



## **Terms of Reference**

### **Strategy, Growth and Planning Committee**

#### **Purpose**

To ensure that the development and implementation of key strategies and plans are monitored and progressed to advance Council's vision and goals. The focus will be the district strategy, district plan and growth strategy

#### **Key Responsibilities**

The Strategy, Growth and Planning Committee has the following key responsibilities:

- o Develop a timeline and work programme for the year to ensure the outcomes align with key strategies.
- o Review and recommend draft strategies, draft plans, draft policies and draft bylaws for consultation.
- o Approve submissions to government, local authorities and other organisations.
- o To monitor progress relating to the development and performance of key strategies.
- o To monitor and receive updates relating to the Governments reform and other legislative updates.

#### **Delegated Authority**

Committee delegated authority to act on all matters within its Terms of Reference (except those excluded by Clause 32(1) Schedule 7, Local Government Act 2002).

#### **Membership**

Chairperson: Councillor Sharon Wards

Deputy Chairperson: Councillor Peter Johns

Members: Her Worship the Mayor and all Councillors

#### **Quorum**

5 members of the committee

**Meeting Cycle**

Meetings held monthly

**Executive Support**

Chief Executive and Executive Manager - Strategy