from the Swimming Pool to the Walkway Project**

- 9.4.2.1 Cr Johns was requested to clarify with Woodville Districts' Vision the source and purpose of the funding allocated to the swimming pool that they agreed to transfer to the walkway project.

9.4.3 **Christmas Decorations**

- 9.4.3.1 The Christmas decorations selected for Woodville look very good, and Joy Kopa is commended on her initiative and options presented to Woodville Districts' Vision regarding that matter.

10. Reports

10.1 Grant Application of Rebecca Aplin to the International Representatives Scheme

10.1.1 *That the report from the Recreation Officer Sport Tararua dated 18 November 2015 concerning the grant application of Rebecca Aplin to the International Representatives Scheme (as circulated) be received, and*

That the Council approves the application made by Rebecca Aplin for assistance towards her costs to represent New Zealand at the Australasian Showing Championships held in Werribee, Australia from 4 to 5 December 2015, and

That the sum of \$500.00 be granted from the International Representatives Scheme for this purpose.

Crs Isaacson/Collis

Carried

10.2 Water Charge Write-off Request of Mike Diamond

10.2.1 *That the report from the Chief Executive dated 18 November 2015 concerning the water charge write-off request of Mike Diamond (as circulated) be received, and*

That the Council, after considering the history and the letter from the applicant, agrees to waive 50% of the actual water use charged, being \$477.61.

Crs Crispin/Collis

Carried

10.3 Planning Matters Determined Under Delegated Authority

10.3.1 *That the report from the Planning Manager dated 19 November 2015 concerning Planning matters determined under delegated authority (as circulated) be received and the contents are noted.*

Crs Keltie/Fenemor

Carried

10.3.2 Consent to Develop an Entertainment Premise (Tavern) at Makotuku

10.3.2.1 There is a need to ensure the noise level conditions applicable to this consent are monitored and complied with as many complaints come from this area about the quietness being disturbed by noisy barking dogs.

10.4 Building Act 2004 Delegations

10.4.1 *That the report from the Chief Financial Officer dated 18 November 2015 concerning the Building Act 2004 delegations (as circulated) be received, and*

That pursuant to Section 232 of the Building Act 2004, the Council approves the delegations as detailed in the schedule attached to this report.

Crs Hull/Collis

Carried

10.5 Adoption of the 2014/15 Summary Annual Report

10.5.1 *That the report from the Chief Financial Officer dated 19 November 2015 concerning the adoption of the 2014/15 Summary Annual Report (as circulated) be received, and*

That the audited Summary Annual Report for the year ended 30 June 2015 be adopted.

Crs Hull/Isaacson

Carried

10.6 First Quarter Financial Report for the Period Ended 30 September 2015

10.6.1 *That the report from the Chief Financial Officer dated 19 November 2015 concerning the first quarter financial report for the period ended 30 September 2015 (as circulated) be received and the contents are noted, and*

That the Council notes and approves the variations to the capital project budgets as outlined in this report.

Crs Hull/Crispin

Carried

10.7 Proposed Boat Launch Pad at Akitio

10.7.1 *That the report from the Chief Executive dated 19 November 2015 concerning the proposed boat launch pad at Akitio (as circulated) be received, and*

That the Council reprioritise the stormwater capital programme in the 2015-2025 Long Term Plan to enable \$30,000 to be allocated towards the construction of a boat ramp at Akitio for the safe launching and retrieval of boats required due to severe erosion, and

That the Council seek from the Horizons Regional Council the necessary resource consent for the construction and maintenance of this facility.

Mayor Ellis/Cr Crispin

Carried

11. Portfolio Reports

11.1 Community Relations

11.1.1 Cr Isaacson attended the school leavers dinner for the Dannevirke High School students.

11.1.2 The Deputy Mayor attended the Tararua College senior prize-giving presentation, and was a passenger in a car competing at the Targa Rally during some of the stages held within the district.

- 11.1.3 Cr Collis expressed concern that the volunteers at the temporary road closures granted to hold the Targa Rally in the southern part of the district were abused due to poor signage arrangements. This matter is to be discussed with the organiser as part of the debrief on the event.
- 11.1.4 Cr Fenemor attended the presentation of the Gold Star Service Medals to firefighters held in Dannevirke.
- 11.1.5 Cr Hull reported that the launch of the family violence it's not ok campaign shall be held in conjunction with the Eketahuna Christmas Parade.
- 11.1.6 Crs Collis and Hull are supporting this community initiative as champions for the family violence it's not ok campaign.

11.2 **Forestry**

- 11.2.1 Cr Fenemor gave a verbal report on forestry, and this included reference to the following matters:
- Output for September was 2,476 tonnes.
 - Logs are again being sold to China as the prices for this market have rebounded sharply by \$35 US/JAS/tonne.
 - Shipping rates have fallen to below \$20 US/JAS/tonne, but are expected to rise.
 - The net result is AWG A grade log prices at the Napier Wharf are the best seen in two years, being \$120 to \$130/JAS.
 - It is expected there will be a correction to the prices in late December to \$115/JAS for A grade logs.
 - The domestic market returns are up by \$3 tonne M20 to M30 and a further \$3 rise is expected in November.
 - Production will lift to 3,500 tonnes per month.
 - The large hauler will exit from the forest some time in January, with smaller gear to be used to finish the clear fell of what is left to cut.
 - Pruning and thinning is carrying on, with two quotes in hand at the moment for Waituna Road of 1.5 hectares and Kaiparoro of 13.5 hectares.

11.3 **Water**

- 11.3.1 Cr Collis commended the articles included in the Council's Bush Telegraph page by the Water Treatment Operator Ian Hunt to encourage water conservation.

11.4 **Economic Development/Marketing**

- 11.4.1 Cr Collis acknowledged the economic value derived from the Bush Spin-In event held in Woodville, and she requested that this be recognised through a letter to Joy Cumming.

- 11.4.2 Cr Collis reported that the Horizons Regional Council and the Palmerston North City Council have supported the Te Apiti Gorge shuttle this summer for twelve weekends from 9 January to 27 March 2016. Further funding is required to fully cover the cost of providing this service, and there is potential to increase the economic benefits it provides to Woodville and the district.
- 11.4.3 ***That the Tararua District Council meet the shortfall of \$1,545 (GST inclusive) to provide the Te Apiti Gorge shuttle service this summer, and***

That the cost of an extension to the 11.00 am and 1.00 pm departure time to extend from the Bridge Café to Woodville be investigated.
- Crs Collis/Johns*** ***Carried***
- 11.4.4 Cr Hull reported that the Pahiatua Chamber of Commerce Business Awards are to be launched at the end of January.
- 11.5 **Zone 3 and Rural and Provincial Sector Local Government New Zealand Meetings**
- 11.5.1 Cr Hull reported on various matters discussed at the recent Zone 3 and Rural and Provincial Sector Local Government New Zealand meetings.
- 11.6 **Finance**
- 11.6.1 Cr Hull attended the New Zealand Local Government Funding Agency meeting on risk management.
- 11.7 **Manawatu-Wanganui Regional Disaster Relief Fund Trust**
- 11.7.1 Cr Hull attended a further meeting of the Manawatu-Wanganui Regional Disaster Relief Fund Trust that is granting the funding available to assist areas recovering from the flooding event.
- 12. Mayoral Matters**
- 12.1 **Health and Safety Law Reforms**
- 12.1.1 The Chief Executive has been requested at a future Council workshop briefing session to outline the implications of the new health and safety law reforms initiated by the Government.
- 12.2 **Broadband**
- 12.2.1 It is unlikely that large rural districts will receive much benefit from the Government's funding plans to progress access to fast broadband services within such areas.

12.3 **Mayors Taskforce for Jobs**

- 12.3.1 The Mayors Taskforce for Jobs is pursuing the matter of improving the system for youth to get a driver licence, thereby enabling them to increase their opportunities for education, training and employment.

12.4 **Review of Appointments Following the By-Election**

- 12.4.1 *That the Council confirms the appointments detailed below as proposed by the Mayor following the by-election to fill the vacant position of a councillor for the South Tararua ward:*

- *Eketahuna Community Board – Cr T H Collis (as currently appointed)*
- *Woodville Districts' Vision – Cr P A Johns (replacing Cr T H Collis)*
- *Economic Development/Marketing Portfolio – Add Cr S A Hull*
- *Waste Management Portfolio – Cr P A Johns (replacing Cr S A Hull)*
- *Water and Sewerage Portfolio – Add Cr P A Johns*

Mayor Ellis/Cr Crispin

Carried

13. **Items not on the Agenda**

- 13.1 Nil

14. **Public Excluded Item of Business**

- 14.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Sale of the Hovding Court flats

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Sale of the Hovding Court flats</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(h) *The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

Crs Johns/Fenemor

Carried

14.3 *That open meeting be resumed.*

Crs Keltie/Hull

Carried

14.4 *That the following decision taken with the public excluded be confirmed in open meeting.*

Item 14.2 – Sale of the Hovding Court Flats

That the Council enters into a sale and purchase agreement with Bridgeman Properties Limited to sell the ten older units at Hovding Court for the tendered price of \$318,186.00.

Crs Keltie/Hull

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.10 pm.

Mayor



Report

Date : 2 December 2015

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Chief Financial Officer

Subject : **Delegation of Authority to the Regulatory Manager and Animal Control Officers**

Item No : **9.1**

1. Reason for the Report

- 1.1 To obtain the Council's approval of the updated delegations necessary to undertake the requirements of the Animal Control functions under the Dog Control Act 1996 and Stock Impounding Act 1955.

2. Background

- 2.1 The Council grants delegations with regard to enabling staff to deliver its statutory responsibilities under legislation such as the Building Act, Resource Management Act and the Dog Control Act.
- 2.2 From time to time, a review occurs as required to ensure they remain appropriate relative to the legislation that they relate, and the staff appointed to the associated responsibilities.
- 2.3 Attached to this report is a revised schedule setting out the recommended delegations for approval resulting from further changes of staff within the Regulatory Services team.

3. Significance Assessment

- 3.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

4. Conclusion

- 4.1 The Council considers and grants the proposed delegations attached to this report.

5. Recommendation

- 5.1 *That the report from the Chief Financial Officer dated 2 December 2015 concerning the Delegation of Authority to the Regulatory Manager and Animal Control Officers (as circulated) be received, and*
- 5.2 *That the Council approves the delegations as detailed in the schedule attached to this report.*

Attachments

1. Animal Control Proposed Delegation of Authority Chart updated Nov 2015

Delegation of Authority for the Animal Control functions

DOG CONTROL ACT 1996	Section	CE	Cmt	Mgr	Snr ACO	ACO	AC Admin	First Security ACO
To act as the territorial authority to perform functions and duties and exercise powers imposed or conferred under this Act	6(1)	✓	✓	✓	✓	✓	✓	✓
Policy delegation to waive infringement notices	Clause 6	✓		✓	✓			
To act as the territorial authority to give public notice of a report adopted under section 10A	10A(3)	✓		✓				
To carry out all or any of the functions and powers of a Dog Control Officer	11(1)	✓			✓			
To act as the territorial authority to appoint Dog Rangers including a dog ranger in an honorary capacity.	12	✓		✓				
Power of Entry	14				✓	✓		✓
Power of dog control officer to feed and shelter dogs	15				✓	✓		✓
To act as the territorial authority to enter into a written agreement whereby the services of the Dog Control officers or Dog Rangers are made available to another authority.	16(2)	✓		✓				
Power to request information	19 & 19(A)	✓	✓	✓	✓	✓		✓
To act as the territorial authority to classify an owner as probationary	21(1) & (2)	✓		✓				
To act as the territorial authority to give written notice classifying an owner as probationary	21(4)	✓		✓				
To act as the territorial authority to determine an objection to probationary owner classification	22(4)		✓					
To act as the territorial authority to give written notice of the decision on a probationary owner objection	22(4)	✓		✓				
To act as the territorial authority to require a probationary owner to undertake a training programme at the owners expense	23A	✓		✓				
To act as the territorial authority to disqualify a person from	25(1)	✓		✓				

DOG CONTROL ACT 1996	Section	CE	Cmt	Mgr	Snr ACO	ACO	AC Admin	First Security ACO
owning a dog.								
To act as the territorial authority to specify the length of disqualification of an owner.	25(3)	✓		✓				
To act as the territorial authority to give written notice to a person being disqualified.	25(4)	✓		✓	✓	✓	✓	
To act as the territorial authority to determine an objection to dog owner disqualification	26(4)		✓					
To act as the territorial authority to give written notice of the decision on a disqualified owner objection	26(4)	✓		✓	✓	✓		
To act as the territorial authority to make submissions to Court on an appeal of Council's decision to uphold an owner disqualification	27(2)	✓		✓				
To act as the territorial authority to extend the length of disqualification of a dog owner	28(6)	✓		✓				
To act as the territorial authority to supply information pursuant to the levels defined in Section 30 of the Dog Control Act 1996.	30(2)	✓		✓	✓	✓	✓	
To act as the territorial authority to classify a dog as dangerous	31(1)	✓		✓	✓			
To act as the territorial authority to give notice to the owner of a dog classified as dangerous.	31(2)	✓		✓	✓	✓	✓	
To act as the territorial authority to determine an objection to a dangerous dog classification.	31(4)		✓					
To act as the territorial authority to give written notice of the decision on a dangerous dog objection	31(5)	✓		✓	✓			
To act as the territorial authority to give written consent to the owner of a dangerous dog to dispose of that dog to another person within the Tararua District Council.	32(1)(f)	✓		✓				
To act as the territorial authority to approve the release of a dog seized under section 32(5)(a)	32(5)(b)	✓		✓	✓			
To act as the territorial authority to classify a dog as menacing	33A(2)	✓		✓	✓			
To act as the territorial authority to give written notice in the	33A(3)	✓		✓	✓	✓	✓	

DOG CONTROL ACT 1996	Section	CE	Cmt	Mgr	Snr ACO	ACO	AC Admin	First Security ACO
prescribed form to the owner of a dog classified as menacing								
To act as the territorial authority to determine an objection to a menacing dog classification.	33B(2)		✓					
To act as the territorial authority to give written notice of the decision on a menacing dog objection	33B(3)	✓		✓	✓	✓		
To act as the territorial authority to classify a dog as menacing	33C(1)	✓		✓				
To act as the territorial authority to give written notice in the prescribed form to the owner of a dog classified as menacing	33C(2)	✓		✓	✓	✓	✓	
To act as the territorial authority to determine an objection to a menacing dog classification.	33D(3)		✓					
To act as the territorial authority to give written notice of the decision on a menacing dog objection	33D(4)	✓		✓	✓	✓		
To act as the territorial authority to approve the release of a dog seized under section 33E(3)(a)	33E(3)(b)	✓		✓				
To act as the territorial authority to comply with a lawful request for dog register information.	35	✓		✓	✓	✓	✓	
To act as the territorial authority to publicly notify the registration fees fixed by resolution	37(6)	✓		✓				
To act as the territorial authority to refund, remit, or reduce registration fees.	39	✓		✓	✓			
To act as the territorial authority to determine an objection to a dog barking abatement notice	55(3)		✓					
To act as the territorial authority to give written notice of the decision on a barking dog abatement notice objection	55(5)	✓		✓	✓	✓		
To act as the territorial authority to authorise a person to issue infringement notices	66	✓		✓	✓			
To act as the territorial authority to give written notice to the owner of an impounded dog.	69	✓		✓	✓	✓		
To act as the territorial authority to, sell, destroy, or otherwise dispose of the dog	69	✓		✓	✓	✓		

DOG CONTROL ACT 1996	Section	CE	Cmt	Mgr	Snr ACO	ACO	AC Admin	First Security ACO
To act as the territorial authority to approve the release of a dog seized under sections 15, 32, 33E, 56	70(3)	✓		✓				
To act as the territorial authority to determine an application for the release of a dog seized under sections 15, 32, 33E, 56	70(3)		✓					
To act as the territorial authority to make submissions to Court on an appeal of Council's decision not to release a dog seized under sections 15, 32, 33E, 56	70(4)	✓		✓				
To act as the territorial authority to give written notice of the decision retain a dog in custody	71(3)	✓		✓	✓	✓		
To act as the territorial authority to approve the release of a dog seized under sections 57, 57A, 58	71(5)	✓		✓	✓			
To act as the territorial authority to determine an application for the release of a dog seized under sections 57, 57A, 58	71(5)		✓					
To act as the territorial authority to make submissions to Court on an appeal of Council's decision not to release a dog seized under sections 57, 57A, 58	71(6)	✓		✓				
To act as the territorial authority to perform the duties under this section	71A		✓					

Stock Impounding Act 1955	Section	CE	Cmt	Mgr	Snr ACO	ACO	AC Admin	First Security ACO
To act as the territorial authority to appoint as a Pound Keeper	6(1)	✓		✓				
To act as the territorial authority to perform the duties of a Pound Keeper					✓	✓		✓
Authorised to keep records required to be kept by a Local Authority					✓	✓	✓	✓

Definitions used:

CE - Chief Executive
Cmt - Tribunal and Hearings Committee
Mgr - Regulatory Manager
ACO - Animal Control Officer
AC Admin - Animal Control Administrator
First Security - Council's After Hours Contractor

Report

Date : 3 December 2015

To : Mayor and Councillors
Tararua District Council

From : Peter Wimsett
Manager Strategy & District Development

Subject : **Pongaroa Fuel Stop Committee Request**

Item No : **9.2**

1. Introduction

- 1.1 A request has been received to write-off rates on a property being considered as a gift to a yet-to-be formed community group for the purpose of a community owned fuel station at Pongaroa. The request includes making the property non-rateable or for ongoing rates write-off.

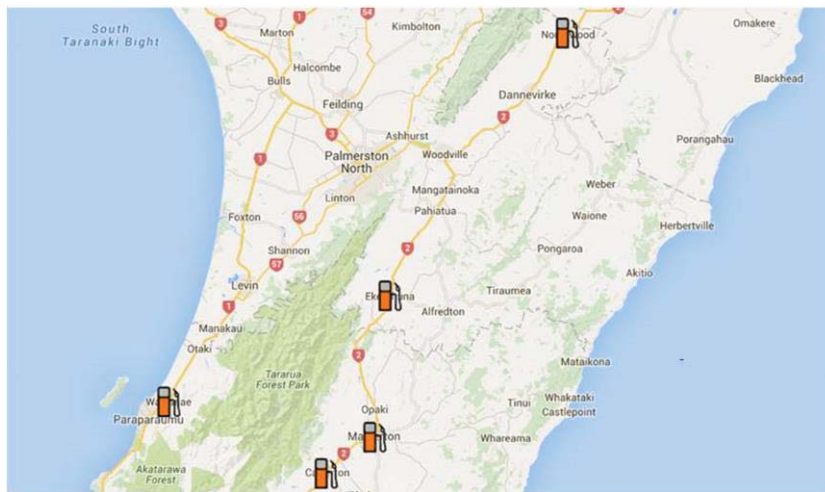
2. Reason for the Report

- 2.1 This report considers the options regarding the write-off of rates and possible future Council “in principle” support or a funding contribution for the project.

3. Background

- 3.1 The previous service station operator in Pongaroa ceased trading over six months ago.
- 3.2 This is leading to locals choosing to transport and store fuel on their own properties, including long treks to locations that have service stations to refuel.
- 3.3 This causes increased safety and hazard risk from carrying and storing the fuel and potential isolation in emergency situations from running out of vehicle fuel.
- 3.4 There is understood to be strong local community interest to form a corporate entity (e.g. a Trust or Incorporated Society) to re-establish a local fuel supply.
- 3.5 The Council has historically supported communities that help themselves where there has been significant local effort to achieve local outcomes.

- 3.6 Fuel suppliers that partner with small local communities include Gasoline Alley and Allied Petroleum. Gasoline Alley has a particularly strong presence in the Tararua District.



4. Discussion and Options

- 4.1 In the October 2006 Council meeting, it made the following decision:

“That the Council agrees to underwrite the Norsewood Fuel Supply project to a maximum sum of \$17,000.”

In the earlier August 2006 Council meeting, it made the following decision:

“That the request from the Norsewood Fuel Supply Committee for funding be left to lie on the table as further information is required to assist the Council in considering this matter, and

That the Committee be asked to provide a detailed budget, including possible sources of funding which they hope to secure, and the ownership arrangements for the fuel tank and pumps in the event of Norsewood Promotions being dissolved.

That the Council agrees to underwrite the Norsewood Fuel Supply project to a maximum sum of \$17,000.”

- 4.2 At the time, the then Chief Executive, Roger Twentyman wrote:

Tararua District Council has a strong focus on developing resilient communities. The district-wide approach that Council has in supporting local communities is also a strength, and one that is supported by the wider community.

Council has in the past provided support for business retention. Notable examples of this have been the loan to Norsewear Ltd when there was a financial need, the extension to the public carpark associated with the Warehouse being established in Dannevirke and the grant to the Eketahuna Community Charitable Trust for the construction of the service station.

A grant of \$50,000 was made available to the Eketahuna Community Charitable Trust for their \$220,000 project.

Council is also supportive of community service retention with its continued ownership of land and buildings within which the Eketahuna Health Centre operates, the Carnegie Centre and Rural Mail Depot in Dannevirke.

Possible options that Council may consider to be appropriate to support this project might include:

- *Grant*
- *Loan*
- *Debenture*

A grant would provide the desired support without a specific commitment back to the Council from the recipients.

A loan would provide funding for a defined term with repayment expected.

A debenture is effectively an interest-free loan.

Funding would be able to be provided from the General Purposes Reserve.”

5. Rating Issues

- 5.1 In this instance, the Council does not have a rates remission policy that would permit the write-off of the rates as requested (copy attached). Nor does the Council have the legal ability to make the property non-rateable for future rates.
- 5.2 Owners that do not wish to pay their rates are dealt with under the abandoned land sale process set out in the Local Government (Rating) Act 2002.
- 5.3 Unpaid rates transfer to the new owner who is then required to clear outstanding rates as if they were the prior owner.

6. Significance Assessment

- 6.1 This matter is considered to be of minor significance in terms of the Council’s policy on significance and engagement, and it within its discretion to determine any form of support for this community proposal.

7. Conclusion

- 7.1 At this stage, there is no defined proposal and no corporate entity for the Council to deal with so any Council support would be “In Principle”. It is recommended that a full business case be presented to the Council in due course.

8. Recommendation

- 8.1** *That the report from the Manager Strategy & District Development dated 3 December 2015 concerning a Petrol Station Proposal for Pongaroa (as circulated) be received, and*
- 8.2** *That the Council agrees in principle to support the concept of a community entity being formed to maintain a fuel supply in Pongaroa, with any such proposal and possible support from the Council being subject to the preparation of a full business case to be presented for its consideration, and*
- 8.3** *That Council confirms it is not able to write off the rates on the property or make it non-rateable under Council's current remission policies and/or legislation.*

Attachments

- 1. Correspondence re: The Estate of RM and TH Broughton - Pongaroa Fuel Stop

12 November 2015

Tararua District Council
P O Box 15
Dannevirke

Attention: Mr R Ellis and Councillors

Re: The Estate of RM and TH Broughton

Dear Sirs

We the Pongaroa Fuel Stop Committee would be greatly appreciative if this issue could be included in the agenda for discussion and resolution at the next Council meeting.

A representative of the committee is available to attend.

Yours faithfully

D H Monk
Chairperson Pongaroa Fuel Stop Inc



Taranua District Council

12 November 2015

PO Box 115

Dannevirke

Attn Mr R Ellis and Councillors:

Re: The Estate of RM and TH Broughton



Dear Sirs,

We the undersigned are the descendents of the above named R and T Broughton.

It is our wish to gift the property contained in PT LOT 23 DP 2168 BLK IX MT CERBERUS SD, with the Taranua District Council property ID 20191, to the village of Pongaroa for the purpose of constructing a community facility namely a fuel stop and other ancillary buildings.

We would therefore be grateful if you could take any action necessary to facilitate the transfer of the above title to the Pongaroa Fuel Stop Inc. an incorporated society in the process of being formed.

Yours Faithfully

 Harry James Broughton
 Harold Broughton

Tararua District Council
POBox 115
Dannevirke

12 November 2015

Attn Mr R Ellis and Councillors:

Re: Pongaroa Fuel Stop Inc. and the Broughton Property

Dear Sirs,

As you will be aware the Pongaroa community has been without local retail fuel distribution for approximately 8 months, and that the previously used site no longer meets oil company requirements.

This has necessitated residents without rural deliveries facilities and tourists to the region being forced to travel 75 or more km to purchase fuel, and in many cases transporting large quantities in domestic vehicles to have some on hand.

On the 29th of October a public meeting in the Pongaroa hall attended by over 60 people was held on this issue at which it was unanimously resolved that a committee be formed to investigate the setting up of a viable fuel system for Pongaroa.

A non profit incorporated society called Pongaroa Fuel Stop Inc. is in the process of being formed, the aim of which is to initially provide retail fuel to the residents of the village and district as well as travellers and tourists who possibly currently avoid Route 52 as there is no fuel between Porongahau and Eketahuna.

An offer of the gift of land from the estate of RM and TH Broughton has been made to the community for the building of the fuel stop, and the accompanying letter contains the relevant details on this.

There are rates in arrears, and the council has a lien over the title at present.

We request that in light of the property being offered freely for a "community good" activity the council give favourable consideration to waiving the outstanding rates and penalties.

We would also request that once title is transferred the property be zero rated for as long as it is held by the Pongaroa Fuel Stop Inc.

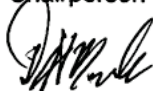
This project represents a significant investment by the residents in the township of Pongaroa, who understand the necessity of this service in a rural area to prevent further population decline, encourage growth, and to enable people to tour and travel the area without the worry of "fuel anxiety".

In light of the commitment the community is making we trust the council will see fit to endorse our efforts by granting our request for rates remissions.

Yours faithfully

D. H. Monk

Chairperson Pongaroa Fuel Stop Inc.



Report

Date : 2 December 2015

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Planning Manager

Subject : **Planning Matters Determined Under Delegated Authority**

Item No : **9.3**

1. Resource Management

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

2. Subdivision Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

- 2.1 **201.2015.41.1** **Kinarua Farm Ltd – 40 Denmark Street,
Dannevirke**

Consent to subdivide Lot 2 DP 17018 (CFR: HBJ3/1212) into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by the Council on 15 October 2015, including the subdivision plans drawn by C G Bone dated "August 2015", and held on Council file 201.2015.41.1, except as required by the following conditions.
2. That a right of way easements marked "A" and "C" on the subdivision plan dated "August 2015" and for the purposes of access of Lot 1 be duly granted or reserved.
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. If the landowner wished to undertake one of the five activities including subdivision, land-use change, soil disturbance, soil sampling, and removing fuel storage systems standards may apply. Please contact the Planner at the Tararua District Council on 06 374 4080 for further information.

2.2 201.2015.43.1 R. Bevins – 3185 Weber Road, Dannevirke

Consent to subdivide part section 47 block V Weber S.D. (CFR 519012), into one allotment

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by the Council on 19 October 2015 including the subdivision plan drawn by C G Bone – Land Surveyor dated "October 2015" and held on Council file 201-2015-43-1, except as required by the following conditions.

2. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

3. Subdivision Plans Approval

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

3.1	201.2015.33.1	B. & S. Hobson – 81958 State Highway 2, Pahiatua
3.2	201.2015.34.1	D. & R. Jenkins – 229 Pahiatua-Mangahao Road, Pahiatua
3.3	201.2015.37.1	Tararua District Council – 188 High Street, Dannevirke

4. Land Use Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

4.1	202.2015.42.1	Z. Olsen – 7 Empire Street, Dannevirke
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Consent to undertake earthworks for the construction of a swimming pool. The proposed pool has dimensions measuring 12m x 4.4m x 1.8m. The proposed works involve excavating approximately 50.69m³ of soil over an area of approximately 52.8m². The excavated soil will be deposited within the site.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 15 October 2015, except where another condition of this consent must be complied with. This information is held on Council file 202.2015.42.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:

- 7.00am – 7.00pm daily 55 dBLAeq (15 min)
- 7.00pm – 7.00am daily 45 dBLAeq (15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

4. The consent holder shall ensure that any dust generated through the exercise of this consent does not cause nuisance beyond the boundaries of the site.
5. If any archaeological site, taonga or koiwi is discovered during the works authorised by this consent, the consent holder shall immediately cease work at the affected site. The consent holder shall notify Ngati Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua, Heritage New Zealand, and the Tararua District Council Planning Manager, and in the case of koiwi, the Police, and shall not recommence works in the area of the discovery until the relevant Heritage New Zealand and Kahungunu Iwi Incorporated and Rangitane O Tamaki Nui a Rua approvals to damage, destroy or modify such sites have been obtained, and the Tararua District Council Planning Manager has given authorisation to recommence the activities. Please refer to advice note b. for additional comments.
6. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

Advice Notes:

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

- b. The Historic Places Act 1993 (HPA) provides for the identification, protection, preservation and conservation of historic and cultural heritage of New Zealand. Under Section 2 of the HPA, an archaeological site is defined as a place associated with pre-1900 human activity where there may be evidence relating to the history of New Zealand. Section 10 directs that an authority is required from Heritage New Zealand if there is 'reasonable cause' to suspect an archaeological site (recorded or unrecorded) may be modified, damaged or destroyed in the course of an activity. An authority is required for such work whether or not the land on which an archaeological site may be designated, or a resource or building consent has been granted, or the activity is permitted in a regional or district plan. Evidence of archaeological sites may include oven stones, charcoal, shells, ditches, banks, pits, terraces, stonewalls, building foundations, artefacts of Maori and European origin, or burials.

5. Title Separations

Pursuant to Section 226 of the Resource Management Act 1991, the following certificates have been issued to certify that the allotments are in accordance with the District Plan:

- 5.1 **201.2015.45.1** **Roman Catholic Bishop Diocese of Palmerston North – 27 Wakeman Street, Pahiatua**

Separation of lots 7 & 8 DP 473303 (CFR: 647233).

6. Right of Way Approvals

Pursuant to Section 348 of the Local Government Act 1974, the following certificates have been issued for right of way approval:

- 6.1 **201.2015.44.1** **D. Dunford – Maharahara Road, Dannevirke**

Approve the granting of an easement for rights of way over Lot 1 DP 18696 (CFR: HBL1/1165) marked as 'C' on the plan LT 492035 provided by their surveyor, Chris Bone, in the application dated 20 October 2015.

7. Cancellation of Amalgamation Conditions

Pursuant to Section 241 of the Resource Management Act 1991, the following certificates have been issued to cancel amalgamations:

- 7.1 **201.2015.46.1** **D. Dunford – Graham Road, Dannevirke**

Approve the cancelling of the existing amalgamation condition on computer freehold register 647233 affecting Lot 7 & 8 DP 473303.

8. Recommendation

- 8.1** *That the report from the Planning Manager dated 2 December 2015 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.*

Attachments

Nil.

Report

Date : 2 December 2015

To : Mayor and Councillors
Tararua District Council

From : Clayton Locke
Liquor Licensing Officer

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **9.4**

1. Reason for the Report

- 1.1 To advise the Council of decisions made under delegated authority regarding liquor licensing applications.

2. Renewal of Manager's Certificates

- 2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their manager's certificate.
- 2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.
- 2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Manager's Certificate - Renewal of Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2011.00005028.001	The Woodville Hotel	Ms S M Turner	20 Oct 2015	22 Sep 2018
401.2011.00005031.001	Tui HQ	Ms A L Morgan	20 Oct 2015	26 Oct 2018
401.2011.00005043.001	Tui HQ	Ms A G Arends	20 Oct 2015	31 Oct 2018

3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.
- 3.2 The Act requires the applicant to publicly notify the application twice.
- 3.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
 - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 3.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of three years on the conditions presently attached to it.
- 3.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Club Licence - Renewal of Club Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2009.00002204.001	Makuri Country Club	Makuri Country Club	04 Jul 1991	23 Jul 2018
400.2009.00002218.001	Pahiatua Golf Club	Pahiatua Golf Club	25 Jul 2003	25 Jul 2018
400.2009.00002182.001	Dannevirke Bowling Club Inc.	Dannevirke Bowling Club Inc.	25 Jul 1990	25 Jul 2018
400.2009.00002222.001	Pongaroa Golf Club	Pongaroa Golf Club	25 Jul 1990	25 Jul 2018
400.2011.00005168.001	Tararua Squash Club	Tararua Squash Club	02 Aug 2011	02 Aug 2018

4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.
- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

Managers Certificate - New Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2015.00005163.001	Post Office Hotel	Ms K L Metekingi	20 Oct 2015	20 Oct 2016

5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.

No new renewal applications have been received

6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for special licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 6.3 In considering each application, the Licensing Agency must have regard to the following matters:
- The nature of the particular occasion
 - The suitability of the applicant
 - The days on which and the hours during which the applicant proposes to sell liquor
 - The steps proposed to be taken to ensure that prohibited persons are not served
 - The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
 - The reports from the Police and the Liquor Licensing Inspector
- 6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence					
License / Cert No	Premises	Applicant	Issue Date	Expiry Date	
400.2015.00005461.001	Dannevirke Sports Club	Mrs E L L Peeti Webber	13 Oct 2015	17 Oct 2015	
400.2015.00005462.001	Stadium Pahiatua	Mr I S McGovern	19 Oct 2015	01 Nov 2015	
400.2015.00005460.001	Merrylees Hotel	Mr P J Bunn	13 Oct 2015	01 Nov 2015	

- 6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for special licences are approved subject to the following condition:
- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments and food is to be available for consumption on the premises at all times while liquor is being sold.

7. Temporary Authority

- 7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Licensing Agency may hear and determine orders ex parte, or hold a public hearing.

No temporary authority applications have been received

8. Recommendation

- 8.1 *That the report from the Liquor Licensing Officer dated 2 December 2015 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and the contents are noted.*

Attachments

Nil.

Report

Date : 3 December 2015
To : Mayor and Councillors
Tararua District Council
From : Joan Spencer
Committee Secretary
Subject : **Staff Report**
Item No : **9.5**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 21 October 2015 to 3 December 2015.

Key Points

2. Woodville Impounded Supply

The external Dam expert has advised the optimal redesign relative to cost and technical challenges will be to retain the current earth embankment, and change all the upstream banks to 1:3 slopes. This will give both a significant increase in usable volume, once the liner is installed, and also enable construction to occur over one season. Depending on timing with the Building Consent process, we are looking at whether it is feasible to bring construction into this financial year.

For this to work, we would need a new consent from Horizons Regional Council to enable the taking of water from the Mangapapa during construction, which means construction would not start until March or April. Once we have the costing confirmed, which is expected in late January, we will update the business case and bring it back to Council.

3. Akitio Boat Ramp

Under Council's Procurement Policy, we have appointed Greatbatch Building to project manage the Resource Consent and Construction phases. They are currently discussing the Resource Consent information with Horizons Regional Council.

4. Function to Acknowledge Staff gaining Professional Recognition

During this calendar year, a number of our staff have achieved national qualifications or awards. This includes Diplomas such as the three Building Control Officers, our Manager Strategy and District Development winning the Association of Local Government Information Managers leadership award, and also a Kiwibank local hero's award, the Manager Planning achieving his Membership of the NZ Planning Institute, and the Finance Manager's Chartered Accountant qualification.

A staff function to recognise these achievements is to be held on 14 December 2015.

5. Councillor Inductions

Local Government New Zealand has highlighted what they consider best practice for inducting new Councillors, and ensuring the elected members have a defined training programme and budget, to enable them to deliver their statutory roles. In the New Year, we will be discussing with Councillors how to bring this into effect, and recognising the recent by-election result, and upcoming Elections in October.

Activity Reports

Tararua Alliance

6. Executive Summary

The focus for the Alliance in October has moved to the capital renewal work for this season. This includes the resealing and rehabilitation programme for 2015/2016 as well as continuing with the emergency work reinstatement from the June event.

This season's reseal sites are on track for completing over three months earlier than what residents have come to expect. Undertaking this work early in the season is a direct result of the Alliance completing the pre-reseal repairs a year in advance. The benefits of programming pre-reseal repairs 12 months in advance, is improved quality in the work and a reduced risk of issues with the resealed sections of the network. Allowing the bitumen additives to evaporate over a period of months reduces the risk of bleeding and flushing of the chip seal once the reseal is complete. This aligns with our objective of completing the right work at the right time of the year. The reseals are expected to be completed by the end of November 2015.

Work is also underway on the pavement rehabilitation projects for the 2015/2016 season. Several projects are currently underway including Valley Road and Route 52. Pavement designs are underway on the remaining sites including the Pahiatua Track. Due to the nature of this site a more detailed investigation and robust pavement design is required.

Heavy rain in September has also caused more damage to the network. The team is currently assessing the work and putting together funding applications to NZ Transport Agency. The recent funding applications for the emergency work that affected the network in June and July have been approved. The first \$1.04m is approved at 62% subsidy and any additional work for the financial year has been approved at 82% financial assistance subsidy.

With the improved weather, work is now ramping up again on the Saddle Road project. Funding has been approved by the NZ Transport Agency for a second set of sites estimated at approximately \$3.4m and this will form stage 2 of the overall project. The team is currently reviewing the design and estimates for this work.

With the varying weather conditions pressure is beginning to mount on the vegetation control activities. Wet weather combined with periods of good weather has resulted in high vegetation growth. The mowing cycle is well underway, however containing the increase in growth is proving problematic.

The workload for the design team is also very high at present with the increased workload across both roading and the 3 waters activities. Additional resources are being brought in to assist. This high workload for both the Planning and Operational teams is forecast to continue for the remainder of the financial year.

The laser and video equipped vehicle known as the Hawkeye 2000 is currently surveying the sealed network. The data that this equipment collects will enable the Alliance to move to predictive modelling on the network and is a key initiative to improve the decision making for our pavement strategies long term.

Safety continues to be a focus and the team has very good processes and procedures in place. This has been a highlight in the Alliance and the team have created a real Zero Harm culture in the field. The focus now shifts to ensuring that the teams are aware of the hazards and risks of moving into the summer months.

7. Planning

Work has continued around refining the monthly reporting process around target cost estimates against actual work completed. We have compiled tables to analyse reporting data as well as checking of codes and worksheets.

Schedules continue to be compiled for pavement rehabilitation sites in preparation to hand over to the delivery team. Additionally we have also been undertaking design work for the sealing of the section of road from the end of Easton Street to the Dannevirke Recycle Centre.

During October a cemetery and carpark inspection was completed, which enabled the production of a forward works programme for those sites including predicted works over the next 10 years and the associated costs. Renewal work will be done on the first two carparks – Wai Splash and Pongaroa Transfer Station - this financial year and maintenance done on selected other sites as well.

The Hawkeye 2000 road data survey has begun and is expected to take three or four weeks to get around the whole network. The outputs from the survey will help with a number of asset management projects such as forward works planning, road predictive modelling, asset data capture of items such as signs and street furniture as well as seal design.

While Assetic for Rading is still in limbo awaiting answers from the developers in Australia the Fuse implementation is very close to rollout. Training begins mid-November with the go live due to happen in the first week of December.

7.1 2014/2015 Pavement Rehabilitation

2014/15 Sites to Complete

Road	RP	% complete
Valley Rd	6326 – 6851	100%

7.2 2015/2016 Pavement Rehabilitation

2015/16 Priority sites

Road	RP	% complete
052-109	3788 - 4376	50%
052-109	8297 - 8525	60%
Ormondville – Te Uri Rd	11323 - 11653	
Pahiatua – Pongaroa Rd	36864 - 37782	40%
Tourere Rd	2633 - 2853	
Weber Rd	28173 - 28500	
Pahiatua Track Rd	2265 - 2534	

Earthworks are continuing on 052-109 and Pahiatua – Pongaroa Road sites. Crews are currently completing culvert replacements and dig-out areas in preparation for stabilising. The stabilising mill is arriving from Tirau the week of 16 November, and will take approximately 10 days to complete these sites.

Pavement investigation is continuing for the Pahiatua Track road site. Test results have indicated that the existing pavement falls outside of specifications in terms of grading (aggregate particle sizes) and due to the thick seal layer (average 60 – 70mm) this has ruled out stabilising. We are currently putting together estimates for three proposed treatments. These include overlays with basecourse and AC.

052-109 (3788- 4376)



Figure 1 - 052-109 Drainage improvements



Figure 2 - 052-109 Drainage improvements



Figure 3 - 052-109 Digouts

Valley Rd (6326 – 6851)

Valley Road is now complete. Improvements include:

- 150mm overlay over existing pavement to achieve sufficient pavement thickness
- Subsoil drainage and new culverts installed
- Replacement of 900mm diameter steel pipe that had rusted through
- Seal widening (5.1m to 5.8m)



Figure 4 - Valley Rd - Pre construction photo



Figure 5 - Valley Rd - Pre construction photos



Figure 6 - Valley Rd - Pre construction photos



Figure 7 - Valley Rd – Complete



Figure 8 - Valley Rd - Complete



Figure 9 - Valley Rd overlay



Figure 10 - Valley Rd overlay

Assets & Utility Design

8. Wastewater

8.1 Eketahuna – Earthquake Damage

Garth has been undertaking more CCTV work of the sewer mains in Eketahuna. This has identified two lengths of sewer that are unsuitable for relining due to dropped sections in the pipe and/or protruding laterals. We are currently open-cutting a section from Jones Street towards the Eketahuna Club, approx. 50lm, and will look to spot repair sections along Alfredton Road to enable the relining of this main.

Due to infiltration we also have another manhole in Newman Road to replace, and another to raise.



Herbert St Sewer Renewal

8.2 Woodville Manhole Relining Programme

We have installed the following manholes to facilitate the relining:

- 1 x Gladstone Street
- 3 x McLean Street
- 2 x Grant Street

We have another three to install, but they are all within private property and require the ground to dry out prior to constructing.

8.3 Dannevirke

Denmark St - Stage One

Sewer renewal completed – this involved renewing the 150mm diameter sewer main from Edinburgh Street to the first manhole. (Approx 90 l/m and the replacement of 5 x laterals).



Denmark Street - Stage Two:

Under construction - just started, and runs from Dublin Street intersection heading north (Approx 85 l/m) to the first manhole.

Pahiatua Recycling Centre

We have completed all pipework, with the extra subsoil drainage having been installed in October.

8.4 Water

Crewe Street, Pahiatua Watermain Link

This watermain has been cut in, and went live on 7 October. We still have to disconnect the old 63mm rider main, but currently are unable to isolate it due to either faulty valves or an unidentified feed.

Future Work

3 x manholes in Woodville - on private property. Must be programmed accordingly as they are suitable for dry weather access only.

Eketahuna – 2 x manholes and spot repairs on sewer mains.

Dannevirke – London, Dublin and Denmark Streets all have wastewater and water renewals programmed. These renewals will be programmed around the water treatment upgrade works at the Dannevirke plant. Extent of works currently being determined.

Delivery

9. General Maintenance

18 signs and poles have been upgraded, repaired or replaced, and 100 roadside marker pegs have been installed across the network. This is part of our general ongoing maintenance programme. Site rails are also being repaired and replaced.

Potholes are being attended to as and when required on the sealed pavement; there has been a minor increase in unsealed potholes due to recent rain and these are also being attended to as and when required.

Programmed routine drainage work and high shoulder removal has been undertaken on the following road:

- Mangahei Road

10. Sealed Pavement Maintenance

The 2015/16 pre-reseal repairs have all been completed, and drainage work on the 2016/17 pre-reseal repairs have commenced.

Our pavement crew will commence work on the 2016/17 pre-reseal repairs after they attend to some priority 4 repairs.

11. Unsealed Pavement Maintenance

Work has continued with grading and maintenance metalling crews throughout the district.

Effort has been applied when grading to put some positive shape back into the unsealed roads, and this will help reduce grading frequencies. Some of the roads completed in September included the following:

- | | |
|-----------------|-----------------|
| • McLeod's Road | • Newling Road |
| • Waituna Road | • Thompson Road |
| • Range Road | • Tower Street |
| • Speedy Road | • Wright Road |

12. Rural Mowing

Our subcontractor, Graham Hopkins, has started on the annual mowing programme. He is working on his monthly programme and working his way around the network.

Due to recent weather conditions and the time of the season, we have already seen some areas on the network with exceptional growth. We are managing this through weekly updates between him and the area supervisors.

13. Emergency Works

Due to heavy rain in September, we have identified numerous sites across the district that have been affected, with slips, dropouts, heavy scour, loss of metal on unsealed roads, blocked culverts and drainage reinstatements. All work is being identified and programmed.

- Kopikopiko Road
- Tararua Road
- Range Road
- Route 52, 121 section
- Rimu Road
- Pahiatua Pongoroa Road
- Route 52, 93 section
- Ormondville – Te Uri Road
- Tuturewa Road
- River Road

The majority of the operations work done throughout the last month has been repairing flood damage sites.

All of the flood damage sites have now been identified and scheduled.

All sites below require further work; they are safe and have the appropriate TMP in place to manage the current conditions:

Photo: Bench and Fill, Rimu Road



14. Urban Construction / Maintenance

Crews have been continuing regular clearance of litter bins in Dannevirke as well as routine cleaning of all main streets. Where possible the use of mechanical street cleaners is being used to clean both kerb and channel, as well as regular sump cleaning. The litter bins in Woodville, Pahiatua and Eketahuna are being emptied by our subcontractors, Brees Property Maintenance and Wilson's.

A busy month for the urban team: The flag pole in Pahiatua was successfully removed for refurbishment. New kerb and channel at the recycle centre in Pahiatua is complete. An old, unsafe retaining wall in Pahiatua is being replaced, and an open stormwater channel cleared in Arthur Street, stopping some bad flooding issues. Work is due to start on some unsafe manhole covers in High Street, Dannevirke.

Photo: Replacement Retaining Wall, Pahiatua



15. Pavement Rehabilitations

Physical work: earthworks, drainage and pavement, has commenced on the 15/16 rehabilitation sites. All work has been scheduled and programmed, and the first 3 sites are due for completion by 20 November. The large stabilising Mill arrives on 16 November to complete the first 3 sites on Route 52.

16. Pavement Reseals

The 2015/16 pavement reseals have commenced. All chip has been stockpiled on sites across the network, progress is going really well, and we are on programme to complete in early December.

<ul style="list-style-type: none">• Pahiatua Pongaroa Road Site D,E,F,G,H,I• Septimus Street• Mangaone Road• Makomako Road	<ul style="list-style-type: none">• Tutakara Road• Kohinui Road• Hopelands Road• Upper McLean Street
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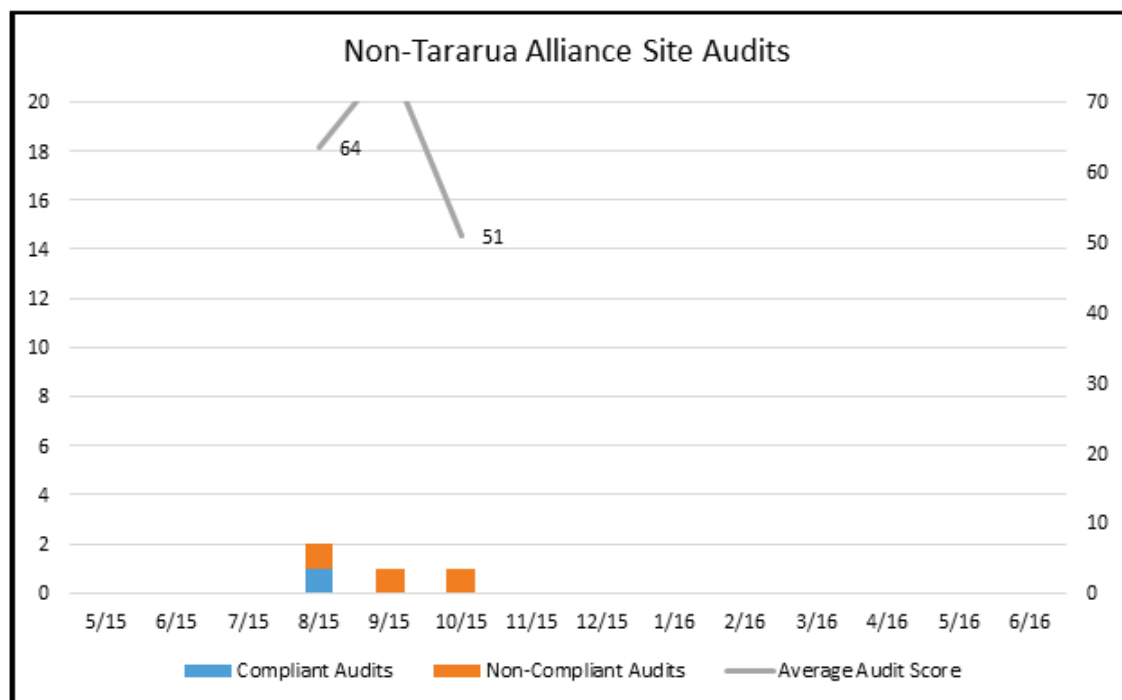
17. Performance

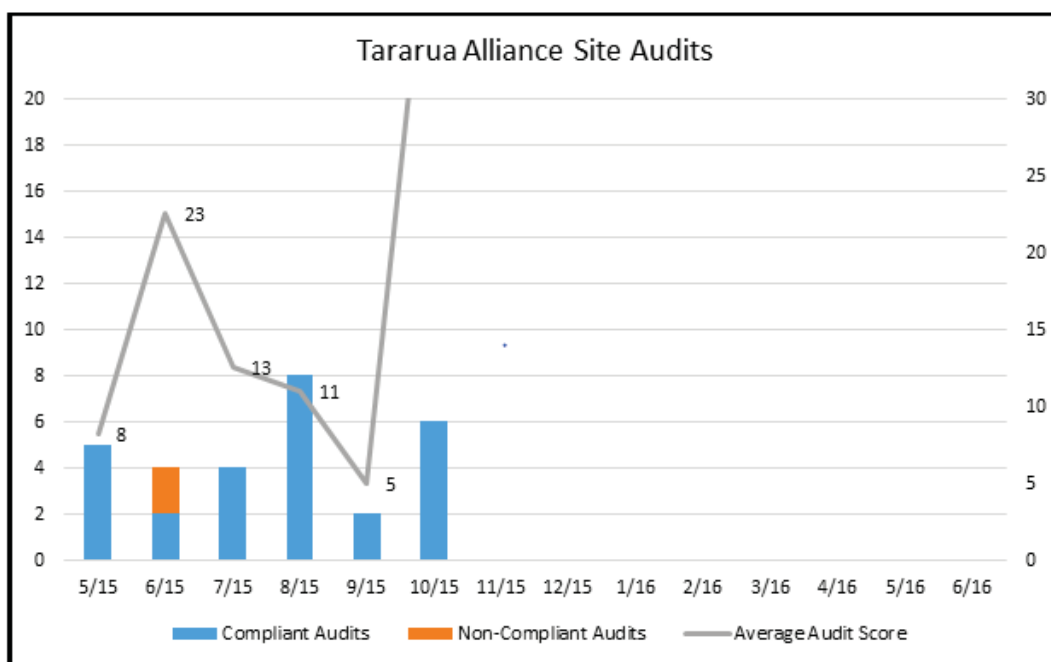
During the month of October six Tararua Alliance sites were audited, sites were found with permanent signs not covered and signs with no supporting cones. There were also signs on stands that were double sided, which were changed to single sided as the sign post was obstructing the sign.

A further one site of another contractor was audited with issues being raised with missing signs and no approved traffic management plan on site. This contractor has been notified and a TMP has been put in place for their staff to carry out work in the district.

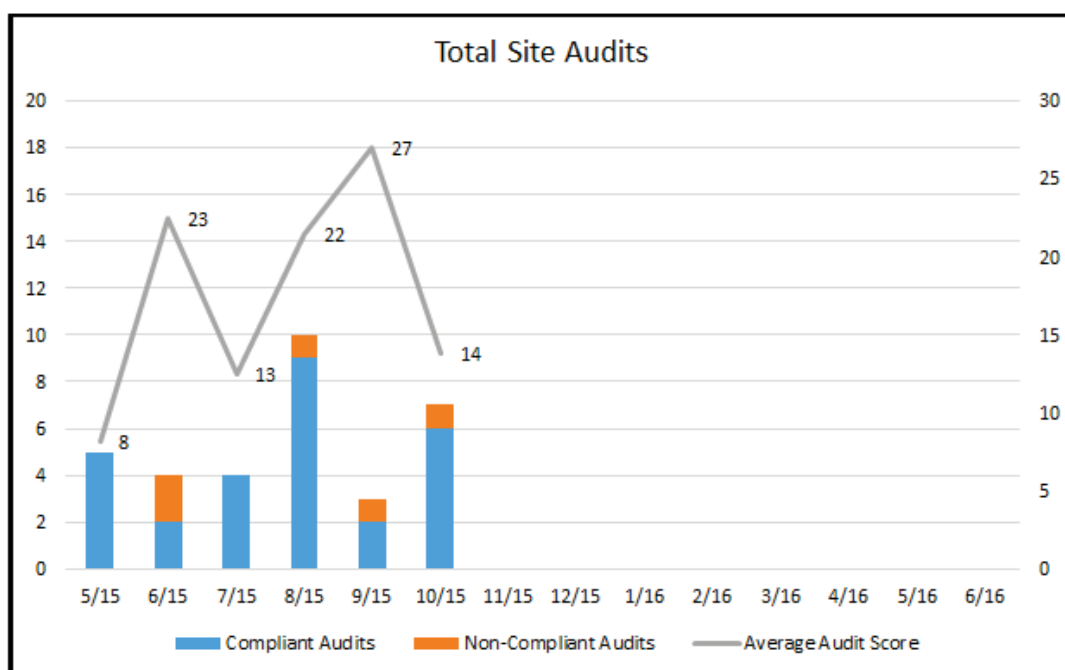
Eighteen traffic management plan applications were received and approved over the month of October.

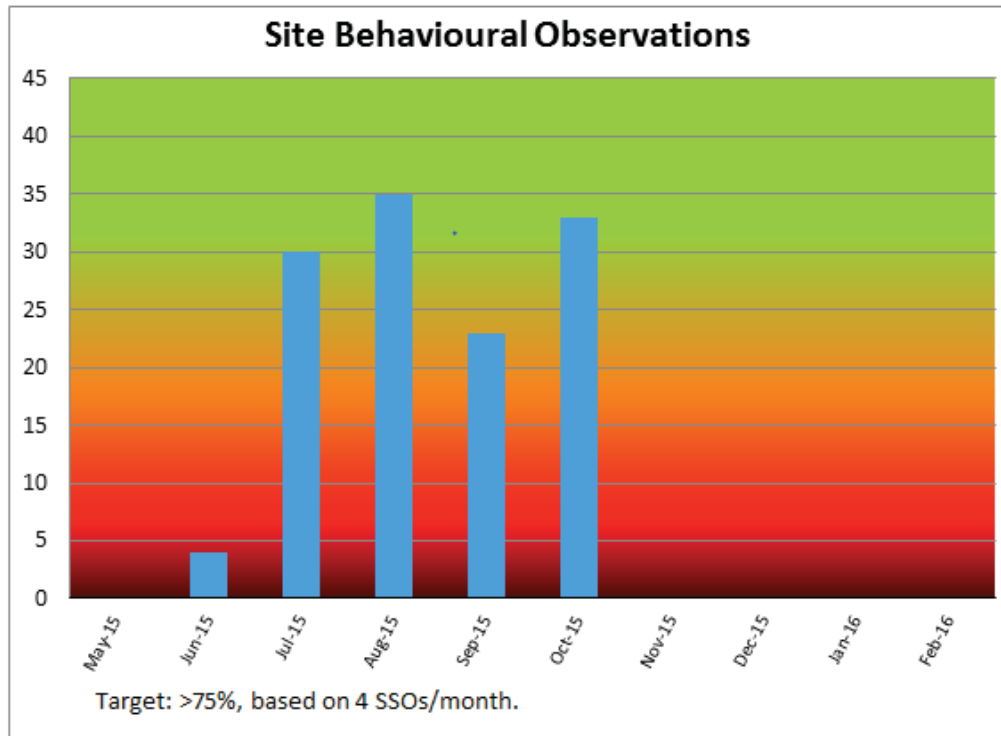
Twenty five carriageway access request applications were received and approved during the month. Focus over the next few months will be to contact contractors to chase up on works completion notices, which have not been submitted for work sites that have been completed. Once the works completion notice has been submitted and signed off, the two year warranty period starts for that work site.



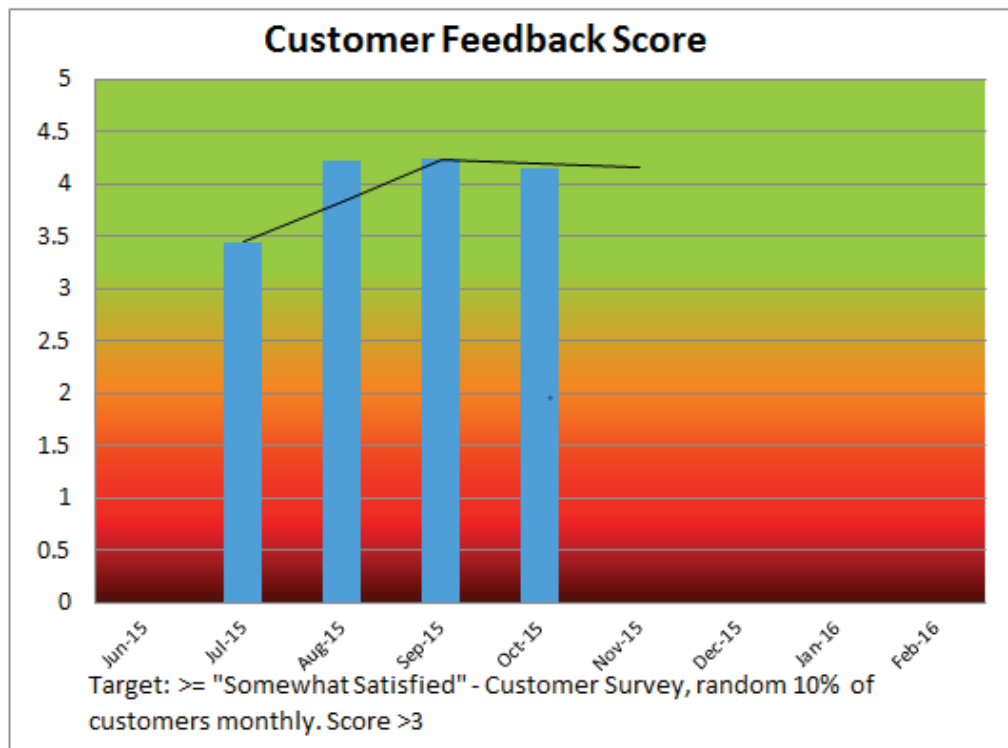


Formal traffic management audits are being undertaken to measure the standard of traffic management within the Tararua District. This will be ongoing to lift the compliance level with only one non Alliance site not complying this month.



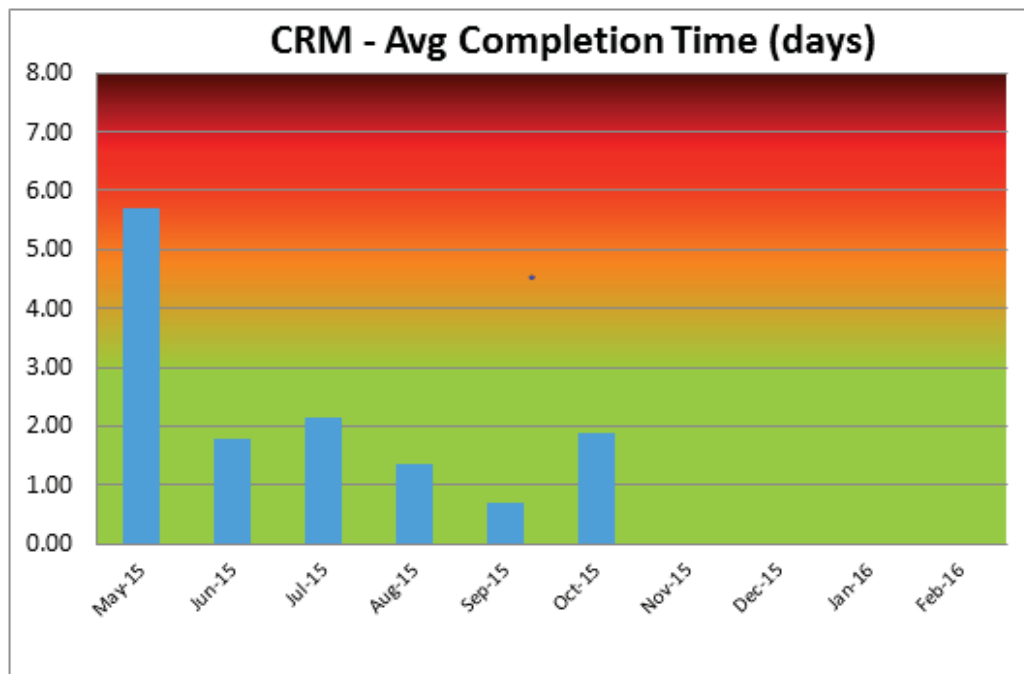


Safety behaviour observations are carried out throughout the Tararua District on Alliance works sites. Audits will continue throughout the district, and one focus over the summer months is to insure the staff have sufficient water to stay hydrated during the hotter months and the appropriate protection from the sun.

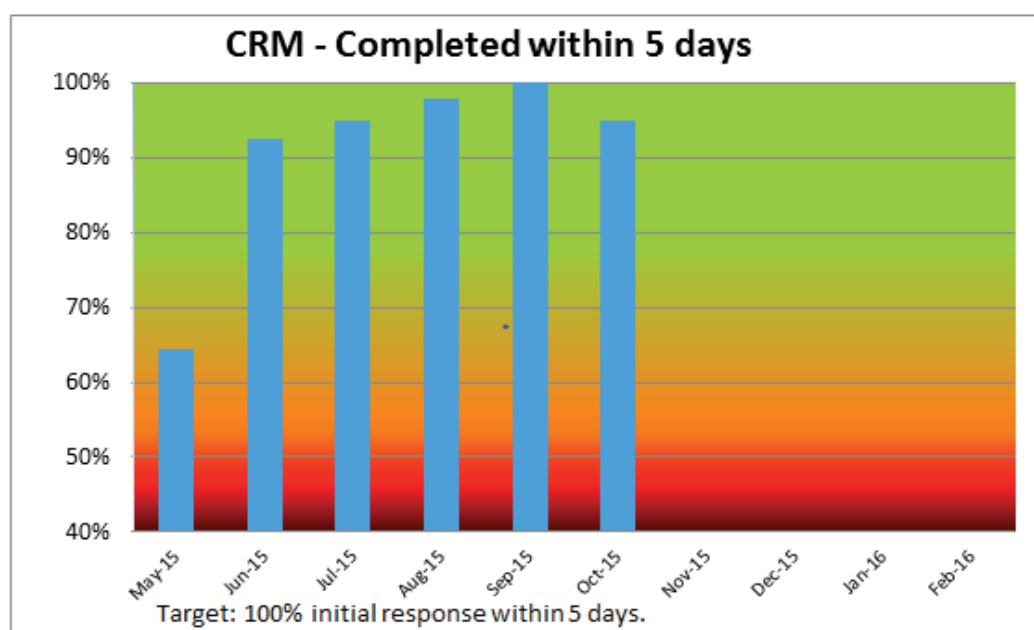


18. Customer Survey

Over the last month the Alliance has undertaken a 10% customer survey. The results from this show that the Alliance still needs to keep focused on communications to CRMs.

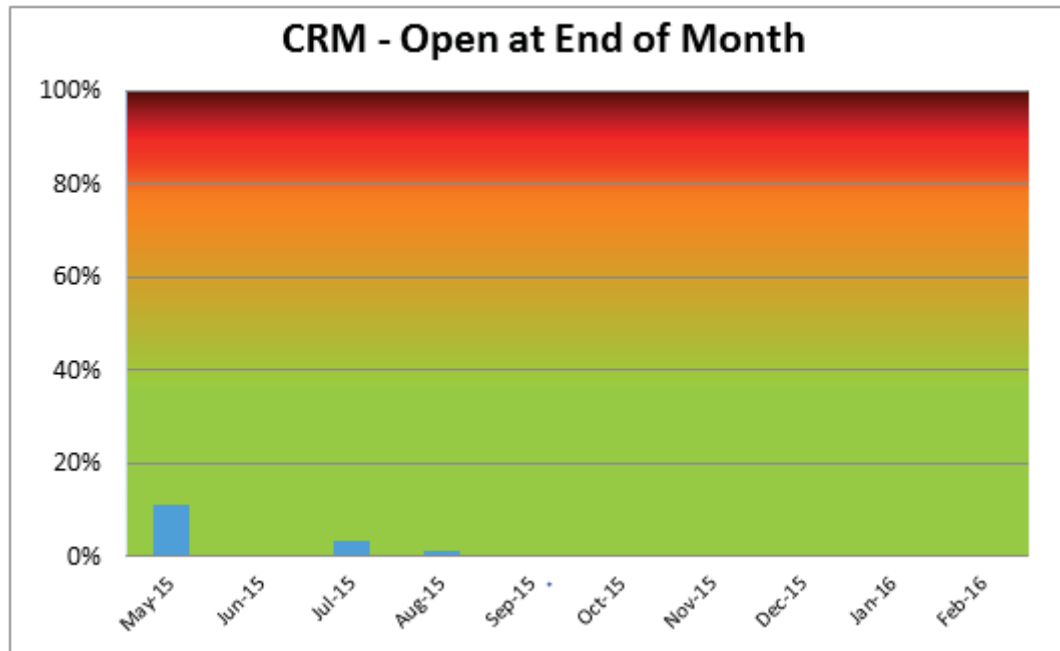


Tararua Alliance has completed 95% of the CRMs within the five days. Out of the total 130 CRMs received, 112 were roading related and 18 were stormwater related.



CRM's completed to meet the target five days is improving with this being actively monitored.

CRM completion times are continually being monitored on a weekly basis to meet the KPIs of five days. Over the last few months there has been a strong focus to meet the KPIs in this area.



The Alliance is continually monitoring the open CRM's to meet the goal of having all CRM's closed by the end of each month. There was one CRM open at the end of October.

Assets Group

19. Executive Summary

The team is making steady progress with the large capital works programme. During the period the Eketahuna Water reservoir, Pahiatua Recycling Centre and Pahiatua Town Hall toilet upgrade projects were completed. Work has commenced on site on the Upper Domain public toilets. The Dannevirke water treatment upgrade project, the Pahiatua water storage and Woodville Camping Ground projects remain in the planning phase.

The waste water projects are all progressing. The Dannevirke number 1 pond is being de-sludged and formed, with gravel recovered being used to form the tephra bed below the treatment plant.

Staff met with Horizons consent staff in November to discuss progress with the wastewater discharge consents. We were advised that the consent for Norsewood is about to be issued. Horizons staff are awaiting further information from Council regarding the Pahiatua and Eketahuna applications. The information is to be supplied in early December, with the aim of both applications being notified together in February next year. The two Councils agreed that the Woodville application would remain on hold whilst the issue with the whales under the pond liner was being resolved.

The Pahiatua recycling centre will open for use by the public on Friday 4 December, with the official opening by His Worship occurring on 11 December. When the new facility opens, the recycling bins behind the town hall will be removed. The centre will be open four days a week to the public and will be manned during opening hours. There will be a facility to drop off glass 24 hours a day.

The very changeable weather in November has provided some challenges for the parks and gardens projects. The Woodville town centre plants replacement programme took longer than envisaged, while the gardeners battled very strong winds and rain, but is now complete. The spraying of turf areas for weeds has dragged on for weeks, due to a lack of suitably still dry days. The grass growth on the other hand has been very fast and the contractors are having to work longer hours to keep up.

During the period Council accepted an offer on the ten older flats in Hovding Court. Council's lawyer is now finalising the sale. When the sale becomes unconditional, the tenants will be advised of the purchaser's details, including their intentions for the flats. The house in George Street has attracted some interest from potential purchasers. If at all possible, we will look to secure an offer on the house before Christmas. Failing that, we will seek marketing proposals for the house and the section in the New Year from all local real estate firms.

20. Solid Waste

20.1 Pahiatua Recycling Centre

The Pahiatua Recycling Centre is now complete. This has been a long drawn out challenging project with quite a few unknown problems arising. The contractor Greatbatch Construction has done an amazing job with superb quality workmanship and has come up with a very well built building. Council is opening the doors for operation on Friday 4 December, with an official opening on the morning of Friday 11 December. The hours will remain as they were with the old building, Tuesday, Friday, Saturday and Sunday 9.00am – 4.00pm. Glass will remain 24/7 accessible.

The building will be manned while it is open with the operator changing fadges and baling cardboard.



21. Utilities

21.1 Water

Dannevirke Treatment Plant

The proposed Drinking Water Standards treatment plant design has just been received, which will come to Council for consideration and signoff. A high volume portable pump to boost supply volumes to No 2 Reservoir, has been ordered. This pump can be used in flooding situations, or emergency water needs, and is similar in capacity to the one hired last season.

Woodville

We are having discussions with Horizons on water take at low river flows to see if we can come from a zero take to 10 litres/sec minimum. We recognise the impact this may have on the Mangapapa which recently featured for improved nitrogen levels over the last 10 years.

Pahiatua

We are having discussions with Tui Brewery at Mangatainoka on storage of treated water for town reticulation, where they have a surplus reservoir capacity.

Pongaroa

A meeting was held with members of the Pongaroa Water Supply network last Thursday 26 November. This was to discuss the next procedure with the upgrade, ensure the appropriate agreements are in place for the supply of bulk water to the new treatment plant, how the risk of power failures will be handled, and what steps residents will need to make to cater for the new treated water lateral direct to their home.

Akitio

We have received a letter back from Hugh Ramsden's (Moanoroa Station) Solicitor with a proposition for discussion on water take.

Leak Detection

Pahiatua township is being checked at present for any leakage in the reticulation.

21.2 Wastewater

Eketahuna

Downer is to replace the pipe across the bridge on Bridge Street. We are waiting for Interflow to come back and finish off the last of the relining. It possibly may not be until after Christmas.

MfE Projects – Woodville

The cutting of the liner to remove the "whales" and enable drainage work is planned for the week beginning 7 December. Discharge testing will resume once this is complete and the pond is full again.

MfE - Dannevirke

The desludging in No.1 pond is progressing. The sludge is being mounded into channels for drying. The tephra filter construction below the plant should be completed by the end of this week ready for relining. The drum filters are due to arrive this week.

22. Property

22.1 Housing for the Elderly

Occupancy

82 flats are presently occupied, there are currently 11 vacant flats, which are:

Ballarat Court, Dannevirke	3 flats vacant	21, 80, 167 days
Hovding Court, Dannevirke	5 flats vacant	11, 132, 167, 498, 635 days
Elsinore Court, Dannevirke	2 flats vacant	409, 365 days (left vacant in case Hovding Court tenants need to relocate)

Hovding Court

The three modern flats at Hovding are tenanted. The five vacant flats at Hovding Court are in the old complex. The vacant flats at Ballarat and Elsinore Courts remain untenanted at this time, in case they are needed to relocate any tenants from the old Hovding Court flats, once the sale has been finalised.

22.2 Community Buildings

Pahiatua Library

The toilet refurbishment has been completed. The library alterations will hopefully be completed by 15 December.

22.3 Camping Grounds

Bookings for the district camping grounds in October 2015 were:

Dannevirke	267	Pahiatua	269
Woodville	74	Eketahuna	274

Dannevirke

The roof has been erected over the new decking outside the kitchen.



22.4 Parks and Reserves

Dannevirke Judo Hall

The Judo Hall has been demolished and the section has been tidied up.



Broadleaf Spraying

The broadleaf spraying has been completed at the Marchant Street Cemetery (Eketahuna), the Pahiatua Main Street squares, the Mangatainoka Cemetery, Fountaine Square and the RSA and Pinfold Road Cemeteries in Woodville.

22.5 Cemeteries

Mangatera, Dannevirke

The base for the stillborn memorial has been installed. It still needs to be plastered, and then the headstone will be installed.



22.6 Public Toilets

Dannevirke Domain

Greatbatch Builders Limited were the successful tenderers. Work has begun on the foundations. The toilets are programmed to be open by Christmas.



Grounds Maintenance Contracts

Grass growth has taken off and the contractors are flat out trying to keep up. Staff will continue to monitor the situation

22.7. General

Eketahuna Cleaning Contract

Mrs Maureen Te Wake is retiring after over 20 years as the cleaning contractor in Eketahuna. Maureen has done a great job and we wish her all the best for her retirement. The contract has been advertised with the start date of 1 January 2016.

Strategy and District Development

23. Pongaroa Rural Water Supply

We have now signed the contract between Council and the Ministry of Health for the new Pongaroa Rural Water Supply treatment system.

Milestones and Completion Dates:

- | | |
|---|------------------|
| • Earthworks, access road, power supply | 30 June 2016 |
| • Treated water storage | 31 August 2016 |
| • Treatment plant (filtration & UV) | 31 December 2016 |

The current management agreement and fee with the Pongaroa Rural Water Supply Inc. will need to be reviewed. This is necessary to separate the town system and treatment from the existing supply in order to meet the Water Safety Plan and drinking water standard. More detailed work will be required in the first half of 2016 on a one-on-one basis with property owners who have connections.

24. Resource Legislation Amendment Bill 2015

Draft legislation has now been released amending the Resource Management Act 1991.

This also impacts on other legislation including:

- Exclusive Economic Zone and Continental Shelf (Environmental Effects) Act 2012
- Environmental Protection Authority Act 2011
- Conservation Act 1987
- Reserves Act 1977
- Public Works Act 1981

Following the Productivity Commission's review of local government, it is concerning that the impacts of legislation is relying on the Select Committee process rather than detailed analysis:

Regulatory Impact Statement - Resource Legislation Amendment Bill 2015

“Analytical Constraints

Given the nature of the issues covered in the reform programme, accurate quantification of the size of the problems and impacts has not been feasible across all policy options. It is also difficult to identify the exact impact from many of the proposals in this paper as they will affect tangata whenua, local government, stakeholders and communities to a varied degree and with a mix of direct and indirect costs and benefits.

With these limitations, we have focused on the most viable option based on the information available. The available evidence, or best informed assumptions that have informed the policy development, have been identified throughout the RIS.

A key assumption of the analysis is that the changes to different parts of the system will reinforce each other. The different parts of the package therefore rely on each other to provide the right set of incentives for change."

<http://www.mfe.govt.nz/sites/default/files/media/RMA/RIS%20-%20Resource%20Legislation%20Amendment%20Bill%202015.pdf>.

25. Infracon Liquidation

The result of testing for contamination of the Tahoraiti Metal Pit and the former Woodville Council owned sites vacated by Infracon (In Liquidation) Limited has been completed. The results indicate low levels of contamination consistent with natural conditions or the commercial/industrial use of these sites. Essentially bitumen/petroleum hydrocarbon product residue and low levels of arsenic/copper were found. This has allowed remedial work at the Tahoraiti site to proceed for proper disposal of the rubbish left on-site.

Once finalised, a distribution of Infracon's assets and any liabilities may be completed by the Liquidator by way of cash or in specie distribution, allocated between shareholders (34% Central Hawkes Bay District Council and 66% Tararua District Council). In the first instance, Council policy would have any cash received from a disposal of an investment assigned to the General Purposes Reserve.

26. The 3 Waters Project

Local government has the potential of three options for improving the management of water, stormwater and sewerage in New Zealand. These are:

1. A multilateral contract and commitment with enforceable provisions;
2. A co-regulatory approach modelled on the successful co-regulatory approach used in the gas industry; or
3. Utilisation of the mooted Local Government Risk Management Agency. The business case to establish whether such an agency should be created is presently being developed in partnership with the Crown. If the business case stacks up, it may be the logical entity to set data standards and benchmarks, hold asset information and incentivise and share better practice across the sector.

Management presently favours the later option (3) because it will both enhance all risk management at Council, maintain accountability and financing at a local level, and provide credibility to the sector.

27. Disruptive Technologies - Future Predictions and Emerging Digital Trends

The recent Association of Local Government Information Managers conference noted that the future is coming fast.

Some of the key recommendations were as follows:

1. Get super close and relevant to your customers – Human centred design “serve them and make them feel something”
2. Monitor and adapt to pressure points
3. Experiences of mind states - Instore, online and out of store
4. More magical, frictionless technology and processes

In particular, to succeed in the future, business will need to be:

- Fanatical about your customers
- Experience centric
- Future positive
- Create ecosystems
- Perpetual beta testing – “you will never be done”

Disruptive technologies

It is thought half of current jobs are at risk of redundancy due to technology

Upcoming technologies will include:

- Driverless cars are expected to have a large economic impact
- Solar energy development is predicted to reduce current generation revenue
- Widely adopted, common specialist apps, sold in volume at on-line stores
- Connected Life – the internet of things connected through wi fi
- Wearables devices– virtual world (the start of cyborg technology)
- 3D Printing
- Robotic devices becoming self learning, eg vacuum cleaners
- Life hacks improving human cognitive abilities

Economic Development, Marketing and Communications

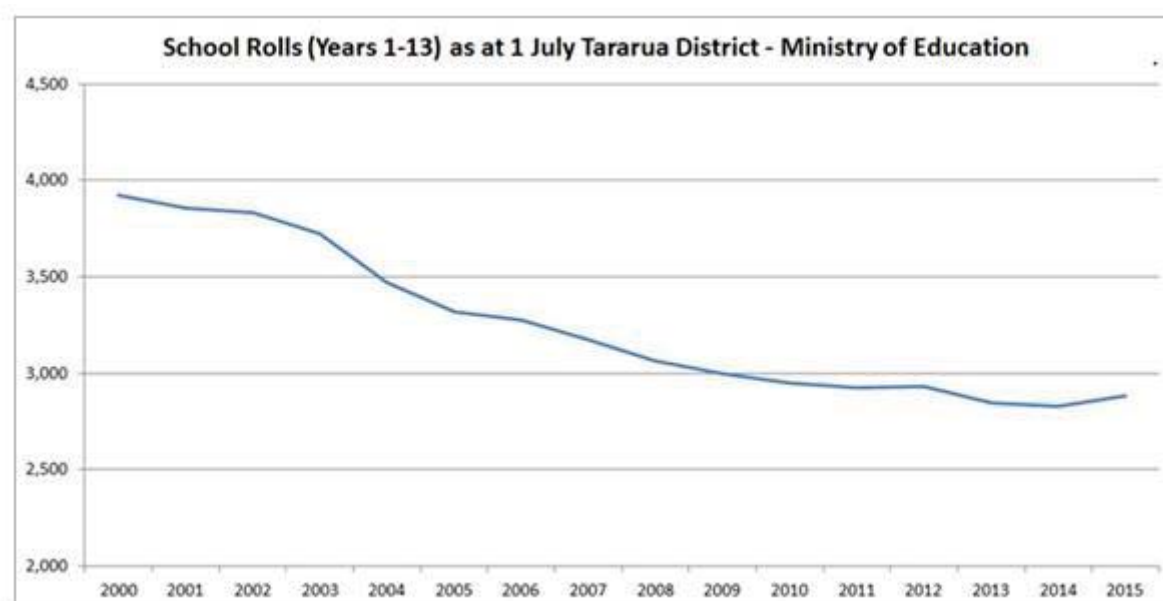
Economic Development

28. Statistics New Zealand

Great news! School student numbers as at 1 July were UP in 2015 – numbers are up by 54 students for the year. 92 more primary and 41 less secondary, 3 more 'composite'.

Tararua District recorded the strongest growth in school rolls in the region, recording a 1.9% increase between 1 July 2014 and 1 July 2015. The table below has annual roll data by year level between 1996 and 2015.

Annual School Rolls as at 1 July 2015	Number of students by Year Level				Annual change			
	Primary (1 - 6)	Intermediate (7 & 8)	Secondary (9 - 15)	Total	Primary (1 - 6)	Intermediate (7 & 8)	Secondary (9 - 15)	Total
Ruapehu District	1,164	332	494	1,990	2.8%	0.3%	-11.6%	-1.6%
Wanganui District	3,517	1,208	3,106	7,831	2.5%	-4.2%	-1.8%	-0.3%
Rangitikei District	1,233	437	716	2,386	1.6%	-2.9%	-5.8%	-1.5%
Manawatu District	2,258	650	1,458	4,366	4.5%	-6.6%	-0.6%	1.0%
Palmerston North City	6,722	2,298	5,855	14,875	1.8%	0.5%	0.5%	1.1%
Tararua District	1,588	519	776	2,883	2.1%	11.4%	-4.0%	1.9%
Horowhenua District	2,374	761	1,580	4,715	1.8%	-3.3%	-4.3%	-1.1%
Manawatu-Wanganui region	18,869	6,208	13,985	39,062	2.3%	-1.1%	-1.8%	0.3%
New Zealand	368,306	125,046	283,463	776,815	2.2%	1.1%	0.0%	1.2%



29. New Zealand Superannuation

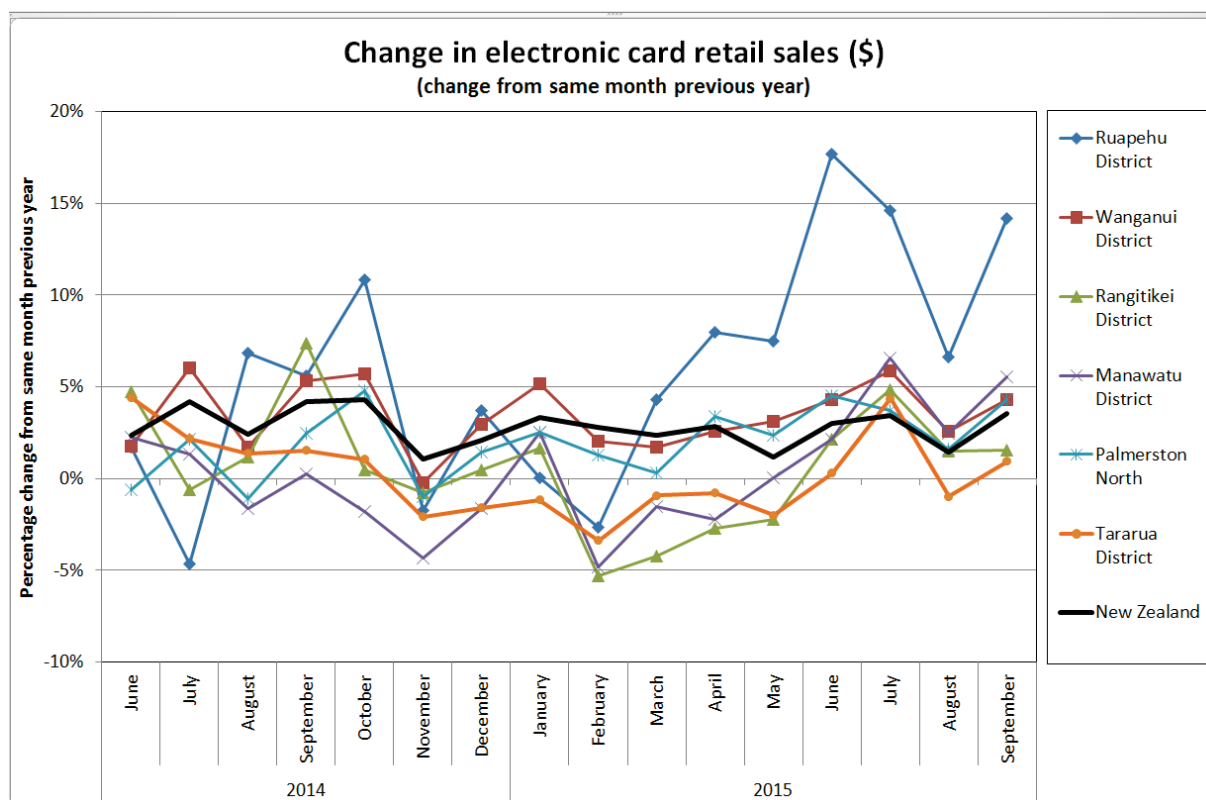
The strongest growth in the number of people in the region receiving New Zealand superannuation was in Ruapehu, where there was a 7.7% increase between October 2014 and 2015. The weakest increase was in Palmerston North.

The total increase in the number of people in the region who are receiving New Zealand Superannuation was slightly weaker than the increase for New Zealand. Below is a table comparing the number of people receiving New Zealand Superannuation by local authority as at 31 October 2014 and 2015.

The New Zealand Superannuation data does not completely align with the population estimates for the number of people aged 65 years and over because some residents are not eligible to receive New Zealand Superannuation. The superannuation data is broadly consistent with the population estimates for most councils but suggests the population estimates for Ruapehu District underestimate the growth in the 65 years and over population between 30 June 2014 and 2015, while the estimated population growth in Wanganui in the 65 years and over population may have been over-estimated.

Number of people receiving NZ Superannuation				
Benefit	NZ Superannuation			
	October 2014	October 2015	Annual change	
TLA Name	Number	Number	Number	%
Manawatu region	15,315	15,723	408	2.7%
Rangitikei District	2,494	2,586	92	3.7%
Ruapehu District	1,617	1,741	124	7.7%
Wanganui District	8,247	8,486	239	2.9%
Horizons North-West	12,358	12,813	455	3.7%
Horowhenua District	7,353	7,536	183	2.5%
Manawatu District	4,731	4,908	177	3.7%
Palmerston North City	10,584	10,815	231	2.2%
Tararua District	3,006	3,082	76	2.5%
Horizons South-East	25,674	26,341	667	2.6%
Manawatu-Wanganui region	38,032	39,154	1,122	3.0%
New Zealand	622,649	642,750	20,101	3.2%

30. Retail Spending for the Tararua District



31. Sprout Agritech

One of our regional partners, **Building Clever Companies**, is launching a new project and are looking for the next superstar in agritech start-ups. Below is the media release for this new and exiting programme.

MEDIA



Business talent scouts are travelling New Zealand looking for a start-up with the potential to be New Zealand's next global agritech superstar. Sprout, a national agritech business accelerator, is searching the country for eight budding entrepreneurs with embryonic agritech businesses for a new development programme.

The chosen eight will receive a cash injection of \$20,000 and be placed in a 20-week part time and remotely delivered programme that will see them flown around the country for mentoring from world-class business and technical experts.

The programme will culminate in an opportunity to pitch for investment to a hand picked group of potential investors, business leaders and industry experts.

Sprout Programme Manager James Bell-Booth says Sprout wants to grow businesses in their hometowns.

“We’re looking for new businesses from around New Zealand that have big ideas but would benefit from the network, expertise and funding to grow globally. Those engaging in the programme have no need to move from their home locality. This initiative is about finding the next global stars, and boosting regional economies at the same time,” he says.

Sprout is being supported and funded by a mix of public and private sector leaders in agritech and start-up investment, including Callaghan Innovation, Massey University, Gallagher Group, Livestock Improvement Corporation, NZTE, Sir Stephen Tindall’s K1W1 fund, Enterprise Angels and Manawatu Investment Group.

The Sprout accelerator programme was designed by BCC, a Palmerston North-based business incubator. Over the last two years BCC has helped establish four globally focused agritech start-ups, BioLumic, CalFSMART, CropX and Polybatics, which have raised in excess of \$15 million in growth capital from New Zealand and overseas investors.

Bell-Booth says lessons from those companies successful start up journeys have contributed to the Sprout programme.

“Our focus is on helping entrepreneurs grow their start-ups from great ideas into investment-ready early stage companies,” he says.

To apply or for more information, see sproutagritech.com. Entries are open until 16 October 2015.

32. Regional Growth Study

For your information, we have included the latest release from Horizons Regional Council on the Regional Growth Study:

MEDIA RELEASE - Regional Growth Study

11 November 2015

Growth Study Accelerates With Appointment of Programme Directors

The accelerator is down and the lights are green for the Manawatū-Whanganui Regional Growth Study Action Plan, with the appointment of HenleyHutchings and Spearhead as the Programme Directors.

“Having worked alongside NZIER to compile the Manawatū-Whanganui Growth Study, the catalyst for this programme, the HenleyHutchings team are delighted to have the opportunity to work with local organisation Spearhead to see the study through to fruition,” says Geoff Henley of HenleyHutchings.

“As co-authors of the Study, we are intimately familiar with its content, and we already know many of the people who are keen to get on board with the future development of the region,” he says.

HenleyHutchings’ partner organisation, Spearhead, is a nationally and internationally-connected organisation based in the Manawatū-Whanganui region.

“As programme directors, we are keen to develop the region’s numerous growth opportunities by connecting our people, businesses, Iwi and our environment,” says Craig Nash, Director of Spearhead.

As a way to identify the programme's activities, the projects will progress under the programme banner: **Accelerate25**.

HenleyHutchings and Spearhead were appointed by the programme's Lead Team; a governance group made up of central government, Iwi, local government and business representatives. Facilitator of this Lead Team, Michael McCartney, says the new brand embodies the active nature of the programme.

"Accelerate25 is about increasing investment, innovation and employment in the Manawatū-Whanganui Region. The programme will consider both quick wins and long-term strategies to achieve these objectives and it's vital that we work collectively around this," Mr McCartney says.

"The next step is the appointment of project teams for each of the eight opportunities. Programme Directors are carefully identifying a cross-section of people with skin in the game and a keen appetite to gain traction across each of the projects. These teams will be in place by Christmas, mandated to progress opportunities and ready to hit the ground running," he says.

Minister for Primary Industries Nathan Guy, Economic Development Minister Steven Joyce, and Maori Development Minister and Associate Minister for Economic Development Te Ururoa Flavell, have all expressed a keen interest in Accelerate25's progress and intend to return for the launch of an Action Plan in 2016.

"We are passionate about the growth of the region and the programme's aim to accelerate regional opportunities for a stronger and more prosperous Manawatū-Whanganui by 2025: for our people, for our mokopuna, and for New Zealand," says Mr McCartney.

For further information contact: Ally Koehler, Media and Communications Manager for Horizons Regional Council, on 021 227 7215.

33. Business | Potential:

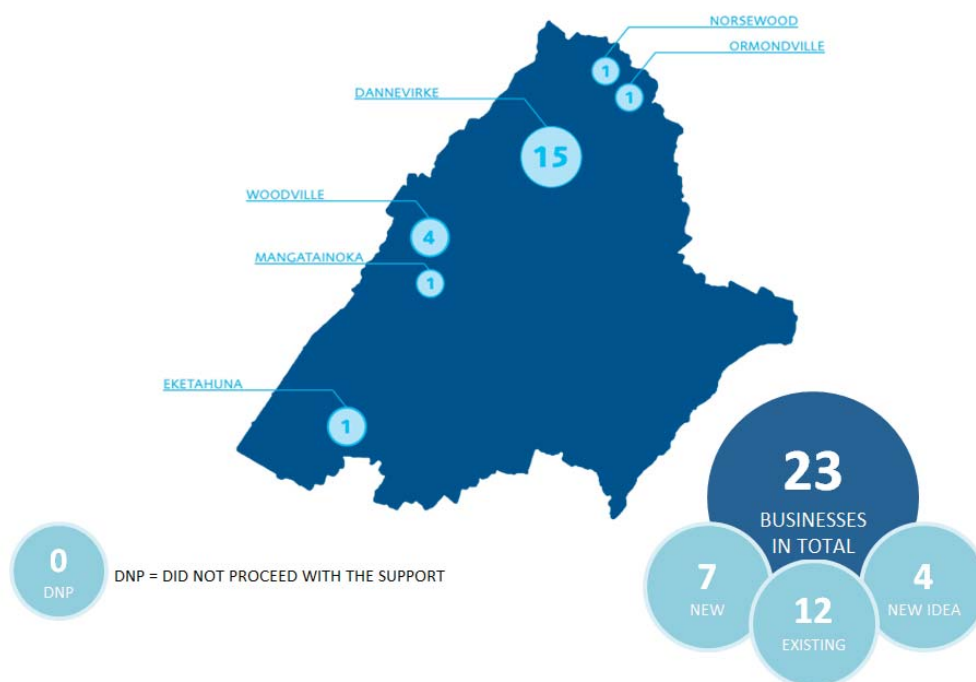
It's been a year since the Tararua Business Network officially opened its doors for business. On 2 December we are celebrating the successes and profiling the opportunities for local business.



34. Geographic Statistics

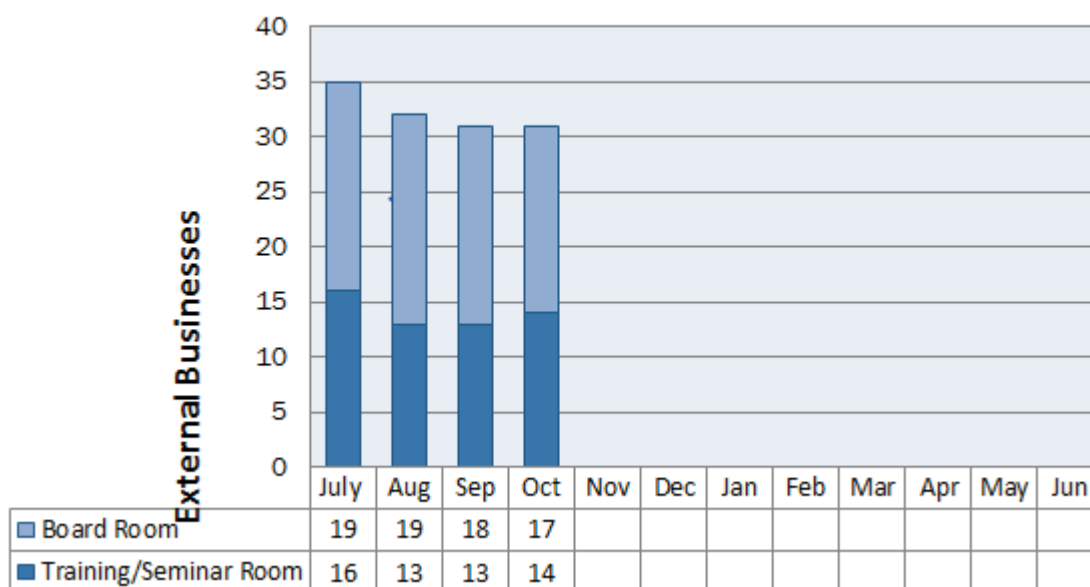
Geographic Statistics (July 2015 - Current)

Business assistance provided by the Tararua Business Network to date in the 2015/16 financial year



35. Use of Facilities

Use of Facilities (2015/16)



The Tararua Business Hub Facility continues to be utilised by the following:

- Vision Manawatu – Business Development
- Dannevirke Community Board
- Business Development Projects
- PGG Wrightson - Training
- Sport Manawatu
- Community Projects
- Health and Safety Presentation
- IRD - Business Training
- BCC – Business Training
- Vision Manawatu – Business Training
- Business mentors
- Business support and capability development
- Dannevirke Budget Services
- Dannevirke Chamber of Commerce – After 5 Meeting
- Vocational Pathways Workshop with the Ministry of Education
- Weber School
- Skype meetings

36. Business Support

An interesting range of businesses have approached us for support this month. These include a new business requiring assistance with Council Regulatory Services, an existing building business and a new idea in the agri-sector. We have met with a couple investigating a new community service in southern Tararua and led them through the process required to ensure the commercial viability of the project.

37. Community Support

Working with Regulatory Services and Planning to assist a new project.

38. Growing Existing Business Potential

We have had a client return to us for more support and marketing advice. We have enabled her to take the business to the next level and organized further marketing opportunities.

The local supermarket is currently considering a “BUY LOCAL” display and promotion for the Christmas retail season. We have acted as the contact liaison for all of the businesses that would be suitable for this promotion and worked with the owner of the supermarket to ensure that this project is supported.

We continue to work in a number of areas with the new restaurant in Dannevirke including regulatory requirements, marketing and community liaison.

39. Training Opportunities

We have had two business development/training providers approach us with a view to provide training out of the Tararua Business Network. We are currently working on incorporating some free-of-charge seminars from these trainers to assess their relevance to the needs of the businesses in the Tararua District.

40. Development of Services

The team has identified the need to provide more dedicated support to the southern part of our district. Starting with a launch event in January, the team will provide a satellite office based at the Pahiatua Service Centre with a view to replicating the existing support of enabling, linking and facilitating business development. We have been engaging with staff in Pahiatua and business and community networks to get these plans underway.

41. Tararua Business Network Staff

We have a new Work and Income – Work Scheme placement at the Tararua Business Network – Teresa Llewellyn-Carter joins us for 26 weeks from 16 November 2015.

42. Provincial Matters Conference

Lianne Simpkin attended the Provincial Matters Conference in Rotorua on 30 October 2015. The topics ranged from local business and tourism to “the role our state highways play in the heart of our communities”, and “TPP what is it”.

The majority of our export dollars, including tourism, relies on New Zealand’s provincial areas yet many feel the national focus is on the cities. Provincial Matters seeks to highlight key issues at a macro level, which we need to urgently change to ensure our provincial areas can thrive. The seminar aimed at identifying opportunities and constraints to provincial economies.

The range of topics covered did not appear to be as stimulating as the speakers we had at the Dannevirke conference and we have forwarded this feedback to the organisers.

That being said, several other districts have put up their hands to host a Provincial Conference, including Taranaki and Wanganui.

43. Communications



What does this mean?

 **1,087**
people 'Like' our page
as at 31 October 2015

 **21**
people have 'Liked' our page
between 1 October – 31 October 2015



What does this mean?

 **2,678**
Highest total organic reach in one day (for the month of October)

 **30**
Lowest total organic reach in one day (for the month of September)

 **507**
Average total organic reach (for the month of October)

 **681**
Average total organic reach (for the month of September)

* total means any activity on our page
* organic means we have not paid anything to 'Boost' the reach
* reach is the number of people who have/may have seen this (this does not indicate 'Engagement' levels)

44. Marketing

<i>Independent, Community Group or Organisation</i>	<i>Event</i>	<i>Assistance Provided</i>
Dannevirke Art Society	Art Exhibition	Provided Tararua Country pull-up banner for event
Dannevirke Chamber of Commerce / Dannevirke Community Board	Pride in Our Town Poster	Design and print pride in our town poster
Dannevirke Chamber of Commerce	Market Day	Printed posters for market day
Tararua Town and Country Markets	Market Day	Print posters/flyers for market day
Dannevirke Wheels Club	Wheels with Attitude	Design and print flyers
Dannevirke Host Lions Club	Dannevirke Food Drive	Design flyers
Dannevirke High School	Leavers Assembly	Provided 55 x Gift Bags
Mrs. Ellis	Pet Day	Provided 5 x Gifts
Red Hat Society	Red Hat Society Convention	Provided 180 x Tararua Country Visitor Guides
Rawhiti Lodge	Rawhiti Lodge - 125th Anniversary	Provided 75x Gift Bags
Red Hat Society	Red Hat Society Super Royal	Design and print of Song Book, Programme and Guest List
Woodville Districts' Vision	Christmas Parade / Market Day	Print posters/flyers for market day

45. Motorhome Friendly Story

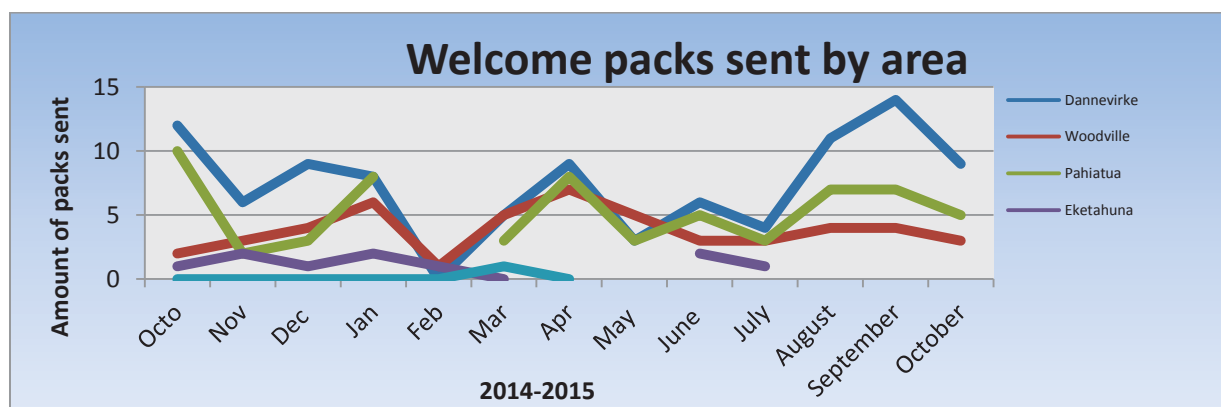
NZ Motor Caravan Association contacted us for a story in their latest magazine – Motorcaravanner - which was published in the October and November issues. This is distributed to 81,000 members.



Tararua i-SITE Visitor Information Centre

46. Welcome Packs

21 welcome packs were sent out in October, 17 within the district and four outside Tararua.



47. Training: Pahiatua Information Centre Staff

One volunteer from Pahiatua Information Centre has completed their training.

48. New Staff

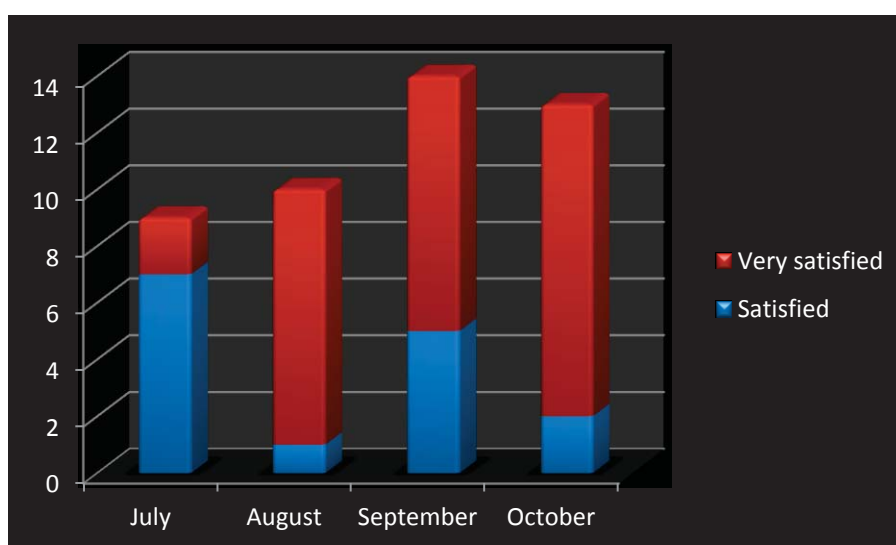
Two new part time staff, Joanne Kaweka and Samantha Petersen, have joined the team at the Tararua i-SITE Visitor Information Centre. Both have retail experience, as well as knowledge of our district, and they are looking forward to joining the team to help promote Tararua.

49. Staff “Family Accommodation” Visit

i-SITE staff and Pahiatua Information Centre volunteers recently travelled out to Herbertville, Pongaroa and Makuri areas to visit some of the accommodation suppliers in this area.

50. Customer Surveys

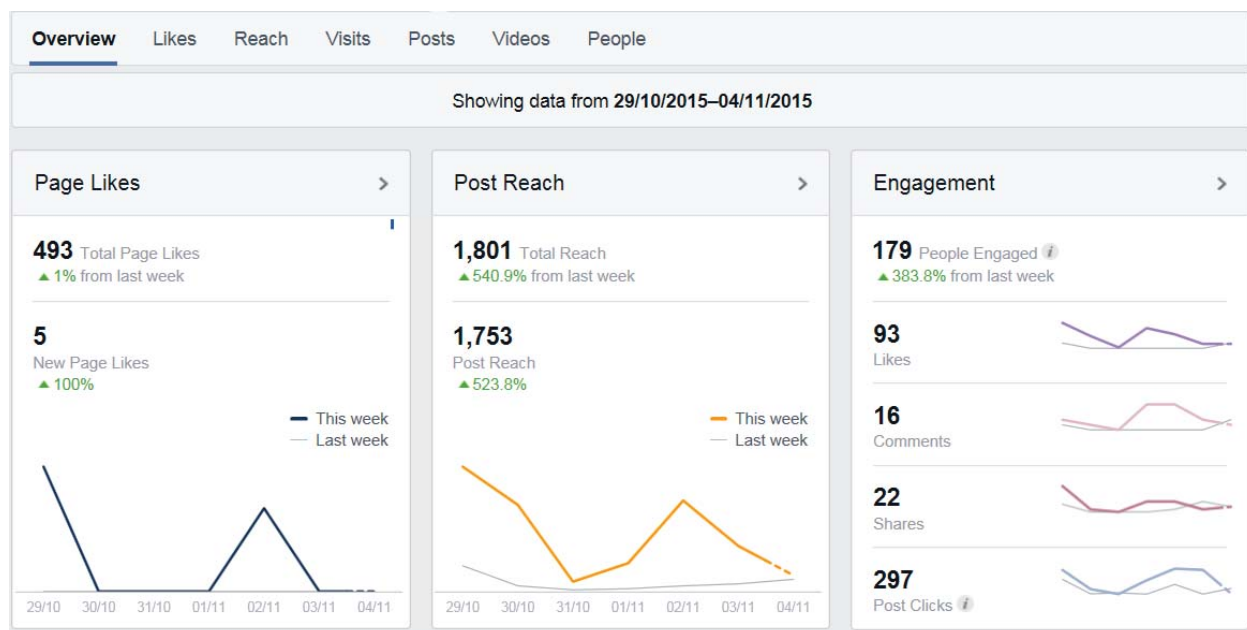
i-SITE Service Visitor Satisfaction (note: 100% satisfaction)



51. Increase in Trip Advisor Listings by 20% - Increase in Tararua Operators

There are currently 39 listings - i-SITE staff will continue with this and plan to hold a small informal workshop for those who are not sure of how to list or not confident on their computers.

52. Social Media: Facebook

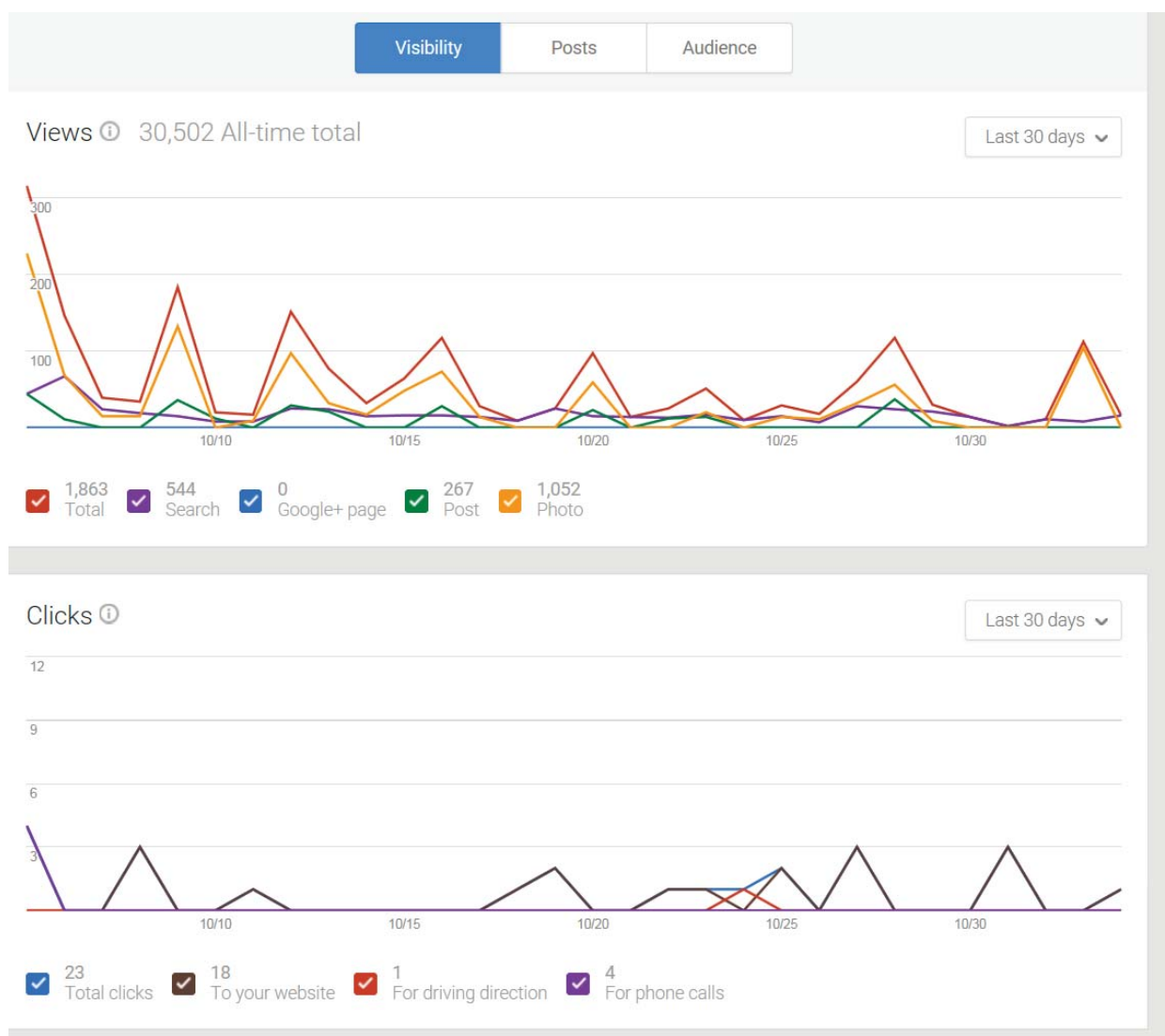


Your 5 Most Recent Posts

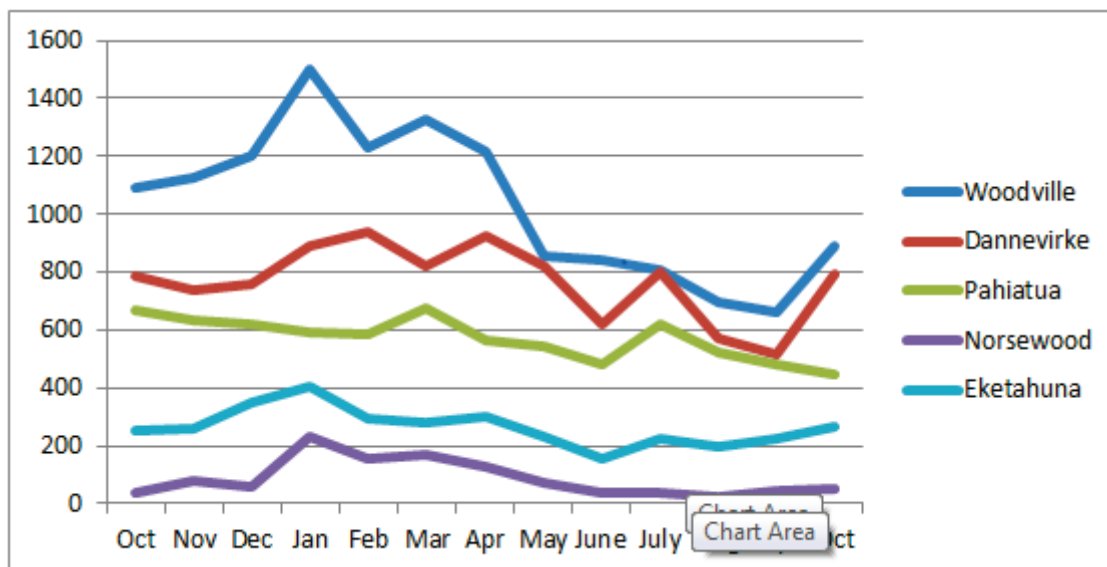
Reach: Organic/Paid Post Clicks Likes, Comments & Shares

Published	Post	Type	Targeting	Reach	Engagement	Promote
03/11/2015 08:04	A celebration of Mangamaire School - 118 years			209	10 6	
01/11/2015 21:27	Today we farewell one of our team members, Linda Hirst who has been with us for over 7 years. We wis			198	51 36	
30/10/2015 22:16	Congratulations Eketahuna Motor Camp, well deser ved, its an awesome campground with wonderful ho			292	12 10	
30/10/2015 08:14	The Country Carnival Market is on tomorrow (Satur day 31 October) Contact: Daphne Phone: 06 374 7			101	0 2	
30/10/2015 08:12	Put this in your diary, a fun filled day not to be miss ed			831	56 52	

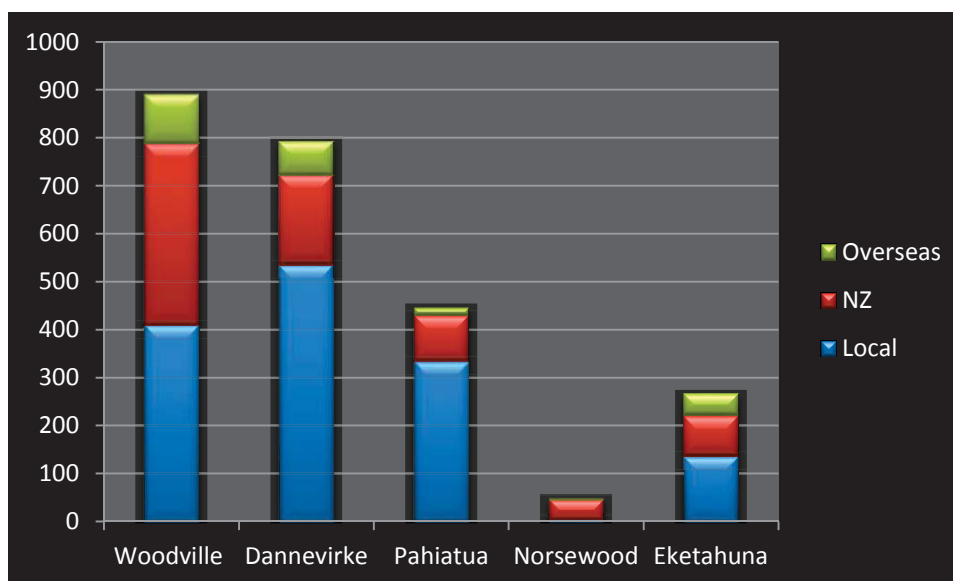
53. Google+



54. Tararua Information Centres Statistics



	October 2015	October 2014
Local	1,422	1,545
NZ	790	937
Overseas	234	352



55. Local Government Funders – i-SITE Conference - (3 November 2015)

- *Lianne Simpkin and Tracey Collis attended the i-SITE Conference in Wellington on 3 November. The main focus of the conference was:*
- *i-SITE DOC Visitor Centre Partnership*
- *i-SITE New Zealand (background, relationship with Regional Tourism Organisations, branding)*
- *Challenges and solutions - Questions from attendees in black.
(i-SITE feedback in blue – from discussion on the day and a summary of our current position on these issues)*
- *Co-location opportunities*
i-SITE NZ encourages the co-location of i-SITEs where appropriate with other Council or privately owned services such as: museums, art galleries, council service centres, cafes, DOC centres, libraries, retail outlets. Sharing buildings, utilities and staff can potentially reduce costs and improve service levels. However, it requires careful thinking to ensure co-location makes sense to all parties. Contact us if you want specific examples of existing co-location and/or satellite i-SITE examples.
- *Value to elected members*
The value in funding i-SITEs lies around the economic and social benefits derived by the community from running an i-SITE.
- *Opening hours restrictions*
The Board of VIN wishes to maintain our current high standards of 48 hours per week/7 day service but is open to granting exemptions on a case-by-case basis especially around seasonality.
- *Relevancy*
We still believe i-SITEs are relevant in today's age and are complementary to tourism information provided by digital means. However i-SITEs need to evolve to provide information that's relevant to their visitors including adding in interpretive displays that may use the latest technology. There remains a strong demand for visitors to still want to talk to local people who have local expertise.
- *Links with RTOs/EDAs/Other marketing*
Local government funds not only i-SITEs but also RTOs and EDAs. We believe that these linkages need strengthening so that local government investment is maximised and not wasted. i-SITEs are encouraged to develop agreements with their RTO/EDAs to ensure there is no duplication or unnecessary competition between agencies.

- **Signage**

There is a huge opportunity to boost i-SITE numbers simply through improved local directional signage. Generally, it is only average in many centres. This includes road signage but also pedestrian signage

- **Information technology future**

This will continue to evolve. In general, i-SITEs are a people-to-people information provider and only use information technology in-site to encourage use of local products and services. i-SITEs are not marketers who need to focus on websites and social media – this should ideally be the role of RTOs and not duplicated by i-SITEs.

- **Funding –ancillary services/retail**

Ancillary services and retail (ie souvenirs) can be important to some centres but not to others. Generally i-SITEs are not skilled in retail (product selection and positioning) and it is a secondary revenue stream. If it dominates the business then the viability of the i-SITE should be questioned. Many i-SITEs sell no retail as it conflicts with local businesses.

- **Buildings fit for purpose**

Many i-SITEs are in buildings that are no longer fit for purpose: it's always good to question 'are we in the right location', 'are we providing the services visitors want' and 'is the centre environment a reflection of how we want visitors to remember our district'.

- **Private sector partnerships**

We are open to Council owned i-SITEs working in partnership with the private sector.

- **Brand refresh**

Based on feedback and voting from owners, the VIN Board has since decided to no longer progress the proposal as put forward by Tourism NZ. There will be further discussions between Tourism NZ and VIN over the next few months and owners will be kept informed should a revised brand proposal eventuate.

- **Shareholder position**

Our 'shareholders' are the members of VIN Inc. (an incorporated society) as determined by our constitution. All parties have an obligation to continue to engage to improve the desired outcomes of the organisation. We are committed to improving dialogue with our local government members and also encourage our local government owners to engage more with their i-SITE managers to ensure there is transparent and ongoing communication. It's important that managers and local government owners communicate what we are doing through their own networks.

- **Future strategy**

The current i-SITE strategy runs from 2013-2016. In 2016, we will be looking toward the future with a new strategy and engaging with our members to devise a new plan that is aligned with relevant national and local tourism and economic development strategies.

- **Community expectations**

It's important that community expectations and understanding of the value of both i-SITEs and tourism in general are taken into consideration by both

i-SITE NZ and local government. This needs to be reflected in both of our strategies.

- **Staff/people resource**

i-SITEs are by nature very demanding from a staffing perspective. While i-SITE NZ has minimum standards that dictate staffing levels, there are opportunities for owners to seek solutions around opening hours in discussion with i-SITE NZ. Every two years i-SITE NZ publishes a remuneration survey to assist owners in setting salary and wage levels in their own business. We also encourage job opportunities to be advertised using our i-SITE social network.

- **Business measurement**

i-SITE NZ is developing a number of data benchmarking reports that will allow managers and owners to compare the performance of their centres with similar sized centres across the country. Many are already available – owners should be receiving these from their managers and/or involved in discussion through the i-SITE social network that is open to all owners.

56. i-SITE Sales Report (1 July – 11 November 2015)

Accommodation and travel only (does not include retail sales, fax and photocopying).

Company sales

Start date: Wednesday, 1 July 2015

Note: All amounts in this report include GST

End date: Wednesday, 11 November 2015

Selected by: Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Intercity Coachlines	119	119	\$5052.00	\$505.20	10.0%	\$4.25	4,546.80	\$5052.00
Interislander	18	18	\$4730.00	\$473.00	10.0%	\$26.28	4,257.00	\$4730.00
Blue Bridge	21	21	\$4438.00	\$443.80	10.0%	\$21.13	3,994.20	\$4438.00
Bookit Online Accommodat	13	13	\$1728.00	\$206.46	11.9%	\$15.88	1,521.54	\$1728.00
Naked Bus	37	37	\$1190.00	\$119.00	10.0%	\$3.22	1,071.00	\$1190.00
Tranzit Coachlines	39	52	\$693.00	\$69.30	10.0%	\$1.78	623.70	\$693.00
Tranzscenic	3	3	\$598.00	\$59.80	10.0%	\$19.93	538.20	\$598.00
Worldwide Backpackers	1	1	\$60.00	\$6.00	10.0%	\$6.00	54.00	\$60.00
Wellington Waterfront Moto	1	1	\$50.00	\$5.00	10.0%	\$5.00	45.00	\$50.00
Subtotal	252	265	\$18539.00	\$1887.56	10.2%	7.49	\$16651.44	\$18539.00
Total	252	265	\$18539.00	\$1887.56	10.2%	7.49	16,651.44	\$18539.00

57. i-SITE Rebranding Update

Voting and feedback on the proposal to refresh the i-SITE brand concluded last week and the Visitor Information Network (VIN) Inc. Board has assessed this and made a decision on what happens next.

There was no clear mandate for change, with 34% of members in favour of the proposal and 40% against the proposal. A large percentage (26%) didn't vote. Almost half of those who voted against the proposal indicated that they may be open to a change if they were provided with more information or if the proposed logo lockup had the newzealand.com URL (Uniform Resource Locator) removed.

In summary, the voting results are:

YES (unqualified)	26 (34%)
NO (unqualified)	17 (22%)
NO (but indicated may vote YES if changes made/more information provided)	14 (18%)
Didn't vote or provide feedback	20 (26%)
TOTAL members	77 (100%)

Key concerns raised by those who voted against the proposal can be grouped into four areas:

- The inclusion of the newzealand.com URL as part of the logo is seen by some as conflicting with local/regional websites
- There is a desire to understand Tourism NZ's wider strategy in using 100% Pure NZ and newzealand.com in the domestic market
- More detail is required around exact usage of the logo and how it might be allowed to be used in conjunction with other brands locally on signage and in marketing collateral and advertising
- The cost of changing the brand to individual owners remains a concern

It appears that support would have been higher if the proposed new logo did not feature the newzealand.com URL, or offered it as an option.

It also appears that the introduction by Tourism NZ of a new in-country version of newzealand.com at the same time as proposing the brand refresh may have complicated the decision making process. This is because some owners do not fully understand the rationale behind the change and the linkage, if any, with the i-SITE brand refresh.

In summary, there was no clear mandate from members to allow the Board, with confidence, to accept the proposal as it currently stands. However based on feedback from members there could be support for a revised proposal should Tourism NZ provide further details around their wider strategy for 100% Pure New Zealand in the domestic market as well as further details on how the new in-country version of newzealand.com will work operationally. The ability to use a revised logo that either removes completely or allows optional use of the newzealand.com URL would possibly be more acceptable to members.

Therefore the VIN Inc. Board has resolved that the proposed brand refresh as it currently stands, does not progress.

They also resolved that the feedback from members be provided to Tourism NZ and that they engage in discussion with the VIN Inc. Board with the purpose of providing a greater understanding of each other's strategies which may lead to Tourism NZ providing the network with more detailed information and potentially a revised logo lockup proposal that may be acceptable to all parties.

Members votes and feedback were greatly appreciated.

i-SITE New Zealand will keep councils informed as discussions progress.

Regulatory

Alcohol Licensing

58. Rugby World Cup

The five premises that applied for an exemption under the Rugby World Cup amendment to the Sale and Supply of Alcohol Act, all operated without any concern to the agencies concerned. Good numbers of well behaved patrons attending the early morning games have been reported by the licensees.

59. Suspensions for failed Controlled Purchase Operations*

Recent decisions by the Alcohol Regulatory Licensing Authority (ARLA) demonstrate that the suspension periods for failed Controlled Purchase Operations (CPOs) are getting tougher. There is only one Judge who sits on ARLA nationwide, so the approach to first time CPO failures will be consistent throughout the country.

On-licences who fail a CPO for the first time can no longer expect a 24 hour suspension as more 48 hour suspensions appear. Off-licences who fail a CPO for the first time should not expect anything less than five days suspension. Recent comments in decisions to come from ARLA have said that the appropriate length of suspension is five days, showing a consistent approach as previously suspensions could range from 24 hours to five days.

*A Controlled Purchase Operations is an operation run by the Police in conjunction with the Compliance Officers from MidCentral Health who organise youth volunteers (who are under 18 years of age) and the District Licensing Inspector. The volunteers are asked to enter a licensed premises and they attempt to purchase alcohol. The volunteers carry no form of identification and are told to only supply their date of birth or age if asked.

60. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
Manager Certificate - New	2	1	
Manager Certificate - Renewal	6	4	
On Licence - New	1		
On Licence - Renewal	1	1	
Off Licence - New			
Off Licence - Renewal	1	1	
Club Licence - New			
Club Licence - Renewal	1	6	
Special Licence	2	3	
Temporary Authority - On			
Temporary Authority - Off			
TOTAL	14	16	

61. Hearings

There was one application that was opposed by the Medical Officer of Health (MOH) and this application was heard on 21 October 2015 in Dannevirke. The MOH opposed an application from G and B Hasler Ltd for a renewal of an Off Licence, for the premises known as Dannevirke New World, on the grounds that the applicant's single sale alcohol area failed to meet the requirements of section 114 of the Act. The Committee found that the premises complied with the Act though asked for a large promotional sticker to be removed from the end of a refrigeration unit. The full decision is available on the Council's website.

The MOH has lodged an appeal with ARLA against the decision of the District Licensing Agency. The MOH have engaged the services of Alastair Sherriff, Solicitor of the firm Buddle Findlay. The appeal is based upon that "The decision is wrong in fact and law. The decision is contrary to sections 112(1), 113(1), 114(1)(a) and 114(5)(a)(i) of the Act as held in the High Court in *Christchurch Medical Officer of Health V J & G Vaudrey Ltd and Other* [2015] NZHC2749, per Gendall J. The DLC failed to exercise its discretion to impose a condition restricting the size of the advertising pursuant to s.117 of the act. The design and layout (s.105) is not consistent with SAA requirements (sections 112-115). The decision is contrary to the object of the Act – s.4 and s.105(1)(a). The decision should be either reversed or alternatively, modified in order to comply with the High Court rulings of law in the Christchurch case referred to above."

At the time of writing it is understood that it is likely that the supermarket interests will appeal the High Court decision. If it is appealed, then the MOH appeal for the Dannevirke New World decision may not be heard for at least six months. This means that it is business as usual for Dannevirke New World who will still be operating under the last licence and conditions issued under the Sale of Liquor Act 1989.

A copy of the High Court decision is available from the Licensing Inspector.

62. Non Financial Performance Measures

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	95%	37% On Target

Animal Control

63. General Matters

The Animal Control team has been busy learning the district and meeting people. There have been a large amount of wandering and barking complaints. The wandering dogs are taking up valuable time, in most cases they are gone upon arrival. It is suggested that we should be responding to wandering dogs if only they are aggressive or on main highways.

Stock worrying has increased slightly along with aggressive incidents.

64. Monthly Dog Pound Statistics

Reason for Impounding	Number of Dogs	Year to Date
Roaming	14	61
Unregistered	4	12
Roaming and known to be unregistered	4	16
Rushing		
Barking		
Failure to comply with classification - Menacing		
Failure to comply with classification - Dangerous		
Failure to comply with Bylaw		
Attacking - Person	1	3
Attacking - Stock		3
Attacking - Domestic Animal		
Attacking - Protected Wildlife		
Released to Council	1	1
Welfare		
TOTAL	24	97

Resolution of Impounding	Number of Dogs	Year to Date
Returned to Owner	12	40
New Owner/Rehomed		5
Destroyed	8	43
TOTAL	20	88

65. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	5	2	7
Rural Domestic Dog	1,786	85	1,871
Preferred Dog Status	351		351
Urban Domestic Dog	816	141	957
Working Dog	3405	148	3553
TOTAL	6,363	376	6,739

66. CRMs

	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Aggressive Dog				1	1	1	1	4	13
Barking Dog - First Call - Record Only			10	2	10		3	25	96
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED			1	2	3		1	7	39
Dead Dog									1
Dog Attack						3	2	5	25
Dog Bylaw Breach			1	1	2	1		5	10
Dog Other			1		1	1	1	4	17
Dog Welfare Concern									4
Roaming/ Uncontrolled/ Secured Dog		2	3	1	23	11	7	47	196
Roaming Stock			1		16		2	19	61
Rushing Dog					1	1		2	6
TOTAL		2	17	7	57	18	17	118	468

67. Comments on CRMS

Aggressive dogs – All owners have been given educational material and warning letters. Three dogs were seized for being unregistered.

Barking dogs – 19 of the first barking dog call outs are from one person, who lodged 14 complaints against one property and 5 against another in the Makotuku area. Three of the five second calls relate to one property in Makotuku, where it was found that the dogs were not barking.

Dog attacks – In three instances, no dogs were seen in the act of an attack.

One owner had their dog classified as menacing for two incidents and was sent educational material and a warning letter. There were no physical injuries sustained in this incident.

Rushing dogs - Two owners have been issued warning letters.

68. Non Financial Performance Measures

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2010 and 2023	Achieved 76% Target 70%	Not Measured	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	Achieved 100% Target 100%	100%	48% Needs Improvement NOTE 1
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	New Measure	Minimum of 6 articles per year Minimum of 4 educational presentations per year	Nil NOTE 2 Nil NOTE 3

Note 1: This was due to the availability of an ACO during the July/August period. On most days, we only had one Officer available hence response times have been exceeded.

Note 2: The new Senior ACO will work on publishing the educational articles.

Note 3: We will be working with Elayne Hand who is a dog trainer and behaviourist to implement the “DogSmart Educational program for schools, in conjunction with the “ZeroBites Dog Training” developed by Christchurch City Council.

Building

69. General Matters

Still very busy with LIMs and building packet requests for properties right throughout the district. This can be attributed to a multitude of factors especially the low interest rate and migration of people from cities to the region.

Fonterra: the large D3 dryer tower has been signed off and a Code Compliance Certificate has been issued. The dry store and the treatment plant are yet to be signed off, and we are currently waiting on the required documentation for these.

The number of general enquiries we are getting on a daily basis are still quite high. We have noted that a large number of these are to do with dwellings that have had work completed without applying for a building consent, which then affects the sale and purchase of buildings. This is resulting in a number of COA (Certificate of Acceptance) applications being submitted.

We have some big projects on the go for example the New World in Pahiatua, Mount Bruce Pukaha aviary and a number of new dwellings.

70. Short Course, Workshop or Conference Attendance

The three building officers have passed their diplomas in Building Surveying.

71. Legislation Changes or Legislation Comments

The Fencing of Swimming Pools Act has been under review and it is likely that it will be incorporated into the 2004 Building Act under F4 of the Building Code.

The Earthquake Strengthening of Buildings Legislation is still under review. We are anticipating that this will be introduced in late 2016 or early 2017. This legislation will have a major impact in the Tararua region eg. seismic strengthening of commercial buildings.

72. Non-Compliance Issues and/or Breaches of the Act

An earthquake prone wall between two buildings on the main street of Pahiatua has been an ongoing issue over the last 18 months due to a dispute between owners.

Action Taken

Two Notices to Fix have been issued to both properties to remove the wall in question.

Resolution

A building consent has been issued for this work.

73. Monthly Building Consents Statistics

Consent Processing Time Frames	Month	Year to Date
Total days	*	1247
Average of Days Taken (/31)	*	*
Consent Breakdown		
10 days or Less	*	29
11 - 15 Days	*	30
16 - 17 Days	*	7
18 – 19 Days	*	4
20 Days	*	7
>20 Days	0	1
TOTAL	23	101
Percentage processed within 20 day limit		
Consent Values		
Total Value	\$2,583,853.00	\$6,391,892.00
Average Value	\$112,341.43	\$62,665.61

- There are discrepancies in the report that is generated from Authority and the report that is generated from the GoGet system. Accurate data is unable to be provided this month.

74. Non Financial Performance Measures

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	53.5% On Target
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	99% Not Achieved

75. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	42	36	2	4
August	29	10	4	15
September	42	22	8	12
October	31	15	4	12
November				
December				
January				
February				
March				
April				
May				
June				
TOTAL /269	144	83	18	43

**-on inspections the pools are not there ie have been removed by owners*

The owners of the pools that have failed have been sent a letter asking that repairs or modifications be made.

General Inspection

76. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	1.30	155.05
August	0.87	173.14
September	0.98	107.56
October	0.39	57.03
November		
December		
January		
February		
March		
April		
May		
June		
Year to Date	3.54	492.78

77. CRMs

	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Abandoned Vehicle		1				3			4	7
Illicit Dumping	1	1				5	3	1	11	57
Noise - Stereo/ Drums/ Party - First Call - Record Only				2		5	7	9	23	85
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED				2	1	4	9	6	22	80
Noise Other - First Call - Record Only						1			1	2
Noise Other - SECOND CALL / ATTENDANCE REQUIRED							1		1	3
Overhanging Trees or Projections from Private Property										6
Stock Crossings						1			1	2
TOTAL	1	2		4	1	19	20	16	63	243

78. Comments on CRMs

Illicit Dumping

Complaints varying from a wooden pallet dumped on a footpath to bags of lambs tails have been received. Rest areas on State Highway 2 are locations where there are high rates of dumping. We are in constant contact with Higgins to remove the rubbish and to keep these areas clean.

Gorge Road, Ballance is becoming a problem area. People are taking advantage of the road reserve to park their cars and dump rubbish over the bank. It is a costly exercise to have the rubbish removed as the bank is near vertical and requires machinery to remove the rubbish. Installation of sight rails should reduce the offending. We will explore options and work with the other departments to resolve this issue.



Tyres have been previously dumped at Poplar Reserve on Makomako Road, and in October some tyres were set on fire. It was fortunate that the fire did not fully take hold of the lower branches of the surrounding Macrocarpa trees before the Fire Service attended and extinguished the fire. A local resident was responsible for the event and the matter is with the Police. This reserve is an area that is used for illicit dumping as the area is secluded and has a large parking area that is accessible almost all year, depending on the amount of rain.



A camera has been installed to assist in the identification of future offenders. Options will be explored to further reduce/deter the illegal dumping of rubbish.

Images of a person setting rubbish on fire at the Marima Domain have been recovered from a camera positioned in the domain. Once again, it was fortunate that the surrounding Macrocarpa trees did not catch fire. If this had occurred it is a high possibility that the fire could have moved through the canopy and in to the native trees and evolved in to a major vegetation fire. The images have been referred to the Police for further action, with a request that if possible charges be laid. The alleged offender is not from the Tararua District.



79. Non Financial Performance Measures

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	New Measure	95%	100% On Target
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	New Measure	90%	96.5% On Target

Health

80. General Matters

The Dannevirke Market day was attended to monitor compliance with the Food Act 1981. Food storage and food handling issues were covered during the day. Food handler guidance was given to two food stalls, one in regards to handling and one food storage.

81. Legislation Changes or Legislation Comments

The Ministry for Primary Industries (MPI) has provided communication regarding the setting of fees under the Food Act 2014. It has been advised that each TA consider setting their fees on a cost recovery model and is required to undertake the special consultative procedure in section 83 of the Local Government Act 2002. Guidance documents on Food Act cost recovery have been provided by MPI for the setting of fees.

All new businesses and those already operating a food control plan under the Voluntary Implementation Programme (VIP) will operate under the new fees, and all transitioning businesses will operate under their existing fees until they transition. Food businesses will transition into the Food Act 2014 over a three-year period.

Communications have been received regarding the reporting requirements by the TA's to MPI on registered food businesses. Each TA is required to report on registration, verifications and complaint details of food businesses. A guidance document has been provided and forwarded onto the subject matter experts.

82. CRMs

	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Hazards Environmental Spill									1
Health Complaint Miscellaneous					1		3	4	6
Offensive Odour						1		1	1
Poultry Noise									2
Rodent Infestation									1
Smoke Nuisance					1		1	2	7
TOTAL					2	1	4	7	18

83. Comments on CRMs

Attended a nuisance odour complaint regarding an animal skinning business. The business made improvements to their standard operating practices to ensure objectionable odours were kept to a minimum.

84. Non Financial Performance Measures

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	New Measure	90%	40% On Target

85. Premises Inspection

	October	Year to Date
High Risk Food Inspections	12*	54
Low Risk Food Inspections	1	6
Food Control Plan Audits	2	2
New Business Enquiry	1	6
New Food Business Registered	2*	4
Business Closed	*	3

*- Year to date numbers for inspections have been updated to include missing data for August 2015

Emergency Management

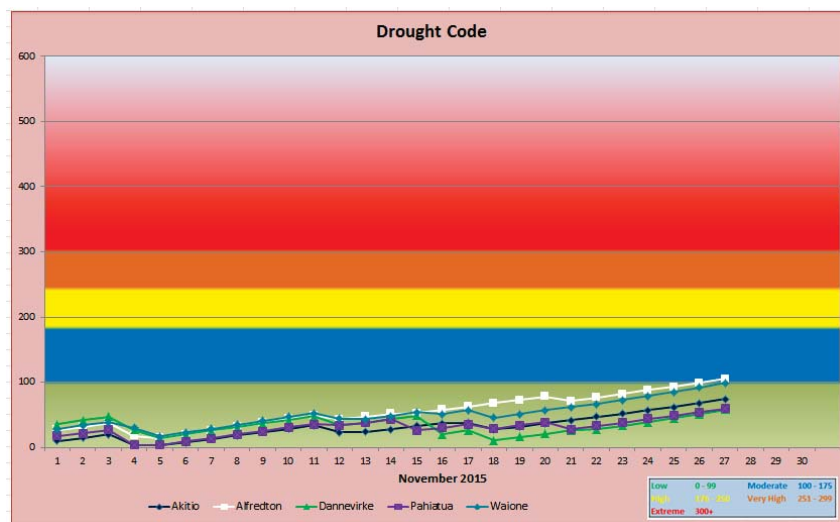
Rural Fire



86. Fire Season

We are still in the predicted El Nino weather pattern and temperatures are starting to rise. The fire danger level is bordering on moderate and should remain there for another couple of weeks. We continue to get high winds interspersed with wet periods but this should cease later this month.

The graph below shows the readings from our 5 rural all weather stations and the current fire danger level within the District. This information is monitored by the PRFO during the season and the graph updated daily.



87. Rural Fire Meetings

Tararua District Council sponsored the Manawatu-Wanganui Regional Rural Fire Committee meeting at the Tararua Business Network on 11 November 2015.

88. Tiraumea Defibrillator

A defibrillator was donated to the Tiraumea Volunteer Rural Fire Force by the NZ Fire Service and the Dannevirke Lions Club. This will be placed in their response vehicle and training provided by St John.

89. NRFA Grant Subsidy

Approval has been granted for \$22,000 subsidy for personal protection gear, remote all weather station upgrade and attendance of VRFF volunteers to the FRFANZ Conference.

90. Rural Fire Training

A basic Rural Fire Fighter/Pump operator course is to be held at Herbertville VRFF Station on 4/5 December 2015.

91. Leave

The District Resilience Manager will be on leave from 6 - 20 of December 2015. Craig Brown will be acting in his place during that time.

92. Incident Reports

NRFA Classification Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Power Lines	1	0	0	0	0								1
Vehicle - Car, Truck etc.	0	0	0	1	1								1
Farm/Forest Machinery	0	0	0	0	0								0
Camp fires/bonfires/rubbish fires	1	1	0	2	0								4
Smokers	0	0	0	1	0								1
Land clearing escaped - Open Fire Season	0	0	0	2	0								2
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0								0
Structural - House/Shed	4	0	3	2	3								9
Pyrotechnics Fireworks	0	0	0	0	0								0
False Alarm	4	6	2	2	6								14
Medical Assist	1	0	0	0	1								1
Motor Vehicle Accident	0	1	0	0	0								1
Miscellaneous	0	0	1	1	0								2
Total	11	8	6	11	11								36

Civil Defence



93. Civil Defence Plan

Plan completed on 27 November 2015. It is now being checked and formatted prior to giving it to the Senior Management Team and MCDEM for review prior to going to Council for approval at the January Council meeting.

94. Meetings

Paddy attended a special meeting of the CEG to review the CDEM Group Plan on 22 October 2015.

Paddy attended Community CD Response Group meetings at Woodville (x2) and Totara College.

95. Emergency Management Committee Trip to Wellington

The EMC decided to visit the National Crisis Management Centre (NCMC) and the Wellington Regional Management Organisation (WREMO) EOC on 4 November 2015. As we were taking a bigger bus, key CD staff and Community CD Response Group volunteers were invited to fill the empty spaces.

A very impressive tour of the NCMC (Beehive Bunker in Parliament) was arranged by staff from the Ministry of Civil Defence and Emergency Management followed by a talk from the National Operations Manager and lunch in the Beehive. We then had a short walk to the WREMO EOC where we received a very informative talk from Bruce Pepperell, WREMO Manager. From his discussion we now know that we, along with WREMO are leading the charge in Community Engagement. An in-depth look at their portable EOC set up gave us some great ideas for future development of our EOC.

Overall it was a very informative and successful trip, enjoyed by all who attended.

96. Capital Projects

All emergency management capital projects have been completed.

Library

97. General

Eketahuna Customer Services Librarian, Corinna Carew has completed her Level 6 Diploma in Library and Information Services and achieved her Certificate in Literature and Library Services for Children and Young People also. Corinna has been studying for a number of years to complete this Diploma.

The alterations to the town hall toilets and Pahiatua Library continues. There have been some delays with the builder falling ill, however there has been positive feedback from the public to date.

Tamara Jones resigned from her position at the Dannevirke Library to take up a full time position at the Records Department. Tam will be missed at the library by her colleagues and the public and we wish her the very best in her new role.

New staff have been appointed for the Woodville Customer Services Librarian and Dannevirke Library Assistant positions. Heather McVeagh (formerly of National Library) will be joining the team at Woodville, and Dannevirke will be welcoming Alice Leadbetter. Heather and Alice bring previous Library experience to their new roles, and both will be starting with us on 7 December.

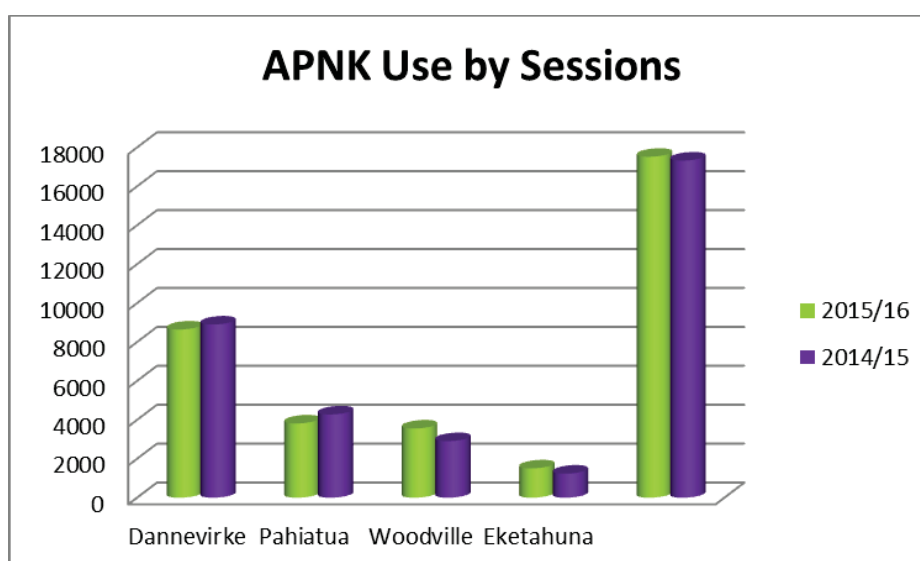
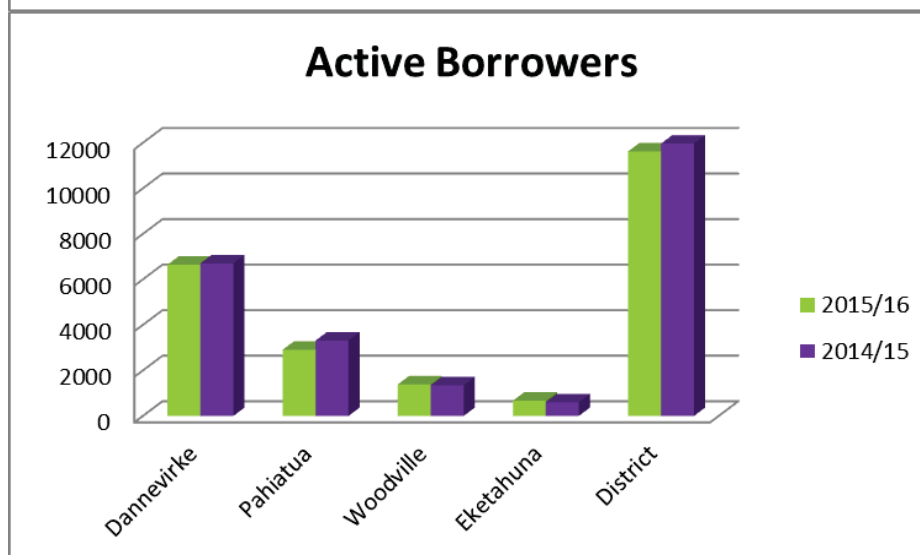
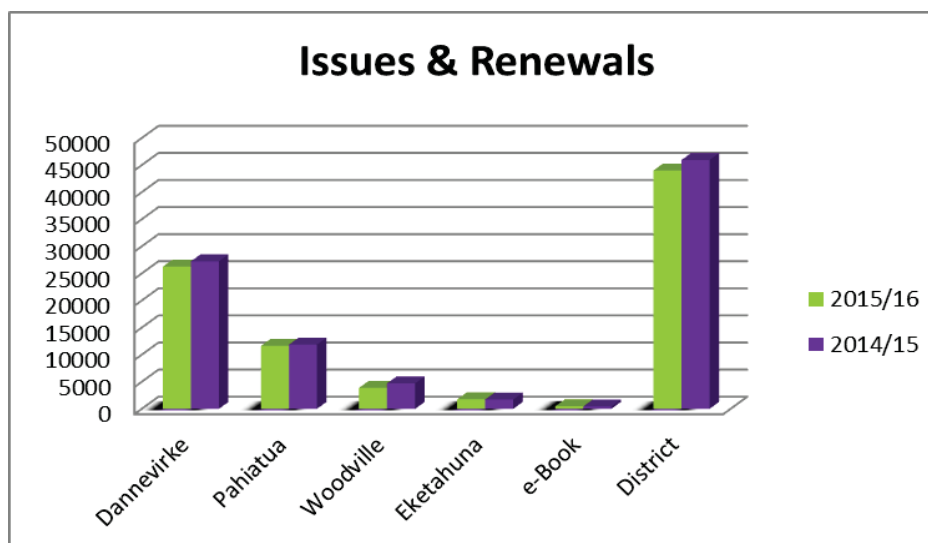
98. Children's Services

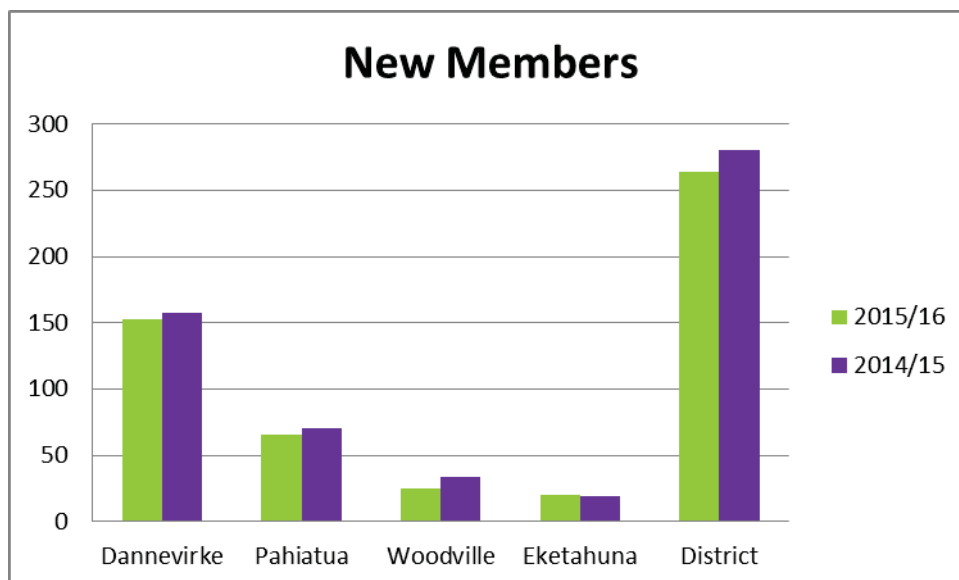
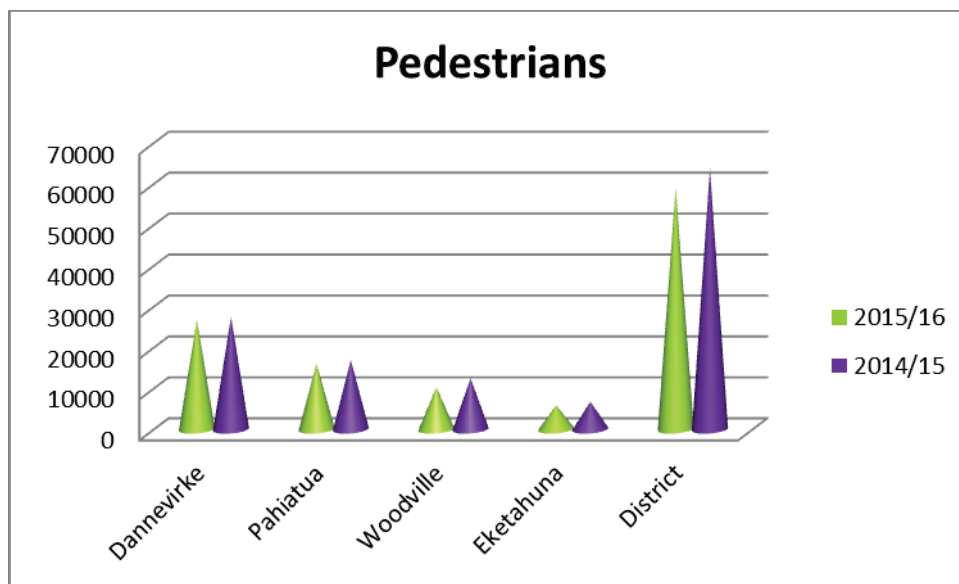
Registrations for the summer reading programmes started in November. The libraries are running two programmes both funded by the Eastern & Central Community Trust. The Summer Reading Programme is for children from age 2 to Year 6, and the iRead programme is for year 7 & 8's.

To date, in most towns, registrations have been going well:

	SRP	iRead
Dannevirke	140/170	49/60
Pahiatua	60/70	13/20
Woodville	18/40	4 out of 10
Eketahuna	18/30	0/5

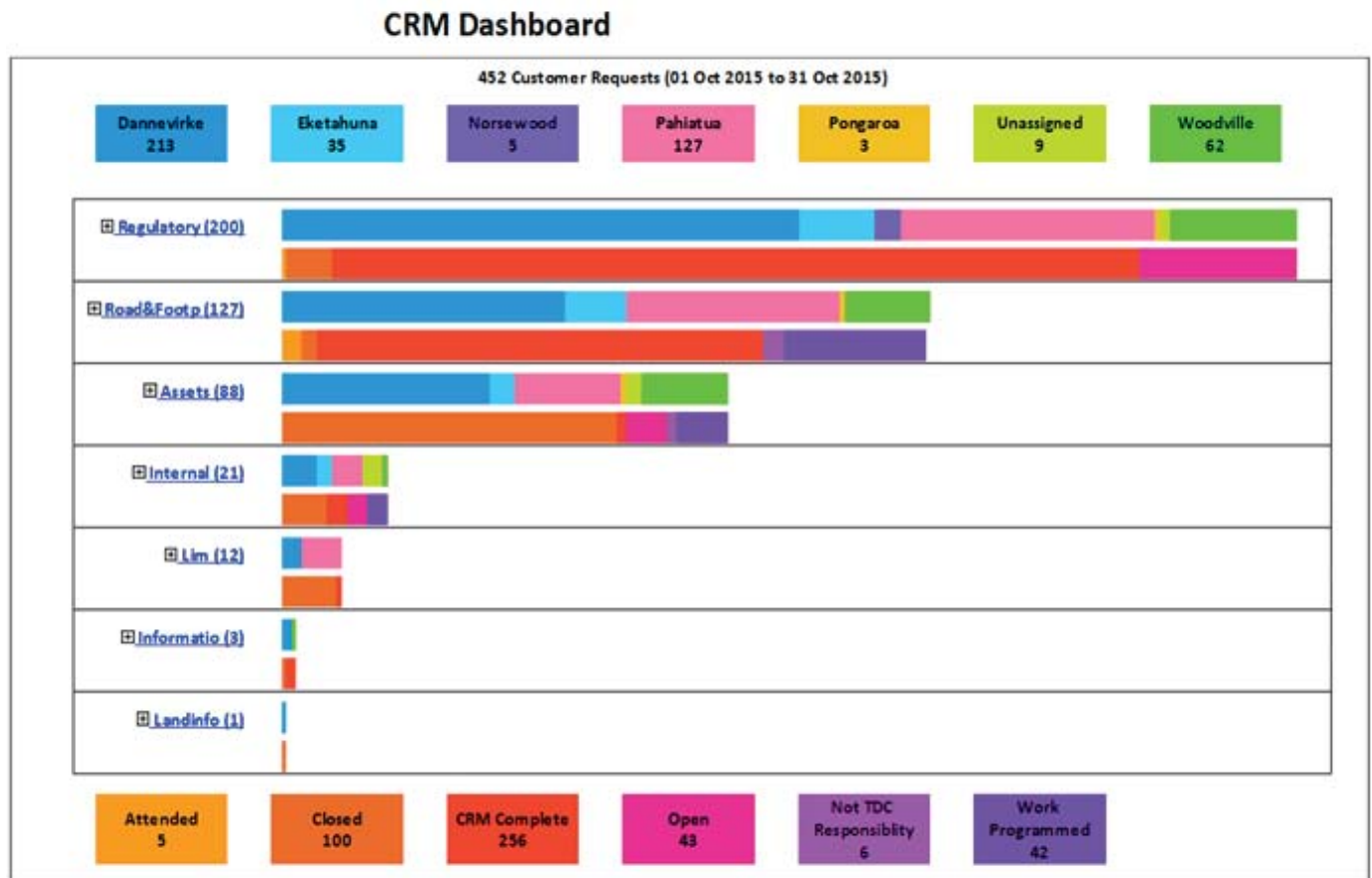
99. Statistics – As at 31 October 2015





Customer Services

100. CRM Dashboard –as at 31 October 2015



101. Tararua District

- Promotion of the **Whanau Tri Training programme** to local community groups and workplaces continues to be a major focus for Sport Manawatu. Over 800 flyers were distributed throughout the district; these can be located at health agencies, youth centres, networking groups, council offices and Bush Multisport Park. Social media and radio networks have also been a useful medium for promotion of the Tararua programme.
- **Green Prescription** is progressing in term 4 with five new phone support referrals this period. Participants on phone support receive information on health and nutritional topics including appropriate physical activity options.
- **Tararua Young Cyclist of the Year**, held at Woodville School on Tuesday 10 November saw 16 students from eight Tararua Primary Schools participate. Participants displayed their cycle skills through theory and practical tests to become eligible to compete at the Manawatu Regional Young Cyclist of the Year on Thursday 26 November in Palmerston North. Kumeroa-Hopelands school students Jonathan Cannon (male winner) and Kristen Kresswell (female winner) will represent Tararua at the regional competition.
- **Physical literacy development of teachers** continues to be a focus for the Tararua Recreation Advisor. This term, modelling and observation lessons have been completed at Norsewood, Weber and St Josephs Schools.
- The Tararua Recreation Advisor provided administration support for the **Tamaki nui a Rua Primary Schools Ki o Rahi tournament**. Hosted by Rangitane o Tamaki nui Rua at Huia Range School, the tournament was held on Tuesday 24 November involving over 80 students from five Dannevirke primary schools.
- The Tararua Recreation Advisor supported the **Dannevirke Inter-School and Huia Range School Athletic Days**. Over 300 children participated in the events.
- The Relationship Community Sport Advisor met with staff at **Wai Splash Community Pool** to discuss the Sealord Swim for Life programme and set new targets for the year. Funding for the lessons of 309 students from years three to six has been confirmed.

- The Capability Advisor has been working with **Dannevirke Netball**. Currently the club's junior programmes are based around mixed teams and do not align with the local schools. A plan will be developed with the club to realign the teams with schools, supplemented by Netball Manawatu's Junior Development Advisor undertaking sessions during the school term. The clubs strategic plan is also due for an update and will be supported by Sport Manawatu and Central Zone Netball.
- The Capability Advisor met with **Dannevirke Football** to discuss their current capability. The club are interested in a potential KiwiSport application, with an aim of increasing membership in the junior section. A Club WoF can then be undertaken in order to create a structure within the club to support the increased membership.
- A link has now been created between **Dannevirke Athletics and Dannevirke High School**. The school will provide volunteers to the club who will be helping out on Club nights. In return, the club will provide upskilling opportunities in coaching and the administrative side of running the club. A case study is currently being produced to highlight the success of the club and how Sport Manawatu has supported this.

102. Upcoming Events (That we deliver or directly impact on)

- Sport Manawatu is again supporting **Bike Wise month** (February 2016) by hosting a Tararua Go by Bike Day, incorporating a Pimp my Ride photo competition on Wednesday 24 February 2016. This year's event saw a record number of 404 participants from local schools and early childcare centres take part. Due to the success of the event, we will now be including a workplace section. The goal of the event is to encourage people to use active transport (bike, scooter and skate) as a means of transportation to and from their destination.

103. Recommendation

That the report from the Chief Executive dated 3 December 2015 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Attachments

Nil.