

Application for more than three cats permit



Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to complete this form; and
- print clearly.

The application must be completed in full and an application fee paid before the permit can be granted. All approvals are subject to a satisfactory property inspection and administrative checks.

The permit to keep cats in a Tararua District area is attached to the property, not to you as an owner. You will need to apply for a new permit if you move properties, or for any new cats not listed on this form.

Are you eligible?

If you fall into any one of the following, you will be denied a permit to keep more than three cats in the Tararua District:

- If you have you been convicted of any offence, paid an infringement fine or had an infringement notice referred to the District Court for collection of a fine under the Keeping of Animals Bylaw 2024, Animal Welfare Act 1999 or Ministry of Primary Industries and their respective acts, in the last two years.
- There has been a justified complaint against your cat(s) in the last 12 months.

If you fulfil the initial conditions, please continue with the application.

Cat owner details (Please print in CAPITALS)

Title: Mr Mrs Miss Ms

First names

Surname

House/Rapid number

Street/Road name

Town

Postal address

Town

Postcode

Home phone number

Work phone number

Mobile phone number

Email

Owner's date of birth

Office use only

NAR

Date received / / 20

Receipt number

I am or belong to a registered charity I am a legally established cat boarding premises I am a registered cat breeder

Please provide proof of charity registration or cat breeder registration details.

The permit precludes breeding, boarding or fostering of cats for pecuniary gain. Commercial operations may require and be subject to resource consent and building permits.

Details of all cats on property

Name	Breed	Sex	Neutered/ Spayed?	Colour	Age	Microchip number

Total number of cats on property:

If additional space is required, please attach a separate list including details of any additional cats.

Property owner's consent (Please print in CAPITALS)

If the property you reside at is leased or rented, the property owner's consent is required to keep cats on that property.

Property owner's name

Property owner's contact address

<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
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Home phone number

Work phone number

Mobile phone number

Email

Object Do not object

Signature of property owner

 / / 2 0

Date

If you cannot obtain the property owner's consent, please explain.

Neighbours' consent - Neighbour's consent will be taken into consideration, however the outcome of the application will be at Council's discretion. Neighbour's may also contact council directly if they wish to provide comments about the keeping of cats.

Building or structures *continued*

Please provide a plan of your property, including buildings and structures, and outline the distance from the boundary. If need be please attach your plan to this application as an extra page.

Conditions for a permit for keeping more than three cats

1. No occupier of premises within the district shall allow to remain, or shall keep for a period of over 14 days, more than 3 cats over the age of 3 months, unless they have a permit for such purposes from the Council.
2. Such a permit may be issued subject to such terms, conditions and restrictions as the Council may consider necessary in a particular case.
3. Keeping the cats must not give rise to any nuisance created by the cats, including but not limited to – smell or noise.
4. The cats must be adequately confined on the property. You must provide sufficient and proper housing for your cats. Any buildings or structures must:
 - be in good repair;
 - confine the cats sufficiently yet allow them to have an adequate exercise area;
 - have easily cleanable surfaces, especially the floors and inside the catteries, catio, enclosure;
 - have good drainage in and around the area on which they are sited;
 - have doors facing away from prevailing winds;
 - be cool in summer and warm in winter;
 - contain a tip-proof source of drinking water, suitable for the cats.
5. No person shall permit or allow the cats to be kept in conditions that are offensive or likely to be injurious to health of either the cats or of people. Accordingly, the area where the cats are confined must be kept in a clean and sanitary condition.
6. Where the cats are not normally confined inside a dwelling house, adequate structure of sufficient size to meet the needs of the cats must be provided, with access to clean water. Buildings and structures should not, without Council approval, be within the required distance of any boundary, and is to be on a hygienic surface. You can find more information in Section 7, 12, and 14 (a) and (b) of the Keeping of Animals Bylaw 2024.
7. All cat owners must comply at all times with:
 - The Tararua District Bylaws and subsequent amendments as they affect the keeping of cats.
 - The Animal Welfare Act 1999
 - Ministry of Primary Industries Code of Welfare, including:
 - * Companion cats
 - * Temporary Housing of Animals
 - * Transport within New Zealand
 - All codes of welfare are available to view at <https://www.mpi.govt.nz/animals/animal-welfare/codes>
 - All buildings and structures must comply with the District Plan, Resource Management Act 1991, and the Building Act 2004.
8. The property must be open to inspection by an authorised Council officer at any reasonable time as thought necessary by the Council to monitor compliance.
9. The permit is conditional on the applicant completing the permit application form fully and accurately, and not providing false or misleading information.
10. The Council retains the right to:
 - refuse to grant a permit to keep cats on the property;
 - revoke a permit to keep cats if these conditions are breached at any time; when the Council will give notice in writing that one or more cats must be removed from the property within such time as the Council may consider appropriate in the particular case;
 - impose reasonable conditions on any permit to keep cats on the property.
11. The Council may fix by resolution a fee for a permit issued in terms of this clause, which shall be payable on the application for the permit. (Extra costs may apply if there is a requirement for building or planning consents relating to this application.)
12. Every application for a permit shall be considered on its merits taking into account, amongst other things, the nature of the property and premises and of neighbouring properties and premises.
13. Every permit is personal to the applicant, limited to the property and premises in respect of which it is issued and will remain in force unless revoked by the Council. On revocation of the permit, the cat owner or owners must reduce the number of cats, as required by the Council.
14. You must notify Council of any changes to your circumstances which are relevant such as the following:
 - One of your cats dies or no longer lives at this address.
 - You acquire another cat.
15. All applications will be referred to Building and Planning for review and may be subject to further requirements.
16. Engage with Building and Planning teams to ascertain what consents are required in relation to their respective acts.

Declaration

I consider that I have, and will continue to, meet the following conditions and requirements:

- I have complied, and will continue to comply with, the Tararua District Consolidated Bylaws as they relate to keeping of cats.
- Any deaths, sales or transfer of cats to or from my ownership, and changes of residential address will be notified in writing to the Council within 14 days.
- The area that my cats will, if kept outside, be housed in appropriate weatherproof and hygienic buildings and structures, and meet relevant separation distance from the boundary. Refer to Section 14 of the Keeping of Animals Bylaw 2024.
- My cats have been checked and vaccinated by a veterinary surgeon in the last 12 months.
- My cats microchips are registered with the NZ Companion Animal Register.
- My cats are neutered or spayed and I have provided a veterinary certificate.

I have not:

- received a conviction under any bylaws relating to the Keeping of Animals in any district I have resided in throughout New Zealand;
- received an infringement notice in the last 12 months relating to the Keeping of Animals in any district I have resided in throughout New Zealand;
- been the subject of a substantiated complaint in the last 12 months relating to the Keeping of Animals in any district I have resided in throughout New Zealand.

I agree to a property inspection where an Animal Control Officer will check that the cats are controlled on the property within physical limits by either fencing, catteries, enclosures, or leaving them indoors (compliant with MPI Codes of Welfare conditions).

I understand that any breach of this declaration may lead to the immediate cancellation of the privileges under this permit.

Signature of applicant

 / /

Date

What happens now?

- *You need to return the completed application to Tararua District Council.*
- *We will then check your records, and confirm in writing whether or not your application has been accepted for processing or if further information is required.*
- *If accepted for processing, this application will be referred to Building and Planning for review.*
- *If accepted for processing, an Animal Control Officer will do a random inspection of the property where the cats normally reside. Special areas of attention regarding the property are the presence of suitable catteries, catio or enclosures, effective fencing or other effective methods of containment, and access to water.*
- *If everything is satisfactory, you will be sent a letter approving the permit, and your records will be updated.*

Office use only

Admin check

Application completed: Yes No

Justified complaint in the last 12 months: Yes No

Referred to building for review: Yes No

Referred to planning for review: Yes No

Is the application valid?

Yes No

Animal Control Officer – Inspection Report

Buildings and structures: Good Adequate Unsatisfactory

Floor: Concrete Timber Earth Other

Sanitation: Good Adequate Unsatisfactory

Animal retention: Fenced Compound Unsatisfactory Adequate

Noise control: Good Adequate Unsatisfactory

Operation: Commercial Non-commercial

Breeding intentions: Ongoing Occasional No

Drainage: Good Adequate Unsatisfactory

Effluent disposal: Good Adequate Unsatisfactory

Photos taken: Yes No

Animal Control Officer – Recommendations

Approved Declined

Comments:

Approved/Decline letter sent / / 2 0 Authority records updated / / 2 0

Sent to Records for scanning / / 2 0

Animal Control Officer Date / / 2 0