

Application for refund

Rates and water



CUSTOMER DETAILS

Customer name

Daytime phone number

Email address

I/We wish to be refunded for:

Rates

Water

Other: (please specify)

Property/Water/Other ID number:

REFUND DETAILS

Reason for refund

Refund amount

Bank account number

If payments were made to Council via internet banking, we can only refund the account that the money was paid from.

This request is for:

Bank refund (please attach one of the following):

Bank
deposit slip

Bank statement

*We do not need to see transactions or
balances from your bank statement.*

*This only has to show your name, bank
account details, and the bank logo.*

We require this for auditing purposes.

OR Council receives payments
from me via internet banking.
My last payment date was:

OR I currently have a
direct debit plan
with Council.

Transfer of payment (please provide details):

We refund on the 20th of each month. If this is not suitable, please provide an alternative **Friday** date:

Depending on when the refund form is submitted to Council and our processing time, we cannot guarantee the requested date will be met, however, we will endeavor to process this request as soon as possible.

SIGNATURE

Signature

Date signed

Print name

Office use only

NAR

Date received / / 20