

# Application for temporary road closure

Made under the Tenth Schedule of the Local Government Act 1974

## Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to complete this form; and
- print clearly.

## Applicant details (Please print in CAPITALS)

All contact details must be in New Zealand.

Name of applicant (e.g. club or organisation)

Contact person

Postal address

Town

Postcode

Daytime phone number

Mobile phone number

After hours phone number

Email

## Attachments

The following documents are attached to this application: *(tick all enclosed)*

- Map/s of locations where road closure is requested
- Traffic Management Plan (including safety plan and emergency access arrangements)
- Copies of relevant insurance documentation
- Details of steps you will take to inform local landowners/residents of your event and access provisions
- Details of how your application will benefit the Tararua District
- Other documentation in support of your application

*(please specify)*

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

**Please note - an application fee of \$150 applies.**

## Office use only

NAR  •

Receipt

Date  /  /

## Requested road closure details

Date/s of closure/s:				
Road name	Start point	End point	Affected intersection/s	Time of closure

(Attach a separate sheet if required)

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## Conditions of application

The following standard conditions are attached to this application for road closure:

- Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$150 applies.
- The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- Should this application for road closure be approved, the following standard conditions will apply:
  1. That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
  2. That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
  3. That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
  4. That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

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## Special conditions of application - motor sport events

The following *additional special conditions* attached to this application for road closure *apply to motor sport events within the Tararua District*:

- Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$150 still applies.
- This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are excluded from use for motorsport events:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road
- The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- Event Organisers **must** outline the potential tangible benefits to the District as part of their application.
- All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.