



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 28 June 2017** commencing at **1.00 pm**.

Blair King
Chief Executive

Agenda

- 1. Present**
- 2. Council Prayer**
- 3. Apologies - Cr A L Benbow**
- 4. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

5. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
7.	Personal Matters	
8.	Confirmation of Minutes	5
	Recommendation	
	<i>That the minutes of the Council meeting held on 31 May 2017 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
9.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
9.1	Akitio Beach Water Safety Signage (Item 4.2.1)	15
	Included in the agenda is information on water safety signage that the Council may wish to consider installing at Akitio Beach (in response to the concern raised by Chris Horrocks through last month's public forum).	
9.2	Any Other Matters	
10.	Community Boards and Community Committees Reports	
10.1	Dannevirke Community Board	19
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 6 June 2017 (as circulated) be received.</i>	
10.2	Eketahuna Community Board	27
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 2 June 2017 (as circulated) be received.</i>	
10.3	Pahiatua On Track	35
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 7 June 2017 (as circulated) be received.</i>	
10.4	Woodville Districts' Vision	39
	Recommendation	
	<i>That the report of the Woodville Districts' Vision meeting held on 6 June 2017 (as circulated) be received.</i>	

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

11.	Reports	
11.1	Delegated Authority to Council Officers for Regulatory Services Functions	45
11.2	Building Consent Fees Refund Request for the Ormondville Anglican Church	75
11.3	Tribunal and Hearings Committee	83
	<u>Recommendation</u>	
	<i>That the report of the Tribunal and Hearings Committee meeting held on 14 June 2017 (as circulated) be received.</i>	
11.4	Audit and Risk Committee	87
	<u>Recommendation</u>	
	<i>That the report of the Audit and Risk Committee meeting held on 14 June 2017 (as circulated) be received.</i>	
11.5	Adoption of the 2017/18 Annual Plan and the Schedule of Fees and Charges	93
11.6	Rates Resolution for the 2017/18 Year	109
11.7	Grant Application of Jacarn Peeti-Webber to the International Representatives Scheme	121
11.8	Staff Report	131
12.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
13.	Mayoral Matters	
14.	Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 5	
15.	Closure	



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 31 May 2017 commencing at 1.00 pm.

1. Present

Crs A L Benbow (Deputy Mayor), E J Christison, J E Crispin, A K Franklin, S A Hull, C J Isaacson, P A Johns and A J Thompson.

In Attendance

Mr B King	-	Chief Executive
Mr R Taylor	-	Governance Manager
Mr P Wimsett	-	Manager Strategy and District Development
Mr R Suppiah	-	Chief Financial Officer
Mr C Lunn	-	Manager Regulatory Services
Mr C Chapman	-	Alliance Network Manager
Mr C McKay	-	Finance Manager
Mr W Labuschagne	-	Management Project Accountant
Mr M Maxwell	-	Economic Development and Communications Manager
Ms E Roberts	-	Revenue Manager
Mr D Watson	-	Water and Wastewater Manager

Others as detailed in the public forum section of the meeting

2. Council Prayer

2.1 The Deputy Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 *That an apology be sustained from Her Worship the Mayor - Mrs T H Collis for non-attendance at the meeting.*

Crs Crispin/Hull

Carried

4. Public Forum

4.1 Volunteer Resource Centre Manawatu and Districts

4.1.1 Norelle Ward (Manager Volunteer Resource Centre Manawatu and Districts) spoke on the role and focus of their work and activities to connect communities through volunteering.

4.1.2 They promote all aspects of volunteering to assist members with raising the standard of volunteers for their organisation by providing training and support on best practice.

4.1.3 Their charitable trust deed includes the Tararua district, and they are looking forward to potentially providing a physical presence in its communities and working with specific organisations.

4.1.4 There are ten volunteers from the district registered with the Volunteer Resource Centre at this time, and this is before conducting any recruitment or advertising.

4.2 **Akitio Beach**

4.2.1 Chris Horrocks conveyed his concerns regarding the following issues relating to Akitio Beach, and the lack of action from the Council to rectify these matters:

- Freedom camping on the beach front is not controlled or managed.
- Speed restrictions are being ignored, particularly by motorists during holiday periods.
- A sign needs to be reinstated opposite the old school to warn beware of rips.

5. **Notification of Items Not on the Agenda**

5.1 Nil

6. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**

6.1 Cr Thompson requested his possible conflict of interest be noted regarding the role he undertakes as reviewer of the Bush Multisport Trust's financial statements and the small amount of remuneration received for this position.

7. **Personal Matters**

7.1 The Council note and congratulate the following on their achievements:

- Ella Rankin at the 25th Anniversary Grand Nationals Championship held in Sydney
- Laurie Malcolmson (silver medals) at the 9th World Masters Games held in Auckland
- Anne Cairns (17 medals) at the 9th World Masters Games held in Auckland
- Yukimi Brown for floral art

- Sally Dryland (winning gold) at the 9th World Masters Games held in Auckland
- Hamish Duff on being awarded recognition as Tararua Shepherd of the Year
- Louise Powick for Hockey New Zealand Masters Hockey

8. Confirmation of Minutes

- 8.1 *That the minutes of the Council meeting held on 26 April 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Thompson/Franklin

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

- 9.1 Nil

10. Community Boards and Community Committees Reports

10.1 Dannevirke Community Board

- 10.1.1 *That the report of the Dannevirke Community Board meeting held on 1 May 2017 (as circulated) be received.*

Crs Isaacson/Hull

Carried

10.2 Eketahuna Community Board

- 10.2.1 *That the report of the Eketahuna Community Board meeting held on 5 May 2017 (as circulated) be received.*

Crs Isaacson/Hull

Carried

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 3 May 2017 (as circulated) be received.*

Crs Isaacson/Hull

Carried

10.4 Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 2 May 2017 (as circulated) be received.*

Crs Isaacson/Hull

Carried

11. Reports

11.1 Feedback on the Draft Annual Plan 2017/18

11.1.1 *That the report from the Governance Manager dated 22 May 2017 concerning feedback on the Draft Annual Plan 2017/18 (as circulated) be received, and*

That the Council note the feedback forwarded by way of comments and matters to the Draft Annual Plan and for consideration in developing the next Draft Long Term Plan, and

That pursuant to Section 37 of the Dog Control Act 1996, the following dog control fees (including GST) be set for the year of 1 July 2017 to 30 June 2018:

Dog Registration (on or before 1 August)

<i>Disability assist dogs</i>	<i>no charge</i>
<i>Working dogs</i>	<i>\$32.00</i>
<i>Rural domestic dogs</i>	<i>\$32.00</i>
<i>Preferred owner dogs</i>	<i>\$45.00</i>
<i>Urban domestic dogs</i>	<i>\$84.00</i>
<i>Dangerous dogs</i>	<i>150% of the applicable registration category</i>

Dog Registration (paid after 1 August*)

Owners are required to register their dogs by 1 August of each year, failing which an additional penalty fee of 50% of the base fee will apply.

<i>Disability assist dogs</i>	<i>no charge</i>
<i>Working dogs</i>	<i>\$48.00</i>
<i>Rural domestic dogs</i>	<i>\$48.00</i>
<i>Preferred owner dogs</i>	<i>\$126.00</i>
<i>Urban domestic dogs</i>	<i>\$126.00</i>
<i>Dangerous dogs</i>	<i>150% of the applicable registration category</i>

**Disability assist dog has the same meaning as in the Dog Control Act 1996.*

**Preferred owners that register their dogs late (after 1 August) may lose their status and the fee charged will be the applicable registration category.*

**Dangerous dog has the same meaning as in the Dog Control Act 1996.*

**Any new dog up to 3 months of age will be charged a pro rata of the base rate.*

**Any new dog from 3 months of age to 6 months of age will be charged the full base fee.*

Other Dog Registration Fees

<i>Replacement registration tag</i>	<i>\$2.00</i>
<i>Application for preferred owner status</i>	<i>no charge</i>
<i>Application to keep three or more dogs (urban)</i>	<i>no charge</i>

And that the Manager Strategy and District Development undertake the renewal of the Dannevirke Information Centre agreement for the delivery of services to Council, and

That the budget provisions for the district's community Information Centres be reviewed through the process of developing the next Draft Long Term Plan, and

That the request from residents of Woodville to mow the paper road between Richardson Street East and Atkinson Street and the strip along the north side of Richardson Street east towards Ormond Street be referred to the Works Liaison Committee to consider their possible inclusion in the mowing schedule, and

That the feedback forwarded on the proposed fees and charges for the disposal of green waste and clean fill at landfills and the Pahiatua and Woodville transfer stations be referred to the Chief Financial Officer and the Assets Group Contracts Supervisor to consider, and

That they report to the Council at its June meeting with their recommendation on this matter prior to the adoption of the fees and charges schedule for the 2017/18 financial year.

Crs Johns/Christison

Carried

11.2 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

11.2.1 *That the report from the Alliance Network Manager dated 19 May 2017 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council closes the following roads for the purpose of allowing the Pahiatua Volunteer Fire Brigade to hold their 125 years celebration event.

Road name: *State Highway 2 Main Street from Edward Street to Tiraumea Road*

Date of closure: *Saturday 21 October 2017*

Period of closure: *11.30 am to 1.30 pm*

Road name: *State Highway 2 Main Street from Churchill Street to Cambridge Street*

Date of closure: *Saturday 21 October 2017*

Period of closure: *11.30 am to 1.30 pm*

Conditions Applied to the Granting of these Road Closures

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***

2. *That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.*
3. *That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Christison/Hull

Carried

11.3 Appointment of Commissioners for the District Plan Proposed Plan Change No. 1 Hearings Panel

11.3.1 *That the report from the Manager Regulatory Services dated 22 May 2017 concerning the appointment of commissioners for the District Plan Proposed Plan Change No. 1 Hearings Panel (as circulated) be received, and*

That pursuant to Section 34A of the Resource Management Act 1991, the Council delegates to Chris Mitchell (acting Chair), Robert Schofield and Councillor Shirley Hull the necessary functions, powers and duties to hear and determine Proposed Plan Change No. 1 and any submissions received to the plan change, subject to the following conditions:

- a. The commissioners must conduct the hearing in accordance with the "Making Good Decisions" Workbook, 4th edition including the "Chairs Supplement".*
- b. The panel of commissioners can continue to hear and make decisions if one or more of the commissioners are unable to continue with the hearing provided there is at least one member of the panel able to hear the plan change and submissions.*
- c. Where necessary the commissioners may make decisions in relation to preliminary hearing processes (such as extension of time limits, decisions regarding pre-hearing meetings).*
- d. The commissioners have been delegated the powers to exercise any additional power or function under Sections 41 to 42A of the Resource Management Act 1991.*

And that pursuant to Section 34A of the Resource Management Act 1991, the Council delegates to the Manager Regulatory Services the power to agree to a mediated outcome on the Council's behalf.

Crs Johns/Crispin

Carried

- 11.4 **Liquor Licensing Matters Determined Under Delegated Authority**
- 11.4.1 *That the report from the Liquor Licensing Officer dated 24 May 2017 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and noted.*

Crs Hull/Johns

Carried

11.5 **Third Quarter Performance Report for the 2016/17 Year**

- 11.5.1 The Finance Manager elaborated on the Council's financial position and performance as at 31 March 2017, and the variances to the revenue and expenditure operational budgets that are favourable overall.
- 11.5.2 The Management Project Accountant spoke on progress made with undertaking the projects included as part of the capital expenditure budgets. Capital expenditure completed for the third quarter was \$12.9 million compared to a budget of \$21.6 million (which is 60% compared to 57% last year).
- 11.5.3 The Revenue Manager outlined the approach taken to managing rates debtors by classifying them to categories based on risk. Total arrears owing as at 31 December 2016 was \$1,315,844 and reduced to \$1,104,189 as at 31 March 2017. For the nine months period \$718,000 of rates arrears were collected.
- 11.5.4 The Chief Financial Officer and his staff are commended on their work and the sound outcome achieved in prudently managing the Council's finances.
- 11.5.5 *That the report from the Chief Financial Officer dated 25 May 2017 concerning performance for the third quarter of the 2016/17 year (as circulated) be received and noted, and*

That the Council notes and approves the variations in paragraph 4.1 to the capital project budgets as outlined in this report.

Crs Hull/Isaacson

Carried

11.6 **Staff Report**

11.6.1 **Resource Consent Hearings for Wastewater Treatment Plants**

- 11.6.1.1 The Chief Executive explained the approach taken to enable the Eketahuna and Pahiatua wastewater treatment plants discharge resource consent applications to comply with policy 5.11 of the Horizons Regional Council One Plan.
- 11.6.1.2 This is based on the establishment of wetland sites, with an updated detailed Assessment of Environmental Effects and the ongoing involvement of the two recognised Iwi within the district.

- 11.6.1.3 That process requires the completion of Cultural Values Assessments from each Iwi and liaison with their representatives on the final wetland design and operation.

- 11.6.2 ***That the report from the Chief Executive dated 25 May 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Thompson/Christison

Carried

12. Portfolio Reports

12.1 Events

- 12.1.1 The following councillors reported on various events they had attended to represent the Council:

Cr Hull	Rural Health Alliance Aotearoa New Zealand RuralFest New Zealand event in Wellington
Cr Thompson	Pongaroa fuel station sod-turning ceremony (also attended by Cr Benbow)
Cr Johns	Te Apiti Manawatu Gorge walking track reopening (also attended by Cr Franklin)
Cr Isaacson	Project Tararua Dannevirke Community Conversation meeting at the Fountain Theatre West African Dance and Drum performance
Cr Franklin	Connectivity meeting with representatives of the Kumeroa community (also attended by Cr Crispin)
Cr Benbow	Norsewood Norwegian Day celebrations and 50 th anniversary of Norsewear Dannevirke resilience session

12.2 Civil Defence

- 12.2.1 Cr Hull commended the District Resilience Manager on arranging the Civil Defence volunteers training courses.

12.3 Resource Management Act Planning

- 12.3.1 Cr Hull has completed the training to retain her certification as a councillor hearing commissioner.

12.4 **Eketahuna Community Board**

12.4.1 Cr Thompson acknowledged the Eketahuna Community Board's success at the New Zealand Community Boards Conference through recognition of its town centre upgrade project as a category and Supreme Award overall winner.

12.4.2 The Chorus building project in that community is another initiative being progressed with assistance from Chorus and other interested groups.

12.5 **Herbertville**

12.5.1 Cr Crispin has arranged a meeting with representatives from the Herbertville community.

12.6 **Youth**

12.6.1 Cr Christison reported that Dannevirke High School is looking to purchase a car to assist students with getting their driver licence.

12.7 **Pongaroa**

12.7.1 Cr Christison indicated that pot holes on unsealed roads in the Pongaroa area are of concern to residents.

12.8 **Wastewater Treatment Plants Tour**

12.8.1 Councillors appreciated the opportunity to visit and inspect the wastewater treatment plants sites.

12.9 **Pahiatua Under-verandah Lighting**

12.9.1 Cr Franklin thanked those involved for fixing the under-verandah lighting in Pahiatua, and considering longer term options to improve this infrastructure as part of the town centre upgrade.

12.10 **One Plan**

12.10.1 Cr Benbow emphasised the need to find viable solutions going forward to implement the Environment Court's decision on the One Plan.

12.11 **Ngati Kahungunu ki Tamaki nui a Rua Iwi Visit**

12.11.1 Councillors acknowledged the value of the very interesting and informative visit with representatives of Ngati Kahungunu ki Tamaki nui a Rua Iwi to Herbertville, Akitio and Owahanga.

13. Mayoral Matters

13.1 Tribunal and Hearings Committee

13.1.1 *That Cr A J Thompson be appointed as a member of the Tribunal and Hearings Committee, and*

That on successfully completing the accreditation requirements of the Resource Management Act 1991 Cr Thompson be deemed a hearing commissioner of the Council for any such hearing relating to that Act.

Advisory Note

The functions of the Tribunal and Hearings Committee relate to the Resource Management Act 1991, Dog Control Act 1996, Impounding Act 1955 and the Reserves Act 1977.

The requirement for Cr Thompson to gain accreditation under the Resource Management Act 1991 is only specific to conducting, considering and determining any matter that requires a hearing or related decision concerning this legislation.

For the purpose of participating in any other hearing conducted by the Committee the need for the above qualification is not applicable.

Crs Crispin/Christison

Carried

14. Items not on the Agenda

14.1 Nil

There being no further business the Deputy Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.25 pm.

Mayor

From: Nick Mulcahy [<mailto:nick.mulcahy@coastalresearch.org.nz>]
Sent: Wednesday, 7 June 2017 1:24 PM
To: Ernie Christison <Ernie.Christison@Taranuadc.govt.nz>; Jim Crispin <Jim.Crispin@Taranuadc.govt.nz>; Info - Taranua District Council <Info@TaranuaDC.Govt.NZ>
Cc: nick.mulcahy@surflifesaving.org.nz; charlie.cordwell@surflifesaving.org.nz
Subject: Akitio Beach: Water Safety Signage

To Cr Ernie Christison and Cr Jim Crispin,

We undertake coastal risk assessments and recommend water safety initiatives at beaches throughout New Zealand on behalf of Surf Life Saving New Zealand. We also design and provide advice on water safety signage.

I have been made aware of an article published recently (<http://www.stuff.co.nz/national/93237209/Taranua-council-told-to-do-something-about-Akitio-issues>) regarding a lack of water safety signage at Akitio Beach. Last year a resident of Akitio Beach contacted Surf Life Saving New Zealand to enquire about water safety signage. We went to the site, met with them, and designed some site-specific water safety signage free of charge (please see attached). These designs were provided to the community member, but we did not hear of any further progress. I do not know if anyone from Taranua District Council was made aware of this work.

As such, if Taranua District Council is interested in installing water safety signage, please feel free to use the attached designs. We have prepared two different water safety signage designs; one incorporates a site map and one does not. Both designs comply with the current water safety signage standard, AS/NZS 2416:2010. Based on our site visit and discussions, we would recommend a small number of signs be installed at the main beach access tracks between Akitio School and Akitio Fire Station.

I trust this may be of use to Taranua District Council, and please feel free to contact me if you have any questions, or would like to discuss further.

Kind regards,

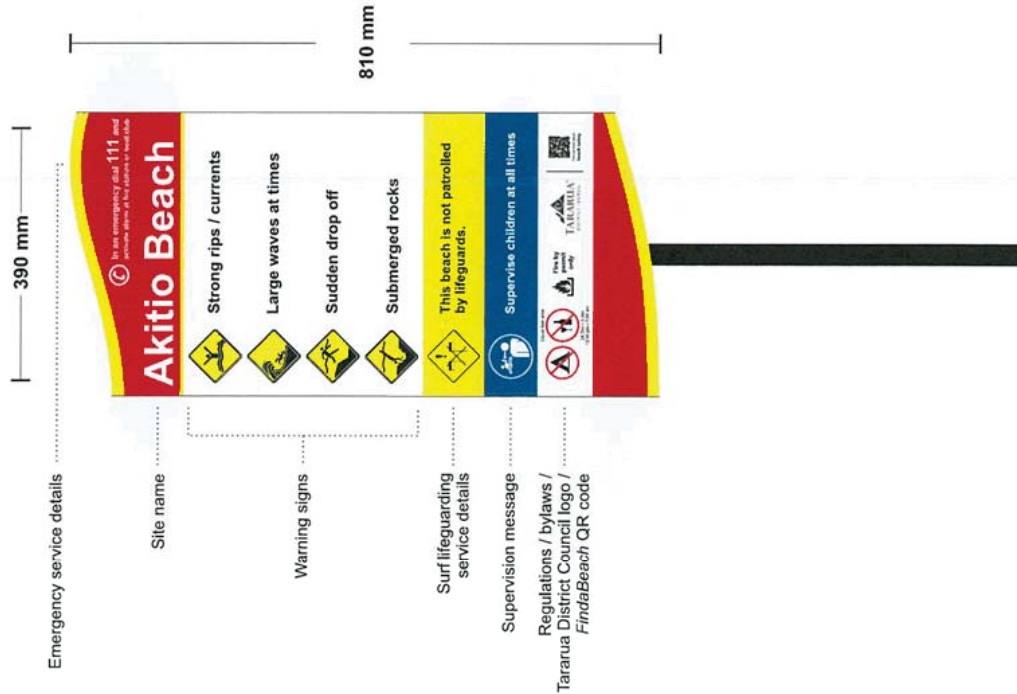
Nick

Nick Mulcahy // BSc, MSc (Hons)
Director // Coastal Scientist
Coastal Research Ltd

M +64 (0)27 780 0096
M +61 (0)49 935 5088
E nick.mulcahy@coastalresearch.org.nz
in [linkedin.com/in/nickmulcahy](https://www.linkedin.com/in/nickmulcahy)
W www.coastalresearch.org.nz



	
NICK MULCAHY // BSc, MSc (Hons) Director // Coastal Scientist M +64 (0)27 780 0096 E nick.mulcahy@coastalresearch.org.nz In linkedin.com/in/nickmulcahy www.coastalresearch.org.nz	
MEAGAN LOWE // BSc (Hons) Coastal Scientist M +64 (0)27 300 6306 E meagan.lowe@coastalresearch.org.nz In linkedin.com/in/meaganlowe www.coastalresearch.org.nz	
Project details Water safety signage design • Akitio Beach	
Client Akitio Fire Station	
Layout 002	Date 24/05/2016
Reference CRL201605:AkitioBeach	
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COASTAL RESEARCH LTD

NICK MULCAHY // BSc, MSc (Hons)
Director // Coastal Scientist

M +64 (0)27 780 0096
E nick.mulcahy@coastalresearch.org.nz
in [linkedin.com/in/nickmulcahy/](https://www.linkedin.com/in/nickmulcahy/)
www.coastalresearch.org.nz

MEAGAN LOWE // BSc (Hons)
Coastal Scientist

M +64 (0)27 300 6306
E meagan.lowe@coastalresearch.org.nz
in [linkedin.com/in/meaganlowe/](https://www.linkedin.com/in/meaganlowe/)
www.coastalresearch.org.nz

Project details

Water safety signage design
• Akitio Beach

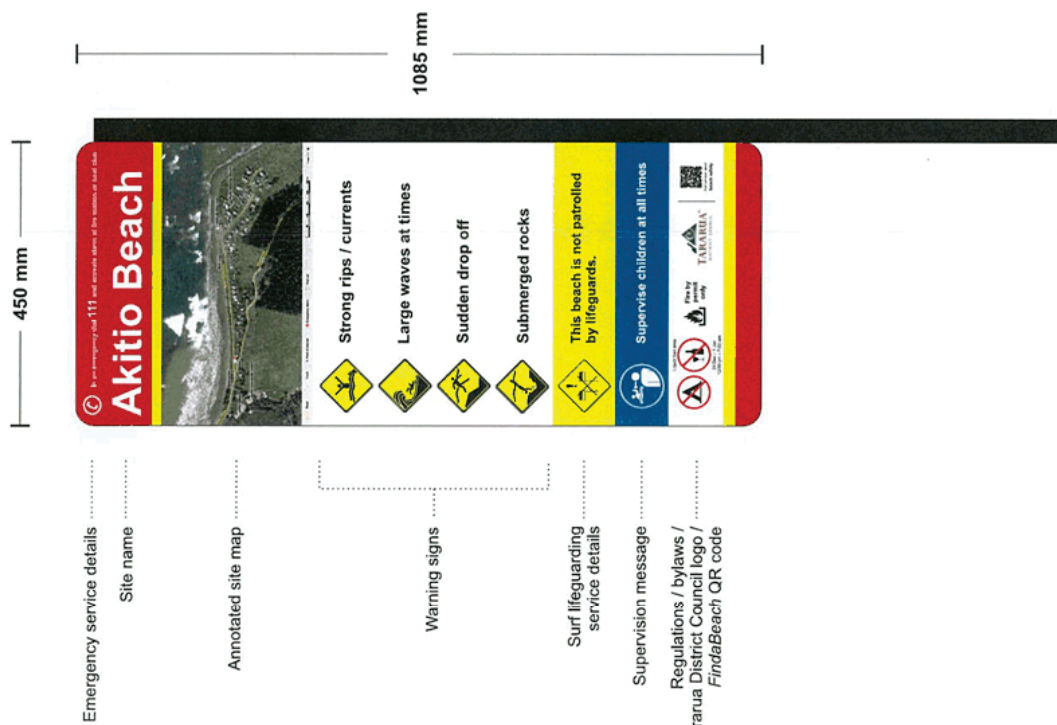
Client
Akitio Fire Station

Layout
001

Date
24/05/2016

Reference
CRL201605:AkitioBeach

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Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 6 June 2017 commencing at 1.00 pm.

1. Present

Board Members W R Macdonald (Chairperson), P F Walshe (Deputy Chairperson), T J Hynes, K P Spooner and Cr C J Isaacson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager
Mr A Frith - Dannevirke High School Community Prefect

2. Apologies

2.1 Nil

3. Public Forum

3.1 Nil

4. Personal Matters

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 The following matters are notified as items of general business not on the agenda for discussion at today's meeting:

- Wackrow Memorial Youth Award
- MidCentral District Health Board meeting

6. Confirmation of Minutes

6.1 *That the minutes of the Dannevirke Community Board meeting held on 1 May 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Walshe/Hynes

Carried

7. Matters Arising from the Minutes

7.1 Project Tararua (Item 15.1)

7.1.1 It is disappointing to note only five people attended the Project Tararua public meeting held in the Fountain Theatre on 25 May 2017.

7.1.2 Robin Winter (Project Tararua Manager) will be preparing a report on the outcomes from this project to present these details and conclude the work undertaken.

8. Tararua District Council Report

8.1 *That the report of the Tararua District Council meeting held on 31 May 2017 (as tabled) be received.*

Isaacson/Spooner

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 New Zealand Community Boards Conference

9.1.1 Board Member Hynes reported on the New Zealand Community Boards Conference held in Methven from 11 to 13 May 2017, and this includes reference to the following matters:

- The conference was very interesting and enjoyable, with two hundred plus delegates attending from throughout New Zealand (making it the largest Community Boards Conference so far).
- The clear message from Local Government New Zealand is that Community Boards are elected by communities to do stuff, and they need to have meaningful roles and delegations.
- Community Boards should be viewed as an opportunity by Councils and not a threat.
- There were many board members with very long service, and perhaps a maximum of three terms should be considered as the threshold to refresh the membership of local authorities.
- David Rutherford (Chief Human Rights Commissioner) believes that Community Boards are the grass roots of democracy in New Zealand.
- The home is the home of primary health care.
- All New Zealanders should be well housed, and there is a need for adequate housing and sustainable development to achieve the goal of providing homes to 50,000 people by 2020.

- The conference had a strong focus on youth, with a number of speakers under thirty years of age involved with both Councils and Community Boards.
- Sam Johnson (founder of the Student Army in Christchurch) spoke about youth development and its importance to personal growth, leadership, self-awareness and developing a social connection to helping others.
- Dannevirke High School Community Prefect Alex Frith is challenged to search Student Volunteer Army School Kit, and to consider learning from implementing the techniques of this concept detailed on that website.

9.1.2 The Eketahuna Community Board is congratulated on its achievement in winning the Community Boards Awards Engaging Communities category and Supreme Award for its Eketahuna town centre upgrade project.

9.2 **Tararua Community Youth Services**

9.2.1 Board Member Hynes reported on the success and achievements of the following support services and activities coordinated through Tararua Community Youth Services:

- The programme for youth to help pass their driver licence test is providing good results and positive outcomes.
- The NEET programme (not in education, employment or training) has fifty-eight young people registered to re-engage and build skills through personal development and learning.
- The Eastern Institute of Technology building and carpentry training course is progressing well with their cottage construction project.
- There are two young people participating in the Youthquest bush camp development programme.
- Support is provided to assist in accessing such personal information as birth certificates and IRD numbers.

9.2.2 The Board convey an invitation to Jeanne O'Brien (Manager of Youth Development) to attend its next meeting and speak in the public forum to outline the work undertaken by Tararua Community Youth Services.

9.3 **Dannevirke Chamber of Commerce**

9.3.1 Board Member Hynes reported on the following events and activities coordinated through Dannevirke Chamber of Commerce:

- A very successful after five's meeting was held at the Dannevirke Gallery of History.

- Senior Sergeant Jymahl Glassey and Acting Sergeant Gary McKernon attended a well-supported crime prevention meeting with local businesses held in the Saigon Restaurant and Bar.
- A breakfast meeting will be held on 14 June 2017 at 7.00 am, and Member of Parliament Ron Mark shall speak at this event.
- Local Member of Parliament Alastair Scott spoke on the budget at the Dannevirke Services and Citizens Club.

9.4 **Dannevirke Brass Band**

- 9.4.1 Board Member Spooner reported the Dannevirke Brass Band is operating well in undertaking their activities and performances.

9.5 **Dannevirke and Districts A and P Association**

- 9.5.1 Board Member Spooner reported that Dannevirke and Districts A and P Association is carrying out a membership drive.
- 9.5.2 The Dannevirke A and P Showgrounds were used as a stopover site for the Targa Hawke's Bay rally, and its grounds and facilities provide the venue for various community events held on forty-eight weeks of the year.

9.6 **Tararua District Road Safety Group**

- 9.6.1 The Deputy Chairperson noted the May meeting of the Tararua District Road Safety Group was not held, and the Mayor is to reschedule this meeting with a date still to be determined.

9.7 **First World War Commemorations Committee**

- 9.7.1 The Chairperson reported the First World War Commemorations Committee will be meeting on Thursday to discuss their intentions for arranging an event in October relating to the Battle of Passchendaele.

10. **Correspondence**

- 10.1 *That the correspondence as listed be received.*

- (a) **Dannevirke and District Returned and Services Association** **1 May 2017**
Re: Thanks for donation of admission charges from Anzac Day community concert
- (b) **Tararua District Council** **4 May 2017**
Re: Acknowledgement of feedback to Draft Annual Plan 2017/18
- (c) **Dannevirke CACTUS Programme**
Re: Thanks for providing financial assistance

(d) Dannevirke SPCA **19 April 2017**

Re: Request for assistance with Op Shop transfer station charges to dispose of waste items

(e) Sport Manawatu Tararua Recreation Advisor **5 May 2017**

Re: Request for financial assistance to support 2017 Dannevirke basketball spring league competition

(f) Dannevirke Combined Indoor Bowling Clubs **20 May 2017**

Re: Request for financial assistance to support IDEA Services indoor bowling tournament

Isaacson/Hynes **Carried**

10.2 Dannevirke SPCA

10.2.1 *That Dannevirke SPCA be provided with a one-off grant of \$500.00 from the Board's discretionary funds to support their new Op Shop through assisting them with transfer station charges to dispose of waste items, and*

That in future they be invited to apply for such funding through the Board's General Assistance Grants Scheme.

Hynes/Isaacson **Carried**

10.3 Dannevirke CACTUS Programme

10.3.1 The Board acknowledge the value of the Dannevirke CACTUS programme, and request its committee consider initiating ongoing support for the students involved.

10.4 Sport Manawatu

10.4.1 *That Sport Manawatu be granted the sum of up to \$473.00 from the Board's discretionary funds as assistance towards the cost of hiring the Dannevirke Sports Centre Stadium for the Dannevirke basketball eight-weeks spring league competition starting on 9 October 2017.*

Macdonald/Walshe **Carried**

10.5 Dannevirke Combined Indoor Bowling Clubs

10.5.1 *That Dannevirke Combined Indoor Bowling Clubs be granted the sum of up to \$100.00 from the Board's discretionary funds to offset the cost of hiring the Dannevirke Sports Centre for the IDEA services indoor bowling tournament held on 23 July 2017.*

Macdonald/Isaacson **Carried**

11. Requests for Financial Assistance from International Representatives

11.1 The Deputy Chairperson declared a conflict of interest regarding the application received from Anne Cairns, and abstained from the discussion and voting on the motion concerning that matter.

11.2 ***That the applications of Xzavia Mason and Anne Cairns for financial assistance towards their costs to represent New Zealand at international events be approved, and***

That as national representatives selected for the following events they each be granted the sum of \$500.00 from the Board's discretionary funds:

- ***Xzavia Mason as a member of the New Zealand under sixteen team competing at the Medi Bank Classic basketball tournament held in Melbourne from 9 to 12 June 2017.***
- ***Anne Cairns as a member of the New Zealand Waka Ama open women's team competing at the first Va'a World Long Distance Championships held in Tahiti from 27 to 30 June 2017.***

Macdonald/Isaacson

Carried

12. Chairman's Remarks

12.1 MidCentral District Health Board Locality Community Planning

12.1.1 The Chairperson circulated to board members a survey from MidCentral District Health Board for completion to ascertain their views on creating well communities.

12.1.2 Dannevirke Health Shuttle drivers are to be canvassed to seek information on examples of hardship caused to local residents needing to travel to Palmerston North Hospital to access health services.

12.2 Herbertville

12.2.1 The Chairperson joined the Mayor, Cr Crispin and the Alliance Network Manager at a meeting held with representatives from the Herbertville community.

12.2.2 The major concern discussed relates to the need to improve the standard of roading in their area, and particularly Route 52 that should be given priority for upgrading.

12.2.3 Another matter raised was the clip on bridge at the north end of Herbertville, with the Chairperson having some knowledge about its background.

12.2.4 The Chairperson outlined to the Herbertville community the role of the Dannevirke Community Board that includes their area within its boundaries.

13. Items not on the Agenda

13.1 Wackrow Memorial Youth Award

- 13.1.1 The proposed arrangements regarding this year's Wackrow Memorial Youth Award will be included on the agenda of the Board's next meeting as an item of business for discussion.
- 13.1.2 This shall include confirming a guest speaker for the award presentation function.

13.2 MidCentral District Health Board Meeting

- 13.2.1 The public forum provided by MidCentral District Health Board at their meeting held in the Council Chamber was attended by a large number of local residents.
- 13.2.2 Through that forum concerns were conveyed to the MidCentral District Health Board about the reduction to health services provided through the Dannevirke Community Hospital, and the need to improve them.
- 13.2.3 A letter shall be sent from the Dannevirke Community Board to support the concerns raised, and requesting urgency is given to addressing this situation by taking the following actions:
- Reinstatement of the cancer support nurse position and its funding cut from the budget to provide oncology services in Dannevirke.
 - Make available in Dannevirke drug and alcohol counselling services and support to meet mental health needs.
 - Establish access to renal services in Dannevirke rather than requiring patients to travel to Palmerston North for dialysis treatment.

14. Dannevirke High School

- 14.1 Dannevirke High School Community Prefect Alex Frith reported that a farewell function was held to acknowledge the service and contribution of departing principal Dr Dawid de Villiers.
- 14.2 In the interim until this position is filled an acting principal and deputy principal have been appointed.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 2.00 pm.

Chairperson

Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 2 June 2017 commencing at 10.03 am.

1. Present

Board Members C C Death (Chairperson), S E Shannon (Deputy Chairperson), D F Eagle (from item 7.2), P Wilson and Cr A J Thompson (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

- 2.1 It is noted that Board Member Eagle will be late to the meeting due to another commitment relating to the Chorus building project.

3. Personal Matters

- 3.1 Nil

4. Notification of Items Not on the Agenda

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 5 May 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Thompson/Shannon

Carried

6. Matters Arising from the Minutes

- 6.1 **Electric Car Charging Station in Eketahuna** (Item 6.6)

- 6.1.1 Board members do not consider the site behind the Eketahuna Service Centre/Library building is a suitable location for an electric car charging station.

- 6.1.2 The Board recommend that any such facility is situated on the road in the vicinity of the petrol station by the phone box, and the area be provided through changing the required space to parallel parking. This will be dependent on transformer loading.

7. Tararua District Council Report

7.1 *That the report of the Tararua District Council meeting held on 31 May 2017 (as tabled) be received.*

Thompson/Wilson

Carried

7.2 Board Member Eagle entered the meeting at 10.20 am during the discussion concerning this item of business.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Tararua Emergency Management Committee

8.1.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held in Dannevirke on 11 May 2017, and this includes reference to the following matters:

- A presentation was made by Steve Glassey (Chief Executive Officer of Wellington SPCA) on emergency animal welfare in Civil Defence events such as those that occurred in Edgecumbe and Kaikoura.
- Civil Defence volunteers training courses are almost complete, and they were attended by sixty-two volunteers with five of them being from Eketahuna.
- A trip to Hawke's Bay is being looked into for the district's Civil Defence groups.
- The Eketahuna Civil Defence Response Group yearly catch-up will be held on 10 July 2017 at 6.00 pm in the Fire Station.

8.2 New Zealand Community Boards Conference

8.2.1 Board Member Wilson reported on the New Zealand Community Boards Conference held in Methven from 11 to 13 May 2017, and this includes reference to the following matters:

- The conference was a very rewarding and valuable experience, and the Board is thanked for providing this opportunity.
- The role of board members is extremely important in providing a link between Council and the community.
- The concept of starting with a smile is emphasised as an approach to apply within the community.
- It is important that repairs to alleviate poverty start at the bottom, with funds directed to youth, pre-school and primary school community support. This approach is more beneficial than trying to fix the top end where the damage has already become part of a lifestyle.

- Sam Johnson was a totally inspirational and amazing speaker with many innovative ideas and concepts he is putting into action. Youth development is a big project that assists to reduce community issues further down the line.
- The next Zone 3 meeting will be held at Wanganui in August/September 2017, and board members are encouraged to attend. Board Member Wilson has already registered her interest.
- The Board was successful with its application nominating the Eketahuna town centre upgrade project for the Community Boards Awards, and it won the Engaging Communities category and received the Supreme Award as the overall winner.

8.2.2 Chorus, Cr Alison Franklin and Member of Parliament Alastair Scott have conveyed their congratulations to acknowledge the Board's achievement.

8.2.3 As the Supreme Award winner the Board's prize is an EquiP training package, and board members are requested to indicate their preferences from the available options. The Deputy Chairperson is to coordinate these details for reporting to the next meeting.

8.2.4 The trophies and certificates received by the Board will be shown to the Council in Dannevirke, and then returned to Eketahuna for placing on display within the community.

8.3 **Project Tararua**

8.3.1 The Project Tararua public meeting provided a forum to update the community on issues and increase awareness of initiatives through discussion and sharing ideas.

8.4 **EquiP Professional Development Training Workshop**

8.4.1 The Deputy Chairperson reported on the media training for modern leaders EquiP professional development training workshop held in Wellington on 22 May 2017, and this includes reference to the following matters:

- This training was facilitated with assistance and knowledge provided by Pete Burdon (founder and head trainer for Media Training New Zealand). He is a former newspaper reporter and government press secretary, thereby giving him a perspective from both sides of the media fence.
- The course focused on learning by doing and covering important aspects of media interviewing, with good and bad examples of news media.
- A crisis scenario was used as a practical exercise to conduct interviews on camera, with the degree of complexity getting harder through the series of interviews and questioning as the day progressed.
- This provided the opportunity to conduct the interview, review, learn new skills and then apply them to the next interview.

- Skills learnt from this workshop are how to give media what they want while also getting your message across, respond to negative media scrutiny effectively, avoid being quoted out of context or misquoted, look and feel confident in all media interviews, and body language.
- This was a great course, and the Council and the Board are thanked for making the opportunity available to attend.

8.5 Horizons Regional Council One Plan

- 8.5.1 Cr Thompson reported that the Mayor in conjunction with local Member of Parliament Alastair Scott are pursuing this matter concerning the economic ramifications for the district resulting from the Environment Court's decision.

9. Correspondence

- 9.1 *That the correspondence as listed be received.*

(a) *Kerry and Loreen Cunningham*

Re: Eketahuna Camping Ground April report

(b) *Eketahuna Our Town Committee*

Re: 4 May 2017 meeting minutes

Shannon/Eagle

Carried

9.2 Eketahuna Camping Ground

- 9.2.1 It is noted that the Eketahuna Camping Ground management contract with the existing operators has been extended by a further two years until 2019.
- 9.2.2 The survey being undertaken of what campers want in the Eketahuna Camping Ground and the town will provide ideas for future consideration.

10. Eketahuna Swimming Baths Upgrade 2017/18

- 10.1 Nil

11. Chorus Building Project

- 11.1 Board Member Eagle presented an update on the Chorus building project, and this report includes reference to the following matters:
- Work has commenced on starting to make the panels.
 - Chorus has agreed to make the building available to use as the location for this project with the existing lighting.
 - Funding avenues are being pursued to implement stage one, and the Board is thanked for granting financial assistance to support the project.

- Expressions of interest are being invited to create the carving.
- Margaret Parsons has been asked to consider the offer of funding from the Eketahuna Art Group being donated towards the costs of undertaking this project.

12. Eketahuna Town Centre Upgrade

12.1 The Deputy Chairperson presented an update on the Eketahuna town centre upgrade project, and this report includes reference to the following matters:

- Work has commenced on the Bridge Street intersection corner stage 2 project by the Eketahuna Service Centre/Library building, with concrete being poured.
- A new garden is to be developed through preparing the area for this purpose.
- A concrete nib is to be established by the Keinzley Agvet building, and the owner has been informed that if the tree roots from the garden of his property damage this infrastructure then he is liable for the costs of any repair work.
- It is disappointing to note the owner of that property is not interested in doing anything to enhance the appearance of the corner area in the vicinity of his building.
- Seats have been made for installing and sleepers will be placed in the garden as an added feature.
- The foundation is to be poured for erecting the new direction sign.

13. Chairman's Remarks

13.1 Tararua College Open Evening

13.1.1 An invitation is extended to board members to attend the Tararua College open evening held on 8 June 2017 at 6.00 pm.

13.2 Radio Eketahuna

13.2.1 Radio Eketahuna is seeking financial assistance towards their operational costs, and this request will be included on the agenda of the Board's next meeting for consideration.

13.2.2 They will be asked to send further information to support their application through providing a detailed income and expenditure budget of the costs involved and an independently reviewed recent balance sheet or financial statement.

- 13.2.3 It will also be emphasised to them that in future they should seek such funding through applying to the Board's General Assistance Grants Scheme which is advertised in February/March each year.

13.3 Horizons Regional Council

- 13.3.1 John Barrow (Tararua representative on the Horizons Regional Council) is invited to attend the Board's next meeting at 11.00 am to give an update regarding regional council matters.
- 13.3.2 Any specific questions from board members are to be sent to John Barrow in advance of the meeting.

14. Items not on the Agenda

- 14.1 Nil

15. Public Excluded Item of Business

- 15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Alf Rowden Humanitarian Award nominations

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Alf Rowden Humanitarian Award nominations</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***

Thompson/Wilson

Carried

15.3 ***That open meeting be resumed.***

Thompson/Wilson

Carried

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.28 pm.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 7th June 2017 commencing at 5.30pm.

1. Present

Committee Members: L Powick (Chair), Brett MacDougall (Deputy Chair), Michelle Rankin (Secretary), John Arends (Treasurer), Cr Alison Franklin, Jared Brock, Gerry Parker and Rhys Punler

Members of the Public

Ann Marie Bengston and Jean Eddie

2. Apologies

Nigel Shaw and Shirley Hull

3. Notification of Items Not on the Agenda

- 3.1 Jean Eddie addressed the committee with special reference to the following:
The community would like to see regular updates from Pahiatua On Track.
Who is a contact person for the Council to discuss the removal of rubbish on a private section?

The increase in litter on Main Street and how often is it being cleaned? Cr Alison Franklin will follow up these matters with Council. Jean is thanked for her continued support and these concerns will be looked into.

4. Personal Matters

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 3rd May 2017 (as circulated) be confirmed as a true and accurate record of the meeting.**

John/Gerry

Carried

6. Matters Arising

- 6.1 An amendment in relation to point 9.1 regarding the accounts to be passed for payment. The Pahiatua Golf Club account for the amount of \$600.00 is to be removed.

7. Tararua District Council Report

7.1 That the report of the Tararua District Council meeting on 31st May 2017 (as circulated) be received.

Louise/Michelle

Carried

8. Correspondence Inwards

- Account and letter from Pahiatua Railcar Society
- Account from Laskey's for Pahiatua Community Vehicle Trust
- Account from Freedom
- Grant application from Pahiatua Scout Group
- Letter of thanks from Pahiatua RSA for support at the Anzac Day parade

8.1 Correspondence Outwards

- Completed accountability report for the Wheel Park
- Completed rates submission

That the inwards/outwards correspondence be received.

Brett/Gerry

Carried

8.2 That Pahiatua On Track approve payment of the account to the Pahiatua Railcar Society for the amount of \$732.50 relating to traffic management, and also agree to reimburse the Society the amount of \$100.00 for the additional application fee they have been charged.

Brett/Louise

Carried

9. Financial Report John Arends

9.1 Accounts to be passed for payment:

Crisp Graphics	\$258.75
Crisp Graphics	\$1477.75
Crisp Graphics	\$1380.00
Council	\$293.49
BNZ	\$15.00
Freedom Print	\$500.25
NZME	\$246.10
New World	\$418.68
Council	\$100.00

That the financial report be adopted.

John/Louise

Carried

10. Discretionary Grants

- 10.1 That Pahiata On Track approve the application made by the Pahiata Scout Group for help towards the costs of badges and uniforms, and that a donation of \$500.00 be granted.**

Rhys/Brett

Carried

11. Portfolio Reports

11.1 Wheel Park

Jared Brock

Work is still at a halt, and hopefully drier weather will progress things further.

11.2 Town Centre Upgrade/Main Street Louise Powick

I had an encouraging meeting with the Alliance regarding the Main Street upgrade. A project team will soon be set up and I was satisfied the needs of the community would be a high priority. The Alliance requires a concept plan by the end of the year and it will assist with the selection of a designer. This means community consultation will need to happen through August/September to identify the wants and needs of the community.

11.3 Explore Pahiata

Louise Powick

The website is nearing completion and Carnival Park is ready to install their new sign. Currently work is being undertaken with Bush Multisport Trust on signage and more souvenirs for the Information Centre. The second edition of Pahiata News will be delivered in the first week of July. A decision on remuneration to the editor is required. It was also discussed to publish the Pahiata News in the Bush Telegraph.

- 11.4 That Pahiata On Track approve payment of \$250.00 remuneration to the editor of Pahiata News to be paid quarterly per publication.**

Michelle/Louise

Carried

11.5 Business and Retail

Rhys Punler

On the back of Louise's report I'll be able to prepare something to discuss with retailers/businesses regarding the upgrade. Hopefully the lights can be fixed even if this is temporarily as it looks like Pahiata is closed for business full stop when you drive through.

11.6 Harvard Plane

John Arends

A quote and diagram etc. is waiting to be received from Simon Currie of the Playground Centre for the reversal of the slide and ladder. I will advise and circulate this when it comes through.

11.7 Community Vehicle Trust

John Arends

The first Annual General Meeting was held on 23 May 2017, with the operation running smoothly and hoping for more utilisation in the future. The existing board was re-elected, being Louise Powick (Secretary), Eric Smith, Shirley Hull, Robin Whiteman and John Arends (Chairman/Treasurer).

Some relevant points are:

- The service operates from 10.00am to 1.00pm on business days.
- Twenty-two drivers are available, with most doing one day/month.
- One hundred and sixty one passengers were transported for the period from 1 July 2016 to 30 April 2017.
- Passenger income received was \$748.
- The annual Horizons Regional Council grant, business sponsorship and fares provide income of approximately \$6000, with annual expenses of approximately \$3800.
- Eric Smith is continuing to do the rosters and is the general day-to-day organiser.
- The bank balance as at 30 April 2017 is \$11572.

11.8 Swimming Pool

Brett MacDougall

Brett and Jared met with Andrew Keall to look at some concept designs for the pool moving forward.

The meeting closed at 6.56pm.

Chairperson

Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 6 June 2017 commencing at 7.00 pm.

PRESENT

B Hutton, G Murray, K McIntyre, L Gundry, R Karena, B Barnes, C Wilton, R Fry, K McKay, C Hunt, M Peretine, S McLeod, R McMillan, Cr P Johns, D Pretty, C Archer, T Brackenbury, M Stuart, V James, P McCool (Treasurer), M M Oulaghan (Secretary), R Winter (Chair)

New members welcomed to Woodville Districts' Vision are Rowena Fry, Kellie McKay, Catherine Hunt, Mike Peretini, Turia Brackenbury, Malcolm Stuart and Rosie Karena

APOLOGIES

M Taylor

PREVIOUS MEETING

Corrections:

- C Archer was omitted as being present.
- Funding of \$20,000 for the toilet at Ferry Reserve is conditional upon receipt of funding from the recently announced government mid-sized tourism fund established to assist smaller councils with infrastructure relating to freedom campers. The money is being allocated to the Te Apiti Manawatu Group regional joint project which includes Palmerston North City Council, Department of Conservation, Horizons Regional Council, Tararua District Council, Woodville Domain Board and private land owners.

That subject to noting the above amendments the minutes of the Woodville Districts' Vision meeting held on 2 May 2017 be accepted as a true and accurate record.

R Winter/P Johns

Carried

MATTERS ARISING

- The seat outside DJ's Dairy has been removed. The owner has advised the Chair he recognises the value of having seating outside his shop. He will put his own seating outside and then bring it in each night for security reasons.
- The Chair has received training in the operation of the LED sign.
- The i-SITE and library will be opening on Monday 12 June in their new premises. There will be a community opening later in the month.

CORRESPONDENCE

Inwards

- Email received from Lew March, Horizons Regional Council regarding Ferry Reserve signage

Outwards

- Letter to Council requesting utilities be left on in the community building
- Letter to Lions Club regarding help of manual labour for soil replacement in the rose garden

That the correspondence be accepted.

M M Oulaghan/C Archer

Carried

REPORTS

Treasurer's Report

The May financial report is tabled.

That the Treasurer's report be accepted.

P McCool/S McLeod

Carried

Tararua District Council Report

Cr P Johns

- Mark Maxwell has commenced at Council as the new Economic Development and Communications Manager (replacing Lianne Simpkin).
- Council has received a request to mow a strip of paper road at the end of Ross Street. This will be discussed with the Works Liaison Committee.
- A suggestion was put to Councillor Johns to purchase and plant in the memorial rose garden an 'Anna Leese' rose (given the rose is named after the opera singer from Woodville).
- Green waste and what to do with it. Grass clippings will cost \$17 per m3 for disposal. This is not appropriate for transfer stations as it is difficult to get rid of, and ideally should be composted. There is an opportunity here, and any ideas please advise Cr Johns.

EVENTS AND PROMOTIONS

A community project has occurred, but the results have not yet been finalised.

Walkway

B Hutton reported that a very successful meeting was held with the Mayor, Deputy Mayor, Chief Executive, Manager Strategy and District Development, B Hutton, G Murray, K McIntyre and Cr P Johns to further discuss the walkway. There continues to be good support for this project. Council will meet the cost of the required surveying. Railway land will no longer be used, and instead are working with a local farmer to progress this project.

Lindauer Studio

- The artist in residence selection process for the new applicant has commenced. Portfolios have been received from Pilsen University. A small committee will shortlist the preferred candidate, with the final decision being made in conjunction with the university. A decision will be advised at the July meeting.
- Art Exhibition: Ten artists have been selected to exhibit in the Odlin Gallery (Lower Hutt). This is great for the future of both the exhibition and the artists. The Mayor is involved and supportive, and will open part of the exhibition.
- Access to the Lindauer Studio will be limited once the i-SITE moves to the new facility. An interim arrangement is required as it may take some time for Council to make a decision on the community building with regard to earthquake strengthening requirements. C Wilton advised that i-SITE staff are happy to contact someone on the Lindauer Committee to open the studio should anyone want to view it.

APPLICATIONS

Discussion ensued last month regarding the following applications, with a decision as to the funding split delayed until this month. Applications had been received from:

- Holy Trinity Church for repairs to roofing
- Events Centre
- Community Pantry

An application had also been received from Bush Bluelight for funding for their CACTUS programme. Bluelight objectives are to reduce youth crime, building community partnerships, build young people's self-esteem, enhance community safety and build positive young and police partnerships. Combined Adolescent Challenge Training Unit Support (CACTUS) is an integrated approach to work and train alongside youth to foster positive relations, aiming to maximise potential of youth and nurture tomorrow's leaders. CACTUS and Bluelight are focussed on widening the world view of young people, giving to youth so they have the capacity to give back to the community. There are seven teenagers involved in this programme from Woodville.

Community Pantry

Following last month's agreement that the Community Pantry receive \$1,000.00 via an account opened at Woodville Four Square the following motion confirms this intention.

That \$1,000.00 be put into an account at Woodville Four Square for use by the Community Pantry.

C Wilton/V James

Carried

Events Centre

P Johns reiterated what is being planned for the Events Centre and that it will be a great asset for Woodville. The overall cost will be approximately \$400,000 with some \$70,000 already in kitty. Confident all of the funding required will be obtained. Considerable dollars have already been spent on plans etc. and assistance for this cost is being sought, e.g. engineering reports and plans, so as not too much of the capital is used.

Holy Trinity Church

This application sought funding for repairs to the church roof. The church was built in 1967 and the roof now has leaks. R McMillan spoke to the application. However as they now have the funds to meet the costs of repairs to the roof the application is withdrawn to support Bush Bluelight at Tararua College.

Discussion ensued on the Events Centre and the CACTUS programme, with the following motions passed:

That a contribution of \$3,000 from the discretionary fund be made to the CACTUS programme.

R Winter/R McMillan

Carried

That a contribution of \$10,000 from the general fund be made for the Events Centre.

R Winter/G Murray

Carried

That should Holy Trinity Church require additional funding for its roof repairs then they be invited to advise Woodville Districts' Vision.

R Winter/C Archer

Carried

GENERAL BUSINESS

Skate Park

The suggestion of a skate park in Woodville was again raised. Plans are to be obtained from Pahiatua so that a feasibility study could be undertaken. R Winter is to follow up this matter. It is reiterated that angles etc. need to be accurate for the skate park to be successful.

Library

A request is to be made to Council for consideration of the library opening one night during the week, in line with other libraries around the country. There is general support for a late night.

National Election

Woodville Districts' Vision usually arranges a meet the candidates' public forum. The big question this year is what are they going to do about the Manawatu Gorge?

Manawatu Gorge Closure

The Manawatu Gorge reopening is still some way off. It has now been closed for nearly two months following the large slip on 24 April. There have been other slips which have delayed the opening. A letter of support is to go to the businesses in Woodville.

B Hutton left the meeting at 8.00 pm.

It is suggested a winter festival be considered to give Woodville a lift while the Manawatu Gorge is closed.

Woodville Swimming Pool

L Gundry advised she is on the Woodville Swimming Pool Committee and looking for more committee members. There was discussion about the pool needing to be more attractive, both for locals and visitors.

As there is no further business the meeting closed at 8.10 pm.

Date of next meeting: Tuesday 4 July 2017

Report

Date : 21 June 2017

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Manager Regulatory Services

Subject : **Delegated Authority to Council Officers for Regulatory Services Functions**

Item No : **11.1**

1. Reason for the Report

- 1.1 To obtain the Council's approval of the updated delegations necessary to undertake the requirements of the regulatory services functions including: planning, building, animal control, environmental health, general inspection and alcohol licensing.

2. Background

- 2.1 The Council grants delegations with regard to enabling staff to deliver its statutory responsibilities under legislation such as the Building Act, Resource Management Act and the Dog Control Act.
- 2.2 From time to time, a review occurs as required to ensure they remain appropriate relative to the legislation that they relate, and the staff appointed to the associated responsibilities.
- 2.3 Attached to this report is a revised schedule setting out the recommended delegations for approval.

3. Significance Assessment

- 3.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

4. Conclusion

- 4.1 The Council considers this report and grants the proposed delegations recommended to enable the delivery of the regulatory functions specified.

5. Recommendation

- 5.1 *That the report from the Manager Regulatory Services dated 21 June 2017 concerning Delegated Authority to Council Officers for Regulatory Services Functions (as circulated) be received, and*

- 5.2 *That the Council approve the delegations detailed in the schedule attached to this report to enable staff to deliver and fulfil the statutory responsibilities regarding the following legislation:*

- *Resource Management Act 1991*
- *Sale and Supply of Alcohol Act 2012*
- *Dog Control Act 1996*
- *Impounding Act 1955*
- *Building Act 2004*

Attachments

1. Resource Management Act 1991 Delegations
2. Sale and Supply of Alcohol Act 2012 Delegations
3. Dog Control Act 1996 Delegations
4. Impounding Act 1955 Delegations
5. Building Act 2004 Delegations

REGISTER OF POWERS DELEGATED BY THE TARARUA DISTRICT COUNCIL UNDER THE RESOURCE MANAGEMENT ACT 1991 (RMA 1991)

28 June 2017

DELEGATIONS TO COUNCIL OFFICERS

Chief Executive

1. The Chief Executive has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Chief Executive. The Chief Executive may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise any powers granted to the Council in regard to the Resource Management Act 1991, and regulations made thereunder, including statutory appointments, issuing warrants, and authorise prosecutions where appropriate, subject to the following limitations:

S/N	Reference	Description
1.	Part 6	(Resource Consents) Power to determine resource consents, may only be exercised when a hearing is not required.
2.	Part 8	(Designations and Heritage Orders) Power to determine a recommendation on requirements and alterations for designations and heritage orders, may only be exercised when a hearing is not required.
3.	Section 234	Power to determine variations and cancellation of esplanade strips, may only be exercised when a hearing is not required.

Manager Regulatory Services

2. The Manager Regulatory Services has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Manager Regulatory Services. The Manager Regulatory Services may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.

- .2 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 10(2)	Existing use rights
2.	Sections 36(3), 36(5)	Administrative charges
3.	Section 37	Extension and waiver of time limits
4.	Section 38	Authorised Enforcement Officer
5.	Part 6	(Resource Consents) excepting the power to determine consents.
6.	Part 8	(Designations and Heritage Orders) excepting the power to determine requirements and alterations.
7.	Part 10	(Subdivision and Reclamations) excepting the power to vary or cancel esplanade strips; and excepting the power to agree to the creation of an esplanade strip under Section 235 on Council's behalf.
8.	Part 11	(Environment Court) excepting the power to agree to a mediated outcome on Council's behalf.
9.	Part 12	Enforcement
10.	Part 14	Miscellaneous Provisions
11.	Part 15	Transitional Provisions
12.	Part 16	Transitional Provisions

Planner

3. The Planner has delegated authority:

- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 38	Authorised Enforcement Officer
2.	Section 88	Power to determine whether information provided in resource consent applications meet the requirements of the Act
3.	Sections 91A, 91C	Power to suspend resource consent applications and to return suspended applications.
4.	Sections 92, 92A	Power to request further information be provided and to commission a report
5.	Section 97	Power to adopt an early closing date for submissions
6.	Section 101	Power to decide when and where a hearing is to be held

		within the constraints of Section 37
7.	Section 169	Power to request further information in relation to a notice of requirement for a designation
8.	Section 190	Power to request further information in relation to a notice of requirement for a heritage order
9.	Section 222	Power to certify a completion certificate as an authorised officer
10.	Section 223	Power to certify a survey plan as an authorised officer.
11.	Section 274	Representation before the Environment Court
12.	Section 322, 323	Power to issue and enforce abatement notices
13.	Section 325A	Power to cancel abatement notices where notice has been complied with
14.	Section 327	Issue of Excessive Noise Direction
15.	Section 328	Compliance with Excessive Noise Direction
16.	Section 332	Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with
17.	Section 333	Power to enter land (except a dwelling house) for purposes connected with any preparation, change, or review of the District Plan
18.	Section 336	Power in relation to seized and impounded property
19.	Section 338	To initiate, conduct, compromise and conclude any action in the District Court in respect of offences under the RMA 1991
20.	Section 343B	Power to issue infringement notices

Environmental Health Officer

4. The Environmental Health Officer has delegated authority:

- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 38	Authorised Enforcement Officer
2.	Section 274	Representation before the Environment Court
3.	Section 322, 323	Power to issue and enforce abatement notices
4.	Section 325A	Power to cancel abatement notices where notice has been complied with
5.	Section 327	Issue of Excessive Noise Direction
6.	Section 328	Compliance with Excessive Noise Direction

- | | | |
|-----|--------------|--|
| 7. | Section 332 | Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with |
| 8. | Section 333 | Power to enter land (except a dwelling house) for purposes connected with any preparation, change, or review of the District Plan |
| 9. | Section 336 | Power in relation to seized and impounded property |
| 10. | Section 338 | To initiate, conduct, compromise and conclude any action in the District Court in respect of offences under the RMA 1991 |
| 11. | Section 343B | Power to issue infringement notices |

Licensing and Compliance Officer

5. The Licensing and Compliance Officer has delegated authority:

- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

- | S/N | Reference | Description |
|------------|------------------|--|
| 1. | Section 38 | Authorised Enforcement Officer |
| 2. | Section 274 | Representation before the Environment Court |
| 3. | Section 322, 323 | Power to issue and enforce abatement notices |
| 4. | Section 325A | Power to cancel abatement notices where notice has been complied with |
| 5. | Section 327 | Issue of Excessive Noise Direction |
| 6. | Section 328 | Compliance with Excessive Noise Direction |
| 7. | Section 332 | Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with |
| 8. | Section 333 | Power to enter land (except a dwelling house) for purposes connected with any preparation, change, or review of the District Plan |
| 9. | Section 336 | Power in relation to seized and impounded property |
| 10. | Section 338 | To initiate, conduct, compromise and conclude any action in the District Court in respect of offences under the RMA 1991 |
| 11. | Section 343B | Power to issue infringement notices |

General Inspector

6. The General Inspector has delegated authority:

- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 38	Authorised Enforcement Officer
2.	Section 274	Representation before the Environment Court
3.	Section 322, 323	Power to issue and enforce abatement notices
4.	Section 325A	Power to cancel abatement notices where notice has been complied with
5.	Section 327	Issue of Excessive Noise Direction
6.	Section 328	Compliance with Excessive Noise Direction
7.	Section 332	Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with
8.	Section 333	Power to enter land (except a dwelling house) for purposes connected with any preparation, change, or review of the District Plan
9.	Section 336	Power in relation to seized and impounded property
10.	Section 338	To initiate, conduct, compromise and conclude any action in the District Court in respect of offences under the RMA 1991
11.	Section 343B	Power to issue infringement notices

Senior Animal Control Officer

7. The Senior Animal Control Officer has delegated authority:

- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 38	Authorised Enforcement Officer
2.	Section 274	Representation before the Environment Court
3.	Section 322, 323	Power to issue and enforce abatement notices
4.	Section 325A	Power to cancel abatement notices where notice has been complied with

- | | | |
|-----|--------------|--|
| 5. | Section 327 | Issue of Excessive Noise Direction |
| 6. | Section 328 | Compliance with Excessive Noise Direction |
| 7. | Section 332 | Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with |
| 8. | Section 336 | Power in relation to seized and impounded property |
| 9. | Section 338 | To initiate, conduct, compromise and conclude any action in the District Court in respect of offences under the RMA 1991 |
| 10. | Section 343B | Power to issue infringement notices |

Animal Control Officer / Animal Control Officer - Cadet

8. The Animal Control Officer / Animal Control Officer - Cadet has delegated authority:
- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

- | S/N | Reference | Description |
|-----|------------------|--|
| 1. | Section 38 | Authorised Enforcement Officer |
| 2. | Section 274 | Representation before the Environment Court |
| 3. | Section 322, 323 | Power to issue and enforce abatement notices |
| 4. | Section 325A | Power to cancel abatement notices where notice has been complied with |
| 5. | Section 327 | Issue of Excessive Noise Direction |
| 6. | Section 328 | Compliance with Excessive Noise Direction |
| 7. | Section 332 | Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with |
| 8. | Section 336 | Power in relation to seized and impounded property |
| 9. | Section 338 | To initiate, conduct, compromise and conclude any action in the District Court in respect of offences under the RMA 1991 |
| 10. | Section 343B | Power to issue infringement notices |

Contracted Noise Control Officer

9. The Contracted Noise Control Officer has delegated authority:
- .1 To exercise the Council's functions, powers, and duties under the Resource Management Act 1991, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 38	Authorised Enforcement Officer
2.	Section 323	Power to enforce abatement notices
3.	Section 327	Issue of Excessive Noise Direction
4.	Section 328	Compliance with Excessive Noise Direction
5.	Section 332	Power to carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with

REGISTER OF POWERS DELEGATED BY THE TARARUA DISTRICT COUNCIL UNDER THE SALE AND SUPPLY OF ALCOHOL ACT 2012 (SSAA 2012)

28 June 2017

DELEGATIONS TO COUNCIL OFFICERS

Chief Executive

1. The Chief Executive has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Chief Executive. The Chief Executive may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise any powers granted to the Chief Executive in regard to the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, including statutory appointments, issuing warrants, and delegation of the role of Secretary of the District Licensing Committee.

Manager Regulatory Services

2. The Manager Regulatory Services has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Manager Regulatory Services. The Manager Regulatory Services may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise the functions, powers, and duties under the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 100, 143	Power to issue certificates in regard to the Resource Management Act and the Building Code.
2	Section 198	Be delegated the role of Secretary of the District Licensing Committee
3.	Section 199	Power to prepare an annual report
4.	Clause 10 – Regulations 2013	Power to charge a fee for a special license that is 1 class below the class of the license that is issued.

Secretary of the District Licensing Committee

3. The Secretary of the District Licensing Committee has delegated authority:
- .1 To exercise the functions, powers, and duties under the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 64	Issue a licence, certificate, or authority (endorsed, where appropriate, as the authority or committee has directed) to the applicant
2.	Section 66	Keep a record of every application filed with the licensing committee and the decision on the application and a register of licensees to whom special licences have been issued by the committee, recording all prescribed particulars relating to those licences.
3.	Section 66(3)	Must send to the secretary of the licensing authority a copy of every application made to the committee, and a copy of every decision made by it.
4.	Section 72	Issue a duplicate licence or certificate to the holder if they are satisfied the licence or certificate has been lost or destroyed.
5.	Section 73	Notify the secretary of the licensing authority if a licence or certificate has been surrendered
6.	Sections 102, 128, 140	Must give a copy of every objection to the applicant.
7.	Sections 103, 141, 220, 225	Must send to the applicant a copy of any report filed with the licensing committee
8.	Section 139	May require an applicant to give public notice of a special licence
9.	Section 155	On notice of appeal must send to the secretary of the licensing authority any application and supporting documents and other papers relating to the decision appealed against:
10.	Section 203	Sign any decision, order, direction, certificate, or other document issued by the committee.
11.	Section 283	Fix the earliest practicable date for a public hearing of an application for a variation, suspension, or cancellation of special licences

Licensing and Compliance Officer

4. The Licensing and Compliance Officer has delegated authority:
- .1 To exercise the functions, powers, and duties under the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 197	Be appointed as a Chief Licensing Inspector or Licensing Inspector
2.	Section 199	Power to prepare an annual report
3.	Section 279-291	Powers of enforcement
4.	Clause 10 – Regulations 2013	Power to charge a fee for a special license that is 1 class below the class of the license that is issued.

Environmental Health Officer

5. The Environmental Health Officer has delegated authority:
- .1 To exercise the functions, powers, and duties under the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 197	Be appointed as a Chief Licensing Inspector or Licensing Inspector
2.	Section 199	Power to prepare an annual report
3.	Section 279-291	Powers of enforcement
4.	Clause 10 – Regulations 2013	Power to charge a fee for a special license that is 1 class below the class of the license that is issued.

General Inspector

6. The General Inspector has delegated authority:
- .1 To exercise the functions, powers, and duties under the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 199	Power to prepare an annual report

Team Leader Building Services

7. The Team Leader Building Services has delegated authority:

- .1 To exercise the functions, powers, and duties under the Sale and Supply of Alcohol Act 2012, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 100, 143	Power to issue certificates in regard to the Building Code

**REGISTER OF POWERS DELEGATED BY THE TARARUA DISTRICT
COUNCIL UNDER THE DOG CONTROL ACT 1996**

28 June 2017

DELEGATIONS TO COUNCIL OFFICERS

Chief Executive

1. The Chief Executive has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Chief Executive. The Chief Executive may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise any powers granted to the Council in regard to the Dog Control Act 1996, and regulations made thereunder, including statutory appointments, issuing warrants, and authorise prosecutions where appropriate, subject to the following limitations:

S/N	Reference	Description
1.	Section 14	Excepting the power of entry.
2.	Section 15	Excepting the power dog control officer to feed and shelter dogs.
3.	Section 22	Excepting the power to determine an objection to probationary owner classification.
4.	Section 26	Excepting the power to determine an objection to dog owner disqualification.
5.	Section 31	Excepting the power to determine an objection to a dangerous dog classification.
6.	Section 33B, 33D	Excepting the power to determine an objection to a menacing dog classification.
7.	Section 55	Excepting the power to determine an objection to a dog barking abatement notice.
8.	Section 70	Excepting the power to determine an application for the release of a dog seized under sections 15, 32 33E, 56.
9.	Section 71	Excepting the power to determine an application for the release of a dog seized under sections 57, 57A, 58.

10. Section 71A Excepting the power to perform the duties under this section.

Manager Regulatory Services

2. The Manager Regulatory Services has delegated authority:
- .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Manager Regulatory Services. The Manager Regulatory Services may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise the Council's functions, powers, and duties under the Dog Control Act 1996, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 6	Power to perform functions and duties and exercise powers imposed or conferred under this Act
2.	Section 10A	Power to give public notice of a report adopted under section 10A
3.	Section 12	Power to appoint Dog Rangers including a dog ranger in an honorary capacity.
4.	Section 16	Power to enter into a written agreement whereby the services of the Dog Control officers or Dog Rangers are made available to another authority.
5.	Section 19, 19A	Power to request information
6.	Section 21	Power to classify an owner as probationary and give written notice
7.	Section 22	Power to give written notice of the decision on a probationary owner objection
8.	Section 23A	Power to require a probationary owner to undertake a training programme at the owners expense
9.	Section 25	Power to disqualify a person from owning a dog, and specify the length of disqualification, and give written notice
10.	Section 26	Power to give written notice of the decision on a disqualified owner objection
11.	Section 27	Power to make submissions to Court on an appeal of Council's decision to uphold an owner disqualification
12.	Section 28	Power to extend the length of disqualification of a dog owner
13.	Section 30	Power to supply information pursuant to the levels defined in Section 30 of the Dog Control Act 1996.
14.	Section 31	Power to classify a dog as dangerous and give written notice
15.	Section 31	Power to give written notice of the decision on a dangerous dog objection

16.	Section 32	Power to give written consent to the owner of a dangerous dog to dispose of that dog to another person within the Tararua District Council.
17.	Section 32	Power to approve the release of a dog seized under section 32(5)(a)
18.	Section 33A, 33C	Power to classify a dog as menacing and give written notice
19.	Section 33B, 33D	Power to give written notice of the decision on a menacing dog objection
20.	Section 33E	Power to approve the release of a dog seized under section 33E(3)(a)
21.	Section 35	Power to comply with a lawful request for dog register information.
22.	Section 37	Power to publicly notify the registration fees fixed by resolution
23.	Section 39	Power to refund, remit, or reduce registration fees.
24.	Section 55	Power to give written notice of the decision on a barking dog abatement notice objection
25.	Section 66	Power to authorise a person to issue infringement notices
26.	Section 66	Power to waive infringement notices.
27.	Section 69	Power to give written notice to the owner of an impounded dog.
28.	Section 69	Power to, sell, destroy, or otherwise dispose of the dog
29.	Section 70	Power to approve the release of a dog seized under sections 15, 32, 33E, 56
30.	Section 70	Power to make submissions to Court on an appeal of Council's decision not to release a dog seized under sections 15, 32, 33E, 56
31.	Section 71	Power to give written notice of the decision retain a dog in custody
32.	Section 71	Power to approve the release of a dog seized under sections 57, 57A, 58
33.	Section 71	Power to make submissions to Court on an appeal of Council's decision not to release a dog seized under sections 57, 57A, 58

Senior Animal Control Officer

3. The Senior Animal Control Officer has delegated authority:

- .1 To exercise the Council's functions, powers, and duties under the Dog Control Act 1996, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 6	Power to perform functions and duties and exercise powers imposed or conferred under this Act

2.	Section 10A	Power to give public notice of a report adopted under section 10A
3.	Section 11	Appointed Dog Control Officer
4.	Section 14	Power of Entry
5.	Section 15	Power of dog control officer to feed and shelter dogs
6.	Section 19, 19A	Power to request information
7.	Section 25	Power to give written notice to a person being disqualified.
8.	Section 26	Power to give written notice of the decision on a disqualified owner objection
9.	Section 30	Power to supply information pursuant to the levels defined in Section 30 of the Dog Control Act 1996.
10.	Section 31	Power to classify a dog as dangerous and give written notice
11.	Section 31	Power to give written notice of the decision on a dangerous dog objection
12.	Section 32	Power to approve the release of a dog seized under section 32(5)(a)
13.	Section 33A, 33C	Power to classify a dog as menacing and give written notice
14.	Section 33B, 33D	Power to give written notice of the decision on a menacing dog objection
15.	Section 35	Power to comply with a lawful request for dog register information.
16.	Section 39	Power to refund, remit, or reduce registration fees.
17.	Section 55	Power to give written notice of the decision on a barking dog abatement notice objection
18.	Section 66	Power to authorise a person to issue infringement notices
19.	Section 66	Power to waive infringement notices
20.	Section 69	Power to give written notice to the owner of an impounded dog.
21.	Section 69	Power to, sell, destroy, or otherwise dispose of the dog
22.	Section 71	Power to give written notice of the decision retain a dog in custody
23.	Section 71	Power to approve the release of a dog seized under sections 57, 57A, 58

Animal Control Officer / Animal Control Officer - Cadet

4. The Animal Control Officer / Animal Control Officer - Cadet has delegated authority:
- .1 To exercise the Council's functions, powers, and duties under the Dog Control Act 1996, and regulations made thereunder, in relation to:

S/N	Reference	Description
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1.	Section 6	Power to perform functions and duties and exercise powers imposed or conferred under this Act
2.	Section 11	Appointed Dog Control Officer
3.	Section 14	Power of Entry
4.	Section 15	Power of dog control officer to feed and shelter dogs
5.	Section 19, 19A	Power to request information
6.	Section 25	Power to give written notice to a person being disqualified.
7.	Section 26	Power to give written notice of the decision on a disqualified owner objection
8.	Section 33A, 33C	Power to give written notice of a dog classified as menacing
9.	Section 33B, 33D	Power to give written notice of the decision on a menacing dog objection
10.	Section 35	Power to comply with a lawful request for dog register information.
11.	Section 55	Power to give written notice of the decision on a barking dog abatement notice objection
12.	Section 69	Power to give written notice to the owner of an impounded dog.
13.	Section 69	Power to, sell, destroy, or otherwise dispose of the dog
14.	Section 71	Power to give written notice of the decision retain a dog in custody

Regulatory Support Officer

5. The Regulatory Support Officer has delegated authority:
- .1 To exercise the Council's functions, powers, and duties under the Dog Control Act 1996, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 6	Power to perform functions and duties and exercise powers imposed or conferred under this Act
2.	Section 25	Power to give written notice to a person being disqualified.
3.	Section 30	Power to supply information pursuant to the levels defined in Section 30 of the Dog Control Act 1996.
4.	Section 31	Power to give notice to the owner of a dog classified as dangerous.
5.	Section 33A, 33C	Power to give written notice of a dog classified as menacing
6.	Section 35	Power to comply with a lawful request for dog register information.

Contracted Animal Control Officers

6. Contracted Animal Control Officers have delegated authority:
- .1 To exercise the Council's functions, powers, and duties under the Dog Control Act 1996, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 6	Power to perform functions and duties and exercise powers imposed or conferred under this Act
2	Section 11	Appointed Dog Control Officer
3.	Section 14	Power of Entry
4.	Section 15	Power of dog control officer to feed and shelter dogs
5.	Section 19, 19A	Power to request information

**REGISTER OF POWERS DELEGATED BY THE TARARUA DISTRICT
COUNCIL UNDER THE IMPOUNDING ACT 1955**

28 June 2017

DELEGATIONS TO COUNCIL OFFICERS

Chief Executive

1. The Chief Executive has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Chief Executive. The Chief Executive may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise any powers granted to the Council in regard to the Impounding Act 1955, and regulations made thereunder, including statutory appointments, issuing warrants, and authorise prosecutions where appropriate, subject to the following limitations:

S/N	Reference	Description
1.	Section 14	Excepting the power to set pound fees.

Manager Regulatory Services

2. The Manager Regulatory Services has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Manager Regulatory Services. The Manager Regulatory Services may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise the Council's functions, powers and duties in regard to the Impounding Act 1955, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 8, 10	Power to appoint, remove or suspend Pound-keeper

Senior Animal Control Officer

3. The Senior Animal Control Officer has delegated authority:

- .1 To exercise the Council's functions, powers and duties in regard to the Impounding Act 1955, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	General	Power to perform the duties of a Pound-keeper
2.	Section 13	Power to keep records required to be kept by a local authority

Animal Control Officer / Animal Control Officer - Cadet

4. The Animal Control Officer / Animal Control Officer – Cadet has delegated authority:
- .1 To exercise the Council's functions, powers and duties in regard to the Impounding Act 1955, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	General	Power to perform the duties of a Pound-keeper
2.	Section 13	Power to keep records required to be kept by a local authority

Regulatory Support Officer

5. The Regulatory Support Officer has delegated authority:
- .1 To exercise the Council's functions, powers and duties in regard to the Impounding Act 1955, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 13	Power to keep records required to be kept by a local authority

Contracted Animal Control Officers

6. Contracted Animal Control Officers have delegated authority:
- .1 To exercise the Council's functions, powers and duties in regard to the Impounding Act 1955, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	General	Power to perform the duties of a Pound-keeper
2.	Section 13	Power to keep records required to be kept by a local authority

REGISTER OF POWERS DELEGATED BY THE TARARUA DISTRICT COUNCIL UNDER THE BUILDING ACT 2004 (BA 2004)

28 June 2017

DELEGATIONS TO COUNCIL OFFICERS

Chief Executive

1. The Chief Executive has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Chief Executive. The Chief Executive may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise all functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, including statutory appointments, issuing warrants, and authorise prosecutions where appropriate, subject to the following limitations:

S/N	Reference	Description
1.	Section 131, 132	Excepting the power to adopt or review the Council's policy on dangerous and insanitary buildings
2.	Section 213	Excepting the power to make arrangements to transfer functions to another building authority
3.	Section 233, 234, 235, 236	Excepting the power to transfer functions, duties or powers of a territorial authority to another territorial authority

Manager Regulatory Services

2. The Manager Regulatory Services has delegated authority:
 - .1 To exercise all functions, duties and powers granted to any officer who reports, directly or indirectly, to the Manager Regulatory Services. The Manager Regulatory Services may also temporarily curtail any authority delegated to any such officer or apply any term of condition to its use.
 - .2 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
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1. Section 34 Power to issue a project information memorandum
2. Section 37 Power to issue certificate if resource consent required
3. Section 38, 39, 46 Power to advise network utility operators and Heritage New Zealand and give notice to NZ Fire Service Commission
4. Section 48 Power to request further information and suspend processing until that information is received
5. Section 48, 49, 50, 51 Power to process and determine applications for building consent
6. Section 52 Power to extend the lapse date of a building consent
7. Section 59 Power to pay building consent levy
8. Section 62 Power to recover unpaid levies
9. Section 67, 67A, 68 Power to grant waivers or modifications of the Building Code
10. Section 71, 72, 73 Power in respect to building on land subject to natural hazards
11. Section 74 Power to remove Section 73 Notices
12. Section 75, 76, 77 Power in respect of buildings over boundaries
13. Section 83 Power to remove entry under Section 78
14. Section 90 Power to inspect building work
15. Section 91, 92, 93, 94, 95, 95A Power to process and determine code compliance certificates
16. Section 96, 98, 99, 99AA, 99A Power to process and determine certificates of acceptance
17. Section 102, 104, 106, 107, 109, 111 Power in respect of compliance schedules and building warrants of fitness.
18. Section 112, 113, 114, 115, 116, 116A Power in respect to alterations to buildings and changes of use
19. Section 121, 121A, 123, 123A, 124 Power in relation to dangerous, affected or insanitary buildings
20. Section 123 Power to determine that a building is insanitary
21. Section 126 Power to apply for Order to carry out building work
22. Section 129, 130 Power to take measures to avoid immediate danger or to fix insanitary conditions
23. Section 133AG Power to identify potentially earthquake-prone buildings
24. Section 133AH, 133AI, 133AJ Power in relation to requesting, cancelling, and obtaining, and extending timeframes for engineering assessments
25. Section 133AK Power to determine whether building is earthquake

		prone
26.	Section 133AL	Power in relation to EPB notices
27.	Section 133AN	Power in relation to exemptions from requirement to carry out seismic work
28.	Section 133AO	Power in relation to extension of time to carry out seismic work.
29.	Section 133AP	Power in relation to EPB notices and exemption notices
30.	Section 133AQ	Power to assess information relating to earthquake-prone building status
31.	Section 133AR	Power in relation to safety requirements
32.	Section 133AS	Power to carry out seismic work
33.	Section 133AT	Power in relation to alterations subject to EPB notice
34.	Section 133AY	Power to reassess and remake decisions
35.	Section 162D	Power in relation to inspections and certificates (residential pools)
36.	Section 164, 167	Power in relation to notices to fix building work
37.	Section 177, 180	Power to apply to apply for a determination
38.	Section 215	Power to apply for accreditation
39.	Section 219	Power to impose a fee or charge
40.	Section 220, 221	Power to seek a Court order to carry out building work on default and recover costs.
41.	Section 222	Authorised Officer
42.	Section 281C	Power in relation to refunds or waivers of fees and charges.
43.	Section 363A	Power to process and determine public use of premises certificates
44.	Section 371B	Authorised enforcement officer
45.	Section 372	Power to issue infringement notices
46.	Section 377	Power to lay an information for prosecution
47.	Section 381	Power to apply for an injunction
48.	Schedule 1	Power to exempt building work from needing to obtain building consent

Team Leader Building Services

3. The Team Leader Building Services has delegated authority:
- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
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1. Section 34 Power to issue a project information memorandum
2. Section 37 Power to issue certificate if resource consent required
3. Section 38, 39, 46 Power to advise network utility operators and Heritage New Zealand and give notice to NZ Fire Service Commission
4. Section 48 Power to request further information and suspend processing until that information is received
5. Section 48, 49, 50, 51 Power to process and determine applications for building consent
6. Section 52 Power to extend the lapse date of a building consent
7. Section 59 Power to pay building consent levy
8. Section 62 Power to recover unpaid levies
9. Section 67, 67A, 68 Power to grant waivers or modifications of the Building Code
10. Section 71, 72, 73 Power in respect to building on land subject to natural hazards
11. Section 74 Power to remove Section 73 Notices
12. Section 75, 76, 77 Power in respect of buildings over boundaries
13. Section 83 Power to remove entry under Section 78
14. Section 90 Power to inspect building work
15. Section 91, 92, 93, 94, 95, 95A Power to process and determine code compliance certificates
16. Section 96, 98, 99, 99AA, 99A Power to process and determine certificates of acceptance
17. Section 102, 104, 106, 107, 109, 111 Power in respect of compliance schedules and building warrants of fitness.
18. Section 112, 113, 114, 115, 116, 116A Power in respect to alterations to buildings and changes of use
19. Section 121, 121A, 123, 123A, 124 Power in relation to dangerous, affected or insanitary buildings
20. Section 129, 130 Power to take measures to avoid immediate danger or to fix insanitary conditions
21. Section 133AG Power to identify potentially earthquake-prone buildings
22. Section 133AH, 133AI, 133AJ Power in relation to requesting, cancelling, and obtaining, and extending timeframes for engineering assessments
23. Section 133AK Power to determine whether building is earthquake prone
24. Section 133AL Power in relation to EPB notices

25.	Section 133AN	Power in relation to exemptions from requirement to carry out seismic work
26.	Section 133AO	Power in relation to extension of time to carry out seismic work.
27.	Section 133AP	Power in relation to EPB notices and exemption notices
28.	Section 133AQ	Power to assess information relating to earthquake-prone building status
29.	Section 133AR	Power in relation to safety requirements
30.	Section 133AS	Power to carry out seismic work
31.	Section 133AT	Power in relation to alterations subject to EPB notice
32.	Section 133AY	Power to reassess and remake decisions
33.	Section 162D	Power in relation to inspections and certificates (residential pools)
34.	Section 164, 167	Power in relation to notices to fix building work
35.	Section 177, 180	Power to apply to apply for a determination
36.	Section 215	Power to apply for accreditation
37.	Section 219	Power to impose a fee or charge
38.	Section 221	Power to recover costs when carrying out building work on default
39.	Section 222	Authorised Officer
40.	Section 281C	Power in relation to refunds or waivers of fees and charges.
41.	Section 363A	Power to process and determine public use of premises certificates
42.	Section 371B	Authorised enforcement officer
43.	Section 372	Power to issue infringement notices
44.	Section 377	Power to lay an information for prosecution
45.	Section 381	Power to apply for an injunction
46.	Schedule 1	Power to exempt building work from needing to obtain building consent

Building Officer

4. The Building Officer has delegated authority:

- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 34	Power to issue a project information memorandum
2.	Section 38, 39, 46	Power to advise network utility operators and Heritage

		New Zealand and give notice to NZ Fire Service Commission
3.	Section 48	Power to request further information and suspend processing until that information is received
4.	Section 48, 49, 50, 51	Power to process and determine applications for building consent
5.	Section 59	Power to pay building consent levy
6.	Section 62	Power to recover unpaid levies
7.	Section 67, 67A, 68	Power to grant waivers or modifications of the Building Code
8.	Section 71, 72, 73	Power in respect to building on land subject to natural hazards
9.	Section 74	Power to remove Section 73 Notices
10.	Section 75, 76, 77	Power in respect of buildings over boundaries
11.	Section 90	Power to inspect building work
12.	Section 91, 92, 93, 94, 95, 95A	Power to process and determine code compliance certificates
13.	Section 96, 98, 99, 99AA, 99A	Power to process and determine certificates of acceptance
14.	Section 102, 104, 106, 107, 109, 111	Power in respect of compliance schedules and building warrants of fitness
15.	Section 112, 113, 114, 115, 116, 116A	Power in respect to alterations to buildings and changes of use
16.	Section 121, 121A, 123, 123A, 124	Power in relation to dangerous, affected or insanitary buildings
17.	Section 129, 130	Power to take measures to avoid immediate danger or to fix insanitary conditions
18.	Section 133AG	Power to identify potentially earthquake-prone buildings
19.	Section 133AH, 133AI, 133AJ	Power in relation to requesting, cancelling, and obtaining, and extending timeframes for engineering assessments
20.	Section 133AK	Power to determine whether building is earthquake prone
21.	Section 133AL	Power in relation to EPB notices
22.	Section 133AP	Power in relation to EPB notices and exemption notices
23.	Section 133AQ	Power to assess information relating to earthquake-prone building status
24.	Section 133AR	Power in relation to safety requirements
25.	Section 133AT	Power in relation to alterations subject to EPB notice

26.	Section 133AY	Power to reassess and remake decisions
27.	Section 162D	Power in relation to inspections and certificates (residential pools)
28.	Section 164, 167	Power in relation to notices to fix building work
29.	Section 177, 180	Power to apply to apply for a determination
30.	Section 215	Power to apply for accreditation
31.	Section 219	Power to impose a fee or charge
32.	Section 222	Authorised Officer
33.	Section 363A	Power to process and determine public use of premises certificates
34.	Section 371B	Authorised Enforcement Officer
35.	Section 372	Power to issue infringement notices
36.	Schedule 1	Power to exempt building work from needing to obtain building consent

Environmental Health Officer

5. The Environmental Health Officer has delegated authority:

- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 102, 104, 106, 107, 109, 111	Power in respect of compliance schedules and building warrants of fitness, in consultation with the Team Leader Building Services.
2.	Section 123, 123A, 124	Power in relation to insanitary buildings
3.	Section 162D	Power in relation to inspections and certificates (residential pools)
4.	Section 164, 167	Power in relation to notices to fix building work (residential pools)
5.	Section 219	Power to impose a fee or charge
6.	Section 222	Authorised Officer (residential pools)
7.	Section 371B	Authorised Enforcement Officer
8.	Section 372	Power to issue infringement notices

General Inspector

6. The General Inspector has delegated authority:

- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 102, 104, 106, 107, 109, 111	Power in respect of compliance schedules and building warrants of fitness, in consultation with the Team Leader Building Services.
2.	Section 162D	Power in relation to inspections and certificates (residential pools)
3.	Section 164, 167	Power in relation to notices to fix building work (residential pools)
4.	Section 219	Power to impose a fee or charge
5.	Section 222	Authorised Officer (residential pools)
6.	Section 371B	Authorised Enforcement Officer
7.	Section 372	Power to issue infringement notices

Licensing and Compliance Officer

7. The Licensing and Compliance Officer has delegated authority:

- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 102, 104, 106, 107, 109, 111	Power in respect of compliance schedules and building warrants of fitness, in consultation with the Team Leader Building Services.
2.	Section 162D	Power in relation to inspections and certificates (residential pools).
3.	Section 164, 167	Power in relation to notices to fix building work (residential pools)
4.	Section 219	Power to impose a fee or charge
5.	Section 222	Authorised Officer (residential pools)
6.	Section 371B	Authorised Enforcement Officer
7.	Section 372	Power to issue infringement notices

Planner

8. The Planner has delegated authority:

- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 71, 72, 73, 74	Power to prepare and lodge notices in respect to building on land subject to natural hazards
3.	Section 75, 76, 77, 83	Power to prepare and lodge certificates in respect of buildings over boundaries

Regulatory Support Administrator

9. The Regulatory Support Administrator has delegated authority:

- .1 To exercise the functions, duties and powers granted to the Council as a Territorial Authority and Building Consent Authority in regard to the Building Act 2004, and regulations made thereunder, in relation to:

S/N	Reference	Description
1.	Section 71, 72, 73, 74	Power to prepare and lodge notices in respect to building on land subject to natural hazards
3.	Section 75, 76, 77, 83	Power to prepare and lodge certificates in respect of buildings over boundaries

Report

Date : 21 June 2017

To : Mayor and Councillors
Tararua District Council

From : Craig Lunn
Manager Regulatory Services

Subject : **Building Consent Fees Refund Request for the Ormondville Anglican Church**

Item No : **11.2**

1. Reason for the Report

- 1.1 To enable the Council to consider the attached request from a member of the Ormondville Anglican Church (Church of Epiphany Ormondville) to have their building consent fees refunded.

2. Background

- 2.1 On 12 June 2017, Tom Castles wrote to the Council (letter attached) seeking help with a building consent account of \$830.00, which has been paid. The account relates to a building addition (external toilet) for the church.
- 2.2 In this letter Mr Castles outlines that the church is over 100 years old and has historical significance. The toilet would also be available for community use as there are no other public conveniences available. The project has received financial support from the local community. He is concerned about the cost incurred by the church.
- 2.3 Council maintains a Heritage Protection Reserve for the purpose of promoting an awareness of the Tararua District's heritage and areas of historic significance. Council has adopted a policy to consider applications for funds (attached). This reserve fund provides a partial contribution (maximum 50%) towards the cost of specific heritage projects or work.

3. Significance Assessment

- 3.1 The matter referred to the Council is not considered to be significant with regard to the policy on significance and engagement, and any decision made in respect of the request is within the Council's discretion to determine as it deems may be appropriate.

4. Options

- 4.1 Council could choose to refuse to refund any building consent fees, as the costs incurred by the Council have been correctly charged to the applicant.
- 4.2 Council has the option of providing a contribution from Council's Heritage Reserve Fund as an ex gratia payment in relation to building consent costs incurred by the church. This would involve a deviation from Council's policy with regard to not providing funds retrospectively.

5. Recommendation

- 5.1 ***That the report from the Manager Regulatory Services dated 21 June 2017 concerning a Building Consent Fees Refund Request for the Ormondville Anglican Church (as circulated) be received, and***
- 5.2 ***That the Council after considering the history and the letter from the applicant, determines if appropriate to provide a contribution from the Heritage Protection Reserve as an ex gratia payment in relation to building consent costs.***

Attachments

1. Letter of Request - Tom Castles
2. Invoice for Building Consent
3. Heritage Protection Reserve Policy

Whetukura

207

amnerike 4977

2 June 2017.

Mayor and Councillors,

The local Ormondville Anglican Church (The Church of Epiphany) is over 100 years old and has been part of our district's history all these years.

This year it was decided to build a toilet on the land alongside the church to serve not only the church, but the community of Ormondville. (There is no public toilet in the village.) The community has been most generous in its financial contribution.

The toilet, when completed, will be linked to a septic tank in the paddock next to the church. (A legal easement is being created with the neighbour.)

Council has been very helpful with the project so far.

The work has been inspected by consent officers and we have recently received an invoice for \$830 for consent approval. I find this charge to be extremely high. There have been three visits to the site. The time involved would not be great and the justification for that amount cannot, in my view, be substantiated. My committee requests a reduction in that cost to a sum that reflects the work undertaken.

If council requires any further information please contact

Tom Castles
Member Church of Epiphany Ormondville
phone 3441863



Page 1 of 1

To: Waipau Board Diocesan Trustees
Takapau Parish
PO Box 32
TAKAPAU 4243

TAX INVOICE 83346
GST Reg No. 51-923-448
Customer No. 60678.06
Date: 5/5/2017

TAX INVOICE

DESCRIPTION	AMOUNT
Number: 302719-1 Property: 16 Newton Street Dannevirke Description: A single toilet with hand basin	
Administration & Records	90.00
Building Consent	60.00
Certificate of Title	20.00
Compliance Certificate	90.00
Inspection	570.00
Insp-G04 Footings and Foundations	
Insp-G21 Small Works Final	
Insp-G09 Wall and Roof Framing Pre-wrap	
The above list is the inspections included in the cost of this application. If further inspections are required extra charges may be incurred	
<hr/>	
Total Value non-taxable supply(s)	0.00
Total Value taxable supply(s) excluding GST	721.74
Total GST Payable	108.26
<hr/>	
TOTAL	\$830.00



REMITTANCE ADVICE SLIP (Please return this slip with your payment)

Please make payment to:

Tararua District Council
26 Gordon Street
PO Box 115
Dannevirke 4942

Consent No : 302719-1

Customer No. 60678.06

Amount Due:

\$830.00

Amount Paid:

\$

CHQ / CASH / EFT

TAX INVOICE No 83346
Customer Waipau Board Diocesan Trustees

Tararua District Council • Dannevirke • Woodville • Pahiatua • Eketahuna

26 Gordon Street PO Box 115 Dannevirke 4942 Tararua Tel: 06 374 4080 Fax: 06 374 4137 email: info@tararuadc.govt.nz



HERITAGE PROTECTION RESERVE

Purpose

The Heritage Protection Reserve is a fund established by the Council to promote an awareness of the Tararua District's heritage and areas of historic significance.

This Reserve Fund provides a partial contribution towards the cost of specific heritage project's or work.

Heritage Protection

Applications can be made for any item identified in the Heritage Schedule of the District Plan, including:-

- *Historic buildings and places*
- *Historic churches*
- *Structures and monuments*
- *Archaeological sites and waahi tapu*
- *Registered historic areas*

It may also apply to items that are not listed in the District Plan if they meet the Heritage Advisory Group's criteria for significance.

Eligibility

Organisations and/or private individuals can apply for funds if the proposed project is:-

- *Essential maintenance, restoration or strengthening of the structure of heritage buildings or objects.*
- *Rehabilitation or retention of original character of heritage buildings or objects.*
- *Any other works required to conserve or preserve heritage values.*
- *Promoting an awareness of the district's heritage and areas of historic significance. This may be defined as being achieved through the printing and distribution of brochures, articles in the media, heritage awards and grants.*

The proposed project must be necessary to ensure the items safety, conservation or preservation. Work completed prior to the consideration of the application is not eligible for funding.

Criteria

The following criteria will be taken into account when considering an application for assistance:-

- *Degree of public interest in maintaining and/or protecting the item.*
- *Significance of the item from a heritage point of view.*
- *Degree to which the proposed work is necessary to ensure the maintenance or preservation of the item.*
- *Need for funding and whether funding or assistance can be obtained from other sources.*
- *Whether the applicant is prepared to legally protect the feature/item, e.g. QE II Covenant or Heritage Covenant with the Historic Places Trust.*
- *Financial resources of the applicant and their ability to contribute a significant proportion of the cost. A minimum of 50% of the project's total cost is required, and this may be by means of cash or in kind.*
- *Responsibilities of other statutory bodies or organisations in protecting or maintaining the item.*
- *The amount of money in the Reserve at any particular time and the level of requests received seeking funding.*
- *Priority will be given to those items that involve public use or access.*

Information to be Provided by the Applicant

To enable the Heritage Advisory Group to be able to evaluate the merits and benefits of any proposal all applicants are required to submit a detailed application containing the following information:-

- *Name and address of applicant.*
- *Address, location and legal description of the property or item.*
- *Information on the heritage significance and importance of the feature/item.*
- *Current use of the feature/item.*
- *Nature of the work proposed.*
- *Reasons why this work is necessary for the maintenance and/or preservation of the item.*
- *Reason financial assistance is required and whether any other funding applications have been made or considered.*
- *A detailed budget, including quotes and a breakdown of the costs and which parts of the work or project the Council funding would apply to and the amount requested from the Reserve.*
- *Whether the applicant is prepared to legally protect the feature/item*
- *Outline of how the project will benefit the community and when it is to take place.*

Accountability

To satisfy the Council that the public money distributed through the Heritage Protection Reserve has been used for the purpose it was provided the recipient shall within one month of completing their project:-

- *Submit a report detailing the success of the project and the benefits produced.*
- *Account for the expenditure which the assistance from the Reserve has been applied to.*
- *Where projects are to be undertaken over a period of one year or more, then progress reports shall be submitted on a six monthly basis until such time as the project is completed.*

Types of Projects That are Ineligible for Funding

1. *School based activities that would reasonably be expected to be covered by the schools own resourcing provision, except that applications may be considered where there are community benefits outside of the school.*
2. *Council projects that would normally be funded by the Council, except that users of the Council facilities can apply.*

In addition to the above, funding will not be provided to assist with any expenditure relating to the following:-

3. *Ongoing operational costs that are not related to a specific project.*
4. *Retrospective project costs.*
5. *Elimination of accumulated debt or debt servicing.*
6. *Costs associated with fund raising.*



Tribunal and Hearings Committee

Minutes of a meeting of the Tribunal and Hearings Committee held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 14 June 2017 commencing at 3.30 pm.

(Note: This meeting was rescheduled from 13 June 2017 to the following day at the request of the objector to enable her to attend the hearing.)

1. Present

Her Worship the Mayor - Mrs T H Collis (Chairperson), Crs S A Hull and A J Thompson.

In Attendance

Mr R Taylor	-	Governance Manager
Mr C Lunn	-	Manager Regulatory Services
Mr K Jensen	-	Senior Animal Control Officer
Mr N Stephens	-	Animal Control Officer
Ms E Vermeer	-	Animal Control Officer (observing proceedings)
Ms P Sonsutti	-	Objector (accompanied by a support person)

2. Hearing of Objection to Classification of Ida as a Dangerous Dog

2.1 The Chairperson opened the hearing by introducing committee members and staff in attendance at the meeting.

2.2 Ms Phatcharee Sonsutti (known as Michelle) spoke in support of the objection to the dangerous dog classification applied to her dog Ida, and this includes reference to the following matters:

- There are many inaccurate statements contained in the officer's report that seem to influence the reader's mind.
- Committee members are urged to seriously take the unusual circumstances into account such as the sudden change of living environment, and the serious illness of Ida along with the poor health of the dog owner's husband.
- The owner to the best of their ability and power has controlled the dog and taken action to prevent her from leaving the property after two previous incidents (May 2016 and February 2017).

- On the recent occasion Ida left the property because the Council's road contractor untied the properly secured gate and continued to leave it like that carelessly. The property owner checks the gate regularly.
- A canine good behaviour certificate is tabled to verify the dog's owner successfully completed competence level 2 for good dog training behaviour.
- The owner was not at home when the incident occurred as her husband suffered from a severe stroke, with a friend looking after the dog.
- Previous incidents of barking are taken out of context, and barking does not relate to aggression or the behaviour of a dangerous dog.
- The summary of compliance history from Wellington City Council is misleading and there is no reference to any occasions of previous dog attacks or aggression. In fact Ida has been friendly to thousands of dogs and is sociable without any aggression towards humans and other animals.
- When the dog was in clinical care for one month it is factual her behaviour was exemplary and very consistent with normal behaviour (as described by Massey University staff in their letter).
- The accuracy of the complainant's affidavit is questioned along with the injuries to their dog that appear minor, hence it was eight days later before the dog was taken to the vet.
- Interestingly the complainant was able to pull Ida away, showing she did not believe the dog was dangerous despite her size and unfamiliarity.
- Ida has been treated for cancer and may not have long to live due to the potential for reoccurrence, and being a large breed life expectancy for a Leonberger is about ten years old.
- A letter from vet Suzie Weston details the reasons relating to Ida's situation and health, and why she should not be spayed.
- The statement in the affidavit about Ida's owner not paying the vet bill relating to the attacked dog is false. This situation occurred as the bank details requested from the complainant were not provided until a month later (as verified by a handwritten note tabled and confirmation of contacts by phone).
- The statement in the affidavit about the potential for Ida to attack a child is based on supposition, and there are no reasonable grounds to support that comment.
- Evidence of Ida's friendly and social nature is demonstrated in photos of the dog with other animals (including a new kitten in the household) and a testimony from Tamara Jones (who regularly interacts with Ida).

- 2.3 The Manager Regulatory Services referred committee members to the report circulated in respect of the background and statutory considerations leading to Ida being classified as a dangerous dog.
- 2.4 The complaint has been investigated by Animal Control Officers, and they consider in their professional opinion the classification of dangerous dog recognises the circumstances of the attack as outlined in the affidavit and the risk of further such incidents.
- 2.5 Unless the owner can categorically demonstrate the threat no longer exists and the dog is kept under control at all times then the dangerous dog classification should remain in force.
- 2.6 Further, compassionate reasons do not absolve the owner from these responsibilities, and other matters and scenarios presented by the objector are not relevant to the circumstances of the attack.
- 2.7 With regard to the issues raised relating to the information provided by Wellington City Council there is no reason to doubt the accuracy of their records.
- 2.8 Ms Sonsutti conveyed concern that the Animal Control Officer investigating the incident should have made an appointment with her to discuss the matter as at the same time she was dealing with the serious state of her husband's health.
- 2.9 It is also noted the dog's owner has taken action to ensure the security of her property to avoid a repeat of the gate opening situation through installing a combination lock (as indicated by the support person accompanying Ms Sonsutti).
- 2.10 The hearing concluded at 4.00 pm, and committee members adjourned to consider their decision. The objector and staff departed from the Council Chamber.
- 2.11 The following sets out the decision of the committee members from this meeting.

3. Decision

- 3.1** *The Tribunal and Hearings Committee, after considering the objection and the information presented to it by both Council officers and the objector, upholds the dangerous dog classification imposed on Ms Phatcharee (Michelle) Sonsutti's dog Ida.*
- 3.2** *The Tribunal and Hearings Committee is satisfied that the requirements of the classification as specified in the Dog Control Act 1996 are appropriate to alleviate the risks presented by the dog (Ida).*

Chairperson



Audit and Risk Committee

Minutes of a meeting of the Audit and Risk Committee held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 14 June 2017 commencing at 1.00 pm.

1. Present

Mr K Ross (Chairperson), Her Worship the Mayor - Mrs T H Collis, Crs A L Benbow (Deputy Mayor) (from item 6.1.5), J E Crispin and S A Hull.

In Attendance

Cr A J Thompson	-	Council Member
Mr B King	-	Chief Executive
Mr R Taylor	-	Governance Manager
Mr R Suppiah	-	Chief Financial Officer
Ms S Lowe	-	Health and Safety Officer
Mr C Chapman	-	Alliance Network Manager
Ms E Roberts	-	Revenue Manager
Mr W Labuschagne	-	Management Project Accountant

2. Apologies

2.1 *That an apology be received from Cr A L Benbow for lateness to the meeting.*

Collis/Crispin

Carried

3. Notification of Items Not on the Agenda

3.1 Nil

4. Confirmation of Minutes

4.1 *That the minutes of the Audit and Risk Committee meeting held on 13 March 2017 (as circulated) be confirmed as a true and accurate record of the meeting.*

Ross/Collis

Carried

5. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

5.1 Audit and Risk Committee Focus (Item 3)

5.1.1 The Chairperson reiterated the focus of the Audit and Risk Committee is to place emphasis on considering and managing risks from a governance perspective.

5.1.2 This should be directed to the following key areas, and recognise the Council's role needs to take a holistic approach to potential impacts:

- Look at long term bigger issues.
- Do not get bogged down with day-to-day operational matters and minor details.
- Establish strong relationships with key organisations and government departments such as New Zealand Transport Agency, Horizons Regional Council, Ministry of Health, MidCentral Health, Ministry for the Environment, Iwi et al.
- Maintain an overview of significant critical issues for the district and their wider consequences.
- Develop a quality Long Term Plan that is robust and achievable.

5.2 Conflict of Interest Policy (Item 4.1)

5.2.1 At the previous meeting of the Audit and Risk Committee it was noted that Cr Christison had made application to the Office of the Auditor-General seeking retrospective approval for contractual payments received exceeding the annual limit of the Local Authority (Members Interests) Act 1968.

5.2.2 The Auditor-General has granted retrospective approvals (under Section 3(3)(aa) of that legislation for Cr Christison being concerned or interested in the following contracts:

- Relating to Kiptank site preparation for the Woodville reservoir project, between Ernie Christison Contracting Limited and the Tararua District Council, up to the value of \$28,161.77 (including GST); and
- Relating to Woodville Library/i-SITE, between Greatbatch Building Limited and the Tararua District Council, under which payments will be made to Ernie Christison Contracting Limited up to the value of \$2,300 (including GST).

5.2.3 These approvals are in addition to, and not inclusive of, the statutory \$25,000 limit set out in the Act, for the 2016/2017 financial year.

5.2.4 The Chairperson noted and emphasised it is the responsibility of elected members to determine whether or not to declare any conflict of interest, and be aware of their statutory obligations relating to payments received for services procured by the local authority.

5.2.5 The Mayor will further raise this matter with councillors and circulate a copy of the recently completed Conflict of Interest Policy for their reference.

5.3 **Risk Management and Monitoring** (Item 4.2)

5.3.1 The Manager Regulatory Services is currently working on developing a draft risk management framework for review by the senior management team. On completing this work the draft will be presented to the Audit and Risk Committee for consideration at its next meeting.

6. **Reports**

6.1 **Health and Safety**

6.1.1 The need for staff to engage with contractors to ensure they understand and fulfil their health and safety obligations is an important part of contract management.

6.1.2 A project is under way to develop the Council's Asbestos Management Plan to comply with regulations.

6.1.3 It is the property owner's responsibility to prove their building is not contaminated by asbestos.

6.1.4 Cr Benbow entered the meeting at 1.30 pm.

6.1.5 ***That the report from the Health and Safety Officer dated 7 June 2017 concerning Health and Safety (as circulated) be received and noted.***

Crispin/Collis

Carried

6.2 **2017/18 Annual Plan and the Fees and Charges Schedule**

6.2.1 The Chief Financial Officer spoke on four key changes from the Draft Annual Plan as follows:

- Amalgamation of rural properties as required by the Valuer-General in accordance with the Rating Valuation Act.
- Changes to the capital programme mainly driven by potential conditions in the consents for wastewater schemes.
- Valuation of infrastructure assets and shift between roading and the three waters activities.
- Funding of depreciation and impact on sector rates.

6.2.2 The Chief Financial Officer referred to other changes from the Draft Annual Plan as follows:

- Compliance with Treasury and Risk Management Policy.
- Use of reserves for internal borrowing extended to include forestry and pensioner reserves (pensioner housing and the tenant contribution reserves).
- The budget is balanced to make a small surplus of \$27,000. This varies from the original proposal as previously resolved not to balance the budget.
- Compliance with Revenue and Financing Policy with the exception of animal control and emergency management activities.
- Rates incidence and rates increase by sector.

6.2.3 ***That the report from the Chief Financial Officer dated 7 June 2017 concerning the 2017/18 Annual Plan and the Fees and Charges Schedule (as circulated) be received, and***

That the Audit and Risk Committee recommends to the Council the adoption of the 2017/18 Annual Plan and the Fees and Charges Schedule for that financial year.

Benbow/Crispin

Carried

6.3 **Audit New Zealand Letters for Audit Engagement, Audit Arrangement and Audit Fee Proposal**

6.3.1 The Chief Financial Officer spoke on the responsibilities and focus relating to the audit, and assured committee members the finance team is adequately resourced to achieve the timelines and work involved to complete the audit by the required statutory date.

6.3.2 The need to work with the Audit Director and his team to ensure they understand the Tararua Alliance structure and how it functions is important, noting their intentions to include these matters as an area for audit review.

6.3.3 It is emphasised the Council determined the structure and the way the Tararua Alliance works to ensure maximum value from its roading funding spent on roads achieves the best outcomes for ratepayers and the district.

6.3.4 Committee members agreed to arrange a workshop with Bruce Robertson (Morrison Low) and the Tararua Alliance on the morning of their next meeting to further discuss this subject.

6.3.5 The Chief Financial Officer will follow up making contact with Bruce Robertson to confirm these arrangements.

- 6.3.6 *That the report from the Chief Financial Officer dated 7 June 2017 concerning Audit New Zealand letters for Audit Engagement, Audit Arrangement and Audit Fee Proposal (as circulated) be received, and*

That the Audit and Risk Committee recommend to the Mayor the approval and signing of these letters on behalf of the Council.

Ross/Hull

Carried

7. Items not on the Agenda Notified and Accepted for Discussion

- 7.1 Nil

8. Public Excluded Item of Business

- 8.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Management review - infrastructure and the Alliance

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Management review - infrastructure and the Alliance</i>	<i>To protect improper gain or advantage</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(j) The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.*

Ross/Benbow

Carried

- 8.3 *That open meeting be resumed.*

Ross/Collis

Carried

9. Date of Next Audit and Risk Committee Meeting

- 9.1 *That the next meeting of the Audit and Risk Committee be held in the Council Chamber on 17 August 2017 commencing at 2.00 pm.*

Ross/Collis

Carried

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.08 pm.

Chairperson

Report

Date : 22 June 2017

To : Mayor and Councillors
Tararua District Council

From : Raj Suppiah
Chief Financial Officer

Subject : **Adoption of the 2017/18 Annual Plan and the Schedule of Fees and Charges**

Item No : **11.5**

1. Reason for the Report

- 1.1 To adopt the 2017/18 Annual Plan, which is year three of the 2015-25 Long Term Plan, before the commencement of the year to which it relates, which is 1 July 2017, as required by Section 95 of the Local Government Act 2002 (LGA).

2. Background

- 2.1 The Council adopted the Draft Annual Plan, along with the schedule of the proposed fees and charges on 29 March 2017.
- 2.2 The Annual Plan is defined by sections 95(5) and (6) of the Local Government Act and requires that Council present a full account of significant changes from the Long Term Plan for the year in which the Annual Plan is being developed, and include all relevant financial and funding impact statements for the year in which the Annual Plan is being prepared.
- 2.3 Council held a series of workshops in January, February and March 2017 to determine the service levels, capital programme, fees and charges, activity expenditure and rates requirement for the Draft Annual Plan 2017/18.
- 2.4 This Annual Plan marks a departure from previous processes for adopting Annual Plans, reflecting changes to the Local Government Act in 2014. Without any significant changes to the Long Term Plan the Council is no longer required to consult on this Annual Plan.
- 2.5 However, the Council made the Draft Annual Plan available for public comment and any feedback.

2.6 The Draft Annual Plan was distributed as follows:

- Copies available for reading/viewing at all of the Council's Service Centres and its Libraries throughout the district
- Through the Council's website www.tararua.govt.nz
- Each ratepayer received a Draft Annual Plan pamphlet along with a mock invoice setting out the proposed rates for their property

2.7 The Council received feedback/comments on the Draft Annual Plan. The Council in developing the Long Term Plan will consider the majority of the issues raised. A change to the fees and charges was made in response to the feedback received. This is reflected in paragraph 6.1.2 below.

3. Significance Assessment

3.1 The Annual Plan 2017/18 continues the priorities of efficient local infrastructure, public services and regulatory functions as consulted on through the Long Term Plan.

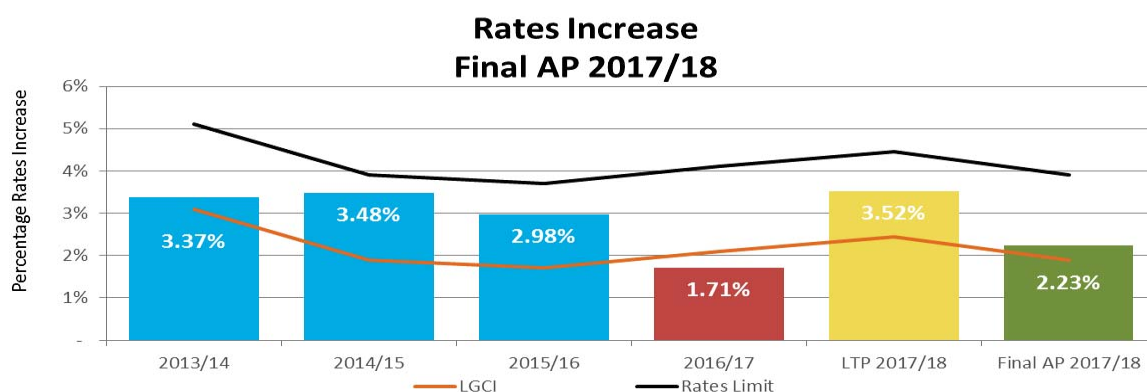
3.2 The changes are not considered significant in terms of the Council's Significance and Engagement Policy.

4. Key Changes in Rates and Rates Incidence between the Draft and Final Annual Plan

4.1 The highlights and key changes in rates and rates incidence from the Draft Annual Plan are as follows:

4.2 Rates Increase

4.2.1 The overall rates increase for 2017/18 is 2.23% and is consistent with the draft which was 2.25%. This is significantly less than the 3.52% increase forecast in the Long Term Plan and consistent with the key outcomes in the Council's Financial Strategy – "affordability" and "financial sustainability".



Graph 1: Rates increase comparison

4.3 Uniform Annual General Charge and Rates by Sector

- 4.3.1 The Uniform Annual General Charge (UAGC) is set at 28.24% (28.88% in Draft Annual Plan and 28.82% in the LTP) of total rates. The resulting draft rates by sector and the UAGC for the 2017/18 year are as follows:

MODEL : Draft v5 ; Model 1321

Final Draft Annual Plan 2017/18

UAGC at \$507.48

Rates cap is at 28.88%

Final Draft

Draft AP 2017/18					
Sector	Annual Plan 2016/17	Rates by Sector	\$ change from current year	% Change from Current year	LTP
Rural	12,977,959	13,234,045	-256,086	1.97%	2.09%
Urban	9,419,824	9,653,841	-234,017	2.48%	5.32%
Industrial/Commercial	1,608,743	1,653,965	-45,222	2.81%	4.53%
Windfarms	168,948	176,911	-7,963	4.71%	1.89%
TOTAL RATES	24,175,474	24,718,762	-543,288	2.25%	3.52%

Table 1: Rates by Sector for Draft Annual Plan

MODEL : Final AP ; Model 1333

Final Annual Plan 2017/18

UAGC at \$496.90

Rates cap is at 28.24%

Final

Draft AP 2017/18					
Sector	Annual Plan 2016/17	Rates by Sector	\$ change from current year	% Change from Current year	LTP
Rural	12,977,959	13,148,186	-170,227	1.31%	2.09%
Urban	9,419,824	9,729,204	-309,380	3.28%	5.32%
Industrial/Commercial	1,608,743	1,660,203	-51,460	3.20%	4.53%
Windfarms	168,948	176,954	-8,006	4.74%	1.89%
TOTAL RATES	24,175,474	24,714,547	-539,073	2.23%	3.52%

Table 2: Rates by Sector for Final Annual Plan

Sector	Current Year	Draft	Final	
	% Increase	% Increase	% Increase	\$ Change from Draft
Rural	0.96%	1.97%	1.31%	85,859
Urban	2.57%	2.48%	3.28%	(75,363)
Industrial/Commercial	3.78%	2.81%	3.20%	(6,238)
Industrial/Commercial	(6.93)%	4.71%	4.74%	(43)
Overall rates increase	1.71%	2.25%	2.23%	4,215

Table 3: Rates by Sector Comparison

Sector	2015/16	2016/17	2017/18	For three years	
	% Increase	% Increase	% Increase	Total	Average
Rural	2.02%	0.96%	1.31%	4.30%	1.43%
Urban	3.01%	2.57%	3.28%	8.86%	2.95%
Industrial/Commercial	3.42%	3.78%	3.20%	10.40%	3.47%
Windfarm	171.65%	-6.93%	4.74%	169.46%	56.49%
Overall rates increase	2.98%	1.71%	2.23%	6.92%	2.31%

Table 4: Rates by Sector for the 3 years of the LTP

4.4 Rates Incidence

4.4.1 Refer to appendix 1 for the detailed rates in the dollar for each rate type. The significant changes from the Draft Annual Plan are :

- The Uniform Annual General Charge (UAGC) is decreased from \$507.48 in the Draft Annual Plan to \$486.90 in the final Annual Plan mainly due to the depreciation expense – significant increase was noted for wastewater and decreases in roading, reallocation of staff resources to the water and wastewater activities and amalgamation of rural properties. These changes are explained in paragraph 5 below.

As a result, the UAGC was adjusted to maintain a balanced sector rates incidence that was similar to the Draft Annual Plan.

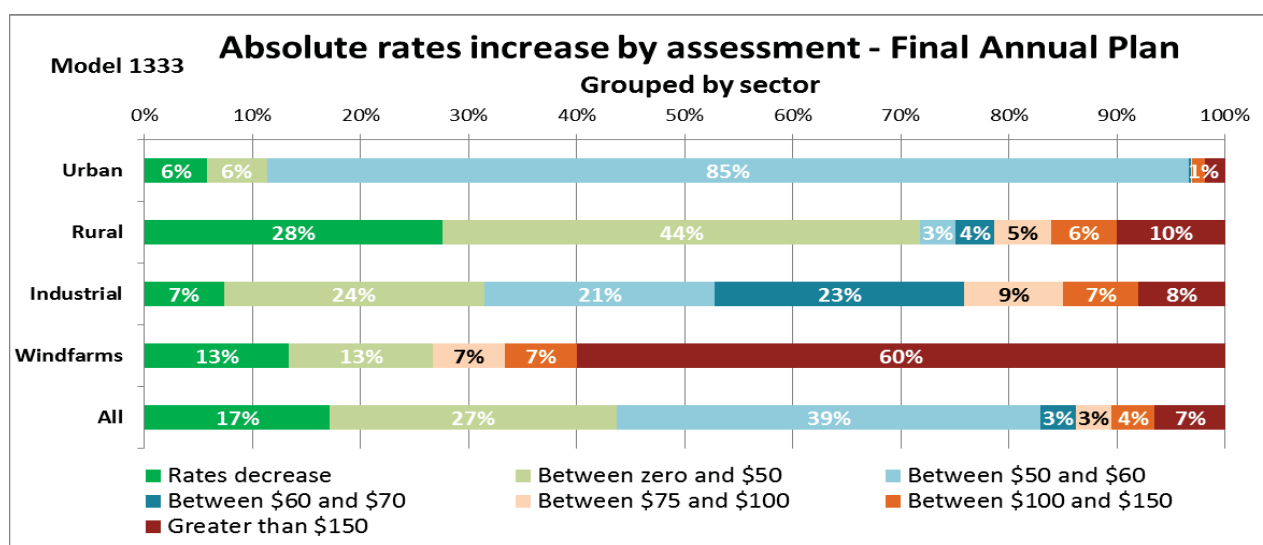
- Significant increase to district water and wastewater as a result of the rates impact from capital investment, asset revaluation and ongoing operational impact of new treatment plants and sampling regime.
- Increase in urban stormwater rates due to increase in maintenance cost in the interim as the Alliance complete the stormwater modelling.
- Decrease in District Planning given the delay in the timeframe to ascertain the changes to the District Plan from the impacts of the One Plan changes.

4.4.2 The tables below detail the rates increases for both the draft and final Annual Plan. The shift reflects the change in sector rates.

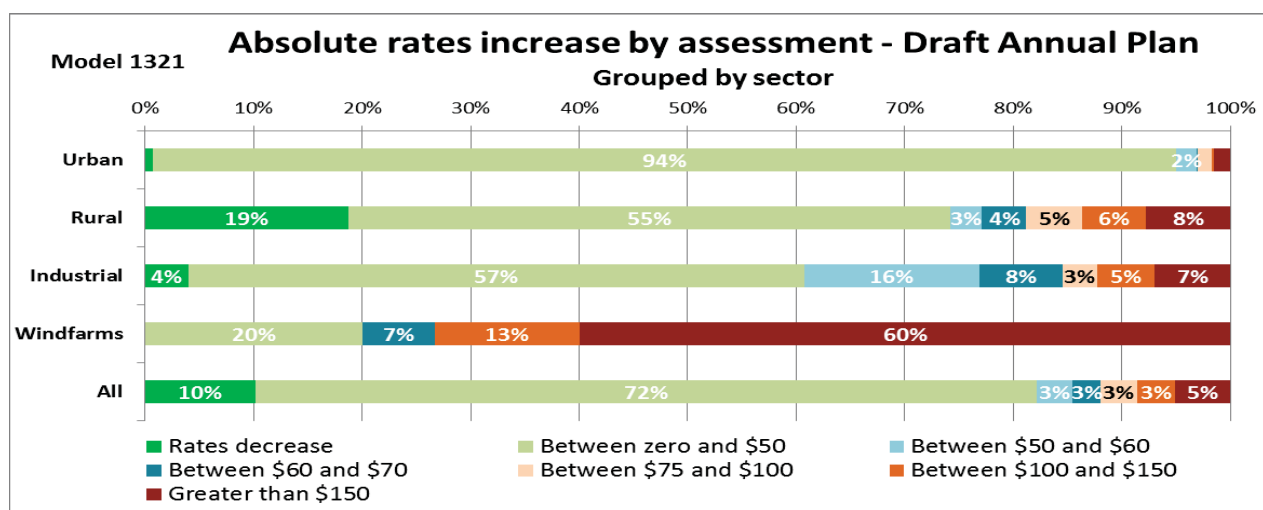
	Rates decrease	Between zero and \$50	Between \$50 and \$60	Between \$60 and \$70	Between \$75 and \$100	Between \$100 and \$150	Greater than \$150
Draft Annual Plan	1,083	7,648	346	274	354	370	547
Final Annual Plan	1,822	2,819	4,170	343	347	430	691

Table 5: Number of assessments by rates increase

Note: Table does not include non-rated and new assessments.



Graph 2: Rates increase by sector – Final Annual Plan



Graph3: Rates increase by sector –Draft Annual Plan Comparative

5. Significant Changes Impacting on the Rates and Rates Incidence in the Final Annual Plan

5.1 Amalgamation Rural Properties

5.1.1 We were required by the Valuer-General (in accordance with the Rating Valuation Act) to amalgamate rural land that has the same ownership, contiguous and likely to sell as one farming operation.

5.1.2 This work is being carried out over two financial years. The first group of 518 rural properties were amalgamated and the resulting impacts on the rating base are detailed in the table below:

Impact	Change	Rates impact
Number of rateable properties	The number of rateable properties (using the UAGC as a basis) changed from 9,106 to 8,992. A reduction of 114 properties from a total of 519 properties that were amalgamated.	All rates distributed on number of rating units e.g. UAGC, Targeted rural roading rate, Swimming pool and Library, Town centre upgrades. Total impact is \$123,080.29 which will be redistributed to existing ratepayers.
Land values of rateable properties	The land value of rateable properties changed from \$3, 046 million to \$3,041 million. A reduction of 5 million.	The impact is minimal and only those rates that are based on land values e.g. general rates, rural roading rate.

Table 6: Rates impact resulting from amalgamation of properties

5.1.3 The remaining properties (estimated at about 500) will be amalgamated as part of the 2018/19 rating year.

5.2 Reallocation of Resources

5.2.1 With the focus on compliance in the water and wastewater activity, staff resources were reallocated to ensure Council's obligation for complying with our resource consents and drinking water safety plans are met/or not at risk.

5.2.2 The following were the changes:

Activity	Draft AP	Final AP	Change	Reason
Wastewater	\$171,790	\$199,404	\$27,413	New position changed from Cadet to Engineer
Assets	\$138,105	\$175,545	\$37,440	<ul style="list-style-type: none"> Assets Cadet 50% reallocation of Asset Information Officer to Cemeteries below as per 2016/17 Annual Plan
Cemeteries	\$14,788	\$37,201	\$22,413	50% Reallocation of Asset Information Officer to Cemeteries

Table 7: Changes resulting from reallocation of staff resources

5.3 Capital Projects

5.3.1 The changes to the capital programme were mainly driven by potential conditions in the consents for the wastewater schemes. The significant changes are:

Activity	Project	Budget Draft AP \$000's	Budget Final AP \$000's
Parks and Reserves	Dannevirke Campground - New power boxes	5	15
Parks and Reserves	Dannevirke Campground Hardstand	4	10
Roading	Minor Improvements	614	1,030
Roading	LED Street lighting	-	405
Wastewater	Eketahuna Treatment Plant	739	1,300
Wastewater	District Wide Consent Upgrades	150	300
Wastewater	Preventative Renewals	52	-
Wastewater	Unplanned Renewals	-	55
Wastewater	Wetlands Design	-	40
Water Supplies	District Wide Mains Replacements	347	407
Water Supplies	Preventative Renewals	52	-
Water Supplies	Unplanned Renewals	-	55
	TOTAL	1,963	3,617

Table 8: Key changes to capital projects

5.4 Valuation of Infrastructure Assets

Asset Class	Depreciated replacement cost	Depreciation	Movement	
			Depreciated replacement cost	Depreciation
Road	597,440,251	4,553,310	(1,759,058)	(231,728)
Road Structures	73,288,094	1,524,843	310,620	(5,949)
Road Drainage and other assets	65,161,853	656,614	(2,199,389)	(15,085)
Footpath	6,491,893	512,359	(767)	(12,865)
Stormwater	11,430,533	224,210	326	114
Water Treatment	9,898,049	315,437	57,008	2,923
Water Reticulation	33,605,968	666,422	1,950,892	38,070
Wastewater Treatment	13,410,258	425,113	77,245	2,449
Wastewater Reticulation	16,358,414	420,450	8,083	(2,107)
TOTAL	827,085,313	9,298,758	(1,555,040)	(244,178)

Table 9 : Valuation summary of Infrastructure Assets

Asset class	Valuation impact	New assets	Final AP	Draft AP
Road	(231,728)	5,663,570	4,228,997	4,462,791
Road Structures	(5,949)	950,340	1,524,843	1,530,450
Road Drainage and other assets	(15,085)	138,407	980,927	993,975
Footpath	(12,865)	323,153	512,360	525,224
Stormwater	114	-	224,210	223,571
Water Treatment	2,923	183,584	315,437	307,953
Water Reticulation	38,070	60,336	666,422	634,614
Wastewater Treatment	2,449	6,360,873	425,113	271,162
Wastewater Reticulation	(2,107)	999,939	420,450	412,192
TOTAL	(244,178)	14,680,202	9,298,758	9,361,932

Table 10 : Valuation changes comparison

5.4.1 The valuation results are currently being peer reviewed. The main reasons for the change in valuation are:

- historical unit rates have not reflected the actual cost i.e. the contract rates for roading were inflated compared to the utilities
- savings in fuel and bitumen prices for roading
- benefits of the Alliance contract model driving better value

- 5.4.2 The current Alliance model has now allowed more transparency in actual cost, resulting in more accurate costing and hence a higher level of confidence in unit rates.

5.5 Funding of Depreciation

- 5.5.1 The impact on the funding for depreciation of the new depreciation values following the valuation, amalgamation and resource reallocation changes had significant impact on the sector rates.

- 5.5.2 These are summarised in the table below:

Sector	Draft AP	Post valuation UAGC % same (28.78%)	Post valuation UAGC \$ same (\$507.66)	Final Model (28.24%;\$499.90)
	% Increase	% Increase	% Increase	% Increase
Rural	1.97%	0.21%	0.34%	1.31%
Urban	2.48%	4.71%	4.54%	3.28%
Industrial/Commercial	2.81%	4.07%	3.97%	3.20%
Windfarms	4.71%	4.06%	4.15%	4.74%
Overall rates increase	2.25%	2.25%	2.25%	2.23%

Table 11 : Rates by Sector analysis in different models

- 5.5.3 The impact on sector rates, especially for the urban and Industrial/commercial sectors is significant and not affordable. Management has adjusted the funding of depreciation for roading and wastewater as follows to balance the sector burden.

Sector	Depreciation funding adjustment	
Roading	Increase	\$100,000
Wastewater	Decrease	\$70,000

- 5.5.4 In arriving at the final model the following principles in Council's policies were used as a basis and to also provide guidance to staff:

- a) Have we addressed affordability at sector level?

Response – Yes. Using a combination of rates smoothing and adjusting the UAGC is prudent and is affordable. The proposed rates increase includes adjusting the depreciation funding to address the affordability principle, namely:

Rural Sector

- The proposed sector rates better reflect the levels of service workshopped under the One Network Road Classification (ONRC) framework.

- Creates a healthy reserve that can be used when required e.g. to respond to challenges ahead:
 - The increasing frequent and severity of weather events i.e. assets not meeting design lives
 - Risk of reduced New Zealand Transport Agency funding
 - ONRC impacts
 - Provide relief in years when the rural sectors struggle e.g. Fonterra pay-out plummets

Urban/Industrial Commercial sector

- Urban/Industrial Commercial sector cannot afford the significant increase in one year
- Rates smoothing is a tool Council can use given the nature of the underlying assets i.e. long term assets, to account for technological advances.
- Manage the shortfall in the Urban/Industrial Commercial sector separately from the wider depreciation rates funding – no cross subsidy
- Consider the unique urban asset risk/attributes

b) Is it prudent what Council is proposing?

Response – Yes. We are funding long term assets (especially in the urban area where asset lives average 30-50 years) hence we are able to mitigate the risk using tools for example pooling of funds within the asset group, use rates smoothing, factoring in technological advances, improving data quality.

c) Are we using the UAGC effectively – what it is intended for, i.e. the UAGC is a crude tool to balance the sector rates to the extent each sector has a fair/equitable share of overall rates and aligns to the “user pays” principle?

Response – Yes. If we solely use the UAGC to balance the sector rates, then we are not, and will not meet the principles of “user pays” to the extent that remains affordable.

d) Did we avoid cross subsidy, e.g. rural subsidising urban which is not sustainable?

Response – Yes. The proposed final rates using UAGC and specific depreciation funding targeted at each sector to balance the sector rates.

e) Are the rates burden balanced with the principle of “user pays”?

Response – Yes. The Urban/Industrial Commercial sector will have to pay for the depreciation funding of the wastewater assets and a fair share of the general rates. The UAGC is not solely used to shift the rates burden.

- f) Introduce sophistication to rates/reserves funding

Response – Yes. The funding of depreciation is ring fenced for each asset class and the impact on the sector is dependent on how the depreciation for that asset group is being funded. This approach gives us another tool to help us balance the sector rates incidence and also address the sector affordability issue that may differ from year to year.

6. Other key changes

6.1 Fees and Charges

6.1.1 Significant changes to the fees and charges from current year were:

- Animal Control -Rural domestic dog fees are aligned with the working dogs category.
- Pensioner Housing - Rentals for all superannuitant and tenant contribution flats are proposed to increase by \$6 per week, and rental for other flats will increase from \$138 to \$150.

6.1.2 From the feedback received on the Draft Annual Plan, a new fee for Solid Waste Disposal was introduced. Council has added a new fee of \$5 for each Wheelie Bin. This fee is applicable for all transfer station, except Dannevirke and effective from 1 July 2017.

7. Treasury and Risk Management Policy compliance

7.1 The borrowing limits are determined in the Treasury and Risk Management Policy.

7.2 The following table illustrates that the Council is operating well within the guidelines contained in the Treasury and Risk Management Policy.

Benchmark	Quantified Maximum	Planned Limit	Met
Rates affordability benchmark			
- Income	\$21,842,000	\$ 21,490,910	Yes
- Increases	3.90%	2.23%	Yes
Debt Affordability:			
Net Debt as a percentage of total revenue	<50%	12%	Yes
Net interest as a percentage of total revenue	<7%	1.00%	Yes
Net interest as a percentage of annual rates income (debt secured under debenture)	<10%	1.58%	Yes
Liquidity (External, term debt + committed loan facilities + available liquid investments to existing external debt)	>110%	190%	Yes
Balanced Budget Benchmark	>100%	101.38%	Yes
Essential Services Benchmark	>100%	134.15%	Yes
Debt Servicing Benchmark	<10%	1.51%	Yes

Table 12 : Prudent Financial Benchmarks

7.3 The projected debt level for the 2017/18 Annual Plan of \$11.3 million compared to \$13.5 million in the Long Term Plan. Total loans including internal loans are projected to be \$27 million compared to \$24 million currently. In the 2017/18 Annual Plan, we have planned to complete \$4 million of growth and level of service projects that will be funded from loans.

7.4 The Council's balance sheet can prudently sustain the level of debt.

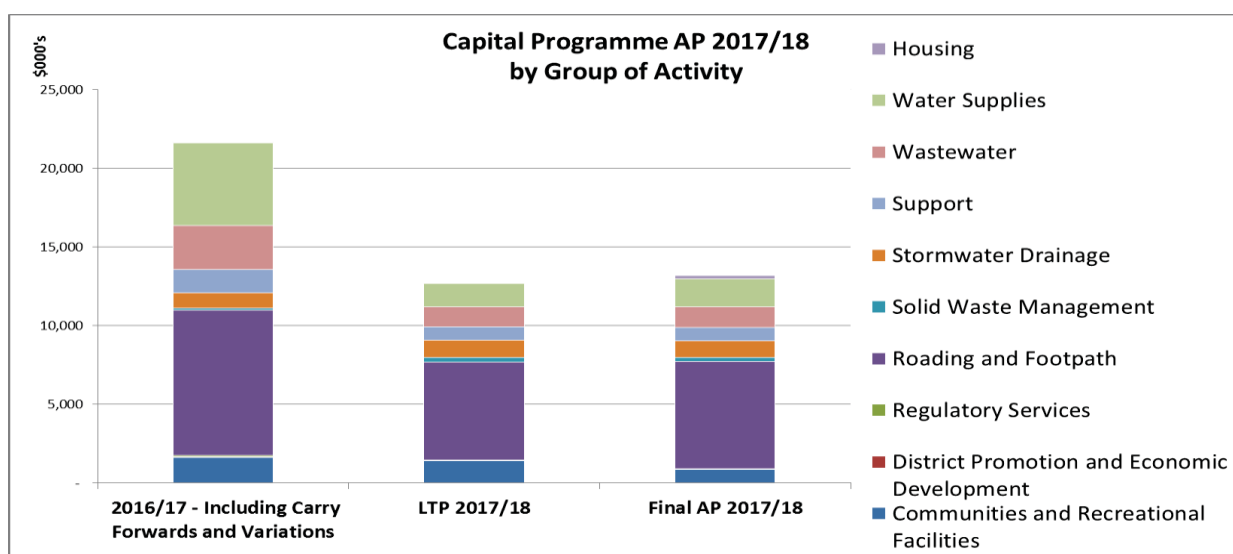
8. Capital Programme

8.1 The total capital works programme for 2017/18 is \$14.8 million compared to the \$12.7 million for year 3 of the Long Term Plan. This is largely the result of a \$1.4 million expansion of the Pahiatua Water Treatment plant driven by change in bore status, \$0.7 million increase in Eketahuna Treatment Plant upgrade (\$0.56 million MfE subsidy) and LED replacement programme for street lights. The LED replacement programme will attract an enhanced NZTA subsidy of 85%.

8.2 The balance of additional capital costs are from the deferred 2017/18 projects. There have been some reductions in estimated capital costs due to lower inflation impacts than originally forecast.

	LTP Year 3	Final Annual Plan 2017/18	2017/18 Carry Forwards	Total 2017/18 budget
Growth	28	28	-	28
Level of Service	4,708	4,566	829	5,395
Renewal	7,943	9,420	-	9,420
	12,679	14,014	829	14,843

Table 13 : Summary of Capital Programme



Graph3: Capital programme comparison

8.3 Key Projects

8.3.1 The Council has confirmed a number of key improvements to services that were proposed in the draft budgets. The following are the key projects in the final 2017/18 Annual Plan.

- Sealed Road Resurfacing - \$2.4 million
- Roothing Pavement Rehabilitation – \$1.7 million
- Pahiatua water treatment plant - \$1.4 million
- Eketahuna wastewater treatment plant - \$1.3 million
- District Stormwater Development - \$1 million
- Minor Safety Improvements - \$1 million
- Roothing Emergency Reinstatements - \$0.6 million
- Unsealed Road Metalling - \$0.6 million
- Wastewater Consent renewals - \$0.3 million

9. Use of Reserves for Internal Loan

9.1 Council's policy allows the use of specific reserves as an alternate funding option. The use of such reserves will require a specific resolution of Council before expenditure is committed. The exception to this is the use of depreciation reserves (for internal borrowing) used to fund capital expenditure instead of borrowing from external sources (banks and financial institutions).

9.2 In the Annual Plan workshops this year Council supported extending the use of specific reserves for internal borrowing to offset the need to borrow externally, to include the Forestry and Pensioner Reserves (Pensioner Housing and the Tenant Contribution Reserves). The change in policy is reflected in "Note 2: Statement of Reserves and Special Funds".

9.3 The net impact on the overall rates requirement by using these reserves as an alternative to external borrowing is \$32,500 which is about 0.15% rates decrease.

10. Balanced Budget Requirement

Balanced Budget

Operating Revenues = Operating Expenditures

- 10.1 The Council is required under the Local Government Act 2002 to ensure that each year's projected operating revenues are set at a level sufficient to meet that year's projected operating expenses.
- 10.2 The Council may set projected operating revenues at a different level from that required, if the Council resolves that it is financially prudent to do so.
- 10.3 In addition to ensuring Council meets the balanced budget requirement, it has to consider the resulting financial position for future years. In particular, that it has maintained the level of borrowings and investments at a sustainable level to leave capacity for future generations.
- 10.4 For the 10 years in the Long Term Plan, Council has resolved not to balance the budgets (from year 3 onwards) mainly due to un-funding of depreciation.
- 10.5 However for the Annual Plan 2017/18 Council budgets are balanced, making a surplus of \$465,000 which is mainly driven from the enhanced subsidy for the LED street light upgrades.
- 10.6 The reasons for surplus in the budget for the year is detailed in the table below:

	Annual Plan 2017/2018
Net Surplus	465,000
Made up of:	
Depreciation unfunded	
Comm Cemeteries Cemeteries	(30,457)
Comm Comm Bldgs Comm Bldgs	(112,114)
Comm Parks Parks	(123,889)
Road Roading Sub	(50,445)
S Waste S Waste Transfer	(4,167)
Water Water Pongaroa	(142,168)
Comm Housing Housing	(186,000)
Rural Fire	(50,000)
Wastewater	(70,000)
Self Funding Activities	
Housing Loss	(2,753)
Commercial Investments Surplus	37,814
Capital subsidies	
Wastewater - Eketahuna	650,000
LED Streetlights Enhanced Subsidy	438,000
Rate Funding Applied to Equity	
Special Fund Reserve funding	111,179
Balance Remaining (Reconciled)	0

10.7 Compliance with the Revenue and Financing Policy

- 10.7.1 The Council has complied with the limits set in its Revenue and Financing Policy except for two activities:

Activity	Rates		Fees & Charges		Grants and Other Revenue	
	Policy	Actual	Policy	Actual	Policy	Actual
Animal Control	0%-10%	16%	90%-100%	83%	-	-
Emergency Management	95%-100%	51%	0%-5%	49%	0%-5%	1%

- 10.7.2 Animal Control does not comply due to employing the third Animal Control Officer (ACO) earlier than expected. In the Long Term Plan, Council planned to gradually increase the Animal Control activity's fees and charges (dog registration, impounding) to fund the new dog pound and a third ACO. However, it was critical that we quickly address the risk to the public arising from unregistered and roaming dogs.

We will need to review the policy limits and funding split for the Animal Control activity in the 2018/28 Long Term Plan.

- 10.7.3 Emergency Management does not comply due to the reimbursement of Rural Fire from FENZ. The policy limits will be adjusted in the 2018/28 Long Term Plan to reflect this change.

11. Conclusion

- 11.1 Council notes the changes from the Draft Annual Plan and Year 3 of the Long Term Plan.
- 11.2 Council adopts the 2017/18 Annual Plan and the Schedule of Fees and Charges.

12. Recommendation

- 12.1** *That the report from the Chief Financial Officer dated 22 June 2017 concerning the Adoption of the 2017/18 Annual Plan and the Schedule of Fees and Charges (as circulated) be received, and*
- 12.2** *That the Council note the 2017/18 budget is balanced, representing a variation to the previous resolution and intentions not to balance the budgets from year 3 onwards of the 2015/25 Long Term Plan, and*
- 12.3** *That the 2017/18 Annual Plan and the Schedule of Fees and Charges be adopted, and*
- 12.4** *That the Chief Executive is authorised to approve any minor accuracy, grammatical or formatting amendments prior to the 2017/18 Annual Plan going to print.*

Attachments

Nil.



Report

Date : 22 June 2017
To : Mayor and Councillors
Tararua District Council
From : Eleanor Roberts
Revenue Manager
Subject : **Rates Resolution for the 2017/18 Year**
Item No : **11.6**

1. Reason for Report

This report places before the Council the necessary resolution to enable it to set the rates, due dates for payment and authorise the addition of penalties for the 2017/18 financial year.

2. Setting the Rates for the 2017/18 Financial Year

That the Tararua District Council resolves to set the rates under Section 23 of the Local Government (Rating) Act 2002, the due dates for payment under Section 24 of the Local Government (Rating) Act 2002 and authorise the addition of penalties for unpaid rates under Section 57 of the Local Government (Rating) Act 2002 for the year commencing on 1 July 2017 and ending on 30 June 2018 as follows:

Please note:

- All references to sections are to sections of the Local Government (Rating) Act 2002.
- All amounts stated are GST inclusive.

2.1 General Rate

Pursuant to Sections 13(2)(a) and 14, a general rate in the dollar of \$0.00126766 of land value per rating unit in the district.

2.2 Uniform Annual General Charge

Pursuant to Section 15(1)(a), a uniform annual general charge as a fixed amount of \$496.90 per rating unit in the district.

2.3 Libraries and Swimming Pools

Pursuant to Sections 16(3)(a) and 16(4)(a), a targeted rate as a fixed amount of \$214.41 per rating unit in the district.

2.4 Specified Services Targeted Differential Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a rate in the dollar of land value for Rural and Urban properties, and capital value for Industrial/Commercial properties as follows:

Rural properties	\$0.00000516
Urban properties	\$0.00395851
Industrial/Commercial properties Urban	\$0.00180935
Industrial/Commercial properties Rural	\$0.00079125

2.5 Targeted Rooding Rate

Pursuant to Sections 16(3)(a) and 16(4)(a), a uniform rate in the dollar of \$0.00171912 on the land value per rating unit in the district.

2.6 Targeted Differential Uniform Rooding Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of rateable land as follows:

Rural properties	\$275.98
Urban properties	\$ 42.94
Industrial/Commercial	\$ 92.09

2.7 Refuse and Recycling Targeted Differential Uniform Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of land as follows:

Rural properties	\$ 50.58
Urban properties	\$169.35
Industrial/Commercial	\$222.42

2.8 Urban Water Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set differently, as an amount of \$392.54 per separately used or inhabitable part of a rating unit which receives an ordinary supply of water from an urban water supply, and an amount of \$196.27 on every rating unit where an ordinary supply is available but is not connected, being a property situated within 100 metres from the water network and could be effectively connected to the water network, except for rateable properties on metered supply and the Pongaroa Water Supply.

2.9 Water by Meter Rates

Rating units on metered supply that are assessed rates under Sections 16(3)(b) and Sections 16(4)(b), 19(2)(a) and 19(2)(b) as follows:

All extraordinary users

- A targeted rate charged quarterly as an amount of \$98.13 per rating unit.
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$1.43 per m3.

All large industrial and intake line users

- A targeted rate charged quarterly as an amount of \$98.13 per rating unit.
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$0.72 per m3.

2.10 Pongaroa Water Supply

Pursuant to Section 19(2)(a), a targeted rate as an amount of \$92.40 per unit of water supplied from the Pongaroa Water Supply.

2.11 Urban Wastewater Rate (excluding educational establishments, multiple unit residential properties and properties charged trade waste fees)

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis for urban wastewater as follows:

- a) An amount of \$420.50 per separately used or inhabitable part of a rating unit connected to the wastewater system, and
- b) On every connected rating unit with 4 or more water closets/urinals, an amount of \$140.15 for each water closet or urinal excluding the first 3, and excluding any in addition to 12; and
- c) An amount of \$210.25 on every rating unit where wastewater is available but is not connected, being a property situated within 100 metres from the wastewater network and it could be effectively connected to the wastewater system.

Note: A rating unit used primarily as a residence for one household will be treated as having only one water closet/urinal.

2.12 Urban Wastewater Rate – educational establishments and multi-unit residential properties

Pursuant to Sections 16(3)(b) and 16(4)(b), for educational establishments and multi-unit residential properties a targeted uniform rate of \$420.50 on each water closet/urinal connected to the urban wastewater system.

Educational establishments are as defined under Schedule 1, Clause 6 of the Local Government (Rating) Act 2002.

2.13 Urban Stormwater Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted uniform rate of \$183.05 on every rating unit in the Tararua District stormwater drainage area as a fixed amount per rating unit.

2.14 Town Centre Special Development Loan Rate - Dannevirke

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis of a fixed amount of \$14.45 on every rating unit in the North Ward and a fixed amount of \$11.77 on every rating unit in the South Ward where a Lump Sum Contribution has not been elected under Part 4A comprising Sections 117A to 117N and Schedule 3A.

2.15 Town Centre Special Development Loan Rate - Woodville

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$8.47 on every rating unit in the North Ward and of \$10.51 on every rating unit in the South Ward.

2.16 Town Centre Special Development Loan Rate - Eketahuna

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$5.76 on every rating unit in the North Ward and of \$7.14 on every rating unit in the South Ward.

2.17 Town Centre Special Development Loan Rate - Pahiatua

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$0.30 on every rating unit in the North Ward and of \$0.37 on every rating unit in the South Ward.

3. Due Date for Payment of Rates

Rates and charges for the year ending on 30 June 2018 will be assessed in four instalments, which will become due and payable on the following dates:

Instalment 1	31 August 2017
Instalment 2	30 November 2017
Instalment 3	28 February 2018
Instalment 4	31 May 2018

Charges for water by meter rates for the year ending on 30 June 2018 will be assessed in four instalments, which will become due and payable on the following dates:

Installment	Meters Read	Due date
Instalment 1	September 2017	20 October 2017
Instalment 2	December 2017	20 January 2018
Instalment 3	March 2018	20 April 2018
Instalment 4	June 2018	20 July 2018

4. Penalties

That the Council resolves pursuant to Section 57(1) to authorise the following penalties to be added on unpaid rates:

For all rates other than water by meter rates

- a) A penalty under Section 58(1) (a) of 10 percent on so much of any instalment that has been assessed after 1 July 2017 and which is unpaid by due date for payment, to be applied on the day after the due date. (Instalment penalty)
- b) A penalty under Section 58(1)(b) of 10 percent on so much of any rates assessed before 1 July 2017 which remain unpaid on 7 July 2017. (Arrears penalty)
- c) A charge under Section 58(1)(c) of 10 percent on so much of any rates to which a penalty has been added under (b) above which remain unpaid on 8 January 2018. (Arrears penalty)

The scheduled dates to add the penalties to the unpaid rates are as at the following dates:

7 July 2017	(Arrears penalty)
1 September 2017	(Instalment penalty)
1 December 2017	(Instalment penalty)
8 January 2018	(Arrears penalty)
1 March 2018	(Instalment penalty)
1 June 2018	(Instalment penalty)

For water by meter rates

- d) A charge under Section 58(1)(a) of 10 percent on so much of any water by meter rates if the rates remain unpaid a day after the due date.

The scheduled dates to add the penalties to the unpaid water by meter rates are as at the following dates:

21 October 2017	(Instalment penalty)
21 January 2018	(Instalment penalty)
21 April 2018	(Instalment penalty)
21 July 2018	(Instalment penalty)

5. Discount

Pursuant to Section 55 a 3% discount will be provided where a ratepayer makes full payment of the 2017/18 rates on or before 31 August 2017.

Recommendation

That the report from the Revenue Manager dated 21 June 2017 concerning the Rates Resolution for the 2017/18 Year (as circulated) be received, and

That the Tararua District Council set the rates under Section 23 of the Local Government (Rating) Act 2002, the due dates for payment under Section 24 of the Local Government (Rating) Act 2002 and authorise the addition of penalties for unpaid rates under Section 57 of the Local Government (Rating) Act 2002 for the year commencing on 1 July 2017 and ending on 30 June 2018 as follows:

Please note:

- *All references to sections are to sections of the Local Government (Rating) Act 2002.*
- *All amounts stated are GST inclusive.*

General Rate

Pursuant to Sections 13(2)(a) and 14, a general rate in the dollar of \$0.00126766 of land value per rating unit in the district.

Uniform Annual General Charge

Pursuant to Section 15(1)(a), a uniform annual general charge as a fixed amount of \$496.90 per rating unit in the district.

Libraries and Swimming Pools

Pursuant to Sections 16(3)(a) and 16(4)(a), a targeted rate as a fixed amount of \$214.41 per rating unit in the district.

Specified Services Targeted Differential Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a rate in the dollar of land value for Rural and Urban properties, and capital value for Industrial/Commercial properties as follows:

<i>Rural properties</i>	<i>\$0.00000516</i>
<i>Urban properties</i>	<i>\$0.00395851</i>
<i>Industrial/Commercial properties Urban</i>	<i>\$0.00180935</i>
<i>Industrial/Commercial properties Rural</i>	<i>\$0.00079125</i>

Targeted Roading Rate

Pursuant to Sections 16(3)(a) and 16(4)(a), a uniform rate in the dollar of \$0.00171912 on the land value per rating unit in the district.

Targeted Differential Uniform Rooding Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of rateable land as follows:

<i>Rural properties</i>	<i>\$275.98</i>
<i>Urban properties</i>	<i>\$ 42.94</i>
<i>Industrial/Commercial</i>	<i>\$ 92.09</i>

Refuse and Recycling Targeted Differential Uniform Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of land as follows:

<i>Rural properties</i>	<i>\$ 50.58</i>
<i>Urban properties</i>	<i>\$169.35</i>
<i>Industrial/Commercial</i>	<i>\$222.42</i>

Urban Water Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set differently, as an amount of \$392.54 per separately used or inhabitable part of a rating unit which receives an ordinary supply of water from an urban water supply, and an amount of \$196.27 on every rating unit where an ordinary supply is available but is not connected, being a property situated within 100 metres from the water network and could be effectively connected to the water network, except for rateable properties on metered supply and the Pongaroa Water Supply.

Water by Meter Rates

Rating units on metered supply that are assessed rates under Sections 16(3)(b) and Sections 16(4)(b), 19(2)(a) and 19(2)(b) as follows:

All extraordinary users

- A targeted rate charged quarterly as an amount of \$98.13 per rating unit.***
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$1.43 per m3.***

All large industrial and intake line users

- A targeted rate charged quarterly as an amount of \$98.13 per rating unit.***
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$0.72 per m3.***

Pongaroa Water Supply

Pursuant to Section 19(2)(a), a targeted rate as an amount of \$92.40 per unit of water supplied from the Pongaroa Water Supply.

Urban Wastewater Rate (excluding educational establishments, multiple unit residential properties and properties charged trade waste fees)

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis for urban wastewater as follows:

- a) An amount of \$420.50 per separately used or inhabitable part of a rating unit connected to the wastewater system, and***
- b) On every connected rating unit with 4 or more water closets/urinals, an amount of \$140.15 for each water closet or urinal excluding the first 3, and excluding any in addition to 12; and***
- c) An amount of \$210.25 on every rating unit where wastewater is available but is not connected, being a property situated within 100 metres from the wastewater network and it could be effectively connected to the wastewater system.***

Note: A rating unit used primarily as a residence for one household will be treated as having only one water closet/urinal.

Urban Wastewater Rate – educational establishments and multi-unit residential properties

Pursuant to Sections 16(3)(b) and 16(4)(b), for educational establishments and multi-unit residential properties a targeted uniform rate of \$420.50 on each water closet/urinal connected to the urban wastewater system.

Educational establishments are as defined under Schedule 1, Clause 6 of the Local Government (Rating) Act 2002.

Urban Stormwater Rate

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted uniform rate of \$183.05 on every rating unit in the Tararua District stormwater drainage area as a fixed amount per rating unit.

Town Centre Special Development Loan Rate - Dannevirke

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis of a fixed amount of \$14.45 on every rating unit in the North Ward and a fixed amount of \$11.77 on every rating unit in the South Ward where a Lump Sum Contribution has not been elected under Part 4A comprising Sections 117A to 117N and Schedule 3A.

Town Centre Special Development Loan Rate - Woodville

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$8.47 on every rating unit in the North Ward and of \$10.51 on every rating unit in the South Ward.

Town Centre Special Development Loan Rate - Eketahuna

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$5.76 on every rating unit in the North Ward and of \$7.14 on every rating unit in the South Ward.

Town Centre Special Development Loan Rate - Pahiatua

Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$0.30 on every rating unit in the North Ward and of \$0.37 on every rating unit in the South Ward.

Due Date for Payment of Rates

Rates and charges for the year ending on 30 June 2018 will be assessed in four instalments, which will become due and payable on the following dates:

<i>Instalment 1</i>	<i>31 August 2017</i>
<i>Instalment 2</i>	<i>30 November 2017</i>
<i>Instalment 3</i>	<i>28 February 2018</i>
<i>Instalment 4</i>	<i>31 May 2018</i>

Charges for water by meter rates for the year ending on 30 June 2018 will be assessed in four instalments, which will become due and payable on the following dates:

<i>Instalment 1</i>	<i>20 October 2017</i>
<i>Instalment 2</i>	<i>20 January 2018</i>
<i>Instalment 3</i>	<i>20 April 2018</i>
<i>Instalment 4</i>	<i>20 July 2018</i>

Penalties

That the Council resolves pursuant to Section 57(1) to authorise the following penalties to be added on unpaid rates:

For all rates other than water by meter rates

- a) A penalty under Section 58(1) (a) of 10 percent on so much of any instalment that has been assessed after 1 July 2017 and which is unpaid by due date for payment, to be applied on the day after the due date. (Instalment penalty)***

- b) A penalty under Section 58(1)(b) of 10 percent on so much of any rates assessed before 1 July 2017 which remain unpaid on 7 July 2017. (Arrears penalty)*
- c) A charge under Section 58(1)(c) of 10 percent on so much of any rates to which a penalty has been added under (b) above which remain unpaid on 8 January 2018. (Arrears penalty)*

The scheduled dates to add the penalties to the unpaid rates are as at the following dates:

<i>7 July 2017</i>	<i>(Arrears penalty)</i>
<i>1 September 2017</i>	<i>(Instalment penalty)</i>
<i>1 December 2017</i>	<i>(Instalment penalty)</i>
<i>8 January 2018</i>	<i>(Arrears penalty)</i>
<i>1 March 2018</i>	<i>(Instalment penalty)</i>
<i>1 June 2018</i>	<i>(Instalment penalty)</i>

For water by meter rates

- d) A charge under Section 58(1)(a) of 10 percent on so much of any water by meter rates if the rates remain unpaid a day after the due date.*

The scheduled dates to add the penalties to the unpaid water by meter rates are as at the following dates:

<i>21 October 2017</i>	<i>(Instalment penalty)</i>
<i>21 January 2018</i>	<i>(Instalment penalty)</i>
<i>21 April 2018</i>	<i>(Instalment penalty)</i>
<i>21 July 2018</i>	<i>(Instalment penalty)</i>

Discount

Pursuant to Section 55 a 3% discount will be provided where a ratepayer makes full payment of the 2017/18 rates on or before 31 August 2017.

Attachments

Nil.



Report

Date : 21 June 2017

To : Mayor and Councillors
Tararua District Council

From : Natarsha Nikora
Recreation Officer Sport Tararua

Subject : **Grant Application of Jacarn Peeti-Webber to the International Representatives Scheme**

Item No : **11.7**

1. for the Report

- 1.1 This report has been prepared for the Council's consideration of an application received from Jacarn Peeti-Webber requesting funding from the International Representatives Scheme.

2. Background

- 2.1 The Council has funding available to support the district's elite athletes selected to represent New Zealand at international events.
- 2.2 As at 1 July 2017 the balance available in this account will be \$5,000.00.
- 2.3 Funding awarded from this scheme is based on the applicant's budget and the distance of travel to the international event.
- 2.4 Grants can be made up to a maximum amount of \$500.00 if competing within the Pacific/Oceania region and up to a maximum of \$800.00 if competing within the rest of the world. Discretion is available to alter this provision in exceptional circumstances.

3. Details of Application Received

- 3.1 An application has been received from Jacarn Peeti-Webber who has been selected as a New Zealand representative in the Volleyball New Zealand Junior/Youth Men's team that will be travelling to compete in the USA High Performance Championships in Fort Lauderdale, Florida from 17 to 25 July 2017.

- 3.2 The championship involves several countries including Brazil, Peru, Chile, Mexico, Dominican Republic, Puerto Rico, Italy, China and USA.
- 3.3 Two New Zealand teams have been selected to participate in this tournament.
- 3.4 Jacarn is a year 13 Student at Napier Boys High School where he started playing volleyball as a year 10 student.
- 3.5 Jacarn is the current captain of the Napier Boys High School volleyball team and captain of the New Zealand Hawke's Bay Under 20 volleyball team.
- 3.6 This is the first application Jacarn has submitted to the International Representatives Scheme.
- 3.7 The application submitted by Jacarn Peeti-Webber seeks to raise funds towards the costs he will incur travelling to the Championships. An estimated cost from Volleyball New Zealand is \$5,020.00.

4. Significance Assessment

- 4.1 The proposed actions recommended to the Council are not considered significant in terms of the Council's policy on significance and engagement.

5. Conclusion

- 5.1 The request meets the criteria for eligibility as set down in the guidelines for an application.
- 5.2 In accordance with the scheme's guidelines the following recommendation is made for the Council's consideration.

6. Recommendation

- 6.1 ***That the report from the Recreation Officer Sport Tararua dated 21 June 2017 concerning the Grant Application of Jacarn Peeti-Webber to the International Representatives Scheme (as circulated) be received, and***
- 6.2 ***That the Council approve the application made by Jacarn Peeti-Webber for assistance towards his costs to represent New Zealand at the USA High Performance Championships held in Fort Lauderdale, Florida from 17 to 25 July 2017, and***
- 6.3 ***That the sum of \$800.00 be granted from the International Representatives Scheme for this purpose.***

Attachments

- 1. Application from Jacarn Peeti-Webber

- Page 3



GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT ARE YOU REPRESENTING NEW ZEALAND IN?

Volleyball

Date Travelling: 17th July

Date Application Complete: 21/5/2017

The administrator must **receive completed applications one month prior** to travel. Applications received within a month of travel will not be eligible unless applying as a replacement applicant.

A replacement applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?

☐

YES

☒

NO

If yes, please outline the exceptional circumstances surrounding your application:

- Page 4 -

1. **Name of National Sporting Body:** Volleyball New Zealand
Contact person: Filo Tu-Faleupolu
(President/Secretary/Other)
Address: 72 Kemp st, Kilbirnie,
Wellington
Phone Number: (04) 387 3626 021 08122106
Email: admin@volleyballnz.org.nz
2. **Name of International Representative (Applicant):** Jacarn Peeti-Webber
Residential Address: 34 Hospital st,
Dannevirke
Phone Number: (06) 374 7404 027 902 6535
Email: jacarn@xtra.co.nz
3. **The Event:**
 - (a) **Description of the event:** USA High performance
Championships
 - (b) **Date of event:** 17th - 22nd July
 - (c) **Venue for event:** Fort Lauderdale Florida
 - (d) **State the importance of the event in the eyes of the individual:**
To make the NZ team has been my
goal since year 10. So to finally achieve
it is huge. This team sets me up for my
future in volleyball enhances my chances
of receiving scholarships for further education.

- Page 5

(e) Please list other countries involved in this event:

Brazil, Peru, Chile, Mexico, Dominican republic,
Puerto Rico, Italy and China.

4. Are there any other team members representing New Zealand at the same event that have been selected from within the Tararua District? If yes, please give details:

No

5. Have you received funding for this event from:

	Yes	No	Value
National Organisations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Sport New Zealand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Note: If you have been granted funding from the districts' community boards/community committees you are not eligible to receive financial assistance through this scheme

6. Other Sources of Funds

(a) Other sources of funding applied for. State source and amount:

We are looking at applying to Lions as well.
The rest of the fundraising is done by
mum & dad. (raffles, squash & darts tournament and spinath)

(b) Other sources of funding received. State source and amount:

- Page 6 -

- (c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes

☒

No

☐

- (d) Will you still attend the event if the application for a grant is unsuccessful?

Yes

☒

No

☐

7. Have you attached the following appropriate information?

If the following information is not included, your application will not be eligible for funding

Check:

☒

- (a) Confirmation from the national body of selection to represent New Zealand

☒

- (b) A detailed **budget of income and expenses**, including:

On the same
letter as
A-plus
Projected
budget.

- Subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
- Other sources of funding received and/or applied for including community boards and community committees within the district.

☒

- (c) A **sporting CV** of achievements to date specific to this application

8. If your application is successful, how will you give back to the Tararua community?

I have talked to Dannevirke High school.
I volunteered some time there last year
to take their Volleyball teams for
trainings. I will do the same this year.

Any questions unanswered on this form will result in an incomplete application.

- Page 7

9. Information from this form is passed on to the media and Sport Tararua. Do you object to this information being used by these groups?

Yes ☐
No ☒

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles that acknowledge the support of the Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua district to overseas competitors participating in their event.
- The international representative is to give back to the sport and the Tararua district in such ways as being a role model/mentor to visit schools or supporting coaching services/workshops. The applicant shall outline the details of their intentions regarding that matter within the information provided in this application.
- In the event of non-attendance, the grant will be repaid within 90 days.

Signed: _____



Dated: _____

21/05/17

Return to:

Natarsha Nikora
Sport Manawatu
Tararua Recreation Advisor
C/- Tararua District Council
PO Box 115
Dannevirke 4942

Sporting CV for Jacarn Peeti-Webber

- 2011/2012** Dannevirke Ross Shield Team
- 2013 year 10** Started playing Volleyball at Napier boys year 10
- 2014**
- Made the senior A Volleyball team for Napier Boys – This team also won the Hawkes Bay open and came 12th at the NZ secondary schools.
 - Picked for Hawkes Bay Under 19 Volleyball team that went to Auckland for IPC tournament
- 2015**
- Named captain of the Napier Boys senior A Volleyball team. This team also achieved 15th at the NZ secondary schools Volleyball tournament.
 - Named Hawkes Bay Under 17's Volleyball captain
 - Named as a non-travelling reserve for the NZ team that travelled to Australia and played in the AIS tournament in Canberra.
 - Picked to attend the NZ high performance Volleyball camp
- 2016**
- Captain of the Napier boys Volleyball team
 - Made the NZ high performance camp
 - Picks as a non-travelling reserve for the NZ team that travelled to the USA.
- 2017**
- Captain of the Napier boys Volleyball team
 - Made the NZ high performance camp
 - Captain of the Hawkes Bay Under 20 Volleyball team
 - Picked for the NZ Youth Volleyball team to travel to the USA High performance championships in Florida

Mr. J Peeti-Webber
34 Hospital Street
Dannevirke 4930
New Zealand



ASB Sports Centre, 72 Kemp Street
Kilbirnie, WELLINGTON 6022
PO Box 14 523, Kilbirnie
WELLINGTON 6241

Phone: 04 387 3626
Fax: 04 387 3627

23 May 2017

US HIGH PERFORMANCE CHAMPIONSHIPS 2017
New Zealand Junior/Youth Men's Team

Congratulations Jacarn!

Volleyball New Zealand is pleased to inform you of your selection in the New Zealand Junior/Youth Men's Team which will be travelling to compete in the US HP Championships in Fort Lauderdale, Florida from 14 July to 25 July 2017.

Two squads have been selected to travel under the leadership of Head Coaches Leanne Turrell and Alani Samia. Your selection has been guaranteed within Team Ruapehu.

The cost of this trip will be approximately \$4,700.00. Filo Tu-Faleupolu, Team Manager, will be contact with more details soon. The current breakdown of costs is currently as follows:

Registration Fee	\$ 100.00
Accommodation	\$ 440.00
Travel	\$ 3,650.00
Insurance	\$ 210.00
Uniform	\$ 620.00
Total	\$ 5,020.00

We are working as hard as possible to keep the costs down as much as possible. In the meantime, all the best with your training as you look forward to this exciting opportunity.

Kind regards,

Paul Cameron
Chief Executive Officer - CEO
Volleyball New Zealand



Projected Budget for Jacarn's USA Trip

Total needed plus spending money \$5500

Raffles

True Honey company raffle	\$200
Lotto Raffle	\$900
Big 5 draw raffle	\$1000

Tournaments

Doubles Squash tournament	\$500
Spinathon	\$1000
Doubles Darts tournament	\$1000
Total	\$4600

Hopefully get donations for the short fall

Report

Date : 21 June 2017
To : Mayor and Councillors
Tararua District Council
From : Blair King
Chief Executive
Subject : **Staff Report**
Item No : **11.8**

1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 24 May 2017 to 21 June 2017.

Key Points

2. High Risk Issues for Councils – Water and Wastewater

Water and especially water treatment were the highest risks for Council based on presentations to the recent Rural and Provincial meeting in Wellington. Similar to Worksafe responsibilities, councils must ensure they have suitable barriers or failsafe's continuously from intake source through to final point of supply. Staff are implementing multiple recommendations of the Havelock North Inquiry such as increasing and documenting the technical skills of staff, reviewing the Water Safety Plans, and developing agreed response plans.

A similar high profile risk relates to the renewal of wastewater consents. Public expectations are preferring land based disposal, yet the viability of that and uncertain long term impacts combined with land costs, mean greater central government support is needed to implement this option.

Part of the stage 2 Havelock North water inquiry is on the structure of how best to deliver these services. Although the Scotland example is being cited as best practice to have this taken from councils and delivered through another agency, elected members asked how this could deliver the same or better services for less cost.

There is a concern by staff that any Regulatory Impact Statement will have the same flawed financial analysis as used in the FENZ merger, which now requires another \$300m over the status quo to deliver.

3. Emergency Generator for Water or Wastewater

Peter Wimsett has ordered a 44 KVA generator that is being mounted onto a trailer for use in the treatment plants if we suffer a major outage such as occurred in Edgecumbe after the stockbank breach.

4. NZTA Audit of the Tararua Alliance

The New Zealand Transport Agency completed their Audit of the Tararua Alliance and noted that Council has strong contract management processes in place through its role in the Tararua Alliance, and representation on the Principals Group. The detailed information provided to the Auditor confirmed they were happy Council was receiving value for money from the Land Transport co-investment.

5. Tararua Rural Fire Authority Evening

To thank and acknowledge the volunteers who have been part of our Rural Fire Parties, the Council is holding an Awards Presentation Evening and Transition to FENZ Celebration dinner on Wednesday, 28 June 2017 to be held in the Dannevirke Town Hall.

Health and Safety

6. Contractor Management

We received positive feedback from the Contractor Management training held by Dave Griffith on 1 June 2017. This covered off the general expectations of assessing, monitoring and reviewing contractors' health and safety management. Guidelines are being reviewed with the anticipation of having these completed prior to 1 August 2017. In the meantime, staff were made aware of their responsibility to document these key steps in Contractor Management.

7. Notifiable Incident – Assets Team

After a full investigation of the chlorine gas leak at the Dannevirke number 2 reservoir, the water treatment team has been provided with a number of corrective actions, including further operator training on connections, disconnections and leak testing. This incident also highlighted the need for all staff to be made aware of the legislation.

'Subpart 5—Duties to preserve sites and notify notifiable events, 55 Duty to preserve sites'

- (1) A PCBU who manages or controls a workplace at which a notifiable event *has occurred must take all reasonable steps to ensure that the site where the event occurred is not disturbed until authorised by an inspector.*
- (2) *Subsection (1) does not prevent any action—*
 - (a) *to assist an injured person; or*
 - (b) *to remove a deceased person; or*
 - (c) *that is essential to make the site safe or to minimise the risk of a further notifiable event; or*
 - (d) *that is done by, or under the direction of, a constable acting in execution of his or her duties; or*
 - (e) *for which an inspector or the regulator has given permission.*

8. WorkSafe NZ Inspector Visit

Debbie Perrins, an Inspector from WorkSafe NZ met with the Health and Safety Committee to grow our relationship with the regulator. Debbie outlined the role of WorkSafe NZ and talked about key areas that WorkSafe NZ will intersect with Council activities, including contractor management and project works. Debbie discussed the changing way WorkSafe is working, rather than purely enforcement, they are working to engage and educate prior to enforcement.

9. MWLASS Group

The MWLASS Group will be inter-auditing this year to ensure continuous improvement. The group is currently deciding if we will be auditing based on the now disused WSMP standard, or if WorkSafe NZ will be releasing the new audit standard in time for us to work towards the new standard. This is currently set to be released in September. Tararua District Council's inter-audit is set for December 2017 and will be undertaken in conjunction with the Health and Safety Coordinator from Whanganui District Council.

10. Workgroups

Workgroups have now been rolled out to all staff. This will allow the Health and Safety Representatives to investigate low level incidents and to assist in the management of risks/hazards for the group to which they are assigned. This will allow the Health and Safety Coordinator more time to focus on key areas of improvement and prepare for our regional audit.

11. Training

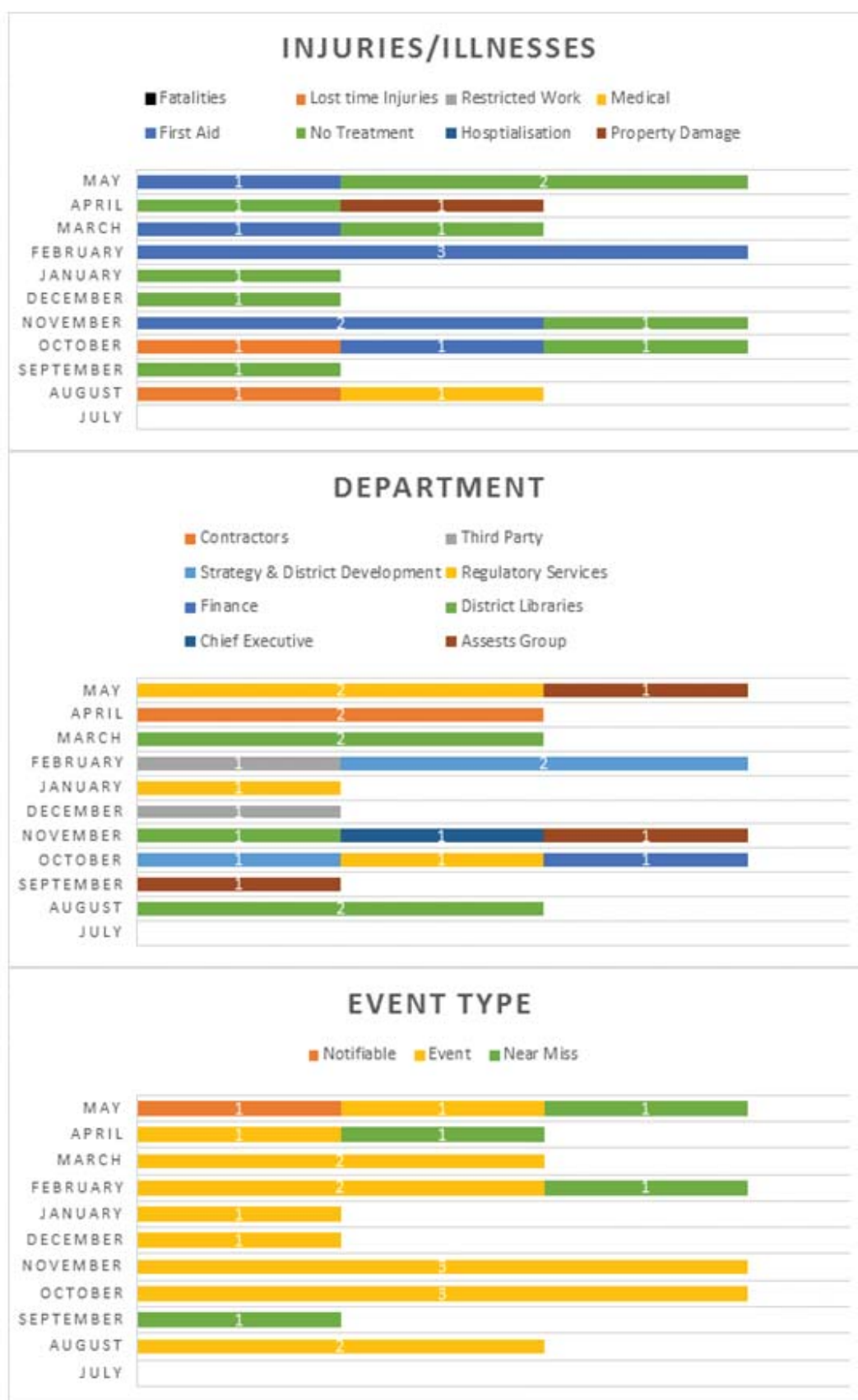
Training Type	Employees Attending
Contractor Management This course provides staff with the understanding of contract management from a health and safety perspective.	18
Internal Hazard Identification Internal training taken by our Health and Safety Coordinator to help staff understand how to identify hazards and implement industry standard controls	8
First Aid Training	17

12. Progress Calendar

First aid kit checks have been going for a year now and we have decided to review the frequency of the checks due to feedback from the staff involved and low orders. This is likely to be reduced to six monthly checks rather than three monthly.

Task	Month	Traffic Light	Comment
Committee meetings	Monthly		Ongoing
Report to CE	Monthly		Ongoing
Hazard and Control departmental training with staff	October 2016 - ongoing		Completed for; Assets, IT, Regulatory Services, Finance Also to be completed at staff induction time.
First Aid Kit Checks	Quarterly		Last completed June 2017. Review to half yearly checks.
Stand in the Gap Presentation	February 2017		2 February 2017 – All Staff Meeting
Health & Safety Representative Training Stage 2	March 2017		
Formalise Work Groups	March 2017		
Site Audit Update	March 2017		Follow up scheduled improvements calendar for improvements to Water & Wastewater and Treatment Facilities
WorkSafe to attend H&S Committee meeting	April 2017		Debbie Perrins Inspector Visited H&S Committee June 2017
Training for Contract Managers	May 2017		Positive feedback received from this training
Implement Contract Management Guidelines	May 2017		This has been delayed, with a new expected timeframe of 1 August 2017.
Process Review Health monitoring – inoculations	June 2017		
PIN Process & Templates	July 2017		
Contractor Management	November 2017		Ongoing process throughout the year with a goal of assisting 25 contractors through the process
Hazard Register Reviews	December 2017		Ongoing process to be completed for work area by workgroup leader throughout the year

13. Incident Investigation (Including Near Miss) and Reporting



Tararua Alliance

Executive Summary

- 14.** Plenty of progress has been made in May – with much of the flood damage remedial works completed or underway, and significant headway into the development of future programmes. The rock wall at Akitio is looking good, as is the main street of Eketahuna.

The ongoing closure of the Manawatu Gorge is presenting challenges, with maintenance of the Saddle Road difficult due to the increased traffic volumes. We are aware that the road is deteriorating and are working with the NZ Transport Agency to ensure the road is safe.

We have recently hosted a Planning and Investment Auditor from the NZ Transport Agency while they carried out a periodic investment audit. Whilst we will not receive the final report until July, it was hugely pleasing to note that their understanding of the Alliance model, and how it works in Tararua, improved significantly during the audit. The initial debrief noted the strong contract management processes in place and value of such a transparent financial mechanism.

In May we farewelled Dan Gerrard, Tararua Alliance Delivery Manager, as he has taken up the role of Alliance Manager for the Horowhenua District Council 3Waters Alliance. Whilst he will be missed, his departure has provided the opportunity to make some role changes within the team, with a focus on utilising strengths more effectively and enabling improved performance over time. It is hugely encouraging that the Alliance has developed the skills, attitudes and behaviours required to enable internal backfilling of this role, without having to look externally for a replacement.

Roads

15. Maintenance

Autumn months bring on the leaves dropping, keeping some of our staff busy with clearing these from drainage assets such as sumps and kerb and channels, ensuring water can drain away from the road effectively. The ongoing Manawatu Gorge closure continues to have an impact on some of the district council roads, with significantly increased vehicle movements on the Saddle Road, Pahiatua Track, and associated access roads. Increased patrols of these are being carried out to ensure the routes are safe for motorists, with pothole filling and additional signage a common activity being completed.

The graders have had a busy month, following their annual programme and other roads as required. There is a need for more metal to be applied on some of our unsealed roads and a programme for both maintenance metalling and heavy metal overlays is being developed, for work completion in coming months.

The wet 2016/17 year has highlighted the importance of good drainage. 2017/18 programmes for both sealed and unsealed roads are currently being developed, through identification of high priority roads based on our All Faults data, customer request database, and local knowledge.

16. Renewals

Planning for the 2017/18 construction season and beyond is well underway, with finalisation of the pavement and surfacing renewals sites 99% complete. Identification and programming of pre-reseal repairs for both 2017/18 and 2018/19 resurfacing sites are being completed. Over the past two years there has been a focus on getting one year ahead with pre-reseal repairs, to increase efficiencies and maximise the effectiveness of new surfaces. Approximately 80% of repairs for 2017/18 resurfacing sites have already been completed. These sites are also being laser surveyed, to measure the existing surface texture and enable the design of robust surfaces.

Surveying and pavement investigation is about to begin on 2017/18 pavement rehabilitation sites. This currently includes the following sites (although is subject to change):

- Route 52 (63 Section) 6.73-7.08km. 12.90-13.45km, 15.107-17.46km
- Route 52 (84 Section) 0.52-0.92km
- Mangatuna Road 4.78-5.08km
- Smith Road 1.25-1.57km
- Smith Road 4.89-4.98km
- Weber Road 30.25-30.88km

17. Projects

Emergency Works

Good progress is being made with repairing emergency works / flood damage sites, despite the poor weather, and we are on track to have a large portion of this work completed prior to the end of the financial year – maximising the enhanced NZ Transport Agency subsidy. Repairs have been completed on numerous roads across the network including Whariti Road, Route 52, Piramau Road, Rock Road, Rimu Road, Weber Road, Hall Block Road and Central East Road.

Physical works have commenced in Akitio, with construction of the Coast Road rock wall underway. Positive feedback has been received from locals regarding this.

Geotechnical and geological investigations have recently been completed on Riverdale Road, where the temporary traffic signals are in place, following completion of the laser surveying. We expect a report with concept designs in the coming weeks.

Saddle Road

With the ongoing closure of the Manawatu Gorge, and opening date currently unknown, our priority has been to ensure a safe level of service across the Saddle Road. Potholes are a continuous issue, particularly throughout the sections of road yet to be upgraded.

We are aware of the number of accidents and near misses across the route, with the majority attributed to driver error. These incidents appear to be increasing as a result of driver impatience and we are working with the NZ Transport Agency to improve this.

At this stage continuation of the improvement project will begin once the gorge has been reopened, to prevent additional disruption and travel time delays to motorists.

Eketahuna Upgrade

Our urban team has been busy continuing the upgrade project in Eketahuna, with good progress made and completion of the project planned for the end of June.

3Waters

18. Maintenance

3Waters maintenance activities were steady during May, with 51 customer requests received. This included; 15 toby replacements, 6 water lateral leaks, 1 burst main, and 29 minor attendances. A number of new water, wastewater and/or stormwater connections were also installed.

Pressure testing of fire hydrants has been completed in Dannevirke and Eketahuna. Any issues identified during testing are being compiled into a programme of repairs.

In May we also carried out maintenance on the Huxley Street drain in Pahiatua, from Tiraumea Road through to Patterson Street. Our crews have also been walking the main drain through Dannevirke and some of the open drains through Woodville, clearing debris build-up to ensure the drains are functioning effectively. Our subcontractor has also completed their six monthly spraying of all open drains identified in urban areas. We have also installed a scour valve at the end of Neptune Street in Dannevirke, to enable flushing of the dead end rider-main.

19. Renewals

The renewals programme for 2017/18 is being finalised this month with the intent to start physical works at the beginning of the construction season, following winter. The forward works programme for future years will be finalised before the end of 2017, encompassing 10 years renewals and budget forecasting for incorporation into the Long Term Plan and Asset Management Plans. This long term programme is expected to be dynamic due to the ever increasing knowledge of the network through our routine inspections programmes.

20. Projects

Asset Inventory Data Improvement

Surveying of stormwater assets has been the core focus recently, to assist with the stormwater modelling project. Surveying and validation of water and wastewater assets will continue once this has been completed.

CCTV inspections and routine inspections are on-going. An asset data collection process will soon be implemented into the operational works team from 1 July. This will allow us to capture the asset data from work completed in the field. This will be a paper based system initially, with the intent to digitise this process in the next year and align it directly with our Asset Management System.

Storm Water Modelling

With the surveying of both Dannevirke and Pahiatua drains and assets completed, we will now progress the scenario modelling stage. This means we will model as if we had built various infrastructure solutions (stream diversions, culvert replacements, etc.) to see how they perform and what effects they have both upstream and downstream of the area of focus. This process is anticipated to take 1-2 months.

Performance

21. Customer Management

May was another busy month for customer request management, with 271 requests for roads and 61 for three waters received.

Customer request response times continue to be well within the five day requirement, with an average of 1.9 days for roading and 0.1 days for 3waters during May.

Feedback scores continue to trend well, with an average satisfaction level of 3.8 out of 5 for May, indicating a continued high level of satisfaction by those lodging requests through Council's customer services team.

22. Corridor Access Requests








20 Corridor Access Requests and 32 BeforeUdig requests were submitted during the month of May.

23. Traffic Management

Five traffic management sites were audited during May; all sites were compliant. The Corridor Manager also attended a workshop with local Iwi, in conjunction with WorkSafe, to provide guidance on health and safety requirements with regards to temporary traffic management. This focussed on marae functions, which can change the normal operating conditions of the roads at marae in and around Dannevirke.

24. Performance Framework

The results for May are as follows:

	KRA	Name	Frequency	Comments	
RESULTS	PEOPLE RESULTS	Alliance Team Safety	Monthly	61 SBO's undertaken in May, a great result by the team	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0	
	CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were responded to on time during May	
		Effective Communication	Monthly	Average feedback score was 3.8 out of 5	
		Minimise Operational Impacts	3 Monthly	2 Complaints received YTD 6 Compliments have been received over the past three months	
	SOCIETY RESULTS	Compliance with TMP	Monthly	5 traffic management audits were carried out	
		Zero Harm – Environment	Monthly	Site safety audits results have all been to an acceptable high standard.	

25. Key Performance Framework Results – Non Financial

Description	Detail	Unit	May 2017
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	0
	Loss Time Injuries (LTI)	No.	0
	1st Aid Treatments	No.	0
	Near Miss Reports	No.	0
	Site Observations	No.	61
TMP Compliance - Alliance Sites	Total Audit Score	No.	36
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	3
	Total No. Sites Audited	No.	3
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	20
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	2
	Total No. Sites Audited	No.	2
Overall Standard	Total of All Sites Audited	No.	5
	Total Non-Compliant Sites	No.	0
Effective Communication	Total Number of Customer Surveys	No.	32
	Overall Feedback Score	Index	3.8
	No. Scoring Below 3	No.	5
Timely Communication - 3Waters	Total Number of Three Waters CRM Received	No.	61
	Average Completion Time	Days	0.1
	Total Number of CRM open	No.	0
	Number completed within target	No	61
	% Target	%	100
	% Carried to following month	%	0
	% Completed on Time	%	100
Timely Communication - Rooding	Total Number of Rooding CRM Received	No.	271
	Average Completion Time	Days	1.9
	Total Number of CRM open	No.	0
	Number completed within target	No	271
	% Target	%	100
	% Carried to following month	%	0
	% Completed on Time	%	100

Assets Group

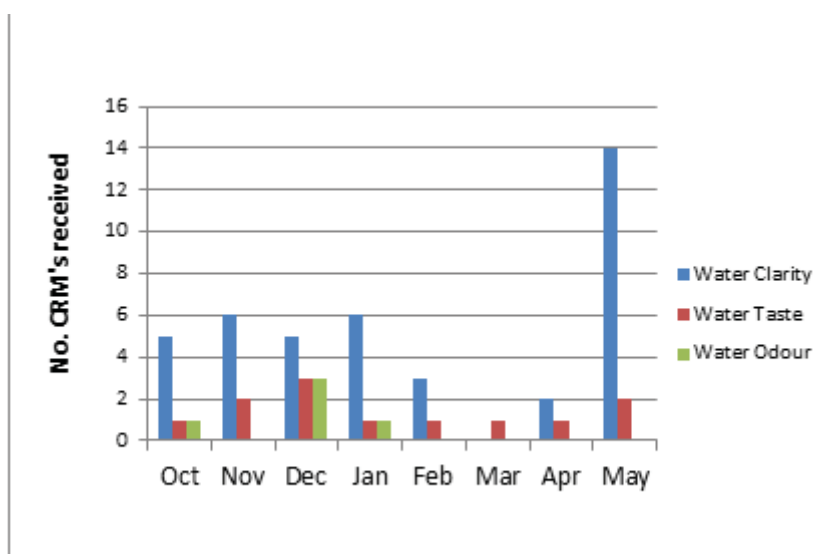
Solid Waste

26. Exit of Kerbside Collection

As of 1 July, Council will stop the sale of Council refuse labels out of the Pahiatua Service Centre and to Pahiatua retailers for resale. This is the last stage of Council's slow withdrawal from kerbside refuse collection. It is hoped by the time the kerbside refuse collection contract finishes on 30 September, there will be no Council labelled bags left kerbside.

Utilities

27. Water Quality CRM's



Two taste related CRM's were reported for the month of May, both these complaints were regarding the Pahiatua water supply.

There were 14 clarity related CRM's – three of these were regarding the Pahiatua supply caused by the failure of the bore pump.

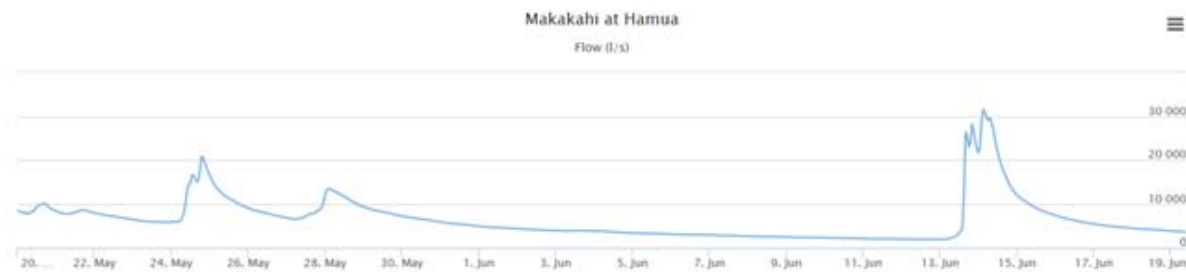
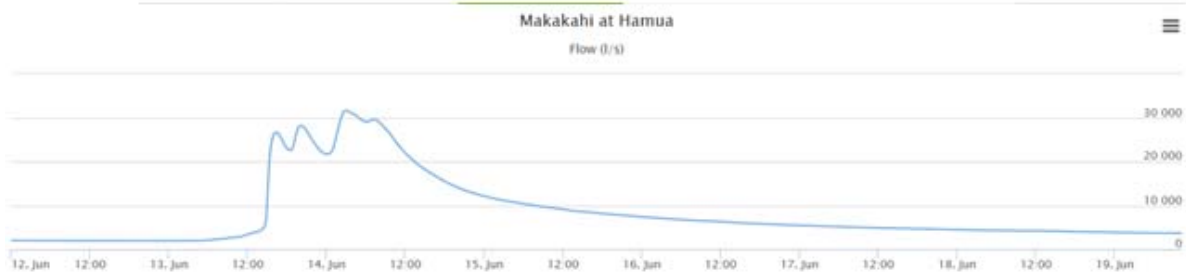
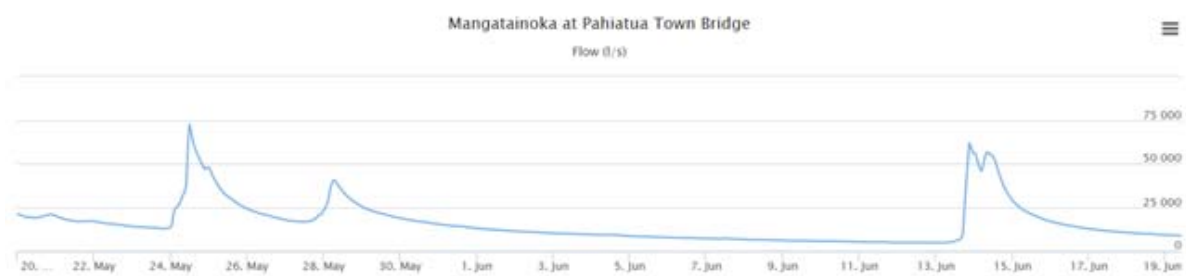
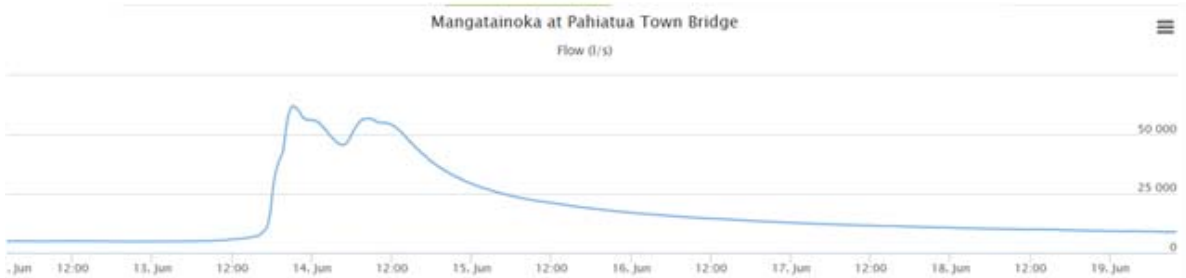
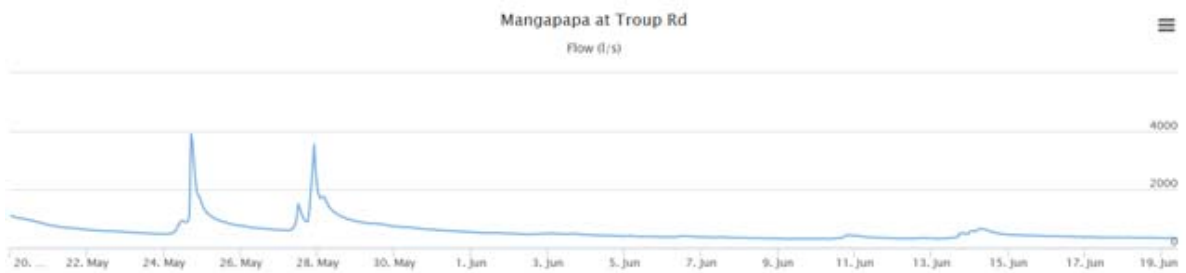
Of the 11 CRM's for Dannevirke clarity, one was outside Council's responsibility.

There were two instances where the Tararua Alliance were flushing hydrants in the Christian and Queen Street areas in Dannevirke and it disrupted the clarity, there were six calls received relating to this. These calls were followed up by our treatment operators.

The remaining four appear to be isolated incidents which required no further follow up.

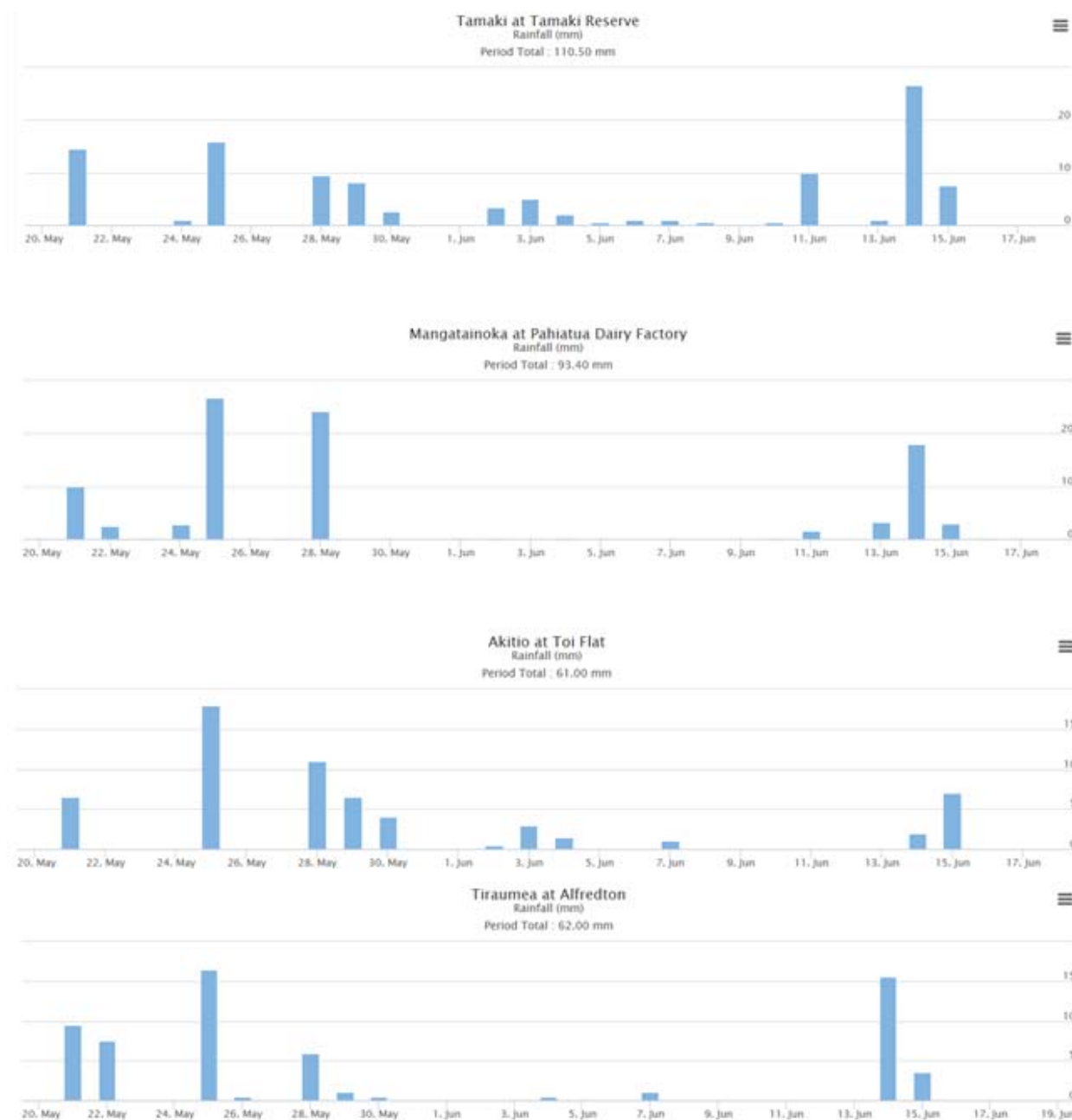
28. District River Flows





29. District Rainfall

Rainfall graphs shown below are for the last 30 days.



30. District Water Usage

May				
Month	Dannevirke Res2 Export	Pahiatua Bore Intake	Eketahuna Plant Import	Woodville Plant Production
1/05/17	3467	2.27	463.7	985.1
2/05/17	3462	431.48	483.3	1144.7
3/05/17	3425	517.08	504.2	1142.8
4/05/17	3392	639.57	505.3	928
5/05/17	3534	451.05	506.3	992.2
6/05/17	2931	465.81	475.8	1050.8
7/05/17	2989	416.15	534.1	921.2
8/05/17	3520	15.66	515.8	1077.2
9/05/17	3518	467.68	526.6	1073
10/05/17	3688	546.37	481.7	1098.5
11/05/17	3407	444.73	509.9	821
12/05/17	3429	620.29	499.7	569.9
13/05/17	2755	328.39	496.1	1047.9
14/05/17	2915	654.7	538.3	1125.5
15/05/17	3592	481.78	534.6	1181.9
16/05/17	1130	528.31	211.8	444.1
17/05/17	3213	420.86	493.8	1201.3
18/05/17	3268	588.5	473.1	1044.3
19/05/17	3748	338.35	548.5	1051.3
20/05/17	2766	464.56	529.3	930.5
21/05/17	2734	510.54	543	1090.6
22/05/17	3500	507.09	513	1024.5
23/05/17	3417	510.02	568.9	1121.2
24/05/17	2372	32.5	291.4	593.7
25/05/17	3523	530.51	585.9	998.9
26/05/17	2988	513.84	524	1059.4
27/05/17	2733	630.94	531.1	1043.2
28/05/17	2718	594.36	510.1	1051.5
29/05/17	3045	69.49	538	1059.5
30/05/17	3064	494.6	515.9	1169.9
31/05/17	2890	600.92	531.5	1118.6

31. Dannevirke Water - Testing

The Dannevirke Water Safety Plan identified a need for 4-log protozoa treatment. UV would give us 3-log credits. Under the Drinking Water Standard NZ, measuring the turbidity of the water would not give us the additional log credit that we need, so we would need to install another process, probably filtration.

Rather than accepting the need to provide 4-log credits, we can try to reduce the requirement to 3-log credits then UV alone would be sufficient. The only way we can do this is to sample for cryptosporidium in the water entering the plant. 26 samples over 12 months are required. If the mean of the 26 samples is less than 0.75 cryptosporidium oocysts, then we can have 3-log credits assigned to the supply. The only other requirement is that the water entering the UV reactors must have a turbidity of <1NTU.

We have commenced our regime of Crypto bacteria/Giardia testing of the raw water.

32. Chlorine

The chlorine equipment is being replaced and will be shifted from its present point at the No.2 reservoir up to the new treatment plant shed at the impounded supply on Laws Road. This will enable us to have auto shut-off for any leak that may occur. It will have chlorine alarms, scales and a compliant security fence compound. As part of the project, we will make the facility large enough to accommodate all the chlorine cylinders from Makirikiri Road to the new site. At present, all cylinders are delivered to Makirikiri Road and the large 920kg cylinder is transhipped to the No.2 reservoir as the delivery truck cannot get into the site. In future, these will be delivered by the contractor to the Laws Road treatment site and this will eliminate several things:

- One storage site for all cylinders, not three
- One HSNO compliance site for hazardous goods that is compliant with the Act
- Mitigate any risk/save staff time
- One secure site
- The large 920kg is delivered directly on site by the contractor eliminating double handling

Current Makirikiri Compound



33. Cyanobacteria

The Cyanotoxin and Cyanobacterial Management Protocol has been drafted ready for our review and approval.

In accordance with the Drinking Water Standards for New Zealand 2005, this management protocol:

1. Identifies which determinants or observations are to be monitored for assessing the development of cyanobacteria;
2. Initiates a cyanotoxin monitoring programme in the source water when the risk of cyanotoxins being present has reached or exceeded 50% of the Maximum Acceptable Value outlined in the DWSNZ.
3. Specifies the actions that will be taken in the event of cyanotoxin reaching a potentially health-significant concentration.

In this protocol there are monitoring requirements, alert levels and associated responses.

34. Pahiatua Treatment Plant

The bore pump failed and had to be removed and the standby pump was installed. This took a period of three days, which in turn meant the only supply was from the river. The quality of water from the river was average at the time although we only received three CRM's relating to taste. This water was chlorinated and tested as normal procedure.

We are programming a shutdown with the Alliance to cut in the UV unit. This will hopefully be done this week depending on river water quality. If we have any heavy rain we may need to postpone and re-programme.

We are still waiting for load calculation for power requirement (capacity on the line) from PowerCo/Scanpower.

35. Woodville Water

Staff are currently organising a hose and coupling connection so if tankers are needed, everything is all set to go and water can be pumped from the roadside to the tank.

Dave was contacted by Dairy NZ for the Mangapapa Stream Tour – Linking our initiatives to the improving health of the stream.

The tour was to demonstrate the many complexities of both land use and resource use on the Mangapapa Stream. Eric Bonny was nominated on behalf of Council to attend. Eric's information is attached at the end of this report.

36. Eketahuna Extraordinary Users

Dave has been contacting the intake line users for their tank requirements and is organising the Alliance and Eric to meet on site and identify where the farmers want their permitted connections. Once they have positioned their tanks, the Alliance can then connect them to the water supply with the new meters and restrictors.

37. Akitio Water

Dave is still to meet with Moanaroa Station land owner this week. Checking and finalising pricing of the project to be completed this week.

38. Pongaroa Water

Staff have been on site to look at the AVG filter operation at the intake source. They have got the filter backwashing with no issues and will be able to bring this back online, which will then enhance the downstream water quality. The Clayton valve control will need to be replaced and the walkway ladder needs to be brought up to health and safety standards, and once this is done a complete health and safety audit can be carried out.

Staff have just finished the interviews for the supply and build. The evaluation team is to evaluate and work through the final processes before the decision is made to award the contract works to the successful company.

Wastewater

39. Resource Consents

We have been discussing the Eketahuna and Pahiatua consents and the need for cultural values assessments with both Iwi. We have also organised a site meeting at the Pahiatua proposed wetlands site with both Iwi and Opus Consultants to discuss the design methodology and answer any questions relating to the project.

40. Dannevirke Wastewater Ponds

The lining in No.1 pond has been completed with only the gas vents to be installed around the perimeter. Work has started on the relining of the first 20,000m³ pond.



Pond 1A – lining started



The outlet/valve (to No.2 Pond) and concrete work has just been completed on Pond 1B.



41. Wastewater Treatment Plant

The existing membrane filters are due for replacement. The warranty from the supplier was for seven years and the expected life is ten years. We have had our current membrane filters for nearly 14 years. The production through this membrane filter is 4,200m³ (maximum). We have funds available in the Long Term Plan for replacement of the existing (\$500,000) and future extension of the membrane filters (\$1.210 million). We have been pricing these and have got the best price for replacement and development at the same time, which will save us approximately \$500,000. There is some engineering work to be done to the existing frames to fit the new larger filter segments and the existing concrete walkways on top of the membrane plant need to be reconfigured. We are pricing both pre-stressed concrete panels (which we presently have) and getting a price for steel framed plastic-tread type walkway for competitive pricing. With extending the membrane plant to full capacity it gives us the advantage of being able to treat up to 6,500m³ of treated effluent. The final pricing and savings will be available in the next couple of weeks.

42. Mangapapa Stream Tour – Linking Our Initiatives to Improving Health of the Stream

Wednesday 7 June 2017 – Tour

This tour was organised by Dairy NZ in conjunction with Horizon Farms Limited. Those invited to the tour were key stakeholders in the future improving health of the Mangapapa Stream water quality. This is the catchment area for the Woodville Water Supply. In attendance were Horizons Regional Council, Tararua District Council, Fonterra and six farmers that abound the Mangapapa Stream.

The day commenced with a presentation overview to date of progress planting on Ratahiwi Farm (owned by Horizon Farms Limited, formerly owned by the Inglis family), which encapsulates the Woodville water supply intake area. It highlighted the success of a 1990's collaborative agreement between Inglis Farming, Horizons Regional Council and the Tararua District Council where a large area was retired from farming, fenced and planted with the vision to improve water quality. There are now two QEII covenant areas. This initiative has been picked up by Horizons Farming Limited (a family owned farming company) who are continuing and expanding the programme with their Million Metres Planting Project.

The day gave a chance for all gathered to be aware of the upcoming planting, which will allow public involvement and to discuss protecting the water source for the Woodville township water supply.

The tour moved on to view the Woodville Water Supply Intake and were able to understand and ask questions around the abstraction and control for the structure for the consented take for the supply, by the Tararua District Council. A presentation at the site was carried out by a representative from the Horizons Regional Council monitoring group. He took samples of indicator bugs and organism from the stream which indicates the health of the stream. Indictors found only survive in pristine water conditions that are unpolluted. An area upstream of this site in one of the tributaries is the next area to be planted with native trees as part of Horizons Farm Million Metres Project. An area downstream of the Woodville intake, which has recently had trees harvested, is to be replanted shortly. The tour group moved from Ratahiwi Farm to the Troup Road stream gauging station on the Mangapapa Stream to view samples taken from the water and stream bed. Results replicated the upstream health, which was very encouraging to all, but agreed the improvement work needs to continue with all involved.

To all who gathered, the tour enabled stakeholders to converse and be aware of what all parties are doing to further enhance the Mangapapa Stream health.

As a recommendation perhaps the Tararua District Council should make an appearance at the upcoming Horizons Farm Million Metres planting day.

E A Bonny

Property

43. Housing for the Elderly

78 flats are presently occupied; there is currently 1 vacant flat, which is:

Gordon Street, Dannevirke

20 days

44. Customer Satisfaction Surveys

59 out of the 74 surveys sent out were returned. The questions were answered on a scale of –

- 10 = Extremely Satisfied
- 9 = Between Satisfied & Extremely Satisfied
- 8 = Satisfied
- 7 = Between Neither Satisfied/Dissatisfied & Satisfied
- 6 = Neither Satisfied/Dissatisfied
- 5 = Between Dissatisfied & Neither Satisfied/Dissatisfied
- 4 = Dissatisfied
- 3 = Dissatisfied
- 2 = Between Extremely Dissatisfied & Dissatisfied
- 1 = Extremely Dissatisfied

The questions asked were:

Council as a landlord

94% of tenants rated us 6 or above.

Do you feel safe at your complex?

95% of tenants rated us 6 or above.

Are you happy with the grounds/garden service, monthly emptying of the garden fadge?

86% of tenants rated us 6 or above.

Are you happy with the rubbish collection and recycling service?

92% of tenants rated us 6 or above.

When you contact the Council for any flat related queries, are your concerns listened to and are you given a caring response by the staff?

88% of tenants rated us 6 or above.

Are repairs to your flat undertaken in a reasonable time and in a courteous manner?

83% of tenants rated us 6 or above.

Afterhours service – if you have accessed this service, have they understood your request and been helpful?

44% of tenants rated us 6 or above.

45. Annual Housing Inspections

The annual inspections have now been completed. Minor maintenance jobs have been issued. Structurally all units are in good condition.

46. Installation of Heat Pumps in Units

Sedco Engineering from Pahiatua who were the successful tenderer for the installation of the heat pumps have made good progress on installing them. All flats in Eketahuna, Pahiatua and Woodville have been completed. Ballarat Court and Elsinore Court in Dannevirke have also been completed. This only leaves the Tenant Contribution Flats and Aften Court to be completed.

47. Exterior Painting

Elsinore Court and Tennyson Street complexes have been painted. We are waiting on Ballarat Court, Dannevirke and Lyndon Flats, Pahiatua still to be painted.

Camping Grounds

48. Occupancy Rates

	May 2017	May 2016
Dannevirke	547	274
Pahiatua	*	201
Woodville	88	133
Eketahuna	384	276

*no figures received

49. Dannevirke Camping Ground

The Dannevirke Camping Ground will be closed between 23 June and 10 July. This will allow the installation of four new hardstand areas and the replacement of new caravan supply pillars.

50. Eketahuna Camping Ground

Additional Toilets

Council has awarded the building of the additional toilets at the Eketahuna Camping Ground to B J Dickson Building Limited of Eketahuna. The tentative start date for this building is 26 June 2017, although this could be pushed out as the weather and other factors have held him up on his present job.

Management

The current custodians Kerry and Loreen Cunningham have exercised their right to renew the current management agreement of the camping ground for a further 2 years to expire on the 30 June 2019.

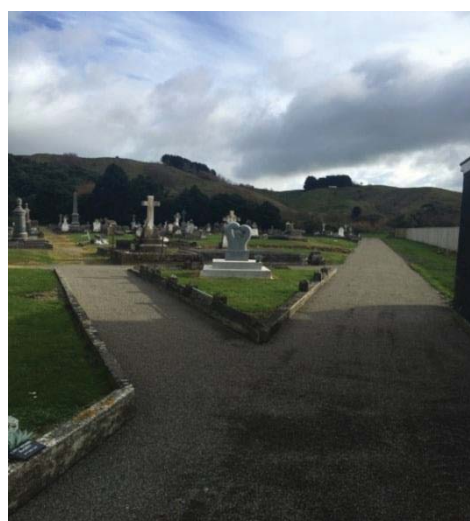
Cemeteries

51. Statistics

May	Burials	Ashes
Mangatera	2	1
Mangatainoka	1	

52. Mangatainoka Cemetery – Stillborn Area

The sealing of the pathway is now completed and the area will be blessed in the near future.



53. Settlers Cemetery

The erection of the fence has now been completed.

54. Leases

Lease of Land at Jackson Road, Kumeroa has been renewed for another 5 years as per the Right of Renewal.

Lease of Land at Opaki Kaiparoro Road, Eketahuna has been renewed for another 5 years as per the Right of Renewal.

We are waiting on the signed Notice of Renewal to come back for the Lease of Land at Woodville Old Landfill Site.

Lease of Land adjacent to Pahiatua Transfer Station is to be advertised for a start date of 1 August 2017.

We are waiting on the signed agreement to come back for the Lease of the Helipad at Dannevirke Aerodrome.

Lease for Makuri Country Club Incorporated has been returned to Council for signing.

Parks and Reserves

55. **Property Maintenance Contracts**

Four tenders were advertised last month regarding the property maintenance at Norsewood/Ormondville, Akitio, Pongaroa and Waihi Falls.

We received three submissions for the Norsewood/Ormondville contract, two for Akitio, two for Pongaroa and none were received for Waihi Falls.

The evaluation process is nearing completion and the successful tenderers will be advised by the end of this week with the new contracts commencing 1 July 2017 for an initial period of three years.

Community Buildings

56. **Painting Contracts**

Eketahuna Community Centre

We are waiting for the successful tenderer to submit their Health and Safety plan so they can commence the exterior painting.

Eketahuna War Memorial Hall

The successful tenderer hopes to start the exterior painting after 20 June 2017.

57. **Pahiatua Town Hall/Library**

Contractor still has not commenced the replacement of the windows in the Library.

Strategy and District Development

58. IT

The new internet firewalls have arrived and are now being configured for deployment. We are currently finalising the procurement for new network equipment and design with three proposals from suppliers being considered.

59. Bluff Road

A proposal of the current land owner has been requested to resolve the on-going land and building issues at Bluff Road. The agreement of such a proposal will be subject to Council approval at a formal meeting.

60. Generators

A 44kVA generator has arrived in NZ for its installation on a trailer. This is expected for delivery over the next month for portable use across Council, and in particular, for pump stations. It is based on the design that Unison Energy uses for its emergency response and remote site use.

61. CCTV

The Dannevirke Promotion and Development Inc. CCTV committee has applied for funding for additional CCTV systems in Dannevirke. In particular, the Committee is seeking funding for an extension to the Dannevirke Community Hospital, that Inspire Net will enable connectivity to the Public CCTV system at no running cost for internet traffic.

As part of the i-SITE, Library, Service Centre upgrade in Woodville, 2 cameras have been installed to cover public areas, while four were installed to cover Council external areas, including over the public toilets and towards the bus stop, and three internal cameras to complement alarm systems.

Power for lighting to the Cenotaph in the upper Domain in Dannevirke is being considered, and this will be an opportunity to extend duct into the area for further planned CCTV cameras in this sensitive area.

Maintenance of a number of cameras in Dannevirke is underway, with three recently replaced due to vandalism and a further eight due to be swapped out with new “low light” cameras in the darker areas in town. When LED street lights commence their roll out in Dannevirke, extra attention will be given to the lighting requirements in carparks and darker areas of the CBD.

62. Tararua Aquatic Community Trust

New heat pumps have been installed in the changing rooms and this has been favourably received by patrons now that the cold weather has arrived. The changing rooms will have their toilets replaced over the coming weeks as part of normal maintenance. New high quality diatomaceous earth (DE) powder for the pool filter systems is now being used in conjunction with the repaired DE slurry system. A new Point-of-Sale system is currently being installed and will be fully operational by 1 July 2017 for the new financial year. This will improve stock control, better manage on-site receipting and the concession card system. In addition, the Trust finances have now transitioned to the Xero financial system with hand-over from MCI Accountants to the Trust.

The facility use has quietened down for winter and further maintenance and cleaning is underway. An electric water blaster has been ordered to assist with cleaning as the petrol water blasters normally used create fume issues. This reduces the frequency they can be used without having to air out the facility, - something that also wastes heat. Three-phase power will be installed at two places in the next few weeks to commence this new cleaning regime.

A water leak was identified outside the facility leading to the changing rooms. This was repaired quickly but has resulted in a higher than usual water bill. A new approved fire safety plan is now in place, while a review of emergency lighting and placement of a new fire alarm system is underway with pricing being sought.

A new spinal board (for pool rescues) has now arrived and this was largely funded from a donation. Grant funding of \$5,385 has been confirmed from AMP Advisers "Certus Trust" for a new stainless steel wheelchair for pool access. This has been ordered and is a customised chair that has come highly recommended from a hospital for this purpose.

63. Broadband

We have received an acknowledgement of our submission to Crown Fibre Holdings for support of funding for mobile black spots and other RBI2 support. We understand decisions are close to being finalised. It is noted that Inspire Net has upgraded areas in Kumeroa with the next generation of wireless equipment that they recently landed in the country. This equipment operates at the speeds targeted under RBI2. The Kumeroa community is also working to address mobile coverage issues in the area.

64. Paymark Data

Another strong month for Tararua and our annual growth in spending of 3.8% has just lifted above the national average of 3.4%. This is anecdotally reflecting solid dairy prices and the flow through to the community, but also the lift in housing pricing and associated activity. However, it is food retailing that is having a dominant effect on the statistics.

Breakdown of SPENDING Activity - By Retail Category - May 2017

Data on this page is sourced from Paymark and BNZ MarketView

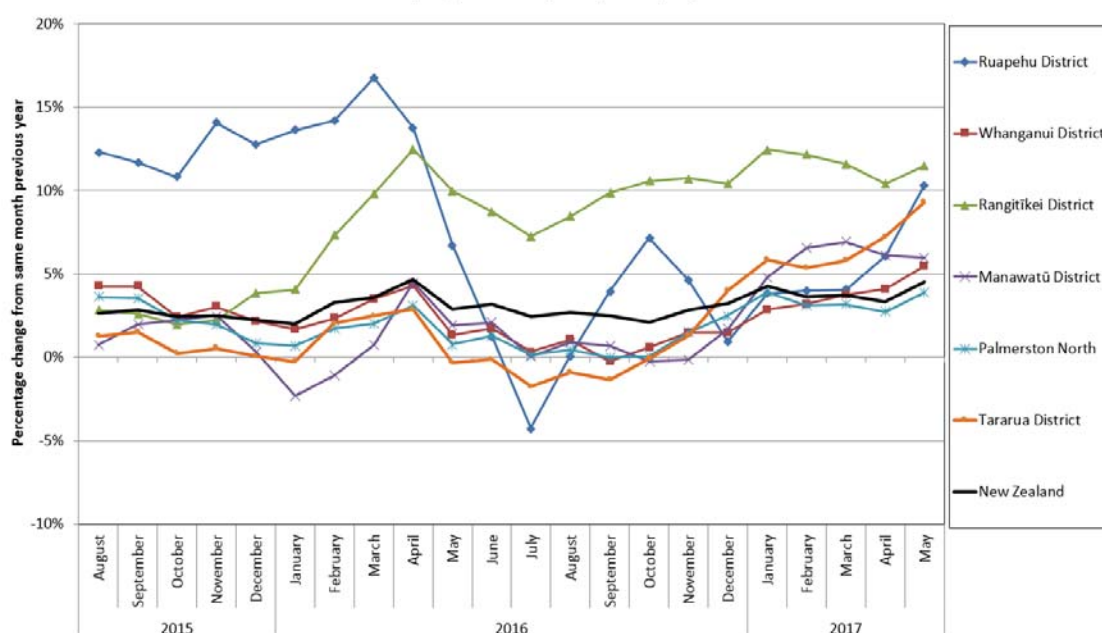
1.1 VALUE OF SPENDING at merchants based in Tararua District

	May	Distribution	Last 12 months	Distribution	May	Last 12 months
Accommodation	\$0.3 m	2.6%	\$3.6 m	2.9%	\$140.2 m	\$2.0 b
Apparel	\$0.2 m	1.6%	\$2.2 m	1.8%	\$224.7 m	\$2.6 b
Bars/Cafes/Restaurants	\$0.6 m	5.6%	\$6.9 m	5.5%	\$422.1 m	\$5.1 b
Food Retailing	\$4.6 m	43.2%	\$54.3 m	43.0%	\$1,520.8 m	\$18.2 b
Fuel	\$2.3 m	21.7%	\$27.6 m	21.9%	\$575.9 m	\$6.6 b
Hardware/Homeware	\$0.4 m	3.6%	\$3.8 m	3.0%	\$238.1 m	\$3.0 b
Majors	\$0.7 m	6.7%	\$8.7 m	6.9%	\$489.6 m	\$6.1 b
Other Retail	\$1.2 m	11.1%	\$13.8 m	10.9%	\$943.8 m	\$11.4 b
Takeaways	\$0.4 m	4.0%	\$5.4 m	4.2%	\$216.8 m	\$2.5 b
TOTAL	\$10.7 m	100.0%	\$126.5 m	100.0%	\$4.8 b	\$57.5 b

1.2 - PERCENTAGE CHANGE over the same time periods last year

	May	Distribution	Last 12 months	Distribution	May	Last 12 months
Accommodation	-6.1%	-0.4%	2.8%	0.0%	9.6%	7.0%
Apparel	-14.7%	-0.4%	-10.0%	-0.3%	1.1%	1.8%
Bars/Cafes/Restaurants	19.9%	0.5%	12.3%	0.4%	7.2%	10.0%
Food Retailing	9.8%	0.2%	5.0%	0.5%	4.6%	2.9%
Fuel	11.2%	0.4%	5.6%	0.4%	13.0%	4.7%
Hardware/Homeware	20.0%	0.3%	13.3%	0.3%	1.6%	3.8%
Majors	8.9%	0.0%	8.4%	0.3%	0.8%	0.3%
Other Retail	2.0%	-0.8%	-12.0%	-2.0%	1.8%	0.3%
Takeaways	20.7%	0.4%	16.2%	0.5%	10.1%	12.1%
TOTAL	9.3%		3.8%		4.9%	3.4%

Quarterly change in electronic card retail spending
(change from same quarter previous year)



Economic Development and Communications

Tourism

65. Funding and Grants

Tourism Minister Hon Paula Bennett announced today that Te Apiti – Manawatu Gorge will receive \$105,800 to help replace single pan permaloos with larger toilet blocks at both ends of the popular visitor destination.

As part of a wider \$5.2 million national announcement, Minister Bennett said this funding will be a relief for communities responding to the steady stream of visitors they are seeing.

Read more: <http://www.scoop.co.nz/stories/AK1706/S00185/tourism-funds-for-additional-facilities-in-te-apiti.htm>

Business

66. Geographic Sstatistics

Dannevirke	35	
Pahiatua	2	
Eketahuna	1	
Norsewood		1
Pongaroa	1	
Woodville	2	
Existing Business	14	
New Business	12	
New Idea	16	

Brief synopsis of support provided:

- facilitating business to business links for marketing;
- corresponding with regulatory services regarding suitable properties and sites for the businesses;
- linking clients to CEDA and BCC;
- notifying clients of upcoming workshops;
- sounding board for new ideas and helping client prioritise actions they need to take; and
- promoting awareness of Inland Revenue and business.govt.nz for business document templates and more.

For more information about the support available for business, contact the Tararua Business Network on 06 374 4080 or go to www.tararua.govt.nz/tbn.

67. Workshops and training in May/June

- **Inland Revenue Workshop Series**

Inland Revenue continue to provide their Introduction to Business seminar and Understanding GST workshops in both Dannevirke and Pahiatua. More details of these workshops and dates are available at:

<http://www.ird.govt.nz/contact-us/seminars/manawatu-whanganui/dannevirke>
<http://www.ird.govt.nz/contact-us/seminars/manawatu-whanganui/pahiatua>

- **The Strategic Landscape**

The Strategic Landscape is a two-part workshop, facilitated by Meg Rose of Outloud Ltd, that delivers clarity, direction and accountability. The workshop aims to enable attendees to discover where their daily actions are taking them, and empowers them to take charge of how they choose to invest their time and energy. Part one of the first workshop was held on 4 May, and part two is scheduled for June. Meg is running the same workshops in Pahiatua over June and July. More information about this workshop will be published on:

www.tararuabusinessnetwork.co.nz and www.facebook.com/tararuadc

- **Conflict Management Workshop**

Presented by Alta Else of Edu-Wize Limited, this workshop was held on 24 May and covered personal styles of interpersonal interactions, what conflict is and how it arises, and methods for handling it.

- **Team Culture Workshop**

Delivered by Mike Clarke of Think Right Limited, this workshop focused on practical ways to empower your team – including what processes and systems create ownership of organisational purpose and direction and individual jobs, communicating clear expectations, leadership, strategic planning, training. This workshop was held on 29 May in Pahiatua.

- **Legal and Financial Workshop**

Sarah Heald of Dorrington Poole and Bill Taylor of MCI were available on 9 June for questions concerning legal and accounting matters (in relation to managing staff).

- **Personality Profiling Workshop**

On 19 June, Wayne Dellow of Good Communications will deliver a personality profiling model and how to use it to select the right person for a job.

- **Cashflow Workshop Series**

Throughout July, Callum and Kate Skeet of Lumina Ltd, financial consultants, will deliver four 90 minute workshops around the district on business cashflow. More information about this workshop series will be published on:

www.tararuabusinessnetwork.co.nz and www.facebook.com/tararuadc

68. Buy Local / GO! Project

Hauora Fruits (Gerry & Wendy Parker)

Hauora Fruit is a company made up of Hedgeland Orchard (Gerry & Wendy Parker), Huia Orchard (Richard Emery) and NZPPT (Ju Zhang & Lisa Liu).

Ten years ago, Gerry and his wife Wendy moved to their property just outside Pahiatua, with a view to creating a lifestyle for themselves. Wanting to maximise the use of their land, Gerry says he became aware of the potential in Feijoas thanks to information he found within the Tararua District Council's "GO! Project".

The GO! Project is a Tararua District Council initiative that had identified several crop options that were highly suitable for the Tararua District.

With Feijoas listed as one of those crops, Gerry met with the Economic Development & Communications Manager at the Tararua District Council to further discuss their potential.

Today, Gerry has 3.3ha of his property planted out with approximately 1000 Feijoa trees, and has joined with other local growers, Richard and Jenny Emery, and Ju Zhang and Lisa Liu, with a view to being in a position to export next year.

Already supplying the New Zealand market through distributors Turners and Growers, and locally through Foodstuffs New World supermarket in Dannevirke, Gerry believes there are limitless opportunities overseas.

To look at the fresh fruit market overseas and promote their produce, Ju Zhang and Lisa Liu have recently travelled to China with samples to gauge its popularity, and the feasibility of exporting there next year. Gerry says so far all indications are positive and the fruit is being well received.

Tararua District Council and the Tararua Business Network have been working closely with Gerry and Wendy to assist wherever necessary, including listing information about this exciting new company on the GO! Project website:

<https://tararuacropping.wordpress.com/hauora-fruit/>

Communications

69. Talking Tararua – more than just words (May/June 2017 Issue)

The May/June issue of Talking Tararua was launched on Monday, 12 June 2017 and is available to view at: <http://www.talkingtararua.buzzit.co.nz>

Events

70. Trustpower Community Awards

The search is on to unearth Tararua's hardworking voluntary groups with entries now open for the Trustpower Tararua District Community Awards. Entries for the Trustpower Tararua District Community Awards opened on Monday, 22 May. The Awards, which are run in partnership with Trustpower, are open to all voluntary groups and organisations working to make Tararua a better place to live.

Since the Awards began in 2004 more than \$68,000 has been given away to deserving voluntary groups and organisations. This year more than \$5000 is up for grabs.

Anyone can enter a voluntary group or organisation for the Awards - voluntary groups and organisations can even enter themselves. Entry Forms are available from Council service centres or can be completed online at www.trustpower.co.nz/communityawards. Entry Forms can also be received by calling Teresa Partridge on 0800 87 11 11.

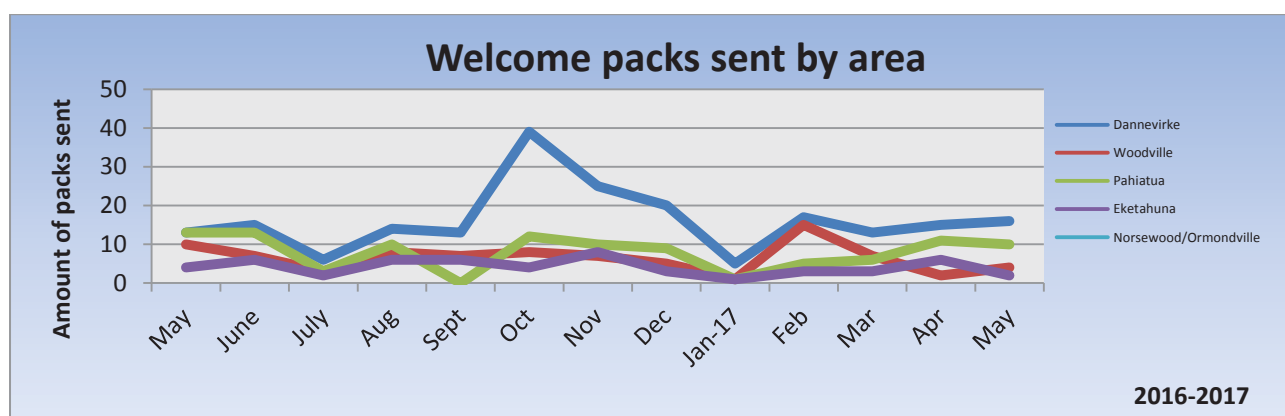
The awards cover five categories; Heritage and Environment, Health and Wellbeing, Arts and Culture, Sport and Leisure, and Educational and Child/Youth Development. Category winners receive \$500, runners-up receive \$250 and the Supreme Winner will take home \$1,500 and an all-expenses paid trip to the 2017 Trustpower National Community Awards. Last year's Trustpower Tararua District Community Awards Supreme Winner was Ormondville Rail Preservation Group.

Entries for the Trustpower Tararua District Community Awards close at 5pm on Friday 21 July.

Tararua i-SITE

71. Welcome Packs

A total of 34 Welcome packs were sent during May 2017, 8 of these were sent outside of the district.



72. Training

Sarah has commenced her i-SITE training. Sarah also attended a Wairarapa Famil and was shown around and experienced some of Wairarapa's highlights. Sarah reported that she found this most useful and felt much better informed to pass information on to visitors. The famil also included Tui HQ and Pukaha Mt Bruce.

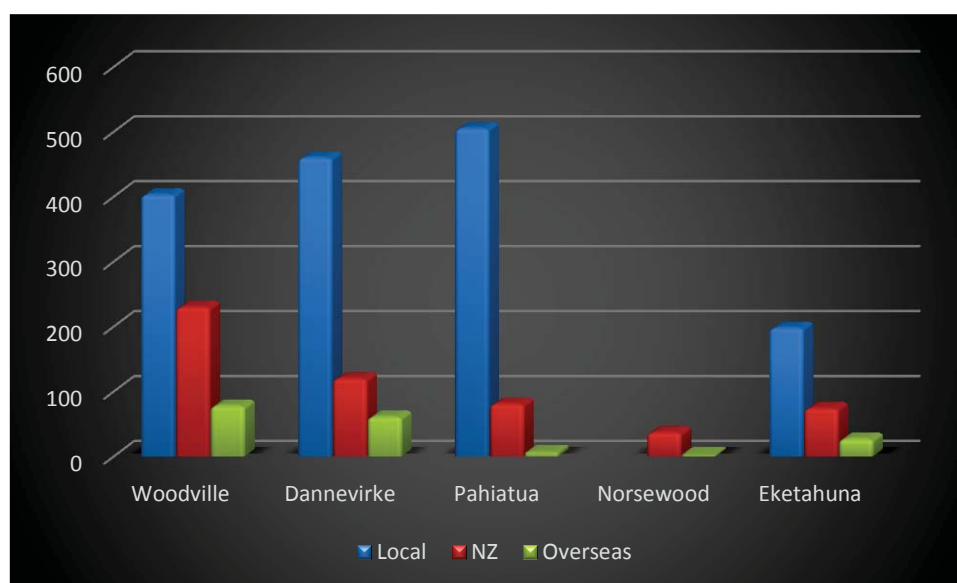
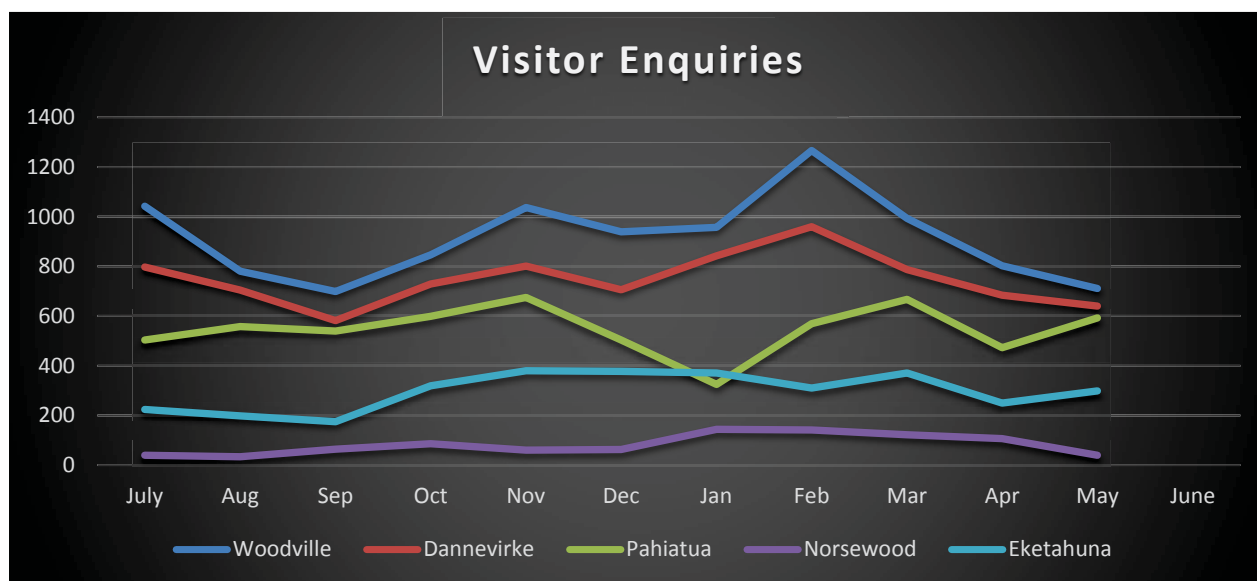
73. New Building

Staff completed the move on Friday 9 June and over that weekend.

The old brochure stands have been donated to the Pahiatua Information Centre who are very pleased to have them.

74. Tararua i-SITE and Information Centre Statistics

It has been fairly quiet with the continued closure of the Manawatu Gorge.



	Local	NZ	Overseas
May 2017	1566	542	176
May 2016	1468	638	187

75. Accommodation & Travel Sales– Tararua i-SITE

Company sales

Start date: Monday, 1 May 2017

Note: All amounts in this report include GST

End date: Wednesday, 31 May 2017

Selected by: Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	8	8	\$2324.00	\$232.40	10.0%	\$29.05	2,091.60	\$2324.00
Intercity Coachlines	22	22	\$870.92	\$87.09	10.0%	\$3.96	783.83	\$870.92
Discover Waitomo	1	2	\$276.00	\$27.60	10.0%	\$27.60	248.40	\$276.00
Rapids Jet	1	2	\$220.00	\$22.00	10.0%	\$22.00	198.00	\$220.00
Tranzit Coachlines	7	12	\$156.00	\$15.60	10.0%	\$2.23	140.40	\$156.00
Bookit Online Accommodat	1	1	\$122.63	\$14.71	12.0%	\$14.71	107.92	\$122.63
Subtotal	40	47	\$3969.55	\$399.40	10.1%	9.99	\$3570.15	\$3969.55
Total	40	47	\$3969.55	\$399.40	10.1%	9.99	3,570.15	\$3969.55

Company sales

Start date: Sunday, 1 May 2016

Note: All amounts in this report include GST

End date: Tuesday, 31 May 2016

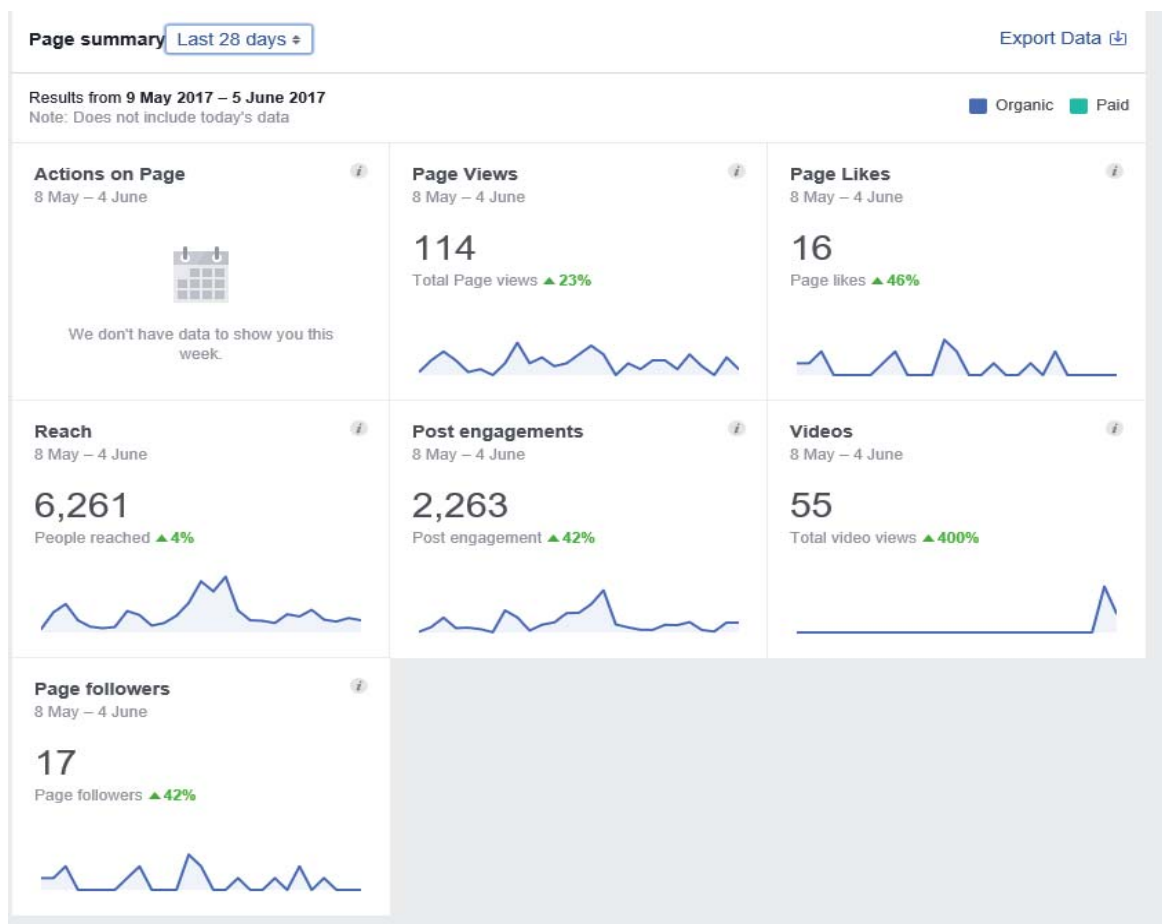
Selected by: Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
Sale type: Agent all								
Interislander	6	6	\$1303.00	\$130.30	10.0%	\$21.72	1,172.70	\$1303.00
Blue Bridge	5	5	\$1264.00	\$126.40	10.0%	\$25.28	1,137.60	\$1264.00
Intercity Coachlines	35	35	\$1149.00	\$114.90	10.0%	\$3.28	1,034.10	\$1149.00
Bookit Online Accommodat	2	2	\$132.00	\$15.84	12.0%	\$7.92	116.16	\$132.00
Naked Bus	5	5	\$92.99	\$9.30	10.0%	\$1.86	83.69	\$92.99
Tranzit Coachlines	3	5	\$70.00	\$7.00	10.0%	\$2.33	63.00	\$70.00
Subtotal	56	58	\$4010.99	\$403.74	10.1%	7.21	\$3607.25	\$4010.99
Total	56	58	\$4010.99	\$403.74	10.1%	7.21	3,607.25	\$4010.99

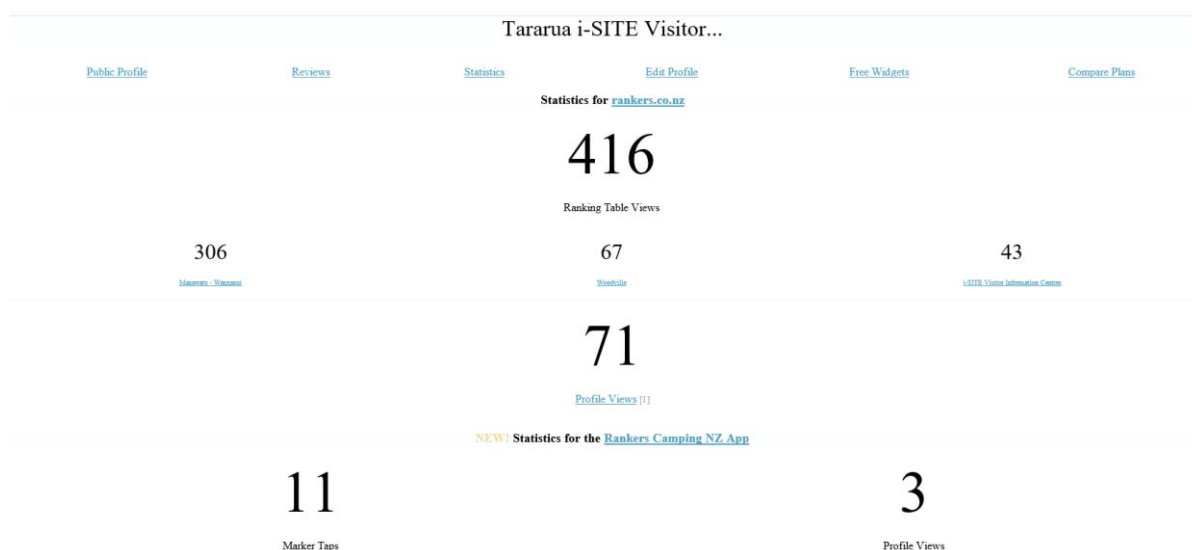
Sales are only slightly down.

76. Facebook

During this period, the i-SITE facebook posts reached 6261 people and engaged with 2263. There were 16 more likes of our page.



77. Rankers Camping Statistics – May 2017



Regulatory

Alcohol Licensing

78. General

The Manawatu Medical Officer of Health submitted an appeal via their law firm in Auckland on Monday 12 June 2017, to the decision issued by the Alcohol Regulatory Licensing Authority in early May in relation to Dannevirke New World. The appeal to ARLA's decision is based on "Questions of Law". The main grounds being that

- ALRA failed to interpret correctly the provisions relating to the imposing of a condition describing a single alcohol area in sections 112 to 114 and relating to the imposition of conditions in 117 of the Act.
- ARLA failed to comply with the effect of the statutory requirements as explained in the declaratory decision of the Court of Appeal in J&C Vaudrey Limited & Ors v Canterbury Medical Officer of Health [2016] NZCA 539.
- ARLA failed to impose a single alcohol area condition that limited (so far as reasonably practicable) the exposure of shoppers in the supermarket to displays, promotions and advertisements for alcohol, in that ARLA imposed a single alcohol area condition which inadequately described so as to permit the applicant Respondent to configure the area as it pleased.

What does this mean for Dannevirke New World? They carry on trading as they have been since they submitted their renewal application in 2014, until the application is finally determined. There is a thought that this could be heard all the way up to the Court of Appeal.

79. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
On Licence - New			
On Licence - Renewal			
Off Licence - New			
Off Licence - Renewal			
Club Licence - New			
Club Licence - Renewal	2		
Manager Certificate - New	1	3	
Manager Certificate - Renewal	7		
Special Licence	7	6	
Temporary Authority - On			
Temporary Authority - Off			
TOTAL	17	9	

80. Non-Financial Performance Measures Year to Date (from 1 July)

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	95%	90% On Target

Animal Control

81. General Matters

Staff have been very proactive in rehoming dogs as per the figures for the last year. None of these rehomed have come to Council's attention again.

82. Short Course, Workshop or Conference Attendance:

Animal Control Officer Elaine Vermeer attended and passed a First Aid course.

83. Monthly Dog Pound Statistics

Reason for Impounding	Total for Month	Total for Year (from 1 July)
Roaming	16	148
Unregistered	5	45
Roaming and known to be unregistered	3	68
Rushing	3	9
Barking		3
Failure to comply with classification - Menacing		0
Failure to comply with classification -Dangerous		0
Failure to comply with Bylaw		0
Attacking - Person	3	11
Attacking – Stock		3
Attacking - Domestic Animal	1	4
Attacking - Protected Wildlife		0
Released to Council		13
Welfare	1	18
TOTAL	32	322

Resolution of Impounding	Total for Month	Total for Year (from 1 July)
Returned to Owner	23	190
New Owner/Rehomed	4	78
Destroyed	5	47
TOTAL	32	315

84. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	7	3	10
Preferred Dog Status	378	3	381
Rural Domestic Dog	1832	71	1894
Urban Domestic Dog	977	82	1059
Working Dog	3294	150	3444
TOTAL	6479 (95.4%)	309	6788

85. Menacing Dogs in the District

Menacing Classification Type	Total
33A(1)BII - Characteristics typical of Dogs Breed/Type	1
S33C(1) - Dog of Breed / Type in Schedule 4	94
33A(1)(BI) - Observed or Reported Behaviour of Dog	25
TOTAL	120

86. Infringements Issued under the Dog Control Act 1996

Section	Offence	Total for Month	Total for Year (from 1 July)
18	Wilful obstruction of Dog Control Officer or Ranger	1	2
19(2)	Failure or refusal to supply information or wilfully providing false particulars		0
19A(2)	Failure to supply information or wilfully providing false particulars about dog		0
20(5)	Failure to comply with any bylaw authorised by the section		0
23A(2)	Failure to undertake dog owner education programme or dog obedience course (or both)		0
24	Failure to comply with obligations of probationary owner		0
28(5)	Failure to comply with effects of disqualification		0
32(2)	Failure to comply with effects of classification of dog as dangerous dog		0
32(4)	Fraudulent sale or transfer of dangerous dog		0
33EC(1)	Failure to comply with effects of classification of dog as menacing dog		0
33F(3)	Failure to advise person of muzzle and leashing requirements		0
36A(6)	Failure to implant microchip transponder in dog	10	10
41	False statement relating to dog registration		0
41A	Falsely notifying death of dog		1
42	Failure to register dog		80
46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc		0
48(3)	Failure to advise change of dog ownership		0
49(4)	Failure to advise change of address		1
51(1)	Removal, swapping, or counterfeiting of registration label or disc	1	1
52A	Failure to keep dog controlled or confined	3	7
53(1)	Failure to keep dog under control		2
54(2)	Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise		0
54A	Failure to carry leash in public		0
55(7)	Failure to comply with barking dog abatement notice		0
TOTAL		15	104

87. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Aggressive Dog							3	1		4	28
Barking Dog - First Call - Record Only		3			3		1	17	4	28	296
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED		2			4			8	2	16	149
Dead Dog							1	1		2	15
Dog Attack					1		1	4	1	7	36
Dog Bylaw Breach							2			2	4
Dog Other		1		1	3	5	18	23	9	60	493
Dog Welfare Concern								2	1	3	31
Roaming Stock						2	20		1	23	168
Roaming/ Uncontrolled/ Secured Dog		3			1	1	21	6	7	39	396
Rushing Dog							3	1		4	28
TOTAL		9		1	12	8	70	63	25	188	1644

88. Comments on CRMS

Aggressive dogs -

One serious dog attack on a person will be referred to the Police for a prosecution. The investigation file will be provided to Police once the doctor's report is available. The owner voluntarily handed over the dog for euthanising.

One dog attack on a person is currently under investigation. The dog involved has been seized.

One dog attack on a cat has been investigated. The dog involved was not seized as the cat was on the dog's property.

One dog attack has been investigated. The dog involved has been classified as menacing by deed (action) due to the circumstances of the incident.

An investigation into an attack by two dogs on six sheep is under investigation. One dog was injured in the attack.

Another dog attack was of a minor nature. The owner has been fined and put on notice.

Barking dogs –

Bark collars have been issued to persistent barkers to address justified complaints. Other justified complaints have resulted in verbal and written warnings.

89. Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2020 and 2023	Not Measured		N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	89% Needs Improvement Target 100%	100%	100%
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	5 Needs Improvement 2 Needs Improvement	Minimum of 6 articles per year Minimum of 4 educational presentations per year	8 <i>Achieved</i> 2 Needs Improvement <i>NOTE 1</i>

Note 1: Educational presentations are provided on request, following invitations sent to local schools.

90. Non Financial Performance Measures for Month – Dog Attack

Month	TOTAL CRM's	Responded to within 2 hours
July	1	100%
August	1	100%
September	5	100%
October	4	100%
November	3	100%
December	1	100%
January	5	100%
February	4	100%
March	2	100%
April	3	100%
May	7	100%
June		

Building

91. General Matters

May has seen a mixture of building consents issued with 24 fires, 1 new dwelling and 2 Klip tanks for Tararua District water supply. The construction of new garages and housing renovations seems to be the popular theme in the Tararua District. A building consent was issued for the new Pongaroa fuel stop and a stock underpass in Woodville.

The building team is still receiving a high volume of enquiries from people outside the area and some locals about the construction of new buildings and renovations, which although time-consuming and non-chargeable, does reflect well on the attractions of the District.

92. Short Course, Workshop or Conference Attendance

Two Building Officers and the Manager attended the MBIE Earthquake Prone presentation in Palmerston North.

Tararua Building Team hosted the quarterly Central BOINZ meeting in the Council Chamber with managers and Building Officers from the central region attending. Local trends and issues that the TA (territorial authority) have were discussed, and also a presentation was given on a passive fire system, which was well received.

Two members of the building team attended the 50th annual BOINZ conference in Auckland, which required attending presentations and networking with other councils.

One Building Officer attended a course on On-Site Foul Water Disposal Systems, which will assist the TA in making a decision for waste treatment systems to comply with the Horizons One Plan.

Key Learnings

MBIE provided an update on how the Building (Earthquake – prone Building) Amendment Act 2016 will affect the TA.

93. Legislation Changes or Legislation Comments

On 1 July 2017 the Building (Earthquake – prone Building) Amendment Act 2016 will come into force. Once guidance is provided from MBIE, Council will need to consider the identification of priority buildings and strategic transport routes.

94. Non-Compliance Issues and / or Breaches of the Act

There has been a rise in owners constructing buildings without a building consent.

Action Taken

Owners have been informed that they will have to apply for a Certificate of Acceptance (COA) for the building work, which will cost more than if they had applied for a building consent. The Building Officer will only issue the COA on building work that can be seen and complies with today's building code.

95. Monthly Building Consents Statistics

Consent Time Frames	Total for Month	Total for Year (from 1 July)
Code Compliance Certificate issued	67	310
10 days or Less	25	139
11 - 15 Days	18	116
16 - 17 Days	2	25
18 – 19 Days	3	22
20 Days	3	13
>20 Days	2	2
TOTAL	53	317
Percentage processed within 20 day limit	96%	99%
Total Value	\$1,822,546.00	\$19,790,139
Average Value	\$34,387.66	\$62,429

Inspection Results Report –	Month	Year to date
No of passed inspections	159	1164
No of failed inspection	16	164
TOTAL	175	1328

96. Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	100% On Target
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	99% <i>NOTE 1</i>

NOTE 1: Two building consents for the year took more than 20 working days to process. Council is now exploring available contractors to ensure timeframes will be met.

97. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	2	0	1	1
November	3	1	2	0
December	1	1	0	0
January	1	0	1	0
February	0	0	0	0
March	2	1	1	0
April	2	2	0	0
May	6	4	1	1
June				
TOTAL /269				

****-on inspections the pools are not there ie have been removed by owners***

The owners of the pools that have failed have been sent a letter asking that repairs and / or modifications be made. The six pools inspected for May are from the new pool list that is being created by Blair Rogers and Kudzi Mvere.

General Inspection

98. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.340	45.35
August	0.710	187.06
September	0.980	107.56
October	0.570	100.01
November	1.030	189.96
December	0.540	99.95
January	1.000	122.95
February	0.660	208.27
March	0.410	84.61
April	0.580	101.10
May	0.210	60.95
June		
Year to Date	7.03	1307.77

99. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Abandoned Vehicle							1			1	44
Fire Hazards										0	32
Illicit Dumping			2	1	1		11			15	149
Machinery / Vehicle Noise on Private Property - First Call - Record Only						1				1	10
Machinery / Vehicle Noise on Private Property - SECOND CALL / ATTENDANCE REQUIRED										0	6
Noise - Stereo/ Drums/ Party - First Call - Record Only							3	4	8	15	275
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED							6	8	9	23	297
Noise Other - First Call - Record Only										0	4
Noise Other - SECOND CALL / ATTENDANCE REQUIRED										0	1
Overhanging Trees or Projections from Private Property							1			1	20
Stock Crossings							3			3	9
Wasp & other Pests Complaints							1	1	1	3	5
TOTAL	0	0	2	1	1	1	26	13	18	62	853

100. Non Financial Performance Measures year to Date (from 1 July)

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	95.9% On Target	95%	96.1% On Target
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	100% On Target	90%	100% On Target

101. Non Financial Performance Measures for Month (from 1 July) – Noise

Month	TOTAL CRM's	Responded to within 1 hour
July	10	100%
August	14	100%
September	6	83.3%
October	31	93.5%
November	33	100%
December	31	100%
January	36	94.4%
February	44	95.5%
March	41	95.1%
April	28	89.3%
May	23	100%
June		

Health

102. General Matters

All food businesses that are required to register in the first transition group have registered their applicable risk based measure.

103. Short Course, Workshop or Conference Attendance

The regional Cluster meeting for the Food Act Verifiers was held at Palmerston North City Council and was attended by the Ministry for Primary Industries Liaison Group. The focus of the meeting was around enforcement options for businesses that fail to register under a risk based measure for the first transition group ending 30 June 2017.

Key Learnings

An overview of the preferred procedure for identifying and investigating non-compliance for food businesses that fail to register before issuing an infringement by a Food Safety Officer.

104. Legislation Changes or Legislation Comments

No Changes to Legislation. Changes to the Food Regulations 2015 are expected in July 2017.

105. Non-Compliance issues and or Breaches of the Act

No non compliances identified for May 2017.

106. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Dead Animal/s - Private Property											6
Hazards Environmental Spill											3
Health Complaint Miscellaneous		1							1	2	22
Industrial Noise Complaint											1
Offensive Odour											9
Poultry Noise											4
Rodent Infestation											15
Smoke Nuisance							1			1	33
Total		1					1		1	3	92

107. Non-Financial Performance Measures year to Date (from 1 July)

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	90% Target 93% Achieved	90%	90.7%

	Total for Month	Total for year (from 1 July)
High Risk Food Inspections	14	71
Low Risk Food Inspections	2	21
Food Control Plan Audits	14	48
New Business Enquiry	1	15
New Food Business Registered	2	11
Business Closed	n/c	7

Planning

108. Short Course, Workshop or Conference Attendance

Nil

109. Legislation Changes or Legislation Comments

Nil

110. Non-Compliance issues and or Breaches of the Act

No non-compliances identified for May 2017. However, a number of complaints are being investigated.

111. CRM's

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Total for Month	Total for Year (from 1 July)
Advertising Signs, Unlawful, Unsightly, Hazardous											6
Environmental Amenity - Derelict Vehicles, Unsightly Odour/Storage on Private Land											1
Noise Explosion or Vibration											1
Windfarm Noise Complaint						1	1			2	52
Total						1	1			2	60

112. Monthly Resource Consents Statistics - 2016/17

Application Type	Applications Received	Applications Granted	Applications Refused
Subdivision Consents	4	3	
Land Use Consents	1	1	
MONTHLY TOTAL	5	4	
YEAR TO DATE TOTAL	52	42	

113. Non Financial Performance Measures Year to Date (from 1 July)

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	83% Agree 85% Target	85% Target	N/A
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. <ul style="list-style-type: none"> • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days 	98.11% Achieved 100% Target	100%	100%
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	100% Achieved 100% Target	100%	100%

Emergency Management

Rural Fire



114. Incident Reports (to 14 June 2017)

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	0	1	0	0	1	2	1	1	0	0	2		8
Vehicle - Car, Truck etc.	2	0	0	1	0	0	2	4	0	1	1		11
Farm/Forest Machinery	0	0	0	0	0	0	1	0	0	0	0		1
Camp fires/bonfires/rubbish fires	0	0	0	0	1	1	0	0	0	0	0		2
Smokers	0	0	0	0	0	0	0	0	0	0	0		0
Land clearing escaped - Open Fire Season	0	0	0	0	0	1	1	1	2	0	0		5
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0	0	0	0	0	0	0	0	0	0		0
Structural - House/Shed	2	1	0	1	1	1	4	3	1	2	0		16
Pyrotechnics Fireworks	0	0	0	0	0	0	0	0	0	0	0		0
False Alarm	1	3	3	2	3	2	3	9	0	2	2		30
Medical Assist	0	1	1	0	1	1	2	0	2	0	0		8
Motor Vehicle Accident	0	0	0	0	0	0	2	2	1	1	0		6
Miscellaneous	0	0	0	0	2	1	0	1	0	0	0		4
Total	5	6	4	4	9	9	16	21	6	6	5		91

115. FENZ

- Clayton Locke has now moved into a new office in the Council building (Kathy Dever-Todd's old office in Gordon Street). This is a temporary situation during the transition phase until a new office can be built, possibly in the Dannevirke fire station.
- All rural fire data has been transferred to FENZ.
- A new VHF aerial and connection point has been installed in Clayton's office.
- Most volunteer rural fire fighters have signed new agreements with FENZ.
- A draft transition agreement for non-response assets has been provided to the CE for perusal and agreement.
- A function to recognise; our volunteers with an awards presentation, the closing of the Rural Fire Authority and celebration of the new FENZ organisation. This function will be attended by the Honourable Peter Dunne, Minister of Internal Affairs and other dignitaries.

Civil Defence



116. Training

- Busy catching up with training administration.
- Attended a Rural Support Trust workshop at Fonterra in Pahiatua on 29 May 2017 - Course was about recognising stress in the rural area during extreme events etc.

117. Meetings

- Paddy attended the CEG meeting in Palmerston North Police HQ on 17 May 2017 - Names of Recovery Managers to be added to the Group Plan include Cameron McKay and Craig Lunn from TDC.
- Paddy attended the Annual CDEM Conference in Wellington - the conference centred on the future direction of CDEM. Various issues from previous CD events highlighted the need for change. Of particular interest was the Ministry of Health risk analysis which predicts a 20% chance of a major flu pandemic. The effects of such an event were sobering and some Councils have now elevated pandemic to third position on their risk matrix.

Library

118. General Matters

The libraries are often utilised by different community groups as a venue. May has been a great example of this. A knitters group in Eketahuna are meeting weekly for a Knit and Natter session. The New Parents Group is also meeting at Eketahuna. Dannevirke Library has been used as an exam location for a Distance Learner with the staff supervising.

Schools visit the libraries regularly and this month Totara College visited to learn different behind the scenes aspects of Libraries.

Pahiatua Library is the venue of two computer classes, Stepping Up and Nanna's and Poppa's. These weekly sessions are run by Wairarapa REAP.

119. Recruitment / Retirement

Applications for the Dannevirke Library Assistant part time position close mid-June. It is hoped to have a new staff member starting by the end of the month.

Sue Ladd – Customer Services Librarian at Woodville has let us know it is her intention to retire at end of June.

120. Radio Frequency Identification Project

The retrospective tagging of the book stock was completed at the end of May. The installation of the hardware and software has been pushed out as our installation date clashed with the preferred dates to move the Woodville i-SITE / Library & Service Centre.

Installation and training will happen on the 26/27 June.

121. Little Ears Preschool Programme

For the two months prior to the change of hours to morning sessions, Pahiatua were averaging one child per month, and Woodville 24. In May, Pahiatua had four children attend and Woodville 59. At the end of the term, the success of the change of time for the programme at these two sites will be measured by the teams.

Planning

122. Stepping Up Classes – Dannevirke and Woodville

A MoU has been received from the 20/20 Trust. This will be the start of a partnership between the Trust and the Library to provide Stepping Up computer classes at Dannevirke and Woodville Libraries. These classes are provided by Wairarapa REAP in Eketahuna and Pahiatua. However the Dannevirke and Woodville classes will be run by Library staff. This will allow staff at these venues to upskill and grow their roles and job satisfaction.

123. Adult Learners Week

Planning the Adult Learner's Week in September is underway.

124. Poetry Day

Planning for National Poetry Day in August is underway. The Library will host several events and run the successful Poetry Competition.

125. Woodville Project

A moving plan for the shift has been formulated. Staff at the Library/Service Centre have begun to box material up ready for the shift. Metalform have been very helpful demonstrating how shrink-wrapping works best, and have supplied us with the shrink-wrap on a sale or return basis. This will be used to secure the book stock during the move.

126. Winter Warmers

Planning is underway for this Eastern and Central Community Trust funded reading programme. Papatawa, Ballance, Mangatainoka, St Anthony's, South, Huia Range, Norsewood, Ruahine, St Josephs (Dannevirke) and Weber have all confirmed their expressions of interest. Several other schools are yet to confirm.

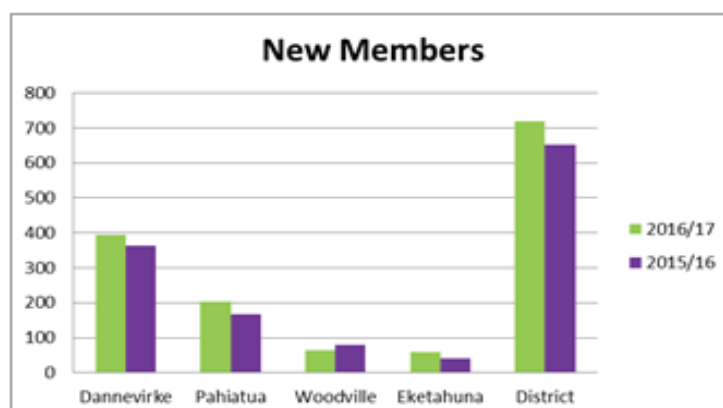
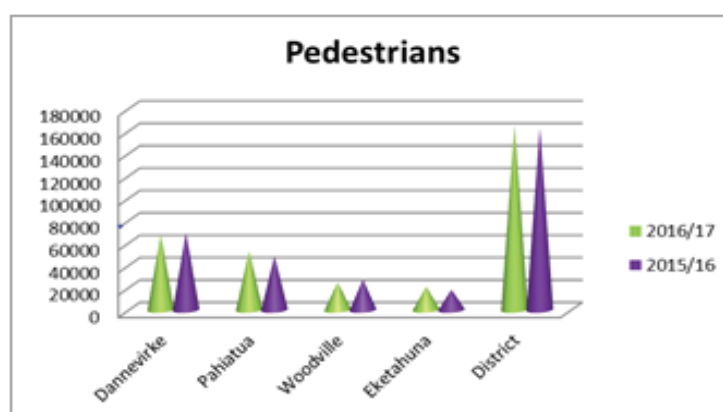
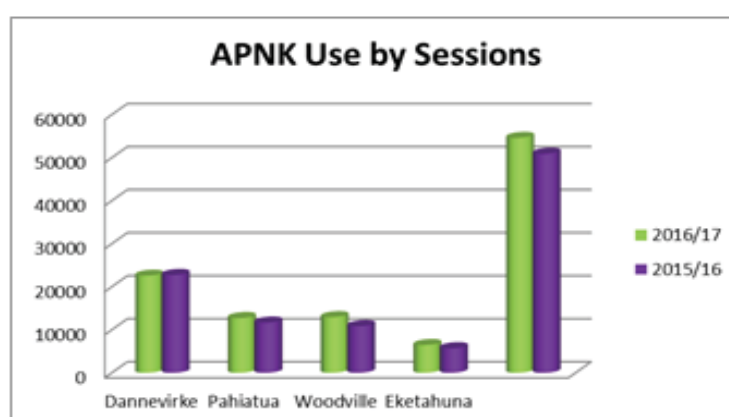
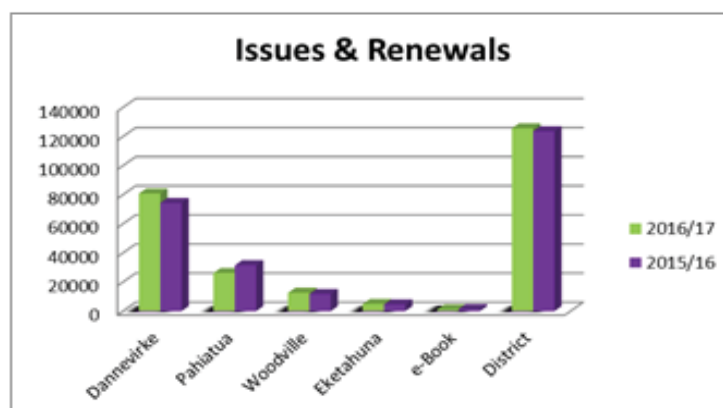
Our target number of registrations across the District for this programme is 1,215. The bulk of these will be done in conjunction with the schools.

Books are being selected ready to deliver to the schools by mid-June. The planning for the entertainers is underway.

127. NZ Books Awards for Children & Young Adults

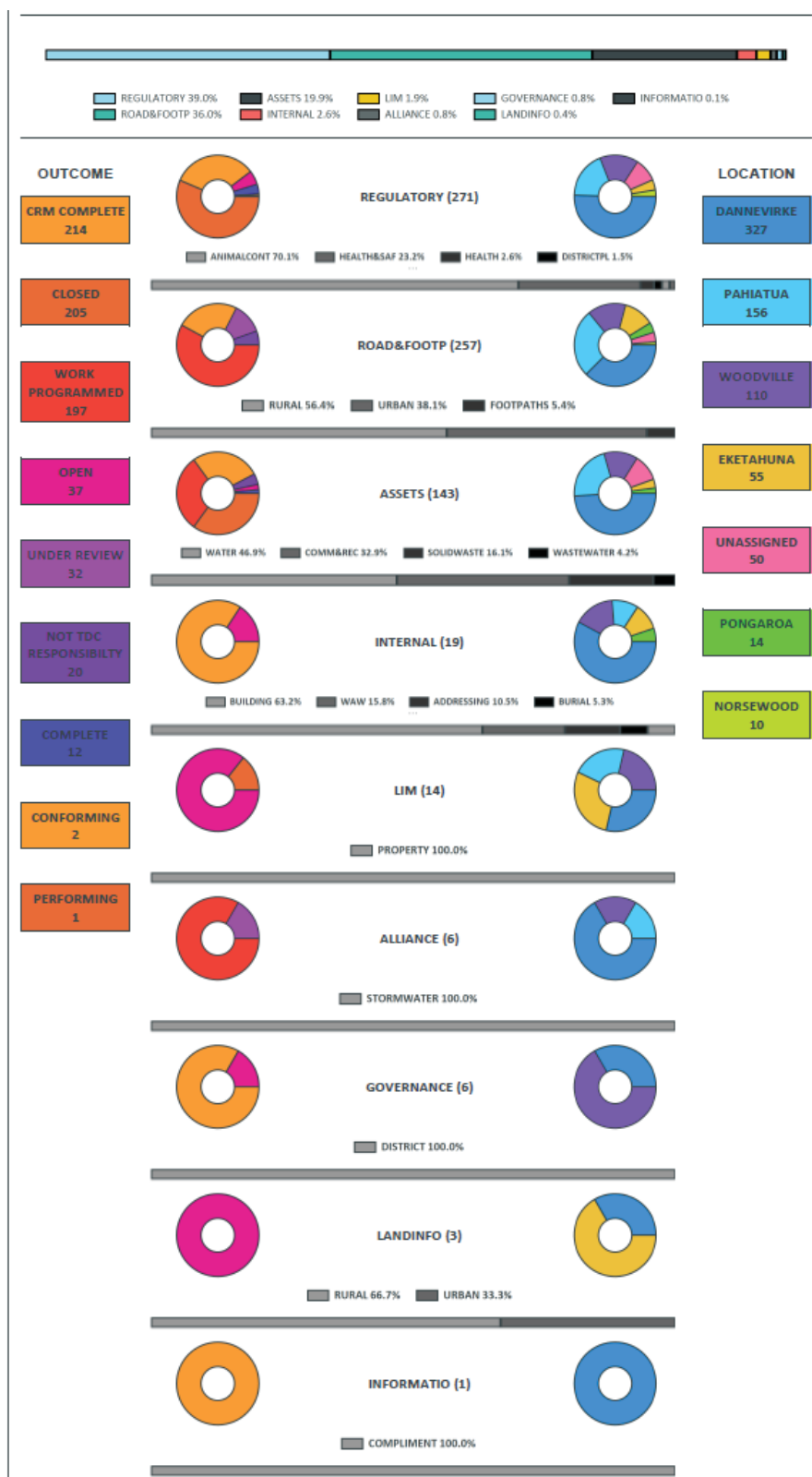
Preparations have started for the Annual Kids Lit Quiz based around these awards.

128. Statistics – as at 31 May 2017



Customer Services

129. CRMs – 1-31 May 2017



Recreation and Sports Report



130. Tararua District

- The Tararua Recreation Advisor is currently working with Dannevirke Tigers Rugby League Club as part of a project leadership handover to facilitate the Anthony Gray & Faith Chase Touch Tournament. We anticipate the handover will be completed at the conclusion of the 2017 competition season.
- The Tararua Recreation Advisor is currently working with Eruera Rautahi on a project leadership transfer of the Dannevirke Basketball Spring League; however, the handover will be reliant on establishing a committee to support the competition long term.
- The Active Transport Advisor delivered a Grade 2 Cycle Skills Course to 15 students, and a Learn to Ride programme to 30 students from Kumeroa Hopelands School.
- The Secondary School Sport Advisor facilitated the Secondary School Sport Coordinator Meeting Hosted by Awatapu College. The discussions were based around an update from the Student Leadership Council Pilot, and sharing of best practice. Jane Phillips-Bell (Dannevirke High School) and Bridget Bailey (Tararua College) both attended the meeting.
- The Secondary School Sport Advisor met with Bridget Bailey and Jon Ward (Tararua College) to sign the KiwiSport Agreements for increasing student sport participation and decreasing travel costs worth \$7,113, and \$6,300 respectively. The 2018 Manawatu Inter-Secondary School Athletics was also discussed as Tararua College are designated hosts for 2018.
- The Secondary School Sport Advisor facilitated the Secondary School Principal Group Meeting in May. The big topic of discussion was ratifying the actions brainstormed at the meeting with the MRU. Jon Ward, and Dawid de Villiers were present. Dawid will be moving on as Principal of Dannevirke High School as of the start of June.
- Meeting with Jane Phillips-Bell (Dannevirke High School) to sign the Travel assistance KiwiSport Contract for \$10,000.
- We have commenced delivery of an Active Teens programme at Tararua College working specifically with students in the special needs unit who would benefit from increased levels of physical activity. Eight children are registered on the programme. The Active Families Advisor facilitates physical activities and educational sessions for the children every Monday afternoon during the school term.

- Our Active Teens programme at Dannevirke High School has continued this term with a regular number of teens attending each week.
- The Green Prescription (GRx) community programme has suspended delivery in term two but is ready to return programme delivery in July for term 3. Currently referred participants in the Tararua are given the option of our GRx phone support service.

131. Upcoming events (that we deliver or directly impact on)

- Sport Manawatu will host over 690 children from 15 Tararua Primary Schools at the 2017 Tararua Primary Schools Seven-a-Side Tournament. Teams will compete in rugby, football, hockey and netball. The annual event will commence at 9.30 am with an opening ceremony at Bush Multisport Park on Wednesday 14 June.
- Registrations for the Dannevirke Strapping course are now closed with a full house of 24 confirmed on the night. Registrations are still available for the Pahiatua course and can be made on line at – <http://www.sportmanawatu.org.nz/events/category/courses/>
- Registrations for the Dannevirke Basketball Spring league will open on Monday 3 July. The tournament will be held on Saturday 30 September with the weekly competition starting on Monday 9 October.

132 Recommendation

- 1 ***That the report from the Chief Executive dated 21 June 2017 concerning an update on key projects and items of interest to the Council (as circulated) be received.***