

Notice of management change

Section 231, Sale and Supply of Alcohol Act 2012

Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to mark your answers; and
- print clearly.

Forward a copy of this completed form, within two working days of the appointment (or termination) to:

- The Secretary, District Licensing Committee, PO Box 115, Dannevirke 4942, email to alcohol-licensing@tararua.govt.nz, or fax to 06 374 4137.

The Tararua District Council will notify the Alcohol Harm Reduction Officer, NZ Police, Private Bag 11040, Palmerston North 4110.

Applicant details *(Please print in CAPITALS)*

Name of licensed premises

Name of licensee

Position (*director, partner, etc*)

 -

Phone number

 -

Fax number

 -

Mobile number

Email

Signature of licensee

 / /

Date

What are you notifying?

Please tick **one** and complete details in the applicable section following.

- New certificate holding manager
 Temporary manager
 Acting manager
 Termination/cancellation of manager appointment

New certificate holding manager *(Please print in CAPITALS)*

 / /

Date effective from

Full name

 / / /

Certificate number

 / /

Certificate expiry date

Temporary manager (see Section 229, Sale and Supply of Alcohol Act 2012)

/ / 2 0 to / / 2 0 / /

Effective from

Date of birth

Full name

Residential address

Whom are they replacing?

/ / /

Certificate number

/ / 2 0

Certificate expiry date

Reason for replacement

Note: A temporary manager must apply for a manager's certificate within two working days of their appointment.

Acting manager (see Section 230, Sale and Supply of Alcohol Act 2012)

/ / 2 0 to / / 2 0 / /

Effective from

Date of birth

Full name

Residential address

Whom are they replacing?

/ / /

Certificate number

/ / 2 0

Certificate expiry date

Reason for replacement

Termination/cancellation of manager appointment

Full name

/ / 2 0

Date effective from

/ / /

Certificate number

/ / 2 0

Certificate expiry date

Acknowledgement of receipt by District Licensing Committee

Signature Time : m Date / / 2 0