



GUIDELINES AND APPLICATION FORM

TARARUA INTERNATIONAL REPRESENTATIVES SCHEME

Individuals may apply for funds from this scheme for the following purposes:

ELIGIBILITY CRITERIA

1. Athletes who are not professional athletes qualify for funding when selected to represent New Zealand through the national body and/or international body's qualifying criteria for an international event where two or more countries are participating. The term professional is interpreted in the following manner: "Professional - the person **earns a living** from participating in a sport. Sport is their main source of income and if asked they would say that being a sportsperson was their profession".
2. International representatives must reside within the Tararua District.
3. Funding must be applied for prior to the event.
4. Applicants may submit more than one application per year, but applicants can only be **granted funding once every financial year ending 30 June for a maximum of three consecutive years.**
5. Applications are available on an ongoing basis during the financial year 1 July to 30 June.
6. Coaches and officials are not eligible to receive this grant.
7. **The administrator must receive completed applications one month prior to travel. Incomplete applications will not qualify.**

NB: Replacement applications will be considered at short notice in exceptional circumstances, i.e. in the event of unexpectedly being accepted into a team due to injury, illness etc.

APPLICATIONS

8. You must complete the application form and attach the following information:
 - Provide details of formal recognition by the national body through independent notification of selection into a New Zealand team
 - Other team members representing New Zealand at the same event selected from within the Tararua district.

- A detailed budget of income and expenses to attend the event including:

Subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.

Other sources of funding received and/or applied for including community boards and community committees within the district

A brief sporting CV of the achievements of the applicant to date, specific to this application.

9. The Council expects international representative grant recipients to give back to their district by such ways as making role model/mentoring visits to schools or the presentation of such workshops.
10. International representatives are to report back in writing to the Council on the experience of participating at the international event.

GRANTS GUIDELINES

11. The amount awarded is based on the applicant's **budget** and the **distance of travel** to an international event.
12. Funding grants available are up to a maximum of \$500 if competing within the Pacific/Oceania Region and up to a maximum of \$800 if competing within the rest of the world.
13. Where funding is granted from the district's community boards/community committees the applicant will not be eligible to receive financial assistance through the Council's International Representatives Scheme.
14. The Council reserves the right to alter the allocation criteria under exceptional circumstances.
15. The grant is paid on receipt of confirmation from the National Body of selection to the event. In the event of non-attendance, the grant must be repaid within 90 days.
16. Grant applications are subject to available funds.

If you have any queries, please contact:

Deanne Parkes
Tararua Recreation Advisor
Phone (027) 230 4949
E-mail: deannep@sportmanawatu.org.nz



GRANTS FOR INTERNATIONAL REPRESENTATIVES APPLICATION FORM

WHAT SPORT ARE YOU REPRESENTING NEW ZEALAND IN?

Date Travelling: _____ **Date Application Complete:** _____

The administrator must **receive completed applications one month prior** to travel. Applications received within a month of travel will not be eligible unless applying as a replacement applicant.

A replacement applicant is an applicant who has been selected for international representation at the last minute through exceptional circumstances.

ARE YOU APPLYING AS A REPLACEMENT APPLICANT?

YES NO

If yes, please outline the exceptional circumstances surrounding your application:

1. **Name of National Sporting Body:** _____

Contact person: _____
(President/Secretary/Other)

Address: _____

Phone Number: _____

Email: _____

2. **Name of International Representative (Applicant):** _____

Residential Address: _____

Phone Number: _____

Email: _____

3. **The Event:**

(a) Description of the event: _____

(b) Date of event: _____

(c) Venue for event: _____

(d) State the importance of the event in the eyes of the individual:

(e) Please list other countries involved in this event:

4. Are there any other team members representing New Zealand at the same event that have been selected from within the Tararua District? If yes, please give details:

5. Have you received funding for this event from:

	Yes	No	Value
National Organisations	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sport New Zealand	<input type="checkbox"/>	<input type="checkbox"/>	_____
New Zealand Olympic and Commonwealth Games Association	<input type="checkbox"/>	<input type="checkbox"/>	_____

Note: If you have been granted funding from the districts' community boards/community committees you are not eligible to receive financial assistance through this scheme

6. Other Sources of Funds

(a) Other sources of funding applied for. State source and amount:

(b) Other sources of funding received. State source and amount:

(c) Will you seek other sources of funding if the application for a grant is unsuccessful?

Yes

No

(d) Will you still attend the event if the application for a grant is unsuccessful?

Yes

No

7. Have you attached the following appropriate information?

If the following information is not included, your application will not be eligible for funding

Check:

(a) Confirmation from the national body of selection to represent New Zealand

(b) A detailed **budget of income and expenses**, including:

- Subsidy from any source, including national organisations, Sport New Zealand, New Zealand Olympic and Commonwealth Games Association.
- Other sources of funding received and/or applied for including community boards and community committees within the district.

(c) **A sporting CV** of achievements to date specific to this application

8. If your application is successful, how will you give back to the Tararua community?

Any questions unanswered on this form will result in an incomplete application.

9. Information from this form is passed on to the media and Sport Tararua. Do you object to this information being used by these groups?

Yes

No

IT IS UNDERSTOOD THAT IF THE APPLICATION IS SUCCESSFUL

- The grant recipient will submit a written report to the Council on the benefits of their participation at the international event.
- Any press releases/articles that acknowledge the support of the Tararua District Council will be included in the report to the Council.
- Grant recipients may be required to make themselves available for media liaison.
- The grant recipient will promote the Tararua district to overseas competitors participating in their event.
- The international representative is to give back to the sport and the Tararua district in such ways as being a role model/mentor to visit schools or supporting coaching services/workshops. The applicant shall outline the details of their intentions regarding that matter within the information provided in this application.
- In the event of non-attendance, the grant will be repaid within 90 days.

Signed:

Dated:

Return to:

Deanne Parkes
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Phone (027) 230 4949
E-mail: deannep@sportmanawatu.org.nz