

Terms of Reference

Performance and Monitoring Committee

Purpose

The Performance and Monitoring Committee will provide oversight of consolidated reporting and monitoring of non-financial information and performance measures against the Long Term Plan, the Annual Plan, Council strategies and goals, and have oversight over Emergency Management.

Key Responsibilities

The Performance and Monitoring Committee has the following key responsibilities:

- Develop a timeline and work programme for the year to ensure the outcomes align with key strategies and plans.
- Review on a regular basis the outcomes from agreed goals and actions arising from key programmes of work.
- Ensure strategic outcomes as agreed are monitored to reflect progress, identify barriers to implementation and hold Council accountable to the community for performance.
- To provide oversight and direction to the emergency management program of work.
- Ensure the transitional arrangements for establishment of the WSCCO (Local Water Done Well service delivery entity) are monitored and progressed against agreed outcomes and timeline.

Delegated Authority

Committee has powers of recommendation only.

Membership

Chairperson: Cr Sharon Wards

Deputy Chairperson: Cr Peter Naylor

Members: Crs Chris Corlett, Erana Peeti-Webber, and Keshaan Te Waaka
Mayor ex officio

Quorum

Three members of the committee

Meeting Cycle

Meetings held quarterly

Executive Support

Chief Financial Officer