

TARARUA DISTRICT COUNCIL
Dannevirke Community Board

Minutes of a Meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 3 September, 2007 commencing at 6.30pm.

1. Present

Messrs C P Thew (Chairperson), N H Ensor (Deputy Chairperson), R P Teahan and Mrs C J Isaacson.

In Attendance

Mr R Taylor - Governance Manager
Ms A Hilson

2. Apologies

2.1 Nil.

3. Public Forum

3.1 Nil

4. A Review of the Council Policy on the Stopping and Sale of Unformed Roads

4.1 The Chairperson welcomed Anne Hilson to the meeting, and invited her to address the Board.

4.2 Anne Hilson gave a visual presentation to outline examples of “paper” roads situated within the Tararua District, and then responded to questions raised by board members.

4.3 ***That the report from Anne Hilson dated 25 August, 2007 concerning a review of the Council policy on the stopping and sale of unformed roads (as circulated) be received, and***

That the Board supports the review proceeding and the development of a draft policy on this matter for consultation with the community, and

That the Board endorses in principle the approach set out in this report as the basis of the proposal to encourage the sale of some unformed roads to develop walking and possibly cycling facilities for the community.

Ensor/Thew

Carried

4.4 The Chairperson thanked Anne Hilson for her presentation to the Board.

5. Personal Matters

5.1 Nil.

6. Notification of Items Not On The Agenda

6.1 The following matters were notified as items of general business not on the agenda for discussion at today's meeting.

- Parking in High Street
- Dogs/cyclists and skateboarders in High Street
- Masonic Hotel building
- Untidy sections
- Adopt A Highway project

7. Confirmation of Minutes

7.1 ***That the minutes of the Dannevirke Community Board meeting held on 6 August, 2007 (as circulated) be confirmed as a true and accurate record of that meeting.***

Ensor/Isaacson

Carried

8. Matters Arising From The Minutes

8.1 ***Clean Up New Zealand Week (Item 8.3)***

8.1.1 The proposal from a local scrap dealer to remove unsightly vehicles from properties at no cost will not proceed until next year as the crusher has broken down.

8.2 ***Dannevirke Under-veranda Lighting (Item 10.2)***

8.2.1 Board Member Teahan and representatives of Scanpower have undertaken an inspection of the under-veranda lighting in High Street.

8.2.2 Scanpower has agreed to replace at their cost 178 tubes and starters, 19 covers and 6 fittings.

8.2.3 The veranda canopy on the following buildings was identified as being in need of urgent attention, and in each case a letter will be sent to the property owner requesting them to undertake this work.

- Export Meats
- Gebo
- Highway Dairy

8.2.4 The veranda canopy on the following buildings was identified as being in need of attention, and in each case a letter will be sent to the property owner requesting them to undertake this work.

- Ex Concrete Crafts
- Paper Plus
- Simply Fabrics
- Classic Clothing
- Brownings
- 2 Dollar Shop
- Salvation Army
- No 22 High Street
- Empty shop
- Picture Shop
- Resene

- 8.2.5 All tenants are to receive a copy of the letter if they are not the property owner, and the Chairperson will follow this up through personally visiting them.
- 8.2.6 A letter is to be sent to Scanpower conveying the Board's appreciation for their positive response to undertaking the necessary work to repair the under-veranda lighting.
- 8.3 **Dannevirke A & P Association** (Item 11.1)
- 8.3.1 The Annual General Meeting of the Dannevirke A & P Association proceeded to be held, with good support from the community being achieved.

9. Tararua District Council Report

- 9.1 ***That the minutes of the Council meeting held on 29 August, 2007 (as circulated) be received.***

Teahan/Ensor

Carried

10. Reports

- 10.1 ***2007 Wackrow Memorial Youth Award***

- 10.1.1 ***That the report from the Board's Chairperson concerning the 2007 Wackrow Memorial Youth Award (as circulated) be received.***

Thew/Isaacson

Carried

11. Reports from Board Representatives Appointed to Local Community Groups and Assigned Responsibilities

- 11.1 ***Tararua District Road Safety Group***

- 11.1.1 Board Member Isaacson gave a verbal report on the recent meeting of the Tararua District Road Safety Group. This included reference to the following matters:-

- School bus signage
- Traffic accident reports
- Road safety programme of planned activities throughout the year
- Drink driving
- Driver licensing programme
- Dannevirke Town Centre refurbishment
- Failure to display learner licence plates

12. Correspondence

- 12.1 ***That the correspondence as listed be received:-***

***(a) Positive Ageing Forum
Re: Letter of appreciation***

7 August, 2007

***(b) Maurice Millar
Re: Letter of appreciation***

18 August, 2007

***(c) Gary and Gillian Cowley
Re: Dannevirke Holiday Park***

- (d) **Appleton Kindergarten** 1 August, 2007
Re: Request for financial assistance
- (e) **Tamaki Nui A Rua Kapa Haka Cultural Executive Committee**
1 August 2007
Re: Request for financial assistance
- (f) **NZ National Horse and Pony Show Ass (Inc) Committee** 22 August, 2007
Re: Request for financial assistance

Teahan/Isaacson

Carried

12.2 **Dannevirke Holiday Park**

- 12.2.1 A memo was tabled from the Manager Community Development regarding the various issues raised by Gary and Gillian Cowley concerning the Dannevirke Holiday Park, and this will be forwarded to them in response to their letter.
- 12.2.2 It was suggested that the feasibility of installing a swipe card system to provide entry for those staying at the camping facility be investigated.
- 12.2.3 There was support expressed for the new Board to visit the Holiday Park and consider the possibility of undertaking a project to develop this area.

12.3 **Appleton Kindergarten**

- 12.3.1 **That the Board grant the Appleton Kindergarten the sum of up to \$398.00 from its discretionary funds as assistance towards the cost of hiring the Town Hall for their annual ball fund raising community event to be held on 17 November, 2007.**

Teahan/Isaacson

Carried

12.4 **Kapa Haka Festival**

- 12.4.1 **That the Board grant the Tamaki Nui A Rua Kapa Haka Cultural Executive Committee the sum of up to \$494.00 from its discretionary funds as assistance towards the cost of hiring the Town Hall for their Kapa Haka festival community event to be held on 19 October, 2007.**

Ensor/Isaacson

Carried

12.5 **New Zealand National Horse and Pony Show Association (Inc) Committee**

- 12.5.1 **That the Board grant the New Zealand National Horse and Pony Show Association (Inc) Committee the sum of \$1,500.00 from its discretionary funds as assistance to be used at their discretion to either set up and install a web-site, and/or for advertising and promoting next year's event in Dannevirke on 11 to 13 January, 2008.**

Ensor/Isaacson

Carried

13. Chairman's Remarks

13.1 Nil

14. Items Not On The Agenda

14.1 *Parking In High Street*

14.1.1 Concern was expressed that parking in High Street is regularly used by some business owners and their staff, thereby removing this area from being available to customers.

14.1.2 It was agreed that publicity be given to discourage this practice.

14.2 *Dogs/Cyclists and Skateboarders In High Street*

14.2.1 There have been occasions of dogs, cyclists and skateboarders in High Street despite them being prohibited from using the footpaths within the Town Centre area.

14.2.2 It was requested that any such incidents be reported to the Council, and the Chairperson will discuss this matter with the Police and encourage them to patrol the area and take enforcement action to deter the unacceptable behaviour of some cyclists and skateboarders.

14.3 *Masonic Hotel Building*

14.3.1 Concern was expressed that washing is being hung from the balcony of the Masonic Hotel building, making it very visible from High Street.

14.3.2 The Deputy Chairperson agreed to discuss this matter with the tenant of the property at an appropriate time.

14.4 *Untidy Sections*

14.4.1 It was requested that the Council impose requirements to prevent untidy and unsightly sections from occurring in urban residential areas.

14.4.2 The new Board will consider this matter at the time when it makes a submission to the District Plan review consultation process.

14.5 *Adopt A Highway Project*

14.5.1 It was requested that an order be provided to Dave Pawson to purchase 5 litres of Round Up for the Adopt A Highway project.

15. Board Meeting in October

15.1 It was agreed that there would be no Board meeting held in October prior to the elections (unless this is necessitated by unforeseen circumstances).

15.2 Board members conveyed their appreciation to the Chairperson for his contributions and work throughout the term of office.

- 15.3 The Chairperson thanked board members for their contributions and support, and acknowledged the assistance provided to the Board by the Governance Manager.
- 15.4 The Deputy Chairperson and Board Member Teahan will arrange an appropriate function to thank the Chairperson for his service to the Dannevirke Community, and to acknowledge his retirement from the Board.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 9.05pm.

Chairperson