

# Scope of Operations

## Template Food Control Plans and National Programmes

Trading name \_\_\_\_\_

*All businesses to complete questions 1 & 2 (Tick as applicable)*

### 1. Trading Operations – How do you distribute your products or services?

|                     |  |                  |  |                |  |
|---------------------|--|------------------|--|----------------|--|
| Caterer             |  | Eat-in premises  |  | Export food    |  |
| Home Delivery       |  | Import food      |  | Internet sales |  |
| Market sales        |  | Mobile trader    |  | Retail sales   |  |
| On-licence premises |  | Storage provider |  | Takeaway       |  |
| Transport provider  |  | Wholesale        |  |                |  |

### 2. What processes do you use to make your food?

|  |  |                              |  |  |  |                            |  |
|--|--|------------------------------|--|--|--|----------------------------|--|
| Acidification                            |  | Aseptic processing/packaging |  | Canning/retorting                      |  | Concentration              |  |
| Drying                                   |  | Fermentation                 |  | Handling chilled ready to eat products |  | High-pressure processing   |  |
| Holding food at serving temperature      |  | Irradiation                  |  | Novel or unique processes              |  | Pasteurisation (with heat) |  |
| Processing chilled ready to eat products |  | Reheating                    |  | Slow or low temperature cooking        |  | None of the above          |  |

### Template Food Control Plan businesses to complete: *(Tick as applicable)*

|                                   | SECTOR   | PRODUCT(S)   |
|-----------------------------------|--|--|
| <b>Template Food Control Plan</b> | <b>Food Service Sector:</b><br><b>Make or prepare food</b><br><i>(to be eaten straight away)</i> | <input type="checkbox"/> Ready to eat meals & snacks served direct to customers (to order)<br><input type="checkbox"/> Minimally processed fruits & vegetables processed and sold direct to customers<br><input type="checkbox"/> Sushi<br><input type="checkbox"/> Doner Meat<br><input type="checkbox"/> Chinese Style Roast Duck  |
|                                   | <b>Food Retail Sector:</b><br><b>Make or prepare food</b>  | <input type="checkbox"/> Raw Meat, Poultry & Seafood<br><input type="checkbox"/> Processed meat, poultry and seafood products<br><i>(E.g. salami, sausages, jerky, smoked chicken, raw or cooked processed or ground meats)</i><br><input type="checkbox"/> Minimally processed fruits & vegetables retailed<br><input type="checkbox"/> Processed fruits & vegetables sold<br><i>(E.g. pesto, fruit salads, frozen vegetables, coleslaw)</i><br><input type="checkbox"/> Baked products without filling or icing<br><input type="checkbox"/> Baked products with filling or icing<br><input type="checkbox"/> Ready to eat meals & snacks retailed<br><i>(E.g. sandwiches, meat pies)</i><br><input type="checkbox"/> Sauces, Soups, Dressing or toppings<br><input type="checkbox"/> Shelf-stable products |

**National Programme Level 3 businesses to complete:** *(Tick as applicable)*

|                                   | <b>SECTOR</b>   | <b>PRODUCT(S)</b>   |
|-----------------------------------|---|---|
| <b>National Programme Level 3</b> | <p><b>Food Retail Sector:</b></p> <p><b>Handle food but <u>does not</u> make or prepare food</b></p>          | <ul style="list-style-type: none"> <li><input type="checkbox"/> Egg products</li> <li><input type="checkbox"/> Raw Meat, Poultry &amp; Seafood</li> <li><input type="checkbox"/> Processed meat, poultry and seafood products<br/><i>(E.g. salami, sausages, jerky, smoked chicken, raw or cooked processed or ground meats)</i></li> <li><input type="checkbox"/> Manufacture/Process Dairy products</li> <li><input type="checkbox"/> Minimally processed fruits &amp; vegetables retailed</li> <li><input type="checkbox"/> Processed fruits &amp; vegetables sold<br/><i>(E.g. fruit salads, frozen vegetables, coleslaw)</i></li> <li><input type="checkbox"/> Baked products without filling or icing</li> <li><input type="checkbox"/> Baked products with filling or icing</li> <li><input type="checkbox"/> Ready to eat meals &amp; snacks retailed<br/><i>(E.g. frozen meals, sandwiches, meat pies)</i></li> <li><input type="checkbox"/> Sauces, Soups, Dressing or toppings</li> <li><input type="checkbox"/> Infant formula</li> <li><input type="checkbox"/> Shelf-stable products<br/><i>(E.g. packaged biscuits, canned foods, bulk bin foods)</i></li> </ul> |
|                                   | <p><b>Brewers, Distillers, Manufacturer or vinegar, alcohol or malt</b></p>                                   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Beer</li> <li><input type="checkbox"/> Processed Cereal &amp; Meal products</li> <li><input type="checkbox"/> Wine &amp; Wine products</li> <li><input type="checkbox"/> Alcoholic beverages – other</li> <li><input type="checkbox"/> Vinegar</li> <li><input type="checkbox"/> Spirits &amp; liqueurs</li> </ul>  |
|                                   | <p><b>Manufacturer of additives, processing aids, vitamins, minerals or other nutrients added to food</b></p> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Food Additives</li> <li><input type="checkbox"/> Vitamins &amp; Minerals</li> <li><input type="checkbox"/> Processing aids</li> <li><input type="checkbox"/> Yeast &amp; Yeast products</li> </ul>  |
|                                   | <p><b>Manufacturer of non-alcoholic beverages</b></p>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Water</li> <li><input type="checkbox"/> Soft drinks</li> <li><input type="checkbox"/> Formulated drinks</li> <li><input type="checkbox"/> Fruit/Vegetable juice</li> </ul>  |
|                                   | <p><b>Manufacturer of dry mix products</b></p>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Dried mixes containing animals products</li> <li><input type="checkbox"/> Dried mixes not containing animal products</li> </ul>   |
|                                   | <p><b>Manufacturer of oils or fats</b></p>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Edible oils</li> <li><input type="checkbox"/> Margarine &amp; table spread</li> <li><input type="checkbox"/> Animal fats</li> </ul>   |
|                                   | <p><b>Processors of herbs or spices</b></p>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Herbs &amp; spices<br/><i>(E.g. Extracting saffron, drying herbs, blending herbs)</i></li> <li><input type="checkbox"/> Salt</li> </ul>   |
|                                   | <p><b>Processors of grain</b></p>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Whole grains</li> <li><input type="checkbox"/> Processed cereal &amp; meal products</li> </ul>  |

**National Programme Level 2 businesses to complete:** *(Tick as applicable)*

| <b>National Programme Level 2</b> | <b>SECTOR</b>   | <b>PRODUCT(S)</b>   |
|-----------------------------------|---|---|
|                                   | <b>Preschool food service (Early Childhood centre)</b>                          | <input type="checkbox"/> Ready to eat meals & snacks<br><input type="checkbox"/> Infant formula   |
|                                   | <b>Bake only bread and bread products</b>                                       | <input type="checkbox"/> Breads   |
|                                   | <b>Manufacture/Make confectionary</b>   | <input type="checkbox"/> Chocolate & cocoa products<br><input type="checkbox"/> Sugar confectionary   |
|                                   | <b>Manufacture/make crisps, popcorn, pretzels or similar snack products</b>     | <input type="checkbox"/> Crisps & chips<br><input type="checkbox"/> Snack products<br><i>(E.g. Popped popcorn, puffed rice)</i>   |
|                                   | <b>Manufacture/Make shelf-stable grain products eg. Cereals, baked products</b> | <input type="checkbox"/> Baked products, without filling or icing<br><input type="checkbox"/> Baked products with filling or icing<br><input type="checkbox"/> Breakfast cereals<br><input type="checkbox"/> Pasta <i>(dried pasta)</i>   |
|                                   | <b>Manufacture/Make shelf water based products</b>                              | <input type="checkbox"/> Ice<br><input type="checkbox"/> Water based desserts   |
|                                   | <b>Manufacture/Make dried or dehydrated fruit or vegetables</b>                 | <input type="checkbox"/> Processed fruits & vegetables<br><i>(E.g. Fruit leather, dried fruits)</i><br><input type="checkbox"/> Dried fruit & nut mixes   |
|                                   | <b>Manufacture/make frozen fruit or vegetables</b>                              | <input type="checkbox"/> Processed fruit & Vegetables   |
|                                   | <b>Manufacture/Make shelf-stable condiments</b>                                 | <input type="checkbox"/> Processed fruit & vegetables<br><i>(E.g. jams, chutneys etc)</i><br><input type="checkbox"/> Fermented fruit & vegetable products<br><input type="checkbox"/> Processed meat, poultry & seafood products<br><input type="checkbox"/> Sauces, soups, dressings & toppings<br><input type="checkbox"/> Fermented sauces<br><input type="checkbox"/> Nut & Seed products<br><i>(E.g. Peanut butter, bean paste)</i>   |
|                                   | <b>Process nuts, seeds and/or coffee</b>  | <input type="checkbox"/> Nuts & seeds<br><i>(E.g. Roasted peanuts, spiced cashews)</i><br><input type="checkbox"/> Coffee bean products<br><i>(E.g. coffee roasters)</i><br><input type="checkbox"/> Nut & seed products<br><i>(E.g. Nut or seed flour)</i><br><input type="checkbox"/> Dried fruit & nut mixes   |
|                                   | <b>Retail manufactured packaged chilled and/or frozen food</b>                  | <input type="checkbox"/> Eggs<br><input type="checkbox"/> Raw meat, poultry & seafood<br><input type="checkbox"/> Processed meat, poultry & seafood products<br><input type="checkbox"/> Dairy products<br><input type="checkbox"/> Processed fruit & vegetables<br><input type="checkbox"/> Baked products, without filling or icing<br><input type="checkbox"/> Baked products with filling or icing<br><input type="checkbox"/> Ready to eat meals & snacks<br><input type="checkbox"/> Sauces, Soups, Dressings, Toppings |

**National Programme Level 1 businesses to complete:** *(Tick as applicable)*

| <b>National Programme Level 1</b> | <b>SECTOR</b>  | <b>PRODUCT(S)</b>  |
|-----------------------------------|--|--|
|                                   | <b>Extract or package honey</b>  | <input type="checkbox"/> Honey   |
|                                   | <b>Horticultural production and packing operations</b>   | <input type="checkbox"/> Minimally processed fruits & vegetables<br><input type="checkbox"/> Herbs & Spices<br><input type="checkbox"/> Nuts & seeds<br><input type="checkbox"/> Mushrooms                 |
|                                   | <b>Manufacturer of sugar related products</b>  | <input type="checkbox"/> Sugar<br><input type="checkbox"/> Sugar products<br><i>(E.g. Golden syrup)</i>  |
|                                   | <b>Retailers of hot beverages and/or shelf stable manufacture packaged foods</b>                   | <input type="checkbox"/> Hot beverages<br><input type="checkbox"/> Packaged Food (Shelf stable products)   |
|                                   | <b>Retailers of manufacture packaged ice cream/ice confectionary (In manufacturer's packaging)</b> | <input type="checkbox"/> Ice cream<br><input type="checkbox"/> Iced confectionary  |
|                                   | <b>Transporters or distributors of food products</b>   | <input type="checkbox"/> Frozen food<br><input type="checkbox"/> Chilled food<br><input type="checkbox"/> Shelf stable products<br><input type="checkbox"/> Bulk food<br><input type="checkbox"/> Hot Food |