

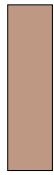
Application for temporary licence

Checklist

Please contact the Licensing Inspector to arrange a pre-lodgment check of your application. Your application will not be accepted without an appointment with the inspector.

The following must be included with your application

- ☐ The completed, signed, and dated application form.
- ☐ Letter of consent from the owner of the building, or a signed lease agreement.
- ☐ Copy of the Manager's Certificate for nominated managers.
- ☐ Certificate of Incorporation (*if the applicant is a company*).
- ☐ Licence fee: **\$296.70** (*non-refundable once processed*).
- ☐ This checklist.



Application for temporary licence

Section 74, Sale and Supply of Alcohol Act 2012

Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to mark your answers; and
- print clearly.

To The Secretary
District Licensing Committee
PO Box 115
Dannevirke 4942

Application for temporary licence is made in accordance with the details set out below.

Details of applicant *(Please print in CAPITALS)*

Title: ☐ Mr ☐ Mrs ☐ Miss ☐ Ms

Full legal name or names to be on licence

Postal address *(for service of documents)*

Contact person

-
Home phone number

-
Work phone number

-
Mobile phone number

Email

Licence details

Type of licence: ☐ On licence ☐ Off licence

/ /
Licence number

/ /
Expiry date

Office use only

Date received / /

Record number

NAR •

Receipt number

DLC decision number

Parcel

Amount paid \$

Details of premises *(Please print in CAPITALS)*

Trading name for the premises

Physical address of premises

Type of licence: ☐ Tavern ☐ Hotel ☐ BYO ☐ Entertainment ☐ Function centre ☐ Nightclub
☐ Theatre ☐ Catering ☐ Restaurant
☐ Other

Tenure: *(owned by applicant or to be held as leasehold, or under tenancy agreement or licence)*

☐ Owned by applicant ☐ Leasee ☐ Tenancy agreement ☐ Licence

Name of owner

Postal address

Details of manager(s) *(Please print in CAPITALS)*

Full legal name of manager *(including any middle names, aliases and/or maiden name that you may be known by)*

 / / /

Manager's certificate number

 / / 2 0

Certificate expiry date

Drivers licence number

Passport number

.....

Full legal name of manager *(including any middle names, aliases and/or maiden name that you may be known by)*

 / / /

Manager's certificate number

 / / 2 0

Certificate expiry date

Drivers licence number

Passport number

.....

Full legal name of manager *(including any middle names, aliases and/or maiden name that you may be known by)*

 / / /

Manager's certificate number

 / / 2 0

Certificate expiry date

Drivers licence number

Passport number

Further details

What right, title, estate, or interest does the applicant have:

In the premises to which the application relates?

In any business conducted in the premises to which the application relates?

Does the applicant intend to carry on the sale and supply (or delivery) of alcohol personally?

☐ Yes

☐ No

If NO, what is the full legal name, address, and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of alcohol?

Full legal name (including any middle names, aliases and/or maiden name that you may be known by)

Physical address

Occupation

What are the reasons for the application?

 / / 2 0

Commencement date of temporary licence

Signature

Dated at this day of 2 0

Print name

Signature of applicant

Please note

1. This form must be accompanied by the prescribed fee.
2. The District Licensing Committee may require notice of this application to be given to any person or persons it may state.

Privacy Statement

Personal information contained in your application and any supporting information will be held by Tararua District Council. It will be provided to the: District Licensing Committee, Police, and Licensing inspectorate, and may be provided to the licensing authority as part of the licensing process. Personal information and supporting information may be included in the District Licensing Committee's decision, which will be publicly available. Any member of the public may request an extract from records and registers held by the Council. These requests are subject to the Local Government Official Information and Meetings Act 1987.