

# Application for building consent to install a solid fuel burning appliance

Section 33 or 45, Building Act 2004

## Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to mark your answers; and
- print clearly.

## Application

I request that you issue a:

- Project Information Memorandum
- Building Consent
- Amendment to a Building Consent

Value of the solid fuel appliance and installation (including goods and services tax)

 \$

## Property details

  
Street/Rapid number

  
Street/Road name

Legal description:

Lot number

Section

DP

Block

Valuation number  /  •

  
Building name

  
Location of building within site/block (includes nearest street access)

Number of levels (include ground level and any levels below ground)

Level/Unit number

## Council use

Building consent

Receipt

Debtor number  •

Amount paid \$

NAR

Date received  /  /

Please note a hardcopy fee of \$198.00 will be charged if applying with a hardcopy form

## The owner (Please print in CAPITALS)

Title:  Mr  Mrs  Miss  Ms

Name of owner

Contact person

Postal address

Town Postcode

-   -   -   
Landline number Fax number Mobile number

Email

The following evidence of ownership is attached to this application *(please tick)*:

- Rates demand  Lease agreement  
 Agreement for sale and purchase

### Agent Authorisation

I hereby authorise *(print name of agent)*  to act on my behalf.

/  / 2 0  
Signature Date

## The applicant (only required if the applicant is not the owner)

Relationship to owner: *(please tick)*  Lessee  Agent

Contact person

Postal address

Town Postcode

-   -   -   
Landline number Fax number Mobile number

Email

First point of contact for communications with the Council building consent authority: *(please tick)*

- Agent  Owner

Invoice to be made out to: *(please tick)*

- Agent  Owner

## Signature

Signature of: (tick one)

Owner

Agent on behalf of and with the authority of the owner

Name

Signature

 /  / 2 0

Date

## Installation of the solid fuel appliance

Manufacturer's name

Model

Is this a new or secondhand appliance?

New

Secondhand (must be verified by a qualified engineer that appliance meets specified standard – please contact a building officer if you require further information)

Is a wetback being installed?

Yes

No

## The installer (Please print in CAPITALS)

Name of installer

Postal address

Town

Postcode

 0 - 

Landline number

 0 - 

Fax number

 0 - 

Mobile number

Email

## Building consent compliance

The building work will comply with the building code as follows: (if you're not sure which clauses are applicable, talk to the Building Consent Authority, designer or your architect)

Clause	Means of Compliance	Waiver/Modification Required
<input checked="" type="checkbox"/> Tick relevant clause numbers of Building Code	Refer to the relevant Compliance document(s) or detail of alternative solution in the plans and specifications; if not applicable, put N/A	State nature of waiver or modification f Building Code required; if not applicable, put N/A
<input type="checkbox"/> B1 Structure (chimneys/flues and hearths)		
<input type="checkbox"/> B2 Durability (Maintenance)		

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## Building consent compliance *(continued from previous page)*

Clause	Means of Compliance	Waiver/Modification Required
<input checked="" type="checkbox"/> Tick relevant clause numbers of Building Code	Refer to the relevant Compliance document(s) or detail of alternative solution in the plans and specifications; if not applicable, put n/a	State nature of waiver or modification of Building Code required; if not applicable, put n/a
<input type="checkbox"/> C/AS1 Fire		
<input type="checkbox"/> E2 External Moisture (including roof penetration flashing details)		
<input type="checkbox"/> G12 Water Supplies (installation of wetback and tempered hot water)		

Tick box will comply with the following STANDARD: AS/NZS 2918:2001

## Attachments

The following plans and specifications are attached to this application (in duplicate):

Council check	(All plans and specifications must meet the minimum requirements set out in the regulations or required by the Building Consent Authority.)
<input type="checkbox"/>	<input type="checkbox"/> Make and Model Type
<input type="checkbox"/>	<input type="checkbox"/> Installation Instructions / Manufacturer Specifications <ul style="list-style-type: none"> <li>• Appliance clearances</li> <li>• Appliance floor protective type</li> <li>• Appliance flue system type</li> <li>• Roof penetration flashing details</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/> Floor plans and smoke detector location(s) in accordance with F7 Clause 3.1 NZ Building Code <ul style="list-style-type: none"> <li>• Plans must be accurate and clear</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/> Wetback details <i>(if applicable)</i> <ul style="list-style-type: none"> <li>• Pipe work, cylinder position</li> <li>• Details and registration number of registered plumber undertaking plumbing work</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/> Ministry for the Environment Approved Wood Burner <i>(If site is greater than 2ha, the wood burner does not require Ministry for the Environment approval.)</i>

# Guidelines

## Applicant copy

Please detach this page and keep for your reference.

### 1. Plans – one copy

All plans shall be drawn in black ink. All plans should have text that is clear and readable. Plans must show the complete floor layout of the house. This shall include the location of the solid fuel appliance, windows, doors, and smoke alarms.

### 2. Installation instructions – one copy

The installation instructions are to be provided for the make and model of solid fuel heater appliance that is being installed. This will show the clearances required by the manufacturer for that appliance.

### 3. Other documents

Attach any Producer Statement applications. Original copies only will be accepted and they must be completed in full.

### 4. Fees and charges

The cost of this application will be due for payment at the time of lodgement. This will be the only fee charged unless the application and/or development differs from that originally represented or assessed in which case additional fees will be charged.

### 5. Claim and confidentiality

Please discuss with a Council Officer if there is any claim for confidentiality of a plan or specification to safeguard its copyright or because of any requirements of the owner relating to the security of the building. In practice, confidentiality rarely applies to private residences.

### 6. Wetbacks

If this application includes a wetback installation, to ensure that the plumbing fittings and fixtures are in accordance with the New Zealand Building Code, the building officials will process the application.

### 7. Documentation required on completion of installation

When the appliance has been installed, documentation required by Tararua District Council is as follows:

- a. Application for Code Compliance Certificate
- b. Either a Producer Statement/Construction from the Installation Technician (PS<sub>3</sub>), or proof that Council undertook inspection(s)
- c. If a wetback was installed, a Producer Statement – Construction from the Plumber (PS<sub>3</sub>), or proof that Council undertook inspection(s)

### 8. Smoke detector(s)

Smoke detector(s) are to be installed in accordance with F7 Clause 3.1 of the NZ Building Code before the Code Compliance Certificate is issued.

### 9. Installation

The fire appliance(s) shall be installed to manufacturers specifications.

**Please Note:** Some information from this application form is deemed public information and may be used by third parties.