



## Notice of Meeting

A meeting of the Tararua District Council will be held in the Tararua Business Network Training/Seminar Room, 40 Denmark Street, Dannevirke on **Wednesday 31 August 2016** commencing at **1.00 pm**.

Blair King  
Chief Executive

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## Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
6. **Personal Matters**
7. **Confirmation of Minutes**

5

### *Recommendation*

*That the minutes of the Council meeting held on 3 August 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

- 8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda**
- 8.1 Civic Honour Nomination (Item 14.3)**
- Recommendation
- That the Council confirm in open meeting the decision made as a public excluded item of business at its meeting of 3 August 2016 to award Betty Goldsworthy a Tararua District Civic Honour to acknowledge her service to the community.*
- 8.2 Any Other Matters**
- 9. Community Boards and Community Committees Reports**
- 9.1 Dannevirke Community Board 15**
- Recommendation
- That the report of the Dannevirke Community Board meeting held on 1 August 2016 (as circulated) be received.*
- 9.2 Eketahuna Community Board 19**
- Recommendation
- That the report of the Eketahuna Community Board meeting held on 5 August 2016 (as circulated) be received.*
- 9.3 Pahiatua On Track 23**
- Recommendation
- That the report of the Pahiatua On Track meeting held on 3 August 2016 (as circulated) be received.*
- 9.4 Woodville Districts' Vision 27**
- Recommendation
- That the report of the Woodville Districts' Vision meeting held on 2 August 2016 (as circulated) be received.*
- Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

<b>10.</b>	<b>Reports</b>	
<b>10.1</b>	<b>Sport Tararua</b>	<b>31</b>
	Recommendation	
	<i>That the reports from Sport Manawatu concerning the 2015/2016 Annual Reports for Sport Tararua and the Bush Multisport Trust (as circulated) be received.</i>	
	<b>Note:</b> Representatives of Sport Manawatu will attend the meeting for this item of business.	
<b>10.2</b>	<b>Reducing Stormwater Ponding to Properties Between Ormond and Ross Streets in Woodville</b>	<b>65</b>
<b>10.3</b>	<b>Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974</b>	<b>75</b>
<b>10.4</b>	<b>Liquor Licensing Matters Determined Under Delegated Authority</b>	<b>77</b>
<b>10.5</b>	<b>Planning Matters Determined Under Delegated Authority</b>	<b>81</b>
<b>10.6</b>	<b>Submission on the Fire and Emergency New Zealand Bill to the Government Administration Select Committee</b>	<b>85</b>
	Recommendation	
	<i>That the submission forwarded to the Government Administration Select Committee on the Council's behalf regarding the Fire and Emergency New Zealand Bill (as circulated) be received and noted.</i>	
<b>10.7</b>	<b>Staff Report</b>	<b>93</b>
<b>10.8</b>	<b>Financial Report for the Year Ended 30 June 2016 and Annual Report 2015/2016</b>	<b>169</b>
<b>11.</b>	<b>Portfolio Reports</b>	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
<b>12.</b>	<b>Mayoral Matters</b>	
<b>13.</b>	<b>Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4</b>	
<b>14.</b>	<b>Closure</b>	







Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 3 August 2016 commencing at 1.00pm.

## **1. Present**

His Worship the Mayor - Mr R A Ellis, Crs W H Keltie (Deputy Mayor), T H Collis, J E Crispin, S A Hull, C J Isaacson, P A Johns and D A Roberts.

### **In Attendance**

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr C Lunn	- Manager Regulatory Services
Mr C Edsall	- Alliance Manager
Mr P Wimsett	- Manager Strategy and District Development
Mr R Suppiah	- Chief Financial Officer
Mrs K Dever-Tod	- Manager Assets Group
Ms K Stevens	- Marketing Coordinator

## **2. Council Prayer**

- 2.1 The Mayor opened the meeting with the Council Prayer, including reference to the passing of Cr Keith Fenemor and recognition of his contribution to the district.

## **3. Apologies**

- 3.1 Nil

## **4. Notification of Items Not on the Agenda**

- 4.1 Nil

## **5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**

- 5.1 Nil

## **6. Personal Matters**

- 6.1 Nil

## **7. Confirmation of Minutes**

- 7.1 *That the minutes of the Council meetings held on 29 June 2016 and 22 July 2016 (as circulated) be confirmed as true and accurate records of these meetings.*

*Crs Johns/Collis*

*Carried*

## **8. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda**

### **8.1 Cell Tower (Item 8.1)**

- 8.1.1 The committee established to pursue this matter is meeting with representatives from Spark New Zealand and Vodafone to discuss improving mobile telephone coverage and broadband access in the Oporae Range area.

### **8.2 Submission on the Local Government Act 2002 Amendment Bill (No 2) (Item 3.1)**

- 8.2.1 The Council's submission on the Local Government Act 2002 Amendment Bill (No 2) has been forwarded to the Local Government Select Committee.

- 8.2.2 The Chief Executive will be presenting this submission on behalf of the Council with either the Manager Strategy and District Development or the Strategy and Policy Adviser.

## **9. Community Boards and Community Committees Reports**

### **9.1 Dannevirke Community Board**

- 9.1.1 *That the report of the Dannevirke Community Board meeting held on 4 July 2016 (as circulated) be received.*

*Crs Keltie/Isaacson*

*Carried*

### **9.2 Eketahuna Community Board**

- 9.2.1 *That the report of the Eketahuna Community Board meeting held on 1 July 2016 (as circulated) be received.*

*Crs Keltie/Isaacson*

*Carried*

### **9.2.2 Eketahuna Our Town Committee Rainbow Fence Project**

- 9.2.2.1 Community concerns have been raised regarding the Eketahuna Our Town Committee rainbow fence project at the playground.

- 9.2.2.2 This matter is the subject of discussion at a public meeting held in Eketahuna tonight.

**9.3 Pahiatua On Track**

- 9.3.1 *That the report of the Pahiatua On Track meeting held on 6 July 2016 (as circulated) be received.***

***Crs Keltie/Isaacson***

***Carried***

**9.4 Woodville Districts' Vision**

- 9.4.1 *That the reports of the Woodville Districts' Vision meetings held on 5 July 2016 (as circulated) be received.***

***Crs Keltie/Isaacson***

***Carried***

**10. Reports**

**10.1 Extraordinary Vacancy of a Councillor**

- 10.1.1 *That the report from the Chief Executive dated 26 July 2016 concerning the extraordinary vacancy of a councillor (as circulated) be received, and***

***That the Council note the extraordinary vacancy in the office of a district councillor for the North Ward as a result of the sad passing of Councillor Keith Fenemor, and***

***That given the relatively short period of time until the forthcoming local government election on 8 October 2016, the vacancy for this position is not to be filled.***

***Crs Roberts/Hull***

***Carried***

**10.2 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

- 10.2.1 *That the report from the Alliance Manager dated 26 July 2016 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and***

***That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following road for the purpose of allowing the Ross Shield Tournament Organising Committee to hold a street parade event.***

***Road name: High Street, Dannevirke, from Stanley Street to McPhee Street***

***Date of closure: Tuesday 27 September 2016***

***Period of closure: 10.00am to 10.30am***

***Crs Keltie/Roberts***

***Carried***

10.2.2 *That the report from the Alliance Manager dated 29 July 2016 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

*That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following roads for the purpose of allowing Team Ashhurst Sports Cycling to hold the North Range Traverse event.*

*Road name: North Range Road*

*Date of closure: Saturday 27 August 2016*

*Period of closure: 6.00am to 3.00pm*

*Road name: Hall Block Road*

*Date of closure: Saturday 27 August 2016*

*Period of closure: 6.00am to 3.00pm*

***Conditions Applied to the Granting of these Road Closures***

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.*
- 2. That if the Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.*
- 3. That shortly after the event has been held the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.*
- 4. That approval of these closures is subject to the outcome of the public notification process, for which the statutory objection period closes on 12 August 2016.*
- 5. That all affected landowners and emergency services are notified of the proposed closures and given the opportunity to raise any objection prior to the close of the notification period.*
- 6. That if any objection is received and cannot be resolved between the event organiser and the objecting party, the closure of the roads will not be allowed. The Council grant to the Tararua Alliance discretion to decide in respect of this situation occurring prior to the event.*

***Advisory Note***

*That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.*

***Crs Hull/Johns***

***Carried***

10.3        **Report on the Administration of Dog Control Policies and Practices for the Year Ended 30 June 2016**

- 10.3.1      *That the report from the Manager Regulatory Services dated 26 July 2016 concerning the report on the administration of dog control policies and practices for the year ended 30 June 2016 (as circulated) be received and adopted.*

*Crs Crispin/Collis*

*Carried*

- 10.3.2      It is noted that the Council is currently advertising to employ a further Animal Control Officer to increase the support provided to undertake this activity.

- 10.3.3      This will then result in three Animal Control Officers to cover the district, and reflects the previous decision beginning in the 2014/15 financial year to progressively increase dog registration fees to provide funding for additional resources.

- 10.3.4      In determining to take that action it represents the agreed increase to animal control service levels required to improve public safety arising from risks associated with wandering and dangerous dogs.

10.4        **Tararua District Council 2015/16 Annual Report to the Alcohol Regulatory and Licensing Authority**

- 10.4.1      *That the report from the Secretary of the Tararua District Licensing Committee dated 27 July 2016 concerning the Tararua District Council 2015/16 Annual Report to the Alcohol Regulatory and Licensing Authority (as circulated) be received and adopted.*

*Crs Crispin/Collis*

*Carried*

10.5        **Liquor Licensing Matters Determined Under Delegated Authority**

- 10.5.1      *That the report from the Liquor Licensing Officer dated 26 July 2016 concerning Liquor Licensing matters determined under delegated authority (as circulated) be received and noted.*

*Crs Crispin/Collis*

*Carried*

10.6        **Planning Matters Determined Under Delegated Authority**

- 10.6.1      *That the report from the Manager Regulatory Services dated 27 July 2016 concerning Planning matters determined under delegated authority (as circulated) be received and the Council note the approvals granted.*

*Crs Roberts/Collis*

*Carried*

10.7        **Staff Report**

10.7.1      **Local Government New Zealand 2016 Conference**

10.7.1.1    Discussion at the Local Government New Zealand 2016 Conference emphasised council's from throughout the country are very concerned about the implications of the Local Government Act 2002 Amendment Bill (No 2), and its potential to undermine and diminish local democracy.

10.7.2      **Towai Road Maintenance**

10.7.2.1    The Alliance Manager is requested to follow up a lack of metal and maintenance of water tables on Towai Road.

10.7.3      **Dannevirke Lower Domain Walkway**

10.7.3.1    The work undertaken to develop a new walkway and river access area at the Dannevirke Lower Domain is commended.

10.7.4      **Economic Development and Communications Training Workshops**

10.7.4.1    The possibility of some of the planned workshops scheduled for August being held in Pahiatua is being considered.

10.7.5      **Go Project**

10.7.5.1    It is pleasing to note the Council's Go Project is receiving good recognition and interest at both a local and national level.

10.7.6      **Fire and Emergency New Zealand**

10.7.6.1    The Chief Executive is to be involved in the work streams for the transition from Rural Fire and the New Zealand Fire Service to the new Fire and Emergency New Zealand organisation.

10.7.6.2    There are various work streams that have to be addressed in order to achieve a successful outcome for the transition, and the Chief Executive is attending a meeting tomorrow in Wellington regarding this matter.

10.7.7      ***That the report from the Chief Executive dated 26 July 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

***Crs Isaacson/Collis***

***Carried***

## **11. Portfolio Reports**

### **11.1 Community Relations**

- 11.1.1 Cr Isaacson attended the Eastern Institute of Technology graduation dinner and presentation of certificates to the students.

### **11.2 One Plan**

- 11.2.1 Cr Collis attended a Ministry for the Environment meeting in Palmerston North regarding the implementation of the Horizons Regional Council One Plan.

### **11.3 Economic Development/Marketing**

- 11.3.1 Cr Crispin commended the very helpful assistance provided by Tararua Business Network staff to a person intending to move from a city to reside in this district.

### **11.4 Finance**

- 11.4.1 Cr Crispin reported that the finance portfolio holders held a meeting with the Chief Financial Officer to receive an update, and he acknowledged the good state of the Council's financial position.

### **11.5 Woodville Flooding Issues in Ross and Ormond Streets**

- 11.5.1 *That a report be requested for the Council's next meeting to consider a proposal to enter into an agreement with the residents concerned to resolve flooding issues regarding their properties in Ross and Ormond Streets, Woodville, and*  
*That the basis for this proposed agreement is as a goodwill gesture the Council cover the cost of legal expenses to create the necessary easements to rectify this situation.*

*Cr Johns/Mayor Ellis*

*Carried*

### **11.6 Local Government New Zealand 2016 Conference**

- 11.6.1 Cr Hull thanked the Council for enabling her to attend the Local Government New Zealand 2016 Conference, and noted the theme of the presentations and speakers reflected an emphasis on building resilient communities.
- 11.6.2 This represented a change of approach in contrast to the previous focus directed to building sustainable communities.
- 11.6.3 Of note was the presence and involvement of youth leadership and its contribution to influencing and shaping the future direction of communities.

## **12. Mayoral Matters**

12.1 Nil

## **13. Items not on the Agenda**

13.1 Nil

## **14. Public Excluded Item of Business**

14.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

*Civic honour nomination*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Civic honour nomination</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

*This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:*

*s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.*

*Crs Isaacson/Johns*

*Carried*

14.4 *That open meeting be resumed.*

*Crs Johns/Collis*

*Carried*

14.5 **Sale of Three Pensioner Units at 21 Swinburn Street, Dannevirke (Item 14.2)**

14.5.1 *That the following decision made at the Council's meeting held on 29 June 2016 as a public excluded item of business be confirmed in open meeting.*



***“That the Council agree to sell the land and buildings comprising three pensioner units at 21 Swinburn Street, Dannevirke to Bridgeman Properties Limited for an amount of \$138,000 plus GST if any”. (This property is the remaining part of the Hovding Court complex, with this party previously purchasing the other older units located in that area).***

***Crs Isaacson/Johns***

***Carried***

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2.05pm.

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Mayor





## **Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 1 August 2016 commencing at 3.00 pm.

### **1. Present**

Board Members W R Macdonald (Deputy Chairperson), E J Christison (from item 8), T J Delaney and Cr C J Isaacson (Council appointed Community Board member).

#### **In Attendance**

Mr R Taylor - Governance Manager

### **2. Apologies**

- 2.1 *That an apology be sustained from the Board's Chairperson - Mr R A Dresser for non-attendance at the meeting.*

*Isaacson/Delaney*

*Carried*

### **3. Public Forum**

- 3.1 Nil

### **4. Personal Matters**

- 4.1 The meeting observed a minute of silence as a mark of respect to Keith Fenemor and Cecil (Ces) Edwards (two well-respected members of the community) on their recent passing.
- 4.2 The Board acknowledge the community service and contribution they each made, and convey its condolences to their family members on this sad occasion.

### **5. Notification of Items Not on the Agenda**

- 5.1 Nil

## **6. Confirmation of Minutes**

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 4 July 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Delaney/Isaacson*

*Carried*

## **7. Matters Arising from the Minutes**

- 7.1 **Wackrow Memorial Youth Award** (Item 11)

7.1.1 This matter is discussed at the end of the meeting.

7.1.2 Board Member Christison entered the meeting at 3.05 pm.

## **8. Tararua District Council Report**

- 8.1 *That the report of the Tararua District Council meeting held on 22 July 2016 (as circulated) be received.*

*Isaacson/Delaney*

*Carried*

## **9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

### **9.1 Dannevirke Information Centre Management Committee**

9.1.1 The Deputy Chairperson reported that the Dannevirke Information Centre Management Committee held a meeting on 18 July 2016, and their activities are operating satisfactorily.

9.1.2 The Dannevirke Information Centre is in a good financial position, and they continue to provide the booking service for the community vehicle.

9.1.3 The long-standing issue relating to payment of proceeds from providing TicketDirect ticketing services has been resolved.

### **9.2 Dannevirke A and P Association**

9.2.1 Board Member Delaney attended the Annual General Meeting of the Dannevirke A and P Association, and they are operating well.

9.2.2 Of note is that their grounds are used for community events on 42 out of 52 weekends every year.

### **9.3 Strengthening Communication Links Within the Oporae Range Area**

9.3.1 Board Member Delaney reported that the committee pursuing this matter is meeting with representatives from Spark New Zealand and Vodafone to discuss improving mobile telephone coverage and broadband access for that area.

9.4        **Project Tararua Housing Working Group**

- 9.4.1      Board Member Delaney reported that this working group is continuing its discussion to consider the quality and quantity of rental housing in the district.

9.5        **Cycle/Walkway - Smith/Cole Streets and Adelaide Road**

- 9.5.1      Board Member Christison reported that a meeting was held with the Council's Chief Executive and the Alliance Surveillance and Liaison Manager to discuss the drainage/culvert issues relating to the development of the cycle/walkway.

- 9.5.2      Project coordinator, Chris Southgate was present at this discussion, and agreement was reached that the necessary work will be undertaken through a joint approach involving the Alliance and Mr Christison completing some repairs requiring his attention.

- 9.5.3      The arrangements for providing and implementing the traffic management plan were also considered and determined relative to the associated work that is occurring.

9.6        **Riverdale Road Walkway Proposed Project**

- 9.6.1      *That to assist with supporting a case to provide a walkway for Riverdale Road the Board request the traffic counter be placed on this road by the Alliance to ascertain traffic movements in that area.*

*Delaney/Christison*

*Carried*

9.7        **Dannevirke Chamber of Commerce**

- 9.7.1      Board Member Christison reported that the Dannevirke Chamber of Commerce Annual General Meeting is held on 8 August 2016 at 5.15 pm in the Tararua Business Network Training/Seminar Room.

- 9.7.2      The Dannevirke Chamber of Commerce has formed a committee to progress the arrangements for this year's Dannevirke Christmas Parade, and planning is underway including preparing the road closures application and traffic management plan relating to this community event.

**10.        Correspondence**

- 10.1      Nil

**11.        Chairperson's Remarks**

- 11.1      Nil

**12. Wackrow Memorial Youth Award**

- 12.1 The Deputy Chairperson reported that Lee Bettles is guest speaker at the award presentation function, and Lauren Carr is participating as part of the programme arrangements for this event.

**13. Items not on the Agenda**

- 13.1 Nil

**14. Scanpower**

- 14.1 Board Member Delaney commended the Scanpower Customer Trust on the outstanding results they achieved in the 2015/16 financial year, and he acknowledged their performance and contribution to the community.

There being no further business the Deputy Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 3.25 pm.

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Chairperson



## **Eketahuna Community Board**

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Friday 5 August 2016 commencing at 10.05 am.

### **1. Present**

Board Members C C Death (Chairperson), T J Hull (Deputy Chairperson), D F Eagle, S E Shannon and Cr T H Collis (Council appointed Community Board member).

#### **In Attendance**

Mr R Taylor - Governance Manager

### **2. Apologies**

2.1 Nil

### **3. Personal Matters**

3.1 The Board acknowledge and convey its congratulations to Derek and Matthew Ramsay on their success as the award winner of the Sidecar Competitor of the Year at the New Zealand Speedway Awards held in Wellington.

3.2 The Chairperson sent a card from the Board to convey its condolences to the family of Cr Keith Fenemor on his recent passing.

3.3 The Board note the achievements of Jason White who competed at the Rotorua marathon, and is in the Whanganui team playing tomorrow against Waikato for the Ranfurly Shield.

### **4. Notification of Items Not on the Agenda**

4.1 Nil

### **5. Confirmation of Minutes**

5.1 *That the minutes of the Eketahuna Community Board meeting held on 1 July 2016 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Death/Hull*

*Carried*

## **6. Matters Arising from the Minutes**

### **6.1 Alf Rowden Humanitarian Award (Item 6.2)**

6.1.1 The Alf Rowden Humanitarian Award was presented to Olive Stevenson at a function held in the Eketahuna Community Centre Supper Room on 8 July 2016, and she also received some flowers from the Board.

6.1.2 The engraving of the award presentation tray needs redoing, and this is to be arranged when it is returned.

6.1.3 Board Member Eagle conveyed an apology for not being able to attend this event.

### **6.2 Eketahuna Our Town Committee Rainbow Fence Project (Item 5.1)**

6.2.1 A public meeting was held in Eketahuna to discuss the Eketahuna Our Town Committee rainbow fence project at the playground.

6.2.2 The Eketahuna Our Town Committee has agreed to leave consultation on this subject open until 11 August 2016 to consider options for the proposed design.

6.2.3 It is noted from the public meeting the indication implies majority support favour proceeding with implementing this project.

## **7. Tararua District Council Report**

7.1 *That the reports of the Tararua District Council meetings held on 22 July 2016 (as circulated) and 3 August 2016 (as tabled) be received.*

*Collis/Eagle*

*Carried*

## **8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

### **8.1 Nireaha Reserve Board**

8.1.1 The Chairperson reported on the Nireaha Reserve Board Annual General Meeting held on 28 July 2016, and this includes reference to the following matters:

- Support was made available to various local community organisations.
- The cost of developing a concrete play area is being investigated.
- Water leaks in the hall require attention.



## **9. Correspondence**

9.1 *That the correspondence as listed be received.*

(a) *Kerry and Loreen Cunningham*

*Re: Eketahuna Camping Ground June report*

(b) *New Zealander of the Year Awards Coordinator*

*13 July 2016*

*Re: Nominations for the 2017 New Zealander of the Year Awards*

*Death/Shannon*

*Carried*

## **9.2 New Zealander of the Year Awards**

9.2.1 Board members are to consider individuals linked with Eketahuna for possible nomination and acknowledgement through these awards.

## **10. Eketahuna Town Centre Upgrade**

10.1 Matters discussed concerning the Eketahuna town centre upgrade includes reference to the following:

- The lighting for the giant Kiwi has been installed.
- The plantings plan for the design of the town gardens has been prepared, and the Board note the proposal to be implemented.
- The graphics design for the public conveniences signage was outlined to board members, and this will proceed to be finalised and completed.
- The big billboard with an Eketahuna context to develop the history site at the Herbert building is under consideration regarding options for its construction.
- The landscaping rocks placed in the garden on the Four Square side of the town centre have been removed as they are not appropriate, and an alternative will need to be determined as a substitute replacement.
- The Anzac seating for the design of the War Memorial site is underway.
- The rubbish bins received were not suitable, and they have been returned to the supplier.
- The fitting of Totara battens as part of the design for the rubbish bins is likely to be done locally.
- Options to enhance the appearance of the Chorus building porch are still to be determined, and Board Member Eagle will liaise with Pukaha Mount Bruce to propose they use that space for advertising and promoting the National Wildlife Centre.
- The funding application made to purchase an interactive board has been declined.
- The design of the Waka project is progressing.

**11. Chairperson's Remarks**

11.1 Nil

**12. Items not on the Agenda**

12.1 Nil

**13. Commencement Time of Next Month's Board Meeting**

13.1 It is agreed that the Board's next meeting held on 2 September 2016 will commence at 11.00 am.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.30 am.

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Chairperson

## **PAHIATUA ON TRACK INCORPORATED**

**Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 3 August 2016 commencing at 5.30 pm.**

### **1. Present**

Committee Members: L Powick (Chair), Michelle Rankin (Secretary), Shirley Hull (Cr), J Brock, Gerry Parker, Nigel Shaw, Z Keall

Members of the Public: Ann Marie Bengston, Ralph Keall

### **2. Apologies**

Brett MacDougall (Deputy Chair), John Arends (Treasurer)

### **3. Notification of Items Not on the Agenda**

Kathy Dever-Tod (Council's Manager Assets Group) addressed the committee about the current situation with the Pahiatua water storage tank. Kathy referred to the handout she circulated at the meeting.

### **4. Personal Matters**

4.1 Nil

### **5. Confirmation of Minutes**

5.1 **That the minutes of the Pahiatua On Track meeting held on 6th July 2016 (as circulated) be confirmed as a true and accurate record of the meeting.**

**Zelda/Nigel**

**Carried**

### **6. Matters Arising**

6.1 Margaret Lozell declined the offer to come and speak at the committee meeting regarding the discretionary grant application made from the Pahiatua District High School Reunion. They do not wish to proceed with the application.

6.2 Shirley Hull wondered if Pahiatua On Track wanted to obtain a cost for a bus shelter in Pahiatua as Dannevirke is in the process of getting a quote. The email will be circulated to see if there is any expression of interest before anyone proceeds with further planning.

6.3 Bryan James is no longer President of the Pahiatua Returned Services Association. Nigel Shaw is going to make contact with their new President Martyn Preece so that a good rapport can continue between Pahiatua On Track and the Pahiatua Returned Services Association.

- 6.4 The quote from Mills Brothers is to be accepted to supply and install blinds at the Youth Centre. A quote from Tony Lozell is currently waiting to be received.
- 6.5 Louise has spoken to Martha at the Information Centre, who is still happy to work on a community newsletter. Further discussion is to occur with Pahiatua On Track as she proceeds with this process.

## **7. Tararua District Council Report**

CCTV work has been done in Pahiatua on Wakeman Street and Main Street.

The Alliance is currently awaiting a water jet-blasting unit that will clean approximately 21 kilometres of pipework for inspection. Water main renewal is currently being done along Albert Street, Main Street and Mangahao Road.

The planning and design team are starting to survey Pahiatua Main Street in preparation for the upgrade.

- 7.1 **That the minutes of the Council meeting held on 22nd July 2016 (as circulated) be received.**

**Zelda/Gerry**

**Carried**

## **8. Correspondence**

### **Inwards**

- Account for payment from MacDougall's
- Receipt for donation to the Dannevirke SPCA
- Account for payment from Laskey's
- Receipt for blinds from Mills Brothers

### **Outwards**

- Letter of appreciation to Don Selby

**That the inwards/outwards correspondence be received.**

**Louise/Zelda**

**Carried**

## **9. Financial Report**

- 9.1 There was no report given by John this month.

## **10. Discretionary Grants**

- 10.1 **That Pahiatua On Track approve the application made by the Cancer Society Pahiatua, and that the donation of \$77.50 be granted towards the Daffodil Day advertising with signs in Pahiatua.**

**Jared/Gerry**

**Carried**

- 10.2 **That Pahiatua On Track approve the application made by Pahiatua Community Services Trust, and that the donation of \$1614.00 be granted towards the installation of an aluminium double door at the Pahiatua office.**

**Michelle/Louise**

**Carried**

## **11. Portfolio Reports**

### **11.1 Bridge to the Brewery Walkway      Gerry Parker**

Terry has promised some screen grabs now that his art deco has been finished, and I will share them when they come through. All will be revealed! Louise has spoken to Martin Beech regarding a funding application through the Waireka Trust. Gerry is to contact Craig Lunn before proceeding further.

### **11.2 Business and Retail Report      Brett MacDougall**

The Chamber of Commerce BA5 is held on 4th August at 5.30pm in the Golf Club.  
The Chamber of Commerce Annual General Meeting is held on 17th August at 5.30pm in the Tararua Club.

### **11.3 Harvard Plane      John Arends**

The new slide has been installed, but it is still not quite right. I have left Lew and Jared to extend/fix it.

### **11.4 Roading      Nigel Shaw**

I established that the relocation of the family violence sign requires a change to the resource consent in place, so further discussion is required at Pahiatua On Track as to the next steps.

Martyn Preece has left for a ten-week trip to Wales, and has given me the keys to the Town Hall and Civil Defence cupboard. Should an emergency occur then I will be contacted. I understand that the Pahiatua/Tararua District Council Civil Defence Plan has now been completed, approved and distributed. Shirley is still working on the fridge magnets.

### **11.5 Wheel Park      Jared Brock**

Weather has enforced a break, and Tom is hoping to be here this coming week if the weather holds out so concrete pouring can begin.

Stage 3 of the project that includes the surrounding track and area is to be offered to local contractors through a tender process, as it will not require the specialist equipment needed for stages 1 and 2.

Half the proceeds from the golf tournament have been given to Rotary, with them donating this back to the project.

### **11.6 Swimming Pool      Jared Brock**

Last week a meeting was held with a number of local people who had shown interest in being involved with an upgrade or new build swimming facility for Pahiatua. The major point that came from the meeting is that the Bush Multisport Trust complex is the favoured location for a new facility. Andrew Keall has worked previously with a project manager who specialises in community pool building, and is organising for him to address the group at its next meeting.

**11.7 Main Street Portfolio**

**Zelda Keall**

With no result from an email to Rotary to remove the remaining dead hanging baskets Louise and I have decided to undertake this task on their behalf and return them to Rotary ourselves.

**Christmas Lights**

Joel has said that the Christmas lights are 95% done, and all have new lights fitted. They just need new plugs put back on and testing. This will be finished any day.

**Keep New Zealand Beautiful**

Clean up week is 12th to 18th September. I have spoken to Gerald at RD 1 and he is happy for a skip bin to be placed in the same area as last year for the disposal of rubbish collected. The aim is to get a smaller bin than last year as the skip was not full, but well used. Still have the schools and Fonterra to contact as to their participation.

**11.8 Community Vehicle Trust**

**John Arends**

There is no new information for the month of August.

**12. Items Not on the Agenda**

**12.1 Christmas Parade/Christmas in the Square**

Louise and Zelda are having a meeting tomorrow to discuss plans for this event.

**12.2 Pahiataua On Track Annual General Meeting**

The date has been set for Wednesday 5th October at 5.30pm.

**12.3 Walkway to Fonterra**

Ralph Keall addressed the meeting and spoke about the walkway out to Fonterra. He would like to see a couple of improvements to be implemented along this pathway to ensure the safety for people using this pathway. Ralph will write up his improvement ideas and send them on to Shirley Hull.

The meeting closed at 7.40pm.

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Chairperson

## **Minutes of a meeting of Woodville Districts' Vision held in the Woodville Sports Stadium Supper Room on Tuesday 2 August 2016 commencing at 7.00pm.**

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### **PRESENT**

B Hutton, S McLeod, K McIntyre, Cr P Johns, P McCool, A Devonshire, G Murray, D Pretty, M Reuben, V James, R McMillan, J Worboys, M Worboys, M Souden, M M Oulaghan (Secretary), R Winter (Chair)

### **APOLOGIES**

M Taylor

### **PREVIOUS MEETING**

*That the minutes of the Woodville Districts' Vision meeting held on 5 July 2016 be accepted as a true and correct record of the meeting.*

**B Hutton / S McLeod**

**Carried**

### **MATTERS ARISING**

- The Fountaine Square barbecue will be in place the week prior to 20 August to coincide with the Woodville Lions 50<sup>th</sup> celebration.
- The Council are placing a statement in the Bush Telegraph advising it is considering a bylaw regarding stray/feral cats in next year's bylaws review. A sum of \$1,100 has been given to the Dannevirke SPCA over a two-year period from Woodville Districts' Vision. A further \$1,000 was allocated for de-sexing Woodville cats. Eleven cats have been de-sexed. The balance is to be given to the SPCA.
- Woodville Districts' Vision was nominated for the Trustpower Tararua District Community Awards, with the secretary completing the supporting document.
- The Woodville Camping Ground electrical work installation has been delayed. To date no confirmation has been received from the Council as to when this work will be done.

### **CORRESPONDENCE**

#### Inwards

Council - Response to a submission from the Chair regarding the 2016/17 Draft Annual Plan

#### Outwards

Council - Expressing interest in the community building

Nomination - Trustpower Tararua District Community Awards

*That the correspondence be accepted.*

**M M Oulaghan / M Souden**

**Carried**

## **GENERAL BUSINESS**

### **Community Pantry**

An apology from the chair for the lack of support for new people and new ideas, reiterating that Woodville Districts' Vision need to ensure it does the utmost to protect its community and the people. Take care in moving forward to ensure Woodville continues to be a great place for everyone to live in.

Jim Worboys addressed the group. The Woodville foodbank has been operating for approximately thirty years. The Salvation Army originally started it, and then the united churches took over responsibility. There is funding from the churches and by private donations. This supplements the cost of perishables that complement the non-perishable donations. Woodville's foodbank is less formal than other neighbouring areas, and is able to be more flexible with hours etc. There are no 'no' responses. However, people are encouraged to seek budgeting and similar advice after they have received one or two parcels. Food parcels are quite large. In July there were two per week, and for the first two days in August there was one each day. Groups contacting the Woodville foodbank include Rangitane, Plunket, and neighbours will refer discreetly.

## **REPORTS**

### **Treasurer's Report** (Tabled)

Annual funding of \$42,250 has been received. The discretionary fund is \$5,300. The Annual General Meeting is aiming to be held on 6 September 2016.

***That the Treasurer's report be accepted.***

***P McCool / B Hutton***

***Carried***

### **Council Report**

Cr P Johns

The Council meeting was delayed this month, and it was not held until 3 August due to the annual Local Government New Zealand Conference in Dunedin. There is little to report other than the following.

### **Woodville Camping Ground**

Scanpower are still to connect the outlets. There may be up to \$30k left over from this work, and consideration is to be given as to what else is required, possibly tables and additional sealing. It is suggested to look at the balcony area outside the kitchen and the step, and an additional handrail to reduce the risk of falls.

### **Water Tanks**

The Council is happy to order in bulk water tanks for the general population. This maximises economy of scale to purchase at a cheaper rate. Savings will be passed on. Payments could be via rates.



### **Spring in McLean Street**

There is an issue with what appears to be a major spring in upper McLean Street creating semi-flooding conditions on neighbouring properties. Cr Johns is liaising with Alliance staff to resolve the issue.

### **Amalgamation by Stealth**

Cr Johns went to the Local Government New Zealand Rural and Provincial Sectors meeting. Several ministers spoke about the Local Government Commission amalgamation with regional councils. Central government want amalgamation, e.g. water, roading etc. will be handled centrally. This would mean the Tararua District Council would be left with little to control. This totally removes the community's democratic right to have a say on how its rates money is spent. Ninety-two percent of the Council's assets could be removed from its control.

### **Significant Trees**

A small group is to identify significant trees in the district to be listed in the District Plan, e.g. the Skinner kauri tree. A letter is to be sent to the Council regarding this matter.

### **Events and Promotion**

- The Christmas decorations next workshop will be held on 28 August. Please come with scissors etc.
- The Woodville Christmas Parade will be held on 10 December.

### **Lindauer Studio**     Report submitted

A meeting is to be held on 8 August to discuss the Artist in Residence, past and future.

### **Walkway**

***That the Council be asked to formally engage with KiwiRail to obtain a written consent giving sanction to use the rail corridor for a walkway.***

***B Hutton / R Winter***

***Carried***

- Need to do the walkway in stages, with individual stages completed then joined together. The plan is to get out to the old cemetery.
- There was a suggestion that there may be a need to look at doing a proposal from Palmerston North to Woodville working in collaboration with Palmerston North City Council and the Horizons Regional Council etc. This will be the best and most immediate initiative for economic growth in the district.
- G Murray and K McIntyre regularly attend the Gorge Biodiversity Group forum. Getting a count of the users on a segment of the walkway will allow access to this information to justify the expenditure/cost.

## **FUNDING APPLICATIONS**

There were no applications received.

## **GENERAL**

### **Memorial and Cemetery Rose Gardens**

Work on the memorial rose garden was completed at the end of July. The roses were pruned, gardens tidied with compost and fertiliser added. The cemetery rose gardens have also been attended to. Six roses have been purchased to fill the gaps of previously removed plants.

***That the chair be reimbursed the cost of the six roses purchased at \$10 each.***

***R Winter / P Johns***

***Carried***

### **Signs**

This is still being progressed.

### **Annual General Meeting**

The Annual General Meeting of Woodville Districts' Vision is held on 6 September 2016 in the Old Folks Hall starting at 7.00pm. Positions of the Chair and Treasurer will be up for election.

### **Meet the Candidates**

This will follow the Annual General Meeting, with nominees for the Council (including Mayor), District Health Board and the Horizons Regional Council. Supper is to be provided.

As there was no further business the meeting closed at 8.14pm.

EVERYONE ACTIVE EVERYDAY



## SPORT MANAWATU TARARUA DISTRICT COUNCIL

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ANNUAL REPORT

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2015/2016

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SPORTMANAWATU.ORG.NZ



## INTRODUCTION

This report presents progress through the 12-month period 1 July 2015 to 30 June 2016, against Sport Manawatu's contracted key result areas in the Tararua District, with specific details supporting the service agreement in place with Tararua District Council.

The Sport Manawatu team has been making a significant impact in a number of areas over the past 12 months, through recognising our region's elite sportspeople and volunteers, providing capability support to Dannevirke Athletics Club, Ruahine Ramblerz Marching Team, Bush Junior Hockey, Bush Multisport Trust, Dannevirke Basketball Association, and building physical literacy in local schools.

## HIGHLIGHTS

- **1,116** school-aged children were engaged in sport through KiwiSport funded projects in the Tararua District.
- **440** Tararua residents participated in Tararua Go by Bike Day.
- **309** Tararua Sport Makers were recognised for their contributions to sport.
- **101** Tararua sports teams, involving **1,022** school-aged children, received funding from the Sport NZ Rural Travel Fund to assist with their associated travel costs to and from sport competitions.



*Tararua Go by Bike Day – Huia Range School*

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## PROVISION OF SERVICES TO SUPPORT TARARUA DISTRICT SPORTS

**GROUPS:** REGULAR LIAISON WITH CLUBS AND SCHOOLS; PROVIDING ADVICE, GUIDANCE AND MENTORING TO KEY VOLUNTEERS

The Tararua Recreation Advisor has continued to develop key stakeholder relationships, meeting representatives from local sports clubs, associations and schools. The stakeholder liaison process continues to strengthen relationships and enhance the capability of key volunteers who “make sport happen” in our community. It also helps to reinforce Sport Manawatu's place as the knowledge hub for sport and active recreation in the region. On average, the Recreation Advisor makes contact with at least one sport provider every week and attempts to maintain contact even with those who do not require ongoing assistance or advice.

### TERRITORY LIAISON

The Territory Liaison project provides the Tararua Recreation Advisor an opportunity to meet with key stakeholders to determine community needs and link them with the appropriate support channels. Examples of this work are listed below:

- Consultation with local aged-care community groups and those associated with them, determined that the greatest participation barriers for this sector were cost and awareness of available services and activities. Sport Manawatu will now collate the relevant information and develop an active ageing activities brochure for the Tararua District.
- Furthermore, attendance at these forums raised awareness of the services provided by Sport Manawatu. Approached by the captain of the Ruahine Ramblerz Marching team, the Tararua Recreation Advisor assisted with designing the team newsletter, Leisure Marching Display Day flyer, and Facebook page.



*The Ruahine Ramblerz Marching Team*

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- The local police youth aid officer offered Sport Manawatu the opportunity to speak to the participants of the Dannevirke Cactus programme; the Tararua Recreation Advisor gave a presentation on available sport and recreation opportunities in the district. In collaboration with Habit HQ Fitness Centre, Sport Manawatu provided an exercise circuit at the Cactus Longest Day. The Longest Day, starting at 6am and finishing at 2pm, was the grand finale of the 10-week physical activity programme that culminated in a graduation ceremony that night.
- Bush Junior Hockey has seen a surge in growth, prompting the need for additional equipment to provide a quality experience for participants. The club expanded from 92 in 2014 to 302 in 2016, an increase of 330%. The competition is attracting teams from the wider Tararua District, including Dannevirke South School, Weber School and Ruahine School. St Joseph's School has expressed an interest to join the 2017 season. Sport Manawatu supported Bush Junior Hockey to develop a successful KiwiSport application to help purchase additional equipment.
- Advocacy to Dannevirke Basketball Association on behalf of local basketball enthusiasts has seen two new adult basketball competitions planned for the 2016/17 financial year, a 3v3 series and a Summer League competition. The Tararua Recreation Advisor will be providing administrative support to ensure both competitions go ahead.
- Additional advocacy has seen Dannevirke Basketball Association supporting the KSB Kids Academy basketball programme. The proposed KiwiSport project aims to increase the skill level of participants. Furthermore, the project will provide an opportunity for more experienced players to participate once a week in a competition that caters to their needs. This is not currently available in Dannevirke; travel to Palmerston North PNBA competition is required.
- Sport Manawatu provided promotional support to Dannevirke Netball Centre for their FutureFERNs programme. In addition, the Tararua Recreation Advisor advocated to Central Netball for the introduction of the programme at Bush Junior Netball in Pahiatua.
- Following on from serious issues identified with sideline behaviour and misconduct around junior sports, Sport Manawatu presented Bush Multisport Trust with a sideline behaviour code of conduct draft policy. The policy is currently being reviewed by the Trust and once adopted will be presented to the user groups at a public meeting. Expectations are that all affiliated codes and organisations using Bush Multisport Park will need to implement and adhere to the policy.
- Sport Manawatu continues to provide logistic and administrative support to the Dannevirke Multisport Complex Incorporated. The committee received funding of \$30,000 to conduct a feasibility study to determine the potential development of a multisport complex and sports turf in Dannevirke. The committee has contracted OPUS International Consultants to complete the study.
- BAMS Boxing and Fitness Club aimed to become a registered sports club. Sport Manawatu offered assistance by referring them to the Manawatu Boxing Association; it is now a registered club.
- Sport Manawatu continues to support the professional development of primary school teachers in the Tararua by supporting staff through the SportStart Physical Literacy programme.

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*Volunteer Recognition – Dannevirke Junior Basketball*

## CAPABILITY WORK WITH CLUBS AND SPORT PROVIDERS

Advice and guidance is regularly offered to sports clubs in the region. Sport Manawatu encourages clubs to undertake a Club Warrant of Fitness (Sport NZ Organisational Development Tool) that enables them to assess their organisation's strengths and weaknesses. The Regional Capability Development Manager then provides recommendations for the club to improve their operational effectiveness, and guides the club through implementing the recommended changes.

- Dannevirke Football undertook a Sport NZ Club Warrant of Fitness (WoF) in March 2016. The findings suggested that promotion and workforce management were the main priorities. Due to personal commitments, the football coordinator has decided to defer the process to the 2017 season.
- Sport Manawatu staff supported the Dannevirke Athletics club through capability development work to ensure ongoing sustainability. A Club WoF was undertaken and a successful participation initiative implemented, creating recruitment opportunities. Job descriptions for committee members have been created, including suggested amendments to the club's constitution. In addition, an annual plan has been created, and a proposal has been produced in order to encourage people to join the committee. The proposal, along with the club's volunteer recruitment plan, was used to link Dannevirke Athletics and Dannevirke High School. The school will provide volunteers to assist on club nights, while the club will provide the school children with opportunities to develop coaching skills and club administration.

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## KIWISPORT ASSISTANCE

Sport Manawatu continues to administer the KiwiSport Regional Partnership Fund, assisting regional sport organisations to provide opportunities for thousands of school-aged children.

The KiwiSport Fund is made up of:

- The Regional Partnership Fund (RPF), which is about partnerships and is administered by Sport Manawatu. The fund is separated into three different funds: the Large Fund, Small Projects Fund and Secondary School Fund.
- The Direct Fund, which goes directly to schools.

Sixteen new KiwiSport projects received \$164,966.65 from the Large Projects Fund. These projects involved 11,411 participants. In addition, 31 smaller projects have been funded \$52,602.05 through the Small Fund. These projects involved 7,777 participants.

## LARGE PROJECTS FUND

The KiwiSport Large Fund administered by Sport Manawatu is available for junior-based programmes (of up to one year duration) for up to \$50,000 of funding and up to 70% of project costs.

- Cricket Manawatu was awarded \$17,445.75 for its Country Schools Cricket Programme, which ran in February and March 2016. The schools involved were Kumeroa-Hopelands, Mangatainoka, Mangamaire, Pahiatua, St Anthony's, Dannevirke South, Ruahine, Huia Range, St Joseph's, Weber and Pongaroa. 544 children participated in the sessions, which ran for six weeks, teaching the children the skills and rules of the game; 40% of the children were female.

## SMALL PROJECTS FUND

The KiwiSport Small Projects Fund administered by Sport Manawatu is available for junior-based programmes (of up to six to eight weeks duration) for up to a total of \$3,000 and up to 80% of project costs.

- Tararua Community Youth Services received \$468 for its project, Activ8 (Boys), which attracted 40 boys. This project aimed to use sport to build confidence and self-esteem as well as stress the importance of physical activity through sport, mainly rugby league. A second project, Activ8 (Girls) was awarded \$523. It attracted 18 girls and developed their netball skills.
- BAMS Boxing and Fitness Club received \$2,000 for its project, engaging 38 participants in boxing; 40% of these participants were female.

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## DIRECT FUND

The 2016 Secondary School Ring-Fenced Funding was also allocated: \$73,354 was distributed for 12 projects that reached 2,868 students.

- Dannevirke High School was successful in its application for \$8,000. The mid-year report indicated that 243 students representing the school benefited from having the costs of their travel being subsidised. The funding is split into four payments over the course of the school year.
- Tararua College was also successful in its application for \$7,113.60. The mid-year report shows that this funding has directly resulted in 45 additional students representing the school in local leagues including social netball, social touch and social indoor football. Overall, 233 students benefited from the programme. The funding is split into four payments over the course of the school year.

## GREEN PRESCRIPTION: WORKING WITH THOSE MOST IN NEED OF PHYSICAL ACTIVITY

The Green Prescription programme (GRx) is about engaging those adults most in need into sustainable physical activity and giving them the skills and education to make healthy nutrition and lifestyle choices.

Impact of GRx in the Tararua:

- 81 clients were referred to the GRx programme over the past year
- 48 clients living in the Tararua District participated in GRx programmes in the past year: 41 on phone support, with fortnightly visits, while seven took part in our Palmerston North classes.
- Tararua District participants continue to benefit from health education and nutritional guidance via GRx phone support and fortnightly visits across the district.
- Programme engagement has increased from 35% in 2014 - 2015 to 59% in 2015 - 2016.

Our team has worked collaboratively, by sharing information, resources, and utilised local facilities, including Te Kete Hauora o Rangitane, Auahi Kore, Central PHO, Activate Gym, Wai Splash Pool and Bush Multisport Trust. We continue to focus on promotion of local sports clubs, local activity groups, local parks and reserves, including walking, tramping, and cycle tracks in the Tararua catchment. We also ensure that clients access the many health support services available in the District, such as those offered by Arthritis NZ and the Diabetes Trust.

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## ACTIVE TEENS

The Active Teens programme aims to motivate teenagers aged between 13 and 17 to live healthier lifestyles through good nutrition and exercise over a period of 12 months. The programme offers participants the opportunity to have recorded fitness testing, goal setting and training sessions at different places around the district. The programme also visits local gyms and clubs.

During the school term, Active Teens meet on Monday afternoons at Dannevirke High School. We currently have 12 students taking part in the programme.



*Active Teens - Teens completing a fitness session held at Habit HQ*

## RECOGNISING SUCCESS

### TARARUA ALLIANCE SPORT AWARDS

Following a recent review of the 2015 awards, discussions between Tararua District Council and Sport Manawatu have seen the Sport Awards move to a biennial event, with the next awards scheduled for April 2018. This realignment and strategic shift is to enable the two organisations to reallocate funding and resources to a proposed new community participation event, planned in alternate years to the awards and scheduled for April 2017.

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On 16 October 2015, the Tararua Alliance Sports Awards successfully recognised and celebrated the achievements of local athletes, teams, coaches, officials and volunteers. Forty-four nominations (an increase from 30 nominations in 2014) were received for the awards, and along with the evening's guest speaker, New Zealand heavyweight boxer Joseph Parker, contributed to a record attendance of 213 guests.



*Rachel Stephenson - Winner of the Senior Sportsperson Award and the Supreme Award*

The guest speaker on most occasions has been a major highlight of the evening. This year's speaker was exceptional, overwhelming guests and sponsors alike. New Zealand heavyweight boxing champion Joseph Parker's humble yet outgoing personality won over the audience, with some regular attendees saying the awards evening was the best they had attended.

2015 Tararua Sports Awards winners are listed below:

- Tararua Alliance Supreme Sport Award: Rachel Stephenson (Touch)
- Senior Sportsperson of the Year: Rachel Stephenson (Touch)
- Junior Female Sportsperson of the Year: Lara Pritchard (Canoe Polo)
- Junior Female Sportsperson Merit Award: Georgia Massie (Orienteering/Show jumping)
- Junior Male Sportsperson of the Year: Luke Jones (Squash)
- Junior Male Sportsperson Merit Award: Chris Arbuthnott (Para-swimming)
- Team of the Year: Dannevirke High School Girls Swim Team
- Coach of the Year: Paul Cleghorn (Football)
- Administrator/Volunteer of the Year: Dennis Dougherty (Rugby)

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- Official of the Year: Philip Morrison (Shearing)
- Personality of the Year: Ivan Bodley (Athletics)

## SPORT MANAWATU GRASSROOTS SPORTS AWARDS

The 2015 Sport Manawatu Grassroots Sports Awards were held at the Manawatu Golf Club on 18 September 2015. The event recognises the dedication of our hardworking sport volunteers and sport organisations throughout the Manawatu region. Sport Manawatu received 38 sport organisation nominations (an increase from 26 nominations in 2014), 266 volunteer nominations (a decrease from 370 in 2014), and sent approximately 1,500 volunteer thank you cards.

The evening saw 171 attendees and the following people from the Tararua District were recognised:

- Pahiatua Football – Participation Initiative of the Year (finalist)
- Finest Batch Bakery – Sports Partner of the Year (winner)
- Front Line Award (Hockey) – Hannah Bailey (finalist)
- Tally Jackson (Football) – Tally Jackson (finalist)

## SPORT MANAWATU SMOKEFREE SECONDARY SCHOOL SPORTS AWARDS

The Smokefree Secondary School Sports Awards took place on 28 October 2015. Sport Manawatu received more than 140 student athlete nominations. All up, 100 New Zealand representatives from nine schools covering 49 sports in the Manawatu, Tararua and Horowhenua regions were recognised.

Pip Ireland won the Endurance Equestrian Award, while Ethan Tuhua was a finalist in the Official of the Year category. Both students attend Tararua College.

## ASSIST WITH DEVELOPMENT OF COMMUNITY EVENTS

### WHANAUI TRI TRAINING PROGRAMME

In collaboration with Rangitane o Tamaki nui a Rua, Sport Manawatu successfully delivered their fourth annual Whānau Tri training programme. The 10-week programme provided 30 participants from the district with the knowledge and skills required to complete a triathlon event. The training included expert coaching from Activate

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Gym owner, Erana Peeti-Webber, teaching the key aspects of the programme, including swimming, running, and transition. Sport Manawatu staff provided the cycle safety and instruction lessons.

The continued partnership between local Iwi Rangitane and Sport Manawatu enables provision of a service that best meets the needs of Tararua participants, and supports the growth of the Whānau Triathlon and Rangitane Tryathlon event.



*Whānau participants at the 2016 Rangitane Tryathlon*

## WHANAU TRI EVENT

Sport Manawatu again partnered with MidCentral District Health Board to hold the fourth annual Whānau Tri event on 20 March 2016. The event was a great success, with 780 participants. The event aimed to reach out and encourage those in our community who may not usually participate in an active lifestyle, and who may be at risk due to health issues and sedentary lifestyles, poor diet and/or poor lifestyle choices.

The event offered three achievable distance courses, plus an event for tamariki, with all who participated gaining a medal for completing the challenge. At the completion of the triathlon, the event offered a festival atmosphere with live entertainment, Mai FM DJ Nickson, and stalls offering healthy food options, and information on how to lead a healthier and more active lifestyle.

## WERO A MARAE

Wero a Marae is an inter-marae sports tournament led by Rangitane o Tamaki nui a Rua Inc. The event provides a platform for all whānau members, both young and old, to be involved in sport and recreation. In addition, the event encourages hapu members to reconnect to their marae and whānau through the medium of sport and

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whakawhanaungatanga. Sport Manawatu supports the biennial project through provision of event support, including planning and event delivery. Almost 170 hapu members gathered at Huia Range School on 27 February, representing their individual marae in a series of activities including netball, basketball, touch, Ki o Rahi, tug o war, sprint relays, chess, and kapa haka.



Wero a Marae – Kaitoki Marae Ki o Rahi player

### TARARUA GO BY BIKE DAY

Bike Wise Month is a national campaign aimed at encouraging people to use cycling as a means of active transportation to and from their destination. Sport Manawatu coordinated the 'Tararua Go by Bike Day', targeting businesses, childcare centres, schools and workplaces with 444 participants taking part in the event.

Increasing awareness and raising the use of cycling, as a means of active transportation amongst adults was a priority focus during the campaign. This year saw the introduction of workplaces to the event, with 44 employees from four organisations in the Tararua taking part.

Leading up to the event, Sport Manawatu staff delivered a series of cycle instruction lessons at schools across the Tararua District. The lessons provided participants with the skills required to cycle to school safely as part of 'Tararua Go by Bike Day'. In addition, Huia Range School senior students applied their learning to provide a range of cycle activities for their peers.

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Kimberley Stevens, a Tararua District Council employee mentioned "I participated in the Go by Bike Day as I had only just started cycling, and used the event to encourage me to continue cycling." "The only reason I am not cycling at the moment is because my bike is broken."



*Tararua Go by Bike Day - Staff from Tararua College during Go by Bike Day*

### 33 DAYS OF CYCLING

33 Days of Cycling aimed to have something for everyone, from cycling fanatics to the people who just want to head out for a family ride.

The event occurred between 30 March and 1 May, with the challenge to complete 333km of cycling in 33 days. A range of events and competitions were promoted during the 33 days. A total of 380 people from across the Manawatu and Tararua region took part.

### TARARUA PRIMARY SCHOOLS SEVEN-A-SIDE TOURNAMENT

The 2016 Tararua Primary Schools Seven-a-side Tournament is an annual sport event that attracts more than 700 intermediate school children. The sixth annual tournament was scheduled for June at Bush Multisport Park. Interest was significant, with registrations received from 19 schools making up 76 teams. Unfortunately due to inclement weather, Pahiatua School's principal made an executive decision to cancel the tournament with no postponement date scheduled. Although the tournament did not go ahead, it is important to acknowledge the time and effort required of staff to plan and prepare for such an event.

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## WORKPLACE CHALLENGE: ENGAGING ADULTS INTO SPORT EACH NOVEMBER

The Sport Manawatu Workplace Challenge took place during the month of November and attracted more than 322 participants who made up 69 teams across the region. Five teams from the Tararua took part.

## COMMUNITY SPORT AND RECREATION

Sport Manawatu provided event support to several community events, including the Huia Range School and Dannevirke Inter-School Athletic Days, in which more than 250 children participated.

The Tararua Young Cyclist of the Year, held at Woodville School on 10 November 2015, saw 16 students from eight Tararua Primary Schools participate. Participants displayed their cycle skills through theory and practical tests to become eligible to compete at the Manawatu Regional Young Cyclist of the Year on 26 November 2015 in Palmerston North.

Sport Manawatu provided administrative support during the Tamaki nui a Rua Primary Schools Ki o Rahi tournament. Hosted by Rangitane o Tamaki nui Rua at Huia Range School, the tournament was held on 24 November 2015 and involved more than 80 students from five Tararua primary schools.

## FURTHER DEVELOPMENT OF PARTICIPATION AND CAPABILITY INITIATIVES

### THE REGIONAL SPORTS CONFERENCE

Held at Massey University Sport and Rugby Institute in June, the Regional Sports Conference attracted more than 100 guests, including four from the Tararua District. The programme included presentations and workshops covering topics across three streams: Sport Capability, Coaching, and Team Management.

### SPORT MANAWATU COACH CONNECT FACEBOOK PAGE

The Sport Manawatu Coach Connect Facebook page provides a platform through social media to connect Manawatu coaches with coaching ideas, concepts, and information. The page had 196 likes at the time of publication.

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## VOLUNTER RECOGNITION

Sport Manawatu staff distributed more than 900 thank you cards and muffins to local volunteers throughout the Manawatu region. In addition, Sport Manawatu staff hosted 49 Taranua Sport Makers for brunch at local restaurants as a token of appreciation for their valued contribution to sport.



*Volunteer Recognition - Recognising our Sport Makers in Pahiatua*

## SPORT MAKER OF THE MONTH

Sport Maker of the Month is a new initiative that aims to highlight one volunteer each month. Since its inception, three Sport Makers have received recognition for their contribution to sport in the Taranua.

Award recipients included:

- Naioma Chase was recognised for her contribution to Dannevirke Tigers Junior Rugby League.
- Hinekura Reiri was recognised for more than 20 years of service to Dannevirke Basketball.
- Hannah Bailey was recognised for her commitment to Taranua College Hockey and Bush Junior Hockey.

## VOLUNTEER DATABASE

The Sport Manawatu volunteer database provides access to a variety of opportunities in a number of sports in the Manawatu region. There are currently 150 volunteers registered on the database to provide assistance at local sport and recreation events. In addition, volunteer vacancies are advertised through the Sport Manawatu website.

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*Volunteer Recognition - Members of the Dannevirke Tigers Rugby League Committee*

## COACH DEVELOPMENT

Sport Manawatu staff mentored the coach of the Tararua College Girls 7's team and delivered a Growing Coaches Course at Bush Multisport Park. Nine students from Tararua College completed the full-day course. Growing Coaches is a leadership programme that provides a platform for the development of young coaches in secondary schools. The programme involves eight hours of learning about coaching, consisting of four hours of generic coaching and four hours of sport-specific coaching.

Sport Manawatu distributed a comprehensive coaches' survey. The survey was designed with the help of Sport NZ and assisted in giving Sport Manawatu insight into the wants and needs of coaches, as well as the development of future coach development programmes. 64 people completed the survey, with the results showing they would like more coach courses facilitated by Sport Manawatu. In addition, the survey information provided Sport Manawatu with an insight into the state of coaching in the region.

## PAHIATUA INDOOR FOOTBALL COMPETITION

The second annual Pahiatua Indoor Football competition, introduced by Sport Manawatu, finished on 18 September 2015. 16 teams competed over 11 weeks in a four-a-side social football competition with competitors aged between 15 and 65 years of age.

## WATER SAFETY: 309 STUDENTS TAKING PART

Sport Manawatu administers the Water Safety New Zealand Sealord Swim for Life programme, allocating \$11,760 to three schools in the Tararua District. Norsewood School, Dannevirke South School, and Huia Range

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School received funding to pay for swim instruction fees for 309 children at Wai Splash Community Pool, including subsidised transport costs to and from the facility. Sport Manawatu oversees the delivery of this programme in the Tararua District, collecting insights data for Water Safety New Zealand.

## PRIMARY SCHOOL DEVELOPMENT: DIRECT ENGAGEMENT WITH PRIMARY SCHOOL TEACHERS AND CHILDREN

SportStart programme delivery at Norsewood and Districts School, St Joseph's School, Weber School, Huia Range School, and Ballance School continues to be a major focus in the primary school sector. Te Kura Kaupapa Maori o Tamaki nui a Rua principal Brian Paewai has expressed interest in applying the programme within the school.

The physical literacy development of teachers continues to be a great success, with evidence of improvement by both the teachers with delivery and the capability level of the students' P.E. increasing.

Key objectives of the Sport Manawatu Partner Schools initiative:

- Integrate sport and active recreation into school life.
- Increase the level of fundamental and basic sport skills in children under the age of 12 years.
- Get more children participating in sport and active recreation through school, clubs, and organised events.
- Support and guide providers of sport and active recreation.

## CYCLE SAFETY AND LEARN TO RIDE IN SCHOOLS: PROVIDING CHILDREN THE SKILLS TO CYCLE SAFELY IN THE TARARUA

Sport Manawatu's Tararua Recreation Advisor, and Active Transport Advisor successfully partnered with local police community officer to deliver cycle safety and learn to ride lessons in local schools.

In the past 12 months, 388 Tararua primary school children received cycle safety instruction, including helmet fitting, cycling skills, the cycle road code theory, and practical safety training when riding on the road. Schools engaged include Ballance School, Pongaroa School, Norsewood School, Huia Range School, and Kumeroa-Hopelands School.

## SECONDARY SCHOOLS

Sport Manawatu continues to collaborate with secondary schools in the Tararua District. District principals form part of the Secondary School Principals Group, which meets every six weeks to discuss issues and opportunities

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within secondary school sport. In addition, a forum for sports coordinators is held once a term to encourage knowledge sharing, and enable planning throughout the school year. The secondary school sport advisor works with each secondary school to look at how to increase participation in sport within the school.

- The Secondary School Sports Coordinator Induction Manual was updated for the 2016 school year. The manual ensures that new sports coordinators are well supported in their role at their respective school.
- The Secondary School Census was completed, showing an increase in male participation by 1.71% and female participation by 2.05%. Results also show that all other areas of sport (volunteers, coaches, staff involvement) have increased in number since 2015.
- The Active Teens programme has been a great success at Dannevirke High School, attracting 12 participants. In addition, Sport Manawatu staff met with the principals of Te Kura Kaupapa Maori o Tamaki nui a Rua and Totara College to promote the programme; we look forward to welcoming new students from these schools in term 3, 2016.
- Dannevirke High School and Tararua College were successful in their applications to the KiwiSport Direct Fund.

## INTERNATIONAL REPRESENTATIVES FUND: SUPPORTING TARARUA'S FINEST ATHLETES

On behalf of Tararua District Council, Sport Manawatu administers the International Representatives Fund. From 1 July 2015 through to 30 June 2016, funding of \$3,850 was approved for the following athletes:

- Mohammed Hussain represented New Zealand at the IFMA Royal World Cup for Muay Thai Kickboxing. He received \$500 towards his costs.
- Luke Jones represented New Zealand at the Youth Commonwealth Games for squash. He received \$500 towards his costs.
- Geoff Bendall represented New Zealand at the ITU Duathlon World Championships for triathlon. He received \$250 towards his costs.
- Rachel Cannon represented New Zealand at the International Mounted Games U17 World Team Championships. She received \$800.00 towards her costs.
- Rebecca Aplin represented New Zealand at the Australian Showing Championships. She received \$500 towards her costs.
- Louise Powick represented New Zealand at the Women's 45+ World Cup Tournament for Hockey. She received \$500 towards her costs.
- Brodie Smith will represent New Zealand for the Standard Distance Triathlon Age Group Championship for Triathlon. She received \$800 towards her costs.

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## ADMINISTRATOR FOR THE SPORT NZ RURAL TRAVEL FUND

On behalf of Tararua District Council, Sport Manawatu administers the Sport NZ Rural Travel Fund. Applications were submitted from six schools and five sports clubs. A total of \$9,276 was distributed amongst the teams to assist with the costs they incur travelling to and from sport competitions; the fund supported 101 sports teams involving 1,022 school-aged children.

## ADMINISTRATOR FOR THE CREATIVE COMMUNITIES FUNDING SCHEME

Through the Creative Communities New Zealand Fund, the Tararua Arts Council awarded a total of \$6,410 to three community art projects. The aim of this scheme is to increase participation in the arts at a local level and increase the range and diversity of arts available to our community. This money was used to fund a wide variety of arts activities, listed below:

- Pahiatua Repertory Society Incorporated received \$4,500 towards the Disney's Peter Pan Theatre Production.
- Tararua Learning Incorporated received \$1,059 towards a Raranga Photographic Exhibition.
- Dannevirke and Districts A&P Association received \$850 towards the 2016 105<sup>th</sup> Annual Show.

Sport Manawatu's Tararua Recreation Advisor was a point of contact on information for the funding round. Tararua i-Site manager Carole Wilton has now taken over administration of the fund under the Economic Development and Communications department.

## MEDIA AND PROMOTION

Sport Manawatu continues with the fortnightly slot on the Central FM Radio Sport Show that focuses on sport and recreation relating to the Tararua. This is a successful avenue to update the public on the many local sporting and active recreation opportunities available in the region. The Sport Manawatu Get Active Column features monthly in the Tararua District Council page of the Bush Telegraph.

## SPORT MANAWATU WEBSITE

Sport Manawatu launched a new website in February. The new design and layout is user-friendly, which makes it easier to navigate and find out about our events and programmes, as well as sport and fitness information from around the Manawatu region.

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### SPORT MANAWATU FACEBOOK

The Sport Manawatu Facebook page provides a platform through social media to connect and share information with the wider Manawatu region. The page had 4,710 likes at the time of publication.

### LIAISON WITH COUNCIL ASSET MANAGERS AND DISTRICT MARKETER

The Recreation Advisor has daily contact with the Tararua District Council Economic Development and Communications Manager. They are currently working to establish a significant participation event for the Tararua District. In addition, the Recreation Advisor regularly seeks advice from the Community Asset Managers.

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EVERYONE ACTIVE EVERYDAY



## BUSH MULTISPORT TRUST TARARUA DISTRICT COUNCIL

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TWELVE MONTH REPORT

2015/2016

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### Major highlights over the last 12 months

- The first Pahiatua Senior Men's Club team kicked off in April 2016. Establishing indoor football in Stadium Pahiatua, with support from Sport Manawatu, the Pahiatua Football Club had enough interested players to enter a team in Central Football's division 4 competition.
- In May 2016, Stadium Pahiatua hosted the Pahiatua Fight Night, the largest indoor event held at Bush Multisport Park.
- Property Brokers returned as a regular user, with six-weekly meetings in the stadium lounge.



*Motorcycle HQ Pahiatua Senior Men 2016*



## Facility utilisation

### Major events

Bush Multisport Trust – Major Event Statistics				
Year	Month	Event	BMST Facility	Est Att.
2015	August	Bush Schools Volleyball Tournament	Stadium	150+
	September	Bush Cluster Dance Senior Dance Night	Stadium	150+
	November	Tararua Town & Country Markets	Stadium (60 plus stallholders)	300 to 400
		St Anthony's Athletics Day	Grounds	130
		Pahiatua School Athletics Day	Grounds	370+
		Bush Schools Cluster Athletics Champs	Grounds	200+
2016	February	Wellington to Auckland Cycle Challenge	Grounds, stadium & function lounge	150+
	March	Bush Primary Minor Sports Day	Grounds, stadium & function lounge	300+
	April	Tararua Sheep & Beef Farmer of the Year	Stadium & lounge	200
	May	Pahiatua Fight Night Event	Stadium & lounge	800+
	June	Bush Rugby Club Day	Grounds & function lounge	300+
		Stars in Your Eyes	Stadium & lounge	400
		Ford Roadshow Promotion	Stadium car park	100+

### Facility hire

Bush Multisport Trust Utilisation Hours		
Facility	2015/16	2014/15
Grounds	1061	987
Stadium lounge	903.5	884.5
Main stadium	1036	1177
Turf pavilion	788	747
Turf	423	451.5
<b>Total hours</b>	<b>4211.5</b>	<b>4247</b>

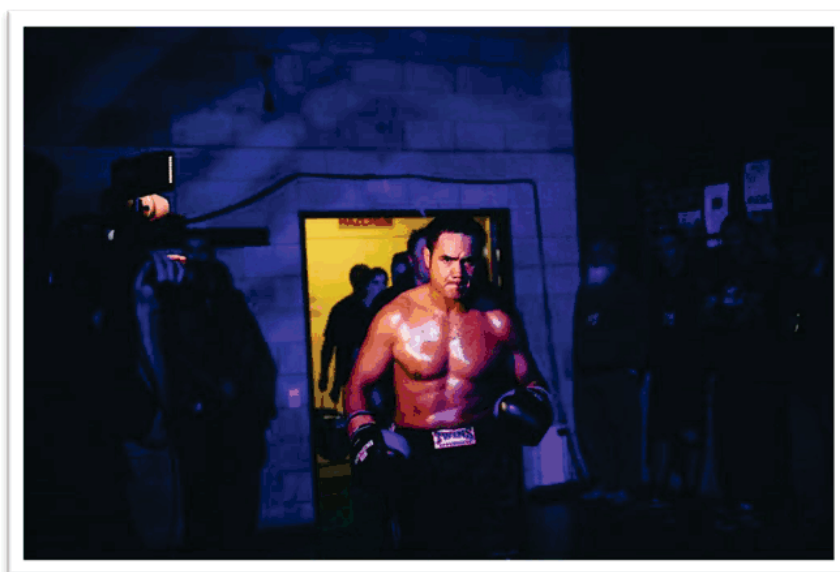
\*Although annual hours of use have decreased from the previous year, it still remains a relatively positive result as the 2014/15 figures included the additional one-off staff training for Fonterra with their plant upgrade.

## Facility notes of interest

*The Trust's strategic outcome is to maximise the number of sporting, non-sporting and community activities at Bush Multisport facilities. This outcome is indicated by increases in facility use within the following user's categories:*

### Corporate

- In May 2016 the first Pahiatua Fight Night was hosted at Stadium Pahiatua. The event was managed by Gravitare 24 Gym (Palmerston North) as a fundraiser for Pahiatua's Lance Bryant's professional boxing career. More than 800 tickets (corporate and general admission) were sold, making this the event the largest held in the Trust's years of operation. Many positive comments were reported by locals to the BMS office following the event.
- Property Brokers Pahiatua (long-term sponsor of BMST) returned as a regular stadium lounge user during the reporting period. Property Brokers Rental Division began six-weekly meetings in the stadium lounge.
- WorkSmart, Taratahi Agricultural Training Centre, Tararua Veterinary Services, Dairy Women's Network, Fonterra, and Rabobank NZ all facilitated training courses or held meetings during the reporting period.



*Pahiatua's Lance 'Buster' Bryant about to enter the ring during the first Pahiatua Fight Night*

## Schools

St Anthony's School hosted the Bush Primary Schools Minor Sports Day in March. Year 0 to Year 2 students competed at 30 different sporting stations. This event has been moved from November to March for more favourable weather.

Unfortunately Tararua Primary Schools 7 A-side Tournament in June was cancelled due to weather and had no postponement date this year. BMST continues to support Sport Manawatu with this event and will encourage a postponement date to be included in school calendars for 2017. The positive in the disappointment regarding cancellation is that this is an event still widely anticipated by the district's schools.

St Anthony's School has increased its overall facility use, this year with many additional wet weather practices within the stadium. The school also continues to host its major fundraising event, Stars in Your Eyes, which is held annually and attended by up to 400 guests.



*25 June 2016 was St Anthony's Schools Stars in Your Eyes events 14<sup>th</sup> year*

## Clubs or groups

Due to a decline in membership the Bush Harrier Club has become a strictly social club and therefore no longer affiliated to BMST or Athletics New Zealand. The club still casually utilises the grounds and fitness track at times, and the car park is often a meeting place prior to club runs. Unfortunately Bush Harriers did not run their 10km and Half Marathon event for 2016. This was due to a key volunteer ceasing management of the event and issues around the event's existing traffic management plan.

In 2016 the BMS office became an agent for accepting registrations on behalf of the Pahiatua Training & Fitness Club. This was a logical step and helped the gym to remain as a club, rather than a business. The Trust is more than happy with this arrangement as previously the gym has donated surplus funds to the BMST and it is not a time-consuming exercise.

Tararua Sheep & Beef Farmer of the Year was held in the stadium and lounge facilities in April. The group was a new user of the facilities.

Other groups to hire during the reporting period were Manawatu Supporting Families, Modern Parenting, Youth Justice, 2Meke Kidz, Bush Principals Cluster, NZEI, RTLB (educational group) Sprouts and Pahiatua Kindergarten.

## Private functions



*One of the many children's birthdays and high teas hosted in Stadium Pahiatua*

- The first high tea (80<sup>th</sup> birthday party) was held in April, bringing many older members of the community back to the facilities.
- A 40<sup>th</sup> birthday party was hosted in turf pavilion in June.
- 16 children's birthday party bookings were hosted within the reporting period.



## PARTICIPANT STATISTICS

*Increases in participation statistics are a key performance indicator of the Trust's strategy to maximise sporting and non-sporting community utilisation.*

### Junior participation

Bush Multisport Trust – participation statistics			
JUNIOR ACTIVITY	13/2014	14/2015	15/2016
Athletics – Junior	119	60	50
Badminton – Junior	27	0	9
Basketball – Junior	121	135	156
Cricket – Junior	66	23	48
Football – Pahiatua Football Club	50	83	69
Football – Pahiatua Outdoor 5-a-side			45
Football – Wairarapa College			15
Grass Roots Gym – Pre School	110	100	80
Guides – Pippins/Brownies/Guides	38	31	30
Hockey – Bush Junior Club	31	46	44
Hockey – Dannevirke High	37	42	37
Hockey – Tararua College	29	31	31
Hockey – Junior (Friday)	285	303	297
Hockey – Junior (summer)	198	276	287
Netball – Bush Primary	231	202	159
Rugby – Bush Junior Club	110	86	84
Tennis – Junior	15	12	12
Touch – Junior	267	289	261
Softball – Junior	212	0	168
Totals	1946	1719	1882

### Junior participation notes of interest

After conversations with Hockey Manawatu, the Bush Hockey Club turf team had two home games within the reporting period. Hockey Manawatu have been advised that if it is possible to host home games for the Bush Hockey Club, then they will always be accommodated. Bush Multisport Turf is currently well utilised on weekdays, but not weekends.

The turf still hosts some home hockey matches for Tararua College and Dannevirke High School on Wednesdays, but the Trust would ideally like to see these increase.

A new senior-sized football pitch has created opportunities for secondary schools football matches to be based at BMS Park. Tararua College can now host all of its biannual Sport Exchange codes at

BMS Park. Previously netball, hockey and rugby were at BMS, with football having to be played on the college's football pitch. Wairarapa College and St Matthews Collegiate (Masterton) play within the Central Football Manawatu secondary schools competition. They have been offered BMS senior football pitch as a home ground, meaning that they and the opposing team don't need to travel so far. This is yet another opportunity to showcase the facilities to people beyond the district.

Bush Primary Netball based at the turf has re-established a representative team this winter season, with the availability of volunteer coaches.



*Bush Primary Netball action at Bush Multisport Turf*

## Senior participation

Bush Multisport Trust – participation statistics			
SENIOR ACTIVITY	2013/2014	2014/2015	2015/2016
Badminton – Social	28	15	5
Basketball – Social	170	99	100
Cricket – Twilight Social	180	210	165
Football – Social Indoor	70	70	90
Football – Social Outdoor 5-a-side			54
Football – Pahiatua Football Club			22
Gym – Pahiatua Training & Fitness Club	124	150	200
Hockey – Social	96	80	50
Netball – Bush Senior	28	28	37
Netball – Social	118	105	140
Rugby – Bush Senior Club	25	50	60
Touch – Social	96	120	140
Volleyball – Social	77	0	72
Totals	1012	827	1135

## Senior participation notes of interest

Bush (Rugby) Sport Club had two senior teams this winter season; a Manawatu Union 2nd grade team and a Manawatu Senior Reserves grade team. Club Rugby Day on 11 June was well supported and the club managed to organise Grass Roots Rugby to film on the day.

As mentioned in the reporting highlights, April 2016 saw the kick-off of the inaugural Pahiatua Senior Men's football team. The establishment of this team was made possible by the creation of the Pahiatua Indoor Football social competition. Players within the indoor league enjoyed their football so much that the senior men's side was established. This team has a wide mix of ages and some new to football and the Pahiatua community.

BMS staff worked closely with the Pahiatua Football Club to create a new pitch and install adult-sized goals, which were funded by Pahiatua on Track. Pahiatua Football Club hopes to build on the new senior side, while fostering the family aspect of the club, and create a pathway for secondary school age players to continue with their football.



*Motorcycle HQ Pahiatua Football Club Senior Men*



## FUNDING

*BMST strategy is to ensure that the Trust is a financially sustainable organisation. All funding applications and future facility requirements are planned in a coordinated way to maximise to best result for the Trust.*

### Project funding

Bush Multisport Funding & Donations					
Year	Month	Project	Funder	Date	Amount
2015	August	Stadium lounge carpet and hallway lino	Waireka Community Trust	06/08/2015	10,000.00
	Nov	LED lighting for Stadium Pahiatua	Central Energy Trust	27/10/2015	25,236.56
2016	June	Ford Roadshow sponsored test drives and a sausage sizzle	Ford & Hoffman Ford	25/06/2016	2,051.50

### Sponsorship/additional revenue

The annual BMST quiz night raised \$1200, which went to the Pahiatua Wheel Park project.

No additional fundraising or grants were organised as all funding is geared towards completing the Pahiatua Wheel Park project. This has been seen as a collaborative project between BMST and Pahiatua on Track by funders, hence no grant applications were made to rival this project.

## FACILITY DEVELOPMENT

*BMST strategy is to maintain and enhance the BMS facility. This is achieved by the quarterly review of an ongoing maintenance plan.*

### Grounds

The March grounds review meeting was held with BMST operational staff Colin Veale and Peter Sinclair. Grounds were noted to be in generally good condition. This is due to the main central drain work completed in March 2015. Future line marking requirements and solutions were also solved. The Trust is still looking forward to gaining further green-field space at the old Pahiatua sale yards site.

In June the Tararua Alliance began initial work on the main stadium car park. Chip stones were swept and suctioned. The Trust looks forward to the re-marking of the car park lines and fixing of potholes, as do our neighbours the Tararua Squash Club.

All piled topsoil has been removed from the main grounds with the Wheel Park development.

## Buildings

Further heat sensors were installed in the new stadium equipment cupboard and above and below the stadium lounge deck. Cages have been installed to protect the lower ones from stray balls.

The main stadium switchboard was upgraded in February to cope with current event demands.

Carpet and lino were replaced in the stadium lounge and downstairs hallway in February.

February saw installation of the Central Energy Trust-funded LED lighting in the main stadium. This has significantly improved the lighting quality and has given the stadium more robust light fittings.



*New LED lighting for Stadium Pahiatua thanks to the Central Energy Trust*

## FURTHER NOTES

### Supplier reviews

*Throughout the reporting period the following supplier reviews were undertaken as part of the Trust's strategy initiative of annually reviewing all revenue streams:*

- Cleaning products – moved from Alisco to CPC NZ Limited
- Turf LPG gas supplier – changed from Rockgas to Nova Energy
- A bar review has seen a conversion from tap beer to a bottle bar. This review turned from a loss of 17.9% at year ending 31 March 2015 to a profit of 23.1% at year ending 31 March 2016.
- LED Lighting in main stadium will now reduce power consumption.

### BMST Stage 4 development (Pahiatua sale yards)

BMST representatives on the Pahiatua Wheel Park committee (sub-committee collaboration between Bush Multisport and Pahiatua on Track), Erica Gleeson and Raylene Treder, have completed the major consenting work and have achieved full funding for the three stages of the project.

Contracted skate park designer Tom Smithers began work in April. Currently weather conditions seem to be the only thing delaying progress. It is hoped that the Wheel Park project will be completed before the end of 2016. Regular update photos have been posted on the BMS Park Facebook page and these have achieved a wide reach and positive feedback.



*Pahiatua School student Mitchell Boyce is so excited about the new sale yards Wheel Park that he organised a 3D model of the design.*

## BMST Trust and operational staff

Due to the rapid expansion at BMS Park and increased social sporting activity, in November a new administrative assistant was employed to work with the BMS administrator. This was made possible with TDC's increases in operational grants in 2015/16. The Trust now has a contingency when staff require annual or sick leave and the plan is to eventually extend office hours.

Two part-time caretakers tend to the grounds and organise minor repair and maintenance jobs where possible, to minimise the cost of external contractors. A casual bar manager oversees casual bar staff.

The BMS administrator has quite an operational team to manage now, all who passionately care for the facilities and are dedicated to their upkeep and improvement. Compliments from the community are what the BMS operational team thrive on. Challenges for the 2016/17 year will be formalising the identification of facility hazards and marketing Bush Multisport beyond the Tararua District.

In June both Peter Lindstrom and Clinton Gunn resigned from the BMST Board. Both were recognised at the Trust's recent AGM with a Dedicated Service Award, given the length of their service over 10 years. Four new trustees have been elected to the Board for 2016/17, Bridget Bailey (Tararua College sports coordinator), Tom Abbot (Bush Rugby Club), Tally Jackson (Bush Junior Cricket and Football, with an accountancy background) and Jared Brock (also Pahiatua on Track). All bring different skills, youth and a family approach (with their children in many sporting codes) to the board, while linking BMST to different community groups, which will foster collaboration. Existing trustees to remain are Duncan Elliott (Chair), Sam Ellingham (Treasurer), Raylene Treder (Secretary), Erica Gleeson, Stan Wolland, Phil Bollard, Derek Cuming and Rita Petaera.



*Clinton Gunn and Peter Lindstrom – after receiving their Dedicated Service Award*



## Report

Date : 24 August 2016

To : Mayor and Councillors  
Tararua District Council

From : Blair King  
Chief Executive

Subject : **Reducing Stormwater Ponding to Properties Between Ormond and Ross Streets in Woodville**

Item No : **10.2**

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### **1. Purpose**

- 1.1 The Council is presented with a request to consider contributing \$3000 towards reducing stormwater ponding in properties between Ormond and Ross Streets, Woodville.

### **2. Background**

- 2.1 Residents that own properties bounded by Ormond Street / Ross Street / Weber Street / Station Street, regularly have stormwater ponding in their sections in even moderate rain events. Where the water is ponding indicates those properties on the Ross Street side are lower than the level of the roadway, and for those on Ormond Street the sections slope down away from the road
- 2.2 The Council has received multiple service requests over the last ten years seeking a remedy, and during storm events has previously assisted through use of its roading contractors operating portable pumps.
- 2.3 Historical aerial photos show it as an open drain through one of the properties off Ormond Street. Possibly over ten years ago, based on the timing of the photo's, the owner of the property through which the open drain existed has legally filled it in, given no easements existed to allow these other properties to divert their stormwater into that private drain. More problems have occurred with foundations for fences at the back of the sections being built to prevent stormwater following natural ground contours. This ponding does affect at least one garage, but no houses have been inundated to our knowledge.

- 2.4 Under the Building Act, the Council can only specify floor heights in building consents where a habitable building is proposed.
- 2.5 So garages and sheds that may trigger the issue of a building consent do not require construction at a height above specific modelled flood levels.

### **3. Current Situation and Options**

- 3.1 Early in 2016, residents affected asked Cr Peter Johns as a portfolio holder to hold an on-site meeting of Council staff and residents to talk through what options exist, and likely costs for any solutions. Options 1 and 2 below were discussed, but only option 1 has been requested of Council due to staff advice on-site, unless there is a clear public benefit to piping stormwater in private sections it is not funded under the Council's policy.

#### **Option 1**

"Installing a series of 160mm novacoil/novaflo pipes and ensuring drainage easements".

This is the lowest cost option agreed with the residents as proposed in the portfolio section of the August 3rd Council meeting, for approximately \$6000 as attached.

Issues that should be considered include:

- The \$3000 contribution requested from the Council towards reducing stormwater ponding is 50%, even though relatively small in quantum compared to staff and contractor time already invested.
- Whilst the proposal is straightforward, without plans to build to, and agreed specifications on laying and backfilling, the residents could have a different expectation to what will be in place, compared to the contractor engaged.
- Staff would not support asking the Alliance or internal staff to project manage that work. This is due to the risks of installation and reinstatement exceeding the estimate attached, Worksafe and insurance requirements, and future perceptions that if the Council oversaw the work, whether the Council should be liable for an ownership or maintenance obligation on the easement/s.
- The potential flow rate through a 160mm novacoil laid in a low gradient is significantly less than the open drain that existed in the past, when compared to the total area of land being drained. This means ponding will still occur, although the peak should be less.

- The cost estimate is significantly below the ballpark \$30,000 that adding pipes and sumps over this distance would cost, if the Council were to procure this work to the standards it requires in the road reserve.
- To mitigate the risk that after work starts it should be clear who the project manager is, and that any funding granted in a public good contribution, rather than a cost share where the Council is seen as the funder of last resort.
- How to ensure before work starts, residents affected understand and agree to be bound by the easements that a local lawyer has offered to write.
- That the path in the property through which the open drain used to exist, and the path of the easement for any new drainage may differ due to the restriction such an easement will have on future buildings.

## **Option 2**

“Obtaining drainage easements and installing a pipe similar in capacity to the historical open drain”.

This would involve installing 375mm culvert pipes through one section and ensure it can flow into the open drain that runs down Ormond Street.

Issues that should be considered include:

- The costs for instating such a piped network would be significantly above option 1, as to avoid future limitations on building sites, the pipe alignment would need to track closer to the property boundaries.
- This pipe would be on an even lower gradient than in option 1 (due to extra length to follow boundary lines), creating a risk of silting up at both ends.
- To have the stormwater effectively flow into this pipe would require a series of shallow sumps. To allow for these sumps, and then a pipe gradient, the open drain at the Ormond Street side would require lowering, which is not straightforward due to the number of culverted vehicle crossings.
- Depending on the number of sumps, the total cost would be closer to the \$30,000 that doing a similar job in the road reserve would cost.
- The additional cost has not been agreed by the residents

### **Option 3**

Requiring residents to install sumps with electric pumps piped to the Council's road reserve and no easements. This has a low capital cost, but does create on-going operational costs for each resident. It is similar to what our contractors have been doing but more proactive in managing stormwater.

It is also what occurs in urban areas with wastewater where the house owner is below the level of the gravity mains.

The Council should install better stormwater in the Ross and Ormond Street sides to ensure any water collected did not discharge in an overland flow back in to any down stream properties on Ross Street.

This would involve installing a small 50mm outlet sump pump inside a chamber. It would be prudent to install a reasonable sized chamber otherwise the pump would cycle a lot. Subject to the actual catchment for each pump, possible costings are based on a 900mm diameter by 1200mm deep chamber complete with lid and sump grate. Novaflo drains can be directed into these, pumped into a gravity system that would discharge into the roadside drain at the Station Street/Ormond Street intersection. This would still need to be surveyed to ensure its feasibility.

- Pump chambers (materials only)
- Pump cost approximately \$400 – \$500 each
- Chamber approximately \$ 700 – this is parts only liner/lid and base does not allow for installation
- Total around \$1200 materials only per chamber

Electrical works would be required over and above the materials cost, along with novaflo, but this will vary dependant on distance etc. Residents would also be responsible for ongoing maintenance cost with this option e.g. pump failures, blockages, wearing of rings, impellers, replacement costs etc.

Survey costs to determine where best to pump to relative to the capacity of the surrounding catchment are close to \$2000.

## **4. Impact on Other Projects**

- 4.1 The Council will receive a report in September outlining priorities for stormwater based on detailed modelling of flows and pipe capacities.
- 4.2 Whilst the priorities will not be costed at that stage it will enable the Council to tie in potential stormwater work with other roading projects that are proposed in the next three years.



- 4.3 This stormwater modelling work was undertaken to assess whether the historical proposed upgrades in Dannevirke and Pahiatua were still the best use of the funds rated for, when compared to level of service expectations and historical service requests. Allocating \$3000 as a lump sum contribution if option 1 was agreed as requested by the residents would not have a material impact on this work.

## **5. Significance Assessment**

- 5.1 The request to assist residents with a defined stormwater problem with a \$3000 contribution is not significant relative to the Council's policies.

## **Recommendation**

***That the report from the Chief Executive dated 24 August 2016 concerning Reducing Stormwater Ponding to Properties Between Ormond and Ross Streets in Woodville (as circulated) be received, and***

***That the Tararua Alliance be engaged by the Council to refine the costings of option 3 up to a budget of \$3,000 including survey.***

## **Attachments**

1. Bodell Proposal
2. Ross Street 2006
3. Ross Street 2016



## Proposal for the alleviation of flooding problems

### Ross and Ormond streets Woodville.

#### The issue

Up until the mid 90's an open drain carried runoff water from the rear of five properties through a bare section to the Ormond street stormwater drain. There are no drainage easements attached to any of the properties.

In approx 1994 the owner of 10 Ormond street, filled in the drain and constructed a fence with a high nib wall between his property and No 12 Ormond street. Since that time, runoff water from Weber street, 9,11,13,15 Ross Street and 14 Ormond street ponds at the rear of 9 and 11 Ross and 12 and 14 Ormond streets. The owner of 11 Ross Street has suffered 49 floods through his garage, workshop and radio recording studio. The owner of 9 Ross street is unable to use the rear of his property at all during the winter months. The owner of 12 Ormond street has stated that he is about ready to walk away from his property, knowing he will never be able to sell it.

The owner of 10 Ormond street (not the original owner who filled in the drain) effectively doesn't want to know anything about it. In a discussion I had with the owner I felt that she may concede to allowing a piped drain to pass through the rear of her property but wouldn't pay for it.

#### Solution

Create easements over the appropriate properties and replace the old drain with a 160mm novaflo piped drain back filled with metal along the rear of 10 and 12 Ormond street connecting to a 160mm novacoil pipe running to the road down the boundary of 8 & 10 Ormond street.

<u>Costs</u>	\$
45 metres 160mm Novaflo pipe @ \$419 (inc GST)	419
90 metres 160mm Novacoil pipe @ \$419 (inc GST)	840
Digger hire @ \$70/hour (say 10 hours)	700
Drainage metal	300
Legal costs for creation of easements	2500
Surveyor costs	<u>500</u>
	<b>5259</b>

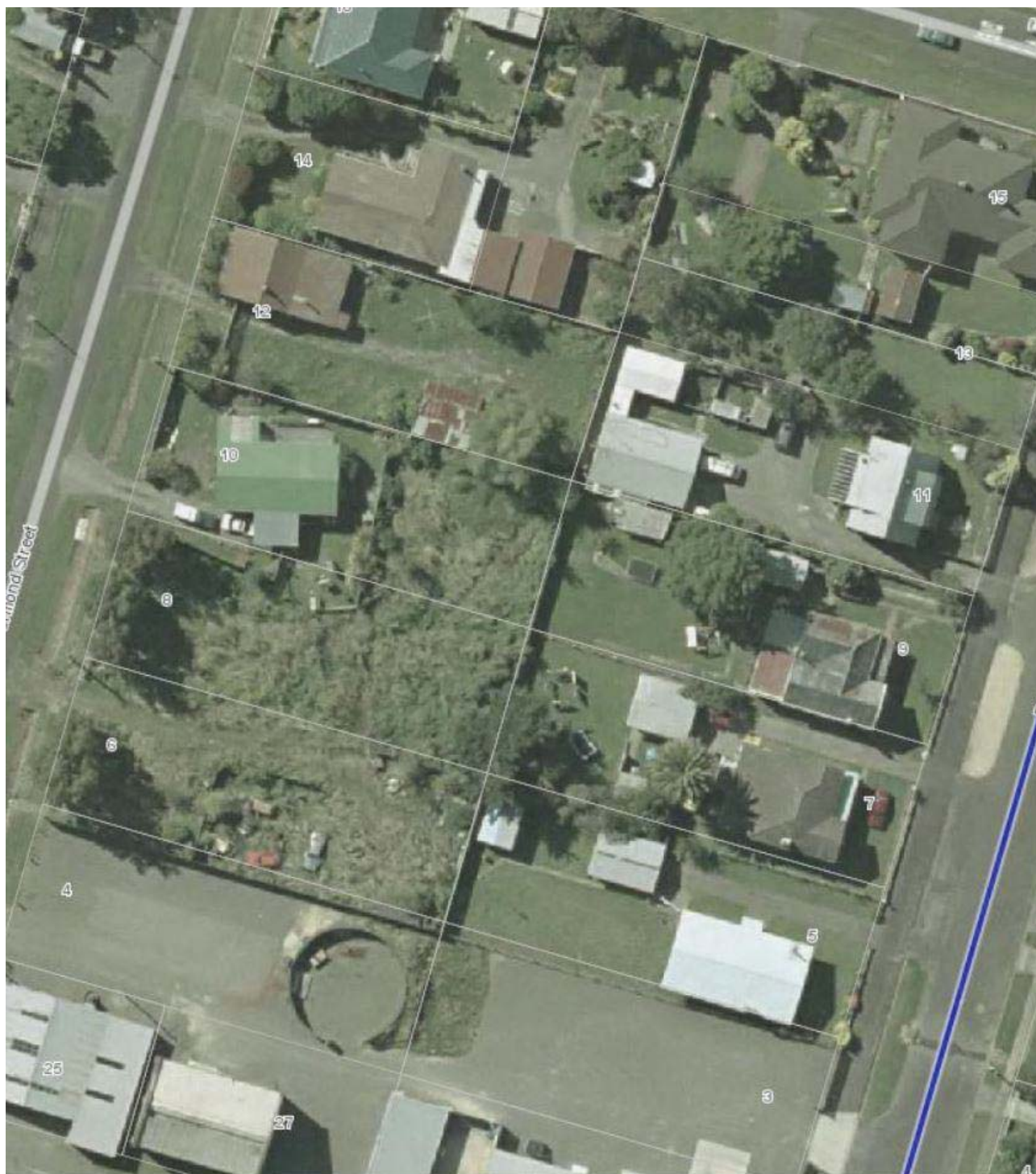
It may be advisable to run a couple of short laterals off the main pipe to pick up water from other low lying spots. **Therefore allow \$6,000 as total budget.**

### **Proposal**

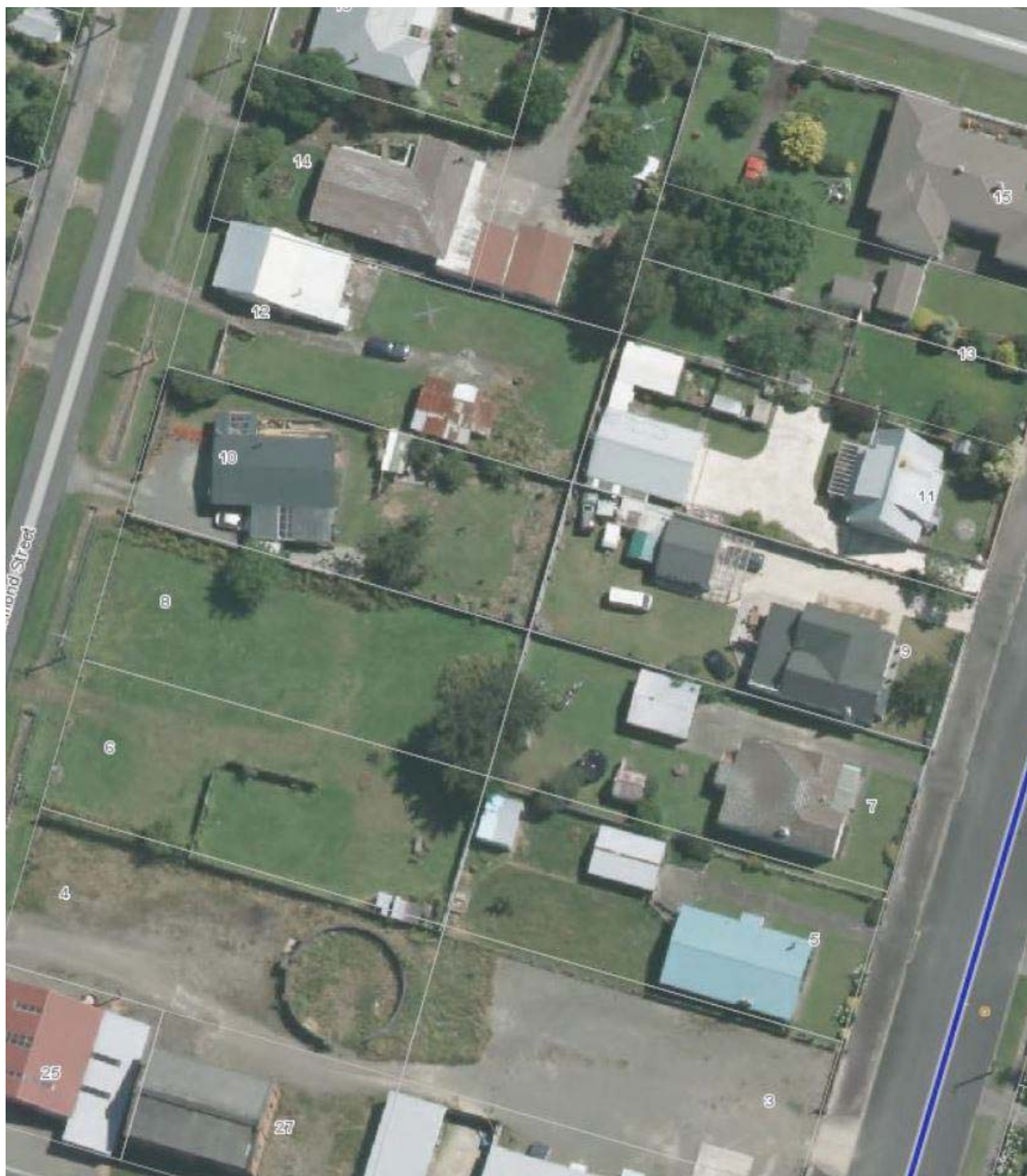
That as a gesture of goodwill, Council assist the effected owners to achieve a satisfactory result through taking a lead role in mediation between the parties, managing the required work and assisting with the costs viz: arranging and meeting the survey and legal costs required to put easements in place. (\$3,000)

That a deed of agreement between Council and the individual effected owners be signed by all parties prior to any work being carried out. Such deed shall specify who pays what and how such monies will be paid.

That Council offers the parties the opportunity to pay for the work through attachment to rates, if desired.









## Report

Date : 24 August 2016

To : Mayor and Councillors  
Tararua District Council

From : Chris Edsall  
Alliance Manager

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **10.3**

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### 1. Reason for the Report

- 1.1 Tararua District Council (through the Mayor) has made application for road closures on Friday 7 October 2016 for the purpose of holding a military charter parade. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have not indicated any concerns. No public objections have been received to date in response to advertising placed in the Bush Telegraph on Monday 15 August 2016. The formal notification period for objections closes at 4.00pm on Friday 26 August 2016.
- 1.3 This event is the same as approved by the Council and the New Zealand Transport Agency for early August, which was then deferred due to weather. An updated traffic management plan for the event has been sought, along with further approval from the New Zealand Transport Agency. There is no reason at this stage to expect that such approval will be declined, subject to the revised traffic management plan meeting its requirements.

### 2. Recommendation

***That the report from the Alliance Manager dated 24 August 2016 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and***

***That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolve to close the following roads for the purpose of holding a military charter parade event.***

***Road name: Allardice Street  
Date of closure: Friday 7 October 2016  
Period of closure: 11.45am to 1.30pm***

***Road name: High Street (State Highway 2)  
Date of closure: Friday 7 October 2016  
Period of closure: 11.45am to 1.30pm***

***Road name: Station Street  
Date of closure: Friday 7 October 2016  
Period of closure: 11.45am to 1.30pm***

***Road name: Hall Street  
Date of closure: Friday 7 October 2016  
Period of closure: 11.45am to 1.30pm***

***Conditions Applied to the Granting of these Road Closures***

- 2.1 That if any objections are received by 4.00pm on 26 August 2016 the organiser satisfactorily resolves them before this event can proceed.***
- 2.2 That the Tararua Alliance and the New Zealand Transport Agency or their designated representative must approve an appropriate traffic management plan for the military charter parade, and it must be in place before the event occurs.***

**Attachments**

Nil.

## Report

Date : 16 August 2016

To : Mayor and Councillors  
Tararua District Council

From : Clayton Locke  
Liquor Licensing Officer

Subject : **Liquor Licensing Matters Determined Under Delegated Authority**

Item No : **10.4**

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### 1. Reason for the Report

1.1 To advise the Council of decisions made under delegated authority regarding liquor licensing applications.

### 2. Renewal of Manager's Certificates

2.1 Under Section 224 of the Sale and Supply of Alcohol Act 2012, the following have made application for the renewal of their manager's certificate.

2.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.

2.3 In such a situation, Section 228 requires the Agency to renew the certificates on the conditions presently attached to them for a further period of three years.

2.4 The following renewal applications have been made, no objections have been received nor have any matters in opposition to the renewals been raised in the reports filed.

Managers Certificate - Renewal of Manager Certificate				
License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2012.00005057.001	Dannevirke Four Square	Ms K M England	15 Jul 2016	27 Apr 2019
401.2010.00004130.001	Pahiatua New World	P Palmer	15 Jul 2016	02 Jun 2019
401.2010.00003596.001	Tararua Wines and Spirits	Ms R Fulton	15 Jul 2016	07 Jun 2019
401.2013.00005092.001	Mangatera Hotel	Ms T F Beardsley	15 Jul 2016	14 Jun 2019
401.2015.00005155.001	Dannevirke Services and Citizens Club	Miss E R Katene-Wright	15 Jul 2016	23 Jun 2019

401.2012.00005067.001	Merrylees Hotel	Mr J E Jackson	15 Jul 2016	20 Jul 2019
401.2010.00004351.001	Dannevirke New World	D F Young	15 Jul 2016	21 Jul 2019
401.2010.00003765.001	Dannevirke New World	Mr M M Lewis	15 Jul 2016	29 Jul 2019

### 3. Renewal of On, Off and Club Licences

- 3.1 Section 127 of the Sale and Supply of Alcohol Act 2012 provides that the holder of an On, Off or Club Licence may apply to the District Licensing Agency for the renewal of the licence.

**No Renewal Applications have been received**

### 4. New Certificates

- 4.1 Under Section 219 of the Sale and Supply of Alcohol Act 2012, the following have made application for a Manager Certificate.
- 4.2 Reports have been obtained from the Police and the Liquor Licensing Inspector, neither of whom have raised any matters in opposition to the application.
- 4.3 In such a situation, Section 223 requires the Agency to issue the certificate for a period of one year.

#### Managers Certificate - New Manager Certificate

License / Cert No	Premises	Applicant	Issue Date	Expiry Date
401.2016.00005178.001	Dannevirke Four Square	Mrs S E Curtis	15 Jul 2016	15 Jul 2017
401.2016.00005180.001	Janine Anne Swansson	Mrs J A Swansson	15 Jul 2016	15 Jul 2017
401.2016.00005182.001	Pahiatua New World	Ms J C Falkner	15 Jul 2016	15 Jul 2017
401.2016.00005184.001	Merrylees Hotel	Miss K S Johnston	15 Jul 2016	15 Jul 2017

### 5. New On, Off and Club Licences

- 5.1 Section 100 of the Sale and Supply of Alcohol Act 2012 provides that a person, company, chartered club, or such like as provided for under the Act may apply to the District Licensing Agency for the issue of an On, Off or Club licence.

**No New Renewal Applications have been received**

### 6. Special Licences

- 6.1 Section 22 of the Sale and Supply of Alcohol Act 2012 provides for the issuing of Special Licences.

**No Special Licences received**

## **7. Temporary Authority**

- 7.1 Section 136 of the Sale and Supply of Alcohol Act 2012 permits the Licensing Agency to make orders authorising applicants to carry on the sale and supply of liquor for up to three months in respect of a premise for which existing licences exist. The Licensing Agency may hear and determine orders ex parte, or hold a public hearing.

**No Temporary Authority Applications have been received**

## **8. Recommendation**

- 8.1 *That the report from the Liquor Licensing Officer dated 16 August 2016 concerning Liquor Licensing Matters Determined Under Delegated Authority (as circulated) be received and noted.*

## **Attachments**

Nil.





## Report

Date : 24 August 2016  
To : Mayor and Councillors  
Tararua District Council  
From : Craig Lunn  
Manager Regulatory Services  
Subject : **Planning Matters Determined Under Delegated Authority**  
Item No : **10.5**

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### **1. Resource Management**

- 1.1 The Chief Executive has granted the following resource consents under delegated authority:

### **2. Subdivision Application**

Pursuant to Sections 104, 104A and 104B of the Resource Management Act 1991, the following subdivision consents have been granted:

- 2.1 **201.2016.25.1** **Ernslaw One Ltd & M. Ransom – Otope Road, Danenvirke**

Consent to subdivide Lot 1 DP 14986 (CFR HBG4/603) and Lot 2 DP 496645 (CFR 731723) into four allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 11 June 2016, including the subdivision scheme plan drawn by B Foote of the Surveying Company dated "June 2016" "Drawing No. 151525-SP-05", and held on Council file 201.2016.25.1, except as required by the following conditions.
2. That Lot 4 hereon be transferred to the owner of Lot 6 hereon and that one computer freehold register be issued to include both parcels.

LINZ Ref: 1378449

3. That Lot 5 hereon be transferred to the owner of Lot 3 hereon and that one computer freehold register be issued to include both parcels.

LINZ ref:1378449

4. That the proposed right of way easements marked "A" and "D" on the Subdivision Plan dated "June 2016" be duly reserved or granted.
5. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

**Advice Note:**

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of the receipt of this written decision.

**2.2      201.2016.26.1                      Glencoe Trust - R I & D M Terry and D C Stewart – 83354 State Highway 2, Eketahuna**

Consent to subdivide Section 36 Block II Mangaone SD (CFR 495/43) and into two allotments

Pursuant to Section 113 of the Resource Management Act 1991, consent was granted for the following reasons:

- The environmental effects of the proposal will be no more than minor, subject to the recommended conditions of consent.
- Granting consent will be consistent with the relevant objectives, policies, and area characteristics of the Operative Tararua District Plan and the relevant provisions of Part II of the Resource Management Act 1991.

Pursuant to Sections 108 and 220 of the Resource Management Act 1991, consent was granted subject to the following conditions:

1. That the proposed subdivision shall proceed in general accordance with the application received by Council on 30 June 2016, including the subdivision scheme plan drawn by AdamsonShaw dated "14-6-2016" "Project No. 1634", and held on Council file 201.2016.26.1, except as required by the following conditions.
2. That Lot 1 hereon be transferred to the owner of Part Lot 2 DP 2574 and one computer freehold register be issued to include both parcels.

LINZ ref: 1379456

3. That this consent will lapse if not given effect to within 5 years from the date of commencement, under Section 125 of the Resource Management Act 1991.

**Advice Note:**

- a. Pursuant to Section 357 of the Resource Management Act 1991, if you disagree with this decision or any of the conditions of consent, you may lodge an objection in writing to the Tararua District Council. The objection must be received within 15 working days of receipt of this written decision.

### **3. Subdivision Plans Approval**

Pursuant to Section 223 of the Resource Management Act 1991, having previously obtained subdivision consent, the following plans of subdivision have been approved:

- |     |                      |  |
|-----|----------------------|--|
| 3.1 | <b>201.2014.30.1</b> | <b>McCormack, Harris, Barrow &amp; Donald and Associates Ltd – Heretaunga Road, Dannevirke</b> |
|-----|----------------------|--|

### **4. Recommendation**

- 4.1 ***That the report from the Manager Regulatory Services dated 24 August 2016 concerning Planning Matters Determined Under Delegated Authority (as circulated) be received and the Council note the approvals granted.***

### **Attachments**

Nil.



18 August 2016

**Submission from Tararua District Council  
On the Fire and Emergency New Zealand Bill  
To the Government Administration Select Committee**

Whilst Council accepts the intent and principles of the Fire and Emergency New Zealand Bill, we wish to make the following comments and suggestions with respect to specific sections of the Bill:

**Section 6**

“Essential services” as defined in yellow below, are referred to also in Section 49-52, and the definition creates a circular argument. This needs clarifying so readers are clear on whether essential services are the same as that referred to in other legislation.

**essential services means the work of FENZ in carrying out the functions set out in section 11 (other than work carried out by FENZ volunteers)**

The expressions “fire control” and “firefighting” in yellow below need amending do not reflect the old legislation that ensured fire is a land management tool. Given the experience of Australia where removal of potential hazards such as excessive fuel loading through preventative burns is of benefit, using fire research to study the optimum control and modelling of fire behaviour, and farmers removing potentially contaminated stock (vegetative and animals), the FENZ Bill should explicitly also allow fire as an effective land management tool.

**fire control means— (a) preventing, detecting, controlling, and putting out fire: 25 (b) protecting persons and property from fire**

**firefighting means taking any action to control, restrict, suppress, or extinguish fire**

The expression “fire plan” should be amended to be “fire and emergency plan” to reflect what the intent of the Bill covers.

The expression “volunteer capacity” should be amended to reflect the findings of the NZFS Volunteer Sustainability group, which recognised the need to ensure volunteers are reimbursed for time off work for formal training days, or multi-day events.

**Section 10**

In section 10(a), one of the main objectives of FENZ is described as ‘to reduce the incidence of unwanted fire and the associated risk to life and property’. We ask the Committee to add the word ‘consequence’ to this description since we are focused not just on preventing unwanted fire but also on reducing the consequence once a fire has started. Although ‘reducing the associated risk to life and property’ forms a key focus of reducing the consequence of unwanted fire, there may be other unwanted consequences not captured by that phrase. The suggested changed sentence would read *‘to reduce the incidence and consequence of unwanted fire and the associated risk to life and property’*.

## **Section 11**

Section 11(2) lists the main functions of FENZ. We ask the Committee to consider adding as main function: *‘to allow for the safe use of fire as a land management tool’*. The use of fire in the rural environment is an important tool. Examples are: prescribed burns for land clearance; the use of fire by horticulturalists for disease control; and back-burning to create defensible space against the spread of fire. The inclusion of the above function would provide FENZ with a clearer mandate to ensure that ‘fire as a land management tool’ is applied in a safe and responsible way.

Section 11(2)(e) reads ‘to rescue persons who are trapped as a result of transport accidents or other incidents’. Our concern is that the term ‘other incidents’ is very broad and could potentially lead to jurisdictional conflict between the lead agencies. We invite the Committee to consider whether there is a way to more precisely define what is meant by ‘other incidents’.

## **Section 17**

Section 17 states that ‘FENZ must undertake local planning for each local area’ and proceeds to identify (a) what the local planning has to take into account and (b) what it should include. It is our understanding that the local planning would culminate in a specific ‘fire plan’ or – as we would prefer – a ‘fire and emergency plan’ as described in the interpretation of ‘fire plan’ in section 6. We are therefore not sure what is meant by section 17(c) which reads ‘in relation to which FENZ has developed and issued a specific fire plan’. We ask the Committee for a clarification of section 17(c) to be able to understand its meaning and the reason for its inclusion.

## **Section 35**

Section 35 lists the actions which authorised persons who are responding to an alarm of fire or any fire reported may follow. We ask the Committee to add another point to this list as follows: *(f) not take any action if no action is required given the assessed risk*. In practice, there are several situations where an alarm of fire has been raised or a fire reported which do not require any action or where the benefits of taking action would not outweigh the cost of the action. The key factor in these situations would be that the fire is not presenting a significant risk to life or property. Examples include the use of fire as land management tool and the use of fires at cultural ceremonies.

## **Section 40**

Section 40(2) and 40(3) mention that ‘authorised persons may cause any tree or other plant (...) to be cut down or pulled down (either wholly or in part)’. We suggest to the Committee to add the words *‘and be removed’*. Since the reason for cutting down the trees and other plants is to prevent the spread of fire, it may also be required for the cut-down trees and plants to be removed from the location. This section should provide the authorised persons with the authority to do so.

## **Section 41**

Section 41 (1)(d)(ii) provides the authorised person who is in charge of personnel engaged in a fire or other emergency with the power to remove any person ‘who, in the authorised person’s opinion, is in danger.’ We invite the Committee to consider the addition of *‘or is likely to cause danger to others’* to broaden the scope of this protective power.



In addition, we felt that in Section 41(1)(d) the word ‘opinion’ may not adequately convey the level of rational consideration which would precede any intervention – especially if the intervention includes using ‘reasonable force if necessary’. A suggestion would be adding the word ‘considered’ in front of ‘opinion’.

In Section 41, mention is made in several sub-sections of actions allowed in ‘the vicinity of the fire or emergency’. We would like to bring the Committee’s attention that sometimes actions may be required at some distance from the fire or emergency as an indirect measure. For example, the flight route of airplanes may have to be altered. We invite the Committee to consider expanding section 41(1)(g) to include the power to take actions at a greater distance if required.

## **Section 45**

We suggest the Committee rephrase this title and definition “Power to use water *in mains* for any emergency and training purposes”. The National Policy Statement for Freshwater requires limits set on rivers especially in low situations. If FENZ is proposing that water is used in training regardless of the underlying ability of the Water Reticulation owner to resupply, this will create conflict and potential breaches of the Resource Management Act or Health Act. Under an emergency, we agree there is provision to take water and that the cost of refilling is a cost of the fire.

## **Section 49**

Section 49(1)(a) provides FENZ with the power ‘to prohibit the lighting of open fires in an area’. In practice, the lighting of fires in the open air does not always have to be prohibited but it may need to be restricted to ensure the safe use of fire. As mentioned earlier, it may be used as a land management tool. Therefore, we suggest to the Committee to consider adding the word ‘restrict’ to section 49(1)(a). Together with our earlier suggestion to use the term ‘open air’ fires, it would then read: *‘prohibit or restrict the lighting of fires in the open air’*.

## **Sections 56 and 57**

Compared to sections 25 and 26 in the current Forest & Rural Fires Act, sections 56 and 57 in the proposed Bill deal with similar subject matter but the descriptions have been simplified. Although we support the move towards simplification, the proposed sections 56 and 57 may not provide sufficient guidance to hold persons liable or not liable for specific actions. We invite the Committee to compare the sections in the current Act and the Bill with our comments in mind. We welcome the opportunity to provide examples as part of our oral presentation.

A specific concern with section 56 is restriction of the title to the spread of fire to ‘vegetation’. Section 56(3)(b)(i) refers to the consequence of fire burning or damaging vegetation or *other property*. We suggest the Committee considers broadening the title to ‘Spread of fire to vegetation or other property’.

Another specific concern with section 56 is the lack of specificity of section 56(1)(b) A person must not ‘leave any fire that the person has lit (..) without first taking precautions against the spread of the fire to any vegetation’. We invite the Committee to consider whether there is a way to clarify what is meant by ‘taking precautions’. In addition, we suggest the Committee adds the words ‘*or other property*’ to the sentence.

## **Section 58**

Section 58 focuses on the creation of firebreaks on forestry land. We believe that the sole focus on forestry land is too limiting since firebreaks are also sometimes required for other types of land such as high scrub lands close to the urban interface and space around buildings in rural areas. We therefore suggest to the Committee to change 'forestry land' to 'forestry and rural land'.

**Sections 59 – 61** We support these sections.

With respect to the Industrial Fire Brigades, we would like to stress the importance that any new agreements should be well and truly entrenched before the transition date of 01 July 2017. Without the resources and manpower these brigades contribute, many areas – particularly in the major forest areas – would be rendered inefficient and incapable of mounting a tangible response to any large fire event.

## **Section 104 - Levy regulations**

It is noted that funding for FENZ will alter the incidence of payment within the community with only those insured contributing when previously all ratepayers would contribute. We have seen no impact assessment on the effect of this likely reduction in the broader sources of revenue.

## **Schedule 1 Transitional, savings and related provisions**

### **Part 1 Provisions relating to Act as enacted**

#### **Section 1 Interpretation**

With regard to the interpretation of **transferred employee**, section (a)(ii) states 'is employed solely for fire service duties on a full-time or part-time basis'. We ask the Committee to change this clause to 'is employed substantially for fire service duties on a full-time or part-time basis'. Some of the employees – who logically would be transferred to FENZ since they are substantially employed for fire service duties – currently may have certain minor duties other than fire service duties. An example is Rural Fire Officers working for a Territorial Authority where they are also responsible for Civil Defence or Contract Management, but the bulk of their time is on fire management duties.

#### **Section 7 Copies of records held by affected rural fire authorities**

Section 7 requires affected rural fire authorities to provide copies to FENZ of relevant records. We suggest to the Committee that it may be beneficial to the parties involved to have clarification with respect to the type of records which are regarded as relevant (e.g. financial records, incident documentation, permit data, internal policy, Health & Safety Management Plans?) and the age of the records (e.g. last five years or further back?).

#### **Section 8 Consequence of continuation of FENZ**

Section 8(f) states that the commencement, continuation, or enforcement of proceedings by or against an affected rural fire authority may instead be commenced, continued, or enforced by or against FENZ without amendment to the proceedings. Clarity is sought regarding the ability for rural fire authorities (RFA's) to recover costs for fires that occur prior to 1st August that fall within the existing requirements for cost recovery as specified in the Fire Service Act 1975 [s46C (1) (d)]. In accordance with this, RFA's could reasonably expect to be submitting claims for fire-related costs for

any significant fire incidents that occur in the 3 month period prior to 1 July, which would fall due for payment after the commencement of FENZ. RFA's seek assurance that they will still be eligible for grant assistance for fire-fighting costs relating to the period in question. They would also like assurance that any costs incurred by a Council acting in its capacity as the RFA in any cost recovery actions against a culpable party or landowner, and are subsequently recovered in that action, will be paid to the Council regardless of timing of the proceedings/cost recovery.

### **Section 16 and 17 Transfer Arrangements**

When compared to the legislation that Councils must operate under when obtaining an interest in property such as the Public Works Act, these two sections provide for "nationalisation of assets" that do not belong to the NZFS or the NRFA. We believe this is unprecedented, and Section 17 in particular provides no incentive for FENZ to conclude these arrangements as suggested by Section 16. Section 17 should be removed and make it explicit that until such negotiations are complete, FENZ is liable for all and any costs relating to these assets including funding depreciation and operational costs. Tararua District Council has close on \$1m of assets that are used both for Rural Fire, Civil Defence and similar. If FENZ has first call on those assets as implied by Section 17, how are we to manage our CDEM responsibilities? If urban brigades have covered a district need through fund raising and sponsorship, why should ownership of those assets and associated restrictions on use be now controlled by Section 17.

For efficiency, Council delivers services that share in physical resources. The transfer of assets may include physical assets that are not separable from other council functions, such as our Radio Telephone network and equipment that are also used for delivery of roading services and civil defence functions.

Using another example: A number of urban volunteer fire brigades have fund raised to convert ex Fonterra Tankers into Water Tankers. These are invaluable for rural fires and urban incidents including that which has recently affected Havelock North Drinking Water. Brigades who own these assets use them to carry Drinking Water, which provides a valued rural need. If FENZ has first call, these assets will no longer be registered as Water Carriers, FENZ have not previously budgeted for their upkeep and capital replacement, and we can see higher risks in the rural/urban interface if these assets disappeared.

Excluded from the definition of assets are intellectual property assets, such as GIS data, aerial photography, general hazard data and software systems developed to inform the public of rural fire information.

### **Liabilities**

A number of Councils have debt or internal funding arrangements for the owned assets. It is clearly unfair not to recognise and compensate all mechanisms used for asset funding purposes. These obligations will be ongoing. In Tararua debt is funded for repayment over 20 years. This may result in rates being charged for rural fire for a further 20 years while Ratepayers will be left funding that debt with no underlying asset.

It is unclear how section 17(4) will be managed if Subpart 2 of Part 1 of Schedule 1 item 5 is applied, which makes this matter discretionary. Liabilities should be re-defined to include internal borrowings if this clause is to remain.

16 Duties in relation to transfer arrangements for response assets (1) All parties, when negotiating transfer arrangements for use of response assets, must— (a) act collaboratively with each other and in good faith; and (b) take into account— 25 (i) the preferences of the asset owners; and (ii) the principles specified in subclause (2). (2) The principles are as follows: (a) transfer arrangements may vary from case to case, depending on legal, commercial, and financial circumstances; and 30 (b) firefighting assets acquired significantly through fund-raising or community donations should be allowed to be retained by the community that has the greatest need of, and interest in, those assets. (3) Asset owners must engage with FENZ for the purposes of this subpart. (4) All parties must endeavour to complete transfer arrangements by the close of 30 June 2017.

17 Transfer arrangements for use of response assets (1) On and after the day after the date on which this Act receives the Royal assent, a person who is in possession of a response asset transferred in accordance with clause 16 must give to FENZ access to the response asset for the purposes of FENZ carrying out its main functions and additional functions. 5 (2) The access to the response asset must be given to FENZ— (a) without any restriction; and (b) as soon as is reasonably practicable after the person receives a request from FENZ; and (c) on terms and conditions negotiated in good faith with FENZ in accordance with this subpart; and (d) subject to the other provisions of this Act. (3) Owners of response assets who are an affected entity must transfer ownership of the assets to FENZ in accordance with the relevant transfer arrangement entered into under clause 16. 15 (4) FENZ is responsible for any liabilities transferred to it under a transfer arrangement entered into under clause 16.

## **Part 2 Amendments to legislative instruments**

### **Land Transport (Road User) Rule 2004 (SR 2004/427)**

We suggest amending the wording in both (a) and (b) to ‘owned and operated’ to more accurately describe the situation

The current statement reads “In rule 1.6, replace the definition of fire service vehicle with: fire service vehicle means a vehicle that is—

- (a) owned by Fire and Emergency New Zealand; or
- (b) operated by a defence fire brigade or an industry fire brigade.

## Schedule 1 Transitional, savings and related provisions

### General

In the transitional provisions, we are missing a clause which deals with the transfer of fire permits and fire seasons. Since these were issued by the Fire Services and not FENZ, we have to ensure that they remain valid after 1 July 2017.

**Transfer of issued fire permits and fire seasons** In the transitional provisions, we are missing a clause which deals with the transfer of fire permits and fire seasons. We ask that there be provision to carry issued permits over during this period for permits issued by the Fire Authority until the permit expiry date. Any new permit or renewal, post transition on the 01 July 2017, will be issued under FENZ authority.

**Personnel who are not employees nor volunteers** Another issue with respect to the transitional provisions is regarding personnel who do not fall under the definition of employee nor under the definition of volunteer. For example, many of our Rural Fire Officers hold warrants of appointment. These warranted Rural Fire Officers are not direct employees of Rural Fire Authorities but are warranted because of their experience, skills and training in rural fire management and come from outside organisations such as forestry companies, heavy machine contractors and territorial authorities. We would like to bring to the attention of the Committee that these warranted Rural Fire Officers need to receive appointments as 'authorised persons' as of 01 July 2017 in order for the existing level of service to their communities to be retained.



Roland Ellis  
**Mayor**



Blair King  
**Chief Executive**





## Report

Date : 24 August 2016  
To : Mayor and Councillors  
Tararua District Council  
From : Blair King  
Chief Executive  
Subject : **Staff Report**  
Item No : **10.7**

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### 1. Reason for the Report

This report is to update Councillors on key projects and items of interest for the period from 27 July to 24 August 2016.

## Key Points

### 2. Fire and Emergency NZ Bill Submission

The Mayor and I sent a submission by the closing date of 18 August highlighting our concerns with potential increases in levies to fund the new combined service as opposed to the proposal that indicated savings would arise from efficiencies. With Council's significant investment in Civil Defence and Emergency Management, having control of assets used by rural fire compulsorily vested in the new government agency, is also opposed. The submission is attached in the main agenda. We will have the opportunity to speak further to that submission when the Select Committee meets.

### 3. Water Treatment

Recent events in Havelock North have highlighted the risks on drinking water where Chlorination is not used. Although two of our supplies are not currently chlorinated (Pahiatua Bore and Norsewood Bore), we are now looking at options to provide that additional barrier to waterborne risks. To recap, all the new plants being commissioned in our District have Ultraviolet Light (UV) to deal with 99.99% of microorganisms. UV creates no disinfection byproducts and avoids wastage of water from the process. However, turbid or even partially cloudy water requires pre-filtration or clarification to ensure UV disinfection works.

Chlorine, or more accurately Free Available Chlorine (FAC), is a disinfection process that leaves a residual chlorine level in the reticulation pipes. So, if any step of the treatment process fails, the FAC helps avoid waterborne illnesses created from waste products such as E-Coli, and some viruses. Chlorine alone though does not deal with the two parasites that cause common stomach upsets, being cryptosporidium and giardia. These parasites can be killed with the correct use of UV.

Dave Watson has been exploring options to store 1 day's raw water from the Pahiatua Bore, and also enable Chlorine injection, on the site cleared by the current bore treatment shed. This is likely to be a Clip-tank solution that can be used over the summer whilst the larger reservoir is built, and then relocated to Eketahuna. Pricing will be discussed at the workshop.

#### **4. Sealing of Documents**

The Mayor and the Chief Executive signed the following documents under the Council's common seal:

- Consent and certifying vesting of stopped road to be equitable - Mark and Ailsa Hemopo, Mangatainoka
- Assignment of lease for Carnegie Community Centre Incorporated, Dannevirke to Tararua Community Youth Services

#### **5. Health and Safety**

In February this year, Sylvie Hickton undertook a gap analysis audit on our Health and Safety practices and procedures. Since then, we have been working to fill these gaps and progress health and safety practices within Council. A large part of this involves creating an improved Health and Safety culture amongst staff.

To achieve this, emphasis has been put on hazard identification, safe working practices and controls, incident reporting, as well as education and understanding. Tararua District Council's Hazard Register has been completed earlier this month, new incident reporting has been implemented for ease of use, regular updates and information have been relayed to staff, and practical steps such as Red Cross first aid training are currently being considered. Recent training includes formal NZQA assessments for regular drivers of 4wd vehicles, and practical examples how to use the safety features, along with what briefings to expect when visiting farm properties.

We anticipate that we will be ready to engage an Auditor towards the end of September to apply for ACC accreditation. In the 2015/16 year we paid a total of \$30,386.00 in ACC levies, achieving a level of accreditation will provide the discount on this amount as follows:

### Three levels of Workplace Safety Management Practices (WSMP) achievement

There are three levels of WSMP, and better health and safety systems will receive better levy reductions.

If the level you achieved is...	then your business demonstrates...	and your levy reduction is...	A total saving of...
Primary	a minimum standard of workplace health and safety performance standards	10%	\$ 3,038.60
Secondary	a good standard of workplace health and safety practice	15%	\$ 4,557.90
Tertiary	a commitment to continuous improvement in workplace health and safety	20%	\$ 6,077.20

## 6. Incident Reporting

On Saturday 20 August 2016, an incident occurred at the Dannevirke Library in which a staff member was hit in the head by a member of the public. The staff member has experienced neck pain and headaches since this event and was quite shaken by the incident. Investigation into the incident is currently underway and the outcome of the investigation will be included in the next report.

# Activity Reports

## Tararua Alliance

### Executive Summary

7. The focus for the Alliance for July has been on planning for the 2016/17 financial year. This has included developing Forward Works Programmes for renewals and planned maintenance and aligning these to the approved budgets.

The desktop analysis and subsequent network drive over validation was undertaken in February this year to develop the draft 2016/17 Forward Works Programme. Work is currently underway in finalising the Target Cost Estimate and Budget for 2016/17 and once this is complete the budgets will be aligned to the Forward Works Programme to finalise for the 2016/17 financial year.

Work is also underway on developing a Forward Works Programme for Water, Waste Water and Stormwater for 2016/17. With the Alliance only recently taking over these activities, the focus is on building up a Forward Works Programme based on a combination of historical information and condition rating priorities and aligning this to the roading programme to get best value with the limited information available.

We have seconded additional resources into the Alliance and created a team to review the existing condition data and Asset Management Plan, develop budgets, Target Cost Estimates and an overview report for the management of the 3 waters activities. This will form the strategy for 2016/17 and beyond. Draft programmes and budgets are expected to be finalised in early September.

The maintenance teams are continuing to work on pre-reseal repairs for the 2016/17 reseal sites. This includes high shoulder removal, drainage work and pavement repairs. In addition the Planning Team are undertaking seal designs and arranging stockpiling of sealing chip for next season. This is the main priority at present to enable the Delivery Team to undertake the 2016/17 reseals in November 2016.

The Asset Management team recently undertook a right track workshop with Frank Aldridge to develop a specific project plan for the ONRC implementation in Tararua. As this progresses the Alliance will begin communicating with the Tararua District Council and its stakeholders on future implications and strategies.

With the upcoming challenges in implementing the ONRC and developing a data driven approach to the 3 waters activities, the Alliance is committed to creating a centre of excellence in Network/Asset Management within Tararua. We have recently employed an additional Asset Engineer (Rob Sharp) and Network Manager (Chris Chapman) to bolster our asset management capability.

Safety continues to be the key focus within the Alliance and the results to date have been very pleasing. The delivery team has led the way in developing a Zero Harm culture within the group and the changes to the Health & Safety Legislation have been well received and seamless. While there is still work to do on improving some of our subcontractors Health & Safety practices, the overall results have been very good.

## Planning

8. The month of July has involved undertaking various reporting activities to both NZTA and TDC. This has centred on annual achievement reporting and involves verifying the data to capture the location and road of the work completed along with lineal or square metres of work completed, and types of material used.

Future management of this data is planned using the software programme known as ASETIC to assist with speed and accuracy of reporting data.

### 9. 2016/2017 Reseals

The 2016/2017 reseat programme has been confirmed with 66km of resealing identified, validated, and programmed. The pre-reseat repairs on the initial 2016/17 sites are 100% complete.

Efficiency gains in last year's original reseat programme, largely due to lower bitumen costs, resulted in a surplus on the initial 2015/2016 resealing budget. This enabled an additional 12km of reseat sites to be brought forward into the 2015/16 season. This will result in additional pre-reseat repairs and work being completed at the end of September 2016.

Work is underway on finalising seal designs and stockpiling sealing chip throughout the district, and the 2016/17 Reseal Programme is scheduled to begin in November 2016.

Decisions on reseals are now based on a combination of factors including condition, texture, traffic counts, and current and future demand. This has resulted in the average age of the seal lives now estimated at an average of 16 years.

### 10. 2016/2017 Rehabilitations

The draft 2016/17 Renewals Programme has been finalised and this is now being aligned to the approved budgets. Pavement testing and designs are currently underway and once completed will be aligned with Target Cost Estimates. This is expected to be complete by the end of August and initial testing indicates a combination of pavement stabilising and overlay treatments. The Alliance has currently identified 5.7km of rehabilitation sites for the 2016/17 season, with the majority located in the rural areas. Work will commence on the 2016/17 rehabilitation sites in October.

Road	Start	End	Length
<i>Weber Rd</i>	15000	15560	560
<i>Ormondville-Te Uri Rd</i>	12780	14100	1320
<i>Totaramoa Rd</i>	2600	4050	1450
<i>Maunga Rd</i>	2160	2340	180
<i>Weber Rd</i>	19684	19929	245
<i>Weber Rd</i>	30255	30884	629
<i>River Rd</i>	8563	9011	448
<i>River Rd</i>	10071	10743	672
<i>Carlson St</i>	186	300	114
<i>Pukemiku Rd</i>	0	145	145

## **11. 2016/17 Water and Wastewater Renewals**

The draft 2016/17 Water and Wastewater Renewal Programmes are currently being drafted and aligned to the approved budgets. The majority of the renewal programme has been based on historical information and priorities developed by the Assets team. This is currently being aligned to the roading programmes to ensure a 'dig once' policy.

Work involved includes Wastewater Renewals programmed in Dannevirke for Cadman St, Hunter St, King St and Tennyson St, totalling 650 m of sewer main. In addition work is also programmed to replace 150 m of sewer main on Arthur Street in Pahiatua.

Potable water renewals include Albert St and Sedcole St to remove 80mm cast iron mains, which have been identified as causing water clarity issues as well as poor firefighting capacity. In addition, there are two new water renewals that will be replaced on the Makirikiri Bridge on SH 2 and Victoria Ave. Both are in poor condition and causing ongoing maintenance costs.

## **12. Data Collection and Asset Information Management**

One of the key requirements of the Alliance Data Improvement Plan is that the inspectors continue their focus on updating the culvert asset register. This is a large project and there are some significant gaps in the asset register. The focus is on keeping the All Faults data up to date and on completing the traffic count programme. The culvert asset register update project is almost complete with approximately 20% of the network left to finish. This is expected to happen over the next 3 months. At that point we will report the scope of the improvements in terms of quantity of assets now fully populated in the asset register. The inspectors continue to maintain and improve the All Faults data set, which has become a reliable source of condition data for the network. This data will be used as a source for upcoming hot spot analysis and deterioration modelling so the quality is crucial. The inspectors are also now working on updating the signs asset register in FUSE, which also has significant gaps. To date the team has completed Dannevirke, Pahiatua and Eketahuna townships, and will continue working on the rural network and Woodville over the coming months. The asset team is currently compiling a new traffic count programme which will begin in September.

Implementation of JunoViewer Web is still in progress and will provide an analytic tool for use in the field to supplement the Network Drive Over process and help with making the right decisions based on both data and engineering judgement. JunoViewer benefits from the most recent data sets and the Asset team are working to ensure the most current data is available when this tool is ready for use.



### **13. One Network Road Classification (ONRC) Update**

The ONRC tool is continuing to mature and now has the ability to compare results between different networks, and to take a yearly snapshot to be able to compare annual achievements. There is still some work being done by other parties to confirm the results being generated are accurate. There are currently anomalies in various local authorities' data being used, which is causing some strange results. We will be undertaking some sanity checks on the reports generated from this tool and will publicise the reports once we are confident in the results.

The Alliance has recently undertaken a Right Track Workshop for the ONRC initiative with the aim of aligning the Whanganui and Tararua Alliances towards a standardised strategy and approach. The goal is for the Alliances to be recognised as leaders in the early adoption of the ONRC and Business Case approach.

### **14. dTIMS Pavement Predictive Modelling Update**

The Downer dTIMS model is still in the development phase, with Hamish Featonby taking the lead role as part of the Downer dTIMS team. This project is in its early stages and there is quite a lot of work to be undertaken before this initiative will be implemented. However, the Tararua Alliance will be one of the first networks modelled by the Local Authority version. At this stage we expect to see full implementation and a 30 year programme beginning in 2018/19 once the model has been beta tested. Hamish is looking at how we can tailor the model to the different ONRC classifications for local authorities, in particular how the condition scores relate to the different road classes.

The high speed data collection was completed in December 2015 using the Hawkeye 2000. This survey was undertaken to obtain current network condition data for use in future modelling.

### **15. FUSE Update**

FUSE is now up and running in the Tararua Alliance. We are currently using FUSE extensively to manage asset updates, All Faults, programming and CRM processes. As a new tool it is still maturing with each iteration showing improvement over the previous version. Although there have been numerous teething issues, new reports, searches and processes recently implemented have greatly improved the usability and repeatability of the tool. As on-going improvements are implemented the work required to process the data will reduce and the Alliance can begin undertaking more investigative and trend analysis activities, rather than data management.

### **16. Emergency Works Update**

The Alliance is currently developing an application to NZTA for funding to repair sections of roads that have been damaged due to the consistent rainfall and high winds during the month of July and early August. The table below shows some of the roads and proposed methods of repair that have been affected.

Work will commence on permanent repairs once funding has been approved and final designs confirmed.

Road	RP	Description
Route 52, 121 section	12.1	Dropout / bench and fill
Route 52, 93 section	6.3	Gabion basket install
Waitahora Rd	23.4	Dropout / Rock , bench and fill
Pahaheke Rd	2.4	Dropout
Kaitawa Rd	4.5	Dropout. Bench and fill
Coast Rd	31190	Akitio seawall No.2
Whariti Rd	1.24	Small retreat
Putara Rd	7.2	Ford replacement/Repair
Millers Rd	2.9	Dropout. Bench and fill
Dittmer Rd	0.720	Large slip clearing
Ormondville TeUri Rd	13.7	Dropout / Bench and fill
Marainanga Rd	2.5	Dropout / Bench and fill
Kopikopiko Rd	3.5	Dropout / Bench and fill

The Alliance has also been in early discussions with NZTA regarding the risk to the pavement at Akitio due to the erosion of the seawall. The estimated repair cost is \$1,030,000 to undertake repairs on a section of Coast Road, Akitio where the high tidal action has damaged a section of the Rock Wall.



The Alliance has also applied to Horizons Regional Council for a resource consent to realign the Mangatoro Stream on Waitahora Road at R.P. 23.4 km. The stream is currently threatening the road edge of Waitahora Road, so we are investigating options to relocate the stream back to its original course so we can repair the road edge.

## **17. Stormwater Modelling**

The Alliance and Assets team recently met with Opus International Consultants regarding the Stormwater modelling that is currently being undertaken throughout Tararua. There is further work to do on understanding the data, however this information will assist with future renewal and maintenance needs to reduce the risk of flooding within the urban areas.

## **18. Minor Safety Improvements**

Makirikiri Road Intersection sight improvements will begin in early September. Liaison with landowners has progressed well and they have been very agreeable for the work to proceed.

A recent safety audit has been completed by GHD for the Millers Road sight rail which is located approximately 100m past the Makirikiri Rd intersection. A number of recommendations have been put forward and the Alliance is now reviewing these options and cost implications.

## **Delivery**

## **19. General Maintenance**

Work is programmed for the month of July around the district to complete sign maintenance installation, minor maintenance - pavement and drainage repairs. The change in weather conditions has increased some activities such as slips and trees, as well as some minor dropouts.

Over the past month the Alliance had experienced a spate of vandalism around the network on our roadside furniture such as signs, marker pegs and bridge end markers, the area supervisors have programmed the replacements and are being installed as replacement materials arrive.

## **20. Sealed Pavement Maintenance**

The teams have programmed and approved the remaining 2016/17 pre-reseal repair programmes for commencement of physical work. Due to recent weather conditions the pavement crew have been delayed in undertaking the pavement work, this has pushed out the completion of the 2016/17 pre-reseal sites until early October. The team will then move straight on to undertaking repairs on the 2017/18 reseal sites.

## **21. Unsealed Pavement Maintenance**

Maintenance metal is being applied to the unsealed roads in a planned approach via CRMs, feedback from network inspectors, patrolmen and grader operators.

Some of the roads completed for the month of July are:

- Esdale Rd
- Glenora Rd
- Knight Rd
- Putara Rd
- Rock Rd
- Range Rd A

The maintenance graders have a programme of work ahead of them, and as well as responding to CRMs as and when required, the team travel around the network in an efficient manner. Some roads completed for the month of July are:

- Angora Rd
- Bridge Rd
- James Rd
- Limestone Rd
- Falls Rd
- Sawmill Rd
- Seaview Rd
- Castlehill Rd

## **22. Emergency Works**

Due to recent weather conditions and heavy rain we have had a number of slips, dropouts and wind-blown trees occurring. The teams have made these sites safe and an emergency works package has been put forward to NZTA for funding approval. Once approved, physical works will be programmed and undertaken.

## **23. Pavement Rehabilitations**

The team has now shifted their focus to the planning phase for the 2016/17 rehabilitation programme, with an emphasis on using our learnings from the current season and applying them to the next. Site testing is nearing completion and pavement designs have begun. Work is programmed to commence in September as the weather allows.

## **24. Pavement Reseals**

The team has now shifted their focus to the planning phase for the 2016/17 reseal programme. The team is currently working on seal designs and marking out the sites, and once seal designs have been completed, stockpiling of chip will commence. Work is programmed to commence in November and will be undertaken by the Hastings surfacing crew.

## **25. Eketahuna Main Street Upgrade**

The majority of the work has now been completed and the focus is on finishing the Memorial Hall work. Inclement weather has caused delays in finishing this project. The Kiwi has been moved to its new home outside the chorus building, rocks and bollards have been installed and the planting plan of trees and shrubs has been finalised. The street lights have also now been installed.

In addition, work is also scheduled for the 2016/17 financial year on further developing the Bridge Street intersection.

## 26. Saddle Road Construction

Stringfellow's are continuing to maintain the Saddle Road and undertaking any required maintenance work.

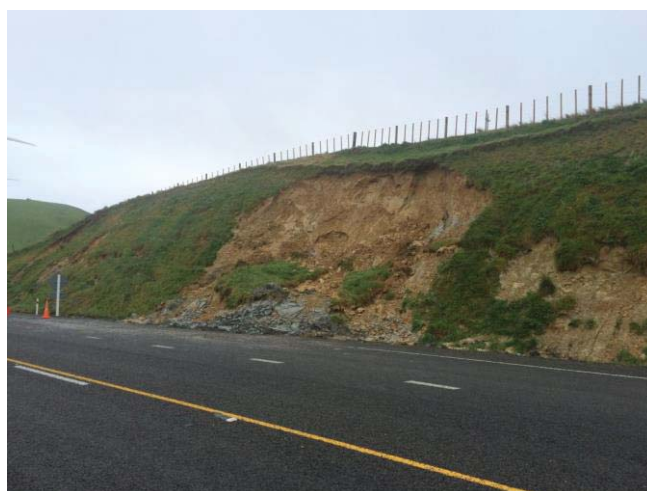
Work has begun on Rehab Site 3 at the bottom of the hill on the Woodville end. Work involves clearing of the watertables and then overlaying the existing pavement with basecourse material to increase the pavement strength.

Survey work is still required for the realignment at Site 4, as well as rehabilitation for Sites 4 & 5. Work is currently underway designing the retaining wall for site 4. This is being undertaken by the Whanganui Alliance to help with resourcing and the more technical design calculations.



Pavement design work for Site 4 will continue as soon as survey work is completed, with the aim of keeping ahead of the contractor to ensure no hold ups once the construction season arrives.

The heavy rain 2-3 weeks ago has resulted in a large failure in one of the cut batters on Site 3 near Cook Road, which is now threatening the high voltage Meridian cable at the top. The Alliance is currently working on a repair option in the form of a 3.0m high retaining wall at the toe of the batter, at which point backfill will be placed up against the cut batter to support the unstable material.



We are hoping to have a design signed off this week, allowing construction to begin as soon as possible.



## 27. Water, Wastewater and Stormwater

The water and wastewater teams continue to attend to CRMs and general maintenance of the 3 waters network. The following CRMs were actioned during July:

CRM -Water Faults attended	43
Wastewater	2

The following planned renewal and maintenance work was completed during July:

- Watermain renewal in London St, Dannevirke – Job fully completed with the sealing and hotmix laid in July.
- Installation of new service connections for the TDC dog pound, including RPZ backflow protection, stormwater connection to 450mm storm boss. Work also included raising of the existing leachate pump chamber and valve chamber by 2.5m to suit new ground levels. The pump chamber has also had the guide rails, floats, chains etc. all replaced.



***Raised Leachate Chamber in front of new  
Dog Pound***



***Water Meter and RPZ backflow  
at Dog Pound***

- Albert St Pahiatua - Watermain renewal – Includes 155 lm of 100mm O-PVC watermain, 1 x 63mm od MDPE connection and 7 standard 20mm service connections. This job is now ready for testing and disinfection prior to making connection to the existing main.
- A 32mm water meter and double check valve have been installed at the Wai Splash centre. Providing the community protection from cross contamination.



Forward work planned for August includes:

- Replacement of 80mm diameter cast iron watermain in Sedcole St, Pahiatua:  
We are starting the section between Kiwi St and King St. This will tie in and link up with the recently renewed 100mm main laid in Queen St.
- Maire St, Pahiatua wastewater pump station upgrade:  
We have had a new lid manufactured and galvanised by Sedco Engineering. We are programming to undertake the install and replacement of the collapsed guide-rails in August.

Work is continuing on undertaking CCTV camera work on the waste water and stormwater networks. The team is developing a systematic programme to complete the network, with a focus on the critical assets. This information will form our maintenance and renewal programme for 2016 through to 2017.

The following streets pipework were CCTV surveyed during July.

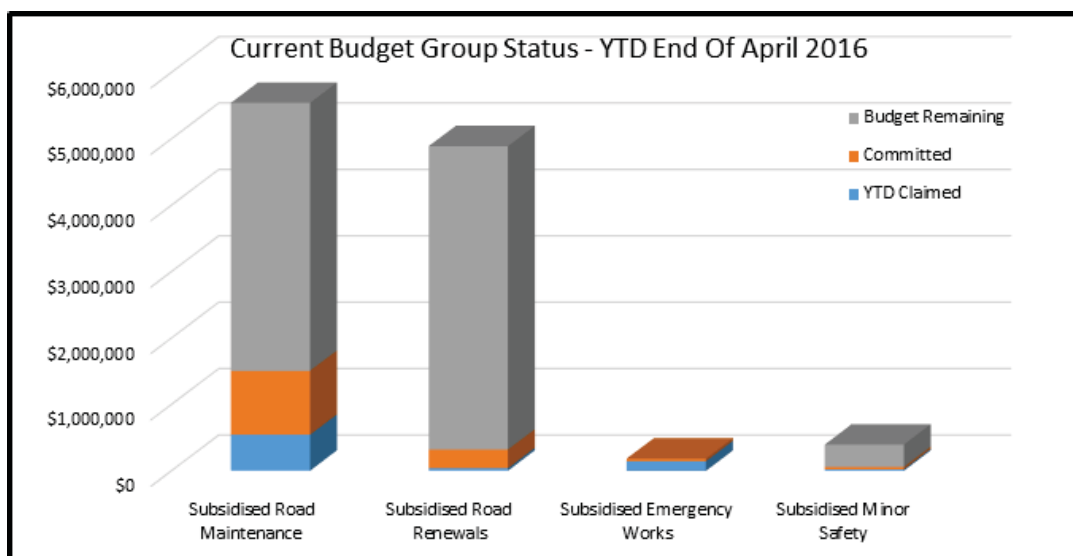
Wakeman St	Pahiatua - Stormwater
Wilson St	Pahiatua - Stormwater
McLaurin St	Dannevirke Sewer
Dawson St	Dannevirke Sewer
Fraser Collins St	Dannevirke Sewer
Queen St south End	Dannevirke Sewer
Station St	Dannevirke Sewer
Guinane St	Dannevirke Sewer
Nelson St	Dannevirke Sewer
Henderson St	Dannevirke Sewer
Gordon St	Stormwater Drain Woodville
Main St	Pahiatua
Grey St	Top of West Side – Woodville
King St	Dannevirke Sewer

The Alliance has also checked the flows within the wastewater manholes through Pahiatua. This is to try to identify and isolate areas of the network experiencing high infiltration volumes. Once identified, we can then concentrate efforts on identifying the main sources of infiltration.

## Performance

### 28. Financial Performance

The Target Cost Estimates for 2016/17 are currently being finalised and budget graphs will be developed once this process is finalised. However, current expenditure and committed work are as follows:



### 29. Corridor Access Request Management System

During the month of July, 43 Before U Dig requests were lodged and it is pleasing to see that land owners are requesting service locates for their farm activities.

During July, 34 corridor access requests were received and processed.

### 30. Customer Feedback

The CRM response rate and feedback scores continue to trend well. Results from July are up on the previous month with a score of 4.16 out of 5.

### 31. Response Times

CRM response times are also trending very well. Results for July saw the Alliance achieve an average response time to CRMs of 1.1 days, with the target of 5 days initial response.








Overall, there has been a significant improvement over the past 12 months in 32.

### 32. Traffic Management

During the month of July, 4 sites were audited. All sites were rated as compliant.

### 33. Performance Framework KRAs & KPIs

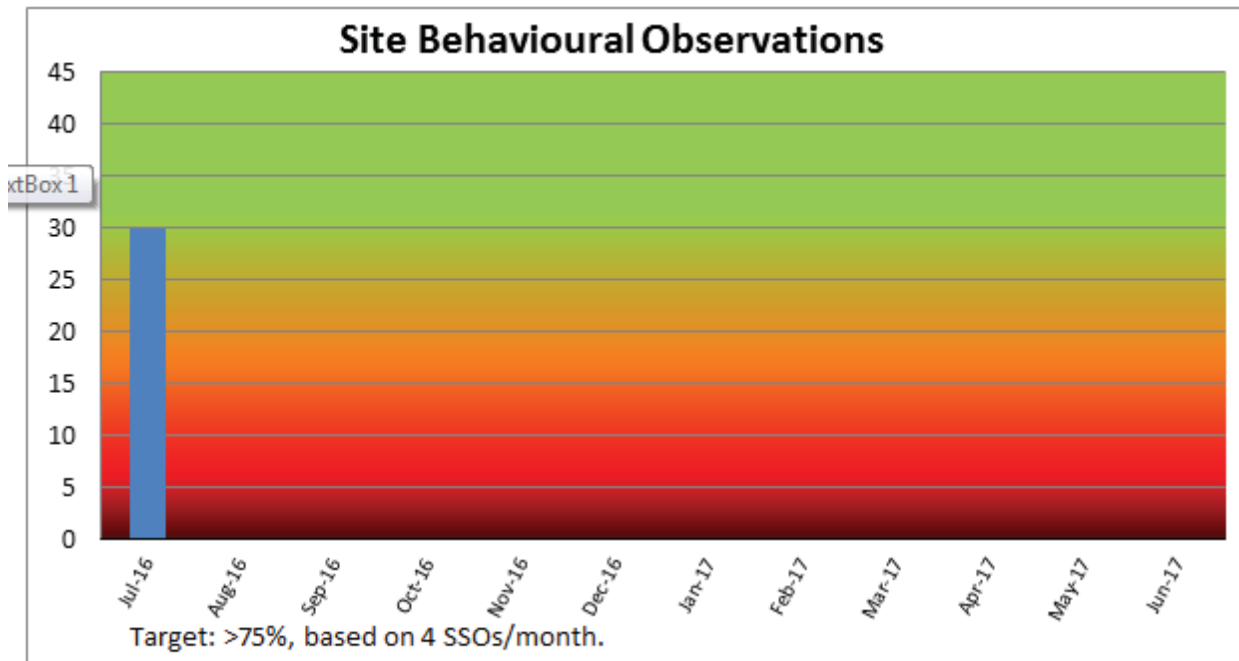
The Alliance Performance framework is now being embedded into the Alliance and the majority of the KRAs and KPIs are now being measured.

	KRA	Name	Frequency	Comments	
RESULTS	1. PEOPLE RESULTS	Alliance Team Safety	Monthly	30 SBO's undertaken in July. Goal = 52 per month	
		Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0	
	2. CUSTOMER RESULTS	Timely Communications	Monthly	98.5% of all CRMs received were completed on time for July.	
		Effective Communication	Monthly	Average feedback score was 4.16/5 for the month of June 2016.	
		Minimise Operational Impacts	3 Monthly	0 Complaints received YTD. 2 Compliments received during July.	
	3. SOCIETY RESULTS	Compliance with TMP	Monthly	TMP compliance undertaken monthly with results published.	
		Zero Harm – Environment	Monthly	SBOs and audit results have all been to an acceptable high standard. Work to be carried out in getting more staff to undertake SBO's	

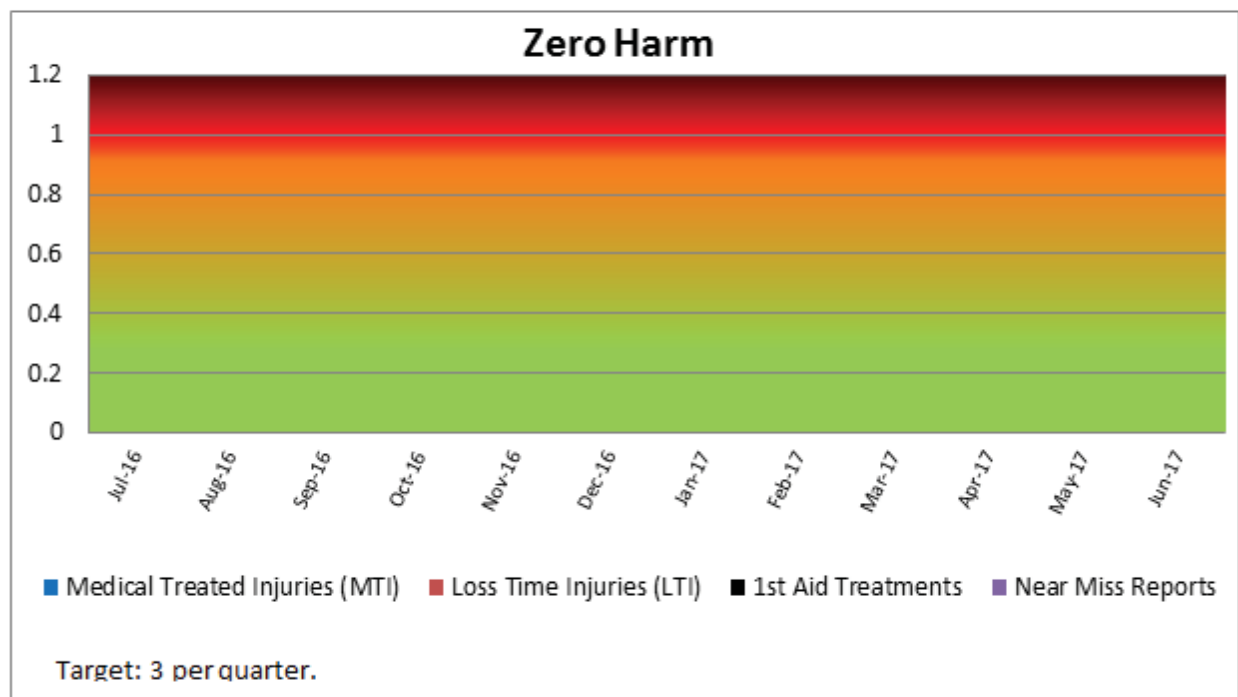
### 34. Key Performance Framework Results

Detail	Unit	July 2016
Medical Treated Injuries (MTI)	No.	0
Loss Time Injuries (LTI)	No.	0
1st Aid Treatments	No.	0
Near Miss Reports	No.	0
Site Observations	No.	30
Detail	Unit	July 2016
Total Audit Score	No.	45
Dangerous Sites	No.	0
Sites scoring below 30	No.	2
Total No. Sites Audited	No.	4
Detail	Unit	July 2016
Total Audit Score	No.	10
Dangerous Sites	No.	0
Sites scoring below 30	No.	1
Total No. Sites Audited	No.	1
Total of All Sites Audited		4
Total Non-Compliant Sites		0
Detail	Unit	July 2016
Total Number of Customer Surveys	No.	19
Overall Feedback Score	Index	4.16
No. Scoring Below 3	No.	0
Detail	Unit	July 2016
Total Number of Three Waters CRM Received	No.	43
Average Completion Time	Days	0.24
Total Number of CRM open	No.	0.00
Number completed within target	No	43
% Target	%	100%
%carried to following month		0%
% Completed on Time	%	100%

Detail	Unit	July 2016
Total Number of Roding CRM Received	No.	145
Average Completion Time	Days	1.01
Total Number of CRM open	No.	0.00
Number completed within target	No	140
% Target	%	97%
%carried to following month		0%
% Completed on Time	%	97%
Detail	Unit	July 2016
Monthly Measured Items TCE	\$	\$
Monthly Measured Items Actual	\$	\$438,984.81
Monthly Measured Items TCE vs Actual	%	N/A
Monthly Total TCE	\$	\$
Monthly Total Actual	\$	\$838,509.07
Monthly TCE vs Actual	%	N/A
Cumulative YTD Measured Items TCE	\$	\$
Cumulative YTD Measured Items Actual	\$	\$438,984.81
Cumulative YTD Measured Items TCE vs Actual	%	N/A
Cumulative YTD TCE	\$	\$
Cumulative YTD Actual	\$	\$838,509.07
Cumulative YTD vs Actual	%	N/A
Cumulative CTD Measured Items TCE	\$	\$7,575,185.87
Cumulative CTD Measured Items Actual	\$	\$7,404,928.22
Cumulative CTD Measured Items Difference	\$	-\$170,257.65
Cumulative CTD Measured Items TCE vs Actual	%	2%
Cumulative CTD TCE	\$	\$14,421,265.60
Cumulative CTD Actual	\$	\$14,393,720.82
Cumulative CTD Difference	\$	-\$27,544.78
Cumulative CTD vs Actual	%	0%

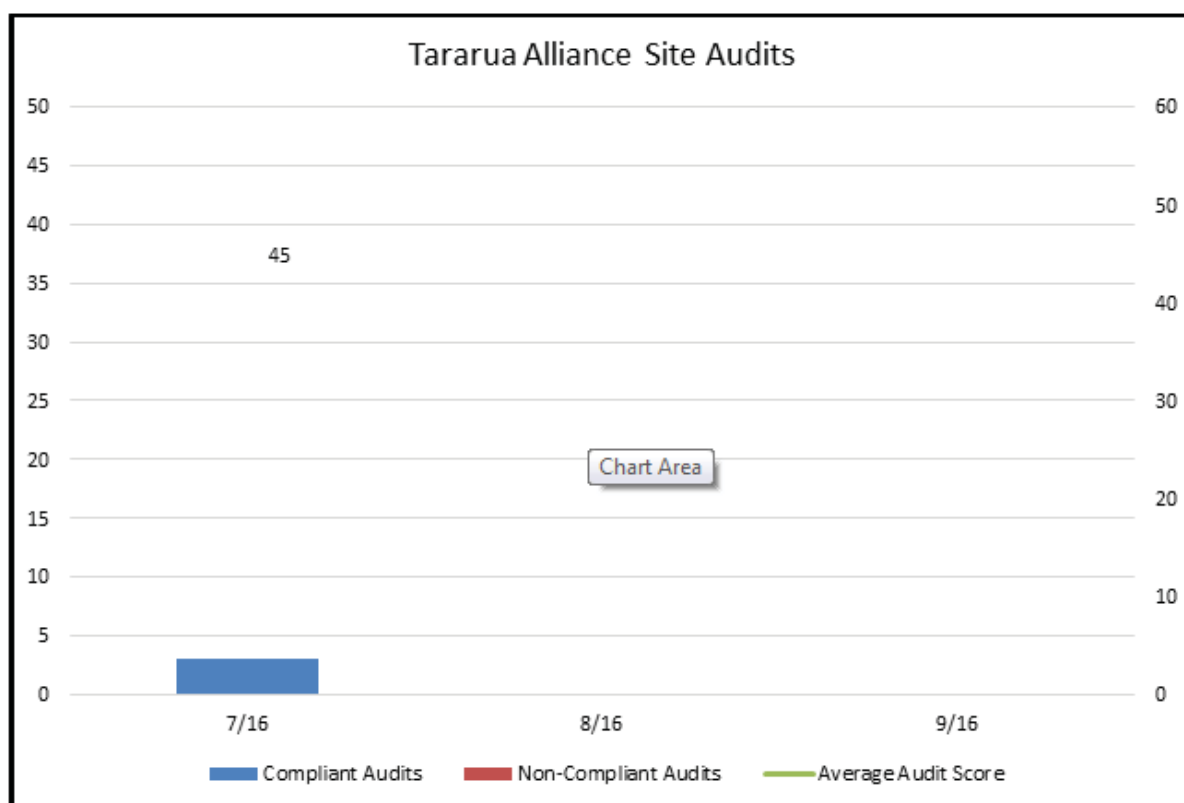


SBO's were down over the month of July. Focus needs to be put on this activity.

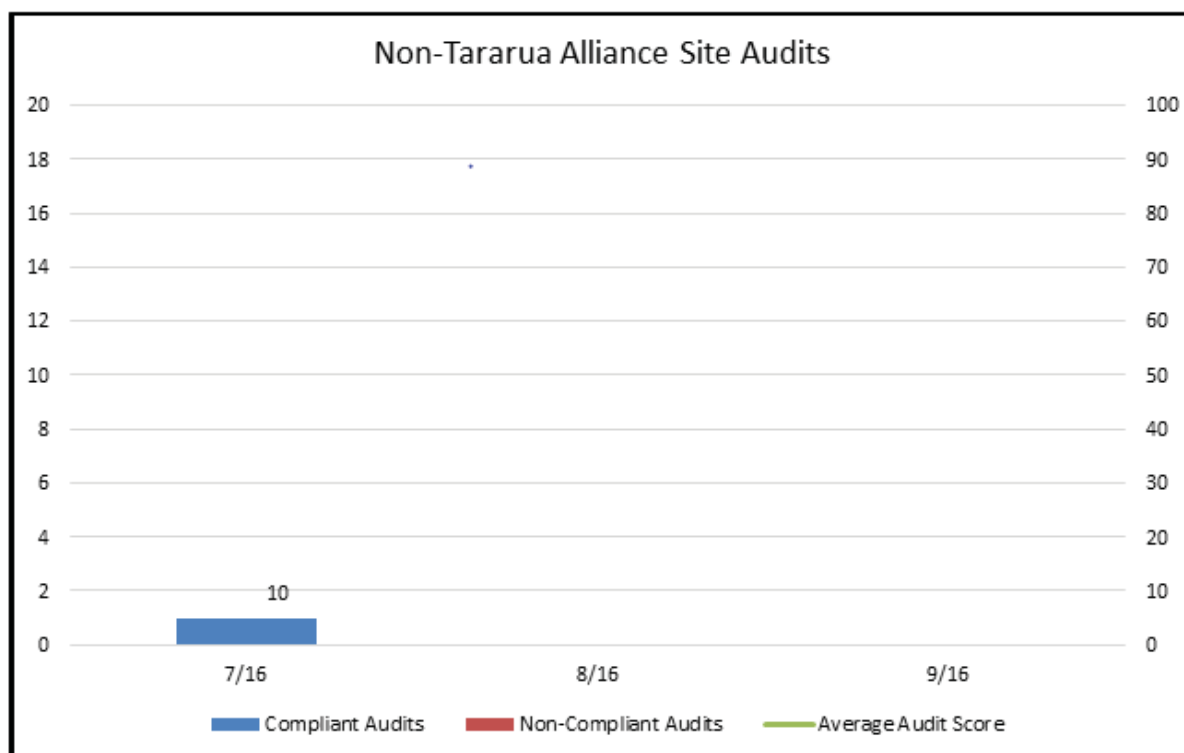


The alliance had no zero harm incidents during July.

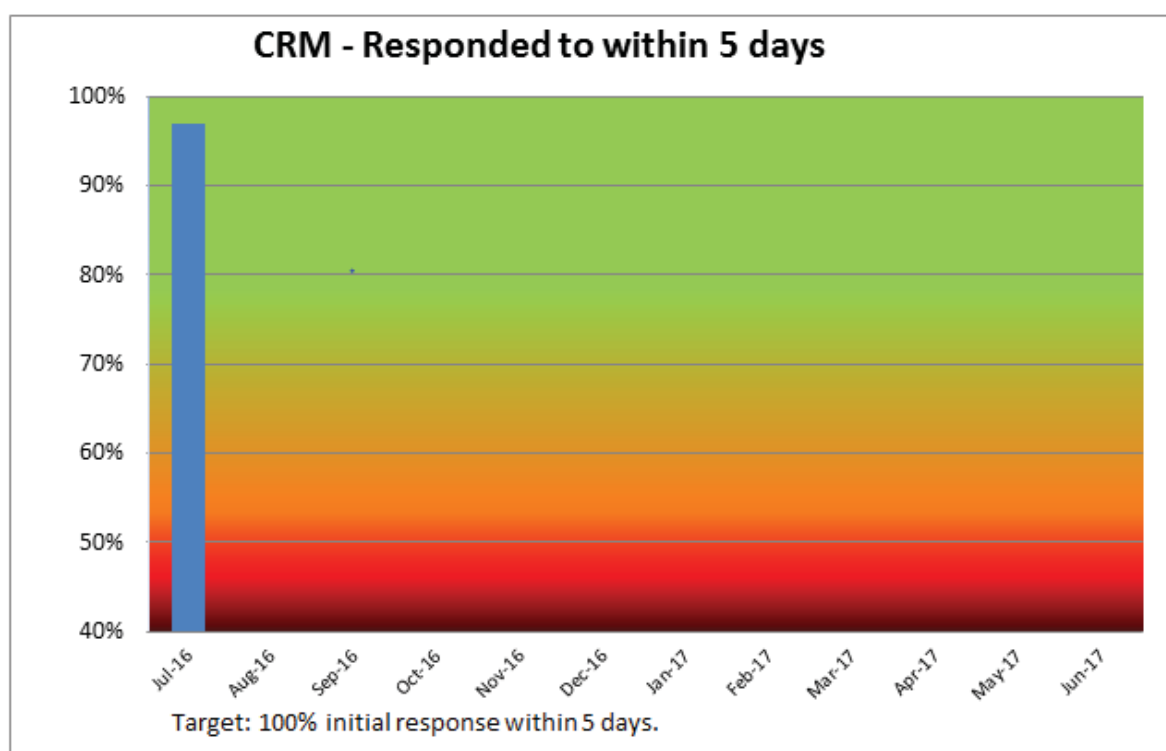
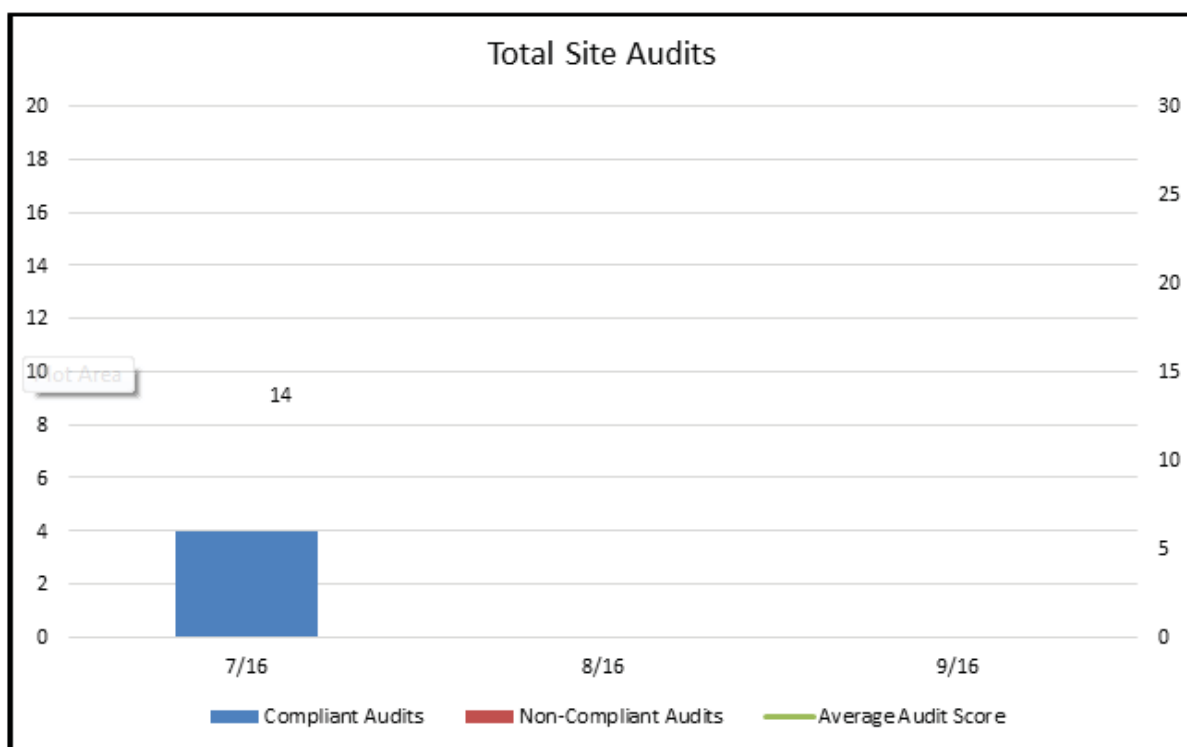




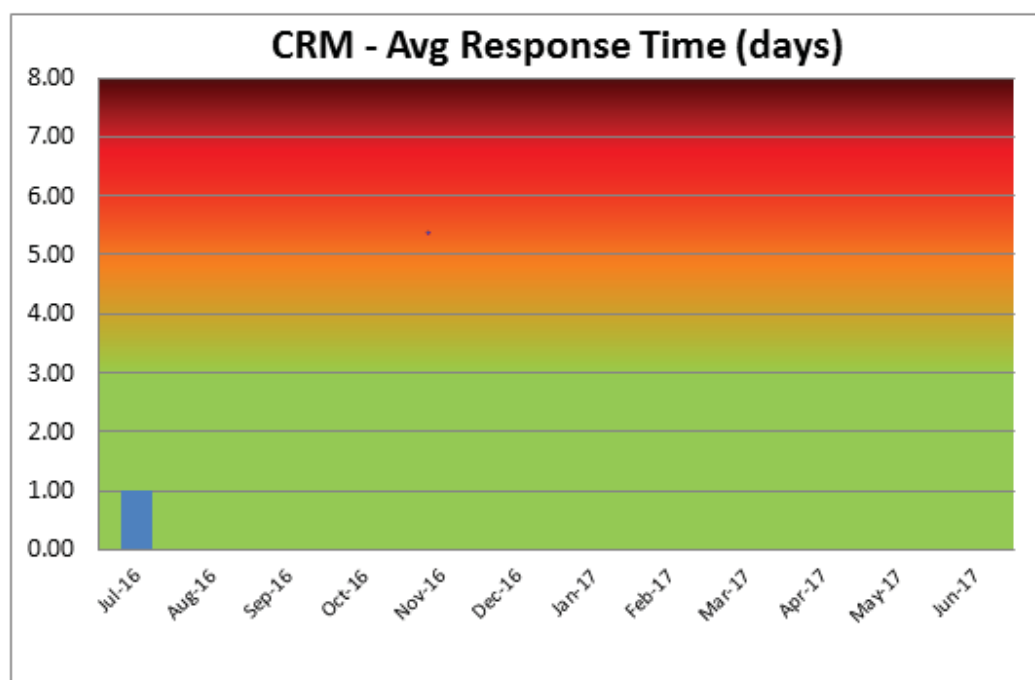
Three Alliance sites were audited over the month of July with all sites being compliant.



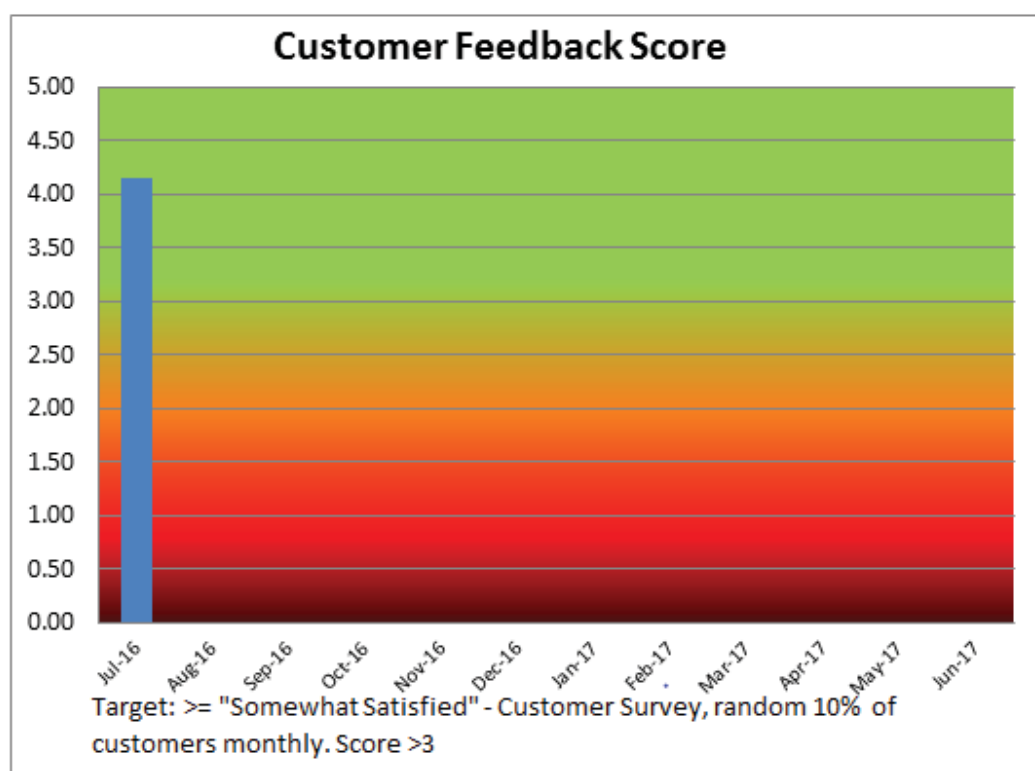
One non-Alliance site was audited during July; this site was compliant.



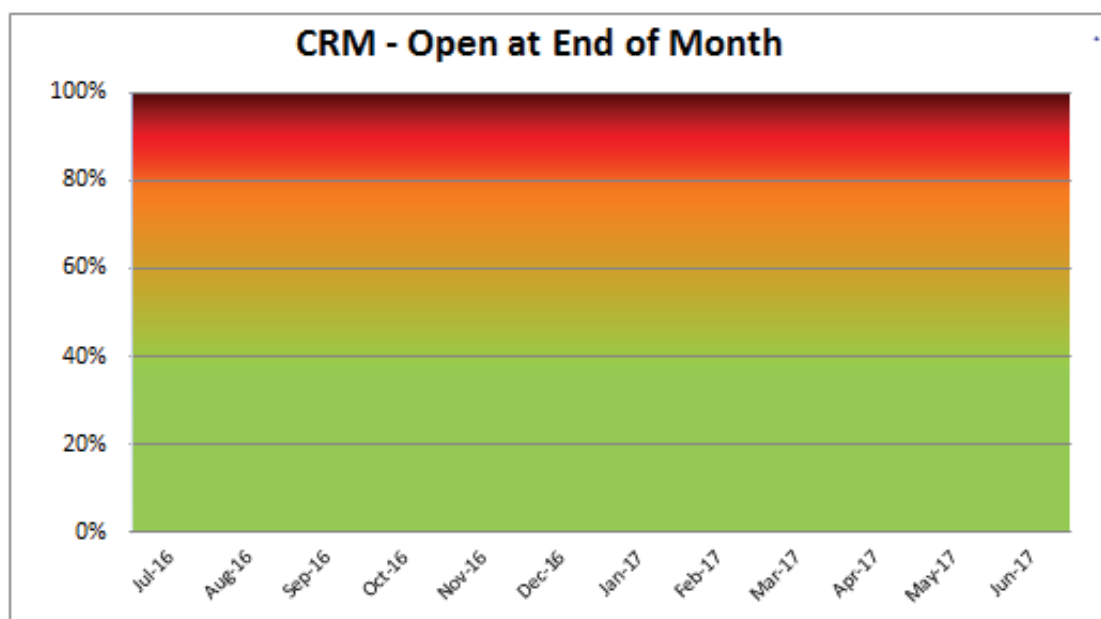
97% of CRM's were responded to within the required time frame for the month of July.



CRM's response times continue to trend well and are well within the KPI requirements.



During July a 10% CRM survey was undertaken, from these results the Alliance is continually averaging above 4.1 with this month being 4.16.



All CRM's were completed within the month

## Assets Group

### Executive Summary

- 35.** Project planning meetings and establishing timelines have been one of the primary focuses for the team this month. Staff are continuing to manage time between documenting project phases and risk controls whilst delivering day-to-day operations.

Eketahuna Waste Water Treatment Plant and the Pongaroa Water Treatment Plant are progressing with ROI (Registrations of Interest) for a Designer being advertised. Discussions have been held with the Ministry of Health to update the project of the Pahiatua Reservoir to secure the Drinking Water Assistance Grant.

In light of the recent issues around Havelock North's water supply, our water team has increased the sampling run around the district as a pro-active measure to ensure all supplies are compliant.

The short-term solution of placing two flushing portaloos at the Eketahuna camping ground is underway to cater for high demand over the spring/summer period. Staff continue to work on an options analysis for a permanent solution, and this will be reported to Council in October.

Three separate cleaning contracts for Dannevirke Public Conveniences, Woodville Building Cleaning and Pahiatua Building Cleaning have been put out to the market based on the New Zealand Standard 3917:2013 Conditions of Contract for Building and Civil Engineering. There has already been promising interest with 17 copies of the tender documents being downloaded from the TenderLink site. Tenders close at the end of this month with the new contract start dates being 1 October 2016.

The first stages of the project around preferred suppliers/contractors for Council has been initiated with project meetings taking place. The next step will be information gathering and collating before an indicative timeline can be put in place.

Water treatment staff have undertaken various training courses and refreshers over the last month to ensure health and safety around all handling of dangerous goods and operation of plant and machinery is up to date and current. Assessment of all sites is continuing with controls being put in place where necessary. No major health and safety issues have occurred over the last month.

## Solid Waste

### 36. District – General

The solid waste contracts are all running very smoothly with very few service requests (CRM's) coming in. Most CRM's relate to missed kerbside refuse bags. The main reasons for these missed collections are bags being put out too late, cars parked in front of the bags not allowing the truck to see the refuse, or labels on the bags not facing the road therefore being mistaken for recycling. Our customer service staff are very good at asking the right questions and educating the public when these CRM's come in.

### 37. Health & Safety

Most of the contractors that look after the remote recycling containers are one-man operations only doing 8-16 hours per month and therefore before the new Health & Safety at Work Act 2015 came in, they had no Health & Safety policies in place. These contractors have adapted well to the new requirements and almost all of the solid waste contractors now have Health and Safety policies in place.

### 38. EnviroSchools – Horizons

Recently Council was invited by Horizons to attend an open day at Norsewood Country Kids Pre-School to witness what the children have learnt from this programme and put in place in their facility; also to witness the Pre-School being presented their Bronze EnviroSchools award. It was great to see the kids being so keen and active on recycling, water conservation, composting and worm farming and the initiatives that they have put in place. Parents and teachers have commented how well the children are at taking their learnings home.



*Children planting in their own  
composted garden*



*Owners, Bruce & Jocelyn Knight  
receiving their bronze award*



## Utilities

### Water Supplies

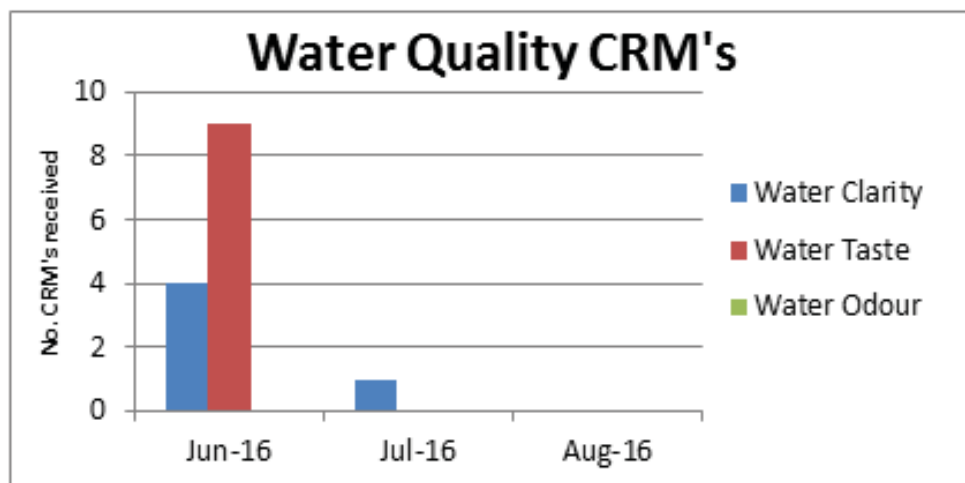
#### 39. District – General

Staff are currently working with Peter Wood from the Ministry of Health on the Water Information NZ (WINZ6) Compliance Data and Supplementary questionnaire results. This data is for the ESR Annual Report.

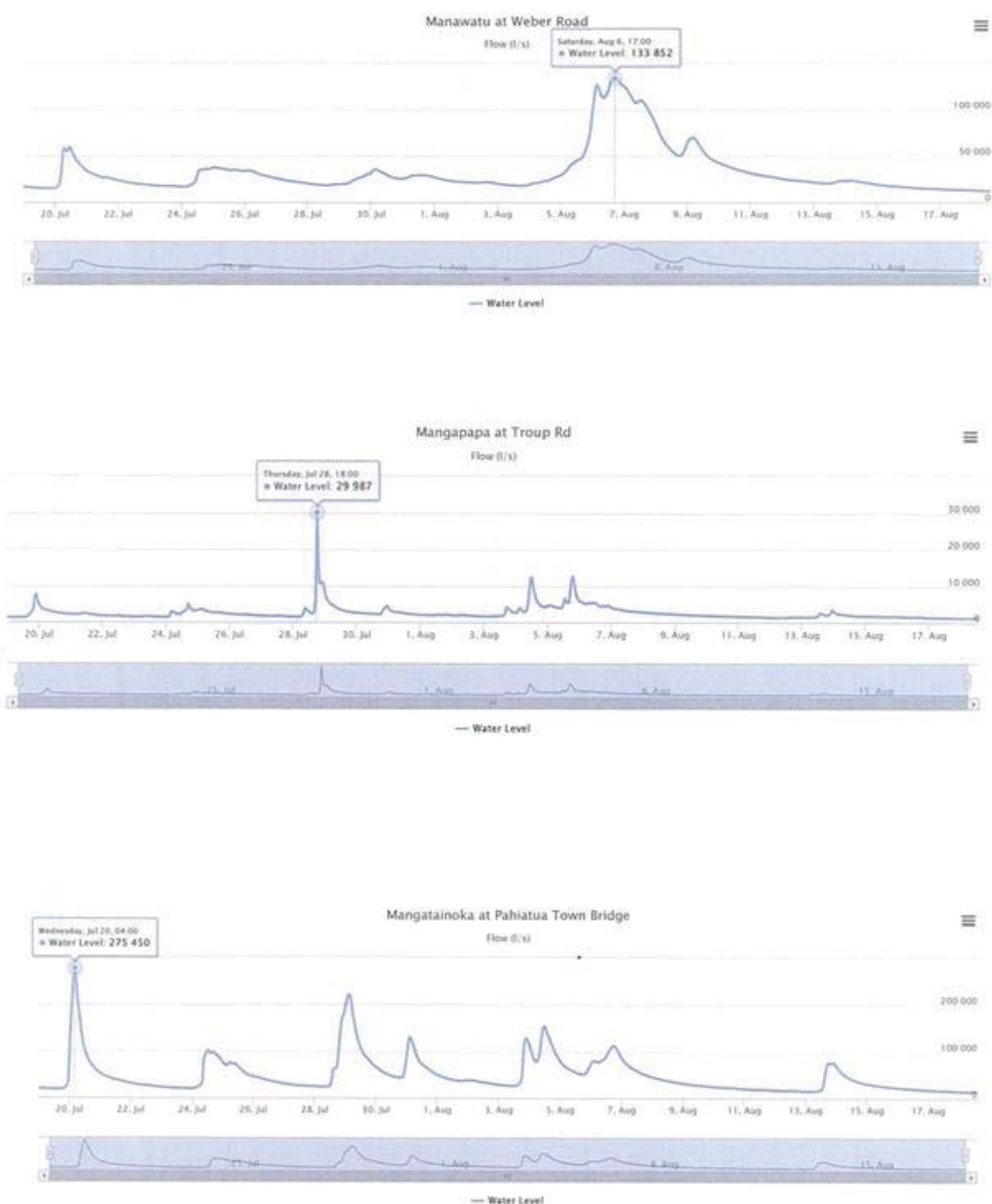
After the recent Havelock North water issues, we have taken a pro-active approach and extended our water sampling regime from what is normally once a week for Pongaroa and Akitio and two days a week in Dannevirke, Woodville, Norsewood, Pahiatua and Eketahuna to five days a week consecutively. Our first few days testing results have all come back clear.

Our water treatment staff have recently completed their Dangerous Goods, Approved Handlers, Forklift and Hiab operation courses. Staff are also looking at health and safety at each site to ensure all the appropriate controls are in place.

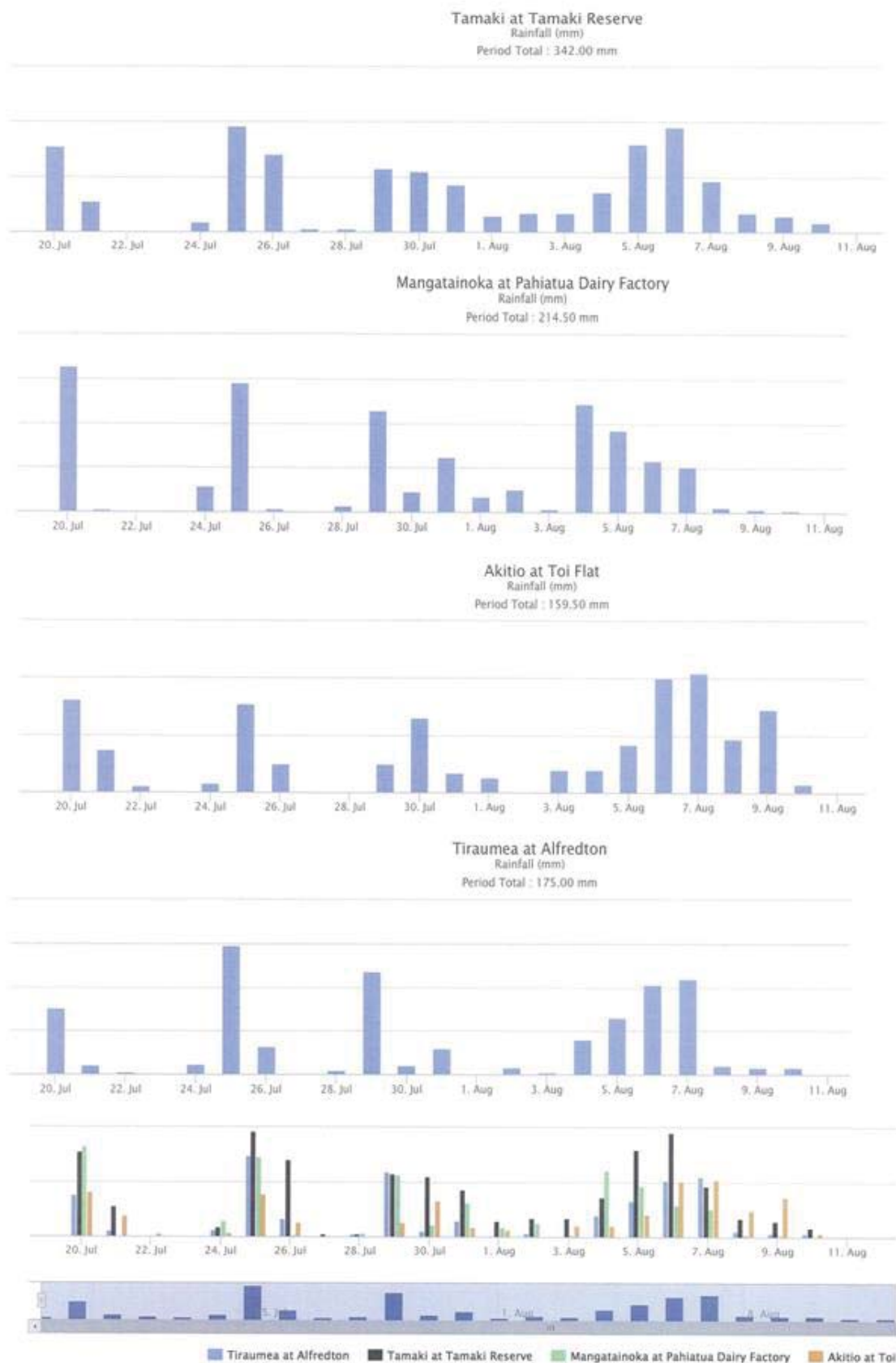
Staff have been very involved with project meeting this month, with the Pongaroa Water, Eketahuna Waste Water, Pongaroa Waste Water and the Woodville Impounded Supply all in the planning phases.



#### 40. District River Flows – Last 30 Days



## 41. District Rainfall



## 42. District Water Usage

July				
Month	Dannevirke Res2 Export	Pahiatua Bore Intake	Eketahuna Plant Export	Woodville Plant Production
1/07/16	3221	1034	527	1009.9
2/07/16	2902	1151	536	1069.4
3/07/16	2994	958	533	502.9
4/07/16	3995	1156	480	924.1
5/07/16	4090	1046	487	842.7
6/07/16	4146	1152	492	567.7
7/07/16	4058	1045	485	779.9
8/07/16	3048	1146	476	174.5
9/07/16	2811	940	493	829.3
10/07/16	2945	964	525	1187.1
11/07/16	4107	1036	508	1133
12/07/16	4279	1149	494	863.7
13/07/16	4167	997	497	785.1
14/07/16	4483	988	506	89.7
15/07/16	3314	972	508	383.5
16/07/16	3177	988	512	1281.7
17/07/16	3158	1026	497	1264.4
18/07/16	4125	979	489	869.5
19/07/16	3237	1028	485	750.5
20/07/16	4184	1001	494	636.3
21/07/16	4317	1043	480	980.3
22/07/16	4446	1020	487	747.1
23/07/16	3342	1052	482	800.6
24/07/16	3050	1032	451	571.2
25/07/16	4022	977	471	1265.1
26/07/16	3581	1150	455	675.4
27/07/16	4065	951	453	1011.8
28/07/16	4337	1152	468	17.1
29/07/16	4166	965	459	925.6
30/07/16	3447	993	457	1280.8
31/07/16	3295	1159	472	1185.5
<b>Monthly Total</b>	<b>114509</b>	<b>32250</b>	<b>15159</b>	<b>25405.4</b>
<b>Average Daily Use</b>	<b>3693m3</b>	<b>1040m3</b>	<b>489m3</b>	<b>819m3</b>

#### **43. Eketahuna**

A new water pump has been fitted at the water treatment plant. It is being trialled to help stabilise the reading at the chlorinator. This will allow the system to chase the Free Available Chlorine (FAC) residual in the town reticulation. If this proves efficient, it will then be automated.

#### **44. Dannevirke Treatment Plant**

All plant components have been installed and we are waiting on Scanpower to install a new transformer and then we can connect and commission the new pumps and Ultraviolet Light (UV) disinfection unit. This should be done in the next couple of weeks.

#### **45. Pahiatua Reservoir**

We have been working through getting an updated design report to John Harding at the Ministry of Health in Wellington so that we can progress the funding contract. We are still looking for a preferred reservoir site. There are a couple of options that we are working through at present to give us the best locality for the new reservoir as access to the site behind the Wakeman Street reservoir is very wet at present and getting trucks up there could be a safety issue.

### **Wastewater**

#### **46. Resource Consents**

Eketahuna and Pahiatua's second pre-hearing is in Pahiatua on Tuesday 30 August. We have had several meetings with Horizons staff, Opus and our environmental engineer to ascertain how we deliver Council's objectives to get these consents finalised.

Council staff are endeavouring to set up a meeting with Iwi prior to 30 August to clarify a couple of points on achieving Policy 5-11 where the discharging through a rock filter meets Iwi's provisions.

#### **47. MfE – Dannevirke**

Council staff are awaiting a meeting with Alliance staff after the drone analysis was completed by Opus on the amount of metal that is left to remove from No.1 pond. This will be later this month. Once discussions have been had, we can then go back to the contractor to get a forecast budget price on finalising and completing the project.

#### 48. MfE Projects – Woodville

The No.2 Pond has been completed and is refilling as normal. The repositioned screen is almost complete, we are just waiting for the concrete stand and bin to be installed. This will be completed in the next couple of days.



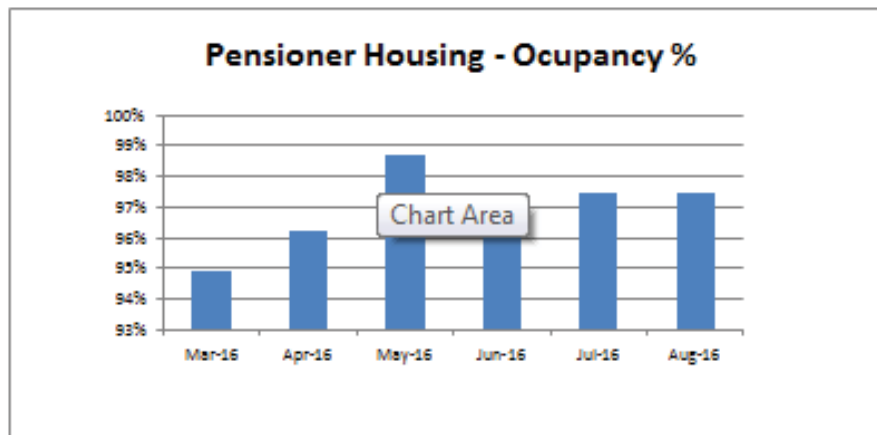
#### 49. Infiltration

All towns are being affected by the high levels of infiltration in the reticulation. This is becoming a constant issue which is not an easy fix to lessen the high inflows into the system. We are going to concentrate over the next two weeks on shops and Council buildings around the district to ensure any roof downpipes are not discharging into the reticulation and giving excessive flows into the system.



## Property

### 50. Housing for the Elderly



### 51. Camping Grounds

	July 2016	July 2015	% Change
Dannevirke	236	103	129% increase
Pahiatua	198	406	200% drop
Woodville	0	8	Closed
Eketahuna	179	250	28% drop

The Fonterra construction works last year still effect the Pahiatua figures.

### 52. Woodville

The upgrade of the Woodville camping ground is near completion. The Alliance is working on the stormwater pooling issues. Scanpower have now installed all three pillar boxes which will supply power to motorhomes and caravans. We are waiting for lockouts for the power outlets to arrive before these are livened. Once completed the new grassed area will be fenced off and the hardstands areas will be open for use.



### 53. Council Building Cleaning Contracts

Council staff have been busy analysing and preparing new contract documentation for the cleaning of the Dannevirke Public Toilets, Woodville Building cleaning and Pahiatua Building cleaning over the last month. Tenders opened for these three separate contracts on 15 August and the tender period closes Tuesday 30 August. A date for the inspection of the properties has been set for next Wednesday 24 August for any interested parties to view before submitting a tender.

## Administration Buildings

### 54. Pahiatua Service Centre Earthquake Strengthening

Following the Right Track Workshop on 21 June, nine staff have been seconded to form the Project Management Team for the earthquake strengthening.

Three meetings have been held to redefine the project plan.

The scope of the project has been broadened to include the temporary relocation of the service centre staff and services into the work area of the Library. Library and Service Centre managers have visited the Pahiatua Library to come up with a plan for the temporary relocation to take place. Council's IT staff will be visiting the library on 23 and 24 August to lay cables in the work area for the relocation and afterwards for the librarian's office.

The project has progressed as far as it can until Beca come back to us with estimates for drawing up the detailed plans and an updated estimate of the building costs. We are expecting this information by 1 September 2016.

## Cemeteries

### 55. General

<b>July</b>	<b>Burials</b>	<b>Ashes</b>
Mangatera	3	1
Mangatainoka	2	
<b>August</b>		
Mangatera	4	
Mangatainoka	3	
Ormondville	1	
Eketahuna	1	

There have been 20 cemetery enquiries by way of email or phone over the past month. Most of these relate to funeral directors wanting plot locations, niche allocations, maps, database corrections, monumentalists needing graves marked out for headstone installation, cemetery maintenance and damage, selling plots back to Council or general enquiries about where people are interred.

## **Swimming Pools**

### **56. Outdoor Pools**

Community Leisure Management has been approached to give us a quote to do an audit on our Eketahuna, Pahiatua and Woodville pools. The audit is to include all procedures relating to water treatment, health and safety, chemical handling and pool supervision.

## **Public Toilets**

### **57. Eketahuna Camping Ground Toilets**

Council is making good progress on the additional toilets for the Eketahuna Camping Ground. Staff have now secured two flushing Portaloo's to cover the additional demand at the camping ground between September of this year and next March.

Three options are being looked into for a permanent solution. These include composting toilets, installing a holding tank and having it emptied by a sucker truck when full and the option of piping and pumping the waste up to the existing sewer in Stanly Street. The option analysis phase involves costing and evaluating each option. The project team will report to the Council in October on the preferred option.

## **Community Buildings**

### **58. Fire Evacuations**

Trial fire evacuations for the Community Buildings are all up to date apart from the Pongaroa Community Hall, which is in the process of having an evacuation scheme approved. Once this has been approved by the New Zealand Fire Service, a trial fire evacuation will be completed.

Procedures and maps of the buildings and fire action notices have been updated as required.

## **Strategy and District Development**

### **59. SOLGM Community Planning Conference**

Planning is underway for the next long term plan. Some key highlights from the conference identified four major themes.

- Asset Management Plan data – 30 year view combined with current condition
- Depreciation funding versus renewals
- Climate change – realistic impact assessments
- Ageing Population – impacts on service delivery and demand

### **60. Service Level Agreement Reviews**

New management service level agreements for Pongaroa Rural Water Supply and for Bush Multisport have been drafted. We will use these to initiate discussions with each of the respective incorporated societies. Both contracts will have linkage with the Annual Plan or Long Term Plan processes to ensure Council is able to keep within the expectations of the Community and to possibly vary the services required.

### **61. Fairbrother Trust**

In accordance with the purpose of \$20,000 gifted in trust to Council in 2012 by Mrs Gwen Fairbrother for the Community Vehicle, a further \$3,474.20 has been released for vehicle lighting, leaving \$6,525.80, before interest income, in the trust account.

### **62. Bluff Road**

Discussion continues with building owners in respect of remedying the illegal buildings on road reserve at or about 231 Bluff Road, Woodville. Formal options are now being presented by both parties. In addition, an application for a building consent for a fireplace in the house sited on the road reserve has had to be regrettably rejected. Should the status of the land change in future then the owners will be able to reapply for a Building Consent for a new fire. This indicates the difficulty of managing the situation within the current legal framework.

### **63. Infracon Update**

The objection period to oppose Infracon Limited (In Liquidation) being struck off by the register of companies ends on 28 August 2016. A further receipt of cash has been received from Hastings District Council from the in-specie distribution of debtors to Council. Tararua's share of this was \$12,890. In addition, a final distribution was received of \$11,221.93.

#### **64. Tararua Aquatic Community Trust**

Pool usage numbers over the past two months have now recovered from a very poor autumn April/May period. Excellent feedback on the stage one lighting upgrade for the floodlights has been received. A request for Stage 2 funding to convert the remainder of the facility lighting to LEDs has been made to the Infinity Foundation. A review of emergency exits has identified a need for improvements to existing doors and an additional door by the changing rooms, with quotes now being obtained for this purpose.

#### **65. IT - Computer Hardware Upgrades**

The Council main computer server system is being upgraded and the existing server system is being redeployed to Pahiatua as our disaster recovery back-up system. These servers are estimated to save up to 70% in power over the old out-of-service back-up system and will connect seamlessly over our fibre network.

The project to upgrade Council's network system commenced. This has been continuously operating now for 8 years. The equipment is likely to move from the old 1 Giga bit per second hardware (currently known as "giga city" for the Ultra Fast Broadband programme) to the new 10 Gbps level-entry hardware. An internal "roof" has been installed in the main computer room to protect from overflow from internal guttering.

#### **66. Mobile Community Black Spots**

Discussions are underway with Spark Digital and Vodafone to establish their respective requirements to improve mobile black spots in the Tararua. Coverage issues remain a concern for both the community and Council's own use of retail services in the District from an efficiency and health and safety perspective. Two particular sites show great promise to greatly enhance the 3G and 4G coverage in the Northern Tararua. Generally, a cell phone tower may cost up to \$500,000 each to install depending on a number of factors such as access to power, roads, environment and height.

#### **67. CCTV Systems**

Work has started on community funded options for a public CCTV system for the Dannevirke Community Hospital. This work is being undertaken in conjunction with the Dannevirke Promotions Group.

A request has been received from Pahiatua On Track for Council to take over ownership of the town public system. At this stage we have recommended that ownership remain with Pahiatua On Track to enable future funding requests for CCTV expansion. Maintenance is being managed by Council in accordance with funding provisions in the Annual Plan.

## **68. Records**

Records continues to complete the digitisation of historic building records in anticipation of the next major scanning “marathon” starting in November. Last year’s marathon was deferred due to the commitment of Regulatory Services to complete the building accreditation process so planning is underway now to advance the work programme.

Other records projects underway include the digitisation of all Liquor Licensing files, the indexing and cleansing of historic personnel files, and project work to increase the efficiency of the Contracts Repository. Work continues on the data cleansing of legacy files migrated from Alchemy to TRIM. To date 6 of the 10 migrated databases have been completed.

The Retention and Disposal for the 2008/09 financial records has been completed. This process also involves the Infracon Records for the next six years.

## **69. Formal Public Survey**

We are preparing for a formal public survey for external reporting purposes. This is an independent survey conducted by Key Research Group from a random sample selected proportionally across the towns and rural areas based on population, with a total sample size of 450 people.

Previous NRB questionnaires, Long Term Plan performance requirements and mandatory reporting have been used to highlight key questions that will help determine Council’s performance from the perspective of our customers and stakeholders.

The survey will not commence until after the election with quarterly updates. A final management report will be completed after 12 months



## Economic Development and Communications

### Marketing

#### 70. Three Viaducts Festival

We met with the organiser of the Ormondville Rail Preservation 'Three Viaducts Festival' to assist planning and development of this event to be held at the Ormondville Township in March 2017. A meeting is scheduled with the Ormondville Community in September.

##### Background:

The president of the Ormondville Rail Preservation Group is seeking more **local** interest and involvement in the Ormondville railway precinct. He believes that the long-term future of the group depends on this.

Over the last two years, he has been promoting the idea of an event to attract this interest, using the successful completion of \$150,000 worth of works restoring the goods shed (and some works on the station building) as a 'hook' to attract that interest.

The Three Viaducts Festival will involve rides on the Pahiatua Railcar Society train from Ormondville to the three viaducts closest to the Ormondville station with commentators aboard (six tours in total). The railway station is a key attraction and numerous activities are planned at the station and in the upgraded goods shed and station buildings.

We have agreed to support the town festival as our sponsorship (work in kind) of this event.

#### 71. 2016 Trustpower Tararua District Community Awards

Judging for the 2016 Trustpower Tararua District Community Awards – empowering volunteers – took place on 18 August 2016; see below for key dates for the Awards:

Entries open:	<del>Monday, 23 May 2016</del>
Entries close:	<del>Friday, 22 July 2016</del>
Information forms due:	<del>Friday, 29 July 2016</del>
Judging:	<del>Week beginning Monday, 15 August 2016</del>
Awards:	Monday, 12 September 2016

For more information about the Trustpower Tararua District Community Awards, contact Kimberley Stevens, Marketing and Communications Administrator, Tararua District Council by emailing [kimberley.stevens@tararua.govt.nz](mailto:kimberley.stevens@tararua.govt.nz) – alternatively, phone 06 374 4080 (north) or 06 376 0110 (south).

## **72. Proposed Walkway (Nae Nae Paper Road)**

We met with the organiser who developed Otangane Loop who is now looking at the feasibility of connecting the Otangane Loop to Nae Nae Paper Road. The group worked closely with Department of Conservation (DoC) on the initial project and DoC has agreed to support them on the discovery phase on extending this track.

A meeting was held at the Business Network with representatives from Council Planning, Tararua Alliance and Strategy for an early discussion on their progress to date and going forward.

## **73. Asian Connection – Eastern Bridge**

Simon Appleton, Eastern Bridge, will be conducting a tour of China and South Korea during September to promote New Zealand investment opportunities to the Asian market. We have worked with Simon to produce a booklet that profiles the GO! Project and the new GO! Project website (see below).

# **Communications**

## **74. Local Elections 2016**

The communications team has been assisting the Electoral Officer with the implementation of the Local Government New Zealand (LGNZ) ten-month campaign Vote2016 (or #Vote16NZ) which aims to lift voter numbers above 50 per cent nationally for the first time since 1998.

We have developed a communications schedule and we are disseminating information for both voters and candidates.

Since 18 July, the following communications and publications have been published/released:

- Local Communication  
Time is running out for local council candidates to come forward
- Local Communication  
Council contenders put their best feet forward

## **75. Media and News**

Below you will find a breakdown of media releases from the Tararua District Council, as well as an overview of local, regional and national news stories relating to the Tararua District Council:

## Internal

This list includes all media releases sent out from the Tararua District Council between 18 July and 18 August 2016.

Date	Title	Topic
19/07/2016	Dog Registration 2016/17	Animal Control
20/07/2016	"Once in a Lifetime" Charter Parade	Community Events
26/07/2016	Cat problems are the catalyst for Council to review bylaws	Council Policies & Bylaws
01/08/2016	Sport Awards to Become a Biennial Celebration	Community Events
08/08/2016	Dog owners beware, lambing season is here	Animal Control
08/08/2016	Time is running out for local candidates to come forward	Local Elections 2016
12/08/2016	Council contenders put their best feet forward	Local Elections 2016
15/08/2016	Moving to Tararua "the best thing we ever did"	Local Stories / Resident Attraction

## External

This list includes all media releases sent out from local, regional and national media between 18 July and 18 August 2016 (which mention or relate to the Tararua District Council) that we have been able to capture and record.

Date	Paper/Website	Title	Feel (anecdotal)
19/07/2016	NZ Herald	Field day considers future feijoa growing	Positive
19/07/2016	Voxy	Dannevirke Community Board acknowledging the youth of Dannevirke	Neutral
20/07/2016	Voxy	Dannevirke preparing for memorable charter parade	Positive
22/07/2016	Manawatu Standard	Tararua rejects amendment bill	Neutral
23/07/2016	NZ Herald	Local candidates slow to step up	Neutral
23/07/2016	NZ Herald	[Voter] Turnout pleases Mayor	Positive
28/07/2016	NZ Herald	Action urged to cull feral cats	Neutral
29/07/2016	Stuff.co.nz	Tararua farmers ponder hemp as a new cash crop	Positive
06/08/2016	NZCity.co.nz	Big parade in Dannevirke	Positive
07/08/2016	Wairarapa Times Age	Rainbow fence causes ruckus	Negative
11/08/2016	Wairarapa Times Age	Council 'sick to death' of mess	Negative
13/08/2016	NZ Herald	Ten in running for North seats	Positive
15/08/2016	Stuff.co.nz	Five Tararua nominees to compete for the district's mayoralty	Positive
17/08/2016	Dannevirke News	By-election possible in South Ward	Neutral

## Websites

### 76. Internal Websites

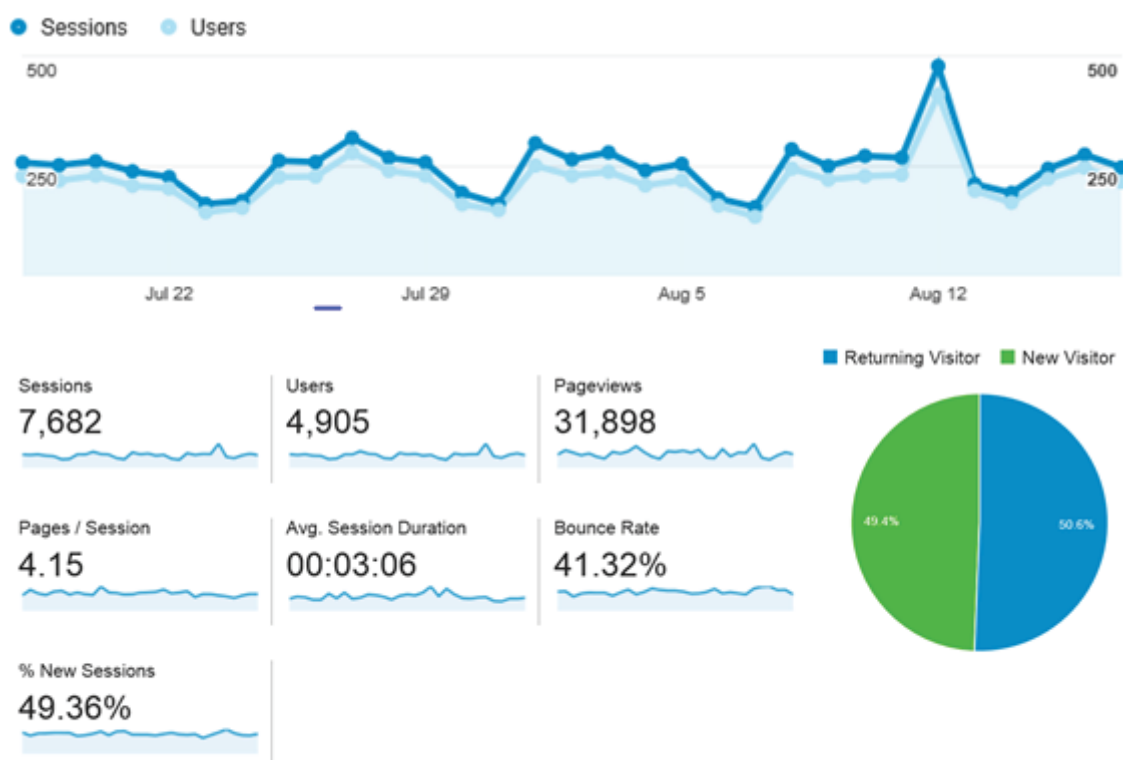
- *Tararua Country* ([www.tararua.com](http://www.tararua.com))

*Great progress is being made and this project is nearing completion. We are planning to launch this before the summer holiday period.*

- *Tararua District Council* ([www.tararua.govt.nz](http://www.tararua.govt.nz))

*Substantial progress has been made, following a year's worth of consistent updates, tweaks and alterations.*

*Page summary from the last 30 days:*



- **GO! Project – Unearthing Potential** ([tararuacropping.wordpress.co.nz](http://tararuacropping.wordpress.co.nz))

*We are very pleased to report the launch of a new website with a central repository for all information pertaining to the GO! Project and land utilisation in the Tararua District.*

*In light of the recent increase in GO! Project and cropping enquiries (from all over New Zealand), this is a very timely project and is due for release in the coming weeks. We will be linking to this site from our Council website and social media pages (Facebook and Google+).*



#### *External Websites*

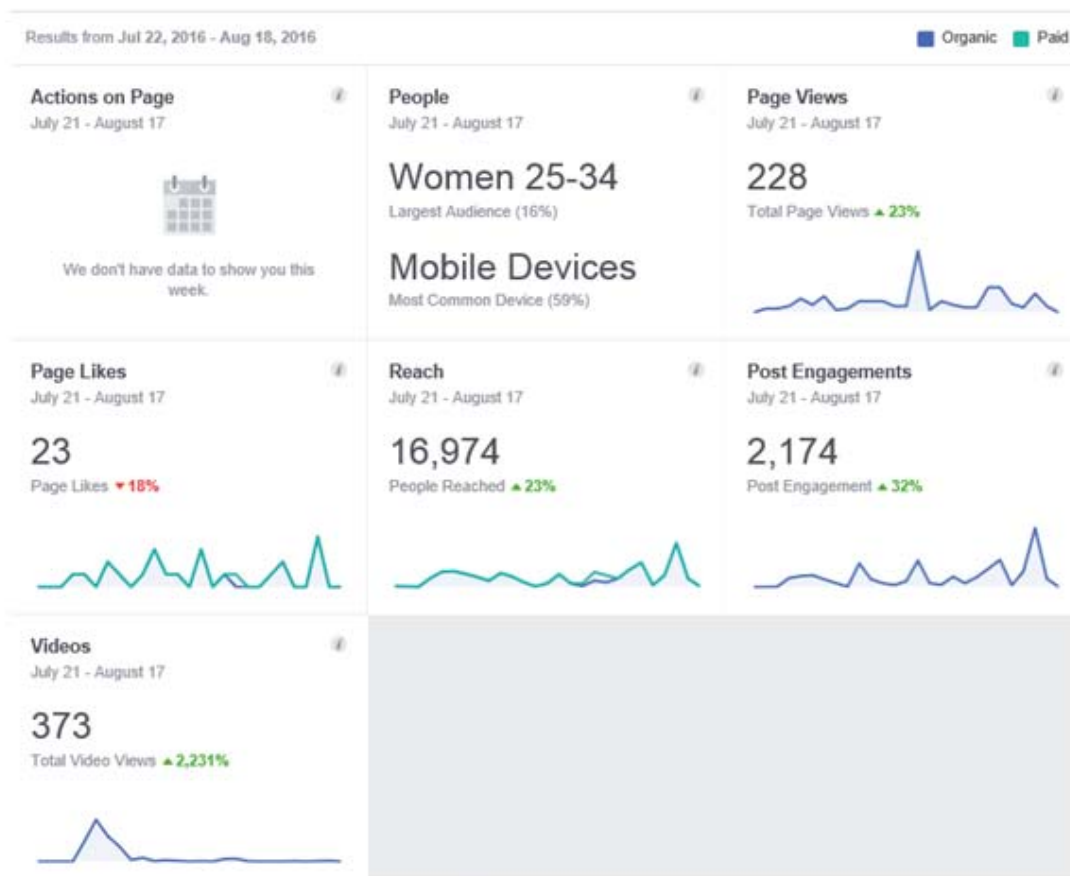
- **Wellington City Council Website**

Twenty-one councils around central New Zealand have signed up to GoShift – a programme to standardise and simplify the building consenting process. We have forwarded information to Ross McCarthy, Strategic and Engagement Manager – GoShift, Wellington City Council for inclusion on their website.

## 77. Social Media

- Facebook ([www.facebook.com/tararuadc](http://www.facebook.com/tararuadc))

Page summary from the last 28 days:



### Actions on Page

The number of clicks on your page's contact info and call-to-action button.

### People

The largest audience for your page and the most common device people used to view your Page.

### Page Views

The number of times people viewed your page and its sections.

### Page Likes

The number of times people liked your page.

### Reach

The number of people your posts have reached plus likes, comments, shares and more.

### Post Engagements

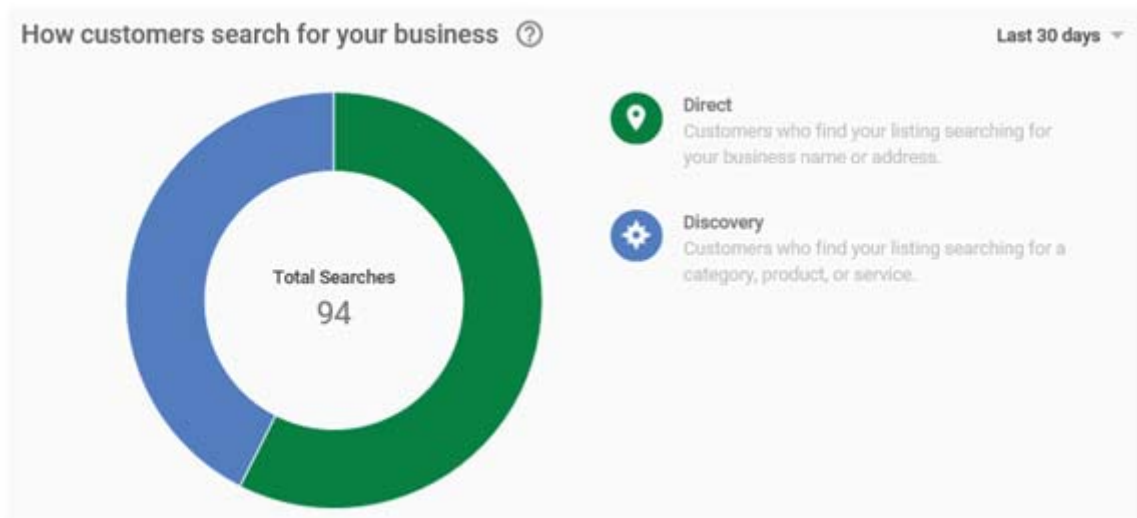
The number of times people have engaged with your posts through likes, comments, shares and more.

### Videos

The number of times the videos on your page have been viewed, for at least 3 seconds.



- **Google+** ([www.tararuabusinessnetwork.co.nz](http://www.tararuabusinessnetwork.co.nz))



## Business

### 78. Innovate 2016

This year, we are again sponsoring the Innovate competition that is run by Building Clever Companies (BCC).

The competition provides the opportunity for budding entrepreneurs in our district to have their dream idea realised; as well as a wide range of business support and business validation tools available to help take their idea to the next level. They are connected to industry experts, mentors and investors who can help launch, shape and grow a business idea into reality.

For the first time this year, promotion of this competition is being driven through social media channels and radio advertising. Find out more - [www.innovate2016.co.nz](http://www.innovate2016.co.nz)



## 79. GO! Project - Industrial Hemp Business Development

Eastern Bridge has commissioned two students who have identified two business opportunities for industrial hemp. The students will develop both (with the assistance of Richard from the New Zealand Hemp Association).

The first process is taking the plant and separating the fibre. This commodity can be sold locally or exported. The investment in this business will be minimal and funds have the potential to be raised through the farmers (a collective model).

The value-add part they have identified was the production of insulation. This will be a larger investment (\$2million estimated). In theory, the material used for insulation could also be used in other products.

The time frames:

- 1 September - the students will provide a project overview (one pager)
- 20 November - first draft
- 20 December - second draft.

Eastern Bridge are working to engage investors looking at options in the Taranaki District. Additionally they have a financial adviser who has experience in packaging businesses who will work with the students from October to ensure they have the required information for investors.

## **80. Business Consultations**

We continue to support a whole range of businesses, at various stages of development. They range from specialist retailers to tradesman and food producers. Each individual consultation can lead to a variety of outcomes, linking to Council Regulatory Services, referrals to Vision Manawatu for Capability Development Funding (through the NZTE voucher scheme), business mentors, as well as providing a sounding board for ideas and providing information about training workshops and seminars available in the district.

## **81. Marketing Workshop**

Tararua Business Network secured an opportunity for local businesses to hear the Holloway Team explain the 'Successful Scientific Advertising' method. Over 35 business people from our district attended to listen to Mark Holloway talk about how to successfully market their business and increase sales.

Thanks to Mark from Holloway & Hudson for travelling to Tararua to present this fantastic seminar! We received great feedback and this has been posted on google+ page:

<https://plus.google.com/105033463273020194463/posts/392mxwRqZGQ>

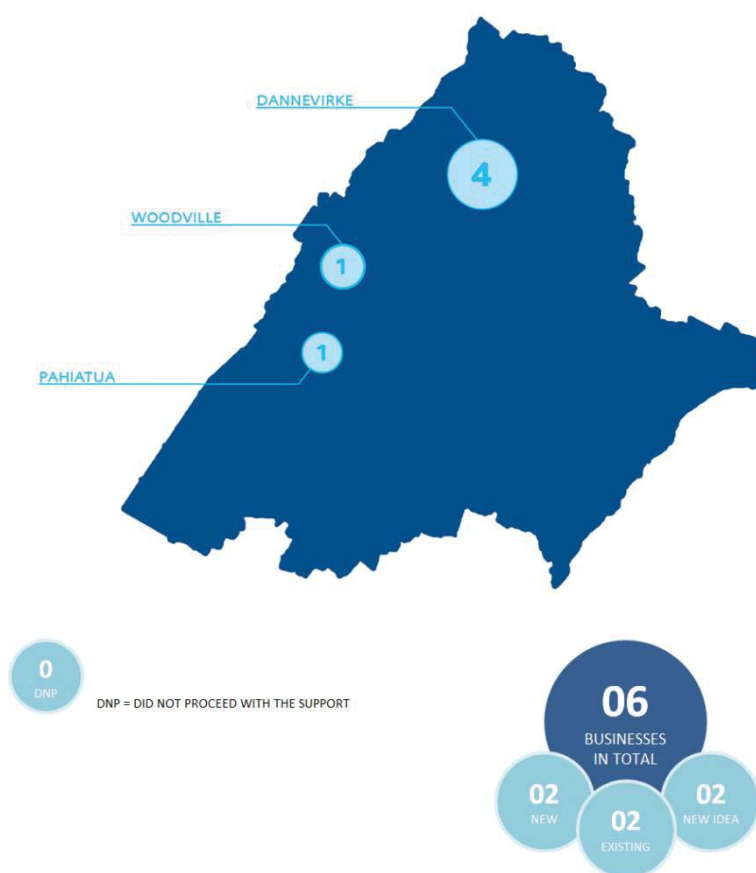
## **82. Business Training Program**

A program of workshops and seminars is being developed for the Tararua Business Network in Dannevirke and Pahiatua, predominantly using local businesses to support new business growth. These will cover a range of business topics:

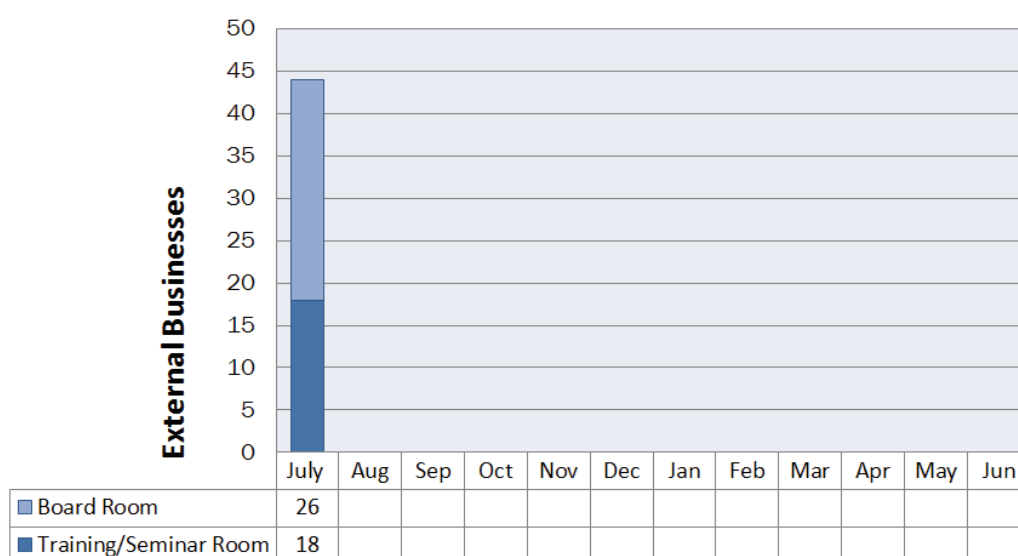
- Esther McHardy from MCI Accountants presenting 'Do I need an Accountant?'
- Chelsea Millar from Grass Roots Media (who is re-locating to live in Pahiatua) presenting a social media workshop.
- Bevan Ellison from AON Insurance presenting 'Business Insurances – Where to Start?'
- As well as continuing to host the great workshops run by the IRD.

**83. Geographic Statistics (1 July 2016 – 30 June 2017)**

**Business assistance provided by the Tararua Business Network to date.**



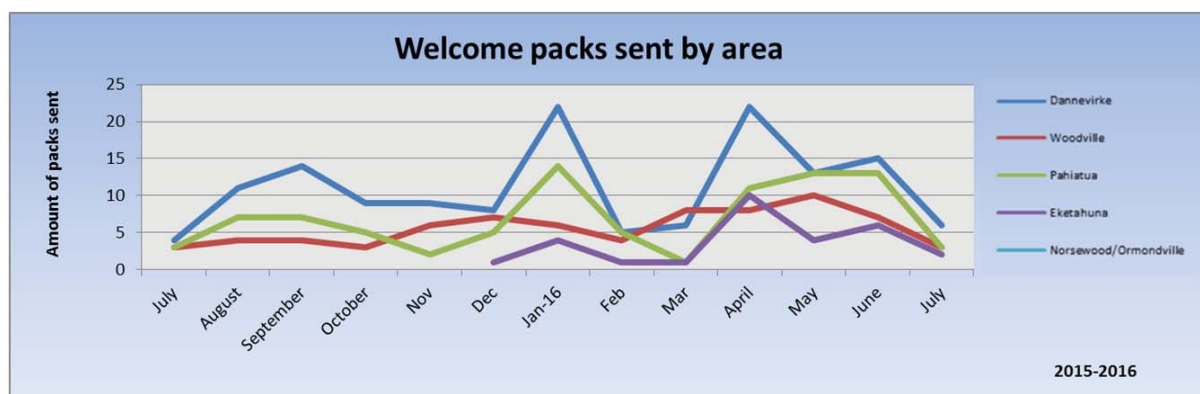
**84. Use of Facilities (1 July 2016 – 30 June 2017)**



## Tararua i-SITE

### 85. Welcome Packs

A total of 14 welcome packs were sent in July; five of these were sent outside of the district.



### 86. i-SITE Training

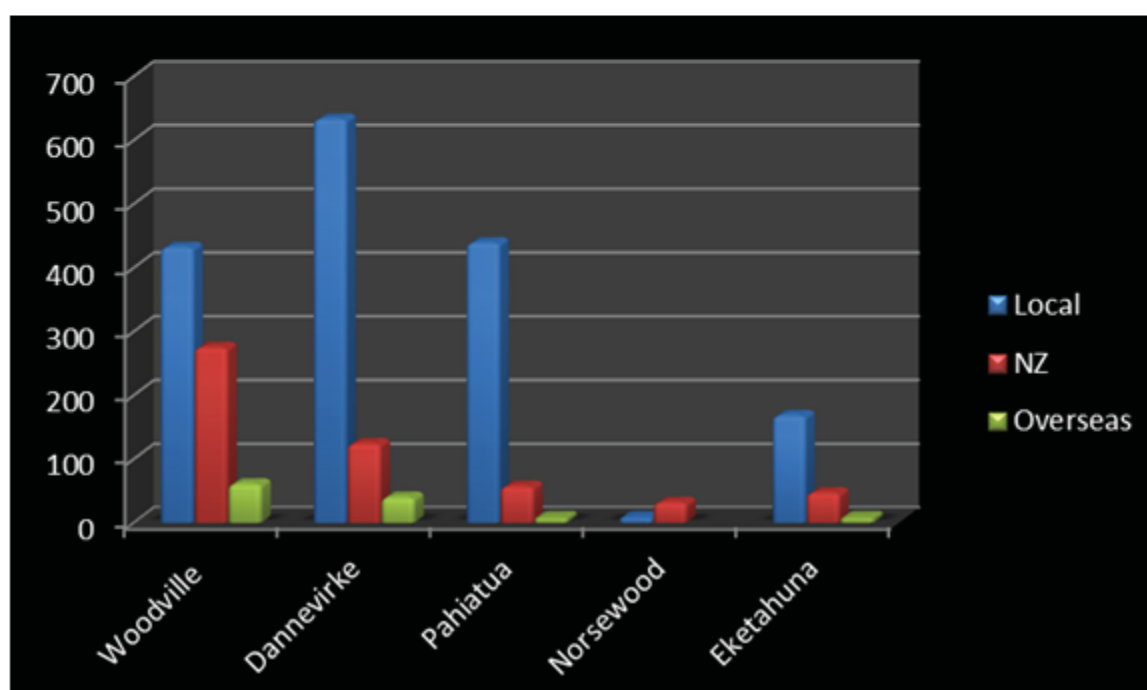
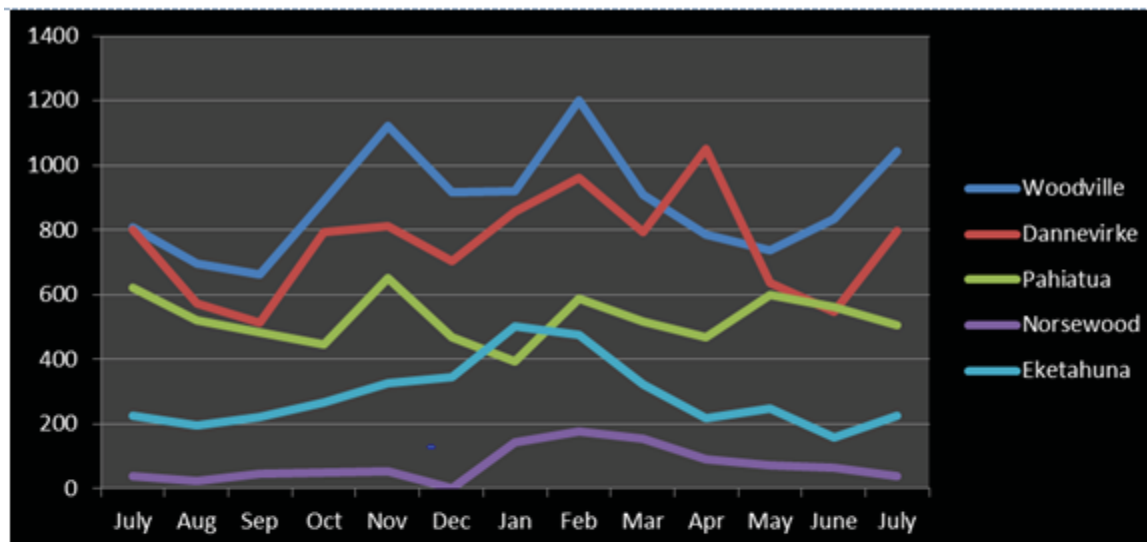
Well done to both Sam and Joanne, who have now completed their training within the time frame. Their certificates will be sent out from i-SITE NZ in due course.

### 87. Creative Communities

The second round of funding is being advertised. The funding round will close on Monday, 5 September and has been advertised in the Bush Telegraph and on the Council's website.

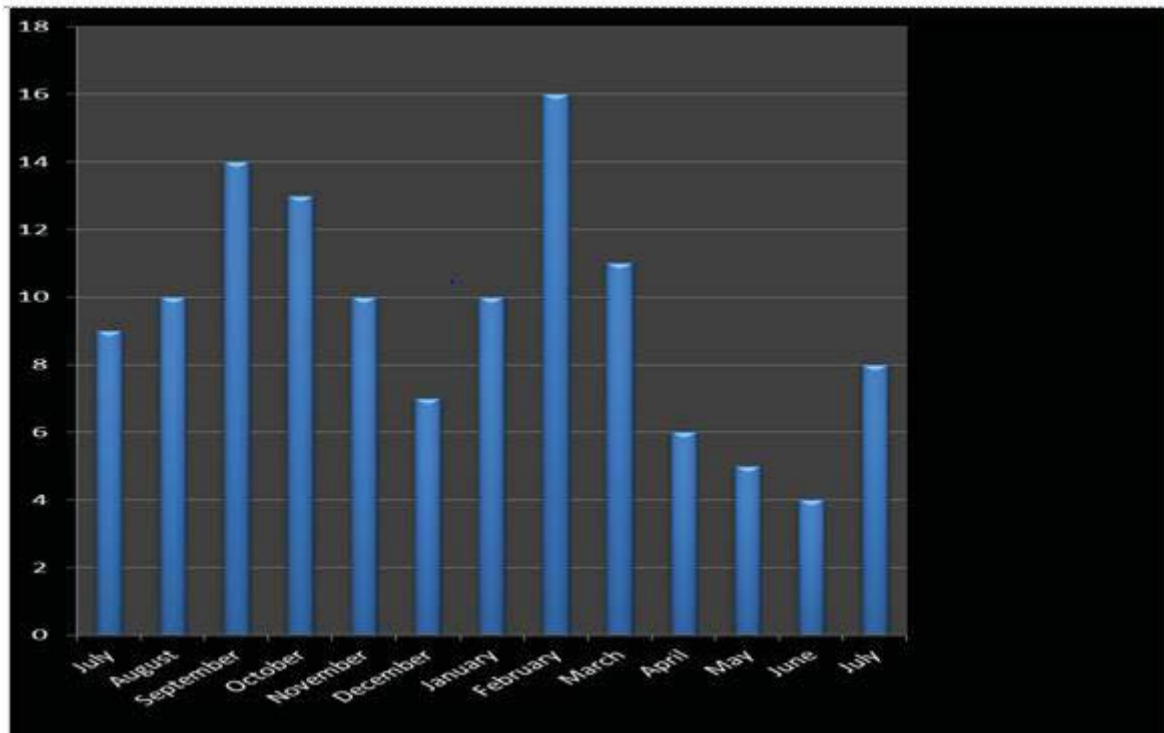
## 88. Enquiries and Statistics

### Enquiries to i-SITE and Information Centres

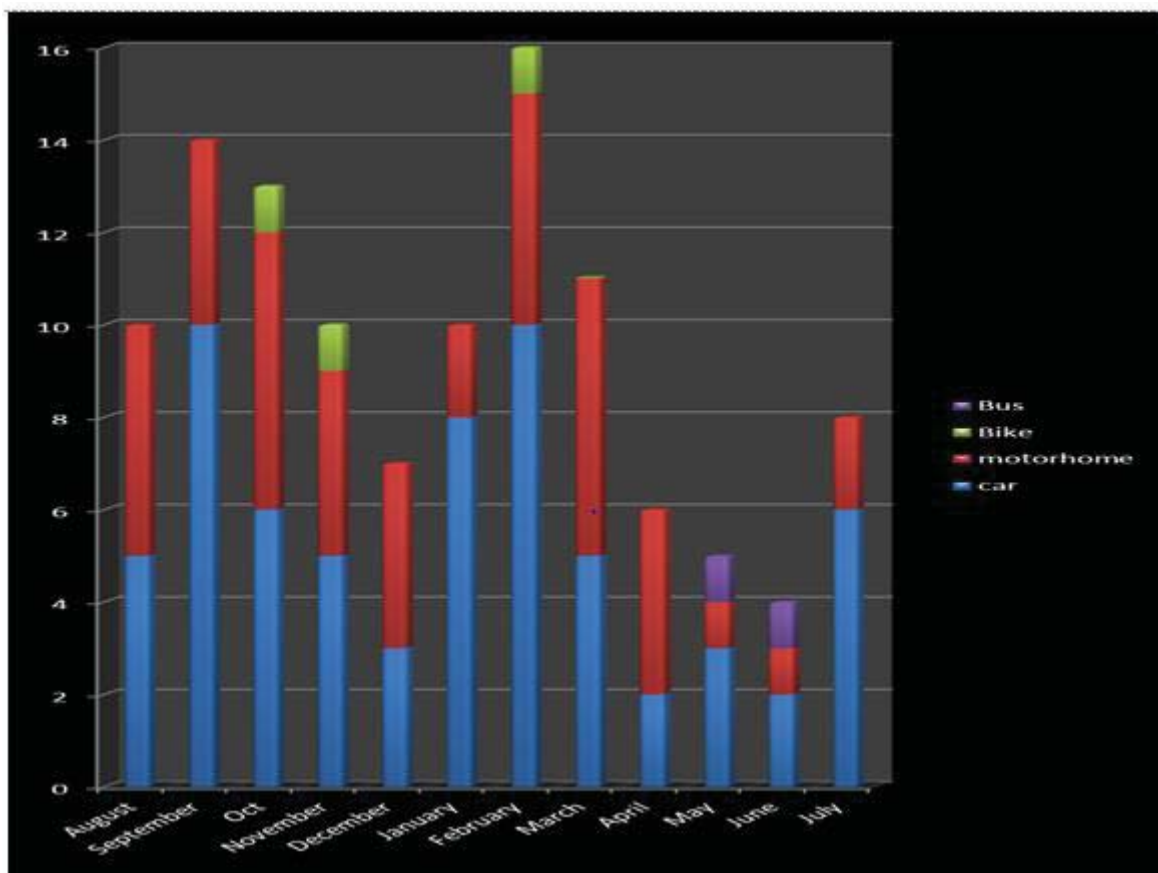




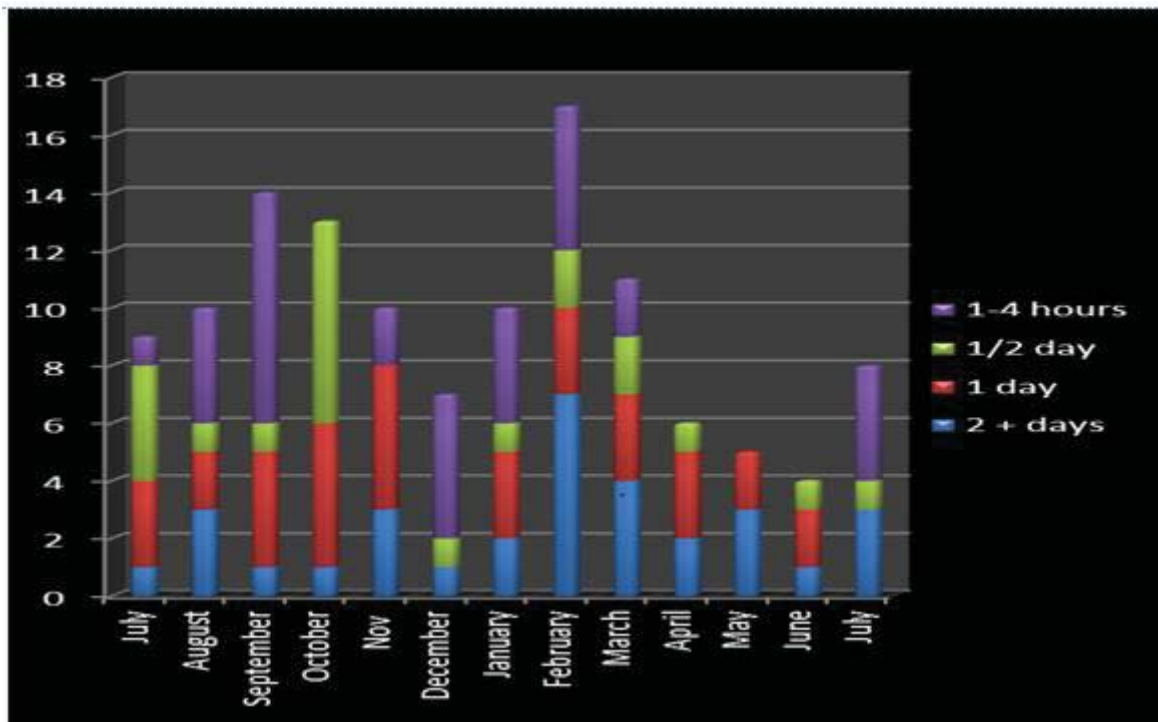
### Customer Surveys



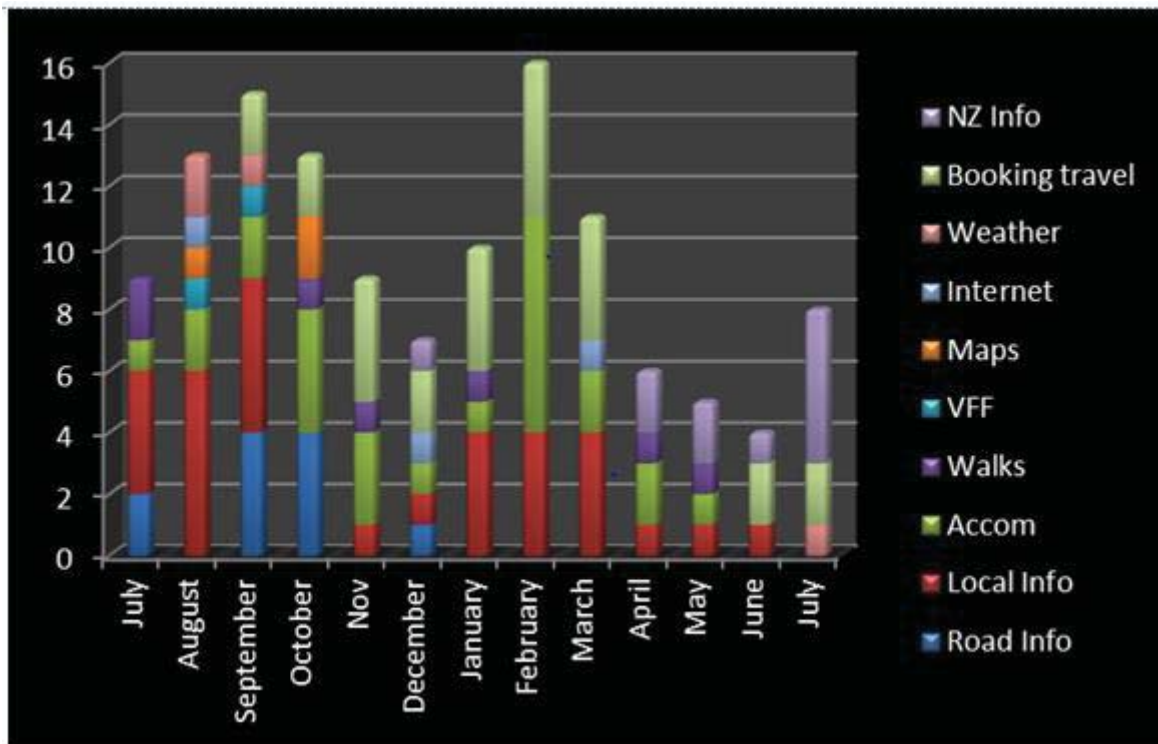
### Method of Travel



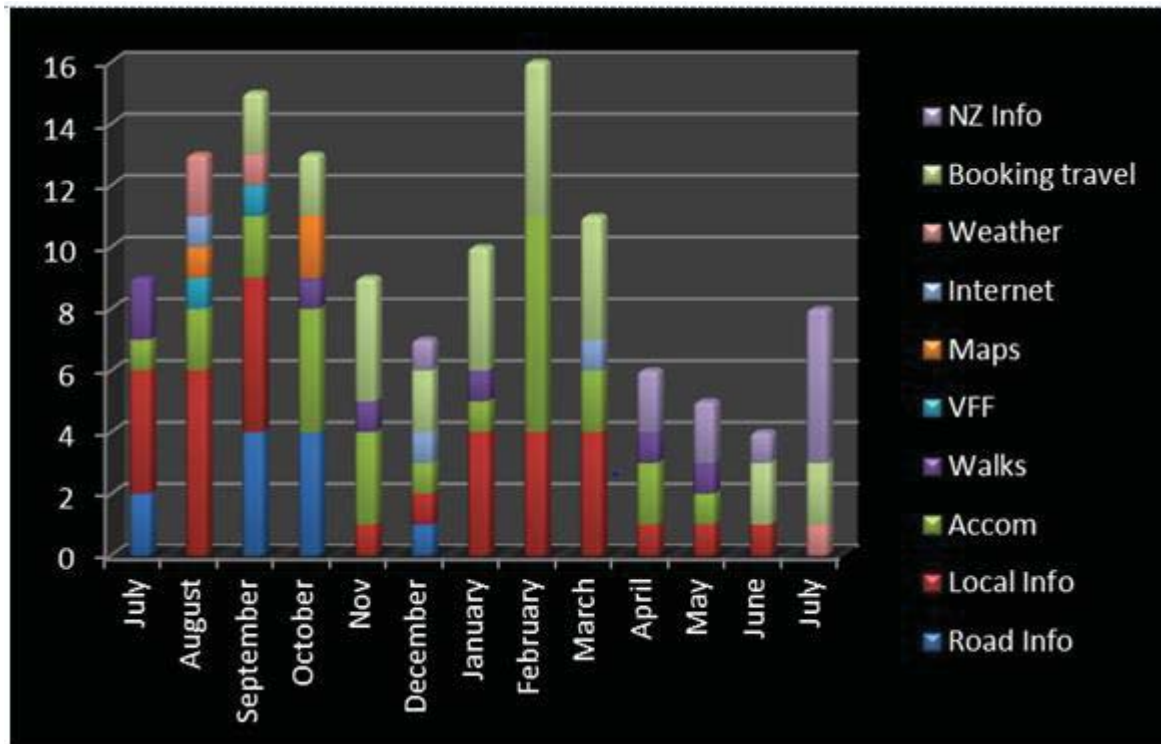
Length of stay in Tararua



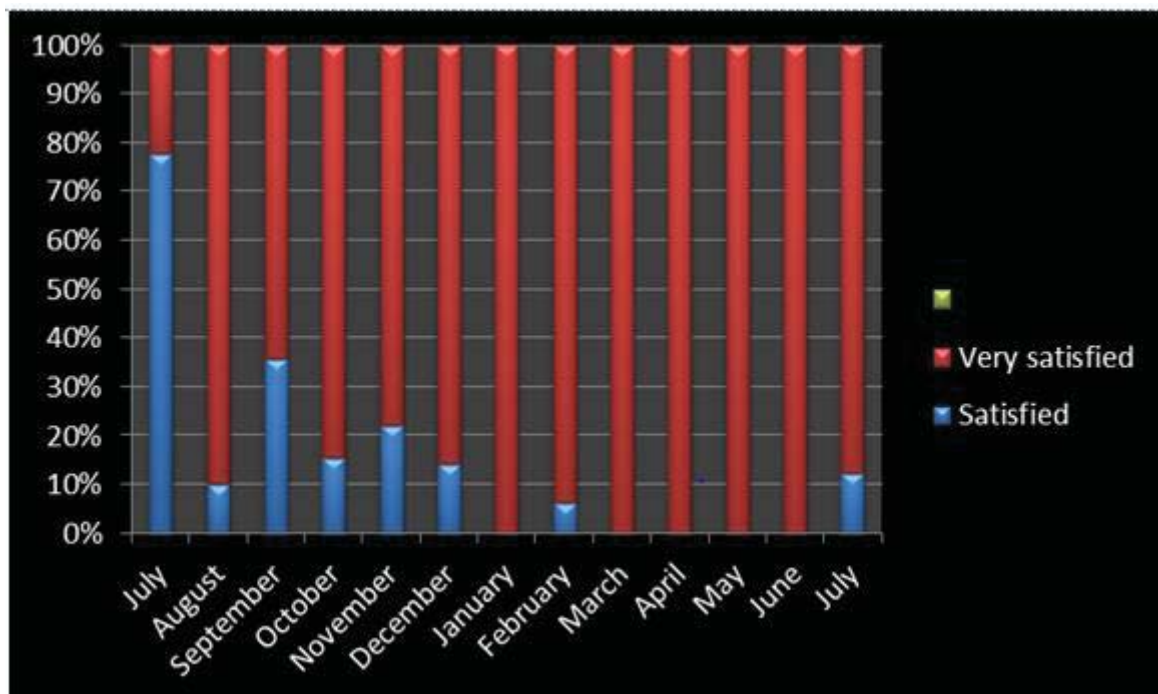
Origin



Type of enquiry



Visitor Satisfaction



## 89. Accommodation and Travel Sales

**July 2015**

### Company sales

**Start date:** Wednesday, 1 July 2015

Note: All amounts in this report include GST

**End date:** Friday, 31 July 2015

**Selected by:** Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
<b>Sale type:</b> Agent all								
Blue Bridge	7	7	\$1464.00	\$146.40	10.0%	\$20.91	1,317.60	\$1464.00
Intercity Coachlines	38	38	\$1419.00	\$141.90	10.0%	\$3.73	1,277.10	\$1419.00
Naked Bus	14	14	\$490.00	\$49.00	10.0%	\$3.50	441.00	\$490.00
Interislander	2	2	\$404.00	\$40.40	10.0%	\$20.20	363.60	\$404.00
Tranzit Coachlines	9	10	\$136.00	\$13.60	10.0%	\$1.51	122.40	\$136.00
<b>Subtotal</b>	<b>70</b>	<b>71</b>	<b>\$3913.00</b>	<b>\$391.30</b>	<b>10.0%</b>	<b>5.59</b>	<b>\$3521.70</b>	<b>\$3913.00</b>
<b>Total</b>	<b>70</b>	<b>71</b>	<b>\$3913.00</b>	<b>\$391.30</b>	<b>10.0%</b>	<b>5.59</b>	<b>3,521.70</b>	<b>\$3913.00</b>

**July 2016**

### Company sales

**Start date:** Friday, 1 July 2016

Note: All amounts in this report include GST

**End date:** Sunday, 31 July 2016

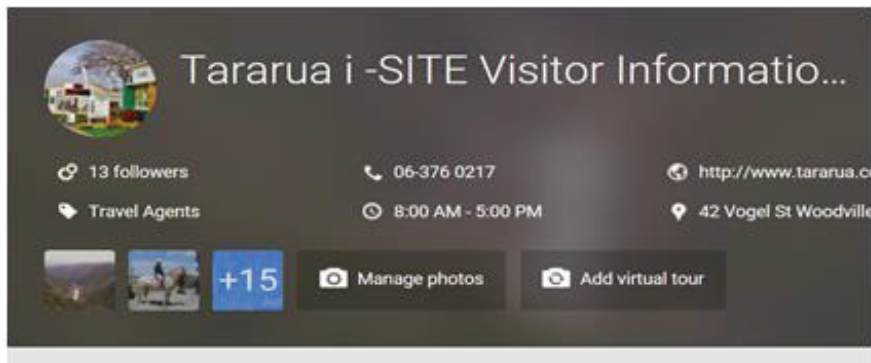
**Selected by:** Sale date

Company	Tickets	Pax	Ticket value	Comm.	% Comm.	Comm per sale	Operator	Sale
<b>Sale type:</b> Agent all								
Interislander	3	3	\$983.00	\$98.30	10.0%	\$32.77	884.70	\$983.00
Intercity Coachlines	15	15	\$372.00	\$37.20	10.0%	\$2.48	334.80	\$372.00
Naked Bus	7	7	\$244.00	\$34.00	13.9%	\$4.86	210.00	\$244.00
Blue Bridge	3	3	\$218.00	\$21.80	10.0%	\$7.27	196.20	\$218.00
Bookit Online Accommodat	1	1	\$148.00	\$17.76	12.0%	\$17.76	130.24	\$148.00
Tranzit Coachlines	3	5	\$70.00	\$7.00	10.0%	\$2.33	63.00	\$70.00
<b>Subtotal</b>	<b>32</b>	<b>34</b>	<b>\$2035.00</b>	<b>\$216.06</b>	<b>10.6%</b>	<b>6.75</b>	<b>\$1818.94</b>	<b>\$2035.00</b>
<b>Total</b>	<b>32</b>	<b>34</b>	<b>\$2035.00</b>	<b>\$216.06</b>	<b>10.6%</b>	<b>6.75</b>	<b>1,818.94</b>	<b>\$2035.00</b>

A decrease in commissionable bookings from the same period last year

## 90. Social Media

### Google +



**Tararua i-SITE Visitor Informatio...**

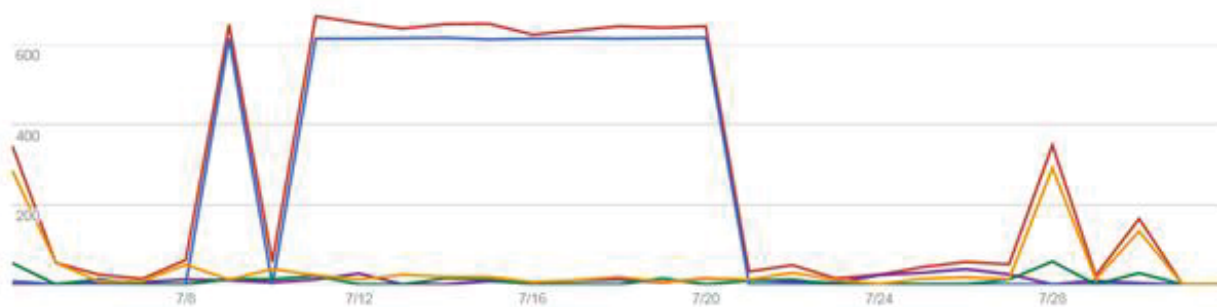
13 followers   06-376 0217   [http://www.tararua.co...](http://www.tararua.co.nz)  
Travel Agents   8:00 AM - 5:00 PM   42 Vogel St Woodville

+15   Manage photos   Add virtual tour



Views ⓘ 48,504 All-time total

Last 30 days ▼



8,469 Total   278 Search   6,778 Google+ page   273 Post   1,140 Photo

## Regulatory and Planning

### Alcohol Licensing

#### 91. Short Course, Workshop or Conference Attendance

The Inspector attended the Certificate 4 in Government (Statutory Compliance) Investigation Skills workshop that was held in Dannevirke.

#### 92. District Licensing Committee Activity

Application Type	Applications Received	Applications Granted	Applications Refused
Manager Certificate - New	2	4	0
Manager Certificate - Renewal	2	0	0
On Licence - New	0	0	0
On Licence - Renewal	0	0	0
Off Licence - New	1	0	0
Off Licence - Renewal	0	0	0
Club Licence - New	0	0	0
Club Licence - Renewal	1	0	0
Special Licence	4	0	0
Temporary Authority - On	0	0	0
Temporary Authority - Off	1	0	0
<b>TOTAL</b>	<b>11</b>	<b>4</b>	<b>0</b>

#### 93. Non Financial Performance Measures Year to Date

Performance Measures - Alcohol Licensing					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Health	Protect Public Health by regulating the sale of alcohol	Percentage of licensed premises inspected annually for compliance	Achieved 100% Target 100%	100%	0%



## Animal Control

### 94. General Matters

There seems to be more reports of stock roaming and, when officers and Police respond, in most instances no stock have been found.

The new dog pound is nearing completion and interviewing for a third ACO will occur over the next two weeks, which will be a huge help this year in gaining compliance in following up on known unregistered dogs.

Wellington City Council has voted to introduce compulsory microchipping for cats through their animal bylaw. Members of the public have threatened legal action against the council around has Council introduced requirements above that allowed in legislation, and using this to determine whether cats are domestic or not.

We have been fielding a few more calls about cats than normal.

### 95. Monthly Dog Pound Statistics

Reason for Impounding	Number of Dogs	Year to Date
Roaming	9	9
Roaming and known to be Unregistered	5	5
Unregistered	6	6
Rushing	0	0
Barking	0	0
Failure to comply with classification - Menacing	0	0
Failure to comply with classification -Dangerous	0	0
Failure to comply with Bylaw	0	0
Attacking - Person	0	0
Attacking – Stock	0	0
Attacking - Domestic Animal	0	0
Attacking - Protected Wildlife	0	0
Released to Council	0	0
Welfare	1	1
TOTAL	21	21

Resolution of Impounding	Number of Dogs	Year to Date
Returned to Owner	6	6
New Owner/Rehomed	6	6
Destroyed	9	9
TOTAL	21	21

## 96. Registration Statistics

Classification	Registered	Unregistered	Total
Dangerous Dog	4	3	7
Preferred Dog Status	339	11	350
Rural Domestic Dog	1,590	251	1,841
Urban Domestic Dog	688	326	1,014
Working Dog	3,069	466	3,535
<b>TOTAL</b>	<b>5,690 (84.3%) 9</b>	<b>1,057</b>	<b>6,747</b>

## 97. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not Known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Aggressive Dog	0	0	0	0	0	0	0	2	1	3	3
Barking Dog - First Call - Record Only	0	1	0	0	21	1	3	6	5	37	37
Barking Dog - SECOND CALL / ATTENDANCE REQUIRED	0	1	0	0	6	2	0	3	3	15	15
Dead Dog	0	0	0	0	0	0	4	0	0	4	4
Dog Attack	0	0	0	0	0	0	0	1	0	1	1
Dog Bylaw Breach	0	0	0	0	0	0	1	0	0	1	1
Dog Other	0	0	0	0	7	2	19	7	8	43	43
Dog Welfare Concern	0	0	0	0	0	0	0	0	0	0	0
Roaming/ Uncontrolled/ Secured Dog	0	0	0	1	1	0	18	6	8	34	34
Roaming Stock	0	0	0	0	2	0	6	3	0	11	11
Rushing Dog	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>37</b>	<b>5</b>	<b>52</b>	<b>28</b>	<b>24</b>	<b>149</b>	<b>149</b>

## 98. Comments on CRMS

A large proportion of the barking dog complaints have been received from Makotuku and officers are continuing to manage this situation on an ad hoc basis.

As it has been abnormally wet this winter, a few more welfare calls have been fielded about dogs living in muddy conditions; one of which was referred to the SPCA for their attention.

## 99. Non Financial Performance Measures Year to Date

Performance Measures – Animal Control					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Animal Control complaints and issues are resolved in a timely manner	Percentage of residents rate Dog Control as “Fairly Satisfactory” or “Very Satisfactory” in the Community Survey to be conducted in 2017, 2020 and 2023	Not Measured		N/A
		Percentage of calls that involve dog attacks responded to within 2 hours	89% Needs Improvement Target 100%	100%	100% <i>NOTE 1</i>
	Promoting responsible animal ownership through public education	Educational publications and programmes are available to the community	5 Needs Improvement 2 Needs Improvement	Minimum of 6 articles per year  Minimum of 4 educational presentations per year	1  2 <i>NOTE 2</i>

**NOTE 1:** One call received for dog attack which was responded to within 2 hours.

**NOTE 2:** Two “DogSmart” Educational Presentations were provided to Norsewood School.

# **100. Non Financial Performance Measures by Month – Dog Attack**

Month	TOTAL CRM's	Responded to within 2 hours
July	1	100%
August		%
September		%
October		%
November		%
December		%
January		%
February		%
March		%
April		%
May		%
June		%

## Building

### 101. General Matters

A total of 34 building consents were issued within the month of July with all being issued within the 20 day timeframe.

The building officers also continued to process some consents for Horowhenua District Council.

During the month of July, 31 Code Compliance Certificates were issued, unfortunately one of these was issued outside of our timeframe.

Real estate queries have still been coming in consistently with customers querying if work on the properties they are looking at purchasing have had consents issued and if these have had a Code Compliance Certificate.

### 102. Legislation Changes or Legislation Comments

Building (Earthquake-prone Building) Amendment Act 2016 has been passed by Government but will not come into force until the methodology requirements from MBIE have been sorted, probably around July 2017

### 103. Non-Compliance Issues and/or Breaches of the Act

Staff are dealing with a complaint that a landowner near Pahiatua constructed a building without a building consent. The owner has been asked to confirm that this building is located on his property, which bounds a river reserve, and has a primitive wastewater system close to a river. If it is within the property, they will be required to either apply for a Certificate of Acceptance if they can prove the Building would have met the Building Act, or remedy the breach of the Building Act.

### 104. Monthly Building Consents Statistics

Consent Time Frames	Month	Year to Date
Code Compliance Certificate issued	35	35
<b>Consent Breakdown</b>		
10 days or Less	25	25
11 - 15 Days	6	6
16 - 17 Days	2	2
18 – 19 Days	0	0
20 Days	1	1
>20 Days	0	0
<b>TOTAL</b>	<b>34</b>	<b>34</b>
<b>Percentage processed within 20 day limit</b>	<b>100%</b>	<b>100%</b>
<b>Consent Values</b>		
Total Value	\$757,548.00	\$757,548.00
Average Value	\$22,280.82	\$22,280.82

Inspection Results Report –	Month	Year to date
No of passed inspections	119	119
No of failed inspection	17	17
<b>TOTAL</b>	<b>136</b>	<b>136</b>

## 105. Non Financial Performance Measures Year to Date

Performance Measures – Building					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Ensure that the district's built environment is safe and healthy	All swimming pool and/or spa fencing inspected once every 5 years	New Measure	100%	0% NOTE 1
Customer Services	Building safe communities through cost effective and streamlined processes	Consents issued within statutory timeframes	Achieved 100% Target 100%	100%	100% On Target

**NOTE 1:** Swimming pool inspections are generally undertaken in the summer months.

## 106. Swimming Pool Inspections

	Inspected	Passed	Failed	Removed*
July	0	0	0	0
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
<b>TOTAL /269</b>				

*\*-on inspections the pools are not there ie have been removed by owners*



## General Inspection

### 107. Illegal Dumping Collection

	Tonnage	Transfer Station Cost (\$)
July	0.340	45.35
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		
Year to Date	0.340	45.35

### 108. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Abandoned Vehicle	0	0	0	0	0	0	3	2	1	6	6
Fire Hazards	0	0	0	0	0	0	0	0	0	0	0
Illicit Dumping	0	0	0	0	1	1	6	0	1	9	9
Noise - Stereo/ Drums/ Party - First Call - Record Only	0	0	0	0	0	0	3	5	2	10	10
Noise - Stereo/ Drums/ Party - SECOND CALL / ATTENDANCE REQUIRED	0	0	0	0	0	0	2	7	1	10	10
Noise Other - First Call - Record Only	0	0	0	0	0	0	0	1	0	1	0
Noise Other - SECOND CALL / ATTENDANCE REQUIRED	0	0	0	0	0	0	0	1	0	1	0
Overhanging Trees or Projections from Private Property	0	0	0	0	0	0	1	1	0	2	2
Stock Crossings	0	0	0	0	0	0	0	0	0	0	0
Wasp & other Pests Complaints	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	1	1	15	17	5	39	39

## 109. Comments on CRMs

This month there has been a notable rise in the complaints about vehicles parking the wrong way on our streets. Although this is a common problem in larger cities and towns where the council has the ability to issue infringements, in the Tararua District we rely upon the police to deal with this matter.

The illegally dumped refuse tonnage for July 2015 was dramatically larger being 1.330 t compared to July 2016 of 0.340. We had one person who we were able to invoice and infringe.

## 110. Non Financial Performance Measures year to Date

Performance Measures – General Inspection					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Liveable Communities	Excessive noise complaints will be attended to by council to minimise disturbance to others	Percentage of noise complaints responded to within an hour	95.9% On Target	95%	100% On Target
Attractive Communities	Control excessive rubbish dumping, over-hanging vegetation and fire hazards through monitoring and enforcement	Percentage of complaints responded to within 48 hours	100% On Target	90%	100% On Target

## 111. Non Financial Performance Measures for Month – Noise – Second Call

Month	TOTAL CRM's	Responded to within 1 hour
July	10	100%
August		%
September		%
October		%
November		%
December		%
January		%
February		%
March		%
April		%
May		%
June		%

## Health

### **112. General Matters**

Business as usual for the month of July 2016. Work was able to be undertaken to finalise the Quality Management System for verifying National Programme Food Businesses. It is anticipated that an application to become a Recognised Agency will be submitted early September 2016. Preparations for the annual renewal of Health Licences was undertaken ahead of the invoices being sent out in August.

### **113. Short Course, Workshop or Conference Attendance**

Attended the Investigative Skills course held over three days at the Tararua Business Network.

#### **Key Learnings**

How to conduct interviews and gather evidence for complaint investigation and prosecutions. To be aware of the legislative requirements for individual activities, determine whether any offence had been committed and the possible defences able to be used by the defendant.

### **114. Legislation Changes or Legislation Comments**

No changes to legislation for the Food Activities administered by the Ministry for Primary Industries. However, in May 2016 the Environmental Protection Agency released the Hazardous Substances (Enforcement Officer Qualifications) Notice 2015. The Notice provides guidance to agencies, including Council, on the knowledge and training a person requires to become a warranted hazardous substances enforcement officer.

### **115. Non-Compliance issues and or Breaches of the Act**

No non compliances reported for the month of July 2016.

## 116. CRMs

November	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Nth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Unknown	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Dead Animal/s - Private Property	0	0	0	0	0	0	0	0	0	0	0
Hazards Environmental Spill	0	0	0	0	0	0	0	0	0	0	0
Health Complaint Miscellaneous	0	0	0	0	0	1	1	0	0	2	2
Industrial Noise Complaint	0	0	0	0	0	0	0	0	0	0	0
Offensive Odour	0	0	0	0	0	0	0	0	0	0	0
Poultry Noise	0	0	0	0	0	0	0	0	0	0	0
Rodent Infestation	0	0	0	0	0	0	0	0	0	0	0
Smoke Nuisance	0	0	0	0	0	0	0	0	1	1	1
Total	0	0	0	0	0	1	1	0	1	3	3

## 117. Non Financial Performance Measures year to Date

Performance Measures – Health					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Public Safety	Protect public health by regulating the sale of food, funeral parlours, offensive trades, hairdressing salons and camping grounds	Percentage of registered premises inspected for compliance	90% Target  93% Achieved	90%	1%

	Month	Year to Date
High Risk Food Inspections	1	1
Low Risk Food Inspections	0	0
Food Control Plan Audits	2	2
New Business Enquiry	2	2
New Food Business Registered	2	2
Business Closed	0	0

## Planning

### 118. National Monitoring for 2015/16

NMS was completed and submitted on 29 July 2016. The MfE project team is processing and validating the data received. Once this process is complete, clarification on particular matters or amendments to the data may be required where any errors have been identified.

### 119. Short Course, Workshop or Conference Attendance

The Planning Officer attended an Investigations Skills Workshop on 13-15 July 2016.

#### Key Learnings

Documentation of evidence is paramount. Understanding what the legislation is asking/requiring and how to document the evidence of each of those elements that a person has or has not contravened that law is very interesting and important. Many lessons to take back and apply day-to-day.

### 120. Legislation Changes or Legislation Comments

Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health - NESCS) Regulations 2011 Review.

The MfE review has led to amendment of the NESCS & HAIL (Hazardous Activities and Industrial List). The consultation document will cover the whole NESCS framework in September/October 2016 with potential updated amendments to cabinet in early 2017.

### 121. Non-Compliance issues and or Breaches of the Act

There were no non-compliances/ breaches of the Act to report.

### 122. CRMs

	Historical Rating Unit	Ind/Com Nth Ward	Ind/Com Sth Ward	Non Rateable	Rural Nth Ward	Rural Sth Ward	Not known	Urban Nth Ward	Urban Sth Ward	Monthly Total	Year to Date
Windfarm Noise Compliant	0	0	0	0	0	4	0	0	0	4	4
<b>TOTAL</b>	0	0	0	0	0	4	0	0	0	4	4

## 123. Monthly Resource Consents Statistics - 2016/17

Application Type	Applications Received	Applications Granted	Applications Refused
Subdivision Consents	1	2	0
Land Use Consents	0	0	0
TOTAL	1	2	0
YEAR TO DATE TOTAL	2	4	0

## 124. Non Financial Performance Measures Year to Date

Performance Measures – Planning/ Resource Management					
Major Aspect	Level of Service	Performance Measure	2015/16 Results	2016/17 Target	Current Result
Community Outcome(s): Prosperous Economy • Collaborative Council • Great Lifestyle					
Resource Management	Advice to customer is of good quality (fit for purpose)	Survey of customer rate advice was helpful	83% Agree 85% Target	85% Target	N/A NOTE 1
	Resource consents are administered effectively and efficiently	Percentage of resource consents processed within the statutory time frame. • Non-notified 20 working days • Notified 70 working days • Notified and Limited Notified not requiring a hearing -50 working days	98.11% Achieved 100% Target	100%	100%
	Council responds effectively to complaints about non-compliances	Non-compliances are resolved within 3 months of customer complaint.	100% Achieved 100% Target	100%	100%

Note 1: There were no pre-application meetings held during the month to survey.



# Emergency Management

## Rural Fire

### 125. Fire Season

Fire danger level is LOW, and no major issues re wild fires.



### 126. Incident Reports

NRFA Classification Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Power Lines	0	1											1
Vehicle - Car, Truck etc.	2	0											2
Farm/Forest Machinery	0	0											0
Camp fires/bonfires/rubbish fires	0	0											0
Smokers	0	0											0
Land clearing escaped - Open Fire Season	0	0											0
Land clearing escaped - Restricted/ Prohibited Fire Season (no Fire Permit)	0	0											0
Structural - House/Shed	2	1											3
Pyrotechnics Fireworks	0	0											0
False Alarm	1	3											4
Medical Assist	0	1											1
Motor Vehicle Accident	0	0											0
Miscellaneous	0	0											0
<b>Total</b>	<b>5</b>	<b>6</b>											<b>11</b>

### 127. Meetings

Paddy attended the Eastern Regional Rural Fire Committee meeting and the new FENZ Bill was discussed in-depth at this meeting. A submission was formulated and agreed on by all present prior to sending to Government.

Paddy also attended the Manawatu-Wanganui Regional Rural Fire Committee meeting in Palmerston North on 24 August 2016.

Paddy attended the presentation of a new appliance to the Mauriceville VRFF. The local MP Alistair Scott, Masterton Mayor, Councillors and the Board members of the Wairarapa Rural Fire District were present.

## **128. Forest and Rural Fires Conference Masterton**

The PRFO and members of the Volunteer Rural Fire Force attended the conference in Masterton on 27-29 July 2016. The main theme for the conference centred around the new FENZ transition. The Hon Peter Dunne, Minister of Internal Affairs addressed the meeting, as did members of the Transition Board and Transition Team. One of the highlights of the Conference was the prominent Australian fire industry guest speakers who confirmed that they were impressed by the way the Government was handling the FENZ transition process.

## **129. FENZ Submission**

The CE and Mayor sent a TDC submission to Government on the FENZ Bill. The Council has also put its name to the submissions raised by the Eastern Regional Rural Fire Committee and the Manawatu-Wanganui Regional Rural Fire Committee. Blair is also on the Enlarged Rural Fire District Chairpersons and PRFO's Committee that has also put in a submission. Generally the submissions have highlighted similar issues within the proposed legislation.

## **130. 4WD Course**

Members of the Tararua District Council Rural Fire Authority attended the 4WD course 17/18 August 2016. An excellent course, which in the main highlighted many of the new safety features available in our newer model four wheel drive vehicles.

## **Civil Defence**

### **131. Incidents**

Nil

### **132. Meetings**

Paddy attended a meeting of the Woodville Community CD Response team on 11 August 2016. Good attendance and a keen bunch of volunteers.

An Emergency Management Committee meeting was held in the Council Chamber in Dannevirke on 11 August 2016. An excellent presentation was given by the new Neighbourhood Support regional organiser and a request was made for volunteers to start in the Tararua District. It was great to see that the meeting was attended by most of our local emergency organisations with minimal representation from regional managers. It was also agreed at the meeting that a local Welfare group be started and Paddy is to meet with the local MSD manager to discuss this and to also discuss Recovery arrangements.

Paddy met with Constable Gary McKernon from the Dannevirke Police to discuss future cooperation between CD and the Dannevirke Community Patrol, particularly during a CD event. It is intended to invite a member of the Community Patrol to attend our EMC meetings in future.



### **133. New CD Booklet**

The booklet, “Get Ready, Get Thru” has been replaced with a new booklet titled “Never Happens, Happens” This is part of the new Ministry of Civil Defence and Emergency Management campaign to promote resilience within our communities. Individual Councils are expected to organise their own printing of this booklet and 5,000 copies have been ordered for TDC. Two thousand of these will be distributed in the Pahiatua area along with an individual pamphlet promoting the Pahiatua Community Civil Defence Response Group.

### **134. Civil Defence Plans/Standard Operating Procedures/Manuals**

Still waiting for the resources page for the Pahiatua Community CD Response Group plan.

The Draft Tararua Civil Defence Centre Guide has been completed and is with Michelle Thompson for tidying up. It will be used for training the various CD Centre Groups volunteers

### **135. Seminars/Workshops/Courses/Forums/Training**

Paddy gave a CD presentation to the South School Board on 25 July 2016 and this was followed up with a presentation to the teachers of South School. They have agreed to let the school be used as a CD Centre to cover the south end of Dannevirke. The next step is to find volunteers to staff the Centre in an emergency. This involves providing suitable training for the volunteers.

Two Civil Defence Integrated Training Introduction Courses will be held at the TDC Business Network Training Room on 19 September 2016, one in the morning with a second course in the afternoon. The course is specifically aimed at new staff in Council and CD Volunteers from the Community. Specific details will follow.

A Civil Defence Centre Volunteer course will also be run on 4 October 2016. This course will be based on the new TDC CD Centre Guidelines manual and is aimed at Community CD Centre volunteers.

### **136. New Tsunami Signage**

The Manawatu-Wanganui CDEM Group has produced Tsunami signage for the coastal villages within the Region as part of the National Resilience Programme funding. It is intended to place the signs at Herbertville and Akitio during September and October. The signs include a large information sign and smaller direction signs for evacuation. Included in the project were the printing of posters and information pamphlets for the specific villages.

## Library

### 137. General Matters

The Wairarapa REAP Stepping Up courses continue to be run from the Eketahuna and Pahiatua libraries. Most of the modules run have a full complement enrolled.

The quarterly Book Sale was held at Dannevirke Library during July, with those books not sold at the end of the month donated to the Lion's Club for their Book Sale.

The library is celebrating National Poetry Day in August by holding an online poetry competition. Funding for the event and the Open Mic night at Woodville Library is funded by the New Zealand Book Awards Trust. Entries for the competition opened in July.

The District Librarian spoke to the Dannevirke branch of Grey Power about library services.

Pahiatua Kindergarten has expressed interest in the Little Ears preschool programme. This programme is run out of Dannevirke, Woodville and Pahiatua libraries. Attendance at the Pahiatua sessions has been less than ideal, so a kindergarten showing interest is very positive. The staff at Pahiatua have been working hard to promote the programme to their community.

## Planning

### 138. National Poetry Day

Entries for the competition close on the 22 August. The judge is Akitio local author, Muriel Cowen. The winners will be announced on National Poetry Day (26 August).

On 24 August, an Open Mic night is planned at Woodville Library. This evening event will celebrate poems and poetry reading.

### 139. Maths is Fun

This programme will be running out of all four branches during the Term three holidays. During August, the children's programme co-ordinators at each library will be setting the dates and format for the programme at their library. They will also co-ordinate with Wairarapa REAP to ensure that teachers and their aides are available for their programme. Once these are set, staff will start to promote this Eastern & Central Community Trust funded programme.

### 140. Adult Learner's Week – 5 – 11 September

Planning is well underway for this event. The library will be holding their Annual Trivia quiz during this week. Dannevirke Library will be hosting the Tararua Outstanding Adult Learner's Week Awards. Early in the week, staff from the Dannevirke Library will attend an Adult Learning Promotional Day at Norsewood. We will demonstrate the library databases and eBooks as well as offer the opportunity for those attending to sign up as a library member.

#### **141. New Zealand Book Awards for Children and Young Adults - Quiz**

Planning for this event began in July and will continue throughout August. The Quiz is open for Year 7-8 children to participate in school teams. This hotly contested competition is held simultaneously across the four towns.

#### **142. Roald Dahl 100<sup>th</sup> Anniversary Party**

The library plans to hold Roald Dahl parties in each of the branches in September. This will be an opportunity to promote this author's books, which continue to be very popular.

#### **143. Radio Frequency Identification (RFID)**

During August, the two companies that provide RFID for libraries in New Zealand will be approached to provide a costing for consideration. Investigation into how each of these products works with Kotui, and how they may affect any plans will also be a consideration during the selection process.

#### **144. Children's Programmes**

Once enrolments for our Winter Warmers programme closed in early July, there were 1,028 children enrolled across the District. (Dannevirke – 604; Pahiatua – 198; Woodville – 155; Eketahuna – 70).

Throughout July staff across the district visited schools on twenty-four occasions as part of Winter Warmers programme. With the exception of Eketahuna (whose school asked for no visits from staff until after the holidays), participating schools from Huia Range down to Mangamarie and east to Makuri, Pongaroa and Weber received visits by library staff. During these visits, staff checked the children's reviews and presented incentives. By the end of July, 100 % of children from Makuri and Ballance schools participating in the programme had completed.

During the school holidays, children participating through their schools were able to continue to present their reviews directly to their local library.

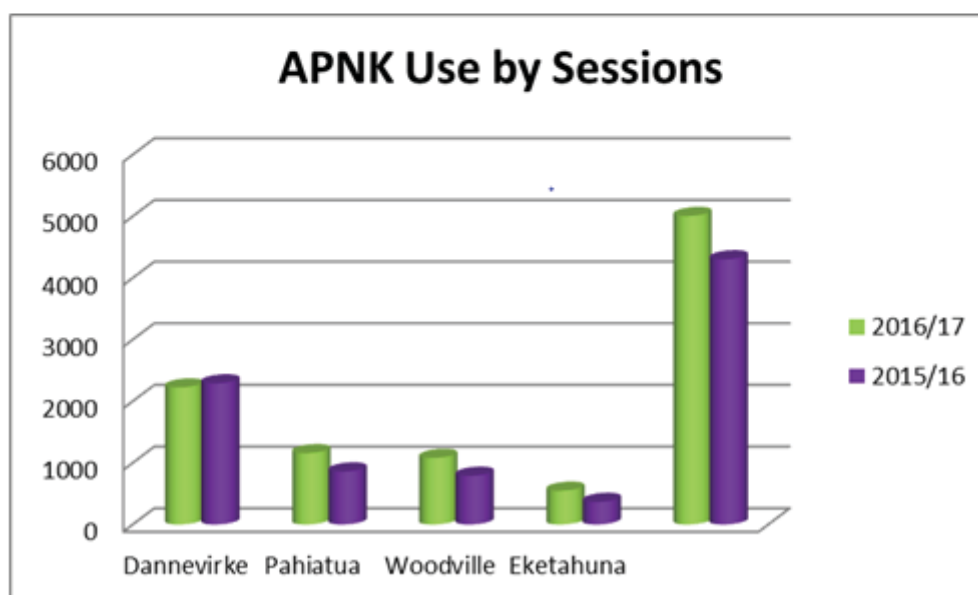
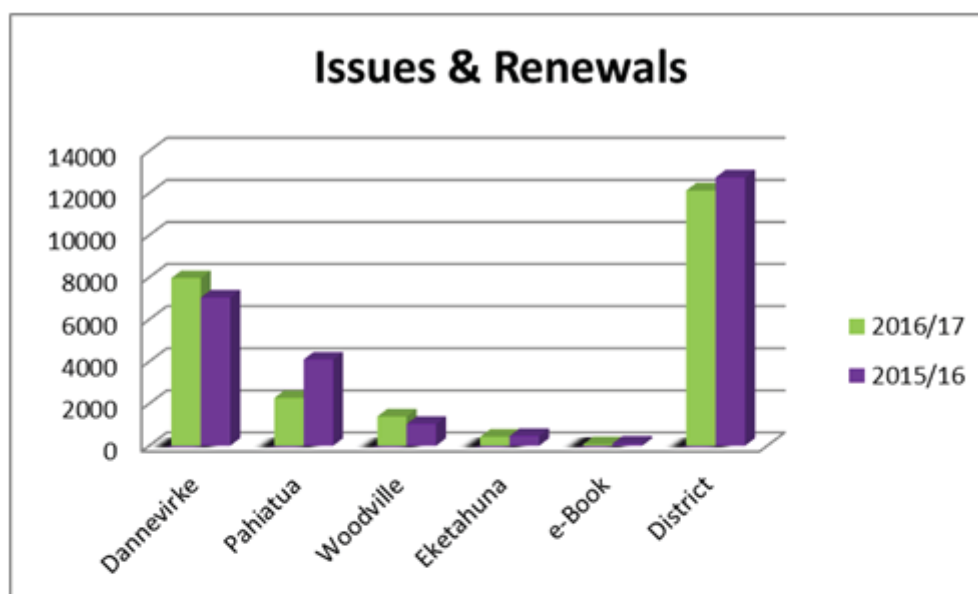
The programme finishes on 12 August.

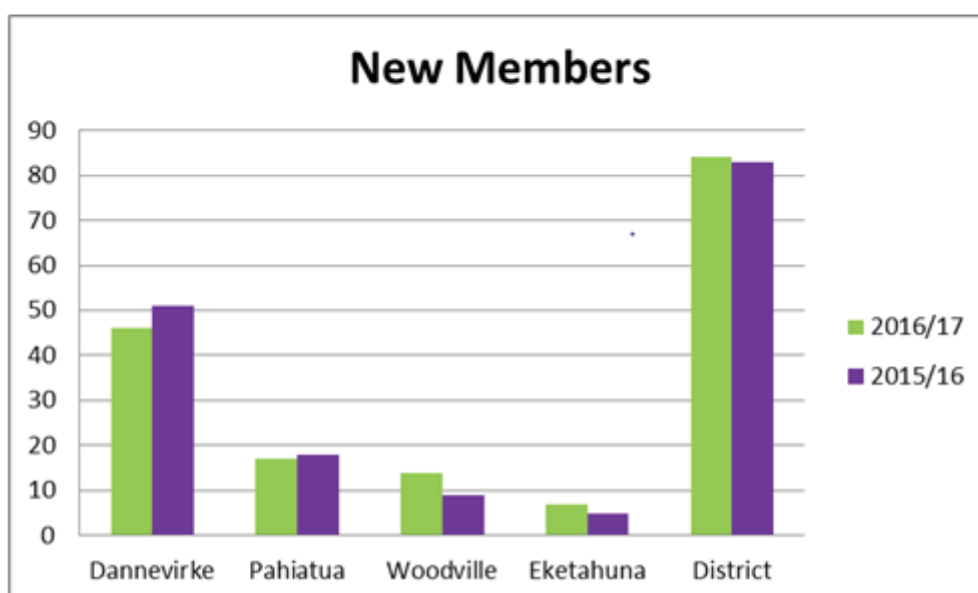
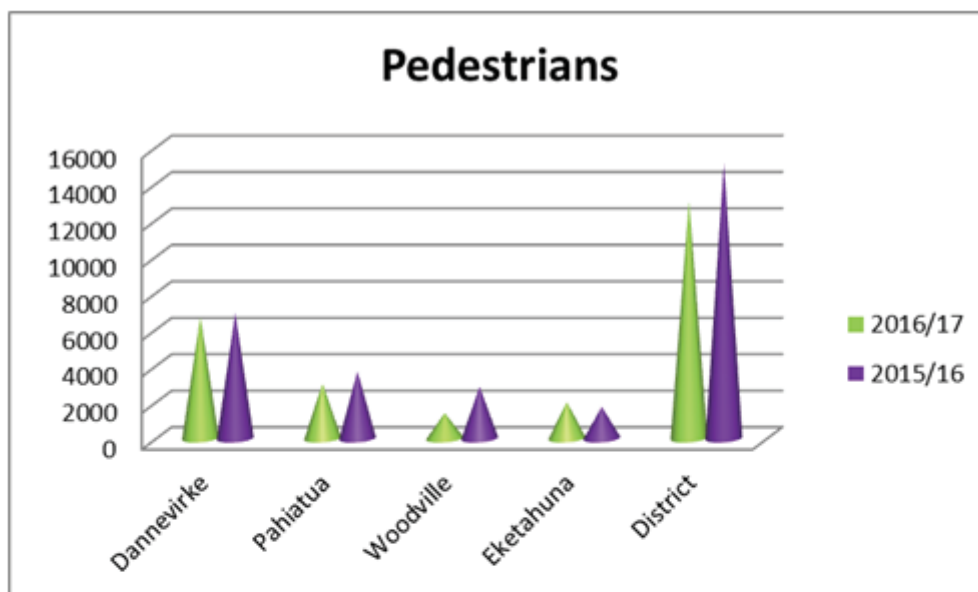


Entertainer, Murtle Chickpea ran Zine Making workshops at each of the libraries during the school holidays. These workshops were funded by the Eastern and Central Community Trust as part of the Winter Warmers programme. Fifty-eight children attended these sessions.



#### 145. Statistics – as at 31 July 2016

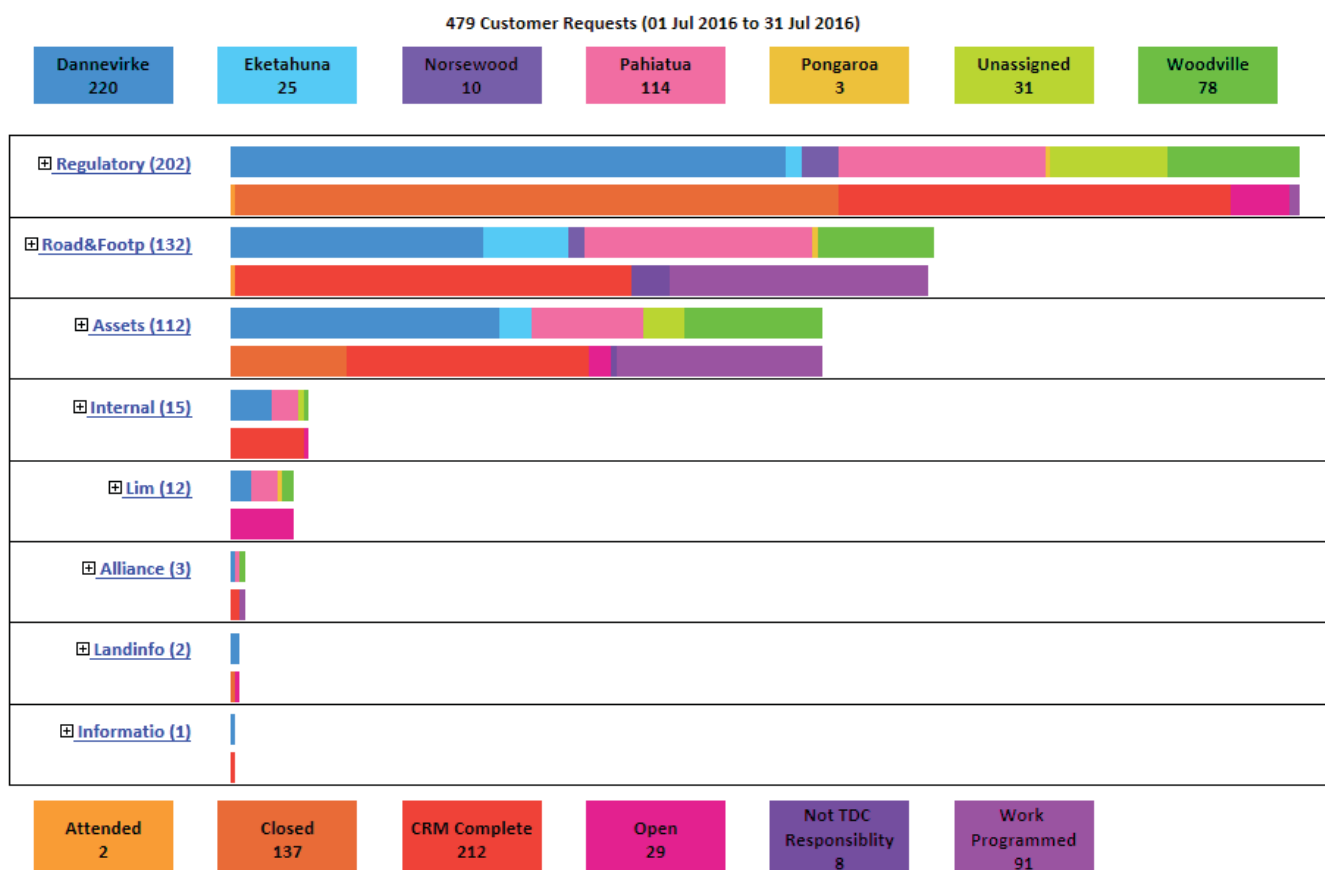






## Customer Services

### 146. CRM Requests – 1 July 2016 to 31 July 2016



### 147. Tararua District

- Following on from the side-line behaviour work with Bush Multisport Trust, Sport Manawatu hosted a side-line behaviour workshop at Tararua College. 18 students attended. Engagement with the students and understanding their point of view was a priority focus. The students were given a scenario to role-play. Their peers and Sport Manawatu staff then gave feedback.
- Sport Manawatu met with Principals of Te Kura Kaupapa Maori o Tamaki nui a Rua and Totara College to promote the Active Teens Programme. Two students from Te Kura Kaupapa Maori o Tamaki nui a Rua have since joined the programme.

The Active Teens programme, based at Dannevirke High School Gymnasium runs every Monday afternoon for the duration of the school term.

- Dannevirke Basketball Association was successful in their KiwiSport application to fund a junior basketball development academy. The project aims to develop the skill level of primary aged children through a series of training workshops. The sessions are held at Dannevirke Sports Centre on Monday afternoons.
- Sport Manawatu staff visited potential event sites for the proposed new Tararua significant event. Concluding with Te Apiti Windfarm as the preferred site option. Sport Manawatu has developed an event proposal for Meridian Energy. The proposal supports permitting public access to Te Apiti Wind Farm for a run/walk event.
- Sport Manawatu continues to provide administrative support for Dannevirke Basketball Summer League, including the development of a Facebook page. The adult social league aims to provide social and competitive grades for participants. The competition starts with a grading tournament on 1 October; the weekly Monday night competition starts on 10 October.
- In recognition of local sport volunteers, Sport Manawatu hosted two volunteer brunches. 45 guests attended.
- A meeting was held with the Schools Sport Advisor from Sport Whanganui to talk about further best practice. Clare from Sport Whanganui has agreed to join the Sport Manawatu Dropbox and will contribute key information to the Dropbox, such as how to set up a coach recruitment strategy.

- Sport Manawatu staff attended the Physical Education New Zealand Conference hosted by Palmerston North Boys' High School to learn best practice alongside over 200 Physical Education teachers and other key stakeholders such as Sport NZ and NZSSSC.
- Sport Manawatu staff assisted the Sport Coordinator from Dannevirke High School to apply for KiwiSport Funding to get students participating in boxing. Overall 50 students will participate in the programme. To achieve this the programme will be funded \$2,800 and will work in conjunction with BAMS Boxing.

#### **148. Upcoming events (that we deliver or directly impact on)**

- Grassroots Sports Awards date and venue have been set. The event will now be held on 18 November 2016 in the Elwood Room of the Palmerston North Convention Centre. Nominations will open 5 September 2016.
- Secondary School Sports Awards nominations will open 15 September, with the event set for 26 October 2016.
- Nominations for the Central Energy Trust Manawatu Sports Awards are now open, and will close on 31 December 2016. The Awards ceremony is set for 3 March 2017.

### **1. Recommendation**

- 1.1 ***That the report from the Chief Executive dated 24 August 2016 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

#### **Attachments**

Nil.



## Report

Date : 25 August 2016

To : Mayor and Councillors  
Tararua District Council

From : Raj Suppiah  
Chief Financial Officer

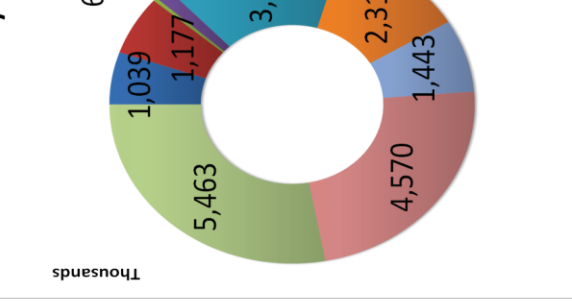
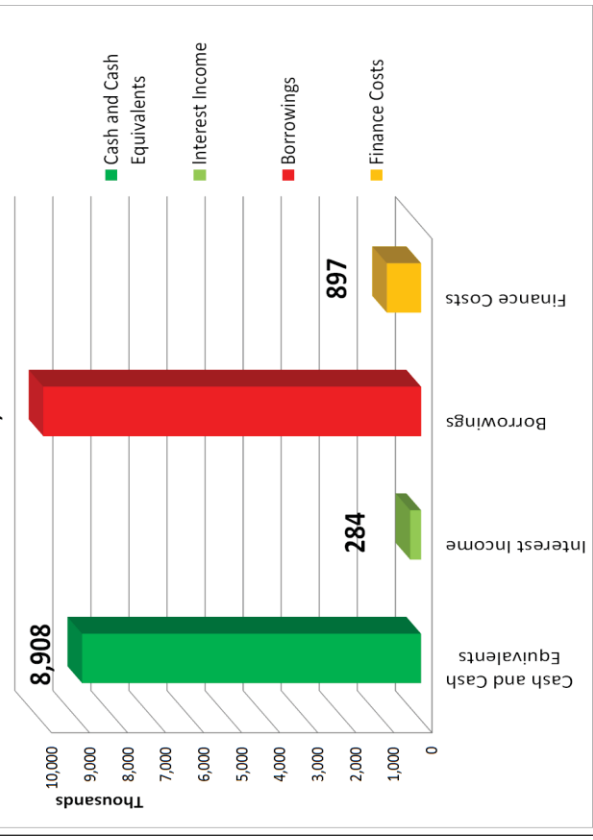
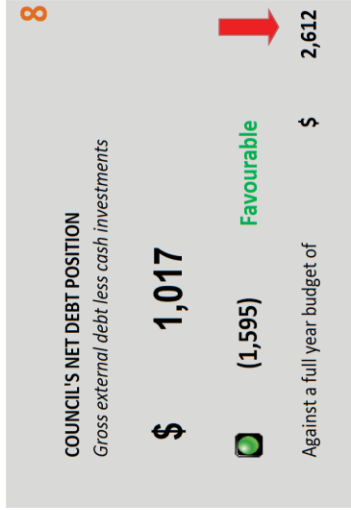
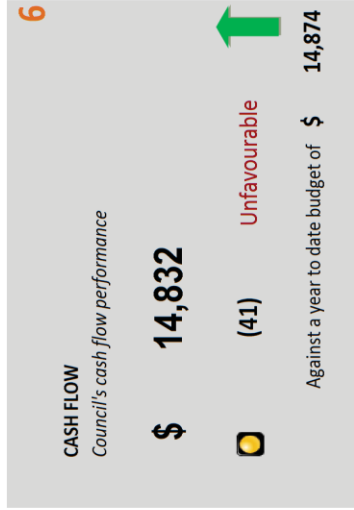
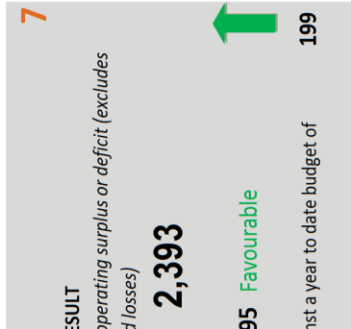
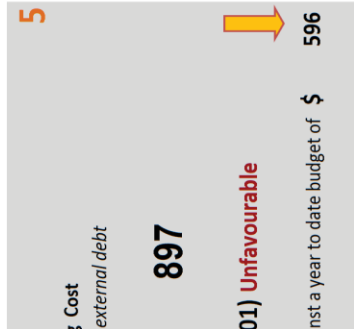
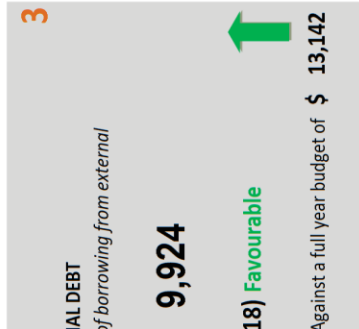
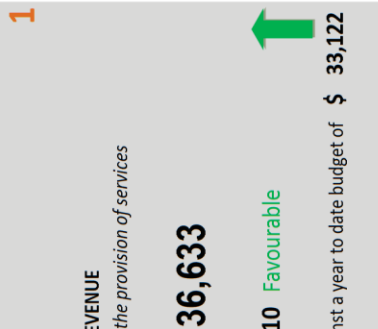
Subject : **Financial Report for the Year Ended 30 June 2016 and Annual Report 2015/16**

Item No : **10.8**

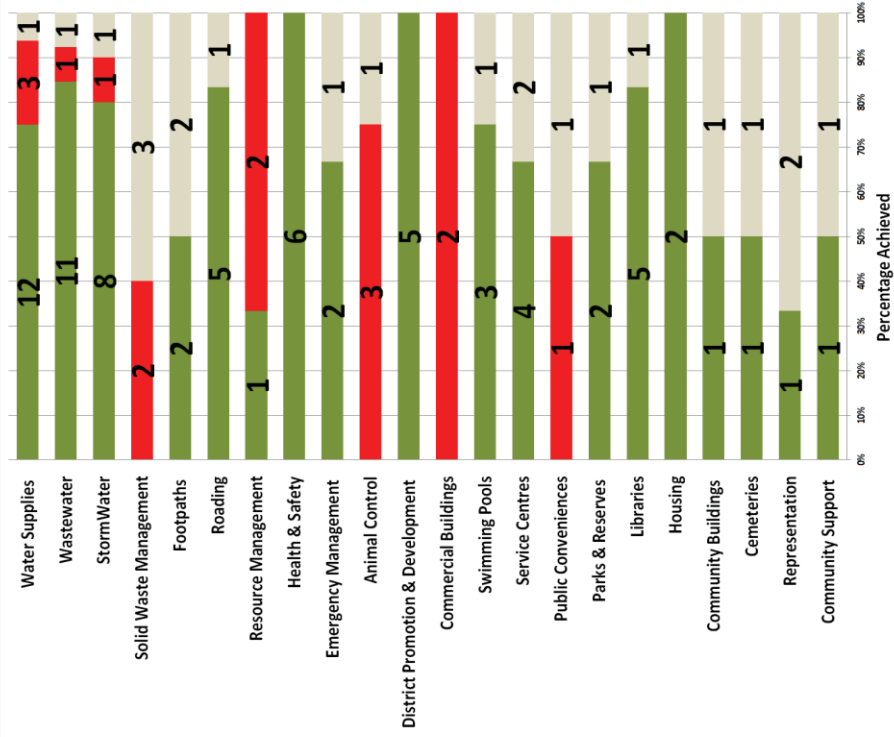
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### 1. Contents

1. Dashboard
2. Executive Summary
3. Summary of Activity Financial Results and Variances
4. Summary of Service Performance Results
5. Capital Expenditure Report
6. Debtors Report
7. Treasury Report
8. Compliance Report
9. Appendices
  - a. Appendix 1 : Budgets to carry forward to 2016/17
  - b. Appendix 2 : Annual Report Disclosure Statement  
- Prudence Financial Measures
  - c. Enclosed : Draft Annual Report 2015/16



## SERVICE PERFORMANCE MEASURES BY ACTIVITIES



## COMPLIANCE

### TREASURY AND RISK MANAGEMENT POLICY

- Investment Policy

- Liability Management

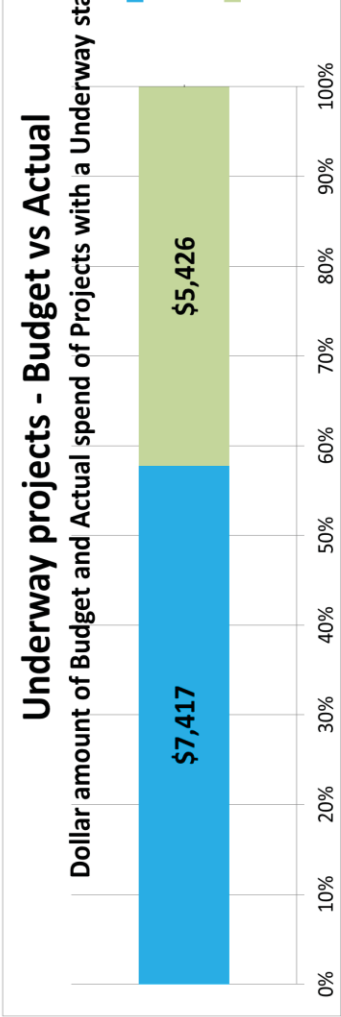
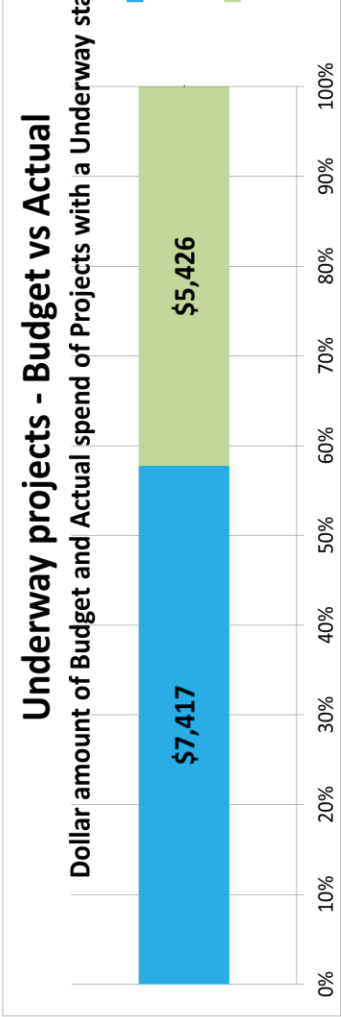
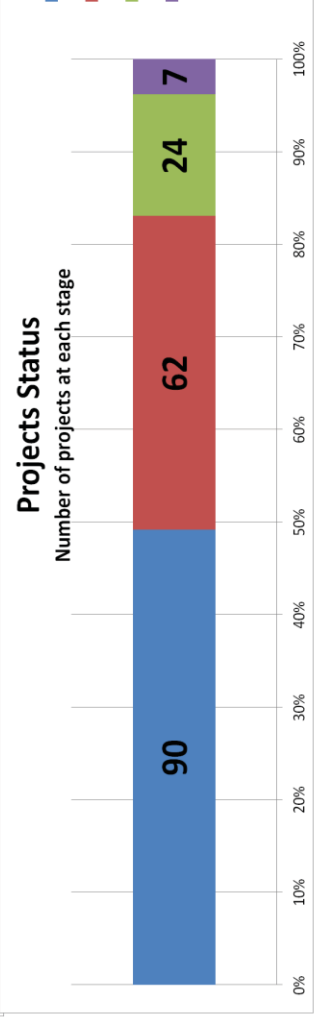
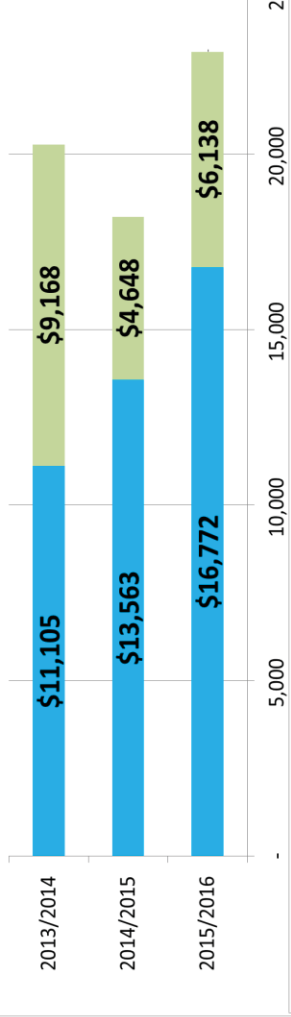
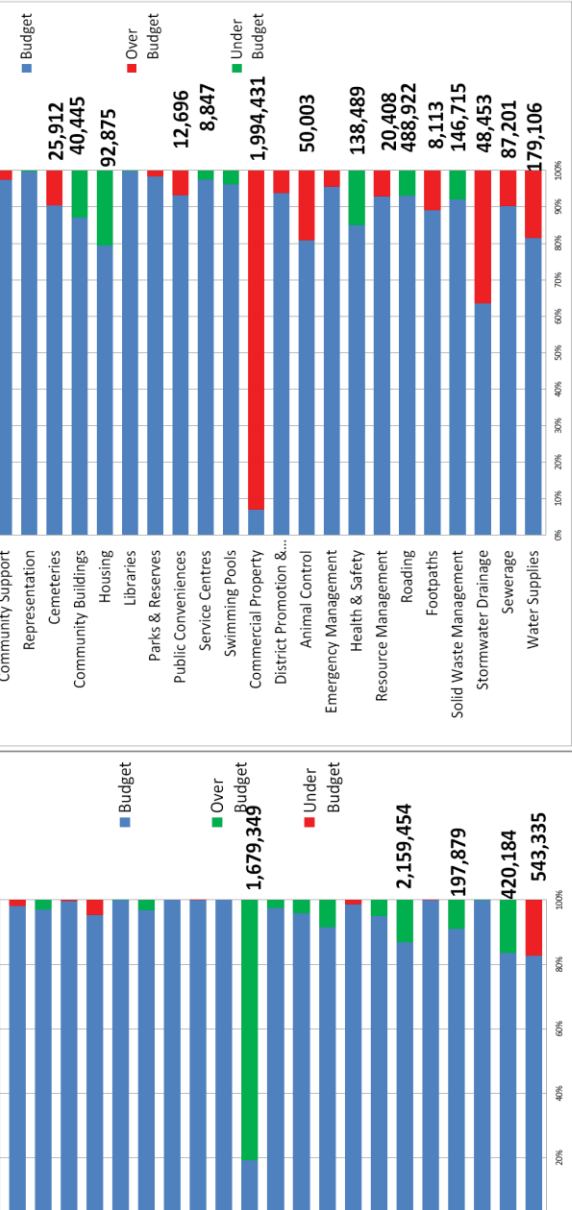
### REVENUE AND FINANCIAL MANAGEMENT

### RATES REMISSION POLICY

### LOCAL GOVERNMENT ACT 2001

### ACCOUNTING STANDARDS

### FINANCIAL PRUDENCE



Y	Operating Revenue			Operating Expense			Capital Expenditure		
	Actuals	Budget YTD	Status	Actuals	Budget YTD	Status	Actuals	Total Budget	Spent
Ship Development	1,419,393	1,419,569		955,222	947,978		1,202	-	
	5,280,993	5,247,006		3,182,830	3,285,279		1,326,499	1,529,551	87%
	2,817,446	1,119,650		2,712,521	682,642		48,304	26,000	186%
	2,053,638	2,001,345		1,469,868	1,525,482		183,677	308,000	60%
	17,350,753	15,191,377		6,124,104	6,604,913		8,606,743	10,516,000	82%
	2,222,474	2,024,595		1,544,665	1,691,380		561,111	566,000	99%
	657,390	657,086		132,953	84,500		80,676	197,000	41%
	2,549,805	2,129,621		897,210	810,009		4,290,026	5,542,000	77%
	2,065,421	2,608,756		963,570	784,464		1,515,641	2,954,000	51%
	756,423	478,539		4,816,748	4,819,724		608,891	1,206,000	50%
	37,173,736	32,877,544		22,799,691	21,236,371		17,222,770	22,844,551	

Capital expenditure (000's)									
9,941									
8,226									
5,542									
4,290									
2,954									
1,511									
575									
381									
566									
197									
81									
Footpaths									
Solid Waste Management									
Stormwater Drainage									
Roading									
Health & Safety									
Emergency Management									
20									
10									
2									
34									
Economic Development or district promotion									
10									
3									
264									
162									
46									
16									
48									
46									
46									
Swimming Pools									
Public Conveniences									
Parks and Reserves									
Library									
227									
74									
64									
Housing									
Community Buildings									
427									

Capital expenditure (000's)									
9,941									
8,226									
5,542									
4,290									
2,954									
1,511									
575									
381									
566									
197									
81									
Footpaths									
Solid Waste Management									
Stormwater Drainage									
Roading									
Health & Safety									
Emergency Management									
20									
10									

Community Support	179,106
Representation	87,201
Cemeteries	146,711
Community Buildings	48,453
Housing	8,113
Libraries	20,408
Parks & Reserves	138,481
Public Conveniences	50,003
Service Centres	1,994,411
Swimming Pools	12,699
Commercial Property	8,841
District Promotion &...	1,994,411
Animal Control	50,003
Emergency Management	138,481
Health & Safety	20,408
Resource Management	488,921
Roading	8,113
Footpaths	146,711
Solid Waste Management	48,453
Stormwater Drainage	87,201
Sewerage	179,106
Water Supplies	179,106

Budget	1,679,349
Over Budget	1,679,349
Under Budget	543,335

Budget	2,159,454
Over Budget	2,159,454
Under Budget	543,335

Budget	197,879
Over Budget	197,879
Under Budget	543,335

Budget	420,184
Over Budget	420,184
Under Budget	543,335

Budget	543,335
Over Budget	543,335
Under Budget	543,335





## 2. Executive Summary

	2014/15 Actual 000's	2015/16 Actual 000's	2015/16 Budget 000's	Variance to Budget 000's
Revenue	35,454	36,633	33,122	3,510
Operating Expenditure	34,050	34,239	32,924	(1,315)
<b>Operating Surplus/(Deficit)</b>	<b>1,824</b>	<b>2,393</b>	<b>199</b>	<b>2,195</b>
Other Gains/(Losses)	(251)	640	45	595
<b>Total Comprehensive Revenue &amp; Expense</b>	<b>171</b>	<b>3,034</b>	<b>243</b>	<b>2,791</b>

*Table 1 : Summary Income Statement*

### 2.1 Operating Revenue

For variance at an activity level, refer to section 3.1 of this report. Major budget variations are noted in the following activities:

Subsidies received from NZTA are higher than budget by \$2.16 million. This is due to higher subsidies from flood damage (\$900,000) and the Saddle Road project carried forward from last financial year with \$1.1 million additional subsidy received.

We have yet to commence the Pahiatua new bore and treatment project, therefore we have not received any of the \$530,000 budgeted subsidy. The scope and timelines have significantly changed, as the second bore option was not viable.

We have reporting revenue of \$1.98 million for forestry against a budget of \$325,000. The \$325,000 budget was net of cost of goods sold such as harvesting costs, cartage, and value of logs harvested. As can be seen in the table below, the operating result for forestry was significantly under the budgeted surplus of \$237,000. This was mainly due to increased costs of harvesting, as the current harvesting site was difficult to access.

Forestry	2015/16 Actual 000's	2015/16 Budget 000's	Variance to Budget 000's
Forestry Revenue	1,979	325	1,654
Operating Expenditure	1,998	89	(1,910)
<b>Surplus/(Deficit)</b>	<b>(19)</b>	<b>237</b>	<b>(256)</b>

In addition, Commercial Property was under budget as we have been unable to tenant the sites vacated by Infracon.

## 2.2 Operating Expenditure

For variance at an activity level, refer to section 3.2 of this report. Major variations are explained below.

The main reason for the unfavourable variance of \$1.32 million is attributable to the Commercial Investment activity:

- Commercial Property has incurred significantly higher expenditure due to contamination costs of \$86,000. However, we have received \$56,000 compensation for remedial work from the liquidation of Infracon.
- Due to financial reporting requirements, Forestry revenue and expenditure has been grossed up. These activities are self-funding.

On a very positive note, the other activities of Council have achieved a favourable variance of \$680,000.

Favourable variations were received in the following activities:

- Roading - mainly due to the reclassification of Emergency Works from operational cost to renewal : Total variance of \$488,000.
- Health and Safety - lower staff costs of \$60,000, and in Building we are still in the process of resolving the potential weather-tightness claim for which we had budgeted \$50,000 : Total variance of \$138,000.
- Solid Waste - This was mainly due to lower refuse tonnage, resulting in lower disposal and transport costs of \$45,000 and lower kerbside recycling costs of \$40,000. Also, the closure of the Pahiatua Recycling Centre during the rebuild following an arson attack saved \$23,000 of operational cost : Total variance of \$147,000.
- Housing - mainly due to lower maintenance costs than budgeted : Total variance of \$92,000.

Stormwater and Water Supply and Waste Water activities are over budget by \$48,000, \$74,000 and \$145,000 respectively, due to higher maintenance cost in response to customer requests.

Net positive variance at an operating level excluding depreciation, interest and other gains/losses was \$431,000.

## 2.3 Other Gains/(Losses)

The favourable variance on Other Gains / (Losses) is mainly due to receiving a cash distribution on liquidation of Infracon of \$679,942. The net proceeds after expenses incurred of \$654,611 have been placed in the General Purpose Reserve. A final distribution was received on 28 July 2016 of \$11,220 with the Liquidators filing their final report the same day.

## 2.4 Debt Financing Cost

Interest expense is higher than budget due to a significant decrease in book valuation of our fixed rate swaps (\$443,000). However, interest expense was lower than budgeted financing costs by \$90,000 mainly due to external debt being lower than budget. Our effective interest rate was 5.33% compared to a budgeted rate of 5.3%.

## **2.5 Cash Flow**

The Council's cash position is consistent with budgets. Helping the cash flow position is receipt of subsidies from the Saddle Road and flood damages from NZTA, proceeds received from the liquidation of Infracon, and proceeds for the sale of Hovding Court.

## **2.6 External Debt**

The core debt as at 30 June is \$9 million, all with the Local Government Funding Agency (LGFA). We had budgeted for \$13 million core debt this financial year. However, the Council has been able to maintain its core external debt at \$9 million due to delays in starting significant capital projects (especially in Water and Wastewater activities) planned this year and borrowing internally. Total debt, both internal and external has decreased from \$22 million last year to \$19.6 million at year-end.

LGFA debt is at varying terms ranging from 2 to 7 years.

## **2.7 Operating Results**

We are in a favourable position and this is mainly due to additional subsidies from NZTA (flood damage and Saddle Road) and Ministry for the Environment (MfE funded wastewater projects).

## **2.8 Treasury Position**

The Council's average investment interest rate of 3.16% is lower than our budgeted investment rate of 4.0%.

This is due to the Reserve Bank of New Zealand lowering the Official Cash Rate (OCR) from 3.25% in June to the current level of 2.25%. This in turn has a direct effect on investment rates offered by the bank.

However, due to active cash management by putting more funds into short-term deposits we have been able to achieve favourable interest income compared to budget by \$39,000.

## **2.9 Capital Expenditure**

We are under spent for the year by \$5.6 million. However, we are in a better position as compared to last year with 75% of the capital budget spent in the year, totalling \$16.7 million. We are starting to see results from the processes we have put in place. We will continue to place more emphasis and refine/improve process where required.

## **2.10 Service Performance Measures**

We performed well, overall achieving 83% of our performance measures compared to 73% last year. 14 of the 22 activities of Council met all of their service performance measures. The number of measures not achieved was 15 compared to 16 last year.

### 3. Activity Financial Results and Significant Variances

The following table summarises the financials at the activity level. Refer to Appendix 1 for details.





	<b>Actual</b> <b>30 June 2016</b>	<b>Budget</b> <b>30 June 2016</b>	<b>Variance in Dollar</b>
<b>Activity Revenue</b>	37,173,736	32,877,544	4,296,192
<b>Activity Expenditure</b>	22,799,691	21,236,371	(1,563,320)
<b>Total</b>	<b>14,374,045</b>	<b>11,641,173</b>	<b>2,732,871</b>

*Table 2 : Summary Activity Financial Results and Significant Variances*

**Note:** The revenue excludes finance income, depreciation and finance charges, other gains/losses, but includes support activities' overhead allocations.

In the detailed activity income and expenditure, we have also included the "End of Year Forecast Variance".

The legend to explain the traffic lights are:

	On target
	Minor Variance to budget
	Significant variance to budget
	Significant favourable variance to budget

### 3.1 Revenue

	Budget	Actuals	Variance	Result	Explanation
<b>Building Communities &amp; Leadership</b>					
Community Support	405,820	405,444	-376	●	
Representation	1,013,749	1,013,949	200	●	
<b>Community &amp; Recreation Facilities</b>					
Cemeteries	314,699	324,230	9,531	●	
Community Buildings	766,225	763,976	-2,249	●	
Housing	371,700	353,244	-18,456	●	Lower rental income due to a number of flats in Dannevirke being held empty in the first half of the year in case of needing to relocate Hovding Court residents due to the sale of these flats
Libraries	1,100,586	1,101,350	764	●	
Parks and Reserves	1,330,143	1,374,826	44,683	●	Camping fees were higher than budget by \$25,000 at the Dannevirke Camping Ground. The remaining increase in revenue is due to Domain Boards
Public Conveniences	252,120	252,120	0	●	
Service Centres	593,814	593,528	-286	●	
Swimming Pools	517,719	517,719	0	●	
<b>District Promotions and Development</b>					
Commercial Investments	400,780	2,080,129	1,679,349	●	Commercial Rent was \$38,000 under budget due to properties remaining untenanted. Council did receive \$57,000 from the Infracore Liquidation to offset some of the site contamination costs. Forestry has been budgeted net of expenses. This has resulted in both higher revenue and higher expenditure for the activity. Nett revenue for forestry was significantly lower than budgeted
District Promotions and Develop	718,870	737,317	18,447	●	The increase in revenue received is due to unbudgeted revenue received (\$8,000) for renting the meeting rooms in the business network and contributions received for the Home Show held in Auckland and subsidy received of \$9,000 from Work and Income assisting people into the work-force.
<b>Regulatory Services</b>					
Animal Control	265,845	277,403	11,558	●	Dog registration fees were under budget by \$13,000 in the first Quarter report. This is now \$12,000 over budget with increases in number of dogs registered and impounding fees higher than budget.
Emergency Management	406,292	443,657	37,365	●	Favourable variance is due to receiving \$15,000 for cost recovery from rural fire call outs, with the remaining variance from higher subsidy received from the National Rural Fire Authority
Health & Safety	1,013,502	1,000,274	-13,228	●	Minor variance due to less Building Consent Revenue than budgeted
Resource Management	315,706	332,303	16,597	●	Higher LIM requests received, up from 81 in the previous years.
<b>Roading and Footpath</b>					
Roading	14,357,053	16,516,507	2,159,454	●	Variance is due to subsidy received for emergency works (\$900,000), and the ongoing Saddle Road project (\$1,100,000 higher than budgeted)
Footpaths	834,324	834,246	-78	●	
<b>Solid Waste Management</b>					
	2,024,595	2,222,474	197,879	●	Variance to budget are noted as follows; received unbudgeted \$244,000 from insurance claims to rebuild the Pahiatua Recycling Centre. However, dumping fees and refuse label sales were below budget by \$60,000
	657,086	657,390	304	●	
<b>Stormwater Drainage</b>					
Waste Water	2,129,621	2,549,805	420,184	●	Variance is due to receiving unbudgeted MFE Subsidy for projects carried forward.
Water Supplies	2,608,756	2,065,421	-543,335	●	Variance is due to subsidy not yet received from Ministry of Health for the Pahiatua Water project as the project has not yet commenced due to change in scope
<b>Support Activities</b>					
	478,539	756,423	277,884	●	Variance is due to collecting higher rates penalty revenue.
<b>Total Year to Date</b>	<b>32,877,544</b>	<b>37,173,736</b>	<b>4,296,192</b>		

Table 3 : Summary Activity Revenue Results and Significant Variances

## 3.2 Expenditure

	Budget	Actuals	Variance	Result	Explanation
<b>Building Communities &amp; Leadership</b>					
Community Support	347,750	356,517	-8,767	●	Minor Variance due to more grants made by Council
Representation	600,228	598,705	1,523	●	Budgeted for a surplus of \$20,000 to fund the election reserve, however, a cost overrun for the year occurred due to the Councillor bi-election.
<b>Community &amp; Recreation Facilities</b>					
Cemeteries	246,755	272,667	-25,912	●	Higher costs were incurred due to more interments than budgeted. Some of this overrun has been offset by higher fees received for sale of plots
Community Buildings	272,354	231,909	40,445	●	Favourable variance mainly due to minimal spend on minor capital and lower maintenance spent
Housing	359,014	266,139	92,875	●	Favourable variance due to lower insurance premiums (\$11,000) and lower maintenance spent to date
Libraries	588,503	587,355	1,148	●	
Parks and Reserves	948,560	964,649	-16,089	●	Variance due to Domain Board expenditure. This is not rates funded
Public Conveniences	175,909	188,605	-12,696	●	Minor variance due to higher cleaning costs incurred
Service Centres	347,205	338,358	8,847	●	
Swimming Pools	346,979	333,148	13,831	●	Variance due to lower extraordinary maintenance.
<b>District Promotions and Development</b>					
Commercial Investments	149,586	2,144,017	-1,994,431	●	Commercial Property has incurred significantly higher expenditure of \$86,000 due to contamination costs, this is partially offset by receiving \$57,000 as a creditor of the Infracon Liquidation. Forestry has incurred higher costs to date due to grossing out cost of goods sold and additional seedling plantings.
District Promotions and Development	533,056	568,504	-35,448	●	Variance is mainly due to costs incurred attending various exhibitions promoting Tararua during the year and additional costs to provide relief staff for Woodville i-site due to a staff resignation.
<b>Regulatory Services</b>					
Animal Control	211,051	261,054	-50,003	●	Additional costs have been incurred due to the required external support to deliver the service after staff resignations. Also, minor capital costs totaling \$11,000 were incurred for mainly the purchase of dog traps and R/T communications.
Emergency Management	266,828	279,291	-12,463	●	Budget was exceeded due to purchases of radios and minor capital. However, note this is directly linked to the increased subsidies received
Health & Safety	780,130	641,641	138,489	●	Lower staff costs to date of \$60,000, and lower expenditure in Building in relation to a potential weather tightness claim (\$50,000 variance).
Resource Management	267,473	287,881	-20,408	●	Over expenditure is due to costs incurred due to the Resource Management Act review
<b>Roading and Footpath</b>					
Roading	6,538,913	6,049,991	488,922	●	Variance relates mainly to reclassifying some Emergency Works to renewals.
Footpaths	66,000	74,113	-8,113	●	
Solid Waste Management	1,691,380	1,544,665	146,715	●	Lower costs to date mainly relate to lower refuse tonnage, resulting in lower disposal and transport costs of \$45,000, lower kerbside recycling costs of \$40,000 and lower costs due to the closure of the Pahiatua Recycling Centre (\$23,000).
Stormwater Drainage	84,500	132,953	-48,453	●	Higher variance due to higher maintenance costs incurred due to spraying and clearing of stormwater drains.
Waste Water	810,009	897,210	-87,201	●	Higher variance due to higher maintenance costs incurred in response to customer requests.
Water Supplies	784,464	963,570	-179,106	●	Higher variance due to higher maintenance costs incurred in response to customer requests.
Support Activities	4,819,724	4,816,748	2,976	●	A major favourable variance was recorded in the Chief Executive (and mayors office) Office of \$100,000. Audit fees \$35,000 over budget and bad debts written off being \$62,000 overbudget
<b>Total Year to Date</b>	<b>21,236,371</b>	<b>22,799,691</b>	<b>-1,563,320</b>		

**Table 4 : Summary Activity Expenditure Results and Significant Variances**



## 4. Summary Cost of Service Performance

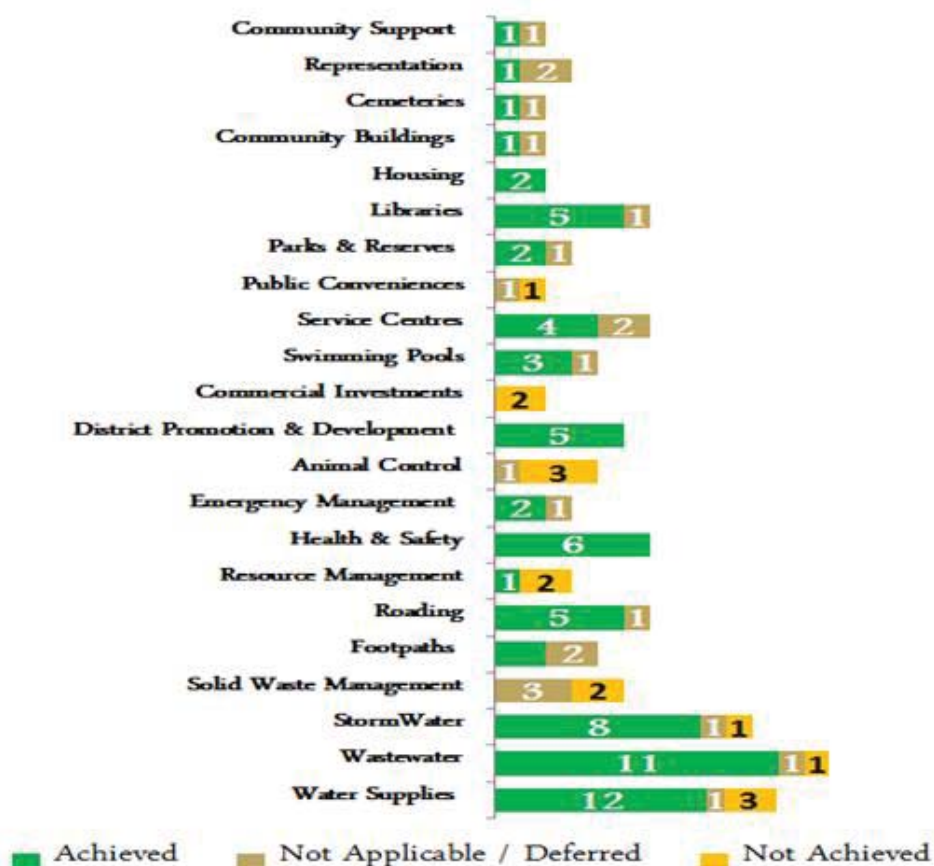
We use a range of service performance measures to monitor the service levels we deliver to our customers. This year we are also reporting on the Mandatory Performance measures introduced by Parliament in the 2014 amendments to the Local Government Act 2002.

We performed well, overall achieving 83% of our performance measures compared to 73% last year. 14 of the 22 activities of Council met all of their service performance measures. The number of measures not achieved was 15 compared to 12 last year.

It should be noted that 22 measures were not applicable this year, and not included in the calculation. Of these, 20 measures relate to the community survey, which is done once every three years. The next survey will be conducted in 2016/17.

	2013/14	2014/15	2015/16	
			Council	Mandatory
Achieved	69	42	36	36
Not achieved	14	16	13	2
Not applicable	4	29	22	N/A

*Table 5: Service performance results*





The service performance measures that are “not achieved” are:

S/N	Activity	Performance Measure	Last Year's Results	Target 2015/16	Results to 31 Dec 2015	Comments														
1.	Public Conveniences	The number of complaints received per annum about the condition of public toilets	<b>Not Achieved</b>  67	<50	73  <b>Not Achieved</b>	<p>The majority of the complaints during the six months relate to maintenance items (e.g. blockages) as opposed to cleanliness. This highlights the importance of continuing to upgrade public toilets.</p> <table><tr><th>Year</th><th>No of service request</th></tr><tr><td>2015/16</td><td>73</td></tr><tr><td>2014/15</td><td>67</td></tr><tr><td>2013/14</td><td>47</td></tr><tr><td>2012/13</td><td>44</td></tr><tr><td>2011/12</td><td>40</td></tr><tr><td>2010/11</td><td>24</td></tr></table>	Year	No of service request	2015/16	73	2014/15	67	2013/14	47	2012/13	44	2011/12	40	2010/11	24
Year	No of service request																			
2015/16	73																			
2014/15	67																			
2013/14	47																			
2012/13	44																			
2011/12	40																			
2010/11	24																			
2.	Commercial Investments	Occupancy of commercial buildings each year	<b>Not Achieved</b>	100%	<b>Not Achieved</b>	The ex- Infracon yards in Thyra Street, Dannevirke and Vogel Street, Woodville are currently not occupied. This is because of the liquidation of Infracon. The Thyra street property is on the market for lease or sale. The other properties in Woodville are waiting on the decision for Service Centre/Library/i-Site projects.														
3.	Commercial Investments	Net operating surplus each year	<b>Achieved</b>  59%	100%	-3%  <b>Not Achieved</b>	<p>This activity made a loss this year of \$83,000 (includes the \$17,000 contribution to reduce rates).</p> <p>This is mainly due to the loss of rental income and significant replanting and silviculture programme for the forestry activity.</p>														

S/N	Activity	Performance Measure	Last Year's Results	Target 2015/16	Results to 31 Dec 2015	Comments
4.	District Planning	<p>Percentage of resource consents processed within the statutory time frame.</p> <ul style="list-style-type: none"> <li>Non-notified 20 working days</li> <li>Notified 70 working days</li> <li>Notified and Limited Notified not requiring a hearing -50 working days</li> </ul>	<b>Achieved</b> 100%	100%	93% <b>Not Achieved</b>	<p>14 resource consent applications processed to a decision were decided within the statutory timeframe. 1 resource consent application took an additional 16 working days.</p> <p>Statistics for applications by notification type as follows:</p> <p>Non-notified – 15</p> <p>Limited notified – 0</p> <p>Publicly notified - 0</p>
5.	Animal Control	Percentage of dog attacks responded to within 2 hours	<b>Not Achieved</b> 83%	100%	89% <b>Not Achieved</b>	This was due to the availability of an ACO during the July/August period. During those months, we only had one Officer available, hence, response times have exceeded.
6.	Animal Control	Educational publications and programmes are available to the community	New Measure	Minimum of 6 articles per year	5 <b>Not Achieved</b>	A sixth educational article was drafted and scheduled for publication to ensure this performance measure would be met. However, due to competing articles with statutory requirements, publication of this article was delayed. A publication programme is in place to ensure this measure is achieved in the next financial year.
7.	Animal Control	Educational publications and programmes are available to the community	New Measure	Minimum of 4 educational presentations per year	2 <b>Not Achieved</b>	A contract for educational services was procured in May 2016. Presentations were advertised to schools in early June 2016. Two presentations were provided in the financial year. Demand will grow as schools become aware of the programme.
8.	District Planning	Survey of customer - rate advice was helpful	New Measure	85% agree	83% <b>Not Achieved</b>	6 telephone interviews undertaken with applicants who had pre-application meetings.

S/N	Activity	Performance Measure	Last Year's Results	Target 2015/16	Results to 31 Dec 2015	Comments
9.	District Planning	<p>Percentage of resource consents processed within the statutory time frame.</p> <ul style="list-style-type: none"> <li>Non-notified 20 working days</li> <li>Notified 70 working days</li> <li>Notified and Limited Notified not requiring a hearing -50 working days</li> </ul>	<b>Achieved</b> 100%	100%	98% <b>Not Achieved</b>	<p>49 resource consent applications processed to a decision were decided within the statutory timeframe. 1 resource consent application took an additional 16 working days.</p> <p>Statistics for applications by notification type as follows: Non-notified – 50 Limited notified – 0 Publicly notified - 0</p>
10.	Solid Waste	All Horizons resource consent conditions are met	<b>Achieved</b> 4,262	<4400	4,451 <b>Not Achieved</b>	Exceeded by 51 tonnes (about 3 truckloads) as rubbish was diverted from Eketahuna landfill to the Waipukarua landfill via Dannevirke Transfer Station.
11.	Solid Waste	All Horizons resource consent conditions are met	<b>Achieved</b> 100%	100%	50% <b>Not Achieved</b>	The volume of one of the cells at Eketahuna exceeds the allowances provided within the resource consent. We are working with Horizons to resolve this issue, through a variation to the consent conditions. This is the only condition that has not been met at Eketahuna landfill. The Pongaroa landfill is fully compliant.
12.	Wastewater	Number of schemes that are current	<b>Achieved</b>	5	4 <b>Not Achieved</b>	<p>4 out of the 7 schemes do not have renewed consents. They do however meet the conditions of the expired consents.</p> <p>The consent for Norsewood has been issued. Council has lodged a new consent application for Woodville, however, this is on hold due to the issues with the pond liner. Applications for Eketahuna and Pahiatua are being processed by Horizons.</p>

S/N	Activity	Performance Measure	Last Year's Results	Target 2015/16	Results to 31 Dec 2015	Comments
13 .	Water Supplies	Number of recorded complaints per 1,000 connections to Council's networked reticulation system for: drinking water taste	New Measure	<5	6 <b>Not Achieved</b>	There were 32 complaints received during the year. Most of the complaints were from Woodville during the summer months where we had to draw from the impounded supply.
14 .	Water Supplies	Number of schemes that comply with Part 4 (bacteria compliance criteria) of the NZ Drinking Water Standards.	New Measure	5	2 <b>Not Achieved</b>	Council's sampling regime had not been updated to meet the new standards. This resulted in the time between samples being exceeded, and noncompliance even though no bacteria were found to be present in the supplies. The sampling regime has been compliant since Council was alerted to the issue.
15 .	Water Supplies	The percentage of real water loss from the Council's network reticulation schemes based on the minimum night flow (mnf) analysis.	New Measure	7%	46% <b>Not Achieved</b>	The bulk meter results show higher than expected water flows into the towns in the early hours of the morning when usage should be minimal. This indicates unaccounted for water usage. This is being investigated further, and the reported result is expected to be much lower next year when this usage can be quantified and therefore legitimately deducted from the water loss equation.

## 5. Capital expenditure

We are under spent for the year by \$6.1 million. However, we are in a better position as compared to last year with 73% of the capital budget spent in the year. We are starting to see results from the processes we have put in place. We will continue to place more emphasis and refine/improve processes where required.

Our total spend this year was significantly higher than last year - \$16.7 million this year compared to \$13.6 million last year.

The table and graph below summarises the capital expenditure report.

*Note: dollar amounts are in \$'000*

	Carry forward Budget to June 2015	Budget 2015/16	Authorised Revision	Total Annual Budget	Year to June 2016	Total Budget Remaining	%
Growth	7	23		30	16	14	53%
Level of Service	1,045	5,635	4,090	10,770	6,598	4,202	61%
Renewals	3,059	8,327	659	12,045	10,158	1,857	84%
<b>Grand Total</b>	<b>4,111</b>	<b>13,985</b>	<b>4,749</b>	<b>22,845</b>	<b>16,772</b>	<b>6,073</b>	<b>73%</b>

**Table 7: Summary of Capital Expenditure**

The following table provides an overview of the budgets and spend at a Group of Activity level.

	Carry forward Budget to June 2015	Budget 2015/16	Authorised Revision	Total Annual Budget	Year to June 2016	Total Budget Remaining / (Overspent)
Communities and Recreational Facilities	28	1,426	76	1,530	793	737
District Promotion and Economic Development	16	40	(30)	26	49	(23)
Regulatory Services	-	138	170	308	184	124
Roading and Footpath	1,489	7,059	1,968	10,516	8,607	1,909
Solid Waste Management	110	70	386	566	562	4
Stormwater Drainage	96	101	-	197	80	117
Wastewater	894	1,598	3,050	5,542	4,292	1,250
Water Supplies	823	2,771	(640)	2,954	1,517	1,437
Support	655	782	(231)	1,206	688	518
<b>Grand Total</b>	<b>4,111</b>	<b>13,985</b>	<b>4,749</b>	<b>22,845</b>	<b>16,772</b>	<b>6,073</b>

**Table 8: Capital Expenditure by Group of Activity**

## 5.1 Budgets to Carry Forward to the 2016/17 Year

The details of the projects that we have identified that will be carried forward to the 2016/17 year are in Appendix 1. The summary of the budgets to be carried forward (by activities) are listed below.

Activity	Total Annual Budget	Spend for the Year – 30 June 2016	Total Carry Forward
Wastewater	4,735	3,178	1,557
Water Supplies	2,449	983	1,466
Roading	3,499	2,225	1,274
Support	935	331	604
Parks and Reserves	441	50	391
Footpath	547	323	224
Community Buildings	222	13	209
Animal Control	264	160	104
Libraries	166	92	74
Solid Waste	82	9	73
Stormwater	156	99	57
Cemeteries	42	12	30
District Promotion and Economic Development	13	3	10
Health & Safety	7	-	7
Swimming Pools	6	7	(1)
<b>TOTAL</b>	<b>13,564</b>	<b>7,485</b>	<b>6,079</b>

**Table 9: Carry forward budgets for Capital projects**

The significant projects and the reasons for the delay in completing the projects are detailed in the table below. These projects make up 75% of the total carry forward budgets:

S/N	Project Description	Total Annual Budget	Year to June 2016	Carry Forward	Notes
1.	Manawatu/Hawkes Bay Alternate Route	2,875	1,515	1,360	Work in progress. Phase 1 nearing completion and Phase 2 of project proceeding ahead of schedule. Brought forward portion of 2016/17 budget as a variation to budget for phase 2. Carry forward remaining budget to 2016/17 year.
2.	Pahiatua New Bore and Treatment - Phase 1	1,406	171	1,235	Work in progress. Cost incurred this year was for Phase 1 - 4 day storage. Carry forward remaining budget to the 2016/17 year.
3.	MfE Project - Dannevirke Sewerage Treatment Plant	2,361	1,854	507	Work in progress. Project delayed due to change in scope and design. Carry forward remaining budget to the 2016/17 year.
4.	Eketahuna EQ Sewer replacements	1,460	1,060	400	Work in progress. Project is nearing completion for mains replacement. Focus will shift to renewal of laterals to reduce infiltration. Carry forward remaining budget to the 2016/17 year.
5.	Information Services Hardware Renewals	304	70	234	Work in progress. Carry forward budget to 2016/17 year.
6.	Septic tank treatment/dewatering	200	2	198	Work in progress. Project is in design phase. Carry forward remaining budget to 2016/17 year.
7.	MfE Project - Woodville Sewerage Treatment Plant	378	188	190	Work in progress. Outstanding work is mainly repairing the liner issues, completing the Tephra beds, safety rails for Clarifier and screen installation. Carry forward remaining budget to 2016/17 year.
8.	Pongaroa Treatment Plant	159	4	155	Project delayed due to change in scope and variation to design. Carry forward remaining budget to 2016/17 year.
9.	District off-road carpark sealing	150	-	150	Project was delayed as a robust Forward Work Programme had to be developed first. Carry forward budget to the 2016/17 year.
10.	District Wide Generators	150	-	150	Project delayed due to prioritisation of projects. Carry forward budget to 2016/17 year.
	<b>TOTAL</b>	<b>9,443</b>	<b>4,864</b>	<b>4,579</b>	



## 6. Debtors Report

The Council's manages the rates debtors by classifying them to categories based on risk. This allows staff to take a risk-based approach to managing rates debtors.

We use internal resource and also the MWLASS debt management services (DMC) to manage/collect rates debtors in arrears.

The following tables and graph summarises the rates debtors areas as at 30 June 2016.

The category in the dotted lines are the high risk debtors. The total arrears owing is 3% of total rates for the year and the "high risk" debtors are 0.9% of total rates.

With DMC focusing on the high risk debtors, Council's focus will be on the abandoned land and debtors who are starting to miss payments.

	No of Rating units Arrs 30/06/2016	Total Rate Arrears Owing 30/06/2016	Total Arrears Penalty Owing 30/06/2016	Total Rate Arrears as at 30/06/2016	No of Rating units Arrs 30/06/2015	Total Rate Arrears Owing 30/06/2015	Total Arrears Penalty Owing 30/06/2015	Total Rate Arrears as at 30/06/2015
Payments received								
Arrears cleared		0	-16,216			0	-49,403	-49,403
Direct Debit	4	8,479	0	8,479	46	102,520	9,816	112,336
Automatic or Regular payment	3	5,472	533	6,005	7	21,854	742	22,597
Arrears with payments n	23	44,060	34,431	78,491	32	58,328	26,528	84,856
Arrears Agreement	64	157,588	2,195	159,783	22	46,263	480	46,742
Formal Demand made o	2	4,242	1,294	5,536	5	8,138	616	8,754
At MWLASS Collections	19	98,671	32,273	130,944	15	55,466	21,563	77,029
Adviced of Agreement	0	0	0	0	5	14,142	2,188	16,329
No payments received for the year	57	62,413	11,709	74,121	27	34,711	13,270	47,981
In dispute	0	0	0	0	1	17,819	0	17,819
Gone no Address	19	23,519	11,810	35,328	7	10,995	2,467	13,462
Abandoned Land	28	261,531	155,442	416,973	25	220,689	126,575	347,264
	219	665,975	233,470	915,661	192	590,926	204,243	795,169
<b>Total paid each year on Arrears</b>				<b>\$743,197.49</b>				<b>\$856,309.15</b>

## **7. Treasury Report**

### **7.1 Compliance with Investment Policy**

The following report details the specific requirements of the Investment Policy. No breaches were noted.

### **7.2 Swap Repricing**

We have recently identified two swaps to apply this strategy, which has resulted in reducing our average swap interest rate from 4.53% to 4.38%.

### **7.3 Cash flow Management and Liquidity**

We have recently extended our Multi Option Credit Line Facility (MOCL) with Westpac until 2020. In doing so, we have reduced our MOCL limit from \$5 million to \$3 million. This will reduce the monthly line commitment fee for having the facility available.

This has been made possible by improved cash management forecasting, and the Local Government Funding Agency being more easily accessible.

The MOCL facility provides liquidity in the event that short-term funding is required. We will continue to use the Local Government Funding Agency for longer-term borrowing as we are able to access lower interest costs.

### **7.4 Debt Ratios**

Debt is to be managed within the following limits subject to the Council continuing to control and maintain its share of the roading network requirements in the event of civil emergencies:

<b>Item</b>	<b>Borrowing Limit</b>	<b>Actual</b>
Net external debt as a percentage of total revenue	<50%	2.78%
Net Interest on external debt as a percentage of total revenue	<7%	1.38%
Net Interest on external debt as a percentage of annual rates income (debt secured under debenture)	<10%	2.52%
Liquidity (External term debt+ committed loan facilities +cash and cash equivalents TO existing external debt )	>110%	220%

**Table 10: Compliance with Debt ratios**

### 7.4.1 Policy Statements

S/N	Policy Statements	Results	Comments
1	Council will manage its debt in accordance to limits set.	✓	Council has complied with all limits above.
2	New borrowings and refinancing existing debt should be evaluated for cost effectiveness and compliance with policies.	✓	Debt levels have remained consistent with last year.
3	Council assets may be pledged as security where it is advantageous and cost effective to do so	✓	Council has not pledged any assets as security.  As part of its banking agreements (for borrowing) Council has in place a Deed of Charge over rates with the BNZ and Westpac.
4	Council should retain tax-deductible debt ahead of non-tax deductible debt provided the benefits of doing so continue to exceed the risks.	✓	This will be reviewed in line with Council's review of the group structure.
5	Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts, or business units, when the purposes of the loan are in line with Council's strategic objectives.	✓	Council has not acted as guarantor to any institutions or organisations.
6	Council may authorise use of special funds to reduce the requirement for external debt where there is financial benefit to borrow internally.	✓	Council continues to use special funds (depreciation funds only) for internal borrowings for capital expenditure where it is beneficial to do so.
7	Capital works will be funded through raising new debt or by utilising depreciation reserves when such reserves exist for the classes of assets.  The use of long-term loan funds will be restricted to capital items only.	✓  ✓	As above  Loans (internal and external) are only used for capital expenditure.

**Table 11: Compliance with Liability Management Policy**

## 7.4.2 Risk Management Compliance with Liability Management Policy

S/N	Policy Statements	Results	Comments															
1	Total amount of debt should be spread across the range of financial institutions and maturity dates	✓	Council term debts are with LGFA, with maturity dates ranging from 2 – 7 years. Council has a credit line of \$5 million with Westpac.															
2	Variable debt compared to fixed debt should be no greater than 45% of total external 12 month core debt amount.	✓	Council’s current fixed to floating debt is 77% fixed to 37% floating.															
3	Hedging instruments can be used but they should not increase Council’s overall risk.	✓	As all of Council’s term debt are hedged using the swaps, the overall all-up fixed rate cost of borrowing is approximately the weighted average Swap rate of 4.53%.															
4	Council’s portfolio shall be arranged to provide, at all times, sufficient funds for planned expenditure and to allow for payment of its obligations as they fall due	✓	Council has placed investment in deposits of varying maturities with none greater than 6 months, providing sufficient funds for planned and unplanned expenditure.															
5	The risk of default in respect to any individual investment will be minimised by the selection of quality investments spread across different entities.	✓	<div>Council’s investment spread is as follows:<table><tr><th>Institution</th><th>Amount (\$m)</th><th>%</th></tr><tr><td>BNZ</td><td>6.00</td><td>72</td></tr><tr><td>Westpac</td><td>1.97</td><td>23.6</td></tr><tr><td>Domain Boards</td><td>0.37</td><td>4.4</td></tr><tr><td>TOTAL</td><td>8.34</td><td></td></tr></table></div> <div>Domain Board investments are either with Westpac or BNZ.</div>	Institution	Amount (\$m)	%	BNZ	6.00	72	Westpac	1.97	23.6	Domain Boards	0.37	4.4	TOTAL	8.34	
Institution	Amount (\$m)	%																
BNZ	6.00	72																
Westpac	1.97	23.6																
Domain Boards	0.37	4.4																
TOTAL	8.34																	
6	Council may invest in equity instruments where they meet Council’s strategic goals.	✓	No new equity investment.															

**Table 12: Compliance with Risk Management Policy**

## 8. Financial Prudence benchmarks and indicators

As part of the Local Government reforms, a set of financial prudence measures and indicators were introduced and the Council is required to report against these in the 2015/16 Annual Report.

A total of seven measures were introduced. The seven benchmarks were organised around the three elements and financial prudence – affordability, sustainability and predictability. The desired outcome of this reform is to:

- Encourage and provide local government an opportunity to showcase excellence and to share best practice.
- Lift the local authority performance and avoid the need for central government intervention in individual authorities

The following table details the measures and Council's results. For the details of the results refer to Appendix 2.

S/N	Elements	Benchmark Name	Measure	Results		Comments
				Annual Plan	Full Year Results	
1.	Affordability Benchmarks	Rates Benchmark	Rates income complies with the limits set in the Financial Strategy	✓	✓	4.24% was the limit set with the planned rates increase being at 2.92%
2.		Debt Benchmark	Debt complies with the limits set in the Council's Financial Strategy	✓	✓	Refer to Table 7: Compliance with Debt ratios of this report
3.	Sustainability Benchmarks	Balanced Budget Benchmark	Revenue equals or exceeds operation	✓	✓	Revenue is currently higher than Expenditure. This is due to timing of receipt of subsidy.
4.		Essential Services Benchmark	Capital expenditure on five core network infrastructure equals or exceeds depreciation on those five services	✓	✓	
5.		Debt Servicing Benchmark	Borrowing cost less than 10% of operating revenue	✓ 1.7%	✓ 1.4%	
6.	Predictability Benchmarks	Operations Control Benchmark	Net cashflows from operations equals or exceeds budget	N/A	✓	
7.		Debt Control Benchmark	Net debt is less than or equal to net debt in LTP	N/A	✓	In the LTP net debt was \$5.8M but actual in was \$5.3M

**Table 13: Financial Prudence benchmarks and indicators**

## **9. Compliance Exception Report**

### **9.1 Investment Policy**

No non compliance noted.

### **9.2 Liability Management Policy**

No non compliance noted.

### **9.3 Accounting Standards**

No non-compliance noted.

### **9.4 Rating Remissions Policy**

All remissions provided were compliant with policy.

### **9.5 Specific Policy on Giving of Securities**

Council may act as guarantor to financial institutions on loans or enter into incidental arrangements for organisations, clubs, trusts or business units, when the purposes of the loans are in line with Council's strategic objectives. Council has not provided any guarantees as of 30 June 2016.

### **9.6 Local Government Act (LGA)**

Council has adopted the 2016/17 Annual Plan on 29 June 2016 prior to the statutory deadline of 30 June.

The Pre-election report is also a requirement this year, being an election year. Management had the Pre-election report, compliant with the requirements of the Act, available to the public on 15 July 2016.

## **10. Recommendation**

- 10.1 ***That the report from the Chief Financial Officer dated 25 August 2016 concerning the Financial Report for the year ended 30 June 2016 – Annual Report 2015/16 (as circulated) be received and the contents noted.***
- 10.2 ***That the Council note and approve the capital budgets to be carried forward to the 2016/2017 financial year as set out in paragraph 5.1 of this report, and***
- 10.3 ***That the Council approves the 2015/2016 Annual Report, subject to changes arising from the quality review, to be provided to Audit New Zealand for their audit of the Report.***



Project description	Project type	Budget	Year to June 2016	(Overspent)	Comments
Dannevirke Pound	Levels of Service	204	138	66	Work in progress. Carry forward remaining budget to 2016/17 year.
Dannevirke Pound Upgrade/ Renewal	Renewals	60	22	38	Work in progress. Carry forward remaining budget to 2016/17 year.
		<b>264</b>	<b>160</b>	<b>104</b>	
Mangatera New Berms	Growth	27	12	15	Work in progress. Outstanding work to complete project is drainage and extra berm. Waiting on drier Carry forward remaining budget to the 2016/17 year.
Pahiatua Stillborn Area	Levels of Service	15	-	15	Project delayed due to prioritisation of projects. Waiting on drier weather to commence works. Carry 2016/17 year.
		<b>42</b>	<b>12</b>	<b>30</b>	
District off-road carpark sealing	Renewals	150	-	150	Project was delayed as a robust Forward Work Programme had to be developed first. Carry forward b
Woodville Community Centre	Renewals	29	-	29	Work in progress as project is in planning phase. Project relates to the toilets in the building and is pa development project. Carry forward budget to the 2016/17 year.
District Wide renewals and refurbishments	Renewals	27	12	15	Work in progress. Projects delayed due to Council's decision regards options for delivering this service. Carry forward budget to the 2016/17 year,
Pongaroa Community Hall - general	Renewals	10	-	10	Delay due to availability of contractor to complete work. Carry forward budget to the 2016/17 year.
District Renewals - Seating	Renewals	6	1	5	Work in Progress. Work involves carpets and seating. Project is at the planning phase. Carry forward b
<b>total</b>		<b>222</b>	<b>13</b>	<b>209</b>	
Public Development	Levels of Service	13	3	10	Wok in progress. Project is in Planning phase. Carry forward remaining budget to 2016/17 year.
<b>Economic Development Total</b>		<b>13</b>	<b>3</b>	<b>10</b>	
Eketahuna Business centre upgrade	Levels of Service	466	323	143	Work in progress. Carry forward remaining budget to 2016/17 year.
District Wide Footpath Development	Levels of Service	81	-	81	Work delayed due to priority given to Eketahuna CBD Upgrade. Detailed Forward Work Programme w work by 30 June 2017. Carry forward budget to the 2016/17 year.
		<b>547</b>	<b>323</b>	<b>224</b>	
Sound Level Meter	Renewals	7	-	7	Work in progress. Project is in procurement phase. Carry forward project budget to the 2016/17 year.
		<b>7</b>	<b>-</b>	<b>7</b>	
Furniture & Fittings	Renewals	51	9	42	Portion spent in Pahiatua Library. Balance of the budget is for the Woodville Library/Service Centre/IS remaining budget to 2016/17 year.
Books	Renewals	115	83	32	Work in progress. Purchase of books is ongoing throughout year. Carry forward budget remaining to 2
		<b>166</b>	<b>92</b>	<b>74</b>	
Woodville Camping Ground upgrade	Levels of Service	105	-	105	Project in the procurement phase - awaiting quotes. Carry forward budget to 2016/17 year.
Woodville New toilets	Levels of Service	100	-	100	Project was delayed as budget is part of the Woodville Library/Service centre/ISite project. Carry forwa year.
Woodville play equipment	Levels of Service	60	18	42	Project part of Woodville Fountaine Square. The design had been approved and work will start next y forward remaining budget to 2016/17 year.
Norsewood Waterwheel Park - Play equipment & flying fox	Levels of Service	31	5	26	Work in progress. Project is near completion. Carry forward remaining budget to 2016/17 year.
District-wide Drainage	Levels of Service	11	-	11	Project is tied to the Woodville camping ground project. Carry forward remaining budget to 2016/17 y
Dannevirke Domain and camping ground	Renewals	33	2	31	Work in progress. Project is tied to Dannevirke Camping ground work. Carry forward budget to 2016/1
Pahiatua Camping ground renewal	Renewals	27	-	27	Wok in progress. Project is in procurement phase. Carry forward remaining budget to 2016/17 year.
Woodville Fountaine Square - Furniture replacement	Renewals	20	2	18	Work in progress. Project design is approved and work will commence next year during drier weather remaining budget to 2016/17 year.
Eketahuna Playground Matting	Renewals	10	-	10	Work in progress. Project is tied in with Eketahuna Playground project. Carry forward budget to 2016/1
Pahiatua New Flagpole	Renewals	25	16	9	Work in progress. Carry forward remaining budget to 2016/17 year.
Eketahuna Domain	Renewals	14	7	7	Work in progress. Carry forward remaining budget to 2016/17 year.
Woodville Camping Ground Renewals	Renewals	5	-	5	Project is tied with Woodville camping ground. Carry forward budget to 2016/17 year.
<b>total</b>		<b>441</b>	<b>50</b>	<b>391</b>	
Manawatu/Hawkes Bay Alternate Route	Levels of Service	2,875	1,515	1,360	Work in progress. Phase 1 nearing completion and Phase 2 of project proceeding ahead of schedule. E 2016/17 budget as a variation to budget for phase 2. Carry forward remaining budget to 2016/17 year.
Minor Improvements	Levels of Service	624	710	(86)	Work in progress. Carry forward overrun to offset against the 2016/17 budgets.



Pongaroa Capping	Levels of Service	20	-	20	Project on hold as capping is not required this year. Carry forward remaining budget to 2016/17 year.
		82	9	73	
District-wide Stormwater Management	Levels of Service	156	28	128	Work in progress. Work completed include Survey, modelling and design work. Carry forward remaining budget to 2016/17 year so that design will incorporate the results from the other new plan be offset against the 2016/17 budget.
Eketahuna Treatment Plant	Levels of Service	-	71	(71)	
		156	99	57	
Information Services Developments Hardware	Levels of Service	184	75	109	Work in progress. Project delayed due to prioritisation of projects. Carry forward remaining budget to 2016/17 year.
Information Services Hardware Renewals	Renewals	304	70	234	Work in progress. Carry forward budget to 2016/17 year.
District buildings Renewals	Renewals	141	25	116	Work in progress. Will be spent on office renovation and renewals. Carry forward remaining budget to 2016/17 year.
District wide equipment Renewals	Renewals	131	54	77	Work in progress. Carry forward budget to 2016/17 year.
Information Services Software Renewals	Renewals	134	102	32	Work in progress. Carry forward budget to 2016/17 year.
Eketahuna Medical Centre	Renewals	24	5	19	Work in progress. Project is near completion. Carry forward remaining budget to next 2016/17 year.
District wide Service Centre renewals	Renewals	17	-	17	Budget will be included in the combined Council services in Woodville (Library/Service Centre/Site project) 2016/17 year.
		935	331	604	
Eketahuna Outdoor Pool	Levels of Service	6	2	4	Work in progress. Waiting on end of swimming season to install rest of the sails. Carry forward remaining budget to 2016/17 year.
Pahiatua Outdoor Pool Development	Levels of Service	-	5	(5)	Cost is for Pool feasibility study for project that is budgeted in the 2016/17 year. Carry forward overspend budget
		6	7	(1)	
MfE Project - Dannevirke Sewerage Treatment Plant	Levels of Service	2,361	1,854	507	Work in progress. Project delayed to change in scope and design. Carry forward remaining budget to 2016/17 year.
Septic tank treatment/dewatering	Levels of Service	200	2	198	Work in progress. Project is in design phase. Carry forward remaining budget to 2016/17 year.
MfE Project - Woodville Sewerage Treatment Plant	Levels of Service	378	188	190	Work in progress. Outstanding work is mainly repairing the liner issues, completing the Tephra beds, sand installation. Carry forward remaining budget to 2016/17 year.
Pongaroa Treatment Plant	Levels of Service	159	4	155	Project delayed due to change in scope and variation to design. Carry forward remaining budget to 2016/17 year.
CCTV Heavy Mains cleaning	Levels of Service	20	-	20	Project delayed due to identifying and prioritising the mains for cleaning. Carry forward budget to 2016/17 year.
Norsewood treatment Plant	Levels of Service	6	42	(36)	Work in progress. Currently working ahead of schedule and consuming portion of next year budget. Carry forward against 2016/17 budgets.
Eketahuna EQ Sewer replacements	Renewals	1,460	1,060	400	Work in progress. Project is nearing completion for mains replacement. Focus will shift to renewal of laterals forward remaining budget to the 2016/17 year.
Dannevirke STP plant renewals	Renewals	93	28	65	Work in progress. Project is part of the MfE Project - Dannevirke Sewerage Treatment Plant. Carry forward remaining budget to 2016/17 year.
Aerators renewal	Renewals	37	-	37	Work in progress. Project is part of the MfE Project - Dannevirke Sewerage Treatment Plant. Carry forward remaining budget to 2016/17 year.
Infiltration Renewals - Pahiatua & Eketahuna	Renewals	21	-	21	Project delayed due to planning and the need to determine renewals based on poorest condition pipes 2016/17 year.
		4,735	3,178	1,557	
Pahiatua New Bore and Treatment - Phase 1	Levels of Service	1,406	171	1,235	Work in progress. Cost incurred this year was for Phase 1 - 4 day storage. Carry forward remaining budget to 2016/17 year.
District Wide Generators	Levels of Service	150	-	150	Project delayed due to prioritisation of projects. Carry forward budget to 2016/17 year.
Leak Detection - Pahiatua & Norsewood	Levels of Service	65	12	53	Work in progress. Leak detection work for Pahiatua is completed. Work on Norsewood was reprioritised to 2016/17 year.
Water and Sanitary Services Team	Levels of Service	80	46	34	Carry forward remaining budget to 2016/17 year.
Dannevirke Soda Ash Conversion	Levels of Service	30	-	30	Project was delayed as waiting on the completion of the structural review of the maintenance/customer service team forward remaining budget to the 2016/17 year.
Demand Management & Zone Metering	Levels of Service	20	7	13	Work in progress. Project is part of the Dannevirke Treatment Plant project. Carry forward budget to 2016/17 year.
Large Users, Metering and Management	Levels of Service	10	-	10	Work in progress. Project delayed due to prioritisation of projects. Carry forward remaining budget to 2016/17 year.
Woodville water storage	Levels of Service	50	80	(30)	Project delayed due to prioritisation of projects. Carry forward budget to 2016/17 year.
Dannevirke Treatment Plant	Levels of Service	471	593	(122)	Work in progress. Planning phase is near completion. Carry forward cost overrun to offset budget for the 2016/17 year.
District Wide Treatment Plant Upgrades	Renewals	128	71	57	Work in progress. Phase 1 is near completion. Carry forward cost overrun to offset budget for Phase 2 in 2016/17 year.
Chlorinator Replacement - Dannevirke No1 Reservoir	Renewals	22	-	22	Work in progress. Budget used in the Dannevirke Treatment Plant. Carry forward remaining budget to 2016/17 year.
Telemetry Renewal	Renewals	10	-	10	Work in progress. Project is part of the Dannevirke Treatment Plant project. Carry forward budget to 2016/17 year.
Water Pump Replacement	Renewals	7	3	4	Work in progress. Project is part of the Dannevirke Treatment Plant project. Carry forward budget to 2016/17 year.
		2,449	983	1,466	
Total					

Appendix 2

## Annual Report Disclosure Statement

For the year ended 30 June 2016.

### What is the purpose of this statement?

The purpose of this statement is to disclose the council's financial performance in relation to various benchmarks to enable the assessment of whether the council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The council is required to include this statement in its annual report in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information including definitions of some of the terms used in this statement.

### Rates Affordability Benchmark

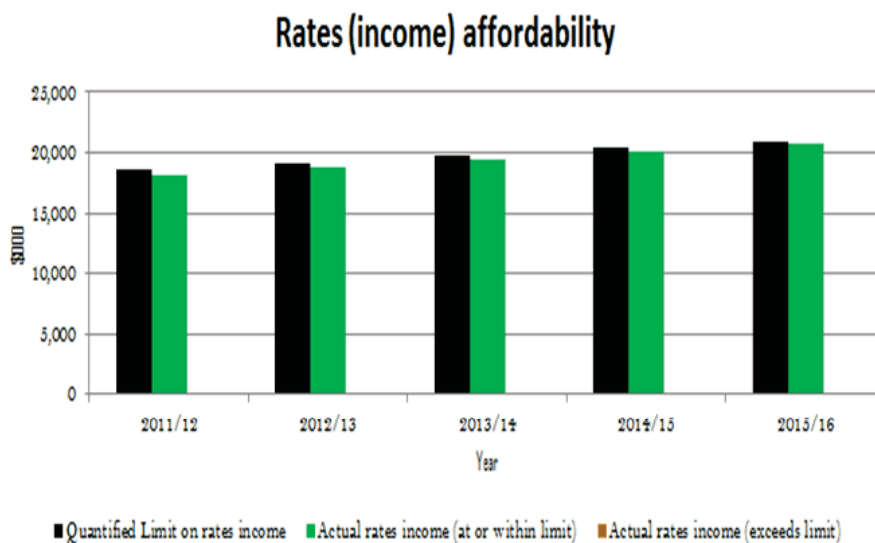
The council meets the rates affordability benchmark if:

- its actual rates income equals or is less than each quantified limit on rates; and
- its actual rates increases equal or are less than each quantified limit on rates increases.

### Rates (income) affordability

The following graph compares the Council's actual rates income with a quantified limit on rates contained in the Financial Strategy included in the Council's 2015-2025 Long Term Plan.

The quantified limit we have used is the BERL Local Government Cost Index plus 2%.

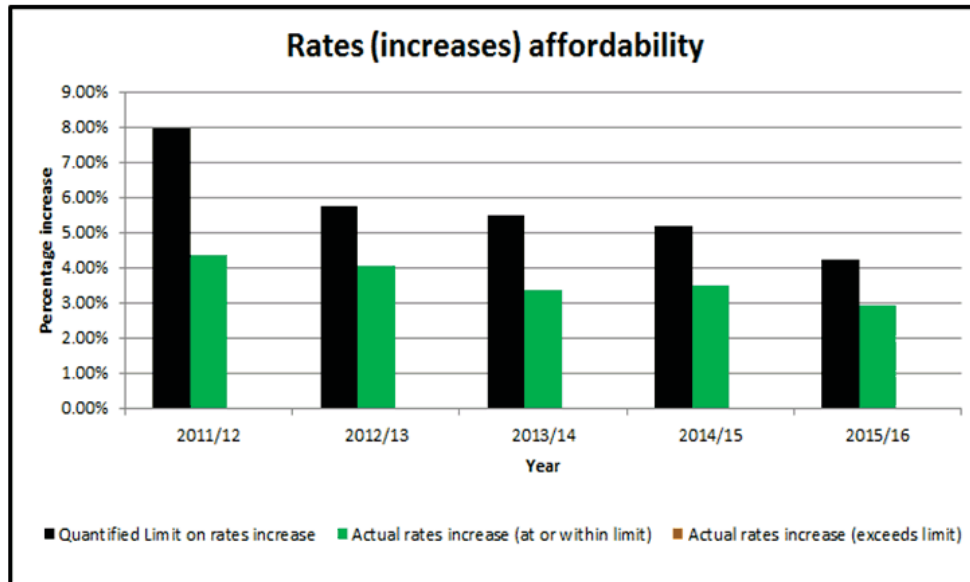




### Rates (increases) affordability

The following graph compares the Council's actual rates increases with a quantified limit on rates increases contained in the Financial Strategy included in the Council's 2015-2025 Long Term Plan.

The quantified limit we have used is the BERL Local Government Cost Index plus 2%.



Overall, Council's rates increases over 5 years show a declining trend:

	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Actual 2015/16
Quantified Limits	7.94%	5.75%	5.50%	5.17%	4.24%
Actual Total Rates Increase	4.35%	4.04%	3.37%	3.48%	2.91%
Available Headroom *	\$621,000	\$309,000	\$401,000	\$327,000	\$267,000

\* denotes difference between quantified limit and actual rates increases

We have continued to find efficiencies and cost savings over the last five years, which meant our actual rates increases were much lower than our limits.

Affordability will continue to play a major role as we continue to balance the desire to keep rate increases low, while at the same time investing in our infrastructure and enabling the district to thrive by attracting more business and people.

## Debt affordability benchmark

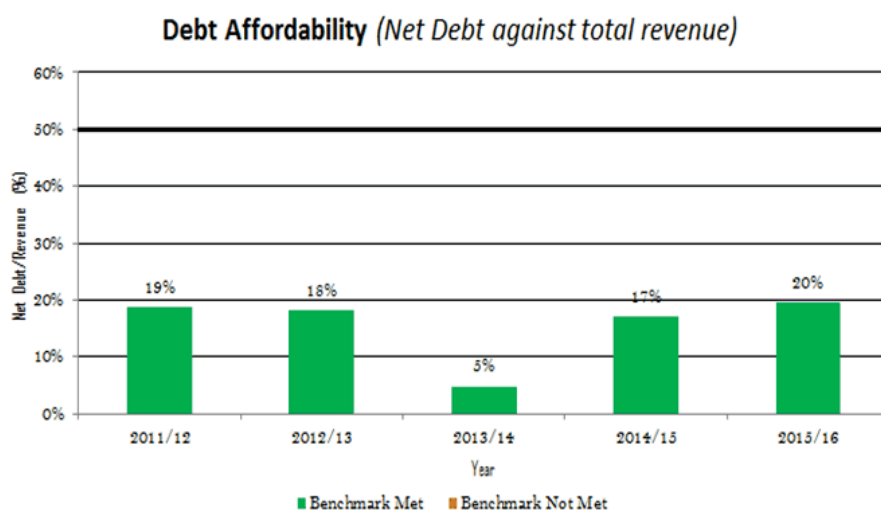
We meet the debt affordability benchmark if our actual borrowing is within each quantified limit on borrowing.

The following four graphs compares the council's actual borrowing with a quantified limit on borrowing stated in the Financial Strategy included in the 2015-2025 Long Term Plan.

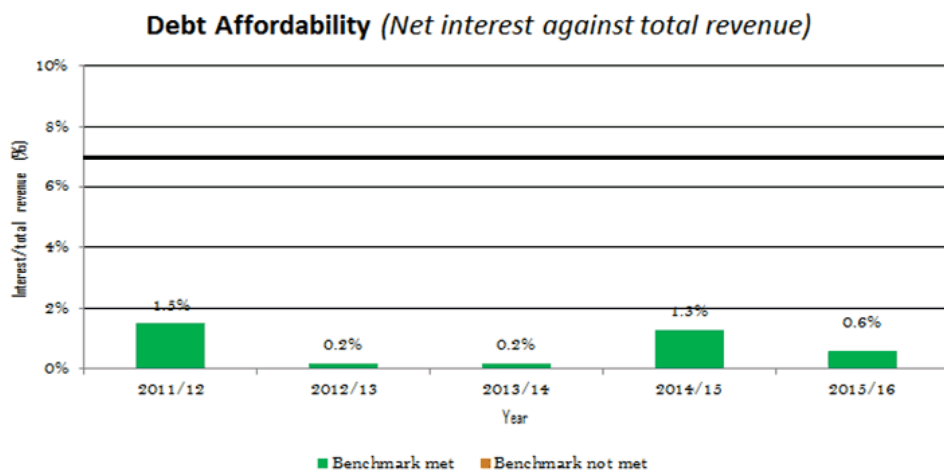
Council has met all of it debt limits and has sufficient capacity to borrow if required for capital investment in the future.

The quantified limits are as follows:

1. The quantified limit for this graph is that net external debt as a percentage of total revenue will not exceed 50%..

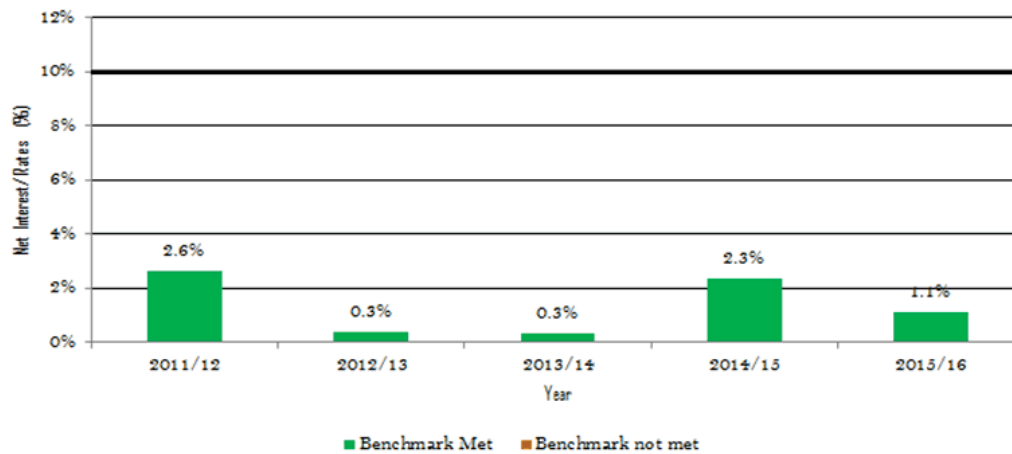


2. The quantified limit for this graph is that net interest on external debt as a percentage of total revenue will not exceed 7%.

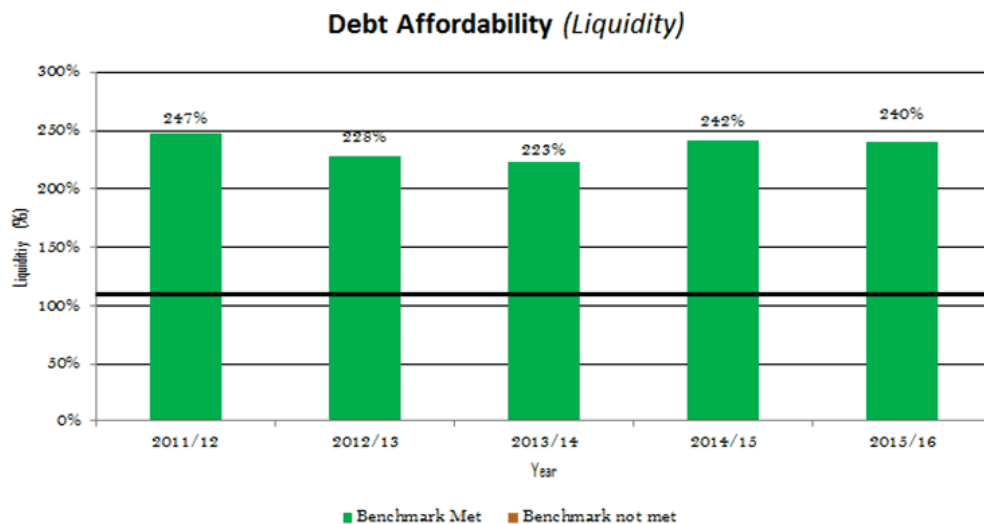


3. The quantified limit for this graph is that net interest on external debt as a percentage of annual rates income will not exceed 10%.

#### Debt Affordability (*Net interest against Rates revenue*)



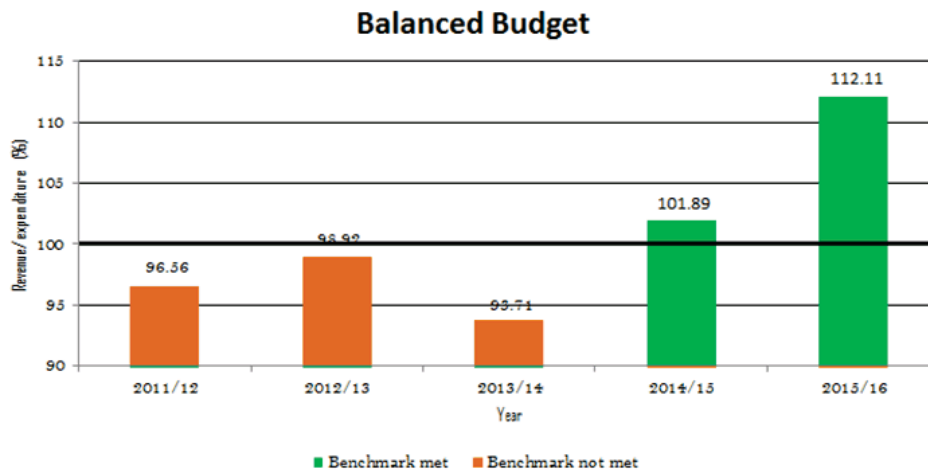
4. The quantified limit for this graph is that Liquidity (External, term debt + committed loan facilities + cash and cash equivalents to existing external debt) is greater than 110%



## Balanced budget benchmark

The following graph displays the Council's revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment) as a proportion of operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).

The Council meets this benchmark if its revenue equals or is greater than its operating expenses.



### 2011/12

Valuation increases continued to be higher than expected. Together with the significant asset additions resulting from the capital investment in the district, depreciation expenses were higher than budgeted.

Actual interest rates on borrowings rose significantly higher than budgeted. In 2012/13, Council implemented strategies (disclosed in the Debt Servicing benchmark below) to manage this risk and reduce the impact on rates due to the fluctuations in the interest rates.

In 2011/12, the Dannevirke Solid Waste Transfer station was operational. The budgets were based on the Transfer Station opening sooner but delays meant we had to incur additional cost for contractors to provide waste collection and disposal services.

Interest rates started to decline but rates remained higher than budgeted. Council strategies to manage interest rate risk were starting to take effect: net finance costs were favourable compared to budgets, reducing the impact on rates fluctuations due to increases in interest rates.

Council received part subsidies from NZ Transport Agency for works related to flood damages. The remaining cost, that is unbudgeted, is funded by Council from its reserves.

### 2012/13

Valuation increases for assets continue to be higher than forecast. Together with the significant additions resulting from the capital investment in the district, depreciation expenses were higher than budgeted.

In 2012/13, Council extended the refuse and recycling services to the smaller towns in the district. Additional cost for providing this service (unbudgeted cost), and increased transportation and recycling costs, resulted in cost overruns. These issues were resolved in 2013/14.

Council received part subsidies from NZ Transport Agency for works related to flood damages. Council funds the remaining cost, which is unbudgeted, from its reserves.

#### 2013/14

Council's investment in Infracon Limited (in Liquidation) was \$3.609 million. In August 2014, the company was placed in liquidation. As a result, Council had to impair (write down) its investment in the company to the Income Statement, resulting in Council not meeting the balanced budget benchmark.

Council received part subsidies from NZ Transport Agency for works related to flood damages. The remaining cost, that is unbudgeted, is funded by Council from its reserves.

#### 2014/15

Council revenue is higher than its operating expenses mainly due to NZTA subsidies received for the Saddle Rd and flood damage work totalling \$ 320,000.

#### 2015/16

Council revenue is higher than its operating expenses mainly due to NZTA subsidies received for the Saddle Rd and flood damage work, and cash received due from the liquidation of Infracon.

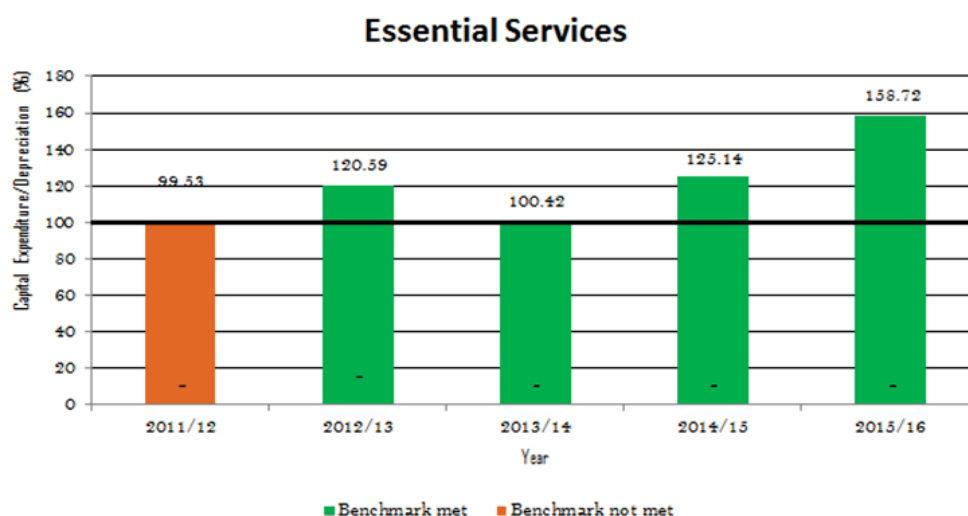


## Essential services benchmark

The following graph displays the Council's capital expenditure on network services as a proportion of depreciation on network services. (Capital work includes both renewals of existing infrastructure as well as new capital work undertaken.)

The Council meets this benchmark if its capital expenditure on network services equals or is greater than depreciation on network services.

Network services is defined in the regulations as infrastructure related to water supply, sewerage and the treatment and disposal of sewage, storm water drainage, flood protection and control works, and the provision of roads and footpaths. The Council owns no infrastructure related to flood protection and control work.

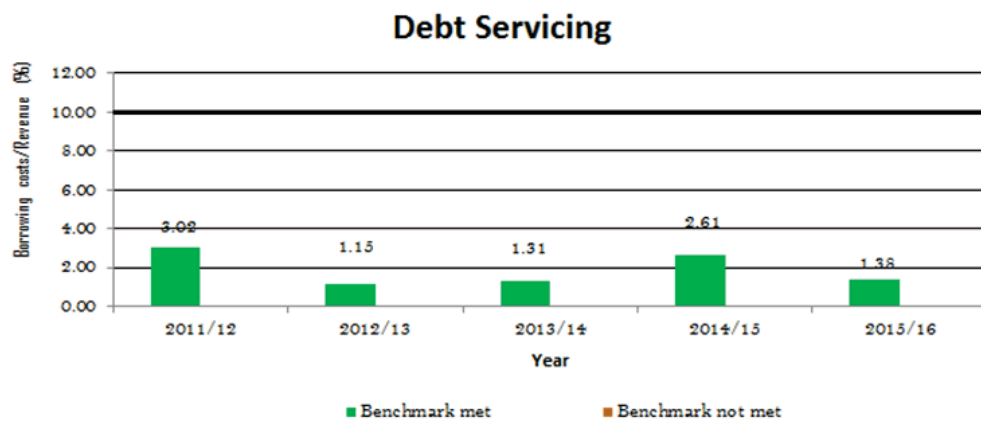


## Debt servicing benchmark

The following graph displays the Council's borrowing costs as a proportion of revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).

The 2010/11 to 2012/13 results do not include the PBE IPSAS transition adjustments

Because Statistics New Zealand projects the district's population will grow more slowly than the national population is projected to grow, it meets the debt servicing benchmark of borrowing costs equal or are less than 10% of its revenue.



Debt service cost declined over the years mainly due to:

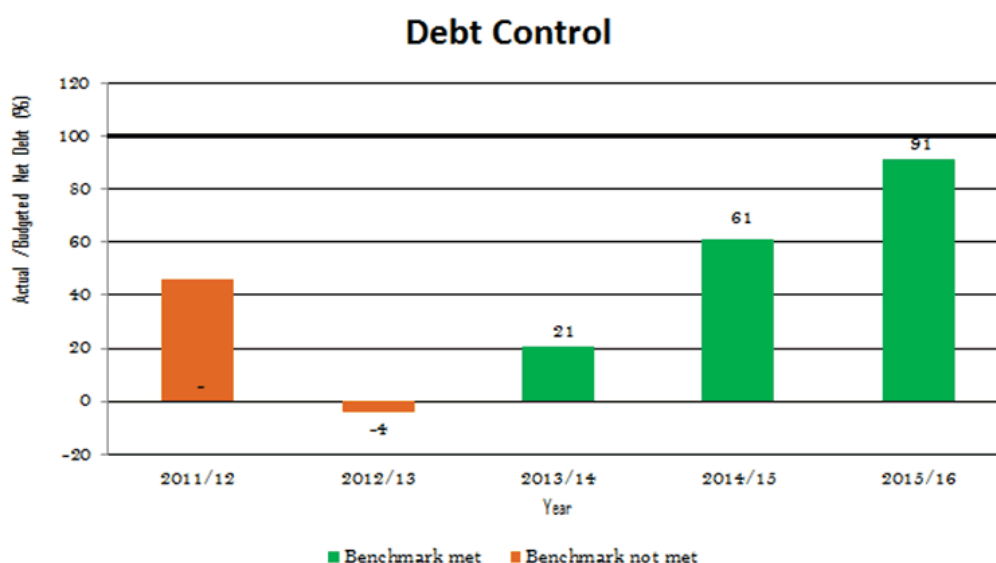
- Lower external lending interest rates.
- Council in the 2012-2022 Long Term Plan removed policy limits for borrowings with any one financial institution and term of loan. These limits though appropriate at that time, were inhibiting and enabling us to take advantage of the competitive lending market and was not strategically focused.
- In 2012/13 we restructured our banking arrangements and set up flexible lending and investing arrangements enabling us to take advantage of the new lending options and competitive rates among banks.
- In 2012/13, Council used interest rate swaps as another tool to manage interest rate risk. With interest rates expected to increase, we managed to maintain an overall interest rate lower than the banks' lending rate.
- In 2013/14, we started using the Local Government Funding Agency as another lending agency and secured interest rates that were, on average, 50 basis points below banks' lending rates.
- In 2015/16, the continued decline in the Official Cash Rate, having a positive impact on lending interest rates.

## Debt control benchmark

The following graph displays the Council's actual net debt as a proportion of planned net debt. In this statement, net debt means financial liabilities less financial assets (excluding trade and other receivables). (The graph shows negative values when financial liabilities are less than financial assets, excluding rate and other receivables.)

Council meets the debt control benchmark if its actual net debt equals or is less than its planned net debt.

In 2011/12, Council budgeted for a higher net investment position than it achieved. This results in the benchmark not being met in that year.



Our debt levels have remained constant over the years due to the following:

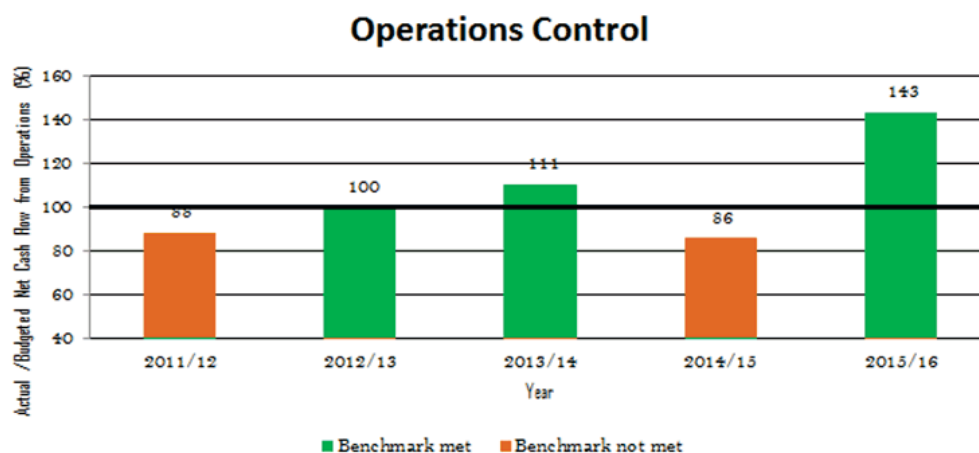
- We borrowed internally to fund capital projects where possible.
- We have debt instruments that allow us to repay and drawdown loans without incurring break fees and penalties from the banks.

These arrangements have given us more flexibility in managing our debt levels and interest rates risk.

## Operations control benchmark

This graph displays the Council's actual net cash flow from operations as a proportion of its planned net cash flow from operations.

The Council meets the operations control benchmark if its actual net cash flow from operations equals or is greater than its planned net cash flow from operations.



The reasons for not meeting this bench for the relevant years are as follows:

### 2011/12

Overall shortfall in cash flow from operations was \$1.3 million and was due to:

- Emergency repairs to our roading network due to flood damage was \$400,000 higher than budget.
- Higher road maintenance expenditure of \$894,000 to take advantage of the NZ Transport Subsidy higher subsidy.

### 2014/15

Overall shortfall in cash flow from operations was \$1.9 million and was due to:

- Emergency repairs to our roading network due to flood damage was \$200,000 higher than budget.
- Higher road maintenance expenditure of \$900,000 mainly for bring forward pre-reseal work.
- Excluding \$1 million of NZ Transport Agency subsidy that related to road sections on the Saddle Road. These sections are Palmerston North City Council and Manawatu District Council roads, hence subsidy received (though budgeted) were not included.

### 2015/16

Overall cash flow from operations is \$4.9 million higher than budgeted and was due to:

- Higher capital subsidies received in relation to the Saddle Road and MfE projects (both unbudgeted)
- Other revenue contains unbudgeted revenue of \$679,000 from the liquidation of Infracon

**DRAFT**  
**ANNUAL REPORT 2015/2016**  
**① ARARUA DISTRICT COUNCIL**





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# Introduction

1



# Mayor's Introduction

The 2015/16 year was the first year of delivering the 2015–2025 Long Term Plan. The focus continues to be on improving core infrastructure and increasing efforts in economic development within a prudent financial management framework. This has been a consistent strategic focus since 2012.

## Retirement

This is my last year as Mayor of Taranaki, a position I have been honoured to hold over the last six years. We have come a long way and achieved much during this time by working together as a great team. The district is now in a much better position to attract and support future growth with improved infrastructure and business support – additionally, the Council is in a strong financial position. There is still much to be done and no doubt new challenges await us. A new Council governance team will face these challenges and I wish them well.

## Highlights of the Year

### Iwi relationships

A significant milestone for local iwi was achieved with the treaty settlement signed with Government in August 2016. Council has worked closely with both Rangitane and Ngati Kahungunu Iwi, the Office of Treaty Settlements and the Minister for Treaty of Waitangi Settlements on matters relating to the two local iwi's treaty claims. The settlement is a major benefit to local iwi and Council looks forward to developing partnership opportunities in the future that are likely to generate benefits for all residents.

### Rates affordability

As the district was impacted by historically low dairy prices, and the flow-on impacts of this on dairy farming and support business incomes, we were faced with some tough funding decisions when planning our services and activities as part of the 2015–2025 Long Term Plan. The impacts spread through to retailers, professional support businesses and those who work in these industries.

Councillors worked hard to hold the rate increase to 2.91%, while continuing with the infrastructure upgrade programme. For 2016/17, the rate increase is just 1.71%, with a rural sector rate increase of 0.96%. We are proud of these lower-than-forecast rate increases and our efforts to deliver modern and affordable services to residents.

### Business and employment growth

The district has been struggling with population and employment decline for many years. Recent renewed efforts and strategic focus in economic development services have started to show some promising signs. Population, school student numbers and employment have all recorded positive trends in the last year. The significant positive change to migration trends, with families coming to live in Taranaki from Australia and elsewhere, is a welcome sign and gives us confidence in the future of Taranaki.



The last year has been a difficult one for the local economy – particularly in the dairy sector. These challenges are showing signs of easing, but the need for a focused strategy on business development and creation of wealth in the district is still of critical importance.

A stable to growing population is critical to rural communities in order to provide affordable services and infrastructure that meet accepted standards. Council recognises that business support and facilitation is integral to drive new employment opportunities, while visitor and resident attraction is an important component of the overall economic strategy.

It is important that the district continues to have an economic development team with a strong business focus, as well as sufficient resources to provide strategic direction and support local events, business and the wider community. Over the past year, the team has exceeded our targets and have some exciting programmes underway, including providing regular services through the Pahiatua Service Centre on a one-day-a-fortnight basis. To this end, Council has provided a modest increase in resources to deliver better outcomes.

### Financial prudence

As a result of many years of hard work, the Council has a strong financial foundation. The 2015-2025 Long Term Plan features another prudent financial strategy. This great work has allowed us to continue with our significant investments in core infrastructure, while at the same time maintaining sufficient capacity for future development.

### Infrastructure and partnerships

Council had an ambitious investment programme in urban water and wastewater networks to meet new mandatory standards and to improve the resilience and quality of the services. Great progress has been made, the majority of wastewater upgrades are complete and almost all of the water upgrades are either complete or underway.

Worth noting are Council's continued partnerships with Horizons Regional Council (or "Horizons"), Ministry of Health and the Ministry for the Environment, who support the planning and funding of these upgrade projects. Without their support and subsidies, the impact on the affordability of rates would have been significant.

A major highlight, and one that is ongoing, is the increased NZ Transport Agency (NZTA) subsidies for road maintenance that Council lobbied for in 2013/14 and commenced in 2014/15. This has resulted in substantial savings for local ratepayers to maintain the roading network.

The third town upgrade project was carried out in Eketahuna and involved substantial input from residents. Council is now planning for the Pahiatua Town Upgrade, which will complete the programme of upgrades over the four major townships.

Council has seen considerable improvement in the condition and investment value of the Council owned Birch North commercial forest. Revenue from the harvesting activities has built up cash reserves and further investments have been made in roading and replanting.

### The challenges

We had a long term goal to complete the water and wastewater upgrades this year - unfortunately, this has not been possible. A range of issues has delayed some of the upgrade projects and the upgrades will now be largely completed in the 2016/17 and 2017/18 years.

The year has also seen a changing of the guard in the delivery and management of roading services with the liquidation of Infracon and the establishment of a collaborative working agreement with Downer NZ Ltd (or "Downer"), known as the "Tararua Alliance", which continues to deliver great results.

All in all, a year of solid achievements underpinning a clear vision and sound strategies.

I wish the current Councillors and Council staff all the best in the years to come, and look forward to seeing a new Mayor and Councillors take up the challenges of governing a complex organisation that is the Tararua District Council.

Roly Ellis  
**Mayor**

# Chief Executive's Introduction

The 2015/16 year saw Council make significant gains in operational capability and efficiency gains from structural changes.

Council staff were focused on the delivery of services in the most affordable way by reducing costs where possible. The key achievements were:

- A large capital investment programme in place;
- The Tararua Alliance bedding in and delivering increased efficiencies. During the year, stormwater, asset management and renewals for water and wastewater were added to the Tararua Alliance contract;
- An expansion of the economic development service with the Tararua Business Network established;
- Increased staff capability in project management; and
- Ongoing shared service investigations to improve efficiency.

## Infrastructure Investments

The Council had approved an ambitious capital investment programme for 2015/16, with a focus on the water and wastewater network upgrades. We delivered \$16.7 million of projects, significantly more than in the previous year (\$13.6 million). While an improvement, there was \$6 million of approved projects carried forward to the 2016/17 year. Many of these projects involve partnerships with Horizons, Ministry of Health and Ministry for the Environment.

A major focus on best practice project management and reporting skills was implemented across the Council this year. This move to build staff capability is delivering results and will take full effect in the 2016/17 year.

Details of specific projects are set out in the 'Highlights' section – including details of key investments in roading, solid waste and the three waters.

## Structural changes and the benefits

We continue to strive for efficiencies within the organisation in order to provide affordable services. This focus is now a continuous process where we ensure that we are making efficiencies where we can and are open to providing services through different models. Over the last two years, there has been pressure from Central Government to reduce costs and – at the same time – increase service levels.

A number of new processes to review our services are now legally required. We have been doing this as normal business practice for some time and are incorporating the new review processes into our work programme. In most cases, further reviews will not be required and we are already moving forward on a number of shared services options.

Council has indicated that a review of how we deliver and fund our regulatory services will be undertaken over the next year. Throughout the year, structural changes put in place (or reviewed) included:

- Tararua Alliance (collaborative working agreement with Downer), operating on roading, footpaths and stormwater activity. This year, we have added to the partnership the management of assets and reticulation network for water and wastewater;





- Shared service investigations with MW LASS for building consent processing and information technology; and
- A Heads of Agreement was signed with Horowhenua District Council to explore shared services.

The benefits of the Tararua Alliance have been substantial, with Council gaining access to skilled staff, management processes and systems through Downer. This includes best practice asset management systems that will drive further efficiencies over time. We are anticipating improved asset information that will underpin the next Long Term Plan process in 2017/18.

We are fortunate to have the services of some highly skilled staff that are recognised as experts in their fields on a national scale, including asset management, risk management, earthquake prone buildings and rating policies.

## Financial Strength and Prudence

This year saw one of the largest infrastructure investment programmes the district has ever seen. Despite the large investment in infrastructure, Council is in a very strong financial position with low debt, positive internal cash balances and low rate increases. The outlook is stable and the new elected Council will have options for the future direction of the Council when developing the 2018–2028 Long Term Plan.

The hard work over the last few years, focusing on sound and prudent financial management places us in a position of strength going forward. Whilst work will always be required to reduce costs and deliver low rates increases, we now have healthy reserves and are in a position to respond to unexpected shocks and natural disasters; not all councils are in this position.

## Challenges

As often happens with such a diverse and challenging range of services and projects, not everything has gone to plan. There have been a number of issues in delivering the water and wastewater upgrade projects on time and on budget.

Despite additional resources allocated, the programme was too ambitious relative to the staff resources available. In addition, problems with ground conditions, design regulations, bores being unsuitable and new design options have resulted in various changes in scope and costs required for a number of key projects.

These sorts of issues are common with projects involving underground services, the actual impact on each project is only known in hindsight. In order to optimise the design solution, reduce the risks and improve project time and cost forecasts, Council has increased staff capability and support in project management and business case development.

This will improve the planning process and risk management for all significant capital projects, as well as ensure timely, accurate advice and information for Councillors to make decisions.

## Looking Ahead

Council is facing a number of potentially significant challenges over the next few years. Proposed new legislation could change how roading and the three waters are delivered and governed. The drive to share services across Councils and further reduce costs could also impact on staff. We will continue to provide advice to elected Councillors on how to deliver services in a manner that provides optimal benefits to residents.

Finally, I would like to acknowledge the efforts made by Council staff in implementing the plans and actions on the Council's behalf. They are tremendous ambassadors for our district and work hard to ensure we all remain proud to call the district home.

Blair King  
Chief Executive

# How this Report Works

## Purpose of this Annual Report

The purpose of this annual report is to compare our actual performance for the year from 1 July 2015 to 30 June 2016 against what was forecast in the Long Term Plan for that year.

An annual report is required by section 98(1) of the Local Government Act 2002 (the Act).

## Structure of this Report

This Report has five sections – Introduction, Reports, Activities and Service Performance, Financial Statements, and General Information.

### Introduction

This section includes:

- Our Year at a Glance – presents a quick summary.
- Our Progress Towards the Strategies in Our Long Term Plan – a review of our progress towards our strategies.
- Highlights for the Year – highlights key achievements and challenges we faced during the year.
- Financial Prudence Benchmarks Disclosures – details Council's performance against the new Local Government (Financial Reporting and Prudence) Regulations 2014 disclosure requirements.

### Reports

This section includes:

- Capital expenditure report and explanation for variances.
- Report that shows how we fulfil our responsibilities to govern the district well.

## Activities and Service Performance

These show the detail of work done and money spent in each major area grouped by significant activity, and reports our performance against targets we set for ourselves for each area.

## Financial Statements

We detail the Council's financial performance against budget.

## General Information

This section shows how the Council is structured, the Community Boards and Committees, Management Team, and a directory. A glossary of terms completes this section.



# Our Year at a Glance

This is a quick summary of what we have been doing for the year, and how we have performed against what we said we would do.

## What We Said We Would Do



### ACHIEVED

- **Progress against our Vision and Strategy**  
Refer to page xx, 'Our Progress Towards the Strategies in the Long Term Plan' for details of our achievements.
- **Reducing rates increases**  
Rates increases have gradually reduced from 4.04% in 2012/13 to 2.98% in 2015/16. The rates increase for 2016/17 has continued to reduce – 1.71% overall rates increase.
- **Promote economic Development**  
Over 10,000 people came to the district to attend major events and we achieved accreditation this year for Pahiatua as "Motorhome Friendly". Through our nationwide events, workshops and programmes we have given 22 start-ups and 13 Small Medium Enterprises access to the expertise, networks and support needed to achieve their growth aspirations.
- **Improve relationships and collaboration with other organisations**  
We signed a heads of agreement with Horowhenua District Council to explore shared services and continue to work collaboratively with the MW LASS Councils in building control, information technology services, and archive management.
- **Debt managed within Long Term Plan forecast**  
Our external debt was \$6.5 million, compared to a budget of \$13.1 million.



### ALMOST ACHIEVED

- **Continued investment in our core infrastructure**  
We completed \$16.7 million of capital work (\$13.6 million last year) but had to carry over \$6 million to be completed in the next year.
- **Continue to address the water supply and quality issues**  
The Dannevirke water treatment and Pahiatua water supply projects were delayed. But we completed Eketahuna water storage and brought forward to this year the design of the Woodville water storage with the aim of completing this project next year – two years ahead of schedule.
- **Reduce environmental impact from our waste management practices**  
We have completed the upgrading of Dannevirke oxidation ponds 2, 3 & 4, and the Pahiatua wastewater treatment system. Woodville and Dannevirke No.1 ponds were delayed due to weather and changes to project scope.



### NOT ACHIEVED

- **Delivery of service level Performance targets**  
We did not achieve 15 out of 109 of our service level measures. We achieved 36 out of 38 of the mandatory measures Legislated by Parliament.
- **Operating expenses does not exceed budget**  
Operating expenses for several activities exceeded budgets. Depreciation expense also exceeding budgets due to valuation increases higher than predicted.

## Financial Overview

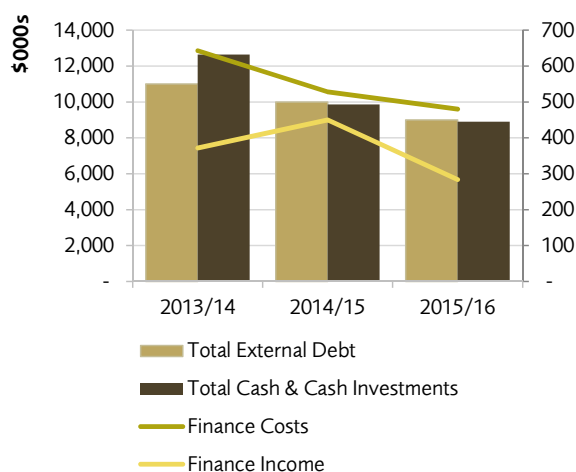
### Financial Results Compared Against Budgets

	This year	Compared to last year
<b>Overall Operating Result</b> \$3 million – favourable	✓	↑
<b>Operating Revenue</b> \$3.5 million – favourable	✓	↑
<b>Operating cost</b> \$1.3 million – unfavourable	✗	↓
<b>Total External Debt</b> \$4.1 million – favourable	✓	↑
<b>Capital Expenditure</b> \$6.1 million – unfavourable	✗	↑
<b>Net Debt</b> \$1.6 million – favourable	✓	↓
<b>Net Interest</b> (excluding derivative valuation) \$87,000 – unfavourable	≈	↓

## Treasury Management

Capital expenditure funded by loans (levels of service increases, and growth) were higher than budgeted. However, as Council borrowed these funds internally, external debt was lower than budget. As a result of the internal borrowing, cash investments were lower than budgeted. These, together with fixed interest rates for external borrowing and overall lower market interest rates, resulted in the favourable net debt but an unfavourable net interest position (as indicated above).

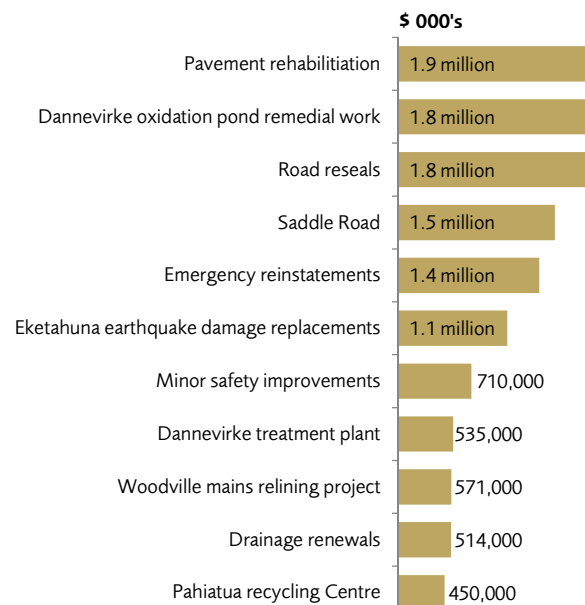
### DEBT AND CASH INVESTMENT POSITION



## Infrastructure Investments

Our total investment for the year to maintain, and in some activities increase, the service levels was \$16.7 million, which was 73% of the budget of \$22.8 million. Delays to projects resulting in \$6.1 million of unspent budget were due to reprioritising projects, changes to project scope and insufficient staff resources to deliver all of the planned projects.

### BIG-TICKET ITEMS



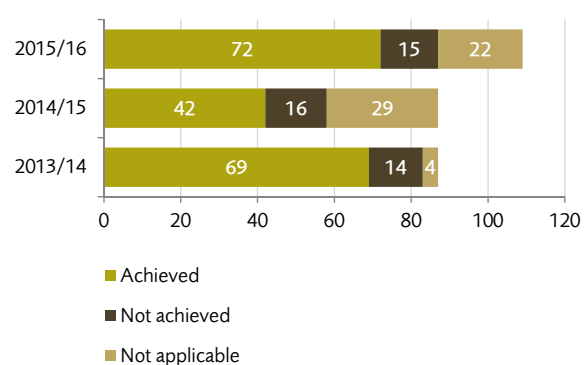
## Service Performance

We use a range of service performance measures to monitor the service levels we deliver to our customers.

This year we are also reporting on the mandatory performance measures introduced by Parliament in the 2014 amendments to the Local Government Act 2002.

We performed well, overall achieving 83% of our performance measures compared to 73% last year. Fourteen of the 22 activities of Council met all of their service performance measures. The number of measures not achieved was 15 compared to 16 last year.

### OVERALL SERVICE PERFORMANCE MEASURES





# Our Progress Towards the Strategies in Our Long Term Plan

In the 2015–2025 Long Term Plan, Council confirmed the vision for the district that was adopted in the 2012–2022 Long Term Plan:

A growing and prosperous district providing a wide range of employment opportunities that is underpinned by highly efficient, capable and affordable infrastructure.

Underpinning this vision is the Strategic Focus for Council.

# Strategic Focus

Council first adopted its Vision and the underlying three limbs of strategy in the 2012-2022 Long Term Plan – Core Network Infrastructure, Economic Development and Financial Prudence. In the three years that followed, Council made significant progress on these strategies.

The 2015-2025 Long Term Plan maintained the same three overall strategies through consultation with the community, with some changes in priorities and focus that reflected new challenges and achievements.

The following table summarises our progress towards the Council's Strategies in the 2015-2025 Long Term Plan.

## Strategy 1: Core Infrastructure

### Continued investment in core infrastructure

**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
To build resilience in water, wastewater, stormwater, and roading networks.	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>We had invested \$14.4 million this year in our core infrastructure to ensure we continue to maintain, and in some areas increase, our service levels.</li> <li>Council decided to bring forward the Woodville impounded supply upgrade project by one year into 2016/17 to address the current summer water quality and quantity issues. The dam size will be increased to 75,000m<sup>3</sup> and a floating cover will be installed. This project will double the capacity of the existing dam and stop algae growth in the dam.</li> <li>Project to install more water storage in the Pahiatua township has commenced. This is to supply all water for the town from the existing bore source and eliminate the need for any further take from the Mangatainoka river. The project has been delayed due to unsuitability of soil structure.</li> <li>Completed the project to lift the height of the water level in the Dannevirke impounded supply water by one metre increasing the capacity of the dam by five days.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>Dannevirke impounded supply has provided security of water supply to residents and businesses.</li> </ul>



**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
<i>To improve our environment and meet our commitments to the Manawatu River Accord.</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>• We have received \$389,000 of the remaining funding for the Ministry for the Environment funded projects, bringing the total subsidy received to \$2.08 million.</li> <li>• Three oxidation ponds in Dannevirke are relined and fully operational.</li> <li>• Ministry for the Environment funded Pahiatua wastewater upgrade project was completed.</li> <li>• Completion of Dannevirke No.1 and Woodville oxidation ponds have been delayed. These projects will be completed next year.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>• Progress on wastewater upgrades to improve discharge into rivers and increase treatment capacity has been hampered by weather, sludge disposal and staff resource issues.</li> </ul>
<i>To increase public safety in Council roads, footpaths, recreation facilities and public buildings.</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>• No fatal accidents on roads due to road factors.</li> <li>• Parks, reserves, playground equipment and sports facilities continue to be maintained to relevant safety standards.</li> <li>• Regime of conducting safety audits on work sites has been implemented.</li> <li>• Appointed a Safety Officer, established a safety committee and working towards being accredited at tertiary level in accordance with the Health and Safety Act.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>• No fatal accidents on roads due to road factors.</li> <li>• Playground equipment meet standards and are regularly maintained.</li> <li>• Identified Council's buildings that are classified as being earthquake prone buildings and programmed their upgrade.</li> </ul>



**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
To meet legally required performance standards.	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>A new resource consent for the Norsewood wastewater pond and discharge has been received.</li> <li>Consent renewal applications for Eketahuna and Pahiatua wastewater discharges have been completed and lodged.</li> <li>We continue to meet all existing resource consents for urban water supplies.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>We met all resource consents for urban water supplies.</li> <li>Even though four of the eight wastewater schemes do not have renewed consents, they meet the conditions of the expired resource consents. Council is in the process of renewing these consents.</li> </ul>

## Strategy 2: Economic Development

### Promoting and facilitating economic development

**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
Supporting and facilitating growth in local business.	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>As a result of previous years' upgrades, visitors to the Dannevirke Camping Ground increased by 60% from 2,821, in 2014/15, to 4,484 in 2015/16. Eketahuna Camping Ground visitors rose by 30% from 3,898, in 2014/15, to 5,054 in 2015/16. Numbers in Woodville were also higher than the year before, up until the camping ground closed for renovation in May 2016.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>In 2014 Council established the Tararua Business Hub (as a stand-alone operational unit) to link, support, facilitate and enable small to medium business growth within the district.</li> <li>The business incubation service within the Tararua Business Hub was set up, in order to help fledging businesses to grow and establish themselves.</li> <li>Facilitated seven (total of 17 over the three years) business applications to the Ministry of Science and Innovation Subsidy scheme.</li> <li>The GO! Project – with help from NIWA, HortResearch, and Crop and Food Research – has identified opportunities for land owners to diversify into crops that are best suited for the Tararua district.</li> </ul>



**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
<i>Build district identity; promote the district by telling our story.</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>Over 10,000 people came to the district to attend major events, such as Woodville Motocross, Wheels with Attitude and Dannevirke A &amp; P Show.</li> <li>Council participated in national trade shows that provided the platform necessary to promote our district for those considering visiting or relocating here for lifestyle, business and/or investment. Over 241,000 people attended these trade shows.</li> <li>Tararua is recognised as embracing motorhome friendly opportunities and we have achieved accreditation to Pahiatua as "Motorhome Friendly".</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>Working with the four major towns on branding and developing an identity. For example the Woodville "Wood You" and in Dannevirke the "Viking Country".</li> <li>Promoting Tararua Country through videos, website, local newspaper, Facebook, and advertising.</li> <li>New Zealand Motor Caravan Association (NZMCA) has accredited Dannevirke and Woodville as "Motor Home Friendly" towns.</li> <li>Developed and successfully organised the national Provincial Conference in April 2015 to profile issues within the rural sector of New Zealand.</li> </ul>
<i>Provide business friendly and welcoming support for new residents.</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>Welcome packs sent out to 363 new residents.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>Welcome Wagon for new residents to the district is operational.</li> <li>Welcome packs sent out to 227 new residents.</li> <li>Worked closely with Fonterra in Pahiatua for accommodation, housing and recreation for the new staff employed in the Fonterra factory expansion.</li> </ul>

## Strategy 3: Financial Viability

### Continued financial viability through sustainable growth and investment

**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
<i>Cost control</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>Operating expenditure, excluding depreciation and fair value movement of derivatives, was \$23 million which is similar to last year. This shows that Council, through efficiencies, better cost management and changes to delivery of services, has been able to offset other cost increases.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>Overall operating expenditure excluding depreciation was \$21 million in Year 1, \$20 million in Year 2 and \$23 million in Year 3 (2014/15). This equated to an increase of 19.3% over the three years.</li> </ul>
<i>Affordability</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>Rates increases have reduced from 4.26% in 2011/12 to 1.71% in 2016/17.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>Rates increases for the last three years have reduced from 4% in Year 1, to 3.5% in Year 3.</li> </ul>
<i>Reducing financial and business risk</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>Council continues to have capacity to more than double its current external borrowing of \$9 million.</li> <li>Brought in-house the management of the forestry operations and has accumulated net cash returns from this activity.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>Council was in a net cash position – i.e. cash investments are higher than core external debt.</li> <li>Council has the capacity within its prudent borrowing limits to increase borrowing to \$30 million if required to fund capital development.</li> <li>Adequate insurance policies were in place to mitigate risk of unplanned asset replacements due to natural disasters.</li> <li>Council continued to rationalise its commercial investment portfolio to maximise returns.</li> </ul>



**Legend:** ● On Track ● Need to catch up ● Needs more effort

Strategy	Progress 2013/14	Progress 2014/15	Progress 2015/16	Comments
<i>Financial sustainability (long-term financial health).</i>	●	●	●	<p><b>This Year</b></p> <ul style="list-style-type: none"> <li>• Total debt levels (external and internal) continue to be within the limits in the Long Term Plan.</li> <li>• Depreciation reserves for future asset replacements are \$20.8 million, increased by \$7 million in the last three years.</li> </ul> <p><b>Previous Years</b></p> <ul style="list-style-type: none"> <li>• Debts level remained well within limits in the Long Term Plan.</li> <li>• Council's core external debt at year end was \$10 million. Forestry activity generated positive net returns to Council.</li> <li>• Depreciation reserves for future asset replacements had increased by \$3.5 million.</li> </ul>

# Highlights of the Year

This section highlights the key achievements and challenges faced during the year as Council worked towards achieving the three strategic objectives of its Vision.

## Strategy 1: Core Infrastructure

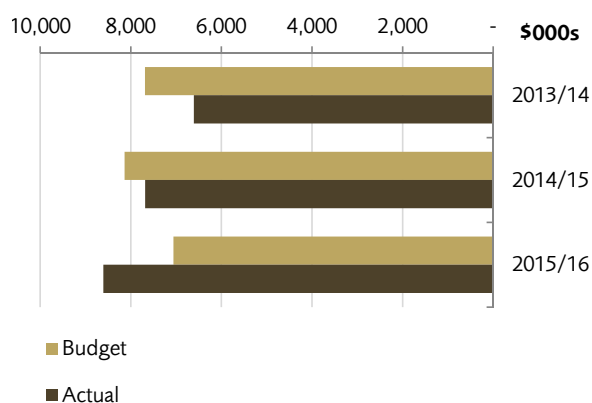
### Investment in our Infrastructure

The capital investment Council has made over the last three years has been significant. On average, the capital investment was \$13.8 million with this year being the highest spend with \$16.7 million. The capital investments in the core infrastructure for this year account for 87% of the total capital spend for the year. This level of capital investment is consistent with Council's Vision and strategies.

#### Roading and Footpaths

Focus for the roading activity has been on the Manawatu/Hawkes Bay alternate route (Saddle Road), safety improvements, emergency reinstatement and rehabilitation, and resealing. Total spend this year was \$8.6 million, compared to \$7.7 million last year.

#### ROADING AND FOOTPATHS





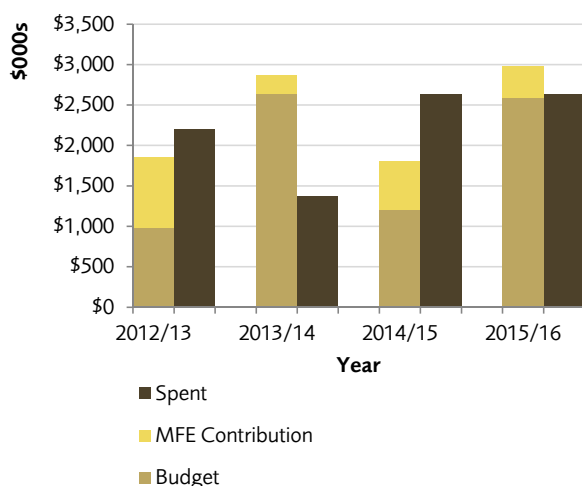
## Wastewater

We made significant progress on the joint projects with Horizons and Ministry for the Environment. We have spent \$4 million over the last two years and spent another \$2.1 million this year. We have budgeted to spend another \$1 million in the next two years.

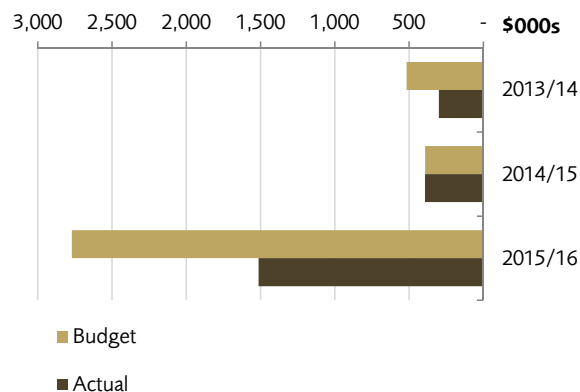
We spent a further \$1.1 million dollars either replacing or relining the wastewater pipes in Eketahuna damaged in an earthquake in 2014.

### FRESH START FOR FRESH WATER CLEAN-UP PROJECT CAPITAL EXPENDITURE

Budget, Ministry for the Environment contribution, and actual spent per year for all towns



## WASTEWATER

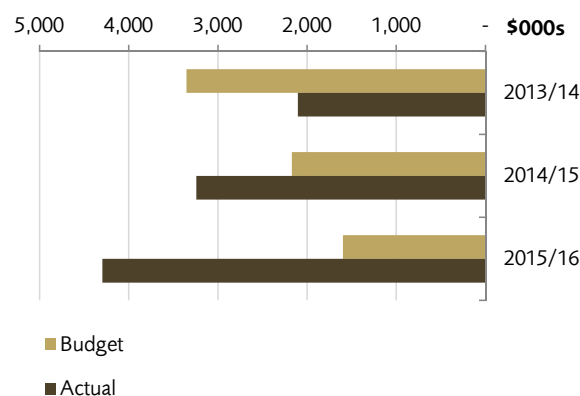


## Water Supplies

Work on both the Pahiatua water storage and Dannevirke Treatment plant has commenced. Eketahuna water storage project was completed giving the town two days storage of water.

We spent \$1.5 million this year compared to \$400,000 last year.

### WATER SUPPLIES



## Approach to the Roothing Programme

The key philosophy of the Tararua Alliance is to combine the right people, making the right decisions and undertaking the right work at the right time of the year. The Tararua Alliance is now completing its second year of operation. The team have established a condition rating data driven approach to managing the Tararua road network.

This approach has been two-fold:

- Updating council's asset databases to ensure that the asset information is accurate and complete to allow best for network decisions.
- Generating foundation strategies such as a 30-year Infrastructure Strategy and Activity Management Plans, to improve overall asset stewardship.

## All Faults Programme

The Alliance has developed and implemented an "All Faults" programme in Tararua. This innovative approach gives the ability to identify network deterioration early and is a key indicator to the health of the network. An "All Faults" programme details all of the faults on the network at any given time and provides a near real-time view of the current state of the network.

By using this approach, the Tararua Alliance can detect faults or defects at an early stage and have the ability to monitor any deterioration and better schedule any required

intervention in a more structured manner. Forward works programmes are developed annually for all activities, with the intention being to focus more on preventative maintenance and drastically reduce the number of immediate priority repairs required for safety intervention.

## New Asset Management Tool

To further assist programme delivery and asset management, the Tararua Alliance has also implemented the new Downer asset management software, Fuse. This will provide the Tararua Alliance with a powerful visual asset management tool that will also be the front end interface to manage the Customer Request Management (CRM) process. This software allows the team to visually track and manage all work, including CRMs, forward works programmes and asset registers.

## Maintenance Grading System

The Alliance has introduced the scarifying maintenance grading system with walk behind rollers to improve the grading methodology and reduce the amount of maintenance metal required. This has resulted in a large reduction in heavy metal overlays and a 44% reduction on maintenance metal spend between 2014/15 and 2015/16 financial years.

## LED Lighting

Upgrading the district's street lighting assets with new LED lighting is continuing. The purpose of the upgrade is to increase the operating life of the street lights, while reducing energy use.

## Pre-reseal pavement repairs

A new strategy has been put in place by the Tararua Alliance. Prior to resealing activities, pre-reseal pavement repairs are now undertaken the year before the resealing is planned. The benefits of this strategy has allowed the Tararua Alliance to complete the majority of the pre-reseal repairs 12 months in advance of resealing.

This is allowing the pre-reseal repairs to be undertaken at the right time of the year, improving overall quality and efficiency.

## Saddle Road Reconstruction

Tararua District Council has continued to manage the Saddle Road Upgrade on behalf of NZ Transport Agency. This project is a joint initiative between Palmerston North City Council, Manawatu District Council and Tararua District Council. The Tararua Alliance has been working in collaboration with all stakeholders to give regional resilience and as an alternate route to the Manawatu Gorge.

## The Tararua Alliance Customer Feedback

Feedback and comments from motorists and regional groups has been very positive towards the improvements that have been completed to date. The customer request completion rate and feedback scores continue to trend well – a score of 4.15 out of 5. A real focus on the response and completion of customer requests has resulted in a significant improvement in customer services.

Customer request response times were another significant improvement for the year. The Alliance achieved an average score of 1.46 days to complete customer requests, compared against a performance target of five days. Overall, 97% of all customer requests were responded to within the five day timeframe.

(graph to be inserted)

## One Network Road Classification

Over the past 12 months the Tararua Alliance has been working with the NZ Transport Agency and the Road Efficiency Group to implement the NZ Transport Agency's new One Network Road Classification (ONRC). The ONRC is a joint initiative of NZ Transport Agency and Local Government NZ. It has been developed to streamline the operation, maintenance and management of NZ road networks.

Key outcomes include consistent, fit for purpose levels of service for the road network and a mechanism to allocate funding more effectively and efficiently based on the function of the road.

The One Network Road Classification project comprises three distinct elements:

- classifying roads into categories based on their main function in the national network
- establish national Customer Levels of Service, which define what the fit for purpose outcomes are for each category in terms of mobility, safety, accessibility and amenity
- develop performance measures and targets which will effectively determine how the categories and





customer levels of service translate into specific maintenance, operational and investment decisions.

A summary of the Roding statistics by area and hierarchy based upon the One Network Road Classification is shown in the following graph:

(graph to be inserted)

Between 60-65% of Local Authority roads throughout NZ are classed in the Access to Access (Low Volume) Roads. As the ONRC is incorporated into the 2018-21 Roding programme, there could be a slight reduction in maintenance levels to extremely low volumes roads with no safety/economic concerns. The true impact on any funding implications is not yet fully known as NZ Transport Agency are currently working through the relationship between the ONRC and funding.

## Woodville Water Supply

Water for Woodville is sourced from an open stream into a storage dam or directly to the treatment plant. There has been water restrictions during summer months and issues regards water quality.

To fix this issue, the Woodville water supply project was brought forward one year, to the current year, to ensure the Woodville community has a more resilient and secure drinking water supply. Planning will be completed this year with construction completed in 2016/17.

With the reshaping of the existing impounded water supply (dam), lining and installing cover, and constructing a smaller secondary dam, we will have doubled the capacity of usable water and built resilience in this scheme. The new dam will be able to store up to an average of 58 days storage for the town.

## Pahiatua Water

The Pahiatua water supply upgrade is focused on increasing the quantity of water available during drier months of the year and during emergencies, and complying with the NZ Drinking Water Standards. An alternative option emerged this year to use the water supply from the Tui Brewery site.

A new pipeline would be required to connect this supply to the Pahiatua network and this would take considerable time to plan and construct.

In order to deliver an increase in water in time for the 2016/17 summer, Council has resolved to address the major issues of quality and resilience in two phases.

## Phase 1: Quality and Quantity

Additional storage is needed so that river water is no longer needed to supplement the existing bore supply. Council has resolved to construct a 6,000m<sup>3</sup> additional water storage tank at a cost of \$1.134 million. The tank will be used to store water during periods of the year when demand for water is low, to supplement the bore supply in summer as demand increases. This will provide an additional 4.5 days of water storage and will be operational prior to summer 2016/17.

This will improve water quality and ease the extent of water restrictions.

## Phase 2: Resilience

Staff will investigate options to improve the resilience (additional water supplies and storage) of the Pahiatua water supply network next year.

## Dannevirke Water supply

During the year, Council also completed a project to lift the height of the water level in the impounded water supply by one metre. This has increased the storage capacity of the water storage in the reservoir by an additional 5 days.

The installation of a new treatment plant is also well underway. The project involves a new shed, pipework and valves and a UV disinfection plant. This is stage one in a two stage project which will see a filtration plant installed in the future, to make the supply compliant with the NZ Drinking Water Standards.

## Infiltration and Maintenance in Wastewater

We also brought forward a significant amount of money to reline pipes in the Woodville reticulation network to address infiltration issues. Infiltration problems occur when the water table is high and also when heavy rainfall occurs. This was putting pressure on the wastewater plant to treat these high flows.

## Pahiatua Recycling Centre

The rebuild of the Pahiatua Recycling Centre was completed with the manned facility officially opening in December 2015. The general feedback from the public has been very positive.

## Managing Stormwater

Operations completed this financial year were concentrated on spraying of all open drains twice within the urban areas. Work also involved the clearance of open drains, reshaping scallop drains and water channels behind berms.

This has achieved better flow levels through these drains resulting in lesser flooding of areas in all townships.

# Strategy 2: Economic Development

## Enabling

Tararua Business Network continues to support the district's business community - providing economic knowledge, statistical data and project management support to community stakeholders, local business and industry.

Working to support business growth and investment attraction, Tararua Business Network has worked alongside 53 businesses this year – providing support and enabling growth.

To date, four businesses have been incubated at the Tararua Business Network – incubation entails linking, enabling and facilitating the businesses growth and development.

A key function of the Business Network is to provide facilities and services that will facilitate the appropriate support to enhance performance and drive growth in small and medium business. This year, the Business Network hosted 152 events in the Training/Seminar Room and the Board Room was utilised for business meetings on 208 occasions.

## Supporting

Tararua Business Network provided learning opportunities for seven individuals through work placements via Work and Income and ACC agencies.

Of these seven placements, three were able to be placed into full-time work; two are currently situated in the Business Network undergoing 'Work Ready' training; and one is seeking training for a new career.

Through our nationwide events, workshops and programmes we had given 22 start-ups and 13 SMEs (Small Medium Enterprises) access to the expertise, networks and support to achieve their growth aspirations.

## Facilitating

Following the success of the Tararua Business Network office in Dannevirke, an additional business support office (or "Satellite Office") was established within the Pahiatua Service Centre.

This Satellite Office provides the same service (on a fortnightly basis) with the objective being to create a centre that is more accessible to residents in the southern ward.

## Events Programme

Flow on effects from local events and training support schemes are integral to district growth – developing a more stable economy and enhancing district opportunities.

## Training Events

Tararua Business Network hosted a number of popular technology training and entrepreneurial connection events that encouraged local businesses, youth and entrepreneurs to share knowledge and ideas.

Events hosted during the year included training seminars and workshops for business, as well as regional collaboration workshops and meetings.

## Regional Business Partner Programme (RBPP)

Vision Manawatu delivered the Regional Business Partner Programme contract across Tararua, supported by New Zealand Trade and Enterprise (NZTE) and Callaghan Innovation.

Through the Regional Business Partner Programme assessment process, 13 businesses received assessments and had actions or referrals identified – some were referred for research and development assistance or were offered other services (targeted at their identified needs).

## Visitor Attraction

Over 10,000 people came to the district to attend major events, such as Woodville Motocross, Wheels with Attitude and Dannevirke A & P Show.

This volume of visitors to the district has a positive flow on effect to local business and reaffirms Council's sponsorship of these events.

## Connecting Communities

The world of communications has changed – social media is driving a new wave of 3D communications where it is as important to listen, as it is to speak; where everyone can have their point of view heard and where open consultation and transparency in decision-making is creating more engaged and empowered communities.

Tararua District Council has recognised this change in the way people communicate and is leading the district further into the digital age with the introduction of an online community news service called 'Talking Tararua – more than just words'.

Talking Tararua showcases Council news and profiles the district's attractions and events - as well as providing opportunities in every issue for readers to engage with Council through polls and surveys, asking questions and making comments.



## Attracting People to the Region

Mobilising our district promotion and economic development strategy has proved a valuable enterprise.

Over 241,000 attendees at national trade shows provided the platform necessary to promote our district for those considering visiting or relocating here for lifestyle, business and/or investment.

Tararua is recognised as embracing motorhome friendly opportunities and we have achieved accreditation this year for Pahiatua as 'Motorhome Friendly.' Enquiries regarding Eketahuna were made and the response received indicated that the town was too small to qualify.

Achieving accreditation recognises that these towns provide a set of amenities and services that guarantee motorhome travellers a warm welcome and an enjoyable visit.

Motorhome travellers are self-contained and generally stay longer, making a significant economic contribution to our towns, which has a flow-on effect to our district.

The town centre upgrade programme was focused on Eketahuna this year. The Tararua Alliance has worked in close consultation with the Eketahuna Community Board to develop the town centre upgrade. The focus has been on creating a 'real kiwi country' theme to the town centre. Work included developing a new site for the town's iconic Kiwi that will encourage more visitors to stop in town, pedestrian crossing upgrades, new entrance signs at either end of the township, reinvigorating the toilet block area and developing the War Memorial site to highlight the importance of this area to the community.

## Land Utilisation – Contributions to Sustainability

Continuing to maximise land-utilisation opportunities by building on the GO! Project – a cropping initiative for Tararua District.

The results of establishing a Feijoa Grower Led Group, has seen two landowners develop new plantations. Workshops were held to encourage additional growers to join the Feijoa Grower Led Group.

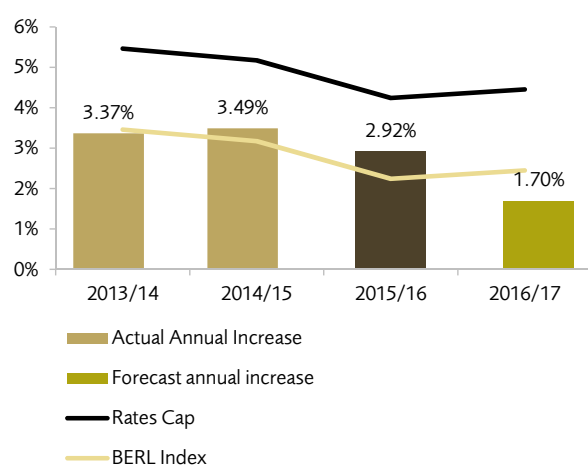
Focus has also been on hemp, hazelnut and manuka honey as potential new income for landowners.

# Strategy 3: Financial Viability

## Rates affordability

In the 2015-2025 Long Term Plan, Council resolved to maintain rates increases close to BERL Local Government Cost Index. Through efficiencies and cost savings, Council has been able to have a reducing rates increase – from 4.3% in 2011/12 to 2.98% this year. The rate increase adopted for the 2016/17 year is 1.71%.

### ANNUAL RATES INCREASES



## Funding Sources

The following table summaries the funding sources to deliver on the service levels for the last three years and the 2016/17 Annual Plan.

All amounts are GST exclusive

Funding Sources	Actual 2013/14	Actual 2014/15	Actual 2015/16	Planned 2016/17
Uniform Annual General Charge	11%	11%	11%	12%
General Rates	5%	6%	7%	8%
Targeted rates	42%	39%	37%	41%
<b>Total Rates*</b>	<b>58%</b>	<b>56%</b>	<b>55%</b>	<b>61%</b>
Fees & charges	8%	8%	8%	9%
Subsidies	28%	27%	29%	28%
Other Revenue	6%	10%	8%	3%
<b>Total Revenue†</b>	<b>32,469</b>	<b>35,217</b>	<b>36,634</b>	<b>34,646</b>

\* Total rates is the subtotal of rates revenue as a percentage of total revenue.

† Total revenue excludes "other gain and losses" in the Statement of Comprehensive Revenue and Expense.

In the 2015-2025 Long Term Plan, Council recognised the change in the funding sources percentage and the growing reliance on rates.

The budgeted funding source for the 2015/16 year differed from the actual results due to the Saddle Road subsidies from NZ Transport Agency. Once this project and other water and wastewater projects are completed, Council's funding proportion from rates will increase.

However, on a positive note, Council's use of the funding has remained consistent, and reducing rates increases indicates Council is managing its cost and has started realising savings from efficiencies and improved ways in delivering service levels.

### Expenditure Analysis

Type of Expense	Actual 2013/14	Actual 2014/15	Actual 2015/16	Planned 2016/17
Operations	46%	50%	50%	50%
Employee Benefit costs	16%	14%	14%	14%
Depreciation	37%	33%	34%	34%
Finance Cost	2%	3%	2%	2%
<b>Total Expense</b>	<b>30,795</b>	<b>34,795</b>	<b>32,924</b>	<b>34,503</b>



## Treasury Management

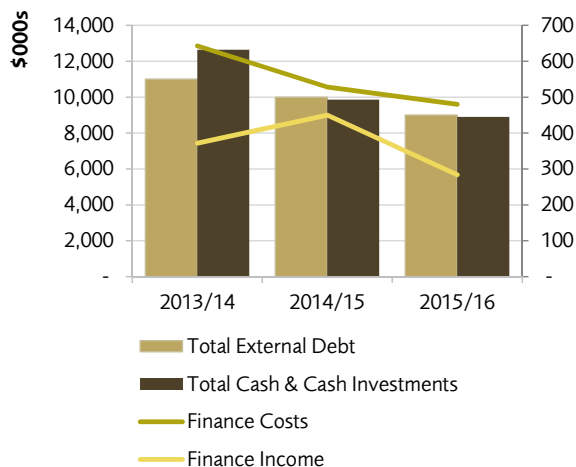
The following graphs show how the Council's treasury function is managing Council's cash reserves and funding of capital investments.

The current financial markets conditions have had a positive impact on Council's interest cost, but at the same time resulted in lower investment returns on our term deposits.

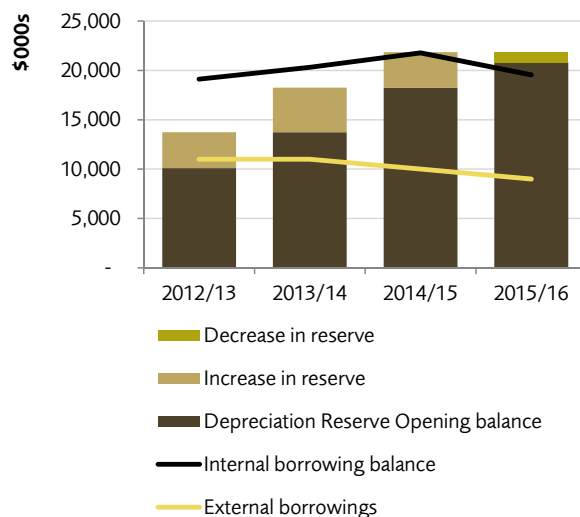
Council's external debt at year-end was lower than budget mainly due to delay in several capital projects, and by using internal borrowings from the depreciation reserves.

This can be clearly noted in the Depreciation Reserve and Total Borrowings graph below, where there is a decrease in depreciation funding. This is a result of internal borrowing and also funding the upgrading of our wastewater projects – relining and deepening the wastewater ponds – well ahead of their expected renewals dates.

### DEBT AND CASH INVESTMENT POSITION



### DEPRECIATION RESERVE AND TOTAL BORROWINGS



# Service Performance Measures

We use a range of service performance measures to monitor the service levels we deliver to our customers.

This year we are also reporting on the mandatory performance measures introduced by Parliament in the 2014 amendments to the Local Government Act 2002.

We performed well, overall achieving 83% of our performance measures compared to 73% last year, with 14 of the 22 activities of Council meeting all of their service performance measures. The number of measures not achieved was 15 compared to 12 last year.

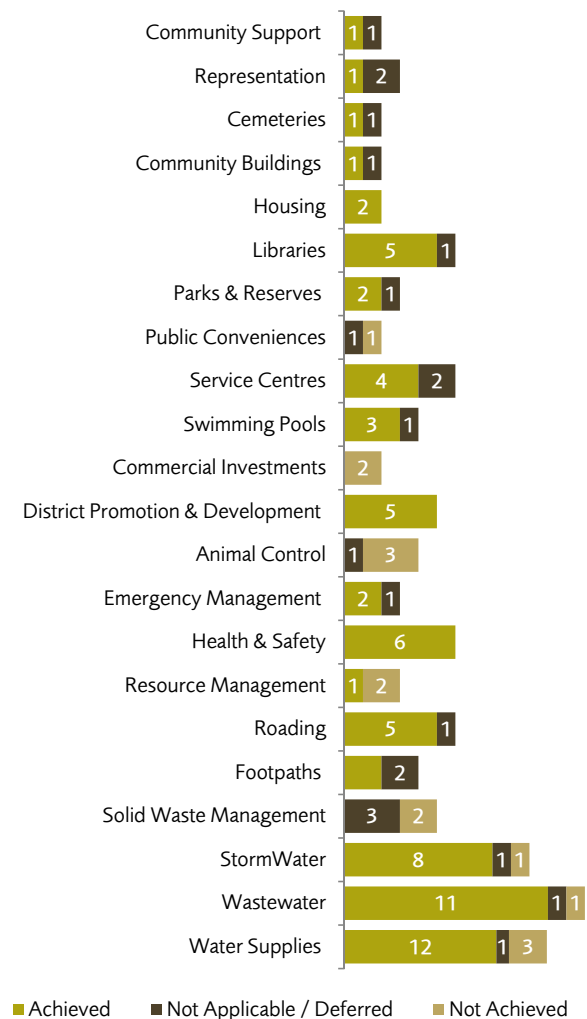
It should be noted that 22 measures were not applicable this year, and not included in the calculation. Of these, 20 measures relate to the community survey, which is done once every three years. The next survey will be conducted in 2016/17.

	2013/14*	2014/15	2015/16	
			Council	Mandatory
<b>Total number of measures</b>				
Achieved	69	42	36	36
Not achieved	14	16	13	2
Not applicable	4	29	22	N/A
<b>Total</b>	<b>87</b>	<b>87</b>	<b>71</b>	<b>38</b>

\* The year in which the Community Survey was completed.

The following graph summarises the service performance results for the year by Council Activities. For details on Council performance for the service performance measures, refer to the 'Activities and Service Performance' section of this report.

## SERVICE PERFORMANCE RESULTS FOR THE YEAR BY COUNCIL ACTIVITIES





## How We Spent Your Rates

We provide a variety of services to the district ranging from animal control, building consenting authority, libraries, service centres, public conveniences, sports and recreation facilities, emergency management, and maintaining our infrastructure like roading, footpaths, water and stormwater.

This page presents the significant projects we delivered to our community this year, and the amount spent providing Council services to the community, based on average yearly rates for a ratepayer in the district.



↑ | 3% | \$64

### DISTRICT PROMOTION AND ECONOMIC DEVELOPMENT

Significant projects: Establishing the Tararua Business Network; Return the forestry activity to profit.



↑ | 6% | \$111

### REGULATORY SERVICES

Significant projects: Working with "cluster groups" to better deliver services; Commenced construction of new dog pound; Developed Civil Defence Plan with various community groups.



↑ | 21% | \$391

### COMMUNITY AND RECREATION FACILITIES

Significant projects: Upgrade of camping facilities and playgrounds.



↓ | 32% | \$642

### ROADING AND FOOTPATHS

Significant projects: Saddle Road; Flood damage repairs across the district; Reseals and culverts across the district; Eketahuna town centre upgrade.



↓ | 8% | \$151

### BUILDING COMMUNITIES AND LEADERSHIP

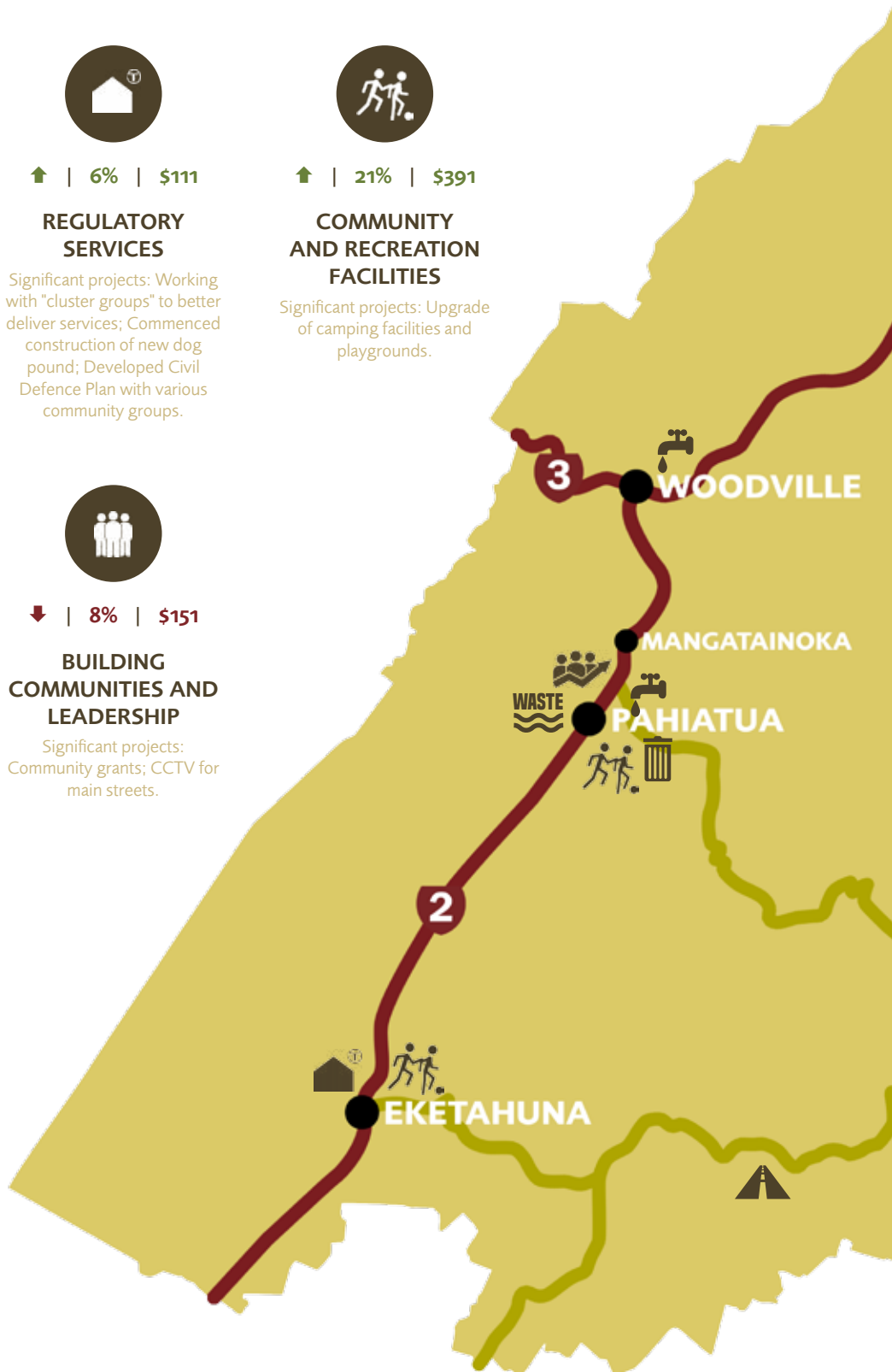
Significant projects: Community grants; CCTV for main streets.



↑ | 7% | \$131

### SOLID WASTE MANAGEMENT

Significant projects: Rebuild of Pahiatua recycling centre; Sealed roadway to Dannevirke transfer station.







↓ | 3% | \$61

**STORMWATER**

Significant projects: District-wide renewals; Increased maintenance to reduce occurrence of flooding during storm events.



↓ | 10% | \$191

**WASTEWATER**

Significant projects: Dannevirke, Woodville, and Pahiatua oxidation ponds; District-wide renewals; Eketahuna earthquake damage pipe replacements; Woodville mains replacement to reduce infiltration.



↑ | 10% | \$191

**WATER SUPPLIES**

Significant projects: District-wide renewals; Dannevirke, Pahiatua, and Woodville water treatment and supply projects.



↑ | 0% | -\$1

**TREASURY AND SUPPORT**

Significant projects: Debt levels and interest cost were well within budget.

The symbols indicate the location of significant projects.



# Annual Report Disclosure Statement

For the year ended 30 June 2016.

(This statement is included in the year-end financial report.)





























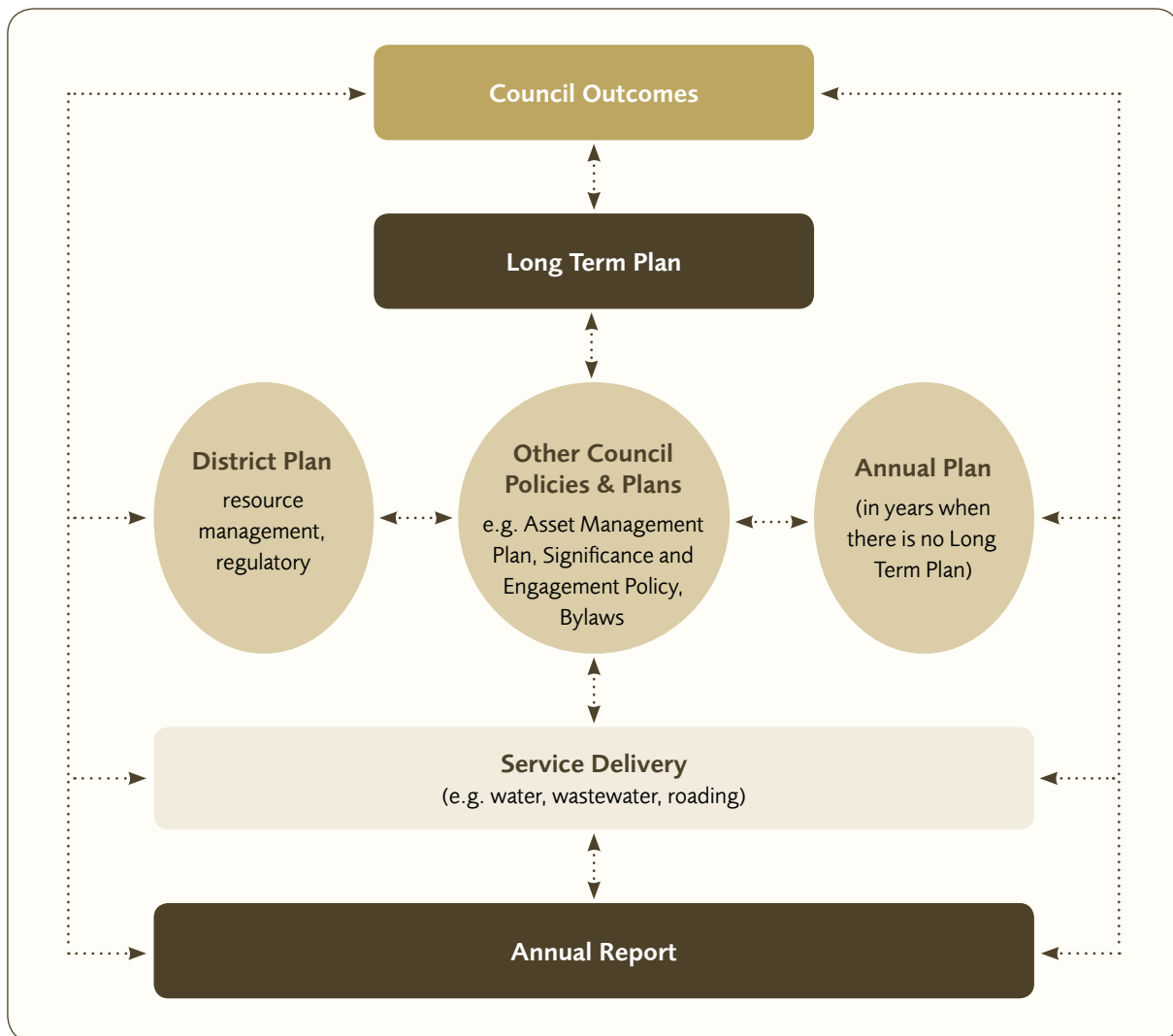
# Reports

2



# Linkage Between Council Policies and Plans

This Annual Report gives outcomes for the 2015/16 financial year. These actions were shaped by the directions outlined in the our Long Term Plan and in our other Policies and Plans. The linkages between these are shown in the diagram below:





# Capital Expenditure Report

For the year ended 30 June 2016.

The following assets were acquired/developed in accordance with the Long Term Plan, Annual Plan, and variations as authorised by Council.

Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>COMMUNITY AND RECREATION FACILITIES</b>				
<b>Cemeteries</b>				
<b>Growth</b>				
Mangatera new berms	7	20		27
Woodville new berms	-	3		3
<b>Growth Total</b>	<b>7</b>	<b>23</b>		<b>30</b>
<b>Level of Service</b>				
Mangatera stillborn area	3	-	-	3
Memorial restoration	2	-	-	2
Pahiatua carpark sealing	-	10		10
Pahiatua stillborn area	-	15		15
Woodville carpark sealing	-	6		6
<b>Level of Service Total</b>	<b>5</b>	<b>31</b>	<b>-</b>	<b>36</b>
<b>Cemeteries Total</b>	<b>12</b>	<b>54</b>	<b>-</b>	<b>66</b>
<b>Community Buildings</b>				
<b>Level of Service</b>				
Pahiatua Service Centre earthquake work	(16)	100	(84)	-
Woodville Service Centre earthquake work	-	200	(200)	-
Akitio boat ramp	-	-	30	30
<b>Level of Service Total</b>	<b>(17)</b>	<b>300</b>	<b>(254)</b>	<b>30</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
12	15	Work in progress. Outstanding work to complete project is drainage and extra berm. Waiting on drier weather to recommence work. Carry forward remaining budget to the 2016/17 year.
4	(1)	Completed.
<b>16</b>	<b>14</b>	
5	(2)	Completed.
-	2	Completed.
1	9	Work in progress. Work to complete is sealing of driveway. Waiting on dry weather to complete works.
-	15	Project delayed due to prioritisation of projects. Waiting on drier weather to commence works. Carry forward remaining budget to the 2016/17 year.
6	-	Completed.
<b>12</b>	<b>24</b>	
<b>28</b>	<b>38</b>	
-	-	Project forwarded to 2016/17 as we are awaiting on update of standards regards assessing Earthquake Prone Buildings.
-	-	Project forwarded to 2016/17 as we are awaiting on update of standards regards assessing Earthquake Prone Buildings.
30	-	Completed.
<b>30</b>	<b>-</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>Renewals</b>				
Eketahuna Medical Centre	19	5		24
Pahiatua Stadium	1	-	-	1
Pahiatua Town hall	101	2		103
Woodville Community Centre	6	23		29
Dannevirke Town Hall renewal - general	10	11		21
Dannevirke Sport Centre stadium - general	8	46	-	54
District off-road carpark sealing	-	150	-	150
District renewals - seating	3	3		6
Pongaroa Community Hall - general	10	-	-	10
<b>Renewals Total</b>	<b>158</b>	<b>240</b>	<b>-</b>	<b>398</b>
<b>Community Buildings Total</b>	<b>142</b>	<b>540</b>	<b>(254)</b>	<b>428</b>
<b>Housing</b>				
<b>Level of Service</b>				
Mobility garaging	-	-	-	-
<b>Level of Service Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Renewals</b>				
Ballarat Court - new roof	47	-	-	47
District-wide window replacement	(56)	-	56	-
District-wide renewals and refurbishments	27	-	-	27
<b>Renewals Total</b>	<b>18</b>	<b>-</b>	<b>56</b>	<b>74</b>
<b>Housing Total</b>	<b>18</b>	<b>-</b>	<b>56</b>	<b>74</b>
<b>Library</b>				
<b>Renewals</b>				
Books	15	100	-	115
E-books	-	-	-	-
Furniture and fittings	(19)	70	-	51
Pahiatua library refurbishment	15	-	-	15
Library management system	-	118	-	118
Microfilm reader	-	20	-	20
<b>Renewals Total</b>	<b>11</b>	<b>308</b>	<b>-</b>	<b>319</b>
<b>Library Total</b>	<b>11</b>	<b>308</b>	<b>-</b>	<b>319</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
5	19	Work in progress. Project is near completion. Carry forward remaining budget to next 2016/17 year.
3	(2)	Completed.
103	-	Completed.
-	29	Work in progress as project is in planning phase. Project relates to the toilets in the building and is part of Woodville Campground development project. Carry forward budget to the 2016/17 year.
11	10	Completed.
73	(19)	Completed. Overspend offset against Dannevirke Sport Centre and Town Hall
-	150	Project was delayed as a robust Forward Works Programme had to be developed first. Carry forward budget to the 2016/17 year.
1	5	Work in Progress. Work involves carpets and seating. Project is at the planning phase. Carry forward budget to 2016/17 year.
-	10	Delay due to availability of contractor to complete work. Carry forward budget to the 2016/17 year.
<b>196</b>	<b>202</b>	
<b>226</b>	<b>202</b>	
3	(3)	Completed. Over spend due to additional request from tenants.
<b>3</b>	<b>(3)</b>	
49	(2)	Completed.
-	-	Completed.
12	15	Work in progress. Projects delayed due to Council's decision regarding options for delivering this service. Carry forward budget to the 2016/17 year.
<b>61</b>	<b>13</b>	
<b>64</b>	<b>10</b>	
83	32	Work in progress. Purchase of books is ongoing throughout year. Carry forward budget remaining to 2016/17 year.
5	(5)	Completed. Funded from Books budget.
9	42	Portion spent in Pahiatua Library. Balance of the budget is for the Woodville Library/Service Centre/i-SITE project. Carry forward remaining budget to 2016/17 year.
8	7	Completed.
99	19	Completed.
20	-	Completed.
<b>224</b>	<b>95</b>	
<b>224</b>	<b>95</b>	





Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>Parks and Reserves</b>				
<b>Level of Service</b>				
Dannevirke Camping Ground	(266)	24	273	31
District-wide walkway development	15	10	-	25
Norsewood Waterwheel Park - play equipment and flying fox	31	-	-	31
District-wide drainage	6	5	-	11
Woodville Camping Ground upgrade	-	105	-	105
Woodville play equipment	-	60	-	60
<b>Level of Service Total</b>	<b>(214)</b>	<b>204</b>	<b>273</b>	<b>263</b>
<b>Renewals</b>				
Dannevirke Domain and Camping Ground	9	24	-	33
Eketahuna Camping Ground	4	2	-	6
Pahiatua new flagpole	-	25	-	25
Woodville Camping Ground renewals	-	5	-	5
Eketahuna Domain	7	7	-	14
Eketahuna playground matting	-	10	-	10
Woodville Fountaine Square - furniture replacement	-	20	-	20
Pahiatua Camping Ground renewal	5	22	-	27
<b>Renewals Total</b>	<b>25</b>	<b>115</b>	<b>-</b>	<b>140</b>
<b>Parks and Reserves Total</b>	<b>(189)</b>	<b>319</b>	<b>273</b>	<b>403</b>
<b>Public Conveniences</b>				
<b>Level of Service</b>				
Dannevirke Domain playground - New toilets	-	40	-	40
Woodville New toilets	-	100	-	100
<b>Level of Service Total</b>	<b>-</b>	<b>140</b>	<b>-</b>	<b>140</b>
<b>Renewals</b>				
Eketahuna public toilets	24	-	-	24
District-wide renewals and refurbishments	16	12	-	28
<b>Renewals Total</b>	<b>40</b>	<b>12</b>	<b>-</b>	<b>52</b>
<b>Public Conveniences Total</b>	<b>40</b>	<b>152</b>	<b>-</b>	<b>192</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
57	(26)	Completed. Cost overrun due to several minor additional expenses not budgeted.
11	14	Work in progress. Project tied with Woodville camping ground project.
5	26	Work in progress. Project is near completion. Carry forward remaining budget to 2016/17 year.
-	11	Project is tied to the Woodville camping ground project. Carry forward remaining budget to 2016/17 year.
-	105	Project in the procurement phase - awaiting quotes. Carry forward budget to 2016/17 year.
18	42	Project part of Woodville Fontaine Square. The design had been approved and work will start next year in drier weather. Carry forward remaining budget to 2016/17 year.
<b>91</b>	<b>172</b>	
2	31	Work in progress. Project is tied to Dannevirke Camping Ground work. Carry forward budget to 2016/17 year.
4	2	Completed.
16	9	Work in progress. Carry forward remaining budget to 2016/17 year.
-	5	Project is tied with Woodville camping ground. Carry forward budget to 2016/17 year.
7	7	Work in progress. Carry forward remaining budget to 2016/17 year.
-	10	Work in progress. Project is tied in with Eketahuna Playground project. Carry forward budget to 2016/17 year.
2	18	Work in progress. Project design is approved and work will commence next year during drier weather conditions. Carry forward remaining budget to 2016/17 year.
-	27	Work in progress. Project is in procurement phase. Carry forward remaining budget to 2016/17 year.
<b>31</b>	<b>109</b>	
<b>122</b>	<b>281</b>	
44	(4)	Completed.
-	100	Project was delayed as budget is part of the Woodville Library/Service Centre/i-SITE project. Carry forward remaining budget to 2016/17 year.
<b>44</b>	<b>96</b>	
28	(4)	Completed.
10	18	Completed.
<b>38</b>	<b>14</b>	
<b>82</b>	<b>110</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>Swimming Pools</b>				
<b>Level of Service</b>				
Eketahuna outdoor pool	(10)	16	-	6
Pahiatua outdoor pool development	-	-	-	-
<b>Level of Service Total</b>	<b>(10)</b>	<b>16</b>	<b>-</b>	<b>6</b>
<b>Renewals</b>				
Woodville pool - new filter	-	30	-	30
District pool renewal and refurbishment	5	7	-	12
<b>Renewals Total</b>	<b>5</b>	<b>37</b>	<b>-</b>	<b>42</b>
<b>Swimming Pools Total</b>	<b>(5)</b>	<b>53</b>	<b>-</b>	<b>48</b>
<b>DISTRICT PROMOTION AND ECONOMIC DEVELOPMENT</b>				
<b>Commercial Investments</b>				
<b>Level of Service</b>				
Forestry road improvements				-
Woodville 49 Vogel Street depot - drainage from building to stormwater	16	-	-	16
<b>Level of Service Total</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>16</b>
<b>Commercial Investments Total</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>16</b>
<b>District Promotion and Development</b>				
<b>Level of Service</b>				
District-wide fibre project	3	10	-	13
Computer hardware	-	5	(5)	-
Te Apiti walkway development	-	25	(25)	-
<b>Level of Service Total</b>	<b>3</b>	<b>40</b>	<b>(30)</b>	<b>13</b>
<b>District Promotion and Development Total</b>	<b>3</b>	<b>40</b>	<b>(30)</b>	<b>13</b>
<b>REGULATORY SERVICES</b>				
<b>Animal Control</b>				
<b>Level of Service</b>				
Dannevirke pound	-	50	154	204
<b>Level of Service Total</b>	<b>-</b>	<b>50</b>	<b>154</b>	<b>204</b>
<b>Renewals</b>				
Dannevirke Pound Upgrade/ Renewal	(10)	70	-	60
Firearms Renewal	-	-	-	-
<b>Renewals Total</b>	<b>(10)</b>	<b>70</b>	<b>-</b>	<b>60</b>
<b>Animal Control Total</b>	<b>(10)</b>	<b>120</b>	<b>154</b>	<b>264</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
2	4	Work in progress. Waiting on end of swimming season to install rest of the sails. Carry forward remaining budget to 2016/17 year.
5	(5)	Cost is for Pool feasibility study for project that is budgeted in the 2016/17 year. Carry forward overspend to offset against next year's budget.
<b>7</b>	<b>(1)</b>	
27	3	Completed.
12	-	Completed.
<b>39</b>	<b>3</b>	
<b>46</b>	<b>2</b>	
46	(46)	Completed. Part of Forestry harvesting activities and funded from proceeds of sale of forestry logs.
-	16	Project on hold due to potential sale of property
<b>46</b>	<b>(30)</b>	
<b>46</b>	<b>(30)</b>	
3	10	Wok in progress. Project is in Planning phase. Carry forward remaining budget to 2016/17 year.
-	-	Project forwarded to 2016/17 to be completed as part of the Woodville Library/Service Centre/i-SITE project.
-	-	Project moved to 2016/17 due to changes to project scope and participation organisations.
<b>3</b>	<b>10</b>	
<b>3</b>	<b>10</b>	
138	66	Work in progress. Carry forward remaining budget to 2016/17 year.
<b>138</b>	<b>66</b>	
22	38	Work in progress. Carry forward remaining budget to 2016/17 year.
2	(2)	Completed.
<b>24</b>	<b>36</b>	
<b>162</b>	<b>102</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
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## Emergency Management

### Level of Service

Replacement vehicle - Rural Fire utility	-	15	-	15
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<b>Level of Service Total</b>	<b>-</b>	<b>15</b>	<b>-</b>	<b>15</b>
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### Renewals

Radio network renewal	-	3	16	19
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<b>Renewals Total</b>	<b>-</b>	<b>3</b>	<b>16</b>	<b>19</b>
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<b>Emergency Management Total</b>	<b>-</b>	<b>18</b>	<b>16</b>	<b>34</b>
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## Health & Safety

### Renewals

Sound level meter	7	-	-	7
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Swimming pool kit	3	-	-	3
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<b>Renewals Total</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>10</b>
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<b>Health &amp; Safety Total</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>10</b>
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## ROADING AND FOOTPATHS

### Footpaths

#### Level of Service

District-wide footpath development	51	30	-	81
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Eketahuna town centre upgrade	24	442	-	466
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<b>Level of Service Total</b>	<b>75</b>	<b>472</b>	<b>-</b>	<b>547</b>
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#### Renewals

Footpath renewals	-	-	28	28
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<b>Renewals Total</b>	<b>-</b>	<b>-</b>	<b>28</b>	<b>28</b>
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<b>Footpaths Total</b>	<b>75</b>	<b>472</b>	<b>28</b>	<b>575</b>
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### Roading

#### Level of Service

Manawatu/Hawkes Bay alternate route	327	608	1,940	2,875
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Minor improvements	23	601	-	624
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<b>Level of Service Total</b>	<b>350</b>	<b>1,209</b>	<b>1,940</b>	<b>3,499</b>
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Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
-	15	Completed. Pool vehicle transferred to Emergency Management.
-	<b>15</b>	
20	(1)	Completed.
<b>20</b>	<b>(1)</b>	
<b>20</b>	<b>14</b>	
-	7	Work in progress. Project is in procurement phase. Carry forward project budget to the 2016/17 year.
2	1	Completed.
<b>2</b>	<b>8</b>	
<b>2</b>	<b>8</b>	
-	81	Work delayed due to priority given to Eketahuna town centre upgrade. Detailed Forward Works Programme will be developed to complete work by 30 June 2017. Carry forward budget to the 2016/17 year.
323	143	Work in progress. Carry forward remaining budget to 2016/17 year.
<b>323</b>	<b>224</b>	
57	(29)	Completed. Overrun due to higher number of customer requests for unsafe trip hazards.
<b>57</b>	<b>(29)</b>	
<b>380</b>	<b>195</b>	
1,515	1,360	Work in progress. Phase 1 nearing completion and Phase 2 of project proceeding ahead of schedule. Brought forward portion of 2016/17 budget as a variation to budget for Phase 2. Carry forward remaining budget to 2016/17 year.
710	(86)	Work in progress. Carry forward overrun to offset against the 2016/17 budgets.
<b>2,225</b>	<b>1,274</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>Renewals</b>				
Bridge renewals	129	-	(129)	-
Drainage renewals	-	506	-	506
Emergency reinstatements	-	-	-	-
Pavement rehabilitation	-	1,704	-	1,704
Sealed road resurfacing	738	2,375	-	3,113
Structures components replacement	-	95	129	224
Traffic services renewal	-	93	-	93
Unsealed road metalling	197	575	-	772
Carpark renewals	-	30	-	30
<b>Renewals Total</b>	<b>1,064</b>	<b>5,378</b>	<b>-</b>	<b>6,442</b>
<b>Roading Total</b>	<b>1,414</b>	<b>6,587</b>	<b>1,940</b>	<b>9,941</b>

## SOLID WASTE MANAGEMENT

### Level of Service

District-wide recycling - bulk bin setup	17	-	-	17
Eketahuna capping	42	20	-	62
Pongaroa capping	10	10	-	20
Dannevirke Transfer Station - road improvements	-	30	-	30
<b>Level of Service Total</b>	<b>69</b>	<b>60</b>	<b>-</b>	<b>129</b>

### Renewals

Pahiatua recycling centre fire replacement	41	-	386	427
Recycling centres - minor capital	-	10	-	10
<b>Renewals Total</b>	<b>41</b>	<b>10</b>	<b>386</b>	<b>437</b>
<b>Solid Waste Management Total</b>	<b>110</b>	<b>70</b>	<b>386</b>	<b>566</b>

## STORMWATER DRAINAGE

### Level of Service

District-wide stormwater management	96	60	-	156
Dannevirke Wai Splash stormwater development	-	-	-	-
<b>Level of Service Total</b>	<b>96</b>	<b>60</b>	<b>-</b>	<b>156</b>

### Renewals

District-wide mains replacement	-	41	-	41
<b>Renewals Total</b>	<b>-</b>	<b>41</b>	<b>-</b>	<b>41</b>
<b>Stormwater Drainage Total</b>	<b>96</b>	<b>101</b>	<b>-</b>	<b>197</b>





Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
-	-	Budget transferred to structures component renewal.
514	(8)	Completed.
1,369	(1,369)	Completed. Emergency historically treated as operational.
1,892	(188)	Completed. Increased safety component to give additional shoulder strengthening to pavements.
1,816	1,297	Completed. Budgets offset overspend on Emergency Reinstatements.
123	101	Completed.
180	(87)	Completed. Overspend funded from Sealed Road Resurfacing project.
31	741	Completed.
77	(47)	Completed.
<b>6,002</b>	<b>440</b>	
<b>8,227</b>	<b>1,714</b>	
3	14	Completed. All bins currently in use.
9	53	Project on hold as capping is not required this year. Carry forward remaining budget to 2016/17 year.
-	20	Project on hold as capping is not required this year. Carry forward remaining budget to 2016/17 year.
100	(70)	Completed. Overrun is due to \$70,000 funded from the depreciation reserve as it was renewal.
<b>112</b>	<b>17</b>	
450	(23)	Completed. Cost overrun due to unexpected variations.
-	10	Completed. Budget to be spent as required.
<b>450</b>	<b>(13)</b>	
<b>562</b>	<b>4</b>	
28	128	Work in progress. Work completed include Survey, modelling and design work. Carry forward remaining budget to 2016/17 year.
10	(10)	Completed. Work related to the construction of the stormwater drainage under Wai Splash pool carpark. But was from the district-wide stormwater management project.
<b>38</b>	<b>118</b>	
42	(1)	Completed.
<b>42</b>	<b>(1)</b>	
<b>80</b>	<b>117</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>WASTEWATER</b>				
<b>Level of Service</b>				
CCTV camera	-	-	-	-
Eketahuna treatment plant	-	810	(810)	-
Manhole rehabilitation	4	-	-	4
Ministry for the Environment project - Dannevirke pond leakage investigation	(1,173)		3,534	2,361
Ministry for the Environment Project - Pahiatua sewage treatment plant	744	-	(690)	54
Ministry for the Environment Project - Woodville sewage treatment plant	241	-	137	378
Norsewood treatment plant	6	-	-	6
Pongaroa treatment plant	69	90	-	159
Akitio sewer option report	-	15	(15)	-
Heavy mains cleaning	-	20	-	20
Septic tank treatment/dewatering	-	200	-	200
Telemetry sewerage renewals	-	10	-	10
<b>Level of Service Total</b>	<b>(109)</b>	<b>1,145</b>	<b>2,156</b>	<b>3,192</b>
<b>Renewals</b>				
Aerators renewal	37	-		37
Dannevirke sewage treatment plant renewals	13	80	-	93
District-wide consent upgrades	-	30	-	30
District-wide replacements	172	343	(100)	415
Eketahuna earthquake sewer replacements	760	-	700	1,460
Infiltration renewals - Pahiatua and Eketahuna	21	-	-	21
Woodville main relining project	-	-	294	294
<b>Renewals Total</b>	<b>1,003</b>	<b>453</b>	<b>894</b>	<b>2,350</b>
<b>Wastewater Total</b>	<b>894</b>	<b>1,598</b>	<b>3,050</b>	<b>5,542</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
2	(2)	Completed.
71	(71)	Project pushed out to 2016/17 year so that design will incorporate the results from the other new plants. Carry forward overspend to be offset against the 2016/17 budget.
-	4	Completed. Budget to be spent as required.
1,854	507	Work in progress. Project delayed to change in scope and design. Carry forward remaining budget to the 2016/17 year.
59	(5)	Completed.
188	190	Work in progress. Outstanding work is mainly repairing the liner issues, completing the tephra beds, safety rails for clarifier and screen installation. Carry forward remaining budget to 2016/17 year.
42	(36)	Work in progress. Currently working ahead of schedule and consuming portion of next year budget. Carry forward cost overruns to offset against 2016/17 budgets.
4	155	Project delayed due to change in scope and variation to design. Carry forward remaining budget to 2016/17 year.
-	-	Project pushed out to 2016/17 year so that design will incorporate the results from the other new plants.
-	20	Project delayed due to identifying and prioritising the mains for cleaning. Carry forward budget to 2016/17 year.
2	198	Work in progress. Project is in design phase. Carry forward remaining budget to 2016/17 year.
10	-	Completed.
<b>2,232</b>	<b>960</b>	
-	37	Work in progress. Project is part of the Ministry for the Environment project - Dannevirke sewage treatment plant. Carry forward budget to the 2016/17 year.
28	65	Work in progress. Project is part of the Ministry for the Environment project - Dannevirke sewage treatment plant. Carry forward remaining budget to the 2016/17 year.
37	(7)	Eketahuna, Norsewood, and Woodville consent renewal.
422	(7)	Completed. Cost overruns due to renewals being based on poorest condition pipes. Overspend offset by budget from district-wide preventative maintenance.
1,060	400	Work in progress. Project is nearing completion for mains replacement. Focus will shift to renewal of laterals to reduce infiltration. Carry forward remaining budget to the 2016/17 year.
-	21	Project delayed due to planning and the need to determine renewals based on poorest condition pipes. Carry forward budget to 2016/17 year.
517	(223)	Completed. Project was to reline Woodville sewer mains to reduce infiltration into the wastewater network. The number of damaged pipes identified was more than budgeted.
<b>2,064</b>	<b>286</b>	
<b>4,296</b>	<b>1,246</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>WATER SUPPLIES</b>				
<b>Level of Service</b>				
Dannevirke soda ash conversion	-	30	-	30
Dannevirke treatment plant	471	482	(482)	471
Demand management and zone metering	-	20	-	20
Large users, metering and management	10	-	-	10
Leak detection - Pahiatua and Norsewood	40	25	-	65
Norsewood treatment plant upgrade	5	-	-	5
Water and sanitary services team	80	-	-	80
Eketahuna water storage	-	75	-	75
Akitio upgrade	-	150	(150)	-
District-wide generators	-	150	-	150
Woodville water storage	-	50	-	50
Pongaroa town water supply	-	-	-	-
Pahiatua new bore and treatment - phase 1	(17)	1,423	-	1,406
Dannevirke water storage - lift level	-	-	-	-
<b>Level of Service Total</b>	<b>589</b>	<b>2,405</b>	<b>(632)</b>	<b>2,367</b>
<b>Renewals</b>				
District-wide mains replacement - water supplies	70	355	-	425
District-wide treatment plant upgrades	128	-	-	128
Telemetry renewal	10	-	-	10
Water pump replacement	4	3	-	7
Meter reading devices renewals	-	8	(8)	-
Chlorinator replacement - Dannevirke No.1 Reservoir	22	-	-	22
<b>Renewals Total</b>	<b>234</b>	<b>366</b>	<b>(8)</b>	<b>592</b>
<b>Water Supplies Total</b>	<b>823</b>	<b>2,771</b>	<b>(640)</b>	<b>2,954</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
-	30	Work in progress. Project is part of the Dannevirke treatment plant project. Carry forward budget to 2016/17 year.
593	(122)	Work in progress. Phase 1 is near completion. Carry forward cost overrun to offset budget for Phase 2 in 2016/17 year.
7	13	Work in progress. Project delayed due to prioritisation of projects. Carry forward remaining budget to 2016/17 year.
-	10	Project delayed due to prioritisation of projects. Carry forward budget to 2016/17 year.
12	53	Work in progress. Leak detection work for Pahiatua is completed. Work on Norsewood was reprioritised to be completed next year. Carry forward remaining budget to 2016/17 year.
8	(3)	Completed.
46	34	Project was delayed as waiting on the completion of the structural review of the maintenance/customer request response team. Carry forward remaining budget to the 2016/17 year.
144	(69)	Completed. Cost overrun was due to the reshaping and deepening of the existing pond.
-	-	Carried forward 2016/17.
-	150	Project delayed due to prioritisation of projects. Carry forward budget to 2016/17 year.
80	(30)	Work in progress. Planning phase is near completion. Carry forward cost overrun to offset budget for the construction phase in 2016/17 year.
10	(10)	New valves
171	1,235	Work in progress. Cost incurred this year was for Phase 1-4 days storage. Carry forward remaining budget to the 2016/17 year.
10	(10)	Completed.
<b>1,081</b>	<b>1,281</b>	
359	66	Completed.
71	57	Work in progress. Budget used in the Dannevirke treatment plant. Carry forward remaining budget to 2016/17 year.
-	10	Work in progress. Project is part of the Dannevirke treatment plant project. Carry forward budget to 2016/17 year.
3	4	Work in progress. Project is part of the Dannevirke treatment plant project. Carry forward budget to 2016/17 year.
-	-	Project pushed out to 2016/17 year and current application does not meet requirements. Further investigating on available devices and applications will be carried out in 2016/17 year.
-	22	Work in progress. Project is part of the Dannevirke treatment plant project. Carry forward budget to 2016/17 year.
<b>433</b>	<b>159</b>	
<b>1,514</b>	<b>1,440</b>	



Activity & Capital Works Project	Carry forward Budget to June 2015 \$000s	Budget 2015/16 \$000s	Authorised Revision \$000s	Total Budget \$000s
<b>Support</b>				
<b>Level of Service</b>				
Information services developments hardware	184	-	-	184
Carpark - 43 Vogel Street, Woodville	-	-	-	-
<b>Level of Service Total</b>	<b>184</b>	<b>-</b>	<b>-</b>	<b>184</b>
<b>Renewals</b>				
Asset Management System	(15)	-	30	15
District buildings renewals	129	12	-	141
District library Refurbishment and renewals	13	55	-	68
Information Services Hardware Renewals	100	284	(80)	304
Information Services Software Renewals	52	134	(52)	134
Vehicle Renewals	57	155	-	212
District-wide Service Centre renewals	-	17	-	17
District-wide equipment Renewals	135	125	(129)	131
<b>Renewals Total</b>	<b>471</b>	<b>782</b>	<b>(231)</b>	<b>1,022</b>
<b>Support Total</b>	<b>655</b>	<b>782</b>	<b>(231)</b>	<b>1,206</b>
<b>Grand Total</b>	<b>4,115</b>	<b>13,985</b>	<b>4,748</b>	<b>22,848</b>

## Summary of Capital Projects

	Carry forward Budget to June 2014 \$000s	Budget 2014/15 \$000s	Authorised Revision \$000s	Total Annual Budget \$000s	Year to June 2016 \$000s	Total Budget Remaining/ (Overspent) \$000s
Growth	7	23		30	16	14
Level of Service	1,045	5,665	4,090	10,800	6,598	4,202
Renewals	3,059	8,297	659	12,015	10,158	1,857
<b>Grand Total</b>	<b>4,115</b>	<b>13,985</b>	<b>4,748</b>	<b>22,848</b>	<b>16,772</b>	<b>6,076</b>



Year to June 2016 \$000s	Total Remaining Budget Under/(Over) \$000s	Variance Explanation
75	109	Work in progress. Project delayed due to prioritisation of projects. Carry forward remaining budget to 2016/17 year.
137	(137)	Completed. New Carpark purchased at 43 Vogel St.
<b>212</b>	<b>(28)</b>	
12	3	Work in progress. Developer adding required functionality
25	116	Work in progress. Will be spent on office renovation and renewals. Carry forward remaining budget to the 2016/17 year.
13	55	Completed. Portion may be used for Pahiatua Carpeting
70	234	Work in progress. Carry forward budget to 2016/17 year.
102	32	Work in progress. Carry forward budget to 2016/17 year.
200	12	Completed.
-	17	Budget will be included in the combined Council services in Woodville (Library/Service Centre/ i-SITE project). Carry forward budget to 2016/17 year.
54	77	Work in progress. Carry forward budget to 2016/17 year.
<b>476</b>	<b>546</b>	
<b>688</b>	<b>518</b>	
<b>16,772</b>	<b>6,076</b>	













# Governance Report

## Role of the Council

The Council has overall responsibility and accountability for the proper direction and control of the district's development.

## Structure of Council

Council appoints a Chief Executive to manage the Council operations. The Chief Executive, Blair King, is accountable to the Mayor and Councillors for managing the Council.

He has statutory powers conferred by the Local Government Act 2002 and other powers at Council's discretion. The Chief Executive has appointed managers to manage key areas of the Council's operations.

The Council has a portfolio system in place for specific activities/functions to oversee and liaise with management on the governance aspects and report back as appropriate through the monthly meeting. The Council has over the years found this is an effective mechanism for Councillors involvement in enhancing and fulfilling their role as elected representatives.

## Council Committees

The Council has four committees to monitor and assist in the effective discharge of Council's responsibilities. These include:

- Tribunal and Hearings Committee
- Chief Executive's Performance Appraisal Committee
- Audit and Risk Committee
- Forestry Committee

## Tribunal and Hearings Committee

To hear and adjudicate on all matters Council is required to handle relating to tribunal and hearings matters, meeting

throughout the district or outside as appropriate. The Chief Executive is delegated the authority to handle and approve straightforward applications on a regular basis.

## Chief Executive's Performance Appraisal Committee

To review the performance of the Chief Executive and the accountabilities relating to this position.

## Audit and Risk Committee

The Council as part of the review of its governance process undertaken by Local Government New Zealand agreed to establish an Audit and Risk Committee in a manner consistent with sector best practice. The Audit and Risk Committee is part of the framework that the Council is establishing to manage risk. An independent Chairperson was appointed to bring the relevant knowledge and experience to guide the committee in fulfilling its functions.

## Council Forestry Committee

This committee consist of the Mayor and two other Council members and has full delegation to oversee the management of Council's forestry assets and make recommendations to the Council if it wishes to divest the forestry assets.

## Community Boards and Community Committees

Elected community boards represent Dannevirke and Eketahuna communities. In addition Pahiatua On-Track Incorporated and Woodville Districts' Vision Incorporated are both representative community committees.

The boards reflect unique historical requirements of each locality and assist Council to meet the community's needs. The Boards advise Council on a wide range of issues.

## Activities Undertaken to Promote Maori

The Council has an obligation to take into account the principles of the Treaty of Waitangi and to recognise and provide for the special relationship between Maori, their culture, traditions, land and taonga.

Processes to provide opportunities for Iwi to contribute to Council decision-making are referenced in the Council's Significance and Engagement Policy.

The Council has a current Memorandum of Partnership with Rangitane o Tamaki nui a Rua. This covers processes for engagement in decision-making. As part of the Crown negotiating treaty claims with the two Iwi who exercise Rohe within the Tararua District Council boundary, areas of significance to those Iwi have been identified. Some of these areas identified by Iwi have reserve status under the Reserves Act 1977, with management control vested in the Council, rather than the Crown through the Department of Conservation.

The Council continued to provide direction to the Office of Treaty Settlements on how it would prefer to work with Iwi where such proposals relate to the future management of reserves under its control. This has involved discussions with both Rangitane o Tamaki nui a Rua and Ngati Kahungunu ki Wairarapa-Tamaki nui a Rua Iwi, in liaison with representatives of the Office of Treaty Settlements.

The Council met with the Minister for Treaty of Waitangi Settlements, the Honourable Christopher Finlayson in December 2015. This meeting facilitated the opportunity for discussion on the settlements with both Rangitane and Ngati Kahungunu, and in particular to consider options relating to the inclusion of the Makirikiri reserves as part of those proposals.

The Minister met with representatives of these Iwi early in 2016, and agreement was reached whereby the Makirikiri reserves formed part of their settlements in the name of the common ancestor Te Rangiwhakaaewa. To oversee the management of this area the Iwi intend to form a joint administering entity for this purpose, with a liaison link to the Council acknowledging the reserves remain available for public access.

With the overlapping claims for this land resolved the Crown progressed negotiations to finalise the settlements and Rangitane were able to enter into a deed of settlement for their Iwi. Ngati Kahungunu significantly advanced its negotiations through reaching an agreement in principle with the Crown to settle their Treaty claims.

The Maori Liaison Working Party continued its meetings to work with both Rangitane and Ngati Kahungunu Iwi on preparing new Memorandums for consideration by the Council to review and develop new partnership agreements. These new partnership agreements will set in place the detailed policy for the Development of Maori Capacity to Participate in Council Decision-Making as required by the

Local Government Act 2002. Specific issues that may be addressed include:

- New Memorandums of Partnership;
- Future community Investment partnerships;
- A stocktake of issues affecting Maori in the district;
- The existing and expected capacity of Maori to contribute to decisions; and
- Appropriate communication protocols.

## Governance Framework

### Independent Election

The Council believes the democratic election of Councillors by the citizens of Tararua district ensures that it is able to operate in the best interests of the district and to function independently of management.

### Communications

The public can be part of Council's decision-making process through various legislated consultation processes. In addition, Council carries out other community engagement processes. These include the community planning process, and policy consultations. More detail on Council engagement processes are set out in the Significance and Engagement Policy.

### Division of Responsibility between Council and Management

A key to the efficient running of the Council is the clear division between the roles of Council (elected members) and management. Council concentrates on setting the strategic vision and policies, while management is concerned with implementing policy and strategy.

While many functions have been formally delegated to the Chief Executive, the overall responsibility for maintaining effective systems of internal control rests with the Council. Internal control includes the policies, systems and procedures, which have been established to provide measurable assurance that the specific objectives of the Council are being achieved.

The Council has acknowledged its responsibility with the signing of the Statement of Compliance and Responsibility.



# Report of the Auditor-General







# Statement of Compliance and Responsibility

## Compliance

The Council and management of Tararua District Council confirm that all statutory requirements in relation to the Annual Report have been compiled in accordance with the Local Government Act 2002.

## Responsibility

The Council and management of Tararua District Council accept responsibility for the preparation of the annual Financial Statements and the judgements used in them.

The Council and management of Tararua District Council accept responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.

In the opinion of the Council and management of Tararua District Council, the annual Financial Statements for the year ended 30 June 2016 fairly reflects the financial position and operations of the Council.

**Mayor**

**Chief Executive**



# Activities and Service Performance





# Introduction

## Activities and Service Performance

We provide a wide range of services and facilities for people living in Tararua. These services – called Activities – help to make Tararua a better, safer, healthier and more enjoyable place to live.

We have nine groups of activities, and 22 activities. The rest of this section explains what we achieved in each activity, the overall cost to ratepayers, and our service performance results.

### Groups of Activities

Building Communities & Leadership ..	79
Community & Recreation Facilities.....	89
District Promotion & Economic Development .....	124
Regulatory Services.....	134
Roading & Footpaths .....	154
Solid Waste Management .....	166
Stormwater .....	172
Wastewater .....	176
Water Supplies .....	181



## How the Council Outcomes Relate to Council Services

**Key:** Strongly Related ✓ Related ● Partially Related ◇

Groups of Activities	Council Outcomes				
	Efficient Infrastructure	Prosperous Economy	Great Lifestyle	Sustainable Environment	Collaborative Council
Building Communities and Leadership	●	●	✓	✓	✓
Community and Recreation Facilities	✓	●	✓	✓	✓
District Promotion and Development	◇	✓	✓	●	✓
Regulatory Services	◇	●	✓	✓	✓
Roading and Footpaths	✓	✓	✓	◇	●
Solid Waste Management	✓	◇	●	✓	●
Stormwater	✓	◇	◇	◇	✓
Wastewater	✓	●	◇	✓	✓
Water Supplies	✓	●	●	✓	●

# Building Communities and Leadership

## Activities in this Group

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**1****Community Support***To support communities to support themselves.*

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**2****Representation***To enable democratic local decision-making and action by, and on behalf of communities to meet the current and future needs of communities for good quality local infrastructure, local public services, and the performance of regulatory functions in a way that is cost-effective for households and businesses.*

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## Group Level Funding Impact Statement

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	1,655	1,000	1,689	1,622
Targeted rates	-	446	-	-
Grants and subsidies operating	14	-	-	8
Fees and charges	0	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	34	-	35	20
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>1,703</b>	<b>1,447</b>	<b>1,724</b>	<b>1,650</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	1,068	837	1,189	1,204
Finance costs	-	-	-	-
Internal charges and overheads applied	673	606	496	453
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>1,741</b>	<b>1,443</b>	<b>1,685</b>	<b>1,657</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>(37)</b>	<b>4</b>	<b>39</b>	<b>(6)</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	-	-	-	-
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	-	-	-	1
- to replace existing assets	-	-	-	-
Increase (decrease) in reserves	(37)	4	39	(7)
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>(37)</b>	<b>4</b>	<b>39</b>	<b>6</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>37</b>	<b>(4)</b>	<b>(39)</b>	<b>6</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# What We Achieved

## Community Support

Community Support is an activity that focuses on providing funding or services that help the community either directly or through grants. This includes funding for main street programmes, community boards and committees, sporting and recreational activities, Pahiatua town centre under veranda lighting and public crime prevention CCTV systems.

### Closed Circuit TV Systems

Community CCTV systems in the district are now being maintained by Council. An upgrade was completed to bring the pre-existing Eketahuna system onto the centralised Police monitored public CCTV system to improve quality, access and security of the information. The New Zealand Police estimate they refer to the CCTV video footage several times a week to assist with their investigations. This has assisted with determining the facts, and the successful arrest and conviction for criminal activity.

### Grants

The following significant grants were provided by Council:

• Pahiatua Wheel Park Project	\$50,000
• Pukaha Mount Bruce – forest restoration and predator control	\$10,000
• Tiraumea Hall Committee – purchase former Ministry of Education land	\$11,000
• Rotary Club of Dannevirke – Dannevirke Community Walkway (Adelaide Road)	\$5,000
• Horizons Regional Council – Gorge Biodiversity project	\$5,000
• Dannevirke Ross Shield 2016	\$5,000

### Sport Taranua

Work has also now commenced on developing options for a significant sport event in the Taranua in conjunction with the role of the full time Recreation Officer contracted from Sport Manawatu.

## Representation

The Mayor, Councillors and Community Board Members collectively committed their energies to working in the best interests to promote the district and the respective communities. Decision-making, reporting and accountability were facilitated through monthly meetings being held, and the work undertaken by elected representatives was supported through their appointments to oversee various portfolios, liaison with community organisations, and following up issues and concerns raised by residents.

The following was completed and achieved:



- Review the representation arrangements for the 2016 election, with the existing basis to apply of a Mayor elected at large by the district, a North and South Ward each comprising of four councillors and Community Boards for Dannevirke and Eketahuna each with four elected members and one member appointed by the Council.
- Warren Davidson resigned from his position of councillor for the South Ward on 29 July 2015, with a by-election held resulting in the election of Peter Johns to fill this extraordinary vacancy.
- Commence the process to exit from the pensioner housing activity as determined through the Long Term Plan, and agree to invite expressions of interest from reputable not for profit social housing organisations.
- Endorse the Horizons Regional Council undertaking a new activity called Regional Economic Development through amending the Triennial Agreement, thereby facilitating the Regional Growth Strategy and implementing Accelerate25 Regional Growth Action Plan.
- Liaise with Rangitane, Ngati Kahungunu and the Office of Treaty Settlements on negotiations relative to specific Council reserves proposed for inclusion as part of the redress from the Crown.
- Appoint a working party to review and strengthen iwi relationships and consider establishing memorandums with both iwi.



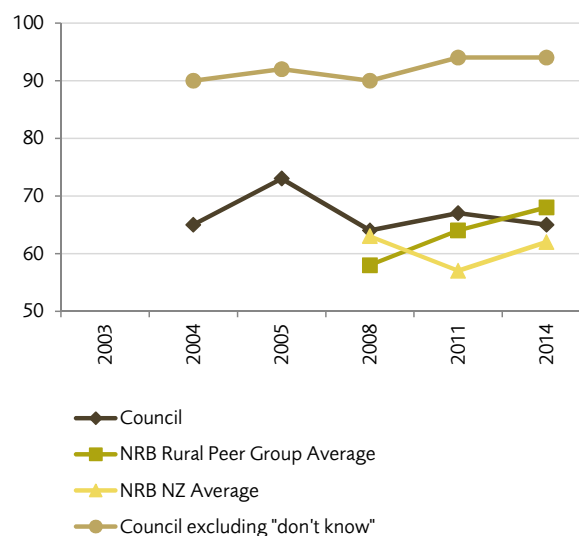
- Continue to maximise the financial returns provided from the Council's forestry interests under the oversight of the Forestry Committee.
- Initiate a review of the Council's governance process through Local Government New Zealand, with the outcome stating they are fit for purpose and consistent with the practice of well-performing rural councils.
- Adopt the recommendations from the Local Government New Zealand review for areas of improvements that represent excellence in governance practice, including the re-establishment of an Audit and Risk Committee with an appointed independent chairperson.
- Review the Class 4 Gambling and Racing Board Venue Policy, and adopt the current sinking lid approach with a target of reducing gaming machine numbers in the district to 100; and introduce a relocation policy to allow existing operators to relocate their venues with the same number of gaming machines as in operation immediately prior to the relocation.
- Commence the process to undertake the bylaws review, and consider options to control stray and feral cats including the possible introduction of a bylaw from a health and nuisance perspective.
- Identify issues for including as part of a proposed District Plan change, including introducing provisions relating to derelict houses and vehicles.

# Performance Against Objectives

## Community Support

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents rating Council's involvement in community support as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023..</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/fairly satisfied</td><td>67%</td><td>65%</td></tr><tr><td>Not very satisfied</td><td>4%</td><td>4%</td></tr><tr><td>Don't know / Unable to say @</td><td>30%</td><td>32%</td></tr><tr><td>Percentage satisfied</td><td>67%</td><td>65%</td></tr><tr><td>Percentage satisfied excl @</td><td>94%</td><td>94%</td></tr></table>	Category	2011	2014	Very/fairly satisfied	67%	65%	Not very satisfied	4%	4%	Don't know / Unable to say @	30%	32%	Percentage satisfied	67%	65%	Percentage satisfied excl @	94%	94%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/fairly satisfied	67%	65%																				
Not very satisfied	4%	4%																				
Don't know / Unable to say @	30%	32%																				
Percentage satisfied	67%	65%																				
Percentage satisfied excl @	94%	94%																				
<ul style="list-style-type: none"><li>All organisations receiving grants meet accountability requirements of Council.</li></ul>	100%	ACHIEVED: No issues identified with grants and their use for the purpose intended.																				

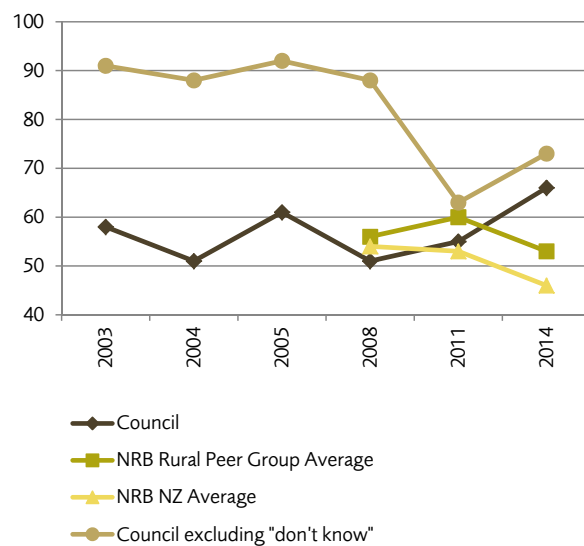
COMMUNITY SUPPORT – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



## Representation

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																					
<ul style="list-style-type: none"><li>Percentage of residents rating the overall performance of the Mayor and Councillors as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>55</td><td>66</td></tr><tr><td>Just acceptable</td><td>28</td><td>20</td></tr><tr><td>Not very satisfied</td><td>5</td><td>5</td></tr><tr><td>Don't know / Unable to say @</td><td>12</td><td>9</td></tr><tr><td>Percentage satisfied</td><td>55%</td><td>66%</td></tr><tr><td>Percentage satisfied excl @</td><td>63%</td><td>73%</td></tr></table> <p>The increase in percentage satisfied was a result of Council's continued efforts in engaging with key stakeholders and the wider community in the district through consultation on planning documents and communicating on our results in the Annual Report and Council publications (via Bush Telegraph, website, flyers/ brochures).</p> <p>For the Long Term Plan, Council's consultation with the community included a road show, stakeholder meetings, videos of staff and Stakeholder presentations, online polls and use of FaceBook. We received positive feedback from the community.</p> <p>This year we were not required to prepare and consult on an Annual Plan for the 2016/17 financial year due to changes in the LGA. However, we prepared a full Annual Plan and engaged with the community and received feedback.</p>	Category	2011	2014	Very/Fairly Satisfied	55	66	Just acceptable	28	20	Not very satisfied	5	5	Don't know / Unable to say @	12	9	Percentage satisfied	55%	66%	Percentage satisfied excl @	63%	73%	No NRB survey	No NRB survey
Category	2011	2014																							
Very/Fairly Satisfied	55	66																							
Just acceptable	28	20																							
Not very satisfied	5	5																							
Don't know / Unable to say @	12	9																							
Percentage satisfied	55%	66%																							
Percentage satisfied excl @	63%	73%																							
<ul style="list-style-type: none"><li>Percentage of residents rating the overall performance of the Community Boards and Community Committees as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>N/A</td><td>54</td></tr><tr><td>Not very satisfied</td><td>N/A</td><td>13</td></tr><tr><td>Don't know / Unable to say @</td><td>N/A</td><td>4</td></tr><tr><td>Percentage satisfied</td><td>N/A</td><td>54%</td></tr><tr><td>Percentage satisfied excl @</td><td>N/A</td><td>75%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	N/A	54	Not very satisfied	N/A	13	Don't know / Unable to say @	N/A	4	Percentage satisfied	N/A	54%	Percentage satisfied excl @	N/A	75%	No NRB survey	No NRB survey			
Category	2011	2014																							
Very/Fairly Satisfied	N/A	54																							
Not very satisfied	N/A	13																							
Don't know / Unable to say @	N/A	4																							
Percentage satisfied	N/A	54%																							
Percentage satisfied excl @	N/A	75%																							
<ul style="list-style-type: none"><li>Percentage of Council committee meetings that meet the requirements the Local Government Official Information and Meetings Act.</li></ul>	100%	ACHIEVED: Meetings were publicly notified by newspaper, generally through the Bush Telegraph.	●	●																					

### REPRESENTATION PERFORMANCE – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014





# Community and Recreation Facilities

## Activities in this Group

- 1 Cemeteries**  
*To provide attractive burial places where the community can remember loved ones and celebrate our district's heritage.*
- 2 Community Buildings**  
*To provide community buildings for social, cultural, recreational and educational activities.*
- 3 Housing**  
*To respond to the needs of older people with limited income and assets by providing access to affordable and suitable long-term housing.*
- 4 Libraries**  
*To meet the community's needs for recreational and educational reading; and the provision of information.*
- 5 Parks and Reserves**  
*To protect and enhance the natural character of the district, and provide a mix of parks and reserves facilities for leisure and recreation.*
- 6 Public Conveniences**  
*To provide well maintained public conveniences in areas of frequent community activity.*
- 7 Service Centres**  
*To provide excellent customer service and stakeholder access to services locally.*
- 8 Swimming Pools**  
*To provide funding support for community pools to promote community wellbeing.*

## Group Level Funding Impact Statement

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	2,820	3,328	3,068	2,991
Targeted rates	1,386	883	1,665	1,580
Grants and subsidies operating	5	6	5	5
Fees and charges	558	517	581	583
Local authorities fuel tax, fines, infringement fees, and other receipts	352	171	407	247
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>5,120</b>	<b>4,905</b>	<b>5,726</b>	<b>5,407</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	3,126	3,226	3,432	3,183
Finance costs	42	60	77	36
Internal charges and overheads applied	908	862	1,222	1,099
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>4,076</b>	<b>4,148</b>	<b>4,731</b>	<b>4,318</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>1,044</b>	<b>758</b>	<b>995</b>	<b>1,089</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	181	758	575	(88)
Gross proceeds from sale of assets	-	-	212	550
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>181</b>	<b>758</b>	<b>787</b>	<b>462</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	41	84	-
- to improve the level of service	444	916	1,166	205
- to replace existing assets	517	421	381	612
Increase (decrease) in reserves	265	137	151	734
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>1,226</b>	<b>1,516</b>	<b>1,782</b>	<b>1,551</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(1,044)</b>	<b>(758)</b>	<b>(995)</b>	<b>(1,089)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>





# What We Achieved

## Cemeteries

Projects undertaken in the past year have enhanced the appearance of the cemeteries and Council has received considerable positive feedback from the community and visitors to the district. In the past year:

- Berms were laid in the Dannevirke Cemetery and a stillborn monument was installed.
- The large macrocarpa trees at the Pongaroa Cemetery were removed at the request of the community.
- The large hedge at the back of the Mangatainoka Cemetery was trimmed and some dead trees removed. The fence beside the stillborn burial area has been replaced.
- The dead hedge on the southern side of the Pinfold Road Cemetery has been removed and replanted. This hedge has been extended to incorporate the old grave in front of the cemetery. New plantings along the entire northern boundary have been completed. A trellis fence and planter boxes have been erected in front of the still born area.

## Community Buildings

Council has addressed the community request for public access to a toilet during library opening hours. The toilets in the Pahiatua Town Hall were upgraded and a new toilet added, with access added from the library.

The interior of the Pahiatua library has been refurbished and the old office walls have been removed to open up the children's area. The whole complex has been painted and carpeted. Heat pumps have been installed throughout the library and town hall, and the bricks on the exterior of the building have been sealed and painted. The redevelopment of the Pahiatua Town Hall/Library has added to the user satisfaction of the facility.

The toilets and changing rooms in the Dannevirke Sports Centre stadium have undergone a major renovation. The men's urinal has been replaced by urinettes and all the cisterns and pans have been replaced. The walls have been relined and the floors re-vinylated. All painted surfaces have been repainted.

The lighting bars and lights have been replaced on the stage of the Dannevirke Town Hall to address health and safety concerns.

## Housing

In general, no redevelopment has occurred on the housing portfolio over the past twelve months as Council has a preferred option, adopted in the 2015-2025 Long Term Plan, to exit this activity in the medium term.

The ten older units at Hovding Court were sold during the year. An offer has been made on the three remaining units in Swinburn Street. Once this agreement settles on 1 August 2016, the number of units in Council's housing portfolio will have fallen from 92 to 79.

Essential maintenance and redecoration of units has continued to ensure that the condition of the remaining units does not decline in standard. When assessed in February 2016, the condition of the units was found to be good to very good, with only minor maintenance issues noted.

## Libraries

### Traditional Library Use

The move to more digital information needs, driving customers use, has seen a continued drop in physical loans and visits nationwide. At Tararua, physical issues have increased slightly on the previous year, up 1% (1,092). During the same time, foot traffic decreased by 1% (1,632).

The library continued to offer e-book lending and an online subscription database allowing customers to access information without entering a physical facility.

Our library branches offer community meeting places for individuals and groups. This is utilised by groups such as Te Aho o Te Kura Pounamu who have teacher/student meetings at many of our library branches throughout the year.

The implementation of Kotui – the shared library management and resource discovery consortia for New Zealand libraries – in May has allowed seamless searching of the physical library collections and online resources.

Much of the library's customer enquiries are lower in volume with higher value interactions.

As traditional use of libraries reduces, the need for libraries is no less relevant with the focus now falling on:

- Physical meeting spaces
- Access to online information
- Supporting literacy
- High individual value transactions

## Aotearoa People's Network Kaharoa (APNK)

With public libraries being an essential component of an information driven age, access to online services helps to reduce the digital divide.

Libraries are an investment rather than an expense – and an essential component of an information-driven economy. Libraries help strengthen communities assisting more people online and reducing the digital divide. Staff support social services through assistance to individuals updating their curriculum vitae or applying for positions online and assisting individuals to access e-government services.

This is evident by the continuing increase in the use of the Aotearoa People's Network Kaharoa.

Usage is up 8% (4,524 sessions) on the 2014/15 year. At some of the branches use of the wifi is 60% or more of the total internet use, reflecting the use of mobile devices by the public.

Libraries continue to have a significant impact on lessening the digital divide in terms of providing and addressing digital literacy.

## Literacy Programmes

The library continues to support literacy in all its forms.

### Literacy

The library continues to offer the E.C.READ'N Summer Reading Programme, iRead Programme, and Winter Warmers reading programme. These programmes are generously funded by the Eastern and Central Community Trust. The reading programmes help maintain literacy for children and support the work of our education system.

The Winter Warmers programme is taken out to the schools by library staff and has grown in the past year by 22% with 1,608 children enrolling in the programme.

The E.C.READ'N Summer Reading Programme also showed an increase in first time enrolments with 43% of children enrolled having never participated in the programme prior.

Our preschool programme Little Ears aims to encourage literacy in preschool children in the Tararua district. Participation in the programme is high at the Dannevirke and Woodville branches, with increasing numbers of participants

recorded. This programme is not proving as popular at Pahiatua, with participation dropping by two thirds this year. A continued effort will be made in the 2016/17 year to promote this worthwhile programme in this town.

## Numeracy Programmes

The Math is Fun programme is now available at all four branches. It is also funded by the Eastern and Central Community Trust. The programme aims to provide fun and interactive maths activities and games. These are designed to increase children's understanding and confidence in maths, and to apply the knowledge they gain to everyday situations. Enrolments for this programme have increased by 11%.

## Digital Literacy

This year the library ran its inaugural digital literacy holiday programme for primary school aged children. Children across the district were offered GIF making classes during the term one holidays.

### Adult Digital Literacy

In partnership with Wairarapa REAP, the Stepping UP programme, (free community-based computer and internet training that helps adults build their digital skills in small easy steps) was run at the Eketahuna and Pahiatua branches. Wairarapa REAP provide the tutors and the library the venue and wifi connection via the APNK.

Classes on Computer Basics, Introduction to Tablets, Word and Email were the most popular classes run. Those registering in the classes had options to learn many basic computer applications including Microsoft office tools, digital photography, home finance, social networking tools, internet safety and RealMe. Throughout the year, 236 people took part in these classes.

These classes help to lessen the digital divide and allow these individuals access to many online services that they would otherwise not be confident to use.

## Parks and Reserves

The upgrade of facilities on parks and reserves, which started in 2012, has continued in 2015/16. This has led to an improved standard of amenity in a number of recreation facilities across the district.

One of the highlights of the year was the relocation of the Dannevirke camping ground manager into the new house located within the camping ground. Along with the new office, it enables the manager to provide a much better service for visitors than when she was located in the old house outside the Domain. The old house and section was subdivided and both sold at auction during the year. New gates have been installed at the entrance to the Lower Domain and, when their automation is complete, these gates will provide better security and control of access for campers during hours of darkness.



Visitor nights at the district's camping grounds continue to rise, with higher numbers recorded at all camping grounds when compared to 2015. The exception was in Pahiatua where the numbers were much higher in 2015 due to the contractors working on the expansion of the Fonterra Pahiatua factory. Visitors to the Dannevirke Camping Ground increased by 60% from 2,821 in 2014/15 to 4,484 in 2015/16. Eketahuna Camping Ground visitors rose by 30% from 3,898 in 2014/15 to 5,054 in 2015/16. Numbers in Woodville were also tracking higher than the year before, up until the camping ground closed for renovation in May 2016.

In the Dannevirke Domain, a new set of toilets was installed beside the playground adjacent to the state highway. These toilets replace the portaloos that were put in place in 2014/15 when the old set of toilets under the grandstand were closed due to ongoing issues with security and vandalism. The new toilets are well used and offer a much higher level of amenity than the older toilets. Within the Upper Domain a number of large shrub borders have been cleared out and replanted.

At the Dannevirke Lower Domain, an area is being developed as a walkway and picnic area. This new recreation area allows both residents and visitors access to the river in a quiet and relaxing environment close to the town centre. The general condition of the Lower Domain continues to improve with the removal of some existing trees and the planting of new trees.

The programme to improve the safety of our district's playgrounds continues. Safety matting has been installed under the flying fox at Norsewood's Waterwheel Park. Drainage has been completed at the Eketahuna Playground area and new matting will be laid in the new financial year. The large slide in Fountaine Square, Woodville, was removed during the year and safety improvements will continue into 2016/17.

## Public Conveniences

During the past year, Council has continued with its public toilet upgrade programme to improve the standard of toilet facilities provided throughout the district. The programme aims to improve the look of the toilets while making the toilets easier to maintain and keep clean.

The upgrade to the toilets in Eketahuna, which began in 2014/15, has now been completed. The new toilets offer a much higher standard than previously with new wall linings, lowered ceilings, new fittings, and piped music throughout.

The floors in the toilets in Pahiatua and Woodville have been resurfaced. This has made them easier to keep clean.

## Service Centres

Our customer service centres handled over 32,000 calls (an average of about 129 calls per work day), with callers waiting only an average of 17 seconds to have their call answered. A total of 6,297 customer requests (last year 5,611) were entered into our system.

Changes in staff during the year resulted in additional training and upskilling of staff. Staff are now fully resourced to meet the agreed service levels.

We exceeded our targets for both waiting times and abandoned calls. Average waiting time reduced from 26 seconds in September 2015, to 15 seconds in June 2016. Similarly, the percentage of abandoned calls decreased from 7% in September 2015, to 2% in the last three months of the year.

Combining the Woodville Library and Service Centre has worked well and next year we are looking to operate the library, service centre and i-SITE as a combined service from a new building (the old Alliance site at 45 Vogel Street). This will create synergies, reduce costs, provide better customer service, and be a focal point for visitors and residents in Woodville.

## Swimming Pools

Recognising that the Pahiatua pool is in need of major renewal in the near future, Council funded a needs analysis and a feasibility study regarding public pool provision in Pahiatua. Council also received funding assistance through Sport NZ, for a peer review of the report. At this time, consultation with the community is ongoing and no decision has been made on the use of the \$500,000 capital provision budgeted for in 2016/17.



Minor repairs were undertaken at the Eketahuna and Pahiatua pools to address leaks. This made a big difference to the amount of water lost during the season, and assisted with pool water treatment.

The filter at the Woodville pool failed in mid March. This resulted in the closure of the pool. A new door was installed in the filter shed to allow for the removal of the old filter and the installation of the new filter.

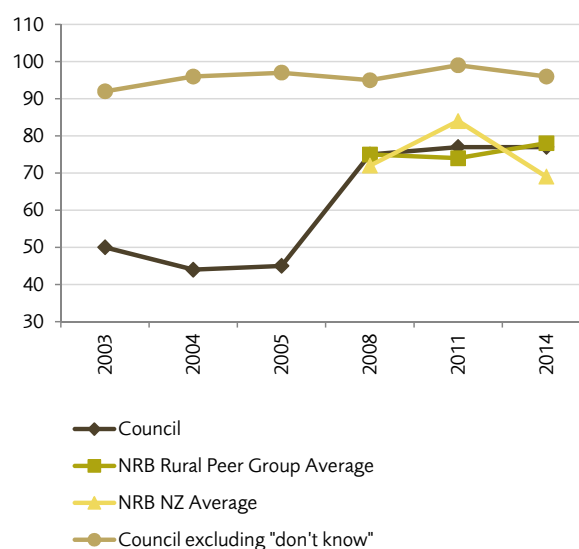
Inclement weather over the summer period resulted in a shorter than usual summer season with the Eketahuna pool being open 11 weeks, the Pahiatua pool 12 weeks, and the Woodville pool 12 weeks.

# Performance Against Objectives



## Cemeteries

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents rating cemeteries as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td><td>77</td></tr><tr><td>Not very satisfied</td><td>1</td><td>3</td></tr><tr><td>Don't know / Unable to say @</td><td>22</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>77%</td><td>77%</td></tr><tr><td>Percentage satisfied excl @</td><td>99%</td><td>96%</td></tr></table> <p>Council continues to commit funding in each Annual Plan to progressively upgrade the cemeteries in the district. During the year there has been a particular focus on garden areas, fencing, and trees.</p>	Category	2011	2014	Very/Fairly Satisfied	77	77	Not very satisfied	1	3	Don't know / Unable to say @	22	20	Percentage satisfied	77%	77%	Percentage satisfied excl @	99%	96%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	77	77																				
Not very satisfied	1	3																				
Don't know / Unable to say @	22	20																				
Percentage satisfied	77%	77%																				
Percentage satisfied excl @	99%	96%																				
<ul style="list-style-type: none"><li>Percentage of cemeteries in district with plots available for next 12 months – based on historical burial data.</li></ul>	100%	<p>ACHIEVED: 100%.</p> <p>All cemeteries have more than adequate number of plots available.</p>																				

CEMETERIES – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



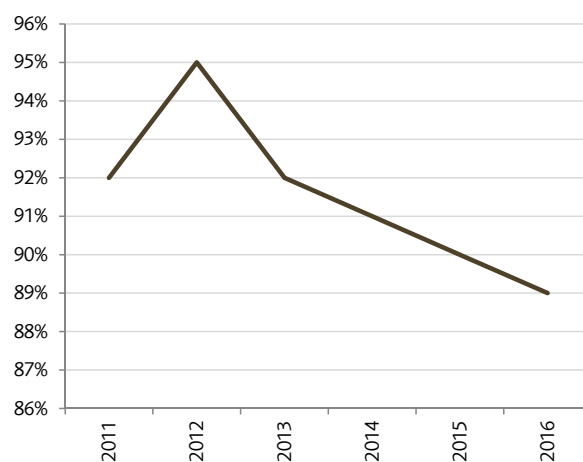
## Community Buildings

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents "fairly satisfactory" or "very satisfactory" with community buildings in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>93</td><td>91</td></tr><tr><td>Not very satisfied</td><td>2</td><td>4</td></tr><tr><td>Don't know / Unable to say @</td><td>5</td><td>5</td></tr><tr><td>Percentage satisfied</td><td>93%</td><td>91%</td></tr><tr><td>Percentage satisfied excl @</td><td>98%</td><td>96%</td></tr></table> <p>Council has committed a limited budget in each Annual Plan to progressively upgrade the halls and sport facilities in the district. This ensures that community facilities are being maintained to current requirements, hence ensuring service levels expectations are being met. The Sports Centre changing rooms were upgraded during the year.</p>	Category	2011	2014	Very/Fairly Satisfied	93	91	Not very satisfied	2	4	Don't know / Unable to say @	5	5	Percentage satisfied	93%	91%	Percentage satisfied excl @	98%	96%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	93	91																				
Not very satisfied	2	4																				
Don't know / Unable to say @	5	5																				
Percentage satisfied	93%	91%																				
Percentage satisfied excl @	98%	96%																				
<ul style="list-style-type: none"><li>The total number of hours per annum facilities are booked through Council.</li></ul>	> 3,100	<p>ACHIEVED: 3,632 hours.</p> <p>The results show an increase for the four years: 3,089 2012/13; 3,321 2013/14; 3,465 2014/15; and 3,632 2015/16.</p> <p>This represents a 5% increase over the last year, and a 17% increase over the four years.</p>																				

## Housing

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Percentage of housing units which, when inspected, are found to have maintenance issues that are more than minor.</li> </ul>	< 10%	<p>ACHIEVED: 0%.</p> <p>The annual condition assessment found no units with more than minor maintenance issues. Council sold the ten older units at Hovding Court during the year. These units typically were the only units with recurring maintenance issues.</p>	New measure	●
<ul style="list-style-type: none"> <li>Tenants' satisfaction with the landlord service received from Council.</li> </ul>	90%	<p>ACHIEVED: 95%.</p> <p>The customer satisfaction survey for all Housing tenants was undertaken in February 2016. The response rate was 46%.</p>	No survey	●





### RENTAL HOUSING OCCUPANCY RATE



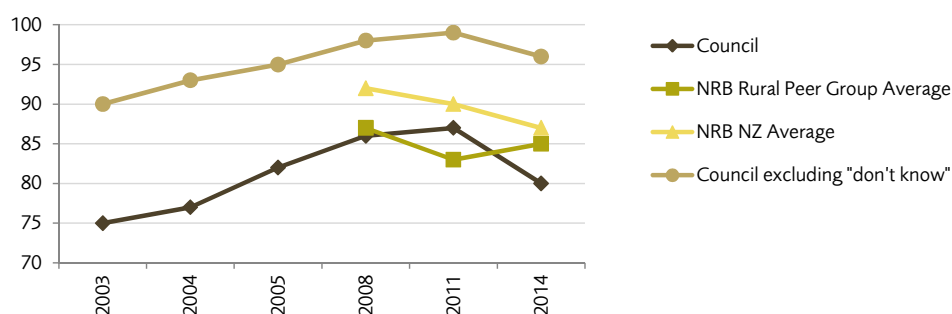


## Libraries

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Library services are clean, welcoming and open at times suited to their community based on the annual survey carried out internally by the library.</li></ul>	90%	<p>ACHIEVED: 100%.</p> <p>Survey results:</p> <table><thead><tr><th>Category</th><th>Responses</th></tr></thead><tbody><tr><td>Completely Satisfied</td><td>101</td></tr><tr><td>Very Satisfied</td><td>28</td></tr><tr><td>Moderately Satisfied</td><td>5</td></tr><tr><td>Not Very Satisfied</td><td>0</td></tr><tr><td>Not at all Satisfied</td><td>0</td></tr><tr><td>Not Applicable</td><td>2</td></tr></tbody></table> <p>A total of 136 users responded to the survey with 129 completely or very satisfied, and 5 moderately satisfied.</p>	Category	Responses	Completely Satisfied	101	Very Satisfied	28	Moderately Satisfied	5	Not Very Satisfied	0	Not at all Satisfied	0	Not Applicable	2	New measure	<div></div>				
Category	Responses																					
Completely Satisfied	101																					
Very Satisfied	28																					
Moderately Satisfied	5																					
Not Very Satisfied	0																					
Not at all Satisfied	0																					
Not Applicable	2																					
<ul style="list-style-type: none"><li>Percentage of residents rating libraries as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><thead><tr><th>Category</th><th>2011</th><th>2014</th></tr></thead><tbody><tr><td>Very/Fairly Satisfied</td><td>87</td><td>80</td></tr><tr><td>Not very satisfied</td><td>1</td><td>4</td></tr><tr><td>Don't know / Unable to say @</td><td>12</td><td>16</td></tr><tr><td>Percentage satisfied</td><td>87%</td><td>80%</td></tr><tr><td>Percentage satisfied excl @</td><td>99%</td><td>96%</td></tr></tbody></table> <p>The library ran a survey in-house (see performance measure above) for all four branches. The responses were: Dannevirke 22; Woodville 31; Pahiatua 65; Eketahuna 18.</p> <p>We are looking to run this survey monthly in the next financial year.</p>	Category	2011	2014	Very/Fairly Satisfied	87	80	Not very satisfied	1	4	Don't know / Unable to say @	12	16	Percentage satisfied	87%	80%	Percentage satisfied excl @	99%	96%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	87	80																				
Not very satisfied	1	4																				
Don't know / Unable to say @	12	16																				
Percentage satisfied	87%	80%																				
Percentage satisfied excl @	99%	96%																				
<ul style="list-style-type: none"><li>Library collections are current and accessible based on a weighted average of:<ul style="list-style-type: none"><li>the number of new items added to the collection (60% weighting with zero for 2 items per 1,000 of population and 10% for each 0.1 items above that up to 60% for 2.5 per 1,000 of population); and</li><li>percentage of time that online information (e-resources – eBooks, online databases) is available to the public (40% weighting with zero for 90% of the time up to the 40% for 100% of the time).</li></ul></li></ul>	85%	<p>ACHIEVED: 99%.</p> <p>The downtime was due to implementation of new library software in May this year.</p> <p>4,327 items added.</p> <p>Downtime for online issues: 211 hours and 12 minutes (out of a total of 35,040 hours).</p>	New measure	<div></div>																		

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																
• Number of programmes run annually.	> 5	ACHIEVED: 6.	New measure																	
		<table><tr><th>Category</th><th>Participation</th></tr><tr><td>Winter Warmers (literacy)</td><td>1,244</td></tr><tr><td>Summer Reading Programme</td><td>294</td></tr><tr><td>iRead</td><td>70</td></tr><tr><td>Maths is Fun (numeracy)</td><td>140</td></tr><tr><td>GIF Making (digital literacy)</td><td>57</td></tr><tr><td>Little Ears (preschool programme)</td><td>970</td></tr><tr><td>Total</td><td>2,775</td></tr></table>			Category	Participation	Winter Warmers (literacy)	1,244	Summer Reading Programme	294	iRead	70	Maths is Fun (numeracy)	140	GIF Making (digital literacy)	57	Little Ears (preschool programme)	970	Total	2,775
		Category			Participation															
		Winter Warmers (literacy)			1,244															
		Summer Reading Programme			294															
		iRead			70															
		Maths is Fun (numeracy)			140															
		GIF Making (digital literacy)			57															
		Little Ears (preschool programme)			970															
		Total			2,775															
The number of new items is down from the previous year as that year we had carry over budgets from the 2012/13 year so had more budget to spend in 2013/14.																				
• Library customers are satisfied with the programmes offered.	90%	ACHIEVED: 97%	New measure																	
		Survey results:																		
		<table><tr><th>Category</th><th>Responses</th></tr><tr><td>Completely satisfied</td><td>27</td></tr><tr><td>Very satisfied</td><td>7</td></tr><tr><td>Moderately satisfied</td><td>2</td></tr><tr><td>Not very satisfied</td><td>1</td></tr><tr><td>Not at all satisfied</td><td>1</td></tr><tr><td>Not applicable</td><td>32</td></tr></table>			Category	Responses	Completely satisfied	27	Very satisfied	7	Moderately satisfied	2	Not very satisfied	1	Not at all satisfied	1	Not applicable	32		
		Category			Responses															
		Completely satisfied			27															
		Very satisfied			7															
		Moderately satisfied			2															
		Not very satisfied			1															
		Not at all satisfied			1															
		Not applicable			32															
70 participants responded with 2 participants not satisfied.																				
• Library customers are satisfied with staff service (annual survey).	90%	ACHIEVED: 97%																		
		Survey results:																		
		<table><tr><th>Category</th><th>Responses</th></tr><tr><td>Completely satisfied</td><td>121</td></tr><tr><td>Very satisfied</td><td>11</td></tr><tr><td>Moderately satisfied</td><td>3</td></tr><tr><td>Not very satisfied</td><td>0</td></tr><tr><td>Not at all satisfied</td><td>1</td></tr><tr><td>Not applicable</td><td>0</td></tr></table>			Category	Responses	Completely satisfied	121	Very satisfied	11	Moderately satisfied	3	Not very satisfied	0	Not at all satisfied	1	Not applicable	0		
		Category			Responses															
		Completely satisfied			121															
		Very satisfied			11															
		Moderately satisfied			3															
		Not very satisfied			0															
		Not at all satisfied			1															
		Not applicable			0															
136 participants responded with 1 participant not satisfied.																				

## LIBRARIES – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



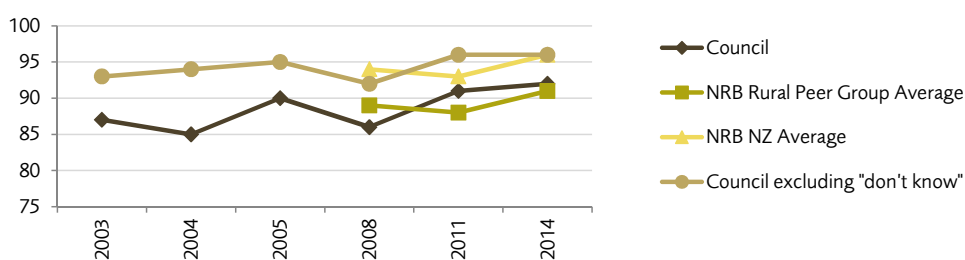






## Parks and Reserves

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Percentage of residents rating parks and reserves as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li> </ul>	N/A	NOT APPLICABLE.  Survey results:          We continue to progressively upgrade our playgrounds and camping grounds, and have programmed tree maintenance and garden renewals.	No NRB survey	No NRB survey
<ul style="list-style-type: none"> <li>Number of recorded incidences where parks and reserves are found to be below the agreed maintenance standard.</li> </ul>	< 5	ACHIEVED: Nil.  We continue to see that our parks, reserves, and sports facilities are well used.  We have not received any reported incidents regarding these facilities not being suitable for intended use.	New measure	●
<ul style="list-style-type: none"> <li>Percentage of playgrounds in the district with all equipment meeting the AUS/NZ playground safety standard.</li> </ul>	85%	ACHIEVED: 85%.  Council continues to progressively upgrade/repair/replace pieces of equipment that do not meet the Australia/New Zealand playground safety standards as part of our yearly capital and maintenance programme.  The programme to improve the safety of our district's playgrounds continues. Safety matting has been installed under the flying fox at Norsewood's Waterwheel Park. Drainage has been completed at the Eketahuna Playground area and new matting will be laid in the new financial year. The large slide in Fountaine Square, Woodville, was removed during the year and safety improvements will continue into 2016/17.	●	●

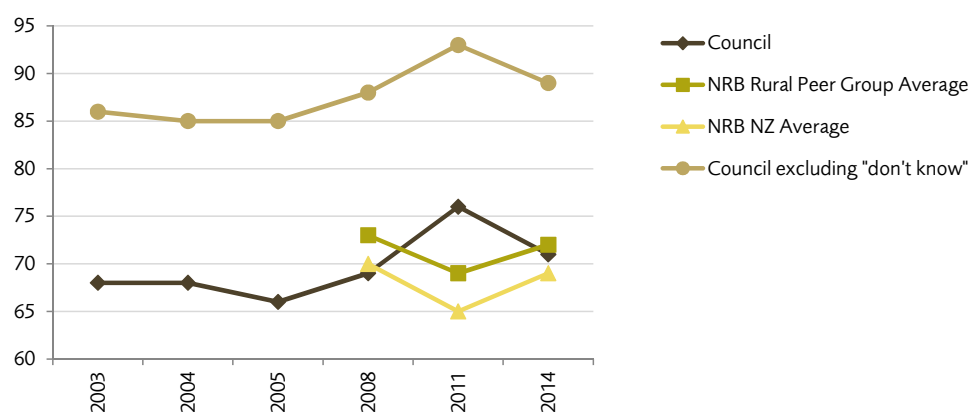
PARKS AND RESERVES – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



## Public Conveniences

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents rating public conveniences as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>76</td><td>71</td></tr><tr><td>Not very satisfied</td><td>6</td><td>9</td></tr><tr><td>Don't know / Unable to say @</td><td>18</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>76%</td><td>71%</td></tr><tr><td>Percentage satisfied excl @</td><td>93%</td><td>89%</td></tr></table> <p>The maintenance of the public toilets is an ongoing issue. We will continue with the upgrade and maintenance programme as budgeted in the 2015-2025 Long Term Plan, and install CCTV where possible to deter vandalism.</p>	Category	2011	2014	Very/Fairly Satisfied	76	71	Not very satisfied	6	9	Don't know / Unable to say @	18	20	Percentage satisfied	76%	71%	Percentage satisfied excl @	93%	89%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	76	71																				
Not very satisfied	6	9																				
Don't know / Unable to say @	18	20																				
Percentage satisfied	76%	71%																				
Percentage satisfied excl @	93%	89%																				
<ul style="list-style-type: none"><li>The number of complaints received per annum about the condition of public toilets.</li></ul>	< 50	<p>NOT ACHIEVED: 73.</p> <p>The number of customer requests received for public toilets:</p> <p>2015/16: 73*</p> <p>2014/15: 67</p> <p>2013/14: 47</p> <p>2012/13: 44</p> <p>2011/12: 40</p> <p>2010/11: 24</p> <p>* 73 service requests: 11 regarding cleanliness; 62 for maintenance/graffiti/vandalism.</p> <p>The majority of the complaints relate to maintenance items (e.g. blockages as a result of vandalism) as opposed to cleanliness. This highlights the importance of continuing to upgrade public toilets.</p>																				

### PUBLIC CONVENIENCES – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014

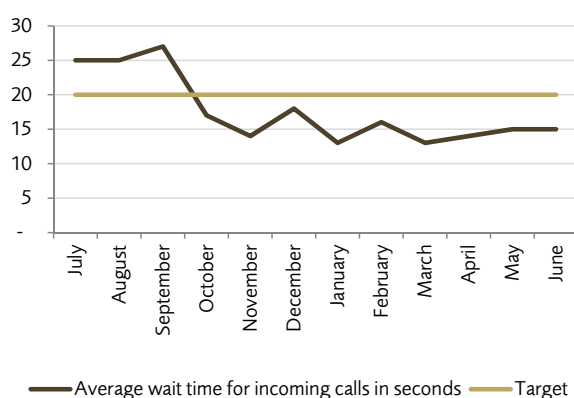




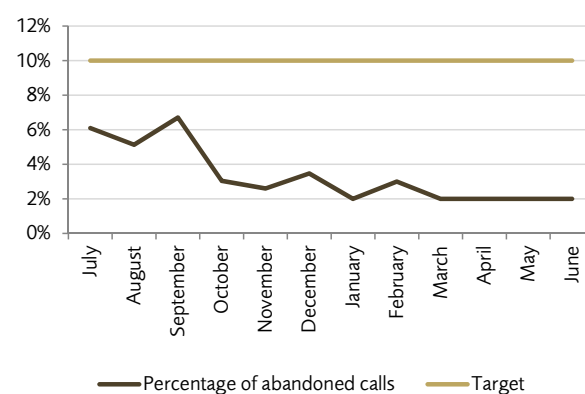
## Service Centres

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Percentage of customers who lodge faults/requests are satisfied with the service provided.</li> </ul>	92%	NOT APPLICABLE.  Survey results:	No NRB survey	No NRB survey
<ul style="list-style-type: none"> <li>Average wait time for incoming calls by customer services.</li> </ul>	20 seconds	ACHIEVED: 17.6 seconds.  Average waiting time in July and August was higher than target due to resignation of staff.	New measure	●
<ul style="list-style-type: none"> <li>Percentage of abandoned calls by customer services.</li> </ul>	< 10%	ACHIEVED: 4%.  Total calls received for the year was 32,437, which is an average of 129 calls per day. Total calls abandoned was, on average, 4 per day.	New measure	●
<ul style="list-style-type: none"> <li>Percentage of customers who lodge faults/request are satisfied with the after hours service received.</li> </ul>	90%	NOT APPLICABLE.  The afterhours service did not run a survey this year.  We have incorporated this measure into our annual community surveys. The graph below shows that afterhours well within their target throughout the year.	N/A	N/A
<ul style="list-style-type: none"> <li>Percentage of abandoned calls by the after hours service.</li> </ul>	< 10%	ACHIEVED: 5%.  Total calls received for the year was 3,997, which is an average of 25 calls per day. Total calls abandoned was, on average, 2 per day.	New measure	●
<ul style="list-style-type: none"> <li>Average wait time for incoming calls by the afterhours service.</li> </ul>	20 seconds	ACHIEVED: 14.75 seconds.	New measure	●

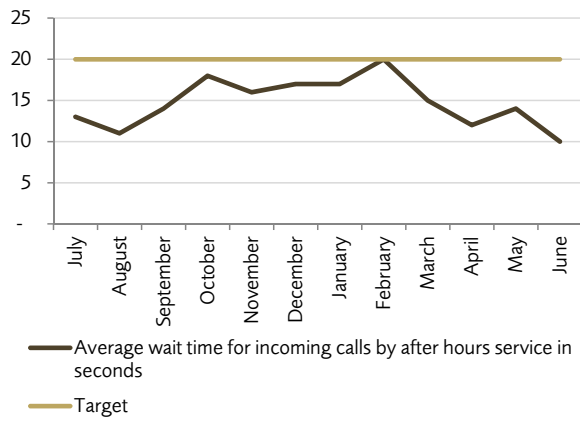
AVERAGE WAIT TIME IN SECONDS FOR INCOMING CALLS TAKEN BY COUNCIL



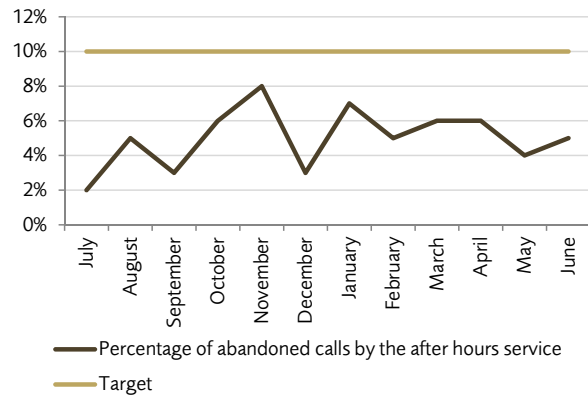
PERCENTAGE OF ABANDONED CALLS – COUNCIL



### AVERAGE WAIT TIME IN SECONDS FOR INCOMING CALLS TAKEN BY AFTERHOURS SERVICE



### PERCENTAGE OF ABANDONED CALLS – AFTERHOURS SERVICE

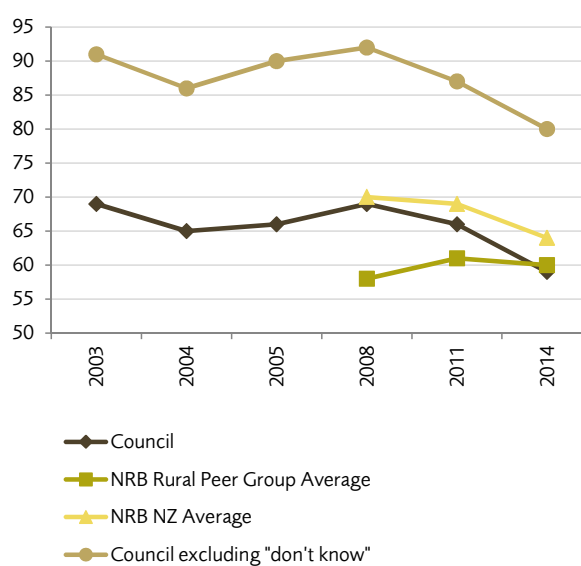




## Swimming Pools

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents rating swimming pools as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><thead><tr><th>Category</th><th>2011</th><th>2014</th></tr></thead><tbody><tr><td>Very/Fairly Satisfied</td><td>66</td><td>59</td></tr><tr><td>Not very satisfied</td><td>10</td><td>15</td></tr><tr><td>Don't know / Unable to say @</td><td>24</td><td>26</td></tr><tr><td>Percentage satisfied</td><td>66%</td><td>59%</td></tr><tr><td>Percentage satisfied excl @</td><td>87%</td><td>80%</td></tr></tbody></table>	Category	2011	2014	Very/Fairly Satisfied	66	59	Not very satisfied	10	15	Don't know / Unable to say @	24	26	Percentage satisfied	66%	59%	Percentage satisfied excl @	87%	80%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	66	59																				
Not very satisfied	10	15																				
Don't know / Unable to say @	24	26																				
Percentage satisfied	66%	59%																				
Percentage satisfied excl @	87%	80%																				
<ul style="list-style-type: none"><li>The number of weeks each year Wai Splash is open for public use.</li></ul>	52 weeks	<p>ACHIEVED: 52 weeks.</p> <p>The Wai Splash pool remained open since 1 July 2015.</p>	●	●																		
<ul style="list-style-type: none"><li>The number of weeks each year outdoor pools are open for public use.</li></ul>	> 10 weeks	<p>ACHIEVED: 12 weeks (average).</p> <p>Eketahuna was open 26 December 2015 to 14 March 2016 (11 weeks).</p> <p>Pahiatua was open 27 December 2015 to 19 March 2016 (12 weeks).</p> <p>Woodville was open 19 December 2015 to 15 March 2016 (12 weeks).</p>	●	●																		
<ul style="list-style-type: none"><li>Percentage of rates spent funding public swimming pools (base – average household rate).</li></ul>	< 4%	ACHIEVED: 2.5%.	●	●																		

PUBLIC SWIMMING POOLS – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



# District Promotion and Economic Development

## Activities in this Group

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- 1 Commercial Investments**  
*Manage property assets to obtain the best return for ratepayers. To divest properties as the opportunities arise.*
  - 2 District Promotion and Development**  
*Promoting the district as a great place to live, visit, work, play and invest.*
-



## Group Level Funding Impact Statement

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	166	137	274	266
Targeted rates	288	365	437	425
Grants and subsidies operating	-	-	-	9
Fees and charges	96	96	106	63
Local authorities fuel tax, fines, infringement fees, and other receipts	1,989	1	181	2,055
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>2,539</b>	<b>598</b>	<b>998</b>	<b>2,818</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	2,434	449	698	2,713
Finance costs	2	-	4	2
Internal charges and overheads applied	100	92	203	190
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>2,536</b>	<b>541</b>	<b>905</b>	<b>2,905</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>3</b>	<b>56</b>	<b>93</b>	<b>(87)</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	2	1	(17)	-
Gross proceeds from sale of assets	-	-	313	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>2</b>	<b>1</b>	<b>296</b>	<b>-</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	129	53	15	48
- to replace existing assets	-	15	-	-
Increase (decrease) in reserves	(124)	(11)	374	(135)
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>5</b>	<b>57</b>	<b>389</b>	<b>(87)</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(3)</b>	<b>(56)</b>	<b>(93)</b>	<b>87</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# What We Achieved

## Commercial Investments

We continue to own the Rural Bus Depot to ensure the rural mail service delivery is retained.

Our old work depots in Dannevirke, Tahoraiti, and Woodville were vacant at year-end, following the liquidation of Infracon Limited. We have not been able to find suitable tenants but will be looking to actively market them for sale next year.

The Dannevirke aerodrome is actively used by commercial and private operators. Its continued operation ensures a local option with lower costs to patrons and commercial operators, compared to flying from Fielding aerodrome or similar.

The forestry activity continues to perform well. The total cash reserves balance, as at 30 Jun 2016, was \$xxx. A contribution from the sale of forestry logs was used to offset the 2016/17 general rate requirement.

## District Promotion and Development

### Enabling Businesses

Working to support local business growth and investment attraction, Taranaki Business Network has worked alongside 53 businesses this year, providing support and enabling growth.

This included the growth of existing businesses, supporting the establishment of new businesses, agribusiness development, and linking local business to national and international growth opportunities.

### Incubation Office

To date, four businesses have been incubated at the Taranaki Business Network. Incubation entails linking, enabling and facilitating the growth and development of start-up businesses.

### Training/Seminar Room and Board Room

The Business Network provides facilities and services that facilitate and support enhanced performance, employment growth and profitability in small and medium local business.

This year, the Business Network hosted 152 events in the Training/Seminar Room and the Board Room was utilised for business meetings on 208 occasions.

### Supporting

Twenty-two start-ups and 13 existing small-medium enterprises (SMEs) who contacted the Business Network for assistance received customised support and training. This involves a myriad of opportunities, which varied according to the requirements of the business.

Taranaki Business Network provided learning opportunities for seven individuals through work placements via Work and Income and ACC agencies.

Of these seven placements, three were able to be placed into full-time work; two are currently situated in the Business Network undergoing 'Work Ready' training; and one is seeking training for a new career. Additionally, one has recently been short-listed for a position.

### Linking

One of the key roles of the Taranaki Business Network involves utilising business networks in order to link local businesses to opportunities and support agencies. One example was a business named 'Wild Bush Cheese' that was linked to business capability assistance, support through Business Mentors New Zealand, and connected to Agri Investment Week 2016 where they hosted an open day at their property.

### Facilitating

Following the success of the Taranaki Business Network office in Dannevirke, an additional business support office (or "satellite office") was established within the Pahiatua Service Centre.

This satellite office provides the same service (on a one-day-a-fortnight basis) with the objective being to create a centre that is more accessible to residents in the southern ward.





## Vocational Pathways Community Partnership

Tararua Business Network hosted the inaugural Vocational Pathways meeting in Dannevirke – developing relevant learning opportunities for students and connecting schools, tertiary institutes, and future employers – and will continue to support this.

## Events Programme

Flow-on effects from local events and training support schemes are integral to district growth – developing a more stable economy and enhancing district opportunities.

### Training Events

Tararua Business Network hosted a number of popular technology training and entrepreneurial connection events that encouraged local businesses, youth, and entrepreneurs to share knowledge and ideas.

The following training events were held:

#### Training for Business

- Enhanced Customer Service
- Learn How to Earn
- Managing the Transitions of Youth into the Workforce
- Making Health and Safety in the Workplace Work for You
- Introduction to Business
- Introduction to GST
- 9 Steps to Ensure Business Success
- Innovate Market Validation Programme

#### Regional Collaboration

- Regional Growth Study
- Regional Economic Collaboration

### Visitor Attraction

Over 10,000 people came to the district to attend major events, such as Woodville Motocross, Wheels with Attitude, and Dannevirke A & P Show.

This volume of visitors to the district has a positive flow-on effect to local business and reaffirms Council's sponsorship of these events. The events also provide lifestyle benefits for the residents of Tararua.

## Connecting Communities

The world of communications has changed – social media is driving a new wave of communications – where everyone can have their point of view heard, and where open

consultation and transparency in decision-making is creating more engaged and empowered communities.

Tararua District Council has recognised this change in the way people communicate and is leading the district to engage in the digital age with the introduction of an online community news service called 'Talking Tararua – more than just words'.

Talking Tararua showcases Council news and profiles the district's attractions and events, as well as providing opportunities in every issue for readers to engage with Council through polls and surveys, asking questions and making comments.

Talking Tararua is a free service that is published bimonthly and available online at: [talkingtararua.buzzit.co.nz](http://talkingtararua.buzzit.co.nz)

## Destination Marketing

Visitor and resident attraction is critical to rural communities that are seeking the retention and enhancement of services and infrastructure.

### Bridging the Gap

Working with Eastern Bridge to translate destination marketing to the Asian community provides a portal to highlight our district as a place of innovation and offering a great country lifestyle, in order to encourage investment and resident attraction.

Representation at the Eastern Bridge Migrant Business Expo 'Bridging the Gap between NZ and Asia' resulted in 90 individual groups being supplied information about Tararua Country.

Securing a two-page spread in the UK's annual "Top Places to Live Down Under" supplement – which focuses on regions of Australia and New Zealand that are looking to attract skilled migrants – has meant that UK migrants can now look at selecting Tararua as their new home.

### Attracting People into Tararua

Mobilising our district promotion and economic development strategy has proved a valuable enterprise. Over 241,000 attendees at national trade shows provided the platform necessary to promote our district for those considering visiting or relocating here for lifestyle, business and/or investment.

There was strong interest in Tararua at these national events:

Event	Visitor Traffic	Key Areas of Interest (and results)
Central Districts Field Days	30,000	GO! Project; tracks and trails.  (Represented at Accelerate25 as guest speaker on land utilisation.)

Event	Visitor Traffic	Key Areas of Interest (and results)
<b>Mystery Creek Field Days</b>	120,000	GO! Project; investment; tourism; and relocation.
<b>Auckland Home Show</b>	46,000	Relocation; investment. (Working with 38 families and an entrepreneur looking to invest.)
<b>Auckland Covi Motorhome Show</b>	45,000	Motorhome enquiries; visitor attraction; tourism; tracks and trails. (Winner of "Best Stand" of the show.)

## Hemp - the comeback crop

The Industrial Hemp Workshop (20 July 2016) highlighted the opportunities inherent in commercial and industrial hemp. The workshop focused on options for farmers introducing hemp as a diverse crop to add to rotation.

## Manuka – the driving force

The intellectual properties for the manuka crop are now available in the form of a booklet – 'Growing Manuka: Utilising Lifestyle Blocks and Marginal Land in the Tararua district' – produced by the Tararua Business Network.

To enable landowners to maximise income streams, Tararua Business Network has linked the Tararua district to a variety of manuka development opportunities and investors.

## Embracing "Motorhome Friendly" Opportunities

Tararua is recognised as embracing "motorhome friendly" opportunities and this year we have achieved accreditation for Pahiatua as "Motorhome Friendly". Enquiries were made regarding Eketahuna and the response received indicated that the town was too small to be eligible.

Achieving accreditation recognises that these towns (Dannevirke and Woodville achieved accreditation last year) provide a set of amenities and services that guarantee motorhome travellers a warm welcome and an enjoyable visit.

Motorhome travellers are self-contained and generally stay longer – making a significant economic contribution to our towns, which have a flow-on effect to our district.

## Land Utilisation – Contributions to Sustainability

We continue to maximise land utilisation opportunities by building on the GO! Project – a cropping initiative for Tararua district.

## Hazelnut – providing intellectual property for crop development

Work to enhance the capabilities for this crop and has enabled Council to deliver meaningful information for landowners looking to diversify. The workshop (30 May 2016) saw over 30 attendees and has resulted in landowners being provided with the intellectual property required to establish plantations.

## Feijoa – developing scope in Tararua

The results to date are the establishment of a Feijoa Grower Led Group, which has seen two land owners develop plantations. A Feijoa Fieldday and Workshop took place on 11 July; encouraging additional growers to join the Feijoa Grower-Led Group.

# Performance Against Objectives

## Commercial Investments

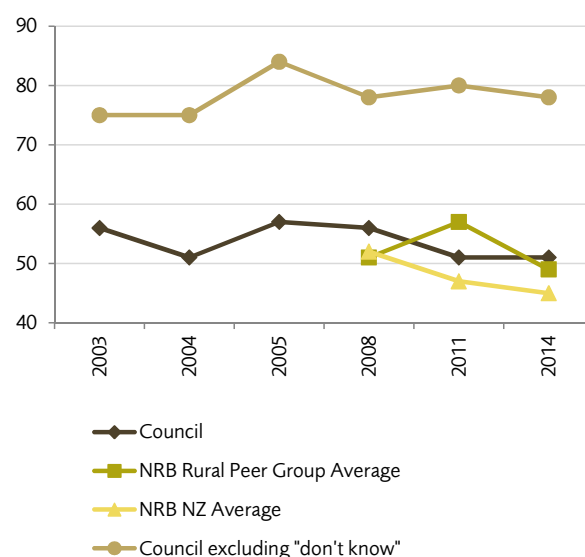
Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
• Occupancy of commercial buildings each year.	100%	NOT ACHIEVED: 0%  The old Infracon yards in Thyra Street, Dannevirke and Vogel Street, Woodville are currently not occupied. This is as a result of the liquidation of Infracon.  The Dannevirke property is subject to a sale and purchase agreement. The Woodville property will be listed with an agent.	●	●
• Net operating surplus each year.	> 5%	NOT ACHIEVED: -3%.  This activity made a loss this year of \$83,000 (includes the \$17,000 contribution to reduce rates).  This is mainly due to the loss of rental income and significant replanting and silviculture programme for the forestry activity.	●	●

## District Promotion and Development

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
• Assist local businesses by referring to NZTE / Ministry of Science and Innovation.	Minimum 5 per annum	ACHIEVED: 13 business referrals.	●	●
• Number of major events that "Taranui" is directly involved.	Minimum 5 events	ACHIEVED: A total of 9 events were attended: <ul style="list-style-type: none"> <li>• Innovate 2015/16</li> <li>• Woodville Motocross</li> <li>• Dannevirke A &amp; P Show</li> <li>• Wheels with Attitude</li> <li>• Auckland Home Show</li> <li>• Motorhome Show</li> <li>• Central District Field Days</li> <li>• SOLGM Awards Marketplace</li> <li>• Mystery Creek Field Days</li> </ul>	●	●

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results										
• Number of community events that are actively supported by Council.	Minimum 10 per annum	ACHIEVED: 29.	New measure	●										
• Percentage of customers surveyed are satisfied with the services received.	80%	ACHIEVED: 96%. <table><tr><th>Category</th><th>Responses</th></tr><tr><td>Very satisfied</td><td>83%</td></tr><tr><td>Satisfied</td><td>14%</td></tr><tr><td>Not satisfied</td><td>0%</td></tr></table> <p>115 participants responded with 96 participants very satisfied.</p>	Category	Responses	Very satisfied	83%	Satisfied	14%	Not satisfied	0%	New measure	●		
Category	Responses													
Very satisfied	83%													
Satisfied	14%													
Not satisfied	0%													
• Percentage of survey respondents that consider the Bush Telegraph Council page and website content useful or very useful (Public Voice Survey of over 600 residents).	60%	ACHIEVED: 87%. <table><tr><th>Category</th><th>Responses</th></tr><tr><td>Very useful</td><td>21%</td></tr><tr><td>Somewhat useful</td><td>66%</td></tr><tr><td>Not very useful</td><td>11%</td></tr><tr><td>Not useful</td><td>2%</td></tr></table> <p>106 participants responded to the survey with 92 participants indicating that they found the website content very useful and somewhat useful.</p>	Category	Responses	Very useful	21%	Somewhat useful	66%	Not very useful	11%	Not useful	2%	New measure	●
Category	Responses													
Very useful	21%													
Somewhat useful	66%													
Not very useful	11%													
Not useful	2%													

### ECONOMIC DEVELOPMENT – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014





# Regulatory Services

## Activities in this Group

- 1 Animal Control**  
*To prevent nuisance and threats to community safety from dogs and wandering stock.*
- 2 Emergency Management**  
*Promoting individual and community resilience in emergencies to enhance the community's capability to respond to and recover from rural fire events or natural disasters.*
- 3 Health and Safety**  
*To help provide a safe and healthy community, buildings and avoid behaviour causing a nuisance in the community.*
- 4 Resource Management**  
*To help achieve a sustainable natural and built environment and a strong prosperous economy.*

## Group Level Funding Impact Statement

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	897	654	977	1,007
Targeted rates	302	541	224	220
Grants and subsidies operating	11	21	9	36
Fees and charges	655	724	777	774
Local authorities fuel tax, fines, infringement fees, and other receipts	29	2	28	31
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>1,894</b>	<b>1,943</b>	<b>2,015</b>	<b>2,068</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	1,392	1,479	1,506	1,470
Finance costs	5	20	10	6
Internal charges and overheads applied	380	323	391	358
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>1,777</b>	<b>1,822</b>	<b>1,907</b>	<b>1,835</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>117</b>	<b>121</b>	<b>108</b>	<b>233</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	3	-	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	20	(22)	145	134
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>20</b>	<b>(20)</b>	<b>145</b>	<b>134</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	22	5	154	138
- to replace existing assets	10	3	3	45
Increase (decrease) in reserves	106	93	96	183
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>138</b>	<b>101</b>	<b>253</b>	<b>367</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(117)</b>	<b>(121)</b>	<b>(108)</b>	<b>(233)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# What We Achieved

## Animal Control

As at 30 June 2016 there were 3,066 known owners with 6,804 dogs, of which 189 were not re-registered. Of the known dogs, 5,407 are classified as rural dogs and 1,397 as urban dogs. Of the urban dogs, 350 have the "preferred dog" status. Preferred dog status is not compulsory, and can be applied for by any residents with dogs that meet specific conditions. These conditions include:

- owners properties are adequately fenced to confine their dogs;
- owners who provide good accommodation for their dogs; and
- owners who demonstrate good dog management practices.

There were 296 dogs impounded in this period compared to 280 in the last period. During the year, 292 dogs left the pound, with 82 of the impounded dogs destroyed, 36 rehomed, and 174 returned to their owners.

1,400 dog related complaints were lodged with the Council, the majority being for barking and roaming dogs. This is an increase of 216 complaints from the last year (1,184).

There were 74 reported complaints about people or animals being bitten or rushed by dogs during the year. Last year there were 89 complaints. On these occasions, the dogs are either destroyed, owners given a warning letter, the dogs classified as menacing or dangerous or an infringement notice issued.

By 30 June 2016, a total of 137 dogs had been classified as menacing under Sections 33A and 33C of the Dog Control Act. This is an increase of 89 dogs from the last year (48). All of these dogs were classified because of observed or reported behaviour of the dog and or by breed. These breeds or types were mainly American Pit Bull Terriers. One appeal was received against a menacing dog classification. The classification was rescinded.

## District Planning

The Resource Management Act 1991 and the Tararua District Plan ensure the sustainable use, development, and subdivision of land. Council issued resource consents confirm a proposed land use or subdivision will achieve the type of environment determined by the community through the District Plan.

The number of resource consents processed during the year was 50, compared to 40 the previous year.

Forty-nine applications were processed within the statutory time frame. One application took an additional 16 working days.

The details and statistics for the resource consents processed for the year are:

	2014/15	2015/16
<b>Resource Consent Processing Time Frames</b>		
Average of days taken - non-notified	17	17
<b>Resource Consent Processing by Notification</b>		
Public notified	0	0
Limited notified	0	0
Non-notified	40	50
<b>Total</b>	<b>40</b>	<b>50</b>
Number processed within statutory limits*	40	49
Number in excess of statutory limits	0	1
Percentage processed within statutory limits	100%	98%
<b>Resource Consent Decisions</b>		
Number declined	0	0
Number approved	40	50
Percentage approved	100%	100%

\* Statutory limits are:

20 working days for non-notified consents without a hearing.  
100 working days for limited notified consents with a hearing.  
130 working days for public notified consents with a hearing.

## Emergency Management

### Rural Fire

#### Fire Season

We had an excellent fire season, with no campaign fires due to constant liaison with the rural community.

We issued 137 fire permits February to mid March 2016, and had no wildfires from permitted burns.

This year we provided staff and equipment to assist the Wairarapa Rural Fire District with the significant Whareama Fire in the Wairarapa.

#### Rural Fire Volunteers

Rural Fire volunteer numbers remain static despite other areas struggling for numbers.

Five Rural Fire volunteers attended the Forest and Rural Fire Association of New Zealand conference in Blenheim, this year.

#### Fire and Emergency New Zealand (FENZ)

Following the Fire Service Review, the Government has decided to create a new organisation incorporating both urban fire and rural fire into one organisation. The new organisation will be called Fire and Emergency New Zealand (FENZ). To date, a Transition Board and Working Group have been formed and both the Chief Executive and District Resilience Manager have been involved in meetings, in Wellington and elsewhere, relating to the transition. The next step for the transition team is to set up sub-groups to provide input into the various streams of transition process.

We are in the early stages and do not fully know the extent of the impact on our Rural Fire volunteers. A new FENZ bill has had its first reading in Parliament, and it is expected that the bill will be passed sometime in March 2017. The new service will affect the District Resilience Manager's role and other issues such as equipment ownership, area boundaries, and community input.

#### Rural Fire Training

The District Resilience Manager has been certified as a National Rural Fire Authority Government Training Enterprise Trainer and Assessor and has been certified as a Skills NZ Assessor.

The following courses were completed this year as part of our commitment to remain equipped and ready:

- Basic Rural Fire Fighter course at Herbertville - 11 new trained fire fighters.
- Pump Operators course at Tiraumea.
- Aircraft Safety course at Tiraumea.

The district received a total subsidy of \$18,000 from the Rural Fire Training Emergency Management - Adult and

Community Education (ACE) funding system for training credits assessed by the District Resilience Manager.

#### Rural Fire Plan

The Tararua Rural Fire Plan received its two-yearly review and reprint, as required by the Forest and Rural Fire Regulations.

#### Rural Fire Equipment

We received a five star rating from the NZ Transport Agency Operator Rating System for compliance of the Rural Fire heavy vehicle fleet. The rating ranges from "1 – Extremely unsatisfactory level of compliance" to a maximum of "5 – Very good level of compliance".

All rural fire equipment complied with monthly inspections, and a new pager system was purchased for Akitio and Tiraumea.

### Civil Defence

#### Local Civil Defence Plan

A local Civil Defence Plan was produced and approved by Council, this year. The plan identifies local hazards in detail and outlines corrective actions required to be carried out by Council in order to comply with the findings of the Ministry of Civil Defence and Emergency Management Monitoring and Evaluation Report.

This report is the first of its kind within the region and was presented at the Manawatu-Wanganui Civil Defence Emergency Management Coordinating Executive Group (CEG) Meeting. It was confirmed by CEG that the Plan was innovative and should be copied by other councils within the Group. The Plan also received positive comments from MCDEM.

#### Community Engagement

The community engagement programme is working well. The following progress relates to Community Civil Defence Groups:

- **Norsewood Community Civil Defence Response Group**  
The Civil Defence plan was reviewed and updated.
- **Woodville Community Civil Defence Response Group**  
The Civil Defence Plan is almost complete. Seven hundred community pamphlets and 'Get Ready Get Through' booklets were delivered to Woodville urban and rural properties.
- **Pahiatua Community Civil Defence Response Group**  
The Civil Defence Plan is completed and awaiting final printing and approval by committee, and localised pamphlets printed and ready for delivery.





- **Pongaroa Community Civil Defence Response Group**

The Committee is currently working on plan.

- **Akitio Community Civil Defence Response Group**

The Civil Defence Plan is completed.

- **Eketahuna Community Civil Defence Response Group**

The Civil Defence Plan has been reviewed and updated.

Tararua Civil Defence staff and volunteers were involved in the following public events to educate and promote awareness:

- Dannevirke A & P Show
- Akitio Community Day
- Woodville Woodfest
- Manawatu Field Days
- Palmerston North Home Show

### **Dannevirke Civil Defence Centres**

Totara College Civil Defence Centre is working well with the committee and volunteers. Training for ITF Introductory Course and Emergency Management Information System (EMIS) was completed.

We will be using the Tararua Business Network in Gordon Street as a Central Civil Defence Centre and working with the Dannevirke Lions Club to discuss operation of the centre. In the meantime, the Dannevirke Sports Centre remains as the Central Civil Defence Centre.

We will be using the South School as the Southern Civil Defence Centre.

### **Tararua Emergency Management Committee (EMC)**

Four committee meetings were held this year, and all were well attended. It is pleasing to note that there is a lot more local organisation attendance than regional. Most Community Civil Defence Response groups are represented at these meetings.

The Emergency Management Committee went to Wellington to visit the National Crisis Management Centre in the Beehive and the Wellington Regional Emergency Management Centre. Useful information was gained from both centres, and it was reassuring to see that Wellington has taken a similar approach to community engagement as we have.

### **Civil Defence Training**

Two days of basic EMIS training was provided with a follow-up two days later in the year targeted at Emergency Operations Centre (EOC) roles during an emergency.

The Mayor and Emergency Management staff attended a military capability field day at Linton run by the New Zealand

Army, and Civil Defence capability formed part of the displays.

An exercise called Floodex 2016 was carried out this year to test our call taking capability. Injects were phoned in by public volunteers at the rate of one per minute with all calls being logged into EMIS. This was carried out in conjunction with business as usual calls. It was pleasing to note that the system coped without any problems and feedback from the persons injecting was very positive, in particular the short time it took to be answered and the friendly efficient manner in which the calls were received. All calls were logged into EMIS without any issues arising. The injects were based on original calls received during the 2004 floods. It gave all who participated a better understanding of our normal Tararua flood hazard.

### **Communications Network**

Further to last years radio network renewal, the Weber repeater link was replaced along with the Te Awaputahi repeater. The old Te Awaputahi repeater is still functional and will be kept as a back up repeater in case any of the new ones fail.

Civil Defence radios have been installed in Pongaroa School, South School and Totara College.

## Health and Safety

### Building

The Building Act 2004 ensures that buildings are soundly built and meet an acceptable safety standard. Council issued building consents confirm that proposed building work will comply with the Building Code.

The number of building consents processed during the year was 344, compared to 363 last year.

The average processing timeframe for the building consents was 10.44 days. No building consents took longer than the 20 days statutory deadline.

The details and statistics for the building consents processed for the year are:

	2014/15	2015/16
<b>Building Consent Processing Time Frames</b>		
Total days*	3,011	3,812
Average of days taken (/365)	8.3	10.44
<b>Building Consent Breakdown</b>		
10 days or Less	260	153
11–15 Days	69	113
16–17 Days	20	39
18–19 Days	7	27
20 Days	6	12
> 20 Days	1	0
<b>Total</b>	<b>363</b>	<b>344</b>
Number processed within 20 day limit	362	344
Number in excess of 20 day limit	1	0
Percentage processed within 20 day limit	99.7%	100%
<b>Building Consent Values</b>		
Total Value	\$50,988,804	\$19,329,834
Average Value	\$140,465	\$56,191

\* Excludes amendments to building consents.

### Environmental Health

Due to the new legislation (The Food Act 2014), all VIP registered food control plans were automatically deemed to be food control plans from 1 March 2016 until 28 February 2019.

The food control plan is a risk-based measure that helps food operators effectively and systematically meet their food safety obligations. It concentrates on what people need to do to keep food safe. Depending on the type of food business it identifies potential food safety risks at each point

from receiving and storing goods to preparing, cooking and serving food. Premises that are currently operating under a food safety programme will have until 28 February 2019 to transition their business to the new Act.

In the area of Environmental Health staff have built good stakeholder relationships with businesses in the Tararua district. At the present time 7% of food business in the district have registered under the Food Act 2014 and 29% are operating a deemed food control plan. Workshops are being held for invited businesses to get a better understanding of how the food control plans are designed to work, businesses completed the core templates in the booklets.

### Alcohol Licensing

The District Licensing Committee (DLC), which is made up of a Chair and two members, hears and determines all applications that do not require enforcement action. These types of applications are heard by the Alcohol Regulatory Licensing Authority, which is part of the Ministry of Justice.

The District Licensing Committee meets once a month to consider and decide on each application. Once the decision has been received, the applicant is sent a request for payment of an annual fee, which must be paid before the licence is issued. It is a requirement of the Act that this occurs. In all cases where payment has made, Council will issue the licence within ten working days.

The District Licensing Committee met during the year and determined (approved) 162 applications for and alcohol licence. Five hearings were held to determine opposed or objected to applications, with two applications granted, two applications adjourned, and one application refused.

### General Compliance

General compliance investigates and responds to complaints about excessive noise, rubbish dumping, overhanging vegetation and fire hazards. Notable achievements include:

- 112 complaints received in regards to illegal dumping around the district.
- 7.75 tonnes of illegal dumping material collected and removed to the transfer station.
- 100% of complaints responded to within 48 hours.

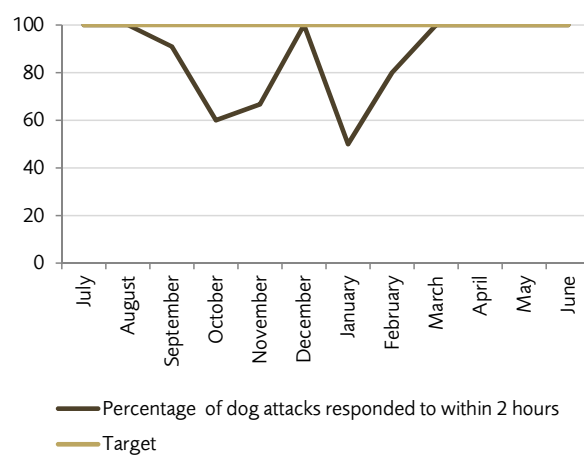
# Performance Against Objectives

## Animal Control

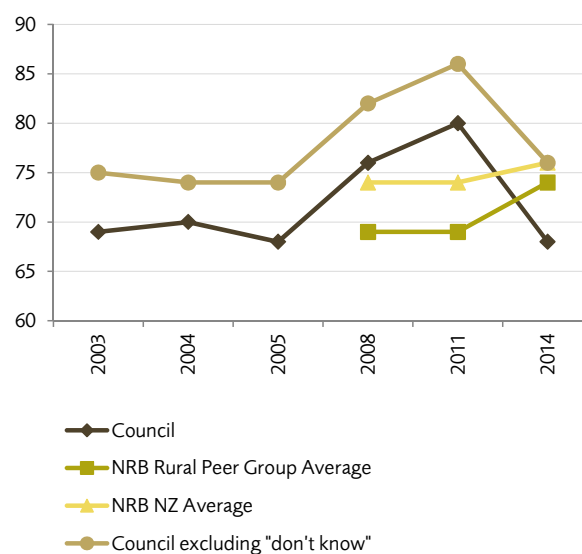
Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents rate dog control as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>80</td><td>68</td></tr><tr><td>Not very satisfied</td><td>13</td><td>22</td></tr><tr><td>Don't know / Unable to say @</td><td>8</td><td>10</td></tr><tr><td>Percentage satisfied</td><td>80%</td><td>68%</td></tr><tr><td>Percentage satisfied excl @</td><td>86%</td><td>76%</td></tr></table> <p>Council has made the following changes to improve resident satisfaction:</p> <ol style="list-style-type: none"><li>Constructing a new dog pound to increase Council's capacity to impound dogs.</li><li>Improved our business processes to ensure we are responding promptly to service requests.</li><li>Started recruiting for a third Animal Control Officer to manage the risk associated with dangerous, roaming, and unregistered dogs.</li></ol>	Category	2011	2014	Very/Fairly Satisfied	80	68	Not very satisfied	13	22	Don't know / Unable to say @	8	10	Percentage satisfied	80%	68%	Percentage satisfied excl @	86%	76%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	80	68																				
Not very satisfied	13	22																				
Don't know / Unable to say @	8	10																				
Percentage satisfied	80%	68%																				
Percentage satisfied excl @	86%	76%																				
<ul style="list-style-type: none"><li>Percentage of calls that involve dog attacks responded to within 2 hours.</li></ul>	100%	<p>NOT ACHIEVED: 89%.</p> <p>A total of 50 dog complaints were recorded about people or animals being bitten or rushed by dogs during the year.</p> <p>Council was operating without full coverage in the first quarter of the financial year, due to staff resignations and recruitment. Reduced coverage had a short-term impact on service performance. Performance in relation to this indicator has improved significantly (achieved 100%) in the last four months of the year.</p>	●	●																		
<ul style="list-style-type: none"><li>Educational publications and programmes are available to the community.</li></ul>	Minimum of 6 articles per year	<p>NOT ACHIEVED: 5.</p> <p>A sixth educational article was drafted and scheduled for publication to ensure this performance measure would be met. However, due to competing articles with statutory requirements, publication of this article was delayed. A publication programme is in place to ensure this measure is achieved in the next financial year.</p>	●	●																		

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Educational publications and programmes are available to the community.</li> </ul>	Minimum of 4 educational presentations per year	<p>NOT ACHIEVED: 2.</p> <p>A contract for educational services was procured in May 2016. Presentations were advertised to schools in early June 2016. Two presentations were provided in the financial year. Demand is expected to grow as schools become aware of the programme.</p>	●	●

### PERCENTAGE OF DOG ATTACKS RESPONDED TO WITHIN 2 HOURS



### ANIMAL CONTROL – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



## District Planning

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Survey of customers rate advice received was helpful.</li> </ul>	85% agree	<p>NOT ACHIEVED: 83%.</p> <p>Six telephone interviews undertaken with applicants who had pre-application meetings.</p>	New measure	●
<ul style="list-style-type: none"> <li>Percentage of customers that receive a decision on their application within the statutory timeframe.</li> </ul>	100%	<p>NOT ACHIEVED: 98%.</p> <p>49 resource consent applications processed to a decision were decided within the statutory timeframe. 1 resource consent application took an additional 16 working days.</p> <p>Statistics for applications by notification type, as follows:</p> <p>Non-notified – 50</p> <p>Limited notified – 0</p> <p>Publicly notified – 0</p>	●	●
<ul style="list-style-type: none"> <li>Non-compliances are resolved within 3 months of customer complaint.</li> </ul>	95%	<p>ACHIEVED: 100%.</p> <p>All 145 complaints were resolved within 3 months.</p> <p>126 complaints were in relation to windfarm noise from one complainant.</p>	●	●

## Emergency Management

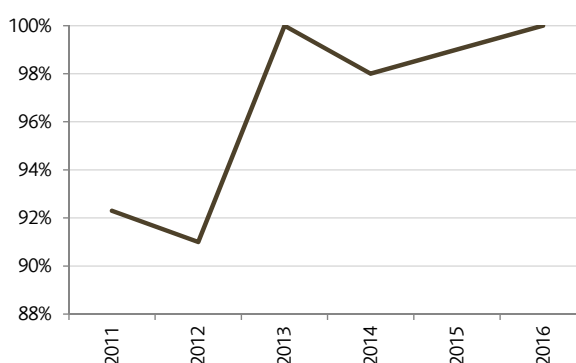
Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Communities are organised and have a current Community Civil Defence Response Group Plan.</li> </ul>	Herbertville, Pahiatua, Woodville, and Dannevirke plans completed	<p>ACHIEVED. Akitio, Pahiatua, Woodville and Dannevirke completed.</p> <p>Pahiatua Community CD Group formed and plan completed.</p> <p>Woodville Community CD Group formed and plan completed awaiting final approval</p> <p>Totara College and the Tararua Business Network CD Centres formed and training has been planned. Negotiation to use South School as the third Dannevirke CD Centre completed. Plan for all three CD Centres completed but being revised.</p> <p>Akitio group formed and plan completed.</p>	New measure	●
<ul style="list-style-type: none"> <li>Assessment of residents' readiness and capability to respond to a civil defence emergency.</li> </ul>	80%	<p>NOT APPLICABLE.</p> <p>Awaiting results of Manawatu-Wanganui CDEM Group two-yearly survey due late 2016.</p> <p>2,030 copies of CDEM 'Get Ready Get Through' booklet along with a localised pamphlet sent out to households as part of the community engagement programme.</p>	New measure	N/A
<ul style="list-style-type: none"> <li>Volunteer Rural Fire Forces respond to all fires within the rural area in accordance with 'NRFA Standard – Achieving Timely Responses to Fires'.</li> </ul>	100%	<p>ACHIEVED: 100%.</p> <p>All fires attended to within timeframes, as per the NRFA Standards, when crews were available.</p>	New measure	●



## Health and Safety

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
• All swimming pool and/or spa fencing inspected once every 5 years.	100%	ACHIEVED: 100%.  Of the 269 pools/spas on our register, we have inspected a total of 157 pools, which was 100% of all pools/spas due for inspection.	New measure	●
• Percentage of registered premises inspected for compliance.	90%	ACHIEVED: 93%.  153 premises inspected out of a total of 146 registered.	New measure	●
• Building consents issued within statutory timeframes.	100%	ACHIEVED: 100%.  Council processed 344 building consents during the year. All building consents were processed within the statutory timeframe.	●	●
• Percentage of licensed premises inspected annually for compliance.	95%	ACHIEVED: 100%.  All 63 licensed premises were inspected during the period.	●	●
• Percentage of noise complaints responded to within an hour.	95%	ACHIEVED: 96%.  236 complaints about excessive noise (stereo/drums/party) were received that required our attendance.	New measure	●
• Percentage of complaints responded to within 48 hours.	90%	ACHIEVED: 100%.  112 complaints were received for illicit dumping, 21 complaints were received for overhanging vegetation, and 23 complaints were received for fire hazards.	New measure	●

### BUILDING CONSENTS APPROVED WITHIN STATUTORY DEADLINE



# Roading and Footpaths

## Activities in this Group

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**1****Footpaths**

*To provide safe access and walking opportunities for pedestrians in urban areas.*

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**2****Roading**

*To provide a safe and efficient transport network that improves the movement of people and products, both within and through the district.*

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## Group Level Funding Impact Statement

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	104	66	98	94
Targeted rates	7,077	7,608	6,692	6,793
Grants and subsidies operating	3,785	4,026	3,965	3,931
Fees and charges	158	160	162	163
Local authorities fuel tax, fines, infringement fees, and other receipts	397	-	321	319
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>11,522</b>	<b>11,860</b>	<b>11,238</b>	<b>11,300</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	7,480	6,873	6,696	6,124
Finance costs	127	131	133	104
Internal charges and overheads applied	1,357	1,232	1,229	1,355
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>8,964</b>	<b>8,236</b>	<b>8,128</b>	<b>7,584</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>2,558</b>	<b>3,624</b>	<b>3,110</b>	<b>3,717</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	5,030	6,285	3,803	6,335
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	(252)	(80)	66	148
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>4,778</b>	<b>6,204</b>	<b>3,869</b>	<b>6,482</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	2,616	2,814	640	2,548
- to replace existing assets	5,066	6,115	5,600	6,058
Increase (decrease) in reserves	(347)	899	739	1,592
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>7,336</b>	<b>9,829</b>	<b>6,979</b>	<b>10,199</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(2,558)</b>	<b>(3,624)</b>	<b>(3,110)</b>	<b>(3,717)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# What We Achieved

## Footpaths

### Eketahuna Town Centre Upgrade

Work on upgrading the footpaths in town centres for this financial year has centred on the Eketahuna town centre upgrade. The Tararua Alliance has worked in close consultation with the Eketahuna Community Board to develop the town centre upgrade. The focus has been on creating a "real kiwi country" theme to the town centre. Work included developing a new site for the town's iconic kiwi that will encourage more visitors to stop in town, pedestrian crossing upgrades, new entrance signs at either end of the township, reinvigorating the toilet block area and developing the War Memorial site to highlight the importance of this area to the community. In addition, work is also scheduled for the 2016/17 financial year on further developing the Bridge Street intersection.

### Footpath Condition Survey

Council has moved to a strategy that uses a data driven approach to efficiently maintain the footpath assets. A complete footpath condition survey was completed in September 2015. The purpose of this assessment was to develop a detailed condition assessment of the district's footpaths, which in turn is used to develop long term renewal programmes. This will result in more preventative maintenance and fewer poor and very poor condition footpaths.

The Footpath Condition Survey is rated on the following:

1. Acceptable
2. Acceptable – continue to monitor
3. Defect – medium, programme work
4. Poor – intervention required
5. Very poor – safety related intervention

The overall average footpath rating for 2015/16 is 2.086 for the district.

### Footpath Construction and Renewals

New footpath construction, totalling 81m<sup>2</sup>, was completed in Pollen Street in Woodville, and Smith Street in Dannevirke.

The footpath renewal programme, undertaken as a result of the footpath condition rating survey, saw 135m<sup>2</sup> of footpaths upgraded in Ross Street and Ormond Street in Woodville, Allardice Street and Trafalgar Street in Dannevirke, and a section in Newman Road, Eketahuna.

## Roading

### Approach to the Roothing Programme

The key philosophy of the Tararua Alliance is to combine the right people, making the right decisions, and undertaking the right work at the right time of the year. The Tararua Alliance is now completing its second year of operation. The team have established a condition rating data driven approach to managing the Tararua road network.

This approach has been two-fold:

- Updating council's asset databases to ensure that the asset information is accurate and complete to allow for best network decisions.
- Generating foundation strategies, such as a 30 year Infrastructure Strategy and Activity Management Plans, to allow overall asset stewardship.

### All Faults Programme

The Alliance has developed and implemented an "All Faults" programme in Tararua. This innovative approach gives the ability to identify network deterioration early and is a key indicator to the health of the network. An "All Faults" programme details all of the faults on the network at any given time and provides a near real-time view of the current state of the network.

By using this approach we detect faults or defects at an early stage and have the ability to monitor any deterioration and better schedule any required intervention in a more structured manner. Forward Works Programmes are

developed annually for all activities, with the intention being to focus more on preventative maintenance and drastically reduce the number of immediate priority repairs required for safety intervention.

## New Asset Management Tool

To further assist programme delivery and asset management, the Tararua Alliance has also implemented the new Downer asset management software, Fuse. This will provide the Tararua Alliance with a powerful visual asset management tool that will also be the front-end interface to manage the Customer Request Management (CRM) process. This software allows the team to visually track and manage all work, including CRMs, Forward Works Programmes, and Asset Registers.

## Saddle Road Reconstruction

Tararua District Council has continued to manage the Saddle Road upgrade on behalf of NZ Transport Agency. This project is a joint initiative between Palmerston North City Council, Manawatu District Council and Tararua District Council. The Tararua Alliance has been working in collaboration with all stakeholders to give regional resilience and as an alternative route to the Manawatu Gorge.

Feedback and comments from motorists and regional groups have been very positive towards the improvements that have been completed to date.

## One Network Road Classification

Over the past 12 months the Tararua Alliance has been working with the NZ Transport Agency and the Road Efficiency Group to implement the NZ Transport Agency's new One Network Road Classification (ONRC). The ONRC is a joint initiative of NZ Transport Agency and Local Government NZ. It has been developed to streamline the operation, maintenance, and management of New Zealand road networks.

Key outcomes include consistent, fit for purpose levels of service for the road network and a mechanism to allocate funding more effectively and efficiently based on the function of the road.

The One Network Road Classification project comprises three distinct elements:

- classifying roads into categories based on their main function in the national network;
- establish national customer levels of service, which define what the fit for purpose outcomes are for each category in terms of mobility, safety, accessibility and amenity; and
- develop performance measures and targets that will effectively determine how the categories and customer levels of service translate into specific maintenance, operational, and investment decisions.

## Programmed Work

### Financial Summary

Work Description	Quantity	Amount Spent
Manawatu/Hawkes Bay alternate route	46,240m <sup>2</sup>	\$1,414,125
Resealing	69.88km	\$1,816,000
Pavement rehabilitation	3.75km (24,992m <sup>2</sup> )	\$1,892,040
Minor safety programme	N/A	\$707,000
Unsealed road maintenance - grading	2,107km	\$342,600
Unsealed road maintenance - metalling	10,218m <sup>3</sup>	\$441,712
Emergency reinstatement - retaining walls/formation retreats	9,581m <sup>2</sup>	\$1,303,492
Drainage renewal - culverts 375mm-600mm diameter	582m	\$501,828
Drainage renewal - kerb and channel renewal	35m	\$6,322

### Resealing

Under the Alliance model, Tararua District Council is able to take advantage of actual costs for materials. With the reduction in the cost of bitumen during the year, the Tararua Alliance was able to undertake an additional 12km of resealing and stay within the original budget set at the start of the year.

The majority of reseat work was completed before December 2015. This was achieved as a result of a new strategy put in place by the Tararua Alliance. Prior to resealing activities, work is required to undertake pre-reseat pavement repairs. Under the Tararua Alliance this work is now completed in the prior year, allowing the pre-reseat repairs to be undertaken at the right time of the year, improving overall quality and efficiency.

Decisions on reseals are now based on a combination of factors including condition, texture, traffic counts, and current and future demand. This has resulted in the estimated average life of the seal increasing to 16 years compared to 12 years previously.

### Pavement Rehabilitation

Pavement Rehabilitation work involves upgrading high cost sections of deteriorated pavement. Work involves earthworks, drainage renewals, pavement rehabilitation, and surfacing. This year, the Tararua Alliance undertook pavement rehabilitation work in combination with minor safety improvement work to maximise the improvements to road users. In addition to pavement strengthening, earthworks were also undertaken to improve sight visibility

and easing of corners to improve the safety of these sections of road.

Pavement rehabilitation work was also undertaken near the summit of the Pahiatua Track. The pavement was excavated and included new basecourse, kerb and channel, drainage, and the site was surfaced with asphaltic concrete to manage the stresses of the increased heavy vehicles that now use this route. New signage and pavement marking was also undertaken to improve the safety on this section of road.

### Minor Safety Improvements

Minor safety improvement projects completed this year have been undertaken in conjunction with pavement rehabilitation projects on Weber Road and Ormondville-Te Uri Road. These projects have involved widening short sections of road to enable improved sight visibility.

Work was also undertaken in and around Fountaine Square, Woodville, to improve parking and drainage.

Work continues on upgrading the district's street lighting assets with new LED lighting. The purpose of the upgrade is to increase the operating life of the street lights, while reducing energy use. The Woodville street light programme is now 100% complete and Pahiatua is 99% complete. Work on replacing sodium lights with LED will continue in 2016/17 in Dannevirke.

### Road Safety

Tararua District Council continues to host regular Road Safety Group meetings to discuss and identify safety needs for both local and state highway roads within the district. This forms the basis of the Tararua District Council's minor safety programme. Issues identified from discussions with Police and community groups are included in Forward Works Programmes.

### Unsealed Road Maintenance

The focus on the unsealed road network has been on getting positive shape and drainage into the unsealed roads with the aim of reducing grading frequencies and metal application.

A total of 2,107km of grading was carried out in 2015/16, with higher volume roads receiving monthly grading and lower volume roads being graded less frequently.

In addition to regular maintenance grading, a total of 10,218m<sup>3</sup> of maintenance metal has been applied to the unsealed road network. This is a significant reduction on previous years and is a result of improved drainage and a change in maintenance grading techniques. The Tararua Alliance has introduced new machinery (the scarifying maintenance grading system with walk behind rollers) to improve the grading methodology and reduce the amount of maintenance metal required.

This has resulted in a large reduction in heavy metal overlays and a 44% reduction on maintenance metal spend between 2014/15 and 2015/16 financial years.

Grader operators are given greater flexibility to grade and shape roads to keep the water off the surface. This has resulted in a 21% reduction in overall spend on unsealed road maintenance for the 2015/16 financial year.

### Sealed Pavement Maintenance

In addition to the annual pre-reseal pavement repairs and general pavement maintenance, the Tararua Alliance continued to undertake pavement surface repairs on higher volume sealed roads, as well as lower volume roads where the repairs require intervention to avoid becoming a safety hazard. Increased heavy traffic volumes, due to logging operations on roads such as Route 52 and Pahiatua-Pongaroa Road, combined with challenging geology, have required additional intervention. The Tararua Alliance is currently developing a specific strategy and business case, for additional investment that reflects these ongoing issues, to present to the NZ Transport Agency for Route 52.

The majority of the sealed maintenance budget is centred on completing pre-reseal repairs for the reseal programme. The strategy is to complete pre-reseal repairs 12 months in advance of resealing to improve long term quality.

### Carpark Renewals

A 10 year renewal programme has been developed to upgrade pavements and associated surfacing work in the district's carparks, including cemetery carparks. Work commenced this year on renewing the surface of the Wai Splash carpark. Work has involved renewing the pavement, and upgrading stormwater and water connections prior to the asphalt and chip seal surfacing.

Work will also commence, this new financial year, to renew the surface of the Pahiatua Stadium carpark.

### Customer Request Management (CRM)

Over the last year, Tararua Alliance field staff and management have encouraged the public to advise Council of service issues within the district to further improve the overall level of service on the network. This has resulted in an increase of rural customer requests during 2015/16, up from 552 to 713. Urban customer requests, however, have reduced slightly from 736 to 667, predominantly attributable to improvements that have been made to the stormwater network in pinch point areas. All customer requests were responded to within the required timeframe of five days.

An additional performance measure implemented by the Tararua Alliance, beginning in 2015/16, has been a monthly Customer Feedback Survey. This survey seeks a response to a standard set of questions from a random 10% sample of customers who have recently lodged an issue with Council. While initially revealing that additional effort was required, the management team are encouraged by the trend line of positivity that is emerging from this exercise.



### Corridor Access Requests (CARs)

With the implementation of Corridor Access Request management software and the Before U Dig utilities notification system in April 2016, Tararua District Council is able to monitor and track the contractors that are working within the road corridor to achieve better compliance and safety for road users.

Having these two systems working alongside each other allows Tararua District Council to coordinate work being undertaken by utility contractors and owners to manage the risks when working within the road corridor.

# Performance Against Objectives

## Footpaths

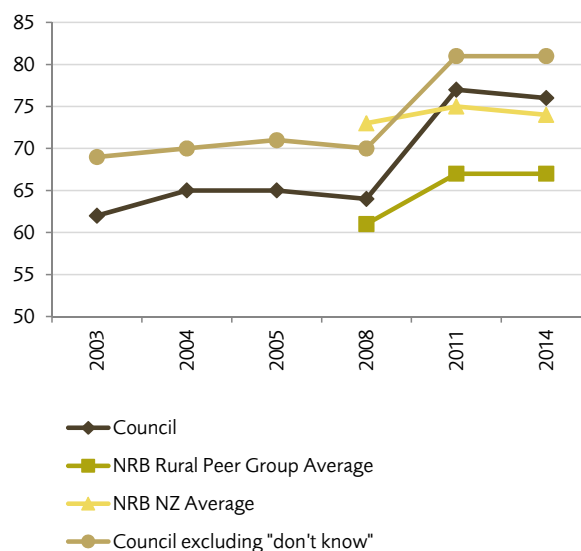
Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of residents rate footpaths as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td><td>76</td></tr><tr><td>Not very satisfied</td><td>18</td><td>18</td></tr><tr><td>Don't know / Unable to say @</td><td>5</td><td>6</td></tr><tr><td>Percentage satisfied</td><td>77%</td><td>76%</td></tr><tr><td>Percentage satisfied excl @</td><td>81%</td><td>81%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	77	76	Not very satisfied	18	18	Don't know / Unable to say @	5	6	Percentage satisfied	77%	76%	Percentage satisfied excl @	81%	81%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	77	76																				
Not very satisfied	18	18																				
Don't know / Unable to say @	5	6																				
Percentage satisfied	77%	76%																				
Percentage satisfied excl @	81%	81%																				
<ul style="list-style-type: none"><li>The percentage of footpaths within the district fall within the footpath condition standards set out in the Asset Management Plan.</li></ul>	90%	<p>ACHIEVED: 99%.</p> <p>Footpath condition survey was undertaken September 2015.</p> <p>Condition survey rankings:</p> <ol style="list-style-type: none"><li>Acceptable</li><li>Acceptable – monitor</li><li>Defect – medium</li><li>Poor – intervention</li><li>Very poor – safety</li></ol> <p>The Footpath Fault Severity Index for 2015/16 is 2.086.</p> <p>The values of this index will range from 2 to 5, similar to our fault severity/priority classification. At 2.086, it shows that the overall condition is quite close to the best we can get – only a small number of defects limiting a perfect 2.</p> <p>Total Estimated Defects being \$1,133,258.83 with only \$10,136.44 being classed as 4-5 giving overall condition rating of 99%.</p>	N/A	<div></div>																		
<ul style="list-style-type: none"><li>Customer requests relating to footpaths are responded to within 5 working days.*</li></ul>	85%	<p>ACHIEVED: 97%.</p> <p>38 complaints regarding unsafe footpaths have been received for the year. Of these, one was responded to and completed outside the target timeframe.</p>	New measure	<div></div>																		









Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results												
<ul style="list-style-type: none"><li>Percentage of residents rate town centre upgrades as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>77</td></tr><tr><td>Not very satisfied</td><td>8</td></tr><tr><td>Don't know / Unable to say @</td><td>15</td></tr><tr><td>Percentage satisfied</td><td>77%</td></tr><tr><td>Percentage satisfied excl @</td><td>91%</td></tr></table> <p>The results show that the community is satisfied with Council town centre programme. Highest satisfaction was in Woodville (89%) and the lowest was in Eketahuna (41%). The town centre upgrade for Eketahuna has commenced and will be completed by December 2016,</p>	Category	2014	Very/Fairly Satisfied	77	Not very satisfied	8	Don't know / Unable to say @	15	Percentage satisfied	77%	Percentage satisfied excl @	91%	No NRB survey	No NRB survey
Category	2014															
Very/Fairly Satisfied	77															
Not very satisfied	8															
Don't know / Unable to say @	15															
Percentage satisfied	77%															
Percentage satisfied excl @	91%															

\* These performance measures are the mandatory performance measures introduced by Parliament.

#### FOOTPATHS – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014




## Roading

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																																				
<ul style="list-style-type: none"><li>The change (expressed as a number) from the previous financial year in the number of fatalities and serious injury crashes on the local road network.*</li></ul>	0 or less over a 3 year average	NOT ACHIEVED: XX. ---	New measure																																					
<ul style="list-style-type: none"><li>Customer requests relating to roads are responded to within 5 working days.*</li></ul>	85%	ACHIEVED: 99%.  880 road surface issues were reported for the year to date, with 11 recorded complete outside of the required timeframes.  Of the 11, ten were internal reinstatement requests and one was a public requests.																																						
<ul style="list-style-type: none"><li>Percentage of residents rating urban and rural roading as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	NOT APPLICABLE: Next survey is in the 2016/17 year.  Results from the last two surveys:  <b>Sealed Roads</b> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>80</td><td>75</td></tr><tr><td>Not very satisfied</td><td>19</td><td>24</td></tr><tr><td>Don't know / Unable to say @</td><td>1</td><td>1</td></tr><tr><td>Percentage satisfied</td><td>80%</td><td>75%</td></tr><tr><td>Percentage satisfied excl @</td><td>80%</td><td>76%</td></tr></table> <b>Unsealed Roads</b> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>58</td><td>57</td></tr><tr><td>Not very satisfied</td><td>18</td><td>16</td></tr><tr><td>Don't know / Unable to say @</td><td>24</td><td>27</td></tr><tr><td>Percentage satisfied</td><td>58%</td><td>57%</td></tr><tr><td>Percentage satisfied excl @</td><td>76%</td><td>78%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	80	75	Not very satisfied	19	24	Don't know / Unable to say @	1	1	Percentage satisfied	80%	75%	Percentage satisfied excl @	80%	76%	Category	2011	2014	Very/Fairly Satisfied	58	57	Not very satisfied	18	16	Don't know / Unable to say @	24	27	Percentage satisfied	58%	57%	Percentage satisfied excl @	76%	78%	No NRB survey	No NRB survey
Category	2011	2014																																						
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Percentage satisfied excl @	76%	78%																																						
<ul style="list-style-type: none"><li>Initial response to impassable roads be undertaken within 24 hours.</li></ul>	99%	ACHIEVED: 99%.  176 customer requests were assigned to the Passable Roads workflow, with 2 being recorded as outside response timeframes.																																						
<ul style="list-style-type: none"><li>The average quality of the ride on the sealed road network is measured by smooth travel exposure.*</li></ul>	95%	NOT ACHIEVED: Rural 97%, urban 96%.  Results from the latest roughness summary: on rural roads, 92% have an average NAASRA less than 120 and in the urban, 83% have a NAASRA less than 220.  Survey was undertaken in January 2015 during construction season while some sites were open and does not include pavement smoothing projects such as Route 52. This combined with the Eketahuna earthquake damage has affected the smooth travel exposure (STE) results. Improved STE is expected once the survey is completed in 2015/16.																																						

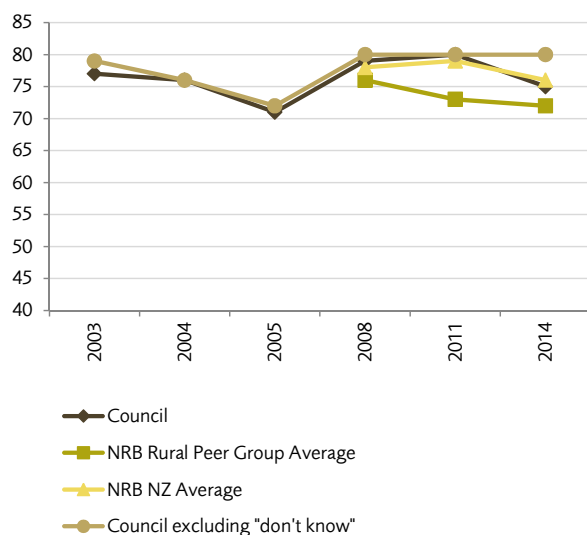




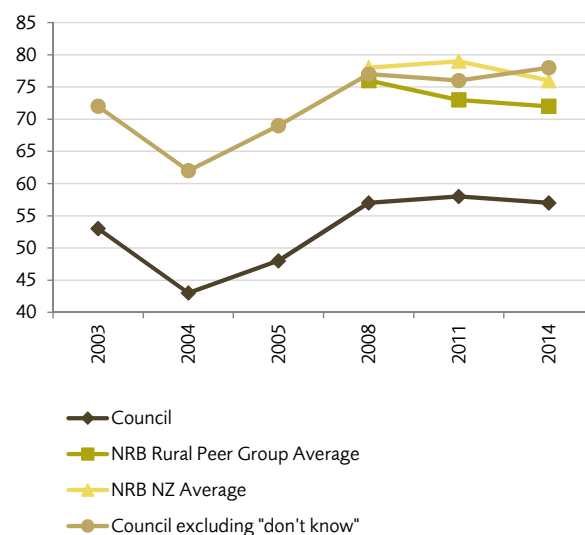
Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
• The percentage of the sealed local network that is resurfaced.*	> 5%	ACHIEVED: 6%.	New measure	

\* These performance measures are the mandatory performance measures introduced by Parliament.

### SEALED ROADS – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



### UNSEALED ROADS – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



# Solid Waste Management

## Activities in this Group

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**1****Solid Waste Management**

*To protect people's health and our environment by minimising the production of waste and promoting recycling and reuse.*

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## Funding Impact Statement Solid Waste

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	442	203	549	543
Targeted rates	731	786	880	864
Grants and subsidies operating	61	42	51	65
Fees and charges	463	546	581	506
Local authorities fuel tax, fines, infringement fees, and other receipts	15	-	27	12
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>1,712</b>	<b>1,577</b>	<b>2,088</b>	<b>1,990</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	1,472	1,327	1,727	1,545
Finance costs	112	58	94	25
Internal charges and overheads applied	83	107	153	139
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>1,667</b>	<b>1,492</b>	<b>1,974</b>	<b>1,708</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>45</b>	<b>85</b>	<b>114</b>	<b>282</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	(9)	(23)	(100)	(114)
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	69	-	-	234
<b>Total Sources of Capital Funding (C)</b>	<b>60</b>	<b>(23)</b>	<b>(100)</b>	<b>120</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	129	-	20	12
- to replace existing assets	28	-	41	549
Increase (decrease) in reserves	(52)	62	47	(159)
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>105</b>	<b>62</b>	<b>14</b>	<b>402</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(45)</b>	<b>(85)</b>	<b>(114)</b>	<b>(282)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## What We Achieved

The solid waste activity has operated very smoothly throughout the year, with very few issues. The community has adapted very well to the use of prepaid refuse bags in towns where these are now offered for sale by Council's refuse contractors. This is the first step in Council withdrawing from the provision of refuse labels and a kerbside refuse collection service in 2017.





The rebuild of the Pahiataua recycling centre was completed with the manned facility officially opening in December 2015. The general feedback from the public has been very positive. Prior to the rebuild, the community was serviced by an unmanned drop-off centre. It has been noted that there is a lot less contaminated material coming from Pahiataua now that the recycling facility is staffed.

New recycling containers were placed in the Pongaroa and Weber communities, in November 2015, with the facilities being very well utilised. This replaces the wheelie bin setup, which was both difficult and costly to service.

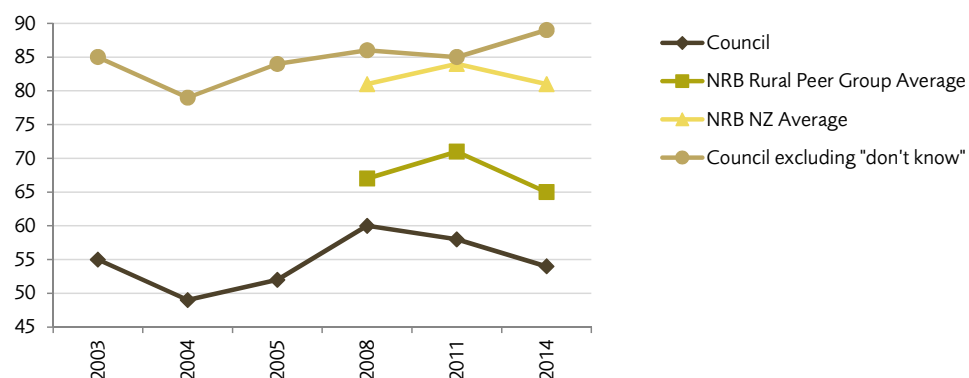
The roadway to the Dannevirke transfer station was sealed in December 2015, much to the delight of users who have skirted potholes, bumps and puddles for many years when visiting the facility.

Planning is underway for the closure of the Eketahuna landfill in 2018, and its replacement with a refuse transfer station. This has included calculating the capacity of landfill remaining and the development of the final cell.

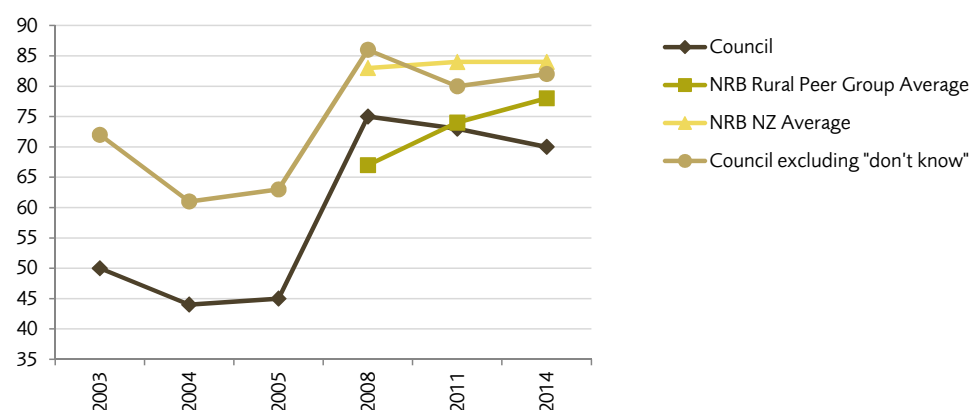
## Performance Against Objectives

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																								
<ul style="list-style-type: none"><li>Percentage of residents rating rubbish collection services as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>58</td><td>54</td></tr><tr><td>Not very satisfied</td><td>10</td><td>7</td></tr><tr><td>Don't know / Unable to say @</td><td>32</td><td>40</td></tr><tr><td>Percentage satisfied</td><td>58%</td><td>54%</td></tr><tr><td>Percentage satisfied excl @</td><td>85%</td><td>89%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	58	54	Not very satisfied	10	7	Don't know / Unable to say @	32	40	Percentage satisfied	58%	54%	Percentage satisfied excl @	85%	89%	No NRB survey	No NRB survey						
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Percentage satisfied excl @	85%	89%																										
<ul style="list-style-type: none"><li>Percentage of residents rating recycling as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>73</td><td>70</td></tr><tr><td>Not very satisfied</td><td>18</td><td>15</td></tr><tr><td>Don't know / Unable to say @</td><td>9</td><td>15</td></tr><tr><td>Percentage satisfied</td><td>73%</td><td>70%</td></tr><tr><td>Percentage satisfied excl @</td><td>80%</td><td>82%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	73	70	Not very satisfied	18	15	Don't know / Unable to say @	9	15	Percentage satisfied	73%	70%	Percentage satisfied excl @	80%	82%	No NRB survey	No NRB survey						
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Percentage satisfied	73%	70%																										
Percentage satisfied excl @	80%	82%																										
<ul style="list-style-type: none"><li>Percentage of residents rating landfills/ transfer station management as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>47</td><td>62</td></tr><tr><td>Not very satisfied</td><td>22</td><td>10</td></tr><tr><td>Don't know / Unable to say @</td><td>32</td><td>29</td></tr><tr><td>Percentage satisfied</td><td>47%</td><td>62%</td></tr><tr><td>Percentage satisfied excl @</td><td>68%</td><td>86%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	47	62	Not very satisfied	22	10	Don't know / Unable to say @	32	29	Percentage satisfied	47%	62%	Percentage satisfied excl @	68%	86%	No NRB survey	No NRB survey						
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Percentage satisfied	47%	62%																										
Percentage satisfied excl @	68%	86%																										
<ul style="list-style-type: none"><li>Tonnage of waste sent to landfills by the district per annum.</li></ul>	< 4,400	<p>NOT ACHIEVED: 4,450.</p> <table><tr><th colspan="4">Tonnes</th></tr><tr><th></th><th>2013/14</th><th>2014/15</th><th>2015/16</th></tr><tr><td>Eketahuna Landfill</td><td>1,777</td><td>689</td><td>542</td></tr><tr><td>Pongaroa Landfill</td><td>37</td><td>39</td><td>21</td></tr><tr><td>Waipukurau Landfill</td><td>2,427</td><td>3,534</td><td>3,887</td></tr><tr><td>Total</td><td>4,241</td><td>4,262</td><td>4,450</td></tr></table>	Tonnes					2013/14	2014/15	2015/16	Eketahuna Landfill	1,777	689	542	Pongaroa Landfill	37	39	21	Waipukurau Landfill	2,427	3,534	3,887	Total	4,241	4,262	4,450		
Tonnes																												
	2013/14	2014/15	2015/16																									
Eketahuna Landfill	1,777	689	542																									
Pongaroa Landfill	37	39	21																									
Waipukurau Landfill	2,427	3,534	3,887																									
Total	4,241	4,262	4,450																									
<ul style="list-style-type: none"><li>Percentage of landfills where all Horizons resource consent conditions are met.</li></ul>	100%	<p>NOT ACHIEVED: 50%.</p> <p>The volume of one of the landfill compartments at Eketahuna exceeds the allowances provided within the resource consent. We are working with Horizons to resolve this issue, through a variation to the consent conditions. This is the only condition that has not been met at Eketahuna landfill. The Pongaroa landfill is fully compliant.</p>																										

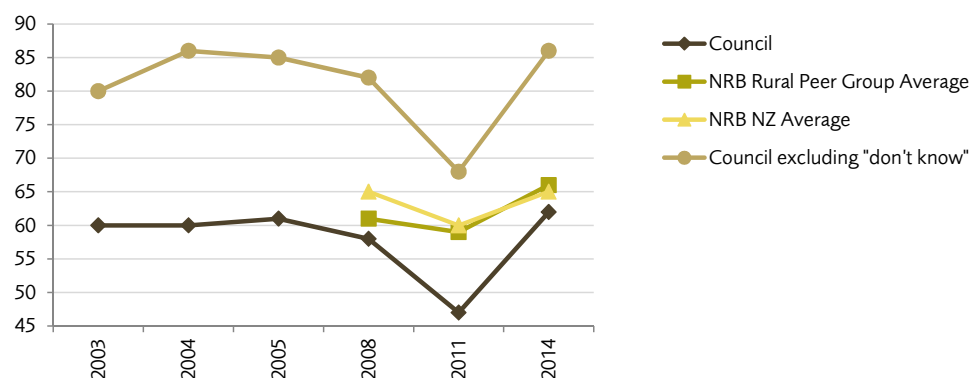
### REFUSE COLLECTION – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



### RECYCLING – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014



### LANDFILLS AND TRANSFER STATIONS – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014





# Stormwater

## Activities in this Group

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1

### Stormwater

*To provide protection of the community's assets from flooding by providing systems that enable stormwater to dissipate as quickly as practicable.*

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## Funding Impact Statement Stormwater

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	-	741	-	-
Targeted rates	755	-	681	657
Grants and subsidies operating	-	-	-	-
Fees and charges	1	-	-	0
Local authorities fuel tax, fines, infringement fees, and other receipts	15	-	21	15
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>771</b>	<b>741</b>	<b>702</b>	<b>673</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	62	160	88	133
Finance costs	71	83	78	50
Internal charges and overheads applied	232	297	290	257
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>365</b>	<b>540</b>	<b>456</b>	<b>440</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>406</b>	<b>201</b>	<b>246</b>	<b>232</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	-	-	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	(15)	(22)	765	(126)
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>(15)</b>	<b>(22)</b>	<b>765</b>	<b>(126)</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	20	65	830	28
- to replace existing assets	127	43	45	52
Increase (decrease) in reserves	244	71	136	25
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>391</b>	<b>179</b>	<b>1,011</b>	<b>106</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(406)</b>	<b>(201)</b>	<b>(246)</b>	<b>(232)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>





## What We Achieved

### Stormwater Maintenance

Operations completed this financial year have concentrated upon spraying of all open drains within the urban areas, and this was completed twice in the year. Work also involved the clearance of open drains of trees and built up constrictions, reshaping scallop drains, and water channels behind berms. These have achieved better flow levels through these drains resulting in less flooding of areas in all townships.

Tararua Alliance staff have cleared obstructions from road crossing culverts and installed grates at Allardice and Alma Streets to prevent this occurring again. This has also created a safer and more easily controlled point to remove rubbish that is constantly being thrown into the stream.

Maintenance work was carried out on the stormwater drains at Fountaine Square, including some new sumps and pipe work. Jetting of small stormwater pipes is ongoing, but does highlight the significant amount of undersized pipes in the network. Sump cleaning has been completed twice per year.

Maintenance work in Woodville has been undertaken in Normanby, Burgoyne, Station, and Weber Streets to clear drains. In Eketahuna, Drummond Street drain was cleared. Trees and vegetation were removed from 3km of the Mangapurupuru Stream, Dannevirke. In Pahiatua, grates were cleared and debris removed in the Huxley Street drain.

### Stormwater Renewals

Work this financial year has concentrated upon open drains, however, small renewal works have been completed in Arthur Street Pahiatua, Bowen Street Woodville, and the replacement of sumps, grates, and pipes in Alma and Allardice Streets in Dannevirke.

### Future Stormwater Maintenance and Renewals

The Tararua Alliance has identified areas where little or no maintenance has been completed for considerable time, and are now investigating the most appropriate corrective remedial work required. They are currently working on developing maintenance and renewal programmes for the larger piped stormwater network, open drains, kerb/channel and smaller pipes.

Currently, Council is also working on developing a stormwater model of each urban stormwater network. This will give a greater understanding of water flows and peak rainfall intensities. The models will identify the key choke points in the network that require higher maintenance needs to reduce risks to properties and residents from flooding.

In addition to the maintenance needs, the Tararua Alliance will also be developing a data driven renewal programme offering design information for the optimal future pipe sizes. The stormwater modelling tool will also allow assessment of network performance following any renewals to gather information for further renewal requirements.

## Performance Against Objectives

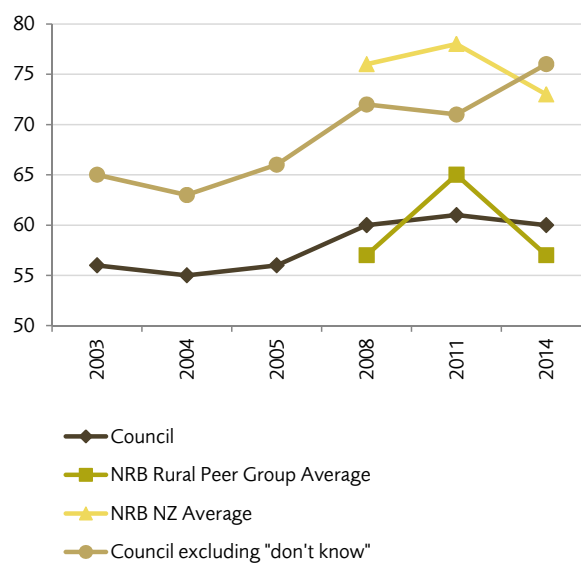
Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>The number of flooding events.*</li></ul>	< 40	ACHIEVED: Nil.  A flooding event is defined as an overflow of the stormwater system that enters a habitable floor.  We received 30 customer requests for stormwater flooding events but none had an overflow of stormwater into a habitable floor. The majority of these instances occurred during a single extremely heavy rain event on 5 May 2016.	New measure	●																		
<ul style="list-style-type: none"><li>For each flooding event, the number of habitable floors affected, expressed per 1,000 properties connected to the stormwater system.*</li></ul>	< 5	ACHIEVED: Nil.  A habitable floor is defined as a floor of a building but does not include ancillary structures.  No habitable floors were affected by the flooding events.  The flood event on 5 May 2016 caused flooding to one property's garage.	New measure	●																		
<ul style="list-style-type: none"><li>Percentage of residents rating stormwater management as "fairly satisfactory " or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	NOT APPLICABLE: Next survey is in the 2016/17 year.  Results from the last two surveys: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>61</td><td>60</td></tr><tr><td>Not very satisfied</td><td>25</td><td>19</td></tr><tr><td>Don't know / Unable to say @</td><td>14</td><td>20</td></tr><tr><td>Percentage satisfied</td><td>61%</td><td>60%</td></tr><tr><td>Percentage satisfied excl @</td><td>71%</td><td>76%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	61	60	Not very satisfied	25	19	Don't know / Unable to say @	14	20	Percentage satisfied	61%	60%	Percentage satisfied excl @	71%	76%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	61	60																				
Not very satisfied	25	19																				
Don't know / Unable to say @	14	20																				
Percentage satisfied	61%	60%																				
Percentage satisfied excl @	71%	76%																				
<ul style="list-style-type: none"><li>Number of complaints received by Council about the performance of its stormwater system, expressed per 1,000 properties connected to the stormwater system.*</li></ul>	< 10	ACHIEVED: 8.	New measure	●																		
<ul style="list-style-type: none"><li>Number of enforcement actions against Council for not meeting resource consent conditions for discharge from the stormwater system relating to:<ul style="list-style-type: none"><li>abatement notices*</li><li>infringement notices*</li><li>enforcement orders*</li><li>convictions*</li></ul></li></ul>																						
<ul style="list-style-type: none"><li>abatement notices*</li></ul>	0	ACHIEVED: Nil.	New measure	●																		
<ul style="list-style-type: none"><li>infringement notices*</li></ul>	0	ACHIEVED: Nil.	New measure	●																		
<ul style="list-style-type: none"><li>enforcement orders*</li></ul>	0	ACHIEVED: Nil.	New measure	●																		
<ul style="list-style-type: none"><li>convictions*</li></ul>	0	ACHIEVED: Nil.	New measure	●																		



Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Median time (hours) to attend a flooding event, measured from the time that Council receives a notification to the time the service personnel reach the site.*</li> </ul>	2 hours	ACHIEVED: 42 minutes.  Council is providing a rapid response time through in-house staff and, latterly, the Tararua Alliance.	New measure	●

\* These performance measures are the mandatory performance measures introduced by Parliament.

### STORMWATER – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014





# Wastewater

## Activities in this Group

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### Wastewater

*To provide the collection, treatment and disposal of urban wastewater to protect public and environmental health.*

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## Funding Impact Statement Wastewater

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	-	64	114	107
Targeted rates	2,044	2,416	2,111	1,943
Grants and subsidies operating	-	-	-	-
Fees and charges	121	109	83	107
Local authorities fuel tax, fines, infringement fees, and other receipts	96	-	70	77
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>2,261</b>	<b>2,589</b>	<b>2,378</b>	<b>2,234</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	872	887	834	897
Finance costs	305	386	337	204
Internal charges and overheads applied	240	350	332	293
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>1,417</b>	<b>1,623</b>	<b>1,503</b>	<b>1,395</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>845</b>	<b>966</b>	<b>875</b>	<b>840</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	598	484	-	389
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	589	1,363	416	(3,214)
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	760	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>1,947</b>	<b>1,846</b>	<b>416</b>	<b>(2,825)</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	2,671	2,243	768	2,743
- to replace existing assets	572	354	356	1,547
Increase (decrease) in reserves	(452)	215	167	(6,275)
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>2,792</b>	<b>2,813</b>	<b>1,291</b>	<b>(1,985)</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(845)</b>	<b>(966)</b>	<b>(875)</b>	<b>(840)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## What We Achieved

### Ministry for the Environment Project

Good progress was made during the year on the joint project with the Ministry for the Environment. The No.2 pond in Dannevirke was de-sludged, deepened, and relined. This was major undertaking as the pond is both deep and large. New baffles and aerators were also installed.

The balance of the year has been spent on the No.1 pond. The removal of sludge from this pond was a major undertaking and took many months. Work is now centred on deepening the pond. The pond depth was found to be very shallow in places and this in turn would have affected the capacity and biological treatment process of the pond. This additional work has increased the overall costs of the project.

In order to avoid triggering the new provisions for earth dams, Council has formed two 20,000m<sup>3</sup> sub-ponds within the No.1 pond. As a consequence, two internal walls will need to be formed and compacted to meet the required standards. Wet weather in the latter part of the year has put a hold on this work until the spring.

### Resource Consents

A new resource consent for the Norsewood wastewater pond has been received. This is a short term consent which will expire 1 July 2018. This will allow the learnings from the Eketahuna upgrade process to be included in the Norsewood upgrade design and a subsequent process for a longer term consent.

Consent applications for Eketahuna and Pahiatua wastewater have been completed and lodged. To date, one pre-hearing has been held with a second one scheduled for late August. The terms and conditions of the new consents will be more rigorous than previous consents due to increased environmental standards under the provisions of the new regional 'One Plan'. It is unclear at this time, what this will mean for the costs associated with operating the new plant in Pahiatua and the upgrade requirements for the Eketahuna site.

### Infiltration

Council brought forward a significant amount of money to reline pipes in the Woodville reticulation network. This has fixed some initial cracked pipe problems. Flows still indicate some serious infiltration problems as flows are high at the wastewater plant while the water table is high and also when heavy rainfall occurs. This is a problem common across all wastewater networks.

Council continues to work with the Tararua Alliance to endeavour to identify where these significant inflows are occurring by lifting manholes, isolating areas and checking flows.

### Woodville Pond Remediation

Despite several delays due to weather, drainage was completed to remove the groundwater that caused "whale" gas problems under the liner of the No.2 pond. The pond has now been relined. Strong winds during the installation of the liners caused further damage and further delays. Council was successful in securing a claim for the damage under its insurance policy. Staff are looking forward to seeing the pond full and operational again.

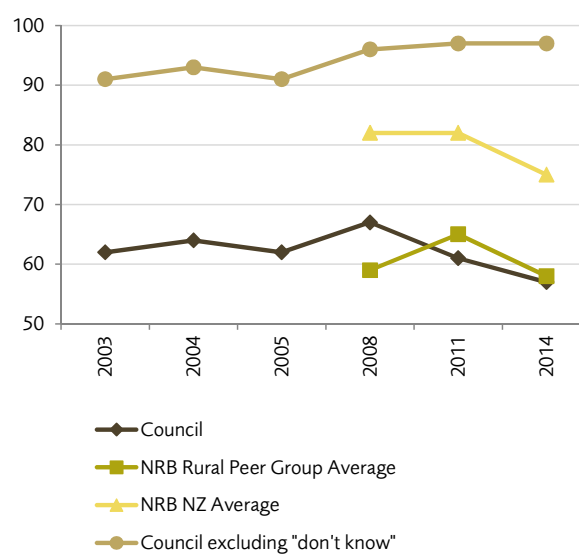
## Performance Against Objectives

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>The number of dry weather sewage overflows from the wastewater system per 1,000 connections.*</li></ul>	< 5	ACHIEVED: 4  A total of 19 sewage overflows occurred in the district during dry weather.	New measure	<div></div>																		
<ul style="list-style-type: none"><li>Percentage of residents rating wastewater management as "fairly satisfactory " or "very satisfactory in community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	NOT APPLICABLE: Next survey is in the 2016/17 year.  Results from the last two surveys: <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>61</td><td>57</td></tr><tr><td>Not very satisfied</td><td>2</td><td>2</td></tr><tr><td>Don't know / Unable to say @</td><td>37</td><td>41</td></tr><tr><td>Percentage satisfied</td><td>61%</td><td>57%</td></tr><tr><td>Percentage satisfied excl @</td><td>97%</td><td>97%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	61	57	Not very satisfied	2	2	Don't know / Unable to say @	37	41	Percentage satisfied	61%	57%	Percentage satisfied excl @	97%	97%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	61	57																				
Not very satisfied	2	2																				
Don't know / Unable to say @	37	41																				
Percentage satisfied	61%	57%																				
Percentage satisfied excl @	97%	97%																				
<ul style="list-style-type: none"><li>Number of schemes with consents that are current.</li></ul>	5	NOT ACHIEVED: 3.  4 out of the 7 schemes do not have renewed consents. They do however meet the conditions of the expired consents.  The consent for Norsewood has been issued. Council has lodged a new consent application for Woodville, however, this is on hold due to the issues with the pond liner. Applications for Eketahuna and Pahiatua are being processed by Horizons.	<div></div>	<div></div>																		
<ul style="list-style-type: none"><li>Number of enforcement actions against Council for not meeting resource consent conditions for sewage schemes relating to:<ul style="list-style-type: none"><li>abatement notices*</li><li>infringement notices*</li><li>enforcement orders*</li><li>convictions*</li></ul></li></ul>	0	ACHIEVED: Nil.	New measure	<div></div>																		
	0	ACHIEVED: Nil.	New measure	<div></div>																		
	0	ACHIEVED: Nil.	New measure	<div></div>																		
	0	ACHIEVED: Nil.	New measure	<div></div>																		
<ul style="list-style-type: none"><li>Median response time to attend a sewage fault, measured from the time Council receives notification to the time that service personnel reach the site.*</li></ul>	1 hour	ACHIEVED: 22 minutes.  Council is providing a rapid response time through in-house staff and, latterly, the Tararua Alliance.	New measure	<div></div>																		
<ul style="list-style-type: none"><li>Median response time to resolve a sewage fault, measured from the time Council receives notification to the time that service personnel confirm resolution of the blockage or other fault.*</li></ul>	8 hours	ACHIEVED: 2 hours 22 minutes.  Council is providing a rapid response time through in-house staff and, latterly, the Tararua Alliance.	New measure	<div></div>																		

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Number of complaints received about wastewater per 1,000 connections for:</li> </ul>				
<ul style="list-style-type: none"> <li>sewerage odour*</li> </ul>	< 5	ACHIEVED: 1.  There were five issues with odour during the year.	New measure	●
<ul style="list-style-type: none"> <li>sewerage system faults*</li> </ul>	< 5	ACHIEVED: 2.  Nine faults were received during the year.	New measure	●
<ul style="list-style-type: none"> <li>sewerage system blockages*</li> </ul>	< 7	ACHIEVED: 5.  There were a total of 24 complaints received during the year for system blockages during dry weather.	New measure	●
<ul style="list-style-type: none"> <li>Council's response to the above issues*</li> </ul>	< 10	ACHIEVED: 0.2.  Council only received one complaint regarding its wastewater response service.	New measure	●

\* These performance measures are the mandatory performance measures introduced by Parliament.

### SEWERAGE SYSTEM – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014







# Water Supplies

## Activities in this Group

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1

### Water Supplies

*To provide a reliable and cost-effective supply of safe, potable water in reticulated communities.*

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## Funding Impact Statement Water Supplies

	2014/15 Actual \$000s	LTP Year 3 Budget \$000	LTP Year 1 Budget \$000s	2015/16 Actual \$000s
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	-	-	-	-
Targeted rates	1,522	1,621	1,825	2,052
Grants and subsidies operating	-	-	-	-
Fees and charges	504	522	526	15
Local authorities fuel tax, fines, infringement fees, and other receipts	217	-	113	183
Internal charges and overheads recovered	-	-	-	-
<b>Total Operating Funding (A)</b>	<b>2,243</b>	<b>2,143</b>	<b>2,464</b>	<b>2,250</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	906	955	809	964
Finance costs	207	257	286	166
Internal charges and overheads applied	183	181	290	260
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding (B)</b>	<b>1,295</b>	<b>1,393</b>	<b>1,385</b>	<b>1,389</b>
<b>Surplus/(Deficit) of Operating Funding (A - B)</b>	<b>948</b>	<b>750</b>	<b>1,079</b>	<b>861</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	-	-	415	-
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	(181)	(242)	(231)	763
Gross proceeds from sale of assets	-	-	-	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	-	-	-	-
<b>Total Sources of Capital Funding (C)</b>	<b>(181)</b>	<b>(242)</b>	<b>184</b>	<b>763</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	-	-	-
- to improve the level of service	73	32	555	1,072
- to replace existing assets	299	389	379	440
Increase (decrease) in reserves	395	86	329	112
Increase (decrease) of investments	-	-	-	-
<b>Total Applications of Capital Funding (D)</b>	<b>767</b>	<b>508</b>	<b>1,263</b>	<b>1,624</b>
<b>Surplus/(Deficit) of Capital Funding (C - D)</b>	<b>(948)</b>	<b>(750)</b>	<b>(1,079)</b>	<b>(861)</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## What We Achieved

Hot weather during the latter part of the summer brought with it water quality issues in Pahiatua and Woodville and a series of complaints from residents regarding taste and odour. These historical issues arise from the algae growth in both the open water sources and in the Woodville dam when the weather is hot. In these two towns there is an insufficient supply of alternate water to fully meet community needs during periods of low river levels. During 2015/2016, Council confirmed its commitment to addressing these issues and commenced the following two projects

### Pahiatua Water Supply

Council decided to install more water storage in the township. This will allow the supply of all water for the town from the existing bore source, and eliminate the need for any further take from the Mangatainoka River. The new 6,000m<sup>3</sup> reservoir has been ordered. Wet weather delayed the clearing of the site, but this work is now complete. A geotechnical report, obtained in July 2016, indicated that the soil structure at the site was not suitable to support the tank (investigation into a new site is in progress).

### Woodville Impounded Supply

Council has made a decision to increase the dam size to 75,000m<sup>3</sup> and install a floating cover. Construction is due to start early 2017. A 5,000m<sup>3</sup> secondary lined impounded supply next to the treatment plant will also be constructed to ensure another three days of stored raw water is available for the town during the construction period.

### Dannevirke

During the year, Council completed a project to lift the height of the water level in the impounded supply water by one metre. This has increased the total amount of water storage in the reservoir in a very cost-effective way. The installation of a new treatment plant is also well underway. The project involves a new shed, pipework and valves and a UV disinfection plant. This is stage one in a two-stage project that will see a filtration plant installed, in the future, to make the supply fully compliant with the NZ Drinking Water Standards.

## Performance Against Objectives

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results																		
<ul style="list-style-type: none"><li>Percentage of customers rating availability of water as "fairly satisfactory" or "very satisfactory" in the community survey to be conducted in 2017, 2020, and 2023.</li></ul>	N/A	<p>NOT APPLICABLE: Next survey is in the 2016/17 year.</p> <p>Results from the last two surveys:</p> <table><tr><th>Category</th><th>2011</th><th>2014</th></tr><tr><td>Very/Fairly Satisfied</td><td>51</td><td>49</td></tr><tr><td>Not very satisfied</td><td>25</td><td>14</td></tr><tr><td>Don't know / Unable to say @</td><td>25</td><td>38</td></tr><tr><td>Percentage satisfied</td><td>51%</td><td>49%</td></tr><tr><td>Percentage satisfied excl @</td><td>67%</td><td>78%</td></tr></table>	Category	2011	2014	Very/Fairly Satisfied	51	49	Not very satisfied	25	14	Don't know / Unable to say @	25	38	Percentage satisfied	51%	49%	Percentage satisfied excl @	67%	78%	No NRB survey	No NRB survey
Category	2011	2014																				
Very/Fairly Satisfied	51	49																				
Not very satisfied	25	14																				
Don't know / Unable to say @	25	38																				
Percentage satisfied	51%	49%																				
Percentage satisfied excl @	67%	78%																				
<ul style="list-style-type: none"><li>Number of recorded complaints per 1,000 connections to Council's networked reticulation system for:<ul style="list-style-type: none"><li>drinking water pressure or flow*</li><li>drinking water taste*</li><li>drinking water clarity*</li><li>drinking water odour*</li><li>continuity of supply*</li><li>Council's response to the issues above*</li></ul></li></ul>	<ul style="list-style-type: none"><li>&lt; 5</li><li>&lt; 5</li><li>&lt; 5</li><li>&lt; 5</li><li>&lt; 5</li><li>&lt; 5</li></ul>	<p>ACHIEVED: 2.</p> <p>There were 8 complaints received during the year.</p> <p>NOT ACHIEVED: 6.</p> <p>There were 32 complaints received during the year.</p> <p>ACHIEVED: 4.</p> <p>There were 22 complaints received during the year.</p> <p>ACHIEVED: 2.</p> <p>There were 11 complaints received during the year.</p> <p>ACHIEVED: 3.</p> <p>There were 17 supply disruptions during the year.</p> <p>ACHIEVED: Nil.</p> <p>There were no complaints during the year about Council's response.</p>	<p>New measure</p> <p>New measure</p> <p>New measure</p> <p>New measure</p> <p>New measure</p> <p>New measure</p>	<ul style="list-style-type: none"><li>●</li><li>●</li><li>●</li><li>●</li><li>●</li><li>●</li></ul>																		
<ul style="list-style-type: none"><li>Number of schemes with a Public Health Management Plan in place.</li></ul>	7	<p>ACHIEVED: 8.</p> <p>Includes the Pongaroa Rural Water Town Supply Water Safety Plan (a scheme owned by Council and supplying a town supply) added to the scheme last year.</p> <p>The Public Health Management Plans are being updated to the Water Safety Plan under the new standards.</p>	●	●																		
<ul style="list-style-type: none"><li>Number of schemes that comply with Part 4 (bacteria compliance criteria) of the NZ Drinking Water Standards.*</li></ul>	5	<p>NOT ACHIEVED: 2.</p> <p>Council's sampling regime had not been updated to meet the new standards. This resulted in the time between samples being exceeded, and non-compliance even though no bacteria were found to be present in the supplies. The sampling regime has been compliant since Council was alerted to the issue.</p>	New measure	●																		

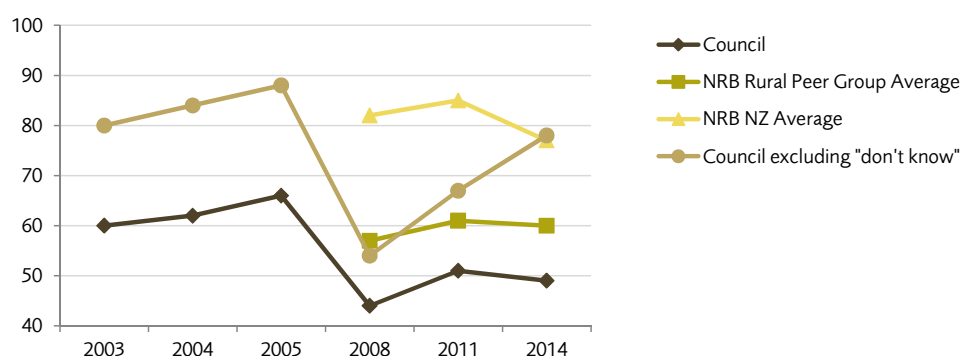


Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
• Number of schemes that comply with Part 5 (protozoal compliance criteria) of the NZ Drinking Water Standards.*	5	ACHIEVED: 5.	New measure	●
• Median response time to attend an urgent call-out, measured from the time Council receives notification to the time that service personnel reach the site.*	1 hour	ACHIEVED: 44 minutes.	New measure	●
• Median time to resolve an urgent call-out, measured from the time Council receives notification to the time that service personnel confirm resolution of the fault or interruption.*	8 hours	ACHIEVED: 2 hours and 45 minutes.	New measure	●
• Median response time to attend a non-urgent call-out, measured from the time Council receives notification to the time that service personnel reach the site.*	24 hours	ACHIEVED: 2 hours and 9 minutes.	New measure	●
• Median time to resolve a non-urgent call-out, measured from the time Council receives notification to the time that service personnel confirm resolution of the fault or interruption.*	72 hours	ACHIEVED: 5 hours and 24 minutes.	New measure	●
• The percentage of real water loss from the Council's networked reticulation schemes based on the minimum night flow (MNF) analysis.*	7%	NOT ACHIEVED: 46%.  The bulk meter results show higher than expected water flows into the towns in the early hours of the morning when usage should be minimal. This indicates unaccounted for water usage. This is being investigated further, and the reported result is expected to be much lower next year when this usage can be quantified and therefore legitimately deducted from the water loss equation.	New measure	●

Performance Measure and Target	Target	Achievement	2014/15 Results	2015/16 Results
<ul style="list-style-type: none"> <li>Average consumption of drinking water per day per resident connected to a Council scheme.*</li> </ul>	300 litres	<p>ACHIEVED: 213 litres.</p> <p>The daily average for each monitored household is calculated by dividing the actual usage between meter readings/ number of days in the period consumption/ number of residents in the household</p> <p>The average consumption for residents in the household is calculated by dividing the consumption for the year/number of days/number of residents living in the household.</p> <p>The average consumption per day per resident for each town is calculated as the average of the monitored households in each town.</p> <p>Census figures for 2013 – number of usually resident population (URP) for each of the monitored towns – as reported on page 28 of Part A of the Tararua District Council Asset Management Plan were used to calculate the proportionate use.</p>	New measure	●

\* These performance measures are the mandatory performance measures introduced by Parliament.

#### AVAILABILITY OF WATER – PUBLIC SATISFACTION SURVEY TRENDS 2003 TO 2014





# Financial Statements







## Statement of Comprehensive Revenue and Expense for the Year Ended 30 June 2016

	Note	2014/15 Council Actual \$000s	2015/16 Council Actual \$000s	2015/16 Council Plan \$000s
<b>Revenue</b>				
Rates*	2	19,630	20,135	21,176
Grants and Subsidies		9,504	10,778	8,740
Fees and Charges	4	2,655	2,763	2,502
Finance Revenue	3	450	284	245
Dividends and Subvention		-	-	-
Other Revenue	5	1,029	695	460
Forestry Sales		1,949	1,979	-
Development and Financial Contribution		-	-	-
<b>Total operating revenue</b>		<b>35,217</b>	<b>36,634</b>	<b>33,122</b>
<b>Expenditure</b>				
Other Operating Expenses	9	17,528	17,084	16,596
Depreciation and amortisation	18 & 19	11,532	11,368	11,092
Personnel Costs	7	4,812	4,891	4,640
Finance Costs	3	923	897	596
<b>Total operating expenditure before asset gains/losses</b>		<b>34,795</b>	<b>34,240</b>	<b>32,924</b>
<b>Operating surplus/(deficit) before asset gains/losses</b>		<b>423</b>	<b>2,394</b>	<b>198</b>
Other asset gains/(losses)	6	(251)	640	45
<b>Operating surplus/(deficit) before tax</b>		<b>172</b>	<b>3,034</b>	<b>243</b>
Less Taxation Expense/Plus Refund	11	-	-	-
<b>Surplus/(deficit) after tax</b>		<b>172</b>	<b>3,034</b>	<b>243</b>
<b>Surplus/(deficit) attributable to:</b>				
Parent Interest (Taranua District Council)	23	172	3,034	243
Non-controlling Interest	23	-	-	-
<b>Surplus/(deficit) for the period</b>		<b>172</b>	<b>3,034</b>	<b>243</b>
<b>Other Comprehensive Revenue and Expense</b>				
Gains/(losses) on assets revaluation	24	73	(7,590)	12,918
Financial assets at fair value through other comprehensive revenue & expense	23	-	-	-
Tax on Equity Items		-	-	-
<b>Other Comprehensive Revenue and Expense Subtotal</b>		<b>73</b>	<b>(7,590)</b>	<b>12,918</b>
<b>Total Comprehensive Revenue and Expense</b>		<b>244</b>	<b>(4,556)</b>	<b>13,161</b>

\* Rates revenue excludes targeted water rates.

Explanations of major variances against budget are provided in Note 36.

These Statements should be read in conjunction with the 'Notes to the Financial Statements'.

## Statement of Changes in Equity for the Year Ended 30 June 2016

	Note	2014/15 Council Actual \$000s	2015/16 Council Actual \$000s	2015/16 Council Plan \$000s
Balance at 1 July		880,666	880,910	881,197
Total comprehensive revenue & expense previously reported		244	(4,556)	13,161
Dividends Paid		-	-	-
<b>Total Balance at 30 June</b>		<b>880,910</b>	<b>876,355</b>	<b>894,358</b>
<b>Total Comprehensive Revenue and Expense attributable to:</b>				
Tararua District Council		244	(4,556)	13,161
Minority Interest		-	-	-
<b>Total Comprehensive Revenue and Expense</b>		<b>244</b>	<b>(4,556)</b>	<b>13,161</b>
<b>Detailed Changes</b>				
<b>Accumulated Funds</b>				
Balance at 1 July		350,455	346,912	350,352
Net Surplus/(Deficit) after Tax for the Year		172	3,034	243
Fair value through equity		-	-	-
Net transfers between Equity and Reserves		(3,715)	(50)	(1,779)
Dividends paid		-	-	-
<b>Balance at 30 June</b>		<b>346,912</b>	<b>349,896</b>	<b>348,816</b>
<b>Asset Revaluation Reserves</b>				
Balance at 1 July		504,901	504,973	504,895
Increase in Revaluation Reserves		73	(7,590)	12,918
<b>Balance at 30 June</b>		<b>504,973</b>	<b>497,384</b>	<b>517,813</b>
<b>Special Funded Reserves</b>				
Balance at 1 July		25,260	28,976	25,900
Increase in Special Reserves		3,715	55	1,779
<b>Balance at 30 June</b>		<b>28,976</b>	<b>29,031</b>	<b>27,679</b>
<b>Trust Funds</b>				
Balance at 1 July		50	49	50
Increase in Trust Funds		(1)	(5)	-
<b>Balance at 30 June</b>		<b>49</b>	<b>44</b>	<b>50</b>
Minority interest		-	-	-
<b>Total Equity at 30 June</b>		<b>880,910</b>	<b>876,355</b>	<b>894,358</b>

Explanations of major variances against budget are provided in Note 36.

These Statements should be read in conjunction with the 'Notes to the Financial Statements'.



## Statement of Financial Position as at 30 June 2016

	Note	2014/15 Council Actual \$000s	2015/16 Council Actual \$000s	2015/16 Council Plan \$000s
<b>Assets</b>				
<b>Current Assets</b>				
Cash and cash equivalent	1	4,341	2,763	3,518
Debtors and other receivables	12	5,213	4,094	3,874
Other financial assets	15	5,523	6,144	7,013
Inventories	14	272	123	91
<b>Total Current Assets</b>		<b>15,349</b>	<b>13,124</b>	<b>14,496</b>
<b>Non-Current Assets</b>				
Other financial assets	15	158	145	257
Investment held in New Zealand Local Government Insurance Corporation Ltd	15	118	118	-
Debtors and other receivables	12	-	46	-
Investment Property	16	1,737	1,808	2,102
Forestry assets	13	1,414	1,137	1,269
Intangible assets	19	875	1,176	779
Property, plant & equipment – operational	18	33,641	32,849	40,414
Property, plant & equipment – infrastructure	18	839,419	836,808	849,462
Property, plant & equipment – restricted	18	4,769	4,770	4,170
<b>Total Non-Current Assets</b>		<b>882,132</b>	<b>878,857</b>	<b>898,453</b>
<b>Total Assets</b>		<b>897,481</b>	<b>891,981</b>	<b>912,949</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Payables and deferred revenues	20	4,286	4,131	3,466
Borrowings – current	22	1,000	-	-
Employee entitlements	8	407	429	549
<b>Total Current Liabilities</b>		<b>5,694</b>	<b>4,560</b>	<b>4,015</b>

	Note	2014/15 Council Actual \$000s	2015/16 Council Actual \$000s	2015/16 Council Plan \$000s
<b>Non-Current Liabilities</b>				
Borrowings – non-current	22	9,482	9,924	13,142
Employee entitlements	8	29	27	73
Tenant contributions	17	675	477	675
Provision for landfill aftercare	21	692	639	686
<b>Total Non-Current Liabilities</b>		<b>10,878</b>	<b>11,067</b>	<b>14,576</b>
<b>Total Liabilities</b>		<b>16,572</b>	<b>15,627</b>	<b>18,591</b>
<b>Equity</b>				
Accumulated Funds	23	346,912	349,895	348,816
Asset Revaluation Reserves	24	504,973	497,384	517,813
Special Funded Reserves	25	28,976	29,031	27,679
Trust Funds	26	49	44	50
<b>Total Equity</b>		<b>880,910</b>	<b>876,355</b>	<b>894,358</b>
<b>Total Liabilities and Equity</b>		<b>897,481</b>	<b>891,981</b>	<b>912,949</b>

Explanations of major variances against budget are provided in Note 36.

These Statements should be read in conjunction with the 'Notes to the Financial Statements'.



## Statement of Cash Flows for the Year Ended 30 June 2016

	Note	2014/15 Council Actual \$000s	2015/16 Council Actual \$000s	2015/16 Council Plan \$000s
<b>Cash Flows from Operating Activities</b>				
<b>Cash was provided from:</b>				
Rates		19,702	19,909	21,176
Grants and subsidies		8,278	12,423	8,740
Fees, charges and other receipts (including Donations)		2,706	2,181	2,501
Interest received		435	340	245
Dividends & subvention payment received		-	-	-
Income tax refunds		-	-	-
Other revenue		2,997	3,354	460
GST refunds		-	-	-
		<b>34,118</b>	<b>38,207</b>	<b>33,122</b>
<b>Cash was applied to:</b>				
Payments staff and suppliers		(21,974)	(21,518)	(21,236)
Interest paid		(509)	(504)	(596)
Income tax payments		-	-	-
GST payments		-	-	-
		<b>(22,483)</b>	<b>(22,022)</b>	<b>21,832</b>
<b>Net cash inflow (outflow) from operating activities</b>	27	<b>11,635</b>	<b>16,185</b>	<b>11,290</b>
<b>Cash Flows from Investing Activities</b>				
<b>Cash was provided from:</b>				
Proceeds from sale of property, plant and equipment		39	396	-
Proceeds from investment property		-	-	-
Proceeds from investments realised		3,146	5,536	1,000
		<b>3,185</b>	<b>5,932</b>	<b>1,000</b>
<b>Cash was applied to:</b>				
Purchase of property, plant and equipment		(13,135)	(16,134)	(13,984)
Purchase of Intangible assets		(308)	(219)	-
Purchase of investments		(5,555)	(6,144)	(1,889)
		<b>(18,997)</b>	<b>(22,497)</b>	<b>(15,873)</b>
<b>Net cash inflow (outflow) from investing activities</b>		<b>(15,812)</b>	<b>(16,595)</b>	<b>(14,873)</b>

	Note	2014/15 Council Actual \$000s	2015/16 Council Actual \$000s	2015/16 Council Plan \$000s
<b>Cash Flows from Financing Activities</b>				
<b>Cash was provided from:</b>				
Proceeds from borrowings		5,000	-	3,583
Tenant contributions received		-	-	-
		<b>5,000</b>	<b>-</b>	<b>3,583</b>
<b>Cash was applied to:</b>				
Dividend paid		-	-	-
Tenant contributions repaid		-	(198)	-
Repayment of borrowings		(6,000)	(1,000)	-
		<b>(6,000)</b>	<b>(1,198)</b>	<b>-</b>
<b>Net cash inflow (outflow) from financing activities</b>		<b>(1,000)</b>	<b>(1,198)</b>	<b>3,583</b>
<b>Net increase (decrease) in cash held</b>		<b>(5,177)</b>	<b>(1,578)</b>	<b>-</b>
Total cash resources at start of the year		9,518	4,341	3,518
<b>Total cash resources at end of the year</b>	<b>1</b>	<b>4,341</b>	<b>2,763</b>	<b>3,518</b>

Explanations of major variances against budget are provided in Note 36.

These Statements should be read in conjunction with the 'Notes to the Financial Statements'.



## Whole of Council Funding Impact Statement

	2014/15 Actual	2014/15 Budget	2015/16 Actual	2015/16 Budget
<b>Sources of Operating Funding</b>				
General rates, uniform annual general charges, rates penalties	5,978	5,960	6,615	6,617
Targeted rates (other than a targeted rate for water supply)	14,105	14,110	14,534	14,559
Subsidies and grants for operating purposes	3,876	3,915	4,054	3,912
Fees, charges, and targeted rates for water supply	2,956	4,180	2,574	2,501
Interest and dividends from investments	450	353	284	245
Local authorities fuel tax, fines, infringement fees, and other receipts	2,149	715	2,440	460
<b>Total Operating Funding</b>	<b>29,514</b>	<b>29,233</b>	<b>30,501</b>	<b>28,294</b>
<b>Applications of Operating Funding</b>				
Payment to staff and suppliers	23,092	21,704	22,800	21,235
Finance costs	923	626	897	596
Other operating funding applications	-	-	-	-
<b>Total Applications of Operating Funding</b>	<b>24,015</b>	<b>22,330</b>	<b>23,697</b>	<b>21,831</b>
<b>Surplus/(Deficit) of Operating Funding</b>	<b>5,499</b>	<b>6,903</b>	<b>6,804</b>	<b>6,463</b>
<b>Sources of Capital Funding</b>				
Subsidies and grants for capital expenditure	5,628	6,642	6,724	4,828
Development and financial contributions	-	-	-	-
Increase (decrease) in debt	(605)	972	558	3,583
Gross proceeds from sale of assets	-	30	550	-
Lump sum contributions	-	-	-	-
Other dedicated capital funding	829	-	234	-
<b>Total Sources of Capital Funding</b>	<b>5,852</b>	<b>7,644</b>	<b>8,066</b>	<b>8,411</b>
<b>Applications of Capital Funding</b>				
Capital Expenditure:				
- to meet additional demand	-	14	-	23
- to improve the level of service	6,232	6,742	7,041	6,117
- to replace existing assets	7,329	8,638	9,672	7,845
Increase (decrease) in reserves	(2,210)	2,152	(1,843)	889
Increase (decrease) of investments	-	(3,000)	-	-
<b>Total Applications of Capital Funding</b>	<b>11,351</b>	<b>14,546</b>	<b>14,870</b>	<b>14,874</b>
<b>Surplus/(Deficit) of Capital Funding</b>	<b>(5,499)</b>	<b>(6,903)</b>	<b>(6,804)</b>	<b>(6,463)</b>
<b>Funding Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Reconciliation Whole of Council Funding Impact Statement to Comprehensive Revenue and Expense

	2014/15 Actual	2014/15 Budget	2015/16 Actual	2015/16 Budget
<b>Revenue</b>				
<b>Statement of Comprehensive Revenue and Expense</b>	<b>35,217</b>	<b>35,874</b>	<b>36,634</b>	<b>33,122</b>
<b>Summary Funding Impact Statement</b>				
<b>Sources of Operating Funding</b>				
Total operating funding	29,514	29,233	30,501	28,294
Add sources of capital funding:				
- Subsidies and grants for capital expenditure	5,628	6,642	6,724	4,828
- Investment (gains/losses)	-	-	-	-
Other dedicated capital funding	829	-	234	-
Less rates remission and discount	(464)	-	(483)	-
Less internal rates revenue eliminated	(289)	-	(342)	-
<b>Total Revenue</b>	<b>35,217</b>	<b>35,874</b>	<b>36,634</b>	<b>33,122</b>
<b>Expenditure</b>				
<b>Statement of Comprehensive Revenue and Expense</b>				
<b>Operating expenditure</b>	<b>34,795</b>	<b>34,050</b>	<b>34,242</b>	<b>32,924</b>
Total application of operating funding	24,015	22,330	23,697	21,832
Add depreciation and amortisation expense	11,532	11,720	11,370	11,092
Less rates remission and discount	(464)	-	(483)	-
Less internal rates revenue eliminated	(289)	-	(342)	-
<b>Total Expenditure</b>	<b>34,795</b>	<b>34,050</b>	<b>34,242</b>	<b>32,924</b>





# Statement of Accounting Policies

For the year ended 30 June 2016

## Reporting Entity

Taranua District Council (Council) is a territorial local authority established under the Local Government Act 2002 (LGA) and is domiciled and operates in New Zealand. The relevant legislation governing the Council's operations includes the LGA and the Local Government (Rating) Act 2002.

The Council provides local infrastructure, local public services, and performs regulatory functions to the community. The Council does not operate to make a financial return. The Council has designated itself as a public benefit entity (PBEs) for financial reporting purposes.

The group consists of Taranua District Council and its associate, Manawatu-Wanganui LASS Limited, a 14% owned associate – public benefit entity. They are domiciled and incorporated in New Zealand.

The financial statements of Council are for the year ended 30 June 2016. The financial statements were authorised for issue by Council on 26 October 2016.

## Basis of Preparation

### Measurement Base

The financial statements have been prepared on an historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment property, forestry assets, financial instruments (including derivative instruments), and carbon credits.

## Functional and Presentation Currency

The financial statements are presented in the functional currency, which is New Zealand dollars, and all values are rounded to the nearest thousand dollars (\$'000).

## Changes in Accounting Policies

There has been no changes in accounting policies for the year.

## Associates

Associates are entities over which Council has significant influence but not control and are neither subsidiaries nor joint venture interests.

Investments in associates are recorded in the financial statements using the equity method and are initially recognised at cost in the parent financial statements. The carrying amount is increased or decreased to recognise Council's share of the surplus or deficit in the associate after the date of acquisition. Council's share of the surplus or deficit in the associate is recognised in surplus or deficit. Distributions from associates are recognised in the financial statements.

If the share of deficits of an associate equals or exceeds its interest in the associate, Council discontinues recognising its share of further deficits. After Council's interest is reduced to zero, additional deficits are provided for, and liability is recognised, only to the extent that the Council has incurred legal or constructive obligations or made payments on behalf of the associate. If the associate subsequently reports surpluses, Council will resume recognising its share of those

surpluses only after its share of the surpluses equals the share of deficits not recognised.

Where Council transacts with an associate, surplus or deficits are eliminated to the extent of Council's interest in the associate.

Dilution gains or losses arising from investments in associates are recognised in the surplus or deficit.

## Revenue

Revenue is measured at fair value.

Revenue may be derived from either exchange or non-exchange transactions.

### Exchange and Non-exchange Transactions

An exchange transaction is one in which the Council receives assets or services, or has liabilities extinguished, and directly gives approximately equal value in exchange. Non-exchange transactions are where the Council receives value from another entity without giving approximately equal value in exchange, or gives value to another entity without directly receiving approximately equal value in exchange.

### Rates Revenue

The following policies of rates have been applied:

- General rates, targeted rates (excluding water-by-meter), and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. The Council considers that the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue.
- Rates arising from late payment penalties are recognised on as revenue when rates become overdue.
- Revenue from water-by-meter rates is recognised on an accrual basis based on usage.
- Rates remissions are recognised as a reduction of rates revenue when the Council has received on application that satisfies its rates remission policy.

### Contribution Revenue

Development contributions and financial contributions are recognised as revenue when the Council provides, or is able to provide, the service that gave rise to the charging of the contribution. Otherwise development contributions and financial contributions are recognised as liabilities until such time as the Council provides, or is able to provide, the service.

### Government Subsidies

Government grants, for example from NZ Transport Agency, Ministry of Health and Ministry of Environment, are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

### Provision of Services

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

### Vested Assets

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue, unless there is a return condition attached to the asset. Assets vested in Council are recognised as revenue when control over the asset is obtained.

The fair value of vested assets is determined by reference to the cost of constructing the asset.

### Sales of Goods

Revenue from sale of goods is recognised when a product is sold to the customer.

### Commission

Where revenue is derived by acting as an agent for another party, the revenue that is recognised is the commission or fee on the transaction.

### Dividends

Dividends are recognised when the right to receive payment has been established.

### Interest Revenue

Interest revenue is recognised using the effective interest method.

## Borrowing Costs

Borrowing costs are recognised as an expense in the period that they are incurred.

## Grant Expenditure

Nondiscretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.



Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of the Council's decision.

## Foreign Currency

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions are recognised in the surplus or deficit.

## Income Tax

Income tax expense in relation to the surplus or deficit for the period comprises current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using rates that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable surplus.

Deferred tax is measured at the tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which the Council expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset and liability in a transaction that is not a business combination, and at the time of the transaction, affects neither accounting profit nor taxable surplus.

Current tax and deferred tax is recognised against the surplus or deficit for the period except to the extent that it relates to a business combination, or to transactions recognised in other comprehensive revenue and expense or directly in equity.

## Leases

### Finance Leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, Council will recognise finance leases as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

## Cash and Cash Equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts where applicable are shown within borrowings in current liabilities in the statement of financial position.

## Debtors and Other Receivables

Debtors and other receivables are measured at face value less any provision for impairment.

## Inventories

Inventories (such as spare parts and other items) held for distribution or consumption in the provision of services that are not supplied on a commercial basis are measured at the lower of cost and current replacement cost.

Inventories held for use in the production of goods and services on a commercial basis are valued at the lower of cost and net realisable value. The cost of purchased inventory is determined using the FIFO method.

The write down from cost to current replacement cost or net realisable value is recognised in the surplus or deficit.

## Financial Assets

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit.

Purchases and sales of financial assets are recognised on trade-date, the date on which Council commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Council has transferred substantially all the risks and rewards of ownership.

Council classifies its financial assets into the following categories: fair value through surplus or deficit, held-to-maturity investments, loans and receivables and fair value through other comprehensive revenue and expense. The classification depends on the purpose for which the instruments were acquired. Management determines the classification of its investments at initial recognition.

### Financial Assets at Fair Value Through Surplus or Deficit

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for selling in the short-term or it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of short-term profit-taking.

Derivatives are also categorised as held for trading unless they are designated into hedge accounting relationship for which hedge accounting is applied.

Financial assets acquired principally for the purpose of selling in the short-term or part of a portfolio classified as held for trading are classified as a current asset.

After initial recognition, financial assets in this category are measured at their fair values with gains or losses recognised in the surplus or deficit.

### Derivative Financial Instruments

Derivative financial instruments are used to manage exposure to foreign exchange and interest rate risks arising from financing activities.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently measured at their fair value at each balance date. The resulting gain or loss is recognised in the surplus or deficit as part of finance costs.

### Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except

for maturities greater than 12 months after the balance date, which are included in non-current assets. Council's loans and receivables comprise cash and cash equivalents, debtors and other receivables, term deposits, community and related party loans.

After initial recognition, they are measured at amortised cost using the effective interest method less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Loans to community organisations made by Council at nil, or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar financial instrument. The loans are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the surplus or deficit as a grant.

### Held to Maturity Investments

Held to maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council has the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition, they are measured at amortised cost using the effective interest method less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

### Financial Assets at Fair Value Through Other Comprehensive Revenue and Expense

Financial assets at fair value through other comprehensive revenue and expense are those that are designated as fair value through equity or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance date. Council's financial assets at fair value through other comprehensive revenue and expense comprise local authority stock and investments in quoted and unquoted shares.

Council includes in this category:

- investments that it intends to hold long-term but which may be realised before maturity; and
- shareholdings that it holds for strategic purposes.

After initial recognition, these investments are measured at their fair value, with gains and losses recognised directly in other comprehensive revenue and expense except for impairment losses, which are recognised in the surplus or deficit. On derecognition the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.



## Fair Value

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price used is the current bid price.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held.

Other techniques, such as discounted expected cash flows, are used to determine fair value for the remaining financial instruments.

## Impairment of Financial Assets

At each balance sheet date Council assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in the surplus or deficit.

## Loans and Other Receivables

Impairment of a loan or a receivable is established when there is objective evidence that Council will not be able to collect amounts due according to the original terms. Significant financial difficulties of the debtor/issuer, probability that the debtor/issuer will enter into bankruptcy, and default in payments are considered indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows.

For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectable, it is written off against the allowance account.

Overdue receivables that have been renegotiated are reclassified as current (i.e. not past due).

For term deposits, local authority stock, government stock and community loans, impairment losses are recognised directly against the instruments carrying amount.

Impairment of term deposits, local authority, government stock, and related party and community loans is established when there is objective evidence that the Council will not be able to collect amounts due to the original terms of the instrument. Significant financial difficulties of the issuer, probability the issuer will enter into bankruptcy, and default in payments are considered indicators that the instrument is impaired.

## Fair Value Through Other Comprehensive Revenue and Expense

For equity investments classified as fair value through other comprehensive revenue and expense, a significant or prolonged decline in the fair value of the investment below its cost is considered an indicator of impairment. If such evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) is removed from equity and recognised in the surplus or deficit.

Impairment losses recognised in the surplus or deficit on equity investments are not reversed through the surplus or deficit.

## Non-Current Assets Held for Sale

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction, rather than continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Any impairment losses for write-downs of non-current assets held for sale are recognised in the surplus or deficit.

Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale.

## Property, Plant and Equipment

Property, plant and equipment consists of:

**Operational assets** – These include land, buildings, library books, plant and equipment, motor vehicles, fibre cabling and conduits, furniture and fittings, and swimming pools.

**Infrastructure assets** – Infrastructure assets includes the roading corridor network, footpaths and fixed utility systems owned by Council. Each asset class includes all items that are required for the network to function, for example, sewer reticulation includes reticulation piping and sewer pump stations.

**Restricted assets** – Restricted assets are parks and reserves and war memorials owned by Council that provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

## Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

## Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset.

Gains and losses on disposals are included in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

## Subsequent Costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably.

## Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives.

Land, land under roads, restricted assets, assets under construction, investment properties, and biological assets are not depreciated.

The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Asset Category	Useful Life	Depreciation Rate
<b>Operational &amp; Restricted Assets</b>		
Buildings	9–80	(1.3%–11.1%)
Computer equipment	2–45	(2.2%–50%)
Fibre cabling and conduits	20–30	(3%–5%)
Furniture and fittings	2–45	(2.2%–50%)
Library collections	1–10	(10%–100%)
Motor vehicles	5–20	(5%–20%)
Plant and equipment	2–33	(3%–50%)
Swimming pools	15–50	(2%–6.7%)
<b>Infrastructural Assets</b>		

Asset Category	Useful Life	Depreciation Rate
<b>Roading</b>		
Top surface (seal)	15–18	(5.6%–6.7%)
Top Surface (Unsealed)	1	(100%)
Pavement (seal base course)	30–90	(1.1%–3.33%)
Pavement (unsealed base course)	Not depreciated	
Sub-base (Rural)	Not depreciated	
Sub-base (Urban)	40	(2.5%)
Formation	Not depreciated	
Culverts	50–80	(1%–1.37%)
Kerbing	25–100	(1%–4%)
Footpaths	10–100	(1%–10%)
Signs	8	(12.5%)
Streetlights	12–30	(3.3%–8.3%)
Bridges	50–140	(0.7%–2%)
<b>Stormwater</b>		
Pipes	80	(1.3%)
Manholes	100	(1%)
<b>Wastewater Network</b>		
Pipes & Manholes	60–120	(0.8%–1.7%)
Treatment Ponds	80	(1.3%)
Pumps	10	(10%)
Flow Monitoring Equipment	10	(10%)
<b>Water Network</b>		
Monitoring Equipment (hardware)	5–20	(5%–20%)
Pipes, Hydrants, Valves	50–120	(0.8%–2%)
Treatment Plants	10–100	(1%–10%)
Pumps	15–25	(4%–6.7%)
Tanks	40–200	(0.5%–2.5%)
Waste Management	2–17	(5.9%–50%)
Items under construction	Non-depreciable	

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year-end.

## Revaluation

Council accounts for revaluations of property, plant and equipment on a class of asset basis.





Revaluations	Frequency
Infrastructural Assets	Annually
Roads (except land under roads)	Annually
Bridges	Annually
Sewerage	Annually
Stormwater	Annually
Water	Annually
Land	Every 3 years
Restricted Assets	Every 3 years
Buildings	Every 3 years

Land, buildings (operational and restricted), and infrastructural assets (except land under roads) are revalued with sufficient regularity to ensure that their carrying amount does not differ materially from fair value. All other asset classes are carried at depreciated historical cost.

Council assesses the carrying values of its revalued assets annually to ensure that they do not differ materially from the assets' fair values. If there is a material difference, then the off-cycle asset classes are revalued.

The results of revaluing are credited or debited to other comprehensive revenue and expense and held in an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the surplus or deficit. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed, and then credited to other comprehensive revenue and expense and held in the revaluation reserve for that class of asset.

### Infrastructural asset classes: roads, water reticulation, sewerage reticulation and stormwater systems

Infrastructure assets are revalued at fair value determined on a depreciated replacement cost basis and reviewed by an independent valuer. These assets are revalued annually as at 1 July.

### Operational and Restricted Land and Buildings

These are revalued at fair value as determined from market based evidence by an independent valuer on a three yearly cycle at 1 July.

## Land Under Roads

Land under roads, was valued based on fair value of adjacent land as determined by reference to the Council rating data. Subsequently, this has not been revalued.

## Unformed or Paper Roads

An unformed or paper road is a term for a road that is legally established and recorded in survey plans, but has not been formed, and that ownership of the land associated with the paper road resides with Council.

Council does not recognise land under unformed paper roads in the statement of financial position because there is no service potential from the majority of paper roads. The public good of having access routes is very difficult to value. In addition there is a very limited market for sale to the surrounding or adjacent property owner, and cannot be measured reliably because of the small individual area of many paper roads to those adjacent or surrounding properties, and the high cost of sale.

## Intangible Assets

### Software Acquisition and Development

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Costs that are directly associated with the development of software for internal use by Council, are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads.

Staff training costs are recognised as an expense when incurred.

Costs associated with maintaining computer software are recognised as an expense when incurred.

### Carbon Credits

Carbon credits are initially recognised at cost, or fair value on free carbon credits. After initial recognition, all carbon credits are revalued, annually, at fair value.

The net revaluation result is credited or debited to other comprehensive revenue and expense and is accumulated through revaluation reserve. Where this results in a debit balance in the reserve, this balance is not recognised in other comprehensive revenue and expense but is recognised in the surplus or deficit. Any subsequent increase in revaluation that reverses a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed, and then recognised in other comprehensive revenue and expense.

Carbon credits are not amortised.

## Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in surplus or deficit.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

	Useful life	Depreciation Rate
Computer software	3-5 years	20-33%

## Forestry Assets

Forestry assets are revalued annually at fair value less estimated point of sale costs. Fair value is determined based on the present value of expected net cash flows discounted at a current market determined pre-tax rate.

Gains or losses arising on initial recognition of biological assets at fair value less estimated point of sale costs and from a change in fair value less estimated point of sale costs are recognised in the surplus or deficit.

The costs to maintain the forestry assets are included in the surplus or deficit.

## Investment Property

Properties leased to third parties under operating leases. are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at its cost, including transaction costs.

After initial recognition, Council measures all investment property at fair value as determined annually by an independent valuer.

Gains or losses arising from a change in the fair value of investment property are recognised in the surplus or deficit. Investment properties are not depreciated.

## Impairment of Non-Financial Assets

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written-down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss is recognised in the surplus or deficit.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the assets ability to generate net cash inflows and where the entity would, if deprived of the asset, replace it's remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

## Livestock

A small number of deer are kept for recreational purposes, hence are not revalued but recognised at cost. These are held as inventory.

## Payables and Deferred Revenue

Payables and deferred revenue are initially measured at face value.

## Employee Benefits

### Short-Term Entitlements

Employee benefits that expect to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

Council recognises a liability for sick leave, when material, to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent it will be used by staff to cover those future absences.

Council recognises a liability and an expense for bonuses where contractually obliged or where there is a past practice that has created a constructive obligation.





## Long-Term Entitlements

### Long Service Leave and Retirement Leave

These are long-term employee benefits that are assessed on an accrued entitlement basis at current rates of pay.

### Superannuation Schemes

- **Defined Contribution Schemes**

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the surplus or deficit as incurred.

- **Defined Benefit Schemes**

Council belongs to the Defined Benefit Plan Contributors Scheme (the scheme), which is managed by the Board of Trustees of the National Provident Fund. The scheme is a multi-employer defined benefit scheme.

Insufficient information is available to use defined benefit accounting, as it is not possible to determine from the terms of the scheme, the extent to which the surplus/deficit will affect future contributions by individual employers, as there is no prescribed basis for allocation. The scheme is therefore accounted for as a defined contribution scheme.

based on the probability that Council will be required to reimburse a holder for a loss incurred and is disclosed as a contingent liability.

## Borrowing

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

## Equity

Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of components.

The components of equity are:

- Accumulated funds
- Asset revaluation reserves
- Special funded reserves
- Trust funds

## Provisions

Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the balance sheet date. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects the time value of money and the risks specific to the obligation. The increase in the provision resulting from the passage of time is recognised as a finance cost.

### Asset Revaluation Reserve

This reserve relates to the revaluation of infrastructure assets, carbon credits, land, and buildings to fair value.

### Special Funded and Council Created Reserves

Special funded reserves are reserves restricted by Council decision. The Council may alter them without references to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

Council's Treasury Policies and Long Term Plan allow internal borrowing against these reserves on the basis they will be reimbursed over time or at time of need.

## Financial Guarantee Contracts

A financial guarantee contract is a contract that requires Council to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due.

Financial guarantee contracts are initially recognised at fair value even if payment under guarantee is not considered probable. If a financial guarantee contract was issued in a stand-alone arm's length transaction to an unrelated party, its fair value at inception is equal to the consideration received. When no consideration is received a liability is recognised

### Trust Funds

Trust funds are those subject to specific conditions accepted as binding by Council. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

## Good and Service Tax (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as

input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

## Budget Figures

The budget figures are those approved by the Council at the beginning of the year in the most current of the annual plan or the Long Term Plan.

The budget figures have been prepared in accordance with NZ GAAP, using accounting policies that are consistent with those adopted by Council for the preparation of the financial statements.

## Cost Allocation

Council has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant on the following cost drivers: expenditure, floor area, employees and assets.

## Statement of Cash Flows

Operating activities are the principal revenue-producing activities of the entity and other activities that are not investing or financing activities. They include cash received from all revenue sources (such as rates, taxes and government grants) and record the cash payments made for the supply of goods and services (including payments to other public benefit entities to finance their operations, but not loans). Agency transactions are not recognised as receipts and payments in the Statement of Cash Flows as they do not represent transactions that Council can control.

Investing activities are those activities relating to the acquisition and disposal of long-term assets and other investments not included in cash equivalents.

Financing activities comprise activities that change the equity and debt capital structure of the Council.

## Rounding

There will be rounding of numbers in the Annual Report as the financial reporting model used calculates to the dollar but the Annual Report is rounded to the nearest thousand.

## Critical Accounting Estimates and Assumptions

In preparing these financial statements Council has made estimates and assumptions concerning the future.

These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

### Landfill Aftercare Provision

Note 22 provides information about the estimates and assumptions surrounding the landfill aftercare provision.

### Infrastructural Assets

There are a number of assumptions and estimates used when performing Depreciated Replacement Cost valuations over infrastructural assets. These include:

- the physical deterioration and condition of an asset, for example the Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets, which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing a combination of physical inspections and condition modelling assessments of underground assets;
- estimating any obsolescence or surplus capacity of an asset; and
- estimates are made when determining the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then Council could be over or under estimating the annual depreciation charge recognised as an expense in the surplus or deficit.

To minimise this risk Council's infrastructural asset useful lives have been determined with reference to the 'New Zealand Infrastructural Asset Valuation and Depreciation



Guidelines' published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections, deterioration and condition modelling are also carried out regularly as part of the Council's asset management planning activities, which gives Council further assurance over its useful life estimates.

Experienced independent valuers are used in performing or reviewing the Council's infrastructural asset revaluations.

## Critical Judgements in Applying Accounting Policies

Management has exercised the following critical judgements in applying Council's accounting policies for the period ended 30 June 2016.

### Classification of Property

Council owns a number of properties, which are maintained primarily to provide housing to pensioners. The receipt of market-based rental from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of the Council's housing policy. These properties are accounted for as property, plant and equipment.

### Property, plant and equipment useful lives and residual values

At each balance date the Council reviews the useful lives and residual values of its property, plant and equipment. Assessing the appropriateness of useful life and residual value estimates of property, plant and equipment requires Council to consider a number of factors such as the physical condition of the asset, expected period of use of the asset by Council, and expected disposal proceeds from the future sale of the asset.

An incorrect estimate of the useful life or residual value will impact on the depreciable amount of an asset, therefore impacting on the depreciation expense recognised in the statement of revenue and expense, and carrying amount of the asset in the statement of financial position. Council minimises the risk of this estimation uncertainty by:

- physical inspection of assets;
- asset replacement programs;
- review of second hand market prices for similar assets; and
- analysis of prior asset sales.

Council has made changes to past assumptions concerning useful lives and residual values. Council has increased the life range on bridges from 100 years to 140 years, and has also increased the life range on water monitoring equipment from five years to 20 years. The carrying amounts of property, plant and equipment are disclosed in Note 19.

# Notes to Financial Statements

For the year ended 30 June 2016

## 1. Cash and Cash Equivalents

The average interest rate received on the Bank Deposit for the 2015/16 year was 3.16%. In 2014/15 this was 4.1%.

	2014/15 Council \$000s	2015/16 Council \$000s
Cash at bank and in hand	841	2,734
Term deposits maturing 3 months or less from date of acquisition	3,500	29
<b>Total Cash and Cash Equivalents</b>	<b>4,341</b>	<b>2,763</b>

The carrying value of short-term deposits with maturity dates of three months or less approximates their fair value.

### Financial assets recognised in a non-exchange transaction that are subject to restrictions

The Council holds unspent funds, included in cash a bank and investments, of \$50,000 (2015: \$49,000). These unspent funds relate to trusts received (Note 26). The restrictions generally specify how the funds are required to be spent.

Cash and bank overdrafts include the following for the purposes of the cash flow statement:

	2014/15 Council \$000s	2015/16 Council \$000s
Cash and cash equivalent current asset	841	2,734
Short term deposits maturing 3 months or less from date of acquisition	3,500	29
Cash and cash equivalent current liability – bank overdraft	-	-
<b>Total Cash Resources</b>	<b>4,341</b>	<b>2,763</b>

## 2. Rates Revenue

	2014/15 Council \$000s	2015/16 Council \$000s
<b>General Rates</b>		
Uniform Annual General Charge	3,797	4,104
General Land Rates	2,180	2,507
<b>Targeted Rates Attributable to Group of Activities</b>		
Community and Recreation Facilities	1,386	1,580
District Promotion and Economic Development	288	425
Regulatory Services	302	220
Roading and Footpaths	7,077	6,790
Solid Waste Management	731	865
Stormwater	755	657
Wastewater	2,044	1,945
Water Supplies	1,522	1,574
<b>Rates Revenue before Discount</b>	<b>20,082</b>	<b>20,666</b>
Less 3% discount for full payment at time of first instalment	(77)	(77)
<b>Rates Revenue after Discount</b>	<b>20,005</b>	<b>20,589</b>
Less Rates Remissions	(388)	(406)
Less Rates internally charged to Council	(290)	(342)
Plus Net Rates Penalties	301	294
<b>Total revenue from rates</b>	<b>19,630</b>	<b>20,135</b>

### Rates Remissions

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Rates Remissions</b>		
Footpath Development Loans (Dannevirke Town Centre)	8	8
Sewerage – educational establishments	84	81
General Rates	259	284
General Rates – not for profit sports and cultural	37	33
<b>Total</b>	<b>388</b>	<b>406</b>

Council had 10,595 rateable assessments as at 30 June 2015. The total capital and land value of these assessments was \$4,877,027,130 and \$3,041,336,750 respectively.

The total amount of rates received from targeted rates for metered water supply for the financial year 2015/16 was \$481,000 (\$476,000 in 2014/15).

### 3. Finance Revenue and Finance Costs

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Finance Revenue</b>		
Interest on bank deposits	450	284
<b>Total Finance Revenue</b>	<b>450</b>	<b>284</b>
<b>Finance Costs</b>		
Interest on bank overdraft	-	-
Landfill interest expense	5	(53)
Fair value movement of derivative	395	443
Interest on secured loans	523	507
<b>Total Finance Costs</b>	<b>923</b>	<b>897</b>
<b>Net Finance (Costs)/Gain</b>	<b>(473)</b>	<b>(613)</b>

### 4. Fees and Charges

	2014/15 Council \$000s	2015/16 Council \$000s
Building and planning consent charges	346	388
Dog registration fees	194	231
Landfill and transfer station charges	461	506
Pensioner housing rent	352	353
Trade waste charges	101	90
Metered water charges	476	476
Petroleum tax	158	163
Rendering of services	44	33
Other fees and charges	524	522
<b>Total</b>	<b>2,655</b>	<b>2,763</b>



## 5. Other Revenue

	2014/15 Council \$000s	2015/16 Council \$000s
Revenue from the various domain boards	135	116
Bequests and other donations	-	-
Insurance recoveries:		
- motor vehicles	-	-
- wastewater pipes	760	-
- buildings	69	244
Other	64	335
<b>Total Miscellaneous Revenue</b>	<b>1,029</b>	<b>695</b>

## 6. Other Gains and Losses

	2014/15 Council \$000s	2015/16 Council \$000s
Gain on disposal of property, plant & equipment	(282)	(219)
Loss on impairment of assets/investments	-	-
Gain (Loss) on Investment properties	(319)	71
Gain (Loss) on change in forestry value	311	108
Gain on over provision of liability	39	-
Gain on transfer of shares from subsidiary	-	680
<b>Total Gains/(Losses)</b>	<b>(251)</b>	<b>640</b>

## 7. Personnel Costs

Salaries and wages includes movements in employee benefit liabilities.

	2014/15 Council \$000s	2015/16 Council \$000s
Salaries and wages	4,714	4,581
Defined contribution plan employer contributions	123	124
Termination benefits	-	-
Other benefits	-	-
Training costs	159	166
Increase/(decrease) in employee entitlements/liabilities	(184)	20
<b>Total Employee Benefit Costs</b>	<b>4,812</b>	<b>4,891</b>

Employer contributions to defined contribution plans include contributions to Kiwisaver and the DBP Contributors Scheme.

## 8. Employee Entitlements

	2014/15 Council \$000s	2015/16 Council \$000s
Accrued pay	84	79
Annual leave	322	346
Long service leave	3	3
Retirement leave	26	27
Sick leave	-	-
<b>Total Employee Provisions</b>	<b>436</b>	<b>456</b>
<b>Made up of:</b>		
Current portion of employee provisions	407	429
Non-current portion of employee provisions	29	27
<b>Total Employee Provisions</b>	<b>436</b>	<b>456</b>

### Employee Provisions – Movements

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Opening Balance</b>	<b>620</b>	<b>436</b>
Additional provision	211	394
Amount used	(395)	(374)
<b>Net Movement for the Year</b>	<b>(184)</b>	<b>20</b>
<b>Closing Balance</b>	<b>436</b>	<b>456</b>





## 9. Other Operating Expenses

	2014/15 Council \$000s	2015/16 Council \$000s
Audit fees for financial statement audit – current year	108	114
Audit fees for financial statement audit – prior year	-	10
Audit fees for Long Term Plan	78	-
Audit fees for other services*	17	-
Impairment of receivables movement (see note 12)	16	24
Impairment of property plant & equipment	-	-
Donations	-	-
Inventory consumption	49	149
Rental and operating lease expenses	27	47
Other operating expenses	17,232	16,140
<b>Total Other Operating Expenses</b>	<b>17,528</b>	<b>17,084</b>

\* The fees to Audit New Zealand for other services in the year ending 30 June 2015 was in relation to a probity review for the roading corridor.

## 10. Depreciation & Amortisation Expense by Group of Activities

	2014/15 Council \$000s	2015/16 Council \$000s
Building Communities and Leadership	4	4
Community and Recreation Facilities	2,015	1,928
District Promotion and Economic Development	9	5
Regulatory Services	87	84
Roading and Footpaths	7,332	7,260
Solid Waste Management	90	96
Stormwater	226	226
Wastewater	775	763
Water Supplies	995	1,001
<b>Total</b>	<b>11,532</b>	<b>11,368</b>

This note is disclosed to be compliant with Schedule 10 of the Local Government Act 2010.

## 11. Taxation

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Relationship between Tax and Accounting Profit</b>		
Operating surplus/(deficit) before income tax	172	3,034
Prima facie tax @ 28%	48	850
Tax effect of permanent differences:		
Non-deductible expenditure	(48)	(850)
Deferred tax adjustment	-	-
<b>Total Income Tax Expense</b>	<b>-</b>	<b>-</b>



## 12. Debtors and Other Receivables

(Amounts include GST)	2014/15 Council \$000s	2015/16 Council \$000s
Rates receivables	1,658	1,823
Sundry debtors	465	616
Sundry debtors - NZ Transport Agency: roading subsidies	2,368	723
Interest accrued	63	7
Prepayments	176	171
Contract work in progress	-	-
Other receivables	657	951
	<b>5,386</b>	<b>4,291</b>
Less provision for impairment of receivables	(173)	(197)
<b>Current Portion</b>	<b>5,213</b>	<b>4,094</b>
<b>Non-Current Portion</b>		
Prepayments	-	46
<b>Non-Current Portion</b>	<b>-</b>	<b>46</b>
<b>Total Trade And Other Receivables</b>	<b>5,213</b>	<b>4,140</b>
<b>Total receivables comprise:</b>		
Receivables from non-exchange transactions – this includes outstanding amounts for rates, grants, infringements, and fees and charges that are partly subsidised by rates	4,754	3,830
Receivables from exchange transactions – this includes outstanding amounts for commercial sales and fees and charges that have not been subsidised by rates	459	310

The rates receivable are as follows for assessed impairment, net collectable and debtor aging:

(Amounts include GST)	2014/15 Council \$000s	2015/16 Council \$000s
Total rates receivable	1,658	1,823
Less assessed impairment	(86)	(86)
<b>Net assessed as collectible after rating sales &amp; expected collection</b>	<b>1,572</b>	<b>1,737</b>
<b>Collectible split for rating years as:</b>		
>12 months	709	830
<12 months	863	907
<b>Carrying amount</b>	<b>1,572</b>	<b>1,737</b>

The trade and receivables excluding rates receivable are as follows for assessed impairment, net collectable and debtor aging:

(Amounts include GST)	2014/15 Council \$000s	2015/16 Council \$000s
Current	2,252	1,130
1 month	1,316	141
2 months	20	1,021
Over 2 months	52	111
	<b>3,641</b>	<b>2,403</b>

## Fair Value

Debtors and other receivables are non-interest bearing and receipt is normally on 30-day terms, therefore the carrying value of debtors and other receivables approximates their fair value. The carrying amount of receivables that are past due, but not impaired, whose terms have been renegotiated is \$NIL (2015: \$NIL).

## Impairment

Council provides for impairment on some rates receivable for properties undergoing rating sales and a portion unlikely to be collected. However, it also has various powers under the Local Government (Rating) Act 2002 to recover any outstanding debts. Ratepayers can apply for payment plan options in special circumstances.

These powers allow Council to commence legal proceedings to recover any rates that remain unpaid four months after the due date for payment. If payment has not been made within three months of the Court's judgement, then Council can apply to the Registrar of the High Court to have the judgement enforced by sale or lease of the rating unit.

The carrying amount of receivables that would otherwise be past due or impaired, whose terms have been renegotiated is \$86,000 (2015: \$86,000).

The status of receivables as at 30 June 2016 are detailed below:

- There is only one concentration of credit risk with respect to receivables. Council has one large debtor in respect of NZ Transport Authority providing government subsidy for Rooding. This concentration of risk and reliance on Government is not considered to be a matter of concern because of the New Zealand Government's strong credit rating.
- The face value of loans to related parties is \$NIL (2015: \$NIL).
- The carrying value of trade and other receivables (excluding loans to related parties) approximates their fair value. As of 30 June 2016, all overdue receivables have been assessed for impairment and appropriate provisions applied. Council holds no collateral as security or other credit enhancements over receivables that are either past due or impaired.

The impairment provision has been calculated based on expected losses for Council pool of debtors. Expected losses have been determined based on an analysis of Council losses in previous periods, and review of specific debtors.

## Impairment of Receivables

Movements in the provision for impairment of receivables for Council is as follows:

	2014/15 Council \$000s	2015/16 Council \$000s
At 1 July	158	173
Additional/(reduction in) provisions made during the year	15	24
Less receivables written off during period	-	-
<b>At 30 June</b>	<b>173</b>	<b>197</b>

## 13. Forestry Assets

	2014/15 Council \$000s	2015/16 Council \$000s
Balance at 1 July	1,269	1,414
Increases due to purchases	-	-
Gains/Losses arising from changes in fair value - less estimated sale costs	310	109
Decreases due to sales	-	-
Decrease due to harvest	(165)	(386)
<b>Balance at 30 June</b>	<b>1,414</b>	<b>1,137</b>

### Council

Council owns 346.8 hectares of pinus radiata forest at year end (2015: 406.9 hectares). The trees are at varying stages of maturity ranging from 0–30 years. Council owns an additional 64.8 hectares of stands that are uneconomical to harvest at current log prices.

During the 2015/16 year, Council harvested 101.1 hectares of forest at Birch North (2014/15: 51.3 hectares).

Registered valuer, P F Olsen, has valued forestry assets as at 30 June 2016. A post-tax discount rate of 6.5% was used to discount the present value of expected cash flows.

### Financial Risk Management Strategies

Council is exposed to financial risks arising from changes in timber prices. Council manages this risk by:

- delaying or bringing forward the harvest;
- choosing the right markets – e.g. domestic or export;
- choosing the log type with the higher returns.

## 14. Inventory and Livestock

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Held for distribution inventory</b>		
Rural fire consumables	26	16
Paper stock	23	69
i-SITE stock	3	3
<b>Commercial inventory</b>		
Livestock	3	4
Forestry	167	-
Material stocks	50	31
<b>Total Inventory and Livestock</b>	<b>272</b>	<b>123</b>

No inventories were pledged as security for liabilities nor are any inventories subject to retention of title clause.

## 15. Other Financial Assets

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Current Portion</b>		
Short term deposits greater than 3 months but less than 12 months	5,523	6,144
<b>Total Current Portion</b>	<b>5,523</b>	<b>6,144</b>
<b>Non-current Portion</b>		
Term deposits greater than 12 months	-	-
Local Government Funding Agency borrower notes	144	144
Tararua Aquatic Community Trust settled by Council (Initial \$500 capital)	1	1
Loan to Bush Multisport Trust	12	-
New Zealand Local Government Insurance Corporation Limited	118	118
MW LASS shares	1	1
<b>Total Non-Current Portion</b>	<b>276</b>	<b>263</b>
<b>Total Investments</b>	<b>5,576</b>	<b>6,407</b>

### Term Deposits

The carrying amount of term deposits approximates their fair value.

### Loan to Bush Multisport Trust

This is a loan to Bush Multisport Trust, from April 2011, with an interest rate of 6%. Fair value of the loan equals the face value. This was fully repaid in 2016.

### Impairment

There were no impairment provisions for other financial assets. None of the financial assets are either past due or impaired.



## 16. Investment Property

	2014/15 Council \$000s	2015/16 Council \$000s
Balance at 1 July	1,696	1,737
Additions from reclassification	360	-
Disposals	-	-
Fair value gains/(losses) on valuation	(319)	71
<b>Balance at 30 June</b>	<b>1,737</b>	<b>1,808</b>
Rental revenue	47	26
Direct operating expenses*	(20)	(104)
<b>Surplus/(Deficit)</b>	<b>27</b>	<b>(78)</b>

\* High one off expenditure was incurred due to clean-up of site contamination.

Council investment properties are valued annually at fair value effective 30 June. All investment properties are valued based on open market evidence. The valuation was performed by independent registered valuer Alex Robson (MPINZ) of Aon New Zealand.

## 17. Tenant Contributions

Council owns 12 self-contained flats styled "Tenant Contribution Flats". The tenants of these flats make an interest-free loan to Council on signing a lease, and Council repays the loan upon the tenant vacating the flat. The amount of the loan varies from flat to flat but generally is set at 75% of the current market value of the unit at the time the lease is signed.

At 30 June 2016 the loans repayable to tenants totalled \$477,075 (2015: \$675,075).

## 18. Property, Plant & Equipment

### Valuation

#### Council Valuations

##### Infrastructure Assets – Roding Network, Water Network, Sewerage Network and Stormwater Network

These assets are valued using the depreciated replacement cost method. There are a number of estimates and assumptions exercised when valuing infrastructural assets using the depreciated replacement cost method. These include:

- Estimating any obsolescence or surplus capacity of the asset.
- Estimating the replacement cost of the asset. The replacement cost is derived from recent construction contracts in the region for similar assets.
- Estimates of the remaining useful life over which the asset will be depreciated. These estimates can be affected by the local conditions. For example, weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then the Council could be over-or underestimating the annual depreciation charge recognised as an expense in the statement of comprehensive revenue and expense. To minimise this risk, infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections, deterioration, and condition-modelling are also carried out regularly as part of asset management planning activities, which provides further assurance over useful life estimates.

The most recent valuation was performed in-house, and reviewed by independent registered valuer, Roger Khoo at Aon New Zealand, using optimised depreciated replacement cost. The valuation was effective as at 1 July 2015.

The total fair value valued by Council and reviewed by Aon New Zealand was \$821,584,270. There are no amounts of property, plant and equipment pledged as security for liabilities.

##### Land (operational, restricted, and infrastructural)

The most recent valuation of land and buildings was performed by an independent registered valuer, Simon O'Brien of Aon New Zealand. The valuation was effective as at 30 June 2014.

Land is valued at fair value using market-based evidence based on its highest and best use with reference to comparable land values. Adjustments have been made to the "unencumbered" land value where there is a designation against the land or the use of the land is restricted because of reserve or endowment status. These adjustments are intended to reflect the negative effect on the value of the land where an owner is unable to use the land more intensely.

The total fair value of land valued by Aon New Zealand was \$9,271,800.

##### Buildings (operational and restricted)

Specialised buildings are valued at fair value using depreciated replacement cost because no reliable market data is available for such buildings.

Depreciated replacement cost is determined using a number of significant assumptions. Significant assumptions include:

- The replacement asset is based on the replacement with modern equivalent assets with adjustments where appropriate for obsolescence due to over-design or surplus capacity.
- The replacement cost is derived from recent construction contracts of similar assets and Property Institute of New Zealand cost information.
- For Council's earthquake prone buildings that are expected to be strengthened, the estimated earthquake strengthening costs have been deducted off the depreciated replacement cost.
- The remaining useful life of assets is estimated.
- Straight-line depreciation has been applied in determining the depreciated replacement cost value of the asset.

Non-specialised buildings (for example, residential buildings) are valued at fair value using market-based evidence. Market rents and capitalisation rates were applied to reflect market value. These valuations include adjustments for estimated building strengthening costs for earthquake prone buildings and the associated lost rental during the time to undertake the strengthening work.





The most recent valuation was performed by an independent registered valuer, Simon O'Brien of Aon New Zealand. The valuation was effective as at 30 June 2014.

The total fair value of buildings (including improvements) valued by Aon New Zealand was \$25,576,620.

### Disposal

The net loss on disposal of property, plant and equipment of \$282,000 has been recognised in the statement of comprehensive revenue and expense in the line item "Other asset gains/losses" and disclosed in Note 6.

### Additions

Additions for the year totalled \$13,410,000. These consisted of constructed assets.

## Council 2016

	Cost or Valuation Opening Bal 1 July 2015 \$000s	Accumulated Depreciation Opening Bal 1 July 2015 \$000s	Carrying Amount Opening Bal 1 July 2015 \$000s	Current Year Additions \$000s	Current Year Disposals \$000s
<b>Operational Assets</b>					
<b>At Valuation</b>					
Buildings	21,333	(1,358)	19,975	1,171	(394)
Land	9,274	-	9,274	137	(230)
<b>At Cost</b>					
Computer Equipment	1,559	(1,140)	419	146	-
Fibre Cabling & Conduits	1,064	(250)	814	7	-
Furniture and Fittings	758	(601)	157	16	-
Library Collections†	1,465	(1,177)	288	88	-
Motor Vehicles	1,671	(757)	914	228	(189)
Plant and Machinery	2,429	(1,417)	1,012	156	(4)
Swimming Pools	478	(189)	289	42	-
Work in Progress	502	-	502	165	-
<b>Total Operational Assets</b>	<b>40,533</b>	<b>(6,889)</b>	<b>33,644</b>	<b>2,156</b>	<b>(817)</b>



Current Year Impairment Changes	Current Year Depreciation	Reverse Accum. Depn on Sales or Revaluation	Revaluation Movements	Adjustments* (Allocate WIP) (Re-Class Assets)	Cost or Valuation 30 June 2016	Accum. Depn & Impairment Closing Bal 30 June 2016	Carrying Amount Closing Bal 30 June 2016
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
-	(1,359)	-	-	-	22,110	(2,717)	19,393
-	-	-	-	-	9,181		9,181
-	(144)	-	-	-	1,705	(1,284)	422
-	(38)	-	-	-	1,071	(288)	782
-	(17)	-	-	-	774	(618)	156
-	(49)	-	-	-	1,553	(1,226)	327
-	(198)	133	-	-	1,710	(822)	889
-	(195)	4	-	-	2,581	(1,608)	973
-	(18)	-	-	-	520	(207)	313
-	-	-	-	(253)	414	-	414
-	(2,018)	137	-	(253)	41,619	(8,770)	32,849



	Cost or Valuation Opening Bal 1 July 2015	Accumulated Depreciation Opening Bal 1 July 2015	Carrying Amount Opening Bal 1 July 2015	Current Year Additions	Current Year Disposals
	\$000s	\$000s	\$000s	\$000s	\$000s

### Infrastructure Assets

#### At Valuation

Road Network	676,581	(5,702)	670,879	5,987	-
Road Bridges and Culverts	57,637	(1,482)	56,155	950	(35)
Road Land	24,395	-	24,395	-	-
Road and Forestry Roads	315	-	315	-	-
Wastewater Treatment Plants and Facilities	8,219	(318)	7,901	6,361	-
Wastewater Network and Other Assets	15,249	(420)	14,829	1,000	(104)
Stormwater Systems	11,829	(226)	11,603	42	-
Street-lighting	1,307	(63)	1,244	138	-
Waste Management	1,088	(943)	145	-	-
Water Supply Treatment Plants and Facilities	10,016	(455)	9,561	184	-
Water Supply Network and Other Assets	33,402	(531)	32,871	60	-

#### At Cost

Work in Progress	9,520	-	9,520	1,023	
<b>Total Infrastructure Assets</b>	<b>849,558</b>	<b>(10,140)</b>	<b>839,419</b>	<b>15,745</b>	<b>(139)</b>

### Restricted Assets

#### At Valuation

Cemetery Reserves	1,551	-	1,551	-	-
Parks and Reserves	1,973	-	1,973	-	-
Road Reserves	646	-	646	-	-
Sundry Reserves	365	-	365	-	-
War Memorials	235	-	235	-	-
<b>Total Restricted Assets</b>	<b>4,770</b>	<b>-</b>	<b>4,769</b>	<b>-</b>	<b>-</b>
<b>Total Council Assets</b>	<b>894,861</b>	<b>(17,029)</b>	<b>877,832</b>	<b>17,901</b>	<b>(956)</b>

Plus Intangible Amortisation

#### Total Parent Depreciation and Amortisation

\* The adjustments column refers to the reversal of the work in progress balances from the previous year and the reclassification of heritage assets.

† Library collections was previously categorised as an operational asset at valuation. This is incorrect as we do not revalue the library collections. Council has therefore reclassified these as "at cost".



Current Year Impairment Changes	Current Year Depreciation	Reverse Accum. Depn on Sales or Revaluation	Revaluation Movements	Adjustments* (Allocate WIP) (Re-Class Assets)	Cost or Valuation 30 June 2016	Accum. Depn & Impairment Closing Bal 30 June 2016	Carrying Amount Closing Bal 30 June 2016
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
-	(5,632)	5,702	(24,936)	-	651,932	(5,632)	646,300
-	(1,489)	1,482	18,189	-	75,259	(1,489)	73,770
-	-	-	-	-	24,395	-	24,395
-	-	-	-	-	315	-	315
-	(318)	318	(589)	-	13,675	(318)	13,357
-	(421)	420	624	-	16,349	(421)	15,928
-	(226)	226	(214)	-	11,431	(226)	11,205
-	(62)	63	251	-	1,633	(62)	1,571
-	(33)	-	-	-	1,226	(976)	111
-	(455)	455	(576)	-	9,169	(455)	8,714
-	(530)	531	(604)	-	32,327	(530)	31,797
-	-	-	-	(1,194)	9,349	-	9,349
-	(9,166)	9,197	(7,855)	(1,194)	846,918	(10,109)	836,808
-	-	-	-	-	1,551	-	1,551
-	-	-	-	-	1,973	-	1,973
-	-	-	-	-	646	-	646
-	-	-	-	-	365	-	365
-	-	-	-	-	235	-	235
-	-	-	-	-	4,770	-	4,770
-	(11,184)	9,334	(7,855)	(1,447)	893,307	(18,879)	874,432
(185)							
(11,368)							



## Council 2015

	Cost or Valuation Opening Bal 1 July 2014 \$000s	Accumulated Depreciation Opening Bal 1 July 2014 \$000s	Carrying Amount Opening Bal 1 July 2014 \$000s	Current Year Additions \$000s	Current Year Disposals \$000s
<b>Operational Assets</b>					
<b>At Valuation</b>					
Buildings	19,763	-	19,763	526	-
Land	9,274	-	9,274	-	-
Heritage	1,817	-	1,817	-	-
<b>At Cost</b>					
Computer Equipment	1,705	(1,452)	253	338	(484)
Fibre Cabling & Conduits	1,051	(211)	840	13	-
Furniture and Fittings	702	(587)	115	56	-
Library Collections†	1,379	(1,089)	290	86	-
Motor Vehicles	1,700	(764)	936	164	(193)
Plant and Machinery	2,170	(1,213)	957	259	-
Swimming Pools	473	(170)	303	5	-
Work in Progress	139	-	139	411	-
<b>Total Operational Assets</b>	<b>40,174</b>	<b>(5,487)</b>	<b>34,687</b>	<b>1,858</b>	<b>(677)</b>
<b>Infrastructure Assets</b>					
<b>At Valuation</b>					
Road Network	670,482	-	670,482	6,100	-
Road Bridges and Culverts	56,550	-	56,550	433	(65)
Road Land	24,395	-	24,395	-	-
Road and Forestry Roads	252	-	252	63	-
Wastewater Treatment Plants and Facilities	8,206	-	8,206	13	-
Wastewater Network and Other Assets	14,719	-	14,719	733	(203)
Stormwater Systems	11,568	-	11,568	261	-
Street-lighting	1,061	-	1,061	278	(32)
Waste Management	1,088	(909)	178	-	-
Water Supply Treatment Plants and Facilities	10,001	-	10,001	15	-
Water Supply Network and Other Assets	33,251	-	33,251	174	(23)
<b>At Cost</b>					
Work in Progress	6,150	-	6,150	3,483	-
<b>Total Infrastructure Assets</b>	<b>837,723</b>	<b>(909)</b>	<b>836,813</b>	<b>11,552</b>	<b>(323)</b>



Current Year Impairment Changes	Current Year Depreciation	Reverse Accum. Depn on Sales or Revaluation	Revaluation Movements	Adjustments* (Allocate WIP) (Re-Class Assets)	Cost or Valuation 30 June 2015	Accum. Depn & Impairment Closing Bal 30 June 2015	Carrying Amount Closing Bal 30 June 2015
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
-	(1,358)	-	-	1,044	21,333	(1,358)	19,975
-	-	-	-	-	9,274	-	9,274
-	-	-	-	(1,817)	-	-	-
-	-	-	-	-	-	-	-
-	(169)	481	-	-	1,559	(1,140)	419
-	(39)	-	-	-	1,064	(250)	814
-	(14)	-	-	-	758	(601)	157
-	(88)	-	-	-	1,465	(1,177)	288
-	(185)	192	-	-	1,671	(757)	914
-	(204)	-	-	-	2,429	(1,417)	1,012
-	(19)	-	-	-	478	(189)	289
-	-	-	-	(48)	502	-	502
-	<b>(2,076)</b>	<b>673</b>	-	<b>(821)</b>	<b>40,533</b>	<b>(6,891)</b>	<b>33,641</b>
-	(5,702)	-	-	-	676,581	(5,702)	670,879
-	(1,489)	7	-	719	57,637	(1,482)	56,155
-	-	-	-	-	24,395	-	24,395
-	-	-	-	-	315	-	315
-	(318)	-	-	-	8,219	(318)	7,901
-	(425)	5	-	-	15,249	(420)	14,829
-	(226)	-	-	-	11,829	(226)	11,603
-	(63)	-	-	-	1,307	(63)	1,244
-	(33)	-	-	-	1,088	(943)	145
-	(455)	-	-	-	10,016	(455)	9,561
-	(531)	1	-	-	33,402	(531)	32,871
-	-	-	-	(113)	9,520	-	9,520
-	<b>(9,242)</b>	<b>13</b>	-	<b>606</b>	<b>849,558</b>	<b>(10,139)</b>	<b>839,419</b>



	Cost or Valuation Opening Bal 1 July 2014 \$000s	Accumulated Depreciation Opening Bal 1 July 2014 \$000s	Carrying Amount Opening Bal 1 July 2014 \$000s	Current Year Additions \$000s	Current Year Disposals \$000s
<b>Restricted Assets</b>					
<b>At Valuation</b>					
Cemetery Reserves	1,551	-	1,551	-	-
Parks and Reserves	1,973	-	1,973	-	-
Roading Reserves	646	-	646	-	-
Sundry Reserves	365	-	365	-	-
War Memorials	181	-	181	-	-
<b>Total Restricted Assets</b>	<b>4,715</b>	<b>-</b>	<b>4,715</b>	<b>-</b>	<b>-</b>
<b>Total Council Assets</b>	<b>882,611</b>	<b>(6,396)</b>	<b>876,215</b>	<b>13,410</b>	<b>(1,000)</b>
Plus Intangible Amortisation					
<b>Total Parent Depreciation and Amortisation</b>					

\* The adjustments column refers to the reversal of the work in progress balances from the previous year and the reclassification of heritage assets.

† Library collections was previously categorised as an operational asset at valuation. This is incorrect as we do not revalue the library collections. Council has therefore reclassified these as "at cost".

## Insurance of Assets

Asset Type	Note	Total Book Value of Council Assets	Total Gross Replacement Value of Council Assets	Total Value of Assets Covered by Insurance Contracts	Total Value of Assets Covered by Financial Risk Sharing Arrangements	Total Value of Assets Self-Insured	Reserve Fund Total
Motor Vehicles	3	890	1,712	1,458	-	-	93
Buildings and Other Operational Assets		31,543	45,018	95,400	-	-	-
Road and Footpath Assets	1	746,348	947,195	-	587,261	357,662	2,272
Wastewater Network	2	29,284	47,328	17,914	28,397	932	85
Stormwater Network	2	11,205	18,005	7,071	10,803	109	22
Water Supply Network	2	40,512	73,734	27,502	44,240	1,968	24
<b>Total</b>		<b>859,782</b>	<b>1,132,992</b>	<b>149,345</b>	<b>670,701</b>	<b>360,671</b>	<b>2,496</b>

Council has disclosed the gross replacement cost above for infrastructure assets as this is the maximum loss that could occur in a disaster.

1. Council received 61% subsidy from NZ Transport Agency for flood damage work and average 59% for operational and renewal expenditure in 2014/15. These percentages have been used for calculating the financial risk sharing portion. Council also maintains a special fund for the sole purpose of funding emergency roading works from a natural disaster.
2. Council fully insured its utility assets. As at 30 June 2015 some assets were underinsured due to a change in valuation and due to above-ground infrastructure assets not included in the material damage schedule. This has since been rectified.
3. The gross replacement cost of motor vehicles is the total cost of new vehicles. Insurance will only cover the market value of our current motor vehicle fleet. In the event of total loss, Council will fund the difference from depreciation reserves.



Current Year Impairment Changes	Current Year Depreciation	Reverse Accum. Depn on Sales or Revaluation	Revaluation Movements	Adjustments* (Allocate WIP) (Re-Class Assets)	Cost or Valuation 30 June 2015	Accum. Depn & Impairment Closing Bal 30 June 2015	Carrying Amount Closing Bal 30 June 2015
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
-	-	-	-	-	1,551	-	1,551
-	-	-	-	-	1,973	-	1,973
-	-	-	-	-	646	-	646
-	-	-	-	-	365	-	365
-	-	-	-	54	235	-	235
-	-	-	-	54	4,769	-	4,769
-	(11,318)	686	-	(161)	894,860	(17,030)	877,827
	(215)						
	(11,532)						

## Work in Progress

	Year ended 2014/15	Year ended 2015/16
<b>Operational Assets</b>		
<b>Balance</b>	<b>503</b>	<b>415</b>
<b>Made up of:</b>		
Buildings	503	400
Fibre Cabling & Conduits	-	-
Plant & Machinery	-	15
<b>Infrastructure Assets</b>		
<b>Balance</b>	<b>9,520</b>	<b>9,349</b>
<b>Made up of:</b>		
Roading Network	2,034	3,632
Roading - Forestry Roads	372	350
Wastewater Treatment Plants & Facilities	6,615	2,658
Wastewater Network and Other Assets	219	1,116
Stormwater Systems	3	42
Waste Management	12	12
Water Supply Treatment Plants & Facilities	94	1,003
Water Supply Network and Other Assets	170	536





## 19. Intangible Assets

### Intangibles on Easements

	Cost \$000	Accumulated amortisation impairment expense closing balance 1 July 2015 \$000	Opening carrying amount \$000	Additions \$000	Disposals/ transfers \$000
<b>2015/16</b>					
Computer software	1,744	(1,160)	584	189	-
Intangible WIP	103	-	103	42	(12)
Library e-books	7	2	5	-	-
Easement rights	12	-	12	-	-
Carbon credits	171	-	171	-	-
<b>Total</b>	<b>2,037</b>	<b>1,162</b>	<b>875</b>	<b>231</b>	<b>(12)</b>
<b>2014/15</b>					
Computer software	1,606	(947)	659	138	-
Intangible WIP	15	-	15	88	-
Library e-books	7	-	7	-	-
Easement rights	12	-	12	-	-
Carbon credits	99	-	99	-	-
<b>Total</b>	<b>1,740</b>	<b>(947)</b>	<b>793</b>	<b>226</b>	<b>-</b>



Revaluation movement	Amortisation impairment expense \$000	Accumulated amortisation & impairment expense closing balance 30 June 2015 \$000	Closing balance \$000
-	(183)	(1,344)	589
-	-	-	133
-	(2)	(4)	4
-	-	-	12
267	-	-	438
<b>267</b>	<b>(185)</b>	<b>(1,347)</b>	<b>1,176</b>
-	(213)	(1,160)	584
-	-	-	103
-	(2)	(2)	5
-	-	-	12
73	-	-	172
<b>73</b>	<b>(215)</b>	<b>(1,162)</b>	<b>875</b>



## 20. Payables and Deferred Revenue

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Payables and deferred revenue under exchange transactions</b>		
Trade payables	3,347	3,442
Amounts payable to related parties including their retentions	28	-
Interest accrued	46	50
Revenue in advance	136	-
Amounts payable to contractors as retentions	355	365
<b>Total</b>	<b>3,913</b>	<b>3,857</b>
<b>Payables and deferred revenue under non-exchange transactions</b>		
Other taxes payable (e.g. GST and PAYE)	129	104
Grants payable	20	5
Rates revenue in advance	224	164
<b>Total</b>	<b>374</b>	<b>274</b>
<b>Total Payables and Deferred Revenue</b>	<b>4,286</b>	<b>4,131</b>

Trade and other payables are non-interest bearing and are normally settled on 30-day terms, therefore, the carrying value of trade and other payables approximates their fair value.

## 21. Provision for Landfill Aftercare

The Council has six landfills. Only the Eketahuna and Pongaroa landfills are currently operational. These are due for closure in 2018 and 2021 respectively. The other four landfills have been closed and capped. Council has a legal obligation under the various resource consents to provide ongoing maintenance and monitoring services at the landfill sites after closure.

A provision for post-closure costs is recognised as a liability when the obligation for post-closure cash flows arise.

The closure date of the landfills is the lesser of estimated life or the end of current resource consents to operate the landfill.

The cash outflows for landfill post-closure costs are expected to occur over the next 40 years. The long term nature of the liability means that there are inherent uncertainties in estimating costs that will be incurred. The provision has been estimated taking into account known future technology. Council has discounted the provision using a discount rate of 5.33% (2015: 4.86%).

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Non-Current</b>		
<b>Landfill Aftercare Provision</b>		
Opening balance	686	692
Additional provisions during the year	150	-
Amounts used during the year	(18)	(24)
Unused amounts reversed during the year	(109)	(14)
Discount unwinding	(17)	(15)
<b>Closing Balance</b>	<b>692</b>	<b>639</b>

## 22. Borrowings

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Current</b>		
Bank Overdraft	-	-
Secured Loans	1,000	-
<b>Total Current Borrowings</b>	<b>1,000</b>	<b>-</b>
<b>Non-Current</b>		
Derivative Financial Instruments	482	924
Secured Loans	9,000	9,000
<b>Total Non-Current Borrowings</b>	<b>9,482</b>	<b>9,924</b>
<b>Total Borrowings</b>	<b>10,482</b>	<b>9,924</b>

### Fixed-Rate Borrowings

	Maturity Date	Interest Rate 2014/15	Interest Rate 2015/16	Actual 2014/15	Actual 2015/16
<b>Current</b>					
Multi-Option Credit Facility	31 July 2015	4.60%		1,000	-
<b>Total Current Borrowings</b>				<b>1,000</b>	<b>-</b>
<b>Non-Current</b>					
LGFA Bond Issue	15 December 2017	4.24%	3.27%	2,000	2,000
LGFA Bond Issue	15 March 2019	4.00%	3.04%	1,000	1,000
LGFA Bond Issue	15 May 2021	4.53%	3.35%	2,000	2,000
LGFA Bond Issue	15 March 2019	3.88%	2.92%	1,000	1,000
LGFA Bond Issue	15 April 2020	4.36%	3.01%	2,000	2,000
LGFA Bond Issue	15 April 2023	4.59%	3.24%	1,000	1,000
<b>Total Non-Current Borrowings</b>				<b>9,000</b>	<b>9,000</b>
<b>Total Borrowings</b>				<b>10,000</b>	<b>9,000</b>

### Secured Loans

The Council's secured debt of \$9 million (2015: \$10 million) is mostly issued at floating rates of interest.

For multi-option credit facility, rates are reset on a quarterly basis as per the agreement with the bank.



## Security

Any overdraft is secured against rates. The maximum amount that can be drawn down against the overdraft facility is \$500,000 (2015: \$500,000), however, it is "loaded" at \$200,000 to trigger review if this amount is exceeded. There are no restrictions on the use of this facility. As at year end, the amount drawn down was \$NIL (2015: \$NIL)

Council term loans are secured by rates over the rateable land value of the Tararua district.

	2014/15	2015/16
	\$000s	\$000s
<b>Other borrowing facilities and amount drawn down as at 30 June 2014</b>		
Multi-Option Credit Line Facility		
- Limit	5,000	5,000
- Drawn down	1,000	-
Overdraft facility (\$500,000 approved but only \$200,000 limited loaded)		
- Limit	500	500
- Drawn down	-	-
BNZ Business Visa		
- Limit	50	140
- Drawn down	3	6
<b>Liabilities outstanding under Letter of Credit</b>		
None	-	-
<b>Outstanding commitments on forward exchange contracts</b>		
None	-	-

## Refinancing

Council manages its borrowings in accordance with its Treasury and Risk Management Policy, which includes the Liability Management Policy adopted as part of Council's Long Term Plan.

## Maturity Analysis and Effective Interest Rates

The following is a maturity analysis of Council's borrowings. There are no early repayment options.

	Overdraft Council	Secured Loans
<b>Expense Interest Rates 2016</b>		
Less than one year	-	-
weighted average effective interest rate	-	-
Later than one year but not more than five years	-	8,000
weighted average effective interest rate	-	3.15%
Later than five years	-	1,000
weighted average effective interest rate	-	3.24%
<b>Expense Interest Rates 2015</b>		
Less than one year	-	1,000
weighted average effective interest rate	-	4.60%
Later than one year but not more than five years	-	6,000
weighted average effective interest rate	-	4.18%
Later than five years	-	3,000
weighted average effective interest rate	-	4.55%

## Internal Borrowing

Group of Activities	Opening balance 1 July 2015	Adjustments*	New loans	Interest	Repayments including interest	Closing balance 30 June 2016
Community and Recreation Facilities	1,086	41	20	36	(144)	1,039
District	996	13	237	36	(105)	1,177
District Promotion	73	(5)	3	2	(5)	68
Regulatory Services	127	-	146	6	(19)	261
Roading	3,017	57	466	104	(423)	3,221
Solid Waste	2,433	-	12	77	(203)	2,319
Stormwater	1,570	-	28	50	(205)	1,443
Wastewater	7,780	(4,493)	1,840	204	(761)	4,570
Water Supplies	4,696	-	1,079	166	(481)	5,463
<b>Total</b>	<b>21,776</b>	<b>(4,384)</b>	<b>3,831</b>	<b>681</b>	<b>(2,345)</b>	<b>19,561</b>

\* The Wastewater adjustment relates to identifying renewal funding in the Ministry for the Environment projects. The remaining adjustments are due to corrections in the opening balances.

Council manages its borrowing through the Treasury function within the Finance department. The Treasury function, in accordance with the Treasury and Risk Management Policy, determines the level of borrowing required and how the amount required should be funded, that is, external or internal borrowing. The 'Internal Borrowing' note above is the total borrowing by the Treasury function that includes both internal borrowing (using depreciation reserves) and external borrowing (using LGFA and banks).



## 23. Equity

Summary of Equity Movements – a supplementary explanation to the Statement of Movements in Equity.

	Council Accum Funds 000s	Council Asset Rev. Res 000s	Council Special Funded Reserves 000s	Council Trusts 000s	Council Total Equity 000s
<b>2016</b>					
<b>Balance at 1 July</b>	<b>346,912</b>	<b>504,973</b>	<b>28,976</b>	<b>49</b>	<b>880,910</b>
Net surplus/(deficit) for the year	3,034	-	-	-	3,034
Less dividend declared	-	-	-	-	-
Fair value through equity, valuation gains	-	-	-	-	-
Increases/(decreases) from revaluation	-	(7,590)	-	-	(7,590)
Tax on equity items	-	-	-	-	-
<b>Change in Equity for the year before transfers of equity reserves</b>	<b>3,034</b>	<b>(7,590)</b>	<b>-</b>	<b>-</b>	<b>(4,556)</b>
<b>Transfers between equity reserves:</b>					
Net Appropriation from Accum. Funds to Special Funds	(55)	-	55	-	-
Net Appropriation to Accum. Funds from Trust Funds	5	-	-	(5)	-
Net Transfers from Revaluation Reserves to Accum. Funds	-	-	-	-	-
<b>Total Change in Equity for the Period</b>	<b>2,984</b>	<b>(7,590)</b>	<b>55</b>	<b>(5)</b>	<b>(4,556)</b>
<b>Balance at 30 June</b>	<b>349,896</b>	<b>497,384</b>	<b>29,031</b>	<b>44</b>	<b>876,355</b>
<b>2015</b>					
<b>Balance at 1 July</b>	<b>350,455</b>	<b>504,901</b>	<b>25,260</b>	<b>50</b>	<b>880,666</b>
Net surplus/(deficit) for the year	172	-	-	-	172
Less dividend declared	-	-	-	-	-
Fair value through equity, valuation gains	-	-	-	-	-
Increases/(decreases) from revaluation	-	73	-	-	73
Tax on equity items	-	-	-	-	-
<b>Change in Equity for the year before transfers of equity reserves</b>	<b>172</b>	<b>73</b>	<b>-</b>	<b>-</b>	<b>244</b>
<b>Transfers between equity reserves:</b>					
Net Appropriation from Accum. Funds to Special Funds	(3,715)	-	3,715	-	-
Net Appropriation to Accum. Funds from Trust Funds	1	-	-	(1)	-
Net Transfers from Revaluation Reserves to Accum. Funds	-	-	-	-	-
<b>Total Change in Equity for the Period</b>	<b>(3,542)</b>	<b>73</b>	<b>3,715</b>	<b>(1)</b>	<b>244</b>
<b>Closing Equity at 30 June 2015</b>					
Parent Financial Interest	346,912	504,973	28,976	49	880,910
Minority Interest	-	-	-	-	-
<b>Balance at 30 June</b>	<b>346,912</b>	<b>504,973</b>	<b>28,976</b>	<b>49</b>	<b>880,910</b>

## 24. Revaluation Reserves

2016

	Balance 30 June 2015	Revaluation Assets Changes	Disposals/ Value Adjust.	Balance 30 June 2016
	\$000s	\$000s	\$000s	\$000s
<b>Council Revaluation Reserves</b>				
<b>Fixed Assets Revaluation Reserves</b>				
Operational: Land	6,247	-	-	6,247
Operational: Buildings	15,484	-	110	15,594
Intangible: Carbon Credits	79	265	-	344
Heritage Assets	80	-	(72)	8
Reserves: Cemetery	1,158	-	-	1,158
Reserves: Parks and Reserves	1,525	-	-	1,525
Reserves: Roading	524	-	-	524
Reserves: Sundry	294	-	-	294
Reserves: War Memorials	115	-	-	115
Road Network	384,851	(24,685)	-	360,166
Road Land	4,527	-	-	4,527
Bridges and Culverts	32,651	18,190	(38)	50,803
Stormwater	8,522	(214)	-	8,308
Water Network	34,625	(1,181)	-	33,444
Wastewater	14,287	36	-	14,323
<b>Total Fixed Assets Revaluation Reserves</b>	<b>504,973</b>	<b>(7,590)</b>	<b>-</b>	<b>497,384</b>





## 2015

	Balance 30 June 2014	Revaluation Assets Changes	Disposals/ Value Adjust.	Balance 30 June 2015
	\$000s	\$000s	\$000s	\$000s
<b>Council Revaluation Reserves</b>				
<b>Fixed Assets Revaluation Reserves</b>				
Operational: Land	6,247	-	-	6,247
Operational: Buildings	15,484	-	-	15,484
Intangible: Carbon Credits	6	73	-	79
Heritage Assets	80	-	-	80
Reserves: Cemetery	1,158	-	-	1,158
Reserves: Parks and Reserves	1,525	-	-	1,525
Reserves: Roding	524	-	-	524
Reserves: Sundry	294	-	-	294
Reserves: War Memorials	115	-	-	115
Roding Network	384,851	-	-	384,851
Roding Land	4,527	-	-	4,527
Bridges and Culverts	32,651	-	-	32,651
Stormwater	8,522	-	-	8,522
Water Network	34,625	-	-	34,625
Wastewater	14,287	-	-	14,287
<b>Total Fixed Assets Revaluation Reserves</b>	<b>504,901</b>	<b>73</b>	<b>-</b>	<b>504,973</b>

## 25. Special Funded Reserves

2016

	Balance 1-Jul-15	Transfers In	Transfers Out	Transfer Interest In	Balance 30-Jun-16
	\$000s	\$000s	\$000s	\$000s	\$000s
Tararua General Purpose	745	953	(11)	13	1,700
Council Depreciation	21,859	3,251	(5,045)	711	20,789
Tararua Emergency Roothing	2,174	31	-	67	2,272
Tararua Gratuity	84	-	-	-	84
Infrastructure Protection Reserve	177	-	(48)	4	133
Tararua Housing	790	324	(60)	42	1,096
Dannevirke Airport Authority	4	-	-	-	4
District Cemeteries	21	-	-	1	22
Makuri Water Scheme	12	-	-	-	12
Recreation Grant	88	20	(55)	3	56
Tenant Contribution	687	-	(198)	-	489
Pongaroa Water Supply Depreciation	185	8	-	5	198
Heritage Reserve	61	10	-	2	73
Consultancy General	251	-	(251)	-	-
Biodiversity Protection	1	10	-	1	12
Election	-	20	(32)	-	(12)
Water Development	53	-	(53)	-	-
Waste Management	199	75	(10)	5	269
TACT Wai Splash Depreciation	150	40	(12)	5	182
Sewerage Op Surplus Reserve	83	-	(83)	-	-
Forestry Reserve	836	408	(104)	31	1,171
Bush Multisport Depreciation	118	-	-	3	121
Domain Boards Bank Balances	396	116	(138)	-	374
<b>Total Council</b>	<b>28,976</b>	<b>5,266</b>	<b>(6,100)</b>	<b>891</b>	<b>29,031</b>

### Summary of Special Fund Movements

	Balance 1-Jul-15	Net transfer (to)/from Accumulated Funds	Balance 30-Jun-16
	\$000s	\$000s	\$000s
<b>Total Council</b>	<b>28,976</b>	<b>55</b>	<b>29,031</b>



## 2015

	Balance 1-Jul-14	Transfers In	Transfers Out	Transfer Interest In	Balance 30-Jun-15
	\$000s	\$000s	\$000s	\$000s	\$000s
Tararua General Purpose	739	-	(10)	16	745
Tararua Land Sub-division and Development	-	-	-	-	-
Council Depreciation	18,266	7,274	(4,477)	797	21,859
Tararua Emergency Roading	2,094	-	-	81	2,174
Tararua Gratuity	217	-	(133)	-	84
Infrastructure Protection Reserve	113	58	-	6	177
Tararua Housing	777	39	(87)	61	790
Dannevirke Airport Authority	4	-	-	-	4
District Cemeteries	21	-	-	1	21
Makuri Water Scheme	12	-	-	-	12
Recreation Grant	85	20	(25)	8	88
Tenant Contribution	687	-	-	-	687
Pongaroa Water Supply Depreciation	188	10	(13)	-	185
Heritage Reserve	45	10	-	6	61
Consultancy Depreciation	194	-	(194)	-	-
Consultancy General	241	-	-	10	251
Biodiversity Protection	(3)	10	(5)	-	1
Election	(20)	20	-	-	-
Water Development	50	-	-	3	53
Waste Management	159	67	(34)	7	199
TACT Wai Splash Depreciation	137	40	(32)	5	150
Sewerage Op Surplus Reserve	80	-	-	3	83
Forestry Reserve	669	428	(289)	28	836
Bush Multisport Depreciation	112	-	-	6	118
Domain Boards Bank Balances	394	135	(133)	-	396
<b>Total Council</b>	<b>25,260</b>	<b>8,111</b>	<b>(5,432)</b>	<b>1,037</b>	<b>28,976</b>

## Reserves

The Council has an obligation to manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community; and to act in the best interest of its ratepayer.

The management of reserves forms an integral component of meeting these obligations. Reserves are held to ensure that funds received for a particular purpose are used for that purpose and any surplus created is managed in accordance with the reason for which the reserve was established. Surpluses held in reserves are credited with interest.

Council has 23 reserves of which 22 are Council created discretionary reserves which the council has established for the fair and transparent use of monies. Reserves are not separately held in cash and the funds are managed as part of the Council's treasury management.

These reserves are disaggregated into the following categories:

### Depreciation Reserves

These reserves are used to fund renewal capital works and used to fund internal borrowing.

The Council's assets are depreciated as they are consumed. As such, the cost of this depreciation is passed on to the consumer through either rates or fees and charges. There will normally be a timing difference between the collection of this depreciation charge and the utilisation of it to fund renewal capital works

Description	Purpose of Fund
Council Depreciation	To receive depreciation funded each financial year, less any outgoings to pay for capital renewal of assets or debt prepayment for amount borrowed to fund capital development.  This is the only reserve that can be used to fund internal borrowing.
Makuri Water Scheme	To establish a depreciation reserve to fund the renewal of assets for this scheme.
Pongaroa Water Supply Depreciation	To establish a depreciation reserve to fund the renewal of assets for this scheme.
Tararua Aquatic Community Trust Wai Splash Depreciation	To establish a depreciation reserve to fund the renewal of major assets.
Bush Multisport Depreciation	To establish a depreciation reserve to fund the renewal of major assets.

### Special Reserves

The value of these reserves funds is that they allow projects to precede without distortion in the revenue patterns particularly rates. The reserve also provide a useful source of funds for an unforeseen requirement.

Council authorises the establishment of special funds and process for accumulating and utilising special funds. Approvals of specific uses are set out in the Long Term Plan, or in Council decisions.

Description	Purpose of Fund
Tararua General Purpose	Created for financing specific projects which shall be determined at Council's discretion.  This reserve is also to receive: <ul style="list-style-type: none"> <li>• Proceeds from sale or disposal of assets where a particular function is discontinued, and for property sales.</li> <li>• Insurance monies received when buildings or property are damaged and not reinstated.</li> <li>• Proceeds from forestry not otherwise required for the funding of continued operations and maintenance of the forest.</li> <li>• Residual of all existing reserves which have outlived their original purpose and could therefore be usefully merged as a general purpose fund and so classified.</li> </ul>
Tararua Emergency Roading	To provide funds to re-establish the district's infrastructural assets following a disaster, together with funds received from Central Government. There is no plan to use this reserve other than if a disaster occurs.
Tararua Gratuity	This reserve is for staff who have qualified or qualify for gratuities.
Tararua Housing	To account for any surplus from the housing activity and proceeds from sales/disposal of housing assets. These reserves will be used solely for the Housing activity.



Description	Purpose of Fund
Dannevirke Airport Authority	To account for any surplus from Dannevirke Aerodrome and proceeds from sales/disposal of Dannevirke Aerodrome assets. This reserve will be used solely for operation and capital expenditure for Dannevirke Aerodrome.
District-Wide Cemetery	To accumulate funds from the purchase of cemetery plots in the district.  This reserve will be used solely for operation and capital expenditure for the Cemeteries activity.
Recreation Grant	To accumulate funds to support recreational projects in the district.
Tenant Contribution (Debt Repayment)	To account for and refund tenant contributions for leasing of Council's housing properties.
Heritage Reserve	To accumulate funds to be used to further the district land use outcomes. The reserve is to be applied to the management and protection of those items listed in the District Plan Part 9 Appendix 2: Schedule of Heritage Resources.
Engineering Services (Consultancy) General	To account for surplus or deficit for Engineering Services operations and consultancy work. Balance of this reserve may be used to assist in funding this activity's operations cost, if required.
Biodiversity Protection	To support: <ul style="list-style-type: none"> <li>• Sustainable management of the district's natural and physical environment</li> <li>• Protection and enhancement of the community's environment values</li> </ul> The reserve is to be applied to the management and protection of those items listed in the District Plan Part 9 Appendix 3: Schedule of Natural Features (significant trees, vegetation and habitats landscapes).
Election	To account for elections funds rate funded each year to spread out election cost in each election year.
LAPP Disaster Fund	This reserve is created to accumulate funds to pay for Council's share of the mutual insurance liability under LAPP in the event of a major event experienced by LAPP member councils.
Waste Management Fund	To account for the waste management levies received. This reserve will be solely used to fund specific projects for this activity.
Domain Boards Bank Balances	To account for the bank balances of the Domain Board in trust.
Forestry Reserve	To account for any surpluses from the forestry activity.

## 26. Trust Accounts

These special reserves are set up to receive bequest from communities in the district for specific purpose. These funds are held in trust for these specific purposes.

	Balance 1 July 2015	Funds Received	Expenses Paid	Interest Earned	Balance 30 June 2016
	\$000s	\$000s	\$000s	\$000s	\$000s
Dannevirke Fairbrother	10	-	-	-	10
Dannevirke Urban Campsite	1	-	-	-	1
Ormondville Play Group	1	-	-	-	1
Pahiatua Heritage	21	-	-	1	22
Arts Council of NZ	7	18	(24)	-	1
Mayoral Storm Relief Fund	8	-	-	1	9
<b>Total Council</b>	<b>49</b>	<b>18</b>	<b>(24)</b>	<b>2</b>	<b>44</b>

### Summary of Trust Fund Movements

	Balance 1 July 2015	Net transfer to/(from) Accumulated Funds	Balance 30 June 2016
	\$000s	\$000s	\$000s
<b>Total Council</b>	<b>49</b>	<b>(5)</b>	<b>44</b>



## 27. Reconciliation of Net Surplus to Net Cash Inflow from Operating Activities

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Reported Surplus/(Deficit) from Statement of Comprehensive Revenue and Expense</b>	<b>172</b>	<b>3,034</b>
<b>Add (Less) Non-Cash Items</b>		
Depreciation & amortisation	11,532	11,368
Impairment losses/(recoveries)	-	-
Effect of change in discount rate on provisions and discount unwind	-	(53)
Value of forests sold	-	385
Changes in fair value	395	442
Other (gains)/losses & revaluation (increases)/decreases	311	(179)
Bad debts written off or bad debt provision	15	29
<b>Total Non-Cash Items</b>	<b>12,254</b>	<b>11,992</b>
<b>Add/(Less) Movements in Working Capital Items</b>		
(Increase)/decrease in inventory and livestock	(179)	149
(Increase)/decrease in accounts receivable & prepayments	(1,339)	1,086
Increase/(decrease) in accounts payable & accruals	821	(156)
Increase/(decrease) in employee provisions	(186)	20
(Increase)/decrease in net GST	94	60
<b>Total Movements in Working Capital</b>	<b>(789)</b>	<b>1,159</b>
Add/(less) items classified as investing activities	-	-
<b>Total Items Classified as Investing Activities</b>	<b>-</b>	<b>-</b>
<b>Net Cash Surplus from Operating Activities</b>	<b>11,635</b>	<b>16,185</b>

## 28. Related Party Disclosures

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the Council would have adopted in dealing with the party at arm's length in the same circumstances.

Related party disclosures have also not been made for transactions with entities within the Council group (such as funding and financing flows), where the transactions are consistent with the normal operating relationships between the entities and are on normal terms and conditions for such group transactions.

### Key Management Personnel Compensation

	2014/15	2015/16
	\$000	\$000
<b>Councillors</b>		
Remuneration	291	295
Full-Time Equivalent Members	9	9
<b>Senior Management Team, including the Chief Executive</b>		
Remuneration	735	776
Full-Time Equivalent Members	4.7	4.7
<b>Total Key Management Personnel Remuneration</b>	<b>1,026</b>	<b>1,071</b>
<b>Total full-time equivalent personnel</b>	<b>13.7</b>	<b>13.7</b>

During the reporting period, total remuneration and compensation of \$11,938 (2015: \$16,184) was provided by the Council to employees who are close family members of key management personnel.





## 29. Capital Commitments and Operating Leases

### 2016

	< 1 Year	1-5 Years	> 5 Years	2015/16 Total
	\$000s	\$000s	\$000s	\$000s
<b>Capital Commitments</b>				
Road network	2,149	-	-	2,149
Water supply	1,445	-	-	1,445
Buildings	130	-	-	130
<b>Total Capital Commitments</b>	<b>3,724</b>	<b>-</b>	<b>-</b>	<b>3,724</b>

Capital commitments represent capital expenditure contracted for at balance date but not yet incurred.

#### Alliance Roadway Corridor Collaborative Agreement

In October 2014, the Tararua District Council formed an alliance with Downer New Zealand to undertake road corridor maintenance activities on its road, footpath and stormwater network. This collaborative agreement (The Tararua Alliance) replaced the road maintenance contract the Council previously had with Infracon Limited (in liquidation). The Tararua Alliance brought together members of the Council's Engineering Services Team and Downer New Zealand Ltd to form a single delivery team to undertake all facets of the transportation infrastructure – including asset management, regulatory functions, design, physical works, and performance management.

The Tararua Alliance agreement is for a term of 5 years and the budgets for each year will be determined as part of Council's planning process. The budgets for 2016/17 are as follows:

- Operational expenditure (including overheads and finance cost) - \$8,426,000
- Capital expenditure \$7,160,000

### 2015

	< 1 Year	1-5 Years	> 5 Years	2014/15 Total
	\$000s	\$000s	\$000s	\$000s
<b>Capital Commitments</b>				
Road network	1,892	-	-	1,892
Wastewater network	-	-	-	-
<b>Total Capital Commitments</b>	<b>1,892</b>	<b>-</b>	<b>-</b>	<b>1,892</b>

## Operating Leases as Lessee

The Council lease two buildings in the normal course of its business.

These leases have a non-cancellable term of 5 years and 10 years.

The future aggregate minimum lease payments payable under non-cancellable operating leases are as follows:

	2014/15 \$000s	2015/16 \$000s
Not later than one year	137	142
Later than one year and not later than five years	563	504
Later than five years	475	397
<b>Total non-cancellable operating leases</b>	<b>1,175</b>	<b>1,043</b>

The total minimum future sublease payments expected to be received under non-cancellable subleases at balance date is \$NIL (2015: \$NIL).

Leases can be renewed at the Council's option, with rents set by reference to current market rates for items of equivalent age and condition.

There are no restrictions placed on the Council by any of the leasing arrangements.

## Operating leases as Lessor

Investment property and reserve lands are leased under operating leases. The majority of the leases have a non-cancellable term of 5 years.

The future aggregate minimum lease payments to be collected under non-cancellable operating leases are as follows:

	2014/15 \$000s	2015/16 \$000s
Not later than one year	31	24
Later than one year and not later than five years	69	37
Later than five years	-	-
<b>Total non-cancellable operating leases</b>	<b>100</b>	<b>61</b>

No contingent rents have been recognised during the period.

## 30. Financial Instruments

### Financial Instrument Categories

The accounting policies for financial instruments have been applied to the line items below:

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Financial Assets</b>		
Fair value through the surplus or deficit - held for trading	-	-
<b>Loans and Receivables</b>		
Cash and cash equivalents	4,341	2,763
Debtors and other receivables	5,213	4,140
Other financial assets		
- term deposits	5,523	6,144
- community loans	13	-
- loans to related parties	-	-
<b>Total Loans and Receivables</b>	<b>15,090</b>	<b>13,047</b>
<b>Fair Value Through Other Comprehensive Revenue and Expense</b>		
Other financial assets		
- Local Government Funding Agency borrower notes	144	144
- local authority and government stock	118	118
<b>Total Fair Value Through Other Comprehensive Revenue and Expense</b>	<b>262</b>	<b>262</b>
<b>Total Financial Assets</b>	<b>15,352</b>	<b>13,309</b>
<b>Financial Liabilities</b>		
<b>Fair Value Through the Surplus or Deficit</b>		
Borrowings		
- interest rate swaps	482	925
<b>Financial Liabilities at Amortised Cost</b>		
Creditors and other payables	4,286	4,131
Borrowings		
- bank overdraft	-	-
- secured loans	10,000	9,000
- debentures	-	-
<b>Total Financial Liabilities at Amortised Cost</b>	<b>14,768</b>	<b>14,056</b>

### Fair Value Hierarchy Disclosures

For those instruments recognised at fair value in the statement of financial position, fair values are determined according to the following hierarchy:

- Quoted market price (level 1) – Financial instruments with quoted prices for identical instruments in active markets.

- Valuation technique using observable inputs (level 2) – Financial instruments with quoted prices for similar instruments in active markets or quoted prices for identical or similar instruments in inactive markets and financial instruments valued using models where all significant inputs are observable.
- Valuation techniques with significant non-observable inputs (level 3) – Financial instruments valued using models where one or more significant inputs are not observable.

The following table analyses the basis of the valuation of classes of financial instruments measured at fair value in the statement of financial position:

	Valuation Technique			
	Total	Quoted market price	Observable inputs	Significant non-observable inputs
	\$000	\$000	\$000	\$000
<b>Council - 30 June 2016</b>				
<b>Financial Assets</b>				
Unlisted shares				
- New Zealand Local Government Insurance Corporation Limited	118	-	-	118
- Unlisted shares (MW LASS)	1	-	-	1
- Local Government Funding Agency borrower notes	144	-	-	144
<b>Financial Liabilities</b>				
Derivative financial instruments	925	-	925	-
<b>Council - 30 June 2015</b>				
<b>Financial Assets</b>				
Unlisted shares				
- New Zealand Local Government Insurance Corporation Limited	118	-	-	118
- Unlisted shares (MW LASS)	1	-	-	1
- Local Government Funding Agency borrower notes	144	-	-	144
<b>Financial Liabilities</b>				
Derivative financial instruments	482	-	482	-

There were no transfers between the different levels of the fair value hierarchy

### Valuation techniques with significant non-observable inputs (level 3)

The table below provides a reconciliation from the opening balance to the closing balance for the level 3 fair value measurements:

	Council	
	2014/15	2015/16
	\$000	\$000
<b>Balance at 1 July</b>	<b>230</b>	<b>262</b>
Gain and losses recognised in the surplus or deficit	-	-
Gain and losses recognised in other comprehensive revenue and expense	-	-
Purchases	32	-
<b>Balance at 30 June</b>	<b>262</b>	<b>262</b>



## 31. Financial Instrument Risks

Council have a series of policies to manage the risks associated with financial instruments. Council are risk averse and seeks to minimise exposure from its treasury activities. Council has established Treasury and Risk Management Policy. This policy does not allow any transactions that are speculative in nature to be entered into.

### Market Risk

#### Price Risk

Price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of changes in market prices.

#### Council

Council is exposed to equity securities price risk on its investments, which are classified as financial assets held at fair value through other comprehensive revenue and expense. This relates to shares in Civic Assurance which are held at net asset backing value as impairment of a New Zealand Government owned company is not deemed necessary.

#### Currency Risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in foreign exchange rates.

#### Council

Council has purchased plant and equipment associated with the construction of certain infrastructural assets from overseas which required it to enter into transactions denominated in foreign currencies. All such purchases have now been completed so there is no exposure to this risk.

It is Council's policy to manage foreign currency risks arising from contractual commitments and liabilities that are above specified amounts by entering into forward foreign exchange contracts to hedge the foreign currency risk exposure. This means Council is able to fix the New Zealand dollar amount payable prior to delivery of the plant and equipment from overseas.

#### Fair Value Interest Rate Risk

Fair value interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates.

#### Council

Council actively manages interest rate risk through fixing of funding costs using swaps, therefore reducing the uncertainty related to interest rate movements. Council's Treasury and Risk Management Policy is to maintain fixed rate debt between the range of 55%–90% compared to floating debt.

#### Cash Flow Interest Rate Risk

Cash flow interest rate risk is the risk that the cash flows from a financial instrument will fluctuate because of changes in market interest rates.

#### Council

Borrowings and investments issued at variable interest rates expose Council to cash flow interest rate risk. Council manages the variability of interest rates by using fixed rate swaps for external borrowing and term deposits for cash investments.

### Credit Risk

In the normal course of its activities, the Council incurs credit risk from debtors and financial institutions. Credit risk is the risk that a third party will default on its obligation to Council, causing Council to incur a loss.

#### Council

Due to the timing of its cash inflows and outflows, the Council invests surplus cash into term deposits, which gives rise to credit risk. There are no significant concentrations of credit risks except that Council's cash resources are mainly held by two trading banks.

Council has no collateral or other credit enhancements for financial instruments that give rise to credit risk.

## Maximum Exposure to Credit Risks

Council's maximum credit risk exposure for each class of financial instrument is as follows:

	2014/15 Council \$000s	2015/16 Council \$000s
Cash at bank and term deposits	9,864	8,907
Debtors and other receivables	5,213	4,140
Community and related party loans	13	-
Local Government Funding Agency borrower notes	144	144
Local authority and government stock	118	118
<b>Total credit risk</b>	<b>15,352</b>	<b>13,309</b>

## Credit Quality of Financial Assets

The credit quality of financial assets that are neither past due nor impaired can be assessed by reference to Standard and Poor's credit ratings (if available) or to historical information about counterparty default rates:

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Counterparties with Credit Ratings</b>		
<b>Local Government Funding Agency</b>		
AA+ / AA-1+	144	144
<b>Cash at Bank and Term Deposits</b>		
AA-	9,864	8,907
<b>Total cash at bank and term deposits</b>	<b>9,864</b>	<b>9,051</b>
<b>Counterparties without Credit Ratings</b>		
<b>Community and related party loans</b>		
Existing counterparty with no defaults in the past	13	-
Existing counterparty with defaults in the past	-	-
<b>Total community and related party loans</b>	<b>13</b>	<b>-</b>

Debtors and other receivables mainly arise from Council's statutory functions, therefore there are no procedures in place to monitor or report the credit quality of debtors and other receivables with reference to internal or external credit ratings. Council has only one significant concentration of credit risk in relation to debtors (NZ Transport Agency). This concentration of risk and reliance on Government is not considered to be a matter of concern because of the New Zealand Government's strong credit rating.

Council has a large number of other credit customers, mainly ratepayers, and Council has powers under the Local Government (Rating) Act 2002 to recover outstanding debts from ratepayers, there is no other significant risk.

## Liquidity Risk

### Management of Liquidity Risk

Liquidity risk is the risk that Council will encounter difficulty raising liquid funds to meet commitments as they fall due.

#### Council

Prudent liquidity risk management implies maintaining sufficient cash, the availability of funding through an adequate amount of committed credit facilities and the ability to close out market positions. Council aims to maintain flexibility in funding by keeping committed credit lines available.



Council manages its borrowings in accordance with its funding and financial policies, which includes Liability Management Policy. These policies have been adopted as part of the Council's Long Term Plan.

Council has a maximum amount that can be drawn down against its overdraft facility of \$500,000 (2015: \$500,000). There are no restrictions on the use of this facility. Council has a pre-approved multi-option facility of another \$5,000,000 to be used in the event of a natural disaster.

### Contractual Maturity Analysis of Financial Liabilities

The table below analyses Council's financial liabilities into relevant maturity groupings based on the remaining period at the balance date to the contractual maturity date. Future interest payments on floating rate debt is based on the floating rate on the instrument at the balance date. The amounts disclosed are the contractual undiscounted cash flows.

	Carrying Amount \$000s	Contractual Cash \$000s	Less than 1 Year \$000s	1–2 Years \$000s	2–5 Years \$000s	More than 5 Years \$000s
<b>Council 2015/16</b>						
Creditors and other payables	4,131	4,131	4,131	-	-	-
Net settled derivative liabilities	925	925	925	-	-	-
Bank overdraft	-	-	-	-	-	-
Secured Loans	9,000	10,033	284	2,252	6,431	1,065
<b>Total</b>	<b>14,056</b>	<b>15,089</b>	<b>5,340</b>	<b>2,252</b>	<b>6,431</b>	<b>1,065</b>
<b>Council 2014/15</b>						
Creditors and other payables	4,286	4,286	4,286	-	-	-
Net settled derivative liabilities	482	482	482	-	-	-
Bank overdraft	-	-	-	-	-	-
Secured Loans	10,000	11,773	1,391	2,345	4,809	3,228
<b>Total</b>	<b>14,768</b>	<b>16,541</b>	<b>6,159</b>	<b>2,345</b>	<b>4,809</b>	<b>3,228</b>

## Contractual Maturity Analysis of Financial Assets

The table below analyses Council's financial assets into relevant maturity groupings based on the remaining period at the balance date to the contractual maturity date.

	Carrying Amount \$000s	Contractual Cash \$000s	Less than 1 Year \$000s	1–2 Years \$000s	2–5 Years \$000s	More than 5 Years \$000s
<b>Council 2015/16</b>						
Cash and Cash Equivalents	2,763	2,763	2,763	-	-	-
Debtors and other receivables	4,140	4,140	4,140	-	-	-
Net settled derivative assets	-	-	-	-	-	-
Other financial assets:						
- term deposits	6,144	6,223	6,223	-	-	-
- community and related party loans	-	-	-	-	-	-
- Local Government Funding Agency borrower notes	144	144	-	-	-	144
- local authority and government stock	118	118	-	-	-	118
<b>Total</b>	<b>13,309</b>	<b>13,388</b>	<b>13,126</b>	<b>-</b>	<b>-</b>	<b>262</b>
<b>Council 2014/15</b>						
Cash and Cash Equivalents	4,341	4,372	4,372	-	-	-
Debtors and other receivables	5,213	5,213	5,213	-	-	-
Net settled derivative assets	-	-	-	-	-	-
Other financial assets:						
- term deposits	5,523	5,613	5,613	-	-	-
- community and related party loans	13	13	13	-	-	-
- Local Government Funding Agency borrower notes	144	144	-	-	-	144
- local authority and government stock	118	118	-	-	-	118
<b>Total</b>	<b>15,352</b>	<b>15,473</b>	<b>15,211</b>	<b>-</b>	<b>-</b>	<b>262</b>



## Sensitivity Analysis

The tables below illustrate the potential profit and loss and equity (excluding accumulated funds) impact for reasonably possible market movements, with all other variables held constant, based on Council's financial instrument exposures at the balance date.

	Note	2015/16 (000s)				2014/15 (000s)			
		-100bps	-100bps	+100bps	+100bps	-100bps	-100bps	+100bps	+100bps
		Profit	Other Equity	Profit	Other Equity	Profit	Other Equity	Profit	Other Equity
Interest Rate Risk									
Financial Assets									
Cash and Cash Equivalents	1	(28)	-	28	-	(43)	-	43	-
Financial Liabilities									
Nett settled derivatives	2	(1,392)	-	(488)	-	(892)	-	(100)	-
Borrowings:									
- bank overdraft		-	-	-	-	-	-	-	-
- LGFA loans		(5)	-	5	-	-	-	-	-
- multi-option credit facility	3	-	-	-	-	(10)	-	10	-
Total sensitivity to interest rate risk		-				-			
		-				-			

### Explanation of Sensitivity Analysis – Council

- 1 Cash and cash equivalents include deposits at call totalling \$2,763,000 (2015: \$4,341,000).  
A movement in interest rates of plus or minus 1% has an effect on interest revenue of \$27,630 (2015: \$43,100).
- 2 Council has in place interest rate swaps with Westpac as at year end to hedge the rise of interest rates in the future.
- 3 The value of loans under swap arrangements totalled \$8,500,000 (2015: \$9,000,000), with \$500,000 unhedged.

## 32. Capital Management

Council's capital is its equity (or ratepayers' funds), which comprise accumulated funds and reserves. Equity is represented by net assets.

The Local Government Act 2002 (the Act) requires the Council to manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently and in a manner that promotes the current and future interests of the community. Ratepayers' funds are largely managed as a by-product of managing revenues, expenses, assets, liabilities, investments, and general financial dealings.

The objective of managing these items is to achieve intergenerational equity, which is a principle promoted in the Act and applied by the Council. Intergenerational equity requires today's ratepayers to meet the costs of utilising the Council's assets and not expecting them to meet the full cost of long term assets that will benefit ratepayers in future generations. Additionally, the Council has in place asset management plans for major classes of assets detailing renewal and maintenance programmes, to ensure ratepayers in future generations are not required to meet the costs of deferred renewals and maintenance.

The Act requires the Council to make adequate and effective provision in its Long Term Plan and in its annual plan (where applicable) to meet the expenditure needs identified in those plans. And the Act sets out the factors that the Council is required to consider when determining the most appropriate sources of funding for each of its activities. The sources and levels of funding are set out in the Revenue and Financial Policies in the Council's Long Term Plan.

The Council has the following Council-created reserves:

- Asset Revaluation Reserves
- Special funded reserves
- Trust funds

Any gain or loss on infrastructure asset revaluation is applied to the specific asset reserve.

Special funded reserves are reserves restricted by Council decision. Transfers to and from these reserves are at the discretion of the Council. Interest is added to these funds where applicable.

Trust Funds are set up where the Council has been donated funds that are restricted for a particular purpose. Interest is added to trust funds where applicable, and deductions are made where funds have been used for the purpose they were donated.

### 33. Contingent Assets and Liabilities

Council is aware of the following contingent liabilities existing at year end.

	2014/15 Council \$000s	2015/16 Council \$000s
<b>Contingent Liabilities</b>		
Risk Pool call	-	
Weathertight claim	50	
<b>Total Contingent Liabilities</b>	<b>50</b>	

#### Contingent Liability

##### Risk Pool Calls

Council obtained public liability and professional indemnity insurance cover from New Zealand Mutual Liability RiskPool (Riskpool). Riskpool operates as a mutual fund where each member makes an annual contribution to obtain cover.

However, should claims exceed contributions then calls can be made on the members of that fund year, for the shortfall amount.

Council ceased to be a member of risk pool from financial year 2009/10 onwards because of the concern Council had for being jointly and severally liable for any claims. However, in November 2009 Council was advised that Riskpool would make three calls in each financial year beginning 2009/10 due to insufficient funds for weather tightness claims for the Fund Year 2009/10.

For the year 2014/15, Riskpool made no call. Risk pool has also advised that additional funds are not required and therefore no call will be made for the 2016 and 2017 years. We have not recognised any contingent liability this year.

##### Weathertight Claims

Council has a contingent liability for a claim relating to Weathertightness under the Funding Assistance Package. Under this programme, Council agrees to fund 25% of the cost to remedy the weathertightness defect.

Council has one claim for a potential cost initially estimated at \$125,000. Council is working with the Ministry of Business, Innovation and Employment and the owners to confirm the final design and cost to remedy the weathertightness defect. As Council is not able to reliably quantify the potential liability given the complexity of the claims, a contingent liability has been estimated for the value of \$50,000 to also account for any further increases in cost.

### 34. Post Balance Date Events

There are no post balance date events.

## 35. Remuneration

During the year to 30 June 2016, the total remuneration and value of other non-financial benefits received by, or payable to the Mayor, Councillors, the Chief Executive, and senior managers of the Council were as follows:

	2014/15 \$000s	2015/16 \$000s
<b>Mayor</b>		
Roly Ellis	81	84
<b>Councillors</b>		
Tracey Collis	26	26
James Crispin	26	27
Warren Davidson	25	3
Keith Fenemor	26	27
Shirley Hull	24	25
Carole Isaacson	24	25
Bill Keltie	33	34
Peter Johns	-	16
David Roberts	26	27
<b>Total Mayor &amp; Councillors</b>	<b>291</b>	<b>295</b>
<b>Community Boards</b>		
Ernie Christison	5	5
Charlie Death	7	7
Timothy Delaney	5	5
Robert Dresser	9	11
Diana Eagle	3	4
Trudi Hull	3	4
Ross Macdonald	5	5
Sharon Shannon	3	4
<b>Total Community Boards</b>	<b>40</b>	<b>45</b>
<b>Chief Executive</b>		
Blair King, employee benefit costs	210	215
Blair King, motor vehicle	15	15
<b>Total Chief Executive</b>	<b>225</b>	<b>230</b>
<b>Key Management Personnel (includes mayor, councillors, chief executive, and senior managers)</b>		
Employee benefit costs	993	1,035
Post employee benefit costs (including Superannuation)	33	35
Other long term benefits	-	-
Termination benefits	-	-
<b>Total Key Management Personnel</b>	<b>1,026</b>	<b>1,070</b>
<b>Severance Payments</b>		
All employees (2 in 2016)*	8	25

\* The value of each of the severance payments was \$15,000 and \$10,000.



## Total Employee Annual Remuneration by Band

Remuneration Band	2015/16	Remuneration Band	2014/15
less than \$60,000	60	less than \$60,000	57
\$60,000–\$79,999	17	\$60,000–\$79,999	19
\$80,000–\$99,999	6	\$80,000–\$99,999	6
\$100,000–\$239,999	5	\$100,000–\$239,999	4
<b>Total</b>	<b>88</b>	<b>Total</b>	<b>86</b>

Total remuneration includes non-financial benefits provided to employees.

At balance date, Council employed 56 (2015: 53) full-time employees, with balance of staff representing 17.3 (2015: 14.6) full-time equivalent employees. At balance date, Council employed five casual staff (2015: 5).

A full-time equivalent (FTE) employee is determined on the basis of a 40-hour working week.

## 36. Major Budget Variations

Explanations for major variances from Council's budget figures in the 2015/16 Long Term Plan are detailed below.

### Statement of Comprehensive Revenue and Expense

#### Revenue

- Rates revenue is showing as \$534,000 less than budgeted, as the budget figure is the gross rates strike. The actuals are presented less rates remissions, internal rates, and inclusive of rates penalties.
- Fees and charges are under budget by \$245,000. This is due to the reclassification of rates penalties to rates.
- Subsidies are over budget by \$2.04 million. Subsidies we have received from NZ Transport Agency are higher than budget by \$2.16 million. This is due to higher subsidies from flood damage (\$900,000) and the Saddle Road project carried forward from last financial year with \$1.1 million additional subsidy received.
- Council also received unbudgeted subsidy of \$430,000 from the Ministry for the Environment for wastewater projects carried forward.
- We have yet to commence the Pahiatua new bore and treatment project, therefore, we have not received any of the \$530,000 budgeted subsidy. The scope and timelines have significantly changed, as the second bore option was not viable.
- Other revenue is higher than budget due to receipt of \$243,000 for insurance proceeds for the Pahiatua Recycling Centre fire, \$87,000 unsecured creditor distribution from Infracon. Note, \$325,000 of the budget relates to forestry sales with actuals reported on a separate line.
- Council received gross forestry sales of \$1.98million. This was budgeted for as the \$325,000 above, nett of harvesting expenses. The operating result of a \$19,000 loss for forestry was significantly under the budgeted surplus of \$237,000 due to increased costs for harvesting and recognising the cost of logs harvested.

#### Expenses

- Depreciation and amortisation is higher than budget as a result of the infrastructure valuation on 1 July 2015.
- Finance costs are over budget by \$301,000. Lower interest expense on loans of \$89,000 is due to lower interest expense during the year, mainly due to lower external debt than planned. The items exceeding budget are due to unbudgeted non-cash adjustments of fair value of derivatives (swaps), which has decreased in value by \$443,000, and landfill discount unwinding of negative \$53,000.
- Personnel costs are showing higher than budget due to reclassifying \$305,000 of seconded Alliance staff budgeted as operating expenditure to personnel costs.

- Other expenses is higher than budget by \$488,000, as explained below:

<b>Add back reclassified items</b>	
Rates debits	483,182.00
Rates internal	342,000.00
Alliance salary reclassification	305,000.00
<b>Less major unfavourable variance</b>	
Grossing up of forestry expense as explained under revenue	(1,909,669.12)
<b>Add favourable budget variance</b>	
Roading, mainly due to the reclassification of emergency works from operational cost to renewal	160,475.71
Solid Waste. This was mainly due to lower refuse tonnage, resulting in lower disposal and transport costs and lower kerbside recycling costs	144,150.33

### Other Gains/(Losses)

- The main reason for the favourable variance is due to receiving an unexpected cash distribution of \$680,000 from the liquidation of Infracon. Other items in other gains/(losses) are made up of gains/(losses) on disposal of fixed assets, investment property valuation movements, and the forestry valuation.

### Gain / (loss) on Asset Revaluations

- Council had an infrastructure revaluation completed as at 1 July 2015. The result of the valuation was a decrease of \$7.6 million, whereas an increase of \$12.9 million had been budgeted. Valuation adjustments are non-cash.

## Statement of Financial Position

### Assets

- Cash and cash equivalents is lower than budget due to utilising cash to keep external borrowings minimised.
- Other financial assets (current) are lower than budgeted due to holding less term deposits as cash has been utilised to keep external debt minimised.
- Investment property is lower than budget but higher than previous year. This is due to revaluation.
- Property, plant and equipment is lower than budget, mainly due to the infrastructure revaluation resulting in a decrease, rather than the budgeted increase.

### Liabilities

- Borrowings are under budget by \$3.2 million due to delay in completion of capital projects. Also, Council received cash proceeds from the liquidation of Infracon and sale of Hovding Court, which has resulted in lower external debt and due to actively managing cash reserves to keep borrowings lower.

### Equity

- Asset revaluation reserves are lower than budget due to the budgeted infrastructure valuation increase of \$12.9 million, actually resulted in being a \$7.6 million decrease.
- Accumulated funds are higher than budgeted due to a higher surplus than budgeted.
- Special funded reserves are \$1.3 million above budget due to a higher opening balance than budgeted.

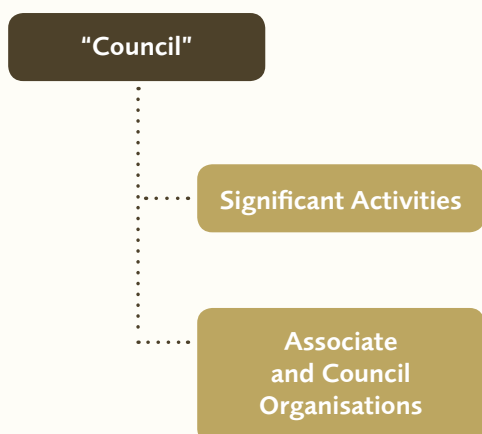
## Statement of Cash Flows

- Refer above for explanation of major variances.



# Governance Over Council and Other Organisations

## HOW COUNCIL'S OPERATIONS ARE MANAGED AND REPORTED



## Significant Activities

These are activities of the Council.

## Associate

### Manawatu Wanganui LASS Limited – 14% owned

At the end of the financial year, Council's share of the profit or loss is reflected in the Statement of Comprehensive Revenue and Expense Taranaki District Council's financial result.

## Council Organisations (CO)

### Taranaki Aquatic Community Trust

Council does not meet the definition of control in accordance with PBE IPSAS 6.

However, Council has included the Trust's financial statements in this section as the public has an interest and also that Council provides significant funding.





# Council's Interests in Other Entities

The Local Government Act 2002, Schedule 10 (16) requires Council to provide information regarding its involvement in Trading Organisations (CCTOs), companies and other organisations under the control of Council or in which Council has a significant interest.

## Tararua Aquatic Community Trust

### The Trust

Tararua Aquatic Community Trust is a charitable trust created by deed of trust and registered under the Charitable Trust's Act 1957. This trust was set up on 30 April 1993 as an independent body with its own board and management structure.

### Objective

The Trust's objective is to provide and maintain an indoor swimming pool and related services, in the Tararua district for the benefit and welfare of the citizens of the Tararua district.

### This Year's Result

The Trust made a \$xxx (2015: \$8,800 profit). The Trust has managed its revenues, expenses, assets, liabilities and investments, and general financial dealings prudently as required by deed.

The Trust complied with the terms and conditions listed in the Management Agreement between the Trust and the Council.

## Tararua Aquatic Community Trust Financial Statements

	2014/15	2015/16
	\$000s	\$000s
<b>Statement of Comprehensive Revenue and Expense</b>		
<b>Revenue</b>		
Council grant	237	
Operating revenue	25	
Interest revenue	3	
Other asset gains/(losses)	-	
<b>Total Revenue</b>	<b>265</b>	
<b>Expenses</b>		
Operating expenditure	256	
<b>Total Expenses</b>	<b>256</b>	
<b>Net Surplus/(Deficit) for Year</b>	<b>9</b>	
Other comprehensive revenue and expense	-	
<b>Total Comprehensive Revenue and Expense</b>	<b>9</b>	
<b>Total Comprehensive Revenue and Expense</b>	<b>9</b>	
<b>Statement of Financial Position</b>		
<b>Assets</b>		
Current Assets	74	
Non-Current Assets	895	
<b>Total Assets</b>	<b>969</b>	
<b>Liabilities</b>		
Current Liabilities	11	
Non-Current Liabilities	-	
<b>Equity</b>		
Public Equity	958	
<b>Total Equity and Liabilities</b>	<b>969</b>	



## Manawatu-Wanganui LASS Limited

This company has been set up in 2008 by seven local councils to investigate the possibilities of economies of scale by joint procurement.

To date, there has been no call on share capital and the financial transactions during the year were restricted to insurance being charged to Council of \$62,000. Tararua District Council owns 1/7th equal share or 14% of this company and has a liability for \$1,000 share capital.

## Other Activities

### Tararua Safer Community Council (TSCC)

#### The Council

Tararua Safer Community Council is an organisation developed by the local community and funded by the Crime Prevention Unit. Since 1995, the Tararua District Council has had an agreement with the Crime Prevention Unit to sponsor the Tararua Safer Community Council.

The Crime Prevention Unit provides a Discretionary fund of \$5,000 to assist crime prevention programmes in the Tararua district. The Tararua Safer Community Council is in its twelfth year of operation; it is chaired by Maureen Reynolds, and has representation from 20 plus community groups and agencies.

#### Objective

The mission of the Tararua Safer Community Council is to coordinate existing community crime prevention programmes and to plan for, and encourage the development of new programmes within the context of a local crime prevention plan.

# General Information



# Council

## His Worship the Mayor



**R A (Roly) Ellis**

PO Box 115  
Dannevirke  
06 374 4080  
[info@tararua.govt.nz](mailto:info@tararua.govt.nz)

## North Ward Councillors



**Cr J E (Jim) Crispin**

8 Stairs Street  
Dannevirke  
06 374 6768  
027 717 8862  
jim.crispin@tararua.govt.nz



**Cr K R (Keith) Fenemor**

92A Adelaide Road  
Dannevirke  
06 374 5450  
027 374 2011  
keith.fenemor@tararua.govt.nz



**Cr C J (Carole) Isaacson**

63 Umutaoroa Road  
RD 8  
Dannevirke  
06 374 5577  
027 307 5013  
carole.isaacson@tararua.govt.nz



**Cr D A (David) Roberts**

PO Box 69  
Dannevirke  
06 374 6405  
027 644 9459  
david.roberts@tararua.govt.nz

## South Ward Councillors



**Cr T H (Tracey) Collis**

674 Kakariki Road  
RD 6  
Eketahuna  
06 376 6756  
027 630 4057  
tracey.collis@tararua.govt.nz



**Cr S (Shirley) Hull**

Pahiatua-Mangahao Road  
RD 3  
Pahiatua  
06 376 7283  
201 417 044  
shirley.hull@tararua.govt.nz



**Cr P (Peter) Johns**

44 McLean Street  
Woodville  
06 376 5048  
027 442 7115  
peter.johns@tararua.govt.nz



**Deputy Mayor  
Cr W H (Bill) Keltie**

217 Hinemoa Valley Road  
RD 1  
Pahiatua  
06 376 8996  
027 463 5384  
bill.keltie@tararua.govt.nz



# Community Boards & Council Committees

## Community Boards

### Dannevirke Community Board

Generally meets on the first Monday of the month at 3:00pm.

- **Chairperson**  
Mr R A (Bob) Dresser  
22 Ries Street, Dannevirke 4930  
06 374 6270  
dresser234@msn.com
- **Deputy Chairperson**  
Mr W R (Ross) MacDonald  
91 Piri Piri Road, RD 7, Dannevirke 4977  
06 374 7996  
gloriarossmacdonald@gmail.com
- Mr E (Ernie) Christison  
677 Laws Road, Dannevirke 4978  
027 442 8099  
ernie.contracting@xtra.co.nz
- Mr T (Tim) Delaney  
41 Riverdale Road, Dannevirke 4930  
06 374 5200  
woollybuttskennel@gmail.com
- **Councillor**  
Mrs C (Carole) Isaacson  
RD 8, Umutaoroa, Dannevirke 4978  
06 374 5577  
carole.isaacson@tararua.govt.nz

### Eketahuna Community Board

Generally meets on the first Friday of the month at 10:00am.

- **Chairperson**  
Mr C C (Charlie) Death  
Nireaha Road, RD 2, Eketahuna 4994  
06 375 8503  
deaths@inspire.net.nz
- **Deputy Chairperson**  
Mrs D F (Diana) Eagle  
1775 Mangaone Valley Road, RD 4,  
Eketahuna 4993  
06 376 8256 or 027 323 3570  
eagleeketahuna@xtra.co.nz
- Ms T (Trudi) Hull  
120 Priest Road, RD 2, Eketahuna 4994  
06 375 8220  
chris.trud@xtra.co.nz
- Ms S (Sharon) Shannon  
125 Larsens Road, Eketahuna  
06 375 8130  
bevansharon@hotmail.com
- **Councillor**  
Mrs T H (Tracey) Collis  
674 Kakariki Road, RD 6, Eketahuna 4995  
06 376 6756 or 027 630 4057  
tracey.collis@tararua.govt.nz

### Community Committees

Woodville operates its own autonomous community committee, Woodville Districts' Vision (Inc).

Pahiatua operates its own autonomous community committee, Pahiatua on Track (Inc).

## Council Committees

### Chief Executive's Performance Appraisal Committee

His Worship the Mayor, Mr R A (Roly) Ellis (Chairperson)

Cr S A (Shirley) Hull

Deputy Mayor, Mr W H (Bill) Keltie

Cr D A Roberts

### Tribunal and Hearings Committee

His Worship the Mayor, Mr R A (Roly) Ellis

Cr T H (Tracey) Collis

Cr S A (Shirley) Hull

### Audit and Risk Committee

Mr K (Kevin) Ross (Chairperson)

His Worship the Mayor – Mr R A (Roly) Ellis

Cr T H (Tracey) Collis

Cr S A (Shirley) Hull

### Forestry Committee

His Worship the Mayor, Mr R A (Roly) Ellis (Chairperson)

Cr K R (Keith) Fenemor

Deputy Mayor, Mr W H (Bill) Keltie

### Taranua District Licensing Committee

Mr David Lea (Chairperson)

Mr Nick Perry

Mrs Maureen Reynolds

Mr Kerry Sutherland





# Management Team & Directory

## Management Team

### Executive Staff

Blair King *ME (Civil) MIPENZ*  
Chief Executive

Peter Wimsett *CA, BBS*  
Manager Strategy & District Development

Raj Suppiah *CA*  
Chief Financial Officer

Chris Edsall  
Tararua Alliance Manager

Craig Lunn  
Planning Manager

Kathy Dever-Tod  
Manager Assets Group

## Directory

### Main Office and Council Chambers

PO Box 115	26 Gordon Street
Dannevirke 4942	Dannevirke
Telephone:	(06) 374 4080
Fax:	(06) 374 4137
General email:	info@tararua.govt.nz
Council Website:	www.tararua.govt.nz
District Website:	www.tararua.com
Facebook:	Tararua-District-Council

### Service Centre Locations

<b>Dannevirke</b>	<b>Pahiatua</b>
26 Gordon Street, Dannevirke	136 Main Street, Pahiatua
(06) 374 4080	(06) 376 0110
<b>Woodville</b>	<b>Eketahuna</b>
42 Vogel Street, Woodville	31 Main Street, Eketahuna
(06) 376 0200	(06) 376 0219

### Bankers

Westpac New Zealand Limited  
Dannevirke

Bank of New Zealand  
Dannevirke

### Auditors

Audit New Zealand  
PO Box 149  
Palmerston North  
On behalf of the Auditor-General

### Insurance Brokers

Aon New Zealand Ltd  
Wellington

# Glossary of Terms

**Activity** The operation of a facility or the provision of a service.

**Asset Management Plan** A plan, which identifies the current status of an asset, future renewal programme and options to meet growth due to demand/expansion.

**Capital Development** The creation of new assets or the addition of new components to existing assets that extend any asset's service potential.

**Capital Renewal** The replacement of existing assets when they have reached the end of their useful life.

**Community Outcomes** The community's priorities for the future of the district, identified through a community consultation process.

**Cost of Service** The true cost of performing an activity. Calculated as the total of direct costs, support costs, depreciation, interest and debt servicing.

**Depreciation** The cost or value of the economic benefit of an asset used during a financial year.

**Groups of Activities** The Council's services are divided into nine groups of activities based on their relationship and the rationale for providing them.

**Indicator** Flag or signal that represent an issue of concern or which measure change or progress toward a desired outcome.

**Infrastructural Assets** Systems and networks that provide a continued service to the community that are not generally regarded as tradeable. These assets include roads, footpaths, water and sewerage services, and stormwater systems.

**Long Term Plan (LTP)** A plan which outlines the Council's programme for the next 10 years and how it will contribute to achieving the community outcomes.

**Measure** The actual piece of information or data used to gauge an indicator.

**Operational Expenditure** All funding for providing services on a day to day basis, excluding renewal and capital expenditure.

**Operating Revenue** Revenue received as part of day-to-day activities. Includes user charges and rates but not capital revenue (such as new loans).

**Performance Measure** Measure by which organisational performance may be judged in relation to objectives.

**Policy** A course of action or set of parameters adopted by the Council or by management within which decisions can be made and action can be taken.

**Revenue and Financing Policy** The Revenue and Financing Policy sets out who should pay for Council's activity and how they should pay for the activity.

**Service Delivery Plan** Outlines each of the Council's activities including service levels, performance measures, issues and future demand.

**Targeted Rate** A rate levied over a particular group of properties that receive or are capable of receiving a specific service or benefit additional to that provided by general rate funding.

**Toby** A valve situated at the property boundary for the purpose of controlling the flow of water to the property.

**User fees and charges** Fees charged to the community for use of specific services and facilities provided by the Council.

**Vision** Council's view of the future state of its community. It is used to inspire people into action, define future direction and implies that what we do now can influence and change the future for the better.