

Minor variation to building consent

Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to complete this form; and
- print clearly.

Contact details (Please print in CAPITALS)

Name of owner

Name of agent

First point of contact: Owner Agent

Other:

 -

Daytime phone number

 -

Mobile phone number

Email

Variation details (Please print in CAPITALS)

Property address

Building consent number

Scope of variation (describe what the variation is to cover)

Reason why this is to be considered a minor variation (tick all that apply):

No other building code clauses are affected.
 Change to existing compliance is minor and can be assessed easily on-site.
 Variation has no cost change to original value of work.
 The variation has a cost change and this cost will be notified to the building consent authority prior to code compliance certificate application on Form 6.
 No specified systems are affected by this variation.
 Other:

Plans attached: Existing plan Proposed plan

Signature

 / / 20

Date

Signature of owner, or agent on behalf of owner

Print name

Building consent authority use only

It is agreed that the variation is minor in nature and there is no affect to other building code clauses, and that this variation will be placed onto the building consent file:

Yes

Name

Signed

Date / / 20

No

If no, an amendment is to be applied for by the owner.

Reason: