

Allie Dunn

From: Allie Dunn
Sent: Friday, 4 July 2025 4:07 pm
To: [REDACTED]
Subject: CM: Information regarding accessibility of official minutes to the public

Kia ora

I refer to your official information request dated 25 June 2025 seeking information on where official minutes from public forums, committees and board meetings be found, and whether they were accessible to the public.

The information you have requested is outlined below.

All official minutes from meetings of the Tararua District Council, its committees and its two community boards can be accessed through the Tararua District Council's website. The minutes from any public forum held at the beginning of a Council meeting are included in the minutes of the meeting. Here is a link to the page where you can access this information. Also available from this page are copies of agendas for these meetings, which list the matters to be brought before the meeting for consideration and decision: <https://www.tararua.govt.nz/publications/agendas-and-minutes>

Also available on that page are the minutes of the two Community Committees that operate under contract to the Council, being Explore Pahiatua and Positively Woodville.

Agendas for meetings of the Council, its committees and community boards are published to the above page at least two clear working days ahead of each meeting, and printed copies made available for viewing at the district's libraries, and the Dannevirke Administration Building at 26 Gordon Street, Dannevirke. This ensures that the Council complies with the requirements of Part 7, section 46A of the Local Government Official Information and Meetings Act 1987, which requires a Council to ensure that the agendas and reports for each meeting are available for public inspection at least two working days before every meeting.

Following a meeting, the draft minutes are published to that page within 5 working days of the meeting.

Ngā mihi



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From: [REDACTED]
Sent: Wednesday, 25 June 2025 4:02 pm
To: Info - Tararua District Council
Cc: [REDACTED]
Subject: 4pm 25/06/2025 Media Enquiry

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Tēnā koutou TDC,

As a reporter for hira.kiwi I am asking for an official response to the following questions:

1. Where can all the official minutes from all public forums be found and are they easily accessible to the public?
- 2.
3. Where can all the official minutes for all committees and all boards meetings be found and are the easily accessible to the public?

Our report pertaining to the TDC public forums, committees, boards and their transparency in TDC looks to be published on noon Friday on the hira.kiwi public social media news page. An official response from your media team by then would be appreciated.

Ngā mihi nui,

Kia ora.

[REDACTED]

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