

**TARARUA DISTRICT COUNCIL**  
**Dannevirke Community Board**

Minutes of an Ordinary Meeting of the Dannevirke Community Board held in the Council Chambers, 26 Gordon Street, Dannevirke on Tuesday 7 February, 2006 commencing at 6.30pm.

**1. Present**

Messrs C P Thew (Chairperson), N H Ensor (Deputy Chairperson), T E Cradock , Mrs M A Leen and Mrs J G Swenson.

**In Attendance**

Mr R Taylor - Governance Manager

**2. Apologies**

2.1 Nil.

**3. Public Forum**

3.1 Nil.

**4. Personal Matters**

4.1 Nil.

**5. Notification Of Any Extraordinary Business Not On The Agenda**

5.1 The following matter was notified as an item of additional general business for discussion at today's meeting:-

- Norsewood Information Centre

**6. Dannevirke Information Centre**

6.1 The Chairperson welcomed Jim Ryan (Chairman) and Malcolm Peffers (Treasurer) of the Dannevirke Information Centre Inc. to the meeting, and invited them to address the Board.

6.2 Malcolm Peffers advised the Board that the Information Centre Committee's agreement with the Council expires this year.

At the time of seeking a renewal of their agreement the Committee will be proposing an additional clause to reflect the community services which they provide to assist local organisations.

The Centre has become the hub of the town and is a point of contact for community services such as the St John Health Shuttle service. Because of the nature of this service to the community no charge is made for undertaking their work.

Other similar community organisations who use the Information Centre's facilities in a like manner are Chamber of Commerce (Xmas parade registrations etc) and Lions as a point of contact (although donations are made from time to time by the Lions Club to acknowledge the support which they receive).

The Information Centre's operation continues to be managed within a very tight financial situation, and some relief is being requested to assist in overcoming this pressure.

In recognition of the community service provided by the Information Centre the Committee is requesting that the Council grant some short term relief financially through a waiver of rent.

A further concern to the Committee is the lack of public interest being shown in assisting with the operation of the Information Centre and serving on the Committee.

- 6.3 The Governance Manager outlined the Council's position concerning funding for Information Centres which will be the subject of public consultation in the Long Term Council Community Plan.

Financial assistance is not likely to increase for the services that Information Centres are contracted to provide to the Council, and additional support for community services which they offer should be considered for funding from the Board's General Assistance Grants Scheme.

- 6.4 Board members discussed possible options to assist the Information Centre to recognise the valuable service which they provide.

- 6.5 Support was expressed that the Information Centre apply to the Board for general assistance to recognise the work which they undertake voluntarily for various important community services.

With regard to seeking additional people to support the Information Centre, perhaps an approach could be made to the volunteers of the organisations which the Information Centre provides free assistance to, eg. the Health Shuttle service.

- 6.6 There was general support expressed in principle that the concept of the Information Centre providing a community service to assist local organisations be included as an amendment to their agreement with the Council.

- 6.7 The Chairperson thanked the representatives from the Information Centre for their attendance at the meeting, and conveyed the Board's support to work closely with them to assist in their endeavours.

- 6.8 The Information Centre representatives acknowledged the good working relationship which has been established with this Board, and thanked Board Member Ensor for his contribution as the Board's representative on the Management Committee.

## **7. Confirmation of Minutes**

- 7.1 ***That the minutes of the Dannevirke Community Board meeting held on 5 December, 2005 (as circulated) be confirmed as a true and accurate record of that meeting.***

***Ensor/Cradock***

***Carried***

## **8. Matters Arising From The Minutes**

- 8.1 ***Pedestrian Crossing Outside Tinkerbell Dairy*** (Item 12.1)

- 8.1.1 Transit New Zealand have advised that any decision to remove the pedestrian crossing has been deferred until they can check the warrant conditions or as otherwise agreed.

They intend to check the usage, and in the meantime the markings are to be re-established.

8.1.2 The Stanley Street pedestrian crossing poles have been repainted.

8.2 ***Removal of Fuel Tank From Norsewood (Item 7.2)***

8.2.1 Some quotes have been received for an alternative fuel supply at Norsewood, with others still to forward their response.

8.3 ***Wackrow Memorial Youth Award (Item 7.5)***

8.3.1 ***That the Board adopts the following recommendations made by the judges who reviewed the Wackrow Memorial Youth Award at the conclusion of judging the nominations received for the 2005 event:-***

- ***Bring the award presentation forward to August each year. This will work in better with the academic year for nominees attending secondary school.***
- ***Individuals shall be limited to the nomination of only one person for the award.***
- ***Nominees shall be encouraged to provide supportive information to aid the judges.***
- ***The nomination form shall include emphasis on the importance of nominees being present for the judging.***
- ***Each person nominated for the award will individually be interviewed by the judging panel rather than all nominees being present at once. A time shall be allocated to each nominee for this purpose.***
- ***The present age range of 14 to 19 years for nominations be continued.***

***Thew/Leen***

***Carried***

8.3.2 It was noted that the 2006 Award will be the 20<sup>th</sup> Wackrow Memorial Youth Award, and consideration may be given by the Board to making this occasion a bigger event.

8.4 ***Surveillance Cameras For Dannevirke Central Business District (Item 7.4)***

8.4.1 The Chairperson will contact the Dannevirke Promotion and Development Society to ascertain their intentions in relation to progressing this project.

8.5 ***Dannevirke Adopt a Highway Project (Item 7.7)***

8.5.1 No further actions have been taken regarding the options proposed to progress this project.

8.5.2 Two volunteers are continuing to work on the project from time to time, and it is proposed that further planting occur in April.

**9. Tararua District Council Report**

9.1 ***That the minutes of the Council meeting held on 14 December, 2005 (as circulated) be received.***

***Swenson/Ensor***

***Carried***

## **10. Reports From Board Representatives Appointed to Local Community Groups and Assigned Responsibilities**

### **10.1 *Dannevirke High Street Upgrade Design Group***

10.1.1 Board Member Ensor gave a verbal report on the two meetings of the Design Group held in January. This included reference to the following matters:-

- A survey has been undertaken of pedestrian crossings at various locations in the town, and places where people cross High Street.
- Traffic flows are being assessed and areas which cause problems and delays.
- Transit New Zealand have accepted the responsibility to fund the cost of replacement kerb and channelling in High Street. The present arrangements are very deep and take up more space than is necessary.
- Retailers have been interviewed to invite their comments and suggestions for consideration in developing the plans for this project.

## **11. Reports**

### **11.1 *Dannevirke Community Board General Assistance Grants Scheme***

11.1.1 ***That the report from the Governance Manager dated 6 January, 2006 concerning the Dannevirke Community Board General Assistance Grants Scheme (as circulated) be received.***

***Swenson/Ensor***

***Carried***

11.1.2 It was requested that the following condition be added to the Grants Scheme guidelines:- All funds granted from this Scheme must be uplifted within twelve months of the date of the approval being advised. After this time the offer of funding shall lapse unless the Board gives its consent to a request from the applicant to carry forward for a specified period the amount allocated.

11.1.3 ***That applications now be called for funding from the Dannevirke Community Board's 2005/2006 General Assistance Grants Scheme, and***

***That the closing date for applications be Friday 17 March, 2006 at 5.00pm.***

***Swenson/Ensor***

***Carried***

## **12. Correspondence**

12.1 ***That the correspondence as listed be received:-***

***(a) Pongaroa The Way to Go 29 November, 2005***  
***Re: Invitation to attend their meeting***

***(b) Rebekah Scrimshaw***  
***Re: Letter of appreciation***

***(c) Akitio Ratepayers Committee***  
***Re: Newsletter***

(d) **Dannevirke Promotion and Development Society Inc** 31 January, 2006  
**Re: Invitation to attend their Annual General Meeting**

**Swenson/Leen**

**Carried**

### **13. Chairman's Remarks**

#### **13.1 Long Term Council Community Plan 2006/2016**

13.1.1 There was discussion on what arrangements should be made in Dannevirke for public consultation meetings to discuss the Long Term Council Community Plan.

13.1.2 It was agreed that targeted meetings to specific organisations or groups is the preferred approach to this matter.

13.1.3 The Board requests that it be briefed on the Long Term Council Community Plan at its May public forum which is open to the community to attend.

#### **13.2 Stairs and Queen Street Roundabout**

13.2.1 The Chairperson noted that it is pleasing to see the fencing has been done in this location. However it is a pity that the work didn't cover a greater area to include the vicinity of High Street by the BP Station.

13.2.2 The Chairperson will discuss this matter with the District Roding Manager as the current situation is not satisfactory and is of concern from a safety perspective.

#### **13.3 Next Elections**

13.3.1 The Chairperson requested board members to consider encouraging people who may be interested to stand at the next elections for a position on the Board.

13.3.2 The Chairperson informed the Board that he will not be completing his term of office as it is his intention to leave the district at some time in the future.

### **14. Extraordinary Business Not On The Agenda**

#### **14.1 Norsewood Information Centre**

14.1.1 Board Member Cradock advised that the operators of The Barn are happy for the Norsewood Information Centre to be returned to its previous location in their business.

14.1.2 Arrangements will be made to relocate the Information Centre from its present place at the Norsewood Tearooms.

*There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 8.10pm.*

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*Chairperson*