

**TARARUA DISTRICT COUNCIL**  
**Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 2 February, 2009 commencing at 3.00pm.

**1. Present**

Board Members R P Teahan (Chairperson), C J Isaacson (Deputy Chairperson), R A Dresser, W R Macdonald and Cr C W Southgate (Council appointed community board member).

**In Attendance**

Mrs M E Reynolds	-	Her Worship the Mayor
Mr B King	-	Chief Executive
Mr R Taylor	-	Governance Manager

**2. Apologies**

2.1 Nil

**3. Public Forum**

3.1 Nil

**4. Personal Matters**

4.1 Nil

**5. Notification of Items Not On The Agenda**

5.1 The following matter was notified as an item of general business not on the agenda for discussion at today's meeting:-

- Dannewerk letter inviting contact

**6. Confirmation of Minutes**

6.1 *That the minutes of the Dannevirke Community Board meeting held on 1 December, 2008 (as circulated) be confirmed as a true and accurate record of that meeting.*

*Macdonald/Isaacson*

*Carried*

**7. Matters Arising From The Minutes**

7.1 ***Christmas Community Concert (Item 8.2)***

7.1.1 The Christmas Community Concert was a learning experience, with the event being transferred to the Town Hall due to the weather.

7.1.2 A total of \$374.70 was collected from the proceeds of the concert, and this amount has been donated to the Dannevirke High School breakfast club.

7.1.3 The Chairperson thanked Board Member Macdonald for his assistance in coordinating the arrangements of the concert programme.

7.2 ***Inspection Tour of the Community Board's Area Services and Facilities***  
*(Item 8.3)*

7.2.1 The Chairperson is to arrange an inspection tour to be held within the next two weeks.

7.3 ***Location of Mobile Recycling Bins*** *(Item 8.5)*

7.3.1 The Chamber of Commerce supports the current location of the mobile recycling bins in the Allardice Street car park.

7.3.2 It was agreed that the bins should remain at the present location pending the outcome of this service being reviewed through the Draft Long Term Council Community Plan.

7.4 ***Proposal For Divider Planters in the Town Centre*** *(Item 8.7)*

7.4.1 The cost of purchasing the divider planters is still to be determined.

7.5 ***Welcome to Dannevirke Signs*** *(Item 12.2)*

7.5.1 Proposals are being prepared to review the design of the signs, and when these are completed a meeting will be arranged with interested parties to discuss and progress this project.

**8. Tararua District Council Report**

8.1 ***That the minutes of the Council meetings held on 10 December, 2008 (as circulated) and 28 January, 2009 (as tabled) be received.***

***Macdonald/Teahan***

***Carried***

8.2 ***Remuneration Authority 2009/2010 Indicative Pool for Elected Members Remuneration***

8.2.1 ***That the Board agrees to the Council's recommendation that the current remuneration levels for the Community Boards of the Tararua District be continued by the Remuneration Authority at the existing amounts in the 2009/2010 financial year.***

***Teahan/Dresser***

***Carried***

**9. Reports**

9.1 ***Dannevirke Community Board General Assistance Grants Scheme***

9.1.1 ***That the report from the Governance Manager dated 7 January, 2009 concerning the Dannevirke Community Board General Assistance Grants Scheme (as circulated) be received.***

***Dresser/Macdonald***

***Carried***

9.1.2 ***That applications now be called for funding from the Dannevirke Community Board's 2008/2009 General Assistance Grants Scheme, and***

***That the closing date for applications be Friday 13 March, 2009 at 5.00pm.***

***Dresser/Macdonald***

***Carried***

10. **Reports from Board Representatives Appointed to Local Community Groups and Assigned Responsibilities**

10.1 ***Dannevirke Chamber of Commerce***

10.1.1 It was agreed that the items raised in the report from Board Member Dresser concerning guidelines for the refurbished footpaths and parking in High Street will be discussed later on during the meeting.

11. **Correspondence**

11.1 ***That the correspondence as listed be received:-***

(a) ***Regent Cinema*** ***29 October, 2008***  
***Re: Response to issues raised by Grey Power***

(b) ***Taihape Community Board***  
***Re: Letter of appreciation***

(c) ***Puketoi Scouts***  
***Re: Letter of appreciation***

(d) ***Amanda Clayton***  
***Re: Acknowledgment of the Board's sponsorship of the New Zealand National Horse and Pony Show***

(e) ***Melissa Martin Academy of Dance*** ***10 December, 2008***  
***Re: Letter of appreciation***

(f) ***Catherine Gjerde*** ***9 January, 2009***  
***Re: Payment of funding grant for film project on the settlement of Dannevirke and Norsewood***

(g) ***Sport Tararua*** ***5 December, 2008***  
***Re: Tararua Sportsperson of the Year Awards***

(h) ***Dannevirke Promotion and Development Society Incorporated***  
***23 January, 2009***  
***Re: Request for financial assistance***

***Macdonald/Isaacson***

***Carried***

11.2 ***Catherine Gjerde***

11.2.1 ***That the Board approves the payment of the funding granted to Catherine Gjerde for the film project on the settlement of Dannevirke and Norsewood, and agrees to the conditions detailed in her letter dated 9 January, 2009.***

***Macdonald/Isaacson***

***Original Motion***

11.2.2 An amendment to the original motion was then moved.

11.2.3 ***That the Board approves the payment of the funding granted to Catherine Gjerde for the film project on the settlement of Dannevirke and Norsewood, and agrees to the conditions detailed in her letter dated 9 January, 2009 subject to the following amendment.***

- ***Delete the second sentence from the third paragraph “And the film should therefore not be screened publicly without written consent from Catherine Gjerde”.***
- ***Delete the last sentence from the fourth paragraph “Any proceedings of the film should go back to Catherine Gjerde only”.***
- ***Insert a new sentence “The Board has the right to screen the film for use as it considers is appropriate, and it can retain any proceeds which may be derived from this source.***

***Southgate/Dresser***

***Amended Motion***

11.2.4 The Chairperson proceeded to put the amended motion to the vote of the meeting, with the outcome being that the amendment is declared **carried**. This was then put and adopted as the substantive motion.

11.3 ***Sport Tararua***

11.3.1 ***That the Board grant Sport Tararua the sum of up to \$494.00 from its discretionary funds as financial assistance towards the cost of hiring the Town Hall for the 10<sup>th</sup> Tararua Sportsperson of the Year Awards to be held on Friday 8 May, 2009.***

***Dresser/Macdonald***

***Carried***

11.4 ***Dannevirke Promotion and Development Society Incorporated***

11.4.1 The Chairperson and Board Member Dresser declared an interest in this item of business, and abstained from the discussions and voting on the motion regarding this matter.

11.4.2 ***That the Board grant the Dannevirke Promotion and Development Society Incorporated the sum of up to \$187.00 from its discretionary funds as financial assistance towards the cost of hiring the Town Hall for their “Thrillbillies” singing group fund raising event to be held on Thursday 26 February, 2009.***

***Macdonald/Isaacson***

***Carried***

12. **Chairman’s Remarks**

12.1 Nil

13. **Parking In High Street**

13.1 The Board does not wish to have parking restrictions imposed in High Street as they are only effective through enforcement, and this would create an additional cost for the Council and its ratepayers.

- 13.2 It was agreed that a letter be sent to the Dannevirke Chamber of Commerce seeking their assistance to encourage all tenants of businesses and their staff to park in the areas away from the Town Centre. There are several car parks located within short walking distance of High Street which can be used for this purpose.

#### **14. Dannevirke Town Clock**

- 14.1 Work on finishing the Town Clock is expected to be completed by the second week of this month.
- 14.2 Board Member Dresser will discuss with the Dannevirke Chamber of Commerce a proposal to organise an official street party to celebrate the new Town Clock and the refurbishment of the Town Centre.
- 14.3 Invitations will be sent to attend this event, and a blessing of the Town Clock is to be arranged.

#### **15. Rules to Control Activities on the Town Centre's Refurbished Footpaths**

- 15.1 Board Member Macdonald departed from the meeting at 4.50pm.
- 15.2 The draft guidelines to control activities on the Town Centre's refurbished footpaths were further discussed, with the following being proposed for consideration by the Dannevirke Chamber of Commerce.

##### ***What Not to do on the Town's Refurbished Footpaths***

- Have a barbecue, but guidelines will be developed for special events;
  - Drive or park vehicles;
  - Drop any foreign matter or litter of any kind;
  - Display banners on the balustrades;
  - No graffiti/tagging, but should this occur then it is to be promptly removed.
- 15.3 Shopkeepers will also be encouraged to take responsibility for keeping the footpath area in front of their premises clean and tidy. This needs to be emphasised in particular to shops selling food and providing tables on the footpath for eating outdoors.
- 15.4 Businesses and retailers should not be obstructing the public right of passage to footpaths, and they must comply with the requirements of the Council's bylaw regarding this matter.
- 15.5 Board Member Dresser will invite the Chamber of Commerce to discuss these matters at their next meeting.
- 15.6 The Chairperson spoke on the run-down appearance of the rear areas of some premises in the Town Centre, and asked if the Chamber of Commerce could promote and encourage the owners to take pride in their buildings.
- 15.7 Board Member Dresser will raise this matter with the Chamber of Commerce, and request them to consider this item in their next newsletter to members of the business community.
- 15.8 It was noted that it has been proposed to investigate the service lane from Holden Place to Barraud Street being designated as one-way from south to north.

#### **16. Items Not On The Agenda**

16.1 ***Dannewerk Letter Inviting Contact***

16.1.1 A letter from Karl-Heinz Umland of Dannewerk was published in the Dannevirke News on 22 January, 2009. This invited any descendants of Dannevirke's 1872 Danish settlers to make contact with him.

16.1.2 Board Member Dresser will be following up this matter.

*There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 5.05pm.*

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*Chairperson*