

TARARUA DISTRICT COUNCIL
Eketahuna Community Board

Minutes of the First Meeting of the Eketahuna Community Board following the triennial general election held in the Eketahuna Service Centre Meeting Room, 31 Main Street, Eketahuna on Wednesday 3 November, 2004 commencing at 11.00am.

Present

Messrs P J A Best, W H Davidson, C C Death, J M Harman and Elizabeth Fraser-Davies.

In Attendance

Mrs M E Reynolds	-	Her Worship the Mayor
Mr R Twentymen	-	Chief Executive
Mr R Taylor	-	Governance Manager

1. Opening

1.1 The Chief Executive welcomed all those present to the meeting, and invited Her Worship the Mayor to witness the making and attesting of the declarations required of the community board members.

2. Apologies

2.1 Nil.

3. Declarations Required of Community Board Members

3.1 Each community board member was invited to come forward and make and attest their board member's declaration pursuant to Schedule 7 Clause 14 of the Local Government Act 2002. Her Worship witnessed the making and attesting of each declaration.

4. Election of Chairperson

4.1 ***That pursuant to Schedule 7 Clause 25 of the Local Government Act 2002, the Eketahuna Community Board resolves to adopt the following system of voting to elect its Chairperson:-***

(a) The person to be elected receives the votes of a majority of the members of the Board present and voting; and

(b) If more than 1 round of voting is required, the least successful candidate in a round of voting may not be a candidate in the next round of voting.

Davidson/Death

Carried

4.2 The Chief Executive called for nominations to elect one community board member to the position of its Chairperson.

4.3 Nominations

Mr J M Harman

Nominated: C C Death
Seconded: E Fraser-Davies

- 4.4 The Chief Executive called for any further nominations to fill the position of Eketahuna Community Board Chairperson.
- 4.5 There being no further nominations the Chief Executive declared Mr J M Harman duly elected as the Board's Chairperson.
- 4.6 Mr Harman then came forward to make and attest the declaration required of the Community Board Chairperson by Schedule 7 Clause 14 of the Local Government Act 2002. Her Worship witnessed the making and attesting of the declaration.
- 4.7 Mr Harman then assumed control of the meeting, and conveyed his appreciation to board members for their support. The Board looks forward to its term of office, and working with the Council in the best interests of the Eketahuna Community.
- 4.8 Mr Harman congratulated Her Worship the Mayor on being re-elected, and acknowledged the excellent result achieved by Mr Davidson as the highest polling candidate elected to the South Tararua Ward.

5. General Explanation of Acts Pertaining to the Conduct of Business and to Members of Local Authorities

5.1 ***That the report from the Chief Executive dated 15 October, 2004 concerning the following matters (as circulated) be received:***

- a) ***The Local Government Official Information and Meetings Act 1987.***
- (b) ***The Local Authorities (Members Interests) Act 1968.***
- (c) ***Sections 99, 105 and 105A of the Crimes Act 1961.***
- (d) ***The Secret Commissions Act 1910.***
- (e) ***The Securities Act 1978.***
- (f) ***The Local Government Act 2002 – provisions relating to local governance statements and the code of conduct.***

Best/Fraser-Davies

Carried

- 5.2 The Chief Executive gave a verbal presentation to outline the matters contained within his report.

6. Date and Time of First Ordinary and Subsequent Meeting(s) of the Eketahuna Community Board

- 6.1 ***That the Eketahuna Community Board schedule its ordinary meetings on the first Friday of each month (except January) commencing at 10.00am, with the first such meeting to be held on 3 December, 2004.***

Death/Fraser-Davies

Carried

7. Adoption of Standing Orders

- 7.1 ***That the report from the Governance Manager dated 15 October, 2004 concerning the Adoption of Standing Orders (as circulated) be received.***

Davidson/Fraser-Davies

Carried

- 7.2 ***That any previous standing orders be hereby revoked, and***

That subject to the incorporation of the following amendments, the Eketahuna Community Board hereby resolves to adopt NZS 9202: 2003 Model Standing Orders for Meetings of Local Authorities and Community Boards.

(a) Order Paper and Agenda Papers to be Sent to Members

That Standing Order 2.12.4 as detailed on page 17 of Model Standing Orders be hereby amended for the Eketahuna Community Board's purposes to read as follows:

"In the case of each meeting to which order 2.12.1 applies, an order paper detailing the business to be brought before that meeting, together with relevant agenda papers, shall be sent so that it is received by every member not less than two clear days before the day appointed for the meeting".

(b) Meeting Lapses If no Quorum

That Standing Order 3.5.1 as detailed on page 26 of Model Standing Orders be hereby amended for the Eketahuna Community Board's purposes to read as follows:

"If a meeting is short of a quorum at its commencement, or falls short of a quorum, the business shall stand suspended and, if no quorum is present within twenty minutes, the Chairperson shall vacate the Chair, and the meeting shall lapse"

(c) Casting Vote

That Standing Order 2.5.2 as detailed on page 13 and Standing Order 3.14.2 as detailed on page 35 of Model Standing Orders be hereby amended for the Eketahuna Community Board's purposes to read as follows:

"The Chairperson presiding at any meeting has a deliberative vote and, in the case where an equality of votes occurs, shall have a casting vote".

Fraser-Davies/Best

Carried

8. Election of Deputy Chairperson

8.1 The Chairperson called for nominations to elect a Community Board Member to the position of its Deputy Chairperson.

8.2 Nominations

Mr P J A Best

Nominated:

C C Death

Seconded:

E Fraser-Davies

8.3 The Chairperson called for any further nominations to fill the position of Eketahuna Community Board Deputy Chairperson.

8.4 There being no further nominations the Chairperson declared Mr P J A Best duly elected as the Board's Deputy Chairperson, and extended his congratulations to him.

8.5 Mr Best thanked board members for electing him as Deputy Chairperson.

9. Various Other Appointments of Board Representatives

- 9.1 *That Mr W H Davidson be appointed as the Board's representative on the Tribunal and Hearings Committee for any hearings held within its area of responsibility.*
- Harman/Fraser-Davies* *Carried*
- 9.2 *That Mr C C Death be appointed as the Board's representative on the Road Safety Group.*
- Best/Fraser-Davies* *Carried*
- 9.3 *That Elizabeth Fraser-Davies be appointed as the Board's representative on the Tararua Safer Community Council.*
- Death/Davidson* *Carried*
- 9.4 *That Mr C C Death be appointed as the Board's liaison representative with the Nireaha Reserve Board.*
- Harman/Fraser-Davies* *Carried*
- 9.5 *That Mr J M Harman be appointed as the Board's liaison representative with the Hamua Hall and Domain Board.*
- Best/Davidson* *Carried*
- 9.6 *That Mr W H Davidson be appointed as the Board's liaison representative with the Tiraumea Domain Board.*
- Harman/Death* *Carried*
- 9.7 *That Mr J M Harman be appointed as the Board's liaison representative with the Rongomai Domain Board.*
- Fraser-Davies/Best* *Carried*
- 9.8 *That Mr P J A Best be appointed as the Board's liaison representative with the Newman Reserve Board.*
- Fraser-Davies/Death* *Carried*
- 9.9 *That Mr W H Davidson be appointed as the Board's liaison representative with the Hukanui Reserve Board.*
- Harman/Fraser-Davies* *Carried*
- 9.10 *That Mr C C Death be assigned the responsibility for monitoring and reporting on roading matters within the Board's area.*
- Fraser-Davies/Best* *Carried*
- 9.11 *That Mr P J A Best be assigned the responsibility for monitoring and reporting on urban community facilities within the Board's area, and the Eketahuna Camping Ground.*
- Death/Fraser-Davies* *Carried*
- 9.12 *That Elizabeth Fraser-Davies be assigned the responsibility for monitoring and reporting on cemeteries within the Board's area.*

Davidson/Best

Carried

- 9.13 ***That Mr J M Harman be assigned the responsibility for monitoring and reporting on sports grounds, swimming baths and playgrounds within the Board's area.***

Davidson/Fraser-Davies

Carried

- 9.14 It was noted for possible future consideration that the Board may further look at ways to strengthening its relationship with the community, particularly in respect of outlying rural areas which it is elected to represent.

10. Community Board Members Remuneration

- 10.1 ***That the Board agrees to the recommendation proposed by the Council of the following remuneration for Community Boards within the Tararua District:-***

Community Board Chairperson	-	Annual Salary	\$5,750
Community Board Member	-	Annual Salary	\$3,200

Death/Fraser-Davies

Carried

11. Correspondence

- 11.1 ***That the correspondence as listed be received:-***

- (a) ***Tararua Riding For The Disabled
Re: Spring newsletter October, 2004***
- (b) ***Local Government New Zealand 4 September, 2004
New Zealand Community Boards Executive Committee Elections:
Call for Nominations***
- (c) ***New Zealand Community Boards Executive Committee
25 August, 2004
Re: National Community Boards Conference, Dunedin 2005***

Davidson/Fraser-Davies

Carried

12. Closure

- 12.1 Prior to the closure of the meeting the following items of general business were raised:-

- ***That Elizabeth Fraser-Davies be appointed as the Board's representative on the Eketahuna Our Town Steering Committee.***

Davidson/Death

Carried

- It is believed that the Manawatu Standard intends to cease being delivered to Eketahuna. Mr Best is to follow up on this matter.
- The Anzac Bridge restoration and access project is being pursued to make progress, and any assistance and support is most welcome.

- 12.2 Her Worship spoke on the work which is ahead of the new Council, and the contribution and assistance that Community Boards can provide.

This includes progressing the community outcomes process, District Plan review, sewerage, roading and drinking water standards.

There being no further business the Chairperson thanked those present for their attendance and contributions and declared the meeting closed at 12.15pm.

CHAIRPERSON