



## Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 3 August 2016** commencing at **1.00 pm**.

Blair King  
Chief Executive

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## Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**
7. **Confirmation of Minutes**

**Recommendation**

*That the minutes of the Council meetings held on 29 June 2016 and 22 July 2016 (as circulated) be confirmed as true and accurate records of these meetings.*

<b>8.</b>	<b>Any Matters Arising from the Minutes not otherwise dealt with in the Agenda</b>	
<b>9.</b>	<b>Community Boards and Community Committees Reports</b>	
<b>9.1</b>	<b>Dannevirke Community Board</b>	<b>25</b>
	Recommendation	
	<i>That the report of the Dannevirke Community Board meeting held on 4 July 2016 (as circulated) be received.</i>	
<b>9.2</b>	<b>Eketahuna Community Board</b>	<b>31</b>
	Recommendation	
	<i>That the report of the Eketahuna Community Board meeting held on 1 July 2016 (as circulated) be received.</i>	
<b>9.3</b>	<b>Pahiatua On Track</b>	<b>37</b>
	Recommendation	
	<i>That the report of the Pahiatua On Track meeting held on 6 July 2016 (as circulated) be received.</i>	
<b>9.4</b>	<b>Woodville Districts' Vision</b>	<b>43</b>
	Recommendation	
	<i>That the reports of the Woodville Districts' Vision meetings held on 5 July 2016 (as circulated) be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
<b>10.</b>	<b>Reports</b>	
<b>10.1</b>	<b>Extraordinary Vacancy of a Councillor</b>	<b>49</b>
<b>10.2</b>	<b>Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974</b>	<b>51</b>
	<b>Note: There will be a further road closure request tabled at the meeting</b>	
<b>10.3</b>	<b>Report on the Administration of Dog Control Policies and Practices for the Year ended 30 June 2016</b>	<b>61</b>
<b>10.4</b>	<b>Tararua District Council 2015-16 Annual Report to the Alcohol Regulatory and Licensing Authority</b>	<b>67</b>

10.5	Liquor Licensing Matters Determined Under Delegated Authority	83
10.6	Planning Matters Determined Under Delegated Authority	89
10.7	Staff Report	95

## 11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

## 12. Mayoral Matters

## 13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

## 14. Public Excluded Item of Business

Recommendation

*That the public be excluded from the following parts of the proceedings of this meeting, namely:*

### *Civic honour nomination*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Civic honour nomination</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

*This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:*

*s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.*

## 15. Closure





Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 29 June 2016 commencing at 1.00 pm.

## **1. Present**

His Worship the Mayor - Mr R A Ellis, Crs T H Collis, J E Crispin, S A Hull, C J Isaacson, P A Johns and D A Roberts.

### **In Attendance**

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group
Mr M Thomas	- Strategy and Policy Adviser
Mr C Lunn	- Manager Regulatory Services
Mrs L Simpkin	- Economic Development and Communications Manager (until item 13)
Mr C Veale	- Community Assets and Property Manager (for item 14)
Mr D Watson	- Water and Wastewater Manager (for item 14)

## **2. Council Prayer**

2.1 The Mayor opened the meeting with the Council Prayer.

## **3. Apologies**

3.1 *That the apologies be sustained from Crs W H Keltie and K R Fenemor for non-attendance at the meeting.*

*Crs Collis/Crispin*

*Carried*

## **4. Notification of Items Not on the Agenda**

4.1 Nil

## **5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**

5.1 Nil

## **6. Personal Matters**

- 6.1 The Council convey its congratulations to Anne Cairns of Dannevirke on being part of the Samoan team in the K1 200-metre kayaking at the 2016 Olympics held at Rio de Janeiro, Brazil.
- 6.2 Cr Crispin thanked the Council for the flowers received and condolences extended on the passing of his mother.

## **7. Confirmation of Minutes**

- 7.1 *That the minutes of the Council meeting held on 25 May 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Crs Hull/Johns*

*Carried*

## **8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda**

### **8.1 Cell Tower (Item 8.2)**

- 8.1.1 A committee has been established to investigate options to provide a cell tower at the top of Oporae Range.

### **8.2 Ngawapurua Railway Bridge (Item 12.4)**

- 8.2.1 The diving team engaged by KiwiRail has inspected the foundations of the Ngawapurua Railway Bridge to investigate major erosion around the pillars.

## **9. Community Boards and Community Committees Reports**

### **9.1 Dannevirke Community Board**

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 7 June 2016 (as circulated) be received.*

*Crs Isaacson/Collis*

*Carried*

### **9.2 Eketahuna Community Board**

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 3 June 2016 (as circulated) be received.*

*Crs Isaacson/Collis*

*Carried*

**9.3 Pahiatua On Track**

- 9.3.1** *That the report of the Pahiatua On Track meeting held on 1 June 2016 (as circulated) be received.*

*Crs Isaacson/Collis*

*Carried*

**9.4 Woodville Districts' Vision**

- 9.4.1** *That the report of the Woodville Districts' Vision meeting held on 2 June 2016 (as circulated) be received.*

*Crs Isaacson/Collis*

*Carried*

**10. Reports**

**10.1 Final Decisions Following Submissions on the Class 4 Gambling and Racing Board Venue Policy**

- 10.1.1** *That the report from the Strategy and Policy Adviser dated 22 June 2016 concerning final decisions following submissions on the Class 4 Gambling and Racing Board Venue Policy (as circulated) be received, and*

*That the submissions forwarded to the draft Class 4 Gambling and Racing Board Venue Policy review be noted, and*

*That the current sinking lid policy with a target for Class 4 gaming machine numbers of 100 be retained, and*

*That a relocation policy that allow existing operators to relocate their venues with the same number of gaming machines as in operation immediately prior to the relocation be introduced, and*

*That the Council adopt the Class 4 Gambling and Racing Board Venue Policy as set out in appendix 1 attached to this report.*

*Crs Roberts/Hull*

*Carried*

**10.2 Adoption of the Food Act 2014 Fees and Charges**

- 10.2.1** *That the report from the Strategy and Policy Adviser dated 21 June 2016 concerning the adoption of the Food Act 2014 fees and charges (as circulated) be received, and*

*That the submissions forwarded on the proposed fees structure relating to the Food Act 2014 be noted, and*

*That the Council adopt option 1 to form the basis of the fees statement under the Food Act 2014 to come into effect on 1 July 2016, being as follows:*

<b><i>Function</i></b>	<b><i>Fees (inclusive of GST)</i></b>	<b><i>Timing of payment</i></b>
<b><u>Registration</u></b> <b><i>Application for registration of Food Control Plan based upon a template or model issued by MPI or a business subject to a national programme</i></b>	<b><i>\$200 (includes up to 3 hours of processing time)</i></b>  <b><i>\$140 per hour for every extra hour of processing time</i></b>	<b><i>\$200 payable by the applicant on application for registration</i></b>  <b><i>Any remainder payable within 20 working days of issue of invoice</i></b>
<b><u>Renewal of Registration</u></b> <b><i>Application for renewal of registration</i></b>	<b><i>\$100 fixed fee (includes up to 2 hours of processing time)</i></b>  <b><i>\$140 per hour for every extra hour of processing time</i></b>	<b><i>\$100 payable by the applicant on application for registration</i></b>  <b><i>Any remainder payable within 20 working days of issue of invoice</i></b>
<b><u>Amendment to Registration</u></b> <b><i>Amendment to registered Food Control Plan based on a template or model issued by MPI or to registration of a business subject to a national programme</i></b>	<b><i>\$100 fixed fee (includes up to 1 hour of processing the application)</i></b>  <b><i>\$140 per hour for every extra hour of processing the application</i></b>	<b><i>\$100 payable by applicant on application</i></b>  <b><i>Any remainder payable within 20 working days of issue of invoice</i></b>
<b><u>Verification</u></b> <b><i>Verification including site visits and compliance checks with Food Plans, and also covers any follow up verification site visits to check remedial actions/ verification checks</i></b>	<b><i>\$245 fixed fee (includes up to 2 hours of verification activity)</i></b>  <b><i>\$140 for every additional hour of verification activity</i></b>	<b><i>Payable within 20 days of issue of invoice</i></b>



<b>Function</b>	<b>Fees (inclusive of GST)</b>	<b>Timing of payment</b>
<u><b>Compliance and monitoring</b></u> <ul style="list-style-type: none"> <li>• <b>Complaint driven investigation resulting in issue of improvement notice by Food Safety Officer</b></li> <li>• <b>Application for review of issue of improvement notice</b></li> <li>• <b>Monitoring of food safety and suitability</b></li> </ul>	<p><b>\$140 per hour</b></p> <p><b>\$140 per hour</b></p> <p><b>\$140 per hour</b></p>	<p><b>Payable within 20 days of issue of invoice</b></p>
<b>Premises Transitioning to Food Act 2014</b>	<b>Food hygiene registration payment will be transferred to the Food Act registration on a pro rata basis</b>	<b>Payable by the applicant on application for registration</b>

**Crs Isaacson/Johns**

**Carried**

### 10.3 **2016/17 Annual Plan and Fees and Charges Schedule**

10.3.1 ***That the report from the Chief Financial Officer dated 21 June 2016 concerning the 2016/17 Annual Plan and Fees and Charges Schedule (as circulated) be received, and***

***That the 2016 /17 Annual Plan and the Fees and Charges Schedule be adopted.***

**Crs Crispin/Hull**

**Carried**

### 10.4 **Rates Resolution for the 2016/17 Year**

10.4.1 ***That the report from the Revenue Manager dated 21 June 2016 concerning the rates resolution for the 2016/17 year (as circulated) be received, and***

***That the Tararua District Council resolve to set the rates under Section 23 of the Local Government (Rating) Act 2002, the due dates for payment under Section 24 of the Local Government (Rating) Act 2002 and authorise the addition of penalties for unpaid rates under Section 57 of the Local Government (Rating) Act 2002 for the year commencing on 1 July 2016 and ending on 30 June 2017 as follows:***

**Please note:**

- **All references to sections are to sections of the Local Government (Rating) Act 2002.**
- **All amounts stated are GST inclusive.**

**General Rate**

**Pursuant to Sections 13(2)(a) and 14, a general rate in the dollar of \$0.00102541 of land value per rating unit in the district.**

**Uniform Annual General Charge**

**Pursuant to Section 15(1)(a), a uniform annual general charge as a fixed amount of \$511.70 per rating unit in the district.**

**Libraries and Swimming Pools**

**Pursuant to Sections 16(3)(a) and 16(4)(a), a targeted rate as a fixed amount of \$206.57 per rating unit in the district.**

**Specified Services Targeted Differential Rate**

**Pursuant to Sections 16(3)(b) and 16(4)(b), a rate in the dollar of land value for Rural and Urban properties, and capital value for Industrial/Commercial properties as follows:**

<b>Rural properties</b>	<b>\$0.00008982</b>
<b>Urban properties</b>	<b>\$0.00414517</b>
<b>Industrial/Commercial properties Urban</b>	<b>\$0.00174082</b>
<b>Industrial/Commercial properties Rural</b>	<b>\$0.00075665</b>

**Targeted Rooding Rate**

**Pursuant to Sections 16(3)(a) and 16(4)(a), a uniform rate in the dollar of \$0.00177911 on the land value per rating unit in the district.**

**Targeted Differential Uniform Rooding Rate**

**Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of rateable land as follows:**

<b>Rural properties</b>	<b>\$280.49</b>
<b>Urban properties</b>	<b>\$ 44.53</b>
<b>Industrial/Commercial</b>	<b>\$ 95.55</b>

**Refuse and Recycling Targeted Differential Uniform Rate**

**Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis as an amount per rating unit for the different categories of land as follows:**

<b>Rural properties</b>	<b>\$ 48.39</b>
<b>Urban properties</b>	<b>\$164.00</b>
<b>Industrial/Commercial</b>	<b>\$228.13</b>

### **Urban Water Rate**

*Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set differently, as an amount of \$356.65 per separately used or inhabitable part of a rating unit which receives an ordinary supply of water from an urban water supply, and an amount of \$178.32 on every rating unit where an ordinary supply is available but is not connected, being a property situated within 100 metres from the water network and could be effectively connected to the water network, except for rateable properties on metered supply and the Pongaroa Water Supply.*

### **Water by Meter Rates**

*Rating units on metered supply that are assessed rates under Sections 16(3)(b) and Sections 16(4)(b), 19(2)(a) and 19(2)(b) as follows:*

#### ***All extraordinary users***

- A targeted rate charged quarterly as an amount of \$89.16 per rating unit.*
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$1.30 per m3.*

#### ***All large industrial and intake line users***

- A targeted rate charged quarterly as an amount of \$89.16 per rating unit.*
- Plus quantities in excess of 100 cubic metres supplied during each consecutive three month period to be charged at \$0.65 per m3.*

### **Pongaroa Water Supply**

*Pursuant to Section 19(2)(a), a targeted rate as an amount of \$95.06 per unit of water supplied from the Pongaroa Water Supply.*

### **Urban Wastewater Rate** (excluding educational establishments, multiple unit residential properties and properties charged trade waste fees)

*Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis for urban wastewater as follows:*

- a) An amount of \$399.89 per separately used or inhabitable part of a rating unit connected to the wastewater system, and*
- b) On every connected rating unit with 4 or more water closets/urinals, an amount of \$133.28 for each water closet or urinal excluding the first 3, and excluding any in addition to 12; and*
- c) An amount of \$199.94 on every rating unit where wastewater is available but is not connected, being a property situated within 100 metres from the wastewater network and it could be effectively connected to the wastewater system.*

*Note: A rating unit used primarily as a residence for one household will be treated as having only one water closet/urinal.*

**Urban Wastewater Rate – educational establishments and multi unit residential properties**

***Pursuant to Sections 16(3)(b) and 16(4)(b), for educational establishments and multi unit residential properties a targeted uniform rate of \$399.89 on each water closet/urinal connected to the urban wastewater system.***

***Educational establishments are as defined under Schedule 1, Clause 6 of the Local Government (Rating) Act 2002.***

**Urban Stormwater Rate**

***Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted uniform rate of \$175.85 on every rating unit in the Tararua District stormwater drainage area as a fixed amount per rating unit.***

**Town Centre Special Development Loan Rate - Dannevirke**

***Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate, set on a differential basis of a fixed amount of \$16.34 on every rating unit in the North Ward and a fixed amount of \$13.30 on every rating unit in the South Ward where a Lump Sum Contribution has not been elected under Part 4A comprising Sections 117A to 117N and Schedule 3A.***

**Town Centre Special Development Loan Rate - Woodville**

***Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$10.11 on every rating unit in the North Ward and of \$12.53 on every rating unit in the South Ward.***

**Town Centre Special Development Loan Rate - Eketahuna**

***Pursuant to Sections 16(3)(b) and 16(4)(b), a targeted rate set on a differential basis of \$4.56 on every rating unit in the North Ward and of \$5.65 on every rating unit in the South Ward.***

**Due Date for Payment of Rates**

***Rates and charges for the year ending on 30 June 2017 will be assessed in four instalments, which will become due and payable on the following dates:***

<b><i>Instalment 1</i></b>	<b><i>31 August 2016</i></b>
<b><i>Instalment 2</i></b>	<b><i>30 November 2016</i></b>
<b><i>Instalment 3</i></b>	<b><i>28 February 2017</i></b>
<b><i>Instalment 4</i></b>	<b><i>31 May 2017</i></b>

***Charges for water by meter rates for the year ending on 30 June 2017 will be assessed in four instalments, which will become due and payable on the following dates:***

<b><i>Instalment 1</i></b>	<b><i>20 July 2016</i></b>
<b><i>Instalment 2</i></b>	<b><i>20 October 2016</i></b>
<b><i>Instalment 3</i></b>	<b><i>20 January 2017</i></b>
<b><i>Instalment 4</i></b>	<b><i>20 April 2017</i></b>

### **Penalties**

***That the Council resolve pursuant to Section 57(1) to authorise the following penalties to be added on unpaid rates:***

***For all rates other than water by meter rates***

- a) A penalty under Section 58(1) (a) of 10 percent on so much of any instalment that has been assessed after 1 July 2016 and which is unpaid by due date for payment, to be applied on the day after the due date. (Instalment penalty)***
- b) A penalty under Section 58(1)(b) of 10 percent on so much of any rates assessed before 1 July 2016 which remain unpaid on 8 July 2016. (Arrears penalty)***
- c) A charge under Section 58(1)(c) of 10 percent on so much of any rates to which a penalty has been added under (b) above which remain unpaid on 8 January 2017. (Arrears penalty)***

***The scheduled dates to add the penalties to the unpaid rates are as at the following dates:***

<b><i>8 July 2016</i></b>	<b><i>(Arrears penalty)</i></b>
<b><i>1 September 2016</i></b>	<b><i>(Instalment penalty)</i></b>
<b><i>1 December 2016</i></b>	<b><i>(Instalment penalty)</i></b>
<b><i>8 January 2017</i></b>	<b><i>(Arrears penalty)</i></b>
<b><i>1 March 2017</i></b>	<b><i>(Instalment penalty)</i></b>
<b><i>1 June 2017</i></b>	<b><i>(Instalment penalty)</i></b>

***For water by meter rates***

- d) A charge under Section 58(1)(a) of 10 percent on so much of any water by meter rates if the rates remain unpaid a day after the due date.***

***The scheduled dates to add the penalties to the unpaid water by meter rates are as at the following dates:***

<b><i>21 July 2016</i></b>	<b><i>(Instalment penalty)</i></b>
<b><i>21 October 2016</i></b>	<b><i>(Instalment penalty)</i></b>
<b><i>21 January 2017</i></b>	<b><i>(Instalment penalty)</i></b>
<b><i>21 April 2017</i></b>	<b><i>(Instalment penalty)</i></b>

### **Discount**

***Pursuant to Section 55 a 3% discount will be provided where a ratepayer makes full payment of the 2016/2017 rates on or before 31 August 2016.***

***Crs Johns/Collis***

***Carried***

10.5 **Administration of the Food Act 2014**

10.5.1 *That the report from the Manager Regulatory Services dated 2 June 2016 concerning the administration of the Food Act 2014 (as circulated) be received, and*

*That the Council agree to be a recognised agency under the Food Act 2014, and to appoint its Environmental Health Officer, Pennie Smith as a recognised person to fulfil the role of acting as a verifier under that legislation for food businesses in the low risk categories.*

**Advisory Notes**

- *Low risk categories food businesses include coffee carts, service stations, dairies and retailers of chilled and frozen foods.*
- *The roles applicable to this appointment include deemed recognition to verify Food Control Plans, and by application to verify national programmes.*

*Crs Isaacson/Collis*

*Carried*

10.6 **Delegation of Authority to Manager Regulatory Services**

10.6.1 *That the report from the Manager Regulatory Services dated 21 June 2016 concerning the delegation of authority to the Manager Regulatory Services (as circulated) be received, and*

*That the Council approve the delegations detailed in the schedule attached to this report.*

*Crs Crispin/Johns*

*Carried*

10.7 **Planning Matters Determined Under Delegation**

10.7.1 *That the report from the Manager Regulatory Services dated 22 June 2016 concerning Planning matters determined under delegation (as circulated) be received and the Council note the approvals granted.*

*Crs Hull/Isaacson*

*Carried*

10.8 **Sewerage Connection Request for the Te Kura Kaupapa**

10.8.1 *That the report from the Chief Executive dated 22 June 2016 concerning a connection request for the Te Kura Kaupapa (as circulated) be received, and*

*That the Council authorise the Chief Executive to negotiate an agreement for providing a sewerage line and connections to the Kura and Marae in Makirikiri Road, and which is suitable for connection by other property owners on Makirikiri Road between State Highway 2 and the wastewater ponds, and*

*That the Council request staff to discuss this proposed line with these property owners as situated within the area detailed in option 1 to determine the likely uptake without formally extending the drainage district.*

*Crs Roberts/Collis*

*Carried*

10.9 **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

10.9.1 *That the report from the Alliance Manager dated 20 June 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

*That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following road for the purpose of allowing a military parade.*

*Road name: High Street, Dannevirke (State Highway 2)*

*Date of closure: Saturday 6 August 2016*

*Period of closure: 12.30 pm to 1.30 pm*

**Advisory Note**

*Saturday 13 August 2016 is the reserve date of the road closure for this event should the weather be unfavourable on the aforementioned day*

*Crs Hull/Johns*

*Carried*

10.10 **Grant Application of Rachel Cannon to the International Representatives Scheme**

10.10.1 *That the report from the Recreation Officer Sport Tararua dated 22 June 2016 concerning the grant application of Rachel Cannon to the International Representatives Scheme (as circulated) be received, and*

*That the Council approve the application made by Rachel Cannon selected to represent New Zealand at the Under 17 World Mounted Games Championships held in Ireland from 14 to 16 July 2016, and*

*That the sum of \$800.00 be granted from the International Representatives Scheme for this purpose.*

*Crs Isaacson/Johns*

*Carried*

10.11 **Staff Report**

10.11.1 **Coast Road, Akitio and Route 52**

10.11.1.1 It is pleasing to note the Alliance is to progress business cases for consideration by the New Zealand Transport Agency to repair the rock wall on Coast Road and address pavement issues on Route 52.

10.11.2 **Woodville Pinfold Road Cemetery**

10.11.2.1 The planting completed at Woodville Pinfold Road Cemetery is commended.



### 10.11.3 **Pahiatua Cemetery**

10.11.3.1 The work undertaken at Pahiatua Cemetery and concept plan to develop a stillborn area has been well received.

### 10.11.4 **Carnegie Centre, Dannevirke**

10.11.4.1 Interest has been expressed to consider possible options for the future of the Carnegie Centre building, noting that it is assessed as being earthquake-prone.

### 10.11.5 **New Zealand Motor Caravan Association: Motorhome Friendly Towns**

10.11.5.1 The Economic Development and Communications Manager is thanked for her work in achieving accreditation of Pahiatua as a Motorhome Friendly Town. There was a ceremony and formal presentation held in Pahiatua on 1 June 2016 to acknowledge this status recognised by the New Zealand Motorhome Caravan Association.

10.11.6 ***That the report from the Chief Executive dated 22 June 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

***Crs Isaacson/Johns***

***Carried***

## **11. Portfolio Reports**

### **11.1 Events**

11.1.1 Cr Collis reported on the following events:

- Housing hui organised by Robin Winter of Project Tararua to look at the quality and quantity of housing in the district.
- Eketahuna Civil Defence Response Group yearly meeting.

### **11.2 Local Government New Zealand Rural and Provincial Sectors Meeting**

11.2.1 Cr Johns and the Mayor reported on various subjects and speakers at the Local Government New Zealand Rural and Provincial Sectors meeting held in Wellington.

### **11.3 Community Relations**

11.3.1 Cr Hull reported on the following matters:

- The Pahiatua community vehicle transport service shall commence on 4 July 2016.
- A restoration committee has been established for Carnival Park in Pahiatua.
- A march for Moko was held in Pahiatua.



#### 11.4 **Dannevirke CACTUS Youth Programme**

11.4.1 The Mayor acknowledged the value and success of the CACTUS youth programme undertaken in Dannevirke.

11.4.2 The programme involved thirty young persons participation, and only one individual withdrew and did not complete the physical training sessions involved.

#### 11.5 **Local Government Commission**

11.5.1 The Mayor reported on the meeting held yesterday with Local Government Commission Chairman Sir Wira Gardiner and mayors and chief executives from the region.

11.5.2 The Local Government Commission is not looking to force local authority reorganisation through amalgamations, and it is seeking to work with communities where there is support and interest to consider alternative structures to improve and strengthen local government within an area or region.

### 12. **Mayoral Matters**

12.1 Nil

### 13. **Items not on the Agenda**

13.1 Nil

### 14. **Public Excluded Items of Business**

14.1 ***That the public be excluded from the following parts of the proceedings of this meeting, namely:***

***Proposed lease of Woodville Domain Board land at Dodd Road, Woodville  
Sale of three pensioner units at 21 Swinburn Street, Dannevirke  
Woodville Impounded Water project***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.***

<b><i>General subject matter to be considered</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground(s) under Section 48(1) for the passing of this resolution</i></b>
<b><i>Proposed lease of Woodville Domain Board land at Dodd Road, Woodville</i></b>	<b><i>To protect commercial activities</i></b>	<b><i>Section (1)(a)(i)</i></b>

<i>Sale of three pensioner units at 21 Swinburn Street, Dannevirke</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>
<i>Woodville Impounded Water project</i>	<i>To protect commercial activities</i>	<i>Section (1)(a)(i)</i>

*This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:*

*s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

*s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

*s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

*Crs Roberts/Collis*

*Carried*

14.5 *That open meeting be resumed.*

*Crs Hull/Johns*

*Carried*

14.6 *That the following decisions taken with the public excluded be confirmed in open meeting.*

**Item 14.2: Proposed Lease of Woodville Domain Board Land at Dodd Road, Woodville**

*That the Council enter into a lease agreement with Woodville Clay Target Club Incorporated for a further term of thirty-three years, and*

*That rent reviews be carried out every five years, with the rental set at 50% of the market valuation, and*

*That the revenue derived from the lease be directed back to the Woodville Domain Board for the running of the reserve land and its facilities.*

**Item 14.4: Woodville Impounded Water Project**

***That the Council approve the draft plans and request the Chief Executive to obtain the required building consent and any other land entry agreements required, and***

***That the Council request the Tararua Alliance to project manage and procure specialist bulk works for the Woodville Impounded Supply under the same terms and conditions as exist for roading and stormwater, with engagement of contractors in line with the Council's procurement policy, and***

***That the Council confirm the overall capital budget for this project shall remain at \$2m, and as part of this all supply agreements including a floating cover, impervious liner and a supplementary dam or such similar option can be entered into on the Council's behalf either by the Chief Executive or the Manager of the Tararua Alliance as required, and***

***That once the building consent is obtained, the Council request the Chief Executive to report back on the proposed timeframe for the alteration and lining of the main dam, along with the overall price.***

***Crs Roberts/Hull***

***Carried***

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.55 pm.

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Mayor





Minutes of an extraordinary meeting of the Tararua District Council held in the Tararua Business Network Training/Seminar Room, 40 Denmark Street, Dannevirke on Friday 22 July 2016 commencing at 11.00am.

## **1. Present**

His Worship the Mayor - Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, C J Isaacson, P A Johns and D A Roberts.

### **In Attendance**

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr R Suppiah	- Chief Financial Officer
Mr M Thomas	- Strategy and Policy Adviser
Mrs L Simpkin	- Economic Development and Communications Manager

## **2. Apologies**

- 2.1 *That the apologies be sustained from Crs J E Crispin and S A Hull for non-attendance at the meeting.*

*Crs Keltie/Isaacson*

*Carried*

## **3. Reports**

- 3.1 **Draft Submission on the Local Government Act 2002 Amendment Bill (No 2)**

- 3.1.1 *That the report from the Strategy and Policy Adviser dated 20 July 2016 concerning a draft submission on the Local Government Act 2002 Amendment Bill (No 2) (as circulated) be received, and*

*That the draft submission to the Local Government Select Committee on the Local Government Act 2002 Amendment Bill (No 2) be approved, subject to making the following amendments, thereby conveying the Council's concerns about the Bill as it is currently worded:*

- *Delete the fourth paragraph on the first page and the next sentence in the below indented section directly after that wording.*

- *Add details to include information on the Council's asset base.*
- *Add wording to express concern and disappointment that little time has been given for consultation and the opportunity for submissions. The legislation is very poorly drafted and appears to be rushed, with the potential to undermine and diminish local democracy.*

*And that the Council is vigorously opposed to any measure in the Bill that directly or indirectly removes the requirement for community consultation, demonstrable community support and direct local authority involvement in reorganisation investigations and local decision-making of councils or their assets, and it supports the request for Local Government New Zealand to pursue this matter, and*

*That the submission emphasise the importance of continuing to retain at a local level the authority and power to make decisions on the delivery of community services provided by the Council.*

*Crs Johns/Keltie*

*Carried*

#### **4. Appointment of a Replacement Representative to Vote on the Council's Behalf at the Local Government New Zealand Annual General Meeting**

- 4.1 *That the Council, being a member of Local Government New Zealand, appoint the Chief Executive - Mr B King as the presiding delegate to vote on its behalf at the Annual General Meeting of Local Government New Zealand to be held on the 24<sup>th</sup> day of July 2016 and at any adjournment thereof.*

##### **Advisory Note**

*This resolution supersedes the previous resolution passed regarding this matter at the Council meeting of 30 March 2016. The reason for appointing a substitute representative to vote on the Council's behalf at the Local Government New Zealand Annual General Meeting is that the earlier intentions have changed.*

*The Mayor is now not attending the Local Government New Zealand Conference and Annual General Meeting, and the Chief Executive shall be the Council's replacement representative.*

*The Deputy Mayor is unable to attend the Annual General Meeting as he arrives in Dunedin after the Annual General Meeting is held.*

*Crs Roberts/Johns*

*Carried*

4.2 The Council reviewed the remits for discussion at the Annual General Meeting of Local Government New Zealand, and agree that the Chief Executive vote as follows with regard to each matter:

1. Impact of dust on unsealed roads - support
  2. Community policing - support
  3. Preservation of earthquake-prone public heritage buildings - support
  4. Relocation of government services to regional centres - support
  5. Minimum standards for rental housing - abstain
  6. Freedom camping - abstain
  7. Beverage container deposit system - support
- Late. Local Government Act 2002 Amendment Bill (No 2) - support

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 11.27am.

---

Mayor







## **Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 4 July 2016 commencing at 3.00 pm.

### **1. Present**

Board Members R A Dresser (Chairperson), W R Macdonald (Deputy Chairperson), E J Christison, T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

#### **In Attendance**

Mr R Taylor - Governance Manager

### **2. Apologies**

2.1 Nil

### **3. Public Forum**

3.1 Nil

### **4. Personal Matters**

4.1 Nil

### **5. Notification of Items Not on the Agenda**

5.1 Nil

### **6. Confirmation of Minutes**

6.1 *That the minutes of the Dannevirke Community Board meeting held on 7 June 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Macdonald/Isaacson*

*Carried*

## **7. Matters Arising from the Minutes**

7.1 Nil

## **8. Tararua District Council Report**

8.1 *That the report of the Tararua District Council meeting held on 29 June 2016 (as circulated) be received.*

*Christison/Delaney*

*Carried*

### **8.2 Cell Tower**

8.2.1 Board Member Delaney clarified there are two issues being considered by the committee supporting the petition for a cell tower at the top of Oporae Range.

8.2.2 They involve investigating options to improve mobile telephone coverage and provide access to broadband within that area.

## **9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

### **9.1 Housing Hui**

9.1.1 Board Member Delaney reported on the housing hui organised by Robin Winter of Project Tararua to look at the quality and quantity of housing in the district.

9.1.2 Albert Dodunski made a presentation to the hui on the Manawatu Community Trust model for managing and operating pensioner housing, and the approach they take in achieving improvements to the accommodation provided to tenants.

9.1.3 A working group has been formed to explore options to consider this concept and the feasibility of setting up a Tararua Housing Trust.

### **9.2 Dannevirke CACTUS Youth Programme**

9.2.1 Board Member Christison and the Chairperson attended the graduation dinner and presentation for participants of the CACTUS youth programme undertaken in Dannevirke.

9.2.2 The programme involved thirty young persons taking part in the physical training sessions, and only one individual withdrew and did not complete the activities.

9.2.3 All of the young people that finished the programme are very proud of their achievements, and developed life skills and a sense of community spirit.

9.2.4 The time and commitment given by Senior Constable Wayne Churchouse, Youth Aid Officer for the Dannevirke Police is noted, along with all those who contributed to the programme.

- 9.2.5 The Board commend the organisers and supporters of the Dannevirke CACTUS youth programme for this excellent youth development initiative, and it acknowledge the successful outcome and congratulate them on a job well done.

### 9.3 **First World War Commemorations Committee**

- 9.3.1 Board Member Delaney reported that the First World War Commemorations Committee is no longer involved in the arrangements for the commemorative community parade held on 6 August 2016.
- 9.3.2 The committee decided there are better ways to acknowledge the individuals from the local community who served as members of the Wellington Mountain Rifles Regiment.
- 9.3.3 There will be no horses included in the parade, and the budget previously agreed by the Board for this event is accordingly not required.
- 9.3.4 The possibility of entering a float in this year's Dannevirke Christmas Parade is an option being considered by the committee as a way to commemorate the First World War Christmas Truce of 1914.

## 10. **Correspondence**

### 10.1 ***That the correspondence as listed be received.***

**(a) *The 2016 Dannevirke Ross Shield Tournament  
Organising Committee***

***23 May 2016***

***Re: Request for funding to support the Ross Shield  
Tournament***

**(b) *Dannevirke Community Crew***

***14 June 2016***

***Re: Request to erect the Dannevirke Community Crew logo  
at the entrances to town***

***Christison/Isaacson***

***Carried***

### 10.2 **Dannevirke Community Crew**

- 10.2.1 Board Member Christison declared an interest in this item of business, and he abstained from the discussion and voting on the motion regarding this matter.

- 10.2.2 ***That the Board support the request from the Dannevirke Community Crew to include their logo on the community services poles at the southern and northern entrances to town.***

***Delaney/Macdonald***

***Carried***

10.3        **The 2016 Dannevirke Ross Shield Tournament Organising Committee**

10.3.1      *That the Dannevirke Ross Shield Tournament is recognised as a significant event and attraction that brings many visitors to town, and*

*That the Board grant the Ross Shield Tournament Organising Committee the sum of up to \$331.00 from its discretionary funds to offset the cost of hiring the Dannevirke Town Hall for the opening ceremony held on 27 September 2016 and the player's breakfast on 29 September 2016.*

*Macdonald/Isaacson*

*Carried*

10.3.2      Board Member Delaney requested it be noted he had abstained from voting on the motion regarding this item of business.

**11.        Wackrow Memorial Youth Award**

11.1        *That the Board proceed with the arrangements for the 2016 Wackrow Memorial Youth Award, and confirm the following dates in respect of this event:*

*Nominations open:                      Monday 11 July 2016*

*Nominations close:                     Friday 5 August 2016*

*Judging:                                     Wednesday 17 August 2016 at 10.00 am or 5.30 pm*

*Award function, the Hub                Tuesday 23 August 2016 at 7.00 pm*

*Delaney/Macdonald*

*Carried*

11.2        A guest speaker is to be arranged for the award presentation function.

11.3        Board Member Christison is to be the Board's representative on the award judging panel, and Board Member Delaney is the deputy representative to fulfil this role in his absence.

11.4        The participation of a community representative on the award judging panel is to be considered.

**12.        Christmas Lights**

12.1        *That the faulty Christmas lights be replaced through purchasing the following LED Ropelight motifs:*

- *Nativity                                    (2)*
- *Candle                                    (2)*
- *Large ball                                (4)*
- *Blue star                                 (2)*
- *Blue tree of hope                    (2)*

*Macdonald/Christison*

*Carried*

**13. Chairman's Remarks**

13.1 Nil

**14. Items not on the Agenda**

14.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.45 pm.

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Chairperson





## Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 1 July 2016 commencing at 10.07 am.

### 1. Present

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle, S E Shannon and Cr T H Collis (Council appointed Community Board member).

#### In Attendance

Mr R Taylor - Governance Manager

### 2. Apologies

2.1 Nil

### 3. Personal Matters

3.1 The Board note the appointment of Cr Collis and Corinna Carew as Justice of the Peace.

### 4. Notification of Items Not on the Agenda

4.1 Nil

### 5. Confirmation of Minutes

5.1 *That the minutes of the Eketahuna Community Board meeting held on 3 June 2016 (as circulated) be confirmed as a true and accurate record of the meeting subject to the correction of the wording in the first and second bullet points of item 12.1 to read as follows:*

*“The Board congratulate Denise Clifton on her initiative to contact Resene Paints and secure sponsorship from them for the Eketahuna Our Town Committee rainbow fence project at the playground.*

*In noting the proposed design, the Board has concerns that the rainbow fence is not in keeping with the town centre upgrade”.*

*Hull/Death*

*Carried*

## **6. Matters Arising from the Minutes**

### **6.1 Eketahuna Camping Ground (Item 9.2)**

6.1.1 Board Member Shannon contacted the Eketahuna Camping Ground operators regarding expanding the information received through their monthly report.

6.1.2 In future they will collate and provide to the Board the split of international and local visitors staying at this facility, and places they visit around Eketahuna during their stay.

### **6.2 Alf Rowden Humanitarian Award (Item 15.2)**

6.2.1 *That the Board confirm in open meeting the decision made as a public excluded item of business at its meeting of 3 June 2016 to present the Alf Rowden Humanitarian Award to Olive Stevenson to acknowledge her voluntary service to the Eketahuna community.*

*Eagle/Shannon*

*Carried*

6.2.2 A function to present the Alf Rowden Humanitarian Award to Olive Stevenson will be held on 8 July 2016 at 7.30 pm in the Eketahuna Community Centre Supper Room.

## **7. Tararua District Council Report**

7.1 *That the report of the Tararua District Council meeting held on 29 June 2016 (as tabled) be received.*

*Hull/Death*

*Carried*

## **8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

### **8.1 Eketahuna Cemetery**

8.1.1 Board Member Shannon commended the very tidy condition and well maintained appearance of the Eketahuna cemetery.

8.1.2 The Board acknowledge the good work undertaken by the contractor responsible for the maintenance of this cemetery, and convey its compliments on a job well done.

### **8.2 Eketahuna Civil Defence Response Group**

8.2.1 The Chairperson reported on the Eketahuna Civil Defence Response Group's yearly meeting held in the Fire Station on 27 June 2016, and this include reference to the following matters:



- There was a good attendance at the meeting, with fifteen people present and two apologies for non-attendance.
- An outline was given of the new Fire and Emergency New Zealand structure to replace the New Zealand Fire Service and volunteer rural fire forces.
- The Council's Local Civil Defence and Emergency Management Plan applicable to the district was presented.
- Warren Davidson has agreed to continue as a member of the Eketahuna Civil Defence Response Group.

### **8.3 St John Ambulance Area Committee**

8.3.1 Board Member Eagle expressed concern that no further progress is being made to ensure the sustainability of the St John ambulance community service in Eketahuna.

8.3.2 This situation is frustrating, and the matter is stagnant as the planning has stopped with management of St John.

### **8.4 Trustpower Tararua District Community Awards**

8.4.1 Entries are now open for the Trustpower Tararua District Community Awards, and nominations close at 5.00 pm on 22 July 2016.

### **8.5 Eketahuna Health Centre Trust**

8.5.1 The Chairperson reported that the Eketahuna Health Centre Trust held its Annual General Meeting, and there was one change to the membership of their governance board.

### **8.6 Community Gathering for Moko**

8.6.1 The Chairperson advised that twelve people held a community gathering for Moko at the giant Kiwi in Eketahuna on Monday morning of this week.

### **8.7 Meeting with Wairarapa Member of Parliament Alastair Scott**

8.7.1 The Chairperson reported that a meeting was held with Wairarapa Member of Parliament Alastair Scott, and attended by Joe Sweeney, John Harman and Bridget Wellwood.

8.7.2 The meeting provided the opportunity to raise issues of interest and concern to the Eketahuna community, including discussion on the subject of employment.

8.7.3 Alastair Scott indicated he will attend the Anzac Day civic ceremony in Eketahuna for next year's commemorative event.

## **8.8 September Board Meeting**

- 8.8.1 The Mayor is to attend the Board's final meeting for this term held on 2 September 2016.

## **9. Correspondence**

- 9.1 *That the correspondence as listed be received.*

**(a) Kerry and Loreen Cunningham**  
**Re: Eketahuna Camping Ground May report**

**(b) Eketahuna Our Town Incorporated**  
**Re: Request for payment of Eketahuna Information Centre funding**

**Collis/Shannon**

**Carried**

## **9.2 Eketahuna Our Town Incorporated**

- 9.2.1 *That the remaining funding of \$4,007.23 be paid to Eketahuna Our Town Incorporated as the balance of the grant available in the 2015/2016 financial year for the Eketahuna Information Centre.*

**Collis/Shannon**

**Carried**

## **10. Eketahuna Skate Park Facility**

- 10.1 The Board note the plan of the new skate park and its location at the playground site.
- 10.2 The lay out for the playground equipment is also noted, and the Board's preference is to establish the entranceway to the playground off Bridge Street to the right of the seat situated directly in front of the swings.
- 10.3 The Eketahuna Youth Trust (that is coordinating the skate park facility project) is seeking further members to support the work undertaken through this community charitable trust.

## **11. Eketahuna Town Centre Upgrade**

- 11.1 Matters discussed concerning the Eketahuna town centre upgrade include reference to the following:
- *The giant Kiwi is to be moved to the Chorus building site on Monday of next week at 9.30 am, and plans have been made to recognise and celebrate this significant occasion.*

- *That the Board pay from its discretionary funds the cost of purchasing chocolate souvenir Kiwis and Eketahuna pens to promote Eketahuna and the upgrade of the town centre, and thank those involved in undertaking this project.*

**Shannon/Eagle**

**Carried**

- The Board is happy with the design of the town entrance signs, and their wording to emphasise the focus on Eketahuna as the place you have arrived at.
- The town cart has been restored, and it will be placed on the site that is available through the relocation of the giant Kiwi.
- The signage for the public conveniences is with the graphic designers to progress, and board members are invited to finalise the details of the proposal to be implemented and erected.
- The plantings and design of the town gardens is to be finalised.
- Details for the War Memorial Eketahuna district community poles of remembrance are being determined, and board members are to inspect the site structure of this area after the meeting.
- The design of the seating is under construction.
- The design of the rubbish bins is being followed up.

## **12. Chairman's Remarks**

12.1 Nil

## **13. Items not on the Agenda**

13.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.12 pm.

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Chairperson



# **PAHIATUA ON TRACK INCORPORATED**

**Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 6th July 2016 commencing at 5.30pm.**

## **1. Present**

Committee Members: L Powick (Chair), Brett MacDougall (Deputy Chair), Michelle Rankin (Secretary), John Arends (Treasurer), J Brock, Nigel Shaw, Z Keall, Shirley Hull (Cr)

Members of the Public: Ann Marie Bengston, Ralph Keall

## **2. Apologies**

Gerry Parker

## **3. Notification of Items Not on the Agenda**

- 3.1 Youth Centre
  - Community newsletter
  - Swimming Pool Committee
  - Branding - closed meeting

## **4. Personal Matters**

- 4.1 Nil

## **5. Confirmation of Minutes**

- 5.1 **That the minutes of the Pahiatua On Track meeting held on 1st June 2016 (as circulated) be confirmed as a true and accurate record of the meeting.**

**Brett/Nigel**

**Carried**

## **6. Matters Arising**

- 6.1 The Carnival Park restoration community group has had a productive meeting, and are now waiting on approval from Department of Conservation regarding how they go ahead with the restoration plans for the pond.
- 6.2 A correction to the reference to Carolyn Donaldson has been noted, and the spelling of the name is amended to read Karolyn Donald.

## **7. Tararua District Council Report Cr Shirley Hull**

The 2016/17 Annual Plan, fees and charges and rates resolution were all passed. The rates increase will average 1.71%, over 1% lower than forecast. The Council considered today's economic environment and really worked hard to keep costs down without reducing levels of service.

The Gambling and Racing Board Venue Policy was passed through adopting the recommendation for the continuation of the 'sinking lid' approach with a target of reducing the number of gaming machines in the district to 100.

Dannevirke Community Board minutes show they have three quotes for bus shelters. I know this is something Pahiatua On Track have looked at in the past, and thought it might be prudent to contact the Board for details (two might be a cheaper cost than one), or just use the opportunity to peruse the costs.

Pahiatua wastewater project is complete and operational, with quality sampling twice a week. It will enable the establishment of a profile to support resource consents and the validity of the process used. The water storage project is on track.

Launched in June 2016 'Love Food Hate Waste' is a campaign involving 59 councils. WasteMINZ will deliver the programme that saw a huge drop in food waste in the UK.

Of note for the future will be a review of solid waste and waste minimisation programmes to consider the following: 1. Demand for recycling facilities is high/ 2. Increase in recycling/ 3. Low demand for recyclable product/ 4. Reduction in payment to Council.

The cemetery stillborn project is underway.

The Trustpower Tararua District Community Awards are open to receive nominations.

### **7.1 That the minutes of the Council meeting held on 29th June 2016 (as circulated) be received.**

**Zelda/Brett**

**Carried**

## **8. Correspondence In/Out**

- Letter of support written to Carnival Park Committee on behalf of Pahiatua On Track
- Letter to Gravitare Gym
- Letter of thanks from Bryan James - RSA
- Discretionary grant - Pahiatua Community Services Trust
- Discretionary grant - Pahiatua District High School reunion

**That the inwards/outwards correspondence be received.**

**Louise/Zelda**

**Carried**

## **9. Financial Report** **John Arends**

### **9.1 Accounts to be passed for payment:**

Meeting fees for members	\$1980.00
Hastings Stamp Co	\$57.50
T Smithers	\$39531.25
T Smithers	\$4002.00
Post Office Hotel	\$97.00
Prenters	\$3347.08
Prenters	\$828.00
Wooden Spoon	\$321.00
Monarch Funeral Home	\$250.00

**That the financial report be adopted.**

**John/Jared**

**Carried**

## **10. Discretionary Grants**

### **10.1 That Pahiatua On Track seek further clarification on the application made by Pahiatua Community Services Trust, and further discussion is required.**

**Louise/Michelle**

**Carried**

### **10.2 That Pahiatua On Track seek further clarification on the application made by Pahiatua District High School reunion group, and the chair will ask Margaret Lozell to come and speak to the committee at the August meeting.**

**Louise/Michelle**

**Carried**

## **11. Portfolio Reports**

### **11.1 Bridge to the Brewery Walkway** **Gerry Parker**

There is nothing new to report regarding the river walkway.

I have been in contact with the “art deco” man and sent through further photos of the Town Bridge, Brewery and Main Street as he had some additional space for Pahiatua.

### **11.2 Community Vehicle Trust** **John Arends**

The community vehicle was up and running from 4th July 2016. There are 21 volunteer drivers and still seeking more drivers. Eric Smith and the Information Centre are doing the day to day organising of bookings. There was a driver induction day on 26th June, and 15 drivers completed a check ride with Ralph Keall. Bookings are light as expected, and the process of signwriting the vehicle is underway.

### **11.3 Harvard** **John Arends**

Biggie Smithers advised that the mould for the new slide is being completed this week. The new slide will be made early next week, and shall be installed sometime in the week after that.

#### **11.4 Roading Nigel Shaw**

I have been in contact with Don Selby and discussed the system for ensuring traffic management plans are in place for events that is prompted by the Tararua Alliance to ensure the annual calendar items are captured.

At the meeting, Nigel had confirmed he has spoken to Nicole Gowing at Council regarding the resource consent for the relocation of the family violence sign at the end of town. Nigel will look into the variations and push these through.

#### **11.5 Wheel Park Jared Brock**

The wheel park is on a weather-forced hiatus currently, with the project fully funded to stage 3. The track would need to be completed by December to comply with the funding allocation.

I was added to the Bush Multisport Trust board at last week's Annual General Meeting, with a board of twelve members in total. Long-standing members Peter Lindstrom and Clinton Gunn stood down at the Annual General Meeting after eleven years of service. The Bush Multisport Trust seem in good heart, with sporting participation levels higher than last year and the facilities being well utilised.

#### **11.6 Main Street Portfolio Zelda Keall**

Trees: Still waiting on a quote from Kevin Nicholson for the trees identified that need trimming or removal. I received an email from him yesterday to say he is going to have another look at the trees we talked about and get back to me tomorrow.

Christmas Lights: Joel has finally managed to get half the lights sent down for the motifs needing repair, and is still waiting on the other half.

Keep New Zealand Beautiful: The annual clean up week is 12th to 18th September 2016.

#### **11.7 Town Upgrade Louise Powick**

I met with Tracey Collis to discuss the release of the Pahiatua marketing strategy and branding. We talked about the process around the upgrade of Main Street, and she advised that the Tararua Alliance should soon be in touch with Pahiatua On Track to get the project rolling. The main logo is nearly complete, and Gerry and I will work with Trudy to progress the rollout along with the release of the strategy, website and social media.

### **12. Items Not on the Agenda**

#### **12.1 Youth Centre**

The chair has been in to speak with Sheril about some much needed renovation to the building so they can utilise the room space to its full potential. Quotes are in process from Tony Lozell.

#### **12.2 Community Newsletter**

Martha at the Information Centre has offered to start a community newsletter. Pahiatua On Track are happy for her to start this and contribute towards the costs.



### **12.3 Swimming Pool Committee**

The chair has a very good starting list of community people who are happy to go on this committee, and she will set up the initial meeting for Monday 25th July at 5.30pm in the Service Centre Chamber.

### **12.4 Public Excluded Item of Business**

### **12.5 Pahiatua Marketing Strategy**

**That open meeting be resumed.**

**Louise/Michelle**

**Carried**

The meeting closed at 7.20pm.

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**Chairperson**



## **Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 5 July 2016 commencing at 7.00pm.**

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### **PRESENT**

B Hutton, S McLeod, K McIntyre, Cr P Johns, P McCool, G Murray, D Pretty, M Reuben, V James, R McMillan, D Speer, M M Oulaghan (Secretary), R Winter (Chair)

### **APOLOGIES**

A Devonport, J Hawes, M Taylor

### **PREVIOUS MEETING**

***That the minutes of the Woodville Districts' Vision meeting held on 7 June 2016 be accepted as a true and correct record of the meeting.***

***P Johns / V James***

***Carried***

### **MATTERS ARISING**

#### Community Pantry

This is in the second week of opening on a Tuesday and Thursday, with positive feedback received. It is funded via a donation box in Four Square and through one business owner. The relationship between the new community pantry and the existing foodbank is to be strengthened. WDV will not be involved, although the Chair is supportive of the process.

#### Linkages with Woodville School

The Chair has communicated with the Woodville School Board of Trustees regarding discussion about linkages between the school and the community, e.g. community garden etc.

### **CORRESPONDENCE**

#### Inwards

Council minutes

#### Outwards

Card of thanks to the van Tuyl's

***That the correspondence be accepted.***

***M M Oulaghan / P Johns***

***Carried***

### **REPORTS**

#### Treasurer's Report (Tabled)

It has been another quiet month. There is \$1k in the discretionary fund.

***That \$700 be granted to the Dannevirke SPCA as per their application request.***

***P McCool / R McMillan***

***Carried***

***That the Treasurer's report be accepted.***

***P McCool / P Johns***

***Carried***

**Water**

At the Council meeting last week the final tick was given for the developments at the water treatment plant. This entails the dam being cleaned out, covered, and a smaller dam of 5,000cm will be put in while the major work is completed. Following the completion of the work the small dam will hold water used to backwash the filters rather than go to waste, e.g. a significant amount of water is wasted with flushing out the lines daily.

Until the work is completed there will be water shortages next summer. The Council will put two or three 25,000-litre tanks around the town to ensure water is available for use by residents.

A request was put to Cr Johns to ask the Council whether they would assist private people to purchase tanks (similar to what WDV has already purchased, i.e. 5,000 litre tanks at approximately \$2k each). A notice is to be put in the Woodvillean asking whether people are interested in purchasing water tanks.

**Fountain Square**

- Lions Barbecue: The concrete slab and a shelter are erected where the barbecue is going.
- Woodville Lions: To celebrate their 50<sup>th</sup> anniversary they will put in a new children's playground. It will cost approximately \$50k that Lions will fund. It will go alongside the existing playground, being a safe area that will be fenced.

**Woodville Domain Board (Clay Target Club)**

There was discussion regarding the lease of the land in Dodds Road. A new thirty-three year lease has been provided to the Clay Target Club, with rent reviews for every five-year period. Revenue will go to the Woodville Domain Board.

**Building Consents**

In May a record fifty consents were issued in that month for the Tararua district. This indicates growth and activity in the area.

**Cats**

The Council is required to review all bylaws by the end of next year. This will be done once the new Council is elected. The current bylaw for the keeping of animals will now include cats.

D Speer advised the group that eleven people had taken up the offer of de-sexing their cats, with one-person requiring assistance regarding a stray cat.

**Rates**

The overall rates increase is 1.71%. Eighty percent of the Council's rating income is spent on water and roads.

## Trustpower Tararua District Community Awards

The closing date is 22 July. Awards are given in the following categories - heritage and environment, health and wellbeing, arts and culture, sport and leisure, educational child and youth development. Entry forms can be obtained from Council offices or on-line.

Discussion ensued, and potential nominations could be:

- Friends of the Gorge Cemetery (G Murray)
- Woodville Radio (R Winter)
- Lindauer artist in residence (S McLeod)
- Sport - P Cleghorn (E Graham)
- Clay Target Club?

## Camping Ground

There will be approximately \$30k left over from current works that will be spent on the grounds. Suggestions are sought to use these funds, maybe a toilet/shower block. The camping ground committee is to meet to further progress this matter. Could some of this go towards blocking off/screening the recycling area?

## Woodville International Competitor

Rachel Cannon has been selected for the world-mounted games in Ireland.

## Community Buildings (Library/Service Centre)

No timeframe has been advised for this project.

***That a letter goes to the Council advising them that WDV is still interested in this community building.***

***R Winter/ S McLeod***

***Carried***

The current library is a single storey iconic building and WDV do not want to lose it.

## Events and Promotion

- Lindauer
  - No report
- Walkway
  - A report will be submitted at the next meeting.
  - Cr Johns advised he had attended a meeting in Masterton regarding cycle ways. The message conveyed is that for every \$1 spent on the cycle way it brings in \$27 to the town.
- Christmas Decorations
  - The first workshop for making decorations has occurred. There will be another in August and again in October.
  - Following the successful letterbox competition it will again be held this year.

## **FUNDING APPLICATIONS**

There were no applications received.

## **GENERAL BUSINESS**

### Pedestrian Crossing

There is concern about the pedestrian crossing in McLean Street. Sue advised the group that the New Zealand Transport Agency would not enter into any further discussion regarding the pedestrian crossings in Woodville.

### Signs

***That the signs should simply welcome people to town, and be located within the 50km area and cost approximately \$790 each, erected and concreted in, and***

***That there are two signs situated at each entry to Woodville, i.e. six signs in total, with one of these signs to be a 'Welcome to Woodville' and the other is for advertising, e.g. Christmas parade, art exhibition etc.***

***B Hutton / P Johns***

***Carried***

Keep it simple ... clearly have a welcome sign.

As there is no further business, the meeting closed at 8.20pm.

## **Minutes of a special meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 5 July 2016 commencing at 7.00pm**

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### **PRESENT**

B Hutton, S McLeod, K McIntyre, Cr P Johns, P McCool, G Murray, D Pretty, M Reuben, V James, R McMillan, D Speer, M M Oulaghan (Secretary), R Winter (Chair)

### **APOLOGIES**

A Devonport, J Hawes, M Taylor

The purpose of this meeting of members is to put a motion to amend the rules of the Society as follows, in order that the Society can continue to have its accounts reviewed only and not be subject to a full and much more costly audit.

Rules to be changed:

#### **Clause 8.5**

Replace 'audited' by 'reviewed'.

#### **Clause 9.3**

Replace 'audited' by 'reviewed'. Replace 'auditor' with 'reviewer'.

#### **Clause 10.4**

Replace 'audited' by 'reviewed'.

***That these changes be accepted.***

***P McCool / R Winter***

***Carried***

As there is no further special business the ordinary general meeting proceeded.







## Report

Date : 26 July 2016  
To : Mayor and Councillors  
Tararua District Council  
From : Blair King  
Chief Executive  
Subject : **Extraordinary Vacancy of a Councillor**  
Item No : **10.1**

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### **1. Reason for the Report**

- 1.1 The Council is notified there is an extraordinary vacancy for a councillor, and it is required to determine its intentions regarding this position.

### **2. Background**

- 2.1 With the sad passing of Councillor Keith Fenemor an extraordinary vacancy has occurred in the office of a district councillor for the North Ward.
- 2.2 In such circumstances the Local Electoral Act 2001 require the Chief Executive to notify the Council of the vacancy immediately, and to place that matter on the agenda of the next available meeting.
- 2.3 Where the vacancy occurs less than twelve months before the next election the Council is required to determine by resolution either:
- (a) that the vacancy will be filled by the appointment by the local authority of a person named in the resolution who is qualified to be elected as a member;
  - or
  - (b) that the vacancy is not to be filled.

### **3. Assessment of Options**

- 3.1 The options available to the Council are set out above, and they reflect the statutory provisions of the Local Electoral Act 2001.

- 3.2 In assessing those options the following considerations are noted:
- While the Council may appoint a person qualified to fill the vacancy they could not commence office until making their statutory declaration at the end of August.
  - Given that the local government election is held on 8 October 2016 it would provide a very short period to the end of this term.
- 3.3 Therefore option (a) is not considered an appropriate outcome recommended to the Council.
- 3.4 This then leaves option (b) the vacancy not be filled, noting that the position will remain vacant until the election.
- 3.5 Notice of any such decision is required to be given immediately to leave the vacancy unfilled.

#### **4. Significance Assessment**

- 4.1 The decision to be made in respect of the extraordinary vacancy is a matter for the Council to consider relative to the provisions of the Local Electoral Act 2001.
- 4.2 As such it is within the Council's discretion to determine, and does not trigger the policy on significance and engagement.

#### **5. Conclusion**

- 5.1 Taking into account this vacancy has occurred near the end of the Council's term of office, the following recommendation is made for its consideration.

#### **6. Recommendation**

- 6.1 *That the report from the Chief Executive dated 26 July 2016 concerning the Extraordinary Vacancy of a Councillor (as circulated) be received, and*
- 6.2 *That the Council note the extraordinary vacancy in the office of a district councillor for the North Ward as a result of the sad passing of Councillor Keith Fenemor, and*
- 6.3 *That given the relatively short period of time until the forthcoming local government election on 8 October 2016, the vacancy for this position is not to be filled.*

#### **Attachments**

Nil.

## Report

Date : 26 July 2016

To : Mayor and Councillors  
Tararua District Council

From : Chris Edsall  
Alliance Manager

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.2**

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### 1. Reason for the Report

- 1.1 The Ross Shield Tournament Organising Committee has made application for a road closure for High Street, Dannevirke, on Tuesday 27 September 2016. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have not indicated they have any concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 11 July 2016.
- 1.3 The organising committee for this event are preparing a formal traffic management plan for the parade in accordance with the requirements for operating within the roading network. As this event takes place on a State Highway, the plan will be reviewed by Tararua Alliance, then forwarded to the New Zealand Transport Agency for approval before the event will be allowed to proceed. There is no reason to believe that such approval will be withheld.

### 2. Recommendation

***That the report from the Alliance Manager dated 26 July 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and***

***That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following road for the purpose of allowing the Ross Shield Tournament Organising Committee to hold a street parade event.***

***Road name: High Street, Dannevirke, from Stanley Street to McPhee Street***

***Date of closure: Tuesday 27 September 2016***

***Period of closure: 10.00am to 10.30am***

## **Attachments**

1. Road Closure Application Ross Shield Parade



### APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance  
P O Box 7  
DANNEVIRKE 4942

Phone (06) 374-5431  
E-Mail info@tararuaadc.govt.nz  
Website www.tararuaadc.govt.nz

Application made under Tenth Schedule of the  
Local Government Act 1974

Date Received .....

Application Fee: \$100.00

Receipt No: .....

### THE APPLICANT

All contact details must be in New Zealand

Name of  
Applicant:  
*e.g. Club or  
Organisation*

Ross shield Tournament 2016

Contact Person:

Karen Blair

Mailing Address:

58 Weber Rd, Dannevirke

Contact:

Daytime: 06 374 8413 Mobile: 021 044 9239

After Hours:

Fax:

Email Address:

karenblair@xtra.co.nz

### DETAILS OF REQUESTED CLOSURE(S)

[illegible]

(Attach a separate sheet if required)

## ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- ☐ Copies of relevant insurance documentation
- ☐ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☐ Other documentation in support of your application

*(specify)* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.



## CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$100 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
  - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
  - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
  - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
  - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.



## SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure **apply to motor sport events** within the Tararua District:

- ☐ Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$100 still applies.
- ☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

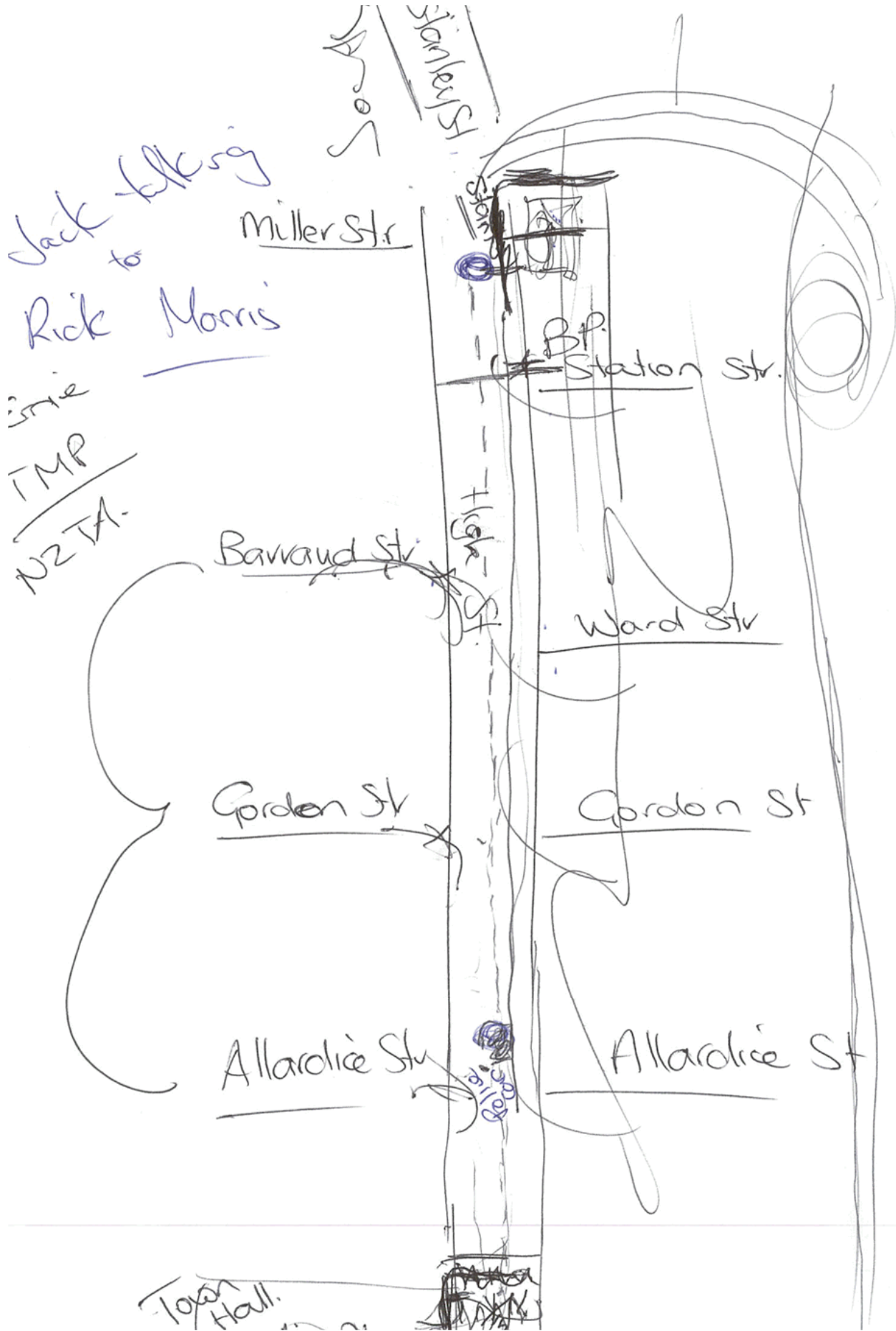
The following roads are **excluded from use for motorsport events**:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

- ☐ The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- ☐ **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- ☐ Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- ☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.
- ☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.





## THE 2016 DANNEVIRKE ROSS SHIELD TOURNAMENT ORGANISING COMMITTEE

26 June 2016

Tararua Alliance

Dear Sir/Madam

### **RE: ROSS SHIELD RUGBY TOURNAMENT 2016.**

Dannevirke are hosts this year to the famous Primary School Rugby "Ross Shield Rugby Tournament" being held on 27th September - 1st October at Rugby Park.

There are six teams playing in the tournament - Central Hawke's Bay, Hastings East, Hastings West, Napier, Wairoa and Dannevirke.

This will be a great week for Dannevirke will be more than 500 visitors to our town. All teams and supporters will be staying and eating locally. Many of our local businesses will be playing a big part of this tournament, from providing food, accommodation and recreation activities for the teams and management.

An essential part of the tournament is the Official Team Parade and Opening on Tuesday the 27th September. The Parade starts at 10am, this brings alot of people both young and old out to watch the teams march down High Street, this is followed by the Official opening in the Dannevirke Town Hall which everyone is welcome to attend, from there the teams make their way to the rugby grounds where there will be a welcome from Rugby Officials and then the tournament is opened with the first game kicking off at 1pm.

Without the Community Support we would not be able to put this tournament on.

Yours Sincerely

Karen Blair  
Ross Shield Organising Committee  
Phone (06) 374 8413. email karenblair@xtra.co.nz



### History of the Ross Shield Tournament

Grassroots rugby at its best - Wattie's Ross Shield Tournament held the first week in October. This is the pinnacle in primary school rugby.

The Ross Shield has a history dating back to 1902 when the tournament began. The tournament has been through a lot of debate and scrutinising over the years with the issue of age, back then primary schools could retain pupils until they were 15 years of age because an old proficiency exam had to be passed.

During the early years the system was that the best of the north (Napier, Hastings) played off against the best of the south (Dannevirke, Central Hawke's Bay). During World War 1 there was no tournament and the next few years there were no tournaments.

It seemed the shield had lost its impact on people and children in Hawke's Bay. Action was needed so the Secretary/Manager of the Hawke's Bay Education Board Mr W.L Dunn thought of the idea that a selection was made from the schools in the sub-union and those selected teams would play in an annual tournament.

There are six teams that play in this tournament - Dannevirke, Central Hawke's Bay, Hastings East, Hastings West, Napier and Wairoa, each hosting a tournament every five years.

## Report

Date : 26 July 2016

To : Mayor and Councillors  
Tararua District Council

From : Craig Lunn  
Manager Regulatory Services

Subject : **Report on the Administration of Dog Control Policies and Practices for the Year ended 30 June 2016**

Item No : **10.3**

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### **1. Reason for the Report**

- 1.1 To obtain the Council's adoption of this annual report on the administration of dog control necessary to comply with the requirements of the Dog Control Act 1996.

### **2. Background**

- 2.1 The Council is required to report each financial year on its dog control policies and practices, and statistical information under Section 10A of the Dog Control Act 1996.
- 2.2 A copy of the report must be sent to the Secretary for Local Government, within one month of the report being adopted by the Council.

### **3. Overview and Resources**

- 3.1 The Council employ two Animal Control Officers (ACO). The ACO's duties also include roaming stock. A 24-hour dog ranging service is provided using a contracted security firm outside normal working hours. The Council operate two dog pounds, one in Dannevirke and one in Woodville. The dog pounds are managed by the ACO's who feed the dogs and keep the pounds clean during working hours. Outside working hours the dogs are fed by a security firm, that also cleans both of the pounds.
- 3.2 Two new staff members were employed to replace the two ACO's who resigned during the previous reporting year. The administration portion of the activity is covered by a .5 position.



- 3.3 The Council has decided to review its Animal Control services as part of the Local Government Act Section 17A review. The purpose of the review is to consider the cost-effectiveness of current arrangements. The review will be presented to the new Council in early 2017.

## **4. Part 1 – Dog Control Policy and Practices**

### **4.1 Dog Numbers**

- 4.1.1 In the Tararua District, on 30 June 2016, there were 3,066 known owners with 6,804 dogs, of which 189 were not re-registered. Of the known dogs, 5,407 are classified as rural dogs and 1,397 as urban dogs. Of the urban dogs, 350 have the “preferred dog” status. Preferred dog status is applied to the owners whose properties are adequately fenced to confine their dogs, who provide good accommodation for their dogs and who demonstrate good dog management practices. Anyone who wishes to keep more than two dogs over the age of three months in an urban area must first obtain a licence from the Council.

### **4.2 Dog Registration**

- 4.2.1 The Council’s Revenue and Financing Policy require the activity be 95% funded by dog registration and pound fees with the balance funded from general rates.

	<b>2014/15</b>	<b>2015/16</b>
Working Dogs	\$25.00	\$30.00
Domestic Rural Dogs	New fee for 2015/16	\$35.00
Domestic Urban Dogs	\$78.00	\$80.00
Preferred Dog Status	\$38.00	\$40.00

- 4.2.2 All dogs are required to be registered by 1 August, after which a 50% penalty is applied to the registration fee. After three months, the owners of any unregistered dogs are served with an infringement notice, which if unpaid ultimately is referred to the district court for collection.

### **4.3 Ranging**

- 4.3.1 Officers regularly patrol public areas, particularly where wandering dogs are an ongoing problem. Patrolling covers all the towns and settlements, although more emphasis is given to the four main towns.
- 4.3.2 There were 296 dogs impounded in this period compared to 280 in the last period. 82 of the impounded dogs were destroyed, 36 re-homed and 174 returned to their owners.
- 4.3.3 1,400 dog-related complaints were lodged with the Council, the majority being for barking and wandering dogs. This is an increase of 216 complaints from the last report.

- 4.3.4 There were 74 reported complaints about people or animals being bitten or rushed by dogs during the year. Last year there were 89 complaints. On these occasions, the dogs are either destroyed, owners given a warning letter, the dogs classified as menacing or dangerous or an infringement notice issued and their owners pay compensation to those affected.

#### **4.4 Exercise Areas**

- 4.4.1 The dog exercise area established at Mangatera in Dannevirke is well used by dog owners. At this stage, we have not been able to identify any suitable sites for exercise areas in the other towns within the district.

#### **4.5 Menacing Dogs and Dangerous Dogs**

- 4.5.1 All owners of menacing and dangerous dogs are recorded on the Council's dog database. Owners are written to at the time of the dangerous or menacing classification being applied, advising them of their legal responsibilities as the owner.
- 4.5.2 Eight dogs are classified as dangerous and 116 dogs are classified as menacing under Sections 33A and 33C of the Dog Control Act. All of these dogs were classified because of observed or reported behaviour of the dog. These breeds or types were mainly American Pit Bull Terriers.
- 4.5.3 There was one appeal against the classification, and the appeal was upheld.

<b>Location Breakdown of Dangerous/Menacing Dogs in the District</b>		
<b>Location</b>	<b>Dangerous</b>	<b>Menacing</b>
Dannevirke	4	57
Woodville	1	21
Pahiatua	3	30
Eketahuna	0	6
Norsewood	0	2

#### **4.6 Education**

- 4.6.1 Officers have published five articles dealing with dog-related matters in the Council's Bush Telegraph page during the year.
- 4.6.2 A dog education programme was started late in the period. One school chose to take up the opportunity to receive two presentations. Other schools have expressed interest in receiving educational presentations.

## 5. Part 2 – Statistical Information

### 5.1 Registration, Classifications, and Compliance

Category	2014/15	2015/16
No of registered dogs	6,740	6,615
No of probationary owners	0	0
No of disqualified owners	0	0
No of dogs classified as dangerous	10	8
No of dogs classified as menacing under S33A:		
• S33A 1(b)(i) observed or reported behaviour	20	34
• S33A 1(b)(ii) characteristics associated with breed	2	2
No of dogs classified as menacing under S33C	26	101
Number of infringement notices issued:		
• Failing to register a dog	22	0
• Failing to control a dog	11	0
No of prosecutions taken	0	0

### 5.2 Dog Complaints

Category	2014/15	2015/16
Aggressive Dog	17	30
Barking Dog	522	525
Dead Dog	5	6
Dog Attack	41	53
Dog Bylaw Breach / Enquiry	9	14
Dog Other – General Information Enquiries	13	213
Dog Welfare Concern	17	26
Roaming, Uncontrolled, Secured Dog	523	512
Rushing Dog	31	21
<b>Total</b>	<b>1,178</b>	<b>1,400</b>

### 5.3 Infringements

#### 5.3.1 Infringement Offence Types



Category	No Issued
Failed to register dog	0
Failed to keep dog controlled/confined	0
Failed to keep dog under control	0
Failed to comply with any authorised bylaw	0
Fail Comply Barking Dog Notice	0
<b>Total</b>	<b>0</b>

- 5.3.2 The Council had issues with the software used to manage infringements, and was not confident it would operate consistently. Council has undertaken a programme of software testing to identify and correct the issue. This has significantly reduced the extent of the issue. Alternative options will require consideration if the issue cannot be rectified through additional software testing.

#### **5.4 Prosecutions**

No prosecutions were initiated or taken by the Council in this period.

#### **5.5 Disqualified and Probationary Owners**

- 5.5.1 The district has no disqualified owners.
- 5.5.2 The district has no probationary owners.

### **6. Significance Assessment**

- 6.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

### **7. Conclusion**

- 7.1 The Council consider and adopt this annual report on the administration of dog control policies and practices and statistical information.

### **8. Recommendation**

- 8.1 *That the report from the Manager Regulatory Services dated 26 July 2016 concerning the Report on the Administration of Dog Control Policies and Practices for the Year ended 30 June 2016 (as circulated) be received and adopted.*

#### **Attachments**

Nil.



## Report

Date : 27 July 2016

To : Mayor and Councillors  
Tararua District Council

From : Craig Lunn  
Manager Regulatory Services

Subject : **Tararua District Council 2015-16 Annual Report to the Alcohol  
Regulatory and Licensing Authority**

Item No : **10.4**

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### **1. Reason for the Report**

- 1.1 Within three months after the end of every financial year, every territorial authority must prepare and send to the licensing authority a report of the proceedings and operations of its licensing committees during the year.
- 1.2 Section 199 of the Sale and Supply of Alcohol Act 2012 requires reports to be submitted prior to 30 September 2016. However, if the Tararua District Council wishes to have any relevant comment to be included in the Authority's annual report to Parliament, the report needs to be received by Monday 18 August 2016.

### **2. Overview of District Licensing Committee Workload**

- 2.1 District Licensing Committee's structure and personnel

Commissioner - David Lea

Secretary – Craig Lunn

Members - Maureen Reynolds, Kerry Sutherland and Nick Perry

Licensing Inspector – Clayton Locke

Committee Secretary - Joan Spencer

- 2.2 Any training undertaken relating to the Sale and Supply of Alcohol Act 2012

- The Committee attended a one-day Sale and Supply of Alcohol Act 2012 workshop in Dannevirke, presented by Murray Clearwater.
- The Secretary and Committee Secretary attended a Meetings and Governance workshop.

## 2.3 District Licensing Committee meetings or hearings

- The Committee meet on the first Friday of each month to determine any applications. The Committee determined 162 applications in the 2015/16 year.

## 2.4 The Commissioner approves any urgent applications that fall between meetings.

- Seven hearings were held to determine opposed applications:

Date of Hearing	Applicant	Application Type	Decision
11 September 2015	Helen Joyce Upson	Manager Certificate New	Refused
11 September 2015	Kaye Maree Brotherton	Manager Certificate New	Refused
11 September 2015	New World Pahiatua	Off Licence Renewal	Adjourned – Hearing 4 August 2016
11 September 2015	Dannevirke New World	Off Licence Renewal	Adjourned
19 October 2015	Dannevirke New World	Off Licence Renewal	Granted – Appealed by MOH
19 February 2016	The Black Dog 2015 Limited	On Licence New	Granted
22 April 2016	Shiv Enterprises 2016 Limited	Off Licence New	Refused

## 2.5 Any noticeable trends or issues faced by the District Licensing Committee

- Nil

## 3. District Licensing Committee Initiatives

### 3.1 New initiatives adopted or tried by the District Licensing Committee

- Nil

## 4. Local Alcohol Policy

### 4.1 The Tararua District Council has not developed a Local Alcohol Policy at this stage.

## 5. Current Legislation

### 5.1 Any comment on the Sale and Supply of Alcohol Act 2012

- Nil

**6. Any other matters the Territorial Authority might wish to draw to the attention of the Authority**

6.1 Nil

**7. Statistical Information**

7.1 Relevant statistical information is attached as appendices to this report.

**8. Significance Assessment**

8.1 This item does not trigger the Council's significance and engagement policy, and it has no financial impacts on the approved Long Term Plan.

**9. Conclusion**

9.1 The Council consider and adopt this annual report to the Alcohol Regulatory and Licensing Authority.

**10. Recommendation**

**10.1** *That the report from the Secretary of the Tararua District Licensing Committee dated 27 July 2016 concerning the Tararua District Council 2015-16 Annual Report to the Alcohol Regulatory and Licensing Authority (as circulated) be received and adopted.*

**Attachments**

1. Appendix 1 - Licensing Applications Received
2. Appendix 2 - Licensed Premises Register
3. Appendix 3 - Contact List of Tararua District Licensing Committee

**MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016**

**TOTAL TO PAY ARLA: \$3645.5**

**On-license, off-license and club license applications received:**

Application Type	Very Low	Low	Medium	High	Very High	Total
<b>New On Licence</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>6</b>
11 Aug 2015 400.2015.00005452.001 Vietnew Corporation Limited	Class1 Rest/LQ	Store/NClub/Supermrkt/Tav	On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 15	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
12 Aug 2015 400.2015.00005453.001 Michael Richard Shale	Func/Off Hotel, Tav/Cl's Club	Rest/Cl's Club	On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 10	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
28 Aug 2015 400.2015.00005458.001 Pongaroa Hotel 2014 Limited	Class1 Rest/LQ	Store/NClub/Supermrkt/Tav	On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 15	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
13 Oct 2015 400.2015.00005465.001 Chutney Mary NZ Limited	Class2 Club/Class3 Rest/Remote/Other		On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 5	\$0.00	\$34.50	\$0.00	\$0.00	\$0.00	
12 Nov 2015 400.2015.00005467.001 Black Dog 2015 Limited	Class1 Rest/LQ	Store/NClub/Supermrkt/Tav	On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 15	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
22 Mar 2016 400.2016.00005501.001 Stalco Limited	Func/Off Hotel, Tav/Cl's Club	Rest/Cl's Club	On Lic 02:01-03:01/Off Lic 22:01	None	None	
Total weight: 13	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
<b>New Off Licence</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>
17 Aug 2015 400.2015.00005454.001 Michael Richard Shale	Func/Off Hotel, Tav/Cl's Club	Rest/Cl's Club	On Lic 02:01-03:01/Off Lic 22:01	None	None	
Total weight: 13	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
28 Aug 2015 400.2015.00005459.001 Pongaroa Hotel 2014 Limited	Func/Off Hotel, Tav/Cl's Club	Rest/Cl's Club	On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 10	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	
11 Feb 2016 400.2016.00005483.001 Shiv Enterprises 2016 Limited	Func/Off Hotel, Tav/Cl's Club	Rest/Cl's Club	On Lic before 02:01/Off Lic before 22:01	None	None	
Total weight: 10	\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	

MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016										TARARUA <sup>®</sup> DISTRICT COUNCIL	
22 Mar 2016	400.2016.00005502.001	Stalco Limited	Func/Off Hotel, Tav/Clis2 Rest/Cl's Club	On Lic 02:01-03:01/Off Lic 22:01	None						
Total weight: 13			\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	\$0.00	\$0.00		
<b>Renewal of Club Licence</b>											
19 Jun 2015	400.2009.00002204.001	Makuri Country Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
23 Jun 2015	400.2009.00002192.001	Eketahuna Golf Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
25 Jun 2015	400.2009.00002182.001	Dannevirke Bowling Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
25 Jun 2015	400.2009.00002222.001	Pongaroa Golf Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
26 Jun 2015	400.2009.00002242.001	Tararua Club Incorporated	Class2 Club/Class3 Rest/Remote/Other	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 5			\$0.00	\$34.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
26 Jun 2015	400.2009.00003782.001	Dannevirke Services and Citizens Club Incorporated	Func/Off Hotel, Tav/Clis2 Rest/Cl's Club	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 10			\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	\$0.00	\$0.00		
02 Jul 2015	400.2009.00002191.001	Eketahuna Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
06 Jul 2015	400.2009.00002218.001	Pahiatua Golf Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
15 Jul 2015	400.2011.00005168.001	Tararua Squash Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
23 Jul 2015	400.2009.00002193.001	Eketahuna Rugby Football Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	On Lic before 02:01/Off Lic before 22:01	None						
Total weight: 2			\$17.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
27 Jul 2015	400.2009.00002172.001	Akitio Boating Club	BYO/Cinema/Class 3	On Lic before 02:01/Off Lic	None						

MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016									
TARARUA <sup>®</sup> DISTRICT COUNCIL									
Total weight: 2	Incorporated	Club/Theatre	before 22:01	before 22:01	before 22:01	before 22:01	before 22:01	before 22:01	before 22:01
09 Oct 2015	400.2009.00002257.001	Dannevirke Sports Club Incorporated	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other
Total weight: 5									
26 May 2016	400.2010.00003130.001	Cape Turnagain Golf Club Incorporated	BYO/Cinema/Class 3 Club/Theatre	BYO/Cinema/Class 3 Club/Theatre	BYO/Cinema/Class 3 Club/Theatre	BYO/Cinema/Class 3 Club/Theatre	BYO/Cinema/Class 3 Club/Theatre	BYO/Cinema/Class 3 Club/Theatre	BYO/Cinema/Class 3 Club/Theatre
Total weight: 2									
15 Jul 2015	400.2014.00005365.001	Lorraine Joy Ruth Bloom	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club
Total weight: 10									
18 Aug 2015	400.2011.00005111.001	Rebecca Algie	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other
Total weight: 5									
29 Oct 2015	400.2012.00005173.001	The Partnership of Kieran Peter and Angela Joyce Bourke	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club
Total weight: 23									
11 Nov 2015	400.2014.00005389.001	The Lindowner Limited	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other	Class2 Club/Class3 Rest/Remote/Other
Total weight: 5									
01 Dec 2015	400.2009.00003522.001	Talisman Developments Limited	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club
Total weight: 23									
16 Jul 2015	400.2011.00005121.001	G and B Hasler Ltd	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	Class1 Rest/LQ Store/NClub/Supermrkt/Tav
Total weight: 25									
29 Oct 2015	400.2009.00002226.001	The Partnership of Kieran Peter and Angela Joyce Bourke	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club
Total weight: 13									
09 Nov 2015	400.2014.00005391.001	KFT 2014 Limited	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club	Func/Off Hotel, Tav/Cls2 Rest/CI's Club



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Total weight: 10			\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	\$0.00
13 Nov 2015	400.2009.00002253.001	John Anno van Tuyl	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	On Lic before 02:01/Off Lic before 22:01	None			
Total weight: 15			\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	\$0.00
01 Dec 2015	400.2009.00003523.001	Talisman Developments Limited	Func/Off Hotel, Tav/Clis2 Rest/Cl's Club	On Lic 02:01-03:01/Off Lic 22:01 +	None			
Total weight: 13			\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	\$0.00
23 Jun 2016	400.2015.00005442.001	RTST Limited	Class1 Rest/LQ Store/NClub/Supermrkt/Tav	On Lic before 02:01/Off Lic before 22:01	None			
Total weight: 15			\$0.00	\$0.00	\$51.75	\$0.00	\$0.00	\$0.00
<b>Total Number:</b>			<b>10</b>	<b>5</b>	<b>16</b>	<b>3</b>	<b>0</b>	<b>34</b>
<b>Total Fee paid to ARLA (GST incl)</b>			<b>\$172.50</b>	<b>\$172.50</b>	<b>\$828.00</b>	<b>\$258.75</b>	<b>\$0.00</b>	<b>\$1,431.75</b>

**Managers' certificate applications received:**

Application Type	Number received
New Manager Certificate	29
22 Jun 2015 401.2015.000005157.001 Helen Joyce Upson	
26 Jun 2015 401.2015.000005158.001 Anihaere Makarini Hill	
13 Jul 2015 401.2015.000005159.001 John Wynter Blathwayt	
13 Jul 2015 401.2015.000005160.001 Andrew Cedric Poulton	
13 Jul 2015 401.2015.000005161.001 Jadine Riki	
07 Aug 2015 401.2015.000005162.001 David Harding	
22 Sep 2015 401.2015.000005163.001 Karen Lee Metekingi	
09 Oct 2015 401.2015.000005164.001 Jaqueline Teresa Chappell	
14 Oct 2015 401.2015.000005165.001 Sujeeth Kesavan Cheruvattath Kumar	
13 Nov 2015 401.2015.000005167.001 Wendy Sheree Kells	
13 Nov 2015 401.2015.000005168.001 Casey Ann Cox	
07 Dec 2015 401.2015.000005169.001 Karina Grace Smith	
08 Dec 2015 401.2015.000005170.001 Kylie Jane Bourke	
14 Dec 2015 401.2015.000005171.001 Heather Renee Elms	
14 Dec 2015 401.2015.000005172.001 Kyle Ian Newman	

**MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016**

01 Mar 2016	401.2016.00005173.001	Helen Joyce Upson
16 Mar 2016	401.2016.00005174.001	Amy Elizabeth Jope
21 Mar 2016	401.2016.00005175.001	Nicola Marie Henry
08 Apr 2016	401.2016.00005176.001	Angela Marie Wickham
18 Apr 2016	401.2016.00005177.001	Monnette Loma Taffs
18 Apr 2016	401.2016.00005179.001	Samantha Olive Tui-Ihaia McKay
19 Apr 2016	401.2016.00005178.001	Sharlene Elizabeth Curtis
09 May 2016	401.2016.00005180.001	Janine Anne Swansson
13 May 2016	401.2016.00005181.001	Hayley Jane McKenna
18 May 2016	401.2016.00005182.001	Joanne Celia Falkner
20 May 2016	401.2016.00005183.001	Carlena Violet Pratt
24 May 2016	401.2016.00005184.001	Kacey Sharree Johnston
24 May 2016	401.2016.00005185.001	Andrew Peter Brown
15 Jun 2016	401.2016.00005186.001	Moya Christine MacDonald
Renewal of Manager Certificate		48
09 Jun 2015	401.2015.00005156.001	Julie Ann Davis
16 Jun 2015	401.2011.00005036.001	Rebecca Jo Algie
18 Jun 2015	401.2011.00005032.001	Tabitha Krystina La Dette
25 Jun 2015	401.2014.00005130.001	Fiona Marian Ramsden
15 Jul 2015	401.2011.00005039.001	Sylvia Cassandra Dickson
15 Jul 2015	401.2014.00005128.001	Lorraine Joy Ruth Bloom
15 Jul 2015	401.2014.00005129.001	Adrianus Johannes Bloom
10 Aug 2015	401.2014.00005134.001	Patrina May Edwards
25 Aug 2015	401.2011.00005028.001	Susan Mary Turner
07 Oct 2015	401.2011.00005031.001	Angela Linda Morgan
09 Oct 2015	401.2009.00003061.001	Denise Isobel Galvin
09 Oct 2015	401.2011.00005043.001	Abby Grace Arends
22 Oct 2015	401.2009.00003222.001	Catherine Mary Whitta
22 Oct 2015	401.2011.00005047.001	Charmaine Mei Webb
28 Oct 2015	401.2015.00005166.001	Richard John Kawai



**MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016**

27 Nov 2015	401.2009.00003524.001	Bertram Teoha MacFarlane
17 Dec 2015	401.2009.00003449.001	Karen Diana Brooks
18 Dec 2015	401.2011.00005046.001	Esther Wilma Doris Sargent
18 Jan 2016	401.2012.00005054.001	Brenda Laura Militch
01 Feb 2016	401.2014.00005139.001	Barry Robert Ellington
01 Feb 2016	401.2015.00005146.001	Karen Vivienne Gunn
17 Feb 2016	401.2014.00005143.001	Lauren Anne Hollis
23 Feb 2016	401.2014.00005136.001	Dianah Majorie Waterman
24 Feb 2016	401.2010.00003434.001	Maureen Ruth Camden
25 Feb 2016	401.2015.00005147.001	Grace Joan Exeter
29 Feb 2016	401.2010.00004094.001	Shirley Patricia Morgans
01 Mar 2016	401.2010.00004102.001	James William Harding
03 Mar 2016	401.2010.00004110.001	Jason Edward Griggs
04 Mar 2016	401.2015.00005148.001	Joanne Philips
15 Mar 2016	401.2015.00005150.001	Karen Elizabeth Jellyman
16 Mar 2016	401.2010.00004307.001	Lorraine Margaret De Visser
17 Mar 2016	401.2012.00005059.001	Gowan Clare Greene
21 Mar 2016	401.2010.00004100.001	Stephen Guy Raleigh
29 Mar 2016	401.2010.00002755.001	Robert Hendrick Jan de Visser
07 Apr 2016	401.2012.00005057.001	Kerrie-Anne Maria England
18 Apr 2016	401.2010.00002763.001	Kieran Peter Bourke
22 Apr 2016	401.2015.00005151.001	Yvette Ruby Devoe
06 May 2016	401.2010.00004109.001	Lisa Jane Box
20 May 2016	401.2010.00003596.001	Raewyn Marie Newman
20 May 2016	401.2013.00005092.001	Tracey Frances Beardsley
26 May 2016	401.2010.00004130.001	Paula Ann Palmer
07 Jun 2016	401.2015.00005155.001	Ellison Rahapa Katene-Wright



**MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016**

10 Jun 2016	401.2010.00003437.001	Dennis Patrick Dougherty
15 Jun 2016	401.2010.00004351.001	Dionne Faye Young
16 Jun 2016	401.2012.00005067.001	Jason Emanuel Terry Jackson
18 Jun 2016	401.2007.00002784.001	Sonia Leigh Rogers
22 Jun 2016	401.2010.00003765.001	Matthew Murray Lewis
30 Jun 2016	401.2010.00002139.001	Linda Marie Thomson
<b>Total number</b>		<b>77</b>
<b>Total Fee paid to ARLA (GST incl)</b>		<b>\$2213.75</b>

**Special license applications received:**

Application Type	Class 1	Class 2	Class 3
Special Licence	3	27	31
12 Jun 2015 400.2015.00005444.001 Woodville Pahiatua Racing Club			
24 Jun 2015 400.2015.00005445.001 Dannevirke Theatre Company Incorporated			
29 Jun 2015 400.2015.00005447.001 Dannevirke Golf Club Inc			
01 Jul 2015 400.2015.00005446.001 John Michael Wilkey		Class Three	
24 Jul 2015 400.2015.00005448.001 Pahiatua Club Incorporated		Class Three	
31 Jul 2015 400.2015.00005449.001 Dannevirke Squash Club		Class Two	
31 Jul 2015 400.2015.00005450.001 Amanda Freimann		Class Two	
05 Aug 2015 400.2015.00005451.001 Dannevirke Services and Citizens Club Incorporated		Class Two	
18 Aug 2015 400.2015.00005457.001 Tararua Club Incorporated		Class Two	
20 Aug 2015 400.2015.00005455.001 Sports Manawatu		Class Two	
26 Aug 2015 400.2015.00005456.001 Dannevirke Tennis Club		Class Two	
15 Sep 2015 400.2015.00005460.001 Philip James Bunn		Class Three	
17 Sep 2015 400.2015.00005461.001 Erana Peeti-Webber		Class Three	
29 Sep 2015 400.2015.00005462.001 Ian Stewart McGovern		Class Three	
05 Oct 2015 400.2015.00005463.001 Rawhiti Lodge No.66		Class Three	
08 Oct 2015 400.2015.00005464.001 DVKRHS2015		Class Three	
10 Nov 2015 400.2015.00005466.001 Eketahuna Rugby Football Club Incorporated		Class One	

**MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016**

16 Nov 2015	400.2015.00005468.001	Michael Vincent Love	Class Two
19 Nov 2015	400.2015.00005469.001	Tararua Club Incorporated	Class Two
07 Dec 2015	400.2015.00005470.001	Dannevirke Tennis Club	Class Two
08 Dec 2015	400.2015.00005471.001	Aotea Sports Club Incorporated	Class Three
08 Dec 2015	400.2015.00005472.001	Creative Catering	Class One
16 Dec 2015	400.2015.00005473.001	Dannevirke Bowling Club Inc	Class Three
16 Dec 2015	400.2015.00005474.001	Dannevirke District Dog Trial Club	Class Three
23 Dec 2015	400.2015.00005475.001	Wainui Valley Dog Trial Club	Class Three
12 Jan 2016	400.2016.00005476.001	Pukaha Mount Bruce Board	Class Three
18 Jan 2016	400.2016.00005477.001	Pahiatua Makuri Sheep Dog Trial Club	Class Three
19 Jan 2016	400.2016.00005478.001	Akitio Boating Club Incorporated	Class Three
01 Feb 2016	400.2016.00005479.001	Dannevirke Services and Citizens Club Inc	Class Three
01 Feb 2016	400.2016.00005480.001	Akitio Sheep Dog Trial Club	Class Three
05 Feb 2016	400.2016.00005481.001	Junction Wines	Class Three
09 Feb 2016	400.2016.00005487.001	Tararua Club Inc	Class Three
09 Feb 2016	400.2016.00005488.001	Alan Schnell	Class Three
10 Feb 2016	400.2016.00005482.001	Woodville Pahiatua Racing Club	Class Three
10 Feb 2016	400.2016.00005486.001	Herbertville Rural Fire Force	Class Three
11 Feb 2016	400.2016.00005484.001	Dannevirke Bowling Club Inc	Class Three
12 Feb 2016	400.2016.00005485.001	Raoul Trueman	Class Two
12 Feb 2016	400.2016.00005490.001	NZ Young Farmers	Class Two
16 Feb 2016	400.2016.00005489.001	Makotuku Sheep Dog Trial Club	Class Two
18 Feb 2016	400.2016.00005491.001	Pongaroa Hotel 2014 Ltd	Class Two
18 Feb 2016	400.2016.00005492.001	Pukaha Mount Bruce Board	Class Three
25 Feb 2016	400.2016.00005493.001	Weber Sheep Dog Trial Club	Class Three
26 Feb 2016	400.2016.00005494.001	Alfredton School PTA	Class Three
29 Feb 2016	400.2016.00005495.001	Puketoi Rugby Club	Class Two
01 Mar 2016	400.2016.00005497.001	Dannevirke Hunt Club Incorporated	Class Three
03 Mar 2016	400.2016.00005496.001	Pahiatua School Board of	Class Two



**MONTHLY RETURN FOR MONTH ENDING: 30 Jun 2016**

Trustees			
03 Mar 2016	400.2016.00005498.001	Bush Multisports Trust	Class Three
11 Mar 2016	400.2016.00005499.001	Dannevirke Theatre Company	Class Two
21 Mar 2016	400.2016.00005500.001	Dannevirke Services and Citizens Club Inc	Class Two
31 Mar 2016	400.2016.00005503.001	Amanda Freimann	Class Three
31 Mar 2016	400.2016.00005504.001	Pahiatua Chamber of Commerce	Class Two
31 Mar 2016	400.2016.00005505.001	Lorraine De Visser	Class Three
08 Apr 2016	400.2016.00005506.001	Dannevirke Squash Club Incorporated	Class Two
08 Apr 2016	400.2016.00005507.001	Health is Life Limited	Class One
08 Apr 2016	400.2016.00005508.001	Dannevirke Central Kindergarten	Class Two
28 Apr 2016	400.2016.00005509.001	Dannevirke Squash Club	Class Two
29 Apr 2016	400.2016.00005510.001	Pahiatua Repertory Society Incorporated	Class Two
03 May 2016	400.2016.00005511.001	Ruahine School Parents for Kids	Class Two
06 May 2016	400.2016.00005513.001	St Anthony's School	Class Two
13 May 2016	400.2016.00005514.001	Wild Cafe at Pukaha	Class Three
07 Jun 2016	400.2016.00005515.001	Dannevirke Young Farmers	Class Two
09 Jun 2016	400.2016.00005516.001	Vanessa Dorreen	Class Two
22 Jun 2016	400.2016.00005517.001	John Wilkey	Class Three
23 Jun 2016	400.2016.00005518.001	Dannevirke High School	Class Two

**Temporary authority applications received:**

Application Type	Number received
Temporary Authority	1
06 May 2016 400.2016.00005512.001 B A Jensen Limited	Grocery



# Licensed Premises Register(LICP,LICA) as at 26-Jul-2016



otal Premises:63

Expiry Date: > 26 Jul 2014

Doc No	Premises Name	Type	Site Address	Licensee Name	Expiry Date	Month	Status
3940	New World Pahiatua	OFF	Main St Pahiatua	McGriggs Ltd	28 Mar 2015	3	In Progres
5121	Dannevirke New World	OFF	8 Barraud St Dannevirke	Hasler G and B Ltd	24 Aug 2015	8	In Progres
3130	Cape Turnagain Golf Club	CLUB	Seaview Rd Dannevirke	Cape Turnagain Golf Club Inc	20 Jun 2016	6	In Progres
5442	Four Square Dannevirke	OFF	247 High St Dannevirke	RTST Ltd	22 Jun 2016	6	In Progres
2249	Woodville Bowling Club	CLUB	30 Vogel St Woodville	Woodville Bowling Club	25 Jul 2016	7	In Progres
5437	Red Chillies	ON	84 Main St Pahiatua	Nepnz Ltd	15 Sep 2016	9	Active Licenc
2194	The Barrelhouse	OFF	10 Ward St Dannevirke	Brighton Co Ltd	28 Sep 2016	9	Active Licenc
4098	The Barrelhouse	ON	10 Ward St Dannevirke	Brighton Co Ltd	28 Sep 2016	9	Active Licenc
5453	Eketahuna Inn	ON	Bengston St Eketahuna	Mr M R Shale	07 Oct 2016	10	Active Licenc
5220	Dannevirke Golf Club	CLUB	Tararua District	Dannevirke Golf Club Inc	08 Oct 2016	10	Active Licenc
5452	Saigon Restaurant and Bar	ON	2 Barraud St Dannevirke	Vietnew Corporation Limited	06 Nov 2016	11	Active Licenc
5465	Chutney Mary Fusion Indian Restaurant	ON	129 High St Dannevirke	Chutneymary NZ Ltd	06 Nov 2016	11	Active Licenc
5458	Pongaroa Hotel	ON	10810 Route 52 Pongaroa	Pongaroa Hotel 2014	11 Nov 2016	11	Active Licenc
5459	Pongaroa Hotel	OFF	10810 Route 52 Pongaroa	Pongaroa Hotel 2014	11 Nov 2016	11	Active Licenc
4199	Wimbleton Tavern	OFF	6353 Route 52 Dannevirke	De Visser R H J and L M	02 Dec 2016	12	Active Licenc
5033	Wimbleton Tavern	ON	6353 Route 52 Dannevirke	De Visser R H J and L M	02 Dec 2016	12	Active Licenc
3593	Settlers Arms Tavern	ON	Matamau Ormondville Rd Dannevirke	Mr R A Boyce	17 Dec 2016	12	Active Licenc
3594	Settlers Arms Tavern	OFF	Matamau Ormondville Rd Dannevirke	Mr R A Boyce	17 Dec 2016	12	Active Licenc
5036	Tui HQ	ON	Kohinui Rd Pahiatua	DB Breweries Ltd	17 Dec 2016	12	Active Licenc
5467	Black Dog	ON	835 Matamau Ormondville Rd Dannevirke	Black Dog 2015 Ltd	01 Mar 2017	3	Active Licenc
5077	Tui HQ	OFF	Kohinui Rd Pahiatua	DB Breweries Ltd	14 Mar 2017	3	Active Licenc

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4286	Norsewood Crown Hotel	ON	21 Coronation St Dannevirke	Ms A G Freimann	17 Mar 2017	3	Active Licenc
4287	Norsewood Crown Hotel	OFF	21 Coronation St Dannevirke	Ms A G Freimann	17 Mar 2017	3	Active Licenc
5059	The Shed	CLUB	4 Edward St Pahiatua	Tui Point Pool and Darts Club	23 Mar 2017	3	Active Licenc
2585	The Bottle - O Pahiatua	OFF	163 Main St Pahiatua	Trust House Ltd	30 Mar 2017	3	Active Licenc
4304	Norsewood Golf Club	CLUB	Kopua Rd Dannevirke	Norsewood Golf Club Inc	30 Apr 2017	4	Active Licenc
5501	Merrylees Hotel	ON	Hall St Dannevirke	Stalco Ltd	06 May 2017	5	Active Licenc
5502	Merrylees Hotel	OFF	Hall St Dannevirke	Stalco Ltd	06 May 2017	5	Active Licenc
5292	Akitio Beach Store	OFF	55 Akitio Esp Pongaroa	Mrs C Whitta	17 May 2017	5	Active Licenc
3302	Bush Sports Park and Stadium Pahiatua	CLUB	Huxley St Pahiatua	Bush Multisports Trust	19 May 2017	5	Active Licenc
2832	Aotea Sports Club	CLUB	Makirikiri Rd Dannevirke	Aotea Sports Club Inc	29 May 2017	5	Active Licenc
5295	Eketahuna Bottle Store	OFF	25 Main St Eketahuna	Dipen Trading Limited	17 Jun 2017	6	Active Licenc
2842	Dannevirke Services & Citizens Club	OFF	Princess St Dannevirke	Dannevirke Services and Citizens Club Inc	28 Aug 2017	8	Active Licenc
2205	Mangatera Hotel	ON	391 High St Dannevirke	Speedy D P and D E	12 Nov 2017	11	Active Licenc
2206	Mangatera Hotel	OFF	391 High St Dannevirke	Speedy D P and D E	12 Nov 2017	11	Active Licenc
5316	Culinary Vista	OFF	74 Vogel St Woodville	Culinary Vista Limited	11 Dec 2017	12	Active Licenc
5293	Big Barrel Dannevirke	OFF	145 High St Dannevirke	Big Barrel Enterprises Ltd	22 Jan 2018	1	Active Licenc
3374	The Black Stump Cafe and Harrows Restaurant	ON	106 Main St Pahiatua	Mr G G Franklin	16 Feb 2018	2	Active Licenc
5042	The Black Stump Cafe in Dannevirke	ON	21 High St Dannevirke	Wei Xin Investment Ltd	21 Feb 2018	2	Active Licenc
3443	Club Hotel	OFF	81 Main St Pahiatua	Mr B F Smith	20 May 2018	5	Active Licenc
5198	Club Hotel	ON	81 Main St Pahiatua	Mr B F Smith	20 May 2018	5	Active Licenc
2191	Eketahuna Club Inc	CLUB	Herbert St Eketahuna	Eketahuna Club Inc	23 Jul 2018	7	Active Licenc
2204	Makuri Country Club	CLUB	Coonor Rd Pahiatua	Makuri Country Club	23 Jul 2018	7	Active Licenc
2242	Tararua Club	CLUB	15 Tararua St Pahiatua	Tararua Club Inc	23 Jul 2018	7	Active Licenc
3782	Dannevirke Services & Citizens Club	CLUB	Princess St Dannevirke	Dannevirke Services and Citizens Club Inc	23 Jul 2018	7	Active Licenc
2222	Pongaroa Golf Club	CLUB	Pahiatua Pongaroa Rd Pahiatua	Pongaroa Golf Club	25 Jul 2018	7	Active Licenc



2182	Dannevirke Bowling Club Inc.	CLUB	19 Waterloo St Dannevirke	Dannevirke Bowling Club Inc	25 Jul 2018	7	Active Licenc
2218	Pahiatua Golf Club	CLUB	State Highway 2 Pahiatua	Pahiatua Golf Club	25 Jul 2018	7	Active Licenc
5168	Tararua Squash Club	CLUB	Huxley St Pahiatua	Tararua Squash Club	02 Aug 2018	8	Active Licenc
5365	Beach Haven Inn	ON	12 Seaview Rd Dannevirke	Mrs L J Bloom	06 Aug 2018	8	Active Licenc
2192	Eketahuna Golf Club	CLUB	Macara St Eketahuna	Eketahuna Golf Club	08 Aug 2018	8	Active Licenc
2193	Eketahuna Rugby Football Club	CLUB	Alfredton Rd Eketahuna	Eketahuna Rugby Football Club	08 Aug 2018	8	Active Licenc
2172	Akitio Boating Club	CLUB	53 Akitio Esp Dannevirke	Akitio Boating Club Inc	14 Aug 2018	8	Active Licenc
5111	Bridge Cafe	ON	91 Gorge Rd Pahiatua	Ms R J Algie	29 Aug 2018	8	Active Licenc
2257	Dannevirke Sports Club	CLUB	High St Dannevirke	Dannevirke Sports Club	05 Nov 2018	11	Active Licenc
2226	Post Office Hotel	OFF	164 Main St Pahiatua	Bourke K P and A J Family Trust	17 Nov 2018	11	Active Licenc
5173	Post Office Hotel	ON	164 Main St Pahiatua	Bourke K P and A J Family Trust	17 Nov 2018	11	Active Licenc
5390	New Central Motor Inn	ON	61 Vogel St Woodville	KFT Ltd	01 Dec 2018	12	Active Licenc
5391	New Central Motor Inn	OFF	61 Vogel St Woodville	KFT Ltd	01 Dec 2018	12	Active Licenc
5389	The Lindauer Cafe and Restaurant	ON	50 Vogel St Woodville	Lindowner Ltd	04 Dec 2018	12	Active Licenc
2253	Woodville Four Square	OFF	90 Vogel St Woodville	Mr J A van Tuyl	17 Dec 2018	12	Active Licenc
3522	The Woodville Hotel	ON	51 Vogel St Woodville	Talisman Developments Ltd	22 Dec 2018	12	Active Licenc
3523	The Woodville Hotel	OFF	51 Vogel St Woodville	Talisman Developments Ltd	22 Dec 2018	12	Active Licenc

Person	Role	Address	Phone	Email
David Lea	Commissioner	PO Box 115 Dannevirke 4942		<a href="mailto:tararuaadlc@tararuaadlc.govt.nz">tararuaadlc@tararuaadlc.govt.nz</a>
Craig Lunn	Secretary	PO Box 115 Dannevirke 4942	06 374 4080	<a href="mailto:Craig.Lunn@tararuaadlc.govt.nz">Craig.Lunn@tararuaadlc.govt.nz</a>
Kerry Sutherland	Member	PO Box 115 Dannevirke 4942		<a href="mailto:tararuaadlc@tararuaadlc.govt.nz">tararuaadlc@tararuaadlc.govt.nz</a>
Maureen Reynolds	Member	PO Box 115 Dannevirke 4942		<a href="mailto:tararuaadlc@tararuaadlc.govt.nz">tararuaadlc@tararuaadlc.govt.nz</a>
Nick Perry	Member	PO Box 115 Dannevirke 4942		<a href="mailto:tararuaadlc@tararuaadlc.govt.nz">tararuaadlc@tararuaadlc.govt.nz</a>
Clayton Locke	Licensing Inspector	PO Box 115 Dannevirke 4942	06 374 4080 06 376 0116 (DDI) 027 230 3654	<a href="mailto:Clayton.Locke@tararuaadlc.govt.nz">Clayton.Locke@tararuaadlc.govt.nz</a>
Joan Spencer	Committee Secretary	PO Box 115 Dannevirke 4942	06 374 4080	<a href="mailto:Joan.Spencer@tararuaadlc.govt.nz">Joan.Spencer@tararuaadlc.govt.nz</a>

## Report

Date : 26 July 2016

To : Mayor and Councillors  
Tararua District Council

From : Clayton Locke  
Liquor Licensing Officer

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **10.5**

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### 1. Reason for the Report

- 1.1 To advise the Council of decisions made under delegated authority regarding liquor licensing applications.

### 2. Renewal of Manager's Certificates

- 2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their manager's certificate.
- 2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.
- 2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

#### Managers Certificate - Renewal of Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2009.00003524.001	The Woodville Hotel	Mr B T MacFarlane	09 May 2016	21 Dec 2018
401.2010.00002755.001	Wimbledon Tavern	Mr R H J De Visser	09 May 2016	26 Apr 2019
401.2015.00005151.001	Bridge Cafe	Ms Y R Larsen	26 May 2016	05 May 2019
401.2010.00004109.001	Black Stump	Ms L J Box	26 May 2016	08 May 2019
401.2010.00002763.001	Post Office Hotel	Mr K P Bourke	26 May 2016	17 May 2019

### 3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.
- 3.2 The Act requires the applicant to publicly notify the application twice.
- 3.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and Mid Central Health
  - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 3.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of 3 years on the conditions presently attached to it.
- 3.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

On Licence - Renewal On Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2014.00005390.001	New Central Motor Inn	KFT Ltd	01 Dec 2014	01 Dec 2018
400.2009.00003522.001	The Woodville Hotel	Talisman Developments Ltd	22 Dec 2005	22 Dec 2018
Off Licence - Renewal of Off Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2014.00005391.001	New Central Motor Inn	KFT Ltd	01 Dec 2014	01 Dec 2018
400.2009.00002253.001	Woodville Four Square	Mr J A van Tuyl	07 Dec 2009	17 Dec 2018
400.2009.00003523.001	The Woodville Hotel	Talisman Developments Ltd	22 Dec 2005	22 Dec 2018

### 4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.
- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

### Managers Certificate - New Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2016.00005176.001	Bottle - O Pahiatua	Miss A M Wickham	09 May 2016	09 May 2017
401.2016.00005177.001	The Bottle-O	Miss M L Taffs	26 May 2016	26 May 2017
401.2016.00005179.001	Post Office Hotel	Miss S O McKay	26 May 2016	26 May 2017
401.2016.00005181.001	Eketahuna Inn	Ms H McKenna	08 Jun 2016	08 Jun 2017

## 5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.
- 5.2 The Act requires the applicant to publicly notify the application twice.
- 5.3 Reports on all applications are obtained from the following:
- Police, Licensing Inspector and MidCentral Health
  - New Zealand Fire Service (all applications that trigger the required level for reporting)
- 5.4 If no objections are filed and no report filed raises any matter in opposition to the application, the District Licensing Agency is required to renew the licence for a further period of three years on the conditions presently attached to it.
- 5.5 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

### On Licence - New On Licence

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2016.00005501.001	Merrylees Hotel	Stalco Ltd	06 May 2016	06 May 2017

### Off Licence - New Off Licence

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2016.00005502.001	Merrylees Hotel	Stalco Ltd	06 May 2016	06 May 2017

## 6. Special Licences

- 6.1 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the following have made application for special licences for the occasions detailed.
- 6.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.

6.3 In considering each application, the Licensing Agency must have regard to the following matters:

- The nature of the particular occasion
- The suitability of the applicant
- The days on which and the hours during which the applicant proposes to sell liquor
- The steps proposed to be taken to ensure that prohibited persons are not served
- The applicant's proposals relating to the sale and supply of non-alcoholic refreshments and food
- The reports from the Police and the Liquor Licensing Inspector

6.4 The following applications are not contrary to the objects of the Act and take into account the above criteria.

Special Licence - Special Licence				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
400.2016.00005505.001	Wimbledon Tavern	Mrs L M De Visser	11 Apr 2016	25 Apr 2016
400.2016.00005496.001	Pahiatua School	Pahiatua School	09 May 2016	11 May 2016
400.2016.00005508.001	A&P Association Lounge	Dannevirke Central Kindergarten	09 May 2016	20 May 2016
400.2016.00005504.001	Pahiatua Town Hall	Pahiatua Chamber of Commerce	06 May 2016	21 May 2016
400.2016.00005507.001	Stadium Pahiatua	Health is Life Ltd	09 May 2016	28 May 2016
400.2016.00005514.001	Pukaha Mt Bruce	Pukaha Mount Bruce Board	08 Jun 2016	10 Jun 2016
400.2016.00005511.001	Te Rehunga Hall	Ruahine School Parents for Kids Committee	08 Jun 2016	11 Jun 2016
400.2016.00005513.001	Stadium Pahiatua	St Anthony's School	22 Jun 2016	25 Jun 2016
400.2016.00005515.001	Dannevirke Sports Club	NZ Young Farmers	24 Jun 2016	25 Jun 2016
400.2016.00005516.001	Dannevirke Sports Club	V R Dorreen	30 Jun 2016	09 Jul 2016
400.2016.00005506.001	Dannevirke Squash Club Incorporated	Dannevirke Squash Club Incorporated	14 Apr 2016	27 Aug 2016
400.2016.00005510.001	Regent Downstairs Theatre	Pahiatua Repertory Society Incorporated	10 May 2016	10 Dec 2016
400.2016.00005517.001	Woodville Clay Target Club	Mr J M Wilkey	30 Jun 2016	04 Jun 2017

6.5 Under Section 22 of the Sale and Supply of Alcohol Act 2012, the applications for special licences are approved subject to the following condition:

- At all times when liquor is available for sale, a reasonable range of non-alcoholic refreshments and food is to be available for consumption on the premises at all times while liquor is being sold.

## **7. Temporary Authority**

7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Licensing Agency may hear and determine orders ex parte, or hold a public hearing.

7.2 Applicants for Temporary Authorities also apply for permanent on and off licences. Given that these are thoroughly investigated, there seems little point, in most cases, in holding a hearing. The Liquor Licensing Inspector and Police have made inquiries into the following applicant/s and have nothing to report to their detriment.

7.3 Applications have been received from the following:

<b>Temporary Authority - Temporary Authority</b>				
<b>License / Cert No</b>	<b>Premises</b>	<b>Applicant</b>	<b>Issue Date</b>	<b>Expiry Date</b>
400.2016.00005512.001	Woodville Four Square	B A Jensen Ltd	19 May 2016	30 Aug 2016

## **8. Recommendation**

8.1 ***That the report from the Liquor Licensing Officer dated 26 July 2016 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and noted.***

### **Attachments**

Nil.





## Report

Date : 27 July 2016  
To : Mayor and Councillors  
Tararua District Council  
From : Craig Lunn  
Manager Regulatory Services  
Subject : **Planning Matters Determined Under Delegated Authority**  
Item No : **10.6**

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### 1. Resource Management

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

### 2. Subdivision Applications

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

- 2.1 **201.2016.19.1 M & A Hemopo - 81366 State Highway 2, Mangatainoka**

Consent to subdivide Lot 2 DP 302951, Section 37 Block XVII Mangahao S.D (CFR 11530) and Section 83 Pahiatua Village (CFR WN40A/309), into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of the Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:



2. That Lot 1 hereon, Lot 1 DP 499, Lots 53- 54, Part 56- 57, Lot 72, Lot 75, Lots 77-78, Lots 80-81, Lots 83-84, Lots 88 & 89 DP 45 (HBP1/663) be held in one Computer Freehold Register. See LINZ Ref: 1373946
3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

**Advice Note:**

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.

### **3. Subdivision Plans Approval**

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

- |     |                      |   |
|-----|----------------------|---|
| 3.1 | <b>201.2016.9.1</b>  | <b>B &amp; D Bryant – 14 Armstrong Road, Umutaoroa</b>        |
| 3.2 | <b>201.2016.19.1</b> | <b>M &amp; A Hemopo - 81366 State Highway 2, Mangatainoka</b> |

### **4. Land Use Applications**

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following land use consents have been granted:

- |     |                      |  |
|-----|----------------------|--|
| 4.1 | <b>202.2016.21.1</b> | <b>Kiwi Lumber Ltd – 225 Weber Road, Kaitoke</b> |
|-----|----------------------|--|

Consent to erect a dry timber storage shed approximately 33 metres long by 23 metres wide by 9 metres in maximum height: The shed will match the existing shed that was erected in 2013 so will be cladded in long run colour steel, mist green in colour. The shed will be located approximately 33 metres from the western boundary with Weber Road.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have less than minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 18 May 2016, except where another condition of this consent must be complied with. This information is held on Council file 202.2016.21.1.
2. If a conflict arises between any conditions of consent and the application, the conditions of this consent shall prevail.
3. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.
4. If any archaeological site, taonga or koiwi is discovered during the works authorised by this consent, the consent holder shall immediately cease work at the affected site. The consent holder shall notify Ngati Kahungunu Iwi Inc., Rangitane O Tamaki Nui a Rua Inc., Heritage New Zealand, the Tararua District Council Planning Manager, and in the case of koiwi, the Police, and shall not recommence works in the area of the discovery until the relevant Heritage New Zealand, Kahungunu and Rangitane approvals to damage, destroy or modify such sites have been obtained, and the Tararua District Council has given authorisation to recommence the activities. Please refer to advice note b. for additional information.

**Advice Notes:**

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.
- b. The Historic Places Act 1993 (HPA) provides for the identification, protection, preservation and conservation of the historic and cultural heritage of New Zealand. Under Section 2 of the HPA, an archaeological site is defined as a place associated with pre-1900 human activity where there may be evidence relating to the history of New Zealand. Section 10 directs that an authority is required from the New Zealand Historic Places Trust if there is "reasonable cause" to suspect an archaeological site (recorded or unrecorded) may be modified, damaged or destroyed in the course of any activity. An authority is required for such work whether or not the land on which an archaeological site may be designated, or a resource or building consent has been granted, or the activity is permitted in a regional or district plan. Evidence of archaeological sites may include oven stones, charcoal, shells, ditches, banks, pits, terraces, stonewalls, building foundations, artefacts of Maori and European origin, or burials.

Consent to operate a childcare centre for up to 40 children and 7 staff at the existing premise at 16 Viking Street, Norsewood: Country Kids Childcare will operate five days a week, Monday to Friday from 8:00 a.m. – 5:00 p.m. Access will be provided via Viking Street and egress onto Odin Street. The site will accommodate up to 13 cars onsite.

This new consent will provide for an increase in the number of children and staff at the existing childcare centre and will effectively replace their existing consent.

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- Subject to the imposition of conditions, the activity will have minor actual or potential adverse effects on the environment.
- The proposal is not contrary to any relevant objectives or policies.
- The proposal is consistent with Part II of the Resource Management Act 1991.

Pursuant to Section 108 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. The development shall proceed in general accordance with the plans and information submitted with the application on 31 May 2016, except where another condition of this consent must be complied with. This information is held on Council file 202.2016.24.1.
2. The consent holder shall be responsible for all operations related to the exercise of this resource consent, and must ensure employees and contractors are made aware of the conditions of this resource consent and ensure compliance with those conditions.
3. The consent holder shall ensure that noise from activities authorised by this consent does not exceed the following noise limits:
  - 7.00 am - 7.00 pm daily 55 dBLAeq(15 min)
  - 7.00 pm - 7.00 am daily 45 dBLAeq(15 min) and 75 dBLAFmax

All noise shall be measured in accordance with NZ6801:2008 and assessed in accordance with NZS6802:2008.

4. If this consent is not given effect to within a period of 5 years from the date of its commencement it shall lapse under Section 125 of the Resource Management Act 1991.

**Advice Notes:**

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.

**5. Outline Plan Waiver**

Pursuant to Section 176(2)(c) of the Resource Management Act 1991, the requirement to submit an Outline Plan have been waived for the following works:

- 5.1      **209.2016.22.1**                      **Tararua District Council – Laws Road, Dannevirke**

A proposed water treatment plant shed to house UV filtration, water pumps, power generators and chlorination. The proposed shed is 23 metres long by 7 metres wide, by 3.6 metres high. The proposed works are to be located on land designated for water supply purposes. The Outline Plan requirement was waived as the effects would be less than minor.

**6. Recommendation**

- 6.1      ***That the report from the Manager Regulatory Services dated 27 July 2016 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the Council note the approvals granted.***

**Attachments**

Nil.

## Report

Date : 26 July 2016  
To : Mayor and Councillors  
Tararua District Council  
From : Blair King  
Chief Executive  
Subject : **Staff Report**  
Item No : **10.7**

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### 1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 22 June to 26 July 2016.

## Key Points

### 2. LGNZ 2016 Conference

The overall theme was how collaboration and innovation were required to ensure Councils added value to their communities in delivering services. The focus is on how to best provide the core infrastructure including broadband that residents and businesses are more reliant on, freeing up rates money for economic development and enabling growth.

As already noted in the media, there is a significant disconnect between how some parts of central government see amalgamation as the silver bullet, versus the evidence from other speakers on how lean and nimble organisations are proving the most efficient and effective service providers and partners.

A key quote was

“In the future, instead of striving to be right at a high cost, it will be more appropriate to be flexible and plural at a lower cost. If you cannot accurately predict the future, then you must flexibly be prepared to deal with various possible futures”.

### **3. Council Induction Post Elections**

We are working with Frank Aldridge to provide the Councillor only strategy session, which was one of the recommendations of the LGNZ Governance Review accepted by Council earlier this year. This will be timed to occur between the election results and the formal acceptance of the Oath of Office, and be followed by portfolio briefings in line with the Annual Plan activities.

### **4. Sealing of Documents**

The Mayor and the Chief Executive signed the following document under the Council's common seal:

- Deed of licence for grazing of Mangatainoka Domain – Kerrison Fergus

### **5. Health and Safety**

We have had a positive response from our Contractors involved in the June workshops, involving submitting their Health and Safety information to Council for review. We are working through the process of creating a 'Health and Safety Approved Suppliers list' in order for staff to consider Health and Safety when procuring services.

One near miss and no incidents have been reported in the month since the last report. The hazard involved in the near miss incident has since been eliminated.

We are also improving our internal incident reporting and investigation process to be handled through our electronic CRM system.

## **Human Resources**

### **6. Recruitment**

We welcome and congratulate the successful applicants for the Records & Information Assistant positions, Tracey Hinton, Teresa Llewellyn – Carter and Caitlyn Te Huki. Well done to these ladies, a great result out of 53 applicants and some fierce competition.

### **7. Job Sizing**

The revision/updating of all (70) position descriptions is complete. Two days were spent with Michael Ashe from Strategic Pay reviewing all job descriptions for the purpose of job sizing (previously benchmarking). The review has also enabled the updating of the Health and Safety clause within the job descriptions; this will assist with the up and coming ACC accreditation. Results of the review will be through shortly enabling the salary review process to commence.

### **8. Wellness in the Workplace**

Our HR Manager is working with Southern Cross to deliver a Healthier Lifestyle toolkit. We kick off in August with the Healthier Eye's toolkit where OPSM will provide free vision screening for ALL staff (including non-members).



# Activity Reports

## Tararua Alliance

### Executive Summary

9. The focus for June has been on completing several projects for the end of the financial year. Work has continued on the Eketahuna Main Street upgrade, Saddle Road, car park construction and sealing for the Assets group and several of the remaining emergency works reinstatement projects.

The highlight for the month was the relocation of the Kiwi for the Eketahuna Main Street Upgrade. The team worked closely with Cr Tracey Collis and the Community Board to develop a communication plan and safe work method for the activity. While there was some trepidation around the move due to the fragility of the Kiwi, the work progressed as planned. Landscaping works have continued on the site, with only miscellaneous lighting and litter bins left to finish. Work is also continuing on the War Memorial site. Work will not commence on the Bridge Street Intersection until next season due to the adverse weather conditions.

The maintenance teams are continuing to work on pre-reseal repairs for the 2016/17 reseal sites. This includes high shoulder removal, drainage work and pavement repairs. Work is underway on finalising the 2016/17 reseal programme, undertaking seal designs and arranging stockpiling of sealing chip for next season. The actual 2016/17 reseal activity is programmed to commence in November 2016.

The Saddle Road project has now practically closed down for the winter months. Some small miscellaneous activities will continue and Stringfellows will monitor and maintain the site over the winter months. The Alliance is currently undertaking design work on the remaining sites, which is predominantly related to pavement rehabilitation activities, and work is expected to commence in early summer.

The majority of work has now been completed on the emergency works sites for last season. These include work on River Road, Route 52 and Castlehill Road. These sites were a combination of retaining walls, bench and fill operations, rock placement and guardrail works. The remaining work is centred on pavement preparation and sealing and will be completed as the weather allows.

Outside of the physical works the key focus of the Alliance is finalising plans for next year's renewals projects. This includes both rehabilitations and reseals. The plan is to have all of the survey, design and pre-construction planning completed over the winter months so that the works crews can begin as soon as the weather permits. Key activities for next month will be developing the Target Cost Estimate for 2016/17 and aligning this to the Council and NZTA approved budgets.

The Alliance recently held annual subcontractor inductions for its contractors and suppliers. Subcontractors have been recognised as a critical risk within the Alliance and the focus is on ensuring that all of the contractors that work for both the Alliance and TDC are compliant, have good health and safety systems and are proactive about managing the safety of their staff. Subcontractors are an extension of our business and they are treated as though they are Alliance staff.

## Planning

- 10.** Work this month has centred on reporting to NZTA and TDC for the end of the financial year. Included in reporting has been complete reporting on Renewal and Capital work completed for the financial year.

The key focus over the next month is developing the 2016/17 Target Costs Estimates for all roading, stormwater, water and wastewater activities for the new financial year. These will be aligned to the Council budgets and form the basis for the Alliance Forward Works Programmes for all activities for 2016/17.

## **11. Pavement & Reseal Renewals**

Work is continuing on planning for the 2016/17 Pavement Rehabilitation and Reseals activities. The delivery team is continuing with completing pre-reseal repairs, and testing is currently being undertaken on the pavement rehabilitation sites to determine methods of repair. The following roads have been identified for pavement rehabilitation projects for 2016/17:

Road	Start	End	Length
<i>Weber Rd</i>	15000	15560	560
<i>Ormondville-Te Uri Rd</i>	12780	14100	1320
<i>Totaramoa Rd</i>	2600	4050	1450
<i>Maunga Rd</i>	2160	2340	180
<i>Weber Rd</i>	19684	19929	245
<i>Weber Rd</i>	30255	30884	629
<i>River Rd</i>	8563	9011	448
<i>River Rd</i>	10071	10743	672
<i>Carlson St</i>	186	300	114
<i>Pukemiku Rd</i>	0	145	145

Planning is also underway for the reconstruction of carparks in Pongaroa and at Pahiatua Stadium. Testing will be undertaken on the pavement, as well as reviewing all stormwater and other underground utilities to determine their condition and any need to renew prior to completing pavement repairs.

The design team is also completing a number of designs relating to Asset work, including the Dannevirke Sewage Treatment Ponds, as well as surveying Minor Improvement works in Dannevirke to improve safety and parking outside Dannevirke High School.

## **12. Minor Improvements**

The 2016/17 Minor Safety programme is currently being finalised and will be aligned with the Rehabilitation projects and associated budgets.

A recent safety audit undertaken by GHD for Millers Road highlighted several issues, including sight rails located approximately 100m past the Makirikiri Road intersection. A number of recommendations have been put forward, and the Alliance are assessing the various options.

Makirikiri Road Intersection sight improvements will begin over the next few weeks as the weather allows.

## **13. Water and Waste Water**

The Alliance are currently developing the Forward Works programme for the 2016/17 financial year and aligning this to the budgets. Work is underway on reviewing the condition ratings of the pipes completed with the CCTV Camera. The focus is on developing a Forward Works Programme and budget to address the pipes rated between 4 and 5 on the condition rating scale.

The new water jetting/blasting unit is currently being assembled in Auckland and is due for delivery at the end of August. Once completed this equipment will go straight to work cleaning a large amount of the wastewater network (approximately 21km) to allow the CCTV work to be completed and the pipes to be condition rated.

Work programmed over the next few weeks includes the replacement of an 80mm diameter cast iron water main in Sedcole Street. This will tie in and link up with the recently-renewed 100mm main laid in Queen Street. The focus is on the water network at present due to the high water tables, and work will begin on the programme of wastewater renewals when the weather improves.

#### 14. CCTV Camera

The following streets pipework were CCTV surveyed during June:

Fergusson Street	Infiltration check – Woodville
McLean Street	Infiltration check – Woodville
Wakeman Street	Pahiatua – Stormwater
Grey Street	Woodville – Stormwater
Cadman Street	Dannevirke – Stormwater/collapsed culvert
Norsewood	Stock company
Newman Road	Infiltration check – Eketahuna
Memorial Hall	Sewer lateral – Eketahuna
Tui Street	Check line – Pahiatua
Queen Street	Dannevirke
London Street	Dannevirke
Main Street	Pahiatua
Hospital Street	Section under railway – Dannevirke
Seddon Street	Dannevirke – flats
Ruahine Street	Dannevirke – Umutaoroa Road end
Allan Street	Dannevirke
Denmark Street	Dannevirke – Stormwater

#### 15. Infiltration Checks

The Alliance is currently undertaking infiltration checks on the flows within the wastewater manholes through Woodville. This is to try to identify and isolate areas of the network experiencing high infiltration volumes. Once identified, we can then concentrate on trying to identify the main source of infiltration. Work will also commence in Pahiatua over the next few weeks, as the treatment team is having issues with high flows entering their plants.

#### 16. Forward-Planned CCTV Surveys

Tennyson Street	
Claudius Street	
Barraud Street	(Denmark – Waterloo Streets)
Allen Street	
Thyra Street	
Burns Street	
Gertrude Street	

## 17. Dannevirke Oxidation No 1 Pond

Opus have completed the drone survey of Pond 1. The survey involves a small quad helicopter drone flying over the area at a fixed height, and capturing overlapping high quality aerial photos, which are then “stitched” together to produce a single image. This image is then used to develop a three dimensional surface model using photogrammetric methods. This surface model can then be loaded into drawing programmes such as AutoCAD to calculate volumes.



The data has been delivered by Opus, and work is underway on producing a design surface from which volumes for remaining material can be calculated. Surface data is extremely detailed however (more than 2 million points, compared to 3000 - 7000 points on a normal Roading survey) and this is causing some issues in CAD and is a very slow process.

The adjacent photo has been taken by the drone and illustrates the footprint of the pond. The internal green areas are the lined sludge disposal ponds.



## **18. Woodville Reservoir**

Work is underway on planning for the Woodville Reservoir. The initial estimates have been completed and the team is now working on developing registrations of interest and tender documents for the 3 key portions of the work. These include earthworks and drainage, concrete works and the liner and cover.

The following are some of the key updates:

- Materials have been secured through Viking Containment for the liner and cover
- Building Consent application will be lodged with Environment Waikato once we have the two Project Information Memorandums from Horizons and Tararua District Council in-hand
- Discussions are underway with Horizons regarding earthworks consents
- Registrations of interest and tender documentation being developed
- Initial cost estimate and construction programme completed

## **19. Other Projects under Design/Construction**

The Planning and Design team is currently working on the following projects:

- Eketahuna CBD upgrade – War Memorial Hall setup plan
- Mangatainoka Cemetery – walkway and stormwater upgrade.
- Mangatera Cemetery – Access road upgrade.
- Pahiatua CBD upgrade – started surveying
- As Built plans for capital works
- Council mobility car park layout and stormwater upgrade
- Pahiatua CBD upgrade – survey and design
- Woodville – Vogel Street rear property stormwater upgrade
- King Street, Dannevirke car park upgrade.

Further progress updates will be provided in next month's report.

## **Delivery**

### **20. General Maintenance**

Work continued for the month of June around the district to complete sign maintenance installation, minor maintenance and pavement and drainage repairs. The change in weather conditions has increased some activities such as clearing slips and trees, along with some minor dropouts.

### **21. Sealed Pavement Maintenance**

The teams are working towards finalising the 2016/17 pre-reseal repair programmes for internal approval and commencement of physical work. The focus is on having the pre-reseal repairs completed before November so that resealing can commence.

The pavement crew are currently tidying up the remaining 2016/17 work, and will commence the 2017/18 sites when they are approved.

Recent inspections of Route 52 have highlighted several sections that are in need of repair. This is due to the increased logging activities. The pavement is in poor condition and the planning team is currently developing a long term strategy for this route. The Alliance is working with Opus to undertake a geology study on Route 52 with the aim of developing a funding strategy to present to NZTA for special funding. This is expected to take a few months to complete and in the meantime several sections have been signed with 50km temporary speed restrictions until repairs can be undertaken.

## **22. Unsealed Pavement Maintenance**

Maintenance metal is applied to the unsealed roads in a planned approach via CRMs, feedback from network inspectors, patrolmen and the grader operators. Some roads programmed for the month of July are below.

- Coast Road
- Speedy Road
- Rakautatahi Road
- Ngapaeruru Road
- Tautane Road
- Range Road (A)

The maintenance graders have a full programme of work ahead of them. As well as responding to CRMs as and when required, the team travel around the network in an efficient manner. Some roads programmed for the month of July are below:

- Range Road
- Manuhara Road
- Tawera Road
- Waitahora Road
- Swinburn Street
- Tamaki East Road
- Surreydale Road
- Towai Road

## **23. Emergency Works**

The remainder of the 2015/16 flood damage sites have now been completed. The Alliance has identified two new dropouts that need repairing on Waitahora and Kaitawa Roads. Once the weather improves, work will commence to repair these sites.

With winter now upon us, we have crews clearing minor slips and clearing water 22.

## **24. Pavement Rehabilitations**

The team has now shifted their focus to the planning phase for the 2016/17 rehabilitation programme, with an emphasis on using our learnings from last season and applying them to the 2016/17 rehabilitation projects. Site testing has commenced to assist with the pavement designs and design work is expected to be completed by the end of September.



## **25. Pavement Reseals**

Work has now begun on the planning phase for the 2016/17 reseal programme. The team is currently working on seal designs and arranging sealing chip stockpiles for the upcoming season. Physical works are expected to commence in November 2016.

## **26. Urban Maintenance/Construction**

General Maintenance activities are completed as and when required and the work teams are responding to CRMs. The street sweeping programme is continuing and work will soon commence on cleaning sump bases.

The employment of our new urban maintenance general hand has shown significant improvement across our urban maintenance environment. This is showing a real benefit with a reduction in CRMs for litter and general tidiness of the townships.

## **27. Eketahuna Main Street Upgrade**

The majority of the programmed work has now been completed. The current focus is on completing the Memorial Hall work. The Kiwi has been relocated to its new home outside the Chorus building and the landscaping work has largely been completed. New landscaping rocks and bollards have been installed and the planting of trees and shrubs will now commence. The team is waiting on suppliers to supply new street lights, rubbish bins and final signs and bollards. These will be installed as soon as they arrive.

The upgrade on Bridge Street has been postponed until September 2016 due to inclement weather affecting progress.

## **28. Saddle Road**

Stringfellows are continuing to undertake general maintenance work on Saddle Road over the winter months. Minor works only are being completed and full project works are due to commence again in mid-September

The recent closure of the Gorge due to a truck accident increased the traffic volume on the Saddle Road. There were no major issues and the pavement has held up well. Some minor issues occurred with the seal on the boundary corner starting to lift in a couple of places due to the stresses of the heavy vehicles. Stringfellows have since carried out seal patching and will monitor over the next couple of months.

Survey work is still required for realignment of Site 4, as well as for rehabilitation of sites 4 and 5. The rehabilitation project on site 3 is currently being priced and will commence next construction season.

The retaining wall on rehabilitation site 4 is currently being designed by the Alliance. Additional resources have been drafted in from Downer to assist with this work and the Alliance will undertake construction drawings once the design is complete.



We will move on to design work for Site 4 and rehabilitation for site 4 as soon as survey work is completed. There is a need to keep ahead of the contractor to ensure no hold-ups once the work season arrives.

## 29. Water and Waste Water Reticulation Maintenance

The following CRMs were received and attended to during June:

Water Faults attended	44
Wastewater	7
Stormwater	4

## 30. Completed Work Programme

The water main renewal in London Street Dannevirke is now underway. This includes undertaking approximately 175m of 100mm diameter water main renewal and 12 lateral connections.

The construction of the underground pipes is now complete and the team is awaiting improved weather for the completion of the sealing and asphalting of the footpaths.

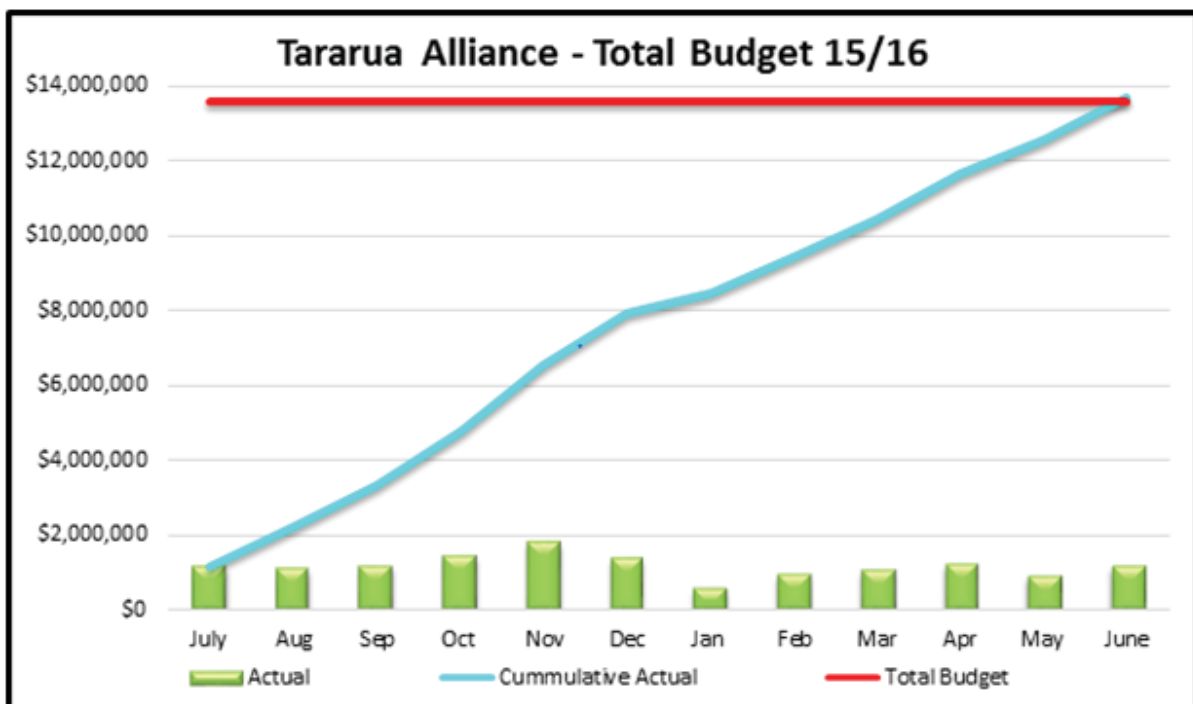
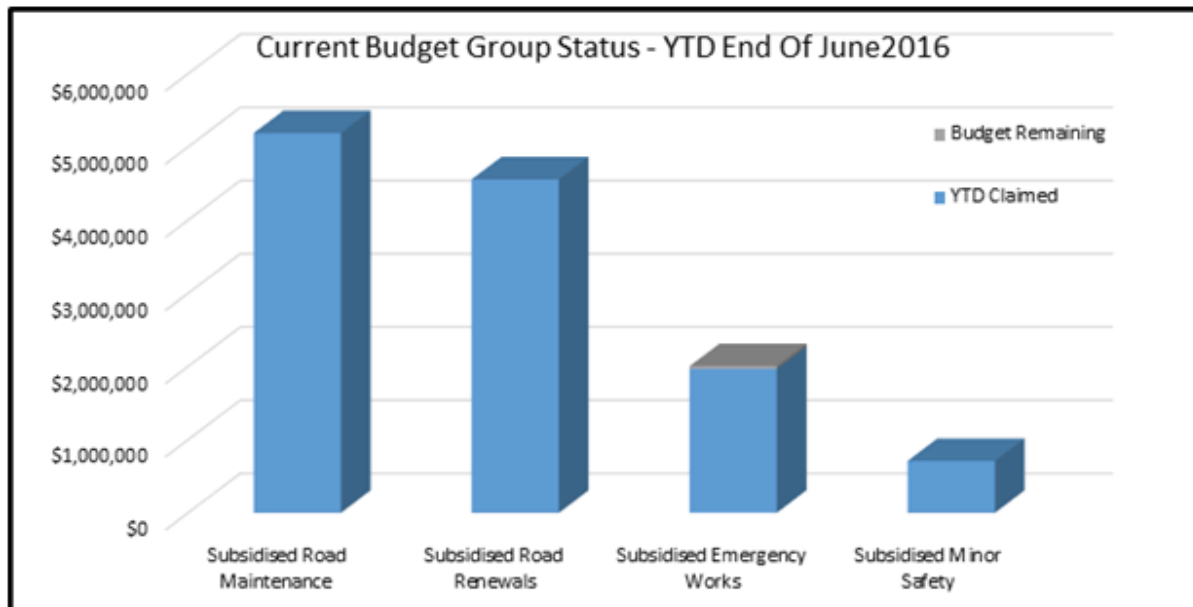
Work has also been completed on the following projects:

- Water Meter cut-ins on Woodville treatment plant main outlet pipes.
- Carlson Street, 150mm sewer main replacement, section, approximately 40 lineal metres.
- The Alliance is currently working on a 100mm water main renewal in Albert Street, Pahiatua, between Tui Street and Mangahao Road.
- Quarterly flushing of watermains in Eketahuna, Pahiatua, Woodville and Dannevirke. Under instruction from the TDC treatment team we have also installed three sample taps around the district to monitor the water quality.

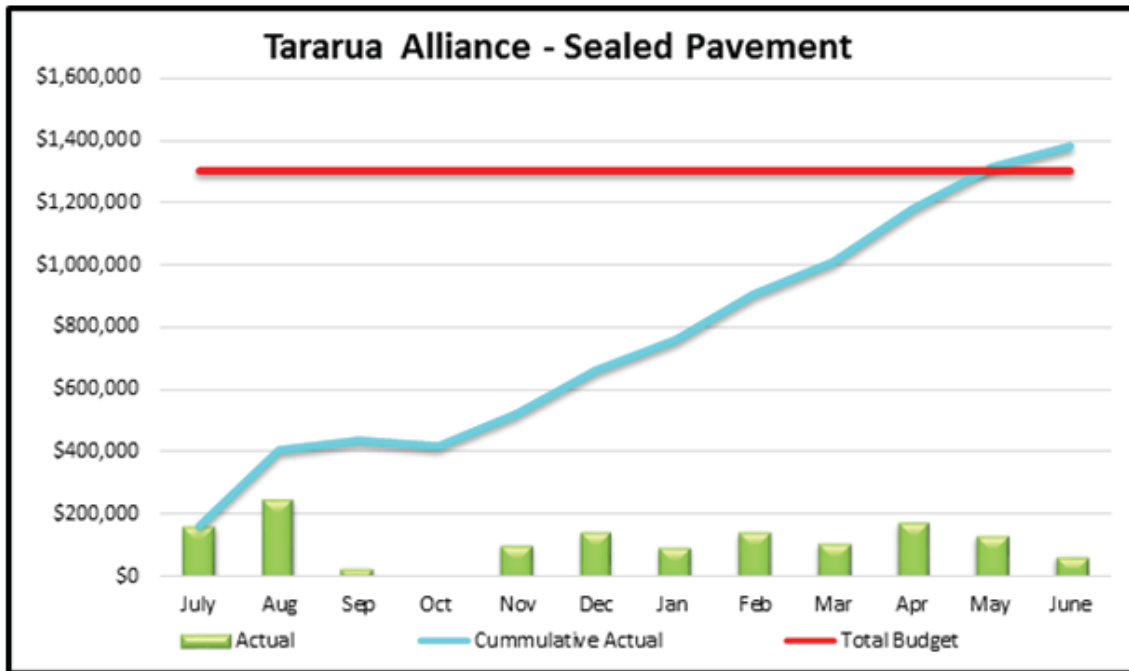


## Performance

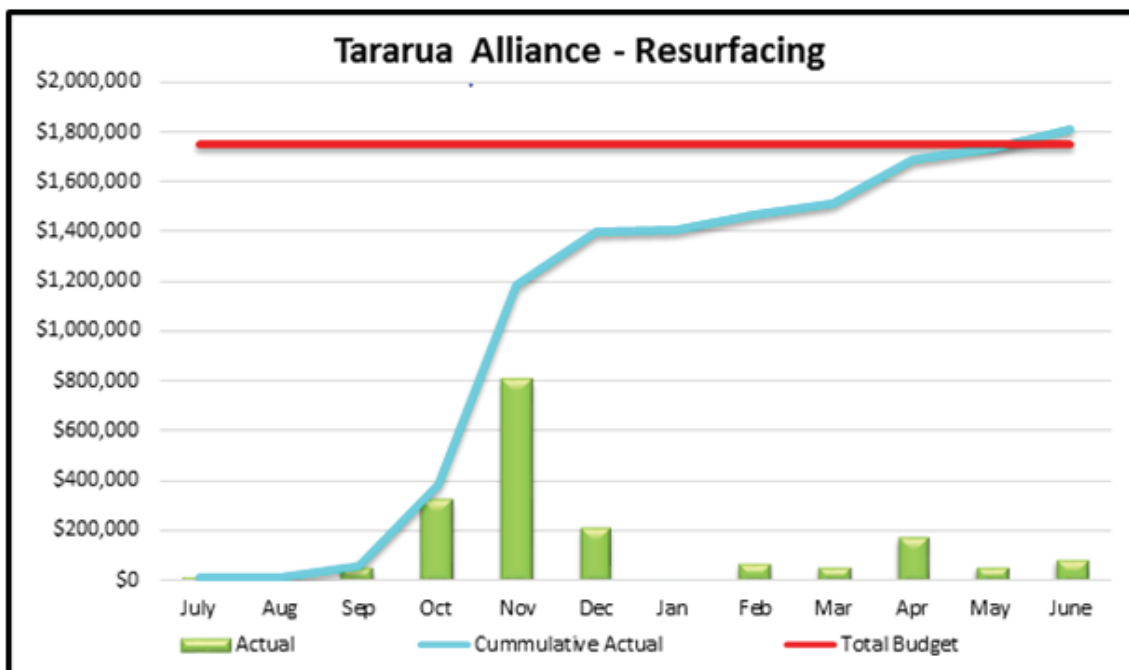
### 31. Financial Performance



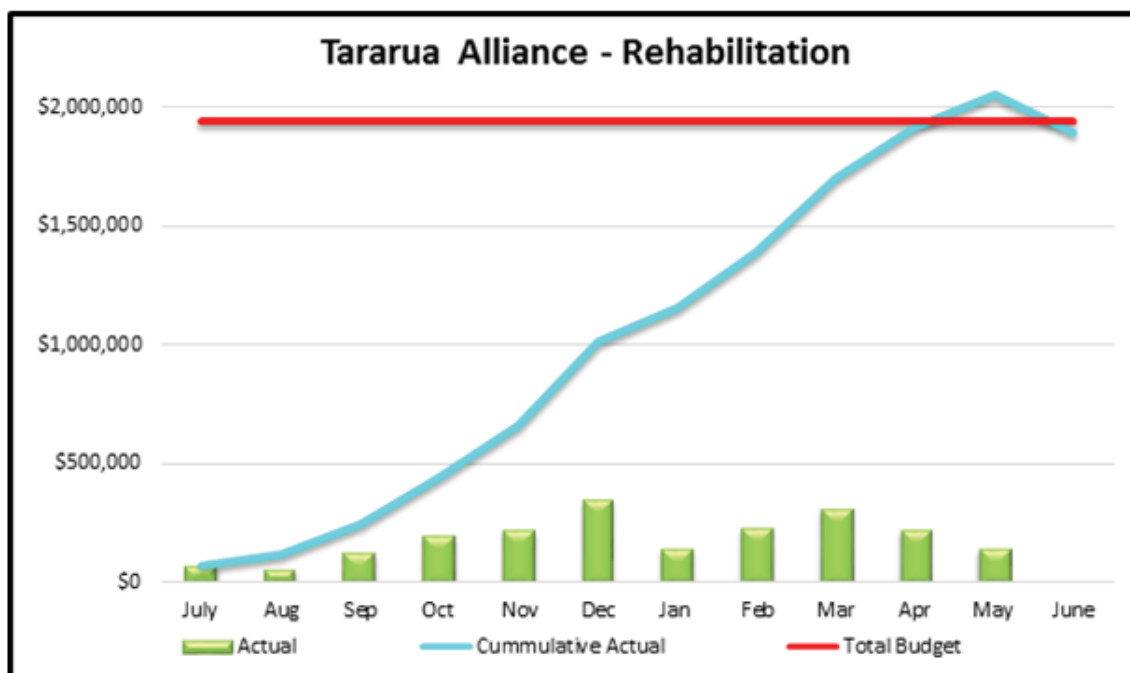
The Alliance budgets have been completed for the 2015/2016 financial year.



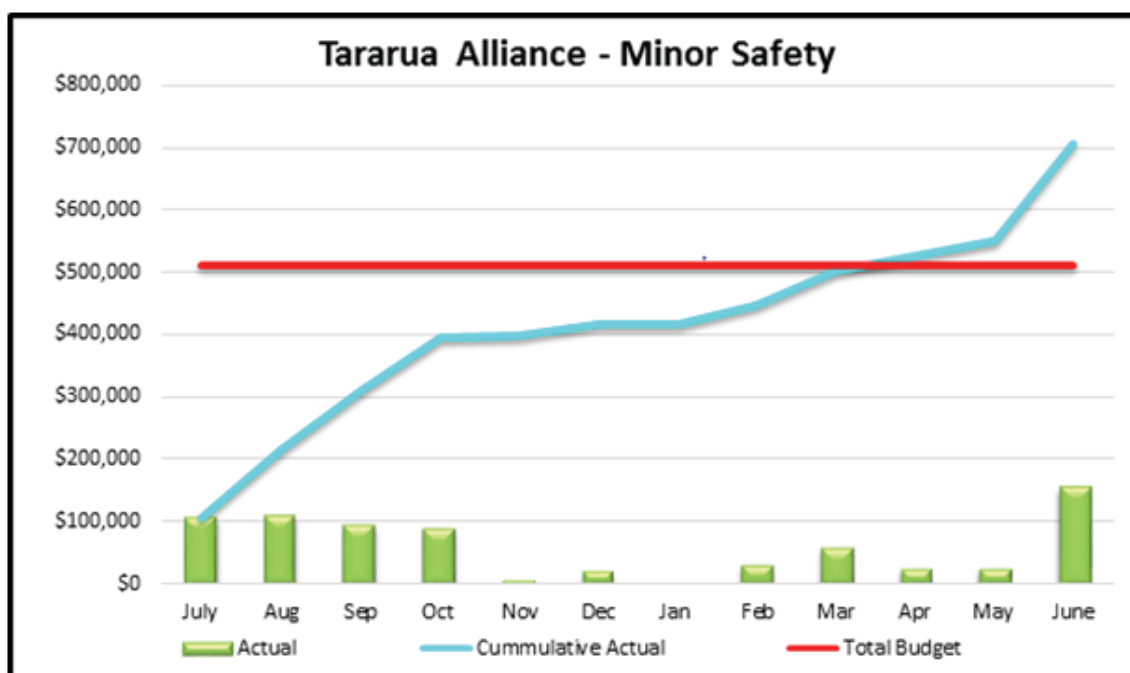
Pavement repairs on Route 52 have resulted in a slight overspend, however this additional budget will be brought forward from next year's allocated budget.



The resealing projects are now complete. As a result of the reduction in bitumen costs for 2015/16, an additional 12km of reseals were brought forward from next year's reseal programme to make best use of the reduced bitumen price.



The rehabilitation projects are now complete. The changes in June were due to transferring funding into the minor safety budget to offset increased spend.



Minor safety projects are also now complete. Overspend on the planned budget was a result of undertaking several of these projects in conjunction with this year's rehabilitation projects. This was a conscious decision to make best use of resources and reduce establishments.

### **32. Corridor Access Request Management System**

During the month of June the Alliance received 51 Before U Dig requests through the Corridor Access Request system. Undertaking this activity has increased the workload of Alliance staff and considerable work is going into ensuring that both contractors, utility and landowners are aware of their responsibility in submitting TMPs for approval. Twenty three Corridor Access Requests were received and 30.

### **33. Customer Feedback**

The CRM completion rate and feedback scores continues to trend well. Results from June are up on the previous month with a score of 4.41 out of 5.

### **34. Response times**

CRM response times are also trending very well. Results for June saw the Alliance achieve an average response time to CRMs of 1.5 days, with the target of five days initial response.

Overall there has been a significant improvement over the past 12 months in regards to CRM response, completion and feedback.








### **35. Traffic Management**

During the month of June, six sites were officially audited with all being assessed as compliant. All sites had minor improvements needed, which were addressed on the day. Due to the inclement weather, staff have had to monitor unmanned sites closely with the wind blowing signs over.

Several sections of Route 52 have had temporary speed restrictions (50km) applied due to the increased logging operations and subsequent pavement deterioration.

### 36. Performance Framework KRAs & KPIs

The Alliance Performance framework is now embedded into the Alliance and the majority of the KRAs and KPIs are being measured.

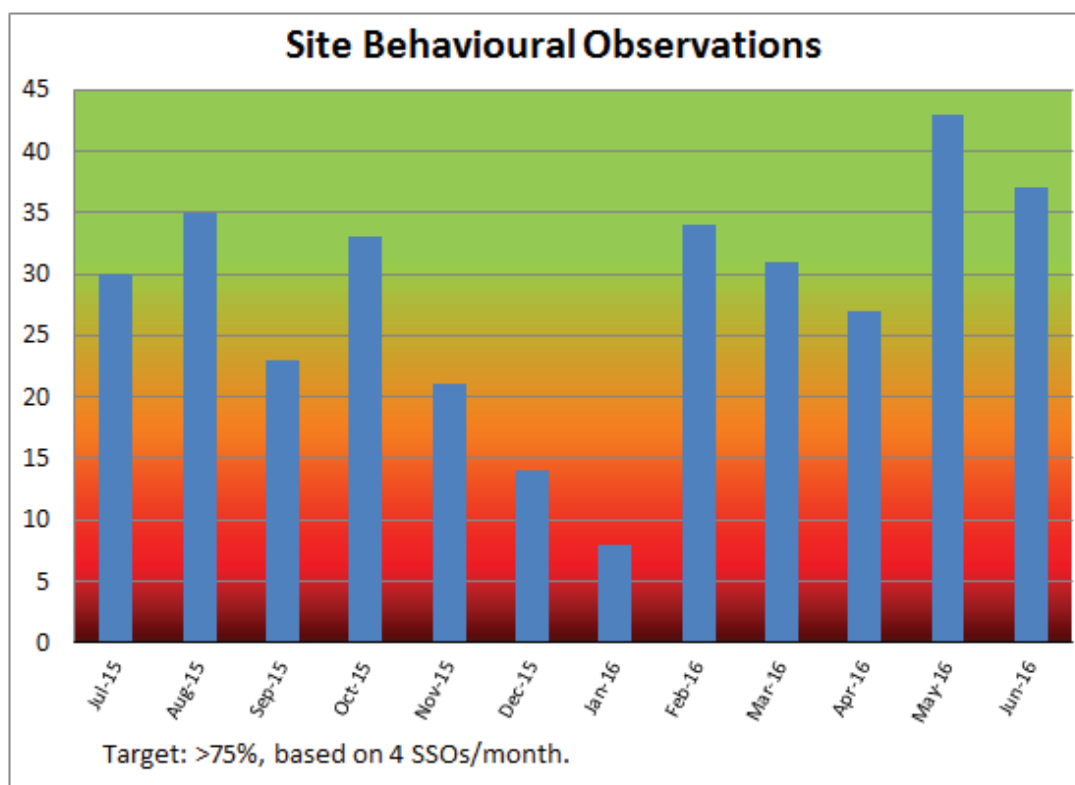
	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	43 SBO's undertaken in June. Goal = 52 per month	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0	
	2. CUSTOMER RESULTS	Timely Communications	Monthly	100% of all CRMs received were completed on time for June.	
		Effective Communication	Monthly	Average feedback score was 4.41/5 for the month of June 2016.	
		Minimise Operational Impacts	3 Monthly	Complaints received YTD. 0 Compliments received during June. 3	
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	
		Zero Harm – Environment	Monthly	SBOs and audit results have all been to an acceptable high standard. Work to be carried out in getting more staff to undertake SBO's	

### 37. Key Performance Framework Results

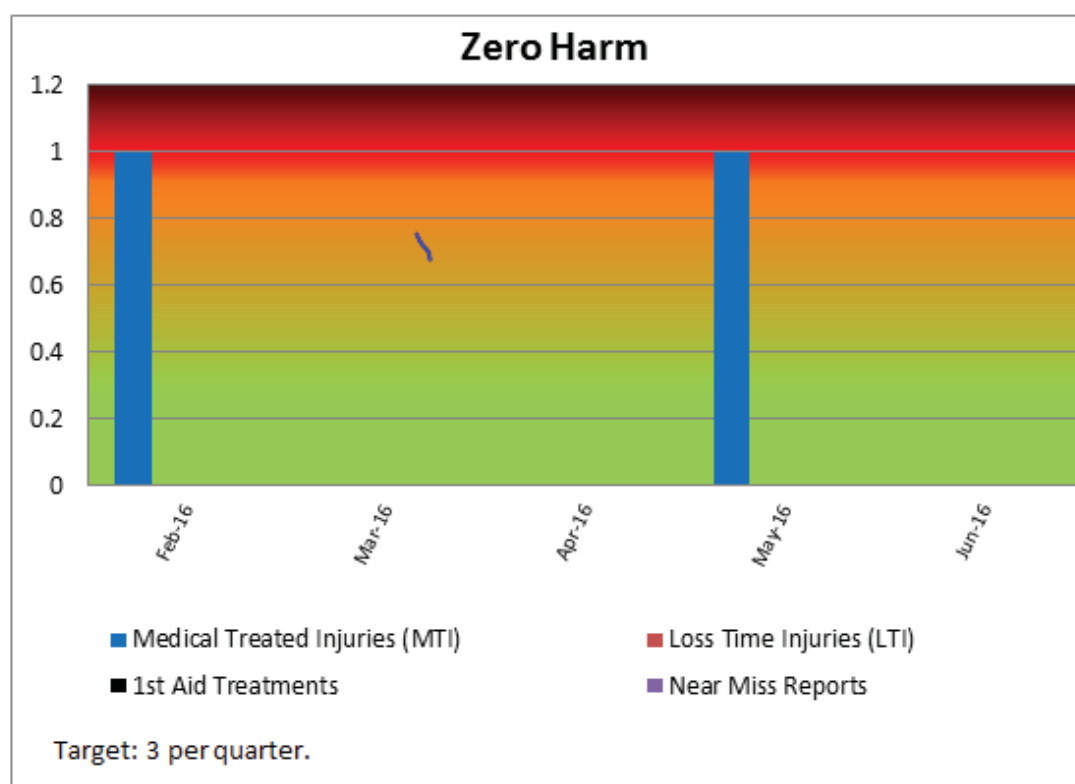
KPI Description	Detail	Unit	Jun-16
Alliance Team Safety	Medical Treated Injuries (MTI)	No.	0
	Loss Time Injuries (LTI)	No.	0
	1st Aid Treatments	No.	0
	Near Miss Reports	No.	0
	Site Observations	No.	43
KPI Description	Detail	Unit	Jun-16
TMP Compliance - Alliance Sites	Total Audit Score	No.	42
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	4
	Total No. Sites Audited	No.	4
KPI Description	Detail	Unit	Jun-16
TMP Compliance - Non-Alliance Sites	Total Audit Score	No.	20
	Dangerous Sites	No.	0
	Sites scoring below 30	No.	2
	Total No. Sites Audited	No.	2
Overall Standard	Total of All Sites Audited		6
	Total Non-Compliant Sites		0
KPI Description	Detail	Unit	Jun-16
Effective Communication	Total Number of Customer Surveys	No.	20
	Overall Feedback Score	Index	4.41
	No. Scoring Below 3	No.	1
KPI Description	Detail	Unit	Jun-16
Timely Communication Three Waters	Total Number of Three Waters CRM Received	No.	60
	Average Completion Time	Days	0.69
	Total Number of CRM open	No.	0.00
	Number completed within target	No	58
	% Target	%	97%
	%carried to following month		0%
	% Completed on Time	%	97%

KPI Description	Detail	Unit	Jun-16
Timely Communication	Total Number of Roding CRM Received	No.	142
Roding	Average Completion Time	Days	1.59
	Total Number of CRM open	No.	0.00
	Number completed within target	No	142
	% Target	%	100%
	%carried to following month		0%
	% Completed on Time	%	100%
KPI Description	Detail	Unit	Jun-16
True Cost of Service Delivery - TCE vs Actual	Monthly Measured Items TCE	\$	\$ 489,846.31
	Monthly Measured Items Actual	\$	\$ 336,963.57
	Monthly Measured Items TCE vs Actual	%	31%
	Monthly Total TCE	\$	\$ 1,420,523.67
	Monthly Total Actual	\$	\$ 1,198,646.89
	Monthly TCE vs Actual	%	16%
	Cumulative YTD Measured Items TCE	\$	\$7,575,185.87
	Cumulative YTD Measured Items Actual	\$	\$6,965,943.41
	Cumulative YTD Measured Items TCE vs Actual	%	8%
	Cumulative YTD TCE	\$	\$14,069,573.46
	Cumulative YTD Actual	\$	\$13,555,241.27
	Cumulative YTD vs Actual	%	4%
	Cumulative CTD Measured Items TCE	\$	\$7,575,185.87
	Cumulative CTD Measured Items Actual	\$	\$6,965,943.41
	Cumulative CTD Measured Items Difference	\$	-\$ 609,242.46
	Cumulative CTD Measured Items TCE vs Actual	%	8%
	Cumulative CTD TCE	\$	\$14,069,573.46
	Cumulative CTD Actual	\$	\$13,555,241.27
	Cumulative CTD Difference	\$	-\$ 514,332.19
	Cumulative CTD vs Actual	%	4%

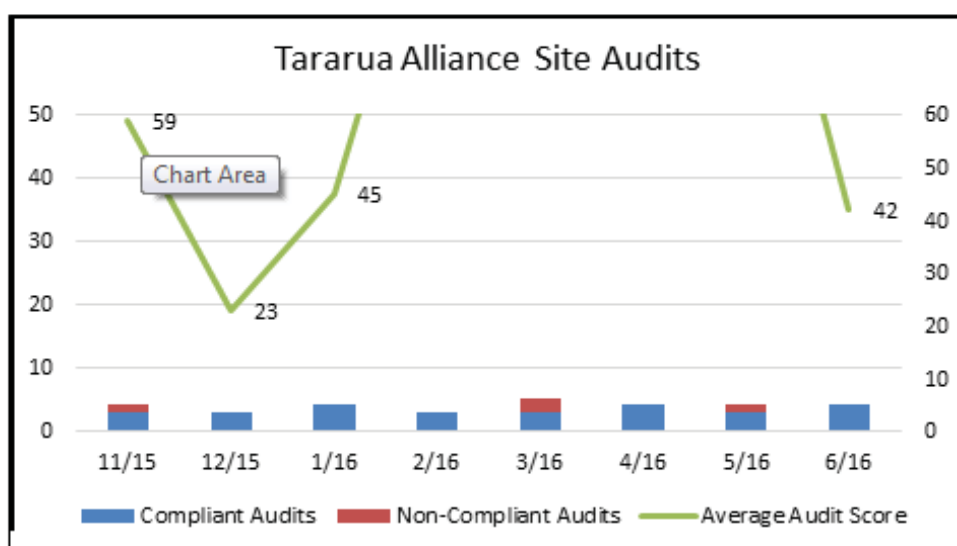




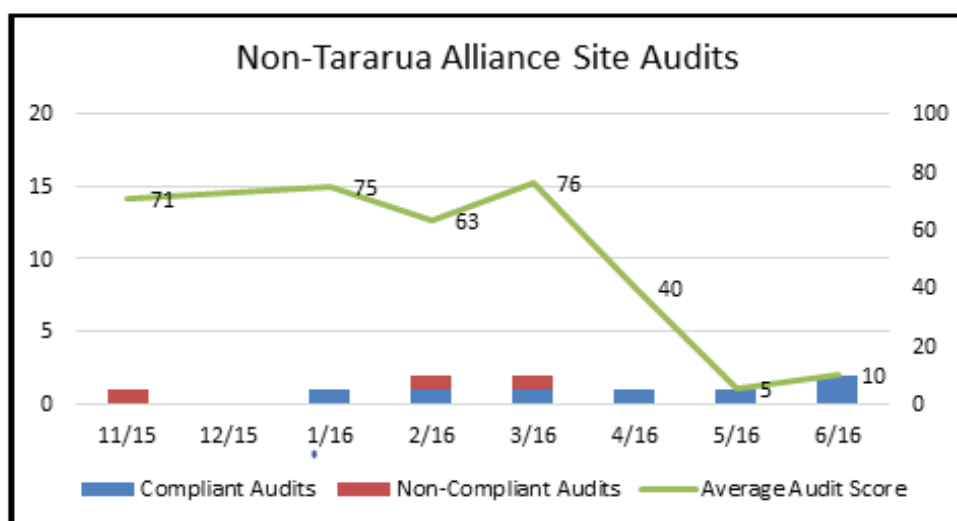
SBO's were down slightly over the month of June with only 43 completed.



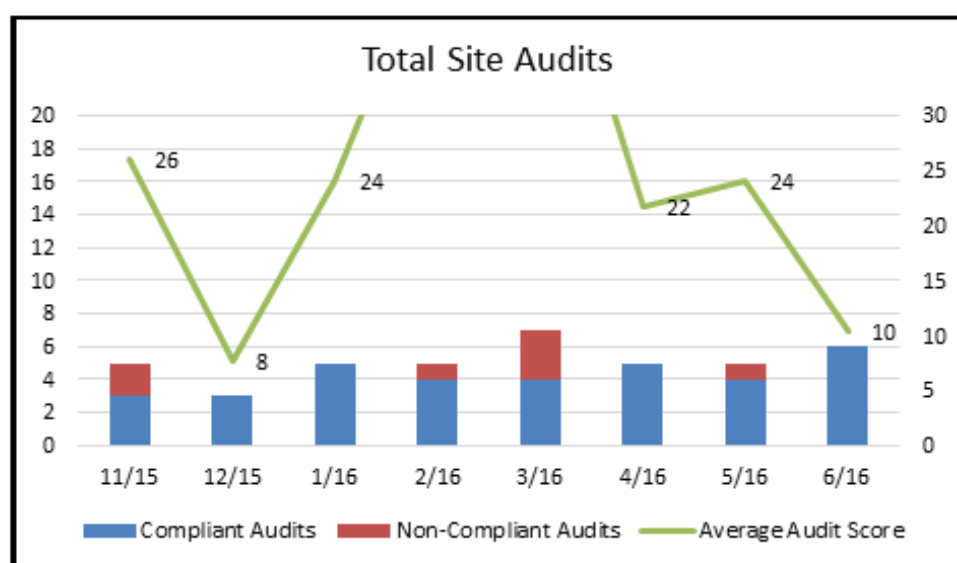
The Alliance had no zero harm incidents during June.

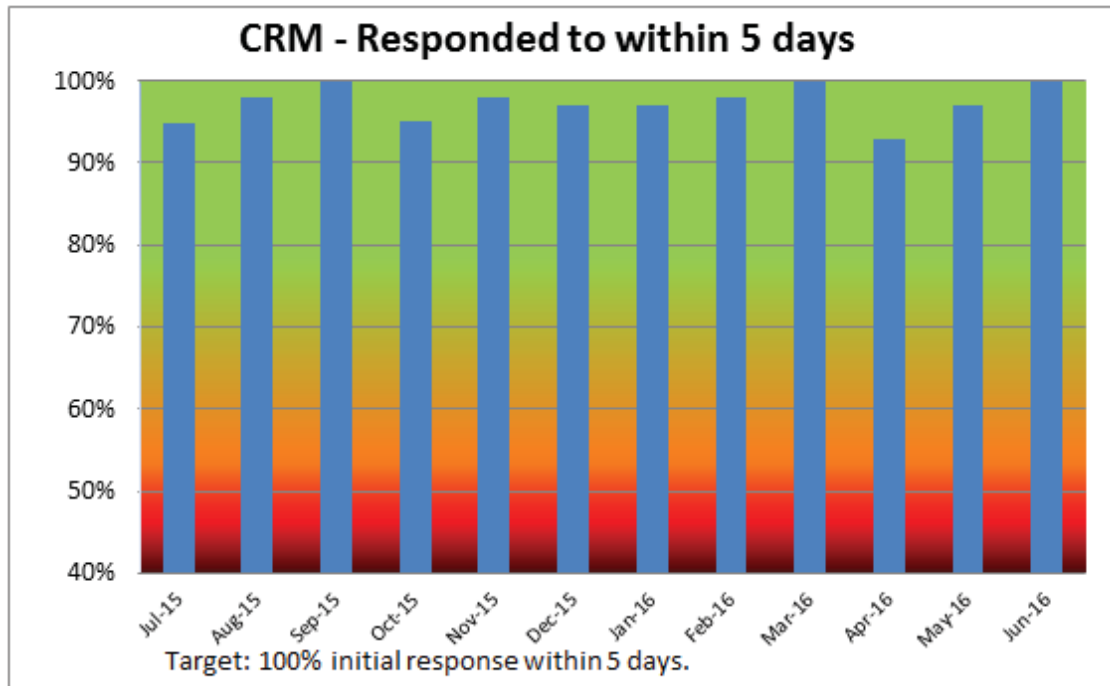


Six alliance sites were audited over the month of June with all sites being compliant.

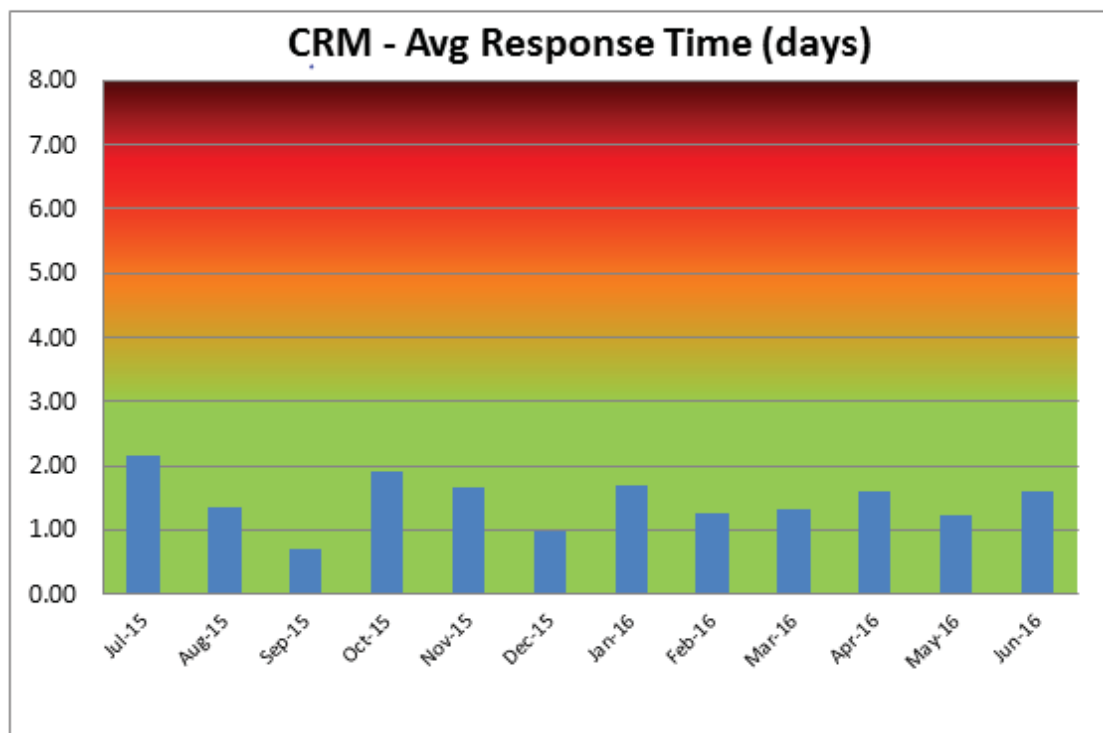


Two non-alliance sites were audited during June, both these sites were compliant.

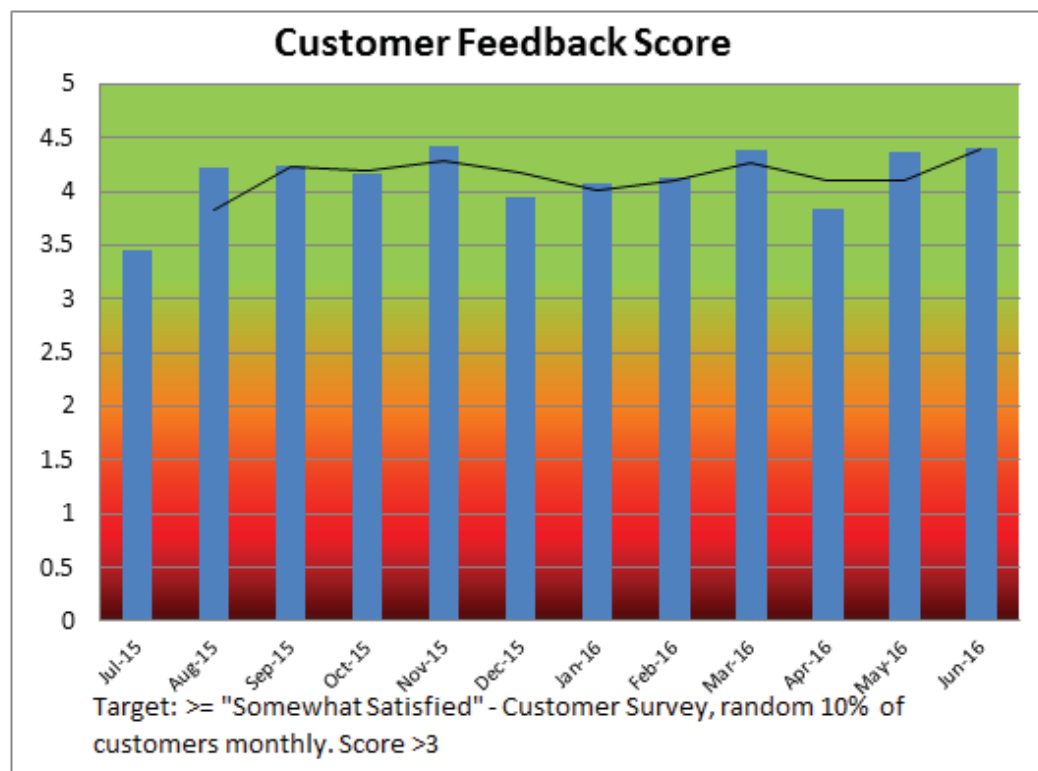




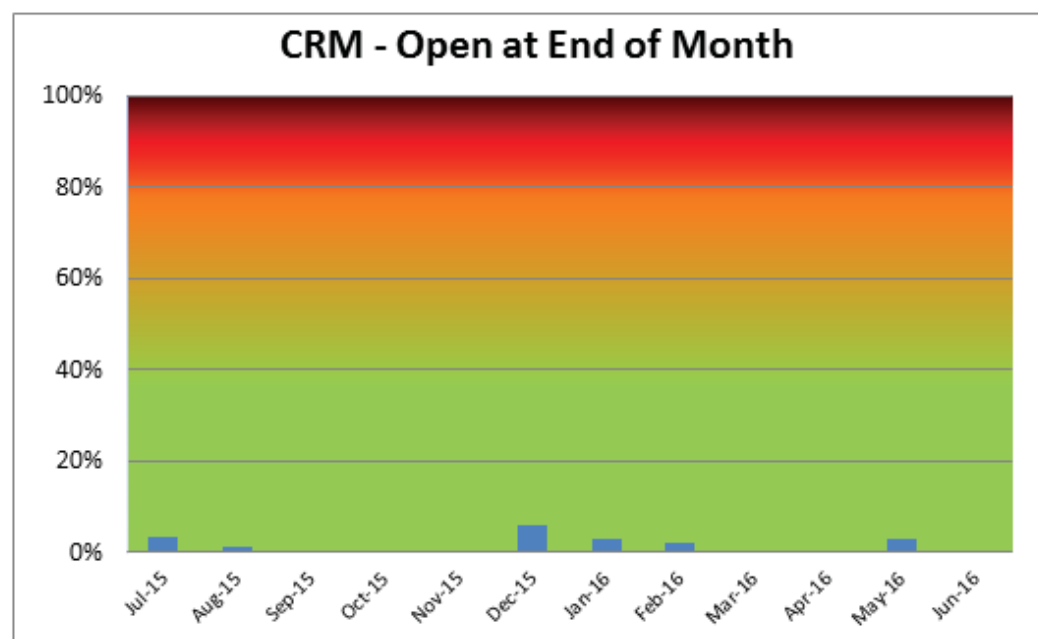
100% of CRM's were responded to within the required timeframe for the month of June.



The response times to CRMs continues to trend very well and has been a real highlight over the past 12 months.



During June a 10% CRM survey was undertaken, and from the results there has been an improvement in the communication and response. The Alliance scored 4.5 out of 5 according to the CRM respondents.



All CRMs were completed at month-end.

## Assets Group

### Executive Summary

- 38.** Considerable progress has been made in the past month on planning for projects in the 2016/2017 financial year. The team is all adapting well to the new project planning framework and are adding real value to the process, either as a project manager or a member of the project planning team. The challenge for the staff will be to resource the project-planning phase, which involves a number of project planning meetings and workshops, whilst also managing business as usual activities. Going forward, it is expected that projects will all enter the planning phase at different times so there will not be such a bulge of planning effort.

Despite the inclement weather, a number of projects have progressed well during July. The Dannevirke water treatment plant is nearing completion, the whales in the Woodville wastewater pond have been fixed and the Woodville camping ground is close to being ready to reopen. Levelling of the area for the Pahiatua water supply tank is complete and the geotechnical boring is well underway, albeit that this has been slowed by adverse conditions.

A highlight this month has been the development of the walkway and public picnic area in the Lower Domain. This area provides a tranquil spot with river access, close to the heart of the town centre. It complements the other features available at the Domain for both residents and visitors. The area has been developed in conjunction with horizons, and will be publicised once the grass has re-established.

Work on the Dannevirke wastewater pond remains in abeyance. The drone survey was delayed by the weather and the survey results have just been received. The Alliance will use these survey results to assess the amount of metal required to be shifted to complete the pond formation.

The Eketahuna camping ground toilets project has now entered the options analysis phase. Staff are working with the caretakers on a temporary solution before summer 2016/2017, whilst the longer-term options are worked through.

Staff have continued to work with contractors to ensure that the Council's expectations regarding health and safety are able to be met. This has included hazard identification workshops and reviewing the policy and procedures of each contractor. To date no real issues have arisen.

## Utilities

### Water Supplies

#### 39. District

The Water Safety Plans for Norsewood, Woodville, Pahiatua and Eketahuna have been received for staff to review prior to the final documents being sent to Ministry of Health. The plans outline how we intend to manage the treatment and supply of drinking water to ensure risks to health are minimised. The completion of water safety plans is a compliance requirement.

#### 40. Woodville

We are trialling a submersible pump to mix the contact tank to produce better flocculation. This will improve the flash mixing of the coagulant and give us better floc formation to settle in the clarifier so there is less carry over to the DE filter. It will enhance the performance of the plant and prevent blinding on the sand-filter, which in-turn means less backwashing. If there is no improvement, we will look to install a static mixer within the clarifier at the Woodville plant. This will also be an advantage when we have low flows in the Mangapapa Stream.



#### 41. Pahiatua

We are awaiting the geo-technical report on ground conditions at the reservoir site. The testing was delayed by the weather, and is now progressing very slowly due to the presence of large rocks in the subsoil layers. Once the geotechnical information has been gathered the foundation designs can be completed, and the building consent application lodged. Completion of the tender documents for construction of the foundation is also dependent on the final foundation design.

A change to the designation of the site under the District Plan is also required as the designation is currently waste disposal. We are applying to change it to waste disposal and water supply to reflect existing and future activities planned for the site. OPUS has been engaged to prepare the documents and to apply for the alteration to the existing designation.

## 42. Dannevirke Treatment Plant

The building has been completed. Filtec technicians are on site fitting the pipework, electrical, pumps and UV units. Work on this part of the project should be completed by 22 July.



## Wastewater

### 43. Resource Consents

The second pre-hearing for the Eketahuna and Pahiatua consent applications has been set down for 30 August.

Horizons has sent Council a series of draft consent conditions for consideration and feedback prior to the next pre-hearing. One of the draft conditions relates to the offer made by Council staff at the last pre-hearing to form a working party to act as a vehicle for community input into Council continuing investigations into alternative disposal options for treated wastewater, as a condition of a medium term consent being granted. This offer was made in an attempt to find middle ground between Council and those submitters who objected to the consent application on the basis that Council was intending to continue to discharge to an open waterway.



Attempts have been made to draft terms of reference for a working party. It has become apparent that due to the differing views and expectations of the interested parties regarding the intent of the working party and the membership, the Council will not be able to form and manage a single working party as a condition of a consent. Council has advised Horizons of these issues, and its desire to remove this as a condition of any consent issued.

At this time it is unclear whether the Council will be proceeding to a hearing or when.

#### **44. MfE - Dannevirke**

The inflow pipe into the number one pond has been renewed and repositioned, a concrete pad is to be constructed as well as a control chamber by the existing outflow manhole. Batters around the pond edge are being formed and rolled at present. Further work on the pond is on hold, pending the results of the recent drone survey and an improvement in the weather.





#### 45. MfE Projects – Woodville

The No.2 Pond has finally been relined, following the issue with the whales under the old liner. Baffles are being refitted in place ready for refilling. Once the pond is refilled, sampling to support the consent application will commence.

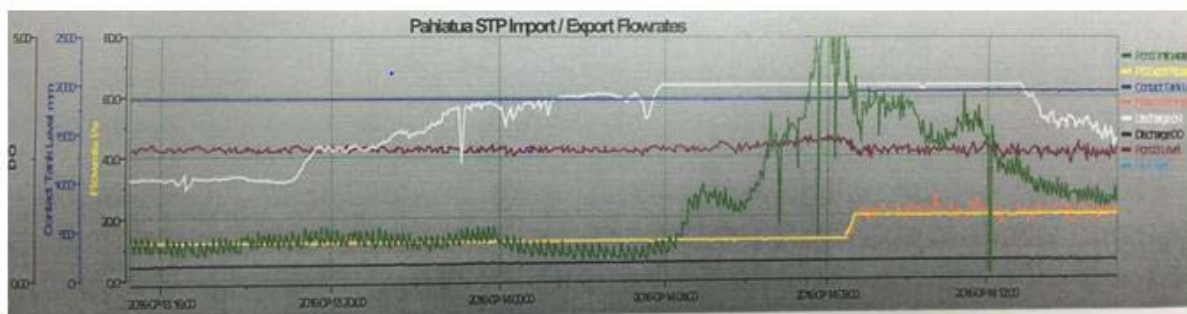
Infiltration levels in the wastewater reticulation system are running very high at present. We have had Alliance staff lift manholes on the wastewater reticulation to ascertain where the big volumes are accumulating from. High flows are present in McLean Street, Fergusson Street, Ormond Street, Grey Street and Gladstone Street. We have to ascertain where the major problems are – whether they are property laterals, pipes or manholes in the reticulation. One of the issues we may have could be cracked or joint problems in several laterals, which are the owners' responsibility. This may cause problems with the repairs or the cost of getting the repairs done as it would be the property owner's responsibility.



#### 46. MfE Projects - Pahiatua

The following graph is a snapshot from our SCADA telemetry from 14 July. It indicates a very high volume of inflow to the wastewater ponds from 4.00am to 12.00pm, well in excess of what would result from usual household activity. The graph also indicates that is not a high water table causing the issue, as this would result in high flow throughout the day.

This pattern gives the impression that there is some serious infiltration from roof catchments or possibly stormwater drains connected into the wastewater reticulation when we have a sudden downpour of rain. We will carry out a similar manhole inspection with the Alliance to investigate high flows in the network. A smoke testing programme, or dye testing may be worth considering throughout the district.



## Property

### Housing for the Elderly

#### 47. Occupancy

77 flats are presently occupied, there are currently 5 vacant flats, which are:

Aften Court, Dannevirke	2 flats vacant	64, 182 days
Ballarat Court, Dannevirke	1 flats vacant	234
Elsinore Court, Dannevirke	1 flat vacant	60 days
Burns Street, Dannevirke	1 flat vacant	43 days

Council is negotiating the final sale terms and conditions for the three flats in Swinburn Street, Dannevirke.

### Camping Grounds

#### 48. Bookings

	June 2016	June 2015	% Change
Dannevirke	155	192	20% drop
Pahiatua	214	447	50% drop
Woodville	0	42	Closed
Eketahuna	179	246	25% drop

Visitor numbers were lower in June 2016 than June 2015, for all camping grounds, most likely due to the weather. The large drop in numbers at Pahiatua is as a result of the higher than usual figures in 2015, during the construction works at Fonterra.

#### 49. Woodville

The Woodville Camping ground project is nearing completion. The fence is now finished. A bit more work is needed on the hardstand area to stop water pooling. The new pillar boxes, which provide power for motorhomes, will be installed in the next two weeks.



### Parks and Reserves

#### 50. Dannevirke Lower Domain Walkway

Work has now been completed to develop a new walkway and river access area at the Dannevirke Lower Domain. The site is accessed from alongside the drive to the Scout Hall. The ground now needs to settle. Once the new fence and grass are established, the site will be opened to the public. Council will promote this site through the Bush Telegraph to let people know it is there for their use. It provides a unique area for picnicking and paddling in the urban centre.

***Area Before Work Began***





*Area after Work Completed*



#### **51. Scout Park – Lower Domain**

The trees in Scout Park have been tidied up and an old fence line removed. This was a hazard for the scouts using the area.



**52. Pahiatua Old Sale Yard Site**

Work is continuing on the installation of the new skate park under the management of the Wheel Park committee.



**53. Mangatainoka Domain**

One tender for the grazing of the Mangatainoka Domain was received. The tender was accepted and the documents have been sent to the successful tenderer for signing.

**54. Woodville Domain Board**

The Woodville Clay Target Club Incorporated has exercised its right to renew its existing lease of Domain Board land on Dodd Road, Woodville for a further term. The lease is an old Lands Department lease that came under the management of Council as part of the Local Government amalgamations. The Council determined to set the rental payable at 50% of the market value for the new term. The renewal documents have now been signed.

**Cemeteries**

**55. General – Website and Brochure**

We are in the early stages of setting up a Cemetery page on our website that will have more information on our cemeteries as well as the database.

A Cemetery brochure is in the drafting process. This will include the cemeteries we have in the district and what is available at each one, common questions asked and also the fees and charges relating to the cemeteries. We hope that the brochure and cemetery website page will decrease the number of general enquiries customer services staff get, and also help the public to make their own informed decisions.

## 56. Pahiatua

The new fence behind the still born area at the Mangatainoka Cemetery has now been completed. We are now waiting for a start date from the Alliance team for the new pathway.



## Swimming Pools

### 57. Woodville

The old sand filter has been removed from the filter shed and a new roller door installed to allow for the installation of the new filter. The new door will make the delivery of chemicals to the plant much easier in the future.



## **Public Toilets**

### **58. Eketahuna Camping Ground Toilets**

Council staff recently held a project meeting with the caretakers of the camping ground on the provision of additional toilets. The project objectives and needs and wants criteria were verified. The high level options were discussed and the analysis has now narrowed this down to four viable options. The project has now moved into the options analysis phase and staff are working closely with the caretakers to develop the lifecycle costs for the options.

The toilets are programmed to be installed in the 2017/18 financial year. There is an immediate need for additional toilets for the summer of 2016/2017. It was agreed that portalooos were the best short term solution. Staff and the caretakers are now investigating a couple of options. The portaloo hire will be funded by the caretakers.

## **Community Buildings**

### **59. Fire Evacuations**

We are in the process of ensuring that the evacuation plans are all up to date and that trial evacuations have occurred. We have been working closely with NZFS Fire Risk Management Officer - Mike Finucane, who has been a lot of help. Once they are all up to date, they will be filed in TRIM and there will be a bring-up process to ensure they stay up to date.

### **60. Dannevirke Carnegie Centre**

The Carnegie Community Centre Incorporated, who hold the lease with Council for the Carnegie building, is being wound up. The Tararua Community Youth Services will take over the lease of the building for the remainder of the lease. The lease expires on 30 June 2017.

Vandals broke into the centre on 7 July and destroyed six doors. The electric coin meter was also pulled off the wall. A lot of the youth services equipment was also stolen. The doors have been repaired or replaced and some of the youths who attend the centre are painting the doors.



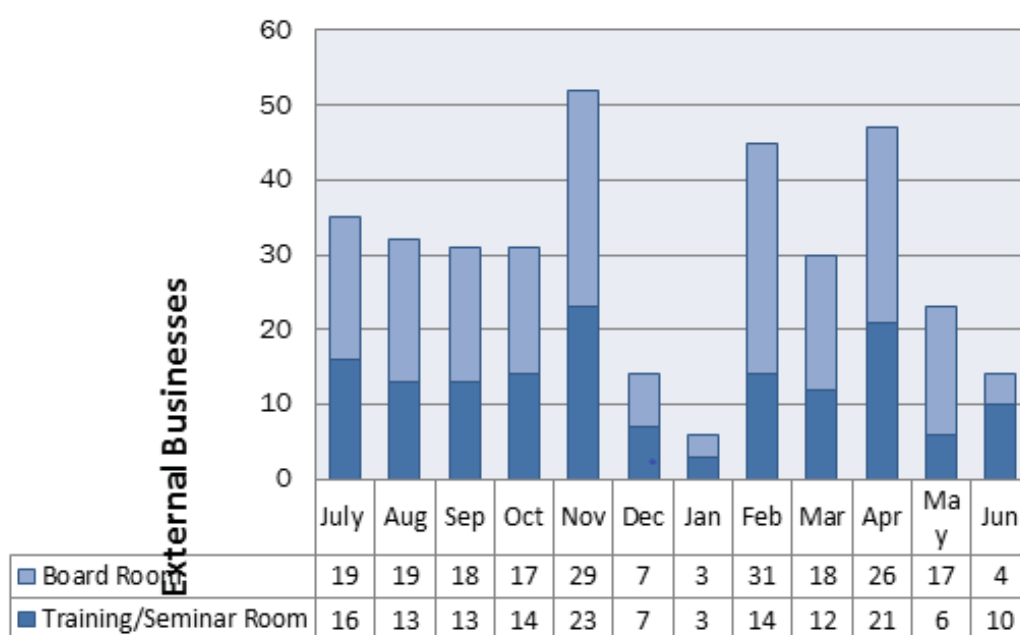
## Economic Development and Communications

### Business | Potential

#### 61. Business Support

We have provided a range of support to various businesses in the district this month. This has included ongoing support for a new potential business, assisting with business planning, local connections and tourism statistics, as well as links to Sport Manawatu to explore event options at the property; assisting a new resident and business client solidify their business goals for the next six months; providing support to a small home-based business to validate their ideas and linking to regulatory services; assisting a potential new resident explore locations and business opportunities, providing information regarding the district plan and business support available in the district.

#### 62. Use of Facilities (2015/16)



#### 63. Training

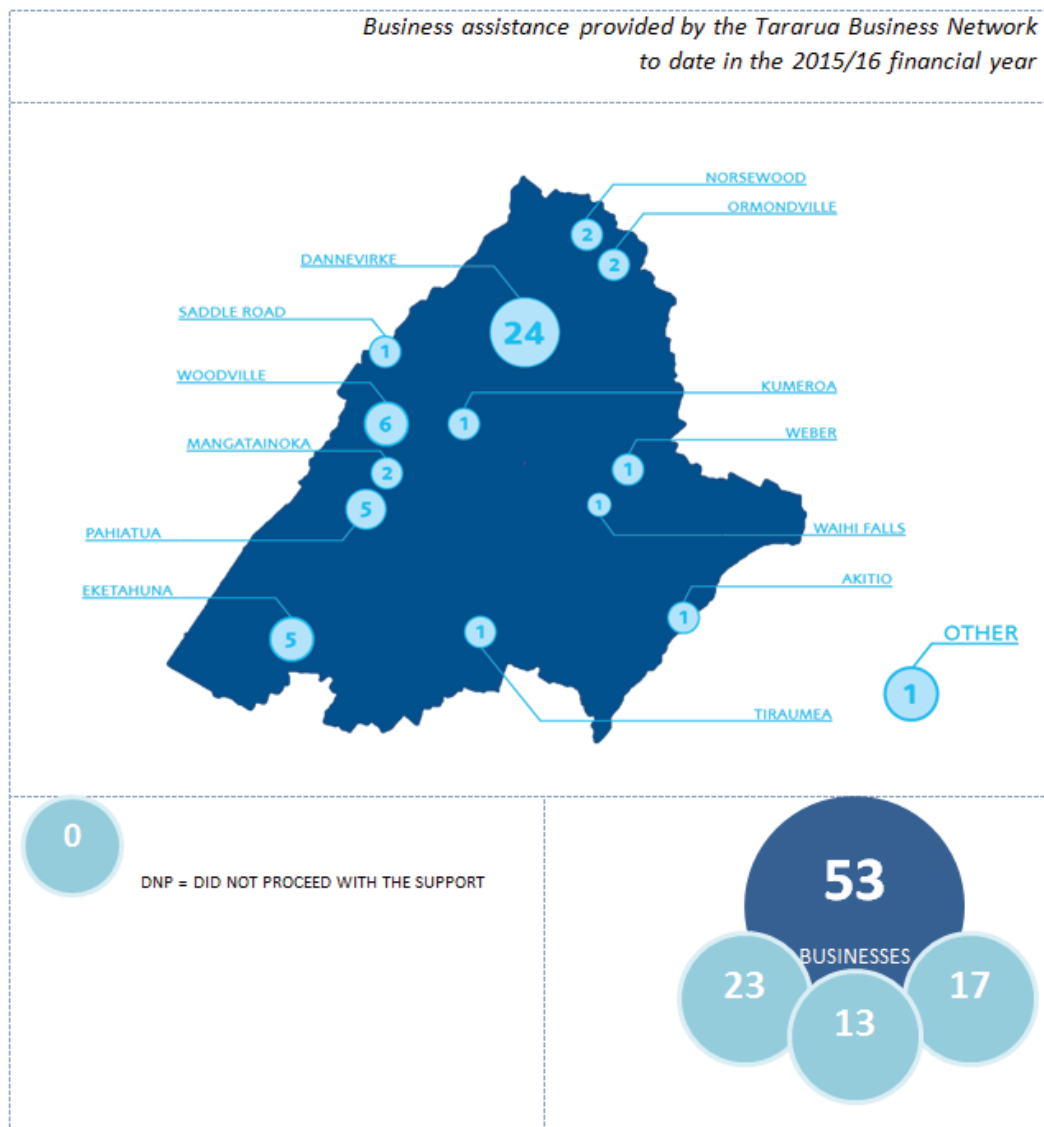
The two IRD workshops held at the Pahiatua Service Centre have both been well attended and we are organising more for later in the year, as well as looking at bringing the IRD's Employer workshop to the district in October.

The following workshops are being planned for August and will be advertised through our google+ page, TDC website and Facebook page as well as in the Bush Telegraph:



- Thursday 11 August – Esther McHardy of MCI & Associates delivering “Do I need an Accountant?” A brief introduction to accountancy for business, when to engage an accountant, what to bring to your first meeting and clarifying business structures.
- Monday 22 August – Chelsea Miller of Grass Roots Media delivering “How to use social media to communicate and market to your consumer”, a three-hour workshop
- Wednesday 24 August – IRD Introduction to Business Seminar
- Thursday 25 August – Bevan Ellison of Aon Insurance delivering “Business Insurance – Where do I start?” Covering essential insurances and business interruption, public liability, professional indemnity and sums insured on items.

#### 64. Geographic Statistics (1 July 2015 – 30 June 2016)



## **65. Work Placements**

We are very proud of Teresa Llewellyn-Carter who has been successful in securing employment. At the end of her placement, she was offered several opportunities in employment and chose a position as Records & Information Assistant with Council.

We are very pleased to welcome Mercedes Waitere-McCallum as the next work placement from Work and Income. Mercedes joins us for a six-month placement.

## **66. Incubation Office**

Alan Williams and Michael Falkner finish their three-month rotation in the incubation office. They have been establishing their business in technology and systems. Alan has established contracts in Auckland and these have grown in the time he has worked here. Additionally, they have a lifestyle block and they have been trialling saffron and flowers.

Their feedback from their time in the business incubation office is that the structure has meant they have had to be disciplined and concentrate on increasing their services into their current market. They are very keen to work with software solutions for local businesses. The Business Network has linked them to our support network – introducing them to several local business operations.

Alan and Michael will continue to use the services at the Business Network.

We have been consulting with the next business looking to work from the incubation office.

## **67. Manawatu-Whanganui Growth Study**

### **Accelerate25**

The Department of Conservation, Horizons Regional Council, Palmerston North City Council, Rangitane and Tararua District Council believe there is significant potential for the Manawatu Gorge to contribute to the community and cultural wellbeing, as well as to a strong local economy. There is a view that mountain biking could support this goal.

RC Tourism has been contracted by DOC to complete a business case for Mountain Biking in the Manawatu Gorge.

The business case will:

- Identify a preferred route(s), construction costs and key assets to provide a mountain bike facility through the gorge
- Identify how a track could link to Woodville, Tararua (either by track or quiet roads) and other connections
- Identify potential number of users and how to maximise the economic value of a track

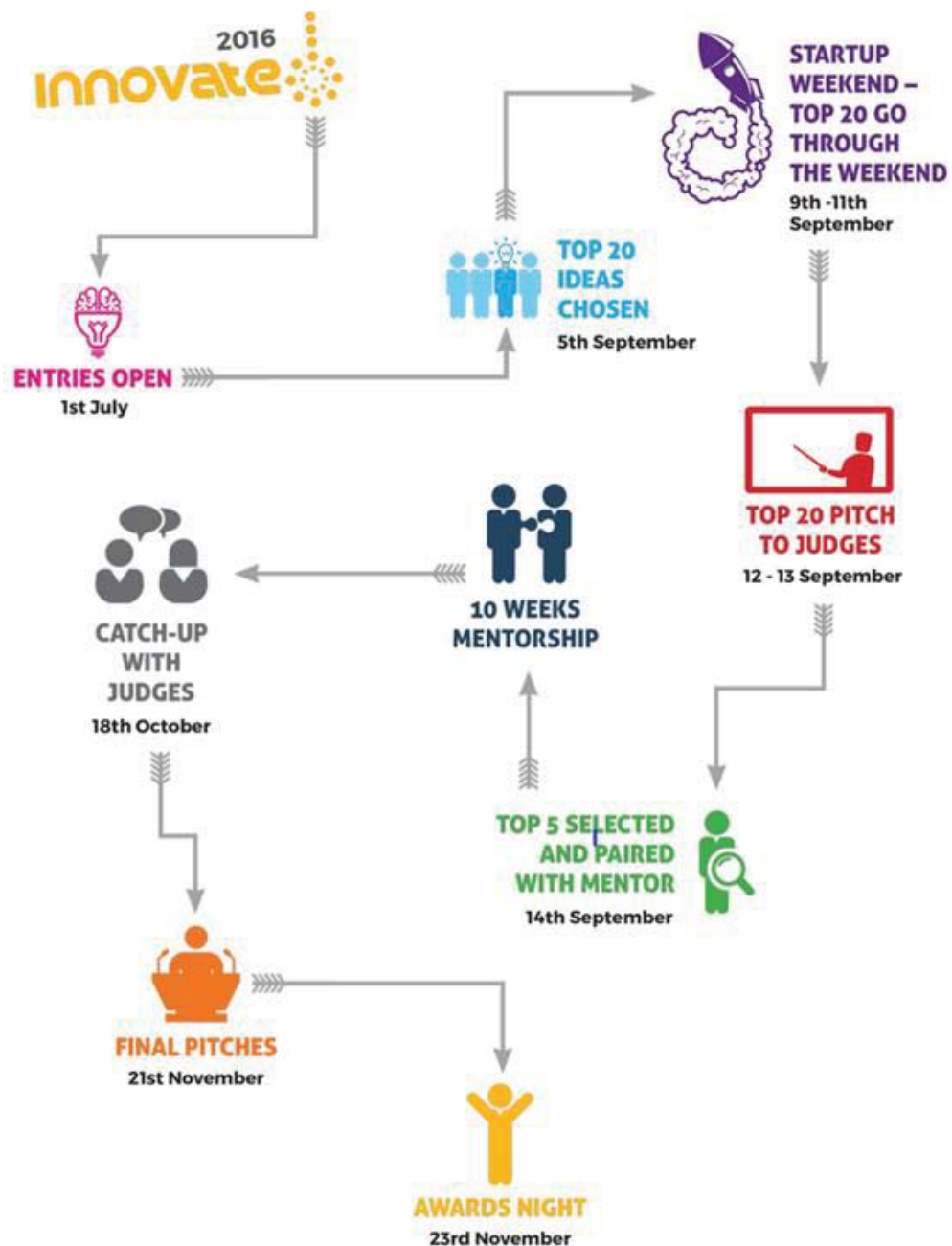
Field assessment undertaken during June 2016 indicated there are six options for mountain bike trails or comb

## 68. BCC Innovate

We are partners in 2016 Building Clever Companies (BCC) Innovate Programme.

## Innovate 2016 - Turning ideas into reality

Innovate has changed this year with the process streamlined. They have included mentors into the 10-week course and have added some big names to their panel.



For an in-depth look at the process, go to [www.innovate2016.co.nz/process/](http://www.innovate2016.co.nz/process/)

## **69. Regional Economic Development**

We hosted the Regional Economic Development Collaboration Meeting at the Tararua Business Network on 28 June 2016. Updates were provided for Accelerate 25 and in particular the Growing Business enabler. Vision has now signed the Immigration NZ Partnership Agreement, which supports the entire region. General discussion regarded collaboration at events in New Zealand; Rangitikei District Council is very keen to collaborate for the Auckland Home Show, and Manawatu Communication Networks are keen to collaborate for the Mid Central Field Days.

## **70. Buy Local**

We are developing a pilot for a Buy Local project in New World Supermarket. We have presented to the supermarket and we have their support to proceed. The businesses that are interested to date are for products: sheep cheese, condiments, Feijoa and local honey. The next stage is accreditation of businesses who wish to participate with Foodstuffs.

## **71. Mystery Creek**

We promoted visitor attraction, resident attraction and investment. We had numerous enquiries regarding relocation (predominantly Aucklanders) – as well as several crop investment enquiries.



## 72. Feijoa Fieldday and Workshop

On 11 July, we hosted a Feijoa Fieldday and Workshop. The purpose of the Feijoa Fieldday and Workshop is to expand on grower-led initiatives and maximise commercial opportunities for the benefit of local growers.

The Fielddays were hosted by local landowners who have established Feijoa businesses in the last few years – ‘Hedgeland Orchard’ and ‘Huia Orchard’. The Workshop encouraged establishing a grower-led marketing strategy for the local feijoa growers in Taranua.



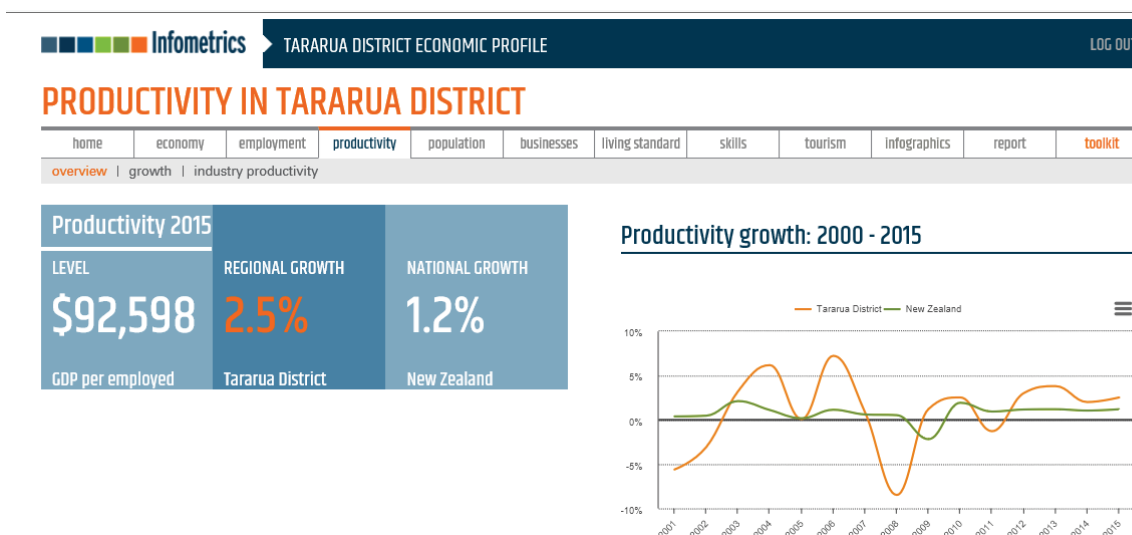


## 73. Statistical Information

We have cancelled our contract with profile.id for statistical data and we have signed a contract for supply with Infometrics.

Infometrics are able to provide a much wider economic profile for the district.

In August, this comprehensive profile will be available on our website.



## Community | Potential

### 74. 2016 Trustpower Tararua District Community Awards

Nominations for the 2016 Trustpower Tararua District Community Awards – empowering volunteers - closed on 22 July, see below for key dates for the Awards:

Entries open:	Monday, 23 May 2016
Entries close:	Friday, 22 July 2016
Information forms due:	Friday, 29 July 2016
Judging:	Week beginning Monday, 15 August
2016	
Awards:	Monday, 12 September 2016

For more information about the Trustpower Tararua District Community Awards, contact Kimberley Stevens, Marketing and Communications Administrator, Tararua District Council by emailing [kimberley.stevens@tararua.govt.nz](mailto:kimberley.stevens@tararua.govt.nz) – alternatively, phone 06 374 4080 (north) or 06 376 0110 (south).

## Communications

### 75. Local Elections 2016

The communications team has been assisting the Electoral Officer with the implementation of the Local Government New Zealand (LGNZ) ten-month campaign Vote2016 (or #Vote16NZ) which aims to lift voter numbers above 50 per cent nationally for the first time since 1998. The campaign also encourages citizens with strong leadership qualities and a passion for their community to consider standing as candidates themselves.

We have developed a communications schedule and we are disseminating information for both voters and candidates.

**As at 18 July, the following communications and publications have been published/released:**

- (Local Communication) Final Representations for the 2016 Local Elections
- (Local Communication) A Candidates Guide to Local Authority Elections 2016
- (Local Communication) Tararua District Council Backs Vote2016 Campaign
- (Local Communication) Local Council Candidates Encouraged to Come Forward Early
- (National Communication) Get Involved in Local Government
- **(Local Communication) Briefing Session: 'A Candidate's Guide to Local Government'**
- **(Local Publication) Candidate's Guide to Local Government**
- **(Local Communication) Notice of 2016 Triennial Local Authority Elections**
- **(Local Publication) Pre-Election Report 2016**

### 76. Media and News

#### Internal

- **Talking Tararua Digital Newsletter**

The July/August issue of Talking Tararua is now live and available to view online by visiting <http://talkingtararua.buzzit.co.nz> – this issue includes the following articles and stories:

- Saddle Road upgrade is progressing well
- Love Food, Hate Waste, Save Money
- Spend the dollar, get those tags on the collar!
- Acknowledge Tararua's community champions
- Council Snippets and Reminders
- Talking Business: The judges are waiting... Innovate 2016!
- Talking Community: A farming family, a stream and you
- Talking Events: Get out and about

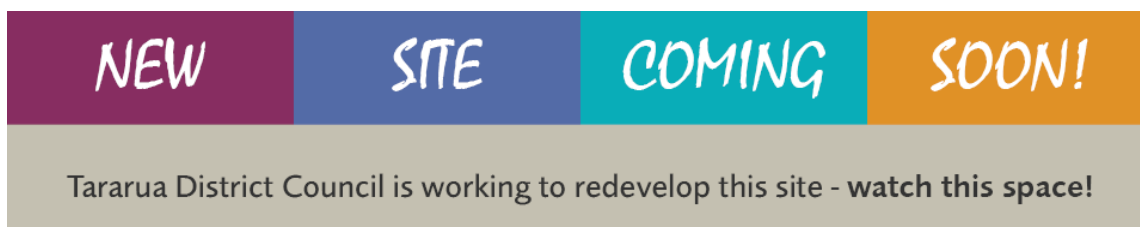
**Want to subscribe?** Go to: <http://talkingtararua.buzzit.co.nz/subscribe/>

## 77. Websites

### Internal Websites

- **Tararua Country ([www.tararua.com](http://www.tararua.com))**

Progress is imminent with actions taken to advance the development of the new Tararua Country website. In the interim, we have placed a banner on the current site to notify customers that there is a new website coming.



- **Tararua District Council ([www.tararua.govt.nz](http://www.tararua.govt.nz))**

In order to progress the updates for the Tararua District Council website, we have enlisted the services of Shaun Hutchinson. Shaun is working two-days a week to assist with the updates and improvements for this site.

- **Tararua Business Network ([www.tararuabusinessnetwork.co.nz](http://www.tararuabusinessnetwork.co.nz))**

There may be those who are unaware of the Tararua Business Network's "website". Developed in the form of a Google+ business page – this is proving to be a good platform for the Business Network to share training opportunities, business case studies, latest news and more.

### External Websites

- **Tourism New Zealand ([www.newzealand.com](http://www.newzealand.com))**

International visitors and investors will now be able to find current and useful information regarding the Tararua District when they visit the Tourism New Zealand website.

We have updated the information and images for the Tararua District townships and continuation of this work will promote the Tararua District as an ideal location to live, work and play.

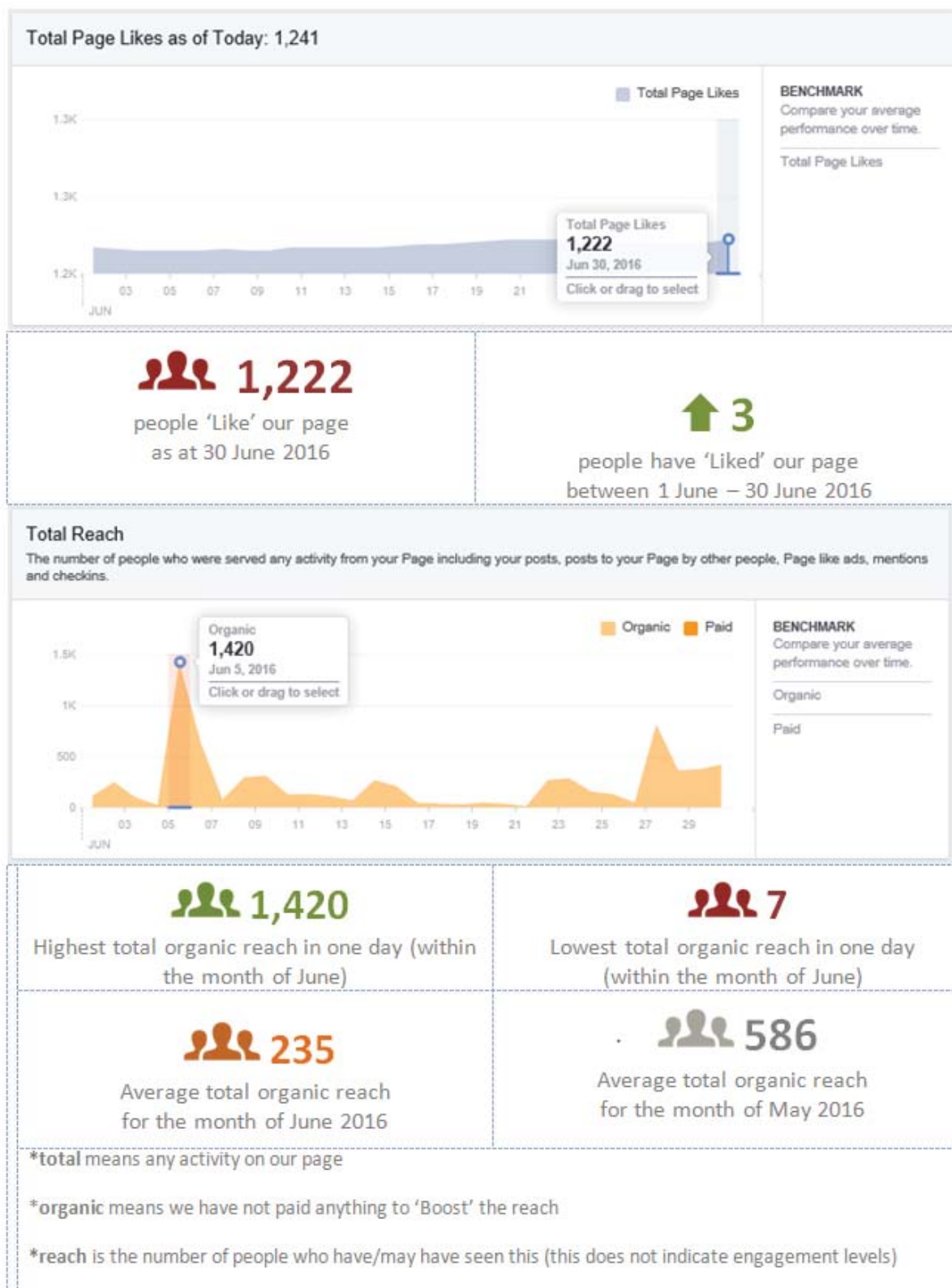
- **Accelerate25 Regional Growth ([www.accelerate25.co.nz](http://www.accelerate25.co.nz))**

As a stakeholder in Accelerate25, we have uploaded information regarding this programme (and the Regional Growth Study) to the Tararua District Council website to assist public understanding of this region-wide undertaking.

What is Accelerate25? Accelerate25 is about increasing job opportunities and quality of life in the Manawatū-Whanganui region by connecting people, business, Iwi and our environment. It exists to accelerate opportunities for a stronger and more prosperous Manawatū-Whanganui by 2025: for our people; for our mokopuna; for New Zealand.



## 78. Facebook Key Statistics



## **79. Ormondville Railway Development**

Ormondville Rail Preservation Group (Tom Williamson) is driving a promotional event to raise funds and awareness for Ormondville Railway. The event will be held in March 2017 and the promotion group is looking to utilise the Pahiatua Railcar Society and include train excursions locally. We are supporting the marketing and promotion of this event.

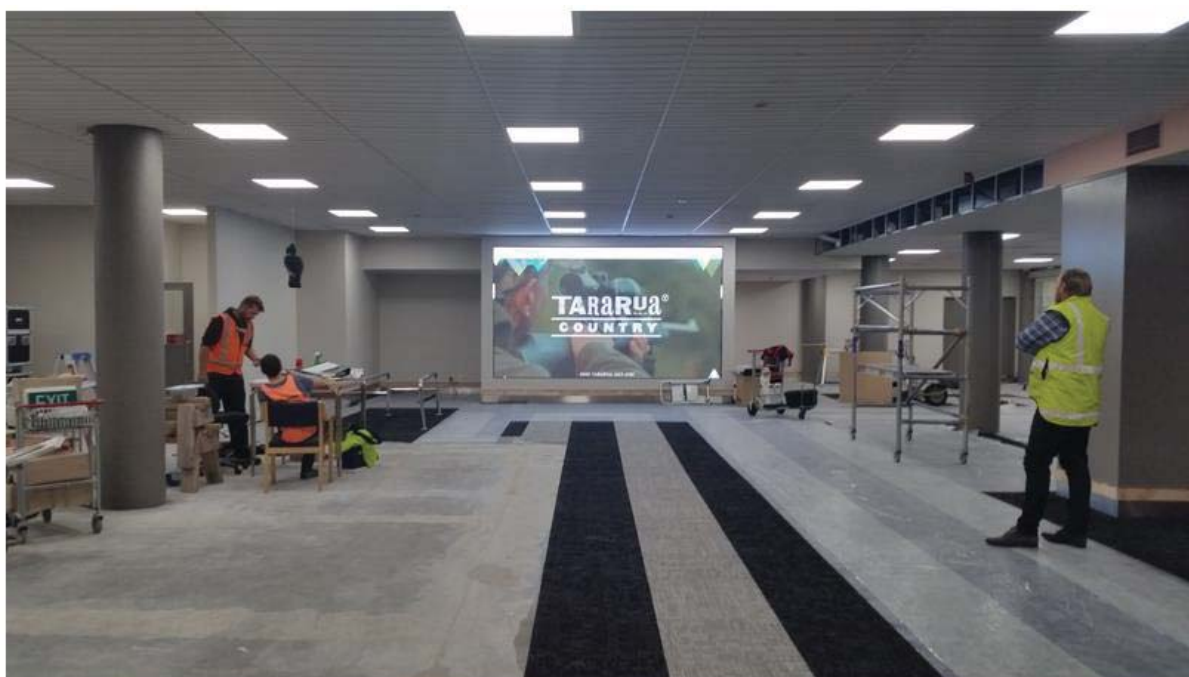
## **80. Significant Sport Event**

We are working to support Natarsha Nikora to establish a significant sport event in Tararua. They are considering two options currently.

## **81. Palmerston North**

We are going digital – a Tararua clip will feature on the new 75-inch advertising screen above the carousel as well as on the new big LED screen when the wall is taken down. To see video link to:

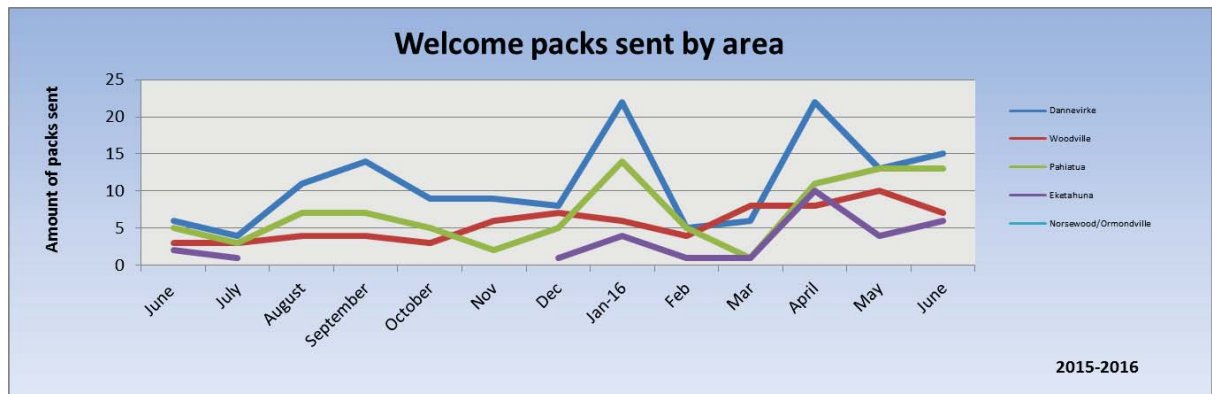
<https://drive.google.com/open?id=0B9yFk1Pr5l3JT19MdUt1SGxTeW8>



## Tararua i-SITE

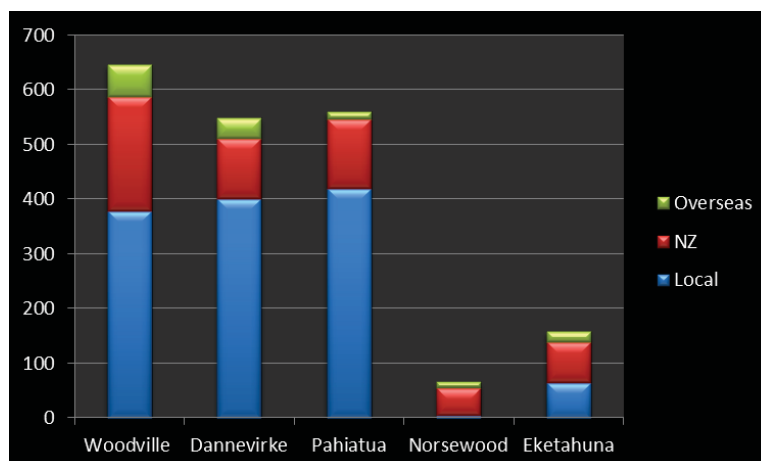
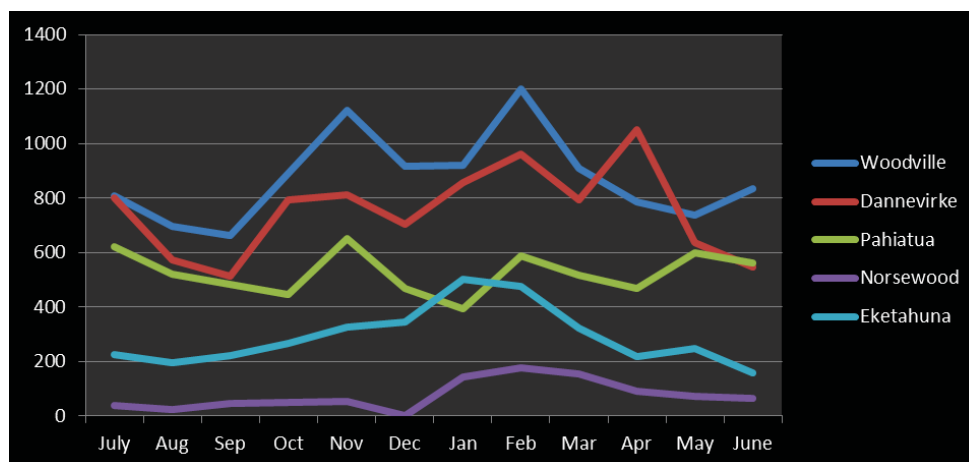
### 82. Welcome Packs

A total of 41 welcome packs were sent in June, eleven of these were sent outside of the district. There is quite an increase in welcome packs sent from the same period last year, especially in the Dannevirke, Woodville and Pahiatua areas.



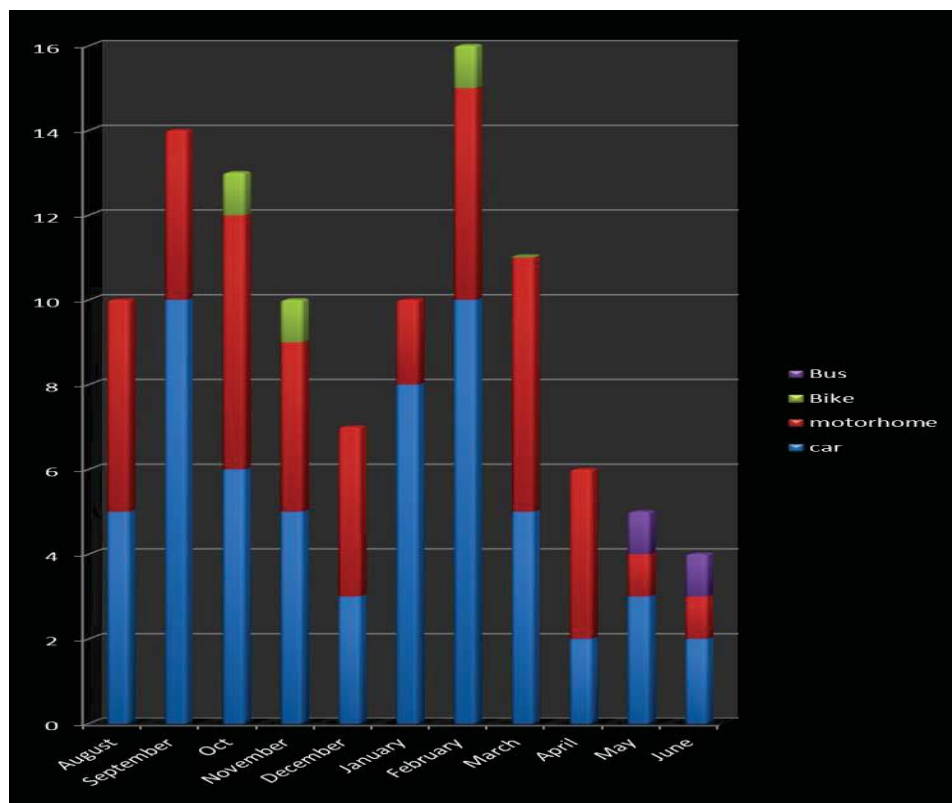
### 83. Enquiries

#### Enquiries to i-SITE and Information Centres

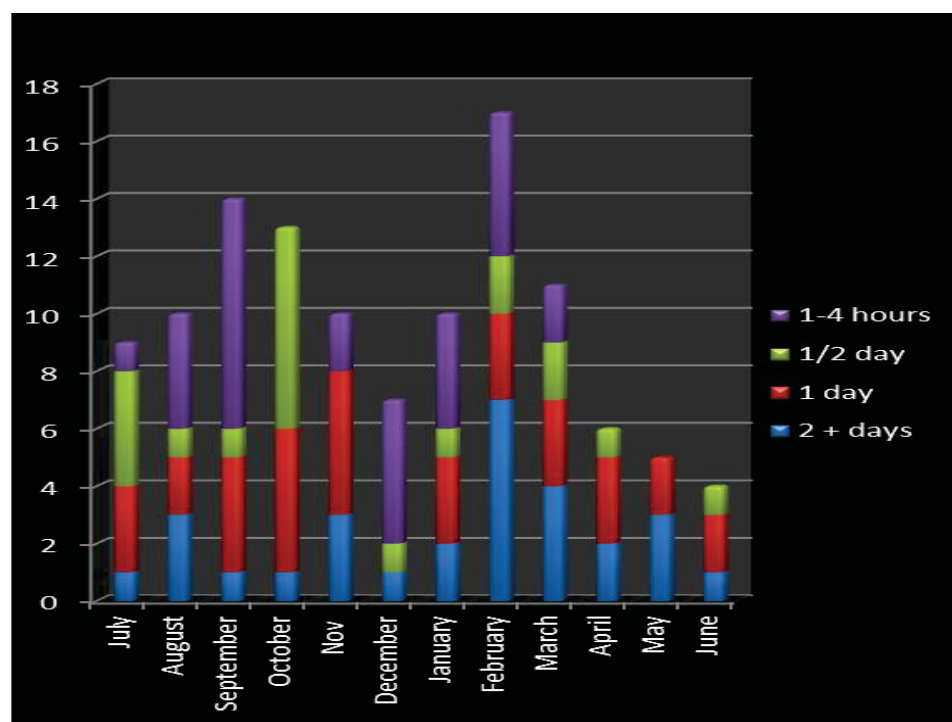


## 84. Customer Surveys

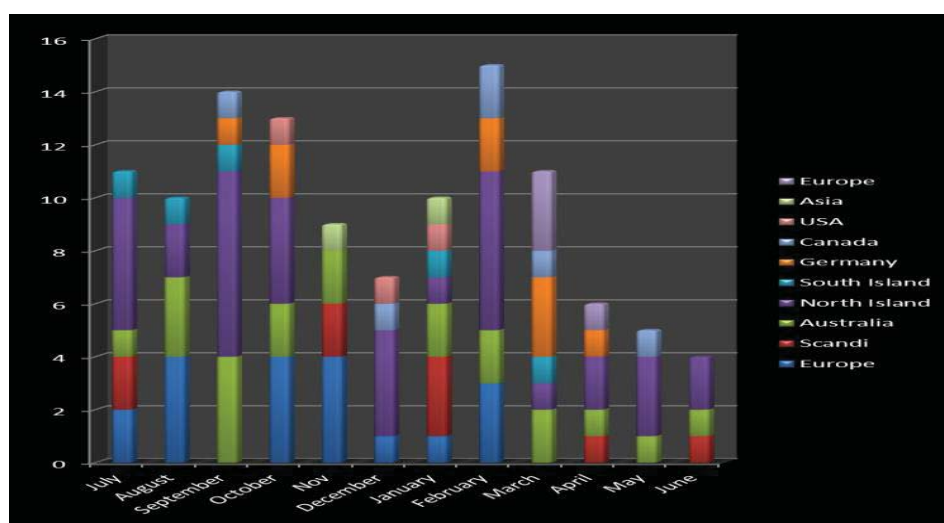
Method of Travel



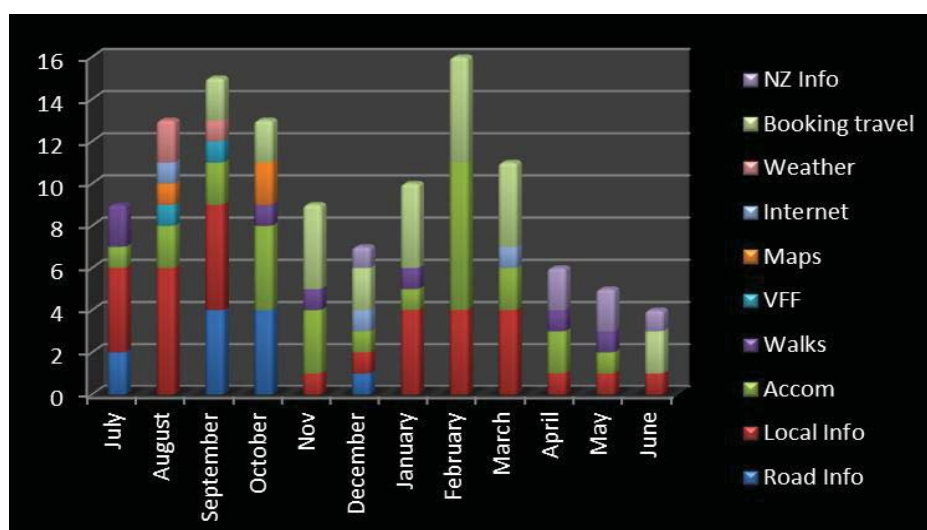
Length of stay in Taranua



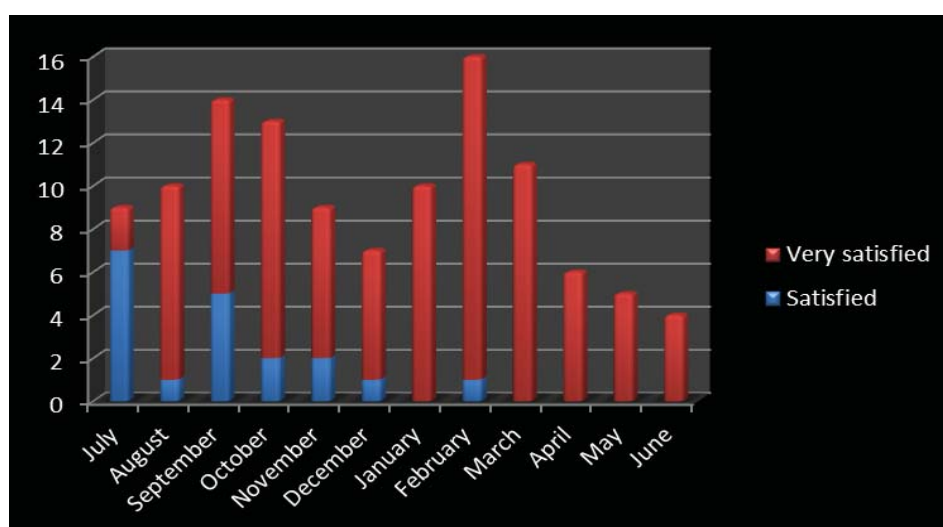
Origin



Type of Enquiry



Visitor Satisfaction





## 85. Accommodation & Travel Sales– Tararua i-SITE

**June 2015**

### Company sales

**Start date:** Monday, 1 June 2015

Note: All amounts in this report include GST

**End date:** Tuesday, 30 June 2015

**Selected by:** Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
<b>Sale type:</b> Agent all								
Intercity Coachlines	27	27	\$854.00	\$85.40	10.0%	\$3.16	768.60	\$854.00
Blue Bridge	1	1	\$692.00	\$69.20	10.0%	\$69.20	622.80	\$692.00
Tranzscenic	2	2	\$227.00	\$22.70	10.0%	\$11.35	204.30	\$227.00
Naked Bus	9	9	\$211.00	\$21.10	10.0%	\$2.34	189.90	\$211.00
Interislander	2	2	\$130.00	\$13.00	10.0%	\$6.50	117.00	\$130.00
Bookit Online Accommodat	1	1	\$120.00	\$12.00	10.0%	\$12.00	108.00	\$120.00
Tranzit Coachlines	7	8	\$112.00	\$11.20	10.0%	\$1.60	100.80	\$112.00
Cactus Jack Backpackers	1	1	\$50.00	\$5.00	10.0%	\$5.00	45.00	\$50.00
<b>Subtotal</b>	<b>50</b>	<b>51</b>	<b>\$2396.00</b>	<b>\$239.60</b>	<b>10.0%</b>	<b>4.79</b>	<b>\$2156.40</b>	<b>\$2396.00</b>
<b>Total</b>	<b>50</b>	<b>51</b>	<b>\$2396.00</b>	<b>\$239.60</b>	<b>10.0%</b>	<b>4.79</b>	<b>2,156.40</b>	<b>\$2396.00</b>

**June 2016**

### Company sales

**Start date:** Wednesday, 1 June 2016

Note: All amounts in this report include GST

**End date:** Thursday, 30 June 2016

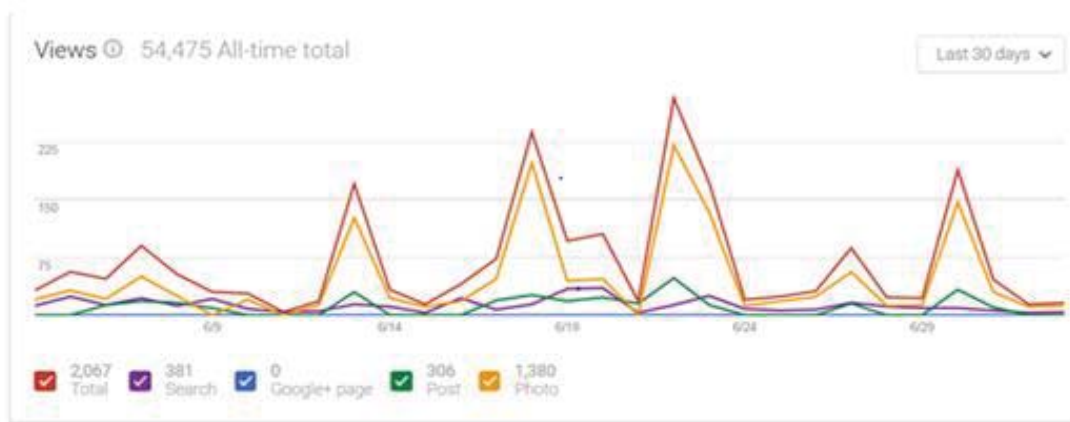
**Selected by:** Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
<b>Sale type:</b> Agent all								
Tranzscenic	4	4	\$1158.00	\$115.80	10.0%	\$28.95	1,042.20	\$1158.00
Interislander	3	3	\$912.00	\$91.20	10.0%	\$30.40	820.80	\$912.00
Blue Bridge	4	4	\$724.00	\$72.40	10.0%	\$18.10	651.60	\$724.00
Intercity Coachlines	27	27	\$714.00	\$71.40	10.0%	\$2.64	642.60	\$714.00
Bookit Online Accommodat	1	1	\$320.00	\$38.40	12.0%	\$38.40	281.60	\$320.00
Tranzit Coachlines	3	5	\$70.00	\$7.00	10.0%	\$2.33	63.00	\$70.00
Naked Bus	3	3	\$39.00	\$3.90	10.0%	\$1.30	35.10	\$39.00
<b>Subtotal</b>	<b>45</b>	<b>47</b>	<b>\$3937.00</b>	<b>\$400.10</b>	<b>10.2%</b>	<b>8.89</b>	<b>\$3536.90</b>	<b>\$3937.00</b>
<b>Total</b>	<b>45</b>	<b>47</b>	<b>\$3937.00</b>	<b>\$400.10</b>	<b>10.2%</b>	<b>8.89</b>	<b>3,536.90</b>	<b>\$3937.00</b>

An increase of \$1,541 in commissionable sales from June 2015, less customers but a higher volume of sales.

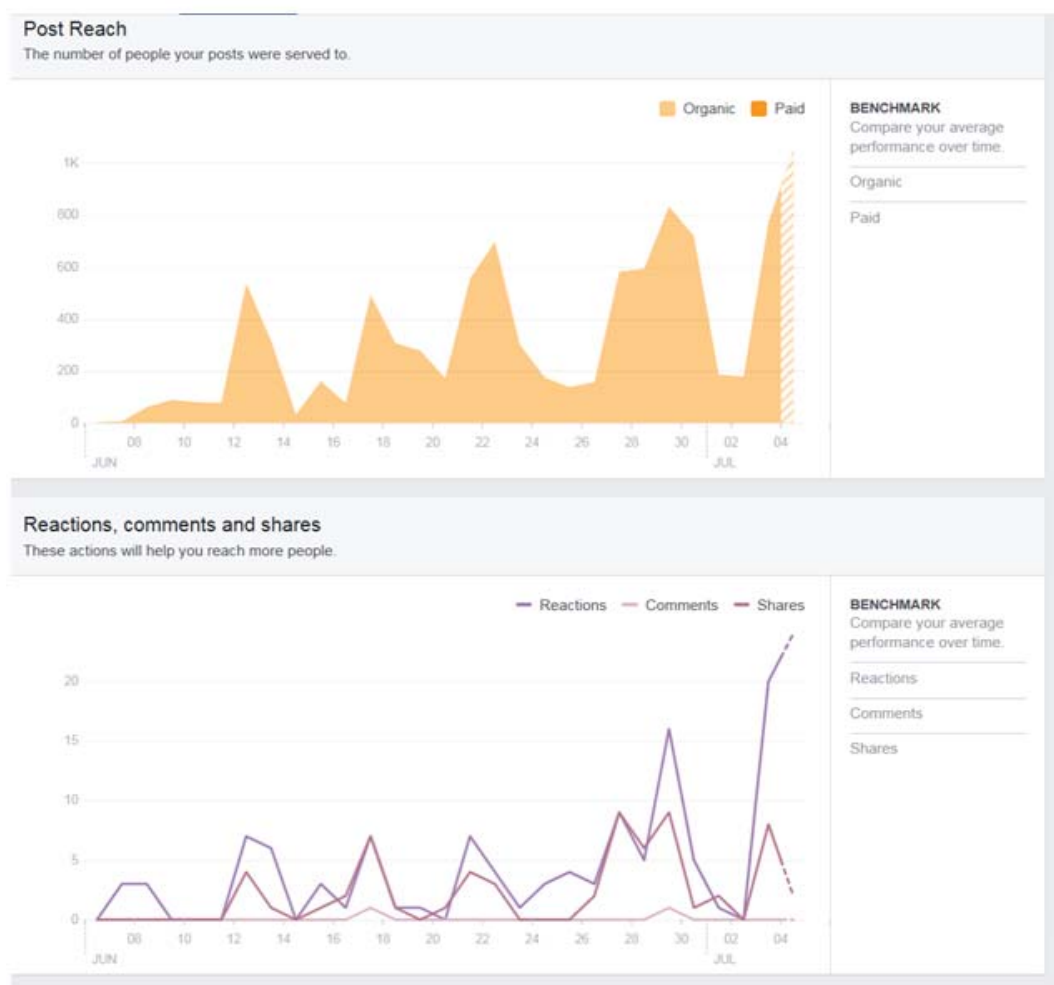
## 86. Social Media

### Google my Business



An increase of 1,845 views this month.

### Facebook



## Regulatory and Planning

### Alcohol Licensing

#### 87. General Matters

The Inspector received some positive feed-back from a person who attended an annual event that is run under a Special Licence. The attendee had not been to the event for many years due to the behaviour of patrons, in particular intoxication levels and associated behaviour. The Inspector was informed that this year's event was well run and lacked the issues observed in the past. The event is now the focus for the audience, rather than the consumption of alcohol. It is positive to see that the changes to the Act, and the higher level of responsibility and accountability being imposed on the applicants by the DLC is working. While the recommended conditions may appear restrictive to applicants, there are less compliance breaches being observed and, as time goes on, patrons are becoming more accepting of the higher level of accountability.

#### 88. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
Manager Certificate - New	1	2	0
Manager Certificate - Renewal	6	6	0
On Licence - New	0	0	0
On Licence - Renewal	0	0	0
Off Licence - New	0	0	0
Off Licence - Renewal	1	1	0
Club Licence - New	0	0	0
Club Licence - Renewal	0	0	0
Special Licence	4	7	0
Temporary Authority - On	0	0	0
Temporary Authority - Off	0	0	0
<b>TOTAL</b>	<b>12</b>	<b>16</b>	<b>0</b>

#### 89. Non Financial Performance Measures Year to Date

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2014/15 Results	2015/16 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	100%	100% Achieved



## Animal Control

### 90. General Matters

Routine property checks are still finding a lot of unregistered dogs, with notices to register being issued.

Nisan has completed his Level 2 NZQA equivalent and passed it with flying colours.

Nisan has attended an investigative course held in Dannevirke, which is designed for staff working in local government enforcement or compliance roles. This course will strengthen his robust investigation skills.

### 91. Monthly Dog Pound Statistics

Reason for Impounding	Number of Dogs	Year to Date
Roaming	7	146
Unregistered	4	55
Roaming and known to be unregistered	4	49
Rushing		5
Barking	1	2
Failure to comply with classification - Menacing	0	1
Failure to comply with classification -Dangerous	0	0
Failure to comply with Bylaw	0	0
Attacking - Person	1	10
Attacking – Stock	0	5
Attacking - Domestic Animal	0	7
Attacking - Protected Wildlife	0	0
Released to Council	1	9
Welfare	0	7
TOTAL	18	296

Resolution of Impounding	Number of Dogs	Year to Date
Returned to Owner	11	174
New Owner/Rehomed	1	36
Destroyed	6	82
TOTAL	18	292

### 92. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	4	1	5
Rural Domestic Dog	1,857	34	1,891
Preferred Dog Status	350	0	350
Urban Domestic Dog	967	75	1,042
Working Dog	3,437	79	3,516
TOTAL	6,615 (97.2%)	189	6,804

### 93. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Aggressive Dog	0	0	0	0	0	0	1	0	2	3	30
Barking Dog - First Call - Record Only	0	1	0	0	18	2	10	2	18	51	354
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED	0	1	0	0	5	3	3	1	10	22	171
Dead Dog	0	0	0	0	1	0	0	0	0	1	6
Dog Attack	0	0	0	0	0	0	1	1	1	3	53
Dog Bylaw Breach	0	0	0	0	0	0	0	0	0	0	14
Dog Other	0	2	1	0	*1	0	16	4	13	37	213
Dog Welfare Concern	0	0	0	0	0	1	0	1	2	4	26
Roaming/ Uncontrolled/ Secured Dog	0	2	0	2	1	1	13	6	10	35	512
Roaming Stock	0	0	0	1	2	3	13	0	1	20	176
Rushing Dog	0	0	0	0	0	1	0	1	0	2	21
<b>TOTAL</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>3</b>	<b>28</b>	<b>11</b>	<b>57</b>	<b>16</b>	<b>56</b>	<b>178</b>	<b>1576</b>

### 94. Comments on CRMS

Aggressive dogs – One dog was attacked as it walked past a property in King Street Dannevirke. The owner of the attacked dog was reluctant to come forward but has done so now. Animal Control is waiting to interview the complainant to ascertain what action will be taken.

Two other dogs were fighting on the front lawn at a property in Alma Street Dannevirke, they had departed before First Security had arrived.

The other reported attack involved two dogs that had escaped from a property that had a new fence under construction. The attack did not result in any injuries to the complainant's dog and a warning is to be written to the offending dog owner.

Barking dogs – A large number of mostly unsubstantiated complaints were received from the Makotuku area. Two noise abatement notices have been issued.

Regular complaints from one person were received about a dog owner in Pahiatua. Sporadic monitoring at odd times has failed to justify these complaints.

The other complaints have been largely unconfirmed in most instances, with education and warnings provided where necessary.

Dog welfare issues - Animal Control removed two dogs from one property for minor welfare issues, and this resulted in the dogs being released to council.

## 95. Non Financial Performance Measures Year to Date

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2014/15 Results	2015/16 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2010 and 2023	Achieved 76% Target 70%	Not Measured	N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	Achieved 100% Target 100%	100%	89% Needs Improvement NOTE 1
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	New Measure	Minimum of 6 articles per year  Minimum of 4 educational presentations per year	5 Needs Improvement NOTE 2 2 Needs Improvement NOTE 3

**Note 1:** Council was operating without full coverage in the first quarter of the current financial year, due to staff resignations and recruitment. Reduced coverage had a short-term impact on service performance. Performance in relation to this indicator continues to improve.

**Note 2:** A sixth educational article was drafted and scheduled for publication, but unable to run due to competing articles with an overriding statutory requirement to publish.

**Note 3:** DogSmart presentations are provided on an ‘as requested’ basis. Presentations were offered to district schools in early June 2016. This resulted in two presentations. Demand for presentations will grow as schools become aware of the programme.

## 96. Non Financial Performance Measures for Month

CATEGORY	TOTAL	Responded to within 2 hours
Dog Attack	3	100%

## Building

### 97. General Matters

Our Building Officers are helping Horowhenua District Council process some building consents as they have been extremely busy.

We issued 31 consents for the month of June. Fire consents are coming in with the colder weather upon us.

36 Code Compliance Certificates were also issued during the month.

### 98. Short Course, Workshop or Conference Attendance

All our building officers attended a BRANZ Answers 2016 seminar held in Palmerston North on 14 June. This was very informative and a lot of information was gained. Local architects and other council officers also attended this seminar.

### 99. Non-Compliance Issues and or Breaches of the Act

We had a swimming pool that did not comply with the fencing of Swimming Pools Act.

**Action Taken:** We issued a Notice to Fix giving a timeframe to comply with or remove the pool.

**Resolution:** The swimming pool has been removed so the Notice to Fix has been lifted.

### 100. Monthly Building Consents Statistics

Consent Time Frames	Month	Year to Date
Code Compliance Certificate issued	36	321
<b>Consent Breakdown</b>		
10 days or Less	21	134
11 - 15 Days	2	112
16 - 17 Days	6	30
18 – 19 Days	2	26
20 Days	0	12
>20 Days	0	0
<b>TOTAL</b>	<b>31</b>	<b>345</b>
<b>Percentage processed within 20 day limit</b>	100%	100%
<b>Consent Values</b>		
Total Value	\$493,407.00	\$19,331,433.00
Average Value	\$15,916.35	\$56,033.14

Inspection Results Report –	Month	Year to date
No of passed inspections	130	1275
No of failed inspection	9	185
<b>TOTAL</b>	<b>139</b>	<b>1460</b>

## 101. Non Financial Performance Measures Year to Date

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2014/15 Results	2015/16 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	100% On Target
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Not Achieved 98% Target 100%	100%	100% On Target

## 102. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	42	36	2	4
August	29	10	4	15
September	42	22	8	12
October	31	15	4	12
November	6	4	0	2
December	1	1	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	3	3	0	0
May	0	0	0	0
June	3	2	1	1
<b>TOTAL /269</b>	<b>157</b>	<b>93</b>	<b>19</b>	<b>46</b>

*\*-on inspections the pools are not there ie have been removed by owners*

There were three inspections this month, one of which was issued a notice to fix. This resident of Eketahuna had been told last year that the fence did not comply and to remove the pool. The pool has since been removed and the notice to fix lifted.

The next lot of pools due to be inspected are in January 2017 through to June 2017. This is on a rotation of inspecting every pool every three years.

## General Inspection

### 103. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	1.300	155.05
August	0.870	173.14
September	0.980	107.56
October	0.390	57.03
November	0.920	124.60
December	0.170	26.70
January	0.240	41.94
February	0.560	42.76
March	0.450	77.86
April	0.150	26.05
May	0.840	109.87
June	0.880	117.28
<b>Year to Date</b>	<b>7.75</b>	<b>1059.84</b>

### 104. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Abandoned Vehicle	0	0	0	0	0	0	3	0	0	3	24
Fire Hazards	0	0	0	0	0	0	0	0	0	0	23
Illicit Dumping	0	0	0	0	0	0	14	0	0	14	112
Noise - Stereo/ Drums/ Party - First Call - Record Only	1	0	0	0	0	0	5	5	5	16	214
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	2	0	0	0	0	0	2	7	10	21	236
Noise Other - First Call - Record Only	0	0	0	0	0	0	0	0	0	0	12
Noise Other - SECOND CALL / ATTENDANCE REQUIRED	0	0	0	0	0	0	0	0	0	0	5
Overhanging Trees or Projections from Private Property	1	0	0	0	0	0	1	0	2	4	21
Stock Crossings	0	0	0	0	0	0	0	0	0	0	7
Wasp & other Pests Complaints	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>12</b>	<b>17</b>	<b>58</b>	<b>727</b>

## 105. Comments on CRMs

We are currently dealing with rubbish that has been dumped down Sowry Road in Woodville. Unfortunately, this person has been invoiced for dumping on two other occasions. We are invoicing the offender for the collection and disposal of the litter and will issue an infringement notice as well. This person is a local from Woodville.

## 106. Non Financial Performance Measures year to Date

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2014/15 Results	2015/16 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	New Measure	95%	95.9% On Target
Attractive Communities	Control excessive rubbish dumping, overhanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	New Measure	90%	100% On Target

## 107. Non Financial Performance Measures for Month

CATEGORY	TOTAL	Responded to within 1 hour
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	21	100%

## **Health**

### **108. General Matters**

The Environmental Health Officer has been busy completing the second round of inspections for registered businesses and completing food control plan verifications under the Food Act 2014. There have been a number of enquiries regarding mobile coffee carts and advice on suitable locations for trade under the Bylaws and District Plan.

Additional work has been undertaken to Promapp the new processes for the application of a Recognised Agency, and create the forms and checklists to support the processes.

### **109. Short Course, Workshop or Conference Attendance**

The Ministry for Primary Industries has designed training for Food Safety Officers through e-learning modules to be completed on line. A face-to-face training session is to be held in Palmerston North, with no additional costs to attend this training.

#### **Key Learnings**

The E-learning modules are designed to ensure that Food Safety Officers are operating in a consistent manner and to ensure that they are operating within the relevant legislation. The modules include information on verification, labelling, investigation into complaints, importing and securing exhibits.

### **110. Legislation Changes or Legislation Comments**

No changes to legislation at this time.

### **111. Non-Compliance issues and or Breaches of the Act**

No non compliances or breaches of the Act have been reported or investigated.



## 112. CRMs

November	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Dead Animal/s - Private Property	0	0	0	0	0	0	0	0	0	0	10
Hazards Environmental Spill	0	0	0	0	0	0	0	0	0	0	1
Health Complaint Miscellaneous	0	0	0	0	0	0	1	1	0	2	21
Industrial Noise Complaint	0	0	0	0	0	0	0	0	0	0	5
Offensive Odour	0	0	0	0	0	0	0	0	0	0	7
Poultry Noise	0	0	0	0	0	0	0	0	3	3	12
Rodent Infestation	0	0	0	0	0	0	0	0	1	1	10
Smoke Nuisance	0	0	0	0	0	0	1	0	1	2	40
Total	0	0	0	0	0	0	2	1	5	8	106

## 113. Comments on CRMs

There have been three rooster noise complaints within the past month. The complaints are from three separate properties in Woodville. Efforts are being made to liaise with the properties concerned and the complainants. In some circumstances the issue is proving difficult to resolve in a timely manner. One property has requested assistance from the Senior ACO to remove the roosters.

## 114. Non Financial Performance Measures Year to Date

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2014/15 Results	2015/16 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	New Measure	90%	93% On Target

	Month	Year to Date	Total
High Risk Food Inspections	7	114	125
Low Risk Food Inspections	10	29	34
Food Control Plan Audits	5	19	30
New Business Enquiry	2	19	21
New Food Business Registered	1	7	7
Business Closed	0	5	5

## Planning

### 115. General Matters

#### National Monitoring for 2015/16

Annual reporting to the Ministry for the Environment is due on the 29 July 2016. The Planning Officer is currently working on collating the documentation required.

### 116. Short Course, Workshop or Conference Attendance

The Planning Officer did not attend any short courses, workshops or conferences in the past month regarding Planning or RMA Matters.

### 117. Legislation Changes or Legislation Comments

#### National Policy Statement on Urban Development Capacity

On 2 June, the proposed National Policy Statement on Urban Development Capacity was notified for public consultation. MfE have outlined that this aims to help reduce regulatory barriers to the supply of housing, and reduce the cost of housing relative to income.

The draft NPS-UDC will not have any direct impact on the Tararua District, aside from ensuring the District Plan is consistent with this national policy if approved.

#### Coastal Hazards and Climate Change

The Ministry have recently updated their climate projections, which are now available to their website. MfE are also currently updating their Coastal Hazards & Climate Change guidance manual.

The updated guidance manual will be useful for considering how best to respond to hazards along the Tararua coastline and settlements of Herbertville and Akitio.

### 118. Non-Compliance issues and or Breaches of the Act

No non-compliances/ breaches of the Act to report.

### 119. Monthly Resource Consents Statistics

Application Type	Applications Received	Applications Granted	Applications Refused
Subdivision Consents	2	2	0
Land Use Consents	0	2	0
TOTAL	2	4	0
YEAR TO DATE TOTAL	26	25	0

## 120. Non Financial Performance Measures Year to Date

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2013/14 Results	2015 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
<b>Resource Management</b>	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	New Measure	85% Agree	83% Agree Needs Improvement
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time-frame <ul style="list-style-type: none"> <li>• Non-notified 20 working days</li> <li>• Notified 70 working days</li> <li>• Notified and Limited Notified not requiring a hearing -50 working days</li> </ul>	Achieved 100% Target 100%	100%	98.11% Needs Improvement NOTE 1
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	Achieved 100%	100%	100% NOTE 2

### Note 1:

53 resource consent applications processed to a decision were decided within the statutory timeframe. One resource consent application took an additional 16 working days.

## Emergency Management

### Rural Fire



#### 121. Fire Season

Fire danger level is LOW, and no major issues re wild fires.

#### 122. Incident Reports

<i>NRFA Classification Type</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Total</i>
Power Lines	0												0
Vehicle - Car, Truck etc.	2												2
Farm/Forest Machinery	0												0
Camp fires/bonfires/rubbish fires	0												0
Smokers	0												0
Land clearing escaped - Open Fire Season	0												0
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0												0
Structural - House/Shed	2												2
Pyrotechnics Fireworks	0												0
False Alarm	1												0
Medical Assist	0												0
Motor Vehicle Accident	0												0
Miscellaneous	0												0
<b>Total</b>	<b>5</b>												<b>5</b>

#### 123. Meetings

Paddy attended a Fire and Emergency New Zealand (FENZ) meeting in Wellington on 7 July 2016. The meeting was hosted by the Minister of Internal Affairs, the Hon Peter Dunne. Personnel from 67 various fire and emergency organisations were in attendance and the meeting was given a full update by the Minister on where we are at with the transition from Rural Fire, NZFS etc. to the new FENZ organisation. Members of the new transition Board were introduced along with the new transition Manager. In short, the Board has identified twelve work streams that have to be addressed and stated that in order to achieve a successful outcome for the transition they needed everyone to be involved as they could not do it by themselves. Attendees were invited to put their names forward to any of the work streams that they felt they could provide relevant expertise.

The afternoon sessions involved small group discussion on the 12 work streams and some of the more important issues relating to them. An example of the work stream subjects were, personnel, equipment, boundaries etc. It was clearly stated by the Minister that the transition was to be an “inclusive” exercise rather than “exclusive” to Government and that it was up to the industry to make it succeed. Further information about the transition is available on <https://www.dia.govt.nz/Fire-Services-Transition>

## **124. Inspections**

All equipment and station inspections are up to date. Paddy has visited a number of properties to discuss the burning of large slash piles. It would appear that some logging contractors are clearing wind-breaks on farms and leaving large piles of slash close to buildings for the farmer to deal with. Paddy is to do a small awareness programme to address this issue through local media so both farmers and contractors are aware of the issues and can prevent loss of property through inappropriate siting of slash piles.

## **Civil Defence**

### **125. Incidents**

Nil



### **126. Meetings**

Paddy attended the annual meeting of the Eketahuna Community CD Response team on 27 June 2016. This is still a well organised and keen group with a good attendance at the meeting.

Paddy attended the Norsewood Community CD Response team meeting. We tried EMIS on the school computers and encountered some difficulties that have been reported to MCDEM.

Robyn Winter and Paddy attended an ITF Intermediate Coordination Centre course at the fire station in Feilding on 5 July 2016. The course was a trial run for the Region and will be available to Tararua DC staff in the next couple of months.

Paddy met with the Pahiatua Community CD Response Group on 21 July 2016 to discuss the CD Centre layout and amendments to their plan.

*Paddy attended the CEG meeting in Palmerston North on 29 June 2016 and gave a presentation to the Group on the new Tararua District Civil Defence Plan. The presentation was well received and other Councils within the Group have indicated they are keen to do a similar exercise within their own organisations.*

### **127. Publicity**

Paddy assisted the Manawatu-Wanganui Group by manning the Civil Defence and Neighbourhood Support stand at the Palmerston North Home Show on Friday morning, 22 July 2016.

## **128. Civil Defence Plans/Standard Operating Procedures/Manuals**

The draft Pahiatua CD Response Plan was checked by the District Resilience Manager. The resources page needs updating then it will be ready for distribution.

The updated Norsewood Community CD Response Group Plan has been checked by the District Resilience Manager, printed and distributed.

A Taraura Civil Defence Centre Guide is still being put together. It should be completed by the end of August along with the District Welfare Plan.

## **129. Seminars/Workshops/Courses/Forums/Training**

The Red Cross exercise Viking Thunder was conducted in Dannevirke over the weekend 23/24 July 2016. The exercise theme was a 6.3 magnitude earthquake with multiple collapsed buildings, and major disruption to amenities. It involved 65 personnel from Red Cross with teams coming from Whanganui, Wellington, Kapi-Mana, Palmerston North, Wairarapa and Hawke's Bay. The Dannevirke Sports Centre was used for accommodation and proved it will be an ideal site for housing response teams in future. Catering was supplied by the Salvation Army field kitchen with personnel from Wellington and Dannevirke participating. The food was fantastic. The Council Chamber was set up as an EOC from which the exercise was managed. Also, the Totara College CD Centre and the Hub CD Centre were used as Welfare Centres. Various mini exercises were held involving extraction of people trapped in the Dannevirke Town Hall and A and P Showgrounds; also a motor vehicle accident at the Dannevirke Sale Yards with the Dannevirke Volunteer Fire Brigade and Ambulance conducting a vehicle cut out and patient extraction.



*Red Cross Team extracting a patient from under the stage at the Dannevirke Town Hall*

On Sunday, the exercise activated the Totara College and the Hub CD Centres. The public were invited to register at the Centres and our local CD volunteers at Totara College were put under extreme pressure. They were then given specialist training from the Red Cross teams. Other teams conducted a street-by-street impact assessment.

Council contributions towards the exercise involved staff time, volunteers, buildings etc, a percentage of funding for catering and providing accommodation for the Salvation Army team from Wellington. Our radio network was also successfully tested during the weekend. Overall, the exercise was very successful and all objectives met. Considering the poor weather conditions the Red Cross volunteer teams were brilliant. The Council was thanked for its involvement and Paddy thanked the teams in return for giving up their spare time to exercise in our town for both their benefit and ours. A lot of good contacts and arrangements were made for future training opportunities for our volunteers to be trained by Red Cross. Both Dave Murdoch from the Bush Telegraph and Christine McKay were present for most of the exercise and some good press is expected. Overall, a very valuable and cost effective exercise.

## Library

### 130. Pahiatua Library – Alterations

The carpet at Pahiatua was replaced at the end of June.



### 131. Children's Holiday Programmes

Books for schools participating in the Dannevirke, Woodville and Eketahuna areas were selected and delivered. Staff from all four branches have been visiting schools to check off the book reviews and deliver the prize incentives. Prior to the holiday, there had been 1,282 reviews completed through the schools. There are 994 children enrolled through the schools and more participating directly through their local community library.

Children participating through the schools are able to submit their reviews completed throughout the holidays to their library. The programme continues until 12 August.

### 132. Stepping Up Computer Classes

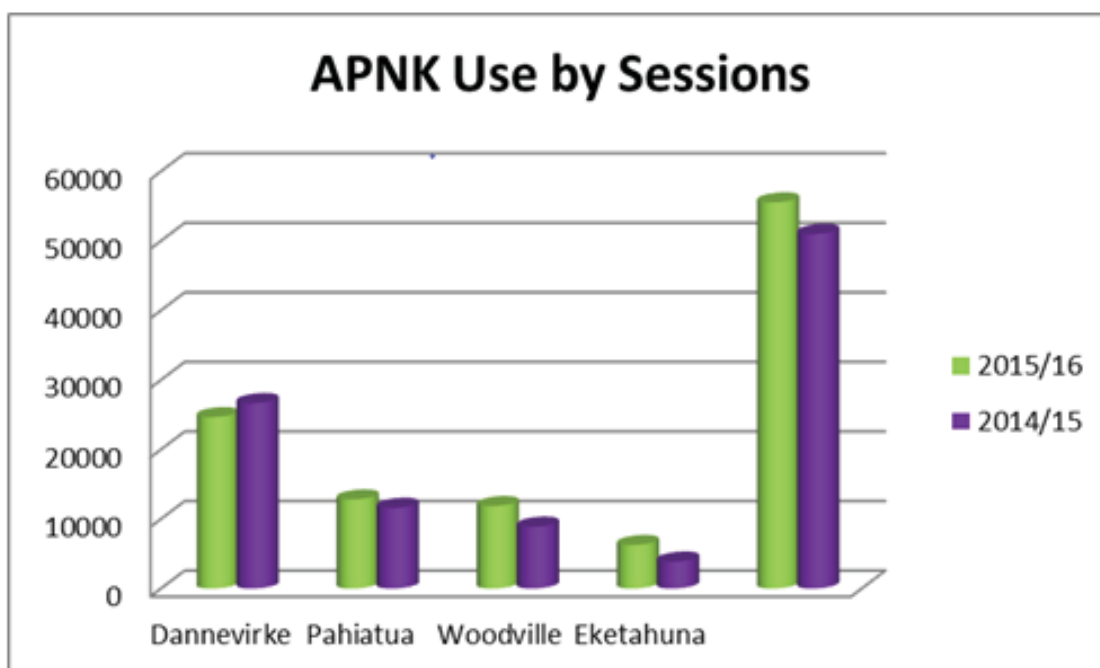
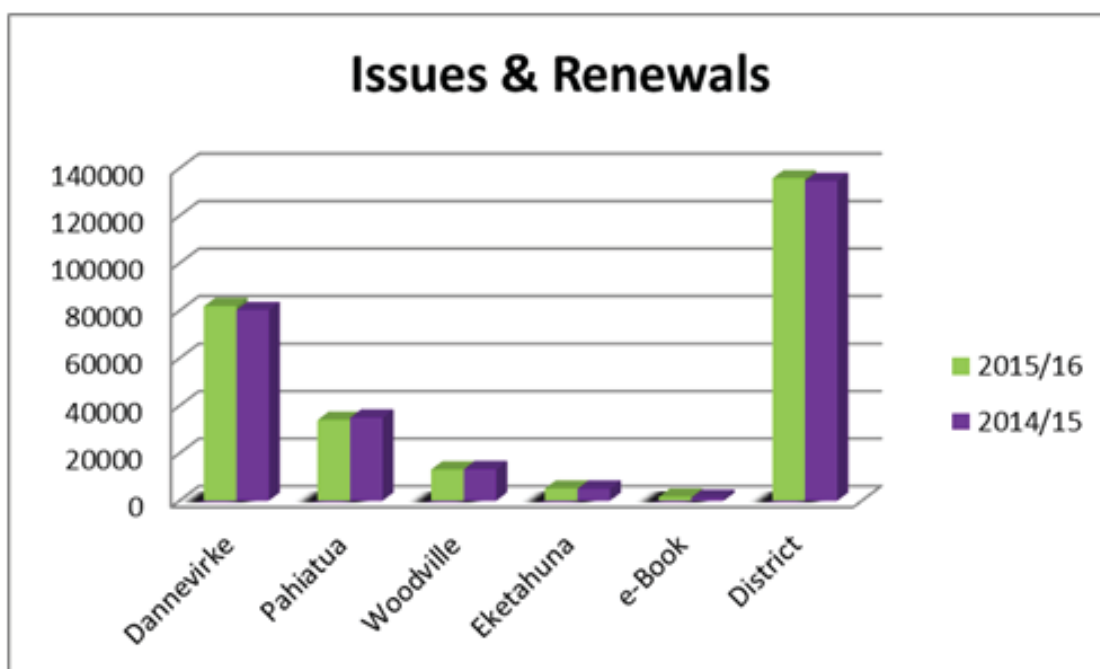
The second Stepping Up classes at Pahiatua and Eketahuna continued until the school holiday Term break. Already the classes being run throughout Term Three are full at each of these libraries.

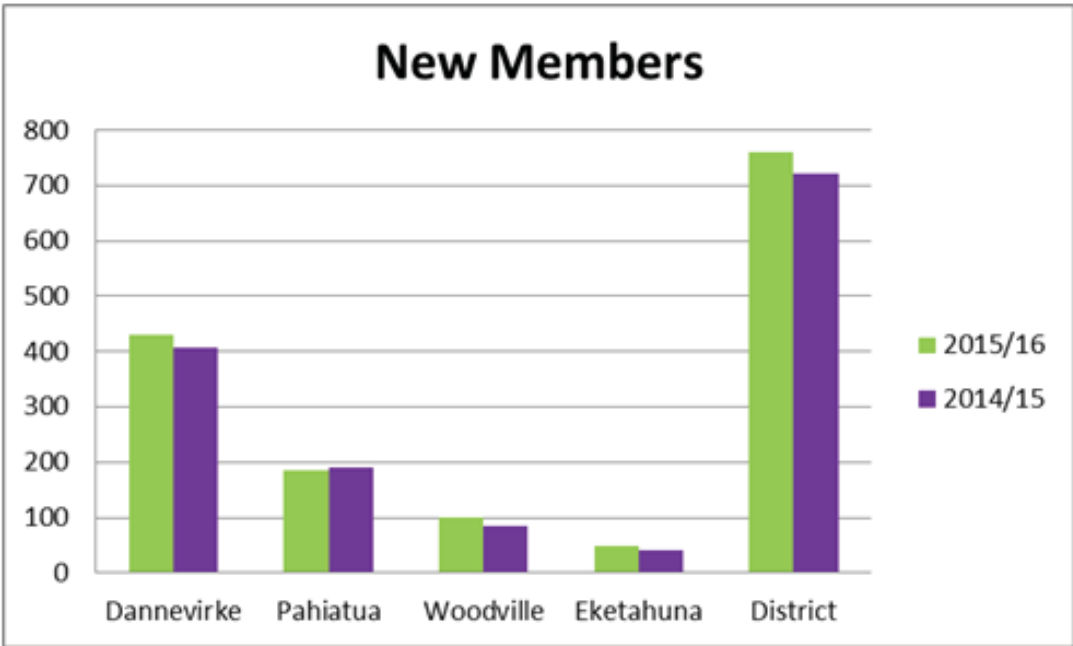
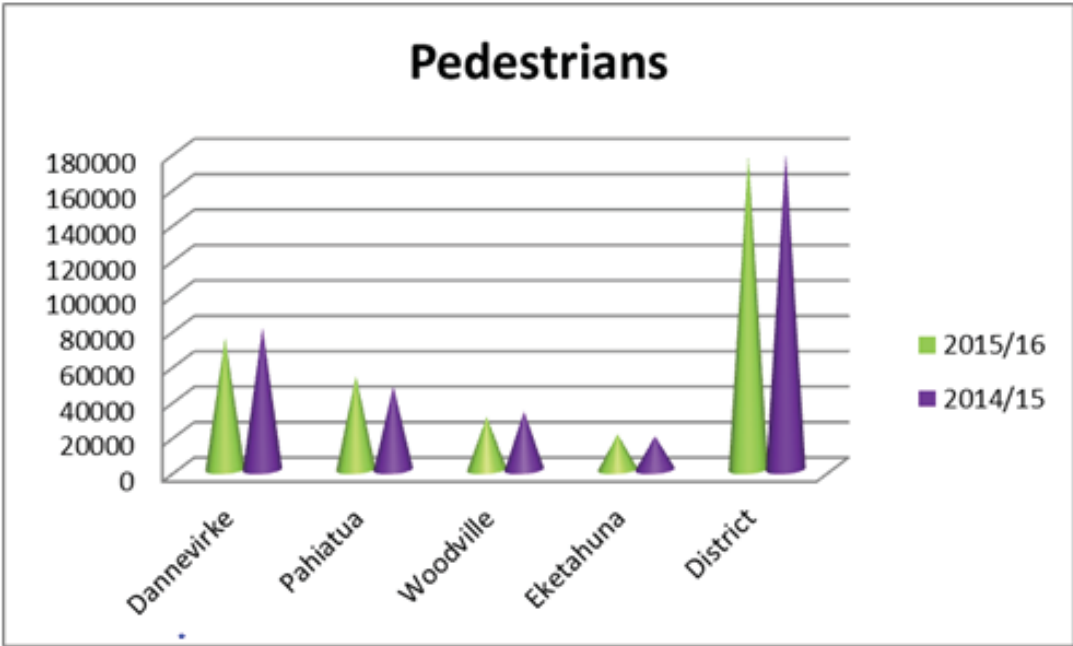
### 133. General

Mrs Corinna Carew (Eketahuna Service Centre and Library) is now a Justice of the Peace. With her working five days per fortnight this will allow the Eketahuna community easier access to JP services.



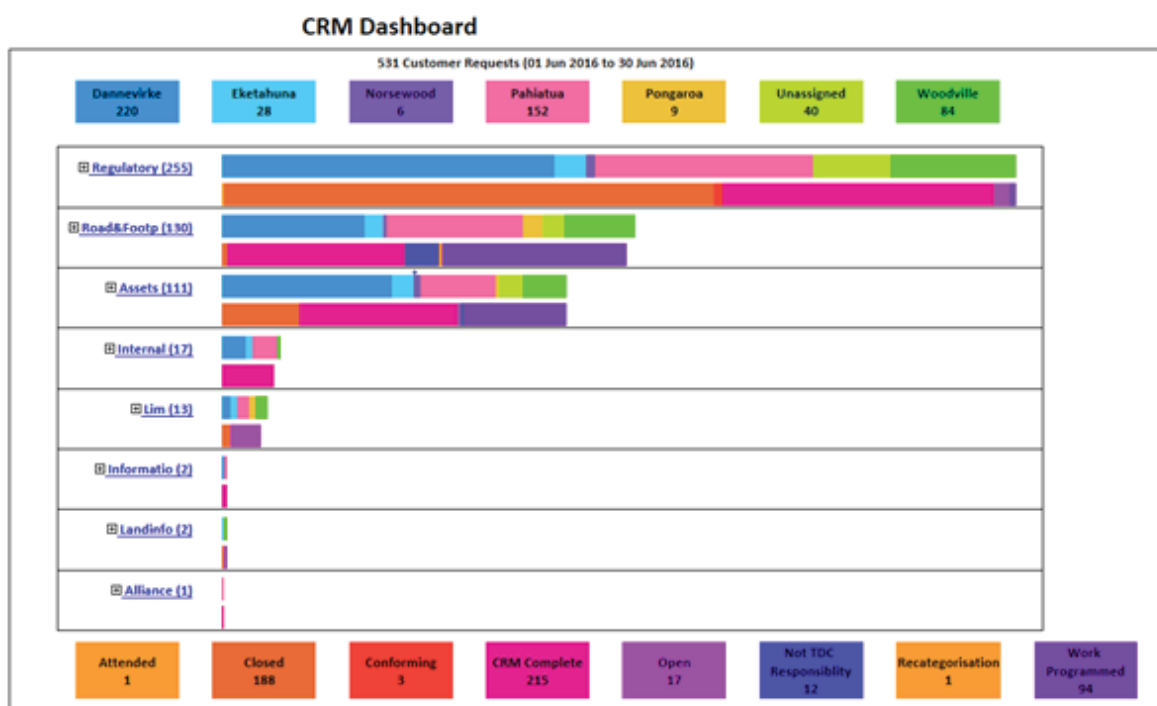
134. Statistics – as at 30 June 2016





## Customer Services

### 135. Customer Requests – 1 June 2016 to 30 June 2016



## Recreation and Sports Report



### 136. Tararua District

- The Tararua Recreation Advisor provided administration support to the coordinator of the **KSB 3v3 Basketball Competition**. The new competition, that started on Monday 4 July, will be held on Monday nights at the Dannevirke Sports Centre. The coordinator is also working on a Junior Basketball Development Academy and an application to the Kiwisport Fund. The coach was given advice to join with **Dannevirke Basketball** to make a joint application that will enable the town to create a representative team to compete in Palmerston North leagues. A KiwiSport application is currently being created.
- The Tararua Recreation Advisor attended the **Dannevirke Basketball Association** committee meeting and shared information about the Junior Development Academy, Summer League, and 3v3 competitions. The committee agreed to umbrella the planned projects.
- Sport Manawatu Regional Talent Development Advisor is hosting a workshop at **Tararua College** on Wednesday 27 July to upskill student officials on dealing with sideline behaviour.
- The Tararua Recreation Advisor collaborated with local fitness trainers from Habit HQ to deliver a training circuit to **Cactus** participants. The circuit was part of their Longest Day event, leading up to their graduation that evening.
- Active Families Advisor and Tararua Recreation Advisor took a group of Active Teens students to Bams Boxing Club in Dannevirke for a Box Fit training session with local instructor Sam Smyth.
- The Tararua Recreation Advisor and Bush Multisport Administrator presented local sport volunteers with a free muffin and thank you card in recognition of their contribution to sport in the Tararua District. Over 1,000 muffins were distributed throughout the Manawatu region as part of **volunteer recognition month**.
- The Tararua Recreation Advisor and Secondary School Sport Advisor met with the **Dannevirke High School** Sports Coordinator to assist with the development of her application to the Kiwisport Fund. The project aims to engage students in lunchtime boxing classes and increase participation in community based sports.
- The Tararua Recreation Advisor and Active Families Advisor attended the **Dannevirke High School** assembly to promote the Active Teens programme.

- The Tararua Recreation Advisor and Senior Events Advisor visited potential event sites including Akitio and Te Apiti Windfarm.
- Due to inclement weather, the 2016 Tararua Primary School Seven-a-side Tournament was abandoned.
- On behalf of Council, Sport Manawatu administers the International Representatives Fund. From 1 July 2015 through to 30 June, 2016, funding of \$3,850 was approved for the following athletes:
  - Mohammed Hussain represented New Zealand at the IFMA Royal World Cup for Muay Thai Kickboxing.
  - Luke Jones represented New Zealand at the Youth Commonwealth Games for squash.
  - Geoff Bendall represented New Zealand at the ITU Duathlon World Championships for triathlon.
  - Rachel Cannon represented New Zealand at the International Mounted Games U17 World Team Championships.
  - Rebecca Aplin represented New Zealand at the Australian Showing Championships.
  - Louise Powick represented New Zealand at the Women's 45+ World Cup Tournament for Hockey.
  - Brodie Smith will represent New Zealand for the Standard Distance Triathlon Age Group Championship.
- The Regional Community Sport Advisor met with new staff at Wai Splash Community Pool to discuss the upcoming Water Safety Competency Programme pending the approval of funding. Expectations were set and the overall programme was explained.
- Along with the Regional Talent Development Advisor and CEO of Sport Manawatu the Secondary School Sport Advisor met with Kelly Gay to discuss Talent Central Sport. The Talent Central Sport programme is supported by the Secondary School Principal Group (SSPG) and aims to educate students on the vocational pathways open to them, including those in the sport space.
- The Secondary School Sport Advisor attended the Ministry of Education led Health and Safety Sector Reference Group Sport Forum. We discussed: operating in a school environment, roles and responsibilities, scenarios and police vetting/billeting. As an outcome an email was sent to the SSPG to clear up the responsibilities around vetting and billeting, as well as providing further information to sport coordinators around their responsibilities. The Regional Workforce Development Advisor attended a professional development day at Sport Hawke's Bay to share ideas and best practice.

- Sport Manawatu staff attended a team professional development day around understanding client needs from Amy Lavini (Massey University). A new peer debriefing technique was learned during this session, along with other new concepts.
- The SSSA along with the Young People's team and Recreation Advisors met with Sport Hawke's Bay to connect and collaborate. We discussed how the Regional Sport Trusts use Sport NZ funds to maximise impacts on the community, and some new KiwiSport initiatives were explored.
- The Regional Workforce Development Advisor supported the Regional Talent Development advisor at the Talent Central Sport induction evening.
- Bush Junior Hockey received \$1,902 KiwiSport funding for their Outside Summer Hockey project to purchase new equipment for 300 children to use over the season.
- The Regional Workforce Development Advisor attended a professional development day at Sport Hawke's Bay to share ideas and best practice.

### **137. Events (that we deliver or directly impact on)**

- In recognition of local sport volunteers, Sport Manawatu will host two volunteer brunches. The brunches will be held at the Black Stump Café Dannevirke (Sunday 10 July) and Pahiatua (Sunday 17 July).

### **138. Regional Economic Development**

Included in this report as the following attachment is a copy of the full regional economic development activity statement for placing in the Council's Annual Report 2015/2016. It has been circulated for the information of the Council, and is an excellent "good news" story for the district relative to the outcomes achieved.

### **Recommendation**

***That the report from the Chief Executive dated 26 July 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

### **Attachments**

1. Regional Economic Development - Annual Report

# Annual Report 2015/16

## Regional Economic Development

### *Introduction*

*We are beginning to see the physical evidence of economic recovery, and as this happens, we are seeing a much stronger appetite for strategy and business development - as well as a keen interest for the adoption of a long-term economic view from community groups, businesses and stakeholder groups in the district.*

Tararua Business Network continues to support the district's business community - providing economic knowledge, statistical data and project management support to community stakeholders, local business and industry.

Various agencies have played a role in leading this strategy for supporting business potential, community potential, and marketing potential for the Tararua District. At the core of this strategy is the partnership between Regional Business Partners - Vision Manawatu and Building Clever Companies (BCC). Initiatives such as this would not have been possible without the support of the Ministry of Business, Innovation and Employment (MBIE) and Callaghan Innovation.



## *Reaching Goals With the Tararua Business Network*

*It is more crucial than ever that the district has an economic development office with strong business relationships in order to deliver quality services and projects. Beyond this, it is vital that there is a resource available to provide strategic direction and communication support to local government, local business and the community.*

### **Enabling**

Working to support business growth and investment attraction, Tararua Business Network has worked alongside 53 businesses this year – providing support and enabling growth.

This includes, but is not limited to, the growth of existing businesses; supporting the establishment of new businesses; agribusiness development; and linking local business to national and international growth opportunities.

There is still a lot of work to complete in order to enable businesses to optimise the opportunities available in this economic environment - including enhancing relationships between the Tararua Business Network and the Dannevirke and Pahiatua Chambers of Commerce.

#### **Incubation Office**

To date, four businesses have been incubated at the Tararua Business Network – incubation entails linking, enabling and facilitating the businesses growth and development.

The most recent incubation was Alan Williams and Michael Falkner, ex-Aucklanders who had an idea and an overload of information.

Alan and Michael were able to establish their business - AJSS Ltd - through the use of the Incubation Office at the Tararua Business Network. Additionally, Tararua Business Network linked them to business capability support and assisted with the establishment of their 'Business Model Canvas'.

An introduction to the GO! Project - a Council initiative that identifies crops highly suitable for the Tararua District - enabled Alan and Michael to identify and assess potential uses for their property. This resulted in Alan and Michael deciding to take the necessary steps towards a business that would grow Saffron, and 'Emmig Ltd' was born.

#### **Training/Seminar Room & Board Room**

A key function of the Business Network is to provide facilities and services that will facilitate the appropriate support to enhance performance and drive growth in small and medium business. This year, the Business Network hosted 152 events in the Training/Seminar Room and the Board Room was utilised for business meetings on 208 occasions.



## Supporting

Tararua Business Network provided learning opportunities for seven individuals through work placements via Work and Income and ACC agencies.

Of these seven placements, three were able to be placed into full-time work; two are currently situated in the Business Network undergoing 'Work Ready' training; and one is seeking training for a new career.

### StartUp Businesses

Through our nationwide events, workshops and programmes we give start-ups and SMEs (Small Medium Enterprises) access to the expertise, networks and support to achieve their growth aspirations.

Having worked with 22 start-ups, the Business Network have successfully transformed ideas into functional businesses - from getting new ideas off the ground and validating ideas, to securing investment for growth of these businesses.

### Established Business

13 Business owners were able to take their established business to the next level by working alongside the Business Network and their Regional Business Partners - from topic specific workshops, to customised coaching - working to create strength around their business needs.

## Linking

One of the key roles of the Tararua Business Network involves utilising business networks in order to link local businesses to opportunities and support agencies. An example of this method of operation is below:

### Wild Bush Cheese

Wild Bush Cheese were linked to business capability assistance, support through Business Mentors NZ and connected to Agri Investment Week 2016 where they hosted an Open Day at their property. Tararua Business Network continues to work with Wild Bush Cheese to explore local market opportunities.

## Facilitating

Following the success of the Tararua Business Network office in Dannevirke, an additional business support office (or "Satellite Office") was established within the Pahiatua Service Centre.

This Satellite Office provides the same service (on a fortnightly basis) with the objective being to create a centre that is more accessible to residents in the southern ward.

## *Investing in Innovation*

*Innovation is the process by which new ideas generate economic and social value. This process is instrumental in delivering the economic and productivity gains associated with investment in research. Additionally, it offers a key route to developing new tools and approaches for tackling major societal challenges and improving quality of life. Supporting our entrepreneurs and start-up businesses is an integral part of the Business Network's strategy.*

### **Vocational Pathways Community Partnership**

Tararua Business Network hosted the inaugural Vocational Pathways meeting - developing relevant learning opportunities for students and connecting school, tertiary and future employment. Malcolm Bell from the Ministry of Education is leading this project in Tararua and the Tararua Business Network is a stakeholder in this project.

### **Innovate 2015 – Market Validation Programme**

Tararua Business Network supported 'Innovate 2015' - a programme led by BCC that inspires innovation, while providing training and support for entrepreneurial and business development. Innovate encourages early-stage research or technology with commercial potential.

#### **Local Innovation**

In 2015, three local entrepreneurs received support and mentorship through the Innovate programme - Retro Radios is one such business:

Alister Ramsey was a stay at home dad who had home schooled his three children, but was finding it difficult to secure other work in Dannevirke. His hobby was restoring vintage radios and Alister credits the Tararua Business Network with changing his focus from a 'hobbyist' pottering in his garage, to running his own company - 'Retro Radios' - as a viable business.

The Tararua Business Network introduced Alister to the Innovate programme and - out of the hundreds of candidates - Alister placed as one of the 'Top 11' finalists.

## *Innovation Events Programme*

*Tararua Business Network hosted a number of popular technology training and entrepreneurial connection events that encouraged local businesses, youth and entrepreneurs to share knowledge and ideas.*

Events hosted during the year included training seminars and workshops for business, as well as regional collaboration workshops and meetings.

### **Training for Business:**

- Enhanced Customer Service
- Learn How to Earn
- Managing the Transitions of Youth into the Workforce
- Making Health and Safety in the Workplace Work for You
- Introduction to Business
- Introduction to GST
- 9 Steps to Ensure Business Success
- Innovate Market Validation Programme

### **Regional Collaboration:**

- Regional Growth Study
- Regional Economic Collaboration

## *Productivity Programmes*

*Flow on effects from local events and training support schemes are integral to district growth – developing a more stable economy and enhancing district opportunities.*

### **Regional Business Partner Programme (RBPP)**

Vision Manawatu delivered the RBPP contract across Tararua, supported by New Zealand Trade and Enterprise (NZTE) and Callaghan Innovation.

Through the RBPP assessment process, 13 businesses received assessments and had actions or referrals identified - some were referred for research and development assistance or were offered other services (targeted at their identified needs).

### **Visitor Attraction**

Over 10,000 people came to the district to attend major events, such as Woodville Motocross, Wheels with Attitude and Dannevirke A & P Show.

This volume of visitors to the district has a positive flow on effect to local business and reaffirms Council's sponsorship of these events.

## *Supporting Communities*

*Community volunteers are the mainstay of any rural district. Supporting community groups, clubs, and committees is both valuable and vital to the continued development, enhancement and enjoyment of living in this district. Connecting our communities is necessary in order to support this vision.*

### **Empowering Volunteers**

Volunteers are the backbone of every New Zealand community. Each year, the tireless effort put in by volunteers is recognised and celebrated through the Trustpower Community Awards programme. Regional Trustpower Community Awards are held around NZ and the winners go on to contest the title of Trustpower National Community Awards Supreme Winner. Meanwhile, the Trustpower Youth Community Spirit Awards celebrate the effort of young volunteers, who are every bit as inspirational.

The Awards are run in partnership with Trustpower and are open to all voluntary groups and organisations working to make Tararua a better place to live, work and play.

### **Connecting Communities**

The world of communications has changed – social media is driving a new wave of 3D communications where it is as important to listen, as it is to speak; where everyone can have their point of view heard and where open consultation and transparency in decision-making is creating more engaged and empowered communities.

Tararua District Council has recognised this change in the way people communicate and is leading the district further into the digital age with the introduction of an online community news service called 'Talking Tararua – more than just words'.

Talking Tararua showcases Council news and profiles the district's attractions and events - as well as providing opportunities in every issue for readers to engage with Council through polls and surveys, asking questions and making comments.

## *Destination Marketing*

*Visitor and resident attraction is critical to rural communities that are seeking the retention and enhancement of services and infrastructure.*

### **Bridging the Gap**

Working with Eastern Bridge to translate destination marketing to the Asian community provides a portal to highlight our district as a place of innovation, offering a great country lifestyle, in order to encourage investment and resident attraction.

Representation at the Eastern Bridge Migrant Business Expo “Bridging the Gap between NZ and Asia” resulted in 90 individual groups being supplied information about Tararua Country.

Securing a two-page spread in the UK’s annual “Top Places to Live Down Under” supplement - which focuses on regions of Australia and New Zealand that are looking to attract skilled migrants - has meant that UK migrants can now look at selecting Tararua as their new home.

### **Attracting People in the Region**

Mobilising our district promotion and economic development strategy has proved a valuable enterprise. Over 241,000 attendees at national trade shows provided the platform necessary to promote our district for those considering visiting or relocating here for lifestyle, business and/or investment.

There was strong interest in Tararua at these national events:

Event	Visitor Traffic	Key Areas of Interest (and results)
<b>Central Districts Field Days</b>	30,000	GO! Project; tracks and trails. (represented at Accelerate25 as guest speaker on land utilisation)
<b>Mystery Creek Field Days</b>	120,000	GO! Project; investment; tourism; and relocation.
<b>Auckland Home Show</b>	46,000	Relocation; investment. (working with 38 families and an entrepreneur looking to invest)
<b>Auckland Covi Motorhome Show</b>	45,000	Motorhome enquiries; visitor attraction; tourism; tracks and trails. (winner of “Best Stand” of the show)



Information on living and working in Tararua has been shared with these visitors and potential residents and they have been connected with businesses and industry groups that can provide job opportunities or support.

Tararua is recognised as embracing motorhome friendly opportunities and we have achieved accreditation for Dannevirke, Woodville and Pahiatua as 'Motorhome Friendly.' Enquiries regarding Eketahuna were made and the response received indicated that the town was too small to qualify.

Achieving accreditation recognises that these towns provide a set of amenities and services that guarantee motorhome travellers a warm welcome and an enjoyable visit.

Motorhome travellers are self-contained and generally stay longer - making a significant economic contribution to our towns, which have a flow on effect to our district.

## *Land Utilisation - Contributions to Sustainability*

*Continuing to maximise land-utilisation opportunities by building on the GO! Project – a cropping initiative for Tararua District.*

### **Hazelnut - providing intellectual property for crop development**

Realising the next stage of work for hazelnut commercialisation has been a vital accomplishment to enable local growers to maximise the opportunities inherent in a high-end crop such as hazelnut.

Work to enhance the capabilities for this crop and has enabled Council to deliver meaningful information for landowners looking to diversify. The workshop (30 May 2016) saw over 30 attendees and has resulted in landowners being provided with the intellectual property required to establish plantations.

### **Feijoa - developing scope in Tararua**

The results to date are the establishment of a Feijoa Grower Led Group, which has seen two landowners develop plantations. A Feijoa Fieldday and Workshop took place on 11 July; encouraging additional growers to join the Feijoa Grower Led Group.

Tararua Business Network will continue to work with the Grower Led Group to link to commercial opportunities.



### **Hemp - the comeback crop**

The Hemp Workshop (20 July 2016) highlighted the opportunities inherent in commercial and industrial hemp. The workshop focused on options for farmers introducing hemp as a diverse crop to add to rotation and developing the capacity to farm and process seed and natural fibres.

The introduction of a commercial hemp industry has the potential to encourage district development and create employment.

### **Mānuka - the driving force**



The intellectual properties for the Mānuka crop are now available in the form of a booklet – *‘Growing Mānuka: Utilising Lifestyle Blocks and Marginal Land in the Tararua District’* – produced by the Tararua Business Network.

To enable landowners to maximise income streams, Tararua Business Network has linked the Tararua District to a variety of Mānuka development opportunities and investors.