

TARARUA DISTRICT COUNCIL

Eketahuna Community Board

Minutes of the first meeting of the Eketahuna Community Board following the triennial general election held in the Eketahuna War Memorial Hall, Corner Jones Street and State Highway 2, Eketahuna on Friday 2 November, 2007 commencing at 10.00am.

Present

Cr W H Davidson (Council appointed community board member), Board Members Elect C C Death, J M Harman, Elizabeth Fraser-Davies and K A M Dimock.

In Attendance

Mrs M E Reynolds	-	Her Worship the Mayor
Mr R Twentymen	-	Chief Executive
Mr R Taylor	-	Governance Manager

1. Opening

1.1 The Chief Executive welcomed all those present to the meeting, and invited Her Worship the Mayor to witness the making and attesting of the declarations required of the community board members.

2. Apologies

2.1 It was requested that an apology be noted from Margaret Parsons (a member of the community) for non-attendance at the meeting.

3. Declarations Required of Community Board Members

3.1 Each community board member was invited to come forward and make and attest their board member's declaration pursuant to Schedule 7 Clause 14 of the Local Government Act 2002. Her Worship witnessed the making and attesting of each declaration.

4. Voting Systems For Certain Appointments

4.1 ***That pursuant to Schedule 7 Clause 25 of the Local Government Act 2002, the Board resolves to adopt the following system of voting for the election or appointment of:-***

- (a) The Chairperson, and***
- (b) The Deputy Chairperson, and***
- (c) Various other Board representatives.***

System A-

- (a) which requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the Board present and voting; and***
- (b) has the following characteristics:-***

- (i) **there is a first round of voting for all candidates; and**
- (ii) **if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and**
- (iii) **if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and**
- (iv) **in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.**

Death/Davidson

Carried

5. Election of Chairperson

5.1 The Chief Executive called for nominations to elect one community board member to the position of its Chairperson.

5.2 Nominations

J M Harman

Nominated: E Fraser-Davies
Seconded: C C Death

5.3 The Chief Executive called for any further nominations to fill the position of Eketahuna Community Board Chairperson.

5.4 There being no further nominations the Chief Executive declared J M Harman duly elected as the Board's Chairperson.

5.5 Mr Harman then came forward to make and attest the declaration required of the Community Board Chairperson by Schedule 7 Clause 14 of the Local Government Act 2002. Her Worship witnessed the making and attesting of the declaration.

5.6 Mr Harman then assumed control of the meeting, and conveyed his appreciation to board members for their support. The Board looks forward to its term of office, and working with the Council in the best interests of the Eketahuna Community.

5.7 Mr Harman welcomed members of the public and family and friends of board members to the meeting, and thanked them for their attendance.

6. General Explanation of Acts Pertaining to the Conduct of Business and to Members of Local Authorities

6.1 ***That the report from the Chief Executive dated 15 October, 2007 concerning the following matters (as circulated) be received:***

- a) *The Local Government Official Information and Meetings Act 1987.***
- (b) *The Local Authorities (Members Interests) Act 1968.***
- (c) *Sections 99, 105 and 105A of the Crimes Act 1961.***
- (d) *The Secret Commissions Act 1910.***

- (e) *The Securities Act 1978.*
- (f) *The Local Government Act 2002 – provisions relating to local governance statements and the code of conduct.*

Davidson/Death

Carried

- 6.2 The Chief Executive gave a verbal presentation to outline the matters contained within his report.

7. Board Meeting Date and Time

- 7.1 *That the Eketahuna Community Board schedule its meetings on the first Friday of each month (except January) commencing at 10.00am.*

Death/Davidson

Carried

- 7.2 *That for a trial period over the summer the Board's meetings be held in the Eketahuna War Memorial Hall.*

Fraser-Davies/Death

Carried

8. Adoption of Standing Orders

- 8.1 *That the report from the Governance Manager dated 15 October, 2007 concerning the Adoption of Standing Orders (as circulated) be received.*

Davidson/Fraser-Davies

Carried

- 8.2 *That any previous standing orders be hereby revoked, and*

That subject to the incorporation of the following amendments, the Eketahuna Community Board hereby resolves to adopt NZS 9202: 2003 Model Standing Orders for Meetings of Local Authorities and Community Boards and its Amendment No. 1 dated March 2006.

(a) Order Paper and Agenda Papers to be Sent to Members

That Standing Order 2.12.4 as detailed on page 17 of Model Standing Orders be hereby amended for the Eketahuna Community Board's purposes to read as follows:

"In the case of each meeting to which order 2.12.1 applies, an order paper detailing the business to be brought before that meeting, together with relevant agenda papers, shall be sent so that it is received by every member not less than two clear days before the day appointed for the meeting".

(b) Meeting Lapses If no Quorum

That Standing Order 3.5.1 as detailed on page 26 of Model Standing Orders be hereby amended for the Eketahuna Community Board's purposes to read as follows:

“If a meeting is short of a quorum at its commencement, or falls short of a quorum, the business shall stand suspended and, if no quorum is present within twenty minutes, the Chairperson shall vacate the Chair, and the meeting shall lapse”.

(c) Casting Vote

That Standing Order 2.5.1 (2) as detailed in Amendment No. 1 applicable to page 13 and Standing Order 3.14.2 (b) as detailed in Amendment No. 1 applicable to page 35 of Model Standing Orders be hereby amended for the Eketahuna Community Board’s purposes to read as follows:

“In the case of an equality of votes the Chairperson has a casting vote”.

Davidson/Fraser-Davies

Carried

9. Election of Deputy Chairperson

9.1 The Chairperson called for nominations to elect a community board member to the position of its Deputy Chairperson.

9.2 Nominations

C C Death	Nominated:	E Fraser-Davies
	Seconded:	W H Davidson

9.3 The Chairperson called for any further nominations to fill the position of Eketahuna Community Board Deputy Chairperson.

9.4 There being no further nominations the Chairperson declared C C Death duly elected as the Board’s Deputy Chairperson, and extended his congratulations to him.

9.5 Mr Death thanked board members for electing him as Deputy Chairperson.

10. Various Other Appointments of Board Representatives

10.1 ***That C C Death be appointed as the Board’s representative on the Road Safety Group, and***

That W H Davidson be the deputy representative.

Harman/Fraser-Davies

Carried

10.2 ***That E Fraser-Davies be appointed as the Board’s representative on the Tararua Safer Community Council.***

Dimock/Davidson

Carried

10.3 ***That the following appointments be made of Board representatives to liaise with the local community organisations as specified:-***

<i>Nireaha Reserve Board</i>	<i>-</i>	<i>C C Death</i>
<i>Hamua Hall and Domain Board</i>	<i>-</i>	<i>J M Harman</i>
<i>Tiraumea Domain Board</i>	<i>-</i>	<i>E Fraser-Davies</i>

Rongomai Domain Incorporated - **J M Harman**
Newman Reserve Board - **K A M Dimock**
Hukanui Reserve Board - **C C Death**

Death/Fraser-Davies **Carried**

10.4 **That C C Death and E Fraser-Davies be appointed as the Board's representatives on the Eketahuna Community Centre Wood Carvings Project Committee.**

Davidson/Dimock **Carried**

10.5 **That K A M Dimock be appointed as the Board's media reporter.**

Death/Fraser-Davies **Carried**

10.6 **That the following board members be assigned the responsibility to monitor and report on the services and amenities within the Board's area as specified:-**

- **Roading - W H Davidson and C C Death**
- **Urban community facilities, the Eketahuna Camping Ground and cemeteries - K A M Dimock**
- **Sports grounds, swimming baths and playgrounds - J M Harman and C C Death**

Fraser-Davies/Death **Carried**

10.7 The Chairperson invited Maureen Te Wake (a member of the community) to address the Board, and she spoke on the Roktopus playground equipment recently installed at the children's playpark in Woodville.

10.8 Maureen Te Wake requested that the Board consider purchasing this type of playground equipment for Eketahuna, and suggested the possibility of some community fund raising to assist with undertaking the project.

10.9 It was agreed that this matter be referred to the Board's next meeting for discussion.

11. Correspondence

11.1 **That the correspondence as listed be received:-**

(a) **District Marketer and Recreation Co-ordinator** **15 October 2007**
Re: Tararua Outdoors 2008

(b) **Sport Tararua**
Re: Funding and finance workshops

(c) **Local Government New Zealand** **10 October 2007**
Re: New Zealand Community Boards Executive Committee elections and call for nominations

(d) **Local Government New Zealand** **19 October, 2007**
Re: 2008 calendar of meeting dates

(e) **H M Cooper** **22 September, 2007**
**Re: Location of the Alfredton sign at the intersection of State
Highway 2 and Jones Street**

Davidson/Dimock

Carried

11.2 Tararua Outdoors 2008

11.2.1 It was agreed that the Board indicate an interest in an event being organised for Eketahuna as part of Tararua Outdoors 2008, with the specific details to be determined later.

11.2.2 It was noted that the Eketahuna Our Town Committee will be discussing this matter at their forthcoming meeting.

11.3 New Zealand Community Boards Executive Committee

11.3.1 It was agreed that the Board would consider at its next meeting the possibility of submitting a nomination for the elections of the Zone 3 representatives on the New Zealand Community Boards Executive Committee.

11.4 Location of the Alfredton Sign

11.4.1 ***That the Board supports the concerns expressed by H M Cooper regarding the present location of the Alfredton sign seriously obscuring the vision of the traffic approaching from the Eketahuna Mainstreet, and***

That a copy of the correspondence received in relation to this matter be forwarded to the District Roding Manager for him to follow up with Transit New Zealand.

Davidson/Fraser-Davies

Carried

12. Community Board Members Remuneration

12.1 ***That the Eketahuna Community Board recommends to the Council the previous remuneration structure which applies to board members be continued in the new term based on the following annual salaries:***

<i>Community Board Chairperson</i>	<i>-</i>	<i>Annual Salary</i>	<i>\$6,500</i>
<i>Community Board Member</i>	<i>-</i>	<i>Annual Salary</i>	<i>\$3,600</i>

Death/Fraser-Davies

Carried

13. Draft Policies on Advocacy and Consultation

13.1 ***That the draft policies on advocacy and consultation be received, and***

That the Board notes and supports the adoption of these policies as set out in the Council's consultation proposals.

Fraser-Davies/Dimock

Carried

13.2 Cr Davidson requested that it be noted he had abstained from the discussions and voting on the motion regarding this item of business.

14. Closure

- 14.1 The Chairperson concluded the meeting by congratulating Her Worship the Mayor on being re-elected for a further term of office, and acknowledged the excellent result achieved by Cr Davidson as the highest polling candidate elected to the South Tararua Ward.
- 14.2 It was also noted that Di Anderson of Eketahuna had again been re-elected to the MidCentral District Health Board as the highest polling candidate.

There being no further business the Chairperson invited all those present to join with the Board for morning tea, and declared the meeting closed at 11.10am.

Chairperson